

Agenda of Regular Meeting

The Board of Trustees Canutillo ISD

A Regular meeting of the Board of Trustees of Canutillo ISD will be held October 11, 2005, beginning at 6:00 PM in the Canutillo ISD Administration Office, 7965 Artcraft, El Paso, TX 79932.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. General Functions
 - A. Call to Order
 - B. Roll Call
 - C. "Pledge of Allegiance to the United States Flag" 3
 - D. "Texas Pledge of Allegiance" 4
 - E. "CISD Mission Statement" 5
 - F. Approval of Minutes
 1. Regular Board Meeting 9/13/05 6
 2. Special Board Meeting (Public Hearing) 10/6/05 20
 - G. Communications (Thirty Minute Open Forum)
 1. General Comments Portion
 2. Complaints Portion
 - H. Board of Trustee Business
 1. Review of events for the month of October 22
 2. District recognition of Construction/Maintenance Personnel 23
 3. Discuss and act on the date for the ribbon cutting dedication for the new high school
 - I. Committee Reports
 1. Facilities/Finance Committee - Mr. Rodriguez, Chairperson 24
(September 16 & October 6)
 2. Personnel Committee - Mr. Arellano, Chairperson (September 29) 25
 - J. Consent Agenda
 1. Creation of Positions (One-on-One Aide) 27
 2. Reclassification of Positions 28
 3. Approval of Changes (Additions) to District Stipend List 29
 4. Budget Amendments 30
 5. Award of RFP#05-19, Heating and Cooling 44
 - K. Reports
 1. Superintendent's Report
 - a. Finance and the Future
 2. Attendance, Financial and Warrant List for September 1-28, 2005 51
in the amount \$1,028,332.09

3.	Other Reports	
a.	Presentation by CHS Leadership Class (Mr. De Leon, Teacher)	54
b.	Presentation by Prespectiva & 3DI on the Master Plan for the Westside Sports Complex	55
c.	LPAC (Language Proficiency Assessment Committee) Report - Pauline Dow/Lilia (Teddy) Martinez	56
d.	Progress Report on Construction of New High School - Dimensions Architects International & Baner General Contractor	
2.	Instruction and Student Affairs	
A.	NONE	
3.	Personnel	
A.	Level III Grievance for Argelia Flores	
B.	Administrative Personnel Actions (no Board action required - information item only)	58
1.	Superintendent approved employment of personnel (no Board action required)	
2.	Superintendent approved position changes for personnel (no Board action required)	
3.	Superintendent acceptance of resignations from personnel (no Board action required)	
4.	Termination of Support Service Personnel (no Board action required)	
4.	Business and Finance	
A.	Acceptance of donations to Canutillo ISD	61
5.	Administration	
A.	NONE	
6.	Adjournment	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.



Pledge of Allegiance to the United States Flag

***I pledge allegiance to the flag of the United States of America
and to the republic for which it stands:
one nation under God, indivisible,
with liberty and justice for all.***

When reciting the pledge of allegiance, civilians should stand at attention or with the right hand over the heart. Men should remove their hats. Armed services personnel in uniform face the flag and give the military salute.



***Texas Pledge of Allegiance
Honor the Texas Flag; I pledge allegiance to thee, Texas, one and indivisible.***

The pledge of allegiance to the state flag should be rendered by all present except those in uniform by standing at attention facing the flag with the right hand over the heart. Individuals who are not in uniform and who are wearing a headdress that is easily removable should remove their headdress with their right hand and hold it at the left shoulder, with the hand over the heart. Individuals in uniform should remain silent, face the flag, and render the military salute.

The pledge of allegiance to the state flag may be recited at all public and private meetings at which the pledge of allegiance to the United States flag is recited and at state historical events and celebrations.

The pledge of allegiance to the state flag should be recited after the pledge of allegiance to the United States flag if both are recited.



MISSION STATEMENT

Canutillo I.S.D. will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
Present	X	X	X			X		<p>1. General Functions</p> <p>A. Call to Order at 6:12 p.m.</p> <p>B. Roll Call (Mr. Lerma and Mr. Reyes arrived at 6:16 p.m. Mr. Rodriguez arrived at 6:17 p.m.)</p> <p>C. "Pledge of Allegiance to the United States Flag"</p> <p>Mr. Fietze led the group in reciting the Pledge of Allegiance to the United States Flag.</p> <p>D. "Texas Pledge of Allegiance"</p> <p>Mr. Fietze also led the group in reciting the Texas Pledge of Allegiance.</p> <p>E. "CISD Mission Statement"</p> <p>Mr. Rodriguez, Board Member read the CISD Mission Statement into the record:</p> <p><i>Canutillo ISD will be a model of quality education to assure all students graduate on time and are prepared for higher education to become productive and responsible citizens.</i></p> <p>Mr. Coronado stated that today was Constitution Day, in order to commemorate this event, he read the Preamble into the record:</p> <p><i>We the People of the United States, in Order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defense, promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity, do ordain and establish this Constitution for the United States of America.</i></p>	<p>5</p> <p>6</p> <p>7</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
		MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ		
							MRS. SANCHEZ		
Motion	X							F. Approval of Minutes	
Second								Minutes for the meetings of:	
Ayes	X	X	X	X	X	X	X	1. Regular Board Meeting 8/9/05	8
Nays								2. Special Board Meeting 8/23/05	21
Abstain								3. Special Board Meeting (Public Hearing) 8/25/05	26
								4. Special Board Meeting 8/25/05	28
								5. Special Board Meeting 9/7/05	34
								Motion to approve the minutes as presented (with reading waived), passed.	
								G. Communications (Thirty Minute Open Forum)	
								1. General Comments Portion	
								Mr. Coronado explained the rules observed during the open forum.	
								Mr. Gonzalo (Chalo) Garcia, Community Resident, urged School Board Members to come together as a united Board if they wish to be successful in their upcoming bond election.	
								Max Padilla, CHS Principal and Dr. Monica Reyes-Garcia, CMS Principal (as representatives for all District principals) asked that the campus custodial staffs remain under the supervision of the individual campus principal.	
								Johnny Gauna, CISD Employee, commended the efforts of the maintenance department staff and leadership for their work in improving the school grounds and facilities throughout the District.	Reg. Bd. Mtg. Minutes Page 2

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	<p style="text-align: center;">3. Personnel Committee - Mr. Arellano, Chairperson (August 11 & August 17 & September 1)</p> <p>Mr. Arellano, Personnel Committee Chairperson, reported that at the August 11 meeting, the Committee reviewed the custodial schedules at Canutillo Elementary School. The Committee also received information on the Job Readiness Instructor stipend that is funded by the Upper Rio Grande Work Force Development Board.</p> <p style="text-align: center;">J. Consent Agenda</p> <p style="padding-left: 20px;">1. Creation of Positions</p> <p style="padding-left: 20px;">2. Food Service Child Nutrition Cooperative Purchasing Contracts 05~06 School Year</p> <p style="padding-left: 20px;">3. Purchase Related Technology Equipment</p> <p style="padding-left: 20px;">4. Purchase Copy Paper</p> <p style="padding-left: 20px;">5. Purchase District-Wide Web Filtering Software</p> <p style="padding-left: 20px;">6. Purchase District-Wide Servers</p> <p style="padding-left: 20px;">7. Purchase District-Wide Webshield</p> <p style="padding-left: 20px;">8. Interlocal Agreement for the Establishment & Operation of the El Paso County Juvenile Justice Alternative Education Programs</p> <p style="padding-left: 20px;">9. Adoption of Recommended Changes to Board Policy CH (Local) (second reading)</p> <p style="padding-left: 20px;">10. Adoption of Recommended Changes to Board Policy EIC (Local) (second reading)</p>	<p>41</p> <p>44</p> <p>45</p> <p>46</p> <p>58</p> <p>60</p> <p>62</p> <p>65</p> <p>67</p> <p>86</p> <p>89</p>
Motion	X							Motion to approve the consent agenda as read (items 1-10) with the exception of item #7, passed.	Reg. Bd.
Second						X			Mtg. Minutes
Ayes	X	X	X	X	X	X	X		Page 4
Nays									
Abstain									

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

Regular Meeting Board of Trustees									
Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas									
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	Item:	Reference:
Motion								X	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								<p style="text-align: center;">K. Reports</p> <p style="text-align: center;">1. Superintendent's Report</p> <p style="text-align: center;">a. Presentation of "Agronomics Center on the Rio Grande" Video</p> <p>Mr. Hart presented the <i>Agronomics Center on the Rio Grande</i> video that was produced by El Paso Community College Media Center. EPCC donated its services to CISD. Recognized for their work on the video were Mark Negrete, producer; Mike McKay, voice; and Danny Matta, EPCC Media Center Director.</p> <p style="text-align: center;">2. Attendance, Financial and Warrant List for July 27-August 22, 2005 in the amount \$1,636,018.88 and August 23-31, 2005 in the amount \$893,711.31</p>	93
Motion								X	
Second	X								
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
									Reg. Bd. Mtg. Minutes Page 5

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

MR. ARELLANO MR. CORONADO MR. FRIETZE MR. LERMA MR. REYES MR. RODRIGUEZ MRS. SANCHEZ	Regular Meeting Board of Trustees Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
	Item:	Reference:
	Armando De Anda Maintenance & Facilities Coordinator, Effective 8/15/05 Cecilia Enriquez Night Custodian, CHS, Effective 8/15/05 Maria T. Flores Temporary Bus Driver, Effective 8/9/05 Rosa Galaviz PT Bus Driver, Effective 8/8/05 Alesia Jackson Science Teacher, CHS, Effective 8/8/05 Leticia LaBonte Special Ed. Assistant, Effective 8/8/05 Lorena Loya Custodian, DDE, Effective 8/2/05 Anna Lucero Special Ed. Teacher, CMS, Effective 8/8/05 Howard Keithly Math Teacher, CMS, Effective 8/8/05 Ana Magallanes Physical Education Teacher, CES, Effective 8/8/05 Bibiano Maldonado Campus Instructional Coordinator, CMS, Effective 8/8/05 Victoria Perea Family & Consumer Science Teacher,	Reg. Bd. Mtg. Minutes Page 9

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ	<p>Regular Meeting Board of Trustees</p> <p>Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
							Item:	Reference:
							<p>Hector Rico CMS, Effective 8/8/05 Temporary Bus Driver, Effective 8/9/05</p> <p>Karen Rissling English Teacher, CMS, Effective 8/8/05</p> <p>Sonia Romo Bilingual Teacher, JDE, Effective 8/8/05</p> <p>Pamela Rulli Special Ed. Teacher, JDE, Effective 8/8/05</p> <p>William Russell Temporary Bus Driver, Effective 8/9/05</p> <p>Claudia Salgado Math Teacher, CMS, Effective 8/8/05</p> <p>Ramon Salgado Temp Driver, Effective 8/8/05</p> <p>Lourdes Sanchez-Contreras Bilingual Teacher, CES, Effective 8/31/05</p> <p>Lorena Zacarias PT Bus Driver, Effective 8/8/05</p>	<p>Reg. Bd. Mtg. Minutes Page 10</p>

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								Item:	Reference:
	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIGUEZ	MRS. SANCHEZ		
								Effective 7/29/05	
								4. Superintendent acceptance of requests for retirement NONE	
								5. Termination of Support Service Personnel	
								This information was distributed to the Board under a confidential cover.	
								4. Business and Finance	
								A. Approval of recommendation for Vending Machines RFP #05-18	103
Motion							X	Motion to approve the recommendation for Vending Machines RFP #05-18 which means that the contract for snacks would go to El Paso Snacks and Beverages to Pepsi Cola for exclusive five year contracts, passed.	
Second		X							
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								B. Consider an order calling for a bond election and making provisions for the conduct of the election	
								After a considerable lengthy discussion, Mr. Fietze wanted the record to reflect that \$39 million dollars for the bond election is on the high side which is an exorbitant amount of money for the community of Canutillo. Mr. Reyes and Mrs. Sanchez disagreed with Mr. Fietze. They felt that the Board has no other recourse but to build two new elementary campuses and renovate campuses due to the influx of new students. Mr. Coronado echoed the feelings expressed by Mr. Reyes	Reg. Bd. Mtg. Minutes Page 13

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

								Regular Meeting Board of Trustees	
								Tuesday, September 13, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
								MR. ARELLANO MR. CORONADO MR. FRIETZE MR. LERMA MR. REYES MR. RODRIGUEZ MRS. SANCHEZ	
								Item:	Reference:
Motion									
Second									
Ayes	X	X	X	X	X	X	X		
Nays									
Abstain									
								and Mrs. Sanchez.	
								Motion to adopt an order by the Board of Trustees of the Canutillo Independent School District calling a Bond Election to be held within the district, Proposition 1 in the amount of \$38,330,000, Proposition 2 in the amount of \$730,000, calling for the Bond Election at the locations specified in the order and the date as specified in the order (Saturday, February 4, 2006), passed.	
								C. Approval of design and cost for base for eagle statue for new high school	
								<i>Mr. Lerma and Mr. Reyes departed the public meeting at 9:32 p.m. during the deliberation of this item.</i>	
Motion									
Second									
Ayes	X	X	X			X	X		
Nays									
Abstain									
								Motion to approve "Option B" with a preliminary cost of \$12,163.00 and a preliminary cost of a design cost of up to \$4,000.00 (total approximate cost of \$16,163.00) for the base for the eagle statue for the new high school, passed.	
								5. Administration	
								A. NONE	
								6. Adjournment	
								The public meeting adjourned at 10:33 p.m. by unanimous consent.	
									Reg. Bd. Mtg. Minutes Page 14

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

							Special Meeting (Public Hearing) Board of Trustees	
							Thursday, October 6, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas	
							Item:	Reference:
Present	X	X	X	X	X	X	<p>1. General Functions</p> <p style="padding-left: 20px;">A. Call to Order at 6:12 p.m.</p> <p style="padding-left: 20px;">B. Roll Call (Mr. Coronado, Mr. Lerma and Mrs. Sanchez were absent)</p> <p>Mr. Arellano, Board Vice-President presided over the meeting.</p> <p>2. Instruction and Student Affairs</p> <p style="padding-left: 20px;">A. NONE</p> <p>3. Personnel</p> <p style="padding-left: 20px;">A. NONE</p> <p>4. Business and Finance</p> <p style="padding-left: 20px;">A. The Board of Trustees will conduct a public hearing on 2003~2004 Financial Integrity Rating System of Texas (FIRST) rating for the district. The public is encouraged to attend and participate. (No formal action is required)</p> <p>Mr. Reza stated that the purpose of <i>FIRST</i> was developed by Texas Education Agency as a response to Senate Bill 875 of the 76th Texas Legislature in 1999 to achieve quality performance in the management of school districts’ financial resources. The rating issued in 2005 covering the 2003~2004 fiscal year. Mr. Reza reviewed the 21 indicators used to calculate the school district’s rating. Mr. Reza was pleased to announce that Canutillo ISD had received a “Superior Achievement.” He cautioned that Board regarding the changes for <i>FIRST</i> for the year 2006. Mr. Reza indicated that it was going to become more difficult to meet the indicators in the year 2006. Ratings for the year 2006 will be on a “<i>grade basis.</i>”</p>	

MINUTES
CANUTILLO INDEPENDENT SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF TRUSTEES

MEMBERS

	MR. ARELLANO	MR. CORONADO	MR. FRIETZE	MR. LERMA	MR. REYES	MR. RODRIQUEZ	MRS. SANCHEZ	<p>Special Meeting (Public Hearing) Board of Trustees</p> <p>Thursday, October 6, 2005 Canutillo ISD Administration Office 7965 Arcraft – El Paso, Texas</p>	
								Item:	Reference:
								<p>Board members asked questions regarding this year’s rating and the more difficult rating system in the year 2006.</p> <p style="text-align: center;">B. Solicit Public Comments Regarding the Rating Report</p> <p>Mr. Arellano provided the audience the opportunity to ask questions and provide input. Mr. Charley Hecker, community member addressed the issue of equity funding for school districts in the State of Texas and the Governor’s inability to ensure such.</p> <p>5. Administration A. NONE</p> <p>6. Adjournment</p> <p>The public hearing concluded at 6:39 p.m. by unanimous acclamation.</p>	<p>Special Bd. Mtg. (Public Hearing) Minutes Page 2</p>

OCTOBER

Action Items

Approve LPAC Report

Approve District/Campus Performance Objectives (Required by Law) and Plans (*which would reflect needed areas of improvement*)

Other Items

Required Reports for TEA

Important Dates

Computer Learning Month

National Crime Prevention Month

Fire Prevention Week (Oct. 3-9)

Educational Professionals Office Career Awareness Week (Oct. 10-16)

National School Lunch Week (Oct. 10-16)

Columbus Day (Oct. 11)

National School Bus Safety Week (Oct. 17-23)

Red Ribbon Celebration (Oct. 23-31)

Make a Difference Day (Oct. 23)

Halloween (Oct. 31)

Standard Time (Oct. 31)

Events


District Goals Setting Meeting for Community

District Recognition of Transportation Staff

CANUTILLO INDEPENDENT SCHOOL DISTRICT
CONSTRUCTION/MAINTENANCE DEPARTMENT
PO BOX 100
CANUTILLO, TEXAS 79835

MEMORANDUM

To: Charles Hart, Superintendent

From: Yusuf E. Farran
Construction Administrator 

Date: October 6, 2005

Re: Recognition of Construction/Maintenance Dept.

This memorandum is to request that the district recognize my department at the regular board meeting in October.

In addition, I would like to present an award to Mr. Ernesto Viramontes and Mr. Sergio Rizo for their outstanding effort, dedication and commitment to Canutillo Independent School District.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

John F. Kessinger, Ed. D.
Assistant Superintendent

(915) 877-7475
FAX (915) 877-7477
jkessinger@canutillo.k12.tx.us

Facilities & Finance Committee Meeting Minutes September 16, 2005

Location: Administration Building
Time: 2:10 p.m. – 4:15 p.m.

Board Committee Members Present: Mr. Rodriguez, and Mr. Fietze.
Others Present: Mr. Hart, Dr. Padilla, Sergio Coronado, and Yusuf Farran.

The meeting was called to order at 2:10 p.m.

Mr. Rodriguez called meeting to order.

1. General Functions

C. Board of Trustees Business

- 1. The committee will tour the new high school construction site (Committee members will meet at the Administration Office and then take a bus to the site.):** Mr. Rodriguez called the meeting to order at 2:10 P.M. and the group went to tour the new high school campus. Mr. Margarito (Mago) Arellano joined the group at the site.

At the Conclusion of the Tour, Mr. Rodriguez Adjourned the meeting at 4:15 p.m.

Meeting adjourned at 4:15 p.m.



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

John P. Kessinger, Ed. D.
Assistant Superintendent

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Personnel Committee Meeting Minutes September 29, 2005

Location: Administration Building
Time: 6:08 p.m. – 6:37 p.m.

Board Committee Members Present: Mr. Arellano, Mr. Rodriguez and Mr. Fietze

Others Present: Dr. Kessinger, Dr. Padilla, Charley Hecker, Renee O'Donnell, Tony Reza, Adele Balesh, Priscilla Caballero, Javier Carrasco, Annette Brigham, and Sergio Coronado.

The meeting was called to order at 6:08 p.m.

Mr. Coronado arrived at 6:10 p.m.

3.0 Personnel

A. Creation of Positions:

1. One on One Aide:

Mrs. O'Donnell explained the need for the one on one aide for a student at the high school and the reasons for this position. The committee members discussed and asked questions to Mrs. O'Donnell. This position will be paid out of state special education funds. The personnel committee members all agreed to recommend this position.

- B. Reclassification of Positions:** Mrs. O'Donnell explained the reclassification of positions and told the committee of Mr. Nichman's rationale. Mrs. O'Donnell explained to the committee members that Mrs. Balesh also requested that TASB review the HVAC position for the food service department. Mr. Nichman recognized the difference between the maintenance supervisor and this position and recommended that this position be moved to a pay grade 7 because of all the responsibilities. The second position that was asked for a review of TASB was the transportation clerk. The transportation clerk is a pay grade 2, and the responsibilities have also increased for this position. This position oversees the budget, assigns account numbers to the budget, does dispatching, is on call in the evening. Mr. Nichman's recommendation was to have this pay grade 2 be moved up to a pay grade 4. The committee members discussed this agenda item, asked questions, and made the recommendation to reclassify these two positions.

- C. Grant Funded Stipends:** An alcohol prevention grant was received in the amount of \$331,000 and part of that grant requires an award of stipends to two professionals at each campus to act as coordinators in the Big Brothers/Big Sisters program. They will coordinate the mentor with the at-risk students that need mentoring. The stipends will be for \$4,500 each and will go to one professional at each campus. Dr. Padilla explained the process of what we are trying to do with the grant. Mr. Fietze asked Dr. Padilla to give them an update on the Big Brother/Big Sister program. Dr. Padilla assured them that she will be more than happy to give them an update and let them know how many matches they have and how many they have on a waiting list. She will provide this information in a Friday packet as soon as possible. The committee members agreed to recommend this grant-funded stipend. Mrs. O'Donnell asked the committee members if they want all grant position stipends to come before the committee. These do not involve local funds and are usually a condition of the grant. Do you want them to continue to advise them of this as

members agreed that they will need to receive information from administration what stipends they have received and have all the information attached. Mrs. O'Donnell told them she could send them this information in the Friday packet and let them know this stipend got awarded and it will offer stipends for this amount. Mr. Arellano and the committee agreed that this information will be fine in the Friday packet.

D. Comments/Input from Community Members on items discussed by Personnel Committee:

There were no comments or input from community members.

Adjournment: Motion to adjourn by consensus

Meeting adjourned at 6:37 p.m.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Creation of Positions Date: October 11, 2005

Presented by: Renée O'Donnell Consent Agenda

ACTION

1. **BACKGROUND INFORMATION**

(1) One-on-One Aide

Canutillo High School

Rationale: • An Admission Review and Dismissal committee meeting was held on September 19, 2005 to discuss the educational needs of a special education student that does not have functional use of arms and hands. An attempt was made at the start of the school year to utilize the current personnel at CHS to meet the demands of this student's specific educational needs in addition to their routine duties. This student's needs are such that a dedicated caregiver is necessary in order for the student to be able to function. This is a pay grade 3, clerical/paraprofessional, working a 183 day calendar. This position is paid through state special education funds.

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the Board approve the above-mentioned position as recommended by the Personnel Committee on September 29, 2005.

3. **BOARD ACTION REQUESTED**

Motion to approve the creation of a one-on-one aide as recommended by the Superintendent and Personnel Committee.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Reclassification of Positions Date: October 11, 2005

Presented by: Renée O'Donnell Consent Agenda

ACTION

1. BACKGROUND INFORMATION

Ms. Balesh and Mr. Ontiveros requested that TASB review two (2) positions for possible reclassification. Mr. Charlie Nitschmann of TASB has reviewed their job descriptions, their responsibilities, and the skills needed to perform their work. Mr. Nitschmann has recommended the following positions be reclassified as follows:

- Clerical and Paraprofessionals
Transportation clerk increase from pay grade 2 to 4

- Manuel Trades
Food service HVAC certified pay grade 6 to pay grade 7 as an HVAC Specialist for food service maintenance

2. SUPERINTENDENT RECOMMENDATION

It is recommended that the Board approve the above-mentioned reclassification as recommended by the Personnel Committee on September 29, 2005.

3. BOARD ACTION REQUESTED

Motion to approve the above-mentioned reclassification as recommended by the Superintendent and Personnel Committee.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Approval of Changes to
District Stipend List

Date: October 11, 2005

Presented by: Renée O'Donnell

Consent Agenda ✓

ACTION

1. **BACKGROUND INFORMATION**

The U.S. Department of Education has awarded an alcohol prevention grant to the District that calls for the awarding of six stipends in the amount of \$4,500 each to a professional at each of our 6 campuses. These Big Brother/Big Sister Coordinators will recruit adults to mentor our at-risk students and oversee the program at each campus.

2. **SUPERINTENDENT RECOMMENDATION**

It is recommended that the Board approve the above-mentioned grant-funded stipends as recommended by the Personnel Committee on September 29, 2005.

3. **BOARD ACTION REQUESTED**

Motion to approve the above-mentioned grant-funded stipends as recommended by the Superintendent and Personnel Committee.

MOTION _____ **SECOND** _____

FOR _____ **AGAINST** _____

BOARD PRESIDENT: This Board will adjourn into closed session pursuant to the following section of the Texas Open Meetings Act, Texas Government Code Section 551.074 and 551.082, for evaluation and employment of a public officer or employee.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: October 11, 2005

Subject: Rollover of Funds for Various Projects

Presented By: Tony Reza

Consent Agenda: x

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendments are for funds budgeted in fiscal year 2004/2005 for 2 food service trucks, furniture, equipment, and electronics at the new high school and the modifications to the kitchen at the new high school.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendments.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendments.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

Food Service and General Operating Funds

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

These amendments are to rollover funds budgeted in fiscal year 2004/2005 for 2 food service trucks, equipment, furniture, and electronics for the new high school, and for the modifications made to the kitchen at the new high school.

HOW WILL THIS IMPACT EDUCATION:

Provide an educational environment that will enhance and improve student performance.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

All district goals will be met.

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Food Service Department - Rollover Funds

DATE: October 4, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
101.35.6631.00.909.6.99 Vehicles		73,644	73,644
101.81.6629.00.909.6.99 Construction		53,995	53,995
101.81.6639.00.909.6.99 Capital Outlay/Equipment		654,827	654,827
101.00.8999.00.000.6.00 Equity Transfer Out		(782,466)	(782,466)
			-

REASON FOR AMENDMENT REQUEST - This budget amendment is to rollover funds budgeted in fiscal year 2004/2005 that were not expended for 2 food service trucks, furniture and equipment for the kitchen at the new high school, and the funds for the modifications to the construction of the kitchen at the new high school.

Superintendent

Comptroller

ref/s/ok

Date

10/5/05

Date

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Rollover Funds for Construction Projects - New CHS

DATE: October 4, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.81.6629.00.001.6.99 Construction		9,191.00	9,191.00
199.81.6629.01.001.6.99 Construction Fees		3,884.00	3,884.00
199.81.6639.00.001.6.99 Equipment		324,430.00	324,430.00
199.00.8999.00.000.6.00 Equity Transfer Out		(337,505.00)	(337,505.00)

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to rollover funds budgeted in fiscal year 2004/2005 that were not expended for the modifications to the kitchen and the electronics at the new high school.

Superintendent

Comptroller

edc/05

Date

10/5/05

Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: October 11, 2005

Subject: Technology Department – E-Rate Rollover

Presented By: Tony Reza

Consent Agenda: x

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to rollover E-Rate funds budgeted in fiscal year 2004/2005 that were not expended. These funds are to fund ongoing E-Rate projects for the district.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

The School and Libraries Universal Service Program

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

This amendment is to rollover E-Rate funds budgeted in fiscal year 2004/2005 that were not expended. The federal government requires that these reimbursements be budgeted only for technology expenditures.

HOW WILL THIS IMPACT EDUCATION:

This amendment will budget for technology programs that will assist the district to implement its technology plan and to fund ongoing E-Rate projects of the district.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

All district goals will be met.

TO: Charles Hart, Superintendent
 THROUGH: Tony Reza, Comptroller
 FROM: Kathy Ellis, Assistant Business Manager
 SUBJECT: Technology Department - E-Rate Rollover
 DATE: October 4, 2005

BUDGET CODE		CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.00.5749.02.000.6.00	Misc Revenue - E-Rate		202,077.51	202,077.51
199.51.6257.26.728.6.99	Telephone - Gigaman		11,572.98	11,572.98
199.51.6299.26.728.6.99	Misc Contracted Svcs		177,804.53	177,804.53
199.51.6398.26.728.6.99	Fixed Assets < \$5,000		2,700.00	2,700.00
199.51.6399.26.728.6.99	General Supplies		10,000.00	10,000.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to rollover E-Rate #6 funds budgeted in 2004/2005 fiscal year that were not expended. These funds are for ongoing E-Rate projects for the district.

 Superintendent

 Comptroller

rd/s/05

 Date

10/5/05

 Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: October 11, 2005

Subject: Lease Purchase Principal – DDE, JDE, and BCE

Presented By: Tony Reza

Consent Agenda: x

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from functions 11 and 13 to function 71 for the lease purchase principal for DDE, JDE, and BCE that were budgeted in Title I but not allowed by TEA.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____



**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD AMENDMENT EXECUTIVE SUMMARY SHEET**

FUNDING SOURCE:

General Operating and Compensatory Funds

IF GRANT, PLEASE PROVIDE THE FOLLOWING:

-GRANT AWARD:

-GRANT PERIOD:

-GRANT OBJECTIVES:

-GRANTING AGENCY:

PURPOSE OF THE AMENDMENT:

This amendment is to reallocate funds from functions 11 and 13 to function 71 for the lease purchase principal for DDE, JDE, and BCE that were budgeted in Title I but not allowed by TEA . The only campuses listed in the original SAS application were CHS and CMS. Each campus has adjusted their Title I budget to reflect this change.

HOW WILL THIS IMPACT EDUCATION:

Provide an educational environment that will enhance and improve student performance.

WHAT DISTRICT OR CAMPUS GOALS WILL BE MET WITH THIS AMENDMENT:

All district goals will be met.

Charles Hart, Superintendent

GH: Tony Reza, Comptroller

Kathy Ellis, Assistant Business Manager

CT: Computer Lease Purchase Accounts

October 4, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
11.6399.00.102.6.11 General Supplies	13,528.00	(751.00)	12,777.00
11.6399.00.102.6.30 General Supplies	4,121.00	(3,276.00)	845.00
13.6112.00.102.6.30 Substitutes	4,888.00	(4,888.00)	0.00
13.6141.00.102.6.30 Medicare	173.00	(73.00)	100.00
13.6143.00.102.6.30 Workers Compensation	80.00	(35.00)	45.00
13.6145.00.102.6.30 Unemployment Comp	12.00	(4.00)	8.00
71.6512.00.102.6.30 Lease Purchase Principal	15,073.00	9,027.00	24,100.00
		-	
11.6399.00.103.6.11 General Supplies	21,000.00	(12,000.00)	9,000.00
71.6512.00.103.6.11 Lease Purchase Principal		12,000.00	12,000.00
9.11.6399.00.104.6.30 General Supplies	11,517.00	(7,000.00)	4,517.00
9.71.6512.00.104.6.30 Lease Purchase Principal	15,273.00	7,000.00	22,273.00

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds to lease purchase principal amount the campuses had budgeted in Title I but was disallowed by EA. The campuses Title I budgets have been amended to reflect this change.

Superintendent

Comptroller

[Signature]
Date

10/1
Date

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: October 11, 2005

Subject: Canutillo Middle School – BJE # 1988

Presented By: Tony Reza

Consent Agenda: x

ACTION

1. BACKGROUND INFORMATION:

The enclosed budget amendment is to reallocate funds from funtion 13 to funstions 11 and 23 for classroom computers and supplies for the office.

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval of the requested budget amendment.

3. ACTION REQUESTED:

The Board of Trustees approves the requested budget amendment.

MOTION _____ SECOND _____

AYES _____ NAYS _____

Date: 10/04/05

Reason:

NEED TO PURCHASE COMPUTERS FOR A NEW CLASSROOM THAT WAS SET UP FOR
SCHOOL YEAR 05-06

FUNDING SOURCE: LOCAL DISTRICT FUNDS & STATE COMPENSATORY FUNDS

PURPOSE OF THE AMENDMENT: TO MOVE MONIES FROM PROFESSIONAL DEVELOPMENT FOR
CONTRACTED SERVICES TO INSTRUCTIONAL FIXED ASSETS TO PURCHASE ADDITIONAL
CLASSROOM COMPUTERS

HOW WILL THIS IMPACT EDUCATION: CANUTILLO MIDDLE SCHOOL ADDED AN ADDITIONAL
MATH TEACHER/CLASS FOR THE 2005-06 SCHOOL YEAR. THIS CLASSROOM MUST HAVE
THE DISTRICT STANDARD NUMBER OF STUDENT COMPUTERS AND A TEACHER COMPUTER
FOR TECHNOLOGY INTEGRATION INTO INSTRUCTION.

Mode: **Lookup**

Cancel? N

TO: Charles Hart, Superintendent

THROUGH: Tony Reza, Comptroller

FROM: Kathy Ellis, Assistant Business Manager

SUBJECT: Canutillo Middle School - BJE # 1988

DATE: October 5, 2005

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6398.00.041.6.11 Fixed Assets <\$5,000	-	1,900.00	1,900.00
199.11.6398.00.041.6.30 Fixed Assets <\$5,000		2,400.00	2,400.00
199.13.6239.00.041.6.11 Misc Contracted Svcs	3,400.00	(2,910.00)	490.00
199.13.6239.00.041.6.30 Misc Contracted Svcs	2,000.00	(1,500.00)	500.00
199.13.6299.00.041.6.30 Misc Contracted Svcs	1,000.00	(900.00)	100.00
199.23.6399.00.041.6.99 General Supplies	1,500.00	1,010.00	2,510.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 13 to functions 11 and 23 for computers and supplies for office.

Superintendent

Comptroller

10/5/05
Date

10/5/05
Date

OCT BJE 1988 COMPUTERS FOR CLASSROOM USE Total: .00
 CMD A C C O U N T TO FROM

Position To:

BEGIN

0001.000	199.13.6239.00.041.6.11		1,900.00
0002.000	199.11.6398.00.041.6.11	1,900.00	
0003.000	199.13.6239.00.041.6.30		1,500.00
0004.000	199.11.6398.00.041.6.30	1,500.00	
0005.000	199.13.6299.00.041.6.30		900.00
0006.000	199.11.6398.00.041.6.30	900.00	
0007.000	199.13.6239.00.041.6.11		1,010.00
0008.000	199.23.6399.00.041.6.99	1,010.00	

COMMANDS: L F T E

F2=Process Transfer

POSITION: +n,n.n,-n, Roll-up, Roll-down

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item:

Date: October 11, 2005

Subject: Award RFP # 05-19, Heating and Cooling

Presented By: Tony Reza

Consent Agenda: X

ACTION

1. BACKGROUND INFORMATION:

Proposals for heating and cooling were opened on September 14, 2005 with two vendors responding. It is recommended to award the proposal to ***Subzero Cooling Inc. and B & G Refrigeration*** which will provide units, parts, supplies, service and installation of heating and cooling for district wide services as needed for no more than \$300,000.00. This is also to request approval as stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends approval to award the contract and approve the CH (Local) Board Policy for heating and cooling to ***Subzero Cooling Inc. and B & G Refrigeration*** RFP # 05-19 for units, parts, supplies, service and installation.

3. BOARD ACTION REQUESTED:

The Board of Trustees approves the Superintendent's recommendation.

MOTION _____ SECOND _____

AYES _____ NAYS _____



CANUTILLO INDEPENDENT SCHOOL DISTRICT

Proposals for Heating and Cooling (units, parts, supplies, service and/or installation) for the Canutillo Independent School District will be received in the Administration Office, 7965 Arcraft Rd., El Paso, TX 79932 until 10:00 a.m. local time September 14, 2005 at which time all proposals will be publicly opened. All proposals received after closing time will be returned unopened. Bidders are invited to be present at the proposal opening.

The Canutillo Independent School District reserves the right to accept or reject any and all proposals or any part thereof; to waive any technicalities in the interest of the District and to accept the proposals which appears to be in the best interest of the District.

All proposals are to be submitted on the forms provided and returned in a sealed envelope marked "Heating and Cooling - RFP # 05-19" and addressed to:

Mailing Address:
Canutillo ISD
Attn: Sam Garcia, Purchasing Agent
P.O. Box 100
Canutillo, Texas 79835

Delivery Address:
Canutillo ISD
Attn: Sam Garcia, Purchasing Agent
7965 Arcraft Road
El Paso, Texas 79932

Subzero Cooling Inc
Firm Name

[Signature]
Authorized Signature Date

8705 Essex
Address

Fabian K Gutierrez
Signer's Name/Title (print or type)

Canutillo Tx 79835
City, State, Zip Code

(915) 877-5647
Area Code/Telephone Number

(915) 877-5647
FAX: Area Code/Number

Canutillo Independent School District Heating and Cooling – RFP # 05-19 Proposal Form

Ability to provide delivery, service and installation to every location listed?
 Yes No

Personnel:

- | | |
|------------------------------------|-----------------------------|
| 1) Management/Administrative Staff | <u>3</u> |
| 2) Clerical Staff | <u>1</u> |
| 3) Full-Time Drivers | <u>2</u> |
| 4) Vehicles for delivery | <u>2</u> |
| 5) Installers | <u>5</u> |
| 6) Maintenance Staff | <u>2</u> |
| 7) Other (Describe) | <u> </u> |
| 8) <u> </u> | <u> </u> |

Items: Provide a list of units and discounts, to include Master Cool (or equivalent) to include pads (single, double pads etc.), motors, pumps, cables etc., please include specification sheet on all units

Coolers:
 4300 $\frac{1}{2}$ 468.63 = $\frac{3}{4}$ 528.63
 6300 $\frac{3}{4}$ 492.59 = 1Hp. 552.59
 7700 1415⁰⁰
 8300 1409⁰⁰
 10000+ 1914⁰⁰
Others

Heaters:
Provide list of units and discounts

Unit cost:
Installation cost per unit (Contractor will be responsible for daily clean-up of all work areas and disposal of all debris associated with their scope of work)
4300 \$ 700⁰⁰, 6300 \$ 705⁰⁰, etc.

Service per unit (include scope of work)
 Roof jacks 50⁰⁰
 Stands 40⁰⁰
 Sleeves 40⁰⁰
 Repair of duct work 80⁰⁰

4800 with $\frac{3}{4}$ 667⁰⁰
 6800 with 1Hp 765⁰⁰

Other related items not listed

Warranty: Please attach warranty documentation for each piece of supplies and/or equipment.
Special Delivery Terms: All deliveries shall be freight prepaid **FOB destination** with pricing reflecting freight and delivery charges to locations within the District.



CANUTILLO INDEPENDENT SCHOOL DISTRICT

Proposals for Heating and Cooling (units, parts, supplies, service and/or installation) for the Canutillo Independent School District will be received in the Administration Office, 7965 Artcraft Rd., El Paso, TX 79932 until 10:00 a.m. local time September 14, 2005 at which time all proposals will be publicly opened. All proposals received after closing time will be returned unopened. Bidders are invited to be present at the proposal opening.

The Canutillo Independent School District reserves the right to accept or reject any and all proposals or any part thereof; to waive any technicalities in the interest of the District and to accept the proposals which appears to be in the best interest of the District.

All proposals are to be submitted on the forms provided and returned in a sealed envelope marked "Heating and Cooling - RFP # 05-19" and addressed to:

Mailing Address:
Canutillo ISD
Attn: Sam Garcia, Purchasing Agent
P.O. Box 100
Canutillo, Texas 79835

Delivery Address:
Canutillo ISD
Attn: Sam Garcia, Purchasing Agent
7965 Artcraft Road
El Paso, Texas 79932

B & G Refrigeration
Firm Name

Carlos Granados 09/14-05
Authorized Signature Date

14709 Norcross Place
Address

Carlos Granados - Owner
Signer's Name/Title (print or type)

Horizon City, TX 79928
City, State, Zip Code

(915) 920-9490
Area Code/Telephone Number

(915) 859-9151
FAX: Area Code/Number


B&G REFRIGERATION
14709 NORCROSS PL
EL PASO TEXAS 79928
915-920 9190* 915-240-1435
FAX 915-859-9151

PROPOSAL

CANUTILLO ISD
7965 ARTCRAFT ROAD
EL PASO, TEXAS 79932
ATTN: SAM GARCIA, PURCHASING AGENT

THIS IS OUR PROPOSAL FOR HEATING AND COOLING - RFP#05-19. ATTACHED TO THIS LETTER IS A LIST OF PRICES ALONG WITH ALL THE DOCUMENTATION THAT YOU REQUESTED TO BE COMPLETED.

SINCERELY,

A handwritten signature in cursive script, appearing to read "Carlos Granados".

CARLOS GRANADOS

PG 1
PRICE LIST

GALVANIZED STANDS

4800 CFM & 65000 CFM COOLERS-----\$70.00

IRON ANGLE STANDS

8000 CFM & 10 000 CFM COOLERS-----\$120.00

CRANE SERVICES 80 FT. -----\$170.00

CRANE SERVICES 130 FT MINIMUM 3 HRS-----\$ 400.00

SHUTDOWN OF COOLERS, LABOR PRICE FOR UNIT -----\$ 25.00

MAINTENANCE OF COOLERS, CLEANING AND PAINTING, LABOR PRICE
PER/UNIT AND MATERIAL 4800 CFM & 6500 CFM COOLERS-----\$ 65.00

MAINTENANCE OF COOLERS , CLEANING AND PAINTING, LABOR PRICE
PER/UNIT AND MATERIAL 8000 CFM AND ABOVE-----\$75.00

START-UP OF COOLERS LABOR PRICE PER/UNIT-----\$30.00

HEATERS SHUT DOWN LABOR PRICE PER/UNIT-----\$25.00

HEATERS STAR-UP LABOR PRICE PER UNIT, NOT INCLUDE BOILERS,---\$35.00

ULTRACOOOL 3500 CFM COOLER INCLUDES ½ 2SPEED MOTOR ,

WATER PUMP, MATERIAL AND LABOR-----
\$1,139.07

ULTRACOOOL 5000 CFM COOLERS INCLUDE ¾ 2 SPEED MOTOR,

WATER PUMP, MATERIAL AND LABOR-----
\$1,439.00

ULTRACOOOL 7000 CFM COOLER, INCLUDE 1 HP 2 SPEED MOTOR,

WATER PUMP, MATERIAL AND LABOR-----
\$1,539.00

COOLERS 8000 CFM AND ABOVE PRICES, WILL BE BASED ON A 20 % MARK-UP OF
THE CONTRACTORS PRICE AT THE TIME OF PURCHASE .

PADS, MOTORS, PUMPS, PULLEY/CORD KIT, FILTERS, CLEAN MACHINES,
COPPER TUBING, ROTOR SWITCH, OVER FLOW PIPES, PARTS FOR HEATERS AND
PARTS FOR REFRIGERATION UNITS , FREON , BELTS, PRICES WILL BE BASED ON 20
% MARK-UP OF THE CONTRACTORS PRICE.

DUCANE 75 000 BTU'S FURNACE -----\$535.00

DUCANE 100 000 BTU'S FURNACE-----\$ 635.00

ROOF JACKS

18" BY 18"-----\$75.00

20" BY 20"-----\$85.00

27" BY 27"-----\$95.00

32" BY 32"-----\$115.00

SLEEVES 4 FEET

18" BY 18" -----\$55.00

20" BY 20"-----\$ 65.00

27" BY 27"-----\$80.00

32" BY 32"-----	\$
100.00	
SLEEVES 8 FEET	
18" BY 18"-----	\$ 115.00
20" BY 20"-----	\$ 135.00
27" BY 27"-----	\$
155.00	

PG 2

SLEEVES 8 FEET CONT.	
32" BY 32"-----	\$ 205.00
SERVICES CHARGE PER/HR-----	\$ 48.00
INSTALLERS CHARGE PER/HR-----	\$48.00
HELPERS CHARGE PER/HR-----	\$35.00



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932


Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Tony Reza
Comptroller

(915) 877-7430
FAX (915) 877-7877
treza@canutillo-isd.org

October 3, 2005

TO: Board of Trustees

THROUGH: Tony Reza 
Comptroller

FROM: Kathy Ellis

SUBJECT: Approval of Warrant List for September 1-28, 2005

Enclosed in your packet is the warrant list for September 1-28, 2005. I recommend its approval in the amount of: **\$ 1,028,332.09.**

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Monthly ADA and Last Day Enrollment
As of September 30, 2005

<u>Campus</u>	<u>September ADA</u>	<u>Enrollment 9/30/05</u>
Canutillo Elementary School	718.619	775
Deanna Davenport Elementary School	601.453	641
Jose H. Damian Elementary School	763.833	828
Bill Childress Elementary School	711.500	754
Canutillo Middle School	793.095	819
Canutillo High School	1261.952	1335
	<hr/>	<hr/>
DISTRICT TOTALS	4850.452	5152
Ineligible students		41
(Children of employees-out of state. Tuition is not collected.)		<hr/>
GRAND TOTAL ENROLLMENT		5193

CANUTILLO INDEPENDENT SCHOOL DISTRICT

Year-to-Date Average Daily Membership and ADA
 August 11, 2005 through September 30, 2005

<u>Campus</u>	<u>ADM</u>	<u>ADA</u>	<u>ATT %</u>
Canutillo Elementary School	728.486	711.056	97.6%
Deanna Davenport Elementary School	613.514	600.056	97.8%
Jose H. Damian Elementary School	786.097	765.847	97.4%
Bill Childress Elementary School	724.014	708.736	97.9%
Canutillo Middle School	813.583	791.583	97.3%
Canutillo High School	1332.694	1268.250	95.2%
<hr/>			
*DISTRICT TOTALS	4998.388	4845.528	96.9%

*Does not include ineligible students



CANUTILLO HIGH SCHOOL

7311 Bosque Rd. P.O. Box 100

Canutillo, Texas 79835

(915) 877-7500

Fax (915) 877-7507

A handwritten signature in black ink, appearing to be "MP", is written to the left of the name Max Padilla.

Max Padilla
Principal

Fred Hurd

Asst. Principal

Steve Archuleta

Asst. Principal

Ken Bailey

Asst. Principal

To: Patsy Mendoza
From: M. Padilla
Date: September 29, 2005

Re: Presentation by CHS students

Please include a presentation by students from Mr. De Leon's leadership class on the November School Board agenda. CHS students, representatives from UTEP, EPCC and the community worked in collaboration to explore a structure for student roles in school improvement. The presentation will give insight into student's school-related concerns.

Patsy Mendoza

From: Yusuf Farran

Sent: Thursday, September 29, 2005 10:50 AM

To: Patsy Mendoza

Cc: Charles Hart

Subject: Item for the Regular Board Meeting scheduled for October 11, 05

Greetings! Please place the following item on the October 11 agenda.

1. Presentation by Prespectiva + 3DI on the master plan for the Westside Sports Complex.

Regards,



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, TX 79932

Mailing Address: P.O. Box 100
Canutillo, Texas 79835

Academic Language Services (ALS)

TEL: (915) 877-7435
FAX (915) 877-7437

Pauline Dow

Director
(915) 877-7438
pdow@canutillo.k12.tx.us

To: Charles Hart, Superintendent

From: Pauline Dow, Director 

Antonio Del Campo

AVANZA Lead Teacher
(915) 877-7446
adelcampo@canutillo.k12.tx.us

Re: Required LPAC Report

Date: September 20, 2005

Annelise Espinoza

Data Technician
(915) 877-7424
aespinoza@canutillo.k12.tx.us

The Canutillo ISD Board Policy Manual provides guidelines for reporting the number of students who are English learners:

Alma Gatlin

Administrative Secretary
(915) 877-7435
agatlin@canutillo.k12.tx.us

EHBE
(LEGAL)

SPECIAL PROGRAMS:
BILINGUAL EDUCATION/ESL

Ana Yarza

Migrant Ed. Specialist
(915) 877-7439
ayarza@canutillo.k12.tx.us

STUDENT COUNTS

Within four weeks of the beginning of school, the LPAC shall determine and report to the Board the number of LEP students on each campus and shall classify each student according to the language(s) in which the student possesses primary proficiency. The Board shall report that information to TEA before November 1 each year.
Education Code 29.053(b)

Lilia (Teddy) Martinez

ALS Lead Teacher
(915) 877-7454
limartinez@canutillo.k12.tx.us

Marta Strobach

ALS Lead Teacher
(915) 877-7409
mstrobach@canutillo.k12.tx.us

Please accept this request to address the CISD Board of Trustees to report English learner counts and LPAC procedures.

Connie Trujillo

AVANZA Lead Teacher
(915) 877-7436
ctrujillo@canutillo.k12.tx.us

xc: Dr. Pam Padilla, Assistant Superintendent

Jorge Valenzuela

AVANZA Technical Asst.
(915) 877-7427
jvalenzuela@canutillo.k12.tx.us

English Learners by Campus and Grade
9/12/05

CAMPUS	Pre-K	Kinder	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
Canutillo Elementary	23	50	49	49	48	52	57	42	370
Davenport Elementary	33	59	48	67	65	50	60	43	425
Jose Damian Elementary	37	32	44	43	37	42	36	27	298
Bill Childress Elementary	29	45	49	45	51	60	45	48	372
Elementary School Total	122	186	190	204	201	204	198	160	1465
CAMPUS	7 th	8 th	9 th	10 th	11 th	12 th			Total
Canutillo Middle School	118	83							201
Canutillo High School			91	53	39	25			208
Grand Total									1874

**CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS**

Subject: Administrative Personnel Actions for
Board of Trustee Information Only

Date: October 11, 2005

Presented by: Renée O'Donnell

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION

Superintendent approved employment of personnel:

Elsa Carrasco	6th Grade Teacher, BCE, Effective 9/15/05
Maria D. Flores	PT Bus Monitor, Effective 8/26/05
Brenda Fuentes	1st Grade Mono/Dual Teacher, JDE, Effective 9/12/05
Bruce Hoang	French Teacher, CHS, Effective 9/14/05
Norma Ornelas	Textbook Testing Clerk, C & I, Effective 9/19/05
Janeth Plaza	4th Grade Mono/Dual Teacher, JDE, Effective 9/13/05
Victoria Ramirez	PT Bus Monitor, Effective 8/26/05
Elizabeth Romero	2nd Grade Bilingual, CES Effective 10/3/05
Maria J. Ruiz	FS Sub to PT FS Helper, DDE, Effective 9/19/05
Valerie Tolentino	PK Assistant, JDE, Effective 9/9/05
Leandro Treviño	Science Teacher, CHS, Effective 9/26/05
Javier Renovato	Training & Placement Facilitator, Effective 9/22/05

Superintendent approved position changes for personnel:

Bertha Atayde	FS Helper to FS Vegetable/ Salad Cook, JDE, Effective 9/19/05
Alicia Bustillos	Textbook Inventory Clerk to Special Ed. Assistant, CES, Effective 8/29/05
Rachel Frayre	Transportation Clerk to FS Department Secretary, Effective 9/26/05
José Gomez	General Maintenance Worker to Interim HVAC Journeyman, Effective 9/20/05
Ralf Leza	Baker to Cashier, Effective 9/22/05
Laura Lopez	District Textbook Testing Clerk to Campus Office Manager, BCE, Effective 9/1/05
Rogelio Murillo	Custodian, DDE, to Custodian, CES, Effective 9/26/05
Russell Patti	Library Assistant, CMS, to Library Assistant, JDE, Effective 8/31/05
Susana Valdivia	Custodian, CES, to Custodian, DDE, Effective 9/26/05
Willie Adame	Interim Night Custodian, DDE, to Custodian, DDE, Effective 9/16/05

Superintendent approved resignations:

Laura Alvarez	Food Service Sub, Effective 8/26/05
Perry Duby	Assistant Lead Custodian, CHS, Effective 9/16/05
Margarito Duran	6th Grade Teacher, BCE, Effective 9/9/05
Manuel Jara	Maintenance Worker, Effective 9/23/05
Eric Perez	HVAC Certified Worker, Effective 9/16/05
Hector Rico	Temporary Driver, Effective 9/2/05

Termination of Support Personnel

See under separate cover

2. **BOARD ACTION REQUESTED**

No action required.

CANUTILLO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
POST OFFICE BOX 100
CANUTILLO, TEXAS

Agenda Item: _____

Date: October 11, 2005

Subject: Acceptance of Donations to Canutillo ISD

Presented By: Tony Reza

Consent Agenda: _____

ACTION

1. BACKGROUND INFORMATION:

The following businesses/individuals have made donations as follows to Canutillo ISD:

State Farm Service Center- School Supplies
WalMart-\$500.00 for Canutillo Middle School
WalMart-\$500.00 for Project Link

2. SUPERINTENDENT RECOMMENDATION:

The Superintendent recommends acceptance of the donations.

3. ACTION REQUESTED:

The Board of Trustees accepts the donations made to Canutillo ISD.

MOTION _____ SECOND _____

AYES _____ NAYS _____

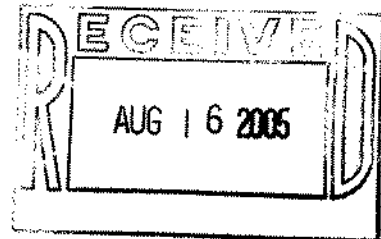
DEANNA DAVENPORT ELEMENTARY

TO: MR. CHARLES HART
FROM: SYLVIA A. GONZALEZ *S. A.*
SUBJECT: DONATION FROM STATE FARM SERVICE CENTER
DATE: 8/12/2005
CC: MS. MARGIE ALVAREZ, ROSIE PEREZ AND SANDRA TORRES, CO-CHAIRPERSONS FOR
THE EL PASO COMMUNITY SERVICE COMMITTEE, STATE FARM INSURANCE COMPANY

Deanna Davenport Elementary has received a donation of school supplies from the local State Farm Service Center. Ms. Margie Alvarez, Physical Education teacher, submitted Deanna Davenport Elementary as a school to be considered for the annual Back-to-School project with State Farm and we were fortunate to be selected.

Thanks to Ms. Margie Alvarez and employees at State Farm we received crayons, pencils, paper, scissors, pens, glue, Kleenex tissue boxes, binders, and baseball caps. We plan to use them as rewards for our Accelerated Reader Program and for children who are experiencing financial hardships at home.

Together we can make a difference!



State Farm®
Providing Insurance and Financial Services
Home Office, Bloomington, Illinois 61710



August 11, 2005

Sylvia Gonzalez, Principal
Deanna Davenport Elementary School
8401 Remington Street
Canutillo, Texas 79835

RE: Donation / School Supplies

Dear Ms. Gonzalez:

The employees of our local State Farm Service Center are pleased to present you, your staff and the children of Deanna Davenport Elementary School with our donation of school supplies.

Every year, our *in-house committee* sponsors a school(s) to be recipient of our *Back-to-School Summer Project*. This year, your physical education teacher, Margie Alvarez, submitted Deanna Davenport Elementary as the name of a local school to be considered for this annual project.

Our employees are proud to present you with school supplies which include: Crayons; pencils; paper, scissors; pens; glue; Kleenex tissue; binders; and baseball caps.

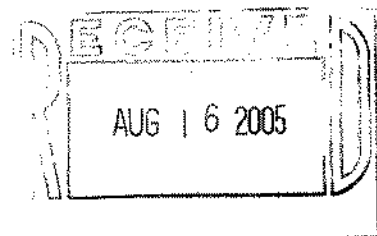
We are also very proud to add that all funding for the purchase of these supplies came from the generosity of our employees; our office held breakfast burritos; luncheons; and root beer float fund raisers.

May the children; teachers and staff of Deanna Davenport Elementary School have a successful school year!

Sincerely,

Rosie Perez + Sandra Torres

Rosie Perez, Co-Chairperson
Sandra Torres, Co-Chairperson
El Paso Community Service Committee
State Farm Insurance Company
8820 Gazelle Drive
El Paso, Texas 79925
915-585-8358



MEMORANDUM

TO: Susie Ramos

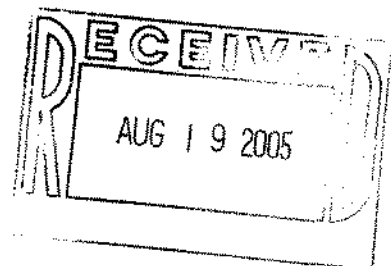
FROM: Sharon Norris



RE: Walmart Donation

DATE: August 17, 2005

On June 30, 2005 the donation from Walmart for \$500.00 was deposited in the wrong account. Please move the donation from account number 2197.10 to account number 2197.21. Thank you.





Canutillo Independent School District

7000 Fifth St.
Canutillo, TX 79835

Mailing Address: P.O. Box 100
Canutillo, Texas 79835


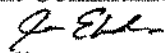
MARGARITA ARMENDARIZ

*Director of Student
Community Services*

(915) 877-7635
FAX (915) 877-7960

TO: Mr. Charles Hart
Superintendent

CC: Mr. Tony Reza
Finance Department

FROM: Margarita Armendariz 
Director of Student Community Services Dept.
Jose Escobedo 
Project Link Coordinator

DATE: August 26, 2005

RE: Donation from Wal-Mart Supercenter

Project Link has been working continuously to reduce and eliminate violence and substance abuse within our schools and the entire community. Project Link has implemented alternative strategies to violence and substance abuse. Strategies included the Canutillo I.S.D summer basketball program and the drug-free back to school 3-on-3 basketball tournament. The summer basketball camps held district-wide averaged on a daily basis 100 students and the participation of parents. The 3-on-3 basketball tournament held at Deanna Davenport featured about 190 students and more than 200 parents.

I presented to Emma Canales of the Wal-Mart Corporation these facts and ideas for future drug-free community events. On August 26, 2005 Emma awarded the Canutillo Student and Communities Services Dept. and Project Link with a \$500 check.

If you have any questions please feel free to call me at 877-7963.

Enclosed: Copy of check awarded

ART FOUNDATION
702 S.W. 8th Street
BENTONVILLE, ARKANSAS 72716

BANK OF BENTONVILLE
BENTONVILLE, AR
81-701 / 829

DATE OF CHECK	CHECK NUMBER
08/11/2005	1145951

CHECK AMOUNT
\$ *****500.00

Void After 180 Days

PAY FIVE HUNDRED DOLLARS AND NO CENTS
TO THE ORDER OF CANUTILLO INDEPENDENT SCHOOL DISTRI
CANUTILLO TX JOSE DAMIAN ELEMENTARY

Senior V.P. - Finance and Treasurer

1015 - 8996

⑈ 1145951⑈ ⑆082908816⑆ 95525192⑈