

# Agenda of Regular Meeting

## The Board of Trustees Seguin ISD

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A Regular Meeting of the Board of Trustees of Seguin ISD will be held December 17, 2024, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- B. Pledges to the United States Flag and Texas Flag. Moment of silence.
- C. Superintendent Announcements
- D. Board Member Reports

2. **Recognition/Campus Presentations**

- A. Student/Staff/Board/Community Recognition 4
- B. Campus Highlight 5

3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. Those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

4. **Reports/Information Items:**

- A. Presentation Regarding the Personnel Needs of the District 6
- B. Employment and Retention 12
- C. Personnel Information - Professional Employees 18
- D. 2024-2025 Istation Indicators of Progress (ISIP) and Interim Assessment Data 20
- E. Review of Seguin ISD Bullying Policy 54
- F. Seguin ISD Bond Construction Update 75
- G. Discuss Status of A.J. Briesemeister Middle School Construction Project 89
- H. New Vendors 122

I. Purchases made over \$50,000	124
5. <b>Closed Session:</b> Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act	
A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.	
B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).	
1. Discussion Regarding Superintendent's Evaluation	
C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.	
D. Pursuant to Texas Government code Sections § 551.0821 - Deliberation regarding public school student.	
E. Pursuant to Texas Government code Sections § 551.074 - Consultation with attorney regarding legal issues related to the A.J. Briesemeister construction project.	
6. <b>Reconvene to Open Meeting,</b> the Board will take appropriate action on items, if necessary, as discussed in Closed Session	
A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).	
7. <b>Consent Agenda Items - Consider and Possible Approval as Applicable</b>	
Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.	
A. Approval of Board Minutes of Special Meeting - November 19, 2024, and Regular Meeting - November 19, 2024	126
B. Approval of Tax Collection Reports for November 2024	134
C. Approval of Proposed Budget Amendments & Financial Statements for October 2024	135
D. Approval of Donations Received October 2024	143
E. Approval of Donations Received November 2024	145
F. Acknowledge Public Information Act Requests November-December 2024	147
8. <b>Action Items</b>	
A. Consider Joining the North East Independent School District Regional Day School for the Deaf Program Cooperative	149
B. Request for Waivers	187
C. Consideration and Possible Approval of Budget Amendment for Added Staff Positions	188

D. Approval of the General Contractor for the Agri-Science Facility (RFCSP #: 25-02)	190
E. Approval of Seguin ISD Bond 2022 Furniture Replacement Project: Elementary Schools	192
<b>9. Board Comments and Request</b>	
<b>10. Adjourn</b>	

**RECOGNITION ITEM:     Student/Staff/Board/Community Recognition**

**RECOMMENDATION:**     That the Board of Trustees recognizes the positive accomplishments of students, staff, trustees, and community partners during a board meeting to be apprised of the many successes that contribute to a nurturing academic environment in Seguin ISD schools.

- **Superintendent’s Students of the Month from Patlan Elementary School, Weinert Elementary School, Barnes Middle School, and Seguin High School**
- **Superintendent’s Apple Award**

**RATIONALE:**             The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators, and community partners.

**REFERENCE and COMPLIANCE:**     BJA (LOCAL) Superintendent: Qualifications and Duties

**PAPERWORK IMPACT:**             None

**BUDGET IMPACT/ INFORMATION:**     None

**EXHIBITS:**                     None

**RESOURCE PERSONNEL:**             Dr. Veronica Vijil, Superintendent  
Emily Allen, Director of Communications

Submitted by:  
    (Name)     Dr. Veronica Vijil, Superintendent  
    (Address) 1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone) (830) 401-8614  
    (Date)     12/17/24

**RECOGNITION ITEM:    Campus Highlight**

**RECOMMENDATION:**    That the Board of Trustees recognizes positive campus-based activities, initiatives, and accomplishments during a board meeting in order to be apprised of the many activities that contribute to a nurturing academic environment in Seguin ISD schools.

Tonight's presentation is provided courtesy of Weinert Elementary. Principal Tiffany Wehe will discuss an initiative that kicked off this year – Principal's Book of the Month.

**RATIONALE:**    The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff, and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during 2024-25 regular board meetings.

**REFERENCE and COMPLIANCE:**    BJA (LOCAL) Superintendent: Qualifications and Duties

**PAPERWORK IMPACT:**    None

**BUDGET IMPACT/ INFORMATION:**    None

**EXHIBITS:**    None

**RESOURCE PERSONNEL:**    Emily Allen, Director of Communications

Submitted by:  
    (Name)    Dr. Veronica Vijil, Superintendent  
    (Address) 1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone) (830) 401-8614  
    (Date)    12/17/24

**INFORMATION ITEM:**     **Presentation Regarding the Personnel Needs of the District**

**RECOMMENDATION:**     The Board acknowledges the personnel needs of the District.

**RATIONALE:**             Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE & COMPLIANCE:**     DC (LEGAL), DC (LOCAL), Employment Practices

**BUDGET IMPACT/ INFORMATION:**     Presentation to follow

**PAPERWORK IMPACT:**             Minimal

**EXHIBITS:**                     Rationale for Positions

**RESOURCE PERSONNEL:**             Joel S. Treviño, Chief Human Resources Officer

Submitted by:  
    (Name)             Dr. Veronica Vijil, Superintendent  
    (Address)          1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)        (830) 401-8614  
    (Date)              12/17/24



# Personnel Needs

Seguin ISD



### **Patlan ES - Second Grade Teacher**

Request for the addition of teacher in second grade. The two second grade classes have had 25 students for four weeks, which is a challenge for teachers to provide the individualized support these students need given the high rate of at-risk students for this grade level.

### **AJB MS - Math Teacher**

Due to the high number of students (782), especially in the sixth grade (35.4%), the student-teacher ratio is significantly higher than what the principal considers optimal for effective teaching and learning. Student-teacher ratios are at 28+ to 1 in 6 out of 10 classes. Mathematics is the subject area in need of growth. The Chief Academic Officer endorses this request.

### **Koennecke ES - SpEd Aide**

The campus reports student service time has risen from 7000 minutes to almost 9000 with current staff since the beginning of the school year. The campus can comfortably serve 5,450 of the 8,960 minutes students require. The campus is facing a challenge meeting all these new service minutes. The campus is eager to serve students in the best way possible for student growth. Additional staff would make a very positive impact on our campus.

### **AJB MS - 1 to 1 SpEd Aide**

Request for a one-on-one special education paraprofessional due to a student's close supervision needs. Data collection continues to determine the appropriate setting and to remain in compliance. This has been confirmed by the SpEd Department

**Student Services Department - 2 Mental Health Counselors:**

The availability of mental health services within schools can reduce the stigma associated with seeking help. School-based mental health counseling can provide crucial support to students that might not otherwise have access to it. Students who have access to mental health counseling generally improve their academic performance, focus, concentration, overall mental health, and social well-being. School-based mental health counseling can provide crucial support and a safe place to address challenges such as depression, anxiety, and trauma. Counselors assist student in developing coping mechanisms and resilience, which can help prevent issues from escalating. Mental health counseling help students develop social skills, navigate relationships, and build self-esteem.

School Year	Students served	Number of Counselors (Grant Funded)
2020 - 2021	30	1
2021 - 2022	62	3
2022 - 2023	104	6
2023 - 2024	113	3.5
2024 – 2025	62	3

## **Curriculum and Instruction Department - Executive Director of Curriculum and Instruction**

The addition of an Executive Director of Curriculum and Instruction is a strategic investment in the success of our district. This position would establish a much-needed leadership layer between the Chief Academic Officer and coordinators, ensuring that strategic goals are met without overburdening current staff. This role will enhance communication, improve operational efficiency, and provide the oversight necessary to achieve continuous improvement in curriculum and instruction.

By investing in this position, the district will be better positioned to support its staff, retain high-quality employees, and meet the growing demands of accountability and student achievement. This is a critical step in ensuring the long-term success of our schools and students.

**INFORMATION ITEM:**     **Employment and Retention**

**RECOMMENDATION:**     The Board of Trustees will receive a presentation regarding employment practices and retention policies.

**RATIONALE:**             Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE & COMPLIANCE:**     DC (LEGAL), DC (LOCAL), Employment Practices, DEAA (LOCAL) Compensation Plan: Incentives and Stipends

**BUDGET IMPACT/ INFORMATION:**     None

**PAPERWORK IMPACT:**             Minimal

**EXHIBITS:**                     Employment and Retention

**RESOURCE PERSONNEL:**             Joel S. Treviño, Chief Human Resources Officer

Submitted by:  
    (Name)             Dr. Veronica Vijil, Superintendent  
    (Address)          1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)        (830) 401-8614  
    (Date)             12/17/24



# Employment and Retention

Seguin ISD



## Employment Practices - [Legal](#)

### Posting of Vacancies

A district's employment policy must provide that not later than the tenth school day before the date on which a district fills a vacant position for which a certificate or license is required as provided by Education Code 21.003 [see DBA], other than a position that affects the safety and security of students as determined by the board, the district must provide to each current district employee:

Notice of the position by posting the position on:

A bulletin board at:

- A place convenient to the public in the district's central administrative office, and
- The central administrative office of each campus during any time the office is open; or
- The district's internet website, if the district has a website; and
- A reasonable opportunity to apply for the position.

## Employment Practices - Local

### Personnel Duties

The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

### Posting Vacancies

The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

### Applications

All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a non contractual position.

## DEAA — Compensation Plan: Incentives and Stipends

### Stipend

The Superintendent shall recommend a stipend pay schedule as part of the annual compensation plan of the District.

### Supplemental Duties

The Superintendent or designee may assign non contractual supplemental duties to personnel exempt under the Fair Labor Standards Act (FLSA), as needed. [See DK(LOCAL)] The employee shall be compensated for these assignments according to the compensation plan of the District.

### Incentive and Innovation Programs

The Superintendent shall have authority to submit plans and grant applications for incentive and innovation programs to TEA or other granting organizations on behalf of the Board. Incentive plans shall address teacher eligibility, including any exclusions.

Locally developed incentive programs, if any, shall be addressed in the compensation plan of the District.

## Critical Need Areas:

- Bilingual Teacher certified: \$6,500
- ESL teacher certified: \$2,000
- HS Math certified: \$3,000
- *HS Science certified:* \$1,500
- Special Education certified: \$1,500
- SpEd Behavior Teacher/specialist \$4,500
- SpEd - Spanish Direct Student Instructional Services \$4,000
- SpEd Essential Academics Teacher/specialist \$4,500
- SpEd LSSP \$3,500
- SpEd Speech Therapist (Certified Clinical Competency) \$2,500
- SpEd Visually Impairment Teacher Varies \$1,500
- SpEd Certified Teacher/Cert Professional in a SpEd assignment \$1,500

**INFORMATION ITEM:**     **Personnel Information - Professional Employees**

**RECOMMENDATION:**     The Board of Trustees recognizes and acknowledges the new professional hires for the 2024 – 2025 school year and the resignations listed below.

**FOR BOARD’S  
ACKNOWLEDGMENT  
ELECTIONS:  
TEACHERS:**

<b>Name</b>	<b>Campus</b>	<b>Effective Date</b>
*Schley-Luera, Kari	Vogel Elementary	01/06/25
Silva, Ramon	Rodriguez Elementary	11/18/24

\*returning employee

**BOARD’S  
ACKNOWLEDGEMENT  
RESIGNATIONS:**

**Franco, Monica, Curriculum & Instruction Department, effective 12/06/24**

Ms. Franco, Elementary Coordinator, has resigned to work for another school district.

Ms. Franco has 4 years with Seguin ISD.

**Gonzalez, Stephen, Technology Department, effective 12/06/24**

Mr. Gonzalez, Chief Technology Officer, has resigned to work for another school district.

Mr. Gonzalez has 7 years with Seguin ISD.

**Grijalva, Dr. Yolanda, Jefferson Elementary, effective 12/20/24**

Dr. Grijalva, Principal, has resigned to work for another school district.

Dr. Grijalva has 6 years with Seguin ISD.

**Law, Melissa, Rodriguez Elementary, effective 12/20/24**

Ms. Law, 4th Grade Math Teacher, has resigned due to medical reasons.

Ms. Law has 3 months with Seguin ISD.

**Ramirez, Clarissa, Seguin High School, effective 12/31/24**

Ms. Ramirez, English Teacher, has resigned due to personal reasons.

Ms. Ramirez has 2 years with Seguin ISD.

**Rodgers, Melissa, Weinert Elementary, effective 12/31/24**

Ms. Rodgers, PE Teacher, has resigned and elected to retire.

Ms. Rodgers has 12 years with Seguin ISD.

**RATIONALE:**     Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE and  
COMPLIANCE:**     DC (LEGAL), DC (LOCAL), Employment Practices

**BUDGET IMPACT/  
INFORMATION:**     None

**PAPERWORK**

**IMPACT:**

This item will result in follow-up communication with the employee.

**EXHIBITS:**

Personnel Information

**RESOURCE**

**PERSONNEL:**

Joel S. Treviño, Chief Human Resources Officer

Submitted by:

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

12/17/24

**INFORMATION ITEM:**      **2024-2025 Istation Indicators of Progress (ISIP) and Interim Assessment Data**

**RECOMMENDATION:**      That the Board of Trustees receives an update regarding Istation Indicators of Progress (ISIP) and Interim Assessment Data.

**RATIONALE:**                      The purpose of this report is to present the progress of students using ISIP and Interim Assessment Data.

**REFERENCE and COMPLIANCE:**      Strategic Goals: 1. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR (State of Texas Assessment of Academic Readiness) Reading from 36% to 55% by August 2027. 2. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR Mathematics from 28% to 52% by August 2027.

**PAPERWORK IMPACT:**                      None

**BUDGET IMPACT/ INFORMATION:**                      None

**EXHIBITS:**                                      2024-2025 ISIP and Interim Assessment Data Review

**RESOURCE PERSONNEL:**                      Monica Lyons, Chief Academic Officer

Submitted by:  
    (Name)      Dr. Veronica Vijil, Superintendent  
    (Address)   1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone) (830) 401-8616  
    (Date)        12/17/24



# December 2024 Data

Board Meeting  
December 2024



# Types of Assessments

	Screeners	Check for Understanding	Common Formative Assessment (CFA)	Summative
Purpose	Assessments designed to identify students current level of proficiency in grade level standards	Quick formative assessment tool used at the end of a lesson to gauge students' understanding, gather feedback, and inform future instruction	Used to evaluate student learning in real time, identify gaps, inform instruction, and promote collaboration among educators	Measures students' mastery of grade-level skills in core subjects
Frequency	Istation: Monthly RenSTAAR: 3x / yr	Min. 2x per week	End of Each Unit (Average every 3 weeks)	End of Year (April/May)
Examples	Istation K-2, 7th: Reading K-2: Math  Renaissance STAR 3rd - 11th Reading & Math	Exit Ticket	Subject Area Unit/Module Assessment (CFA)  Interim (Fall and Spring)	STAAR

# Frequently Used Acronyms

<b>Name</b>	Common Formative Assessment	Istation's Indicators of Progress	Professional Learning Community
<b>Acronym</b>	CFA	ISIP	PLC
<b>What is it?</b>	Used to evaluate student learning in real time, identify gaps, inform instruction, and promote collaboration among educators	Istation's monthly reading / language arts screener	Educators collaborating with the goal of improving student learning outcomes by analyzing data, reflecting on teaching practices, and implementing strategies to better support all students

# November ISIP Data

## Comparison Report (Kindergarten – Second Grade English)



	Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)
State	49%	51%
<b>District</b>	<b>53%</b>	<b>48%</b>
Jefferson 189	60%	40%
Koennecke 269	52%	48%
McQueeney 146	38%	61%
Patlan 223	59%	41%
Rodriguez 222	63%	37%
Vogel 223	51%	49%
Weinert 205	44%	56%

24

Goal is to have a lower percentage than the state in red and yellow (Levels 1 & 2) and to have a higher percentage than the state in green (Levels 3, 4, & 5)

Outperformed State

# September to November Growth (Kindergarten - Second Grade English)

September 2024			November 2024			Growth from September to November in Levels 3-5
	Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)		Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)	
State	52%	47%	State	49%	51%	+4
District	60%	40%	District	53%	48%	+8
Jefferson	73%	26%	Jefferson	60%	40%	+13
Koennecke	52%	48%	Koennecke	52%	48%	0
McQueeney	53%	47%	McQueeney	38%	61%	+14
Patlan	62%	39%	Patlan	59%	41%	+2
Rodriguez	71%	29%	Rodriguez	63%	37%	+8
Vogel	54%	45%	Vogel	51%	49%	+4
Weinert	55%	46%	Weinert	44%	56%	+10

25  
 > 2 points / month  
 (4 pts for Nov.)

# November ISIP Espanol Data

## Comparison Report (Kindergarten - Second Grade)

State Average	N/A	
District Average	N/A	
Oralia R Rodriguez Elem School	120	
Robert F Koennecke Elem School	88	
Vincent Patlan Elem School	87	

	Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)
State	55%	45%
District	54%	45%
<b>Koennecke</b> 88 Students	63%	38%
<b>Patlan</b> 87 Students	48%	51%
<b>Rodriguez</b> 120 Students	53%	47%

Goal is to have a lower percentage than the state in red and yellow (Levels 1 & 2) and to have a higher percentage than the state in green (Levels 3, 4, & 5)

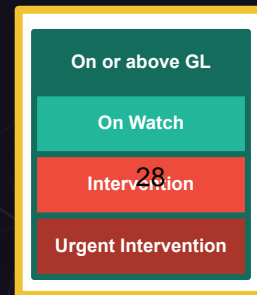
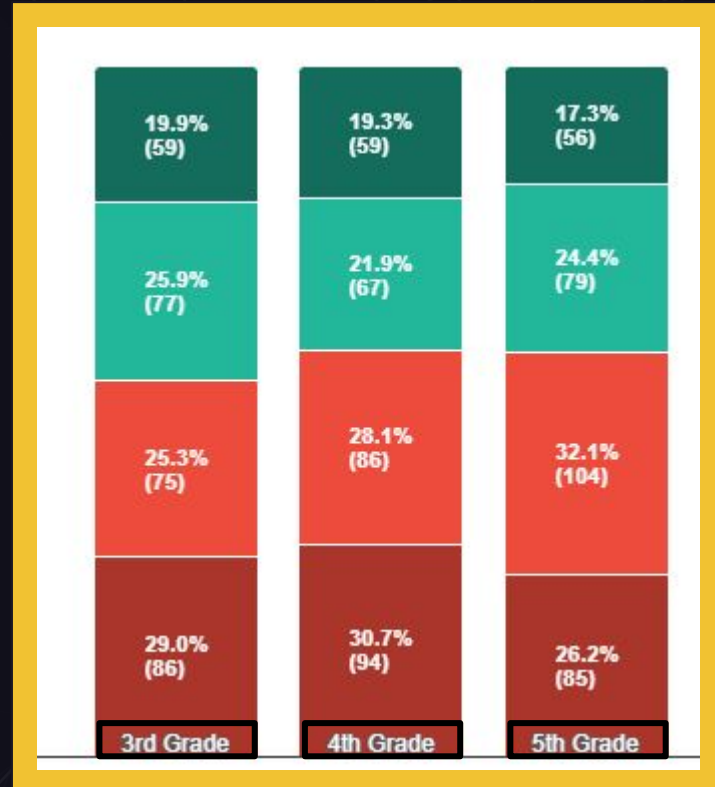
Outperformed State

# September to November Growth (Kindergarten - Second Grade Espanol)

September 2024			November 2024			Growth from September to November in Levels 3-5
	Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)		Level 1 & 2 (Red & Yellow)	Level 3-5 (Greens)	
State	48%	53%	State	55%	45%	-8
District	50%	51%	District	54%	45%	-6
Koennecke	52%	48%	Koennecke	63%	38%	-10
Patlan	50%	50%	Patlan	48%	51%	+1
Rodriguez	46%	54%	Rodriguez	53%	47%	-7

> 2 points / month  
(4 pts for Nov.)

# Renaissance STAR Reading: BOY 3rd - 5th grade



# RLA Interim, Third Grade (English)

	DISTRICT			
	% Ave.	App	Meets	Masters
Fall Interim	48%	67%	39%	16%
Average of CFAs	48%	66%	44%	16%

Campus Number of Students Tested	Jefferson (70)			Koennecke (90)			McQueeney (54)			Patlan (67)			Rodriguez (88)			Vogel (74)			Weinert (87)		
	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast

Interim	53%	23%	6%	64%	42%	15%	69%	37%	10%	74%	43%	11%	67%	39%	19%	76%	51%	24%	67%	37%	22%
CFA Ave	54%	38%	10%	62%	41%	16%	71%	45%	14%	61%	42%	14%	65%	39%	11%	77%	53%	18%	69%	49%	23%

Short Constructed Responses were assessed on the Interim and Common Formative Assessments.

 = On track for Strategic Goal of 42% of Third Graders who Meet Grade Level Expectation

# RLA Interim, Fourth Grade (English)

	DISTRICT			
	% Ave.	App	Meets	Masters
<b>Fall Interim</b>	43%	64%	31%	13%
<b>Average of CFAs</b>	54%	82%	50%	22%

Campus No. of Students Tested	Jefferson (67)			Koennecke (104)			McQueeney (47)			Patlan (74)			Rodriguez (73)			Vogel (91)			Weinert (66)		
	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast
<b>Interim</b>	62%	21%	5%	72%	43%	17%	49%	22%	11%	65%	27%	14%	56%	20%	5%	76%	43%	21%	60%	23%	10%
<b>CFA Ave</b>	79%	42%	16%	89%	69%	32%	80%	37%	12%	84%	50%	21%	68%	22%	9%	91%	68%	35%	76%	45%	19%

An Extended Constructed Response was not assessed on Common Formative Assessments 1 or 2. An ECR was assessed on CFA 3 and the Fall interim.

 = On track for Strategic Goal of 42% of Third Graders who Meet Grade Level Expectation

# RLA Interim, Fifth Grade (English)

	DISTRICT			
	% Ave.	App	Meets	Masters
Fall Interim	52%	67%	44%	23%
Average of CFAs	57%	81%	58%	28%

Campus Number of Students Tested	Jefferson (71)			Koennecke (92)			McQueeney (67)			Patlan (88)			Rodriguez (88)			Vogel (91)			Weinert (79)		
	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast	App	Meet	Mast
Interim	47%	22%	8%	78%	68%	47%	62%	33%	14%	74%	60%	38%	63%	40%	14%	78%	50%	24%	61%	32%	12%
CFA Ave	64%	31%	11%	89%	77%	50%	83%	53%	20%	87%	68%	32%	76%	43%	15%	86%	71%	33%	79%	60%	31%

An Extended Constructed Response was not assessed on Common Formative Assessments 1 or 2. An ECR was assessed on CFA 3 and the Fall Interim.

 = On track for Strategic Goal of 42% of Third Graders who Meet Grade Level Expectation

# RLA 6th Grade Fall Interim Data

	Cohort STAAR	Fall AVG %	APP	MEETS	MAST
District	50%	46%	66%	41.5%	12%
AJB MS	49%	47%	67%	46%	15%
Barnes MS	51%	44%	64%	37%	9%

# RLA 7th Grade Interim Data

	Cohort STAAR	Fall AVG %	APP	MEETS	MAST
District	48%	54%	83%	42.5%	21%
AJB MS	49%	55%	83%	47%	23%
Barnes MS	47%	53%	83%	38%	19%

# RLA 8th Grade Interim Data

	Cohort STAAR	Fall AVG %	APP	MEETS	MAST
District	49.5%	59%	88%	69%	29.5%
AJB MS	52%	61%	92%	74%	33%
Barnes MS	47%	56%	84%	63.84%	26%

# English I Interim Data

	Cohort STAAR	AVG %	APP	MEETS	MAST
SHS	47%	51%	65%	47%	6.26%

# English II Interim Data

	Cohort STAAR	AVG %	APP	MEETS	MAST
SHS	49%	60%	75%	69%	8.40%

# Moving Forward: Responding to the RLA Data

Elementary School		Middle School		Seguin HS	
Campus	District	Campus	District	Campus	District
<p>Reteach lowest performing, highest leverage TEKS in current lessons</p> <p>Adjust components within a block when needed</p> <p>Embed student work analysis during PLC</p> <p>Apply test taking genre in current genre</p> <p>During class discourse, focus on supporting responses with text evidence</p> <p>Utilize support staff based and form small groups based on data</p>	<p>Support Campus with Triad Focus Areas; Principals guide Coordinator Support</p> <p>Analyze lowest performing TEKS and create reteach lessons and stations based on needs</p> <p>Spiral Low Performing TEKS in CFA</p> <p><b>Adjust the Pacing Calendar for Revising and Editing</b></p> <p><b>TEKS Talk: Focus on unpacking R&amp;E TEKS and ECRs</b></p>	<p>All tools provide real-time feedback for short-constructed response (SCR) writing.</p> <p>Analyzing exit ticket data to form small groups for small group instruction in station rotation model.</p> <p>Explicit instruction on supporting responses with text evidence</p> <p><b>Teacher conferencing and feedback over writing</b></p>	<p>Utilizing NewsELA to respond and adapt to student reading levels</p> <p>Increase opportunities for practicing Extended Constructed Response (ECR)-- at least one per quarter.</p> <p>Alignment of RACE and RACER writing strategies with elementary school</p> <p><b>Identifying opportunities for structured academic discourse to support critical thinking in writing.</b></p>	<p>Analyzing exit ticket data to form small groups for small group instruction in station rotation model (Region 20: Blended Learning Cohort)</p> <p>Team calibration of Constructed Responses to identify patterns and trends.</p> <p>Explicit instruction on supporting responses with text evidence &amp; developing commentary</p>	<p>Professional Development on utilizing HQIM to differentiate for and support diverse student needs.</p> <p>Increase opportunities for students to practice Extended Constructed Response (ECR) - at least one per quarter.</p> <p>Alignment of RACE and RACER writing strategies with elementary and middle schools</p> <p>Identifying opportunities for structured academic discourse to support critical thinking in writing.</p>

# November 2024 Math Interim Data Grades 3-5

	DISTRICT			
	% Ave.	App.	Meets	Masters
3rd Grade	34%	27%	16%	3%
4th Grade	44%	37%	29%	7%
5th Grade	50%	51%	36%	10%

# of Ss Tested	Jefferson			Koennecke			McQueeney			Patlan			Rodriguez			Vogel			Weinert		
	3rd	4th	5th	3rd	4th	5th	3rd	4th	5th	3rd	4th	5th	3rd	4th	5th	3rd	4th	5th	3rd	4th	5th
	63	58	61	79	91	81	50	43	59	52	69	56	24	59	72	74	90	91	56	59	73
	App.	Meet	Master	App.	Meet	Master	App.	Meet	Master	App.	Meet	Master	App.	Meet	Master	App.	Meet	Master	App.	Meet	Master
3rd Grade	14%	5%	0%	29%	16%	1%	26%	12%	4%	23%	21%	2%	25%	13%	0%	54%	30%	5%	21%	13%	4%
4th Grade	53%	43%	7%	45%	36%	10%	21%	14%	0%	33%	29%	6%	24%	20%	3%	40%	32%	10%	29%	19%	10%
5th Grade	59%	41%	10%	52%	46%	16%	51%	32%	5%	64%	43%	14%	58%	40%	6%	49%	34%	12%	51%	21%	4%

# November Interim Math Data Grade 6



= On track for strategic goal of 52% of students who Meet grade level expectation

	# of Student s Tested	AJB			Barnes			District		
		App.	Meets	Masters	App.	Meets	Masters	App.	Meet	Masters
<b>6 Math</b>	A=154 B=148 D=306	55%	12%	1%	40%	1%	0%	47%	6%	0%
<b>CFAs Average</b>		49%	36%	9%	23%	11%	2%	35%	23%	5%
<b>6 Adv Math</b>	A=116 B=108 D=224	90%	63%	23%	56%	27%	5%	74%	46%	14%
<b>CFAs Average</b>		58%	41%	16%	67%	49%	15%	64%	45%	15%

# November Interim Math Data Grade 7



= On track for strategic goal of 52% of students who Meet grade level expectation

	# of Students Tested	AJB			Barnes			District		
		App.	Meets	Masters	App.	Meets	Masters	App.	Meet	Masters
<b>7 Math</b>	A=197 B=127 D=326	27%	7%	1%	17%	3%	0%	23%	6%	0.3%
<b>CFA's Average</b>		26%	14%	2%	22%	13%	2%	24%	13%	2%

# November Interim Math Data Grade 8



= On track for strategic goal of 52% of students who Meet grade level expectation

	# of Students Tested	AJB			Barnes			District		
		App.	Meets	Masters	App.	Meets	Masters	App.	Meet	Masters
<b>7 Adv Math</b>	A=64 B=113 D=177	97%	78%	34%	59%	31%	8%	73%	48%	18%
<b>CFAs Average</b>		74%	65%	51%	65%	48%	45%	69%	54%	47%
<b>8 Math</b>	A=171 B=127 D=306	60%	32%	5%	20%	2%	0%	42%	19%	3%
<b>CFAs Average</b>		67%	50%	18%	21%	10%	4%	46%	33%	12%

# November Interim Math Data Algebra 1



= On track for strategic goal of 52% of students who Meet grade level expectation

	# of Students Tested	AJB			Barnes			District		
		App.	Meets	Masters	App.	Meets	Masters	App.	Meet	Masters
<b>MS Alg 1</b>	A=68 B=86 D=154	97%	76%	37%	88%	52%	14%	91%	62%	24%
<b>CFAs Average</b>		81%	73%	64%	68%	54%	54%	73%	62%	58%

	# of Students Tested	SHS		
		App.	Meets	Masters
<b>HS Alg 1</b>	339	62%	24%	9%
<b>CFAs Average</b>		39%	20%	8%

# Moving Forward: Responding to the Math Interim Data

Elementary School		Middle School		Seguin HS	
Campus	District	Campus	District	Campus	District
<p>Reteach lowest performing, highest leverage TEKS in current lessons</p> <p>Embed student work analysis during PLC</p> <p>Utilize small group instruction to reteach low performing TEKS</p> <p>Utilize support staff based and form small groups based on data</p> <p>Instructional Coaches work with teachers to internalize and rehearse Eureka math lessons, ensuring they are implemented with fidelity.</p>	<p>Support Campus with Triad Focus Areas; Principals guide Coordinator Support</p> <p>Analyze lowest performing TEKS and create reteach lessons and stations based on needs</p> <p>Unpacking TEKS from HQIM lessons to understand the concepts and connect to the components of the curriculum for improved lesson deliver from teachers and improved connections between concepts for students.</p>	<p>Analyze exit ticket data to form small groups for instruction in a station rotation model.</p> <p>Utilize small group instruction to reteach low performing TEKS</p> <p>Restructure PLC and planning to ensure highly effective lesson internalization and rehearsal</p>	<p>Support Campus with Triad Focus Areas; Principals guide Coordinator Support</p> <p>Professional Development on utilizing HQIM to differentiate for and support diverse student needs.</p> <p>Unpacking TEKS from HQIM lessons to understand the concepts and connect to the components of the curriculum for improved lesson deliver from teachers and improved connections between concepts for students.</p> <p>Worked with AD at Barnes for specific plan for their campus to support.</p>	<p>Professional Development on utilizing HQIM to differentiate for and support diverse student needs.</p> <p>Analyzing exit ticket data to form small groups for small group instruction in station rotation model.</p> <p>Unpacking TEKS from HQIM lessons to understand the concepts and connect to the components of the curriculum for improved lesson deliver from teachers and improved connections between concepts for students.</p>	

# Science 5th Grade Fall Interim Data

	DISTRICT			
	% Ave	Approaches	Meets	Masters
Fall Interim	52%	63%	29%	12%
CFA avg	66%	81%	57%	36%

Fall Interim	% Ave	App	Meets	Masters
<b>Jefferson</b>	39%	30%	9%	5%
CFA avg	50%	55%	29%	12%
<b>Koennecke</b>	62%	42%	28%	13%
CFA avg	71%	87%	68%	42%
<b>McQueeney</b>	54%	69%	26%	10%
CFA avg	70%	91%	67%	40%
<b>Patlan</b>	53%	67%	33%	10%
CFA avg	68%	86%	58%	34%
<b>Rodriguez</b>	49%	59%	18%	7%
CFA avg	63%	82%	50%	24%
<b>Vogel</b>	63%	85%	49%	25%
CFA avg	74%	88%	71%	57%
<b>Weinert</b>	52%	64%	29%	14%
CFA avg	64%	76%	52%	32%

# Science 8th Grade Fall Interim Data

	DISTRICT			
	% Ave	Apps	Meets	Masters
Fall Interim	47%	60%	35%	8%
CFA average	63%	81%	62%	37%

			AJB				Barnes	
	% Ave	Apps	Meets	Masters	% Ave	Apps	Meets	Masters
Fall Interim	47%	59%	36%	8%	47%	61%	35%	8%
CFA avg	64%	82%	64%	38%	62%	79%	60%	35%

# Biology Fall Interim Data

		<b>SHS</b>		
	<b>% Ave</b>	<b>Approaches</b>	<b>Meets</b>	<b>Masters</b>
<b>Fall Interim</b>	58%	94%	73%	25%
<b>CFA avg</b>	67%	96%	80%	50%

# Social Studies 8th Grade: Fall Interim Data

	DISTRICT			
	% Ave	Apps	Meets	Masters
Fall Interim	51%	61%	33%	19%
CFA AVG	50%	60%	32%	16%

	AJB				Barnes			
	% Ave	Apps	Meets	Masters	% Ave	Apps	Meets	Masters
Fall Interim	50%	62%	32%	18%	52%	61%	34%	19%
CFA AVG	51%	60%	35%	18%	50%	56%	29%	14%

5% Growth

# US History: Fall Interim Data

<b>SHS</b>				
	<b>% Ave</b>	<b>Approaches</b>	<b>Meets</b>	<b>Masters</b>
<b>Fall Interim</b>	48%	87%	51%	15%
<b>CFA AVG</b>	49%	87%	55%	23%

# Moving Forward: Responding to Science and Social Studies

Elementary School		Middle School		Seguin HS	
Campus	District	Campus	District	Campus	District
<p>Sci/SS-Reteach lowest performing, highest leverage TEKS in current lessons</p> <p>Sci/SS-Utilize HQIM (Savvas/Studies Weekly)</p> <p>Adjust/tweak components within a block when needed</p> <p>Embed student work analysis during PLC</p> <p>Class discourse, focus on supporting responses with text evidence</p> <p>Utilize support staff and form small groups based on data</p>	<p>Sci/SS-Support Campus with Triad Focus Areas; Principals guide Coordinator Support</p> <p>Sci/SS-Analyze lowest performing TEKS and create reteach lessons and stations based on needs</p> <p>Sci-Spiral Low performing TEKS in CFA</p> <p>Learning walk at Vogel for 5th grade science teachers</p> <p>Science - Integrate Accelerated Learning (Stemscopes) to enhance vocabulary development and provide targeted Tier 2 and Tier 3 instruction.</p>	<p>SS- Utilizing NewsELA to respond and adapt to student reading levels &amp; provide real-time feedback for short-constructed response (SCR) writing.</p> <p>Sci/SS-Analyzing exit ticket data to form small groups for small group instruction in station rotation model.</p> <p>Sci/SS-Support Campus with Triad Focus Areas; Principals guide-Coordinator Support</p> <p>Social Studies- Utilizing Friday in Spring semester to respond to weekly data in a blended learning format</p> <p>Science - Integrate Accelerated Learning (Stemscopes) to enhance vocabulary development and provide targeted Tier 2 and Tier 3 instruction.</p> <p>Learning walk at Barnes 8th grade science teacher</p>	<p>Sci-Professional Development on utilizing HQIM to differentiate for and support diverse student needs.</p> <p>Sci/SS-Analyzing exit ticket data to form small groups for small group instruction in station rotation model</p> <p>Sci/SS-Increase opportunities for students to practice Short Constructed Response (SCR).</p> <p>Science - Spiral in low performing TEKS in future CFAs</p> <p>Biology focus on meets and masters</p>		



# Tools for Responding to the Data

Data Analysis Tools in Eduphoria (District online testing platform)

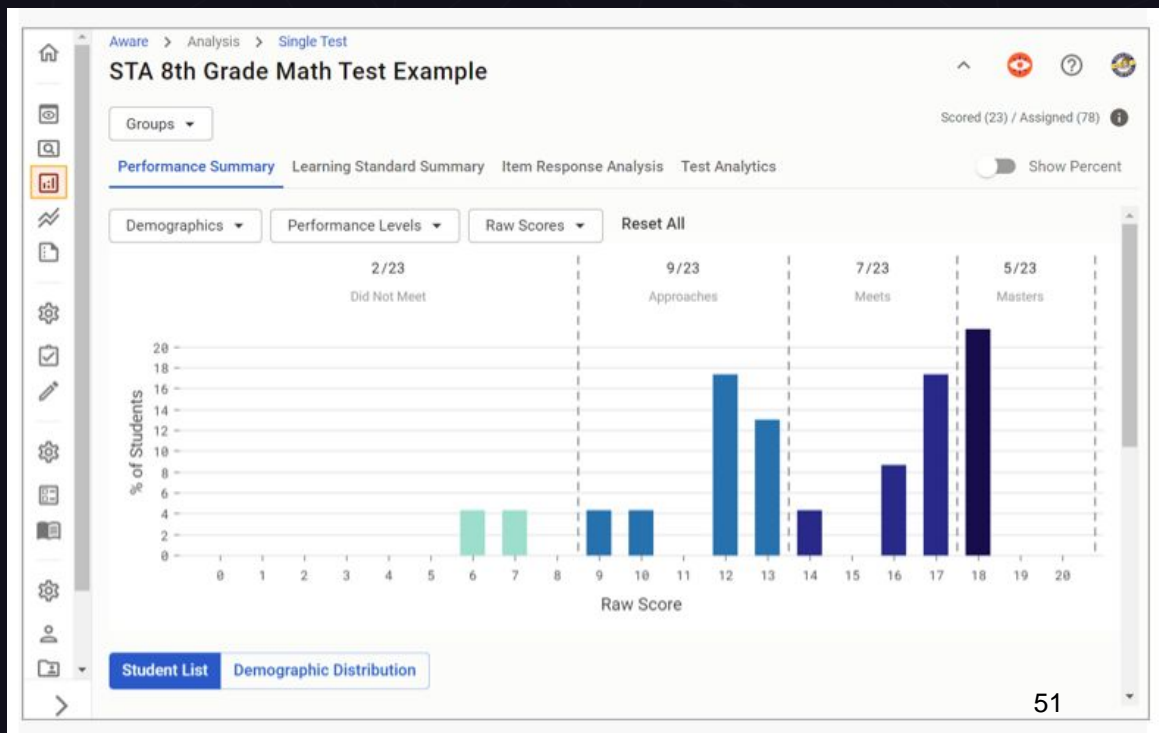
# Single Test Analysis

## Purpose:

Provides interactive graphs of assessments. Each assessment is broken down by questions, standards, and student demographics featuring live data in real-time as assessments are scored.

## Teacher Utilization:


Teachers can use this feature to incorporate intervention and reteach opportunities through warm-ups, vocabulary, and question stem practice



# Quintile Report

**Purpose:** Uses assessment data and distributes students into five equal groups, or quintiles, with an average percent correct displayed for each quintile.

**Teacher Utilization:** Teachers can use Quintile Reports to help identify performance gaps and create student intervention groups.

Quintile Analysis Report									
Teacher: Taylor Support									
Subject: Science		Student Count: 80							
Grade: Fifth		Filter: None							
Assessment(s): CBA 1									
Quintile 1		Quintile 2		Quintile 3		Quintile 4		Quintile 5	
Avg % Correct	36%	Avg % Correct	51%	Avg % Correct	64%	Avg % Correct	73%	Avg % Correct	86%
Student Name	%	Student Name	%	Student Name	%	Student Name	%	Student Name	%
Jason	42%	Alexa	53%	Samantha	67%	Kyle	75%	Janette	94%
Xavier	42%	Cameron	53%	Nicholas	67%	Karthik	75%	Priya	94%
Judith	42%	Cori	53%	Anita	67%	Li	75%	Sophia	89%
Minerva	42%	Allison	53%	Caleb	64%	Ashely	75%	Jiyun	89%
Michael	36%	Chad	50%	Max	64%	Leo	72%	Charles	81%
Jesse	33%	Bryson	47%	Kadence	61%	Jose	72%	Victor	81%
Briana	33%	Arjun	47%	Conner	61%	Jeremiah	69%	Amy	81%
Jeremy	25%	Jacob	47%	Landis	61%	Masood	69%	Preston	78%

# Subcluster Report

## Purpose:

Analyzes individual student performance within each subcluster to guide teachers in providing targeted intervention. Teachers can see individual student-level data for all rostered students.

## Teacher Utilization:

Teachers can use this feature to determine groups, blended learning opportunities, and extension activities.

Clicking "Show Report" generates online versions of the *Subcluster Intervention Report*.

**Source information**

Subcluster Intervention Report: Grade 4 Math  
Teacher: Taylor Support for Math - Gr 4 (1st period)  
Date: 10/9/2019  
Assessments: 4 - Math - CBA 1

**TEKS Cluster name (from Teacher Learning Report)**

**Representation and Comparison of Whole Numbers and Decimals**  
4.2 The student applies mathematical process standards to represent, compare, and order whole numbers and decimals and understand relationships related to place value.  
Connected Knowledge and Skills 4.3

**Subcluster**

**Representation of Whole Numbers and Decimals**

**Subcluster data**

- average % correct for all aligned items
- data is specific to teacher and class(es) selected

		Unit	Overall %
			60

Got It!		Not Yet	
Collins, Jayme	Connor, Lori	Anderson, Sarah	Belton, Donald
Estrada, Melanie	Gray, Michael	Gregory, Seth	Haynes, Sandra
Martinez, Edgar	Ortiz, Penelope	Hopewell, Angela	Johnson, Jeremy
Pineda, Zachary	Rivera, Julie	Mitchell, Thomas	Rivers, Keisha
Rutledge, Lee	Ventura, Samuel	Robson, Aubrey	Velasquez, Gustav
Zavalla, Stephanie			

**Comparison of Whole Numbers and Decimals**

- **Got it!** ... students who scored greater than or equal to selected **cut score target** on all items aligned to the subcluster
- **Not yet** ... students who scored below selected **cut score target** on all items aligned to the subcluster

		Unit	Overall %
			NT

53

**INFORMATION ITEM:**

**Review of Seguin ISD Bullying Policy**

**RECOMMENDATION:**

That the Board of Trustees receive information regarding the Seguin ISD Bullying Policy.

**RATIONALE:**

The purpose of this presentation is to review the bullying policy, process, and procedures.

**REFERENCE and COMPLIANCE:**

FFI (LEGAL) (LOCAL) Student Welfare: Freedom from Bullying

**BUDGET IMPACT INFORMATION:**

None

**EXHIBITS:**

Bullying Presentation

**RESOURCE PERSONNEL:**

Nikki Elaine Bittings, Chief Student Services Officer

Submitted by:

(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 12/17/24

# **Review of Seguin ISD Bullying Policy**

# Board Policy (Legal)

The board shall adopt a policy, including any necessary procedures, concerning bullying that:

1. Prohibits the bullying of a student;
2. Prevents and mediates bullying incidents between students.
3. Prohibits retaliation against any person, including a victim, a witness, or another person, who in good faith provides information concerning an incident of bullying;
4. Establishes a procedure for providing notice of an incident of bullying to parents.
5. Establishes the actions a student should take to obtain assistance and intervention in response to bullying;
6. Sets out the available counseling options for a student who is a victim of or a witness to bullying or who engages in bullying;

# Board Policy (Legal)

7. Establishes procedures for reporting an incident of bullying, including procedures for a student to anonymously report an incident of bullying, investigating a reported incident of bullying, and determining whether the reported incident of bullying occurred;

8. Prohibits the imposition of a disciplinary measure on a student who, after an investigation, is found to be a victim of bullying, on the basis of that student's use of reasonable self-defense in response to the bullying;

9. Requires that discipline for bullying of a student with disabilities comply with applicable requirements under federal law, including the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.); and

10. Complies with the minimum standards adopted by the Texas Education Agency (TEA) for a district's policy.

The policy and any necessary procedures must be included annually in the student and employee handbooks and in the district improvement plan under Education Code 11.252. [See BQ]

# Board Policy (Local)

## Bullying Prevention

Seguin ISD is committed to investigate every reported claim in an effort to provide a safe, secure learning environment for our students free from bullying, harassment, and discrimination. Bullying negatively impacts the academic, emotional, and physical wellbeing of students. All people are negatively impacted when bullying is a problem in school, including targets, kids who bully, bystanders, and school staff.

The initiatives implemented by SISD to prevent bullying include PBIS, the use of classroom social skills activities, the character education program as well as the enforcement of our policies and disciplinary consequences. It is important to the investigation and prevention of bullying that the inappropriate conduct be reported as soon as possible. The SISD Bully Reporting Form is available at each campus or by clicking [here](#).

Not all student conflict is necessarily bullying. Bullying involves an imbalance of power and intent to cause harm. The legal definition in Texas is found in the Texas Education Code ([TEC §37.0832 \(a\)](#)) which defines bullying as engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and that has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. In addition, conduct must exploit an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and interferes with a student's education or substantially disrupts the operation of a school.

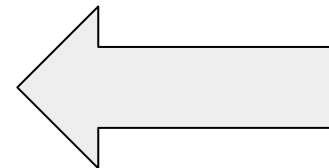
[Texas School Safety Center Bullying Checklist](#)

Helpful resources:

SISD Board Policy regarding Bullying ([FFI LEGAL](#) | [FFI LOCAL](#))

[www.stopbullying.gov](http://www.stopbullying.gov)

[OnlineSchools.org - Guide to Bullying and Cyberbullying](#)



# Bullying Prevention

The district provides important information on bullying prevention to include the Texas Education Code (TEC) definition and Positive Behavior Interventions and Supports (PBIS) on the [Sequin ISD website](#), under the Student Safety icon.



P3  
Reporting



Bus  
Routes



Career  
Opportunities



Parent Concern  
Flowchart



Student  
Safety

# Bullying Information

The district provides further information regarding bullying in the Student Parent Handbook, pg. 27.



Home	District	Parents & Students	Community
<b>New to Seguin ISD</b> About Seguin ISD Find Your School <ul style="list-style-type: none"><li>Elementary</li><li>Secondary</li></ul> Register for School Out of District Transfer Request Find My Bus Route	<b>News and Information</b> News and Announcements Inclement Weather Information Parent Student Complaint Process Peachjar Public Information Requests	<b>Student Online Services</b> Classlink Google Student Self Service Portal Student Eduphoria Login	<b>Resources</b> Exams for Acceleration Required Postings School Safety Digital Safety Tip Line
<b>School Essentials</b> Back to School School Hours Student Accident Insurance <ul style="list-style-type: none"><li>English</li><li>Spanish</li></ul> Campus Nutrition Menus College Readiness Instructional Calendar <ul style="list-style-type: none"><li>English</li></ul> Handbooks and Manuals School Supplies	<b>Parent Online Services</b> Parent Self Service Portal Titan Portal Lunch Money In-District Transfer Policy In-District Transfer Request Digital Resources for Parents <ul style="list-style-type: none"><li>English</li><li>Spanish</li></ul>		

# Location of Bullying Information

## Safety Tip Line

P3 service (Practice, Participate and Protect)

Secure and confidential

Accessible 24/7

## Incident Reporting Form

Form can be completed electronically then downloaded and printed for submittal to an administrator.

## Contact with School Personnel

Parents/guardians, students or school personnel can inform or file an Incident Reporting form and return to school administration via email, phone or in person.

## SISD Bullying Incident Reporting Form

Campus: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Your name (person reporting): \_\_\_\_\_

Targeted student: \_\_\_\_\_

Your email address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of school staff you have contacted (if any): \_\_\_\_\_

Name(s) of alleged bullies (if known): \_\_\_\_\_

On what dates did the incident(s) happen (if known): \_\_\_\_\_

Where did the incident happen? Circle all that apply.

Classroom    Hallway    Restroom    Playground    Locker Room    Lunchroom    Sport field  
Parking lot    School bus    Internet    Cell phone    During a school activity    Off school property

On the way to/from school

Other (Please describe) \_\_\_\_\_

Other information, including prior incidents or threats:

\_\_\_\_\_

Please check the box that best describes the incident. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by email, etc.  
Putting the student down and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- Other

If you select other, please describe: \_\_\_\_\_

\_\_\_\_\_

Why do you think the alleged bullying occurred? \_\_\_\_\_

\_\_\_\_\_

Were there any witnesses? Yes  No  If yes, please provide their names:

\_\_\_\_\_

\_\_\_\_\_

Did a physical injury result from this incident? If yes, please describe.

\_\_\_\_\_

\_\_\_\_\_

Was the targeted student absent from school as a result of the incident? Yes  No

Is there any additional information?

\_\_\_\_\_

\_\_\_\_\_

*Please return this form to your Administrator. Thank you for reporting.*

-----For Office Use-----

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_

Action taken: \_\_\_\_\_

Parent/guardian contacted: \_\_\_\_\_

# Investigation & Notification Timeline

## Step 1

Incident is reported.

## Step 2

Administrator begins investigation. Day 1 of investigation is the next school day after the report is made.

## Step 3

Campus bullying committee reviews report and makes a determination whether reported incident is bullying or not. Report is sent to district committee by day 6 to review.

## Step 4

District committee reviews each report to ensure investigation was conducted according to State Mandated protocol.

## Step 5

Parents are notified of determination by day 10.

# Prevention Strategies

- Increased supervision in “hot spots”
- Parent awareness and support
- Character Education - Character Strong and Great Expectations
- Classroom discussions
- David’s Law Presentation
- Restorative Conferences

- If warranted, initiate further, long-term corrective measures considered necessary to remedy any deficiencies revealed by the investigation. This may include additional staff training or parent outreach regarding anti-harassment and anti-bullying protocol. If a deficiency is noted, document in writing all responsive actions taken to address the deficiency (training agendas and minutes, employee documentation, etc.)
- Monitor the effectiveness of any corrective actions taken, including follow-up with any student (and parent of student) found to have been the target of bullying conduct. Periodic monitoring is documented in order to ensure the efficacy of any corrective anti-bullying measures taken.
- If it is determined that bullying *did not* occur, the investigating administrator must determine if the conduct alleged could constitute prohibited discrimination, harassment, or dating violence under policy FFH. If so, an appropriate, and separate, investigation must be taken under policy FFH (Local), and any necessary corrective actions should be pursued in accordance with that policy.

# Example of Supportive Measures

**INTERIM MEASURES:** Please check the interim measures, if any, taken during the course of the investigation to ensure student safety and prevent further potential misconduct:

- I directed my campus staff to monitor students and report to me immediately any conduct by a student that could indicate bullying. Date of notification to staff: \_\_\_\_\_
- I have communicated with the appropriate ARD and/or 504 facilitator in the event that the victim and/or perpetrator participate in either program. Date of meeting: \_\_\_\_\_ (attach documentation of meeting).
- Students were placed in separate classrooms.
- Alleged bully was disciplined. Describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Counseling offered/provided to the alleged victim student.
- If an act or threat of violence or assault was an element of this incident, a report was made to the \_\_\_\_\_ (law enforcement agency) on \_\_\_\_\_ (date).
- Other (please describe) \_\_\_\_\_

## ACTIONS TAKEN IN RESPONSE TO INVESTIGATION FINDINGS:

- The victim and bully will be separated at the following times & locations:  
\_\_\_\_\_  
\_\_\_\_\_
- Permanent schedule change(s) will be made to separate students
- The following student(s) were found to have engaged in misconduct and will be disciplined in accordance with the Student Code of Conduct:  
\_\_\_\_\_  
\_\_\_\_\_
- A Stay-Away Agreement will be put in place
- An additional staff monitor will be assigned to supervise the students
- A staff escort will be assigned to the victim or bully
- The bully or victim (circle one) will receive a campus transfer
- Appropriate counseling options provided/offered to the victim
- Other educational services provided/offered to the victim (Ex: Restorative Conference)
- The victim will have an opportunity to make up lost school work
- Counseling options offered/provided to the student witnesses and or student(s) found to have engaged in bullying conduct
- A report was made to the \_\_\_\_\_ (law enforcement agency) on \_\_\_\_\_ (date)
- Additional staff training is or will be scheduled
- Other (please describe) \_\_\_\_\_

# Examples of Possible Consequences

- Mediation
- In-School Suspension (ISS)
- Suspension
- Discipline Alternative Education Placement (DAEP)
- Stay-Away Agreement
- Schedule or class change
- Lunch D-hall
- Suspension from the bus
- Counseling

# Parent Letters for both parties (Bullying Found)

## [Letter to Parent of Alleged Victim – Bullying Found]

[School District Letterhead]

[Date]

[parent/guardian name] [Via Hand Delivery or Certified Mail RRR] [address]

RE: Allegation of bullying of your child

Dear [Name]:

This letter is to inform you of the results of my administrative review into an allegation that your child, [name], was bullied in violation of our District policy. Specifically, it was alleged that [Describe in detail the conduct alleged to be bullying and/or harassment].

Upon receipt of this allegation, I conducted an administrative investigation, which included interviews with the students involved as well as with other students and staff members who had or may have had personal knowledge of the facts. I have concluded that the reported conduct constitutes "bullying" as defined in law and District policy. Such conduct is unacceptable and will not be tolerated by the District. As a result of my investigation I have [describe broadly the actions taken without disclosing unnecessary details – e.g., the student was disciplined in accordance with the Student Code of Conduct, the students' schedules have been changed, an aide was assigned to monitor the students, etc.].

Furthermore, we want to make sure that you and your child suffer no retaliation as a result of the report. I will continue to monitor the students involved, and I encourage you and/or your child to contact my office immediately if you believe that any retaliatory action has been taken or if you believe your child has been the target of additional student misconduct.

If you wish to discuss this matter further, or have any additional questions, please contact me.

Sincerely,

[administrator name], [administrator title]  
[school name]

cc: Chief Student Services Officer

## [Letter to Parents of Alleged Bully – Bullying Found]

[School District Letterhead]

[Date]

[parent/guardian name] [Via Hand Delivery or Certified Mail RRR] [address]

RE: Allegation of bullying by your child

Dear [Name]:

This letter is to inform you of the results of my administrative review into an allegation that your child, [Name], bullied another student in violation of our District policy. In compliance with that policy, as well as the applicable law, Seguin ISD investigates every report of bullying that we receive. Our District is committed to ensuring that every student is able to attend school in a safe, secure environment.

Upon receipt of the allegation that your child [describe the conduct alleged], I conducted an administrative investigation, which included interviews with the students involved as well as with other students and staff members who had or may have had personal knowledge of the facts. I have concluded that the reported conduct constitutes bullying as defined in state law and District policy. Such conduct is unacceptable and will not be tolerated by the District. As a result of my investigation, the student [describe broadly the actions taken without disclosing unnecessary details – e.g., the student was disciplined in accordance with the Student Code of Conduct, the students' schedules have been changed, an aide was assigned to monitor the students, etc.].

Any disciplinary action taken by the school in response to this finding will be, or already has been, communicated to you. If you wish to discuss this matter further, or have any additional questions, please contact me.

Sincerely,

[administrator name], [administrator title]  
[school name]

cc: Chief Student Services Officer

# Parent Letters for both parties (No Bullying Found)

## Letter to Parent of Alleged Bully – No Bullying Found

[School District Letterhead]

[Date]

[parent/guardian name] [Via Hand Delivery or Certified Mail RRR] [address]

RE: Allegation of bullying by your child

Dear [Name]:

This letter is to inform you of the results of my administrative review into an allegation that your child, [Name], bullied another student in violation of our District policy. In compliance with that policy, as well as the applicable law, Seguin ISD investigates every report of bullying that we receive. Our District is committed to ensuring that every student is able to attend school in a safe, secure environment.

Upon receipt of the allegation that your child [describe the conduct alleged], I conducted an administrative investigation, which included interviews with the students involved as well as with other students and staff members who had or may have had personal knowledge of the facts. As a result of my investigation, I have concluded that the reported conduct does not constitute bullying as defined in law and District policy.

[OPTIONAL PARAGRAPH: While I have concluded that your child has not engaged in bullying as defined in state law and District policy, I did find that your child violated our behavior standards as set out in the Student Code of Conduct when [he or she] [describe the specific violation of the Student Code of Conduct]. The disciplinary action taken by the school in response to this finding [will be], or (already has been), communicated to you.]

If you wish to discuss this matter further, or have any questions, please contact me.

Sincerely,

[administrator name], [administrator title]

[school name]

cc: Chief Student Services Officer

## Letter to Parent of Alleged Victim – No Bullying Found

[School District Campus Letterhead]

[Date]

[parent/guardian name] [Via Hand Delivery or Certified Mail RRR] [address]

RE: Allegation of bullying of your child

Dear [Name]:

This letter is to inform you of the results of my administrative review into an allegation that your child, [Name], was bullied in violation of our District policy. Specifically, it was alleged that: [Describe in detail the conduct alleged to be bullying]

Upon receipt of this allegation, I conducted an administrative investigation, which included interviews with the students involved as well as with other students and staff members who had or may have had personal knowledge of the facts. As a result of my investigation, I have concluded that the reported conduct does not constitute "bullying" as defined in law and District policy because [briefly explain the basis for the decision based on the Bullying Checklist for Schools].

[OPTIONAL PARAGRAPH: Although I did not find that this incident was one of bullying or, I did find that [without violating FERPA or student confidentiality, generally describe any other investigation findings – for example, the incident was mutual name-calling by the students, or the alleged bully was responding to being pushed by the alleged target – and state that appropriate disciplinary action was taken in accordance with the Student Code of Conduct].

I appreciate you bringing your concerns to our attention. Our District is committed to ensuring that every student is able to attend school in a safe, secure environment. While I have concluded that this particular situation did not meet the definition of "bullying" as described in law and policy, I can assure you that I share your commitment to the safety of all students, and I will continue to look out for the safety and well-being of your child. Furthermore, we want to make sure that you and your child suffer no retaliation as a result of the report. I will continue to monitor the situation, and I encourage you and/or your child to contact my office immediately if you believe that any retaliatory action has been taken or if you believe your child has been the target of student misconduct.

If you wish to discuss this matter or have any questions, please contact me.

Sincerely,

[administrator name], [administrator title]

[School Name]

cc: Chief Student Services Officer

# What Constitutes a Behavior Threat Assessment (BTA)

A Behavioral Threat Assessment (BTA) is opened when a student *poses* a threat - not whether the student made a threat.

# Steps to complete a Behavior Threat Assessment

## Overview

### 1. Screen Case

Initial Screening

Imminent danger or concern?

**No**

Need for a Full Threat Assessment inquiry?

**Yes**

### 2. Gather Information

Gather information to analyze the case.

### 3. Analyze Information

Analyze case situation using gathered information.

11 / 11 Questions Complete

### 4. Make Assessment

Make the assessment.

Does the person pose a threat?

**Yes**

### 5. Plan Case Management

Create and manage a case plan.

### 6. Re-Assess

Develop a plan to monitor and re-assess the case.

# Training

- All staff are required to complete Bullying Prevention and Intervention training.
- Administrators review the bullying reporting process throughout the year.
- Classes review Character Education lessons throughout the school year.

# Summary

Seguin ISD is committed to investigate every reported bullying claim in an effort to provide a safe, secure learning environment for our students.

- Seguin ISD follows the bullying policy as mandated by the State.
- The district implements initiatives to prevent bullying (PBIS, Character Education lessons).
- The district provides different methods for reporting bullying.
- The district ensures adherence of investigation and notification timeline.

# Questions

**INFORMATION ITEM:**      **Seguin ISD Bond Construction Update**

**RECOMMENDATION:**      That the Board of Trustees receive an update on current bond projects.

**RATIONALE:**              To provide the Board of Trustees with regular updates and progress reports on all current bonds and related projects.

**REFERENCE and COMPLIANCE:**      CV (LEGAL) Facilities Construction

**BUDGET IMPACT / INFORMATION:**      None

**EXHIBITS:**                  Bond Update Presentation

**RESOURCE PERSONNEL:**      Robert Sands, Construction Manager

Submitted by:  
    (Name)                      Dr. Veronica Vijil, Superintendent  
    (Address)                   1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)                (830) 401-8614  
    (Date)                        12/17/24



# Bond Project Updates



# Transportation Facility Project



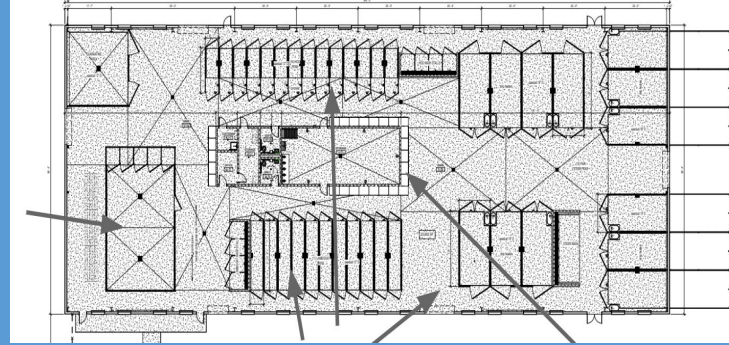
- 1 Bid Awarded**  
The contract for the Transportation Facility project has been successfully awarded to a qualified contractor.
- 2 Plan Review Phase**  
The project is in the plan review phase with the City of Seguin..
- 3 Awaiting City Approval**  
Site mobilization has occurred, which will allow the general contractor to begin demolition of the existing parking lot.

# Agricultural Science Facility



1

**RFCSP 25-02 Issued**  
Request for Competitive Sealed Proposals for the Agricultural Science Facility has been issued.



2

**Proposal Due Date**  
Proposals due from interested contractors by December 3, 2024.

3

**Board Meeting Decision**  
The Board will select the contractor based off the selection committees recommendation and scoring.

# Furniture Updates for Multiple Campuses

## **Elementary Schools**

The Elementary School Furniture Committee has completed their process. They presented their work to Central Office on November 8, 2024. Next steps is vendor selection.

## **MBLC/DAS**

Furniture installation is complete for the MBLC/DAS campus. Waiting vendor confirmation of punch list completion.

## **Barnes Middle School**

Phase 1 furniture has been installed. Punch list items will be addressed during Christmas holidays or next summer. The library furniture installation is scheduled for winter holiday or spring break. Summer 2025 installations, contingent on construction schedule

# Safety and Security Enhancements

## 1 Electrical Work

Power installation for gate operators is nearing completion, with additional gates at Weinert ES and MBLC/DAS scheduled for completion by November 14.

## 2 Data and Security Systems

Cable installation for security and door hardware equipment is underway, A mockup with audible alarms and LED notifications for open gates is being developed.

## 3 Hardware and Installations

Fencing and gates are installed. Door/Gate hardware arrived with installation started in late November. Ball ECC Landscape repairs and paint touch-ups are completed.

# Barnes Middle School Renovation Progress



Stage & Cafeteria



Server Room



Library

# Barnes Middle School Renovation



Arts Wing



HVAC

Roof



Classroom addition

# McQueeney ES Construction Update

1

## Underground Work

Waste water lines are complete, with underground waste installation in Building A in progress.

Plumbing underground rough-in for grease and waste in Building B is underway.

2

## Concrete Structures

Concrete retaining wall, stairs, and ramp are complete. Building A grade beams are in progress.

Batter boards for Buildings B and C have been set up.

3

## Electrical and Drainage

Underground electrical work for the transformer pad is in progress. Storm drainage installation is scheduled for completion in November.



Galaxy S23  
November 27, 2024 9:38 AM



Galaxy S23  
November 27, 2024 9:23 AM

**ES McQueeney ES slab work & vertical columns**



Galaxy S23  
November 27, 2024 9:42 AM



Galaxy S23  
November 27, 2024 10:13 AM

# Baseball/Softball Complex



Scoreboards installed, punch list items being addressed. Awaiting dugout fixtures and side netting for cages. Drainage repairs around concessions nearing completion.

Baseball/Softball Complex -  
98% Complete



# Bond Oversight Committee

Serves in an advisory capacity to ensure project work remains faithful to 2022 and 2023 Bond priorities. Four meetings are completed with the next on January 14.



# Bond Financial Update

## Bond 2019

AJ Briesemeister MS Renovation  
Matador Stadium Replacement  
Jefferson Elementary Renovation  
Outdoor Playscapes  
Land Purchase  
Campus Improvements

**Voter Approved Amount -  
\$64,700,000**

**All money either paid or  
encumbered to date.**

## Bond 2022

- School Safety and Security
- New McQueeney Elementary
- Barnes Middles School Classroom Expansion and Parking and Drives
- Ag Science Facility
- Transportation Facility
- Roofing Replacement Projects (SHS, Patlan, Konnecke, Vogel, Central Office)
- Furniture for Classrooms and Libraries
- Plumbing and HVAC Projects
- New Buses
- Technology Infrastructure

Voter Approved Amount - \$131,000,000

Actual Paid to Date - \$34.2 million

Bond Sale this Spring - \$45 million

## Bond 2023

- Baseball and Softball Field Complex

Voter Approved Amount -  
\$7,500,000

All money either paid or  
encumbered to date.

# Questions?

**INFORMATION ITEM:**      **Discussion of Status of A.J. Briesemeiser Middle School Construction Project**

**RATIONALE:**                      The district has received a pay application for the AJB Middle School Construction project. In May authority was delegated to the Superintendent for this project. There is a corresponding item for executive session to allow the board to consult with an attorney.

**REFERENCE and COMPLIANCE:**      CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

**BUDGET IMPACT / INFORMATION:**      None

**EXHIBITS:**                              AJB Construction Project Pay Application

**RESOURCE PERSONNEL:**              Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:  
    (Name)                              Dr. Veronica Vijil, Superintendent  
    (Address)                           1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)                        (830) 401-8614  
    (Date)                                12/17/24

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: Seguin ISD

1221 E. Kingsbury  
Seguin, TX 78155

APPLICATION NO: 035

BILLING PERIOD: 7/1/24 to 9/30/2024  
PROJECT NOS: A/E - 19-081/19\_0009  
GC - 52810  
PURCHASE ORDER # 02214431

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

FROM CONTRACTOR: Satterfield & Pontikes Construction  
45 NE Loop 410, Suite 750  
San Antonio, TX 78216

CONTRACT DATE: February 23, 2021

CONTRACT FOR: Addition & Renovation at AJ Briesemeister Middle School

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>33,090,000.00</u>
2. Net change by Budget Amendments	\$	<u>\$288,295.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>33,378,295.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>33,298,516.00</u>
5. RETAINAGE:		
a. 0.6000% % of Completed Work (Column D + E on G703)	\$	<u>199,791.10</u>
b. 5.0000% % of Stored Material (Column F on G703)	\$	<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total Retainage (Line 5a + 5b or Total in Columns I on G703)	\$	<u>199,791.10</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>33,098,724.90</u>
7. LESS PREVIOUSLY PAID (Line 6 from Previous Application)	\$	<u>31,407,331.55</u>
8. CURRENT PAYMENT DUE	\$	<u>1,691,393.35</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>279,570.10</u>

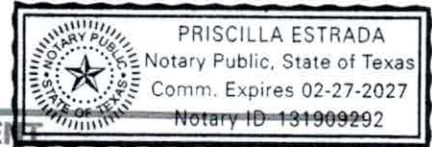
BUDGET AMMENDMENT SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$288,295.00	\$0.00
Total change approved this month by owner	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$288,295.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Budget Amendment</b>		<b>\$288,295.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Satterfield & Pontikes Construction, Inc.

By: [Signature] Date: 10/9/2024

State of: Texas County of: Bexar  
Subscribed and sworn to before me this: 9th day of October 2024  
Notary Public: [Signature]  
My Commission expires: 02-27-2027



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 1,691,393.35  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

Owner: \_\_\_\_\_  
By: \_\_\_\_\_ Date: \_\_\_\_\_  
Architect

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

\_\_\_\_\_  
SEGUIN ISD  
\_\_\_\_\_  
SEGUIN ISD  
\_\_\_\_\_  
SEGUIN ISD

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	<b>Addition &amp; Renovation at AJ Briesemeister Middle School</b>									
<b>02A</b>	<b>DEMOLITION</b>									
	Phase 1									
	Segment D	\$102,008.00	\$102,008.00	\$0.00	\$0.00	\$102,008.00	100.00%	\$0.00	\$612.05	
	Segment D - Building Separation	\$32,903.00	\$32,903.00	\$0.00	\$0.00	\$32,903.00	100.00%	\$0.00	\$197.42	
	Segment D - Exterior Wall Demo	\$24,482.00	\$24,482.00	\$0.00	\$0.00	\$24,482.00	100.00%	\$0.00	\$146.89	
	Segment G	\$50,661.00	\$50,661.00	\$0.00	\$0.00	\$50,661.00	100.00%	\$0.00	\$303.97	
	Segment G - Concrete Slab Cutouts	\$30,771.00	\$30,771.00	\$0.00	\$0.00	\$30,771.00	100.00%	\$0.00	\$184.63	
	Segment F	\$90,840.00	\$90,840.00	\$0.00	\$0.00	\$90,840.00	100.00%	\$0.00	\$545.04	
	Segment F - Exterior Wall Demo	\$26,966.00	\$26,966.00	\$0.00	\$0.00	\$26,966.00	100.00%	\$0.00	\$161.80	
	Segment H	\$22,792.00	\$22,792.00	\$0.00	\$0.00	\$22,792.00	100.00%	\$0.00	\$136.75	
	Phase 2								\$0.00	
	Segment J	\$46,463.00	\$46,463.00	\$0.00	\$0.00	\$46,463.00	100.00%	\$0.00	\$278.78	
	Segment J - Exterior Wall Demo	\$34,614.50	\$34,614.50	\$0.00	\$0.00	\$34,614.50	100.00%	\$0.00	\$207.69	
	Phase 3								\$0.00	
	Segment A	\$82,264.00	\$82,264.00	\$0.00	\$0.00	\$82,264.00	100.00%	\$0.00	\$493.58	
	Segment A - Exterior Wall Demo	\$69,482.00	\$69,482.00	\$0.00	\$0.00	\$69,482.00	100.00%	\$0.00	\$416.89	
	Segment B	\$45,820.00	\$45,820.00	\$0.00	\$0.00	\$45,820.00	100.00%	\$0.00	\$274.92	
	Segment C	\$30,588.00	\$30,588.00	\$0.00	\$0.00	\$30,588.00	100.00%	\$0.00	\$183.53	
	Segment C - Exterior Wall Demo	\$20,565.00	\$20,565.00	\$0.00	\$0.00	\$20,565.00	100.00%	\$0.00	\$123.39	
	Phase 3a								\$0.00	
	Segment E	\$23,725.50	\$23,725.50	\$0.00	\$0.00	\$23,725.50	100.00%	\$0.00	\$142.35	
	Phase 4								\$0.00	
	Segment I	\$105,852.00	\$105,852.00	\$0.00	\$0.00	\$105,852.00	100.00%	\$0.00	\$635.11	
	Segment I - Exterior Wall Demo	\$71,797.00	\$71,797.00	\$0.00	\$0.00	\$71,797.00	100.00%	\$0.00	\$430.78	
	Alt #4 - Concession Bldg Renov	\$20,373.00	\$20,373.00	\$0.00	\$0.00	\$20,373.00	100.00%	\$0.00	\$122.24	
	Alt #13 - Greenhouse	\$21,000.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00	100.00%	\$0.00	\$126.00	
	Mobilizations	\$29,600.00	\$29,600.00	\$0.00	\$0.00	\$29,600.00	100.00%	\$0.00	\$177.60	
		<b>\$983,567.00</b>	<b>\$983,567.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$983,567.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$5,901.40</b>	
<b>03A</b>	<b>CONCRETE</b>									
	Phase 1 - Areas D, F, G, H									
	Concrete Paving - Labor	\$74,008.00	\$74,008.00	\$0.00	\$0.00	\$74,008.00	100.00%	\$0.00	\$444.05	
	Concrete Paving - Material	\$122,390.00	\$122,390.00	\$0.00	\$0.00	\$122,390.00	100.00%	\$0.00	\$734.34	
	Segment D								\$0.00	
	Concrete - Labor	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	100.00%	\$0.00	\$420.00	
	Concrete - Material	\$165,000.00	\$165,000.00	\$0.00	\$0.00	\$165,000.00	100.00%	\$0.00	\$990.00	
	Segment F								\$0.00	
	Concrete - Labor	\$24,954.00	\$24,954.00	\$0.00	\$0.00	\$24,954.00	100.00%	\$0.00	\$149.72	
	Concrete - Material	\$59,094.00	\$59,094.00	\$0.00	\$0.00	\$59,094.00	100.00%	\$0.00	\$354.56	
	Segment G								\$0.00	
	Concrete - Labor	\$72,291.00	\$72,291.00	\$0.00	\$0.00	\$72,291.00	100.00%	\$0.00	\$433.75	
	Concrete - Material	\$144,212.00	\$144,212.00	\$0.00	\$0.00	\$144,212.00	100.00%	\$0.00	\$865.27	
	Segment H								\$0.00	
	Concrete - Labor	\$9,680.00	\$9,680.00	\$0.00	\$0.00	\$9,680.00	100.00%	\$0.00	\$58.08	
	Concrete - Material	\$18,418.00	\$18,418.00	\$0.00	\$0.00	\$18,418.00	100.00%	\$0.00	\$110.51	
	Canopy Footings - Labor	\$14,345.50	\$14,345.50	\$0.00	\$0.00	\$14,345.50	100.00%	\$0.00	\$86.07	
	Canopy Footings - Equipment	\$12,471.50	\$12,471.50	\$0.00	\$0.00	\$12,471.50	100.00%	\$0.00	\$74.83	
	Phase 2 - Area J								\$0.00	
	Segment J								\$0.00	
	Concrete Pour Back (MEP)	\$56,000.00	\$56,000.00	\$0.00	\$0.00	\$56,000.00	100.00%	\$0.00	\$336.00	
	East Drive Sidewalks and Curbs - Labor	\$36,500.00	\$36,500.00	\$0.00	\$0.00	\$36,500.00	100.00%	\$0.00	\$219.00	
	East Drive Sidewalks and Curbs - Material	\$38,090.00	\$38,090.00	\$0.00	\$0.00	\$38,090.00	100.00%	\$0.00	\$228.54	
	Phase 3 - Areas A, B, C								\$0.00	
	Segment A								\$0.00	
	Concrete - Labor	\$15,150.00	\$15,150.00	\$0.00	\$0.00	\$15,150.00	100.00%	\$0.00	\$90.90	
	Concrete - Material	\$29,448.00	\$29,448.00	\$0.00	\$0.00	\$29,448.00	100.00%	\$0.00	\$176.69	

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Concrete Paving - Labor	\$2,450.00	\$2,450.00	\$0.00	\$0.00	\$2,450.00	100.00%	\$0.00	\$14.70
	Concrete Paving - Material	\$4,869.00	\$4,869.00	\$0.00	\$0.00	\$4,869.00	100.00%	\$0.00	\$29.21
	Canopy Footings - Labor	\$14,345.50	\$14,345.50	\$0.00	\$0.00	\$14,345.50	100.00%	\$0.00	\$86.07
	Canopy Footings - Equipment	\$12,471.50	\$12,471.50	\$0.00	\$0.00	\$12,471.50	100.00%	\$0.00	\$74.83
	Segment B								\$0.00
	Concrete - Labor	\$40,900.00	\$40,900.00	\$0.00	\$0.00	\$40,900.00	100.00%	\$0.00	\$245.40
	Concrete - Material	\$76,381.00	\$76,381.00	\$0.00	\$0.00	\$76,381.00	100.00%	\$0.00	\$458.29
	Segment C								\$0.00
	Concrete - Labor	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$42.00
	Concrete - Material	\$17,426.00	\$17,426.00	\$0.00	\$0.00	\$17,426.00	100.00%	\$0.00	\$104.56
	Concrete Paving - Labor	\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$1,650.00	100.00%	\$0.00	\$9.90
	Concrete Paving - Material	\$3,750.00	\$3,750.00	\$0.00	\$0.00	\$3,750.00	100.00%	\$0.00	\$22.50
	South Drive Sidewalks and Curbs - Labor	\$101,660.00	\$101,660.00	\$0.00	\$0.00	\$101,660.00	100.00%	\$0.00	\$609.96
	South Drive Sidewalks and Curbs - Material	\$107,270.00	\$107,270.00	\$0.00	\$0.00	\$107,270.00	100.00%	\$0.00	\$643.62
	Phase 4 - Area I								\$0.00
	Segment I								\$0.00
	Concrete - Labor	\$29,680.00	\$29,680.00	\$0.00	\$0.00	\$29,680.00	100.00%	\$0.00	\$178.08
	Concrete - Material	\$38,418.00	\$38,418.00	\$0.00	\$0.00	\$38,418.00	100.00%	\$0.00	\$230.51
	Phase 5								\$0.00
	Light Pole Bases	\$31,000.00	\$31,000.00	\$0.00	\$0.00	\$31,000.00	100.00%	\$0.00	\$186.00
	West Drive Sidewalks and Curbs - Labor (Segment E)	\$27,666.00	\$27,666.00	\$0.00	\$0.00	\$27,666.00	100.00%	\$0.00	\$166.00
	West Drive Sidewalks and Curbs - Material (Segment E)	\$28,728.00	\$28,728.00	\$0.00	\$0.00	\$28,728.00	100.00%	\$0.00	\$172.37
	Tennis Courts - Labor	\$41,306.00	\$41,306.00	\$0.00	\$0.00	\$41,306.00	100.00%	\$0.00	\$247.84
	Tennis Courts - Material	\$113,645.00	\$113,645.00	\$0.00	\$0.00	\$113,645.00	100.00%	\$0.00	\$681.87
	Dumpster and Recycle Pad - Labor	\$3,012.00	\$3,012.00	\$0.00	\$0.00	\$3,012.00	100.00%	\$0.00	\$18.07
	Dumpster and Recycle Pad - Material	\$6,195.00	\$6,195.00	\$0.00	\$0.00	\$6,195.00	100.00%	\$0.00	\$37.17
		<b>\$1,671,875.00</b>	<b>\$1,671,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,671,875.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$10,031.25</b>
<b>04A</b>	<b>MASONRY</b>								
	Phase 1								
	Area D - Labor	\$40,700.00	\$40,700.00	\$0.00	\$0.00	\$40,700.00	100.00%	\$0.00	\$244.20
	Area D - Material	\$29,600.00	\$29,600.00	\$0.00	\$0.00	\$29,600.00	100.00%	\$0.00	\$177.60
	Area F - Labor	\$35,940.00	\$35,940.00	\$0.00	\$0.00	\$35,940.00	100.00%	\$0.00	\$215.64
	Area F - Material	\$26,460.00	\$26,460.00	\$0.00	\$0.00	\$26,460.00	100.00%	\$0.00	\$158.76
	Area G - Labor	\$50,640.00	\$50,640.00	\$0.00	\$0.00	\$50,640.00	100.00%	\$0.00	\$303.84
	Area G - Material	\$36,260.00	\$36,260.00	\$0.00	\$0.00	\$36,260.00	100.00%	\$0.00	\$217.56
	Area H - Labor	\$49,900.00	\$49,900.00	\$0.00	\$0.00	\$49,900.00	100.00%	\$0.00	\$299.40
	Area H - Material	\$69,100.00	\$69,100.00	\$0.00	\$0.00	\$69,100.00	100.00%	\$0.00	\$414.60
	Phase 2								\$0.00
	Area J - Labor	\$61,300.17	\$61,300.17	\$0.00	\$0.00	\$61,300.17	100.00%	\$0.00	\$367.80
	Area J - Material	\$35,708.83	\$35,708.83	\$0.00	\$0.00	\$35,708.83	100.00%	\$0.00	\$214.25
	Area J - Brick Stain	\$34,429.40	\$34,429.40	\$0.00	\$0.00	\$34,429.40	100.00%	\$0.00	\$206.58
	Phase 3								\$0.00
	Area A - Labor	\$20,130.00	\$20,130.00	\$0.00	\$0.00	\$20,130.00	100.00%	\$0.00	\$120.78
	Area A - Material	\$18,512.00	\$18,512.00	\$0.00	\$0.00	\$18,512.00	100.00%	\$0.00	\$111.07
	Area B - Labor	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100.00%	\$0.00	\$39.00
	Area B - Material	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	100.00%	\$0.00	\$33.00
	Area C - Labor	\$10,330.00	\$10,330.00	\$0.00	\$0.00	\$10,330.00	100.00%	\$0.00	\$61.98
	Area C - Material	\$8,220.00	\$8,220.00	\$0.00	\$0.00	\$8,220.00	100.00%	\$0.00	\$49.32
	Phase 3a								\$0.00
	Area E - Labor	\$2,280.00	\$2,280.00	\$0.00	\$0.00	\$2,280.00	100.00%	\$0.00	\$13.68
	Area E - Material	\$1,520.00	\$1,520.00	\$0.00	\$0.00	\$1,520.00	100.00%	\$0.00	\$9.12
	Area E - Brick Stain	\$28,321.30	\$28,321.30	\$0.00	\$0.00	\$28,321.30	100.00%	\$0.00	\$169.93
	Phase 4								\$0.00
	Area I - Labor	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$27.00
	Area I - Material	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%	\$0.00	\$21.00
	Area I - Brick Stain	\$27,321.30	\$27,321.30	\$0.00	\$0.00	\$27,321.30	100.00%	\$0.00	\$163.93
	Site Work - Labor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$32,000.00	100.00%	\$0.00	\$192.00

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Site Work - Material	\$23,000.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00	100.00%	\$0.00	\$138.00
	Rebar	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.00%	\$0.00	\$57.00
	Mobilizations	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$0.00	\$90.00
		<b>\$686,173.00</b>	<b>\$686,173.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$686,173.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$4,117.04</b>
<b>05A</b>	<b>STRUCTURAL STEEL</b>								
	DETAILING/ENGINEERING	\$135,083.00	\$135,083.00	\$0.00	\$0.00	\$135,083.00	100.00%	\$0.00	\$810.50
	JOIST & DECK								\$0.00
	Segment B	\$29,771.00	\$29,771.00	\$0.00	\$0.00	\$29,771.00	100.00%	\$0.00	\$178.63
	Segment D	\$107,919.00	\$107,919.00	\$0.00	\$0.00	\$107,919.00	100.00%	\$0.00	\$647.51
	Segment F	\$119,083.00	\$119,083.00	\$0.00	\$0.00	\$119,083.00	100.00%	\$0.00	\$714.50
	Segment G	\$74,427.00	\$74,427.00	\$0.00	\$0.00	\$74,427.00	100.00%	\$0.00	\$446.56
	Segment H	\$29,771.00	\$29,771.00	\$0.00	\$0.00	\$29,771.00	100.00%	\$0.00	\$178.63
	Segment I	\$11,164.00	\$11,164.00	\$0.00	\$0.00	\$11,164.00	100.00%	\$0.00	\$66.98
	Phase 1								\$0.00
	ANCHOR RODS	\$6,382.40	\$6,382.40	\$0.00	\$0.00	\$6,382.40	100.00%	\$0.00	\$38.29
	MATERIAL	\$56,945.60	\$56,945.60	\$0.00	\$0.00	\$56,945.60	100.00%	\$0.00	\$341.67
	FABRICATION	\$20,211.20	\$20,211.20	\$0.00	\$0.00	\$20,211.20	100.00%	\$0.00	\$121.27
	BUYOUTS	\$1,464.64	\$1,464.64	\$0.00	\$0.00	\$1,464.64	100.00%	\$0.00	\$8.79
	ERECTION	\$66,905.28	\$66,905.28	\$0.00	\$0.00	\$66,905.28	100.00%	\$0.00	\$401.43
	Segment F								\$0.00
	ANCHOR RODS	\$6,581.85	\$6,581.85	\$0.00	\$0.00	\$6,581.85	100.00%	\$0.00	\$39.49
	MATERIAL	\$58,725.15	\$58,725.15	\$0.00	\$0.00	\$58,725.15	100.00%	\$0.00	\$352.35
	FABRICATION	\$20,842.80	\$20,842.80	\$0.00	\$0.00	\$20,842.80	100.00%	\$0.00	\$125.06
	BUYOUTS	\$1,510.41	\$1,510.41	\$0.00	\$0.00	\$1,510.41	100.00%	\$0.00	\$9.06
	ERECTION	\$68,996.07	\$68,996.07	\$0.00	\$0.00	\$68,996.07	100.00%	\$0.00	\$413.98
	Segment G								\$0.00
	ANCHOR RODS	\$5,185.70	\$5,185.70	\$0.00	\$0.00	\$5,185.70	100.00%	\$0.00	\$31.11
	MATERIAL	\$46,268.30	\$46,268.30	\$0.00	\$0.00	\$46,268.30	100.00%	\$0.00	\$277.61
	FABRICATION	\$16,421.60	\$16,421.60	\$0.00	\$0.00	\$16,421.60	100.00%	\$0.00	\$98.53
	BUYOUTS	\$1,190.02	\$1,190.02	\$0.00	\$0.00	\$1,190.02	100.00%	\$0.00	\$7.14
	ERECTION	\$54,360.54	\$54,360.54	\$0.00	\$0.00	\$54,360.54	100.00%	\$0.00	\$326.16
	Segment H								\$0.00
	ANCHOR RODS	\$1,795.05	\$1,795.05	\$0.00	\$0.00	\$1,795.05	100.00%	\$0.00	\$10.77
	MATERIAL	\$16,015.95	\$16,015.95	(\$0.00)	\$0.00	\$16,015.95	100.00%	\$0.00	\$96.10
	FABRICATION	\$5,684.40	\$5,684.40	\$0.00	\$0.00	\$5,684.40	100.00%	\$0.00	\$34.11
	BUYOUTS	\$411.93	\$411.93	\$0.00	\$0.00	\$411.93	100.00%	\$0.00	\$2.47
	ERECTION	\$18,817.11	\$18,817.11	\$0.00	\$0.00	\$18,817.11	100.00%	\$0.00	\$112.90
	Phase 3								\$0.00
	Segments A and B Clerestory								\$0.00
	ANCHOR RODS	\$3,827.00	\$3,827.00	\$0.00	\$0.00	\$3,827.00	100.00%	\$0.00	\$22.96
	MATERIAL	\$36,290.00	\$36,290.00	\$0.00	\$0.00	\$36,290.00	100.00%	\$0.00	\$217.74
	FABRICATION	\$82,927.00	\$82,927.00	\$0.00	\$0.00	\$82,927.00	100.00%	\$0.00	\$497.56
	BUYOUTS	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$2,630.00	100.00%	\$0.00	\$15.78
	ERECTION	\$120,131.00	\$120,131.00	\$0.00	\$0.00	\$120,131.00	100.00%	\$0.00	\$720.79
	Phase 4 - Area I and Clerestory								\$0.00
	ANCHOR RODS	\$1,619.00	\$1,619.00	\$0.00	\$0.00	\$1,619.00	100.00%	\$0.00	\$9.71
	MATERIAL	\$23,318.00	\$23,318.00	\$0.00	\$0.00	\$23,318.00	100.00%	\$0.00	\$139.91
	FABRICATION	\$60,769.00	\$60,769.00	\$0.00	\$0.00	\$60,769.00	100.00%	\$0.00	\$364.61
	BUYOUTS	\$1,690.00	\$1,690.00	\$0.00	\$0.00	\$1,690.00	100.00%	\$0.00	\$10.14
	ERECTION	\$77,191.00	\$77,191.00	\$0.00	\$0.00	\$77,191.00	100.00%	\$0.00	\$463.15
	ONGOING PHASE MATERIAL	\$76,558.00	\$76,558.00	\$0.00	\$0.00	\$76,558.00	100.00%	\$0.00	\$459.35
	ONGOING PHASE FABRICATION	\$31,656.00	\$31,656.00	\$0.00	\$0.00	\$31,656.00	100.00%	\$0.00	\$189.94
	ONGOING PHASE BUYOUTS	\$2,294.00	\$2,294.00	\$0.00	\$0.00	\$2,294.00	100.00%	\$0.00	\$13.76
	ONGOING PHASE ERECTION	\$104,795.00	\$104,795.00	\$0.00	\$0.00	\$104,795.00	100.00%	\$0.00	\$628.77
		<b>\$1,607,629.00</b>	<b>\$1,607,629.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,607,629.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$9,645.77</b>

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
<b>05B</b>	<b>MISCELLANEOUS METALS</b>								
	Column Covers	\$38,600.00	\$38,600.00	\$0.00	\$0.00	\$38,600.00	100.00%	\$0.00	\$231.60
		<b>\$38,600.00</b>	<b>\$38,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,600.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$231.60</b>
<b>05C</b>	<b>ORNAMENTAL RAILINGS</b>								
	Ornamental Railings - Material	\$14,318.50	\$14,318.50	\$0.00	\$0.00	\$14,318.50	100.00%	\$0.00	\$85.91
	Ornamental Railings - Labor	\$6,136.50	\$6,136.50	\$0.00	\$0.00	\$6,136.50	100.00%	\$0.00	\$36.82
		<b>\$20,455.00</b>	<b>\$20,455.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,455.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$122.73</b>
<b>06A</b>	<b>ROUGH CARPENTRY</b>								
	Phase 1 - Areas D, F, G, H								
	Segment D								
	Misc Bloocking	\$1,031.24	\$1,031.24	\$0.00	\$0.00	\$1,031.24	100.00%	\$0.00	\$6.19
	Segment F								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Segment G								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Segment H								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Phase 2 - Area J								\$0.00
	Segment J								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Phase 3 - Areas A, B, C								\$0.00
	Segment A								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Segment B								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Segment C								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
	Phase 4 - Area I								\$0.00
	Segment I								\$0.00
	Misc Bloocking	\$1,031.22	\$1,031.22	\$0.00	\$0.00	\$1,031.22	100.00%	\$0.00	\$6.19
		<b>\$9,281.00</b>	<b>\$9,281.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,281.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$55.69</b>
<b>07A</b>	<b>WATERPROOFING, THERMAL INSULATION, &amp; JOINT SEALANTS</b>								
	Phase 1 - Segments D, F, G								
	Rigid Insulation	\$35,841.16	\$35,841.16	\$0.00	\$0.00	\$35,841.16	100.00%	\$0.00	\$215.05
	Fluid Applied Air Barrier	\$28,180.00	\$28,180.00	\$0.00	\$0.00	\$28,180.00	100.00%	\$0.00	\$169.08
	Membrane Thru-Wall Flashing	\$17,410.00	\$17,410.00	\$0.00	\$0.00	\$17,410.00	100.00%	\$0.00	\$104.46
	Firestopping - Head of Wall	\$4,683.50	\$4,683.50	\$0.00	\$0.00	\$4,683.50	100.00%	\$0.00	\$28.10
	Joint Sealants - Vertical Masonry	\$4,850.00	\$4,850.00	\$0.00	\$0.00	\$4,850.00	100.00%	\$0.00	\$29.10
	Joint Sealants - Horizontal Concrete Sealants	\$2,900.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	100.00%	\$0.00	\$17.40
	Exterior Expansion Jts/Interior Emseal DFR 2	\$8,561.78	\$8,561.78	\$0.00	\$0.00	\$8,561.78	100.00%	\$0.00	\$51.37
	Phase 2 - Segment J								\$0.00
	Rigid Insulation	\$11,480.44	\$11,480.44	\$0.00	\$0.00	\$11,480.44	100.00%	\$0.00	\$68.88
	Fluid Applied Air Barrier	\$10,370.00	\$10,370.00	\$0.00	\$0.00	\$10,370.00	100.00%	\$0.00	\$62.22
	Membrane Thru-Wall Flashing	\$3,315.00	\$3,315.00	\$0.00	\$0.00	\$3,315.00	100.00%	\$0.00	\$19.89
	Firestopping - Head of Wall	\$2,095.25	\$2,095.25	\$0.00	\$0.00	\$2,095.25	100.00%	\$0.00	\$12.57
	Joint Sealants - Vertical Masonry	\$1,275.00	\$1,275.00	\$0.00	\$0.00	\$1,275.00	100.00%	\$0.00	\$7.65
	Joint Sealants - Horizontal Concrete Sealants	\$850.00	\$850.00	\$0.00	\$0.00	\$850.00	100.00%	\$0.00	\$5.10
	Exterior Expansion Jts/Interior Emseal DFR 2	\$3,830.27	\$3,830.27	\$0.00	\$0.00	\$3,830.27	100.00%	\$0.00	\$22.98
	Phase - 3 - Area A, B, C								\$0.00
	Rigid Insulation	\$15,532.36	\$15,532.36	\$0.00	\$0.00	\$15,532.36	100.00%	\$0.00	\$93.19
	Fluid Applied Air Barrier	\$14,030.00	\$14,030.00	\$0.00	\$0.00	\$14,030.00	100.00%	\$0.00	\$84.18
	Membrane Thru-Wall Flashing	\$4,485.00	\$4,485.00	\$0.00	\$0.00	\$4,485.00	100.00%	\$0.00	\$26.91
	Firestopping - Head of Wall	\$2,834.75	\$2,834.75	\$0.00	\$0.00	\$2,834.75	100.00%	\$0.00	\$17.01
	Joint Sealants - Vertical Masonry	\$1,725.00	\$1,725.00	\$0.00	\$0.00	\$1,725.00	100.00%	\$0.00	\$10.35
	Joint Sealants - Horizontal Concrete Sealants	\$1,150.00	\$1,150.00	\$0.00	\$0.00	\$1,150.00	100.00%	\$0.00	\$6.90
	Exterior Expansion Jts/Interior Emseal DFR 2	\$5,182.13	\$5,182.13	\$0.00	\$0.00	\$5,182.13	100.00%	\$0.00	\$31.09

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Phase - 3A - Area E								\$0.00
	Rigid Insulation	\$8,376.60	\$8,376.60	\$0.00	\$0.00	\$8,376.60	100.00%	\$0.00	\$50.26
	Fluid Applied Air Barrier	\$8,050.00	\$8,050.00	\$0.00	\$0.00	\$8,050.00	100.00%	\$0.00	\$48.30
	Membrane Thru-Wall Flashing	\$1,975.00	\$1,975.00	\$0.00	\$0.00	\$1,975.00	100.00%	\$0.00	\$11.85
	Firestopping - Head of Wall	\$1,616.25	\$1,616.25	\$0.00	\$0.00	\$1,616.25	100.00%	\$0.00	\$9.70
	Joint Sealants - Vertical Masonry	\$1,375.00	\$1,375.00	\$0.00	\$0.00	\$1,375.00	100.00%	\$0.00	\$8.25
	Joint Sealants - Horizontal Concrete Sealants	\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	100.00%	\$0.00	\$7.50
	Exterior Expansion Jts/Interior Emseal DFR 2	\$1,126.55	\$1,126.55	\$0.00	\$0.00	\$1,126.55	100.00%	\$0.00	\$6.76
	Phase - 4 - Area I								\$0.00
	Rigid Insulation	\$8,103.84	\$8,103.84	\$0.00	\$0.00	\$8,103.84	100.00%	\$0.00	\$48.62
	Fluid Applied Air Barrier	\$7,320.00	\$7,320.00	\$0.00	\$0.00	\$7,320.00	100.00%	\$0.00	\$43.92
	Membrane Thru-Wall Flashing	\$2,340.00	\$2,340.00	\$0.00	\$0.00	\$2,340.00	100.00%	\$0.00	\$14.04
	Firestopping - Head of Wall	\$1,479.00	\$1,479.00	\$0.00	\$0.00	\$1,479.00	100.00%	\$0.00	\$8.87
	Joint Sealants - Vertical Masonry	\$900.00	\$900.00	\$0.00	\$0.00	\$900.00	100.00%	\$0.00	\$5.40
	Joint Sealants - Horizontal Concrete Sealants	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.00%	\$0.00	\$3.60
	Exterior Expansion Jts/Interior Emseal DFR 2	\$2,703.72	\$2,703.72	\$0.00	\$0.00	\$2,703.72	100.00%	\$0.00	\$16.22
	Phase - 5 - Area H								\$0.00
	Rigid Insulation	\$3,376.60	\$3,376.60	\$0.00	\$0.00	\$3,376.60	100.00%	\$0.00	\$20.26
	Fluid Applied Air Barrier	\$3,050.00	\$3,050.00	\$0.00	\$0.00	\$3,050.00	100.00%	\$0.00	\$18.30
	Membrane Thru-Wall Flashing	\$975.00	\$975.00	\$0.00	\$0.00	\$975.00	100.00%	\$0.00	\$5.85
	Firestopping - Head of Wall	\$616.25	\$616.25	\$0.00	\$0.00	\$616.25	100.00%	\$0.00	\$3.70
	Joint Sealants - Vertical Masonry	\$375.00	\$375.00	\$0.00	\$0.00	\$375.00	100.00%	\$0.00	\$2.25
	Joint Sealants - Horizontal Concrete Sealants	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	100.00%	\$0.00	\$1.50
	Exterior Expansion Jts/Interior Emseal DFR 2	\$1,126.55	\$1,126.55	\$0.00	\$0.00	\$1,126.55	100.00%	\$0.00	\$6.76
		<b>\$237,567.00</b>	<b>\$237,567.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$237,567.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,425.40</b>
<b>07C</b>	<b>ROOFING &amp; METAL WALL PANELS</b>								
	Supervision - Labor	\$75,910.00	\$75,910.00	\$0.00	\$0.00	\$75,910.00	100.00%	\$0.00	\$455.46
	Mobilizations	\$58,500.00	\$58,500.00	\$0.00	\$0.00	\$58,500.00	100.00%	\$0.00	\$351.00
	Bond, Insurance	\$75,216.00	\$75,216.00	\$0.00	\$0.00	\$75,216.00	100.00%	\$0.00	\$451.30
	General Conditions	\$76,910.00	\$76,910.00	\$0.00	\$0.00	\$76,910.00	100.00%	\$0.00	\$461.46
	Close-out Documents	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$15.00
	Phase 1: Segments D, F, G, H								\$0.00
	Rough Carpentry - Labor	\$16,400.00	\$16,400.00	\$0.00	\$0.00	\$16,400.00	100.00%	\$0.00	\$98.40
	Rough Carpentry - Material	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	100.00%	\$0.00	\$102.00
	Temporary Roofing - Labor	\$5,700.00	\$5,700.00	\$0.00	\$0.00	\$5,700.00	100.00%	\$0.00	\$34.20
	Temporary Roofing - Material	\$7,700.00	\$7,700.00	\$0.00	\$0.00	\$7,700.00	100.00%	\$0.00	\$46.20
	Built-up Roofing - Labor	\$169,260.00	\$169,260.00	\$0.00	\$0.00	\$169,260.00	100.00%	\$0.00	\$1,015.56
	Built-up Roofing - Material	\$801,000.00	\$801,000.00	\$0.00	\$0.00	\$801,000.00	100.00%	\$0.00	\$4,806.00
	Sheet Metal - Labor	\$46,800.00	\$46,800.00	\$0.00	\$0.00	\$46,800.00	100.00%	\$0.00	\$280.80
	Sheet Metal - Material	\$59,600.00	\$59,600.00	\$0.00	\$0.00	\$59,600.00	100.00%	\$0.00	\$357.60
	Metal wall panel D labor	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$14,500.00	100.00%	\$0.00	\$87.00
	Metal wall panel D material	\$18,800.00	\$18,800.00	\$0.00	\$0.00	\$18,800.00	100.00%	\$0.00	\$112.80
	Metal wall panel G,F labor	\$30,800.00	\$30,800.00	\$0.00	\$0.00	\$30,800.00	100.00%	\$0.00	\$184.80
	Metal wall panel G,F material	\$38,900.00	\$38,900.00	\$0.00	\$0.00	\$38,900.00	100.00%	\$0.00	\$233.40
	Metal wall panel H labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%	\$0.00	\$21.00
	Metal wall panel H material	\$4,400.00	\$4,400.00	\$0.00	\$0.00	\$4,400.00	100.00%	\$0.00	\$26.40
	Phase 2: Segment J								\$0.00
	Rough Carpentry - Labor	\$10,500.00	\$10,500.00	\$0.00	\$0.00	\$10,500.00	100.00%	\$0.00	\$63.00
	Rough Carpentry - Material	\$10,900.00	\$10,900.00	\$0.00	\$0.00	\$10,900.00	100.00%	\$0.00	\$65.40
	Temporary Roofing - Labor	\$3,700.00	\$3,700.00	\$0.00	\$0.00	\$3,700.00	100.00%	\$0.00	\$22.20
	Temporary Roofing - Material	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$30.00
	Built-up Roofing - Labor	\$108,200.00	\$108,200.00	\$0.00	\$0.00	\$108,200.00	100.00%	\$0.00	\$649.20
	Built-up Roofing - Material	\$511,700.00	\$511,700.00	\$0.00	\$0.00	\$511,700.00	100.00%	\$0.00	\$3,070.20
	Sheet Metal - Labor	\$29,900.00	\$29,900.00	\$0.00	\$0.00	\$29,900.00	100.00%	\$0.00	\$179.40
	Sheet Metal - Material	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	100.00%	\$0.00	\$228.00

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Metal wall panel and soffit Area J labor	\$31,100.00	\$31,100.00	\$0.00	\$0.00	\$31,100.00	100.00%	\$0.00	\$186.60
	Metal wall panel and soffit Area J material	\$40,100.00	\$40,100.00	\$0.00	\$0.00	\$40,100.00	100.00%	\$0.00	\$240.60
	Shingles - Labor	\$1,350.00	\$1,350.00	\$0.00	\$0.00	\$1,350.00	100.00%	\$0.00	\$8.10
	Shingles - Material	\$1,350.00	\$1,350.00	\$0.00	\$0.00	\$1,350.00	100.00%	\$0.00	\$8.10
	Phase 3: Segments A, B, C								\$0.00
	Rough Carpentry - Labor	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$60.00
	Rough Carpentry - Material	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$10,400.00	100.00%	\$0.00	\$62.40
	Temporary Roofing - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%	\$0.00	\$21.00
	Temporary Roofing - Material	\$4,700.00	\$4,700.00	\$0.00	\$0.00	\$4,700.00	100.00%	\$0.00	\$28.20
	Built-up Roofing - Labor	\$103,500.00	\$103,500.00	\$0.00	\$0.00	\$103,500.00	100.00%	\$0.00	\$621.00
	Built-up Roofing - Material	\$491,500.00	\$491,500.00	\$0.00	\$0.00	\$491,500.00	100.00%	\$0.00	\$2,949.00
	Sheet Metal - Labor	\$28,600.00	\$28,600.00	\$0.00	\$0.00	\$28,600.00	100.00%	\$0.00	\$171.60
	Sheet Metal - Material	\$36,500.00	\$36,500.00	\$0.00	\$0.00	\$36,500.00	100.00%	\$0.00	\$219.00
	Metal wall panels and soffit Area A labor	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$36.00
	Metal wall panels and soffit Area A material	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$45.00
	Metal wall panels and soffit Area B labor	\$9,200.00	\$9,200.00	\$0.00	\$0.00	\$9,200.00	100.00%	\$0.00	\$55.20
	Metal wall panel and soffit Area B material	\$11,700.00	\$11,700.00	\$0.00	\$0.00	\$11,700.00	100.00%	\$0.00	\$70.20
	Metal wall panels and soffit Area C labor	\$14,600.00	\$14,600.00	\$0.00	\$0.00	\$14,600.00	100.00%	\$0.00	\$87.60
	Metal wall panels and soffit Area C material	\$18,600.00	\$18,600.00	\$0.00	\$0.00	\$18,600.00	100.00%	\$0.00	\$111.60
	Phase 4: Segment I								\$0.00
	Rough Carpentry - Labor	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$30.00
	Rough Carpentry - Material	\$5,250.00	\$5,250.00	\$0.00	\$0.00	\$5,250.00	100.00%	\$0.00	\$31.50
	Temporary Roofing - Labor	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	100.00%	\$0.00	\$10.80
	Temporary Roofing - Material	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	100.00%	\$0.00	\$14.40
	Built-up Roofing - Labor	\$51,700.00	\$51,700.00	\$0.00	\$0.00	\$51,700.00	100.00%	\$0.00	\$310.20
	Built-up Roofing - Material	\$252,800.00	\$252,800.00	\$0.00	\$0.00	\$252,800.00	100.00%	\$0.00	\$1,516.80
	Sheet Metal - Labor	\$15,300.00	\$15,300.00	\$0.00	\$0.00	\$15,300.00	100.00%	\$0.00	\$91.80
	Sheet Metal - Material	\$18,200.00	\$18,200.00	\$0.00	\$0.00	\$18,200.00	100.00%	\$0.00	\$109.20
	Metal wall panel area I labor	\$14,246.16	\$14,246.16	\$0.00	\$0.00	\$14,246.16	100.00%	\$0.00	\$85.48
	Metal wall panel area I material	\$22,300.00	\$22,300.00	\$0.00	\$0.00	\$22,300.00	100.00%	\$0.00	\$133.80
	Phase 3a: Segment E								\$0.00
	Rough Carpentry - Labor	\$3,650.00	\$3,650.00	\$0.00	\$0.00	\$3,650.00	100.00%	\$0.00	\$21.90
	Rough Carpentry - Material	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$1,300.00	100.00%	\$0.00	\$7.80
	Temporary Roofing - Labor	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	100.00%	\$0.00	\$10.20
	Temporary Roofing - Material	\$2,033.78	\$2,033.78	\$0.00	\$0.00	\$2,033.78	100.00%	\$0.00	\$12.20
	Built-up Roofing - Labor	\$44,484.05	\$44,484.05	\$0.00	\$0.00	\$44,484.05	100.00%	\$0.00	\$266.90
	Built-up Roofing - Material	\$180,100.00	\$180,100.00	\$0.00	\$0.00	\$180,100.00	100.00%	\$0.00	\$1,080.60
	Sheet Metal - Labor	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$10,400.00	100.00%	\$0.00	\$62.40
	Sheet Metal - Material	\$13,200.00	\$13,200.00	\$0.00	\$0.00	\$13,200.00	100.00%	\$0.00	\$79.20
	Metal wall panels area E labor	\$10,800.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00	100.00%	\$0.00	\$64.80
	Metal wall panels area E materials	\$14,100.00	\$14,100.00	\$0.00	\$0.00	\$14,100.00	100.00%	\$0.00	\$84.60
	Roof Accessories	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00	100.00%	\$0.00	\$111.00
		<b>\$3,760,760.00</b>	<b>\$3,760,760.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,760,760.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$22,564.56</b>
<b>07E</b>	<b>APPLIED FIREPROOFING</b>								
	Material	\$32,800.00	\$32,800.00	\$0.00	\$0.00	\$32,800.00	100.00%	\$0.00	\$196.80
	Labor	\$22,869.00	\$22,869.00	\$0.00	\$0.00	\$22,869.00	100.00%	\$0.00	\$137.21
	Mobilization	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$9.00
		<b>\$57,169.00</b>	<b>\$57,169.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,169.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$343.01</b>
<b>07F</b>	<b>EXPANSION JOINTS</b>								
		\$18,107.00	\$18,107.00	\$0.00	\$0.00	\$18,107.00	100.00%	\$0.00	\$108.64
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$18,107.00</b>	<b>\$18,107.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,107.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$108.64</b>
<b>08A</b>	<b>DOORS, FRAMES, &amp; HARDWARE</b>								
	Phase 1								96

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Area J									
	Hardware	\$61,103.00	\$61,103.00	\$0.00	\$0.00	\$61,103.00	100.00%	\$0.00		\$366.62
	Hollow Metal	\$31,178.00	\$31,178.00	\$0.00	\$0.00	\$31,178.00	100.00%	\$0.00		\$187.07
	Wood Doors	\$11,240.00	\$11,240.00	\$0.00	\$0.00	\$11,240.00	100.00%	\$0.00		\$67.44
	Phase 2									\$0.00
	Area F									\$0.00
	Hardware	\$15,236.00	\$15,236.00	\$0.00	\$0.00	\$15,236.00	100.00%	\$0.00		\$91.42
	Hollow Metal	\$16,118.00	\$16,118.00	\$0.00	\$0.00	\$16,118.00	100.00%	\$0.00		\$96.71
	Wood Doors	\$6,600.00	\$6,600.00	\$0.00	\$0.00	\$6,600.00	100.00%	\$0.00		\$39.60
	Area G									\$0.00
	Hardware	\$19,466.00	\$19,466.00	\$0.00	\$0.00	\$19,466.00	100.00%	\$0.00		\$116.80
	Hollow Metal	\$3,005.00	\$3,005.00	\$0.00	\$0.00	\$3,005.00	100.00%	\$0.00		\$18.03
	Wood Doors	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$3,300.00	100.00%	\$0.00		\$19.80
	Area H									\$0.00
	Hardware	\$8,144.00	\$8,144.00	\$0.00	\$0.00	\$8,144.00	100.00%	\$0.00		\$48.86
	Hollow Metal	\$7,287.00	\$7,287.00	\$0.00	\$0.00	\$7,287.00	100.00%	\$0.00		\$43.72
	Wood Doors	\$6,523.00	\$6,523.00	\$0.00	\$0.00	\$6,523.00	100.00%	\$0.00		\$39.14
	Area D									\$0.00
	Hardware	\$20,810.00	\$20,810.00	\$0.00	\$0.00	\$20,810.00	100.00%	\$0.00		\$124.86
	Hollow Metal	\$6,493.00	\$6,493.00	\$0.00	\$0.00	\$6,493.00	100.00%	\$0.00		\$38.96
	Wood Doors	\$12,260.00	\$12,260.00	\$0.00	\$0.00	\$12,260.00	100.00%	\$0.00		\$73.56
	Phase 3									\$0.00
	Area A									\$0.00
	Hardware	\$20,538.00	\$20,538.00	\$0.00	\$0.00	\$20,538.00	100.00%	\$0.00		\$123.23
	Hollow Metal	\$8,127.00	\$8,127.00	\$0.00	\$0.00	\$8,127.00	100.00%	\$0.00		\$48.76
	Wood Doors	\$15,120.00	\$15,120.00	\$0.00	\$0.00	\$15,120.00	100.00%	\$0.00		\$90.72
	Area B									\$0.00
	Hardware	\$8,352.00	\$8,352.00	\$0.00	\$0.00	\$8,352.00	100.00%	\$0.00		\$50.11
	Hollow Metal	\$7,164.00	\$7,164.00	\$0.00	\$0.00	\$7,164.00	100.00%	\$0.00		\$42.98
	Wood Doors	\$6,980.00	\$6,980.00	\$0.00	\$0.00	\$6,980.00	100.00%	\$0.00		\$41.88
	Area C									\$0.00
	Hardware	\$28,692.00	\$28,692.00	\$0.00	\$0.00	\$28,692.00	100.00%	\$0.00		\$172.15
	Hollow Metal	\$21,797.00	\$21,797.00	\$0.00	\$0.00	\$21,797.00	100.00%	\$0.00		\$130.78
	Wood Doors	\$13,580.00	\$13,580.00	\$0.00	\$0.00	\$13,580.00	100.00%	\$0.00		\$81.48
	Phase 4									\$0.00
	Area E									\$0.00
	Hardware	\$14,394.00	\$14,394.00	\$0.00	\$0.00	\$14,394.00	100.00%	\$0.00		\$86.36
	Hollow Metal	\$5,806.00	\$5,806.00	\$0.00	\$0.00	\$5,806.00	100.00%	\$0.00		\$34.84
	Wood Doors	\$6,820.00	\$6,820.00	\$0.00	\$0.00	\$6,820.00	100.00%	\$0.00		\$40.92
	Area I									\$0.00
	Hardware	\$44,339.00	\$44,339.00	\$0.00	\$0.00	\$44,339.00	100.00%	\$0.00		\$266.03
	Hollow Metal	\$10,255.00	\$10,255.00	\$0.00	\$0.00	\$10,255.00	100.00%	\$0.00		\$61.53
	Wood Doors	\$10,105.00	\$10,105.00	\$0.00	\$0.00	\$10,105.00	100.00%	\$0.00		\$60.63
	Sound Rated Assemblies	\$91,456.00	\$91,456.00	\$0.00	\$0.00	\$91,456.00	100.00%	\$0.00		\$548.74
	Phase 1 - Door Installation	\$11,121.00	\$11,121.00	\$0.00	\$0.00	\$11,121.00	100.00%	\$0.00		\$66.73
	Phase 2 - Door Installation	\$18,768.00	\$18,768.00	\$0.00	\$0.00	\$18,768.00	100.00%	\$0.00		\$112.61
	Phase 3 - Door Installation	\$11,744.00	\$11,744.00	\$0.00	\$0.00	\$11,744.00	100.00%	\$0.00		\$70.46
	Phase 3a - Door Installation	\$9,608.00	\$9,608.00	\$0.00	\$0.00	\$9,608.00	100.00%	\$0.00		\$57.65
		<b>\$593,529.00</b>	<b>\$593,529.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$593,529.00</b>	<b>100.00%</b>	<b>\$0.00</b>		<b>\$3,561.17</b>
<b>08B</b>	<b>OH COILING DOORS</b>									
	Phase 1: Segments D, F, G, H									
	Segment G									
	Overhead Doors - Material	\$7,917.00	\$7,917.00	\$0.00	\$0.00	\$7,917.00	100.00%	\$0.00		\$47.50
	Overhead Doors - Labor	\$303.00	\$303.00	\$0.00	\$0.00	\$303.00	100.00%	\$0.00		\$1.82
	Segment H									
	Overhead Doors - Material	\$12,225.00	\$12,225.00	\$0.00	\$0.00	\$12,225.00	100.00%	\$0.00		\$73.35
	Overhead Doors - Labor	\$1,872.00	\$1,872.00	\$0.00	\$0.00	\$1,872.00	100.00%	\$0.00		\$11.23

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			E FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Phase 2: Segment J								
	Segment J								
	Overhead Doors - Material	\$10,946.00	\$10,946.00	\$0.00	\$0.00	\$10,946.00	100.00%	\$0.00	\$65.68
	Overhead Doors - Labor	\$898.00	\$898.00	\$0.00	\$0.00	\$898.00	100.00%	\$0.00	\$5.39
	Phase 4: Segment I								
	Segment I								
	Overhead Doors - Material	\$38,860.00	\$38,860.00	\$0.00	\$0.00	\$38,860.00	100.00%	\$0.00	\$233.16
	Overhead Doors - Labor	\$2,540.00	\$2,540.00	\$0.00	\$0.00	\$2,540.00	100.00%	\$0.00	\$15.24
	Alternative 2 and 4								
	Overhead Doors - Material	\$64,365.00	\$64,365.00	\$0.00	\$0.00	\$64,365.00	100.00%	\$0.00	\$386.19
	Overhead Doors - Labor	\$4,799.00	\$4,799.00	\$0.00	\$0.00	\$4,799.00	100.00%	\$0.00	\$28.79
		<b>\$144,725.00</b>	<b>\$144,725.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$144,725.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$868.35</b>
<b>08C</b>	<b>GLAZING</b>								
	Phase 1 - D, F, G, H								
	Aluminum - Material	\$102,377.00	\$102,377.00	\$0.00	\$0.00	\$102,377.00	100.00%	\$0.00	\$614.26
	Glass - Material	\$55,875.00	\$55,875.00	\$0.00	\$0.00	\$55,875.00	100.00%	\$0.00	\$335.25
	Sealant - Material	\$11,625.00	\$11,625.00	\$0.00	\$0.00	\$11,625.00	100.00%	\$0.00	\$69.75
	Fabrication - Labor	\$11,962.00	\$11,962.00	\$0.00	\$0.00	\$11,962.00	100.00%	\$0.00	\$71.77
	Installation - Labor	\$37,840.00	\$37,840.00	\$0.00	\$0.00	\$37,840.00	100.00%	\$0.00	\$227.04
	Phase 2 - J								
	Aluminum - Material	\$22,400.00	\$22,400.00	\$0.00	\$0.00	\$22,400.00	100.00%	\$0.00	\$134.40
	Glass - Material	\$11,412.00	\$11,412.00	\$0.00	\$0.00	\$11,412.00	100.00%	\$0.00	\$68.47
	Sealant - Material	\$2,486.00	\$2,486.00	\$0.00	\$0.00	\$2,486.00	100.00%	\$0.00	\$14.92
	Fabrication - Labor	\$1,198.00	\$1,198.00	\$0.00	\$0.00	\$1,198.00	100.00%	\$0.00	\$7.19
	Installation - Labor	\$5,650.00	\$5,650.00	\$0.00	\$0.00	\$5,650.00	100.00%	\$0.00	\$33.90
	Phase 3 - A, B, C, E								
	Aluminum - Material	\$152,329.00	\$152,329.00	\$0.00	\$0.00	\$152,329.00	100.00%	\$0.00	\$913.97
	Glass - Material	\$82,552.00	\$82,552.00	\$0.00	\$0.00	\$82,552.00	100.00%	\$0.00	\$495.31
	Sealant - Material	\$21,764.00	\$21,764.00	\$0.00	\$0.00	\$21,764.00	100.00%	\$0.00	\$130.58
	Fabrication - Labor	\$13,034.00	\$13,034.00	\$0.00	\$0.00	\$13,034.00	100.00%	\$0.00	\$78.20
	Installation - Labor	\$61,480.00	\$61,480.00	\$0.00	\$0.00	\$61,480.00	100.00%	\$0.00	\$368.88
	Phase 4 - I								
	Aluminum - Material	\$8,297.00	\$8,297.00	\$0.00	\$0.00	\$8,297.00	100.00%	\$0.00	\$49.78
	Glass - Material	\$4,733.00	\$4,733.00	\$0.00	\$0.00	\$4,733.00	100.00%	\$0.00	\$28.40
	Sealant - Material	\$1,147.00	\$1,147.00	\$0.00	\$0.00	\$1,147.00	100.00%	\$0.00	\$6.88
	Fabrication - Labor	\$789.00	\$789.00	\$0.00	\$0.00	\$789.00	100.00%	\$0.00	\$4.73
	Installation - Labor	\$3,284.00	\$3,284.00	\$0.00	\$0.00	\$3,284.00	100.00%	\$0.00	\$19.70
	Submittals	\$3,268.00	\$3,268.00	\$0.00	\$0.00	\$3,268.00	100.00%	\$0.00	\$19.61
	Water Test	\$13,770.00	\$13,770.00	\$0.00	\$0.00	\$13,770.00	100.00%	\$0.00	\$82.62
		<b>\$629,272.00</b>	<b>\$629,272.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$629,272.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$3,775.63</b>
<b>09A</b>	<b>DRYWALL</b>								
	Phase 1 - D, F, G								
	Exterior Framing & Sheathing Labor	\$55,689.00	\$55,689.00	\$0.00	\$0.00	\$55,689.00	100.00%	\$0.00	\$334.13
	Exterior Framing & Sheathing Material	\$46,473.00	\$46,473.00	\$0.00	\$0.00	\$46,473.00	100.00%	\$0.00	\$278.84
	Interior Framing, Gypsum, Insulation Labor	\$47,655.00	\$47,655.00	\$0.00	\$0.00	\$47,655.00	100.00%	\$0.00	\$285.93
	Interior Framing, Gypsum, Insulation Material	\$48,172.00	\$48,172.00	\$0.00	\$0.00	\$48,172.00	100.00%	\$0.00	\$289.03
	Blocking Labor	\$7,213.00	\$7,213.00	\$0.00	\$0.00	\$7,213.00	100.00%	\$0.00	\$43.28
	Blocking Material	\$4,145.00	\$4,145.00	\$0.00	\$0.00	\$4,145.00	100.00%	\$0.00	\$24.87
	Acoustical Tile and Grid Labor	\$182,912.00	\$182,912.00	\$0.00	\$0.00	\$182,912.00	100.00%	\$0.00	\$1,097.47
	Acoustical Tile and Grid Material	\$141,474.00	\$141,474.00	\$0.00	\$0.00	\$141,474.00	100.00%	\$0.00	\$848.84
	Gypsum Ceilings Labor	\$8,116.00	\$8,116.00	\$0.00	\$0.00	\$8,116.00	100.00%	\$0.00	\$48.70
	Gypsum Ceilings Material	\$6,600.00	\$6,600.00	\$0.00	\$0.00	\$6,600.00	100.00%	\$0.00	\$39.60
	Vinyl Ceilings Labor	\$13,471.00	\$13,471.00	\$0.00	\$0.00	\$13,471.00	100.00%	\$0.00	\$80.83
	Vinyl Ceilings Material	\$11,136.00	\$11,136.00	\$0.00	\$0.00	\$11,136.00	100.00%	\$0.00	\$66.82
	Phase 2 - J								
	Exterior Framing & Sheathing Labor Correction	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100.00%	\$0.00	\$84.00

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			E THIS PERIOD	D FROM PREVIOUS APPLICATION (D+E)				H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Exterior Framing & Sheathing Labor	\$20,092.00	\$20,092.00	\$0.00	\$0.00	\$20,092.00	100.00%	\$0.00	\$120.55
	Exterior Framing & Sheathing Material	\$17,348.00	\$17,348.00	\$0.00	\$0.00	\$17,348.00	100.00%	\$0.00	\$104.09
	Gypsum Ceiling Labor	\$8,448.00	\$8,448.00	\$0.00	\$0.00	\$8,448.00	100.00%	\$0.00	\$50.69
	Gypsum Ceiling Material	\$6,912.00	\$6,912.00	\$0.00	\$0.00	\$6,912.00	100.00%	\$0.00	\$41.47
	Acoustical Ceilings Labor	\$17,296.00	\$17,296.00	\$0.00	\$0.00	\$17,296.00	100.00%	\$0.00	\$103.78
	Acoustical Ceilings Material	\$14,152.00	\$14,152.00	\$0.00	\$0.00	\$14,152.00	100.00%	\$0.00	\$84.91
	Acoustical Ceilings Labor	\$15,258.00	\$15,258.00	\$0.00	\$0.00	\$15,258.00	100.00%	\$0.00	\$91.55
	Acoustical Ceilings Material	\$12,484.00	\$12,484.00	\$0.00	\$0.00	\$12,484.00	100.00%	\$0.00	\$74.90
	Interior Framing & Drywall Labor	\$6,294.00	\$6,294.00	\$0.00	\$0.00	\$6,294.00	100.00%	\$0.00	\$37.76
	Interior Framing & Drywall Material	\$5,150.00	\$5,150.00	\$0.00	\$0.00	\$5,150.00	100.00%	\$0.00	\$30.90
	Phase 3 - A, B, C								
	Exterior Framing & Sheathing Labor	\$31,474.00	\$31,474.00	\$0.00	\$0.00	\$31,474.00	100.00%	\$0.00	\$188.84
	Exterior Framing & Sheathing Material	\$25,748.00	\$25,748.00	\$0.00	\$0.00	\$25,748.00	100.00%	\$0.00	\$154.49
	Interior Framing, Gypsum, Insulation Labor	\$31,190.00	\$31,190.00	\$0.00	\$0.00	\$31,190.00	100.00%	\$0.00	\$187.14
	Interior Framing, Gypsum, Insulation Material	\$24,064.00	\$24,064.00	\$0.00	\$0.00	\$24,064.00	100.00%	\$0.00	\$144.38
	Blocking Labor	\$10,638.00	\$10,638.00	\$0.00	\$0.00	\$10,638.00	100.00%	\$0.00	\$63.83
	Blocking Material	\$8,704.00	\$8,704.00	\$0.00	\$0.00	\$8,704.00	100.00%	\$0.00	\$52.22
	Acoustical Tile and Grid Labor	\$30,478.00	\$30,478.00	\$0.00	\$0.00	\$30,478.00	100.00%	\$0.00	\$182.87
	Acoustical Tile and Grid Material	\$36,391.00	\$36,391.00	\$0.00	\$0.00	\$36,391.00	100.00%	\$0.00	\$218.35
	Gypsum Ceilings Labor	\$6,520.00	\$6,520.00	\$0.00	\$0.00	\$6,520.00	100.00%	\$0.00	\$39.12
	Gypsum Ceilings Material	\$5,334.00	\$5,334.00	\$0.00	\$0.00	\$5,334.00	100.00%	\$0.00	\$32.00
	Phase 3a - Segment E								
	Exterior Framing & Sheathing Insulation Labor	\$22,485.00	\$22,485.00	\$0.00	\$0.00	\$22,485.00	100.00%	\$0.00	\$134.91
	Exterior Framing & Sheathing Insulation Material	\$18,396.00	\$18,396.00	\$0.00	\$0.00	\$18,396.00	100.00%	\$0.00	\$110.38
	Interior Framing, Gypsum, Insulation Labor	\$31,062.00	\$31,062.00	\$0.00	\$0.00	\$31,062.00	100.00%	\$0.00	\$186.37
	Interior Framing, Gypsum, Insulation Material	\$25,414.00	\$25,414.00	\$0.00	\$0.00	\$25,414.00	100.00%	\$0.00	\$152.48
	Blocking Labor	\$7,865.00	\$7,865.00	\$0.00	\$0.00	\$7,865.00	100.00%	\$0.00	\$47.19
	Blocking Material	\$6,435.00	\$6,435.00	\$0.00	\$0.00	\$6,435.00	100.00%	\$0.00	\$38.61
	Acoustical Tile and Grid Labor	\$40,510.00	\$40,510.00	\$0.00	\$0.00	\$40,510.00	100.00%	\$0.00	\$243.06
	Acoustical Tile and Grid Material	\$33,145.00	\$33,145.00	\$0.00	\$0.00	\$33,145.00	100.00%	\$0.00	\$198.87
	Gypsum Ceilings Labor	\$8,209.00	\$8,209.00	\$0.00	\$0.00	\$8,209.00	100.00%	\$0.00	\$49.25
	Gypsum Ceilings Material	\$6,716.00	\$6,716.00	\$0.00	\$0.00	\$6,716.00	100.00%	\$0.00	\$40.30
	Phase 4 - I								
	Exterior Framing & Sheathing Labor	\$6,654.00	\$6,654.00	\$0.00	\$0.00	\$6,654.00	100.00%	\$0.00	\$39.92
	Exterior Framing & Sheathing Material	\$5,445.00	\$5,445.00	\$0.00	\$0.00	\$5,445.00	100.00%	\$0.00	\$32.67
	Interior Framing, Gypsum, Insulation Labor	\$20,233.00	\$20,233.00	\$0.00	\$0.00	\$20,233.00	100.00%	\$0.00	\$121.40
	Interior Framing, Gypsum, Insulation Material	\$16,555.00	\$16,555.00	\$0.00	\$0.00	\$16,555.00	100.00%	\$0.00	\$99.33
	Blocking Labor	\$5,074.00	\$5,074.00	\$0.00	\$0.00	\$5,074.00	100.00%	\$0.00	\$30.44
	Blocking Material	\$4,151.00	\$4,151.00	\$0.00	\$0.00	\$4,151.00	100.00%	\$0.00	\$24.91
	Acoustical Tile and Grid Labor	\$18,032.00	\$18,032.00	\$0.00	\$0.00	\$18,032.00	100.00%	\$0.00	\$108.19
	Acoustical Tile and Grid Material	\$14,754.00	\$14,754.00	\$0.00	\$0.00	\$14,754.00	100.00%	\$0.00	\$88.52
	Gypsum Ceilings Labor	\$5,514.00	\$5,514.00	\$0.00	\$0.00	\$5,514.00	100.00%	\$0.00	\$33.08
	Gypsum Ceilings Material	\$4,512.00	\$4,512.00	\$0.00	\$0.00	\$4,512.00	100.00%	\$0.00	\$27.07
	Phase 5 - Area H								
	Exterior Framing & Sheathing Labor	\$35,678.00	\$35,678.00	\$0.00	\$0.00	\$35,678.00	100.00%	\$0.00	\$214.07
	Exterior Framing & Sheathing Material	\$29,191.00	\$29,191.00	\$0.00	\$0.00	\$29,191.00	100.00%	\$0.00	\$175.15
	Interior Framing, Gypsum, Insulation Labor	\$28,052.00	\$28,052.00	\$0.00	\$0.00	\$28,052.00	100.00%	\$0.00	\$168.31
	Interior Framing, Gypsum, Insulation Material	\$22,952.00	\$22,952.00	\$0.00	\$0.00	\$22,952.00	100.00%	\$0.00	\$137.71
	Blocking Labor	\$8,752.00	\$8,752.00	\$0.00	\$0.00	\$8,752.00	100.00%	\$0.00	\$52.51
	Blocking Material	\$7,160.00	\$7,160.00	\$0.00	\$0.00	\$7,160.00	100.00%	\$0.00	\$42.96
		<b>\$1,353,977.00</b>	<b>\$1,353,977.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,353,977.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$8,123.86</b>
<b>09B</b>	<b>ACOUSTICAL PANELS</b>								
	Phase 1 - Area D, F, G, H								
	Acoustical Panels - Labor	\$10,124.00	\$10,124.00	\$0.00	\$0.00	\$10,124.00	100.00%	\$0.00	\$60.74
	Acoustical Panels - Material	\$12,261.00	\$12,261.00	\$0.00	\$0.00	\$12,261.00	100.00%	\$0.00	\$73.57
	Tectum Panels Labor	\$18,564.00	\$18,564.00	\$0.00	\$0.00	\$18,564.00	100.00%	\$0.00	\$111.38
	Tectum Panels Material	\$13,318.00	\$13,318.00	\$0.00	\$0.00	\$13,318.00	100.00%	\$0.00	\$79.91

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Phase 2 - Area J								
	Tectum Panels Labor	\$11,987.00	\$11,987.00	\$0.00	\$0.00	\$11,987.00	100.00%	\$0.00	\$71.92
	Tectum Panels Material	\$17,970.00	\$17,970.00	\$0.00	\$0.00	\$17,970.00	100.00%	\$0.00	\$107.82
	Phase 3 - Area A, B, C								
	Tectum Panels	\$16,012.00	\$16,012.00	\$0.00	\$0.00	\$16,012.00	100.00%	\$0.00	\$96.07
	Tectum Panels	\$14,112.00	\$14,112.00	\$0.00	\$0.00	\$14,112.00	100.00%	\$0.00	\$84.67
	Phase 4 - Area I								
	Tectum Panels	\$13,030.00	\$13,030.00	\$0.00	\$0.00	\$13,030.00	100.00%	\$0.00	\$78.18
	Tectum Panels	\$13,842.00	\$13,842.00	\$0.00	\$0.00	\$13,842.00	100.00%	\$0.00	\$83.05
		<b>\$141,220.00</b>	<b>\$141,220.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$141,220.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$847.32</b>
<b>09D</b>	<b>TILE</b>								
	Phase 1 - Area D, F, G, H								
	Ceramic Tile - Material	\$16,248.00	\$16,248.00	\$0.00	\$0.00	\$16,248.00	100.00%	\$0.00	\$97.49
	Ceramic Tile Installation - Labor	\$12,753.00	\$12,753.00	\$0.00	\$0.00	\$12,753.00	100.00%	\$0.00	\$76.52
	Phase 2 - Area J								
	Ceramic Tile - Material	\$37,344.00	\$37,344.00	\$0.00	\$0.00	\$37,344.00	100.00%	\$0.00	\$224.06
	Ceramic Tile Installation - Labor	\$23,534.00	\$23,534.00	\$0.00	\$0.00	\$23,534.00	100.00%	\$0.00	\$141.20
	Phase 3 - Area A, B, C								
	Ceramic Tile - Material	\$28,209.00	\$28,209.00	\$0.00	\$0.00	\$28,209.00	100.00%	\$0.00	\$169.25
	Ceramic Tile Installation - Labor	\$20,565.00	\$20,565.00	\$0.00	\$0.00	\$20,565.00	100.00%	\$0.00	\$123.39
	Phase 3A - Area E								
	Ceramic Tile - Material	\$60,120.00	\$60,120.00	\$0.00	\$0.00	\$60,120.00	100.00%	\$0.00	\$360.72
	Ceramic Tile Installation - Labor	\$49,682.00	\$49,682.00	\$0.00	\$0.00	\$49,682.00	100.00%	\$0.00	\$298.09
	Phase 4 - Area I								
	Ceramic Tile - Material	\$16,927.00	\$16,927.00	\$0.00	\$0.00	\$16,927.00	100.00%	\$0.00	\$101.56
	Ceramic Tile Installation - Labor	\$9,618.00	\$9,618.00	\$0.00	\$0.00	\$9,618.00	100.00%	\$0.00	\$57.71
		<b>\$275,000.00</b>	<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,650.00</b>
<b>09E</b>	<b>WOOD FLOORS</b>								
	Alt No. 9 - Sand/Refinish of Competition Gym Floor								
	Sanding/ Refinishing - Labor	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$45.00
	Sanding/ Refinishing - Equipment	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$15.00
	Striping and Logo - Material	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.00%	\$0.00	\$21.00
	Striping and Logo - Labor	\$7,716.00	\$7,716.00	\$0.00	\$0.00	\$7,716.00	100.00%	\$0.00	\$46.30
	Stage Floor - Cafetorium	\$26,464.00	\$26,464.00	\$0.00	\$0.00	\$26,464.00	100.00%	\$0.00	\$158.78
		<b>\$47,680.00</b>	<b>\$47,680.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,680.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$286.08</b>
<b>09F</b>	<b>RESILIENT FLOORING</b>								
	Phase 1 - Area D, F, G, H								
	Resilient vinyl flooring	\$109,725.64	\$109,725.64	\$0.00	\$0.00	\$109,725.64	100.00%	\$0.00	\$658.35
	Resilient vinyl installation	\$87,697.94	\$87,697.94	\$0.00	\$0.00	\$87,697.94	100.00%	\$0.00	\$526.19
	Resilient coving	\$1,777.98	\$1,777.98	\$0.00	\$0.00	\$1,777.98	100.00%	\$0.00	\$10.67
	Resilient coving installation	\$1,084.22	\$1,084.22	\$0.00	\$0.00	\$1,084.22	100.00%	\$0.00	\$6.51
	Carpet flooring	\$11,467.08	\$11,467.08	\$0.00	\$0.00	\$11,467.08	100.00%	\$0.00	\$68.80
	Carpet material installation	\$9,463.95	\$9,463.95	\$0.00	\$0.00	\$9,463.95	100.00%	\$0.00	\$56.78
	Phase 2 - Area J								
	Resilient coving	\$3,245.81	\$3,245.81	\$0.00	\$0.00	\$3,245.81	100.00%	\$0.00	\$19.47
	Resilient coving installation	\$2,606.50	\$2,606.50	\$0.00	\$0.00	\$2,606.50	100.00%	\$0.00	\$15.64
	Resilient vinyl flooring	\$6,057.47	\$6,057.47	\$0.00	\$0.00	\$6,057.47	100.00%	\$0.00	\$36.34
	Resilient vinyl installation	\$8,071.32	\$8,071.32	\$0.00	\$0.00	\$8,071.32	100.00%	\$0.00	\$48.43
	Carpet flooring	\$8,510.27	\$8,510.27	\$0.00	\$0.00	\$8,510.27	100.00%	\$0.00	\$51.06
	Carpet material installation	\$5,981.73	\$5,981.73	\$0.00	\$0.00	\$5,981.73	100.00%	\$0.00	\$35.89
	Phase 3 - Area A, B, C								
	Resilient vinyl flooring	\$104,999.97	\$104,999.97	\$0.00	\$0.00	\$104,999.97	100.00%	\$0.00	\$630.00
	Resilient vinyl installation	\$50,047.57	\$50,047.57	\$0.00	\$0.00	\$50,047.57	100.00%	\$0.00	\$300.29
	Resilient coving	\$4,373.54	\$4,373.54	\$0.00	\$0.00	\$4,373.54	100.00%	\$0.00	\$26.24
	Resilient coving installation	\$2,959.31	\$2,959.31	\$0.00	\$0.00	\$2,959.31	100.00%	\$0.00	\$17.76
	Carpet flooring	\$8,020.47	\$8,020.47	\$0.00	\$0.00	\$8,020.47	100.00%	\$0.00	\$48.12

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Carpet flooring installation	\$4,693.41	\$4,693.41	\$0.00	\$0.00	\$4,693.41	100.00%	\$0.00	\$0.00	\$28.16
	Phase 3A - Area E									
	Resilient vinyl flooring	\$5,210.61	\$5,210.61	\$0.00	\$0.00	\$5,210.61	100.00%	\$0.00	\$0.00	\$31.26
	Resilient vinyl installation	\$3,453.27	\$3,453.27	\$0.00	\$0.00	\$3,453.27	100.00%	\$0.00	\$0.00	\$20.72
	Resilient coving	\$1,291.28	\$1,291.28	\$0.00	\$0.00	\$1,291.28	100.00%	\$0.00	\$0.00	\$7.75
	Resilient coving installation	\$506.71	\$506.71	\$0.00	\$0.00	\$506.71	100.00%	\$0.00	\$0.00	\$3.04
	Phase 4 - Area I									
	Carpet flooring	\$5,510.24	\$5,510.24	\$0.00	\$0.00	\$5,510.24	100.00%	\$0.00	\$0.00	\$33.06
	Carpet material installation	\$3,558.38	\$3,558.38	\$0.00	\$0.00	\$3,558.38	100.00%	\$0.00	\$0.00	\$21.35
	Resilient vinyl flooring	\$54,000.00	\$54,000.00	\$0.00	\$0.00	\$54,000.00	100.00%	\$0.00	\$0.00	\$324.00
	Resilient vinyl installation	\$67,000.00	\$67,000.00	\$0.00	\$0.00	\$67,000.00	100.00%	\$0.00	\$0.00	\$402.00
	Resilient coving	\$5,882.49	\$5,882.49	\$0.00	\$0.00	\$5,882.49	100.00%	\$0.00	\$0.00	\$35.29
	Resilient coving installation	\$3,066.84	\$3,066.84	\$0.00	\$0.00	\$3,066.84	100.00%	\$0.00	\$0.00	\$18.40
		<b>\$580,264.00</b>	<b>\$580,264.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$580,264.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,481.58</b>
<b>09G</b>	<b>WEIGHT ROOM &amp; RUBBER FLOORING</b>									
		\$20,236.00	\$20,236.00	\$0.00	\$0.00	\$20,236.00	100.00%	\$0.00	\$0.00	\$121.42
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
		<b>\$20,236.00</b>	<b>\$20,236.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,236.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$121.42</b>
<b>09H</b>	<b>RESINOUS FLOORING &amp; SEALED CONCRETE</b>									
	Phase 1 - Area D, F, G, H									
	Material	\$29,420.00	\$29,420.00	\$0.00	\$0.00	\$29,420.00	100.00%	\$0.00	\$0.00	\$176.52
	Labor	\$18,032.00	\$18,032.00	\$0.00	\$0.00	\$18,032.00	100.00%	\$0.00	\$0.00	\$108.19
	Phase 2 - Area J									
	Material	\$6,178.00	\$6,178.00	\$0.00	\$0.00	\$6,178.00	100.00%	\$0.00	\$0.00	\$37.07
	Labor	\$3,786.00	\$3,786.00	\$0.00	\$0.00	\$3,786.00	100.00%	\$0.00	\$0.00	\$22.72
	Phase 3 - Area A, B, C									
	Material	\$8,055.00	\$8,055.00	\$0.00	\$0.00	\$8,055.00	100.00%	\$0.00	\$0.00	\$48.33
	Labor	\$4,937.00	\$4,937.00	\$0.00	\$0.00	\$4,937.00	100.00%	\$0.00	\$0.00	\$29.62
	Phase 3A - Area E									
	Material	\$3,408.00	\$3,408.00	\$0.00	\$0.00	\$3,408.00	100.00%	\$0.00	\$0.00	\$20.45
	Labor	\$2,089.00	\$2,089.00	\$0.00	\$0.00	\$2,089.00	100.00%	\$0.00	\$0.00	\$12.53
	Phase 4 - Area I									
	Material	\$14,307.00	\$14,307.00	\$0.00	\$0.00	\$14,307.00	100.00%	\$0.00	\$0.00	\$85.84
	Labor	\$8,768.00	\$8,768.00	\$0.00	\$0.00	\$8,768.00	100.00%	\$0.00	\$0.00	\$52.61
	Sealed Concrete	\$9,067.00	\$9,067.00	\$0.00	\$0.00	\$9,067.00	100.00%	\$0.00	\$0.00	\$54.40
		<b>\$108,047.00</b>	<b>\$108,047.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$108,047.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$648.28</b>
<b>09I</b>	<b>PAINTING</b>									
	Phase 1 - Area D, F, G									
	Interior Dry Fall Paint Labor	\$30,180.00	\$30,180.00	\$0.00	\$0.00	\$30,180.00	100.00%	\$0.00	\$0.00	\$181.08
	Interior Dry Fall Paint Material	\$28,328.00	\$28,328.00	\$0.00	\$0.00	\$28,328.00	100.00%	\$0.00	\$0.00	\$169.97
	Paint Drywall Labor	\$22,951.00	\$22,951.00	\$0.00	\$0.00	\$22,951.00	100.00%	\$0.00	\$0.00	\$137.71
	Paint CMU labor D,F,G	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$0.00	\$60.00
	Paint CMU material D,F,G	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$0.00	\$60.00
	Paint Drywall Material	\$22,416.00	\$22,416.00	\$0.00	\$0.00	\$22,416.00	100.00%	\$0.00	\$0.00	\$134.50
	Digital Wall Coverings Labor	\$19,295.00	\$19,295.00	\$0.00	\$0.00	\$19,295.00	100.00%	\$0.00	\$0.00	\$115.77
	Digital Wall Coverings Material	\$41,690.00	\$41,690.00	\$0.00	\$0.00	\$41,690.00	100.00%	\$0.00	\$0.00	\$250.14
	Projectable Dry Erase Labor	\$23,471.00	\$23,471.00	\$0.00	\$0.00	\$23,471.00	100.00%	\$0.00	\$0.00	\$140.83
	Projectable Dry Erase Material	\$28,101.00	\$28,101.00	\$0.00	\$0.00	\$28,101.00	100.00%	\$0.00	\$0.00	\$168.61
	Exposed Steel Paint Labor	\$23,145.00	\$23,145.00	\$0.00	\$0.00	\$23,145.00	100.00%	\$0.00	\$0.00	\$138.87
	Exposed Steel Paint Material	\$22,573.00	\$22,573.00	\$0.00	\$0.00	\$22,573.00	100.00%	\$0.00	\$0.00	\$135.44
	Phase 2 - Area J									
	Paint Metal Panels Labor	\$22,513.00	\$22,513.00	\$0.00	\$0.00	\$22,513.00	100.00%	\$0.00	\$0.00	\$135.08
	Paint Metal Panels Material	\$22,395.00	\$22,395.00	\$0.00	\$0.00	\$22,395.00	100.00%	\$0.00	\$0.00	\$134.37
	Interior Drywall and Dryfall Paint Labor	\$45,426.00	\$45,426.00	\$0.00	\$0.00	\$45,426.00	100.00%	\$0.00	\$0.00	\$272.56
	Interior Drywall and Dryfall Paint Material	\$37,166.00	\$37,166.00	\$0.00	\$0.00	\$37,166.00	100.00%	\$0.00	\$0.00	\$223.00
	Phase 3 - Area A, B, C									
	Drywall and Exposed Steel Paint Labor	\$26,464.00	\$26,464.00	\$0.00	\$0.00	\$26,464.00	100.00%	\$0.00	\$0.00	\$158.78

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Drywall and Exposed Steel Paint Material	\$25,289.00	\$25,289.00	\$0.00	\$0.00	\$25,289.00	100.00%	\$0.00	\$151.73
	Phase 3A - Area E								
	Interior Dryfall Paint Labor	\$17,520.00	\$17,520.00	\$0.00	\$0.00	\$17,520.00	100.00%	\$0.00	\$105.12
	Interior Dryfall Paint Material	\$16,156.00	\$16,156.00	\$0.00	\$0.00	\$16,156.00	100.00%	\$0.00	\$96.94
	Phase 4 - Area I								
	Paint and CMU Labor	\$19,955.00	\$19,955.00	\$0.00	\$0.00	\$19,955.00	100.00%	\$0.00	\$119.73
	Paint and CMU Material	\$28,145.00	\$28,145.00	\$0.00	\$0.00	\$28,145.00	100.00%	\$0.00	\$168.87
	Paint Metal Panels	\$20,114.00	\$20,114.00	\$0.00	\$0.00	\$20,114.00	100.00%	\$0.00	\$120.68
	Paint Metal Panels	\$18,275.00	\$18,275.00	\$0.00	\$0.00	\$18,275.00	100.00%	\$0.00	\$109.65
	Interior Dryfall Paint Labor	\$14,020.00	\$14,020.00	\$0.00	\$0.00	\$14,020.00	100.00%	\$0.00	\$84.12
	Interior Dryfall Paint Material	\$11,473.00	\$11,473.00	\$0.00	\$0.00	\$11,473.00	100.00%	\$0.00	\$68.84
	Phase 5 Area H								
	Paint CMU Labor	\$7,380.00	\$7,380.00	\$0.00	\$0.00	\$7,380.00	100.00%	\$0.00	\$44.28
	Paint CMU Material	\$14,220.00	\$14,220.00	\$0.00	\$0.00	\$14,220.00	100.00%	\$0.00	\$85.32
		<b>\$628,661.00</b>	<b>\$628,661.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$628,661.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$3,771.97</b>
<b>10A</b>	<b>MISCELLANEOUS SPECIALTIES</b>								
		\$12,602.00	\$12,602.00	\$0.00	\$0.00	\$12,602.00	100.00%	\$0.00	\$75.61
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$12,602.00</b>	<b>\$12,602.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,602.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$75.61</b>
<b>10C</b>	<b>SIGNAGE</b>								
	6" Dimensional Letters	\$910.00	\$910.00	\$0.00	\$0.00	\$910.00	100.00%	\$0.00	\$5.46
	8" Dimensional Letters	\$1,517.00	\$1,517.00	\$0.00	\$0.00	\$1,517.00	100.00%	\$0.00	\$9.10
	10" Dimensional Letters	\$1,820.00	\$1,820.00	\$0.00	\$0.00	\$1,820.00	100.00%	\$0.00	\$10.92
	12" Dimensional Letters	\$2,074.00	\$2,074.00	\$0.00	\$0.00	\$2,074.00	100.00%	\$0.00	\$12.44
	18" Dimensional Letters	\$2,520.00	\$2,520.00	\$0.00	\$0.00	\$2,520.00	100.00%	\$0.00	\$15.12
	24" Dimensional Letters	\$4,080.00	\$4,080.00	\$0.00	\$0.00	\$4,080.00	100.00%	\$0.00	\$24.48
	18" x 24" Dimensional Letters	\$897.00	\$897.00	\$0.00	\$0.00	\$897.00	100.00%	\$0.00	\$5.38
	Ext. Rm. ID Alt #4	\$45.00	\$45.00	\$0.00	\$0.00	\$45.00	100.00%	\$0.00	\$0.27
	Ext Restroom ID Alt #4	\$90.00	\$90.00	\$0.00	\$0.00	\$90.00	100.00%	\$0.00	\$0.54
	12" AJ Briesemeister	\$2,278.00	\$2,278.00	\$0.00	\$0.00	\$2,278.00	100.00%	\$0.00	\$13.67
	8" MIDDLE SCHOOL	\$1,008.00	\$1,008.00	\$0.00	\$0.00	\$1,008.00	100.00%	\$0.00	\$6.05
	24" ROOTED EXCELLENCE	\$3,072.00	\$3,072.00	\$0.00	\$0.00	\$3,072.00	100.00%	\$0.00	\$18.43
	18" IN	\$252.00	\$252.00	\$0.00	\$0.00	\$252.00	100.00%	\$0.00	\$1.51
	10" GO FORTH, GROWTH, LEAD	\$1,064.00	\$1,064.00	\$0.00	\$0.00	\$1,064.00	100.00%	\$0.00	\$6.38
	84" Dimensional Sign	\$6,100.00	\$6,100.00	\$0.00	\$0.00	\$6,100.00	100.00%	\$0.00	\$36.60
	18" Dimensional Sign	\$1,386.00	\$1,386.00	\$0.00	\$0.00	\$1,386.00	100.00%	\$0.00	\$8.32
	44" Dimensional Sign	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00	100.00%	\$0.00	\$111.00
	Phase 1 Room ID	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	100.00%	\$0.00	\$12.60
	Phase 1 Room ID Change Message	\$1,440.00	\$1,440.00	\$0.00	\$0.00	\$1,440.00	100.00%	\$0.00	\$8.64
	Phase 1 Restroom ID	\$420.00	\$420.00	\$0.00	\$0.00	\$420.00	100.00%	\$0.00	\$2.52
	Phase 1 Ext Room ID	\$90.00	\$90.00	\$0.00	\$0.00	\$90.00	100.00%	\$0.00	\$0.54
	Phase 1 Exit ID	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00	100.00%	\$0.00	\$0.48
	Phase 1 Backer for Glass Mounting	\$155.00	\$155.00	\$0.00	\$0.00	\$155.00	100.00%	\$0.00	\$0.93
	Phase 2 Room ID	\$882.00	\$882.00	\$0.00	\$0.00	\$882.00	100.00%	\$0.00	\$5.29
	Phase 2 Restroom ID	\$504.00	\$504.00	\$0.00	\$0.00	\$504.00	100.00%	\$0.00	\$3.02
	Phase 2 Exit ID	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00	100.00%	\$0.00	\$0.36
	Phase 2 Backer for Glass Mounting	\$5.00	\$5.00	\$0.00	\$0.00	\$5.00	100.00%	\$0.00	\$0.03
	Phase 3 Room ID	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	100.00%	\$0.00	\$12.60
	Phase 3 Room ID Change Message	\$1,440.00	\$1,440.00	\$0.00	\$0.00	\$1,440.00	100.00%	\$0.00	\$8.64
	Phase 3 Restroom ID	\$378.00	\$378.00	\$0.00	\$0.00	\$378.00	100.00%	\$0.00	\$2.27
	Phase 3 Conference ID	\$336.00	\$336.00	\$0.00	\$0.00	\$336.00	100.00%	\$0.00	\$2.02
	Phase 3 Exit ID	\$40.00	\$40.00	\$0.00	\$0.00	\$40.00	100.00%	\$0.00	\$0.24
	Phase 3 Backer for Glass Mounting	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	100.00%	\$0.00	\$1.50
	Phase 3A Room ID	\$672.00	\$672.00	\$0.00	\$0.00	\$672.00	100.00%	\$0.00	\$4.03
	Phase 3A Room ID Change Message	\$528.00	\$528.00	\$0.00	\$0.00	\$528.00	100.00%	\$0.00	\$3.17
	Phase 3A Restroom ID	\$210.00	\$210.00	\$0.00	\$0.00	\$210.00	100.00%	\$0.00	\$1.26
	Phase 3A Conference Room ID	\$30.00	\$30.00	\$0.00	\$0.00	\$30.00	100.00%	\$0.00	\$0.18

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Phase 4 Room ID	\$1,554.00	\$1,554.00	\$0.00	\$0.00	\$1,554.00	100.00%	\$0.00	\$0.00	\$9.32
	Phase 4 Room ID Change message	\$144.00	\$144.00	\$0.00	\$0.00	\$144.00	100.00%	\$0.00	\$0.00	\$0.86
	Phase 4 Restroom ID	\$126.00	\$126.00	\$0.00	\$0.00	\$126.00	100.00%	\$0.00	\$0.00	\$0.76
	Phase 4 Exit ID	\$20.00	\$20.00	\$0.00	\$0.00	\$20.00	100.00%	\$0.00	\$0.00	\$0.12
	Phase 5 Room ID	\$168.00	\$168.00	\$0.00	\$0.00	\$168.00	100.00%	\$0.00	\$0.00	\$1.01
	Added Sign - Room ID	\$420.00	\$420.00	\$0.00	\$0.00	\$420.00	100.00%	\$0.00	\$0.00	\$2.52
	Maximum Occupancy ID	\$630.00	\$630.00	\$0.00	\$0.00	\$630.00	100.00%	\$0.00	\$0.00	\$3.78
	Visitor ID	\$420.00	\$420.00	\$0.00	\$0.00	\$420.00	100.00%	\$0.00	\$0.00	\$2.52
	Marquee	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$27,500.00	100.00%	\$0.00	\$0.00	\$165.00
	Installation	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.00%	\$0.00	\$0.00	\$51.00
		<b>\$98,815.00</b>	<b>\$98,815.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$98,815.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$592.89</b>
<b>10D</b>	<b>DISPLAY CASES</b>									
		\$13,700.00	\$13,700.00	\$0.00	\$0.00	\$13,700.00	100.00%	\$0.00	\$0.00	\$82.20
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
		<b>\$13,700.00</b>	<b>\$13,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,700.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$82.20</b>
<b>10E</b>	<b>TOILET PARTITIONS &amp; ACCESSORIES</b>									
	<b>Toilet Partitions</b>									
	Phase 1: Segment D, F, G, H									
	Materials	\$17,685.30	\$17,685.30	\$0.00	\$0.00	\$17,685.30	100.00%	\$0.00	\$0.00	\$106.11
	Installation	\$4,140.00	\$4,140.00	\$0.00	\$0.00	\$4,140.00	100.00%	\$0.00	\$0.00	\$24.84
	Phase 2: Segment J									
	Materials	\$4,556.00	\$4,556.00	\$0.00	\$0.00	\$4,556.00	100.00%	\$0.00	\$0.00	\$27.34
	Installation	\$899.50	\$899.50	\$0.00	\$0.00	\$899.50	100.00%	\$0.00	\$0.00	\$5.40
	Phase 3a: Segment E									
	Materials	\$1,822.20	\$1,822.20	\$0.00	\$0.00	\$1,822.20	100.00%	\$0.00	\$0.00	\$10.93
	Installation	\$360.00	\$360.00	\$0.00	\$0.00	\$360.00	100.00%	\$0.00	\$0.00	\$2.16
	Phase 4: Segment I									
	Materials	\$3,037.00	\$3,037.00	\$0.00	\$0.00	\$3,037.00	100.00%	\$0.00	\$0.00	\$18.22
	Installation	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.00%	\$0.00	\$0.00	\$3.60
	<b>Toilet Accessories</b>									
	Phase 1: Segment D, F, G, H									
	Materials	\$4,017.00	\$4,017.00	\$0.00	\$0.00	\$4,017.00	100.00%	\$0.00	\$0.00	\$24.10
	Installation	\$1,027.00	\$1,027.00	\$0.00	\$0.00	\$1,027.00	100.00%	\$0.00	\$0.00	\$6.16
	Phase 2: Segment J									
	Materials	\$5,716.50	\$5,716.50	\$0.00	\$0.00	\$5,716.50	100.00%	\$0.00	\$0.00	\$34.30
	Installation	\$1,461.50	\$1,461.50	\$0.00	\$0.00	\$1,461.50	100.00%	\$0.00	\$0.00	\$8.77
	Phase 3: Segment A, B, C									
	Materials	\$2,935.50	\$2,935.50	\$0.00	\$0.00	\$2,935.50	100.00%	\$0.00	\$0.00	\$17.61
	Installation	\$750.50	\$750.50	\$0.00	\$0.00	\$750.50	100.00%	\$0.00	\$0.00	\$4.50
	Phase 3a: Segment E									
	Materials	\$1,854.00	\$1,854.00	\$0.00	\$0.00	\$1,854.00	100.00%	\$0.00	\$0.00	\$11.12
	Installation	\$474.00	\$474.00	\$0.00	\$0.00	\$474.00	100.00%	\$0.00	\$0.00	\$2.84
	Phase 4: Segment I									
	Materials	\$927.00	\$927.00	\$0.00	\$0.00	\$927.00	100.00%	\$0.00	\$0.00	\$5.56
	Installation	\$237.00	\$237.00	\$0.00	\$0.00	\$237.00	100.00%	\$0.00	\$0.00	\$1.42
		<b>\$52,500.00</b>	<b>\$52,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$52,500.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$315.00</b>
<b>10F</b>	<b>CUBICLE CURTAINS &amp; TRACK</b>									
		\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	\$0.00	\$0.00	\$12.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
		<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.00</b>
<b>10G</b>	<b>WIRE MESH PARTITIONS</b>									
	Phase 2: Segment J									
	Materials	\$3,982.50	\$3,982.50	\$0.00	\$0.00	\$3,982.50	100.00%	\$0.00	\$0.00	\$23.90
	Installation	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%	\$0.00	\$0.00	\$4.50
	Phase 4: Segment I									
	Materials	\$3,982.50	\$3,982.50	\$0.00	\$0.00	\$3,982.50	100.00%	\$0.00	\$0.00	\$23.90

**CONTINUATION SHEET** **SUMMARY SHEET** **AIA DOCUMENT G703**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Installation	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%	\$0.00	\$4.50
		<b>\$9,465.00</b>	<b>\$9,465.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,465.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$56.79</b>
<b>10H</b>	<b>WALL &amp; CORNER GUARDS</b>								
		\$7,520.00	\$7,520.00	\$0.00	\$0.00	\$7,520.00	100.00%	\$0.00	\$45.12
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$7,520.00</b>	<b>\$7,520.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,520.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$45.12</b>
<b>10I</b>	<b>FIRE EXTINGUISHERS &amp; CABINETS</b>								
	Phase 1: Segment D, F, G, H								
	Materials	\$3,315.00	\$3,315.00	\$0.00	\$0.00	\$3,315.00	100.00%	\$0.00	\$19.89
	Installation	\$448.50	\$448.50	\$0.00	\$0.00	\$448.50	100.00%	\$0.00	\$2.69
	Phase 2: Segment J								
	Materials	\$1,275.00	\$1,275.00	\$0.00	\$0.00	\$1,275.00	100.00%	\$0.00	\$7.65
	Installation	\$172.50	\$172.50	\$0.00	\$0.00	\$172.50	100.00%	\$0.00	\$1.04
	Phase 3: Segment A, B, C								
	Materials	\$2,550.00	\$2,550.00	\$0.00	\$0.00	\$2,550.00	100.00%	\$0.00	\$15.30
	Installation	\$345.00	\$345.00	\$0.00	\$0.00	\$345.00	100.00%	\$0.00	\$2.07
	Phase 3a: Segment E								
	Materials	\$595.00	\$595.00	\$0.00	\$0.00	\$595.00	100.00%	\$0.00	\$3.57
	Installation	\$80.50	\$80.50	\$0.00	\$0.00	\$80.50	100.00%	\$0.00	\$0.48
	Phase 4: Segment I								
	Materials	\$765.00	\$765.00	\$0.00	\$0.00	\$765.00	100.00%	\$0.00	\$4.59
	Installation	\$103.50	\$103.50	\$0.00	\$0.00	\$103.50	100.00%	\$0.00	\$0.62
		<b>\$9,650.00</b>	<b>\$9,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,650.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$57.90</b>
<b>10J</b>	<b>LOCKERS</b>								
	Phase 1: Segment D, F, G, H								
	Materials	\$87,013.00	\$87,013.00	\$0.00	\$0.00	\$87,013.00	100.00%	\$0.00	\$522.08
	Installation	\$21,753.00	\$21,753.00	\$0.00	\$0.00	\$21,753.00	100.00%	\$0.00	\$130.52
	Phase 2: Segment J								
	Materials	\$3,997.00	\$3,997.00	\$0.00	\$0.00	\$3,997.00	100.00%	\$0.00	\$23.98
	Installation	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$6.00
	Phase 3: Segment A, B, C								
	Materials	\$1,230.00	\$1,230.00	\$0.00	\$0.00	\$1,230.00	100.00%	\$0.00	\$7.38
	Installation	\$307.00	\$307.00	\$0.00	\$0.00	\$307.00	100.00%	\$0.00	\$1.84
		<b>\$115,300.00</b>	<b>\$115,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,300.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$691.80</b>
<b>10K</b>	<b>CANOPIES</b>								
	Submittals	\$8,068.00	\$8,068.00	\$0.00	\$0.00	\$8,068.00	100.00%	\$0.00	\$48.41
	Segment H Canopy								
	Stock Material	\$31,912.80	\$31,912.80	\$0.00	\$0.00	\$31,912.80	100.00%	\$0.00	\$191.48
	Fabrication - Labor	\$6,955.20	\$6,955.20	\$0.00	\$0.00	\$6,955.20	100.00%	\$0.00	\$41.73
	Labor/Installation - Labor	\$27,820.80	\$27,820.80	\$0.00	\$0.00	\$27,820.80	100.00%	\$0.00	\$166.92
	Segment E Canopy								
	Stock Material	\$13,290.60	\$13,290.60	\$0.00	\$0.00	\$13,290.60	100.00%	\$0.00	\$79.74
	Fabrication - Labor	\$2,345.40	\$2,345.40	\$0.00	\$0.00	\$2,345.40	100.00%	\$0.00	\$14.07
	Labor/Installation - Labor	\$9,381.60	\$9,381.60	\$0.00	\$0.00	\$9,381.60	100.00%	\$0.00	\$56.29
	Segment A Canopy								
	Stock Material	\$40,163.60	\$40,163.60	\$0.00	\$0.00	\$40,163.60	100.00%	\$0.00	\$240.98
	Fabrication - Labor	\$8,852.40	\$8,852.40	\$0.00	\$0.00	\$8,852.40	100.00%	\$0.00	\$53.11
	Labor/Installation - Labor	\$33,709.60	\$33,709.60	\$0.00	\$0.00	\$33,709.60	100.00%	\$0.00	\$202.26
		<b>\$182,500.00</b>	<b>\$182,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$182,500.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,095.00</b>
<b>10L</b>	<b>FLAG POLES</b>								
	Flag poles - Material	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$15.00
	Flag Poles - Installation	\$1,620.00	\$1,620.00	\$0.00	\$0.00	\$1,620.00	100.00%	\$0.00	\$9.72
		<b>\$4,120.00</b>	<b>\$4,120.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,120.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$24.72</b>
<b>11A</b>	<b>KNOX BOX</b>								<b>104</b>
		\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$2,600.00	100.00%	\$0.00	\$15.60

**CONTINUATION SHEET**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$2,600.00</b>	<b>\$2,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,600.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$15.60</b>
<b>11B</b>	<b>APPLIANCES</b>								
		\$350.00	\$350.00	\$0.00	\$0.00	\$350.00	100.00%	\$0.00	\$2.10
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$350.00</b>	<b>\$350.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$350.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$2.10</b>
<b>11C</b>	<b>FOODSERVICE EQUIPMENT</b>								
	Air Cutain	\$1,735.00	\$1,735.00	\$0.00	\$0.00	\$1,735.00	100.00%	\$0.00	\$10.41
	Walk-in Cooler/Freezer	\$43,052.00	\$43,052.00	\$0.00	\$0.00	\$43,052.00	100.00%	\$0.00	\$258.31
	Refrigeration system	\$18,967.00	\$18,967.00	\$0.00	\$0.00	\$18,967.00	100.00%	\$0.00	\$113.80
	Cold storage shelving	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.00%	\$0.00	\$28.80
	Dunnage Rack	\$780.00	\$780.00	\$0.00	\$0.00	\$780.00	100.00%	\$0.00	\$4.68
	Dry storage shelving	\$2,232.00	\$2,232.00	\$0.00	\$0.00	\$2,232.00	100.00%	\$0.00	\$13.39
	Can Rack	\$4,756.00	\$4,756.00	\$0.00	\$0.00	\$4,756.00	100.00%	\$0.00	\$28.54
	Nugget Ice Maker	\$7,729.00	\$7,729.00	\$0.00	\$0.00	\$7,729.00	100.00%	\$0.00	\$46.37
	Swirl Hose & Fittings	\$134.00	\$134.00	\$0.00	\$0.00	\$134.00	100.00%	\$0.00	\$0.80
	Chemical Shelf	\$304.00	\$304.00	\$0.00	\$0.00	\$304.00	100.00%	\$0.00	\$1.82
	Sing, Two compartment	\$4,600.00	\$4,600.00	\$0.00	\$0.00	\$4,600.00	100.00%	\$0.00	\$27.60
	Wall/Splash mount faucet	\$287.00	\$287.00	\$0.00	\$0.00	\$287.00	100.00%	\$0.00	\$1.72
	drain, lever/twist waste	\$330.00	\$330.00	\$0.00	\$0.00	\$330.00	100.00%	\$0.00	\$1.98
	cutting board	\$300.00	\$300.00	\$0.00	\$0.00	\$300.00	100.00%	\$0.00	\$1.80
	Can Opener	\$421.00	\$421.00	\$0.00	\$0.00	\$421.00	100.00%	\$0.00	\$2.53
	Bussing utility cart	\$1,894.00	\$1,894.00	\$0.00	\$0.00	\$1,894.00	100.00%	\$0.00	\$11.36
	Worktable	\$3,043.00	\$3,043.00	\$0.00	\$0.00	\$3,043.00	100.00%	\$0.00	\$18.26
	Planetary Mixer	\$5,517.00	\$5,517.00	\$0.00	\$0.00	\$5,517.00	100.00%	\$0.00	\$33.10
	Equipment Stand	\$1,020.00	\$1,020.00	\$0.00	\$0.00	\$1,020.00	100.00%	\$0.00	\$6.12
	Worktable with sink	\$3,065.00	\$3,065.00	\$0.00	\$0.00	\$3,065.00	100.00%	\$0.00	\$18.39
	deck mount faucet	\$127.00	\$127.00	\$0.00	\$0.00	\$127.00	100.00%	\$0.00	\$0.76
	drain, lever/twist waste	\$155.00	\$155.00	\$0.00	\$0.00	\$155.00	100.00%	\$0.00	\$0.93
	food slicer, electric	\$8,387.00	\$8,387.00	\$0.00	\$0.00	\$8,387.00	100.00%	\$0.00	\$50.32
	equipment stand-mixer	\$549.00	\$549.00	\$0.00	\$0.00	\$549.00	100.00%	\$0.00	\$3.29
	bussing utility cart	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$24.00
	worktable	\$1,140.00	\$1,140.00	\$0.00	\$0.00	\$1,140.00	100.00%	\$0.00	\$6.84
	universal pan rack	\$2,730.00	\$2,730.00	\$0.00	\$0.00	\$2,730.00	100.00%	\$0.00	\$16.38
	cabinet, cook/hold/oven	\$11,157.00	\$11,157.00	\$0.00	\$0.00	\$11,157.00	100.00%	\$0.00	\$66.94
	worktable with sink	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$27.00
	deck mount faucet	\$127.00	\$127.00	\$0.00	\$0.00	\$127.00	100.00%	\$0.00	\$0.76
	drain, lever/twist waste	\$155.00	\$155.00	\$0.00	\$0.00	\$155.00	100.00%	\$0.00	\$0.93
	fire suppression system	\$8,506.00	\$8,506.00	\$0.00	\$0.00	\$8,506.00	100.00%	\$0.00	\$51.04
	exhaust hood	\$7,124.00	\$7,124.00	\$0.00	\$0.00	\$7,124.00	100.00%	\$0.00	\$42.74
	exhaust hood	\$10,700.00	\$10,700.00	\$0.00	\$0.00	\$10,700.00	100.00%	\$0.00	\$64.20
	convection oven	\$13,289.00	\$13,289.00	\$0.00	\$0.00	\$13,289.00	100.00%	\$0.00	\$79.73
	blue hose gas kit	\$566.00	\$566.00	\$0.00	\$0.00	\$566.00	100.00%	\$0.00	\$3.40
	convection steamer	\$16,751.00	\$16,751.00	\$0.00	\$0.00	\$16,751.00	100.00%	\$0.00	\$100.51
	blue hose gas kit	\$470.00	\$470.00	\$0.00	\$0.00	\$470.00	100.00%	\$0.00	\$2.82
	HI PSI Water connectors	\$402.00	\$402.00	\$0.00	\$0.00	\$402.00	100.00%	\$0.00	\$2.41
	tilting skillet brazing pan	\$18,950.00	\$18,950.00	\$0.00	\$0.00	\$18,950.00	100.00%	\$0.00	\$113.70
	blue hose gas kit	\$283.00	\$283.00	\$0.00	\$0.00	\$283.00	100.00%	\$0.00	\$1.70
	trench liner with grate	\$1,025.00	\$1,025.00	\$0.00	\$0.00	\$1,025.00	100.00%	\$0.00	\$6.15
	mobile worktable	\$5,661.00	\$5,661.00	\$0.00	\$0.00	\$5,661.00	100.00%	\$0.00	\$33.97
	combi oven, gas	\$68,645.00	\$68,645.00	\$0.00	\$0.00	\$68,645.00	100.00%	\$0.00	\$411.87
	combi oven connector	\$1,920.00	\$1,920.00	\$0.00	\$0.00	\$1,920.00	100.00%	\$0.00	\$11.52
	blue hose gas kit	\$1,128.00	\$1,128.00	\$0.00	\$0.00	\$1,128.00	100.00%	\$0.00	\$6.77
	pass-thru heated cabinet	\$40,592.00	\$40,592.00	\$0.00	\$0.00	\$40,592.00	100.00%	\$0.00	\$245.35

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	pass-thru refrigerator	\$46,304.00	\$46,304.00	\$0.00	\$0.00	\$46,304.00	100.00%	\$0.00	\$0.00	\$277.82
	reach-in refrigerator	\$9,935.00	\$9,935.00	\$0.00	\$0.00	\$9,935.00	100.00%	\$0.00	\$0.00	\$59.61
	servicing lines	\$229,474.00	\$229,474.00	\$0.00	\$0.00	\$229,474.00	100.00%	\$0.00	\$0.00	\$1,376.84
	open display merchandiser	\$44,960.00	\$44,960.00	\$0.00	\$0.00	\$44,960.00	100.00%	\$0.00	\$0.00	\$269.76
	decorative lamp	\$1,511.00	\$1,511.00	\$0.00	\$0.00	\$1,511.00	100.00%	\$0.00	\$0.00	\$9.07
	mobile ice cream dispenser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	POS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	hand rails	\$6,216.00	\$6,216.00	\$0.00	\$0.00	\$6,216.00	100.00%	\$0.00	\$0.00	\$37.30
	menu boards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	sink, three compartment	\$6,425.00	\$6,425.00	\$0.00	\$0.00	\$6,425.00	100.00%	\$0.00	\$0.00	\$38.55
	Wall/Splash mount faucet	\$574.00	\$574.00	\$0.00	\$0.00	\$574.00	100.00%	\$0.00	\$0.00	\$3.44
	drain, lever/twist waste	\$495.00	\$495.00	\$0.00	\$0.00	\$495.00	100.00%	\$0.00	\$0.00	\$2.97
	hose bibs	\$258.00	\$258.00	\$0.00	\$0.00	\$258.00	100.00%	\$0.00	\$0.00	\$1.55
	dishwasher, conveyor type	\$36,228.00	\$36,228.00	\$0.00	\$0.00	\$36,228.00	100.00%	\$0.00	\$0.00	\$217.37
	duct riser	\$700.00	\$700.00	\$0.00	\$0.00	\$700.00	100.00%	\$0.00	\$0.00	\$4.20
	dishtables	\$3,980.00	\$3,980.00	\$0.00	\$0.00	\$3,980.00	100.00%	\$0.00	\$0.00	\$23.88
	pre-rinse faucet assembly	\$458.00	\$458.00	\$0.00	\$0.00	\$458.00	100.00%	\$0.00	\$0.00	\$2.75
	drain, lever/twist waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	mobile utensil shelf	\$3,036.00	\$3,036.00	\$0.00	\$0.00	\$3,036.00	100.00%	\$0.00	\$0.00	\$18.22
	hand sink	\$4,944.00	\$4,944.00	\$0.00	\$0.00	\$4,944.00	100.00%	\$0.00	\$0.00	\$29.66
	video monitor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	range, 36", 6 open burners	\$3,014.00	\$3,014.00	\$0.00	\$0.00	\$3,014.00	100.00%	\$0.00	\$0.00	\$18.08
	blue hose gas kit	\$288.00	\$288.00	\$0.00	\$0.00	\$288.00	100.00%	\$0.00	\$0.00	\$1.73
	mobile chip rack	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	\$0.00
	conveyor oven, electric	\$6,228.00	\$6,228.00	\$0.00	\$0.00	\$6,228.00	100.00%	\$0.00	\$0.00	\$37.37
	stainless steel pass thru	\$3,255.00	\$3,255.00	\$0.00	\$0.00	\$3,255.00	100.00%	\$0.00	\$0.00	\$19.53
	stainless steel pass thru	\$5,125.00	\$5,125.00	\$0.00	\$0.00	\$5,125.00	100.00%	\$0.00	\$0.00	\$30.75
	Installation	\$32,524.00	\$32,524.00	\$0.00	\$0.00	\$32,524.00	100.00%	\$0.00	\$0.00	\$195.14
		<b>\$779,937.00</b>	<b>\$779,937.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$779,937.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,679.62</b>
<b>11D</b>	<b>THRU-WALL BOOK DEPOSITORY</b>									
	Materials	\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	100.00%	\$0.00	\$0.00	\$10.50
	Installation	\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	100.00%	\$0.00	\$0.00	\$1.50
		<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12.00</b>
<b>11E</b>	<b>KILN HOOD</b>									
	Kiln Hood - Materials	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$0.00	\$60.00
	Kiln Hood - Labor	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%	\$0.00	\$0.00	\$48.00
		<b>\$18,000.00</b>	<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$108.00</b>
<b>11F</b>	<b>THEATRICAL EQUIPMENT</b>									
	Theatrical Equipment									
	Engineering and Submittals	\$16,406.00	\$16,406.00	\$0.00	\$0.00	\$16,406.00	100.00%	\$0.00	\$0.00	\$98.44
	Project Management	\$10,784.00	\$10,784.00	\$0.00	\$0.00	\$10,784.00	100.00%	\$0.00	\$0.00	\$64.70
	Insurance Bonds and Permits	\$6,555.00	\$6,555.00	\$0.00	\$0.00	\$6,555.00	100.00%	\$0.00	\$0.00	\$39.33
	Mobilization	\$22,572.00	\$22,572.00	\$0.00	\$0.00	\$22,572.00	100.00%	\$0.00	\$0.00	\$135.43
	Lighting Fixture - Materials	\$17,485.00	\$17,485.00	\$0.00	\$0.00	\$17,485.00	100.00%	\$0.00	\$0.00	\$104.91
	Lighting Fixture - Installation	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	100.00%	\$0.00	\$0.00	\$7.20
	Lighting Controls - Material	\$137,105.00	\$137,105.00	\$0.00	\$0.00	\$137,105.00	100.00%	\$0.00	\$0.00	\$822.63
	Lighting Control - Installation	\$8,995.00	\$8,995.00	\$0.00	\$0.00	\$8,995.00	100.00%	\$0.00	\$0.00	\$53.97
	Rigging - Materials	\$72,789.00	\$72,789.00	\$0.00	\$0.00	\$72,789.00	100.00%	\$0.00	\$0.00	\$436.73
	Rigging - Installation	\$15,591.00	\$15,591.00	\$0.00	\$0.00	\$15,591.00	100.00%	\$0.00	\$0.00	\$93.55
	Pipe Grid and Wire Tension - Material	\$5,366.00	\$5,366.00	\$0.00	\$0.00	\$5,366.00	100.00%	\$0.00	\$0.00	\$32.20
	Pipe Grid and Wire Tension - Installation	\$23,985.00	\$23,985.00	\$0.00	\$0.00	\$23,985.00	100.00%	\$0.00	\$0.00	\$143.91
	Curtain and Track - Material	\$14,215.00	\$14,215.00	\$0.00	\$0.00	\$14,215.00	100.00%	\$0.00	\$0.00	\$85.29
	Curtain and Track - Installation	\$12,592.00	\$12,592.00	\$0.00	\$0.00	\$12,592.00	100.00%	\$0.00	\$0.00	\$75.55
	Rental Equipment	\$4,664.00	\$4,664.00	\$0.00	\$0.00	\$4,664.00	100.00%	\$0.00	\$0.00	\$27.98
	Musical Storage Boxes	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	100.00%	\$0.00	\$0.00	\$540.00
	Sound Isolation Rooms									\$106

**CONTINUATION SHEET**

**SUMMARY SHEET**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Engineering and Submittals	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$30.00
	Sound Iso Rooms - Materials	\$49,475.00	\$49,475.00	\$0.00	\$0.00	\$49,475.00	100.00%	\$0.00	\$296.85
	In House Labor	\$19,816.00	\$19,816.00	\$0.00	\$0.00	\$19,816.00	100.00%	\$0.00	\$118.90
	Installation - Labor	\$20,065.00	\$20,065.00	\$0.00	\$0.00	\$20,065.00	100.00%	\$0.00	\$120.39
		<b>\$554,660.00</b>	<b>\$554,660.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$554,660.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$3,327.96</b>
<b>11G</b>	<b>AED</b>								
	AED	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.00%	\$0.00	\$28.80
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$4,800.00</b>	<b>\$4,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,800.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$28.80</b>
<b>12A</b>	<b>WINDOW TREATMENTS</b>		<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>			
		\$28,975.00	\$28,975.00	\$0.00	\$0.00	\$28,975.00	100.00%	\$0.00	\$173.85
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
		<b>\$28,975.00</b>	<b>\$28,975.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,975.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$173.85</b>
<b>12B</b>	<b>CASEWORK</b>								
	Submittals	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$45.00
	Phase 1 - Area D, F, G, H								
	Casework - Material	\$23,094.00	\$23,094.00	\$0.00	\$0.00	\$23,094.00	100.00%	\$0.00	\$138.56
	Casework - Labor	\$9,380.00	\$9,380.00	\$0.00	\$0.00	\$9,380.00	100.00%	\$0.00	\$56.28
	Solid Surface - Material	\$5,006.00	\$5,006.00	\$0.00	\$0.00	\$5,006.00	100.00%	\$0.00	\$30.04
	Solid Surface - Labor	\$2,720.00	\$2,720.00	\$0.00	\$0.00	\$2,720.00	100.00%	\$0.00	\$16.32
	Phase 2 - Area J								
	Casework - Material	\$16,396.00	\$16,396.00	\$0.00	\$0.00	\$16,396.00	100.00%	\$0.00	\$98.38
	Casework - Labor	\$8,097.00	\$8,097.00	\$0.00	\$0.00	\$8,097.00	100.00%	\$0.00	\$48.58
	Solid Surface - Material	\$1,132.00	\$1,132.00	\$0.00	\$0.00	\$1,132.00	100.00%	\$0.00	\$6.79
	Solid Surface - Labor	\$480.00	\$480.00	\$0.00	\$0.00	\$480.00	100.00%	\$0.00	\$2.88
	Phase 3 - Area A, B, C								
	Casework - Material	\$67,120.00	\$67,120.00	\$0.00	\$0.00	\$67,120.00	100.00%	\$0.00	\$402.72
	Casework - Labor	\$13,040.00	\$13,040.00	\$0.00	\$0.00	\$13,040.00	100.00%	\$0.00	\$78.24
	Solid Surface - Material	\$30,230.00	\$30,230.00	\$0.00	\$0.00	\$30,230.00	100.00%	\$0.00	\$181.38
	Solid Surface - Labor	\$13,080.00	\$13,080.00	\$0.00	\$0.00	\$13,080.00	100.00%	\$0.00	\$78.48
	Phase 3a - Area E								
	Casework - Material	\$12,610.00	\$12,610.00	\$0.00	\$0.00	\$12,610.00	100.00%	\$0.00	\$75.66
	Casework - Labor	\$3,130.00	\$3,130.00	\$0.00	\$0.00	\$3,130.00	100.00%	\$0.00	\$18.78
	Solid Surface - Material	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$1,900.00	100.00%	\$0.00	\$11.40
	Solid Surface - Labor	\$820.00	\$820.00	\$0.00	\$0.00	\$820.00	100.00%	\$0.00	\$4.92
	Phase 4 - Area I								
	Casework - Material	\$23,180.00	\$23,180.00	\$0.00	\$0.00	\$23,180.00	100.00%	\$0.00	\$139.08
	Casework - Labor	\$8,070.00	\$8,070.00	\$0.00	\$0.00	\$8,070.00	100.00%	\$0.00	\$48.42
	Solid Surface - Material	\$2,790.00	\$2,790.00	\$0.00	\$0.00	\$2,790.00	100.00%	\$0.00	\$16.74
	Solid Surface - Labor	\$1,210.00	\$1,210.00	\$0.00	\$0.00	\$1,210.00	100.00%	\$0.00	\$7.26
		<b>\$250,985.00</b>	<b>\$250,985.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$250,985.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,505.91</b>
<b>12C</b>	<b>LAB CASEWORK</b>								
	Submittals	\$2,778.00	\$2,778.00	\$0.00	\$0.00	\$2,778.00	100.00%	\$0.00	\$16.67
	Phase 1 - Segments D and F								
	Segment D								
	Fume Hoods - Materials	\$13,465.00	\$13,465.00	\$0.00	\$0.00	\$13,465.00	100.00%	\$0.00	\$80.79
	Fume Hoods - Labor	\$1,653.50	\$1,653.50	\$0.00	\$0.00	\$1,653.50	100.00%	\$0.00	\$9.92
	Casework - Materials	\$76,923.00	\$76,923.00	\$0.00	\$0.00	\$76,923.00	100.00%	\$0.00	\$461.54
	Casework - Labor	\$20,238.00	\$20,238.00	\$0.00	\$0.00	\$20,238.00	100.00%	\$0.00	\$121.43
	Segment F								
	Fume Hoods - Materials	\$13,465.00	\$13,465.00	\$0.00	\$0.00	\$13,465.00	100.00%	\$0.00	\$80.79
	Fume Hoods - Labor	\$1,653.50	\$1,653.50	\$0.00	\$0.00	\$1,653.50	100.00%	\$0.00	\$9.92
	Casework - Materials	\$76,923.00	\$76,923.00	\$0.00	\$0.00	\$76,923.00	100.00%	\$0.00	\$461.54
	Casework - Labor	\$20,238.00	\$20,238.00	\$0.00	\$0.00	\$20,238.00	100.00%	\$0.00	\$121.43

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			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH	(C - G)	
	Phase 3 - Segment C									
	Fume Hoods - Materials	\$9,927.00	\$9,927.00	\$0.00	\$0.00	\$9,927.00	100.00%	\$0.00	\$0.00	\$59.56
	Fume Hoods - Labor	\$1,190.00	\$1,190.00	\$0.00	\$0.00	\$1,190.00	100.00%	\$0.00	\$0.00	\$7.14
	Casework - Materials	\$81,592.00	\$81,592.00	\$0.00	\$0.00	\$81,592.00	100.00%	\$0.00	\$0.00	\$489.55
	Casework - Labor	\$19,184.00	\$19,184.00	\$0.00	\$0.00	\$19,184.00	100.00%	\$0.00	\$0.00	\$115.10
		<b>\$339,230.00</b>	<b>\$339,230.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$339,230.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,035.38</b>
<b>12E</b>	<b>BIKE RACKS</b>									
	Bike Racks - Material	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$0.00	\$6.00
	Bike Racks - Installation - Labor	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.00%	\$0.00	\$0.00	\$3.60
		<b>\$1,600.00</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9.60</b>
<b>21A</b>	<b>FIRE SPRINKLERS</b>									
	Design	\$8,820.00	\$8,820.00	\$0.00	\$0.00	\$8,820.00	100.00%	\$0.00	\$0.00	\$52.92
	Phase 1 - Area D, F, G, H									
	Material	\$32,472.00	\$32,472.00	\$0.00	\$0.00	\$32,472.00	100.00%	\$0.00	\$0.00	\$194.83
	Fabrication	\$3,420.00	\$3,420.00	\$0.00	\$0.00	\$3,420.00	100.00%	\$0.00	\$0.00	\$20.52
	Labor	\$25,919.00	\$25,919.00	\$0.00	\$0.00	\$25,919.00	100.00%	\$0.00	\$0.00	\$155.51
	Phase 2 - Area J									
	Material	\$20,667.00	\$20,667.00	\$0.00	\$0.00	\$20,667.00	100.00%	\$0.00	\$0.00	\$124.00
	Fabrication	\$3,408.00	\$3,408.00	\$0.00	\$0.00	\$3,408.00	100.00%	\$0.00	\$0.00	\$20.45
	Labor	\$24,814.00	\$24,814.00	\$0.00	\$0.00	\$24,814.00	100.00%	\$0.00	\$0.00	\$148.88
	Phase 3 - Area A, B, C									
	Material	\$20,886.00	\$20,886.00	\$0.00	\$0.00	\$20,886.00	100.00%	\$0.00	\$0.00	\$125.32
	Fabrication	\$3,432.00	\$3,432.00	\$0.00	\$0.00	\$3,432.00	100.00%	\$0.00	\$0.00	\$20.59
	Labor	\$24,944.00	\$24,944.00	\$0.00	\$0.00	\$24,944.00	100.00%	\$0.00	\$0.00	\$149.66
	Phase 3a - Area E									
	Material	\$10,662.00	\$10,662.00	\$0.00	\$0.00	\$10,662.00	100.00%	\$0.00	\$0.00	\$63.97
	Fabrication	\$1,118.00	\$1,118.00	\$0.00	\$0.00	\$1,118.00	100.00%	\$0.00	\$0.00	\$6.71
	Labor	\$6,620.00	\$6,620.00	\$0.00	\$0.00	\$6,620.00	100.00%	\$0.00	\$0.00	\$39.72
	Phase 5 - Area I									
	Material	\$11,405.00	\$11,405.00	\$0.00	\$0.00	\$11,405.00	100.00%	\$0.00	\$0.00	\$68.43
	Fabrication	\$2,050.00	\$2,050.00	\$0.00	\$0.00	\$2,050.00	100.00%	\$0.00	\$0.00	\$12.30
	Labor	\$7,850.00	\$7,850.00	\$0.00	\$0.00	\$7,850.00	100.00%	\$0.00	\$0.00	\$47.10
	Test/Trim	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.00%	\$0.00	\$0.00	\$12.00
		<b>\$210,487.00</b>	<b>\$210,487.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$210,487.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,262.92</b>
<b>22A</b>	<b>PLUMBING</b>									
	Phase 1 - Area D, F, G, H									
	Demo-Labor	\$100,548.00	\$100,548.00	\$0.00	\$0.00	\$100,548.00	100.00%	\$0.00	\$0.00	\$603.29
	Sanitary U/G Labor-Labor	\$102,263.00	\$102,263.00	\$0.00	\$0.00	\$102,263.00	100.00%	\$0.00	\$0.00	\$613.58
	Sanitary U/G Materials-Material	\$163,277.00	\$163,277.00	\$0.00	\$0.00	\$163,277.00	100.00%	\$0.00	\$0.00	\$979.66
	PLBG Phase 1 Acid Waste U/G Labor-Labor	\$25,596.00	\$25,596.00	\$0.00	\$0.00	\$25,596.00	100.00%	\$0.00	\$0.00	\$153.58
	PLBG Phase 1 Acid Waste U/G Materials-Material	\$176,128.00	\$176,128.00	\$0.00	\$0.00	\$176,128.00	100.00%	\$0.00	\$0.00	\$1,056.77
	PLBG Phase 1 Storm Drain U/G Labor -Labor	\$32,243.00	\$32,243.00	\$0.00	\$0.00	\$32,243.00	100.00%	\$0.00	\$0.00	\$193.46
	PLBG Phase 1 Storm Drain U/G Materials-Material	\$54,106.00	\$54,106.00	\$0.00	\$0.00	\$54,106.00	100.00%	\$0.00	\$0.00	\$324.64
	PLBG Phase 1 Sanitary A/G Labor-Labor	\$50,368.00	\$50,368.00	\$0.00	\$0.00	\$50,368.00	100.00%	\$0.00	\$0.00	\$302.21
	PLBG Phase 1 Sanitary A/G Materials-Material	\$51,316.00	\$51,316.00	\$0.00	\$0.00	\$51,316.00	100.00%	\$0.00	\$0.00	\$307.90
	PLBG Phase 1 Acid Waste A/G Labor-Labor	\$11,522.00	\$11,522.00	\$0.00	\$0.00	\$11,522.00	100.00%	\$0.00	\$0.00	\$69.13
	PLBG Phase 1 Acid Waste A/G Materials-Material	\$53,341.00	\$53,341.00	\$0.00	\$0.00	\$53,341.00	100.00%	\$0.00	\$0.00	\$320.05
	PLBG Phase 1 Storm Drain A/G Labor-Labor	\$52,907.00	\$52,907.00	\$0.00	\$0.00	\$52,907.00	100.00%	\$0.00	\$0.00	\$317.44
	PLBG Phase 1 Storm Drain A/G Materials-Material	\$142,378.00	\$142,378.00	\$0.00	\$0.00	\$142,378.00	100.00%	\$0.00	\$0.00	\$854.27
	PLBG Phase 1 Dom. Water A/G Labor-Labor	\$7,943.00	\$7,943.00	\$0.00	\$0.00	\$7,943.00	100.00%	\$0.00	\$0.00	\$47.66
	PLBG Phase 1 Dom. Water A/G Materials-Material	\$318,962.00	\$318,962.00	\$0.00	\$0.00	\$318,962.00	100.00%	\$0.00	\$0.00	\$1,913.77
	PLBG Phase 1 Natural Gas A/G Labor-Labor	\$29,725.00	\$29,725.00	\$0.00	\$0.00	\$29,725.00	100.00%	\$0.00	\$0.00	\$178.35
	PLBG Phase 1 Natural Gas A/G Materials-Material	\$16,326.00	\$16,326.00	\$0.00	\$0.00	\$16,326.00	100.00%	\$0.00	\$0.00	\$97.96
	PLBG Phase 1 Fixture Labor-Labor	\$50,535.00	\$50,535.00	\$0.00	\$0.00	\$50,535.00	100.00%	\$0.00	\$0.00	\$303.21
	PLBG Phase 1 Fixture Materials-Material	\$202,254.00	\$202,254.00	\$0.00	\$0.00	\$202,254.00	100.00%	\$0.00	\$0.00	\$1,213.52
	Phase 2 - Area J									

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	PLBG Phase 2 Demo-Labor	\$25,344.00	\$25,344.00	\$0.00	\$0.00	\$25,344.00	100.00%	\$0.00	\$152.06
	PLBG Phase 2 Sanitary U/G Labor-Labor	\$15,553.00	\$15,553.00	\$0.00	\$0.00	\$15,553.00	100.00%	\$0.00	\$93.32
	PLBG Phase 2 Sanitary U/G Materials-Material	\$4,963.00	\$4,963.00	\$0.00	\$0.00	\$4,963.00	100.00%	\$0.00	\$29.78
	PLBG Phase 2 Storm Drain U/G Labor-Labor	\$1,766.00	\$1,766.00	\$0.00	\$0.00	\$1,766.00	100.00%	\$0.00	\$10.60
	PLBG Phase 2 Storm Drain U/G Materials-Material	\$828.00	\$828.00	\$0.00	\$0.00	\$828.00	100.00%	\$0.00	\$4.97
	PLBG Phase 2 Sanitary A/G Labor-Labor	\$12,377.00	\$12,377.00	\$0.00	\$0.00	\$12,377.00	100.00%	\$0.00	\$74.26
	PLBG Phase 2 Sanitary A/G Materials-Material	\$45,382.00	\$45,382.00	\$0.00	\$0.00	\$45,382.00	100.00%	\$0.00	\$272.29
	PLBG Phase 2 Storm Drain A/G Labor-Labor	\$7,631.00	\$7,631.00	\$0.00	\$0.00	\$7,631.00	100.00%	\$0.00	\$45.79
	PLBG Phase 2 Storm Drain A/G Materials-Material	\$12,483.00	\$12,483.00	\$0.00	\$0.00	\$12,483.00	100.00%	\$0.00	\$74.90
	PLBG Phase 2 Dom. Water A/G Labor-Labor	\$10,273.00	\$10,273.00	\$0.00	\$0.00	\$10,273.00	100.00%	\$0.00	\$61.64
	PLBG Phase 2 Dom. Water A/G Materials-Material	\$20,536.00	\$20,536.00	\$0.00	\$0.00	\$20,536.00	100.00%	\$0.00	\$123.22
	PLBG Phase 2 Natural Gas A/G Labor-Labor	\$9,857.00	\$9,857.00	\$0.00	\$0.00	\$9,857.00	100.00%	\$0.00	\$59.14
	PLBG Phase 2 Natural Gas A/G Materials-Material	\$3,286.00	\$3,286.00	\$0.00	\$0.00	\$3,286.00	100.00%	\$0.00	\$19.72
	PLBG Phase 2 Fixture Labor-Labor	\$22,343.00	\$22,343.00	\$0.00	\$0.00	\$22,343.00	100.00%	\$0.00	\$134.06
	PLBG Phase 2 Fixture Materials-Material	\$82,137.00	\$82,137.00	\$0.00	\$0.00	\$82,137.00	100.00%	\$0.00	\$492.82
	Phase 3 - Area A, B, C								
	PLBG Phase 3 Demo-Labor	\$36,286.00	\$36,286.00	\$0.00	\$0.00	\$36,286.00	100.00%	\$0.00	\$217.72
	PLBG Phase 3 Sanitary U/G Labor-Labor	\$5,680.00	\$5,680.00	\$0.00	\$0.00	\$5,680.00	100.00%	\$0.00	\$34.08
	PLBG Phase 3 Sanitary U/G Materials-Material	\$27,779.00	\$27,779.00	\$0.00	\$0.00	\$27,779.00	100.00%	\$0.00	\$166.67
	PLBG Phase 3 Acid Waste U/G Labor-Labor	\$7,667.00	\$7,667.00	\$0.00	\$0.00	\$7,667.00	100.00%	\$0.00	\$46.00
	PLBG Phase 3 Acid Waste U/G Materials-Material	\$53,343.00	\$53,343.00	\$0.00	\$0.00	\$53,343.00	100.00%	\$0.00	\$320.06
	PLBG Phase 3 Storm Drain U/G Labor-Labor	\$3,136.00	\$3,136.00	\$0.00	\$0.00	\$3,136.00	100.00%	\$0.00	\$18.82
	PLBG Phase 3 Storm Drain U/G Materials-Material	\$2,008.00	\$2,008.00	\$0.00	\$0.00	\$2,008.00	100.00%	\$0.00	\$12.05
	PLBG Phase 3 Sanitary A/G Labor-Labor	\$7,403.00	\$7,403.00	\$0.00	\$0.00	\$7,403.00	100.00%	\$0.00	\$44.42
	PLBG Phase 3 Sanitary A/G Materials-Material	\$4,736.00	\$4,736.00	\$0.00	\$0.00	\$4,736.00	100.00%	\$0.00	\$28.42
	PLBG Phase 3 Acid Waste A/G Labor-Labor	\$7,141.00	\$7,141.00	\$0.00	\$0.00	\$7,141.00	100.00%	\$0.00	\$42.85
	PLBG Phase 3 Acid Waste A/G Materials-Material	\$53,343.00	\$53,343.00	\$0.00	\$0.00	\$53,343.00	100.00%	\$0.00	\$320.06
	PLBG Phase 3 Storm Drain A/G Labor -Labor	\$13,867.00	\$13,867.00	\$0.00	\$0.00	\$13,867.00	100.00%	\$0.00	\$83.20
	PLBG Phase 3 Storm Drain A/G Materials-Material	\$30,931.00	\$30,931.00	\$0.00	\$0.00	\$30,931.00	100.00%	\$0.00	\$185.59
	PLBG Phase 3 Dom. Water A/G Labor-Labor	\$15,553.00	\$15,553.00	\$0.00	\$0.00	\$15,553.00	100.00%	\$0.00	\$93.32
	PLBG Phase 3 Dom. Water A/G Materials-Material	\$31,488.00	\$31,488.00	\$0.00	\$0.00	\$31,488.00	100.00%	\$0.00	\$188.93
	PLBG Phase 3 Natural Gas A/G Labor-Labor	\$9,638.00	\$9,638.00	\$0.00	\$0.00	\$9,638.00	100.00%	\$0.00	\$57.83
	PLBG Phase 3 Natural Gas A/G Materials-Material	\$6,574.00	\$6,574.00	\$0.00	\$0.00	\$6,574.00	100.00%	\$0.00	\$39.44
	PLBG Phase 3 Fixture Labor-Labor	\$3,330.00	\$3,330.00	\$0.00	\$0.00	\$3,330.00	100.00%	\$0.00	\$19.98
	PLBG Phase 3 Fixture Materials-Material	\$18,744.00	\$18,744.00	\$0.00	\$0.00	\$18,744.00	100.00%	\$0.00	\$112.46
	Phase 3a - Area E								
	PLBG Phase 3A Demo-Labor	\$10,707.00	\$10,707.00	\$0.00	\$0.00	\$10,707.00	100.00%	\$0.00	\$64.24
	PLBG Phase 3A Sanitary U/G Labor-Labor	\$3,111.00	\$3,111.00	\$0.00	\$0.00	\$3,111.00	100.00%	\$0.00	\$18.67
	PLBG Phase 3A Sanitary U/G Materials-Material	\$6,862.00	\$6,862.00	\$0.00	\$0.00	\$6,862.00	100.00%	\$0.00	\$41.17
	PLBG Phase 3A Sanitary A/G Labor -Labor	\$3,705.00	\$3,705.00	\$0.00	\$0.00	\$3,705.00	100.00%	\$0.00	\$22.23
	PLBG Phase 3A Sanitary A/G Materials-Material	\$4,497.00	\$4,497.00	\$0.00	\$0.00	\$4,497.00	100.00%	\$0.00	\$26.98
	PLBG Phase 3A Dom. Water-Labor	\$5,257.00	\$5,257.00	\$0.00	\$0.00	\$5,257.00	100.00%	\$0.00	\$31.54
	PLBG Phase 3A Dom. Water-Material	\$1,766.00	\$1,766.00	\$0.00	\$0.00	\$1,766.00	100.00%	\$0.00	\$10.60
	PLBG Phase 3A Natural Gas A/G Labor-Labor	\$6,352.00	\$6,352.00	\$0.00	\$0.00	\$6,352.00	100.00%	\$0.00	\$38.11
	PLBG Phase 3A Natural Gas A/G Materials-Material	\$4,655.00	\$4,655.00	\$0.00	\$0.00	\$4,655.00	100.00%	\$0.00	\$27.93
	PLBG Phase 3A Fixture Labor-Labor	\$3,330.00	\$3,330.00	\$0.00	\$0.00	\$3,330.00	100.00%	\$0.00	\$19.98
	PLBG Phase 3A Fixture Materials-Material	\$11,155.00	\$11,155.00	\$0.00	\$0.00	\$11,155.00	100.00%	\$0.00	\$66.93
	Phase 4 - Area I								
	PLBG Phase 4 Storm Drain U/G Labor-Labor	\$8,543.00	\$8,543.00	\$0.00	\$0.00	\$8,543.00	100.00%	\$0.00	\$51.26
	PLBG Phase 4 Storm Drain U/G Materials-Material	\$5,413.00	\$5,413.00	\$0.00	\$0.00	\$5,413.00	100.00%	\$0.00	\$32.48
	PLBG Phase 4 Storm Drain A/G Labor-Labor	\$9,419.00	\$9,419.00	\$0.00	\$0.00	\$9,419.00	100.00%	\$0.00	\$56.51
	PLBG Phase 4 Storm Drain A/G Materials-Material	\$17,595.00	\$17,595.00	\$0.00	\$0.00	\$17,595.00	100.00%	\$0.00	\$105.57
		<b>\$2,357,511.00</b>	<b>\$2,357,511.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,357,511.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$14,145.07</b>
<b>23A</b>	<b>HVAC</b>								
	Phase 1 - Area D, F, G, H								
	Mech Phase 1 Demo	\$27,474.00	\$27,474.00	\$0.00	\$0.00	\$27,474.00	100.00%	\$0.00	\$164.84
	Mech Phase 1 Sheet Metal Labor	\$121,556.00	\$121,556.00	\$0.00	\$0.00	\$121,556.00	100.00%	\$0.00	\$729.34

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Mech Phase 1 Sheet Metal Materials	\$176,256.00	\$176,256.00	\$0.00	\$0.00	\$176,256.00	100.00%	\$0.00	\$1,057.54
	Mech Phase 1 Equipment Labor	\$40,268.00	\$40,268.00	\$0.00	\$0.00	\$40,268.00	100.00%	\$0.00	\$241.61
	Mech Phase 1 Equipment Materials	\$1,218,312.00	\$1,218,312.00	\$0.00	\$0.00	\$1,218,312.00	100.00%	\$0.00	\$7,309.87
	Mech Phase 1 Trim Out Labor	\$15,560.00	\$15,560.00	\$0.00	\$0.00	\$15,560.00	100.00%	\$0.00	\$93.36
	Mech Phase 1 Condensate Piping Labor	\$7,780.00	\$7,780.00	\$0.00	\$0.00	\$7,780.00	100.00%	\$0.00	\$46.68
	Mech Phase 1 Condensate Piping Materials	\$26,743.00	\$26,743.00	\$0.00	\$0.00	\$26,743.00	100.00%	\$0.00	\$160.46
	Mech Phase 1 Refrigerant Piping Labor	\$6,224.00	\$6,224.00	\$0.00	\$0.00	\$6,224.00	100.00%	\$0.00	\$37.34
	Mech Phase 1 Refrigerant Piping Materials	\$17,018.00	\$17,018.00	\$0.00	\$0.00	\$17,018.00	100.00%	\$0.00	\$102.11
	Mech Phase 1 DDC Controls Sub	\$517,324.00	\$517,324.00	\$0.00	\$0.00	\$517,324.00	100.00%	\$0.00	\$3,103.94
	Mech Phase 1 Test & Balance	\$45,705.00	\$45,705.00	\$0.00	\$0.00	\$45,705.00	100.00%	\$0.00	\$274.23
	Phase 2 - Area J								
	Mech Phase 2 Demo	\$9,725.00	\$9,725.00	\$0.00	\$0.00	\$9,725.00	100.00%	\$0.00	\$58.35
	Mech Phase 2 Sheet Metal Labor	\$33,064.00	\$33,064.00	\$0.00	\$0.00	\$33,064.00	100.00%	\$0.00	\$198.38
	Mech Phase 2 Sheet Metal Materials	\$14,289.00	\$14,289.00	\$0.00	\$0.00	\$14,289.00	100.00%	\$0.00	\$85.73
	Mech Phase 2 Equipment Labor	\$1,654.00	\$1,654.00	\$0.00	\$0.00	\$1,654.00	100.00%	\$0.00	\$9.92
	Mech Phase 2 Trim Out Labor	\$2,334.00	\$2,334.00	\$0.00	\$0.00	\$2,334.00	100.00%	\$0.00	\$14.00
	Mech Phase 2 Condensate Piping Materials	\$934.00	\$934.00	\$0.00	\$0.00	\$934.00	100.00%	\$0.00	\$5.60
	Mech Phase 2 Condensate Piping Labor	\$1,672.00	\$1,672.00	\$0.00	\$0.00	\$1,672.00	100.00%	\$0.00	\$10.03
	Mech Phase 2 Refrigerant Piping Labor	\$607.00	\$607.00	\$0.00	\$0.00	\$607.00	100.00%	\$0.00	\$3.64
	Mech Phase 2 Refrigerant Piping Materials	\$1,064.00	\$1,064.00	\$0.00	\$0.00	\$1,064.00	100.00%	\$0.00	\$6.38
	Mech Phase 2 DDC Controls Sub	\$62,934.00	\$62,934.00	\$0.00	\$0.00	\$62,934.00	100.00%	\$0.00	\$377.60
	Mech Phase 2 Test & Balance	\$2,857.00	\$2,857.00	\$0.00	\$0.00	\$2,857.00	100.00%	\$0.00	\$17.14
	Phase 3 - Area A, B, C								
	Mech Phase 3 Demo	\$6,419.00	\$6,419.00	\$0.00	\$0.00	\$6,419.00	100.00%	\$0.00	\$38.51
	Mech Phase 3 Sheet Metal Labor	\$10,697.00	\$10,697.00	\$0.00	\$0.00	\$10,697.00	100.00%	\$0.00	\$64.18
	Mech Phase 3 Sheet Metal Materials	\$14,405.00	\$14,405.00	\$0.00	\$0.00	\$14,405.00	100.00%	\$0.00	\$86.43
	Mech Phase 3 Equipment Labor	\$6,069.00	\$6,069.00	\$0.00	\$0.00	\$6,069.00	100.00%	\$0.00	\$36.41
	Mech Phase 3 Trim Out Labor	\$7,197.00	\$7,197.00	\$0.00	\$0.00	\$7,197.00	100.00%	\$0.00	\$43.18
	Mech Phase 3 Condensate Piping Labor	\$3,735.00	\$3,735.00	\$0.00	\$0.00	\$3,735.00	100.00%	\$0.00	\$22.41
	Mech Phase 3 Condensate Piping Materials	\$4,279.00	\$4,279.00	\$0.00	\$0.00	\$4,279.00	100.00%	\$0.00	\$25.67
	Mech Phase 3 Refrigerant Labor	\$5,291.00	\$5,291.00	\$0.00	\$0.00	\$5,291.00	100.00%	\$0.00	\$31.75
	Mech Phase 3 Refrigerant Materials	\$3,596.00	\$3,596.00	\$0.00	\$0.00	\$3,596.00	100.00%	\$0.00	\$21.58
	Mech Phase 3 DDC Controls Sub	\$27,958.00	\$27,958.00	\$0.00	\$0.00	\$27,958.00	100.00%	\$0.00	\$167.75
	Mech Phase 3 Test & Balance	\$1,927.00	\$1,927.00	\$0.00	\$0.00	\$1,927.00	100.00%	\$0.00	\$11.56
	Phase 3a - Area E								
	Mech Phase 3A Demo	\$7,235.00	\$7,235.00	\$0.00	\$0.00	\$7,235.00	100.00%	\$0.00	\$43.41
	Mech Phase 3A Sheet Metal Labor	\$9,180.00	\$9,180.00	\$0.00	\$0.00	\$9,180.00	100.00%	\$0.00	\$55.08
	Mech Phase 3A Sheet Metal Materials	\$7,112.00	\$7,112.00	\$0.00	\$0.00	\$7,112.00	100.00%	\$0.00	\$42.67
	Mech Phase 3A Equipment Labor	\$6,341.00	\$6,341.00	\$0.00	\$0.00	\$6,341.00	100.00%	\$0.00	\$38.05
	Mech Phase 3A Trim Out Labor	\$4,785.00	\$4,785.00	\$0.00	\$0.00	\$4,785.00	100.00%	\$0.00	\$28.71
	Mech Phase 3A Condensate Piping Labor	\$1,868.00	\$1,868.00	\$0.00	\$0.00	\$1,868.00	100.00%	\$0.00	\$11.21
	Mech Phase 3A Condensate Piping Materials	\$1,341.00	\$1,341.00	\$0.00	\$0.00	\$1,341.00	100.00%	\$0.00	\$8.05
	Mech Phase 3A Refrigerant Piping Labor	\$2,918.00	\$2,918.00	\$0.00	\$0.00	\$2,918.00	100.00%	\$0.00	\$17.51
	Mech Phase 3A Refrigerant Piping Materials	\$1,852.00	\$1,852.00	\$0.00	\$0.00	\$1,852.00	100.00%	\$0.00	\$11.11
	Mech Phase 3A DDC Controls Sub	\$23,704.00	\$23,704.00	\$0.00	\$0.00	\$23,704.00	100.00%	\$0.00	\$142.22
	Mech Phase 3A Test & Balance	\$791.00	\$791.00	\$0.00	\$0.00	\$791.00	100.00%	\$0.00	\$4.75
	Phase 4 - Area I								
	Mech Phase 4 Demo	\$4,668.00	\$4,668.00	\$0.00	\$0.00	\$4,668.00	100.00%	\$0.00	\$28.01
	Mech Phase 4 Sheet Metal Labor	\$7,780.00	\$7,780.00	\$0.00	\$0.00	\$7,780.00	100.00%	\$0.00	\$46.68
	Mech Phase 4 Sheet Metal Materials	\$3,599.00	\$3,599.00	\$0.00	\$0.00	\$3,599.00	100.00%	\$0.00	\$21.59
	Mech Phase 4 Equipment Labor	\$1,868.00	\$1,868.00	\$0.00	\$0.00	\$1,868.00	100.00%	\$0.00	\$11.21
	Mech Phase 4 Trim Out Labor	\$2,529.00	\$2,529.00	\$0.00	\$0.00	\$2,529.00	100.00%	\$0.00	\$15.17
	Mech Phase 4 Condensate Piping Labor	\$1,012.00	\$1,012.00	\$0.00	\$0.00	\$1,012.00	100.00%	\$0.00	\$6.07
	Mech Phase 4 Condensate Piping Materials	\$1,034.00	\$1,034.00	\$0.00	\$0.00	\$1,034.00	100.00%	\$0.00	\$6.20
	Mech Phase 4 Refrigerant Piping Labor	\$1,401.00	\$1,401.00	\$0.00	\$0.00	\$1,401.00	100.00%	\$0.00	\$8.41
	Mech Phase 4 Refrigerant Piping Materials	\$1,138.00	\$1,138.00	\$0.00	\$0.00	\$1,138.00	100.00%	\$0.00	\$6.83
	Mech Phase 4 DDC Controls Sub	\$1,824.00	\$1,824.00	\$0.00	\$0.00	\$1,824.00	100.00%	\$0.00	\$10.94

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
	Mech Phase 4 Test & Balance	\$1,052.00	\$1,052.00	\$0.00	\$0.00	\$1,052.00	100.00%	\$0.00	\$6.31
		<b>\$2,537,959.00</b>	<b>\$2,537,959.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,537,959.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$15,227.75</b>
<b>26A</b>	<b>ELECTRICAL</b>								
	GCs, Admin, Rentals, Permits	\$96,000.00	\$96,000.00	\$0.00	\$0.00	\$96,000.00	100.00%	\$0.00	\$576.00
	Sitework - Materials	\$25,380.00	\$25,380.00	\$0.00	\$0.00	\$25,380.00	100.00%	\$0.00	\$152.28
	Sitework - Labor	\$31,020.00	\$31,020.00	\$0.00	\$0.00	\$31,020.00	100.00%	\$0.00	\$186.12
	Switchgear	\$260,000.00	\$260,000.00	\$0.00	\$0.00	\$260,000.00	100.00%	\$0.00	\$1,560.00
	Fixtures	\$460,500.00	\$460,500.00	\$0.00	\$0.00	\$460,500.00	100.00%	\$0.00	\$2,763.00
	Phase 1 - Area D, F, G, H								
	Feeder Conduit - Material	\$41,783.00	\$41,783.00	\$0.00	\$0.00	\$41,783.00	100.00%	\$0.00	\$250.70
	Feeder Conduit - Labor	\$77,636.00	\$77,636.00	\$0.00	\$0.00	\$77,636.00	100.00%	\$0.00	\$465.82
	Feeder Wire - Material	\$75,209.00	\$75,209.00	\$0.00	\$0.00	\$75,209.00	100.00%	\$0.00	\$451.25
	Feeder Wire - Labor	\$51,757.00	\$51,757.00	\$0.00	\$0.00	\$51,757.00	100.00%	\$0.00	\$310.54
	Branch Conduit - Material	\$88,315.00	\$88,315.00	\$0.00	\$0.00	\$88,315.00	100.00%	\$0.00	\$529.89
	Branch Conduit - Labor	\$194,090.00	\$194,090.00	\$0.00	\$0.00	\$194,090.00	100.00%	\$0.00	\$1,164.54
	Branch Wire - Material	\$66,852.00	\$66,852.00	\$0.00	\$0.00	\$66,852.00	100.00%	\$0.00	\$401.11
	Branch Wire - Labor	\$161,741.00	\$161,741.00	\$0.00	\$0.00	\$161,741.00	100.00%	\$0.00	\$970.45
	Switchgear - Labor	\$51,757.00	\$51,757.00	\$0.00	\$0.00	\$51,757.00	100.00%	\$0.00	\$310.54
	Fixtures - Labor	\$77,636.00	\$77,636.00	\$0.00	\$0.00	\$77,636.00	100.00%	\$0.00	\$465.82
	Trim Out - Material	\$13,928.00	\$13,928.00	\$0.00	\$0.00	\$13,928.00	100.00%	\$0.00	\$83.57
	Trim Out - Labor	\$32,348.00	\$32,348.00	\$0.00	\$0.00	\$32,348.00	100.00%	\$0.00	\$194.09
	Demo - Labor	\$41,455.00	\$41,455.00	\$0.00	\$0.00	\$41,455.00	100.00%	\$0.00	\$248.73
	Temporary Power - Material	\$9,923.00	\$9,923.00	\$0.00	\$0.00	\$9,923.00	100.00%	\$0.00	\$59.54
	Temporary Power - Labor	\$12,128.00	\$12,128.00	\$0.00	\$0.00	\$12,128.00	100.00%	\$0.00	\$72.77
	Phase 2 - Area J								
	Feeder Conduit - Material	\$12,999.00	\$12,999.00	\$0.00	\$0.00	\$12,999.00	100.00%	\$0.00	\$77.99
	Feeder Conduit - Labor	\$24,153.00	\$24,153.00	\$0.00	\$0.00	\$24,153.00	100.00%	\$0.00	\$144.92
	Feeder Wire - Material	\$23,398.00	\$23,398.00	\$0.00	\$0.00	\$23,398.00	100.00%	\$0.00	\$140.39
	Feeder Wire - Labor	\$16,102.00	\$16,102.00	\$0.00	\$0.00	\$16,102.00	100.00%	\$0.00	\$96.61
	Branch Conduit - Material	\$25,131.00	\$25,131.00	\$0.00	\$0.00	\$25,131.00	100.00%	\$0.00	\$150.79
	Branch Conduit - Labor	\$60,383.00	\$60,383.00	\$0.00	\$0.00	\$60,383.00	100.00%	\$0.00	\$362.30
	Branch Wire - Material	\$20,798.00	\$20,798.00	\$0.00	\$0.00	\$20,798.00	100.00%	\$0.00	\$124.79
	Branch Wire - Labor	\$50,320.00	\$50,320.00	\$0.00	\$0.00	\$50,320.00	100.00%	\$0.00	\$301.92
	Switchgear - Labor	\$16,102.00	\$16,102.00	\$0.00	\$0.00	\$16,102.00	100.00%	\$0.00	\$96.61
	Fixtures - Labor	\$24,153.00	\$24,153.00	\$0.00	\$0.00	\$24,153.00	100.00%	\$0.00	\$144.92
	Trim Out - Material	\$4,333.00	\$4,333.00	\$0.00	\$0.00	\$4,333.00	100.00%	\$0.00	\$26.00
	Trim Out - Labor	\$10,064.00	\$10,064.00	\$0.00	\$0.00	\$10,064.00	100.00%	\$0.00	\$60.38
	Demo - Labor	\$9,786.00	\$9,786.00	\$0.00	\$0.00	\$9,786.00	100.00%	\$0.00	\$58.72
	Temporary Power - Material	\$3,087.00	\$3,087.00	\$0.00	\$0.00	\$3,087.00	100.00%	\$0.00	\$18.52
	Temporary Power - Labor	\$3,773.00	\$3,773.00	\$0.00	\$0.00	\$3,773.00	100.00%	\$0.00	\$22.64
	Phase 3 - Area A, B, C								
	Feeder Conduit - Material	\$16,713.00	\$16,713.00	\$0.00	\$0.00	\$16,713.00	100.00%	\$0.00	\$100.28
	Feeder Conduit - Labor	\$31,054.00	\$31,054.00	\$0.00	\$0.00	\$31,054.00	100.00%	\$0.00	\$186.32
	Feeder Wire - Material	\$30,083.00	\$30,083.00	\$0.00	\$0.00	\$30,083.00	100.00%	\$0.00	\$180.50
	Feeder Wire - Labor	\$20,703.00	\$20,703.00	\$0.00	\$0.00	\$20,703.00	100.00%	\$0.00	\$124.22
	Branch Conduit - Material	\$32,312.00	\$32,312.00	\$0.00	\$0.00	\$32,312.00	100.00%	\$0.00	\$193.87
	Branch Conduit - Labor	\$77,636.00	\$77,636.00	\$0.00	\$0.00	\$77,636.00	100.00%	\$0.00	\$465.82
	Branch Wire - Material	\$26,741.00	\$26,741.00	\$0.00	\$0.00	\$26,741.00	100.00%	\$0.00	\$160.45
	Branch Wire - Labor	\$64,697.00	\$64,697.00	\$0.00	\$0.00	\$64,697.00	100.00%	\$0.00	\$388.18
	Switchgear - Labor	\$20,703.00	\$20,703.00	\$0.00	\$0.00	\$20,703.00	100.00%	\$0.00	\$124.22
	Fixtures - Labor	\$31,054.00	\$31,054.00	\$0.00	\$0.00	\$31,054.00	100.00%	\$0.00	\$186.32
	Trim Out - Material	\$5,571.00	\$5,571.00	\$0.00	\$0.00	\$5,571.00	100.00%	\$0.00	\$33.43
	Trim Out - Labor	\$12,939.00	\$12,939.00	\$0.00	\$0.00	\$12,939.00	100.00%	\$0.00	\$77.63
	Demo - Labor	\$14,471.00	\$14,471.00	\$0.00	\$0.00	\$14,471.00	100.00%	\$0.00	\$86.83
	Temporary Power - Material	\$3,969.00	\$3,969.00	\$0.00	\$0.00	\$3,969.00	100.00%	\$0.00	\$23.81
	Temporary Power - Labor	\$4,851.00	\$4,851.00	\$0.00	\$0.00	\$4,851.00	100.00%	\$0.00	\$29.11
	Phase 3a - Area E								

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Feeder Conduit - Material	\$11,142.00	\$11,142.00	\$0.00	\$0.00	\$11,142.00	100.00%	\$0.00		\$66.85
	Feeder Conduit - Labor	\$20,703.00	\$20,703.00	\$0.00	\$0.00	\$20,703.00	100.00%	\$0.00		\$124.22
	Feeder Wire - Material	\$20,056.00	\$20,056.00	\$0.00	\$0.00	\$20,056.00	100.00%	\$0.00		\$120.34
	Feeder Wire - Labor	\$13,802.00	\$13,802.00	\$0.00	\$0.00	\$13,802.00	100.00%	\$0.00		\$82.81
	Branch Conduit - Material	\$21,541.00	\$21,541.00	\$0.00	\$0.00	\$21,541.00	100.00%	\$0.00		\$129.25
	Branch Conduit - Labor	\$51,757.00	\$51,757.00	\$0.00	\$0.00	\$51,757.00	100.00%	\$0.00		\$310.54
	Branch Wire - Material	\$17,827.00	\$17,827.00	\$0.00	\$0.00	\$17,827.00	100.00%	\$0.00		\$106.96
	Branch Wire - Labor	\$43,131.00	\$43,131.00	\$0.00	\$0.00	\$43,131.00	100.00%	\$0.00		\$258.79
	Switchgear - Labor	\$13,802.00	\$13,802.00	\$0.00	\$0.00	\$13,802.00	100.00%	\$0.00		\$82.81
	Fixtures - Labor	\$20,703.00	\$20,703.00	\$0.00	\$0.00	\$20,703.00	100.00%	\$0.00		\$124.22
	Trim Out - Material	\$3,714.00	\$3,714.00	\$0.00	\$0.00	\$3,714.00	100.00%	\$0.00		\$22.28
	Trim Out - Labor	\$8,626.00	\$8,626.00	\$0.00	\$0.00	\$8,626.00	100.00%	\$0.00		\$51.76
	Demo - Labor	\$8,388.00	\$8,388.00	\$0.00	\$0.00	\$8,388.00	100.00%	\$0.00		\$50.33
	Temporary Power - Material	\$2,646.00	\$2,646.00	\$0.00	\$0.00	\$2,646.00	100.00%	\$0.00		\$15.88
	Temporary Power - Labor	\$3,234.00	\$3,234.00	\$0.00	\$0.00	\$3,234.00	100.00%	\$0.00		\$19.40
	Phase 4 - Area I									
	Feeder Conduit - Material	\$10,214.00	\$10,214.00	\$0.00	\$0.00	\$10,214.00	100.00%	\$0.00		\$61.28
	Feeder Conduit - Labor	\$18,978.00	\$18,978.00	\$0.00	\$0.00	\$18,978.00	100.00%	\$0.00		\$113.87
	Feeder Wire - Material	\$18,384.00	\$18,384.00	\$0.00	\$0.00	\$18,384.00	100.00%	\$0.00		\$110.30
	Feeder Wire - Labor	\$1,262.00	\$1,262.00	\$0.00	\$0.00	\$1,262.00	100.00%	\$0.00		\$7.57
	Branch Conduit - Material	\$19,746.00	\$19,746.00	\$0.00	\$0.00	\$19,746.00	100.00%	\$0.00		\$118.48
	Branch Conduit - Labor	\$47,444.00	\$47,444.00	\$0.00	\$0.00	\$47,444.00	100.00%	\$0.00		\$284.66
	Branch Wire - Material	\$16,342.00	\$16,342.00	\$0.00	\$0.00	\$16,342.00	100.00%	\$0.00		\$98.05
	Branch Wire - Labor	\$39,537.00	\$39,537.00	\$0.00	\$0.00	\$39,537.00	100.00%	\$0.00		\$237.22
	Switchgear - Labor	\$12,652.00	\$12,652.00	\$0.00	\$0.00	\$12,652.00	100.00%	\$0.00		\$75.91
	Fixtures - Labor	\$18,978.00	\$18,978.00	\$0.00	\$0.00	\$18,978.00	100.00%	\$0.00		\$113.87
	Trim Out - Material	\$3,405.00	\$3,405.00	\$0.00	\$0.00	\$3,405.00	100.00%	\$0.00		\$20.43
	Trim Out - Labor	\$7,907.00	\$7,907.00	\$0.00	\$0.00	\$7,907.00	100.00%	\$0.00		\$47.44
	Demo - Labor	\$6,651.00	\$6,651.00	\$0.00	\$0.00	\$6,651.00	100.00%	\$0.00		\$39.91
	Temporary Power - Material	\$2,426.00	\$2,426.00	\$0.00	\$0.00	\$2,426.00	100.00%	\$0.00		\$14.56
	Temporary Power - Labor	\$2,965.00	\$2,965.00	\$0.00	\$0.00	\$2,965.00	100.00%	\$0.00		\$17.79
	ALT 4 - Material	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100.00%	\$0.00		\$39.00
	ALT 4 - Labor	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00		\$54.00
	ALT 8 - Fixtures	\$119,750.00	\$119,750.00	\$0.00	\$0.00	\$119,750.00	100.00%	\$0.00		\$718.50
	ALT 8 - Materials/Rentals	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	100.00%	\$0.00		\$270.00
	ALT 8 - Labor	\$37,250.00	\$37,250.00	\$0.00	\$0.00	\$37,250.00	100.00%	\$0.00		\$223.50
	ALT 10 - Material	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$11,000.00	100.00%	\$0.00		\$66.00
	ALT 10 - Labor	\$19,000.00	\$19,000.00	\$0.00	\$0.00	\$19,000.00	100.00%	\$0.00		\$114.00
		<b>\$3,303,000.00</b>	<b>\$3,303,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,303,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>		<b>\$19,818.00</b>
<b>27A</b>	<b>DATA / COMM</b>									
	Phase 1 - Area D, F, G, H									
	Labor	\$31,007.00	\$31,007.00	\$0.00	\$0.00	\$31,007.00	100.00%	\$0.00		\$186.04
	Cable Material	\$25,940.00	\$25,940.00	\$0.00	\$0.00	\$25,940.00	100.00%	\$0.00		\$155.64
	Connection Material	\$17,294.00	\$17,294.00	\$0.00	\$0.00	\$17,294.00	100.00%	\$0.00		\$103.76
	Phase 2 - Area J									
	Labor	\$14,929.00	\$14,929.00	\$0.00	\$0.00	\$14,929.00	100.00%	\$0.00		\$89.57
	Cable Material	\$13,402.00	\$13,402.00	\$0.00	\$0.00	\$13,402.00	100.00%	\$0.00		\$80.41
	Connection Material	\$8,654.00	\$8,654.00	\$0.00	\$0.00	\$8,654.00	100.00%	\$0.00		\$51.92
	Phase 3 - Area A, B, C									
	Labor	\$32,088.00	\$32,088.00	\$0.00	\$0.00	\$32,088.00	100.00%	\$0.00		\$192.53
	Cable Material	\$26,844.00	\$26,844.00	\$0.00	\$0.00	\$26,844.00	100.00%	\$0.00		\$161.06
	Connection Material	\$17,897.00	\$17,897.00	\$0.00	\$0.00	\$17,897.00	100.00%	\$0.00		\$107.38
	Phase 3a - Area E									
	Labor	\$19,036.00	\$19,036.00	\$0.00	\$0.00	\$19,036.00	100.00%	\$0.00		\$114.22
	Cable Material	\$15,926.00	\$15,926.00	\$0.00	\$0.00	\$15,926.00	100.00%	\$0.00		\$95.56
	Connection Material	\$10,617.00	\$10,617.00	\$0.00	\$0.00	\$10,617.00	100.00%	\$0.00		\$63.70

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

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 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Phase 4 - Area I								
	Labor	\$8,978.00	\$8,978.00	\$0.00	\$0.00	\$8,978.00	100.00%	\$0.00	\$53.87
	Cable Material	\$7,510.00	\$7,510.00	\$0.00	\$0.00	\$7,510.00	100.00%	\$0.00	\$45.06
	Connection Material	\$5,062.00	\$5,062.00	\$0.00	\$0.00	\$5,062.00	100.00%	\$0.00	\$30.37
		<b>\$255,184.00</b>	<b>\$255,184.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$255,184.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,531.10</b>
<b>27B</b>	<b>AV</b>								
	Mobilization and Bond	\$30,728.00	\$30,728.00	\$0.00	\$0.00	\$30,728.00	100.00%	\$0.00	\$184.37
	Phase 1 - Area D, F, G, H								
	AV Systems - PA System - Material	\$25,270.00	\$25,270.00	\$0.00	\$0.00	\$25,270.00	100.00%	\$0.00	\$151.62
	AV Systems - PA System - Labor	\$12,557.00	\$12,557.00	\$0.00	\$0.00	\$12,557.00	100.00%	\$0.00	\$75.34
	Phase 2 - Area J								
	AV Systems - PA System - Material	\$14,348.00	\$14,348.00	\$0.00	\$0.00	\$14,348.00	100.00%	\$0.00	\$86.09
	AV Systems - PA System - Labor	\$7,130.00	\$7,130.00	\$0.00	\$0.00	\$7,130.00	100.00%	\$0.00	\$42.78
	Phase 3 - Area A, B, C, E								
	AV Systems - PA System - Material	\$11,648.00	\$11,648.00	\$0.00	\$0.00	\$11,648.00	100.00%	\$0.00	\$69.89
	AV Systems - PA System - Labor	\$6,330.00	\$6,330.00	\$0.00	\$0.00	\$6,330.00	100.00%	\$0.00	\$37.98
	Phase 4 - Area I								
	AV Systems - PA System - Material	\$9,852.00	\$9,852.00	\$0.00	\$0.00	\$9,852.00	100.00%	\$0.00	\$59.11
	AV Systems - PA System - Labor	\$5,970.00	\$5,970.00	\$0.00	\$0.00	\$5,970.00	100.00%	\$0.00	\$35.82
		<b>\$123,833.00</b>	<b>\$123,833.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$123,833.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$743.00</b>
<b>27C</b>	<b>PROJECTION &amp; AUDIO / VISUAL SYSTEMS</b>								
	Phase 1 - Area D, F, G, H								
	AV Systems - Projection - Material	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$125,000.00	100.00%	\$0.00	\$750.00
	AV Systems - Projection - Labor	\$32,395.00	\$32,395.00	\$0.00	\$0.00	\$32,395.00	100.00%	\$0.00	\$194.37
	Phase 2 - Area J								
	AV Systems - Projection - Material	\$52,175.00	\$52,175.00	\$0.00	\$0.00	\$52,175.00	100.00%	\$0.00	\$313.05
	AV Systems - Projection - Labor	\$10,435.00	\$10,435.00	\$0.00	\$0.00	\$10,435.00	100.00%	\$0.00	\$62.61
	Phase 3 - Area A, B, C, E								
	AV Systems - Projection - Material	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	100.00%	\$0.00	\$420.00
	AV Systems - Projection - Labor	\$15,955.00	\$15,955.00	\$0.00	\$0.00	\$15,955.00	100.00%	\$0.00	\$95.73
	Phase 4 - Area I								
	AV Systems - Projection - Material	\$58,218.00	\$58,218.00	\$0.00	\$0.00	\$58,218.00	100.00%	\$0.00	\$349.31
	AV Systems - Projection - Labor	\$4,015.00	\$4,015.00	\$0.00	\$0.00	\$4,015.00	100.00%	\$0.00	\$24.09
		<b>\$368,193.00</b>	<b>\$368,193.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$368,193.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$2,209.16</b>
<b>27D</b>	<b>INTEGRATED AUDION / VIDEO SYSTEM</b>								
	Phase 1 - Area D, F, G, H								
	AV Systems - Integrated - Material	\$84,303.00	\$84,303.00	\$0.00	\$0.00	\$84,303.00	100.00%	\$0.00	\$505.82
	AV Systems - Integrated - Labor	\$14,225.00	\$14,225.00	\$0.00	\$0.00	\$14,225.00	100.00%	\$0.00	\$85.35
	Phase 2 - Area J								
	AV Systems - Integrated - Material	\$30,436.00	\$30,436.00	\$0.00	\$0.00	\$30,436.00	100.00%	\$0.00	\$182.62
	AV Systems - Integrated - Labor	\$6,087.00	\$6,087.00	\$0.00	\$0.00	\$6,087.00	100.00%	\$0.00	\$36.52
	Phase 3 - Area A, B, C, E								
	AV Systems - Integrated - Material	\$36,850.00	\$36,850.00	\$0.00	\$0.00	\$36,850.00	100.00%	\$0.00	\$221.10
	AV Systems - Integrated - Labor	\$9,306.00	\$9,306.00	\$0.00	\$0.00	\$9,306.00	100.00%	\$0.00	\$55.84
	Phase 4 - Area I								
	AV Systems - Integrated - Material	\$23,960.00	\$23,960.00	\$0.00	\$0.00	\$23,960.00	100.00%	\$0.00	\$143.76
	AV Systems - Integrated - Labor	\$6,793.00	\$6,793.00	\$0.00	\$0.00	\$6,793.00	100.00%	\$0.00	\$40.76
		<b>\$211,960.00</b>	<b>\$211,960.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$211,960.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$1,271.76</b>
<b>27E</b>	<b>CLOCKS</b>								
	Phase 1: Segments D, F, G, H								
	Segment D								
	Clocks - Material	\$3,209.19	\$3,209.19	\$0.00	\$0.00	\$3,209.19	100.00%	\$0.00	\$19.26
	Clocks - Labor	\$523.65	\$523.65	\$0.00	\$0.00	\$523.65	100.00%	\$0.00	\$3.14
	Segment F								
	Clocks - Material	\$1,402.35	\$1,402.35	\$0.00	\$0.00	\$1,402.35	100.00%	\$0.00	\$8.41
	Clocks - Labor	\$174.55	\$174.55	\$0.00	\$0.00	\$174.55	100.00%	\$0.00	\$1.95
	Segment G								

**CONTINUATION SHEET**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Clocks - Material	\$1,402.35	\$1,402.35	\$0.00	\$0.00	\$1,402.35	100.00%	\$0.00	\$8.41
	Clocks - Labor	\$174.60	\$174.60	\$0.00	\$0.00	\$174.60	100.00%	\$0.00	\$1.05
	Segment H								
	Clocks - Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
	Clocks - Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
	Phase 2: Segment J								
	Segment J								
	Clocks - Material	\$2,304.70	\$2,304.70	\$0.00	\$0.00	\$2,304.70	100.00%	\$0.00	\$13.83
	Clocks - Labor	\$349.10	\$349.10	\$0.00	\$0.00	\$349.10	100.00%	\$0.00	\$2.09
	Phase 3: Segments A, B, C								
	Segment A								
	Clocks - Material	\$2,707.50	\$2,707.50	\$0.00	\$0.00	\$2,707.50	100.00%	\$0.00	\$16.25
	Clocks - Labor	\$523.65	\$523.65	\$0.00	\$0.00	\$523.65	100.00%	\$0.00	\$3.14
	Segment B						%		
	Clocks - Material	\$1,402.35	\$1,402.35	\$0.00	\$0.00	\$1,402.35	100.00%	\$0.00	\$8.41
	Clocks - Labor	\$174.60	\$174.60	\$0.00	\$0.00	\$174.60	100.00%	\$0.00	\$1.05
	Segment C								
	Clocks - Material	\$3,207.05	\$3,207.05	\$0.00	\$0.00	\$3,207.05	100.00%	\$0.00	\$19.24
	Clocks - Labor	\$523.65	\$523.65	\$0.00	\$0.00	\$523.65	100.00%	\$0.00	\$3.14
	Phase 3a: Segment E								
	Segment E								
	Clocks - Material	\$2,304.70	\$2,304.70	\$0.00	\$0.00	\$2,304.70	100.00%	\$0.00	\$13.83
	Clocks - Labor	\$349.10	\$349.10	\$0.00	\$0.00	\$349.10	100.00%	\$0.00	\$2.09
	Phase 4: Segment I								
	Segment I								
	Clocks - Material	\$902.35	\$902.35	\$0.00	\$0.00	\$902.35	100.00%	\$0.00	\$5.41
	Clocks - Labor	\$486.56	\$486.56	\$0.00	\$0.00	\$486.56	100.00%	\$0.00	\$2.92
		<b>\$22,122.00</b>	<b>\$22,122.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,122.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$132.73</b>
<b>28A</b>	<b>ACCESS CONTROLS</b>								
	Phase 1 - Area D, F, G, H								
	Labor	\$7,510.00	\$7,510.00	\$0.00	\$0.00	\$7,510.00	100.00%	\$0.00	\$45.06
	Materials	\$7,769.00	\$7,769.00	\$0.00	\$0.00	\$7,769.00	100.00%	\$0.00	\$46.61
	Phase 2 - Area J								
	Labor	\$9,400.00	\$9,400.00	\$0.00	\$0.00	\$9,400.00	100.00%	\$0.00	\$56.40
	Materials	\$9,803.00	\$9,803.00	\$0.00	\$0.00	\$9,803.00	100.00%	\$0.00	\$58.82
	Phase 3 - Area A, B, C								
	Labor	\$9,880.00	\$9,880.00	\$0.00	\$0.00	\$9,880.00	100.00%	\$0.00	\$59.28
	Materials	\$9,883.00	\$9,883.00	\$0.00	\$0.00	\$9,883.00	100.00%	\$0.00	\$59.30
	Phase 3a - Area E								
	Labor	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$18.00
	Materials	\$3,080.00	\$3,080.00	\$0.00	\$0.00	\$3,080.00	100.00%	\$0.00	\$18.48
	Phase 4 - Area I								
	Labor	\$2,060.00	\$2,060.00	\$0.00	\$0.00	\$2,060.00	100.00%	\$0.00	\$12.36
	Materials	\$2,501.00	\$2,501.00	\$0.00	\$0.00	\$2,501.00	100.00%	\$0.00	\$15.01
		<b>\$64,886.00</b>	<b>\$64,886.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64,886.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$389.32</b>
<b>28B</b>	<b>CAMERAS</b>								
	Phase 1 - Area D, F, G, H								
	Segment D								
	Electronic Surveillance - Material	\$6,959.96	\$6,959.96	\$0.00	\$0.00	\$6,959.96	100.00%	\$0.00	\$41.76
	Electronic Surveillance - Labor	\$1,715.29	\$1,715.29	\$0.00	\$0.00	\$1,715.29	100.00%	\$0.00	\$10.29
	Segment F								
	Electronic Surveillance - Material	\$6,633.30	\$6,633.30	\$0.00	\$0.00	\$6,633.30	100.00%	\$0.00	\$39.80
	Electronic Surveillance - Labor	\$1,517.70	\$1,517.70	\$0.00	\$0.00	\$1,517.70	100.00%	\$0.00	\$9.11
	Segment G								
	Electronic Surveillance - Material	\$4,864.42	\$4,864.42	\$0.00	\$0.00	\$4,864.42	100.00%	\$0.00	\$29.19
	Electronic Surveillance - Labor	\$1,416.52	\$1,416.52	\$0.00	\$0.00	\$1,416.52	100.00%	\$0.00	\$8.50

**CONTINUATION SHEET**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Segment H									
	Electronic Surveillance - Material	\$6,075.52	\$6,075.52	\$0.00	\$0.00	\$6,075.52	100.00%	\$0.00		\$36.45
	Electronic Surveillance - Labor	\$1,618.88	\$1,618.88	\$0.00	\$0.00	\$1,618.88	100.00%	\$0.00		\$9.71
	Phase 2 - Area J									
	Electronic Surveillance - Material	\$6,633.30	\$6,633.30	\$0.00	\$0.00	\$6,633.30	100.00%	\$0.00		\$39.80
	Electronic Surveillance - Labor	\$1,517.70	\$1,517.70	\$0.00	\$0.00	\$1,517.70	100.00%	\$0.00		\$9.11
	Phase 3 - Area A, B, C									
	Segment A									
	Electronic Surveillance - Material	\$6,518.00	\$6,518.00	\$0.00	\$0.00	\$6,518.00	100.00%	\$0.00		\$39.11
	Electronic Surveillance - Labor	\$1,720.06	\$1,720.06	\$0.00	\$0.00	\$1,720.06	100.00%	\$0.00		\$10.32
	Segment B									
	Electronic Surveillance - Material	\$6,633.30	\$6,633.30	\$0.00	\$0.00	\$6,633.30	100.00%	\$0.00		\$39.80
	Electronic Surveillance - Labor	\$1,517.70	\$1,517.70	\$0.00	\$0.00	\$1,517.70	100.00%	\$0.00		\$9.11
	Segment C									
	Electronic Surveillance - Material	\$6,633.30	\$6,633.30	\$0.00	\$0.00	\$6,633.30	100.00%	\$0.00		\$39.80
	Electronic Surveillance - Labor	\$1,517.70	\$1,517.70	\$0.00	\$0.00	\$1,517.70	100.00%	\$0.00		\$9.11
	Phase 3a - Area E									
	Electronic Surveillance - Material	\$6,633.30	\$6,633.30	\$0.00	\$0.00	\$6,633.30	100.00%	\$0.00		\$39.80
	Electronic Surveillance - Labor	\$1,517.70	\$1,517.70	\$0.00	\$0.00	\$1,517.70	100.00%	\$0.00		\$9.11
	Phase 4 - Area I									
	Electronic Surveillance - Material	\$4,423.00	\$4,423.00	\$0.00	\$0.00	\$4,423.00	100.00%	\$0.00		\$26.54
	Electronic Surveillance - Labor	\$708.26	\$708.26	\$0.00	\$0.00	\$708.26	100.00%	\$0.00		\$4.25
	Parking Lot - Material	\$1,326.66	\$1,326.66	\$0.00	\$0.00	\$1,326.66	100.00%	\$0.00		\$7.96
	Parking Lot - Labor	\$303.43	\$303.43	\$0.00	\$0.00	\$303.43	100.00%	\$0.00		\$1.82
	Alternate									
	Alternate - Material	\$2,506.00	\$2,506.00	\$0.00	\$0.00	\$2,506.00	100.00%	\$0.00		\$15.04
	Alternate - Labor	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.00%	\$0.00		\$3.60
		<b>\$81,511.00</b>	<b>\$81,511.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81,511.00</b>	<b>100.00%</b>	<b>\$0.00</b>		<b>\$489.07</b>
<b>28C</b>	<b>FIRE ALARM</b>									
	Phase 1 - Area D, F, G, H									
	Engineering and Permit	\$18,365.00	\$18,365.00	\$0.00	\$0.00	\$18,365.00	100.00%	\$0.00		\$110.19
	Material	\$38,649.00	\$38,649.00	\$0.00	\$0.00	\$38,649.00	100.00%	\$0.00		\$231.89
	Demo	\$3,850.00	\$3,850.00	\$0.00	\$0.00	\$3,850.00	100.00%	\$0.00		\$23.10
	Panel Relocation	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$0.00		\$90.00
	Rough-In	\$21,864.00	\$21,864.00	\$0.00	\$0.00	\$21,864.00	100.00%	\$0.00		\$131.18
	Trim Out Devices	\$9,700.00	\$9,700.00	\$0.00	\$0.00	\$9,700.00	100.00%	\$0.00		\$58.20
	Pre-Testing and Final	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.00%	\$0.00		\$28.80
	Phase 2 - Area J									
	Material	\$35,754.00	\$35,754.00	\$0.00	\$0.00	\$35,754.00	100.00%	\$0.00		\$214.52
	Demo	\$2,100.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	100.00%	\$0.00		\$12.60
	Rough-In	\$9,400.00	\$9,400.00	\$0.00	\$0.00	\$9,400.00	100.00%	\$0.00		\$56.40
	Trim Out Devices	\$6,300.00	\$6,300.00	\$0.00	\$0.00	\$6,300.00	100.00%	\$0.00		\$37.80
	Pre-Testing and Final	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$3,200.00	100.00%	\$0.00		\$19.20
	Phase 3 - Area A, B, C, E									
	Material	\$48,756.00	\$48,756.00	\$0.00	\$0.00	\$48,756.00	100.00%	\$0.00		\$292.54
	Demo	\$3,600.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00	100.00%	\$0.00		\$21.60
	Rough-In	\$16,412.00	\$16,412.00	\$0.00	\$0.00	\$16,412.00	100.00%	\$0.00		\$98.47
	Trim Out Devices	\$10,940.00	\$10,940.00	\$0.00	\$0.00	\$10,940.00	100.00%	\$0.00		\$65.64
	Pre-Testing and Final	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	100.00%	\$0.00		\$33.00
	Phase 4 - Area I									
	Material	\$30,750.00	\$30,750.00	\$0.00	\$0.00	\$30,750.00	100.00%	\$0.00		\$184.50
	Demo	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00		\$9.00
	Rough-In	\$6,700.00	\$6,700.00	\$0.00	\$0.00	\$6,700.00	100.00%	\$0.00		\$40.20
	Trim Out Devices	\$4,560.00	\$4,560.00	\$0.00	\$0.00	\$4,560.00	100.00%	\$0.00		\$27.36
	Pre-Testing and Final	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$2,300.00	100.00%	\$0.00		\$13.80

CONTINUATION SHEET		SUMMARY SHEET				AIA DOCUMENT G703				
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ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO RETAINAGE (IF VARIABLE RATE)		
			E THIS PERIOD	D FROM PREVIOUS APPLICATION (D+E)				H FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)	
		<b>\$300,000.00</b>	\$300,000.00	\$0.00	\$0.00	\$300,000.00	100.00%	\$0.00	\$1,800.00	
<b>31A</b>	<b>Earthwork</b>									
	Phase 1									
	Strip/Clear/Demo	\$292,400.00	\$292,400.00	\$0.00	\$0.00	\$292,400.00	100.00%	\$0.00	\$1,754.40	
	Mass excavation and grading	\$510,206.00	\$510,206.00	\$0.00	\$0.00	\$510,206.00	100.00%	\$0.00	\$3,061.24	
	Building Pads/Backfill	\$369,770.00	\$369,770.00	\$0.00	\$0.00	\$369,770.00	100.00%	\$0.00	\$2,218.62	
	Subgrade Prep/Geogrid/Flex Base	\$297,175.00	\$297,175.00	\$0.00	\$0.00	\$297,175.00	100.00%	\$0.00	\$1,783.05	
	Phase 3									
	Building Pad	\$64,374.50	\$64,374.50	\$0.00	\$0.00	\$64,374.50	100.00%	\$0.00	\$386.25	
	Demo Slab A and B	\$64,374.50	\$64,374.50	\$0.00	\$0.00	\$64,374.50	100.00%	\$0.00	\$386.25	
	Phase 4									
	Grading	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$17,500.00	100.00%	\$0.00	\$105.00	
	Phase 5									
	Tennis Courts - Prep	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	100.00%	\$0.00	\$270.00	
	Lime	\$12,200.00	\$12,200.00	\$0.00	\$0.00	\$12,200.00	100.00%	\$0.00	\$73.20	
	Temporary Bus Loop	\$24,614.00	\$24,614.00	\$0.00	\$0.00	\$24,614.00	100.00%	\$0.00	\$147.68	
	Construction Entrances	\$11,400.00	\$11,400.00	\$0.00	\$0.00	\$11,400.00	100.00%	\$0.00	\$68.40	
		<b>\$1,709,014.00</b>	\$1,709,014.00	\$0.00	\$0.00	\$1,709,014.00	100.00%	\$0.00	\$10,254.08	
<b>31B</b>	<b>SWPPP</b>									
	SWPPP	\$34,542.00	\$34,542.00	\$0.00	\$0.00	\$34,542.00	100.00%	\$0.00	\$207.25	
		<b>\$34,542.00</b>	\$34,542.00	\$0.00	\$0.00	\$34,542.00	100.00%	\$0.00	\$207.25	
<b>32A</b>	<b>ASPHALT PAVING</b>									
	South Parking Lot	\$173,265.00	\$173,265.00	\$0.00	\$0.00	\$173,265.00	100.00%	\$0.00	\$1,039.59	
	East Parking Lot	\$32,487.00	\$32,487.00	\$0.00	\$0.00	\$32,487.00	100.00%	\$0.00	\$194.92	
	West Loop	\$10,829.00	\$10,829.00	\$0.00	\$0.00	\$10,829.00	100.00%	\$0.00	\$64.97	
		<b>\$216,581.00</b>	\$216,581.00	\$0.00	\$0.00	\$216,581.00	100.00%	\$0.00	\$1,299.49	
<b>32C</b>	<b>PAVEMENT MARKINGS</b>									
	South Parking Lot	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.00%	\$0.00	\$78.00	
	East Parking Lot	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$24.00	
	West Loop	\$1,876.00	\$1,876.00	\$0.00	\$0.00	\$1,876.00	100.00%	\$0.00	\$11.26	
		<b>\$18,876.00</b>	\$18,876.00	\$0.00	\$0.00	\$18,876.00	100.00%	\$0.00	\$113.26	
<b>32D</b>	<b>TENNIS COURTS &amp; SURFACING</b>									
		\$129,800.00	\$129,800.00	\$0.00	\$0.00	\$129,800.00	100.00%	\$0.00	\$778.80	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	
		<b>\$129,800.00</b>	\$129,800.00	\$0.00	\$0.00	\$129,800.00	100.00%	\$0.00	\$778.80	
<b>32E</b>	<b>FENCING &amp; GATES</b>									
	Chainlink Material	\$52,770.95	\$52,770.95	\$0.00	\$0.00	\$52,770.95	100.00%	\$0.00	\$316.63	
	Chainlink labor	\$15,200.00	\$15,200.00	\$0.00	\$0.00	\$15,200.00	100.00%	\$0.00	\$91.20	
	OI material	\$12,686.67	\$12,686.67	\$0.00	\$0.00	\$12,686.67	100.00%	\$0.00	\$76.12	
	OI labor	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	100.00%	\$0.00	\$7.20	
	OI gate material	\$1,200.67	\$1,200.67	\$0.00	\$0.00	\$1,200.67	100.00%	\$0.00	\$7.20	
	OI gate labor	\$600.00	\$600.00	\$0.00	\$0.00	\$600.00	100.00%	\$0.00	\$3.60	
	Vehicle traffic gate material	\$15,180.50	\$15,180.50	\$0.00	\$0.00	\$15,180.50	100.00%	\$0.00	\$91.08	
	Vehicle traffic gate labor	\$2,800.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00	100.00%	\$0.00	\$16.80	
	CL gate material	\$1,420.00	\$1,420.00	\$0.00	\$0.00	\$1,420.00	100.00%	\$0.00	\$8.52	
	CL gate labor	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	100.00%	\$0.00	\$4.80	
	Dumpster gate material	\$1,385.21	\$1,385.21	\$0.00	\$0.00	\$1,385.21	100.00%	\$0.00	\$8.31	
	Dumpster gate labor	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100.00%	\$0.00	\$4.50	
		<b>\$105,994.00</b>	\$105,994.00	\$0.00	\$0.00	\$105,994.00	100.00%	\$0.00	\$635.96	
<b>32F</b>	<b>LANDSCAPING &amp; IRRIGATION</b>									
	Submittals	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.00%	\$0.00	\$45.00	
	Landscaping - Labor	\$111,187.00	\$111,187.00	\$0.00	\$0.00	\$111,187.00	100.00%	\$0.00	\$667.12	
	Trees and Plants - Material	\$38,650.00	\$38,650.00	\$0.00	\$0.00	\$38,650.00	100.00%	\$0.00	\$231.90	
	Jamur Zoysia Sod - Material	\$72,160.00	\$72,160.00	\$0.00	\$0.00	\$72,160.00	100.00%	\$0.00	<del>\$412.06</del>	
	Limestone - Material	\$25,400.00	\$25,400.00	\$0.00	\$0.00	\$25,400.00	100.00%	\$0.00	\$152.40	

**CONTINUATION SHEET**

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**AIA DOCUMENT G703**

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I RETAINAGE (IF VARIABLE RATE)	
			E THIS PERIOD	D FROM PREVIOUS APPLICATION (D+E)				H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Irrigation - Material	\$78,650.00	\$78,650.00	\$0.00	\$0.00	\$78,650.00	100.00%	\$0.00	\$471.90
	Temp Irrigation	\$25,500.00	\$25,500.00	\$0.00	\$0.00	\$25,500.00	100.00%	\$0.00	\$153.00
	Arborist	\$28,030.00	\$28,030.00	\$0.00	\$0.00	\$28,030.00	100.00%	\$0.00	\$168.18
		<b>\$387,077.00</b>	<b>\$387,077.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$387,077.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$2,322.46</b>
<b>33A</b>	<b>SITE UTILITIES</b>								
	Demo-Labor	\$76,644.00	\$76,644.00	\$0.00	\$0.00	\$76,644.00	100.00%	\$0.00	\$459.86
	Sanitary Sewer Labor-Labor	\$96,933.00	\$96,933.00	\$0.00	\$0.00	\$96,933.00	100.00%	\$0.00	\$581.60
	Sanitary Sewer Materials-Material	\$84,847.00	\$84,847.00	\$0.00	\$0.00	\$84,847.00	100.00%	\$0.00	\$509.08
	Storm Drain U/G Labor-Labor	\$38,552.00	\$38,552.00	\$0.00	\$0.00	\$38,552.00	100.00%	\$0.00	\$231.31
	Storm Drain U/G Materials-Material	\$133,096.00	\$133,096.00	\$0.00	\$0.00	\$133,096.00	100.00%	\$0.00	\$798.58
	Fire Line Labor-Labor	\$26,286.00	\$26,286.00	\$0.00	\$0.00	\$26,286.00	100.00%	\$0.00	\$157.72
	Fire Line Materials-Material	\$48,226.00	\$48,226.00	\$0.00	\$0.00	\$48,226.00	100.00%	\$0.00	\$289.36
	Irrigation Tap Labor-Labor	\$12,267.00	\$12,267.00	\$0.00	\$0.00	\$12,267.00	100.00%	\$0.00	\$73.60
	Irrigation Tap Materials-Material	\$7,274.00	\$7,274.00	\$0.00	\$0.00	\$7,274.00	100.00%	\$0.00	\$43.64
		<b>\$524,125.00</b>	<b>\$524,125.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$524,125.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$3,144.75</b>
<b>GC</b>	<b>General Conditions</b>								
	General Conditions	\$2,065,332.00	\$2,065,332.00	\$0.00	\$0.00	\$2,065,332.00	100.00%	\$0.00	\$12,391.99
	Mobilization - Project Start Up	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.00%	\$0.00	\$210.00
		<b>\$2,100,332.00</b>	<b>\$2,100,332.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,100,332.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$12,601.99</b>
<b>AI</b>	<b>Additional Items</b>								
	Work Requirement - Barricades, Protection, Cleaning, Misc.	\$187,130.00	\$187,130.00	\$0.00	\$0.00	\$187,130.00	100.00%	\$0.00	\$1,122.78
	SUB-BONDS	\$181,606.00	\$181,606.00	\$0.00	\$0.00	\$181,606.00	100.00%	\$0.00	\$1,089.64
	ASSOCIATION FEES	\$26,288.00	\$26,288.00	\$0.00	\$0.00	\$26,288.00	100.00%	\$0.00	\$157.73
	PROCORE	\$29,785.00	\$29,785.00	\$0.00	\$0.00	\$29,785.00	100.00%	\$0.00	\$178.71
	BONDS & INSURANCE	\$477,061.00	\$477,061.00	\$0.00	\$0.00	\$477,061.00	100.00%	\$0.00	\$2,862.37
		<b>\$901,870.00</b>	<b>\$901,870.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$901,870.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$5,411.22</b>
<b>AL</b>	<b>Allowances</b>								
	ALLOWANCE # 1 - BETTERMENT & CONTINGENCY ALLOWANCE (SEE BELOW SECTION OC)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
	ALLOWANCE # 2 - WOOD DISC ART AND FURNITURE ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
	CPR # 02 - Tree Milling Berdoll	\$33,194.00	\$33,194.00	\$0.00	\$0.00	\$33,194.00	100.00%	\$0.00	\$199.16
	CPR # 03 - Wood Disc Installation	\$10,346.00	\$10,346.00	\$0.00	\$0.00	\$10,346.00	100.00%	\$0.00	\$62.08
	ALLOWANCE # 3 - CONCRETE REINFORCING ALLOWANCE	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,000.00	\$0.00
	ALLOWANCE # 4 - STRUCTURAL STEEL ALLOWANCE	\$22,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,500.00	\$0.00
		<b>\$70,040.00</b>	<b>\$43,540.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,540.00</b>	<b>62.16%</b>	<b>\$26,500.00</b>	<b>\$261.24</b>
<b>OC</b>	<b>ALLOWANCE # 1 - BETTERMENT &amp; CONTINGENCY ALLOWANCE</b>								
	ALLOWANCE # 1 - BETTERMENT & CONTINGENCY ALLOWANCE - Total	\$950,000.00							
	ALLOWANCE # 1 - BETTERMENT & CONTINGENCY ALLOWANCE - Running Remaining total	\$53,279.00							
	<b>CAEA #1</b>								
	PR 1								
	Sitework	\$57,735.00	\$57,735.00	\$0.00	\$0.00	\$57,735.00	100.00%	\$0.00	\$346.41
	Utilities	\$57,433.00	\$57,433.00	\$0.00	\$0.00	\$57,433.00	100.00%	\$0.00	\$344.60
	HVAC	\$2,640.00	\$2,640.00	\$0.00	\$0.00	\$2,640.00	100.00%	\$0.00	\$15.84
	Doors and Hardware	\$9,750.00	\$9,750.00	\$0.00	\$0.00	\$9,750.00	100.00%	\$0.00	\$58.50
	Fireproofing	(\$1,186.00)	(\$1,186.00)	\$0.00	\$0.00	(\$1,186.00)	100.00%	\$0.00	-\$7.12
	Landscaping	\$28,335.00	\$28,335.00	\$0.00	\$0.00	\$28,335.00	100.00%	\$0.00	\$170.01
	Demolition	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	100.00%	\$0.00	\$4.80
	PR 4 - Competition Gym Base Replacement								
	Gym Base - Demolition and Replacement	\$6,036.00	\$6,036.00	\$0.00	\$0.00	\$6,036.00	100.00%	\$0.00	\$36.22
	PR 8 - Reroute Sanitary Line In Mechanical J104								
	Plumbing	\$16,867.00	\$16,867.00	\$0.00	\$0.00	\$16,867.00	100.00%	\$0.00	\$101.20
	PR 9 - Remove/Replace Deteriorating CMU walls in Boys Locker Room								
	Masonry	\$16,423.00	\$16,423.00	\$0.00	\$0.00	\$16,423.00	100.00%	\$0.00	\$98.54
	PR 12 - Reframe and Sheath Exterior Soffits at I & J								

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APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Framing	\$8,910.00	\$8,910.00	\$0.00	\$0.00	\$8,910.00	100.00%	\$0.00		\$53.46
	PR 16 - Connex Box Purchase and Placement									
	Purchase and Placement	\$5,279.00	\$5,279.00	\$0.00	\$0.00	\$5,279.00	100.00%	\$0.00		\$31.67
	Transfer Balance									
	Of Wood Disc Allowance	(\$6,460.00)	(\$6,460.00)	\$0.00	\$0.00	(\$6,460.00)	100.00%	\$0.00		-\$38.76
	<b>CAEA #2</b>			\$0.00						
	PR 03 - Millwork Adjustments									
	Glass and Glazing - Removal of Weight Room Mirror	(\$2,839.00)	(\$2,839.00)	\$0.00	\$0.00	(\$2,839.00)	100.00%	\$0.00		-\$17.03
	TA - Added Toilet Accessories	\$350.00	\$350.00	\$0.00	\$0.00	\$350.00	100.00%	\$0.00		\$2.10
	PR 05 - Intrusion Detection System									
	Security	\$83,349.00	\$83,349.00	\$0.00	\$0.00	\$83,349.00	100.00%	\$0.00		\$500.09
	Electrical	\$15,762.00	\$15,762.00	\$0.00	\$0.00	\$15,762.00	100.00%	\$0.00		\$94.57
	PR 14 - Added Instantaneous Water Heaters									
	Plumbing	\$110.00	\$110.00	\$0.00	\$0.00	\$110.00	100.00%	\$0.00		\$0.66
	Electrical	\$2,478.00	\$2,478.00	\$0.00	\$0.00	\$2,478.00	100.00%	\$0.00		\$14.87
	PR 17 - Added door at Conference Room A125.2									
	Door and Hardware - Material	\$1,178.00	\$1,178.00	\$0.00	\$0.00	\$1,178.00	100.00%	\$0.00		\$7.07
	Door and Hardware - Installation	\$357.00	\$357.00	\$0.00	\$0.00	\$357.00	100.00%	\$0.00		\$2.14
	Aluminum Storefront Opening	\$860.00	\$860.00	\$0.00	\$0.00	\$860.00	100.00%	\$0.00		\$5.16
	<b>CAEA #03</b>									
	PR 02 - Laundry Room									
	HVAC/Plumbing	\$5,091.18	\$5,091.18	\$0.00	\$0.00	\$5,091.18	100.00%	\$0.00		\$30.55
	Electrical	\$9,517.82	\$9,517.82	\$0.00	\$0.00	\$9,517.82	100.00%	\$0.00		\$57.11
	PR 11 - Tech Workshop Sanitary Line									
	Concrete	\$2,749.00	\$2,749.00	\$0.00	\$0.00	\$2,749.00	100.00%	\$0.00		\$16.49
	Plumbing	\$17,602.00	\$17,602.00	\$0.00	\$0.00	\$17,602.00	100.00%	\$0.00		\$105.61
	PR 15 - CMU plumbing chase wall at Boys Coaches' Restroom									
	Masonry	\$4,555.00	\$4,555.00	\$0.00	\$0.00	\$4,555.00	100.00%	\$0.00		\$27.33
	PR 18 - Practice Gym Refinish									
	Gym Floor Finisher	\$18,180.00	\$18,180.00	\$0.00	\$0.00	\$18,180.00	100.00%	\$0.00		\$109.08
	PR 20 - Replace sanitary main from 4" to 6"									
	Plumbing	\$5,412.00	\$5,412.00	\$0.00	\$0.00	\$5,412.00	100.00%	\$0.00		\$32.47
	PR 23 - Ceramic tile in lieu of paint in J115									
	Tile	\$1,276.00	\$1,276.00	\$0.00	\$0.00	\$1,276.00	100.00%	\$0.00		\$7.66
	PR 24 - New ceilings and light fixtures in J112 and J116.2									
	Electrical	\$1,448.00	\$1,448.00	\$0.00	\$0.00	\$1,448.00	100.00%	\$0.00		\$8.69
	Framing	\$4,235.00	\$4,235.00	\$0.00	\$0.00	\$4,235.00	100.00%	\$0.00		\$25.41
	PR 25 - Additional Floor Prep in Central Restrooms									
	Resinous Flooring	\$11,930.00	\$11,930.00	\$0.00	\$0.00	\$11,930.00	100.00%	\$0.00		\$71.58
	PR 26 - Excess Chipping at C&D and F&G perimeter									
	Concrete	\$14,820.00	\$14,820.00	\$0.00	\$0.00	\$14,820.00	100.00%	\$0.00		\$88.92
	<b>CAEA #04</b>									
	PR 7 Implement Storm Drainage Modifications									
	Site Plumbing	\$5,460.00	\$5,460.00	\$0.00	\$0.00	\$5,460.00	100.00%	\$0.00		\$32.76
	PR 22 - Electrical Modifications at the Exterior Concession Building									
	Electrical	\$867.00	\$867.00	\$0.00	\$0.00	\$867.00	100.00%	\$0.00		\$5.20
	PR 27 - Ceiling Framing and Shower Shroud for Electric Modifications in J110									
	Plumbing	\$2,215.00	\$2,215.00	\$0.00	\$0.00	\$2,215.00	100.00%	\$0.00		\$13.29
	Framing	\$2,208.00	\$2,208.00	\$0.00	\$0.00	\$2,208.00	100.00%	\$0.00		\$13.25
	PR 31 - EL Panel Replacement									
	Electrical	\$3,496.00	\$3,496.00	\$0.00	\$0.00	\$3,496.00	100.00%	\$0.00		\$20.98
	PR 32 - Fire Alarm									
	Fire Alarm	\$5,874.00	\$5,874.00	\$0.00	\$0.00	\$5,874.00	100.00%	\$0.00		\$35.24
	PR 35 - Lower Domestic Water Main									
	Plumbing	\$7,648.00	\$7,648.00	\$0.00	\$0.00	\$7,648.00	100.00%	\$0.00		\$45.89
	<b>CAEA #05</b>									
	PR 6 - Foundation Modification at Topping Slab									118

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 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	H BALANCE TO FINISH (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
	Concrete	\$19,763.00	\$19,763.00	\$0.00	\$0.00	\$19,763.00	100.00%	\$0.00		\$118.58
	PR 13 - Repair Existing Roof									
	Roofer	\$5,347.00	\$5,347.00	\$0.00	\$0.00	\$5,347.00	100.00%	\$0.00		\$32.08
	PR 38 - Substitute motorized rigging system									
	Texas Scenic	(\$8,005.00)	(\$8,005.00)	\$0.00	\$0.00	(\$8,005.00)	100.00%	\$0.00		-\$48.03
	Electrical	(\$385.00)	(\$385.00)	\$0.00	\$0.00	(\$385.00)	100.00%	\$0.00		-\$2.31
	<b>CAEA #06</b>									
	PR 19 - Install two Owner-provided goal post at campus									
	Sport Field Specialties	\$2,102.00	\$2,102.00	\$0.00	\$0.00	\$2,102.00	100.00%	\$0.00		\$12.61
	Tarkett Sports Construction	\$9,264.00	\$9,264.00	\$0.00	\$0.00	\$9,264.00	100.00%	\$0.00		\$55.58
	PR 28 - Install Wall tile at the PE and Athletics Lockers lavatory									
	Plumbing	\$1,831.74	\$1,831.74	\$0.00	\$0.00	\$1,831.74	100.00%	\$0.00		\$10.99
	Tile	\$3,481.26	\$3,481.26	\$0.00	\$0.00	\$3,481.26	100.00%	\$0.00		\$20.89
	PR 29 - Removal of the excess concrete on the face of the existing concrete foundation beams									
	Concrete	\$13,995.00	\$13,995.00	\$0.00	\$0.00	\$13,995.00	100.00%	\$0.00		\$83.97
	PR 30 - Remove and Relocate conduits that feed RTU equipment, due to re roofing									
	Electrical	\$7,031.00	\$7,031.00	\$0.00	\$0.00	\$7,031.00	100.00%	\$0.00		\$42.19
	PR 36R - Provide electrical transformer in laundry J113									
	Electrical	\$9,646.00	\$9,646.00	\$0.00	\$0.00	\$9,646.00	100.00%	\$0.00		\$57.88
	Fence	\$3,365.00	\$3,365.00	\$0.00	\$0.00	\$3,365.00	100.00%	\$0.00		\$20.19
	PR 37 - Add power for overhead door fire-rated coiling doors Install Wall tile at the PE and Athletics									
	Electrical	\$3,816.00	\$3,816.00	\$0.00	\$0.00	\$3,816.00	100.00%	\$0.00		\$22.90
	PR 39 - Eliminate Installation of the new cameras									
	Electrical	(\$950.74)	(\$950.74)	\$0.00	\$0.00	(\$950.74)	100.00%	\$0.00		-\$5.70
	ArtCom	(\$1,578.26)	(\$1,578.26)	\$0.00	\$0.00	(\$1,578.26)	100.00%	\$0.00		-\$9.47
	PR 40 - Unused cast letters on the project									
	CCWS	(\$6,375.00)	(\$6,375.00)	\$0.00	\$0.00	(\$6,375.00)	100.00%	\$0.00		-\$38.25
	<b>CAEA #07r</b>									
	PR 46 - Modify Grading along the east side parking lot									
	Earthwork	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$17,500.00	100.00%	\$0.00		\$105.00
	PR 49 - Add pull box for Spectrum and AT&T cabling									
	Electrical	\$3,017.00	\$3,017.00	\$0.00	\$0.00	\$3,017.00	100.00%	\$0.00		\$18.10
	<b>CAEA #08</b>									
	PR 47 - East Light Pole Camera Cable									
	Eldridge	\$6,726.00	\$6,726.00	\$0.00	\$0.00	\$6,726.00	100.00%	\$0.00		\$40.36
	PR 55 - Build wall in SE corner of Band 1									
	Drywall	\$3,298.00	\$3,298.00	\$0.00	\$0.00	\$3,298.00	100.00%	\$0.00		\$19.79
	PR 57 - Add 5 steel columns in Area A									
	Steel	\$15,845.00	\$15,845.00	\$0.00	\$0.00	\$15,845.00	100.00%	\$0.00		\$95.07
	PR 59 - Landscape Credit for Sod									
	Landscaping	(\$7,178.00)	(\$7,178.00)	\$0.00	\$0.00	(\$7,178.00)	100.00%	\$0.00		-\$43.07
	PR 61 - Modifications to existing wall at Weight Room									
	Drywall	\$4,971.00	\$4,971.00	\$0.00	\$0.00	\$4,971.00	100.00%	\$0.00		\$29.83
	<b>CAEA #09</b>									
	PR 54 - Replace breaker in Panel IH									
	Electrical	\$3,744.00	\$3,744.00	\$0.00	\$0.00	\$3,744.00	100.00%	\$0.00		\$22.46
	PR 65 - Water jetting of existing sanitary line									
	Plumbing	\$1,055.00	\$1,055.00	\$0.00	\$0.00	\$1,055.00	100.00%	\$0.00		\$6.33
	PR 66 - Trim Tree in way of canopy									
	Landscaping	\$1,173.00	\$1,173.00	\$0.00	\$0.00	\$1,173.00	100.00%	\$0.00		\$7.04
	PR 67 - Floor leveling in I118 G102.2 and G100.1									
	Flooring	\$11,865.00	\$11,865.00	\$0.00	\$0.00	\$11,865.00	100.00%	\$0.00		\$71.19
	<b>CAEA #10</b>									
	PR 41 - Modification to Resilient Sheet Flooring									
	Flooring	\$85,702.00	\$85,702.00	\$0.00	\$0.00	\$85,702.00	100.00%	\$0.00		\$514.21
	PR 48 - Add 4 WAPS ar the cafeteria on above the platform									
	Electrical	\$2,929.00	\$2,929.00	\$0.00	\$0.00	\$2,929.00	100.00%	\$0.00		\$17.97

**CONTINUATION SHEET**

**SUMMARY SHEET**

**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 35  
 APPLICATION DATE: October 4, 2024  
 PERIOD TO: September 30, 2024  
 ARCH PROJECT NO: 19-081/19 0009

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO (C - G)		I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD				FINISH	TO (C - G)	
	Data	\$5,254.00	\$5,254.00	\$0.00	\$0.00	\$5,254.00	100.00%	\$0.00		\$31.52
	PR 62 - Relocate Power and data on teaching wall CPR #37									
	Electrical	\$4,528.00	\$4,528.00	\$0.00	\$0.00	\$4,528.00	100.00%	\$0.00		\$27.17
	AV	\$606.00	\$606.00	\$0.00	\$0.00	\$606.00	100.00%	\$0.00		\$3.64
	Data	\$3,969.00	\$3,969.00	\$0.00	\$0.00	\$3,969.00	100.00%	\$0.00		\$23.81
	PR 63 - Add bulkhead W12x16 at CFMF RFI #219									
	Steel	\$2,451.00	\$2,451.00	\$0.00	\$0.00	\$2,451.00	100.00%	\$0.00		\$14.71
	<b>CAEA #11</b>									
	PR 21 - Modify top-of-steel elevations	\$10,548.50	\$0.00	\$10,548.50	\$0.00	\$10,548.50	100.00%	\$0.00		\$63.29
	PR 52R - Remove existing concrete flatwork and place concrete sidewalk	\$11,964.00	\$0.00	\$11,964.00	\$0.00	\$11,964.00	100.00%	\$0.00		\$71.78
	PR 72 - Paint entire brick wall in East corridor B107	\$2,148.00	\$0.00	\$2,148.00	\$0.00	\$2,148.00	100.00%	\$0.00		\$12.89
	PR 73 - Replace light fixtures in Hallways A103, A113 and A119 with flat panel light fixture	\$1,723.00	\$0.00	\$1,723.00	\$0.00	\$1,723.00	100.00%	\$0.00		\$10.34
	PR 75 - Relocate power, data and communication drops to the opposite side of the teaching walls	\$9,103.00	\$0.00	\$9,103.00	\$0.00	\$9,103.00	100.00%	\$0.00		\$54.62
	PR 78 - Relocate existing gas line under the tennis courts	\$13,272.00	\$0.00	\$13,272.00	\$0.00	\$13,272.00	100.00%	\$0.00		\$79.63
	PR 81 - Changes at Practice Gym per RFI# 230	\$2,105.00	\$0.00	\$2,105.00	\$0.00	\$2,105.00	100.00%	\$0.00		\$12.63
	PR 86 - Add a receptacle at workspace in clinic per CPR #70	\$476.00	\$0.00	\$476.00	\$0.00	\$476.00	100.00%	\$0.00		\$2.86
	<b>CAEA #12</b>									
	CPR 69 - Added trenching at Area E for plumbing tie in	\$9,638.00	\$0.00	\$9,638.00	\$0.00	\$9,638.00	100.00%	\$0.00		\$57.83
	PR 71 - Infill existing wall	\$3,293.00	\$0.00	\$3,293.00	\$0.00	\$3,293.00	100.00%	\$0.00		\$19.76
	PR 79 - Add hardware to security door at vestibule	\$15,857.00	\$0.00	\$15,857.00	\$0.00	\$15,857.00	100.00%	\$0.00		\$95.14
	PR 88 - Switch covers	\$2,467.00	\$0.00	\$2,467.00	\$0.00	\$2,467.00	100.00%	\$0.00		\$14.80
	PR 89 - Cord Reels	\$2,562.00	\$0.00	\$2,562.00	\$0.00	\$2,562.00	100.00%	\$0.00		\$15.37
	PR 90 - Intrusion detection system brand compatibility	\$20,278.00	\$0.00	\$20,278.00	\$0.00	\$20,278.00	100.00%	\$0.00		\$121.67
	PR 92 - Haul off base at Portable areas	\$8,075.00	\$0.00	\$8,075.00	\$0.00	\$8,075.00	100.00%	\$0.00		\$48.45
	PR 93 - Camera extensions at main corridor	\$3,874.00	\$0.00	\$3,874.00	\$0.00	\$3,874.00	100.00%	\$0.00		\$23.24
	PR 94 - Mullion disconnect	\$1,697.00	\$0.00	\$1,697.00	\$0.00	\$1,697.00	100.00%	\$0.00		\$10.18
	PR 95 - Existing motion detectors compatibility	\$6,128.00	\$0.00	\$6,128.00	\$0.00	\$6,128.00	100.00%	\$0.00		\$36.77
	PR 44 - Change to Foundation Area B	(\$26,000.00)	\$0.00	(\$26,000.00)	\$0.00	(\$26,000.00)	100.00%	\$0.00		-\$156.00
	PR 58 - Relocation of cameras	\$6,745.00	\$0.00	\$6,745.00	\$0.00	\$6,745.00	100.00%	\$0.00		\$40.47
	PR 64 - Added wire for 30 AMP plug at the MDF room	\$1,083.00	\$0.00	\$1,083.00	\$0.00	\$1,083.00	100.00%	\$0.00		\$6.50
	PR 76 - Move duct in weight room	\$2,047.00	\$0.00	\$2,047.00	\$0.00	\$2,047.00	100.00%	\$0.00		\$12.28
	PR 77 - Add Crestroom Amplifier	\$3,162.00	\$0.00	\$3,162.00	\$0.00	\$3,162.00	100.00%	\$0.00		\$18.97
	PR 80 - Different exhaust fan for concession stand	\$296.00	\$0.00	\$296.00	\$0.00	\$296.00	100.00%	\$0.00		\$1.78
	PR 85 - Data and Plug behind Millwork	\$381.00	\$0.00	\$381.00	\$0.00	\$381.00	100.00%	\$0.00		\$2.29
	CPR 34 - Add 30 AMP circuit in Kitchen	\$1,426.00	\$0.00	\$1,426.00	\$0.00	\$1,426.00	100.00%	\$0.00		\$8.56
	CPR 40 - Art Room OH Bracing	\$7,589.00	\$0.00	\$7,589.00	\$0.00	\$7,589.00	100.00%	\$0.00		\$45.53
	CPR 41 - Weight room - lintel	\$1,950.00	\$0.00	\$1,950.00	\$0.00	\$1,950.00	100.00%	\$0.00		\$11.70
	PR 57 - Additional Footings for missing columns	\$6,592.00	\$0.00	\$6,592.00	\$0.00	\$6,592.00	100.00%	\$0.00		\$39.55
	CPR 50 - Power added to rolling doors K100A and K100B	\$785.00	\$0.00	\$785.00	\$0.00	\$785.00	100.00%	\$0.00		\$4.71
	CPR 52 - Existing columns AA-A8 - move	\$5,305.50	\$0.00	\$5,305.50	\$0.00	\$5,305.50	100.00%	\$0.00		\$31.83
	CPR 58 - Move Teaching wall in area C	\$4,286.00	\$0.00	\$4,286.00	\$0.00	\$4,286.00	100.00%	\$0.00		\$25.72
	CPR 61 - Old Kitchen slab - Infill concrete	\$26,967.00	\$0.00	\$26,967.00	\$0.00	\$26,967.00	100.00%	\$0.00		\$161.80
	CPR 63 - Connect Fire smoke dampers	\$1,413.00	\$0.00	\$1,413.00	\$0.00	\$1,413.00	100.00%	\$0.00		\$8.48
	CPR 66 - Added decking	\$10,509.00	\$0.00	\$10,509.00	\$0.00	\$10,509.00	100.00%	\$0.00		\$63.05
	CPR 78 - Sanitary leak fix - re-build wall at Area E	\$7,560.00	\$0.00	\$7,560.00	\$0.00	\$7,560.00	100.00%	\$0.00		\$45.36
	CPR 79 - Added Sanitary lines - front of campus	\$28,114.00	\$0.00	\$28,114.00	\$0.00	\$28,114.00	100.00%	\$0.00		\$168.68
	CPR 82 - DDC Controls - Owner requested changes	\$1,673.00	\$0.00	\$1,673.00	\$0.00	\$1,673.00	100.00%	\$0.00		\$10.04
	CPR 83 - DDC Controls - Sequence of Ops change	\$9,309.00	\$0.00	\$9,309.00	\$0.00	\$9,309.00	100.00%	\$0.00		\$55.85
	CPR 84 - Relocate Electrical Boxes over competition gym	\$2,021.00	\$0.00	\$2,021.00	\$0.00	\$2,021.00	100.00%	\$0.00		\$12.13
	CPR 85 - Hallway Speakers re-configuration	\$9,745.00	\$0.00	\$9,745.00	\$0.00	\$9,745.00	100.00%	\$0.00		\$58.47
		\$0.00	\$0.00		\$0.00	\$0.00	0.00%	\$0.00		\$0.00
		<b>\$950,000.00</b>	<b>\$658,554.00</b>	<b>\$238,167.00</b>	<b>\$0.00</b>	<b>\$896,721.00</b>	<b>94.39%</b>	<b>\$53,279.00</b>		<b>\$5,380.33</b>
<b>OCO</b>	<b>Owner Change Orders</b>									
	CCD #1 - Asbestos Abatement	\$217,347.00	\$217,347.00	\$0.00	\$0.00	\$217,347.00	100.00%	\$0.00		\$1,304.08
	CCD #2 - Builder's Risk Insurance	\$70,948.00	\$70,948.00	\$0.00	\$0.00	\$70,948.00	100.00%	\$0.00		\$425.89

CONTINUATION SHEET		SUMMARY SHEET			AIA DOCUMENT G703					
AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.					APPLICATION NO: 35		October 4, 2024			
					APPLICATION DATE:		September 30, 2024			
					PERIOD TO:		19-081/19 0009			
					ARCH PROJECT NO:					
A	B	C	D		E	F	G	H		I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)							
		\$0.00	\$0.00			\$0.00	\$0.00		\$0.00	\$0.00
		<b>\$288,295.00</b>	\$288,295.00		\$0.00	\$0.00	\$288,295.00	100.00%	\$0.00	\$1,729.77
	<b>TOTALS</b>	<b>\$33,378,295.00</b>	<b>\$33,060,349.00</b>		<b>\$238,167.00</b>	<b>\$0.00</b>	<b>\$33,298,516.00</b>	<b>99.76%</b>	<b>\$79,779.00</b>	<b>\$199,791.10</b>

**INFORMATION ITEM:**      **New Vendors**

**RATIONALE:**                      To provide the Board of Trustees with regular updates on vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

**REFERENCE and COMPLIANCE:**                      CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

**BUDGET IMPACT / INFORMATION:**                      None

**EXHIBITS:**                                      Vendor Forms

**RESOURCE PERSONNEL:**                      Elizabeth Oaks, Chief Financial Officer, RTSBA  
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:  
    (Name)                      Dr. Veronica Vijil, Superintendent  
    (Address)                      1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)                      (830) 401-8614  
    (Date)                      12/17/24

**SEGUIN INDEPENDENT SCHOOL DISTRICT  
 BID VENDOR RESPONSES**

VENDOR	REQUEST FOR PROPOSALS	SERVICES PROVIDED
Holt Truck Centers of Texas, LLC	24-01: Vehicle Maintenance, Equipment, Parts, & Services	Auto parts and supplies
Attain Therapy	24-05: Special Education Services	School-based therapeutic services

**Note:**

**Respondents were evaluated based on the following criteria:**

- Required documents were completed by the respondent
- Purchase price (if applicable)
- Quality and reputation
- Goods and/or services meet District needs

**INFORMATION ITEM:**      **Purchases made over \$50,000**

**RATIONALE:**                      To provide the Board of Trustees with regular updates on purchases made greater than \$50,000.

**REFERENCE and COMPLIANCE:**                      CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

**BUDGET IMPACT / INFORMATION:**                      None

**EXHIBITS:**                                      Vendor Forms

**RESOURCE PERSONNEL:**                      Elizabeth Oaks, Chief Financial Officer, RTSBA  
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:  
    (Name)                                      Dr. Veronica Vijil, Superintendent  
    (Address)                                      1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone)                                      (830) 401-8614  
    (Date)    12/17/24

**SEGUIN INDEPENDENT SCHOOL DISTRICT  
PURCHASE INFORMATION FORM**

VENDOR/DOLLAR AMOUNT	CONTRACT	REFERENCE
MSB Consulting Group, LLC \$175,000	Choice Partners Purchasing Cooperative	#23/018SG-01: Medicaid Claiming and Billing Services
Tangram Rehabilitation Network, Inc. \$168,500	Interlocal Agreement	Special education services provided to students at the Hill Country School

# Minutes of Special Meeting

## The Board of Trustees

### Seguin ISD

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A Special Meeting of the Board of Trustees of Seguin ISD was held Tuesday, November 19, 2024, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns (Virtual), Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller and Dr. Veronica Vijil, Superintendent

Absent:

Also Present: Nikki Bittings, Chief Student Services Officer; Steve Gonzalez, Chief Technology Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Emily Allen, Director of Communications; Jason Mummert, Director of School Leadership; Halcy Dean, Director of Special Education; Nancy Ramirez, Superintendent Secretary; and Media.

#### 1. Call to Order

A. Mr. Guerra called the meeting to order at 6:02 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mr. Guerra, followed by a moment of silence.

#### 2. Audience with the Board

No one signed up to address the Board.

#### 3. Action Items:

##### **A. Consideration and Possible Approval of a Resolution Canvassing the Returns and Declaring the Results of a Tax Ratification Election**

Ms. Duncan moved, seconded by Mrs. Crettenden to approve the Resolution Canvassing the Returns and Declaring the Results of a Tax Ratification Election. On August 14, 2024, the Board of Trustees ordered an election to be held on November 5, 2024, for the purpose of gaining access to all golden pennies offered by the Texas Education Agency and approving the adopted total tax rate of \$1.1028. The purpose of this action is to canvass the returns of this election and make appropriate determinations as required by law.

**Ayes: Bright, Crettenden, Duncan, Guerra, and Mueller**

**Nays: None**

##### **B. Canvass and Certify the Results of a General Election for Trustees in Single Member Districts 1, 3, and 6**

Mr. Bright moved, seconded by Ms. Duncan to canvass and certify results of a General Election for Trustees in Single Member Districts 1, 3, and 6. On August 14, 2024, the Board of Trustees ordered an election to be held on November 5, 2024, for the purpose of electing Trustees in Single Member Districts 1, 3, and 6. The purpose of this action is to canvass the returns and make appropriate determinations as required by law. Under Texas Election Code, Section 67.003, the Board shall canvass and certify the official election results of the General Election no later than the eleventh day after the November 5, 2024, General Election. The

Guadalupe Elections Administrator, Lisa Hayes, has submitted the election results along with her certification.

**Ayes: Bright, Crettenden, Duncan, Guerra, and Mueller**

**Nays: None**

**C. Administer Statement of Elected and Appointed Officers in:**

**District 1 – William Dwyer**

**District 3 – Grace Mueller**

**District 6 – Lisa Burns**

The Board of Trustees administered the Statement of Elected Officers be sworn to and signed by elected trustees. In accordance with the following codes: The Tex. Const. Art. XVI Sec. 1 (b), and Board Policy BBB (LEGAL). All newly elected and appointed trustees signed the Statement of Elected Officer except Mrs. Burns.

**D. Administer Oath of Office to Elected and Appointed Trustees in:**

**District 1 – William Dwyer**

**District 3 – Grace Mueller**

**District 6 – Lisa Burns**

The newly elected and appointed trustees took the oath of office. Trustees in Voting Districts 1, 3, and 6 are elected to four year terms that will expire in 2028. The oath is in accordance with the following codes: The Tex. Const. Art. XVI, Sec. 1 (a), Education Code 11.061 and Board Policy BBB (LEGAL).

Mr. Bright publicly thanked the staff, local businesses, and members of the community for their hard work and contributions towards the Voter Approval Tax Rate Election (VATRE). He also recognized and gave Emily Allen and Liz Oaks the Matador Mindset pins for their hard work and dedication towards the VATRE.

**4. Adjourn**

Mr. Dwyer moved, seconded by Mrs. Mueller to adjourn the meeting. The meeting adjourned at 6:17 p.m.

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

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Secretary/December 17, 2024

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President/December 17, 2024

# Minutes of Regular Meeting

## The Board of Trustees

### Seguin ISD

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A regular board meeting of the Board of Trustees of Seguin ISD was held Tuesday, November 19, 2024, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller, and Dr. Veronica Vijil, Superintendent

Absent: Lisa Burns

Also Present: Nikki Bittings, Chief Student Services Officer; Steve Gonzalez, Chief Technology Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Elizabeth Oaks, Chief Financial Officer; Emily Allen, Director of Communications; Dr. Don Hastings, Mercer-Blumberg Learning Center at Saegert Principal; Halcy Dean, Director of Special Education; Danielle Sellenriek, Senior Manager of Client Success with Abre (Virtual); Daniel Hebert with Crowe, LLP; Nancy Ramirez, Superintendent Secretary; and Media.

#### 1. Call to Order

A. Mr. Guerra called the meeting to order at 6:31 p.m. and a quorum was established. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

B. The pledges were led by Roxanne Diaz, a student from Mercer-Blumberg Learning Center, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Vijil asked for a moment of silence to remember the Barnes Middle School teacher, Chris Martinez, who passed away this past week and asked the Board and Community to keep the Martinez and Barnes families in their thoughts and prayers. She provided the board and community with highlights, upcoming key dates, and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. Dr. Vijil also thanked Eleanor Crettenden and Roxanne Diaz for their participation on the Superintendent's Student Advisory Team (SSAT) and for being at the Board meeting. This year's Thanksgiving message, which featured members of the SSAT sharing what they are thankful for, was shown to the Board and community.

D. Board Member Reports:

The Board provided updates and information on recent activities, meetings, conferences, and school events they have participated in or attended.

#### 2. Recognition/Campus Presentations

##### A. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following students and staff for their outstanding accomplishments:

- **Superintendent's Students of the Month from McQueeney Elementary School, Vogel Elementary School, Briesemeister**

### **Middle School, Seguin High School, and Mercer-Blumberg Learning Center at Saegert (MBLC)**

Dr. Vijil was honored to recognize Emma Palma, a first-grade student at Vogel Elementary, Ryan Morales, a fifth-grade student at McQueeney Elementary, Emma Nething, a sixth-grade student from A.J. Briesemeister Middle School and Elaina Garcia, a senior at MBLC, as leaders and exceptional students in and out of the classroom. They are all excellent role models working hard to achieve their goals while assisting their peers.

- **Superintendent’s Award**

Dr. Vijil was honored to recognize Christine Perez, Principal at Seguin High School, as the November recipient of the Superintendent’s Leadership Apple Award for going above and beyond daily duties to cultivate, inspire, and empower her students, colleagues, and Seguin ISD community.

### **B. Campus Highlight**

The presentation was provided courtesy of Mercer-Blumberg Learning Center at Saegert (MBLC). Dr. Hastings, the principal, shared information highlighting how MBLC meets the attendance, academic, behavioral, social and emotional needs of students.

### **3. Audience with the Board**

Levi Robertson signed up to address the Board regarding admin concerns.

Karla Sanchez signed up to address the Board regarding teen bullying.

Caitlin Aguirre signed up to address the Board regarding admin concerns and bullying.

Megan Strickland signed up to address the Board regarding admin concerns and bullying.

Sylvia Marmolejo signed up to address the Board regarding last night’s town hall meeting and bullying.

### **4. Reports/Information Items:**

#### **A. 2024-2025 Common Formative Assessment (CFA) Data**

The Board of Trustees an update regarding Common Formative Assessment (CFA) data. The purpose of this report is to present the progress of students using CFA’s.

#### **B. Abre Partnership Update**

The Board of Trustees received an update via virtual presentation from Danielle Sellenriek detailing our partnership with Abre, including our progress in developing and implementing data dashboards.

#### **C. New Vendors**

The Board of Trustees received an update regarding vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

#### **D. Purchases made over \$50,000**

The Board of Trustees received an update regarding purchases made greater than \$50,000.

#### **E. Introduction of Newly Appointed Administrators**

The Board of Trustees acknowledged the newly appointed 2024-2025 Administrative Hires:

- **Robert Sands – Construction Manager**
- **Robert Arriola – Director of Multilingual Education**

#### **F. Personnel Information – Professional Employees**

The Board of Trustees received information regarding the following new hires and resignations for the 2024-2025 school year listed below:

**New Hire Elections:**

<b>Name</b>	<b>Campus</b>	<b>Effective Date</b>
Rowlands, Rebekkah	Jefferson Elementary	11/18/24
*Saunders, Kimberly	District Wide	10/28/24

\*returning employee

**Resignations:**

**Jaramillo, Andrea, Curriculum & Instruction Department, effective 10/30/24**

Ms. Jaramillo, Director of Early Childhood and Multilingual Education, has resigned to work for another school district.

Ms. Jaramillo has 7 years with Seguin ISD.

**Murillo, Danica, Human Resources Department, effective 11/01/24**

Ms. Murillo, Deputy Chief of Human Resources, has resigned to work for another school district.

Ms. Murillo has 7 years with Seguin ISD.

**Rodriguez, Eddie, Rodriguez Elementary, effective 11/08/24**

Mr. Rodriguez, Dual Language 1st Grade Teacher, has resigned due to relocation.

Mr. Rodriguez has 34 days with Seguin ISD.

**Starr, Brenda, Rodriguez Elementary, effective 10/24/24**

Ms. Starr, Dual Language 3rd Grade Teacher, has resigned due to personal reasons.

Ms. Starr has 2 months with Seguin ISD.

**5. Consent Agenda Items – Consider and Possible Approval:**

**A. Approval of Board Minutes for:**

Regular Meeting, October 29, 2024

Special Meeting, November 6, 2024

**B. Approval of Tax Collection Reports for October 2024**

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector, for October 2024. The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

**C. Approval of Proposed Budget Amendments & Financial Statements for September 2024**

The Board of Trustees approved the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of September 30, 2024.

**D. Acknowledge Public Information Act Requests October-November 2024**

The Board of Trustees acknowledged the Public Information Act requests received since October 8, 2024.

**Ms. Duncan moved, seconded by Mr. Bright to approve Consent Action Items:**

**A. Approval of Board Minutes for:**

**Regular Meeting, October 29, 2024**

**Special Meeting, November 6, 2024**

**B. Approval of Tax Collection Reports for October 2024**

**C. Approval of Proposed Budget Amendments & Financial Statements for September 2024**

**D. Acknowledge Public Information Act Requests October-November 2024**

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

The Board recessed from 8:20 until 8:32 p.m.

**6. Closed Meeting** –The Board went into closed session at 8:33 p.m.

**A.** Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

**B.** Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

1. Discussion Regarding Termination of Chapter 21 Probationary Contract Employee(s)

2. Discussion Regarding Proposed Termination of Chapter 21 Term Contract Employee(s)

**C.** Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

**D.** Pursuant to Texas Government Code Section § 551.0821 – Deliberation regarding public school student.

**7. Reconvene to Open Meeting:** The Board reconvened at 10:19 p.m.

**A.** Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline, or dismissal of employee(s).

1. Possible Action Regarding Termination of Chapter 21 Probationary Contract Employee(s)

Mr. Bright moved, seconded by Mr. Dwyer to approve the termination of the Chapter 21 probationary contract employee as discussed in closed session.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**B.** Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline, or dismissal of employee(s).

2. Possible Action Regarding Proposed Termination of Chapter 21 Term Contract Employee(s)

The Board did not take action on this item.

**8. Action Items**

**A. Approval of the Annual Comprehensive Financial Report for the Year Ended June 30, 2024**

Mrs. Mueller moved, seconded by Mr. Bright, to approve the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2024. The Board received information from Daniel Hebert with Crowe, LLP. The ACFR which includes additional statistical information will be submitted to the Government Financial Officers Association of the United States and Canada for review. The District has consistently received the Certificate of Achievement for Excellence in Financial Reporting since 1990.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**B. Consider and Approve Delegating Authority to Elizabeth Oaks, the Chief Financial Officer, to Execute Said Easements and All Other Documents and Instruments Necessary for the Property to Complete the Grant of Easements at the Property Located at 1005 E. Seideman Street, Seguin, Texas**

Ms. Duncan moved, seconded by Mrs. Crettenden, to approve grant of easements to City of Seguin in connection with Transportation Facility Project located at 1005 E. Seideman Street, Seguin, Texas 78155.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**C. Consider Approval of the Naming of the Seguin High School Baseball and Softball Complex**

Mr. Bright moved, seconded by Mr. Dwyer, to approve the naming of the Seguin High School Baseball and Softball Complex, “Matador Legends Ballpark”. The Board would also like to put up plaques for several Matador legends including the Class of 1960 State Championship Baseball team.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**D. Consider Approval of the Naming of the Softball Field of the Seguin High School Baseball and Softball Complex**

Mrs. Crettenden moved, seconded by Ms. Duncan, to amend the agenda item to remove the word, “Field” and replace it with “Batting Cages”.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

Mrs. Crettenden moved, seconded by Ms. Duncan, to name the Softball Batting Cages of the Seguin High School Baseball and Softball Complex in memory of Chloe Belicek.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**E. Consider Approval of the Naming of the Baseball Field of the Seguin High School Baseball and Softball Complex**

Ms. Duncan moved, seconded by Mrs. Mueller, to amend the agenda item to remove the word, “Field” and replace it with “Batting Cages”.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

Mr. Bright moved, seconded by Mr. Dwyer, to name the Baseball Batting Cages of the Seguin High School Baseball and Softball Complex in memory of Manuel Rodriguez.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**F. Official Ballot to Cast Votes for the Board of Directors for the Guadalupe Appraisal District for the 2025 Term and a Resolution for the Submission**

Mr. Guerra moved, seconded by Ms. Duncan, to cast 794 votes for Joshua Bright for the Board of Directors for the Guadalupe Appraisal District for the 2025 term.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**G. Discussion and Possible Action to Reorganize and Select Board Officers**

According to Education Code 11.061 (c), the Board shall elect officers at the first meeting after each election. In addition to the required post-election organization, the Board may also organize at other times. Mr. Guerra announced he will no longer be in the nomination process for Board President.

Mr. Bright moved, seconded by Ms. Duncan to nominate and approve Denise Crettenden as President.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

Mrs. Crettenden nominated Linda Duncan as Vice President. Mrs. Mueller moved, seconded by Mr. Bright to approve Linda Duncan as Vice President.

**Ayes: Bright, Crettenden, Dwyer, Guerra, and Mueller**

**Nays: None**

**Abstains: Duncan**

Mr. Bright nominated Grace Mueller as Secretary. Ms. Duncan moved, seconded by Mrs. Crettenden to approve Grace Mueller as Secretary.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

Mrs. Mueller thanked Mr. Guerra for his service as Board President during her tenure with the Board.

Mrs. Crettenden also thanked Mr. Guerra, Ms. Duncan and Mr. Jenkins for their service and duties as board officers.

**9. Board Comments and Request**

Mr. Guerra encouraged the board officers to be careful with toxic social media environments.

Mr. Bright would like to see the P3 button back on the main page of the website.

All prior Board requests have been addressed.

**10. Adjourn**

Mr. Bright moved, seconded by Mr. Dwyer, to adjourn the meeting. The meeting adjourned at 10:51 p.m.

**Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller**

**Nays: None**

**ACTION ITEM:**

**Approval of Tax Collection Reports for November 2024**

**RECOMMENDATION:**

That the Board of Trustees approves the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for November 2024.

**RATIONALE:**

The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

**REFERENCE and COMPLIANCE:**

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

**PAPERWORK IMPACT:**

None

**BUDGET IMPACT / INFORMATION:**

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of November 2024:

Current	\$	489,242
Delinquent		100,880
Penalty and Interest		24,283
Total Monthly Collections	\$	<u>614,404</u>

Total Tax Collections Year to Date	\$	<u>1,671,845</u>
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Delinquent Tax Levy		3,492,071
Percent Collected through November 2024		32.13%
Percent of Tax Levy Collected last year		38.64%

**EXHIBITS:**

None

**RESOURCE PERSONNEL:**

Elizabeth Oaks, Chief Financial Officer, RTSBA  
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)

(Address)

(Telephone)

(Date)

Dr. Veronica Vijil, Superintendent

1221 E. Kingsbury St., Seguin, TX 78155

(830) 401-8614

12/17/24

**ACTION ITEM:** **Approval of Proposed Budget Amendments & Financial Statements for October 2024**

**RECOMMENDATION:** That the Board of Trustees approve the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of October 31, 2024.

**RATIONALE:** The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees. The attached budget reports and financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.

**REFERENCE and COMPLIANCE:** CE (LEGAL) and CE (LOCAL) Annual Operating Budget  
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

**PAPERWORK IMPACT:** None

**BUDGET IMPACT / INFORMATION:** Budget amendments reflected in this report require approval by the Board of Trustees.

**EXHIBITS:** Proposed Budget Amendments and Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

**RESOURCE PERSONNEL:** Elizabeth Oaks, Chief Financial Officer, RTSBA  
Sally Eckhart, Budget Coordinator

Submitted by:  
(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 12/17/24

## Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

**Seguin Independent School District  
Proposed Budget Amendments and Financial Statements  
General Operating Fund  
October 2024**

	Budget					Actual			Budget Remaining
	Adopted Budget	October 1, 2024	Proposed Amendment(s)		October 31, 2024	October 1, 2024	Current Month	October 31, 2024	
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity	Year to Date	
<b>REVENUE</b>									
Local									
Property Taxes-Current	36,690,360	36,690,360	-	-	36,690,360	41,815	-	41,815	36,648,545
Property Taxes-Delinquent	950,000	950,000	-	-	950,000	443,803	94,070	537,874	412,126
Property Taxes-Penalty & Interest	500,000	500,000	-	-	500,000	104,238	25,382	129,621	370,379
Interest Income	1,300,000	1,300,000	-	-	1,300,000	349,562	112,848	462,410	837,590
Other Local Income	240,000	240,000	-	-	240,000	147,395	33,604	180,999	59,001
State	34,745,186	34,745,186	-	-	34,745,186	7,068,774	5,512,466	12,581,240	22,163,946
Federal	767,000	767,000	-	-	767,000	71,424	106,779	178,203	588,797
<b>REVENUE</b>	<b>75,192,546</b>	<b>75,192,546</b>			<b>75,192,546</b>	<b>8,227,012</b>	<b>5,885,150</b>	<b>14,112,162</b>	<b>61,080,384</b>
<b>EXPENSE</b>									
11 - Instruction	43,061,198	43,103,888		216,716	43,320,604	5,223,643	3,317,683	8,541,326	34,779,278
12 - Instructional Resources & Media Svcs	1,100,983	1,100,983		(26,304)	1,074,679	213,618	81,031	294,648	780,031
13 - Curr & Instructional Staff Development	735,275	771,945		(168,300)	603,645	119,688	29,776	149,464	454,181
21 - Instructional Leadership	2,076,321	2,065,863		297,976	2,363,839	487,013	193,383	680,396	1,683,443
23 - School Leadership	5,097,863	5,100,863		(101,613)	4,999,250	992,636	419,322	1,411,958	3,587,292
31 - Guidance & Counseling Services	2,677,549	2,677,824		(131,500)	2,546,324	519,706	184,079	703,785	1,842,539
32 - Social Work Services	672,569	672,569		(33,147)	639,422	157,557	45,286	202,843	436,579
33 - Health Services	858,109	858,109		(7,490)	850,619	120,655	64,176	184,831	665,788
34 - Student Transportation	3,481,004	3,481,004		-	3,481,004	725,106	384,521	1,109,628	2,371,376
35 - Food Service	-	-		-	-	-	-	-	-
36 - Co-curricular Activities	2,079,122	2,079,052		-	2,079,052	446,769	187,050	633,820	1,445,232
41 - General Administration	3,099,979	3,341,979		-	3,341,979	958,282	433,907	1,392,189	1,949,790
51 - Plant Maintenance & Operations	8,338,937	8,338,937		-	8,338,937	2,381,590	638,430	3,020,021	5,318,916
52 - Security & Monitoring Services	952,567	983,967		-	983,967	180,800	134,047	314,847	669,120
53 - Data Services	2,105,852	2,220,951		(9,000)	2,211,951	813,372	146,442	959,813	1,252,138
61 - Community Services	30,167	39,667		(12,338)	27,329	658	65	723	26,606
71 - Debt Services	-	665,000		-	665,000	665,000	-	665,000	-
81 - Facilities Acquisition & Construction	-	1,780,800		-	1,780,800	(18,095)	936,028	917,933	862,867
93 - Payments to Fiscal Agent/SSA	1,946,727	1,946,727		-	1,946,727	-	-	-	1,946,727
99 - Intergovernmental Charges (Appraisal Servs)	842,464	842,464		(25,000)	817,464	108,305	-	108,305	709,159
<b>EXPENSE</b>	<b>79,156,686</b>	<b>82,072,592</b>			<b>82,072,592</b>	<b>14,096,303</b>	<b>7,195,227</b>	<b>21,291,530</b>	<b>60,781,062</b>
<b>REVENUE OVER/(UNDER) EXPENSE</b>	<b>\$ (3,964,140)</b>	<b>\$ (6,880,046)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,880,046)</b>	<b>(5,869,292)</b>	<b>(1,310,077)</b>	<b>(7,179,368)</b>	<b>299,322</b>
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
<b>OTHER SOURCES AND USES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RESULT OF ACTIVITIES</b>	<b>\$ (3,964,140)</b>	<b>\$ (6,880,046)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,880,046)</b>	<b>(5,869,292)</b>	<b>(1,310,077)</b>	<b>(7,179,368)</b>	<b>299,322</b>

<b>Additional Information to the Reader</b>			
<b>PRELIMINARY ESTIMATE - Fund Balance:</b>		<b>PRELIMINARY ESTIMATE - Fund Balance Test per Board Policy CE (LOCAL):</b>	
24 - 25 Beginning Fund Balance - Restricted - Grants	\$ -	Amended Budget Expense <b>(official test will use actuals at year end)</b>	82,072,592
24 - 25 Beginning Unassigned Fund Balance	\$ 35,018,387		
24 - 25 Actual Year to Date Revenue Over/(Under) Expense	\$ (7,179,368)	Less: Non-Operating Expenses/Fund Balance Assignments	
24 - 25 Actual Year to Date Other Sources and Uses	-	Assigned for 24-25 QZAB Payment (8 of 15)	\$ (665,000)
24 - 25 Budget Remaining Revenue Over/(Under) Expense	\$ 299,322	Assigned for BB/SB Complex Construction	\$ (1,750,000)
		Assigned for Welding Shop Upgrades	\$ (30,800)
		Assigned for Holdworth contract	\$ (242,000)
		Assigned for Abre Subscription	\$ (146,499)
		Assigned for Teacher Incentive Allotment Program Development	\$ (64,457)
		Assigned for National Board of Prof Teaching Standards Cert fees	\$ (17,150)
24 - 25 Estimated Year End Result of Activities	\$ (6,880,046)	Total Non-Operating Expenses	\$ (2,915,906)
<b>* 24 - 25 Estimated Ending Unassigned Fund Balance (Unaudited)</b>	<b>\$ 28,138,341</b>	24 - 25 Budgeted Operating Expense <b>(official test will use actuals at year end)</b>	\$ 79,156,686
		25% Unassigned Fund Balance Criteria as per Board Policy CE (LOCAL)	25%
		24 - 25 Minimum Unassigned Fund Balance	\$ 19,789,172
		<b>* 24 - 25 Estimated Ending Unassigned Fund Balance (Unaudited)</b>	<b>\$ 28,138,341</b>
		Projected Unassigned Fund Balance Over/(Under) CE (LOCAL) Requirement	\$ 8,349,169

Seguin Independent School District  
Budget Amendment Detail For General Operating Fund  
October 2024

Budget Report - Attachment 1  
17-Dec-2024

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

Total Expenditures Increase (Decrease) \$ -

Other Sources:

Total Other Sources Increase (Decrease) \$ -

**Seguin Independent School District  
Proposed Budget Amendments and Financial Statements  
Child Nutrition Fund  
October 2024**

	Budget					Actual			Budget Remaining
	Adopted Budget	October 1, 2024	Proposed Amendment(s)		October 31, 2024	October 1, 2024	Current Month	October 31, 2024	
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity	Year to Date	
<b>REVENUE</b>									
Local									
Property Taxes-Current									
Property Taxes-Delinquent									
Property Taxes-Penalty & Interest									
Interest Income	20,000	20,000	-	-	20,000	37,513	9,800	47,313	-
Other Local Income	339,500	339,500	-	-	339,500	50,310	29,109	79,419	260,081
State	55,500	55,500	-	-	55,500	10,438	-	10,438	45,063
Federal	6,675,000	6,675,000	-	-	6,675,000	1,164,202	875,730	2,039,932	4,635,068
<b>REVENUE</b>	<b>7,090,000</b>	<b>7,090,000</b>	<b>-</b>	<b>-</b>	<b>7,090,000</b>	<b>1,262,462</b>	<b>914,640</b>	<b>2,177,102</b>	<b>4,940,212</b>
<b>EXPENSE</b>									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service	7,063,500	7,063,500	-	-	7,063,500	1,253,381	806,807	2,060,188	5,003,312
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations	19,500	19,500	-	-	19,500	3,975	1,168	5,144	14,356
52 - Security & Monitoring Services	7,000	7,000	-	-	7,000	132	44	177	6,823
53 - Data Services									
61 - Community Services									
71 - Debt Services									
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Svcs)									
<b>EXPENSE</b>	<b>7,090,000</b>	<b>7,090,000</b>	<b>-</b>	<b>-</b>	<b>7,090,000</b>	<b>1,257,489</b>	<b>808,019</b>	<b>2,065,508</b>	<b>5,024,492</b>
<b>REVENUE OVER/(UNDER) EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>4,973</b>	<b>106,620</b>	<b>111,593</b>	<b>(84,280)</b>
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
<b>OTHER SOURCES AND USES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RESULT OF ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>4,973</b>	<b>106,620</b>	<b>111,593</b>	<b>(84,280)</b>

<b>Additional Information to the Reader</b>			
<b>PRELIMINARY ESTIMATE - Fund Balance:</b>			
<i>24 - 25 Beginning Fund Balance (Unaudited)</i>			
Unassigned	\$	2,898,469	
Non Spendable-Inventory	\$	50,266	
Total 24 - 25 Beginning Fund Balance (Unaudited)	\$	2,948,735	
<i>24 - 25 Actual Year to Date Revenue Over/(Under) Expense</i>			
	\$	111,593	
<i>24 - 25 Actual Year to Date Other Sources and Uses</i>			
	\$	-	
<i>24 - 25 Budget Remaining Revenue Over/(Under) Expense</i>			
	\$	(84,280)	
24 - 25 Estimated Year End Result of Activities	\$	27,313	
<b>24 - 25 Estimated Ending Fund Balance (Unaudited)</b>			
	<b>\$</b>	<b>2,976,048</b>	

Seguin Independent School District  
Budget Amendment Detail For Child Nutrition Fund  
October 2024

Budget Report - Attachment 1  
17-Dec-2024

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

Total Expenditures Increase (Decrease) \$ -

Other Sources:

Total Other Sources Increase (Decrease) \$ -

**Seguin Independent School District**  
**Proposed Budget Amendments and Financial Statements**  
**Debt Service Fund**  
**October 2024**

	Budget				Actual			Budget Remaining	
	Adopted Budget	October 1, 2024	Proposed Amendment(s)		October 31, 2024	October 1, 2024	Current Month		October 31, 2024
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
<b>REVENUE</b>									
Local									
Property Taxes-Current	16,519,000	16,519,000	-	4,806,262	16,519,000	18,909	-	18,909	16,500,091
Property Taxes-Delinquent	250,000	250,000	-	-	250,000	221,235	46,291	267,527	-
Property Taxes-Penalty & Interest	100,000	100,000	-	-	100,000	49,715	11,982	61,696	38,304
Interest Income	-	-	-	-	-	155,561	36,016	191,577	-
Other Local Income	-	-	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
<b>REVENUE</b>	<b>16,869,000</b>	<b>16,869,000</b>	<b>-</b>	<b>4,806,262</b>	<b>16,869,000</b>	<b>445,419</b>	<b>94,289</b>	<b>539,708</b>	<b>16,538,395</b>
<b>EXPENSE</b>									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service									
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations									
52 - Security & Monitoring Services									
53 - Data Services									
61 - Community Services									
71 - Debt Services	16,869,000	16,869,000	-	4,806,262	16,869,000	8,719,342	400	8,719,742	8,149,258
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Servs)									
<b>EXPENSE</b>	<b>16,869,000</b>	<b>16,869,000</b>	<b>-</b>	<b>4,806,262</b>	<b>16,869,000</b>	<b>8,719,342</b>	<b>400</b>	<b>8,719,742</b>	<b>8,149,258</b>
<b>REVENUE OVER/(UNDER) EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(8,273,923)</b>	<b>93,889</b>	<b>(8,180,034)</b>	<b>\$ 8,389,138</b>
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
<b>OTHER SOURCES AND USES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>RESULT OF ACTIVITIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(8,273,923)</b>	<b>\$ 93,889</b>	<b>\$ (8,180,034)</b>	

Additional Information to the Reader		
<b>PRELIMINARY ESTIMATE - Fund Balance:</b>		
24 - 25 Beginning Fund Balance (Unaudited)	\$	16,644,486
Total 24 - 25 Beginning Fund Balance (Unaudited)	\$	16,644,486
24 - 25 Actual Year to Date Revenue Over/(Under) Expense	\$	(8,180,034)
24 - 25 Actual Year to Date Other Sources and Uses	\$	-
24 - 25 Budget Remaining Revenue Over/(Under) Expense	\$	8,389,138
24 - 25 Estimated Year End Result of Activities	\$	209,103
<b>24 - 25 Estimated Ending Fund Balance (Unaudited)</b>	<b>\$</b>	<b>16,853,589</b>

Seguin Independent School District  
Budget Amendment Detail For Debt Service Fund  
October 2024

Budget Report - Attachment 1  
17-Dec-2024

Revenues:

Total Revenue Increase (Decrease) \$ 4,806,262

Expenditures:

Total Expenditures Increase (Decrease) \$ 4,806,262

Other Sources:

Total Other Sources Increase (Decrease) \$ -

**ACTION ITEM:**

**Approval of Donations Received October 2024**

**RECOMMENDATION:**

That the Board of Trustees approve donations received by the District during the month of October 2024.

**RATIONALE:**

District Board policy CDC (Local) states "any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

**REFERENCE and COMPLIANCE:**

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

**PAPERWORK IMPACT:**

None

**BUDGET IMPACT / INFORMATION:**

None

**EXHIBITS:**

Proposed Donations

**RESOURCE PERSONNEL:**

Elizabeth Oaks, Chief Financial Officer, RTSBA  
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)  
(Address)  
(Telephone)  
(Date)

Dr. Veronica Vijil, Superintendent  
1221 E. Kingsbury St., Seguin, TX 78155  
(830) 401-8614  
12/17/24

**Donations Received By Seguin ISD  
During the 2024-25 School Year**

<b>Donor</b>	<b>Purpose</b>	<b>Campus Receiving Donation</b>	<b>Date Rcvd</b>	<b>Amount</b>	<b>Board Approval</b>
Jenke, Sherie	5th grade campus use	Vogel Elementary	10/28/24	\$ 75.00	pending
Larson, Jo Beth	Brooklyn Pacheco Memorial	SHS FFA	10/30/24	\$ 50.00	pending
Bloch, Lesa	Brooklyn Pacheco Memorial	SHS FFA	10/30/24	\$ 50.00	pending
Magin, Debbie	Brooklyn Pacheco Memorial	SHS FFA	10/30/24	\$ 50.00	pending
Seidenschwarz, Walter	Brooklyn Pacheco Memorial	SHS FFA	10/30/24	\$ 100.00	pending

NOTE: This listing includes only documented, unsolicited donations received by the District during October 2024. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

**ACTION ITEM:**

**Approval of Donations Received November 2024**

**RECOMMENDATION:**

That the Board of Trustees approve donations received by the District during the month of November 2024.

**RATIONALE:**

District Board policy CDC (Local) states "any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

**REFERENCE and COMPLIANCE:**

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

**PAPERWORK IMPACT:**

None

**BUDGET IMPACT / INFORMATION:**

None

**EXHIBITS:**

Proposed Donations

**RESOURCE PERSONNEL:**

Elizabeth Oaks, Chief Financial Officer, RTSBA  
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)  
(Address)  
(Telephone)  
(Date)

Dr. Veronica Vijil, Superintendent  
1221 E. Kingsbury St., Seguin, TX 78155  
(830) 401-8614  
12/17/24

**Donations Received By Seguin ISD  
During the 2024-25 School Year**

<b>Donor</b>	<b>Purpose</b>	<b>Campus Receiving Donation</b>	<b>Date Rcvd</b>	<b>Amount</b>	<b>Board Approval</b>
Donegan, Jane	Brooklyn Pacheco Memorial	SHS FFA	11/06/24	\$ 25.00	pending
Talley, Peggy	Brooklyn Pacheco Memorial	SHS FFA	11/06/24	\$ 25.00	pending
Raetzsch, Thomas	Brooklyn Pacheco Memorial	SHS FFA	11/06/24	\$ 10.00	pending

NOTE: This listing includes only documented, unsolicited donations received by the District during November 2024. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

**INFORMATION ITEM:**     **Acknowledge Public Information Act Requests November - December 2024**

**RECOMMENDATION:**     That the Board of Trustees acknowledges Public Information Act requests received since November 5, 2024.

**RATIONALE:**             The purpose of this agenda item is to keep trustees apprised of the District’s Public Information program.

**REFERENCE and COMPLIANCE:**     GB (LEGAL) Public Information Program

**PAPERWORK IMPACT:**             None

**BUDGET IMPACT/ INFORMATION:**     None

**EXHIBITS:**                 November 5 – December 6, 2024 Public Information Act request roster

**RESOURCE PERSONNEL:**         Dr. Veronica Vijil, Superintendent  
Emily Allen, Director of Communications

Submitted by:  
    (Name)     Dr. Veronica Vijil, Superintendent  
    (Address)  1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone) (830) 401-8614  
    (Date)     12/17/24

**Seguin ISD PIA Requests received from November 9 - December 6, 2024**

<b>Date</b>	<b>Requester</b>	<b>Requested Documents</b>	<b>Status</b>	<b>Action</b>
031 Nov 14, 2024	Greg Smith	Employees' names, campus/department, title, email, salary	Completed	Document shared
032 Nov 15, 2024	Ene Pena, ResponsiveEd	Student directory information	Completed	Documents shared
033 Nov 19, 2024	Steven Hart	District insurance policy information, student enrollment, employee total, real estate values	Completed	Documents shared
034 Nov 26, 2024	Kimia Hamidi	Purchase order information dating back to 01/01/2020	Completed	Documents shared
035 Dec 2, 2024	Tony Conners, Tony Conners Law	Employee contract, board agenda/minutes/policy, written notices/communications in regard to employee	In progress	
036 Dec 4, 2024	Stephanie Rodriguez, Ruiz Financial Group	Employee directory & salary information, district 2024-2025 retiree list	In progress	

**ACTION ITEM:** **Consider Joining the North East Independent School District Regional Day School for the Deaf Program Cooperative**

**RECOMMENDATION:** That the Board of Trustees approve joining the North East Independent School District Regional Day School for the Deaf Program Cooperative.

**RATIONALE:** The District must partner with a Regional Day School Program for the Deaf in order to provide services to students who have specialized learning needs.

**REFERENCE and COMPLIANCE:** EHBAB (LEGAL) Special Education: ARD Committee and Individualized Education Program

**PAPERWORK IMPACT:** Minimal

**BUDGET IMPACT/ INFORMATION:** NEISD RDSPD tuition is \$27,258.00 per student.

**EXHIBITS:** NEISD RDSPD Tuition  
NEISD RDSPD Program Guidelines

**RESOURCE PERSONNEL:** Monica Lyons, Chief Academic Officer  
Halcy Dean, Director of Special Education

Submitted by:  
(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 12/02/24

## Regional Day School for the Deaf Programs

### Program Overview and Proposal

**Program Overview:** Seguin ISD has partnered for several years with Education Service Center 13 in Austin in the Regional Day School for the Deaf (RDSPD) Cooperative program operated by Hays Consolidated ISD (HCISD). Seguin ISD sends students who are Deaf or Hard of Hearing and need intensive language support or instruction provided through sign language to school at the HCISD RDSPD to receive these needed services. These services would be very difficult to implement in Seguin ISD. In addition, we send our students who are Deaf and Hard of Hearing (DHH) to a RDSPD program to engage with a group of peers and other learners with similar needs. These campuses at HCISD are structured to provide supports to students who are Deaf and Hard of Hearing in the school environment throughout the day. In recent years, we have sent anywhere from 3-7 students to the RDSPD program annually. In addition, staff from the ESC 13 RDSPD assist the district in serving our DHH babies. We must serve babies who are deaf or hard of hearing from birth.

**Concerns:** We have recently had an increase in the number of students who are Deaf and Hard of Hearing and intellectually disabled (ID). These students require even greater specialized support and a classroom designed to meet their unique needs. The ESC 13/ Hays Consolidated program does not have this type of program or classroom available.

In addition, the cost of the HCISD RDSPD has risen to a per student fee of \$74,477.00.

**Proposal:** We have explored the options available in our area. North East ISD operates a Regional Day School Program for the Deaf in conjunction with Education Service Center 20. This program is housed at Churchill High School, Jackson Middle School and Oak Meadow Elementary school. The NEISD RDSPD program does offer specialized classes for students who are Deaf or Hard of Hearing and have specialized learning needs and they offer the specialized program for students who are deaf with other cognitive disabilities.

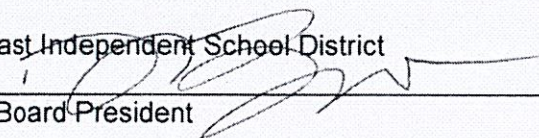
We visited the NEISD program and were impressed with both the services provided, the number of students served and the structure of the program. We found the program to be capable of meeting the needs of all of our students who are deaf or hard of hearing.

In addition, the cost of the program is \$25,258.00 per student. The cost difference is possible due to the larger number of students served in NEISD which lowers the per student fee. This greater number of students also allows the students who attend the program to have a larger peer group to communicate with.

When looking at the driving distance going to HCISD from Seguin and traveling between Seguin to NEISD, the driving distance is comparable to the current drive to HCISD. The amount of time on the bus for our Deaf and Hard of Hearing students would be similar.

Member District School Board Acceptance  
Executed to be effective as of the 1<sup>st</sup> day of August 2023

North East Independent School District

BY:   
School Board President

DATE:

11/11/2024

Alamo Heights Independent School District

BY:  
School Board President

DATE:

Comal Independent School District

BY:  
School Board President

DATE:

Judson Independent School District

BY:  
School Board President

DATE:

DATE:

Marion Independent School District

BY:  
School Board President

New Braunfels Independent School District

BY:  
School Board President

DATE:

Seguin Independent School District

BY:  
School Board President

DATE:



# NORTH EAST INDEPENDENT SCHOOL DISTRICT

1/2/24

To Whom it May Concern,

At the Board meeting on December 11, 2023, NEISD Board approved the following tuition increase for the 2024-2025, 2025-2026, and 2026-2027 school year for all member districts who participate in the RDSPD cluster site program.

School Year	Approved Increase
2024-2025	\$25,258 per year
2025-2026	\$27,258 per year
2026-2027	\$29,258 per year

If you have any questions or concerns regarding these increases please reach out to Brittany Maldonado, Director of Specialized Supports and Services.

A handwritten signature in cursive script, appearing to read "Brittany Maldonado".

Brittany Maldonado

Special Education Director of Specialized Supports and Services

[bmaldo@neisd.net](mailto:bmaldo@neisd.net)

(210) 407-0271

# North East

Independent School District  
Department of Special Education  
8961 TESORO DRIVE, SUITE 500  
SAN ANTONIO, TEXAS 78217-6216



*Regional Day School Program  
For the Deaf*

*Unified Documents for the Shared  
Services Agreement*

# North East ISD Regional Day School Program for the Deaf Program Documentation

*This unified document includes three (3) major chapters defining the North East ISD Regional Day School for the Deaf (RDSPD) program documentation.*

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Signed Copy Received by Fiscal Agent:	
Director _____	Program Coordinator _____
Date _____	
<p>NEISD: Fiscal Agent                  Alamo Heights ISD                  Comal ISD                  Judson ISD                  Marion ISD                  New Braunfels ISD                  Seguin ISD</p>	



The Shared Services Agreement  
NEISD Regional Day School Program for the Deaf

Alamo Heights Independent School District, Comal Independent School District, Judson Independent School District, and North East Independent School District ("member districts"), hereby agree to cooperatively operate certain aspects of their special education programs as described herein under the authority of Texas Education Code Section 29.007 and Texas Government Code Section 791.001 et seq., as the NORTH EAST ISD REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF SHARED SERVICES ARRANGEMENT, herein referred to as North East ISD RDSPD SSA.



Member District School Board Acceptance  
Executed to be effective as of the 1<sup>st</sup> day of August 2023

North East Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
School Board President

Alamo Heights Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
School Board President

Comal Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
School Board President

Judson Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
School Board President

DATE:

Marion Independent School District

BY: \_\_\_\_\_  
School Board President

New Braunfels Independent School District

BY:  
School Board President

DATE:

Seguin Independent School District  
BY:  
School Board President

DATE:

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### Member Districts agree that:

#### 1. General Covenants and Provisions

1.1. The purpose of this agreement is to create a cooperative arrangement whereby the member districts may provide for the efficient delivery of legally required special education and related services for

eligible students identified as deaf or hard-of-hearing, who reside within the boundaries of the member districts of the North East ISD RDSPD SSA. It is agreed and understood that any student identified as deaf or hard-of-hearing in a way that severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance shall be eligible for consideration for the North East ISD RDSPD SSA, subject to the student's Admission, Review and Dismissal Committee (ARD/IEP committee) recommendations. It is further agreed that students identified as deaf or hard-of-hearing who are not referred for North East ISD RDSPD SSA services, and receive solely consultation supports through another arrangement, are not included in this Shared Services Agreement.

- 1.2. The intent of the North East ISD RDSPD is to serve students identified as deaf or hard-of-hearing, ages 0-21, whose needs, as determined by their ARD/IEP Committee meet eligibility for RDSPD Cluster Site services. Those students served in the North East ISD RDSPD must reside in the North East Independent School District or current member districts of the North East ISD RDSPD SSA, who have accepted its current policies and procedures.
  - 1.2.1. *When a student requires more than or equal to 180 minutes of daily direct instruction from a teacher certified in the area of deaf and hard-of-hearing and/or implementation of aural/oral communication as the student's primary communication mode is not appropriate, ARD consideration of RDSPD cluster services is appropriate.*
  - 1.2.2. *When a student from a member district no longer requires RDSPD cluster site services; more than 180 minutes of daily direct instruction from a teacher certified in the area of deaf and hard-of-hearing and/or implementation of total communication systems to access the student's primary communication mode as determined by data reflecting the student's such mode; the ARD Committee will consider placement at the student's home district and/or campus with appropriate services and supports.*
- 1.3. The member districts do not intend by entering this agreement or otherwise to create a separate legal entity.
- 1.4. The North East ISD RDSPD Shared Services Arrangement administrative offices will be located in San Antonio, Texas.
- 1.5. The North East ISD RDSPD will be operated in compliance with Federal and State law, including the Individuals with Disabilities Education Act, 20 U.S.C. Section 1401 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794; the Americans with Disabilities Act, 42 U.S.C., Section 12101 et seq.; Chapter 29 of the Texas Education Code; Chapter 30 of the Texas Education Code; implementing regulations for all applicable statutes in accordance with procedures developed by the Texas Education Agency (TEA) to comply with the requirements of 19 TAC 89.1075(e); and the North East ISD RDSPD SSA administrative guidelines approved by the Shared Service Arrangement (SSA) Management Board. The North East ISD RDSPD operates in compliance with Volume 13, Section 1.3 of the TEA's Financial Accountability System Resource Guide (FASRG).
- 1.6. Students from school districts other than member districts who are parties to this agreement may be considered for placement upon request through the Program Coordinator of the Fiscal Agent of the North East ISD RDSPD SSA.
- 1.7. Should a Local Education Agency (LEA) seek to become a member district of the North East ISD RDSPD SSA, a written request provided to the NEISD Program Coordinator for consideration by the Management Board must be provided on or before November 1 preceding the fiscal year it intends to join. It is agreed that any reconfiguration is subject to TEA timelines and approval by the existing parties to this agreement.

- 1.8. Member districts may choose to participate in more than one Shared Services Arrangement. Member districts shall provide written notice to the North East ISD RDSPD SSA in the event they seek to join another Shared Services Arrangement.
- 1.9. State accountability and attendance-related funds for students will remain in the North East ISD RDSPD SSA member districts.
  - 1.9.1. All students receiving direct services from a certified teacher of the deaf for a minimum of 45 minutes per week are considered "enrolled" in the RDSPD for census purposes in the Public Education Information Management System (PEIMS).
  - 1.9.2. Students who reside within the boundaries of a member district and receive services at a cluster site are reported as "enrolled, but not in attendance" by the North East ISD RDSPD SSA.

## **2. Management**

- 2.1. The North East ISD RDSPD SSA shall be governed by the SSA Management Board (Management Board) comprised of the Special Education Directors / Coordinators from the participating member districts, or their designees, and representation from the Fiscal Agent.
  - 2.1.1. Such Management Board will meet, at least annually, to review the SSA Agreement.
  - 2.1.2. Additional meetings shall be scheduled as determined by the chairperson, whereby the Management Board may meet either as a whole or as ad hoc sub-committees to address issues related to funding, programming, operation, and/or short and long-term needs of the North East ISD RDSPD SSA.
  - 2.1.3. The Fiscal Agent records, prepares, and disseminates minutes for each meeting. Management Board members shall keep their respective superintendents advised of Management Board actions, as appropriate.
- 2.2. The Chairperson of the Management Board shall be the NEISD representative.
- 2.3. The Fiscal Agent may purchase goods and services necessary to administer and operate the North East ISD RDSPD. All non-consumable instructional materials shall be deemed property of the North East ISD RDSPD when such supplies and materials are purchased with RDSPD funds.
- 2.4. Members of the Management Board will establish and maintain SSA Administrative Guidelines. Any Administrative Guidelines that are inconsistent with this Agreement shall be deemed null and void. Any revision to the Administrative Guidelines requires a majority vote of the Management Board.
- 2.5. Management Board actions, unless otherwise provided herein, require approval by a majority of a quorum of representatives from member districts.

## **3. Personnel Policies**

- 3.1. The chief administrator of the North East ISD RDSPD SSA will be the Special Education Program Coordinator. This Program Coordinator shall be employed by the Fiscal Agent and be subject to the personnel policies of the Fiscal Agent. Administrative decisions regarding daily operations of the instructional program, including but not limited to: provision of related services, staff development, and

approved budgeted expenditures consistent with Fiscal Agent policy, are within the authority of the Program Coordinator and do not require Management Board action. Additionally, the Program Coordinator, at his/her discretion, or at the request of a Member District, will provide feedback regarding the delivery of instructional services. The Program Coordinator will be under direct supervision of the NEISD Executive Director, or Director Designee, for Special Education.

- 3.2. The Special Education Director of each member district shall serve as the deputy officers for public records for purposes of the Texas Public Information Act and the Local Government Records Act, unless otherwise indicated in the member district's applicable Board policy.
- 3.3. All North East ISD RDSPD employees shall serve under contract with the Fiscal Agent and shall be subject to the Fiscal Agent's policies.
- 3.4. Any hearing on an employee grievance, termination or non-renewal is the responsibility of and will be held in accordance with the policies of the Fiscal Agent in compliance with any applicable law.
- 3.5. All North East RDSPD employees are subject to the North East RDSPD SSA guidelines and policies.

#### **4. Fiscal Agent Responsibilities**

- 4.1. The Fiscal Agent shall be North East ISD, which is accredited and includes services for children ages birth through 21 years of age.
- 4.2. The Fiscal Agent is responsible for applying for, receiving, collecting, expending and distributing all funds, regardless of source, in accordance with the budget adopted by the Management Board. The Fiscal Agent shall provide accounting services reports and shall perform any other responsibilities acceptable to the Fiscal Agent which are required by the North East RDSPD SSA policies. It is agreed and understood that the Fiscal Agent assumes no responsibility for a member district's failure to maintain its effort.
- 4.3. The Fiscal Agent is responsible for preparing the operational budget for the North East ISD RDSPD SSA. The Fiscal Agent will account for salaries and expenses of North East ISD RDSPD SSA personnel and operating expenses, IDEA Part B funds, State Deaf funds and any other funding received for the purpose of furthering this program. The Fiscal Agent will maintain personnel records and payroll systems in accordance with its applicable salary schedule for all North East ISD RDSPD staff.
- 4.4. Except as otherwise provided herein, the Fiscal Agent will prepare and submit any reports or applications required by Federal or State law or RDSPD policy. It is agreed and understood that the Fiscal Agent assumes no responsibility for a member district's failure to maintain its effort. To the extent necessary, however, member districts agree to cooperate with the Fiscal Agent's effort to comply with reporting requirements.
- 4.5. The Fiscal Agent may negotiate contracts with outside service providers for special education and related services for students with disabilities in accordance with law and Fiscal Agent policies. The Fiscal Agent shall request ADA compliance by each service provider.
- 4.6. The Fiscal Agent must notify the member districts of any intention to withdraw as Fiscal Agent of the SSA on or before December 31 (no less than one year) preceding the last fiscal year it intends to serve as Fiscal Agent. It is agreed and understood that the withdrawing Fiscal Agent will notify TEA of its intent to withdraw as Fiscal Agent on or before February 1, one year preceding the last fiscal year it intends to serve as Fiscal Agent. After a satisfactory independent audit of the SSA's accounts, the

transfer of Fiscal Agent status will become effective July 1 of the last fiscal year. All TEA timelines shall apply to any reconfiguration, including change of Fiscal Agent.

- 4.7. Should the Fiscal Agent cease to serve, for any reason, the Management Board will, by majority vote of a quorum, appoint another member district as the Fiscal Agent. Any member district appointed to serve as the Fiscal Agent has the option to refuse to serve as the Fiscal Agent. All TEA timelines shall apply to any reconfiguration, including change of the Fiscal Agent. Should no member district be willing to serve as Fiscal Agent, then this SSA shall immediately terminate and each school district shall retain its own individual responsibility to educate its students previously placed under this SSA.
- 4.8. The North East RDSPD shall provide centralized sites located within the boundaries of the Fiscal Agent. The Fiscal Agent shall provide maintenance and operation services, suitable and sufficient classroom space within the program to accommodate the students identified as deaf or hard-of-hearing, and office space for support personnel. Member districts shall share any out-of-pocket costs for such items.
- 4.9. Except as otherwise provided herein, the Fiscal Agent, on behalf of the North East ISD RDSPD SSA shall provide related services for eligible North East ISD RDSPD SSA students as acceptable to the Fiscal Agent and recommended by a duly constituted ARD/IEP committee.

## **5. Member Districts' General Obligations**

- 5.1. As described in 19 TAC Section 89.61, each member district will be liable for costs associated with its residentially placed students, if any. A duly constituted ARD/IEP committee must have educationally placed students at a residential facility.
- 5.2. Each member district agrees to cooperate with the Fiscal Agent in maintaining the proper fiscal, personnel, and student records for the North East ISD RDSPD SSA operations.
- 5.3. A member district may withdraw from the North East ISD RDSPD SSA by providing written notice to the Fiscal Agent no later than January 1 of the current fiscal year. Upon receipt, the Fiscal Agent shall submit the written notice of intent to withdraw to the Texas Education Agency (TEA) prior to February 1, as required. Upon delivery of such notice, the member's withdrawal from the SSA shall be effective June 30 of the same fiscal year. The withdrawing member district shall return to the North East ISD RDSPD SSA any supplies, equipment, or fixtures in its possession that were purchased with the SSA's funds prior to or by the effective June 30 withdrawal date. The member districts further agree that any uncommitted surplus funds, after charges and liabilities, remaining in the SSA's operating fund as of the June 30 withdrawal date set forth above, shall be calculated and the withdrawing member district shall receive a proportionate share of such remaining balance, in full and complete payment for and settlement of any legal and equitable rights and interest, if any, such withdrawing member district may have in the SSA's property or assets. Additionally, a withdrawing member district shall pay all costs and fees related to, resulting from, or associated with its withdrawal, including but not limited to, non-renewals, legal costs, insurance or any other expenses or obligations. A member district who complies with this notice provision shall be entitled to retain possession of any equipment, basic texts, and supplies furnished under this agreement except as provided in Section 2.3 herein. Failure to comply with said notice requirements will result in member district's forfeiture of equipment, basis texts, and supplies to which it would otherwise be entitled under this paragraph.

Each member district is ultimately responsible for the education of all students identified as deaf or hard-of-hearing residing within its district boundaries, whether the provision of services is in the local program, the North East ISD RDSPD, or other placements. Each individual student's ARD/ IEP committee determines the application of specially designed instruction, supports, and services. Such

responsibility may include the provision of any related services as determined by the ARD/IEP committee. The North East ISD RDSPD SSA will provide the following services for students served at the cluster sites:

- 5.3.1. Instruction with a certified Deaf Educator in settings across the continuum of services
- 5.3.2. Interpreter Services
- 5.3.3. Audiological Services
- 5.3.4. Speech Therapy

5.4. Each member district is responsible for diagnostic and evaluation services for non-cluster site students.

5.5. Each member district agrees to adhere to the procedures described in the SSA Administrative Guidelines regarding PEIMS reporting, reporting of student performance, and implementation of the RDSPD SSA Administrative Guidelines.

5.6. Nothing in this agreement shall preclude a member district from providing instructional services to its resident eligible students identified as deaf or hard-of-hearing in a local special education program operated by the member district.

5.7. Students from school districts, other than those member districts who are parties to this agreement, may be considered for services or placement upon written request to the North East ISD RDSPD SSA Management Board. Such services will be provided only upon majority vote of the Management Board members.

5.7.1. Placements will be requested and approved or denied on an annual basis by the majority vote of the Management Board. If services are approved, the requesting school district shall agree to: (1) adhere to the policies and procedures of the current SSA; (2) provide transportation for the student; and (3) pay, by February 1 of the current school year, any per pupil charge currently agreed upon the Management Board for any student the requesting district sends to the Management Board.

5.7.2. The Fiscal Agent shall bill costs for services to the school district requesting RDSPD services in writing (invoice) by April 1 of the current fiscal year. Failure to pay these charges will result in the student being withdrawn from the cluster site to enroll with the sending school district. Such school district will be solely responsible for providing education services to that student.

## 6. Fiscal Practices

6.1. The North East RDSPD SSA operates on a budget reviewed by the Management Board. The special education director of each member district shall ensure that the respective share to be contributed to the North East ISD RDSPD SSA shall be included in the budget adopted by the member district's respective board of trustees. The budget shall be prepared in accordance with guidelines established by the Texas Education Agency.

6.2. Member districts acknowledge that Federal and State funds reserved for Special Education Deaf Services flow directly to the Fiscal Agent from TEA. Administrative costs, including but not limited to: all costs and salaries related to RDSPD staff as well as contracts with outside service providers, including but not limited to interpreters and consultants. Any unexpected and unplanned costs incurred by the North East ISD RDSPD SSA over and above the amount of State Deaf and/or Federal funds shall be divided among member districts based upon the number of students enrolled in the RDSPD on December 1. Students enrolled after this date will be assessed fifty percent (50%) of the annual tuition fee for the remainder of the school year, as set forth in the SSA Administrative Guidelines document.

- 6.3. Member districts will be charged tuition for each student attending the North East ISD RDSPD. The tuition rate will be set and approved by the Management Board. The Management Board will publish tuition charges.
- 6.4. Member districts will be notified in writing by June 1 of the fiscal year regarding the unexpected and unplanned costs to be charged back to member districts and what the maximum total of their shared costs are estimated to be.
- 6.5. A member district shall not be responsible for any costs associated with the North East ISD RDSPD SSA unless such member district has a student receiving services from the North East ISD RDSPD SSA.
- 6.6. Member districts agree that upon receipt of the invoice, all payments are due to the Fiscal Agent within thirty (30) calendar days.
- 6.7. Member districts shall notify the Fiscal Agent in writing of intent to participate and commit projected per pupil share by January 1 preceding the school year during which RDSPD services are anticipated.
- 6.8. Each member district shall provide the Fiscal Agent with a written projected student count by February 1 of each year.
- 6.9. The North East ISD RDSPD SSA accounts will be audited annually by the independent auditor for the Fiscal Agent.

## **7. Dissolution**

- 7.1. Dissolution of this Agreement shall require the affirmative vote of a majority of the member districts. Upon dissolution, the SSA funds and any other remaining assets, after any charges and liabilities, will be divided among the member districts prorated in the same manner as administrative costs. Following the vote to dissolve the SSA, the dissolution will take effect on July 1. All TEA timelines shall apply.
- 7.2. Agreements pertaining to purchase of real property shall supersede any provisions herein.

## **8. Diagnostic and Evaluation Services**

- 8.1. Each member district shall be responsible for making initial special education referrals and completing evaluations to determine eligibility and making educational placement decisions for special education as a student identified as deaf or hard-of-hearing, in accordance with applicable State and Federal laws.
- 8.2. Each member district shall be responsible for initial evaluations of any student residing in such member district for the purpose of determining eligibility for special education services, including eligibility as a student identified as deaf or hard-of-hearing.
- 8.3. Member district duly constituted ARD/IEP committees conducting admission and annual reviews for students identified as deaf or hard-of-hearing considered for or participating in the North East ISD RDSPD SSA shall include a representative from the North East ISD RDSPD, who shall provide input on any issues related to the student's ARD/IEP, to include whether the student needs the particular instruction and services provided by the North East ISD RDSPD.
- 8.4. The Fiscal Agent, on behalf of the North East ISD RDSPD SSA, shall provide any diagnostic evaluation, other than initial evaluations, for each student eligible for and participating in the RDSPD program.

## 9. Transportation

- 9.1. Each member district shall be responsible for providing or contracting transportation of each eligible student to each facility providing services for the student.

## 10. Legal Responsibilities

- 10.1. The member district where in the student resides shall be solely responsible for the provision of a Free Appropriate Public Education (FAPE)
- 10.2. The member district wherein the student resides is responsible for legal costs, court costs and attorney fees, resulting from litigation directly involving that student, including but not limited to a special education and/or Section 504 due process hearing.
- 10.3. If a RDSPD operated program is involved in a legal action not directly involving any particular student or students, related costs shall be allocated among the member districts based upon an equal split. The Fiscal Agent shall select the counsel to represent the program in defense of the legal action.
- 10.4. Each member district shall be responsible for its own legal fees incurred due to complaints, grievances, or litigation arising from an employee or independent contractor with whom the district has a contract or with whom the district has an employment relationship.
- 10.5. If the North East ISD RDSPD SSA or the Fiscal Agent is a named party in a Due Process Hearing or lawsuit filed in Federal or State Court involving a student being served as contemplated by this Agreement, the member district wherein the student resides remains responsible for legal costs, court costs and attorney's fees resulting from litigation directly involving such students including reimbursement to the North East ISD RDSPD SSA or the Fiscal Agent for any legal costs incurred by the RDSPD SSA.
- 10.6. The legal responsibility stated herein shall survive the expiration of this Agreement should litigation arise from events that occurred during the term of this Agreement.
- 10.7. The member districts of this Shared Services Arrangement agree to negotiate in good faith in an effort to resolve any dispute related to the Agreement that may arise between two or more member districts. If the dispute cannot be resolved by negotiations, the dispute shall be submitted to mediation before resorting to litigation. If the need for mediation arises, the parties in the dispute who shall share the cost of mediation services based upon an equal split shall choose a mutually acceptable mediator. Mediation is a voluntary dispute resolution process in which the parties in the dispute meet with an impartial person, called a mediator, whose function is to assist the parties in resolving the dispute informally and confidentially. Mediators facilitate the resolution of disputes but cannot impose binding decisions. The parties in the dispute must agree before any settlement is binding.

## 11. Risk of Loss

- 11.1. Except as otherwise provided herein, each member district shall bear its own risk of loss. A loss includes but is not limited to damage to or loss of personal or real property, costs of administrative hearings, litigation expenses, awards of actual damages, court costs, attorney fees, and settlement costs.
- 11.2. Each member district will insure owned or leased vehicles, used in the transportation of students with disabilities, for the statutory maximum limits of school district liability for motor vehicle accidents.

11.3. Nothing in Section 11.0 herein shall construe, or be seen by any third-party as construing, a waiver of any immunity or other legal defense available to member districts under either State or Federal law.

**12. The Agreement**

12.1. This Agreement will be automatically renewed by each member district annually unless notification of withdrawal is given by a member district in connection with the applicable provisions elsewhere in this Agreement, the program is terminated by a majority of the member districts, or the program is otherwise terminated by action of the Texas Education Agency.

12.2. This Agreement will supersede all previous agreements among the parties in relation to the operation of the North East ISD RDSPD SSA.

12.3. This Agreement will apply to and bind the representatives and successors in interest of the parties to this Agreement.

12.4. The laws of the State of Texas govern this Agreement.

12.5. If any provision of this Agreement becomes or is held violative of any law or unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The member districts agree that all remaining provisions of this Agreement will remain in effect.

12.6. Citations of and references to any specific Federal or State statute or administrative regulation in this Agreement include any amendment to or successor of that statute or regulation.

12.7. The effectiveness of this Agreement is conditioned upon the approval of the Commissioner of Education for the State of Texas, pursuant to Education Code Section 29.007.

12.8. It is understood and agreed that this Agreement may be executed in any number of identical counterparts, each of which shall be deemed an original for all purposes.

12.9. It is agreed and understood that the terms of this Agreement shall not be modified absent written agreement of all parties.

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The Administrative Guidelines  
For the Shared Services Agreement  
NEISD Regional Day School Program for the Deaf

The administrative guidelines communicate information about the NEISD Regional Day School Program for the Deaf. These guidelines accompany the Shared Services Arrangement Agreement (SSA) and are designed to assure optimum program functioning. Each district participating under the Shared Services Arrangement agreement shall also agree to adhere to the guidelines set forth in this document.

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**Member District Special Education Department Acknowledgement**

North East Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Executive Director for Special Education

Alamo Heights Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Executive Director for Special Education

Comal Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Executive Director for Special Education

Judson Independent School District

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Executive Director for Special Education

**1. Intent of the Shared Services Agreement**

The NEISD Regional Day School Program for the Deaf (NEISD RDSPD) provides a quality educational program for students who identified as Deaf or Hard-of-Hearing. Implementation of Regional Day School programming occurs in an educational environment promoting academic, communication and emotional growth across the continuum of special education supports and services.

Placement decisions for each student occur through the ARD/IEP Committee to determine the range of instructional arrangement(s) required to address the IEP goals and objectives. The ARD/IEP Committee considers each student’s unique communication needs, access to enrolled grade level academic curriculum and social communicative interactions.

**2. SSA Management Board**

The SSA management board shall be comprised of the local education agency director of special education (or designee) for each participating member district and a representative from the fiscal agent. For the decision-making process, one representative from the fiscal agent and one representative of each member district may cast a vote. Management board members maintain the responsibility of keeping their respective member district superintendents and school boards advised of RDSPD management board actions.

The SSA requires the management board to meet at least once annually. The board convenes more often, if necessary, for collaboration among the SSA districts and the NEISD RDSPD.

As a primary responsibility, the management board reviews policy pertaining to funding, membership, programming, operations, projected enrollments, and long and short-term needs of the RDSPD and the SSA.

- A. The NEISD RDSPD program coordinator will be responsible for organizing meetings at mutually agreeable times for management board members.
- B. The NEISD RDSPD program coordinator will be responsible for gathering agenda items, taking minutes of the meetings, and disseminating minutes after each meeting. Maintenance of official meeting minutes occurs through the fiscal agent.

Agenda items considered at the annual management board meeting:

- A. Review of current budget and projection for the next year's budget.
- B. Census information collected in the PEIMS Snapshot (*final Friday of October*) count of RDSPD eligible students used to calculate state and federal funds.
- C. Per-pupil tuition rates with an explanation of how the charges are calculated.
- D. Staffing and or equipment needs affecting the per pupil charge for the current or upcoming fiscal year.
- E. Changes in participation for the upcoming year by the fiscal agent and/or any of the member districts to comply with dates required by TEA of such notification of changes.
- F. Consideration of requests for services from any non-member district from the NEISD RDSPD; vote and decision of the management board regarding any such requests.

### **3. Revision of these *Administrative Guidelines***

The management board recognizes that current federal or state laws, rules and regulations or any changes to current laws or policies at the federal or state level take precedence in the event of any discrepancy that develops.

If the management board or fiscal agent deems it advisable to alter the contents of this document, utilization of the following procedures ensues:

- A. The management board member or fiscal agent representative provides proposed changes, for discussion to the management board members at the next scheduled meeting.
- B. If there is not a scheduled meeting, the person suggesting the changes may request a meeting of the management board through the fiscal agent.
- C. Changes to this document require acceptance by a majority vote in favor of the change(s) by the management board.
- D. In most circumstances, the revision will become the "current" document in the next fiscal year.
- E. The board may accept a revised document for immediate implementation with a unanimous vote.
- F. Once accepted, the management board members receive a final revised document.

### **4. RDSPD Communication Philosophy**

The NEISD Region Day School Program for the Deaf acknowledges that students identified as deaf or hard-of-hearing belong to a group culturally and linguistically diverse. TEC§29.302a states that educational programs should recognize the auditory impairment (*IDEA eligibility*), assure that students receive access to educational opportunities; and recognize that students may choose a variety of language modes and languages, including oral and manual-visual language. In alignment with TEC §29.303, the program agrees to respect each student's unique communication mode, used and developed as a part of the individualized education program.

The design of the communication philosophy of the NEISD RDSPD enables each student identified as deaf or hard-of-hearing to:

- A. develop communication for global use at school, home, and the community.
- B. obtain literacy in the English language.
- C. receive appropriate access to the general education curriculum.
- D. maintain awareness of various communication modes used throughout the deaf community.

Programmatic commitments provide for early identification of children whose hearing loss will seriously influence their abilities to develop language without special support services. The program recognizes that parent choice is a critical factor in the determination of the system to which their child finds exposure during the early stages of language development. While parent choice is an important factor, it is not determinative, as all available information reflecting the student's primary method used in the educational setting must also be considered. The program supports a variety of communication options using a total communication or comprehensive approach. Total communication, defined by this RDSPD, includes speech, amplification, assistive technology, pictures, sign language, gestures and written language. For most students participating in a total communication environment, instruction during the English language arts block supports English structure in order to facilitate literacy skills. Instruction in content areas combines the student's preferred mode of communication and English needs of each student. The program refers to data reported in the communication assessment (Eligibility Part C) and the student's current expressive mode of communication alongside sheltered instructional approaches to develop literacy and English skills.

## 5. Shared Services Arrangement

The Shared Services Arrangement, or cluster sites for this RDSPD are located within the attendance area of NEISD. Determination of campuses selected for the cluster sites resides with NEISD Department of Special Education.

Multiple cluster sites within one geographical location may co-exist according to student numbers and needs. In the event that the RDSPD should consider adding a program site, the fiscal agent shall review all pertinent data, identify an appropriate site location, and provide the information to the management board. When new cluster sites open, the management board considers determinations concerning transition for students. Considerations for proximity to a student's sending district review the following factors:

- A. ARD committee recommendations recorded in the IEP
- B. IEPs for students that can be implemented within the home district become ineligible as referrals to out-of-district placement in the RDSPD.
- C. The effects considered by the time and distance required for transportation between the home district and the RDSPD cluster site.

## 6. ARD Committee Meetings and Placement Decision Process

- a. ARD committee meeting procedures and student records
  - i. The NEISD RDSPD SSA conforms to the procedures outlined in the *State Board of Education and Commissioner's Rules and Regulations for Providing Special Education Services*.

- ii. Annual ARD / IEP committee meetings take place at the campus where the student is attending RDSPD.
  - iii. When considering initial placement, transfer, dismissal, and/or three-year reevaluation, the ARD / IEP committee includes at least one person from the Fiscal Agent/RDSPD staff and a representative from the home district.
  - iv. Each local district insures filing of the official record for required documentation of district enrollment and eligibility for services data.
  - v. Member districts shall support the RDSPD personnel in obtaining data when reports are due. When the state requires verification of student eligibility, the fiscal agent refers to files maintained at each student's home district.
  - vi. Each home district maintains audit files on the RDSPD students that reside within their district boundaries. The cluster site RDSPD campus personnel collaborate with the home district by providing copies of ARD meetings or assessment reports completed in the RDSPD cluster site to the home district, to maintain in the audit files. The fiscal agent campus provides Progress Reports and Grades to the home campus no less than quarterly.
- b. Transfer Procedures
- i. The student's home district staff arrange for a new student's initial ARD committee meeting to determine eligibility and consider placement options. When discussion includes consideration for placement in the RDSPD cluster site, the NEISD RDSPD program coordinator (or designated representative) becomes a required member of the ARD committee.
  - ii. RDSPD placement consideration includes:
    - 1. Responsibility for the home district to verify and/or confirm previous placement.
    - 2. Verification of records indicating the eligibility of the student with a disability who received special education services in a program for students identified as deaf or hard-of-hearing in the previous school district.
      - a. When a child transfers from out of state or has not attended a program for students identified as deaf or hard-of-hearing, initial placement requires verification data from the previous district.
      - b. In rare cases, temporary placement considerations occur through information provided by the parents and the current IEP.
      - c. Committee consideration of documentation from previous ARD committee meetings to verify if the child continues eligibility for services from the RDSPD.
  - iii. If recommending placement in the RDSPD cluster site program, the NEISD RDSPD coordinator (or representative) assists in arranging an ARD committee meeting at the receiving cluster site school, to consider IEP development and requests for additional evaluation. The RDSPD district representative who attended the ARD in the home district should also attend the ARD at the cluster site campus.
  - iv. If eligibility data is not complete, temporary placement in the RDSPD occurs during the confirmation of data. A thirty (30) school day limit applies to temporary placement. The NEISD RDSPD professional staff assists districts in obtaining complete eligibility placement and IEP information from the student's previous school district. RDSPD cluster site staff complete any educational assessments and IEP implementation discussed at the temporary ARD committee meeting.
  - v. Within 30 school days from a temporary placement, schedule a permanent placement ARD to discuss the continuation of services, assessment data, placement alternatives or other relevant recommendations. The duly constituted committee includes a representative from the home district alongside RDSPD cluster site representatives. The RDSPD representative coordinates with the sending district to schedule this meeting.

## 7. Funding Cost – Member District Funding Responsibilities

- a. Per pupil charges to member district
  - i. Member districts pay a per pupil charge for RDSPD program costs greater than those funded by annual state and federal funding allocations. Such charges, recommended by the NEISD RDSPD program coordinator require approval by a majority vote of the management board before the end of the current fiscal year. Formal considerations, approvals and budget projections occur after February 1 of the current year.
  - ii. A change in SSA participation requires notification to the management board and the Texas Education Agency. In order to offset the per pupil tuition costs associated with the RDSPD, SSA member districts shall retain the Average Daily Attendance (ADA) funds generated by RDSPD students enrolled in their districts. A majority vote of the management board determines the use of ADA allocations, tuition assessments, and flow-through funds.
  - iii. Billing (invoice) for per pupil charges for eligible RDSPD students occurs between October 31 and November 15 of each fiscal year. Billing for students moving into the RDSPD program after the invoice date and before December 31 occurs by January 15. Billing for new students, registered after January 1 occurs within 30 days of enrollment.
  - iv. The SSA requires remittance of any funds assessed under the NEISD RDSPD policies within ninety (90) calendar days of receiving a statement from the fiscal agent. Remittance within 30 calendar days assists optimal functioning of programs and services.
  - v. The management board determines how districts will contribute toward the unfunded costs for any students moving into a member district and eligible for RDSPD programs and services. The RDSPD program coordinator makes recommendations to the management board as to the procedures for processing charges depending upon the direct impact on staff or equipment in the RDSPD the new student(s) create. The decision to activate the calculation process and formula application requires a majority vote of the management board.
- b. The RDSPD budget development:
  - i. Comprehensive budgets developed to meet the operational and IEP requirements of students receiving RDSPD cluster site services.
  - ii. To determine tuition, reflection of staffing, materials, and other costs are included the overall budget. The equation includes application of state and federal funding allocations against the operating cost of the cluster site.
  - iii. Any budgetary shortfall results in an evenly divided distribution in billing among the students receiving direct services from the RDSPD.
- c. The percentage of the per pupil tuition will be calculated as follows:
  - i. Students entering the program on or before December 31: charged 100% of the tuition rate.
  - ii. Students entering the program between January 1 and March 31: charged 50% of the tuition rate.
  - iii. Students entering the program after April 1: charged appropriated daily rate tuition.
  - iv. If not available in the current inventory, charges for the cost to purchase the student's classroom amplification device become the home district responsibility.
- d. Projected student enrollment informs budget, staffing, and programming needs. Districts will not have funds returned to them for students leaving the district after the October PEIMS snapshot date.
  - i. The RDSPD program coordinator's recommendation and a vote by the management board determines how to address special situations. *For example, if one member district has two (2) students withdraw after Dec. 1 and enrolls one (1) student in February of the same fiscal year, the board may decide to waive the assessment of additional tuition for the new student.*

- ii. A majority vote reflects the board's final decision. Minutes of that meeting report the decision.
  - iii. Participation in such meetings may occur through a phone conference, when there is only a single agenda item regarding assessments for new students.
  - iv. If a student leaves the program before October 31, the member district will be responsible for 25% of the annual tuition rate.
- e. Related Services and amplification systems are part of the tuition structure.
- i. Provision of related services to RDSPD students occur when the IEP specifies the expected length/duration of the needed services.
  - ii. FM listening devices and classroom amplification systems provided by the fiscal agent for all students attending the RDSPD cluster site campuses. *(Note 7.C.d above)*
  - iii. As per each student's IEP, interpreting services provided by certified interpreters assure that RDSPD students have access to instruction by qualified related service personnel. In some instances, needs arise for interpreting services not included a student's IEP. Requests for afterhours interpreting services at cluster site campuses follow district procedures:
    - 1. Interpreter services for educational needs, such as, tutoring, make-up testing, assessments by the department of special education, or discipline meetings with building administrators are considered as part of the RDSPD program
    - 2. Services with the RDSPD included interpreter services for parents who have auditory impairments when services are related to RDSPD activities, such as, ARD meetings, RDSPD sponsored parent meetings, and discipline meetings with administrators for their RDSPD students.
    - 3. Billing to member districts occurs for interpreter services for parents attending non-RDSPD sponsored events such as PTA meetings, school speakers, festivals, etc. Parents must provide notice at least 24 hours prior to an event if they plan to attend non-RDSPD events at their child's cluster campus, in order to have interpreter services in place.

## 8. Certification Requirements

Instructional staff, certified through the Texas State Board of Educator Certification (SBEC), teach students identified as deaf or hard-of-hearing. In adherence to 19 TAC §89.1131, provision of interpreting services for students identified as deaf or hard-of-hearing by an interpreter who is either a certified member of or certified by the Registry of Interpreters for the Deaf (RID) or the Texas Board for Evaluation of Interpreters (BEI) at the Department of Assistive and Rehabilitative Services, Office for Deaf and Hard of Hearing Services (DARS-DHHS). Instructional assistants with a specialty in sign language meet the requirements specified in the NEISD job description. Applicants pass a sign language test for both expressive and receptive sign language prior to employment.

## 9. Staff Selection and Employment

North East Independent School district employs all NEISD RDSPD personnel. Hiring procedures follow the application process established by the NEISD human resources department. Individuals hired to serve students in the RDSPD program transfer among cluster sites to meet the needs of the students in the program. Staff assignments occur collaboratively among district and campus administration.

## 10. Personnel Evaluations

The evaluation of RDSPD personnel shall be the responsibility of NEISD campus administration. Interpreters should have an observational evaluation of their skills and adherence to the code of ethical standards by a qualified professional. Standard procedure provides observational evaluations to campus administration for inclusion in the evaluation of the personnel employed by the RDSPD. Assignment of itinerant teachers' professional evaluations fall to the district special education office, administered by appropriately certified personnel. Observations and input by the RDSPD program coordinator and/or instructional specialist may be included in the staff evaluations.

## **11. Curriculum and Support Services**

All students in the NEISD RDSPD follow the curriculum adopted by the State of Texas (Texas Essential Knowledge and Skills – TEKS). ARD committees determine modifications to the TEKS or accommodations for individual students.

RDSPD program offers opportunities for all students as a part of the general education environment to the greatest extent possible and as indicated in the IEP. This includes potential placement in a general education classroom, a co-teach classroom with a special education teacher as the co-teacher, paraprofessional support, and/or special education classes specific to the needs of the student identified as deaf or hard-of-hearing. Students receive access to enrolled grade-level TEKS based on the IEP.

The RDSPD offers all IEP driven services, including the provision of related services through a speech pathologist, an audiologist, other specialist in the field of educating students identified as deaf or hard-of-hearing. Students benefit from specialists in the general education core curriculum areas. Students in the RDSPD have access to all specialists and services provided to NEISD students.

If a student requires homebound services, the home district assumes responsibility for the provision of these services.

## **12. Professional Development**

All RDSPD staff engage in an ongoing process of professional development and training including, but not be limited to, workshops, conferences, outside consultants and internal training programs. District expectations indicate that all staff members engage in professional development and program improvement activities that are results-oriented and data-driven. RDSPD staff attend and participate in any NEISD staff development that is appropriate for their position.

The RDSPD program coordinator and instructional specialist provide opportunities for general education staff to receive special training or information important for those teaching students identified as deaf or hard-of-hearing.

## **13. Transportation**

Member districts sending students to a NEISD RDSPD campus retain responsibility for transportation from the home district to the RDSPD campus. Member districts retain responsibility for delivering students to the cluster site at times consistent with the daily arrival and departure times for all students.

The member district addresses transportation needs of students, attending an RDSPD campus, involved in extracurricular activities and/or field trips that end after normal school hours to ensure a free and appropriate public education (FAPE).

Member districts retain responsibility for discipline issues on a member district bus, with cooperation from the RDSPD campus administration, should the behavioral concern start or end at the cluster site. Behavior problems on a home district bus that happen while the bus is between the home district and the RDSPD

campus are reported to the home district's administration, following the procedures outlined in the home district's transportation guidelines.

Students attending NEISD RDSPD utilize NEISD transportation to school activities within the school day (such as field trips, athletics, or community-based instruction).

#### **14. Parent Support and Involvement**

Achievement of student success necessitates the family, student, RDSPD and general education staff work as a collaborative team. The NEISD RDSPD recognizes and values input and involvement of each student's parents. The RDSPD staff commits to communicating with parents on a regular basis.

#### **15. Requests for Services from Non-member Districts**

- a. The RDSPD program coordinator receives inquiries into participation in the RDSPD cluster site Shared Services Agreement. The program coordinator collaborates with the non-member district to assess the type and level of service requested. The arrangement to present the request to the management board for discussion and approval occurs. Handling of requests in a timely manner benefit students in need of services.
- b. Generally, if a district does not have an affiliation with any RDSPD in the area, efforts prioritize in providing services for the student.
  - i. The home district retains responsibility for providing transportation and adhering to all provisions concerning per pupil costs.
  - ii. If the management board gives approval, then the sending district director of special education reviews the SSA *Administrative Guidelines* and submits the original, signed Participant Agreement to the RDSPD program coordinator.
  - iii. Non-member districts provide annual presentation of requests for renewal and approval. If the home district requires services beyond a second year, the board advises the district to join the SSA.
- c. If the location of the home district would result in an inappropriate commute for the student, the NEISD RDSPD program coordinator or management board members may suggest a RDSPD that is geographically closer and assist, if requested, in contacting the nearest RDSPD to discuss services needed.
- d. If an attending student has discipline issues requiring alternative school placement that would require the RDSPD to allocate additional resources to support the student's educational needs, the ARD committee considers and determines if the student remains in this RDSPD or returns to their home district for educational services.

#### **16. Grievances** follow the NEISD district grievance policies.

- a. Employee grievances concerning the RDSPD begin as discussions with the staff member's immediate supervisor.
- b. Parent concerns about their child's program begin by addressing the campus administration.
  - i. If the concern cannot be resolved at the campus level, the principal contacts the RDSPD program coordinator.
  - ii. The NEISD RDSPD program coordinator contacts the NEISD director of special education and the home district director of special education to participate in the discussion to resolve the grievance.
  - iii. The home district ultimately retains responsibility for the education plan and services for each student.

#### **17. Reporting and Accountability**

- a. It is the intent of the RDSPD that state accountability and attendance-related funds remain in the SSA member districts. All students receiving direct services from a certified teacher for students with auditory impairments for a minimum of 45 minutes per week are considered “enrolled” in the RDSPD for census purposes at a cluster site and reside in SSA member districts are reported by the RDSPD as “enrolled, but not in attendance.”
- b. PEIMS Coding
  - i. District Reporting
    1. All member districts submit a 011 report indicating that they are a member of an RDSPD Shared Service Arrangement (Type Code 10).
    2. NEISD identified as the fiscal agent (District # 015910).
  - ii. Student Data Records
    1. The disability code “03 – Auditory Impaired” must be posted as the primary, secondary, or tertiary handicapping condition.
    2. Students receiving direct itinerant services of a minimum of 45 minutes per week should be coded as “1” as enrolled in a RDSPD less than 50% of the time on the PEIMS 163 Student Report.
      - a. This coding only indicates provision of services by the RDSPD.
      - b. This coding is a census indicator and does not impact the generation of average daily attendance (ADA) or other district funding sources.
- c. Attendance Reporting
  - i. NEISD special education staff will contact the designee at the member district campus to report the student’s daily attendance.
  - ii. Contact occurs at least once weekly, by phone, fax, email, or electronic transmission, with the final report occurring no later than noon each Friday. The student’s home campus reports attendance in PEIMS.
  - iii. Each member district retains all ADA funds generated by the students served in the RDSPD.
- d. Coordination and Communication
  - i. Only one district reports PEIMS on an RDSPD student. Direct all questions regarding report submission and attendance reporting procedures to the NEISD RDSPD program coordinator.
  - ii. Prior to the statewide PEIMS “snapshot” date, the fiscal agent and each member district produce a list of the students served in their home district and receive a minimum of 45 minutes of weekly direct services. Member districts retain responsibility for coordination with their PEIMS administrator to assure proper coding for these students.
  - iii. Member districts report accountability related information and follow current TEA procedures.
  - iv. Member districts and fiscal agent maintain responsibility for informing each other when one of the RDSPD students moves out of one member district and into another member district, or to a district outside of the RDSPD membership. Code withdrawal dates accurately.

## 18. State Assessment

Results of the state mandated assessment remain with the home district. The home district retains responsibility for ordering, submitting, and reporting the results of the state mandated assessment. NEISD coordinates with the home district to obtain and return the assessment documents for each student within the specified timeframe. Statewide assessment administration ensues at the RDSPD cluster site where the student attends. The North East Independent School District retains responsibility to ensure that all staff who administer the test receive appropriate training. NEISD provides the home district copies of the test administrators’ signed oaths alongside the students’ tests.

## **19. Special Education Language Acquisition (SELA)**

Results of the state mandated assessment remain with the home district. The home district retains responsibility for submitting and reporting the results of the state mandated language assessment, SELA. NEISD coordinates with the home district to obtain and return the assessment documents for each student within the specified timeframe. SELA administration ensues at the RDSPD cluster site where the student attends. The North East Independent School District retains responsibility to ensure that all staff who administer the test receive appropriate training. NEISD will provide the home district copies of the student(s) SELA assessment data.

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**Students Identified as Deaf or Hard-of-Hearing  
Summary of Supports and Services**

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**1. Legal Impetus**

- A. ***Individuals with Disabilities Education Improvement Act, Section 300.8(c)(3)*** (3) Deafness means a hearing impairment that is so severe that the child is impaired in processing linguistic information through hearing, with or without amplification, that adversely affects a child's educational performance.
- B. ***TAC Section 89.1080. Regional Day School Program for the Deaf.*** In accordance with the Texas Education Code (TEC), §§30.081-30.087, local school districts shall have access to regional day school programs for the deaf operated by school districts at sites previously established by the State Board of Education (SBOE). Any student who has a hearing impairment which severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance shall be eligible for consideration for the Regional Day School Program for the Deaf, subject to the admission, review, and dismissal (ARD) committee recommendations. Source Note: The provisions of this §89.1080 adopted to be effective September 1, 1996, 21 TexReg 7240.
- a. The Texas State Plan for students identified as Deaf or Hard-of-Hearing (State DHH Plan), developed with the assistance of the State DHH Plan Advisory Committee, provides resources for identifying needs, setting priorities, and guiding the development and provision of services for students identified as deaf or hard-of-hearing.
- b. The State DHH Plan contains measurable indicators consistent with prioritized results and aligned with Texas Education Code (TEC) § 30.083.
- c. The State DHH Plan aligns with the Texas Performance Plan (SPP)/Annual Performance Report (APR).

- d. TEC § 30.083 requires the Texas Education Agency (TEA) to develop a comprehensive statewide plan for educational services for students identified as deaf or hard-of-hearing.

## 2. Regional Day School Program for the Deaf (RDSPD) Principles

- A. Services and Support through the RDSPD offer students the ability to participate in the full continuum of special education services and progress in the general curriculum, while recognizing the need for language and communication access.
- B. Students identified as deaf or hard-of-hearing require considerations of communication modes that meet their individual needs and any information or data reflecting how the student has most effectively learned or communicated in the educational setting.
  - a. Communication assessments ascertain the potential for communication through a variety of means, including, but not limited to, oral or aural, fingerspelling or sign language.
  - b. Evaluations include discussions with families about preferences for communication that match the student's abilities and needs for support as supported by data or information available about the student's actual methods used, and their effectiveness, in an educational setting.

## 3. Student Eligibility for RDSPD Supports and Services

- A. *Auditory Impairment.* TAC 89.1040(c)(3) *A student with an auditory impairment is one who has been determined to meet the criteria for deafness as stated in 34 CFR, §300.8(c)(3), or for hearing impairment as stated in 34 CFR, §300.8(c)(5). The evaluation data reviewed by the multidisciplinary team in connection with the determination of a student's eligibility based on an auditory impairment must include an otological examination performed by an otolaryngologist or by a licensed medical doctor, with documentation that an otolaryngologist is not reasonably available, and an audiological evaluation performed by a licensed audiologist. The evaluation data must include a description of the implications of the hearing loss for the student's hearing in a variety of circumstances with or without recommended amplification.*
- B. *Deaf blindness.* (TAC 89.1040(c)(2)): *A student with deaf-blindness is one who has been determined to meet the criteria for deaf-blindness as stated in 34 CFR, §300.8(c)(2). In meeting the criteria stated in 34 CFR, §300.8(c)(2), a student with deaf blindness is one who, based on the evaluations specified in subsections (c)(3) and (c)(12) of this section:*
  - a. *meets the eligibility criteria for auditory impairment specified in subsection (c)(3) of this section and visual impairment specified in subsection (c)(12) of this section;*
  - b. *meets the eligibility criteria for a student with a visual impairment and has a suspected hearing loss that cannot be demonstrated conclusively, but a speech/language therapist, a certified speech and language therapist, or a licensed speech language pathologist indicates there is no speech at an age when speech would normally be expected;*
  - c. *has documented hearing and visual losses that, if considered individually, may not meet the requirements for auditory impairment or visual impairment, but the combination of such losses adversely affects the student's educational performance; or*
  - d. *has a documented medical diagnosis of a progressive medical condition that will result in concomitant hearing and visual losses that, without special education intervention, will adversely affect the student's educational performance.*

- C. Full and Individual Evaluation (FIE)
  - a. Otological examination provides diagnostic professional documentation of a hearing loss that interferes with the processing of linguistic information.
  - b. Audiological evaluation represents the presence of an auditory impairment at a significant level that adversely affects educational participation and performance.
  - c. Communication and educational evaluations document that the hearing loss adversely affects a child's response to instructional opportunities to the extent that the student requires specially designed instruction to address:
    - i. Functional skills and communication
    - ii. Developmental processing and skills, such as, self-advocacy and social skills
    - iii. Academic progress

**NOTE:** A bilateral moderate, severe, or profound loss is **not** a single standard for eligibility. Students with mild and/or unilateral hearing loss may become eligible when educational performance, functional communication skills, developmental processing, and skills, and/or academic progress indicate the requirement for specially designed instruction.

#### 4. The Individualized Education Program (IEP)

- A. The IEP represents the collaboration among all parties participating in the planning, development and implementation of the special education supports and services specially designed for the individual student.
  - a. The student's campus of origination obtains data meeting eligibility requirements (Part A: Otological; Part B: Audiological; Part C: Communication Assessment including functional implications of the documented hearing loss)
  - b. The student's campus of origination completes the Full and Individual Evaluation (FIE)
  - c. Documented evidence of the need for specially designed instruction
  - d. Documented evidence demonstrating that the hearing loss interferes with the processing of auditory language.
- B. The student's campus of origination invites appropriate individuals to the initial Admission, Review and Dismissal Committee (ARDC) to discuss eligibility, present levels of academic achievement and functional performance (PLAAFP), goals and objectives and determination of placement in the least restrictive environment (LRE).
  - a. The duly constituted ARDC meeting should include the following:
    - i. Consideration for services provided by a teacher certified in deaf/hard-of-hearing includes such teacher.

- ii. Consideration for initial services located on the RDSPD cluster campus includes representation by the cluster site and a member of the district RDSPD management team.
- b. Least Restrictive Environment
  - i. Frequency and duration of services inform placement decisions.
  - ii. PEIMS coding for RDSPD funding initiates from the IEP schedule including direct instruction by the DHH certified teacher at a rate of 45 or more minutes per week.
  - iii. Goals, objectives, required accommodations, need for alternative modes of communication, and frequency of services inform the placement decision.
    - a. Itinerant services provided at the home campus alongside accommodations and access to other special education supports identified in the IEP.
    - b. Assignment to the RDSPD cluster campus for continuous supports focused on students identified as deaf or hard-of-hearing based on supports and services indicated in the IEP.

**NOTE:** When considering students from member districts of the Regional Day School for the Deaf Shared Service Agreement (RDSPD SSA), procedures follow the same patterns with the inclusion of the parameters set forth in the RDSPD SSA and Administrative Guidelines agreed upon by the RDSPD SSA Board. See RDSPD SSA section of this document.

## 5. Curriculum and Instruction

### A. General Educational Opportunities

- a. Academic core curriculum for all students includes reading, English language arts, mathematics, science, and social studies.
- b. Students have access to elective courses, when appropriate.

### B. Special Education Opportunities

- a. Individualized communication systems and accommodations accessing visual supports, sign language, and/or augmentative or alternative communication devices.
- b. Supported instructional and assessment accommodations including but not limited to sign language interpreters, captioning, prompting, and/or cuing.
- c. Specially designed courses for student identified as deaf or hard-of-hearing include but are not limited to communication, social skills, and activities of daily living.
- d. Transition goals in the IEP determine access to work-based learning, community-based vocational instruction, and/or other individualized opportunities.

- e. Collaborative teams for data collection, related service provision, planning, and implementation of the IEP

## 6. Transferring Students from Districts outside of NEISD or the RDSPD SSA Membership

- A. Consider students transferring to NEISD with a current IEP including services for students eligible as deaf or hard-of-hearing under the same guidelines used for all students enrolling with an IEP in place.
  - a. Transfer meeting
  - b. Document service provision in the IEP and Prior Written Notice
- B. Verify the placement decision by the previous local education agency (LEA)
  - a. Itinerant services at the student's previous home campus
  - b. Placement in a RDSPD cluster site program
    - i. Contact the administration for the LEA placing the student in the RDSPD who contacts the previous RDSPD cluster site administration to complete a transfer agreement.
    - ii. Student enrolls with the new RDSPD cluster site.
- C. Within 14 days, prior to the placement ARD confirm eligibility data.
  - a. Part A: Otological
  - b. Part B: Audiological
  - c. Part C: Communication Assessment
  - d. If any of this data is unavailable, access the campus Licensed Specialist in School Psychology (LSSP) to open a Review of Existing Educational Documentation (REED)
    - i. Request parental consent to communicate with the student's private providers.
    - ii. Offer an audiological assessment conducted by the NEISD audiologist.
    - iii. Offer an otological evaluation provided, without cost to the parent, through the contracted practitioner for Ear, Nose, and Throat (ENT)
    - iv. Obtain consent to complete a communication assessment through NEISD.
- D. Thirty (30) day placement ARD
  - a. Review and/or update evaluation data

- b. Review and/or update PLAAFP
- c. Review and/or update goals and objectives
- d. Confirm IEP and placement determinations.
- e. Document service provision in the IEP and Prior Written Notice

**7. Regional Day School for the Deaf, Shared Services Agreement for Cluster Site Placement by Member Districts (RDSPD SSA)**

- A. The IEP represents the collaboration among all parties participating in the planning, development and implementation of the special education supports and services specially designed for the individual student.
  - a. The student's district/campus of origination obtains data meeting eligibility requirements (Part A: Otological; Part B: Audiological; Part C: Communication Assessment including functional implications of the documented hearing loss)
  - b. The student's district/campus of origination completes the Full and Individual Evaluation (FIE)
    - i. Documented evidence of the need for specially designed instruction
    - ii. Documented evidence demonstrating that the hearing loss interferes with the processing of auditory language
    - iii. Develop proposed considerations for goals, objectives and placement
- B. The student's district/campus of origination invites representatives from the fiscal agent of the RDSPD SSA to a staffing to review evaluation data and IEP progress informing all members preparing to make recommendations for placement.
- C. The student's district/campus of origination invites appropriate individuals to the Admission, Review and Dismissal Committee (ARDC) to discuss eligibility, present levels of academic achievement and functional performance (PLAAFP), goals and objectives and determination of placement in the least restrictive environment (LRE).
  - a. The duly constituted ARDC meeting
    - i. Consideration for services provided by a teacher certified in deaf/hard-of-hearing includes such teacher
    - ii. Consideration for initial services located on the RDSPD cluster campus includes representation by the cluster site and a member of the district RDSPD management team
    - iii. Least Restrictive Environment
      - 1. Frequency and duration of services inform placement decisions
      - 2. PEIMS coding for RDSPD funding triggers from the IEP schedule including direct instruction by the DHH certified teacher at a rate of 45 or more minutes per week

3. Goals, objectives, required accommodations, need for alternative modes of communication, and frequency of services inform the placement decision
    - a. Itinerant services provided at the home campus alongside accommodations and access to other special education supports identified in the IEP
    - b. Assignment to the RDSPD cluster campus for continuous supports focused on students identified as deaf or hard-of-hearing based on supports and services indicated in the IEP
- D. When the ARDC, including both the member district and the fiscal agent, determine placement at the RDSPD SSA Cluster Campus
- a. The student remains enrolled and counted for attendance at the campus of origination and the member district maintains a complete record for the student's educational opportunities
    - i. Provide all required documentation for eligibility to the RDSPD SSA assigned campus
    - ii. Provide all required documentation for enrollment to the RDSPD SSA assigned campus
    - iii. Essential services beyond speech therapy, interpreter services, and audiological services remain the fiscal responsibility of the district/campus of origination
  - b. The student enrolls at the RDSPD SSA assigned campus to receive special education supports and services
    - i. The assigned RDSPD SSA campus provides attendance, grades, and progress reports to the member district as per SSA Administrative Guidelines
    - ii. NEISD District Statewide Testing Coordinator communicates with the district/campus of origination Testing Coordinator to confirm, obtain, and respond concerning statewide testing documents.
    - iii. NEISD RDSPD Administrative Team communicates with the district/campus of origination Designee to confirm, obtain, and respond concerning Special Education Language Acquisition (SELA) documents.

## 8. Student Attendance Accounting Handbook Guide for Coding (Adopted 2019)

### 4.11 Shared Services Arrangements (SSAs), Including Regional Day School Program for the Deaf

*A shared services arrangement (SSA) is an arrangement in which school districts enter into a written contract to jointly operate their special education programs. School districts may also enter into SSAs to establish regional day school programs for the deaf. A student who attends a program operated under an SSA may be reported by the receiving district without the necessity of a legal transfer. **Note:** With the closing of STS, RDSPD SSAs must report students who reside in one district but receive educational services in another district as transfer students.*

*For more information on ADA eligibility codes, see [3.2.1 ADA Eligibility Coding](#).*

*The matter of which district will report the student should be outlined in the SSA agreement between the member districts. The same district reports the student for **all** TSDS PEIMS reporting. If the RDSPD fiscal agent district reports TSDS PEIMS data for students who reside in another district, the student*

must be reported on the 40100 record as a transfer student (attribution code 6 – Transfer Student). For these transfer students, the district must also report the campus ID of Residence (data element E0903).

#### 4.11.1 Regional Day School Programs for the Deaf (RDSPDs)

Students in an RDSPD must be served a minimum of 45 minutes per week by an RDSPD teacher. All students who receive instructional services through the RDSPD for the minimum time indicated should be reported on the TSDS PEIMS 41163 (Student Data -Special Education) and 42401 (Special Education Attendance Data -Student) records using C067 (Reg-Day-Sch-Prog-Deaf) code 3.

The following table shows the ADA eligibility codes to use for students in an RDSPD.

<b>If a student is enrolled in an RDSPD:</b>	<b>then use ADA eligibility code:</b>
and is a full-day student (served for at least four hours [240 minutes]) and is a resident of the district submitting TSDS PEIMS data,	1 -Eligible for Full-Day Attendance.
and is a half-day student (served for at least two hours [120 minutes]) and is a resident of the district submitting TSDS PEIMS data,	2 -Eligible for Half-Day Attendance.
and is a full-day student (served for at least four hours [240 minutes]) but is a not a resident of the district submitting TSDS PEIMS data,	3 -Eligible for Full-Day Attendance. (Note: This also requires that the student be assigned an attribution code of 6 -Transfer Student on the 40100 record.)
and is a half-day student (served for at least two hours [120 minutes]) but is not a resident of the district submitting TSDS PEIMS data,	6 -Eligible for Half-Day Attendance. (Note: This also requires that the student be assigned an attribution code of 6 – Transfer Student on the 40100 record.)

## 9. RDSPD Staff

**NOTE: Instructional supports and supervision ratios delineated in the IEP determine staffing assignments.**

- A. District Program Coordinator for the Regional Day School for the Deaf (RDSPD)
  - a. Certified as a teacher for students identified as Deaf or Hard-of-Hearing.
  - b. Certified with administrative credentials (Principal)
- B. Certified Teaching Staff
  - a. Teachers certified by the State of Texas, Texas Education Agency (TEA), as a teacher for students identified as Deaf or Hard-of-Hearing and general education generalist or content area as required by the specific position.
  - b. Teachers providing instruction for students who identified as Deaf or Hard-of-Hearing at the Cluster Sites require, or as itinerant teachers recommend, passing scores on the Texas Assessment of Sign Communication – American Sign Language. (TASC-ASL)
- C. Certified Sign Language Interpreters

- a. Certified by the Board for Evaluation of Interpreters (BEI) through Texas Health and Human Services <https://hhs.texas.gov/book/export/html/18741>
  - i. Required annual renewal with evidence submitted to the program administration
  - ii. Administration submits report to HR for personnel records
- b. Certification by the National Association of the Deaf
  - i. NAD credentials formerly offered by the National Association of the Deaf (NAD) between the early 1990s and late 2002.
  - ii. In order to continue to maintain their certification, NAD credentialed interpreters must have had an active certification and registered with RID prior to June 30, 2005. These interpreters are required to comply with all aspects of RID's Certification Maintenance Program, including the completion of professional development.
  - iii. <https://rid.org/rid-certification-overview/certification-archives/nad-certifications/>

D. Paraprofessionals with Sign Language Skills

- a. Meet the district standards through Human Resources to be eligible for hire as a paraprofessional working with students; and
- b. Maintain certification for Deaf Support Specialist (DSS) or have sign language skills, determined by district staff who provide evaluation of the accuracy of the signed communication.

**10. Professional Collaboration**

- A. General and Special Education teachers collaborate concerning instructional planning, implementation and evaluation for each student shared among caseloads.
- B. The NEISD *Critical Components of a Classroom Serving Students identified as Deaf or Hard-of-Hearing* guide organization, implementation, and evaluation of instructional opportunities.
- C. Professional educators document and discuss individual student progress based on IEP objectives and benchmark data no less than quarterly. (Continuous individual student data collection informs monitoring conversations and progress reports.)

**11. Critical Components of Classrooms Serving Students Identified as Deaf or Hard-of-Hearing**

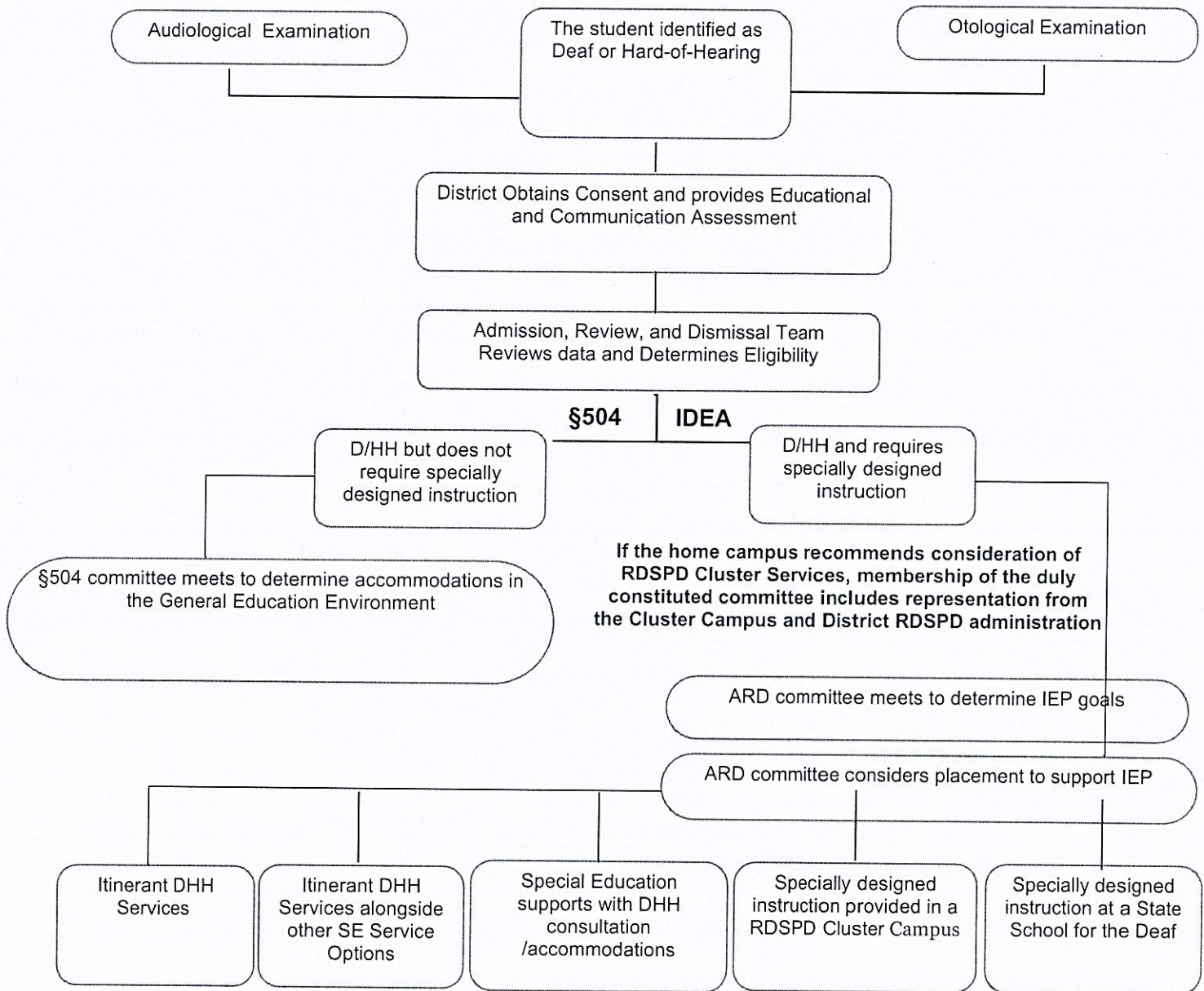
<b>Physical Structure of the Classroom</b>	<ul style="list-style-type: none"> <li>a. Activity areas are clearly defined for student access.</li> <li>b. Activity areas are organized and labeled for student access.</li> <li>c. Activity areas are defined for use by groups or use for individual access.</li> <li>d. Areas for students to self-regulate behavior or break due to disability related fatigue are designated as safe areas to access as a choice.</li> <li>e. Classroom physical environment provide students independent access to instructional and educational opportunities</li> </ul>
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	<ul style="list-style-type: none"> <li>a. Learning targets are visible, communicated with the student, and routinely referenced for classroom management and access to opportunity to make progress on goals and objectives.</li> <li>b. Student schedules for services and supports through the IEP are individualized.</li> <li>c. Implementation of meaningful, organized, accurate, and accessible schedules and systems. Utilization of designated work systems designed for specific students.</li> </ul>
<b>Positive Behavior Supports</b>	<ul style="list-style-type: none"> <li>a. Consistent reinforcement of positive behaviors.</li> <li>b. Consistent utilization of proactive or preventative strategies, such as visual supports, as group management or individualized support systems.</li> <li>c. Implementation of consistent instructional consequences that assist students in making positive choices, as group management or uniquely individual actions.</li> <li>d. Consistent collection of ABC data (Antecedent, Behavior, Consequences) for target behaviors maintained to inform progress and decision making.</li> <li>e. Data analysis informs adjustments to classroom management strategies and systems.</li> <li>f. Classroom expectations posted and communicated to students; evidenced by a 90% level of students in compliance.</li> </ul>
<b>Student Communication Access</b>	<ul style="list-style-type: none"> <li>a. Communication goals evidenced as integrated instruction based on goals, objectives, and accommodations designated in the IEP.</li> <li>b. Teachers/assigned staff verify the effective status of amplification devices.</li> <li>c. Each student who lacks functional expressive language routinely utilizes an effective communication system.</li> <li>d. Teachers/assigned staff implement, monitor, and maintain consistent use of student communication systems.</li> <li>e. All attempts students make to communication receive honor, respect, and interpretation for the purpose of encouraging participation, self-advocacy, or interaction</li> </ul>

<b>Professional Practices and Communication</b>	<ul style="list-style-type: none"> <li>a. Adult communication clearly and accurately communicates expectations for persistence, depth in learning, and effective effort by students as members of the learning community. Respectful, meaningful, and instructionally related communication with students during instruction.</li> <li>b. Educational team members provide specific feedback to the case manager/classroom teacher concerning student concerns and/or progress.</li> <li>c. Teachers communicate student progress to parents in a meaningful way.</li> </ul>
<b>Curriculum and Instruction</b>	<ul style="list-style-type: none"> <li>a. Grade level TEKS, Expanded Core Curriculum, and the IEP goals and objectives inform lesson planning and are evidenced in written documentation of daily instructional plans.</li> <li>b. Individual student needs, interests, and post-secondary goals inform curricular options and IEP designations.</li> <li>c. Data collection and analysis routinely inform progress reports, instructional planning and placement decisions.</li> <li>d. Specific, observable and measurable evidence supports assessment of progress.</li> <li>e. Lesson plans reflect differentiated instruction or strategies that meet specific student needs.</li> <li>f. Integration of instructional and assistive technology throughout instruction allows equitable access and opportunity for learning</li> </ul>

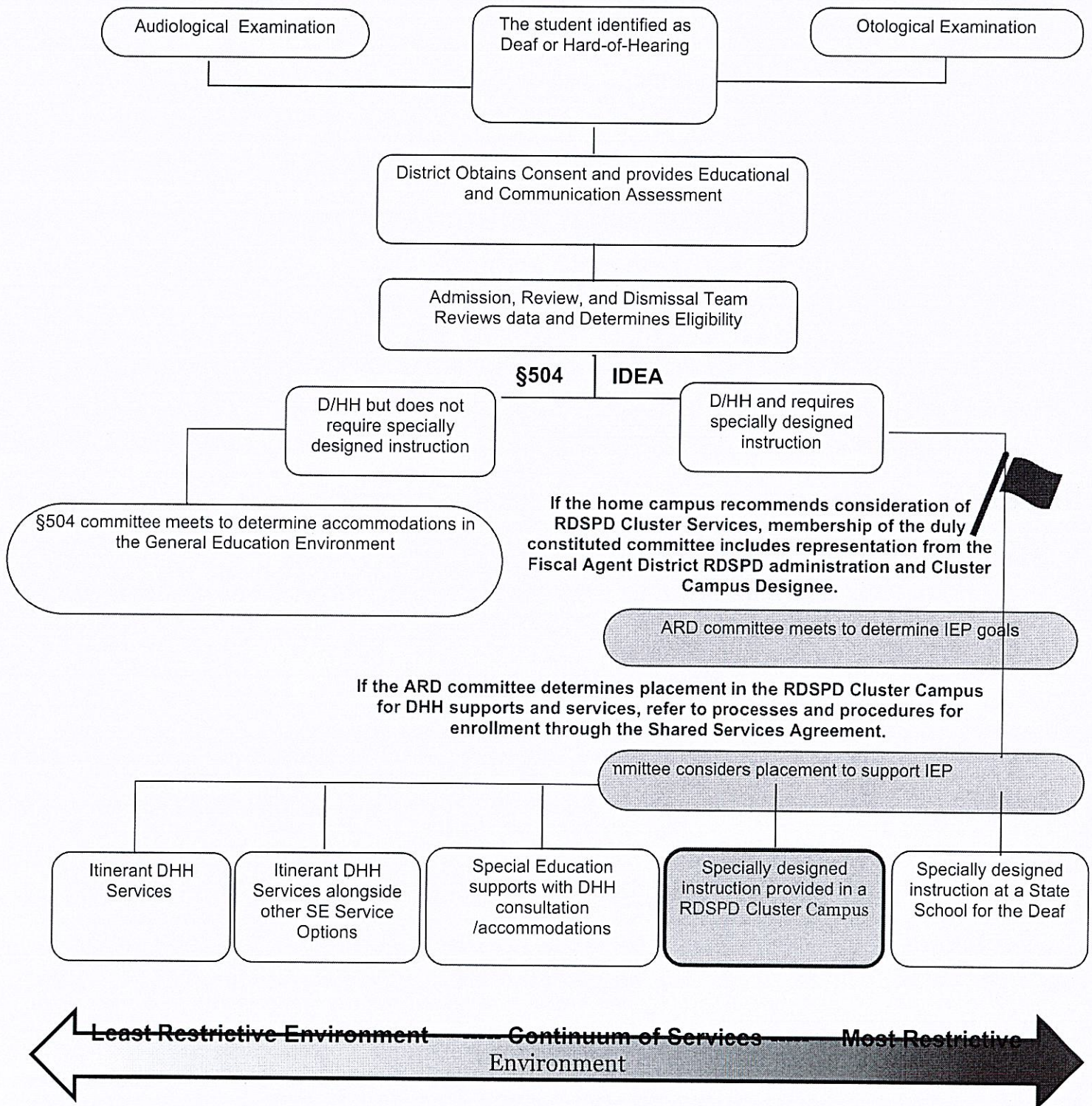
## 12. Process Flow Charts: Consideration of Services at the RDSPD Cluster Site

### A. Students Residing in NEISD



13. Process Flow Charts: Consideration of Services at the RDSPD Cluster Site

B. Students Residing in RDSPD Shared Services Agreement Member Districts



**ACTION ITEM:**                    **Request for Waivers**

**RECOMMENDATION:**    The Board of Trustees approves that Seguin ISD apply for a Low Attendance Waiver for November 13, 2024.

**RATIONALE:**                    On November 12, 2024, an anonymous threat against McQueeney Elementary was reported to our local police department. Our district issued a public statement addressing the situation, which subsequently attracted attention on social media.

This incident created an atmosphere of concern and apprehension, leading many parents to take precautions by temporarily withholding their children from the school. Consequently, there was a noticeable decrease in attendance on November 13, 2024. The event raised significant safety concerns for both students and parents, prompting the decision to keep children at home on that day.

District attendance comparison:

<b>District</b>	<b>2023-2024 School Year</b> 91.55%	<b>November 13, 2024</b> 90.04%
<b>McQueeney Elm</b>	<b>November 13, 2023</b> 94.59%	<b>November 13, 2024</b> 48.12%

**REFERENCE and COMPLIANCE:**                    EB (LEGAL), School Year

**BUDGET IMPACT:**                    The removal of one day from year-end average daily attendance calculation by TEA.

**EXHIBITS:**    None

**RESOURCE PERSONNEL:**                    Monica Lyons, Chief Academic Officer

Submitted by:  
    (Name)        Dr. Veronica Vijil, Superintendent  
    (Address)    1221 E. Kingsbury St., Seguin, TX 78155  
    (Telephone) (830)401-8614  
    (Date)        12/17/24

**ACTION ITEM:** **Consideration and Possible Approval of Budget Amendment for Added Staff Positions**

**RECOMMENDATION:** That the Board of Trustees approve the proposed budget amendments if positions are being added as presented.

**RATIONALE:** This budget amendment would allow for additional salaries to be added in the functions corresponding to the salaries.

**REFERENCE and COMPLIANCE:** CE (LEGAL) and CE (LOCAL) Annual Operating Budget  
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

**PAPERWORK IMPACT:** None

**BUDGET IMPACT / INFORMATION:** Budget amendments reflected in this report require approval by the Board of Trustees.

**EXHIBITS:** Budget Amendment Added Positions

**RESOURCE PERSONNEL:** Elizabeth Oaks, Chief Financial Officer, RTSBA  
Joel Trevino, Chief Human Resources Officer

Submitted by:  
(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 12/17/24

**SEGUIN ISD  
GENERAL FUND (FUND 199)  
PROPOSED BUDGET AMENDMENT  
December 2024**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
<b>Revenue:</b>				
57XX	Local Revenue	\$ 39,680,360	\$ -	\$ 39,680,360
58XX	State Revenue	\$ 34,745,186	\$ -	\$ 34,745,186
59XX	Federal Revenue	\$ 767,000	\$ -	\$ 767,000
	<b>Revenue Budget</b>	<b>\$ 75,192,546</b>	<b>\$ -</b>	<b>\$ 75,192,546</b>
<b>Expense:</b>				
11 -	Instruction	\$ 43,320,604	\$ 99,345	\$ 43,419,949
12 -	Instructional Resources & Media Svcs	\$ 1,074,679	\$ -	\$ 1,074,679
13 -	Curr & Instructional Staff Development	\$ 603,645	\$ -	\$ 603,645
21 -	Instructional Leadership	\$ 2,363,839	\$ 118,351	\$ 2,482,190
23 -	School Leadership	\$ 4,999,250	\$ -	\$ 4,999,250
31 -	Guidance & Counseling Services	\$ 2,546,324	\$ 137,141	\$ 2,683,465
32 -	Social Work Services	\$ 639,422	\$ -	\$ 639,422
33 -	Health Services	\$ 850,619	\$ -	\$ 850,619
34 -	Student Transportation	\$ 3,481,004	\$ -	\$ 3,481,004
35 -	Food Service	\$ -	\$ -	\$ -
36 -	Co-curricular Activities	\$ 2,079,052	\$ -	\$ 2,079,052
41 -	General Administration	\$ 3,341,979	\$ -	\$ 3,341,979
51 -	Plant Maintenance & Operations	\$ 8,338,937		\$ 8,338,937
52 -	Security & Monitoring Services	\$ 983,967	\$ -	\$ 983,967
53 -	Data Services	\$ 2,211,951	\$ -	\$ 2,211,951
61 -	Community Services	\$ 27,329	\$ -	\$ 27,329
71 -	Debt Services	\$ 665,000	\$ -	\$ 665,000
81 -	Facilities Acquisition & Construction	\$ 1,780,800	\$ -	\$ 1,780,800
93 -	Payments to Fiscal Agent/SSA	\$ 1,946,727	\$ -	\$ 1,946,727
99 -	Intergovernmental Charges (Appraisal Servs)	\$ 817,464		\$ 817,464
	<b>Expenditure Budget</b>	<b>\$ 82,072,592</b>	<b>\$ 354,837</b>	<b>\$ 82,427,429</b>
	<b>Assigned Fund Balance</b>	<b>\$ 2,915,906</b>	<b>\$ -</b>	<b>\$ 2,915,906</b>
	<b>Unassigned Fund Balance (Budget Deficit)</b>	<b>\$ (3,964,140)</b>	<b>\$ (354,837)</b>	<b>\$ (4,318,977)</b>

**ACTION ITEM:** **Approval of the General Contractor for the Agri-Science Facility (RFCSP #: 25-02)**

**RECOMMENDATION:** That the Board of Trustees authorize the Superintendent to negotiate and possibly execute a contract with Koehler Company as the General Contractor of the Agri-Science Facility (RFCSP #: 25-02).

**RATIONALE:** A Requests for Competitive Sealed Proposals (RFCSP#: 25-02) was issued on November 1, 2024, for the Agri-Science Facility. The bid was competitively solicited in compliance with Board Policy and Sections 2269.151-.155 of the Government Code.

District administration makes this recommendation based on the following construction related matters as authorized by the Board of Trustees on December 13, 2022:

1. Procurement Method: Competitive Sealed Proposal
2. Respondents must use prevailing wage rates established by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments, as applicable to the project.
3. Weighted Selection Criteria:
  - \* 20 points - Price
  - \* 8 points - Overall Experience
  - \* 2 points - Experience with SISD
  - \* 10 points - Last 5 Projects
  - \* 5 points - Project Team
  - \* 5 points - Safety Record
  - \* 5 points - Overall Grasp of Project
  - \* 5 points - Sub Contractors to be Used
  - \* 60 points - Maximum Overall Score

**REFERENCE and COMPLIANCE:** CH (LEGAL) and CH(LOCAL) Purchasing and Acquisition

**BUDGET IMPACT / INFORMATION:** Funds to be provided by the Capital Improvement Fund (Bond 2022).

**EXHIBITS:** Bid Tabulation & Recommendation

**RESOURCE PERSONNEL:** Elizabeth Oaks, Chief Financial Officer, RTSBA  
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:  
(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 12/17/24

**Seguin ISD  
Bid Tabulation Summary  
Agri-Science Facility (RFCSP: 25-02)**

<b>TYPE</b>	<b>PROJECT TITLE</b>
RFCSP	Agri-Science Facility
<b>NUMBER</b>	<b>ISSUING DEPARTMENT</b>
25-02	Maintenance

	<b>DATE 1</b>	<b>DATE 2</b>
<b>POSTING</b>	11/06/24	11/13/24
<b>PRE-BID</b>	11/12/24	N/A
<b>CLOSING</b>	12/03/24	N/A
<b>BOARD</b>	12/17/24	N/A

RESPONDENT (Alphabetical Order)	Proposal	Surety	Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5	Alternate Subtotal	PRICE (Grand Total)	AVERAGE SCORE								TOTAL		
											(% deviation + 0.5)	MAX 20	MAX 8	MAX 2	MAX 10	MAX 5	MAX 5	MAX 5		MAX 5	MAX 5
											PRICE (SCORE)	Vendor Reputation/Exper ience	Vendor Reputation/E xperience w/ SISD	Last 5 Projects	Organiza tion/Team Structure	Safety Record	Grasp of Project	Subcontract ors			
All Pro General Construction, Inc	Y	Y	\$ 8,067,000	\$ 132,900	\$ 201,750	\$ 17,500	\$ 25,000	\$ 162,000	\$ 539,150	\$ 8,606,150	7.60	3.75	0.50	3.50	2.50	4.00	2.25	4.75	28.85		
Bandy Constructors	Y	Y	\$ 5,380,000	\$ 165,130	\$ 57,770	\$ 20,500	\$ 18,500	\$ 110,800	\$ 372,700	\$ 5,752,700	20.00	6.25	0.50	6.25	4.25	4.50	4.25	3.50	49.50		
Greyston Construction	Y	Y	\$ 5,356,285	\$ 161,000	\$ 145,000	\$ 9,000	\$ 37,000	\$ 200,000	\$ 552,000	\$ 5,908,285	19.32	5.50	0.50	3.00	3.25	3.50	3.75	3.25	42.07		
Guido Construction	Y	Y	\$ 5,899,777	\$ 184,023	\$ 75,107	\$ 10,218	\$ 21,717	\$ 177,049	\$ 468,114	\$ 6,367,891	17.33	6.25	0.50	7.25	4.50	4.50	4.25	4.50	49.08		
Koehler Company	Y	Y	\$ 5,250,000	\$ 131,900	\$ 138,000	\$ 9,000	\$ 37,000	\$ 229,000	\$ 544,900	\$ 5,794,900	19.82	7.75	2.00	9.50	5.00	4.75	5.00	5.00	58.82		
RL Rohde General Contracting, Inc	Y	Y	\$ 5,399,950	\$ 130,000	\$ 245,000	\$ 262,000	\$ 57,000	\$ 75,000	\$ 769,000	\$ 6,168,950	18.19	6.75	0.75	8.00	4.50	4.50	4.75	4.25	51.69		
Tegrity Contractors, Inc	Y	Y	\$ 5,577,777	\$ 207,777	\$ 147,777	\$ 369,777	\$ 44,777	\$ 114,777	\$ 884,885	\$ 6,462,662	16.91	6.25	0.75	6.75	4.25	3.50	4.75	3.50	46.66		
Tejas Premier Building Contractor, Inc	Y	Y	\$ 6,895,468	\$ 138,728	\$ 172,580	\$ 14,986	\$ 129,071	\$ 51,555	\$ 506,920	\$ 7,402,388	13.00	3.50	0.75	4.00	2.50	2.75	2.50	3.50	32.50		

RECOMMENDATION	SCORE	PRICE	JUSTIFICATION FOR THIS RECOMMENDATION
Koehler Company	58.82	\$ 5,794,900	The evaluation team, consisting of four staff members representing various areas of District operations, considers the Koehler Company proposal to be the best value for this project. Koehler Company's cost proposal, experience with Seguin ISD, and overall grasp of the project were key factors leading to this recommendation.

**ACTION ITEM:**

**Approval of Vendor for Seguin ISD Bond 2022 Furniture Replacement Project: Elementary Schools**

**RECOMMENDATION:**

That the Board of Trustees authorize the Superintendent to negotiate and possibly execute a contract with Indeco for the Bond 2022 Furniture Replacement Project.

**RATIONALE:**

A Request for Qualifications was issued on November 19, 2024, for replacement furniture at six elementary schools: Jefferson, Koennecke, Patlan, Rodriguez, Vogel, and Weinert Elementaries. A total of seven responses were received. The top three ranked responses were invited to interview on December 9th. The recommendation is based on the vendor's overall grasp of the project and qualifications.

Pfluger Architects has been working in partnership with district staff, parents, and students on a revisioning process to determine what features and functions the furniture should provide for the educational environment. The Guiding Principles are:

- Comfortable and Inviting
- Flexible in Use and Features
- Easily Reconfigurable
- Encourages Collaboration
- Smart Use of Space
- Non-Negotiable Aspects: Integrated Storage, Age-Appropriate, Safe/Secure, Durable

**REFERENCE and COMPLIANCE:**

CH (LEGAL) and CH(LOCAL) Purchasing and Acquisition

**BUDGET IMPACT / INFORMATION:**

Funds to be provided by the Capital Improvement Fund (Bond 2022).

**EXHIBITS:**

Tabulation & Recommendation

**RESOURCE PERSONNEL:**

Elizabeth Oaks, Chief Financial Officer, RTSBA  
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:

(Name)

(Address)

(Telephone)

Dr. Veronica Vijil, Superintendent

1221 E. Kingsbury St., Seguin, TX 78155

(830) 401-8614

**MEMORANDUM**

**DATE:** December 9, 2024  
**TO:** Liz Oaks / Jennifer Raske Martinez – Seguin ISD  
**FROM:** Robyn Popa  
**PROJECT:** Seguin ISD Bond 2022 Elementary School Furniture – Vendor Selection Update **PROJECT #:** 23-030

---

We are pleased to provide Seguin ISD with this update to the vendor selection process for the Bond 2022 Furniture Replacement project – specific to the furniture replacement at 6 Seguin ISD elementary schools (Koennecke, Jefferson, Patlan, Rodriguez, Vogel, and Weinert). While not one of the 6 elementary schools identified above, the new McQueeney Elementary will have its furniture also provided by this same vendor (the funding of which will come from a different Bond 2022 project budget).

A request for qualifications was made public to all interested parties on November 19, 2024. The deadline for interested parties to submit qualifications was 10:00am CST on Thursday, December 5, 2024. We received a total of seven (7) responses. Those respondents were (listed in alphabetical order): FMG, Indeco, Meteor, PPG, School Specialty, South Texas School Furniture, and Texas Wilson. There were two (2) additional responses that were submitted after the 10:00am CST deadline – those responses were not evaluated.

Below are the scores of each submitted qualifications document (out of a total possible 145 points):

- FMG = 128
- Indeco = 136
- Meteor = 125
- PPG = 97
- School Specialty = 123
- South Texas School Furniture = 55
- Texas Wilson = 105

The top three-ranked responses (Indeco, FMG, and Meteor) were invited to interview on Monday, December 9, 2024. Vendors were asked to bring their key team members to the interview, and focus their presentation on the project approach, installation strategy, and discussion of an overall proposed schedule. A team of 5 individuals scored these interviews. The interview scores are as follows (out of a possible 500 points):

- FMG = 445
- Indeco = 460
- Meteor = 407

The cumulative scores are as follows (out of a possible 645 points):

- FMG = 128 + 445 = 573 points
- Indeco = 136 + 460 = 596 points
- Meteor = 125 + 407 = 532 points

Based on the cumulative scores, we are recommending that Seguin ISD select **Indeco** as the furniture vendor to perform this work.



**BOND 2022**  
SEGUIN INDEPENDENT SCHOOL DISTRICT

**ELEMENTARY SCHOOL  
FURNITURE REPLACEMENT**

**Re-Visioning Summary**  
December 17, 2024

**pfluger**<sup>194</sup>

# BOND 2022

SEGUIN INDEPENDENT SCHOOL DISTRICT

On July 19, 2022, the Seguin ISD Board of Trustees unanimously approved an order calling a bond election to be held on November 8, 2022. The bond package projects were recommended by a facilities committee comprised of stakeholders who met during June and July 2022. The committee reviewed facility conditions, prioritized them and shared their findings with the school board during this time frame. The committee's recommendation serves as the first step toward addressing facilities and infrastructure that have outlived their functionality plus projected growth. There are many more facility projects that have been identified by the facilities committee for future consideration as part of a long range facility plan. The three key areas are: The projects, Tax information and Voter information.

## SCHOOL SAFETY AND SECURITY

Campus perimeter fencing, cameras and monitoring equipment, access control and weapon detection devices. Parking and traffic flow at Barnes Middle School is included in the safety initiative. **\$15,000,000**

## CONSTRUCTION OF A NEW MCQUEENEY ELEMENTARY SCHOOL

The current McQueeney Elementary is one of the district's oldest campuses. Due to the age of the facility, many of the spaces are not in compliance with current TEA recommendations for curriculum and classroom space. The buildings are made up of separate wings that require outdoor access. Due to the shape of the property, the parking and pick up and drop off areas are tight and often cause traffic backups on FM 725. **\$54,000,000**

## Additions and renovations at Barnes Middle School

Increased classroom capacity is proposed at Barnes Middle School to keep up with enrollment projections. If approved, additions will be made to a classroom wing, cafeteria, fine arts space and library. **\$24,300,000**

## Agricultural Science Facility

Presently, Seguin ISD does not have a facility where current or prospective agriculture program students can house animals for show. The proposed facility would provide space for instruction related to animal care and include pens, shade structure and animal feed storage for ag students. **\$8,975,000**

## Transportation Facility Expansion

Seguin ISD encompasses 365 square miles. Eighty-nine buses are driven approximately 2,430 bus route miles on the average school day. As the district grows, the additional space can be used to service and clean the bus fleet. **\$3,807,000**

## Baseball and Softball Complex

Matador Baseball plays home games at Smokey Joe Field owned by the City of Seguin near the fairgrounds. A new baseball field on the Seguin High School campus would eliminate the need for players and coaches to travel across town to the City's field. By pairing a new baseball field with a new softball field at Seguin High School, both sports could share common facilities at the complex, such as the ticket booth, restrooms and concession. This item will appear as a separate proposition on the ballot. **\$7,500,000**

## Land Purchase

New property to serve as the future site for a third middle school. **\$2,000,000**

## Various campus projects

Roof replacements **\$9,468,000**, Furniture: **\$7,500,000**, Plumbing and HVAC **\$3,000,000**, Buses (to 207) **\$2,700,000**, Technology Infrastructure **\$450,000**

Total: \$138.5 million

## Tax information

The estimated maximum tax increase of this bond is \$1.67 per month (\$20 per year) for a home valued at \$100,000. A home valued at \$150,000 would result in an estimated tax increase of \$30 per year while a \$250,000 home would yield a \$50 per year estimated tax increase. New school bonds will not impact taxes on a homestead currently receiving an Over-65 Exemption unless the property is improved.

## Voter information

All eligible Seguin ISD residents are encouraged to vote. The deadline to register to vote is October 11, 2022. To register to vote online click <https://buff.ly/2E7DvoM> or visit <https://bit.ly/2Djqfcd>.

Early voting begins Monday, October 24, 2022 and ends on Friday, November 4, 2022.

Monday, October 24 - Friday, October 28 from 8 a.m. to 5 p.m.  
Saturday, October 29 from 7 a.m. to 7 p.m.  
Sunday, October 30 from noon to 6 p.m.  
Monday, October 31 - Friday, November 4 from 7 a.m. to 7 p.m.

## Early voting locations

Seguin ISD Administration Building,  
1221 E. Kingsbury St., Seguin, TX  
Seguin Elections Office, 215 S. Milam, Seguin, TX (main location)  
Cibolo Fire Station #2, 3864 Cibolo Valley Dr., Cibolo, TX  
Central Texas Technology Center, 2189 FM 758, New Braunfels, TX  
Redemptive Grace Ministries, 2440 FM 725, New Braunfels, TX  
New Berlin City Hall, 9180 FM 775, New Berlin, TX  
Schertz Elections Office Annex, 1101 Elbel Rd., Schertz, TX

## Early Voting by Mail

Applications for voting by mail should be received no later than the close of business (5 p.m.) on Friday, October 28, 2022. Applications should be sent to:

Lisa Hayes  
P.O. Box 1346, Seguin, TX 78155  
(Or dropped off at 215 S. Milam, Seguin, TX 78155)  
fax: (830) 303-6373, email: [earlyvotingclerk@co.guadalupe.tx.us](mailto:earlyvotingclerk@co.guadalupe.tx.us)

If an application for ballot by mail is faxed or emailed (or if a federal postcard application is faxed), the applicant must also mail the original application so that the early voting clerk receives the original no later than four days after receiving the emailed or faxed copy.

## Election Day Voting Locations

Election Day is Tuesday, November 8, 2022 from 7 a.m. to 7 p.m. Polling sites include, but are not limited to:

Seguin ISD Administration Building,  
1221 E. Kingsbury St., Seguin, TX  
New Life Fellowship, 16489 TX Hwy. 123, Seguin, TX  
McQueeney Lions Club, 3211 FM 78, McQueeney, TX  
Forest Hills Baptist Church, 8251 FM 1117, Seguin, TX  
Justice of the Peace Precinct 1, 2405 E. US Hwy. 90, Seguin, TX  
Kingsbury United Methodist Church, 7035 FM 2438, Kingsbury, TX  
TLU Alumni Student Center, Conference Room A/B,  
1109 University St., Seguin, TX  
McQueeney VFW Post 9213, 275 Gallagher, McQueeney, TX  
Columbus Club of Seguin, 1015 S. Austin St., Seguin, TX  
Our Lady of Guadalupe Church Annex,  
730 N. Guadalupe St., Seguin, TX  
American Legion Hall, 618 E. Kingsbury, Seguin, TX  
The Silver Center, 510 E. Court St., Seguin, TX  
The Cross Church, 814 N. Bauer, Seguin, TX  
Living Waters Worship Center, 3325 N. State Hwy. 46, Seguin, TX

Additional election day polling sites are listed at <https://bit.ly/3R1b4uE>

For more information about Bond 2022, visit [www.seguinisd.net](http://www.seguinisd.net)

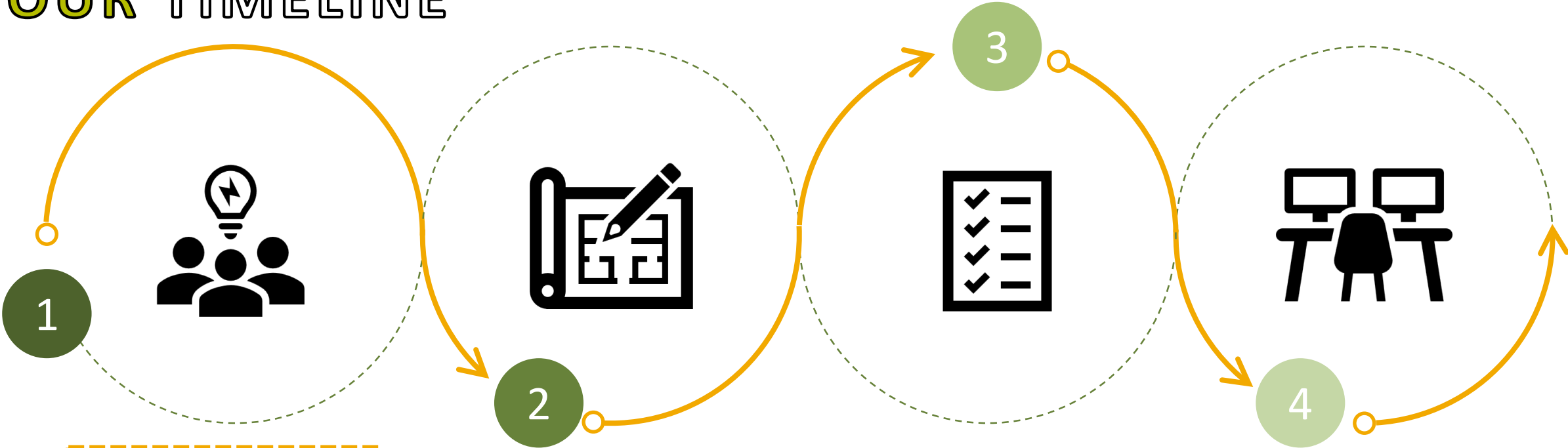
## \$7,500,000 to address:

- New Classroom Furniture
- New Office Furniture
- New Library Furniture
- All Elementary Schools (Jefferson, Koennecke, McQueeney\*, Patlan, Rodriguez, Vogel, Weinert)

Does not account for new furniture for cafeterias, gymnasiums, waiting areas, conference rooms, clinics, outdoor areas, playgrounds, etc.

\* McQueeney's furniture will be funded from the construction project's budget, but will utilize the framework developed by this group

# OUR TIMELINE



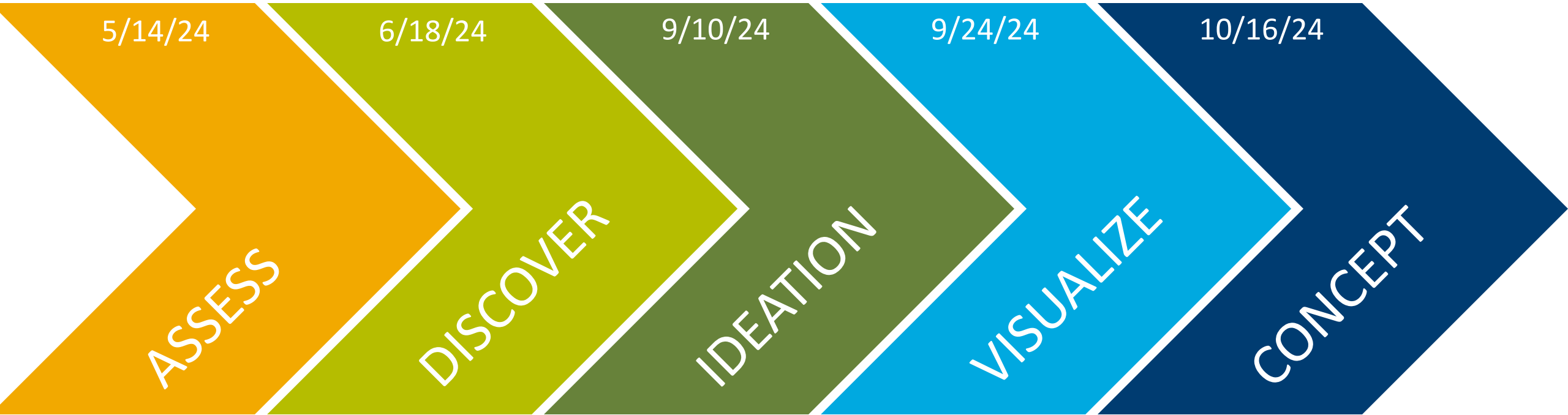
**Re-Visioning/Design**  
 May - Oct. 2024  
 (6 months)  
 Re-imagine what furniture should be for these spaces/facilities  
 Stakeholder Involvement

**Documents**  
 Oct. - Dec. 2024  
 (2-3 months)  
 Prepare Qualifications Documents to select Vendor  
 Prepare Itemized Specifications for Vendor to Price

**Pricing / Fabrication**  
 Jan. - May 2025  
 (5 months)  
 Review Quotes from Vendor  
 Obtain POs from District  
 Fabrication / Shipping

**Installation**  
 June - Mid-August 2025  
 (2.5 months)  
 Coordination Installation  
 Removal of Existing Furniture  
 Asset Management

# THE RE-VISIONING PROCESS:



# THIS GROUP WILL:

- Establish a **vision** for furniture that will **benefit and enhance the educational environment** across all Seguin ISD elementary schools
- Develop a **consistent framework** that can be applied equally across all Seguin ISD elementary schools
- Establish **connections** back to overall Seguin ISD **goals and priorities**
- Work with the end-users in mind

NOTE: This group **will not** select actual furniture pieces, select colors/fabrics, propose modifications to campus rooms or buildings, or create campus-specific parameters.

# SURVEY RESULTS

## WHAT IS YOUR BIGGEST OBJECTIVE/GOAL FOR THIS PROCESS?

“...more **welcoming** for students and teachers...”

“...promote **collaboration** and **innovation** for our students...”

“...create a learning environment where students and teachers can **thrive** and they can feel **safe, loved, comfortable** and **inspired**...”

“...**functional** and **equitable**...”

“...create a space that will **enhance** student learning, be **inviting**, and functional for both teachers and students...”

“... make a space where they **can't wait to go to every day**...”

# SURVEY RESULTS

## WHAT IS YOUR BIGGEST CONCERN ABOUT CURRENT SPACES?

“...current furniture is not conducive to promoting academic discourse and collaborative thinking...”

“...make learning/school FUN and less like a prison...”

“...spaces are too small for the necessary furniture pieces...”

“...do not have adequate storage...”

“...functionality and aesthetics...spaces are rather bland and not a fun learning environment...”

“... want ALL Seguin ISD students to have the BEST, because they truly deserve it...”

A bright, modern classroom with children sitting at tables and a teacher standing. The text "EDUCATIONAL (re)VISIONING" is overlaid in the center. The room features colorful tables and chairs, a whiteboard with the phrase "Dream Big Fly High", and a large window. The floor is polished and reflective. The overall atmosphere is clean, organized, and conducive to learning.

# EDUCATIONAL (re)VISIONING

# WHAT IS EDUCATIONAL VISIONING?

It is a series of ideals

It is a summary of shared values and beliefs

It is a process

It is a shared vision

It is defined by success indicators

It is aligned with a common mission

It is agile, innovative, and responsive to changing conditions

It is grounded in a clear understanding of current challenges

It is not permanent and static

It is not a rigid set of steps

It is not dictated by a single perspective

# SEGUIN ISD **VISION:**

**Exceptional Students to Exceptional Citizens**



# SEGUIN ISD **MISSION:**

**To Cultivate, Inspire and Empower Students to Grow and Learn.**

# STRATEGIC PLAN 2025:

**Priority # 1:** Creating + Supporting Future Ready Students

**Priority # 2:** Supporting + Valuing Staff

**Priority # 3:** Developing Relationships with Family + the Community

**Priority # 4:** Creating a Thriving Learning Environment

## STRATEGIC GOALS



1

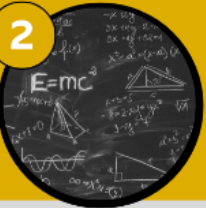
### Student Reading Performance

Increase the percentage of third grade students who score meets grade level or above on STAAR (State of Texas Assessment of Academic Readiness) Reading from 40% to 54% by August 2025.

### Student Math Performance

Increase the percentage of third grade students who score meets grade level or above on STAAR (State of Texas Assessment of Academic Readiness) Mathematics from 35% to 49% by August 2025.

2



3

### Future Ready Students

Increase the percentage of graduates who meet the College, Career, or Military Readiness (CCMR) requirements from 39% to 73% by August 2025.

### Thriving Learning Community

Seguin ISD will build a thriving learning community as indicated on a numerical score of 80 or higher on the balanced scorecard.

4



5

### Staff Satisfaction

Seguin ISD will improve staff satisfaction as determined by the Organizational Health Inventory (OHI).

### Community Perception

Seguin ISD will improve student, staff, parent, and community perception as determined by the Net Promoter score.

6



7

### 80% Students in A or B campus

80% or more of SISD students will be enrolled in a campus that is rated A or B by August 2025.

204



**“If we teach today’s students as we taught yesterday’s, we rob them of tomorrow.”**

- John Dewey



**“If we teach today’s students as we taught yesterday’s, we rob them of tomorrow.”<sup>206</sup>**

**- John Dewey**

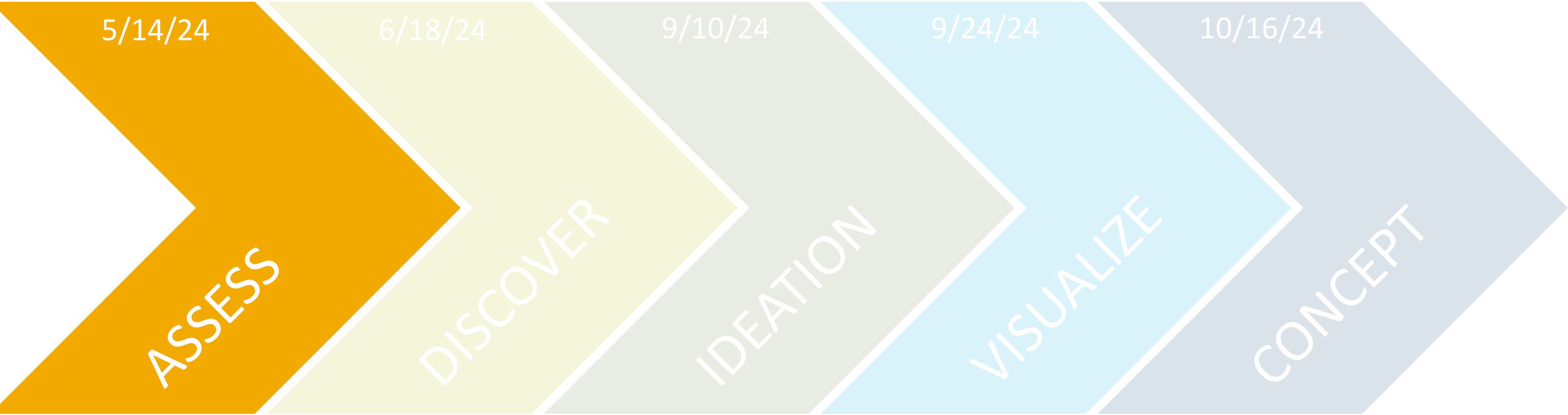


“Learning is not the product of teaching...it is the product of the *activity* of learners.” - John Dewey





# THE RE-VISIONING PROCESS:



# FAVORITE

# LEAST FAVORITE

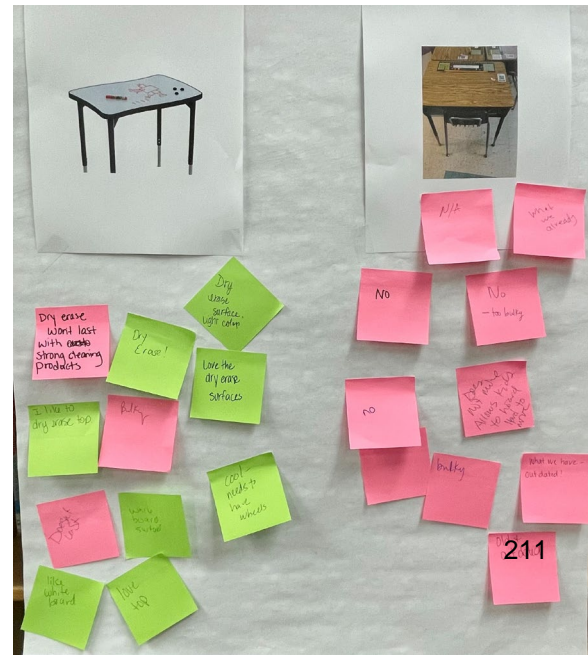
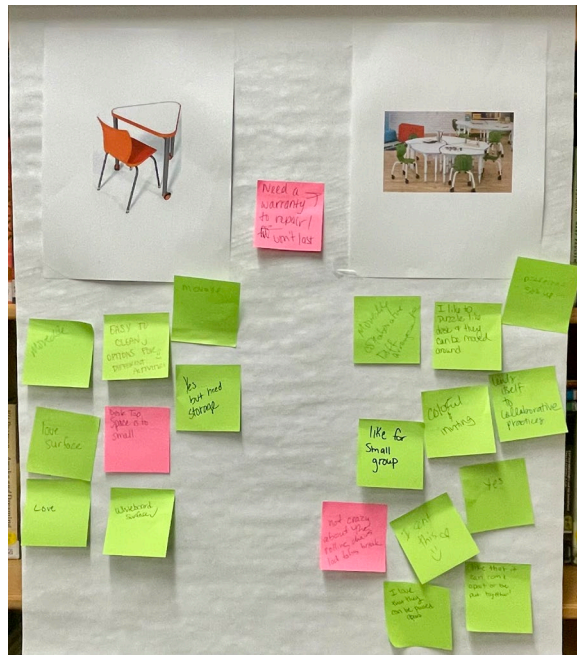
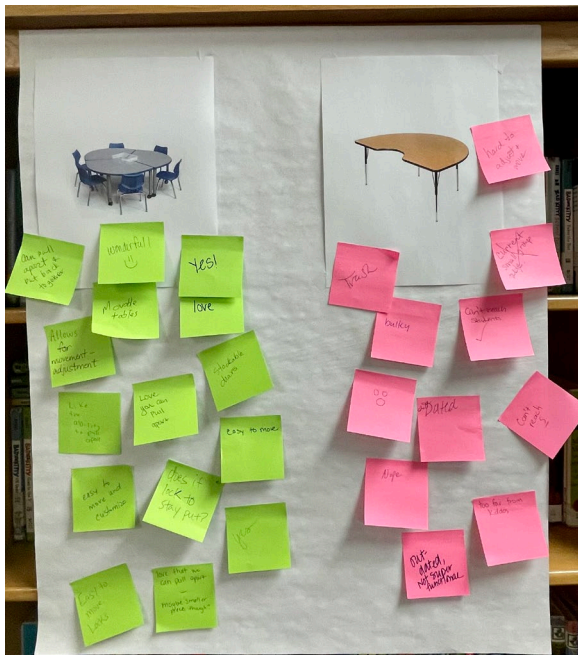
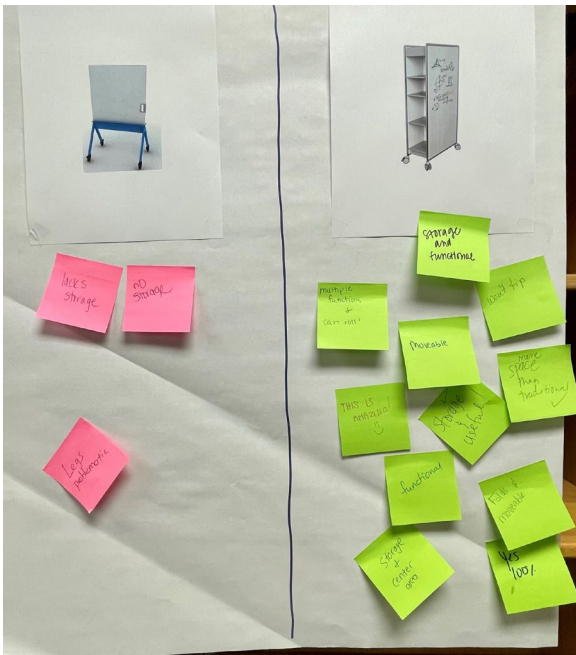
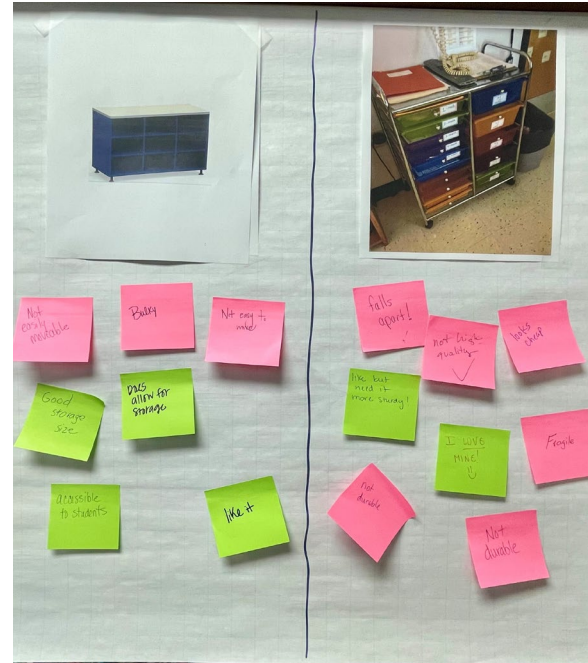
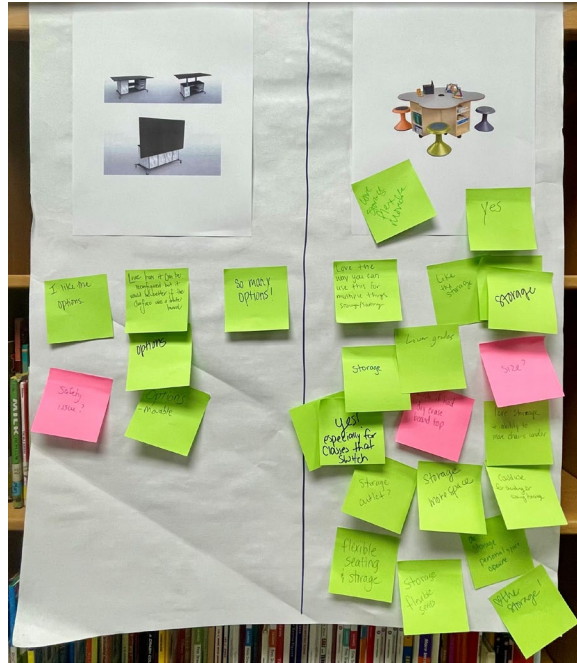
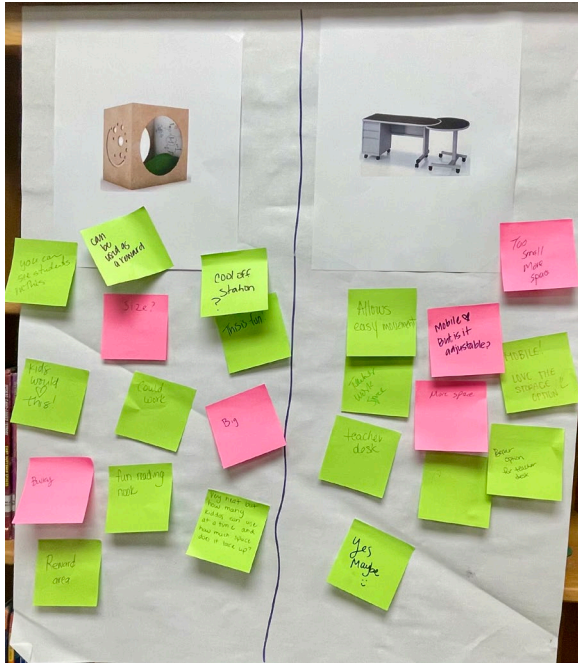
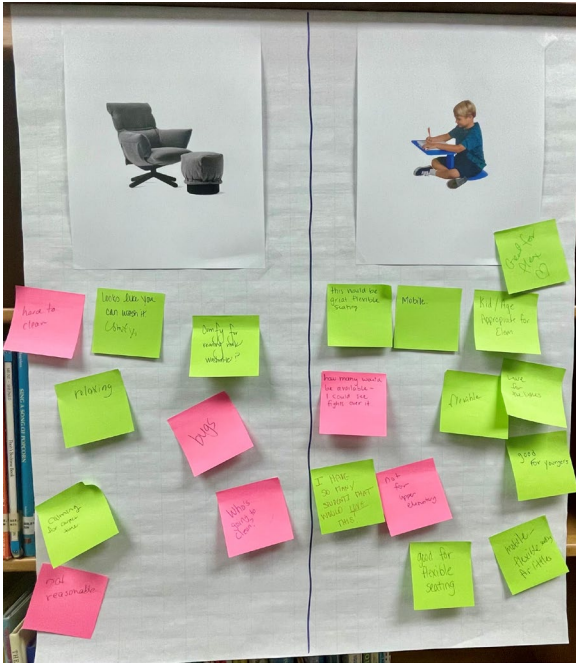


I LOVE  
THE  
RED  
COLOR!

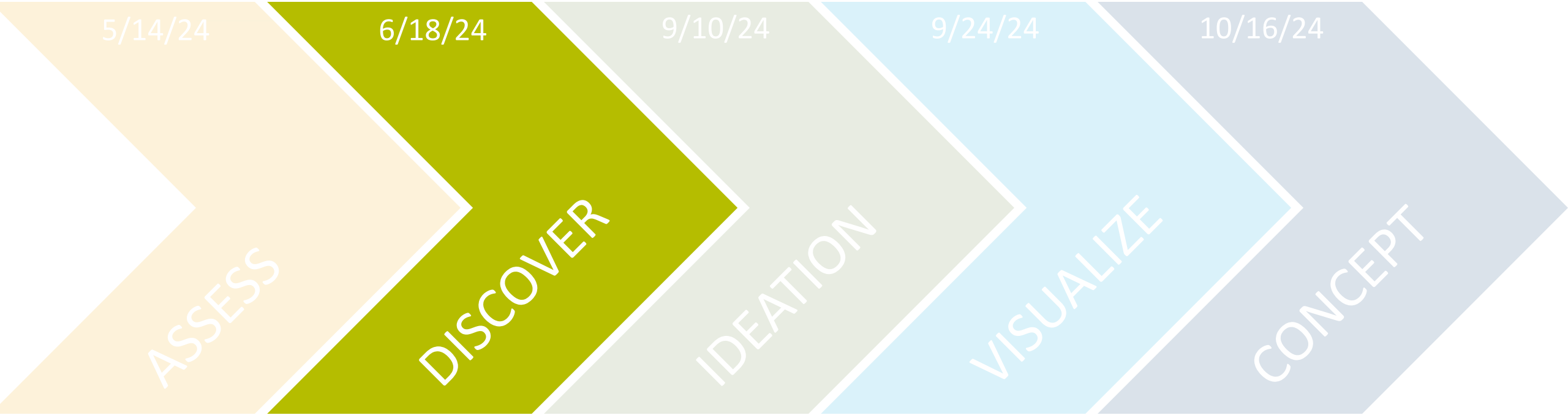


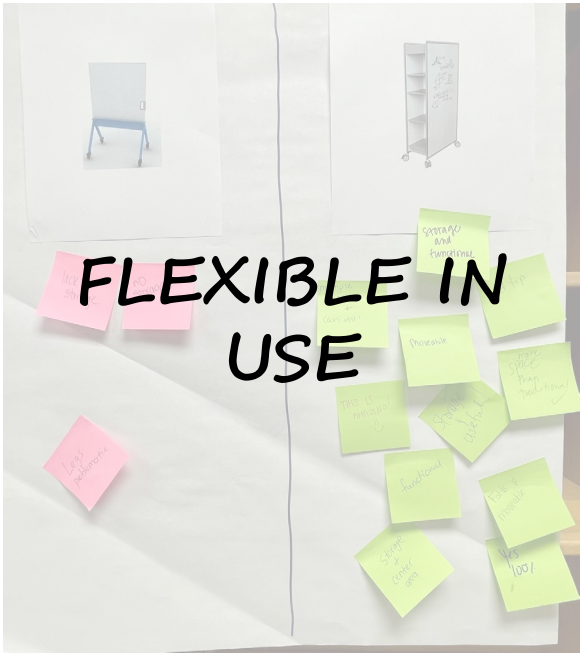
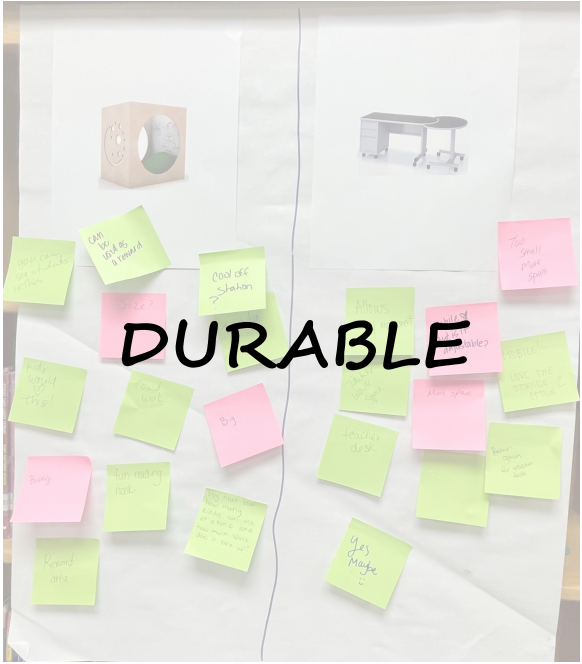
NOT FUN  
TO SIT ON  
FOR TOO  
LONG

IT'S ALL A MATTER OF PERSPECTIVE...

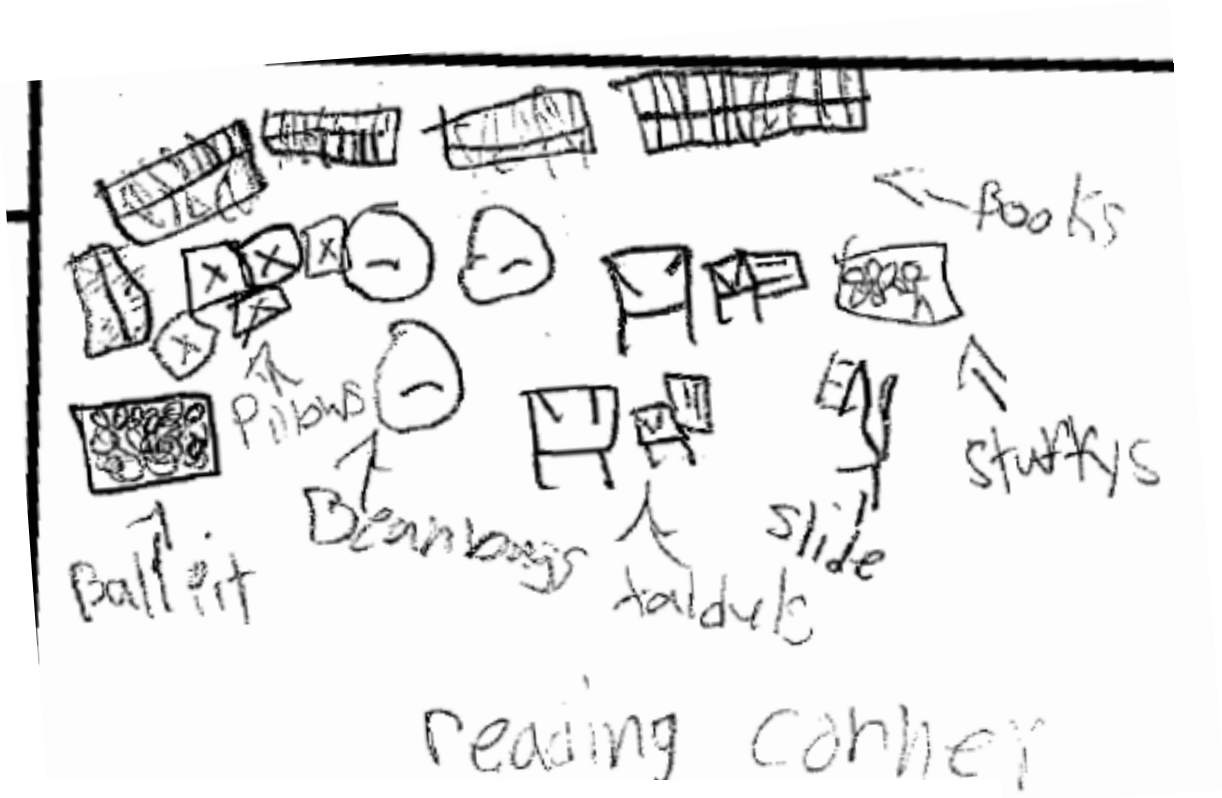


# THE RE-VISIONING PROCESS:





COMFORTABLE AND COLORFUL



This is why it is my favorite:  
 The reason the cushions are my favorite is because they're so soft and squishy. So easy to read and relax.

This is why it is my favorite:  
 A other reason it is my favorite is because it is soft and colorful



# PICTURE

This is my favorite place in our library: is the relax place.

This is why it is my favorite: Relaxing Place because I can read and relax while I'm reading.



# KEY CONCEPTS (STUDENT SURVEY + LIKE/DISLIKE ACTIVITY)

Easily Moveable / Reconfigurable

Comfortable / Inviting

Adjustable / Adaptable (to User)

**Integrated Storage**

Flexible in Use or Features

**Age-Appropriate**

**Safe / Secure**

**Durable**

Smart use of space / Not Too Bulky

Calm / Peaceful

Encourages Collaboration

Encourages Focus

# NON-NEGOTIABLES:

**Integrated Storage:** Maximize storage in and of the item.

**Age-Appropriate:** Sized for the intended user and is inclusive.

**Safe / Secure:** Intuitive to use and poses no harm to the user.

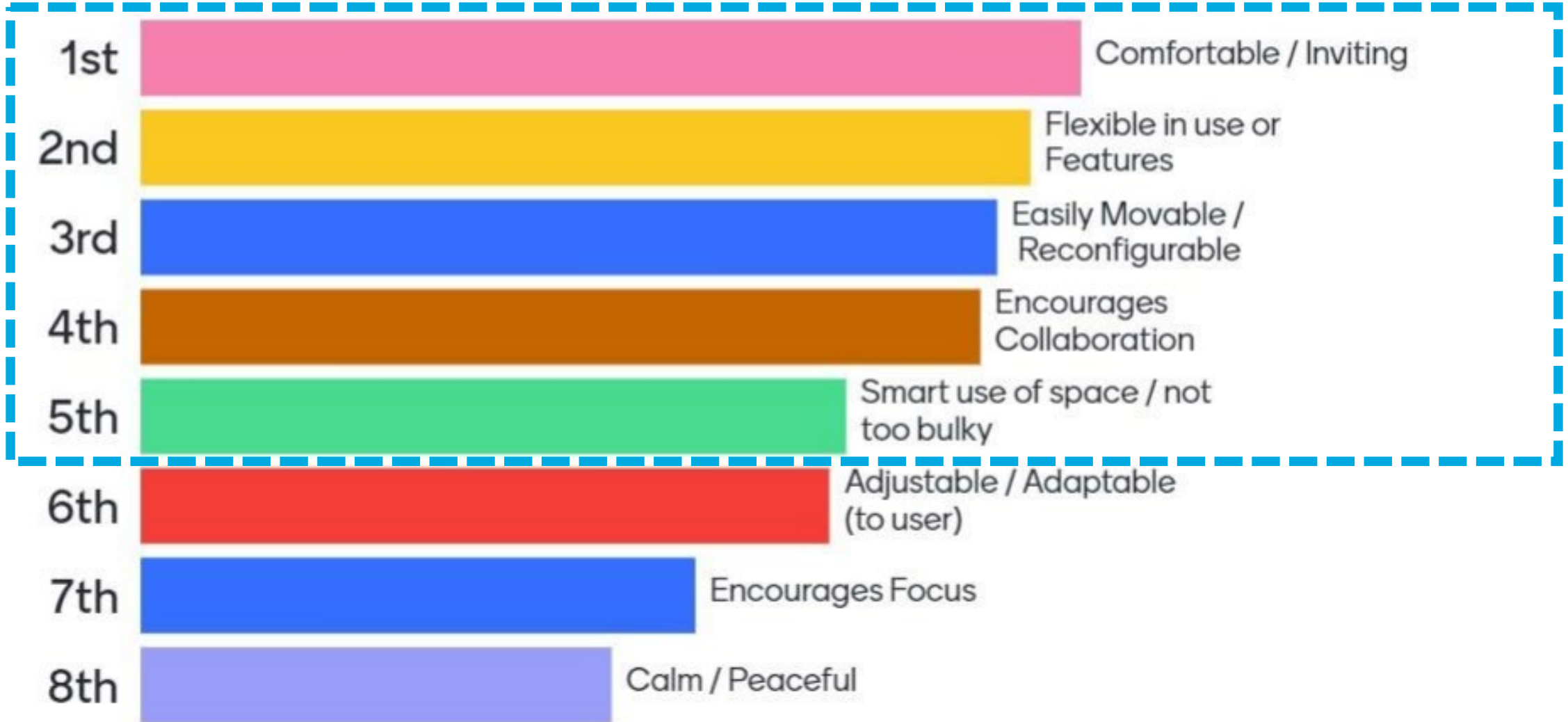
**Durable:** Long-term durability and day-to-day cleanability.

Easily Moveable / Reconfigurable  
Comfortable / Inviting  
Adjustable / Adaptable (to User)  
Flexible in Use or Features  
Smart use of space / Not Too Bulky  
Calm / Peaceful  
Encourages Collaboration  
Encourages Focus

Rank these 8 qualitative characteristics in your opinion of order of importance

*(1 = most important, 8 = least important)*

# RANKING OF KEY CONCEPTS:





# GUIDING PRINCIPLES ACTIVITY: **STATEMENTS**

# CONCEPT WORDS: Comfortable / Inviting

CONCEPT WORDS:

Comfortable / Inviting

Guiding Principle Statement:

The furniture will be composed of materials that will allow for comfort and create a learning environment that is inviting, flexible, cozy and give an "at home" feeling.

What I would change about this statement (Pink Post-It):

- Cozy may want to be more clearly defined
- add cleaning aspect
- omit "at home" feeling
- maybe add something about student choice or voice
- add in cost in cleaning of furniture aspect
- definitely think it is important to think about ease of cleaning and always consider materials

What I like about this statement (Green Post-it):

- I like the "at home" feeling of this statement. Students want to feel "at home"
- Like Inviting
- Love the mindfulness of materials used
- No fun to be uncomfortable. This is great!
- like inviting + cozy + comfort
- love the idea for creating an inviting/comfortable environment for our students!

# CONCEPT WORDS: *Flexible in Use or Features*

## CONCEPT WORDS: Flexible in Use

Guiding Principle Statement:

The furniture chosen will be flexible in use to help facilitate ideal learning environments for all users.

What I would change about this statement (Pink Post-It):

Change ideal to collaborative, inviting!

define ideal learning environment

what is ideal in a school? maybe not all users

What I like about this statement (Green Post-it):

I like that they thought about all users as in kids, teachers, even parents

all users

like flexible

flexible all users

Love All users

all users!  
😊

all users  
Great!

# CONCEPT WORDS: Easily Moveable / Reconfigurable

## CONCEPT WORDS:

*Easily Moveable*

Guiding Principle Statement:

Furniture that promotes student learning and teaching best practices by being functional, mobile, and conducive to 21<sup>st</sup> Century learning.

What I would change about this statement (Pink Post-It):

- What is 21<sup>st</sup> Century learning?
- maybe add a part about it being easily moved by students
- change 21<sup>st</sup> century learning to something more definable

What I like about this statement (Green Post-it):

- I like the thought of modernizing rather than sticking with the same
- LIKE mobile
- I like the 21<sup>st</sup> Century learning part
- I like that it's functional + mobile to promote student learning
- like the being and learning connected
- functional + mobile

# CONCEPT WORDS: Encourages Collaboration

## CONCEPT WORDS: Encourages Collaboration

Guiding Principle Statement:

The furniture will be easily reconfigured by both students and teachers for a variety of collaborative activities across grade levels and subjects.

What I would change about this statement (Pink Post-It):

What happens if the furniture is not reconfigurable?

What I like about this statement (Green Post-it):

"Easily reconfigured"

I like that you considered teachers

I like that the furniture can be easily moved

I like the "all grades and all subjects" because lots of teachers in elementary teach more subjects

-You stated for both students + teachers

I like the use of collaborative because students can be doing more things in small groups or classrooms

Like the ease of use and collaboration

Like Collaboration

# CONCEPT WORDS: Smart Use of Space / Not Too Bulky

CONCEPT WORDS: Smart use of space

Guiding Principle Statement:

Furniture should be efficient, allow for circulation and mobility.

What I would change about this statement (Pink Post-It):

add for all students and teachers

maybe add something about standing or classroom size?

Expand on "efficient".

It should be efficient what do you mean efficient?

include enough work space

allow for or promote?

What I like about this statement (Green Post-it):

id like that you considered traffic flow around the room + space

allows for mobility &

id like that it allows for circulation

Allows for circulation

Love the thought process about what mobility

-I like that you added the mobility aspect

## GUIDING PRINCIPLES:

### COMFORTABLE & INVITING

Furniture will create an environment that is inviting, comfortable, safe, and familiar for all users.

### FLEXIBLE IN USE & FEATURES

Furniture will support a flexible environment for all users and will respond to their different needs and roles.

### EASILY RECONFIGURABLE

Furniture will be easily reconfigured by students & teachers to support future-ready flexible learning & teaching.

### ENCOURAGES COLLABORATION

Furniture will support a variety of collaborative activities across all grade levels and all subjects.

### SMART USE OF SPACE

Furniture will be scaled correctly with appropriate circulation for both static and mobile activities.

## NON-NEGOTIABLES:

### INTEGRATED STORAGE

Maximize storage in & of the item.

### AGE-APPROPRIATE

Sized for the intended user & inclusive.

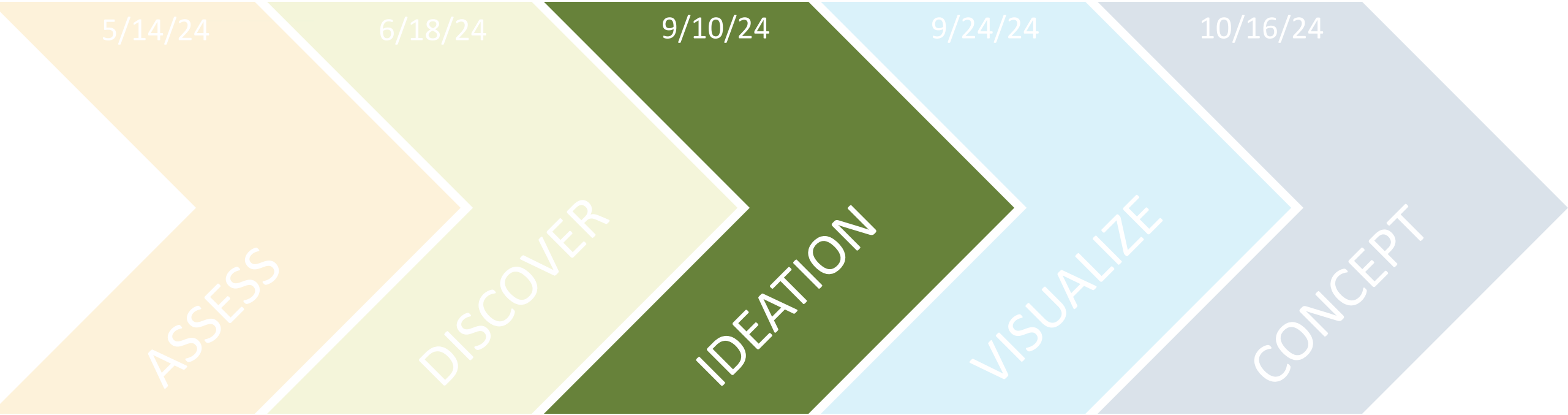
### SAFE / SECURE

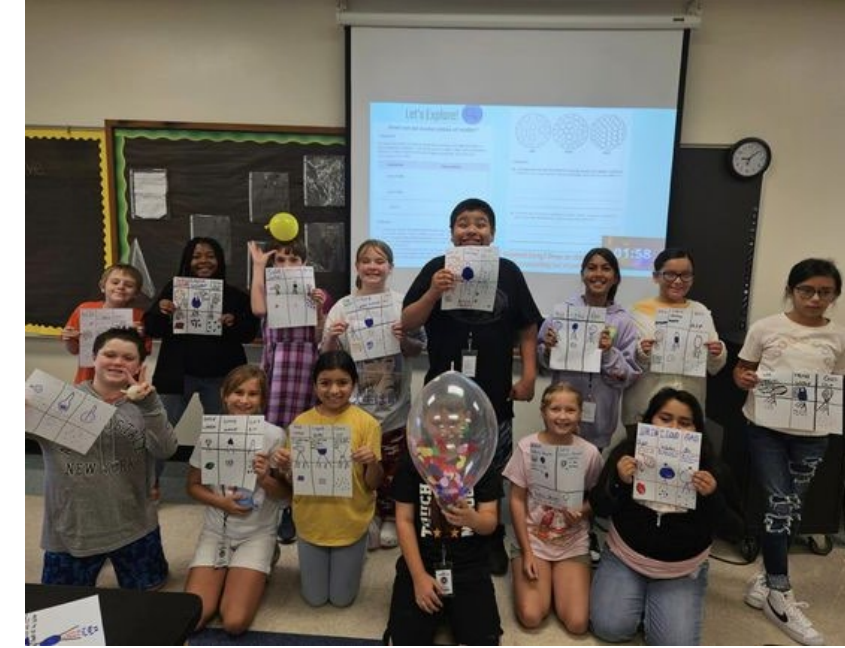
Intuitive to use & poses no harm to the user.

### DURABLE

Long-term durability & day-to-day cleanability.

# THE RE-VISIONING PROCESS:





# Seguin ISD – Learning Leadership & Innovation



ACTIVITY

“Form Follows Function”



3<sup>rd</sup>-5<sup>th</sup> Grade

**ACTIVITY MAPPING**  
AN EXERCISE IN FUNCTIONS

MAP OUT WHAT YOU ENVISION YOUR STUDENT'S DAY LOOKS LIKE - EACH FUNCTION TILE REPRESENTS 5% OF THE DAY.

pfluger

3<sup>rd</sup>-5<sup>th</sup> Grade

**ACTIVITY MAPPING**  
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MAP OUT WHAT YOU ENVISION YOUR STUDENT'S DAY LOOKS LIKE - EACH FUNCTION TILE REPRESENTS 5% OF THE DAY.

pfluger

3-5

**ACTIVITY MAPPING**  
AN EXERCISE IN FUNCTIONS

MAP OUT WHAT YOU ENVISION YOUR STUDENT'S DAY LOOKS LIKE - EACH FUNCTION TILE REPRESENTS 5% OF THE DAY.

pfluger

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**ACTIVITY MAPPING**  
AN EXERCISE IN FUNCTIONS

MAP OUT WHAT YOU ENVISION YOUR STUDENT'S DAY LOOKS LIKE - EACH FUNCTION TILE REPRESENTS 5% OF THE DAY.

Library

pfluger

**ACTIVITY MAPPING**  
AN EXERCISE IN FUNCTIONS

MAP OUT WHAT YOU ENVISION YOUR STUDENT'S DAY LOOKS LIKE - EACH FUNCTION TILE REPRESENTS 5% OF THE DAY.

3<sup>rd</sup>-5<sup>th</sup> Grade

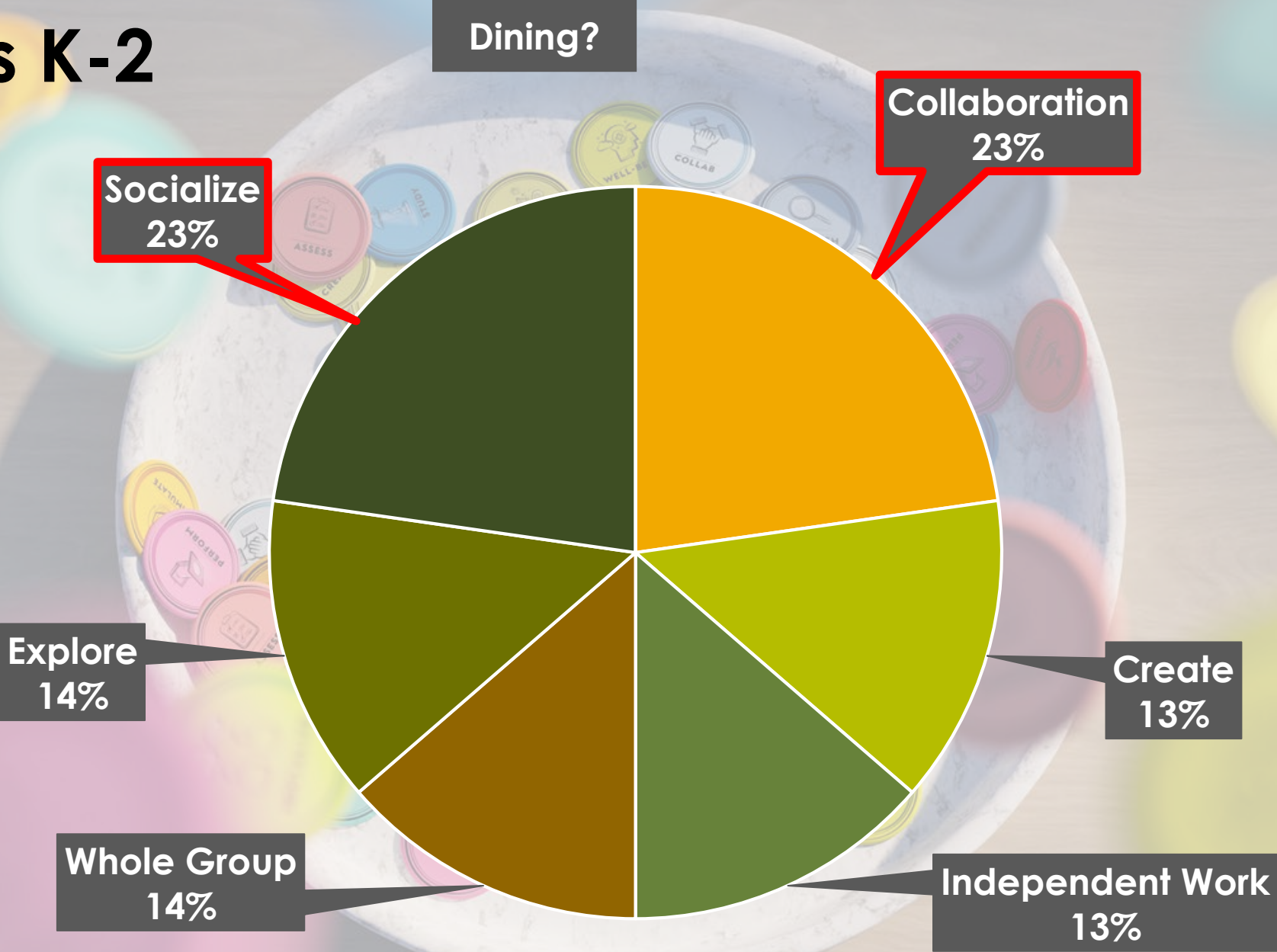
pfluger

**ACTIVITY MAPPING**  
AN EXERCISE IN FUNCTIONS

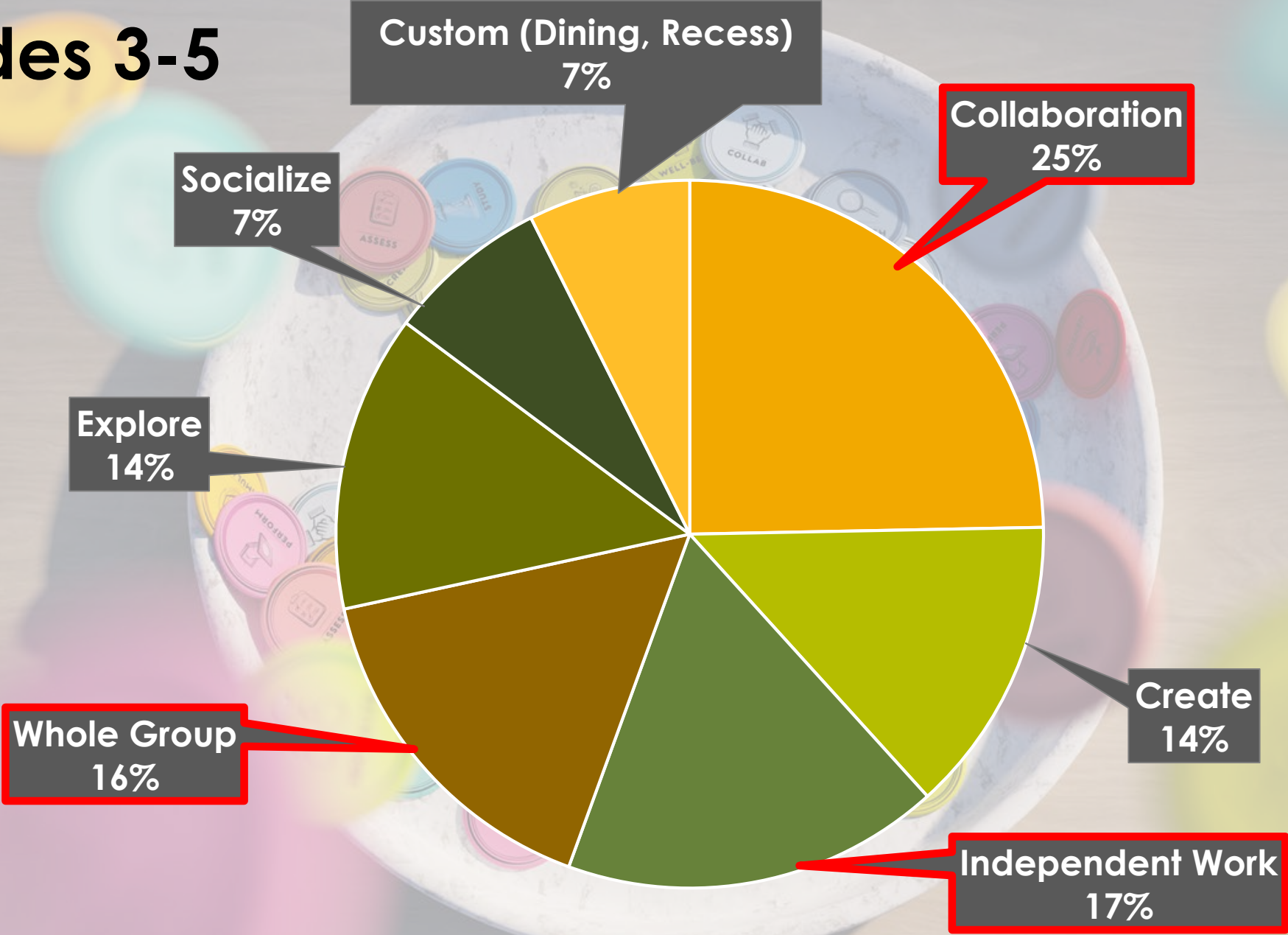
230

Student Adult Use Before/After School

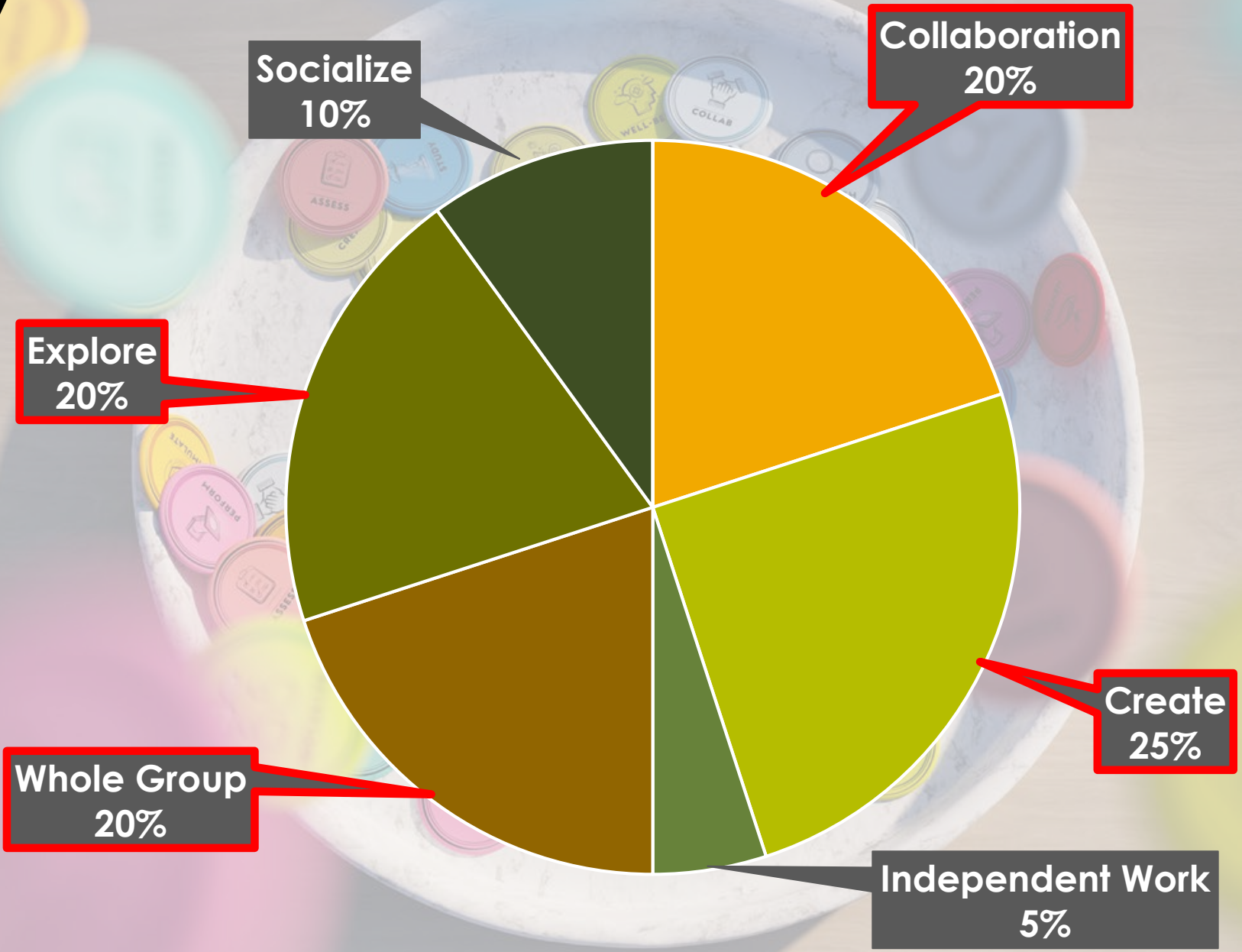
# Grades K-2



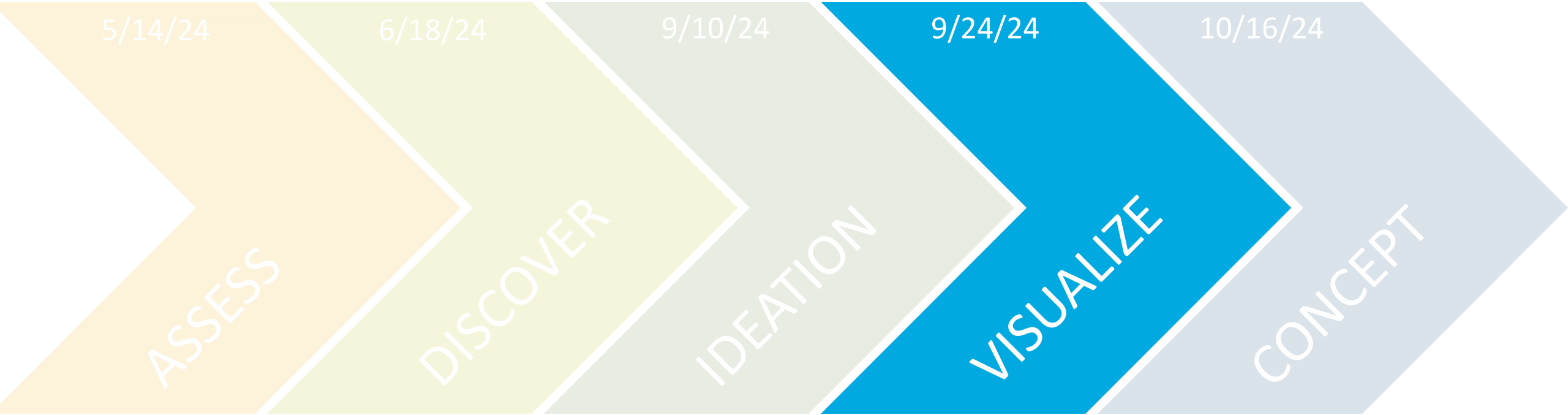
# Grades 3-5



# Library



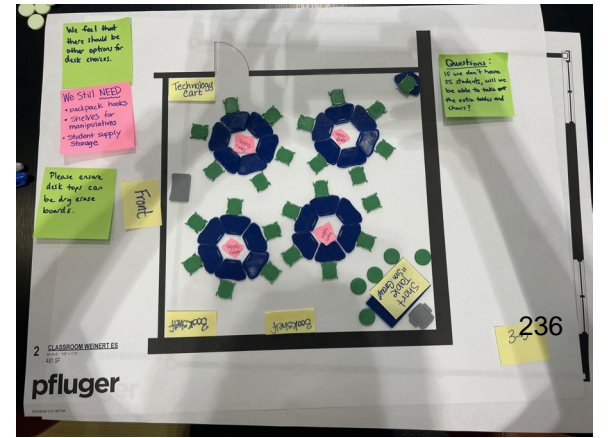
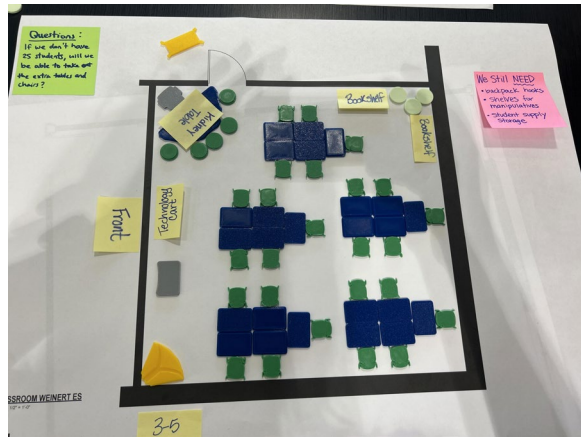
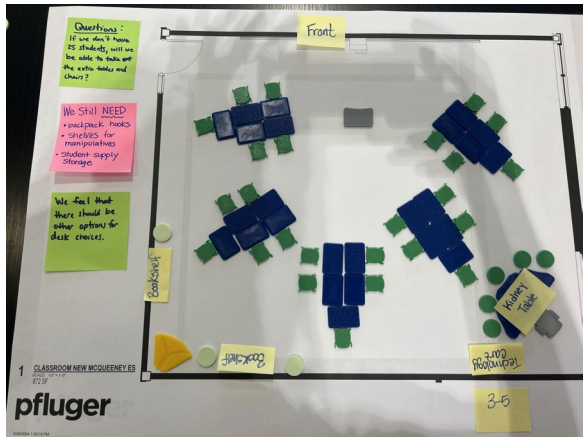
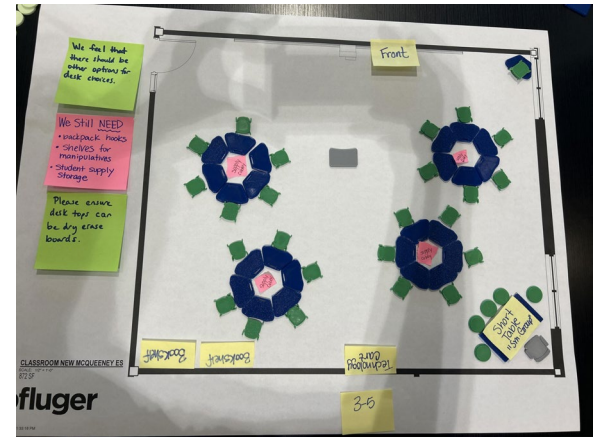
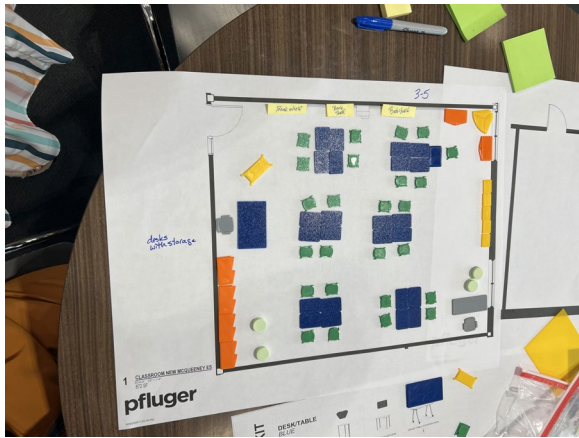
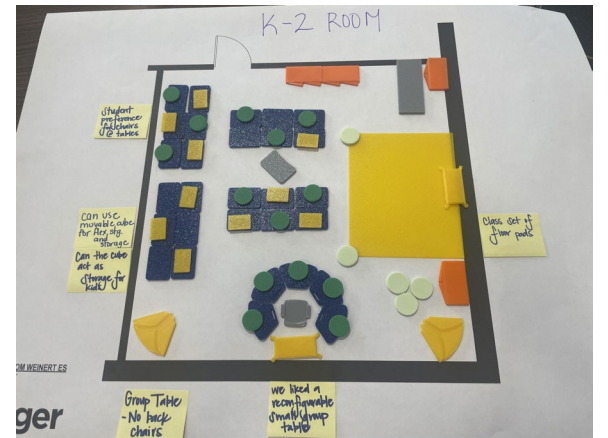
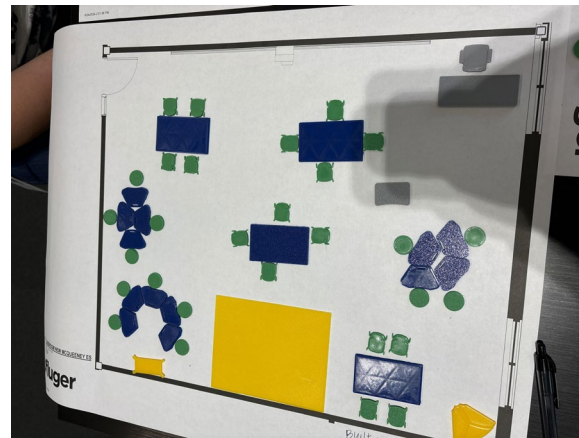
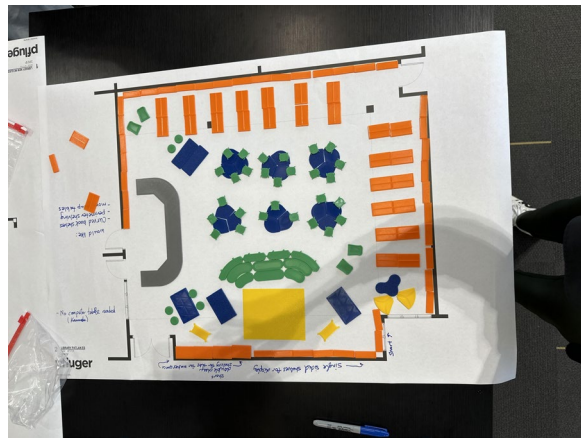
# THE RE-VISIONING PROCESS:



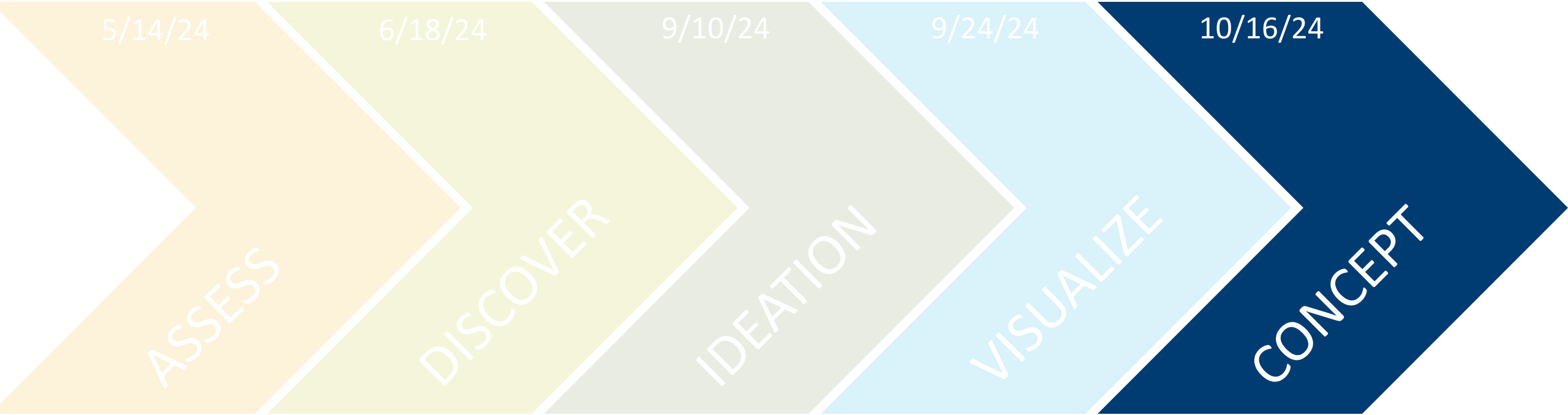


ACTIVITY

“Build-A-Classroom”



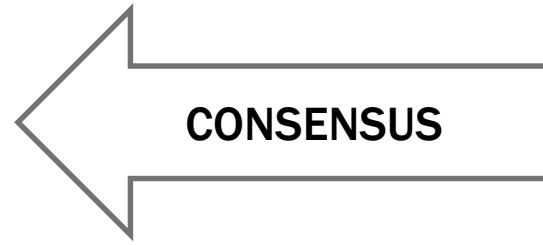
# THE RE-VISIONING PROCESS:





# GUIDING PRINCIPLE VALIDATION & CONCEPT CONSENSUS

# CONSENSUS:



**I FULLY  
SUPPORT  
THIS**



**I SUPPORT  
THIS WITH  
RESERVATIONS**



**I CAN LIVE  
WITH THIS**



**I CANNOT  
SUPPORT  
THIS**



## GUIDING PRINCIPLES:

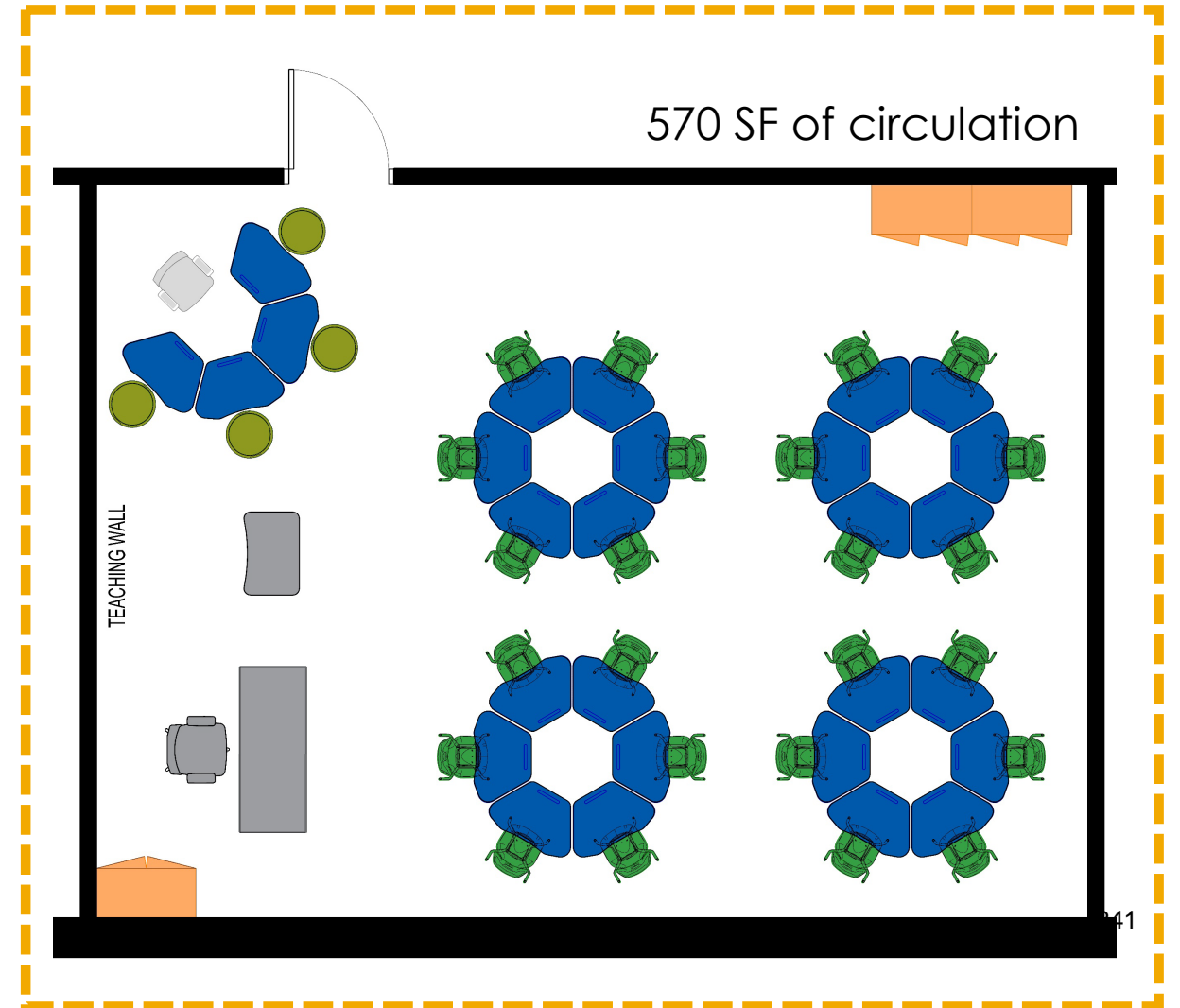
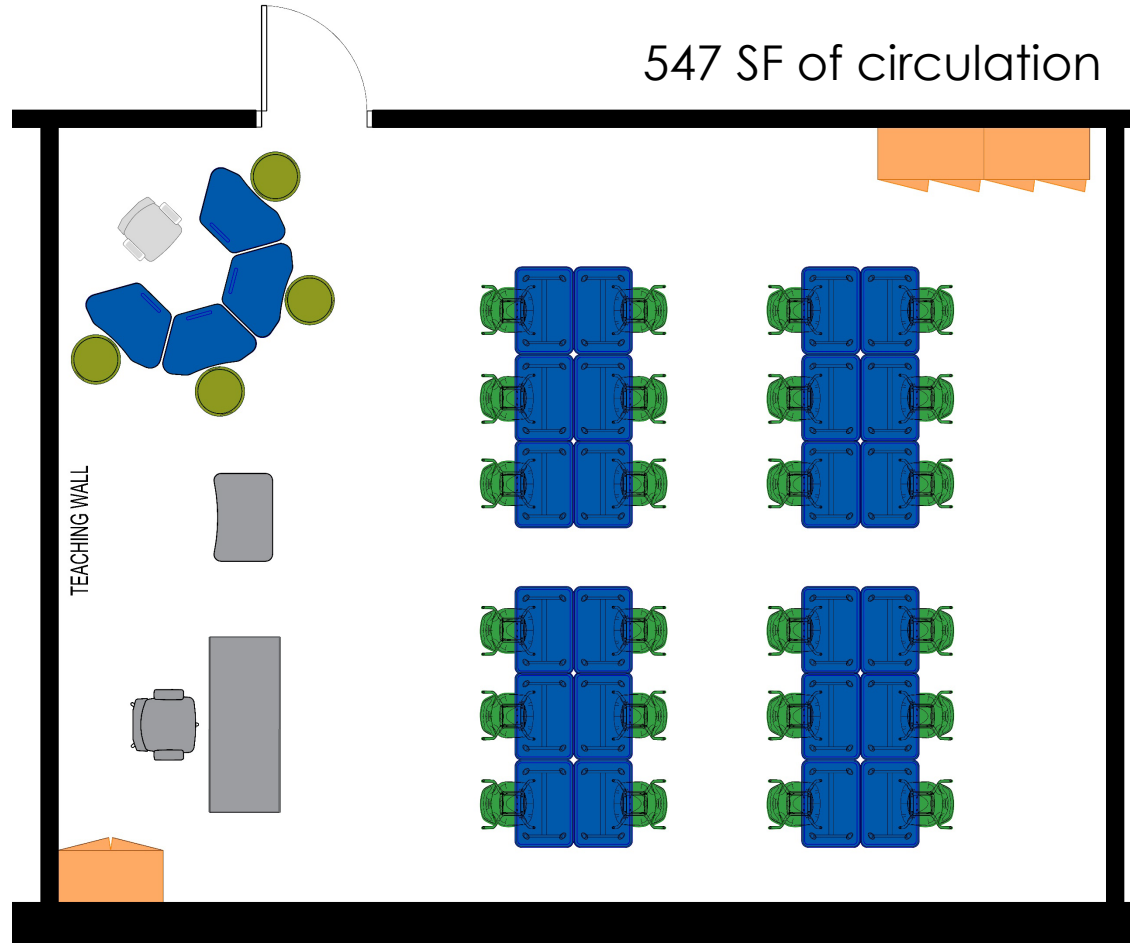
<b>COMFORTABLE &amp; INVITING</b>	Furniture will create an environment that is inviting, comfortable, safe, and familiar for all users.
<b>FLEXIBLE IN USE &amp; FEATURES</b>	Furniture will support a flexible environment for all users and will respond to their different needs and roles.
<b>EASILY RECONFIGURABLE</b>	Furniture will be easily reconfigured by students & teachers to support future-ready flexible learning & teaching.
<b>ENCOURAGES COLLABORATION</b>	Furniture will support a variety of collaborative activities across all grade levels and all subjects.
<b>SMART USE OF SPACE</b>	Furniture will be scaled correctly with appropriate circulation for both static and mobile activities.

## NON-NEGOTIABLES:

<b><u>INTEGRATED STORAGE</u></b> Maximize storage in & of the item.
<b><u>AGE-APPROPRIATE</u></b> Sized for the intended user & inclusive.
<b><u>SAFE / SECURE</u></b> Intuitive to use & poses no harm to the user.
<b><u>DURABLE</u></b> Long-term durability & day-to-day cleanability.

# SMART USE OF SPACE:

## Traditional desks vs. modern-shaped desks



## GUIDING PRINCIPLES:

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# EASILY RECONFIGURABLE:



CASTERS OR NOT?



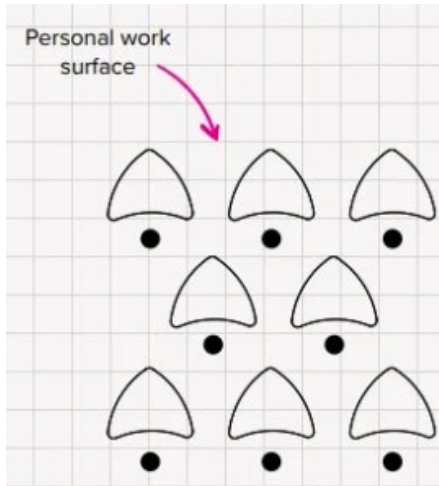
LIGHTWEIGHT



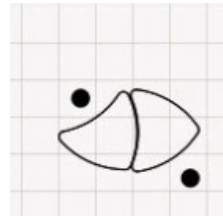
WHEELBARROW VS. FULL CASTERS



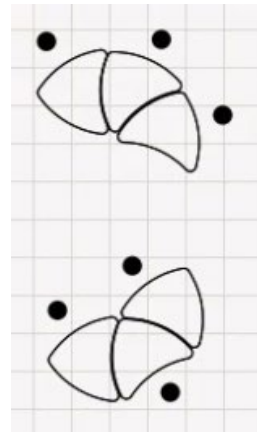
# ENCOURAGES COLLABORATION:



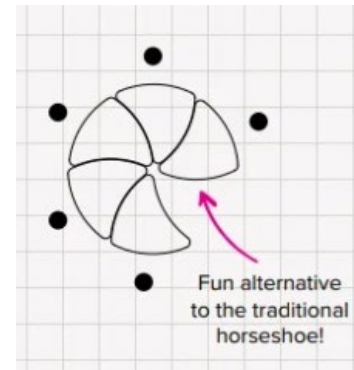
INDIVIDUAL / TESTING



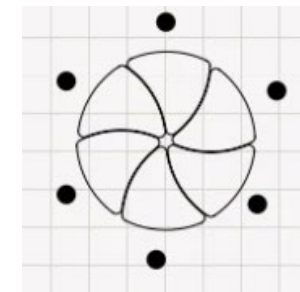
PARTNER



SMALL GROUP



ACTIVITY TABLE



LARGE GROUP

# SYNTHESIZED RECOMMENDATIONS: K-2 OPT. 2

Teacher desk + chair + wardrobe

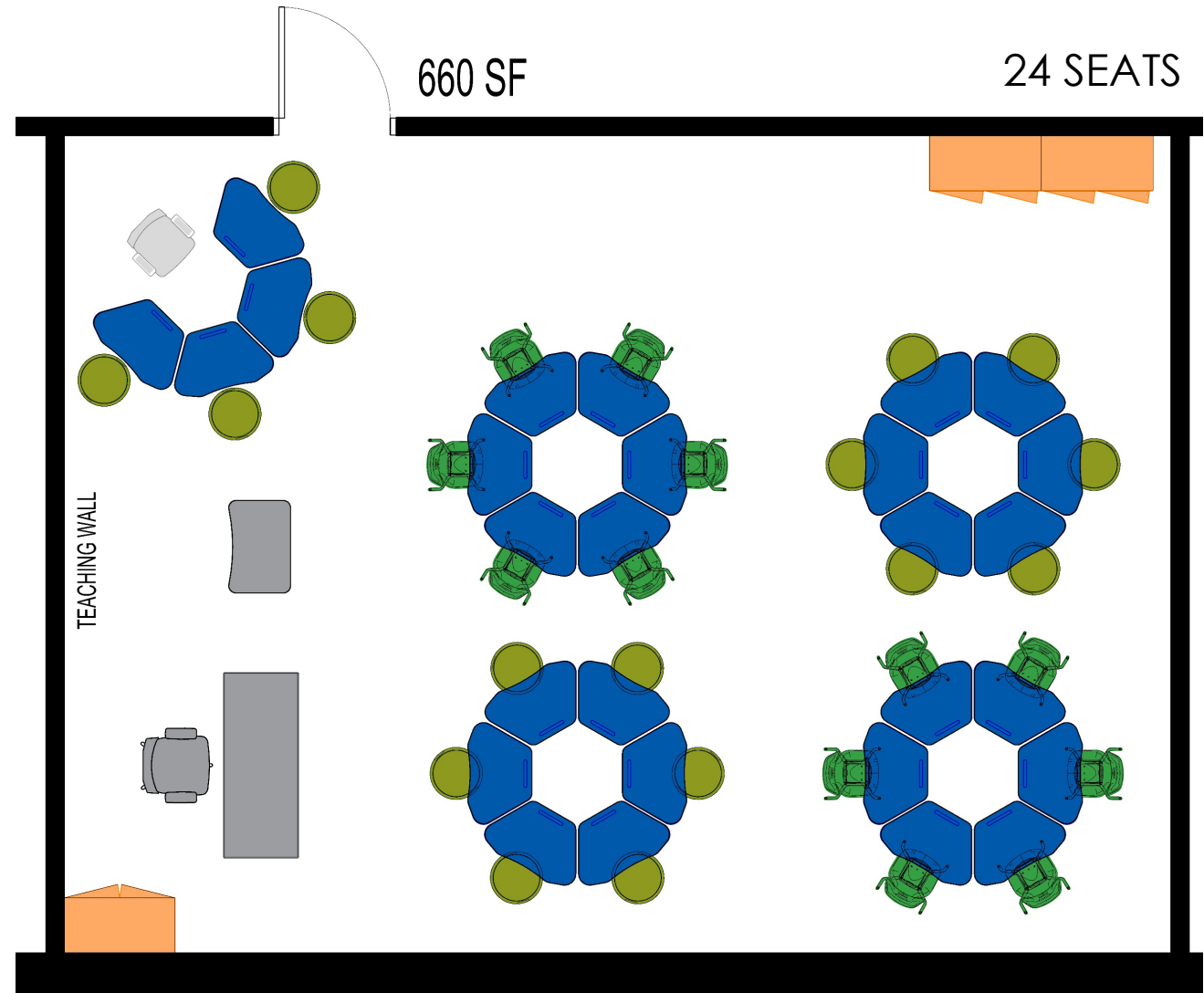
Mobile lectern

All individual student desks

Mix of student chairs & stools

Mobile bookcases

Activity/small group table



# SYNTHESIZED RECOMMENDATIONS: 3-5

**Teacher desk + chair + wardrobe**

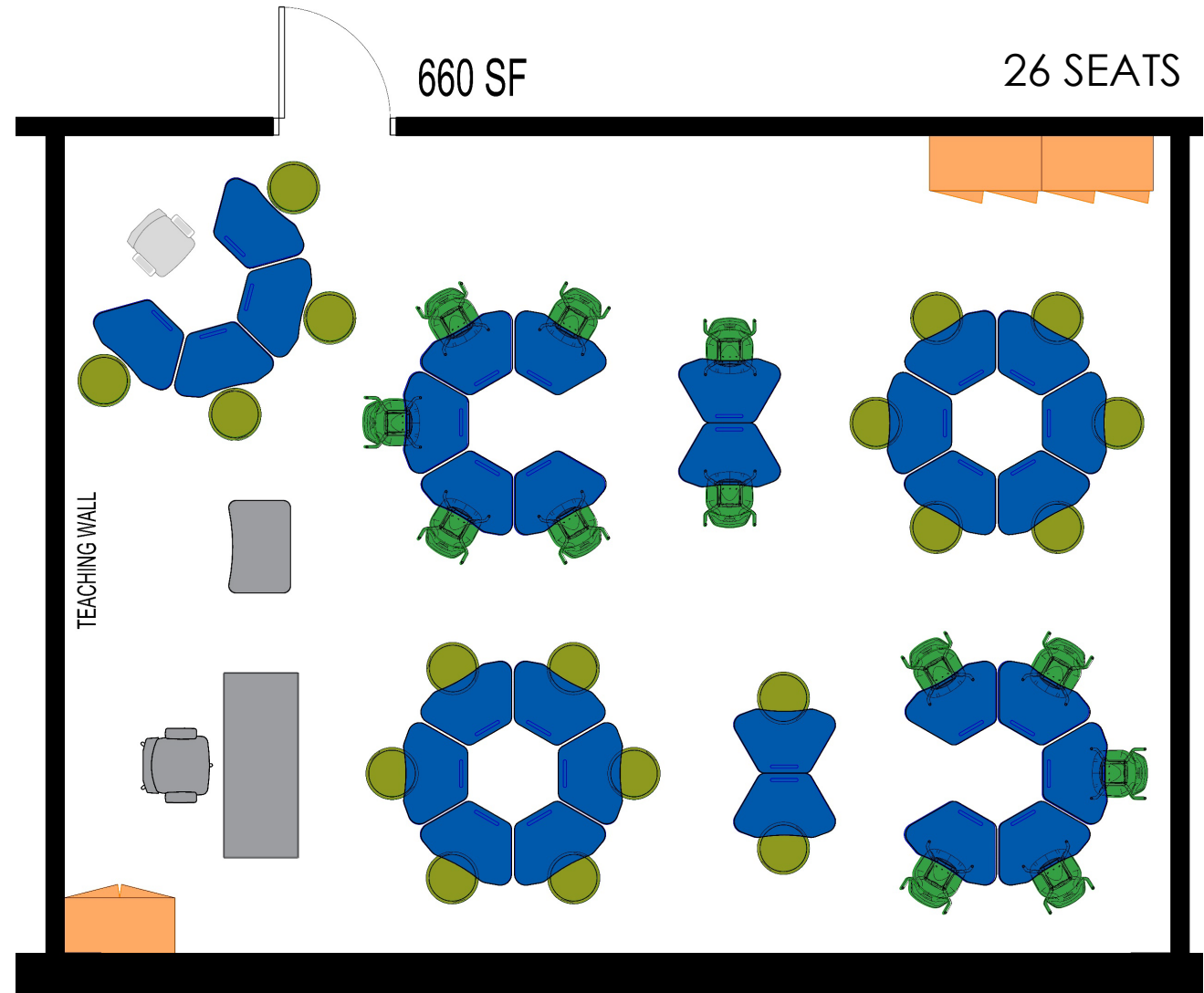
**Mobile lectern**

**All individual student desks**

**Mix of student chairs & stools**

**Mobile bookcases**

**Activity/small group table**



# SYNTHESIZED RECOMMENDATIONS: LIBRARY

Shelving for approx. 13,000 volumes (some mobile)

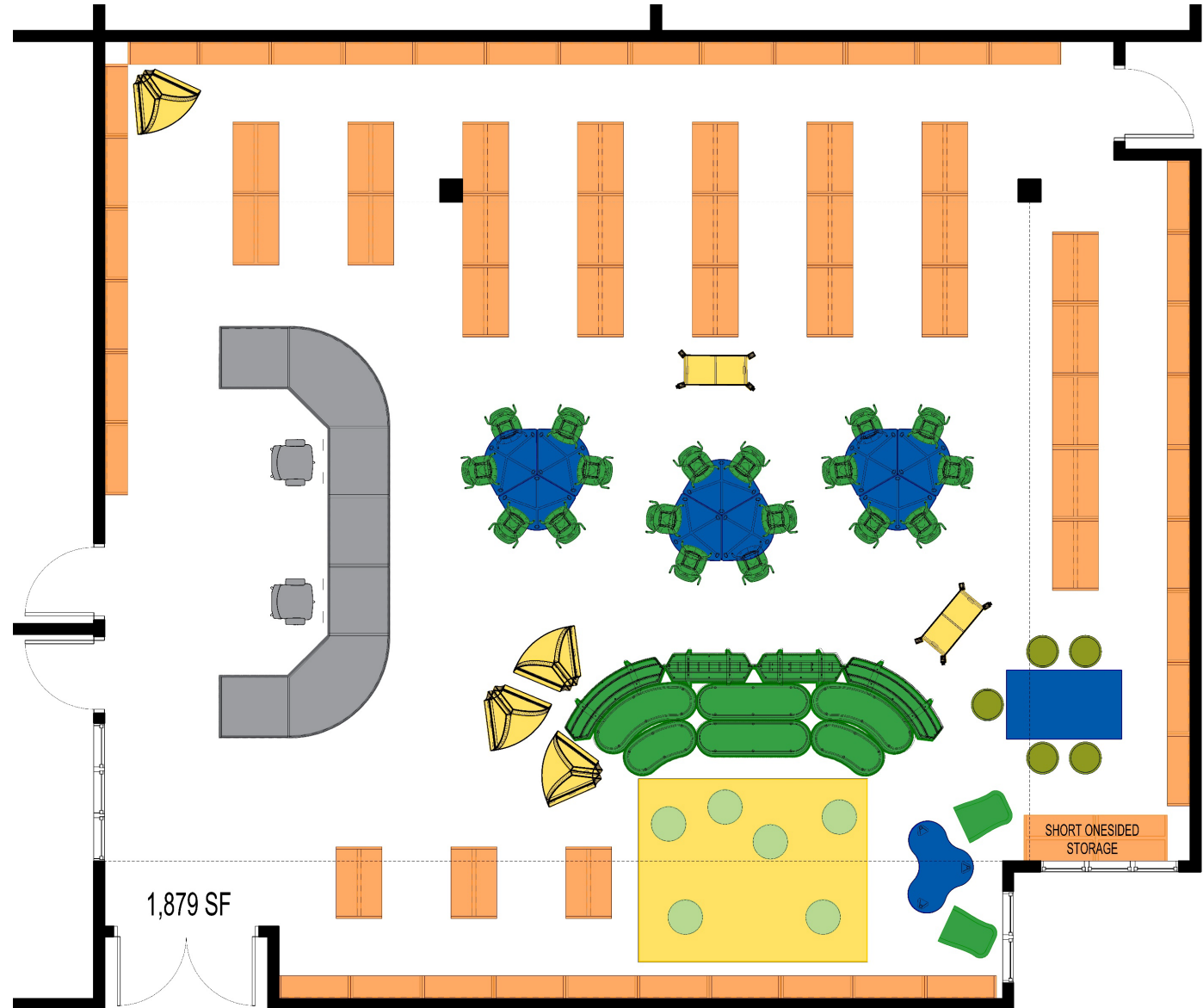
Small Group Tables (reconfigurable)

Reconfigurable large group/presentation area

Focus areas (pods, etc.)

No computer tables

Possibly Circulation Desk



## GUIDING PRINCIPLES:

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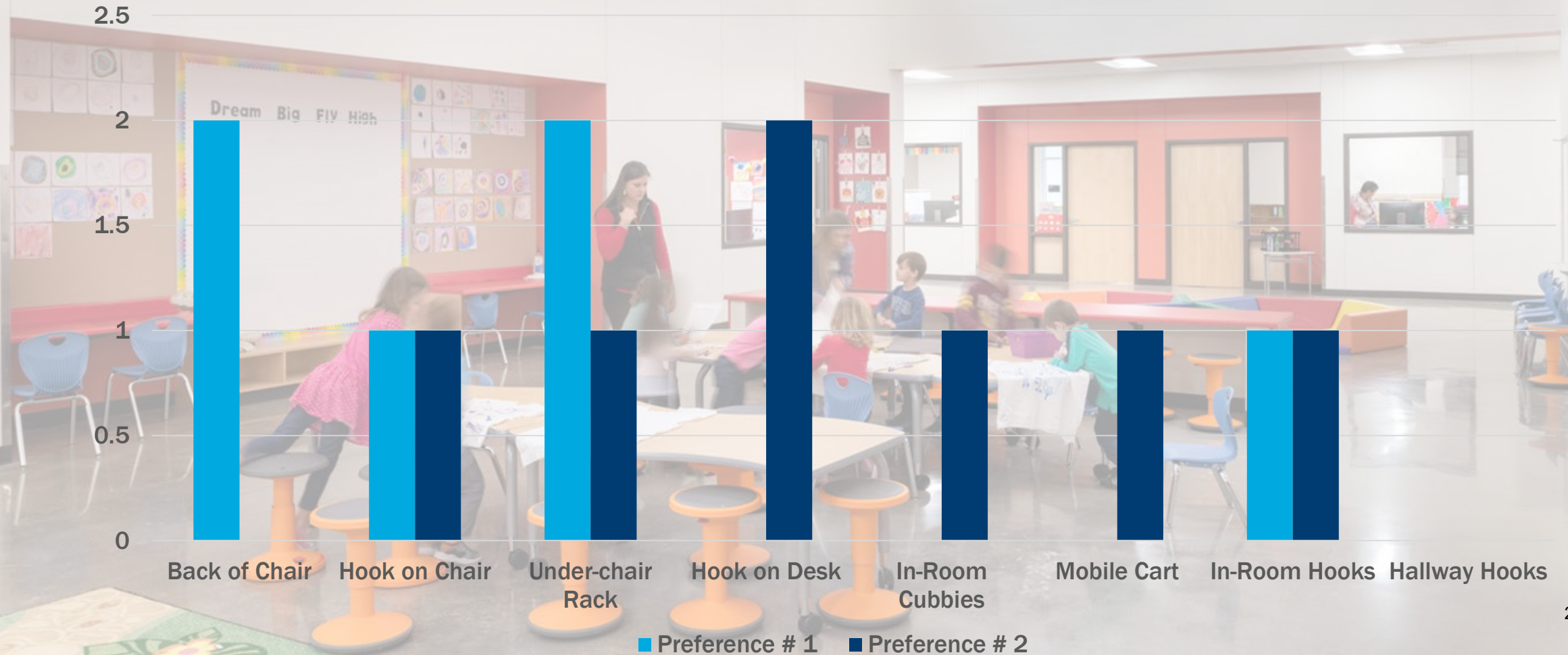
**AGE-APPROPRIATE**  
Sized for the intended user & inclusive.

**SAFE / SECURE**  
Intuitive to use & poses no harm to the user.

**DURABLE**  
Long-term durability & day-to-day cleanability.

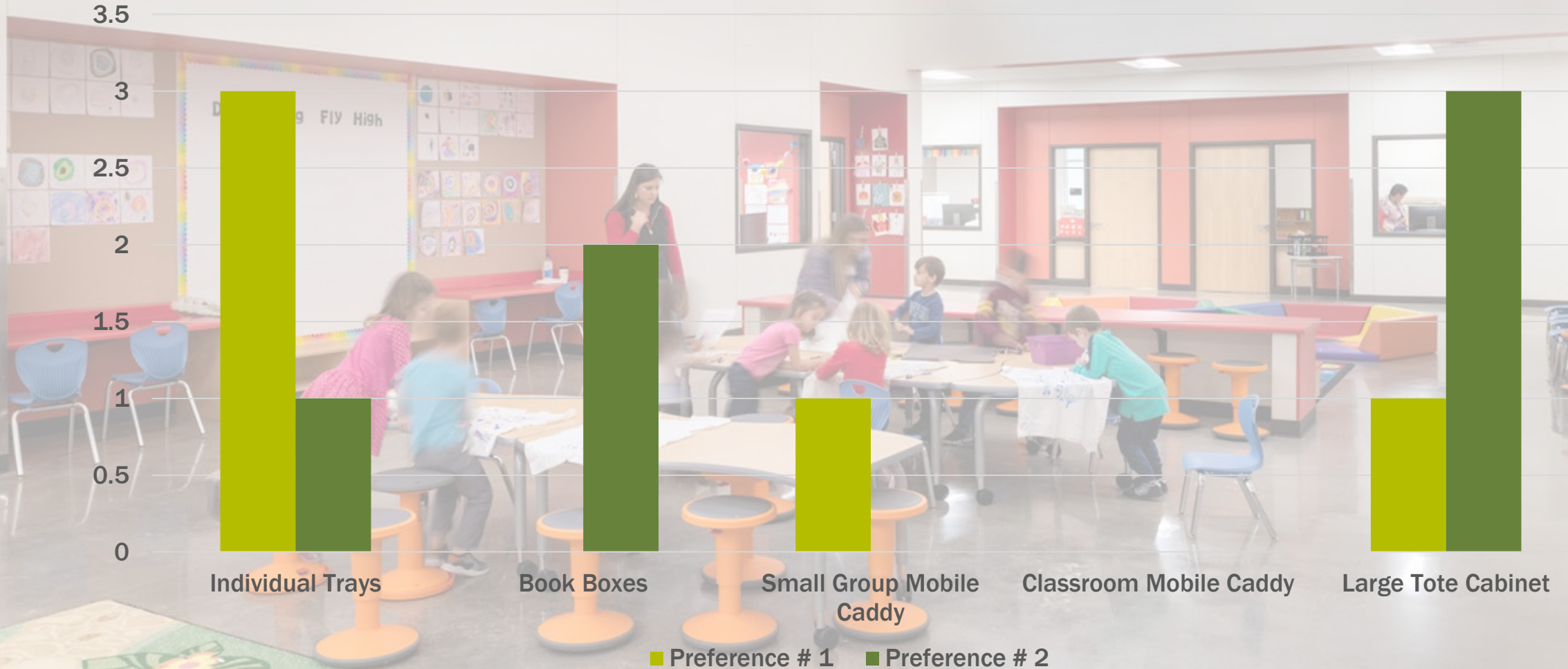
# THE GROUPS

- GROUP 1: Student Backpack/Bag Storage



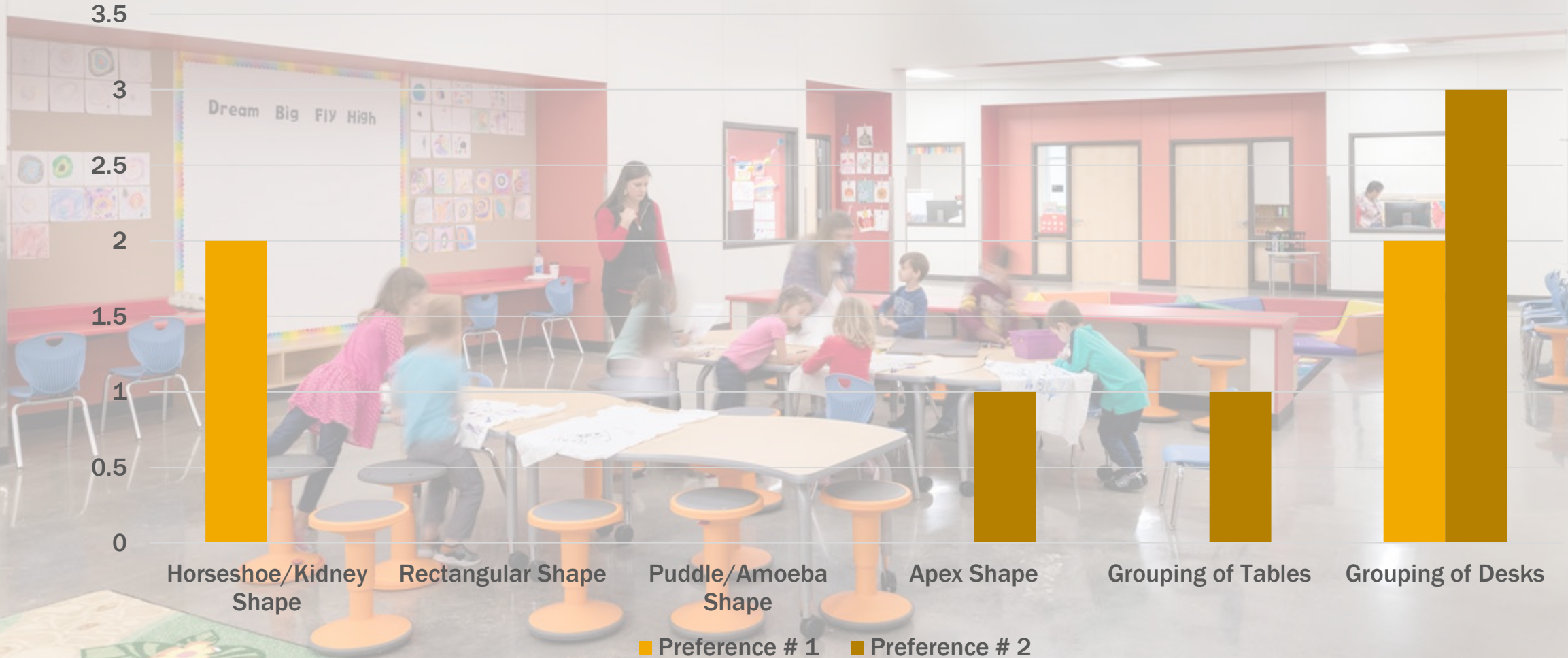
# THE GROUPS

- GROUP 2: Classroom Supply Storage (Robyn)



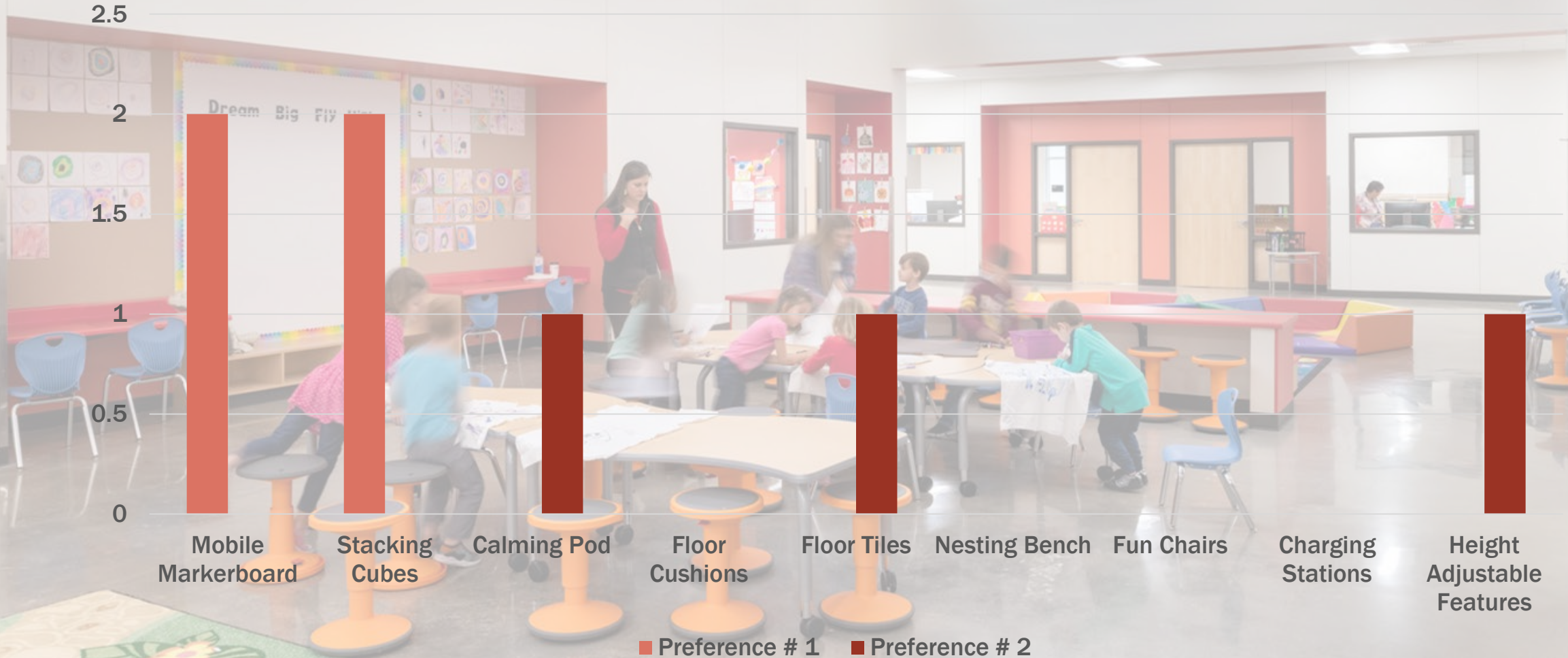
# THE GROUPS

- GROUP 3: Small Group/Activity Table (Vy)



# THE GROUPS

- GROUP 4: **Miscellaneous Classroom Furnishings (Wendy)**



# GUIDING PRINCIPLES:

## COMFORTABLE & INVITING

Furniture will create an environment that is inviting, comfortable, safe, and familiar for all users.

## FLEXIBLE IN USE & FEATURES

Furniture will support a flexible environment for all users and will respond to their different needs and roles.

## EASILY RECONFIGURABLE

Furniture will be easily reconfigured by students & teachers to support future-ready flexible learning & teaching.

## ENCOURAGES COLLABORATION

Furniture will support a variety of collaborative activities across all grade levels and all subjects.

## SMART USE OF SPACE

Furniture will be scaled correctly with appropriate circulation for both static and mobile activities.

# NON-NEGOTIABLES:

**INTEGRATED STORAGE**  
Maximize storage in & of the item.

**AGE-APPROPRIATE**  
Sized for the intended user & inclusive.

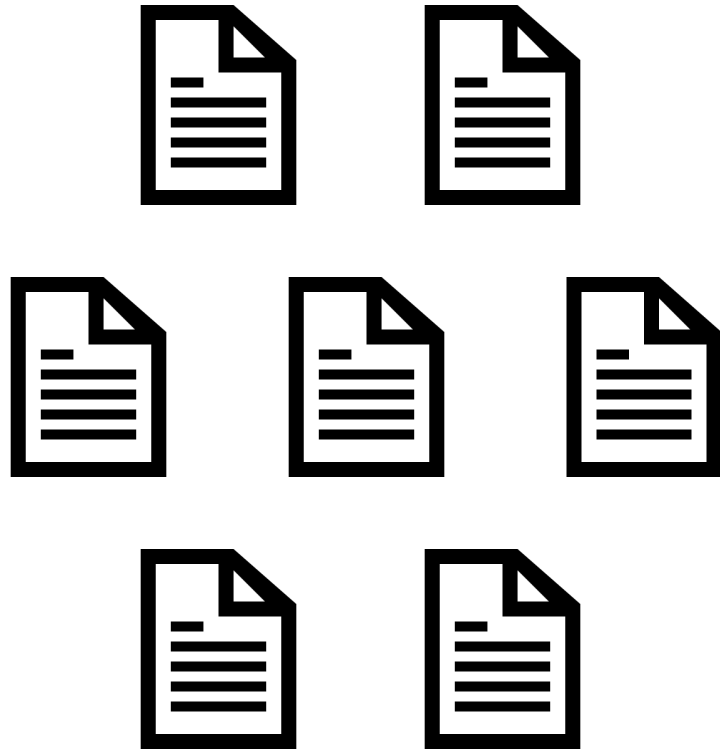
**SAFE / SECURE**  
Intuitive to use & poses no harm to the user.

**DURABLE**  
Long-term durability & day-to-day cleanability.

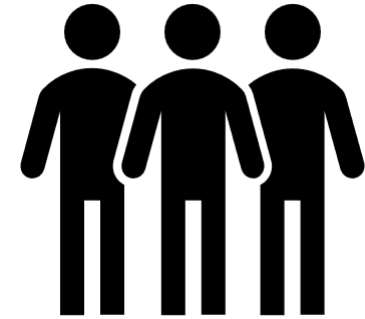


# VENDOR SELECTION PROCESS

# VENDOR SELECTION:

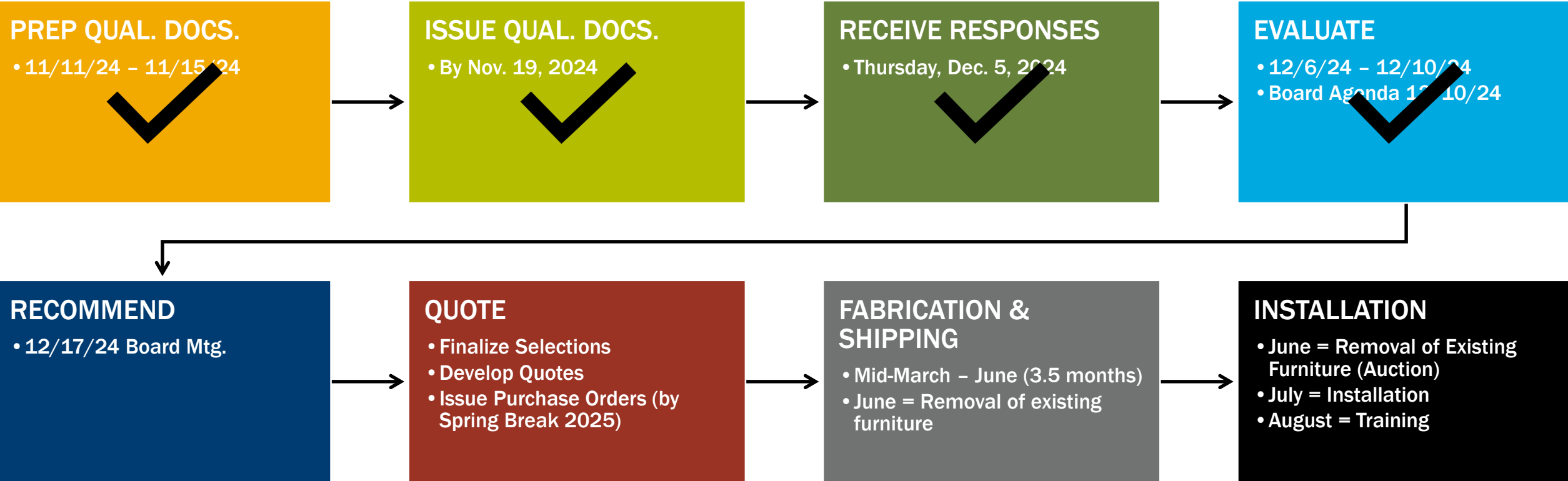


**7 QUALIFICATIONS**



**RECOMMENDED  
VENDOR**

# REMAINING TIMELINE:



QUESTIONS?

THANK YOU!

F L Y

imagine

D r e a m