

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held November 12, 2008, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 10/14/08 6
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Canvass Election Results for School Board Trustee Election held on Tuesday, November 4, 2008 20
 2. Administer Oath of Office and Statement of Elected Officer to Newly Elected Members (no Board action required) 22
 3. District recognition of Margarito Arellano, Carl Frieze and Frank Lerma
 4. Reorganization of the Board - Nomination/Selection of Officers:
 - a. President
 - b. Vice-President
 - c. Secretary
 5. Appointment of Board Members to Special Board Committees:
 - a. Finance/Audit/Facilities/Planning Committee
 - b. Personnel/Policy Committee
 - c. Instruction/Student Services Committee
 6. Review of Policy BBF(Local) Board Ethics 24
 7. Review of November Calendar of Events 26
 - I. Committee Reports
 1. NONE
 - J. Consent Agenda
 1. Approval of District Award for Teacher Excellence (DATE) Grant Incentive Plans for CHS, CMS and AMS 27

K. Reports	
1. Attendance, Financial and Warrant List for October 1-31, 2008 in the amount \$1,140,642.36	34
2. Other Reports	
a. NONE	
2. Instruction and Student Affairs	
A. NONE	
3. Personnel	
A. Administrative Personnel Actions (no Board action required - information item only)	37
1. Superintendent approved employment of personnel (no Board action required)	
2. Superintendent approved position changes for personnel (no Board action required)	
3. Superintendent acceptance of resignations from personnel (no Board action required)	
4. Superintendent acceptance of requests for retirement	
a. NONE	
4. Business and Finance	
A. Approval of purchase of the Real-World Problem Solving Readers	39
B. Award of RFP #09-02 Door & Related Hardware Replacement	40
5. Administration	
A. NONE	
6. Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



**"Honor the
Texas flag; I
pledge
allegiance to
thee, Texas, one
state under God,
one and
indivisible."**



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees				
								Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas				
								Item:	Reference:			
Present	X	X	X	X	X	X	X	1. General Functions A. Call to Order at 6:09 p.m. B. Roll Call (Mr. Lerma arrived at 7:20 p.m. during agenda item 1.H.4.) C. "Pledge of Allegiance to the United States Flag" D. "Texas Pledge of Allegiance" Mr. Margarito Arellano, Board Vice-Present led the group in reciting the pledges. E. "CISD Mission Statement" Mrs. Yvonne Sanchez read the CISD Mission Statement into the record: <i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i> F. Approval of Minutes Minutes for the meetings of: 1. Regular Board Meeting 9/09/08 2. Special Board Meeting 9/30/08 Mrs. Jordan had a correction to the minutes of September 30, 2008 regarding the Level III Grievance for Lilia (Teddy) Martinez. Mrs. Jordan stated that she had recused herself from the proceeding.	5	6	7	8 22

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
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MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X								
Second						X			
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								<p>Motion for approval of minutes (with reading waived) to include the correction to the minutes, passed.</p> <p><i>With the Board's consent, agenda items 1.H.3, 1.K.1.a. and 1.K.3.a were taken out of order and deliberated following approval of minutes.</i></p> <p style="text-align: center;">G. Communications (Thirty Minute Open Forum)</p> <p style="text-align: center;">1. General Comments Portion</p> <p>Rachel Mendoza Quintana, parent and taxpayer, expressed her views regarding certain School Board members' conduct during Board meetings.</p> <p>Leticia Gonzalez, parent and taxpayer, expressed her concerns regarding recent School Board decisions.</p> <p>Dion Dorado, taxpayer, gave suggestions concerning to items on the agenda.</p> <p>Lily Maldonado, parent and taxpayer, expressed concerns regarding substitute teacher assignments for teachers out on long-term medical leave.</p> <p>Art Gallegos, taxpayer, asked for clarification on School Board election campaign signs on vehicles parked on District property.</p>	
									Reg. Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	2. Complaints Portion	
								No member of the audience addressed the Board during this portion of the meeting.	
								H. Board of Trustee Business	
								1. Review of October Calendar of Events	32
								The Board reviewed the events scheduled in October. Celebrating the 50 th year anniversary of the school district was also discussed. No formal Board action was taken on this matter.	
								2. Selection of Board Training Package with Region 19 Education Service Center	33
Motion			X					Motion to approve the Horizon Package (\$2,000.00) as the Board Training Package with Region 19 ESC, passed.	
Second						X			
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								3. District recognition of Nancy Hoover selected as the State TAGT Gifted Advocate of the Year	36
								The Board recognized Nancy Hoover, CISD Advanced Academics Coordinator, for being selected State Advocate of the Year for the Texas Association of Gifted & Talented.	Reg. Board Mtg. Minutes Page 3

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
								<p>J. Consent Agenda</p> <p>1. Approval of Application for Expedited Waiver for Modified Schedule/TAKS Testing Day Waiver to the Texas Education Agency</p> <p>2. Declaration of Salvage Property and Authorization for Disposal of Salvage Property</p> <p>Mr. Rodriguez made motion to approve the items on consent agenda and Mr. Arellano seconded the motion. The motion and second were withdrawn after some discussion.</p>	<p>40</p> <p>41</p>
Motion						X		Motion to approve consent agenda item J.1. without consent agenda item J.2., passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion							X	Motion to approve agenda item J.2., passed.	
Second							X		
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	4. Business and Finance	
								A. Approval of Expenditures for District-Wide Internet Content Filter	103
Motion						X		Motion to approve the expenditures for district-wide internet content filter from Macer Tech Company in the amount \$26,575.00, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								B. Approval of Expenditures for District-Wide Waste Disposal	104
Motion						X		Motion to approve the expenditures for district-wide waste disposal from El Paso Disposal (not to exceed \$150,000), passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								C. Approval of Expenditures for District-Wide Fuel Usage	105
Motion	X							Motion to approve expenditures for district-wide fuel usage to Firebird Fuel (not to exceed \$250,000), passed.	
Second						X			
Ayes	X	X	X	X		X	X		
Nays					X				
Abstain									Reg. Board Mtg. Minutes Page 11

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

MEMBERS								Regular Meeting Board of Trustees	
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	Tuesday, October 14, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion						X		D. Award of RFP#09-01 Contracted Network Engineer (as needed)	106
Second							X	Motion to approve RFP #09-01 contracted network engineer to Desert Communications, Inc., passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion						X		E. Approval of purchase of toilet partitions, hardware & restroom accessories for ADA compliance	107
Second	X						X	Motion to approve the purchase from K.D. Scholten Company not to exceed \$50,000, in order to comply with ADA requirements, passed.	
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
Motion						X		F. Award of RFP #08-22 AMS Athletic Sports Improvement	108
Second	X						X	Motion to approve the award of RFP #08-22 AMS Athletic Sports Improvement to High Ridge General Contractor for \$1,746,738, passed.	
Ayes	X	X				X	X		
Nays			X	X					
Abstain									Reg. Board Mtg. Minutes Page 12

**AN ORDER BY THE CANUTILLO INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES CANVASSING RETURNS AND DECLARING
ELECTION RESULTS**

Whereas, the Canutillo Independent School District Board of Trustees (the "School District") duly authorized an election to be held within the School District on Tuesday, November 4, 2008 (the "Election") for the purpose of submitting to qualified voters of the School District the election for members of the Board of Trustees for four at-large positions; and

Whereas, the election for the four at-large positions was conducted by the County Elections Administrator, who has duly made the return of the results thereof, and said returns have been delivered to this Board of Trustees; and

Whereas, the Board of Trustees finds and declares that the meeting at which this Order is considered is open to the public as required by law, and that public notice of the time, place and purpose of the meeting was given as required by Section 551.001 et seq., Texas Government Code;

**NOW, THEREFORE, BE IT ORDERED BY THE CANUTILLO INDEPENDENT
SCHOOL DISTRICT BOARD OF TRUSTEES:**

1. It is officially found and determined that the election was duly ordered, that proper notice thereof was duly given, that proper election officers were duly appointed prior to said election, that the election was duly and lawfully held, and that due returns of the result of said election have been made and delivered, and that this Board of Trustees has duly canvassed the returns, all in accordance with law and the Order calling the election.

2. It is officially found and determined that the following votes were cast for the candidates for the positions for the Board of Trustees by qualified voters of the School District as follows:

Armando (Mando) Rodriguez	1281 votes
Leticia E. Gonzalez	1789 votes
David Guzman Garcia, Sr.	478 votes
Rachel Mendoza Quintana	1618 votes
Art Gallegos	829 votes
Liza Betancourt	962 votes
Dion Dorado	470 votes
David M. Parker	811 votes
Margarito (Mago) Arellano	1017 votes
Ismael Baltazar Segovia	379 votes
Blanca M. Flores-Gomez	890 votes
Monica J. Cazares	1396 votes
Jose M. Villareal	649 votes
Laure Searls	1177 votes
Jorge R. Galan	628 votes

3. As a result of said election, and in conformity with law, this Board of Trustees hereby declares that the following persons received the highest number of votes for the four at-large positions and are elected as members of this Board of Trustees:

Armando (Mando) Rodriguez
Leticia E. Gonzalez
Rachel Mendoza Quintana
Monica J. Cazares

SIGNED AND ADOPTED on this 12th day of November, 2008.

President, Board of Trustees

Attest:

Secretary, Board of Trustees

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____ of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Affiant

SWORN TO and subscribed before me by affiant on this _____ day of _____, _____.

Signature of Person Administering Oath

(Seal)

Printed Name

Title

Form #2204

*See Reverse Side
for Instructions
Revised August 1999*

PLEASE TYPE OR PRINT LEGIBLY
PROVIDE ALL REQUESTED INFORMATION

STATEMENT OF ELECTED/APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date

Officer's Signature

Position to Which Elected/Appointed

City and/or County

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

EQUITY
IN ATTITUDE

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

TRUSTWORTHINESS
IN STEWARDSHIP

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will strive to involve the community by ensuring that it is fully and accurately informed about our schools and will try to interpret community aspirations to the school staff.
- I will work to ensure prudent and accountable use of District resources.
- I will recognize that authority rests only with the whole Board assembled in meeting and will make no personal promise to take private action that may compromise my performance or my responsibilities.
- I will refer all complaints through the proper 'chain of command' within the system and will act on such complaints at public meetings only when administrative solutions fail.

HONOR
IN CONDUCT

- I will tell the truth.
- I will share my views while working for consensus.
- I will arrive at conclusions only after discussing all aspects of the issue at hand with my fellow Board members in meetings. I will respect the opinions of others and abide by the principle of majority-rule.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

INTEGRITY
OF CHARACTER

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

BOARD MEMBERS
ETHICS

BBF
(LOCAL)

COMMITMENT
TO SERVICE

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings; I will notify, in advance, either the Board President or the Superintendent when I am unable to attend a Board meeting.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

STUDENT-
CENTERED FOCUS

- I will be continuously guided by what is best for all students of the District.

I, as a Board member, will recognize that my responsibility is not to "run the schools" through administration, but together with my fellow Board members, to see that the schools are well-run through effective policies.

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2008-2009**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session

NOVEMBER-----

Action Items

Canvassing of Election
Reorganization of the Board (Election of Officers)
Review of Code of Ethics

Other Items

Presentation of AEIS Report

Important Dates

American Indian Heritage Month
Standard Time (Nov. 2)
Father of Texas Day-Stephen F. Austin (Nov. 3)
Election Day (Nov. 4)
Veterans' Day (Nov. 11)
Youth Appreciation Week (Nov. 10-16)
American Education Week (Nov. 16-22)
National Parental Involvement Day (Nov. 20)
National Family Week (Nov. 23-29)
Thanksgiving Day (Nov. 27)

Events

Annual Presentation of Five Year Plan
Recognition of Outgoing Board Members
Local Orientation for New Board Members (at the orientation of New Board
Member Book)

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS 79835**

Agenda Item: Approval of District Award for Teacher Excellence (DATE) Grant Incentive Plans for Canutillo High School, Canutillo Middle School, and Alderete Middle School. Date: November 3, 2008

Subject: Texas District Award for Teacher Excellence (CHS, CMS, and AMS)

Presented By: Jose Lopez Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION

The District Award for Teacher Excellence (DATE) grant was awarded to Canutillo ISD for Canutillo High School, Canutillo Middle School, and Alderete Middle School. This grant will provide incentive pay to teachers and other personnel based on student performance and evaluations.

2. SUPERINTENDENT RECOMMENDATION

It is recommended that the Board approve the District Award for Teacher Excellence (DATE) Grant Incentive Plans for Canutillo High School, Canutillo Middle School, and Alderete Middle School.

3. BOARD ACTION REQUESTED:

Motion to approve the District Award for Teacher Excellence Grant Incentive Plans for Canutillo High School, Canutillo Middle School, and Alderete Middle School.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

Alderete Middle School				
District Award for Teacher Excellence				
District Award Plan Goal:		Increase TAKS, TAKS I, TAKS M, and/or End of Year Assessments in Science and Math by at least 2%.		
Corresponding District Strategic Plan Goal:		All students will reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum.		
Corresponding Criteria				
Teacher Type	Data Sources/ Measures	Teacher Criteria (Include baseline and target as applicable)	Award Amount	Includes Benefits (Y or N)
Grade(s): 6	<i>End of Year Assessment</i>	<i>Baseline: 69% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Science		<i>Target: 76% of Students Met Standard</i>		
Grade(s): 6	<i>TAKS, TAKSI, TAKS M</i>	<i>Baseline: 84% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math		<i>Target: 86% of Students Met Standard</i>		
Grade(s): 7	<i>TAKS, TAKSI, TAKS M</i>	<i>Baseline: 55% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math		<i>Target: 65% of Students Met Standard</i>		
Grade(s): 7	<i>End of Year Assessment</i>	<i>Baseline: 69% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Science		<i>Target: 76% of Students Met Standard</i>		
Grade(s): 8	<i>TAKS, TAKSI, TAKS M</i>	<i>Baseline: 57% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math		<i>Target: 67% of Students Met Standard</i>		
Grade(s): 8	<i>TAKS, TAKSI, TAKS M</i>	<i>Baseline: 51% of Students Met Standard</i>	Target: \$2,6278	Y

Number of Positions	Actual Staff Positions (list position types)	District (D) or Campus (C) Name	Staff Criteria	Award Amount	Include Benefits (Y or N)
27 4 2 1 1 9 1 1 7 10 1	- Classroom Teachers not included above - Clerical Staff - Counselors - Principals - Assistant Principals - Teacher Aides - Nurses - Librarians - Custodial Staff, - Cafeteria Workers - Coordinator	Alderete Middle School	An above satisfactory evaluation will be utilized to determine whether or not an employee has contributed to increased student performance. The evaluation includes the following items that are rated on a scale: Routinely applies him/herself to projects, strives for quality through accuracy, thorough and effective in carrying out daily responsibilities, well organized, neat work habits, on time, pleasant and easy to work with, works well independently, works well under pressure, open to new ideas and methods, practices legal and ethical behavior, seeks openness for personal learning, is a cooperative team player, communicates effectively with fellow employees and supervisors, uses skills to resolve conflicts, and contributes own ideas when it will benefit the district. Additional evaluation criteria include: analysis of AYP and Accountability Ratings, instructional management, school organizational management, school morale, personnel management, management of administrative, fiscal and facilities functions, student management, school and community relations, and professional growth and development. The evaluations are completed by campus/district supervisors at all levels.	\$422	Y

Canutillo Middle School				
District Award for Teacher Excellence				
District Award Plan Goal:		Increase TAKS, TAKS I, TAKS M, and/or End of Year Assessments in Science and Math by at least 7%.		
Corresponding District Strategic Plan Goal:		All students will reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum.		
Corresponding Criteria				
Teacher Type	Data Sources/ Measures	Teacher Criteria (Include baseline and target as applicable)	Award Amount	Includes Benefits (Y or N)
Grade(s): 6	<i>End of Year Assessment</i>	<i>Baseline: 69% of Students Met Standard Target: 76% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Science				
Grade(s): 6	TAKS, TAKSI, TAKS M	<i>Baseline: 64% of Students Met Standard Target: 74% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math				
Grade(s): 7	TAKS, TAKSI, TAKS M	<i>Baseline: 65% of Students Met Standard Target: 75% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math				
Grade(s): 7	<i>End of Year Assessment</i>	<i>Baseline: 69% of Students Met Standard Target: 76% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Science				
Grade(s): 8	TAKS, TAKSI, TAKS M	<i>Baseline: 51% of Students Met Standard Target: 61% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math				
Grade(s): 8	TAKS, TAKSI, TAKS M	<i>Baseline: 63% of Students Met Standard Target: 73% of Students Met Standard</i>	Target: \$2,628	Y

Number of Positions	Actual Staff Positions (list position types)	District (D) or Campus (C) Name	Staff Criteria	Award Amount	Include Benefits (Y or N)
22 4 2 1 1 9 1 1 8 10 1	- Classroom Teachers not included above - Clerical Staff -Counselors -Principals - Assistant Principals - Teacher Aides - Nurses - Librarians - Custodial Staff - Cafeteria Workers -Coordinators	Canutillo Middle School	An above satisfactory evaluation will be utilized to determine whether or not an employee has contributed to increased student performance. The evaluation includes the following items that are rated on a scale: Routinely applies him/herself to projects, strives for quality through accuracy, thorough and effective in carrying out daily responsibilities, well organized, neat work habits, on time, pleasant and easy to work with, works well independently, works well under pressure, open to new ideas and methods, practices legal and ethical behavior, seeks openness for personal learning, is a cooperative team player, communicates effectively with fellow employees and supervisors, uses skills to resolve conflicts, and contributes own ideas when it will benefit the district. Additional evaluation criteria include: analysis of AYP and Accountability Ratings, instructional management, school organizational management, school morale, personnel management, management of administrative, fiscal and facilities functions, student management, school and community relations, and professional growth and development. The evaluations are completed by campus/district supervisors at all levels.	\$422	Y

Canutillo High School				
District Award for Teacher Excellence				
District Award Plan Goal:		Increase TAKS, TAKS I, TAKS M, and/or End of Year Assessments in Science and Math by 10%		
Corresponding District Strategic Plan Goal:		All students will reach high academic standards, attaining, at a minimum, proficiency or better in the foundation curriculum.		
Corresponding Criteria				
Teacher Type	Data Sources/ Measures	Teacher Criteria (Include baseline and target as applicable)	Award Amount	Includes Benefits (Y or N)
Grade(s): 9	TAKS, TAKSI, TAKS M	<i>Baseline: 46% of Students Met Standard Target: 56% of Students Met Standard</i>	Target: \$2,628	Y
Subject: Math				
Grade(s): 9	End of Year Assessment	<i>Baseline: N/A Target: 54% of Students Met Standard</i>	Target: \$2,628	y
Subject: Science				
Grade(s): 10	TAKS, TAKSI, TAKS M	<i>Baseline: 51% of Students Met Standard Target: 61% of Students Met Standard</i>	Target: \$2,628	y
Subject: Math				
Grade(s): 10	TAKS, TAKSI, TAKS M	<i>Baseline: 40% of Students Met Standard Target: 50% of Students Met Standard</i>	Target: \$2,628	y
Subject: Science				
Grade(s): 11	TAKS, TAKSI, TAKS M	<i>Baseline: 66% of Students Met Standard Target: 76% of Students Met Standard</i>	Target: \$2,628	y
Subject: Math				
Grade(s): 11	TAKS, TAKSI, TAKS M	<i>Baseline: 63% of Students Met Standard Target: 73% of Students Met Standard</i>	Target: \$2,628	y
Grade(s): 12				
Subject: Math	TAKS, TAKSI, TAKS M	<i>Baseline: 64% of Students Met Standard Target: 69% of Students Met Standard</i>	Target: \$2,628	Y
Grade(s): 12				
Grade(s): 12	TAKS, TAKSI, TAKS M	<i>Baseline: 60% of Students Met Standard Target: 65% of Students Met Standard</i>	Target: \$2,628	Y

Number of Positions	Actual Staff Positions (list position types)	District (D) or Campus (C) Name	Staff Criteria	Award Amount	Include Benefits (Y or N)
113	- Classroom Teachers not included above	Canutillo High School	An above satisfactory evaluation will be utilized to determine whether or not an employee has contributed to increased student performance. The evaluation includes the following items that are rated on a scale: Routinely applies him/herself to projects, strives for quality through accuracy, thorough and effective in carrying out daily responsibilities, well organized, neat work habits, on time, pleasant and easy to work with, works well independently, works well under pressure, open to new ideas and methods, practices legal and ethical behavior, seeks openness for personal learning, is a cooperative team player, communicates effectively with fellow employees and supervisors, uses skills to resolve conflicts, and contributes own ideas when it will benefit the district. Additional evaluation criteria include: analysis of AYP and Accountability Ratings, instructional management, school organizational management, school morale, personnel management, management of administrative, fiscal and facilities functions, student management, school and community relations, and professional growth and development. The evaluations are completed by campus/district supervisors at all levels.	\$422	Y
31	- Clerical Staff				
4	- Counselors				
1	- Principals				
3	- Assistant Principals				
24	- Teacher Aides				
1	- Nurses				
1	- Librarians				
14	- Custodial Staff				
17	- Cafeteria Workers				
3	- Security Guards				
1	- Coordinators				
3	- Facilitators				



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

BUSINESS SERVICES

(915) 877-7425

Fax (915) 877-7415

TO: Board of Trustees

November 6, 2008

THROUGH: Tony Reza *[Signature]*
Executive Director

FROM: Kathy Ellis *[Signature]*

SUBJECT: Approval of Warrant List for October 1, 2008 through October 31, 2008

Enclosed in your packet is the warrant list for October 1, 2008 through October 31, 2008. I recommend its approval in the amount of: **\$ 1,140,462.36.**

The following Board members abstain from voting on individual payments as follows:

Sergio Coronado	Am. Exp./lodging TASA/TASB	\$	490.50	Page 11
Frank Lerma	Am. Exp./lodging TASA/TASB	\$	586.50	Page 11
	Reimb. car rental TASA/TASB	\$	316.65	Page 93
Armando Rodriguez	Am. Exp./lodging TASA/TASB	\$	517.50	Page 11
Yvonne Sanchez	Am. Exp./lodging TASA/TASB	\$	490.50	Page 11

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of October 31, 2008

<u>Campus</u>	<u>October ADA</u>	<u>Enrollment 10/31/08</u>
Canutillo Elementary School	623.65	673
Deanna Davenport Elementary School	412.45	441
Jose H. Damian Elementary School	458.26	501
Bill Childress Elementary School	464.54	502
Gonzalo and Sofia Garcia Elementary School	578.07	620
Canutillo Middle School	656.76	681
Jose J. Alderete Middle School	573.70	592
Canutillo High School	1499.19	1596
Northwest Early College High School	93.39	96
	<hr/>	<hr/>
DISTRICT TOTALS	5360.01	5702
Ineligible students (Children of employees-out of state. Tuition is not collected.)		23
		<hr/>
GRAND TOTAL ENROLLMENT	35	5725

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison October 2008

<u>Campus</u>	Previous month September 2008 <u>ADA</u>	Current month October 2008 <u>ADA</u>	Previous year October 2007 <u>ADA</u>
Canutillo Elementary School	619.14	623.65	629.14
Deanna Davenport Elementary School	417.83	412.45	488.69
Jose H. Damian Elementary School	465.42	458.26	419.83
Bill Childress Elementary School	470.01	464.54	486.16
Gonzalo and Sofia Garcia Elementary School	578.52	578.07	487.59
Canutillo Middle School	661.30	656.76	633.74
Jose J. Alderete Middle School	577.88	573.70	566.52
Canutillo High School	1513.65	1499.19	1525.98
Northwest Early College High School	94.42	93.39	
*DISTRICT TOTALS	5398.17	5360.01	5237.65

*Does not include ineligible students

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: November 11, 2008
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

Superintendent approved employment of personnel:

Roberto Saenz	Maintenance Worker, Effective 10/22/08
Ruben Salinas	Mechanic, Effective 11/3/08
José Sanchez	District Custodial Supervisor, Effective 10/27/08
Laura Aida Yee	Migrant Assistant, CHS, Effective 11/3/08

Superintendent approved position changes for personnel:

LuAnn Escobar	Testing Coordinator, to Interim School Resources Executive Director, Effective 10/14/08
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Superintendent approved resignations:

Ana Arreola	Special Education Teacher, CES, Effective 1/15/09
Anabel Mendoza	Food Service Vegetable/ Salad/Preparer, GES, Effective 10/31/08
Erika Rosales	Business Services Clerk, Effective 11/4/08
James Steinhauser	School Improvement Executive Director, Effective 10/10/08

Superintendent approved retirements:

None

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____ Date: _____
Subject: Purchase of the Real-World Problem Solving Readers

Presented By: Karen Judd Consent Agenda: _____

1. BACKGROUND INFORMATION:

As stated in the Education Code Section 44.031, Item J, a school district may purchase copyrighted materials that are available from only one source. In addition, as stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require board approval before a transaction may take place. This request is to approve the purchase of the Real-World Problem Solving Readers supplemental math materials to compliment the state adopted math books from Macmillian/McGraw-Hill in the total amount of \$56,687.04.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of supplemental math materials to compliment the state adopted math books.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the purchase as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date:

Subject: Award of RFP #09-02 Door & Related Hardware Replacement

Presented By: Yusuf Farran

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that has an aggregate cost of \$25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the award of RFP #09-02 Door & Related Hardware Replacement to Western Industrial Contractors in the total amount not to exceed \$100,000.

All pertinent information will be included in the Friday Packets.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the award of RFP #09-02 Door & Related Hardware Replacement to Western Industrial Contractors.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____