

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held September 21, 2021, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**
 - A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
 - B. Pledges to the United States Flag and Texas Flag. Moment of silence.
 - C. Superintendent Announcements
2. **Recognition/Campus Presentations**
 - A. Campus Highlight 4
 - B. Student/Staff/Board/Community Recognition 5
3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

 - A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.
4. **Reports/Information Items:**
 - A. No Place For Hate Campus Designations 6
 - B. Professional Hire: Director of Community Outreach 7
 - C. Initiate 2022-2027 Strategic Plan Development Process 8
5. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act
 - A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
 - B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

6. **Reconvene to Open Meeting**, the Board will take appropriate action on items, if necessary, as discussed in Closed Session
 - A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).
7. **Consent Agenda Items - Consider and Possible Approval as Applicable**
 Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.
 - A. Approval of Board Minutes of Regular Meeting - August 24, 2021 and Special Meeting - September 9, 2021. 14
 - B. Approval of Tax Collection Reports for August 2021 23
 - C. Approval of Proposed Budget Amendments & Financial Statements for July 2021 24
 - D. Approval of Donations Received August 2021 32
 - E. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, And Services (RFP #: 21-04) 34
 - F. Approval of District-Wide Special Education Services (RFP #: 21-05) 36
 - G. Information Regarding the Purchase of School Health and Related Services (SHARS) for Seguin ISD from MSB Consulting Group, LLC (MSB) Through the Choice Partners Purchasing Cooperative 38
 - H. Information Regarding the Purchase of Educational Software for Seguin ISD from iStation Through the 2013 Purchasing Cooperative 39
 - I. Information Regarding Purchases Through the BuyBoard Purchasing Cooperative for a total cost of \$433,603 40
 - J. Acknowledge Public Information Act Requests Aug. 2021-Sept. 2021 42
8. **Action Items**
 - A. Consideration and Possible Action, including adoption of a resolution delcaring the property unnecessary for education purposes and approving a bid solicitation regarding the sale of real property and improvements located at 216 E. College Street, Seguin, Texas 78155, commonly known as the Mary B. Erskine campus. 44
 - B. Adopt the Resolution for the Assignment of Fund Balance 48
 - C. Consideration and Approval of the Resolution of the Board Regarding Local Remote Learning Program 50
 - D. Appointment of Director(s) to the Seguin Education Foundation 52
 - E. Nominate Candidate for the Guadalupe County Appraisal District Board of Directors 53
 - F. Consideration and Approval of the Resolution Regarding World Teachers' Day 65
 - G. Personnel Action Professional Employees 67

9. **Board Comments and Request**
10. **Adjourn**

RECOGNITION ITEM: Campus Highlight

RECOMMENDATION: That the Board of Trustees recognizes positive campus-based activities, initiatives and accomplishments during a board meeting setting in order to be apprised of the many activities that contribute to a nurturing, academic environment in Seguin ISD schools.

Tonight’s presentation is provided courtesy of Rodriguez Elementary School. Principal Yolanda Grijalva will highlight a campus based program or initiative.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during regular board meetings of 2021-22.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Sean Hoffmann, Executive Director of Communications

Submitted by: Matthew Gutierrez Date Submitted: 09/21/21
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes positive student- and staff-based accomplishments, as well as those of community partners and trustees, during a board meeting setting in order to be apprised of the many successes that contribute to a nurturing, academic environment in Seguin ISD schools.

- **Superintendent’s Apple Award**

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) 1. h. Encourage, oversee, and participate in activities for recognition of student efforts and accomplishments.

BJA (LOCAL) 2. m. Encourage, oversee, and participate in staff recognition and support activities.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/21/21
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

INFORMATION ITEM:

No Place For Hate Campus Designations

RECOMMENDATION:

That the Board of Trustees be informed about the district-wide No Place For Hate initiative and present campus banners signifying the designations earned by all campuses for the 2021-22 school year.

RATIONALE:

In support of Matador Challenge, SISD's character education and bully prevention program, all campuses (Pre-K through 12th grade) applied for and were designated No Place For Hate schools by the Anti-Defamation League. The campuses, led by the counselors, committed to creating a student led coalition, signing the Resolution of Respect, and hosting at least three anti-bias and diversity related activities throughout the year. This is the sixth year all campuses district-wide have earned the designation.

REFERENCE and COMPLIANCE:

FFEA (Legal) Student Assistance Programs/Counseling Comprehensive Guidance Program; AE (LOCAL) Educational Philosophy

PAPERWORK IMPACT:

Minimal

BUDGET IMPACT INFORMATION:

None

EXHIBITS:

No Place For Hate Banners

RESOURCE PERSONNEL:

Nikki Elaine Bittings, Chief Student Services Officer

Submitted by:

(Signature) 

(Name) Dr. Matthew Gutierrez, Superintendent

(Address) 1221 E. Kingsbury St., Seguin, TX 78155

(Telephone) (830) 401-8614

Date Submitted: 09/21/21

INFORMATION ITEM: **Professional Hire: Director of Community Outreach**

RECOMMENDATION: That the Board acknowledge the 2021-2022 Director of Community Outreach.

RATIONALE: Strategic Priority #2: Engage parents, industry and community partners to enrich the experience of students and staff and to establish Seguin ISD as an integral part of the community.


REFERENCE and COMPLIANCE: AE (LOCAL), Educational Philosophy

BUDGET IMPACT/ INFORMATION: None

PAPERWORK IMPACT: None

EXHIBITS: None

RESOURCE PERSONNEL: Cynthia J. Moreno, Chief Human Resource Officer

Submitted by:  Date Submitted: 09/21/21
(Signature) Dr. Matthew Gutierrez, Superintendent
(Name) 1221 E. Kingsbury St., Seguin, TX 78155
(Address) (830) 401-8614
(Telephone)

INFORMATION ITEM: **Initiate 2022-2027 Strategic Plan Development Process**

RECOMMENDATION: That the Board of Trustees receive an update of the 2021 strategic planning process that will create the 2022-2027 Strategic Plan.

RATIONALE: The Strategic Planning Task Force is charged by the Board of Trustees with the responsibility for working collaboratively and cooperatively with the Superintendent, the Superintendent Leadership Team and resource personnel in developing a 5-year strategic plan for recommendation to the Board of Trustees.

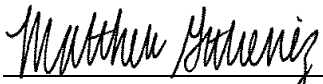
REFERENCE and COMPLIANCE: AE(LOCAL) Educational Philosophy

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: Undetermined at this time.

EXHIBITS: Strategic Planning Process

RESOURCE PERSONNEL: Mark Cantú, Chief Innovation Officer
Dr. Matthew Gutierrez, Superintendent

Submitted by:  Date Submitted: 09/21/21
(Signature) Dr. Matthew Gutierrez, Superintendent
(Name) 1221 E. Kingsbury St., Seguin, TX 78155
(Address) (830) 401-8614
(Telephone)

Seguin ISD

2021 Strategic Planning Process

Overview

Board of Trustees:

Members of the Board of Trustees of Seguin ISD (SISD) are elected by the SISD community and as a body corporate have the exclusive power and duty to govern and oversee the management of the public schools of the district.

Texas Education Code Section 11.151b

Superintendent:

The Superintendent is the educational leader and chief executive officer of the school district and is responsible for managing the day-to-day operations of the district.

Texas Education Code Section 11.201 (d) (5)

Strategic Planning Taskforce:

The Strategic Planning Task Force is an *ad hoc* committee representing the various geographic areas, prior committees, and various program interests within the school district. As such, the committee is constituted for a defined purpose and time and holds no statutory authority. However, the Board of Trustees recognizes the very important and necessary role of the Strategic Planning Task Force in reflecting through its work the various perspectives of the Seguin ISD community.

Scope of Work:

The Strategic Planning Task Force is charged by the Board of Trustees with the responsibility for working collaboratively and cooperatively with the Superintendent, the Superintendent Leadership Team and resource personnel in developing a 5-year strategic plan (2022 - 2027) for recommendation to the Board of Trustees. The task force is expected to call upon the expertise of District professional staff and to utilize and respect previous, current and/or related documents. Additionally, the task force shall utilize and respect related actions and documents adopted and /or approved by the Board of Trustees.

In developing the plan, the task force should focus on enhancing the 2018 Strategic Plan by updating the commitments, charges, and resetting benchmarks and performance goals. Additionally, the task force will add any agreed upon changes or activities in order to meet the District’s vision and mission. The task force may also focus on District technology needs (educational, operational and infrastructure-related) and instructional pedagogy or school models that will increase student outcomes.

The Strategic Planning Task Force is charged with beginning its work on October 29, 2021 with the development of a proposed strategic plan recommendation to be submitted to the Board of Trustees no later than June 30, 2022.

The Board of Trustees may act upon the recommendations presented by the committee by approving, amending, altering, or not approving all or any part of the final plan.

Task Name	Task Description	Complete by	District Person Responsible
Create Strategic Plan Steering Committee	Description: SLT will create a 60 member task force to create the new 5-year strategic plan.	September 2021	Dr. Gutierrez SLT
Create Visioning Task Force	Description: List all types of membership required by role/stakeholder and start filling roles.	September 2021	Mark Cantu
Visioning Sessions	Description: Two 2-day visioning sessions, led by N2Learning with a national consultant. Process: Two 2-day Visioning sessions Oct 29/30 & Dec 3/4 (Fri/Sat)	October - December 2021	Mark Cantu N2Learning
Develop Performance Objectives	Description: SLT comes up with Performance Objective/measures - Internal group develops performance objectives.	January 2022	SLT

	Process: Three - Five 2-hour meetings. Gather all related data.		
Solicit and Collect Stakeholder Feedback	Description: Seek stakeholder feedback from the public on the plan up to this point. Principals could share or a series of people could do it. Process: Train and send reps out to lead meetings.	February 2022	Sean Hoffman Principals
Strategic Plan Task Force Review	Description: Taskforce has the opportunity to review goals, objectives, and feedback Process: Full day meeting with 60-member team facilitated by N2Learning	March 2022	Mark Cantu N2Learning
Develop Task Forces by Target Area	Description: Incorporate Task Force process to create activities by target areas. Process: 2-3 days worth of calls, meetings, follow ups.	April 2022	SLT Program Directors
Board Approval	Description: Finished plan approved by the Board.	May 2022	Dr. Gutierrez

Committee Composition:

The composition of the Committee will be as outlined below. The membership of the Committee will represent all geographic areas of the community. Individuals accepting membership should be able to attend at least 80% of the scheduled meetings.

The Board of Trustees will approve the membership roster of the Committee.

Role/Title	First Name	Last Name
Superintendent	Matthew	Gutierrez

Board Member 1	Cinde	Thomas-Jimenez
Board Member 2	Carl	Jenkins
Board Member 3	Glenda	Moreno
Board Member 4	Alejandro	Guerra
Board Member 5	Linda	Duncan
Board Member 6	Denise	Crettenden
Board Member 7	Benito	Almador
Senior Leadership Team 1	Bill	Lewis
Senior Leadership Team 2	Mark	Cantu
Senior Leadership Team 3	Tony	Hilberg
Senior Leadership Team 4	Cindy	Moreno
Senior Leadership Team 5	Nikki	Bittings
Senior Leadership Team 6	Sean	Hoffman
Senior Leadership Team 7	Andrea	Jaramillo
Elementary Principal	Linda	Guzman
Middle School Principal	Jason	Schmidt
High School Principal	Hector	Esquivel
Elementary AP	Reyes	Valdez
Middle School AP	Roberto	Arriola
High School AP	Ryan	Randolph
Elementary Teacher 1		
Elementary Teacher 2		
Elementary Teacher 3		
Middle School Teacher 1		
Middle School Teacher 2		
Middle School Teacher 3		
High School Teacher 1		
High School Teacher 2		
High School Teacher 3		
High School Student 1		
High School Student 2		
High School Student 3		
High School Student 4		
Middle/High School Student 5		
Middle/High School Student 6		
Middle/High School Student 7		

Elementary School Parent 1		
Elementary School Parent 2		
Elementary School Parent 3		
Middle School Parent 1		
Middle School Parent 2		
High School Parent 1		
High School Parent 2		
High School Parent 3		
Elementary Community Volunteer 1		
Elementary Community Volunteer 2		
Elementary Community Volunteer 3		
Middle School Community Volunteer 1		
Middle School Community Volunteer 2		
Middle School Community Volunteer 3		
High School Community Volunteer 1		
High School Community Volunteer 2		
Business Community Member 1		
Business Community Member 2		
Business Community Member 3		
Business Community Member 4		
Business Community Member 5		

Comments:

The Board of Trustees and SISD administration are honored to extend to each member of the Strategic Planning Task Force an invitation to serve in this capacity. The invitation to participate in this important endeavor reflects our respect for you and the credibility you have in the Seguin ISD community. We are thankful for your willingness to serve, and we will strive to honor your time and your work on behalf of the students and future students of our wonderful school district.

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Tuesday, August 24, 2021, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Glenda Moreno, Cinde Thomas-Jimenez and Dr. Matthew Gutierrez, Superintendent

Absent:

Also Present: Nikki Bittings, Chief Student Services Officer; Mark Cantu, Chief Innovation Officer; Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Bill Lewis, Chief Operating Officer and Associate Superintendent; Cindy Moreno, Chief Human Resources Officer; Clayton Binford, Attorney with McCall, Parkhurst & Horton L.L.P.; Nancy Ramirez, Superintendent Secretary and media.

1. Call to Order

A. Mrs. Thomas-Jimenez called the meeting to order at 6:30 p.m. and a quorum was established. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

B. The pledges were led by Mr. Guerra, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Gutierrez provided the board and community with highlights, upcoming key dates and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. Dr. Gutierrez shared there was a smooth back to school transition and invited the community to the Town Hall scheduled for Wednesday.

2. Recognition/Campus Presentations

A. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following staff for his outstanding accomplishments:

- **Superintendent's Awards**

Dr. Gutierrez was honored to recognize Jeffrey Cockrum, Head Custodian at Ball Early Childhood Center as the August recipient of the Superintendent's Leadership Award for going above and beyond daily duties to cultivate, inspire and empower their students, colleagues and Seguin ISD community.

3. Reports/Information Items:

A. COVID-19 Protocols Update:

The Board of Trustees received information regarding the District's COVID-19 Protocols for the 2021-2022 school year.

4. Audience with the Board

No one signed up to address the Board.

5. Closed Meeting –The Board did not go into closed session.

A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

6. Reconvene to Open Meeting

A. Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of employee(s).

The Board did not take action.

7. Consent Agenda Items – Consider and Possible Approval:

A. Approval of Board Minutes for:

Regular Meeting, July 27, 2021

Board Retreat, August 14, 2021

B. Approval of Tax Collection Reports for July 2021

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for July 2021. The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Donations Received July 2021

The Board of Trustees approved the donations received by the District during the month of June 2021 in the amount of \$1,120.00 from various business and individuals. District Board policy CDC (Local) states "...any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

D. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, and Services (RFP #:21-04)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Facilities Maintenance, Electrical Equipment, Parts, and Services. A Request for Proposals (RFP#: 21-04) was issued on August 7, 2020 for Facilities Maintenance, Electrical Equipment, Parts, and Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Mustang Enterprises, LTD. The list of previously approved vendors is available on the Bids page of the District [website](#). All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

E. Approval of District-Wide Special Education Services (RFP #: 21-05)

The Board of Trustees approved to contract with each of the recommended respondents, as reflected in the exhibit, for Special Education Services. A Request for Proposals (RFP#: 21-05) was issued on August 7, 2020 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the two responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: VAT Educational Services and Stetson & Associates, Inc. The list of previously approved vendors is available on the Bids page of the [District website](#). All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

F. 2021 - 2022 Student Code of Conduct

The Board of Trustees approved the revisions to the Student Code of Conduct for the 2021 - 2022 school year. Administrative staff along with the District Educational Improvement Council (DEIC), as presented on August 9, 2021, recommends changes to the Student Code of Conduct. The changes are aligned to the Texas Association of School Boards (TASB) Model Student Code of Conduct *post* 87th Legislative Session.

G. Extra-Curricular Activity Listing for 2021-2022

The Board of Trustees approved the list of organizations in which student participation during the school day will result in an excused absence. Each local Board of Trustees must approve the organizations for which participation in activities sponsored by these organizations would result in an excused absence, in accordance with Board-approved provisions for extra-curricular absences.

H. County Extension Agents as Adjunct Staff Members

The Board of Trustees approved the following Guadalupe County Extension Agents as adjunct staff members of the Seguin I.S.D.: Travis Franke, Jeff Hanselka, Matthew Miranda, and Dr. Charla Bading.

I. Approval of Credit by Exam Dates for 2021-2022

The Board of Trustees approved the following Credit by Exam dates for the 2021-2022 school year:

Required Timeline as per 19 TAC §74.24	Seguin ISD Exam Dates
July 1 - September 30	August 9-13, 2021
October 1 – December 31	November 1-12, 2021
January 1 - March 31	February 28 – March 11, 2022
April 1 - June 30	May 16-27, 2022

J. Consideration of Approval of Certified Appraisers for 2021-2022

The Board of Trustees approved the following administrators as certified appraisers for the Texas Teachers Evaluation Support System (T-TESS) or to conduct formal goal setting known as the Annual Teacher Review in the 2020-2021 school year:

Barnes Middle School	Briesemeister Middle School
Jason Schmidt, Principal	James Diaz, Principal
Tori Beutnagel, Associate Principal	Robert Arriola, Assoc. Principal
Daniel Martinez, Assistant Principal	Allison Pape, Academic Dean
Maria Guerra, Assistant Principal	Bianca Duvall, Asst. Principal
	Natalie McFadden, Admin Intern
Seguin High School	Learning and Leadership
Dr. Hector Esquivel, Principal	Mark Cantu, Chief Innovation Officer
Ryan Randolph, Associate Principal	Andrea Jaramillo, Deputy Chief of Learning, Leadership and Innovation
JoAnn Holliday, Academic Dean	Sandra Reyes, Director of Elementary
Aaron Hannah, Asst, Principal	Chanda Bloch, Director Secondary
Joshua Peters, Asst. Principal	Richard Bough, Director of CTE
Suzanne Zink, Asst. Principal	Allison Willemin, Assistant Director, Secondary Literacy
Angel Guadarrama, Admin Intern	Nilda Vella, Secondary Science Coordinator
De'Ana Brock, SHS SPED Supervisor	David Hall, Middle School Math Specialist
	Pete Silvius, Director of Whole Child

Human Resources	Jefferson Elementary
Cindy Moreno, Chief of Human Resources	Valerie McKinney, Principal
Danica Murillo, Deputy Chief of Human Resources	Tracee Gonzalez, Asst. Principal
Koennecke Elementary	Patlan Elementary
Meredith Stadler, Principal	Linda Guzman, Principal
Reyets Valdez, Asst. Principal	Annaliza Rangel, Asst. Principal
McQueeney Elementary	Rodriguez Elementary
Jason Cunningham, Principal	Yolanda Grijalva, Asst. Principal
Trisha Eckols, Asst. Principal	LeAnn Dunn, Asst. Principal
Yvette Gamboa, Academic Dean	Darren Brietzke, Special Programs
Weinert Elementary	Vogel Elementary
Mary Hernandez, Principal	Rhonda Jubela, Principal
Tanya Webb, Asst. Principal	Tiffany Wehe, Asst. Principal
Jessica Castro, Academic Dean	Emilie Rohde, Academic Dean
Information Systems and Instructional Technology	Saegert MBLC Learning Center and District Alternative School
Bill Lewis, Assoc. Superintendent	Jay Law, Principal
Don Hastings, Director of Integrated Support Services	Amy Graeber, Principal, DAEP
Stephen Gonzalez, Director of Innovative Learning	Ball Early Childhood Center
Jason Adam, Director of Fine Arts	Debra Reiley, Principal
Matador Special Services	Matador Special Services
Halcy Martin Dean, Director of Special Education	Michele Castillo, Elementary Program Supervisor
Rebecca Bloxham, Special Education Coordinator	Sharon Feuge, Elementary Program Supervisor
Hailey Boydston, District ARD Compliance Lead	Allison Higginbotham, Special Programs Coord.

K. Information Regarding the Purchase of Produce for Seguin ISD from Hardie’s Fresh Foods Through the Texas 20 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Produce through the Texas 20 Purchasing Cooperative reference # 3126 from Hardie’s Fresh Foods at a cost of \$76,000.00.

L. Information Regarding the Purchase of Chromebooks for Seguin ISD from GTS Technology Solutions, Inc. Through the DIR Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Chromebooks through the DIR Purchasing Cooperative reference #: DIR-TSO-3763 from GTS Technology Solutions, Inc. at a cost of \$154,066.00.

M. Information Regarding the Purchase of Paper and Plastic Products for Seguin ISD from Gulf Coast Paper Company, Inc. Through the Texas 20 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Paper and Plastic Products through the Texas 20 Purchasing Cooperative reference # 2921-E2 from Gulf Coast Paper Company, Inc. at a cost of \$200,000.00.

N. Information Regarding the Purchase of Bread Products for Seguin ISD from Kurz & CO Through the Texas 20 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Bread Products through the Texas 20 Purchasing Cooperative reference #: 3117 from Kurz & CO at a cost of \$77,500.00.

O. Information Regarding the Purchase of iPads and iMacs for Seguin ISD from Apple Through the DIR Purchasing Cooperative

The Board of Trustees received information regarding the purchase of iPads and iMacs through the DIR Purchasing Cooperative reference #: DIR-TSO-3789 from Apple at a cost of \$216,800.00.

P. Information Regarding the Purchase of Hotspots for Seguin ISD from CDWG Through the Omnia Partners Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Hotspots through the Omnia Partners Purchasing Cooperative reference #: R171001 from CDWG at a cost of \$121,258.00.

Q. Information Regarding the Purchase of Staple Food Products for Seguin ISD from Labatt Food Service, LLC Through the Texas 20 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Staple Food Products through the Texas 20 Purchasing Cooperative reference #: 3016-E1 from Labatt Food Service at a cost of \$1,482,000.00.

R. Information Regarding the Purchase of Milk Products for Seguin ISD from New Dairy Holdco, LLC Through the Texas 20 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Milk Products through the Texas 20 Purchasing Cooperative reference #: 3118 from New Dairy Holdco, LLC at a cost of \$305,000.00.

S. Information Regarding the Purchase of Munis Financial and Human Resource System Software as a Service (SaaS) for the Seguin Independent School District from Tyler Technologies Through the Sourcewell Purchasing Cooperative

The Board of Trustees received information regarding the purchase of the Munis Financial and Human Resource System Software as a service through the Sourcewell Purchasing Cooperative reference #: 090320-TTI from Tyler Technologies for \$71,623.48.

T. Information Regarding the Purchase of Professional Development for Seguin ISD from Houghton Mifflin Harcourt Through the 2013 Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Professional Development through the 2013 Purchasing Cooperative reference #: 18030 from Houghton Mifflin Harcourt at a cost of \$89,056.00.

U. Information Regarding the Purchase of a Copier Lease and Maintenance Agreement for Seguin ISD from Toshiba Business Solutions Through the DIR Purchasing Cooperative

The Board of Trustees received information regarding the purchase of copier lease and maintenance agreement through the DIR Purchasing Cooperative reference #: DIR-TSO-3042 from Toshiba Business Solutions at a cost of \$75,600.00. The cost for each black and white print is \$0.0035 and \$0.035 for each color print for estimated \$150,035.55 for 2021-22.

V. Information Regarding the Purchase of a Panorama Platform License for District wide use from Panorama Education, Inc. Through the Choice Partners Purchasing Cooperative

The Board of Trustees received information regarding the purchase of Panorama Platform License through the Choice Purchasing Cooperative reference #: 18/056KD-46 from Panorama Education, Inc. at a cost of \$72,500.00.

W. Personnel Information – Professional Employees

The Board of Trustees received information regarding the following new hires and resignations for the 2020-2021 school year listed below:

New Hire Elections:

Name	Campus	Effective
Andrews-Burke, Vivian	AJB Middle School	8/9/2021

Guerra, Linda	Seguin High School	8/9/2021
Hirsch, Andrew	Patlan Elementary	8/9/2021
Luna, Marisella	AJB Middle School	7/26/2021
Marek, Rachel	Ball Early Childhood	8/9/2021
Mitchell, Victoria	Koennecke Elementary	8/9/2021
Nesbit, Tara	Weinert Elementary	8/9/2021
Owens, Amanda	Koennecke Elementary	8/9/2021
Styles, Amy	McQueeney Elementary	8/9/2021
Torres, Sandra	Rodriguez Elementary	8/9/2021
Young, Carmen	Barnes Middle School	8/9/2021

Resignations:

Hickey, Kassie, McQueeney Elementary, effective 7/26/2021

Ms. Hickey, 1st Grade Teacher, has resigned due to personal reasons. Ms. Hickey has 22 years with Seguin ISD.

Valdez, Bethany, Weinert Elementary, effective 7/26/2021

Ms. Valdez, 1st Grade Teacher, has resigned due to family medical reasons.

Ms. Valdez has 3 years with Seguin ISD.

X. Public Information Act Requests July-Aug. 2021

The Board of Trustees received information regarding the Public Information Act requests received since July 14, 2021. The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

Ms. Duncan moved, seconded by Mr. Amador to approve Consent Action Items:

A. Approval of Board Minutes for:

Regular Meeting, July 27, 2021

Board Retreat, August 14, 2021

B. Approval of Tax Collection Reports for July 2021

C. Approval of Donations Received July 2021

D. Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, and Services (RFP #:21-04)

E. Approval of District-Wide Special Education Services (RFP #: 21-05)

F. 2021 - 2022 Student Code of Conduct

G. Extra-Curricular Activity Listing for 2021-2022

H. County Extension Agents as Adjunct Staff Members

I. Approval of Credit by Exam Dates for 2021-2022

J. Consideration of Approval of Certified Appraisers for 2021-2022

K. Information Regarding the Purchase of Produce for Seguin ISD from Hardie's Fresh Foods Through the Texas 20 Purchasing Cooperative

L. Information Regarding the Purchase of Chromebooks for Seguin ISD from GTS Technology Solutions, Inc. Through the DIR Purchasing Cooperative

M. Information Regarding the Purchase of Paper and Plastic Products for Seguin ISD from Gulf Coast Paper Company, Inc. Through the Texas 20 Purchasing Cooperative

N. Information Regarding the Purchase of Bread Products for Seguin ISD from Kurz & CO Through the Texas 20 Purchasing Cooperative

- O. Information Regarding the Purchase of iPads and iMacs for Seguin ISD from Apple Through the DIR Purchasing Cooperative**
- P. Information Regarding the Purchase of Hotspots for Seguin ISD from CDWG Through the Omnia Partners Purchasing Cooperative**
- Q. Information Regarding the Purchase of Staple Food Products for Seguin ISD from Labatt Food Service, LLC Through the Texas 20 Purchasing Cooperative**
- R. Information Regarding the Purchase of Milk Products for Seguin ISD from New Dairy Holdco, LLC Through the Texas 20 Purchasing Cooperative**
- S. Information Regarding the Purchase of Munis Financial and Human Resource System Software as a Service (SaaS) for the Seguin Independent School District from Tyler Technologies Through the Sourcewell Purchasing Cooperative**
- T. Information Regarding the Purchase of Professional Development for Seguin ISD from Houghton Mifflin Harcourt Through the 2013 Purchasing Cooperative**
- U. Information Regarding the Purchase of a Copier Lease and Maintenance Agreement for Seguin ISD from Toshiba Business Solutions Through the DIR Purchasing Cooperative**
- V. Information Regarding the Purchase of a Panorama Platform License for District wide use from Panorama Education, Inc. Through the Choice Partners Purchasing Cooperative**
- W. Personnel Information – Professional Employees**
- X. Public Information Act Requests July-Aug. 2021**

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

8. Action Items:

A. CONSIDERATION AND APPROVAL OF A RESOLUTION BY THE BOARD OF TRUSTEES OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT PROVIDING FOR THE DEFEASANCE AND CALLING FOR REDEMPTION CERTAIN CURRENTLY OUTSTANDING DISTRICT OBLIGATIONS; DIRECTING THE BOARD SECRETARY, OR A DESIGNEE THEREOF, TO EFFECTUATE THE REDEMPTION OF THESE OBLIGATIONS; AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT; DELEGATING TO CERTAIN DISTRICT OFFICIALS AND STAFF THE AUTHORITY TO EFFECTUATE MATTERS HEREIN RESOLVED; AND OTHER MATTERS IN CONNECTION THEREWITH

Mr. Jenkins moved, seconded by Mr. Amador to adopt a resolution to defease certain Obligations, extinguishing the District’s payment obligations with respect thereto at the time of defeasance. The Board of Trustees may authorize the use of District funds realized from prior or prospective interest and sinking fund tax collections for the early redemption of certain qualifying long-term debt obligations (Defeased Obligations). District administration currently estimates that the principal amount of Defeased Obligations will range between \$1,000,000 and \$2,000,000. The final amount of Defeased Obligations will be known in the spring of 2022.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

B. Adoption of Order Setting the Tax Rate for 2021

Mr. Guerra moved, seconded by Mrs. Crettenden to adopt tax rates for 2021 as follows: \$0.8996 for Maintenance and Operations, and \$0.385 for Interest and Sinking, for a Total Combined Rate of \$1.2846, which does not exceed the no-new revenue tax rate. This tax rate will enable the district to support the proposed budget and retain academic quality and extra-curricular programs. The proposed rate is \$.0768 lower than the prior year. Additionally, the 2021 tax levy to fund maintenance and operations expenditures does not exceed the maintenance and operations tax levy of the prior year.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

C. Adopt the Resolution for the Assignment of Fund Balance

Mrs. Moreno moved, seconded by Mr. Amador to adopt the Resolution for the Assignment of Fund Balance as presented.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

D. Consideration and Approval of Design Services for a Seguin ISD Baseball and Softball Complex

Ms. Duncan moved, seconded by Mr. Jenkins to approve to contract with PB Group, LLC for Design Services of a Seguin ISD Baseball and Softball Complex.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

E. Consideration and Possible Action, Including Adoption of a Resolution Approving the Negotiation of the Sale of Real Property and Improvements Located at 418 W. Mountain St., Seguin, Texas 78155, Commonly Known as the Saegert Middle School Tennis Courts and Maintenance Buildings

Mrs. Crettenden moved, seconded by Ms. Duncan to adopt the Resolution approving the negotiation of the sale of real property and improvements located at 418 W. Mountain St., Seguin, Texas 78155, commonly known as the Saegert Middle School Tennis Courts and Maintenance Buildings.

Ayes: Crettenden, Duncan, Moreno and Thomas-Jimenez
Nays: Amador, Guerra and Jenkins

F. Designate Official Voting Delegate and Alternate to the 2021 TASB Delegate Assembly in Dallas, Texas September 24th – 26th, 2021

Due to the increasing number of COVID-19 cases, the Board of Trustees have decided not to travel and attend the conference this year. No action was taken on this item.

9. Board Comments and Request

Mr. Amador would like to have a discussion regarding the status of Mary B. Erskine.
Mr. Guerra encouraged the Seguin ISD community to wear mask.

All prior Board requests have been addressed.

10. Adjourn

Mr. Amador moved, seconded by Mrs. Thomas-Jimenez to adjourn the meeting. The meeting adjourned at 7:20 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez
Nays: None

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Thursday, September 9, 2021 beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Ben Amador, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, Carl Jenkins, Glenda Moreno (virtually), Cinde Thomas-Jimenez and Dr. Matthew Gutierrez

Absent:

Also Present: Nikki Bittings, Chief Student Services Officer; Mark Cantu, Chief Innovation Officer; Anthony Hillberg, Chief Financial Officer; Sean Hoffmann, Chief Communications Officer; Andrea Jaramillo, Deputy Chief of Innovation and Learning; Bill Lewis, Chief Operating Officer and Associate Superintendent; Cindy Moreno, Chief Human Resources Officer; Nancy Ramirez, Superintendent Secretary and media.

1. Call to Order

A. Mrs. Thomas-Jimenez called the meeting to order at 6:30 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mr. Amador.

2. Audience with the Board

No one signed up to address the Board.

3. Reports/Information Items:

A. Update on District COVID-19 Cases and Protocols.

The Board and Senior Leadership Team held a discussion regarding current COVID-19 cases and protocols compared to last years as well as proposed campus and district thresholds and protocols. All Board questions and comments were addressed.

4. Adjourn

Mr. Amador moved, seconded by Mrs. Thomas-Jimenez to adjourn the meeting. The meeting adjourned at 7:32 p.m.

Ayes: Amador, Crettenden, Duncan, Guerra, Jenkins, Moreno and Thomas-Jimenez

Nays: None

Secretary/September 21, 2021

President/September 21, 2021

ACTION ITEM:

Approval of Tax Collection Reports for August 2021

RECOMMENDATION:

That the Board of Trustees approve the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for August 2021.

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of August 2021:

Current	\$	-
Delinquent		257,966
Penalty and Interest		46,412
Total Monthly Collections	\$	<u>304,378</u>
Total Tax Collections Year to Date	\$	<u>557,233</u>
Delinquent Tax Levy		2,735,681
Percent Collected through August 2021		20.37%
Percent of Tax Levy Collected last year		25.62%

EXHIBITS:

None

RESOURCE PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Sally Eckhart, Budget Coordinator

Submitted by:

(Signature)

(Name)

(Address)

(Telephone)



Date Submitted: 09/21/21

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

ACTION ITEM: **Approval of Proposed Budget Amendments & Financial Statements for July 2021**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendments and financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund as of July 31, 2021.

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees. The attached budget reports and financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.


REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Proposed Budget Amendments and Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Anthony Hillberg, Chief Financial Officer, CPA, CSTBO
Sally Eckhart, Budget Coordinator

Submitted by:  Date Submitted: 09/21/21
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
General Operating Fund
July 2021

	Budget				Actual			Budget Remaining	
	Adopted Budget	July 1, 2021	Proposed Amendment(s)		July 31, 2021	July 1, 2021	Current Month		July 31, 2021
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
REVENUE									
Local									
Property Taxes-Current	35,924,796	35,924,796	-	-	35,924,796	-	-	-	35,924,796
Property Taxes-Delinquent	1,565,467	1,565,467	-	-	1,565,467	-	159,483	159,483	1,405,984
Property Taxes-Penalty & Interest	589,549	589,549	-	-	589,549	-	22,766	22,766	566,783
Interest Income	300,000	300,000	-	-	300,000	-	2,097	2,097	297,903
Other Local Income	106,000	106,000	-	-	106,000	-	3,327	3,327	102,673
State	27,589,065	27,589,065	-	-	27,589,065	-	244,470	244,470	27,344,595
Federal	1,167,000	1,167,000	-	-	1,167,000	-	3,708	3,708	1,163,292
REVENUE	67,241,877	67,241,877	-	-	67,241,877	-	435,851	435,851	66,806,026
EXPENSE									
11 - Instruction	38,026,348	38,026,348	169,255	(23,425)	38,172,178	-	758,770	758,770	37,413,408
12 - Instructional Resources & Media Svcs	1,039,692	1,039,692	-	-	1,039,692	-	18,906	18,906	1,020,786
13 - Curr & Instructional Staff Development	758,308	758,308	-	22,675	780,983	-	26,594	26,594	754,389
21 - Instructional Leadership	1,918,474	1,918,474	-	-	1,918,474	-	177,124	177,124	1,741,350
23 - School Leadership	4,739,389	4,739,389	-	-	4,739,389	-	183,221	183,221	4,556,168
31 - Guidance & Counseling Services	2,502,237	2,502,237	-	-	2,502,237	-	46,348	46,348	2,455,889
32 - Social Work Services	515,123	515,123	-	-	515,123	-	27,315	27,315	487,808
33 - Health Services	732,772	732,772	-	-	732,772	-	30,085	30,085	702,687
34 - Student Transportation	2,697,926	2,697,926	422,563	-	3,120,489	-	97,131	97,131	3,023,358
35 - Food Service	-	-	-	-	-	-	-	-	-
36 - Co-curricular Activities	2,107,064	2,107,064	112,500	750	2,220,314	-	162,336	162,336	2,057,978
41 - General Administration	2,314,463	2,314,463	-	-	2,314,463	-	172,372	172,372	2,142,091
51 - Plant Maintenance & Operations	6,815,174	6,815,174	602,000	-	7,417,174	-	353,796	353,796	7,063,378
52 - Security & Monitoring Services	547,950	547,950	-	-	547,950	-	10,918	10,918	537,032
53 - Data Services	1,835,567	1,835,567	220,060	-	2,055,627	-	240,551	240,551	1,815,076
61 - Community Services	80,706	80,706	-	-	80,706	-	693	693	80,013
71 - Debt Services	-	-	665,000	-	665,000	-	-	-	665,000
81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
99 - Intergovernmental Charges (Appraisal Servs)	610,684	610,684	-	-	610,684	-	-	-	610,684
EXPENSE	67,241,877	67,241,877	2,191,378	-	69,433,255	-	2,306,159	2,306,159	67,127,096
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	\$ (2,191,378)	\$ -	\$ (2,191,378)	-	(1,870,309)	(1,870,309)	(321,069)
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESULT OF ACTIVITIES	\$ -	\$ -	\$ (2,191,378)	\$ -	\$ (2,191,378)	\$ -	\$ (1,870,309)	\$ (1,870,309)	

Note:
Fund Balance projection data for 2021-22 will be provided upon completion of the annual financial audit for the 2020-21 fiscal year.

Seguin Independent School District
 Budget Amendment Detail For General Operating Fund
 July, 2021

Budget Report - Attachment 1
 21-Sep-2021

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

BUA 271	Assignments of Fund Balance FY 2021		
	Function 11 Ballet Folklorio Uniforms and Equipment	\$	37,500
	Function 11 High School Mariachi Uniforms and Equipment	\$	39,000
	Function 11 High School Band Equipment	\$	75,000
	Function 11 CTE trailer	\$	18,255
	Function 34 Bus replacements	\$	422,563
	Function 36 High School Marching Band Uniforms	\$	112,000
	Function 51 Forklift, Mower & Repainting	\$	247,000
	Function 51 Baseball & Softball Field resurfacing & Mower	\$	275,000
	Function 51 Wood fiber for playgrounds	\$	80,000
	Function 53 District Telephone System replacement	\$	220,060
	Function 71 QZAB payment	\$	665,000

Total Expenditures Increase (Decrease) \$ 2,191,378

Other Sources:

Total Other Sources Increase (Decrease) \$ -

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
Child Nutrition Fund
July 2021

	Budget					Actual			Budget Remaining
	Adopted Budget	July 1, 2021	Proposed Amendment(s)		July 31, 2021	July 1, 2021	Current Month	July 31, 2021	
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity	Year to Date	
REVENUE									
Local									
Property Taxes-Current									
Property Taxes-Delinquent									
Property Taxes-Penalty & Interest									
Interest Income	20,000	20,000	-	-	20,000	-	94	94	19,906
Other Local Income	771,000	771,000	-	-	771,000	-	2,276	2,276	768,724
State	70,000	70,000	-	-	70,000	-	32,604	32,604	37,396
Federal	3,914,000	3,914,000	-	-	3,914,000	-	-	-	3,914,000
REVENUE	4,775,000	4,775,000	-	-	4,775,000	-	34,974	34,974	4,740,026
EXPENSE									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service	4,764,500	4,764,500	-	-	4,764,500	-	78,724	78,724	4,685,776
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations	10,000	10,000	-	-	10,000	-	-	-	10,000
52 - Security & Monitoring Services	500	500	-	-	500	-	88	88	412
53 - Data Services									
61 - Community Services									
71 - Debt Services									
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Servs)									
EXPENSE	4,775,000	4,775,000	-	-	4,775,000	-	78,812	78,812	4,696,188
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	-	(43,837)	(43,837)	43,837
Other Sources	-	-	-	-	-				
Other Uses	-	-	-	-	-				
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
RESULT OF ACTIVITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (43,837)	\$ (43,837)	

Note:
Fund Balance projection data for 2021-22 will be provided upon completion of the annual financial audit for the 2020-21 fiscal year.

Seguin Independent School District
Budget Amendment Detail For Child Nutrition Fund
July, 2021

Budget Report - Attachment 1
21-Sep-2021

Revenues:

Total Revenue Increase (Decrease)

\$ -

Expenditures:

Total Expenditures Increase (Decrease)

\$ -

Seguin Independent School District
Proposed Budget Amendments and Financial Statements
Debt Service Fund
July 2021

	Budget				Actual			Budget Remaining	
	Adopted Budget	July 1, 2021	Proposed Amendment(s)		July 31, 2021	July 1, 2021	Current Month		July 31, 2021
		Amended Budget	Programmatic Changes	Balance Neutral	Amended Budget	Year to Date	Activity		Year to Date
REVENUE									
Local									
Property Taxes-Current	13,720,824	13,720,824	-	-	13,720,824	-	-	-	13,720,824
Property Taxes-Delinquent	135,496	135,496	-	-	135,496	-	62,328	62,328	73,168
Property Taxes-Penalty & Interest	-	-	-	-	-	-	8,278	8,278	-
Interest Income	-	-	-	-	-	-	875	875	-
Other Local Income	-	-	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
	13,856,320	13,856,320	-	-	13,856,320	-	71,481	71,481	13,793,992
EXPENSE									
11 - Instruction									
12 - Instructional Resources & Media Svcs									
13 - Curr & Instructional Staff Development									
21 - Instructional Leadership									
23 - School Leadership									
31 - Guidance & Counseling Services									
32 - Social Work Services									
33 - Health Services									
34 - Student Transportation									
35 - Food Service									
36 - Co-curricular Activities									
41 - General Administration									
51 - Plant Maintenance & Operations									
52 - Security & Monitoring Services									
53 - Data Services									
61 - Community Services									
71 - Debt Services	13,856,320	13,856,320	-	-	13,856,320	-	-	-	13,856,320
81 - Facilities Acquisition & Construction									
99 - Intergovernmental Charges (Appraisal Servs)									
	13,856,320	13,856,320	-	-	13,856,320	-	-	-	13,856,320
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	71,481	71,481	\$ (62,328)
Other Sources	-	-	-	-	-	-	-	-	-
Other Uses	-	-	-	-	-	-	-	-	-
OTHER SOURCES AND USES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESULT OF ACTIVITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,481	\$ 71,481	

Note:
Fund Balance projection data for 2021-22 will be provided upon completion of the annual financial audit for the 2020-21 fiscal year.

Seguin Independent School District
Budget Amendment Detail For Debt Service Fund
July, 2021

Budget Report - Attachment 1
21-Sep-2021

Revenues:

Total Revenue Increase (Decrease) \$ -

Expenditures:

Total Expenditures Increase (Decrease) \$ -

ACTION ITEM:

Approval of Donations Received August 2021

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of August 2021.

RATIONALE:

District Board policy CDC (Local) states "...any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None


EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Dr. Matthew Gutierrez, Superintendent
Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Sally Eckhart, Budget Coordinator

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Date Submitted: 09/21/21

**Donations Received By Seguin ISD
During the 2021-22 School Year**

Donor	Purpose	Campus Receiving Donation	Date Rcvd	Amount	Board Approval
City of Seguin	Frances Patlan Library Book Memorial	Patlan Elementary	08/27/21	\$ 100.00	Pending
Thalia Stautzenberger	Frances Patlan Library Book Memorial	Patlan Elementary	08/27/21	\$ 200.00	Pending
Clarence Little	Frances Patlan Library Book Memorial	Patlan Elementary	08/27/21	\$ 50.00	Pending
Lavonne Zaiontz	Frances Patlan Library Book Memorial	Patlan Elementary	08/27/21	\$ 50.00	Pending
Nagel, Donegan, Lorange	Campus activity support	SHS Athletics-Multiple sports	08/16/21	\$ 90.00	Pending
Seguin Sports Boosters	Campus activity support	SHS Athletics-Multiple sports	08/16/21	\$ 525.00	Pending

NOTE: This listing includes only documented, unsolicited donations received by the District during August 2021. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

ACTION ITEM: **Approval of District-Wide Facilities Maintenance, Electrical Equipment, Parts, And Services (RFP #: 21-04)**

RECOMMENDATION: That the Board of Trustees approve to contract with each of the recommended respondents, as reflected in the attached exhibit, for Facilities Maintenance, Electrical Equipment, Parts, and Services.

RATIONALE: A Request for Proposals (RFP#: 21-04) was issued on August 7, 2020 for Facilities Maintenance, Electrical Equipment, Parts, and Services. The bid was competitively solicited in compliance with Board Policy. Of the one responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondent will be added to the list of approved vendors for this RFP: San Antonio Sound & Light. The list of previously approved vendors is available on the Bids page of the District [website](#). All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

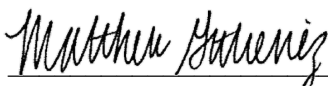
REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Funds to be provided by the General Operating Fund.

EXHIBITS: Vendor Recommendation Form

RESOURCE PERSONNEL: Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
James Pizana, Director of Maintenance and Operations
Jennifer Raske, Purchasing Coordinator

Submitted by: _____ Date Submitted: 09/21/21
(Signature) 
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

SEGUIN INDEPENDENT SCHOOL DISTRICT
VENDOR RECOMMENDATION FORM

RFP #: 21-04, FACILITIES MAINTENANCE, ELECTRICAL EQUIPMENT, PARTS, AND SERVICES

BID CLOSING DATE: JUNE 30, 2023

ISSUING DEPARTMENT(S): MAINTENANCE

VENDOR	SERVICES PROVIDED	Recommended
San Antonio Sound & Light	Audio and lighting equipment/services	Y

Note:

The issuing department has evaluated all respondents based on the following criteria:

- Required documents were completed by the respondent
- Purchase price (if applicable)
- Quality and reputation
- Goods and/or services meet District needs

ACTION ITEM: **Approval of District-Wide Special Education Services (RFP #: 21-05)**

RECOMMENDATION: That the Board of Trustees approve to contract with each of the recommended respondents, as reflected in the attached exhibit, for Special Education Services.

RATIONALE: A Request for Proposals (RFP#: 21-05) was issued on August 7, 2020 for Special Education Services. The bid was competitively solicited in compliance with Board Policy. Of the four responses received, all met the RFP requirements. With approval from the Board of Trustees, the following respondents will be added to the list of approved vendors for this RFP: Monarch Behavioral Health, Candor Consulting and Diagnostics, LLC, Wallace Educational Assessment Services, LLC, and Julie Sheldon. The list of previously approved vendors is available on the Bids page of the District [website](#). All approved vendors will continue to qualify under this RFP for the remaining contract term, which will end on June 30, 2023.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Funds to be provided by the General Operating Fund.

EXHIBITS: Vendor Recommendation Form

RESOURCE PERSONNEL: Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Halcey Dean, Director of Matador Special Services
Jennifer Raske, Purchasing Coordinator

Submitted by: _____ Date Submitted: 09/21/21
(Signature) *Matthew Gutierrez*
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

SEGUIN INDEPENDENT SCHOOL DISTRICT
VENDOR RECOMMENDATION FORM

RFP #: 21-05, SPED SERVICES
BID CLOSING DATE: JUNE 30, 2023
ISSUING DEPARTMENT(S): SPED

VENDOR	SERVICES PROVIDED	Recommended
Monarch Behavioral Health	WISV/WIAT-IV Evaluations and assessments	Y
Candor Consulting and Diagnostics, LLC	Therapy, consulting, diagnostics, teaching	Y
Wallace Educational Assessment Services, LLC	Educational Diagnostician, evaluations, assessments, ARD/IEP documentation	Y
Julie Sheldon	Educational Diagnostician, evaluations, assessments, ARD/IEP documentation	Y

Note:
The issuing department has evaluated all respondents based on the following criteria:

- Required documents were completed by the respondent
- Experience
- Goods and/or services meet District needs

INFORMATION ITEM: **Information Regarding the Purchase of School Health and Related Services (SHARS) for Seguin ISD from MSB Consulting Group, LLC (MSB) Through the Choice Partners Purchasing Cooperative**

RECOMMENDATION: This purchase is through the Choice Partners Purchasing Cooperative reference #: 19/028KC-02 from MSB Consulting Group, LLC (MSB) at a cost of \$175,000.

RATIONALE: Seguin ISD participates in several purchasing cooperatives. A purchasing cooperative is an administrative agency created in accordance with various state statutes. All catalogs and items available for purchase on the cooperative are competitively procured and awarded by the cooperative's board of trustees.

MSB provides Medicaid billing, claiming, and audit reporting services.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH (LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: Funds are provided by the General Operating Fund.

EXHIBITS: None

RESOURCE PERSONNEL: Halcy Dean, Director of Special Education
Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Jennifer Raske, Purchasing Coordinator

Submitted by:
(Signature)



Date Submitted: 09/21/21

(Name)
(Address)
(Telephone)

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

INFORMATION ITEM: **Information Regarding the Purchase of Educational Software for Seguin ISD from iStation Through the 2013 Purchasing Cooperative**

RECOMMENDATION: This purchase is through the 2013 Purchasing Cooperative reference #: 17022 from iStation at a cost of \$88,474. This is the annual renewal of an on-going contract that the District has maintained for the last seven years.

RATIONALE: Seguin ISD participates in several purchasing cooperatives. A purchasing cooperative is an administrative agency created in accordance with various state laws. All catalogs and items available for purchase on the cooperative are competitively procured and awarded by the cooperative's board of trustees.

iStation is a universal screening software used to assess student needs and improve comprehension for reading levels kindergarten through eighth

REFERENCE and COMPLIANCE: CH(LEGAL) and CH (LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: Funds are provided by the ESSER II fund.

EXHIBITS: None

RESOURCE PERSONNEL: Bill Lewis, Chief Operating Officer/Associate Superintendent
Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Jennifer Raske, Purchasing Coordinator

Submitted by:
(Signature)



Date Submitted: 09/21/21

(Name)
(Address)
(Telephone)

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

INFORMATION ITEM: **Information Regarding Purchases Through the BuyBoard Purchasing Cooperative for a total cost of \$433,603**

RECOMMENDATION: The following purchases were made through the BuyBoard Purchasing Cooperative:

- a. Renaissance Learning, Inc: Reference #573-18 Instructional Materials and Classroom Teaching Supplies and Equipment - \$54,373
- b. CT Fieldscapes, LLC: Reference #641-21 Indoor and Outdoor Sports Surfaces, Repair and Renovation, and Gym Floor Refinishing - \$164,830
- c. Edgenuity: Reference #573-18 Instructional Materials and Classroom Teaching Supplies and Equipment - \$156,400
- d. Imagine Learning, Inc.: Reference #573-18 Instructional Materials and Classroom Teaching Supplies and Equipment - \$58,000

RATIONALE: Seguin ISD participates in several purchasing cooperatives. A purchasing cooperative is an administrative agency created in accordance with various state statutes. All catalogs and items available for purchase on the cooperative are competitively procured and awarded by the cooperative’s board of trustees.

Additional information regarding these purchases is provided below:

- a. Renaissance Learning, Inc provides technology based educational programs for students in prekindergarten through twelfth grade.
- b. CT Fieldscapes, LLC is resurfacing the Softball field and Smokey Joe's field.
- c. Edgenuity provides online curriculum, support, and instructional services for students and teachers for grades kindergarten through twelfth.
- d. Imagine Learning provides online adaptive curriculum and assessments for students pre-kindergarten through eighth grade.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH (LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: Funds are provided by the General Operating Fund and ESSER II funds.

EXHIBITS: None

RESOURCE
PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, CTSBO
Jennifer Raske, Purchasing Coordinator

Submitted by:
(Signature)



Date Submitted: 09/21/21

(Name)
(Address)
(Telephone)

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

INFORMATION ITEM: **Acknowledge Public Information Act Requests Aug.-Sept. 2021**

RECOMMENDATION: That the Board of Trustees acknowledge Public Information Act requests received since Aug. 12, 2021.

RATIONALE: The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

REFERENCE and COMPLIANCE: GB (LEGAL) Public Information Program

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: Aug. 12-Sept. 8, 2021 Public Information Act request roster

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Sean Hoffmann, Chief Communications Officer

Submitted by: Matthew Gutierrez Date Submitted: 09/21/21
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

Seguin ISD PIA requests received from Aug. 12-Sept. 8, 2021

<u>Date</u>	<u>Requester</u>	<u>Requested documents</u>	<u>Status</u>	<u>Action</u>
081621 006	Juana Ferreyra, U.S. Navy	SHS 11 and 12 grade directory information.	Completed	Documents provided
081621 007	Megan Hazelet, Inter-State Studios	Certain directory information for all ES students.	Completed	Documents provided
081821 008	Patricia Sosa, Lifetouch Studios	Certain directory information for all SHS students.	Completed	Documents provided
083021 009	Andrew Aguilar, US Navy	SHS senior directory informaiton	Completed	Documents provided.
083021 010	David Miller	a list of all job positions employed by the district (whether vacant or filled with current employees, full-time or part-time) where the job is done 100% remotely online and not in a physical classroom or office (not counting any temporary remote work arrangements due to COVID-19).	Completed	Response provided
090721 011	Carrie Childress, Equitable Advisors	Employee list with Full Name, Job Title, Job Location, Salary, District – years of service - OR- District hire date, TRS – years of service, Employee Address, Cell Phone Number, Home Phone Number, Age, Email	In progress	

ACTION ITEM:

Consideration and Possible Action, including adoption of a resolution delcaring the property unnecessary for education purposes and approving a bid solicitation regarding the sale of real property and improvements located at 216 E. College Street, Seguin, Texas 78155, commonly known as the Mary B. Erskine campus.

RECOMMENDATION:

That the Board approve the attached resolution authorizing the advertisement and bid solicitation regarding the sale of real property and improvements located at 216 E. College Street., Seguin, Texas 78155, commonly known as the Mary B. Erskine campus.

RATIONALE:

Pursuant to Texas Education Codes section 11.151 and 11.154, the Board of Trustees is authorized to determine that certain real property and improvements owned by the District are not necessary facilities to meet the current and foreseeable needs of the District for educational purposes.

The Mary B. Erskine campus is no longer needed by the District for instructional purposes. The attached resolution authorizes advertisement and bid solicitation regarding the sale of this property in compliance with Chapter 272 of the Texas Local Government Code..

REFERENCE and COMPLIANCE:

CDB(LEGAL) Sale, Lease, or Exchange of School-owned Property and CI(LEGAL) and CI(LOCAL) School Properties Disposal

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:


EXHIBITS:

Resolution Authorizing Sale of Real Property – Mary B. Erskine campus

RESOURCE PERSONNEL:

Bill Lewis, Chief Operating Officer / Associate Superintendent
Anthony Hillberg, Chief Financial Officer, CPA, CTSBO

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

Date Submitted: 09/21/21

**BOARD RESOLUTION OF
SEGUIN INDEPENDENT SCHOOL DISTRICT**

WHEREAS, Texas Education Code § 11.154(a) states that the “board of trustees of an independent school district may, by resolution, authorize the sale of any property, other than minerals, held in trust for public school purposes”; and

WHEREAS, the Board of Trustees finds that the property comprising approximately 4.002 acres located at 216 E. College Street, Seguin, Texas 78155, currently held in trust by the District and more fully described in **Exhibit A** (the “Property”) attached hereto and made part of this resolution, is not needed for educational purposes and that it is in the best interest of the District and its students to negotiate the sale of the property;

NOW, THEREFORE, the Board of Trustees of Seguin Independent School District, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, do hereby adopt the following resolutions:

BE IT HEREBY RESOLVED:

1. That the Board determines that the Property is not needed for the educational purposes of the District, will not be needed for future District operations, and that it is in the best interest of the District to sell the Property subject to the negotiation of closing terms acceptable to the District.
2. The Superintendent is authorized to give notice to the general public by newspaper advertisement that the District is soliciting offers for the sale of the Property in compliance with Chapter 272 of the Texas Local Government Code.
3. Following the advertisement in compliance with Chapter 272 of the Texas Local Government Code, the Superintendent is authorized, empowered, and directed, in the name and on behalf of the District, to negotiate closing terms that are, in his discretion, in the best interest of the District, to execute and deliver all documents and instruments, and to perform or cause to be performed all actions necessary to proceed with the sale of the Property, including, but not limited to, executing a Special Warranty Deed conveying the Property “as is.”

[Signature Page Follows]

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF TRUSTEES OF SEGUIN INDEPENDENT SCHOOL DISTRICT EXECUTING BELOW ON THIS, THE 21st DAY OF SEPTEMBER, 2021.

Trustees voting in favor of the Resolution:

_____	_____
_____	_____
_____	_____
_____	_____

The undersigned, being the Secretary of the Board, hereby certifies that the foregoing represents a true copy of a Resolution of the Seguin ISD Board of Trustees, duly held on September 21, 2021, which Resolution is in full force and effect, and has not been revoked or amended.

Glenda Moreno, SECRETARY

Dated: _____

Exhibit A

Legal Description of Property:

Block 240, Farm Addition, Guadalupe County, Texas

Description of Improvements *(Menn & Associates, Real Estate Appraisers and Consultants January 15, 2019)*:

The subject property is an educational establishment with various buildings, [including] a main building with portions of the building having three levels, and [an] additional classroom which is separate from the main building and the gym/cafeteria building. The main building houses 26,981 sq. ft. of space on the main floor, while there is an additional 4,850 sq. ft. on the second and third floors of the building. The free standing building (additional classroom) houses 1,027 sq.ft. of space, while the gym/cafeteria houses 8,609 sq. ft. of space.

ACTION ITEM:

Adopt the Resolution for the Assignment of Fund Balance

RECOMMENDATION:

That the Board of Trustees adopt the Resolution for the Assignment of Fund Balance as presented.

RATIONALE:

School districts have the authority to assign General Operating Fund balance for specific purposes. In order to make changes within fund balance classifications, the School Board must adopt those changes by resolution. Districts use this practice to plan for large one-time purchases and to prepare for upcoming projects or initiatives.

REFERENCE and COMPLIANCE:

CE (LEGAL) and CE (LOCAL) Annual Operating Budget

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Funding provided by assigning unassigned fund balance.

EXHIBITS:

Resolution

RESOURCE PERSONNEL:

Anthony Hillberg, Chief Financial Officer, CPA, CTSBO

Submitted by:

(Signature)

(Name)

(Address)

(Telephone)



Date Submitted: 09/21/21

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614

**RESOLUTION OF THE SEGUIN INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
ASSIGNMENT OF FUND BALANCE**

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a new standard for governmental fund balance reporting and governmental fund type definitions; and

WHEREAS, Seguin Independent School District (“Seguin ISD”) has implemented GASB Statement 54 requirements; and

WHEREAS, Seguin ISD desires adjustments to Assigned Fund Balance; and

NOW THEREFORE BE IT RESOLVED THAT Seguin ISD hereby adopts the following policy:

FUND BALANCE POLICY

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District’s Unassigned General Fund Balance will be maintained to provide the District with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Board of Trustees.

Fund Balance of the District may be committed for a specific purpose by formal action of the Seguin ISD Board of Trustees and may be amended or modified at a later date.

When appropriate for fund balance to be assigned, the Board delegates authority to the Superintendent or the Chief Financial Officer.

In circumstances where expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance.

NOW THEREFORE BE IT RESOLVED that Seguin ISD Board of Trustees assigns Unassigned Fund Balance for the following:

Wood Fiber for Existing Playgrounds.....	50,000
<i>(Adjusted value previously approved for \$80,000 on 7/27/21)</i>	
Exterior Tables and Umbrellas for SHS.....	<u>30,000</u>
Subtotal	<u>\$80,000</u>

The above Resolution is adopted this 21st day of September 2021.

Cinde Thomas-Jimenez, President
Board of Trustees
Seguin Independent School District

Glenda Moreno, Secretary
Board of Trustees
Seguin Independent School District

ACTION ITEM: **Consideration and Approval of the Resolution of the Board Regarding Local Remote Learning Program**

RECOMMENDATION: Recommend that the Board of Trustees approves the Resolution of the Board Regard Local Remote Learning Program.

RATIONALE: TEA has made remote learning possible for the 2021 – 2022 school year due to the COVID-19 pandemic. Seguin ISD would like to establish a remote learning program to serve students who qualify and are accepted into the program.

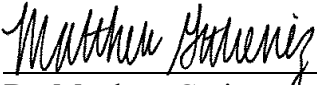
REFERENCE and COMPLIANCE: FEB (LOCAL) Attendance: Attendance Accounting,
FEC (LOCAL) Attendance: Attendance for Credit

PAPERWORK IMPACT: No significant impact.

BUDGET IMPACT/ INFORMATION: ESSER II funds will be used to cover the cost of the local remote learning program.

EXHIBITS: Board Resolution

RESOURCE PERSONNEL : Mark Cantú, Chief Innovation Officer

Submitted by:  Date Submitted: 09/21/21
 (Signature) _____
 (Name) Dr. Matthew Gutierrez, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614

Resolution of the Board Regarding Local Remote Learning Program

WHEREAS, pursuant to Education Code 29.9091, a district may operate a local remote learning program in accordance with the statutory requirements;

WHEREAS, pursuant to Education Code 25.9091(c), a district offering a local remote learning program may provide a virtual course through remote synchronous instruction, asynchronous instruction, or a combination of synchronous and asynchronous instruction, and proposed amendments to the *Student Attendance Accounting Handbook* provide that a board-approved local policy determines which instructional methods and attendance-taking methods the district will use.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Seguin Independent School District through this resolution, which has the effect of board-adopted policy, approves the following provisions:

- The Board authorizes the District to operate a local remote learning program as permitted by law and employ the following instructional and attendance-taking methods in providing its remote learning program:
 - A combination of remote synchronous and asynchronous instruction, with daily attendance for synchronous instruction taken at 10:30 AM and attendance for asynchronous instruction determined through a daily attendance measure as described in the District's asynchronous instructional plan.

The authority granted by this resolution shall apply for the 2021–22 school year, unless the Board takes further action.

Adopted this 21st day of September 2021, by the Board of Trustees.

Presiding Officer

Secretary

ACTION ITEM: **Appointment of Director(s) to the Seguin Education Foundation**

RECOMMENDATION: It is recommended that the President of the Board of Trustees support the Seguin Education Foundation (SEF) by appointing representation from the Board of Trustees to serve on the SEF Board of Directors.

RATIONALE: The appointment of representation from the Board of Trustees to serve on the SEF Board of Directors is stated in section 2.04 of the SEF Bylaws. (below*) This appointment will be for one year (October to October) until the annual SEF meeting in October 2022. The two representatives will serve alongside approximately 20 Directors that are comprised of Community and School District members. The SEF Directors meet in January, April, and October. The representation from the Board of Trustees will serve on one of the following committees: Gold Rush – An Employee Partnership Campaign; Fat Tuesday – Annual Mardi Gras; Celebration of Excellence – A Recognition Banquet for the top 10% of the graduation class and their Educational Heroes; or the Grant Committee. *Section 2.04. Number, Qualification and Term of Office. Two trustee representatives of the Seguin Independent School District Board of Trustees, appointed annually by the Board President, shall hold permanent official seat with vote.

REFERENCE and COMPLIANCE: Strategic Priority #2: Engage parents, industry and community partners to enrich the experience of students and staff and to establish Seguin ISD as an integral part of the community.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Matthew Gutierrez, Superintendent
Cinde Thomas-Jimenez, Board President

Submitted by: Matthew Gutierrez Date Submitted: 09/21/21
(Signature)
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

ACTION ITEM: **Nominate Candidate for the Guadalupe County Appraisal District Board of Directors**

RECOMMENDATION: That the Board of Trustees approve the nomination of the candidate for the Guadalupe County Appraisal District Board of Directors.

RATIONALE: Per Section 6.03 (b.) of the Texas Property Tax Code, the terms of all members of the Guadalupe Appraisal District Board of Directors will expire on December 31, 20. This information is provided to the required representatives of the taxing entities entitled to participate in the process of nominating and voting for directors to serve the next two (2) year term. Each taxing unit may nominate by resolution one candidate for each directorship to be filled (5 directorships are to be filled). Nominations must be submitted to the chief appraiser no later than October 15, 2021.

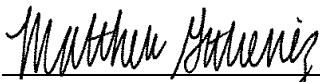
PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

- EXHIBITS:**
- Guadalupe Appraisal District Letter/Board of Directors Election Entity Voting Entitlements August 2021
 - Guadalupe Appraisal District Board of Directors Qualifications/ Eligibility Statement
 - Resolution

RESOURCE PERSONNEL:

Dr. Matthew Gutierrez, Superintendent
Cinde Thomas-Jimenez, Board President

Submitted by:  Date Submitted: 09/21/21
(Signature) Dr. Matthew Gutierrez, Superintendent
(Name) 1221 E. Kingsbury St., Seguin, Texas 78155
(Address) (830) 401-8614
(Telephone)

GUADALUPE APPRAISAL DISTRICT



Main Office
3000 N. Austin St.
Seguin, Texas 78155
(830) 303-3313
(830) 372-2874 (Fax)
gadprotest@guadalupead.org

Schertz Substation
1052 FM 78, Ste. 103
Schertz, Texas 78154
(830) 303-3313 Option 2
(877) 254-0888 (Fax)

June 21, 2021

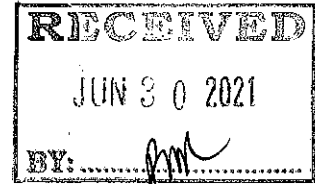
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Seguin ISD

Attn: Matthew Gutierrez, Ed.D, Supt. and Cinde Thomas-Jimenez, President

1221 E. Kingsbury

Seguin, Texas 78155



Dear Superintendent Gutierrez and President Thomas-Jimenez,

Per § 6.03 (b.) of the Texas Tax Code, the terms of all members of the Guadalupe Appraisal District Board of Directors will expire on December 31, 2021. In light of that, this letter is forwarded to the required representatives of the taxing units entitled to participate in the nomination and voting process for the directors to serve the next two-year term. Following is a brief timeline of this process:

- The chief appraiser delivers notice of election and voting entitlement to the taxing units.
- Each taxing unit may nominate by resolution one candidate for each directorship to be filled (5 directorships are to be filled). Nominations by way of resolution must be submitted to the chief appraiser no later than October 15, 2021.
- The chief appraiser will then prepare and deliver a ballot of all nominees to each taxing unit before October 30, 2021.
- The governing body of each taxing unit must determine their vote by resolution and submit to the chief appraiser before December 15, 2021.
- The chief appraiser will tabulate the votes, declare the winners and submit the results to the governing body of each taxing unit before December 31, 2021.

Nominee Qualifications

§ 6.03 (a.) of the Texas Tax Code states that to be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. § 6.035 (a.) of the Texas Tax Code disqualifies an individual from serving as a director if that individual owns property on which delinquent property taxes have been owed for more than 60 days. This restriction is not applicable under installment agreements or deferrals. There are also additional restrictions outlined in 56.035 Texas Tax Code. Enclosed is a Statement of Qualifications to be completed by each nominee and turned in to the Guadalupe Appraisal District with formal nominations.

Voting Allocation

Enclosed, you will find a summary of the voting entitlement of the taxing units participating in the nomination and election for the Guadalupe Appraisal District Board of Directors for the 2022/2023 term. Seguin ISD will have 879 votes to cast in this election process. Votes may be allocated to one nominee or votes may be distributed to more than one nominee. The nominees who receive the largest cumulative vote total are declared the directors for the next two years.

Should you have any questions in regard to this process, do not hesitate to contact Rose Everett in our office.

Thank you for your time and effort in this regard.

Sincerely,

Peter Snaddon, R.P.A., C.C.A.
Chief Appraiser

2022-2023 BOARD OF DIRECTORS ELECTION
ENTITY VOTING ENTITLEMENTS
August - 2021

Taxing Entity	2020 Entity Levy	2020 Total Levy	Portion of Levy	Total Votes	Entity Votes
Schertz-Cibolo UC ISD	69,214,965.00 ÷	267,624,075.36 =	0.258628 X	5,000 =	1,293
Guadalupe County	52,448,975.76 ÷	267,624,075.36 =	0.195980 X	5,000 =	980
Seguin ISD	47,028,793.78 ÷	267,624,075.36 =	0.175727 X	5,000 =	879
New Braunfels ISD	17,618,737.00 ÷	267,624,075.36 =	0.065834 X	5,000 =	329
Navarro ISD	13,305,281.78 ÷	267,624,075.36 =	0.049716 X	5,000 =	249
City of Schertz	13,086,476.00 ÷	267,624,075.36 =	0.048899 X	5,000 =	245
City of Seguin	11,847,601.87 ÷	267,624,075.36 =	0.044270 X	5,000 =	221
City of Cibolo	11,062,201.25 ÷	267,624,075.36 =	0.041335 X	5,000 =	207
Marion ISD	10,336,440.65 ÷	267,624,075.36 =	0.038623 X	5,000 =	193
Comal ISD	7,492,606.00 ÷	267,624,075.36 =	0.027997 X	5,000 =	140
City of New Braunfels	7,054,378.00 ÷	267,624,075.36 =	0.026359 X	5,000 =	132
San Marcos ISD	2,909,876.37 ÷	267,624,075.36 =	0.010873 X	5,000 =	54
LaVernia ISD	1,368,642.19 ÷	267,624,075.36 =	0.005114 X	5,000 =	26
Luling ISD	1,041,911.00 ÷	267,624,075.36 =	0.003893 X	5,000 =	19
City of Selma	861,996.00 ÷	267,624,075.36 =	0.003221 X	5,000 =	16
Prairie Lea ISD	400,885.57 ÷	267,624,075.36 =	0.001498 X	5,000 =	8
City of Marion	327,587.31 ÷	267,624,075.36 =	0.001224 X	5,000 =	6
City of Santa Clara	91,299.10 ÷	267,624,075.36 =	0.000341 X	5,000 =	2
Nixon-Smiley ISD	77,704.91 ÷	267,624,075.36 =	0.000290 X	5,000 =	1
City of Luling	24,138.47 ÷	267,624,075.36 =	0.000090 X	5,000 =	0
City of Universal City	23,210.53 ÷	267,624,075.36 =	0.000087 X	5,000 =	0
City of San Marcos	366.82 ÷	267,624,075.36 =	0.000001 X	5,000 =	0
TOTAL	267,624,075.36		100.00%		5,000

**GUADALUPE APPRAISAL DISTRICT
BOARD OF DIRECTORS**

Statement of Qualifications
Per Texas Tax Code

To serve on the Board of Directors for an appraisal district, the Texas Tax Code states the following:

1. Section 6.03 BOARD OF DIRECTORS

- (a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.
- (b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.
- (c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list

by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

- (d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.
- (e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:
 - (1) to the county judge and each commissioner of the county served by the appraisal district;
 - (2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;
 - (3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and
 - (4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.
- (f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.
- (g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position

to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

- (h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.
- (i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.
- (j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a

copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

- (k) Except as provided by Subsection (k-1), the governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.
- (k-1) This subsection applies only to an appraisal district established in a county with a population of 120,000 or more. The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.
- (l) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

2. Sec. 6.035. RESTRICTIONS ON ELIGIBILITY AND CONDUCT OF BOARD MEMBERS AND CHIEF APPRAISERS AND THEIR RELATIVES.

(a) An individual is ineligible to serve on an appraisal district board of directors and is disqualified from employment as chief appraiser if the individual:

(1) is related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district; or

(2) owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:

(A) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under Section 33.02; or

(B) a suit to collect the delinquent taxes is deferred or abated under Section 33.06 or 33.065.

(a-1) An individual is ineligible to serve on the district board of directors of an appraisal district if the individual:

(1) has served as a member of the board of directors for all or part of five terms¹, unless,

(A) the individual was the county assessor-collector at the time the individual served as a board member; or

(B) the appraisal district is established in a county with a population of less than 120,000;

(2) has engaged in the business of appraising property for compensation for use in proceedings under this title at any time during the preceding three years;

¹ 87th Legislative Regular Session – Senate Bill 63, Section 20 (b): Service as an appointed member of the board of directors of an appraisal district before January 1, 2022, does not count for purposes of determining whether a person is ineligible to serve on the board of directors of an appraisal district under Section 6.035 (a-1) (1), Tax Code, as added by this Act.

- (3) has engaged in the business of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding three years; or
- (4) has been an employee of the appraisal district at anytime during the preceding three years.

(b) A member of an appraisal district board of directors or a chief appraiser commits an offense if the board member continues to hold office or the chief appraiser remains employed knowing that an individual related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to the board member or chief appraiser is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district in which the member serves or the chief appraiser is employed. An offense under this subsection is a Class B misdemeanor.

(c) A chief appraiser commits an offense if the chief appraiser refers a person, whether gratuitously or for compensation, to another person for the purpose of obtaining an appraisal of property, whether or not the appraisal is for ad valorem tax purposes. An offense under this subsection is a Class B misdemeanor.

(d) An appraisal performed by a chief appraiser in a private capacity or by an individual related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to the chief appraiser may not be used as evidence in a protest or challenge under Chapter 41 or an appeal under Chapter 42 concerning property that is taxable in the appraisal district in which the chief appraiser is employed.

3. Section 6.036 INTEREST IN CERTAIN CONTRACTS PROHIBITED.

(a) An individual is not eligible to be appointed to or to serve on the board of directors of an appraisal district if the individual or a business entity in which the individual has a substantial interest is a party to a contract with:

- (1) the appraisal district; or
- (2) a taxing unit that participates in the appraisal district, if the contract relates to the performance of an activity governed by this title.

(b) An appraisal district may not enter into a contract with a member of the board of directors of the appraisal district or with a business entity in which a member of the board has a substantial interest.

(c) A taxing unit may not enter into a contract relating to the performance of an activity governed by this title with a member of the board of directors of an appraisal district in which the taxing unit participates or with a business entity in which a member of the board has a substantial interest.

(d) For purposes of this section, an individual has a substantial interest in a business entity if:

(1) the combined ownership of the individual and the individual's spouse is at least 10 percent of the voting stock or shares of the business entity; or

(2) the individual or the individual's spouse is a partner, limited partner, or officer of the business entity.

(e) In this section, "business entity" means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or other entity recognized by law.

(f) This section does not limit the application of any other law, including the common law relating to conflicts of interest, to an appraisal district director.

Statement of Candidate

I have reviewed the requirements and restrictions, and hereby swear and affirm that I conform to the qualifications to be nominated and serve as a member of the Board of Directors for the Guadalupe Appraisal District.

Signature of Nominee

Date

Printed Name of Nominee

Contact Phone Number

Street Address of Nominee’s Residency City State Zip Code

Number of Years at this Residence? _____

Please identify below the property addresses and ownership of property you own in Guadalupe County, as related to verification of delinquent tax verification processes (*attach additional pages, if needed*):

**A RESOLUTION NOMINATING A CANDIDATE TO THE
GUADALUPE APPRAISAL DISTRICT FOR ELECTION TO
THE BOARD OF DIRECTORS**

WHEREAS, pursuant to Section 6.03(b) of the Texas Property Tax Code, the terms of all members of the Guadalupe Appraisal District Board of Directors will expire on December 31, 2021. The Board of Trustees of the Seguin Independent School District is entitled to nominate candidate(s) for the directorship of the Guadalupe Appraisal District for the County of Guadalupe and State of Texas; and

WHEREAS, the Seguin Independent School District is a voting taxing unit of the Guadalupe Appraisal District in Guadalupe County, Texas; and

WHEREAS, the Board of Trustees of the Seguin Independent School District desires to submit the name of _____ for the directorship of the Guadalupe Appraisal District established in Guadalupe County; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Seguin Independent School District of Seguin, Texas hereby will submit said name to the Office of the Chief Appraiser of the Guadalupe Appraisal District by October 15, 2021.

PASSED AND APPROVED THIS _____ DAY OF _____.

Cinde Thomas-Jimenez, President, Board of Trustees

Glenda Moreno, Secretary, Board of Trustees

ACTION ITEM: **Consideration and Approval of the Resolution Regarding World Teachers' Day**

RECOMMENDATION: That the Board of Trustees approve the Resolution for Recognition of October 5, 2021 as Seguin ISD Teachers' Day.

RATIONALE: To recognize and show appreciation for our Seguin ISD teachers who have selflessly educated our students during a worldwide pandemic while continuing to adapt and model resilience for our students.

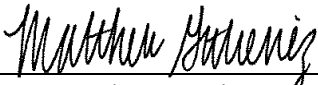
REFERENCE and COMPLIANCE: BBE (LEGAL); Strategic Priority 3: Create the conditions in Seguin ISD to recruit, retain and engage employees

PAPERWORK IMPACT: No significant impact.

BUDGET IMPACT/ INFORMATION: No significant impact.

EXHIBITS: Board Resolution

RESOURCE PERSONNEL : Cynthia J. Moreno, Chief Human Resources Officer

Submitted by:  Date Submitted: 09/21/21
(Signature) _____
(Name) Dr. Matthew Gutierrez, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614



Board of Trustees

Cinde Thomas-Jimenez

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Carl Jenkins
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District 5

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District 6

Superintendent

Dr. Matthew Gutierrez

1221 E. Kingsbury St
Seguin, TX 78155

830-372-5771

www.seguinisd.net

SEGUIN INDEPENDENT SCHOOL DISTRICT
Resolution of the Board Regarding World Teacher's Day

WHEREAS, Seguin Independent School District's future strength depends on providing a high-quality education to all students; and

WHEREAS, teacher quality matters more to student achievement than any other school-related factor; and

WHEREAS, teachers spend countless hours preparing lesson plans and supporting students; and

WHEREAS, our Seguin ISD teachers have demonstrated great resilience, adaptability, and creativity during the COVID-19 crisis; and

WHEREAS, our community recognizes and supports its teachers in education the children of this community; and

WHEREAS, #TeachersCan is a statewide movement supported by more than 125 partnering businesses and organizations committed to elevating the teaching profession and honoring the critical role teachers play in the success of Texas; and

NOW, THEREFORE, BE IT RESOLVED that the Seguin Independent School District Board of Trustees joins #TeachersCan and its partnering entities across Texas in celebrating World Teachers' Day and proclaims October 5, 2021 to be Seguin Independent School District Teachers' Day; and

BE IT FURTHER RESOLVED, that the Seguin ISD Board of Trustees encourages members of our community to personally express appreciation to our teachers and display a light blue ribbon outside your homes or businesses the week of October 5 as a symbol of support for our Seguin ISD educators.

Signed by:

Passed and Approved this 21st day of September, 2021 by the Board of Trustees.

Cinde Thomas-Jimenez, President
Seguin ISD Board of Trustees

Glenda Moreno, Secretary
Seguin ISD Board of Trustees

ACTION ITEM:

Personnel Action - Professional Employees

RECOMMENDATION:

The Board of Trustees recognizes and acknowledges the new professional hires for the 2021 – 2022 school year and the resignations listed below.

**FOR BOARD’S
ACKNOWLEDGMENT
ELECTIONS:
TEACHERS:**

Name	Campus	Effective
Gonzales, Cassandra	Weinert Elementary	8/27/2021
Wolfe, Donna	AJB Middle School	8/31/2021

**BOARD’S
ACKNOWLEDGEMENT
RESIGNATIONS:**

Andrews-Burke, Vivian, AJB Middle School, effective 8/23/2021

Ms. Andrews-Burke, Science Teacher, has resigned due to personal reasons.

Ms. Andrews- Burke has 10 days with Seguin ISD.

Burnett, Tana, Jefferson Elementary, effective 8/24/2021

Ms. Burnett, Essential Academics/Structured Autism Teacher, has resigned due to medical reasons.

Ms. Burnett has 4 days with Seguin ISD.

Carlson, William, Jefferson Elementary, effective 8/26/21

Mr. Carlson, Special Education Teacher, has resigned due to health concerns.

Mr. Carlson has 14 days with Seguin ISD.

Nesbit, Tara, Weinert Elementary, effective 8/23/21

Ms. Nesbit, KG Teacher, has resigned due to health concerns.

Ms. Nesbit has 3 days with Seguin ISD.

RATIONALE:

Strategic Priority 3: Create the conditions in Seguin to recruit, retain and engage employees.

**REFERENCE and
COMPLIANCE:**

DC (LEGAL), DC (LOCAL), Employment Practices

**BUDGET IMPACT/
INFORMATION:**

None

PAPERWORK

IMPACT:

This item will result in follow up communication with the employee.

EXHIBITS:

Information Sheet

**RESOURCE
PERSONNEL:**

Cynthia Moreno, Chief Human Resource Officer

Submitted by:
(Signature)
(Name)
(Address)
(Telephone)



Date Submitted: 09/21/21

Dr. Matthew Gutierrez, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614