

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held February 10, 2009, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag"
 - D. "Texas Pledge of Allegiance"
 - E. "CISD Mission Statement"
 - F. Approval of Minutes
 1. Regular Board Meeting 1/15/2009 4
 2. Special Board Meeting 1/17/2009 11
 3. Special Board Meeting 1/22/2009 13
 4. Special Board Meeting 1/24/2009 14
 5. Special Board Meeting 1/27/2009 16
 - G. Communications
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of February Calendar of Events 23
 2. Request for use of facilities from Jehovah Witnesses - Canutillo Elementary and Jose Damian Elementary 24
Presenter: Dr. Pauline Dow
 3. Rename Arellano Elementary School 25
Presenter: Mrs. Shonda Jordan
 - I. Committee Reports
 1. Instruction/Student Services Committee - Mrs. Cazares, Chairperson (January 24) 29
 2. Personnel/Policy Committee - Mrs. Gonzalez Chairperson (February 4) 33
 3. Finance/Audit/Facilities/Planning Committee - Mrs. Sanchez, Chairperson (February 4) 39
 - J. Consent Agenda
 1. Approval of TASB Localized Update 84 (first reading) 42
 - a. BJCF(Local) Superintendent: Nonrenewal

b.	CDA(Local) Other revenues: Investments	
c.	CE(Local) Annual Operating Budget	
d.	CI(Local) School Properties Disposal	
e.	CNA(Local) Transportation Management: Student Transportation	
f.	DFBB(Local) Term contracts: Nonrenewals	
g.	EEH(Local) Instructional Arrangements: Homebound Instruction	
h.	FNCE(Local) Student conduct: Telecommunications/electronic devices	
2.	Review recommendation of revision to DEC(Local) Compensation and Benefits: Leaves and Absences (first reading)	64
3.	Review recommendation of revision to FDB(Local) Admissions: Intradistrict Transfers (first reading)	70
4.	Approval of Budget Amendments	72
5.	Attendance, Financial and Warrant List for January 1-31, 2009 in the amount of \$1,213,733.28	82
6.	Approval of Non-Certified Administrator 2 year contract to Internal Auditor, beginning February 1, 2009	
7.	Approval of Robotics II Class	86
8.	Approval of Mission Statement	
9.	Approval of Board Goals for 2009	95
10.	Approval of Superintendent Goals for 2009	96
11.	Approval of Superintendent Evaluation Instrument for 2009	97
12.	Approval of budget calendar and priorities for fiscal year 2009-2010	110
K.	Reports	
1.	Quarterly Investment Report. November 30, 2008 Presenter: Mr. Tony Reza	113
2.	Status of District Health Plan Presenter: Mr. Randy McGraw of Crest Benefits Consulting	
2.	Instruction and Student Affairs	
A.	NONE	
3.	Personnel	
A.	Recommendation for renewal/extension of contracts for administrators and other certified/non-certified administrators or professionals Presenter: Mrs. O'Donnell	158
B.	Administrative Personnel Actions (no Board action required - information item only)	161
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Superintendent acceptance of requests for retirement	
5.	Employment termination of support personnel	
C.	Level III grievance hearing of Lynn Harkins Presenter: Mr. Larry Baskind	
4.	Business and Finance	

- | | |
|--|---|
| <ul style="list-style-type: none"> A. Purchase & installation of a playground shade for Garcia Elementary
from USA Shade & Fabric Structures, Inc. in the amount of \$18,217.00
Presenter: Mr. Tony Reza B. Purchase of Dell Laptop Computers and Carts for the Northwest Early
College High School from Dell Marketing
Presenter: Ms. Peggy Gustafson and Mr. Tony Reza C. Participation in the UTEP Interlocal Cooperative Contract for Printing
Services
Presenter: Mr. Tony Reza D. Approval of List of Vendors that are expected to exceed the guidelines
of Local Policy CH
Presenter: Mr. Tony Reza | <p>164</p> <p>172</p> <p>175</p> <p>177</p> |
|--|---|
- 5. Administration
 - A. NONE
 - 6. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Called to order at 6:10pm</p> <p style="padding-left: 20px;">B. Roll Call</p> <p style="padding-left: 20px;">C. “Pledge of Allegiance to the United States Flag”</p> <p style="padding-left: 20px;">D. “Texas Pledge of Allegiance”</p> <p>Mrs. Quintana led the group in reciting the Pledge of Allegiance to the United States Flag and the Texas Pledge of Allegiance.</p> <p style="padding-left: 40px;">E. “CISD Mission Statement”</p> <p>Mrs. Cazares read the CISD Mission Statement into the record:</p> <p style="padding-left: 40px;"><i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i></p> <p style="padding-left: 20px;">F. Approval of Minutes</p> <p style="padding-left: 40px;">1. Regular Board Meeting 12/09/08</p> <p style="padding-left: 40px;">2. Special Board Meeting 12/16/08</p> <p>Mrs. Sanchez had the following notations for the minutes of 12/09/08 Regular Board Meeting:</p> <p style="padding-left: 20px;">a) Clarification on item 1.K.2: Did Ms. Clevenger present a written report or there were questions asked.</p> <p style="padding-left: 20px;">b) Clarification on item 2.A: Specific date for next Instruction/ Student Services Committee Meeting to take place in January 2009, to address Mr. Joyner’s concern.</p> <p style="padding-left: 20px;">c) Clarification on item 4.B: Item should include location of Modular Science Lab Plumbing & Mechanical.</p> <p>Mrs. Sanchez also had the following notations for the minutes of 12/16/08 Special Board Meeting:</p> <p style="padding-left: 20px;">a) Correction on her statement for item 1.D.1: She did not confirm that all board members had met with the internal auditor, as</p>	<p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>16</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion								X	Motion to approve the minutes, including notations, passed.
Second								X	
Ayes	X	X	X	X	X	X	X	X	
Nays									
Abstain									
									<p>Item K.1.a: District Recognition of Board of Trustees, was moved up on the agenda as per all board members agreement.</p> <p>Recognition was given by students, teachers, and administrators of the district for the important work the board members do for their community. Words of appreciation were also expressed by all board members for the recognition event.</p> <p style="text-align: center;">G. Communications</p> <p style="text-align: center;">1. General Comments Portion</p> <p>Mrs. Lilia Maldonado, taxpayer, expressed her opinion on the procedure to add items to board meeting agenda.</p> <p>Mrs. Blanca Gomez expressed her opinion on the case of Monica Cazares v. Canutillo ISD.</p> <p>Mrs. Maria Flores, expressed her concern about the recent moving of counselors among the campuses.</p> <p>Mr. Art Gallegos, taxpayer, expressed his opinion regarding the case of Monica Cazares v. Canutillo ISD</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

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	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion							X	2. Approve resolution concerning alternative teacher certification applicants	
Second							X	Motion to approve resolution concerning alternative teacher certification programs, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								I. Committee Reports	
								1. Personnel/Policy Committee – Mrs. Gonzalez, Chairperson (December 11)	
								Mrs. Gonzalez reported about the revisions proposed on the December 11, 2008 Committee meeting: BBG(Local) would be presented for board approval with additional changes to revised draft; BDAA(Local), BDB(Local), and FMH(Local) were reviewed and recommended for board approval; CH(Local) and CW(Local) were reviewed by committee, and recommended for approval by Mrs. Gonzalez; the adoption of CRE(Local) was reviewed and recommended by the committee for board approval.	23
								J. Consent Agenda	31
								1. Adoption and revision to the following policies:	
								a) BBG(Local) Board Members Compensation and Expenses (second reading)	33
								b) BDAA(Local) Officers and Officials. Duties & Requirements of Board Officers (second reading)	35
								c) BDB(Local) Board Internal Organization, Internal Committees (second reading)	37
								d) CW(Local) New Facilities (second reading)	
								2. Adoption of Board Policy CRE(Local). Insurance and Annuities Management Workers' Compensation (second reading)	38
								3. Attendance, Financial and Warrant List for December 1-31, 2008.	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Regular Meeting Board of Trustees	
							Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							Item:	Reference:
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ		
Motion		X					Motion to approve consent agenda items J.1.b and c, and J.2, passed.	
Second						X		
Ayes	X	X	X	X	X	X		
Nays								
Abstain								
Motion			X				Motion to approve consent agenda item J.1.a (first reading), passed.	
Second					X			
Ayes			X	X	X			
Nays	X	X				X		
Abstain								
Motion			X				Motion to approve consent agenda item J.1.d (second reading), passed.	
Second						X		
Ayes	X		X	X	X			
Nays		X				X		
Abstain								
Motion						X	Mrs. Sanchez requested to include in these minutes for the record that the amount for item J.3, was missing on the agenda. Motion to approve consent agenda item J.3, passed.	
Second		X						
Ayes	X	X	X	X	X	X		
Nays								
Abstain						X		
							K. Reports	
							2. Report from attorney on Monica Cazares v. Canutillo ISD (executive or closed session)	
							Mrs. Jordan stated for the record, that she chose not to participate in the executive session, and asked that Mrs. Sanchez chair the session. Mrs. Sanchez indicated that she also chose not to participate. Mrs. Jordan, then asked Mrs. Quintana to chair the session. Mrs. Quintana also declined to participate. Mrs. Gonzalez declined to participate also. Mrs. Jordan informed board members that in case of any questions, on item K.2, they could refer them to Mr. Baskind. Executive session did not	

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PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MRS. CAZARES						take place for lack of quorum.	
		MR. CORONADO						3. Personnel	
		MRS. GONZALEZ						A. Approval of stipend for music coordination	42
		MRS. JORDAN						Motion to approve stipend for music coordination, passed.	
		MRS. QUINTANA							
		MR. RODRIGUEZ							
		MRS. SANCHEZ							
Motion			X						
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								B. Administrative Personnel Actions. (no Board action required – information item only)	52
								1. Superintendent approved employment of personnel:	
								Maria Cortez, Business Services Clerk, effective 12/12/08;	
								Bernadette Dunphy, FS Substitute, effective 12/13/08;	
								Lucy Montañó, Spanish Teacher, CHS, effective 12/16/08;	
								Cheryl Villela, FS Substitute, effective 12/12/08.	
								2. Superintendent approved position changes for personnel:	
								Irene Baeza; Counselor, GES, to Counselor, CHS, effective 1/8/09;	
								Maria Bumgardner, Substitute Teacher to Payroll Specialist, effective 12/12/08;	
								Claudia Castañón, Counselor, DDE, to Counselor, JDE, effective 1/8/09;	
								Cynthia Cavazos-Ramirez, Counselor, CES, to Counselor, BCE, effective 1/8/09;	
								Christopher Elton, Counselor, CHS, to Counselor, CMS, effective 1/8/09;	
								Michelle Escobedo, Counselor, BCE, to Counselor, CHS, effective 1/8/09;	
								Clarice García, Receptionist, GES, to 3 rd (M) Teacher, JDE, effective 1/16/09;	
								Edelia Gomez, Counselor, JDE, to Counselor, AMS, effective 1/8/09;	

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MEMBERS

Regular Meeting Board of Trustees							
Thursday, January 15, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas							
							Reference:
MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	
Item:							
<p>Lori Ann Gutierrez, PT to FT Food Service Helper, CO, effective 1/5/09; Martha Mayela Hernandez, Custodian JDE to Custodian GES, effective 1/5/09; Monica Prieto ,Counselor, CMS, to Counselor, CHS, effective 1/8/09; Rosa Solorzano, Counselor, CHS, to Counselor, CES, effective 1/8/09; Rosemary Torres-Kory, 504 Paraprofessional, JDE, to K (M) Teacher, DDE, effective 1/16/09; Heraclio Ugues, Counselor, CHS, to Counselor, DDE, effective 1/8/09; Carlos Ulloa, Special Ed. Assistant, CHS, to Bilingual Assistant, DDE, effective 1/8/09; Denise Werge , Counselor, CHS, to Counselor, GES, effective 1/8/09.</p> <p style="text-align: center;">3. Superintendent accepted resignations from personnel:</p> <p>Carmen Castro, FS Baker, CES, effective 12/19/08; Grace Hadrous, Science Teacher, CMS, effective 12/5/08; María Celsa Madrid, PE Teacher, GES, effective 12/19/08; Janeth Plaza, 3 (M) Teacher, JDE, effective 12/19/08.</p> <p style="text-align: center;">C. Business and Finance</p> <p style="text-align: center;">A. Review and possible revision to CH(Local) Purchasing and Acquisition (first reading). Presenter: Leticia Gonzalez/Tony Reza</p> <p>Motion to approve CH(Local) Purchasing and Acquisition (first reading) passed.</p> <p style="text-align: center;">D. Adjournment</p> <p>Adjournment of the public meeting at 9:20 p.m. passed by unanimous consent.</p>							54
Motion			X				
Second				X			
Ayes		X	X	X	X	X	
Nays	X	X					
Abstain					X		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting Board of Trustees	
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Saturday, January 17, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas
								Item:
								Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p>A. Called to order at 9:03am</p> <p>B. Roll Call. Mr. Rodriguez arrived at 9:05am; Mr. Coronado arrived at 9:15am</p> <p>2. Instruction and Student Affairs</p> <p>3. Personnel</p> <p>A. Evaluation of the Internal Auditor</p> <p><i>The Board of Trustees adjourned into closed session from 9:04am to 7:14pm on all agenda items 3A, 3B, 3C and 3D, under the authority of Texas Open Meetings Act, Texas Government Code Section 551.074.</i></p> <p>Mrs. Jordan announced that the Board had concluded the evaluation of the Internal Auditor, and offered her a contract for two years, beginning in February 2009, with salary to remain unchanged.</p> <p>Mrs. Jordan stated for the record, that Mr. Rodriguez left executive session at 3:02pm; Mr. Coronado left at 3:20pm; and Mrs. Cazares recused herself from executive session at 3:50pm.</p> <p>B. Evaluation of Superintendent</p> <p>Mrs. Jordan informed that the Board had also concluded the evaluation of the Superintendent in closed session. <i>The board returned into open session at 7:14pm</i></p> <p>C. Amendment to Employment Contract of superintendent to extend term of contract, modify salary and benefits</p>
Motion						X	X	Motion to amend the employee contract of the Superintendent, to use 5 days for professional development for the year 2009, passed.
Second							X	
Ayes			X	X	X		X	
Nays								
Abstain								

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Saturday, January 17, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MRS. CAZARES							
		MR. CORONADO							
		MRS. GONZALEZ							
		MRS. JORDAN							
		MRS. QUINTANA							
		MR. RODRIGUEZ							
		MRS. SANCHEZ							
Motion								D. Authorize Superintendent to provide consulting services and teach “on-line” course through Region 13 Education Service Center	
Second						X		Motion to authorize Superintendent to provide consulting services and teach “on-line” course through Region 13 Education Service Center,	
Ayes								passed.	
Nays			X	X	X				
Abstain									
								4. Business and Finance A. NONE	
								5. Administration A. NONE	
								6. Adjournment The meeting was adjourned at 7:18pm by unanimous consent.	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Special Meeting Board of Trustees							
Thursday, January 22, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas							
Item:							
Reference:							
Present	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ
	X	X	X	X	X	X	X
	<p>1. General Functions</p> <p style="margin-left: 20px;">A. Call to Order at 6:11 p.m.</p> <p style="margin-left: 20px;">B. Roll Call (Mrs. Cazares called that she would arrive a few minutes late)</p> <p style="margin-left: 20px;">C. Board of Trustee Business</p> <p style="margin-left: 40px;">1. Board Workshop on Team Building (requirement of continuing education for school board members)</p> <p>Dr. James Vasquez, ESC Region 19 Executive Director and Ms. Karen Blane, provided strategies for working together, to move in the right direction as a Board. They shared an inspiring video about two African villages working together, and how these concepts apply to other settings.</p> <p>2. Instruction and Student Affairs</p> <p style="margin-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p style="margin-left: 20px;">A. NONE</p> <p>4. Business and Finance</p> <p style="margin-left: 20px;">A. NONE</p> <p>5. Administration</p> <p style="margin-left: 20px;">A. NONE</p> <p>6. Adjournment</p> <p style="margin-left: 20px;">Meeting was adjourned by unanimous consent at 8:10 p.m.</p>						

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Special Meeting Board of Trustees									
Saturday, January 24, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MRS. CAZARES	MR. CORONADO	MRS. GONZALEZ	MRS. JORDAN	MRS. QUINTANA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 12:09 pm</p> <p style="padding-left: 20px;">B. Roll Call</p> <p style="padding-left: 20px;">C. Board of Trustee Business</p> <p style="padding-left: 40px;">1. Board Goals</p> <p style="padding-left: 40px;">2. Superintendent Goals</p> <p style="padding-left: 40px;">3. Superintendent Evaluation Instrument</p> <p style="padding-left: 40px;">4. Mission Statement</p> <p style="padding-left: 20px;">C. 1. The Board discussed current Board Goals and made changes to them.</p> <p style="padding-left: 20px;"><i>The Board of Trustees adjourned into closed session from 2:48pm through 4:02pm on agenda items C.2 and C.3 under the authority of Texas Open Meetings Act, Texas Government Code Section 551.074. No formal action was taken on these items.</i></p> <p style="padding-left: 20px;">C. 4. The Board discussed the current Mission Statement and made changes to it.</p> <p style="padding-left: 20px;">Mrs. Jordan announced that the Board had developed a draft for each of these four items. The Board instructed Dr. Padilla to present them in a written document to include in the Friday packet for review and comment. They will then be placed on the consent portion of the agenda for the next Regular Board Meeting agenda for approval.</p> <p>2. Instruction and Student Affairs NONE</p> <p>3. Personnel NONE</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting Board of Trustees	
							Tuesday, January 27, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							Item:	Reference:
Present	X	X	X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:01 pm</p> <p>B. Roll Call (Mr. Coronado arrived at 6:03pm; Mr. Rodriguez arrived at 6:10pm)</p> <p>C. Board of Trustee NONE</p> <p>D. Committee Reports Finance/Audit/Facilities/Planning Committee (January 8) - Mrs. Sanchez, Chairperson</p> <p>Mrs. Sanchez reported that items were addressed taken from the warrant list, and various questions were asked by Board members and several community members. She commented that the committee moved not to recommend item 4.C, Budget Priorities for 2010, to the Board, as there were several questions and concerns from community members, pending further information from the DAC Committee.</p> <p>Mrs. Gonzalez requested a revision on item 4.A under Traceanalysis, and indicated that she had stated that she was referring to Mr. Ramirez’ job and not Mr. Ortiz’.</p> <p>E. Consent Agenda</p> <ol style="list-style-type: none"> 1. Adoption of revision to BBG(Local) Board Members Compensation and Expenses (second reading) 2. Review and possible revision to CH(Local) Purchasing and Acquisition (second reading) 3. Approval to purchase 840 cases of copy paper for the Canutillo Independent School District 	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, January 27, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion								<p>Motion to approve consent agenda items E.1 and E.2, passed. (<i>Mr. Coronado voted NO on item E.1, and YES on items E.2 and E3</i>)</p> <p>F. Reports</p> <p>1. Presentation of Five Year Plan for Educational Excellence Presenter: Dr. Pam Padilla</p> <p>The District Five Year Plan for Educational Excellence was presented in six key components:</p> <ul style="list-style-type: none"> • Academic Achievement and Family Support • Instructional Materials and Infrastructure • Growth and Capacity • Financial Sustainability • Educator & Support Staff Planning • Organizational Accountability <p>The Associate Superintendent, as well as each Executive Director in the Superintendent’s Cabinet presented on their areas of responsibility.</p> <p>No formal action was required on this item.</p> <p>2. Public hearing on AEIS Report (the board will receive public comment on the AEIS</p> <p>Dr. Dow reported that the AEIS (Academic Excellence Indicator System) Report was released by the Texas Education Agency (TEA) recently and is posted on the TEA website for public access. She presented a summary report on different items including:</p> <ul style="list-style-type: none"> • Student demographics • Program Enrollments • TAKS passing rates and commended performance • Student Success Initiative 	
Second									
Ayes	X	X	X	X	X	X	X		
Nays		X							
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Tuesday, January 27, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
Motion								X	Motion for approval, passed.	
Second								X		
Ayes	X	X	X	X	X	X	X	X		
Nays										
Abstain										
B. Approval of budget amendment										
Motion								X	Motion for approval of budget amendment, passed.	
Second		X								
Ayes	X	X	X	X	X	X	X	X		
Nays										
Abstain										
C. Approval of award RFP # 09-06, E-Rate Year 12-Technology Projects – Telecommunications										
Motion								X	Motion for approval, passed.	
Second								X		
Ayes	X	X	X	X	X	X	X	X		
Nays										
Abstain										
D. Approval to award RFP # 09-07, E-Rate Year 12-Technology Projects – Internal Connections-Basic Maintenance										
Motion								X	Motion for approval, passed.	
Second								X		
Ayes	X	X	X	X	X	X	X	X		
Nays										
Abstain										
E. Approval to purchase Dell laptop computers, carts, and printers for the Migrant Education Program from Dell Marketing										
Motion								X	Motion for approval, passed.	
Second								X		
Ayes	X	X	X	X	X	X	X	X		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, January 27, 2009 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Nays								F. Approval to renew PROJECT 5.1 of RFP # 08-06, E-Rate Year 11- Technology Projects-Internet Access	
Abstain									
Motion							X	Motion for approval, passed.	
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays								G. Consider termination of Agreement for Janitorial Consultant, Supplies and Services with Springtime Janitorial Supplies	
Abstain									
Motion							X	Motion for approval, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays								5. Administration NONE	
Abstain									
								<p><i>The Board of Trustees adjourned into closed session from 10:20 p.m. through 11:33 p.m. on agenda item 3.A. under the authority of Texas Open Meetings Act. Texas Government Code Section 551-074.</i></p> <p>No formal action was taken on this item.</p>	
								<p><i>The Board of Trustees adjourned into closed session from 11:35 p.m. on agenda item 3.C under the authority of Texas Open Meetings Act. Texas Government Code Section 551-074.</i></p> <p>No formal action was taken on this item.</p>	
								6. Adjournment	
								Meeting was adjourned by unanimous consent at 12:25 a.m.	

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2009-2010**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

FEBRUARY-----

Action Items

Administrator Contract Renewals
Review of Superintendent Evaluation Procedures
And Instrument for Next Year
Review of and Response to District Goal Setting Meeting

Other Items

Important Dates

Black History Month
National Children's Dental Health Month
National Freedom Day (Feb. 1)
National School Counseling Week (Feb. 2-6)
National FCCLA Week (Feb. 8-14)
Abraham Lincoln's Birthday (Feb. 12)
Valentines Day (Feb. 14)
Susan B. Anthony's Birthday (Feb. 15)
National PTA Founders Day (Feb. 17)
State Of Texas Anniversary Remembrance [STAR Day] (Feb. 19)
National FFA Week (Feb. 21-28)
President's Day (Feb. 16)
George Washington's Birthday (Feb. 22)

Events

District Recognition of School Counselors

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: Use of Canutillo ISD School Facilities

Date: Feb 4, 2009

Subject: Building requests from the Jehovah's Witnesses

Presented By: Pauline Dow, Associate Superintendent

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

Two requests have been received from two different congregations of the Jehovah's Witnesses to use two different facilities on April 9, 2009 as follows:

Upper Valley Congregation is requesting the cafeteria at CES from 6:30-8:30pm for Passover commemoration. They have agreed to sign the general facility use agreement and pay for rental, custodial and security services.

Country Club Congregation is requesting the cafeteria at JDE from 6-9pm for a bible talk. They have agreed to sign the general facility use agreement and pay for rental, custodial and security services.

2. SUPERINTENDENT RECOMMENDATION:

To be considered by the Board in the context of policy change to GKD Local.

3. BOARD ACTION REQUESTED:

To be determined by the Board.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

NEW FACILITIES

CW
(LOCAL)

NAMING FACILITIES

The Board may name or rename a District facility, or portion of a building, such as the library or auditorium:

1. To reflect the name of the residential community or communities that the facility serves,
2. After a local geographic area or feature or after local municipalities, or
3. To honor an outstanding individual.

NAMING OF A
SCHOOL, OTHER
FACILITY, OR
FUNCTION

When the Board awards a contract for the design of a school, other facility, or function area that requires naming, the Board will conduct a public hearing within 30 calendar days after the approval of the contract to collect naming recommendations from the community.

Within 60 calendar days from the date of awarding the contract, the Board shall announce the name of the facility.

Geographical, historical, and traditional names shall be considered. Names directly related to the District shall receive first consideration. Recommendations may include the following, if the suggested name is a person:

1. Biographical data,
2. Significant contributions made by the individual, and
3. A statement of why the school should be named after that person.

The Board is not obligated to accept any recommendation from the community. A simple majority vote of the Board shall be required to approve a name.

Once a school is named and a principal assigned, the principal shall establish a committee to recommend a school mascot and colors. This committee shall submit its recommendation to the Superintendent for final approval.

NAMES ON BUILDING
PLAQUES

Dedication plaques shall include the following information:

1. The name of the school or building.
2. The year completed.
3. Those individuals on the Board, with titles of officers, and the Superintendent on the date when the architectural design was approved by the Board.
4. Those individuals on the Board, with titles of officers and years of service for the members who subsequently retire,

NEW FACILITIES

CW
(LOCAL)

and the Superintendent on the date when the project is completed.

5. The name of the architectural firm, which may include the city and state in which the firm is located.
6. The name of the contractor, which may include the city and state where the contractor's business is located.

Any information other than the above shall have approval of the Board to be included on a dedication plaque.

RENAMING

The renaming of any school or educational facility may occur only if its educational function or support activity is changed and/or redirected, or if the community served by the facility demonstrates a major consensus for a name change. A unanimous vote of the Board shall be required to approve any action to rename a school. Regardless of physical location, the names of Canutillo Elementary School, Canutillo Middle School, and Canutillo High School shall not be changed.

BOARD MEETINGS

BE
(LOCAL)

MEETING PLACE	Unless otherwise provided in the notice for a meeting, Board meetings shall be held at the Board Room of the District administrative offices, 7965 Artcraft Road, El Paso, Texas.
MEETING TIME	Regular meetings of the Board shall be held on the second Tuesday of each month at 6:00 p.m. When determined necessary and for the convenience of Trustees, the Board President may change the date or time of a regular meeting. The notice for that meeting shall reflect the changed date or time.
SPECIAL OR EMERGENCY MEETINGS	<p>The time and place of special and emergency meetings shall be as set out in the notice for the meeting.</p> <p>The President of the Board shall call special meetings at the President's discretion or on request by three members of the Board.</p> <p>The President shall call an emergency meeting when it is determined by the President or one of the members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.</p>
AGENDA DEADLINE	The deadline for submitting items for inclusion on the agenda is noon of the sixth calendar day before regular meetings and noon of the third calendar day before special meetings.
PREPARATION	<p>In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Trustee may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all Trustee-requested topics that have been timely submitted.</p> <p>Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the President's approval. In reviewing the preliminary agenda, the President shall ensure that any topics the Board or individual Trustees have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Trustee without that Trustee's specific authorization.</p>
NOTICE TO MEMBERS	Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least two hours prior to the time of an emergency meeting.
CLOSED MEETING	Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, as provided by law. [See BEC]



Instruction/Student Services Committee Meeting Minutes
January 24, 2008

Location: Administration Office
Starting time: 9:45am Ending Time: 11:10am

The meeting was called to order at 9:35am

Board Committee Members present:
Monica Cazares, Chairperson
Sergio Coronado,
Armando Rodríguez, (arrived at 9:45am)

Others present: Shonda Jordan, Rachel Quintana, Yvonne Sanchez, Leticia Gonzalez, Dr. Josie Tinajero, Dr. Pam Padilla, Dr. Pauline Dow, LuAnn Escobar, Jim Fry, Patricia Araujo

2. Instruction and Student Affairs

A. Update regarding request to implement Spanish as a Second Language for Non-Spanish Speakers.

Dr. Dow addressed the committee and stated that this project came at the most appropriate time for Canutillo ISD, with not only great possibilities at a local level, but also at a broader community level. Dr. Dow introduced Mr. Joyner to inform about the work that has been done on this project up to this date.

Mr. Joyner addressed the committee, and informed that the Canutillo Parent Advisory Committee was created. This committee will have a county-wide Parent Advisory Committee meeting on Feb 3, 2009 at 6pm. A second meeting will take place on March 3rd at 6pm.

Dr. Dow added that during the first meeting held at local level, the representatives present were either a teacher or a principal and a parent from each of the campuses. The initiative was shared with them and great ideas were presented, including the possibility of creating a pilot project for Saturday school at a central place, possibly bringing students from the different elementary campuses to central office or one of the campuses for Saturday Spanish as a Second Language classes. She also added that a plan will be presented to the Instruction committee for the 2009-2010 school year, but there is also the possibility of presenting a pilot program for this spring. The plan also includes engaging the community and the media in this project. Dr. Dow then introduced Dr. Josie Tinajero, Dean of UTEP's College of Education, to talk about the BEEMS conference and the broader community-wide connection for this project.

Dr. Tinajero addressed the committee, and commented that she received with great pleasure the invitation to participate on this project, particularly if it relates to bilingual education, including Spanish as a Second Language, which is a very important component, perhaps not within a two-way dual language program, but certainly as a separate component. She added that there is also an implication at the university level to review their own curriculum, and preparation of teachers and principals. She sees this as another opportunity to put Canutillo ISD on the map, bringing about changes in the curriculum, and changes in the university preparation program. Dr. Tinajero also stated that she had discussed with Mr. Joyner and Dr. Dow, about including this project into the BEEMS conference due to the implication in the broader community and throughout the State. Dr. Joe Bernal, former Texas State Senator and former member of the State Board of Education will be participating this year in the conference. She added that this will be the sixth year that the board meeting takes place in this district, and that the College of Education is ready to partner once more with Canutillo ISD.

Dr. Dow addressed a question from Mr. Coronado, and explained that the exact same knowledge currently used about second language acquisition for Spanish speakers who learn English, on all core content areas, will be used for Spanish classes, probably by carving some time during the regular school day, or as part of a Friday enrichment program, or doing it as part of Saturday school, as an extended day, or as a hybrid. She added that there are lots of options; it will not cost a whole lot more money, except the need to support providing the service, and a second language acquisition teacher.

Dr. Dow answered questions from other committee members, including a question from Mr. Rodriguez about the possibility of later offering to graduating students, some kind of certification stating the student's ability to speak, write and read in both languages. She stated that this past year two CISD students received special honor and graduated as dual language students, as they came through the rank of the elementary, middle and high school program. However what they have in their transcripts are only their regular courses and nothing specific about the dual language program. She added that this will definitely be explored.

Dr. Tinajero also commented about a last year graduate from Ysleta ISD, Del Valle High School, who applied to UTEP convinced that he is different from other students, as he graduated having received instruction in two languages. She thinks, however that this student had something stated on his transcripts. She added that Spanish speaking students have a very special place in the Canutillo community, and investing in this project for our children to learn different languages will elevate the prestige of the district.

B. 2008-09 Scholarship Report

Mr. Fry addressed the committee and presented a report that included scholarship information granted to students from the graduating class of 2008. He commented about the significant amounts shown under grants, considering the number of students; and regarding scholarships he stated that often they are based on factors such as GPA and financial need. He then explained about the process currently used at the Canutillo High School to invite students to apply for scholarships: Students are educated on all available opportunities; they are invited to pick up information; then the school follows up and recommends each student which is the best opportunity for him/her. There is a large amount of paperwork that needs to be completed by the school, but students are always assisted with guidance, deadlines, eligibility and all necessary information, always focusing on making sure that they know they are coming to a place with a helpful environment.

C. Update regarding high school transcripts in TEAMS

Ms. Escobar addressed the committee and made a powerpoint presentation on the history of transcripts and the TEAMS system, as well as on the issues encountered this school year that needed to be addressed. These included:

- Calculation of total credit earned by course
- Calculation of extra points earned for dual credit, pre-AP, and AP courses
- Short course descriptions
- Calculation of total GPA

She then explained the current status, including:

- Updates on grading details (credit attempted, GPA Counter, GPA Level, and GPA calculation)
- 2008 course details imported to 2009 course details
- Edit reports to verify transcript and course discrepancies

The next steps will be:

- 2008 transcripts will be corrected by Prologic
- 2009 transcripts will be processed
- Option for transcripts will be available to include identifier for advanced courses (AAR) and confirm additional points
- Include AAR code on transcripts
- Include extra points earned for advanced courses

D. Career and Technical Education Report – Robotics II Class

Ms. Araujo addressed the committee, and presented an application to approve the Robotics II class, explaining that this course is highly recommended for students in Grades 11-12, with a prerequisite of Robotics I and/or Technology Systems. Topics under this class include automation basics, interfacing, safety, design procedures, and robotic subsystems.

The committee agreed to recommend to the Board the approval of the Robotics II class.

Adjournment: Motion to adjourn by unanimous consent.

Meeting adjourned at 11:10am



Personnel/Policy Committee Meeting Minutes
February 4, 2009

Location: Administration Office

Starting time: 6:02 p.m.

Ending Time: 7:50 p.m.

The meeting was called to order at 6:02 p.m.

Board Committee Members present: Leticia Gonzalez – Chairperson
Monica Cazares
Sergio Coronado

Others present: Shonda Jordan, Rachel Quintana, Yvonne Sanchez, Armando Rodriguez, Dr. Pam Padilla, Dr. Pauline Dow, Tony Reza, Renee O'Donnell, Yusuf Farran, Arturo Gallegos

3. Personnel

A. Discussion of UIL coaches' pay equity

B. Discussion of summer school pay equity for teachers

Mrs. Gonzalez stated that Ms. Shelly McMahon had requested these items on the agenda, and invited her to address the committee. Ms. McMahon expressed her concern about the high school and middle school teachers being paid \$35/hr, and only \$25/hr for elementary teachers. She requested equal pay for everyone, as all teachers are certified. She also inquired about the pay for UIL Coordinators and coaches at the three school levels.

Mr. Coronado stated that with the current budget projections, he does not see a possibility of a pay increase for teachers at this time.

Dr. Padilla explained that the reason for the higher pay for high school teachers was because they teach more hours. In addition, it is difficult to recruit teachers for this role and the pay increase helped to make the pay schedule more competitive. She added that there may be some increases at the federal level for Title I funds to provide more services to more children, although at this time those figures are unknown. Regarding UIL pay equity, Dr. Padilla stated that this was an area that was reviewed by TASB. The district implemented the UIL pay recommendations from TASB, which is accepted by all districts, including small districts, to be competitive with the market.

5. Administration

A. Review and recommendation of TASB Localized Update 84

Dr. Dow addressed the committee and presented the additions and revisions to (Local) policies recommended by TASB Policy Service, including replacement of 7 policies and 2 additions:

BJCF(Local) Superintendent: Nonrenewal

CDA(Local) Other Revenues: Investments

CE(Local) Annual Operating Budget

CI(Local) School Properties Disposal
 CNA(Local) Transportation Management: Student Transportation
 DFBB(Local) Term Contracts: Nonrenewal
 EEH(Local) Instructional Arrangements: Homebound Instruction
 FDB(Local) Admissions: Intradistrict Transfers and Classroom Assignments
 FNCE(Local) Student Conduct: Telecommunications/Electronic Devices

Dr. Dow answered several questions from committee members, and after reviewing each policy, the committee agreed to recommend to the Board, the revisions and additions included in Update 84, as presented, with the exception of FDB(Local) which was to be addressed as a separate item during this meeting.

B. Review and possible revision to DEC(Local). Compensation and Benefits. Leaves and Absences

Mrs. O'Donnell addressed the committee and explained that the revision proposed for this policy, replacing the paragraph under Workers' Compensation section, will read as follows:

<p>WORKERS' COMPENSATION PAID LEAVE OFFSET</p>	<p>An employee absent because of a job-related injury or illness shall be assigned to family and medical leave, if applicable.</p> <p>The employee shall inform the appropriate administrator whether he or she chooses to use available paid leave. Any paid leave used shall be offset against workers' compensation wage benefits. [See CRE].</p> <p>When an employee's work-related injury or illness results in absence of more than seven days, employees may be credited with available personal or sick leave days for the first five workdays of absence. These days, or portions of days, shall not be credited until the employee returns to work.</p>
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Without further discussion, the committee agreed to recommend the proposed revision as presented.

C. Review and possible revision to DBD(Local). Employment Requirements and Restrictions. Conflict of interest

Dr. Dow addressed the committee and explained that the addition proposed to the Gifts section, as recommended by Internal Auditor's office is as follows:

<p>GIFTS</p>	<p>District employees and their immediate families may accept the items listed below from those soliciting business relationships with the District or those already doing business with the District, providing acceptance is in keeping with good ethics and does not place the recipient under obligations to the giver.</p> <ol style="list-style-type: none"> 1. Unsolicited gifts that are appropriate for ceremonial
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	<p>occasions or official events with a nominal intrinsic value of less than \$25.</p> <ol style="list-style-type: none"> 2. Unsolicited occasional business meals of nominal intrinsic value accepted as a guest. 3. Unsolicited infrequent entertainment or social invitations of nominal intrinsic value accepted as a guest. 4. Unsolicited advertising novelty or merchandise gifts of nominal intrinsic value (\$25 or less). <p>Under no circumstances may a District employee or immediate family member accept cash or a negotiable instrument (e.g.: check, draft, note, money order, and the like) in any amount. Employees shall obtain the Superintendent's prior approval for any vendor-related business trips to be accepted as a guest and before accepting any trips in which a vendor is paying all or a part of the expenses (food, lodging, transportation, or entertainment). The Superintendent shall obtain prior approval from the Board before accepting similar trips for himself or herself.</p>
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Committee members and other members of the Board present, discussed the revision, and expressed their concern about the possibility of precluding an employee from accepting a gift that is related to instruction; for example, a teacher that might receive a supplemental instructional tool to use in the classroom. In the context of the proposed policy, the teacher would not be able to accept the gift because it is offered by a vendor and its value exceeds \$25.

The committee agreed that gifts to be used in the classroom or directly related to the mission of the district should have a higher cap. Administration will work on an additional revision to address this issue, which will be presented at the next policy committee meeting.

D. Review and possible revision to FDB(Local) Admissions. Intradistrict Transfers

Dr. Dow addressed the committee and presented a complete revision to this policy to read as follows:

ASSIGNMENTS	As the Board's designee, the Superintendent or designee may assign and transfer any student from one school facility or classroom within the District to another facility or classroom within the District. Such transfers may include those needed to balance enrollment at one or more campuses.
TRANSFERS BETWEEN	Upon an allegation of bullying [see FDB(LEGAL)] the Superintendent or designee shall be authorized to

<p>CLASSES AND CAMPUSES</p> <p>TRANSFER REQUEST</p>	<p>investigate and approve transfers of students from one classroom to another or between campuses, as appropriate.</p> <p>Applications for transfer between schools within the District shall be submitted to the associate superintendent who will approve those that meet the factors to be considered for the transfer. An application or petition for transfer shall be granted unless there is a reasonable basis for denying it. If the application for transfer is denied, the parent or legal guardian may appeal in writing to the superintendent.</p> <p>A parent or guardian is entitled to request of the principal or designee a change of the class or the teacher to which the student has been assigned, in accordance with FNG(LEGAL).</p> <p>A student enrolled in a school within the boundaries of a particular school attendance zone of the District will have the option of continuing in that school when the residence of the parent or legal guardian changes so long as the parent or legal guardian continues to maintain a residence within the boundaries of the District.</p>
<p>PETITIONS AND OBJECTIONS</p>	<p>The parent or guardian of a student may object to the assignment of a student to the school to which the student has been assigned. Upon receiving written notification of a transfer denial from the associate superintendent the parent may request a hearing with the superintendent to review the denial. The hearing should be held within ten school days of the request. If the denial is upheld, the parent may appeal to the Board by filing a written petition in accordance with FNG (LOCAL).</p> <p>The reasons for student transfer eligibility are listed below:</p>
<p>REASONS/ CRITERIA FOR TRANSFER ELIGIBILITY</p>	<ol style="list-style-type: none"> 1. Eligibility for transfer (all campuses) <ol style="list-style-type: none"> a. Any student whose parents or legal guardians are in the process of building or have contracted to buy a house in the District to which he or she wishes to transfer, provided the parents' change of domicile will occur during the school year, may be considered for transfer. Adequate proof, establishing that construction has begun or final papers have been completed on a house already built, must be presented. b. Any student in prekindergarten through grade 8 shall be considered for transfer if the child is being cared for by a relative, friend, or nursery in another school attendance area if the employment of both parents, or of a single parent, requires that both parents or the single parent be absent from the home before the child leaves for school in the morning and/or after the child returns home in the afternoon. This same rule will apply to a working parent who is a full-time student.

	<p>Transfers granted under this guideline are for one year only.</p> <p>c. Any student may be transferred if it is determined by the Superintendent or designee that the student's presence on a given campus may be hazardous to the student and/or others on the campus.</p> <p>d. Transfer will also be considered when the school for which the transfer is requested is closer to the student's residence as measured by the nearest traveled route, with the exception of court-ordered schools.</p> <p>Note: For transfers of students who attend a persistently dangerous school, become victims of a violent criminal offense, or become victims of sexual assault, see FDD.</p>
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Dr. Dow stated that this policy is consistent with current practice, and also provides for the option of balancing student class loads when one or more grade levels at a campus have reached the cap. Mrs. Jordan asked about a situation where once the school year has ended, and the class load problem on a specific campus was no longer an issue, what the procedure would be for transferred students who have already become familiar with the school, the teachers, counselors, etc. Dr. Padilla explained that parents would be given the choice to decide if they would want to leave their children at that campus, or move them back to the home campus in their attendance zone. Transportation would continue to be provided.

After discussion, the committee agreed to recommend this revision to the Board approval.

E. Consider policy or regulation requiring grants to be approved by board prior to submittal

Dr. Dow addressed the committee and presented a draft of CDC(Regulation) and Exhibit, explaining the content. Dr. Padilla answered in the affirmative to a question regarding whether the board would receive backup once the item is placed on the Consent Agenda.

F. Discussion and consideration of allowable forums and school campuses

Ms. Gonzalez stated her concern about the board candidates' forum in its present form. She believes that forums are more community-oriented instead of student-focused. Mrs. Jordan suggested that the administration could choose to create guidelines and/or a regulation to guide the implementation of these forums. In her view, the forums should serve as a learning tool for the students. Mr. Coronado stated that the board should not be involved in this issue, and should let administration deal with it the way it is currently being done. Dr. Dow

recommended that administration ask for a legal opinion regarding this issue. After discussion, the committee agreed that administration should obtain a legal opinion from the district's attorney on the issue.

G. Discussion and consideration of allowable tuition expenditures

Dr. Dow addressed the committee and explained that the district currently works with many different funding sources that often change rules from year to year. There are mainly three of funding resources: 1) the grant allows tuition reimbursement; 2) the grant disallows tuition reimbursement; and 3) the grant requires tuition reimbursement.

Mrs. Gonzalez expressed her concern about the approval of tuition reimbursement from a particular employee, and requested that Administration add language to address this issue under DMA(Local).

Dr. Padilla also recommended including a statement indicating "with prior written approval."

With no further comments from the community, the meeting was adjourned.

Adjournment: Motion to adjourn by unanimous consent.

Meeting adjourned at 8:07 pm.



**Finance/Audit/Facilities/Planning Committee Meeting Minutes
February 4, 2009**

Location: Administration Building
Time: 7:54 PM – 8:55 PM

Board Committee Members Present: Mrs. Sanchez, Ms. Quintana and Mrs. Gonzalez

Others Present: Dr. Pam Padilla, Tony Reza, Yusuf Farran, Pablo Ramirez, Dr. Pauline Dow, Shonda Jordan, Shelly McMahon, Blanca Gomez, Daniel Gomez, Monica Cazares, Armando Rodriguez,

The meeting was called to order at 7:54 p.m.

4.0 Business and Finance

A. Review of Warrant List and Formulation of Recommendation to the Board: Mr. Reza presented himself to the committee to answer any questions the committee had regarding the warrant list. Mr. Reza reviewed and answered the following questions that were previously submitted by the board members.

- **All American Glass and Mirror:** The question is, “Was the actual installation done in house?” This job was done in house. Ms. Quintana had a question regarding the length of time it took to repair the window. Pablo Ramirez, Maintenance/Facilities Coordinator, gave the committee an explanation regarding why there was a long length of time between the starting and completion dates for this job. Mrs. Sanchez had questions on the way the work orders are filled out. Mrs. Sanchez commented that if the glass was purposely broken by a student’s action or irresponsibility, there should be consequences such as informing their parents and making them pay for the repair.
- **Luncheon with the Girl Scout Representative – American Express Charge:** This was a luncheon that was conducted by the Associate Superintendent with the Girl Scouts. This is part of her role as liaison and she works with other governmental and civic leaders throughout the city. The Associate Superintendent was discussing opportunities to coordinate the Big Brothers/Big Sisters and Mother/Daughter Programs with the Girl Scouts to see if there are ways for involving our students with this particular organization.
- **Sam’s Club Membership:** This is a benefit for the employees. For those who sign up the district will pay for the membership but there is a payroll deduction that is done for them. It is two payroll deductions in December in the amount of \$30 that is paid per person.
- **Lunch for 18 Educators from CISD that participated in Eagles Rock Event:** This was a district wide initiative that focused on student wellness. It developed a PreK-12 outdoor program and promotes a healthy body and mind. This was a core group of educators representing all the campuses that were meeting and training for the launch of this one mile hike.

- **Kmart:** This was for the replacement of a stolen classroom material which was an IPOD. There was an investigation into this theft and could not find a culprit. The school security guard and Mr. Fry conducted the investigation to see who was responsible. This was paid from the school activity fund. Mr. Reza will check to see if there is a police report on file.
- **Bryan Boehm:** This student performed work at the auditorium for a community meeting in which the district will get reimbursed. The Associate Superintendent has contracts with these outside organizations and they pay for the custodial, security, the student that work, and rental fees.
- **CL North:** This is for the repair of a Jacuzzi pump and an Armstrong pump. This is for parts and labor to repair pumps for the AMS boiler.
- **Mileage Reimbursement:** Mileage reimbursement was given to this employee for two months. The regulation says that you can only go back one month. Mileage reimbursements have to be submitted by the 15th of the succeeding month unless the mileage is only for \$5. This was an oversight in the Financial Services Division.
- **RER Embroidery Design:** These are shirts that were charged to a federal program. The question was, "Is this allowable under this federal program?" The district follows the guideline OMB Circular 87 which pertains to school districts. It lets districts know what is allowable under federal programs. This guideline says purchasing T-Shirts is not allowable. They checked the grant and the grant did say clothing as part of the application that was approved. For due diligence, this item will be double checked.
- **CK Construction, Inc.:** Mrs. Sanchez had questions and concerns regarding this payout. One of her concerns was not having a progress report on construction projects. Mr. Farran addressed Mrs. Sanchez' concerns. The CO was submitted and the District moved in (December 08). The only items left are the retainage, O&M documents, the punch list and the As-Built drawings. The information requested will be submitted to the Board in the Friday packet. Ms. Gonzalez suggested that the Administration provide a report regarding construction in the Friday packet. It was also suggested that it be placed as an item on the agenda. Mrs. Sanchez reviewed several high amount payments with Mr. Reza.

The committee members recommended approval of the warrant list for the month of January to the Board.

- B. Review of District Financials and Formulation of Recommendation to the Board:** Mr. Reza reviewed the financial information for the committee for the period ending January 31, 2009. Mr. Reza also reviewed enrollment figures with the committee. The committee recommended approval of the district financials for the month of January to the full Board.
- C. Discussion of 2009-2010 Budget Calendar:** Mr. Reza gave the committee members a copy of the budget calendar. As part of the budget process the district has a budget calendar. Along with the budget priorities the Administration asks the Board to approve a budget calendar so the Board has a sense of what the Administration will be presenting to them. This calendar sets guidelines in regards to what the Administration has to do during the budget process. Blanca Gomez, tax payer and parent, had a question regarding the insurance benefits for the employees. Mr. Reza informed her that claims costs have gone up. Mr. Reza highlighted different options that might be given to the employees. Ms. O'Donnell informed her that a task force regarding health care will start to have meetings. They will gather information and vote on something that is fair for all employees.

E. Comments/Input from Community Members on items discussed by Finance/Audit/Facilities/Planning Committee: Any questions or comments that the community members had were addressed during the individual agenda items.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 8:55 PM.

Instruction Sheet

TASB Localized Policy Manual Update 84

District Canutillo ISD

Code	Action To Be Taken	Note
BBB (LEGAL)	Replace policy	Revised policy
BJCF (LOCAL)	Replace policy	Revised policy
BQA (LEGAL)	Replace policy	Revised policy
BQB (LEGAL)	Replace policy	Revised policy
C (LEGAL)	Replace table of contents	Revised table of contents
CCA (LEGAL)	Replace policy	Revised policy
CDA (LEGAL)	Replace policy	Revised policy
CDA (LOCAL)	Replace policy	Revised policy
CE (LOCAL)	Replace policy	Revised policy
CI (LOCAL)	ADD policy	See explanatory note
CNA (LEGAL)	Replace policy	Revised policy
CNA (LOCAL)	Replace policy	Revised policy
CNB (LEGAL)	Replace policy	Revised policy
CNC (LEGAL)	ADD policy	See explanatory note
CQ (LEGAL)	Replace policy	Revised policy
CV (LEGAL)	Replace policy	Revised policy
DBAA (LEGAL)	Replace policy	Revised policy
DEA (LEGAL)	Replace policy	Revised policy
DFAA (LEGAL)	Replace policy	Revised policy
DFBB (LOCAL)	Replace policy	Revised policy
DG (LEGAL)	Replace policy	Revised policy
E (LEGAL)	Replace table of contents	Revised table of contents
EEH (LOCAL)	Replace policy	Revised policy
EEL (LEGAL)	Replace policy	Revised policy
EGA (LEGAL)	Replace policy	Revised policy
EHAC (LEGAL)	Replace policy	Revised policy
EHBA (LEGAL)	Replace policy	Revised policy
EHBAA (LEGAL)	Replace policy	Revised policy
EHBAB (LEGAL)	Replace policy	Revised policy
EHBAC (LEGAL)	Replace policy	Revised policy
EHBAD (LEGAL)	Replace policy	Revised policy
EHBAE (LEGAL)	Replace policy	Revised policy

Instruction Sheet

TASB Localized Policy Manual Update 84

EHBC (LEGAL)	Replace policy	Revised policy
EI (LEGAL)	Replace policy	Revised policy
EJ (LEGAL)	Replace policy	Revised policy
EKB (LEGAL)	Replace policy	Revised policy
EKBA (LEGAL)	ADD policy	See explanatory note
F (LEGAL)	Replace table of contents	Revised table of contents
FDB (LOCAL)	Replace policy	Revised policy
FFAA (LEGAL)	Replace policy	Revised policy
FFG (EXHIBIT)	Replace exhibit	Revised exhibit
FM (LEGAL)	Replace policy	Revised policy
FMH (LEGAL)	Replace policy	Revised policy
FNA (LEGAL)	Replace policy	Revised policy
FNCE (LOCAL)	ADD policy	See explanatory note
FOC (LEGAL)	Replace policy	Revised policy
FOF (LEGAL)	Replace policy	Revised policy
GA (LEGAL)	Replace policy	Revised policy
GBA (LEGAL)	Replace policy	Revised policy
GKB (LEGAL)	Replace policy	Revised policy
GKG (LEGAL)	Replace policy	Revised policy

REASONS

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of rights guaranteed by the Constitution, or based unlawfully on race, color, religion, sex, national origin, disability, or age. Reasons for the non-renewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress towards the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); and/or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job.
15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or community, impairs or diminishes the Superintendent's effectiveness in the District.
16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.
17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.
18. Assault on a person on school property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
19. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
20. Falsification of records or other documents related to the District's activities.
21. Falsification or omission of required information on an employment application.
22. Misrepresentation of facts to the Board or other District officials in the conduct of District business.
23. Failure to fulfill requirements for Superintendent certification.
24. Failure to fulfill the requirements of a deficiency plan under an Emergency Permit or a Special Assignment Permit.
25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
26. Any reason constituting good cause for terminating the contract during its term.

NOTICE

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent by hand or certified mail, return receipt requested, written notice of the proposed nonrenewal. This notice shall contain the hearing procedures and shall be delivered not later than the 30th day before the last day of the contract term.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

HEARING

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

HEARING
PROCEDURE

The hearing shall be conducted in closed meeting unless the Superintendent requests that it be open, with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until it is their turn to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the Board President's control and in general shall follow the steps listed below:

1. After consultation with the parties, the Board President shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.
5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

BOARD DECISION

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommenda-

tion to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

INVESTMENT
AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. The investment officer shall be bonded or shall be covered under a fidelity insurance policy. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED
INVESTMENT
INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND
INVESTMENT
MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

	<p>The investment policy and investment strategy shall be reviewed by the Board at the end of each fiscal year.</p>
LIQUIDITY AND MATURITY	<p>Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.</p> <p>The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.</p>
DIVERSITY <u>DIVERSITY</u>	<p>The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over-concentration of assets in a specific class of investments, specific maturity, or specific issuer.</p>
MONITORING MARKET PRICES	<p>The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.</p>
FUNDS / STRATEGIES	<p>Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below.</p>
OPERATING FUNDS	<p>Investment strategies for operating funds (including any comin- gled<u>commingled</u> pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.</p>
AGENCY FUNDS	<p>Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.</p>
DEBT SERVICE FUNDS	<p>Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.</p>
CAPITAL PROJECTS	<p>Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital pro-</p>

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

	<p>ject obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.</p>
SAFEKEEPING AND CUSTODY	<p>The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.</p>
BROKERS / DEALERS	<p>Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the <u>National Association of Securities Dealers Financial Industry Regulatory Authority (FINRA)</u>.</p>
SOLICITING BIDS FOR CD'S	<p>In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.</p>
INTEREST RATE RISK	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
INTERNAL CONTROLS	<p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:</p> <ol style="list-style-type: none">1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.2. Avoidance of collusion.3. Custodial safekeeping.4. Clear delegation of authority.5. Written confirmation of telephone transactions.6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.7. Avoidance of bearer-form securities.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

These controls shall be reviewed by the District's independent auditing firm.

PORTFOLIO REPORT

In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the investment program and investment activity shall be presented annually to the Board. ~~This report shall include a performance evaluation that may include, but not be limited to, comparisons to 91-day U.S. Treasury Bills, six month U.S. Treasury Bills, the Fed Fund rate, the Lehman bond index, and rates from investment pools. The annual report shall include a review of the activities and total yield for the preceding 12 months, suggest policies, strategies, and improvements that might enhance the investment program, and propose an investment plan for the ensuing year.~~

ANNUAL OPERATING BUDGET

CE
(LOCAL)

FISCAL YEAR	The District shall operate on a fiscal year beginning September 1 and ending August 31 <u>September 1 and ending August 31</u> .
BUDGET PLANNING	Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Resource allocation shall be tied to curriculum priorities. Budget planning and evaluation are continuous processes and should be a part of each month's activities.
AD-HOC COMMITTEES	The Board may appoint ad hoc committees of representative citizens and District personnel to provide a wider expression of community opinion on financial aspects of the school program. The Board shall define in precise terms the scope of the committee's charge and shall designate the period of time committee members shall serve. The committee shall be dissolved upon completion of its charge or the expiration of the term set by the Board, whichever comes first.
SCHEDULES	The Superintendent or designee shall supervise the development of a budget calendar and a specific plan for budget preparation. The budget schedule shall include time lines for designated individuals or groups to submit their budget proposals.
AVAILABILITY OF PROPOSED BUDGET	After it is presented to the Board and prior to adoption, a copy of the proposed budget shall be available upon request from the business office or Superintendent. The Superintendent or designee shall be available to answer questions arising from inspection of the budget.
BUDGET MEETING	The annual public meeting <u>onto discuss</u> the proposed budget <u>and tax rate</u> shall be conducted as follows: <ol style="list-style-type: none">1. The Board President shall request at the beginning of the meeting that all persons who desire to speak on the <u>proposed budget give their names to the secretary. Only those who and/or tax rate sign in with the secretary shall be heard up on the sheet provided.</u>2. <u>Prior to the beginning of the meeting, the Board may establish time limits for speakers.</u>2.3. <u>Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget and/or the tax rate.</u>3.4. <u>No officer or employee of the District shall be required to respond to questions from speakers at the meeting.</u>

ANNUAL OPERATING BUDGET

CE
(LOCAL)

AUTHORIZED
EXPENDITURES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee who shall ensure that funds are expended in accordance with the adopted budget.

BUDGET
AMENDMENTS

The ~~Board shall amend the~~ budget ~~shall be amended~~ when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

FUND BALANCE

To keep the District in a strong financial position, the goal of the Board shall be to maintain the fund balances of the ~~General~~general and ~~Debt Service Funds~~debt service funds at an adequate level. The level of adequacy for the ~~General Fund~~general fund (unreserved) balance shall be not less than one and a half months of operating expenditures. In addition, the fund balance for the ~~Debt Service Fund~~debt service fund shall not be lower than ten percent of the current year debt service requirements for the ~~Debt Service Fund~~debt service fund. This level of fund balance ~~will~~shall protect the District against potential revenue shortfalls and ~~will~~shall provide operating funds until tax revenues are received.

If the Board determines that this level of fund balance is not obtainable in the proposed budget being considered, the goal of the Board shall be to reach the level within a specific period of time, no longer than three years.

The Board shall ensure that the ~~General Fund~~general fund balance does not exceed four months of operating expenditures. The Board shall also ensure that the ~~Debt Service Fund~~debt service fund balance does not exceed 25 percent of the current year debt service requirements. If these amounts are exceeded, ~~then~~ steps shall be taken to reduce the balance.

SCHOOL PROPERTIES DISPOSAL

CI
(LOCAL)

The Superintendent or designee is authorized to declare District materials, equipment, and supplies to be unnecessary and shall dispose of unnecessary materials, equipment, and supplies for fair market value. If the unnecessary property has no value, the Superintendent or designee may dispose of such property according to administrative discretion.

Items obtained as federal surplus shall be managed according to federal regulations.

TRANSPORTATION MANAGEMENT
STUDENT TRANSPORTATION

CNA
(LOCAL)

ELIGIBILITY

At the Board's direction, the Superintendent or designee shall permit students for whom the District does not receive state transportation funds to use District transportation, ~~within the limits of time and space and~~ in accordance with ~~guidelines established by the administration.~~ time and space limitations and administrative regulations.

BUS STOPS

All students who use District transportation shall board buses at authorized stops. Authorized bus stops shall be designated annually by the Superintendent or designee, ~~in cooperation with the regular bus driver(s).~~ Bus drivers shall load and unload passengers only at authorized stops.

SAFETY
PRECAUTIONS

~~Safety precautions shall be exercised in bus operations at all times. If at any time the bus driver is uncertain about road or vehicle conditions, or other safety factors, the driver shall park the vehicle until safe operating conditions are assured.~~

REASONS

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, national origin, disability, or age. Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency or program change. [See DFF]
10. A decision by a campus intervention team under Education Code 39.1324 that the employee not be retained at a reconstituted campus.
11. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
12. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
13. Failure to meet the District's standards of professional conduct.
14. Failure to report any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]

15. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); ~~and~~or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
16. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
17. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
18. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, and community, impairs or diminishes the employee's effectiveness in the District.
19. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
20. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
21. A significant lack of student progress attributable to the educator.
22. Behavior that presents a danger of physical harm to a student or to other individuals.
23. Assault on a person on school property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
24. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
25. Falsification of records or other documents related to the District's activities.
26. Falsification or omission of required information on an employment application.
27. Misrepresentation of facts to a supervisor or other District official in the conduct of District business.
28. Failure to fulfill requirements for certification, including passing certification examinations required by state law for the employee's assignment.

29. Failure to achieve or maintain "highly qualified" status as required for the employee's assignment.
30. Failure to fulfill the requirements of a deficiency plan under an Emergency Permit, a Special Assignment Permit, or a Temporary Classroom Assignment Permit.
31. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
32. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
33. Any reason constituting good cause for terminating the contract during its term.

RECOMMENDATIONS
FROM
ADMINISTRATION

Administrative recommendations for renewal or proposed nonrenewal of professional employee contracts shall be submitted to the Superintendent. ~~The Superintendent shall require that each~~ Each administrator's recommendation for nonrenewal shall be accompanied by copies of all pertinent information necessary to a decision to recommend proposed nonrenewal. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

SUPERINTENDENT'S
RECOMMENDATION

The Superintendent shall prepare lists of employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. ~~Copies of written evaluations, other supporting~~ Supporting documentation, if any, and reasons for the recommendation shall be submitted for each employee recommended for proposed nonrenewal. The Board shall consider such information, as appropriate, in support of recommendations for proposed nonrenewal and shall then act on all recommendations.

NOTICE OF
PROPOSED
RENEWAL OR
NONRENEWAL

The Superintendent shall deliver to the employee by hand or certified mail, return receipt requested, written notice of proposed renewal or nonrenewal not later than the 45th day before the last day of instruction required in the contract. If the notice of proposed nonrenewal does not contain a statement of the reason or all of the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee notice of all reasons for the proposed nonrenewal a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

REQUEST FOR
HEARING

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall notify the Board in writing not later than the 15th day after the date the employee received the notice of proposed nonrenewal. When a timely request for a hearing on a proposed nonrenewal is received by the Board Presi-

dent, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The employee shall be given notice of the hearing date as soon as it is set.

HEARING
PROCEDURE

~~The~~Unless the employee requests that the hearing be open, the hearing shall be conducted in closed meeting ~~unless the employee requests that it be open,~~ with only the members of the Board, the employee, the Superintendent, their representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until ~~it is their turn~~called to present evidence. The employee and the administration may ~~each be represented by~~choose a representative ~~of each party's choice~~. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the Board President's control and ~~in general~~shall generally follow the steps listed below:

1. After consultation with the parties, the Board President shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the administration's presentation, supported by such proof as it desires to offer.
3. The employee may cross-examine any witnesses for the administration.
4. The employee may then present such testimonial or documentary proof, as desired, to offer in rebuttal or general support of the contention that the contract be renewed.
5. The administration may cross-examine any witnesses for the employee and offer rebuttal to the testimony of the employee's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

BOARD DECISION

The Board may consider only ~~such~~evidence ~~as is~~presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the employee's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the employee by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also in-

clude the Board's decision on renewal, which decision shall be final.

INSTRUCTIONAL ARRANGEMENTS
HOMEBOUND INSTRUCTION

EEH
(LOCAL)

GENERAL EDUCATION	<p><u>A-Consistent with TEA's Student Attendance Accounting Handbook (SAAH)</u>, a student to be confined for a minimum of four consecu- tive-weeks to a hospital or homebound for medical reasons specifically documented by a physician licensed to practice in the U- S-<u>nited States</u> may be eligible for general education homebound services. The parent's request for services shall be made through the principal in accordance with TEA's Student Attendance Ac- counting Handbook-SAAH and administrative procedures.</p> <p>The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, when the student is able to return to the regular educational setting, the length of the transition period based on current medical information.</p>
SPECIAL EDUCATION	<p>For special education students, the ARD committee shall determine the type and amount of instruction to be provided and, when the student is able to return to the regular educational setting, the length of the transition period based on current medical information.</p>
DOCUMENTATION OF SERVICES	<p>The District shall maintain, in accordance with administrative procedures, full documentation about students receiving homebound services.</p>

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Students shall be assigned to schools in the attendance areas in which they reside.

CLASS CHANGES

The campus principal shall be authorized to investigate and approve transfers of students from one classroom to another on that campus.

TRANSFERS
BETWEEN SCHOOLS

The Superintendent shall be authorized to investigate and approve transfers between schools.

Note: For transfers of students who are victims of bullying, see FDB (LEGAL). For transfers of students who attend a persistently dangerous school, become victims of a violent criminal offense, or become victims of sexual assault, see FDD.

STUDENT CONDUCT
TELECOMMUNICATIONS/ELECTRONIC DEVICES

FNCE
(LOCAL)

TELECOMMUNICATIONS DEVICES District employees may confiscate telecommunications devices, including mobile telephones, used in violation of applicable campus rules.

A confiscated telecommunications device shall be released for a fee determined by the Board. In accordance with the student handbook, the student or the student's parents may retrieve the device after paying the fee.

If a telecommunications device is not retrieved, the District shall dispose of the device after providing notice required by law.

OTHER ELECTRONIC DEVICES Guidelines regarding other electronic devices shall be addressed in the student handbook.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

DEFINITIONS
FAMILY

The term "immediate family" shall include:

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, sibling-in-law.
5. Grandparent and grandchild.
6. Any person who may be residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act, the definition of "family" includes only spouse, parent, and child.

FAMILY
EMERGENCY

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

WORKDAY

A "workday" for purposes of accumulation, use, or recording shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

STATE PERSONAL
LEAVE — RATE OF
ACCRUAL

Each employee shall earn state personal leave at the rate of one-half a workday for each 18 workdays of employment, up to the statutory maximum of five workdays annually.

TYPES OF STATE
PERSONAL LEAVE

The Board requires employees to differentiate between uses of personal leave:

DISCRETIONARY

1. To be taken at the individual employee's discretion, subject to limitations set out below.

NON-
DISCRETIONARY

2. To be used for the same reasons and in the same manner as state sick leave accumulated prior to May 30, 1995. [See DEC(LEGAL)]

USE OF
DISCRETIONARY
LEAVE

REQUEST FOR
LEAVE

A written request for use of discretionary personal leave shall be submitted to the immediate supervisor or designee in advance in accordance with administrative regulations. The reasons for which personal leave may be used shall not be limited by the District. In deciding to approve personal leave, however, the supervisor or designee shall consider the effect of the employee's absence on the educational program, as well as the availability of substitutes. [See DEC(LEGAL)]

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

DURATION OF LEAVE	Discretionary personal leave may not be taken for more than three consecutive days.
SCHEDULE LIMITATIONS	Discretionary leave shall not be allowed on the day before a school holiday, the day after a school holiday, days scheduled for end-of-semester or end-of-year exams, days scheduled for state-mandated assessments, or professional or staff development days.
LOCAL LEAVE	<p>All employees, other than those hired as substitute or temporary employees, shall earn additional workdays of local personal leave per school year, concurrently with state leave, according to the following:</p> <p>Employees in positions normally requiring ten months of service (183–197 days) shall earn five equivalent workdays.</p> <p>Employees in positions normally requiring 11 months of service (198–215 days) shall earn six equivalent workdays.</p> <p>Employees in positions normally requiring 12 months of service (216 or more days) shall earn seven equivalent workdays.</p> <p>Local personal leave shall accumulate without limit and shall be taken with no loss of pay. Local personal leave shall be used under the same restrictions as state personal leave.</p> <p>Local personal leave, if any, when used for reasons of personal or family illness, shall be used after state sick leave accumulated prior to the 1995–96 school year and under the terms and conditions applicable to such state sick leave, except as otherwise provided by this policy.</p>
PROFESSIONAL DEVELOPMENT LEAVE	<p>Professional development leave is defined as leave granted to an employee to attend workshops, seminars, clinics, and the like, that are directly related to the employee’s teaching area(s) or job-related activities.</p> <p>Professional development leave may be requested on an individual basis, not to exceed five days per contract year. Such leave must be approved by the employee’s immediate supervisor and forwarded to the Superintendent for final approval. Approval depends upon the dates requested for the absence and campus or department responsibilities.</p> <p>Approved professional development leave shall be taken without loss of pay and days used shall not be deducted from accumulated leave.</p>

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

ABSENCE FOR
RELIGIOUS
PURPOSES

An employee may request to use state personal or local leave for religious purposes. Employees lacking leave may be allowed to make up the time during the pay period in which the leave occurs. For a noncontract employee, the makeup day shall be during the seven-day period in which the leave occurs. In all cases, the makeup day shall be approved by the employee's immediate supervisor.

USE AND
RECORDING

Effective August 15, 2007, local leave, if any, shall be used before state sick leave accumulated prior to the 1995-96 school year and under the terms and conditions applicable to such state sick leave, except as otherwise provided by this policy. State personal leave, either discretionary or nondiscretionary, shall be used after local sick or personal leave.

Local personal leave may also be used for first-year care following the birth or adoption of an employee's son or daughter or the placement of a child with the employee for foster care.

Employees shall be charged leave as used even if a substitute is not employed.

Leave shall be recorded in increments of whole workdays or half workdays.

AVAILABILITY

Paid leave for the current year shall be available at the beginning of the school year. Paid leave shall not be approved for more workdays than have been accumulated in prior years plus those to be earned during the current year.

When an employee who has used more leave than he or she had accumulated ceases to be employed by the District, the cost of the unearned leave days shall be deducted from the employee's final paycheck.

MEDICAL
CERTIFICATION

An employee absent more than three consecutive workdays because of personal illness or illness in the immediate family shall submit medical certification of the illness.

HEALTH CARE
PROVIDER

Medical certification shall be made by a health care provider as defined by the Family and Medical Leave Act. [See DEC(LEGAL)]

TEMPORARY
DISABILITY

Any full-time professional employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days.

OTHER ABSENCES

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

Any other leaves granted or days of absence shall result in a deduction of the daily rate of pay for each day of absence, unless otherwise provided. [See DMD(LOCAL)]

An employee who requests a leave of absence for reasons other than as stated in policy shall be required to resign the position in order to take the leave. The employee may subsequently reapply for any position for which he or she is qualified.

BEREAVEMENT
(FUNERAL) LEAVE

Use of state leave and/or local leave for death in the immediate family shall not exceed five workdays per occurrence, subject to the approval of the District.

FAMILY AND MEDICAL
LEAVE

The 12-month period within which employees shall be eligible for 12 weeks of family and medical leave shall be measured forward from the day an individual employee's first family and medical leave begins.

CONCURRENT USE
OF LEAVE

The District shall require employees to use family and medical leave concurrently with paid leave and with temporary disability leave if applicable.

COMBINED LEAVE
FOR SPOUSES

If both spouses are employed by the District, family and medical leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition may be limited to a combined total of 12 weeks as determined by the needs of the District.

INTERMITTENT
LEAVE

Intermittent leave shall be permitted for the birth of the employee's child or the adoption or placement of a child with the employee.

CERTIFICATION OF
ILLNESS

Upon request for family and medical leave for the employee's serious health condition or that of a spouse, parent, or child, and at 30-day intervals thereafter, the employee shall provide medical certification of the illness or disability.

MEDICAL RELEASE

The employee's request for reinstatement shall be accompanied by medical certification of the employee's ability to perform essential job functions.

TEACHER
REINSTATEMENT

A teacher desiring to return to work at or near the conclusion of a semester shall be reinstated in accordance with the END-OF-TERM LEAVE section in DEC(LEGAL).

FAILURE TO
RETURN

If, at the expiration of the family and medical leave, the employee is able to return to work but chooses not to do so, the District shall require reimbursement of the employee benefits contribution made by the District during the period in which such leave was taken as unpaid leave.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

COURT
APPEARANCES

Absences for court appearances related to an employee's personal business shall be deducted from the employee's leave or at the option of the employee, shall be taken by the employee as leave without pay.

WORKERS'
COMPENSATION

An employee absent because of a job-related injury or illness shall be assigned to family and medical leave, if applicable.

PAID LEAVE
OFFSET

The employee shall inform the appropriate administrator whether he or she chooses to use available paid leave. Any paid leave used shall be offset against workers' compensation wage benefits. [See CRE].

When an employee's work-related injury or illness results in absence of more than seven days, employees may be credited with available personal or sick leave days for the first five workdays of absence. These days, or portions of days, shall not be credited until the employee returns to work.

~~An employee absent because of a job-related injury or illness shall be assigned to family and medical leave, if applicable.~~

~~An employee eligible for workers' compensation wage benefits, and not on assault leave, shall indicate whether he or she chooses to:~~

- ~~1. Receive workers' compensation wage benefits; or~~
- ~~2. Use available paid leave. Workers' compensation wage benefits shall begin when:
 - ~~a. Paid leave is exhausted;~~
 - ~~b. The employee elects to discontinue use of paid leave; or~~
 - ~~c. Leave payments are less than the employee's pre-injury average weekly wage.~~~~

REIMBURSEMENT AT
RETIREMENT

Upon retirement from the District, all employees shall be paid for the number of unused days of local sick or personal leave at a rate equal to one-half of their daily salary rate at the time of retirement up to a 30-day maximum.

ANNUAL INCENTIVE
STIPEND

Effective August 2000, classroom teachers and food service employees shall be compensated for unused state personal leave days at the rate of \$60 per day not to exceed \$300. Absence due to family and medical leave, death in the family, duty-related absences, or jury duty shall not disqualify a teacher or food service employee from this incentive stipend.

Leave shall continue to accumulate according to existing policy. The stipend will in no way affect the accumulation of available days.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

SICK LEAVE POOL	<p>A sick leave pool may be established from voluntary donations by eligible District staff who wish to assist a fellow employee suffering from personal illness or disability.</p>
ESTABLISHMENT	<p>A request for the establishment of a sick leave pool for a specific individual shall be made in writing to the Superintendent or designee. The Superintendent or designee shall then initiate the sick leave pool for the employee and notify District staff.</p> <p>To be eligible to participate in a sick leave pool, an employee must have exhausted all of his or her state and local sick leave, personal leave, and vacation days, if applicable. The maximum number of days that may be contributed by District staff to a sick leave pool shall be 60. The maximum number of days an individual employee may use from the sick leave pool during a school year is 90 days; use of days from the sick leave pool shall cease when the employee meets the requirements for personal disability insurance payments.</p>
ELIGIBILITY	<p>An employee wishing to contribute may donate up to a maximum of three days of local leave per school year.</p>
CONTRIBUTIONS	<p>All employees who normally are scheduled to work 20 hours or more per week shall be eligible to participate in the sick leave pool.</p> <p>A sick leave pool may be used only for the employee's own catastrophic, life-threatening illness, or major medical condition or disability. Conditions such as routine pregnancy, elective surgery, or family illness, shall not qualify. Employees suffering complications arising from pregnancy shall be eligible.</p>
CESSATION OF THE SICK LEAVE POOL	<p>The sick leave pool shall cease to exist when it has been depleted, when the employee's personal disability insurance becomes available, or when the employee for whom the pool was established returns to work. Unused sick leave pool days shall revert to the donors in half-day increments divided proportionately according to the amount contributed by each individual. No general pool shall remain in existence.</p>

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

	Students shall be assigned to schools in the attendance areas in which they reside.
CLASS CHANGES	The campus principal shall be authorized to investigate and approve transfers of students from one classroom to another on that campus.
TRANSFERS BETWEEN SCHOOLS	The Superintendent shall be authorized to investigate and approve transfers between schools. As the Board's designee, the Superintendent or designee may assign and transfer any student from one school facility or classroom within the District to another facility or classroom within the District. Such transfers may include those needed to balance enrollment at one or more campuses.
ASSIGNMENTS	
TRANSFERS BETWEEN CLASSES AND CAMPUSES	Upon an allegation of bullying [see FDB(LEGAL)] the Superintendent or designee shall be authorized to investigate and approve transfers of students from one classroom to another or between campuses, as appropriate.
TRANSFER REQUESTS	Applications for transfer between schools within the District shall be submitted to the associate superintendent who will approve those that meet the factors to be considered for the transfer. An application or petition for transfer shall be granted unless there is a reasonable basis for denying it. If the application for transfer is denied, the parent or legal guardian may appeal in writing to the superintendent. A parent or guardian is entitled to request of the principal or designee a change of the class or the teacher to which the student has been assigned, in accordance with FNG(LEGAL). A student enrolled in a school within the boundaries of a particular school attendance zone of the District will have the option of continuing in that school when the residence of the parent or legal guardian changes so long as the parent or legal guardian continues to maintain a residence within the boundaries of the District.
PETITIONS AND OBJECTIONS	The parent or guardian of a student may object to the assignment of a student to the school to which the student has been assigned. Upon receiving written notification of a transfer denial from the associate superintendent the parent may request a hearing with the superintendent to review the denial. The hearing should be held within ten school days of the request. If the denial is upheld, the parent may appeal to the Board by filing a written petition in accordance with FNG (LOCAL).
REASONS / CRITERIA FOR TRANSFER ELIGIBILITY	The reasons for student transfer eligibility are listed below: <ol style="list-style-type: none">1. Eligibility for transfer (all campuses)

- a. Any student whose parents or legal guardians are in the process of building or have contracted to buy a house in the District to which he or she wishes to transfer, provided the parents' change of domicile will occur during the school year, may be considered for transfer. Adequate proof, establishing that construction has begun or final papers have been completed on a house already built, must be presented.
- b. Any student in prekindergarten through grade 8 shall be considered for transfer if the child is being cared for by a relative, friend, or nursery in another school attendance area if the employment of both parents, or of a single parent, requires that both parents or the single parent be absent from the home before the child leaves for school in the morning and/or after the child returns home in the afternoon. This same rule will apply to a working parent who is a full-time student. Transfers granted under this guideline are for one year only.
- c. Any student may be transferred if it is determined by the Superintendent or designee that the student's presence on a given campus may be hazardous to the student and/or others on the campus.
- d. Transfer will also be considered when the school for which the transfer is requested is closer to the student's residence as measured by the nearest traveled route, with the exception of court-ordered schools.

Note: For transfers of students who attend a persistently dangerous school, become victims of a violent criminal offense, or become victims of sexual assault, see FDD.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 10, 2009

Subject: Alderet Middle School – BJE #5899

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 36 to function 11 to purchase instructional supplies for the teachers at AMS.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 1/21/09

Reason:

PURPOSE OF THE AMENDMENT: TO PURCHASE CLASSROOM GENERAL SUPPLIES FOR TEACHE
RS

FUNDS: LOCAL FUNDS (36 ACCOUNT) TO INSTRUCTIONAL ACCOUNT (11)

GOALS: CAMPUS ACTION PLAN GOAL 1, 2 AND 3 AND DISTRICT IMPROVEMENT PLAN #1

Mode: **Change** F3=Exit F5=Reset F12=Cancel Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BJE # 5899

DATE: February 4, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.00.042.9.91 General Supplies	14,000.00	(5,000.00)	9,000.00
199.36.6399.52.042.9.91 General Supplies	2,000.00	(462.50)	1,537.50
199.36.6399.56.042.9.91 General Supplies	1,500.00	(579.70)	920.30
			-
199.11.6399.00.042.9.11 General Supplies	8,414.00	6,042.20	14,456.20

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 36 to function 11 to purchase instructional supplies for teachers at AMS.

Superintendent


Executive Director Financial Services

Date
2/4/09

Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 10, 2009

Subject: Jose Damian Elementary – BJE #5939

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 23 to purchase book shelves and supplies for the office,

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/02/09

Reason:
FUNDING SOURCE: LOCAL

PURPOSE OF AMENDMENT: TO PURCHASE BOOK SHELVES FOR THE MAIN OFFICE & OTHER SUPPLIES

WHAT DISTRICT/CAMPUS GOALS WILL BE MET: BOARD OF TRUSTEES GOAL 3 - CANUTILLO ISD WILL CONTINUE TO PLAN FOR GROWTH AND PROVIDE OPTIMUM OPTIMUM FACILITIES FOR ALL ITS STUDENTS.

DISTRICT GOAL 7 - STAFF WILL PROVIDE LEADERSHIP, PRODUCTS, SERVICES, TECHNICAL ASSISTANCE, & EFFECTIVE & EFFICIENT ADMINISTRATION RESULTING IN THE DISTRICT & ALL CAMPUSES BEING RATED RECOGNIZED/EXEMPLARY & MAKING ADEQUATE YEARLY PROGRESS

Mode: **Lookup**

Cancel? N

TO: ~~Dr. Paul Luciani, Superintendent~~

THROUGH: Tony Reza, Executive Director Financial Services

FROM: ~~Kathy Ellis, Assistant Business Manager~~

SUBJECT: Jose Damian Elementary - BJE # 5939

DATE: February 4, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6398.00.103.9.30 Fixed Assets - Technology	6,250.00	(2,000.00)	4,250.00
199.23.6399.00.103.9.99 General Supplies	2,900.00	2,000.00	4,900.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 23 to purchase book shelves and supplies for the office.

Superintendent

Executive Director Financial Services

Date

2/4/09

Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 10, 2009

Subject: Northwest Early College High School – Chemistry Lab

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to allocate funds to purchase a chemistry lab and related equipment for the NECHS campus.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

General Operating Fund

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

To provide funds to purchase a chemistry lab and related equipment for the NECHS campus.

HOW WILL THIS IMPACT EDUCATION:

This amendment will provide funds needed for the portable to provide a chemistry lab setting for the students at NECHS.

DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goal # 4 - All students will be educated in learning environments that are appropriate, safe, drug and violence free and conducive to learning.

TO: Dr. Pam Padilla

THROUGH: Tony Reza, Executive Director Financial Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Northwest Early College High School - Chemistry Lab

DATE: February 4, 2009

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.81.6629.00.003.9.99 Building Purchase - NECHS	131,468.00	200,000.00	331,468.00
199.81.6639.00.003.9.99 Furniture/Equipment	81,409.00	75,000.00	156,409.00
199.00.8911.00.000.9.00 Transfer Out		(275,000.00)	(275,000.00)

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to allocate funds to purchase a chemistry lab and related equipment for the NECHS campus.

Superintendent

Executive Director Financial Services

Date

Date



2/4/09

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 10, 2009

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The following individuals/businesses have made a donation to Canutillo Independent School District as follows:

Joanna Lee - \$100.00 to CHS TAFE Club

Morris Williams - \$800.00 to assist migrant families

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations to Canutillo ISD

3. ACTION REQUESTED:

The Board of Trustees accepts the donations to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____




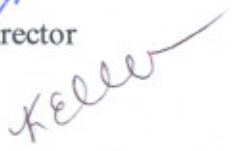
Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

FINANCIAL SERVICES

(915) 877-7425
Fax (915) 877-7415

TO: Board of Trustees February 3, 2009
THROUGH: Tony Reza 
Executive Director
FROM: Kathy Ellis 
SUBJECT: Approval of Warrant List for January 1, 2009 through January 31, 2009

Enclosed in your packet is the warrant list for January 1, 2009 through January 31, 2009. I recommend its approval in the amount of: **\$1,213,733.28**.
The following Board members abstain from voting on individual payments as follows:

Shonda Jordan	Am. Exp./TASB package	\$	38.54	Page 6
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Monthly ADA and Last Day Enrollment
As of January 30, 2009

<u>Campus</u>	<u>January ADA</u>	<u>Enrollment 1/30/09</u>
Canutillo Elementary School	631.87	680
Deanna Davenport Elementary School	402.91	436
Jose H. Damian Elementary School	444.36	491
Bill Childress Elementary School	472.12	518
Gonzalo and Sofia Garcia Elementary School	578.04	628
Canutillo Middle School	653.91	683
Jose J. Alderete Middle School	569.33	590
Canutillo High School	1426.04	1539
Northwest Early College High School	95.72	101
<hr/>		<hr/>
DISTRICT TOTALS	5274.30	5666
Ineligible students (Tuition is not collected.)		23
		<hr/>
GRAND TOTAL ENROLLMENT		5689

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison January 2009

<u>Campus</u>	Previous month December 2008 <u>ADA</u>	Current month January 2009 <u>ADA</u>	Previous year January 2008 <u>ADA</u>
Canutillo Elementary School	632.40	631.87	630.92
Deanna Davenport Elementary School	402.54	402.91	457.35
Jose H. Damian Elementary School	449.67	444.36	420.00
Bill Childress Elementary School	469.53	472.12	472.06
Gonzalo and Sofia Garcia Elementary School	578.37	578.04	489.47
Canutillo Middle School	649.27	653.91	627.52
Jose J. Alderete Middle School	572.70	569.33	561.76
Canutillo High School	1452.03	1426.04	1477.85
Northwest Early College High School	92.66	95.72	
*DISTRICT TOTALS	5299.17	5274.30	5136.93

*Does not include ineligible students

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 25, 2008 through January 30, 2009

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	646.97	626.44	96.8%
Deanna Davenport Elementary School	421.64	410.45	97.3%
Jose H. Damian Elementary School	471.08	455.13	96.6%
Bill Childress Elementary School	482.55	468.16	97.0%
Gonzalo and Sofia Garcia Elementary School	593.28	577.54	97.3%
Canutillo Middle School	681.26	654.94	96.1%
Jose J. Alderete Middle School	591.94	573.56	96.9%
Canutillo High School	1571.79	1475.01	93.8%
Northwest Early College High School	97.20	94.08	96.8%
<hr/>			
*DISTRICT TOTALS	5557.71	5335.31	96.0%

*Does not include ineligible students



Course: Robotics II

PEIMS Code :

Abbreviation:

Number of credits that may be earned: 1 - 2 credits

Brief description of the course (150 words or less):

Robotics II is the study of robots, programming languages, and software integrated to develop work cells and complete robotic systems. Topics include automation basics, interfacing, safety, design procedures, and robotic subsystems.

Essential Knowledge and Skills of the course:

(a) General requirements. This course is recommended for students in Grades 11-12. The recommended prerequisite for this course is Robotics I and/or Technology Systems.

(b) Introduction. In Technology Education, students gain knowledge and skills in the application, design, production, and assessment of products, services, and systems. Knowledge and skills in the proper application of technology, the design of technology, the efficient production of technology, and the assessment of the effects of technology prepare students for success in the modern world. The study of technology allows students to reinforce, apply, and transfer their academic knowledge and skills to a variety of interesting and relevant activities, problems, and settings. In addition to their general academic and technical knowledge and skills, students gain an understanding of career opportunities available in technology and what employers require to gain and maintain employment in these careers.

(c) Knowledge and skills.

(1) Students will develop the abilities to apply the design process in the construction and manipulation of a robot. The student is expected to:

- (A) Construct a robot using the design process.
- (B) Refine a robot by using prototypes and modeling to ensure quality, efficiency, and productivity of the final product.
- (C) Use an engineering notebook to track any and all prototypes, corrections, and/or mistakes in the design process.
- (D) Use an engineering notebook to finalize the design, construction, and manipulation of the finished robot.
- (E) Implement an inventory system to track all components of the robot system and all elements involved with the operation, construction, and manipulative functions involved.
- (F) Use the design process to incorporate robotic subsystems and other external systems involved in the operation of the robot.
- (G) Test and evaluate the design in relation to pre-established requirements, such as criteria and constraints, and refine as needed.



- (2) Students will develop the abilities to use and maintain technological products and systems. The student is expected to:
- (A) Understand the various factors of process control.
 - (B) Use computers and calculators to access, retrieve, organize, process, maintain, interpret, and evaluate data and information in order to manipulate a robot and any subsystems required in the operation of the robot functions.
 - (C) Document processes and procedures and communicate them to different audiences using appropriate oral and written techniques.
 - (D) Troubleshoot, analyze, and maintain systems to ensure safe and proper function and precision.
- (3) Students will develop an understanding of the core concepts of physics and robotics. The student is expected to:
- (A) Become familiar with motors and motor speed, angular velocity, linear velocity used to manipulate a robot and robot subsystems.
 - (B) Become familiar with DC motor types and uses in a robotic system.
 - (C) Become familiar with gears and gear trains used in robots and robotic subsystems.
 - (D) Become familiar with rotational dynamics, weight, friction and traction factors required for the operation of robotics systems.
 - (E) Become familiar with torque and power factors used in the operation of robotic systems.
- (4) Students will develop an understanding of sensors and their relationship to robotic systems. The student is expected to:
- (A) Become familiar with the different types of sensors used in robots and robotic subsystems.
 - (B) Become familiar with the operation of sensors and their use in technologies other than robotics.
 - (C) Implement sensors in a robot and/or the robotic subsystem.
- (5) Students will develop an understanding of the characteristics and scope of Arms and End Effectors required for robotic functions. The student is expected to:
- (A) Become familiar with robotic arm construction.
 - (B) Understand the relationship of torque, gear ratio and weight of payload in robotic operations.



- (C) The design of end effectors and their use in linkages and gearing of robots.
 - (D) Research and development is a specific problem-solving approach that is used intensively in business and industry to prepare devices and systems for the marketplace.
 - (E) Many technological problems require a multidisciplinary approach.
 - (F) Invention is a process of turning ideas and imagination into devices and systems. Innovation is the process of modifying an existing product or system to improve it.
 - (G) Technological problems must be researched before they can be solved.
 - (H) Not all problems are technological, and not every problem can be solved using technology.
 - (I) Engineering design is influenced by personal characteristics, such as creativity, resourcefulness, and the ability to visualize and think abstractly.
- (6) Students will develop an understanding of the influence of technology on history.
- (A) Many inventions and innovations have evolved by using slow and methodical processes of tests and refinements.
 - (B) The specialization of function has been at the heart of many technological improvements.

Description of the specific student needs this course is designed to meet:

Major resources and materials to be used in the course:

Robotics II requires a programmable robot for each designated team, peripheral hardware items necessary for the proper function of the robot, and a functional work area for various exercises and projects.

Required activities and sample optional activities to be used:

In Robotics II, the student will design, program, set up, and run robots and robotic subsystems using various automated systems; apply troubleshooting techniques as necessary for success of exercise; learn to communicate effectively, write a report, and work as a team member.

Methods for evaluating student outcomes:

In Robotics II, the student will be evaluated upon the completion and mastering of the Texas Essential Knowledge and Skills for Robotics II as determined by the instructor.

Required qualifications of teachers:

The teacher for this course shall be certified in the area of Technology Education, Mathematics/Physical Science/Engineering, Physics or Science Composite.



Additional information (optional):

The student will utilize a computer and/or a programmable logic controller (PLC) to program a robot to perform basic tasks; apply troubleshooting skills; and demonstrate effective teambuilding and communication skills.



Innovative Course Application 2009-2010

**Submission Deadline: Friday, January 30, 2009.
NO applications may be accepted after that deadline.**

Instructions:

1. Complete this application with care, remembering that if the course earns state approval, this application will be shared with other districts that may want to offer the approved course. **Please Note: This application is only to be used for newly-developed courses or expired courses approved prior to 2007. Courses approved in 2007 and 2008 do not require district application. Please see <http://www.tea.state.tx.us/curriculum/innovative/index.html> for more details.**
2. Obtain the approval of your local board of trustees prior to submitting your application.
3. Submit your application via email as an attachment. Use “[District name] Innovative Course Application” as your subject line, and address the email to curriculum@tea.state.tx.us. Expect a receipt confirmation within 5 business days.

Name of applying district or organization: Canutillo ISD

Complete mailing address: P. O. Box 100 Canutillo, TX 79835

Contact person: Patricia Araujo

Contact person's title: CTE Coordinator

Contact person's email address: paraujo@canutillo-isd.org

Contact person's phone number, area code first: 915-877-7441

County District Number (if applicant is a Texas school district): 071907001

Superintendent (if applicant is a Texas school district): Dr. Pam Padilla

Date of local board of trustees' approval of this innovative course application: [REDACTED]



Name of innovative course(s): **Robotics II**

(Only if this is an application for multiple levels of the same course may multiple course names be listed here. For example, an applicant may apply for approval of Latin Literature I and Latin Literature II with one submission.)

Subject area (Choose only one):

- | | |
|--|--|
| <input type="checkbox"/> English Language Arts | <input type="checkbox"/> P.E./Equivalent |
| <input type="checkbox"/> Speech | <input type="checkbox"/> Languages Other Than English |
| <input type="checkbox"/> Mathematics | <input type="checkbox"/> Fine Arts |
| <input type="checkbox"/> Science | <input type="checkbox"/> Technology Applications |
| <input type="checkbox"/> Social Studies | <input checked="" type="checkbox"/> Career and Technical Education |
| <input type="checkbox"/> Economics/Free Enterprise | <input type="checkbox"/> Other Electives |
| <input type="checkbox"/> Health | |

Number of credits that may be earned: **1-2**

Grade level(s) to be served: **11-12**

Brief description of the course (150 words or less):

This course focuses on the technical and skills required in the manufacturing industry. Through modular lessons, students experience how to design of products and services, as well as the safety and maintenance issues relating to these emerging technologies are also covered.

Brief justification (150 words or less) of how/why the course qualifies as “innovative” (i.e., essential knowledge and skills not covered in any other state-approved course):

Innovative through state and the district is currently offering the Robotics I class and to further provide rigorous and continuous technology applications to our student population.

Essential Knowledge and Skills of the course:

(These should be presented in the same format as the State Board of Education approved Texas Essential Knowledge and Skills (TEKS). You may find samples of this format in Chapters 110 – 128 of 19 Texas Administrative Code (TAC) at <http://www.tea.state.tx.us/rules/tac/index.html>. **Please Note: They should NOT be copied from the TEKS. Applications that include standards already found in the TEKS will not be approved.**)

Knowledge and skills.

- (1) Students will develop the abilities to apply the design process in the construction and manipulation of a robot. The student is expected to:
 - (A) Construct a robot using the design process.
 - (B) Refine a robot by using prototypes and modeling to ensure quality, efficiency, and productivity of the final product.
 - (C) Use an engineering notebook to track any and all prototypes, corrections, and/or mistakes in the design process.
 - (D) Use an engineering notebook to finalize the design, construction, and manipulation of the finished robot.



- (E) Implement an inventory system to track all components of the robot system and all elements involved with the operation, construction, and manipulative functions involved.
 - (F) Use the design process to incorporate robotic subsystems and other external systems involved in the operation of the robot.
 - (G) Test and evaluate the design in relation to pre-established requirements, such as criteria and constraints, and refine as needed.
- (2) Students will develop the abilities to use and maintain technological products and systems. The student is expected to:
- (A) Understand the various factors of process control.
 - (B) Use computers and calculators to access, retrieve, organize, process, maintain, interpret, and evaluate data and information in order to manipulate a robot and any subsystems required in the operation of the robot functions.
 - (C) Document processes and procedures and communicate them to different audiences using appropriate oral and written techniques.
 - (D) Troubleshoot, analyze, and maintain systems to ensure safe and proper function and precision.
- (3) Students will develop an understanding of the core concepts of physics and robotics. The student is expected to:
- (A) Become familiar with motors and motor speed, angular velocity, linear velocity used to manipulate a robot and robot subsystems.
 - (B) Become familiar with DC motor types and uses in a robotic system.
 - (C) Become familiar with gears and gear trains used in robots and robotic subsystems.
 - (D) Become familiar with rotational dynamics, weight, friction and traction factors required for the operation of robotics systems.
 - (E) Become familiar with torque and power factors used in the operation of robotic systems.
- (4) Students will develop an understanding of sensors and their relationship to robotic systems. The student is expected to:
- (A) Become familiar with the different types of sensors used in robots and robotic subsystems.



- (B) Become familiar with the operation of sensors and their use in technologies other than robotics.
 - (C) Implement sensors in a robot and/or the robotic subsystem.
- (5) Students will develop an understanding of the characteristics and scope of Arms and End Effectors required for robotic functions. The student is expected to:
- (A) Become familiar with robotic arm construction.
 - (B) Understand the relationship of torque, gear ratio and weight of payload in robotic operations.
 - (C) The design of end effectors and their use in linkages and gearing of robots.
 - (D) Research and development is a specific problem-solving approach that is used intensively in business and industry to prepare devices and systems for the marketplace.
 - (E) Many technological problems require a multidisciplinary approach.
 - (F) Invention is a process of turning ideas and imagination into devices and systems. Innovation is the process of modifying an existing product or system to improve it.
 - (G) Technological problems must be researched before they can be solved.
 - (H) Not all problems are technological, and not every problem can be solved using technology.
 - (I) Engineering design is influenced by personal characteristics, such as creativity, resourcefulness, and the ability to visualize and think abstractly.
- (6) Students will develop an understanding of the influence of technology on history.
- (A) Many inventions and innovations have evolved by using slow and methodical processes of tests and refinements.
 - (B) The specialization of function has been at the heart of many technological improvements.

Description of the specific student needs this course is designed to meet:

Major resources and materials to be used in the course:

Robotics II requires a programmable robot for each designated team, peripheral hardware items necessary for the proper function of the robot, and a functional work area for various exercises and projects.

Required activities and sample optional activities to be used:



In Robotics II, the student will design, program, set up, and run robots and robotic subsystems using various automated systems: apply troubleshooting techniques as necessary for success of exercise; learn to communicate effectively, write a report, and work as a team member.

Methods for evaluating student outcomes:

In Robotics II, the student will be evaluated upon the completion and mastering of the Texas Essential Knowledge and Skills for Robotics II as determined by the instructor.

Description of the specific student needs this course is designed to meet:

Students enroll in Industrial Technology/Manufacturing program of study also a technology credit.

Major resources and instructional materials to be used in the course:

Hands-on modular units; textbooks; and computer.

Required activities and sample optional activities to be used: Member of the TSA Technology Student Association. Topics: Design Process; Electrical Systems/Quality Assurance; Manufacturing Processes; Plastics Technology; Design Structures; Fluid Power Systems; Automated Material Handling; Mechanical Systems; and Computer Control Systems.

Methods for evaluating student outcomes:

Student hands-on and written test.

Required qualifications of teachers:

The teacher for this course shall be certified in the area of Technology Education, Mathematics/Physical Science/Engineering, Physics or Science Composite.

Additional information (optional):



MISSION STATEMENT

Canutillo ISD will provide a quality education to assure all students graduate on time, prepared for higher education and/or work force ready.

Board of Trustees Goals

1. Every student will have an individual education plan.
2. Every student will have an individual graduation plan to include:
 - a. Taking preparatory tests for vocational or higher learning,
 - b. Having applications on file for post secondary education,
 - c. Applying for scholarships and financial aid,
 - d. Guaranteeing that the graduate is prepared for higher education,
 - e. Achieving career awareness and selection of a career pathway.
3. Canutillo Independent School District will continue to plan for growth and provide optimum facilities for all its students.
4. Student performance in each of the schools in the Canutillo Independent School District will be of a uniform and high quality due to comparable and equitable resources, programs, and curriculum.
5. Each trustee will attend 100% of the training required by the state (for either a new or experienced board member). In addition, each trustee will attend an additional eight hours of locally developed and delivered training focusing on unity, that results in the development of written Board Operating Procedures.
6. All students will graduate on time.
7. The Canutillo Independent School district leadership and community will be proactive in assuring excellence and equity in state funding for public education. The Board will adopt resolutions regarding equity in state funding and other issues affecting the district.
8. The Board will promote openness and communication regarding district governance by keeping a written record of trustee attendance at regular and special board meetings, posted on the district's website, and making digital audio recordings of meetings available on the district's website.
9. The Canutillo Independent School District will meet the requirements of the both the state and the federal accountability systems.
10. The Board will promote improvement in fine arts programs, district-wide.

Superintendent's Goals

1. By September of 2009, create a plan that details activities for each grade level to support the development of an individual graduation plan for each student.
2. By March of 2009, create an action plan to achieve the following:
 - a. Taking preparatory tests for vocational or higher learning,
 - b. Having applications on file for post secondary education,
 - c. Applying for scholarships and financial aid,
 - d. Guaranteeing that the graduate is prepared for higher education,
 - e. Achieving career awareness and selection of a career pathway.
3. Continue providing an annual five year plan update.
4. By September of 2009, create a report detailing gaps in performance among campuses starting with 2008 performance as a benchmark and implement the curriculum tool selected by the district.
5. Report on percentages of ninth, tenth, and eleventh grade students meeting requirements for grade advancement starting with 2008 as a benchmark year. Report changes in 2009 and set goals for 2010.
6. By 2011, the Canutillo Independent School District will achieve Recognized status in the state accountability system.
7. By 2012, both the Canutillo Independent School District and all campuses will have made adequate yearly progress in the federal accountability system.
2. By 2015, the Canutillo Independent School District will achieve Exemplary status in the state accountability system.

Canutillo Independent School District Superintendent Evaluation Instrument

General Information

The Evaluation Instrument consists of two parts: Performance Goals for the superintendent and items that assess performance on ongoing management responsibilities of the superintendent. In assessing performance on both the goals and the ongoing responsibilities, the board will consult data provided by the superintendent on the Commissioner’s Recommended Student Performance Domain Worksheet, data from the District Improvement Plan, and other data the board as a whole and the superintendent deems relevant to the assessment.

Performance Goals Section

Performance Goals for the superintendent form the primary focus of the evaluation. They should be developed in relation to established district goals and related priorities established by the board for the superintendent. For assistance in setting Performance Goals, the board may wish to consult the TASB publication, *Developing Superintendent Performance Goals*.

The following rating scale will be used in the Performance Goals Section:

E	Exceeds Expectations, or Exceptional	Goal was achieved.
P	Proficient	Goal was partially achieved (usually due to extenuating circumstances) and/or progress is evident for the goal.
B	Below Expectations, or Needs Improvement	Goal was not achieved and little progress is evident.
U	Unsatisfactory	Goal was not achieved and no progress is evident.
NR/A	Not rated or not applicable	The goal was not achieved or only partially achieved due to extenuating circumstances.

The superintendent will prepare comments on each of the Performance Goals to assist the Board in rating performance. The Board may comment on any item. Any rating of “Below Expectations” or “Unsatisfactory” must be accompanied by a comment indicating the nature of the deficiency or a statement of what the board expected to see in performance that was not evident.

Ongoing Responsibilities Section

The function of the assessment of ongoing responsibilities is both to assess general management performance and to assist the board and superintendent in identifying issues and areas they may wish to address with a Performance Goal during the following evaluation year. This should be used primarily to assess ongoing improvements in the district and plan for superintendent priorities in coming years.

CANUTILLO INDEPENDENT SCHOOL DISTRICT SUPERINTENDENT EVALUATION INSTRUMENT

Items in the ongoing responsibility section include the Performance Domains and Descriptors contained in the Texas Administrative Code: §150.1021. Commissioner-Recommended Administrator Appraisal Process:

1. Instructional Management
2. School or organization morale
3. School or organization improvement
4. Personnel management
5. Management of administrative, fiscal, and facilities functions
6. Student management
7. School or community relations
8. Professional growth and development
9. Academic Excellence Indicators and campus performance objectives (Student Performance Domain)
10. School board relations

The following rating scale will be used in the Ongoing Responsibilities Section:

E	Exceeds Expectations, or Exceptional	Progress is evident for almost all or all (90%-100%) of the area.
P	Proficient	Progress is evident for most (80%-89%) of the area.
B	Below Expectations, or Needs Improvement	Progress is evident for some (50%-79%) of the area.
U	Unsatisfactory	Progress is evident for less than half (49% or less) of the area.
NR/A	Not rated or not applicable	There is insufficient information regarding this area.

The superintendent may provide additional information for each of the performance domains to assist the Board in rating performance. Additional information may also include:

- Objectives and strategies from the District Improvement Plan that the administration uses to drive decision-making in the particular function addressed by the item.
- Interim assessments in the District Improvement Plan that indicate that the function and related strategies are being monitored.
- Interim assessments and/or outcomes in the District Improvement Plan that indicate that the function is continually improving in the district.

The Board may comment on any item. Any rating of "Below Expectations" or "Unsatisfactory" must be accompanied by a comment indicating the nature of the deficiency or a statement of what the board expected to see in performance that was not evident.

Performance Goals Section

The board, in discussion with the superintendent, established the following Performance Goals for the year:

District Goal:

Superintendent Performance Goal:

1.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

2.

Rating (E, P, B, U, or NR/A):

Superintendent Comments: adjustments to the survey before we administer it again this spring.

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

3.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

4.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

5.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

6.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

7.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

8.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

9.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

District Goal:

Superintendent Performance Goal:

10.

Rating (E, P, B, U, or NR/A):

Superintendent Comments:

Trustees' Comments:

Ongoing Responsibilities Section

See the district document: "EMPLOYEE PERFORMANCE REVIEW SUPERINTENDENT ONGOING RESPONSIBILITIES SECTION."

CANUTILLO INDEPENDENT SCHOOL DISTRICT

EMPLOYEE PERFORMANCE REVIEW SUPERINTENDENT ONGOING RESPONSIBILITIES SECTION

Name:	Pamela Padilla	Position:	Superintendent		
Division/School:		Date of Review:			
Rating Scale:	E-Exceeds Expectations, or Exceptional (All, Almost All) 90-100%	P-Proficient (Most) 80-89%	B-Below Expectations, or Needs Improvement (Less than half) 50-79%	U-Unsatisfactory 49% or less	NR/A -Not Rated or Not Applicable

Instructional Management

1. Be informed about all aspects of the instructional program and ensure that there is a continuous focus on improving student academic performance.

E P B U NR/A

2. Work with the staff, board, and community to plan curriculum.

E P B U NR/A

3. Develop, evaluate, and revise the district improvement plan annually with the assistance of the district-level committee.

E P B U NR/A

4. Prepare reports and assist the board in evaluating the effectiveness of school programs.

E P B U NR/A

School or Organization Morale

5. Demonstrate skill in anticipating, managing, and resolving conflict.

E P B U NR/A

6. Provide for two-way communication with district personnel.

E P B U NR/A

School or Organization Improvement

7. Conduct periodic evaluations of all programs and operations to determine improvements needed to reach goals of district and campus improvement plans.

E P B U NR/A

CANUTILLO INDEPENDENT SCHOOL DISTRICT

8. Use a collaborative decision-making and problem-solving process when appropriate.

E P B U NR/A

9. Promote goal-oriented performance and support the achievement of campus performance objectives (academic excellence indicators).

E P B U NR/A

Personnel Management

10. Recommend the number and types of positions needed to carry out district functions effectively and organize the district's central administration.

E P B U NR/A

11. Promote a positive work environment that fosters high staff morale and excellence in the district.

E P B U NR/A

12. Employ non-contractual personnel. Recommend contractual personnel for employment.

E P B U NR/A

13. Assign and reassign all personnel. Exercise final authority over transfer of educators due to enrollment shifts or program changes.

E P B U NR/A

14. Define the duties of all personnel.

E P B U NR/A

15. Direct and supervise the staff evaluation program.

E P B U NR/A

16. Initiate the termination or suspension of employees or non-renewal of term-contract personnel. Dismiss non-contractual personnel.

E P B U NR/A

17. Serve as liaison between the board and staff.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

E P B U NR/A

18. Develop and recommend pay systems, pay increases, or pay adjustments for personnel. Administer pay systems.

E P B U NR/A

19. Support all professional development activities.

E P B U NR/A

Management of Fiscal, Administrative, and Facilities Functions

20. Be informed of developments in state, federal, and local laws and changes in public policy affecting education.

E P B U NR/A

21. Develop administrative procedures and regulations to manage school operations and implement policies adopted by the board.

E P B U NR/A

22. Accurately prepare and submit in a timely manner all reports required by the board, the Texas Education Agency, and other federal and state agencies and any records subpoenaed by a court of law.

E P B U NR/A

23. Prepare and submit annual proposed budget to the board.

E P B U NR/A

24. Direct and supervise all financial accounting and ensure that funds are spent in accordance with the approved budget and managed effectively.

E P B U NR/A

25. Ensure compliance with all applicable state and federal requirements.

E P B U NR/A

26. Ensure that the school plant and facilities are properly maintained and that adequate provision is made for the safety of students, employees, and other users of school facilities.

E P B U NR/A

CANUTILLO INDEPENDENT SCHOOL DISTRICT

27. Monitor district property, casualty, and workers' compensation loss experience to ensure that appropriate risk management and loss control strategies are employed.

E P B U NR/A

Student Management

28. Ensure a favorable education environment through the implementation of an equitable and effective system of student discipline management.

E P B U NR/A

29. Work with staff, board, and community to plan and implement support services for students.

E P B U NR/A

School or Community Relations

30. Develop and implement effective communication between the schools and community. Promote community support and involvement with the schools.

E P B U NR/A

31. Represent the district in activities involving other school systems, institutions, agencies, and professional or community groups.

E P B U NR/A

Professional Growth and Development

32. Formulate, with the board, an annual professional development plan and assist the board in designing a process for evaluating the superintendent's performance.

E P B U NR/A

33. Pursue professional development through reading, attending conferences, and involvement with related agencies or organizations.

E P B U NR/A

Board Relations

34. Assist the board in identifying individual and team training needs and in arranging training opportunities.

E P 10~~B~~ U NR/A

CANUTILLO INDEPENDENT SCHOOL DISTRICT

35. Prepare board agendas and meeting materials in cooperation with the board president.

E P B U NR/A

36. Attend and participate in all board meetings except closed meetings from which the superintendent is excluded, such as when the board wants to discuss the superintendent's contract or evaluation privately.

E P B U NR/A

37. Keep the board continuously informed on issues, needs, and operations of the district.

E P B U NR/A

38. Recommend policies to the board for adoption and oversee the implementation of adopted policies.

E P B U NR/A

39. Exercise discretion and judgment in matters not covered by board policy.

E P B U NR/A

40. Explain board policies to the staff and community and implement them accordingly.

E P B U NR/A

41. Serve as custodian of all board minutes and records.

E P B U NR/A

42. Communicate with the district's attorney on matters in litigation or matters potentially in litigation except as otherwise directed by the board.

E P B U NR/A

The purpose of this evaluation is to inform the employee of his/her perceived job performance with the goal of improvement in mind. An evaluation is to be completed on each employee each year and filed with the Human Resources Office. The evaluation may be conducted on a more frequent schedule, if needed, to improve job performance.

Note: This evaluation must be discussed with and signed by the employee. The employee's signature does not indicate acceptance or rejection of the evaluation. Should the employee dispute the contents of this evaluation report, said rebuttal must be submitted in writing to the individual rendering this evaluation report within seven (7) days of the above stated date.

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Comments:

Board President Signature Date

Superintendent Signature Date

**Canutillo Independent School District
Office of the Superintendent
Post Office Box 100
Canutillo, Texas**

Agenda Item:

Date: February 10, 2009

Subject: Approval of Budget Calendar and Priorities for Fiscal Year 2009-2010

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The Administration is presenting for the Board's approval, the budget calendar and priorities for fiscal year 2009-2010. The Administration's priorities were submitted and discussed during the January's Facilities and Finance Committee Meeting. The District Advisory Committee's priorities are also included for your review and approval. The calendar was discussed with the Facilities and Finance Committee in February.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the board budget calendar and priorities for fiscal year 2009-2010.

3. BOARD ACTION REQUESTED:

The Administration requests a motion to accept the budget calendar and priorities for fiscal year 2009-2010 as presented.

MOTION _____

SECOND _____

FOR _____

AGAINST _____

Canutillo Independent School District
Proposed Administration's Budget Priorities for Fiscal Year 2009-2010
Priorities Ranked in Order of Need

Subject to Available Funding

Priority	Estimated Cost
1) Technology Hardware (computers, upgrades, etc.)	\$ 400,000*
2) Staff and equipment for #003 NECHS	337,000
3) Increase in health care costs	853,848*
4) Increase in workers' compensation costs	100,000
5) Utility increases due to growth	41,495
6) Increase in property insurance	15,000
7) Additional school busses	200,000
8) General pay increase for employees (3%)	<u>1,094,955*</u>
Total Amount of Priorities	<u>\$3,042,298</u>

*Subject to change

Canutillo Independent School District
Proposed District Advisory Committee (DAC) Budget Priorities for Fiscal Year
2009-2010
Priorities Ranked in Order of Need

Subject to Available Funding

Priority	Estimated Cost
1) Technology Hardware (computers, upgrades, etc.)	\$ 400,000*
2) Upkeep of school facilities (safety)	593,028¥
3) Funding for health care costs	853,848*
4) General Pay Increase for employees (3%)	<u>1,094,955*</u>
Total Amount of Priorities	<u>\$2,941,831</u>

*Subject to change

¥Note that this estimate is 50% of the remaining bond renovation proceeds. The remaining bond proceeds are allocated toward listed renovation projects that still need to be completed. The listed renovation projects may be more than the remaining 50%, consequently, the amount required for upkeep may be lower than this estimate.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Business Services
Division

(915) 877-7430
FAX (915) 877-7415

Date: February 4, 2009
To: Board of Trustees
From: Tony Reza
Subject: Quarterly Investments Report
November 30, 2008

The attached report of investments for the Canutillo Independent School District for the quarter ending November 30, 2008 is in full compliance with the Investment Policy and strategy as established for the District and with the Public Funds Investment Act (Chapter 2256).

APPROVED BY: Tony Reza

Kathy Ellis
CTSBO

**Canutillo Independent School District
Quarterly Summary of Investments
11/30/2008**

Description	Maturity Date	11/30/08 Interest Rate	11/30/2008 Book Value	11/30/2008 Market Value	8/31/2008 Book Value	8/31/2008 Market Value	% Change in Market Value	Accrued Interest
Operating Fund								
Logic	On Demand	2.0400%	1,524,872.53	1,525,665.46	22,305.77	22,298.72	0.08%	2,566.76
Lone Star Corporate	On Demand	1.6100%	2,902,074.39	2,905,158.34	510,554.76	510,532.57	0.11%	23,187.65
MBIA	On Demand	1.6800%	2,122,041.84	2,122,041.84	107,662.92	107,662.92	0.00%	3,020.31
TexPool	On Demand	1.8207%	1,502,860.63	1,504,859.43	840.22	840.10	0.15%	2,020.41
TexSTAR	On Demand	1.5651%	1,044,005.63	1,044,862.76	815,239.13	814,725.53	0.15%	4,303.32
Subtotal		1.7281%	\$ 9,095,855.02	\$ 9,102,587.84	\$ 1,456,602.80	\$ 1,456,059.84	0.11%	\$ 35,098.45
Debt Service Fund								
Lone Star Corporate	On Demand	1.6100%	2,830,188.40	2,833,195.96	737.26	737.23	0.11%	915.14
MBIA	On Demand	1.6800%	149,691.33	149,691.33	20,437.02	20,437.02	0.00%	266.89
TexPool	On Demand	1.8207%	754.44	755.44	750.51	750.40	0.15%	3.93
TexSTAR	On Demand	1.5651%	1,514.44	1,515.68	1,507.35	1,506.40	0.15%	7.09
Subtotal		1.6135%	\$ 2,982,148.61	\$ 2,985,158.42	\$ 23,432.14	\$ 23,431.05	0.11%	\$ 1,193.05
Food Service Fund								
Lone Star Corporate	On Demand	1.6100%	\$ 963,919.38	\$ 964,943.71	\$ 244,005,318.00	\$ 243,994.58	100.01%	\$ 2,014.11
Worker's Compensation Fund								
Lone Star Corporate	On Demand	1.6100%	\$ 672,727.42	\$ 673,442.31	\$ 439,506.68	\$ 439,487.58	0.11%	\$ 3,220.74
Construction Fund								
Texas Daily	On Demand	2.1300%	1,084.48	1,084.48	-	-		1,084.48
Texas Term	9/5/2008	2.5600%		-	2,709,267.38	2,692,835.92	0.00%	944.34
Texas Term	12/2/2008	2.5800%	7,000,000.00	7,088,073.42	7,043,047.12	7,000,000.00	1.87%	45,026.33
Texas Term	12/10/2008	2.6500%	2,710,211.72	2,725,953.22			0.00%	15,741.50
TexSTAR - Bond 2006	On Demand	1.5651%	5,363,382.55	5,367,785.89	6,443,724.38	6,439,664.83	0.15%	27,667.46
Subtotal		11.4851%	\$ 15,074,678.75	\$ 15,182,897.01	\$ 16,196,038.88	\$ 16,132,500.75		\$ 90,464.11
Total Investments		6.8185%	\$ 28,789,329.18	\$ 28,909,029.28	\$ 262,120,898.50	\$ 18,295,473.80		\$ 131,990.46

Canutillo Independent School District
Quarterly Summary of Repurchase Agreements - Wells Fargo Bank
11/30/2008

<u>Account</u>	<u>Accrued Interest</u>
General Operating Account	\$ 866.78
Health Insurance Account	\$ 2,195.70



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 09/01/2008 - 09/30/2008

CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 GENERAL OPERATING ACCOUNT
 PO BOX 100
 CANUTILLO TX 79835-0100

Your Stagecoach Sweep is tied to DDA 727716532
 Interest Earned is deposited to DDA 727716532
 Your Stagecoach Sweep investment elections STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

Interest Earned during this period : \$	372.89	Interest received YTD : \$	6,057.07
Interest Received during this period : \$	417.95	Total Tax backup withholding YTD : \$.00
Total Tax backup withholding : \$.00		

For questions, please call your Customer Service Officer, or Treasury
 Management Client Services at 1-800-MT-WELLS (289-3557), option 2.

ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
09/02/08	09/03/08	738,057.60	12.81	.62500 %	Repo	
09/03/08	09/04/08	722,681.48	12.55	.62500 %	Repo	
09/04/08	09/05/08	645,286.16	11.20	.62500 %	Repo	
09/05/08	09/06/08	729,836.43	34.21	.56250 %	Repo	
09/06/08	09/07/08	662,803.35	10.36	.56250 %	Repo	
09/08/08	09/10/08	327,448.97	2.27	.25000 %	Repo	
09/10/08	09/11/08	1,223,686.56	19.12	.56250 %	Repo	
09/11/08	09/12/08	1,209,540.94	18.90	.56250 %	Repo	
09/12/08	09/15/08	1,205,398.22	62.78	.62500 %	Repo	
09/15/08	09/16/08	931,472.55	16.17	.62500 %	Repo	
09/16/08	09/17/08	753,442.67	13.08	.62500 %	Repo	
09/17/08	09/18/08	651,694.57	11.35	.62500 %	Repo	
09/18/08	09/19/08	1,043,847.94	18.12	.62500 %	Repo	
09/19/08	09/22/08	937,566.87	48.83	.62500 %	Repo	
09/22/08	09/23/08	839,066.80	14.57	.62500 %	Repo	
09/23/08	09/24/08	786,250.06	13.65	.62500 %	Repo	
09/24/08	09/25/08	657,512.73	11.42	.62500 %	Repo	
09/25/08	09/26/08	530,725.59	9.21	.62500 %	Repo	
09/26/08	09/29/08	484,234.42	15.13	.37500 %	Repo	
09/29/08	09/30/08	445,974.80	4.65	.37500 %	Repo	
09/30/08	10/01/08	720,696.79	12.51	.62500 %	Repo	
Averages :		\$ 791,837.84		0.58463 %		

INVESTMENTS NOT FDIC INSURED



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 10/01/2008 - 10/31/2008

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CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 GENERAL OPERATING ACCOUNT
 PO BOX 100
 CANUTILLO TX 79835-0100

Your Stagecoach Sweep is tied to DDA 727716532
 Interest Earned is deposited to DDA 727716532
 Your Stagecoach Sweep Investment elections STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

Interest Earned during this period : \$	342.46		
Interest Received during this period : \$	340.91	Interest received YTD : \$	6,437.98
Total Tax backup withholding : \$.00	Total Tax backup withholding YTD : \$.00

For questions, please call your Customer Service Officer, or Treasury
 Management Client Services at 1-800-AT-WELLS (289-3557), option 2.

ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
10/01/08	10/02/08	641,438.89	11.14	.62500 %	Repo	
10/02/08	10/03/08	1,080,505.02	16.76	.62500 %	Repo	
10/03/08	10/06/08	1,150,900.39	59.94	.62500 %	Repo	
10/06/08	10/07/08	1,065,948.53	18.51	.62500 %	Repo	
10/07/08	10/08/08	751,160.71	13.04	.62500 %	Repo	
10/08/08	10/09/08	733,329.96	11.20	.55000 %	Repo	
10/09/08	10/10/08	678,449.46	10.37	.55000 %	Repo	
10/10/08	10/14/08	1,165,690.75	38.86	.30000 %	Repo	
10/14/08	10/15/08	1,967,123.83	16.29	.30000 %	Repo	
10/15/08	10/16/08	807,268.91	6.73	.30000 %	Repo	
10/16/08	10/17/08	724,844.89	6.08	.30000 %	Repo	
10/17/08	10/20/08	651,239.19	16.28	.30000 %	Repo	
10/20/08	10/21/08	999,743.45	8.33	.30000 %	Repo	
10/21/08	10/22/08	832,657.24	6.96	.30000 %	Repo	
10/22/08	10/23/08	803,690.35	6.70	.30000 %	Repo	
10/23/08	10/24/08	790,799.47	6.59	.30000 %	Repo	
10/24/08	10/27/08	1,274,666.26	31.87	.30000 %	Repo	
10/27/08	10/28/08	1,236,336.87	10.30	.30000 %	Repo	
10/28/08	10/29/08	1,234,146.85	10.20	.30000 %	Repo	
10/29/08	10/30/08	1,218,223.99	10.15	.30000 %	Repo	
10/30/08	10/31/08	2,413,901.10	10.06	.15000 %	Repo	
10/31/08	11/03/08	1,124,750.33	14.06	.15000 %	Repo	
Averages :		\$ 1,067,789.43		0.34892 %		

INVESTMENTS NOT FDIC INSURED



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 11/01/2008 - 11/30/2008

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CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 GENERAL OPERATING ACCOUNT
 PO BOX 100
 CANUTILLO TX 79835-0100

Your Stagecoach Sweep is tied to DDA 717716532
 Interest Earned is deposited to DDA 717716532
 Your Stagecoach Sweep Investment elections STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

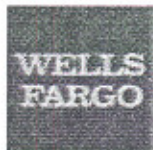
Interest Earned during this period : \$	96.61		
Interest Received during this period : \$	107.88	Interest received YTD : \$	6,545.86
Total Tax backup withholding : \$.00	Total Tax backup withholding YTD : \$.00

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ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
11/03/08	11/04/08	5,440,527.20	20.34	.20000 %	Repo	
11/04/08	11/05/08	300,320.30	.83	.10000 %	Repo	
11/05/08	11/06/08	874,886.13	2.43	.10000 %	Repo	
11/06/08	11/07/08	1,127,825.67	4.70	.15000 %	Repo	
11/07/08	11/10/08	1,100,422.02	11.76	.15000 %	Repo	
11/10/08	11/12/08	666,201.85	1.70	.10000 %	Repo	
11/12/08	11/13/08	551,448.08	1.55	.10000 %	Repo	
11/13/08	11/14/08	484,530.19	1.35	.10000 %	Repo	
11/14/08	11/17/08	1,017,272.84	12.72	.15000 %	Repo	
11/17/08	11/18/08	976,888.56	2.71	.10000 %	Repo	
11/18/08	11/19/08	805,408.11	2.24	.10000 %	Repo	
11/19/08	11/20/08	768,000.67	2.13	.10000 %	Repo	
11/20/08	11/21/08	938,032.73	2.61	.10000 %	Repo	
11/21/08	11/24/08	736,737.60	6.16	.10000 %	Repo	
11/24/08	11/25/08	442,441.29	1.23	.10000 %	Repo	
11/25/08	11/26/08	701,941.77	1.95	.10000 %	Repo	
11/26/08	11/28/08	617,527.18	3.43	.10000 %	Repo	
11/28/08	12/01/08	574,625.90	4.75	.10000 %	Repo	
Averages :		\$	929,053.50	0.13506 %		

INVESTMENTS NOT FDIC INSURED



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 09/01/2008 - 09/30/2008

CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 CANUTILLO HEALTH INSURANCE
 PO BOX 100
 CANUTILLO TX 79835-0100

Your Stagecoach Sweep is tied to DDA 727730129
 Interest Earned is deposited to DDA 727730129
 Your Stagecoach Sweep Investment elections STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

Interest Earned during this period	: \$	1,112.25		
Interest Received during this period	: \$	1,247.29	Interest received YTD	: \$ 23,293.65
Total Tax backup withholding	: \$.00	Total Tax backup withholding YTD	: \$.00

For questions, please call your Customer Service Officer, or Treasury
 Management Client Services at 1-800-AT-WELLS (289-3557), option 2.

ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
09/02/08	09/03/08	2,478,313.44	43.03	.62500 %	Repo	
09/03/08	09/04/08	2,476,370.27	43.03	.62500 %	Repo	
09/04/08	09/05/08	2,481,940.98	43.09	.62500 %	Repo	
09/05/08	09/06/08	2,373,235.46	111.25	.56250 %	Repo	
09/06/08	09/07/08	2,372,887.95	37.08	.56250 %	Repo	
09/07/08	09/10/08	2,371,689.64	32.94	.50000 %	Repo	
09/10/08	09/11/08	2,370,079.58	37.03	.56250 %	Repo	
09/11/08	09/12/08	2,288,544.02	38.76	.56250 %	Repo	
09/12/08	09/13/08	2,288,051.78	119.17	.62500 %	Repo	
09/15/08	09/16/08	2,287,453.55	39.71	.62500 %	Repo	
09/16/08	09/17/08	2,205,485.66	39.68	.62500 %	Repo	
09/17/08	09/18/08	2,285,365.34	38.68	.62500 %	Repo	
09/18/08	09/19/08	2,200,892.60	38.21	.62500 %	Repo	
09/19/08	09/22/08	2,200,832.81	114.63	.62500 %	Repo	
09/22/08	09/23/08	2,200,100.84	38.20	.62500 %	Repo	
09/23/08	09/24/08	2,200,139.04	38.20	.62500 %	Repo	
09/24/08	09/25/08	2,200,147.24	38.20	.62500 %	Repo	
09/25/08	09/26/08	2,199,590.44	38.19	.62500 %	Repo	
09/26/08	09/29/08	2,132,944.61	111.09	.62500 %	Repo	
09/29/08	09/30/08	2,133,005.90	37.03	.62500 %	Repo	
09/30/08	10/01/08	2,132,362.73	37.02	.62500 %	Repo	
Averages :	5	2,274,191.81		0.60716 %		

INVESTMENTS NOT FDIC INSURED



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 10/01/2008 - 10/31/2008

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CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 CANUTILLO HEALTH INSURANCE
 PO BOX 100
 CANUTILLO TX 79635-0100

Your Stagecoach Sweep is tied to SDA 727730129
 Interest Earned is deposited to DDA 727730129
 Your Stagecoach Sweep Investment elections: STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

Interest Earned during this period : \$	686.27	Interest received YTD : \$	23,952.46
Interest Received during this period : \$	498.81	Total Tax backup withholding YTD : \$.00
Total Tax backup withholding : \$.00		

For questions, please call your Customer Service Officer, or Treasury
 Management Client Services at 1-800-AT-WELLS (289-3557), option 2

ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
10/01/08	10/02/08	2,132,399.75	37.02	.62500 %	Repo	
10/02/08	10/03/08	2,049,310.31	35.58	.62500 %	Repo	
10/03/08	10/06/08	2,358,946.37	122.86	.62500 %	Repo	
10/06/08	10/07/08	2,307,520.63	40.06	.62500 %	Repo	
10/07/08	10/08/08	2,307,430.89	40.06	.62500 %	Repo	
10/08/08	10/09/08	2,307,332.75	8.01	.12500 %	Repo	
10/09/08	10/10/08	2,219,674.66	7.71	.12500 %	Repo	
10/10/08	10/14/08	2,219,682.37	73.99	.30000 %	Repo	
10/14/08	10/15/08	2,219,530.36	16.50	.30000 %	Repo	
10/15/08	10/16/08	2,219,013.46	18.49	.30000 %	Repo	
10/16/08	10/17/08	2,189,969.51	18.25	.30000 %	Repo	
10/17/08	10/20/08	2,189,987.76	54.75	.30000 %	Repo	
10/20/08	10/21/08	2,189,723.81	18.25	.30000 %	Repo	
10/21/08	10/22/08	2,189,511.76	18.25	.30000 %	Repo	
10/22/08	10/23/08	2,189,402.01	18.25	.30000 %	Repo	
10/23/08	10/24/08	2,186,172.29	18.22	.30000 %	Repo	
10/24/08	10/27/08	2,107,902.93	52.70	.30000 %	Repo	
10/27/08	10/28/08	2,107,688.43	17.56	.30000 %	Repo	
10/28/08	10/29/08	2,107,270.39	17.56	.30000 %	Repo	
10/29/08	10/30/08	2,107,287.95	17.56	.30000 %	Repo	
10/30/08	10/31/08	1,957,956.77	8.16	.15000 %	Repo	
10/31/08	11/03/08	1,956,604.96	24.48	.15000 %	Repo	
Averages :	\$	2,173,098.60		0.34456 %		

INVESTMENTS NOT FDIC INSURED



STAGECOACH SWEEP
 WELLS FARGO BANK, N.A.
 Statement Period : 11/01/2008 - 11/30/2008

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CANUTILLO INDEPENDENT SCHOOL
 DISTRICT
 CANUTILLO HEALTH INSURANCE
 PO BOX 100
 CANUTILLO TX 79835-0100

Your Stagecoach Sweep is tied to DDA 727730129
 Interest Earned is deposited to DDA 727730129
 Your Stagecoach Sweep Investment elections STAGECOACH SWEEP REPO

ACCOUNT SUMMARY

Interest Earned during this period : \$	250.05	Interest received YTD : \$	24,242.06
Interest Received during this period : \$	245.60	Total Tax backup withholding YTD : \$.00
Total Tax backup withholding : \$.00		

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ACCOUNT DETAIL

Settlement Date	Maturity Date	Amount Invested (\$)	Interest Earned (\$)	Interest Rate	Investment Description	Backup Tax Withholding
11/03/08	11/04/08	1,958,729.44	8.16	.15000 %	Repo	
11/04/08	11/05/08	2,284,134.63	9.52	.15000 %	Repo	
11/05/08	11/06/08	2,284,144.13	9.52	.15000 %	Repo	
11/06/08	11/07/08	2,230,891.46	9.25	.15000 %	Repo	
11/07/08	11/10/08	2,220,424.44	27.76	.15000 %	Repo	
11/10/08	11/13/08	2,220,452.22	18.50	.15000 %	Repo	
11/12/08	11/13/08	2,217,055.20	5.24	.15000 %	Repo	
11/13/08	11/14/08	2,216,762.44	5.24	.15000 %	Repo	
11/14/08	11/17/08	2,160,600.55	27.01	.15000 %	Repo	
11/17/08	11/18/08	2,160,627.56	9.00	.15000 %	Repo	
11/18/08	11/19/08	2,160,636.56	9.00	.15000 %	Repo	
11/19/08	11/20/08	2,160,645.56	9.00	.15000 %	Repo	
11/20/08	11/21/08	2,160,654.56	9.00	.15000 %	Repo	
11/21/08	11/24/08	2,160,663.56	27.03	.15000 %	Repo	
11/24/08	11/25/08	2,073,923.62	8.64	.15000 %	Repo	
11/25/08	11/26/08	2,073,932.44	8.64	.15000 %	Repo	
11/26/08	11/28/08	1,995,144.94	16.63	.15000 %	Repo	
11/28/08	12/01/08	1,994,535.22	24.93	.15000 %	Repo	
Averages :	5	2,143,285.89		0.15000 %		

INVESTMENTS NOT FDIC INSURED

Performance

As of November 30, 2008

Current Invested Balance	\$1,765,294,651.20
Weighted Average Maturity (1)*	41 Days
Weighted Average Maturity (2)*	68 Days
Net Asset Value	1.000520
Total Number of Participants	395
Management Fee on Invested Balance	0.0875%
Interest Distributed	\$3,220,168.77
Management Fee Collected	\$122,937.25
% of Portfolio Invested Beyond 1 Year	2.04%
Standard & Poor's Current Rating	AAAm

November Averages:

Average Invested Balance	\$1,714,172,057.96
Average Monthly Yield, on a simple basis	2.1998%
Average Weighted Average Maturity (1)*	38 Days
Average Weighted Average Maturity (2)*	68 Days

*Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

Rates reflect historical information and are not an indication of future performance.

Economic Outlook

Fixed income market volatility continued unabated as Treasury yields fell to their lowest levels since the 1950s, and credit spreads in the commercial mortgage, non-agency mortgage and high yield corporate sectors reached their highest levels since the inception of those markets. Equity indices declined to their lowest levels in over a decade.

At the beginning of the month, the Treasury announced that it was altering their use of the Troubled Asset Relief Program funds, abandoning plans to use those funds to buy troubled assets. During the month, the Federal Reserve and Treasury took steps to inject capital into Citigroup and at the end of the month announced dramatic programs to buy \$100 billion in agency debt, \$500 million in agency MBS and a new facility to backstop asset-backed securities and support consumer lending. These initiatives not only represent an effort by the Fed to thaw frozen credit markets, but also to explicitly engage in quantitative easing and push down long-term interest rates.

It is clear the economy is currently contracting at a rapid pace but there are reasons to be optimistic that the fourth quarter will have marked the worst quarter of this recession. First, the decline in retail gasoline prices has freed up well over \$200 billion in spending for households. Second, financial conditions should continue to be buoyed by the Fed's aggressive use of its balance sheet through new policy actions, as described above.

Looking ahead, a large fiscal stimulus package is likely to be enacted as soon as the first few days of the new administration begins. The combination of fiscal and monetary stimulus and the associated improvement in financial conditions, coupled with gradual easing in the drag from residential investment, is expected to help stabilize growth by second quarter 2009. However, below-trend growth in GDP and consumer spending is anticipated through 2009. The main reason for this is that the wealth destruction that has already taken place is likely to necessitate prolonged consumer balance sheet repair.

This information is an excerpt from an economic report dated November 2008 provided to LOGIC by JP Morgan Asset Management, Inc., the investment manager of the LOGIC pool.

News

Holiday Reminder

In observance of the *Christmas holiday*, LOGIC will be closed on **Thursday, December 25, 2008**. All ACH transactions initiated on Wednesday, December 24th, will settle on Friday, December 26th.

In addition, in observance of the *New Year's Day holiday*, LOGIC will be closed on **Thursday, January 1, 2009**. All ACH transactions initiated on Wednesday, December 31st, will settle on Friday, January 2nd.

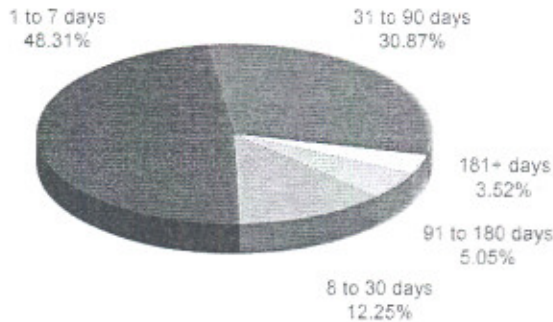
New Participants

We would like to welcome the following entities who joined the LOGIC program in October and November:

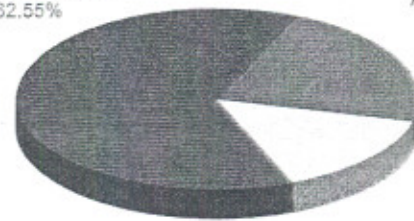
- ★ City of Gladewater
- ★ City of White Oak
- ★ Iraan Sheffield ISD
- ★ Tom Bean ISD
- ★ North Hardin Water Supply Corporation

Information at a Glance

Portfolio by Type of Investment As of November 30, 2008



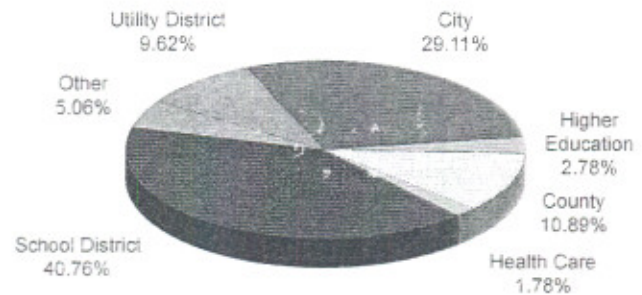
Commercial Paper
62.55%



Agencies
22.43%

Repurchase Agreements
15.02%

Portfolio by Maturity As of November 30, 2008



Other
5.06%

School District
40.76%

Health Care
1.78%

Distribution of Participants by Type As of November 30, 2008

History

Historical Program Information

Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Nov 08	2.1998%	\$ 1,765,294,651.20	\$ 1,766,214,274.71	1.000520	38	68	395
Oct 08	2.5915%	1,625,272,627.28	1,625,758,410.05	1.000185	39	75	392
Sep 08	2.6931%	1,842,768,859.42	1,841,395,940.75	0.999254	37	75	390
Aug 08	2.5795%	1,694,895,892.95	1,694,463,300.94	0.999684	41	76	390
Jul 08	2.5562%	1,968,322,569.65	1,968,063,025.42	0.999868	43	70	388
Jun 08	2.5390%	1,768,188,130.30	1,767,820,751.22	0.999792	45	68	387
May 08	2.5557%	1,808,683,438.47	1,808,946,922.73	1.000093	49	76	386
Apr 08	2.7531%	1,675,291,965.81	1,675,019,473.24	0.999837	42	68	386
Mar 08	3.1871%	1,778,824,386.38	1,779,062,369.97	1.000133	32	57	384
Feb 08	3.6259%	1,905,151,545.52	1,905,845,969.73	1.000262	23	45	383
Jan 08	4.4959%	1,774,368,545.12	1,775,758,264.68	1.000783	27	48	382
Dec 07	4.8750%	1,356,320,155.73	1,356,313,558.24	0.999916	37	65	382
Nov 07	4.9404%	1,245,526,894.36	1,245,129,317.19	0.999491	38	66	382

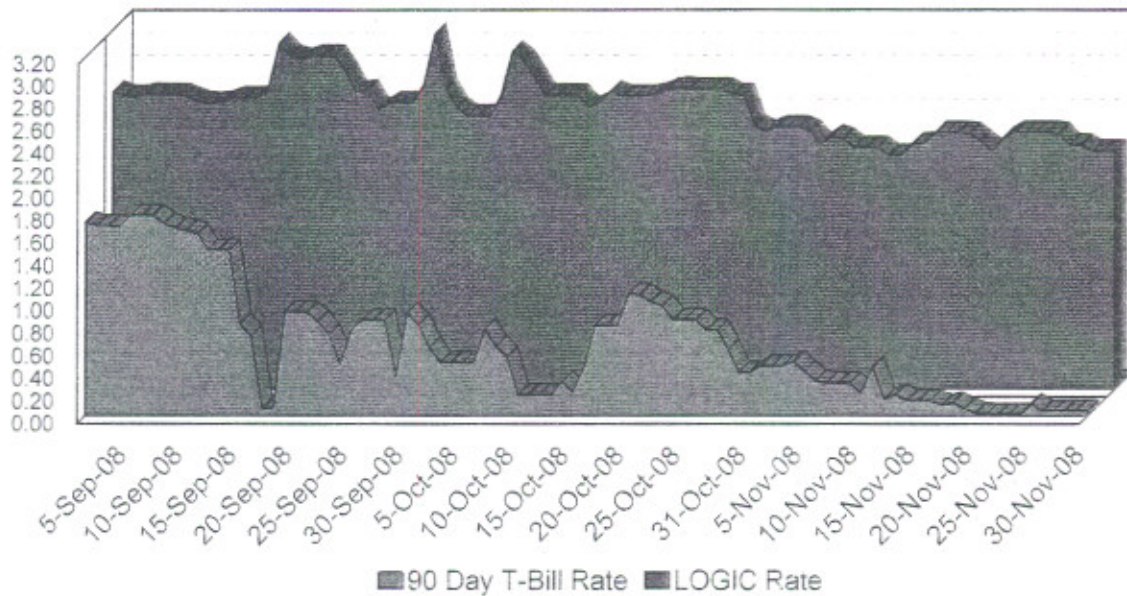
Assets

Portfolio Asset Summary as of November 30, 2008

	Book Value	Market Value
Uninvested Balance	\$ 7,885,190.14	\$ 7,885,190.14
Accrual of Interest Income	679,335.17	679,335.17
Interest and Management Fees Payable	(3,272,832.40)	(3,272,832.40)
Payable for Investment Purchased	0.00	0.00
Repurchase Agreements	264,295,000.00	264,295,000.00
Commercial Paper	1,101,012,410.25	1,101,819,254.78
Government Securities	394,695,548.04	394,808,327.02
Total	\$ 1,765,294,651.20	\$ 1,766,214,274.71

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of LOGIC. The only source of payment to the Participants are the assets of LOGIC. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact LOGIC Participant Services.

LOGIC versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable, however, its accuracy or completeness may be subject to change. The LOGIC management fee may be waived in full or in part at the discretion of the LOGIC co-administrators and the LOGIC rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the LOGIC pool to the T-Bill Yield, you should know that the LOGIC pool consists of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

Daily Summary for November 2008

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	LOGIC Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
1-Nov-08	2.3183%	0.000063514	1,625,272,627.28	1.000185	36	71
2-Nov-08	2.3183%	0.000063514	1,625,272,627.28	1.000185	36	71
3-Nov-08	2.2825%	0.000062535	1,664,024,412.97	1.000336	35	69
4-Nov-08	2.1684%	0.000059407	1,673,001,373.19	1.000550	34	67
5-Nov-08	2.2378%	0.000061310	1,674,276,988.11	1.000635	35	68
6-Nov-08	2.2112%	0.000060580	1,681,388,311.01	1.000722	34	67
7-Nov-08	2.1361%	0.000058524	1,710,390,202.78	1.001011	32	64
8-Nov-08	2.1361%	0.000058524	1,710,390,202.78	1.001011	32	64
9-Nov-08	2.1361%	0.000058524	1,710,390,202.78	1.001011	32	64
10-Nov-08	2.0671%	0.000056634	1,767,564,957.11	1.000857	34	63
11-Nov-08	2.0671%	0.000056634	1,767,564,957.11	1.000857	34	63
12-Nov-08	2.1666%	0.000059359	1,760,417,568.81	1.000945	34	65
13-Nov-08	2.1753%	0.000059598	1,753,981,630.22	1.001032	39	68
14-Nov-08	2.2695%	0.000062179	1,720,425,743.51	1.000985	39	70
15-Nov-08	2.2695%	0.000062179	1,720,425,743.51	1.000985	39	70
16-Nov-08	2.2695%	0.000062179	1,720,425,743.51	1.000985	39	70
17-Nov-08	2.2630%	0.000061999	1,717,340,479.15	1.000907	38	69
18-Nov-08	2.1945%	0.000060123	1,773,026,032.44	1.000839	37	66
19-Nov-08	2.1076%	0.000057742	1,786,169,343.39	1.000631	36	65
20-Nov-08	2.2161%	0.000060715	1,695,980,549.39	1.000720	39	69
21-Nov-08	2.2709%	0.000062217	1,683,358,973.82	1.000636	42	72
22-Nov-08	2.2709%	0.000062217	1,683,358,973.82	1.000636	42	72
23-Nov-08	2.2709%	0.000062217	1,683,358,973.82	1.000636	42	72
24-Nov-08	2.2744%	0.000062311	1,680,781,172.55	1.000700	42	72
25-Nov-08	2.2608%	0.000061941	1,689,860,849.67	1.000544	43	73
26-Nov-08	2.1605%	0.000059191	1,725,414,572.64	1.000592	43	71
27-Nov-08	2.1605%	0.000059191	1,725,414,572.64	1.000592	43	71
28-Nov-08	2.1043%	0.000057653	1,765,294,651.20	1.000520	41	68
29-Nov-08	2.1043%	0.000057653	1,765,294,651.20	1.000520	41	68
30-Nov-08	2.1043%	0.000057653	1,765,294,651.20	1.000520	41	68
Average	2.1998%	0.000060267	1,714,172,057.96		38	68

LOGIC Participant Services
c/o First Southwest Asset Management, Inc.
325 North St. Paul Street, Suite 800
Dallas, TX 75201



LOGIC Board

LOGIC Board Members

Philip G. Roberson	Arlington ISD	Board President
Fred L. Werner	City of Grapevine	Board Vice President
Judd R. Sanderson	North Texas Municipal Water District	Board Treasurer / Investment Officer
Sandra Swinnea	Tarrant Regional Water District	Board Member

Contacts

For more information contact LOGIC Participant Services ★ 1-800-895-6442 ★ www.logic.org





Participant #: 71907

Lone Star 2008 1st Quarter
Investment Pool Quarterly Statement

Statement Period: 09/01/2008 to 11/30/2008

Tony Reza
Canutillo ISD
PO Box 100
Canutillo, Texas 79835-0100



Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Canutillo ISD Debt Service Account	Liquidity Corporate Fund	5,660,376.80	0.50	2,830,188.40	2,833,195.96	38.41%
Totals:				2,830,188.40	2,833,195.96	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Canutillo ISD Food Service Account	Liquidity Corporate Fund	1,927,838.76	0.50	963,919.38	964,943.71	13.08%
Totals:				963,919.38	964,943.71	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Canutillo ISD General Operating Account	Liquidity Corporate Fund	5,804,148.78	0.50	2,902,074.39	2,905,158.34	39.38%
Totals:				2,902,074.39	2,905,158.34	

Account	Fund	Number of Shares	Price Per Share	Account Book Value (USD)	Account Market Value (USD)	% Port.
Canutillo ISD Workmens Compensation Account	Liquidity Corporate Fund	1,345,454.84	0.50	672,727.42	673,442.31	9.13%
Totals:				672,727.42	673,442.31	

Totals

Fund	Number of Shares	Price Per Share	Fund Balance (USD)	% Port.
Liquidity Fund	0.00	1.00	0.00	0.00 %
Liquidity Plus Fund	0.00	.50	0.00	0.00 %
Liquidity Corporate Fund	14,737,819.18	.50	7,368,909.59	100.00 %
Total Value:			7,368,909.59	100.00 %

Portfolio Transactions

Canutillo ISD Debt Service Account - Liquidity Corporate Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2008	Starting Balance	1,474.52			737.26
09/30/2008	Interest	1,477.42	2.90	0.50	1.45
10/31/2008	Interest	1,480.12	2.70	0.50	1.35
11/24/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD General Operating Account	5,658,552.12	5,657,072.00	0.50	2,828,536.00
11/28/2008	Interest	5,660,376.80	1,824.68	0.50	912.34
11/30/2008	Ending Balance	5,660,376.80			2,830,188.40

Canutillo ISD Food Service Account - Liquidity Corporate Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2008	Starting Balance	488,010.36			244,005.18
09/30/2008	Interest	488,979.38	959.02	0.50	484.51
10/15/2008	Deposit	849,768.52	360,789.14	0.50	180,394.57
10/15/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD General Operating Account	369,303.56	-480,464.96	0.50	-240,232.48
10/15/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD General Operating Account	581,348.70	212,045.14	0.50	106,022.57
10/20/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD General Operating Account	220,559.56	-360,789.14	0.50	-180,394.57
10/20/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD General Operating Account	1,039,729.56	819,170.00	0.50	409,585.00
10/31/2008	Interest	1,041,033.88	1,304.32	0.50	652.16
11/24/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD General Operating Account	1,926,083.88	885,050.00	0.50	442,525.00
11/28/2008	Interest	1,927,838.76	1,754.88	0.50	877.44
11/30/2008	Ending Balance	1,927,838.76			963,919.38

Canutillo ISD General Operating Account - Liquidity Corporate Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2008	Starting Balance	1,021,109.52			510,554.76 ✓
09/02/2008	Deposit	1,858,094.78	836,985.26	0.50	418,492.63 ✓
09/09/2008	Deposit	9,885,978.78	8,027,884.00	0.50	4,013,942.00 ✓
09/10/2008	Withdrawal	8,085,978.78	-1,800,000.00	0.50	-900,000.00 ✓
09/12/2008	Deposit	8,086,527.58	548.80	0.50	274.40 ✓
09/15/2008	Withdrawal	5,886,527.58	-2,200,000.00	0.50	-1,100,000.00 ✓
09/16/2008	Deposit	5,894,497.98	7,970.40	0.50	3,985.20 ✓
09/18/2008	Withdrawal	4,894,497.98	-1,000,000.00	0.50	-500,000.00 ✓
09/19/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD Workmens Compensation Account	4,434,497.98	-460,000.00	0.50	-230,000.00 ✓
09/22/2008	Deposit	4,630,327.98	195,830.00	0.50	97,915.00 ✓
09/25/2008	Deposit	17,392,569.98	12,762,242.00	0.50	6,381,121.00 ✓
09/30/2008	Withdrawal	14,392,569.98	-3,000,000.00	0.50	-1,500,000.00 ✓
09/30/2008	Interest	14,406,402.96	13,832.98	0.50	6,916.49 ✓
10/02/2008	Withdrawal	13,406,402.96	-1,000,000.00	0.50	-500,000.00 ✓
10/03/2008	Deposit	13,479,780.96	73,378.00	0.50	36,689.00 ✓
10/03/2008	Deposit	13,586,894.70	107,113.74	0.50	53,556.87 ✓
10/03/2008	Withdrawal	12,966,894.70	-620,000.00	0.50	-310,000.00 ✓
10/10/2008	Deposit	13,785,630.70	818,736.00	0.50	409,368.00 ✓
10/10/2008	Deposit	13,786,064.70	434.00	0.50	217.00 ✓
10/10/2008	Withdrawal	12,786,064.70	-1,000,000.00	0.50	-500,000.00 ✓
10/14/2008	Withdrawal	10,386,064.70	-2,400,000.00	0.50	-1,200,000.00 ✓
10/15/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD Food Service Account	10,174,019.56	-212,045.14	0.50	-106,022.57 ✓
10/15/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD Food Service Account	10,654,484.52	480,464.96	0.50	240,232.48 ✓

Canutillo ISD General Operating Account - Liquidity Corporate Fund (Continued)

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
10/20/2008	Deposit	10,680,659.82	26,175.30	0.50	13,087.65 ✓
10/20/2008	Deposit	10,700,385.20	19,725.38	0.50	9,862.69 ✓
10/20/2008	Deposit	10,704,985.20	4,600.00	0.50	2,300.00 ✓
10/20/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD Food Service Account	9,885,815.20	-819,170.00	0.50	-409,585.00 ✓
10/20/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD Food Service Account	10,246,604.34	360,789.14	0.50	180,394.57 ✓
10/20/2008	Withdrawal	9,246,604.34	-1,000,000.00	0.50	-500,000.00 ✓
10/24/2008	Withdrawal	8,246,604.34	-1,000,000.00	0.50	-500,000.00 ✓
10/27/2008	Deposit	18,658,698.34	10,412,094.00	0.50	5,206,047.00 ✓
10/30/2008	Withdrawal	16,258,698.34	-2,400,000.00	0.50	-1,200,000.00 ✓
10/31/2008	Interest	16,281,227.44	22,529.10	0.50	11,264.55 ✓
11/03/2008	Withdrawal	7,281,227.44	-9,000,000.00	0.50	-4,500,000.00 ✓
11/05/2008	Deposit	7,293,218.02	11,990.58	0.50	5,995.29 ✓
11/05/2008	Withdrawal	6,293,218.02	-1,000,000.00	0.50	-500,000.00 ✓
11/07/2008	Deposit	6,299,075.92	5,857.90	0.50	2,928.95 ✓
11/12/2008	Deposit	6,308,067.14	8,991.22	0.50	4,495.61 ✓
11/13/2008	Deposit	7,191,357.14	883,290.00	0.50	441,645.00 ✓
11/13/2008	Deposit	7,193,117.14	1,760.00	0.50	880.00 ✓
11/14/2008	Withdrawal	3,793,117.14	-3,400,000.00	0.50	-1,700,000.00 ✓
11/18/2008	Deposit	3,804,147.14	11,030.00	0.50	5,515.00 ✓
11/19/2008	Deposit	7,935,319.14	4,131,172.00	0.50	2,065,586.00 ✓
11/19/2008	Deposit	8,263,389.14	328,070.00	0.50	164,035.00 ✓
11/19/2008	Deposit	9,789,289.14	1,525,900.00	0.50	762,950.00 ✓
11/24/2008	Deposit	9,824,411.56	35,122.42	0.50	17,561.21 ✓
11/24/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD Food Service Account	8,939,361.56	-885,050.00	0.50	-442,525.00 ✓
11/24/2008	Transfer Out To Liquidity Corporate Fund - Canutillo ISD Debt Service Account	3,282,289.56	-5,657,072.00	0.50	-2,828,536.00 ✓
11/25/2008	Deposit	8,794,135.56	5,511,846.00	0.50	2,755,923.00 ✓
11/25/2008	Withdrawal	5,794,135.56	-3,000,000.00	0.50	-1,500,000.00 ✓
11/28/2008	Interest	5,804,148.78	10,013.22	0.50	5,006.61 ✓
11/30/2008	Ending Balance	5,804,148.78			2,902,074.39

Canutillo ISD Workmens Compensation Account - Liquidity Corporate Fund

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
09/01/2008	Starting Balance	879,013.36			439,506.68
09/19/2008	Transfer In From Liquidity Corporate Fund - Canutillo ISD General Operating Account	1,339,013.36	460,000.00	0.50	230,000.00
09/30/2008	Interest	1,341,107.86	2,094.50	0.50	1,047.25
10/31/2008	Interest	1,343,558.08	2,450.22	0.50	1,225.11
11/28/2008	Interest	1,345,454.84	1,896.76	0.50	948.38
11/30/2008	Ending Balance	1,345,454.84			672,727.42

Important Information about this statement

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.

Liquidity Fund

Return Information

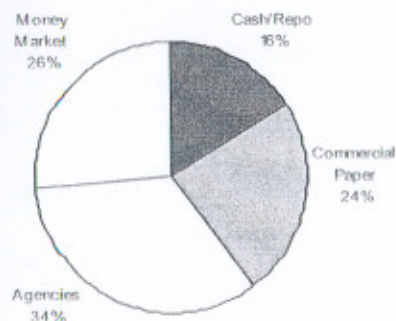
November 30, 2008

Average Monthly Return (a)	1.57%
SEC 7-Day Fund Yield (a)	1.55%
Weighted Average Maturity One (b)	38 Days
Weighted Average Maturity Two (b)	38 Days
Portfolio Maturing beyond One Year	0%
Net Asset Value	\$1.00
Annualized Expense Ratio	0.18%
Standard & Poor's Rating	AAAm

Inventory Position

	Book Value	Market Value
Cash/Repo	151,443,545	151,443,545
Agencies	320,344,105	321,195,623
Commercial Paper	224,084,642	224,095,094
Money Market Funds	249,326,997	249,329,655
Total Assets	945,199,289	946,063,917

Investment Distribution



(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results. The 7-day yield is calculated using standard SEC formulas.

Liquidity Plus Fund

Return Information

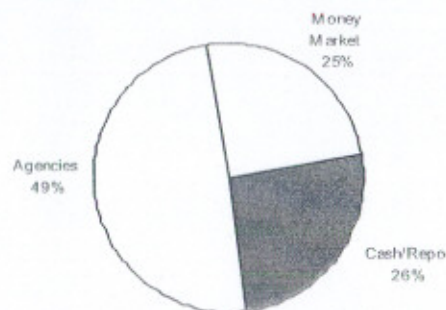
November 30, 2008

Average Monthly Return (a)	1.61%
SEC 7-Day Fund Yield (a)	1.42%
Weighted Average Maturity One (b)	43 Days
Weighted Average Maturity Two (b)	60 Days
Portfolio Maturing beyond One Year	3%
Net Asset Value	\$0.50
Annualized Expense Ratio	0.18%
Standard & Poor's Rating	AAA/S1+

Inventory Position

	Book Value	Market Value
Cash/Repo	938,192,718	938,192,718
Treasuries	-	-
Agencies	1,790,735,992	1,794,783,153
Money Market Funds	898,670,750	898,670,750
Total Assets	3,627,599,460	3,631,646,621

Investment Distribution



(b) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.

Liquidity Corporate Fund

Return Information

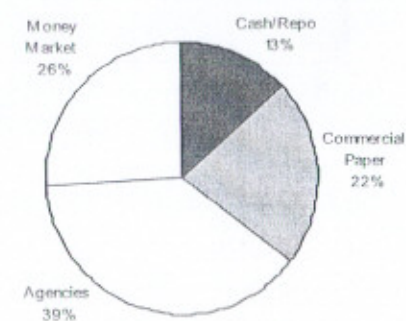
November 30, 2008

Average Monthly Return (a)	1.71%
SEC 7-Day Fund Yield (a)	1.65%
Weighted Average Maturity One (b)	49 Days
Weighted Average Maturity Two (b)	57 Days
Portfolio Maturing beyond One Year	0%
Net Asset Value	\$0.50
Annualized Expense Ratio	0.18%
Standard & Poor's Rating	AAA/S1+

Inventory Position

	Book Value	Market Value
Cash/Repo	294,075,144	294,075,144
Agencies	849,830,533	852,115,195
Commercial Paper	489,683,426	489,738,199
Money Market Funds	573,713,037	573,719,240
Total Assets	2,207,302,140	2,209,647,778

Investment Distribution



Market Commentary for November 2008

Sliding Deeper Into Recession

The U.S. economy experienced another volatile and dispiriting month in November as it became clearer that the nation is in a full-blown recession. U.S. Gross Domestic Product (GDP) growth for the third quarter was estimated to be -0.5 percent, according to a report released in late November. This figure is lower than the -0.3 percent advance estimate released in October. The negative growth was due largely to a confluence of factors, including the ongoing credit crisis, the depressed housing market, a massive drop in consumer spending, and a further fall in corporate profits. The economy is expected to continue to contract well into 2009.

The unemployment rate rose to 6.7 percent, the highest level in 15 years, from 6.5 percent the previous month. As of November, the U.S. economy has shed a remarkable 1.9 million jobs in 2008. If part-time workers are excluded from the picture, it is estimated that the unemployment rate is actually more than 11 percent. The consensus is that labor market conditions will continue to worsen for the foreseeable future due to severe cutbacks by retailers and manufacturers and the massive restructuring in the financial services sector.

This has all taken a toll on the consumer's outlook and spending habits. The University of Michigan Consumer Sentiment Index dropped 2.3 points in November to 55.3, the lowest level since 1980. The main concerns are the labor market and the financial markets for those with an eye on retirement. In the third quarter, despite a sharp decrease in fuel prices, consumer spending plummeted 3.7 percent annualized, which is also the largest drop since 1980. The savings rate soared to 2.4 percent in October from 1.0 percent in September. This frugality has caused prices to fall. The Consumer Price Index decreased by 1.0 percent in October from the previous month, eradicating previous fears of inflation and instead rousing concerns about deflation.

Sector Review

U.S. Treasuries: Increased stress in the economy drove Treasury yields down further as investors continue to flee to safer Treasury investments. Expected further weakness in Gross Domestic Product (GDP) and further labor market deterioration in the near-term caused the market to expect a continuing Federal Reserve monetary policy easing. This added to the price rally in Treasuries. The 10-year note yield dropped to a 2.92 percent yield from a 3.96 percent yield the prior month. The two-year note yield decreased to a 0.98 percent yield from a 1.55 percent yield while the three-month Treasury bill saw yields plunge to 0.01 percent from 0.37 percent as investors raced to the most risk averse product available. (Rates and prices maintain an inverse relationship. Prices decrease as yields increase).

Commercial Paper: The Federal Reserve's Commercial Paper Funding Facility (CPFF) was introduced to assist the commercial paper (CP) market throughout the current credit crisis and help further assist the fixed income markets in the near-term. This program allowed the Fed to buy top tier asset-backed commercial paper (ABCP) and unsecured CP from the market at specific terms. The program is in place until January 30, 2009 and can be extended if necessary. One-month, top-tier, higher quality ABCP names traded between 1.50 percent and 2.00 percent and three-month paper traded between 1.65 percent and 2.25 percent.

Predictably, businesses are not faring well either. In the third quarter, corporate profits decreased 3.8 percent annualized, making for five successive quarters during which they declined. Durable goods orders fell 6.2 percent in October, which was nearly double the preliminary estimate. All sectors of the manufacturing industry have been negatively affected by the recession. In November, the Institute for Supply Management's (ISM) manufacturing index tumbled a further 2.7 points to 36.2, the lowest level the index has recorded since 1982. Retail sales dropped 2.8 percent in October. This was another fairly broad-based decline, although restaurants and pharmacies experienced marginal gains.

There is still no real silver lining on the housing front. Existing-home sales slid 31 percent month-over-month in October to 4.98 million annualized units and the median home price dropped 11 percent year-over-year in the same month compared to a 91 percent decline in September. New-home sales decreased 5.3 percent in October to an annualized rate of 433,000.

There has been no further fed funds rate cut since our last report. The Federal Open Market Committee (FOMC) will meet again on December 16 to discuss lowering the rate from the current 1.0 percent. Fed funds futures is presently pricing in a 54 percent probability that the Fed slashes the rate 0.25 percent. The financial markets are likely to remain in flux and the consumer is likely to remain apprehensive at least until the new Obama administration formally unveils its plans to address the recession. In this transitional period, it is still not yet clear what sort of economic stimulus package will be implemented by President-elect Obama, nor is it apparent what form the ever-changing Wall Street rescue plan will take under the new president and treasury secretary. Until the new government is in place, the economy will likely be characterized by volatility.

U.S. Government Agencies: Agencies continued to increase their offerings in the discount note space throughout the month. Yields for short discount notes continued to drop throughout the month as investors were welcoming the ample issuance along with news that the Federal Reserve was planning on buying back certain agency securities. Agency yields at month-end on three-month paper yielded near 0.50 percent, six-month paper yielded 0.90 percent, and 12-month paper yielded 1.50 percent.

Strategy: The Federal Reserve has maintained its target rate at 1.00 percent. The market is expecting further cuts by the Federal Reserve of its target rate to possibly as low as 0 percent in the next few of meetings due to the continued weakness of the economy and the financial markets. The Fed's efforts continue to be focused on the creation of vehicles to help the banking system operate as orderly as possible and identifying ways to help bring about a recovery from this recession. Our portfolio strategy for short-term accounts has been to remain defensive regarding investments in non-government guaranteed entities and trying to find an optimal mix between keeping ample liquid cash and finding opportunities to extend to take advantage of yield curve steepness.



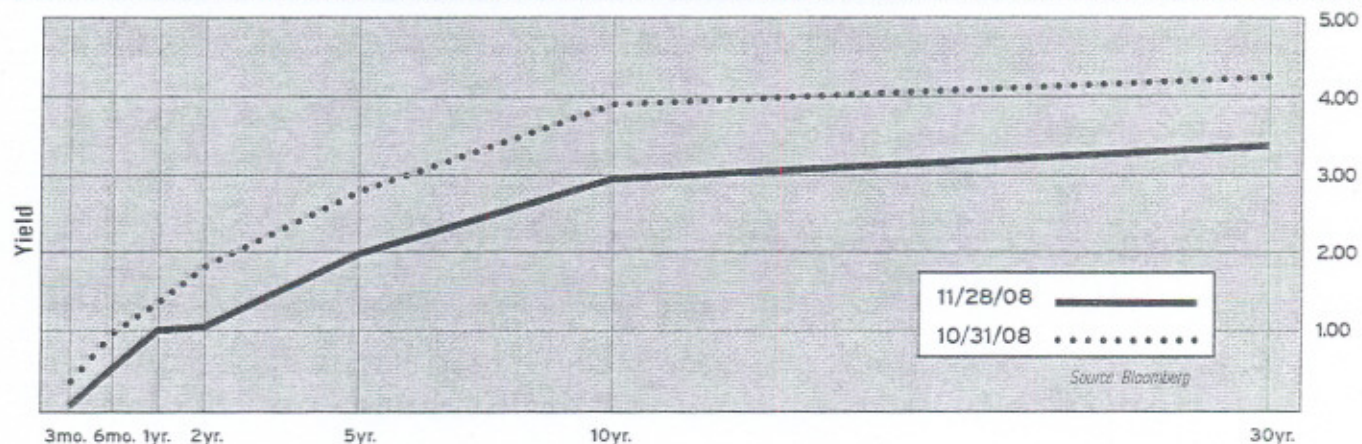
The opinions expressed above are those of MBIA Asset Management and are subject to change without notice. All statistics represent month-end figures unless otherwise noted.

Market Summary for November 2008

Monthly Market Summary - Week-ending Rates and Yields

	11/07	11/14	11/21	11/28	4th QTR AVG	3rd QTR AVG	2nd QTR AVG	1st QTR AVG
Overnight Rates								
Effective Fed Funds	0.27	0.34	0.57	0.52	0.60	1.90	2.07	3.19
Repurchase Agreements	0.10	0.10	0.40	0.25	0.26	1.89	2.02	2.67
Discount Rates								
1 Month Treasury Bill	0.23	0.07	0.04	0.02	0.15	1.33	1.42	2.00
1 Month Agency Disc.	0.26	0.44	0.20	0.22	0.71	2.21	2.06	2.80
1 Month Com'l Paper	1.04	1.16	1.18	1.52	2.35	2.49	2.45	3.18
3 Month Treasury Bill	0.31	0.19	0.07	0.05	0.39	1.49	1.61	2.00
3 Month Agency Disc.	0.80	0.95	0.81	0.68	1.48	2.42	2.16	2.77
3 Month Com'l Paper	2.10	2.15	2.04	2.17	3.01	2.81	2.67	3.11
6 Month Treasury Bill	0.77	0.73	0.42	0.43	0.82	1.78	1.82	2.07
6 Month Agency Disc.	1.44	1.51	1.33	1.10	2.03	2.69	2.25	2.64
6 Month Com'l Paper	2.43	2.52	2.51	2.35	3.13	3.08	2.78	3.01
Yields								
1 Year Treasury	1.20	1.14	0.83	0.90	1.20	2.16	2.07	2.07
1 Year Agency	2.55	2.41	2.16	1.97	2.63	2.91	2.68	2.58
2 Year Treasury	1.33	1.21	1.10	0.99	1.39	2.40	2.40	1.97
2 Year Agency	2.80	2.67	3.16	2.62	2.94	3.22	3.03	2.60
5 Year Treasury	2.56	2.33	2.03	1.92	2.50	3.13	3.15	2.70
5 Year Agency	4.02	3.78	3.83	3.15	3.94	4.09	3.88	3.45

Historical Yield Curve



Key Economic Indicators

	For the Period	Date of Release	Expected	Actual	Prior
Unemployment Rate	November	12/05	6.8%	6.7%	6.5%
Consumer Price Index	October	11/19	4.0%	3.7%	4.9%
- Less Food and Energy	October	11/19	2.4%	2.2%	2.5%
Consumer Conf. (CB)	November	11/25	38.0	44.9	38.8
FOMC Rate Decision		10/29	1.00%	1.00%	1.50%
Gross Domestic Product	3QP	11/25	-0.5%	-0.5%	-0.3%

Prepared by:
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Client Connection Online

Participant ID

PIN

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Welcome to the Texas CLASS Web Site

Texas CLASS is a local government investment pool emphasizing safety, liquidity, convenience and competitive yield. Since 1996, Texas CLASS has provided Texas public entities a safe and competitive investment alternative. Texas CLASS invests only in securities allowed by the Texas Public Funds Investment Act. Texas CLASS carries a letter of credit that ensures the integrity of the fund, making it the only investment pool in Texas backed by a letter of credit. Texas CLASS is managed in a conservative manner and carries an AAA/V1+ rating by Fitch Ratings, the highest rating for a local government investment pool. The pool is governed by a board of trustees, elected annually by its participants.

[Read more About Texas CLASS.](#)

PLEASE NOTE: Texas CLASS is operating normally and has continued to retain its high level of liquidity as well as investment stability. [Read more>>>](#)

Rates as of 02/02/2009

Daily Rate (%):	0.77
Annual Yield (%):	0.77
Average Month to Date (%):	0.77
Weighted Average Maturity:	18 days
Daily Dividend:	0.000021026

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Calendar of Events

02/25/2009
Texas CLASS Participant Meeting and Luncheon
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[More Events...](#)

CLASS Supports:

The County Treasurers' Association of Texas

www.ctats.org





Texas CLASS Daily Rates November 2008

For more information, call MBIA Asset Management at (800)707-6242
Fax: (877)311-0220

CLASS

<i>Date</i>	<i>Daily Rates</i>	<i>Annual Yield</i>
11/01/08	1.72%	1.74%
11/02/08	1.72%	1.74%
11/03/08	1.65%	1.66%
11/04/08	1.50%	1.51%
11/05/08	1.46%	1.47%
11/06/08	1.42%	1.43%
11/07/08	1.52%	1.53%
11/08/08	1.52%	1.53%
11/09/08	1.52%	1.53%
11/10/08	1.53%	1.54%
11/11/08	1.53%	1.54%
11/12/08	1.45%	1.47%
11/13/08	1.72%	1.73%
11/14/08	1.75%	1.77%
11/15/08	1.75%	1.77%
11/16/08	1.75%	1.77%
11/17/08	1.76%	1.77%
11/18/08	1.76%	1.78%
11/19/08	1.76%	1.77%
11/20/08	1.76%	1.77%
11/21/08	1.76%	1.77%
11/22/08	1.76%	1.77%
11/23/08	1.76%	1.77%
11/24/08	1.80%	1.81%
11/25/08	1.76%	1.77%
11/26/08	1.77%	1.78%
11/27/08	1.77%	1.78%
11/28/08	1.72%	1.73%
11/29/08	1.72%	1.73%
11/30/08	1.72%	1.73%
Average	1.67%	1.68%

Rates can vary over time. Past performance is no guarantee of future results.



Texas CLASS Portfolio Holdings November 2008

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CLASS

Face Amount		Maturity Date	Yield/Rate	Value
FEDERAL FARM CREDIT BANK NOTES				
\$30,000,000.00	Federal Farm Credit Bank Notes	07/28/2009	1.38%	\$30,000,000.00
\$70,000,000.00	Federal Farm Credit Bank Notes	01/02/2009	0.97%	\$70,000,280.00
\$30,000,000.00	Federal Farm Credit Bank Notes	08/04/2009	0.90%	\$30,000,000.00
<hr/>				<hr/>
\$130,000,000.00	TOTAL FEDERAL FARM CREDIT BANK NOTES			\$130,000,280.00
 FEDERAL HOME LOAN BANK NOTES				
\$50,000,000.00	Federal Home Loan Bank Notes	12/01/2008	2.58%	\$50,000,000.00
\$100,000,000.00	Federal Home Loan Bank Notes	03/20/2009	0.73%	\$99,698,400.00
\$25,270,000.00	Federal Home Loan Bank Notes	04/21/2009	2.45%	\$25,327,438.71
\$50,000,000.00	Federal Home Loan Bank Notes	06/10/2009	0.90%	\$50,000,000.00
\$25,000,000.00	Federal Home Loan Bank Notes	02/18/2009	1.04%	\$25,000,000.00



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FEDERAL HOME LOAN BANK NOTES

\$30,000,000.00	Federal Home Loan Bank Notes	06/04/2009	0.92%	\$30,000,000.00
\$50,000,000.00	Federal Home Loan Bank Notes	03/27/2009	0.79%	\$49,846,900.00
\$50,000,000.00	Federal Home Loan Bank Notes	01/29/2009	3.35%	\$50,084,500.00
\$45,000,000.00	Federal Home Loan Bank Notes	12/10/2008	0.72%	\$44,991,180.00
\$50,000,000.00	Federal Home Loan Bank Notes	01/12/2009	4.50%	\$50,002,810.93

\$475,270,000.00 *TOTAL FEDERAL HOME LOAN BANK NOTES* *\$474,951,229.64*

FREDDIE MAC NOTES

\$48,500,000.00	FREDDIE MAC Notes	03/24/2009	2.30%	\$48,538,945.50
\$25,000,000.00	FREDDIE MAC Notes	04/07/2009	1.87%	\$24,986,825.00
\$45,000,000.00	FREDDIE MAC Notes	06/23/2009	2.70%	\$45,000,000.00
\$30,000,000.00	FREDDIE MAC Notes	05/13/2009	2.55%	\$30,000,000.00

\$148,500,000.00 *TOTAL FREDDIE MAC NOTES* *\$148,525,770.50*

REPURCHASE AGREEMENTS

\$102,986,801.65	Collateral Total Amount = \$105,046,537.68 or 102%.	12/01/2008	0.85%	\$102,986,801.65
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REPURCHASE AGREEMENTS

\$102,986,801.65 TOTAL REPURCHASE AGREEMENTS

\$102,986,801.65

COMMERCIAL PAPER

\$50,000,000.00	ABN-Amro NA Finance Inc.	03/05/2009	2.96%	\$49,681,400.00
\$51,000,000.00	Chariot Funding LLC	12/08/2008	2.72%	\$50,973,378.00
\$50,000,000.00	Royal Bank of Scotland	12/29/2008	1.55%	\$49,934,450.00
\$50,000,000.00	Variable Funding Capital	12/01/2008	1.85%	\$49,992,550.00
\$75,000,000.00	Starbird Funding Corp	12/01/2008	1.35%	\$74,988,600.00
\$50,000,000.00	CitiGroup Funding Inc.	12/01/2008	2.93%	\$49,995,000.00

\$326,000,000.00 TOTAL COMMERCIAL PAPER

\$325,565,378.00

OTHER SECURITIES

\$100,000,000.00	Credit Suisse Inst MM PR-A	12/01/2008	2.15%	\$100,000,000.00
\$100,000,000.00	Goldman Sachs Financial Square	12/01/2008	1.86%	\$100,000,000.00



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OTHER SECURITIES

		12/01/2008	1.42%	\$125,000,000.00
\$125,000,000.00	JP Morgan Chase & Co			
\$100,000,000.00	Wells Fargo Advantage	12/01/2008	1.79%	\$100,000,000.00
\$100,000,000.00	JP Morgan Primary Money Mkt Fd	12/01/2008	2.32%	\$100,000,000.00
\$100,000,000.00	Morgan Stanley Prime Inst	12/01/2008	1.59%	\$100,000,000.00

\$625,000,000.00 *TOTAL OTHER SECURITIES*

\$625,000,000.00

\$1,807,756,801.65 *TOTAL INVESTMENTS*

\$1,807,029,459.79



Portfolio Participants November 2008

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Alamo Heights ISD	Alice ISD	Allen ISD
Alvin ISD	Anahuac ISD	Angleton Independent School
Aransas County ISD	Arlington ISD	Athens ISD
Atlanta ISD	City of Austin	Baker Road M.U.D.
City of Balch Springs	Barker Cypress M.U.D.	Bastrop County
Beckville ISD	City of Bedford	Village of Bee Cave
Beechnut M.U.D.	Bell County	Bexar County Tax Assesor Collector
Birdville ISD	Blinn College	Blue Ridge West M.U.D.
City of Boerne	Brazoria County	Brazoria County M.U.D. # 6
Brazoria County M.U.D. # 1	Brazoria County M.U.D. # 2	Brazoria County M.U.D. # 3
Brenham ISD	City of Brownsville	Brownsville ISD
City of Buda	City of Bulverde	Bulverde Area Rural Library District
City of Burleson	Burleson County	Burnet County
Caldwell ISD	Caldwell County	Caldwell County Appraisal District
Calhoun County ISD	Canutillo ISD	Canyon Lake Library District
Carroll ISD	City of Castle Hills	Castlewood M.U.D.
City of Cedar Hill	Celina ISD	Central Texas College
Channelview ISD	Chapel Hill ISD	Chelford One M.U.D.
Cinco M.U.D. #9	City of Burnet	City of Conroe
City of El Paso	City of Friendswood	City of Haltom City
City of Harker Heights	City of Huntsville	City of Kingsville
City of Kyle	City of Laredo	City of Longview
City of Schertz	City of Waco	City of Woodcreek
Clear Creek ISD	City of Cleburne	Coastal Bend College
Coastal Plains MHMR	Coke County	Collin County
Colorado County	Columbia - Brazoria ISD	Columbus ISD
City of Columbus	City of Commerce	Connally ISD
Conroe ISD	City of Converse Econ. Dev. Corp.	City of Converse
Coppell ISD	Corpus Christi ISD	Crosbyton CISD
Crowley I.S.D.	Cypress Forest P.U.D.	Dallas County Utility & Reclamation District
Dallas County Schools	Dallas Housing Authority	Dallas ISD
City of DeSoto	DeSoto ISD	DeWitt Medical District



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Deer Park ISD
Denton County District Clerk
Duncanville ISD
Ector County
City of El Campo
El Paso County
Encanto Real U.D.
Farmersville ISD
Floresville 4A Corporation
Fort Bend County M.U.D. # 111
Fort Bend County District Clerk
Fort Bend County M.U.D. # 35
Fort Bend Emergency Service District No. 2
Fort Sam Houston ISD
Frankston ISD
Friendswood ISD
Galveston County
Galveston County M.U.D. # 29
Georgetown ISD
Gonzales ISD
Grand Lakes WC & ID
Green Trails M.U.D.
Groesbeck ISD
Fort Hancock ISD
Harris County M.U.D. # 148
Harris County Utility District # 6
Harris County M.U.D. # 151
Harris County M.U.D. # 81
Harris County M.U.D. # 150
Harris County M.U.D. # 183
Harris County M.U.D. # 238
Harris County M.U.D. # 264
Harris County M.U.D. # 281
Harris County M.U.D. # 290
Harris County M.U.D. # 341
Harris County M.U.D. # 345
Harris County M.U.D. # 360

Del Valle ISD
Devers ISD
Eanes ISD
Edgewood ISD
El Paso ISD
Eldridge Road M.U.D.
Ennis I.S.D.
First Colony Levee Improvement District
Forney I.S.D.
Fort Bend County
Fort Bend County M.U.D. # 25
Fort Bend County M.U.D. # 41
Fort Bend M.U.D. # 66
Fort Worth I.S.D.
Fredericksburg ISD
City of Fulshear
Galveston County M.U.D. # 14
Galveston Independent School District
City of Goliad
Grand Lakes M.U.D. # 1
Grand Lakes M.U.D. # 2
City of Greenville
Guadalupe County
Harlandale ISD
Harris County W.C.I.D. Fondren Road
Harris County M.U.D. # 46
Harris County M.U.D. # 280
Harris County Utility District # 14
Harris County M.U.D. # 166
Harris County M.U.D. # 200
Harris County M.U.D. # 249
Harris County M.U.D. # 276
Harris County M.U.D. # 284
Harris County M.U.D. # 304
Harris County M.U.D. # 342
Harris County M.U.D. # 359
Harris County M.U.D. # 370

Denton County
Dickinson ISD
East Central ISD
Edinburg C.I.S.D.
El Paso County 911 District
Ellis County
Everman ISD
City of Floresville
Fort Bend County M.U.D. # 2
Fort Bend County M.U.D. # 140
Fort Bend County M.U.D. # 34
Fort Bend County M.U.D. # 94
Fort Bend M.U.D. No. 142
Franklin County
Frenship ISD
Guadalupe Blanco River Authority
Galveston County M.U.D. # 15
City of Garland
Goliad ISD
Grand Lakes M.U.D. # 4
Grand Prairie ISD
Greenville I.S.D.
Gunter ISD
Harlingen CISD
Harris County M.U.D. # 153
Harris County E.S.D. # 48
Harris County M.U.D. # 239
Harris County M.U.D. # 118
Harris County M.U.D. # 180
Harris County M.U.D. # 205
Harris County M.U.D. # 257
Harris County M.U.D. # 278
Harris County M.U.D. # 286
Harris County M.U.D. # 316
Harris County M.U.D. # 344
Harris County M.U.D. # 36
Harris County M.U.D. # 373



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Harris County M.U.D. # 383	Harris County M.U.D. # 389	Harris County M.U.D. # 49
Harris County M.U.D. # 70	Harris County M.U.D. # 96	Harris County M.U.D. No. 215
Harris County M.U.D. # 149	Harris County MUD No. 390	Harris County U.D. # 16
Harris County U.D. #15	Harris County WC & ID # 89	Harris County WCID # 132
Harris County WCID #119	Harris-Fort Bend M.U.D. # 3	Harris-Fort Bend M.U.D. # 5
Harrison County	Hays County	Hays CISD
Hidalgo County	Hidalgo County Drainage District Number One	City of Highland Village
City of Hill Country Village	Hill County	Hitchcock ISD
Hopkins County	Howard County	Hurst Eules Bedford ISD
Hutto ISD	Industrial ISD	Irving ISD
Jackrabbit Road P.U.D.	City of Jacksonville	Jacksonville ISD
Johnson County	Kaufman ISD	Kemp ISD
Kenedy ISD	Kilgore ISD	Killeen ISD
La Porte ISD	La Vega ISD	La Vernia ISD
Lake Dallas ISD	Lake Travis ISD	Lake Worth I.S.D.
Lamar CISD	City of Lancaster	Lancaster ISD
Langham Creek U.D .	Laredo ISD	City of Leander
Leander ISD	Lee County	City of Levelland
City of Levelland Economic Dev Corp	Leveretts Chapel I.S.D.	Limestone County
Little Cypress-Mauriceville CISD	Little Elm ISD	City of Lockhart
Lockhart ISD	Longhorn Town U.D.	Longview Independent School District
Lorenzo ISD	Lovejoy I.S.D.	Mabank ISD
Magnolia ISD	City of Mansfield	Marshall ISD
City of McKinney	McKinney ISD	McLennan County
County of Medina	City of Mercedes	Mercedes ISD
Meyersville ISD	Midland County	Midway ISD
Millsap ISD	Mission Bend M.U.D. #2	Mission CISD
Montgomery County M.U.D. # 47	Montgomery County M.U.D. # 18	Montgomery County M.U.D. # 46
Montgomery County M.U.D. # 67	Montgomery County M.U.D. # 36	Montgomery County M.U.D. # 7
Montgomery County M.U.D. # 6	Montgomery County M.U.D. # 40	Montgomery County M.U.D. # 60
Montgomery County MUD No. 84	Mt. Pleasant I.S.D.	Nacogdoches ISD
Navarro County	New Braunfels ISD	City of New Braunfels
North East ISD	North Forest ISD	City of North Richland Hills
North Texas Tollway Authority	Northpointe W.C.I.D.	Northside ISD
Northwest Frwy M.U.D.	Northwest Harris County M.U.D. # 21	Northwest Harris County M.U.D. # 16
Nueces County Hospital District	Nueces County	Overton ISD
Palestine ISD	Palmer ISD	Palmer Plantation M.U.D. #1



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Palmer Plantation M.U.D. #2	Paris Economic Development Corporation	Paris ISD
City of Pasadena	Pecan Grove M.U.D.	Pettus ISD
Pflugerville ISD	Pharr-San Juan-Alamo ISD	Pine Tree ISD
Plantation M.U.D.	Polk County	Prosper I.S.D.
Queen City ISD	Randolph Field ISD	Raymondville ISD
Red Oak ISD	Redwater ISD	Refugio County Appraisal District
Refugio ISD	Region One ESC	Region 19 ESC
Region II ESC	Reid Road M.U.D. #2	Remington M.U.D. # 1
Rice CISD	Richardson ISD	Rio Grande City CISD
Rockett Special Utility District (SUD)	Rockwall ISD	Rockwall County
Rogers ISD	Roma ISD	Roosevelt ISD
City of Rosenberg	S & S CISD	Sabine ISD
Sagemeadow Utility District	Salado Public Library District	Salado ISD
San Angelo ISD	San Benito CISD	San Felipe - Del Rio CISD
San Patricio Cnty. Drainage Dist. (U.D.)	San Patricio County	Santa Fe ISD
Schertz Cibolo Universal City ISD	Schertz/Seguin Local Gov't Corp.	Scurry - Rosser ISD
Sealy I.S.D.	Seguin ISD	Sharyland ISD
City of Shavano Park	City of Sherman	Sherman ISD
Sinton ISD	Smith County	South San Antonio ISD
City of Southlake	Spencer Road Public Utility District	Stamford ISD
Sweeny Independent School District	Taft ISD	Tarrant County
Tatum ISD	Taylor ISD	City of Taylor
Taylor County	City of Temple	Temple ISD
Temple Junior College	Terrell ISD	Texarkana ISD
Texas School for the Blind ISD	Texas School for the Deaf	The Woodlands M.U.D. #2
Thorndale ISD	Tom Green County	Tom Green County Clerk
Tropical Texas Behavioral Health	Troup ISD	Tuloso - Midway ISD
Tyler ISD	United ISD	Van Alstyne ISD
Van Zandt County	Victoria ISD	Vidor I.S.D.
Waco ISD	Walker County	Waller County
Waller ISD	Washington County	Waxahachie ISD
Weatherford ISD	Webb County	Weslaco ISD
West ISD	West Harris County M.U.D. # 11	West Park M.U.D.
Westador M.U.D.	Westlake M.U.D.	City of White Oak
White Oak ISD	City of Whitehouse	Whitehouse I.S.D.
Whitesboro I.S.D.	Willacy County	Williamson County MUD No. 9
Willow Fork Drainage District (U.D.)	Wylie ISD	Yorktown ISD



For more information, call MBIA Asset Management at (800)707-6242
Fax: (877)311-0220

Ysleta ISD

Zapata County ISD



Notes

November 2008

For more information, call MBIA Asset Management at (800)707-6242
Fax: (877)311-0220

The portfolio manager for Texas CLASS, is Randy Palomba, CFA.

There were no changes to the Third Amended and Restated Trust Agreement.

For the month of November 2008, MBIA Municipal Investors Service Corporation, in its role as Program Administrator, accrued fees of \$146,842.50 based on average assets for Texas CLASS of \$1,861,024,773.60. The fee is accrued on a daily basis by multiplying the value of the investment property as determined each day by the fee rate divided by 365 Days. MBIA reserves the right to abate fees listed in the Third Amended and Restated Trust Agreement. The monthly fee is the sum of all daily fee accruals for the month of November. The fee is paid monthly upon notification to the custodial bank. As of November 30, 2008 the fee was 9.6 basis points

The following information is provided in accordance with Texas state statute 2256.0016. As of November 30, 2008, the portfolio contained the following securities by type:

US Government Agency Bond - 41.70%, US Commercial Paper - 18.02%, Repurchase Agreement - 5.70%, Certificate of Deposits - 6.91%, Money Markets - 27.67%.

The portfolio is marked to market at the end of each business day.

Current information can be provided to you by calling your Client Service Representative at 1-800-707-6242.

Market Value at 11/30/2008 -	\$1,807,029,459.79
Amortized Cost at 11/30/2008 -	\$1,807,286,920.13
Difference -	(\$257,460.34)

The current LOC for the portfolio is \$5,000,000.

The NAV on 11/30/2008 is equal to 1.00

Dollar Weighted Average Maturity - 22 days
The final maturity dates of all securities were less than one year.

The custodial bank for Texas CLASS is Wells Fargo, TX.



For more information, call MBIA Asset Management at (800)707-6242
Fax: (877)311-0220

As a registered investment advisor, MBIA Municipal Investors Service Corporation is required to furnish you with a copy of our ADV Part II of the SEC registration form. If you would like a copy of this form, please contact us at 1-800-707-6242.

***Please note: MBIA Asset Management Client Services may close at 1:00 p.m. (Mountain Standard Time) the business day before a federal holiday.

The Holiday schedule for 2008:

January 1 -New Year's Day
January 21- Birthday of Martin Luther King, Jr.
February 18- Presidents' Day
May 26- Memorial Day
July 4- Independence Day
September 1- Labor Day
October 13- Columbus Day
November 11- Veterans Day
November 27- Thanksgiving Day
December 25- Christmas Day

You may now view and print your Participant Profile on Client Connection. Under Summaries and Reports, click on Statement Reports and then Participant Profile. Follow instructions to make revisions to your Participant information.



TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

December 2008

PERFORMANCE

	TexPool	TexPool Prime
As of November 30, 2008		
Current Invested Balance	\$17,079,676,074.68	\$1,224,860,290.18
Weighted Average Maturity (1)*	42 Days	42 Days
Weighted Average Maturity (2)*	67 Days	73 Days
Net Asset Value	1.00133	1.00056
Total Number of Participants	2,148	99
Management Fee on Invested Balance	0.0485%	0.065%
Interest Distributed	\$25,408,378.77	\$1,873,830.38
Management Fee Collected	\$660,029.93	\$35,973.97
Standard & Poor's Current Rating	AAAm	AAAm
November Averages		
Average Invested Balance	\$16,970,755,540.88	\$1,238,437,223.22
Average Monthly Yield, on a simple basis (3)*	1.8207%	1.8370%
Average Weighted Average Maturity (1)*	44 Days	39 Days
Average Weighted Average Maturity (2)*	74 Days	70 Days

*Definitions for Average Weighted Maturity can be found on Page 2.

Economic and Market Commentary – November 28, 2008

The U.S. government in November accelerated its already-frenetic attempts to unplug bottlenecks in the nation's credit system and backstop an increasingly frail economy. With Fed funds trading well below the prevailing 1% target rate early in the month — a byproduct of massive liquidity injections into the financial system — the Federal Reserve modified the formula it uses to pay interest on excess reserve balances. (The market rate on Fed funds is important for money market funds because it affects yields on overnight corporate loans, or repos, which had fallen to near zero). The Fed also restructured its support agreement for the ailing insurance giant AIG, created a \$200 billion program to boost consumer and small-business credit, and announced a \$500 billion plan to buy the mortgage-backed debt of Ginnie Mae, Fannie Mae and Freddie Mac. Notably, Treasury Secretary Henry Paulson disclosed that remaining TARP monies would not be used to buy toxic assets from troubled banks as originally intended, but instead would be injected directly into banks and employed to support student, credit card and auto loans.

Though improvement often was difficult to detect on a daily basis, there were broad indications that the government's relentless efforts to restore the flow of credit were working. By the end of November, the market rate on Fed funds had crept closer to the 1% target while yields on one-month LIBOR fell to 1.90% from 3.17% and yields on three-month LIBOR dropped to 2.22% from 3.46%. Though LIBOR remains elevated relative to policy rates on a historical basis, its recent decline is a sign that confidence — if not normalcy — is gradually returning to the global financial system.

Meanwhile, we maintained our portfolio structure in TexPool, with the average maturity remaining near the low end of our target range of 45 to 55 days. However, we increased the average maturity of TexPool Prime to 43 days from 28 days at the end of October in an attempt to mitigate the pool's susceptibility to the unusually low repo rates. Looking ahead, the cash market is discounting at least one additional quarter-point cut in the Fed funds rate, with some investors expecting at least a 50 basis point reduction. But given various technical complications associated with taking benchmark rates much below current levels, we would not be surprised to see the Fed use alternative methods to ease monetary policy while leaving the funds rate at or near its current level of 1%.

ANNOUNCEMENTS

New Participants

We would like to recognize and welcome the following entities who joined the TexPool/TexPool Prime program in November 2008:

1. City of Horseshoe Bay – Escondido PID
2. Woodbridge MUD
3. Harris County Road Improvement District No. 1
4. Harris County MUD No. 182
5. Block House MUD
6. Harris County MUD No. 287
7. Crane County Hospital District
8. Northeast Travis County Utility District
9. Montgomery County MUD No. 92
10. City of The Colony (Prime)

Holiday Reminder

In observance of Christmas, TexPool will be closed on Thursday December 25, 2008. All ACH transactions placed on Wednesday, December 24, 2008 will settle on Friday, December 26, 2008. Any transactions placed on Thursday, December 25, 2008, will be given a transaction date of Friday, December 26, 2007. Please plan accordingly for your liquidity needs.

Announcement – Coming Soon

We are excited and please to announce our latest enhancement....TEXPOOL VENDOR PAYMENT. Watch for details to arrive soon in your mailbox and on

www.TexPool.com



TexPool

PORTFOLIO ASSET SUMMARY AS OF November, 2008

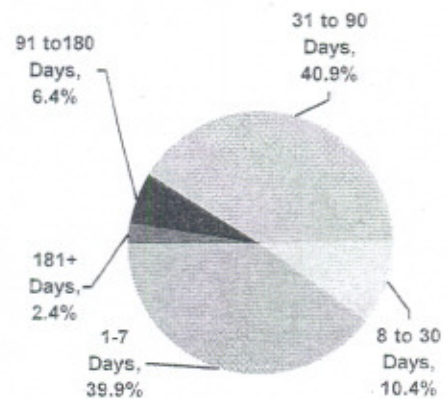
	Book Value	Market Value
Uninvested Balance	\$478,414.50	\$478,414.50
Accrual of Interest Income	26,377,465.36	26,377,465.36
Interest and Management Fees Payable	(25,405,576.55)	(25,405,576.55)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	7,039,189,000.00	7,039,520,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	10,039,036,771.37	10,061,182,945.65
Total	\$17,079,676,074.68	\$17,102,153,248.96

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

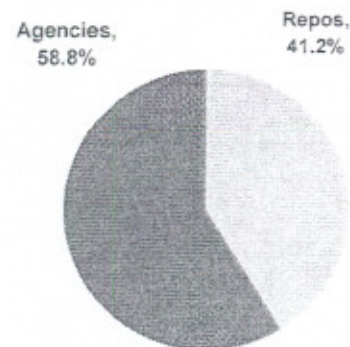
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
11/01	1.8720%	0.000051287	\$16,893,046,473.48	1.00070	46	82
11/02	1.8720%	0.000051287	\$16,893,046,473.48	1.00070	46	82
11/03	1.8756%	0.000051385	\$16,919,763,614.98	1.00070	45	78
11/04	1.9044%	0.000052175	\$16,877,750,617.27	1.00099	47	80
11/05	1.8881%	0.000051726	\$16,922,837,698.59	1.00133	46	79
11/06	1.8816%	0.000051551	\$16,983,964,314.74	1.00134	45	79
11/07	1.8913%	0.000051817	\$17,105,850,914.50	1.00152	45	78
11/08	1.8913%	0.000051817	\$17,105,850,914.50	1.00152	45	78
11/09	1.8913%	0.000051817	\$17,105,850,914.50	1.00152	45	78
11/10	1.8772%	0.000051430	\$17,000,957,924.70	1.00155	44	76
11/11	1.8772%	0.000051430	\$17,000,957,924.70	1.00155	44	76
11/12	1.8445%	0.000050535	\$17,040,091,570.84	1.00151	43	74
11/13	1.8914%	0.000051818	\$17,039,095,986.59	1.00141	44	76
11/14	1.8495%	0.000050671	\$16,943,624,617.60	1.00133	44	76
11/15	1.8495%	0.000050671	\$16,943,624,617.60	1.00133	44	76
11/16	1.8495%	0.000050671	\$16,943,624,617.60	1.00133	44	76
11/17	1.8295%	0.000050123	\$16,775,219,156.67	1.00113	42	74
11/18	1.7884%	0.000048996	\$16,879,597,432.50	1.00110	44	73
11/19	1.7696%	0.000048462	\$16,996,075,588.66	1.00112	43	72
11/20	1.7543%	0.000048062	\$16,986,502,015.70	1.00126	46	72
11/21	1.8193%	0.000049844	\$16,850,967,374.38	1.00131	46	73
11/22	1.8193%	0.000049844	\$16,850,967,374.38	1.00131	46	73
11/23	1.8193%	0.000049844	\$16,850,967,374.38	1.00131	46	73
11/24	1.8405%	0.000050425	\$16,794,650,556.71	1.00132	44	71
11/25	1.7832%	0.000048654	\$17,181,788,342.53	1.00129	43	68
11/26	1.7098%	0.000046843	\$17,013,582,887.26	1.00136	43	69
11/27	1.7098%	0.000046843	\$17,013,582,887.26	1.00136	43	69
11/28	1.6762%	0.000045623	\$17,079,676,074.68	1.00133	42	67
11/29	1.6762%	0.000045623	\$17,079,676,074.68	1.00133	42	67
11/30	1.6762%	0.000045623	\$17,079,676,074.68	1.00133	42	67
Averages	1.8207%	0.000049882	\$16,970,755,540.88		44	74

Portfolio By Maturity
As of November 30, 2008



Portfolio By Type of Investment
As of November 30, 2008



	Number of Participants	Balance
School District	547	\$6,165,018,803.84
Higher Education	53	\$1,974,535,053.43
Health Care	81	\$708,362,094.20
Utility District	652	\$1,741,829,882.76
City	423	\$4,766,125,960.32
County	169	\$1,347,539,579.14
Other	223	\$375,829,025.06

Definition of Weighted Average Maturity (1) & (2)

- (1) This weighted average maturity calculation uses the SEC Rule 2A-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
- (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.



TexPool Prime

PORTFOLIO ASSET SUMMARY AS OF November 30, 2008

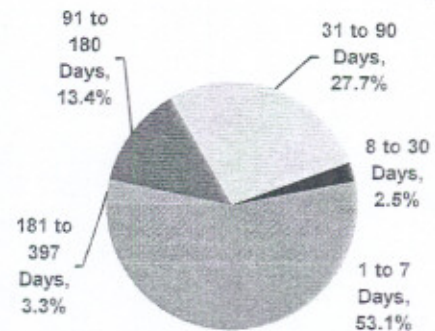
	Book Value	Market Value
Uninvested Balance	\$451.65	\$451.65
Accrual of Interest Income	893,965.94	893,965.94
Interest and Management Fees Payable	(1,873,830.27)	(1,873,830.27)
Payable for Investments Purchased	0.00	0.00
Repurchase Agreements	380,671,000.00	380,671,000.00
Mutual Fund Investments	0.00	0.00
Government Securities	136,303,483.17	136,718,319.00
Commercial Paper	708,865,219.69	709,139,674.95
Bank Instruments	0.00	0.00
Variable Rate Note	0.00	0.00
Total	\$1,224,860,290.18	\$1,225,549,581.27

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investors and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

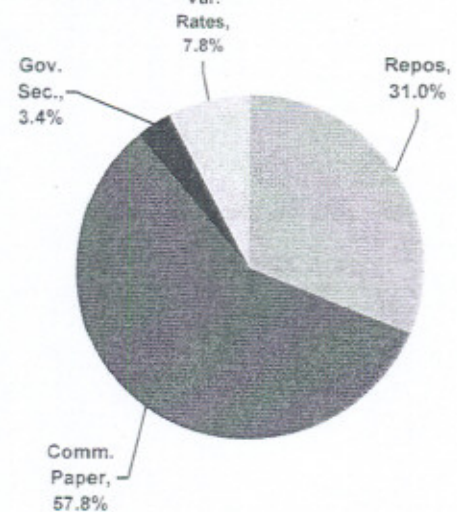
DAILY SUMMARY

Date	Money Mkt Fund Equiv (SEC Std.)	Daily Allocation Factor	TexPool Invested Balance	Market Value Per Share	WAM Days (1)	WAM Days (2)
11/01	1.7201%	0.000047125	\$1,285,454,803.30	0.99996	28	58
11/02	1.7201%	0.000047125	\$1,285,454,803.30	0.99996	28	58
11/03	1.8812%	0.000051540	\$1,272,883,650.26	1.00003	33	63
11/04	1.9057%	0.000052211	\$1,260,421,452.20	0.99997	41	71
11/05	1.9113%	0.000052364	\$1,253,038,017.98	1.00005	41	71
11/06	1.8822%	0.000051968	\$1,269,045,589.03	1.00017	40	69
11/07	1.9203%	0.000052611	\$1,263,350,542.90	1.00026	40	70
11/08	1.9203%	0.000052611	\$1,263,350,542.90	1.00026	40	70
11/09	1.9203%	0.000052611	\$1,263,350,542.90	1.00026	40	70
11/10	1.9129%	0.000052409	\$1,258,607,980.46	1.00037	38	68
11/11	1.9129%	0.000052409	\$1,258,607,980.46	1.00037	38	68
11/12	1.9132%	0.000052417	\$1,222,286,483.06	1.00050	37	68
11/13	1.9473%	0.000053350	\$1,219,977,086.85	1.00072	37	68
11/14	1.8988%	0.000052023	\$1,215,435,852.82	1.00064	37	68
11/15	1.8988%	0.000052023	\$1,215,435,852.82	1.00064	37	68
11/16	1.8988%	0.000052023	\$1,215,435,852.82	1.00064	37	68
11/17	1.8609%	0.000050983	\$1,222,446,080.94	1.00059	34	65
11/18	1.7067%	0.000046815	\$1,233,167,821.66	1.00052	39	69
11/19	1.7442%	0.000047786	\$1,228,948,660.61	1.00065	41	71
11/20	1.7722%	0.000048690	\$1,227,513,377.02	1.00062	43	73
11/21	1.8714%	0.000051272	\$1,223,005,515.61	1.00054	45	76
11/22	1.8714%	0.000051272	\$1,223,005,515.61	1.00054	45	76
11/23	1.8714%	0.000051272	\$1,223,005,515.61	1.00054	45	76
11/24	1.8916%	0.000051826	\$1,225,402,218.63	1.00065	42	73
11/25	1.8116%	0.000049632	\$1,219,976,984.53	1.00064	43	74
11/26	1.7411%	0.000047700	\$1,225,158,949.57	1.00061	43	74
11/27	1.7411%	0.000047700	\$1,225,158,949.57	1.00061	43	74
11/28	1.7108%	0.000046872	\$1,224,860,290.18	1.00056	42	73
11/29	1.7108%	0.000046872	\$1,224,860,290.18	1.00056	42	73
11/30	1.7108%	0.000046872	\$1,224,860,290.18	1.00056	42	73
Averages	1.837%	0.000050330	\$1,238,437,223.22		39	70

Portfolio By Maturity
As of November 30, 2008



Portfolio By Type of Investment
As of November 30, 2008



	Number of Participants	Balance
School District	54	\$846,357,208.47
Higher Education	4	\$10,424,548.49
Health Care	6	\$64,328,450.90
Utility District	3	\$187,236,391.02
City	16	\$26,961,165.19
County	10	\$89,418,124.16
Other	6	\$137,356.84

* (3) This current yield for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

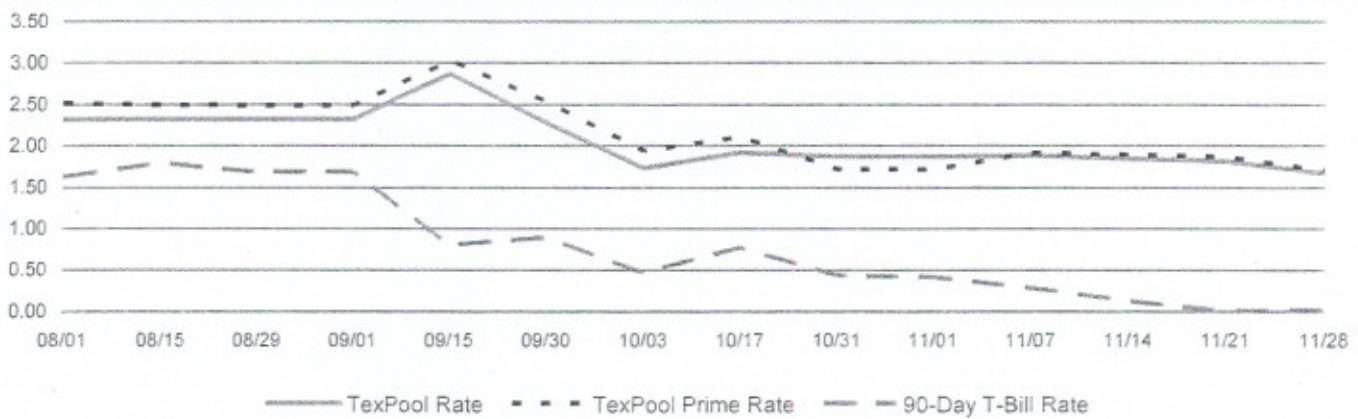


TEXPOOL

THE TEXAS INVESTMENT SERVICE FOR PUBLIC FUNDS

TexPool Participant Services
 1001 Texas Ave. 14th Floor
 Houston, TX 77002

TEXPOOL & TEXPOOL PRIME VS. 90-DAY TREASURY BILL



TexPool Advisory Board Members

R.C. Allen
 Pati Buchenau

Jose Elizondo, Jr.
 Ron Leverett

LaVonne Mason
 John McGrane

Clay McPhail
 Vivian Wood

Additional information regarding TexPool is available upon request:

www.texpool.com • 1-866-839-7665 (1-888-TEX-POOL) • Fax: 866-839-3291



Monthly Newsletter - November 2008

Performance

<i>As of November 30, 2008</i>		<i>November Averages</i>	
Current Invested Balance	\$4,516,705,034.64	Average Invested Balance	\$4,661,752,664.76
Weighted Average Maturity (1)	37 Days	Average Monthly Yield, on a simple basis	1.5651%
Weighted Average Maturity (2)	74 Days	Average Weighted Average Maturity (1)*	37 Days
Net Asset Value	1.000821	Average Weighted Average Maturity (2)*	76 Days
Total Number of Participants	663	Definition of Weighted Average Maturity (1) & (2)	
Management Fee on Invested Balance	0.05%*	(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.	
Interest Distributed	\$6,187,919.51	(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.	
Management Fee Collected	\$192,782.04	* The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.	
% of Portfolio Invested Beyond 1 Year	0.54%		
Standard & Poor's Current Rating	AAAm		

Rates reflect historical information and are not an indication of future performance.

New Participants

We would like to welcome the following entities who joined the TexSTAR program in November 2008:

- ★ City of Conroe
- ★ Permian Basin Community Centers for MHMR
- ★ City of Euless
- ★ Texas State Affordable Housing Corporation

Holiday Reminder

In observance of the *Christmas holiday*, **TexSTAR will be closed on Thursday, December 25, 2008**. All ACH transactions initiated on Wednesday, December 24th, will settle on Friday, December 26th.

In observance of the *New Year's Day holiday*, **TexSTAR will be closed on Thursday, January 1, 2009**. All ACH transactions initiated on Wednesday, December 31st, will settle on Friday, January 2nd.

Economic Commentary

Fixed income market volatility continued unabated as Treasury yields fell to their lowest levels since the 1950s, and credit spreads in the commercial mortgage, non-agency mortgage and high yield corporate sectors reached their highest levels since the inception of those markets. Equity indices declined to their lowest levels in over a decade. At the beginning of the month, the Treasury announced that it was altering their use of the Troubled Asset Relief Program funds, abandoning plans to use those funds to buy troubled assets. During the month, the Federal Reserve and Treasury took steps to inject capital into Citigroup and at the end of the month announced dramatic programs to buy \$100 billion in agency debt, \$500 million in agency MBS and a new facility to backstop asset-backed securities and support consumer lending. These initiatives not only represent an effort by the Fed to thaw frozen credit markets, but also to explicitly engage in quantitative easing and push down long-term interest rates.

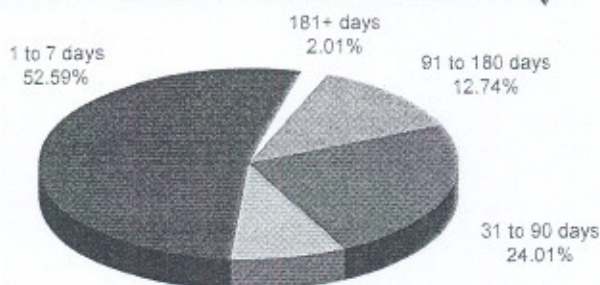
It is clear the economy is currently contracting at a rapid pace but there are reasons to be optimistic that the fourth quarter will have marked the worst quarter of this recession. First, the decline in retail gasoline prices has freed up well over \$200 billion in spending for households. Second, financial conditions should continue to be buoyed by the Fed's aggressive use of its balance sheet through new policy actions, as described above. Looking ahead, a large fiscal stimulus package is likely to be enacted as soon as the first few days of the new administration begins. The combination of fiscal and monetary stimulus and the associated improvement in financial conditions, coupled with gradual easing in the drag from residential investment, is expected to help stabilize growth by second quarter 2009. However, below-trend growth in GDP and consumer spending is anticipated through 2009. The main reason for this is that the wealth destruction that has already taken place is likely to necessitate prolonged consumer balance sheet repair.

This information is an excerpt from an economic report dated November 2008 provided to TexSTAR by JP Morgan Asset Management, Inc., the investment manager of the TexSTAR pool.

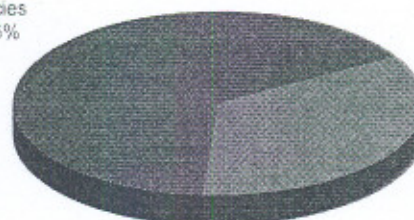
For more information about TexSTAR, please visit our web site at www.texstar.org.

Information at a Glance

Portfolio by Type of Investment As of November 30, 2008

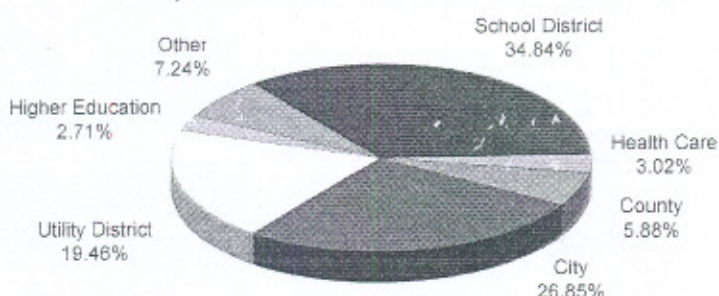


Agencies
65.55%



Repurchase
Agreements
34.45%

Portfolio by Maturity As of November 30, 2008



Distribution of Participants by Type As of November 30, 2008

Performance

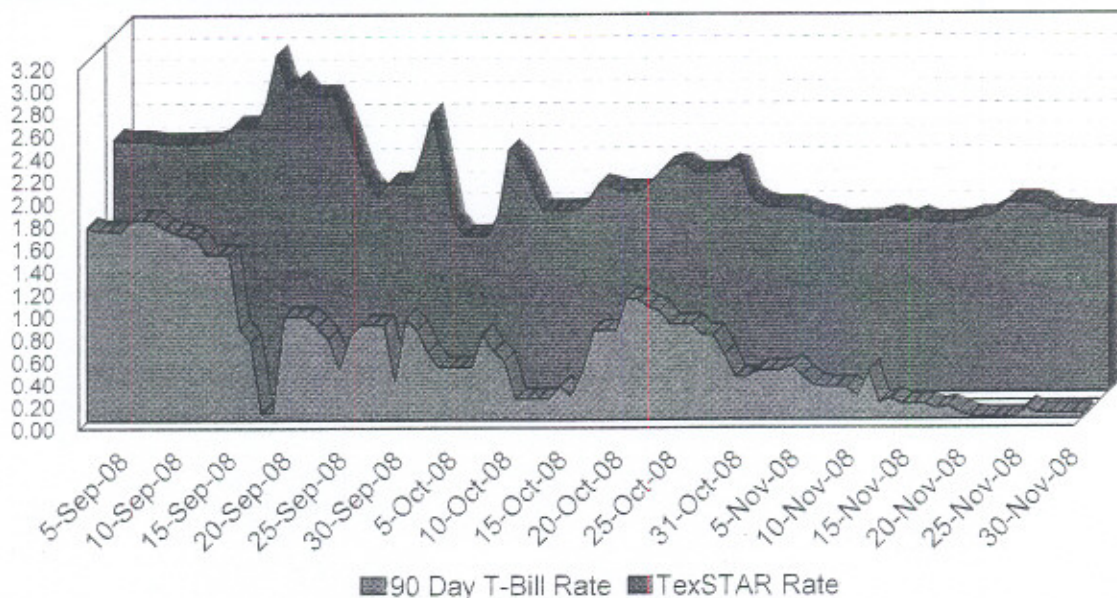
Month	Average Rate	Book Value	Market Value	Net Asset Value	WAM (1)*	WAM (2)*	Number of Participants
Nov 08	1.5651%	\$ 4,516,705,034.64	\$ 4,520,414,835.22	1.000821	37	76	663
Oct 08	1.7825%	4,653,785,653.26	4,652,712,677.18	0.999727	39	82	659
Sep 08	2.2986%	5,252,346,054.07	5,248,471,023.31	0.999262	34	81	650
Aug 08	2.2120%	4,936,314,476.42	4,933,265,676.60	0.999370	36	87	647
Jul 08	2.1874%	5,328,247,286.85	5,325,742,811.75	0.999529	30	84	643
Jun 08	2.2467%	5,450,912,795.58	5,448,966,529.06	0.999642	31	86	637
May 08	2.2194%	5,893,819,751.64	5,893,907,633.72	1.000013	28	87	627
Apr 08	2.4396%	6,349,528,618.20	6,349,341,491.76	0.999970	21	82	623
Mar 08	2.9807%	6,635,062,776.30	6,636,736,509.65	1.000252	17	82	616
Feb 08	3.4224%	6,294,186,095.49	6,296,863,425.91	1.000401	17	82	609
Jan 08	4.2033%	5,919,661,192.90	5,923,891,294.00	1.000714	22	80	603
Dec 07	4.5430%	5,180,414,831.71	5,181,584,153.60	1.000202	21	79	594
Nov 07	4.6975%	4,999,671,312.52	5,000,767,637.47	1.000190	18	79	591

Portfolio Asset Summary as of November 30, 2008

	Book Value	Market Value
Uninvested Balance	\$ 560,357.99	\$ 560,357.99
Accrual of Interest Income	5,777,520.55	5,777,520.55
Interest and Management Fees Payable	(6,193,008.97)	(6,193,008.97)
Payable for Investment Purchased	(124,773,597.66)	(124,773,597.66)
Repurchase Agreements	1,598,827,000.00	1,598,827,000.00
Government Securities	3,042,506,762.53	3,046,216,563.31
Total	\$ 4,516,705,034.64	\$ 4,520,414,835.22

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by J.P. Morgan Chase & Co. and the assets are safekept in a separate custodial account at the Federal Reserve Bank in the name of TexSTAR. 151 Only source of payment to the Participants are the assets of TexSTAR. There is no secondary source of payment for the pool such as insurance or guarantee. Should you require a copy of the portfolio, please contact TexSTAR Participant Services.

TexSTAR versus 90-Day Treasury Bill



This material is for information purposes only. This information does not represent an offer to buy or sell a security. The above rate information is obtained from sources that are believed to be reliable; however, its accuracy or completeness may be subject to change. The TexSTAR management fee may be waived in full or in part at the discretion of the TexSTAR co-administrators and the TexSTAR rate for the period shown reflects waiver of fees. This table represents investment performance/return to the customer, net of fees, and is not an indication of future performance. An investment in the security is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the issuer seeks to preserve the value of an investment at \$1.00 per share, it is possible to lose money by investing in the security. Information about these and other program details are in the fund's Information Statement which should be read carefully before investing. The yield on the 90-Day Treasury Bill ("T-Bill Yield") is shown for comparative purposes only. When comparing the investment returns of the TexSTAR pool to the T-Bill Yield, you should know that the TexSTAR pool consists of allocations of specific diversified securities as detailed in the respective Information Statements. The T-Bill Yield is taken from Bloomberg Finance L.P. and represents the daily closing yield on the then current 90-day T-Bill.

Daily Summary for November 2008

Date	Mny Mkt Fund Equiv. [SEC Std.]	Daily Allocation Factor	TexSTAR Invested Balance	Market Value Per Share	WAM Days (1)*	WAM Days (2)*
1-Nov-08	1.6398%	0.0000449250	4,653,785,653.26	0.999727	38	81
2-Nov-08	1.6398%	0.0000449250	4,653,785,653.26	0.999727	38	81
3-Nov-08	1.6065%	0.0000440140	4,694,410,041.97	0.999796	38	80
4-Nov-08	1.5595%	0.0000427270	4,669,555,360.22	1.000035	38	80
5-Nov-08	1.5522%	0.0000425260	4,671,389,901.20	1.000223	38	79
6-Nov-08	1.5092%	0.0000413490	4,715,270,728.51	1.000291	37	78
7-Nov-08	1.5106%	0.0000413870	4,768,555,263.94	1.000574	35	75
8-Nov-08	1.5106%	0.0000413870	4,768,555,263.94	1.000574	35	75
9-Nov-08	1.5106%	0.0000413870	4,768,555,263.94	1.000574	35	75
10-Nov-08	1.5454%	0.0000423400	4,610,156,411.77	1.000601	36	77
11-Nov-08	1.5454%	0.0000423400	4,610,156,411.77	1.000601	36	77
12-Nov-08	1.5090%	0.0000413430	4,769,095,293.92	1.000638	35	74
13-Nov-08	1.5496%	0.0000424550	4,735,754,334.80	1.000507	36	75
14-Nov-08	1.5040%	0.0000412060	4,733,366,496.24	1.000572	36	75
15-Nov-08	1.5040%	0.0000412060	4,733,366,496.24	1.000572	36	75
16-Nov-08	1.5040%	0.0000412060	4,733,366,496.24	1.000572	36	75
17-Nov-08	1.5143%	0.0000414880	4,716,737,216.35	1.000375	37	75
18-Nov-08	1.5471%	0.0000423860	4,749,446,829.60	1.000333	37	75
19-Nov-08	1.5431%	0.0000422760	4,773,168,921.29	1.000225	37	75
20-Nov-08	1.5942%	0.0000436760	4,658,148,448.40	1.000358	39	78
21-Nov-08	1.6748%	0.0000458840	4,604,383,977.32	1.000426	38	77
22-Nov-08	1.6748%	0.0000458840	4,604,383,977.32	1.000426	38	77
23-Nov-08	1.6748%	0.0000458840	4,604,383,977.32	1.000426	38	77
24-Nov-08	1.6560%	0.0000453710	4,588,142,112.40	1.000048	38	77
25-Nov-08	1.5947%	0.0000436900	4,605,897,172.10	1.000360	38	76
26-Nov-08	1.5810%	0.0000433150	4,554,323,567.78	1.000618	39	76
27-Nov-08	1.5810%	0.0000433150	4,554,323,567.78	1.000618	39	76
28-Nov-08	1.5393%	0.0000421720	4,516,705,034.64	1.000821	37	74
29-Nov-08	1.5393%	0.0000421720	4,516,705,034.64	1.000821	37	74
30-Nov-08	1.5393%	0.0000421720	4,516,705,034.64	1.000821	37	74
Average	1.5651%	0.000042880	4,651,752,664.76		37	76

TexSTAR Participant Services
 First Southwest Asset Management, Inc.
 325 North St. Paul Street, Suite 800
 Dallas, Texas 75201



TexSTAR Board Members

<i>William Chapman</i>	<i>Central Texas Regional Mobility Authority</i>	<i>Governing Board President</i>
<i>Nell Lange</i>	<i>City of Frisco</i>	<i>Governing Board Vice President</i>
<i>Melinda Garrett</i>	<i>Houston ISD</i>	<i>Governing Board Treasurer</i>
<i>Michael Bartolotta</i>	<i>First Southwest Company</i>	<i>Governing Board Secretary</i>
<i>Will Williams</i>	<i>JP Morgan Chase</i>	<i>Governing Board Asst. Sec./Treas.</i>
<i>Hardy Browder</i>	<i>City of Cedar Hill</i>	<i>Advisory Board</i>
<i>Oscar Cardenas</i>	<i>Northside ISD</i>	<i>Advisory Board</i>
<i>Scott Christensen</i>	<i>Reid Road MUD No. 1</i>	<i>Advisory Board</i>
<i>Ramiro Flores</i>	<i>Harlingen CISD</i>	<i>Advisory Board</i>
<i>Stephen Fortenberry</i>	<i>McKinney ISD</i>	<i>Advisory Board</i>
<i>Monte Mercer</i>	<i>North Central TX Council of Government</i>	<i>Advisory Board</i>
<i>Len Santow</i>	<i>Griggs & Santow</i>	<i>Advisory Board</i>
<i>S. Renee Tidwell</i>	<i>Tarrant County</i>	<i>Advisory Board</i>

For more information contact TexSTAR Participant Services ★ 1-800-TEX-STAR ★ www.texstar.org





MONTHLY REPORT

November 2008



Upcoming Events

December 7 – December 9
GTOT Winter Conference
San Antonio, TX

Welcome New Participants!

No new participants joined the TexasTERM & TexasDAILY programs this month.

We look forward to seeing our current and prospective participants at the next scheduled event.

Contact Us

www.texasterm.net

(866) TEX-TERM
(866) 839-8376

(866) 208-4261 fax

Advisory Board

Wes Eversole	<i>President</i>
Mary Mayes	<i>Secretary</i>
David M. Landeros	<i>Treasurer</i>
Sharon McCoy-Huber	<i>Participant Board Member</i>
Art Alfaro	<i>Participant Board Member</i>
Patrick Shinkle	<i>Participant Board Member</i>
Susan L. Morgan	<i>Non-Participant Board Member</i>

Additional Information Available Upon Request



As of November 30, 2008

TexasTERM O
- 1208

TexasTERM P
- 0609

TexasTERM Q
-1209

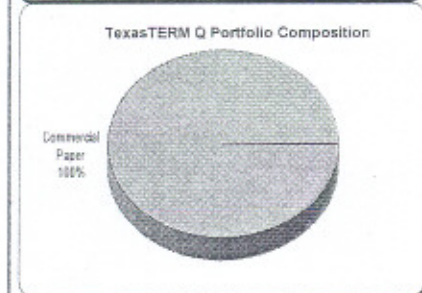
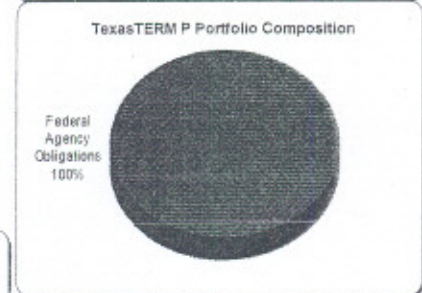
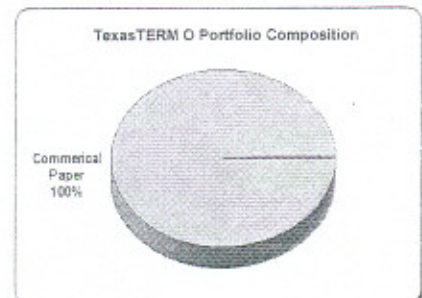
Dollar-Weighted Maturity	6.1 days	101.6 days	62.9 days
% of Portfolio Invested Beyond 1 Year	0.00%	0.00%	0.00%
Expense Ratio	0.20%	0.20%	0.20%
Standard & Poor's Current Rating	AAAf	AAAf	AAAf
Net Asset Value Per Share	0.994	0.993	0.995

Average Invested Balance during the Month	\$99,747,041.59	\$378,552,710.75	\$60,593,491.68
Total Number of Participants for all Series	192		

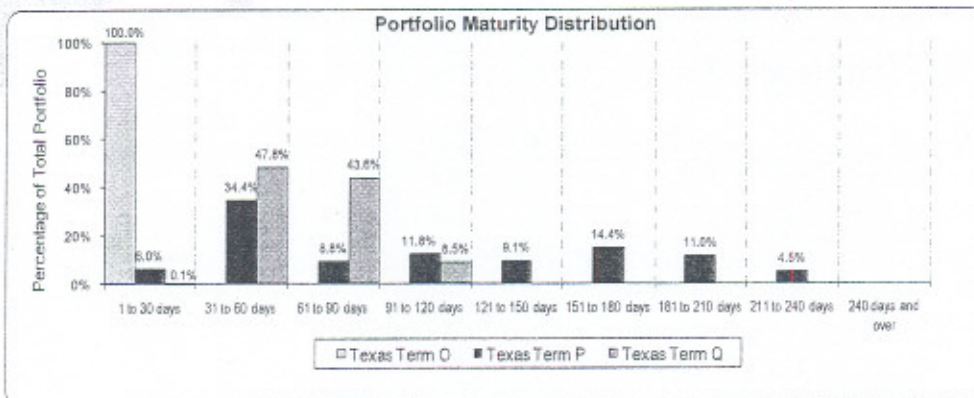
Non - CP Series

CP Series*

Rates	Rate on November 28th	November Monthly Average Rate	Rate on November 28th	November Monthly Average Rate
60-Day Rate	0.24%	0.46%	N/A	N/A
75-Day Rate	0.37%	0.56%	N/A	N/A
90-Day Rate	0.37%	0.74%	N/A	N/A
120-Day Rate	0.54%	0.96%	N/A	N/A
180-Day Rate	0.95%	1.35%	N/A	N/A
240-Day Rate	1.21%	1.65%	N/A	N/A
365-Day Rate	1.42%	1.87%	N/A	N/A



The above TexasTERM rates are market rates, subject to change. These rates are quoted on a 365/366 day basis. Interest is simple and payable at maturity. Once you place an investment in TexasTERM, the rate is locked in for the full term of your investment.
*Due to market volatility, we are no longer accepting new investments in the TexasTERM CP series. Therefore, rates for October 31st and the October monthly average rate are unavailable.



Net Assets as of November 30, 2008

	TexasTERM O - 1208		TexasTERM P - 0609		TexasTERM Q - 1209	
	Book Value	Market Value	Book Value	Market Value	Book Value	Market Value
Investments	\$ 28,920,063.18	\$ 28,925,207.37	\$ 407,576,416.82	\$409,051,484.90	\$ 75,828,212.73	\$ 75,866,332.39
Accrued Interest	0.00	0.00	3,566,068.16	3,566,068.16	0.00	0.00
Cash	78,542.23	78,542.23	59,490.74	59,490.74	59,806.48	59,806.48
Payable for Securities Purchased	0.00	0.00	0.00	0.00	0.00	0.00
Program Expenses Payable	(217,286.88)	(217,286.88)	(113,811.53)	(113,811.53)	(17,791.43)	(17,791.43)
Net Assets	\$ 28,781,316.53	\$ 28,786,460.72	\$ 411,088,164.21	\$412,563,232.29	\$ 75,870,027.78	\$ 75,908,147.44

**The financial statements above are prepared on an amortized cost basis. Market values are provided for informational purposes only.

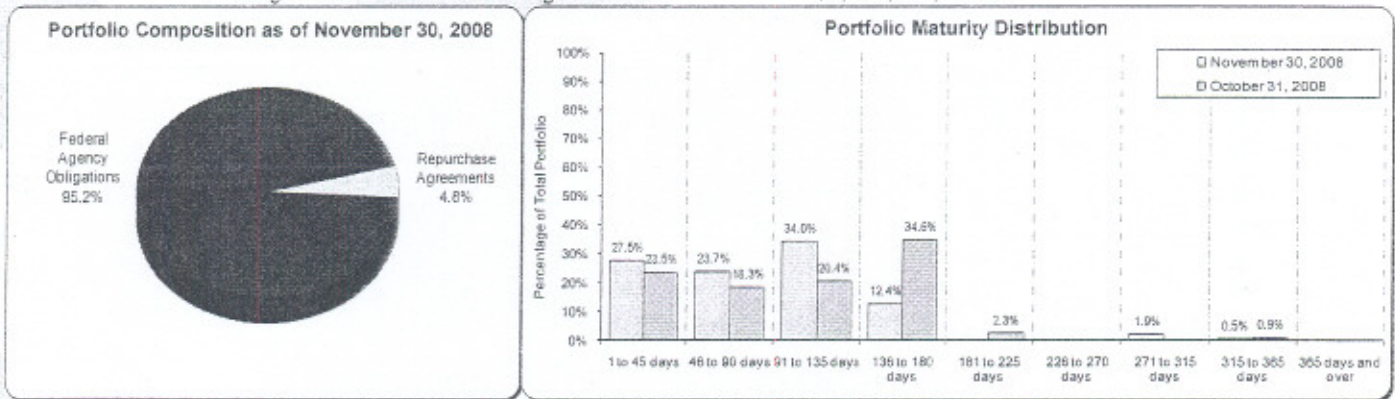


As of November 30, 2008

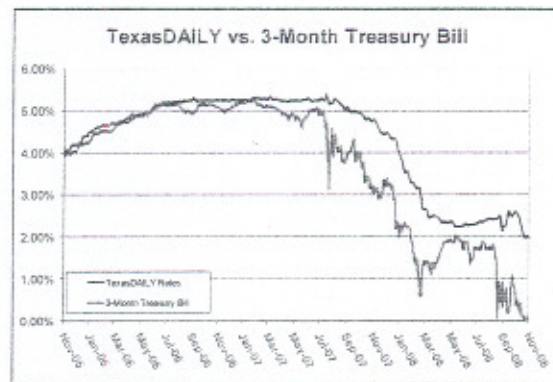
Dollar-Weighted Maturity	54.4 days
% of Portfolio Invested Beyond 1 Year	0.00%
Expense Ratio	0.11%
Standard & Poor's Current Rating	AAAm
Net Asset Value Per Share	1.00
Current Annualized Yield (7-day average yield) ⁽¹⁾	1.97%
Monthly Distribution Yield ⁽²⁾	2.13%
Effective Annual Yield for the Month ⁽³⁾	2.15%
Total Number of Participants	161

TexasDAILY

Average Invested Balance during the Month \$1,125,629,998.83



	Monthly Distribution Yield ⁽²⁾	Effective Annual Yield ⁽³⁾
November 2008	2.1295%	2.1504%
October 2008	2.6517%	2.6842%
September 2008	2.3760%	2.4020%
August 2008	2.3889%	2.4153%
July 2008	2.2931%	2.3173%
June 2008	2.2599%	2.2834%
May 2008	2.3562%	2.3818%
April 2008	2.5095%	2.5385%
March 2008	2.9767%	3.0177%



Net Assets as of November 30, 2008

	TexasDAILY	
	Book Value	Market Value
Investments	\$ 1,172,276,964.39	\$ 1,174,068,159.68
Accrued Interest	1,379,956.93	1,379,956.93
Cash	9,377.59	9,377.59
Program Expenses Payable	(138,217.38)	(138,217.38)
Payable for Securities Purchased	(42,028,154.82)	(42,028,154.82)
Net Assets	\$ 1,131,499,926.71	\$ 1,133,291,122.00

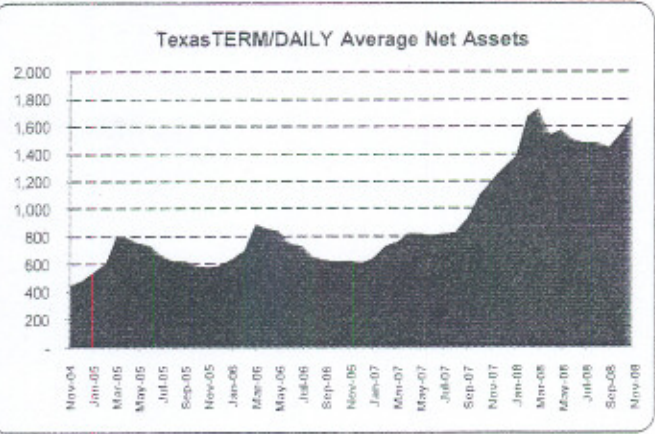
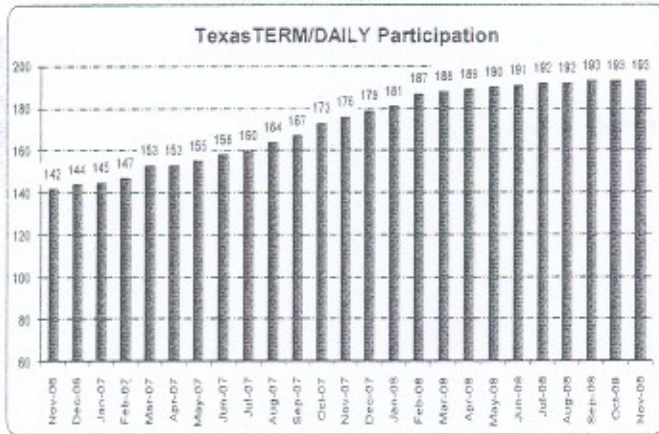
(1) The current annualized yield, which is also known as the current yield or current seven-day yield, represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a balance of one share (normally \$1.00 per share) over a seven-day period expressed as a percentage of the value of one share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7.

(2) The monthly distribution yield represents the sum of a month's current allocation factors divided by the number of calendar days in that month, and multiplied by 365.

(3) The "effective annual yield" of TexasDAILY reflects the value of compounding and represents the annualization of the monthly distribution yield with all dividends reinvested. The effective annual yield is computed by dividing the monthly distribution yield for a monthly calendar period by 12, adding one and raising the sum to the power of 12, and subtracting one from the result.

Past performance is no guarantee of future results and yields may vary.

*** The financial statements above are prepared on an amortized cost basis. Market values are provided for informational purposes only.



*This information does not represent an offer to sell or a solicitation of an offer to buy or sell any fund or other security. Investors should consider the Pool's investment objectives, risks, charges and expenses before investing. This and other information about the Pool is available in the Pool's Information Statements, which should be read carefully before investing. Copies of the Pool's Information Statements may be obtained by calling 1-866-839-8376 or are available on the Pool's website at www.texas-term.net. While TexasDAILY seeks to maintain a stable net asset value of \$1.00 per share and TexasTERM seeks to achieve a net asset value of \$1.00 per share at its stated maturity, it is possible to lose money investing in the Pool. An investment in the Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency. Shares of the Pool are distributed by **PFM Fund Distributors, Inc.**, member Financial Industry Regulatory Authority (FINRA) (www.finra.org). PFM Fund Distributors, Inc. is a wholly owned subsidiary of PFM Asset Management LLC.*

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Recommendation for renewal/extension
of contracts for administrators and other
certified/non-certified administrators or
professionals

Date: February 10, 2009

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

Recommendation for renewal/extension of contracts for administrators and other certified/non-certified administrators or professionals. (See attachment)

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the board approve the renewal/extension of term contracts for administrators and other certified/non-certified administrators or professional personnel as presented.

3. **BOARD ACTION REQUESTED**

Motion to approve renewals/extensions of term contracts as recommended by the Superintendent.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
Recommendation for Renewal of Administrative/Professional Contracts

1. Certified Administrators (2 year contracts). The certified administrators listed below have one year remaining on their Contracts. The recommendation is to add one additional year so that the following administrators have a 2 year contract through June 30, 2011:

Althoff, Christine

Armendariz, Margarita

Balesh, Adele

Brigham, Annette

Dow, Pauline

Fry, James

Garcia, Monica M.

Gonzalez, Sylvia

Gustafson, Peggy

Hammock, Janine

O'Donnell, Renée

Porras-Grant, Margarita

Reyes-García, Monica

Strobach, Marta

2. Non-certified Administrator (2 year Contract). The non-certified administrators listed below have one year remaining on their Contract. The recommendation is to add one additional year so that the following non-certified administrators will have a 2 year contract through June 30, 2011:

Farran, Yusuf

Reza, Tony

3. Certified Administrators (1 year Contracts). The certified administrators listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have one-year Contracts through June 30, 2010.

Bailey, Kenneth

Fintell, Marsha

Gonzalez, Juan J.

Hurd, Fred

Maldonado, Bibiano

Massie, Janice

Maxsom, Sheryl

Moreno, Elvia

Parker, Consuelo

Valdez, Sandra

4. Certified Professionals (1 year Contracts). The certified professionals listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2010.

Araujo, Patricia

Hecker, Rita Carol

Hoover, Nancy

Judd, Karen

Ludwig, Vicky

Vasquez, Alfredo

5. Non-certified Professionals (1 year Contracts). The non-certified professionals listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2010.

Ellis, Kathy

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: February 10, 2009
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Carmen Chavez	5 (M) Teacher, DDE, Effective 1/16/09
Rebeca Cordova	LVN, NECHS, Effective 1/22/09
María Cortez	Business Services Clerk, Effective 1/05/09
Robin Hoeft	Social Studies Teacher, CHS, Effective 1/07/09
Tammy Neda-La Fleur	Counselor, CHS, Effective 1/12/09
Lucy Montañó	Spanish Teacher, CHS, Effective 1/7/09

Superintendent approved position changes for personnel:

Lawrence Amrich	Special Ed. Teacher, CES, to Special Ed. Teacher, CHS, Effective 1/20/09
María Arrieta	Custodian, GES, to Custodian, JDE, Effective 1/5/09
Joe Bueno	Interim Asst. Coordinator, CMS, to Teacher, CMS, Effective 1/7/09
Maribel De La O	FS Substitute to FT FS Helper, CHS, Effective 1/15/09
Magdalena Estrada	Counselor Clerk, CHS, to District Receptionist, CO, Effective 1/5/09

Superintendent approved position changes for personnel (cont.):

Virginia Fiske	AA Teacher, BCE/DDE to AA Teacher, BCE, Effective 1/23/09
Lilia Garibay	Custodian, CMS, to Interim Asst. Lead Custodian, CMS, Effective 1/12/09
Rodolfo Gonzalez	Asst. Lead Custodian, CMS, to Interim Lead Custodian, CMS, Effective 1/12/09
Hilda Guzman-Aguilar	504 Assistant, DDE, to CEI Assistant, DDE, Effective 1/20/09
Socorro Lopez	AA Teacher, JDE to AA Teacher, JDE/DDE, Effective 1/20/09
Monie Menacker	PE Teacher, JDE, to PE Teacher, GES, Effective 1/20/09
Ernesto Luis Ortiz	Resource Services Coordinator, School Resources to Business Services, Effective 2/2/09
James Pavia	Textbook Clerk, School Resources to Business Services, Effective 1/30/09
Raul Ramos	Special Ed. Teacher, CHS, to Special Ed. Teacher, CES, Effective 1/20/09
Raul Rosales	Warehouse Worker, School Resources to Business Services, Effective 2/2/09
Charles Stewart	Warehouse Worker, School Resources to Business Services, Effective 2/2/09
María Trillo	CEI Assistant, DDE, to 504 Assistant, DDE, Effective 1/20/09
María Villaseñor	FT FS Helper, GES, to Vegetable/Salad Cook, GES, Effective 1/14/09

Superintendent approved resignations:

Patricia De Anda	Travel Clerk, CO, Effective 2/18/09
Olympia Gutierrez	FS Baker, DDE, Effective 1/31/09
Gabriela Hajir	2 (B) Teacher, DDE, Effective 1/30/09
Jose Lopez	External Funding Coordinator, Effective 1/9/09
Jaime Mercado	Counselor, AMS, Effective 1/5/09
Luis Muñoz	PT Bus Driver, Effective 12/19/08
Anabel Perez	PE Teacher, BCE, Effective 2/13/09

Superintendent approved retirements:

Carmen Guzman	Business Teacher, CHS, Effective 2/2/09
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Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Approval of Purchase & Installation of a Playground Shade for Garcia Elementary School

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that costs \$10,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase & installation of a playground shade for Garcia Elementary School from USA Shade & Fabric Structures, Inc. in the amount of \$18,217.00 utilizing the Texas Buyboard Purchasing Cooperative contract #269-07.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase & installation of a playground shade for Garcia Elementary School from USA Shade & Fabric Structures, Inc. in the amount of \$18,217.00.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



USASHADE
 & Fabric Structures, Inc.



A Brand of USA Shade & Fabric Structures, Inc.

COVER SHEET

PROPOSAL FOR SHADE STRUCTURES

CORPORATE OFFICE

Dallas
 8505-A Chancellor Row
 Dallas, TX 75247
 800-966-5005 Phone
 214-905-9514 Fax

REGIONAL OFFICES

Arizona
 2628-B W. Birchwood Cir.
 Mesa, AZ 85202
 480-446-0066 Phone
 480-446-8679 Fax

Austin
 1508-A Ferguson Lane
 Austin, TX 78754
 512-836-5500 Phone
 512-836-5600 Fax

California
 350 Kalmus Drive
 Costa Mesa, CA 92626
 714-427-6981 Phone
 714-427-6982 Fax

927 Enterprise Way
 Suite A
 Napa, CA 94558
 707-257-7296 Phone
 707-257-7297 Fax

Las Vegas
 6225 S. Valley View Blvd.
 Suite I
 Las Vegas, NV 89118
 702-227-5273 Phone
 702-227-5132 Fax

Date: 1/12/09

To: Ron Gatin

Fax: (915)877-7415

Phone: (915) 877-7426

Pages including this cover page: 7

Project Name: Garcia Elementary School

Quote Number: 080647DHH

Hi Ron, I have looked at all the purchasing contracts we have that you can use and I think that the one with the lowest cost would be the **BUY BOARD CONTRACT # 269-07**. Attached is quote for shade structure as we discussed using this contract. I have also addressed all of the questions you had in the current contract. The only item that we discussed which I cannot change is the Clause about the Underground Utilities. We will do our utmost to have these marked prior to construction, but if there are pipes or electrical lines that are unknown to your team, and we do not know about them, we cannot be held responsible for them.

Refer to the above quote number with any questions or comments.

When you are ready to place your order, please initial all pages of the proposal and sign the last page.

Do not hesitate to call me for further assistance.

Sincerely,

Dot Haymann
 Executive VP of Sales
 Phone: (972) 354-6512 (214)850-5651 mob
 dhaymann@usa-shade.com

Note: This message is intended only for the use of the individual to whom it is addressed and contains information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, or the employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any unauthorized disclosure, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by phone and return the original message to the above address.

PROPOSAL

Corporate Mailing Address:
 P.O. Box 560168
 Dallas, TX 75356-0168
 (800) 966-5005



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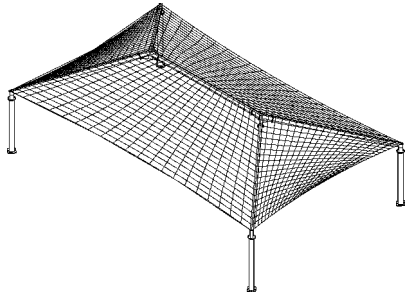
A Brand of USA Shade & Fabric Structures, Inc.

Remittance address:
 USA Shade & Fabric Structures, Inc.
 P.O. Box 678420
 Dallas, TX 75267-8420

This is a legal agreement – Please read carefully. Complete and initial all pages

Purchaser: Canutillo ISD	Date: 1/12/09	Sales Rep: Dot Haymann
Contact: Ron Gatin	PO Number:	Phone: (972) 354-6512
Phone:	Quote No.: 080647DHH	Email: dhaymann@usa-shade.com
Billing Information:	Shipping Information:	Jobsite Information:
7710 Cap Carter Road El Paso, TX	Garcia Elementary School, 6550 Westside Drive, El Paso, TX 79932	Garcia Elementary School, 6550 Westside Drive, El Paso, TX 79932
Contact:	Contact: Margie Grant	Contact: Margie Grant
Phone: (915) 877-7426	Phone: (915)877-7657	Phone: (915)877-7657
Fax:	Fax:	Fax:
Email: rgatin@canutilloisd.org	Email:	Email:

STRUCTURE PRICING

QTY	DESCRIPTION	DETAILS	PRICE
1	Sun Port “Hip” Structure 	Structure Size 20ft x 40ft Number of Posts 4 Number of Fabric Tops 1 Fabric Type Shadesure® Fabric Color TBD Steel Color TBD Post Attachment Method Recessed Piers Entry Height 12ft Wind load 90MPH Snow load 5Lbs/Sft Notes	\$11,164.00 less discount of 3%= <u>\$10,829.00</u>

PRICING DETAILS

Accessories / Miscellaneous				
QTY	ITEM	DETAILS	COST	
		Total for Access/Misc Items:	\$	
	Unit Total	\$10,829.00	PAYMENT TERMS:	
	Accessories/Miscellaneous			(1) Upon execution of the Agreement (Deposit)
	Shipping/Handling	\$850.00		(2) Upon delivery of Sun Port(s)
	SUBTOTAL	\$11,679.00		(3) Upon completion of assembly/installation
	Sales Tax %			(4) Other (specify):
	Assembly/Installation	\$5,688.00	NOTES:	
	Engineering	\$850.00		
	TOTAL PRICE	\$18,217.00		

GENERAL SCOPE OF WORK

PROPOSAL

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PERMIT REQUIREMENTS			ASSEMBLY REQUIREMENTS		
YES	NO		YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchaser is responsible for Permit Submittal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underground obstacles
<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>		Dirt Removal included in the quote
ENGINEERING REQUIREMENTS			<input type="checkbox"/>	<input checked="" type="checkbox"/>	Soil Tests(We have these so it is unnecessary to repeat them)
		Building Code	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concrete Cutting
		Type of drawings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concrete Truck Access
		# of sealed drawings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fencing
		Calculations Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Special Inspection
Notes:			<input type="checkbox"/>	<input checked="" type="checkbox"/>	Permits (see Permit Requirements)
PRICING INCLUDES			<input type="checkbox"/>	<input checked="" type="checkbox"/>	Prevailing Wages & Certified Payroll
YES	NO		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Union Wages
<input checked="" type="checkbox"/>		Assembly/Installation (based on a single mobilization)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Removal of existing structure or poles
<input checked="" type="checkbox"/>		Shipping and Handling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Curb Repair
<input checked="" type="checkbox"/>		Engineered Drawings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Landscaping Repair
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sales Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Electrical hook-up or trenching
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Permit Submittal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site Plan Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Permit fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site Survey
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Accessories	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bobcat Access
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastal Primer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Liquidated Damages
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment and Performance Bonds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other special conditions (noted below):
<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Anchor Bolts Included

GENERAL TERMS AND CONDITIONS AND WARRANTY

- Proposal:** The above proposal is valid for **30** days from the date first set forth above. After 30 days we reserve the right to increase prices due to the rise in costs of raw material, fuel or other cost increases. When applicable, USA Shade & Fabric Structures, Inc. reserves the right to implement a surcharge for significant increases in raw materials, including the following, but not limited to; fuel, steel and concrete. Due to the duration of time between proposals, contracts and final installation, USA Shade & Fabric Structures, Inc. reserves the right to implement this surcharge when applicable.
- Purchase:** By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by the SA Shade & Fabric Structures, Inc. (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase the Sun Ports brand shade structures ("Structures") and the services to be provided by the Company, as detailed in the "Structure Pricing" and "General Scope of the Work" sections of this agreement, above, or in the relevant purchase order accepted by the Company, for use by Purchaser or for installation by Company or Purchaser on behalf of a third-party who will be the ultimate owner of the Structures (the ultimate owner of a Structure, whether Purchaser or a third-party, being the "Owner").
- Short Ship Claims:** Purchaser has 15 days from receipt of the Structures to file a short ship report in writing to its sales representative. Company will not honor claims made after this time.
- Standard Exclusions:** Unless specifically included under "General Scope of the Work" section above, this agreement does not include, and Company will not provide Services, labor or materials for any of the following work: (a) removal and disposal of any materials containing asbestos or any hazardous materials as defined by the EPA; (b) moving Owner's property around the installation site; (c) repair or replacement of any Purchaser or Owner-supplied materials; (d) repair of concealed underground utilities not located on prints, supplied to

PROPOSAL

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Dallas, TX 75267-8420

Company by Owner during the bidding process, or physically staked out by Owner, and which are damaged during construction; or (e) repair of damage to existing surfaces that could occur when construction equipment and vehicles are being used in the normal course of construction.

- 5) **Bonding Guidelines:** If Purchaser will use or provide the Structures and Services for an Owner other than Purchaser (including, without limitation, as a subcontractor of Purchaser), Purchaser will include the following statement in Purchaser's contract with Owner:

"The manufacturer's warranty for the Sun Ports brand shade structures is a separate document between USA Shade & Fabric Structures, Inc. and the ultimate owner of the Sun Ports brand shade structures, which will be provided to the ultimate owner at the time of completion of the installation and other services to be provided by USA Shade & Fabric Structures, Inc. Due to surety requirements, any performance and/or payment bond will cover only the first year of USA Shade & Fabric Structures, Inc. warranty."
- 6) **Insurance Requirements:** Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's quote.
- 7) **Payment:** Terms of payment are defined in the "Pricing Details" section and are specific to this contract. For purposes of this agreement, "Completion" is defined as being the point at which the Structure is suitable for its intended use, the issue of an occupancy consent, or a final building department approval is issued, whichever occurs first. In any event where Completion cannot be effected due to delays or postponements caused by the Purchaser or Owner, final payment (less 10% retainage) is due within 30 days of the date when Completion was scheduled, had the delay not occurred. All payments must be made to USA Shade & Fabric Structures, Inc., PO Box 678420, Dallas TX 75267-8420. If the Purchaser or Owner fails or delays in making any scheduled milestone payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws, including but not limited to filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.
- 8) **Lien Releases:** Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner. Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.
- 9) **Site-plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings and Surveying:** Site-plan approval, permits, permit fees, plans, engineering drawings and surveying are specifically excluded from this agreement and the Services unless specified under the "General Scope of Work". The Company does not in any way warrant or represent that a permit or site plan approval for construction will be obtained. Sealed engineered drawings that are required but not included in the "General Scope of Work" will result in an additional cost to Purchaser.
- 10) **Manufacturing & Delivery:** Manufacturing lead-time from Company's receipt of the "Notice To Proceed" is approximately 6 to 8 weeks for standard Structures, and 8 to 12 weeks for custom Structures. Delivery is approximately 1 week thereafter. Delivery of Structures may be prior to or at start of assembly.
- 11) **Concealed Conditions:** "Concealed conditions" include, without limitation, water, gas, sprinkler, electrical and sewage lines, post tension cables, and steel rebar. This agreement is based solely on observations Company was able to make either by visual inspection or by drawings and / or plans submitted by Owner at the time this agreement was bid. If additional Concealed Conditions are discovered once work has commenced which were not visible at the time this proposal was bid, Company will stop work and point out these unforeseen Concealed Conditions to Purchaser or Owner so that Purchaser and Company can execute a change order for any additional work. In any event, any damage caused by or to unforeseen Concealed Conditions is the sole responsibility of the Purchaser and Company shall not be held liable for any such damage. Soil conditions are assumed to be soil that does not contain any water, hard rock (such as limestone, caliche, etc.), rocks bigger than 4 inches in diameter or any other condition that will require additional labor, equipment and / or materials not specified by the Purchaser or Owner in the bidding process. Any condition requiring additional labor, equipment and / or materials to complete the drilling or concrete operations will require a change order before Company will complete the process. Price quotes are based on a drill pier footing. Any variation will incur additional charges (i.e. spread footings, concrete mat, sand, water, landfill, etc.). Costs for footing and installation do not include any allowance for extending below frost lines (the additional costs for which vary by geographical region).
- 12) **Changes in the Work:** During the course of this project, Purchaser may order changes in the work (both additions and deletions). The cost of these changes will be determined by the Company, and a change order form must be completed and signed by both the Purchaser and the Company, which will detail the "General Scope of the Change Order". Should any change order be essential to the completion of the project, and the Purchaser refuses to authorize such change order, then Company will be deemed to have performed its part of the project, and the project and Services will be terminated. Upon such termination, Company will submit a final billing to Purchaser for payment, less a labor allowance for work not performed but including additional charges incurred due to the stoppage. No credit will be allowed for materials sold and supplied, which will remain the property of the Purchaser.

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13) Warranty; Limitations of Liability:

- Company warrants that all Company-supplied labor and Services will be performed in a good and workmanlike manner.
- The warranty set forth in this Section 13 will be the Purchaser's sole and exclusive warranty.
- The warranty set forth in this Section 13 will run from the date of performance of the service by the Company, and any warranty claims brought by Purchaser must be brought within 30 days of the date of performance of the Service giving rise to the claim.
- Purchaser's sole remedy for a breach of the warranty set forth in this Section 13 will be the re-performance of the Services, or if that is not possible or practical, the refund of the price of the Services that breached the warranty.
- Purchaser shall notify Company in writing detailing any defects in Service for which a warranty claim is being made.
- **COMPANY SHALL NOT IN ANY EVENT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL PUNITIVE OR LIQUIDATED DAMAGES IN ANY ACTION ARISING FROM OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION, DAMAGES RELATING TO THE LOSS OF PROFITS, INCOME OR GOODWILL, REGARDLESS OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**
- **IN NO EVENT WILL COMPANY'S LIABILITY FOR MONETARY DAMAGES UNDER THIS AGREEMENT EXCEED THE FEES PAID OR DUE AND PAYABLE FOR THE SERVICES UNDER THIS AGREEMENT (OR THE RELEVANT PURCHASE ORDER).**
- **EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS AGREEMENT, COMPANY MAKES, AND PURCHASER RECEIVES, NO WARRANTIES OF ANY KIND, EXPRESS, IMPLIED OR STATUTORY, ARISING OUT OF, RELATED TO, OR UNDER THIS AGREEMENT, AND SPECIFICALLY DENIES THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY. FURTHER, EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY ACKNOWLEDGES THAT THE SERVICES AND STRUCTURES PROVIDED HEREIN ARE PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND. COMPANY DOES NOT WARRANT THAT THE SERVICES OR STRUCTURES WILL MEET YOUR REQUIREMENTS OR THOSE OF THE OWNER.**
- For all Structures installed by the Company, Purchaser must sign and return the "Customer Checklist and Sign-off" form to the Company within 10 business days from the construction completion date, or Company will not be held responsible for any warranties under this Section 13 or any damage to the Structure.
- The warranties for the Structures are contained in a separate document between Company and the ultimate Owner of the Structures, which will be provided to Owner at the time of completion of the work.

14) **Indemnification:** To the fullest extent permitted by law, Purchaser shall indemnify, defend and hold harmless the Company and its consultants, agents and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, related to the installation of the Structure or performance of the Services, provided that such claim, damage, loss or expense is attributable to bodily injury to, sickness, disease or death of a person or to injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 14.

15) Assembly/Installation:

- Company will notify Purchaser of the scheduled assembly date. Owner agrees to have an owner representative meet the assembly crew at the job site on the scheduled assembly date to verify the exact location where the Structure(s) is to be placed
- Labor for the removal, assembly and/or freight charges will only be covered by Company in instances where the Structures supplied and installed by Company are determined by the Company to be defective. In all cases where Structures are not installed by Company, all labor for the removal, assembly and/or freight of the Structures will be Purchaser' responsibility.
- Installation prices are based on a single mobilization charge. If additional mobilization is needed, there will be additional charges.
- If the requested Services require Company access to Owner's premises Company will be provided access to the Owner's premises free and clear of debris, automobiles or other interference Monday thru Friday during the hours of 8am to 6pm, and Company will have access to water and electrical facilities during installation. Additional charges will apply if utilities are not easily accessible. All automobiles will be moved prior to Company's crew beginning any installation.
- Company will not be responsible for moving or repairing any underground utility lines such as electrical, telephone, gas, water, or sprinkler lines that may be encountered during installation.

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- Any additional costs incurred as a result of hard rock conditions requiring extra equipment, utility removal or repair resulting in delay will result in additional charges unless they are detailed on as-built site drawings provided to Company or marked on the ground and communicated to Company in writing prior to fabrication and installation.
- 16) **Installation/Assembly on-site:** Where installation/assembly is part of the Services, Purchaser must provide the Company with a detailed drawing prepared by or for the Owner showing exactly where the Structure(s) are to be assembled as well as detailing any obstacles or other impediments that may cause the assembly process to be more difficult. Any fixture(s), e.g., playground, pools etc., that the Structure(s) is/are to be assembled over must also be detailed, along with their peak heights (if applicable).
 - 17) **Site/Use Review by Purchaser:** Company relies on the Purchaser to determine that the Structure(s) ordered are appropriate and safe for the Owner's installation site and/or intended use. Company is not responsible for damages or injuries resulting from collisions by moving objects or persons with the structure post. Company can recommend or supply at additional cost, padding for posts from a third party manufacturer.
 - 18) **Preparatory Work:** Where installation/assembly is part of the Services and in the event that the foundation or job site is not suitable or ready for assembly to begin on the scheduled day, a delay of order notification must be sent to Company at least 4 working days before in order to allow Company to reschedule the project. In the event that Company is not notified and incurs an expense in attempting to execute the assembly, a re-mobilization charge may be charged to Purchaser before Company will reschedule the assembly.
 - 19) **Delegation: Subcontractors:** The Services and the manufacturing and assembly of the Structures may be performed by subcontractors under appropriate agreements with the Company.
 - 20) **Force Majeure: Impracticability:** The Company shall not be charged with any loss or damage for failure or delay in delivering or assembling of the shade Structures when such failure or delay is due to any cause beyond the control of the Company, due to compliance with governmental regulations or orders, or due to any acts of God, strikes, lockouts, slowdowns, wars or shortages in transportation, materials or labor.
 - 21) **Dispute Resolution:** Any controversy or claim arising out of or related to this agreement must be settled by binding arbitration administered in Dallas, Texas by a single arbitrator selected by the parties or by the American Arbitration Association, and conducted in accordance with the construction industry arbitration rules. Judgment upon the award may be entered in any court having jurisdiction thereof.
 - 22) **Entire Agreement; No Reliance:** This agreement represents and contains the entire agreement between the parties. Prior discussion or verbal representations by the parties that are not contained in this agreement are not part of this agreement. Purchaser hereby acknowledges that it has not received or relied upon any statements or representations by Company or its agents which are not expressly stipulated herein, including. Without limitation any statements as to the Structures, warranties or Services provided hereunder.
 - 23) **No Third-Party Beneficiaries:** This agreement creates no third party rights or obligations between Company and any other person, including any Owner who is not also a purchaser. It is understood and agreed that the parties do not intend that any third party should be a beneficiary of this Agreement.
 - 24) **Governing Law:** The agreement will be construed and enforced in accordance with the laws of the State of Texas.
 - 25) **Assignment:** Purchaser may not assign this agreement, by operation of law or otherwise, without the prior written consent of Company. The agreement shall be binding upon and inure to the benefit of the Company and the Purchaser, and their successors and permitted assigns.
 - 26) **Materially Increased Costs:** Company reserves the right to implement a surcharge for material increases in raw materials, including but not limited to fuel, steel and concrete. Due to the duration of proposals and contracts, Company reserves the right to implement this surcharge when it determines that raw material cost increases warrant it.

Executed to be effective as of the date executed by the Company:

PURCHASER:
Canutillo ISD

COMPANY:
USA SHADE & FABRIC STRUCTURES, INC.

Signature: _____

Signature: _____

PROPOSAL

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P.O. Box 678420
Dallas, TX 75267-8420

By: (Print) _____

By: (Print) Dot Haymann

Title: _____

Title: Executive VP of Sales

Date: _____

Date: _____

NOTE: All purchase orders and contracts should be drafted in the name of USA Shade & Fabric Structures, Inc.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Approval to Purchase Dell Laptop Computers and Carts for Northwest Early College High School

Presented By: Peggy Gustafson/Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that cost in excess of \$10,000, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase of Dell Laptop Computers & Cart for the Northwest Early College High School from Dell Marketing. The purchase will be made utilizing the DIR Cooperative Purchasing Agreement # DIR-SDD-192 in the total amount of \$10,000.87.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of Dell Laptop Computers and Carts for the Northwest Early College High School from Dell Marketing.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



QUOTATION

QUOTE #: 469511864
Customer #: 1747276
Contract #: 9914760

Customer Agreement #: R4717

Quote Date: 1/13/09

Customer Name: CANUTILLO I S

Date: 1/13/09 1:29:00 PM

TOTAL QUOTE AMOUNT:	\$10,000.87	
Product Subtotal:	\$10,000.87	
Tax:	\$0.00	
Shipping & Handling:	\$0.00	
Shipping Method:	Ground	Total Number of System Gr

GROUP: 1	QUANTITY: 8	SYSTEM PRICE: \$1,069.03	GR
Base Unit:	Latitude D630, Intel Core 2 T7250, 2.00GHz, 800MHz, 2M L2 Cache, Dual Core (223-3093)		
Processor:	14.1 inch Wide Screen WXGA LCD for Latitude D630 (320-5288)		
Memory:	2.0GB, DDR2 SDRAM, 2 DIMM for Dell Latitude Notebooks (311-9318)		
Keyboard:	Internal English Keyboard for Latitude Notebooks (310-8768)		
Video Card:	Intel Integrated Graphics Media Accelerator X3100 Latitude D630 (320-5298)		
Hard Drive:	80GB Hard Drive 9.5MM 5400RPM for Latitude DX30 (341-4567)		
Hard Drive Controller:	Standard Touchpad for LatitudeD630 (310-8792)		
Floppy Disk Drive:	Floppy Drive,Internal/Externalfor Dell Latitude D-Family, Notebooks, Factory Tied (340-6895)		
Operating System:	Windows XP PRO SP3 with Windows Vista Business LicenseEnglish,Dell Latitude (420-9610)		
TBU:	65W AC Adapter for Latitude D-Family (310-7283)		
CD-ROM or DVD-ROM Drive:	24X CDRW/DVD for Latitude D-Family (313-5962)		
CD-ROM or DVD-ROM Drive:	Cyberlink Power DVD 8.1,with Media,Dell Latitude/Mobile Precision (420-9184)		
Processor Cable:	Dell Wireless 1395 WLAN (802.11g,54Mbps) Mini Card Latitude (430-2799)		
Factory Installed Software:	No Resource DVD for Dell Optiplex, Latitude, Precision (313-3673)		
Feature	6-Cell/56 WHr Primary Battery Latitude D630 (312-0484)		
Service:	ProSupport for IT: Next Business Day Parts and Labor Onsite Response Initial Year (985-9990)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Initial Year (989-2987)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Extended Year(s) (989-2988)		
Service:	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-51		
Service:	ProSupport for IT: 7x24 Technical Support for certified IT Staff, 2 Year Extended (983-7582)		
Service:	ProSupport for IT: Next Business Day Parts and Labor Onsite Response 2 Year Extended (985-4712)		
Service:	ProSupport for IT: 7x24 Technical Support for certified IT Staff, Initial (984-3990)		
Misc:	CFI Order Ready Asset Tag 10 (365-1392)		
Misc:	US - System Documentation Power Cord, Latitude D630 (310-9094)		
	Vista Premium Downgrade Relationship Notebook (310-9160)		

SOFTWARE & ACCESSORIES

Product	Quantity	Unit Price
Office Pro Plus 2007 All Lng A 79P-01195 (A0748495)	8	
8 Module Laptop Security Cart (06-18807)	1	\$
Number of S & A Items: 2		S&A Total Amount:

SALES REP: Jason Causby	PHONE: 1-800-92
Email Address: jason_causby@dell.com	Phone Ext: 72-4130

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. Orders may be faxed to the attention of your sales representative to 1-866-607-6914. You may also place your order online at <http://www.dell.com/qto>.

This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, to Dell's Terms of Sale.

Prices and tax rates are valid in the U.S. only and are subject to change. Taxes reflected on quotes are estimates and may vary from tax shown at invoicing based on the actual ship to address.

****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order.**

Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 1-888-863-8778, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax_Department@dell.com.**

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Dell has a 30 day return policy for new products purchased directly from Dell. Dell's Total Satisfaction Return Policy may be found at http://www.dell.com/us/en/hied/misc/policy_010_policy.htm.

Shipments to California: For certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: Refer to URL www.dell.com/environmentalfee.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Approval of Participation in the UTEP Interlocal Cooperative Contract for Printing Services

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

Participation in the UTEP Interlocal Cooperative Contract for Printing Services will allow the School District to use the contract for commonly purchased items and take advantage of a competitive pricing. The interlocal agreement will be an additional method to provide competitive prices for acquiring goods and services to our District. The interlocal agreement will remain effective until revoke by a board resolution.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of participation in the UTEP Interlocal Cooperative Contract for Printing Services.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the participation in the UTEP Interlocal Cooperative Contract for Printing Services as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

The University of Texas at El Paso
MEMORANDUM OF AGREEMENT
Interlocal Cooperative Contract

This memorandum outlines basic participant roles and responsibilities as stated in Government Code Chapter 791 – Interlocal Cooperative Contract. This memorandum is made between the Canutillo Independent School District (CISD) and the University of Texas at El Paso – Print Shop Division (University).

The University of Texas at El Paso will:

- Provide printing and/or copy services to include but not limited to:
 - Business Cards
 - Letter Head
 - Envelopes
 - Black and white printing
 - Full color printing
 - Color copies
 - Binding
 - Folding
 - Collating
 - Lamination
- Assist in Graphic Design, Typesetting, and Image setting as necessary.
- Provide a printing and/or copy service invoice at the completion of each project.

Canutillo Independent School District will:


- Provide all necessary information to the University for each project and appropriate service profiles.
- Provide management for ongoing project and project monitoring.
- Provide a CISD Purchase order for each assigned project.
- Provide contact information pertaining to each project.
- Provide payment as per the Texas Prompt Payment Act.

This memorandum shall remain in effect from the date signed by the CISD for printing and/or copy services. This agreement can, however, be terminated by either party with 30 days notice. Partners agree to cooperate with Local, State and Federal Regulations, Policies and Procedures.

The University will provide the above-referenced services to the CISD of El Paso, Texas. CISD will provide the University, a complete purchase order for each of the requested printing and/or service projects. Payment shall be made following monthly invoicing by the University with payment due from CISD within 30 days after the receipt of each monthly invoice.

CISD and the University of Texas at El Paso – Print Shop Division shall hold all information confidential regarding program participants and shall only release such information with signed parental consent or in cooperation with law enforcement investigations in compliance with Local, State and Federal laws and statutes.

Pam Padilla, Ed. D.
Superintendent of Schools
Canutillo Independent School District
7965 Artcraft Rd.
El Paso, TX 79932



Cynthia Vizcaino Villa
Vice President for Business Affairs
University of Texas at El Paso
500 W. University Ave.
Office of Business Affairs
El Paso, TX 79968

Board Approved: _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Vendors List Expected To Exceed The Guidelines Of Local Policy CH.

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that cost in excess of policy guidelines, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the attached Vendor's List of vendors that are expected to exceed the guidelines of Local Policy CH. Note that the vendors listed are approved cooperative purchasing program members and all formal bidding requirements have been met.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the approval of the vendor list to comply with Board Policy CH(Local.)

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426
Fax (915) 877-7415

MEMORANDUM

To: Tony Reza, Executive Director of Business Services

From: Ron Gatlin

Date: January 20, 2009

Reference: Purchasing Cooperative Vendor List

Please find attached list of Purchasing Cooperative Vendors that the district uses on an annual basis to meet the requirements of office, custodial, technology, maintenance, and food service supplies. These vendors are expected to exceed the guidelines of district policy CH (Local.)

These vendors are members of the Region 19, Region 18, DIR, Texas Buy Board, and U.S. Communities Purchasing Cooperatives and have met the requirements for formal bidding.

To comply with CH (Local), the Board of Trustees should approve these purchases as they will probably exceed the allowable limits under the policy, whether it remains at the \$25,000 limit or reverts back to the \$10,000 limit.

PURCHASING COOPERATIVE VENDOR LIST

ARS/AM Refrigeration Supplies

Athletic Supply, Inc.

Baron Chemical

CDW Government, Inc.

Corporate Express

D & H Distributing Company

Dell Computers

Econo Pro Inc.

Ecolab Corporation

El Paso Office Products

Gopher Sports

Grainger

HD Supply

KD Scholten Supply

Laundry Supply

Lowe's Co., Inc.

MSC Industrial Supply

Mackin Library Media

Office Depot

Pencil Cup Office Products

Perma Bound, Corp.

Renaissance Learning, Inc.

SWN Mill Distributors

Spectrum Floors

Spectrum Paper

Unifirst Uniforms

U.S. Games