

# Agenda of Special Meeting

## The Board of Trustees Seguin ISD

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A Special Meeting of the Board of Trustees of Seguin ISD will be held February 15, 2024, beginning at 5:00 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Establish Quorum
- B. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. Pledges to the United States Flag and Texas Flag. Moment of silence.

2. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

3. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act

- A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

- 1. Discussion Regarding Possible Bond Election in May 2024

- B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

- 1. Discussion Regarding Superintendent's Contract

- C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

4. **Reconvene to Open Meeting,** the Board will take appropriate action on items, if necessary, as discussed in Closed Session

- A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).

- B. Consideration and Possible Approval of An Order Calling a Bond Election to be Held by the Seguin Independent School District, Making Provision for the Conduct of the Election, and Resolving Other Matters Incident and Related to Such Election 3
  - C. Possible Action and Approval to Employ New Superintendent
5. **Adjourn**

**ACTION ITEM:** **Consideration and Possible Approval of An Order Calling a Bond Election to be Held by the Seguin Independent School District, Making Provision for the Conduct of the Election, and Resolving Other Matters Incident and Related to Such Election**

**RECOMMENDATION:** That the Board of Trustees approve an Order calling a bond election for May 4, 2024 with the proposition as included in the Order, making provision for the conduct of the election, and resolving other matters incident and related to such election.

**RATIONALE:** The Order calling the election for May 4, 2024, a uniform election date under the Texas Election Code, as amended, must be passed and approved seventy-eight (78) or more days prior to the election date.

**REFERENCE and COMPLIANCE:** BBBA(LEGAL) Elections-Conducting Elections  
CCA(LEGAL) Local Revenue Sources-Bond Issues

**PAPERWORK IMPACT:** None

**BUDGET IMPACT / INFORMATION:** Funding provided by the General Operating Fund.

**EXHIBITS:** Order Calling a Bond Election  
Certificate of Board Secretary

**RESOURCE PERSONNEL:** Nikki Elaine Bittings, Chief Student Services Officer  
Steve Gonzalez, Chief Technology Officer  
Sean Hoffmann, Chief Communications Officer  
Andrea Jaramillo, Deputy Chief of Innovation and Learning  
Joel Trevino, Chief Human Resources Officer  
Perla Romero, Chief Financial Officer

Submitted by:  
(Signature)  
(Name)  
(Address)  
(Telephone)



Dr. Veronica Vijil, Interim Superintendent  
1221 E. Kingsbury St., Seguin, TX 78155  
(830) 401-8614

Date Submitted: 02/15/24

AN ORDER CALLING A BOND ELECTION TO BE HELD BY THE SEGUIN INDEPENDENT SCHOOL DISTRICT, MAKING PROVISION FOR THE CONDUCT OF THE ELECTION, AND RESOLVING OTHER MATTERS RELATED TO THAT ELECTION

WHEREAS, the Board of Trustees (the *Board*) of the SEGUIN INDEPENDENT SCHOOL DISTRICT (the *District*), located in Guadalupe County, Texas (the *County*), finds and determines that a special election (the *Election*) should be held to determine whether the District will be authorized to issue bonds in the amount and for the purposes identified in this order (the *Order*); and

WHEREAS, the District will contract with the County, acting by and through its elections administrator (the *Administrator*) to conduct all aspects of the Election for all registered voters of the District; and

WHEREAS, the Election may be held jointly with other political subdivisions (collectively, the *Participants*) pursuant to a joint election or similar agreement according to the Texas Election Code, as amended (the *Code*); and

WHEREAS, the Board hereby finds and determines that the anticipated capital improvements identified in Measure A and corresponding Proposition A may be submitted to the qualified voters of the District as a single measure and corresponding proposition pursuant to Section 45.003(g) of the Texas Education Code because these capital improvements will be predominantly used for educational and administrative purposes, none of which are the type of facilities described in Section 45.003(g)(1-6); and

WHEREAS, the Board hereby finds and determines that the anticipated capital improvements identified in Measure B and corresponding Proposition B must be submitted to the qualified voters of the District as an additional measure and corresponding proposition because these facilities are the type of facilities described in Section 45.003(g)(6) of the Texas Education Code; and

WHEREAS, the Board hereby finds and determines that the actions described above are in the best interests of the residents of the District; now, therefore,

BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. Election Ordered; Purpose; Amount. The Election will be held in the SEGUIN INDEPENDENT SCHOOL DISTRICT on May 4, 2024 (*Election Day*), which is a uniform election date under the Code and is 78 or more days from the date of the adoption of this Order, for the purpose of submitting the following measures to the qualified voters of the District:

MEASURE A

Will the Board of Trustees of the Seguin Independent School District be authorized to issue and sell bonds of the District, in one or more series, in the aggregate

principal amount not to exceed \$\_\_\_\_\_ for the purposes of designing, constructing, renovating, improving, upgrading, updating, modernizing, acquiring, and equipping school facilities (and any necessary or related removal of existing facilities), school security and other technology integral to the construction of school facilities, and the purchase of the necessary sites for school facilities, such bonds to mature serially or otherwise (not more than 40 years from their date) in accordance with law; any issue or series of such bonds to bear interest per annum at such rate or rates (fixed, floating, variable, or otherwise) as may be determined within the discretion of the Board of Trustees, provided that such rate or rates of interest will not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of such bonds; and will the Board of Trustees of the District be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds?

MEASURE B

Will the Board of Trustees of the Seguin Independent School District be authorized to issue and sell bonds of the District, in one or more series, in the aggregate principal amount not to exceed \$\_\_\_\_\_ for the purposes of acquiring, updating, improving, modernizing, and installing technology for school facilities (including hardware and software), such bonds to mature serially or otherwise (not more than 40 years from their date) in accordance with law; any issue or series of such bonds to bear interest per annum at such rate or rates (fixed, floating, variable, or otherwise) as may be determined within the discretion of the Board of Trustees, provided that such rate or rates of interest will not exceed the maximum rate per annum authorized by law at the time of the issuance of any issue or series of such bonds; and will the Board of Trustees of the District be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds?

SECTION 2. Ballots. The official ballots will permit voters to vote “FOR” or “AGAINST” the measures above with the following ballot language:

Seguin Independent School District Proposition A

The issuance of \$\_\_\_\_\_ in bonds for school facilities, land for school facilities, and the levy of taxes sufficient to pay the principal of and interest on the bonds. This is a property tax increase.

Seguin Independent School District Proposition B

The issuance of \$\_\_\_\_\_ in bonds for school technology improvements and the levy of taxes sufficient to pay the principal of and interest on the bonds. This is a property tax increase.

SECTION 3. Polling Details.

A. One or more District election precincts are established for Election Day from 7:00 a.m. to 7:00 p.m. with one or more corresponding polling places as identified on Exhibit A to this Order. As permitted by the Code, polling places may be changed without further Board action; any changes will not affect this Order or subsequent notice of election.

B. Exhibit A also includes the places, dates, and hours for early voting in person. As permitted by the Code, these details may be changed without further Board action; any changes will not affect this Order or subsequent notice of election. Applications for voting by mail should be received no later than the close of business on April 23, 2024. Applications should be sent to the Early Voting Clerk named below. If an application for ballot by mail is faxed or emailed (or if a federal postcard application is faxed), the applicant must also mail the original.

SECTION 4. Election Officials. To the extent required by the Code or other applicable law, the appointment of election officials at polling locations will include a person fluent in the Spanish language.

A. The Administrator will appoint Presiding Judges, Alternate Presiding Judges, and Election Clerks.

B. The Early Voting Clerk is: Lisa Hayes; mailing address: P.O. Box 1346, Seguin, Texas 78156-1346; physical address: 215 S. Milam, Seguin, Texas 78155; phone: (830) 303-6363; fax: (830) 303-6373; and email: lisa.hayes@co.guadalupe.tx.us. The Early Voting Clerk will appoint the Deputy Early Voting Clerks.

C. The Administrator is authorized to establish an Early Voting Ballot Board and to designate the Presiding Judge of the Early Voting Ballot Board and, if needed, the members of Signature Verification Committee.

D. The District is authorized to use a Central Counting Station (the *Station*) if needed. The Administrator or the Administrator's designee is appointed as the Manager of the Station with the authority to appoint the Tabulation Supervisor, the Programmer, and any Clerks.

SECTION 5. Qualified Voters. The District's qualified voters (as defined by the Code) will be entitled to vote in the Election at the dates, times, and places reflected on Exhibit A.

SECTION 6. Legal Compliance. The Election and notice of Election will be held and conducted according to the Code and other applicable law. To the extent required by law,

materials relating to the Election will be printed in English, Spanish, and any other required language.

SECTION 7. Debt Obligations. The following information is calculated based on bond market conditions as of the date of the adoption of this Order; is further explained in one or more voter information documents attached to this Order as exhibits; and is not intended to serve as a cap or other restriction should the bonds be authorized at the Election.

A. The aggregate amount of the outstanding principal of the District's debt totaled \$x (including maintenance tax debt, if any).

B. The aggregate amount of the interest owed on the District's debt obligations, through respective maturity, totaled \$x.

C. The District levied an ad valorem debt service tax rate for its outstanding debt obligations of \$x per \$100 of taxable assessed valuation.

D. The bonds that are the subject of this Election are anticipated to mature serially or otherwise over x years, but not to exceed the maximum number of years authorized by Texas law.

E. The maximum interest rate for any series of bonds authorized at the Election is x% (expressed as a net effective interest rate).

F. This Order is intended to satisfy the official requirements set forth in section 1.150-2 of the United States Treasury Regulations.

SECTION 8. Contracting Authority. The Board authorizes the District's President of the Board, the Superintendent of Schools, or their designees to negotiate and enter into one or more joint election agreements, election services contracts, or similar contracts with the County, acting by and through the Administrator, and any Participants if desired or if required to comply with applicable law.

SECTION 9. Modifications. The Board acknowledges that information required to complete the Exhibits to this Order may not be available when the Election is ordered, and the Board therefore authorizes the District's Superintendent of Schools, the President of the Board, or their designees to correct, modify, or change the Exhibits to the extent permitted by applicable law. Additionally, the Board authorizes these individuals to make technical modifications to this Order that are necessary for compliance with applicable law or to carry out the intent of the Board as evidenced in this Order.

SECTION 10. Findings. The recitals contained in the preamble of this Order are found to be true.

SECTION 11. Conflicts. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Order are hereby repealed to the extent of such conflict, and the provisions of this Order will be and remain controlling as to the matters ordered herein.

SECTION 12. Controlling Law. This Order will be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 13. Open Meetings. It is officially found, determined, and declared that the meeting at which this Order is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Order, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 14. Severability. If any provision of this Order or the application of this Order to any person or circumstance is held invalid, then the remainder of this Order remains effective.

SECTION 15. Effective Date. This Order is effective immediately upon its approval.

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PASSED AND APPROVED on February 15, 2024.

SEGUIN INDEPENDENT SCHOOL DISTRICT

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Alejandro Guerra  
President, Board of Trustees

ATTEST:

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Linda Duncan  
Secretary, Board of Trustees

(DISTRICT SEAL)

[Signature Page to Bond Election Order]

**CERTIFICATE OF BOARD SECRETARY**

THE STATE OF TEXAS §  
COUNTY OF GUADALUPE §  
SEGUIN INDEPENDENT SCHOOL DISTRICT §

THE UNDERSIGNED HEREBY CERTIFIES that:

On February 15, 2024, the Board of Trustees (the *Board*) of the Seguin Independent School District (the *District*) convened in regular session at its regular meeting place in the District (the *Meeting*), the duly constituted members of the Board being as follows:

Alejandro Guerra	President	Grace Mueller	Trustee
Carl Jenkins	Vice President	Denise Crettenden	Trustee
Linda Duncan	Secretary	Benito Amador	Trustee
		Joshua Bright	Trustee

and all such persons were present, except the following: \_\_\_\_\_, thus constituting a quorum. Among other business considered at the Meeting, the attached Order (the *Order*) entitled:

AN ORDER CALLING A BOND ELECTION TO BE HELD BY THE SEGUIN INDEPENDENT SCHOOL DISTRICT, MAKING PROVISION FOR THE CONDUCT OF THE ELECTION, AND RESOLVING OTHER MATTERS RELATED TO SUCH ELECTION

was introduced for the Board’s consideration. After presentation and discussion, a motion was made by Trustee \_\_\_\_\_ that the Order be passed. The motion was seconded by Trustee \_\_\_\_\_ and carried by the following vote as shown in the official minutes of the Board:

\_\_\_\_\_ voted “For”                      \_\_\_\_\_ voted “Against”                      \_\_\_\_\_ abstained

The attached Order is a true and correct copy of the original on file in the official records of the District. The duly qualified and acting members of the Board on the date of the Meeting are those persons shown above, and each member of the Board was given actual notice of the time, place, and purpose of the Meeting and had actual notice that the Order would be considered. The Meeting and deliberation of the aforesaid public business was open to the public, and written notice of the Meeting, including the subject of the Order, was posted in compliance with the provisions of Chapter 551, as amended, Texas Government Code.

SIGNED AND SEALED on February 15, 2024.

\_\_\_\_\_  
Linda Duncan  
Secretary, Board of Trustees