

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held September 26, 2023, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **GENERAL FUNCTIONS-OTHER**
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Texas Pledge of Allegiance
 - D. Roll Call
 - E. CISD Vision and Mission Statements 4
2. **BOARD HONORS**
 - A. Recognition of Jose Damian Elementary School for Earning the Purple Star Designation for Service to Military-Connected Families from the Texas Education Agency.
Presenter: G Reveles
3. Lone Star Governance 5
Presenter: P Galaviz / D Kerney
4. **OPEN FORUM-OTHER**

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

Each participant will be limited to **THREE MINUTES** to make comments to the Board. The Board is **NOT** permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.

For further information on those policies, contact the Superintendent's Administrative Assistant.
5. **CONSENT AGENDA-VOTING**
 - A. Approval of 2023-2024 Memorandum of Understanding between Canutillo ISD and ESC Region 19 Texas Student Data Systems (TSDS) Support Cooperative
Presenter: Dr. Oscar Rico
 - B. *BUSINESS SERVICES*
 1. Approval of the Budget Amendments
Presenter: C. Pulley
 - a. Budget Amendments August 2023 6
Presenter: C. Pulley
 2. Approval of the Meeting Minutes

a.	Approval of the July 24 Special Board Meeting	11
3.	Approval of the Monthly Donations Presenter: C. Pulley	
a.	Donations Report August 2023 Presenter: C. Pulley	15
4.	Recommendation to approve list of items identified as surplus/salvage for Auction Sales to be held at Canutillo Middle School (Surplus Warehouse) - Location: 7311 Bosque Rd. 79835 on October 11, 2023. Presenter: A. Aguilar	17
5.	Approval of the Quarterly Investment Report and Year End Comprehensive Investment Report for June 30, 2023 Presenter: C. Pulley	21
6.	Approval of an order authorizing the defeasance and calling for redemption of certain currently outstanding debt obligations of the District; directing that authorized District officials effectuate the redemption of such obligations; authorizing the execution of an escrow agreement; and resolving other matters in connection therewith. Presenter: Angel Magallanes, Arnold Cantu, M Piekarski	33
7.	Non Approval regarding the Request for Qualifications 2023-12 Facilities Master Plan, issued for Professional Services to update the CISD Facilities Master Plan. Presenter: E. Sida / S. Blanco	40
C.	<i>CURRICULUM AND INSTRUCTION</i>	
1.	Approval of Tuition Waivers for the 2023-2024 School Year and Transfer Update Presenter: D. Kerney	49
D.	<i>HUMAN RESOURCES</i>	
1.	Approval of local CTE position under a Board approved School District Teaching Permit (“SDTP”) pursuant to local innovation plan. Presenter: Martha Carrasco	51
2.	Approval of Revisions to Policy BED local, Public Participation in Board meetings. Presenter: M. Carrasco	54
6.	PUBLIC HEARING	
A.	A public hearing will be held regarding the 2023-2024 Property Tax Rate. The public is invited to attend and provide public comment. Presenter: M. Piekarski / C Pulley	56
B.	Approval of Resolution Which Officially Levies the Tax Rate for the FY2024 School Year Presenter: C. Pulley	69
7.	BOARD OF TRUSTEE BUSINESS	
A.	Discussion and Possible Action Regarding the Health Care Plan Beginning on January 1, 2024.	71

Presenter: M. Carrasco / Randy McGraw

8. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Mission

We provide Equitable Opportunities to ensure our future-ready students are empowered to Explore, Learn, Grow and Excel.

Vision

LEAD today. IMPACT tomorrow.

#VivaCanutillo

Lone Star Governance Goals 2022-2023

Goal 1 - Reading The percentage of 3rd grade students that score meets grade level or above will increase from 34% (2021) to 70% by June 2026.					
	2022	2023	2024	2025	2026
	43%	50%	57%	64%	70%
	55% Meets				
	GPM 1.1	GPM 1.2	GPM 1.3		
	The percentage of kindergarten students reading on grade level will increase from 33% on June 2021 to 70% by June 2026. IStation	The percentage of 1st grade students reading on grade level will increase from 46% on June 2021 to 70% by June 2026. IStation	The percentage of 2nd grade students reading on grade level will increase from 54% on June 2021 to 70% by year 2026. IStation		
Baseline 2020-21	33%	46%	54%		
2021-22 Goal	40%	55%	60%		
2021-22 Actual	45% on grade level	52% on grade level	58% on grade level		
2022-23 Goal	50%	60%	63%		
2022-23 Actual					
2023-24 Goal	55%	63%	65%		
2023-24 Actual					
2024-25 Goal	65%	67%	67%		
2024-25 Actual					
2025-26 Goal	70%	70%	70%		

Goal 2 - Math The percentage of 3rd grade students that score meets grade level or above will increase from 22% on June 2021 to 70% by June 2026.					
	2022	2023	2024	2025	2026
	30%	40%	50%	60%	70%
	41% Meets				
	GPM 2.1	GPM 2.2	GPM 2.3		
	The percentage of kindergarten students performing on grade level in math will increase from 13% on June 2021 to 70% by June 2026. Imagine Math	The percentage of 1st grade students performing on grade level in math will increase from 24% on June 2021 to 70% by the June 2026. Imagine Math	The percentage of 2nd grade students performing on grade level in math will increase from 32% (2021) to 70% by the year 2026. Imagine Math		
Baseline 2020-21	13%	24%	32%		
2021-22 Goal	25%	30%	45%		
2021-22 Actual	27% on grade level	38% on grade level	38% on grade level		
2022-23 Goal	40%	40%	55%		
2022-23 Actual					
2023-24 Goal	50%	50%	60%		
2023-24 Actual					
2024-25 Goal	60%	60%	65%		
2024-25 Actual					
2025-26 Goal	70%	70%	70%		

Goal 3 - CCR The percentage of graduates that earn a CCMR indicator will increase from 58% (2021) to 88% by June 2026.					
	2022	2023	2024	2025	2026
	64%	70%	76%	82%	88%
	59% Meets				
	GPM 3.1	GPM 3.2	GPM 3.3		
	The percentage of graduates earning a dual credit indicator will increase from 37% on June 2021 to 61% by June 2026.	The percentage of graduating seniors at or above SAT/ACT criterion will increase from 25% on June 2021 to 45% by June 2026.	The percentage of graduating seniors who earned approved industry based certification (IBC) will increase from 5.3% on June 2021 to 30% by June 2026.		
Baseline 2020-21	37%	25%	5%		
2021-22 Goal	43%	27%	10%		
2021-22 Actual	31%	30%	41%		
2022-23 Goal	49%	35%	45%		
2022-23 Actual					
2023-34 Goal	53%	40%	50%		
2023-24 Actual					
2024-25 Goal	58%	45%	55%		
2024-25 Actual					
2025-26 Goal	61%	50%	60%		

Superintendent Constraints						
SC 1: Do not allow a rating of Proficient or above on a Principal's or Teacher's Evaluation if expected growth at campus/classroom is not evident.						
SC 2: Do not allow campus budget equity to create obvious disparity.						
Board Constraints						
BC 1: Board members may not remove items from the consent agenda if they have not discussed the item with the superintendent or his/her designee during the previous 7 days.						
BC 2: Board members may not add items to the board agenda without approval of the board chair or 3 trustees.						
BC 3: The board may not invest less than 50% of its board authorized public meeting minutes per month monitoring progress toward student outcome goals.						
LSG Presentation Calendar						
	2021-2022 STAAR Results	Quarter 1	2021-2022 TAPR	Quarter 2	Quarter 3	Quarter 4
TEA Required Presentations	September		January			
Goal 1		Oct.		February	April	June
Goal 2		Oct.		February	April	June
Goal 3		Nov			March	Aug

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPullay
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: September 12, 2023

SUBJECT: Budget Amendments for August 2023

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration
 11 Instruction + 12 Instructional Resources/Media Services +
 13 Curriculum/Staff Development + 31 Guidance/Counseling Services

FUND BALANCE BUDGET AMENDMENT

BC #344490 - This budget amendment will allocate funds from Fund Balance to cover the significant increased cost of Districtwide commercial and property insurance. This budget amendment will have a negative impact on the administrative cost ratio by increasing costs in Function 41 - General Administration.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.3600.00.000.00	Fund Balance	\$ -	\$ (342,962)	
199.34.6429.00.999.99	Insurance - Auto	\$ 104,000	\$ 13,819	\$ 117,819
199.41.6429.00.734.99	Insurance - Commercial Liability	\$ -	\$ 69,980	\$ 69,980
199.51.6429.00.999.99	Insurance - Property	\$ 360,800	\$ 259,163	\$ 619,963

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7516
F: (915) 877-7524
canutillo-isd.org

FUND BALANCE BUDGET AMENDMENT

BC #344491 - This budget amendment will allocate funds from Fund Balance to cover additional costs for Board of Trustees and Superintendent's Office to include Lonestar Governance Training, Hospitality, Board Travel, Holdsworth Travel, Region 19 Services, County Fair Sponsorship, NWECHS Student Badges and Office Supplies. This budget amendment will have a negative impact on the administrative cost ratio by increasing costs in Function 41 - General Administration.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.3600.00.000.00	Fund Balance	\$ -	\$ (26,000)	
199.41.6299.00.702.99	Contracted Services	\$ 7,500	\$ 9,000	\$ 16,500
199.41.6499.00.702.99	Miscellaneous Costs	\$ 400	\$ 1,000	\$ 1,400
199.41.6419.00.702.99	Board Travel	\$ 30,600	\$ 6,000	\$ 36,600
199.41.6499.00.701.99	Miscellaneous Costs	\$ 1,500	\$ 500	\$ 2,000
199.41.6399.00.701.99	General Supplies	\$ 984	\$ 3,572	\$ 4,556
199.41.6411.00.701.99	Travel	\$ 9,792	\$ 3,000	\$ 12,792
199.52.6399.00.922.99	General Supplies	\$ 1,200	\$ 2,928	\$ 4,128

FUND BALANCE BUDGET AMENDMENT

BC 344455- This budget amendment will allocate funds for software licenses & subscriptions needed district-wide for student progress monitoring and assessment - Edmentum, Eduphoria, TEKS, etc. This budget amendment will have a positive impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.00.3600.00.000.00	Fund Balance	\$ -	\$ (57,000)	\$ -
199.11.6635.00.916.11	Software Licenses/Subscriptions > \$5,000	\$ 258,361	\$ 57,000	\$ 315,361

BC 344300 - This budget amendment will allocate funds for an electrical outlet that needs to be installed for the new plasma cutter in the Agricultural Shop at Canutillo High School. This budget

Budget Account Number		Budget	Change	Budget
199.81.6629.00.917.22	Building Purchase/ Construction/ Improvement	\$ 50,000	\$ (835)	\$ 49,165
199.51.6319.00.917.22	Maintenance Supplies	\$ -	\$ 835	\$ 835

BC 344304 - This budget amendment will allocate funds for new Disciplinary Alternative Education Program (DAEP) classroom supplies and equipment. This budget amendment will have a positive

Budget Account Number		Current Budget	Change	Amended Budget
185.21.6411.00.923.28	Travel/Training/Subsistence- Employees	\$ 2,000	\$ (1,000)	\$ 1,000
185.31.6411.00.923.28	Travel/Training/Subsistence- Employees	\$ 1,600	\$ (1,000)	\$ 600
185.11.6399.00.923.28	General Supplies	\$ 7,597	\$ 2,000	\$ 9,597

BC 344451- This budget amendment will allocate funds for installation and materials of an electrical outlet with the correct voltage to charge the Law Enforcement golf carts at Canutillo High School. The electrical outlet will be installed between the Law Enforcement classrooms H101 and H103. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.81.6629.00.917.22	Building Purchase/ Construction/ Improvement	\$ 50,000	\$ (752)	\$ 49,248
199.51.6319.00.917.22	Maintenance Supplies	\$ -	\$ 752	\$ 752

BC 344229 - This budget amendment will allocate funds for employee non-violent crisis intervention training at the Crisis Prevention Institute (CPI) which addresses taking a proactive role for students with behavior and emotional challenges. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.31.6339.00.918.23	Testing Materials	\$ 5,484	\$ (5,484)	\$ -
199.11.6339.00.918.23	Testing Materials	\$ 1,000	\$ (16)	\$ 984
199.13.6411.00.918.23	Employee Travel	\$ -	\$ 5,500	\$ 5,500

1. GENERAL FUNCTIONS-OTHER

1.A. Call to Order

The Meeting was called to order at **6:03 PM** by Board President Ms. Mendoza.

1.B. Roll Call

Trustees Present Mrs. Barnes, Mrs. Mendoza, Mr. Rodriguez, and Mrs. Zuniga

2. OPEN FORUM-OTHER

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Bernardo Barela – Regarding the budget. Mr. Barela wanted to address the school board regarding the budget. He mentioned that due to affirmative action he would like to see all administration re-apply to their positions. Varela requested itemized financial reports from administration. He thinks is unfairly and unacceptable on how the district is currently handling its budget.

Mr. John Joyner – He addressed that 3 minute a month during open forum is an unfair amount for open forum. He is questioning how the district is going to grow if they sell all the lands available to the district currently. He wants to know how competition/student retention is going to be addressed. He wants the district to be on a meritocracy system. Mr. Joiner wants to address the “missing areas” to be taught to students.

3. BOARD OF TRUSTEE BUSINESS

3.A. Discussion and Possible Action Regarding the District's Budget Outlook, including a historic review of salaries and staffing for all non-instructional positions.

Mrs. Carrasco provided the BOT with hardcopies of the salaries review sheets, new position information, as well as salary chart.

Mr. Rodriguez mentioned that employee manning tables need to be followed. He wants administration to be more efficient.

Mrs. Carrasco mentioned that her and administration are starting the process to identify any possible savings.

No action is needed.

3.B. Discussion and Action Regarding Strategies Related to Student Attendance, Recruitment and Marketing of the District.

Trustee Rodriguez opened by mentioning he had requested a discussion and wanted to speak with Justice of the Peace “Beto Enriquez”

Mr. Enriquez addressed the BOT in conversation He addressed that being a Canutillo graduate and community member he has his best interest to do whatever is necessary to keep students in the classroom regarding Truancy. Justice of the Peace Enriquez mentioned that in 2015 the state changed the truancy laws. Mr. Enriquez explained the process that a Truancy case follows starting at the district level and how it escalates. He Mentioned that Mr. Ramon Gallegos is the assistant DA that persecutes the truancy cases and might work with the district. He mentioned that Mr. Gallegos might be able to make more decisions that would benefit the district. He mentioned that the district needs to be proactive and address truancy cases early. Mr. Enriquez addressed questions from administration and community members.

Dr Monica Reyes addressed the board and Judge Enriquez on how Student Support is working on truancy cases and updating district procedures.

Gustavo Reveles addressed the board regarding district marketing and student retention ideas via power point presentation.

No Action needed.

3.C. Discussion and Possible Action for the Board of Trustees to Create a Marketing and Attendance Committee.

Motioned by Mr. Rodriguez, Second by Mrs. Barnes.

Ms. Barnes – yes, Ms. Mendoza – yes, Mr. Rodriguez – yes, Ms. Zuniga, yes

Motion Passes

3.D. Discussion and Possible Action of Budget Amendments for the Month of July 2023.

Mr. Rodriguez motioned, Second by Ms. Barnes,
Barnes - Yes, Mrs. Mendoza - Yes, Mr. Rodriguez - Yes, Ms. Zuniga - Yes.
Motion Passes.

3.E. Discussion and Possible Action Regarding Endorsement of Region 19 TASB Director.

Mr. Rodriguez motioned, Second by Ms. Zuniga,
Barnes - Yes, Mrs. Mendoza - Yes, Mr. Rodriguez - Yes, Ms. Zuniga - Yes.
Motion Passes

4. **EXECUTIVE SESSION**

To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:

4.A. Discussion regarding the possible sale of district-owned real property.

Closed session started at **7:45 PM**

5. **NEW BUSINESS (continued); OTHER – Meeting resumes at 8:40 PM**

5.A. Discussion and possible action regarding possible sale of district owned real property.

Mr. Steve Blanco mentioned that the following items were addressed during executive session.

1. Authorize administration and CBRE to enter a real estate sales contract with the owner of land adjacent to Reyes ES pursuant to chapter 272 of the local government code and policy CBD on terms discussed in closed session;

Motioned by Mrs. Barnes, Second by Ms. Zuniga
Barnes - Yes, Mrs. Mendoza - Yes, Mr. Rodriguez - Yes, Ms. Zuniga - Yes.
Motion Passes

Mr. Blanco introduced the last two items discussed in executive session.
Authorize administration and CBRE to move forward with land sale for BCE property and bring final sales contract to Board on terms discussed in closed session;

3. Authorize administration and CBRE to initiate notice and bid process for possible sale of real property adjacent to Jose Damian school.

Motioned by Mr. Rodriguez, Second by Ms. Zuniga
Barnes - Yes, Mrs. Mendoza - Yes, Mr. Rodriguez - Yes, Ms. Zuniga - Yes.
Motion Passes

Mr. Steve Blanco mentioned that administration wants potential to start reviewing and exploring potential new locations of lands for possible purchase for future school sites.

No action to be taken.

6. **ADJOURNMENT**

The meeting was adjourned at **8:45 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **September 26, 2023**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.

Board of Trustees

Meeting Date: 9/26/2023

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Board Acceptance of August 2023 Donations Report

Justification Statement: Presentation for your review and acceptance of the donations report for donations received in the month of August, 2023

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Cristina Pulley *Cristina Pulley*
Signature of Requester(s)
Cristina Pulley
Signature of Presenter(s)
Elizabeth B. Sida 9/11/2023
Business Services Approval (Initials) *Date*

Agenda Summary:

The Financial Services Department presents the following donations report for donations reported to Finance for the month of August, 2023. There were no on-line donations received this month.

RECOMMENDATION: Administration recommends that the Board accept this donations report as presented

PRIOR BOARD ACTION: Yes AWARDED: NA AWARDED AMOUNT: NA
8/22/2023

AMOUNT(S): \$2,246.14

ACCOUNT NO(S): NA

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
NA

REQUESTING DEPARTMENT:
NA

CONSEQUENCES OF NON-APPROVAL:
NA

IMPLEMENTATION TIMELINE:
NA

ATTACHMENT(S): ✓ Donations report for August 2023



Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





Auction Agreement

The undersigned ("Owner") by this agreement, authorizes Amigo Auctioneers,LLC to sell at auction the personal property that will be consigned to him from time to time by the property owner or his agents.

1. Auctioneer will attempt to obtain the highest price possible for the owner's property. However the property will be sold to the highest bidder, without reserve, unless otherwise stipulated by the owner.

2. Owner shall pay Auctioneer, as a commision for conducting said sale, a sum equal to 25 % of the total sales.

3. If a buyers premium or administrative fee is added to any auction it will be retained by the Auctioneer.

4. Auction dates, Auction times, Auction locations & advertising is the responsibility of Amigo Auctioneers,LLC.

5. Owner warrants that the property to be sold is free and clear of all liens and encumbrances, that he is authorized to sell the property, and will indemnify and hold Amigo Auctioneers, LLC harmless from any liability from claims, demands, actions or causes of actions arising or to arise by reason of said auction.

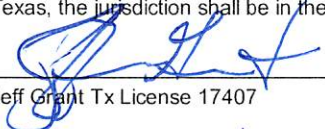
6. Owner agrees to indemnify and hold Amigo Auctioneers,LLC harmless from and against any and all claims, actions, damages, losses, liabilities and expenses (including reasonable attorney's fees) relating to the breach or alleged breach of any of Owner's obligations, representations or warranties herein. Owner's representations, warranties and indemnity herein shall survive completion of any transactions contemplated by this agreement.

7. So long as Auctioneer has complied with paragraph 6 herein above and excepting any gross negligence or intentional conduct by Auctioneer, Auctioneer agrees that any buyer of property will execute a purchase agreement in substantially the same format as attached hereto as "Auction Registration". Auctioneer agrees and acknowledges that Owner provides no warranty of fitness or merchantability and all property is to be sold "As Is". Owner will accept no liability from or to a Buyer related to the Property sold herein.

8. Owner agrees that the property consigned to Amigo Auctioneers,LLC is not to be sold or otherwise disposed of other than by the auctioneer at a scheduled auction.

9. Auctioneer shall collect all monies at and after the auction and be responsible for collecting and remitting State Sales Tax. Auctioneer will remit to owner the net proceeds of the auction (less expenses & commission) within 10 banking days of the receipt of collected funds. In the event of non-payment by a buyer, Auctioneer may either cancel the sale and return the property to the owner or sell it at a later date. Auctioneer shall not, under any circumstances, be liable for any consequential damages to owner as a result of non-payment by a buyer.

10. The parties agree that any litigation or dispute concerning the enforcement of this agreement shall be brought in the State of Texas, the jurisdiction shall be in the County of El Paso, and that Texas law shall govern.


Jeff Grant Tx License 17407

Owner's Signature & Title

Date ~~8/22/23~~ 8/22/23

Date _____

Owners Company Name LANUITILLO ISD

Company Address 7965 Artcraft El Paso, Tx 79932

CISD Auction 2023

CANUTILLO DISTRICT

TECHNOLOGY EQUIPMENT SWITCHES

COMPUTERS
LCD MONITORS
LAPTOPS
OVERHEAD PROJECTORS
STORAGE CARTS
PRINTERS
SCANNER DESKTOP
TAPE RECORDERS
DIGITAL CAMERA'S
KEY BOARDS
COMPUTER WIRING
COMPACT DISKS - WRD
TABLETS COMPUTER
2-WAY RADIO'S
SOUND BARS
TELEPHONES
CALCULATORS
HEADPHONES
CHAIRS
PORTABLE STEREO
VCR
REFRIGERATOR
MICROWAVES
SMART SYSTEM AUDIO PA
STUDENT DESK
STUDENT CHAIRS
SCIENCE DESK
COMPUTER DESKS
TEACHERS DESK
FILES CABINETS
ASSORTED PARTITONS

PROPERTY TRANSFERRED			
FROM: CHILD NUTRITION			
TO: SURPLUS			
	CISD BARCODE#	QUANTITY	DESCRIPTION
1	71759	1	1 FREEZER WELL
2	69071	1	3 WELL SERVING LINE
3	N/A	1	5 WELL SERVING LINE
4	68967	1	5 WELL SERVING LINE
5	71760	1	5 WELL SERVING LINE
6	70802	1	HOBORT REACH IN
7	70290	1	TRUE REACH IN
8	13761	1	TRAULSEN REACH IN
9	11698	1	HEAT PROFER CABINET
10	70940	1	SLICER
11	70279	1	SMALL OVEN
12	70052	1	CONVEY OVEN
13	70594	1	STEAM N' HOLD
14	N/A	36	ROUND TABLES
15	N/A	8	RECTANGLE TABLES
16	N/A	38	TALL CHAIR
17	N/A	122	SMALL CHAIR
18	N/A	1	12 SEAT TABLE
19	22795	1	HEATING CABINET
20	70802	1	REACH-IN REFRIGERATOR
21	71461	1	WELLS SERVING LINE
22	73460	1	WELLS SERVING LINE
23	15982	1	WELLS COOLER
24	70290	1	HEATED CABINET
25	68962	1	REFRIGERATOR
26	69075	1	REFRIGERATOR
27	71351	1	TILT SKILLET
28	70414	1	HEATED CABINET
	August 22, 2023		11:00 AM

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

CPulley
Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha E. Piekarski, Chief Business Officer
Cristina Pulley, Executive Director of Financial Services

DATE: September 6, 2023

SUBJECT: Annual Comprehensive Investment Report for Fiscal Year 2023

Introduction

This report presents a comprehensive overview of the investment program and activity of the Canutillo Independent School District for the year ended June 30, 2023. The Public Funds Investment Act requires quarterly reporting of investment activity and balances (both book and market values). In addition to quarterly reporting, district policy CDA-Local requires a written year end investment report to be presented to the Board of Trustees.

The investment objectives of safety, liquidity, and maturity levels that are sufficient to meet anticipated cash requirements is what drives the investment activity. For fiscal year 2022-2023, the District maintained its investments in investment pools and governmental investment pools with Logic, Lone Star, Texas Class, Texpool and TexSTAR. The portfolio within these investment pools includes Money Market, Commercial Paper, U.S. Treasury Securities, Government Obligation, and Repurchase Agreements.

Analysis of Investment Performance

The focus of the investment program is the safety, liquidity and maturity of invested funds. Funds must be available to meet daily cash requirements as well as short and long-term needs. Maximizing investment yields are only considered after the other investments' goals have been met. Investment yields are reported for the fiscal year ending June 30, 2023.

The District ended the first quarter with \$17,437,581 in investment funds. In the second quarter, this amount increased to \$33,260,954 mainly resulting from tax collections during the month of December. The District ended the fourth quarter with \$28,630,636 million in investment funds. The decrease is attributed to property taxes and state revenue which tapers off toward the end of the year, as is the norm. Throughout the year, the revenue and disbursements fluctuated.

At the beginning of the fiscal year, the average interest yield was 2.25%. In the fourth quarter, the investment rate more than doubled to an average of 5.18% due to the increases in equity markets. Total interest revenue for the fiscal year totaled \$1,150,300.

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General Fund

General Fund investments are restricted by payroll pay dates and accounts payable check runs, since payments for all funds are initially paid out of this fund. Transfers are made as needed from the pools to the checking bank account to cover cash disbursements. The investment balance in the General Fund ended the year with an average investment yield of 5.1761%. The average investment balance in the General Fund started with \$8.212 million invested, increased to \$18.930 million in the third quarter and ended the year with a balance of \$11.903 million. Revenues during the year came mainly from property taxes and from state funds. The highest peak was mostly due to collection of the property taxes in December, January and February.

Debt Service Fund

The Debt Service Fund ended with an average investment yield of 5.2146%. The ending investment balance in the Debt Service Fund increased from \$5.564 million to \$12.938 million. The bulk of property taxes were deposited in December, January, and February. The high cash balance was needed to pay the August debt payments of \$5.286 million and February debt payments of \$4.101 million. Payments due on February 15th and August 15th dates must be considered when making investment decisions in the Debt Service Fund.

Food Service Fund

The Food Service Fund balance increased from \$2.221 to \$2.298 million. The generated interest revenue for the fourth quarter was \$29,472 invested at a yield of 5.3%.

Health Insurance Fund

The Health Insurance fund ended with an average investment yield of 5.3%. The ending investment balance increased from \$1.422 million to \$1.471 million. The interest revenue in the fourth quarter was \$18,872.

Construction Projects Fund

The Construction Projects Fund ended with an average investment yield of 5.3%. The fund began the year with a balance of \$17,200 and ended the year with a balance of \$17,800.

Conclusion

The District will continue to monitor yields in longer term investments. However, daily yields have slightly increased due to the increase of rates in equity markets. The investment rating for all five investment pools is “AAA” rates. The District utilizes and will continue to utilize governmental investment pools and fixed maturity investments whenever available. As the district’s investment officers, we will continue to seek investment opportunities after investment safety, liquidity, and maturity are considered. The investment portfolio is in compliance with the Public Funds Investment Act and the Board’s investment policy requirements throughout the year.

M E Piekarski

Martha E. Piekarski, Chief Business Officer

Leticia Ekery

Leticia Ekery, Accountant

Cristina Pulley

Cristina Pulley, Executive Director of Financial Services

Yvonne Coupland

Yvonne Coupland, Accountant

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TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Martha E. Piekarski, Chief Business Officer
Cristina Pulley, Director of Financial Service

DATE: September 6, 2023

SUBJECT: Quarterly Investment Report for June 30, 2023

The attached report of investments for the Canutillo Independent School District for the quarter ending June 30, 2023 is in full compliance with the Investment Policy and strategy as established for the District with the Public Funds Investment Act (Chapter 2256).

Approved by:

M E Piekarski

Martha E. Piekarski, Chief Business Officer

Cristina Pulley

Cristina Pulley, Executive Director of Financial Services

Leticia Ekery

Leticia Ekery, Accountant

Yvonne Coupland

Yvonne Coupland, Accountant

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**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

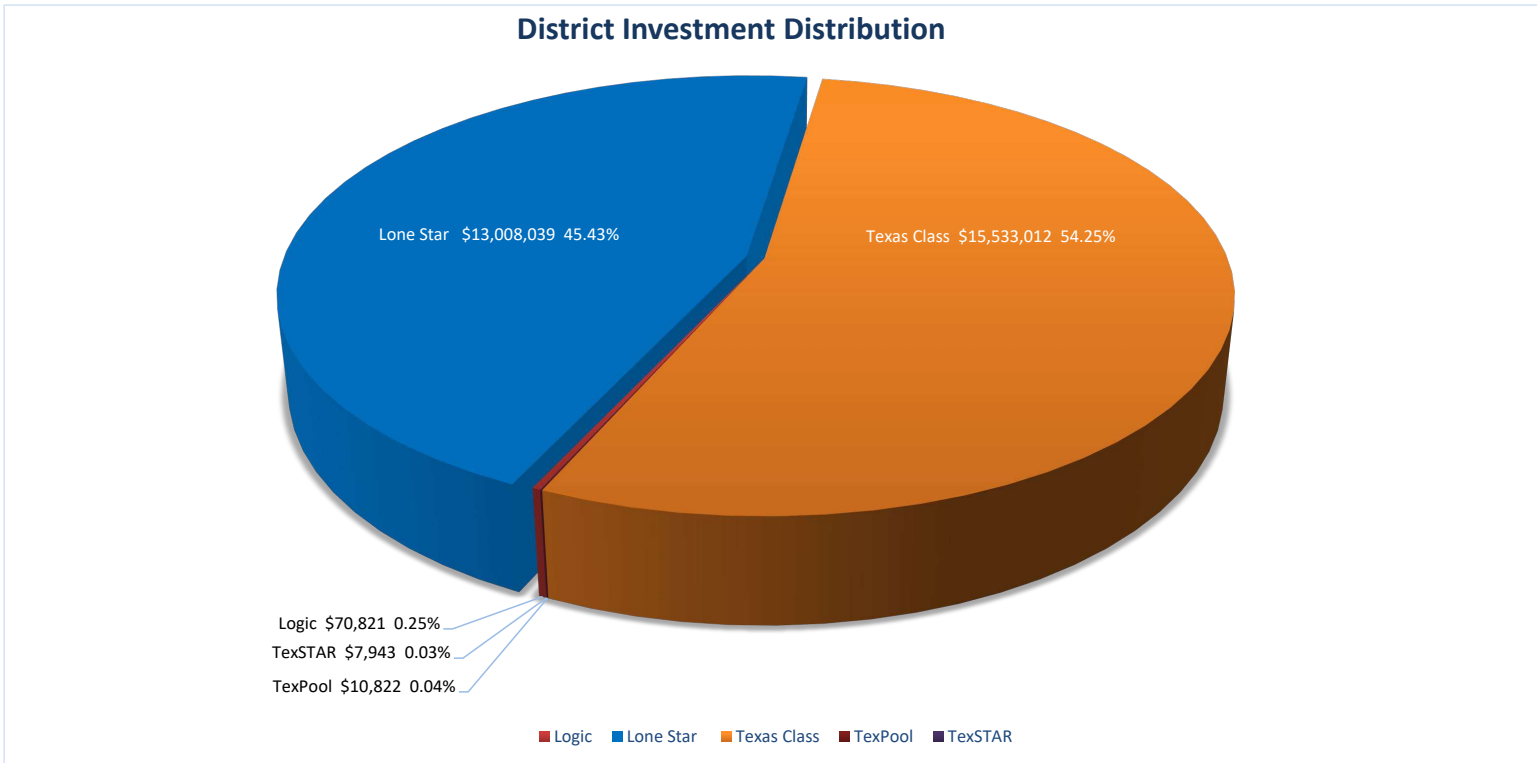
Description	Maturity Date	Current Month Interest Rate	6/30/2023 Book Value	6/30/2023 Market Value	3/31/2023 Book Value	3/31/2023 Market Value	Quarterly Accrued Interest	Book Value Increase/Decrease
Operating Fund								
Logic	On Demand	5.19%	\$ 70,821	\$ 70,800	\$ 69,948	\$ 69,927	\$ 905	\$ 873
Lone Star Corporate	On Demand	5.30%	7,998,141	7,998,141	5,518,721	5,518,721	87,842	2,479,420
Texas Class	On Demand	5.27%	3,815,930	3,815,930	13,323,610	13,323,610	98,396	(9,507,680)
TexPool	On Demand	5.05%	10,822	10,822	10,573	10,573	133	249
TexSTAR	On Demand	5.08%	7,770	7,770	7,675	7,675	96	96
Subtotal		5.18%	\$ 11,903,484	\$ 11,903,463	\$ 18,930,527	\$ 18,930,506	\$ 187,372	\$ (7,027,043)
Debt Service Fund								
Lone Star Corporate	On Demand	5.30%	\$ 1,221,372	\$ 1,221,372	\$ 1,205,713	\$ 1,205,713	\$ 15,659	\$ 15,659
Texas Class	On Demand	5.27%	11,717,083	11,717,083	11,537,198	11,537,198	149,973	179,885
TexSTAR	On Demand	5.08%	173	173	171	171	2	2
Subtotal		5.21%	\$ 12,938,627	\$ 12,938,627	\$ 12,743,081	\$ 12,743,081	\$ 165,634	\$ 195,546
Food Service Fund								
Lone Star Corporate	On Demand	5.30%	\$ 2,298,758	\$ 2,298,758	\$ 2,269,286	\$ 2,269,286	\$ 29,472	\$ 29,472
Health Insurance Fund								
Lone Star Corporate	On Demand	5.30%	\$ 1,471,968	\$ 1,471,968	\$ 1,453,096	\$ 1,453,096	\$ 18,872	\$ 18,872
Construction Fund								
Lone Star 2011	On Demand	5.30%	\$ 4,145	\$ 4,145	\$ 4,092	\$ 4,092	\$ 53	\$ 53
Lonestar 2013	On Demand	5.30%	13,655	13,655	13,480	13,480	175	175
Subtotal		5.30%	\$ 17,800	\$ 17,800	\$ 17,572	\$ 17,572	\$ 228	\$ 228
Total Investments		5.18%	\$ 28,630,636	\$ 28,630,616	\$ 35,413,561	\$ 35,413,541	\$ 401,578	\$ (6,782,925)

Portfolio Weighted Average Maturity						S&P Credit Ratings
Asset	Book Value	Days to Maturity	Weighted Average Maturity (WAM)	Maturity Date of Each Asset		6/30/2023
Logic	70,821	1	0.002	7/1/2023	Liquid pool, due on demand	AAAm
Lone Star	13,008,039	1	0.454	7/1/2023	Liquid pool, due on demand	AAAf/S1+
Texas Class	15,533,012	1	0.543	7/1/2023	Liquid pool, due on demand	AAAm
TexPool	10,822	1	0.000	7/1/2023	Liquid pool, due on demand	AAAm
TexSTAR	7,943	1	0.000	7/1/2023	Liquid pool, due on demand	AAAm
\$	28,630,636		1.000			

AAA is the highest Issuer Credit Rating assigned by Standard & Poor's
(m =Money Market, f =Fund, and S1+designates low volatility)

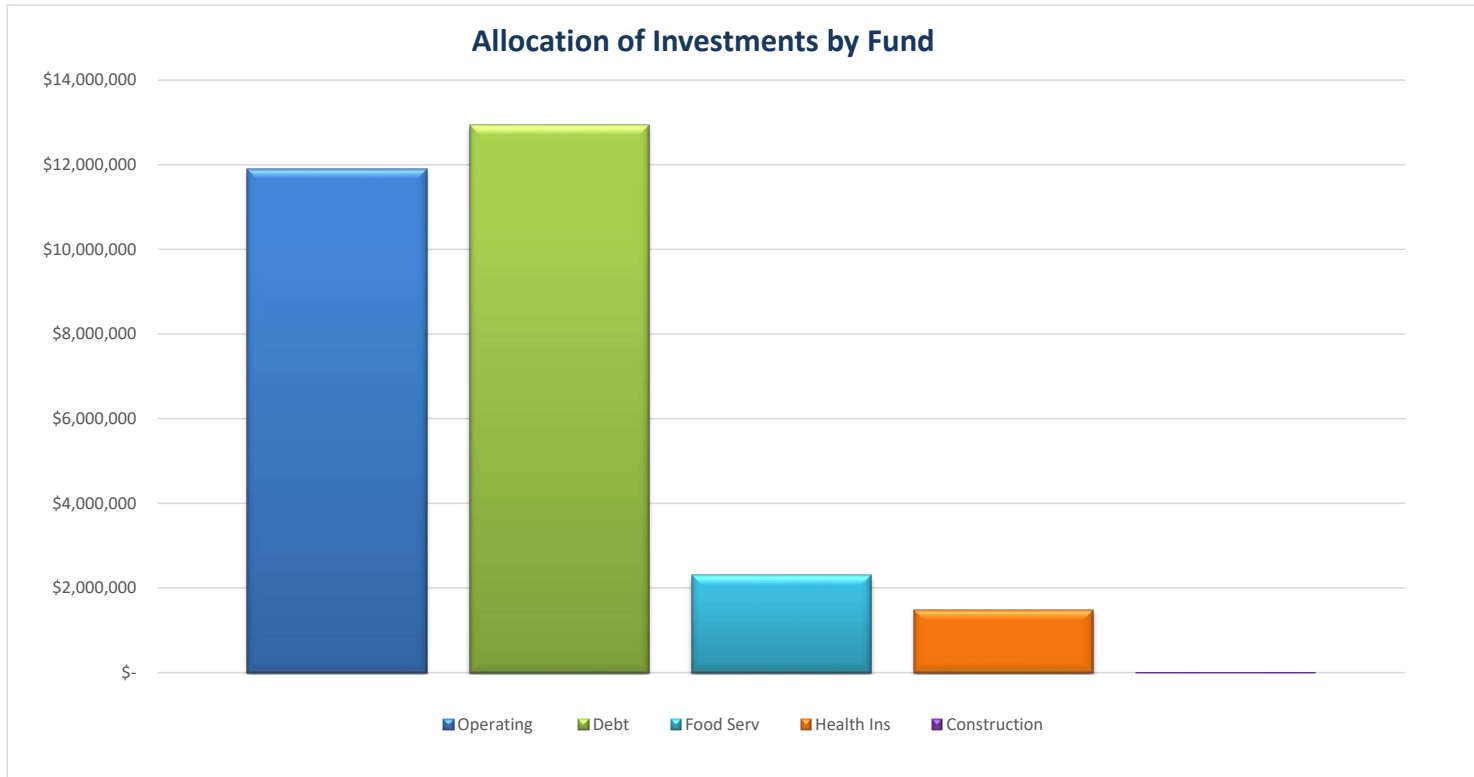
**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

Investment	Amount	Percentage
Logic	\$ 70,821	0.25%
Lone Star	\$ 13,008,039	45.43%
Texas Class	\$ 15,533,012	54.25%
TexPool	\$ 10,822	0.04%
TexSTAR	\$ 7,943	0.03%
Total	\$ 28,630,636	100.00%



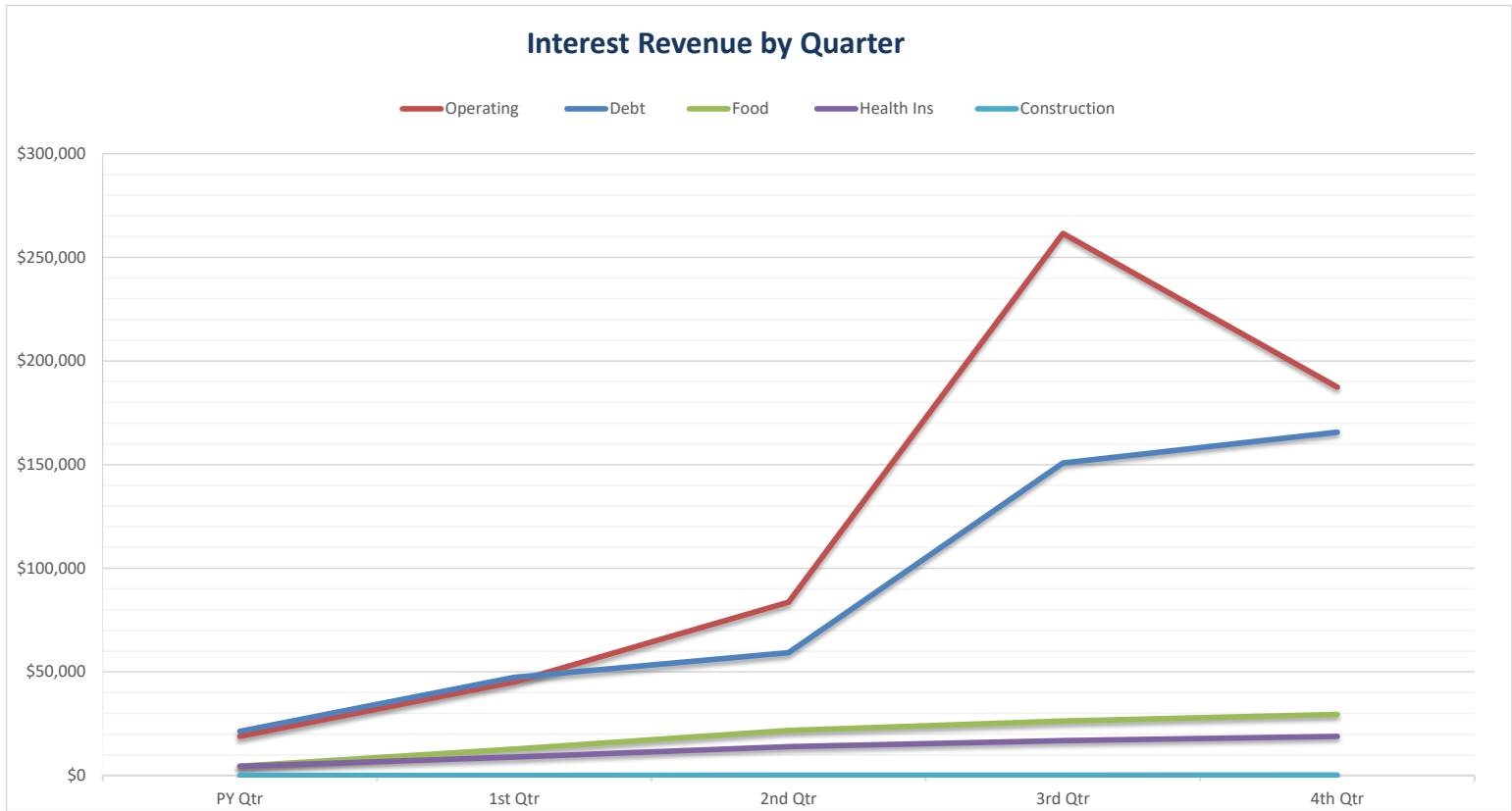
**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

Fund	Amount	Percentage
Operating	\$ 11,903,484	41.58%
Debt	\$ 12,938,627	45.19%
Food Serv	\$ 2,298,758	8.03%
Health Ins	\$ 1,471,968	5.14%
Construction	\$ 17,800	0.06%
Total	\$ 28,630,636	100.00%



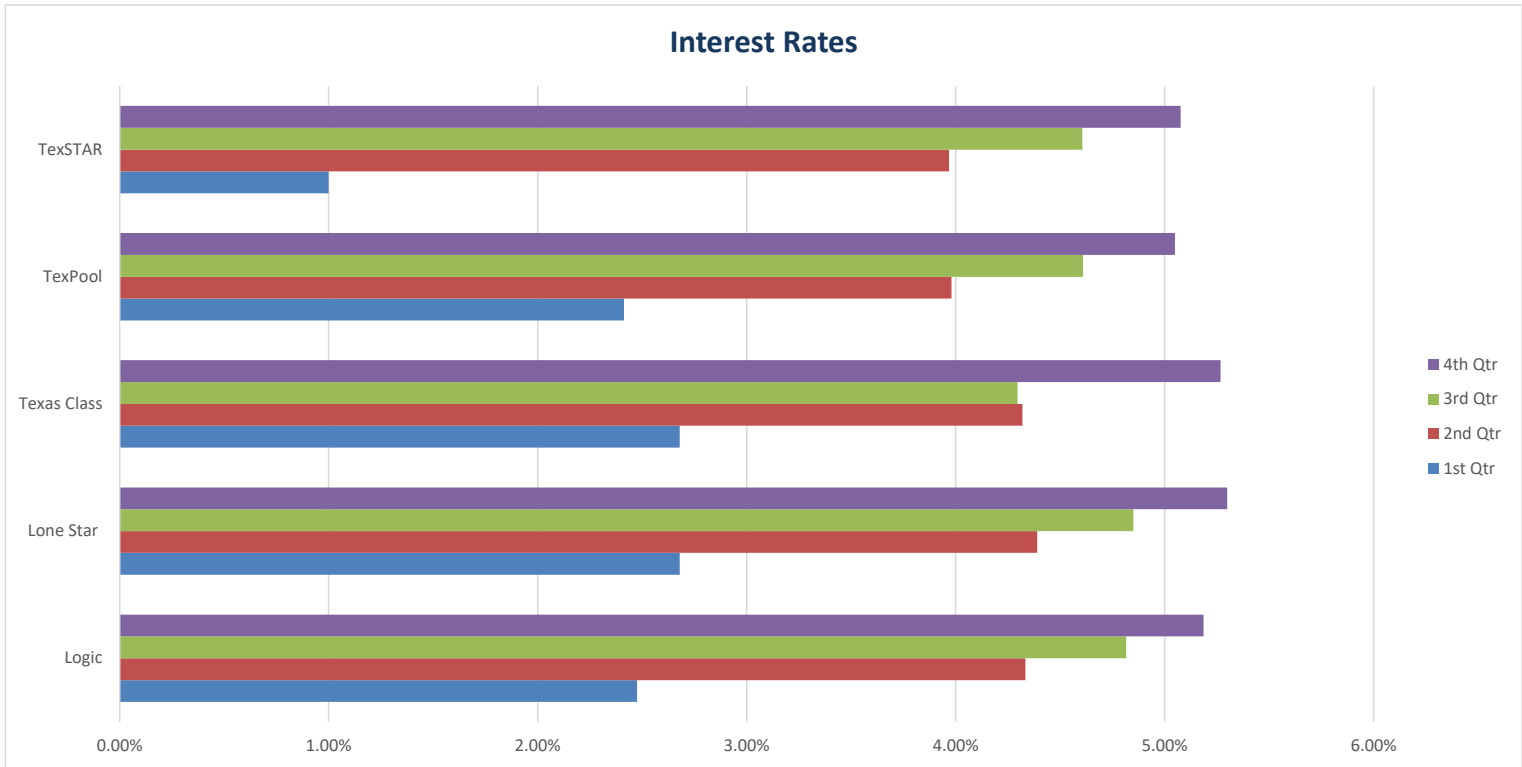
**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

Interest	PY Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Operating	\$ 18,921	\$ 45,184	\$ 83,618	\$ 261,513	\$ 187,372
Debt	\$ 21,332	\$ 47,411	\$ 59,287	\$ 150,827	\$ 165,634
Food	\$ 4,527	\$ 12,695	\$ 21,772	\$ 26,248	\$ 29,472
Health Ins	\$ 4,438	\$ 8,946	\$ 13,942	\$ 16,808	\$ 18,872
Construction	\$ 27	\$ 98	\$ 168	\$ 204	\$ 228
Total	\$ 49,245	\$ 114,334	\$ 178,787	\$ 455,600	\$ 401,578



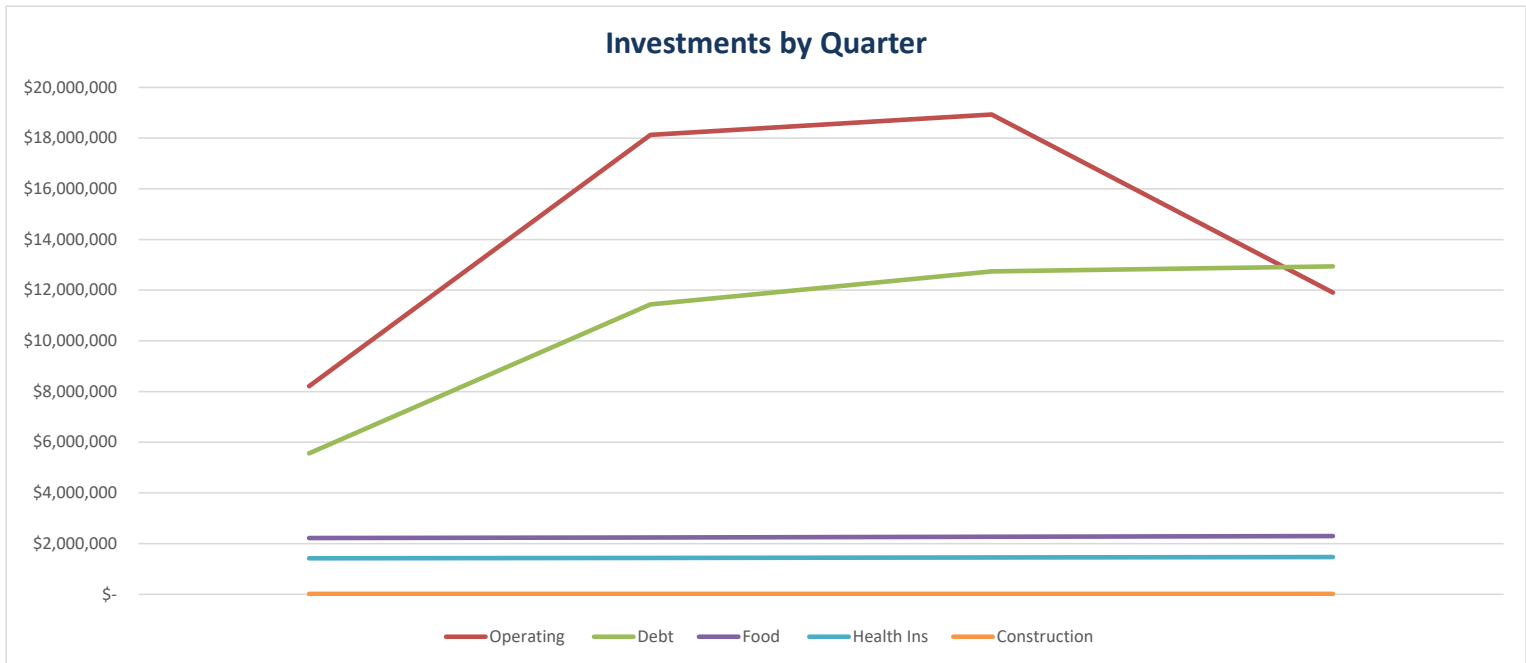
**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

Investment	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Logic	2.48%	4.33%	4.82%	5.19%
Lone Star	2.68%	4.39%	4.85%	5.30%
Texas Class	2.68%	4.32%	4.30%	5.27%
TexPool	2.41%	3.98%	4.61%	5.05%
TexSTAR	1.00%	3.97%	4.61%	5.08%
Average	2.25%	4.20%	4.64%	5.18%



**Canutillo Independent School District
Quarterly Summary of Investments
June 30, 2023**

Fund	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Operating	\$ 8,212,734	\$ 18,125,182	\$ 18,930,506	\$ 11,903,484
Debt	\$ 5,564,036	\$ 11,439,077	\$ 12,743,081	\$ 12,938,627
Food	\$ 2,221,265	\$ 2,243,038	\$ 2,269,286	\$ 2,298,758
Health Ins	\$ 1,422,346	\$ 1,436,288	\$ 1,453,096	\$ 1,471,968
Construction	\$ 17,200	\$ 17,369	\$ 17,572	\$ 17,800
Total	\$ 17,437,581	\$ 33,260,954	\$ 35,413,541	\$ 28,630,636



SIGNATURE CERTIFICATE



REFERENCE NUMBER

224EBAA5-CBFC-4C98-ABC9-CBC8683308EF

TRANSACTION DETAILS

Reference Number

224EBAA5-CBFC-4C98-ABC9-CBC8683308EF

Transaction Type

Signature Request

Sent At

09/13/2023 00:17 EDT

Executed At

09/13/2023 12:24 EDT

Identity Method

email

Distribution Method

email

Signed Checksum

515de3021528088762a5df0567ad450b8378326f5b55c54287e7c8b15b0fc817

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

4th Qtr Investment Report - June 30 2023

Filename

4th_Qtr_Report_-_June_30_2023.pdf

Pages

9 pages

Content Type

application/pdf



File Size



1.08 MB

Original Checksum

3f108451134c46ec21ab887faf04cd12f5323fcb49e9d52f67a7b45e4233a1b9

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Martha Piekarski</p> <p>Email mpiekarski@canutillo-isd.org</p> <p>Components 2</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum de47d9e7718e09276c8d97c6bbe707f08b2b8a91a35c735eae77dc48cc03b5d4</p> <p>IP Address 174.240.19.173</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 46C0C43C</p>	<p>Viewed At 09/13/2023 12:02 EDT</p> <p>Identity Authenticated At 09/13/2023 12:24 EDT</p> <p>Signed At 09/13/2023 12:24 EDT</p>
<p>Name Leticia Ekery</p> <p>Email lekery@canutillo-isd.org</p> <p>Components 2</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum f9275a499a0326ab2064d79793e91b768795a083be2070e04254c617bc7e9558</p> <p>IP Address 70.125.228.98</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 56A9BF91</p>	<p>Viewed At 09/13/2023 10:13 EDT</p> <p>Identity Authenticated At 09/13/2023 10:15 EDT</p> <p>Signed At 09/13/2023 10:15 EDT</p>

SIGNER	E-SIGNATURE	EVENTS
Name Yvonne Coupland Email ycoupland@canutillo-isd.org Components 2	Status signed Multi-factor Digital Fingerprint Checksum c8d3d6e447a9d8ea54a6374d62c2d5ca597f735754d1b80947f611c943c04e44 IP Address 70.125.228.98 Device Chrome via Windows Typed Signature  Signature Reference ID B8D471F1	Viewed At 09/13/2023 10:11 EDT Identity Authenticated At 09/13/2023 10:13 EDT Signed At 09/13/2023 10:13 EDT
Name Cristina Pulley Email cpulley@canutillo-isd.org Components 2	Status signed Multi-factor Digital Fingerprint Checksum 7368cd709017c2c417e24258405945815bc2e810c6e83267c92d66bd08dfe79b IP Address 72.179.128.115 Device Chrome via Windows Typed Signature  Signature Reference ID CFBCFCFF	Viewed At 09/13/2023 00:17 EDT Identity Authenticated At 09/13/2023 00:18 EDT Signed At 09/13/2023 00:18 EDT

AUDITS

TIMESTAMP	AUDIT
09/13/2023 00:17 EDT	CISD Finance Department (finance@canutillo-isd.org) created document '4th_Qtr_Report_-_June_30_2023.pdf' on Chrome via Windows from 72.179.128.115.
09/13/2023 00:17 EDT	Leticia Ekery (lekery@canutillo-isd.org) was emailed a link to sign.
09/13/2023 00:17 EDT	Yvonne Coupland (ycoupland@canutillo-isd.org) was emailed a link to sign.
09/13/2023 00:17 EDT	Cristina Pulley (cpulley@canutillo-isd.org) was emailed a link to sign.
09/13/2023 00:17 EDT	Martha Piekarski (mpiekarski@canutillo-isd.org) was emailed a link to sign.
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09/13/2023 12:24 EDT	Martha Piekarski (mpiekarski@canutillo-isd.org) authenticated via email on Chrome via Windows from 174.240.19.173.
09/13/2023 12:24 EDT	Martha Piekarski (mpiekarski@canutillo-isd.org) signed the document on Chrome via Windows from 174.240.19.173.

AN ORDER AUTHORIZING THE DEFEASANCE AND CALLING FOR REDEMPTION OF CERTAIN CURRENTLY OUTSTANDING DEBT OBLIGATIONS OF THE DISTRICT; DIRECTING THAT AUTHORIZED DISTRICT OFFICIALS EFFECTUATE THE REDEMPTION OF SUCH OBLIGATIONS; AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT; AND RESOLVING OTHER MATTERS IN CONNECTION THEREWITHIN

WHEREAS, the Board of Trustees (the "Board") of the Canutillo Independent School District (the "District") previously adopted orders (the "Prior Bond Orders") on January 27, 2015, authorizing the issuance of obligations designated as "Canutillo Independent School District Unlimited Tax Refunding Bonds, Series 2015," dated February 15, 2015, in the original principal amount of \$8,075,000 (the "2015 Bonds") and on October 27, 2015, authorizing the issuance of obligations designated as "Canutillo Independent School District Unlimited Tax Refunding Bonds, Series 2016" dated January 1, 2016, in the original principal amount of \$8,645,000 (the "2016 Bonds" and, together with the 2015 Bonds, the "Bonds"); and

WHEREAS, a portion of the 2015 Bonds in a principal amount equal to \$7,840,000 is currently outstanding and is scheduled to mature on August 15 in each of the years 2028 through 2032, inclusive, and such Bonds maturing on August 15 in each of the years 2028 through 2032, inclusive, are subject to redemption on August 15, 2025 and thereafter, at the option of the District; and

WHEREAS, a portion of the 2016 Bonds in a principal amount equal to \$5,690,000 is currently outstanding and is scheduled to mature on August 15 in each of the years 2029 through 2031, inclusive, and such Bonds maturing on August 15 in each of the years 2029 through 2031, inclusive, are subject to redemption on August 15, 2025, at the option of the District; and

WHEREAS, in accordance with the provisions of Texas Government Code, Chapter 1207, as amended (the "Act"), the District is authorized and empowered to deposit funds and/or securities directly with the place of payment for the Bonds or other authorized depository, and enter into an escrow or similar agreement with such place of payment for the safekeeping, investment, reinvestment, administration and disbursement of such deposit; and such deposit, when made in accordance with the Act, shall constitute the making of firm banking and financial arrangements for the discharge and full payment of the Bonds; and

WHEREAS, the Board hereby finds that it is in the best interest of the District and its residents to defease and/or redeem the Bonds as herein provided in order to reduce the District's aggregate debt service requirements in the years subsequent to the redemption date; now, therefore,

BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE CANUTILLO INDEPENDENT SCHOOL DISTRICT THAT:

SECTION 1. A portion of the Bonds, in an aggregate principal amount of not less than \$6,194,200 (the "Minimum Amount") (but to include such additional amounts due to availability of funds and/or funds necessary to cause such defeasance, as hereinafter described), stated to mature on August 15 in each of the years identified in the Escrow Agreement (defined below), shall be defeased to their maturity or prior redemption date, as applicable, as set forth in this Order. The Board hereby authorizes and directs the Superintendent of Schools or the Chief Business Officer of the District to determine the exact principal amount of Bonds to be defeased

and/or redeemed (the "Defeased Obligations") on the basis of the availability of funds for such purpose by the funding deadline; provided, however, that in no case shall the Defeased Obligations be less than the Minimum Amount.

SECTION 2. As directed by the Superintendent or the Chief Business Officer, the District shall transfer, on or before June 30, 2024, lawfully available funds of the District to BOKF, NA, or such other entity as determined by such District official (the "Escrow Agent"), in an amount sufficient (when combined with investment earnings on such initial deposit) to pay (i) all interest due and owing on the Defeased Obligations from the time of such deposit through the obligations' respective maturity or redemption, as applicable, (ii) the principal amount of the Defeased Obligations due and owing at maturity or earlier redemption, as applicable and (iii) the associated costs and expenses of such defeasance. Upon the making of such deposit, the Defeased Obligations will be determined to have been defeased and, as a result, discharged and no longer considered outstanding as an obligation of the District in accordance with applicable Texas law.

SECTION 3. In the event a portion of the Defeased Obligations are subject to redemption, the principal amount of such Defeased Obligations shall be called for redemption on the earliest possible redemption date, at the price of par plus accrued interest to the date of redemption, and the Chief Business Officer or other District official is hereby authorized and directed to file a notice of redemption and copy of this Order with BOKF, NA, the paying agent/registrar for the Defeased Obligations (the "Paying Agent/Registrar"), in accordance with the redemption provisions applicable to such obligations; such suggested form of notice of redemption being attached hereto as **Exhibit A** and incorporated herein by reference as a part of this Order for all purposes. Additionally, if necessary, the Paying Agent/Registrar is hereby authorized and directed to make a lot selection of the Defeased Obligations to be redeemed and make arrangements to notify bondholders of such lot selection as soon as possible thereafter. Each of the Superintendent of Schools, the Chief Business Officer or other authorized District official is hereby authorized and directed to transfer lawfully available funds to the Escrow Agent to accomplish the defeasance and/or redemption of the Defeased Obligations in accordance with the terms of the Escrow Agreement.

In the event any of the Defeased Obligations are called for early redemption, the Superintendent of Schools, the Chief Business Officer or other authorized District official is hereby authorized and directed to make all arrangements necessary to notify the holders of the Defeased Obligations of the District's decision to redeem such bonds on the date and in the manner herein provided and in accordance with the Prior Bond Orders.

SECTION 4. Each of the President, Vice President, or Secretary of the Board, the District's Superintendent of Schools and the Chief Business Officer of the District (each of the foregoing, an "Authorized Official"), is authorized to provide certifications or other evidence of adoption of this Order and to do any and all things necessary or convenient to effect the defeasance described herein and otherwise give effect to the intent and purpose hereof, including the selection of an escrow agent, any verification agent and the execution of the Escrow Agreement.

SECTION 5. A special escrow agreement (the "Escrow Agreement") in substantially the form and content of **Exhibit B** attached hereto, is hereby approved and hereby authorized to be finalized, including any changes required to accomplish the defeasance of the defeased bonds, and executed by an Authorized Official for and on behalf of the District and as the act and deed of this Board; and such Escrow Agreement as executed by such Authorized Official shall be deemed approved by the Board and constitute the Escrow Agreement herein approved. Upon the

deposit of sufficient funds to the Escrow Fund to accomplish the defeasance of the Defeased Obligations, the District shall provide notice of such defeasance in accordance with the requirements of the Prior Bond Orders no later than 10 business days after occurrence of such defeasance.

SECTION 6. Furthermore, appropriate officials of the District in cooperation with the Escrow Agent are hereby authorized and directed to make the necessary arrangements for the purchase of the escrowed securities referenced in the Escrow Agreement, if any, and the delivery thereof to the Escrow Agent for deposit to the credit of the "SPECIAL CANUTILLO INDEPENDENT SCHOOL DISTRICT DEFEASANCE 2023 ESCROW FUND" (referred to herein as the "Escrow Fund") or such other designation as provided for in the Escrow Agreement; all as contemplated and provided in the Act, this Order and the Escrow Agreement.

SECTION 7. The Board further hereby authorizes each Authorized Official to select a firm of independent certified public accountants or other qualified professional services firm permitted by the terms of the Prior Bond Orders (the "Verification Agent") to verify the sufficiency of the deposit to the Escrow Fund to accomplish the defeasance of the Defeased Obligations, to the extent such appointment is necessary or desired and in the event of the establishment of a net defeasance escrow fund; provided, however, that in the event of a gross defeasance of the Defeased Obligations, the sufficiency of the deposit to the Escrow Fund to accomplish such defeasance shall be certified to the District by the District's Financial Advisor, the Paying Agent/Registrar or another qualified financial institution.

SECTION 8. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Order for all purposes and are adopted as a part of the judgement and findings of the Board.

SECTION 9. If any provision of this Order or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Order and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Order would have been enacted without such invalid provision.

SECTION 10. It is officially found, determined, and declared that the meeting at which this Order is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Order, was given, all as required by Texas Government Code, Chapter 551, as amended.

SECTION 11. This Order shall be in force and effect from and after its passage on the date shown below.

PASSED AND ADOPTED, this September 26, 2023.

CANUTILLO INDEPENDENT SCHOOL
DISTRICT

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

(DISTRICT SEAL)

EXHIBIT A

NOTICE OF REDEMPTION

NOTICE IS HEREBY GIVEN that the Canutillo Independent School District (the *Issuer*), acting through its Board of Trustees (the *Governing Body*), has called for redemption the following outstanding obligations:

“Canutillo Independent School District Unlimited Tax Refunding Bonds, Series 2015”, dated February 15, 2015 (the *Bonds*), bearing interest, and stated to mature on August 15 in each year as follows:

<u>CUSIP No.*</u>	<u>Stated Maturity</u>	<u>Principal or Maturity Amount (\$)</u>	<u>Interest Rate or Yield (%)</u>
138735VN2	2028	1,315,000	4.000
138735VP7	2029	1,375,000	4.000
138735VQ5	2030	1,600,000	4.000
138735VR3	2031	1,670,000	4.000
138735VS1	2032	1,880,000	4.000

THE 15th DAY OF AUGUST, 2025 (the *Redemption Date*) is the date fixed for redemption of the Bonds as authorized by the order authorizing the issuance of the Bonds and as directed by the Governing Body pursuant to an order adopted on September 26, 2023. You are hereby notified that the Bonds should be presented for redemption on or before the Redemption Date and that interest shall cease to accrue from and after that date, and that on such date there shall become due and payable on each of the Bonds the redemption price equal to the original principal amount thereof, plus accreted value, including unpaid accrued interest to the Redemption Date.

NOTICE IS FURTHER GIVEN that the Bonds will be payable at and should be submitted either in person or by certified or registered mail to BOKF, NA at the following address:

BOKF, NA
Corporate Trust Services
1401 McKinney, Suite 1000
Houston, Texas 77010

In compliance with section 1441 of the Internal Revenue Code and the attendant regulations, the redeeming institution is required to withhold 30% of the principal amount of the bonds being redeemed unless it is provided with a Form W-9 certifying the holders social security number or federal employer tax identification number, a Form W-8 Withholding Certificate establishing a lower rate of withholding, or other documentation acceptable to the redeeming institution and the Internal Revenue Service.

THIS NOTICE is issued and given pursuant to the option of redemption reserved to the Issuer in the proceedings authorizing the issuance of the Bonds.

*The CUSIP number is included solely for the convenience of the Bondholders. None of the Issuer, the Escrow Agent, Bond Counsel, nor the Paying Agent/Registrar shall be responsible for the selection or the use of the CUSIP number, nor is any representation made as to its correctness on the Bonds or as indicated in any redemption notice.

NOTICE OF REDEMPTION

NOTICE IS HEREBY GIVEN that the Canutillo Independent School District (the *Issuer*), acting through its Board of Trustees (the *Governing Body*), has called for redemption the following outstanding obligations:

“Canutillo Independent School District Unlimited Tax Refunding Bonds, Series 2016”, dated January 1, 2016 (the *Bonds*), bearing interest, and stated to mature on August 15 in each year as follows:

<u>CUSIP No.*</u>	<u>Stated Maturity</u>	<u>Principal or Maturity Amount (\$)</u>	<u>Interest Rate or Yield (%)</u>
138735WC5	2029	1,875,000	4.000
138735WD3	2030	1,840,000	4.000
138735WE1	2031	1,975,000	4.000

THE 15th DAY OF AUGUST, 2025 (the *Redemption Date*) is the date fixed for redemption of the Bonds as authorized by the order authorizing the issuance of the Bonds and as directed by the Governing Body pursuant to an order adopted on September 26, 2023. You are hereby notified that the Bonds should be presented for redemption on or before the Redemption Date and that interest shall cease to accrue from and after that date, and that on such date there shall become due and payable on each of the Bonds the redemption price equal to the original principal amount thereof, plus accreted value, including unpaid accrued interest to the Redemption Date.

NOTICE IS FURTHER GIVEN that the Bonds will be payable at and should be submitted either in person or by certified or registered mail to BOKF, NA at the following address:

BOKF, NA
Corporate Trust Services
1401 McKinney, Suite 1000
Houston, Texas 77010

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THIS NOTICE is issued and given pursuant to the option of redemption reserved to the Issuer in the proceedings authorizing the issuance of the Bonds.

*The CUSIP number is included solely for the convenience of the Bondholders. None of the Issuer, the Escrow Agent, Bond Counsel, nor the Paying Agent/Registrar shall be responsible for the selection or the use of the CUSIP number, nor is any representation made as to its correctness on the Bonds or as indicated in any redemption notice.

EXHIBIT B
FORM OF ESCROW AGREEMENT

Board of Trustees

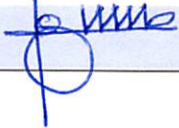
Executive Summary of Board Agenda Item

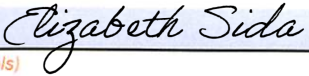
Meeting Date: 08/22/2023
09-26-2023

Subject/Title for Agenda Posting: Discussion and recommendation regarding the Request for Qualifications issued for the solicitation of Professional Services to update the CISD Facilities Master Plan.

Justification Statement: In accordance with CH (Legal): "...A district may not select a provider of professional services or a group or association of providers or award a contract for the services on the basis of competitive bids submitted for the contract or for the services, but shall make the selection and award on the basis of demonstrated competence and qualifications to perform the services..."

Purpose of Agenda Item: Information Discussion Action
Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible:  Bruno Vasquez 7/24/2023
Signature of Requester(s)

 Elizabeth B. Sida 7/24/2023
Business Services Approval (Initials) *Date*

Agenda Summary:
The administration issued a Request for Qualifications to select a consulting firm to provide professional services to update the District's current Facilities Master Plan. The Purchasing and Facilities Departments assembled a selection committee comprised of administrators, and campus staff. This committee reviewed the submissions and conducted in-person interviews with the four highest-ranked firms.
After these interviews, the committee evaluated the finalists and hereby recommend Cooperative Strategies LLC to provide the requested services.

RECOMMENDATION: The selection committee and the administration recommend Cooperative Strategies LLC to provide professional services to update the District's current Facility Master Plan.

PRIOR BOARD ACTION: None AWARDED: N/A AWARDED AMOUNT: N/A

AMOUNT(S): N/A

ACCOUNT NO(S): Fund Balance

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
Request for qualifications

REQUESTING DEPARTMENT:
Facilities Department

CONSEQUENCES OF NON-APPROVAL:
Outdated information could skew recommendations made to address the District infrastructure needs.

IMPLEMENTATION TIMELINE:
Upon approval

ATTACHMENT(S): X RFQ summary, Evaluation scores, 40 person interview scores

Event Number	2023-12 Addendum 1	Organization	Canutillo Independent School District
Event Title	Canutillo Independent School District Facilities Master Plan	Workgroup	Purchasing
Event Description	<p>Canutillo ISD serves a population of 6,042 students and has ten campuses; one high school, one early college high school, two middle schools, and six elementary schools. There are also three other district service centers.</p> <p>The Canutillo Independent School District (CISD), is seeking an update to its 2021 Facilities Condition Assessment and Master Plan to present new recommendations to the CISD Board of Trustees regarding building system conditions, educational adequacy, and a long-term strategic plan that identifies recommendations for facilities' use, deferred maintenance, and new construction for the District.</p> <p>Firms responding to this RFQ must provide evidence of registration and license to practice their respective professions in the State of Texas.</p>	Event Owner	Elizabeth Sida
		Email	esida@canutillo-isd.org
Event Type	RFQ	Phone	(915) 877-7426
Issue Date	5/5/2023 05:40:10 PM (MT)	Fax	
Close Date	6/22/2023 03:00:00 PM (MT)		

Statement of Qualification

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
ABLE CITY	SAN ANTONIO	TX	6/20/2023 12:07:07 PM (MT)	0	\$0.00
ADM Group, Inc.	Tempe	AZ	6/22/2023 12:26:21 PM (MT)	0	\$0.00
Broaddus & Associates	El Paso	TX	6/21/2023 09:10:26 AM (MT)	0	\$0.00
Cooperative Strategies (Cooperative Strategies, LLC)	Irvine	CA	6/20/2023 01:15:32 PM (MT)	0	\$0.00
Huitt-Zollars, Inc.	El Paso	TX	6/22/2023 01:48:52 PM (MT)	0	\$0.00
LOI ENGINEERS (LEC Engineering, Inc)	El Paso, TX	TX	6/22/2023 02:52:10 PM (MT)	0	\$0.00
Nine Degrees Architecture + Design Inc.	El Paso	TX	6/22/2023 01:59:14 PM (MT)	0	\$0.00
Parkhill, Smith & Cooper Inc.	Lubbock	TX	6/22/2023 12:51:11 PM (MT)	0	\$0.00
Perkins Eastman Architects DPC	Austin	TX	6/22/2023 09:10:45 AM (MT)	0	\$0.00
Surface America, Inc.	Williamsville	NY	6/19/2023 10:30:15 AM (MT)	0	\$0.00

Solicitation Summary: The Facilities Department requested that a Request for Qualification be issued to update the existing Districts Facility Master Plans. Included in the RFQ packet was documentation related to the existing Facilitate Master Plans (2021 FMP and May 2016 FMP), for vendors review and reference. The invitation for this Request of Qualification was issued to 380 suppliers who are registered in the Districts electronic bidding system (Ionwave) related to the commodities they registered under. Nine (9) responses were received.

An evaluating committee met on Thursday, June 29, 2023 to review the responses and determine which top ranked firms would be invited for in-person interviews. The top four ranked firms; ADM Group, Inc., Broaddus & Associates, Cooperative Strategies (Cooperative Strategies, LLC), and Parkhill, Smith & Cooper, Inc., were invited for interviews, which were held on Thursday, July 13, 2023.

At the conclusion of the interviews, the evaluating committee scored these four (4) vendors and the Average Score total ranked Cooperative Strategies (Cooperative Strategies, LLC) as the number one (1) ranked firm. The committee request to proceed with Step 2 of the RFQ process, which is to enter into negotiation with Cooperative Strategies (Cooperative Strategies, LLC)

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) #2023-03 Bond Management Services

STEP 1 - Request for Qualifications Evaluation Score Sheet

Requesting Department: Facilities

AVERAGE SCORE:	ABLE CITY	ADM Group, Inc.	Broaddus & Associates	Cooperative Strategies (Cooperative Strategies, LLC)	Huitt-Zollars, Inc.
1 The offeror's experience	33	31	33	34	29
Total Points - 40					
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	21	22	22	23	21
Total Points - 25					
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	21	22	24	24	18
Total Points - 25					
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	1	4	2	5	4
Total Points - 5					
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	4	3	4	4	3
Total Points - 5					
TOTAL POSSIBLE SCORE = 100	80	82	85	89	75
	4	3	2	1	6

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) #2023-03 Bond Management Services

STEP 1 - Request for Qualifications Evaluation Score
Requesting Department: Facilities

AVERAGE SCORE:	LOI ENGINEERS (LEC Engineering, Inc)	Nine Degrees Architecture + Design Inc.	Parkhill, Smith & Cooper Inc.	Perkins Eastman Architects DPC	Surface America, Inc.
1 The offeror's experience	24	30	32	33	0
Total Points - 40					
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	16	20	22	21	0
Total Points - 25					
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	16	20	21	20	0
Total Points - 25					
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	3	3	4	1	0
Total Points - 5					
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	2	3	4	2	0
Total Points - 5					
TOTAL POSSIBLE SCORE = 100	61	76	82	76	0
	7	5	3	5	

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) #2023-03 Bond Management Services

STEP 2- Request for Qualifications Evaluation Score Sheet - Vendor Interviews

Requesting Department: Facilities

AVERAGE SCORES				
	ADM Group, Inc.	Broaddus & Associates	Cooperative Strategies (Cooperative Strategies, LLC)	Parkhill, Smith & Cooper Inc.
1 The offeror's experience	37.5	38.8	40.0	35.0
Total Points - 40				
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	22.5	22.5	23.5	25.0
Total Points - 25				
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	22.0	23.5	22.5	23.5
Total Points - 25				
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	4.3	4.5	4.8	4.0
Total Points - 5				
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	4.0	4.0	4.5	4.0
Total Points - 5				
TOTAL POSSIBLE SCORE = 100				
	90.3	93.3	95.3	91.5
	90	93	95	92
	4	2	1	3

Event Number	2023-12 Addendum 1	Organization	Canutillo Independent School District
Event Title	Canutillo Independent School District Facilities Master Plan	Workgroup	Purchasing
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		Email	esida@canutillo-isd.org
Event Type	RFQ	Phone	(915) 877-7426
Issue Date	5/5/2023 05:40:10 PM (MT)	Fax	
Close Date	6/22/2023 03:00:00 PM (MT)		

Statement of Qualifiction

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Parkhill, Smith & Cooper Inc.	Lubbock	TX	6/22/2023 12:51:11 PM (MT)	0	\$0.00
Perkins Eastman Architects DPC	Austin	TX	6/22/2023 09:10:45 AM (MT)	0	\$0.00
Surface America, Inc.	Williamsville	NY	6/19/2023 10:30:15 AM (MT)	0	\$0.00

Solicitation Summary: The Facilities Department requested that a Request for Qualification be issued to update the existing Districts Facility Master Plans. Included in the RFQ packet was documentation related to the existing Facilitate Master Plans (2021 FMP and May 2016 FMP), for vendors review and reference. The invitation for this Request of Qualification was issued to 380 suppliers who are registered in the Districts electronic bidding system (Ionwave) related to the commodities they registered under. Nine (9) responses were received.

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At the conclusion of the interviews, the evaluating committee scored these four (4) vendors and the Average Score total ranked Cooperative Strategies (Cooperative Strategies, LLC) as the number one (1) ranked firm. The committee request to proceed with Step 2 of the RFQ process, which is to enter into negotiation with Cooperative Strategies (Cooperative Strategies, LLC)

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) 2023-12 Canutillo ISD Facilities Master Plan

STEP 1 - Request for Qualifications Evaluation Score Sheet

Requesting Department: Facilities

AVERAGE SCORE:	ABLE CITY	ADM Group, Inc.	Broaddus & Associates	Cooperative Strategies (Cooperative Strategies, LLC)	Huitt-Zollars, Inc.
1 The offeror's experience	33	31	33	34	29
Total Points - 40					
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	21	22	22	23	21
Total Points - 25					
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	21	22	24	24	18
Total Points - 25					
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	1	4	2	5	4
Total Points - 5					
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	4	3	4	4	3
Total Points - 5					
TOTAL POSSIBLE SCORE = 100	80	82	85	89	75
	4	3	2	1	6

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) 2023-12 Canutillo ISD Facilities Master Plan

STEP 1 - Request for Qualifications Evaluation Score

Requesting Department: Facilities

AVERAGE SCORE:	LOI ENGINEERS (LEC Engineering, Inc)	Nine Degrees Architecture + Design Inc.	Parkhill, Smith & Cooper Inc.	Perkins Eastman Architects DPC	Surface America, Inc.
1 The offeror's experience	24	30	32	33	0
Total Points - 40					
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	16	20	22	21	0
Total Points - 25					
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	16	20	21	20	0
Total Points - 25					
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	3	3	4	1	0
Total Points - 5					
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	2	3	4	2	0
Total Points - 5					
TOTAL POSSIBLE SCORE = 100	61	76	82	76	0
	7	5	3	5	

CANUTILLO INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATION (RFQ) 2023-12 Canutillo ISD Facilities Master Plan

STEP 2- Request for Qualifications Evaluation Score Sheet
Requesting Department:

AVERAGE SCORES	ADM Group, Inc.	Broaddus & Associates	Cooperative Strategies (Cooperative Strategies, LLC)	Parkhill, Smith & Cooper Inc.
1 The offeror's experience	37.5	38.8	40.0	35.0
Total Points - 40				
2 The offeror's technical competence - ability to staff the project including registered/certified professionals and technical staff. Provide copies of credentials, licenses, and resumes	22.5	22.5	23.5	25.0
Total Points - 25				
3 The offerors capability to perform - capability to provide the required services, unique capabilities of firm to perform the services	22.0	23.5	22.5	23.5
Total Points - 25				
4 The past performance of the offeror's team and members of the team, and past experience with Canutillo Independent School District	4.3	4.5	4.8	4.0
Total Points - 5				
5 Other appropriate factors submitted by the team or firm in response to the RFQ, including client references	4.0	4.0	4.5	4.0
Total Points - 5				
TOTAL POSSIBLE SCORE = 100	90.3	93.3	95.3	91.5
	90	93	95	92
	4	2	1	3



OFFICE OF THE ASSOCIATE SUPERINTENDENT #BestSmallDistrictinTexas

To: Board of Trustees and Superintendent Galaviz

From: Dr. Debra Kerney, Associate Superintendent

Date: September 11, 2023

Re: Tuition Waivers for the 2023-2024 School Year and Transfer Update

Canutillo ISD has monitored the in-state inter-District transfers for the 2023-2024 school year. Administration is recommending approval of tuition waivers for these students. Students of these families reside in El Paso County, Texas; therefore, we will receive state funding for their attendance in Canutillo ISD, should you approve this request. All families understand that, if this request is approved, they are responsible for providing transportation for their children to and from school.

Please see the attached table for the total number of **intra** (within the district) and **inter** (outside the district) transfers that were approved. Also, note that the number of New Mexico “grandfathered” students remains at 4.

The Associate Superintendent’s Office continues to monitor district transfers during the 2023-2024 school year. In summary a total of 488 attend elementary campuses and 338 attend secondary campuses for a total of **826 Intra/Inter District transfers**.

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7481
F: (915) 877-7522
canutillo-isd.org



Texas Education Agency A-Rated Three Years in a Row.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District’s policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

TRANSFERS FOR ELEMENTARY SCHOOLS

Campus	CES	DDE	JDE	BCE	GES	RES	TOTAL
Out of district (Inter)	30	8	37	37	17	34	163
Within district (Intra)	43	17	80	71	59	55	325
Out of state (New Mexico)	0	0	0	0	0	0	0
Total	73	25	117	108	76	89	488

TRANSFERS FOR MIDDLE SCHOOLS

Campus	AMS	CMS	TOTAL
Out of district (Inter)	30	37	67
Within district (Intra)	76	44	120
Out of state (New Mexico)	0	1	1
Total	106	82	188

TRANSFERS FOR HIGH SCHOOL

Campus	CHS	NWECHS	TOTAL
Out of district (Inter)	96	51	147
Within district (Intra)			
Out of state (New Mexico)	2	1	3
Total	98	52	150



Canutillo Independent School District Human Resources

Excellence Through Integrity and Innovation

Martha Carrasco
Chief Human Resources Officer

(915) 877-7423
FAX (915) 877-7525
mcarrasco@canutillo-isd.org

MEMORANDUM

TO: DRAFT COPY
FROM: Martha Carrasco, Chief Human Resources Officer
PC: Tracy Andrews, Candice Marrufo
DATE: 9/15/2023
RE: **Teacher Certification**

As a District of Innovation, Canutillo ISD has been approved by the Texas Education Agency to create a certification process for Career and Technical Education Teachers (CTE) who do not hold the State required certification or do not qualify for an allowable permit as described in Subchapter B of Texas Education Code 21.003. You have been identified as a candidate who does not hold the required certificate or is ineligible for an allowable permit. Since you have the required background wage earning experience or hold current licensure in your field of work, you were approved to be hired. You are being placed under the Canutillo Independent School District of Innovation Teaching Plan for the 2023-2024 school year.

The first step in the hiring process is to apply for an approved TX Alternative Certification Program. Once you have applied and been accepted, we can continue with the hiring process. The reason for this, is to verify that your credentials meet the ACP programs qualifications in the correct certification area. You will have two years to obtain your Texas teacher certification.

You will be required to complete the full district training protocol for local credentialing as described on the Canutillo ISD District of Innovation Plan. The district CTE Director and your campus administrators will be monitoring and recording your progress throughout the year. A recommendation to be locally credentialed will be made at the CISD Regular Board Meeting in September.



Street Address: 7965 Aircraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835
Phone (915) 877-7423 • Fax (915) 877-7407 • www.canutillo-isd.org



Canutillo Independent School District Human Resources

Excellence Through Integrity and Innovation

We are here to assist you but it is your responsibility to keep us up-to-date on your certification status. If you have any questions or need assistance concerning your certification status, you can contact the Human Resources Department at any time.

You have been advised of your responsibility regarding certification requirements. Should the requirements not be met, you may be asked to resign or be terminated from your full-time teaching position with the Canutillo Independent School District. As stated in your contract your employment with Canutillo ISD is contingent upon providing and maintaining the required certification. Please sign both copies of this memo and return the original to acknowledge that you received and understand the information provided to you.

Employee's Signature

Date



Street Address: 7965 Artcraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835
Phone (915) 877-7423 • Fax (915) 877-7407 • www.canutillo-isd.org

Limit on Participation

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

~~Regular Meetings~~

~~At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.~~

~~Special Meetings~~

At all ~~other~~ Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item ~~or topic~~ on which they wish to address the Board.

Public comment shall occur at the beginning of the meeting.

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed three minutes per meeting.

Meeting Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, ~~deferring public comment on nonagenda~~ items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG

- Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

CANUTILLO A Premier District

Property Tax Rate Adoption Public Hearing

Fiscal Year 2023-2024

September 26, 2023



2023 -2024 Budget Adopted June 26, 2023



Estimated Revenue

	199	101	599	
	GENERAL FUND	CHILD NUTRITION	DEBT SERVICE	GRAND TOTAL
LOCAL SOURCES	\$33,209,722	\$88,000	\$13,206,089	\$46,503,811
STATE SOURCES	29,724,175	0	172,927	29,897,102
FEDERAL SOURCES	1,270,000	5,259,957	0	6,529,957
TOTAL REVENUE	\$64,203,897	\$5,347,957	\$13,379,016	\$82,930,870



Adopted Budget by Function

FUNCTION	DESCRIPTION OF FUNCTION	2022-2023 GENERAL FUND	2022-2023 CHILD NUTRITION	2022-2023 DEBT SERVICE FUND	2022-2023 TOTAL
11	INSTRUCTION	37,858,789			37,858,789
12	INSTRUCTIONAL RESOURCES & MEDIA	811,695			811,695
13	STAFF/CURRICULUM DEVELOPMENT	998,017			998,017
21	INSTRUCTIONAL ADMINISTRATION	1,177,915			1,177,915
23	SCHOOL LEADERSHIP	4,094,011			4,094,011
31	GUIDANCE & COUNSELING SERVICES	2,569,057			2,569,057
32	SOCIAL WORK SERVICES	272,329			272,329
33	HEALTH SERVICES	1,065,024			1,065,024
34	STUDENT TRANSPORTATION	1,888,560			1,888,560
35	FOOD SERVICE		4,881,349		4,881,349
36	COCURRICULAR ACTIVITIES	1,684,176			1,684,176
41	GENERAL ADMINISTRATION	3,389,437			3,389,437
51	PLANT MAINTENANCE & OPERATIONS	7,002,390	466,608		7,468,998
52	SECURITY & MONITORING SERVICES	1,259,813			1,259,813
53	DATA PROCESSING SERVICES	2,200,621			2,200,621
61	COMMUNITY SERVICES	17,333			17,333
71	DEBT SERVICE	428,534		13,379,016	13,807,550
81	FACILITIES ACQUISITION/CONSTRUCTION	0			0
99	OTHER INTER-GOVERNMENTAL CHARGES	486,196			486,196
BUDGET TOTALS		\$67,203,897	\$5,347,957	\$13,379,016	\$85,930,870



Top 10 Taxpayers

2022	2023
Tenet Hospitals Limited	Tenet Hospitals Limited
El Paso Outlet Center CMBS LLC	El Paso Outlet Center CMBS LLC
Care Fusion 213 LLC	Care Fusion 213 LLC
ROP (River Oaks Properties) Artcraft LLC	Schneider Electric USA Inc
Coleman Cable Inc	ROP (River Oaks Properties) Artcraft LLC
El Paso Electric Co	El Paso Behavioral Hospital LLC
B Core NW Corp Center Owner LP	El Paso Electric Co
1776 Cimmaron Square LLC	Coleman Cable Inc
Wal-Mart Stores Inc	Wal-Mart Stores Inc
Schneider Electric USA Inc	Vinton Steel LLC



M&O Compressed Voter Approved Tax Rate Calculation

	2022 Tax Year FY2023 Revenue	2023 Tax Year FY2024 Revenue
Maximum Compressed Tax Rate <i>(Set by TEA)</i>	\$0.8046	\$0.6222
Tier 2 (Golden Pennies)	\$0.0800	\$0.0800
Tier 3 (Copper Pennies)	\$0.0583	\$0.0583
Tax Rate	\$0.9429	\$0.7605

Reduction of \$0.1824

CANUTILLO A Premier District



Calculated Tax Rate

I&S Rate of \$0.36

2023 **Certified** Property Values - **\$3,256,314,836**
Net Taxable Levy

▶ Maintenance and Operations (M & O)

Projected Revenue for Operating Costs (Certified Values / \$100 X \$0.7605 X 98.5%*)	\$ 24,392,810
Proposed M & O Rate Per \$100 Valuation	\$ 0.7605

▶ Debt Service (I & S)

Debt Service Amount (to be paid from property taxes) (Certified Values / \$100 X \$0.36 X 98.5%*)	\$ 11,546,892
Debt Service Tax Rate Per \$100 Valuation	\$ 0.3600

*Projected Revenue at 98.5% Collection Rate

Voter Approved Tax Rate \$1.1205



Impact of Tax Rates on Average Homeowner

	2022	2023	
	Value After CAP	Value After CAP	Change
Avg. Appraised Value	\$ 227,946	\$ 288,196	\$ 60,250
Homestead Exemption	<u>(40,000)</u>	<u>(100,000)</u>	<u>(60,000)</u>
Taxable Value	\$ 187,946	\$ 188,196	\$ 250
Tax Rate Per \$100 Valuation	\$ 1.3029	\$ 1.1205	(\$ 0.1824)
Property Tax Levied	\$ 2,448.75	\$ 2,108.74	(\$ 340.01)
Average Percent Increase in Values = 26.4% Average Percent Decrease in Tax Levied = 13.9%			

Calculated Tax Rate

I&S Rate of \$0.40

2023 **Certified** Property Values - **\$3,256,314,836**
Net Taxable Levy

▶ **Maintenance and Operations (M & O)**

Projected Revenue for Operating Costs (Certified Values / \$100 X \$0.7605 X 98.5%*)	\$ 24,392,810
Proposed M & O Rate Per \$100 Valuation	\$ 0.7605

▶ **Debt Service (I & S)**

Debt Service Amount (to be paid from property taxes) (Certified Values / \$100 X \$0.40 X 98.5%*)	\$ 12,829,880
Debt Service Tax Rate Per \$100 Valuation	\$ 0.4000

*Projected Revenue at 98.5% Collection Rate

Voter Approved Tax Rate \$1.1605



Impact of Tax Rates on Average Homeowner

	2022	2023	
	Value After CAP	Value After CAP	Change
Avg. Appraised Value	\$ 227,946	\$ 288,196	\$ 60,250
Homestead Exemption	<u>(40,000)</u>	<u>(100,000)</u>	<u>(60,000)</u>
Taxable Value	\$ 187,946	\$ 188,196	\$ 250
Tax Rate Per \$100 Valuation	\$ 1.3029	\$ 1.1605	(\$ 0.1424)
Property Tax Levied	\$ 2,448.75	\$ 2,184.01	(\$ 264.74)
Average Percent Increase in Values = 26.4% Average Percent Decrease in Tax Levied = 10.8%			

Board Questions and Public Comment



MOTION:

To Adopt the 2023-2024 Property Tax Rate

Tax Rate Resolution

- ❖ Maintenance & Operation Rate- \$0.7605
- ❖ Interest & Sinking Rate - \$0.36000
- ❖ Total Tax Rate \$1.1205

MOTION:

To Adopt the 2023-2024 Property Tax Rate

Tax Rate Resolution

- ❖ Maintenance & Operation Rate- \$0.7605
- ❖ Interest & Sinking Rate - \$0.40000
- ❖ Total Tax Rate \$1.1605

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
RESOLUTION TO SET TAX RATE
FOR 2023-2024**

RECITALS

The School District has adopted a fiscal year commencing July 1 and ending June 30.

The School District has received the certified taxable property value within the School District from the El Paso Central Appraisal District.

The Board of Trustees has published the Notice of Public Meeting to Discuss the Proposed Budget and Tax Rate as required by Section 44.004, Texas Education Code.

The Board of Trustees has conducted a public meeting on the proposed tax rate on September 26, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Canutillo Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2023 at a total tax rate of \$1.1205, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.7605 for the purpose of maintenance and operations, and

\$0.3600 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

Adopted this 26th day of September, 2023, by the Board of Trustees.

Patsy Mendoza, President

Cindy Zuniga, Secretary

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
RESOLUTION TO SET TAX RATE
FOR 2023-2024**

RECITALS

The School District has adopted a fiscal year commencing July 1 and ending June 30.

The School District has received the certified taxable property value within the School District from the El Paso Central Appraisal District.

The Board of Trustees has published the Notice of Public Meeting to Discuss the Proposed Budget and Tax Rate as required by Section 44.004, Texas Education Code.

The Board of Trustees has conducted a public meeting on the proposed tax rate on September 26, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Canutillo Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year 2023 at a total tax rate of \$1.1605, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.7605 for the purpose of maintenance and operations, and

\$0.4000 for the purpose of payment of principal and interest on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

Adopted this 26th day of September, 2023, by the Board of Trustees.

Patsy Mendoza, President

Cindy Zuniga, Secretary



Risk & Insurance | Employee Benefits | Retirement & Private Wealth



Alternatives to Current Self- Funded Plan

Presented to: Insurance Committee - Canutillo Independent School District, September 14, 2023



- Due to budget constraints, CISD is unable to allocate additional monies toward the self-funded health plan.
- If employee payroll deductions were changed to cover the increased costs, deductions rates would increase by 175%, which is untenable.
- TRS ActiveCare options were presented to the Cabinet, Committee, and Board in August. The Board requested that fully insured offers be obtained for consideration as well.
- This presentation summarizes the financial results of the fully insured offers.



Background



- In addition to costs going forward, the District has already transferred \$1 million in the health fund, and it anticipated that another \$850,000 transfer will need to take place to cover expenses through 12/31/23.
- If the District changes the financing of the health plan to either TRS or a fully insured option, the District will also be liable to cover the cost of “run out” claims which is estimated to be \$1.5 million.

General Fund Transfer	\$1,000,000.00
Additional General Fund Transfer	\$850,000.00
Run out Claim projection	\$1,500,000.00
Total impact to General Fund due to transition	\$3,350,000.00



Summary



- None of the fully insured choices create an opportunity for the existing District budgeted funds to repay the General Fund for the accumulated deficit over time.
- Only the TRS options create an opportunity for current budgeted funds to retire the deficit over time.



Fully Insured Deduction Summary



- Each carrier has proposed replicating the existing benefit plans
- This table ranks the total annual deductions from Lowest to Highest.

Carrier	Total Deductions	Deduction Change
PY23 Deduction SI	\$2,176,416.00	N/A
PY24 ACO FI	\$4,138,834.44	\$1,962,418.44
PY24 Aetna PPO FI	\$4,814,275.56	\$2,637,859.56
PY24 BCBSTX FI	\$5,347,461.96	\$3,171,045.96
PY24 UHC POS FI	\$5,379,735.60	\$3,203,319.60
PY24 Deduction SI	\$5,987,112.00	\$3,810,696.00



Fully Insured Deduction Summary



CISD Current Contribution Up To:													
Contribution and Deduction Summary													
CISD CDHP	Enrollment	PY23 Deduction	PY24 Deduction	PY24 SI	BCBSTX	BCBSTX FI	Aetna ACO	Aetna ACO FI	Aetna PPO	Aetna PPO FI	UHC POS	UHC POS FI	
		Self Insured	Self Insured	Change to Current	Fully Insured	Change to Current	Fully Insured	Change to Current	Fully Insured	Change to Current	Fully Insured	Change to Current	
CISD Current Contribution Up To:		\$ 623.00											
Employee Only		156	\$0.00	\$0.00	\$0.00	\$74.02	\$74.02	\$1.66	\$1.66	\$41.90	\$41.90	\$170.31	\$170.31
Employee & Spouse		6	\$408.00	\$1,122.00	\$714.00	\$840.73	\$432.73	\$688.78	\$280.78	\$773.28	\$365.28	\$689.85	\$281.85
Employee & Children		18	\$279.00	\$767.00	\$488.00	\$701.33	\$422.33	\$563.85	\$284.85	\$640.30	\$361.30	\$525.58	\$246.58
Employee & Family		5	\$638.00	\$1,755.00	\$1,117.00	\$1,398.34	\$760.34	\$1,188.50	\$550.50	\$1,305.19	\$667.19	\$982.72	\$344.72
CISD BASIC													
Employee Only		131	\$100.00	\$275.00	\$175.00	\$204.71	\$104.71	\$118.78	\$18.78	\$166.57	\$66.57	\$367.61	\$267.61
Employee & Spouse		15	\$459.00	\$1,262.00	\$803.00	\$1,119.54	\$660.54	\$938.64	\$479.64	\$1,039.24	\$580.24	\$1,016.36	\$557.36
Employee & Children		43	\$329.00	\$905.00	\$576.00	\$954.00	\$625.00	\$790.28	\$461.28	\$881.32	\$552.32	\$811.24	\$482.24
Employee & Family		18	\$688.00	\$1,892.00	\$1,204.00	\$1,781.71	\$1,093.71	\$1,532.05	\$844.05	\$1,670.89	\$982.89	\$1,382.07	\$694.07
CISD STANDARD													
Employee Only		245	\$138.00	\$380.00	\$242.00	\$248.22	\$110.22	\$155.97	\$17.97	\$207.70	\$69.70	\$388.24	\$250.24
Employee & Spouse		18	\$525.00	\$1,444.00	\$919.00	\$1,206.55	\$681.55	\$1,012.83	\$487.83	\$1,121.46	\$596.46	\$1,050.50	\$525.50
Employee & Children		128	\$385.00	\$1,059.00	\$674.00	\$1,032.31	\$647.31	\$857.04	\$472.04	\$955.32	\$570.32	\$841.11	\$456.11
Employee & Family		41	\$772.00	\$2,123.00	\$1,351.00	\$1,903.52	\$1,131.52	\$1,636.00	\$864.00	\$1,786.01	\$1,014.01	\$1,423.83	\$651.83
Financial Summary			PY23 Deduction			BCBSTX	BCBSTX FI	Aetna ACO	Aetna ACO FI	Aetna PPO	Aetna PPO FI	UHC POS	UHC POS FI
			Self Insured			Fully Insured	Change to Current	Fully Insured	Change to Current	Fully Insured	Change to Current	Fully Insured	Change to Current
Total Annual Contributions			\$8,336,640.00	\$12,147,336.00	\$3,810,696.00	\$11,507,685.96	\$3,171,045.96	\$10,299,058.44	\$1,962,418.44	\$10,974,499.56	\$2,637,859.56	\$11,539,959.60	\$3,203,319.60
Total Employee Contributions			\$2,176,416.00	\$5,987,112.00	\$3,810,696.00	\$5,347,461.96	\$3,171,045.96	\$4,138,834.44	\$1,962,418.44	\$4,814,275.56	\$2,637,859.56	\$5,379,735.60	\$3,203,319.60

Aetna (Accountable Care Organization) uses only Tenet (Hospitals of Providence) Facilities as in network hospital providers. All other network offers are very similar to BCBSTX in terms of Preferred Providers.



TRS Deduction Comparisons – No change to current Payroll Deductions



CISD			TRS Active Care					
CISD Current Contribution Up To:		\$ 623.00	CISD Current Contribution Up To:				\$ 623.00	
Contribution and Deduction Summary			Contribution and Deduction Summary					
	Enrollment	PY23 Deduction	TRS HD	Enrollment	District Contribution "A = C - B"	PY23-24 Total Rate "C"	PY23-24 Deduction "B"	Change to Current Deductions
CISD CDHP								
Employee Only	156	\$0.00	Employee Only	156	\$403.00	\$403.00	\$0.00	\$0.00
Employee & Spouse	6	\$408.00	Employee & Spouse	6	\$681.00	\$1,089.00	\$408.00	\$0.00
Employee & Children	18	\$279.00	Employee & Children	18	\$407.00	\$686.00	\$279.00	\$0.00
Employee & Family	5	\$638.00	Employee & Family	5	\$733.00	\$1,371.00	\$638.00	\$0.00
CISD BASIC			TRS Primary v. BASIC					
Employee Only	131	\$100.00	Employee Only	131	\$288.00	\$388.00	\$100.00	\$0.00
Employee & Spouse	15	\$459.00	Employee & Spouse	15	\$589.00	\$1,048.00	\$459.00	\$0.00
Employee & Children	43	\$329.00	Employee & Children	43	\$331.00	\$660.00	\$329.00	\$0.00
Employee & Family	18	\$688.00	Employee & Family	18	\$632.00	\$1,320.00	\$688.00	\$0.00
CISD STANDARD			TRS Primary + v. STANDARD					
Employee Only	245	\$138.00	Employee Only	245	\$317.00	\$455.00	\$138.00	\$0.00
Employee & Spouse	18	\$525.00	Employee & Spouse	18	\$658.00	\$1,183.00	\$525.00	\$0.00
Employee & Children	128	\$385.00	Employee & Children	128	\$389.00	\$774.00	\$385.00	\$0.00
Employee & Family	41	\$772.00	Employee & Family	41	\$730.00	\$1,502.00	\$772.00	\$0.00
Enrollment Totals			Enrollment Totals					
Current CDHP Employees	185		Current TRS HD	185				
Current BASIC Employees	207		Current TRS Primary	207				
Current STANDARD Employee	432		Current TRS Primary+	432				
Total Employees	824		Total Employees	824				
Financial Summary			Financial Summary					
			PY 23/24					
			Change compared to Current					
Total Annual Contributions			Total Annual Contributions					
Total District Contribution		\$6,160,224.00	Total District Contribution			\$3,832,176.00		-\$2,328,048.00
Total Employee Contributions		\$2,176,416.00	Total Employee Contributions			\$2,176,416.00		\$0.00
HSA ER Contribution	\$600.00	\$111,000.00					\$1,200.00	\$222,000.00
HRA Subsidy to OOP Max Funds Available and other expenses								\$2,106,048.00
# OOP Max persons that can be made whole								527.00



Overall Summary



- Only the TRS options create an opportunity for current budgeted funds to retire the deficit over time.
- Participation in TRS requires a 5-year commitment to remain in TRS, during which time the deficit can be retired.

Thank you.

	Enrollment	Current CISD Plan Deductions (SI)	Proposed 2024 CISD Plan Deductions (SI)		Proposed BCBSTX 2024 CISD Plan Deductions (FI)		Proposed 2024 TRS Plan Deductions (FI)	
All Deductions are shown as monthly amounts		Monthly Deduction	Monthly Deduction	Change Compared to 2023	Monthly Deduction	Change Compared to 2023	Monthly Deduction	Change Compared to 2023
	CISD CDHP							TRS HD
Employee Only	156	\$0.00	\$0.00	\$0.00	\$74.02	\$74.02	\$0.00	\$0.00
Employee & Spouse	6	\$408.00	\$1,122.00	\$714.00	\$840.73	\$432.73	\$408.00	\$0.00
Employee & Children	18	\$279.00	\$767.00	\$488.00	\$701.33	\$422.33	\$279.00	\$0.00
Employee & Family	5	\$638.00	\$1,755.00	\$1,117.00	\$1,398.34	\$760.34	\$638.00	\$0.00
CISD BASIC							TRS Primary	
Employee Only	131	\$100.00	\$275	\$175.00	\$204.71	\$104.71	\$100.00	\$0.00
Employee & Spouse	15	\$459.00	\$1,262	\$803.00	\$1,119.54	\$660.54	\$459.00	\$0.00
Employee & Children	43	\$329.00	\$905	\$576.00	\$954.00	\$625.00	\$329.00	\$0.00
Employee & Family	18	\$688.00	\$1,892	\$1,204.00	\$1,781.71	\$1,093.71	\$688.00	\$0.00
CISD STANDARD							TRS Primary +	
Employee Only	245	\$138.00	\$380	\$242.00	\$248.22	\$110.22	\$138.00	\$0.00
Employee & Spouse	18	\$525.00	\$1,444	\$919.00	\$1,206.55	\$681.55	\$525.00	\$0.00
Employee & Children	128	\$385.00	\$1,059	\$674.00	\$1,032.31	\$647.31	\$385.00	\$0.00
Employee & Family	41	\$772.00	\$2,123	\$1,351.00	\$1,903.52	\$1,131.52	\$772.00	\$0.00
Annual Employee Contributions		\$2,176,416.00	\$5,987,112.00		\$5,347,461.96		\$2,176,416.00	

Benefit Comparisons, Summary information only. Refer to plan documents or summaries for additional information. Individual and In network summary only

Acronyms

OON - Out of Network

OOP - Out of Pocket (The maximum cost shared including deductibles, co-pays and coinsurance)

	CISD CDHP	TRS HD
Provider Network	Current "Blue Choice" PPO network, with In and OON benefits and nationwide provider access	
Referrals Require to Access Specialty Care	No	No
Out of Network Benefits	Yes	Yes
All Benefits Available Nation Wide	Yes	Yes
Fund to offset Higher OOP Maximums	Not Applicable	Yes
Employer Contribution to H.S.A.	Increase to \$1,200 annually	Increase to \$1,200 annually
Use Fund Higher OOP Maximums	Not Applicable	Yes
Deductible	\$3,200	\$3,000
Coinsurance	\$0	30%
OOP Limit	\$3,200	\$7,500
Office Visit Co-pays	Subject to Deductible	Subject to Deductible & Coinsurance
Drug Co-pays	Subject to Deductible	Subject to Deductible & Coinsurance - See TRS Summary
	CISD BASIC	TRS Primary
Provider Network	Current "Blue Choice" PPO network, In and OON benefits and nationwide	
Coverage outside of the State of Texas	Yes	No - Emergency Care Only
Referrals Require to Access Specialty Care	No	Yes
Out of Network Benefits	Yes	No
All Benefits Available Nation Wide	Yes	No
Fund to offset Higher OOP Maximums	Not Applicable	Yes
Deductible	\$1,700	\$2,500
Coinsurance	20%	30%
OOP Limit	\$3,000	\$7,500
Office Visit Co-pays	\$25 Primary (P) & Specialty Care (S)	\$30 (P), \$70 (S)
Prescription Drug Co-pays (30 day supply)	\$15 Generic (G) - \$35 Preferred Brand (PB) - \$55 Non-Preferred Brand (NPB)	Medical Deductible Applies
Generic	\$15	\$15
Preferred Brand	\$35	30% after deductible
Non-Preferred Brand	\$55	50% after deductible
Specialty	\$0 if Flex Access Eligible, \$55 if not	\$0 if SaveOn SP, 30% if not
	CISD STANDARD	TRS Primary +
Provider Network	Current "Blue Choice" PPO network, In and OON benefits and nationwide	
Coverage outside of the State of Texas	Yes	No - Emergency Care Only
Referrals Require to Access Specialty Care	No	Yes
Out of Network Benefits	Yes	No
All Benefits Available Nation Wide	Yes	No
Fund to offset Higher OOP Maximums	Not Applicable	Yes
Deductible	\$750	\$1,200
Coinsurance	20%	20%
OOP Limit	\$3,500	\$6,900
Office Visit Co-pays	\$25 Primary (P) & Specialty Care (S)	\$15 (P), \$70 (S)
Prescription Drug Co-pays (30 day supply)	\$15 Generic (G) - \$35 Preferred Brand (PB) - \$55 Non-Preferred Brand (NPB)	\$200 Brand Deductible
Generic	\$15	\$15
Preferred Brand	\$35	25% after deductible
Non-Preferred Brand	\$55	50% after deductible
Specialty	\$0 if Flex Access Eligible, \$55 if not	\$0 if SaveOn SP, 30% if not

DO THE MATH

Employee Only

	CISD Current 2023 Plan		
	CDHP	Basic	Standard
	Monthly Premiums	\$ -	\$ 100
Deductible	\$ 3,000	\$ 1,700	\$ 750
Annual Employee Cost - Individual (In-Network)			
Health Insurance Premiums	\$ -	\$ 1,200	\$ 1,656
Max Out of Pocket	\$ 3,000	\$ 3,000	\$ 3,500
District Health Savings Account Contribution	\$ (600)	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost	\$ 2,400	\$ 4,200	\$ 5,156

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

	TRS Active Care - NO HSA or HRA		
	TRS HD	TRS Primary	TRS Primary +
	Monthly Premiums	\$ -	\$ 100
Deductible	\$ 3,000	\$ 2,500	\$ 1,200
Annual Employee Cost - Individual (In-Network)			
Health Insurance Premiums	\$ -	\$ 1,200	\$ 1,656
Max Out of Pocket	\$ 7,500	\$ 7,500	\$ 6,900
District Health Savings Account Contribution	\$ -	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost	\$ 7,500	\$ 8,700	\$ 8,556

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

	TRS Active Care - WITH HSA and HRA		
	TRS HD	TRS Primary	TRS Primary +
	Monthly Premiums	\$ -	\$ 100
Deductible	\$ 3,000	\$ 2,500	\$ 1,200
Annual Employee Cost - Individual (In-Network)			
Health Insurance Premiums	\$ -	\$ 1,200	\$ 1,656
Max Out of Pocket	\$ 7,500	\$ 7,500	\$ 6,900
District Health Savings Account Contribution	\$ (1,200)	\$ -	\$ -
District Health Reimbursement Account	\$ (4,500)	\$ (4,500)	\$ (3,400)
Maximum Annual Cost	\$ 1,800	\$ 4,200	\$ 5,156

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

Employee & Spouse

	CISD Current 2023 Plan		
	CDHP	Basic	Standard
	Monthly Premiums	\$ 408	\$ 459
Deductible	\$3,000 Individual \$6,000 Family	\$1,700 Individual \$3,400 Family	\$750 Individual \$1,500 Family
Annual Employee Cost - Employee & Spouse (In-Network)			
Health Insurance Premiums	\$ 4,896	\$ 5,508	\$ 6,300
Max Out of Pocket	\$ 6,000	\$ 9,000	\$ 10,500
District Health Savings Account Contribution	\$ (600)	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost	\$ 10,296	\$ 14,508	\$ 16,800

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

	TRS Active Care - NO HSA or HRA		
	TRS HD	TRS Primary	TRS Primary +
	Monthly Premiums	\$ 408	\$ 459
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Spouse (In-Network)			
Health Insurance Premiums	\$ 4,896	\$ 5,508	\$ 6,300
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ -	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost	\$ 19,896	\$ 20,508	\$ 20,100

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

	TRS Active Care - WITH HSA and HRA		
	TRS HD	TRS Primary	TRS Primary +
	Monthly Premiums	\$ 408	\$ 459
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Spouse (In-Network)			
Health Insurance Premiums	\$ 4,896	\$ 5,508	\$ 6,300
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ (1,200)	\$ -	\$ -
District Health Reimbursement Account	\$ (9,000)	\$ (6,000)	\$ (3,300)
Maximum Annual Cost	\$ 9,696	\$ 14,508	\$ 16,800

+ Cost of Co-pays and Prescriptions + Cost of Co-pays and Prescriptions

Employee & Children

	CISD Current 2023 Plan		
	CDHP	Basic	Standard
Monthly Premiums	\$ 279	\$ 329	\$ 385
Deductible	\$3,000 Individual \$6,000 Family	\$1,700 Individual \$3,400 Family	\$750 Individual \$1,500 Family
Annual Employee Cost - Employee & Children (In-Network)			
Health Insurance Premiums	\$ 3,348	\$ 3,948	\$ 4,620
Max Out of Pocket	\$ 6,000	\$ 9,000	\$ 10,500
District Health Savings Account Contribution	\$ (600)	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost - Employee & Children	\$ 8,748	\$ 12,948	\$ 15,120
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

	TRS Active Care - NO HSA or HRA		
	TRS HD	TRS Primary	TRS Primary +
Monthly Premiums	\$ 279	\$ 329	\$ 385
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Children (In-Network)			
Health Insurance Premiums	\$ 3,348	\$ 3,948	\$ 4,620
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ -	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost - Employee & Children	\$ 18,348	\$ 18,948	\$ 18,420
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

	TRS Active Care - WITH HSA and HRA		
	TRS HD	TRS Primary	TRS Primary +
Monthly Premiums	\$ 279	\$ 329	\$ 385
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Children (In-Network)			
Health Insurance Premiums	\$ 3,348	\$ 3,948	\$ 4,620
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ (1,200)	\$ -	\$ -
District Health Reimbursement Account	\$ (9,000)	\$ (6,000)	\$ (3,300)
Maximum Annual Cost - Employee & Children	\$ 8,148	\$ 12,948	\$ 15,120
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

Employee & Family

	CISD Current 2023 Plan		
	CDHP	Basic	Standard
Monthly Premiums	\$ 638	\$ 688	\$ 772
Deductible	\$3,000 Individual \$6,000 Family	\$1,700 Individual \$3,400 Family	\$750 Individual \$1,500 Family
Annual Employee Cost - Employee & Family (In-Network)			
Health Insurance Premiums	\$ 7,656	\$ 8,256	\$ 9,264
Max Out of Pocket	\$ 6,000	\$ 9,000	\$ 10,500
District Health Savings Account Contribution	\$ (600)	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost - Individual	\$ 13,056	\$ 17,256	\$ 19,764
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

	TRS Active Care - NO HSA or HRA		
	TRS HD	TRS Primary	TRS Primary +
Monthly Premiums	\$ 638	\$ 688	\$ 772
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Family (In-Network)			
Health Insurance Premiums	\$ 7,656	\$ 8,256	\$ 9,264
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ -	\$ -	\$ -
District Health Reimbursement Account	\$ -	\$ -	\$ -
Maximum Annual Cost - Individual	\$ 22,656	\$ 23,256	\$ 23,064
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

	TRS Active Care - WITH HSA and HRA		
	TRS HD	TRS Primary	TRS Primary +
Monthly Premiums	\$ 638	\$ 688	\$ 772
Deductible	\$3,000 Individual \$6,000 Family	\$2,500 Individual \$5,000 Family	\$1,200 Individual \$2,400 Family
Annual Employee Cost - Employee & Family (In-Network)			
Health Insurance Premiums	\$ 7,656	\$ 8,256	\$ 9,264
Max Out of Pocket	\$ 15,000	\$ 15,000	\$ 13,800
District Health Savings Account Contribution	\$ (1,200)	\$ -	\$ -
District Health Reimbursement Account	\$ (9,000)	\$ (6,000)	\$ (3,300)
Maximum Annual Cost - Individual	\$ 12,456	\$ 17,256	\$ 19,764
		+ Cost of Co-pays and Prescriptions	+ Cost of Co-pays and Prescriptions

Key Points

TRS Primary and Primary+ are HMO (Doctors must be In-Network, Texas coverage only and specialist will require referral)
 TRS HD - PPO (Nationwide Network)
 High Deductible Plans (CDHP and TRS HD) - Services/Prescriptions are paid upfront at 100% until deductible is reached
 Health Savings Account balances belong to employee funds are not lost