

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held February 25, 2025, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**
 - A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
 - B. Pledges to the United States Flag and Texas Flag. Moment of silence.
 - C. Superintendent Announcements
 - D. Board Member Reports
2. **Recognition/Campus Presentations**
 - A. Student/Staff/Board/Community Recognition 4
 - B. Teacher Incentive Allotment (TIA) Designations 5
 - C. Spring 2025 Student Teachers and Mentor Teachers 6
 - D. Campus Highlight 8
3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

 - A. Those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.
4. **Reports/Information Items:**
 - A. Proclamation of Theatre In Our Schools (TIOS) Month 9
 - B. Career and Technical Education (CTE) Overview and Update 11
 - C. 2024-2025 Renaissance Data 31
 - D. ACE Program Update 101
 - E. Submission of a Class Size Exception Waiver to the Texas Education Agency 114
 - F. Personnel Information - Professional Employees 118

G.	Presentation Regarding the Personnel Needs of the District	120
H.	Discussion of Status of AJ Briesemeister Middle School Construction Project	123
I.	Financial Statements for December 2024	124
J.	New Vendors	129
5.	Action Items	
A.	Approval of the 2024-2025 Targeted Improvement Plan for Vogel Elementary	131
B.	Request for Waivers	151
C.	First Reading for Consideration or Approval of the Texas Association of School Boards (TASB) Policy Update 124, affecting LEGAL and LOCAL policies	152
D.	First Reading for Consideration or Approval of Local District Update (LDU) – FFI	191
E.	Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax School Building Bonds in the Maximum Amount of \$46,000,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith	196
F.	Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax Refunding Bonds in the Maximum Amount of \$38,090,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith	205
G.	Adoption of Resolution Regarding Wage Payments During Emergency School Closing (No Premium Payments)	212
H.	Approval of Seguin ISD Child Nutrition Equipment (RFP #: 25-03)	214
6.	Closed Session: Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act	
A.	Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.	
B.	Pursuant to Texas Government code Sections § 551.074 - Consultation with legal counsel regarding legal issues related to the A.J. Briesemeister construction project.	
C.	Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).	
D.	Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.	

E.	Pursuant to Texas Government code Sections § 551.0821 - Deliberation regarding public school student.	
7.	Reconvene to Open Meeting , the Board will take appropriate action on items, if necessary, as discussed in Closed Session	
A.	Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).	
8.	Consent Agenda Items - Consider and Possible Approval as Applicable	
	Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.	
A.	Approval of Board Minutes of Board Workshop - January 8, 2025; Special Meeting - January 15, 2025; Regular Meeting - January 23, 2025; and Board Workshop - January 30, 2025.	216
B.	Approval of Tax Collection Reports for January 2025	227
C.	Approval of Proposed Budget Amendments for February 2025	228
D.	Approval of Donations Received January 2025	232
E.	Authorization of Agreement Between Seguin ISD and Texas School Therapy Providers at a Cost of \$59,200	234
F.	Authorization of Agreement Between Seguin ISD and Tangram Rehabilitation Network Cost of \$240,000	237
G.	Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant	242
H.	Acknowledge Public Information Act Requests January - February 2025	245
9.	Action Items	
A.	Personnel Action - Professional Employees	247
B.	Consideration and Possible Approval of Budget Amendment for added Staff Positions	248
C.	Consider Appointing a Construction Committee for the Board of Trustees	250
D.	Consider Appointing a Budget Committee for the Board of Trustees	251
10.	Board Comments and Request	
11.	Adjourn	

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes the positive accomplishments of students, staff, trustees, and community partners during a board meeting to be apprised of the many successes that contribute to a nurturing academic environment in Seguin ISD schools.

- **Superintendent’s Students of the Month from Jefferson Elementary School, Koennecke Elementary School, Barnes Middle School, and Seguin High School**
- **Superintendent’s Apple Award**

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators, and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) Superintendent: Qualifications and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Veronica Vijil, Superintendent
Emily Allen, Director of Communications

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

RECOGNITION ITEM: Teacher Incentive Allotment (TIA) Designations

RECOMMENDATION: That the Board of Trustees recognizes the 17 Seguin ISD teachers who met rigorous standards in their student growth data and observations to receive state-recognized designations for their exceptional instruction.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth by the teachers who have received the Recognized, Exemplary, and Master designations from the Texas Education Agency.

REFERENCE and COMPLIANCE: Texas Education Code §21.3521, §48.112

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Veronica Vijil, Superintendent
Emily Allen, Director of Communications

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

RECOGNITION ITEM: **Spring 2025 Student Teachers and Mentor Teachers**

RECOMMENDATION: The Board of Trustees recognizes university students who have chosen to complete their student teaching in Seguin ISD schools and the campus teachers mentoring the student teachers.

RATIONALE: Student teaching is the capstone field experience for university students working toward teacher certification and requires a minimum of 490 hours of classroom experience. By supporting a student teacher, mentor teachers share their time and expertise to help them gain invaluable experience.

REFERENCE and COMPLIANCE: Texas Administrative Code §228.67

PAPERWORK IMPACT: None

BUDGET IMPACT INFORMATION: None

EXHIBITS: Student Teacher List

RESOURCE PERSONNEL: Maximilian Flores, Executive Director of Human Resources
Shantill Vann, New Teacher Support Specialist

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

Spring 2025 Student Teacher	Certification Area	Campus	Mentor Teacher
Sidney Hausler	EC-6 Core Subjects w/ ESL	Vogel	Maria Perez
Karla Hernandez	EC-6 Core Subjects	Rodriguez	Belinda Servantes
Emma Oberle	Music EC-12	Rodriguez	Crystal Perez
Melissa Muras	4-8 Math	AJB	Stacy Wiatrek
Colton Reeves	Social Studies 7-12	SHS	Joshua Fowlkes
Jacob Sagstetter	4-8 Core Subjects with ESL	Weinert	Baldamar Nava
Amber Jahns	Music EC-12	Weinert/Barnes	Travis Sutton/Linsey Rios
Anna Wood	EC-12 Physical Education	Barnes	Annalicia Ramirez

RECOGNITION ITEM: **Campus Highlight**

RECOMMENDATION: That the Board of Trustees recognizes positive campus-based activities, initiatives, and accomplishments during a board meeting in order to be apprised of the many activities that contribute to a nurturing academic environment in Seguin ISD schools.

Tonight's presentation is provided courtesy of Jefferson Elementary. Principal Maria Guerra, Associate Principal Maegan Medrano, and teachers Kim Erlanson, Debora Rideaux, and Valerie Garcia will present to the board how Jefferson's teachers keep students engaged and excited about growing academically.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff, and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during 2024-25 regular board meetings.

REFERENCE and COMPLIANCE: BJA (LOCAL) Superintendent: Qualifications and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Emily Allen, Director of Communications

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

INFORMATION ITEM: **Proclamation of Theatre In Our Schools (TIOS) Month**

RECOMMENDATION: That the Board of Trustees proclaim March 1-31, 2025, as Theatre In Our Schools Month by American Alliance for Theatre & Education (AATE).

RATIONALE: The purpose of this is to proclaim March 1-31, 2025 as Theatre In Our Schools Month.

REFERENCE and COMPLIANCE: Strategic Priority #1 Improve student learning through improved instructional practice

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: Proclamation

RESOURCE PERSONNEL: Marc Telles, Fine Arts Director
Monica Lyons, Chief Academic Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25



Proclamation

WHEREAS, every year in March, the American Allegiance for Theatre & Education, the Educational Theatre Association, and the International Thespian Society partner for Theatre In our Schools Month to raise awareness about the value of theatre education and draw attention to the need for all students to have access to a quality theatre program; and

WHEREAS, theatre is an integral part of arts education and the arts have been part of life from the very beginning and are an inseparable part of the human journey; describing, defining, and deepening the human experience and adding depth and dimension to the environment we live in; and

WHEREAS, all students participating in arts education courses benefit from the skills and processes developed through the arts and apply those skills in a variety of disciplines and settings no matter their intended career path; and

WHEREAS, participating in theatre contributes to student’s development through heightened skills in listening, understanding human experiences, adapting to and respecting others’ diverse ways of thinking, communicating, effectively analyzing nonverbal communication, reading, self-expression, imagination of humankind, creativity; and

WHEREAS, theatre helps develop self-confidence, boost self-reliance, and increase empathy and compassion towards one’s self and others; and

WHEREAS, as a creative outlet, or as the beginning steps toward a professional career, theatre programs in Seguin shape the future of our young people. There are a variety of benefits that come from taking part in these programs for students of all backgrounds and professional and educational interests, including creative problem solving skills, the ability to accomplish team goals and many more;

NOW THEREFORE, I, (Denise Crettenden, Board President) of Seguin ISD
name title town/county

do hereby proclaim March 1-31, 2025, as

Theatre In Our Schools Month

in Seguin ISD and urge all citizens to celebrate theatre programs and the students that participate in them, as we work toward a better future for this important part of every student’s education.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Seguin ISD of Seguin, TX this 25 day of February, 2025.

INFORMATION ITEM: **Career and Technical Education (CTE) Overview and Update**

RECOMMENDATION: That the Board of Trustees receives an update on the Career and Technical Education (CTE) program and evaluation of the program 24-25 school year.

RATIONALE: At the Board’s request and according to Board Policy, a district shall annually evaluate its Career and Technical Education (CTE) program. Sergio Jaurrieta, CTE Director, will provide the annual evaluation and update. He will share program information to include examples of how CTE opportunities successfully influences student achievement.

REFERENCE and COMPLIANCE: EHBF(LEGAL) Special Programs, Career and Technical Education

BUDGET IMPACT INFORMATION: None

EXHIBITS: 24-25 CTE Presentation

RESOURCE PERSONNEL: Sergio Jaurrieta, Director of Career and Technical Education
Monica Lyons, Chief Academic Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25



Career & Technical Education Board Report February 2025



City Proclamation Feb. 4, 2025

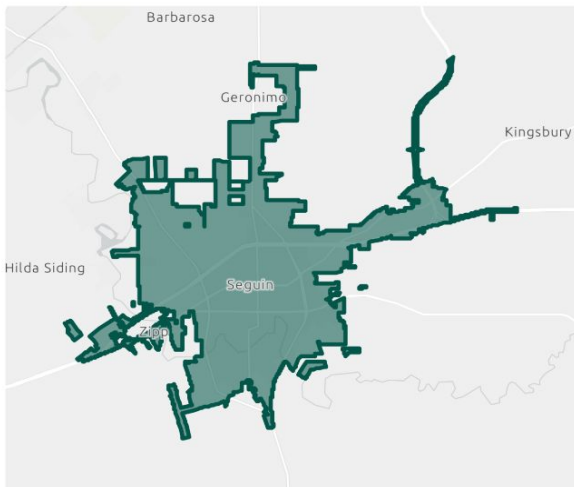
**CELEBRATE TODAY,
OWN TOMORROW!**



Population Trends and Key Indicators

City of Seguin
Area: 40.71 square miles

34,830	12,543	2.66	37.9	\$66,153	\$287,030	69	85	82
Population	Households	Avg Size Household	Median Age	Median Household Income	Median Home Value	Wealth Index	Housing Affordability	Diversity Index



MORTGAGE INDICATORS



\$10,224

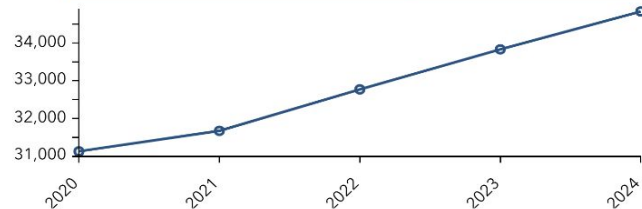
Avg Spent on Mortgage & Basics



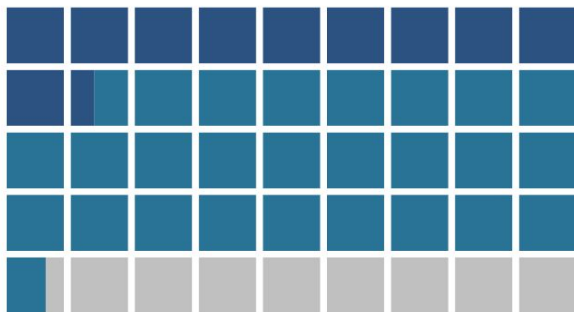
27.2%

Percent of Income for Mortgage

Historical Trends: Population

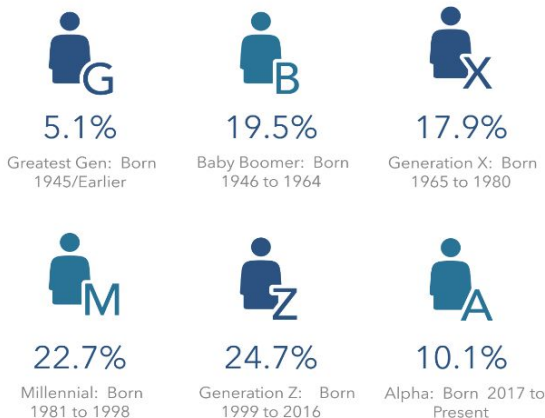


POPULATION BY AGE

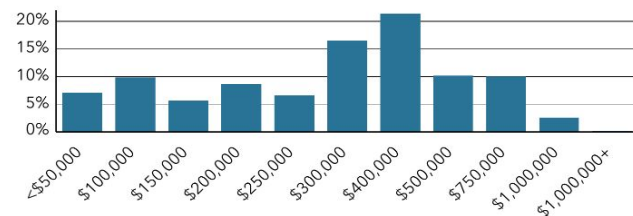


■ Under 18 (23.1%)
 ■ Ages 18 to 64 (58.4%)
 ■ Aged 65+ (18.5%)

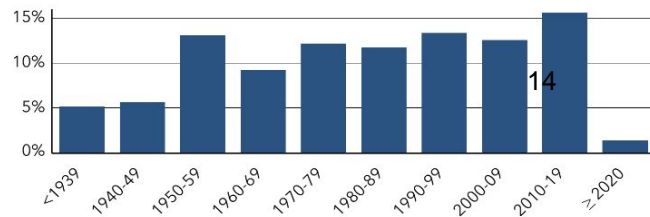
POPULATION BY GENERATION



Home Value



Housing: Year Built



Source: This infographic contains data provided by Esri (2024, 2029), Esri-U.S. BLS (2024), ACS (2018-2022). © 2024 Esri

Career & Technical Education

- **2092 Unique Students at Seguin HS - Feb 2025**
- **26 CTE Teachers**
- **11 Career Clusters, 16 Programs of Study**
- **24 Industry-Based Certifications (IBC)**
- **NCCER, AWS, Certiport Training Facilities**
- **Robotics I at AJB, Barnes**
- **Increase CTE courses at AJB, Barnes**
- **OnRamps CTE courses at SHS**

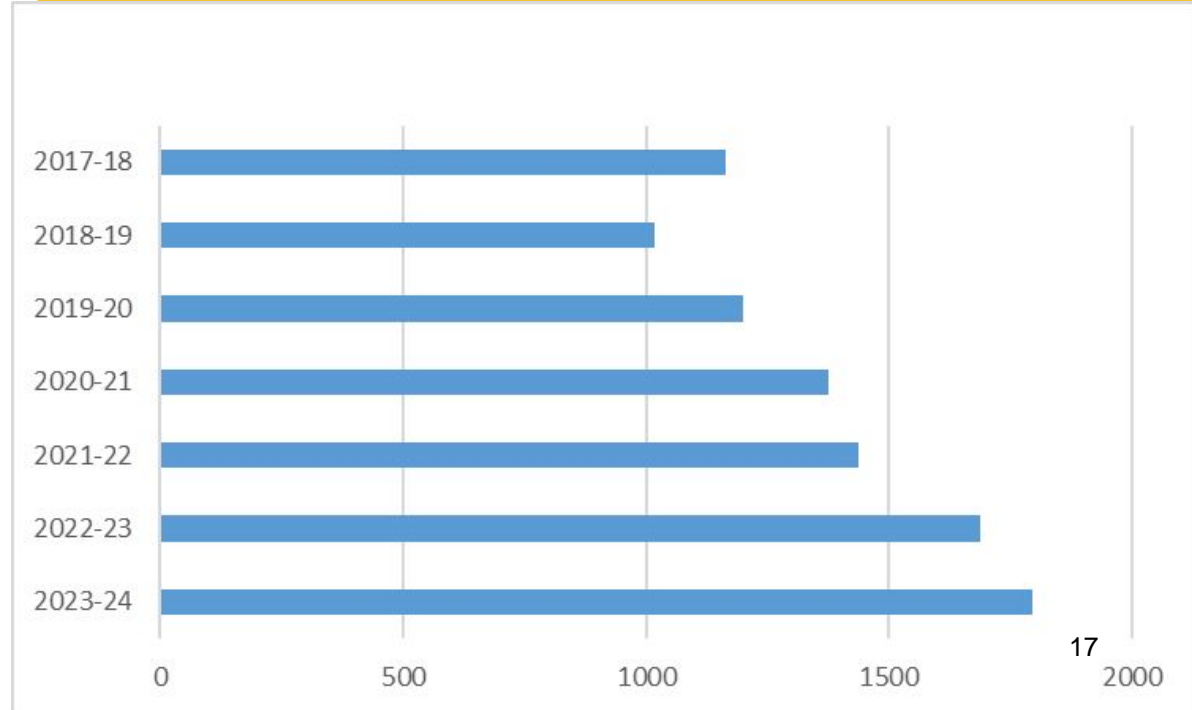
2024-25 CTE Student Enrollment

(Course Roster Counts - Some students are enrolled in multiple courses)

Ag Science	298
Ag Mechanics	311
Arts, A/V and Communication	397
Business	387
Computer Science	35
Construction	123
Cosmetology	142
Education and Training	127
Health Science	398
Law Enforcement	144
(STEM) Engineering	114

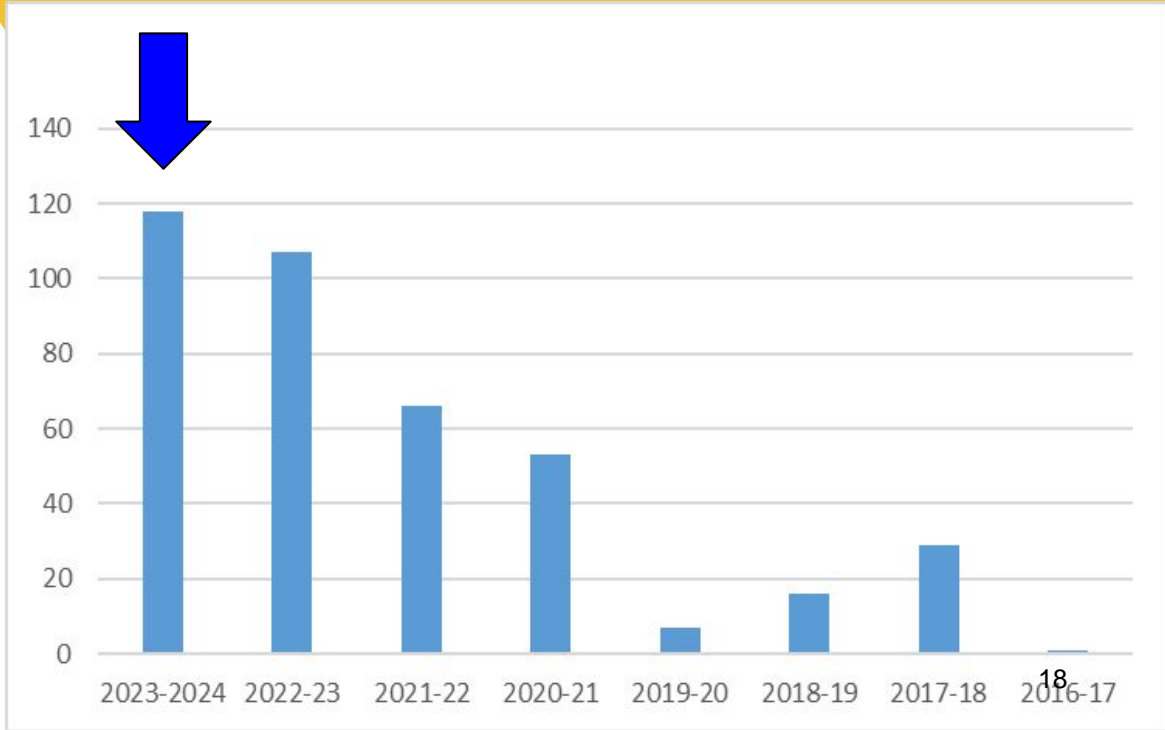
SHS CTE Enrollment 2017 - 2024

2023-2024	1794
2022-23	1689
2021-22	1438
2020-21	1376
2019-20	1199
2018-19	1017
2017-18	1163



Industry-Based Certifications CTE Seniors 2017 - 2024

2023-24	118
2022-23	107
2021-22	66
2020-21	53
2019-20	7
2018-19	16
2017-18	29
2016-17	1



- 2024-25 CTE IBC Goal 175-200

2024-25 CTE Major Events Calendar

- 2024-25 CTE Event Dates

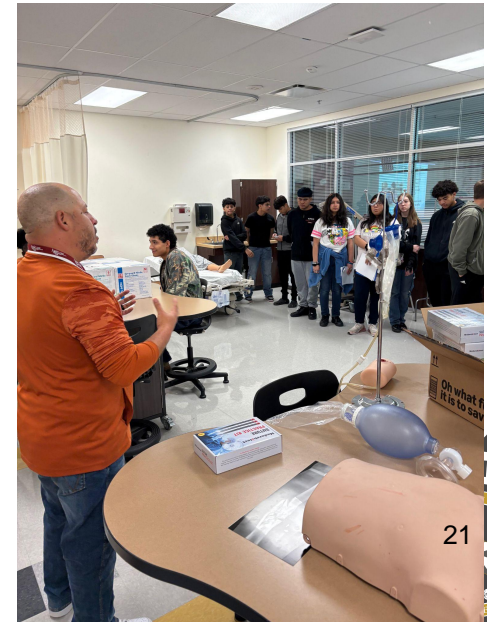
- October - Made in Seguin Industry Tours (Mfg Day) at multiple locations
- November - Seguin Youth Career Expo at Seguin Coliseum (AJB & JBMS 8th graders)
- February - Seguin Job Shadow Days at multiple locations (SHS)
- March - Seguin Career Day 2025 at SHS Wellness Center (SHS Seniors)
- May - CTE Signing Day at SISD Performing Arts Center (Qualifying SHS Seniors)



Seguin Youth Career Expo Nov. 2024



Chart Your Course: MS to HS Tours, Jan. 14 & 15, 2025



CTSO Regional Competition January-Business Professional of America

BPA students earned 61 medals; 23 State Qualifiers; Brooke Rose named Regional President



Jan. 2025: FFA Regional Competition - Guadalupe Co. Youth Show

Students showcased heifers, steers, lambs, & rabbits (Champion Div. 1, 2, 9 Market Rabbit)



Feb. 2025: CTSO Regional Competitions for HOSA & SkillsUSA

SkillsUSA: Quiz Bowl 2nd place, two state qualifiers



Feb. 2025: CTE Seguin Job Shadow Days



2024-25 Update

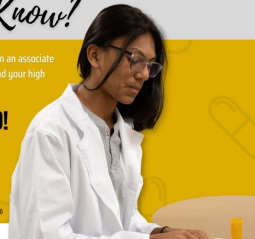
- Cosmetology Dual Credit with Lamar State College Orange
- Industry-Based Certifications (IBC)
 - Earned IBCs: 15% of c/o 2023 (82 students), 21% of c/o 2024 (118 students)
 - Current Year: CTE Goal is 200 Recognized IBCs
- Construction Trades Tiny Home Project with Booster Support
- Cosmetology Hair Cosmetic Showcase
- Feb/March: Volunteer Income Tax Assistance (VITA) Services for Community
- February: STEM Mobile Lab - Learning Undeafated
- February: Crime Stoppers State Conference
- March 26: CTE Career Day & Hiring Fair
- CTE Teachers Work-Based Learning (WBL) training from Region 20

SEGUIN ISD EIGHTH GRADE STUDENTS


Did You Know?

At Seguin High School, you can earn an associate degree in Pharmacy Technology and your high school diploma at the same time.

SPACE IS LIMITED!
APPLY BY MARCH 3, 2023



Pathways in Technology Early College High School (P-TECH)

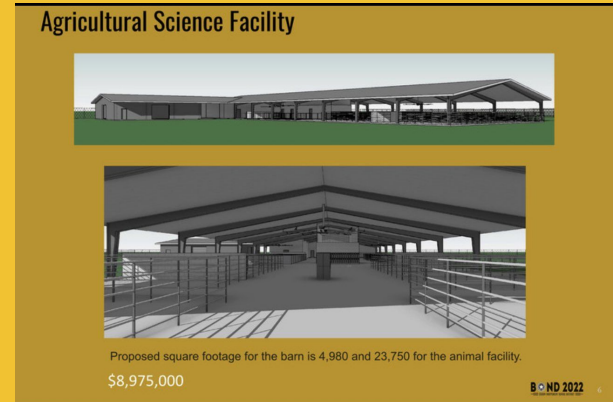


For more information call 830-433-8342 or 830-433-8343



CTE Future Plans and Goals

- Continued student growth requires expanding CTE program offerings
 - Agricultural Science Facility (Fall 2025)
- More CTE opportunities: programs of study
 - EMT/Fire Science Technology
 - Kinesiology
 - Wildlife Fisheries
 - Health and Wellness
 - Accounting and Financial Services
- CTE New Courses
 - Professional Communications
 - Interpersonal Studies



Career and Technical Student Organizations

- Business Professionals of America (BPA)
- Future Farmers of America (FFA)
- Health Occupations Students of America (HOSA)
- SkillsUSA
- Texas Association of Future Educators (TAFE)
- TSA Technology Student Association-Future CTSO



Business & Industry Partnerships

- Alamo Group
- City of Seguin
- CMC
- Danco Construction
- GMRC
- Habitat for Humanity
- Joe Cools HVAC
- Lonestar Home Solutions
- Masters Electric
- Northwest Vista Alamo College
- St. Phillips Alamo College
- ME Plumbing
- Parker's City Pharmacy
- Propel Academy
- Seguin Chamber of Commerce
- Seguin Economic Development
- Southern Winds Veterinary Clinic
- Texas State Technical College
- VCA Seguin Animal Hospital
- United Alloy
- Texas Lutheran College
- Lamar State College

Career Technical Education Seguin ISD

Sergio Jaurrieta
SISD CTE Director
830-372-5771 ext. 60386
C. 915-920-7714



INFORMATION ITEM: **2024-2025 Renaissance Data**

RECOMMENDATION: That the Board of Trustees receives an update regarding Renaissance Data.

RATIONALE: The purpose of this report is to present the progress of students using Renaissance Data.

REFERENCE and COMPLIANCE: Strategic Goals: 1. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR (State of Texas Assessment of Academic Readiness) Reading from 36% to 55% by August 2027. 2. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR Mathematics from 28% to 52% by August 2027.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: 2024-2025 Renaissance Data Review

RESOURCE PERSONNEL: Monica Lyons, Chief Academic Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8616
 (Date) 02/25/25

Renaissance Star Data

Elementary & Middle School

Types of Data Collected

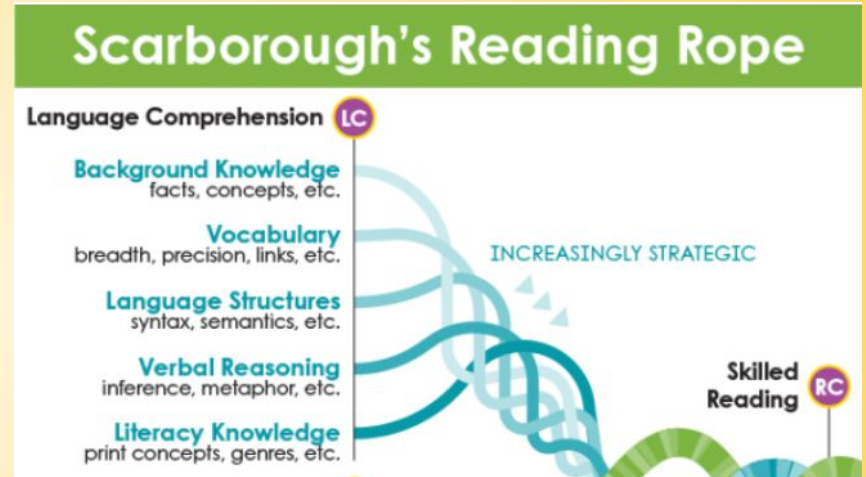
2024-2025 SISD Assessment, Grading, and Reporting Procedures Guidelines

- ★ Universal Screeners (1-3 times per year)
 - Check-in - measures a student's overall proficiency and identifies gaps in learning.
 - A short test to see if a student might need extra help or if they are on track
 - Given at the **beginning, middle, and end of the year** to track progress
 - **Renaissance Star**
- ★ Diagnostic Assessment (After screeners as needed)-
 - Measures mastery of specific standards and skills taught in class
 - If screener shows something might be off, a diagnostic digs deeper to find out exactly where help is needed- like comprehension or phonetic awareness-
 - Administered **frequently (weekly or unit-based)** to monitor learning in real time.
 - **Renaissance Star**
- ★ Formative Assessment - Progress Monitoring (1-4 weeks)
 - Checking in during learning
 - Like a coach giving feedback during practice, helps teachers adjust lessons so students stay on track
 - **Exit Tickets, Checks for Understanding, Common Formative Assessment (CFA), etc**
- ★ Summative Assessment (1-2 times per year)
 - Like the championship game
 - Happens at the end of a unit, semester, or year to see how much students learned overall
 - **District Interims, STAAR/EOC**

RenStar Reading

★ Assesses a student's ability to interpret and understand written text across various levels of complexity, including:

- Vocabulary
- Reading Comprehension
- Analyzing Literary Text
- Understanding Author's Craft
- Analyzing Arguments
- Identifying Main Ideas and Details
- Making Inferences
- Understanding Text Structure
- Reading Fluency



SOURCE: Scarborough, H. S. (2001). Connecting early language and literacy to later reading (dis)abilities: Evidence, theory, and practice. In S. Neuman & D. Dickinson (Eds.), Handbook for research in early literacy (pp. 97–110). New York, NY: Guilford Press.

★ Applies to literary, informational, and argumentative texts

★ Gives a Lexile score, which indicates a student's reading level

★ These skills are laid out in the TEKS and assessed on STAAR starting in 3rd grade

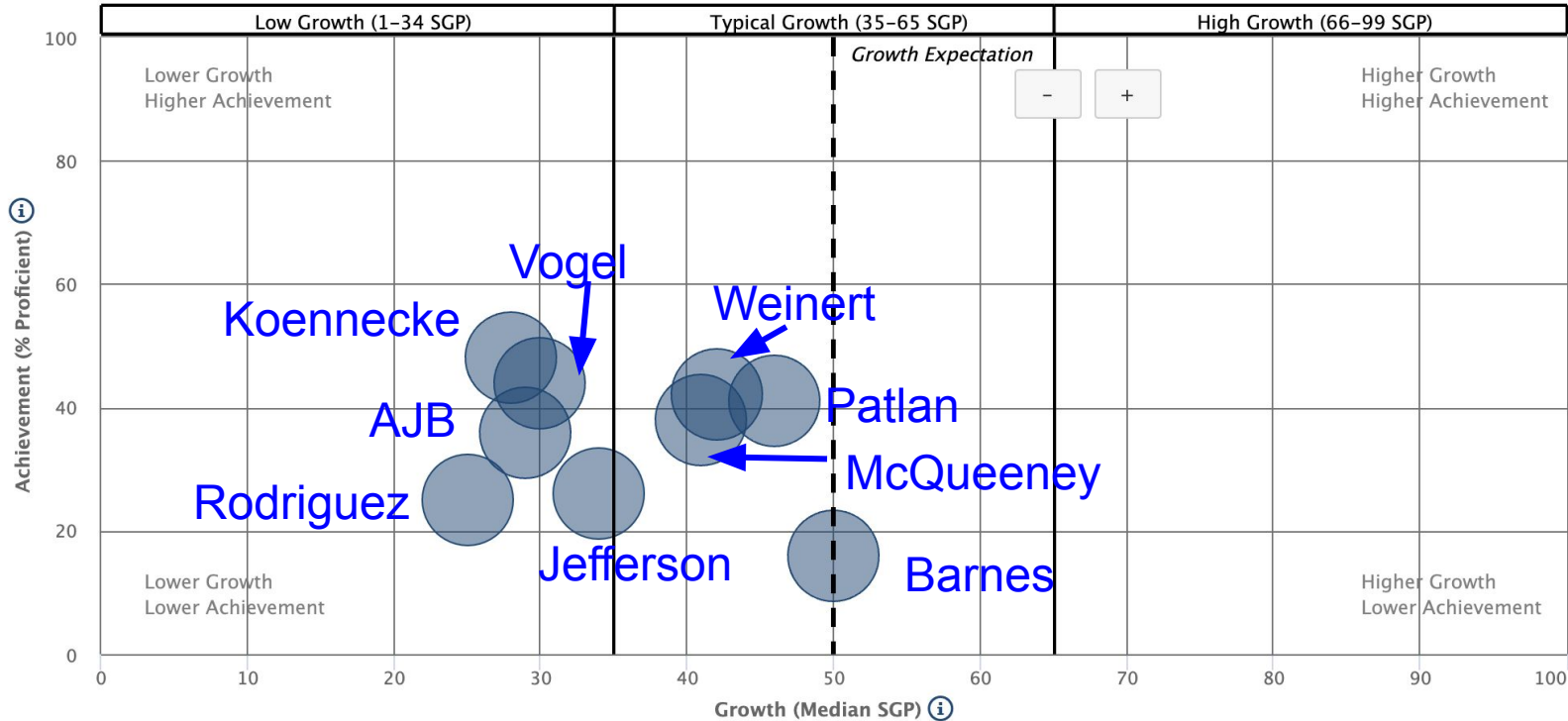
RenStar Math

- ★ Lead students toward math proficiency and mastery
 - Counting and Cardinality
 - Operations & Algebraic Thinking
 - Geometry
 - Expressions and Equations
 - Number and Operations - Fractions
 - Functions
 - Ratios and Proportional Relationships
 - Measurement and Data
 - Statistics and Probability
- ★ Helps identify areas where students need additional support to provide targeted instruction

Growth Proficiency Chart - RLA

School	Growth / Achievement	% Proficient	Growth (Median SGP)	Students Included
Weinert Elementary	Lower Growth, Lower Achievement	42	42	126
Vogel Elementary	Lower Growth, Lower Achievement	44	30	230
Rodriguez Elementary	Lower Growth, Lower Achievement	25	25	167
Patlan Elementary	Lower Growth, Lower Achievement	41	46	182
McQueeney Elementary	Lower Growth, Lower Achievement	38	41	113
Koennecke Elementary	Lower Growth, Lower Achievement	48	28	222
Jim Barnes Middle School	Higher Growth, Lower Achievement	16	50	19
Jefferson Elementary	Lower Growth, Lower Achievement	26	34	169
Briesemeister Middle School	Lower Growth, Lower Achievement	36	29	414

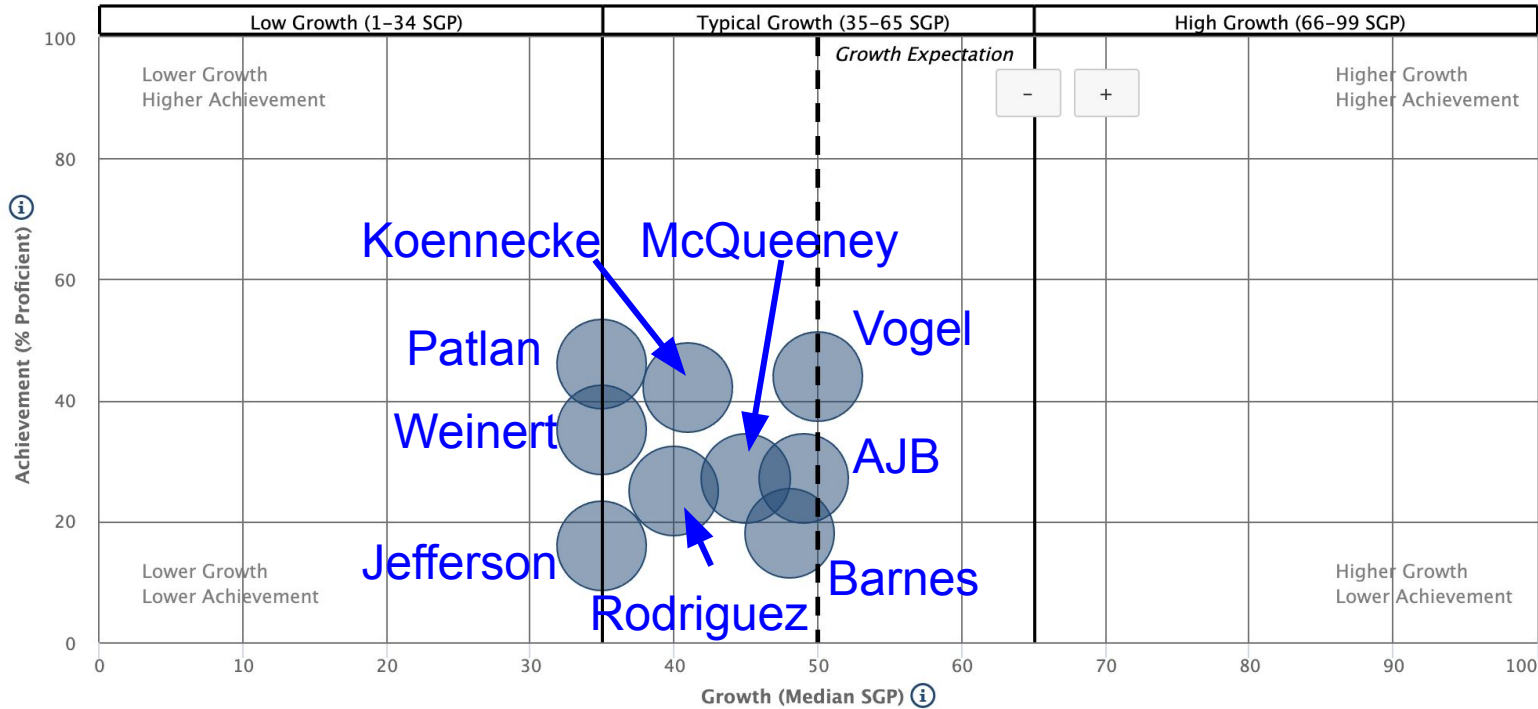
District - 9 SCHOOLS



Growth Proficiency Chart - Math

School	Growth / Achievement	% Proficient	Growth (Median SGP)	Students Included
Weinert Elementary	Lower Growth, Lower Achievement	35	35	176
Vogel Elementary	Higher Growth, Lower Achievement	44	50	237
Rodriguez Elementary	Lower Growth, Lower Achievement	25	40	162
Patlan Elementary	Lower Growth, Lower Achievement	46	35	162
McQueeney Elementary	Lower Growth, Lower Achievement	27	45	127
Koennecke Elementary	Lower Growth, Lower Achievement	42	41	185
Jim Barnes Middle School	Lower Growth, Lower Achievement	18	48	132
Jefferson Elementary	Lower Growth, Lower Achievement	16	35	121
Briesemeister Middle School	Lower Growth, Lower Achievement	27	49	410

District - 9 Schools



Grade 3 Reading

★ Universal Screeners

- Measures a student's overall proficiency

Grade 3	Approaches	Meets	Masters
Jefferson (68 Students)	57%	31%	4%
Koennecke (76 Students)	63%	34%	11%
McQueeney (50 Students)	66%	32%	2%
Patlan (67 Students)	69%	33%	7%
Rodriguez (79 Students)	54%	22%	3%
Vogel (70 Students)	69%	41%	11%
Weinert (72 Students)	66%	38%	13%

Grade 4 Reading

Grade 4	Approaches	Meets	Masters
Jefferson (60 Students)	68%	25%	5%
Koennecke (84 Students)	70%	31%	18%
McQueeney (42 Students)	69%	33%	12%
Patlan (72 Students)	75%	35%	8%
Rodriguez (58 Students)	45%	21%	10%
Vogel (82 Students)	60%	33%	15%
Weinert (50 Students)	66%	28%	12%

Grade 5 Reading

Grade 5	Approaches	Meets	Masters
Jefferson (53 Students)	45%	11%	8%
Koennecke (75 Students)	79%	51%	17%
McQueeney (32 Students)	84%	34%	13%
Patlan (61 Students)	75%	39%	18%
Rodriguez (74 Students)	65%	22%	3%
Vogel (84 Students)	70%	44%	17%
Weinert (71 Students)	72%	38%	14%

- ★ **Universal Screeners**
 - Measures a student's overall proficiency

Grade 6-8 Reading

Grade 6	Approaches	Meets	Masters
AJB (254 Students)	58%	30%	6%
Barnes (221 Students)	67%	36%	10%

Grade 8	Approaches	Meets	Masters
AJB (224 Students)	75%	35%	10%
Barnes (198 Students)	81%	45%	16%

Grade 7	Approaches	Meets	Masters
AJB (234 Students)	58%	32%	10%
Barnes (208 Students)	71%	41%	18%

Grade 3 Math

Grade 3	Approaches	Meets	Masters
Jefferson (33 Students)	24%	6%	0%
Koennecke (76 Students)	47%	21%	8%
McQueeney (49 Students)	49%	12%	2%
Patlan (55 Students)	67%	22%	2%
Rodriguez (63 Students)	48%	19%	10%
Vogel (71 Students)	58%	20%	8%
Weinert (67 Students)	51%	22%	6%

- ★ **Universal Screeners**
 - Measures a student's overall proficiency

Grade 4 Math

Grade 4	Approaches	Meets	Masters
Jefferson (57 Students)	40%	5%	2%
Koennecke (81 Students)	43%	16%	5%
McQueeney (38 Students)	45%	8%	3%
Patlan (67 Students)	61%	22%	7%
Rodriguez (65 Students)	32%	15%	9%
Vogel (80 Students)	65%	45%	18%
Weinert (58 Students)	40%	22%	9%

Grade 5 Math

Grade 5	Approaches	Meets	Masters
Jefferson (44 Students)	45%	9%	2%
Koennecke (74 Students)	77%	42%	9%
McQueeney (53 Students)	70%	15%	6%
Patlan (59 Students)	75%	34%	8%
Rodriguez (61 Students)	56%	15%	2%
Vogel (87 Students)	69%	38%	7%
Weinert (65 Students)	60%	22%	5%

Grade 6-8 Math

Grade 6	Approaches	Meets	Masters
AJB (225 Students)	62%	20%	4%
Barnes (188 Students)	47%	19%	3%

Grade 8	Approaches	Meets	Masters
AJB (218 Students)	49%	19%	2%
Barnes (168 Students)	36%	15%	5%

Grade 7	Approaches	Meets	Masters
AJB (230 Students)	41%	17%	3%
Barnes (223 Students)	39%	13%	4%

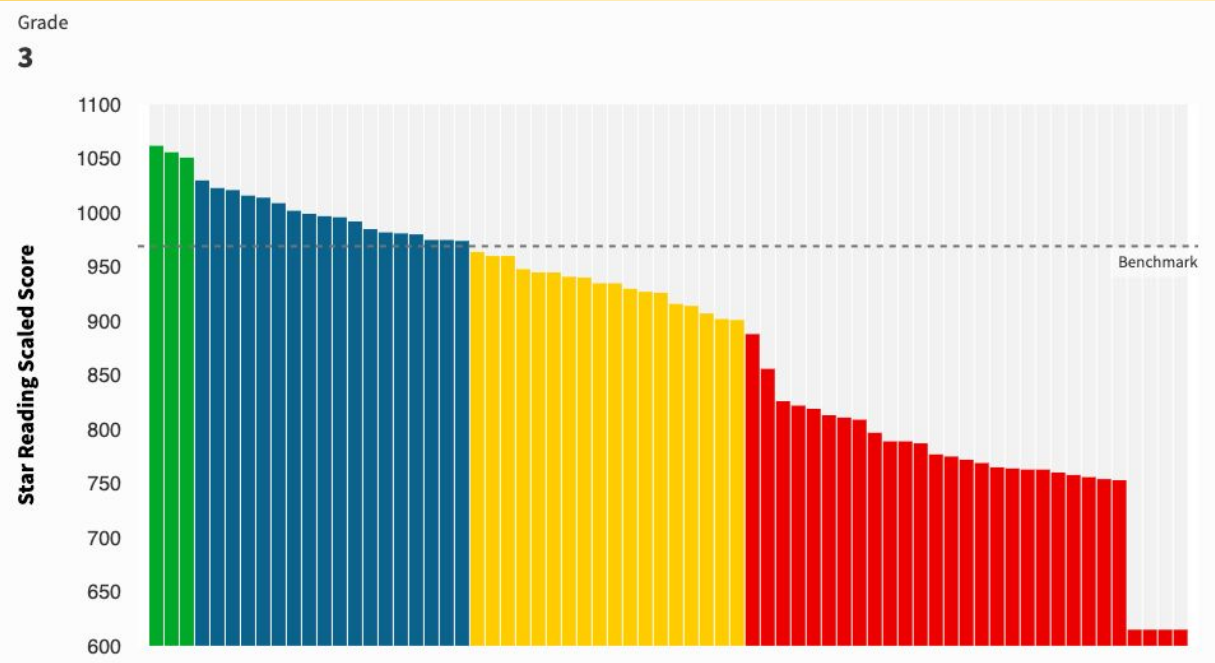
- ★ Universal Screeners
 - Measures a student's overall proficiency

Individual School Data

Jefferson

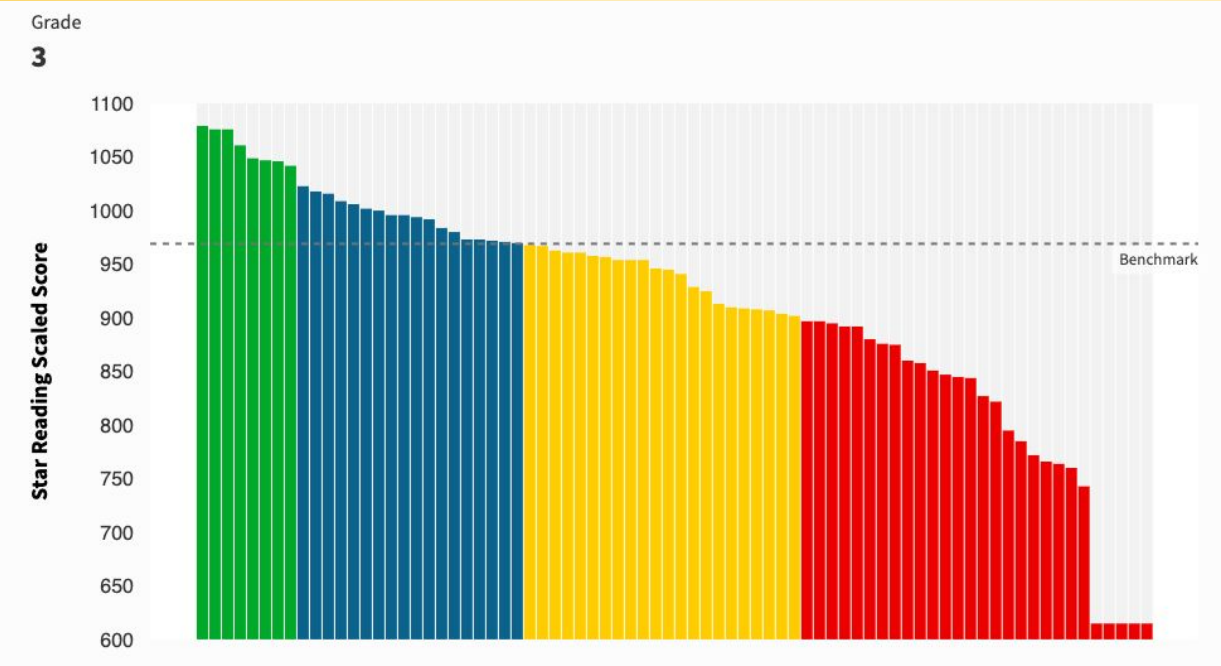
3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	39	21	3		68
%	57%	31%	4%		



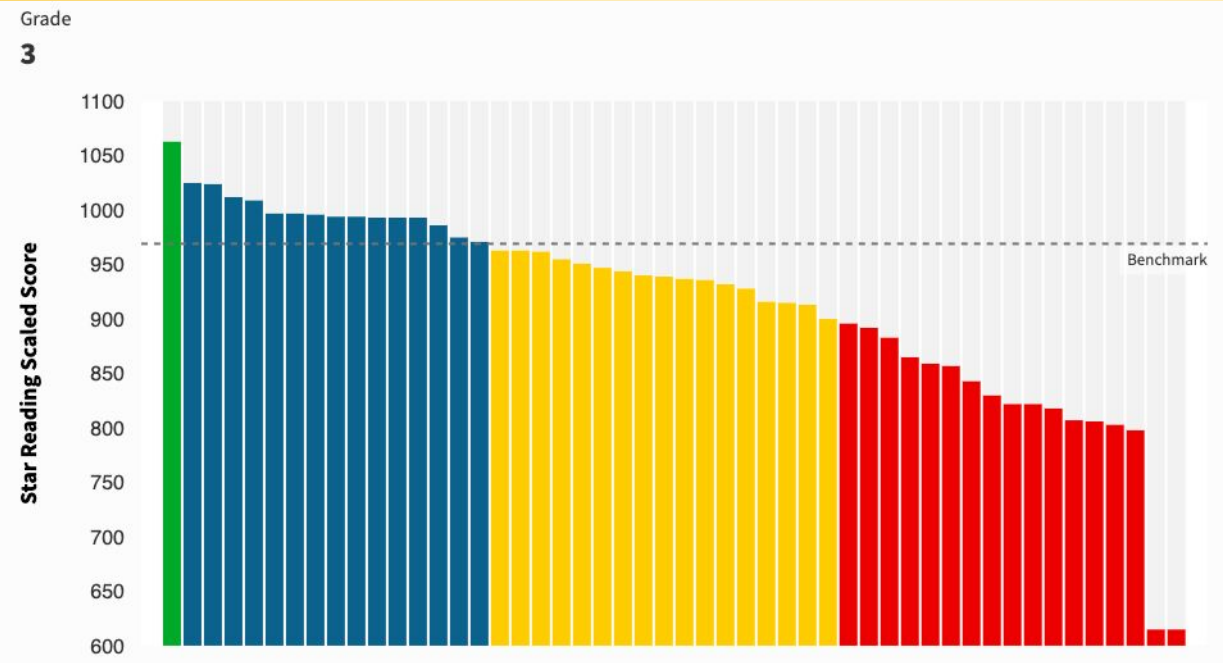
Koennecke - 3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	48	26	8		76
%	63%	34%	11%		



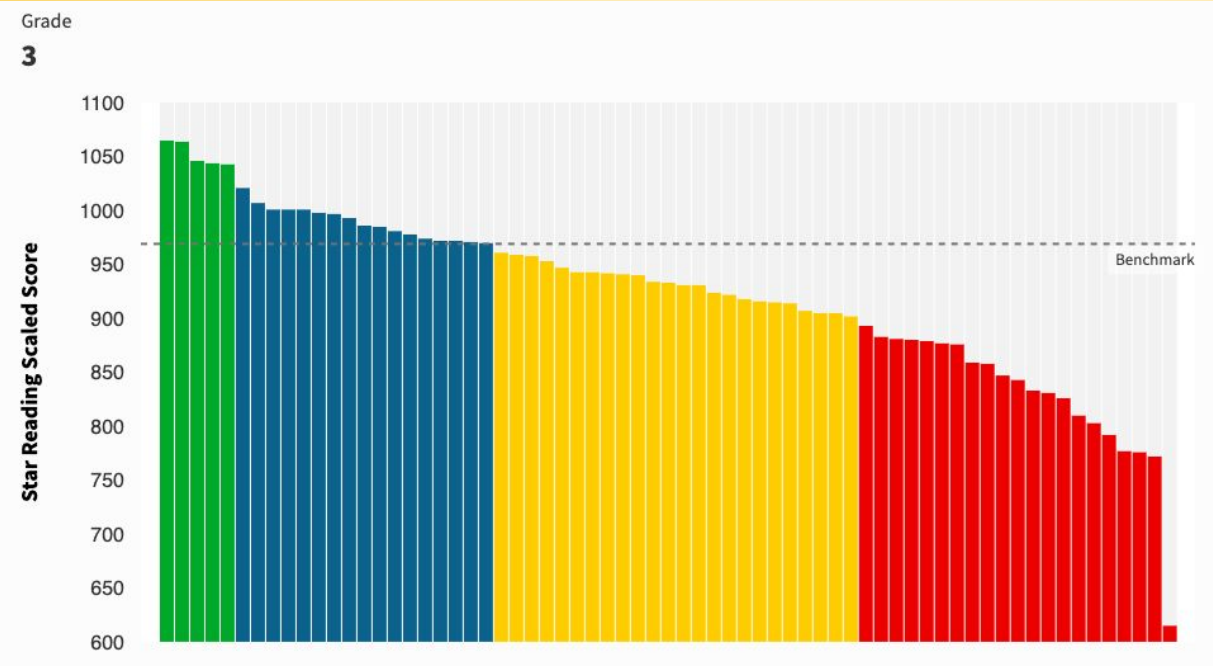
McQueeney - 3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	33	16	1		50
%	66%	32%	2%		



Patlan - 3rd Reading

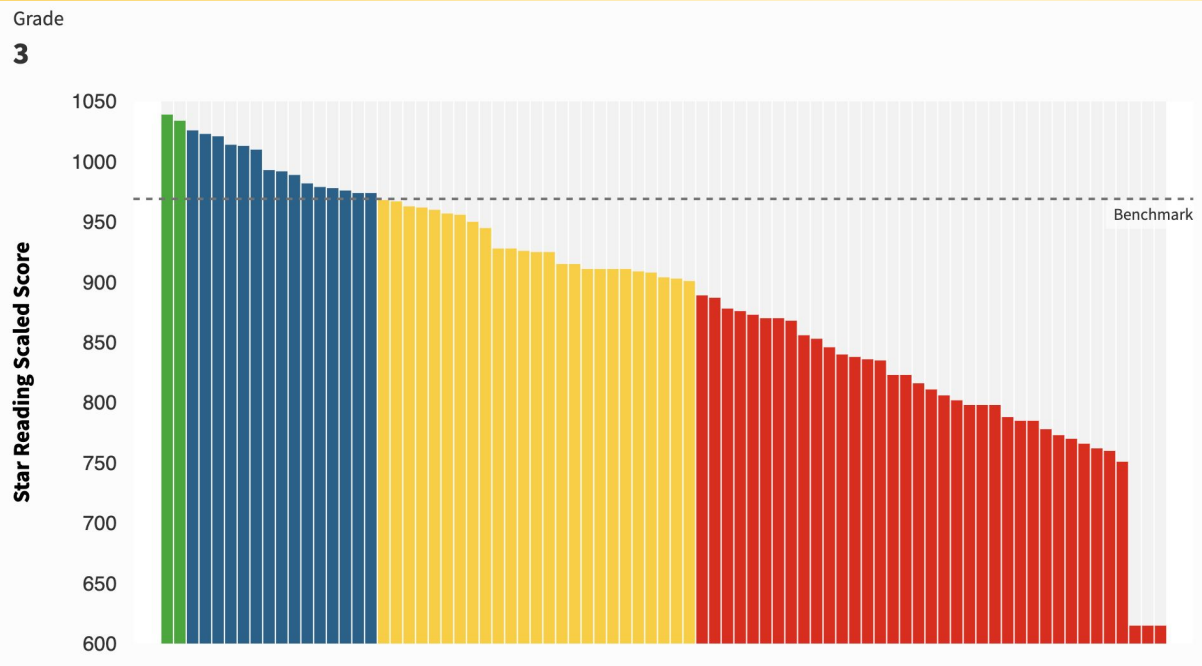
	Approaches	Meets	Masters		Total Students Tested
# of Students	46	22	5		67
%	69%	33%	7%		



Rodriguez

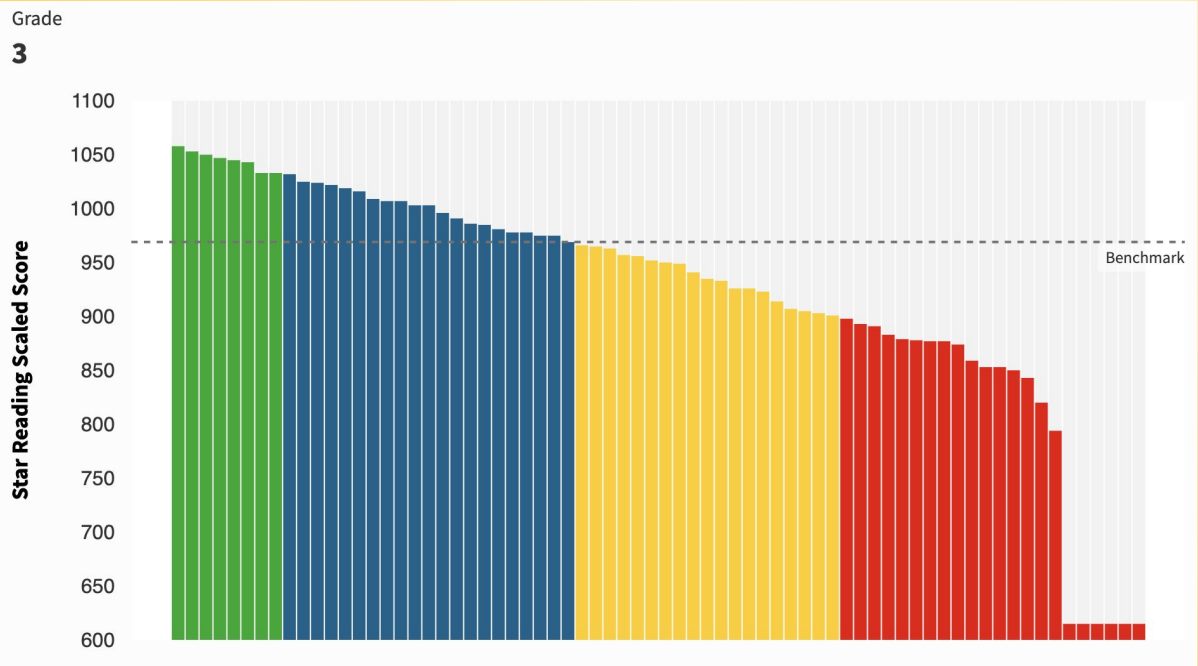
- 3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	42	17	2		79
%	54%	22%	3%		



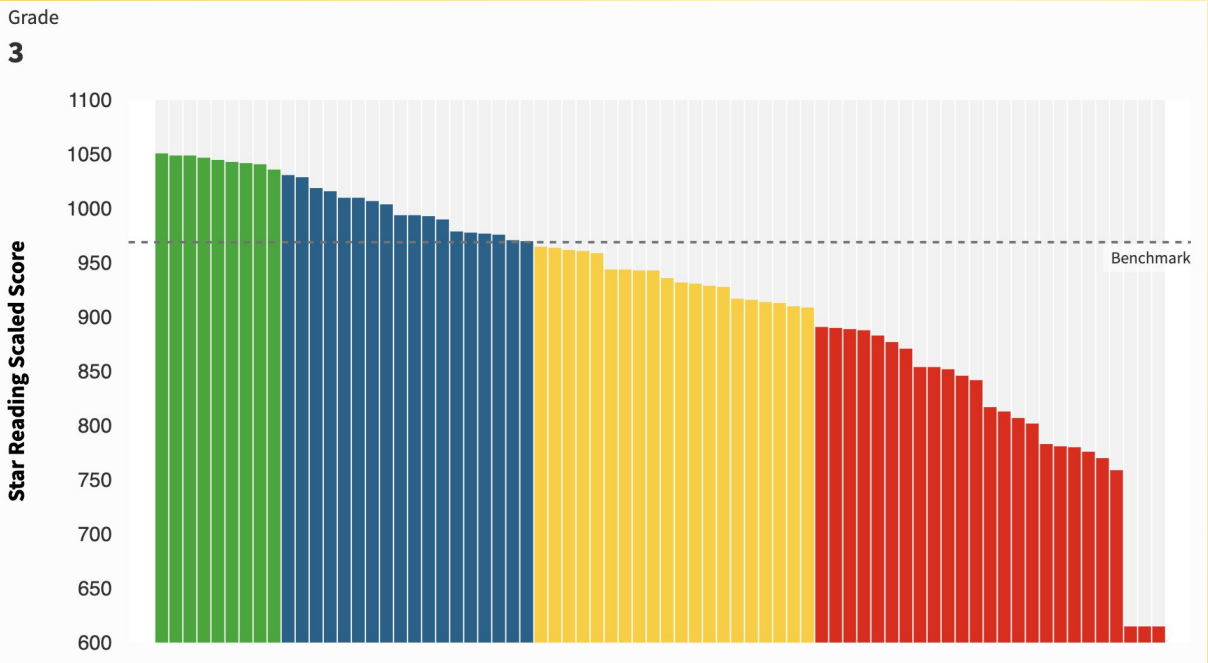
Vogel - 3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	48	29	8		70
%	69%	41%	11%		



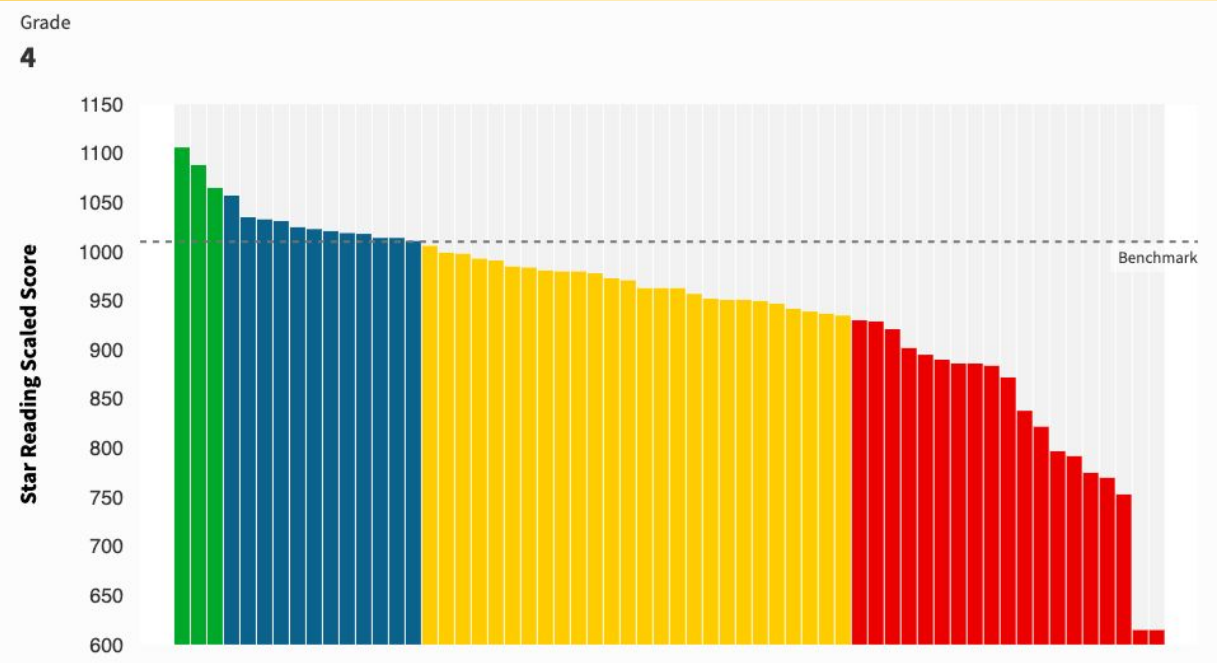
Weinert - 3rd Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	47	27	9		72
%	66%	38%	13%		



Jefferson - 4th Reading

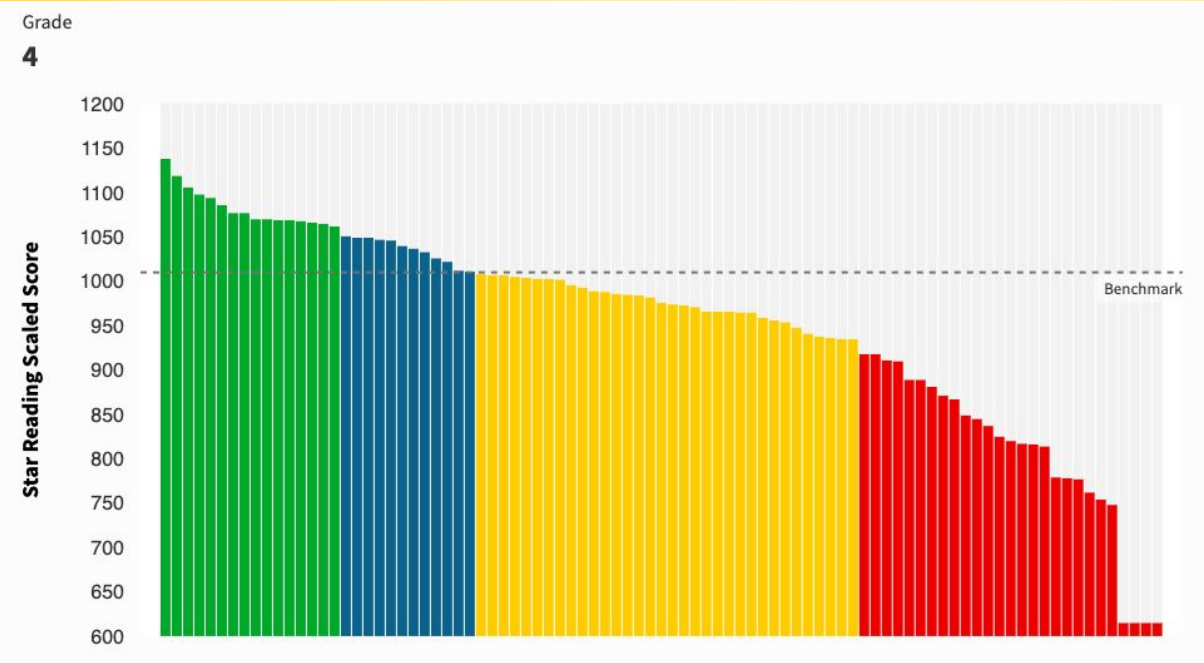
	Approaches	Meets	Masters		Total Students Tested
# of Students	41	15	3		60
%	68%	25%	5%		



Koennecke

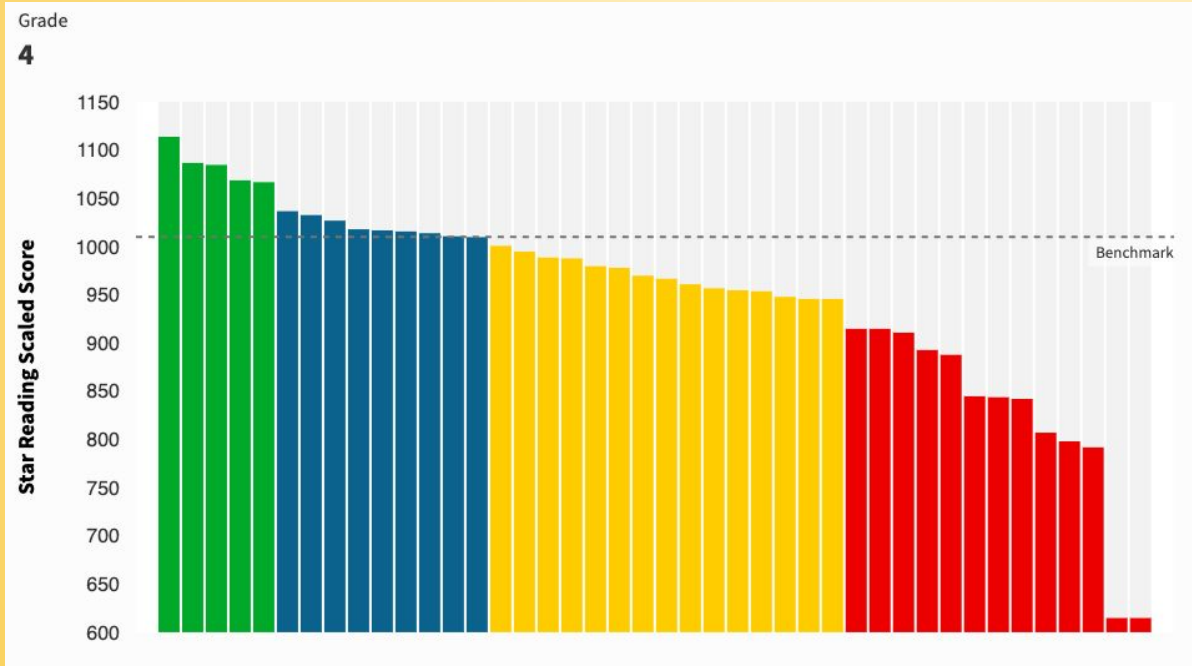
- 4th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	62	28	16		84
%	70%	31%	18%		



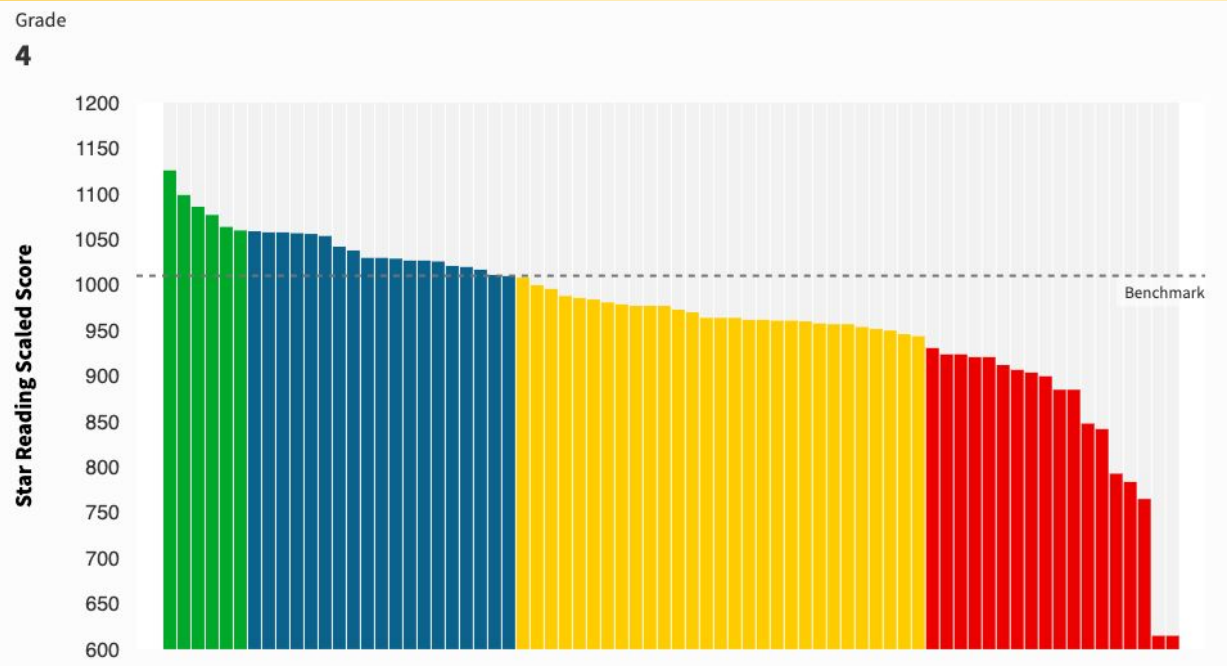
McQueeney - 4th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	29	14	5		42
%	69%	33%	12%		



Patlan - 4th Reading

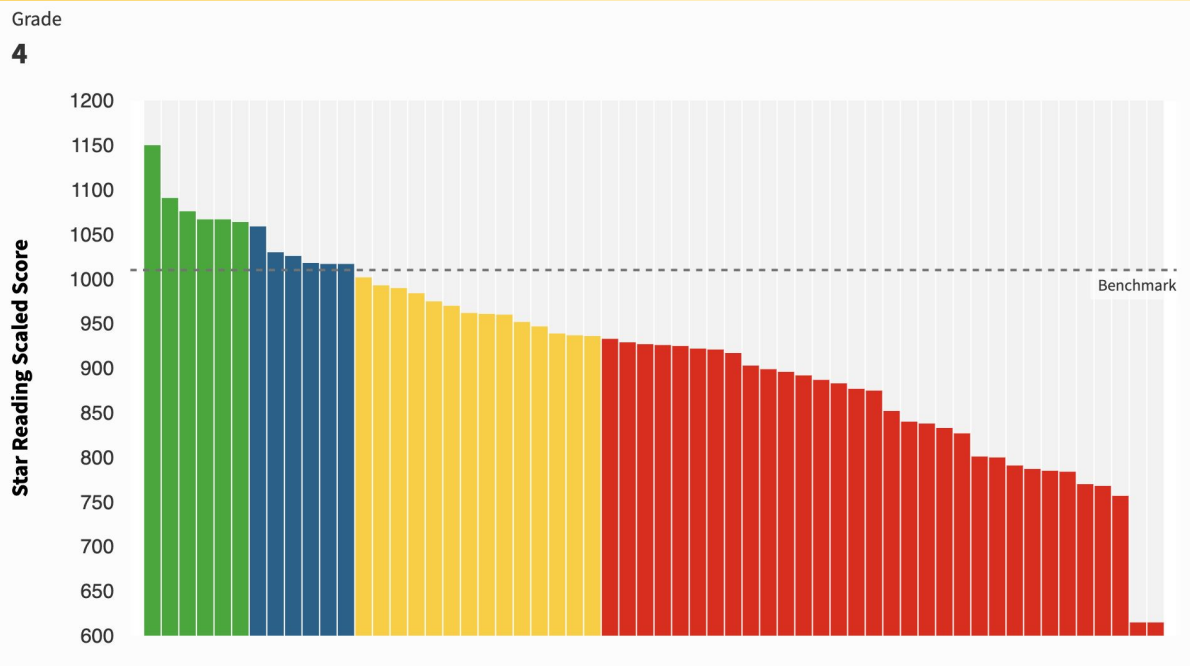
	Approaches	Meets	Masters		Total Students Tested
# of Students	54	25	6		72
%	75%	35%	8%		



Rodriguez

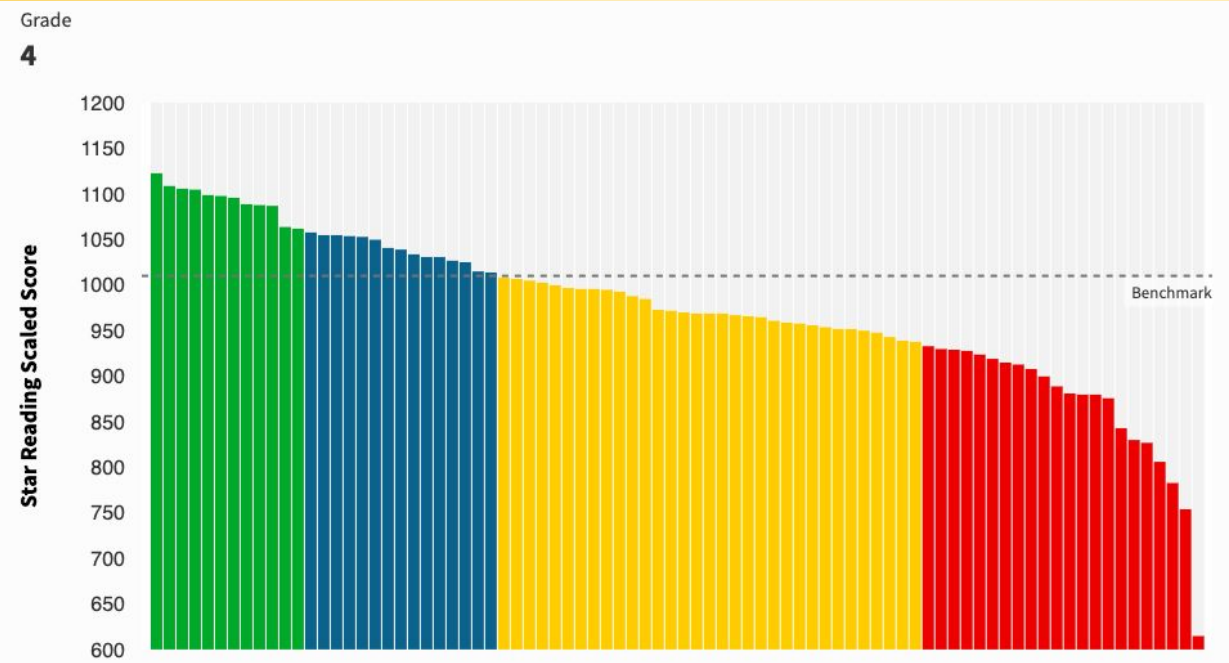
- 4th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	26	12	6		58
%	45%	21%	10%		



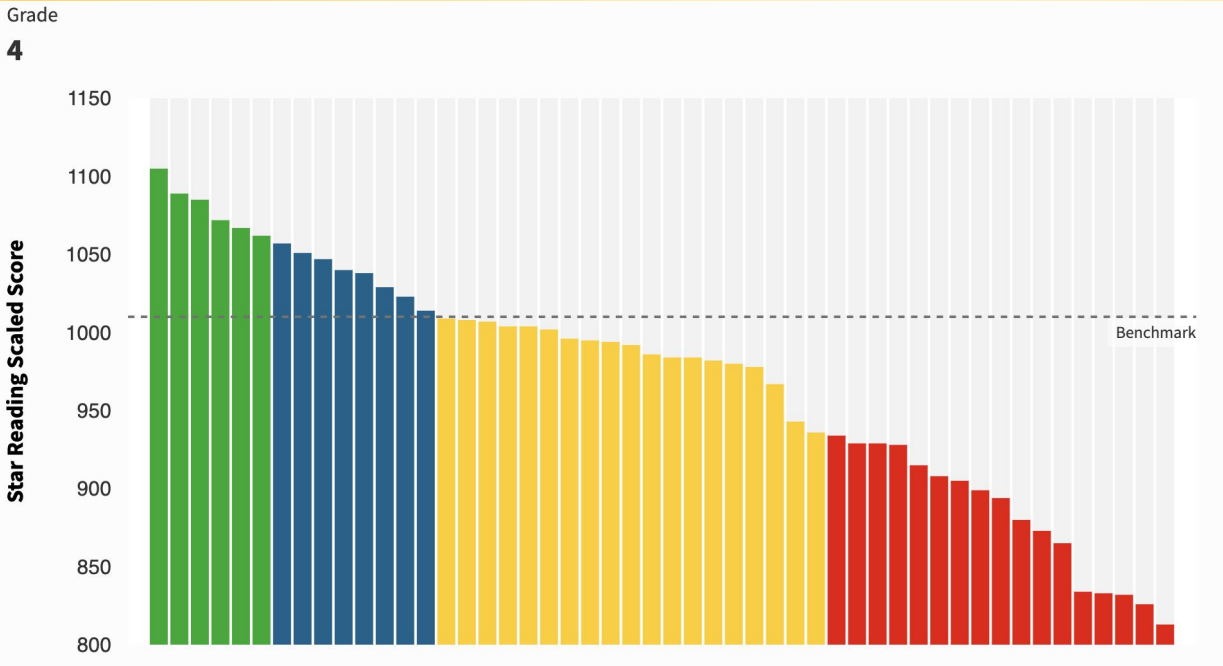
Vogel - 4th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	60	27	12		82
%	60%	33%	15%		



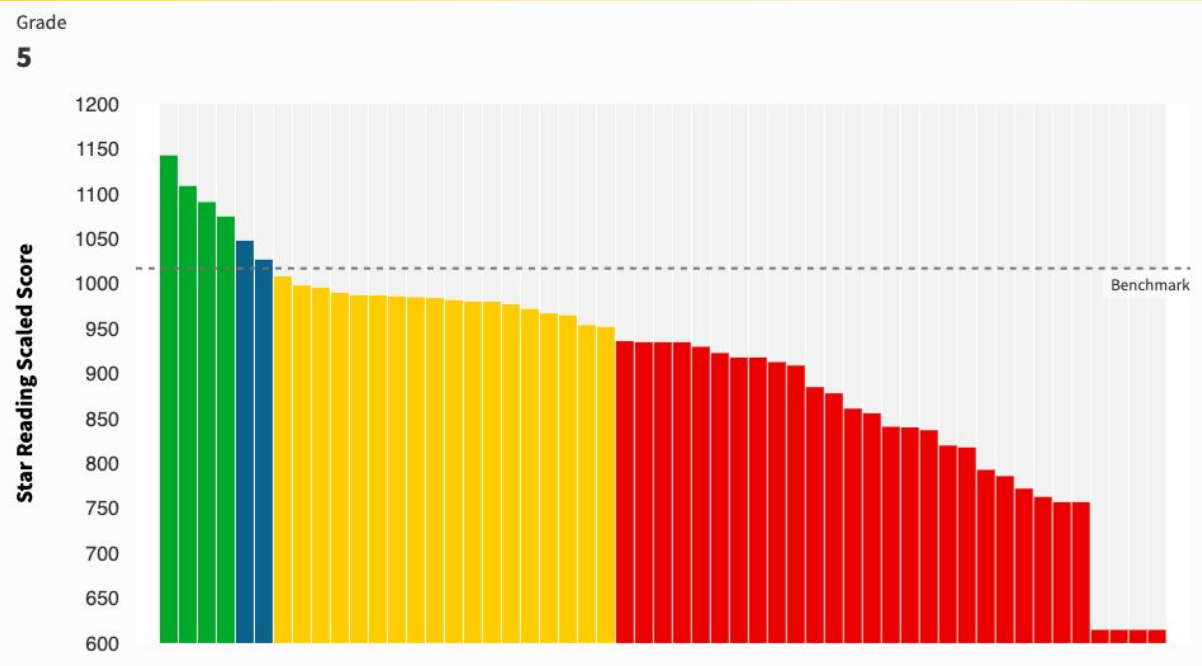
Weinert - 4th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	33	14	6		50
%	66%	28%	12%		



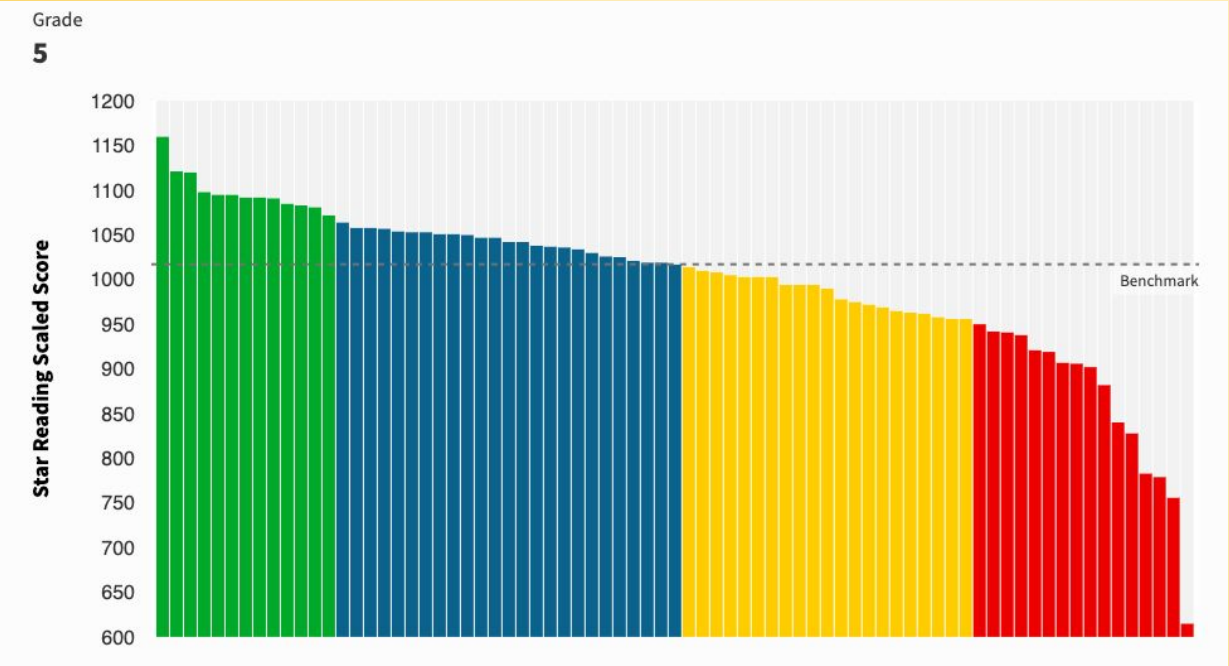
Jefferson - 5th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	24	6	4		53
%	45%	11%	8%		



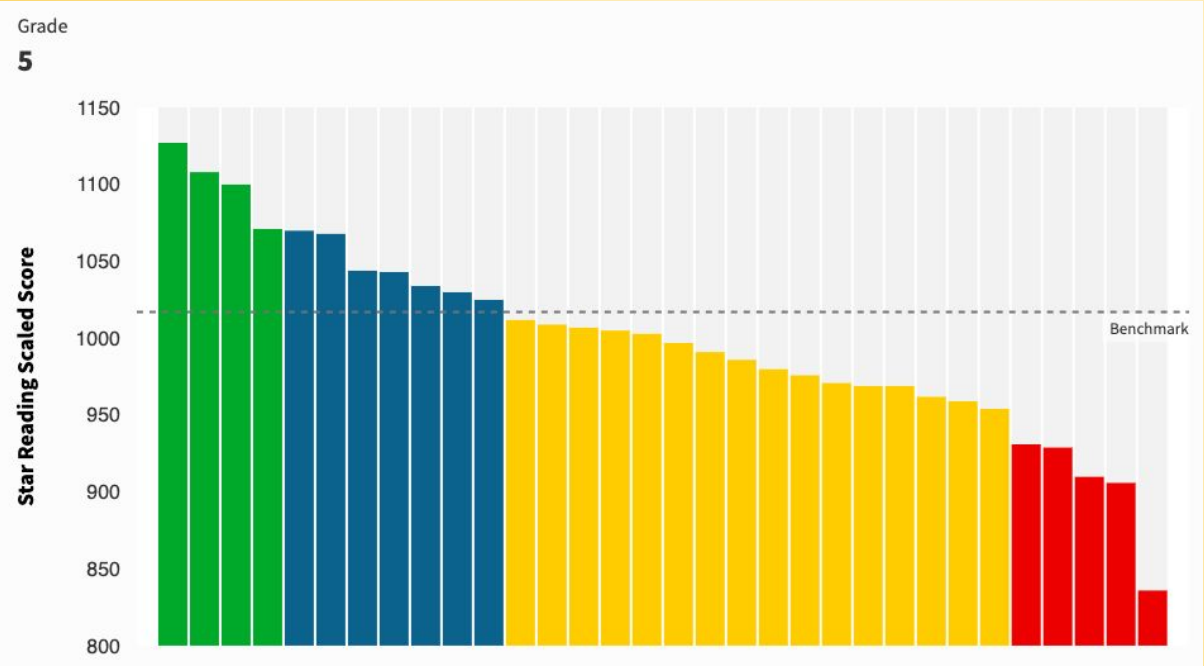
Koennecke - 5th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	59	38	13		75
%	79%	51%	17%		



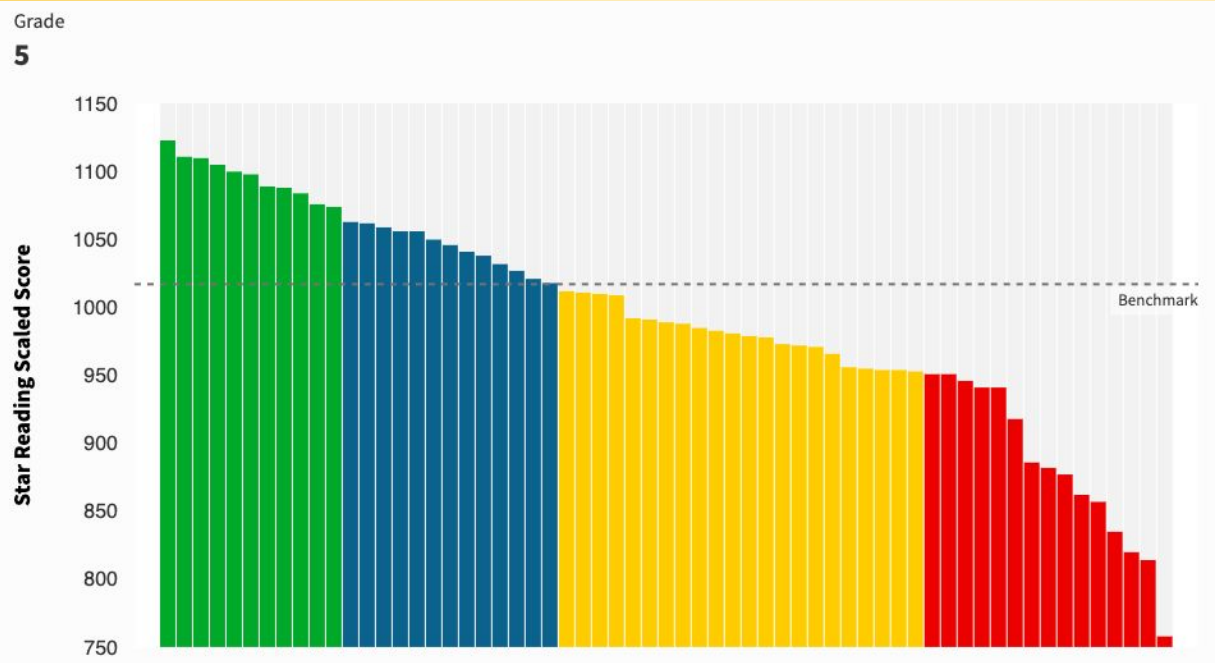
McQueeney - 5th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	27	11	4		32
%	84%	34%	13%		



Patlan - 5th Reading

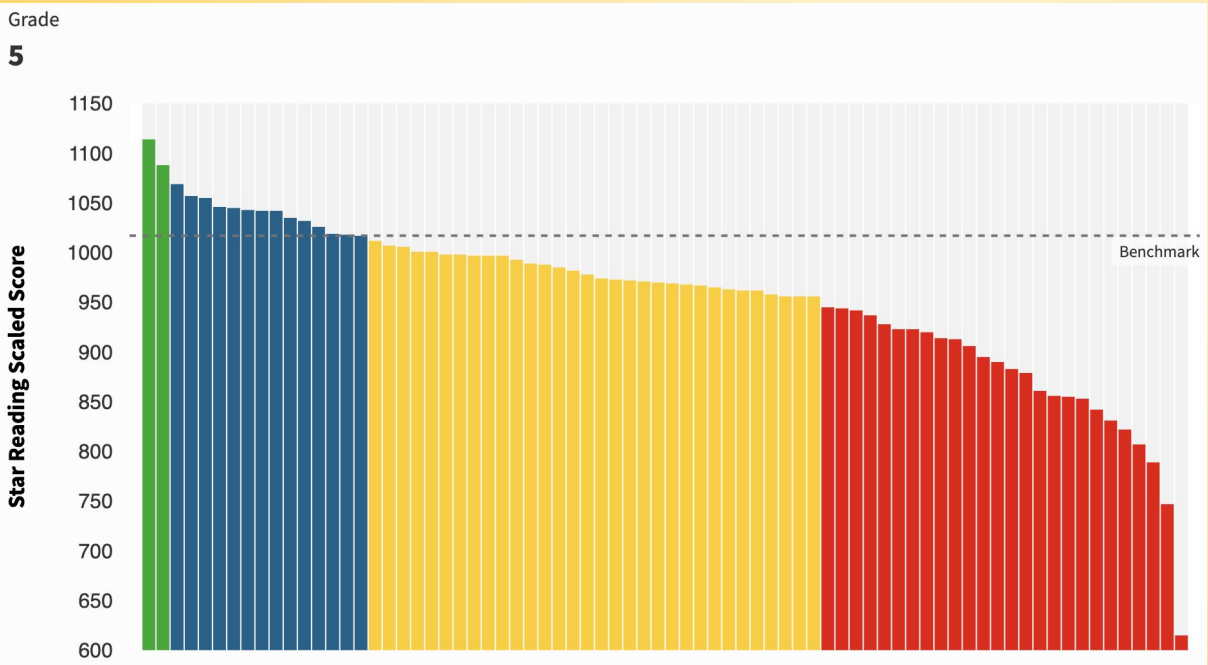
	Approaches	Meets	Masters		Total Students Tested
# of Students	46	24	11		61
%	75%	39%	18%		



Rodriguez

- 5th Reading

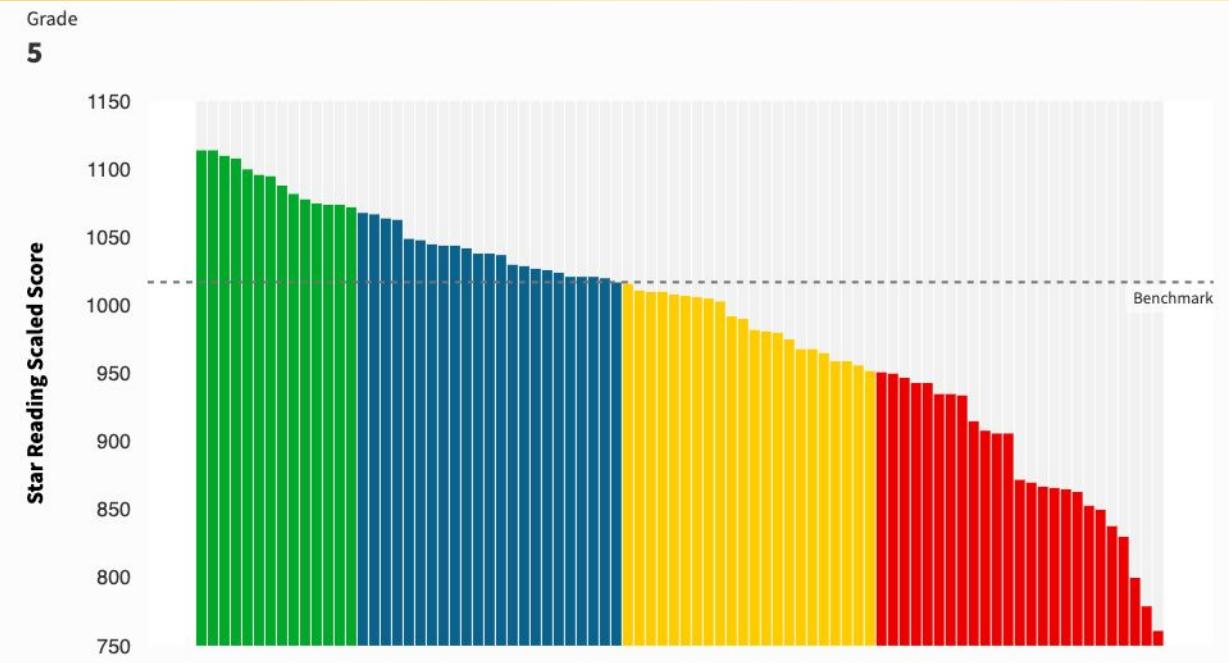
	Approaches	Meets	Masters		Total Students Tested
# of Students	48	16	2		74
%	65%	22%	3%		



Vogel

- 5th Reading

	Approaches	Meets	Masters		Total Students Tested
# of Students	59	37	14		84
%	70%	44%	17%		



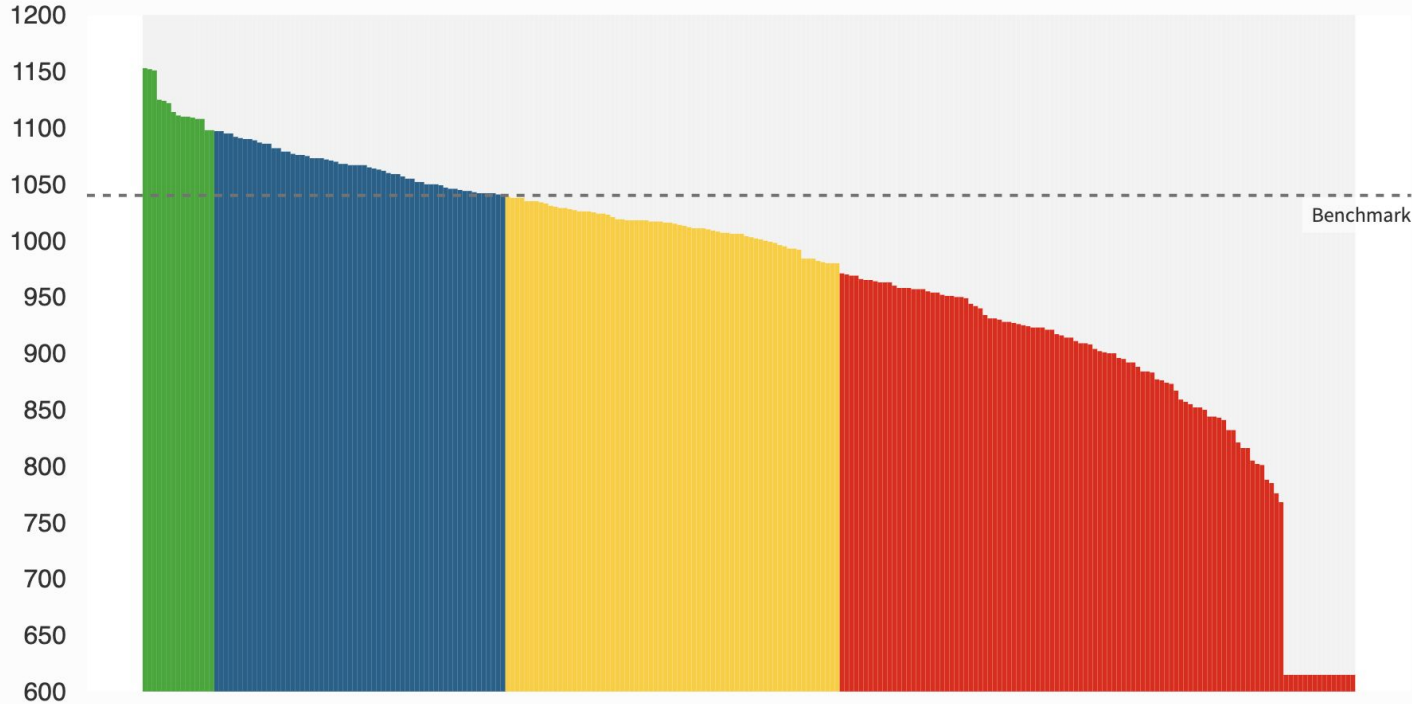
6 RLA - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	146	76	15		254
%	58%	30%	6%		

Grade

6

Star Reading Scaled Score



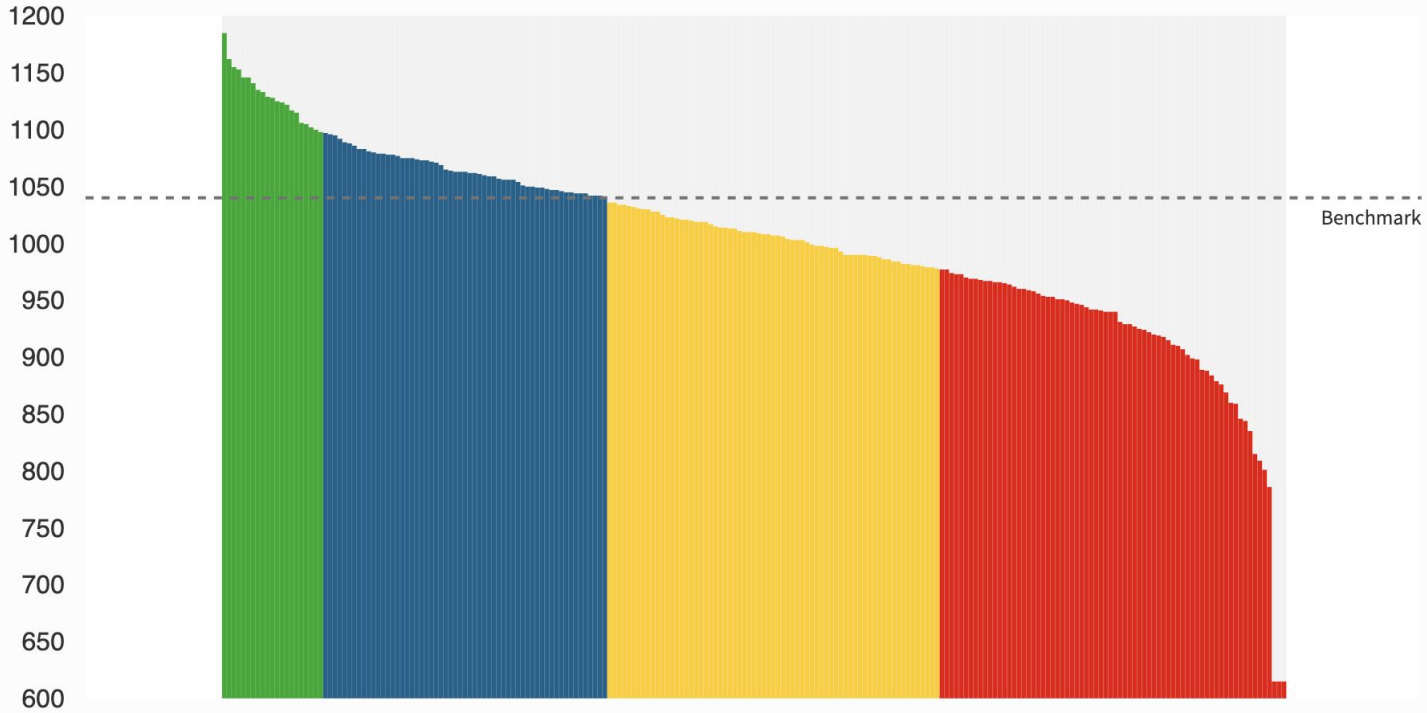
6 RLA - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	149	80	21		221
%	67%	36%	10%		

Grade

6

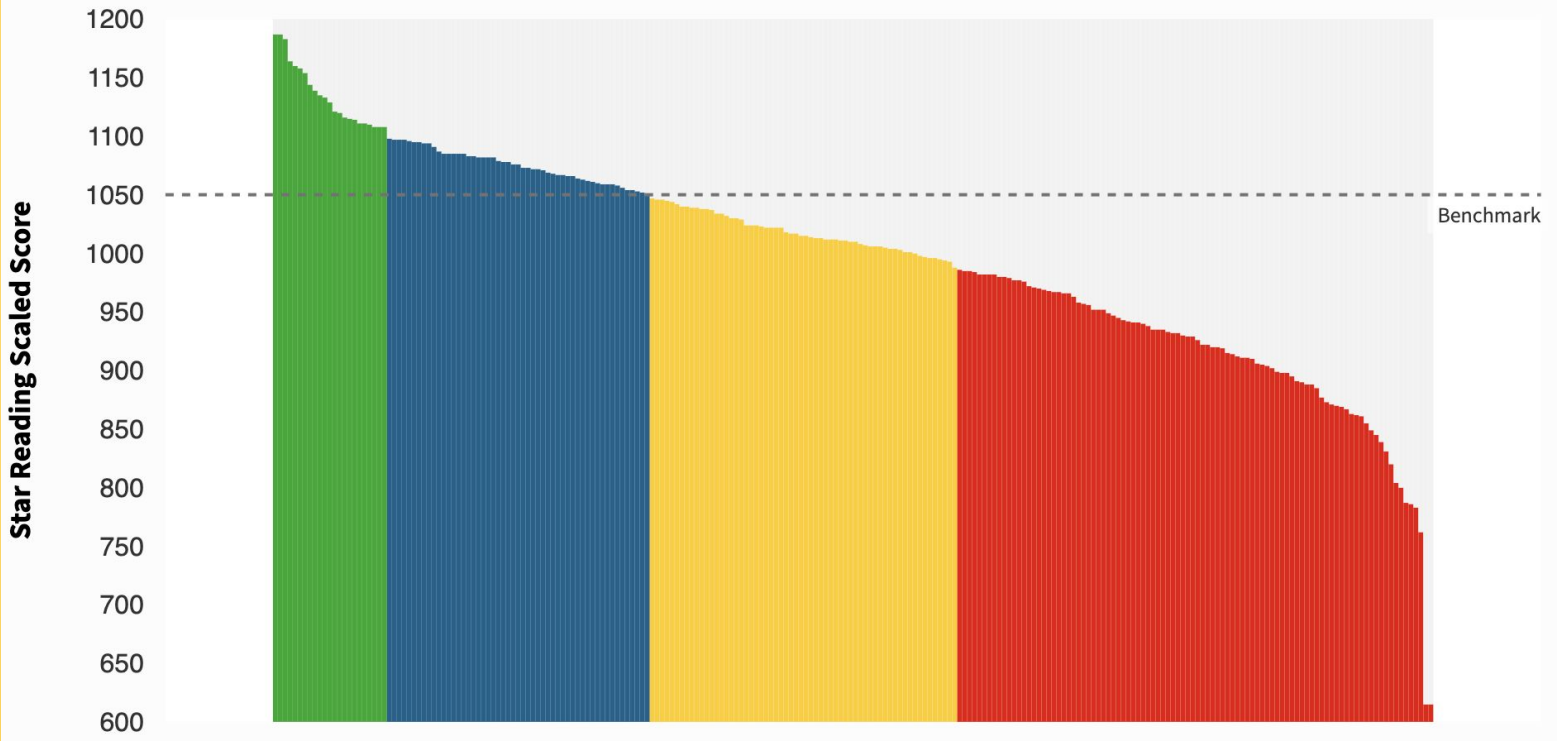
Star Reading Scaled Score



7 RLA - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	138	76	23		234
%	58%	32%	10%		

Grade
7

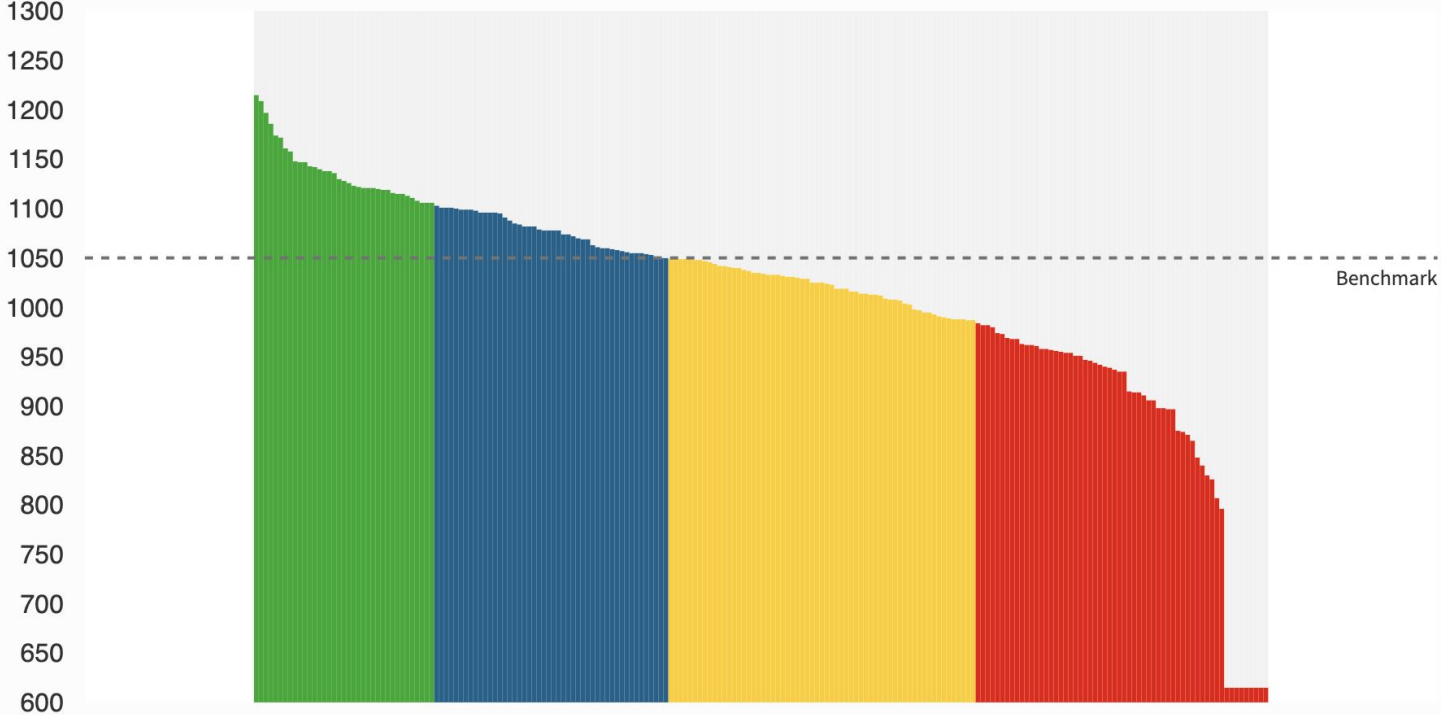


7 RLA - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	148	85	37		208
%	71%	41%	18%		

Grade
7

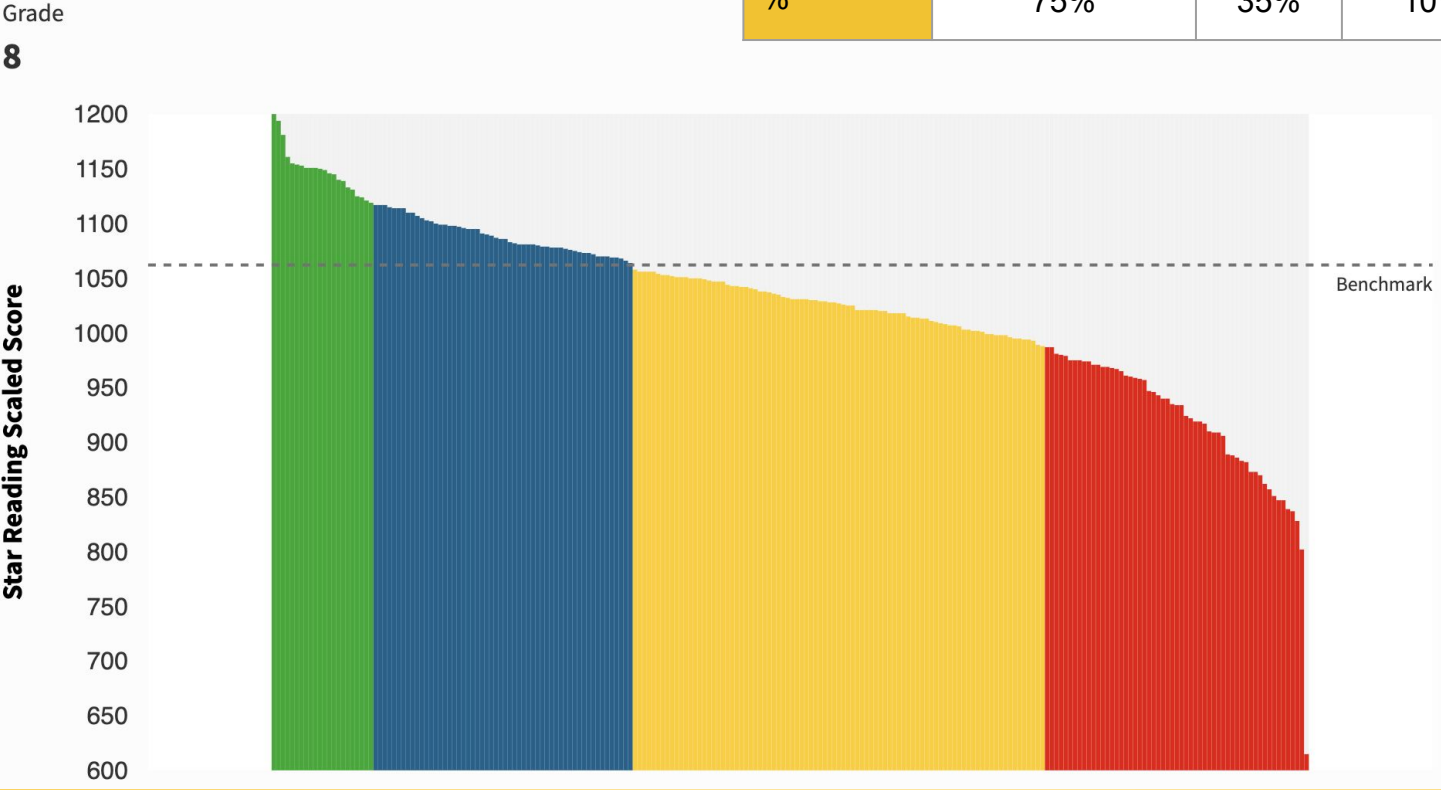
Star Reading Scaled Score



71

8 RLA - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	167	78	22		224
%	75%	35%	10%		

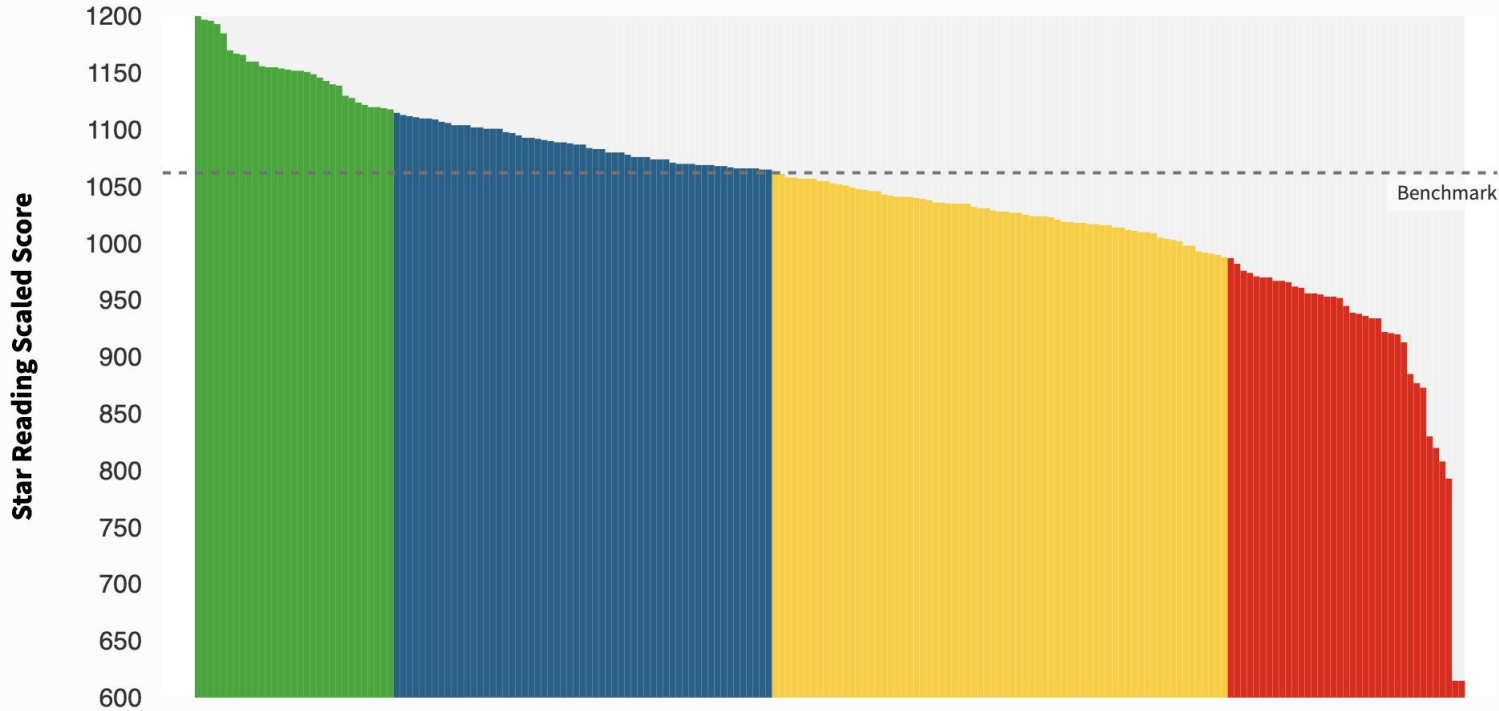


8 RLA - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	161	90	31		198
%	81%	45%	16%		

Grade

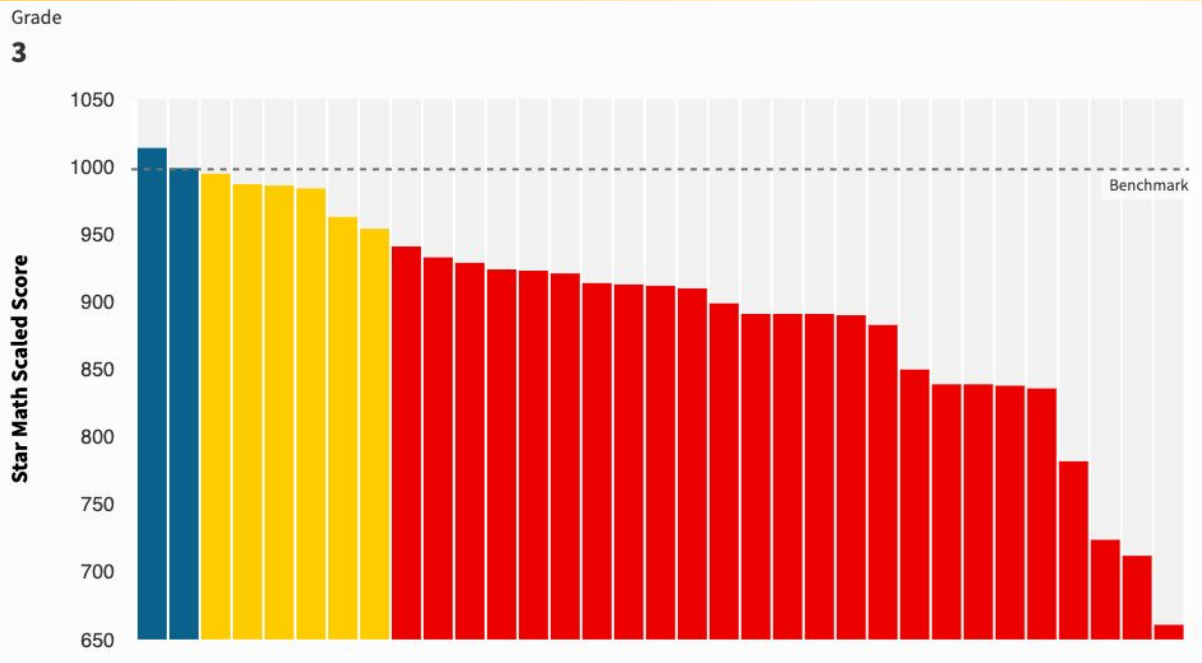
8



73

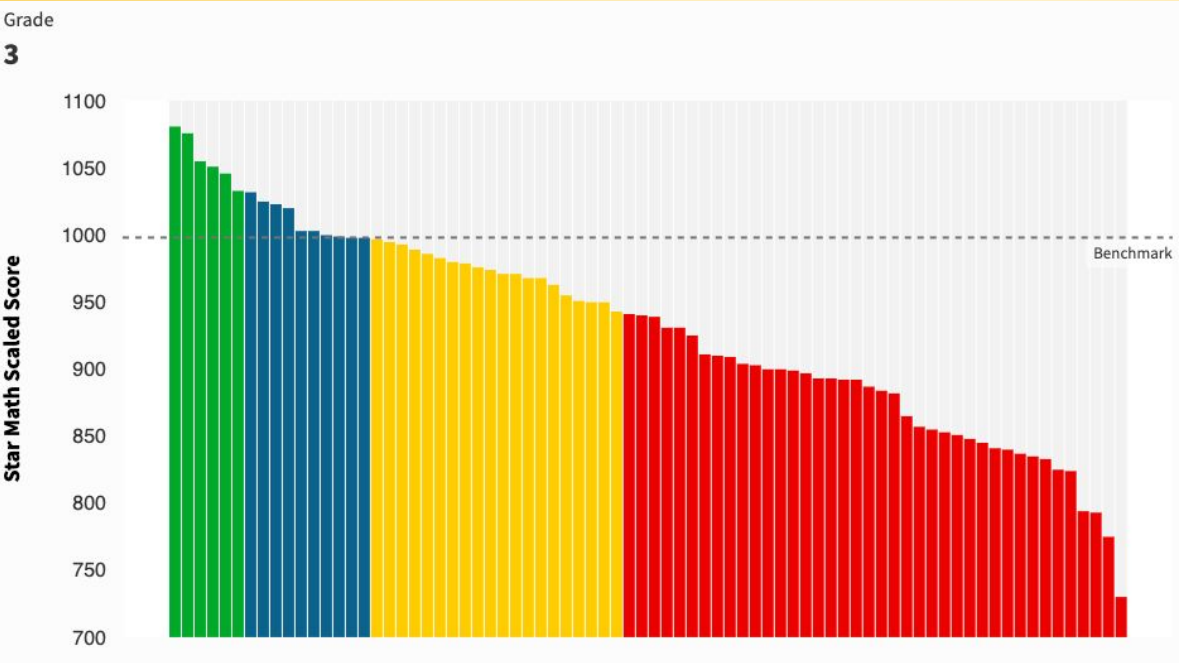
Jefferson - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	8	2	0		33
%	24%	6%	0%		



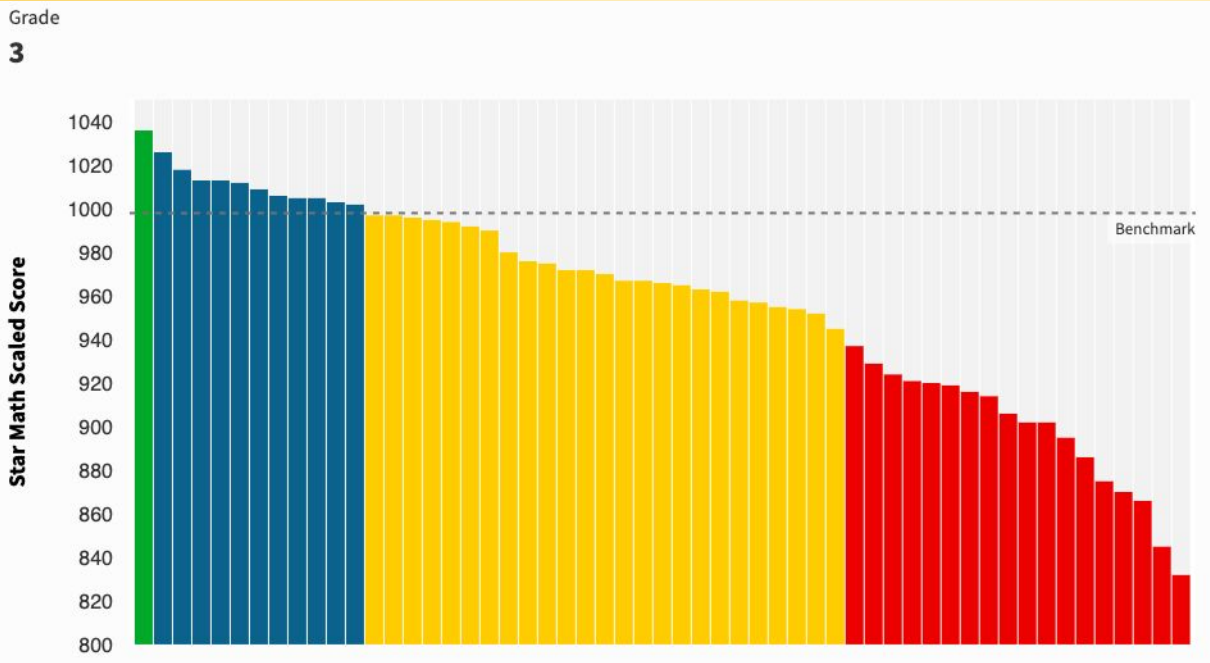
Koennecke - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	36	16	6		76
%	47%	21%	8%		



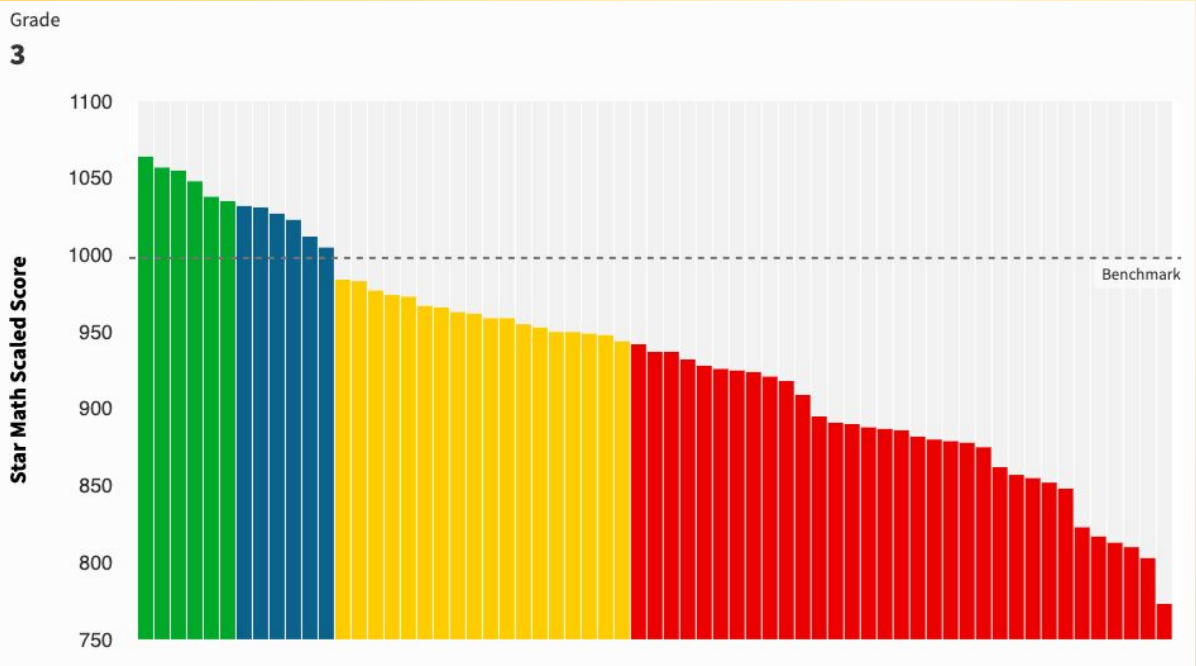
Patlan - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	37	12	1		55
%	67%	22%	2%		



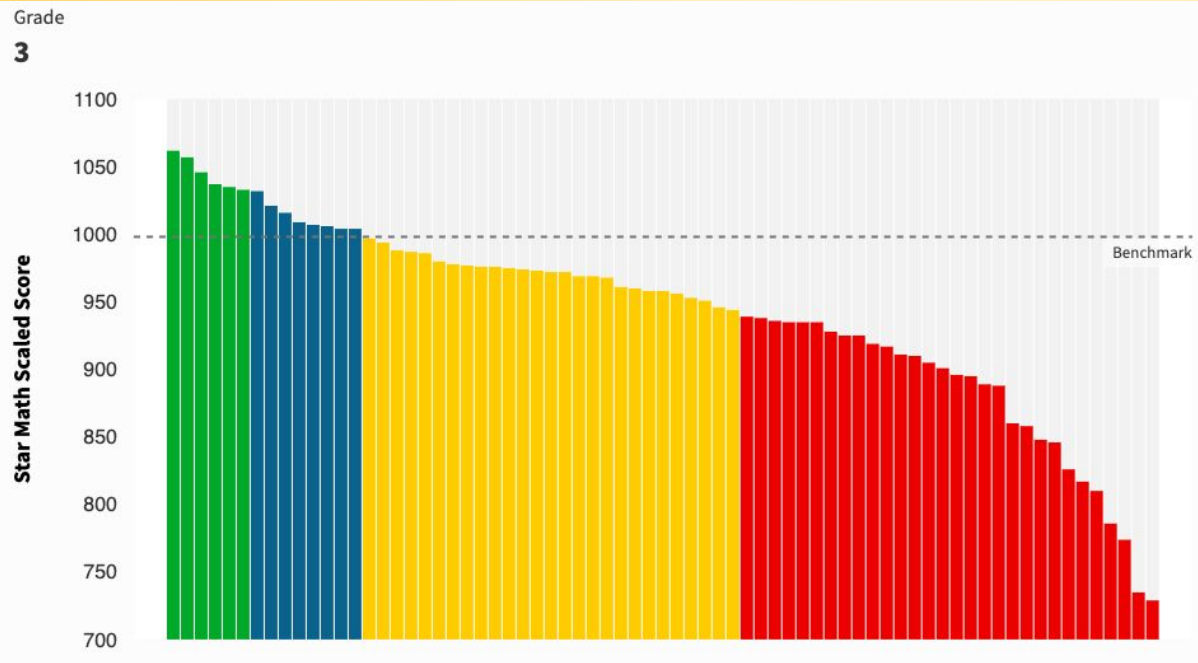
Rodriguez - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	30	12	6		63
%	48%	19%	10%		



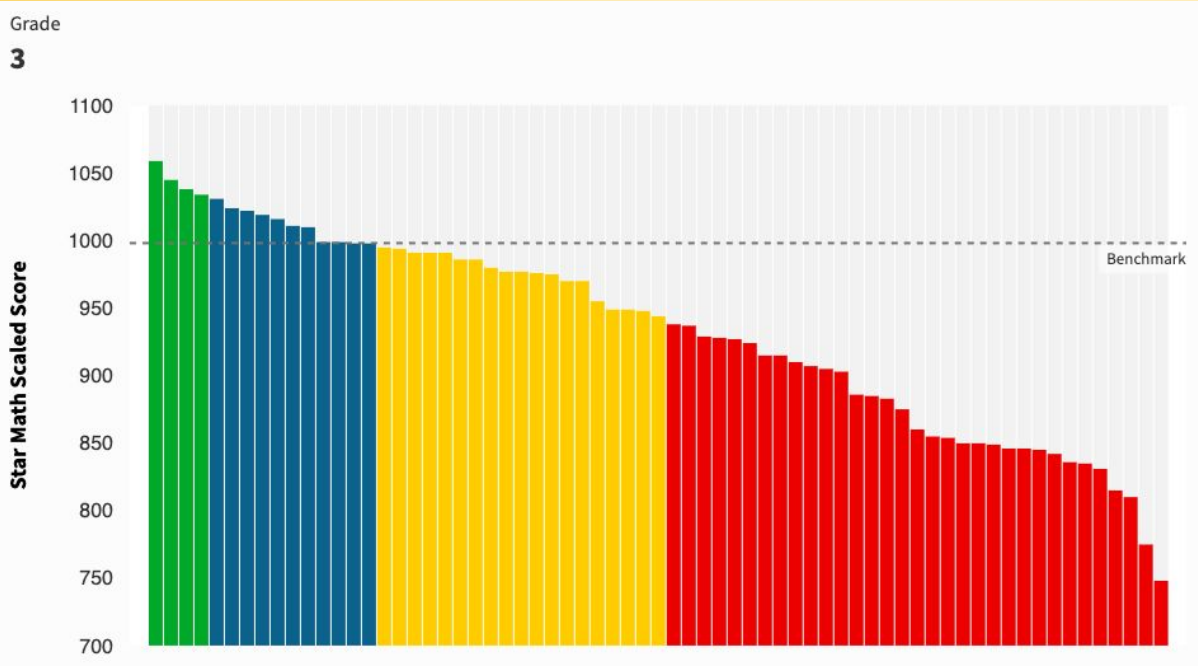
Vogel - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	41	14	6		71
%	58%	20%	8%		



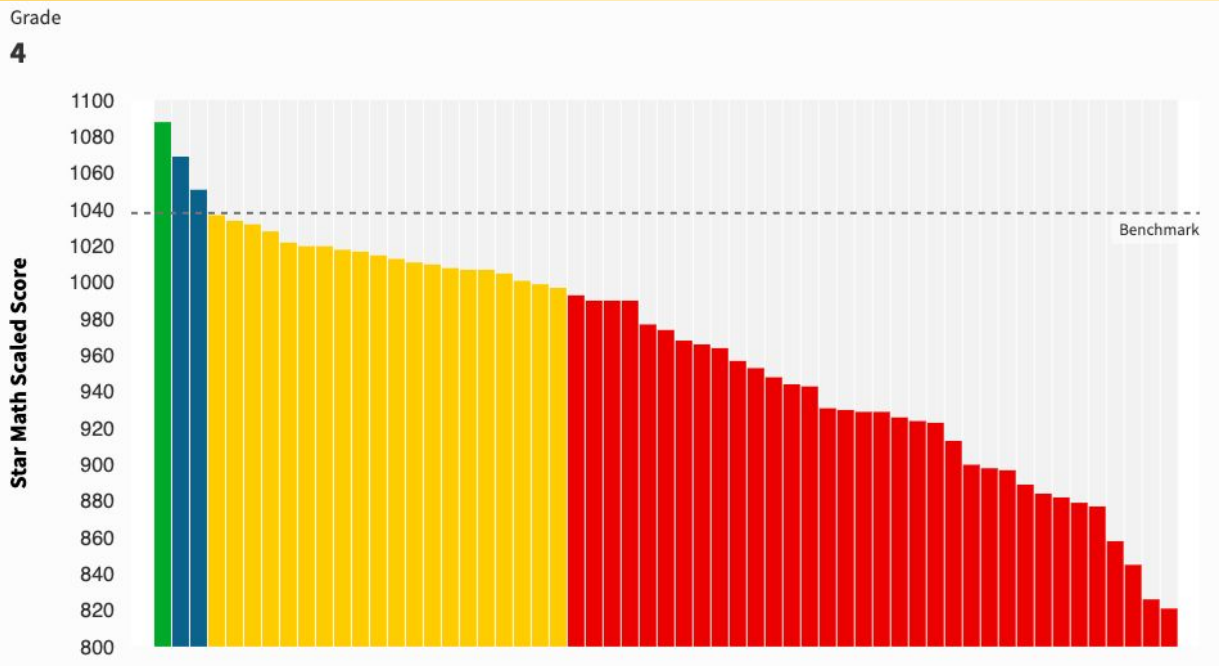
Weinert - 3rd Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	34	15	4		67
%	51%	22%	6%		



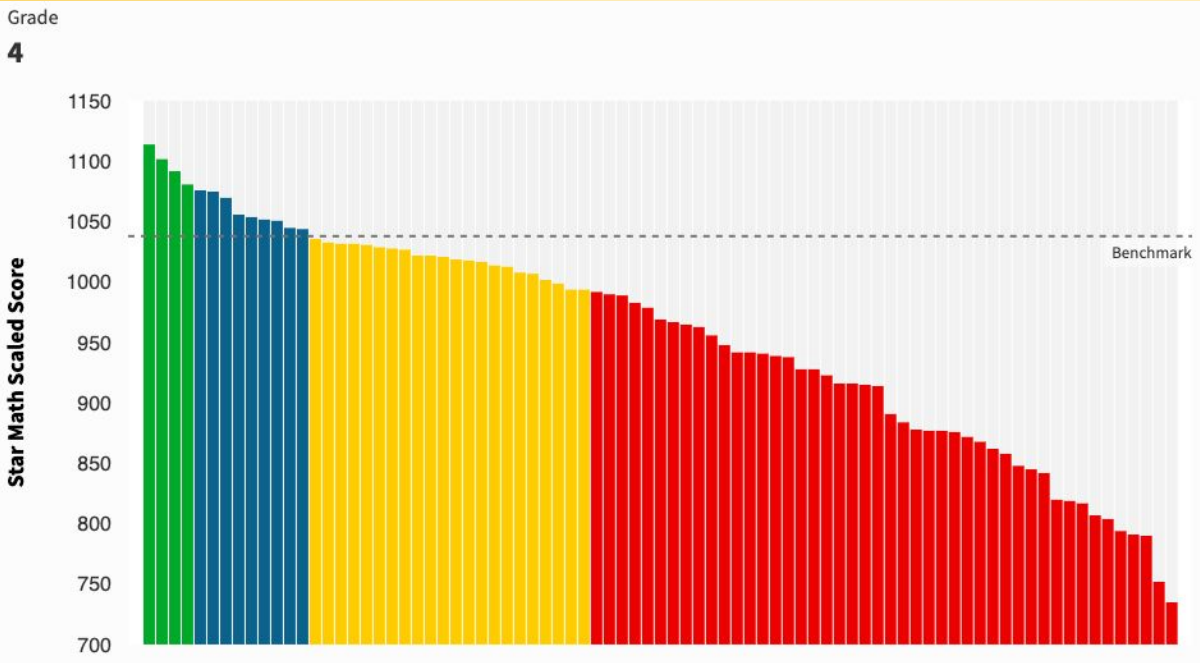
Jefferson - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	23	3	1		57
%	40%	5%	2%		



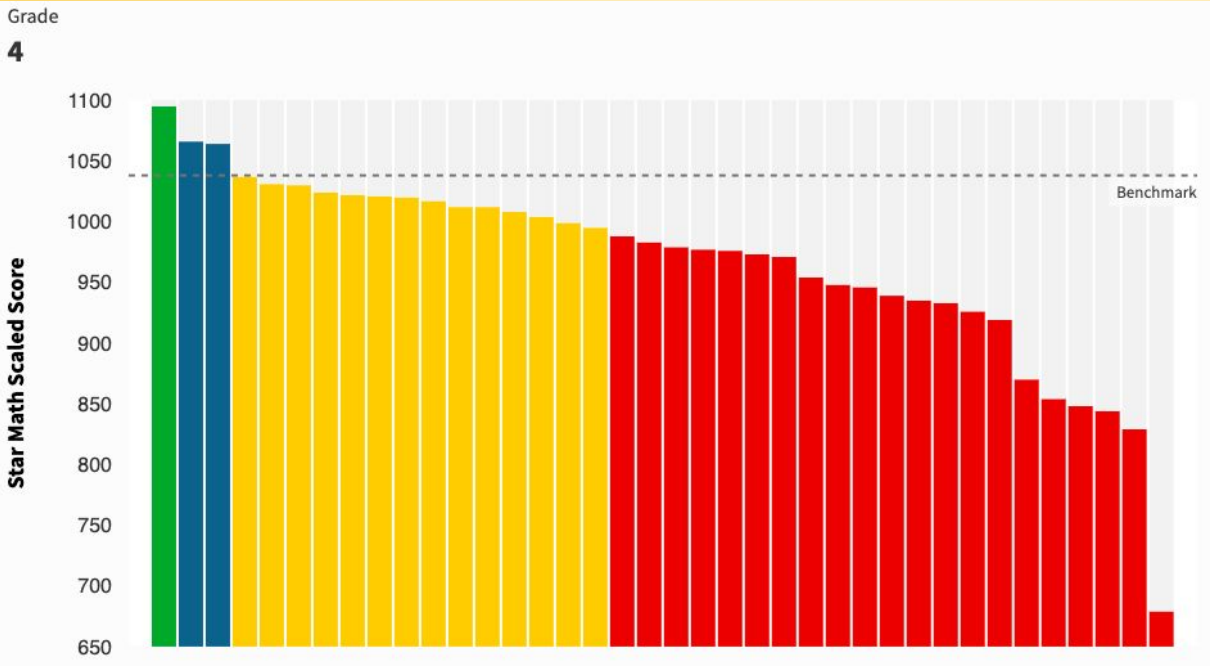
Koennecke - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	35	13	4		81
%	43%	16%	5%		



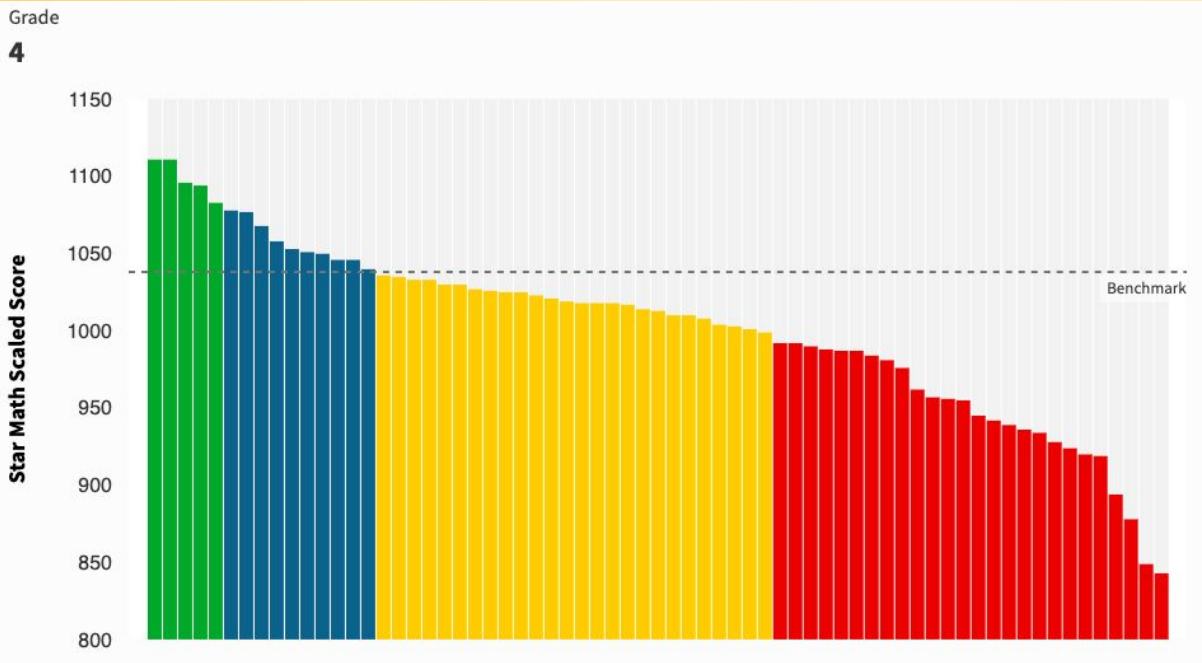
McQueeney - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	17	3	1		38
%	45%	8%	3%		



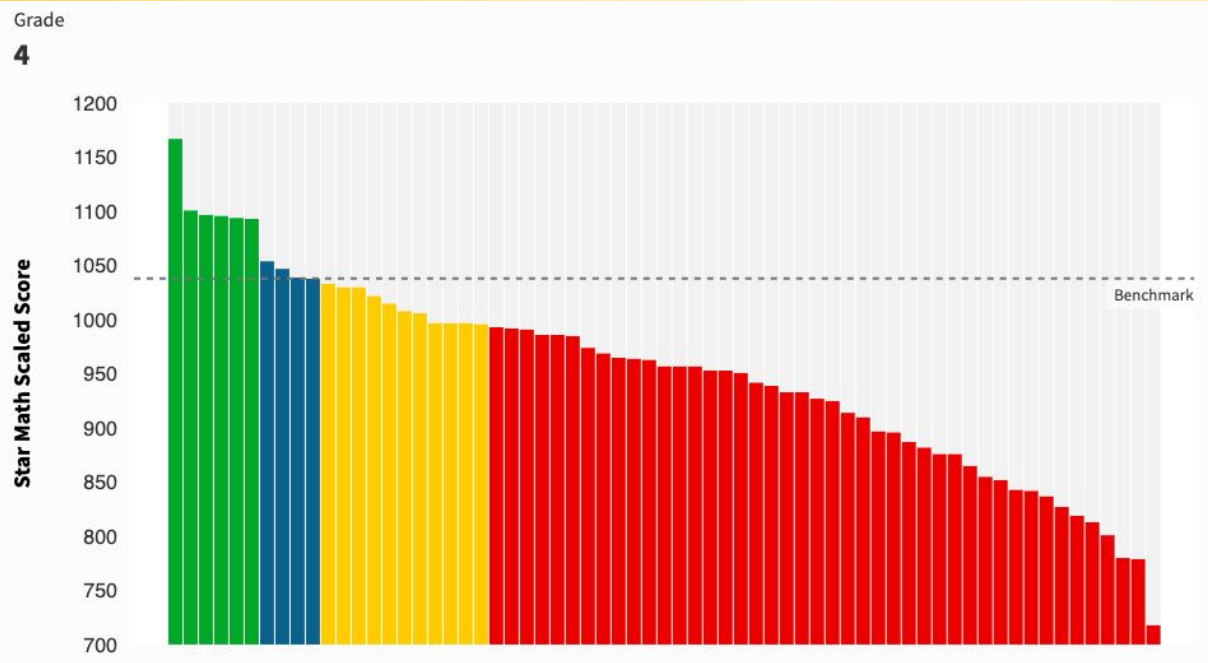
Patlan - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	41	15	5		67
%	61%	22%	7%		



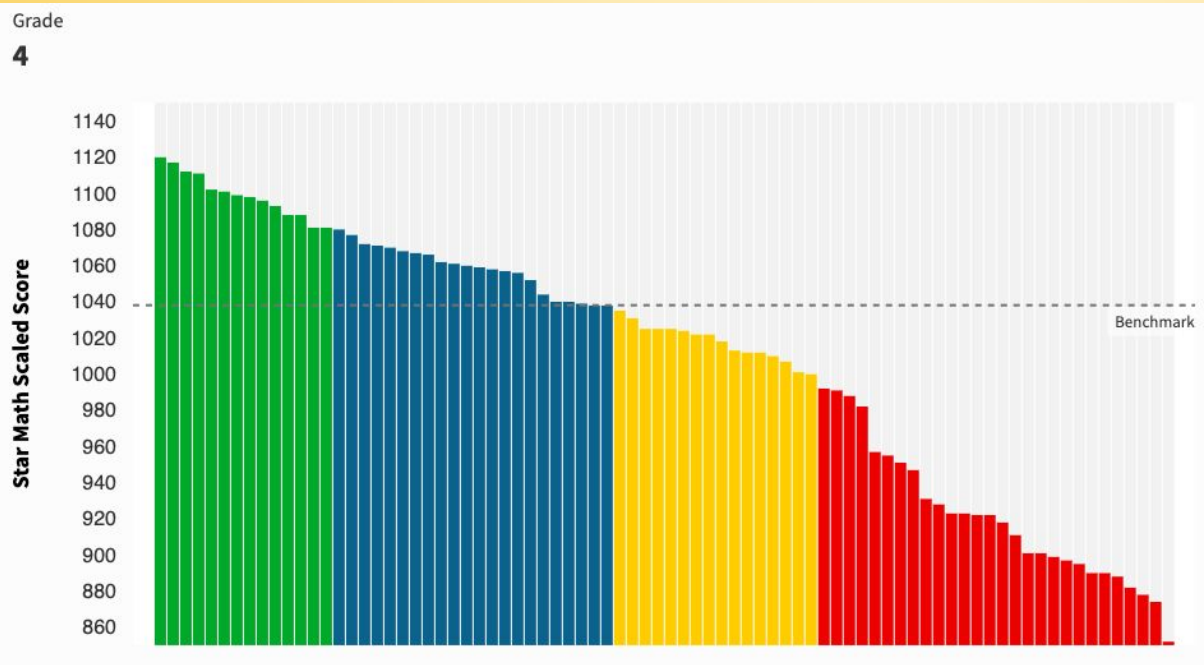
Rodriguez - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	21	10	6		65
%	32%	15%	9%		



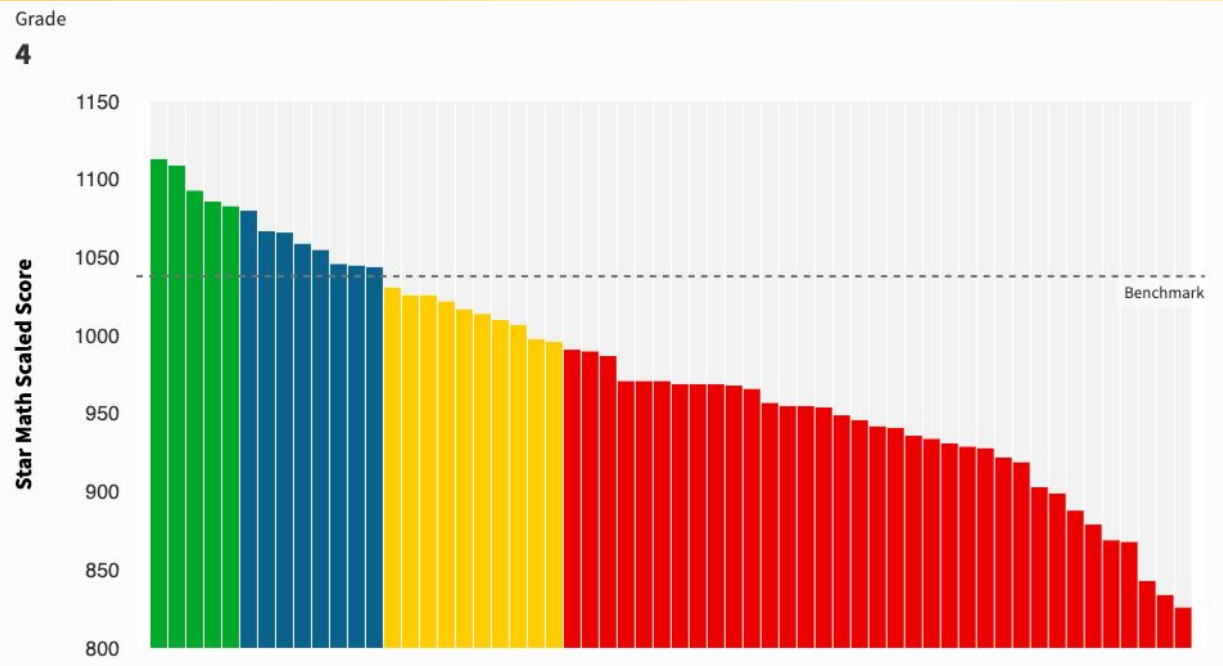
Vogel - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	52	36	14		80
%	65%	45%	18%		



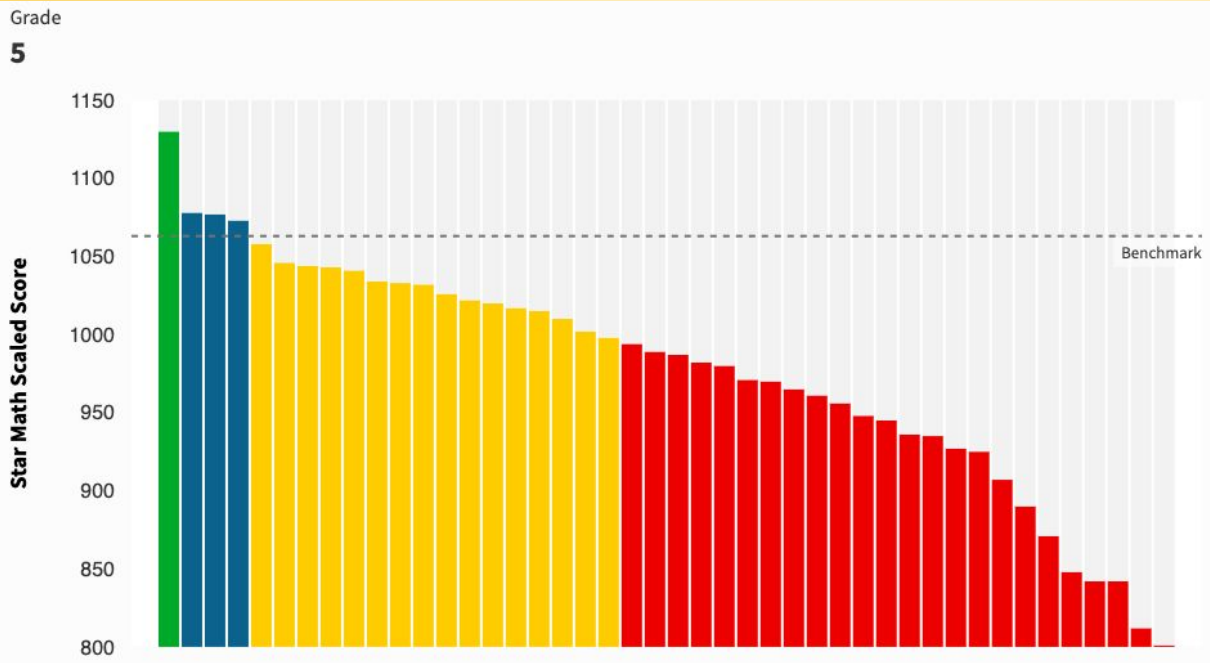
Weinert - 4th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	23	13	5		58
%	40%	22%	9%		



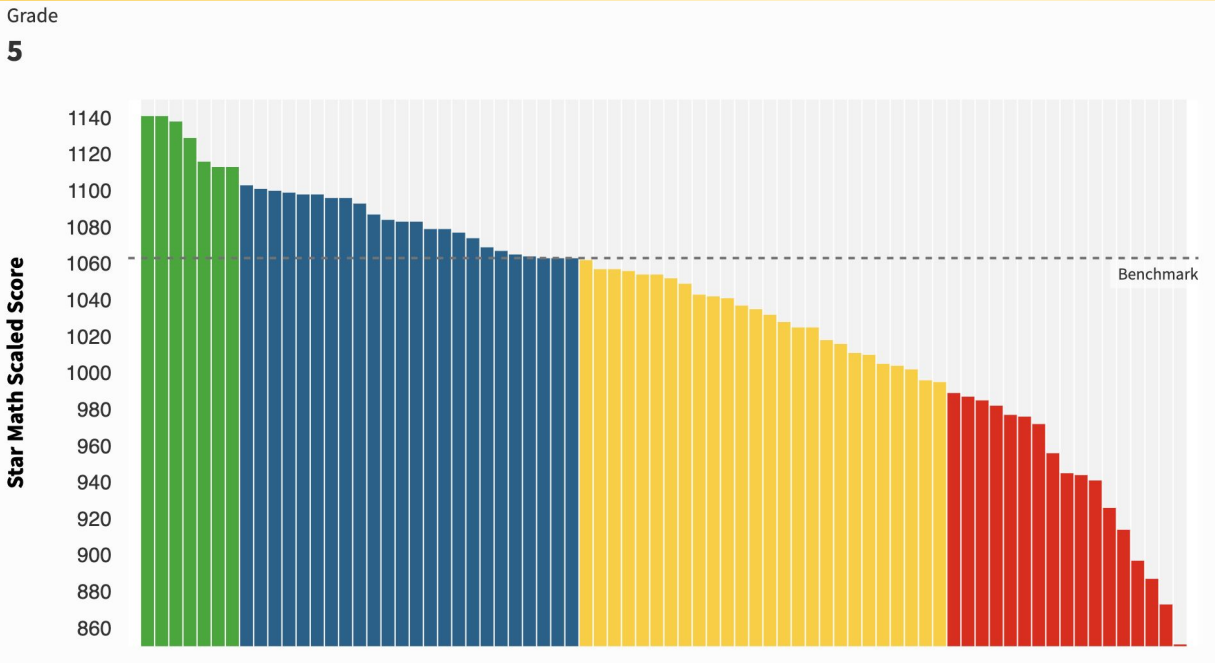
Jefferson - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	20	4	1		44
%	45%	9%	2%		



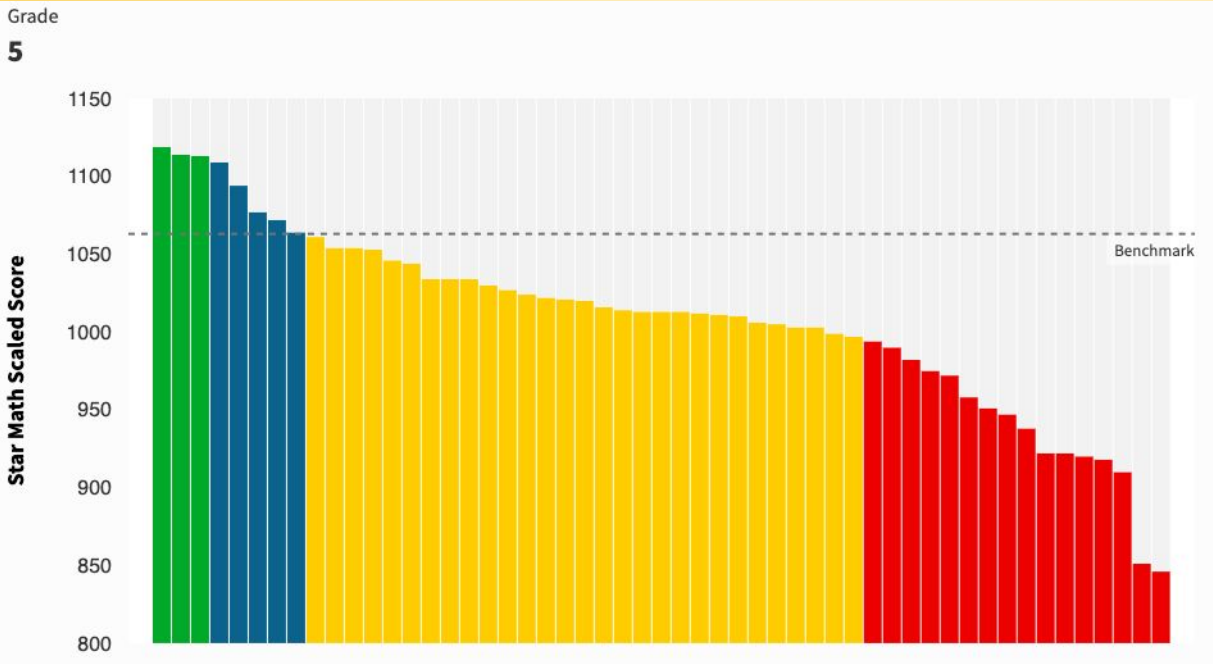
Koennecke - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	57	31	7		74
%	77%	42%	9%		



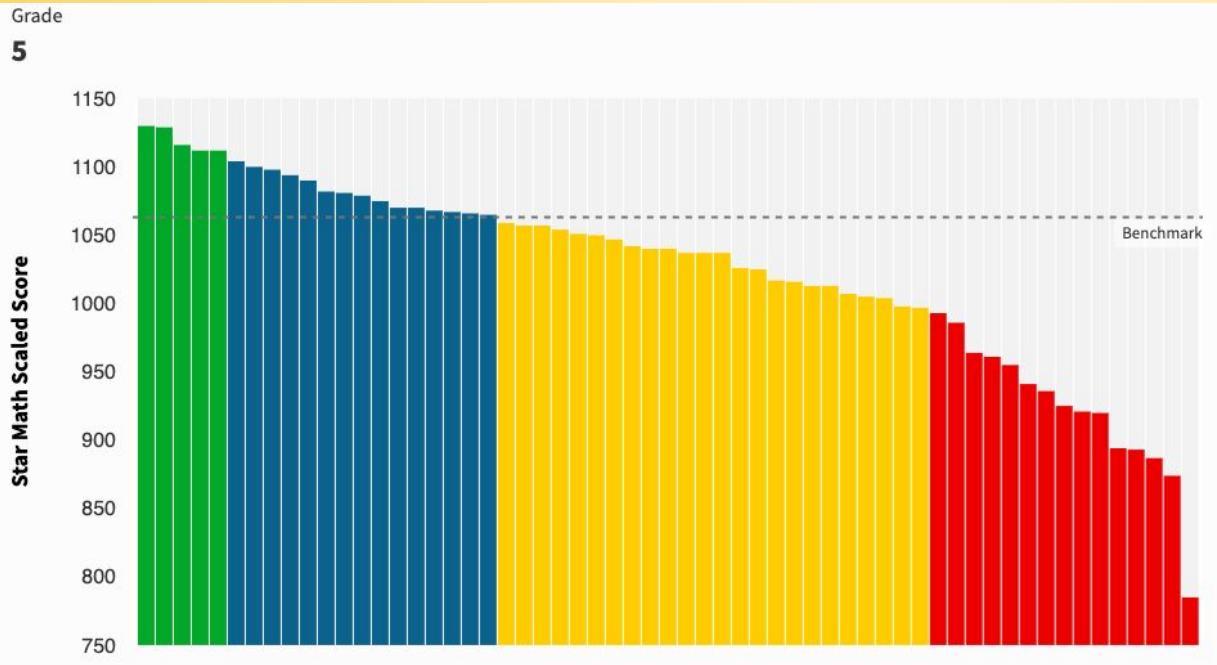
McQueeney - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	37	8	3		53
%	70%	15%	6%		



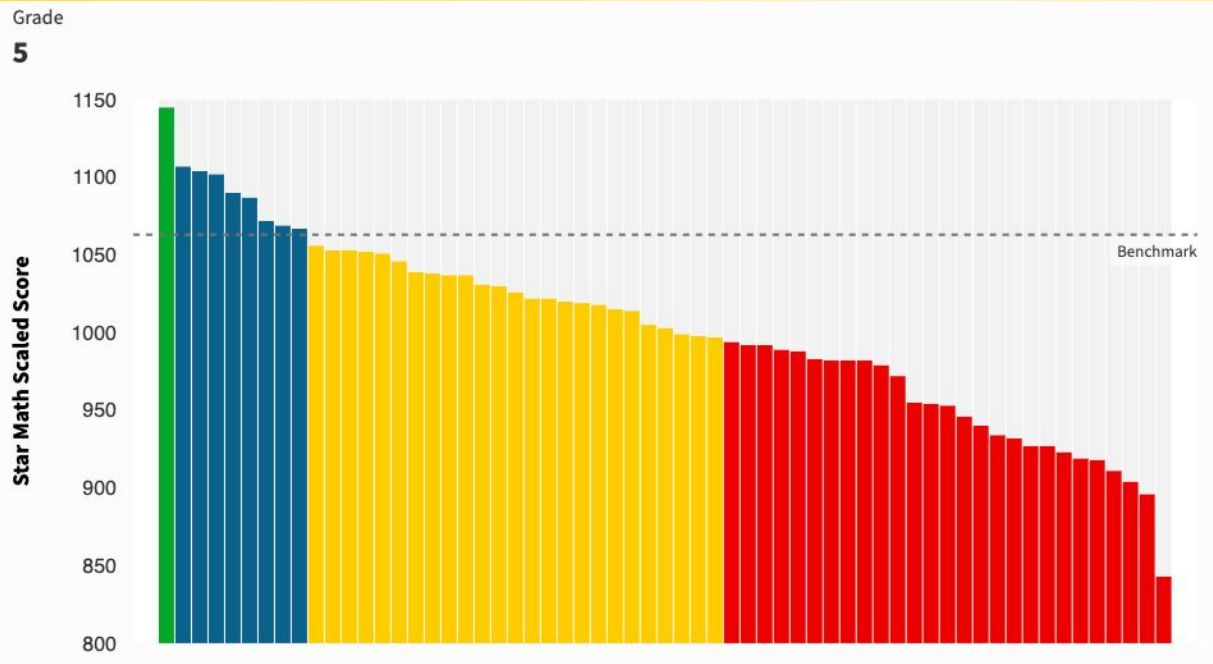
Patlan - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	44	20	5		59
%	75%	34%	8%		



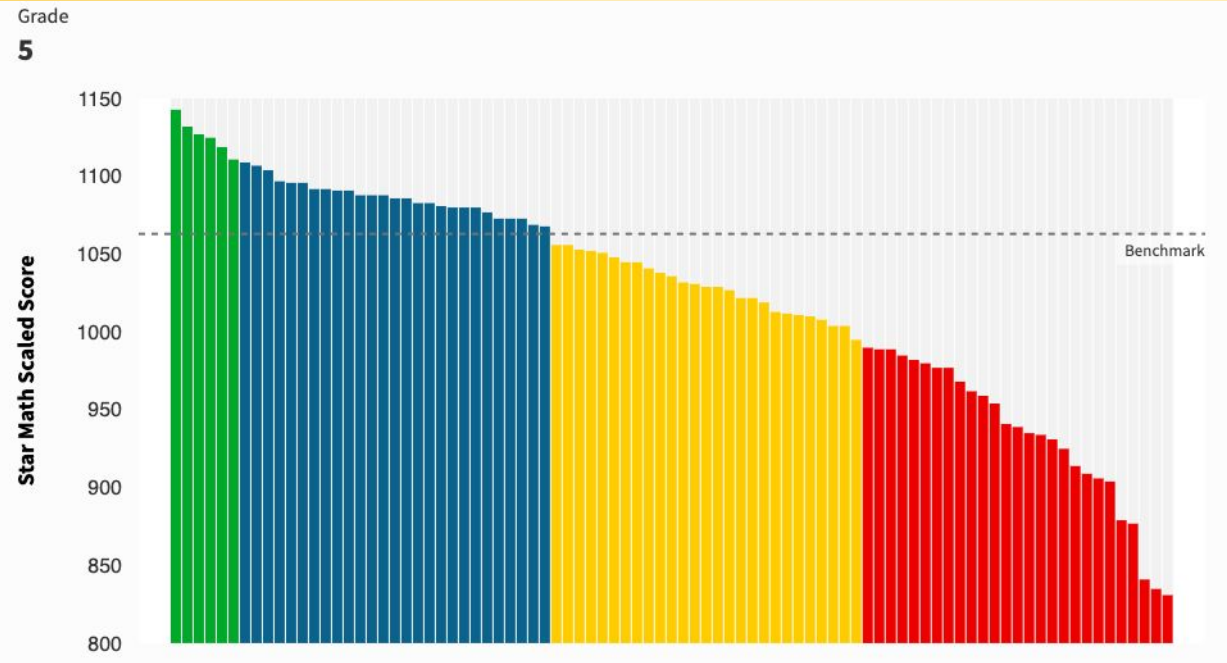
Rodriguez - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	34	9	1		61
%	56%	15%	2%		



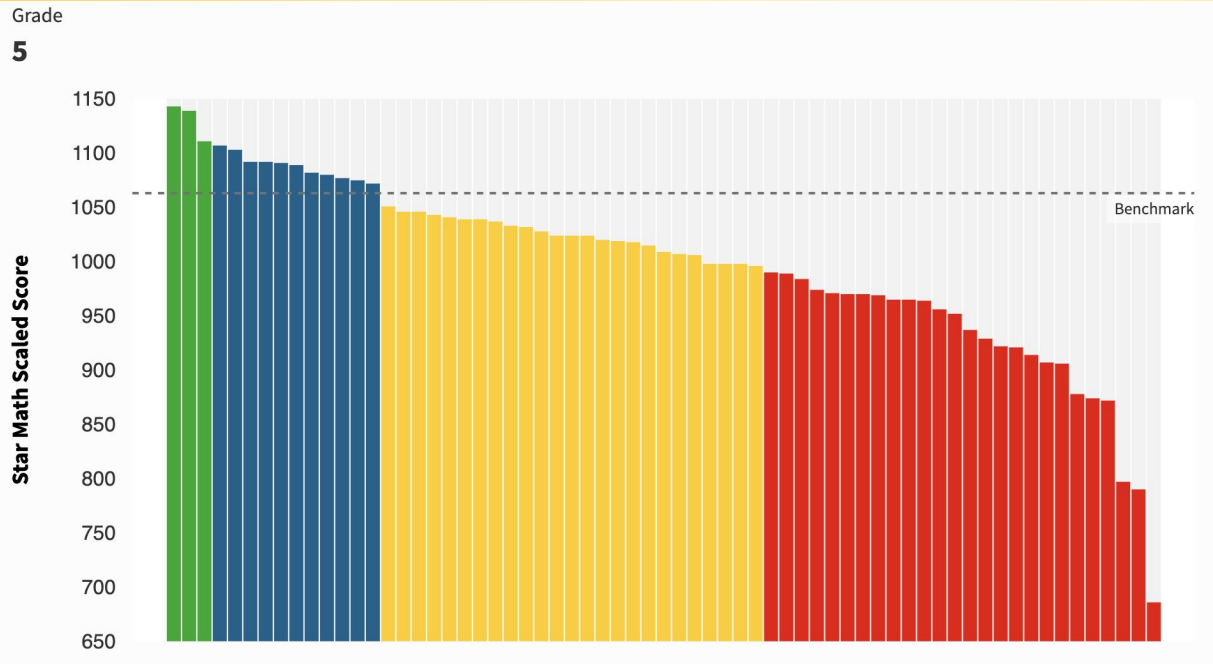
Vogel - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	60	33	6		87
%	69%	38%	7%		



Weinert - 5th Math

	Approaches	Meets	Masters		Total Students Tested
# of Students	39	14	2		65
%	60%	22%	5%		

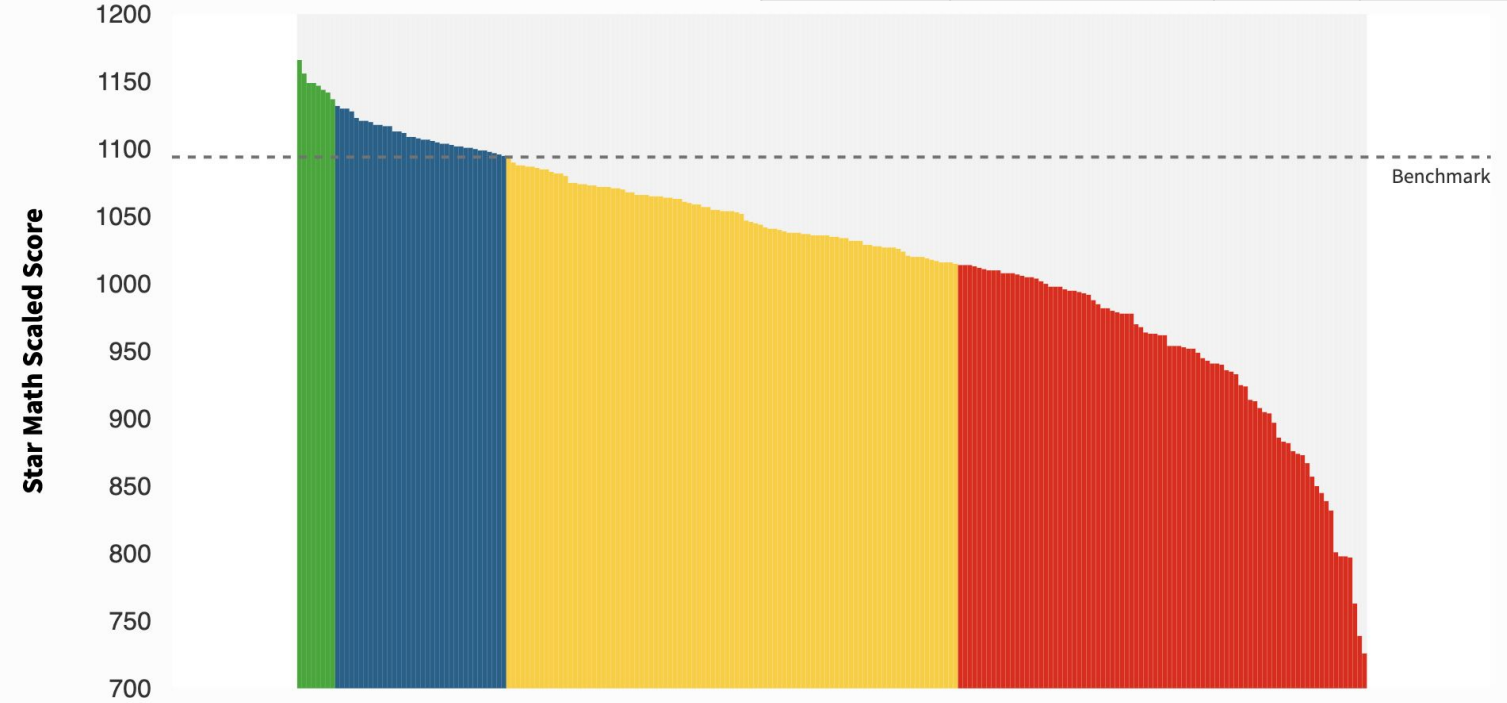


6 Math - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	139	44	8		225
%	62%	20%	4%		

Grade

6



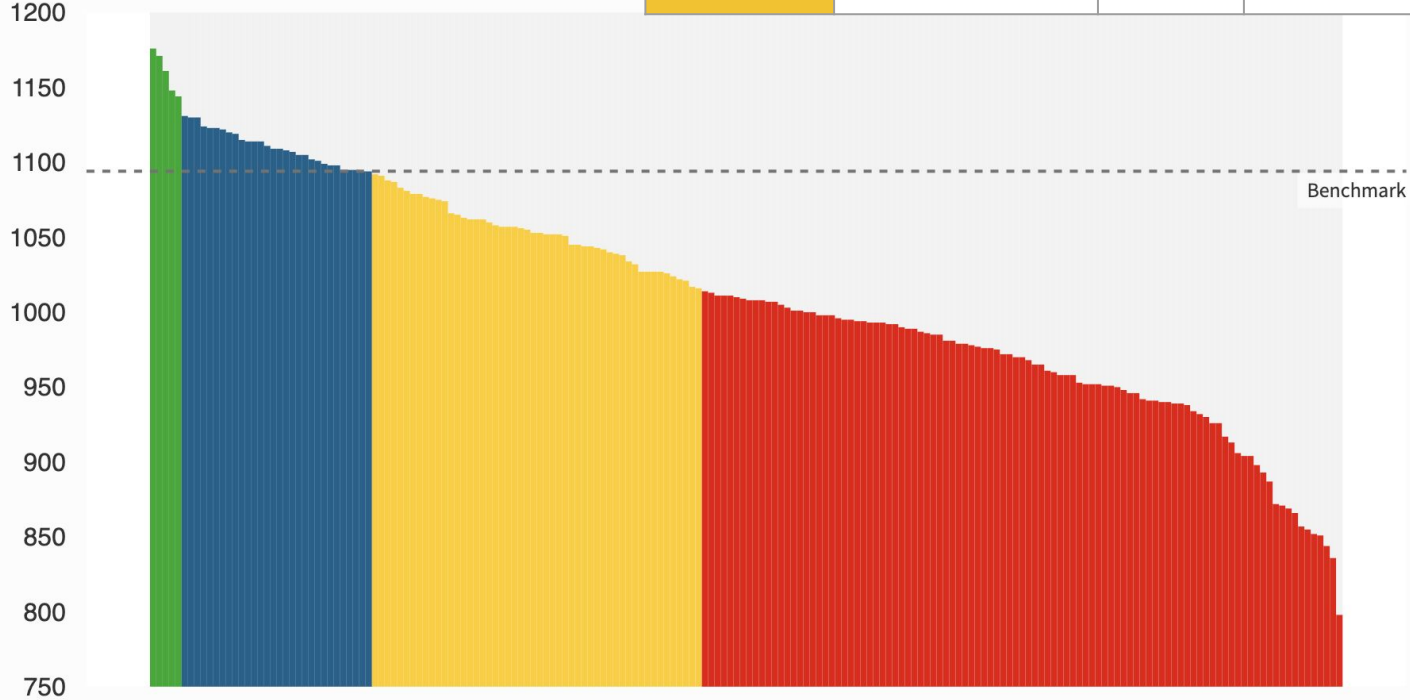
6 Math - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	87	35	5		188
%	47%	19%	3%		

Grade

6

Star Math Scaled Score



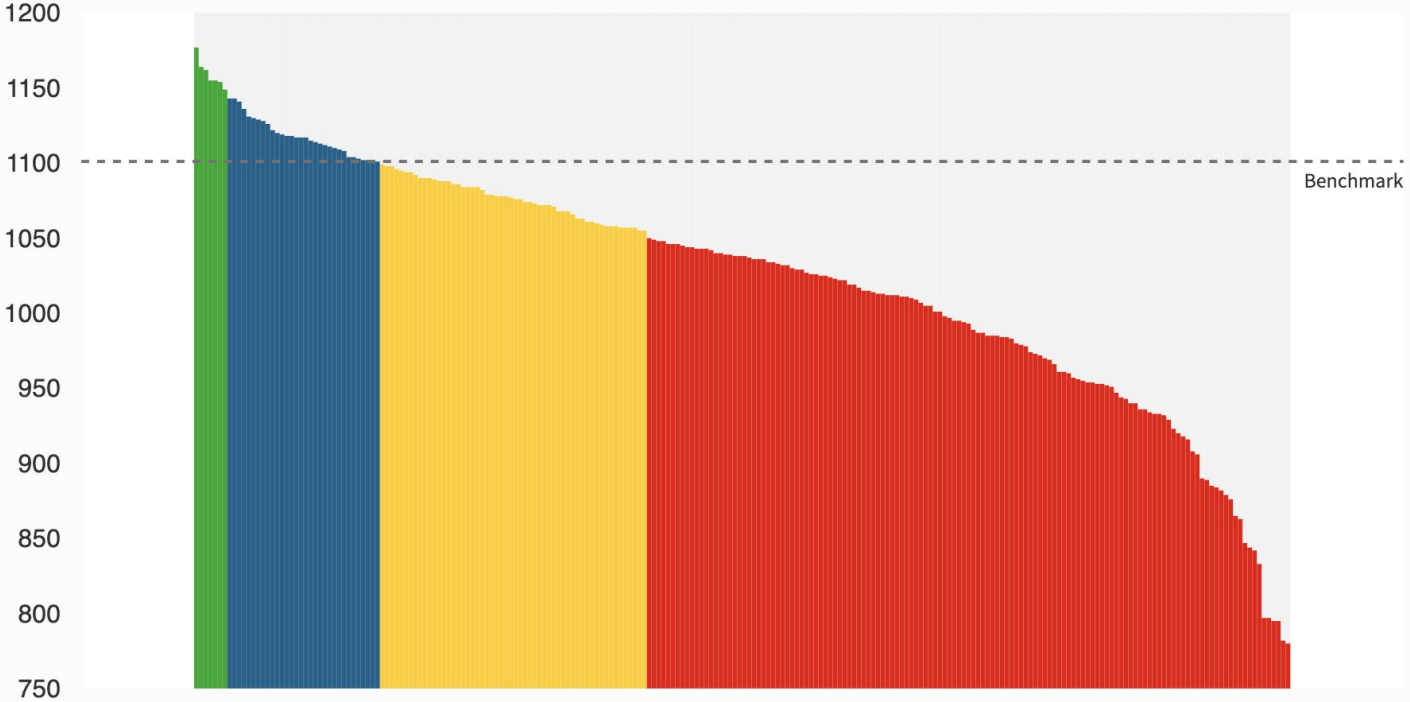
7 Math - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	95	39	7		230
%	41%	17%	3%		

Grade

7

Star Math Scaled Score



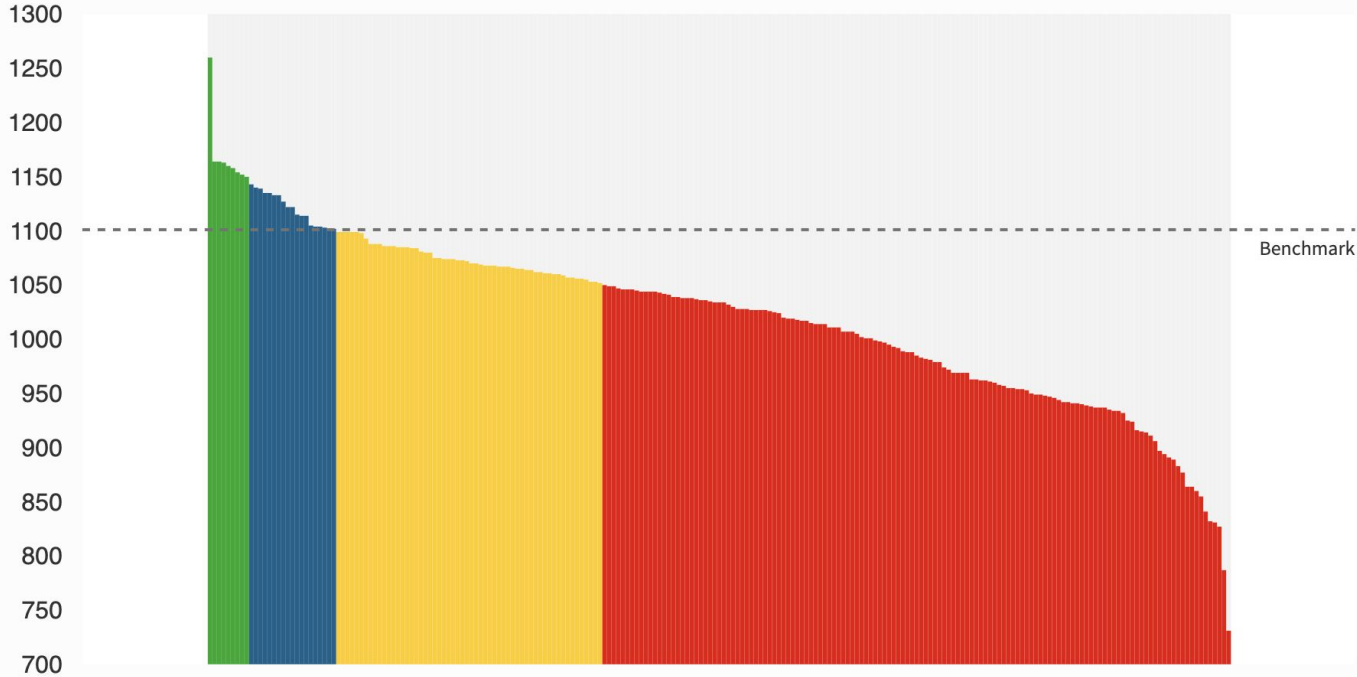
7 Math - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	96	28	9		223
%	39%	13%	4%		

Grade

7

Star Math Scaled Score



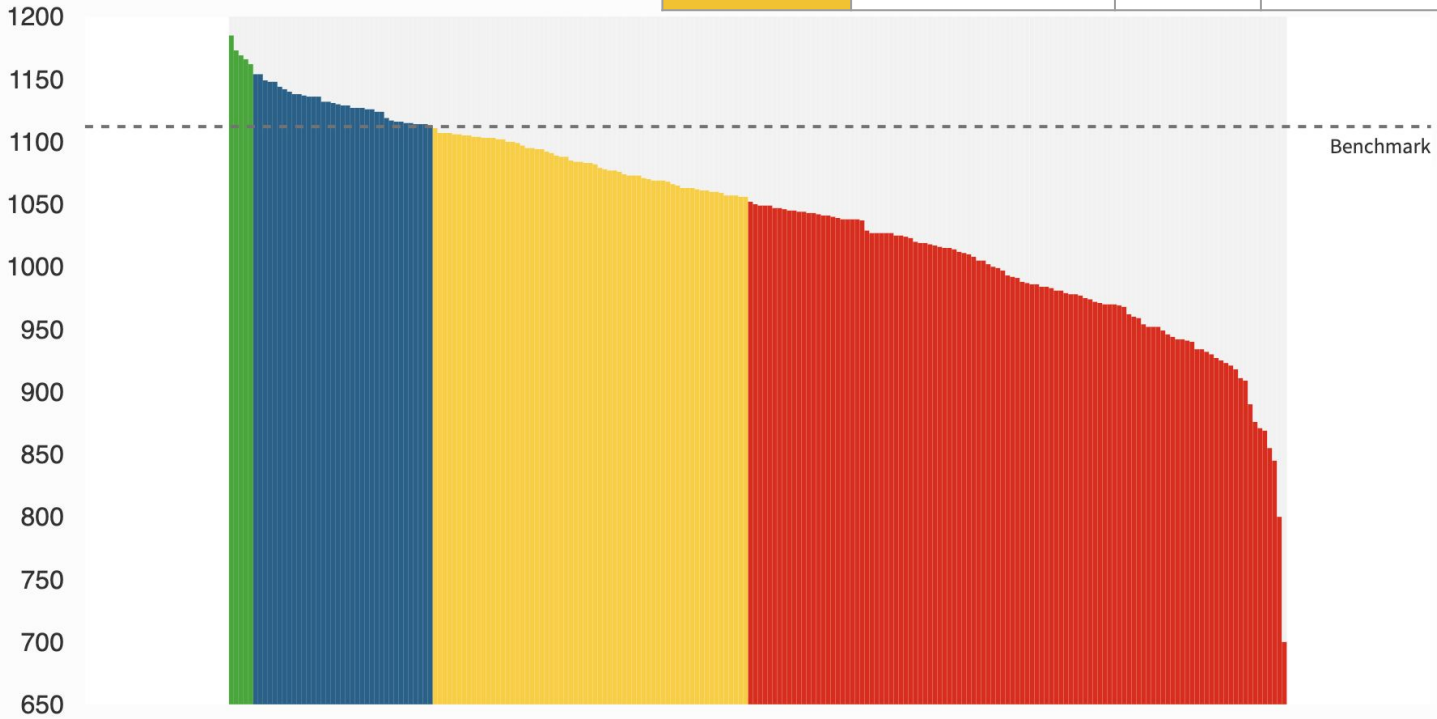
8 Math - AJB

	Approaches	Meets	Masters		Total Students Tested
# of Students	107	42	5		218
%	49%	19%	2%		

Grade

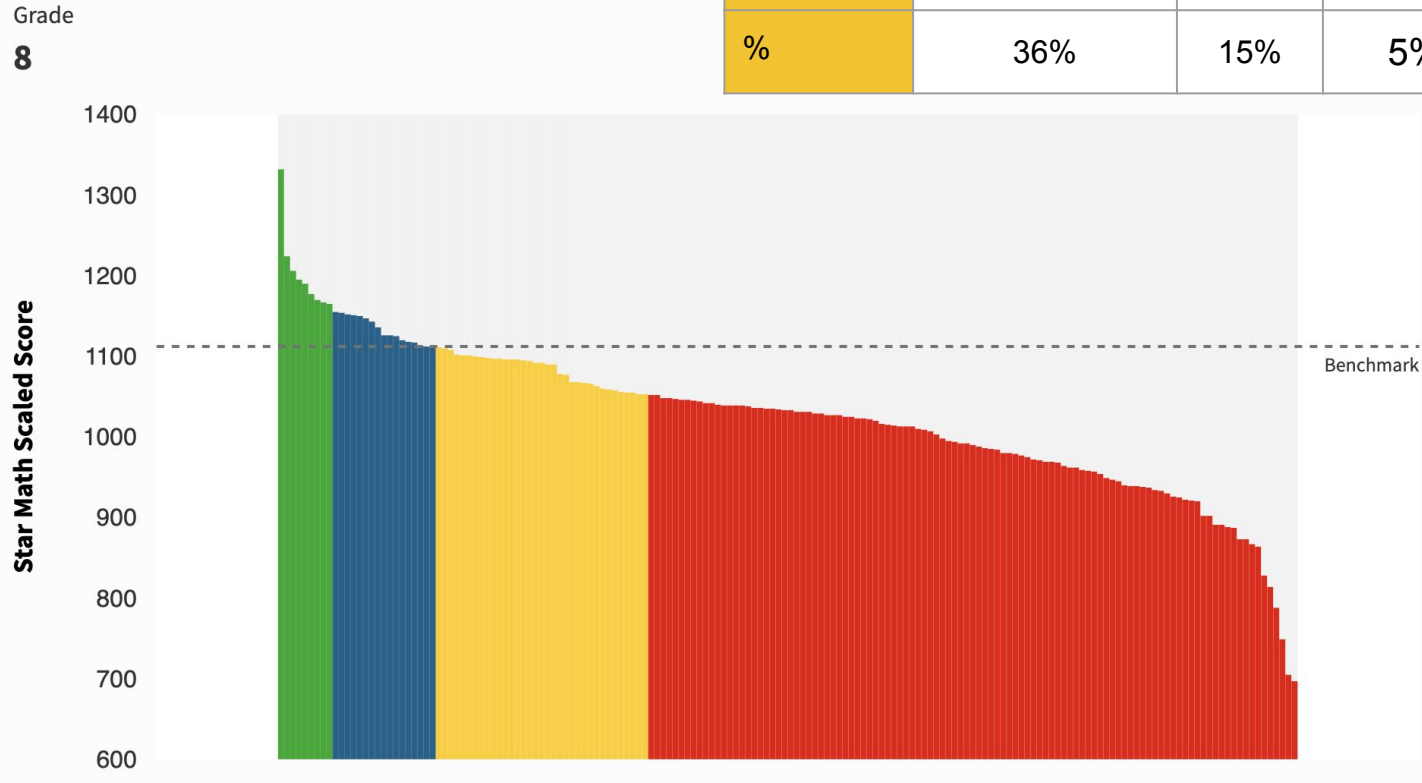
8

Star Math Scaled Score



8 Math - Barnes

	Approaches	Meets	Masters		Total Students Tested
# of Students	61	26	9		168
%	36%	15%	5%		



INFORMATION ITEM: **ACE Program Update**

RECOMMENDATION: That the Board of Trustees receives an update on the ACE program.

RATIONALE: Allison Seidenberger, ACE Director will share program information to include examples of how the opportunities successfully impact student achievement.

REFERENCE and COMPLIANCE: Strategic Goal 1: Student Reading Performance
Strategic Goal 2: Student Math Performance

BUDGET IMPACT INFORMATION: None

EXHIBITS: ACE Presentation

RESOURCE PERSONNEL: Allison Seidenberger, Seguin ISD Tx ACE Project Director
Monica Lyons, Chief Academic Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25



Annual SISD
Board Update

'24-
'25

Seguin Tx ACE

Afterschool Programming

Presented By:

Allison Seidenberger
Seguin ISD Tx ACE Project Director
Feb. 28, 2025



Seguin Tx ACE

◆◆◆ Particulars



**Funded by Cycle 11 5 Year Texas 21st
Community Learning Centers Grant
2024-2025 Year Four, Ends in 2026
(hope to apply for Cycle 13 in Summer/Fall '25)**

**Target Enrollment Per Grant
750 students and 380 adults
Mandatory 15:1 Ratio in Program**

**Located at 9 SISD Campuses--
all 7 Elementary Campuses and
both Middle Schools (2)**

**2024-2025 Grant Budget=
Just under \$1.7 Million**





ACE Student Attendance Status (as of 2-19)

Feb 19													
Campus	100+	90-99 Attendance Counts	80-89 Attendance Counts	70-79 Attendance Counts	60-69 Attendance Counts	50-59 Attendance Counts	45 DAY COUNTS	40-49 Attendance Counts	30-39 Attendance Counts	20-29 Attendance Counts	10-19 Attendance Counts	1-9 Attendance Counts	Adult Paticipation Counts
Jefferson	0	12	26	11	12	9	75	10	6	9	15	3	63
Koennecke	0	10	15	9	19	13	75	10	3	2	1	9	84
McQueeney	0	14	32	12	8	6	76	4	0	2	4	1	104
Patlan	0	16	39	20	12	10	101	6	2	2	10	3	140
Rodriguez	1	17	19	26	17	11	96	9	2	4	5	3	141
Vogel	0	18	27	23	15	8	96	7	4	3	9	10	136
Weinert	1	24	7	13	14	9	70	5	4	1	2	1	100
AJB	0	5	16	10	15	15	72	11	5	5	9	12	55
Barnes	0	5	15	11	15	14	67	11	8	8	9	5	39
Total % Met Target							44%%						100%

Pending Mandatory Participation Status

Campus	Need Reg Att	Need Adult Att
Jefferson	n/a	n/a
Koennecke	n/a	n/a
McQueeney	n/a	n/a
Patlan	n/a	n/a
Rodriguez	4	n/a
Vogel	4	n/a
Weinert	5	n/a
AJB	3	n/a
Barnes	8	n/a

2/19

TARGET GRANT REQUIREMENTS REGARDING PARTICIPATION:

Campus	*Student Participation Counts	Family Participation Counts
Jefferson	75	40
Koennecke	75	40
McQueeney	75	40
Patlan	100	50
Rodriguez	100	50
Vogel	100	50
Weinert	75	40
AJB	75	35
Barnes	75	35

*Students Count is determined with 45 days or more regular attendance

Anything highlighted in "GREEN" has already MET the 2024-2025 Grant Expectations!

Seguin Tx ACE Demographic Categories	Total Number of Students Within ACE Enrollment	Percentage of Tx ACE Students Within Each Category
At-Risk	483	55%
Special Education	171	19%
504	66	7%
Economically Disadvantaged	652	74%
Emergent Bilingual	97	11%
Gifted and Talented	69	7%
Homeless	25	3%
Migrant	2	Less Than 1%
Military	31	4%
TOTAL	883	100%



Alignment of Seguin ISD & Texas ACE



Texas ACE “5 to Drive” 4 ACTIVITY TYPES



#

1



ACADEMICS

Intentional
School Day Alignment
Target Reading and Math
STEAM Focus

#

2

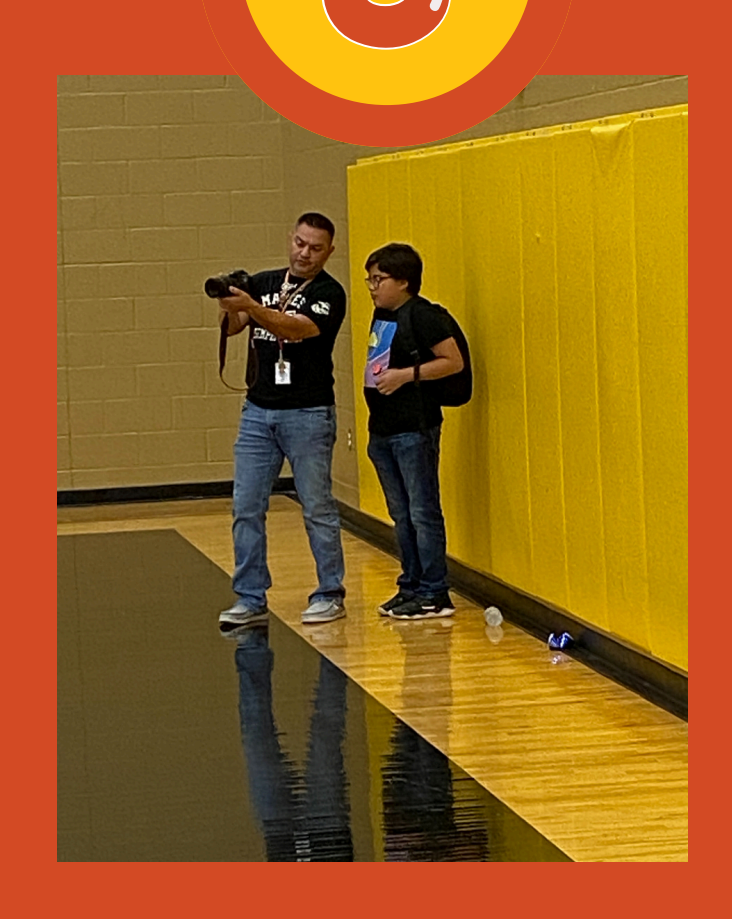


ENRICHMENT

Purposeful
Deepened Exploration
Strengthen Academic Skills
Collaborative & communicative
Creativity & Hands On

#

3



CCMR

Exposure
Education
Opportunities
Partnerships

#

4



FAMILY ENGAGEMENT

Positive Family
Connections to Schools,
Focused on purpose--
Academics, Resources,
Community Service, etc.



What An Honor, To showcase our district...

Seguin Tx ACE was asked to be a presenter for the Statewide Texas 21st ACE Project Director's meeting in early February in Pasadena, Tx. This presentation was a result of the efforts Seguin ISD Tx ACE has made toward innovative and intentional partnerships with Seguin High School CTE Pathways and Campus Programs to promote CCMR (4 Activity Types). We were one of 11 Program Specific Presenters out of 96 Grantees.



CCMR: SHS CTE PATHWAYS and SHS Programs

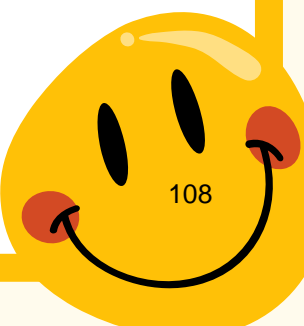
Middle School students have learned about Matador Guard (Color Guard), ROTC, Cosmetology, and Audio/Visual Enrichment during ACE

Elementary Campuses have had (or will have) enrichment visits from ROTC and Cosmetology. Sky is the limit on options during ACE.

This is a WIN-WIN as we get to support the leadership of our SHS students and our Tx ACE students learn more about what options are out there for them, including while attending SHS!

Collaboration Required and HUGE THANKS:

- Transportation
- Child Nutrition
- CTE and Program Sponsors/Directors
- SHS Leadership
- Pete Silvius



COMMUNITY and DISTRICT PARTNERSHIPS



SEGUIN TX ACE SPRING 2025 ENRICHMENT OPPORTUNITIES



Seguin Texas ACE not only supports academic growth within the program but we also strive to provide academic enrichment opportunities and high school pathway/program introductions along with college/career exposure (CCMR). This spring we are excited to offer the following supplemental activities...

Literacy & CCMR

Seguin Public Library (SPL) Field Trips

- Lower Elementary students will be bused to the SPL during ACE programming for a tour of the library, read aloud and interactive activity.
- Students will also be introduced to the Storywalk around the library.
- Students will return by 5:45 to ACE campus for dismissal to ACE bus and/or car.

Jan. 23/Thur--Koennecke
Feb. 6/Thur--Vogel
Feb. 20/Thur--Weinert
March 6/Thur--McQueeney
March 20/Thur--Jefferson
April 24/Thur--Rodriguez
May 1/Thur--Patlan

SHS Pathway & CCMR

SHS Cosmetology Program Field Trip Salon Night for Middle School Students

- Middle School students, maximum 20 per trip, will be bused to Seguin High School during programming to take part in the already scheduled SHS Cosmetology Salon Nights and will return to campus by 5:45 for dismissal.
- Although anyone in the community can also attend and receive services at a reduced cost from the cosmetology students, our ACE partnership allows our students to participate FREE OF CHARGE during these visits.
- Middle school students can learn more about the program and credentials that can be earned while in high school while also getting treated to items such as hair wash, up-dos, braids, manicure, nail painting, etc.

- April 10 (Thur)--AJB
- April 17(Thur)--BARNES

Note the MOBILE Salon Night held at the Elementary Campus will conclude with (carry over from Fall):
McQueeney--Jan. 15
Rodriguez--Jan. 29

SHS Program & CCMR

SHS NJROTC Program Field Trips for MS and Visits for Elementary

- Middle School students will visit SHS (similar process to Cosmo) for 5 different NJROTC Program experiences. Each MS field trip will be a different experience and focused around a different component of the NJROTC program.
- Elementary students will be visited at their campus by SHS NJROTC Cadets that will demonstrate skills, share benefits of the program along and offer time for a Q&A.
- Students can learn more about the program and all that it has to offer in the areas of leadership, involvement and camaraderie. It is important that although it is helpful step if you are interested in the military, participation does NOT require you to go into the military.

- AJB--Jan. 22, Feb. 5, March 5, April 2, May 7
- Barnes--Jan. 23, Feb 6, March 6, April 3, May 8

Jan. 29/Wed--Jefferson
Feb. 19/Wed--Patlan
Feb. 26/Wed--Vogel
March 18/Tues--Koennecke
April 9/Wed--Weinert
April 23/Wed--McQueeney
May 5/Mon--Rodriguez

Science & CCMR

Ranger Sam Visits (Palmetto State Park Ranger)

- Ranger Sam will come and share a hands-on, interactive lesson with Upper Elementary and Middle School students. The "solar science" lesson will focus around the importance of the sun for "food webs".
- Students will also be introduced to an opportunity to better understand the profession of Park Ranger.
- Students will be able to ask relevant questions to Ranger Sam within the session.

Feb. 11/Tues--Rodriguez
Feb. 12/Wed--McQueeney
Feb. 13/Thur--Weinert
Feb. 25/Tues--Patlan
Feb. 26/Wed--Koennecke
Feb. 27/Thur--Jefferson
March 4/Tues--AJB
March 5/Wed--Barnes
March 6/Thur--Vogel

Health/Wellness & CCMR

Connection IFS Visits (Individual and Family Services)

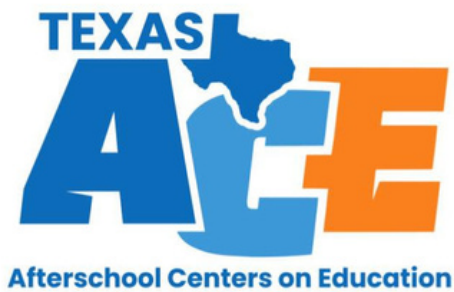
- Connections staff will visit with students and involve them in an interactive and engaging activity focused on positive decision making, goal setting, etc.
- Through these activities, students will also be provided an opportunity to better understand the supports available through Connections.
- Students will be able to ask relevant questions to Ms. Riojas within the session.

Feb. 5/Wed--Weinert
Feb. 10/Mon--McQueeney
Feb. 12/Wed--Koennecke
Feb. 24/Mon--AJB
Feb. 26/Wed--Barnes
April 7/Mon--Jefferson
April 9/Wed--Patlan
April 14/Mon--Vogel
April 16/Wed--Rodriguez

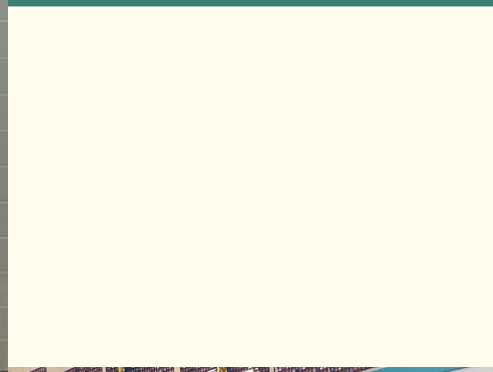
*Dates may have to be adjusted if an unexpected conflict occurs. Adjustments will be communicated by site staff as needed.



Fall Semester also included SPL, A/V, Cosmetology, and First Tee



Family Engagement & Community Service/Connection



JOIN THE FREE FUN

4TH ANNUAL
COMMUNITY KITE FESTIVAL

SATURDAY, MARCH 22, 2025
10:00 AM-1:00 PM

Manuel C. Castilla Park
2402 N. Guadalupe St., Seguin, TX

FAMILY FUN...MUSIC & GAMES
COMMUNITY RESOURCE BOOTHS
FREE FOOD OR FOOD TRUCK OPTIONS
ARTS & CRAFTS/KITE MAKING
KITE FLYING (OURS OR YOURS) & DOOR PRIZES

**bring your own chairs/blankets for seating*

SEGUIN TEXAS PARKS & RECREATION

TEXAS ACE

SEGUIN INDEPENDENT SCHOOL DISTRICT



MATADOR & MINDS MATTER

FAMILY WELLNESS RETREAT

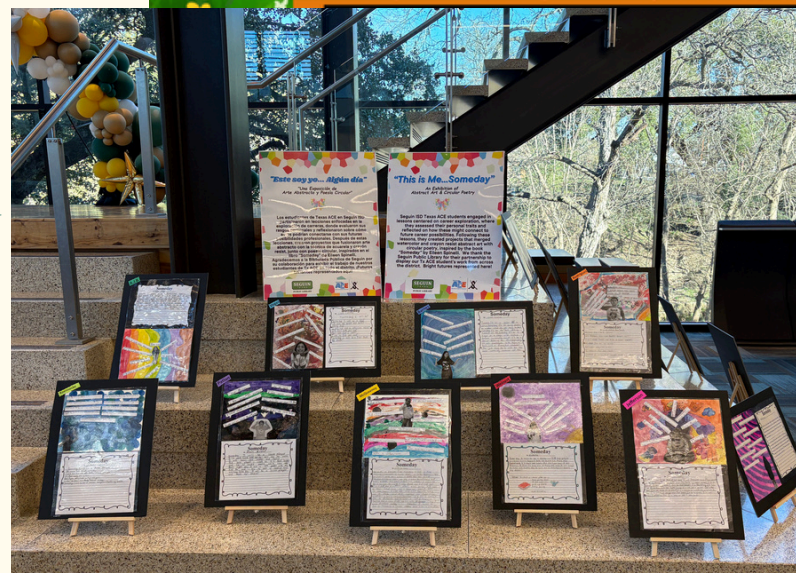
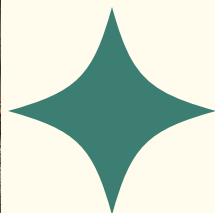
WEDNESDAY, APRIL 30
5:30-7:00 PM

IRMA LEWIS OUTDOOR LEARNING CENTER
1865 US HWY 90

IN RECOGNITION OF THE KICK-OFF TO MAY'S MENTAL HEALTH AWARENESS MONTH, FAMILIES WILL GET TO EXPERIENCE A VARIETY OF WELLNESS ACTIVITIES SUCH AS: TIME IN NATURE, ART, MOVEMENT, GARDENING, MUSIC AND TIME WITH LOVED ONES. COMMUNITY RESOURCE BOOTHS WILL ALSO BE AVAILABLE AND A LIGHT SUPPER WILL BE PROVIDED.



SEGUIN



Summer 2025 Overview

SHORT BRIEF

Summer Camp will look different this year due to grant funds available.

How will this Summer be different?

- ✦ INVITATION ONLY of current ACE students (*exception TA Camp for MS)
- ✦ Reduction of total number of students (No more than 120 for Elementary and 75 for Middle School-- NOT including the *embedded Theatre Arts-TA Camp)
- ✦ Representation from each location will be equitable (*exception may be TA Camp for MS as it is interest based)

What to expect?

- ✦ Irma Lewis Outdoor Learning Center ILOLC Host Site for Elem
- ✦ Combination of Academic Project Based Learning with enrichment
- ✦ Character Strong and STEAM daily for Elementary Students
- ✦ Middle School experiences (such as kayaking, fishing, theatre,¹¹¹ etc)

SUMMER CAMP CHANGES

Summer 2025 Seguin Tx ACE Summer Camp participation will be by **INVITATION ONLY**

ACE Summer Camp 2025 invitations will be provided to selected ACE students by the end of February. The invitations will be determined based on student/family need in areas such as academics and beyond as well as active participation in ACE programming during the school year and previous summers. Decisions will be finalized with the campus leadership but they will be for limited slots. Note: Each ACE campus will be given access to equal representation (number of students per site) during ACE Summer Camp.

Background: Seguin Texas ACE is federally GRANT FUNDED and the last two years we were awarded a supplemental grant that provided additional funds within the year to put more annual grant funds toward Summer Camp.

Without the supplemental grant and with the increased costs in regular programming in the current economy, our GRANT budget does not allow for us to offer open enrollment, as we could in Summer '23 and '24.

While we share in any disappointment you may feel with this change, we remain thankful to be able to offer FREE after school support for almost 900 students during each academic year, continuing into the 2025-2026 school year with our grant funds, pending any federal level changes.

Thank you for your understanding as we implement this mandatory change. We are sharing this information with you now so that you may have time to plan and adjust, which we hope is helpful.

We will actively communicate any summer '25 opportunities as we learn of them within the Seguin Community. Remember that the City of Seguin JAAM Program does offer Summer Camp fee-based options and Seguin ISD Sport Camps are offered various weeks over the summer.

Summer 2025 Seguin Tx ACE Summer Camp participation will be by **INVITATION ONLY**. If you do not hear from your Site Coordinator by March 7 to be invited, then your student(s) did not receive one of the 20 elementary/45 middle school spots for your campus. Thank you.

FOR MORE INFORMATION, CONTACT SEGUIN TX ACE :
830-401-8613



Proud of our Seguin Tx ACE team!



NEW PROCESS: TEA Health Monitoring Report

- Released Monthly (this is from Jan. 31 pull)
- Guidelines for report are still “Work in Progress” because it is a new system

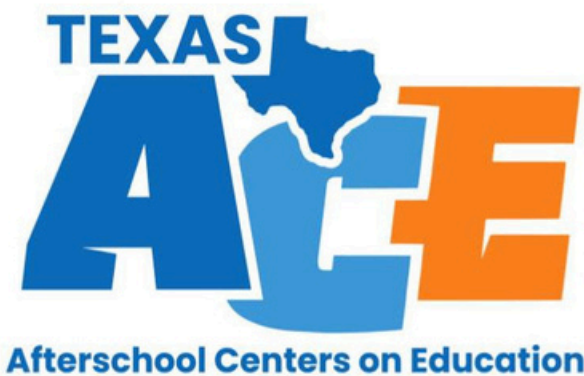
Includes data evaluating “5 to Drive” from:

- TEA Data Entry Compliance
- Grant Requirement Status Checks (Benchmarks each quarter)
- Combined with “CTQ” (Coaching to Quality Monthly Calls and Site Visits)



Thank you!

SISD and School Board for your continued support of the Seguín Texas ACE Program



INFORMATION ITEM: **Submission of a Class Size Exception Waiver to the Texas Education Agency**

RECOMMENDATION: The Board of Trustees acknowledges the submission of a class size exception waiver to the Texas Education Agency for the 2024-2025 academic year.

RATIONALE: Each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades prekindergarten (PK) through four meet the requirements of TEC §25.112. If the review indicates that any class for grades PK-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d.).

Increase in enrollment in the following campuses continues to be a challenge.
Jefferson Elementary has seen 1 section exceed the limit of 22.
Individual class information is included in the corresponding exhibit.

REFERENCE and COMPLIANCE: Texas Education Code §25.112, Board Policy EEB (Legal)
Instructional Arrangements: Class Size

PAPERWORK IMPACT: A waiver request will be filed with the commissioner by February 26, 2025.

BUDGET IMPACT INFORMATION: None

EXHIBITS: Presentation

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

•••

Board Meeting Information Item: Class Size Waiver

Seguin ISD



(4B) Class Size Waiver

- A district must submit a request for class size exception for any classrooms in prekindergarten-fourth grade that exceed the 22-student class size limit. ([Texas Education Code §25.112](#))

Campus	Enrollment	Grade Level
Jefferson Elementary	23	KG

INFORMATION ITEM: Personnel Information - Professional Employees

RECOMMENDATION: The Board of Trustees recognizes and acknowledges the new professional hires for the 2024 – 2025 school year and the resignations listed below.

**FOR BOARD’S
ACKNOWLEDGMENT
ELECTIONS:
PROFESSIONALS:**

Name	Location	Title	Effective Date
Almaguer, Maribel	Koennecke Elementary	Teacher	02/18/25
DeRemer, Brittany	Student Services	Mental Health Counselor	02/03/25
*Isaac, Cynthia	Jefferson Elementary	Special Education Intervention Teacher	02/10/25
Thoreson, Elijah	Jefferson Elementary	Music Teacher	01/27/25

*returning employee

**BOARD’S
ACKNOWLEDGEMENT
RESIGNATIONS:**

Giovanoni, Stephen, Seguin High School, effective 05/29/25
Mr. Giovanoni, Music & Piano Teacher, has resigned due to other employment.
Mr. Giovanoni has 1 year with Seguin ISD.

Larson, Sherrill, Matador Special Services, effective 06/05/25
Ms. Larson, ARD Facilitator, has resigned due to personal reasons.
Ms. Larson has 3 years with Seguin ISD.

Perez, Christine, Seguin High School, effective 03/07/25.
Ms. Perez, Principal, has resigned due to other employment.
Ms. Perez has 2 years with Seguin ISD.

Russell, Haley, Weinert Elementary, effective 02/07/25.
Ms. Russell, Art Teacher, has resigned due to other employment.
Ms. Russell has 5 years with Seguin ISD.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE and
COMPLIANCE:** DC (LEGAL), DC (LOCAL), Employment Practices

**BUDGET IMPACT/
INFORMATION:** None

**PAPERWORK
IMPACT:** This item will result in follow-up communication with the employee. 118

EXHIBITS:

Personnel Information

RESOURCE
PERSONNEL:

Joel S. Treviño, Chief Human Resources Officer

Submitted by:

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

02/25/25

INFORMATION ITEM: **Presentation Regarding the Personnel Needs of the District**

RECOMMENDATION: The Board acknowledges the personnel needs of the District.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LEGAL), DC (LOCAL), Employment Practices

PAPERWORK IMPACT: Minimal

BUDGET IMPACT INFORMATION: Presentation to follow

EXHIBITS: Rationale for Positions

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25



Personnel Needs

Seguin ISD



Weinert ES - Intervention Paraprofessional

Weinert Elementary reports that in August of 2024, they were serving 6665 support minutes to students with disabilities. This number has increased to 9050 minutes as of January 2024. Weinert is currently serving 61 students with disabilities in the Special Education Intervention Program. Current staff includes 2 Special Education Teachers and 1 Special Education Paraprofessional. The caseload of students continues to increase due to students moving into the district and to students qualifying for Special Education programs. Weinert requests an additional paraprofessional to be able to support the additional instructional minutes required by student growth and need.

Vogel ES - Intervention Paraprofessional

Vogel Elementary reports that in August of 2024, they were serving 6,875 support minutes to students with disabilities. This number has increased to 9325 minutes as of January 2025. Vogel Elementary is currently serving 65 students with disabilities in the Special Education Intervention Program. Current staff includes 2 Special Education teachers and 2 Special Education paraprofessionals. The caseload of students continues to increase both due to students moving into the district and students who are qualifying for Special Education programs. Vogel requests an additional paraprofessional to be able to support the additional instructional minutes required by student growth and need.

INFORMATION ITEM: **Discussion of Status of A.J. Briesemeister Middle School Construction Project**

RATIONALE: The architect has responded to the last pay application for the AJB Middle School Construction project as discussed at the December board meeting. This is an update to the status of this project. There is a corresponding item for executive session to allow the board to consult with an attorney.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

INFORMATION ITEM: **Financial Statements for December 2024**

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The attached financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.

REFERENCE and COMPLIANCE: None

PAPERWORK IMPACT: None

EXHIBITS: Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

**Seguin Independent School District
Financial Statements
General Operating Fund
December 2024**

REVENUE	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	36,690,360	36,690,360	13,140,226	23,550,134	35.81%
Property Taxes-Delinquent	950,000	950,000	693,566	256,434	73.01%
Property Taxes-Penalty & Interest	500,000	500,000	172,216	327,784	34.44%
Interest Income	1,300,000	1,300,000	673,756	626,244	51.83%
Other Local Income	240,000	240,000	255,565	-	106.49%
State	34,745,186	34,887,076	16,523,713	18,363,363	47.36%
Federal	767,000	767,000	388,483	378,517	50.65%
REVENUE	75,192,546	75,334,436	31,847,526	43,486,910	42.27%
EXPENSE BY FUNCTION (BOARD APPROVED)					
	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
11 - Instruction	43,061,198	43,448,197	15,225,534	28,222,663	35.04%
12 - Instructional Resources & Media Svcs	1,100,983	1,074,679	446,929	627,750	41.59%
13 - Curr & Instructional Staff Development	735,275	603,645	229,979	373,666	38.10%
21 - Instructional Leadership	2,076,321	2,363,839	1,009,816	1,354,023	42.72%
23 - School Leadership	5,097,863	4,999,250	2,244,103	2,755,147	44.89%
31 - Guidance & Counseling Services	2,677,549	2,683,465	1,073,146	1,610,319	39.99%
32 - Social Work Services	672,569	639,722	290,208	349,514	45.36%
33 - Health Services	858,109	850,619	312,782	537,837	36.77%
34 - Student Transportation	3,481,004	3,481,004	1,650,752	1,830,252	47.42%
35 - Food Service	-	-	-	-	-
36 - Co-curricular Activities	2,079,122	2,080,489	962,507	1,117,982	46.26%
41 - General Administration	3,099,979	3,507,148	2,082,085	1,425,063	59.37%
51 - Plant Maintenance & Operations	8,338,937	8,339,447	4,279,138	4,060,309	51.31%
52 - Security & Monitoring Services	952,567	983,967	467,175	516,792	47.48%
53 - Data Services	2,105,852	2,164,411	1,198,458	965,953	55.37%
61 - Community Services	30,167	27,329	1,785	25,544	6.53%
71 - Debt Services	-	665,000	665,000	-	100.00%
81 - Facilities Acquisition & Construction	-	1,780,800	1,097,553	683,247	61.63%
93 - Payments to Fiscal Agent/SSA	1,946,727	1,955,312	-	1,955,312	0.00%
99 - Intergovmntl Charges (Appraisal Svcs)	842,464	802,645	315,500	487,145	39.31%
EXPENSE	79,156,686	82,450,968	33,552,452	48,898,516	40.69%
REVENUE OVER/(UNDER) EXPENSE	\$ (3,964,140)	\$ (7,116,532)	(1,704,926)		
Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ (3,964,140)	\$ (7,116,532)	\$ (1,704,926)		
EXPENSE BY OBJECT (INFORMATION ONLY)					
	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
6100 - Salaries	57,907,021	58,086,980	22,756,731	35,330,249	39.18%
6144 - TRS On-Behalf Payments	5,307,700	5,307,700	1,605,442	3,702,258	30.25%
6200 - Purchased & Contracted Services	8,507,192	9,241,799	4,280,064	4,961,735	46.31%
6300 - Supplies & Materials	3,830,890	3,741,783	2,108,762	1,633,021	56.36%
6400 - Other Operating Costs	3,593,402	3,627,297	1,020,691	2,606,606	28.14%
6500 - Debt Service	-	665,000	665,000	-	100.00%
6600 - Capital Outlay	10,481	1,780,409	1,115,761	664,648	62.67%
EXPENSE	79,156,686	82,450,968	33,552,452	48,898,516	40.69%
PRELIMINARY ESTIMATE - Fund Balance Test per Board Policy CE (LOCAL):					
Amended Budget Expense (official test will use actuals at year end)					82,450,968
Less: Non-Operating Expenses/Fund Balance Assignments					
Assigned for 24-25 QZAB Payment (8 of 15)				\$	(665,000)
Assigned for BB/SB Complex Construction				\$	(1,750,000)
Assigned for Welding Shop Upgrades				\$	(30,800)
Assigned for Holdworth contract				\$	(242,000)
Assigned for Abre Subscription				\$	(146,499)
Assigned for Teacher Incentive Allotment Program Development				\$	(64,457)
Assigned for National Board of Prof Teaching Standards Cert fees				\$	(17,150)
Total Non-Operating Expenses				\$	(2,915,906)
24 - 25 Budgeted Operating Expense (official test will use actuals at year end)				\$	79,535,062
25% Unassigned Fund Balance Criteria as per Board Policy CE (LOCAL)					25%
24 - 25 Minimum Unassigned Fund Balance				\$	19,883,766
24-25 Beginning Unassigned Fund Balance				\$	35,018,387
24-25 Estimated Ending Unassigned Fund Balance (Unaudited)				\$	27,901,855
Projected Unassigned Fund Balance Over/(Under) CE (LOCAL) Requirement				\$	8,018,090

**Seguin Independent School District
Financial Statements
Child Nutrition Fund
December 2024**

REVENUE	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	-	-	-	-	
Property Taxes-Delinquent	-	-	-	-	
Property Taxes-Penalty & Interest	-	-	-	-	
Interest Income	20,000	20,000	65,701	-	328.51%
Other Local Income	339,500	339,500	131,507	207,993	38.74%
State	55,500	55,500	10,438	45,063	18.81%
Federal	6,675,000	6,675,000	3,054,496	3,620,504	45.76%
REVENUE	7,090,000	7,090,000	3,262,142	3,827,858	46.01%
EXPENSE BY FUNCTION (BOARD APPROVED)					
		December 31, 2024	December 31, 2024		
	Adopted Budget	Amended Budget	Year to Date Actual Expenditures	Budget Remaining	Percent Expended
11 - Instruction	-	-	-	-	
12 - Instructional Resources & Media Svcs	-	-	-	-	
13 - Curr & Instructional Staff Development	-	-	-	-	
21 - Instructional Leadership	-	-	-	-	
23 - School Leadership	-	-	-	-	
31 - Guidance & Counseling Services	-	-	-	-	
32 - Social Work Services	-	-	-	-	
33 - Health Services	-	-	-	-	
34 - Student Transportation	-	-	-	-	
35 - Food Service	7,063,500	7,063,500	3,362,397	3,701,103	47.60%
36 - Co-curricular Activities	-	-	-	-	
41 - General Administration	-	-	-	-	
51 - Plant Maintenance & Operations	19,500	19,500	7,310	12,190	37.49%
52 - Security & Monitoring Services	7,000	7,000	265	6,735	3.78%
53 - Data Services	-	-	-	-	
61 - Community Services	-	-	-	-	
71 - Debt Services	-	-	-	-	
81 - Facilities Acquisition & Construction	-	-	-	-	
93 - Payments to Fiscal Agent/SSA	-	-	-	-	
99 - Intergovmntl Charges (Appraisal Svcs)	-	-	-	-	
EXPENSE	7,090,000	7,090,000	3,369,972	3,720,028	47.53%
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	(107,830)		
Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ -	\$ -	\$ (107,830)		
EXPENSE BY OBJECT (INFORMATION ONLY)					
		December 31, 2024	December 31, 2024		
	Adopted Budget	Amended Budget	Year to Date Actual Expenditures	Budget Remaining	Percent Expended
6100 - Salaries	3,021,900	3,021,900	1,277,164	1,744,736	42.26%
6144 - TRS On-Behalf Payments	-	-	-	-	
6200 - Purchased & Contracted Services	167,700	182,700	95,382	87,318	52.21%
6300 - Supplies & Materials	3,743,000	3,724,000	1,822,604	1,901,396	48.94%
6400 - Other Operating Costs	57,400	61,400	33,932	27,468	55.26%
6500 - Debt Service	-	-	-	-	
6600 - Capital Outlay	100,000	100,000	140,889	(40,889)	140.89%
EXPENSE	7,090,000	7,090,000	3,369,972	3,720,028	47.53%
PRELIMINARY ESTIMATE - Fund Balance:					
24 - 25 Beginning Fund Balance (Unaudited)					
Unassigned			\$ 2,898,469		
Non Spendable - Inventory			\$ 50,266		
Total 24 - 25 Beginning Fund Balance (Unaudited)				\$ 2,948,735	

**Seguin Independent School District
Financial Statements
Debt Service Fund
December 2024**

REVENUE	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	16,519,000	21,325,262	7,842,707	13,482,555	36.78%
Property Taxes-Delinquent	250,000	250,000	345,185	-	138.07%
Property Taxes-Penalty & Interest	100,000	100,000	82,506	17,494	82.51%
Interest Income	-	-	270,330	-	
Other Local Income	-	-	2,426,767	-	
State	-	-	-	-	
Federal	-	-	-	-	
REVENUE	16,869,000	21,675,262	10,967,494	10,707,768	50.60%
EXPENSE BY FUNCTION (BOARD APPROVED)	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
11 - Instruction				-	
12 - Instructional Resources & Media Svcs				-	
13 - Curr & Instructional Staff Development				-	
21 - Instructional Leadership				-	
23 - School Leadership				-	
31 - Guidance & Counseling Services				-	
32 - Social Work Services				-	
33 - Health Services				-	
34 - Student Transportation				-	
35 - Food Service				-	
36 - Co-curricular Activities				-	
41 - General Administration				-	
51 - Plant Maintenance & Operations				-	
52 - Security & Monitoring Services				-	
53 - Data Services				-	
61 - Community Services				-	
71 - Debt Services	16,869,000	21,675,262	8,719,742	12,955,520	40.23%
81 - Facilities Acquisition & Construction				-	
93 - Payments to Fiscal Agent/SSA				-	
99 - Intergovmntl Charges (Appraisal Servs)				-	
EXPENSE	16,869,000	21,675,262	8,719,742	12,955,520	40.23%
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	2,247,752		
Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ -	\$ -	\$ 2,247,752		
EXPENSE BY OBJECT (INFORMATION ONLY)	Adopted Budget	December 31, 2024	December 31, 2024	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
6100 - Salaries				-	
6144 - TRS On-Behalf Payments				-	
6200 - Purchased & Contracted Services				-	
6300 - Supplies & Materials				-	
6400 - Other Operating Costs				-	
6500 - Debt Service	16,869,000	21,675,262	8,719,742	12,955,520	40.23%
6600 - Capital Outlay				-	
EXPENSE	16,869,000	21,675,262	8,719,742	12,955,520	40.23%
PRELIMINARY ESTIMATE - Fund Balance:					
24 - 25 Beginning Fund Balance (Unaudited)			\$ 16,644,486		
Total 24 - 25 Beginning Fund Balance (Unaudited)				\$ 16,644,486	
24 - 25 Actual Year to Date Revenue Over/(Under) Expense			\$ 2,247,752		
24 - 25 Actual Year to Date Other Sources and Uses			\$ -		
24 - 25 Budget Remaining Revenue Over/(Under) Expense			\$ (2,247,752)		
24 - 25 Estimated Year End Result of Activities				\$ -	
24 - 25 Estimated Ending Fund Balance (Unaudited)				\$ 16,644,486	

INFORMATION ITEM: **New Vendors**

RATIONALE: To provide the Board of Trustees with regular updates on vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Vendor Forms

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

**SEGUIN INDEPENDENT SCHOOL DISTRICT
 BID VENDOR RESPONSES**

VENDOR	REQUEST FOR PROPOSALS	SERVICES PROVIDED
Premier Solutions, LLC	24-03 HVAC Systems Maintenance, Equipment, Parts, & Equipment	HVAC services and supplies
Automatic Fire Protection, LLC	24-04 Facilities & Grounds Maintenance, Equipment, Parts, & Services	Fire alarm and safety services
Firefly Professional Service Providers, LLC	24-05 Special Education Services	Pathology and therapy services

Note:

Respondents were evaluated based on the following criteria:

- Required documents were completed by the respondent
- Purchase price (if applicable)
- Quality and reputation
- Goods and/or services meet District needs

ACTION ITEM: **Approval of the 2024-2025 Targeted Improvement Plan for Vogel Elementary**

RECOMMENDATION: That the Board approve the Targeted Improvement Plan.

RATIONALE: Under the provisions of Texas Education Code (TEC) Chapter 39A.056 and 39A.057 and 19 Texas Administrative Code (TAC) 97.1063, all F and D rated campuses are required to develop a Targeted Improvement Plan (TIP). This plan addresses all domain performance measures not meeting the required performance standard in the State’s academic accountability rating system. In developing these plans, campuses are required to follow the Effective School Framework model, collect and analyze data, determine the factors contributing to unacceptable performance, and include specific intervention activities for improvement. Stakeholder input was solicited and taken into consideration as the campus developed their TIP.

REFERENCE and COMPLIANCE: AIC (LEGAL) Accountability Investigations and Sanction

BUDGET IMPACT INFORMATION: None

EXHIBITS: Copy of Vogel Elementary Targeted Improvement Plan

RESOURCE PERSONNEL: Dr. Jason Mummert, Director of School Leadership
Monica Lyons, Chief Academic Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25



**Vogel Elementary
Targeted Improvement plan
February 25, 2025**





Purpose

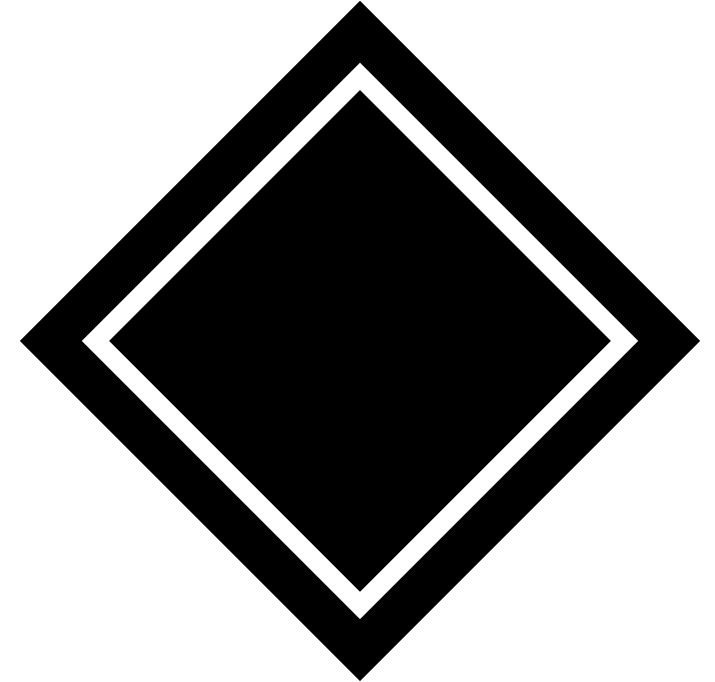
Address Vogel's accountability rating from the 2023-2024 STAAR by creating a Targeted Improvement Plan. Vogel has set clear goals, targeted interventions and progress monitoring is in place to ensure student growth.

Effective School Framework



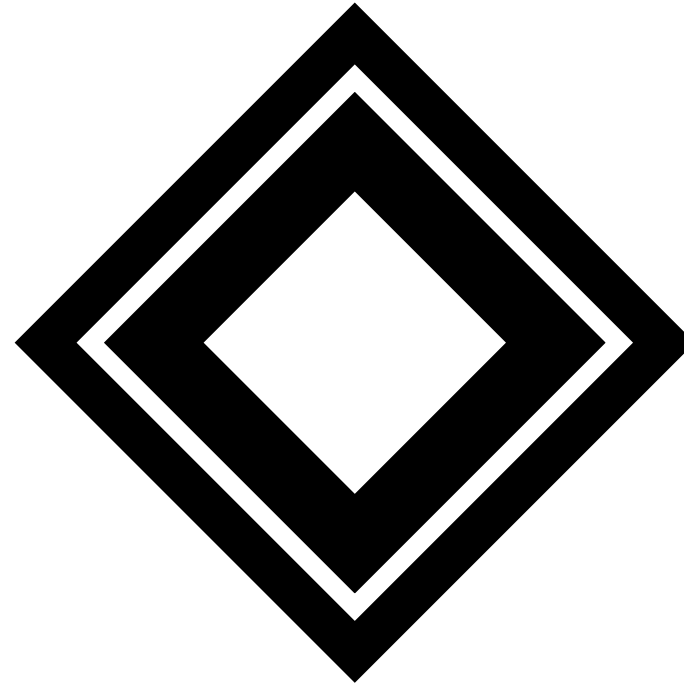
Essential Actions

- 1.1 Develop campus instructional leaders with clear roles and responsibilities.
- 2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.
- 3.1 Aligned vision, mission, goals, values focused on a safe environment and high expectations.
- 4.1 Daily use of high-quality instructional materials
- 5 - Effective Instruction
 - 5.3 Data-driven instruction.



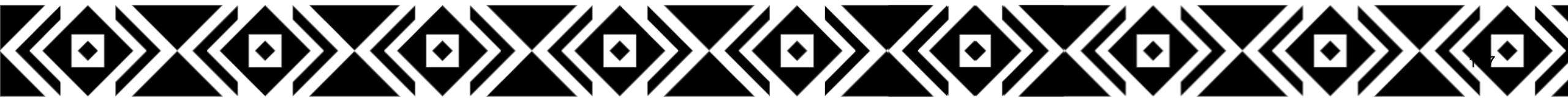
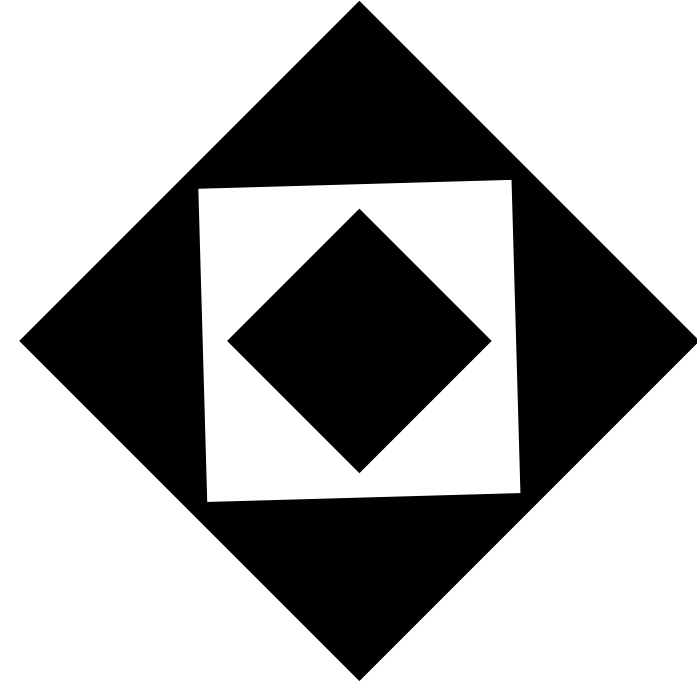
Prioritized Focus Area

- **4.1 Daily use of high-quality instructional materials**
 - **Rationale for using HMH and Eureka**
 - Alignment with standards, Research based, Progress Monitoring, Supports all learners
- **5.3 Data-driven instruction**
 - **Rationale for using data at Vogel**
 - Growth for all students by making decisions that inform Tier 1 instruction, small-group, intervention, stations, and reteach opportunities



Strategies and Action

- **4.1 Daily use of high-quality instructional materials**
 - At Vogel this looks like Internalize lessons, implementation of lesson plans, providing PD when needed, using pacing guides, peer modeling
 - Monitor students progress and engagement through walkthroughs
- **5.3 Data-driven instruction**
 - At Vogel this looks like Mastery trackers by TEK to progress monitor, analyze student work, analyze data with team, students shade their success
 - Monitor and adjust instruction based on data



Goals

Reading

Increase the percentage of students achieving Meets Grade Level or above on Grade 3-5 STAAR Reading by 6 percentage points, from 40% to 46% by August 2025.

Math

Increase the percentage of students achieving Meets Grade Level or above on Grade 3-5 STAAR Math by 12 percentage points, from 37% to 49% by August 2025.





Academic Growth <i>Current STAAR Compared to Prior STAAR</i>					Prior	
					Current	
Annual Growth	Current					
	Low Does Not Meet GL	High Does Not Meet GL	Low Approaches GL	High Approaches GL	Meets GL	Masters GL
Prior	Low Does Not Meet GL	# of Students = 0 points				
	High Does Not Meet GL		# of Students = 0.5 each	# of Students = 1.0 each		
	Low Approaches GL					
	High Approaches GL					
	Meets GL					
	Masters GL					

Students are placed in performance levels based on achievement in on assessment to the next.
 Ex. STAAR 2024 performance level to Spring Benchmark performance level
 Performance levels = Low does not meet, High does not meet, Low approaches, High approaches, Meets and Masters

Fourth Grade Math Growth

Growth score from STAAR 2024 to Benchmark

Growth Summary Benchmark		
	# Tests	Points
Tests Earning 0.0 points	44	
Tests Earning 0.5 points	9	4.5
Tests Earning 1.0 point	29	29.0
Total Annual Growth Points Earned (A)		33.5
# Tests Included in Calculation (C)		82
Growth Score		41

Growth score prediction from Benchmark to STAAR 2025

Growth Summary Predictions		
	# Tests	Points
Tests Earning 0.0 points	11	0.0
Tests Earning 0.5 points	20	10.0
Tests Earning 1.0 point	40	40.0
Total Annual Growth Points Earned (A)		50
# Tests Included in Calculation (C)		82
Growth Score		60

Growth score = Percentage of growth
from one assessment to the next



Fourth Grade Reading Growth

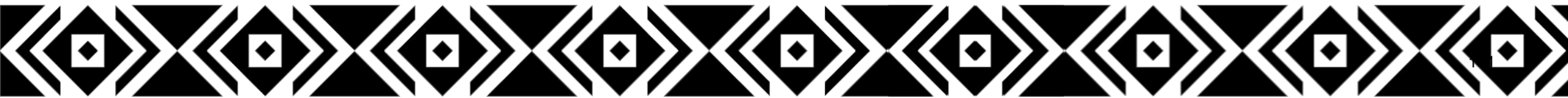
Growth score from STAAR 2024 to Benchmark

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	30	0.0
Tests Earning 0.5 points	13	5.0
Tests Earning 1.0 point	41	41.0
Total Annual Growth Points Earned (A)		46
# Tests Included in Calculation (C)		83
Growth Score		55

Growth score prediction from Benchmark to STAAR 2025

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	18	0.0
Tests Earning 0.5 points	18	9.0
Tests Earning 1.0 point	50	50.0
Total Annual Growth Points Earned (A)		59
# Tests Included in Calculation (C)		83
Growth Score		71

Growth score = Percentage of growth from one assessment to the next



Fifth Grade Math Growth

Growth score from STAAR 2024 to Benchmark

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	49	0.0
Tests Earning 0.5 points	9	4.5
Tests Earning 1.0 point	33	33.0
Total Annual Growth Points Earned (A)		37.5
# Tests Included in Calculation (C)		90
Growth Score		42

Growth score prediction from Benchmark to STAAR 2025

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	24	
Tests Earning 0.5 points	20	10.0
Tests Earning 1.0 point	45	45.0
Total Annual Growth Points Earned (A)		55
# Tests Included in Calculation (C)		90
Growth Score		61

Growth score = Percentage of growth
from one assessment to the next

Fifth Grade Reading Growth

Growth score from STAAR 2024 to Benchmark

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	40	0.0
Tests Earning 0.5 points	10	5.0
Tests Earning 1.0 point	27	27.0
Total Annual Growth Points Earned (A)		34
# Tests Included in Calculation (C)		77
Growth Score		44

Growth score prediction from Benchmark to STAAR 2025

Growth Summary		
	# Tests	Points
Tests Earning 0.0 points	15	0.0
Tests Earning 0.5 points	17	8.5
Tests Earning 1.0 point	44	44.0
Total Annual Growth Points Earned (A)		52.5
# Tests Included in Calculation (C)		77
Growth Score		68

Growth score = Percentage of growth
from one assessment to the next

Intervention Growth Plan

Math

[Third Math Intervention Plan \(Teacher A\)](#)

[Third Math Intervention Plan \(Teacher B\)](#)

[Fourth Math Intervention Plan \(Teacher A\)](#)

[Fourth Math Intervention Plan \(Teacher B\)](#)

[5th Math Intervention Plan](#)



Reading

[5th Grade Reading Intervention Plan \(Teacher A\)](#)

[5th Grade Reading Intervention Plan \(Teacher B\)](#)

[4th Grade Reading Intervention Plan \(Teacher A\)](#)

[4th Grade Reading Intervention Plan \(Teacher B\)](#)

[3rd Grade Reading Intervention Plan](#)

Progress Monitoring

Spring Interim assessments

Module assessments

Exit tickets

Readiness TEK daily intervention plan

PLC data analysis

Walkthroughs

Lesson planning

Student artifacts

Students shade their success on each TEK

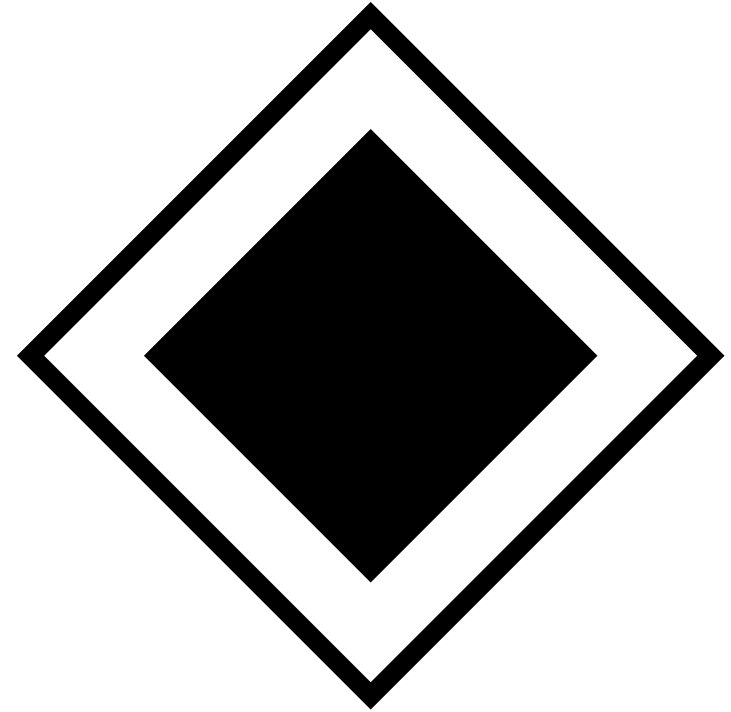
Resources and Support

Instructional Coach will go each morning to do Readiness review during Warm-up

Groups pulled during each guided block for 4th and 5th grade math by teacher, Instructional Coach or Title 1 Tutor

Tier 3 District support through weekly Triad meetings with Central office

Resources include: Fast Focus, Math GPS, Countdown to STAAR, Progress Learning, Zearn, TEKS Resource system questions, Cambium At Bats



Reading

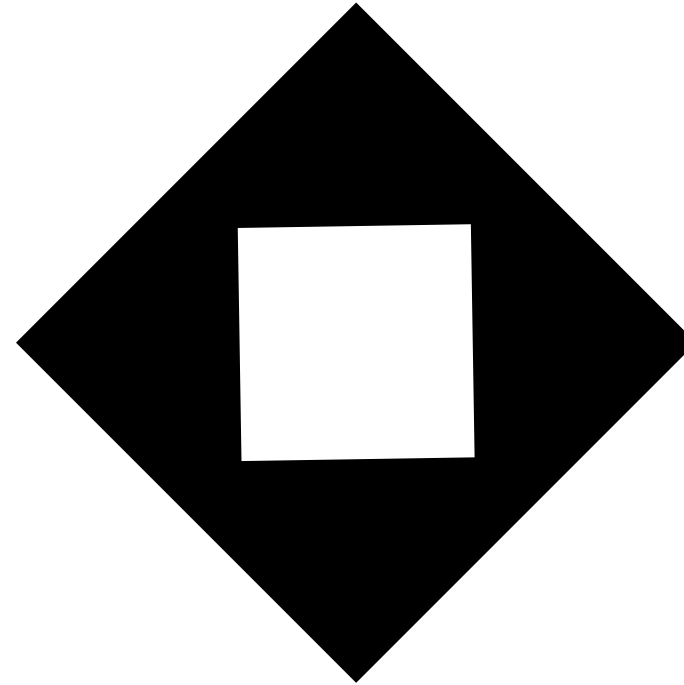
Grade	State STAAR 23-24	Vogel Benchmark 25	District Benchmark 25
3rd		65/38/17	54/24/8
4th	74/48/21	78/42/17	66/32/11
5th	81/51/23	62/36/17	61/37/17

Celebrations:

55% of Fourth grade students have shown growth from Third grade STAAR.

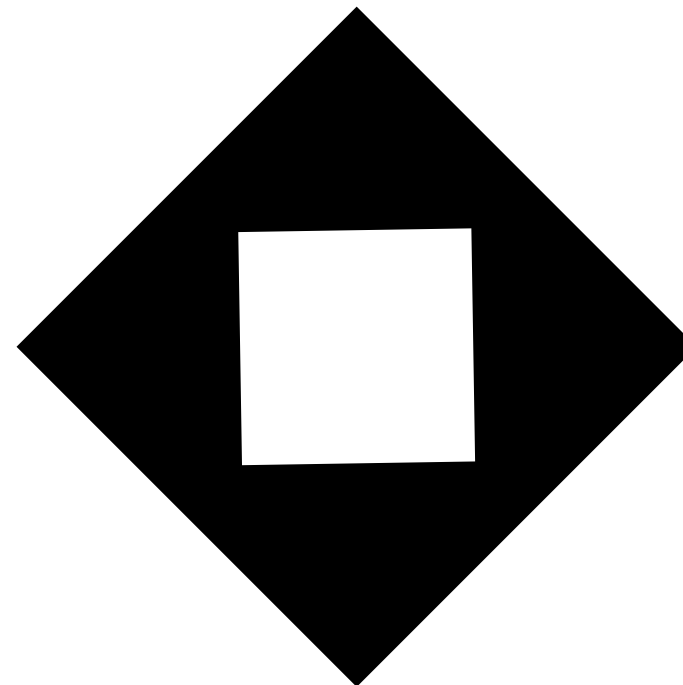
Growth: Fifth grade has 20 students 1-4 questions away from the next performance level and 15 students are 1-4 questions away from the same performance level as last year.

Students analyze their performance and know which TEKS they need to master.



Math

Grade	State STAAR 23-24	Vogel Benchmark 25	District Benchmark 25
3rd		50/19/6	40/14/3
4th	70/42/15	57/28/8	42/20/5
5th	69/46/21	56/27/1	58/18/2



Celebrations

Growth: 4th grade has 24 students 1-4 questions away from the next performance level and 17 students 1-4 questions away from the same performance level as last year.

Growth: 5th grade has 36 students that are 1-4 questions away from the next performance level and 17 students 1-4 questions away from the same performance level as last year.

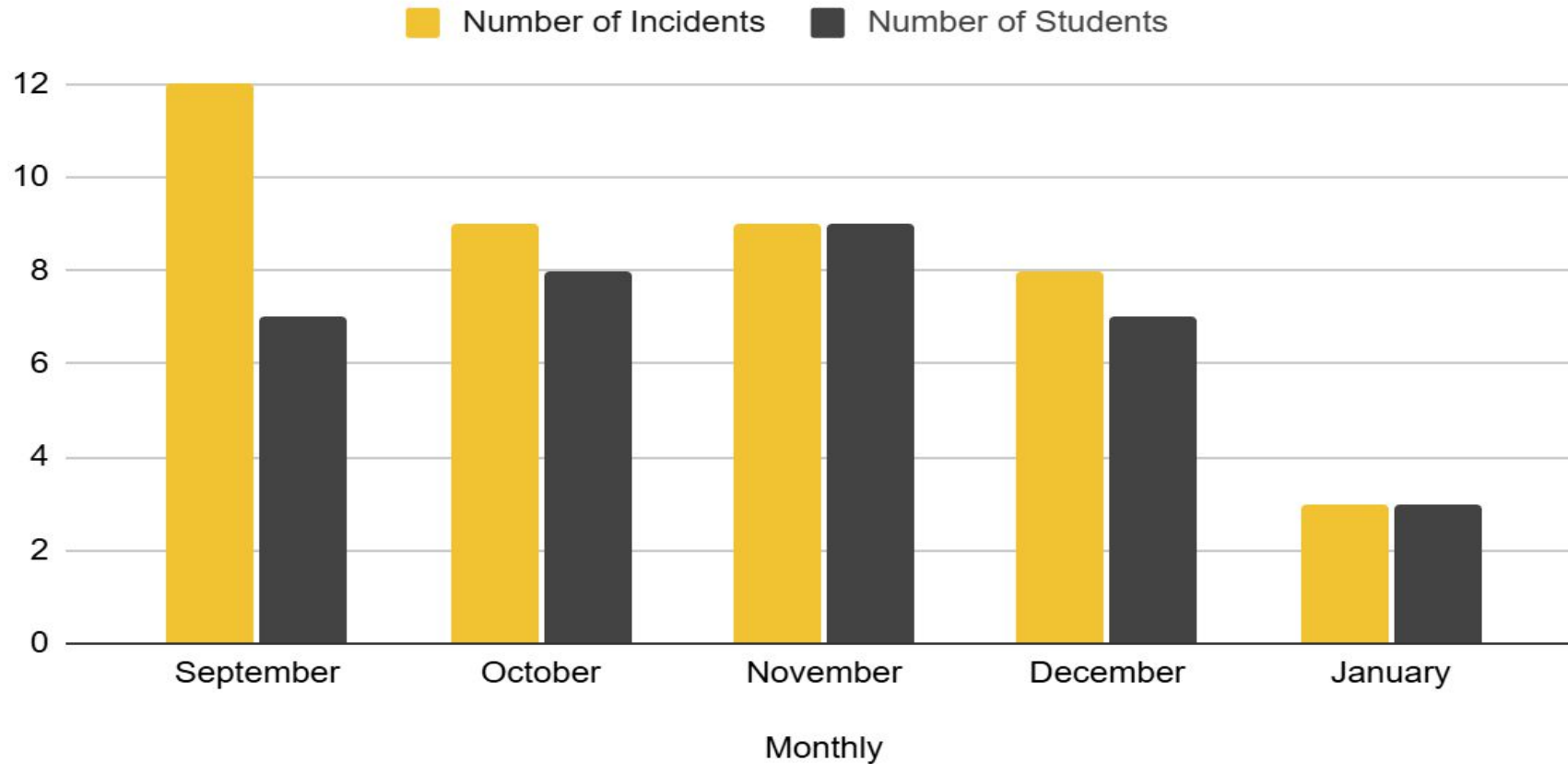
Students analyze their performance and know which TEKS they need to master.



Celebrations

Vogel has 469 students

Vogel Monthly Discipline Data



Support for students

MTSS meetings

Check ins with the Assistant Principal for Tier 1 as needed

Behavior Reset Center

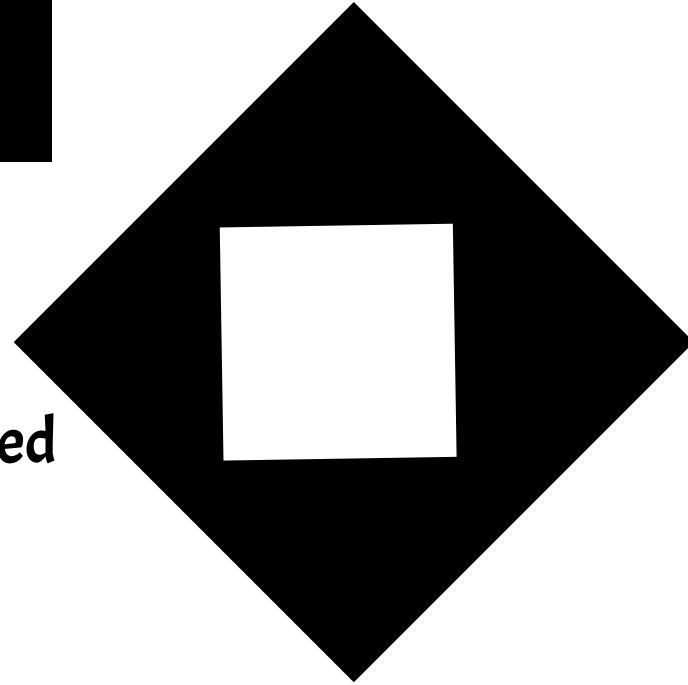
Plus Behavior Setting

Counselor guidance lessons

Counselor lunch bunch

Guadalupe County Juvenile Services Prevention Program

Collaboration with parents



ACTION ITEM:

Request for Waivers

RECOMMENDATION:

The Board of Trustees approves that Seguin ISD apply for a Low Attendance Waiver for January 22, 2025.

RATIONALE:

On January 21, 2025, Seguin ISD schools were forced to close due to freezing temperatures. Our region continued to face an extraordinary bout of sub-freezing temperatures on January 22, 2025. Consequently, numerous parents within our community kept their children at home, leading to a significant decline in attendance rates. The district as a whole does not qualify for a waiver. The specific campuses listed below did meet the requirements for the waiver.

District attendance comparison:

District	2023-2024 School Year 91.55%	January 22, 2025 82.14%
Jefferson Elm	2023-2024 School Year 90.39%	January 22, 2025 79.96%
McQueeney Elm	2023-2024 School Year 93.67%	January 22, 2025 81.23%
Koennecke Elm	2023-2024 School Year 94.03%	January 22, 2025 82.60%
Barnes MS	2023-2024 School Year 91.30%	January 22, 2025 79.69%
Mercer-Blumberg Learning Center	2023-2024 School Year 83.54%	January 22, 2025 66.67%
DAEP	2023-2024 School Year 82.75%	January 22, 2025 65.72%

REFERENCE and COMPLIANCE:

EB (LEGAL), School Year

BUDGET IMPACT:

The removal of one day from year-end average daily attendance calculation by TEA.

EXHIBITS:

None

RESOURCE PERSONNEL:

Dr. Ruben Carrillo, Chief of Technology and Security

Submitted by:

(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

ACTION ITEM:

First Reading for Consideration or Approval of the Texas Association of School Boards (TASB) Policy Update 124, affecting LEGAL and LOCAL policies

RECOMMENDATION:

Recommend that the Board of Trustees review updated (LEGAL) policies and replace, delete, or add (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 124.

Local policies may be adopted or amended by a majority of the Board at any regular or special meeting, provided that Board members have had advance written notice of the proposed change.

Members of the Superintendent's Leadership Team, as pertinent, have received policies applicable to their functional areas and have reviewed the policies with their staff as appropriate.

RATIONALE:

Update 124 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics: financial ethics; investments; intellectual property; employee standards of conduct; special programs; gifted and talented students; child abuse and neglect; and conduct on school premises.

The update includes fifty-two (52) LEGAL policies, and eight (8) LOCAL policies.

REPLACE:

AIC(LEGAL) – Accountability: Interventions and Sanctions

AIE(LEGAL) – Accountability: Investigations

CAA(LOCAL) – Fiscal Management Goals and Objectives: Financial Ethics

CBB(LEGAL) – State and Federal Revenue Sources: Federal

CDA(LOCAL) – Other Revenues: Investments

CFA(LEGAL) – Accounting: Financial Reports and Statements

CFC(LEGAL) – Accounting: Audits

CH(LEGAL) – Purchasing and Acquisition

CKEA(LEGAL) – Security Personnel: Commissioned Peace Officers

CKEB(LEGAL) – Security Personnel: School Marshals

CO(LEGAL) – Food and Nutrition Management

COA(LEGAL) – Food and Nutrition Management: Procurement

COB(LEGAL) – Food and Nutrition Management: Free and Reduced-Price Meals

CQA(LEGAL) – Technology Resources: District, Campus, and Classroom Websites

CQC(LEGAL) – Technology Resources: Equipment

CV(LEGAL) – Facilities Construction

CY(LOCAL) – Intellectual Property

D(LEGAL) – Personnel

DAA(LEGAL) – Employment Objectives: Equal Employment Opportunity

DBB(LEGAL) – Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases

DECA(LEGAL) – Leaves and Absences: Family and Medical Leave

DECB(LEGAL) – Leaves and Absences: Military Leave

REPLACE (con't):

DG(LEGAL) – Employee Rights and Privileges
DH(LOCAL) – Employee Standards of Conduct
DI(LEGAL) – Employee Welfare
DIA(LEGAL) – Employee Welfare: Freedom from Discrimination, Harassment, and Retaliation
DMA(LEGAL) – Professional Development: Required Staff Development
EC(LEGAL) – School Day
EFB(LEGAL) – Instructional Resources: Library Materials
EHAA(LEGAL) – Basic Instructional Program: Required Instruction (All Levels)
EHAC(LEGAL) – Basic Instructional Program: Required Instruction (Secondary)
EHB(LEGAL) – Curriculum Design: Special Programs
EHB(LOCAL) – Curriculum Design: Special Programs
EHBA(LEGAL) – Special Programs: Special Education
EHBAA(LEGAL) – Special Education: Identification, Evaluation, and Eligibility
EHBAB(LEGAL) – Special Education: ARD Committee and Individualized Education Program
EHBAC(LEGAL) – Special Education: Students in Nondistrict Placement
EHBAD(LEGAL) – Special Education: Transition Services
EHBAE(LEGAL) – Special Education: Procedural Requirements
EHB(LEGAL) – Special Programs: Gifted and Talented Students
EHB(LOCAL) – Special Programs: Gifted and Talented Students
EHBCA(LEGAL) – Compensatory Services and Intensive Programs: Accelerated Instruction
EHBG(LEGAL) – Special Programs: Prekindergarten
EHDD(LEGAL) – Alternative Methods for Earning Credit: College Course Work/Dual Credit
EI(LEGAL) – Academic Achievement
EIE(LEGAL) – Academic Achievement: Retention and Promotion
EIF(LEGAL) – Academic Achievement: Graduation
EKBA(LEGAL) – State Assessment: English Learners/Emergent Bilingual Students
ELA(LEGAL) – Campus or Program Charters: Partnership Charters
FFB(LEGAL) – Student Welfare: Crisis Intervention
FFG(LEGAL) – Student Welfare: Child Abuse and Neglect
FFG(LOCAL) – Student Welfare: Child Abuse and Neglect
FFH(LEGAL) – Student Welfare: Freedom from Discrimination, Harassment, and Retaliation
FM(LEGAL) – Student Activities
FNA(LEGAL) – Student Rights and Responsibilities: Student Expression
FOF(LEGAL) – Student Discipline: Students with Disabilities
GA(LEGAL) – Access to Programs, Services, and Activities
GKA(LOCAL) – Community Relations: Conduct on School Premises
GRB(LEGAL) – Relations with Governmental Entities: Interlocal Cooperation Contracts

DELETE:

DAB(LEGAL) – Employment Objectives: Genetic Nondiscrimination

REFERENCE and COMPLIANCE:

BBF(LOCAL) BOARD MEMBERS: ETHICS, BF (LOCAL) BOARD POLICIES, BP(LOCAL) ADMINISTRATIVE REGULATIONS

PAPERWORK IMPACT:

Routine paperwork is required in the updating of the policy manuals.

**BUDGET IMPACT/
INFORMATION:**

No significant impact.

EXHIBITS:

TASB Instruction Sheet, Explanatory Notes for Update 124

**RESOURCE
PERSONNEL:**

Monica Lyons, Chief Academic Officer

Submitted by:

(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

Instruction Sheet

TASB Localized Policy Manual Update 124

Seguin ISD

Code	Type	Action To Be Taken	Note
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
CAA	(LOCAL)	Replace policy	Revised policy
CBB	(LEGAL)	Replace policy	Revised policy
CDA	(LOCAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CH	(LEGAL)	Replace policy	Revised policy
CKEA	(LEGAL)	Replace policy	Revised policy
CKEB	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
COB	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CQC	(LEGAL)	Replace policy	Revised policy
CV	(LEGAL)	Replace policy	Revised policy
CY	(LOCAL)	Replace policy	Revised policy
D	(LEGAL)	Replace table of contents	Revised table of contents
DAA	(LEGAL)	Replace policy	Revised policy
DAB	(LEGAL)	DELETE policy	See explanatory note
DBB	(LEGAL)	Replace policy	Revised policy
DECA	(LEGAL)	Replace policy	Revised policy
DECB	(LEGAL)	Replace policy	Revised policy
DG	(LEGAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
DI	(LEGAL)	Replace policy	Revised policy
DIA	(LEGAL)	Replace policy	Revised policy
DMA	(LEGAL)	Replace policy	Revised policy
EC	(LEGAL)	Replace policy	Revised policy
EFB	(LEGAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHB	(LEGAL)	Replace policy	Revised policy
EHB	(LOCAL)	Replace policy	Revised policy

Instruction Sheet

TASB Localized Policy Manual Update 124

Seguin ISD

Code	Type	Action To Be Taken	Note
EHBA	(LEGAL)	Replace policy	Revised policy
EHBAA	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAC	(LEGAL)	Replace policy	Revised policy
EHBAD	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBB	(LEGAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
EHBCA	(LEGAL)	Replace policy	Revised policy
EHBG	(LEGAL)	Replace policy	Revised policy
EHDD	(LEGAL)	Replace policy	Revised policy
EI	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
ELA	(LEGAL)	Replace policy	Revised policy
FFB	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFG	(LOCAL)	Replace policy	Revised policy
FFH	(LEGAL)	Replace policy	Revised policy
FM	(LEGAL)	Replace policy	Revised policy
FNA	(LEGAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy
GA	(LEGAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy
GRB	(LEGAL)	Replace policy	Revised policy

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

AIE(LEGAL)

ACCOUNTABILITY: INVESTIGATIONS

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

CAA(LOCAL)

FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

CDA(LOCAL)

OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CFA(LEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

CFC(LEGAL)

ACCOUNTING: AUDITS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

CH(LEGAL) PURCHASING AND ACQUISITION

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

Please note: If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

CQA(LEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

CQC(LEGAL)

TECHNOLOGY RESOURCES: EQUIPMENT

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

CV(LEGAL)

FACILITIES CONSTRUCTION

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

CY(LOCAL)

INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

D(LEGAL)

PERSONNEL

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

DAA(LEGAL)

EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

DAB(LEGAL)

EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

DBB(LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

DECA(LEGAL) LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

DECB(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

At Weapons Prohibited, new text is recommended since our records indicate the district has authorized specific employees to possess a firearm as part of the district's safety and security plan.

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

DI(LEGAL) EMPLOYEE WELFARE

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

DMA(LEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

EC(LEGAL) SCHOOL DAY

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

EFB(LLEGAL)

INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

EHA(A(LLEGAL)

BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

EHAC(LLEGAL)

BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

EHB(LLEGAL)

CURRICULUM DESIGN: SPECIAL PROGRAMS

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

EHB(LLOCAL)

CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

EHBA(LLEGAL)

SPECIAL PROGRAMS: SPECIAL EDUCATION

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

EHBAA(LLEGAL)

SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evalua-

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

tion for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

EI(LLEGAL) ACADEMIC ACHIEVEMENT

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

EIF(LLEGAL) ACADEMIC ACHIEVEMENT: GRADUATION

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

ELA(LLEGAL) CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

FFB(LLEGAL) STUDENT WELFARE: CRISIS INTERVENTION

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

FFG(LLEGAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

Explanatory Notes

TASB Localized Policy Manual Update 124

Seguin ISD

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

FM(LEGAL)

STUDENT ACTIVITIES

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

FNA(LEGAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

FOF(LEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

GA(LEGAL)

ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

GKA(LOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

GRB(LEGAL)

RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members— BBF
 - for employees— DH
- Financial conflicts of interest:
 - for public officials— BBFA
 - for all employees— DBD
 - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

*Protection from
Retaliation*

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards
Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Intellectual Property	All copyrights, trademarks, and other intellectual property rights be- longing to the District shall remain with the District at all times. Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work he or she creates created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of his or her District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work. A District employee shall own any work or work product produced on his or her own personal time, away from his or her job and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the</i> Exception	The Superintendent or designee shall have the authority to permit use of District materials and equipment in his or her creative devel- oping the employee's own projects, provided the employee agrees either in writing to grant to the District a non-exclusive, non-transfer- able nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Works Made for Hire Independent Contractors	The District may hire an independent contractor for specially com- missioned work(s) works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

Trademark

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
- ~~4.2.~~ A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
- ~~2.3.~~ The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or designee~~.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and Nicotine Products and E-Cigarettes ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

Alcohol and Drugs / Notice of Drug-Free Workplace As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students for with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	When a student identified as gifted by a previous school district enrolls in the District, the selection placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
Furloughs	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student. In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection placement committee or a parent determines it is in the best interest of the student to exit the program is not meeting the student's educational needs , the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection placement committee regarding selection for or exit from services in the gifted and talented program. Appeals shall be made first to the selection placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus im-

provement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs~~ are spent providing and ~~services consistent with the standards in the state plan~~ enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.

[See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

Seguin ISD
094901

STUDENT WELFARE
CHILD ABUSE AND NEGLECT

FFG
(LOCAL)

¹ Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org>

DATE ISSUED: ~~11/10/2024~~2025
UPDATE ~~118~~124
FFG(LOCAL)-A

~~ADOPTED:~~Adopted:

4 of 4 189 |

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

ACTION ITEM:

First Reading for Consideration or Approval of Local District Update (LDU) – FFI

RECOMMENDATION:

Recommended that the Board of Trustees approve the amended board policy FFI(LOCAL).

Local policies may be adopted or amended by a majority of the Board at any regular or special meeting, provided that Board members have had advance written notice of the proposed change.

RATIONALE:

Update policy FFI(LOCAL) - Student Welfare: Freedom from Bullying language clarifying the reporting of bullying and time frame for investigating. The revisions aim to strengthen procedural clarity, expedite response timelines, and enhance parental involvement in bullying investigations. Refining reporting, ensure timely interventions, and clarify the district’s disciplinary actions with law enforcement to enhance student safety.

REFERENCE and COMPLIANCE:

BF(LOCAL) BOARD POLICIES

PAPERWORK IMPACT:

None

BUDGET IMPACT/ INFORMATION:

None

EXHIBITS:

(LOCAL) Policy Comparison

RESOURCE PERSONNEL:

Dr. Jason Mummert, Director of School Leadership

Submitted by:

(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

PROPOSED REVISIONS

Note: This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyberbullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

Bullying Prohibited

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Examples

Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

Minimum Standards

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

Retaliation

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

False Claim

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

Timely Reporting

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

Reporting Procedures

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District

employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

[If a parent believes their student has experienced bullying or believes that another District student has experienced bullying, the parent should immediately report the alleged acts to the District.](#)

Employee Report	Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.
Report Format	A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.
Periodic Monitoring	The Superintendent shall periodically monitor the reported counts of bullying incidents, and that declines in the count may represent not only improvements in the campus culture because bullying declines but also declines in the campus culture because of a decline in openness to report incidents.
Notice of Report	<p>When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third-<u>second</u> business day after the incident is reported. <u>The principal or designee shall develop and implement a temporary written safety plan for the alleged victim immediately upon receipt of the report. A parent has the right to contact law enforcement regarding pressing charges on behalf of their child.</u></p> <p>The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.</p>
Prohibited Conduct	The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.
Investigation of Report	The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.
Concluding the Investigation	Absent extenuating circumstances, the investigation should be completed within ten - <u>five</u> District business days from the date of the initial report alleging bullying; however, the principal or de-

signee shall take additional time if necessary to complete a thorough investigation and notify all parties in writing that an extension is warranted.

The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.

Notice to Parents

If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.

District Action

Bullying

If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District ~~may~~ shall notify law enforcement in certain circumstances.

Discipline

A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action.

The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct.

Corrective Action

Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.

Transfers

The principal or designee shall refer to FDB for transfer provisions.

Counseling

The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.

Improper Conduct

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District ~~may~~ shall take action in accordance with the Student Code of Conduct or any other appropriate corrective action.

Confidentiality

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed,

and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.

Appeal

A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.

Records Retention

Retention of records shall be in accordance with CPC(LOCAL).

Access to Policy and Procedures

This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.

ACTION ITEM: **Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax School Building Bonds in the Maximum Amount of \$46,000,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith**

RECOMMENDATION: That the Board Move to Approve the District's New Money Bond Order.

RATIONALE: On November 8, 2022, voters approved issuance of school building bonds of \$131,000,000 for the purposes of designing, constructing, renovating, improving, upgrading, updating, acquiring, and equipping school facilities (and any necessary or related removal of existing facilities), the purchase of the necessary sites for school facilities, and the purchase of new school buses. Bonds were to be sold in multiple issues with this being the final issuance.

The District's Financial Advisor, Mr. Victor Quiroga, will present the financing plan in conjunction with this action item. The District's will use Bond Counsel, McCall, Parkhurst & Horton LLP for legal documents.

REFERENCE and COMPLIANCE: BAA (LEGAL) Board Legal Status-Powers and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: None

EXHIBITS: PowerPoint

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Victor Quiroga, District's Financial Advisor, Specialized Public Finance Inc.

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

BOND 2022

SEGUIN INDEPENDENT SCHOOL DISTRICT

\$131,000,000 Bond 2022 Program – Next Steps | February 25, 2025

Seguin Independent School District



Fiscal Year 2025

Financing Plan for the Issuance of Bonds

FINANCIAL ADVISORY CONTACT

Victor Quiroga, Jr.
Managing Director

Cellphone: (210) 887-1810

Text: (361) 282-1285

victor@spfmuni.com

17721 Rogers Ranch Pkwy | Suite 140

San Antonio, Texas 78258

Office: (210) 239-0204



SPECIALIZED PUBLIC FINANCE INC.
FINANCIAL ADVISORY SERVICES

Purpose of Presentation

Objective:

- To discuss next steps for the **\$131,000,000 Bond 2022 Program**.
- To provide an overview of the District's **bond Financing Plan for Fiscal Year 2025**.

Key Topics:

- 1) **Bond Market Update**
- 2) **District's Outstanding Debt**
- 3) **2022 Bond Program Overview**
- 4) **2022 Bond Program Funding Update**
- 5) **Fiscal Year 2025 Plan for Bond Funding**
- 6) **Summary of Agenda Action Item**

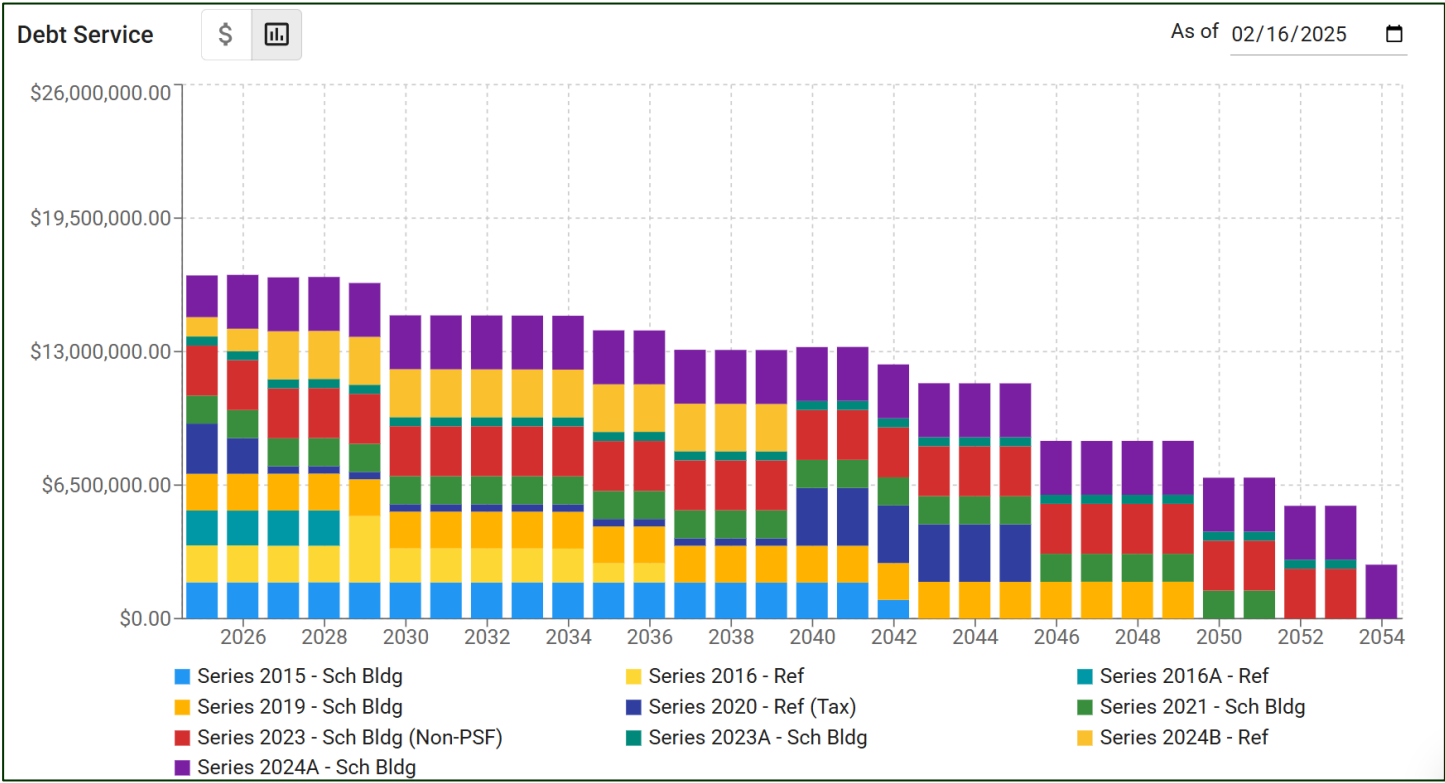
The Long View on Tax-Exempt Rates: The Bond Buyer's G.O. Index Since 1961



Overview of the District's Outstanding Debt I&S Tax Debt (Voter-Approved)

I&S Debt Profile:

- The District currently has **ten bond issues** outstanding, totaling **\$222.69 million in principal debt**.
- The bonds were issued for a combination of **refunding** (lowering interest costs) and **new money purposes** (funding capital projects).
- **Final Payment Dates** range from **2027 to 2054**, reflecting a mix of short- and long-term obligations.
- The bonds are supported by the State's strong **"Aaa" credit rating** under the PSF Bond Guarantee Program, except for the Series 2023 bonds.



November 2022 Bond Program Overview



Facility Construction and Renovations:

School Safety and Security	\$15,000,000
New McQueeney Elementary School	54,000,000
Renovation of Barnes Middle School	24,300,000
Agricultural Science Facility	8,975,000
Transportation Facility Expansion	3,807,000
Land Purchase / Various Campus Projects	2,000,000
Various Campus Projects	22,918,000
<i>Bond Total:</i>	<i>\$131,000,000</i>

Tax Rate Impact Communicated to the Voters:

- *I&S rate increase of 2¢, from 38.5¢ to 40.5¢*

November 2022 Bond Program – Funding Update

Purpose	Date Authorized	Amount Authorized	Amount Previously Issued	Unissued Balance
School Building	November 8, 2022	\$131,000,000	\$95,000,000	\$46,000,000

- Since April 2023, the District accessed **\$95,000,000** in bond proceeds of the total authorized amount of **\$131,000,000**
- Remaining bond authorization is **\$46,000,000**
- Financing goal for 2025 is to access the remaining balance of **\$46,000,000** and close the transaction on **May 20, 2025**

Financing Plan for Fiscal Year 2025

Transaction #1 of 2: \$46,000,000 School Building Bonds, Series 2025A

Bond Sale Summary and Financing Plan Goals (New Money)

- **Sale Amount:** \$46,000,000
- **Repayment Term:** 30 years
- **Interest Rate:** Fixed
- **Sale Method:** Negotiated
- **Bond Rating:** "Aaa" by Moody's (PSF Bond Guarantee Program)

Sale Timeline:

- **Market Entry:** Wednesday, April 23, 2025
- **Transaction Closing:** May 20, 2025

Use of Funds:

- Facility construction and renovations from 2022 Bond Program.

Financial Impact:

- Estimated I&S Tax Rate Impact: **0¢ (no increase)** from current rate of **40.5¢**

Action Item: Parameter Sale Bond Order

Purpose:

- Authorizes the Administration to access the bond market at the most favorable time to secure **optimal** interest rates, **delegating authority** to the Superintendent and/or CFO to finalize sale documents.

Scope:

- **Limits** the amount from the November 2022 Bond Program issuance to **\$46 million**.

Bond Component (not to exceed \$46,000,000):

- **\$46,000,000** – Access remaining project funding for the November 2022 Bond Program.

Validity:

- Expires **12 months** from approval date.

ACTION ITEM: **Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax Refunding Bonds in the Maximum Amount of \$38,090,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith**

RECOMMENDATION: That the Board Move to Approve the District's Refunding Bond Order.

RATIONALE: The District's financial advisor, Specialized Public Finance, has identified an opportunity to pursue a refunding for outstanding taxable refunding bonds. By law a district can advance refund taxable bonds on a tax-exempt basis. This will be create an interest savings for the district.

The District's Financial Advisor, Mr. Victor Quiroga, will present the financing plan in conjunction with this action item. The District's will use Bond Counsel, McCall, Parkhurst & Horton LLP for legal documents.

REFERENCE and COMPLIANCE: BAA (LEGAL) Board Legal Status-Powers and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Actual cost savings will be given at the board meeting.

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Victor Quiroga, District's Financial Advisor, Specialized Public Finance Inc.

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

Seguin Independent School District



Refinancing Opportunity Presentation for the Series 2015, 2016 and 2016A Bonds

FINANCIAL ADVISORY CONTACT

**Victor Quiroga, Jr.
Managing Director**

Cellphone: (210) 887-1810

Text: (361) 282-1285

victor@spfmuni.com

17721 Rogers Ranch Pkwy | Suite 140

San Antonio, Texas 78258

Office: (210) 239-0204



SPECIALIZED PUBLIC FINANCE INC.
FINANCIAL ADVISORY SERVICES

Purpose of Presentation

Objective:

- To discuss next steps to pursue a **refinancing opportunity** for **taxpayer savings**.
- To provide a summary of savings for a possible refinancing of District's **eligible debt** identified as candidates.

Key Topics:

- 1) **Summary of Preliminary Refinancing Analysis**
- 2) **Refinancing Transaction Plan and Goals**
- 3) **Review of Savings Previously Achieved for Taxpayers**
- 4) **Summary of Agenda Action Item**

Refinancing Existing Bonds for Interest Cost Savings

- Opportunity:** The District can refinance its **2015, 2016, and 2016A bonds** starting **August 15, 2025**, under favorable market conditions. Of the \$38,090,000 in principal eligible for refinancing, **\$32,000,000** produces interest cost savings.
- Potential Savings:** Refinancing is projected to save **\$1,427,139** in interest costs, achieving a **3.62% savings ratio**. This exceeds the standard **3% threshold**, making the refinancing a **financially sound decision**.
- No Extended Terms:** Repayment stays the same, only the **interest rate decreases**.

Refunding Summary		
Issue:	Series 2015, 2016 & 2016A "Old" Bonds	<i>BUDGET as of 2/7/2025</i> Series 2025A "New" Bonds
Refinanced Principal:	\$32,000,000	
Final Payment:	8/15/2040	8/15/2040
Interest Rate Range:	4.0% - 5.0%	3.33%
Interest Savings:		\$1,427,139
Net PV Savings:		\$1,159,771
Net PV Savings Ratio*:		3.62%

(*) Recommended minimum PV savings ratio of 3%.

Estimated Annual Savings				
FYE	S-2015, 16 & 16A	S-2025B		
6/30	Old Payments	New Payments	Savings	
2026	\$ 1,333,219	\$ 1,237,701	\$ 95,517	
2027	5,051,244	4,957,250	93,994	
2028	3,389,919	3,296,750	93,169	
2029	4,833,819	4,739,625	94,194	
2030	3,258,669	3,163,625	95,044	
2031	3,258,669	3,160,625	98,044	
2032	3,255,069	3,157,000	98,069	
2033	3,256,259	3,162,250	94,009	
2034	3,248,350	3,151,250	97,100	
2035	1,654,750	1,559,625	95,125	
2036	1,658,725	1,563,750	94,975	
2037	1,655,600	1,559,750	95,850	
2038	1,651,900	1,557,625	94,275	
2039	1,650,900	1,557,125	93,775	
2040	1,652,400	1,558,000	94,400	
	\$ 40,809,491	\$ 39,381,951	\$ 1,427,539	

Refinancing Plan for Fiscal Year 2025

Transaction #2 of 2: \$32,000,000 Refunding Bonds, Series 2025B

Bond Sale Summary and Refinancing Plan Goals:

- **Estimated Amount to Be Refinanced:** \$32,000,000
- **Repayment Term:** 16 years (no extensions)
- **Interest Rate:** Fixed
- **How the Sale Will Happen:** Negotiated Sale Method
- **Highest Credit Rating:** "Aaa" by Moody's (PSF Bond Guarantee Program)

Sale Timeline:

- **Enter Market:** April 23, 2025
- **Closing Date:** May 20, 2025

Use of Funds:

- Refinance the Series 2015, 2016 and 2016A only for interest cost savings.

Community Impact:

- Estimated Savings: \$1,427,539 for taxpayers

Strategic Board Decisions Yield Savings for Taxpayers

- Since 2006, the District's strategic refinancing and defeasance decisions have saved taxpayers **over \$25.6 million**.

<i>Summary of Refinancings</i>			
Year of Refinancing/Defeasance	Bond Issue Refinanced / Defeased	Principal Amount of Refinancing/Defeasance	Savings on Interest Costs
2006	Portion of Series 2002	\$8,895,000	\$796,546
2010	Portion of Series 2002	9,725,000	438,641
2013	Portion of Series 2005	10,135,000	1,034,294
2016	Portion Series 2008	34,955,000	3,890,271
2016	Series 2006	8,065,000	1,302,857
2020	Series 2014	44,770,000	11,391,429
2022	<i>Portion of Series 2013 *</i>	<i>1,445,000</i>	<i>22,816</i>
2023	<i>Portion of Series 2015 *</i>	<i>5,105,000</i>	<i>4,303,150</i>
2024	<i>Portion of Series 2015 *</i>	<i>3,480,000</i>	<u><i>2,495,952</i></u>
Total Taxpayer Savings:			\$25,675,956

(* Represent defeasances only.

Action Item: Parameter Sale Bond Order

Purpose:

- Authorizes the Administration to access the bond market at the most favorable time to secure optimal interest rates, delegating authority to the Superintendent and/or CFO to finalize sale documents.

Scope:

- **Limits** the refinancing bond amount at **\$38,090,000** and a maximum final payment day of **August 15, 2041**.
- Requires a minimum **PV savings percentage of 3%** of the existing debt to execute refinancing.

Bond Component (not to exceed \$38,090,000):

- **\$32,000,000,000** – Refinancing of the Series 2015, 2016 and 2016A bonds for **savings only**.

Validity:

- Expires **12 months** from approval date.

ACTION ITEM: **Adoption of Resolution Regarding Wage Payments During
Emergency School Closing (No Premium Payments)**

RECOMMENDATION: That the Board of Trustees adopt the attached resolution stating to continue wage payments to all regular employees effective for a one day closure on Tuesday, January 21, 2025.

RATIONALE: The attached resolution will aim to help alleviate rising concerns surrounding transportation and attendance during dangerous inclement weather. This decision reflects our commitment to the safety and well-being of our students, staff, and families.

**REFERENCE and
COMPLIANCE:** DEA LEGAL and DEA LOCAL

PAPERWORK IMPACT: None

**BUDGET IMPACT /
INFORMATION:** None

EXHIBITS: Resolution

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

Resolution of the Board Regarding Wage Payments during Emergency School Closings (No Premium Payment)

WHEREAS, the Board is authorized by Texas Education Code section 45.105 to expend funds of Seguin Independent School District for purposes necessary in the conduct of the public schools as determined by the Board;

WHEREAS, the Board acknowledges that during an emergency closing, all District employees are instructed not to report for work to alleviate rising concerns surrounding dangerous inclement weather on Tuesday, January 21, 2025;

WHEREAS, the Board finds that a need exists to address wage payments for employees who are not reporting for work;

WHEREAS, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed; and

WHEREAS, the Board concludes that continuing wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who suffer a loss in pay due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Seguin Independent School District authorizes continued wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work during an emergency closing.

The authority granted by this resolution to continue wage payments to all employees is effective for a closure with a maximum duration of **one** day unless the Board takes action to authorize payment for a longer duration.

Adopted this 25th day of February, 2025, by the Board of Trustees.

Signature of President, Board of Trustees

Attest:

Signature of Secretary, Board of Trustees

ACTION ITEM: **Approval of Seguin ISD Child Nutrition Equipment (RFP #: 25-03)**

RECOMMENDATION: That the Board of Trustees approve to contract with Arnold Refrigeration, Inc for Child Nutrition Equipment. Arnold Refrigeration will provide new serving lines in the cafeterias at Koennecke and Vogel Elementary Schools.

RATIONALE: A Requests for Proposals (RFP#: 25-03) was issued on January 10, 2025, for Child Nutrition Equipment. The bid was competitively solicited in compliance with Board Policy. Of the two responses received, one met the RFP requirements. This recommendation is based primarily, although not exclusively, on the best value for the price and experience with Seguin ISD.

REFERENCE and COMPLIANCE: CH (LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: Funds to be provided by the Child Nutrition Fund.

EXHIBITS: Bid Tabulation & Recommendation

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

Seguin ISD

Bid Tabulation Summary

CHILD NUTRITION EQUIPMENT (RFP: 25-03)

TYPE	PROJECT TITLE
RFP	CHILD NUTRITION EQUIPMENT
NUMBER	ISSUING DEPARTMENT
25-03	CHILD NUTRITION DEPARTMENT

	DATE 1	DATE 2
POSTING	01/15/25	01/22/25
PRE-BID	N/A	N/A
CLOSING	02/03/25	N/A
BOARD	02/25/25	N/A

RESPONDENT (Rank Order)	PRICE (Grand Total)	AVERAGE SCORE					TOTAL (*rounded averages)
		(% deviation x 0.5)	VENDOR REPUTATION	QUALITY OF GOODS/SER VICES	MEETS DISTRICT NEEDS	PAST RELATIONS HIP WITH SISD	
		MAX 20					
Arnold Refrigeration, Inc.	\$ 328,776	20	10	10	9	10	59
Associated Food Equipment and Supplies	DQ	-	-	-	-	-	-
							-
							-
							-
							-
							-

RECOMMENDATION	SCORE	PRICE	JUSTIFICATION FOR THIS RECOMMENDATION
Arnold Refrigeration, Inc.	59	\$ 328,776	The evaluation team, consisting of four staff members representing various areas of District operations, considers the Arnold Refrigeration, Inc. proposal to be the best value for this project. Arnold Refrigeration's pricing and experience with Seguin ISD were key factors leading to this recommendation. The other respondent's proposal was received after the bid proposal deadline.

Minutes of Board Workshop

The Board of Trustees

Seguin ISD

A Board Workshop of the Board of Trustees of Seguin ISD was held Wednesday, January 8, 2025, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller and Dr. Veronica Vijil, Superintendent

Absent:

Also Present: Dr. Jason Mummert, Director of School Leadership; Cynthia Borden, Director of State & Federal Accountability; Nancy Ramirez, Superintendent Secretary, and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:05 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

Violet Pullin signed up to address the Board regarding a video from Craig Scott.

Chris Winslow signed up to address the Board regarding a video from Craig Scott.

Levi Robertson signed up to address the Board regarding bullying.

Chrissy Belicek signed up to thank the Board for the naming of the softball batting cages.

3. Board Workshop:

A. Review and Discuss the Superintendent's Evaluation Instrument

The Board received information from Ms. Borden and Dr. Mummert regarding the Superintendent's Evaluation Instrument. The Board participated in a discussion regarding the Superintendent's Evaluation Instrument.

4. Adjourn

Mr. Bright moved, seconded by Mrs. Burns to adjourn the meeting. The meeting adjourned at 8:29 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Secretary/February 25, 2025

President/February 25, 2025

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Wednesday, January 15, 2025, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller, and Dr. Veronica Vijil, Superintendent

Absent:

Also Present: Cynthia Borden, Director of Federal & State Accountability; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:01 p.m. and a quorum was established.

B. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section §551.043 of the Texas Government Code.

C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

Lizeth Hernandez signed up to address the Board regarding Coach's misconduct.

Megan Strickland signed up to address the Board regarding evaluation criteria.

Levi Robertson signed up to address the Board regarding evaluation and TEA.

Jennifer Miller signed up to address the Board regarding evaluation.

Chris Winslow signed up to address the Board regarding evaluation.

3. Open Session:

A. Discussion Regarding Superintendent's Evaluation Instrument

Ms. Borden shared information regarding the Superintendent's evaluation instrument. The Board held a discussion regarding the Superintendent's Instrument.

4. Closed Session: The Board went into closed session at 6:33 p.m.

A. Pursuant to Texas Government Code Section §§551.071, and 551.074 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. Regarding the Superintendent's Evaluation Instrument

5. Action Item: The Board recessed from 8:42 p.m. until 8:45 p.m. The Board reconvened to open session at 8:45 p.m.

A. Possible Action to Approve Superintendent's Evaluation Instrument

Mrs. Burns moved, seconded by Mr. Dwyer to approve the Commissioner of Education's recommended appraisal process, and criteria, as stated in option 1 of Board policy BJCD(Legal) for Dr. Vijil's evaluation.

Ayes: Burns

Nays: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller

The Board would like to have the updated Superintendent’s Evaluation Instrument with the most recent changes prior to taking action on it. The Board will take action at the regular board meeting on January 21.

6. Adjourn

Mr. Bright moved, seconded by Mrs. Mueller to adjourn the meeting. The meeting adjourned at 8:49 a.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Secretary/February 25, 2025

President/February 25, 2025

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Thursday, January 23, 2025, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, and Grace Mueller

Absent: Dr. Veronica Vijil

Also Present: Dr. Ruben Carrillo, Chief Technology and Security Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Emily Allen, Director of Communications; Dr. Jason Mummert, Director of School Leadership; Ofelia Santiago, Rodriguez Elementary School Principal; Cynthia Borden, Director of Federal and State Accountability; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:31 p.m. and a quorum was established. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section §551.043 of the Texas Government Code.

B. The pledges were led by Eduardo Martinez Munoz, a fifth grade student from Rodriguez Elementary, followed by a moment of silence.

C. Superintendent Announcements:

On Dr. Vijil's behalf, Ms. Allen provided the board and community with highlights, upcoming key dates, and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. She also thanked and recognized the Board of Trustees for their dedication and countless hours of service to the district in honor of School Board Recognition Month.

D. Board Member Reports:

The Board provided updates and information on recent activities, meetings, conferences, and school events they have participated in or attended.

2. Recognition/Campus Presentations

A. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following students and staff for their outstanding accomplishments:

- **Superintendent's Students of the Month from McQueeney Elementary School, Rodriguez Elementary School, Briesemeister Middle School, and Mercer-Blumberg Learning Center**

On Dr. Vijil's behalf, Ms. Allen was honored to recognize Anthony Macias Jr., a kindergarten student at McQueeney Elementary; Eduardo Martinez Munoz, a fifth grade student at Rodriguez Elementary; Brinley Bryan, a seventh grade student

from Briesemeister Middle School; and Lillian Valdez, a recent graduate of the Mercer-Blumberg Learning Center, as leaders and exceptional students in and out of the classroom. They are all excellent role models working hard to achieve their goals while assisting their peers.

- **Superintendent’s Award**

On Dr. Vijil’s behalf, Ms. Allen was honored to recognize Troy DePalermo, Robotics and Technology Teacher at Barnes Middle School, as the January recipient of the Superintendent’s Apple Award for going above and beyond daily duties to cultivate, inspire, and empower his students, colleagues, and the Seguin ISD community.

- **Superintendent Student Advisory Team (SSAT) Leadership Team**

On Dr. Vijil’s behalf, Ms. Allen was honored to introduce members of the SSAT Leadership Team as they presented the Board with new initiatives they plan to implement, including a mentorship program that will pair high school SSAT members with younger counterparts and a program to encourage students to eat with peers who may be sitting alone. On Dr. Vijil’s behalf, Ms. Lyons presented Roxanne Diaz with her graduation cord for representing the SSAT her senior year.

B. Campus Highlight

The presentation was provided courtesy of Rodriguez Elementary. Mrs. Santiago, principal, and her staff shared information highlighting fostering a culture of continuous learning for teachers and students and shaping student leaders through opportunities and action.

3. Audience with the Board

Violet Pullin signed up to address the Board regarding district and community concerns.

Megan Strickland signed up to address the Board regarding adding agenda items.

Levi Robertson signed up to address the Board regarding a positive change and request to add agenda items.

Caitlin Aguirre signed up to address the Board regarding board action.

Jennifer Miller signed up to address the Board regarding discipline.

Diana Farris signed up to address the Board regarding reflection.

Carla Allen signed up to address the Board regarding district concerns, town halls, and add agenda items.

4. Reports/Information Items:

A. Introduction of Newly Appointed Administrators

The Board of Trustees acknowledged the newly appointed 2024-2025 Administrative Hires:

- **Dr. Ruben Carrillo – Chief of Technology and Security Officer**
- **Max Flores – Executive Director of Human Resources**

B. Personnel Information – Professional Employees

The Board of Trustees received information regarding the following new hires and resignations for the 2024-2025 school year listed below:

New Hire Elections:

Name	Location	Title	Effective Date
Bostick, Jake	Weinert Elementary	Teacher	01/07/25
Carrillo, Ruben	Administration Office	Chief Technology & Security Officer	01/21/25
Flores, Maximilian	Administration Office	Executive Director of Human Resources	01/06/25
Spacek, Stephanie	Jim Barnes Middle School	Teacher	01/27/25

*returning employee

Resignations:

Bittings, Nikki Elaine, Student Services Department, effective 12/31/24

Ms. Bittings, Chief Student Services Officer, has resigned to work for another school district.

Ms. Bittings has 27 years with Seguin ISD.

Garcia Jr, Luis, Jim Barnes Middle School, effective 12/20/24

Mr. Garcia, 8th Grade Math Teacher, has resigned and elected to retire.

Mr. Garcia has 1 year with Seguin ISD.

Garcia, Orlando, Seguin High School, effective 12/20/24

Mr. Garcia, Social Studies Teacher, has resigned due to personal reasons.

Mr. Garcia has 1 year with Seguin ISD.

Hernandez, Cynthia, McQueeney Elementary, effective 12/04/24

Ms. Hernandez, Special Education Teacher, has resigned due to personal reasons.

Ms. Hernandez has 4 months with Seguin ISD.

Lopez, David, Seguin High School, effective 12/20/24

Mr. Lopez, Assistant Principal, has resigned and elected to retire.

Mr. Lopez has 2 years with Seguin ISD.

White, Nicole, A.J. Briesemeister Middle School, effective 12/20/24

Ms. White, 6th Grade Teacher, has resigned due to other employment.

Ms. White has 5 months with Seguin ISD.

C. Learning Acceleration Support Opportunities (LASO) Cycle 3 Update

The Board of Trustees received information on the status of the Learning Acceleration Support Opportunities (LASO), Cycle 3 Grant application.

D. 2024-2025 Istation Indicators of Progress (ISIP) Data

The Board of Trustees received an update regarding ISIP Data. The purpose of this report is to present the progress of students using ISIP Data.

E. New Format of Monthly Financials

The Board of Trustees received information from Ms. Oaks regarding the updated financial statements format with new information.

F. New Vendors

The Board of Trustees received an update regarding vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

G. Purchases made over \$50,000

The Board of Trustees received an update regarding purchases made greater than \$50,000.

The Board recessed from 8:50 p.m. until 9:02 p.m.

5. Closed Meeting –The Board went into closed session at 9:03 p.m.

A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

D. Pursuant to Texas Government Code Section § 551.0821 – Deliberation regarding public school student.

6. Reconvene to Open Meeting: The Board reconvened at 9:39 p.m.

A. Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline, or dismissal of employee(s).

The Board did not take action on this item.

7. Consent Agenda Items – Consider and Possible Approval:

A. Approval of Board Minutes for:

Special Meeting, December 11, 2024

Public Meeting, December 17, 2024

Regular Meeting, November 17, 2024

Amended Minutes, Regular Meeting, January 23, 2024

B. Approval of Tax Collection Reports for December 2024

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector, for December 2024. The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Proposed Budget Amendments for November 2024

The Board of Trustees approved the proposed budget amendments for the General Fund, Child Nutrition Fund, and Debt Service Fund as of November 2024.

D. Approval of Proposed Financial Statements for November 2024

The Board of Trustees approved the financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of November 30, 2024.

F. Approval of Investment Report for the Second Quarter Ended December 31, 2024

The Board of Trustees approved the Investment Report for the Quarter Ended December 31, 2024. This report is designed to allow the Board of Trustees to review the investment activity for the quarter ended December 31, 2024. The District’s earnings rates, investment position, and yield information are presented for the period.

G. Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant

The Board of Trustees approved the resolution for the application to the Office of the Governor Truancy Prevention Grant.

H. Acknowledge Public Information Act Requests December 2024-January 2025

The Board of Trustees acknowledged the Public Information Act requests received since December 6, 2024.

Mrs. Mueller moved, seconded by Mr. Guerra, to approve the Consent Agenda Items listed below except item 7E:

A. Approval of Board Minutes for:

Special Meeting, December 11, 2024

Public Meeting, December 17, 2024

Regular Meeting, November 17, 2024

Amended Minutes, Regular Meeting, January 23, 2024

B. Approval of Tax Collection Reports for December 2024

C. Approval of Proposed Budget Amendments for November 2024

D. Approval of Proposed Financial Statements for November 2024

F. Approval of Investment Report for the Second Quarter Ended December 31, 2024

G. Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant

H. Acknowledge Public Information Act Requests December 2024-January 2025

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Mr. Bright requested to pull agenda item 7E. Approval of Donations Received December 2024 from the Consent Agenda to open discussion.

E. Approval of Donations Received December 2024

Mr. Bright moved, seconded by Ms. Duncan to approve the donations received by the District during the month of December 2024. Ms. Oaks shared information on how the community can make donations to the school district. The District received donations in the amount of \$3200.00 from various business and individuals. District Board Policy CDC (LOCAL) states "... any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

8. Action Items

A. Discussion and Possible Action on Baseball and Softball Field Complex Signage

Ms. Duncan moved, seconded by Mrs. Burns, to approve option three for the Matador Legends Baseball Park.

Ayes: Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: Bright

B. Approval of School Calendar for 2025-2026 School Year

Ms. Duncan moved, seconded by Mrs. Mueller, to accept the proposed 2025-2026 school calendar with the addition of the date of graduation.

Ayes: Crettenden, Duncan, Guerra, and Mueller

Nays: Bright, Burns, and Dwyer

C. Personnel Action – Professional Employees

Mr. Dwyer moved, seconded by Mr. Bright, to approve the appointment of the current contractual employees as listed.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

D. Personnel Action – Professional Employees

Mrs. Mueller moved, seconded by Ms. Duncan, to approve the January 2025 personnel action of professional employees as listed.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

E. Possible Action to Approve Superintendent’s Evaluation Instrument

Mr. Guerra moved, seconded by Mrs. Mueller, to accept the superintendent evaluation.

Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: Burns

9. Board Comments and Request

Mr. Bright read a statement regarding student privacy and the process for reporting concerns.

Mrs. Crettenden thanked the departments and campuses for their gifts in recognition of School Board Appreciation Month.

All prior Board requests have been addressed.

10. Adjourn

Mrs. Burns moved, seconded by Ms. Duncan, to adjourn the meeting. The meeting adjourned at 10:18 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Secretary/February 25, 2025

President/February 25, 2025

Minutes of Board Workshop

The Board of Trustees

Seguin ISD

A Board Workshop of the Board of Trustees of Seguin ISD was held Thursday, January 30, 2025, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer (arrived at 6:01 p.m.), Alejandro R. Guerra, Grace Mueller and Dr. Veronica Vijil, Superintendent

Absent:

Also Present: Dr. Ruben Carrillo, Chief of Technology and Safety; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Max Flores, Executive Director of Human Resources; Jason Mummert, Director of School Leadership; Shannon Burns, TASB HR Consultant; Scott Miller (virtual), Director of Content with Gallup; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

- A. Mrs. Crettenden called the meeting to order at 6:00 p.m. and a quorum was established.
- B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section §551.043 of the Texas Government Code.
- C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

Krista Moreno signed up to address the Board regarding Communities in Schools (CIS). Levi Robertson signed up to address the Board regarding “Thank you’s”.

3. Board Workshop:

A. Review and Discuss the Seguin ISD Staffing Review (Facilitated by a Texas Association of School Board (TASB) Consultant)

The Board received information from Shannon Burns, with TASB, regarding the most recent Seguin ISD Staffing Review. The Board participated in a discussion regarding the Staffing Review. All Board questions and comments were addressed.

B. Review and Discuss the Seguin ISD Gallup Engagement Report (Facilitated by a Gallup Consultant)

The Board received information from Scott Miller, with Gallup, regarding the most recent Gallup Engagement Report. The Board participated in a discussion regarding the Gallup Engagement Report. All Board questions and comments were addressed.

4. Adjourn

Mr. Bright moved, seconded by Mr. Dwyer to adjourn the meeting. The meeting adjourned at 8:43 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None

Secretary/February 25, 2025

President/February 25, 2025

ACTION ITEM:

Approval of Tax Collection Reports for January 2025

RECOMMENDATION:

That the Board of Trustees approves the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for January 2025.

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of January 2025:

Current	\$	21,359,325
Delinquent		101,334
Penalty and Interest		33,668
Total Monthly Collections	\$	<u>21,494,328</u>

Total Tax Collections Year to Date	\$	<u>43,770,733</u>
------------------------------------	----	-------------------

Delinquent Tax Levy		3,428,506
Percent Collected through January 2025		41.66%
Percent of Tax Levy Collected last year		45.98%

EXHIBITS:

None

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

02/25/25

ACTION ITEM: **Approval of Proposed Budget Amendments for February 2025**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendments for the General Fund, Child Nutrition Fund, and Debt Service Fund as of February, 2025.

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees. These budget amendments are mostly for moves for TRS on behalf from one function to another. These are just normal moves depending on actual salary in each function that we adjust through the year to get us closer to actuals. There are also some small campus and department requests for moves between supplies, travel, and contracted services. No overall increases or decreases to campus or department budgets. They just make moves within their own budget.

REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Proposed Budget Amendments for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

**SEGUIN ISD
GENERAL FUND
PROPOSED BUDGET AMENDMENT
FEBRUARY 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 39,680,360	\$ -	\$ 39,680,360
58XX	State Revenue	\$ 34,887,076	\$ -	\$ 34,887,076
59XX	Federal Revenue	\$ 767,000	\$ -	\$ 767,000
	Revenue Budget	\$ 75,334,436	\$ -	\$ 75,334,436
Expense:				
11	Instruction	\$ 43,448,197	\$ (147,863)	\$ 43,300,334
12	Instructional Resources & Media Svcs	\$ 1,074,679	\$ (3,050)	\$ 1,071,629
13	Curr & Instructional Staff Development	\$ 603,645	\$ (22,062)	\$ 581,583
21	Instructional Leadership	\$ 2,363,839	\$ (15,126)	\$ 2,348,713
23	School Leadership	\$ 4,999,250	\$ (366)	\$ 4,998,884
31	Guidance & Counseling Services	\$ 2,683,465	\$ 61,967	\$ 2,745,432
32	Social Work Services	\$ 639,722	\$ 30,500	\$ 670,222
33	Health Services	\$ 850,619	\$ 15,000	\$ 865,619
34	Student Transportation	\$ 3,481,004	\$ (37,500)	\$ 3,443,504
35	Food Service	\$ -	\$ -	\$ -
36	Co-curricular Activities	\$ 2,080,489	\$ 20,000	\$ 2,100,489
41	General Administration	\$ 3,507,148	\$ 20,000	\$ 3,527,148
51	Plant Maintenance & Operations	\$ 8,339,447	\$ 11,500	\$ 8,350,947
52	Security & Monitoring Services	\$ 983,967	\$ 12,000	\$ 995,967
53	Data Services	\$ 2,164,411	\$ 55,000	\$ 2,219,411
61	Community Services	\$ 27,329	\$ -	\$ 27,329
71	Debt Services	\$ 665,000	\$ -	\$ 665,000
81	Facilities Acquisition & Construction	\$ 1,780,800	\$ -	\$ 1,780,800
93	Payments to Fiscal Agent/SSA	\$ 1,955,312	\$ -	\$ 1,955,312
99	Intergovernmental Charges (Appraisal Servs)	\$ 802,645	\$ -	\$ 802,645
	Expenditure Budget	\$ 82,450,968	\$ -	\$ 82,450,968
	Assigned Fund Balance	\$ 2,915,906	\$ -	\$ 2,915,906
	Unassigned Fund Balance (Budget Deficit)	\$ (4,200,626)	\$ -	\$ (4,200,626)

**SEGUIN ISD
CHILD NUTRITION
PROPOSED BUDGET AMENDMENT
FEBRUARY 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 359,500	\$ -	\$ 359,500
58XX	State Revenue	\$ 55,500	\$ -	\$ 55,500
59XX	Federal Revenue	\$ 6,675,000	\$ -	\$ 6,675,000
Revenue Budget				
		\$ 7,090,000	\$ -	\$ 7,090,000
Expense:				
11	- Instruction	\$ -	\$ -	\$ -
12	- Instructional Resources & Media Svcs	\$ -	\$ -	\$ -
13	- Curr & Instructional Staff Development	\$ -	\$ -	\$ -
21	- Instructional Leadership	\$ -	\$ -	\$ -
23	- School Leadership	\$ -	\$ -	\$ -
31	- Guidance & Counseling Services	\$ -	\$ -	\$ -
32	- Social Work Services	\$ -	\$ -	\$ -
33	- Health Services	\$ -	\$ -	\$ -
34	- Student Transportation	\$ -	\$ -	\$ -
35	- Food Service	\$ 7,063,500	\$ -	\$ 7,063,500
36	- Co-curricular Activities	\$ -	\$ -	\$ -
41	- General Administration	\$ -	\$ -	\$ -
51	- Plant Maintenance & Operations	\$ 19,500		\$ 19,500
52	- Security & Monitoring Services	\$ 7,000	\$ -	\$ 7,000
53	- Data Services	\$ -	\$ -	\$ -
61	- Community Services	\$ -	\$ -	\$ -
71	- Debt Services	\$ -	\$ -	\$ -
81	- Facilities Acquisition & Construction	\$ -	\$ -	\$ -
93	- Payments to Fiscal Agent/SSA	\$ -	\$ -	\$ -
99	- Intergovernmental Charges (Appraisal Servs)	\$ -		\$ -
Expenditure Budget				
		\$ 7,090,000	\$ -	\$ 7,090,000
Assigned Fund Balance				
		\$ -	\$ -	\$ -
Unassigned Fund Balance (Budget Deficit)				
		\$ -	\$ -	\$ -

**SEGUIN ISD
DEBT SERVICE
PROPOSED BUDGET AMENDMENT
FEBRUARY 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 21,675,262	\$ -	\$ 21,675,262
58XX	State Revenue	\$ -	\$ -	\$ -
59XX	Federal Revenue	\$ -	\$ -	\$ -
Revenue Budget				
		\$ 21,675,262	\$ -	\$ 21,675,262
Expense:				
11	Instruction	\$ -	\$ -	\$ -
12	Instructional Resources & Media Svcs	\$ -	\$ -	\$ -
13	Curr & Instructional Staff Development	\$ -	\$ -	\$ -
21	Instructional Leadership	\$ -	\$ -	\$ -
23	School Leadership	\$ -	\$ -	\$ -
31	Guidance & Counseling Services	\$ -	\$ -	\$ -
32	Social Work Services	\$ -	\$ -	\$ -
33	Health Services	\$ -	\$ -	\$ -
34	Student Transportation	\$ -	\$ -	\$ -
35	Food Service	\$ -	\$ -	\$ -
36	Co-curricular Activities	\$ -	\$ -	\$ -
41	General Administration	\$ -	\$ -	\$ -
51	Plant Maintenance & Operations	\$ -	\$ -	\$ -
52	Security & Monitoring Services	\$ -	\$ -	\$ -
53	Data Services	\$ -	\$ -	\$ -
61	Community Services	\$ -	\$ -	\$ -
71	Debt Services	\$ 21,675,262	\$ -	\$ 21,675,262
81	Facilities Acquisition & Construction	\$ -	\$ -	\$ -
93	Payments to Fiscal Agent/SSA	\$ -	\$ -	\$ -
99	Intergovernmental Charges (Appraisal Servs)	\$ -	\$ -	\$ -
Expenditure Budget				
		\$ 21,675,262	\$ -	\$ 21,675,262
Assigned Fund Balance				
		\$ -	\$ -	\$ -
Unassigned Fund Balance (Budget Deficit)				
		\$ -	\$ -	\$ -

ACTION ITEM:

Approval of Donations Received January 2025

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of January 2025.

RATIONALE:

District Board policy CDC (Local) states "any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None

EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)
(Address)
(Telephone)
(Date)

Dr. Veronica Vijil, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614
02/25/25

**Donations Received By Seguin ISD
During the 2024-25 School Year**

Donor	Purpose	Campus Receiving Donation	Date Rcvd	Amount	Board Approval
McQueeney Lions Club	Teacher supplies	McQueeney	01/14/25	\$ 1,000.00	pending
Faith Lutheran Church	Family support fund	SISD Student Services	01/14/25	\$ 500.00	pending

NOTE: This listing includes only documented, unsolicited donations received by the District during January 2025. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

ACTION ITEM:

Authorization of Agreement Between Seguin ISD and Texas School Therapy Providers at a Cost of \$59,200

RECOMMENDATION:

That the Board of Trustees authorize an agreement between Seguin ISD and Texas School Therapy Providers, Inc., to provide occupational therapy services to student(s) eligible for applicable special education services pursuant to the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

RATIONALE:

Specialized therapeutic services are required as per Individualized Education Plan. These contracts are required to be executed within a tight time frame. In the past some have come to the board and some have not. Going forward we will be bringing them all to the board. However, TEA does require them to be executed and approved by TEA prior to the board meeting in some instances. Please see the Budget Impact information below.

REFERENCE and COMPLIANCE:

EHBAC (LEGAL) Special Education
EHBA (LEGAL) Special Programs

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Funds are provided in the 2024-25 budget. Federal Funds are utilized for this placement.

EXHIBITS:

Contract

RESOURCE PERSONNEL:

Liz Oaks, Chief Financial Officer, RTSBA
Halcy Martin-Dean, Director of Special Education
Jennifer Raske Martinez, Purchasing Coordinator, CTSBO

Submitted by:

(Name)
(Address)
(Telephone)
(Date)

Dr. Veronica Vijil, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614
02/25/25

**SEGUIN INDEPENDENT SCHOOL DISTRICT
Contract for Services Other Than Construction**

The following contract is entered into between Seguin Independent School District, hereinafter referred to as SISD, and S. Tx School Therapy Provides, Inc, hereinafter referred to as Contractor.

ARTICLE 1. SERVICES

1. Ongoing Services

The Contractor shall provide those services listed in Attachment A. The contractor is not and will not be considered an employee of the District.

ARTICLE 2. COMPENSATION TO CONTRACTOR

2. Fee Basis

The compensation for services under the terms of this contract is described in Attachment B. Payment is processed at Net 30 Terms.

ARTICLE 3. TERM

3. Term

The term of this Agreement shall be for the following specific dates
Start Date: January 13, 2025 End Date: June 6, 2025
This agreement does not provide contract rights under Chapter 21 of the Texas Education Code.

ARTICLE 4. AUTHORITY

4. AUTHORITY OF PARTIES

The Superintendent or the Chief Financial Officer of the SISD is the designated representative to administer and sign this Agreement.

ARTICLE 5. ADDITIONAL PROVISIONS

5.1 Compensation In Event Of Termination

In the event of termination not the fault of the Contractor, the Contractor shall be paid its compensation for services performed to the date of termination, including reimbursable expenses as set forth elsewhere in this Agreement.

5.2 Miscellaneous Provisions Of Agreement

5.2.1 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the County of Guadalupe.

5.2.2 Extent Of Agreement

This Agreement represents the entire Agreement between SISD and the Contractor and supersedes all prior negotiations or agreements, either written or oral. This Agreement may be amended only by written instrument, and signed by both SISD and the Contractor.

Seguin Independent School District:

By: _____
Name: _____
Title: _____
Date: _____

Department Approval:

By: _____
Name: _____
Budget: 437.11.00.751.0.23.872.6299

Contractor:

By: _____
Name: _____
Title: _____
Date: _____
SSN or EIN: _____

(Note: No payment will be made unless SSN or EIN provided on IRS form W-9.) 235

SEGUIN INDEPENDENT SCHOOL DISTRICT
Contract for Services Other Than Construction

Attachment A

Description of Services to be rendered by Contractor

Services to be rendered by Contractor to SISD are as follows (include all reports / documents to be completed and provided to SISD by Contractor):

Occupational Therapy Services

Attachment B

Fees for Services to be rendered by Contractor

Vendor invoices must include an invoice number, invoice date, description of services rendered, unit price, invoice total and purchase order number printed on each invoice. Payment is processed at Net 30 terms.

Fee for services will be based upon the following:

\$ 74.00 per (Choose one) Hour Day (Eight (8) hour day) Month Year

or Other Terms: Not to exceed 5 Days per week and not to exceed 8 hours per day

There will will not, be a maximum fee for the term of this contract. If a maximum fee has been agreed to, this maximum fee is \$ 59,200.00.

Contractor will will not, be reimbursed for other costs incurred. If contractor is to be reimbursed they will be reimbursed for the following expenses at the following rates:

- Mileage - at district employee reimbursed rate
- Fares: Air, bus, etc.- Actual cost
- Lease Vehicles - Actual cost
- Lodging - Actual cost, not to exceed Standard Rate allowed by State of Texas
- Meals - at actual cost, but not to exceed District's per diem allowance
- Other - Please describe below the expense and method of calculating reimbursement

Description

Method of Calculating Reimbursement

<hr/>	<hr/>
<hr/>	<hr/>

ACTION ITEM:

Authorization of Agreement Between Seguin ISD and Tangram Rehabilitation Network Cost of \$240,000

RECOMMENDATION:

That the Board of Trustees authorize an agreement between Seguin ISD and Tangram Rehabilitation Network to provide residential treatment to student(s) eligible for applicable special education services pursuant to the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

RATIONALE:

Specialized services are required as per Individualized Education Plan. These contracts are required to be executed within a tight time frame. In the past some have come to the board and some have not. Going forward we will be bringing them all to the board. However, TEA does require them to be executed and approved by TEA prior to the board meeting in some instances. Please see the Budget Impact information below.

REFERENCE and COMPLIANCE:

EHBAC (LEGAL) Special Education
EHBA (LEGAL) Special Programs

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

TEA funds most of the residential cost. Federal funds will cover the remaining expenses.

EXHIBITS:

Contract

RESOURCE PERSONNEL:

Liz Oaks, Chief Financial Officer, RTSBA
Halcy Martin-Dean, Director of Special Education
Jennifer Raske Martinez, Purchasing Coordinator, CTSBO

Submitted by:

(Name)
(Address)
(Telephone)
(Date)

Dr. Veronica Vijil, Interim Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614
02/25/25

Contract by and Between
Seguin Independent School District
And
Tangram Rehabilitation Network, Inc.
d/b/a Texas Hill Country School

Contract Period: January 13, 2025 – July 31, 2025

Contract Amount: \$1200.00 per diem for 200 days, totaling \$240,000.00 for Contract period

Student: [REDACTED]

- 1) This Contract and Agreement (“Contract”) is entered into by and between Seguin Independent School District (hereinafter called “District”) and Tangram Rehabilitation Network, Inc. d/b/a Texas Hill Country School (hereinafter called “Contractor”) for the purpose of providing services to a student eligible for special education services pursuant to the “IDEA” who is both under the age of twenty-two (22) years and is a resident of the state of Texas.
- 2) The Contractor will provide the specialized facilities and qualified and appropriately certified personnel in accordance with 19 T.A.C. §231.1 necessary to supply all services covered by this contract (with the exception of transportation services to and from Texas Hill Country School to the Student’s residence) without cost or charge to parents, guardians, surrogate, or adult student.
- 3) The Contractor will ensure that at all times properly certified teachers and/or related service providers, as set forth above, will supervise all instruction and provide related services as specified by the Seguin ISD ARDC for the Student.
- 4) Written authorization by the parent, guardian, or adult client is necessary to release any confidential information, as related to the services covered by this Contract, to any Third Party. The only exception would be any court-ordered release of information. Contractor agrees to comply with the Family Educational Rights and Privacy Act (FERPA). For the purposes of this Contract, Seguin ISD is not a Third Party and is entitled to receipt of confidential information from the Contractor regarding the Student unless the Parent/Guardian expressly objects to the release of confidential information from the Contractor to the District.
- 5) During the Contract period, if the Contractor becomes unable to or fails to provide specialized facilities or personnel necessary under this Contract, the Contractor agrees to notify the District as soon as practical; under such circumstances the District may withhold payment to Contractor until said facilities and/or personnel are regained. In the alternative, the District may terminate the Contract.
- 6) Disputes which arise under this Agreement may be resolved by non-binding mediation or may be litigated in state court in Hays County, Texas.
- 7) The District and the Contractor agree and understand that the parent(s) or guardian(s) of this student have voluntarily given their permission for this student to participate in all activities

of the Texas Hill Country School and to receive the services indicated below and provided under the terms of this Contract.

- a) Residential Services that include supervision while on-site, behavioral management services, psychological services, and meals and documentation of all such services as reasonable and customary in order to enable the Parent/Guardian and the District to review the services.
 - b) Educational services supervised by properly certified teacher documented as reasonable and customary in order to enable the Parent-Guardian and the District to review such services.
 - c) Related Services documented as reasonable and customary including, if or as indicated:
 - i. Behavior therapy;
 - ii. Health services;
 - iii. Speech therapy.
- 8) Transportation Services will be provided by the Contractor. Other services provided by the Contractor which may be billed separately to the District may include the following depending on the ARD documentation provided to the Day School by the District:
- a) In-Home Training;
 - b) Parent Training;
 - c) Teacher/Staff Training;
 - d) In-Service Training;
 - e) Any supervision/training provided by the Contractor on Seguin ISD premises.

Prior to instituting such services, Contractor shall give written notice as soon as reasonably practical to the District.

- 9) The District will pay to the Contractor for its complete and satisfactory performance of this Contract Two Hundred Forty Thousand Dollars (\$240,000.00) for all the services covered by this Contract, which includes a daily per diem of \$1200.00 for each of the 200 calendar days of the Texas Hill Country School's 2025 service calendar. This sum shall be earned and payable in monthly installments in the amounts specified in each monthly billing provided the District by the Contractor.

In the event of an absence from the rehabilitation program (hospitalization, home visits, or vacation) a bed-hold rate will be charged at the full per diem rate equivalent. Absences of greater than 30 [thirty] days may constitute grounds for discharge.

The first payment is due on March 25, 2025 and shall be due and payable on or before the same day of each succeeding calendar month thereafter until the entire sum is paid in full.

Failure to pay for services rendered may result in the Student's discharge from the program and/or initiation of collection procedures.

- 10) The Contractor will maintain its records and accounts for a minimum of three years to assure a proper accounting to the District of all money, state and/or federal, applicable to this Contract. The Contractor will compile and furnish to the District and the parent/legal guardian any reports that the District requires to comply with applicable laws, rules, and regulations of the State of Texas Board of Education and in order to comply with all applicable federal regulations and executive orders.
 - a) Individual Education Plans ("IEP"): To be furnished by the school district ARD committee. The IEP will be jointly implemented and monitored by the Contractor and the School District.
 - b) Progress and reports related to the IEP: To be furnished in writing by the Contractor to the District (who will then forward to the Parent/Guardian) on a schedule provided by the ARD committee.
 - c) Copies of all psychological evaluation reports or evaluations released to the Contractor's related services providers.
 - d) The District is responsible for providing annual re-consideration at an ARDC meeting of appropriateness of the instructional arrangement.
 - e) The three-year Full and Individual Evaluation shall be responsibility of the District.
 - f) Scheduling and holding duly constituted ARDC meetings shall be the responsibility of the District however the Contractor agrees to cooperate in providing a meeting place for such ARDC meetings and attendance by Contractor's employees and related services providers as needed. In addition, the Contractor agrees to notify the District as soon as reasonably practical if any events occur which would occasion the need for an ARDC meeting. Examples of such events include but are not limited to three or more unexcused absences by the Student during the Contract Period, failure of the Student to complete work or cooperate with educational or behavioral management services during the Contract Period, or a statement of dissatisfaction of the Parent/Guardian to the Contractor about the services received by the Student at the Day School.
- 11) The term of this Contract shall begin on January 13, 2025. The Contract may be terminated unilaterally by either party with thirty-day (30) notice or if student is absent for thirty consecutive days without written or pre-approved excuse. In the event that the Contract is terminated prior to the Contract Period, fees and charges shall be pro-rated to the date of discharge. If the ARD committee decides that the student should return to day school services, the new daily rate will determined; however the parties to the Contract acknowledge that the least restrictive environment cannot change from Residential to Day School without the District holding a duly constituted ARD meeting with the Contractor and the Parent/Guardian and execution of a new contract.

- 12) This instrument constitutes the entire agreement by and between the parties for the purpose of accomplishing the results and objects herein contained and as stated in the ARD committee report.
- 13) The expected outcomes of this Contract include, but are not limited to, successful treatment as indicated by progress on treatment plan goals, behavior stabilization, graduation if appropriate, the provision of a free appropriate public education including specified related services, and assistance with transition to less restrictive environments such as back to Seguin High School, and/or fulfillment of specified time period on Contract for attendance of Student.
- 14) At the end of the contracting period the Contractor will provide the District with all necessary and appropriate paperwork regarding the Student including documentation of progress and whether goals and objectives have been met.
- 15) Notice required by this Agreement shall be made in writing and delivered to the parties to and at:

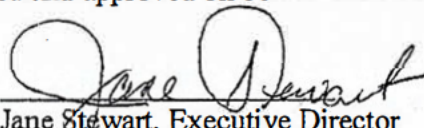
Tangram Rehabilitation Network, Inc. d/b/a Texas Hill Country School
Jane Stewart, Executive Director
1320 Wonder World Dr., Ste 104
San Marcos, Texas 78666

Seguin Independent School District
Halcy Martin-Dean, Director of Special Education
1221 E. Kingsbury
Seguin, Texas 78155

- 16) Notwithstanding any provisions or conditions in this Contract to the contrary, this Contract in its particulars is subject to and governed by all Texas state laws and Texas State Board of Education policies, and any recourse to judicial action under this Contract shall be in the courts of the state of Texas unless under federal jurisdiction.

Accepted and approved on behalf of Texas Hill Country School this the 31 day of January 2025.

By:


Jane Stewart, Executive Director
Tangram Rehabilitation Network, Inc.
d/b/a Texas Hill Country School
Duly authorized

Accepted and approved on behalf of Seguin Independent School District this the _____ day of _____, 2025.

By:

Seguin Independent School District
Duly authorized

ACTION ITEM: **Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant**

RECOMMENDATION: That the Board of Trustees approve the resolution for the application to the Office of the Governor Truancy Prevention Grant.

RATIONALE: The Office of the Governor Criminal Justice Division has announced funding for Truancy Prevention and Intervention Program grants. Seguin ISD was awarded the grant for two Case Managers for the 2018-19 school year, and continued for the 2019-20, 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25 school years. The current grant expires on August 31, 2025. The district is eligible to apply and continue the grant for truancy prevention and intervention purposes for an additional term. The grant will include the continuation of implementing a campus based truancy intervention program with the goals of increasing overall student attendance, student engagement, decreasing unexcused absences, and improving student academic progress with a focus on secondary schools.

REFERENCE and COMPLIANCE: FEA (LEGAL) Attendance Compulsory Attendance;
FED (LEGAL) Attendance Enforcement

PAPERWORK IMPACT: Minimal

BUDGET IMPACT: Grant submission for all costs with no additional costs to the district

EXHIBITS: Resolution

RESOURCE PERSONNEL: Dr. Jason Mummert, Director of School Leadership

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 2/25/25

SEGUIN INDEPENDENT SCHOOL DISTRICT

**Resolution of the Board Regarding the Grant Submission to the Office of the Governor
Criminal Justice Division (CJD) for Truancy Prevention and Intervention Program**

WHEREAS, the Seguin ISD Board of Trustees finds it in the best interest of the citizens of the Seguin School District, that the Missing Matadors Matter project be continued for the 2025-2026 school year; and

WHEREAS, the Seguin ISD Board of Trustees agrees that in the event of loss or misuse of the Office of the Governor funds, Seguin ISD Board of trustees assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Seguin ISD Board of Trustees designates Dr. Jason Mummert as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that Seguin ISD Board of Trustees approves the submission of the grant application for the Missing Matadors Matter to the Office of the Governor.

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF TRUSTEES OF SEGUIN INDEPENDENT SCHOOL DISTRICT, ON THIS, THE 25TH DAY OF FEBRUARY 2025.

[Signature Page Follows]

SEGUIN INDEPENDENT SCHOOL DISTRICT

Trustees voting in favor of the Resolution:

_____	_____
_____	_____
_____	_____
_____	_____

The undersigned, being the Secretary of the Board, hereby certifies that the foregoing represents a true copy of a Resolution of the Seguin ISD Board of Trustees, duly held on _____, 2025, which Resolution is in full force and effect, and has not been revoked or amended.

Board Secretary

Dated: _____

Grant: 3636208

INFORMATION ITEM: **Acknowledge Public Information Act Requests January - February 2025**

RECOMMENDATION: That the Board of Trustees acknowledges Public Information Act requests received since January 11, 2025.

RATIONALE: The purpose of this agenda item is to keep trustees apprised of the District’s Public Information program.

REFERENCE and COMPLIANCE: GB (LEGAL) Public Information Program

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: January 11, 2025 – February 14, 2025 Public Information Act request roster

RESOURCE PERSONNEL: Dr. Veronica Vijil, Superintendent
Emily Allen, Director of Communications

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

Seguin ISD PIA Requests received from January 11, 2025 - February 14, 2025

Date	Requester	Requested Documents	Status	Action
040 Jan. 15, 2025	Darren Dunn, KWED	Copies of filed grievances and public information regarding specific board agenda items from Dec. 11, 2024 meeting	Completed	Documents shared
041 Jan. 16, 2025	Toni Winters, Guadalupe County Distinguished Young Women	Names & addresses of female students enrolled as juniors at SHS	Completed	Document shared
042 Jan. 22, 2025	Abbas Khan, Inovo AI Solutions LLC	Purchasing records from 07/01/2020 to present for all campuses	Completed	Documents shared
043 Jan. 29, 2025	Krista Moreno	Financial and fund balance information, list of resigned/retired personnel	Completed	Documents shared
044 Feb. 2, 2025	Shelby Nickells	Resolutions, recorded votes by trustees from 9/1/23-3/1/24 as required by SB 763, pertaining to chaplains in schools	Completed	Documents shared
045 Feb. 5, 2025	Jorgannie Carter	Documents related to VATRE: August board meeting information, official results report	Completed	Documents shared
046 Feb. 12, 2025	Ken Kiel, Guadalupe County Children's Advocacy Center	Vendors that do over \$50K/year in business with district	Completed	Documents shared

ACTION ITEM: **Personnel Action - Professional Employees**

RECOMMENDATION: Recommended that Board of Trustees approve the appointment of contractual employee recommended in February 2025.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LOCAL), Employment Practices - The Board retains final authority for employment of contractual personnel in a position other than teacher, librarian, school counselor, or school nurse. The Board delegates to the Superintendent the authority to employ teachers, librarians, school counselors, and school nurses.

BUDGET IMPACT/ INFORMATION: New hires associated with replacement of personnel have been budgeted prior to the hiring process.

PAPERWORK IMPACT: Minimal

EXHIBITS: Personnel Information

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 02/25/25

ACTION ITEM: **Consideration and Possible Approval of Budget Amendment for added Staff Positions**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendments if positions are being added as presented by Human Resources.

RATIONALE: This budget amendment would allow for staff positions added as presented in the informational item by Human Resources.

REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Budget Amendment Added Positions

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Joel Trevino, Chief Human Resources Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

**SEGUIN ISD
GENERAL FUND
PROPOSED BUDGET AMENDMENT
FEBRUARY 2025 - PERSONNEL**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 39,680,360	\$ -	\$ 39,680,360
58XX	State Revenue	\$ 34,887,076	\$ -	\$ 34,887,076
59XX	Federal Revenue	\$ 767,000	\$ -	\$ 767,000
	Revenue Budget	\$ 75,334,436	\$ -	\$ 75,334,436
Expense:				
11 -	Instruction	\$ 43,300,334	\$ 13,838	\$ 43,314,172
12 -	Instructional Resources & Media Svcs	\$ 1,071,629	\$ -	\$ 1,071,629
13 -	Curr & Instructional Staff Development	\$ 581,583	\$ -	\$ 581,583
21 -	Instructional Leadership	\$ 2,348,713	\$ -	\$ 2,348,713
23 -	School Leadership	\$ 4,998,884	\$ -	\$ 4,998,884
31 -	Guidance & Counseling Services	\$ 2,745,432	\$ -	\$ 2,745,432
32 -	Social Work Services	\$ 670,222	\$ -	\$ 670,222
33 -	Health Services	\$ 865,619	\$ -	\$ 865,619
34 -	Student Transportation	\$ 3,443,504	\$ -	\$ 3,443,504
35 -	Food Service	\$ -	\$ -	\$ -
36 -	Co-curricular Activities	\$ 2,100,489	\$ -	\$ 2,100,489
41 -	General Administration	\$ 3,527,148	\$ -	\$ 3,527,148
51 -	Plant Maintenance & Operations	\$ 8,350,947	\$ -	\$ 8,350,947
52 -	Security & Monitoring Services	\$ 995,967	\$ -	\$ 995,967
53 -	Data Services	\$ 2,219,411	\$ -	\$ 2,219,411
61 -	Community Services	\$ 27,329	\$ -	\$ 27,329
71 -	Debt Services	\$ 665,000	\$ -	\$ 665,000
81 -	Facilities Acquisition & Construction	\$ 1,780,800	\$ -	\$ 1,780,800
93 -	Payments to Fiscal Agent/SSA	\$ 1,955,312	\$ -	\$ 1,955,312
99 -	Intergovernmental Charges (Appraisal Servs)	\$ 802,645	\$ -	\$ 802,645
	Expenditure Budget	\$ 82,450,968	\$ 13,838	\$ 82,464,806
	Assigned Fund Balance	\$ 2,915,906	\$ -	\$ 2,915,906
	Unassigned Fund Balance (Budget Deficit)	\$ (4,200,626)	\$ (13,838)	\$ (4,214,464)

Estimated Net Increase(Decrease) to Fund Balance \$ (7,116,532)

ACTION ITEM: **Consider Appointing a Construction Committee for the Board of Trustees**

RECOMMENDATION: That the President of the Board of Trustees appoint a construction committee consisting of no more than three Trustees.

RATIONALE: The construction committee will be invited to attend all OAC (Owner, Architect, Contractor) meetings for all bond construction projects with construction teams and staff for regular updates. This will give them opportunities for tours of projects, to ask questions, to raise concerns and develop relationships with both the architect and general contractor.

REFERENCE and COMPLIANCE: BAA (LEGAL) Board Legal Status Powers and Duties, BDB (LEGAL) and BDB (LOCAL) Board Internal Organization Internal Committees

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25

ACTION ITEM: **Consider Appointing a Budget Committee for the Board of Trustees**

RECOMMENDATION: That the President of the Board of Trustees appoint a budget committee consisting of no more than three Trustees.

RATIONALE: The budget committee will receive preliminary information and updates from the Business Department during the development of the 2025-26 proposed budgets for the General Operating, Child Nutrition, and Debt Service funds. The function of the committee shall be fact finding, deliberative, and advisor, but not administrative. The committee will dissolve upon adoption of the 2025-2026 budget.

REFERENCE and COMPLIANCE: BAA (LEGAL) Board Legal Status Powers and Duties, BDB (LEGAL) and BDB (LOCAL) Board Internal Organization Internal Committees

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 02/25/25