

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held February 13, 2007, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 4
 - D. "Texas Pledge of Allegiance" 5
 - E. "CISD Mission Statement" 6
 - F. Approval of Minutes
 1. Special Board Meeting 1/16/07 7
 2. Regular Board Meeting 1/17/07 9
 3. Special Board Meeting 1/18/07 19
 4. Special Board Meeting 1/23/07 22
 5. Special Board Meeting 1/25/07 25
 6. Special Board Meeting 2/6/07 28
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 - a. Recognition of Board of Trustees by Canutillo High School FFA Students
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for February 31
 2. Creation and naming of members to Special Board Benefits Task Committee
 - I. Committee Reports
 1. Finance/Audit Committee - Mr. Lerma, Chairperson (January 25 & February 6) 32
 2. Policy Committee - Mrs. Sanchez, Chairperson (January 23) 34
 3. Facilities/Planning Committee - Mr. Rodriguez, Chairperson (January 23) 37
 4. Instruction/Student Services Committee - Mrs. Jordan, Chairperson (January 31) 39
 5. Personnel Committee - Mr. Arellano, Chairperson (January 24) 48
 - J. Consent Agenda
 1. Creation of IT3 Positions as recommended by Personnel Committee

2.	Approval of El Paso City-County Health and Environmental District, El Paso City-County Office of Emergency Management Mutual Aid Agreement	50
3.	Approval of GECU Collaboration as recommended by Instruction/Student Services Committee	
4.	Budget Amendments	56
5.	Review Participation in the Texas Association of School Boards	68
6.	Vans for School Resources Division and Warehouse	79
7.	Purchase Related Technology Equipment	84
8.	Approval of 2007~2008 Proposed Budget Calendar	85
K.	Reports	
1.	Superintendent's Report	
a.	Emergency Operations Plan	
2.	Attendance, Financial and Warrant List for January 1-31, 2007 in the amount \$1,629,445.74	86
3.	Other Reports	
a.	NONE	
2.	Instruction and Student Affairs	
A.	NONE	
3.	Personnel	
A.	Recommendation for renewal/extension of contracts for administrators and other certified/non-certified administrators or professionals	90
B.	Administrative Personnel Actions (no Board action required - information item only)	94
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of request for retirement	
4.	Superintendent acceptance of resignations from personnel (no Board action required)	
a.	NONE	
5.	Employment Termination of Support Personnel (no Board action required)	
a.	NONE	
4.	Business and Finance	
A.	Acceptance of Donations	96
B.	Consider Development Agreement with El Paso Jamas, Ltd and Dr. Richard Lyon (Elementary School 105)	
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the

section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, January 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:35 p.m.</p> <p style="padding-left: 20px;">B. Roll Call</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p><i>The Board of Trustees adjourned into closed session from 6:35 p.m. through 10:05 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551-074. Both agenda items under "Personnel" were heard in closed session, one after another.</i></p> <p style="padding-left: 40px;">A. Superintendent Evaluation</p> <p>Mr. Coronado announced that the Board had conducted the evaluation of the Superintendent. Mr. Coronado explained that a "formal" evaluation (completion of evaluation document to include goals/objectives and amendment to the contract) will be scheduled in February.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, January 16, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	
Motion	X								<p style="text-align: center;">B. Amendment to Employment Contract of Superintendent to extend term of Contract, modify salary and benefits</p> <p>Motion to give Dr. Pam Padilla, Superintendent a 5% (five percent) salary increase effective January 1, 2007, amend the employment contract of the Superintendent for an extension by one year, for a total of three years, and pay for health insurance for dependent daughter, with the understanding that the Board will meet again at a later date to come to an agreement for the payment of service credit for retirement for Dr. Padilla, passed.</p> <p>Mr. Coronado explained that Dr. Padilla would inquire as to the cost for a year of retirement through the Teacher Retirement System of Texas.</p> <p>4. Business and Finance A. NONE</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>Adjournment of the public meeting at 10:11 p.m. passed by unanimous consent.</p>
Second					X				
Ayes	X	X	X	X	X	X	X	X	
Nays									
Abstain									
									Special Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Wednesday, January 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ		
							MRS. SANCHEZ		
Present	X		X	X		X	X		
<p>1. General Functions</p> <p>A. Call to Order at 6:04 p.m.</p> <p>B. Roll Call (Mr. Coronado was absent. Mr. Lerma arrived at 6:08 p.m. during the <i>thirty minute open forum</i> portion of the meeting.)</p> <p>Mr. Margarito Arellano, Board Vice-President presided over the meeting. Mr. Arellano stated that Mr. Coronado was absent because he attended a memorial service for a friend of the family.</p> <p>C. "Pledge of Allegiance to the United States Flag" 5</p> <p>D. "Texas Pledge of Allegiance" 6</p> <p>Mr. Frietze led the group in reciting the Pledge of Allegiance to the US Flag and Texas Pledge of Allegiance.</p> <p>E. "CISD Mission Statement" 7</p> <p>Mrs. Shonda Jordan read the CISD Mission Statement into the record:</p> <p><i>Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i></p>									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Wednesday, January 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion			X					F. Approval of Minutes	
Second						X		Minutes for the meetings of:	
Ayes	X	X	X			X	X	1. Regular Board Meeting 12/12/06	8
Nays								Motion for approval of minutes as presented (with reading waived),	
Abstain								passed.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Mr. Gonzalo (Chalo) Garcia, Community Resident and Former School Board Member, recommended that the Board hold on to all unused land owned currently by CISD. He said that this land could be used for future needs of the District.	
								Mrs. Lilia Maldonado, Taxpayer, suggested that the Board not sell any currently unused District land and instead consider using it for future District facility needs.	
								2. Complaints Portion	
								No audience member addressed the Board during this portion of the meeting.	
									Reg. Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Wednesday, January 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		2. Attendance, Financial and Warrant List for December 1-31, 2006 in the amount \$1,164,664.97	33
Second				X				Motion to approve the Attendance, Financial and Warrant List for December 1-31, 2006 in the amount \$1,164,664.97, passed.	
Ayes	X		X	X	X	X	X		
Nays									
Abstain									
								3. Other Reports a. NONE	
								2. Instruction and Student Affairs A. NONE	
								3. Personnel A. Administrative Personnel Actions (no Board action required - information item only)	37
								1. Superintendent approved employment of personnel (no Board action required)	
								Dr. Padilla approved employment of personnel:	
								Raul Almeraz HVAC Geothermal, Effective 12/11/06	
								Maria Elvia Chavez PT Bus Driver, Effective 12/8/06	
								Juan Ibanez Custodian, CMS, Effective 12/21/06	Reg. Board Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Wednesday, January 17, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion						X		4. Business and Finance	
Second							X	A. Approval to Award E-Rate 10 Projects	40
Ayes	X		X	X	X	X	X	Motion for approval, passed.	
Nays									
Abstain									
								B. Consider sale of excess land adjacent to:	
								1. New Elementary School on Westside Drive	
								2. Jose Damian Elementary on Strahan	
								3. Bill Childress Elementary on Doniphan	
								<i>The Board of Trustees adjourned into closed session from 6:57 p.m. through 7:35 p.m. under the authority of Texas Open Meetings Act, Texas Government Code Section 551-072.</i>	
Motion						X	X	Motion to authorize administration to move forward with the sale of	
Second					X		X	district land adjacent to the new elementary school site on Westside	
Ayes	X		X	X	X	X	X	Drive and bring back additional information on District land site	
Nays								adjacent to Damian Elementary and Childress Elementary, passed.	
Abstain									
								5. Administration	
								A. NONE	
									Reg. Board Mtg. Minutes Page 9

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, January 18, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X	X	X	X	X	<ol style="list-style-type: none"> 1. General Functions <ol style="list-style-type: none"> A. Call to Order at 6:20 p.m. B. Roll Call (Mr. Fietze and Mr. Lerma were absent. Both individuals called to notify the Superintendent’s Office of their absence.) C. Board of Trustee Business <ol style="list-style-type: none"> 1. Approval of resolution supporting legislation repealing exit level TAKS at the high school 2. Approval of resolution supporting legislation to protect Permanent School Fund 3. Approval of resolution supporting legislation to eliminate or place a deadline on school finance hold harmless provision 4. Approval of resolution supporting legislation for continuing funding for IFA and EDA 5. Approval of resolution supporting legislation for mariachi to become a UIL event in Texas 6. Approval of resolution supporting including additional information in history books about the impact of Mexican Americans in the development of the State and Nation <p>Mr. Coronado explained that three Board Members had attended the Mexican American School Board Association Conference in Corpus Christi. After attending the MASBA Conference it was felt by the attendees that these resolutions were important and needed to be considered by the Board of Trustees.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting Board of Trustees	
							Thursday, January 18, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ		
						MRS. SANCHEZ		
Motion	X						Mrs. Sanchez felt she needed additional information prior to making a decision. Mr. Coronado assured her that at a future meeting an agenda item would provide her with information obtained at the conference. There was a considerable amount of deliberation on these resolutions.	
Second						X	Motion to approve items 1-6, passed.	
Ayes	X	X		X		X		
Nays								
Abstain								
							Administration will prepare the resolutions in cooperation and/or with assistance from Far West Texas School Board Association and The Equity Center.	
							2. Instruction and Student Affairs A. NONE	
							3. Personnel A. NONE	
							4. Business and Finance A. NONE	
							5. Administration A. NONE	
								Special Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, January 23, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ		
							MRS. SANCHEZ		
Present	X	X	X	X			X	X	
								1. General Functions A. Call to Order at 6:55 p.m. B. Roll Call (Mr. Lerma was absent.) 2. Instruction and Student Affairs A. NONE 3. Personnel A. NONE 4. Business and Finance A. NONE 5. Administration A. Approval of revisions to Board Policy CW (Local) – first reading <i>Agenda items 5A and 5B were deliberated by the Policy Committee at a meeting prior to the commencement of this Special Board Meeting. The recommendations were made and approved by the Policy Committee.</i> Mrs. Sanchez, Policy Committee Chairperson stated that several revisions were recommended pertaining to the policy for the naming of new facilities. Mrs. Sanchez read one of the recommended changes, <i>“The Board is not obligated to accept any recommendation from the community. A simple majority vote of the Board shall be required to approve a name.”</i>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees		
								Tuesday, January 23, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas		
								Item:	Reference:	
Motion								<p>Motion to approve the revisions to Board Policy CW (Local) for first reading, passed.</p>		
Second	X						X			
Ayes	X	X	X	X			X			X
Nays										
Abstain										
								B. Consideration of Advanced Classes Identified for No Pass, No Play Exemption		
Motion	X							<p>Motion for approval, passed.</p>		
Second							X			
Ayes	X	X	X	X			X			X
Nays										
Abstain										
								C. Consideration of appointment of members to the Agronomics Center Board of Directors		
Motion							X	<p>Motion that the following members compose the Agronomics Board for 2007-2009: Dr. Pam Padilla - Executive Director; Pete Grijalva – President; Cera Austin – Member; Dale Denney – Member; Dr. Monica Reyes-Garcia – Member; Vicky Ludwig – Member; Patricia Araujo – Member; and Dr. James Steinhauser – Member, passed.</p>		
Second				X						
Ayes	X	X	X	X			X			X
Nays										
Abstain										

Special Bd.
Mtg. Minutes
Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, January 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 7:53 p.m.</p> <p>B. Roll Call</p> <p>C. Consent Agenda</p> <p>1. Approval of Budget Priorities for 2007~2008</p> <p>2. Adoption of revisions to Board Policy CW (Local) - Second reading</p>	
Motion	X							Motion to approve the items on consent agenda (with the amendment	
Second				X				/revision to the Budget Priorities as recommended by Finance/Audit	
Ayes	X	X	X	X	X	X	X	Committee), passed.	
Nays									
Abstain									
								<p>Mrs. Sanchez wanted the record to reflect that the Budget Priorities had been revised due to the concern voiced by board members and community members in order to meet students' needs.</p> <p>D. Reports</p> <p>1. Quarterly Investment Report - Tony Reza</p> <p>Mr. Reza presented the Quarterly Investment Report. No formal action was taken.</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, January 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Motion	X							2. Report on Boundary Change	
Second				X				Ms. Dow stated that she had presented the recommended attendance boundary change for integration of the new elementary campus at a previous committee meeting.	
Ayes	X	X	X	X		X	X	Motion to approve the recommended boundary changes as presented, passed.	
Nays									
Abstain					X				
								2. Instruction and Student Affairs	
								A. NONE	
								3. Personnel	
								A. Request for Level III Grievance by Jose Banuelos	
								This item was taken off of the agenda as requested by administration and legal counsel.	
									Special Board Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Thursday, January 25, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ	<p>4. Business and Finance A. Approval of 2005~2006 External Audit</p> <p>X Motion for approval, passed.</p>	
Motion									
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p>Mr. Fietze suggested that the district's Internal Auditor review and/or investigate the findings cited in the external audit and report back to the Board.</p>	
								<p>5. Administration A. NONE</p>	
								<p>6. Adjournment</p> <p>Motion for adjournment of the public meeting at 8:09 p.m. passed by unanimous consent.</p>	<p>Special Board Mtg. Minutes Page 3</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Special Meeting Board of Trustees	
								Tuesday, February 6, 2007 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MRS. JORDAN	MR. LERMA	MR. RODRIGUEZ	MRS. SANCHEZ		
Present	X	X	X	X	X	X	X	<p>1. General Functions</p> <p>A. Call to Order at 6:15 p.m.</p> <p>B. Roll Call (Mr. Rodriguez was absent.)</p> <p>Mr. Coronado wanted the record to reflect that Mr. Rodriguez called to inform the Board that he was attending his grandfather's funeral.</p> <p>2. Instruction and Student Affairs</p> <p>A. NONE</p> <p>3. Personnel</p> <p>A. NONE</p> <p>4. Business and Finance</p> <p>A. Consider Amendment No. 1 to Construction Management Agreement with VeMAC for elementary school project (establishing Guaranteed Maximum Price, date of substantial completion and other matters)</p> <p>Mr. Farran reviewed the amendment with the Board and stated that the Guaranteed Maximum Price is \$9,203,559.00</p>	
Motion					X			Motion to approve the Amendment No. 1 to Construction Management Agreement with VeMAC for elementary school project, establishing the Guaranteed Maximum Price (\$9,203,559.00) , date of substantial completion (<i>January 22, 2008 –twelve months from notice to proceed</i>) and other matters, passed.	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									

**CANUTILLO ISD
BOARD OF TRUSTEES
ANTICIPATED AGENDA ITEMS
2006-2007**

STANDARD AGENDA ITEMS-----

Minutes	Financial Statements
District Recognition/ Appreciation	School Enrollment/Attendance Report
Budget Amendments	Board Committee Reports
Thirty Minute Open Forum	Closed Session
Superintendent's Report	

FEBRUARY-----

Action Items

Administrator Contract Renewals
Review of Superintendent Evaluation Procedures
And Instrument for Next Year

Other Items

Important Dates

Black History Month
National Children's Dental Health Month
National Freedom Day (Feb. 1)
National School Counseling Week (Feb. 5-9)
Abraham Lincoln's Birthday (Feb. 12)
Valentines Day (Feb. 14)
National FCCLA Week (Feb. 11-17)
Susan B. Anthony's Birthday (Feb. 15)
National PTA Founders Day (Feb. 17)
State Of Texas Anniversary Remembrance (STAR) Day (Feb. 19)
National FFA Week (Feb. 17-24)
President's Day (Feb. 19)
George Washington's Birthday (Feb. 22)

Events

District Recognition of School Counselors



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address P.O. Box 100
Canutillo, Texas 79835

Finance

(915) 877-7430
FAX (915) 877-7415

Finance & Audit Committee Meeting Minutes **January 25, 2007**

Location: Administration Building
Time: 6:06 p.m. - 7:40 p.m.

Board Committee Members Present: Mr. Lerma, Mr. Arellano and Mr. Rodriguez

Others Present: Sergio Coronado, Carl Frietze, Shonda Jordan, Yvonne Sanchez, Tony Reza, Martha Carrasco, Rachel Quintana, Renee O'Donnell, Randy McGraw, Susie Ramos, Isabel Escobar, Lilia P. Maldonado, Yvonne Gonzalez, Vicky Ludwig, Pat Nevarez Reyes, Todd Fronce, Deyanira Fronce, Sandra Kreps, Lourdes Contreras, Pauline Dow, Adele Balesh, James Steinhauer, Shelly Rouddock, Craig Gibson, Vanessa Mendoza, Rachel Frayre, Alfredo Vasquez, Sylvia Gonzalez, Linda Arrufat, Ernie Ontiveros, Teddy Martinez, Magdalena Valdez, Maggie Porras-Grant, Armando De Anda, Max Padilla, Miriam Garcia, Norby Padilla, Desman Sapien, Mabel Olivas, and Tracey Benson.

The meeting was called to order at 6:06 p.m.
Mr. Lerma called the meeting to order.

4.0 Business and Finance

- A. Health Plan RFP Timelines and Board Participation:** Ms. O'Donnell introduced the present Canutillo ISD Benefits Committee Members to the Board. Ms. O'Donnell provided the Board with a Narrative Proposal of how the process of selecting a Health Plan will work and a timeline for Health Plan and Life Insurance Proposals. The Board also received the 2006-2007 Health Plan RFP Proposed Committee Roles Chart. Ms. O'Donnell briefly reviewed the task of the Benefits Committee, RFP Review Committee, and proposed that the Board of Trustees participate in observing and reviewing vendor proposal presentations. Ms. O'Donnell and Dr. Padilla answered questions directed to them by members of the Board. The Finance & Audit Committee Members agreed to be involved in the process of selecting, voting and awarding of the contract for the 3rd Party Administrator of the Health Care Plan as recommended by the Canutillo ISD Benefits Committee.
- B. Review of External Audit 2005-06:** Mr. Reza introduced Shelly Rouddock, External Auditor. Ms. Rouddock provided the Board with CISD Financial Statement graphs. Ms. Rouddock briefly reviewed the District's

financial position which included information about revenue, expenditures, fund equity, and ADA. Ms. Rouddock also gave more detailed information to the Committee about bidding findings and recommendations. Mr. Reza and Ms. Rouddock answered questions directed to them by members of the Board. Mr. Lerma commended the external auditors for a job well done.

- C. Review of Budget Priorities for 2007-08:** Mr. Reza provided the committee with a draft of Proposed District-wide Budget Priorities for Fiscal Year 2007-08. The Budget Priorities were reviewed by the Superintendent's Cabinet. Mr. Reza stated that the list was also brought to the DAC Committee and a teacher survey was conducted to see what their top three priority recommendations are. The draft Budget Priorities include: staff and equipment for #105 Elementary School, District-wide staffing, utility increases, health care costs, textbooks, TEAMS software, salary increases, library books, and lease purchase of computers. Mr. Reza answered questions directed to him by members of the Board.
- D. Comments/Input from Community Members on Items Discussed by Finance/Audit Committee:** Miriam Garcia, Canutillo Chapter FFA Student President, Norby Padilla, Student Advisor, and Desmon Sapien, presented the Board with certificates in honor of Board Appreciation Month. Lilia Maldonado, Community Member/Teacher, addressed the Board with concerns about the Budget Priorities and the lack of Science textbooks. Community members Patricia Nevarez Reyes and Mabel Olivas addressed the Board with concerns about the lack of Science textbooks. Dr. Steinhauser, Executive Director of School Improvement Division, addressed the Board with information about the lack of alignment of Science textbooks to the TAKS state test. Dr. Steinhauser and Mr. Reza answered questions directed to them by community members and members of the Board. The Board recommended that the Science textbook priority be moved to number 2 on the Draft Budget Priority List.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 7:40 p.m.



Policy Committee Meeting Minutes
January 23, 2007

Location: Administration Offices

Starting time: 6:15 pm

Ending Time: 6:50 pm

The meeting was called to order at 6:15 pm

Board Committee Members present:

Yvonne Sanchez – Chairperson

Carl Fietze, Shonda Jordan

Others present: Sergio Coronado, Margarito “Mago” Arellano, Armando Rodriguez, Pauline Dow, Dr. Pam Padilla, Tony Reza, Martha Carrasco, Charley Hecker.

5. Administration

A. Consideration of revisions to CW (Local). Ms. Dow presented, for consideration by the committee, a revision to CW (Local) regarding Naming of Facilities.

Mrs. Sanchez, Chairperson, facilitated the discussion, and after reading each of the revisions, all board members present agreed to make the following changes: Additions are marked in red, and strikethrough has been used for deletions.

Canutillo ISD
071907

NEW FACILITIES

CW
(LOCAL)

NAMING
FACILITIES

The Board may name or rename a District facility, or portion of a building, such as the library or auditorium:

1. To reflect the name of the residential community or communities that the facility serves,
2. After a local geographic area or feature or after local municipalities, or
3. To honor an outstanding individual.

NAMING OF A NEW
SCHOOL, OTHER
FACILITY OR
FUNCTION

~~For each new school built in the District, the Board President shall establish a school name task force of not more than 12 persons for the purpose of collecting nominations for naming the school and presenting a recommendation to the Board.~~

~~The task force shall request nominations from the community.~~

When the Board awards a contract for the design of a school, other facility or function area that requires naming, the Board will conduct a public hearing within 30 calendar days after the approval of the contract to collect naming

recommendations from the community.

Within 60 calendar days from the date of awarding the contract, the Board shall announce the name of the facility. Geographical, historical, and traditional names shall be considered. Names directly related to the District shall receive first consideration. ~~Nominations shall~~ Recommendations may include the following, if the suggested name is a person:

1. Biographical data,
2. Significant contributions made by the individual, and
3. A statement of why the school should be named after that person.

~~The task force shall hold at least two public meetings at which members of the community may participate in the process. The task force shall present its recommendation to the Board. A simple majority vote shall be required to approve the name.~~

~~Each new school shall be named in a timely fashion.~~

The Board is not obligated to accept any recommendation from the community. A simple majority vote of the Board shall be required to approve a name.

Once a school is named and a principal assigned, the principal shall establish a committee to recommend a school mascot and colors. This committee shall submit its recommendation to the Superintendent for final approval.

NAMES ON BUILDING PLAQUES

Dedication plaques shall include the following information:

1. The name of the school or building.
2. The year completed.
3. Those individuals on the Board, with titles of officers, and the Superintendent on the date when the architectural design was approved by the Board.
4. Those individuals on the Board, with titles of officers and years of service for the members who subsequently retire, and the Superintendent on the date when the project is completed.
5. The name of the architectural firm, which may include the city and state in which the firm is located.
6. The name of the contractor, which may include the city and state where the contractor's business is located.

Any information other than the above shall have approval of the Board to be included on a dedication plaque.

RENAMING

The renaming of any school or educational facility may occur only if its educational function or support activity is changed and/or redirected, or if the community served by the facility demonstrates a major consensus for a name change. A unanimous vote of the Board shall be required to approve any action to rename a school. Regardless of physical location, the names of Canutillo Elementary School, Canutillo Middle School, and Canutillo High School shall not be changed.

Committee Chair Sanchez asked for input from the community regarding the revisions discussed. No comments were expressed from the community. All Board members present agreed to recommend, to the full board, revisions to CW as presented.

B. Consideration of Advanced Classes Identified for No Pass, No Play Exemption. Dr. Steinhauser addressed the committee and presented a summary of the No Pass, No Play rule and a list of courses currently exempted for No Pass, No Play. He asked the committee to consider including any course labeled as "pre-advanced placement", to the list of exempted courses.

Dr. Padilla addressed Ms. Sanchez' question regarding previous problems encountered with this issue. Dr. Padilla explained there have been some students that have enrolled in Pre-AP courses, encountered challenges, and sometimes struggled to earn a 70, especially during the first 6 weeks. Students making less than a 70 course average are ineligible to compete in UIL events. This is discouraging to students who take the initiative to challenge themselves academically. Dr. Padilla stated that students struggling with their courses receive remediation, especially from Pre-AP teachers.

Mr. Padilla also addressed the committee and stated that there are only a few students who are in this situation, and if this recommendation is approved by the Board, it will no longer be an excuse for students not to enroll in Pre-AP courses.

Mr. Freitze supports the Administration's recommendation given that the Pre-AP courses are more challenging than mainstream courses. Chairperson Sanchez stated that the more we can challenge our students the better. The Chair asked for input from the audience, and no comments were expressed from the community. The committee unanimously agreed to recommend, to the full Board, inclusion of any course labeled as "Pre-advanced placement" (PreAP) in the Canutillo course guide to the list of courses already exempted from No Pass, No Play by the state.

Adjournment: Motion to adjourn by unanimous consent.

Meeting adjourned at 6:50pm



Canutillo Independent School District

7710 Cap Carter Road
Canutillo, TX 79835

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Yusuf E. Farran, P.E., R.S.
Executive Director
Facilities and Transportation

(915) 877-7712
FAX (915) 877-7740
yfarran@canutillo-isd.org

Facilities & Planning Committee Meeting Minutes January 23, 2007

Location: Administration Building
Time: 7:00 p.m. - 10:05 p.m.

Board Committee Members Present: Mr. Rodriguez, and Mr. Arellano

Others Present: Dr. Pam Padilla, Yvonne Sanchez, Pauline Dow, Tony Reza, Yusuf Farran, Sergio Coronado, Carl Friez Armando De Anda, Shonda Jordan, Alfredo Vasquez, Charley Hecker, Ernie Ontiveros, David Venegas, Mr. Baskind, Oscar Venegas, Max Padilla, Mr. Panahi, Mr. Gutierrez, Dr. Stienhauser, Martha Carrasco, Mr. Centeno

The meeting was called to order at 7:00 p.m.

Mr. Rodriguez called the meeting to order. Mr. Rodriguez wanted the record to show that Mr. Lerma called and was not able to attend the meeting due to work problems.

4.0 Business and Finance

- A. **Update on Boundary Change:** Pauline Dow addressed the Board regarding the boundary change and reviewed the documents that were given to the Board. Ms. Dow presented a map to show the committee members the district boundaries. Ms. Dow and Dr. Padilla answered questions that the Board members asked regarding the boundary changes. The Facilities and Planning Committee members moved to recommend approval of the Boundary Change to the Board.
- B. **Update on Bond Issue 2006:** Mr. Farran presented himself to the Board and reviewed a handout regarding work that was done with the Bond Issue 2006. Mr. Arellano and Mrs. Jordan had positive comments regarding the work that was done during the Christmas break. Mr. Coronado commended the Administration on the completion of the different projects. Mr. Rodriguez and Mr. Coronado gave Mr. Farran information regarding a new grant that would help the district purchase security cameras. Mr. Farran answered questions asked by the Board. No formal action was taken.
- C. **Update/Timelines on construction of new elementary school:** Mr. Farran gave an update on items concerning the new elementary school construction. Mr. Farran answered questions that the Board had. Oscar Venegas with VEMAC gave the Board an update regarding the bid openings. No formal action was taken.
- D. **Timelines on construction/renovation projects of \$10,000.00 and over:** Mr. Farran gave an update on the projects of \$10,000.00 and over such as the intrusion system, the tile work at the different campuses, and new camera system. Mr.

Farran answered questions posed to him by the members of the Board. No formal action was taken.

- E. **Update on land acquisition for elementary campus 106:** The committee adjourned into closed session under the authority of Texas Open Meetings Act Texas Government Code 551-072 from 9:47 p.m. to 10:04 p.m. No formal action was taken.
- F. **Update on CHS Sign:** This item was addressed by Tony Reza. Mr. Reza gave an update on the funds allocated for the CHS sign. Sponsorship for the sign was also discussed. Mr. Reza answered the questions asked by the board. No formal action was taken.
- G. **Dedication of Sgt. Isela Rubalcava Blvd:** Mr. Farran reported that the dedication was about 95% complete. Mr. Farran answered the Board member's questions. No formal action was taken.
- H. **Round table discussion with CMR and Architect on Construction of field house at CHS:** Mr. Gutierrez from GA Architecture discussed all the revisions made to the field house located at CHS. Ernesto Centeno and Mr. Panahi of Banes General Contractors reviewed an estimate for the construction of the field house. The estimate gave 3 proposals. Mr. Farran voiced the Administration's recommendations for this project. Mr. Gutierrez answered questions from the Board and the Administration. No formal action was taken.
- I. **Round table discussion with CMR and architect on construction timelines for Science Wing at AMS:** Oscar and David Venegas from VEMAC gave an update on the construction at Alderete Middle School. They also answered questions from the Board and the Administration. A timeline on the construction was requested from the CMR by the Administration. No formal action was taken.
- J. **Comments/Input from Community Members on items discussed by Facilities/Planning Committee:** There were no comments from community members.

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 10:05 p.m.

INSTRUCTION & STUDENT SERVICES COMMITTEE MEETING

Minutes

Date: Wednesday, January 31, 2007
Location: Canutillo Administration Office
Time: 6:02p.m. – 9:26 p.m.

Board Committee Members Present:

Shonda Jordan, Chairperson Yvonne Sanchez Carl Frietze

Board Members Present:

Sergio Coronado Armando Rodriguez Margarito Arellano
Frank Lerma

Others Present:

Dr. Pam Padilla	Dr. Jim Steinhauser	Pauline Dow
Martha Carrasco	Martha Veale	Ron Gatlin
Margarita Armendáriz	Margie Sanchez	Sanjay Mathur
Alex Rascon	Diana Montes	Isela Abdeljabor
Lilia Maldonado	Mabel Olivas	Sandra Kreps
Max Padilla	Annette Brigham	Charley Hecker
Alfredo Vasquez	Barbara Herod	
Alma Gatlin		

CALL TO ORDER

Mrs. Jordan called the meeting to order at 6:02 p.m. A sign-in sheet was distributed for attendance. Mrs. Jordan stated for the record that Mrs. Sanchez called and would be arriving late to the meeting. She also mentioned that agenda items would be taken out of order. Mr. Coronado arrived at 6:06 p.m., Mrs. Sanchez at 6:13 p.m., Mr. Arellano at 6:16 p.m., and Mr. Lerma at 6:42 p.m.

REPORT ON AGRONOMICS CENTER INITIATIVE

Dr. Steinhauser informed committee that the Agronomics Board has been voted on and approved by the Canutillo School Board. The first monthly meeting is scheduled for February 9, 2007.

AVANCE PRESENTATION

Margarita Armendariz introduced Mr. Sanjay Mathur, Executive Director, who has been working with Canutillo ISD AVANCE Program. This program develops pre-early childhood readiness. It focuses on both the readiness for children and program involvement from day one until graduation date. Mr. Mathur stated that this is their tenth year in El Paso and they are a non-profit organization in addition to being a United Way Agency. This is their second year in Canutillo and has received \$20,000 in support from the district. They have a site at Davenport Elementary and another at Childress Elementary. A video presentation was made to the committee. Margie Sanchez also shared AVANCE is the tool for parents because it gives them the confidence and teaches them how important education is in their lives so that they can make sure that they help their children break that circle of poverty and encouraged the board to visit one of the sites. Mr. Mathur stated that their goal is to hire their parent graduates as AMERICORP members because who better than the graduates to promote the program to other people like themselves in the community. Currently, they have a staff of 54 people, 46 of them are program parents who have received a GED and were hired to work for AVANCE. Over the long term, this type of program will increase high school graduation.

REPORT ON GECU COLLABORATION

Pauline Dow informed committee that for several months administration has been reviewing how this collaboration might work to enrich the educational program for high school students in the area of financial literacy. EPCC and UTEP have reported to CISD that many of our students have a fear of applying for a loan to attend college. The administration feels that

financial literacy will help to alleviate that fear. A revised Memo Of Understanding was also distributed in collaboration with GECU and CISD attorneys.

Mr. Perez, GECU VP Sales and Service Operation, thanked the committee for the privilege of making the PowerPoint presentation. They are excited about the opportunity and explained that GECU has a big investment in the community because they are member owned. Financial education in serving the El Paso community is one of their top priorities for 2007. One opportunity which they anticipate to make a reality is the establishment of a student credit union facility in partnering with CISD. Their objective is to create a learning environment where CISD high school students gain hands-on experience with managing money.

The district's commitment is the allocation of an on-campus office space. GECU's commitment: design, installation, equipment such as computers/telephone, Security, an ATM, Property and Liability Insurance (equipment, facilities, Workers Compensation, Bond Coverage). The financial services that they will offer to Canutillo HS students, faculty, and administrators: share accounts, checking accounts, loans, and on-site ATM. The hours of operation are open to discussion. They also provide NEFE (National Endowment of Financial Education) which provides financial literacy among the nation's youth and can be complemented with seminars for students in class and the community in weekends.

Some concerns were raised by board members and were addressed in the paragraph below.

This is a one year contract and they are going to do everything they can to make it work. The capital expenditure that they are investing is not a profit venture for GECU, it is a way for them to give back to the community and partner with the schools to help students achieve excellence. When GECU offers a loan to students, it is done through sponsorship of the parent. GECU has already hired some part-time Canutillo students as clerks. The students would be recommended to participate as employees of the GECU branch in the school building. They would be responsible for the deposits, payments, etc. These students will be issued course credit. This will be the first one in El Paso. Clint has a credit union but is not a student run. They came to Canutillo because Canutillo was their first choice. This community has endured a lot and has done a great deal to bring attention to itself in the right way. All of GECU resources are going to be made available to the students, staff and the community such as Business Lending Department, Trust Services, Members Financial Services. They also provide first time Home buyer seminars. GECU is part owner of El Paso Affordable Housing.

The committee agreed on recommending agenda item for board approval.

PLAN OF ACTION FOR ORDERING/DISTRIBUTION OF TEXTBOOKS FOR 2007-2008

Martha Veale and Ron Gatlin provided an update on the textbook process that began in the School Resources Division on or about April 2006. She thanked Mr. Gatlin for the tremendous amount of work and taking on a task that changed greatly and progressed to identifying the textbooks, ordering on the electronic media system to TEA. Sometime in September, the board was provided an update via Friday packet on the phases they were working through. Since then, Phases 5-12 have been completed. Handouts were provided to the committee and those present with the specifics of the completed phases.

The committee members had concerns and were addressed on the paragraph below.

The textbook committee will be addressed by Dr. Steinhauser. The books that were sitting outside the textbook warehouse were old, out of adoption textbooks (17 pallets) and are being sent to Follett Book Services. Follett will decide what books can be used throughout the U.S. for poor children, distributed to Mexico or South Africa. Some of these books were new. Mr. Gatlin answered to a question of being fully staffed and he stated that they could definitely use another person because the textbook clerks also do inventories, warehouse duties, also handle student

records. Mr. Gatlin stated that there are enough people at the moment but with the two new schools opening soon, he is going to need help. Recently, the board was informed that some duties were not being done due to the lack of manpower. Mr. Frietze stated that if it looks good on paper and doesn't get done we are going back to square one. Dr. Padilla agrees and also indicated that the timeline reflects that there are some times that are busier than others. During the summer, they bring in extra help.

Mrs. Sanchez commended Mr. Gatlin for his great work and also stated that books are assets and they need to be protected and accounted for. Mr. Gatlin informed them that there are currently 83,000 books throughout the district worth \$3 million dollars. There might be some overages in some books and some shortages in some others. Mrs. Sanchez also went over the survey responses that addressed some concerns about book shortages. The district has currently has a list of what TEA provided to the district but does not account for books that were lost or damaged. During the summer, an exact count of books will show which books are missing and in the fall they will be ordered with campus funds to replace those books. It is up to the campus textbook coordinator to decide if a student can or can't pay for a book and to replace those books. Another concern that was addressed by Dr. Padilla that some teachers that have left the district tend to take the teacher's edition books with them. Human Resources department have remedied that part by putting it as part of their Exit Interview.

Mr. Arellano stated that this is great progress and what is happening right now should have happened a long time ago. That goes to show you that the administration that was here before was not doing their job. With new administration, it shows to the board that we are progressing.

Mr. Coronado expressed concern regarding management system. Mr. Gatlin informed him that is why the procedures manual was developed so that everybody could be on the same page and that the campus textbook coordinators have a big responsibility. In the past, teachers had such a hard time getting textbooks that they were hiding them and were afraid that they weren't going to get any. The hardest thing for the district textbook department is to earn teachers trust. Dr. Padilla informed committee that the district is prohibited from refusing to release records when a student withdraws. We cannot force a family to pay that cannot pay. The campus textbook coordinators must walk a fine line of doing a diligent job of trying to recover materials and keep them in the inventory and must always remember rules. It was further stated that we need to order on growth and anticipate growth and loss. April 1st is when the district can officially start ordering books and supplemental books can be ordered throughout the year. The textbook coordinators at each campus are the Assistant Principals and they might have a designee. Dr. Padilla is looking at the TASB salary study. They have been looking at those kinds of jobs and they can tell that the TEAMS software is going to change some job descriptions where it will take away some duties and will automate some things and add some other things. Mr. Gatlin stated that in June or July of next year, they will be able to report which campuses have the most amount of loss. Mr. Gatlin asked that if anybody has a problem with getting books, they should feel free to call him. If he doesn't hear about it, he can't fix it.

Mr. Rodriguez asked if the district is going to be ordering a little more than the projected growth and was informed that TEA requires 3% and the books start arriving within three weeks after being ordered.

Mrs. Jordan asked if there were any outstanding textbook orders and was informed that there are but that the campuses need to provide a purchase order with their budget line item to order these textbooks. In June, 2007 they will auditing each campus. Mrs. Jordan thanked Mr. Gatlin and Mrs. Veale and agreed that by the end of July, the board will be provided an update on textbook inventory.

CONCERNS PERTAINING TO STUDENT PREPARATION FOR TAKS **INFORMATION ANALYSIS OF LESSON PLANNING FOR ELEMENTARY SCIENCE**

These two agendas were put together as part of the same presentation by Dr. Steinhauser. He began with a story. When he was working with EPISD and he was presenting to parents, students, teachers, administrators at Irvin High School. The principal had asked him to talk to them about what TEA is trying to do with testing. He talked about TEA history, their testing procedures and the alignment for approximately two hours. He remembered that in the end a girl stood up and wanted to know why she had to do so many TAKS worksheets in her classroom all the time. Dr. Steinhauser responded that is not the intention of TEA for her to do TAKS worksheets, but that this was the response of the institution that she attends to the testing being done. The principal's light bulb went on and he saw that that is what's happening in his classrooms.

When Dr. Steinhauser taught math within TAAS years, one of the things teachers got used to was worksheets and the students were doing ok with it. By the end of the 90s when TAAS was sort of running its course, almost everybody was recognized and that was pretty much how they got through TAAS. One of the things that happened with TEA is this. Through TAAS, they realized that they had a list of essential elements. It was basically a laundry list of knowledge that the students are supposed to know for that course. But given TAAS, they realized about 1995 that they are actually processing skills that students need to know such as the process of doing mathematics and science. Social studies have a process skill in looking for the patterns and things. Then they started developing the essential knowledge and skills and they said we want to be able to do then are test not only the knowledge but they also want to test for the skills also.

Handout #1 - Science Achievement Report for Canutillo ISD

Dr. Steinhauser used a statistical report package and looked back at some of the student records.

There are eight tables and the first page describes those eight tables. For table one, it is all of Canutillo ISD 5th grade students who took the test. Within the test, there are four objectives; Nature of Science with 13 questions. Objective two, there are nine questions; objective three, Physical Science, 9 questions; and objective four, Earth and Space Science, 9 questions. There are a total of 40 questions on the test. In order to pass the test last year, the students who took it in English needed 30 questions right (75%). That means that the psychometricians basically go back to the 2003 test and compare it so they can have a level playing field and they conclude from the statistical analysis that the test in 2006 was much easier than 2003 and so they had it set up 30 to pass and the Spanish test is looked at a completely different test and need a 31% to pass. What Dr. Steinhauser thought then was to go back and say that if you are going to pass Nature of Science you need 10 questions right out of the 13 and that is about the same percentage. If you are going to pass Life Science, you need 7 questions right and it would be all the way down. A student who gets 10 questions in Objective 1 and 7 in the other 3 that is 31 which is a passing score. Now he looked at how many students actually did that and what is the percentage. You will notice that 73% of the students that took it in English pass for the district, 42% that took the test in Spanish passed but when we look at the objectives you see that the first three objectives, 70% is recognized. So we are 1 percentage point of being recognized in Physical Science for 5th grade but the other two on top are and then we see Earth and Space Science with 36%. So really it's not that we are not teaching science very well, it's just that we are not teaching Earth and Space Science very well and then it really comes back to the resources.

If he takes it by campus he sees a pattern that emerges if you look at the yellow line. For BCE, on the first three objectives, everybody is in 60% so typically we are less than 10 students away of being recognized until we get down to objective four. For CE, it gets recognized in the first three objectives until we get down to objective four. DD is the same story. JD is 80% in the first three which is almost exemplary but they are not recognized on number four. He realizes that there is a gap in taking the test in English and Spanish.

For middle school, this is the first time the 8th graders took a science test. There are five objectives and Nature of Science is one of them. Now there are 14 questions. There are other four objectives – Earth and Space Systems is number five and once again the pattern holds with 29% doing well but we also see that this is the first time the middle school students in middle teachers had to prepare for a TAKS test. We really need to think of these scores as 2003 for grade 5. It was the first time they had seen it. We need to wait and see what happens in 1 year or two. You'll notice also that 61% passed although there is only one at 65% on the objectives and that is because of the SEMs seen from 03/04. You needed 27 out of 50 questions to pass. In two years you will probably need a 43 right to pass as they phase it in.

For tenth-grade, now we see Nature of Science at 70% or pretty close to it and then the next two are from biology they are right at 50%. Structures and Properties of Matter of Chemistry at 29%, Motion, Forces, and Energy which is Physics at 60% of students meeting standard. They are almost recognized with Motion Forces and Energy and Recognized on Objectives one and three. When you start looking at the curriculum piece you can see within the objectives where we need to work a little bit harder than areas and it is an alignment issue.

Dr. Steinhauser provided a brief PowerPoint Presentation (see attachment) indicating each campus's accomplishments and depicting state, district, and cohort data. It was noted that some campuses face a curriculum issue and efficacy on teachers. Some of the Spanish data presented had significant drops.

He stated that every single district in Region 19 across the bottom and the % passing across the top, for example, that in 2004, what is happening down I-10 with Science that we are struggling with it and if they are what are they

doing about it. What we see then that science is the green with all the districts is the lowest so everybody is struggling with science in the 5th grade. Reading is the red and everybody is everywhere. Math is brown squares and just hanging around in the middle at Recognized for 2004.

For 2005, what we see is that Canutillo moved up with Anthony as the best in 5th grade science across the region. We see that one of the tops in reading and they are 3rd in math compared to Anthony which is a one high school district.

If we go one more year forward we see that Canutillo moved up a little bit over 70% and that's the highest in the district. They are the second highest in reading and the highest in the district in math. When we look at our 5th grade scores, we pretty much have to say is anybody calling us to see what our 5th grade teachers our doing.

When we look at the Spanish here is where we see gaps all across the region and the same for the state. We see the exact same pattern – science is very low. Canutillo is at 30% which is the highest and nothing to brag about but we can certainly improve there. Same thing with reading and math. Then we have Tornillo who did very high in math but then they stopped testing math in Spanish in 5th grade. Then we look at 5th grade for the next year in 05 and see that Fabens bumped up to about 40%, Canutillo stayed the same and Ysleta pulled up to about 30%. Then we go one more year and everybody is all over the map again. Canutillo went up 10 points and Socorro now kind of emerges. What we are seeing there is some gains but not just enough on the Spanish side. We need to look at that a little bit more. For example, the first time in reading that we see almost at 80%.

What we actually want to see is which district made gains in these areas. 5th grade reading results in Canutillo, as seen on the AEIS report. We can see that Ysleta has made pretty nice gains also but they are still a little bit below where Canutillo is. The two bars on Dell City are so sporadic right now with approximately 13 kids or less.

We have 5th grade math results pretty good in Canutillo

With 5th grade science results, we see some nice gains still moving up. Ysleta has made some nice gains also.

For Spanish side for Reading, some districts going backward. As far as Math, we see Tornillo quit testing in Math at 05 and 06. For science, once again we see Socorro and Canutillo with Ysleta. We are getting a good idea of what is going on in the Region which he suspects they are having the same kind of problems we are having here although they aren't dealing with it as well.

The next thing was to look at every single elementary in Region 19 that has a 5th grade classroom. There are 129 schools through the AEIS reports. Dr. Steinhauser wanted to know what schools are out there, what schools are doing well and then we give them a call and see what's going on. From the rankings, Ramona is the top being at 99% passing science. The top three are from Ysleta, then we have an El Paso and most of the bottom ones are from El Paso and he knows what they use in science. Then Ysleta comes in the next three after that then we have Cielo Vista, two more from Ysleta then we have Jose Damian Elementary as number 11. One might ask our neighbors, Tippin, Polk and Kohlberg where do they end up about 18 and 19. He knows Polk, for example, has 24 economically disadvantaged students. The sub group doesn't even count for their rating. When we start looking at some of these schools that are doing fairly well that have a lot of economically disadvantaged students, we want to know what they are doing. We were able to phone Ysleta because 8 out of 10 are from Ysleta.

This is pretty much what we found. They use the science mobile labs, AIMS which was adopted by EPISD. They do have FOSS. They have TexTeams from the Dana Center which Dr. Steinhauser has not looked at yet. Thinking Maps was something they were using and Project 2061 Atlas for science literary and textbooks in the classrooms which they only use for reference.

Handout #2 - Lesson Plan Evaluation

A review of the CISD lesson plans was done to look at how much time was spent teaching Science and what resources were used. Some lesson plans were placed in front of the board members so they could go through them to see what teachers wrote down as Dr. Steinhauser goes over some of the data. It is basically not a lesson plan; it's a calendar of stuff you did for that day.

What they did is totaled everything up by teacher and you will see then that for 5th grade we had 46 days at this one campus of FOSS kits, 58 for other labs, 257 class periods for the six teachers with book work, 200 days of TAKS Prep Worksheet, etc. which 743 hours of science instruction. What he decided to do with the time is to think as a parent if his son was in 5th grade last year and thought that if he enrolled his son into a school and there are six 5th grade teachers, it's going to be random which teacher he gets. What he decided to do is take an average. We see that it was less than 10 days on FOSS, 10 days on other lab, 43 days of book work, and 33 days of TAKS Prep Worksheet. Typically, 124 days of science instruction before the TAKS test. We stopped then.

We see then that the other campuses have 102, 123, 168 days. So then the average for the district we would see typically is less than 10 days using FOSS kits, 26 days with other lab, 38 days of book work and 26 days of TAKS Prep Worksheet. Typically we saw this in March and April. By the time we finished with 5th grade we have 130 days of science instruction.

When we talk about science, there is this misconception that this is a 5th grade science test. It really builds throughout the curriculum. He looked at 4th grade to see what is going on there. The district presents much more FOSS going on but sees very few days of science instruction indicated in lesson plan – 70 days for the year. If his son is in 4th grade, with an average of 21 teachers, he is only getting 70 days of science instruction. We do have a little bit of an issue here. It really puts the pressure on the 5th grade teacher. We go down to 3rd grade and here we see 77 days of science instruction. The 5th grade teacher gets the student in and pretty much can look at that and say, this student when he/she comes into my classroom from 3rd and 4th grade, typically has had one year of science instruction over two years of school. These are some of things that we need to monitor as we have this curriculum that go out that we see more of this so that we can at least start supporting the 5th grade.

Dr. Steinhauser presented a table of students' expectations that could be tested on the TAKS test. We have 2nd grade and see that there are two student expectations in Life Science and 3rd grade we have 6 student expectations and in 4th we have three more student expectations. There are 54 total questions that could be tested. The teachers need to understand that this is not a science test; this is a test for Jose Damian. This tells us what is going on from KN through 5 in science because it's only tested in the last year. What we see then is all of these knowledge and skills are going to be in the test. When we build our curriculum we need to be sure that teachers know that and it is being monitored and we can give them some aid and coming up with resources for that. In regards to middle school, it is a middle school science test because student's expectations are unique to the grade.

The next couple of slides are the nucleus of what is going on in the science instruction. This is how we are starting to build the curriculum. We have to teach students how to ask the question, how to formulate testable hypotheses, and select and use equipment and technology. We need to make sure that it is in our curriculum and that the required tools are in our classrooms as cited from the example because it is building on itself. We have two good questions: how is the student expectation taught and how is it assessed and how do the resources my teachers use address this student expectation.

Handout #3 (SE's and Assessment Items)

Dr. Steinhauser took everything that was assessed in Objective 1 & 4 in 2006 5th grade test. He presented examples and included some stuff from Massachusetts that he liked. These items help us to look at what is going on within the curriculum. Dr. Steinhauser looked at the MCAS (Massachusetts Comprehensive Assessment System and noticed that is a little bit harder than TAKS.

Handout #4 (Sample Curriculum Document 5th Grade Science Spanish Version)

We have three pieces of content with some vocabulary that the teacher will be working with. We are building in the process so that they are asking the question, testing the hypotheses and forming the hypotheses. A lot of these is processed skills. We are going to build a summative or a common assessment that the teacher can give but won't be a benchmark for the district but part of that common assessment follows released TAKS items in Spanish and also forming some questions that we have seen. We are asking students to work through this kind of problems and in order to do that we have to have the instruction that goes with it such as talk about the form and the function. As we start looking at the curriculum we want to build, we want to look at what's going to happen when these students are probably in the 9th -11th grade taking the high school TAKS and it may not be TAKS anymore. So that we are not three years behind what TEA wants to do we are actually a little bit ahead of what they want to. When we look at it, we have assessment item writers because every year they come up with something new. They set the performance standard based on the content standard. They write the item that the student has to be able to do from the

curriculum. Teachers are the closest to the group because they have the resources and as soon as they get the released test they can look back and say I can put this within my curriculum and teach kids how to do it.

Handout #5 (Instructional Alignment to the TEKS – December 2006)

Ysleta adopted Harcourt Brace in 2001. The McGraw Hill Student Textbook (Texas edition) was reviewed by Dr. Steinhauser and he took every single released TAKS item, put the content standard and looked at all the student expectations within the textbook. Once he sees a student expectation four times in four different units, he says it is covered very well in Content and TAKS. In Objective 1 for Nature of Science, he saw 79% of content and 40% of TAKS. In Objective 2 for Life Science, 62% content alignment and none on TAKS which makes sense because TAKS came out in 2003 and the book was written in 2001. On Objective 3, Physical Science, the book is very weak.

Next meeting is tentatively scheduled for February 21st and he would like to talk about math (secondary) and also coming adoption for elementary math, \$23,000 to support Agile Mind and in grades 6-12 put an In Focus machine mounted to the ceiling so that teachers can do streaming videos on the math concept that they are teaching and demonstrate that on the 21st with curriculum documents from 5th grade shown today.

Comments and Concerns:

Mrs. Sanchez wanted to know if there is any kind of correlation between publishers of what is needed. Dr. Steinhauser provided an example that if the publisher comes out of Illinois, they write a textbook and it is adopted throughout the U.S. and Texas says that they need textbooks and call in for Textbooks. What the publishers do is they change the covers and call it the Texas Edition and then after each unit they will slip in a page that has TAKS like items and they call it TAKS practice. Typically those TAKS math practice items have nothing to do with what the student is learning on that unit. This is why Dr. Steinhauser is trying to get to a curriculum document where we can have some TAKS practice items that align with what the student is learning at the time so they can make it. Dr. Steinhauser will present on Feb. 21st, will bring the Algebra I Holt analyzed because he thinks the math department is leaning towards this book. They are making the recommendation and he will bring the recommendation on the March board meeting. The weaknesses will be presented and will be asked why we are buying that one and he stated that all books will look about the same. They are going to have weaknesses and strengths and if we know what those weaknesses are then we can go ahead and build our own stuff and help the teachers out with that. He thinks that if we put the textbook in the student's hands and we just have our supplementary resources that we know are going to work.

Mr. Coronado was informed by Dr. Padilla about textbook production. It takes seven years to produce a book by the time it is first drafted and by the time you get it in student's hands some things have changed. Dr. Steinhauser informed Mr. Coronado that the highest percentage on content in the math from 70-90% and TAKS alignment is 40 and 60. We need to look at the resources we are putting on teachers' hands. If we want exemplary schools, we need exemplary resources and that is why when he looks at the state curriculum in science, he really thinks it is a neat curriculum for students, right now they are revising so it will probably get better. It's a good curriculum to work with and if we can enhance a little bit and put some stuff that we see other states are doing it will make it better.

Mr. Lerma stated that he was impressed by Dr. Steinhauser's work and knows what he is doing. He has confidence on him and that he take us in the right path and has his full support.

Mrs. Jordan also thanked Dr. Steinhauser.

COMMENTS/INPUT FROM COMMUNITY MEMBERS ON ITEMS DISCUSSED BY INSTRUCTION/STUDENT SERVICES COMMITTEE

Mr. Hecker went to an NSBA conference and attended a session which was in Arizona and the district was Apache Junction. They were having the same problem with textbooks. What they were doing is just investing in some desktop publishing equipment and made their supplemental materials in house.

Three elementary students addressed the board requesting science textbooks.

Lilia Maldonado had some comments. She stated that most banks have security and asked Dr. Padilla if this was in the planning. During the operating hours of the GECU branch, is it going to be available to the community and how is it going to infringe on students as far as the disruption.

Dr. Padilla stated that the memorandum of agreement is not completed yet and is still in the works.

On the textbook adoptions, usually there is a staff of teachers to other people in the campuses that make this committee and if this is going to be the same procedure because there are currently no committees formed in the campuses for math adoption next year. By this time they have gone over different publishers and made their recommendations. She wanted to know if this committee is being seized or is that plan going to continue. Dr. Padilla replied that that committee is directed in board policy and regulation. The elementary book of that process is next year. What are going this year are the secondary math books. Mrs. Maldonado asked if for elementary they are not effective 2008. Dr. Padilla informed Mrs. Maldonado that she might have come into a document because the state agency has messed with the calendar and delayed according to the funds that they have available. Dr. Padilla believes that we are a year late in both the secondary and the elementary. Mrs. Maldonado asked that if it is going to be in 2009, would those committees that consist of teachers and campus people would be the ones looking and making a recommendation on the textbook. Dr. Padilla referred her to the board policy manual that provides some details on that.

Mrs. Maldonado also asked about inventory lists at the end of the year that gets submitted to the district office. She had a suggestion of keeping track of lost books that she uses herself.

She understands that the textbooks are housed in a central location at the end of school at each campus and wanted to know if this was going to be every year. She was informed that this is only for the purpose of inventory and then will go back to the classroom at the beginning of the year.

On science textbooks, she commended Dr. Steinhauser and had seen this report because she belongs to the DAC. Dr. Steinhauser hits it on the nose as far as his data showing the number of days that science is being taught. Believe it or not, this is an issue that has come up time and time again with CE CIC committee as far as 5th grade teachers they see those kids lacking in so much concepts and content that you would think that science is not being taught. When Dr. Steinhauser first presented this it was an eye opening for many but goes back to what the 5th grade teachers have been saying. It is not taught on a daily basis, at 5th grade it is taught every single day. If you don't have time for one subject, it is not going to be science, math or reading. It might be reading or social studies but it's a crunch. Every single subject is basically taught in 5th grade. What she found with the report is that Dr. Steinhauser shows that 4th and 3rd FOSS is being taught and there are more lessons in FOSS than there are in 5th grade. If the lower grade teachers are using that as primary source that explains, in her opinion why these kids are coming lacking a lot of concepts and it is what she has been saying before. FOSS is good as a hands-on to do experiments but it's not content based and that is what they are missing. As far as the TAKS format it looks like TAKS and would like to know how aligned the FOSS is to the content and has asked this question before. You do have supplements that are TAKS practice. If a certain resource of textbook is missing that is when your supplement comes in but when your major resource the district has put before the teachers, FOSS, is missing the content then what do you do. You stick in supplements but these supplements are not going to be that content enriched like a textbook. So Mrs. Maldonado as a taxpayer and as a parent feels that the district is wasting money investing on a system on a program that has not shown beneficial improvements or that you have heard is not adequate and you have heard more than once and not from her only. You need to look at all textbooks as an investment rather than a cost because they do have the knowledge needed for these kids to absorb and then the teacher create activity is where how you are going to enhance what is in that textbook. Based on that, she would recommend that the committee do consider some kind of textbook. Dr. Steinhauser reported on McGraw Hill and she did some research of her own. All the schools in the region, El Paso, Socorro and Ysleta use a textbook and McGraw Hill was not included. They use Scott/Foresman, Harcourt, United Streaming, Aims and none of them use FOSS believe it or not. She uses AIMS, FOSS (pick and choose) because she feels that not all the units are aligned. Half the time the units don't have what is needed in there and there is no reading content. She has Chemical, United Video Streaming (videos on the computer), Sciencesaurus and a lot of supplements to enhance whatever concept she is teaching.

Mrs. Kreps, CE 5th grade teacher, supported what Mrs. Maldonado said. She was very impressed with Dr. Steinhauser's presentation and when you compare the amount of science that's taught at 3rd and 4th and then you compare amount of science that is taught in 5th. She teaches a lot of content and hands on activity. She doesn't do a whole lot of FOSS because she feels like the kits that are designed at the 5th grade level don't really meet what the kids need at 5th grade. She is very surprised when she teaches science at how many of her kids don't know that she thinks they should. They are so weak in vocabulary. For content alone and consistency among grade levels is where she sees the benefit of having a textbook.

Mabel Olivas, CE parent, apologized for coming before the board again and stated that they need the textbooks. She is in college right now and a lot of the testing comes from the textbooks. She understands that the numbers that she saw here are incredible and a wonderful presentation but children need them. She asked the committee if there was any way that they would consider just getting those textbooks for Canutillo Elementary and see how it goes from there.

Mr. Coronado responded that there is an overall attack on entire the curriculum and Dr. Steinhauser will advise them in conjunction with the campus teachers. He also recommended that as a parent Mrs. Olivas continue coming to the meetings. Administration has educated board what is going on in the district and region and Dr. Steinhauser has an excellent plan and has confidence in experts. Nobody is saying that there are not going to be any textbooks. Budget priorities are textbooks. Mr. Coronado agreed with Mrs. Olivas that she can rally parents to raise funds for CE to purchase textbooks and that the community can always donate money. The district will accept any help because we are short on funds.

Mrs. Sanchez told Mrs. Olivas to never apologize for speaking before the board and they encourage the children for doing so. At first Mrs. Sanchez was very apprehensive when she heard that students were given handouts in place of a book but she sees another positive in that is what they are trying to do is supplement stuff that is not in the book to help the students. She told Mrs. Olivas to do what she has to do whatever moves her as a parent, maybe she can work with her child's teacher, principal at that campus and work at that level of campus needing anything or maybe just her classroom. You got a superintendent, Dr. Steinhauser, school teachers to work with them. The board can get involved on the day to day and they might not know everything that is happening out there and that as a parent she is entrusting her children and to be given the best education possible. She commended for speaking up.

Mrs. Maldonado asked regarding funding and if bond elections can be used to fund books. She was told no. She also stated that the last textbook that the district had for science was like 14 years ago and ever since then FOSS was implemented. She would like to know why the last textbook that was used because the district has been using FOSS going on eight or nine years. Dr. Padilla told her that it has been since 2000. Mrs. Maldonado's point is that this is not the first time that they have the issue about textbooks; it has been many years and even past administration also heard this concern. She wants to know why this analysis wasn't before them but still there was that adamant no to textbooks and wants to know if anybody can answer her question of why. Besides budget, money what is adamant feeling that textbooks are bad. Even prior to Dr. Steinhauser coming on here they did not have that analysis and they had no textbook and it had been brought up to administration and the board.

Mrs. Veale informed Mrs. Maldonado that when the last adoption was made, the district was given an option, textbook or the FOSS kit. Once the district adopted the FOSS kit, the option of the textbook was at the expense of the district. This new adoption can change the venue of the district.

Mrs. Maldonado asked if the district had readopted FOSS and if the only expense the district had was refurbishing FOSS. Dr. Padilla informed Mrs. Maldonado that the district is also using AIMS, Magic Schoolbus, etc., as supplements as well.

Adjournment

The meeting was adjourned at 9:26 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Renée Rios O'Donnell
Exec. Dir., Human Resources

(915) 877-7400
FAX (915) 877-7407
rodonnell@canutillo-isd.org

PERSONNEL COMMITTEE MEETING MINUTES January 24, 2007

Location: Administration Building
Time: 6:04 p.m. – 7:15 p.m.

Board Committee Members Present: Mr. Arellano, Ms. Jordan, Mr. Rodriguez
Other Board Members Present: Mrs. Sanchez (arrived at 6:06 p.m.), Mr. Coronado (arrived at 6:09 p.m.),
Others Present: Martha Veale, Pam Padilla, Renée O'Donnell, Pauline Dow, Tony Reza, Isabel Escobar, and Raul L. Escobar, Jr.

The meeting was called to order at 6:04 p.m.

3A Job description for CAFÉ Facilitator and discussion concerning the stipend
At a previous meeting the board had asked Ms. O'Donnell to again present the CAFÉ Facilitator job description to further discuss the CAFÉ Facilitator stipend. Dr. Padilla explained that her office had contacted Larry Baskind, Attorney, and TASB Legal. Both concurred that paying the stipend from local funds was not a legitimate use of district funds, and they cautioned very strongly against this. After much discussion the committee made no formal recommendation to the board, and the CAFÉ Facilitator was removed from the stipend list.

3B Reclassification of Position: Redirect existing approved position from IT4 to IT3

Ms. O'Donnell explained that the Board of Trustees had approved the creation of an IT Systems Administrator, Pay Grade 4 on October 26, 2004, and that the School Resources Division had not been able to fill the position. Ms. O'Donnell further explained that Ms. Veale was requesting approval to reclassify this position from an IT Systems Administrator Pay Grade 4 to an IT Systems Programmer/Developer Pay Grade 3. After much discussion the committee moved to recommend the reclassification of IT Systems Administrator from IT4 to IT Systems Programmer/Developer IT3.

3C Creation of Position: IT Pay Grade 3

Mr. O'Donnell explained that Ms. Veale was requesting an additional IT Pay Grade 3 (IT Systems Programmer/Developer) position. This position would work a 226 day calendar as a non-exempt employee. She indicated that Ms. Veale felt that she could fill both IT3 positions from within her division. No additional FTE's would result due to this reorganization. Ms. O'Donnell explained that HR would post the vacancy within the

district, and that the internal staff would follow the same procedure as all new employees by completing an application and interviewing for the position. Ms. O'Donnell asked for permission to post the vacancy before the creation of position went to the full board. The committee agreed as long as there was no action taken on the position. The committee moved to recommend approval of the creation of position of an IT Pay Grade 3 to the Board of Trustees.

3D Counseling Concerns

The committee discussed counseling concerns at length. After much discussion, the committee made no formal recommendation to the full board on this agenda item. However, the committee did ask that Ms. O'Donnell study the issue of hiring clerical support for the counselors' office, and that any updates be addressed in the Friday packet.

3B Comments/Input from Community Members on Items Discussed by Personnel Committee

None

Adjournment: Motion to adjourn by unanimous consensus.

Meeting adjourned at 7:15 p.m.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Agenda Item: _____ Date: February 13, 2007

Subject: Approval of El Paso City County Health and Environmental District, El Paso City-County Office of Emergency Management Mutual Aid Agreement

Presented By: Dr. Padilla Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Mr. Baskind has reviewed the agreement and offers the following comments:

*“The concept is fine and in compliance with applicable law. There are some provisions relating to the school district that I would like to revise slightly, and there are some provisions that need to be added. I suggest that the board approve the **concept** and authorize the attorney to make comments and revisions as appropriate.”*

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval of the concept of the agreement and authorize the attorney to make comments and revisions as needed.

3. BOARD ACTION REQUESTED:

Motion that the board approve the concept and authorize the attorney to make comments and revisions as appropriate as recommended by the Superintendent.

MOTION _____ SECOND _____

AYES _____ NAYS _____

**EL PASO CITY-COUNTY HEALTH AND ENVIRONMENTAL DISTRICT, THE EL
PASO CITY-COUNTY OFFICE OF EMERGENCY MANAGEMENT
MUTUAL AID AGREEMENT**

This Interlocal Agreement (**Agreement**) is entered into between the Anthony Independent School District, Canutillo Independent School District, Clint Independent School District, El Paso Independent School District, Socorro Independent School District, Ysleta Independent School District, Fabens Independent School District, San Elizario Independent School District, Tornillo Independent School District, the El Paso City-County Health and Environmental District (EPCCHED) and the El Paso City-County Office of Emergency Management.

WHEREAS, under the Texas Education Code Subchapter D, Chapter 37, Section 37.108 each school district shall adopt and implement a multihazard emergency operations plan; and

WHEREAS, this plan must provide for, measures to ensure coordination with local emergency management agencies, law enforcement, and fire departments in the event of an emergency; and

WHEREAS, Executive Order RP57 orders coordination with independent school districts and public colleges, universities and university systems to provide transportation assets and facilities to enable the execution of state and local evacuation and shelter plans, and

WHEREAS, the parties recognize that a formal agreement would allow for better coordination of effort, would provide that adequate equipment is available and would benefit the citizens of El Paso City and County.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions expressed hereinafter, be it known that the El Paso City-County Health and Environmental District, the El Paso City-County Office of Emergency Management, the Anthony Independent School District, Canutillo Independent School District, Clint Independent School District, El Paso Independent School District, Socorro Independent School District, Ysleta Independent School District, Fabens Independent School District, San Elizario Independent School District, and Tornillo Independent School District hereby enter into this agreement as follows:

I. PURPOSE

To assist in effectively responding to declarations by the Texas Commissioner of Health or the local health authority that large scale immunization and/or treatment is necessary as a control measure for an outbreak of communicable disease, also, to assist in disasters declared by local, state or federal authorities or any emergency deemed by the local health authority or the El Paso City-County Office of Emergency Management in response to a public health emergency or emergency/disaster declared by the El Paso City-County Office of Emergency Management, the Independent School Districts agree to provide access to its facilities, vehicles, and equipment as necessary to 1) immunize or treat members of the public, 2) for sheltering displaced victims, and 3) to use its transportation assets to evacuate potential victims. The El Paso City-County Health and

Environmental District, the El Paso City-County Office of Emergency Management, the Anthony Independent School District, Canutillo Independent School District, Clint Independent School District, El Paso Independent School District, Socorro Independent School District, Ysleta Independent School District, Fabens Independent School District, San Elizario Independent School District, and Tornillo Independent School District agree to the term, conditions, and responsibilities expressed in this agreement.

II. OBLIGATIONS OF THE EL PASO CITY-COUNTY HEALTH AND ENVIRONMENTAL DISTRICT

1. The EPCCHED will arrange for antibiotics, antidotes, vaccines, medical supplies and medical equipment to distribute to the public.
2. The EPCCHED will supply personnel necessary to staff the school district facilities for the dispensing of medications/vaccines.
3. The EPCCHED will supplement the school district police/security officers to provide security and crowd control to each facility that may be utilized.
4. The EPCCHED will be responsible for the disposal of medical waste and disinfection at the school district facilities following its use during an emergency event. The local health authority will provide documentation to the school district to provide safety assurance of its facilities for use after the emergency event.
5. The EPCCHED will be responsible for making arrangements to reimburse expenses to the school district for the use of copy paper and copy machine ink cartridges in the event that items were utilized. This compensation is mutually agreed to be in an amount based on documented cost of product.

III. OBLIGATIONS OF THE EL PASO CITY-COUNTY OFFICE OF EMERGENCY MANAGEMENT

1. The El Paso City-County Office of Emergency Management will be responsible for making arrangements to reimburse the Independent School Districts for evacuation, shelter, or transportation-related expenses in the event that the Texas Legislature or United States Congress designates funding for this purpose.
2. The El Paso City-County Office of Emergency Management will be responsible for making arrangements under Texas State Government Code 418 to reimburse the Independent School Districts for any damage to property belonging to the Independent School Districts as a result of use during an emergency or disaster declared by the El Paso City-County Office of Emergency Management, local, state or federal authority, and to the extent they can be documented. This compensation is mutually agreed to be in an amount based on documented cost of repair or replacement of the property to school district or, in the proof of cost, fair market value of the property.
3. The El Paso City-County Office of Emergency Management will be responsible for coordinating additional peace officers to supplement Independent School District police/security officers for security and crowd control of each facility that may be utilized.

IV. OBLIGATIONS OF THE INDEPENDENT SCHOOL DISTRICTS

1. The school district is responsible for allowing the use of its facilities, subject to availability, and all utilities (gas, water, electric and telecommunications) normally associated with a facility's use.
2. The school district is responsible for providing use of all rooms, fixtures, and equipment existing at a facility that the El Paso City-County Office of Emergency Management regards as necessary for on-site use during the period of the emergency/disaster event.
3. The school district is responsible for providing a minimum of one employee who has access to all rooms, fixtures and equipment described above on-site during the period of emergency use. The school district will also be responsible for providing a minimum of one employee who has the authority to make on-site decisions relating to the operations of the facility and its use, acting as a liaison to emergency response personnel, one employee who is familiar and authorized to operate all of the facility's mechanical equipment and one employee to perform necessary custodial duties during the period of emergency/disaster event.
4. The school district is responsible for maintaining the phone numbers of the employees and at minimum two alternative employees for each requirement mentioned in Section III, 3 above and making these available to the El Paso City-County Office of Emergency Management and The El Paso City-County Health and Environmental District.
5. The school district is responsible for allowing the use of its transportation assets and drivers in the event there is a need to evacuate any and/or all areas of the City-County of El Paso Texas.

V. WITHDRAWAL

A Party may withdraw from this Agreement at any time by written notice to the Coordinator of the El Paso City-County Office of Emergency Management and the Director of the El Paso City-County Health and Environmental District, transmitting a copy of the action of the Party's governing body.

VI. TERM

This Agreement shall become effective as to each Party when approved and executed by that Party. This Agreement shall continue in force and remain binding on each and every Party until such time as the governing body of a Party terminates its participation in this Agreement pursuant to Section V of this Agreement. Termination of participation in this Agreement by a Party shall not affect the continued operation of this Agreement

between and among the remaining Parties and this Agreement shall continue in force and remain binding on the remaining Parties.

Draft

EXECUTED by the Parties hereto, each respective entity acting by and through its duly authorized official as required by law, may be executed and acknowledged by facsimile and in multiple counterparts, each of which shall be deemed to be an original, on the date specified on the multiple counterpart executed by such entity.

By: _____
Signature

Printed Name

Title

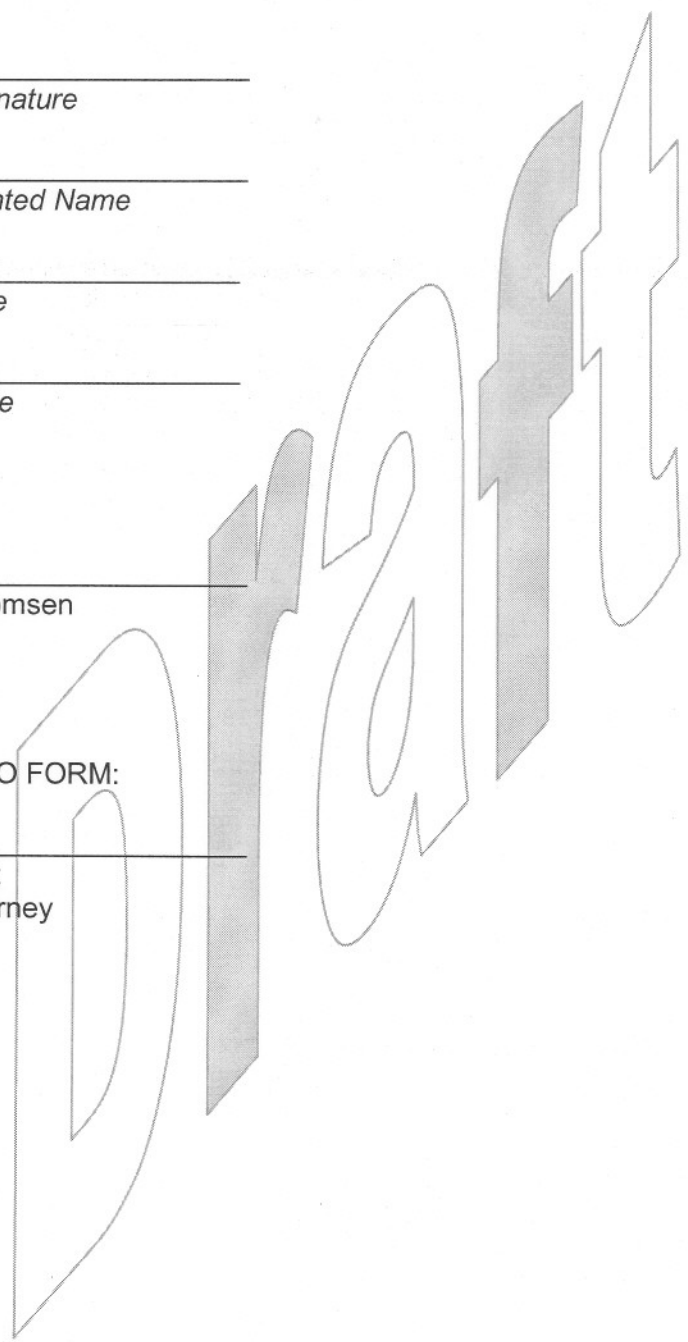
Date

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Ernesto Rodriquez
Assistant City Attorney



CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 13, 2007

Subject: Jose Damiam Elementary School – BJE #3324

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 12 to purchase televisions for the library.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 1/12/07

Reason:

FUNDING SOURCE: TRANSFER FUNDS FROM 199.11.6399.00. TO 199.12.6399

PURPOSE OF AMENDMENT: TO PURCHASE TV'S FOR LIBRARY AND CLASSROOM USE

HOW WILL THIS IMPACT EDUCATION: STUDENTS AND TEACHERS WILL USE THE TV'S FOR EDUCATIONAL PURPOSES

DISTRICT OR CAMPUS GOALS TO BE MET: GOAL 1

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Jose Damian Elementary - BJE # 3324

DATE: February 7, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6399.00.103.7.11 General Supplies	25,270.00	(1,200.00)	24,070.00
199.12.6398.00.103.7.11 Fixed Assets - Technology	1,450.00	1,200.00	2,650.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 12 to purchase televisions for the library.



Superintendent



Executive Director Business Services

Date
2/8/07

Date

JAN BJE 3324 JDE - PURCHASE TV'S
CMD A C C O U N T

Total: .00
TO FROM

Position To: _____

BEGIN

0001.000 199.11.6399.00.103.7.11 29,270

1,200.00

0002.000 199.12.6398.00.103.7.11 1,450

1,200.00

COMMANDS: L F T E
F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 13, 2007

Subject: Canutillo Elementary School – BJE #3336

Presented By: Tony Reza

Consent Agenda: __X__

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 11 to function 23 to purchase batteries for campus wide use.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 1/16/07

Reason:

OBJECTIVE/REASON: FUNDS WILL BE USED TO COVER THE COST FOR BATTERIES
NEEDED FOR SCHOOL WIDE USE BY: OFFICE, CUSTODIANS, COACHES, COUNSELOR, SP.
ED. STAFF, NURSE. BACK INTO POSTAGE ACCOUNT.

FUNDING FROM SOURCE: FROM P.E. SUPPLIES

WHAT GOAL: PROVIDE COMMUNICATIONS THROUGH OUT SCHOOL CAMPUS TO MAINTAIN
PROFICIENCY OR BETTER THE FOUNDATION FOR STUDENT SERVICES.

Mode: **Lookup**

Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services


FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Canutillo Elementary School - BJE # 3336

Date: February 7, 2007

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6399.23.101.7.11 General Supplies	4,000.00	(450.00)	3,550.00
199.23.6497.00.101.7.99 Postage	800.00	450.00	1,250.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 23 to purchase batteries for campus radios.



Superintendent



Executive Director Business Services

Date



Date

JAN BJE 3336 CES - BATTERIES FOR CAMPUS RADIOS Total: .00
CMD A C C O U N T TO FROM

Position To: _____

BEGIN

0001.000	199.11.6399.23.101.7.11	450.00	450.00
0002.000	199.23.6497.00.101.7.99	450.00	

COMMANDS: L F T E

F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 13, 2007

Subject: Alderete Middle School – BJE #3373

Presented By: Tony Reza

Consent Agenda: __X__

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from function 36 to function 11 to purchase instructional supplies for the teachers at AMS campus.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 1/24/07

Reason:
FUNDING SOURCE: LOCAL FUNDS

PURPOSE OF AMENDMENT:
TRANSFER FUNDS FROM SPORTS ACCOUNTS INTO INSTRUCTIONAL SUPPLY ACCOUNT TO PURCHASE NEEDED MATERIALS FOR STUDENTS AND TEACHERS.

HOW WILL THIS IMPACT EDUCATION: PROVIDE THE INSTRUCTIONAL SUPPLIES NEEDED FOR THE TEACHERS TO EDUCATE THE STUDENTS

CAMPUS/DISTRICT GOALS TO BE MET: 1,2,4 OF CAMPUS ACTION PLAN

Mode: **Change** F3=Exit F5=Reset F12=Cancel Cancel? N

TO: Dr. Pam Padilla, Superintendent

THROUGH: Tony Reza, Executive Director Business Services

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Alderete Middle School - BE # 3373

DATE: February 7, 2007

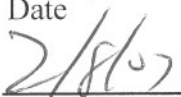
BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.59.042.7.91 General Supplies	4,000.00	(2,500.00)	1,500.00
199.36.6399.56.042.7.91 General Supplies	4,000.00	(2,500.00)	1,500.00
199.36.6399.57.042.7.91 General Supplies	8,000.00	(1,500.00)	6,500.00
199.36.6399.62.042.7.91 General Supplies	4,000.00	(1,537.24)	2,462.76
199.36.6397.00.042.7.91 Fixed Assets - Other	5,300.00	(3,000.00)	2,300.00
199.11.6399.00.042.7.11 General Supplies	5,000.00	11,037.24	16,037.24

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 36 to function 11 to purchase instructional supplies for teachers at AMS campus.



Superintendent


Executive Director Business Services

Date


Date

JAN BJE 3373 TO MOVE MONEY TO INSTRUCTIONAL ACCOUNTS Total: .00
 CMD A C C O U N T TO FROM

Position To:
 BEGIN

0001.000	199.36.6399.59.042.7.91	2,500.00
0002.000	199.36.6399.56.042.7.91	2,500.00
0003.000	199.36.6399.57.042.7.91	1,500.00
0004.000	199.36.6399.62.042.7.91	1,537.24
0005.000	199.36.6397.00.042.7.91	3,000.00
0006.000	199.11.6399.00.042.7.11	11,037.24

COMMANDS: A C D L F T # E
 F2=Process, Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: February 13, 2007

Subject: Renew Participation in the Texas Association of School Boards
Cooperative Purchasing Program

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This request is to renewal participation with the Texas Association of School Board – Buy Board Cooperative Purchasing Program. The updated Interlocal agreement and Board Resolution must be approved to accept the structure and provision changes to the cooperative contract. This agreement will allow the School District to use contracts for commonly purchased items and take advantage of competitive contracts statewide. The interlocal agreement will be an additional method to provide competitive prices in acquiring goods and services for our District.

2. SUPERINTENDENT RECOMMENDATION:

Recommend approval to renew participation in the TASB – Buy Board Cooperative Purchasing Program.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



P.O. Box 400
Austin, Texas 78767-0400
512-467-0222
800-695-2919
Fax: 800-211-5454
www.buyboard.com

November 13, 2006

Dear Administrator:

We have good news to share with you!

Because of your participation and confidence in The Local Government Purchasing Cooperative, it has grown tremendously over the past seven years. In fact, it took approximately four years for the Cooperative's purchasing volume to reach \$100 million, two years to reach the next \$100 million, and then only one year, fiscal year 2005-06, to reach the next \$100 million in annual purchasing volume. As a result the Coop is: (1) sending rebate checks to eligible members and (2) eliminating the membership fee. In addition, we have revised the Interlocal Participation Agreement and have enclosed it for your countersignature.

- **Check enclosed.** During the 2005-06 fiscal year, this amazing growth resulted in the Cooperative actually generating, for the first time, more in vendor service fees than it needed to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of \$1.125 million to be rebated to more than 800 members, with each entity's rebate based on the amount of vendor service fees generated by its purchases. The enclosed check results from your participation in the Cooperative for the 2005-06 fiscal year.
- **No more membership fee.** The annual membership fee of \$200 has been eliminated. With no membership fee to participate, a wide selection of vendors, great prices, convenience, competitively procured goods and services, and a potential rebate, we hope you find value in the Cooperative and BuyBoard®.
- **Updated participation agreement.** Your original Interlocal Participation Agreement, signed several years ago, has been revised to reflect changes in the structure of the Cooperative and to add a provision requiring prior notice of amendments. To maintain your membership and continue to use the Cooperative, you will need to countersign this new agreement and fax it to the BuyBoard® at 800-211-5454. **If we have not received your signed Interlocal Participation Agreement by March 31, 2007, we will have to expire your membership.**

Our goal is to continue to offer high quality products at competitive prices from top-performing vendors so that you always find value in the Cooperative and BuyBoard®.

Thank you for your participation in the Cooperative, and we look forward to serving you even better in the future.

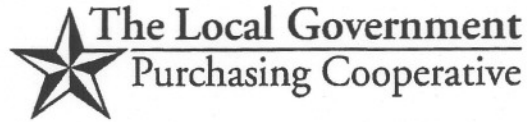
Sincerely,

Rudy Montoya
Chairman,
The Local Government Purchasing Cooperative

Enclosures



The Local Government Purchasing Cooperative is a joint project of the
Texas Association of School Boards, Texas Municipal League, and Texas Association of Counties.



INTERLOCAL PARTICIPATION AGREEMENT

This Interlocal Participation Agreement ("Agreement") is made and entered into by and between The Local Government Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government of the State of Texas ("Cooperative Member").

I. RECITALS

WHEREAS, a local government entity is authorized by the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, to agree with other local government entities to form a purchasing cooperative; and

WHEREAS, the Cooperative is further authorized as a local purchasing cooperative organization as set forth in Section 271.101, *et seq.*, of the Texas Local Government Code; and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

II. TERMS AND CONDITIONS

1. **Adopt Organizational Interlocal Cooperation Agreement.** The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated January 26, 1998, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.
2. **Term.** The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement. If the Cooperative Member is an existing Cooperative Member that joined the Cooperative by executing a participation agreement which authorized amendment upon the Cooperative providing 60 days notice, then this Agreement will be deemed an Amendment by Notice,

which will be effective on the 61st day that the Cooperative Member is sent notice of this document. In addition, this Agreement will continue to automatically renew for successive one-year terms on the anniversary date of the Cooperative Member's initial term (not the effective date of the Amendment by Notice), unless the Agreement is sooner terminated in accordance with the provisions herein.

3. Termination.

- (a) **By the Cooperative Member.** This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to the Cooperative and any vendor have been fully paid.
- (b) **By the Cooperative.** The Cooperative may terminate this Agreement by:
 - (1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or
 - (2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.
- (c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will neither be entitled to a refund of any membership dues paid nor a distribution which may occur after the Cooperative Member terminates from the Cooperative.

4. Payments by Cooperative Member.

- (a) The Cooperative Member agrees to pay membership fees as may be required by the Cooperative. The Cooperative will provide the Cooperative Member with 60 days prior written notice of any change in the membership fee before such fee becomes effective. Membership fees are payable by Cooperative Member upon receipt of an invoice from the Cooperative or its designee. A late charge amounting to the maximum interest allowed by law, but not less than the rate of interest under Section 2251.021, *et seq.*, Texas Government Code, shall begin to accrue daily on the 31st day following the due date and continue to accrue until the membership fees and late charges are paid in full. The Cooperative reserves the right to collect all funds that are due to the Cooperative in the event of termination by Cooperative Member or breach of this Agreement by Cooperative Member.
- (b) In addition to membership fees, the Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of

the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under state or local law, local policy or rule, or within its business judgment.

5. **Payments by Vendors.** The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Trustees. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.
6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Trustees, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Trustees. Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.
7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.
8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc. and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of the BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. Cooperative Member will use the BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.
2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents and warrants that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.
3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative.
4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.
5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.
6. **Current Revenue.** The Cooperative Member hereby warrants that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.
7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.

8. **Governance.** The Board of Trustees (Board) will govern the Cooperative in accordance with the Bylaws.
9. **Jurisdiction/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and venue for all disputes arising under this Agreement shall lie in Travis County, Texas.
10. **Legal Authority.** The Cooperative Member represents and warrants to the Cooperative the following:
 - a) It meets the definition of "Local Government" or "State Agency" under the Interlocal Cooperation Act ("Act"), Chapter 791 of the Texas Government Code.
 - b) The functions and services to be performed under the Agreement will be limited to "Administrative Functions" as defined in the Act, which includes purchasing.
 - c) It possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
 - d) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
 - e) All requirements—local or state—for a third party to approve, record or authorize the Agreement have been met.
11. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS (TEXAS ASSOCIATION OF SCHOOL BOARDS, INC., TEXAS ASSOCIATION OF COUNTIES, AND TEXAS MUNICIPAL LEAGUE) AND SERVICING CONTRACTOR (TEXAS ASSOCIATION OF SCHOOL BOARDS, INC.) DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE, ITS ENDORSERS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

12. **Limitation of Liability.** Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:
 - (a) Neither party waives any immunity from liability afforded under law;
 - (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
 - (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's membership fee and purchase activity, within 24 months of when the lawsuit or action was filed; and
 - (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees pursuant to Section 271.159 of the Texas Local Government Code.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's servicing contractor, endorsers and sponsors (including,

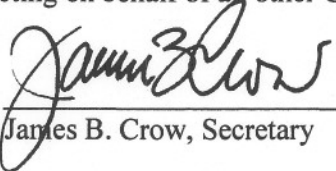
but not limited to, the Texas Association of School Boards, Inc., Texas Association of Counties, Texas Municipal League, and educational service centers) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's membership fee and purchase activity, within 24 months of the filing of any lawsuit or action.

13. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement, is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
14. **Merger/Entirety.** This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.
15. **Notice.** Any written notice to the Cooperative shall be made by first class mail, postage prepaid, and delivered to the BuyBoard Administrator, Texas Association of School Boards, Inc., P.O. Box 400, Austin, Texas 78767-0400. Notices to Cooperative Member may be made by first class mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor).
16. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
17. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon a facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
18. **Warranty.** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement.

TO BE COMPLETED BY THE COOPERATIVE:

The LOCAL GOVERNMENT PURCHASING COOPERATIVE,
as acting on behalf of all other Cooperative Members

By: 
James B. Crow, Secretary

Date: 11/13/06

TO BE COMPLETED BY COOPERATIVE MEMBER:

(Name of Local Government)

By: _____
Signature of authorized representative of Cooperative Member

Date: _____

Printed name and title of authorized representative

Coordinator for the
Cooperative Member is:

Name

Title

Mailing Address

_____, Texas
City

Zip

Telephone

Fax

Email



BOARD RESOLUTION

of

(Name of Local Government)

Cooperative Member

WHEREAS, the _____, (hereinafter "Cooperative Member") desires to participate in a local government cooperative purchasing program pursuant to the authority granted by Chapter 791 of the Texas Government Code, the Interlocal Cooperation Act ("Act");

WHEREAS, _____, has elected to be a Cooperative Member in the The Local Government Purchasing Cooperative (hereinafter "Cooperative"), a local government purchasing cooperative program created by local governments in accordance with and pursuant to the Act and Section 271.101, *et seq.*, of the Texas Local Government Code;

WHEREAS, the Cooperative Member, is of the opinion that participation in the Cooperative's purchasing program will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized; and

WHEREAS, the Cooperative Member desires to participate and join with other local governments in an Interlocal Participation Agreement ("Agreement") for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions and services;

NOW, THEREFORE, BE IT RESOLVED, that the Cooperative Member requests that the Cooperative include its stated needs for all categories, including but not limited to, instructional, maintenance, custodial, and food service goods and services, in the Cooperative's purchasing program and select vendors for those items, whereby the Cooperative Members may be allowed to purchase those items from the Cooperative's contracts; and that Cooperative is authorized to sign and deliver necessary requests and other documents in connection therewith for and on behalf of the Cooperative Members that have elected to participate.

FURTHER, BE IT RESOLVED, that the Board of Trustees of the Cooperative Member authorizes its Board President, Superintendent or other officer to execute the Interlocal Participation Agreement which includes the adoption and approval of the Organizational Interlocal Agreement previously executed and adopted by two or more local governments.

FINALLY, BE IT RESOLVED that the execution of this Resolution shall evidence the election of Cooperative Member and eligible local governments to become members of the Cooperative upon the terms and conditions stated. The Board of Trustees has, and at the time of adoption of this Resolution had, full power and lawful

authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who are hereby granted the power to exercise the same.

I certify that the foregoing is a true and correct copy of the resolution duly adopted by _____, on the _____ day of _____, in
(Name of Local Government)
the year _____, and that the same now appears of record in its official minutes.

_____, Cooperative Member
(Name of Local Government)

By: _____ Date: _____
Authorized Representative

(Title)

ATTEST:

Secretary of the Board Date: _____

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: February 13, 2007

Subject: Vans for School Resources Division and Warehouse

Presented By: Tony Reza and Martha Veale

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

The Division of School Resources has reviewed specifications for the purchase of two vans. Quotes are being obtained through the Texas Association of School Board Purchasing Program (BuyBoard), which meets the Subchapter B, Section 44.031, Item L of the Texas Education Code. This request is to approve the purchase two Ford E-250 full size cargo vans to include V8 engine, 8600# GVW, air conditioning, AM/FM radio, rear step bumper, vinyl floor covering, and back up alarm for the School Resources Division (\$14,822.00) and the Warehouse Department (\$14,822) for a total amount of \$29,644.00 from *Northside Ford*.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to purchase the two vans for the listed department for district wide use from *Northside Ford*.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Back

Vendor Contract Information

Vendor: Northside Ford
Address: 12300 San Pedro
San Antonio, TX 78216
Phone: (210) 525-9800
Contact: Don Cote
Email: dcote@nsford.com
Federal ID: 74-2774-980
Accepts RFQs: Yes
Contract: Vehicles #208-04
Effective Date: 10/1/2004
Expiration Date: 9/30/2007
Payment Terms: Net 30
Delivery Days: 90
Shipping Terms: Free Shipping
Freight Terms: FOB Destination
Ship Via: Driven to destination
Regions Served: All Texas Regions
States Served: All States
Vendor Exceptions: None
Additional Information:
No returns

User Name: SAMGARCIA Agency: COOP Group: Canutillo ISD
Version: BuyBoard 2000

[Log Off]

©1996 - 2007 TASB
ALL RIGHTS RESERVED

Search Results: Vehicles/Trucks/Buses/Trailers

- To add items to your Basket, enter the quantity you wish to purchase and click 'ADD'
- To check out, click 'CHECK OUT'
- You can customize your search results in [Search Options](#).
- To sort the results click on the column header. Click again to sort in the reverse order.
- To view item details or add Approved Vendor Catalog Items click **Info**

Narrow Search by Keyword(s):

Part #/ Vendor	Description	Qty	Unit	Price		
Ford E250 E24 Northside Ford	Ford E250 E24, 4.6L V-8 Full Size Cargo Van. Purchase order fee of \$400 will apply and be collected by the dealer. Free delivery on cars and trucks. Click red "Info" button for price sheet	<input type="text"/>	EA	\$14,298.00	<input type="button" value="Add"/>	<input type="button" value="Info"/>
Options Northside Ford	Ford Options .	<input type="text"/>	EA	\$0.00	<input type="button" value="Add"/>	<input type="button" value="Info"/>

1-2 of 2 items

Search Criteria:

Vendor: Northside Ford

User Name: SAMGARCIA Agency: COOP Group: Canutillo ISD
Version: BuyBoard 2000

[Log Off]
©1996 - 2007 TASB
ALL RIGHTS RESERVED

Add/Update Approved Vendor Catalog Item - For - Samuel Garcia

[Catalog Link](#)

[Price/Options Sheet](#)

Add Approved Vendor Catalog Item - Enter Information from Catalog

Additional Info: Ford E250 E24, 4.6L V-8 Full Size Cargo Van -- minimum 127" wheelbase, glass in all doors, 8600# GVW, 5.3 liter V6, air conditioning, full size spare tire, AM/FM radio, all manufacturer's standard equipment. **Purchase order fee of \$400 will apply and be collected by the dealer.** TASB will invoice dealer and not member for the fee.

Vendor: Northside Ford

Part Number:

Quantity:

Unit of Measure:

Unit Cost: \$

Discount: No discounts available

Item Description:

User Name: SAMGARCIA Agency: COOP Group: Canutillo ISD
Version: BuyBoard 2000

[\[Log Off \]](#)

©1996 - 2007 TASB
ALL RIGHTS RESERVED

Northside Ford

PROPOSAL PRICING

4.6L V-8 ENGINE STD W/E150
 5.4L V-8 ENGINE
 6.8L V-10 ENGINE E350 VANS ONLY
 AUTOMATIC TRANSMISSION
 E150 VAN
 E250 EXTENDED VAN
 E350 VAN
 E350 EXTENDED VAN
 CLOTH BUCKETS
 VINYL CAPTS NO FLOOR CONSOLE
 SLIDING SIDE DOOR
 REAR STEP BUMPER
 TOWING PKG W/ RECIEVER HITCH
 AXLE LIMITED SLIP
 TOWING RATIO AXLE
 REAR RECEIVER HITCH /TOW PKG
 FRT AND REAR A/C HEAT
 CREW VAN PACKAGE
 ECONO CARGO SYSTEM -REQS 166
 RACKS AND BINS SYSTEM-REQS 166
 VINYL FLOOR COVERING REQ/ 31B OR 31G
 INSULATION PKG
 GLASS REAR DOORS ONLY
 GLASS SIDE AND REAR, SWING-OUT

 GLASS ALL AROUND INCLUDING SIDE PANELS

 DK PRIVACY GLASS
 CD PLAYER
 POWER WINDOWS, LOCKS, FOBS ENTRY
 BLACK RUNNING BOARDS
 CRUISE CONTROL, TILT WHEEL
 HEAVY DUTY GRILLE GUARD
 SPOTLIGHT
 BACK UP ALARM

Manufacturer	FORD
Model	E250
Additional Info	E24
Base Price \$ (A)	\$14,298
+ Vehicle Options :	
99W	STD
995	\$829
99Y	\$794
44B	STD
E14	-\$417
S24	\$2,749
E34	\$2,343
S34	\$4,985
CE	\$30
AE	STD
60S	\$0
769	\$169
536	\$385
XB6	\$275
D7	\$275
536	\$385
574	\$805
15A	\$1,137
31B	N/C
31G	N/C
166	\$64
551	\$174
173	-\$75
178	\$168
17W	\$380
924	\$357
585	\$245
43P	\$617
18A	\$275
525	\$215
MBG	\$395
SP	\$185
BUA	\$91

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: February 13, 2007

Subject: Purchase Related Technology Equipment

Presented By: Tony Reza and Martha Veale

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

This is to request approval as stated in Board Policy CH(Local), any single-item purchase that costs more than \$25,000 shall require Board approval before a transaction may take place. The Technology Department through cooperative contracts and the Government Code request approval for spending approximately \$350,000.00 in related technology equipment and computers over the next 120 days. Purchases will be requested through the TASB - BuyBoard purchasing program, ESC Region XVIII, ESC Region XIX, and ESC Region IV - TCPN purchasing programs, the Texas Building Procurement Commission - TBPC, DIR and CISV state contracts, all under Subchapter B, Purchases/Contracts, Education Code 44.031 Item (a) and Section (5) Interlocal Contracts.

2. SUPERINTENDENT RECOMMENDATION

The Superintendent recommends approval to purchase related technology equipment and computers through the mentioned cooperative purchasing programs over the next 120 days.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
2007-2008 PROPOSED BUDGET CALENDAR**

Dates	Action	Performed By:
December	Discussion and Approval of Districtwide Budget Priorities	Superintendent, Superintendent's Cabinet, DAC
January	Budget Allocations Submitted to Campuses	Executive Director for Business Services and Assistant Business Office Manager
January/ February	Discussion and Approval of Districtwide Budget Calendar and Priorities	Board of Trustees, Superintendent, Superintendent's Cabinet
February	Preparation and Distribution of Budget Instructions and Guidelines-Campuses and Departments	Executive Director for Business Services and Assistant Business Office Manager
February	Budget Training for Campuses and Departments	Department Supervisors, Principals, Finance Office
February	Budget Allocations Submitted to Departments	Executive Director for Business Services and Assistant Business Office Manager
February	Preparation of Budget by Principals and Department Supervisors	Superintendent, Executive Directors, Directors, Principals Assistant Business Manager
February	Campus and Departments enter budgets onto budget module	Principals, Directors, Executive Director of Business Services, Assistant Business Manager
March	Update Board of Trustees on Status of Budget Process and State Funding Issues	Board of Trustees, Superintendent, Cabinet
April	Update Board of Trustees on Status of Budget Process and State Funding Issues	Board of Trustees, Superintendent, Cabinet DAC, Assistant Business Manager
April	Administrative Review of Campus and Department Budgets	Superintendent, Superintendent's Cabinet, Assistant Business Office Manager
May	Discussion of 2007-2008 Preliminary Budget	Board of Trustees, Superintendent, Executive Director of Business Services
June	Update of Projected Revenues and Their Affect on Budget and Salary Recommendations	Board of Trustees, Superintendent, Executive Director of Business Services
June	Presentation of Preliminary Budget to the Board of Trustees	Board of Trustees, Superintendent, Executive Director of Business Services
July	Approval of 2007-2008 Salaries and Stipends	Board of Trustees, Superintendent, Executive Director of Human Resources and Business Services
July	Distribution to Board of 2007-2008 Preliminary Budget-Operating Fund Only	Board of Trustees, Superintendent, Executive Director of Business Services
July	Additional Meetings to Discuss Budget Recommendations	Board of Trustees, Superintendent, Superintendent's Cabinet, Executive Director of Business Services
August	Notification to Public of calling a rollback election (if needed, must be called by August 3rd to avoid an election in November)	Board of Trustees, Superintendent, Executive Director of Business Services
August	Notification to Public of the Board's Intention to Adopt the Preliminary Budget	Executive Director of Business Services
August	Additional Meetings to Discuss Preliminary Budget and Proposed Tax Rate	Board of Trustees, Superintendent, Superintendent's Cabinet Executive Director of Business Services
August	Adoption of 2007-2008 Preliminary Budget and Property Tax Rate	Board of Trustees
August	Approval of the District's property values as certified by the Central Appraisal District	Board of Trustees
October	Conduct rollback election-October 3rd (if needed)	Board of Trustees



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7877
treza@canutillo-isd.org

TO: Board of Trustees

February 2, 2007

THROUGH: Tony Reza
Executive Director

FROM: Kathy Ellis *K Ellis*

SUBJECT: Approval of Warrant List for January 1-31, 2007

Enclosed in your packet is the warrant list for January 1-31, 2007. I recommend its approval in the amount of: **\$ 1,629,445.74.**

The following Board members abstain from voting on individual payments as follows:

Mago Arellano	Am. Exp./registration-NSBA	\$	885.00	Page 3
	Am. Exp./travel-NSBA	\$	343.70	Page 4
	Per diem-MASBA	\$	103.00	Page 8
	Registration-MASBA	\$	150.00	Page 66
Sergio Coronado	Am. Exp./registration-NSBA	\$	905.00	Page 3
	Am. Exp./travel-NSBA	\$	278.70	Page 4
	Per diem-MASBA	\$	103.00	Page 16
	Registration-MASBA	\$	150.00	Page 66
Carl Fietze	Am. Exp./registration-NSBA	\$	885.00	Page 4
	Am. Exp./travel-NSBA	\$	343.70	Page 4
Shonda Jordan	Am. Exp./registration-NSBA	\$	800.00	Page 3
	Am. Exp./travel-NSBA	\$	343.70	Page 4
Frank Lerma	Am. Exp./registration-NSBA	\$	885.00	Page 4
	Am. Exp./travel-NSBA	\$	377.70	Page 5
Armando Rodriguez	Am. Exp./travel-NSBA	\$	278.70	Page 4
	Registration-MASBA	\$	150.00	Page 66
	Per diem-MASBA	\$	103.00	Page 97
Yvonne Sanchez	Am. Exp./registration-NSBA	\$	930.00	Page 3
	Am. Exp./travel-NSBA	\$	278.70	Page 4

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of January 31, 2007

<u>Campus</u>	<u>January ADA</u>	<u>Enrollment 1/31/07</u>
Canutillo Elementary School	624.600	683
Deanna Davenport Elementary School	474.734	515
Jose H. Damian Elementary School	719.867	781
Bill Childress Elementary School	631.133	685
Canutillo Middle School	622.400	647
Jose J. Alderete Middle School	598.533	628
Canutillo High School	1363.934	1445
DISTRICT TOTALS	5035.201	5384
Ineligible students (Children of employees-out of state and ineligible PK students-not LEP or economically disadvantaged. Tuition is not collected.)		109
GRAND TOTAL ENROLLMENT		5493

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
August 10, 2006 through January 31, 2007

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	650.010	627.025	96.5%
Deanna Davenport Elementary School	493.639	480.216	97.3%
Jose H. Damian Elementary School	755.178	730.139	96.7%
Bill Childress Elementary School	641.289	621.750	97.0%
Canutillo Middle School	644.324	623.010	96.7%
Jose J. Alderete Middle School	623.245	603.892	96.9%
Canutillo High School	1465.422	1389.284	94.8%
<hr/>			
*DISTRICT TOTALS	5273.107	5075.316	96.2%

*Does not include ineligible students

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA Comparison January 2007

<u>Campus</u>	Previous month December 2006 <u>ADA</u>	Current month January 2007 <u>ADA</u>	Previous year January 2006 <u>ADA</u>
Canutillo Elementary School	624.566	624.600	727.700
Deanna Davenport Elementary School	478.233	474.734	585.600
Jose H. Damian Elementary School	732.567	719.867	761.233
Bill Childress Elementary School	622.300	631.133	688.766
Canutillo Middle School	623.601	622.400	796.134
Jose J. Alderete Middle School	602.267	598.533	
Canutillo High School	1361.801	1363.934	1264.400
 	<hr/>	<hr/>	<hr/>
*DISTRICT TOTALS	5045.335	5035.201	4823.833

*Does not include ineligible students 89

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Recommendation for renewal/extension of contracts for administrators
and other certified/non-certified administrators or professionals

Date: February 13, 2007

Presented by: Renée O'Donnell Consent Agenda: _____

ACTION

1. **BACKGROUND INFORMATION**

Recommendation for renewal/extension of contracts for administrators and other certified/non-certified administrators or professionals. (See attachment)

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the board approve the renewal/extension of term contracts for administrators and other certified/non-certified administrators or professional personnel as presented.

3. **BOARD ACTION REQUESTED**

Motion to approve renewals/extensions of term contracts as recommended by the Superintendent.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee. 90

CANUTILLO INDEPENDENT SCHOOL DISTRICT
Recommendation for Renewal of Administrative/Professional Contracts

1. Certified Administrators (2 year contracts). The certified administrators listed below have one year remaining on their Contracts. The recommendation is to add one additional year so that the following administrators have a 2 year contract through June 30, 2009:

Althoff, Christine

Armendariz, Margarita

Balesh, Adele

Brigham, Annette

Dow, Pauline

Girón, Hector

Gonzalez, Sylvia

Hammock, Janine

Martinez, Lilia

O'Donnell, Renée

Padilla, Max

Porras-Grant, Margarita

Reyes-García, Monica

Steinhauser, James

Veale, Martha

2. Non-certified Administrator (2 year Contract). The non-certified administrators listed below have one year remaining on their Contract. The recommendation is to add one additional year so that the following non-certified administrators will have a 2 year contract through June 30, 2009:

Farran, Yusuf

Reza, Tony

3. Certified Administrators (1 year Contracts). The certified administrators listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have one-year Contracts through June 30, 2008.

Bailey, Kenneth

Dillard, Michael

Fintell, Marsha

Fry, James

García, Monica

Gonzalez, Juan J.

Hurd, Fred

Parker, Consuelo

Strobach, Marta

4. Certified Professionals (1 year Contracts). The certified professionals listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2008.

Araujo, Patricia

Hecker, Rita Carol

4. Certified Professionals (1 year Contracts) continued:

Hoover, Nancy

Judd, Karen

Ludwig, Vicky

Vasquez, Alfredo

5. Non-certified Professionals (1 year Contracts). The non-certified professionals listed below are on one-year Contracts. The recommendation is to renew their Contracts so that they have a one-year Contract through June 30, 2008.

Ellis, Kathy

García, Sam

Lopez, José

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for
Board of Trustee Information Only

Date: February 13, 2007

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Jhael De Alba	2nd Grade Monolingual Teacher, JDE, Effective 1/23/07
George Duran	Custodian, CMS, Effective 1/17/07
Alberto Hernandez	Custodian, CHS, Effective 1/16/07
Juan Ibañez	Custodian, CMS, Effective 12/21/06
Alejandro Ladrón de Guevara	Science Teacher, CHS, Effective 1/16/07
Roberto Lopez	Custodian, CHS, Effective 12/27/06
Colleen Lydon	DAEP Teacher, Effective 1/8/07
Joseph Muñiz	Security Guard, CHS, Effective 1/8/07
Marisela Rojas	4th Grade Dual Language Monolingual Teacher, BCE, Effective 1/8/07
Diego Sohle	Head Custodian, JDE, Effective 12/22/06
Cesar Valdez	Special Ed. BIC Assistant, CMS, Effective 1/8/07
Martha Vargas	FS Substitute, Effective 1/17/07

Superintendent approved position changes for personnel:

Fernando Escobar	Assistant Lead to Interim Lead Custodian, CHS, Effective 9/8/06
Brisa Miranda	Early Childhood Educator, 40 hour to 30 hour week Based on grant funding, Effective 10/16/06
Maria Padilla	Sub Teacher to FS Sub, Effective 1/18/07
Maria F. Rodriguez	FS Helper to Interim Cook, AMS, Effective 1/12/07
Patricia Velasquez	FS Helper to FS Cook, CHS, Effective 1/18/07

Superintendent approved retirements:

Ysidra Sanchez	2nd Grade Teacher, JDE, Effective 1/22/07
-----------------------	---

Superintendent approved resignations:

None

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: February 13, 2007

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

The following individual has made a donation to Canutillo High School:

Retired Lieutenant Colonel Consuelo Kickbush - \$500

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donation to Canutillo ISD.

3. ACTION REQUESTED:

The Board of Trustees accepts the donation to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____