

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held March 11, 2008, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 2/12/08 6
 2. Special Board Meeting 3/5/08 20
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of March Calendar of Events 25
 2. Approval for Mrs. Sanchez and Mrs. Jordan to attend Legislative Advisory Council Meetings in Austin on April 19 and May 3 26
 - I. Committee Reports
 1. Finance/Audit/Facilities/Planning Committee - Mr. Rodriguez, Chairperson (March 5)
 2. Personnel Committee - Mr. Arellano, Chairperson (February 11) 30
 - J. Consent Agenda
 1. Budget Amendments 31
 2. Approval of submission of Statement of Impact to SBOE for Eagle Academies of Texas Charter School 49
 3. Request for use of school district facilities by Bethel Christian School with fee waived 51
 - K. Reports
 1. Superintendent's Report
 - a. BEEMS Conference
 2. Attendance, Financial and Warrant List for February 1-29, 2008 in the amount \$1,716,634.36 52
 3. Other Reports

a.	Report on grounds at Alderete Middle School	
2.	Instruction and Student Affairs	
A.	Performance-Based Monitoring Analysis System (PBMAS) Results - Patricia Araujo/Dr. Steinhauser	
3.	Personnel	
A.	Creation/Reclassification of Position - Assistant Cafeteria Manager for Early College High School	56
B.	Administrative Personnel Actions (no Board action required - information item only)	58
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Superintendent acceptance of requests for retirement (no Board action required)	
5.	Employment Termination of Personnel (no Board action required)	
4.	Business and Finance	
A.	Acceptance of donations to Canutillo ISD	60
B.	Request for use of school district facilities by Healing Place Church	79
C.	Consider Real Estate Contract for purchase of school site for Arellano Elementary School	
D.	Consultation with attorney on real estate matters	
E.	Approval of purchase and installation of Tape Back Up System	80
F.	Approval of purchase of Xiotech SAN	81
G.	Approval of Memorandum of Agreement with El Paso Collaborative for Community & Economic Development	82
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



**"Honor the
Texas flag; I
pledge
allegiance to
thee, Texas, one
state under God,
one and
indivisible."**



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Regular Meeting Board of Trustees	
							Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ		
						MRS. SANCHEZ		
Present	X	X	X	X		X	<p>1. General Functions</p> <p>A. Call to Order at 6:05 p.m.</p> <p>B. Roll Call (Mr. Lerma was absent. Mrs. Sanchez arrived at 6:36 p.m. during the deliberation of agenda item 1.K.3.a.)</p> <p>C. "Pledge of Allegiance to the United States Flag"</p> <p>D. "Texas Pledge of Allegiance"</p> <p>Mr. Rodriguez led the group in reciting the Pledge of Allegiance to the United States Flag and the Texas Pledge of Allegiance.</p> <p>E. "CISD Mission Statement"</p> <p>Mr. Fietze read the CISD Mission Statement into the record:</p> <p><i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i></p> <p>F. Approval of Minutes Minutes for the meetings of:</p> <p>1. Special Board Meeting 1/15/08</p> <p>2. Regular Board Meeting 1/16/08</p> <p>3. Special Board Meeting 1/29/08</p> <p>Mrs. Jordan had a correction on the minutes of January 29, 2008, page 25, item 1.C. A motion was made but the minutes did not indicate a second was also made on page 25.</p>	5 6 7 8 10 25

MINUTES
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PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							Mr. Frietze wanted to point out that at the meeting of January 16, 2008, the Board adjourned into closed session for over 1 ½ hours on items 4.R and 3.B. Mr. Frietze left early during this meeting. He stated that the Board came out of closed session and within a matter of two minutes, the Board Members present approved the spending of \$687,000.00 for agenda items 4.G. and 4.H. Mr. Frietze stated that he had a problem with increasing the GMP (guaranteed maximum price). He cautioned the Board about the need to be responsible on spending to the taxpayers of the district. Mr. Frietze stated that he had no correction on the minutes but rather an observation.	
Second						X		Motion to approve the minutes as presented (with reading waived) to include the correction, passed.	
Ayes	X	X	X	X		X			
Nays									
Abstain									
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Kevin Hawkins, CHS Teacher and High Q/Academic Decathlon Advisor, introduced the CHS High Q/Academic Decathlon Team members: Shawn Arnold, Senior; Dorian Lucero, Junior; Hector Lujan, Senior; Amanda Atienzo, Sophomore; and Nancy Payan, Junior. Mr. Hawkins praised the team members	
								2. Complaints Portion	
								No member of the audience addressed the Board during this portion of the meeting.	Reg. Board Mtg. Minutes Page 2

MINUTES
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PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	2. Facilities/Planning Committee - Mrs. Sanchez, Chairperson (January 19)	32
								Mrs. Sanchez, Facilities/Planning Committee Chairperson, reported that at the January 19 meeting, the Committee toured Gonzalo & Sofia Garcia Elementary School. Mrs. Sanchez had a correction of the minutes to indicate that the meeting was called to order by Mrs. Sanchez not Mr. Arellano.	
								3. Personnel Committee - Mr. Arellano, Chairperson (January 29)	33
								Mr. Arellano, Personnel Committee Chairperson, Reported that at the January meeting, the Committee discussed a personnel matter in closed session.	
								J. Consent Agenda	
								1. Budget Amendments	34
								2. Approval of Update on 2008~2009 Budget Process and Current Proposed Preliminary Budget	46
								3. Approval of Student Transfer Request & Tuition Waiver	60
								4. Requests for Use of School District Facilities	
								a. Canutillo Elementary School	61
								b. Canutillo High School	62
Motion	X							Motion to approve items 1, 2, and 4 (with the exception of agenda item #3), passed.	
Second						X			
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
									Reg. Board Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees								
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas								
								MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Motion																
Second	X													Motion to approve the student transfer request and tuition waiver, passed.		
Ayes	X	X	X	X		X	X									
Nays																
Abstain																
														K. Reports		
														1. Superintendent's Report		
														a. CAS Risk Management Grant Request	63	
														Dr. Padilla recognized Linda Banuelos, Risk Management Specialist, for her efforts in obtaining a \$1,000 grant from Claims Administrative Services, Inc. to help fund the purchase of safety equipment for the campuses.		
														2. Attendance, Financial and Warrant List for January 1-31, 2008 in the amount \$2,025,527.90	65	
Motion							X							Motion to approve the attendance, financial and warrant list for January 1-31, 2008 in the amount \$2,025,527.90, passed.		
Second																
Ayes	X	X	X			X	X									
Nays																
Abstain					X											
														3. Other Reports		
														a. Report from Academic Language Services (ALS) - Teddy Martinez	Reg. Board Mtg. Minutes Page 5	
														<i>(Mrs. Sanchez arrived at 6:36 p.m. during the presentation of this agenda item.)</i>		

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Motion								<p>Motion to approve the renewal/extension of contracts for administrators and other certified/non-certified administrators or professionals as recommended by the Superintendent, passed.</p> <p style="text-align: center;">B. Administrative Personnel Actions (no Board action required - information item only)</p> <p style="text-align: center;">1. Superintendent approved employment of personnel (no Board action required)</p> <p>Dr. Padilla approved employment of personnel:</p> <p>Hilda Carmona Sub Driver, Effective 1/7/08</p> <p>Irma Del Toro PT Bus Driver, Effective 12/21/07</p> <p>Rosemary Nava PT Bus Driver, Effective 1/14/08</p> <p>Joel Pena 3rd Bilingual Teacher, BCE, Effective 1/25/08</p> <p>Rosario G. Ramirez PT Bus Driver, Effective 1/14/08</p>	<p>120</p> <p>Reg. Board Mtg. Minutes Page 9</p>
Second			X			X			
Ayes	X	X	X			X			
Nays				X		X			
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO		MR. CORONADO		MR. FRIETZE		MRS. JORDAN		MR. LERMA		MR. RODRIGUEZ		MRS. SANCHEZ	<p>Regular Meeting Board of Trustees</p> <p>Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
														Item:	Reference:
														2. Superintendent approved position changes for personnel (no Board action required)	
														Dr. Padilla approved position changes for personnel:	
														Maria T. Arroyo	Teacher, CHS, to Adult Ed. Instructor Student Support Division
														Carolina Cruz	Substitute Counselor to FT Counselor, CMS, Effective 12/12/07
														Lucy Lopez	PT Helper to FT Helper, AMS, Effective 3/08
														Esmeralda Marquez	FS Substitute to PT FS Helper, CES, Effective 1/24/08
														Elizabeth S. Perez	Special Ed. Assistant, CES, to Special Ed. Assistant, BCE, Effective 1/18/08
														Magdalena Valdez	3 (B) Teacher, BCE, to Lead Teacher, School Improvement Division, Effective 1/7/08
														Gabriela Vega	FS Helper, CMS, to FS Asst. Manager, GES, Effective 3/08
															Reg. Board Mtg. Minutes Page 10

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MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	4. Business and Finance	
								A. Approval to award RFP #08-01 Specialty Systems PA Solutions	122
Motion	X							Motion to approve the award RFP #08-01 to Specialty Systems PA Solutions to Dantek Systems, Inc., passed.	
Second						X			
Ayes	X	X	X	X		X			
Nays									
Abstain							X		
								B. Approval of award of RFP #08-03 Fire Control	123
Motion	X							Motion to approve the award of RFP #08-03 Fire Control to Dantek Systems, Inc., passed.	
Second						X			
Ayes	X	X	X	X		X			
Nays									
Abstain							X		
								C. Acceptance of donations to Canutillo ISD	124
Motion						X		Motion to accept donations to Canutillo ISD - \$4,000.00 to GES Rose Garden Project and Cemex for 4 portable radio/CD players to DDE, passed.	
Second				X					
Ayes	X	X	X	X		X	X		
Nays									
Abstain									Reg. Board Mtg. Minutes Page 12

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CANUTILLO INDEPENDENT SCHOOL DISTRICT
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MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, February 12, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							D. Approval to purchase laptop computers with carts and laser printers for Garcia Elementary School	127
Second						X	X	Motion to approve the purchase of laptop computers with carts and laser printers for Garcia Elementary School, passed.	
Ayes	X	X	X	X		X	X		
Nays									
Abstain									
								E. Report from attorney on acquisition of land for Arellano Elementary School	
								<i>The Board of Trustees adjourned into closed session from 8:26 p.m. through 9:40 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Sections 551-071, 551-072, and 551-074. Agenda items discussed in closed session were 3.A., 4.E. and 4.F.</i>	
								Mr. Coronado announced that the Board would not take any action on this agenda item.	
								F. Consultation with attorney on acquisition of land adjacent to Administration facility	
								Mr. Coronado announced that the Board would not take any action on this agenda item.	
									Reg. Board Mtg. Minutes Page 13

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, March 5, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X	X		X	X	1. General Functions A. Call to Order at 6:07 p.m. B. Roll Call <i>Mr. Lerma arrived at 6:40 p.m. while the Board was deliberating in closed session on agenda item 1.D.1. Mr. Lerma then departed the public meeting at 7:50 p.m.</i> C. Consent Agenda 1. Approval of amendment to the Texas Educator Excellence Grant for CES, DDE and BCE D. Reports 1. Status report on security from high school administration <i>The Board of Trustees adjourned into closed session 6:30 p.m. through 8:10 p.m. under the authority of the Texas Open Meeting Act, Texas Government Code Section 551-075 and 551-082.</i>	4
Motion						X		Motion to approve the amendment to the Texas Educator Excellence Grant for CES, DDE, and BCE, passed.	
Second	X								
Ayes	X	X	X	X		X	X		
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Wednesday, March 5, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		3. Personnel	
Second								A. Adoption of Superintendent Evaluation Instrument	
Ayes	X	X	X	X		X	X	Motion to adopt the superintendent evaluation instrument as presented, passed.	
Nays									
Abstain									
								B. Develop Superintendent Performance Goals for 2008~09 School Year	
								<i>Mr. Carl Frieze departed the public meeting at 10:08 p.m. while the Board was deliberating in closed session.</i>	
								<i>The Board of Trustees adjourned into closed session 9:13 p.m. through 10:21 p.m. under the authority of the Texas Open Meeting Act, Texas Government Code Section 551-074.</i>	
								Mr. Coronado announced that the Board had completed the development of the goals and no formal action would be taken on this item.	
								4. Business and Finance	
								A. Final approval of high school marquee	
								<i>This item was taken out of order with the consent of the Board. This item was deliberated by the Board following agenda item 1.C.1.</i>	Special Board Mtg. Minutes Page 4

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		<p>Special Meeting Board of Trustees</p> <p>Wednesday, March 5, 2008 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
									Item:	Reference:
									<p>After a lengthy discussion, it was the consensus of the Board for Mr. Farran to make the final decision pertaining to the color selection for the marquee. It was understood by the Board that the color selection for the marquee would be coordinated with the exterior color scheme of the facility.</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>Adjournment of the public meeting at 10:24 p.m. passed by unanimous consent.</p>	<p>Special Board Mtg. Minutes Page 5</p>

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2007-2008**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

MARCH-----

Action Items

Teacher Contract Renewals
Adoption of recommendation(s) from Textbook Selection Committee(s)
Selection of Region 19 ESC Board of Directors

Other Items

Update on Budget Development Status and State Funding
Review of Proposed School Calendar

Important Dates

Irish American Heritage Month
Music In Our Schools Month
National Mental Retardation Awareness Month
National Middle School Education Month
National Nutrition Month
Youth Art Month
NEA's Read Across America Day (Mar. 2)
Texas Independence Day (Mar. 2)
National School Breakfast Week (Mar. 3-7)
Daylight Savings Time (Mar. 9)
St. Patrick's Day (Mar. 17)
National Poison Prevention Week (Mar. 17-23)
Easter (Mar. 23)
Cesar Chavez Day (Mar. 31)

Events

District Recognition of Food Service Personnel
Board Tour of Campuses

April 19
May 3

Selection of Representatives to the Legislative Advisory Council

The TASB Legislative Advisory Council (LAC) is comprised of school board members from all 20 regions of the state. The LAC meets twice during even-numbered years after TASB's regional grassroots meetings are complete to review the legislative priorities identified at the grassroots meetings and recommend a list of statewide legislative priorities to the TASB Legislative Committee and TASB Board of Directors for final adoption as part of the Association's Advocacy Agenda. The LAC meets once during odd-numbered years after the legislative session has ended to revise the TASB's legislative priorities based upon action taken during the legislative session.

During each grassroots meeting, participants elect between four and 10 school board meetings to serve on the LAC. The number of LAC representatives from a region is based upon the student population of the region (see page #3).

Selection Criteria

To ensure that the LAC representatives elected from a region are reflective of the geographic, size and demographic diversity among districts in that region, grassroots meeting participants are encouraged to consider the following criteria in electing the LAC representatives (and alternate) from their region:

- Diversity in district wealth per student;
- Diversity in district size;
- Diversity in district type (urban, suburban, rural);
- Diversity in district geographic location within the region; and
- Diversity in LAC member perspectives (gender, racial and length of board service)

During the LAC meetings, the participants will have to explain and advocate for the legislative priorities their region submitted at the grassroots meeting. Thus, grassroots meeting participants should give preference to school board members who are present at the grassroots meeting when electing representatives to serve on the LAC.

Alternates

Each region should select at least one alternate to attend the LAC meeting if one of the LAC representatives is unable to attend.

LAC Meeting Dates/Times/Locations

LAC I: April 19, 2008 from 10 am – 2:30 pm at the Austin Airport Marriott South.

Purpose: Review the regional legislative priorities identified at the grassroots meetings and develop a list of statewide legislative priorities to recommend to the TASB Legislative Committee.

LAC II: May 3, 2008 from 10 am – 2:30 pm at the Austin Airport Marriott South.

Purpose: Refine the statewide list of legislative priorities to recommend to the TASB Legislative Committee; elect four LAC representatives to serve on the TASB Legislative Committee for a term of two years.

Continental Breakfast will be available from 9:30am until 10am before each LAC meeting; lunch will be served during the meetings.

6. ***“Intent to Serve.”*** Persons interested in serving as the LAC’s representative to the TASB Legislative Committee must submit a signed “Expression of Intent to Serve” form no later than the start of the meeting where the selection of the LAC representatives to the Legislative Committee is an agenda item.
7. ***Vacating LAC position.*** School board members who no longer serve on their local boards will automatically vacate their positions as LAC members, alternates, or members of the TASB Legislative Committee.
8. ***Resignations.*** Resignation as one of the four LAC representatives to the TASB Legislative Committee must be submitted in writing to the TASB president and/or the chair of the Legislative Committee. Resignations become effective upon receipt by either the president or chair of the Legislative Committee.
9. ***Vacancies.*** Vacancies in the LAC’s representatives to the TASB Legislative Committee will be filled by the alternate (See #5). Additional vacancies in the LAC will be filled by the TASB president, who will select a replacement from the current general membership of the LAC.
10. ***Eligible for Reelection.*** LAC representatives to the TASB Legislative Committee are eligible for reelection by the LAC to serve on the Legislative Committee.
11. ***Compliance with TASB Bylaws.*** LAC representatives to the Legislative Committee shall agree to abide by the TASB bylaws and mission of the Legislative Committee, and to promote the interests of the Association as authorized by the TASB Board of Directors.
12. ***Payment of Expenses.*** TASB will reimburse LAC representatives on the Legislative Committee reasonable travel expenses, including the cost of transportation, meals, and lodging as follows:
 - A. Lodging and transportation expenses for a LAC member of the Legislative Committee attending a regular spring, summer, fall, or winter meeting of the Board.
 - B. Transportation expenses for a LAC member of the Legislative Committee attending the board meeting held in conjunction with the annual TASB/TASA Convention.
13. ***TASB Board Action Required.*** No LAC member, alternate, or LAC representative to the Legislative Committee shall incur any indebtedness in the name of the Association or make any commitment involving the Association unless authorized by official Board Action.

LEGISLATIVE ADVISORY COUNCIL (LAC)

OPERATING PROCEDURES

Purpose: The TASB Legislative Advisory Council (LAC) will meet twice in even-numbered years to develop and approve legislative position statements to recommend to the TASB Legislative Committee and Board of Directors for final adoption as part of the Association's Legislative Agenda. In addition, the LAC will select four members and one alternate to serve two-year terms on the TASB Legislative Committee.

Operating Procedures: LAC meetings are governed by the following operating procedures:

1. **Representation.** Each TASB region is entitled to representation based upon its student population. Each region should select at least one alternate to the LAC.

Student Enrollment	LAC Representatives
0-100,000	4
100,001 – 200,000	5
201,000 – 300,000	6
300,001 – 400,000	7
401,000 – 500,000	8
501,000 – 600,000	9
600,000+	10

2. **LAC Seating.** During a LAC meeting, only the number of representatives designated for each region will be seated in the area reserved for LAC members. The combination of LAC members and alternates seated in the reserved area cannot exceed the total number of representatives designated for that region.
3. **Right to Vote.** LAC members have the right to vote on any action item coming before the LAC. Any LAC alternate present is entitled to vote when a LAC member from the same region is absent.
4. **Selection of LAC Members to the TASB Legislative Committee.** Four LAC members will be selected as voting members of the TASB's Legislative Committee. Only school board members who have been chosen as LAC members or alternates (not TASB Board of Directors) are eligible for selection. LAC members or alternates must attend at least one of the LAC meetings to be eligible to serve as one of the LAC's representatives to the TASB Legislative Committee.

The four candidates who receive the highest number of votes will be selected to serve as members of the Legislative Committee for a two-year term, serving from May 1 of an even-numbered year to May 1 of the next even numbered year. There will be no runoffs for the selection of members to serve on the Legislative Committee. Voting will be by written ballots. In case of a tie vote, a drawing between the candidates will be used to break the tie.

5. **LAC Alternate.** The LAC may choose one alternate to the Legislative Committee to serve if any of the four representatives chosen (See #4) cannot complete the two-year term.

**LEGISLATIVE ADVISORY COUNCIL (LAC)
REPRESENTATIVES PER REGION**

Region 1	7 representatives	Edinburg
Region 2	4 representatives	Corpus Christi
Region 3	4 representatives	Victoria
Region 4	10 representatives	Houston
Region 5	4 representatives	Silsbee
Region 6	5 representatives	Huntsville
Region 7	5 representatives	Kilgore
Region 8	4 representatives	Mt. Pleasant
Region 9	4 representatives	Wichita Falls
Region 10	10 representatives	Richardson
Region 11	8 representatives	Fort Worth
Region 12	5 representatives	Waco
Region 13	7 representatives	Austin
Region 14	4 representatives	Abilene
Region 15	4 representatives	San Angelo
Region 16	4 representatives	Amarillo
Region 17	4 representatives	Lubbock
Region 18	4 representatives	Midland
Region 19	5 representatives	El Paso
Region 20	7 representatives	San Antonio



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Renée Rios O'Donnell
Exec. Dir., Human Resources

(915) 877-7400
FAX (915) 877-7407
rodonnell@canutillo-isd.org

PERSONNEL COMMITTEE MEETING MINUTES February 11, 2008

Location: Canutillo ISD Administration Building
Time: 6:00 p.m.

Board Committee Members Present: Margarito (Mago) Arellano
Board Committee Member not Present: Frank Lerma and Yvonne Sanchez
Other Board Members Present: Shonda Jordan and Armando Rodriguez
Others Present: Max Padilla, Renee O'Donnell, Pam Padilla, Alfredo Vasquez, Annette Brigham, and Martha Carrasco

At 7:15 p.m. a quorum had not been established; therefore, a meeting was not held.

- 3A Discussion of supervision at Canutillo High School**
- 3B Discussion on personnel matter**
- 3C Comments/Input from Community Members on Items Discussed by Personnel Committee**

Adjournment:

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Business Services – BJE #4826

Presented By: Tony Reza

Consent Agenda _X_

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 51 to functions 34 and 41 for the fleet insurance premium and the errors and omission premium for the 2007/2008 fiscal year.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/16/08

Reason:

FUND SOURCE: OPERATING FUND

PURPOSE OF THE AMENDMENT: THIS AMENDMENT WILL TRANSFER FUNDS TO THE
FLEET INSURANCE LINE ITEM AS WELL AS THE ADMINISTRATIVE INSURANCE LINE ITEM

HOW WILL THIS IMPACT EDUCATION: THIS ITEM WILL PROVIDE THE INSURANCE
COVERAGE NEEDED TO PROVIDE SERVICES TO THE CAMPUSES

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET: THIS ITEM WILL ALLOW
THE DISTRICT TO MEET DISTRICT GOALS.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Business Services Division - BJE #4826

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.51.6429.00.999.8.99 Insurance	165,563	(13,435)	152,128
199.34.6429.00.909.8.99 Insurance	45,540	12,023	57,563
199.41.6429.00.701.8.99 Insurance	15,000	1,412	16,412

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds from function 51 to functions 34 and 41 for fleet insurance premium and errors and omission premium for the 2007/2008 fiscal year.



Superintendent

3-5-08
Date



Executive Director Business Services

3/5/08
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Alderete Middle School – BJE #4858

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from functions 11, 12, 13, and 36 to function 23 for postage, copy machine rental, and miscellaneous expenses for the administrative office for the remainder of the fiscal year.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/19/08

Reason:

FUNDING SOURCE: AMS LOCAL ACCOUNTS

PURPOSE: TO PLACE MONEY IN ACCOUNTS TO PAY FOR COPIER, POSTAGE AND SUPPLIES

HOW WILL THIS IMPACT EDUCATION: LOCAL FUNDS WERE TAKEN, MONEY NEEDS TO BE REALLOCATED TO MEET THE NEEDS OF AMS AND MAINTAIN THE OPERATIONS OF THE SCHOOL TO MEET THE ACADEMIC NEEDS OF OUR STUDENTS.

CAMPUS GOALS: 1, 2 AND 4 OF AMS CAMPUS ACTION PLAN TO MEET THE ACADEMIC NEEDS OF OUR STUDENTS AND SPECIAL POPULATIONS.

Mode: **Change**

F3=Exit

F5=Reset F12=Cancel

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BJE # 4858

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6412.00.042.8.11 Student Travel	500.00	(50.00)	450.00
199.12.6299.00.042.8.11 Misc Contracted Svcs	3,000.00	(1,200.00)	1,800.00
199.13.6399.00.042.8.11 General Supplies	1,200.00	(500.00)	700.00
199.36.6399.52.042.8.91 General Supplies-Volleyball	1,500.00	(800.00)	700.00
199.36.6399.58.042.8.91 General Supplies-Basketball	2,000.00	(1,200.00)	800.00
199.36.6399.59.042.8.91 General Supplies-Basketball	2,000.00	(1,200.00)	800.00
199.36.6399.00.042.8.91 General Supplies	10,389.00	(2,500.00)	7,889.00
199.23.6497.00.042.8.99 Postage	1,200.00	550.00	1,750.00
199.23.6399.00.042.8.99 General Supplies	2,200.00	1,000.00	3,200.00
199.23.6499.00.042.8.99 Misc Operating Expense	1,000.00	500.00	1,500.00
199.23.6269.00.042.8.99 Rental-Copy Machine	4,000.00	5,400.00	9,400.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from functions 11, 12,13, and 36 to function 23 for postage, supplies, copy machine rental and miscellaneous operating expenses for the administrative office for the remainder of the fiscal year.



Superintendent

3-5-08
Date



Executive Director Business Services

3/5/08
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Canutillo High School – BJE #4860

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 36 to cover transportation charges for the various athletic groups at CHS.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/20/08

Reason:

FUNDING SOURCE: OPERATING FUNDS

PURPOSE OF AMENDMENT: TO COVER TRANSPORTATION CHARGES

HOW WILL THIS IMPACT EDUCATION: THIS AMENDMENT WILL COVER THE TRANSPORTATION CHARGES INCURRED FOR ATHLETIC GROUPS

WHAT DISTRICT GOALS WILL BE MET: CAMPUS GOALS PERTAINING TO EXTRA-CURRICULAR EVENTS WILL BE MET

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Canutillo High School - BJE #4860

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6399.00.001.8.30 General Supplies	15,000.00	(11,748.95)	3,251.05
199.36.6494.00.001.8.91 Transportation Charges	9,000.00	2,009.50	11,009.50
199.36.6494.49.001.8.91 Transportation Charges	500.00	3,231.25	3,731.25
199.36.6494.54.001.8.91 Transportation Charges	1,000.00	315.65	1,315.65
199.36.6494.57.001.8.91 Transportation Charges	2,455.00	2,577.63	5,032.63
199.36.6494.59.001.8.91 Transportation Charges	4,500.00	1,964.92	6,464.92
199.36.6494.66.001.8.91 Transportation Charges	4,000.00	1,650.00	5,650.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 36 to cover transportation charges for the various athletic groups at CHS.



Superintendent



Date



Executive Director Business Services



Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Jose Damian Elementary – BJE #4871

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to functions 13 and 23 to provide funds for substitutes for staff development and to purchase office supplies for the remainder of the fiscal year.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 2/26/08

Reason:

FUNDING SOURCE: LOCAL

PURPOSE OF AMENDMENT: TO PAY FOR STAFF DEVELOPMENT SUBSTITUTES AND FOR OFFICE SUPPLIES FOR THE REMAINDER OF THE SCHOOL YEAR

HOW WILL THIS IMPACT EDUCATION: TEACHERS WILL BE ABLE TO RECEIVE THE THE NECESSARY TRAINING TO BETTER EDUCATE STUDENTS. SUPPLIES WILL BE USED TO RUN THE SCHOOL SMOOTHLY.

WHAT DISTRICT/CAMPUS GOALS WILL BE MET: ALL DISTRICT GOALS WILL BE MET

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Jose Damian Elementary - BJE # 4871

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6399.00.103.8.11 General Supplies	24,000.00	(3,000.00)	21,000.00
199.13.6112.00.103.8.11 Substitutes	3,245.00	2,000.00	5,245.00
199.23.6399.00.103.8.99 General Supplies	3,920.00	1,000.00	4,920.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to functions 13 and 23 to provide funds for substitutes for staff development and to purchase office supplies for the remainder of the fiscal year.



Superintendent



Executive Director Business Services

3-5-08
Date

3/5/08
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Northwest Early College High School – BJE #4888

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 51 to function 81 to purchase a science lab portable and the related furniture and equipment for the NWECHS.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 3/05/08

Reason:

FUNDING SOURCE:

OPERATING FUND

PURPOSE OF THE AMENDMENT:

TO PROVIDE FUNDS FOR THE PURPOSE OF PURCHASING A SCIENCE LAB PORTABLE AND RELATED EQUIPMENT FOR THE SCHOOL.

HOW WILL THIS IMPACT EDUCATION:

THIS AMENDMENT WILL PROVIDE FUNDS NEEDED FOR THIS PORTABLE TO PROVIDE A SCIENCE LAB SETTING FOR THE STUDENTS AT THE CAMPUS.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET:

CAMPUS GOALS ASSOCIATED WITH SCIENCE INSTRUCTION WILL BE MET.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Northwest Early College High School - BJE #4826

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.51.6256.00.999.8.99 Electric	1,093,827	(220,000)	873,827
199.81.6629.00.003.8.99 Building Purchase - NWECHS		135,000	135,000
199.81.6639.00.003.8.99 Furniture/Equipment		85,000	85,000

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds from function 51 to function 81 to provide funds to purchase a portable and equipment for a science lab for the Early College High School.



Superintendent

3-5-08
Date



Executive Director Business Services

3/5/08
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Fund 691 Construction Budget

Presented By: Tony Reza

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds in the construction budget to fund the covering of the canal at GES, street improvements for GES and for the water and sewer hook up for GES.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

Revenue proceeds from the 2006 Bond Program.

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

- GRANT AWARD:
- GRANT PERIOD:
- GRANT OBJECTIVES:
- GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

This amendment will provide funds for the covering of the canal, construction of the road in front of Garcia Elementary School, and for the water and sewer hook up.

HOW WILL THIS IMPACT EDUCATION:

This item will allow Garcia Elementary School to open for operation in March 31, 2008.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

District goals pertaining to education and facilities will be met.

TO: Dr. Pam Padilla

THROUGH: Tony Reza, Executive Director Business Services

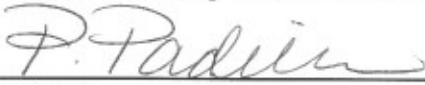
FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Fund 691 Construction Budget

DATE: March 5, 2008

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
691.81.6629.12.105.8.99 GES Canal Covering	-	355,756	355,756
691.00.8911.00.000.8.99 Transfer Out		(355,756)	(355,756)
691.81.6629.09.106.8.99 Construction - #106	10,412,739	(686,720)	9,726,019
691.81.6629.13.105.8.99 GES Street Improvement	-	258,940	258,940
691.81.6629.14.105.8.99 GES Utility Hook Up	20,000	427,780	447,780

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds in the construction budget to fund the covering of the canal at GES, for the improvements to the street and for the utility hook up for water and sewer at GES.



Superintendent

3-5-08
Date



Executive Director Business Services

3/5/08
Date



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, TX 79835

Pauline Dow
Associate Superintendent
pdow@canutillo-isd.org

TEL: (915) 877-7476
FAX: (915) 877-7477

TO: Board of Trustees
FROM: Pauline Dow, Assoc. Supt.
RE: Eagle Academies of Texas Charter School
DATE: March 5, 2008

Responsive Education Solutions (RES) has submitted a request to the Texas Education Agency to amend their maximum enrollment from 4,700 students to 8,400 students for the Eagle Academies of Texas Charter Schools.

RES has been in business since 1999 and is the largest charter in the state. They provide educational programs for at-risk youth in grades 6-12 who have dropped out of school, cannot pass the TAKS test and need targeted assistance, or for some other reason need remedial instructional support and special course offerings in order to attain their high school diploma. The average school size is between 100-150 students.

Currently RES has 22 schools across Texas and is planning to expand to 32 schools. Their expansion would include the creation of one school in El Paso County, which would begin direct services to students in August 2008. RES officials reported that they expect to enroll approximately 50 students in the El Paso school in year one with a maximum enrollment of 150 students over the next several years. The location of the school has not yet been determined.

Based on this information, we do not believe the RES request to expand will adversely impact our district.

Sincerely,

Pauline Dow, MA, MEd,
Associate Superintendent

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: Statement of Impact

Date: March 5, 2008

Subject: Expansion of Eagle Academies Charter Schools

Presented By: Pauline Dow, Associate Superintendent

Consent Agenda X

ACTION

1. BACKGROUND INFORMATION:

The Eagle Academies of Texas charter schools intend to submit an application to the State Board of Education to amend their maximum enrollment from 4,700 students to 8,400 students. CISD must respond to a request by TEA stating whether or not this expansion will adversely impact the district. See additional information attached to this recommendation.

2. SUPERINTENDENT RECOMMENDATION:

Inform the SBOE that the proposed enrollment expansion of the Eagle Academies of Texas charter schools are not expected to adversely impact the district to a significant degree.

3. BOARD ACTION REQUESTED:

Move to approve submission of Statement of Impact forms to the SBOE responding that the proposed enrollment expansion of the Eagle Academies of Texas charter schools are not expected to adversely impact the district to a significant degree.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: Use of Canutillo High School Facilities

Date: Mar 4, 2008

Subject: Fee waiver request from Bethel Christian School

Presented By: Pauline Dow, Associate Superintendent

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

As approved by CISD Board of Trustees on February 12, 2008, Bethel Christian School will use the track and field at CHS on April 12, 2008 from 7:30am to 4:00pm, for a Private School District Track Meet. Bethel Christian School is now requesting that the District waive the \$1,500 fee for the use of this facility. This is a not-for-profit school responsible for coordinating the track meet for area private schools. In addition, Canutillo ISD student clubs will benefit from the sale of concessions during the game.

2. SUPERINTENDENT RECOMMENDATION:

Motion to approve waiver request for use of CHS track and field on April 12, 2008

3. BOARD ACTION REQUESTED:

Move to approve waiver request for use of CHS track and field on April 12, 2008

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

BUSINESS SERVICES

(915) 877-7425
Fax (915) 877-7415

TO: Board of Trustees

March 3, 2008

THROUGH: Tony Reza
Executive Director

FROM: Kathy Ellis

SUBJECT: Approval of Warrant List for February 1, 2008 through February 29, 2008

Enclosed in your packet is the warrant list for February 1, 2008 through February 29, 2008. I recommend its approval in the amount of: **\$ 1,716,634.36.**

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of February 29, 2008

<u>Campus</u>	<u>February ADA</u>	<u>Enrollment 2/29/08</u>
Canutillo Elementary School	632.460	694
Deanna Davenport Elementary School	462.720	504
Jose H. Damian Elementary School	427.960	470
Bill Childress Elementary School	483.460	520
Gonzalo and Sofia Garcia Elementary School	497.150	538
Canutillo Middle School	629.900	661
Jose J. Alderete Middle School	551.710	575
Canutillo High School	1460.880	1601
<hr/>		
DISTRICT TOTALS	5146.240	5563
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		50
<hr/>		
GRAND TOTAL ENROLLMENT		5613

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison February 2008

<u>Campus</u>	Previous month January 2008 <u>ADA</u>	Current month February 2008 <u>ADA</u>	Previous year February 2007 <u>ADA</u>
Canutillo Elementary School	633.210	632.460	629.501
Deanna Davenport Elementary School	457.680	462.720	474.000
Jose H. Damian Elementary School	419.830	427.960	719.237
Bill Childress Elementary School	471.800	483.460	631.132
Gonzalo and Sofia Garcia Elementary School	489.380	497.150	
Canutillo Middle School	627.520	629.900	621.579
Jose J. Alderete Middle School	563.760	551.710	603.105
Canutillo High School	1484.380	1460.880	1347.842
*DISTRICT TOTALS	5147.560	5146.240	5026.396

*Does not include ineligible students ⁵⁴

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 27, 2007 through February 29, 2008

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	657.680	632.170	96.1%
Deanna Davenport Elementary School	492.350	476.300	96.7%
Jose H. Damian Elementary School	440.310	423.270	96.1%
Bill Childress Elementary School	503.040	485.940	96.6%
Gonzalo and Sofia Garcia Elementary School	507.040	490.560	96.7%
Canutillo Middle School	656.980	632.920	96.3%
Jose J. Alderete Middle School	584.510	564.210	96.5%
Canutillo High School	1601.260	1504.910	94.0%
<hr/>			
*DISTRICT TOTALS	5443.170	5210.280	95.7%

*Does not include ineligible students

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Subject: Creation/Reclassification of Position Date: March 11, 2008

Presented by: Renée O'Donnell Consent Agenda _____

ACTION

1. **BACKGROUND INFORMATION**

(1) **NECHS Catering Manager**

Rationale: • Administration is requesting the assistant manager for the test kitchen be reclassified to include catering type A meals to the NECHS mini-kitchen out of the test kitchen and high school.

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the Board approve the above-mentioned position as recommended by administration.

3. **BOARD ACTION REQUESTED**

Motion to approve the creation/reclassification of the NECHS Catering Manager as recommended by the Superintendent.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

Canutillo Independent School District Personnel Requisition Form

REQUIREMENTS

Campus/Division/Dept: Food Service Department Date 3/3/08

New Board Approved Position(s): yes no No. of Position(s): 1

Position Title: NECHS Catering/Manager Full-time Part-time
Exempt Non-exempt

Pay Grade: 5 Salary Range: 12,22-15,27-18,32

Funding: Food Service 6100's

Work Calendar: 183 Reports to: Charlie Simpson, Chef Trainer

REMARKS/COMMENTS

Justification:

Requesting the Assistant Manager for the test kitchen be reclassified to include catering type A meals to the NECHS mini kitchen out of the test kitchen and high school.

POSITION PROFILE (May include a job description)

Education/Credentials/License Requirements (Major/Minor, if applicable)

Similar requirements as the manager job description. Additional catering experience an asset.


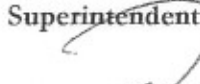
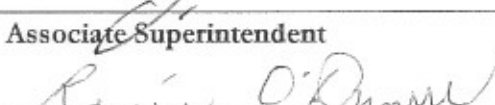
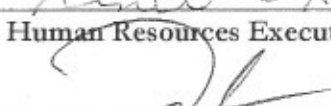
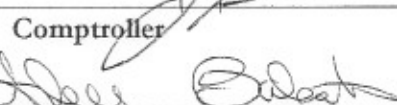
Knowledge/Skill/Abilities (Job-related)

Catering

Working Conditions/Restrictions:

Driving the van. Pickup food from job site(s) and deliver to NECHS campus.

CONCURRENCES

Signed		<u>3-5-08</u>
	Superintendent	Date
Signed		Date
	Associate Superintendent	Date
Signed		<u>3/5/08</u>
	Human Resources Executive Director	Date
Signed		<u>3/6/08</u>
	Comptroller	Date
Signed		<u>3/5/08</u>
	Originator	Date

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for Date: March 11, 2008
Board of Trustee Information Only

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

Superintendent approved employment of personnel:

Adolfo Gomez	Custodian, CES, Effective 2/28/08
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Superintendent approved position changes for personnel:

Martha Chavez	FS Substitute to FS FT Helper, DDE, Effective 2/25/08
Laura Leos	Receptionist, BS, to Interim Travel Clerk, BS, Effective 1/29/08
Concepcion Luevano	PT Helper to FT Helper, AMS, Effective 3/31/08
Maria Celsa Madrid	PE Teacher DDE to PE Teacher, GES, Effective 3/31/08
Monie Menacker	PE Teacher, JDE/GES to PE Teacher JDE, Effective 3/31/08
Maria Renovato	FS Helper, DDE, to FS Baker, DDE, Effective 2/5/08

Superintendent approved resignations:

Yhara Aguero

**Teacher, School Resources,
Effective 2/15/08**

Maria Sosa

**FS Assistant Manager, CHS,
Effective 2/5/08**

Superintendent approved retirements:

Gerardo Cruz

**Mechanic, F & T
Effective 5/31/08**

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: March 11, 2008

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The following individuals/businesses have made a donation to Canutillo Independent School District as follows:

See Attached Forms

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations to Canutillo ISD

3. ACTION REQUESTED:

The Board of Trustees accepts the donations to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____



Canutillo Independent School District
Donation Approval Form

Date of request: _____ School Department: DDE

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
<u>Check Made to DDE</u> <u>CK # 1743</u>	<u>1</u>	<u>\$ 80.00</u>

Purpose of donation: Student incentives 108 TAKS
incentives to purchase a bike, small boom
box or roller blades

Donor or Donor Organization Name: X Gomez Trucking
Address, City, State & Zip Code: 918 ZINN Rd
Canutillo TX 79835
(Javier & Denise Gomez)

- Check one:
- Non-monetary donation
 - This donation will be recorded in the school's activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name: _____ Account Number: _____
Martha Suarez 2-08-08
Sponsor's Signature Date

Donation has been received and is pending approval Yes
If yes, list Miscellaneous Receipt # _____ No

REQUESTER'S SIGNATURE: M Shabach
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 2/15/08
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Bus, bus stop, ground modification, improvement...) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to Business Services
Original to Campus



Canutillo Independent School District Donation Approval Form

Date of request: _____

School Department: DAE

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
<u>GIFT CARD</u>	<u>1</u>	<u>50.00</u>

Purpose of donation: student incentives
To purchase either a bike, small boom box or roller blades

Donor or Donor Organization Name: WAL-MART #1015
 Address, City, State & Zip Code: 7555 N. MESA
EL PASO TX

- Check one:
- Non-monetary donation
 - This donation will be recorded in the school's activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name: _____ Account Number: _____
 Sponsor's Signature: Marta Jolley Date: 2.08.08

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # _____ No

REQUESTER'S SIGNATURE: M Shabach 2/8/08
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 2/15/08
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:
If required - All computer related items Technology Coordinator: _____ Date: _____

Facilities Approval:
If required - Buildings and resource modification (e.g. - seismic) Executive Director of Facilities: _____ Date: _____

AFTER ALL APPROVALS SEND:
 Copy to Business Services
 Original to Campus

Property donated and received by the district becomes the property of the district and must not be returned to the donor. Donations made to the district or a campus generally are not deductible. Donors should consult with their tax advisor for the donation's tax status when donating to a school or organization.



Deanna Davenport Elementary School

P.O. Box 100 - 8401 Remington Drive
Canutillo, Texas 79835

(915) 886-6400
FAX (915) 886-6407

Marta Strobach
Principal

Sandra Valdez
Assistant Principal

January 22, 2008

Wal-Mart #1015
7555 N. Mesa
El Paso, TX

Dear Mrs. Emma Canales,

Due to a budget cut, Deanna Davenport Elementary is asking for your help in a fifty dollar gift card donation. The proceeds will go into purchasing a bicycle or a portable radio. This will be used for a 2008 TAKS incentive in motivating our FANTASTIC FALCONS, which promotes positive behavior for all of our students. Your generosity will be greatly appreciated.

Sincerely,

Marty Gutierrez
Parent Liaison
(915)886-6423



Canutillo Independent School District Donation Approval Form

Date of request: 2-12-08 School/Department: Garcia

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
Coins & Currency / Students (3) performed manicure on family members and donated their profit.		\$20.48

Purpose of donation:

Donor or Donor Organization Name: Sophia Pagan, Destiny Sanchez & Claudia Dominguez
Address, City, State & Zip Code: Garcia elementary students

- Check one:
- Non-monetary donation
 - This donation will be recorded in the school's activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Student Activity 865.00, 2195.00, 105.8.00
 Club Name Account Number

Rosalinda J. 2-12-08
 Sponsor's Signature Date

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # 6276 No

REQUESTER'S SIGNATURE: [Signature] 2/14/08
 Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 2/20/08
 Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
 (If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
 (If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to Business Services
Original to Campus
64

COMPLETED



Canutillo Independent School District Donation Approval Form

Date of request: 2/14/08

School/Department: Human Resources

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$1,000.00

Purpose of donation:

To assist in the purchase of safety equipment for CISD campuses.

Donor or Donor Organization Name:

Claims Administrative Services, Inc.

Address, City, State & Zip Code:

501 Shelley Drive

Tyler, Texas 75701

Check one:

- Non-monetary donation
- This donation will be recorded in the campus/department activity account
- This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

Club Name _____

Account Number _____

Sponsor's Signature _____

Date _____

Donation has been received and is pending approval

Yes

If yes, list Miscellaneous Receipt # _____

No

REQUESTER'S SIGNATURE:

Renee O'Donnell 2/14/08
Principal/Department Head Date

ACCEPTANCE APPROVAL:

[Signature] 2/22/08
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All computer related items)

Technology Coordinator Date

Facilities Approval:

(If required - Building and grounds modifications/improvements)

Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Claims Administrative Services, Inc.

Our reputation for excellence is no accident.™

January 15, 2008

Attn: Linda Banuelos
Canutillo ISD
P.O. Box 100
Canutillo, TX 79835-0100

Re: CAS Risk Management Grant Request

Dear Ms. Banuelos:

CAS is honored to have the opportunity to help Canutillo ISD and its employees maintain a safe working environment. We are therefore pleased to provide the enclosed grant in the amount of \$1,000.00 to help fund the purchase of safety equipment for your campuses.

CAS is proud to be partnered with more 470 districts across Texas in improving employee safety and controlling workers' compensation costs. We commend Canutillo ISD for furthering its commitment to safety for its employees.

Sincerely,

A handwritten signature in black ink that reads "Lance Garms". The signature is written in a cursive, flowing style.

Lance Garms
Marketing Manager

Enclosure



Claims Administrative Services, Inc.

501 Shelley Dr. • P.O. Box 8357 • Tyler, Texas 75711
(903) 561-8484 • Fax (903) 581-5988

CITIZENS 1ST STATE BANK
TYLER, TEXAS

025986

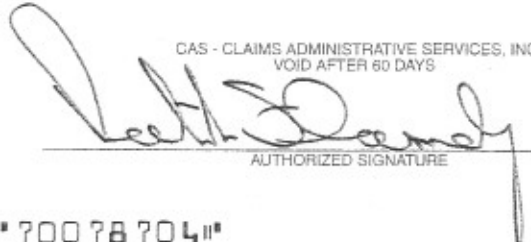
PAY One Thousand Dollars and 00 Cents

TO THE ORDER OF Canutillo ISD

DATE
1/24/2008

AMOUNT
\$1,000.00

Canutillo ISD
Attn: Linda Banuelos
PO Box 100
Canutillo, TX 79835-0100

CAS - CLAIMS ADMINISTRATIVE SERVICES, INC.
VOID AFTER 60 DAYS

AUTHORIZED SIGNATURE MP

⑈025986⑈ ⑆311973677⑆

⑈70078704⑈

Claims Administrative Services, Inc.

<u>Account #</u>	<u>Purchase Order #</u>	<u>Invoice #</u>	<u>Amount</u>
Donation			\$1,000.00

865 00. 2190.00. 950. 8.00

CHECK

025986



Canutillo Independent School District Donation Approval Form

Date of request: 2/14/08

School/Department: Athletics

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
5 boxes of Assorted Braces, thigh braces, Chinup Straps, Ankle braces, tape, Ace wrap etc See Attached Memo	Asst.	Approx \$1,800

Purpose of donation: to help off set expenses of buying equipment and supplies for Athletic Training Department

Donor or Donor Organization Name: Tim Cooper
Address, City, State & Zip Code: 381 Jardin Blvd
El Paso, Tx 79932
915-760-6564

- Check one:
- Non-monetary donation
 - This donation will be recorded in the school's activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS Trainers Account
Club Name

865.00, 2198, 63,001, 8.00
Account Number

Joe Medina
Sponsor's Signature

2/14/08
Date

Donation has been received and is pending approval Yes
If yes, list Miscellaneous Receipt # _____ No

REQUESTER'S SIGNATURE: [Signature] 2/14/08
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 2/22/08
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to Business Services
Original to Campus

RECEIVED
FEB 15 2008
COMPLETED

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



CANUTILLO HIGH SCHOOL

6675 South Desert Blvd.

El Paso, Texas 79932

(915) 877-7800

Fax (915) 877-7807

Max Padilla

Principal

Fred Hurd

Asst. Principal

Ken Bailey

Asst. Principal

Jim Fry

Asst. Principal

12/15/2007

This Letter is a receipt for miscellaneous medical equipment donated to the Athletic Training Department at Canutillo High School in December of 2007. Items included knee sleeves, thigh sleeves, chopat straps, athletic tape, pre wrap etc. Approximate value estimated at \$1,800.00.

From:

Tim Cooper

381 Jardin Bello

El Paso, TX 79932

915-760-6564

Thank You:

Joe Messinger, MA, LATC

Lead Athletic Trainer

Canutillo High School

915-877-7838

School Board Approval:

RECEIVED
FEB 15 2008



Canutillo Independent School District Donation Approval Form

02/22/08
Kathy Ellis

Date of request: 2-22-08 School/Department: CHS / FACS

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
Monetary donation of \$300 from a TAFE member's parents	300-	300-

Purpose of donation: for TAFE student mbrs.
to be able to attend
State Conference

Donor or Donor Organization Name: Soonjae Lee / Seon Hee Lee-Bang
Address, City, State & Zip Code: 7012 Desert Canyon Dr.
El Paso, TX. 79912

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the school's activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

TAFE 865.00 2198.39 917.8.00
Club Name Account Number

A. Bencomo 2-22-08
Sponsor's Signature Date

Donation has been received and is pending approval Yes
If yes, list Miscellaneous Receipt # _____ No

REQUESTER'S SIGNATURE: [Signature] 2/22/08
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 3/4/08
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to ⁷⁰Business Services
Original to Campus

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 2/28/08 School/Department: _____

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
Cash		\$250 ⁰⁰
Cash		100 ⁰⁰

Purpose of donation: Service Learning Program (CES School Yard Habitat): \$250⁰⁰
Big Brothers, Big Sisters (DBE): \$100⁰⁰

Donor or Donor Organization Name: Pauline Dow
Address, City, State & Zip Code: 108 Northwind Dr.
El Paso, TX 79912

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the school's activity account ~~_____~~
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in
222-11-6399-86-101-8-99 (CES)
86500-2192-17-102-8-00

Club Name: _____ **Account Number:** _____
Sponsor's Signature: **Date:** 2/28/08

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # _____ No

REQUESTER'S SIGNATURE: _____
 Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
 Business Services Executive Director Date 3/5/08

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
 (If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
 (If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:
 Copy to Business Services
 Original to Campus

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08

School/Department: Garcia Elementary/Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$250.00

Purpose of donation:

Contribution for the GES Rose Garden.

Donor or Donor Organization Name: Gonzalo M. Garcia
Address, City, State & Zip Code: 10 2nd Street
Canutillo, TX 79835

- Check one:
- Non-monetary donation
 - This donation will be recorded in the campus/department activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

GES Rose Garden 865.00.2195.04.105.8.00
Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval Yes
If yes, list Miscellaneous Receipt # 5330 No

REQUESTER'S SIGNATURE: _____
Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
Business Services Executive Director Date 3/5/08

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08 School/Department: Canutillo H.S./Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$500.00

Purpose of donation:

Contribution for the Baseball Field Plaque

Donor or Donor Organization Name: Ignacio Puentes
Address, City, State & Zip Code: PO Box 99
Berino, NM 88024

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the campus/department activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS - Baseball Plaque 865.00.2190.01.701.8.00
 Club Name Account Number

 Sponsor's Signature Date

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # 5331 No

REQUESTER'S SIGNATURE: _____
 Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
 Business Services Executive Director Date 3/5/08

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08 School/Department: Canutillo H.S./Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$500.00

Purpose of donation:

Contribution for the Baseball Field Plaque

Donor or Donor Organization Name: Gonzalo M. Garcia
Address, City, State & Zip Code: 10 2nd Street
Canutillo, TX 79835

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the campus/department activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS - Baseball Plaque 865.00.2190.01.701.8.00
 Club Name Account Number

 Sponsor's Signature Date

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # 5332 No

REQUESTER'S SIGNATURE: _____
 Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
 Business Services Executive Director Date 3/5/08

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08

School/Department: Canutillo H.S./Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$250.00

Purpose of donation:

Contribution for the Baseball Field Plaque

Donor or Donor Organization Name: Joseph Abraham
Address, City, State & Zip Code: _____

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the campus/department activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS - Baseball Plaque 865.00.2190.01.701.8.00
Club Name **Account Number**

Sponsor's Signature **Date**

Donation has been received and is pending approval Yes
If yes, list Miscellaneous Receipt # 5338 No

REQUESTER'S SIGNATURE: _____
Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
Business Services Executive Director Date 3/5/08

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08 School/Department: Canutillo H.S./Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$250.00

Purpose of donation:

Contribution for the Baseball Field Plaque

Donor or Donor Organization Name: George Isaac
Address, City, State & Zip Code: _____

- Check one:**
- Non-monetary donation
 - This donation will be recorded in the campus/department activity account
 - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS - Baseball Plaque 865.00.2190.01.701.8.00
 Club Name Account Number

 Sponsor's Signature Date

Donation has been received and is pending approval Yes
 If yes, list Miscellaneous Receipt # 5339 No

REQUESTER'S SIGNATURE: _____
 Principal/Department Head Date

ACCEPTANCE APPROVAL: _____
 Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: _____
(If required - All computer related items) Technology Coordinator Date

Facilities Approval: _____
(If required - Building and grounds modifications/improvements) Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District Donation Approval Form

Date of request: 3/5/08

School/Department: Canutillo H.S./Business Services

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
CASH		\$100.00

Purpose of donation:

Contribution for the Baseball Field Plaque

Donor or Donor Organization Name: James Sabal

Address, City, State & Zip Code: _____

Check one:

- Non-monetary donation
- This donation will be recorded in the campus/department activity account
- This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in

CHS - Baseball Plaque

865.00.2190.01.701.8.00

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

Yes

If yes, list Miscellaneous Receipt #

5341

No

REQUESTER'S SIGNATURE:

Principal/Department Head

Date

ACCEPTANCE APPROVAL:


Business Services Executive Director

3/5/08
Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All computer related items)

Technology Coordinator

Date

Facilities Approval:

(If required - Building and grounds modifications/improvements)

Executive Director of Facilities

Date

AFTER ALL APPROVALS SEND:

*Copy to Business Services
Original to Campus*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus general fund are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: Use of Canutillo High School Facilities Date: Mar 4, 2007

Subject: Request to use the Auditorium at CHS

Presented By: Pauline Dow, Associate Superintendent Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The Healing Place Church is requesting the use of CHS Auditorium and several classrooms for religious purposes over an extended period of time.

2. SUPERINTENDENT RECOMMENDATION:

Authorize use of CHS Auditorium by the Healing Place Church on Sundays consistent with previous use by Harvest Christian Center for a period not to exceed 1 year; Healing Place Church should conform to fee schedule as detailed in GKD Regulation; Use of facility on days other than Sunday will be subject to availability.

3. BOARD ACTION REQUESTED:

Move to approve use of CHS Auditorium for religious services for one year by the Healing Place Church and require payment of all fees consistent with GKD Regulation. Use of facility on days other than established Sunday calendar will be subject to availability.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: 3/11/08

Subject: Approval of Purchase and installation of a Tape Back-Up System

Presented By: Tony Reza/Dr. Martha Veale

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that costs \$25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase of and installation of a Tape Back-Up System for the Administration building from Desert Communications. The purchase will be made through the Region 19 Purchasing Cooperative #08-6138, line item #195 miscellaneous computing products and services. All pertinent information will be included in the Friday Packets.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase of and installation of a Tape Back-Up System for the Administration building from Desert Communications.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: 3/11/08

Subject: Approval of Purchase and Installation of a Xiotech SAN Storage Unit

Presented By: Tony Reza/Martha Veale

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

As stated in Board Policy CH(Local), any single budgeted purchase of goods or services that costs \$25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place. This request is to approve the purchase and installation of a Xiotech SAN Storage unit for the Administration building from Desert Communications. The purchase will be made through the Texas DIR Cooperative buying contract #DIR-SDD-252.

All pertinent information will be included in the Friday Packets.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends the purchase and installation of a Xiotech SAN Storage unit for the Administration building.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: 4.G

Date: March 11, 2008

Subject: Memorandum of Agreement with El Paso Collaborative for Community and Economic Development

Presented By: Pam Padilla _____ Consent Agenda _____

ACTION

1. BACKGROUND INFORMATION:

The administration has been interested for quite some time in one-to-one computing initiatives. These are community based programs that aim to get computers into the hands of families and students. These are computers that they are trained to use and then own. Several successful large scale projects such as these, with corporate support, have taken place on the east coast.

As more and more post-secondary institutions require that students have their own computer, our sense of urgency has increased. We are near to making an announcement of a generous foundation gift that will put laptops into the hands of our first NECHS students. However, all students, or at least all families should have this tool.

We have an opportunity to partner with the El Paso Collaborative for Community and Economic Development to begin to help make this dream a reality. This agreement requires no cash investment from the district. To the contrary, it will provide a VISTA paid volunteer to help the district. We will provide office space to the VISTA person who will be full time dedicated to the following:

- Educate families in financial literacy.
- Help families become informed computer buyers.
- Provide ways for families to finance a computer purchase at favorable prices and on favorable terms (currently through a partnership with HP). Both laptop and desktop models that meet predetermined specifications will be available.
- Train families to use their computers, especially to help children master the Texas Essential Knowledge and Skills and prepare for college. We

already provide computer classes to the community through the Division of Student Support. This will allow us to upgrade our curriculum.

- Educate families on Internet access options available where they live.

This Collaborative is not the same one as UTEP. They are a nonprofit group in the business of economic development, family by family. Currently, they are a little unfamiliar to us because they have been active mainly on the east side of El Paso. They are excited about working with us and the families we serve. They provide many other services that our families often need, including low cost financing for home repair and home construction, and a myriad of classes.

At this time, the Collaborative has an approved Memorandum of Agreement with El Paso ISD only. We know that our families are just as and even more needful of this initiative. If approved, we will participate with EPISD in the media event in early April that will launch this initiative in El Paso.

This opportunity became available to us just this week. A representative from the Collaborative will attend the meeting to answer questions.

2. SUPERINTENDENT RECOMMENDATION:
Recommend that the Board approve the Memorandum of Agreement with the El Paso Collaborative for Community and Economic Development.
3. BOARD ACTION REQUESTED:
Approve the Memorandum of Agreement with the El Paso Collaborative for Community and Economic Development.

MOTION: _____ SECOND: _____

FOR: _____ AGAINST: _____

[DRAFT]

EL PASO TECHNOLOGY EMPOWERMENT PROJECT

MEMORANDUM OF AGREEMENT

Overview:

Recent data suggests El Paso is a high-risk, economically challenged community. The greater the challenge, the greater is the opportunity to make a difference in the community. Most of the nine independent school district struggle with above-average dropout rates. Persons with less than high school educations later encounter difficulties in joining the workforce. To address this issue, the El Paso Collaborative for Community and Economic Development and its partners, Karacomm (an expert in developing programs for Digital Inclusion), Wells Fargo, Intel and AmeriCorps*VISTA are developing a Technology Empowerment Pilot Project.

Preferred PC configurations, specialized financing options, training, and school and community partnerships are the primary elements of a new program designed to help students from low-income El Paso families acquire a new computer, received targeted training, and build financial skills. This financing and training program will be offered to low-income El Paso families acquire tools they need for twenty-first century skill development in school, college and the workforce and beyond. Program design and outreach will have a focus on using a computer to enrich studies, prepare for college, enhance job skills and seek work. The Collaborative will offer customized financial literacy workshops for participants and their parents that will focus on debt control, wise use of credit, Internet fraud, identity theft and related topics. Customized digital training will be offered with a focus on Internet safety and responsibility, broadband options and available enrichment resources.

Program Objectives:

- Help families acquire home computers to support academic achievement, and better preparing them for post-secondary education and/or the workforce.
- Support low-income students and their families with the opportunity to enhance their financial literacy skills and build banking relationships and credit.
- Create a vehicle that allows the El Paso community to invest in students who are working to “bridge the digital divide” and improve their lives.
- Create a model/pilot program that could be proliferated across the state and country.

Program Sponsor:

The El Paso Collaborative for Community and Economic Development a not-for-profit organization and federally-certified Community Development Financial Institution (CDFI) is the project sponsor. The Collaborative “facilitates asset development among low-wealth households by implementing strategies that provide affordable housing, small business and economic development opportunities in El Paso and contiguous counties. The Collaborative serves the geographic, racial, ethnic and cultural diversity of the area.¹ Founded in 1996, the El Paso Collaborative has a track record for building creative programs and partnerships that help the disadvantaged in the region improve their lives and the lives of their families and communities.

¹ Mission Statement, The El Paso Collaborative for Community and Economic Development web site, <http://www.epcollab.org/>

The Collaborative will develop two separate and complementary financing programs specifically designed for low-income families to purchase computers. Additionally, the Collaborative will provide program guidelines and outreach and will manage a small team of AmeriCorps*VISTA Volunteers² who will provide community outreach, coordinate training activities and conduct program evaluation. Initial support for fund development will be provided by Intel, Karacomm and other El Paso community leaders.

THEREFORE, the El Paso Collaborative for Community and Economic Development, and

(Insert name of school district)

as interested parties in promoting digital literacy in the community agree to the following:

ROLES AND RESPONSIBILITIES – EL PASO COLLABORATIVE

- To coordinate all elements of the Technology Empowerment Project including enrollment, financial literacy and digital training, on-going reporting and project evaluation
- To provide AmeriCorps*VISTA and Collaborative support for program development, outreach and training
- To cover the salary and expenses for each AmeriCorps*VISTA Volunteer for official business except as noted below.
- To offer an affordable loan product for computer acquisition including up to \$231,905 of loan capital during the first year of the project
- To offer and administer a savings program for computer acquisition
- To provide on-going fundraising for the project for project administration and possibly for matching funds to subsidize computer acquisitions for students
- To work with project partners to acquire appropriately configured computers for students at premier pricing
- To develop and manager vendor relationships and to order computers from designated vendors
- To provide financial literacy and digital training to all program participants
- To work with each District on specific implementation opportunities and requirements that will ensure that the program is aligned with the District’s goals and guidelines.
- To evaluate feedback from this 500 unit pilot and to develop the program based on input from the community and partners.

ROLES AND RESPONSIBILITIES – SCHOOL DISTRICT *(Please check what applies.)*

- To provide office space and minimal supervision for one AmeriCorps*VISTA Volunteer assigned to the El Paso Collaborative somewhere at the District’s office or designated school(s).
- To provide the AmeriCorps*VISTA Volunteer, at District’s expense, with access to:

² AmeriCorps*VISTA (Volunteers in Service to America) provides full-time members to nonprofit, faith-based and other community organizations, and public agencies to create and expand programs that ultimately bring low-income individuals and communities out of poverty.
<http://www.americorps.org/about/programs/vista.asp>

- A telephone
- A fax machine
- A computer with Internet and Email

To allow El Paso Collaborative’s designated AmeriCorps*VISTA Volunteer to work with school administration to customize the offering to be supportive of school goals and to do outreach in the school community. Outreach may include offering informational seminars, distributing flyers or brochures, making announcements or hosting tables at school events. Only authorized activities mutually agreed upon by the District, school and the Collaborative would be supported and would be conducted, by agreement, and in accordance with protection of privacy and school policies.

To provide meeting space, in accordance with normal School District Guidelines, for group informational sessions for AmeriCorps*VISTA Volunteer to explain the Digital Empowerment Project to students, parents or guardians.

To provide computer lab space to conduct digital training sessions at District’s school(s).

To help defray costs of printing Project materials by allowing AmeriCorps*VISTA Volunteer to use District’s copier and by providing copy paper.

To provide a cash contribution of \$_____ per student enrolled in the Digital Empowerment Project towards the purchase of students’ computers **up to a total of** \$_____ per year. *(Recommended match between \$25-\$50 per student)*

Please provide the District Point of Contact for this program (name, title, email, phone, address):

This program is planned as a 500 unit one-year pilot with intention to expand based on evaluation and fund development. This Memorandum of Agreement will remain in effect until either party provides thirty-day written notice of its intent to cancel.

El Paso Collaborative for Community and Economic Development

Signature

Title

Date Signed

Independent School District

Signature

Title

Date Signed