

## **Agenda**

1. MEETING CALL TO ORDER  
**Speaker(s):** Board President
  - 1.1. Reading of Public Meeting Notice  
**Speaker(s):** Board President
    - 1.1.1. Open Meetings Act  
**Speaker(s):** Board President
  - 1.2. Roll Call  
**Speaker(s):** President Richters
    - 1.2.1. Action to Excuse Board Member(s) if Necessary  
**Speaker(s):** President Richters
  - 1.3. Centennial Public School Mission Statement: Empower, Challenge, and Support Every Student, Every Day.
  - 1.4. Pledge of Allegiance  
**Speaker(s):** President Richters
  - 1.5. Consent Agenda  
**Speaker(s):** President Richters
    - 1.5.1. Consider Minutes of Previous Meeting and Their Approval  
**Speaker(s):** Board President
    - 1.5.2. Consider General Fund and Activity Fund Bills and Their Approval  
**Speaker(s):** Board President
    - 1.5.3. Consider Activity Accounts and Treasurer's Report  
**Speaker(s):** Board President
  - 1.6. Public Forum  
**Speaker(s):** Board President
    - 1.6.1. Public forum: This is an opportunity for members of the public to speak to items on the agenda or items of concern to the public. If you are not part of the presentation of an agenda item, you need to speak now. Thank you for your participation.  
**Speaker(s):** Board President
    - 1.6.2. Public forum on Americanism Policy: This is an opportunity for members of the public to provide testimony on the Centennial Americanism Policy as required by state statute 79-724.
2. ACTION ITEMS  
**Speaker(s):** Board President
  - 2.1. DISCUSS, REVIEW, CONSIDER TAKING ACTION ON 1997 GIRLS LOCKER ROOM FURNACE REPLACEMENT  
**Speaker(s):** SUPT. FORD
  - 2.2. DISCUSS, REVIEW, AND CONSIDER APPROVING POLICIES 2008-2017; 3001

- 2.3. DISCUSS, REVIEW, AND CONSIDER APPROVING 2023-2024 SCHOOL CALENDAR  
**Speaker(s):** SUPT. FORD
- 2.4. DISCUSS, REVIEW, AND CONSIDER ACTION TO APPROVE NEW HIRE  
**Speaker(s):** SUPT. FORD
- 2.5. DISCUSS, REVIEW, AND CONSIDER TAKING ACTION TO ACCEPT RESIGNATION  
**Speaker(s):** SUPT. FORD
- 2.6. CONSIDER APPOINTMENT OF THE FEDERAL AND STATE PROGRAMS REPRESENTATIVE  
**Speaker(s):** SUPT. FORD
- 2.7. DISCUSS, REVIEW, AND CONSIDER TAKING ACTION TO APPROVE BID FOR ELA CURRICULUM  
**Speaker(s):** SUPT. FORD
3. DISCUSSION ITEMS  
**Speaker(s):** Board President
  - 3.1. AMERICANISM/COMMITTEE ON AMERICAN CIVICS - EXAMINE AND REVIEW TO ENSURE COMPLIANCE WITH 79-724, TAKE MINUTES AS REQUIRED  
**Speaker(s):** ADMINISTRATORS
  - 3.2. LEGISLATIVE UPDATE  
**Speaker(s):** CHR. RICHTERS & SUPT. FORD
  - 3.3. TARGETED IMPROVEMENT PLAN REPORT  
**Speaker(s):** CARA STOLL
  - 3.4. ADMIN & CLASSIFIED COMPENSATION DISCUSSION  
**Speaker(s):** SUPT. FORD
  - 3.5. SUMMER PROJECTS  
**Speaker(s):** SUPT. FORD
  - 3.6. FOUNDATION UPDATE  
**Speaker(s):** SUPT. FORD
  - 3.7. SUPERINTENDENT REPORT - BUDGET UPDATE, PRESIDENT'S RETREAT  
**Speaker(s):** SUPT. FORD
4. ADJOURN  
**Speaker(s):** Board President

# CENTENNIAL PUBLIC SCHOOL

1301 Centennial Avenue  
P.O. Box 187  
Utica, NE 68456-0187  
402-534-2321  
FAX 402-534-2291

Seth Ford  
Superintendent  
402-534-2291

Colin Barga  
H.S. Principal

Jenny Wagner  
Asst. Prin./A.D.

Brad Luce  
Elem. Principal

Cara Stoll  
Special Services

Zach Waller  
Counselor

Rochelle Geiger  
Elem. Counselor

## CENTENNIAL BOARD OF EDUCATION REGULAR MEETING January 9, 2023

Notice of meeting was published in York News Times on December 16, 2022.

Meeting was called to order at 8:00 p.m. with five members present. Avery was absent. Administrators present were Mr. Ford, Mr. Barga, Mr. Luce, Mrs. Stoll and Mrs. Wagner. Guest was Jerry Garcia.

Motion made by J. Cast, seconded by D. Cast, to excuse Mark Avery. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1

Motion made by J. Cast, seconded by Tomes, to nominate Jason Richters for President and cast a unanimous ballot. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Borchers, seconded by J. Cast, to nominate Mark Avery for Vice President and to cast a unanimous ballot. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Borchers and seconded by J. Cast, to nominate Doug Cast for Treasurer and cast a unanimous ballot. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Tomes and seconded by D. Cast to nominate Bryce Borchers for Secretary and to cast a unanimous ballot. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by J. Cast, seconded by Tomes, to approve the Committee Appointments: American Civics; J. Cast, Borchers, Tomes; Negotiations; D. Cast, Avery, Borchers. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by D. Cast, seconded by Tomes, to accept consent agenda as presented. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Tomes, seconded by D. Cast, to approve facility rental fees for the 2023-2024 school year as presented. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by J. Cast, seconded by Borchers, to approve policies 1001-1003 & 2001-2007 with recommended changes to policy 2002. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by D. Cast, seconded by Borchers, to approve summer driving rates for the 2023-2024 school year as presented. Members polled: Avery, absent, Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Richters, seconded by Tomes, to approve the two year Superintendent contract for 2023-2024 and 2024-2025 school year. Members polled: Avery, absent, Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Motion made by Borchers, seconded by J. Cast, to approve the return to Learn Plan for ESSER Funding. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Heard discussion on 2023-2024 calendar.

Update was given on Strategic Planning

Discussion held on Board calendar.

Discussed Spring NRCSA Conference.

Discussed pending legislative update.

Heard Superintendent report

Motion made by D. Cast, seconded by Tomes, to adjourn. Members polled: Avery, absent; Borchers, for; D. Cast, for; J. Cast, for; Richters, for; Tomes, for. Motion carried 5-0-1.

Bryce Borchers, Secretary  
Centennial Board of Education

BB:mr

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05     ACTIVITIES FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
<b>05 704 0003</b>			<b>ATHLETICS FUND BALANCE</b>			<b>*Previous Balance</b>				<b>(36,966.79)</b>
05 704 0003			ATHLETICS FUND BALANCE							
05 1710 0003			ATHLETICS ADMISSIONS							
01/12/2023	CR	17225			BB Gates 1/3	Wagner, Jenny	0.00	664.00		
01/12/2023	CR	17227			BB Gates 1/6	Wagner, Jenny	0.00	588.00		
01/13/2023	CR	17229			WR Gates 1/12	Wagner, Jenny	0.00	545.00		
01/20/2023	CR	17231			BB Gates 1/14	Wagner, Jenny	0.00	1,177.00		
01/20/2023	CR	17233			BB gates 1/17	Wagner, Jenny	0.00	408.00		
01/20/2023	CR	17235			Res BB Gate 1/16	Wagner, Jenny	0.00	232.00		
01/24/2023	CR	17237			BB Gates 1/21	Wagner, Jenny	0.00	667.00		
01/24/2023	CR	17239			JVWR Gate 1/21	Wagner, Jenny	0.00	498.00		
01/27/2023	CR	17241			BB Gates 1/24	Wagner, Jenny	0.00	820.00		
05 1790 0003			ATHLETICS							
01/27/2023	CR	17248			mileage - Malcolm check	Wagner, Jenny	0.00	200.00		
01/31/2023	CR	17267			Booster Club Ck-Asst WR	Wagner, Jenny	0.00	400.00		
05 2900 340 000 0 000 0003			ATHLETICS PRO SERVICES							
01/24/2023	CD	20230124	5	44288	SNC Athletic Trainer	Brueggeman, Jayson	150.00	0.00		
05 2900 352 000 0 000 0003			ATHLETICS OFFICIALS/JUDGES							
01/03/2023	CD	20230113	5	44206	Varsity BB official 1/3/23	Lipovsky, Brendan	160.00	0.00		
01/03/2023	CD	20230113-0001	5	44205	JV BB official 1/3/23	Carlson, Mitchell Alan	60.00	0.00		
01/03/2023	CD	20230113	5	44204	JV BB official 1/3/23	Mason, Nathan	60.00	0.00		
01/03/2023	CD	20230113	5	44203	JV BB official 1/3/23	Benes, Adam	60.00	0.00		
01/06/2023	CD	20230106	5	44208	BB official 1/6	Gerlach, Brenden	60.00	0.00		
01/06/2023	CD	20230106	5	44209	BB official 1/6	Thompson, Braedon	60.00	0.00		
01/06/2023	CD	20230106	5	44210	BB official 1/6	Hamm, Carl	60.00	0.00		
01/06/2023	CD	20230106	5	44211	BB official 1/6	Wasserman, Grant	60.00	0.00		
01/06/2023	CD	20230106	5	44212	BB official 1/6	Harris, Stephan	160.00	0.00		
01/06/2023	CD	20230106	5	44213	BB official 1/6	Williams, Aaron	160.00	0.00		
01/06/2023	CD	20230106	5	44214	BB official 1/6	Boutmahavong, Souks	160.00	0.00		
01/12/2023	CD	20230112	5	44228	WR official 1/12	DAVIS, DEAN J	300.00	0.00		
01/12/2023	CD	20230112	5	44229	WR official 1/12	TACHOVSKY, MARK A	300.00	0.00		
01/12/2023	CD	20230112	5	44230	BB official 1/14	Hartman, Rod	160.00	0.00		
01/12/2023	CD	20230112	5	44231	BB official 1/14	Anstine, Terry	160.00	0.00		
01/12/2023	CD	20230112	5	44232	BB official 1/14	Ficken, Kamron	160.00	0.00		
01/13/2023	CD	20230113	5	44235	BB official 1/14	Carlson, Mitchell Alan	110.00	0.00		
01/13/2023	CD	20230113	5	44236	BB official 1/14	Wall, Jerry	110.00	0.00		
01/13/2023	CD	20230113	5	44237	BB official 1/14	Kreikemeier, Isaac	110.00	0.00		
01/13/2023	CD	20230113	5	44238	BB official 1/14	Reinwald, Tobin	110.00	0.00		
01/13/2023	CD	20230113	5	44247	BB official 1/16	Holtz, Heath	120.00	0.00		
01/13/2023	CD	20230113-0001	5	44248	BB official 1/16	Benes, Adam	120.00	0.00		
01/13/2023	CD	20230113	5	44249	BB official 1/17	Boutmahavong, Souks	150.00	0.00		
01/13/2023	CD	20230113	5	44250	BB official 1/17	Ziems, Lyle	150.00	0.00		
01/13/2023	CD	20230113	5	44251	BB official 1/17	Ferguson, Michael	150.00	0.00		
01/17/2023	CD	20230117	5	44252	BB official 1/17	Hamm, Carl	100.00	0.00		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 ACTIVITIES FUND**

<u>Chart of Account Number</u>		<u>Chart of Account Description</u>					<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
01/17/2023	CD	20230117	5	44253	BB official 1/17	Carlson, Mitchell Alan	100.00	0.00			
01/20/2023	CD	20230120	5	44257	BB official 1/21 - VB officiating	Fields, Kevin	310.00	0.00			
01/20/2023	CD	20230120	5	44258	BB official 1/21	Spangler, Patrick	160.00	0.00			
01/20/2023	CD	20230120	5	44259	BB official 1/21	Derowitsch, Luke	160.00	0.00			
01/20/2023	CD	20230120	5	44260	BB official 1/21	Miller, Jacob	60.00	0.00			
01/20/2023	CD	20230120	5	44261	BB official 1/21	Stutzman, Seth	60.00	0.00			
01/20/2023	CD	20230120	5	44262	BB official 1/21	Carlson, Mitchell Alan	60.00	0.00			
01/20/2023	CD	20230120	5	44263	BB official 1/21	Gerlach, Brenden	60.00	0.00			
01/20/2023	CD	20230120	5	44264	WR official 1/21	TACHOVSKY, MARK A	300.00	0.00			
01/20/2023	CD	20230120	5	44265	WR official 1/21	DELONG, SCOTT	300.00	0.00			
01/20/2023	CD	20230120	5	44266	WR official 1/21	KRATOCHVIL, RYAN	300.00	0.00			
01/24/2023	CD	20230124	5	44277	BB official 1/24	Thompson, Braedon	60.00	0.00			
01/24/2023	CD	20230124	5	44278	BB official 1/24	Sloup, Brevin	60.00	0.00			
01/24/2023	CD	20230124	5	44279	BB official 1/24	Gerlach, Brenden	60.00	0.00			
01/24/2023	CD	20230124	5	44280	BB official 1/24	Benes, Adam	60.00	0.00			
01/24/2023	CD	20230124	5	44281	BB official 1/24	Derowitsch, Luke	160.00	0.00			
01/24/2023	CD	20230124	5	44282	BB official 1/24	Porter, James	160.00	0.00			
01/24/2023	CD	20230124	5	44283	BB official 1/24	Ferguson, Michael	160.00	0.00			
05 2900 610 000 0 000 0003					ATHLETICS SUPPLIES						
01/30/2023	CD	20230130	5	44290	WalMart-Scale for GWR	Centennial General Fund	37.59	0.00			
05 2900 810 000 0 000 0003					ATHLETICS DUES AND FEES						
01/11/2023	CD	20230111	5	44226	DC Wrestling Invite	DAVID CITY PUBLIC SCHOOLS	100.00	0.00			
01/11/2023	CD	20230111	5	44227	Minden WR Tourney	Minden High School	125.00	0.00			
01/17/2023	CD	20230117	5	44255	WR entry fee	East Butler High School	100.00	0.00			
01/23/2023	CD	20230123	5	44274	Wrestling Entry Fee	HIGH PLAINS COMMUNITY SCHOOLS	150.00	0.00			
01/23/2023	CD	20230123	5	44275	2023 Track & Field Coaches Clinic Reg.	Nebraska Coaches Association	105.00	0.00			
05 2900 890 000 0 000 0003					ATHLETICS MISC EXPENSE						
01/06/2023	CD	0079734CC	5	44207	Sports Only students in FinalForms	FINALFORMS	5.00	0.00			
01/23/2023	CD	20230123	5	44273	Wrestling Hydration Testing	CALDER, KATHLEEN	120.00	0.00			
01/30/2023	CD	20230130	5	44290	NIAAA Lodging & Meals	Centennial General Fund	897.24	0.00			
01/30/2023	CD	20230130	5	44290	Trackwrestling JH Invite	Centennial General Fund	100.00	0.00			
<b>05 704 0003</b>					<b>ATHLETICS FUND BALANCE</b>	<b>*Current Activity</b>				<b>(1,650.83)</b>	
						<b>*Ending Balance:</b>	<b>7,849.83</b>	<b>6,199.00</b>	<b>0.00</b>	<b>(38,617.62)</b>	
<b>05 704 0050</b>					<b>CONCESSIONS FUND BALANCE</b>	<b>*Previous Balance</b>				<b>32,981.31</b>	
05 704 0050					CONCESSIONS FUND BALANCE						
01/13/2023	GJ				Conc to Dist Events		0.00	0.00		(390.71)	
01/13/2023	GJ				Conc to Dist Events		0.00	0.00		(330.68)	
01/13/2023	GJ				Conc to FB		0.00	0.00		(170.10)	
01/13/2023	GJ				Conc to FBLA		0.00	0.00		(517.50)	
01/13/2023	GJ				MS Quiz Bowl to Conc		0.00	0.00		28.00	
01/13/2023	GJ				Conc to HS WR		0.00	0.00		(821.19)	
01/13/2023	GJ				Conc to GBB		0.00	0.00		(122.82)	

Activity Fund Balance Report - Detail - Exclude Encumbrances

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number		Chart of Account Description		Entity Name	Expenses	Revenues	Balance Change	Balance	
Entry Date	JR	Reference #	Check Acct	Check #	Description				
01/13/2023	GJ				Conc to Vocal	0.00	0.00	(293.77)	
01/24/2023	GJ				Concessions to FCCLA	0.00	0.00	(171.03)	
05 1790 0050		CONCESSIONS							
01/12/2023	CR	17224			BB conc 1/3	0.00	1,846.00		
01/12/2023	CR	17226			BB Conc 1/6	0.00	2,116.00		
01/13/2023	CR	17228			WR Conc 1/12	0.00	742.50		
01/20/2023	CR	17230			BB Conc 1/14	0.00	2,043.90		
01/20/2023	CR	17232			BB Conc 1/17	0.00	1,004.50		
01/20/2023	CR	17234			Res BB Conc 1/16	0.00	356.05		
01/24/2023	CR	17236			BB Conc 1/21	0.00	1,651.55		
01/24/2023	CR	17238			JVWR Conc 1/21	0.00	387.45		
01/27/2023	CR	17240			BB Conc 1/24	0.00	2,443.80		
01/31/2023	CR	17251			SNC WR conc 1/28	0.00	2,524.45		
01/31/2023	CR	17258			skittles for Elem.	0.00	8.00		
05 2900 610 000 0 000 0050		CONCESSIONS							
01/11/2023	CD	13652083	5	44221	Concessions supplies	639.59	0.00		
01/12/2023	CD	20230112	5	44234	Pop for Concessions (Inside)	1,805.11	0.00		
01/13/2023	CD	292	5	44240	pizza, donuts	1,367.93	0.00		
01/13/2023	CD	13660581	5	44241	supplies for concessions	2,806.73	0.00		
01/13/2023	CD	20230113	5	44239	supplies	47.85	0.00		
01/17/2023	CD	20230117	5	44256	supplies	853.40	0.00		
01/23/2023	CD	13667380	5	44271	Concessions supplies	411.15	0.00		
01/30/2023	CD	13675725	5	44292	Supplies	1,887.18	0.00		
05 2900 890 000 0 000 0050		CONCESSIONS MISC EXPENSE							
01/13/2023	CD	20230113	5	44244	Concessions Dec 3 & Dec 15	312.61	0.00		
01/13/2023	CD	20230113	5	44245	Concessions Dec 16th	744.86	0.00		
01/24/2023	CD	20230124	5	44276	Track Concessions 4/19 & 4/26	1,210.35	0.00		
05 704 0050		CONCESSIONS FUND BALANCE			*Current Activity			247.64	
					*Ending Balance:	12,086.76	15,124.20	(2,789.80)	33,228.95
05 704 0051		CONCESSIONS MANAGER FUND BALANCE			*Previous Balance			0.00	
					*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0052		BRONCO STORE FUND BALANCE			*Previous Balance			2,271.48	
					*Ending Balance:	0.00	0.00	0.00	2,271.48
05 704 0053		MARKET 67 FUND BALANCE			*Previous Balance			1,000.00	
					*Ending Balance:	0.00	0.00	0.00	1,000.00
05 704 0054		BRONCO CLOSET FUND BALANCE			*Previous Balance			1,162.17	
					*Ending Balance:	0.00	0.00	0.00	1,162.17
05 704 0055		BRONCO COFFEE & CREATIONS FUND BALANCE			*Previous Balance			45.38	
					*Ending Balance:	0.00	0.00	0.00	45.38

Activity Fund Balance Report - Detail - Exclude Encumbrances

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number		Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description				
05 704 0056			SUMMER CAMPS FUND BALANCE			*Previous Balance			1,682.00
					*Ending Balance:	0.00	0.00	0.00	1,682.00
05 704 0057			PBIS FUND BALANCE			*Previous Balance			(131.39)
					*Ending Balance:	0.00	0.00	0.00	(131.39)
05 704 0103			DISTRICT EVENTS FUND BALANCE			*Previous Balance			17,074.62
05 704 0103			DISTRICT EVENTS FUND BALANCE						
01/13/2023	GJ				Conc to Dist Events	0.00	0.00	390.71	
01/13/2023	GJ				Conc to Dist Events	0.00	0.00	330.68	
05 1710 0103			DISTRICT EVENTS ADMISSIONS						
01/31/2023	CR	17252			SNC WR gates 1/28	0.00	1,912.00		
05 1750 0103			DISTRICT EVENTS POP MACHINE						
01/31/2023	CR	17266			Coca-cola ck	0.00	24.96		
05 2900 352 000 0 000 0103			DISTRICT EVENTS OFFICIALS/JUDGES						
01/24/2023	CD	20230124	5	44284	SNC WR official 1/24	477.00	0.00		
01/24/2023	CD	20230124	5	44285	SNC WR official 1/24	420.00	0.00		
01/24/2023	CD	20230124	5	44286	SNC WR official 1/24	433.00	0.00		
01/24/2023	CD	20230124	5	44287	SNC WR official 1/24	429.00	0.00		
01/31/2023	CD	20230131	5	44293	SNC BB official 1/31	160.00	0.00		
01/31/2023	CD	20230131	5	44294	SNC BB official 1/31	160.00	0.00		
01/31/2023	CD	20230131	5	44295	SNC BB official 1/31	160.00	0.00		
05 2900 610 000 0 000 0103			DISTRICT EVENTS						
01/11/2023	CD	20230111	5	44225	BB Jamboree Game	448.00	0.00		
01/13/2023	CD	292	5	44240	donuts - 12 days of Xmas	99.90	0.00		
05 704 0103			DISTRICT EVENTS FUND BALANCE			*Current Activity			(128.55)
					*Ending Balance:	2,786.90	1,936.96	721.39	16,946.07
05 704 0104			BOYS BASKETBALL FUND BALANCE			*Previous Balance			820.68
05 704 0104			BOYS BASKETBALL FUND BALANCE						
05 2900 610 000 0 000 0104			BOYS BASKETBALL						
01/30/2023	CD	1328	5	44291	BBB Senior Night Flowers	100.00	0.00		
05 704 0104			BOYS BASKETBALL FUND BALANCE			*Current Activity			(100.00)
					*Ending Balance:	100.00	0.00	0.00	720.68
05 704 0105			CROSS COUNTRY FUND BALANCE			*Previous Balance			318.03
					*Ending Balance:	0.00	0.00	0.00	318.03
05 704 0106			FOOTBALL FUND BALANCE			*Previous Balance			4,754.97
05 704 0106			FOOTBALL FUND BALANCE						
01/13/2023	GJ				Conc to FB	0.00	0.00	170.10	
05 704 0106			FOOTBALL FUND BALANCE			*Current Activity			170.10

Activity Fund Balance Report - Detail - Exclude Encumbrances

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
						<b>*Ending Balance:</b>	0.00	0.00	170.10	4,925.07
<b>05 704 0107</b>					<b>GIRLS BASKETBALL FUND BALANCE</b>	<b>*Previous Balance</b>				(1,228.30)
05 704 0107					GIRLS BASKETBALL FUND BALANCE					
01/13/2023	GJ				Conc to GBB		0.00	0.00	122.82	
<b>05 704 0107</b>					<b>GIRLS BASKETBALL FUND BALANCE</b>	<b>*Current Activity</b>				122.82
						<b>*Ending Balance:</b>	0.00	0.00	122.82	(1,105.48)
<b>05 704 0108</b>					<b>GOLF FUND BALANCE</b>	<b>*Previous Balance</b>				51.76
						<b>*Ending Balance:</b>	0.00	0.00	0.00	51.76
<b>05 704 0109</b>					<b>SOFTBALL FUND BALANCE</b>	<b>*Previous Balance</b>				751.74
						<b>*Ending Balance:</b>	0.00	0.00	0.00	751.74
<b>05 704 0115</b>					<b>TRACK FUND BALANCE</b>	<b>*Previous Balance</b>				631.31
						<b>*Ending Balance:</b>	0.00	0.00	0.00	631.31
<b>05 704 0116</b>					<b>VOLLEYBALL FUND BALANCE</b>	<b>*Previous Balance</b>				3,096.82
						<b>*Ending Balance:</b>	0.00	0.00	0.00	3,096.82
<b>05 704 0117</b>					<b>WRESTLING FUND BALANCE</b>	<b>*Previous Balance</b>				2,045.73
05 704 0117					WRESTLING FUND BALANCE					
01/13/2023	GJ				Conc to HS WR		0.00	0.00	821.19	
<b>05 704 0117</b>					<b>WRESTLING FUND BALANCE</b>	<b>*Current Activity</b>				821.19
						<b>*Ending Balance:</b>	0.00	0.00	821.19	2,866.92
<b>05 704 0204</b>					<b>JH BOYS BASKETBALL FUND BALANCE</b>	<b>*Previous Balance</b>				18.00
05 704 0204					JH BOYS BASKETBALL FUND BALANCE					
05 1790 0204					JH BOYS BASKETBALL					
01/31/2023	CR	17259			JHBBB shirts	Eitzmann, Barry	0.00	360.25		
05 2900 610 000 0 000 0204					JH BOYS BASKETBALL					
01/11/2023	CD	20230111		5	44220	JH BBB Shirts	Sports Express	359.90	0.00	
<b>05 704 0204</b>					<b>JH BOYS BASKETBALL FUND BALANCE</b>	<b>*Current Activity</b>				0.35
						<b>*Ending Balance:</b>	359.90	360.25	0.00	18.35
<b>05 704 0207</b>					<b>JH GIRLS BASKETBALL FUND BALANCE</b>	<b>*Previous Balance</b>				1,588.82
						<b>*Ending Balance:</b>	0.00	0.00	0.00	1,588.82
<b>05 704 0215</b>					<b>JH TRACK FUND BALANCE</b>	<b>*Previous Balance</b>				135.30
						<b>*Ending Balance:</b>	0.00	0.00	0.00	135.30
<b>05 704 0301</b>					<b>ART FUND BALANCE</b>	<b>*Previous Balance</b>				19.59
						<b>*Ending Balance:</b>	0.00	0.00	0.00	19.59



**Activity Fund Balance Report - Detail - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 ACTIVITIES FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>				<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>						
05 704 0307					FFA FUND BALANCE						
05 2900 610 000 0 000 0307					FFA						
01/11/2023	CD	20230111	5	44218	Cinnamon rolls & frosting	Centennial Lunch Fund	46.66	0.00			
01/11/2023	CD	MDS285840	5	44219	official jacket - C. Winkelman	National FFA Organization	66.00	0.00			
01/12/2023	CD	20230112	5	44233	stamps for FFA	POSTMASTER	148.00	0.00			
01/13/2023	CD	20230113	5	44239	supplies	CENTENNIAL MARKET	13.24	0.00			
01/13/2023	CD	10051588	5	44242	jerky	4 Seasons Fundraising	19.29	0.00			
01/13/2023	CD	MDS285574	5	44243	hoodie	National FFA Organization	41.50	0.00			
01/23/2023	CD	MDS286069	5	44270	Hoodie	National FFA Organization	39.00	0.00			
05 2900 810 000 0 000 0307					FFA DUES AND FEES						
01/13/2023	CD	20230113	5	44246	Dist. 5 Livestock Judging Contest	NAEA District 5	30.00	0.00			
<b>05 704 0307</b>					<b>FFA FUND BALANCE</b>	<b>*Current Activity</b>				<b>(403.69)</b>	
						<b>*Ending Balance:</b>	<b>403.69</b>	<b>0.00</b>	<b>0.00</b>	<b>37,613.89</b>	
<b>05 704 0308</b>					<b>MUSICAL FUND BALANCE</b>	<b>*Previous Balance</b>				<b>6,932.36</b>	
05 704 0308					MUSICAL FUND BALANCE						
05 2900 890 000 0 000 0308					MUSICAL MISC EXPENSE						
01/06/2023	CD	20230106	5	44215	Security deposit for musical	Music Theatre International	400.00	0.00			
<b>05 704 0308</b>					<b>MUSICAL FUND BALANCE</b>	<b>*Current Activity</b>				<b>(400.00)</b>	
						<b>*Ending Balance:</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,532.36</b>	
<b>05 704 0309</b>					<b>NHS FUND BALANCE</b>	<b>*Previous Balance</b>				<b>40.10</b>	
						<b>*Ending Balance:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.10</b>	
<b>05 704 0311</b>					<b>ONE ACT FUND BALANCE</b>	<b>*Previous Balance</b>				<b>416.22</b>	
05 704 0311					ONE ACT FUND BALANCE						
05 1790 0311					ONE ACT						
01/31/2023	CR	17267			Booster Club Ck - supplies	Wagner, Jenny	0.00	400.00			
<b>05 704 0311</b>					<b>ONE ACT FUND BALANCE</b>	<b>*Current Activity</b>				<b>400.00</b>	
						<b>*Ending Balance:</b>	<b>0.00</b>	<b>400.00</b>	<b>0.00</b>	<b>816.22</b>	
<b>05 704 0312</b>					<b>QUIZ BOWL FUND BALANCE</b>	<b>*Previous Balance</b>				<b>829.77</b>	
						<b>*Ending Balance:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>829.77</b>	
<b>05 704 0313</b>					<b>SHOW CHOIR FUND BALANCE</b>	<b>*Previous Balance</b>				<b>(1,765.97)</b>	
						<b>*Ending Balance:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,765.97)</b>	
<b>05 704 0314</b>					<b>SPEECH FUND BALANCE</b>	<b>*Previous Balance</b>				<b>552.58</b>	
05 704 0314					SPEECH FUND BALANCE						
05 2900 810 000 0 000 0314					SPEECH DUES & FEES						
01/11/2023	CD	20230111	5	44224	Speech Meet Entry Fee	Fairbury High School	138.00	0.00			
01/20/2023	CD	20230120	5	44267	Speech meet entry fees	Thayer Central Public School	144.00	0.00			
01/20/2023	CD	20230120	5	44268	speech meet entry fees	HIGH PLAINS COMMUNITY SCHOOLS	53.00	0.00			

Activity Fund Balance Report - Detail - Exclude Encumbrances

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number			Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description					
01/27/2023	CD	20230127	5	44289	Speech Meet Entry Fee	Wilber-Clatonia Public Schools	64.00	0.00		
<b>05 704 0314</b>						<b>SPEECH FUND BALANCE</b>				
						<b>*Current Activity</b>				(399.00)
						<b>*Ending Balance:</b>	399.00	0.00	0.00	153.58
<b>05 704 0315</b>						<b>STUDENT COUNCIL FUND BALANCE</b>				2,316.99
05 704 0315						STUDENT COUNCIL FUND BALANCE				
05 1750 0315						STUDENT COUNCIL POP MACHINE				
01/31/2023	CR	17266			Coca-cola ck	Wagner, Jenny	0.00	11.19		
<b>05 704 0315</b>						<b>STUDENT COUNCIL FUND BALANCE</b>				
						<b>*Current Activity</b>				11.19
						<b>*Ending Balance:</b>	0.00	11.19	0.00	2,328.18
<b>05 704 0316</b>						<b>UNIFIED ACTIVITIES FUND BALANCE</b>				155.90
						<b>*Previous Balance</b>				155.90
						<b>*Ending Balance:</b>	0.00	0.00	0.00	155.90
<b>05 704 0317</b>						<b>ISTRUMENTAL MUSIC</b>				(3,686.73)
05 704 0317						ISTRUMENTAL MUSIC				
05 2900 810 000 0 000 0317						INSTRUMENTAL MUSIC DUES AND FEES				
01/11/2023	CD	54727	5	44222	Harvest of Harmony Parade Fees	Harvest of Harmony	125.00	0.00		
01/23/2023	CD	20230123	5	44272	Islander Jazz Festival Entry	Grand Island Senior High School	125.00	0.00		
<b>05 704 0317</b>						<b>ISTRUMENTAL MUSIC</b>				
						<b>*Current Activity</b>				(250.00)
						<b>*Ending Balance:</b>	250.00	0.00	0.00	(3,936.73)
<b>05 704 0318</b>						<b>VOCAL MUSIC FUND BALANCE</b>				(2,519.94)
05 704 0318						VOCAL MUSIC FUND BALANCE				
01/13/2023	GJ				Conc to Vocal		0.00	0.00	293.77	
05 1790 0318						VOCAL MUSIC				
01/27/2023	CR	17246			conc tip money	Ronne, Erin	0.00	8.36		
01/31/2023	CR	17254			conc. tip money	Ronne, Erin	0.00	11.50		
<b>05 704 0318</b>						<b>VOCAL MUSIC FUND BALANCE</b>				
						<b>*Current Activity</b>				313.63
						<b>*Ending Balance:</b>	0.00	19.86	293.77	(2,206.31)
<b>05 704 0319</b>						<b>MIDDLE SCHOOL QUIZ BOWL FUND BALANCE</b>				(32.75)
05 704 0319						MIDDLE SCHOOL QUIZ BOWL FUND BALANCE				
01/13/2023	GJ				MS Quiz Bowl to Conc		0.00	0.00	(28.00)	
05 1790 0319						MIDDLE SCHOOL QUIZ BOWL				
01/27/2023	CR	17242			Quiz Bowl shirt - B. Hladky	Pulliam, Laura	0.00	12.00		
<b>05 704 0319</b>						<b>MIDDLE SCHOOL QUIZ BOWL FUND BALANCE</b>				
						<b>*Current Activity</b>				(16.00)
						<b>*Ending Balance:</b>	0.00	12.00	(28.00)	(48.75)
<b>05 704 0401</b>						<b>CLASS 2021 FUND BALANCE</b>				1,385.56
						<b>*Previous Balance</b>				1,385.56
						<b>*Ending Balance:</b>	0.00	0.00	0.00	1,385.56

Activity Fund Balance Report - Detail - Exclude Encumbrances

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITIES FUND

Chart of Account Number		Chart of Account Description			Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description				
05 704 0403					CLASS 2023 FUND BALANCE				2,203.45
					*Previous Balance				2,203.45
					*Ending Balance:	0.00	0.00	0.00	2,203.45
05 704 0405					CLASS 2024 FUND BALANCE				5,530.09
					*Previous Balance				5,530.09
05 704 0405					CLASS 2024 FUND BALANCE				
05 2900 610 000 0 000 0405					CLASS 2024				
01/11/2023	CD	20230111	5	44223	DJ for Prom	1,000.00	0.00		
05 704 0405					CLASS 2024 FUND BALANCE				(1,000.00)
					*Current Activity				(1,000.00)
					*Ending Balance:	1,000.00	0.00	0.00	4,530.09
05 704 0406					CLASS 2025 FUND BALANCE				956.05
					*Previous Balance				956.05
					*Ending Balance:	0.00	0.00	0.00	956.05
05 704 0407					CLASS 2026 FUND BALANCE				488.16
					*Previous Balance				488.16
					*Ending Balance:	0.00	0.00	0.00	488.16
05 704 0700					BOOSTER CLUB FUND BALANCE				0.00
					*Previous Balance				0.00
					*Ending Balance:	0.00	0.00	0.00	0.00
05 704 0702					CHROMEBOOK ASSURANCE FUND BALANCE				9,939.14
					*Previous Balance				9,939.14
05 704 0702					CHROMEBOOK ASSURANCE FUND BALANCE				
05 1790 0702					CHROMEBOOK ASSURANCE				
01/27/2023	CR	17243			charger	0.00	20.00		
01/31/2023	CR	17257			Caleb CB - last payment	0.00	45.00		
05 704 0702					CHROMEBOOK ASSURANCE FUND BALANCE				65.00
					*Current Activity				65.00
					*Ending Balance:	0.00	65.00	0.00	10,004.14
05 704 0704					JH YEARBOOK FUND BALANCE				(820.59)
					*Previous Balance				(820.59)
					*Ending Balance:	0.00	0.00	0.00	(820.59)
05 704 0705					LIBRARY FUND BALANCE				675.10
					*Previous Balance				675.10
05 704 0705					LIBRARY FUND BALANCE				
05 1790 0705					LIBRARY				
01/27/2023	CR	17247			lost book E. Hoffmaster	0.00	20.00		
05 704 0705					LIBRARY FUND BALANCE				20.00
					*Current Activity				20.00
					*Ending Balance:	0.00	20.00	0.00	695.10
05 704 0706					SCIENCE FUND BALANCE				890.81
					*Previous Balance				890.81
					*Ending Balance:	0.00	0.00	0.00	890.81
05 704 0707					WEIGHT ROOM FUND BALANCE				10,884.89
					*Previous Balance				10,884.89

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 ACTIVITIES FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05 704 0707					WEIGHT ROOM FUND BALANCE					
05 1790 0707					WEIGHT ROOM					
01/27/2023	CR	17245			key deposit	Dickey, Susan	0.00	400.00		
01/31/2023	CR	17263			key deposit	Dickey, Susan	0.00	200.00		
<b>05 704 0707</b>					<b>WEIGHT ROOM FUND BALANCE</b>	<b>*Current Activity</b>			600.00	
						<b>*Ending Balance:</b>	0.00	600.00	0.00	11,484.89
<b>05 704 0708</b>					<b>YEARBOOK FUND BALANCE</b>	<b>*Previous Balance</b>				1,122.87
05 704 0708					YEARBOOK FUND BALANCE					
05 1790 0708					YEARBOOK					
01/31/2023	CR	17255			button/team photos	Struckman, Amanda	0.00	74.00		
01/31/2023	CR	17256			sales - Green ck	Struckman, Amanda	0.00	35.00		
<b>05 704 0708</b>					<b>YEARBOOK FUND BALANCE</b>	<b>*Current Activity</b>				109.00
						<b>*Ending Balance:</b>	0.00	109.00	0.00	1,231.87
<b>05 704 0709</b>					<b>SHOP/TECH FUND BALANCE</b>	<b>*Previous Balance</b>				1,968.09
						<b>*Ending Balance:</b>	0.00	0.00	0.00	1,968.09
<b>05 704 0710</b>					<b>CHESS CLUB FUND BALANCE</b>	<b>*Previous Balance</b>				161.09
						<b>*Ending Balance:</b>	0.00	0.00	0.00	161.09
<b>05 704 0800</b>					<b>CENTENNIAL CHOICE FUND BALANCE</b>	<b>*Previous Balance</b>				49,492.74
05 704 0800					CENTENNIAL CHOICE FUND BALANCE					
05 1790 0800					CENTENNIAL CHOICE					
01/31/2023	CR	17260			Sales \$1029.50 Supplies \$325.68	Fehlhafer, Kara	0.00	1,355.18		
<b>05 704 0800</b>					<b>CENTENNIAL CHOICE FUND BALANCE</b>	<b>*Current Activity</b>				1,355.18
						<b>*Ending Balance:</b>	0.00	1,355.18	0.00	50,847.92
<b>05 704 0801</b>					<b>DISTRICT REIMBURSEMENT FUND BALANCE</b>	<b>*Previous Balance</b>				(2,175.08)
05 704 0801					DISTRICT REIMBURSEMENT FUND BALANCE					
05 1790 0801					DISTRICT REIMBURSEMENT					
01/31/2023	CR	17265			Sam Glenn	Rhodes, Marge	0.00	1,500.00		
05 2900 610 000 0 000 0801					DISTRICT REIMBURSEMENT SUPPLIES					
01/17/2023	CD	20230117	5	44256	12 days of christmas	Sam's Club/Synchrony Bank	241.26	0.00		
<b>05 704 0801</b>					<b>DISTRICT REIMBURSEMENT FUND BALANCE</b>	<b>*Current Activity</b>				1,258.74
						<b>*Ending Balance:</b>	241.26	1,500.00	0.00	(916.34)
<b>05 704 0900</b>					<b>GENERAL FUND BALANCE</b>	<b>*Previous Balance</b>				12,034.84
05 704 0900					GENERAL FUND BALANCE					
05 1750 0900					GENERAL (CEA) POP MACHINE					
01/31/2023	CR	17266			Coca-cola ck	Wagner, Jenny	0.00	24.54		

**Activity Fund Balance Report - Detail - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES FUND**

<u>Chart of Account Number</u>			<u>Chart of Account Description</u>			<u>Entity Name</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
<u>Entry Date</u>	<u>JR</u>	<u>Reference #</u>	<u>Check Acct</u>	<u>Check #</u>	<u>Description</u>					
05 1790 0900					GENERAL					
01/27/2023	CR	17244			key deposit	Dickey, Susan	0.00	25.00		
01/31/2023	CR	17264			key deposit	Dickey, Susan	0.00	25.00		
<b>05 704 0900</b>					<b>GENERAL FUND BALANCE</b>	<b>*Current Activity</b>			74.54	
						<b>*Ending Balance:</b>	0.00	74.54	0.00	12,109.38
						Fund Total: 05	26,623.34	28,977.38	0.00	184,993.99

# Register Report - Last month

1/1/2023 through 1/31/2023

2/7/2023

Date	Account	Num	Description	Memo	Category	Tag	Tax ...	Clr	Amount
<b>BALANCE 12/31/2022</b>									<b>40,356.15</b>
1/4/2023	Elementary	884516	Boxtops for Education	Earnings from March 2... [Boxtops]	Box Tops				R47.00
1/4/2023	Elementary	6983	Centennial Activity Fund- High Sch...	PBIS Store- Rewards (... [General]	PBIS fund				R-8.00
1/20/2023	Elementary	884517	Alan Rutledge Memorial	Donation in memory of... [BACKPACK]	donation				R285.00
1/20/2023	Elementary	884518	Mrs. Rodine's Class	Book Order	[Books]	Scholastic			R21.00
1/20/2023	Elementary	6984	Scholastic Book Club	Book Order	[Books]	Scholastic			-21.00
1/26/2023	Elementary	6985	Rustic Dry Goods	T-shirts for PBIS Store	[Boxtops]	PBIS Rew...			-405.50
1/26/2023	Elementary	884519	Mrs. Dey's Class	Book Order	[Books]	Scholastic			R26.00
1/26/2023	Elementary	6986	Scholastic Book Club	Book Order	[Books]	Scholastic			-26.00
<b>1/1/2023 - 1/31/2023</b>									<b>-81.50</b>
<b>BALANCE 1/31/2023</b>									<b>40,274.65</b>
<b>TOTAL INFLOWS</b>									<b>379.00</b>
<b>TOTAL OUTFL...</b>									<b>-460.50</b>
<b>NET TOTAL</b>									<b>-81.50</b>

**Board Report for Newspaper**  
**FEBRUARY 2023**

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
<b>Checking</b>	<b>GENERAL FUND</b>	
AED SUPER STORE	SUPPLIES	198.00
ALL COPY PRODUCTS, INC	SUPPLIES	1,966.66
ALPHA REHABILITATION	THERAPY SERVICES	540.82
AMAZON CAPITAL SERVICES	SUPPLIES	1,452.81
ARNOLD MOTOR SUPPLY	AUTO PARTS	603.76
B & H PHOTO	A/V EQUIPMENT	2,643.70
BEAVER HARDWARE	FACILITY SUPPLIES	77.10
BGNE, INC	AUTO PARTS/SUPPLIES	566.08
BLACK HILLS ENERGY	NATURAL GAS	10,761.77
BLICK ART MATERIALS	SUPPLIES	31.85
BOCKMANN, INC	MAIN & REPAIR	40.00
BREAKOUT, INC	SUPPLIES	497.00
BUTLER COUNTY	ELECTION FEES	100.00
CAPITAL ONE	SUPPLIES	142.35
CAPITOL ONE TRADE CREDIT	FACILITY SUPPLIES	33.63
CENTENNIAL ACTIVITY FUND	DISTRICT REIMBURSEMENT	10,654.00
CENTENNIAL LUNCH	TRANSFER	129.48
CENTENNIAL MARKET	FOOD/SUPPLIES	156.16
CENTRAL NEBRASKA REHABILITATION SERVICES	PHYSICAL THERAPY	7,731.31
CENTRAL VALLEY AG	FUEL	7,722.88
CORNHUSKER INT. TRUCKS INC	EQUIP/MAIN	405.80
CROFTON COMMUNITY SCHOOLS	REGISTRATION	80.00
CULLIGAN OF CRETE	SUPPLIES	314.25
DAS STATE ACCOUNTING	TELEPHONE	476.26
DETWEILER, ASHLEY	MILEAGE	513.00
DIETZE MUSIC	SHEET MUSIC/EQUIP	12.00
DOMINY, MATT	CONSULTING	2,550.00
EASY TIME CLOCK, INC	CLOUD SOFTWARE	117.00
EDUCATIONAL SERVICE UNIT #6	CONTRACTED SERVICES/SUPPLIES	520.00
EGAN SUPPLY CO	CUSTODIAL SUPPLIES	3,296.40
ERDKAMP MOTORS, INC	VEHICLE	44,300.00
ESU COORDINATING COUNCIL	FEES	225.00
FEHLHAFFER'S INC	PARTS/MAINTENANCE	988.00
FILTER CARE OF NEBRASKA	SUPPLIES	144.15
FINALFORMS	CLOUD SOFTWARE	25.00
GRAINGER	FACILITY SUPPLIES	710.64
HEARTLAND COMMUNITY SCHOOLS	DUES & FEES	3,231.26
HOME DEPOT PRO, THE	FACILITY SUPPLIES	2,876.08
INLAND TRUCK PARTS CO	AUTO REPAIR	871.66
INSIGHT PUBLIC SECTOR, INC	TECHNOLOGY	469.88
J.W. Pepper & Son, Inc.		477.75
JOURNEY EDUCATION	SOFTWARE	3,716.29
K9 BED BUG DETECTION & HEAT TREATMENT	OTHER PROFESSIONAL SERVICES	475.00
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE	468.43

**Board Report for Newspaper**  
**FEBRUARY 2023**

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
LINCOLN WINNELSON CO	SUPPLIES	1,123.24
MATHESON TRI-GAS INC	WELDING SUPPLIES	559.03
MCCORMICK'S HEATING & AIR CONDITIONING	HVAC MAINTENANCE	307.75
MEMORIAL HEALTH CARE SYSTEMS	PHYSICALS	135.00
MIDWEST ALARM SERVICES	MAINTENANCE	507.00
NAEIR	SUPPLIES	84.58
NASB	FEES	619.00
NASCO	SUPPLIES	15.75
NE DEPT OF HEALTH & HUMAN SERV	COMMODITIES	509.00
NEBRASKA ASSOCIATION FOR THE GIFTED	DUES & FEES	150.00
NEBRASKA CENTRAL EQUIPMENT, INC	BUS PARTS/SUPPLIES	434.07
NORRIS PUBLIC POWER DISTRICT	ELECTRICTY	9,252.58
NORTH PRINTING & OFFICE SUPPLY	SUPPLIES	8.99
OMAHA'S HENRY DOORLY ZOO AND AQUARIUM	FEES	609.00
ONE SOURCE BACKGROUND COMPANY	SERVICES	48.00
ORIENTAL TRADING COMPANY	SUPPLIES	28.19
PAYFLEX	FEES	102.00
PETERSEN, EMILY	REIMBURSEMENT	60.00
PROVIDENCE WORKING CANINES	SERVICES	451.01
QUILL CORPORATION	SUPPLIES	1,244.72
RISE VISION	LICENSE	999.00
SCHOOL SPECIALTY, LLC	SUPPLIES	69.35
SECURITY BENEFIT	RETIREMENT	20,362.75
STRAWBEES AB	SUPPLIES	674.00
SUMMIT FIRE PROTECTION	MAINTENANCE & REPAIR	265.00
UNITE PRIVATE NETWORKS, LLC	WAN FIBER	625.27
UNIVERSITY OF NEBRASKA AT KEARNEY	OTHER EXP	120.00
UTICA PARTS & SERVICE	AUTO REPAIRS/PARTS	15.13
VERIZON CONNECT FLEET	FLEET GPS	322.15
VILLAGE OF UTICA	WATER/SEWER	1,405.40
WAFFLEMAN, THE	SUPPLIES	212.00
WASTE CONNECTIONS OF NE	TRASH REMOVAL	902.08
WELLMAN PLUMBING INC	MAINTENANCE	402.50
WINDSTREAM	TELEPHONE/INTERNET	486.24
WRIGHT, MIKE	SERVICES	55.00
YORK COUNTY CLERK	GENERAL ELECTION EXPENSE	134.23
YORK NEWS TIMES	ADV/PRINTING	130.19
ZITO BUSINESS	INTERNET SERVICE	121.69
ZORO.COM	FACILITY SUPPLIES	392.80

**Fund Total: 157,256.90**

**Checking Account Total: 157,256.90**

Checking

**02 DEPRECIATION FUND**

PRIME SECURED	TECHNOLOGY	18,791.53
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**Fund Total: 18,791.53**

**Checking Account Total: 18,791.53**

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>	
	<b>08 SPECIAL BUILDING FUND</b>		
B & H PHOTO	A/V EQUIPMENT	2,541.40	
DAWSON ELECTRIC INC	ELECTRICIAN	1,647.40	
H & S PLUMBING AND HEATING	PLUMBING	16,106.00	
PRIME SECURED	TECHNOLOGY	12,736.18	
		<b>Fund Total:</b>	<b>33,030.98</b>
		<b>Checking Account Total:</b>	<b>33,030.98</b>

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0003	ATHLETICS FUND BALANCE	(36,966.79)	7,849.83	6,199.00	0.00	(38,617.62)
05 704 0050	CONCESSIONS FUND BALANCE	32,981.31	12,086.76	15,124.20	(2,789.80)	33,228.95
05 704 0051	CONCESSIONS MANAGER FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0052	BRONCO STORE FUND BALANCE	2,271.48	0.00	0.00	0.00	2,271.48
05 704 0053	MARKET 67 FUND BALANCE	1,000.00	0.00	0.00	0.00	1,000.00
05 704 0054	BRONCO CLOSET FUND BALANCE	1,162.17	0.00	0.00	0.00	1,162.17
05 704 0055	BRONCO COFFEE & CREATIONS FUND BALANCE	45.38	0.00	0.00	0.00	45.38
05 704 0056	SUMMER CAMPS FUND BALANCE	1,682.00	0.00	0.00	0.00	1,682.00
05 704 0057	PBIS FUND BALANCE	(131.39)	0.00	0.00	0.00	(131.39)
05 704 0103	DISTRICT EVENTS FUND BALANCE	17,074.62	2,786.90	1,936.96	721.39	16,946.07
05 704 0104	BOYS BASKETBALL FUND BALANCE	820.68	100.00	0.00	0.00	720.68
05 704 0105	CROSS COUNTRY FUND BALANCE	318.03	0.00	0.00	0.00	318.03
05 704 0106	FOOTBALL FUND BALANCE	4,754.97	0.00	0.00	170.10	4,925.07
05 704 0107	GIRLS BASKETBALL FUND BALANCE	(1,228.30)	0.00	0.00	122.82	(1,105.48)
05 704 0108	GOLF FUND BALANCE	51.76	0.00	0.00	0.00	51.76
05 704 0109	SOFTBALL FUND BALANCE	751.74	0.00	0.00	0.00	751.74
05 704 0115	TRACK FUND BALANCE	631.31	0.00	0.00	0.00	631.31
05 704 0116	VOLLEYBALL FUND BALANCE	3,096.82	0.00	0.00	0.00	3,096.82
05 704 0117	WRESTLING FUND BALANCE	2,045.73	0.00	0.00	821.19	2,866.92
05 704 0204	JH BOYS BASKETBALL FUND BALANCE	18.00	359.90	360.25	0.00	18.35
05 704 0207	JH GIRLS BASKETBALL FUND BALANCE	1,588.82	0.00	0.00	0.00	1,588.82
05 704 0215	JH TRACK FUND BALANCE	135.30	0.00	0.00	0.00	135.30
05 704 0301	ART FUND BALANCE	19.59	0.00	0.00	0.00	19.59
05 704 0302	BAND TRIP FUND BALANCE	8,649.05	0.00	0.00	0.00	8,649.05
05 704 0303	DANCE/CHEER FUND BALANCE	301.22	359.00	820.20	0.00	762.42
05 704 0305	FBLA FUND BALANCE	3,843.98	382.00	244.00	517.50	4,223.48
05 704 0306	FCCLA FUND BALANCE	1,729.15	5.00	126.00	171.03	2,021.18
05 704 0307	FFA FUND BALANCE	38,017.58	403.69	0.00	0.00	37,613.89
05 704 0308	MUSICAL FUND BALANCE	6,932.36	400.00	0.00	0.00	6,532.36
05 704 0309	NHS FUND BALANCE	40.10	0.00	0.00	0.00	40.10
05 704 0311	ONE ACT FUND BALANCE	416.22	0.00	400.00	0.00	816.22
05 704 0312	QUIZ BOWL FUND BALANCE	829.77	0.00	0.00	0.00	829.77
05 704 0313	SHOW CHOIR FUND BALANCE	(1,765.97)	0.00	0.00	0.00	(1,765.97)
05 704 0314	SPEECH FUND BALANCE	552.58	399.00	0.00	0.00	153.58
05 704 0315	STUDENT COUNCIL FUND BALANCE	2,316.99	0.00	11.19	0.00	2,328.18
05 704 0316	UNIFIED ACTIVITIES FUND BALANCE	155.90	0.00	0.00	0.00	155.90

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

01/2023 - 01/2023

Regular; Beginning Month 01/2023; Processing Month 01/2023; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITIES FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0317	ISTRUMENTAL MUSIC	(3,686.73)	250.00	0.00	0.00	(3,936.73)
05 704 0318	VOCAL MUSIC FUND BALANCE	(2,519.94)	0.00	19.86	293.77	(2,206.31)
05 704 0319	MIDDLE SCHOOL QUIZ BOWL FUND BALANCE	(32.75)	0.00	12.00	(28.00)	(48.75)
05 704 0401	CLASS 2021 FUND BALANCE	1,385.56	0.00	0.00	0.00	1,385.56
05 704 0403	CLASS 2023 FUND BALANCE	2,203.45	0.00	0.00	0.00	2,203.45
05 704 0405	CLASS 2024 FUND BALANCE	5,530.09	1,000.00	0.00	0.00	4,530.09
05 704 0406	CLASS 2025 FUND BALANCE	956.05	0.00	0.00	0.00	956.05
05 704 0407	CLASS 2026 FUND BALANCE	488.16	0.00	0.00	0.00	488.16
05 704 0700	BOOSTER CLUB FUND BALANCE	0.00	0.00	0.00	0.00	0.00
05 704 0702	CHROMEBOOK ASSURANCE FUND BALANCE	9,939.14	0.00	65.00	0.00	10,004.14
05 704 0704	JH YEARBOOK FUND BALANCE	(820.59)	0.00	0.00	0.00	(820.59)
05 704 0705	LIBRARY FUND BALANCE	675.10	0.00	20.00	0.00	695.10
05 704 0706	SCIENCE FUND BALANCE	890.81	0.00	0.00	0.00	890.81
05 704 0707	WEIGHT ROOM FUND BALANCE	10,884.89	0.00	600.00	0.00	11,484.89
05 704 0708	YEARBOOK FUND BALANCE	1,122.87	0.00	109.00	0.00	1,231.87
05 704 0709	SHOP/TECH FUND BALANCE	1,968.09	0.00	0.00	0.00	1,968.09
05 704 0710	CHESS CLUB FUND BALANCE	161.09	0.00	0.00	0.00	161.09
05 704 0800	CENTENNIAL CHOICE FUND BALANCE	49,492.74	0.00	1,355.18	0.00	50,847.92
05 704 0801	DISTRICT REIMBURSEMENT FUND BALANCE	(2,175.08)	241.26	1,500.00	0.00	(916.34)
05 704 0900	GENERAL FUND BALANCE	12,034.84	0.00	74.54	0.00	12,109.38
Fund Total: 05		182,639.95	26,623.34	28,977.38	0.00	184,993.99

## Account Balances - As of 2/7/2023

Account	2/7/2023 Balance
<b>Bank Accounts</b>	
Elementary	40,274.65
Reading Classic	0.00
Savings	2,990.65
<b>TOTAL Bank Accounts</b>	<b>43,265.30</b>
<b>Liability Accounts</b>	
BACKPACK	-23,507.73
Books	-203.84
Boxtops	-2,317.04
Fundraiser	-7,697.00
General	-2,064.53
Girls on the Run	-363.94
Pictures	-1,461.67
Polk Grant	-4,021.40
Supplies Grant	-330.40
<b>TOTAL Liability Accounts</b>	<b>-41,967.55</b>
<b>OVERALL TOTAL</b>	<b>1,297.75</b>

February 2023  
 January 2023 Bank Statement

**CENTENNIAL PUBLIC SCHOOL INVESTMENTS**

FUND	BANK	TYPE OF INVESTMENT	INT. RATE	AMOUNT	INT.REC
Lunch Fund	First Bank of Utica	Checking 180000		<u>\$80,609.18</u>	
			Total	\$80,609.18	
Depreciation Fund	Farmers & Merchants	MMA 436 949		<u>\$30,341.99</u>	\$0.00
			Total	\$30,341.99	
Unemployment Ins.	Cornerstone Bank	CD# 90917		\$58,485.81	\$0.00
	Cornerstone Bank	MMA 81190		<u>\$10,039.30</u>	<u>\$9.12</u>
			Total	\$68,525.11	\$9.12
Building Fund	First Bank of Utica	Checking 18 064 6		\$441,430.08	\$91.94
		Bond Fund 180034		<u>\$364,448.90</u>	<u>\$69.18</u>
			Total	\$805,878.98	\$161.12
General Account	York State, Gresham	CD 5204		\$185,672.35	\$0.00
	First Bank of Utica	PayFlex Acct		<u>\$28,406.94</u>	
			Total	\$214,079.29	\$0.00
	First Bank of Utica	Checking 180505		<u>\$1,175,592.63</u>	\$222.29
		General Fund Total		\$1,389,671.92	
		Total Invested All Accounts Combined		<u>\$2,375,027.18</u>	

Total amount invested at Farmers & Merchants . . . . . \$30,341.99  
 Total amount invested at First Bank of Utica . . . . . \$2,090,487.73  
 Total amount invested at Cornerstone Bank, Waco . . . . . \$68,525.11  
 Total amount invested at York State, Gresham . . . . . \$185,672.35  
 Total Invested \$2,375,027.18

McCormicks Heating & Air Conditioning  
 PO Box 217  
 NE 68467 US  
 (402) 362-4156  
 mccormickshvac@gmail.com



# Proposal

ADDRESS
Centennial School Centennial Public School 1301 Centennial Ave Utica, NE 68456

PROPOSAL #	DATE
3330	01/06/2023

ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b>			3,490.00
Remove & Replace Girl's Locker Room Furnace			
58SB0A110E21--20 80% Efficient 110,000 BTU Carrier Gas Furnace			
Electrical Alteration's			
Sheet Metal Alteration's			
Gas Pipe Alteration's			
Vent Pipe Alteration's			
Labor			
Disposal			
*1 yr Labor Warranty			
*1 yr Part's Warranty			

Thank you for allowing McCormicks Heating & Air Conditioning the opportunity to propose your new Carrier Comfort System. THIS PRICE DOES NOT INCLUDE ANY APPLICABLE TAXES (unless otherwise noted).

TOTAL **\$3,490.00**

Accepted By

Accepted Date

ESTD



1976

120 S. 4<sup>TH</sup> ST.  
Seward, NE 68434  
Phone: 402-643-4434

PROPOSAL SUBMITTED TO		PHONE	DATE
Centennial Public School		(402) 641-0725 Dan Tesar (402) 534-2321 x236	1/30/2023
STREET		JOB NAME	
1301 Centennial Avenue		Locker Room	
CITY, STATE and ZIP CODE		JOB LOCATION	
Utica, NE 68456		Same	
ARCHITECT	DATE OF PLANS		JOB PHONE
		dan.tesar@centennialbroncos.org	
<p><b>Furnish and Install: Existing Carrier unit is 24" wide.</b></p> <p><b>Base Bid: Lennox Merit Series ML180UH110E60C furnace 80% (21" Wide). Including repair venting as needed, existing furnace box, existing thermostat, start and check. 10 Year limited warranty on covered parts.</b></p> <p><b>**\$4,650.00</b></p> <p><b>OPTION #1: Install Carrier 58SBOA110E24--20 furnace 80% (24" Wide) instead of Lennox in base bid.</b></p> <p><b>**Total \$4,500.00 (Direct replacement)</b></p> <p><b>OPTION #2: Install American Standard S8X1D120M5PSAA 80% (24" Wide) furnace instead of Merit Series in base bid.</b></p> <p><b>**Total \$4,525.00</b></p> <p>Project Includes: 1 year warranty on workmanship.</p>			
<p><i>We Propose</i> hereby to furnish material and labor-complete in accordance with above specifications, for the sum of: see above.</p>			
Payment to be made as follows:			
<b>50% down and balance upon Completion</b>			
All Material is Guaranteed to be a specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over the above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.		Authorized: Brian Krohe	
		Signature: 	
		: This proposal maybe.	
		withdrawn by us if not accepted in 15 days	
<b>Acceptance of Proposal</b>			
The above prices specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as out lined above.		Signature:	
Date of Acceptance:			

KAREN A. HAASE  
STEVE WILLIAMS  
BOBBY TRUHE



COADY H. PRUETT  
JORDAN JOHNSON  
SHARI RUSSELL, Paralegal

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## M E M O R A N D U M

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We have attached the 2000 series policies that deal with Board Issues.

**Policy 2001. Role of the Board of Education.** This policy outlines the board's role which is (1) to establish a mission, goals, and policies; (2) to establish and maintain school facilities; (3) to select a superintendent; (4) to adopt a fiscally responsible budget; and (5) to evaluate programs.

**Policy 2002. Organization of the Board, Board Officers, Committees, and Check Signing.** This policy establishes the organization and functions of the various board members, including which officers must be board members (president and vice president) and which officers can be non-board members (secretary and treasurer).

The Nebraska State Auditor's Office has taken the position that the board secretary and president must personally sign all checks. We have school district clients who are engaged in serious disagreements with the auditor on this issue, based on section 79-575 of the Nebraska statutes which states:

The secretary of a school district shall draw and sign all orders upon the treasurer for all money to be disbursed by the district and all warrants upon the county treasurer for money raised for district purposes or apportioned to the district by the county treasurer and shall present the same to the president to be countersigned. No warrant, check, or other instrument drawn upon bank depository funds of the district shall be issued until so countersigned. No warrant, check, or other instrument drawn upon bank depository funds of the district shall be countersigned by the president until the amount for which it is drawn is written upon its face. Facsimile signatures of board members may be used, and a person or persons delegated by the board may sign and validate all warrants, checks, and other instruments drawn upon bank depository funds of the district.

The board president and secretary do not sign all checks in most, if not all, ESUs and school districts. Therefore, we suspect that the Auditor may continue to raise this issue as his office audits educational entities. Our recommendation is to rely on the plain reading of the statute and on long-accepted practice in Nebraska school districts, and we have included that authority within this section of the policy.

The policy addresses voting on the various officer roles, including what happens in the event no board member is elected to serve due to board splits, failure of a nominee to obtain a "second," and failure of any member to volunteer to serve. You will have to select between two options for ties between two members.

The policy also addresses board vacancies and states that the January meeting will be used as the meeting for selecting officers and addressing other board organization items.

Finally, under the Committees section, we have listed the statutory required Committee on Americanism. Be sure to form the committee at the beginning of each school year.

**Policy 2003. Development and Education of Board Members.** This policy discusses board member orientation, training, and continuing education.

**Policy 2004. Oath of Office.** Nebraska state law does not technically require school districts other than Class VI school districts to administer the oath. However, we know many schools do administer the oath. For those districts who want to require the oath, you should understand the risks. Certain aspects of the oath are almost certainly unconstitutional. For that reason, our policy is written as a permissive oath. Board members wanting to take it in oral or written form can do so. Board members who do not want to take it are not required to do so.

**Policy 2005. Conflict of Interest.** Policy 2005 addresses conflicts of interest for board members, including board members' obligations under the Political Accountability and Disclosure Act. Board members should carefully review this policy, particularly if they are married to a school district employee or if they do any business with the district.

Nebraska state statute prohibits a school board member from being employed as a teacher by the district in which he or she serves on the board. See NEB. REV. STAT. § 79-544. This prohibition would include serving as an administrator, school nurse, or any other position which requires a certificate

from the Nebraska Department of Education. Because we have a freestanding policy regarding employment of board members, we have simply inserted a cross-reference to that policy here.

**Policy 2006. Complaint Procedure.** This policy outlines the general complaint procedure for all district patrons and staff, including board members, unless another policy or contract such as a collective bargaining agreement applies a separate grievance procedure.

It is important to note that we have combined several required complaint procedures into this general complaint procedure policy, such as Section 504 (prohibiting disability discrimination) and Title IX (prohibiting sex discrimination). Our hope is that having one complaint procedure will make it much easier to follow the correct steps in each complaint, regardless of the nature of the complaint. We have included a reference to the Office of Civil Rights, as well, which is required by many of these federal laws.

We often suggest that board members keep extra copies of this policy readily available to provide to patrons who contact you to lodge general complaints about teachers, coaches, or administrators. Board members should be very familiar and comfortable with this policy and attempt to follow it with fidelity in all cases.

**Policy 2007. Reimbursement and Miscellaneous Expenditures.** The policy permits district staff and board members to seek reimbursement for attending continuing education, training, and development activities, provided such expenses are permitted by law. This policy will be useful for school districts explaining to the State Auditor why such reimbursements were paid.

The Nebraska Political Subdivision Miscellaneous Expenditures Act allows the board to award a "plaque, certificate of achievement, or item of value" to employees, board members, or volunteers. However, the board must set a dollar limit on the value of the award. We have set the value at \$100 – you may change it to reflect your board's practice. However, you may not change the amount more than once in any twelve-month period.

Finally, the last provision states that recognition dinners will be limited to a \$50 per person cost, which comes directly from state statute. You cannot increase this number.

**Policy 2008. Open Meetings.** With rare exception, the Open Meetings Act requires school districts to publish notice of its meetings in a newspaper of general circulation within the district's jurisdiction and, if

available, on the newspaper's website. School districts that do not have a newspaper of general circulation within the boundaries of the school district must give notice by a method designated by the school board. This policy contains those two options. However, we strongly encourage you to contact us before choosing Option B to ensure that you truly do not have a newspaper of general circulation within your school district.

**Policy 2009. Public Participation at Board Meetings.** This policy covers public comment and participation at board meetings, including public comment and board materials available to patrons attending meetings. The Nebraska Open Meetings Act specifically provides that boards are not required to allow for public comment at every meeting. The Attorney General suggests that boards allow a time for public comment at least four times per year. We prefer to have our policies set for minimum requirements so that boards have the most possible flexibility. Therefore, you may adopt this policy as it is, even if you allow for public comment more frequently.

We have also attached a sheet of instructions for members of the public who wish to speak for your use during public comment at board meetings. The rules sheet sets forth limits on the time for public comment and sets some other general rules. You should review this document and revise it to reflect your practice. You should then have extra copies of this document available at meetings where you will allow the public to comment.

**Policy 2010. Preparation for Board Meetings.** This policy sets out the general way that your board prepares for its meetings. In our experience, the vast majority of schools have the superintendent set the agenda in consultation with the board president. If that is not the way your board prepares its agendas, please contact us so that we can revise this policy to reflect your practice. This policy also makes it clear that members of the public have no entitlement to be placed on the agenda. You should refer angry callers who demand to be placed on the board's next meeting agenda to this policy, and politely invite them to speak the next time your board has scheduled public comment.

**Policy 2011. Membership in Organizations.** This policy simply states that the board may hold memberships in various organizations. This policy is useful in answering questions from the state auditor or patrons about why you are paying membership dues in organizations such as the Nebraska Rural Community Schools Association, the Nebraska School Boards Association, or the National Association of School Boards. Some boards add a list of approved organizations to this policy annually or on an as-needed basis, as well. You are not required to list all of the organizations of which the board is a member, but you can do so.

**Policy 2012. Code of Ethics.** We have drafted this policy based on input from numerous calls and questions from frustrated board members, administrators, and patrons. This policy attempts to capture what we believe it means to be a healthy, productive board of education. The board should carefully review this policy to be sure that this is consistent with its beliefs and practices. Once the board has adopted its code of ethics, you should review it frequently and include it in new board member training to remind both new and incumbent board members of the ethical obligations they have placed upon themselves. Candidates for the board should be provided with a copy of this policy after they file for office and new board members should be reminded of this policy after they are elected.

**Policy 2013. Violation of Board Ethics.** Unfortunately, there is very little legally that a board can do to impose consequences on one of its members who violates the code of ethics. We urge board members to use their personal relationships and shared cultural expectations to enforce the code of ethics informally. We do occasionally have board contact us for guidance on more formal methods to use in communicating to a board member and/or to the community that a breach of ethics has occurred. This policy sets out the steps that a board could take in those instances.

Boardsmanship training is one of the most urgent needs that we see in Nebraska school districts. We have worked with many boards on an individualized basis to address specific needs in addition to general Boardsmanship issues. We encourage boards who are struggling with ethical breaches to obtain additional training before resorting to the strategies outlined in this policy.

**Policy 2014. Relationship with District Legal Counsel.** This policy gives the superintendent and the board president the authority to contact the district's legal counsel and to give permission for others to contact legal counsel. A few boards have been unpleasantly surprised when they received a bill for legal advice from an attorney who was contacted by an individual board member without permission. This policy provides that any board member who contacts the district legal counsel without board approval may be personally responsible for any legal fees incurred as a result of the unapproved contact. Our general practice is to politely decline to speak to any member of the board who does not have the authority to speak with us. This provision can be a powerful incentive for an unscrupulous board member to be honest about having permission to speak with legal counsel.

The policy also clarifies that legal counsel serve at the pleasure of the board, and the board may choose to designate one or more law

firms/attorneys to act as district legal counsel. "Choosing" a law firm is not a legal requirement, but we do find that many boards "choose" one or more legal counsel and reaffirm that decision annually. While Nebraska law does permit boards to use attorneys for legal needs, you are not required to pick only one and formally choose at a certain meeting each year. For example, if your board uses KSB and a local attorney on some issues, it is perfectly permissible to authorize the superintendent to contact either on an as-needed basis, without designating only one.

**Policy 2015. Student Member of the Board.** For those boards who have a student member, this policy authorizes the practice and provides guidelines for the student member's participation. Note that the policy states the decision will be made at the board's regular "May" meeting or "any other meeting" as determined by the board. You should change this to reflect your practice. This policy is not required, so if you do not allow student members, you could simply elect not to pass this policy as part of your policy manual or could change it to say the board does not authorize student members. We would be happy to help with any changes you'd like to make.

**Policy 2016: Participation in Insurance Program by Board Members.** School board members are statutorily allowed to participate in the school district's health and life insurance coverages, provided that the board members are required to pay the entire premium. If the board permits its members to participate in the insurance coverage, it must report at least quarterly at a board meeting the board members who have elected to obtain the coverage.

**Policy 2017. Indemnification and Liability Insurance.** Under Nebraska statute section 79-516, a school board can provide liability insurance and indemnify board members, employees, and agents of the school in the event they become involved in a legal proceeding. This includes lawsuits, but also things like administrative proceedings and even "investigations." This policy is designed to serve as a reminder of this authority but also to make clear the board, and the superintendent in cases involving procurement of legal services within the superintendent's existing authority, can provide for things like attorney fees, expenses, damages, and others relating to nearly any type of legal proceeding or investigation.

KAREN A. HAASE  
STEVE WILLIAMS  
BOBBY TRUHE



COADY H. PRUETT  
JORDAN JOHNSON  
SHARI RUSSELL, Paralegal

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## M E M O R A N D U M

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We have attached the 3000 series policies that deal with Business Operations.

**Policy 3001. Budgets.** This policy deals specifically with creating budget and related requirements. It notes that the Superintendent is responsible for developing the budget.

**Policy 3002. Deposits.** This policy sets out general guidelines for how to handle money collected by the district. Note that the procedures outlined in this policy apply to anyone acting on behalf of the district, which includes employees, students and volunteers. Your board should determine the amount of cash that it is comfortable in keeping in the building overnight.

**Policy 3003. Bidding for Construction, Remodeling, Repair, or Site Improvements.** This policy sets out the process that the board will follow when it is going to solicit bids for construction and related projects.

The second section sets out the process that the District will follow when it is undertaking a construction project that has an anticipated cost of less than \$100,000. Under state law, school districts are only required to engage in the formal solicitation of bids when they are undertaking construction with a cost of more than \$100,000, but most districts want to follow some structured process for obtaining quotes or estimates before they begin smaller projects. This section also includes the ability for the district to use the ESUCC Coop for these non-bid projects.

The third section sets out the formal requirements of Nebraska's bidding statutes.

**Policy 3003.1. Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds.** This policy sets out the requirements that you must follow when you use federal funds for construction. Please note that this policy will apply to any construction financed with federal funds, regardless of how much the anticipated project

will cost. If the construction project has an anticipated cost of more than \$100,000, then you will have to comply with both policy 3003 and 3003.1.

**Policy 3004. General Purchasing and Procurement.** This policy sets out general guidelines for purchasing equipment and supplies which are not purchased with federal funds. Please review it carefully to be sure that it accurately describes your process in a general way. Note that there is a provision in this policy which states that use of statewide cooperative purchasing programs for school districts, such as ESUCC's Coop Purchasing, satisfies any requirement under this policy or state law to the extent such a bid or quote is not otherwise independently required by law.

The board must make a decision about two parts of the fourth section of this policy. You must tell staff how many days prior to a board meeting they have to submit receipts for reimbursement. You must also set the amount at which you will require staff to secure written quotes and/or estimates. Due to the way the federal regulations work, we strongly urge you to set that limit at **\$10,000**. As you will see, the EDGAR regulations have one set of rules for purchases under \$10,000, another set of rules for purchases between \$10,000 and \$250,000, and a third set of rules for purchase over \$250,000. We think it will be confusing for the district to adopt a fourth set of rules for purchases below \$10,000 but above some other limit set by the board. Having said all that, the board is certainly entitled to adopt a lower threshold than \$10,000 in this policy because it applies to purchases not made with federal funds.

**Policy 3004.1: Fiscal Management for Purchasing and Procurement Using Federal Funds.** This policy sets out all of the elements that are required by the Education Department General Administrative Regulations (EDGAR). These regulations apply to all federal grants that are made by the US Department of Education to local school districts directly and to all funds that pass from the federal government through state departments of education to local schools. That means you will need to follow this policy for purchases for your food program, special education, Title I and any other federal program. The first section recites that this policy will only apply to purchases made with federal dollars. This keeps your staff from having to jump through the hoops in this policy if they are spending state or local funds. All of your staff who work in areas where federal funds are spent (cooks, special ed and Title I paraeducators, etc.) should be trained on this policy.

**Policy 3005. School Activities Fund.** This policy governs school activity funds and it provides that funds remaining after graduation may be transferred to any district account. Notice that this policy attempts to address

the problem of unspent senior class funds by permitting the funds to be transferred at the board's discretion or kept in that class's fund. If your board follows a different practice, contact us or your regular school attorney to be sure that your practice is lawful.

**Policy 3006. [Intentionally Left Blank]**

**Policy 3007. Review of Bills.** This policy provides a good set of checks and balances which is always a subject of focus for the State Auditor.

**Policy 3008. Grants, Gifts and Bequests.** Although it is generally a good thing when people want to give the school district donations, boards need to have control over what is donated and how it is used. This policy allows the superintendent to accept the donation of personal items (like coats for a winter closet drive) and of cash donations up to a limit set by your board. All other donations must be approved by the board.

**Policy 3009. Audits.** This policy states that you will obtain an annual audit as required by law. It also states that the district does not use generally accepted accounting principles. Most schools do not have the staff or other resources to comply with GAAP and state statute specifically provides that schools do not have to follow GAAP. Nonetheless, the state auditor will frequently criticize schools for not following GAAP. This policy will help schools defend against that sort of criticism.

**Policy 3010. Insurance.** This policy addresses insurance as it relates to protecting the school district, the board as a corporate body, individual board members, appointed officers, employees, and volunteers from financial loss arising from any claim, demand, suit or judgment. The school district's insurance should be reviewed annually or as the need arises.

**Policy 3011. Transportation.** This policy addresses transportation. Please review it to make sure it is consistent with your transportation plan. If you have adopted a different plan, substitute yours for our form plan. If you would like us to review it, please e-mail it to us.

**Policy 3012. School Meal Program.** This policy addresses the provision of a meal program for students and the meal charge policy. The Meal Program section outlines the district's responsibilities to create a program, set costs, and/or contract with a private company to manage the program. It also states that the district will notify families of the costs and the procedure for signing up for free or reduced-price meals. The Meal Charge Policy outlines the district's duty under federal regulations to establish procedures and provide notice for how the school will handle student meals

when a student's meal account is delinquent. We have provided four options for boards to choose from.

**Policy 3013. Emergency Closings.** This policy on emergency closing states that school will be held on each day of the school calendar unless the superintendent determines that school should not be in session. Note that the policy uses the "impossible or impracticable" wording from the mandatory attendance statute, which should support the district if a parent ever claims bad weather as a defense to a truancy charge.

**Policy 3014. Use of School Property.** Over the last several years, schools and ESUs in Nebraska have seen an increase in the variety and frequency of groups wanting to utilize district facilities. Districts in Nebraska and throughout the country have been involved in significant litigation regarding facility use, and many others have been forced to resolve facility use questions with entities like the ACLU. In response, our policy takes a comprehensive look at these issues. We will highlight the main provisions for your board to focus on, below:

***Accounting for "Regular Uses."*** Many districts permit patrons to use facilities such as the weight room and track on a regular basis. Some districts have designated hours, and others permit patrons to keep keys or fobs to access the facilities. Most districts use some sort of application and agreement for these uses separate from their general facility use application. The first section of the policy is an attempt to capture these regular, individual uses and permit them with only one application. We have also included an Application, Release, Waiver, and Agreement document. Rather than requiring patrons to apply for a facility use permission every time, we hope this one-time application process protects the district to the maximum extent possible and eases the administrative burden when patrons use the facilities regularly.

***Prohibiting Commercial Use.*** This is a very tricky area for many districts. Most districts do not want to turn the school and school activities into shopping malls. However, most schools do want to permit booster clubs and student groups to raise funds which support school students and activities. From a purely legal perspective, the district is almost always better off prohibiting others from profiting by using district facilities. One recent example is an athletic trainer who wanted to host a workout class in the school weight room and charge money for patrons to attend. The trainer sought to take advantage of the facility being open to

community use and planned to use the district's equipment and facilities rent-free to host the class. As a result of requests like this, we have written the policy to prohibit commercial uses which result in personal financial gain. If your district has a practice of permitting commercial uses, such as fitness classes, for-profit craft fairs, and other such events, you should contact us directly to assist you in preparing a policy provision which best protects the district.

***Redefined Groupings.*** The policy breaks out groups using facilities into four separate categories: curriculum-related student groups, extracurricular student groups, non-curriculum related student groups, and non-student groups. This grouping system closely tracks the Supreme Court cases and assists in drawing clearer lines for requirements of various groups depending upon their alignment with district curriculum and activity offerings. For example, the policy says that all student groups are given priority over other outside groups.

***Charging Fees for Admission.*** The last section of the policy prohibits groups which use school facilities from charging admissions fees. This is a *major* question in many districts, and our provision may not be consistent with your district's practices and preferences for supporting your community groups. **Please read this section carefully and be sure to discuss it fully with your entire board.**

The Political Subdivision Tort Claims Act exempts schools from liability when their facilities are used for "recreational" purposes, but only if the group using facilities does not charge a fee to participate in or spectate the event. Likewise, if the district maintains control over the event/facilities, such as providing supervision or custodial services, the protection from liability may not apply.

These protections came about as a result of court cases where political subdivisions were sued because someone attending an event held in public facilities was injured. In one case, for example, a patron suffered an ankle injury stepping in an animal burrow on a courthouse lawn during a town celebration. The public policy behind these protections says that schools should be encouraged to permit others to use their facilities. As an incentive to permit the recreational use of district facilities, school districts should not be held liable for damages suffered

when patrons are participating or spectating “recreational” activities on school grounds. The definitions in the statutes are quite broad, providing protection to schools in many cases.

However, in order to maintain the protections of this law, schools cannot permit outside groups to charge a fee to attend the facility and cannot maintain control over the facility. If someone has to pay a fee to attend an activity, and if the district maintains control over the facility, then the patron(s) has a greater expectation of protection from possible dangers. But if the school does not maintain control and the entity using the facility does not charge an admission fee, the district is only liable for its “gross negligence” rather than standard negligence.

As you can see, this is one of the more complex policies in our service. Please feel free to call us and work through these issues one-by-one whenever it is convenient for you.

**Policy 3015. Time Away From School Activities.** This policy states that school activities will not be held on Wednesday nights or Sundays. This policy intentionally considers these days “time away from activities” and specifically and intentionally does not contemplate the types of activities in which students may be engaged on those days. **If you have other days designated for time away from school activities, modify the policy accordingly.**

**Policy 3016. Smoking.** Many districts are struggling with effective policy solutions to electronic cigarettes, vapor pens, and similar technology. In 2014 the Unicameral made it a criminal violation for any minor under the age of 18 to use “vapor products or alternative nicotine products.” Accordingly, we recommend that your general tobacco use policy to include an option which prohibits the use of vape pens, electronic cigarettes, and the like. While this policy applies to all students and staff, it applies generally to all district patrons and visitors. This policy has 3 options. You should select one or a combination of these policies.

**Policy 3017 Press Releases.** This policy requires administrative approval of press releases regarding school-related activities and events.

**Policy 3018. Denial of Access to School Premises.** This policy provides a method for denying access to school activities or school premises. It permits an administrator to limit or deny access to certain school activities or school premises for various reasons.

**Policy 3019. Sale or Disposal of School Property.** This policy states that the sale of school property must be made with the best interests of the school and taxpayers in mind. It sets forth the statutory requirement that the sale of school property be approved by a two-thirds vote of the board of education at a regular board meeting.

**Policy 3020. Copyright Compliance.** This policy addresses copyright compliance and discusses the steps district administrators must take or may take when an infringement occurs. It states that teachers and students may not use any media in a manner that is in violation of applicable copyright laws. If staff or students subject the district to payment for copyright violations, the district may require the offending student or staff member to make the district whole. **Please note: even if there is a technical infraction which occurs because of a staff member or student, one protection for educational institutions against copyright liability is to distribute materials and provide training to staff and students about the importance of copyright compliance. This policy requires you to distribute materials to students and staff for the purpose of preserving that defense.**

**Policy 3021. Operation of School Business Office** This policy describes the days and hours that the business office will be open. Some boards prefer that the district's business office be open during regular business hours. **You should revise the policy to describe the district's practice.**

**Policy 3022. Volunteers.** This policy addresses the use of volunteers. We recommend having most volunteers sign a volunteer services agreement, though we recognize that in some instances the volunteer's involvement will be insubstantial. The policy also prohibits people from volunteering if they refuse to comply with a requested background check. If you need assistance in creating or updating your volunteer services agreement, we would be happy to help

**Policy 3023. Record Management and Retention.** School districts must comply with two sets of laws governing the retention and deletion of records. The Federal Rules of Civil Procedure require government entities to retain some electronic records with metadata intact and to state with specificity when they will delete electronic records. Nebraska's Records Management Act and the record retention schedules adopted by the Nebraska Secretary of State's Record Management Division outline when schools may delete both physical and digital records. The schedules which apply to school districts are Schedule 10 and Schedule 24. This policy outlines how the school district will comply with all of these various laws and regulations.

This policy has several options for you to adopt, depending on whether you use a cloud-based productivity suite and, if so, which suite you use. If you use a cloud-based service such as Google Apps for Education or Office 365, you will need to select the retention level you have selected from your service provider. If you still use internal servers to host your e-mail, you will need to consult with your technology coordinator to determine how long the district stores e-mail and other electronic data. There is no obligation to retain all of your e-mail in their original format, but you must identify your retention schedule for these records.

Under Schedule 24, "short term communications" must be maintained for at least 6 months, which is why we have included that retention period for school-affiliated social media posts. Please note that all this means is that staff using school-affiliated social media posts cannot delete their posts for at least 6 months. If you use Twitter, for example, to announce sports scores, you just cannot go back and delete old Tweets at the end of the school year. You do not have to print these posts -- leaving them on the social media application counts as "maintaining" under the schedules.

Your retention obligations for security video is covered by Schedule 24. After consulting with the Secretary of State's office, we have categorized security video as "working papers" which can be destroyed as soon as the school determined that there is no need to keep it. Schools will have to complete an annual disposition report regarding this footage. The Secretary of State's Office was gracious enough to provide us with a sample disposition report on security video footage, which we have included as an example with the forms for the 3000 series.

**Policy 3024. Booster Clubs and Parent Teacher Organizations.**

This policy addresses booster clubs and parent-teacher organizations. There are two variations that can be used. In both cases, we suggest that the district: (1) take complete control over the organization's finances or (2) keep the school's finances and the organization's finances completely separate. Regardless of which approach is used, the key is to make the relationship clear in the policy. We have attached policies which address both situations.

**Policy 3025. Returned and Outstanding Checks.** This policy deals with insufficient fund checks. It states that a person who wrote a bad check must pay the school the amount of the check in cash plus an additional \$30 (the board should choose the amount) to cover costs to the district. It also gives the district the authority to refuse to accept checks from people whose checks are repeatedly returned for insufficient funds. The policy also addresses checks which are outstanding and authorizes the superintendent to review them and resolve any issues related to outstanding checks, including

stopping payment and reissuing the checks. **These terms are not statutorily required and the board may set its own standards.**

**Policy 3026. Handbooks.** This policy covers handbooks. It states that handbooks are intended to convey information and explain school regulations and procedures. It points out that the handbooks are not contracts and that the administration has the authority to change handbook provisions during the year so long as the changes are consistent with board policy. It also makes clear that the handbooks are trumped, when inconsistent, by board policy and state law.

**Policy 3027. Resolution of Conflicts Between Parents Over School Issues.** This policy addresses the resolution of conflicts between parents over school issues. It explains that the school will not become involved in disputes between parents regarding such issues as court orders, student records, and picking up children at school.

**Policy 3028. Sex Offenders.** This policy deals with sex offenders and emphasizes the importance of students' safety at school. It states that the school will notify staff members, parents, and students (1) of any registered sex offenders residing in the school district and (2) of the availability of information about sex offenders on the State Patrol's web page. If your district does not distribute this list to staff, parents, and students, you should.

**Policy 3029. Distribution of Flyers Advertising Non-School Issues.** This policy addresses the distribution of flyers advertising activities of non-school organizations. The first numbered paragraph sets forth prohibitions against flyers with statements that are inappropriate for a school setting. The remaining paragraphs set forth procedures and requirements for flyers.

**Policy 3030. Automatic External Defibrillator Program.** This policy deals with automatic external defibrillators (AED). Some organizations offer to donate both the AED and the cost of its upkeep. The attached policy is designed to limit the school district's potential liability while incorporating the policy elements recommended by the American Medical Association and the American Heart Association. You will have to identify a medical advisor and should be sure that the person designated as the AED Program Coordinator understands his/her obligations under the policy and is willing to fulfill those responsibilities. **Note that you will have to identify a Program Coordinator and Medical Advisor.**

**Policy 3031. Students Electing to Attend School in Adjoining State.** This policy addresses requests for students to attend schools in an

adjoining state. It restricts approval of out-of-state enrollment except when (1) the student will suffer extreme and unusual harm if not allowed to attend school in an adjoining state; or (2) the district's financial circumstances will be unaffected by the out-of-state transfer.

**Policy 3032. Copyrighting Fees for School District Records.** addresses the copying fees for School District Records should they be requested. You will have to identify what amount you will charge for each request.

**Policy 3033. Lending Textbooks to Children Enrolled in Private Schools.** This policy complies with Rule 4 of the Nebraska Department of Education. It addresses lending textbooks to children enrolled in private schools and the process for individuals to fill out an application for the textbooks. The procedures and timelines laid out in the policy are required by NDE.

Rule 4 has a very broad definition of the term "textbook." Although we do not recite that definition in the policy itself, administrators and boards should understand that "textbook" includes digital resources and subscriptions:

Textbook shall mean any instructional material that is designated for use by individual students in classroom instruction as the principal source of study material, in any of grades kindergarten through grade 12 in the public school(s) of each school district. The following, if designated for use by individual students as the principal source of study material, are likewise to be considered textbooks for purposes of this chapter: multiple texts; electronic and digital subscriptions; and hard-copy, write-in work texts if accessible by students pursuant to a multi-year subscription entered into by the school district. Instructional material that is in a non-tangible, electronic or digital format, e.g. web-based (on-line) material, accessible by students through a subscription or license agreement entered into by the school district, is a textbook if the individual student's access ceases within the timeframe described in Section 003.01 of this chapter. The following are not to be considered textbooks: library books, teacher's editions, hard-copy supplemental workbooks and any book or material designated for classroom, and not individual use (e.g. "Big Books" and the like).

For many years, when homeschool parents have asked to borrow textbooks from the school district, it has merely been a matter of loaning out an extra book, which did not impose any additional cost on the school. With this much

broader definition of “textbook” homeschool and private school parents could seek to access digital textbooks or other electronic resources. If the school pays a per-user subscription for these resources, the district is not required to pay that cost for the homeschool or private school student. Instead, the district requests funds from NDE to pay for the requested resource. You may also add up to 5% of the cost to defray administrative expense. Then the department will respond to the request by informing the schools whether there are sufficient funds to pay for the requested resource. Schools are only obligated to purchase and lend textbooks only to the extent that the Legislature appropriates funds to the Nebraska Department of Education to be distributed for this purpose.

### **Policy 3034. [Intentionally Left Blank]**

**Policy 3035. Chain of Command.** This policy was created in response to requests from several of our school district clients to provide more effective and efficient assistance to patrons and employees with questions or concerns. You should review this carefully to be sure it accurately describes how your district's chain of command operates.

**Policy 3036. Purchasing (Credit) Card Program.** Many school districts in Nebraska use credit cards to purchase goods and services for school purposes. However, many schools are unaware that, though state law authorizes the use of such credit cards, it also imposes certain obligations upon the district. In addition, the Nebraska Auditor of Public Accounts has chastised some schools in their audits because school personnel failed to maintain adequate supporting documentation for credit card expenses in violation of state law and school district policy. This policy includes everything required by state law and incorporates recommendations made by the State Auditor in previous school district audits. It also tracks changes to federal purchasing and procurement and allows continuity of your purchasing system. After you adopt the policy, we strongly encourage you to provide a copy of it to all employees and require them to acknowledge that they have received and read it.

**Policy 3037. Petty Cash.** The Nebraska State Auditor expressed concern during a recent audit that a school district maintained a petty cash fund without adopting any policy or procedures governing its use. The auditor was particularly concerned about the lack of monitoring and oversight of the fund. If you do not use petty cash, you do not need a policy. However, if you do utilize such a fund, we strongly encourage you to adopt a policy that spells out its amount, who controls it, when it may be used, monitoring procedures, etc. You should review this policy with the administration and the board to make sure that it conforms to your actual practice.

### **Policy 3038. [Intentionally Left Blank]**

**Policy 3039. Threat Assessment and Response.** Schools are required to have a “threat assessment” procedure which they are supposed to use any time someone reports a threat made by a student, staff member, or patron. The idea is that the school can use a data-driven approach to determine what to do in response to such a threat rather than a knee-jerk reaction. There are three options in this policy - one in which a “threat assessment team” investigates and responds to threats; one in which the superintendent performs these tasks alone; and one in which a school district law enforcement unit conducts the investigation. You should select the option that best reflects your district’s practices. However, you cannot use the “law enforcement unit” option unless you have adopted Policy 5054, designating a “law enforcement unit” for your district.

**Policy 3040. School Safety and Security.** We have designed this policy so that it complies with the Safety and Security Protocols. The first section states that the board wants to meet the minimum safety requirements. If your board wants to go beyond the minimum to meet the “exceeds” or “outstanding” level of the rubric, please let us know and we will revise these policies accordingly.

In the next two sections of this policy, we have tried to separate out the obligations for safety and security measures between the superintendent, principals, and the crisis team. You may revise **who** must perform each of the duties identified, but you may not **eliminate** any of these duties and still comply with the Safety and Security Protocols.

Your board should carefully review the section of the policy dealing with memorials and select which option will best fit your district’s needs. We have made two changes to the policy. When a school community experiences the death of a student or a similar tragedy, there is often the very human tendency to want to do something in memory of the deceased student. These memorials can range from spontaneous tributes piled at lockers or parking spaces to more permanent, lasting tributes like placing plaques in halls or planting trees or gardens in the student’s name. There may also be ceremonies or assemblies that bring together members of the school community to share memories and grieve together. While this is a very understandable impulse, the most current psychological research indicates that these sorts of memorials are not good for kids and they create tremendous potential legal issues. The best legal and psychological agrees that it is best practice to disallow student memorials. While we defer to the research, we also know that there can be tremendous political pressure to allow a memorial. So, we

have included two options for memorials. The first is to flatly prohibit them. The second option sets up a process whereby the school's crisis team can consider a request for a memorial and make a recommendation to the board. It is important that you discuss this issue as a board **now** before a crisis event has occurred.

**Policy 3041. Crisis Team Duties.** This policy places the majority of the responsibility for complying with the Safety and Security Protocols on the crisis team. Note that the superintendent names people to serve on the crisis team using the considerations set out in policy 3040 above. The way this is set up, it will be the crisis team that conducts the self-assessment required by NDE. All of you currently have an All-Hazard School Security Plan. It is likely that the Safety and Security Protocols will require substantial revisions to that plan, and this policy places the responsibility for those revisions on the crisis team. Again, we have not included anything in this policy which is not required for minimum compliance with the Safety and Security Protocols.

**Policy 3042. Construction Management at Risk Contracts and Policy 3043. Design-Build Contracts.** The Political Subdivisions Construction Alternatives Act requires a school to have policies in place before it can use the construction management at risk and design-build methods of construction. These policies comply with the requirements of the Act.

**Policy 3044. Incidental or De Minimis Use of Public Resources.** The general rule is that personal uses of "public resources" are not permitted. However, the Nebraska Political Accountability and Disclosure Act allows boards or public entities, such as schools and ESUs, to pass a policy which authorizes board members and employees to use public resources for personal purposes when those uses are "incidental or de minimis." As long as the personal use is accounted for on the board member's or employee's personal taxes, as required by law, the board can authorize these uses to avoid complaints and allegations of misuse. This policy is designed to account for the most common uses we come across, and your board is free to remove or add additional uses consistent with your practices.

**Policy 3045. Use of Sniffer Dogs.** Many schools have decided to use trained drug dogs to conduct "sniff searches" of vehicles on school grounds, school lockers used by students, and other items or areas at the school. Schools have the authority to use drug dogs to conduct "sniff searches" in many, if not most, circumstances. One exception is the use of a dog to sniff a student or staff member. **We strongly discourage school districts from allowing dogs to sniff people.** The tougher questions are whether the school ***should*** implement use drug sniffing dogs and, if so, how

the program should be implemented. This policy includes our recommended procedures in the event that school decides to use drug dogs.

**Policy 3046. Animals at School.** This policy addresses animals on school grounds from all relevant legal perspectives: class pets, therapy animals, and service dogs. The requirements for each are different, with the key being the disability-related considerations for therapy animals (which can include nearly any animal) to service dogs (which include only specially trained dogs and miniature horses). The policy also requires that requests for service animals and requests for therapy animals (where you allow them) that are made by or on behalf of a student with an IEP or a 504 plan be referred to the respective IEP or 504 Team for consideration. There are two options for therapy animals, and you will need to pick one.

**Policy 3047. Data Breach Response.** School districts that are required to provide reasonable security to personal information handled by the district. This policy states the district will implement the appropriate security, and if the district experiences a data breach it will investigate the breach, provide notice to those affected, and notice to the Attorney General. We have also included a section that provides for data governance protocols to be put in place to map the flow of data between software, hardware, and personnel in order to maintain good data hygiene and make sure data breach responses will run smoothly and efficiently.

**Policy 3048. Communicable Diseases.** This policy sets forth steps to take if it is determined that a staff member or student has a high risk communicable disease. Because we get this question all the time, we did want to highlight that, yes, Hepatitis "E" is a real thing included in the DHHS regulations.

**Policy 3049. Drones and Unmanned Aircraft.** With the increasing use of drones and other unmanned aircraft by schools and by private individuals, this policy contemplates some general use restrictions while also factoring in differences for district uses versus personal or private use on school grounds. The policy generally defers to the superintendent or his or her designee to provide permission, designate authorized areas, and impose other restrictions on the use of drones on school property.

**Policy 3050. Technology in the Classroom.** This policy addresses the use of electronic devices and software applications in the classroom that are not selected or purchased by the district. If a teacher brings in a Google Home, Amazon Echo, or similar device; or wants to use a specific application; this policy requires that the teacher notify the administration of the device or application's use, and provides guidance on how the device should be setup.

The policy also restricts the use of assistive technology to prohibit the recording and transmitting of the classroom activities of other students.

**Policy 3051. Opioid Overdose Prevention and Response.** Naloxone, also known by its brand name Narcan, has been used by emergency responders and health care professionals for many years as an opioid antagonist to reduce deaths and negative consequences of individuals experiencing opioid overdose. Although Nebraska has a naloxone statute allowing for dispensing naloxone without a prescription, the Department of Health and Human Services, Division of Public Health, has also issued a standing order to facilitate the availability of naloxone. This policy allows the district to take advantage of those laws and have naloxone available to administer by appropriately trained staff. Much like the policy on AED's, it is permissive and you should consult with your school nurse and local authorities if you want to have a naloxone program.

**Policy 3052. Leasing Personal Property.** This policy provides the authority for authorized personnel to lease personal property (e.g., equipment, goods, etc.) from vendors for school district use. A decision will need to be made as to the total lease amount above which written quotes/estimates will be required to be obtained from multiple vendors.

This policy also provides the authority for the Superintendent to lease out district-owned personal property that is not needed for school purposes. Decisions will have to be made concerning (1) the threshold (dollar amount) of the fair market value of the personal property in question under which the Superintendent may lease out such property without board authorization, and (2) the maximum number of days that the Superintendent can agree to lease out district-owned personal property.

**Policy 3053. Nondiscrimination.** This policy satisfies the requirement that a school district have a policy which forbids discrimination for unlawful reasons.

School districts with 50 or more employees are required to appoint a responsible person to coordinate the administrative requirements of ADA compliance and to respond to complaints filed by the public. In this policy, the 504 coordinator is the same person as the ADA coordinator. If you do not want your 504 coordinator to serve as your ADA coordinator let us know and we can work with you to customize this policy.

**Policy 3054. Law Enforcement Unit.** This policy allows the board to designate a law enforcement unit for the district. The district is permitted to designate any individual or group as it's law enforcement unit. The disclosure

of records created and maintained by a law enforcement unit for a law enforcement purpose is not restricted by state and federal student record laws, so this policy further outlines how law enforcement unit records should be maintained and how they may be disclosed. Designating a law enforcement unit implicates complex legal and privacy considerations, and we encourage you to reach out for advice on these issues before adopting this policy.

**Policy 3055. School Resource Officers.** On and after January 1, 2021, school must have a memorandum of understanding in effect with any law enforcement agency that provides school resource officers and any security agency which provides security guards to schools in a school district. Each MOU must include policies that address six specific issues. We have developed this policy to ensure that every policy provision required by the new SRO statutes exists and can be incorporated into any MOU.

**Policy 3056. Guest Speakers.** Some schools have invited guest speakers into school with little to no knowledge of the guest speaker's message, experience, or intent. Not surprisingly, not all guest speaker appearances went as smoothly as one would hope when there is little research done about the guest speaker. This policy includes a process and procedure to research guest speakers so that everyone involved has a clear understanding of the guest speaker's purpose and message. This will help the school determine if the proposed message complies with school district policies and its fundamental values and to avoid unwanted surprises for everyone involved.

**Policy 3057. Title IX.** This policy went into effect on August 14, 2020. It is required by federal regulations, including all of the components of the "formal grievance process" laid out in those regulations. The policy includes the applicable definitions, procedures, and obligations, such as mandatory training. This policy must also be included in full in all handbooks to provide notice to all students, parents, and staff, and a copy must also be provided to your local education association. The policy along with other information must be posted in a conspicuous location on your website. Any time the policy is updated or amended, you must update your handbooks, provide copies to required parties, and update your website.

**Policy 3058. Naming School District Facilities and Property.** This policy is optional, and you are not required to adopt the policy unless you believe you will undertake a project or receive a request for naming rights. If you have already sold or given naming rights away, you should ensure this policy does not impact any existing agreements or obligations. We have included this policy within our service at the request of several subscribing schools. There are multiple ways to create such a policy. Our model policy

attempts to provide as much flexibility to boards as possible while also being mindful of legal complications that can arise when schools permit outside individuals or entities to have control over naming rights within schools, such as on building facades or within certain rooms or areas of school buildings.

## **2008 Meetings**

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

### 1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

### 2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public. Notice of regular and special meetings shall be published in a newspaper of general circulation within the district and, if available, on the newspaper's website. Newspapers of general circulation in the district include, but are not necessarily limited to, the York News Times, Lincoln Journal Star, or the Omaha World-Herald. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the meeting shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

### 3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable

for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay and the updated date, time, and location of the postponed meeting to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

#### 4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: \_\_11/14/2016\_\_

Revised on: \_\_7/11/2022\_\_

Reviewed on: \_\_11/8/2021\_\_

## February 2023 Board Policy Review

### 2008-- Meetings

1. Regular board meetings before the 3rd monday of each month
2. Special, emergency, work sessions, and retreats may also be called.
3. Rules on timing for advertisement, weather delay considerations, minutes

### 2009-- Public participation at board meetings

1. Public can speak at least 4 meetings per school year.
2. Board may make and enforce rules regarding speaking, conduct, videotaping and recording its meetings.
3. Board may require speakers to identify themselves before addressing the board.

### 2010--Preparation for Board Meetings

1. Made by the superintendent in consultation with the board president.
2. Members of the public may request a place on the agenda, but they are not entitled to be placed on the agenda.

### 2011-- Membership in Organizations

1. NRCSA, NASB

### 2012 - Code of Ethics

1. Lists expectations of board members. Good policy to stay updated on.

### 2013-- Violation of Code of Ethics

1. Identify violation of code
2. Propose how to remedy the violation
3. May be an agenda item to be discussed, Public Censure

### 2014-- Relationship with Legal Counsel

1. Board President, Superintendent have permission to consult school attorney
2. Permission can be granted to other administrators or board members
3. Keep board members informed about matters in which legal counsel is involved as much as is legally possible.

### 2015-- Student Member of the Board

1. We currently don't incorporate this into our meetings.

### 2017-- Liability and Indemnification Insurance

1. Coverage for members and employees

### 3001- Budget

1. Superintendent develops the budget at the direction of the board.
2. Includes estimates of revenue and expenses.

3. Public hearing to review the budget.
4. Status updates on the budget throughout the year.
5. Sets procedures for Tax Request Hearings, procedure if we increase the tax request from previous years budget.
6. Gives details on Postcard Requirements.

# Centennial Public School

## 2023-2024 School Calendar - DRAFT

<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a5568; color: white;"> <th colspan="7">August '23</th> </tr> <tr> <th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td style="background-color: #27ae60; color: white;">17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center; font-size: small;">FD-10 EO-1 SD - 14</p>	August '23							Su	M	Tu	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a5568; color: white;"> <th colspan="7">September '23</th> </tr> <tr> <th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td style="background-color: #e74c3c;">4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td style="background-color: #95a5a6;">29</td><td>30</td></tr> </tbody> </table> <p style="text-align: center; font-size: small;">FD-19 SD-20</p>	September '23							Su	M	Tu	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a5568; color: white;"> <th colspan="7">October '23</th> </tr> <tr> <th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td style="background-color: #ffff00;">4</td><td style="background-color: #ffff00;">5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td style="background-color: #e74c3c;">19</td><td style="background-color: #e74c3c;">20</td><td>21</td></tr> <tr><td>22</td><td style="background-color: #e74c3c;">23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: center; font-size: small;">FD-19 EO-2 SD-22*</p>	October '23							Su	M	Tu	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
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| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #e74c3c; margin-right: 5px;"></span> School Closed/ Holidays</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #ffff00; margin-right: 5px;"></span> P-T Conferences</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #e74c3c; margin-right: 5px;"></span> Start/End of Quarter</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #95a5a6; margin-right: 5px;"></span> 2:30pm Dismissal: Inservice</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #95a5a6; margin-right: 5px;"></span> Teacher in-Service Day (no school for students)</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #27ae60; margin-right: 5px;"></span> First and Last Day of School (1:30 Dismissal)</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: #9b59b6; margin-right: 5px;"></span> Graduation</li> </ul> |
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Because learning changes everything.\*

**QUOTE PREPARED FOR:**

Centennial Pub Schs  
1301 CENTENNIAL AVE  
UTICA, NE 68456-6168  
ACCOUNT NUMBER: 335696

**SUBSCRIPTION/DIGITAL CONTACT:**

Brad Luce  
brad.luce@centennialbroncos.org  
(402) 534-2291

**CONTACT:**

Brad Luce  
brad.luce@centennialbroncos.org  
(402) 534-2291

**SALES REP INFORMATION:**

Amanda Kelly  
amanda.kelly@mheducation.com  
(720) 601-3265

Section Summary	Value of All Materials	Free Materials	Product Subtotal
<a href="#">WONDERS © 2023, GRADE K (6 Year)</a>	\$18,285.96	(\$7,158.84)	\$11,127.12
<a href="#">WONDERS © 2023, GRADE 1 (6 Year)</a>	\$22,906.71	(\$10,851.90)	\$12,054.81
<a href="#">WONDERS © 2023, GRADE 2 (6 Year)</a>	\$18,563.82	(\$11,145.96)	\$7,417.86
<a href="#">WONDERS © 2023, GRADE 3 (6 Year)</a>	\$18,356.10	(\$9,411.06)	\$8,945.04
<a href="#">WONDERS © 2023, GRADE 4 (6 Year)</a>	\$18,936.12	(\$9,211.08)	\$9,725.04
<a href="#">WONDERS © 2023, GRADE 5 (6 Year)</a>	\$17,375.04	(\$9,210.00)	\$8,165.04
<a href="#">Professional Development</a>	\$3,500.00	\$0.00	\$3,500.00
<a href="#">TITLE ONE/SPED</a>	\$7,740.00	\$0.00	\$7,740.00
<b>PRODUCT TOTAL*</b>	<b>\$125,663.75</b>	<b>(\$56,988.84)</b>	<b>\$68,674.91</b>
<b>ESTIMATED S&amp;H**</b>			\$5,233.31
<b>ESTIMATED TAX**</b>			\$0.00
<b>GRAND TOTAL*</b>			<b>\$73,908.22</b>

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 02/09/2023

ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/26/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE K (6 Year)</b>					
WONDERS K SYSTEM 6 YEAR SUBSCRIPTION BUNDLE GRADE K	978-1-26-573786-3	2	\$4,410.00	\$0.00	\$8,820.00
<b>*THE FOLLOWING ITEMS ARE INCLUDED IN THE KINDERGARTEN SYSTEM</b>					
*WONDERS READING WRITING COMPANION PACKAGE GRADE K Years 2-6 will ship automatically on the anniversary date of the original order (21 Included)	978-1-26-558525-9	0	\$36.00	\$0.00	\$0.00
*WONDERS NATIONAL STUDENT WORKSPACE 6 YEAR SUBSCRIPTION GRADE K (21 Included)	978-1-26-586151-3	0	\$147.00	\$0.00	\$0.00
*WONDERS TEACHER EDITION PACKAGE GRADE K	978-1-26-557378-2	0	\$630.00	\$0.00	\$0.00
*WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE K	978-1-26-588035-4	0	\$645.00	\$0.00	\$0.00
*WONDERS LITERATURE BIG BOOK PACKAGE GRADE K	978-0-07-689794-0	0	\$1,776.78	\$0.00	\$0.00
*WONDERS DECODABLE READERS PACKAGE 6 EACH OF 10 GRADE K	978-0-07-697730-7	0	\$692.10	\$0.00	\$0.00
*WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	0	\$64.26	\$0.00	\$0.00
*WONDERS NATIONAL PRACTICE BOOK GRADE K	978-1-26-579426-2	0	\$39.00	\$0.00	\$0.00
*WONDERS HIGH FREQUENCY WORD CARDS GRADE K	978-0-02-119290-8	0	\$69.87	\$0.00	\$0.00
*WONDERS PHOTO CARDS GRADE K-2	978-0-02-119559-6	0	\$201.45	\$0.00	\$0.00
*WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE K	978-1-26-432748-5	0	\$215.37	\$0.00	\$0.00
*WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K- 5	978-0-07-901764-2	0	\$91.35	\$0.00	\$0.00
*WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	0	\$35.70	\$0.00	\$0.00
*WONDERS NATIONAL UNIT ASSESSMENTS GRADE K	978-1-26-568995-6	0	\$58.50	\$0.00	\$0.00
*WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE K	978-1-26-571071-2	0	\$30.00	\$0.00	\$0.00
<b>*THE FOLLOWING ITEMS ARE INCLUDED IN THE KINDERGARTEN SYSTEM Subtotal:</b>				<b>\$0.00</b>	<b>\$0.00</b>
<b>ADDITIONAL MATERIALS</b>					
WONDERS READING WRITING COMPANION 6 YEAR PRINT BUNDLE GRADE K Years 2-6 will ship automatically on the anniversary date of the original order	978-1-26-612006-0	0	\$183.99	\$0.00	\$0.00
WONDERS NATIONAL STUDENT WORKSPACE 6 YEAR SUBSCRIPTION GRADE K	978-1-26-586151-3	0	\$147.00	\$0.00	\$0.00
WONDERS TEACHER EDITION PACKAGE GRADE K	978-1-26-557378-2	0	\$630.00	\$0.00	\$0.00
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE K	978-1-26-588035-4	0	\$645.00	\$0.00	\$0.00
<b>ADDITIONAL MATERIALS Subtotal:</b>				<b>\$0.00</b>	<b>\$0.00</b>
<b>MANIPULATIVES (NOT INCLUDED IN THE K SYSTEM)</b>					
WONDERS NATIONAL ELL TEACHER EDITION GRADE K	978-1-26-577905-4	2	\$99.99	\$199.98	*Free Materials
WONDERS LEVELED READER LESSON CARDS GRADE K	978-0-07-695364-6	2	\$81.93	\$163.86	*Free Materials

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

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PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS INTERACTIVE READ ALOUD CARDS GRADE K	978-0-07-683971-1	2	\$166.38	\$332.76	*Free Materials
WONDERS VISUAL VOCABULARY CARDS GRADE K	978-0-02-119368-4	2	\$79.74	\$159.48	*Free Materials
WONDERS GENRE READ ALOUD GRADE K	978-0-07-898219-4	2	\$22.71	\$45.42	*Free Materials
WONDERS RETELLING CARDS GRADE K	978-0-02-119361-5	2	\$328.89	\$657.78	*Free Materials
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	2	\$70.86	\$141.72	*Free Materials
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	2	\$174.33	\$348.66	*Free Materials
WONDERWORKS LETTER CARDS SMALL GRADE K-2	978-0-02-138718-2	2	\$87.27	\$0.00	\$174.54
READING WONDERS TEACHING POSTERS CHART GRADE K-1	978-0-02-119529-9	2	\$77.55	\$155.10	*Free Materials
WONDERS READING RESPONSE BOARDS GRADE K-1	978-0-02-119557-2	2	\$115.14	\$230.28	*Free Materials

**MANIPULATIVES (NOT INCLUDED IN THE K SYSTEM) Subtotal: \$2,435.04 \$174.54**

<b>READERS</b>					
WONDERS APPROACHING LEVELED READER PACKAGE 6 OF 30 GRADE K	978-0-07-689726-1	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE K	978-0-07-689772-8	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE K	978-0-07-689728-5	2	\$1,066.29	\$2,132.58	*Free Materials

**READERS Subtotal: \$4,265.16 \$2,132.58**

<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE K-2	978-0-02-131495-9	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES K-2	978-0-07-680148-0	2	\$112.29	\$224.58	*Free Materials

**NEWCOMERS Subtotal: \$458.64 \$0.00**

**WONDERS © 2023, GRADE K (6 Year) Subtotal: \$7,158.84 \$11,127.12**

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ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/26/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

PAGE #: 3



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE 1 (6 Year)</b>					
<b>STUDENT MATERIALS</b>					
WONDERS COMPREHENSIVE 6 YEAR SUBSCRIPTION BUNDLE GRADE 1 Includes: Reading Writing Companion (Years 2-6 Ship Annually), Literature Anthology, 6 Year Student Workspace Subscription	978-1-26-573807-5	30	\$210.00	\$0.00	\$6,300.00

**STUDENT MATERIALS Subtotal: \$0.00 \$6,300.00**

<b>BIG BOOKS</b>					
WONDERS LITERATURE BIG BOOKS PACKAGE GRADE 1	978-0-02-119524-4	2	\$961.68	\$1,923.36	*Free Materials
<b>BIG BOOKS Subtotal:</b>				<b>\$1,923.36</b>	<b>\$0.00</b>

<b>TEACHER MATERIALS</b>					
WONDERS TEACHER EDITION PACKAGE GRADE 1	978-1-26-557491-8	1	\$630.00	\$630.00	*Free Materials
READING WONDERS TEACHER EDITION PACKAGE GRADE 1	978-1-26-557491-8	1	\$630.00	\$0.00	\$630.00
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 1	978-1-26-588236-5	1	\$645.00	\$645.00	*Free Materials
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 1	978-1-26-588236-5	1	\$645.00	\$0.00	\$645.00
READING WONDERS NATIONAL ELL TEACHER EDITION GRADE 1	978-1-26-578144-6	1	\$99.99	\$0.00	\$99.99
WONDERS NATIONAL PRACTICE BOOK GRADE 1	978-1-26-579743-0	1	\$39.00	\$39.00	*Free Materials
READING WONDERS NATIONAL PRACTICE BOOK GRADE 1	978-1-26-579743-0	1	\$39.00	\$0.00	\$39.00
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$1,314.00</b>	<b>\$1,413.99</b>

<b>READERS</b>					
WONDERS DECODABLE READERS PACKAGE 6 EACH OF 6 GRADE 1	978-0-07-697732-1	2	\$442.44	\$884.88	*Free Materials
WONDERS APPROACHING LEVEL READER PACKAGE 6 OF 30 GRADE 1	978-0-07-689791-9	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 1	978-0-07-689774-2	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE 1	978-0-07-689732-2	2	\$1,066.29	\$2,132.58	*Free Materials
<b>READERS Subtotal:</b>				<b>\$5,150.04</b>	<b>\$2,132.58</b>

<b>MANIPULATIVES</b>					
WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	1	\$64.26	\$64.26	*Free Materials
READING WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	1	\$64.26	\$0.00	\$64.26
WONDERS TEACHING POSTERS CHART GRADE K-1	978-0-02-119529-9	1	\$77.55	\$77.55	*Free Materials
READING WONDERS TEACHING POSTERS CHART GRADE K-1	978-0-02-119529-9	1	\$77.55	\$0.00	\$77.55

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QUOTE DATE: 02/09/2023

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS READING RESPONSE BOARDS GRADE K-1	978-0-02-119557-2	1	\$115.14	\$115.14	*Free Materials
READING WONDERS READING RESPONSE BOARDS GRADE K-1	978-0-02-119557-2	1	\$115.14	\$0.00	\$115.14
WONDERS LEVELED READER LESSON CARDS GRADE 1	978-0-07-695365-3	1	\$81.93	\$81.93	*Free Materials
READING WONDERS LEVELED READER LESSON CARDS GRADE 1	978-0-07-695365-3	1	\$81.93	\$0.00	\$81.93
WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	1	\$35.70	\$35.70	*Free Materials
READING WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	1	\$35.70	\$0.00	\$35.70
WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 1	978-1-26-432749-2	1	\$215.37	\$0.00	\$215.37
READING WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 1	978-1-26-432749-2	1	\$215.37	\$0.00	\$215.37
WONDERS GENRE READ ALOUD GRADE 1	978-0-07-898220-0	1	\$55.17	\$55.17	*Free Materials
READING WONDERS GENRE READ ALOUD GRADE 1	978-0-07-898220-0	1	\$55.17	\$0.00	\$55.17
WONDERS HIGH FREQUENCY WORD CARDS GRADE 1	978-0-02-119558-9	1	\$140.97	\$140.97	*Free Materials
READING WONDERS HIGH FREQUENCY WORD CARDS GRADE 1	978-0-02-119558-9	1	\$140.97	\$0.00	\$140.97
WONDERS INTERACTIVE READ ALOUD CARDS GRADE 1	978-0-07-683974-2	1	\$143.25	\$143.25	*Free Materials
READING WONDERS INTERACTIVE READ ALOUD CARDS GRADE 1	978-0-07-683974-2	1	\$143.25	\$0.00	\$143.25
WONDERS RETELLING CARDS GRADE 1	978-0-07-901782-6	1	\$325.71	\$325.71	*Free Materials
READING WONDERS RETELLING CARDS GRADE 1	978-0-07-901782-6	1	\$325.71	\$0.00	\$325.71
WONDERS VISUAL VOCABULARY CARDS GRADE 1	978-0-02-119537-4	1	\$79.74	\$79.74	*Free Materials
READING WONDERS VISUAL VOCABULARY CARDS GRADE 1	978-0-02-119537-4	1	\$79.74	\$0.00	\$79.74
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	1	\$70.86	\$70.86	*Free Materials
READING WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	1	\$70.86	\$0.00	\$70.86
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	1	\$174.33	\$174.33	*Free Materials
READING WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	1	\$174.33	\$0.00	\$174.33
WONDERWORKS LETTER CARDS SMALL GRADE K-2	978-0-02-138718-2	1	\$87.27	\$0.00	\$87.27
READING WONDERWORKS LETTER CARDS SMALL GRADE K-2	978-0-02-138718-2	1	\$87.27	\$0.00	\$87.27
<b>MANIPULATIVES Subtotal:</b>				<b>\$1,364.61</b>	<b>\$1,969.89</b>
<b>ASSESSMENT</b>					
WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 1	978-1-26-570849-8	1	\$58.50	\$58.50	*Free Materials
READING WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 1	978-1-26-570849-8	1	\$58.50	\$0.00	\$58.50
WONDERS NATIONAL UNIT ASSESSMENTS GRADE 1	978-1-26-570319-6	1	\$58.50	\$58.50	*Free Materials
READING WONDERS NATIONAL UNIT ASSESSMENTS GRADE 1	978-1-26-570319-6	1	\$58.50	\$0.00	\$58.50
WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 1	978-1-26-571451-2	1	\$30.00	\$30.00	*Free Materials

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
READING WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 1	978-1-26-571451-2	1	\$30.00	\$0.00	\$30.00
WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	1	\$91.35	\$91.35	*Free Materials
READING WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	1	\$91.35	\$0.00	\$91.35
<b>ASSESSMENT Subtotal:</b>				<b>\$238.35</b>	<b>\$238.35</b>

<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE K-2	978-0-02-131495-9	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES K-2	978-0-07-680148-0	2	\$112.29	\$224.58	*Free Materials
WONDERS PHOTO CARDS GRADE K-2	978-0-02-119559-6	2	\$201.45	\$402.90	*Free Materials
<b>NEWCOMERS Subtotal:</b>				<b>\$861.54</b>	<b>\$0.00</b>
<b>WONDERS © 2023, GRADE 1 (6 Year) Subtotal:</b>				<b>\$10,851.90</b>	<b>\$12,054.81</b>

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE 2 (6 Year)</b>					
<b>STUDENT MATERIALS</b>					
WONDERS COMPREHENSIVE 6 YEAR SUBSCRIPTION BUNDLE GRADE 2 Includes: Reading Writing Companion (Years 2-6 Ship Annually), Literature Anthology, 6 Year Student Workspace Subscription	978-1-26-573940-9	30	\$156.00	\$0.00	\$4,680.00
<b>STUDENT MATERIALS Subtotal:</b>				<b>\$0.00</b>	<b>\$4,680.00</b>
<b>TEACHER MATERIALS</b>					
WONDERS TEACHER EDITION PACKAGE GRADE 2	978-1-26-557679-0	2	\$630.00	\$1,260.00	*Free Materials
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 2	978-1-26-588391-1	2	\$645.00	\$1,290.00	*Free Materials
WONDERS NATIONAL ELL TEACHER EDITION GRADE 2	978-1-26-578586-4	2	\$99.99	\$199.98	*Free Materials
WONDERS NATIONAL PRACTICE BOOK GRADE 2	978-1-26-580516-6	2	\$39.00	\$78.00	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$2,827.98</b>	<b>\$0.00</b>
<b>READERS</b>					
WONDERS DECODABLE READER PACKAGE 6 OF 6 GRADE 2	978-0-07-666171-8	2	\$451.89	\$903.78	*Free Materials
WONDERS APPROACHING LEVELED READER PACKAGE 6 OF 30 GRADE 2	978-0-07-689758-2	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 2	978-0-07-689777-3	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE 2	978-0-07-689736-0	2	\$1,066.29	\$2,132.58	*Free Materials
<b>READERS Subtotal:</b>				<b>\$5,168.94</b>	<b>\$2,132.58</b>
<b>MANIPULATIVES</b>					
WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	2	\$64.26	\$128.52	*Free Materials
WONDERS READING RESPONSE BOARDS GRADE 2-6	978-0-02-118963-2	2	\$115.14	\$230.28	*Free Materials
WONDERS LEVELED READER LESSON CARDS GRADE 2	978-0-07-695366-0	2	\$81.93	\$163.86	*Free Materials
WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	2	\$35.70	\$71.40	*Free Materials
WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 2	978-1-26-432750-8	2	\$215.37	\$0.00	\$430.74
WONDERS INTERACTIVE READ ALOUD CARDS GRADE 2	978-0-07-683975-9	2	\$143.25	\$286.50	*Free Materials
WONDERS HIGH FREQUENCY WORD CARDS GRADE 2	978-0-02-119022-5	2	\$140.97	\$281.94	*Free Materials
WONDERS VISUAL VOCABULARY CARDS GRADE 2	978-0-07-683976-6	2	\$78.96	\$157.92	*Free Materials
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	2	\$70.86	\$141.72	*Free Materials
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	2	\$174.33	\$348.66	*Free Materials
WONDERWORKS LETTER CARDS SMALL GRADE K-2	978-0-02-138718-2	2	\$87.27	\$0.00	\$174.54
<b>MANIPULATIVES Subtotal:</b>				<b>\$1,810.80</b>	<b>\$605.28</b>
<b>ASSESSMENT</b>					

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 2	978-1-26-570999-0	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL UNIT ASSESSMENTS GRADE 2	978-1-26-570731-6	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 2	978-1-26-455772-1	2	\$30.00	\$60.00	*Free Materials
WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	2	\$91.35	\$182.70	*Free Materials

**ASSESSMENT Subtotal: \$476.70 \$0.00**

<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE K-2	978-0-02-131495-9	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES K-2	978-0-07-680148-0	2	\$112.29	\$224.58	*Free Materials
WONDERS PHOTO CARDS GRADE K-2	978-0-02-119559-6	2	\$201.45	\$402.90	*Free Materials

**NEWCOMERS Subtotal: \$861.54 \$0.00**

**WONDERS © 2023, GRADE 2 (6 Year) Subtotal: \$11,145.96 \$7,417.86**

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE 3 (6 Year)</b>					
<b>STUDENT MATERIALS</b>					
WONDERS COMPREHENSIVE 6 YEAR SUBSCRIPTION BUNDLE GRADE 3 Includes: Reading Writing Companion (Years 2-6 Ship Annually), Literature Anthology, 6 Year Student Workspace Subscription	978-1-26-573956-0	40	\$156.00	\$0.00	\$6,240.00
<b>STUDENT MATERIALS Subtotal:</b>				<b>\$0.00</b>	<b>\$6,240.00</b>
<b>TEACHER MATERIALS</b>					
WONDERS TEACHER EDITION PACKAGE GRADE 3	978-1-26-558160-2	2	\$630.00	\$1,260.00	*Free Materials
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 3	978-1-26-588711-7	2	\$645.00	\$1,290.00	*Free Materials
WONDERS NATIONAL ELL TEACHER EDITION GRADE 3	978-1-26-578987-9	2	\$99.99	\$199.98	*Free Materials
WONDERS NATIONAL PRACTICE BOOK GRADE 3	978-1-26-580738-2	2	\$39.00	\$78.00	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$2,827.98</b>	<b>\$0.00</b>
<b>READERS</b>					
WONDERS APPROACHING LEVELED READER PACKAGE 6 OF 30 GRADE 3	978-0-07-689762-9	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 3	978-0-07-689781-0	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE 3	978-0-07-689738-4	2	\$1,066.29	\$2,132.58	*Free Materials
<b>READERS Subtotal:</b>				<b>\$4,265.16</b>	<b>\$2,132.58</b>
<b>MANIPULATIVES</b>					
WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	2	\$64.26	\$128.52	*Free Materials
WONDERS READING RESPONSE BOARDS GRADE 2-6	978-0-02-118963-2	2	\$115.14	\$230.28	*Free Materials
WONDERS LEVELED READER LESSON CARDS GRADE 3	978-0-07-695368-4	2	\$81.93	\$163.86	*Free Materials
WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	2	\$35.70	\$71.40	*Free Materials
WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 3	978-1-26-432751-5	2	\$215.37	\$0.00	\$430.74
WONDERS VISUAL VOCABULARY CARDS GRADE 3	978-0-07-683979-7	2	\$78.96	\$157.92	*Free Materials
WONDERS HIGH FREQUENCY WORD CARDS GRADE 3-6	978-0-02-118820-8	2	\$140.97	\$281.94	*Free Materials
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	2	\$70.86	\$0.00	\$141.72
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	2	\$174.33	\$348.66	*Free Materials
<b>MANIPULATIVES Subtotal:</b>				<b>\$1,382.58</b>	<b>\$572.46</b>
<b>ASSESSMENT</b>					
WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 3	978-1-26-571401-7	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL UNIT ASSESSMENTS GRADE 3	978-1-26-570738-5	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 3	978-1-26-465816-2	2	\$30.00	\$60.00	*Free Materials

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	2	\$91.35	\$182.70	*Free Materials
<b>ASSESSMENT Subtotal:</b>				<b>\$476.70</b>	<b>\$0.00</b>
<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE 3-6	978-0-02-132644-0	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES 3-6	978-0-07-680149-7	2	\$112.29	\$224.58	*Free Materials
<b>NEWCOMERS Subtotal:</b>				<b>\$458.64</b>	<b>\$0.00</b>
<b>WONDERS © 2023, GRADE 3 (6 Year) Subtotal:</b>				<b>\$9,411.06</b>	<b>\$8,945.04</b>

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE 4 (6 Year)</b>					
<b>STUDENT MATERIALS</b>					
WONDERS COMPREHENSIVE 6 YEAR SUBSCRIPTION BUNDLE GRADE 4 Includes: Reading Writing Companion (Years 2-6 Ship Annually), Literature Anthology, 6 Year Student Workspace Subscription	978-1-26-574149-5	45	\$156.00	\$0.00	\$7,020.00
<b>STUDENT MATERIALS Subtotal:</b>				<b>\$0.00</b>	<b>\$7,020.00</b>
<b>TEACHER MATERIALS</b>					
WONDERS TEACHER EDITION PACKAGE GRADE 4	978-1-26-558325-5	2	\$630.00	\$1,260.00	*Free Materials
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 4	978-1-26-589048-3	2	\$645.00	\$1,290.00	*Free Materials
WONDERS NATIONAL PRACTICE BOOK GRADE 4	978-1-26-580827-3	2	\$39.00	\$78.00	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$2,628.00</b>	<b>\$0.00</b>
<b>READERS</b>					
WONDERS APPROACHING LEVELED READER PACKAGE 6 OF 30 GRADE 4	978-0-07-689764-3	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 4	978-0-07-689785-8	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE 4	978-0-07-689741-4	2	\$1,066.29	\$2,132.58	*Free Materials
<b>READERS Subtotal:</b>				<b>\$4,265.16</b>	<b>\$2,132.58</b>
<b>MANIPULATIVES</b>					
WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	2	\$64.26	\$128.52	*Free Materials
WONDERS READING RESPONSE BOARDS GRADE 2-6	978-0-02-118963-2	2	\$115.14	\$230.28	*Free Materials
WONDERS LEVELED READER LESSON CARDS GRADE 4	978-0-07-695369-1	2	\$81.93	\$163.86	*Free Materials
WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	2	\$35.70	\$71.40	*Free Materials
WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 4	978-1-26-432752-2	2	\$215.37	\$0.00	\$430.74
WONDERS VISUAL VOCABULARY CARDS GRADE 4	978-0-07-683980-3	2	\$78.96	\$157.92	*Free Materials
WONDERS HIGH FREQUENCY WORD CARDS GRADE 3-6	978-0-02-118820-8	2	\$140.97	\$281.94	*Free Materials
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	2	\$70.86	\$0.00	\$141.72
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	2	\$174.33	\$348.66	*Free Materials
<b>MANIPULATIVES Subtotal:</b>				<b>\$1,382.58</b>	<b>\$572.46</b>
<b>ASSESSMENT</b>					
WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 4	978-1-26-571514-4	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL UNIT ASSESSMENTS GRADE 4	978-1-26-570998-3	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 4	978-1-26-456047-9	2	\$30.00	\$60.00	*Free Materials

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 02/09/2023

ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/26/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

PAGE #: 11



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	2	\$91.35	\$182.70	*Free Materials
<b>ASSESSMENT Subtotal:</b>				<b>\$476.70</b>	<b>\$0.00</b>
<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE 3-6	978-0-02-132644-0	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES 3-6	978-0-07-680149-7	2	\$112.29	\$224.58	*Free Materials
<b>NEWCOMERS Subtotal:</b>				<b>\$458.64</b>	<b>\$0.00</b>
<b>WONDERS © 2023, GRADE 4 (6 Year) Subtotal:</b>				<b>\$9,211.08</b>	<b>\$9,725.04</b>

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Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 02/09/2023

ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/28/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>WONDERS © 2023, GRADE 5 (6 Year)</b>					
<b>STUDENT MATERIALS</b>					
WONDERS COMPREHENSIVE 6 YEAR SUBSCRIPTION BUNDLE GRADE 5 Includes: Reading Writing Companion (Years 2-6 Ship Annually), Literature Anthology, 6 Year Student Workspace Subscription	978-1-26-574206-5	35	\$156.00	\$0.00	\$5,460.00
<b>STUDENT MATERIALS Subtotal:</b>				<b>\$0.00</b>	<b>\$5,460.00</b>
<b>TEACHER MATERIALS</b>					
WONDERS TEACHER EDITION PACKAGE GRADE 5	978-1-26-558496-2	2	\$630.00	\$1,260.00	*Free Materials
WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 5	978-1-26-589104-6	2	\$645.00	\$1,290.00	*Free Materials
WONDERS NATIONAL PRACTICE BOOK GRADE 5	978-1-26-581298-0	2	\$39.00	\$78.00	*Free Materials
<b>TEACHER MATERIALS Subtotal:</b>				<b>\$2,628.00</b>	<b>\$0.00</b>
<b>READERS</b>					
WONDERS APPROACHING LEVELED READER PACKAGE 6 OF 30 GRADE 5	978-0-07-689768-1	2	\$1,066.29	\$2,132.58	*Free Materials
WONDERS ON LEVEL LEVELED READER PACKAGE 6 OF 30 GRADE 5	978-0-07-689787-2	2	\$1,066.29	\$0.00	\$2,132.58
WONDERS BEYOND LEVELED READER PACKAGE 6 OF 30 GRADE 5	978-0-07-689745-2	2	\$1,066.29	\$2,132.58	*Free Materials
<b>READERS Subtotal:</b>				<b>\$4,265.16</b>	<b>\$2,132.58</b>
<b>MANIPULATIVES</b>					
WONDERS INSTRUCTIONAL ROUTINE HANDBOOK GRADE K-6	978-0-07-697907-3	2	\$64.26	\$128.52	*Free Materials
WONDERS READING RESPONSE BOARDS GRADE 2-6	978-0-02-118963-2	2	\$115.14	\$230.28	*Free Materials
WONDERS LEVELED READER LESSON CARDS GRADE 5	978-0-07-695372-1	2	\$81.93	\$163.86	*Free Materials
WONDERS LANGUAGE TRANSFERS HANDBOOK	978-0-07-906593-3	2	\$35.70	\$71.40	*Free Materials
WONDERS CENTER ACTIVITY CARDS PACKAGE GRADE 5	978-1-26-432753-9	2	\$215.37	\$0.00	\$430.74
WONDERS VISUAL VOCABULARY CARDS GRADE 5	978-0-07-683981-0	2	\$78.42	\$156.84	*Free Materials
WONDERS SOUND SPELLING SMALL CARDS GRADE K-6	978-0-02-119556-5	2	\$70.86	\$0.00	\$141.72
WONDERS SOUND SPELLING LARGE CARDS GRADES K-6	978-0-07-676809-7	2	\$174.33	\$348.66	*Free Materials
WONDERS HIGH FREQUENCY WORD CARDS GRADE 3-6	978-0-02-118820-8	2	\$140.97	\$281.94	*Free Materials
<b>MANIPULATIVES Subtotal:</b>				<b>\$1,381.50</b>	<b>\$572.46</b>
<b>ASSESSMENT</b>					
WONDERS NATIONAL PROGRESS MONITORING ASSESSMENTS GRADE 5	978-1-26-571608-0	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL UNIT ASSESSMENTS GRADE 5	978-1-26-571061-3	2	\$58.50	\$117.00	*Free Materials
WONDERS NATIONAL BENCHMARK ASSESSMENTS GRADE 5	978-1-26-456349-4	2	\$30.00	\$60.00	*Free Materials

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ACCOUNT #: 335696

PAGE #: 13



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
WONDERS PLACEMENT AND DIAGNOSTIC ASSESSMENT GRADE K-5	978-0-07-901764-2	2	\$91.35	\$182.70	*Free Materials

**ASSESSMENT Subtotal: \$476.70 \$0.00**

<b>NEWCOMERS</b>					
WONDERS ENGLISH LEARNERS NEWCOMER TEACHER GUIDE GRADE 3-6	978-0-02-132644-0	2	\$117.03	\$234.06	*Free Materials
WONDERS ENGLISH LEARNERS NEWCOMER CARDS GRADES 3-6	978-0-07-680149-7	2	\$112.29	\$224.58	*Free Materials

**NEWCOMERS Subtotal: \$458.64 \$0.00**

**WONDERS © 2023, GRADE 5 (6 Year) Subtotal: \$9,210.00 \$8,165.04**

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ACCOUNT #: 335696

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>Professional Development</b>					
PROFESSIONAL DEVELOPMENT ONSITE TRAINING K-5	978-1-26-452859-2	1	\$3,500.00	\$0.00	\$3,500.00
<b>Professional Development Subtotal:</b>				<b>\$0.00</b>	<b>\$3,500.00</b>

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: [orders\\_mhe@mheducation.com](mailto:orders_mhe@mheducation.com) | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
<b>TITLE ONE/SPED</b>					
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE K	978-1-26-588035-4	2	\$645.00	\$0.00	\$1,290.00
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 1	978-1-26-588236-5	2	\$645.00	\$0.00	\$1,290.00
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 2	978-1-26-588391-1	2	\$645.00	\$0.00	\$1,290.00
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 3	978-1-26-588711-7	2	\$645.00	\$0.00	\$1,290.00
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 4	978-1-26-589048-3	2	\$645.00	\$0.00	\$1,290.00
READING WONDERS NATIONAL TEACHER WORKSPACE 6 YEAR SUBSCRIPTION GRADE 5	978-1-26-589104-6	2	\$645.00	\$0.00	\$1,290.00
<b>TITLE ONE/SPED Subtotal:</b>				<b>\$0.00</b>	<b>\$7,740.00</b>

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SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/28/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

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**QUOTE PREPARED FOR:**

Centennial Pub Schs  
1301 CENTENNIAL AVE  
UTICA, NE 68456-6168  
ACCOUNT NUMBER: 335696

**CONTACT:**

Brad Luce  
brad.luce@centennialbroncos.org  
(402) 534-2291

VALUE OF ALL MATERIALS	\$125,663.75
FREE MATERIALS	(\$56,988.84)
<b>PRODUCT TOTAL*</b>	<b>\$68,674.91</b>
ESTIMATED SHIPPING & HANDLING**	\$5,233.31
ESTIMATED TAX**	\$0.00
<b>GRAND TOTAL</b>	<b>\$73,908.22</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Brad Luce  
brad.luce@centennialbroncos.org  
(402) 534-2291

Comments:

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

**Terms of Service:**

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

**ATTENTION:** In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting [www.mheducation.com](http://www.mheducation.com) (or [www.mhecoast2coast.com](http://www.mhecoast2coast.com)).

School Purchase Order Number: \_\_\_\_\_

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: [orders\\_mhe@mheducation.com](mailto:orders_mhe@mheducation.com) | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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ACCOUNT NAME: Centennial Pub Schs

EXPIRATION DATE: 03/26/2023

QUOTE NUMBER: TGUYTON-02092023092407-001

ACCOUNT #: 335696

PAGE #: 17



# Price Quote

## Amplify

55 Washington Street, Suite 800  
 Brooklyn, NY 11201  
 Phone: (800) 823-1969  
 Fax: (646) 403-4700

Quote #: Q-210973-1  
 Date: 2/3/2023  
 Expires On: 3/5/2023

### Customer Contact Information

Brad Luce  
 Centennial School Dist 67R  
 4023626655  
 brad.luce@centennialbroncos.org

### Amplify Contact Information

Laina Armbruster  
 Inside Sales Representative  
 (602) 359-1477  
 larmbruster@amplify.com

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
Amplify ELA G6 Teacher Blended Package (6yr license 2023-2029)	2.00	\$180.00	\$360.00
Amplify ELA G6 Student License - 6yr (2023-2029)	40.00	\$82.00	\$3,280.00
Amplify ELA Student Text: Summer of the Mariposas (single paperback)	10.00	\$8.10	\$81.00
Amplify ELA G6 Writing Journal Set A-F (single) (Qty delivered each year for consumable components, 6 years)	10.00	\$24.12	\$241.20
Amplify ELA G6 Student Edition (single)	60.00	\$10.00	\$600.00
Amplify ELA G7 Teacher Blended Package (6yr license 2023-2029)	2.00	\$180.00	\$360.00
Amplify ELA G7 Student License - 6yr (2023-2029)	40.00	\$82.00	\$3,280.00
Amplify ELA Student Text: A Raisin in the Sun (single paperback)	10.00	\$5.95	\$59.50
Amplify ELA G7 Writing Journal Set A-F (Qty delivered each year for consumable components, 6 years)	10.00	\$24.12	\$241.20
Amplify ELA G7 Student Edition (single)	60.00	\$10.00	\$600.00
Amplify ELA G8 Teacher Blended Package (6yr license 2023-2029)	2.00	\$180.00	\$360.00
Amplify ELA G8 Student License - 6yr (2023-2029)	40.00	\$82.00	\$3,280.00
Amplify ELA Student Text: Gris Grimly's Frankenstein (single paperback)	10.00	\$7.55	\$75.50
Amplify ELA Student Text: Narrative of the Life of Frederick Douglass reader (single paperback)	10.00	\$3.00	\$30.00
Amplify ELA G8 Writing Journal Set A-F (Qty delivered each year for consumable components, 6 years)	10.00	\$23.40	\$234.00

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
Amplify ELA G8 Student Edition (single)	60.00	\$10.00	\$600.00
TOTAL			\$13,682.40

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL PRICE
Amplify ELA Coaching Session (1 Day Onsite)	1.00	\$3,200.00	\$3,200.00
Amplify ELA Initial Training for Teachers (Two 1/2 Days Remote)	1.00	\$1,500.00	\$1,500.00
Amplify ELA: Enhancing Planning and Practice (1/2 day Remote)	1.00	\$750.00	\$750.00
TOTAL		\$5,450.00	\$5,450.00

SHIPPING AND HANDLING	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	\$345.82	\$345.82

**GRAND TOTAL** **\$19,478.22**

### Scope and Duration

#### Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

#### License and Services Term:

- Licenses: 07/01/2023 until 06/30/2029.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

#### Special Terms:

- **FOR SHIPPED MATERIALS:**
  - Expedited shipping is available at extra charge.
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- **FOR SERVICES:**
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

### How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit [amplify.com/ordering-support](http://amplify.com/ordering-support) to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

**Please include these three documents with your order:**

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

**If submitting a purchase order:**

To expedite your order, please visit [amplify.com/ordering-support](https://amplify.com/ordering-support) where you can submit your signed purchase order. You can also email a purchase order to [IncomingPO@amplify.com](mailto:IncomingPO@amplify.com) or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

**If submitting your order via credit card:**

- Please email [Accountsreceivable@amplify.com](mailto:Accountsreceivable@amplify.com) to request a secure credit card payment link

**If submitting your order via sending a check:**

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: [amplify.com/ordering-support](https://amplify.com/ordering-support).**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at [amplify.com/customer-terms](https://amplify.com/customer-terms). Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").
2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.
3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further,

Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.

7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students ("PII"), including the Family Educational Rights and Privacy Act ("FERPA"), and that Amplify is obtaining such PII as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out of compliance with FERPA or applicable state laws relating to PII. Amplify's Customer Privacy Policy at <http://www.amplify.com/customer-privacy> will govern collection, use, and disclosure of information collected or stored on behalf of Customer under this Agreement.

10. Customer Materials. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at <http://www.amplify.com/customer-requirements>.

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12. **Limitation of Liability.** IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. **Term; Termination.** This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

14. **Miscellaneous.** This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement shall be governed by and construed and enforced in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Matt Dominy  
 DIRECTOR OF CURRICULUM AND INSTRUCTION  
 Centennial School Dist 67R  
 PO Box 187  
 Utica, NE 68456-0187  
 United States

Quote Number: 218845-1  
 Quote Creation Date: 02-06-2023  
 Quote Expiration Date: 09-30-2023

Quote Release: 1

Centennial School Dist 67R myPerspectives ELA 9-12

Price Quote Summary

Solution	Base Amount	Free Amount	Total
myPerspectives English Language	\$ 26,936.00	\$ 10,605.00	\$ 26,936.00
myPerspectives Professional	\$ 3,900.00		\$ 3,900.00
<b>Solution Subtotal</b>	<b>\$ 30,836.00</b>	<b>\$ 10,605.00</b>	<b>\$ 30,836.00</b>
	<b>Shipping &amp; Handling</b>		<b>\$ 2,154.88</b>
		<b>Total</b>	<b>\$ 32,990.88</b>

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>myPerspectives English Language Arts</b>						
<b>Grammar Plus Workbook ©2022 - Answer Keys</b>						
9781418398460	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 9	26.50	2	0	\$53.00	\$0.00
9781418398477	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 10	26.50	2	0	\$53.00	\$0.00
9781418398484	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 11	26.50	2	0	\$53.00	\$0.00
9781418398491	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 12	26.50	2	0	\$53.00	\$0.00
	<b>Grammar Plus Workbook ©2022 - Answer Keys Subtotal</b>				<b>\$ 212.00</b>	<b>\$ 0.00</b>

Centennial School Dist 67R

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>Grammar Plus Workbook ©2022 - Grade 10</b>						
9781418396626	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 10	61.00	37	0	\$2,257.00	\$0.00
<b>Grammar Plus Workbook ©2022 - Grade 10 Subtotal</b>					<b>\$ 2,257.00</b>	<b>\$ 0.00</b>
<b>Grammar Plus Workbook ©2022 - Grade 11</b>						
9781418396633	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 11	61.00	37	0	\$2,257.00	\$0.00
<b>Grammar Plus Workbook ©2022 - Grade 11 Subtotal</b>					<b>\$ 2,257.00</b>	<b>\$ 0.00</b>
<b>Grammar Plus Workbook ©2022 - Grade 12</b>						
9781418396640	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 12	61.00	37	0	\$2,257.00	\$0.00
<b>Grammar Plus Workbook ©2022 - Grade 12 Subtotal</b>					<b>\$ 2,257.00</b>	<b>\$ 0.00</b>
<b>Grammar Plus Workbook ©2022 - Grade 9</b>						
9781418396619	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK 6-YEAR SUBSCRIPTION GRADE 09	61.00	37	0	\$2,257.00	\$0.00
<b>Grammar Plus Workbook ©2022 - Grade 9 Subtotal</b>					<b>\$ 2,257.00</b>	<b>\$ 0.00</b>
<b>myPerspectives English Language Arts ©2022 - Grade 10</b>						
9781418371067	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 10	172.50	2	0	\$345.00	\$0.00
<b>myPerspectives English Language Arts ©2022 - Grade 10 Subtotal</b>					<b>\$ 345.00</b>	<b>\$ 0.00</b>
<b>myPerspectives English Language Arts ©2022 - Grade 11</b>						
9781418371074	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 11.	172.50	2	0	\$345.00	\$0.00
<b>myPerspectives English Language Arts ©2022 - Grade 11 Subtotal</b>					<b>\$ 345.00</b>	<b>\$ 0.00</b>

Centennial School Dist 67R

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>myPerspectives English Language Arts ©2022 - Grade 12</b>						
9781418371081	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 12	172.50	2	0	\$345.00	\$0.00
<b>myPerspectives English Language Arts ©2022 - Grade 12 Subtotal</b>					<b>\$ 345.00</b>	<b>\$ 0.00</b>
<b>myPerspectives English Language Arts ©2022 - Grade 9</b>						
9781418371050	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 9	165.00	2	0	\$330.00	\$0.00
<b>myPerspectives English Language Arts ©2022 - Grade 9 Subtotal</b>					<b>\$ 330.00</b>	<b>\$ 0.00</b>
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 10 Bundle 2022</b>						
9781418374716	MYPERSPECTIVES 2022 STUDENT EDITION HARDCOVER 2-VOL 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 10	182.00	0	37	\$0.00	\$6,734.00
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 10 Bundle 2022 Subtotal</b>					<b>\$ 0.00</b>	<b>\$ 6,734.00</b>
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 11 Bundle 2022</b>						
9781418374723	MYPERSPECTIVES 2022 STUDENT EDITION HARDCOVER 2-VOL 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 11	182.00	0	37	\$0.00	\$6,734.00
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 11 Bundle 2022 Subtotal</b>					<b>\$ 0.00</b>	<b>\$ 6,734.00</b>
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 12 Bundle 2022</b>						
9781418374730	MYPERSPECTIVES 2022 STUDENT EDITION HARDCOVER 2-VOL 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 12	182.00	0	37	\$0.00	\$6,734.00
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 12 Bundle 2022 Subtotal</b>					<b>\$ 0.00</b>	<b>\$ 6,734.00</b>
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 9 Bundle 2022</b>						

Centennial School Dist 67R

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781418374709	MYPERSPECTIVES 2022 STUDENT EDITION HARDCOVER 2-VOL 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 9	182.00	0	37	\$0.00	\$6,734.00
<b>myPerspectives<sub>2</sub> Revision Assistant - Grade 9 Bundle 2022 Subtotal</b>					<b>\$ 0.00</b>	<b>\$ 6,734.00</b>
<b>myPerspectives English Language Arts Subtotal</b>					<b>\$ 10,605.00</b>	<b>\$ 26,936.00</b>
<b>myPerspectives Professional Development</b>						
<b>Virtual myPerspectives Professional Learning Offerings ©2022</b>						
0000000125476	VIRTUAL MYPERSPECTIVES ELA @2022 NATIONAL PROGRAM ACTIVATION (2 HR)	600.00	0	1	\$0.00	\$600.00
<b>Virtual myPerspectives Professional Learning Offerings ©2022 Subtotal</b>						<b>\$ 600.00</b>
<b>myPerspectives ©2017 Professional Development - Getting Started</b>						
0000000122210	MYPERSPECTIVES ENGLISH LANGUAGE ARTS: PROGRAM IMPLEMENTATION ESSENTIALS	3300.00	0	1	\$0.00	\$3,300.00
<b>myPerspectives ©2017 Professional Development - Getting Started Subtotal</b>						<b>\$ 3,300.00</b>
<b>myPerspectives Professional Development Subtotal</b>						<b>\$ 3,900.00</b>
<b>Solution Subtotal</b>					<b>\$ 10,605.00</b>	<b>\$ 30,836.00</b>
					<b>Shipping and Handling</b>	<b>\$ 2,154.88</b>
					<b>Total</b>	<b>\$ 32,990.88</b>

## Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

**e-Form:** <http://support.savvas.com/support/s/contactsupport>

**Mail:** PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500.

**Price quote:** This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

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**Taxes:** All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

**Platforms:** Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

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**Consumable Worktexts:** Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://worktext-subscriptions.savvas.com/>.

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**Professional Services:** All paid services must be scheduled and delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. MySavvasTraining, which provides online access to on-demand tutorials and interactive webinar sessions, is included with purchase of products ([mySavvasTraining.com](http://mySavvasTraining.com)).

	2022-2023 Disbursements					
Month	Total Expenditures	Cumulative Spent	Cumulative % of Budget Spent	Projected % Budget Spent	Notes	
September	\$863,796	\$863,796	8.86%	8.33%		
October	\$744,392	\$1,608,188	16.49%	16.67%		
November	\$749,918	\$2,358,107	24.18%	25.00%		
December	\$716,432	\$3,074,539	31.52%	33.33%		
January	\$705,825	\$3,789,318	38.85%	41.67%		
February	\$764,472	\$4,553,791	46.69%	50.00%		
March		\$4,553,791	46.69%	58.33%		
April		\$4,553,791	46.69%	66.67%		
May		\$4,553,791	46.69%	75.00%		
June		\$4,553,791	46.69%	83.33%		
July		\$4,553,791	46.69%	91.67%		
August		\$4,553,791	46.69%	100.00%		
Credit Card	\$8,954					
Total	\$4,553,791					
2021 Budgeted Disbursements	\$9,753,230					
	Cumulative:					
	September	October	November	December	January	February
Projected Expenses	\$812,769	\$1,625,538	\$2,438,308	\$3,251,077	\$4,063,846	\$4,876,615
Actual Expenses	\$863,796	\$1,608,188	\$2,358,107	\$3,074,539	\$3,789,318	\$4,553,791
Difference	-\$51,027	\$17,350	\$80,201	\$176,538	\$274,528	\$322,824
	March	April	May	June	July	August
Projected Expenses	\$5,689,384	\$6,502,153	\$7,314,923	\$8,127,692	\$8,940,461	\$9,753,230
Actual Expenses	\$4,553,791	\$4,553,791	\$4,553,791	\$4,553,791	\$4,553,791	\$4,553,791
Difference	\$1,135,594	\$1,948,363	\$2,761,132	\$3,573,901	\$4,386,670	\$5,199,439

