

Board of Education Regular Meeting
Monday, June 20, 2022 6:00 PM

Miami Public Schools Central Office Board
Room
2116 Rockdale Blvd
Miami, Oklahoma 74354



Agenda

1. Call to Order/Roll Call to establish quorum
2. Pledge of Allegiance
3. Comments from the Floor
The following rules shall govern this section:
 1. Speakers must identify themselves
 2. Each speaker is given a maximum of three (3) minutes
 3. Total time allocated to this item is thirty (30) minutes
 4. No board action will be taken on comments from the floor
4. Recognition of 2021-22 MPS Retiring Teachers and Support Staff
5. Superintendent/Assistant Superintendent's Reports (to include but not to be limited by)
 5. School Safety and Security Update - Kyle Baldrige, MPS Safety Coordinator
 6. Financial Update
 7. Capital Improvement Update
 8. Enrollment Update
 9. Legislative Update
6. Consent Agenda:
All of the following items, which concern reports and items of routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of approval of the following items:
 - 6.A. Minutes of the May 9, 2022 board meeting
 - 6.B. Approval of monthly encumbrances for FY22
 10. General Fund accounts payable encumbrances-852-887
 11. General Fund payroll encumbrances-70560-70585
 12. Bond Fund 33 accounts payable-None
 13. Bond Fund 34 accounts payable-25-30
 14. Bond Fund 35 accounts payable-None
 15. Bond Fund 36 accounts payable-None
 16. Bond Fund 37 accounts payable-None
 17. Child Nutrition accounts payable encumbrances-10
 18. Child Nutrition payroll encumbrances-70025-70030
 19. Building Fund encumbrances-88-97

- 20. Function/Summary Report for May
- 21. Activity and Cafeteria Report for May
- 6.C. Treasurer's Report for May
- 6.D. Open New Activity Account(s):
 - MHS-Fashion Week
 - MHS-Special Education
 - MJHS-Special Education
- 6.E. Transfer Request:
 - MHS-From Class of 2023 to Student Council
- 6.F. Fundraiser requests SY 2022-2023 from:
 - Miami High School
 - Miami Junior High School
 - Nichols Upper Elementary
 - Roosevelt Elementary
 - Washington Elementary
 - Wilson Early Childhood Center
- 6.G. Temporary Appropriations for FY 2023
- 6.H. Annual Designations for FY 23:
 - 22. Federal Program Coordinator and Authorized Representative - Keni Iverson and Jillian Douthit
 - 23. Minutes Clerk - Amy Harnar
 - 24. Assistant Minutes Clerk - Keni Iverson
 - 25. Encumbrance Clerk - Jennifer Davis
 - 26. School District Treasurer - Lisa Highsmith
 - 27. Activity Account Custodian - Amy Harnar
 - 28. Special Education Coordinator - Jillian Douthit
 - 29. Payroll Clerk - Lisa Highsmith
 - 30. Child Nutrition Fund Custodian - Lisa Namestka
 - 31. Title III Coordinator - Jillian Douthit
 - 32. Title VI Coordinator - Keni Iverson
 - 33. Website Administrator - David Frazier
 - 34. Authorized Representative for Child Nutrition - Jillian Douthit
 - 35. Authorized Representative for Insurance - Nick Highsmith
 - 36. Oklahoma School Assurance Group (OSAG) Representative - Nick Highsmith
 - 37. Receiving Clerk - Jennifer Davis
 - 38. Assistant Receiving Clerk - Amy Harnar
 - 39. Title IX Coordinator, Residency Coordinator, and Civil Rights Officer - Keni Iverson
 - 40. Section 504 Coordinator - Jillian Douthit
 - 41. Homeless Liaison - Peyton Westmoreland
 - 42. Safety Coordinator - Kyle Baldrige
 - 43. E-Rate Coordinator - Nicholas Talbert
 - 44. District Legal Representatives - Rosenstein, Fist & Ringold, Attorneys at Law

- 45. Purchasing Agent and Authorized Representative for all Federal programs including E-Rate and Child Nutrition; Designated custodian for the General Fund, Building Fund, Child Nutrition Fund, Bond Fund, Activity Fund, Federal Programs, E-Rate, State Programs, and all other school programs - Nick Highsmith
- 6.I. Resolution authorizing the school treasurer to invest school district funds for the 2022-2023 school year.
- 6.J. List of proposed depositories for the school district funds for the 2022-2023 fiscal year
- 6.K. Agreement with Miami Youth Football for the 2022-2023 school year
- 6.L. Agreement with Department of Rehabilitation Services Transition School To Work Study for the 2022-2023 School Year
- 6.M. Power School Agreements for the 2022-2023 School Year
 - 46. TalentEd Records
 - 47. UT Applicant Tracking
 - 48. SIS Maintenance & Support
- 6.N. Agreement between CRW E-rate and Miami Public Schools for the 2022-2023 school year
- 6.O. Contract with Lightspeed Systems-DIRSEC for Content Filtering
- 7. Items to be considered by the Board
 - 7.A. The Board will discuss and vote to approve or not approve to replace a lost or destroyed warrant and issue duplicate check to Country Meats, in the amount of \$236.00 warrant #19689, dated April 6, 2022.
 - 7.B. The Board will discuss and vote to approve or not approve the OSIG Renewal Proposal for property, liability, and automobile coverage for the 2022-2023 school year.
 - 7.C. The Board will discuss and vote to approve or not approve to enter into agreement with a Food Service Management Company for the 2022-2023 school year.
 - 7.D. The Board will discuss and vote to approve or not approve the updated MPS Job Description Manual.
 - 7.E. The Board will discuss and vote to approve or not approve the updates to the district's Design for Learning Re-Entry Plan.
 - 7.F. The Board will discuss and vote to approve or not approve to declare the following for surplus property:
 - 49. 2005 Chevy Suburban (White)-SUV #2, Mileage 153,634, VIN #3GNEC16X5G110900
 - 50. 2002 Chevy Suburban 4 Wheel Drive (Blue)-SUV #1, Mileage 168,720, VIN #3GNFK16Z62G298754
 - 7.G. The Board will discuss and vote to approve or not approve the attached list(s) of various inventory items as surplus property and authorize the Superintendent to sell or dispose of said property in the best interest of the district.
 - 7.H. The Board will discuss and vote to approve or not approve the 11 and 12 Month Salaries for the 2022-2023 school year.
- 8. Proposed executive session to :
 - 51. Discuss ongoing Superintendent Evaluation

- 52. Discuss those employees listed on the attached personnel agenda sheet and Exhibit A
 - 53. Discuss the educational records of a minor child.
- 9.

All of these items are authorized by 25 O.S. Section 307(B)(1).

- 10. Convene or not convene into executive session
- 11. Acknowledge board's return to Open Session.
- 12. Executive session minutes compliance announcement.
- 13. The Board will vote to approve or not approve the employment of Certified personnel, per the attached agenda personnel sheet and exhibit A located outside Miami Public Schools Administrative Office 26 N Main, Miami, OK. 74354 in display box.
- 14. The Board will vote to approve or not approve the employment of Support personnel, per the attached agenda personnel sheet and exhibit A located outside Miami Public Schools Administrative Office 26 N Main, Miami, OK. 74354 in display box.
- 15. The Board will vote to approve or not approve the resignation of Certified personnel, per the attached agenda personnel sheet exhibit A located outside Miami Public Schools Administrative Office 26 N Main, Miami, OK. 74354 in display box.
- 16. The Board will vote to approve or not approve the resignation of Support personnel, per the attached agenda personnel sheet and exhibit A located outside Miami Public Schools Administrative Office 26 N Main, Miami, OK. 74354 in display box.
- 17. New Business
- 18. Board will adjourn

Where Posted: Front Display Case, Administrative Offices, 2116 Rockdale Blvd, Miami, OK 74354

Date and Time: _____

Signature: _____

Title: Secretary to the Superintendent/B.O.E Minutes Clerk

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Miami High School:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|------------------|----------------------------------|---------------------------|
| Kelsey Blevins | Secretary I | General Fund |
| Jenny Ragsdale | Secretary I | General Fund |
| Whitney McGhee | Mental-Behavioral Health Liaison | General Fund |
| Melissa Adkinson | Secretary II | General Fund |
| Rhonda Compton | Teacher's Aide | General Fund |
| Patrick Billings | Teacher's Aide | General Fund |
| Sandra Aguilar | SPED Teacher's Aide | General Fund |
| Joe Crisp | Teacher's Aide | General Fund |
| Roy Demel | Custodian | General Fund |
| Carrie Hins | Custodian | General Fund |
| Skipper Emerine | Custodian | General Fund |
| Penny Kirk | Custodian | General Fund |
| Tara Danman | Kitchen Manager | Child Nutrition - Fund 22 |
| Shelby Bergman | Teacher's Aide | General Fund |

Sincerely,



Amie Whitehill

Incoming Director of Secondary Education

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Miami Junior High School:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|---------------------|---------------------|-----------------------|
| Bea McMMain | SPED Teacher's Aide | General Fund |
| Pauline Edwards | SPED Teacher's Aide | General Fund |
| Blake Thomas | SPED Teacher's Aide | General Fund |
| Ted Holt | SPED Teacher's Aide | General Fund |
| Missy Willard | Secretary II | General Fund |
| Mandy Horn | Secretary II | General Fund |
| Cindy Harkins | Secretary I | General Fund |
| McClassen Rhinehart | Teacher's Aide | Title I |
| Freddie Swafford | Teacher's Aide | JOM/Title VI |
| Ronald Hawkins | Custodian | General Fund |
| Ricky Martin | Custodian | General Fund |
| Nina Martin | Custodian | General Fund |

Sincerely,



Annie Whitehill

Incoming Director of Secondary Education

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Miami Academy/Virtual Learning Center:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|---------------|-----------------|-----------------------|
| Brad Douthit | Custodian | General Fund |
| Shana Sciacca | Secretary I | General Fund |

Sincerely,



Jeff Harlan
Director, Miami Academy and Virtual Learning Center

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Nichols Upper Elementary:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|--------------------|--------------------------|---------------------------|
| Gayla Anderson | Secretary I | General Fund |
| Lynn Jennings | Secretary I | General Fund |
| Tina Wilson | Teacher's Aide | Title I |
| Stephanie Provence | SPED Teacher's Aide | IDEA - 621 |
| Kimberly Reed | SPED Teacher's Aide | IDEA - 621 |
| Bryce Walker | SPED Teacher's Aide | IDEA - 621 |
| Mackenzie Stackle | Teacher's Aide | Title I |
| Cathy Mahan | Teacher's Aide | Title I |
| Tausha Gilmartin | SPED Teacher's Aide | IDEA - 627 |
| Valarie Blunk | SPED Teacher's Aide | IDEA - 627 |
| Kelsie Cooper | Teacher's Aide | Title I |
| Christy Alsbury | Teacher's Aide | Title I |
| Kalina Guzman | Teacher's Aide | Title I |
| Jeannie Dunkel | Kitchen Manager | Child Nutrition - Fund 22 |
| Connie Ross | Cook | Child Nutrition - Fund 22 |
| Edwin Taylor | Custodian | General Fund |
| Lance Corter | SBSW | |
| Wendy Dow | Library Assistant | JOM/Title VI |
| Brenda Wright | Teacher's Aide/Computers | General Fund |

Sincerely,



Courtney Billings
Principal, Nichols Upper Elementary

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Roosevelt Elementary:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|------------------|---------------------------|---------------------------|
| Susan Housman | Secretary I | General Fund |
| Alicia Brodrick | Teacher's Aide | .5 General, .5 Title VII |
| Hillary Anderson | Library Assistant | General Fund |
| Pam Mathis | Teacher's Aide | Title I |
| Sarah Cook | Teacher's Aide | Title I |
| Jade Anderson | Teacher's Aide | Title I |
| Vanessa Price | Teacher's Aide | Title I |
| Linda Oakley | SPED Teacher's Aide | IDEA - 621 |
| Linda McAuliff | SPED Teacher's Aide | IDEA - 627 |
| Stacie Jackson | SPED Teacher's Aide | IDEA - 621 |
| David Jones | Custodian | General Fund |
| Janice Jones | Kitchen Manager | Child Nutrition - Fund 22 |
| Kelsey Miner | Certified Nurse Assistant | General Fund |

Sincerely,



Melissa Bekemeier
Principal, Roosevelt Elementary

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Washington Elementary:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|-----------------|---------------------------|---------------------------|
| Caitlin Case | Secretary I | General Fund |
| Emily Geasland | Certified Nurse Assistant | General Fund |
| Juette Muise | SPED Teacher's Aide | IDEA - 621 |
| Taliah Zapata | SPED Teacher's Aide | IDEA - 621 |
| Jessica Shere | SPED Teacher's Aide | IDEA - 621 |
| Kayla Plott | SPED Teacher's Aide | General Fund |
| Chris Portenier | Teacher's Aide | JOM/Title VI |
| Kay Walser | Teacher's Aide | 587 |
| Lucinda Mowrey | Teacher's Aide | General Fund |
| Robin Mains | Teacher's Aide | Title I |
| Jamie Ragsdale | Teacher's Aide | Title I |
| Angie Garner | Teacher's Aide | 511/587 |
| Dewayne Owens | Custodian | General Fund |
| Atushiro Miyagi | Custodian | General Fund |
| Trish Allen | Kitchen Manager | Child Nutrition - Fund 22 |

Sincerely,



Melissa Turner

Principal, Washington Elementary

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year at Wilson Early Childhood Center:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|------------------|---------------------------|---------------------------|
| Rachelle McCord | Secretary I | General Fund |
| Chloe Preaus | Certified Nurse Assistant | General Fund |
| Sherri Mills | Teacher's Aide | General Fund |
| Lindy Braund | SPED Teacher's Aide | IDEA - 621 |
| Beverly Whited | SPED Teacher's Aide | IDEA - 627 |
| JanNell Burnett | SPED Teacher's Aide | 628 |
| Heather Cooper | SPED Teacher's Aide | IDEA - 621 |
| Kayla Greninger | Teacher's Aide | General Fund |
| Nancy Launius | Teacher's Aide | General Fund |
| Amanda Cain | Teacher's Aide | General Fund |
| Meagan Hernandez | Teacher's Aide | General Fund |
| Amye White | Teacher's Aide | General Fund |
| Nazareth Myers | Teacher's Aide | General Fund |
| Andrea Harrison | Teacher's Aide | General Fund |
| Sky Pendergraft | Teacher's Aide | General Fund |
| Charles Springer | Custodian | General Fund |
| Chris Salazar | Custodian | General Fund |
| Sheri Bottero | Kitchen Manager | Child Nutrition - Fund 22 |
| Penny Price | Cook | Child Nutrition - Fund 22 |

Sincerely,



Andrea Berry

Principal, Wilson Early Childhood Center

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year assigned to district-wide roles:

| <i>Name</i> | <i>Position</i> | <i>Funding Source</i> |
|------------------|--|-----------------------|
| Amy Harnar | Executive Assistant to the Superintendent | General Fund |
| Lisa Namestka | Executive Assistant to Federal Programs | General Fund |
| Tonya Waybright | Executive Assistant to Human Resources/Encumbrance | General Fund |
| Jennifer Davis | Encumbrance Clerk | General Fund |
| Lisa Highsmith | Director of Human Resources/District Treasurer | General Fund |
| Martin Dow | Director of Maintenance | General Fund |
| Nicholas Talbert | Director of Information Technology | General Fund |
| David Frazier | Director of Communications | ESSER III |
| Shari Seamon | Transportation Secretary | General Fund |

Sincerely,



Keni Iverson

Assistant Superintendent

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year in IET:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|----------------|-----------------------------------|-----------------------|
| Aimee Parnell | Information Technology Specialist | General Fund |
| Sandy Ankenman | Educational Data Specialist | General Fund |
| Ronnie Harnar | Network Administrator | General Fund |

Sincerely,



Nicholas Talbert
Director, Technology

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year assigned to the Maintenance Department:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|-----------------|-----------------------|-----------------------|
| Dillon Browning | Maintenance Assistant | General Fund |
| Dusty Browning | Maintenance Assistant | General Fund |

Sincerely,



Martin Dow
Director of Maintenance

Mr. Highsmith:

This letter is to recommend the support personnel listed below for positions for the 2022-2023 school year assigned to Transportation Department roles:

| <u>Name</u> | <u>Position</u> | <u>Funding Source</u> |
|---------------------|-------------------|-----------------------|
| Charles Springer | Bus Driver | General Fund |
| Lonnie Portenier | Bus Driver | General Fund |
| Linda McQueen | Bus Driver | General Fund |
| Shawn Nading | Bus Driver | General Fund |
| Patricia Young | Bus Driver | General Fund |
| Bradley Satterwhite | Bus Driver | General Fund |
| Charles Preaus | Bus Driver | General Fund |
| Rhonda Reynolds | Bus Driver | General Fund |
| Skipper Emerine | Bus Driver | General Fund |
| Martin Dow | Substitute Driver | General Fund |
| Margery Hayes | Substitute Driver | General Fund |
| Gary Harrison | Substitute Driver | General Fund |

Sincerely,

Shari Seamon



Secretary, Transportation Department

MIAMI PUBLIC SCHOOLS
Miami, Oklahoma
June 20, 2022
AGENDA PERSONNEL SHEET

EMPLOYMENT

Certified:

| | | |
|---------------------|---|------------|
| Bruce Chavka | Boys Varsity Basketball Coach | MHS |
| Kanyen Cole | Assistant Varsity Baseball Coach | MHS |
| Sam Fairchild | Girls Varsity Basketball Coach | MHS |
| Taylor Fisher | Kindergarten Teacher | Wilson |
| Kelsa Forbes | 4 th /5 th Grade Social Studies | Nichols |
| Amber Huston | 3 rd Grade Teacher | Washington |
| Lanita Jay | Physical Education Teacher | Wilson |
| Jennifer McLaughlin | 6 th Grade ELA Teacher | Nichols |
| Jamie Winters | 4 th /5 th Grade Social Studies | Nichols |

Reassign:

| | | |
|-------------------------------|---------------------------------|-----------------|
| <i>Blake Bryne (reassign)</i> | <i>Physical Science Teacher</i> | <i>MHS/MJHS</i> |
| <i>Rob Storey</i> | <i>English Teacher</i> | <i>MHS</i> |

Support:

| | | |
|-------------|-------------------------|----------|
| Judy Petitt | Family Care Coordinator | District |
|-------------|-------------------------|----------|

RESIGNATION

Certified:

| | | |
|------------------|---|------------|
| Becky Crowe | 2 nd Grade | Washington |
| Thomas Hubbard | SPED Teacher | MHS |
| Natasha Jackson | 4 th /5 th Grade Social Studies | Nichols |
| Ryan Jarvis | Science Teacher | MJHS |
| Nicolett Ruppert | 6 th Grade Science Teacher | Nichols |
| Peter Ryan | Varsity Boys Basketball Coach/Teacher | MHS |
| Jacey Williams | 3 rd Grade Teacher | Washington |

Support:

| | | |
|------------------|----------------------------------|--------|
| Sallee Barger | Teacher Assistant/Librarian Aide | MJHS |
| Sherry Kinney | JOM/Title VII Aide | MJHS |
| Charles Springer | Custodian/Bus Driver | Wilson |

Termination:

| | | |
|---------------|------------------------|-----------|
| Dallas Renfro | SPED Teacher Assistant | Roosevelt |
|---------------|------------------------|-----------|

RESCIND:

Certified:

| | | |
|---------------|----------------------|--------|
| Shasta Parker | Kindergarten Teacher | Wilson |
|---------------|----------------------|--------|

Support:

| | | |
|-----------------|-----------|-----------|
| Deborah Collins | Custodian | Roosevelt |
|-----------------|-----------|-----------|