

Agenda of Special Meeting

The Board of Trustees Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD will be held August 14, 2024, beginning at 6:15 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Establish Quorum
- B. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. Pledges to the United States Flag and Texas Flag. Moment of silence.

2. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

3. **Action Items:**

- A. Consideration and Approval of a Resolution by the Board of Trustees of the Seguin Independent School District Providing for the Defeasance and Calling for Redemption Certain Currently Outstanding District Obligations; Directing the Board Secretary, Or a Designee Thereof, to Effectuate the Redemption of These Obligations; Authorizing the Execution of An Escrow Agreement; Delegating to Certain District Officials and Staff the Authority to Effectuate Matters Herein Resolved; and Other Matters in Connection Therewith 3
- B. Adoption of Order Setting the Tax Rate for 2024 11
- C. Consideration and Possible Approval of an Order Calling a Tax Ratification Election to be Held by the Seguin Independent School District on November 5, 2024 13
- D. Possible Action to Order a General Election for November 5, 2024 for Trustees in Single Member Districts 1, 3, and 6 18

4. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act

- A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
 - B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).
 - C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.
5. **Adjourn**

ACTION ITEM: **Consideration and Approval of a Resolution by the Board of Trustees of the Seguin Independent School District Providing for the Defeasance and Calling for Redemption Certain Currently Outstanding District Obligations; Directing the Board Secretary, Or a Designee Thereof, to Effectuate the Redemption of These Obligations; Authorizing the Execution of An Escrow Agreement; Delegating to Certain District Officials and Staff the Authority to Effectuate Matters Herein Resolved; and Other Matters in Connection Therewith**

RECOMMENDATION: That the Board of Trustees adopt a resolution to defease certain Obligations, extinguishing the District’s payment obligations with respect thereto at the time of defeasance.

RATIONALE: The Board of Trustees may authorize the use of District funds realized from prior or prospective interest and sinking fund tax collections for the early redemption of certain qualifying long-term debt obligations (Defeased Obligations). Current estimates of the principal amount of Defeased Obligations are disclosed in the attached Resolution for Defeasance. The final amount of Defeased Obligations will be known in the spring of 2024.

BOARD POLICY REFERENCE and COMPLIANCE: Education Code 45.001(a)(2)

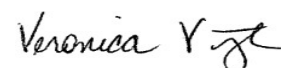
PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Resolution for Defeasance

RESOURCE PERSONNEL: Liz Oaks, Chief Financial Officer, RTSBA
Victor Quiroga - Specialized Public Finance

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Dr. Veronica Vijil, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Date Submitted: 08/14/24

**A RESOLUTION BY THE BOARD OF TRUSTEES OF THE
SEGUIN INDEPENDENT SCHOOL DISTRICT PROVIDING
FOR THE DEFEASANCE AND CALLING FOR
REDEMPTION CERTAIN CURRENTLY OUTSTANDING
DISTRICT OBLIGATIONS; DIRECTING THE BOARD
SECRETARY, OR A DESIGNEE THEREOF, TO
EFFECTUATE THE REDEMPTION OF THESE
OBLIGATIONS; AUTHORIZING THE EXECUTION OF AN
ESCROW AGREEMENT; DELEGATING TO CERTAIN
DISTRICT OFFICIALS AND STAFF THE AUTHORITY TO
EFFECTUATE MATTERS HEREIN RESOLVED; AND
OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the Board of Trustees (the *Board*) of the Seguin Independent School District (the *District*) has previously adopted multiple orders (collectively, the *Original Order*) authorizing the issuance of the District's currently outstanding unlimited ad valorem tax-supported indebtedness (collectively, the *Obligations*), certain of which are subject to redemption at the District's option; and

WHEREAS, the Original Order provides the notice requirements to effectuate the redemption of the Obligations that are subject to redemption prior to their applicable Stated Maturity; and

WHEREAS, it is in the best interest of the District and its residents to defease certain of the Obligations (the *Defeased Obligations*) to their first optional redemption date or date of Stated Maturity, extinguishing the District's payment obligations with respect thereto at the time of defeasance, and calling those early-redeemable Defeased Obligations on their first optional redemption date, all as herein provided; now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. The Board hereby authorizes an Authorized Official (defined herein) to use District funds realized from prior or prospective interest and sinking fund tax collections or any other lawfully available source (the *Defeasance Proceeds*), in an amount necessary and sufficient to defease, to their date of early redemption or Stated Maturity, the Defeased Obligations, which shall be determined by an Authorized Official and set forth in Exhibit A hereto. An Authorized Official shall accomplish the defeasance of the Defeased Obligations by establishing and funding with Defeasance Proceeds prior to the end of the District's 2024-2025 fiscal year the hereinafter-defined Escrow Fund pursuant to the provisions of Section 3 hereof. An Authorized Official shall identify the maximum principal amount of Defeased Obligations that can be defeased after taking into consideration District funds from the sources identified above, interest earnings on Escrow Fund deposits, and final costs related to establishment of the Escrow Fund, with the goal of maximizing the principal amount of the Defeased Obligations. District officials currently estimate that the principal amount of Defeased Obligations will equal at least \$5,000,000 and up to \$6,500,000 (and possibly more). The final amount available to the District to defease the Defeased

Obligations will be known to the District after February 28, 2025, when current taxes become delinquent and the tax collections available for defeasance are ascertained.

SECTION 2. The District hereby calls for redemption on their first date of optional redemption, the callable Defeased Obligations. This election to redeem is irrevocable upon adoption of this Resolution by the Board. The form of the Notice of Redemption for the Defeased Obligations is attached as Exhibit B hereto and incorporated by reference for all purposes.

SECTION 3. If applicable, the Escrow and Trust Agreement, dated as of August 14, 2024 (the *Agreement*), by and between the District and the escrow agent therein identified (the *Escrow Agent*), relating to the Defeased Obligations and attached hereto as Exhibit C and incorporated herein by reference as a part of this Resolution for all purposes, is hereby approved as to form and content, and such Agreement, together with such changes or revisions as may be necessary to accomplish the defeasance of the Defeased Obligations or benefit the District, is hereby authorized to be executed by an Authorized Official, for and on behalf of the District and as the act and deed of this Board. Such Agreement, as executed by said Authorized Official, shall be deemed approved by the Board and constitute the Agreement herein approved.

Furthermore, each Authorized Official, the District's Financial Advisor (Specialized Public Finance Inc.), and the District's Bond Counsel (McCall, Parkhurst & Horton L.L.P.), in cooperation with the Escrow Agent, is hereby authorized and directed to make the necessary arrangements for the deposit of cash and/or the purchase of any securities referenced in the Agreement and the delivery thereof to the Escrow Agent upon delivery to the Escrow Agent of the Defeasance Proceeds for deposit to the credit of the "SEGUIN INDEPENDENT SCHOOL DISTRICT 2025 DEFEASANCE ESCROW FUND" (the *Escrow Fund*), as may be modified in name to reference the appropriate Defeasance Obligations, and may include the execution of the subscription forms, if any, for the purchase and issuance of the "United States Treasury Securities – State and Local Government Series" for deposit to the Escrow Fund; all as contemplated and provided by the provisions of Chapter 1207, as amended, Texas Government Code, this Resolution, and the Agreement.

SECTION 4. The President and Secretary of the Board are authorized and instructed to give notice of redemption described herein to the paying agent/registrar(s) for the Defeased Obligations for further delivery thereby to the holders of such Defeased Obligations, as provided in the Original Order.

SECTION 5. An Authorized Official shall select and appoint a qualified verification agent (such party, the *Verification Agent*) to verify the sufficiency of the deposit to the Escrow Fund to accomplish the defeasance of the Defeased Obligations, to the extent such appointment is necessary or desired.

SECTION 6. Each Authorized Official is authorized to evidence adoption of this Resolution and to do any and all things necessary or convenient to effect the redemption of the Defeased Obligations herein described and otherwise give effect to the intent and purpose hereof.

SECTION 7. The Board hereby directs that Defeasance Proceeds shall include amounts sufficient to pay professional fees and expenses of the District's Bond Counsel, the District's

Financial Advisor, the Escrow Agent, the Verification Agent, the paying agent/registrar for the Defeased Obligations, respectively, and any other party whose services have been determined by the District to be necessary to accomplish the purpose and intent of this Resolution. Use of Defeasance Proceeds to pay these expenses is hereby approved.

SECTION 8. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 9. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 10. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 11. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 12. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 13. Though such parties may be identified, and the entry into a particular form of contract may be authorized herein, the Board hereby delegates to the Board President, Board Vice President, Board Secretary, Superintendent of Schools, and the District's Chief Financial Officer (each of the foregoing, an *Authorized Official*) the authority to independently select the counterparty to any agreement with the Escrow Agent, Verification Agent or any other contract that is determined by an Authorized Official, the District's Financial Advisor, or Bond Counsel to be necessary or incidental to carry out the provisions of this Resolution, as long as each of such contracts has a value of less than the amount referenced in Section 2252.908 of the Texas Government Code, as amended (collectively, the *Ancillary Bond Contracts*); and, as necessary, to execute the Ancillary Bond Contracts on behalf and as the act and deed of the District. The Board has not participated in the selection of any of the business entities which are counterparties to the Ancillary Bond Contracts.

SECTION 14. Capitalized terms used but not otherwise defined herein shall have the same meanings as set forth in the Original Order.

SECTION 15. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

* * *

PASSED AND APPROVED, this the 14th day of August, 2024.

SEGUIN INDEPENDENT SCHOOL DISTRICT

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

(DISTRICT SEAL)

EXHIBIT A
DEFEASED OBLIGATIONS

EXHIBIT B
NOTICE OF REDEMPTION

See Tab No. ____

EXHIBIT C
ESCROW AGREEMENT

See Tab No. ____

ACTION ITEM:

Adoption of Order Setting the Tax Rate for 2024

RECOMMENDATION:

That the Board of Trustees adopt tax rates for 2024 as follows: \$0.69780 for Maintenance and Operations, and \$0.405 for Interest and Sinking, for a Total Combined Rate of \$1.1028 which does exceed the voter approval rate and will require a tax ratification election.

RATIONALE:

This tax rate will enable the district to support the proposed budget and retain academic quality, extra curricular programs, and secure and sustain staff salaries and raises. TEA has performed all calculations as required by law and published the District's Maximum Compressed Rate (MCR) in accordance with TAC 61.1000. The proposed rate is \$0.01380 lower than the prior year.

If the tax ratification election does not pass the tax rate will revert to 1.0828. This is the maximum compressed tax rate (set by TEA), the six (6) golden pennies already secured by the district and the I & S rate set at .405.

REFERENCE and COMPLIANCE:

CCG (LEGAL) and CCG (LOCAL) Local Revenue Sources-Ad Valorem Taxes

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Provides additional funds to alleviate adopted budget deficit increased bond defeasance and/or bond capacity in 24-25 and future years.

EXHIBITS:

Exhibit - Tax Levy Ordinance

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by:

(Signature)

(Name)

(Address)

(Telephone)

Date Submitted: 8/14/24

Dr. Veronica Vijil, Superintendent

1221 E. Kingsbury St., Seguin, TX 78155

(830) 401-8614

ORDER LEVYING THE TAX RATE
FOR THE SEGUIN INDEPENDENT SCHOOL DISTRICT
FOR THE YEAR 2024 AND DIRECTING THE ASSESSMENT
AND COLLECTION THEREOF

BE IT ORDERED by the Board of Trustees of the Seguin Independent School District that,

We, the Board of Trustees of the Seguin Independent School District, do hereby adopt the tax rate of \$100 valuation for this school district for the year 2024 as follows:

\$0.6978 For the purpose of maintenance and operation fund

\$0.4050 For the payment of interest and sinking debt fund

\$1.1028 Total Tax Rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY .45 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATION ON A \$100,000 HOME BY APPROXIMATELY \$0.

The Tax Assessor-Collector is hereby authorized to assess and collect the taxes for the Seguin Independent School District.

Alejandro Guerra, President
Board of Trustees
Seguin Independent School District

ATTEST:

Linda Duncan, Secretary
Board of Trustees
Seguin Independent School District

(Seal)

ACTION ITEM: **Consideration and Possible Approval of an Order Calling a Tax Ratification Election to be Held by the Seguin Independent School District on November 5, 2024**

RECOMMENDATION: That the Board of Trustees approve an order calling a tax ratification election in an effort to secure an additional two (2) golden pennies. The district currently has six (6) of the eight (8) golden pennies allowed by TEA.

RATIONALE: This order will allow the district to hold a VATRE (voter approval tax ratification election) in an effort to secure all golden pennies allowed by TEA. The district currently has 6 of the 8 golden pennies allowed by TEA. This will alleviate some of the adopted 2024-2025 budget deficit. It will also allow the district to secure and sustain staff salaries and raises in future years.
If the tax ratification election does not pass the tax rate will revert to 1.0828. This amount consists of the maximum compressed tax rate (set by TEA), the six (6) golden pennies already secured by the district and the I & S rate set at .405.

REFERENCE and COMPLIANCE: CCG (LEGAL) and CCG (LOCAL) Local Revenue Sources-Ad Valorem Taxes

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Provides additional local and state funds to alleviate the current year budget deficit along with future year budgets.

EXHIBITS: Exhibit - Tax Rate Election Order

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA

Submitted by: *Veronica Vijil* Date Submitted: 8/14/24
(Signature) _____
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

AN ORDER CALLING A TAX RATIFICATION ELECTION TO BE HELD BY THE SEGUIN INDEPENDENT SCHOOL DISTRICT, MAKING PROVISION FOR THE CONDUCT OF THE ELECTION, AND RESOLVING OTHER MATTERS RELATED TO THAT ELECTION

WHEREAS, the Board of Trustees (the *Board*) of the SEGUIN INDEPENDENT SCHOOL DISTRICT (the *District*), located in Guadalupe County, Texas (the *County*), hereby finds and determines that, as a result of its adoption of an ad valorem tax rate in excess of its voter approval tax rate (formerly known as the rollback rate), the District must hold an election allowing its registered voters to determine whether to approve the adopted tax rate (the *Election*) as required by Section 26.08, as amended, Texas Tax Code; and

WHEREAS, an efficiency audit is being conducted within the District and will be presented to the Board no later than three months from the date of the auditor's appointment and further presented to the public before Election Day (defined below); and

WHEREAS, the District will contract with the County, acting by and through its elections administrator (the *Administrator*) to conduct all aspects of the Election for all registered voters of the District; and

WHEREAS, the Election may be held jointly with other political subdivisions (collectively, the *Participants*) pursuant to a joint election or similar agreement according to the Texas Election Code, as amended (the *Code*); and

WHEREAS, the Board hereby finds and determines that the actions described above are in the best interests of the residents of the District; now, therefore,

BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. Election Ordered; Purpose; Amount. The Election will be held in the SEGUIN INDEPENDENT SCHOOL DISTRICT on November 5, 2024 (*Election Day*), which is a uniform election date under the Code and is 78 or more days from the date of the adoption of this Order, for the purpose of submitting the following measure to the qualified voters of the District:

Measure A

Shall the Board of Trustees of the Seguin Independent School District be authorized to levy, pursuant to an order of such Board adopted on August 14, 2024, an ad valorem tax rate of \$1.1028 per \$100 of the taxable assessed valuation of property within the Seguin Independent School District for the current tax year, being a rate that is comprised of a maintenance and operations tax rate of \$0.6978 per \$100 of such taxable assessed valuation (the legal maximum for such rate under current Texas law, and the maximum rate for maintenance and operations for which the District may, if now approved by the District's electorate at this Election, levy in each year hereafter, being then subject only to annual Board approval) and a debt service tax rate of \$0.4050 per \$100 of such taxable assessed

value (an amount that is set annually by the Board), which combined tax rate of \$1.1028 adopted by the Board on August 14, 2024 represents an increase of 6.90 percent in maintenance and operation tax revenue that will result in an additional \$2,431,107 when compared to the prior year's revenue, calculated pursuant to Section 26.08, as amended, Texas Tax Code?

SECTION 2. Ballots. The official ballots will permit voters to vote "FOR" or "AGAINST" the measure above with the following ballot language:

Seguin Independent School District Proposition A

Ratifying the ad valorem tax rate of \$1.1028 per \$100 valuation in the Seguin Independent School District for the current year, a rate that will result in an increase of 6.9% percent in maintenance and operations tax revenue for the district for the current year as compared to the preceding year, which is an additional \$2,431,107.

SECTION 3. Polling Details.

A. One or more District election precincts are established for Election Day from 7:00 a.m. to 7:00 p.m. with one or more corresponding polling places as identified on Exhibit A to this Order. As permitted by the Code, polling places may be changed without further Board action; any changes will not affect this Order or subsequent notice of election.

B. Exhibit A also includes the places, dates, and hours for early voting in person. As permitted by the Code, these details may be changed without further Board action; any changes will not affect this Order or subsequent notice of election. Applications for voting by mail should be received no later than the close of business on October 25, 2024. Applications should be sent to the Early Voting Clerk named below. If an application for ballot by mail is faxed or emailed (or if a federal postcard application is faxed), the applicant must also mail the original.

SECTION 4. Election Officials. To the extent required by the Code or other applicable law, the appointment of election officials at polling locations will include a person fluent in the Spanish language.

A. The Administrator will appoint Presiding Judges, Alternate Presiding Judges, and Election Clerks.

B. The Early Voting Clerk is: Lisa Hayes; mailing address: P.O. Box 1346, Seguin, Texas 78156; physical address: 215 S. Milam St., Seguin, Texas 78155; phone: (830) 303-6363; fax: (830) 303-6373; and email: earlyvotingclerk@co.guadalupe.tx.us. The Early Voting Clerk will appoint the Deputy Early Voting Clerks.

C. The Administrator is authorized to establish an Early Voting Ballot Board and to designate the Presiding Judge of the Early Voting Ballot Board and, if needed, the members of Signature Verification Committee.

D. The District is authorized to use a Central Counting Station (the *Station*) if needed. The Administrator or the Administrator's designee is appointed as the Manager of the Station with the authority to appoint the Tabulation Supervisor, the Programmer, and any Clerks.

SECTION 5. Qualified Voters. The District's qualified voters (as defined by the Code) will be entitled to vote in the Election at the dates, times, and places reflected on Exhibit A.

SECTION 6. Legal Compliance. The Election and notice of Election will be held and conducted according to the Code and other applicable law. To the extent required by law, materials relating to the Election will be printed in English, Spanish, and any other required language.

SECTION 7. Contracting Authority. The Board authorizes the District's President of the Board, the Superintendent of Schools, or their designees to negotiate and enter into one or more joint election agreements, election services contracts, or similar contracts with the County, acting by and through the Administrator, and any Participants if desired or if required to comply with applicable law.

SECTION 8. Modifications. The Board acknowledges that information required to complete the Exhibits to this Order may not be available when the Election is ordered, and the Board therefore authorizes the District's Superintendent of Schools, the President of the Board, or their designees to correct, modify, or change the Exhibits to the extent permitted by applicable law. Additionally, the Board authorizes these individuals to make technical modifications to this Order that are necessary for compliance with applicable law or to carry out the intent of the Board as evidenced in this Order.

SECTION 9. Findings. The recitals contained in the preamble of this Order are found to be true.

SECTION 10. Conflicts. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Order are hereby repealed to the extent of such conflict, and the provisions of this Order will be and remain controlling as to the matters ordered herein.

SECTION 11. Controlling Law. This Order will be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 12. Open Meetings. It is officially found, determined, and declared that the meeting at which this Order is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Order, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 13. Severability. If any provision of this Order or the application of this Order to any person or circumstance is held invalid, then the remainder of this Order remains effective.

SECTION 14. Effective Date. This Order is effective immediately upon its approval.

PASSED AND APPROVED on August 14, 2024.

SEGUIN INDEPENDENT SCHOOL DISTRICT

Alejandro Guerra
President, Board of Trustees

ATTEST:

Linda Duncan
Secretary, Board of Trustees

(DISTRICT SEAL)

[Signature Page to Tax Ratification Election Order]

ACTION ITEM:

Possible Action to Order a General Election for November 5, 2024 for Trustees in Single Member Districts 1, 3, and 6

RECOMMENDATION:

That the Board adopt the Order for a general election to be held November 5, 2024 for Trustees in Single Member Districts 1, 3, and 6.

RATIONALE:

Seguin ISD Board Policy BBB (LEGAL) states the school district must hold its regular trustee election jointly with a municipality. The District contracts with the Guadalupe County Elections Office to conduct the joint election. Seguin ISD Trustees serve four-year terms.

REFERENCE and COMPLIANCE:

BBB (LEGAL) Board Members; Elections

PAPERWORK IMPACT:

Minimal

BUDGET IMPACT/ INFORMATION:

Funds for the cost of the election are provided in the General Fund.

EXHIBITS:

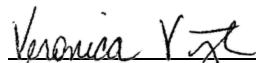
None

RESOURCE PERSONNEL:

Dr. Veronica Vijil, Superintendent

Submitted by:

(Signature)



Date Submitted: 08/14/24

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

**SEGUIN INDEPENDENT SCHOOL DISTRICT
GENERAL ELECTION ORDER AND NOTICE**

THE STATE OF TEXAS

COUNTY OF GUADALUPE

On this the 14th day of August 2024, the Board of Trustees of the SEGUIN INDEPENDENT SCHOOL DISTRICT (“District”) convened in regular session with sufficient members present to constitute a quorum, and among other proceedings had by said Board of Trustees were the following:

WHEREAS, the term of office of the Seguin ISD School Board Trustees representing Single Member Districts 1, 3, and 6 will expire on Tuesday November 5, 2024, and on said date a Trustee General Election will be held in said school District;

WHEREAS, it is necessary for this Board of Trustees to pass an Order establishing the procedure for conducting said Trustee Elections:

THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT;

1. That a General Election be held in said School District on Tuesday, November 5, 2024, for the purpose of electing three members (Seguin ISD Single Member Districts 1, 3, and 6 to the Board of Trustees of said School District, to full, regular terms expiring in November 2028.
2. That all requests by candidates to have their names placed upon the ballot for the above mentioned Election shall be timely made in accordance with the law and shall be in writing, shall state the number of the Place for which each person is filing as a candidate, shall be signed by the candidate and filed with Petra Nancy Ramirez, Seguin ISD Superintendent Secretary, 1221 E. Kingsbury, Seguin, Texas 78155 not earlier than July 20, 2024, and not later than 5:00 p.m. on August 19, 2024, between the hours of 8:00 a.m. and 5:00 p.m.
3. **Places and Times for Election Day Voting:**

That said elections shall be held at the polling places and shall be open at times to be designated pursuant to a Joint Election Agreement and Election Service Contract by and between the Seguin Independent School District, Guadalupe County and other political subdivisions.

The Election shall be held as a Joint Election pursuant to a Joint Election Agreement between the Seguin Independent School District and Guadalupe County, Texas.

4. The Board's Executive Secretary is hereby directed to cause proper notices of such Elections, including polling locations, in conformity with the provisions of the Texas Election Code, at such time as the polling places are ultimately established by agreement with the county.
5. Presiding Election Judges and an Alternate Presiding Election Judge appointed to serve at said polling places shall be appointed in conformance with the provisions of the Texas Election Code.
6. An Early Voting Ballot Board is hereby created pursuant to Section 87.001 of the Texas Election Code. The Early Voting Ballot Board shall be made up of members appointed in the manner stated in the Texas Election Code.
7. The Early Voting Clerk appointed in compliance with Section 271.006 of the Texas Election Code will be designated in the Elections Agreement. Lisa Hayes, Guadalupe County Elections Administrator, will be Early Voting Clerk and appoint other early voting clerks as needed to process early voting mail and to conduct early voting at the main location. The Early Voting Clerk's official mailing address is PO Box 1346, Seguin, TX 78156-1346.
8. Early voting by personal appearance will be conducted beginning Monday October 21, 2024 and continuing through Friday November 1, 2024. Any qualified voter for the Joint Election may vote early by personal appearance at either the main early voting location or at any of the branch locations.

That said elections shall be held at the polling places and shall be open at time to be designated pursuant to a Joint Election Agreement and Election Service Contract by and between the Seguin Independent School District, Guadalupe County and other political subdivisions.

Days and Hours of Early Voting:

Are as set forth in **Attachment A** to this Election Order.

Main and Branch Early Voting Polling Place:

As set forth in **Attachment A** to this Election Order.

Early Voting By Mail:

Applications for ballot by mail shall be mailed to:

Lisa Hayes

Elections Administrator

PO Box 1346 Seguin, TX 78156-1346

Applications for ballots by mail must be received no later than the close of business on Friday, October 25, 2024.

- 9. The Guadalupe County Elections Administrator, pursuant to the Joint Elections Agreement with the Seguin Independent School District, shall publish an Election Notice at least one time in a newspaper of general circulation in Guadalupe County, where the School District is located. Said publication shall be published not earlier than the 30th day before Election Day, and not later than the 10th day before Election Day.

It is further found and determined that in accordance with an Order of the Board of Trustees, the Secretary posted written notice of the date, place and subject of this meeting on the bulletin board located in the Central Administrative Office in this School District, a place convenient and readily accessible to the general public, and said notice, having been so posted, remained posted for at least 72 hours preceding the scheduled time of said meeting.

The call for election was moved and seconded and passed in regular session of the Board of Trustees. Thereupon, the question being called for, the following members of the Board voted "AYE": _____

and the following voted "NO": _____

Signed this ___ day of _____, 2024.

ALEJANDRO R. GUERRA
President

ATTEST:

LINDA DUNCAN
Secretary

ATTACHMENT A

**NOVEMBER 5, 2024
(5 DE NOVIEMBRE, 2024)**

**GENERAL AND SPECIAL ELECTIONS
(ELECCION GENERALES Y ESPECIALES)**

**Early Voting Dates and Hours
(Fechas y Horarios de Votación Anticipada)**

Monday, October 21st through Saturday, October 26th, 2024.....7:00 a.m. to 7:00 p.m.
Lunes, 21 de Octubre hasta el Sabado, 26 de Octubre de 2024.....7:00 de la mañana a las 7:00 de la tarde
Sunday, October 27th, 2024.....12:00 p.m. to 6:00 p.m.
Domingo, 27 de Octubre de 2024.....12:00 de la tarde a las 6:00 de la tarde
Monday, October 28th through Friday, November 1st, 2024.....7:00 a.m. to 7:00 p.m.
Lunes, 28 de Octubre de 2024 hasta el Viernes, 1 de Noviembre de 2024.....7:00 de la mañana a las 7:00 de la tarde

**Main Early Voting Polling Location
(Lugar Principal de Votación Anticipada)**

SEGUIN ELECTIONS OFFICE

215 S. Milam St., Seguin, TX 78155
830-303-6363

Emergency and Limited ballots available only at the main location. (*Boletas limitadas y de emergencia solamente están disponibles en este lugar.*)

**Locations of Branch Early Voting Polling Locations
(Lugar de las Sucursales de Votación para la Votación Anticipada)**

CIBOLO FIRE STATION #2	3864 Cibolo Valley Dr., Cibolo, TX
CENTRAL TEXAS TECHNOLOGY CTR	Bldg. B, Rm 159, 2189 FM 758, New Braunfels, TX
REDEMPITIVE GRACE MINISTRIES	2240 FM 725, New Braunfels, TX
*NEW BERLIN COMMUNITY CENTER	8815 FM 775, New Berlin, TX
*ELECTIONS OFFICE ANNEX	1101 Elbel, Schertz, TX
SELMA CITY HALL	9375 Corporate Dr., Selma
MARION ISD TONDRE ROOM	500 Bulldog Lane, Marion
SEGUIN ISD ADMIN BLDG.	1221 E. Kingsbury St. Seguin,

Applications for Ballot by Mail shall be mailed to: (*Las solicitudes para boletas que se votaran adelantada por correo deberan enviarse a:*) Lisa Hayes, Early Voting Clerk, 215 S. Milam St, Seguin, Texas 78155 or P. O. Box 1346, Seguin, TX 78156-1346 or email to earlyvotingclerk@co.guadalupe.tx.us

Applications for Ballots by Mail must be received no later than the close of business on October 25, 2024.
(*Las solicitudes para boletas que se votaran adelantada por correo deberan recibirse para el fin de las horas de negocio el 25 de Octubre 2024.*)

**Early Voting Location Change*