

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held September 26, 2023, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**
 - A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
 - B. Pledges to the United States Flag and Texas Flag. Moment of silence.
 - C. Superintendent Announcements
 - D. Board Member Reports
2. **Recognition/Campus Presentations**
 - A. Campus Highlight 3
 - B. Student/Staff/Board/Community Recognition 4
3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

 - A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.
4. **Reports/Information Items:**
 - A. Information Regarding Abre's Partnership Proposal Consisting of Providing Software That Will Consolidate Tech Ecosystems, Centralize Student Programs and Data 5
 - B. Seguin ISD Bond 2023 - Baseball/Softball Project Update 46
 - C. Submission of a Class Size Waiver to the Texas Education Agency 49
5. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act
 - A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

- B. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel regarding Interim Superintendent contract.
- C. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).
- D. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.
- 6. **Reconvene to Open Meeting**, the Board will take appropriate action on items, if necessary, as discussed in Closed Session
 - A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).
 - B. Possible action regarding the appointment and employment of the Interim Superintendent.
- 7. **Consent Agenda Items - Consider and Possible Approval as Applicable**
 Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.
 - A. Approval of Board Minutes of Public Meeting - August 29, 2023; Regular Meeting - August 29, 2023; Special Meeting - September 13, 2023 and Special Meeting - September 18, 2023. 53
 - B. Approval of Tax Collection Reports for August 2023 67
 - C. Approval of Proposed Budget Amendments & Financial Statements for August 2023 68
 - D. Approval of Donations Received August 2023 76
 - E. Personnel Information - Professional Employees 78
 - F. Acknowledge Public Information Act Requests August-September 2023 80
- 8. **Action Items**
 - A. Approval of a General State Certificate Teacher Waiver to the Texas Education Agency 83
 - B. Discussion and Possible Action Find No Good Cause Exists for Educator Resignation 87
- 9. **Board Comments and Request**
- 10. **Adjourn**

RECOGNITION ITEM: **Campus Highlight**

RECOMMENDATION: That the Board of Trustees recognizes positive campus-based activities, initiatives and accomplishments during a board meeting setting in order to be apprised of the many activities that contribute to a nurturing, academic environment in Seguin ISD schools.

Tonight’s presentation is provided courtesy of Rodriguez Elementary School. Principal Yolanda Grijalva, staff and students will focus on the gifts that their school community bring to the campus every day and how they are utilized to guide instruction and learning.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during 2023-24 regular board meetings.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes positive student- and staff-based accomplishments, as well as those of community partners and trustees, during a board meeting setting in order to be apprised of the many successes that contribute to a nurturing, academic environment in Seguin ISD schools.

- **Superintendent’s Students of the Month from Rodriguez ES, Briesemeister MS and Seguin High School**
- **Superintendent’s Apple Award**

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

BJA (LOCAL) 2. m. Encourage, oversee, and participate in staff recognition and support activities.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

INFORMATION ITEM: **Information Regarding Abre's Partnership Proposal Consisting of Providing Software That Will Consolidate Tech Ecosystems, Centralize Student Programs and Data**

RECOMMENDATION: That the Board of Trustees receive information regarding Abre's software.


RATIONALE: Abre helps connect all stakeholders in the learning community to better data and insights to drive student success. We do this through our Data-as-a-Service (DaaS) model by helping districts better collect, centralize, visualize, synthesize, and drive intelligent decisions with all student, staff, and district data. The 3 year contract will cost a total of \$217,899.

REFERENCE and COMPLIANCE: None

BUDGET IMPACT / INFORMATION: Fund Balance Assignment will be presented to the Board for approval in November after the audit is complete.

EXHIBITS: Abre Presentation

RESOURCE PERSONNEL: Dr. Veronica Vijil, Deputy Superintendent
Andrea Jaramillo, Deputy Chief of Innovation and Learning
Steve Gonzalez, Chief of Technology
Perla Romero, Director of Business Services

Submitted by:  _____ Date Submitted: 09/26/23
 (Signature)
 (Name) Dr. Matthew Gutierrez, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614



Laurie Mattson- Texas Educator
Executive Director of Texas Partners

A•bre (ah-bray)

(v.) open

Our mission is to **open** learning communities by **connecting** what matters.

Through consolidated data and meaningful connections, we ignite the ‘aha moments’ that open the future for the **whole child and the community**.

We're acutely aware of the headaches that come with K-12 data management—**because we've experienced them ourselves.**



Not able to answer baseline questions



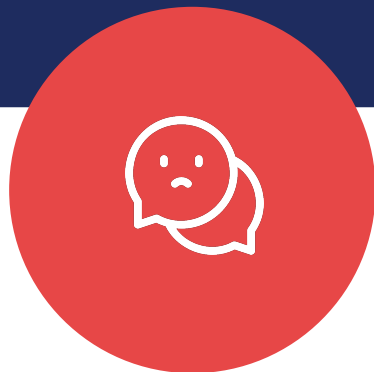
Spending more time wrangling tech than connecting with students



The Challenge for District Leaders Today



Wasted staff time & resources, lack of efficiency



Can't easily communicate insights to the board and community



Silos prevent seeing the whole picture and making strong data-backed decisions



Can't see which tools & investments are having an impact on student outcomes



YOU'RE NOT ALONE

98% of superintendents

say if they had access to better information, they'd be "more confident in their abilities to make decisions for their district."

The Challenge for Curriculum & Instruction Today



Siloed data makes managing multiple programs time consuming and inefficient



Difficulty engaging students and families with curriculum resources



Can't see which curriculum investments have the biggest impact on student outcomes



Don't know which tools & tech are most effective



The Challenge for Student Services Today



Not enough resources to stay on top of due dates and updates based on state laws & changes



Can't easily communicate with families and students to get them resources they need



Not knowing what interventions & programming are best for suicide prevention, and better SEL rates



Lack of visibility into where tech budget is going and its impact on student outcomes



The Challenge for Building Leaders Today



Managing low teacher
& staff morale and
retention



Siloed communication
tools for each different
stakeholders



Unclear objectives and
low confidence in data
for decision making



Lack of visibility into
where tech budget is
going and its impact on
student outcomes



In spring 2022,

86%

**of K-12 school
principals**

reported that they did not have
enough substitute teachers, and

54%

**of K-12 school
principals**

reported that they do not have
enough teaching staff to cover their
classrooms.

Version 1 was created in January, 2023 and reflected all information through the 2021-22 academic year. Version 1.2 was created in February 2023 with updated information through the 2021-22 academic year.

Newly Certified & New Teacher Hires

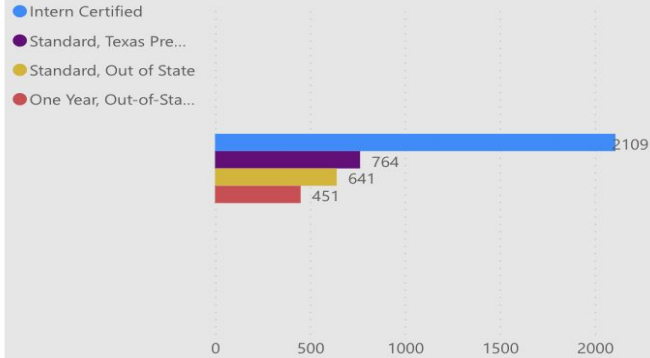
Year

2022-2023

Region

04-Houston

Newly Certified Teachers



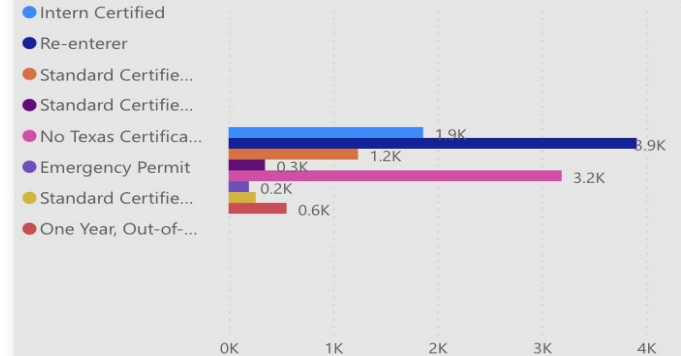
Newly Certified Teachers

3965

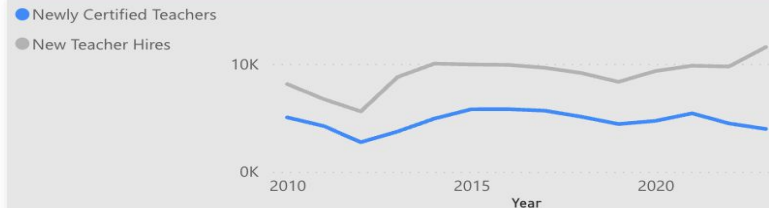
New Teacher Hires

11.6K

New Teacher Hires Breakdown



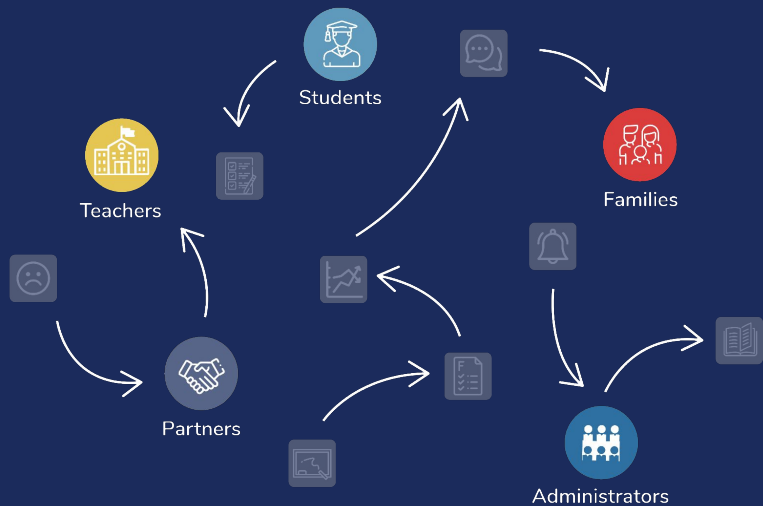
Longitudinal View of Newly Certified & New Teacher Hires



TODAY'S MESSY EDTECH ECOSYSTEM

CAUSE

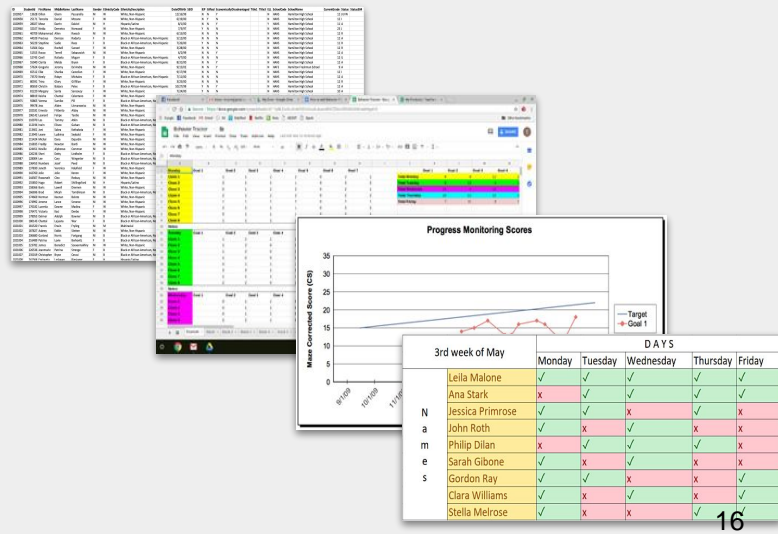
Disparate Tools



point solutions & fragmented

EFFECT

Data Silos



reactive & inefficient

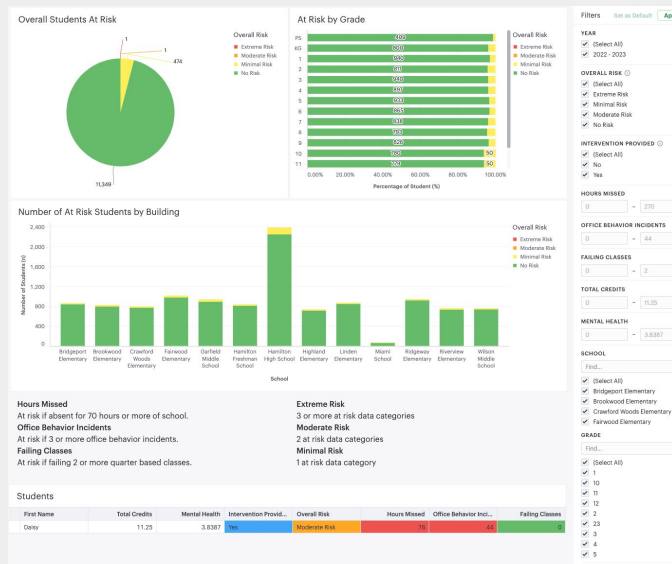
HOW ABRE'S CHANGING THE GAME

Consolidation



data management platform

Empowerment



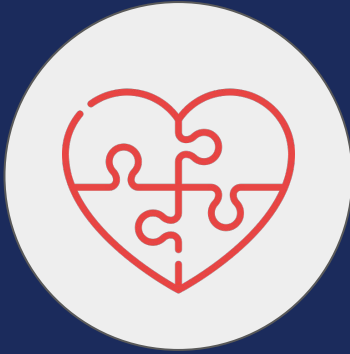
real-time insights for all stakeholders



Abre

#1 modern data solution

A K-12 data platform AND partnership



A one-stop shop that consolidates all of your data, in real time



We do all the tech—just hit “export” and “send”



Consultative guidance to determine the right questions to answer

We take data management off your plate.



Integrations

Say goodbye to a keychain of passwords and logins. Abre integrates with your existing apps and tools to pull data into a centralized spot.



Storage

Don't sweat data storage. We store your data on our secure servers.



Security

School data is sensitive, and we know that FERPA compliance is crucial. We're up-to-date on industry best practices to keep your data secure.



Permissioning

Not all data is for everyone's eyes. Custom permission levels ensure the right people are seeing the data for them.



Consulting

We organize the data, but we also use our experience to guide you through what it means, and how to use it best.



Storytelling

We help you visualize and communicate the data effectively to your learning community.

Data-as-a-Service - turnkey & tailored data partner



COLLECTION



CENTRALIZATION



VISUALIZATION



SYNTHESIZATION



INTELLIGENCE



How Abre

Impacts Student Outcomes



Improve Operational Efficiency

Increase Stakeholder Engagement

Make Confident Decisions

Reinvest in What Matters Most



Improve Operational Efficiency

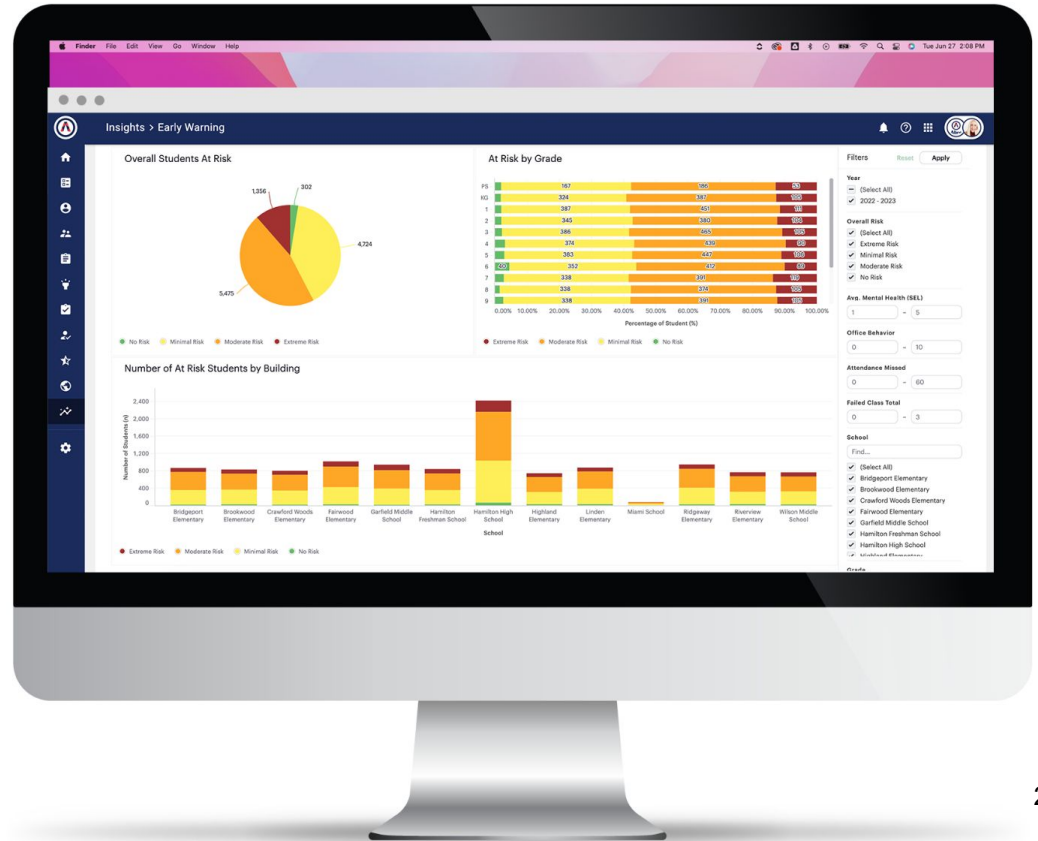
Make the most of the time you have with students each year.

- Eliminate the hours of manual effort spent tracking data in spreadsheets
- Make decisions more quickly with at-a-glance visualizations and data dashboards
- Stop managing multiple platforms and tools that silo your data
- Achieve alignment across teams and departments
- Keep up with district and state updates



What if...

...you no longer had to spend *any* of your staff's time on managing, manipulating, or consolidating data, and still got the answers you need?

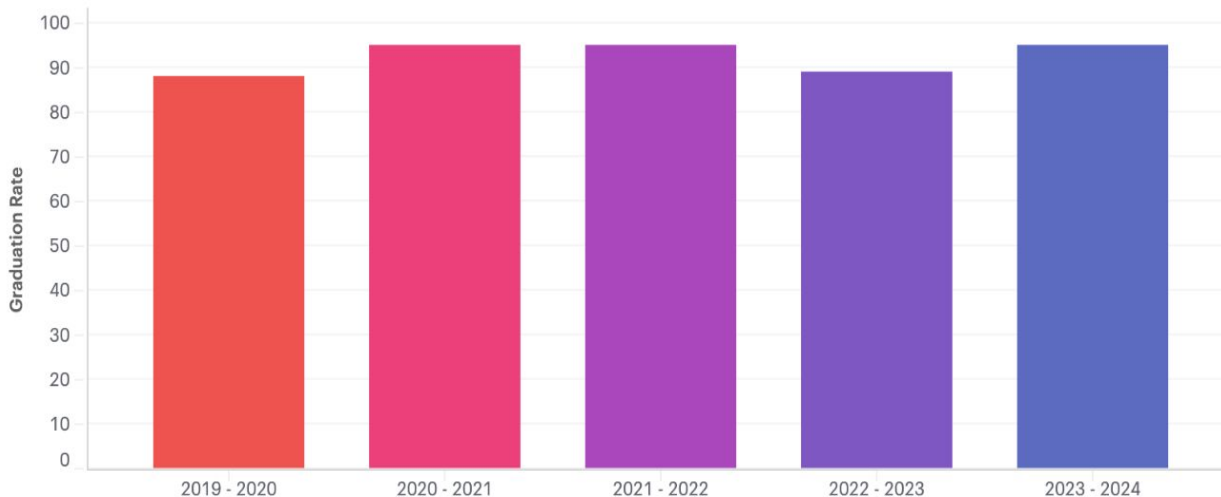




College, Career, and Military Readiness Component

	Number of Graduates Who Accomplished at Least One of the CCMR Indicators	Number of 2023 Annual Graduates
Total	11666	11825
	Student Achievement Domain CCMR Component Score (Number of Graduates Who Accomplished at Least One of the CCMR Indicators / Number of 2023 Annual Graduates)	
		99%

Graduation Rate



SchoolName

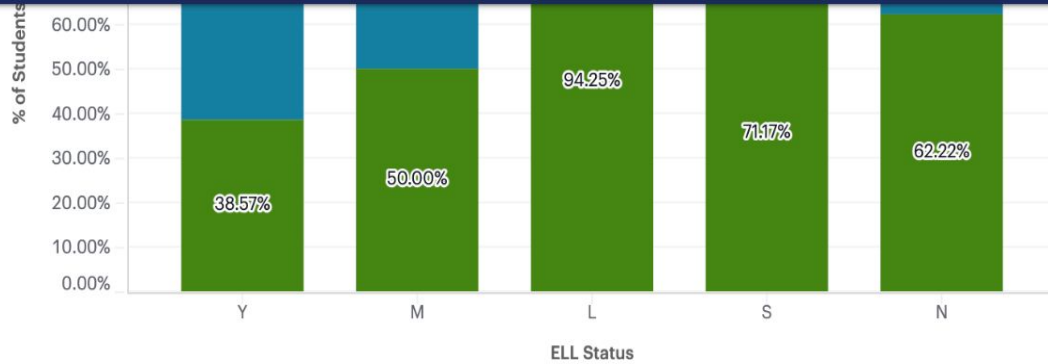
- (Select All)
- Bridgeport Elementary
- Brookwood Elementary
- Crawford Woods Elementary
- Fairwood Elementary
- Garfield Middle School
- Hamilton Freshman School
- Hamilton High School
- Highland Elementary
- Linden Elementary

13 of 13 items selected

CurrentGrade

- (Select All)
- 1
- 10
- 11
- 12
- 2
- 23

25



Hours Missed

At risk if absent for 70 hours or more of school.

Office Behavior Incidents

At risk if 3 or more office behavior incidents.

TX STAAR

At risk if 1 or 2 on state proficiency score.

iStation

At risk if score below 25th percentile on most recent assessment.

SEL

At risk if "low" on most recent survey.

Extreme Risk

5 or more at risk data categories

Very High Risk

4 at risk data categories

High Risk

3 at risk data category

Medium Risk

2 at risk data category

Low Risk

1 at risk data category

Search...

- (Select All)
- High Risk
- Low Risk
- Medium Risk
- No Risk

4 of 4 items selected

Hours Missed

0 — 84

Office Behavior Incidents

0 — 40

TX STAAR

0 — 20

TX STAAR Risk Status

0 — 1

iStation

0 — 6 26

iStation Risk Status



Increase Stakeholder Engagement

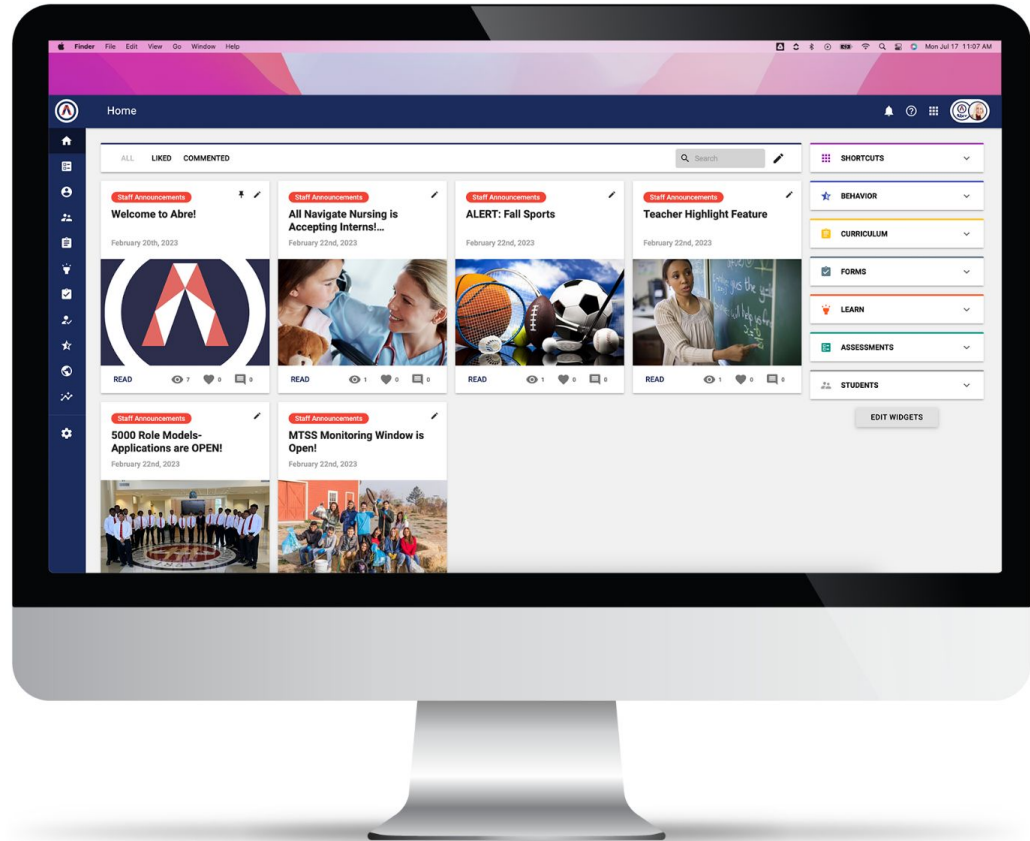
Empower your whole learning community with data.

- Share data with your learning community so they can better support the Whole Child
- Quickly & easily distribute curricular resources that can help students and families
- Engage more community partners and programs for your students
- Empower families and partners to have a greater impact on student outcomes
- Keep data safe with permissioning levels and FERPA compliance



What if..

...you had one place where students, families, partners, and staff all logged in for all their communications and resources?





Strategic Plan - Texas

CSV DOWNLOAD

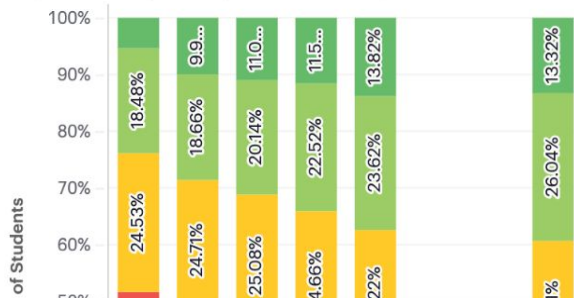
PUBLISH TO THE WEB

Goal 1: Increase Student Achievement in English Language Arts (RLA) and Mathematics

- Increase the percentage of students meeting or exceeding proficiency levels on the Texas STAAR Assessment (STAAR) in RLA and Mathematics by 5% annually.
- Increase the percentage of students meeting or exceeding proficiency levels on district benchmark assessments in RLA and Mathematics by 5% annually.
- Exceed 30pts in STAAR Performance based on TEA Accountability Model

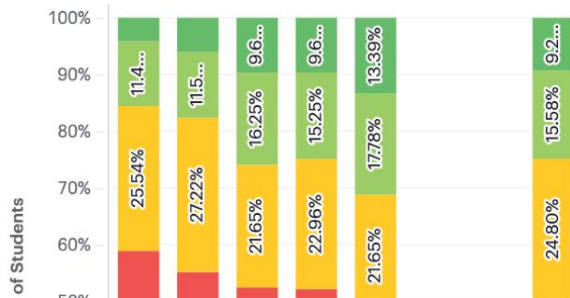
TX STAAR RLA by Year

Improve student proficiency in ELA measured by state assessment



TX STAAR Math by Year

Improve student proficiency in Math measured by state assessment



Reset Apply Changes

School Search...

- (Select All)
- Bridgeport Elementary
- Brookwood Elementary
- Crawford Woods Elementary
- Fairwood Elementary
- Garfield Middle School
- Hamilton Freshman School
- Hamilton High School
- Highland Elementary
- Linden Elementary

13 of 13 items selected

ELL Status Search...

Goal 1: Increase Student Achievement in English Language Arts (RLA) and Mathematics

- Increase the percentage of students meeting or exceeding proficiency levels on the Texas STAAR Assessment (STAAR) in RLA and Mathematics by 5% annually.
- Increase the percentage of students meeting or exceeding proficiency levels on district benchmark assessments in RLA and Mathematics by 5% annually.
- Exceed 30pts in STAAR Performance based on TEA Accountability Model

TX STAAR RLA by Year

Improve student proficiency in ELA measured by state assessment



TX STAAR Math by Year

Improve student proficiency in Math measured by state assessment





Make Confident Decisions

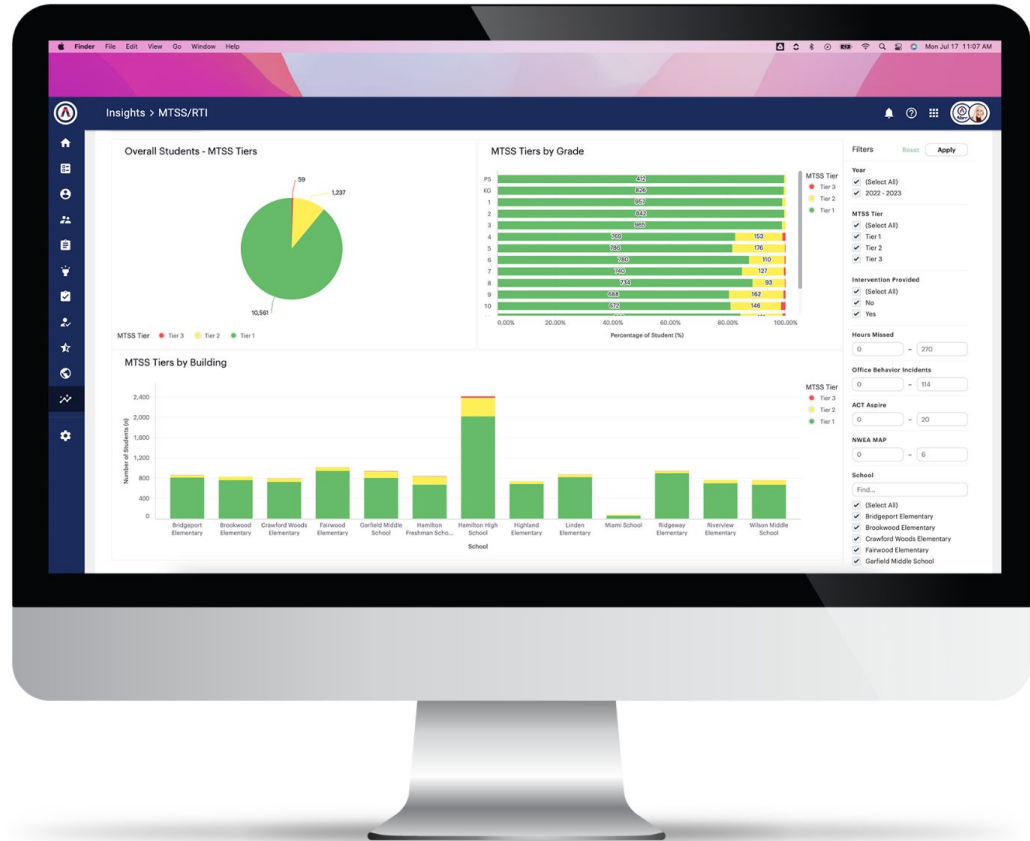
See what's working and what's not, so you can make decisions with a greater impact.

- See a Student360® to get the full picture of what's happening with a student
- Get the right resource at the right time to the right students with real-time data
- Quick access to the data you need to make informed, justifiable decisions around investments and programming

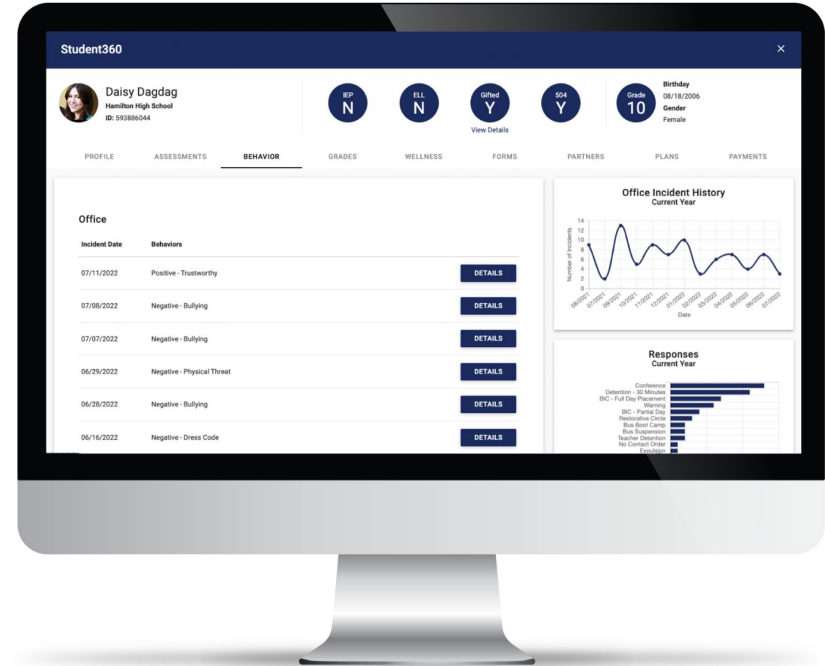


What if...

...ALL student data were in one place, under one login, updated in real time so you can truly see the whole picture of what's working?



Student360® to centralize ALL student data





Daisy Dagdag

Hamilton High School

ID: 593886044



Birthday

08/18/2006

Gender

Female

[View Details](#)

[View Details](#)

PROFILE

ASSESSMENTS

BEHAVIOR

GRADES

WELLNESS

FORMS

PARTNERS

PLANS

PAYMENTS

Basic Profile

Full Name	Daisy Jayna Dagdag
Email	abrestudent19@abre.com
Gender	Female
Ethnicity	White, Non-Hispanic (W)

Current Schedule

Period	Course	Room	Teacher
1	Physical Education	GYM	Roger Parham
2	Math	861	Theo Gilcris
3	Reading Review	101	Tessa Mcneely

34

CLOSE

Texas New Accountability Metrics Dashboard

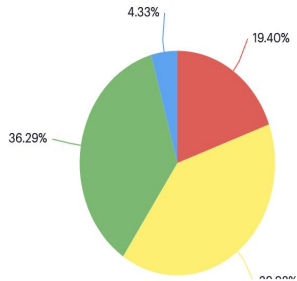
Insights > Accountability

STAAR Component

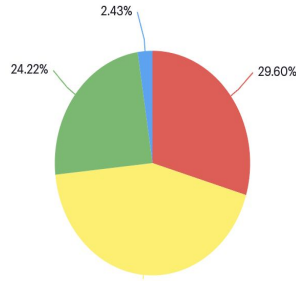
STAAR Performance	RLA	Mathematics	Science	Social Studies	Totals	Percentages
Number of Assessments	11,825	11,825	11,825	11,825	47,300	
Approaches Grade Level or Above	9421	8274	7155	10643	35493	75.04%
Meets Grade Level or Above	4714	3240	2061	2122	12137	25.66%
Master Grade Level	455	330	219	209	1213	2.56%
Total Percentage Points						103.26%
Student Achievement Domain STAAR Component Score (Total Percentage Points / 3)						34

STAAR RLA P...

Forward →



STAAR Math Performance

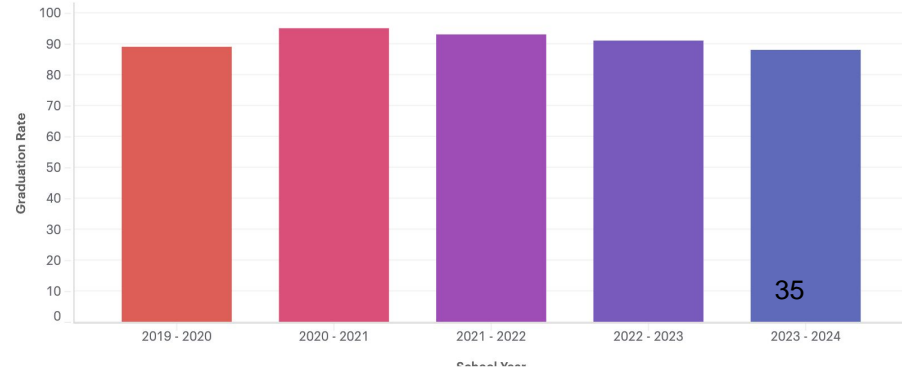


Insights > Accountability

College, Career, and Military Readiness Component

	Number of Graduates Who Accomplished at Least One of the CCMR Indicators	Number of 2023 Annual Graduates
Total	11666	11825
Student Achievement Domain CCMR Component Score (Number of Graduates Who Accomplished at Least One of the CCMR Indicators / Number of 2023 Annual Graduates)		99%

Graduation Rate





Reinvest in What Matters Most

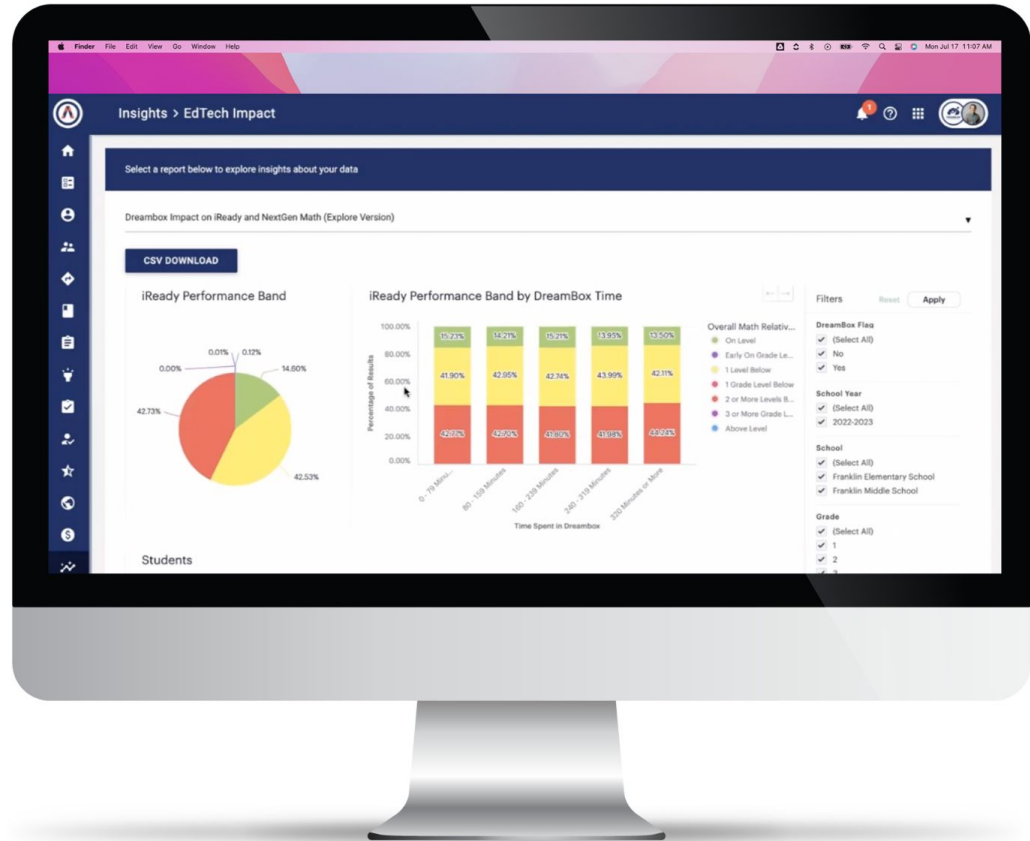
Consolidate your edtech and invest in only the most impactful tools.

- Streamline tech management and spending with one platform that covers all your K-12 needs
- Fix the root of the problem instead of covering up issues with more band-aids
- Have confidence in what tools are making an impact on student outcomes, so you can allocate resources effectively



What if..

...you could see which tools and investments are impacting student outcomes, at a glance?



Customized TIA Dashboards - Taking out the guesswork!

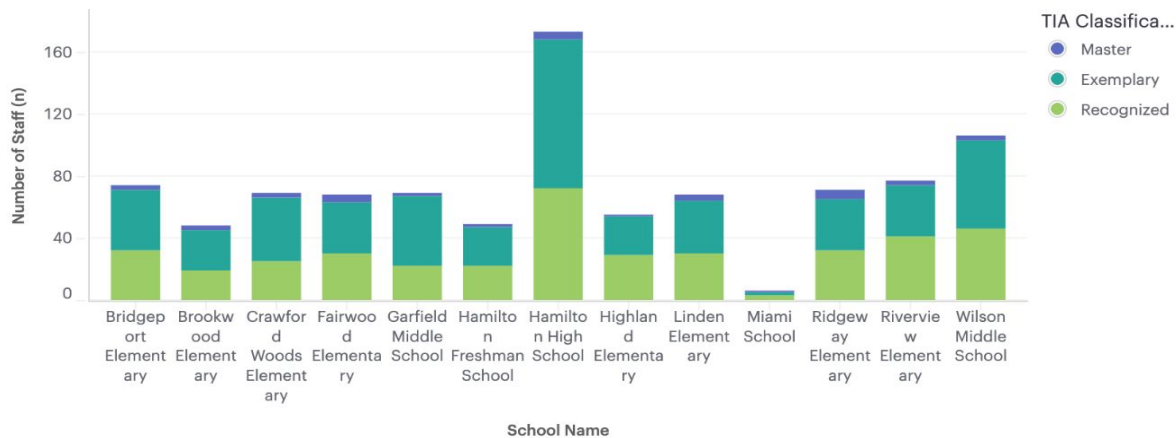


TIA Classification

CSV DOWNLOAD

TIA Classification Recognized Exemplary Master

TIA Classification by Building



Staff Details

Reset **Apply Changes**

TIA Classification

Search...

- (Select All)
- Exemplary
- Master
- Recognized

3 of 3 items selected

TIA Score

1 — 12

STAAR VAM

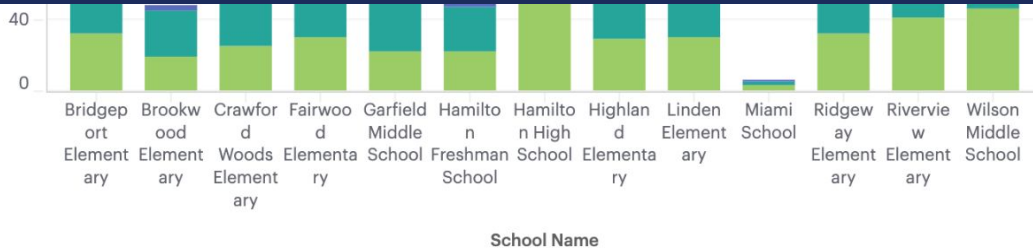
0 — 20 **38**

iStation

0 — 20

iReady

TIA Staff Details



Staff Details

School Name	TIA Score	TIA Classification	T-TESS, Obs 1	T-TESS, Obs 2	T-TESS, Obs 3
Wilson Middle School	10	Master	31	92	66
Hamilton High School	5	Recognized	52	67	78
Crawford Woods Elementary	7	Exemplary	91	60	27
Hamilton High School	11	Master	100	95	78
Bridgeport Elementary	8	Exemplary	50	48	88
Fairwood Elementary	4	Recognized	98	90	57
Highland Elementary	8	Exemplary	79	43	78
Bridgeport Elementary	7	Exemplary	90	52	92
Hamilton High School	6	Exemplary	51	20	47
Garfield Middle School	7	Exemplary	3	94	58

3 of 3 items selected

TIA Score

—

STAAR VAM

—

iStation

—

iReady

—

District Reading

—

Amplify mClass

—

T-TESS, Obs 1

—

T-TESS, Obs 2

—

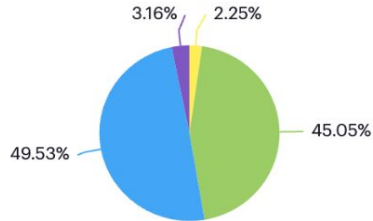
District needed to know - what software programs are working to increase student achievement?

Select a report below to explore insights about your data

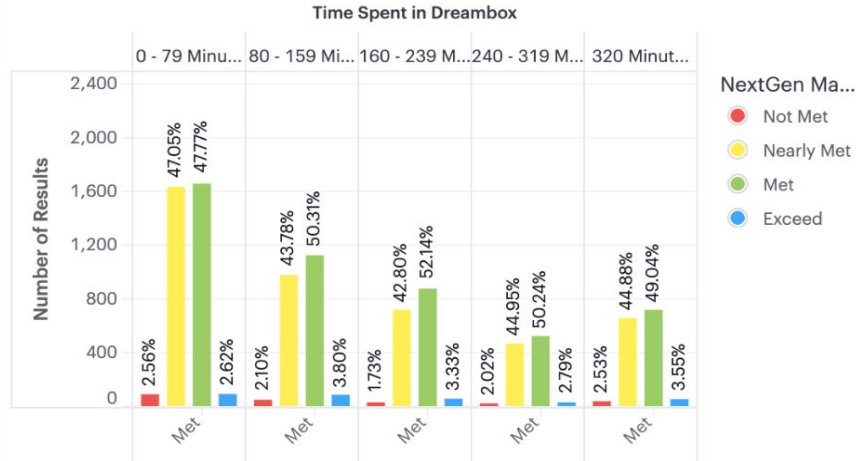
Dreambox Impact on iReady and NextGen Math (Explore Version)

CSV DOWNLOAD

NextGen by Performanc...



NextGen Performance Band by DreamBox Time



Reset

Apply Changes

DreamBox Flag

Search...

(Select All)

No

Yes

2 of 2 items selected

School Year

Search...

40

(Select All)

2022-2023

1 of 1 item selected



“

At Cincinnati Public Schools we focus on serving the Whole Child, and Abre has allowed us to see the whole picture: what that student is doing with their grades, their attendance—**even in their behavioral marks.**”

-Casey Fisher | Cincinnati Public Schools

“

Abre support should be a model for all other tech companies. If I could get other vendors to reply as quickly and efficiently as Abre my life would be so much easier.
Thank you!”

-Dustin Munday | Executive Director of
Information Technology, Hamilton City Schools

Abre's 6 Layers of Security

1

Hosting

Abre employs the state-of-the-art infrastructure of Google Cloud Platform data centers located in the United States to ensure the secure hosting of all code and data.

2

Data Storage

Your data, which is exclusively accessible to authorized personnel within the school/district, remains safeguarded within US data centers where it is encrypted at rest.

3

Data Transaction

Abre guarantees the complete protection of data during transmission through the use of HTTPS and other advanced security measures, thus ensuring full end-to-end encryption.

4

Authentication

Abre leverages pre-existing SSO technologies, eliminating the need to store passwords and allowing for seamless integration with established 2-factor authentication policies.

5

Code Audits

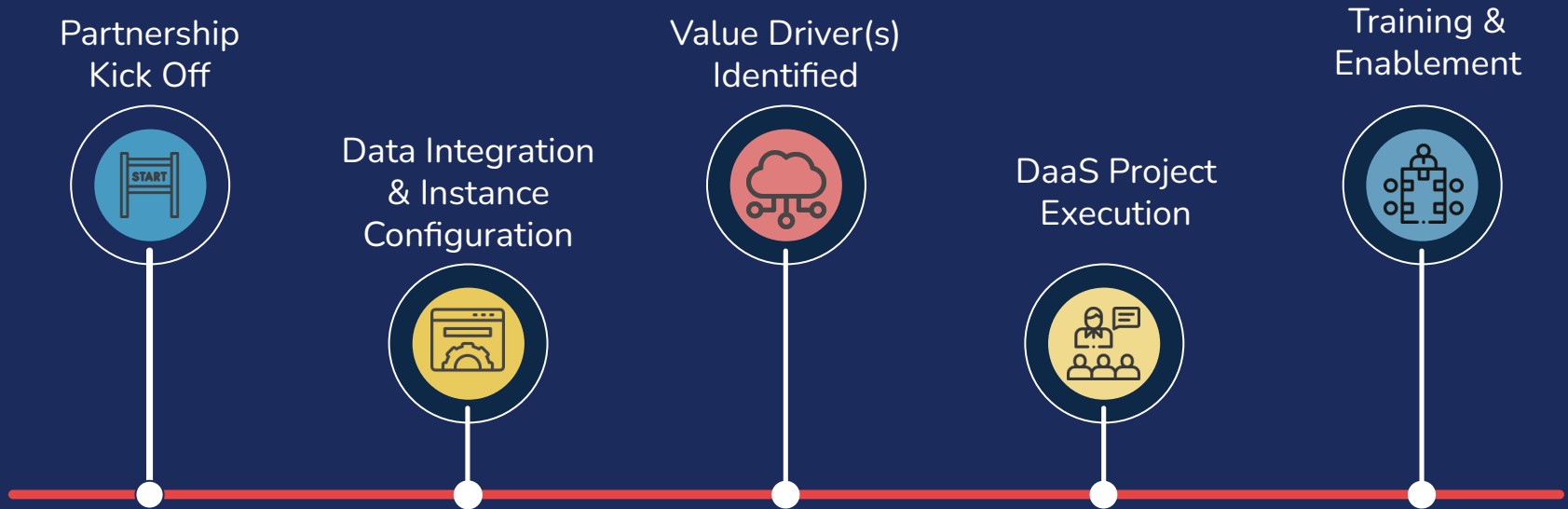
Abre proactively addresses potential code vulnerabilities through regular internal and third-party code reviews, enabling timely identification and resolution of any issues.

6

FERPA/HIPAA

Abre adheres to all applicable federal and state data privacy agreements, including FERPA, HIPAA, and other relevant regulations.

First 30 Days with Abre





Abre



Thank You!

INFORMATION ITEM: **Seguin ISD Bond 2023 - Baseball/Softball Project Update**

RECOMMENDATION: That the Board of Trustees receives an update on current status of the baseball/softball project.


RATIONALE: To provide the Board of Trustees with an update and progress report on the baseball/softball project.

REFERENCE and COMPLIANCE: CV (LEGAL) Facilities Construction

BUDGET IMPACT / INFORMATION: Bond 2023

EXHIBITS: None

RESOURCE PERSONNEL: Anthony Hillberg, Assistant Superintendent of Business Services
Perla Romero, Director of Business Services
James Pizana, Director of Maintenance and Operations

Submitted by:  Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614



Bond 2023 Baseball/Softball Update

Bond 2023

Baseball/Softball Update

- **The bid will be reposted on our Seguin ISD website by the beginning of Oct 2023**
- **The bid includes the following:**
 - **Alternatives to allow cost transparency**
 - **Phase 1: All fields, fencing, dug-outs, press-box, and lighting**
 - **Phase 2: Building-type structures, such as batting cages, restrooms, ticket booths, and concessions**

INFORMATION ITEM:

Submission of a Class Size Waiver to the Texas Education Agency

RECOMMENDATION:

That the Board of Trustees acknowledge the submission of a class size waiver to the Texas Education Agency for the 2023-2024 academic year.

RATIONALE:

Each semester, a school district must conduct a class size enrollment survey for kindergarten through grade 4. If the survey indicates that any class exceeds the allowable limit of 22:1, the district must submit a waiver request and a compliance plan to the Texas Education Agency (TEA).

Staffing vacancies continues to be a challenge coupled with the increase of enrollment at various campuses resulting from new housing developments. Our campuses have seen slight peaks in isolated grade levels. Rodriguez Elementary, Jefferson Elementary and Vogel Elementary have seen a few sections exceed the limit of 22:1. Individual class information is included in the corresponding exhibit.

REFERENCE and COMPLIANCE:

Texas Education Code §25.112, Board Policy EEB (Legal)
Instructional Arrangements: Class Size

PAPERWORK IMPACT:

A waiver request will be filed with the commissioner by October 1.

BUDGET IMPACT INFORMATION:

None

EXHIBITS:

None

RESOURCE PERSONNEL:

Cynthia J. Moreno, Chief Human Resource Officer

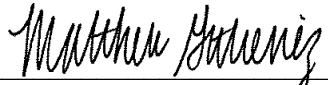
Submitted by:

(Signature)

(Name)

(Address)

(Telephone)


Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, Texas 78155
(830) 401-8614

Date Submitted: 09/26/23



Board Meeting Information Item: Class Size Waiver

Seguin ISD



(4B) Class Size Waiver

- A district must submit a request for class size exception for any classrooms in prekindergarten- fourth grade that exceed the 22 students class size limit. ([Texas Education Code §25.112](#))
- A district seeking an exemption must notify the commissioner and apply for the exemption not later than the later of (1) October 1; or (2) the 30th day after the first school day the district exceeds the limit.

Campus	Enrollment	Grade Level
Jefferson	23	2
	23	2
	23	2
	23	4
	23	4
	23	4
Rodriguez	23	1
	23	1
Vogel	23	2

Minutes of Public Meeting

The Board of Trustees

Seguin ISD

A Public Meeting of the Board of Trustees of Seguin ISD was held Tuesday, August 29, 2023, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Cinde Thomas-Jimenez and Dr. Matthew Gutierrez

Absent: Joshua Bright

Also Present: Nikki Bittings, Chief Student Services Officer; Steve Gonzalez, Chief Technology Officer, Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Cindy Moreno, Chief Human Resources Officer; Perla Romero, Director of Business Services; Dr. Veronica Viji, Deputy Superintendent and Nancy Ramirez, Superintendent Secretary.

1. Call to Order

A. Mr. Guerra called the public meeting to order at 6:00 p.m. and a quorum was established.

2. Public Meeting to Discuss the Proposed Tax Rate for the 2023-2024 School Year.

The Board met to discuss the Proposed Tax Rate for the 2023-2024 school year. All questions and comments from the board were addressed. There were no questions from the public.

3. Adjourn

Mrs. Thomas-Jimenez moved, seconded by Mr. Jenkins to adjourn the meeting. The meeting adjourned at 6:04 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

Secretary/September 26, 2023

President/September 26, 2023

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Tuesday, August 29, 2023, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Cinde Thomas-Jimenez and Dr. Matthew Gutierrez, Superintendent

Absent: Joshua Bright

Also Present: Nikki Bittings, Chief Student Services Officer; Steve Gonzalez, Chief Technology Officer; Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Cindy Moreno, Chief of Human Resources; Dr. Veronica Vijil, Deputy Superintendent; Perla Romero, Director of Business Services; Pete Silvius, Director of Whole Child Initiatives; Christine Perez, Seguin High School Principal; Rudy Mejia, Texas Workforce Advisor; Tim Alcott, Texas Workforce Counsel; Nancy Ramirez, Superintendent Secretary and Media.

1. Call to Order

A. Mr. Guerra called the meeting to order at 6:30 p.m. and a quorum was established. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

B. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Gutierrez provided the board and community with highlights, upcoming key dates and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. Dr. Gutierrez thanked the Jefferson administration, district administration and all district staff that assisted in some form or fashion last Tuesday when the safety of students and staff were jeopardized on bus 99. He also recognized Eric Alexander, Transportation Mechanic who was driving bus 99 last Tuesday, as the August recipient of the Superintendent's Leadership Apple Award for going above and beyond his daily duties to protect the 37 students who were on bus 99.

D. Board Member Reports:

The Board provided updates and information on recent activities, meetings, conferences, and school events they have participated in or attended.

2. Audience with the Board

Molly Bursey addressed the Board regarding school safety.

Jan Ashcraft addressed the Board regarding Be SMART program that supports gun safety.

Dawna Mangrum (parent of Bus 99) addressed the Board regarding school safety.

3. Closed Meeting –The Board went into closed session at 6:59 p.m.

A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. Emergency Operations and Safety Protocols
2. Safety and Security Audit Results

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

D. Pursuant to Texas Government Code Section § 551.071 - Consultation with legal counsel regarding legal issues related Texas Education Code Section 37.0814 and security matters.

E. Pursuant to Texas Government Code Section §§ 551.076 and 551.089 - Deliberate the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

F. Pursuant to Texas Government Code Section § 551.071 - Consultation with legal counsel regarding Kingsville ISD, et. al. v. Morath.

4. Reconvene to Open Meeting: The Board reconvened at 9:09 p.m.

A. Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of employee(s). The Board did not take action on this item.

B. Possible discussion and action on joining Kingsville ISD, et. al. v. Morath.

Mrs. Thomas-Jimenez moved, seconded by Mr. Jenkins that Seguin ISD join Kingsville ISD, et. al. v Morath.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

5. Consent Agenda Items – Consider and Possible Approval:

A. Approval of Board Minutes for:

Special Meeting, July 12, 2023

Regular Meeting, July 18, 2023

Board Workshop, August 9, 2023

Special Meeting, August 15, 2023

B. Approval of Tax Collection Reports for June 2023

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for June 2023. The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Tax Collection Reports for July 2023

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for July 2023. The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

D. Approval of Proposed Budget Amendments & Financial Statements for July 2023

The Board of Trustees approved the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of July 31, 2023.

E. Approval of District-Wide Vehicle Maintenance, Parts, and Services (RFP#:21-01)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Vehicle Maintenance, Parts, and Services. A Request for Proposals (RFP#: 21-55 01) was issued on August 7, 2020 for Vehicle Maintenance, Parts, and Services. The bid was

competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Easy Way Safety Services. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023, and will remain active for one year thereafter.

F. Approval of District-Wide Vehicle Maintenance, Parts, and Services (RFP#:24-01)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Vehicle Maintenance, Parts, and Services. A Request for Proposals (RFP#: 24-01) was issued on June 5, 2023 for Vehicle Maintenance, Parts, and Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Texas Alternator. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

G. Approval of District-Wide Special Education Services (RFP #: 21-05)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Special Education Services. A Request for Proposals (RFP#: 21-05) was issued on August 7, 2020 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the three responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Jones Telepractice Agency, LLC., Emily Diaz, and ElevatED Solutions. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023, and will remain active for one year thereafter.

H. Approval of District-Wide Special Education Services (RFP #: 24-05)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Special Education Services. A Request for Proposals (RFP#: 24-05) was issued on June 5, 2023 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the four responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Ntl Recruiting Consultants, Preferred Healthcare Registry, Healthcare Staffing Prof., and YES, Inc. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

I. Approval of District-Wide Plumbing Systems Maintenance, Equipment, Parts, and Services (RFP #: 24-02)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Plumbing Systems Maintenance, Equipment, Parts, and Services. A Request for Proposals (RFP#: 24-02) was issued on June 5, 2023 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: SI Mechanical. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

J. Approval of District-Wide HVAC Systems Maintenance, Equipment, Parts, and Services 56

(RFP #: 24-03)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for HVAC Systems Maintenance, Equipment, Parts, and Services. A Request for Proposals (RFP#: 24-03) was issued on June 5, 2023 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: SI Mechanical. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

K. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, and Services (RFP #: 24-04)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Facilities Maintenance, Electrical Equipment, Parts, and Services. A Request for Proposals (RFP#: 24-04) was issued on June 5, 2023 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the two responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: KD Enterprises and Parker's Building Supply. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

L. Approval of District-Wide Educational Consulting Services (RFP #: 24-06)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Educational Consulting Services. A Request for Proposals (RFP#: 24-06) was issued on June 5, 2023 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Tagg Time, LLC. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2026, and will remain active for one year thereafter.

M. Consideration and Possible Approval of Purchases Through the Allied States Purchasing Cooperative for a total cost of \$102,300

The Board of Trustees received information regarding the purchases through the Allied States Purchasing Cooperative reference #: 21-7409 Consulting, Contracted Services, Staff Development, & Related at a cost of \$102,300.

N. Consideration and Possible Approval of Purchases Through the BuyBoard Purchasing Cooperative for a total cost of \$248,039

The Board of Trustees received information regarding the purchases through the BuyBoard Purchasing Cooperative: Education Advanced Inc: Reference #661-22 Technology Equipment, Products, Services, and Software - \$91,401; Gunn Chevrolet, LTD: Reference #601-19 Vehicles, Heavy-Duty Trucks, Motorcycles, Parts, Service, and Labor - \$57,856; Visual Techniques, Inc: Reference #644-21 Audio Visual Equipment and Supplies - \$98,782 a total cost \$248,039.

O. Consideration and Possible Approval of Purchases Through the Choice Partners Purchasing Cooperative for a total cost of \$247,500

The Board of Trustees received information regarding the purchases through the Choice Partners Purchasing Cooperative: Panorama Education, Inc.: Reference #21-031KN-44 Facility Technology Products and Services - \$72,500, MSB School Services: Reference #23/018SG-01 Medicaid Claiming and Billing Services - \$175,000 a total cost of \$247,500.

P. Consideration and Possible Approval of Purchases Through the Central Texas Purchasing Alliance (CTPA) Purchasing Cooperative for a total cost of \$107,421

The Board of Trustees received information regarding the purchases through the Central Texas Purchasing Alliance (CTPA) Purchasing Cooperative: Great Minds PBC: Reference #23R-003TM Books, Textbooks, Publications, Subscriptions, and Audio/Visual Materials at a cost of \$107,421.

Q. Consideration and Possible Approval of Purchases Through the DIR Purchasing Cooperative for a total cost of \$470,122

The Board of Trustees received information regarding the purchases through the DIR Purchasing Cooperative: GTS Technology Solutions, Inc.: Reference #DIR-TSO-3763 Dell Branded Devices - \$285,612; Reference #DIR-TSO-4179 - Google Chrome Management Software, SOS, and Related Services - \$99,755; Toshiba Business Solutions, USA: Reference #DIR-TSO-4426 Toshiba Branded Products - \$84,755 at a cost of \$470,122.

R. Consideration and Possible Approval of Purchases Through the Omnia Partners Purchasing Cooperative for a total cost of \$354,574

The Board of Trustees received information regarding the purchases made through the Omnia Partners Purchasing Cooperative: Schneider Electric Buildings: Reference #R220703 Facility Technology Integration & Security System Services at a cost of \$354,574.

S. Consideration and Possible Approval of Purchases Through the Sourcewell Purchasing Cooperative for a total cost of \$191,341

The Board of Trustees received information regarding the purchases through the Sourcewell Purchasing Cooperative: Johnson Controls, Inc.: Reference #070121-JHN HVAC Systems - \$113,880; Tyler Technologies, Inc.: Reference #090320-TTI Public Administration Software - \$77,461 at a total cost \$191,341.

T. Consideration and Possible Approval of Purchases Through the TIPS Purchasing Cooperative for a total cost of \$108,235

The Board of Trustees received information regarding the purchases through the TIPS Purchasing Cooperative: Zeptive, Inc.: Reference #221003 Electronics, Appliances, and Associated Goods and Services - \$57,571; BSN Corporation: Reference #210803 Sporting Goods and Exercise Equipment - \$50,664 at a total cost of \$108,235.

U. Extra-Curricular Activity Listing for 2023-2024

The Board of Trustees approved the list of organizations in which student participation during the school day will result in an excused absence. Each local Board of Trustees must approve the organizations for which participation in activities sponsored by these organizations would result in an excused absence, in accordance with Board-approved provisions for extra-curricular absences. If the Board chooses not to recognize an organization on the list, students would not be entitled to excused absences for participation in the organization's activities. Such an organization, in turn, would not be expected to enforce the "no pass – no play" rule.

V. County Extension Agents as Adjunct Staff Members

The Board of Trustees approved the following Guadalupe County Extension Agents as adjunct staff members of the Seguin I.S.D.: Travis Franke, Jeff Hanselka, Matthew Miranda, and Dru Benavides. In previous years, the Board of Trustees has approved the County Extension Agents to serve as adjunct District staff members. Extension Service regulations require annual approval of their members to serve as adjunct staff members; thus, once again approval is being requested.

W. Information Regarding Seguin ISD's Purchase of a Math Framework and Technical Assistance Through the Strong Foundations Planning Grant Through Bellwether Education Partners, Inc.

The Board of Trustees received information regarding Seguin ISD's purchase of a math framework⁵⁸ and technical assistance at a cost of \$140,000.

X. Personnel Information – Professional Employees

The Board of Trustees received information regarding the following new hires and resignations for the 2023-2024 school year listed below:

New Hire Elections:

Name	Campus	Effective
Cawley, Rebecca	Seguin High School	8/2/2023
Garza, Elissa	AJB Middle School	8/2/2023
Klaerner, Kara	Barnes Middle School	8/2/2023
Lindsey, Kelsey	Jefferson Elementary	8/2/2023
Marrou, Megan	Barnes Middle School	8/2/2023
* Ray, Shelly	Ball Early Childhood	7/31/2023
* Rodriguez, Sara	Seguin High School	8/2/2023
* Terry, Jennifer	Matador Special Services	8/2/2023

* Returning Seguin ISD employee

Resignations:

Burkhalter, Zachary, Seguin High School, effective 8/2/2023

Mr. Burkhalter, English Teacher, has resigned due to personal reasons. Mr. Burkhalter has 1 year with Seguin ISD.

Cain, Clifford, Seguin High School, effective 7/13/2023

Mr. Cain, Special Education Teacher, has resigned to accept an administration position.

Mr. Cain has 1 year with Seguin ISD.

Chapa, Vanessa, Seguin High School, effective 6/27/2023

Ms. Chapa, Chemistry Teacher, has resigned to accept a position with a new school district.

Ms. Chapa has 1 year with Seguin ISD.

Diaz, James, Student Services, effective 7/11/2023

Dr. Diaz, Support Specialist, has resigned due to personal reasons. Dr. Diaz has 8 years with Seguin ISD.

Garcia, Ramiro, AJB Middle School, effective 8/18/2023

Mr. Garcia, Social Studies Teacher, has resigned and elected to retire. Mr. Garcia has 13 days with Seguin ISD.

Martinez, Andrea, Barnes Middle School, effective 8/1/2023

Ms. Martinez, Special Education Teacher, has resigned to pursue a new career path.

Ms. Martinez has 10 years with Seguin ISD.

Perales, Maria, Koennecke Elementary, effective 7/27/2023

Ms. Perales, Assistant Principal, has resigned due to personal reasons. Ms. Perales had 3 days with Seguin ISD.

Shirley, Kylee, Seguin High School, effective 7/26/2023

Ms. Shirley, Credit Recovery Teacher, has resigned due to certification requirements.

Ms. Shirley has 1 year with Seguin ISD.

Wheeler, Samantha, Koennecke Elementary, effective 7/11/2023

Ms. Wheeler, Teacher, has resigned due to certification requirements. Ms. Wheeler has 1 year with Seguin ISD.

Y. Acknowledge Public Information Act Requests July-August 2023

The Board of Trustees received information regarding the Public Information Act requests received since July 6, 2023. The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

Ms. Duncan moved, seconded by Mrs. Thomas-Jimenez to approve Consent Action Items:

A. Approval of Board Minutes for:

Special Meeting, July 12, 2023

Regular Meeting, July 18, 2023

Board Workshop, August 9, 2023

Special Meeting, August 15, 2023

B. Approval of Tax Collection Reports for June 2023

C. Approval of Tax Collection Reports for July 2023

D. Approval of Proposed Budget Amendments & Financial Statements for July 2023

E. Approval of District-Wide Vehicle Maintenance, Parts, And Services (RFP #:21- 01)

F. Approval of District-Wide Vehicle Maintenance, Parts, And Services (RFP #:24- 01)

G. Approval of District-Wide Special Education Services (RFP #: 21-05)

H. Approval of District-Wide Special Education Services (RFP #: 24-05)

I. Approval of District-Wide Plumbing Systems Maintenance, Equipment, Parts, And Services (RFP #: 24-02)

J. Approval of District-Wide HVAC Systems Maintenance, Equipment, Parts, & Services (RFP #: 24-03)

K. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, And Services (RFP #: 24-04)

L. Approval of District-Wide Educational Consulting Services (RFP #: 24-06)

M. Consideration and Possible Approval of Purchases Through the AlliedStates Purchasing Cooperative for a total cost of \$102,300

N. Consideration and Possible Approval of Purchases Through the BuyBoard Purchasing Cooperative for a total cost of \$248,039

O. Consideration and Possible Approval of Purchases Through the Choice Partners Purchasing Cooperative for a total cost of \$247,500

P. Consideration and Possible Approval of Purchases Through the Central Texas Purchasing Alliance (CTPA) Purchasing Cooperative for a total cost of \$107,421

Q. Consideration and Possible Approval of Purchases Through the DIR Purchasing Cooperative for a total cost of \$470,122

R. Consideration and Possible Approval of Purchases Through the Omnia Partners Purchasing Cooperative for a total cost of \$354,574

S. Consideration and Possible Approval of Purchases Through the Sourcewell Purchasing Cooperative for a total cost of \$191,341

T. Acknowledge Consideration and Possible Approval of Purchases Through the TIPS Purchasing Cooperative for a total cost of \$108,235

U. Extra-Curricular Activity Listing for 2023-2024

V. County Extension Agents as Adjunct Staff Members

W. Information Regarding Seguin ISD's Purchase of a Math Framework and Technical Assistance Through the Strong Foundations Planning Grant Through Bellwether Education Partners, Inc.

X. Personnel Information – Professional Employees

Y. Acknowledge Public Information Act Requests July-August 2023

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

6. Action Items:

A. CONSIDERATION AND POSSIBLE APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH TEXAS WORKFORCE HOUSING FOUNDATION TO SUPPORT WORKFORCE HOUSING FOR SEGUIN ISD EMPLOYEES

Mr. Jenkins moved, seconded by Ms. Duncan to delegate authority to the Superintendent to possibly execute the Memorandum of Understanding (MOU) with Texas Workforce Housing Foundation. This partnership with the Texas Workforce Housing Foundation will provide high quality housing options for District personnel that is affordable relative to their wages and located within District boundaries. Through this partnership, Texas Essential Housing will facilitate subsidized rent rates at a local apartment complex specifically designated for our staff members.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

B. Consideration and Take Possible Action to Adopt Resolution Regarding Texas Education Code Section 37.0814

Ms. Duncan moved, seconded by Mr. Amador to adopt a resolution pursuant to Texas Education Code 37.0814(c), to provide armed security officers at each campus during regular school hours, and to establish a good cause exemption and alternative standards for safe and secure campuses. The 88th Texas Legislature passed House Bill 3 addressing school safety and security to include amending the Texas Education code by adding Section 37.0814, effective September 1, 2023, requiring the board of trustees to determine the appropriate number of armed security officers for each district campus.

Ayes: Amador, Crettenden, Duncan, Guerra, and Thomas-Jimenez (Mr. Jenkins was not in the room at the time of the vote)

Nays: None

C. Consideration and Approval of School Health Advisory Council (SHAC) Annual Report, SHAC Goals and Committee Members

Mrs. Thomas-Jimenez moved, seconded by Mr. Amador to approve the annual SHAC report and appoint the SHAC membership roster. Texas Education Code Chapter 28, Section 28.004 requires school boards to appoint a minimum of 5 members to the School Health Advisory Council. The majority of the members appointed must be Seguin ISD parents who are not employed by the district. One appointed member must serve as the chair or co-chair of the council. In addition, the Board of Trustees is required to receive annually a written report on SHAC recommendations and activities for the past year.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

D. 2023-2024 Student Code of Conduct

Mrs. Thomas-Jimenez moved, seconded by Mr. Amador to approve the revisions to the Student Code of Conduct for the 2023-2024 school year. Administrative staff along with the District Educational Improvement Council (DEIC), as presented on August 7, 2023, recommends no changes from 2022-2023 school year.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

E. CONSIDERATION AND APPROVAL OF A RESOLUTION BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT PROVIDING FOR THE DEFEASANCE AND CALLING FOR REDEMPTION CERTAIN CURRENTLY OUTSTANDING DISTRICT OBLIGATIONS; DIRECTING THE BOARD SECRETARY, OR A DESIGNEE THEREOF, TO EFFECTUATE THE REDEMPTION OF THESE OBLIGATIONS; AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT;

DELEGATING TO CERTAIN DISTRICT OFFICIALS AND STAFF THE AUTHORITY TO EFFECTUATE MATTERS HEREIN RESOLVED; AND OTHER MATTERS IN CONNECTION THEREWITH

Ms. Duncan moved, seconded by Mr. Amador to adopt a resolution to defease certain obligations, extinguishing the District's payment obligations with respect thereto at the time of defeasance. The Board of Trustees may authorize the use of District funds realized from prior or prospective interest and sinking fund tax collections for the early redemption of certain qualifying long-term debt obligations (Defeased Obligations). Current estimates of the principal amount of Defeased Obligations are disclosed in the Resolution for Defeasance. The final amount of Defeased Obligations will be known in the spring of 2024.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

F. Approval of Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

Mrs. Thomas-Jimenez moved, seconded by Mr. Amador to approve an Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to delegate contractual authority to the Superintendent. For the 2023–2024 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). The agreement will enable the District to reduce the wealth per student to a level that is not greater than the equalized wealth level as determined by the Commissioner of Education in accordance with the Texas Education Code (TEC) §48.257. Renewal of the Option 3 Agreement is required by the Texas Education Agency (TEA) annually. TEA has been informed through online certification of the District's intent to exercise Option 3 in order to equalize wealth for the 2023-2024 school year.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

G. Adoption of Order Setting the Tax Rate for 2023, Which Does Not Exceed the No-New Revenue Tax Rate

Mr. Jenkins moved, seconded by Mr. Amador to adopt tax rates for 2023 as follows: \$0.7316 for Maintenance and Operations, and \$0.385 for Interest and Sinking, for a Total Combined Rate of \$1.1166 which does not exceed the no-new revenue tax rate. This tax rate will enable the district to support the proposed budget and retain academic quality and extra-curricular programs. The proposed rate is \$.0133 lower than the prior year. Additionally, the 2023 tax levy to fund maintenance and operations expenditures does not exceed the maintenance and operations tax levy of the prior year. Therefore, the order setting this tax rate does not require the statements about "tax increase" as specified in §26.05(b) of Property Tax Code.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

H. Consideration and Possible Approval of Purchases Through the Texas 20 Purchasing Cooperative for a total cost of \$2,966,500

Ms. Duncan moved, seconded by Mrs. Thomas-Jimenez to approve the purchases made through the Texas 20 Purchasing Cooperative: Gulf Coast Paper Company, Inc.: Reference #3221-E1 Chemical and Paper - \$107,000; Labatt Food Service, LLC: Reference #3315 Main Food - \$1,975,000 & Reference #3221-E1 Chemical and Paper - \$117,000; Brothers Produce of Austin: Reference #3320 Produce - \$290,000; Dairy Farmers of America, Inc.: Reference #3118-E2 Milk 62

\$400,000; The New World Bakery, Inc.: Reference #3117-E2 Bread and Tortillas - \$77,500 a total of \$2,966,500.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

I. Adopt a Resolution for the Assignment of Fund Balance

Mrs. Thomas-Jimenez moved, seconded by Mrs. Crettenden to adopt the resolution for the Assignment of Fund Balance as presented.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

J. Designation of Non-Business Days for Public Information Act (PIA) Requests

Ms. Duncan moved, seconded by Mr. Jenkins to approve the following additional 10 non-business days each calendar year:

1. The Monday, Tuesday and Wednesday of the Spring Break holiday as adopted by the Board of Trustees for each annual academic school calendar.
2. The Monday, Tuesday and Wednesday of the Thanksgiving holiday as adopted by the Board of Trustees for each annual academic calendar.
3. The first four days of the Christmas/Winter Break holiday as adopted by the Board of Trustees for each annual academic school calendar that would otherwise be considered business days for the purposes of complying with Chapter 552 of the Texas Government Code.

HB 3033 allows school boards to designate no more than 10 days each calendar year on which the school district's administrative offices are closed or operating with minimum staff as a non-business days

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

K. Approval of Retention Stipend for Existing Math Instructors at Seguin High School

Mrs. Crettenden moved, seconded by Mr. Amador to approve a one-time stipend to current math teachers at Seguin High School as presented. Properly staffing classrooms with certified teachers continues to be a challenge across the nation. In particular, Seguin High School has experienced significant turn over in the Math Department with minimal applicants to fill the existing vacancies. In response to the shortage of qualified instructors, existing math instructors have taken on the burden of these vacancies and adapted their master schedule to accommodate our students.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

L. Possible Action to Extend Superintendent Hiring Authority for Certified Personnel During the Fall of 2023

Mrs. Thomas-Jimenez moved, seconded by Ms. Duncan to grant ability to Superintendent to have final hiring authority of all contractual personnel beginning August 31, 2023 and ending on December 31, 2023.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays:

M. Nominate Candidate for the Guadalupe County Appraisal District Board of Director

Mr. Guerra moved, seconded by Mrs. Crettenden to approve the nomination of Benito Amador as a candidate for the Guadalupe County Appraisal District Board of Directors.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

7. Board Comments and Request

Mrs. Thomas-Jimenez announced that she would be submitting her letter of resignation soon.

Mr. Guerra provided the board and community a brief timeline of the process and next steps to fill the District 3 seat.

Ms. Duncan asked if each campus had a web master to update their websites. Dr. Gutierrez responded that we do have a web master at each campus and we will soon see additional updates as we progress in the school year.

All prior Board requests have been addressed.

8. Adjourn

Mr. Amador moved, seconded by Mr. Jenkins to adjourn the meeting. The meeting adjourned at 10:09 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

Secretary/September 26, 2023

President/September 26, 2023

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Wednesday, September 13, 2023, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins arrived at 7:00 p.m., Cinde Thomas-Jimenez and Dr. Matthew Gutierrez

Absent: Joshua Bright

Also Present: Nancy Ramirez, Superintendent Secretary

1. Call to Order

A. Mr. Guerra called the meeting to order at 6:35 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mr. Guerra, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Closed Meeting: The Board went into closed session at 6:38 p.m.

A. Pursuant to Texas Government Code Section §551.071- Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074- Discussion regarding upcoming superintendent vacancy.

4. Adjourn

The Board reconvened at 7:16 p.m. No action was taken.

Mr. Amador moved, seconded by Mr. Jenkins to adjourn meeting. The meeting adjourned at 7:17 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

Secretary/September 26, 2023

President/September 26, 2023

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Monday, September 18, 2023, beginning at 5:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins arrived, Cinde Thomas-Jimenez (virtual) and Dr. Matthew Gutierrez

Absent: Joshua Bright

Also Present: Anthony Hillberg, Chief Financial Officer; Dr. Veronica Vijil, Deputy Superintendent; and Nancy Ramirez, Superintendent Secretary.

1. Call to Order

A. Mr. Guerra called the meeting to order at 5:03 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mr. Guerra, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Closed Meeting: The Board went into closed session at 5:05 p.m.

A. Pursuant to Texas Government Code Section §551.071- Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. Discussion regarding contracts for bond projects.

B. Pursuant to Texas Government Code Section § 551.074- Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

4. Adjourn

The Board reconvened at 6:23 p.m. No action was taken.

Mr. Amador moved, seconded by Mr. Jenkins to adjourn meeting. The meeting adjourned at 6:24 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, and Thomas-Jimenez

Nays: None

Secretary/September 26, 2023

President/September 26, 2023

ACTION ITEM:

Approval of Tax Collection Reports for August, 2023

RECOMMENDATION:

That the Board of Trustees approves the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for August, 2023.

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of August, 2023:

Current	\$	1,849
Delinquent		281,732
Penalty and Interest		67,246
Total Monthly Collections	\$	<u>350,827</u>
Total Tax Collections Year to Date	\$	<u>935,327</u>
Delinquent Tax Levy		3,586,600
Percent Collected through August 2023		26.03%
Percent of Tax Levy Collected last year		18.24%

EXHIBITS:

None

RESOURCE PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, RTSBA
Perla Romero, Director of Business Services
Sally Eckhart, Budget Coordinator

Submitted by:

(Signature)

(Name)

(Address)

(Telephone)

Date Submitted: 09/26/23

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

ACTION ITEM: **Approval of Proposed Budget Amendments & Financial Statements for August 2023**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of August 31, 2023.

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees. The attached budget reports and financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.


REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Proposed Budget Amendments and Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Anthony Hillberg, Chief Financial Officer, CPA, RTSBA
Perla Romero, Director of Business Services
Sally Eckhart, Budget Coordinator

Submitted by:  Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
General Operating Fund
August 2023

	Budget				Actual			Budget Remaining	
	Adopted Budget	August 1, 2023	Proposed Amendment(s)		August 31, 2023	August 1, 2023	Current Month		August 31, 2023
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
REVENUE									
Local									
Property Taxes-Current	40,892,558	40,892,558	-	-	40,892,558	-	1,293	1,293	40,891,265
Property Taxes-Delinquent	700,000	700,000	-	-	700,000	356,113	197,080	553,193	146,807
Property Taxes-Penalty & Interest	375,000	375,000	-	-	375,000	53,385	48,098	101,483	273,517
Interest Income	875,000	875,000	-	-	875,000	152,505	140,409	292,914	582,086
Other Local Income	106,000	106,000	-	-	106,000	14,848	29,750	44,598	61,402
State	25,804,767	25,804,767	-	-	25,804,767	273,352	279,020	552,373	25,252,394
Federal	1,167,000	1,167,000	-	-	1,167,000	88,674	17,838	106,513	1,060,487
	69,920,325	69,920,325	-	-	69,920,325	938,878	713,487	1,652,366	68,267,959
EXPENSE									
11 - Instruction	38,323,483	41,488,543		(80,135)	41,408,408	810,164	904,745	1,714,909	39,693,499
12 - Instructional Resources & Media Svcs	1,055,793	1,085,268		-	1,085,268	38,475	67,928	106,403	978,865
13 - Curr & Instructional Staff Development	577,483	653,838		59,535	713,373	34,923	66,627	101,550	611,823
21 - Instructional Leadership	2,062,583	2,487,583		1,410	2,488,993	185,095	204,752	389,847	2,099,146
23 - School Leadership	4,800,008	5,093,122		2,500	5,095,622	195,354	401,754	597,108	4,498,514
31 - Guidance & Counseling Services	2,586,821	2,920,391		-	2,920,391	71,202	145,700	216,902	2,703,489
32 - Social Work Services	641,559	676,559		-	676,559	30,651	72,181	102,832	573,727
33 - Health Services	818,922	844,127		-	844,127	33,727	16,211	49,938	794,189
34 - Student Transportation	3,248,950	3,315,702		-	3,315,702	163,668	145,544	309,212	3,006,490
35 - Food Service	-	-		-	-	-	-	-	-
36 - Co-curricular Activities	2,097,243	2,279,415		(1,310)	2,278,105	183,840	180,525	364,365	1,913,740
41 - General Administration	3,028,229	3,449,715		45,210	3,494,925	239,252	311,962	551,215	2,943,710
51 - Plant Maintenance & Operations	7,381,576	7,535,242		(45,210)	7,490,032	765,022	753,670	1,518,692	5,971,340
52 - Security & Monitoring Services	543,577	935,077		18,000	953,077	12,757	57,756	70,514	882,563
53 - Data Services	1,993,392	2,186,904		-	2,186,904	265,962	241,262	507,224	1,679,680
61 - Community Services	30,022	30,022		-	30,022	411	1,048	1,459	28,563
71 - Debt Services	-	665,000		-	665,000	665,000	-	665,000	-
81 - Facilities Acquisition & Construction	-	359,495		-	359,495	3,775	8,455	12,230	347,265
99 - Intergovernmental Charges (Appraisal Svcs)	730,684	815,684		-	815,684	-	189,383	189,383	626,301
	69,920,325	76,821,687	-	-	76,821,687	3,699,278	3,769,506	7,468,784	69,352,903
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ (6,901,362)	\$ -	\$ -	\$ (6,901,362)	(2,760,400)	(3,056,019)	(5,816,418)	(1,084,944)
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESULT OF ACTIVITIES	\$ -	\$ (6,901,362)	\$ -	\$ -	\$ (6,901,362)	\$ (2,760,400)	\$ (3,056,019)	\$ (5,816,418)	

Note:
Fund Balance projection data for 2023-24 will be provided upon completion of the annual financial audit for the 2022-23 fiscal year.

Seguin Independent School District
Budget Amendment Detail For General Operating Fund
August, 2023

Budget Report - Attachment 1
26-Sep-2023

<u>Revenues:</u>		
	Total Revenue Increase (Decrease)	<u>\$ -</u>
<u>Expenditures:</u>		
	Total Expenditures Increase (Decrease)	<u>\$ -</u>
<u>Other Sources:</u>		
	Total Other Sources Increase (Decrease)	<u>\$ -</u>

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
Child Nutrition Fund
August 2023

	Budget				Actual			Budget Remaining	
	Adopted Budget	August 1, 2023	Proposed Amendment(s)		August 31, 2023	August 1, 2023	Current Month		August 31, 2023
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
REVENUE									
Local									
Property Taxes-Current									
Property Taxes-Delinquent									
Property Taxes-Penalty & Interest									
Interest Income	20,000	20,000	-	-	20,000	15,559	15,023	30,582	-
Other Local Income	443,500	443,500	-	-	443,500	274	21,958	22,231	421,269
State	121,500	121,500	-	-	121,500	-	-	-	121,500
Federal	6,025,000	6,025,000	-	-	6,025,000	22,375	457,315	479,690	5,545,310
REVENUE	6,610,000	6,610,000	-	-	6,610,000	38,207	494,296	532,503	6,088,079
EXPENSE									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service	6,583,500	6,583,500	-	-	6,583,500	141,346	414,399	555,746	6,027,754
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations	19,500	19,500	-	-	19,500	1,137	1,260	2,397	17,103
52 - Security & Monitoring Services	7,000	7,000	-	-	7,000	-	88	88	6,912
53 - Data Services									
61 - Community Services									
71 - Debt Services									
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Servs)									
EXPENSE	6,610,000	6,610,000	-	-	6,610,000	142,483	415,748	558,231	6,051,769
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	(104,276)	78,548	(25,728)	36,310
Other Sources	-	-	-	-	-				
Other Uses	-	-	-	-	-				
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
RESULT OF ACTIVITIES	\$ -	\$ -	\$ -	\$ -	\$ -	(104,276)	\$ 78,548	\$ (25,728)	

Note:
Fund Balance projection data for 2023-24 will be provided upon completion of the annual financial audit for the 2022-23 fiscal year.

Seguin Independent School District
Budget Amendment Detail For Child Nutrition Fund
August, 2023

Budget Report - Attachment 1
26-Sep-2023

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

Total Expenditures Increase (Decrease) \$ -

Other Sources:

Total Other Sources Increase (Decrease) \$ -

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
Debt Service Fund
August 2023

	Budget				Actual			Budget Remaining	
	Adopted Budget	August 1, 2023	Proposed Amendment(s)		August 31, 2023	August 1, 2023	Current Month		August 31, 2023
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
REVENUE									
Local									
Property Taxes-Current	15,564,000	15,564,000	-	-	15,564,000			556	15,563,444
Property Taxes-Delinquent	250,000	250,000	-	-	250,000	154,440	84,652	239,093	10,907
Property Taxes-Penalty & Interest	100,000	100,000	-	-	100,000	20,561	19,149	39,710	60,290
Interest Income	-	-	-	-	-	66,248	38,007	104,255	-
Other Local Income	-	-	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
	15,914,000	15,914,000	-	-	15,914,000	241,249	141,808	383,613	15,634,641
EXPENSE									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service									
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations									
52 - Security & Monitoring Services									
53 - Data Services									
61 - Community Services									
71 - Debt Services	15,914,000	15,914,000	-	-	15,914,000	1,723,350	7,635,795	9,359,145	6,554,855
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Servs)									
	15,914,000	15,914,000	-	-	15,914,000	1,723,350	7,635,795	9,359,145	6,554,855
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	(1,482,101)	(7,493,987)	(8,975,532)	\$ 9,079,786
Other Sources	-	-	-	-	-	-	2,570	2,570	
Other Uses	-	-	-	-	-	-	-	-	
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,569.93	\$ 2,569.93	
RESULT OF ACTIVITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,482,101)	\$ (7,491,417)	\$ (8,972,962)	

Note:
Fund Balance projection data for 2023-24 will be provided upon completion of the annual financial audit for the 2022-23 fiscal year.

Seguin Independent School District
Budget Amendment Detail For Debt Service Fund
August, 2023

Budget Report - Attachment 1
26-Sep-2023

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

Total Expenditures Increase (Decrease) \$ -

Other Sources:

Total Other Sources Increase (Decrease) \$ -

ACTION ITEM:

Approval of Donations Received August, 2023

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of August, 2023.

RATIONALE:

District Board policy CDC (Local) states "...any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None

EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, RTSBA
Perla Romero, Director of Business Services
Sally Eckhart, Budget Coordinator

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Date Submitted: 09/26/23

**Donations Received By Seguin ISD
During the 2023-24 School Year**

Donor	Purpose	Campus Receiving Donation	Date Rcvd	Amount	Board Approval
Bond 2023 Committee (PAC)	Supplies for Baseball/Softball programs	Seguin High School	08/01/23	\$ 272.04	Pending
Faith Lutheran Church	Family Support funds	Student Services	08/01/23	\$ 500.00	Pending
VFW Auxiliary Post 9213	School supplies for students	McQueeney Elementary	08/11/23	\$ 200.00	Pending
Pack the Bus	School supplies for students	Student Services	08/15/23	\$ 2,520.37	Pending
LULAC Council 682	School supplies for students	Student Services	08/15/23	\$ 100.00	Pending

NOTE: This listing includes only documented, unsolicited donations received by the District during August 2023. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

INFORMATION ITEM: **Personnel Information - Professional Employees**

RECOMMENDATION: The Board of Trustees recognizes and acknowledges the new professional hires for the 2023 – 2024 school year and the resignations listed below.

**FOR BOARD’S
ACKNOWLEDGMENT
ELECTIONS:
TEACHERS:**

Name	Campus	Effective
*Alaniz, Lucas	Jim Barnes Middle School	9/11/23

* Returning Seguin ISD employee

**BOARD’S
ACKNOWLEDGEMENT
RESIGNATIONS:**

Flores, Deandra, Jefferson Elementary, effective 9/1/2023

Ms. Flores, Teacher, has resigned due to contract abandonment. Ms. Flores has 23 days with Seguin ISD.

Follis, Kelly, Director of Community Outreach, effective 9/22/2023

Ms. Follis, Director of Community Outreach, has resigned due to other employment.

Ms. Follis has 2 years with Seguin ISD.

Guerrero, Jordan, A.J. Briesemeister Middle School, effective 9/22/2023

Mr. Guerrero, Teacher, has resigned due to contract abandonment. Mr. Guerrero has 1 year with Seguin ISD.

Perry, Kinsey, Jefferson Elementary, effective 9/8/2023

Ms. Perry, Teacher, has resigned due to contract abandonment. Ms. Perry has 6 years with Seguin ISD.

RATIONALE: Strategic Priority 4: Creating a Thriving Learning Community.

REFERENCE and COMPLIANCE: DC (LEGAL), DC (LOCAL), Employment Practices

**BUDGET IMPACT/
INFORMATION:** None

**PAPERWORK
IMPACT:** This item will result in follow up communication with the employee.

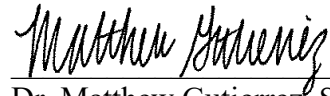
EXHIBITS:

Information Sheet

**RESOURCE
PERSONNEL:**

Cynthia Moreno, Chief Human Resource Officer

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Date Submitted: 09/26/23

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

INFORMATION ITEM: **Acknowledge Public Information Act Requests August-September 2023**

RECOMMENDATION: That the Board of Trustees acknowledge Public Information Act requests received since Aug. 17, 2023.

RATIONALE: The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

REFERENCE and COMPLIANCE: GB (LEGAL) Public Information Program

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: Aug. 17-Sept. 13, 2023 Public Information Act Request Roster

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

Seguin ISD PIA requests received from Aug. 17-Sept. 13, 2023				
<u>Date</u>	<u>Requester</u>	<u>Requested documents</u>	<u>Status</u>	<u>Action</u>
008 081723	Kara Hopkins, McQueeney PTC	McQueeney student list by teachers/class plus teacher name and email.	Completed	Document provided
009 081924	Timothy Oliver, Sycamore Learning Academy	Secondary student directory information.	Completed	Document provided
010 082123	Era Quintanilla	Excel spreadsheet with information on each employee: name, facility, position, hire date, years in district, email address, work phone number, TRS service years.	Completed	Document provided
011 082223	Megan Holmes, Guadalupe Co. JDC	Copies of the 4 most recent MOUs (2020-2021; 2021-2022; 2022-2023; 2023-2024) between Seguin ISD and Guadalupe County Juvenile Services Pre Adjudication Detention program	Completed	Documents provided
012 082223	Joni Mohr, Rosetta Stone	Names, campus name and district email addresses for core subject teachers, principals, assistant principals and instructional coaches.	Completed	Documents provided
013 082223	Dillon Collier, KSAT 12	On board bus video from Jefferson shooting incident	In progress	
014 082323	Maria Castilleja, SHS Reunion Class of 2004	Class of 2004 roster and names and mailing addresses of 2003-2004 SHS counselors & administrators, SISD administrators and board members.	Completed	Response provided
015 083023	Glenda Moreno	All Texas Ethics Commission financial reports submitted by 2022 Seguin ISD Board candidates Josh Bright and Steve Turner.	Completed	Documents provided
016 083123	Aaron Alexis, Smartprocure	Staff name, position/title, department, office address, phone number, business cell phone number, email address	Completed	Document provided
017 090523	Holly Dasher, UMHB	Name, position and email address of all employees	Completed	Document provided

018 090723	Catherine Machado	The total number of full-time teachers during 2022-23 and number of teachers who resigned during the 22-23 school year, information related to disciplinary actions and/or complaints made against full-time teachers during the 22-23 school year, including but not limited to the date of action/report, description, result.	In progress	
019 080723	Stacey O'Neal, US Navy	All Seguin ISD juniors and seniors school name; grade; first, middle and last name; street, city, state and ZIP code; parent phone number and parent email address.	Completed	Documents provided
020 090823	Christopher Volkmann, parent	Bus video that includes student Christopher Volkmann Jr. from Sept. 6, 2023 at approximately 7:15 a.m.	In progress	
021 091123	Felicia Frazar, Seguin Gazette	Bus video from the Aug. 22 incident involving the discharging of a gun on the bus.	In progress	
022 091123	Martha Becker	All employee work emails, first and last name, job title, phone number, campus, department, date of hire, salary, home email, mailing address and home phone number.	In progress	

ACTION ITEM: **Approval of a General State Certificate Teacher Waiver to the Texas Education Agency**

RECOMMENDATION: That the Board of Trustees approve the submission of a General Teacher Certification Waiver to the Texas Education Agency for the 2023-2024 academic year.

RATIONALE: Finding qualified certified teachers continues to be a challenge across the State of Texas. As more and more alternatively certified teachers are hired, it is becoming increasingly demanding to complete the program requirements in one academic school year. The teachers in need of the state waiver have exhausted their one-year emergency permit or nonrenewable permit issued for the 2022-2023 school year. These instructors are in various progress points and will be eligible for testing at some point this school year.

REFERENCE and COMPLIANCE: DBA (Legal) Employment Requirements and Restrictions: Credentials and Records

PAPERWORK IMPACT: None

BUDGET IMPACT INFORMATION: None

EXHIBITS: List of General Waiver Recipients

RESOURCE PERSONNEL: Cynthia J. Moreno, Chief Human Resource Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/26/23
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, Texas 78155
(Telephone) (830) 401-8614

•••
Board Meeting
Action Item:
General
Certification
Waiver

Seguin ISD



(A) Approval of General State Certification Waiver

A certification waiver allows a district to employ a person who doesn't meet permit requirements.

A certification waiver is a general state waiver coordinated by the Texas Education Agency (TEA) State Waiver Unit. A certification waiver is only valid in the approved district for a term of one to three years, maximum.

WHO IS ELIGIBLE:

- Teachers (in ACP) who were issued an emergency permit last year, however, have not met all program requirements to be eligible for testing and/or an intern certificate.
- Teachers who have graduated from a university program in education but have not successfully completed testing requirements for certification.
- Teachers who are on an expired intern certificate and require a few closing program requirements.
- Teachers who are in the application process of an alternative certification program.

ACTION ITEM:

Discussion and Possible Action Find No Good Cause Exists for Educator Resignation

RECOMMENDATION:

Discussion and possible action to find that no good cause exists for employee resignations that occurred beyond the penalty free resignation date. Resignations have been received from the following employees: Deandra Flores (Jefferson Elementary), Kinsey Perry (Jefferson Elementary), and Jordan Guerrero (A.J. Briesemeister MS).

RATIONALE:

Properly staffing classrooms with certified teachers is ever challenging. When resignations after the penalty free resignation occurs, campuses are left with the difficult task of finding a suitable replacement with a limited pool and limited timeframe.

REFERENCE and COMPLIANCE:

Strategic Priority #3: Create the conditions in Seguin ISD to recruit, retain, and engage employees

PAPERWORK IMPACT:

Minimal

BUDGET IMPACT/ INFORMATION:

None

EXHIBITS:


None

RESOURCE PERSONNEL:

Cynthia J. Moreno, Chief Human Resources Officer

Submitted by:

(Signature)



Date Submitted: 09/26/23

(Name)

Dr. Matthew Gutierrez, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614