

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held July 14, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

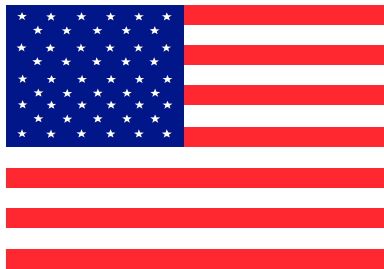
The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
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1.	Superintendent approved employment of personnel (no Board action required)	
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3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Employment Termination of Support Personnel (no Board action required)	
5.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

PLEDGE OF ALLEGIANCE



I pledge allegiance to the flag of the
United States of America
and to the republic for which it stands:
one nation under God, indivisible
with liberty and justice for all.

When reciting the Pledge of Allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.

TEXAS PLEDGE OF ALLEGIANCE



“Honor the Texas flag;
I pledge allegiance to thee,
Texas, one state under God,
one and indivisible.”



CANUTILLO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES



MISSION STATEMENT

Canutillo ISD will provide a quality education to assure that all students graduate on time, are prepared for higher education, or are work force ready.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Minutes

Please find enclosed minutes of the following board meetings for your review and consideration:

- June 9, 2009 – Special Board Meeting
- June 18, 2009 – Special Board Meeting
- June 22, 2009 – Special Board Meeting



MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
June 9, 2009 • 6:00 p.m.

Present: Mrs. Shonda Jordan, President
Mrs. Yvonne Sanchez, Vice President
Mrs. Rachel M. Quintana, Secretary
Mrs. Monica Cázares, Member
Mr. Sergio Coronado, Member
Mrs. Leticia E. Gonzalez, Member
Dr. Pam Padilla, Superintendent
Mr. Larry A. Baskind, School District Counsel

1. General Functions

A. Call to Order

The meeting was called to order at 6:00 p.m. by Board President Shonda Jordan.

B. Roll Call

All board members were present except Armando Rodriguez. Mrs. Jordan reported that Mr. Rodriguez called to say he was unable to attend the meeting. Yvonne Sanchez arrived at 6:02 pm and Sergio Coronado arrived at 6:09 pm.

C. Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Monica Cázares.

D. Texas Pledge of Allegiance

The Texas Pledge of Allegiance was led by Mrs. Cázares.

E. CISD Mission Statement

Mrs. Rachel Quintana read the CISD Mission Statement into the record: *Canutillo ISD will provide a quality education to assure that all students graduate on time, are prepared for higher education, or are work force ready.*

F. Approval of Minutes

1. Special Board Meeting of May 7, 2009
2. Regular Board Meeting of May 12, 2009
3. Special Board Meeting of May 18, 2009
4. Special Board Meeting of May 28, 2009

It was moved by Rachel Quintana, seconded by Yvonne Sanchez, and carried unanimously to approve, with corrections as noted by Mrs. Jordan, the board meeting minutes of May 7, May 12, May 18, and May 28, 2009. (Mr. Coronado was not present for the vote)

G. Communications

1. General Comments Portion

Employee, Elizabeth Perez, expressed concerns regarding the proposed increase in health insurance costs for next school year.

Employee, Martha Castillo, expressed concerns regarding the proposed increase in health insurance costs for next school year.

Dion Dorado, community member, expressed concerns regarding the abolishment of Board committee meetings.

Community member, Jose Villarreal, expressed concerns regarding an open records request he submitted. Mr. Villarreal indicated that the District's response to his open records request was unsatisfactory. Mr. Villarreal also expressed concerns regarding employees being placed on paid administrative leave for extended periods of time.

Employee, Cathia Vogt, expressed concerns regarding the increase in insurance rates for next school year and the hardship this could place on employees at all levels.

2. Complaints Portion

No one from the audience addressed the Board during this portion of the meeting

H. Board of Trustees Business

1. Recognition of Canutillo ISD students who participated in the Big Brothers Big Sisters (BBBS) of El Paso Program.

Teresita Ballard introduced and recognized two high school students, Clarissa Castillo and Andy Rodriguez, who participated in the BBBS program. Miss Castillo and Mr. Rodriguez provided an overview of the activities they participated in over the last school year.

Beth Senger, CEO of Big Brothers Big Sisters of El Paso, thanked the Board and Administration for their continued support and participation in the program.

2. Recognition of 2009 CHS Valedictorian and Salutatorian

Valedictorian, Jose Luis Coronel Jr. and Salutatorian, Brandon Allen Garcia were recognized for their accomplishments and for earning the highest GPA's in their graduating class.

3. Recognition of Canutillo ISD Teachers of the Year

Amanda Scofield, Deanna Davenport Elementary School fifth grade teacher, and Angel Olivas, Canutillo Middle School eighth grade teacher, were recognized for being selected as elementary and secondary Teachers of the Year respectively. Ms. Scofield and Mr. Olivas will represent Canutillo ISD at the 2010 Region 19 Teacher of the Year Awards Program.

4. Recognition of Laura Schenk for winning the Teacher of the Gifted Award

This presentation will be rescheduled for a future board meeting.

5. Review June Calendar of Events

Board members reviewed the June Calendar of Events. No formal action was taken on this item, but Mrs. Sanchez noted that she looks forward to the Board Self-Assessment so that the Board can learn, train and grow as a whole.

I. Committee Reports

1. Instruction and Student Services Committee meeting of May 5, 2009

Chairperson, Rachel Quintana, noted that the minutes of the May 5, 2009 Instruction and Student Services Committee meeting were included in the Board packet for review.

2. Finance/Audit/Facilities/Planning Committee meetings of May 5 and 14, 2009

Chairperson, Yvonne Sanchez, noted that the minutes of the May 5 and 14, 2009 Finance/Audit/Facilities/Planning Committee meetings were included in the Board packet for review. Mrs. Sanchez reported that the information she requested, as reflected in the minutes on page 35 of the packet, has not yet been sent to the Board. Additionally, the minutes on page 37, Item E, line 11 should be corrected to reflect December 2008 not December 2009.

3. Personnel/Policy Committee meeting of May 7, 2009

Chairperson, Leticia Gonzalez, reported that the minutes of the May 7, 2009 Personnel/Policy Committee meeting were included in the Board packet for review.

J. Consent Agenda

1. Attendance, Financial and Warrant List for May 1-29, 2009 in the amount of \$976,586.70
2. Approval of Budget Amendments
3. Acceptance of Donations to Canutillo ISD
4. Approval of Tuition Waiver for 2009-2010

Yvonne Sanchez withdrew item J-1, Attendance, Financial and Warrant List for May 1-29, 2009 in the amount of \$976,586.70, from the Consent Agenda to be discussed and voted upon separately.

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve Items J-2, J-3, and J-4, under the Consent Agenda.

Discussion of the Attendance, Financial and Warrant List for May 1-29, 2009 took place. Mr. Reza addressed a concern regarding a pay authorization for High Ridge General Contractors.

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously that Item J-1 be approved.

K. Reports

1. Construction Update

Mr. Reza requested this report be presented after Item K-2.

2. Rio Grande Council of Governments Report

Annette Gutierrez introduced herself as the new Executive Director of the Rio Grande Council of Governments and provided an overview of the programs and services of the Rio Grande Council of Governments.

It was moved by Yvonne Sanchez to approve the renewal of the membership with the Rio Grande Council of Governments in the amount of \$2,775.00 for the period of October 2008 to September 2009. After clarification from Ms. Gutierrez regarding services, Mrs. Sanchez withdrew her motion.

Discussion took place regarding programs and services provided by the Rio Grande Council of Governments and their relevance and/or benefit to Canutillo ISD.

It was moved by Sergio Coronado and seconded by Monica Cázares to approve the renewal of the District's membership with the Rio Grande Council of Governments in the amount of \$2,775.00 for the period of October 2008 – September 2009. The motion carried with Monica Cázares, Sergio Coronado, Shonda Jordan and Rachel Quintana voting aye and Leticia Gonzalez and Yvonne Sanchez voting nay.

1. Construction Update

Yvonne Sanchez requested this agenda item because there was not a Finance/Audit/Facilities/Planning Committee meeting held this month. Therefore, she wanted to ensure the Board was well-informed about the District's current construction projects.

Gerry Gutierrez, representing GA Architecture, provided an update on the Canutillo High School Field House and the Alderete Middle School field improvements.

2. Instruction and Student Affairs

A. Consider approval of relocation of Agronomics Center

Patricia Araujo, Career and Technical Education Coordinator, and Dale Denny, CISD Agronomics Advisory Committee Chairperson, presented future plans for the Agronomics Center construction project and requested approval to relocate the Agronomics Center from Canutillo Middle School to the original location adjacent to Bill Childress Elementary School.

Canutillo High School seniors Kevin Kruger and Ethan Nunnery, along with CHS graduate Andrea Hamlin, presented the benefits the Agronomics Center will have for the CHS FFA Club.

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve the relocation of the Agronomics Center from Canutillo Middle School back to the original 75-acre site adjacent to Bill Childress Elementary School.

B. Consider approval of SHAC recommendations

Rosario Olivera and Jim Fry presented School Health Advisory Council (SHAC) recommendations regarding an abstinence-based curriculum and revisions to the Canutillo High School Student Handbook regarding dress and groom.

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve the "Always Changing" abstinence-based curriculum developed by Always Products for fourth and fifth grade students.

It was moved by Shonda Jordan and seconded by Monica Cázares to approve the revision to the CHS Student Handbook to delete the prohibition of body piercing. The motion carried with Monica Cázares, Sergio Coronado, Shonda Jordan and Rachel Quintana voting aye and Leticia Gonzalez and Yvonne Sanchez voting nay.

3. Business and Finance

A. Consider approval of District-wide Microsoft License Renewal

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve the District-wide Microsoft License Renewal in the amount of \$79,982.44 from Dell Computers, utilizing the DIR purchasing cooperative.

B. Consider approval of purchase of 9 Calves that contain 8 laptop computers

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve the purchase of nine (9) calves that contain eight (8) laptop computers each, from Dell Computers, utilizing the DIR purchasing cooperative in the amount of \$78,021.20.

C. Consider approval of purchase of bleachers for Alderete Middle School

It was moved by Rachel Quintana, seconded by Shonda Jordan, and carried unanimously to approve the purchase of bleachers for Alderete Middle School from Sturdisteel, in the amount of \$33,100.00 utilizing the Buyboard purchasing cooperative.

4. Personnel

A. Consider approval of Contract with Roger Parks to serve as Interim Superintendent

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to approve the contract with Roger Parks to serve as Interim Superintendent.

B. Consider Level III Grievance of Todd Fronce

With the consent of the Board, this item was moved to the end of the agenda.

C. Administrative Personnel Actions (No Board Action Required)

1. Superintendent approved employment of personnel

Veronica Acosta, 5 (B) Teacher, BCE..... Effective 8/17/09
Silvia Flores, 3 (B) Teacher, BCE..... Effective 8/17/09
Mike Gonzales, Risk Management, Worker's
Compensation Specialist, CO..... Effective 6/8/09
Alejandra Gonzalez, Counselor Clerk, CHS Effective 5/11/09
Albert Madrid, HVAC Certified Maintenance..... Effective 5/8/09
Celia Salcido, PT Food Service Helper..... Effective 5/11/09
Sandra Uribe, Receptionist, GES Effective 5/11/09
Elvia Valenzuela, FT Food Service Helper, NECHS..... Effective 5/18/09

2. Superintendent approved position changes for personnel

Dennise Borunda
Instructional Coordinator, BCE, to
Reading Teacher, AMS..... Effective 8/17/09

Patricia Romero
CATS Specialist/Substitute Coordinator to
Interim Workers' Compensation Specialist, CO..... Effective 5/18/09

Rosa Santillano
FS Assistant Manager to
FS Interim Manager, DDE..... Effective 5/12/09

3. Superintendent acceptance of resignations from personnel

Karen Salas Carrasco, 3 (B) Teacher, BCE Effective 5/14/09
Brenda Fuentes, 1 (B) Teacher, JDE Effective 6/5/09
Noe Medina, Custodian, DDE Effective 5/13/09
Lashaunda Norman, PT Assistant Principal, NECHS Effective 4/27/09
Carlos Ochoa, PT Bus Driver Effective 5/5/09
Beverly Richardson, English Teacher, CHS Effective 6/5/09

4. Superintendent acceptance of requests for retirement

Connie Trujillo
Reading Teacher, AMS..... Effective 8/28/09

5. Employment termination of support personnel

None

D. Addendum Item

Consider acceptance of resignation of Superintendent for retirement

It was moved by Yvonne Sanchez, seconded by Rachel Quintana, and carried unanimously to accept Dr. Padilla's resignation for retirement.

Recess

The meeting recessed from 8:40 to 8:50 pm.

B. Consider Level III Grievance of Todd Fronce

The meeting was closed into Executive Session at 8:50 pm under *Texas Government Code* Sections 551.071 and 551.074 to consider the Level III Grievance of Todd Fronce.

The meeting reopened at 10:32 pm.

Mrs. Jordan stated the Board's three options regarding the grievance: 1) grant the grievance in whole or in part; 2) deny the grievance; or 3) take no action.

A motion was made by Yvonne Sanchez to grant the grievance stipulating that if there is any type of questionable behavior, the coaching assignment would be taken away. The motion failed for lack of a second.

It was moved by Sergio Coronado and seconded by Shonda Jordan to deny the grievance. The motion failed with Sergio Coronado and Shonda Jordan voting aye and Monica Cázares, Leticia Gonzalez, Rachel Quintana and Yvonne Sanchez voting nay.

It was moved by Leticia Gonzalez and seconded by Monica Cázares to grant the grievance in part and limit Mr. Fronce's coaching assignment to the middle school level. After discussion of the motion on the table, Mrs. Gonzalez withdrew her motion and Mrs. Cázares withdrew her second to the motion.

It was moved by Leticia Gonzalez and seconded by Monica Cázares to grant the grievance in part, denying any high school coaching assignments but allowing Mr. Fronce to apply for middle school coaching assignments only. The motion carried with Monica Cázares, Leticia Gonzalez, Rachel Quintana and Yvonne Sanchez voting aye and Sergio Coronado and Shonda Jordan voting nay.

5. Adjournment

The meeting adjourned at 10:39 pm by unanimous consent.

Presented for Board approval: July 14, 2009



MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
Special Meeting of the Board of Trustees
June 18, 2009 • 6:00 p.m.

Present: Mrs. Shonda Jordan, President
Mrs. Yvonne Sanchez, Vice President
Mrs. Rachel M. Quintana, Secretary
Mr. Sergio Coronado, Member
Mrs. Leticia E. Gonzalez, Member
Mr. Armando Rodriguez, Member
Mr. Roger Parks, Interim Superintendent

1. General Functions

A. Call to Order

The meeting was called to order at 6:06 p.m. by Board President Shonda Jordan.

B. Roll Call

All board members were present except Monica Cázares.

C. Board of Trustees Business

1. Dinner to welcome Interim Superintendent

2. Discuss Board goals and priorities with Interim Superintendent

Board members and Roger Parks discussed goals and priorities.

D. Adjournment

The meeting adjourned at 7:52 pm.

Presented for Board approval: July 14, 2009



MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
Special Meeting of the Board of Trustees
June 22, 2009 • 6:00 p.m.

Present: Mrs. Yvonne Sanchez, Vice President
Mrs. Rachel M. Quintana, Secretary
Mr. Sergio Coronado, Member
Mrs. Leticia E. Gonzalez, Member
Mr. Armando Rodriguez, Member
Mr. Roger Parks, Interim Superintendent
Mr. Larry A. Baskind, School District Counsel

1. General Functions

A. Call to Order

The meeting was called to order at 6:02 p.m. by Vice President Yvonne Sanchez.

B. Roll Call

All board members were present except Shonda Jordan and Monica Cázares. Mrs. Sanchez reported that Mrs. Jordan was unable to attend.

C. Reports

1. Budget Update

Tony Reza, Executive Director of Financial Services, updated the Board regarding the budget process. The report included an overview of local revenues, state revenues, preliminary taxable assessed valuations, certified taxable assessed valuations, revenue estimate variables, House Bill 3646, current revenue estimates for the general fund, and current estimated revenues less current expenditures.

2. Business and Finance

A. Consider purchase of science furniture and equipment for Northwest Early College High School

It was moved by Armando Rodriguez, seconded by Sergio Coronado and carried unanimously to approve the purchase of furniture and equipment for the Northwest Early College High School Science Lab II from INDECO Sales in the amount of \$71,825.00 utilizing the Buyboard purchasing cooperative.

B. Consider purchase of two school buses

It was moved by Armando Rodriguez, seconded by Rachel Quintana and carried unanimously to approve the purchase of two LPG powered, 71 passenger school busses utilizing the Buyboard purchasing cooperative from Blue Star Bus Sales, Ltd. in the amount of \$194,762 of which \$164,000 will be reimbursed within 30 days of the purchase by the Texas Department of Metropolitan Planning Organization.

3. Personnel

A. Consider creation of position for Northwest Early College High School

1. Dean of Students (221 day work calendar)

It was moved by Armando Rodriguez, seconded by Sergio Coronado and carried unanimously to approve the creation of a Dean of Students position for Northwest Early College High School.

B. Consider creation of position for Canutillo High School

1. Intervention Specialist (187 day work calendar)

Renée O'Donnell, Executive Director of Human Resources, presented a request for the approval of an Intervention Specialist for Canutillo High School. Jan Massie,

Assistant Principal at CHS, answered questions regarding specific roles and responsibilities of the Intervention Specialist.

It was moved by Armando Rodriguez, seconded by Sergio Coronado and carried unanimously to approve the Intervention Specialist position for Canutillo High School.

C. Consider acceptance of Loss Prevention Grant Award from TASB

Mrs. O'Donnell informed the Board that the District has been awarded a 2009 Loss Prevention Grant from the Texas Association of School Boards (TASB).

It was moved by Sergio Coronado, seconded by Rachel Quintana and carried unanimously to accept the Loss Prevention Grant in the amount of \$3,000 from TASB.

D. Consider options regarding District's health plan

Mrs. O'Donnell and Randy McGraw provided an update regarding the District's health insurance proposed plans for next school year as well as a comparison to TRS Active Care health insurance plans. They reported that the forecast for the current fiscal year end results have been revised resulting in an approximate \$720,000 increase in fund assets for the current year. This new information allows for a significant revision to the recommended funding amounts for the originally proposed plans. Because of the increase in fund assets, the original proposed payroll deduction of \$80 per month has decreased to \$30 per month for the Standard Plan.

E. Consultation with attorney regarding Administrative Services Agreement with Blue Cross Blue Shield and legal matters relating to school district's health plan (EXECUTIVE SESSION)

The meeting was closed into Executive Session at 8:29 pm for consultation with attorney regarding Administrative Services Agreement with Blue Cross Blue Shield and legal matters relating to school district's health plan under *Texas Government Code* Section 551.071.

The meeting reopened at 9:05 pm.

No formal action was taken by the Board of Trustees regarding this agenda item.

4. Adjournment

The meeting adjourned at 9:10 pm by unanimous consent.

Presented for Board approval: July 14, 2009



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
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MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Superintendent Search Agreement with Region 19

Please find enclosed the contract with Education Service Center Region 19 to conduct our superintendent search for your review and consideration. Dr. Vasquez will attend the Board meeting should there be any questions regarding the contract.



**LETTER OF AGREEMENT
BETWEEN THE CANUTILLO INDEPENDENT SCHOOL DISTRICT (CISD)
AND THE EDUCATION SERVICE CENTER REGION 19 (ESCR-19)**

This document constitutes an agreement between the Canutillo Independent School District Board of Trustees hereinafter referred to as CISD and the Education Service Center Region-19 hereinafter referred to as ESCR-19. Furthermore, the responsibilities both for CISD and ESCR-19 in the conduct of a search for a superintendent of schools search process are expressly set out as follows:

ESCR-19 Responsibilities

- To communicate with school districts, education service centers, educator professional organizations and colleges/universities that are authorized by the State Board of Educator Certification (SBEC) to certify professional administrators and superintendents.
- To assist CISD in conducting a minimum of four (4) district-wide meetings in order that community stakeholders, district teachers, and administrators provide recommendations for determining the criteria for evaluating candidates professional credentials, experience and/or other expectations.
- To verify the candidates' references and to perform the criminal background checks as required by the Texas Education Code.
- To establish uniform goals and expectations as defined in the community meetings and/or CISD for candidates for the position of superintendent. **A suggested list of goals and criteria may include, but not limited to,**
 1. *Personal Questions*
 2. *Instructional Leadership Qualities*
 3. *Management of Human and Financial Resources*
 4. *Student Management*

5. *Board & President Relationships*

6. *Experience & Professional Development*

7. *Community Relations*

- To assist the person designated by CISD in the preparation, printing, and mailing of the brochures inviting interested parties to apply for the position announced.
- To assist CISD in establishing the timelines for the entire search process inclusive of specific special and regular board meeting dates, application deadlines, and other pertinent business as it may be necessary.
- To create a specific on-line application form that candidates must complete over an internet posted process created for just the purpose of applying for the CISD Superintendent's position.
- To form a committee of regional superintendents to review and place in rank order the names of applicants to be recommended to CISD.
- To present to CISD the number of candidates they wish to interview as possible semi-finalists/finalists for the superintendent's position.
- To assist, if requested, the formulation of questions that may be used in the candidates' interviews.
- To make all travel arrangements necessary for semi-finalists/finalists to attend CISD interview board sessions wherein the person(s) may be chosen as a finalist.
- To assist the Community Information Officer in the preparation of the press release announcing the finalist(s).

CISD RESPONSIBILITIES

- To establish a process to set specific dates, areas of the district that will host the meetings, and appropriate staff to conduct the community meetings.
- To establish a timeline, board meetings schedule and community meetings schedule along with conducting the meetings.
- To direct district technology staff to work with ESCR-19 technology staff in establishing the electronic application on the ESCR-19 web page and a link on the district's web page that will connect to the ESCR-19 web page.
- To review and approve the brochure to be mailed to candidates.

- To interview and select semi-finalists and finalist(s) for the superintendent's position.
- To request their own legal counsel to prepare a draft of a contract between CISD and the superintendent finalist for use at the appropriate time.
- To defer all legal questions, regarding any aspect of the superintendent's search process, to their own legal counsel.
- To negotiate, with the CISD legal counsel, the terms and conditions of the contract to be offered to the person chosen as the finalist.

CAVEAT: IN ORDER TO ASSURE THE HIGHEST QUALITY OF APPLICANTS THE CISD, IN APPROVING THIS CONTRACT, AGREES TO:

1. **Allow ESCR-19 the exclusive control of the names of applicants not chosen as semi-finalists and/or finalists.**
2. **Until such time as CISD designates a finalist other applicant names will not be made public (as provided by law).**

FEES:

1. The ESCR-19 will not charge for the basic search process conducted by its Executive Director and other staff that he may require.
2. Printing costs – ESCR-19 will not charge printing charges if CISD provides the printing services required.
3. Advertising costs – will be borne by CISD.
4. Mailing costs – will be borne by CISD.

NOTE – The statements above **that are highlighted** are negotiable as to whose auspices those responsibilities fall under.

This instrument and any attachments thereof constitute the entire agreement by and between the parties.

Both parties are subject to all laws, executive orders, Commissioner of Education rules, etc. which are applicable to the agreement.

Agreed and Accepted on behalf of the Canutillo Independent School District Board of Trustees by the President of the Board who is authorized to enter into this agreement.

Authorized Official (type or print name) Signature

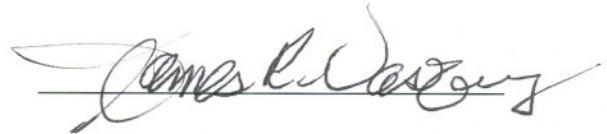
Date _____

Agreed and Accepted on behalf of the Education Service Center Region-19 by a person who is authorized to enter into this agreement.

Authorized Official

Signature

James R. Vasquez



Date June 16, 2009



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

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rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: TASB Delegate Assembly

The Texas Association of School Boards is requesting our District's representation at the 2009 TASB Delegate Assembly meeting October 3, 2009 in Houston. The assembly, held annually in conjunction with the TASA/TASB Convention, is the foundation of the Association's governance structure and provides critical direction as the Association represents members' interests before state and national policy makers.

TASB asks that the District appoint a Delegate and Alternate for the 2009 Delegate Assembly. Delegates and alternates in each region will meet with TASB Directors over lunch to discuss the issues coming before the Assembly and to clarify Delegate Assembly processes. Caucuses and lunch for delegates and alternates will begin at 12:30 pm and end just before the opening of the Assembly at 1:45 pm.

Please find attached the Official Delegate Designation form which must be returned to TASB by August 31, 2009.

Official Delegate Designation

Please note:

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Director, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

Delegate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the delegate at this address:

Alternate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the alternate at this address:

Name of school district _____

County-district number _____ **TASB (ESC) region number** _____

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2009 TASB Delegate Assembly in Houston, Texas, on October 3, 2009 (as provided by the TASB Bylaws).

Board president's signature _____

Date _____

*Please return your board's designations by August 31, 2009,
to the following address:*

Credentials Committee

c/o Anisa Pope
Texas Association of School Boards
P.O. Box 400
Austin, Texas 78767-0400

or fax this completed form to:
Anisa Pope
512-467-3554

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2008-2009**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

JULY-----

Action Items

Presentation and Approval of Salary & Stipends Schedules

Other Items

Budget Workshop

Presentation of Preliminary Budget (Operating Fund)

Important Dates

Independence Day (July 4)



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

FINANCIAL SERVICES

(915) 877-7425

Fax (915) 877-7415

TO: Board of Trustees

July 1, 2009

THROUGH: Tony Reza
Executive Director

FROM: Kathy Ellis

Kelli

SUBJECT: Approval of Warrant List for June 1, 2009 through June 30, 2009

Enclosed in your packet is the warrant list for June 1, 2009 through June 30, 2009. I recommend its approval in the amount of: \$ **1,008,899.90**.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of June 4, 2009

<u>Campus</u>	<u>June ADA</u>	<u>Enrollment 6/4/09</u>
Canutillo Elementary School	626.62	681
Deanna Davenport Elementary School	394.63	427
Jose H. Damian Elementary School	443.87	491
Bill Childress Elementary School	463.87	505
Gonzalo and Sofia Garcia Elementary School	580.13	634
Canutillo Middle School	635.87	678
Jose J. Alderete Middle School	560.00	593
Canutillo High School	1321.25	1516
Northwest Early College High School	103.00	104
<hr/>		
DISTRICT TOTALS	5129.24	5629
Ineligible students (Tuition is not collected.)		33
<hr/>		
GRAND TOTAL ENROLLMENT		5662

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison June 2009

<u>Campus</u>	Previous month May 2009 <u>ADA</u>	Current month June 2009 <u>ADA</u>	Previous year June 2008 <u>ADA</u>
Canutillo Elementary School	621.60	626.62	649.01
Deanna Davenport Elementary School	399.75	394.63	452.84
Jose H. Damian Elementary School	445.45	443.87	435.17
Bill Childress Elementary School	461.50	463.87	482.00
Gonzalo and Sofia Garcia Elementary School	581.85	580.13	513.83
Canutillo Middle School	640.47	635.87	620.33
Jose J. Alderete Middle School	563.15	560.00	545.33
Canutillo High School	1355.25	1321.25	1434.33
Northwest Early College High School	98.70	103.00	
*DISTRICT TOTALS	5167.72	5129.24	5132.84

*Does not include ineligible students ²⁷

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 25, 2008 through June 4, 2009

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	649.34	625.61	96.3%
Deanna Davenport Elementary School	417.97	405.14	96.9%
Jose H. Damian Elementary School	468.04	449.99	96.1%
Bill Childress Elementary School	482.23	466.13	96.7%
Gonzalo and Sofia Garcia Elementary School	598.26	578.91	96.8%
Canutillo Middle School	680.84	650.27	95.5%
Jose J. Alderete Middle School	592.07	570.31	96.3%
Canutillo High School	1546.56	1426.03	92.2%
Northwest Early College High School	100.18	96.68	96.5%
<hr/>			
*DISTRICT TOTALS	5535.49	5269.07	95.2%

*Does not include ineligible students ²⁸



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: 2009 Property Value Study

Please find enclosed, under separate cover, a report prepared by Tom Witt, Director of Property Value Study Appeals at Linebarger Goggan Blair & Sampson, LLP. Also enclosed is a contract for your review and consideration as part of the Consent Agenda.

Administration recommends approval of the Contract with Linebarger Goggan Blair & Sampson, LLP for the administrative appeal and any judicial appeal of property value study findings as conducted by the Comptroller's Office as of January 1, 2009 for the school year 2010-2011.

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP

ATTORNEYS AT LAW
TERRACE II
2700 VIA FORTUNA DRIVE
SUITE 400 (78746)
P.O. BOX 17428 (78760)
AUSTIN, TEXAS

512/447-6675
FAX 512/447-2433

June 25, 2009

Mr. Roger Parks
Interim Superintendent
Canutillo Independent School District
P.O. Box 100
Canutillo, Texas 79835-0100

Dear Mr. Parks:

I have prepared our report and proposal to continue representing Canutillo Independent School District for an appeal of the Comptroller's 2009 Property Value Study. With the exception of updating years, the contract is identical to that used in previous years.

I am pleased to report that our appeal of the 2008 Property Value Study resulted in the Comptroller reducing their assigned value. As shown in our report, the district has received a value reduction of **\$4,535,435** from the Comptroller's 2007 Preliminary Property Value Study estimate. This reduction should provide approximately **\$67,000** in additional state aid for the 2009-2010 funding year. Our appeals for the 1994 to 2008 studies have resulted in total value reductions of **\$62,698,924** and approximately **\$1,157,300** in additional state aid.

I appreciate your continued support of our appeals services and hope that our past performance has equaled your expectations. I would also appreciate your assistance in scheduling our report and proposed contract for board consideration at your convenience. When approved, please execute both original contracts and return one in the enclosed envelope. If you have questions or require additional information, please call me at 800-262-7229, or 512-447-6675 ext. 3804, or direct at 512-634-3804.

Sincerely,



Tom Witt
Director
Property Value Study Appeals Division

STATE OF TEXAS §

COUNTY OF EL PASO §

CONTRACT

This Contract is between the law firm of Linebarger Goggan Blair & Sampson, LLP, hereinafter referred to as Firm, and Canutillo Independent School District, hereinafter referred to as District. This Contract is for the administrative appeal and any judicial appeal of the property value study findings as conducted by the Comptroller's Office as of January 1, 2009 for the school year 2010-2011. Firm and District agree as follows:

I.

Administrative and Judicial Appeal Services

Firm agrees to represent District in the administrative appeal and any judicial appeal of the property value study conclusions for District for the school year 2010-2011. Included in such administrative and judicial appeal representation is research of the preliminary conclusions, the gathering and analysis of property sales, appraisals and such other evidence as may be necessary or appropriate, presentation of the appeal at administrative hearings, and prosecution of any judicial appeal. Firm agrees to retain any necessary consultants or appraisers as required.

II.

Fees and Expenses

Firm agrees to bear the costs of preparing and presenting the administrative appeal and prosecuting any judicial appeal including the expenses, if any, for appraisers or other consultants.

District agrees to pay Firm as compensation for services under this Contract a contingent fee equal to ten percent (10%) of the additional State aid that District qualifies for in the year 2010-2011 as a result of the administrative or judicial appeal. Payment of the fee to Firm shall be made in equal quarterly payments on November 1, February 1, May 1, and August 1 following the certification of State aid amounts by the Commissioner of Education, or as agreed upon in a letter to District executed by a partner of the Firm.

This Contract is executed on _____, 2009 in duplicate originals at El Paso County, Texas.

Canutillo Independent School District

Linebarger Goggan Blair & Sampson, LLP

By: _____

By: Kent M. Rider
PARTNER

TITLE



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Construction Update

Jorge Mora from Mijarez Mora Architects will provide you with an update regarding Garcia Elementary School. Gerry Gutierrez from GA Architecture will update you on the CHS Field House and the Aldrete Middle School athletic field improvements.



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Mr. Roger Parks
Interim Superintendent

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FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Grants for Student Clubs Report

As indicated in the Grants for Students Clubs guidelines (and required in statute), all grantees are required to submit a report to their local board of trustees that summarizes club activities and the extent to which goals were/are being met. Jan Massie will provide you with a report outlining the Grants for Student Clubs Pilot Program. Supporting information for Ms. Massie's report is attached.

Grants for Student Clubs Pilot Program

The *Grants for Student Clubs* grant was first implemented in August 2008 and will expire in August 2010. The purpose of the grant is to provide grant money to public school districts to fund academic or co-curricular student club (not athletic) activities for students at risk of dropping out of school. The initial design plan for the student clubs included in the grant was approved by the CIC committee at CHS and by the school board prior to the application being submitted to TEA in August, 2008, as was required in the grant guidelines. Clubs included in the initial grant for 2008-2009 were:

1. Business Professionals of America (2 sections)
2. Future Business Leaders of America
3. Los Quetzales
4. Science Club
5. Accelerated Art
(nonexistent) request for redistribution of funds filed

During the 2008-2009 school year the *Club Grant* provided a total amount of \$23,000.00 for general supplies, guest speakers, transportation for fieldtrips and entry fees for academic competitions.

Based on the information provided by club sponsors in the Interim Progress Reports submitted April 15, 2009 to TEA all clubs have met their stated goals and all money provided to the clubs through the grant will be spent by August 1, 2009.

Forms for *Grants for Student Clubs Continuation* have been filed and all clubs named above except the Accelerated Art Club were included. Submission of this paperwork did not require prior approval of the CIC committee at CHS or the school board.

Additional information will be provided upon request.



Canutillo Independent School District

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El Paso, Texas 79932

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Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

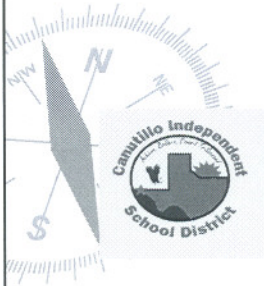
DATE: July 9, 2009

SUBJECT: Budget Update

Please find attached Mr. Reza's budget update.

Canutillo Independent School District

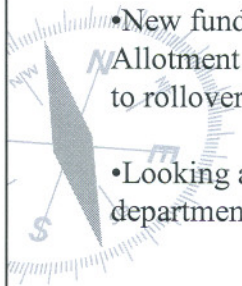
FY2009-2010 Budget Update



Presented by
Tony Reza, Executive Director for
Financial Services
Tuesday, July 14, 2009

Current Budget Activities

- Reviewed and made budget cuts in the utility accounts-
Four day work has reduced costs
- Reviewed centralized accounts and made budget cuts
in those accounts
- New funding template has added High School
Allotment revenues to general fund revenues, still need
to rollover expenditure amounts
- Looking at budget reductions for campuses and
departments



2

Current Revenue Estimates for the General Fund

	<u>2009 (Adopted)</u>	<u>2010 (Estimated)</u>	<u>Difference</u>
Local Sources	\$13,934,883	14,518,294*	\$ 583,411
State Sources	26,866,049***	27,695,542**	829,493
Federal Sources	<u>3,623,853</u>	<u>4,125,199</u>	<u>501,346</u>
Total Revenues	<u>\$44,424,785</u>	<u>\$46,339,035</u>	<u>\$ 1,914,250</u>

*Based on PROJECTED CAD assessed property values of **\$1,274,950,445**

at a maintenance and operations tax rate of **\$1.04** per \$100 of valuation

Based on CPTD assessed property values of **\$1,241,241,438 and ADA of 5,431

***Based on CPTD assessed property values of **\$1,028,898,152**

Prior Year Certified CAD assessed property values of **\$1,212,961,938**

3

Funding Projections Based on Different Tax Rates

	<u>@ \$1.04 Tax Rate</u>	<u>@ \$1.06 Tax Rate</u>	<u>Difference</u>
M&O State Revenue	\$27,808,772	28,471,641	\$ 662,869
M&O Local Rev=\$1.00	12,879,129	12,871,873	(7,256)
M&O Local Rev=6 cents	515,165	772,312	257,147
M&O Local Rev>6 cents	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$41,203,066</u>	<u>\$42,115,826</u>	<u>\$ 912,760</u>

Based on a PROJECTED CAD increase of 5.11% = \$1,274,950,445

4

Funding Projections Based on Different Tax Rates

	<u>@ \$1.04 Tax Rate</u>	<u>@\$1.08 Tax Rate</u>	<u>Difference</u>
M&O State Revenue	\$27,808,772	28,714,666	\$ 905,894
M&O Local Rev=\$1.00	12,879,129	12,864,884	(14,245)
M&O Local Rev=6 cents	515,165	771,893	256,728
M&O Local Rev>6 cents	<u>0</u>	<u>257,298</u>	<u>257,298</u>
Total Revenues	<u>\$41,203,066</u>	<u>\$42,608,741</u>	<u>\$ 1,405,675</u>

Based on a PROJECTED CAD increase of 5.11% = \$1,274,950,445

Funding Projections Based on Different Tax Rates

	<u>@ \$1.04 Tax Rate</u>	<u>@\$1.10 Tax Rate</u>	<u>Difference</u>
M&O State Revenue	\$27,808,772	28,957,227	\$1,148,455
M&O Local Rev=\$1.00	12,879,129	12,858,150	(20,979)
M&O Local Rev=6 cents	515,165	771,489	256,324
M&O Local Rev>6 cents	<u>0</u>	<u>514,326</u>	<u>514,326</u>
Total Revenues	<u>\$41,203,066</u>	<u>\$43,101,192</u>	<u>\$ 1,898,126</u>

Based on a PROJECTED CAD increase of 5.11% = \$1,274,950,445

Upcoming Activities

- ▶ Provide detail budget by campus and department to the Board of Trustees (July)
- ▶ Present stipend list to the Personnel Committee for review and approval (July)
- ▶ Receive “certified values” from the Central Appraisal District (July)
- ▶ Conduct budget workshop with Board (July)





Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Leadership Retreat Report

I will provide you with an overview of the activities involved in the Leadership Retreat which was held July 6, 7, and 9, 2009.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 9, 2009

Subject: Network Cabling and Installation for NECHS Science Lab I

Presenter: LuAnn Escobar/Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of network electronics, cabling, installation and configuration for the biology lab at the Northwest Early College High School. The purchase will utilize the Region 19 Purchasing Cooperative with Desert Communications in the total amount of \$11,350.80.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval to purchase network electronics, cabling, installation and configuration for the biology lab at the Northwest Early College High School.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Date: June 29, 2009

To: Canutillo ISD Board of Trustees

From: LuAnn Escobar, Interim Executive Director School Resources

Subject: Northwest Early College High School Science Portable

Description/justification: Network electronics, cabling, installation and configuration for the Biology lab at the Northwest Early College High School.

Vendor name: Desert Communications Inc.

Category: Quote # 020138, Region 19 Purchasing Cooperative

Funding source: 199.81.6629.00.003.9.99
Construction-NECHS

Cost: \$11,350.80

Participating Schools: Northwest Early College High School

Signature: LuAnn Escobar
Interim Executive Director School Resources

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 9, 2009

Subject: Purchase of Kitchen Equipment for CES, BCE, DDE, JDE,
CMS, AMS, and NECHS

Presenter: Adele Balesh/Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the Purchase of kitchen equipment for CES, BCE, DDE, JDE, CMS, AMS, and NECHS in the total amount of \$551,759.00. This purchase will utilize the TCPN Purchasing Cooperative #R4889. The purchase will be made from National Restaurant Supply, Inc and will be totally funded by a grant from the American Recovery and Reinvestment Act of 2009 in Cooperation with the Texas Department of Agriculture.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval to purchase kitchen equipment for CES, BCE, DDE, JDE, CMS, AMS, and NECHS in the total amount of \$551,759.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Date: June 29, 2009

To: Canutillo ISD Board of Trustees

From: Adele Balesh, Food Service Director

Subject: Equipment Assistance Grants for School Food Authorities

Description/justification: Refrigerators, Stoves, Braising Pans, Freezers, Convection Ovens, Griddles, and Walk-In Coolers to include delivery and installation to various district locations.

Vendor name: National Restaurant Supply Company, Inc.

Category: TCPN Purchasing Cooperative Contract #R4889

Funding source: American Recovery and Reinvestment Act of 2009 (AARA)

Cost: \$551,759.00

Participating Schools: BCE, CES, DDE, JDE, CMS, AMS, and NECHS

Signature: Adele Balesh
Food Service Director

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 14, 2009

Subject: Purchase of Kitchen Equipment for the Culinary Arts Center

Presenter: Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of Kitchen Equipment for the Culinary Arts Center from National Restaurant Supply, Inc. in the total amount of \$36,977.05. The TCPN Cooperative Purchasing Agreement #R4889 will be utilized for this purchase.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval to purchase Kitchen Equipment for the Culinary Arts Center from National Restaurant Supply, Inc. in the total amount of \$36,977.05. Utilizing the TCPN Cooperative Purchasing Agreement #R4889.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Phone: 915-877-7426

Date: July 14, 2009
To: Canutillo ISD Board of Trustees
From: Ron Gatlin, Purchasing Agent
Subject: Kitchen Equipment for the Culinary Arts Center

Description/justification: Purchase of kitchen equipment for the Culinary Arts Center at the Canutillo High School. Equipment to consist of blenders, refrigerator, flatware, glassware, tableware, work tables, food processors, freezer, proofer, 6 burner range, convection oven, storage stand, 3 compartment sink, mobile pan rack, carts, can opener, shelving and misc. pots and pans and other kitchen equipment. These items will improve the quality of education the students receive from the Culinary Arts Department.

Vendor name: National Restaurant Supply, Inc.

Category: TCPN Purchasing Cooperative #R4889

Funding source: 199.11.6397.00.917.9.22 Fixed Assets

Cost: \$ 36,977.05.

Participating Schools: Canutillo High School-CATE

Signature:

Ron Gatlin, Purchasing Agent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 14, 2009

Subject: Purchase of Ford F250 Truck

Presenter: Ron Gatlin

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of a Ford F250 Pick-up truck for the transportation department utilizing the Buyboard Purchasing Cooperative Contract #281-07. The purchase will be from Philmot Motor Company in the amount of \$18,823.00.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval to purchase a Ford F250 Pick-up truck for the transportation department utilizing the Buyboard Purchasing Cooperative Contract #281-07. The purchase will be from Philmot Motor Company in the amount of \$18,823.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415

Date: July 8, 2009

To: Canutillo ISD Board of Trustees

From: Ron Gatlin, Purchasing Agent

Subject: Purchase of a 2010 Ford F250 Pick-up Truck

Description/justification: Purchase of a 2010 Ford F250 Pick-up Truck to be utilized as a Service Vehicle for the Transportation Department.

Vendor name: Philpot Motor Company

Category: TASB Buyboard Cooperative Purchasing Agreement #281-07.

Funding source: General Fund-Vehicles

Cost: \$ 18,823.00

Participating Schools: District-wide transportation

Signature: _____
Ron Gatlin, Purchasing Agent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 7, 2009

Subject: Board Resolution No. 20093

Presenter: Dr. Pauline Dow, Associate Superintendent

ACTION

1. BACKGROUND INFORMATION:

On November 12, 2008, taxing entities within the County of El Paso met to focus on three areas of potential collaboration: purchasing, information technology and facilities planning. As a result, the enclosed resolution is being presented as support for the goals reached at the Summit. The resolution has been passed by the County and City of El Paso.

The resolution is not meant to bind each entity to participate or commit to any of the recommendations produced at the summit. Instead, it is meant to allow the district to enter into discussions to possibly make the recommendations a reality.

Enclosed, please find the Executive Summary of the 2008 Shared Services Summit which includes the taxing entities that participated in the Summit.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of Board Resolution No. 20093 to support the goals identified by all stakeholders at the Shared Services Summit.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves Board Resolution No. 20093 as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____



The Canutillo Independent School District

Board Resolution No. 20093

WHEREAS, on November 12, 2008 every taxing entity within the County of El Paso, Texas met at the first annual Shared Services Summit to discuss areas of future collaboration; and,

WHEREAS, the areas focused on were purchasing, facilities planning and information technology; and,

WHEREAS, the collective goals and areas of interest identified for FY 2009 are as follows:

PURCHASING

Short-term Goals:

- Identify and move on creating purchasing agreements among entities around necessary items that can easily be bought in bulk

Long-Term Goals

- Develop an El Paso Purchasing Alliance with delegates being those who have attended short term meetings
- Explore insurance pooling with delegates being chosen by the El Paso Purchasing alliance at a later date
- Develop supplier evaluation system to share supplier information with others
- Shared printing services
- Procurement automation system

INFORMATION TECHNOLOGY

Short-Term Goals

- Shared Video Conferencing System
- Shared Video Surveillance

Long-Term Goals

- GIS Clearinghouse web application
- Create online K- 12 professional development training
- 311 System Data Center for documenting local non-emergency requests

FACILITIES MANAGEMENT

Short-Term Goals:

- Maintenance/Fleet – formulate a committee of regional partners to look at the needs of municipalities and the City’s capacity to serve.
- Identify feasible location for a consolidated data center; build “green” facility/energy efficient structure
- Economic Development – expand partnership with the County of El Paso and other interested communities while addressing staffing needs.
- Code Enforcement – Among select Cities of interest, the City of El Paso could assist with creating ordinances and citations with enforcement managed by respective entities.
- Committee to discuss professional services
- Determine revenues and costs associated with shifting County parks to the City of El Paso

Long-Term Goals:

- Maintenance – Fleet collaboration
- Planning and Zoning Ordinances/Land Needs/Ponding – Development of a Regional Management Plan
- Seeking funding to keep libraries open after hours, need assessment, restricting access to school from libraries. Therefore, be it

RESOLVED, that **Canutillo Independent School District** agrees to support the goals identified above by all stakeholders at the Summit, and which will help El Paso create added efficiencies that will save precious resources.

Jordan

President, Board of Trustees

I hereby certify that the above
Resolution was adopted July 14, 2009

Secretary, Board of Trustees



2008 SHARED SERVICES SUMMIT El Paso, Texas

EXECUTIVE SUMMARY

BACKGROUND:

Our community is experiencing unprecedented growth at a rate that will only accelerate in the foreseeable future. As local elected officials, business leaders and advocates for efficient government, we understand that continually increasing the tax burden on an overburdened base is an unworkable strategy.

To address growth and keep taxes as low as possible, elected officials have agreed that greater collaboration among all local taxing entities is necessary. From shared purchasing power of gasoline, technology and paper, to combined approaches for the use of buildings, we can work together to lower the costs of government.

The idea for shared services was presented to nearly all local taxing entities in the late spring/early summer of 2008, and governing bodies (elected or appointed officials) were asked to vote on a resolution of support. A committee comprised of individuals from the El Paso County, City of El Paso, the University of Texas at El Paso's Institute for Policy and Economic Development, Greater El Paso Chamber of Commerce and Hispanic Chamber of Commerce has worked on strategizing and facilitating the summit.

GOALS:

The summit will bring all local taxing entities together (see list below) and focus on three areas of potential collaboration, they include: *purchasing, information technology and facilities planning*. The goal is to have all appropriate government professionals together in three separate work sessions, lead by State experts, which will concentrate on developing short and long term strategies for shared services.

While there are innumerable ways we already collaborate and numerous other areas we could focus on, these are the three most common areas that were identified during informal surveys administered to local government leaders in El Paso. The end result of the summit will include a report outlining recommendations in these three key areas and will form a oversight committee comprised of individuals in each of the three work sessions. The committee will be charged with ensuring execution of stated goals.

TAXING ENTITIES PARTICIPATING IN THE 2008 SHARED SERVICES SUMMIT:

El Paso County
City of El Paso
City of Socorro
City of Horizon
City of Clint
Village of Vinton
Town of Anthony
Thomason Hospital
El Paso Community College
Canutillo Independent School District
El Paso Independent School District
Ysleta Independent School District
Socorro Independent School District
Tornillo Independent School District
Fabens Independent School District
Clint Independent School District
Anthony Independent School District
San Elizario Independent School District

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 8, 2009

Subject: District's Health Benefits Plan

Presenters: Renée O'Donnell

ACTION

1. BACKGROUND INFORMATION:

- The District's Health Benefit Committee in conjunction with our consultant, has reviewed the current benefit plan for any changes for fiscal year 2009-2010.
- The Committee represented by Renée O'Donnell, Executive Director of Human Resources, will make a presentation of the finalized changes to the District Health Plan for fiscal year 2009-2010 for action by the board.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of proposed changes to District Health Plan. Please find attached a comparison of the current and proposed plans for your review and consideration.

3. BOARD ACTION REQUESTED:

Motion to approve the recommended changes.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

Current and Proposed Plans

Coverage	Current Benefits 2008-2009		July 14, 2009 Proposed 2009-2010			
	Std Plan-PPO	Premium Plan-PPO	CDHP w/HSA	Basic Plan - PPO	Std Plan-PPO	Premium Plan-PPO
Plan Type	Std Plan-PPO	Premium Plan-PPO	CDHP w/HSA	Basic Plan - PPO	Std Plan-PPO	Premium Plan-PPO
Deductible \$	500 / 1,000	100 / 600	2,500/5,000	1,700/3,000	500 / 1,000	100 / 600
Coinsurance %	80 / 60	90 / 60	100%	80 / 60	80 / 60	90 / 60
Out of Pocket Max \$	3000 / 5000	2000 / 5000	2,500/5,000	3,000/6,000	3000 / 5000	2000 / 5000
Office Visit Co-pay\$	25	20	100%/80% after ded	25	25	20
ER Co-pay \$	50	50	100%/80% after ded	50	50	50
RX - 30 day \$ G/PB/NPB	5 / 25 / 40	5 / 25 / 40	10/30/50*	10 / 30 / 50	10 / 30 / 50	5 / 25 / 40
RX- 90 day \$ G/PB/NPB	5 / 25 / 40	5 / 25 / 40	20/60/100*	20 / 60 / 100	20 / 60 / 100	10 / 50 / 80
Hosp Ded \$	100 out / 200 all	100 out / 200 all	100%/80% after ded	100 out / 200 all	100 out / 200 all	100 out / 200 all
Lifetime Max	\$1 Million	\$1 Million	\$2 Million	\$2 Million	\$2 Million	\$2 Million
Preferred Hospital	Open Access PPO	Open Access PPO		Open Access PPO	Open Access PPO	Open Access PPO
Rates	ER/EE/Total	ER/EE/Total	ER/EE/Total	ER/EE/Total	ER/EE/Total	ER/EE/Total
Employee/Only	264 / 0 / 264	264 / 64 / 328	378 / 0 / 378	378 / 0 / 378	378 / 30 / 408	378 / 100 / 478
Employee/Spouse (or +1 Dep)	264 / 332 / 596	264 / 487 / 751	378 / 332 / 710	378 / 332 / 710	378 / 388 / 766	378 / 558 / 936
Employee/Children	264 / 212 / 476	264 / 339 / 603	378 / 212 / 590	378 / 212 / 590	378 / 259 / 637	378 / 399 / 777
Employee/Family (or +2 Deps)	264 / 544 / 808	264 / 750 / 1014	378 / 544 / 922	378 / 544 / 922	378 / 617 / 995	378 / 835 / 1213
Changes to current plans						
* Chronic Drugs and preventive care not subject to HDHP deductible						
Assumes \$20 per month contribution from CISD into an H.S.A. account						
Summary Description Only						



Canutillo Independent School District

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Canutillo, Texas 79835

Mr. Roger Parks
Interim Superintendent

(915) 877-7444
FAX (915) 877-7414
rparks@canutillo-isd.org

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Roger Parks, Interim Superintendent

DATE: July 9, 2009

SUBJECT: Recommendation for Assistant Principal

Please find enclosed, under separate cover, the recommendation for assistant principal of Garcia Elementary School.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT

Date: July 14, 2009

Subject: Administrative Personnel Actions for Board of Trustee Information Only

Presenter: Renée O'Donnell

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Luis D. Carrillo, Asst. Lead Custodian, CHS..... Effective 6/17/09
Dana Nabers, Science Teacher, CHS.....Effective 8/17/09
Ezequiel Rosales, Maintenance Worker.....Effective 7/6/09

Superintendent approved position changes for personnel:

Martha Aguirre
Accountant to External Funding Coordinator
External Funding Coordinator, Financial Services..... Effective 5/29/09

Emma Alvarado
Special Ed. Assistant JDE to CHS.....Effective 8/19/09

Mary Ann Babenco
Teacher, CHS to English Learner Facilitator.....Effective 8/12/09

Irene Baeza
Counselor, CHS 202 to 206 days.....Effective 8/6/09

María Teresa Barraza
SEMS/SERS Clerk 202 to 226 days.....Effective 7/1/09

Mayra Barrientos
Sp. Ed. Assistant CHS to JDE.....Effective 8/19/09

Alejandra Cooper
Sp. Ed. Assistant JDE to AMS.....Effective 8/19/09

Michelle Escobedo
Counselor, CHS 202 to 206 days.....Effective 8/6/09

Superintendent approved position changes for personnel (cont.):

Janine Hammock
Special Ed. Director 221 to 226 days.....Effective 7/1/09

María Marmolejo
FS Asst. Manager, CMS to
Summer School Interim FS Manager, CMS.....Effective 6/8/09

Bernice Medina
IT Technology Assistant
202 to 226 days.....Effective 7/1/09

Stacie Morgan
Educational Diagnostician
202 to 212 days.....Effective 7/1/09

Tammy Neda-LaFleur
Counselor to Lead Counselor, CHS
202 to 209 days.....Effective 8/6/09

Beatriz Orozco
Special Ed Assistant CES to CHS.....Effective 8/19/09

Josefina Perez
Attendance Clerk to Office Business Manager, GESEffective 7/1/09

Monica Prieto
Counselor, CHS
202 to 206 days.....Effective 8/6/09

Lorenza Rodriguez
Sp. Ed. Assistant JDE to CHS.....Effective 8/19/09

Pamela Rulli
Sp. Ed. Teacher JDE to CHS.....Effective 8/17/09

Lisa Sotelo
Special Ed Assistant CES to JDE.....Effective 8/19/09

Magdalena Valdez
Lead Teacher, ALS,
202 to 226 days.....Effective 7/1/09

Freida Voeks
Sp. Ed. Teacher, BCE, to PT CMS / PT Eagle's NestEffective 8/17/09

Superintendent approved resignations:

Charles Hawkins, Speech Teacher, CHS.....Effective 6/15/09
Connie Hawkins, ISS Paraprofessional, AMS.....Effective 6/15/09
Nancy Hoover, Advanced Academics Coordinator..... Effective 6/23/09
Socorro Lopez, Advanced Academic Teacher, JDE/DDE... Effective 7/3/09
Rosario Olivera, Completion Coordinator..... Effective 6/30/09
Carlos Simpson, Chef/Trainer..... Effective 8/14/09
Erika Ulloa, 504 Instructional Asst., AMS..... Effective 8/10/09
Thomas Wilson, English/ESL Teacher, CHS..... Effective 6/5/09

Superintendent approved retirements:

Tomasa García, Custodian, CHS.....Effective 5/31/09

Termination of Support Personnel

None

2. BOARD ACTION REQUESTED

No action required.