

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held February 15, 2022, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**
 - A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
 - B. Pledges to the United States Flag and Texas Flag. Moment of silence.
 - C. Superintendent Announcements
 - D. Board Member Reports
2. **Recognition/Campus Presentations**
 - A. Campus Highlight 3
 - B. Student/Staff/Board/Community Recognition 4
3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

 - A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.
4. **Reports/Information Items:**
 - A. Strategic Priority and Initiative Report: Istation 5
 - B. Request for Appointments 18
5. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act
 - A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
 - B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

6. **Reconvene to Open Meeting**, the Board will take appropriate action on items, if necessary, as discussed in Closed Session
 - A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).
7. **Consent Agenda Items - Consider and Possible Approval as Applicable**
 Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.
 - A. Approval of Board Minutes of Emergency Meeting - January 18, 2022; Public Hearing - January 25, 2022 and Regular Meeting - January 25, 2022. 19
 - B. Approval of Tax Collection Reports for January 2022 32
 - C. Approval of Donations Received January 2022 33
 - D. Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant 35
 - E. Information Regarding Purchases Through the Pace Purchasing Cooperative for a total cost of \$57,498 37
 - F. Acknowledge Public Information Act Requests Jan. - Feb. 2022 38
8. **Action Items**
 - A. Approval of School Calendar for 2022-2023 School Year 40
9. **Board Comments and Request**
10. **Adjourn**

RECOGNITION ITEM: **Campus Highlight**

RECOMMENDATION: That the Board of Trustees recognizes positive campus-based activities, initiatives and accomplishments during a board meeting setting in order to be apprised of the many activities that contribute to a nurturing, academic environment in Seguin ISD schools.

Tonight’s presentation is provided courtesy of Weinert Elementary School. Interim Principal Tiffany Wehe will highlight a campus based initiative titled Grants in Action.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during regular board meetings of 2021-22.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 02/15/22
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes positive student- and staff-based accomplishments, as well as those of community partners and trustees, during a board meeting setting in order to be apprised of the many successes that contribute to a nurturing, academic environment in Seguin ISD schools.

- **Seguin High School Cosmetology Students**
- **Superintendent’s Elementary, Middle and High School Students of the Month**
- **Superintendent’s Apple Award**

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

BJA (LOCAL) 2. m. Encourage, oversee, and participate in staff recognition and support activities.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 02/15/22
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

INFORMATION ITEM: **Strategic Priority and Initiative Report: Istation**

RECOMMENDATION: That the Board of Trustees receives an update regarding Istation instructional reading levels in Kindergarten – 8th grade.

RATIONALE: The purpose of this report is to present the reading progress of students using Istation’s nationally normed Istation’s Indicators of Progress (ISIP). The assessment measures student growth with an engaging, computer-adaptive diagnostic and screening program. This instructional initiative is tied to closing student literacy gaps and reaching the District’s goal of 100% of students reading on grade level by the end of third grade.

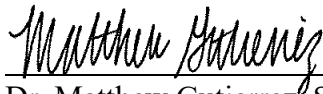
REFERENCE and COMPLIANCE: Strategic Priority #1 Improve student learning through improved instructional practice

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: Istation Presentation

RESOURCE PERSONNEL: Andrea Jaramillo, Deputy Chief of Innovation and Learning

Submitted by:  Date Submitted: 02/15/22
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614



Strategic Priority and Initiative Report

February 15, 2021 Board Meeting



Strategic Priorities

Strategic Priorities

1. Improve student learning through improved instructional practice
2. Engage parents, industry and community partners to enrich the experience of students and staff and to establish Seguin ISD as an integral part of the community
3. Create the conditions in Seguin ISD to recruit, retain and engage employees



Strategic Initiatives

Superintendent and Board Goals

1. **Increase K-3 literacy proficiency - 100% on level by end of 3rd grade**
2. Implement PLCs district-wide
3. Utilize Rigor and Relevance Framework district-wide
4. Develop a Guaranteed and Viable Curriculum



Strategic Priority and Initiative Reports

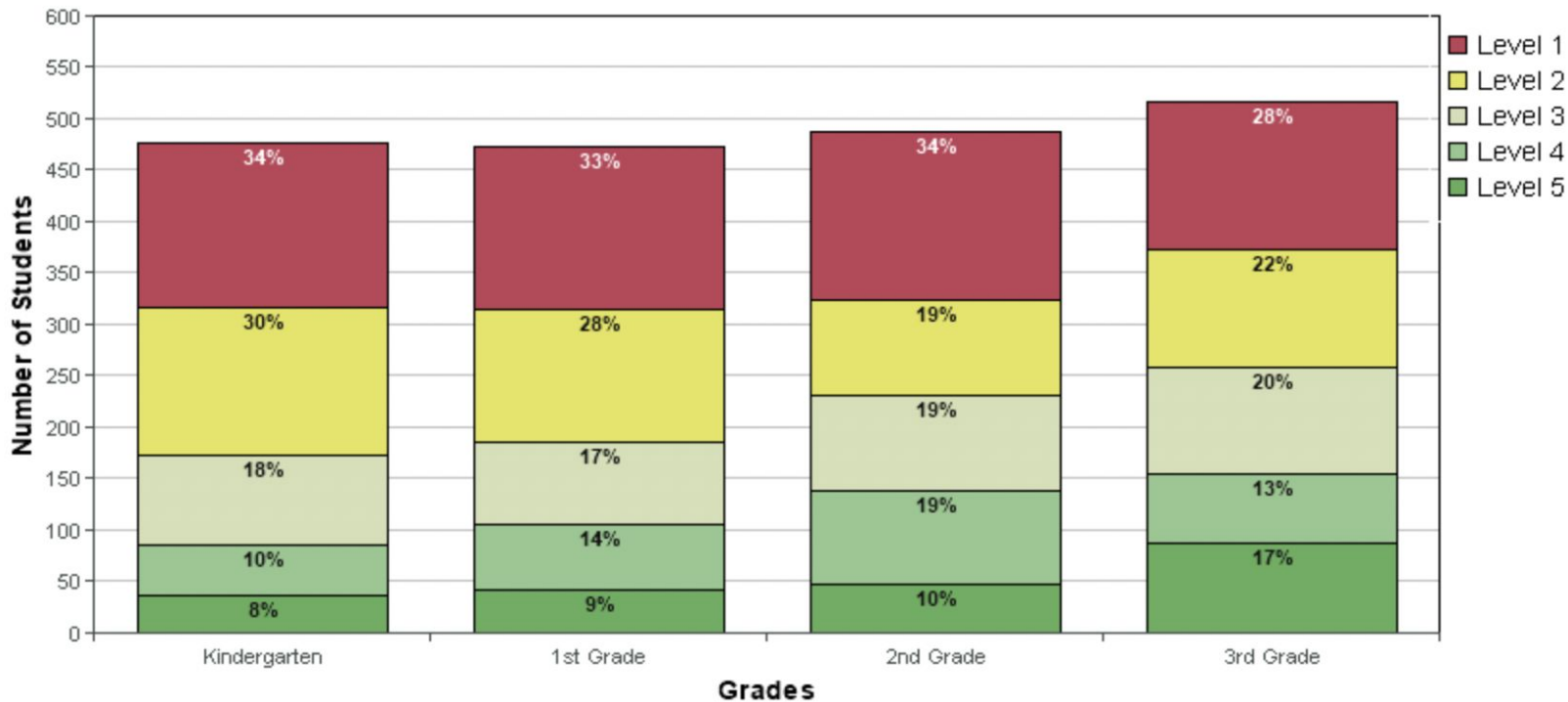
Initiatives	Report Time											
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
K-3 Literacy Proficiency - 100% on level by end of 3rd grade		X				X			X	X		
Implement PLCs district-wide			X					X				
Utilize Rigor and Relevance Framework district-wide				X				X				
Develop a Guaranteed and Viable Curriculum					X		X			X		9



Station's Indicators of Progress (ISIP)

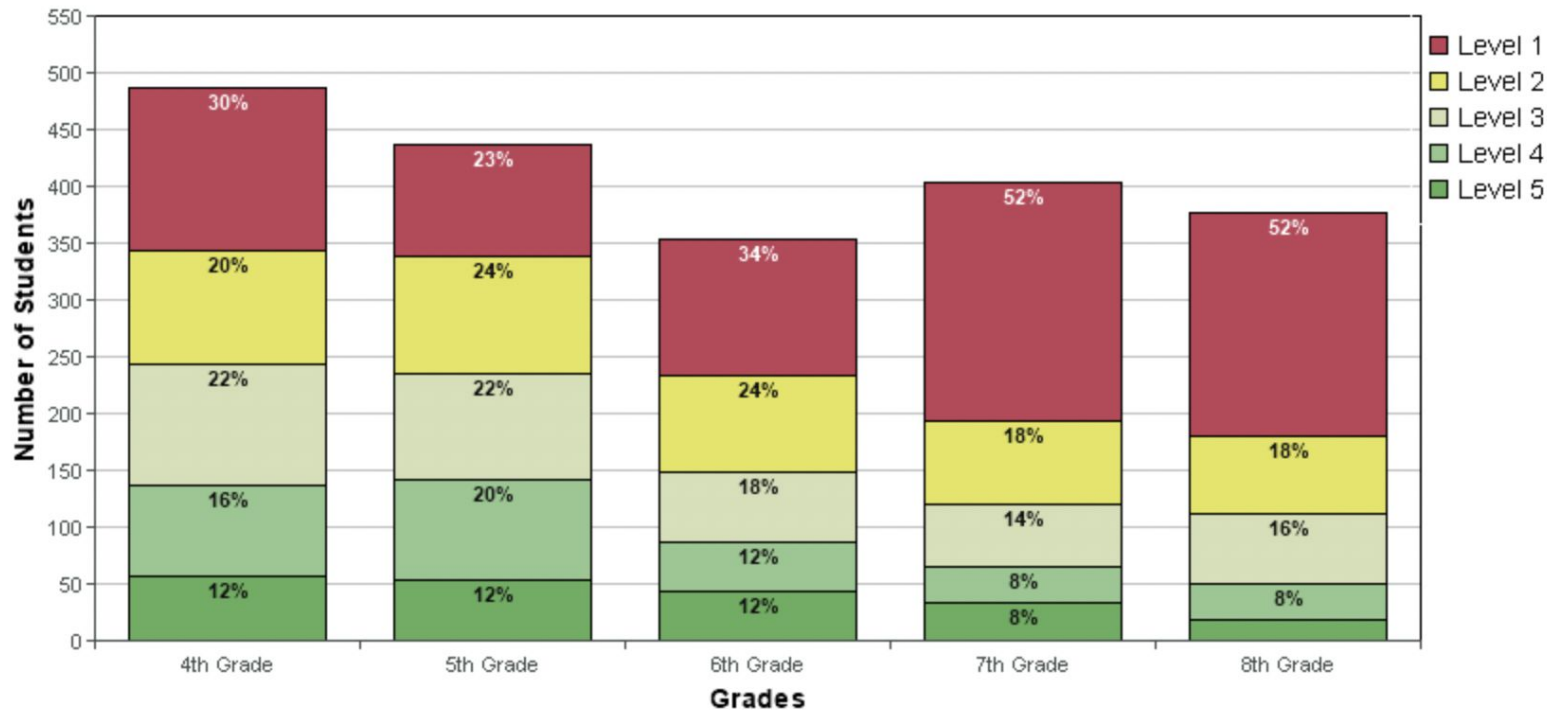
Istation ISIP Data: K-3 English

ISIP Early Reading Summary (January 2022)



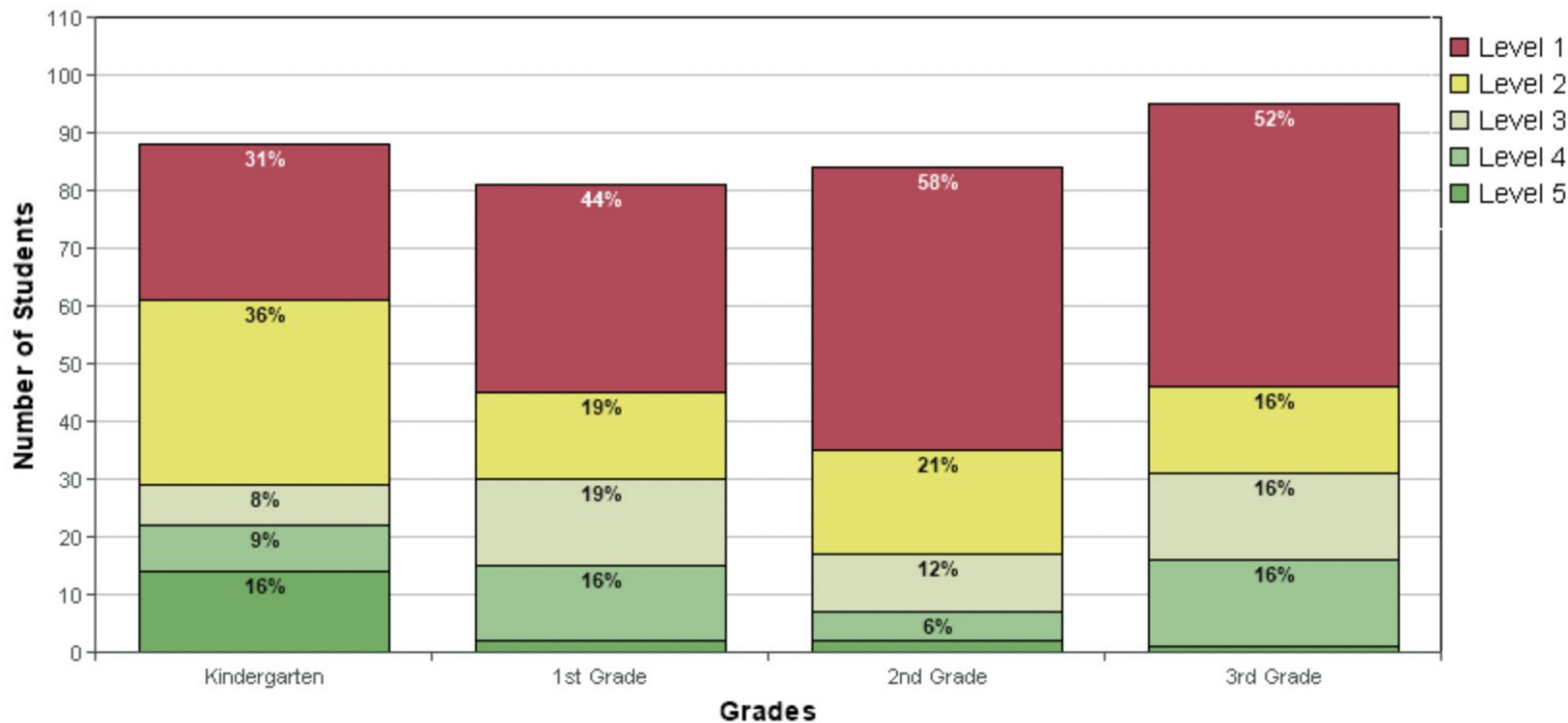
Istation ISIP Data: 4-8 English

ISIP Advanced Reading Summary (January 2022)



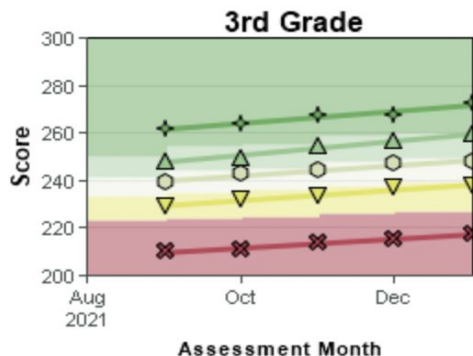
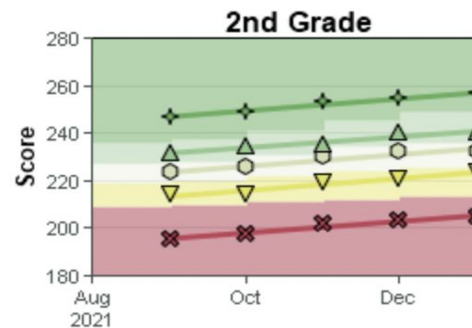
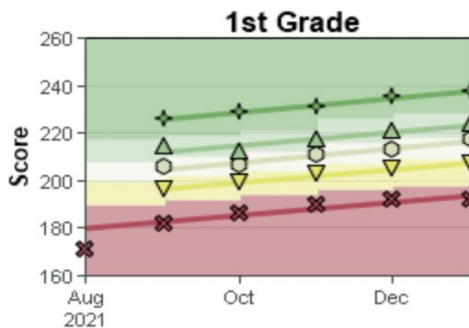
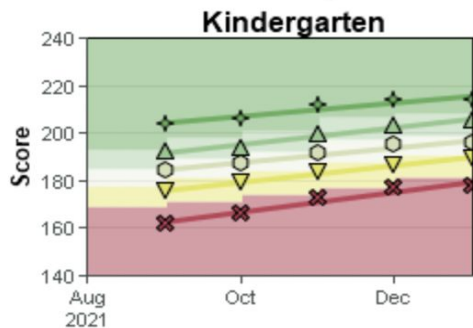
Istation ISIP Data: K-3 Español

ISIP Lectura temprana Summary (January 2022)



Istation: Skill Growth

ISIP Early Reading - Skill Growth by Level - Overall Reading



Range for Level:
 5 (dark green) 4 (medium green) 3 (light green) 2 (pale green) 1 (yellow) (red)

Trendline for Level:
 5 (dark green) 4 (medium green) 3 (light green) 2 (pale green) 1 (yellow) (red)

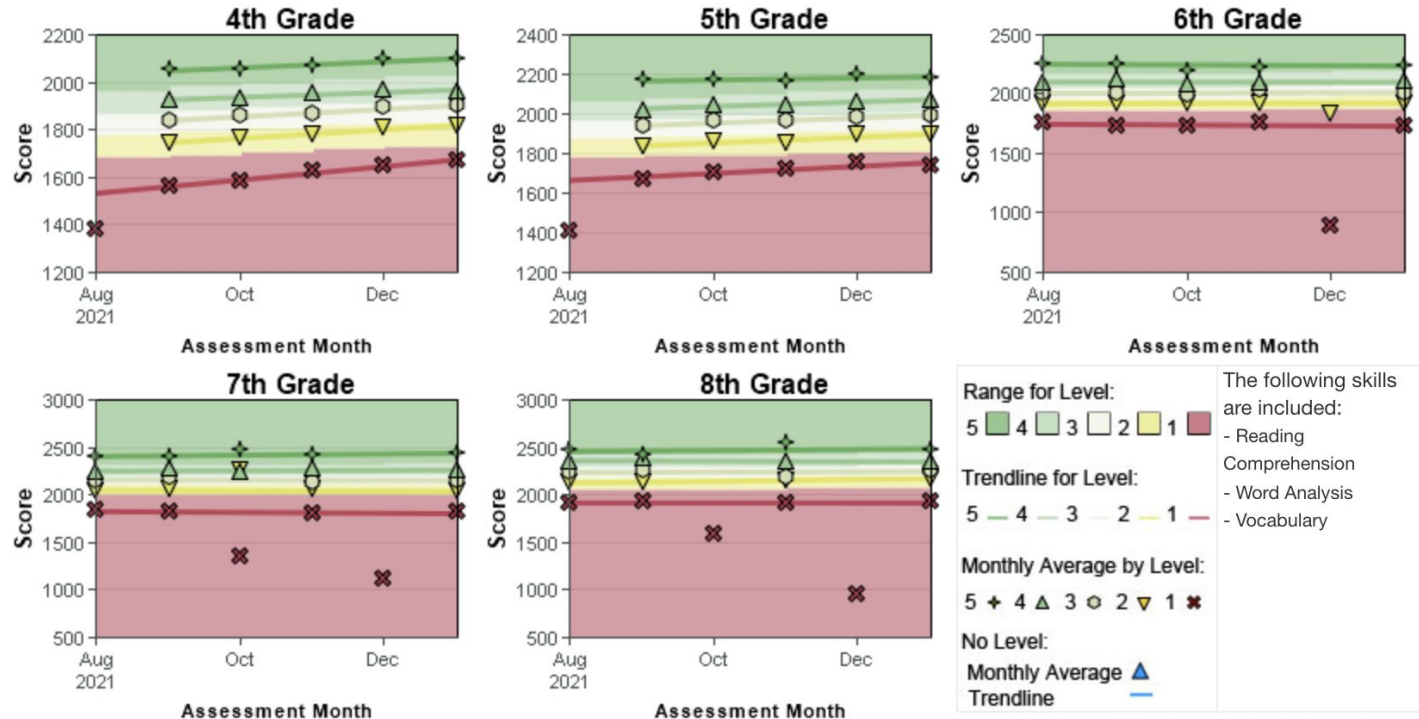
Monthly Average by Level:
 5 (+) 4 (Δ) 3 (o) 2 (v) 1 (x)

No Level:
 Monthly Average (blue triangle)
 Trendline (blue line)

The following skills are included:
 - Listening Comprehension
 - Letter Knowledge
 - Phonemic Awareness
 - Alphabetic Decoding
 - Reading Comprehension
 - Vocabulary
 - Spelling

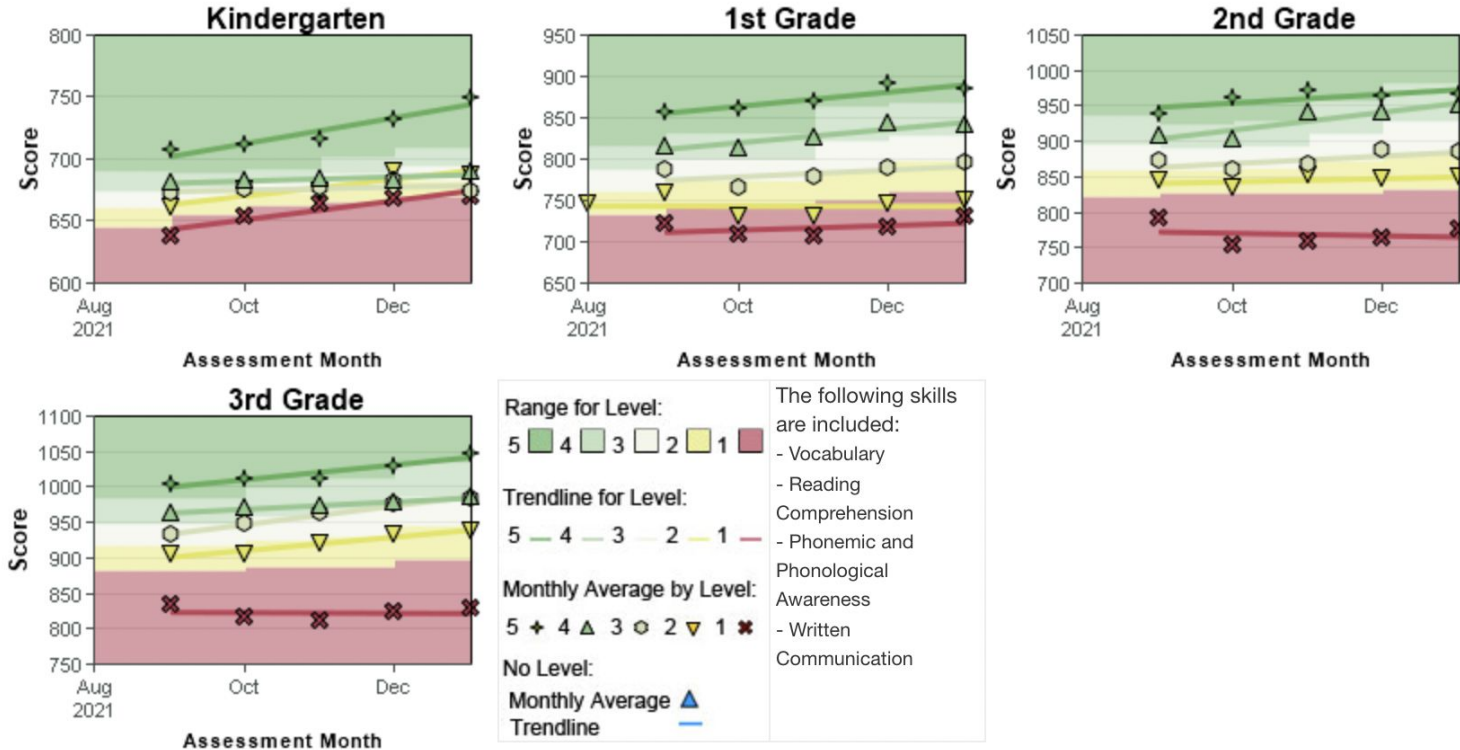
Istation: Skill Growth

ISIP Advanced Reading - Skill Growth by Level - Overall Reading



Istation: Skill Growth

ISIP Lectura Temprana - Skill Growth by Level - Overall Reading



Next Steps

- Continue monitoring student by student at the campus and district level monthly
- Use data to drive small group instruction
- Goal setting meetings with classroom teachers and students



INFORMATION ITEM:

Request for Appointments

RECOMMENDATION:

The Board of Trustees each recruit one community member from their district to service on the Board Redistricting Committee.

RATIONALE:

The release of the 2020 census data triggers redistricting obligations for SISD to fulfill. In general, redistricting is the process by which the boundaries of elective districts are periodically redrawn to maintain equal representation on the basis of population.

Population shifts result in an unequal representation amongst the single-member districts of local political subdivisions such as cities and school districts. School Board officials represent districts that are intended to reflect equalized populations. Therefore, their sizes and shapes must be redefined every 10 years to reflect population growth or decline and other demographic changes.

Each board member will select a community member to serve on the redistricting committee. The nominations are due prior to the March 29, 2022, board meeting.

REFERENCE and COMPLIANCE:

BBB(LEGAL)(LOCAL) Board Members, Elections
BBA(LEGAL) Board Members, Eligibility/Qualifications

PAPERWORK IMPACT:

None

BUDGET IMPACT/ INFORMATION:

None

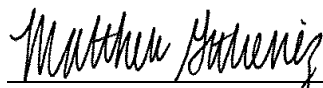
EXHIBITS:

None

RESOURCE PERSONNEL:

Dr. Matthew Gutierrez, Superintendent
Bill Lewis, Chief Operating Officer/Associate Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Date Submitted: 02/15/22

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Minutes of Emergency Meeting

The Board of Trustees

Seguin ISD

An Emergency Meeting of the Board of Trustees of Seguin ISD was held Tuesday, January 18, 2022 beginning at 2:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas and by video telephone conference.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra (virtual), Glenda Moreno, Cinde Thomas-Jimenez and Dr. Matthew Gutierrez

Absent: Carl Jenkins, Sean Hoffmann, and Andrea Jaramillo

Also Present: Nikki Bittings, Chief Student Services Officer, Mark Cantu, Chief Innovation Officer; Anthony Hillberg, Chief Financial Officer; Bill Lewis, Chief Operating Officer and Associate Superintendent; Cindy Moreno, Chief Human Resources Officer; Nancy Ramirez, Superintendent Secretary and media.

1. Call to Order

A. Mrs. Thomas-Jimenez called the meeting to order at 2:00 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Ms. Thomas-Jimenez, followed by a moment of silence.

2. Audience with the Board

Luis J. Moreno signed up to address the Board regarding agenda item 3A.

3. Action Items:

A. Resolution for Adjusting Extended Paid Sick Leave for COVID-19 Related Illness

Mr. Amador moved, seconded by Mrs. Moreno to approve the adjusted resolution to five additional days of extended sick leave for Seguin ISD employees that are in quarantine or isolation because of COVID-19 exposure/illness.

Ayes: Amador, Crettenden, Duncan, Guerra, Moreno and Thomas-Jimenez

Nays: None

Ms. Duncan moved, seconded by Mr. Amador to amend the approved adjusted resolution from five additional days to seven additional days of extended sick leave for Seguin ISD employees that are in quarantine or isolation because of COVID-19 exposure/illness.

Ayes: Amador, Crettenden, Duncan, Guerra, Moreno and Thomas-Jimenez

Nays: None

Ms. Duncan moved, seconded by Mr. Amador to approve the amended resolution from five additional days to seven additional days of extended sick leave for Seguin ISD employees that are in quarantine or isolation because of COVID-19 exposure/illness. This action will replace the resolution previously approved by the Board on July 27, 2021.

Ayes: Amador, Duncan, Guerra, Moreno and Thomas-Jimenez

Nays: Crettenden

B. January 2022 Substitute Rate Revision

Mr. Amador moved, seconded by Mrs. Moreno to approve the January 2022 substitute rate revision for all assignments. The existing daily rates of all assignments will increase by \$20 for the remainder of January 2022.

Ayes: Amador, Crettenden, Duncan, Guerra, Moreno and Thomas-Jimenez

Nays: None

4. Adjourn

Mr. Amador moved, seconded by Mrs. Crettenden to adjourn the meeting.

The meeting adjourned at 3:05 p.m.

Secretary/February 15, 2022

President/February 15, 2022

Minutes of Public Hearing

The Board of Trustees

Seguin ISD

A public hearing of the Board of Trustees of Seguin ISD was held Tuesday, January 25, 2022, beginning at 6:00 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden (arrived at 6:01 p.m.), Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Cinde Thomas-Jimenez and Dr. Matthew Gutierrez, Superintendent

Absent: Glenda Moreno

Also Present: Nikki Bittings, Chief Student Services Officer; Mark Cantu, Chief Innovation Officer; Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Bill Lewis, Chief Operating Officer and Associate Superintendent; Cindy Moreno, Chief Human Resources Officer; Nancy Ramirez, Superintendent Secretary and media.

1. Call to Order

A. Mrs. Thomas-Jimenez called the public hearing to order at 6:00 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

2. Public Hearing on the Seguin ISD 2020-21 Texas Academic Performance Report (TAPR), PEIMS Financial Standard Report, District Accreditation, Status Report on Violent and Criminal Incidents, and a Report from the Texas Higher Education Coordinating Board on Student Performance in Post-Secondary Institutions.

Mr. Cantu shared the Seguin ISD 2020-21 Texas Academic Performance Report (TAPR) and addressed questions and comments from the Board. Texas Education Code § 39.053 requires each district's Board of Trustees to publish an annual report that includes the TAPR Report, PEIMS Financial Standard Report (2019-2020 Financial Actual Reports), District Accreditation Status, campus performance objectives, a report on Violent and Criminal incidents, and information received under § TEC 51.403(e) from the Texas Higher Education Coordinating Board. An electronic copy of the report may be accessed through the district's website at <https://www.seguin.k12.tx.us/page/required.home>, at campus libraries or offices, and on the TEA website at <https://tea.texas.gov/texas-schools/accountability/academic-accountability/performance-reporting/texas-academic-performance-reports>.

3. Adjourn

The meeting adjourned at 6:27 p.m.

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Tuesday, January 25, 2022, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Glenda Moreno (arrived at 6:37 p.m.), Cinde Thomas-Jimenez and Dr. Matthew Gutierrez, Superintendent

Absent:

Also Present: Nikki Bittings, Chief Student Services Officer; Mark Cantu, Chief Innovation Officer; Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Bill Lewis, Chief Operating Officer and Associate Superintendent; Cindy Moreno, Chief Human Resources Officer; Richard Bough, Career and Technical Education (CTE) Director; Sandra Reyes, Director of Elementary; Allison Willemin, Assistant Director of Secondary Education & ELAR; Jay Law, Mercer-Blumberg Learning Center at Saegert; Nancy Ramirez, Superintendent Secretary and media.

1. Call to Order

A. Mrs. Thomas-Jimenez called the meeting to order at 6:30 p.m. and a quorum was established. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

B. The pledges were led by Caroline Rubio, McQueeney Elementary student, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Gutierrez provided the board and community with highlights, upcoming key dates and event information since the last board meeting which included recognizing staff and student achievements and successes from across the district and a COVID-19 update. On behalf of the staff and students of the district, Dr. Gutierrez recognized and personally thanked each of the Board of Trustees for their dedication and countless hours of service to the district in honor of School Board Recognition Month.

D. Board Member Reports:

The Board provided updates and information on recent activities, conferences, and school events they have participated in or attended. Mrs. Thomas-Jimenez thanked the staff for all they are doing during these difficult times.

2. Recognition/Campus Presentations

A. Campus Highlight

The presentation was provided courtesy of Mercer-Blumberg Learning Center (MBLC) at Saegert. Mr. Law, principal, shared a presentation highlighting the distinguished graduates program, attendance recognition, education classes that will assist students for life after graduation and how MBLC incorporates a family environment with a stay positive approach.

B. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following students and staff for their outstanding accomplishments:

- **Seguin High School Mariachi student, second place in National Competition**

Dr. Gutierrez recognized Taytum Rangel, as a Seguin ISD finalist in the 2021 National Vocal Competition for the Mariachi Vargas Extravaganza in San Antonio.

- **District Spanish Bee Winners**

Dr. Gutierrez recognized Elementary First Place winner, Leilany Mendiola, fifth grade student at Koennecke Elementary, Alternate, Ximena Arreola, third grade student at Rodriguez Elementary, Secondary First Place winner, Mario Alvarez, tenth grade student at Seguin High School and Alternate, Ayelen Cortez, a senior at Seguin High School.

- **Superintendent's Elementary, Middle and High School Students of the Month**

Dr. Gutierrez was honored to recognize Caroline Rubio, fifth grade student at McQueeney Elementary, Amaya Bermea, eighth grade student at Briesemeister Middle School and Kristin Walker, a senior at Mercer-Blumberg Learning Center at Saegert for going above and beyond as leaders and exceptional students in and out of the classroom. They are all excellent role models working hard to achieve their goals while assisting their peers.

- **Superintendent's Award**

Dr. Gutierrez was honored to recognize Audrea Herrera, McQueeney Elementary School Counselor, as the January recipient of the Superintendent's Leadership Award for going above and beyond daily duties to cultivate, inspire and empower her students, colleagues and Seguin ISD community.

3. Audience with the Board

No one signed up to address the board.

4. Reports/Information Items:

A. Strategic Priority and Initiative Report: Elementary Middle of the Year (MOY) TEA Interim Data Update

The Board of Trustees received an update from Ms. Jaramillo and Mrs. Reyes regarding Elementary MOY TEA Interim Data. The purpose of this report is to present the MOY TEA Interim assessment data from all elementary campuses.

B. Instructional Materials Gap Years and Proclamation 2022

The Board of Trustees received an update from Mr. Cantu on the Instructional Materials Gap Years and Proclamation 2022. The State Board of Education (SBOE) will not issue Proclamation 2023 and therefore it creates gap years for currently adopted instructional materials. Math instructional materials will have a four-year gap period and science instructional materials will have a 2-year gap

period. To address this, the district is exploring TEA approved curriculum for math and science that will meet the needs of our students during the gap years. Proclamation 2022, adopted by the state legislature in November 2021 calls for new instructional materials in Health and Physical Education (K-12). Per Board Policy EFAA (LOCAL), an Instructional Materials Adoption Committee has been established and includes both district- and campus-level staff. District Adoption Guidelines have been created to provide guidance during the process. Recommendations will be made to the board this spring for final approval of instructional materials selected by teacher committees for math and science gap years along with health and physical education.

C. Proclamation of Career and Technical Education (CTE) Month

The Board of Trustees proclaim February 1-28, 2022, has been designated Career and Technical Education Month by the Association for Career and Technical Education.

D. Non-Local Funding Sources Associated with Various State and Federal Programs Not Reflected in the Annual Adopted Budgets

The Board of Trustees received an update from Mr. Hillberg regarding all non-local funding sources associated with various state and federal programs not reflected in the annual adopted budgets.

5. Closed Meeting –The Board adjourned into closed session at 7:47 p.m. followed by a five-minute break.

A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

C. Pursuant to Texas Government Code Section § 551.072 – Discuss the sale, purchase, exchange, lease, or value of real property including the sale of Erskine campus.

6. Reconvene to Open Meeting – The Board reconvened at 8:43 p.m. No action was taken.

A. Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of employee(s).

7. Consent Agenda Items – Consider and Possible Approval:

A. Approval of Board Minutes for:

Public Hearing, December 14, 2021

Regular Meeting, December 14, 2021

Board Workshop, January 11, 2022

B. Approval of Tax Collection Reports for December 2021

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for December 2021. The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Proposed Budget Amendments & Financial Statements for November 2021

The Board of Trustees approved the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of November 30, 2021.

D. Approval of Proposed Budget Amendments & Financial Statements for December 2021

The Board of Trustees approved the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of December 31, 2021.

E. Approval of Donations Received December 2021

The Board of Trustees approved the donations received by the District during the month of December 2021 in the amount of \$2,625.00 from various business and individuals. District Board policy CDC (Local) states "...any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

F. Approval of Investment Report for the Second Quarter Ended December 31, 2021

The Board of Trustees approved the Investment Report for the quarter ended December 31, 2021. This report is designed to allow the Board of Trustees to review the investment activity for the quarter ended December 31, 2021. The District’s earnings rates, investment position, and yield information were presented for the period.

G. Request for Professional Development Waiver 2022-2023

The Board of Trustees approved the application to request a waiver for professional development minutes. This Expedited General Staff Development waiver allows districts to train staff on various educational strategies designed to improve student performance in lieu of a maximum of 2100 minutes of student instruction. The following days are recommended for staff development in the 2022-2023 proposed calendar: There are 175 student days on the proposed calendar that exceed the 75600 required minutes by at least 1470 minutes. The waiver provides more flexibility in the schedule. The district may not need the waiver but it must be approved before the calendar is approved.

Proposed Staff Development Dates

- September 21, 2022 - ½ Day PD
- November 2, 2022 – ½ Day
- January 3, 2023 – Full Day PD
- February 20, 2023 – Full Day
- March 1, 2023 – ½ Day
- April 19, 2023 – ½ Day

H. Consideration and Approval of School Health Advisory Council Annual Report, SHAC Goals and Committee Members

The Board of Trustees approved the annual SHAC report and appointment of SHAC membership roster. Texas Education Code Chapter 28, Section 28.004 requires school boards to appoint a minimum of 5 members to the School Health Advisory Council. The majority of the members appointed must be parents who are not employed by the district. One appointed member must serve as the chair or co-chair of the council.

I. First Reading for Consideration or Approval of the Texas Association of School Boards (TASB) Policy Update 118, affecting LEGAL and LOCAL policies and Local District Update (LDU) ELA(LOCAL)

The Board of Trustees reviewed and approved the updated (LEGAL) policies and replace, delete, or add (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 118 and Local District Update (LDU) ELA(LOCAL). updated (LEGAL) policies and replace, delete, or add (LOCAL) policies as

recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 118 and Local District Update (LDU) ELA(LOCAL).

REPLACE:

A (LEGAL) – Basic District Foundations
AE(LEGAL) – Educational Philosophy
AG(LEGAL) – Home-Rule Districts
AIA(LEGAL) – Accountability: Accreditation and Performance Indicators
AIB(LEGAL) – Accountability: Performance Reporting
AIC(LEGAL) – Accountability: Interventions and Sanctions
BAA(LEGAL) – Board Legal Status: Powers and Duties
BBA(LEGAL) – Board Members: Eligibility/Qualifications
BBBA(LEGAL) – Elections: Conducting Elections
BBBB(LEGAL) – Elections: Post-Election Procedures
BBBD(LEGAL) – Elections: Campaign Ethics
BBD(LEGAL) – Board Members: Training and Orientation
BBFA(LEGAL) – Ethics: Conflict of Interest Disclosures
BDF(LEGAL) – Board Internal Organization: Citizen Advisory Committees
CBA(LEGAL) – State and Federal Revenue Sources: State
CBB(LEGAL) – State and Federal Revenue Sources: Federal
CCG(LEGAL) – Local Revenue Sources: Ad Valorem Taxes
CCGA(LEGAL) – Ad Valorem Taxes: Exemptions and Payments
CCGB(LEGAL) – Ad Valorem Taxes: Economic Development
CCH(LEGAL) – Local Revenue Sources: Appraisal District
CDC(LEGAL) – Other Revenues: Gifts and Solicitations
CE(LEGAL) – Annual Operating Budget
CFA(LEGAL) – Accounting: Financial Reports and Statements
CFC(LEGAL) – Accounting: Audits
CFD(LOCAL) – Accounting: Activity Funds Management
CH(LEGAL) – Purchasing and Acquisition
CHE(LEGAL) – Purchasing and Acquisition: Vendor Disclosures and Contracts
CHF(LEGAL) – Purchasing and Acquisition: Payment Procedures
CHG(LEGAL) – Purchasing and Acquisition: Real Property and Improvements
CHH(LEGAL) – Purchasing and Acquisition: Financing Personal Property Purchases
CK(LEGAL) – Safety Program/Risk Management
CKA(LEGAL) – Safety Program/Risk Management: Inspections
CKB(LEGAL) – Safety Program/Risk Management: Accident Prevention and Reports
CKC(LEGAL) – Safety Program/Risk Management: Emergency Plans
CKD(LEGAL) – Safety Program/Risk Management: Emergency Medical Equipment and Procedures
CKE(LEGAL) – Safety Program/Risk Management: Security Personnel
CKEA(LEGAL) – Security Personnel: Commissioned Peace Officers
CKEB(LEGAL) – Security Personnel: School Marshals
CKEC(LEGAL) – Security Personnel: School Resource Officers
CLA(LEGAL) – Building, Grounds, and Equipment Management: Security
CLE(LEGAL) – Building, Grounds, and Equipment Management: Flag Displays
CMD(LEGAL) – Equipment and Supplies Management: Instructional Materials Care and Accounting

REPLACE (cont'd):

CNA(LEGAL) – Transportation Management: Student Transportation
CNC(LEGAL) – Transportation Management: Transportation Safety
CO(LEGAL) – Food and Nutrition Management
CQ(LEGAL) – Technology Resources
CQA(LEGAL) – Technology Resources: District, Campus, and Classroom Websites
CQB(LEGAL) – Technology Resources: Cybersecurity
CQB(LOCAL) – Technology Resources: Cybersecurity
CRD(LEGAL) – Insurance and Annuities Management: Health and Life Insurance
CV(LEGA) – Facilities Construction
CVB(LEGAL) – Facilities Construction: Competitive Sealed Proposals
DBA(LEGAL) – Employment Requirements and Restrictions: Credentials and Records
DC(LEGAL) – Employment Practices
DEA(LEGAL) – Compensation and Benefits: Compensation Plan
DEAA(LEGAL) – Compensation and Benefits: Incentives and Stipends
DEC(LEGAL) – Compensation and Benefits: Leaves and Absences
DECB(LEGAL) – Compensations and Benefits: Military Leave
DFE(LEGAL) – Termination of Employment: Resignation
DFE(LOCAL) – Termination of Employment: Resignation
DG(LEGAL) – Employee Rights and Privileges
DGC(LEGAL) – Employee Rights and Privileges: Immunity
DH(LEGAL) – Employee Standards of Conduct
DIA(LEGAL) – Employee Welfare: Freedom from Discrimination, Harassment, and Retaliation
DMA(LEGAL) – Professional Development: Required Staff Development
DP(LEGAL) – Personnel Positions
DP(LOCAL) – Personnel Positions
E(LEGAL) – Instructions
EB(LEGAL) – School Year
EEB(LEGAL) – Instructional Arrangements: Class Size
EEL(LEGAL) – Instructional Arrangements: Contracts with Outside Agencies
EF(LEGAL) – Instructional Resources
EHA(LEGAL) – Curriculum Design: Basic Instructional Program
EHAA(LEGAL) – Basic Instructional Program: Required Instruction (All Levels)
EHAD(LEGAL) – Basic Instructional Program: Elective Instruction
EHBAB (LEGAL) – Special Education: ARD Committee and Individualized Education Program
EHBB(LEGAL) – Special Programs: Gifted and Talented Students
EHBC(LEGAL) – Special Programs: Compensatory/Accelerated Services
EHBC(LOCAL) – Special Programs: Compensatory/Accelerated Services
EHBE(LEGAL) – Special Programs: Bilingual Education/ESL
EHBFB(LEGAL) – Special Programs: Career and Technical Education
EHBG(LEGAL) – Special Programs: Prekindergarten
EHBK(LEGAL) – Special Programs: Other Instructional Initiatives
EHDD(LEGAL) – Alternative Methods for Earning Credit: College Course Work/Dual Credit
EI(LEGAL) – Academic Achievement
EIE(LEGAL) – Academic Achievement: Retention and Promotion
EIE(LOCAL) – Academic Achievement: Retention and Promotion

REPLACE (cont'd):

EL(LEGAL) – Campus or Program Charters
EMB(LEGAL) – Miscellaneous Instructional Policies: Teaching About Controversial Issues
EMI(LEGAL) – Miscellaneous Instructional Policies: Study of Religion
FD(LEGAL) – Admissions
FDA(LEGAL) – Admissions: Interdistrict Transfers
FDAA(LEGAL) – Interdistrict Transfers: Public Education Grants
FDB(LEGAL) – Admissions: Intradistrict Transfers and Classroom Assignments
FDE(LEGAL) – Admissions: School Safety Transfers
FDE(LOCAL) – Admissions: School Safety Transfers
FEA(LEGAL) – Attendance: Compulsory Attendance
FEA(LOCAL) – Attendance: Compulsory Attendance
FEC(LEGAL) – Attendance: Attendance for Credit
FEC(LOCAL) – Attendance: Attendance for Credit
FED(LEGAL) – Attendance: Attendance Enforcement
FFAC(LEGAL) – Wellness and Health Services: Medical Treatment
FFB(LEGAL) – Student Welfare: Crisis Intervention
FFBA(LEGAL) – Crisis Intervention: Trauma-Informed Care
FFEB(LEGAL) – Counseling and Mental Health: Mental Health
FFG(LEGAL) – Student Welfare: Child Abuse and Neglect
FFG(LOCAL) – Student Welfare: Child Abuse and Neglect
FFH(LEGAL) – Student Welfare: Freedom from Discrimination, Harassment, and Retaliation
FFI(LEGAL) – Student Welfare: Freedom for Bullying
FL(LEGAL) – Student Records
FL(LEGAL) – Student Records
FM(LEGAL) – Student Activities
FNCD(LEGAL) – Student Conduct: Tobacco Use and Possession
FNCG(LEGAL) – Student Conduct: Weapons
FNG(LEGAL) – Student Rights and Responsibilities: Student and Parent Complaints/Grievances
FOC(LEGAL) – Student Discipline: Placement in a Disciplinary Alternative Education Setting
FOD(LEGAL) – Student Discipline: Expulsion
FOF(LEGAL) – Student Discipline: Students with Disabilities
GBA(LEGAL) – Public Information Program: Access to Public Information
GBAA(LEGAL) – Information Access: Requests for Information
GKA(LEGAL) – Community Relations: Conduct on School Premises
GKD(LEGAL) – Community Relations: Nonschool Use of School Facilities
GKE(LEGAL) – Community Relations: Business, Civic, and Youth Groups
GNB(LEGAL) – Relations with Educational Entities: Regional Education Service Centers
GNC(LEGAL) – Relations with Educational Entities: Colleges and Universities
GRB(LEGAL) – Relations with Educational Entities: Interlocal Cooperation Contracts

ADD

AIE(LEGAL) – Accountability: Investigations
EHAA(LOCAL) – Basic Instructional Program: Required Instruction (All Levels)

DELETE

DELETE (cont'd):

BA(LEGAL) – Board Legal Status

J. Approval of District-Wide Plumbing Systems Maintenance, Equipment, Parts, and Services (RFP #: 21-03)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Plumbing Systems Maintenance, Equipment, Parts, and Services. A Request for Proposals (RFP#: 21-03) was issued on August 7, 2020 for Facilities Maintenance, Electrical Equipment, Parts, and Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Heat and Treat South Texas, LLC. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

K. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, and Services (RFP #:21-04)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Facilities Maintenance, Electrical Equipment, Parts, and Services. A Request for Proposals (RFP#: 21-04) was issued on August 7, 2020 for Facilities Maintenance, Electrical Equipment, Parts, and Services. The bid was competitively solicited in compliance with Board Policy. Of the two responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Avadek, and R&R Industrial Lift Service, Inc. The list of previously approved vendors is available on the Bids page of the District website. All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

L. Acknowledge Public Information Act Request December 2021 – January 2022

The Board of Trustees received information regarding the Public Information Act requests received since December 2, 2021. The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

Mr. Amador moved, seconded by Mrs. Crettenden to approve Consent Action Items:

A. Approval of Board Minutes for:

Public Hearing, December 14, 2021

Regular Meeting, December 14, 2021

Board Workshop, January 11, 2022

B. Approval of Tax Collection Reports for December 2021

C. Approval of Proposed Budget Amendments & Financial Statements for November 2021

D. Approval of Proposed Budget Amendments & Financial Statements for December 2021

E. Approval of Donations Received December 2021

F. Approval of Investment Report for the Second Quarter Ended December 31, 2021

G. Request for Professional Development Waiver 2022-2023

H. Consideration and Approval of School Health Advisory Council Annual Report, SHAC Goals and Committee Members

I. First Reading for Consideration or Approval of the Texas Association of School Boards (TASB) Policy Update 118, affecting LEGAL and LOCAL policies and Local District Update (LDU) ELA(LOCAL)

J. Approval of District-Wide Plumbing Systems Maintenance, Equipment, Parts, and Services (RFP #: 21-03)

K. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, and Services (RFP #:21-04)

L. Acknowledge Public Information Act Request December 2021 – January 2022

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

8. Action Items:

A. Consideration and Possible Action, Including Adoption of a Resolution Approving the Sale of Real Property and Improvements Located at 216 E. College St, Seguin, Texas 78155, Commonly Known as the Mary B. Erskine Property and Delegate Authority to the Superintendent to Negotiate and Execute a Sales Agreement and Special Warranty Deed Effecting the Sale of Such Property

Mr. Amador moved, seconded by Ms. Duncan to approve the resolution approving the sale of real property and improvements located at 216 E. College St, Seguin, Texas 78155, commonly known as the Mary B. Erskine Property to Intrinsic Ventures, Inc. at a price of \$1,401,000 and delegate authority to the Superintendent to negotiate and execute a sales agreement and special warranty deed effecting the sale of such property.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

B. Adopt the Resolution for the Assignment of Fund Balance

Mr. Guerra moved, seconded by Mrs. Moreno to adopt the Resolution for the Assignment of Fund Balance as presented. School districts have the authority to assign General Operating Fund balance for specific purposes. In order to make changes within fund balance classifications, the School Board must adopt those changes by resolution. Districts use this practice to plan for large one-time purchases and to prepare for upcoming projects or initiatives.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

C. Adopt a Resolution Approving the Parking Lot Expansion of the Guadalupe Appraisal District

Mr. Amador moved, seconded by Mrs. Crettenden to adopt the Resolution approving the facilities project of the Guadalupe Appraisal District as presented. The Guadalupe Appraisal District (G.A.D.) Board of Directors would like to move forward with building renovations of the expansion of the parking facility. The Texas Property Tax Code stipulates that the governing body of each taxing unit served by G.A.D. must approve or disapprove by way of resolution the proposed project. This project will not require any additional funds from the taxing entities.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

D. Personnel Action Professional Employees

Ms. Duncan moved, seconded by Mr. Jenkins to recognize and acknowledge the following new hires and resignations for the 2021-2022 school year listed below:

New Hire Elections:

Name	Campus	Effective
Duecker, Natalie	Seguin High School	1/3/2022
Podorsky, Christopher	AJB Middle School	1/3/2022
Vera, Graciela	AJB Middle School	1/3/2022

Resignations:

Badrak, Jeanine, Seguin High School, effective Jan. 3, 2022

Ms. Badrak, Science Teacher, has resigned for personal reasons.
Ms. Badrak has 1 1/2 years with Seguin ISD.

Watts, Dusty, Barnes Middle School, effective Jan. 3, 2022

Ms. Watts, English Teacher, has resigned to pursue another career.
Ms. Watts has 5 months with Seguin ISD.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

9. Board Comments and Request

Mrs. Thomas-Jimenez would like a board workshop to have an update regarding Non-Local Funding Sources Associated with Various State and Federal Programs Not Reflected in the Annual Adopted Budgets.

Mr. Guerra asked Bill to share more information regarding the Germ Blast program.

Ms. Duncan would like a board workshop to discuss a mid-year overall district review.

All prior Board requests have been addressed.

10. Adjourn

Mr. Amador moved, seconded by Mr. Jenkins to adjourn the meeting. The meeting adjourned at 9:03 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

Secretary/February 15, 2022

President/February 15, 2022

ACTION ITEM:

Approval of Tax Collection Reports for January 2022

RECOMMENDATION:

That the Board of Trustees approve the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for January 2022

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of January, 2022:

Current	\$ 14,329,117
Delinquent	53,989
Penalty and Interest	15,274
Total Monthly Collections	<u>\$ 14,398,380</u>
Total Tax Collections Year to Date	<u>\$ 39,579,170</u>
Delinquent Tax Levy	2,073,964
Percent Collected through January 2022	51.62%
Percent of Tax Levy Collected last year	51.50%

EXHIBITS:

None

RESOURCE PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Sally Eckhart, Budget Coordinator

Submitted by:

(Signature)

(Name)

(Address)

(Telephone)



Date Submitted: 02/15/22

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

ACTION ITEM:

Approval of Donations Received January, 2022

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of January, 2022

RATIONALE:

District Board policy CDC (Local) states "...any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None

EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Dr. Matthew Gutierrez, Superintendent
Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Sally Eckhart, Budget Coordinator

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Date Submitted: 02/15/22

**Donations Received By Seguin ISD
During the 2021-22 School Year**

Donor	Purpose	Campus Receiving Donation	Date Rcvd	Amount	Board Approval
North Center Productions	Filming at facilities	MBLC	01/01/22	\$ 7,000.00	Pending
North Center Productions	Filming at facilities	Seguin DAS	01/01/22	\$ 1,000.00	Pending
North Center Productions	Filming at facilities	Seguin Works transition program	01/01/22	\$ 1,000.00	Pending
North Center Productions	Filming at facilities	Fine Arts program	01/01/22	\$ 1,500.00	Pending
Caterpillar via GradsGive	general use	SHS Welding Program	01/15/22	\$ 1,000.00	Pending

NOTE: This listing includes only documented, unsolicited donations received by the District during January 2022. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

ACTION ITEM: **Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant**

RECOMMENDATION: That the Board of Trustees approve the resolution for the application to the Office of the Governor Truancy Prevention Grant.

RATIONALE: The Office of the Governor Criminal Justice Division has announced funding for Truancy Prevention and Intervention Program grants. Seguin ISD was awarded the grant for two Case Managers for the 2018-19 school year, and continued for the 2019-20, 2020-21 and 2021-22 school years. The current grant expires on August 31, 2022. The district is eligible to apply and continue the grant for truancy prevention and intervention purposes for an additional term. The grant will include the continuation of the two case managers to implement a campus based truancy intervention program with the goals of increasing overall student attendance, student engagement, decreasing unexcused absences, and improving student academic progress with a focus on secondary schools.

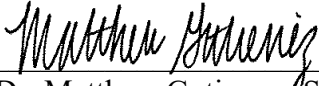
REFERENCE and COMPLIANCE: FEA (LEGAL) Attendance Compulsory Attendance;
FED (LEGAL) Attendance Enforcement

PAPERWORK IMPACT: Minimal

BUDGET IMPACT: Grant submission for all costs with no additional costs to the district

EXHIBITS: Resolution

RESOURCE PERSONNEL: Nikki Elaine Bittings, Chief Student Services Officer

Submitted by:  Date Submitted: 02/15/22
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614



Board of Trustees

Cinde Thomas-Jimenez

President
District 3

Carl Jenkins
Vice-President
District 1

Glenda Moreno
Secretary
District 7

Alejandro Guerra
District 2

Linda Duncan
District 4

Denise Crettenden
District 5

Benito Amador
District 6

Superintendent

Dr. Matthew Gutierrez

1221 E. Kingsbury St
Seguin, TX 78155

830-372-5771

www.seguinisd.net

SEGUIN INDEPENDENT SCHOOL DISTRICT

Resolution of the Board Regarding the Grant Submission to the Office of the Governor Criminal Justice Division (CJD) for Truancy Prevention and Intervention Program

WHEREAS, the Seguin ISD Board of Trustees finds it in the best interest of the citizens of the Seguin School District, that the Missing Matadors Matter project be continued for the 2022-2023 school year; and

WHEREAS, the Seguin ISD Board of Trustees agrees to provide applicable matching funds for the said project, as required by the Office of the Governor grant application if listed in the grant application; and

WHEREAS, the Seguin ISD Board of Trustees agrees that in the event of loss or misuse of the Office of the Governor funds, Seguin ISD Board of Trustees assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Seguin ISD Board of Trustees designates Dr. Matthew Gutierrez as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that Seguin ISD Board of Trustees approves the submission of the grant application for the Missing Matadors Matter to the Office of the Governor.

Signed by:

Passed and Approved this 15th day of February, 2022 by the Board of Trustees.

Cinde Thomas-Jimenez, President
Seguin ISD Board of Trustees

Glenda Moreno, Secretary
Seguin ISD Board of Trustees

Grant Number: 3636205

Seguin ISD PIA requests received from Jan. 13-Feb. 2, 2022				
<u>Date</u>	<u>Requester</u>	<u>Requested documents</u>	<u>Status</u>	<u>Action</u>
011322 026	Guadalupe County Junior Miss program	List of names and mailing addresses for Seguin ISD female 11th grade students	Completed	Document provided.
012022 027	Joshua Buce, IXL Learning	All Seguin ISD core subject teacher names, campus name & district email addresses All Seguin ISD campus principal names & district email addresses All Seguin ISD campus instructional coach names & district email addresses	Completed	Documents provided.
012122 028	Katie Edwards	1. Members of the TCC - I do not need names, just a total number by position. XX Teachers, XX Campus Administration, XX District Administration and XX Community or non- SISD members. 2.Meeting agendas, minutes and handouts from the TCC or any district level meeting that pertains to the 2022-2023 District Calendar. 3. Any draft calendars that have been created so far. 4. A sample of any polling or voting that will be sent to SISD or community members for input on the 2022-2023 calendar if any. I would like to also know if responses for both staff and community are allowed to be anonymous or not.	Completed	Documents provided.
012522 029	Alex Stuckey, Houston Chronicle	1) The number of FTE counselors employed by the district for the 2020-2021 school year. Please break that down by whether they are elementary, secondary or guidance counselors. 2) The number of FTE school psychologists employed by the district -- broken down by school year -- for each year from the 2013-2014 school year to the 2020-2021 school year. 3) The number of FTE nurses employed by the district -- broken down by school year -- for each year from the 2013-2014 school year to the 2020-2021 school year. 4) The number of FTE social workers employed by the district -- broken down by school year -- for each year from the 2013-2014 school year to the 2020-2021 school year. 5) The number of FTE police officers employed by the district from the 2013-2014 school year to the 2020-2021 school year. 6) The number of kids removed for mental health concerns between the 2013-2014 school year and the 2020-2021 school year, broken down by year and whether they were sent to a mental health hospital, the ER, a Residential Treatment Center and referred to therapy. 7) The number of kids referred for mental health concerns between the 2013-2014 school year and the 2020-2021 school year, broken down by year and whether they were sent to a mental health hospital, the ER, a Residential Treatment Center and referred to therapy.	In progress	
013122 030	Daniel Dubose, Strobel Consulting	What textbooks or instructional materials were adopted for elementary ELA and the year they were adopted.	Completed	Response provided

ACTION ITEM: **Approval of School Calendar for 2022-2023 School Year**

RECOMMENDATION: That the Board of Trustees adopt the 2022-23 school calendar.

RATIONALE: The proposed school calendar was shared at the Jan. 24, 2022 meeting of the Superintendent's Teacher Communication Council. A majority of TCC representatives reported that their campus colleagues overwhelmingly favor this calendar.

The recommended calendar has 187 teacher contract days, 172 students instructional days and six intersession days.

Teachers return to duty on Aug. 4 and the first day of class is Monday, Aug. 15 (the first day of class at Ball ECC is Wednesday, Aug. 17).

Intersession days are Oct. 19-21 and Feb. 1-3.

First semester district holidays include Labor Day (Sept. 5), Thanksgiving (Nov. 23-25) and Christmas Break (Dec. 19-Jan. 2). Second semester district holidays include Martin Luther King, Jr. Day (Jan. 16), Spring Break (March 13-17), Good Friday (April 7) and Memorial Day (May 29).

Staff in-service days during the school year include seven days prior to the first day of school plus half days of Sept. 21, Nov. 2, March 1 and April 19. Jan. 3 and Feb. 20 are staff in-service days/student holidays. Oct. 7, Nov. 21-22 and June 2 serve as staff exchange days for training.

May 30 is a workday following the end of the semester.

Inclement weather teacher make-up days are May 31 and June 1.

REFERENCE and COMPLIANCE: EB (LEGAL) (LOCAL) School Year

PAPERWORK IMPACT: Printing of calendars

BUDGET IMPACT/ INFORMATION: The school calendars will be printed for distribution. Print cost is estimated to be approximately \$600.00.

EXHIBITS: TCC-approved calendar for 2022-23

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 02/15/22
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	23	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	(15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21^	22	23	24
25	(26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7e	8
9	10	11	12	13	14	15
16	[17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2^	3	4	5
6	(7	8	9	10	11	12
13	14	15	16	17	18	19
20	21e	22e	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6*	7*	8*	9*	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Seguin ISD 2022-2023

Instructional Calendar for Board Meeting 02/15/22

August
 4-5, 8-12 Staff In-Service Days
 15 First Day of School
 17 First Day of School at Ball ECC

S=19
T=20

September
 5 Labor Day District Holiday
 21 Student Half Day/Staff In-Service

October
 7 Fair Day Student Holiday/Staff Exchange Day
 19 Staff In-Service
 19-21 Intersession

S=13
T=20

S=16
T=17

November
 2 Student Half Day/Staff In-Service
 21-22 Student Holidays/Staff Exchange Days
 23-25 Thanksgiving District Holiday

December
 19-30 Christmas Break District Holiday

January
 2 Christmas Break District Holiday
 3 Student Holiday, Staff In-Service
 16 Dr. Martin Luther King, Jr. District Holiday

S=21
T=21

S=18
T=18

February
 1-3 Intersession
 20 Presidents' Day Student Holiday/Staff In-Service

March
 1 Student Half Day/Staff In-Service
 13-17 Spring Break

April
 7 Good Friday District Holiday
 19 Student Half Day/Staff In-Service

S=17
T=19

S=19
T=19

May
 26 Last Day of School
 29 Memorial Day District Holiday
 30 Staff In-Service
 31 Teacher Weather Make Up Day

June
 1 Teacher Weather Make Up Day
 2 Staff Exchange Day

S=17
T=19

S=20
T=21

- Key**
- Student Holiday, Staff In-Service Days
 - ^ Student Half Day/Staff In-Service
 - Intersession
 - District Holiday
 - * STAAR/EOC Testing
 - e Staff Exchange Day
 - () Begin/End Semester & 6 weeks (6-12)
 - [] Begin/End Semester & 9 weeks (PK-5)
 - M Teacher Inclement Weather Make Up Day

S=12
T=12

T=1

Student instructional days: 80 first semester, 92 second semester, 172 total
Teacher contract days: 91 first semester, 96 second semester, 187 total

January 2023						
S	M	T	W	T	F	S
1	2	3	(4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	(21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1^	2	3	4
5	6	7	8	9	10	11
12	[13	14	15	16	17]	18
19	[20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4*	5*	6*	7*)	8
9	(10	11	12	13	14	15
16	17	18	19^	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2*	3*	4*	5*	6
7	8	9*	10*	11*	12*	13
14	15	16	17	18	19	20
21	22	23	24	25	26)	27
28	29	30	31M			

June 2023						
S	M	T	W	T	F	S
				1M	2e	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	