



**Regular Meeting Agenda
Thursday, November 6, 2025
Cedar Park Middle School Library
2100 Sun Chase Blvd.
Cedar Park, TX 78613
6:15 PM**

The Board meeting protocols are available at <https://bit.ly/3DHAR4v>.

Doors will open to the public at 5:30 PM.

Members of the public may access this meeting via live stream at <https://www.leanderisd.org/boardlivestream>. Please note, this link will not be active until approximately 5 minutes before the scheduled meeting time.

Citizens wishing to address the Board of Trustees may do so in person at the meeting location noted on the agenda. In order to address the Board, individuals must sign up online at <https://www.leanderisd.org/citizencommentform>, between noon the day prior to the meeting and noon the day of the meeting and be present at the meeting when their number is called.

Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours.

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on October 31, 2025, at 2:42 PM.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1. CALL TO ORDER AND DECLARATION OF QUORUM**
- 2. OPENING CEREMONY**
 - A. Pledge of Allegiance
 - B. Moment of Silence
- 3. RECOGNITION**
 - A. Spotlight on Learning: North Elementary School
 - B. Video Recognitions
 1. Texas Art Education Association District of Distinction
 2. Texas Educational Theatre Arts Association Awards
 3. University Interscholastic League (UIL) Loan Star Cup - Vandegrift High School
 4. iWrite Publishing Contest Winner - Naina Sivalingala, Rouse High School
 5. ACT Perfect Score — Calista Davis, Cedar Park High School
- 4. CITIZEN COMMENTS** *(See the notes at the top of the agenda for instructions on how to sign up and details regarding speaking.)*
- 5. CONSENT AGENDA**
 - A. Consider Approval of Minutes of Regular and Called Board Meetings 3
 - B. Consider Adoption of Board Operating Procedures Update 15
- 6. SUPERINTENDENT'S REPORT 62**
 - A. Empowered Student Learning
 - B. Empowered Staff Learning
 - C. Safe and Innovative Learning Environments
- 7. DISCUSSION / ACTION ITEMS**

A. STUDENT EXPERIENCE	
1. Discussion of Instructional Materials Review & Approval Process	85
2. Discussion of 2026-2027 Academic Calendar Planning	99
B. GOVERNANCE	
1. Consider Approval of Leander ISD Nomination for TASB Board of Directors Region 13, Position B	111
C. OPERATIONS	
1. Discussion of Districtwide Intruder Detection Audit Report Findings	113
2. Purchasing Cooperative Fees Annual Report	114
3. Cash Flow Report for 1st Quarter- FY26	115
4. Business and Finance Monthly Reports	
a. Monthly Bond Status Report	121
b. Monthly Financial Report	130
c. Monthly Investment Report	138
d. Monthly Tax Collection Report	147
8. CLOSED SESSION	
A. Texas Government Code 551.071: consultation with attorney regarding, pending or contemplated litigation, and/or attorney client privileged matter	
B. Texas Government Code 551.074: personnel - deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers	
C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed	
D. Texas Government Code 551.074: deliberation regarding Superintendent contract	
E. Texas Government Code 551.089: discussion of district-wide intruder detection audit report findings	
F. Texas Government Code 551.074: deliberation and consideration of employment of Danielson Middle School Principal	
9. ACTION PURSUANT TO CLOSED SESSION	
A. Consider employment of Danielson Middle School Principal	
10. BOARD MEETING DEBRIEF	
11. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LLEGAL)]

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Consider Approval of Minutes of Regular and Called Board Meetings
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Bruce Gearing, Ed.D., Superintendent of Schools
Attachments: 10-23-25 Regular Meeting Minutes DRAFT
10-28-25 Special Meeting Minutes DRAFT
10-30-25 Special Meeting Minutes DRAFT

Background Information:

Board meeting minutes are attached for your review.

Administrative Recommendation:

Administration recommends approval of the minutes as presented.

Sample Motion:

I move the Board approve the Regular and Called Meeting Minutes as presented.

Minutes of Regular Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, October 23, 2025, beginning at 6:17 PM in Cedar Park Middle School Library, 2100 Sun Chase Blvd., Cedar Park, TX 78613. The following members were present: Anna Smith, Sade Fashokun, Nekosi Nelson, Trish Bode (arrived at 6:18 PM), and Gloria Gonzales-Dholakia. Paul Gauthier and Francesca Romans were absent.

1. CALL TO ORDER AND DECLARATION OF QUORUM

2. OPENING CEREMONY

- A. Pledge of Allegiance
- B. Moment of Silence

3. RECOGNITION

- A. Spotlight on Learning: Vista Ridge High School

4. CITIZEN COMMENTS

Three speakers addressed the Board of Trustees.

5. CONSENT AGENDA

I move the Board approve the Consent Agenda items as presented. This motion made by Trish Bode and seconded by Gloria Gonzales-Dholakia passed five in favor and two absent. Trish Bode: In favor, Sade Fashokun: In favor, Paul Gauthier: Absent, Gloria Gonzales-Dholakia: In favor, Nekosi Nelson: In favor, Anna Smith: In favor, Francesca Romans: Absent

- A. Consider Approval of Early Childhood Center Naming Charter
- B. Consider Approval of Fiscal Year (FY) 26 Budget Amendment - #3
- C. Consider Approval of Library Resources
- D. Consider Approval of Minutes of Regular and Called Board Meetings
- E. Consider Approval of Purchase of Attendance Credit and Delegation of Authority to Obligate the District

6. SUPERINTENDENT'S REPORT

- A. Empowered Student Learning
- B. Empowered Staff Learning

C. Safe and Innovative Learning Environments

7. DISCUSSION/ACTION ITEMS

A. STUDENT EXPERIENCE

1. Discussion of Global Languages & Cultures Annual Update

B. GOVERNANCE

1. Annual Announcement Regarding Continuing Education of Board Members

Under [State Board of Education Rule](#), completing required continuing education each year of service is a basic obligation and expectation of any sitting board member. The 2025 annual announcement regarding continuing education of Board Members, attached, was made by the Presiding Officer. Six Board Members have completed or exceeded all required training. Board Member Paul Gauthier is deficient in completing the required training.

C. OPERATIONS

1. Discussion of the Annual Demographic Report: Population and Survey Analyst (PASA)

8. CLOSED SESSION

The Board of Trustees went into Closed Session at 9:22 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.071: consultation with attorney regarding pending or contemplated litigation, and/or attorney client privileged matter
- B. Texas Government Code 551.074: personnel - deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers
- C. Texas Government Code 551.0821: deliberation regarding matters whereby personally identifiable information regarding one or more students will be disclosed
- D. Texas Government Code 551.074: deliberation regarding Superintendent contract
- E. Texas Government Code 551.074: deliberation and consideration of employment of Cypress Elementary School Principal
- F. Texas Government Code 551.074: deliberation and consideration of employment of River Place Elementary School Principal

The Board returned to Open Session at 10:23 PM.

9. ACTION PURSUANT TO CLOSED SESSION

A. Consider employment of Cypress Elementary School Principal

I move that the Board of Trustees accept the recommendation of Justin Gomez for Principal at Cypress Elementary School 1-year probationary employment contract for personnel addition(s) as presented in accordance with the salary scale, policies and contract of Leander Independent School District for the 2025-26 school year. This motion made by Sade Fashokun and seconded by Gloria Gonzalez-Dholakia passed five in favor and two absent. Trish Bode: In favor, Sade Fashokun: In favor, Paul Gauthier: Absent, Gloria Gonzales-Dholakia: In favor, Nekosi Nelson: In favor, Anna Smith: In favor, Francesca Romans: Absent

B. Consider employment of River Place Elementary School Principal

I move that the Board of Trustees accept the recommendation of Stacy Steele for Principal at River Place Elementary School 1-year probationary employment contract for personnel addition(s) as presented in accordance with the salary scale, policies and contract of Leander Independent School District for the 2025-26 school year. This motion made by Sade Fashokun and seconded by Gloria Gonzalez-Dholakia passed five in favor and two absent. Trish Bode: In favor; Sade Fashokun: In favor, Paul Gauthier: Absent, Gloria Gonzales-Dholakia: In favor, Nekosi Nelson: In favor, Anna Smith: In favor, Francesca Romans: Absent

10. BOARD MEETING DEBRIEF

11. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 10:25 PM

These minutes were read and approved by the Board of Trustees on the 6th day of November 2025.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.



2025 Annual Announcement on Continuing Education of Board Members

Under [State Board of Education Rule](#), completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President, I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are eight training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
8. School Safety

To the extent applicable to each board member, I will announce the completion or deficiency as to required training. For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

- **Local District Orientation**

The following first-year board member has completed the local district orientation training:

- Nekosi Nelson

- **Orientation to the Texas Education Code**

The following first-year board member has completed the Orientation to the Texas Education Code training:

- Nekosi Nelson

- **Post-Legislative Update to the Texas Education Code**

The following board members have completed Post-Legislative Update to the Texas Education Code training:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board member is deficient in meeting the required Post-Legislative Update to the Texas Education Code training:

- Paul Gauthier

- **Team Building Session**

The entire board and the Superintendent must participate in the annual team-building Session. The following board members have completed the annual team-building training:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board member is deficient in meeting the required annual team-building training:

- Paul Gauthier

- **Additional Continuing Education**

The following board members have completed the additional continuing education requirements:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board member is deficient in meeting the additional continuing education requirements:

- Paul Gauthier

- **Evaluating Student Academic Performance and Setting Goals**

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board member is deficient in meeting the required biennial training on evaluating student academic performance and setting goals:

- Paul Gauthier

- **Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children**

The following board members have completed the biennial training on identifying and reporting abuse and trafficking:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board member is deficient in meeting the required biennial training on identifying and reporting abuse and trafficking:

- Paul Gauthier

- **School Safety**

The following board members have completed the biennial training on school safety:

- Anna Smith
- Sade Fashokun
- Nekosi Nelson
- Trish Bode
- Gloria Gonzales-Dholakia
- Francesca Romans

The following board members are deficient in meeting the required biennial training on school safety:

- Paul Gauthier

- **Exceeding Required Continuing Education**

Board Member Anna Smith exceeded the required five hours of continuing education for experienced Board Members training by 6.75 additional hours.

Board Member Sade Fashokun exceeded the required five hours of continuing education for experienced Board Members training by 6 additional hours.

Board Member Nekosi Nelson exceeded the required ten hours of continuing education for new Board Members training by 3 additional hours.

Board Member Trish Bode exceeded the required five hours of continuing education for experienced Board Members training by 4 additional hours.

Board Member Gloria Gonzales-Dholakia exceeded the required five hours of continuing education for experienced Board Members training by 6.5 additional hours.

Board Member Francesca Romans exceeded the required five hours of continuing education for experienced Board Members training by 0.5 additional hours.

Minutes of Special Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Tuesday, October 28, 2025, beginning at 6:15 PM in Cedar Park Middle School Library, 2100 Sun Chase Blvd., Cedar Park, TX 78613. The following members were present: Anna Smith, Sade Fashokun (*arrived at 7:18 PM*), Nekosi Nelson, Trish Bode, Paul Gauthier (*left at 8:19 PM*), Gloria Gonzales-Dholakia (*arrived at 7:30 PM*), and Francesca Romans (*arrived at 6:57 PM and left at 8:03 PM*).

1. **CALL TO ORDER AND DECLARATION OF QUORUM**
2. **CITIZEN COMMENTS**

No citizens signed up to speak at tonight's meeting.

3. **DISCUSSION/ACTION ITEMS**

- A. Consider Acceptance of Trustee Resignation

I move to accept the resignation of Trustee Francesca Romans. This motion, made by Trish Bode and seconded by Gloria Gonzales-Dholakia, passed six in favor, one abstained, and none opposed. Trish Bode: In favor; Sade Fashokun: In favor; Paul Gauthier: In favor; Gloria Gonzales-Dholakia: In favor; Nekosi Nelson: In favor; Anna Smith: In favor; Francesca Romans: Abstained

- B. Discussion of Option for Filling Board of Trustees Vacancy

4. **CLOSED SESSION**

The Board of Trustees went into Closed Session at 6:15 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.082 and 551.074: hear and deliberate parent complaint concerning school children and school district employees

The Board returned to Open Session at 6:47 PM.

The Board of Trustees went into Closed Session at 6:48 PM after the Board President announced the right to do so under:

- A. Texas Government Code 551.082 and 551.074: hear and deliberate parent complaint concerning school children and school district employees

The Board returned to Open Session at 7:50 PM.

The Board of Trustees went into Closed Session at 8:04 PM after the Board President announced the right to do so under:

- B. Texas Government Code 551.071: consultation with attorney regarding pending or contemplated litigation, and/or attorney client privileged matter
- C. Texas Government Code 551.074: personnel - deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers

The Board returned to Open Session at 10:12 PM.

5. ACTION PURSUANT TO CLOSED SESSION

I move that the Board affirm the decision of the Administration and deny the grievance appeal and the relief requested. This motion made by Trish Bode and seconded by Nekosi Nelson passed four in favor, and three absent. Trish Bode: In favor, Sade Fashokun: Absent, Paul Gauthier: In favor, Gloria Gonzales-Dholakia: Absent, Nekosi Nelson: In favor, Anna Smith: In favor, Francesca Romans: Absent

I move that the Board affirm the decision of the Administration and deny the grievance appeal and the relief requested. This motion made by Nekosi Nelson and seconded by Trish Bode passed three in favor, one opposed, and three absent. Trish Bode: In favor, Sade Fashokun: Absent, Paul Gauthier: In favor, Gloria Gonzales-Dholakia: Absent, Nekosi Nelson: In favor, Anna Smith: Opposed, Francesca Romans: Absent

6. BOARD MEETING DEBRIEF

7. ADJOURNMENT

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 10:12 PM

These minutes were read and approved by the Board of Trustees on the 6th day of November 2025.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Minutes of Special Meeting

The Board of Trustees
Leander Independent School District

STATE OF TEXAS
COUNTY OF WILLIAMSON

A meeting of the Board of Trustees of the Leander Independent School District was held on Thursday, October 30, 2025, beginning at 6:17 PM in Cedar Park Middle School Library, 2100 Sun Chase Blvd., Cedar Park, TX 78613. The following members were present: Anna Smith, Sade Fashokun, Nekosi Nelson, Trish Bode, Paul Gauthier (*arrived at 7:42 PM*), and Gloria Gonzales-Dholakia. Francesca Romans was absent.

1. **CALL TO ORDER AND DECLARATION OF QUORUM**

2. **CITIZEN COMMENTS**

No citizens signed up to speak at tonight's meeting.

3. **BOARD VACANCY**

A. Consider Appointment to Fill Place 6 Board Vacancy

I move to appoint Laura Marques to fill the Place 6 vacancy on the Board of Trustees until the next Board of Trustees Election in November 2026. This motion, made by Nekosi Nelson and seconded by Gloria Gonzales-Dholakia, passed five in favor and two absent. Trish Bode: In favor, Sade Fashokun: In favor, Paul Gauthier: Absent, Gloria Gonzales-Dholakia: In favor, Nekosi Nelson: In favor, Anna Smith: In favor, Francesca Romans: Absent

4. **DISCUSSION/ACTION ITEMS**

A. Discussion of 2026-2027 Budget Development Including Leander ISD Cost Analysis Data and Contracted Reviews of the District

B. Discussion of Long-Range Planning Timeline

5. **CLOSED SESSION**

The Board of Trustees did not go into Closed Session.

A. Texas Government Code 551.074: personnel - deliberation regarding resignations, terminations, employment, reassignments, duties, and evaluation of personnel and public officers

6. **BOARD MEETING DEBRIEF**

7. **ADJOURNMENT**

THE BOARD OF TRUSTEES, HAVING NO FURTHER BUSINESS, ADJOURNED THE MEETING.

Time: 9:03 PM

These minutes were read and approved by the Board of Trustees on the 6th day of November 2025.

President

Secretary

Copies of Board information referred to are attached to the official minutes or filed in the office indicated.

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Consider Adoption of Board Operating Procedures Update
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Holly Boyd Wardell, J.D., Eichelbaum, Wardell, Hansen, Powell & Muñoz, PC
Attachments: Recommended Update to Board Operating Procedures November 2025 - Redline Version
Recommended Update to Board Operating Procedures November 2025 - Clean Version

Background Information:

Under Senate Bill 12 (SB 12), which took effect on September 1, 2025, policies now allow school boards to establish committees to hear Level III Grievances. The Board Operating Procedures have been updated to incorporate this provision and clarify the Board Grievance Hearing Committee's structure and process.

Administrative Recommendation:

N/A

Sample Motion:

I move the Board adopt the update to the Board Operating Procedures as presented.



Board of Trustees Operating Procedures 2025

Leander Independent School District Board of Trustees Operating Procedures

The Board Operating Procedures serve as standard operating procedures that supplement the local policies of the School District and provide guidance to the Board of Trustees, as a body corporate, as they: ensure creation of a shared vision that promotes enhanced student achievement; provide guidance and direction for accomplishing the vision; measure and communicate how well the vision is being accomplished; promote the vision; work with the Superintendent to lead the District toward the vision as specified and further detailed in [Board Policy BBD \(EXHIBIT\)](#) and in Texas Education Code, Chapter 11, Subchapter D. This document has been adopted by the Board at a regularly scheduled meeting and may be modified by a majority vote of the Board. The manual is divided into six (6) sections: Effective Governance, New Board Member Orientation & Board Officers, Board Meetings, Committees, Evaluations & Trainings, and Board Relationships. While these Board Operating Procedures may be amended at any time the Board deems it necessary to do so, they should be reviewed annually by the whole Board during the December Team of 8 Board Retreat. Subsequently, any changes or discussions from the December Retreat should then be compiled and reviewed by a subcommittee along with any other changes suggested throughout the year and brought to the whole Board at a regularly scheduled meeting. The Board Operating Subcommittee may continue to meet throughout the year and bring any suggestions or changes to the whole Board for possible adoption at any time based on agenda capacity.

Effective Governance

The purpose of the LISD Board of Trustees is to unleash the potential of each and every learner in our system by listening to and engaging with the community in order to advocate for every student's needs while continuously improving, enhancing, and optimizing the system for student success.

The Board will rely on its [adopted core beliefs, vision, and mission as they deliberate with the adopted Strategic Plan in mind](#).

The Board will hold itself accountable for governing with excellence. This self-discipline of excellence applies to attendance, beginning meetings on time, preparation for meetings, adherence to policy-making principles, respect of roles, active participation in the monitoring process, and ensuring effective governance capability into the future.

The Board will use a system of communications and interaction that builds upon mutual respect and trust between Board Members and between Board Members and the Superintendent.

Accordingly, the Team of 8 will:

1. Listen to each other and demonstrate respect for the opinions and comments of each other.
2. Maintain honesty and transparency in all interactions.
3. Have an expectation of preparedness for all meetings.

Leander Independent School District Board of Trustees Operating Procedures

4. Respond in a timely manner to requests and inquiries from each other and from administration employees
5. Remember, all are equal Members and have a purpose on the team.
6. Make space for each other.
7. Stay curious and engaged.
8. Acknowledge the issue, but focus on the mission.
 - a. Criticize privately, praise publicly
 - b. Maintain appropriate confidentiality
 - c. Maintain focus on common goals
 - d. Promote the positive image of the District
9. Attempts to resolve conflict will include:
 - a. Seek to find common ground
 - b. Keep away from personalities
 - c. Stay focused on core beliefs
 - d. Think - How does this impact our District?

The Board is committed to utilizing the tools of Continuous Improvement such as Plan-Do-Study-Act (PDSA) and quality tools, including but not limited to consensograms and Plus/Delta, in order to be as efficient and effective as possible. Continuous Improvement and the Board's Theory of Action is the framework by which Trustees do their work. The Board continues to use Continuous Improvement in setting and reviewing progress at the District.

New Board Member Orientation & Election of Board Officers

***For specific policies related to Board Member Elections, see [Board Policy BBB](#).**

I. New Board Member Orientation

- A. The Board will offer orientation and training to new Board Members in the Board's governance process.
 1. New Board Members will have a meeting with District staff for their name badge and other generic, logistical information before their first Board meeting.
 2. As a supplement to the information provided in relation to his/her candidacy, a District orientation for a new Board Member will be scheduled, if possible, by or around the first Board meeting a new Board Member takes the Oath of Office.
 3. At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the District.
 4. The orientation should include, but will not be limited to the following:

Leander Independent School District Board of Trustees Operating Procedures

- a. Board Operating Procedures and Board Policies
- b. Superintendent's overview of District administrative organization
- c. Training to access District electronic communications
- d. District budget overview
- e. Strategic Plan, Goals, and Guiding Documents
- f. Board annual calendar and briefing of upcoming events
- g. Superintendent's current contract and instrument for Superintendent Evaluation
- h. List of Board and administrative committees having Trustee representation.

II. Election of Board Officers

- A. The new Board will meet at the next regularly scheduled meeting after the results are canvassed to review the selection of the following Board Officers: President, Vice-President, and Secretary. See [Board Policy BDAA \(LEGAL\)](#). The LISD Board typically reorganizes in June.
 - 1. Any Board Member wanting to become an officer must complete a board officer training through TASB and must not be deficient in board training requirements.
 - 2. Board Officers shall serve for a term of one year or until the next called Officer election. Officers may succeed themselves in office.
 - 3. At any meeting at which the Board will take action on Board Officers, the agenda shall include a provision for a closed session deliberation to discuss reconstituting the Officers of the Board. During the closed meeting, the Board will deliberate the duties and qualifications of Public Officers. The current Board President will ask for nominations. During this time the Board shall also consider Board Committee assignments and selection of Chairs for Internal Standing Board Committees.
 - 4. When reconvened in open meeting, in compliance with the Texas Open Meetings Act, the current Board President will preside over the election of the Board Officers. The current Board President will entertain nominations. Board Members will not self-nominate from the dais. A nomination requires a second. If additional nominations are made, then each office will be voted on separately by the Board according to Robert's Rules of Order. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.
 - 5. Newly elected Officers will assume responsibility for their office immediately upon election to the Board Office.
 - 6. In the event of a vacancy in an Officer's position, the Board may by a majority action of the Board at any duly called meeting fill the vacancy.
 - 7. The immediate past President and the newly elected President shall meet with the Superintendent after the election of Officers to review all matters pending, to ensure the newly elected President has all the information required of the office.

Leander Independent School District Board of Trustees Operating Procedures

III. Roles and Official Duties of the Board Officers

A. The President of the Board ensures the integrity of the Board’s processes and serves as the Board’s official spokesperson. Accordingly, the President has the following authority and duties:

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legally imposed upon it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues are discussed.
 - b. Ensure that the Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point.
 - c. Chair Board meetings with all the commonly accepted power of that position as described in Robert’s Rules of Order, and with voting rights.
 - d. Conduct periodic self-assessments to ensure process improvement.
 - e. Facilitate communication between Board Members.
 - f. Facilitate agenda planning (including consent agenda items), development, and ordering of agenda items during meetings.
 - g. Act as the Board’s spokesperson to the media.
2. Compile and facilitate the summative evaluation of the Superintendent.
3. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations with the areas assigned to the President, delegating this authority to other Board Members when appropriate, but remaining accountable for its use.
4. Sign contracts, resolutions, and legal documents authorized by the Board.

B. Board Vice President:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President.
2. Have the opportunity to participate in agenda planning and development, including consideration of items for the consent agenda. If the Board Vice President is unavailable to participate in an agenda planning meeting, another Trustee will have the opportunity to participate in the agenda planning meeting with the Board President and Superintendent.
3. Become President only upon being elected to the position by the Board.

C. Board Secretary:

1. Ensure that accurate records of Board meetings are kept.
2. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President and Vice President.

Leander Independent School District Board of Trustees Operating Procedures

3. Sign contracts, resolutions, and legal documents authorized by the Board.
 4. The Secretary shall work with administration to prepare discussions with Trustees and compile Trustee response, if they are available, throughout the year to complete the Superintendent's evaluation.
- D. For specific policies related to Duties and Requirements of Board Officers, see [Board Policy BDAA](#).
- E. If the Board cannot reach a consensus on the results of the Superintendents' evaluation, the Board Officers will finalize the evaluation.

Board Meetings

I. Developing Board Meeting Agendas

- A. To accomplish its stated objectives, the Board follows, its adopted purpose and goals, and develops and follows an Annual Agenda Planning Calendar that includes a schedule for significant aspects of the Board's upcoming work, including monitoring of District performance, matters related to the District budget, bond and facility work, contracts, policies, personnel, evaluation of the Superintendent, and other items pertaining to major business of the Board. This Calendar may be adjusted for administrative purposes.
- B. Not later than June 30 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's Annual Planning Calendar of Board Meetings. The Annual Planning Calendar will serve as a template for agenda and activity planning purposes. The Board's Annual Planning Calendar provides a general planning guideline and can, at a minimum, include the following items:
1. Items in the strategic plan, Board goals, District goals, and superintendent goals;
 2. Items legally required annually but not at specific times;
 3. Items required by Board Policy;
 4. Desired Board Reports;
 5. Student Performance Reports;
 6. Program Evaluation;
 7. Instructional Programs and District Initiatives to review in the upcoming year;
 8. Activities not related to Board meetings, to include District activities/events, major campus events, meetings of District-related organizations/committees, Board training opportunities/ workshops/ conventions, business meetings of local governmental entities, and advisory group meetings.

II. Placing Items on the Agenda

1. The Board President and Superintendent shall prepare the agenda for each Board meeting in accordance with the Annual Agenda Planning Calendar. Agenda items may be added by the Superintendent through appropriate consultation with the Board President.

Leander Independent School District Board of Trustees Operating Procedures

2. Any Board Member may propose a subject for consideration by the Board. Ideally, such requests should be made before the Board at a Board meeting or proposed in writing to the Board President no later than **7 calendar days** before the meeting is posted. If two Board Members (the Board President may be one of the two Members) agree to have an item placed on the agenda, the Board President shall place the item on the agenda of the next regular Board meeting or a subsequent meeting. Notwithstanding, the Board President may refuse to place an item on the agenda if it is not time to discuss the subject per the Board's Annual Planning Calendar and the item has already been discussed on two or more agendas within the preceding quarter. In accordance with the Texas Open Meetings Act, no Member can place an item on the agenda less than 72 hours in advance of a meeting, except in an emergency as per Texas law.
3. Board agendas and corresponding documents when possible will be uploaded to Board Book **6 calendar days** prior to the regular Board meeting.
4. The Superintendent's office is responsible for the posting of the agenda, no later than **72 hours** before the meeting in accordance with Chapter 551 (Open Meetings Act) of the Texas Government Code.
5. The order in which posted agenda items are taken may be changed by the presiding officer at any meeting.
6. Should a Member wish to remove an item from the consent agenda, that item will be discussed as a separate action item. See [Board Policy BE \(LOCAL\)](#).
7. Board Members are encouraged to advise the Board President, Superintendent, or Board contacts of questions or concerns on agenda items before the Board meeting. As such, Board members will attempt to have all questions regarding regular agenda items submitted to the Superintendent or appropriate staff member 48 hours before the called Board meeting.
8. For more information about agenda preparation, see [Board Policy BE \(LOCAL\)](#).

III. Conducting Board Meetings

- A. The Leander ISD Board of Trustees typically will meet on the second and fourth Thursdays of each month with meetings normally beginning at 6:15 p.m., but times may vary. The Board President may call a special or emergency meeting at the request of two or more Board Members and/or by the Superintendent as provided in Chapter 551 (Open Meetings Act) of the Texas Government Code.
- B. Four Members present constitute a quorum for a meeting.
- C. The Board solemnizes its proceedings by beginning regular monthly Board meetings with a recitation of the pledge of allegiance to the United States, the pledge of allegiance to the state flag, and a moment of silence.
- D. Board Members shall refrain from electioneering and political advertising from the dais. See [BBBD \(LEGAL\)](#).
- E. Board Members shall refrain from conversing at the dais with community members where confidential or personal documents may be observed.
- F. The Board shall observe the parliamentary procedures as outlined in *Robert's Rules of Order Newly Revised*, except as otherwise provided in Board procedural rules or by law.

Leander Independent School District Board of Trustees Operating Procedures

1. All discussions shall be directed solely to the business currently under deliberation.
 2. The presiding officer has the responsibility to keep the discussion to the motion at hand and shall halt discussion that is not germane to the business before the Board.
 3. The presiding officer shall recognize a Board Member wishing to comment. Board Members shall be respectful of time to allow other Trustees an opportunity to ask questions or make comments.
 4. Questions and comments must be germane to the current agenda item.
 5. Board Members shall respect the right of individual Members to express their viewpoints and vote their convictions and honor the decisions of the majority.
- G. For the most updated information on meetings, visit the [LISD Board of Trustees website](#) and click on the Board Meetings & Live Stream drop-down box.
- H. For specific policies related to Board meetings, see [Board Policy BE](#).

IV. Citizen Comments/Public Participation during Board Meetings

1. Although not the only way citizens can reach out to the Board, the Board encourages citizens to make their comments, concerns and ideas known to the Board during the Citizen Comments segment of the meeting. Persons may address the Board on agenda or non-agenda items at regular Board meetings. ***At specially called meetings, the public may comment only on items on the agenda.***
2. Citizen Comments will normally be held after the call to order, Pledge of Allegiance, and recognitions. A person wishing to address the Board shall sign up prior to the beginning of the meeting. For meetings that start at the usual time of 6:15 p.m., the sign-up form for Citizen Comments will be available online from 12:00 p.m. the day before through 12:00 p.m. the day of the meeting. The deadline for signing up to speak will be 12:00 p.m. preceding the Board meeting. For meetings with a different start time, the sign-up window will be specified at the top of the meeting agenda. Each citizen should sign up for themselves. Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours. The LISD Board seeks to conduct its meetings in a polite, professional manner, and would appreciate Citizen Comments being shared in a similar fashion. The LISD Board's standard expectation will be that the Board Book will be complete prior to the deadline for Citizen Comment sign-up to ensure that citizens have an awareness of the items the Board will be considering.
3. Each speaker will be given up to 1.5 minutes. The presiding officer may modify this time at his/her discretion based on the number of citizens who signed up to speak unless additional time is needed for translation in accordance with [Board Policy BED \(LEGAL\)](#). Speakers may not "donate" their time to other speakers. Citizens will miss their speaking time if they are not present when their number is called.
4. After the sign-up deadline, speakers will be notified via email of their speaking order and the amount of time they will have to address the Board. Current LISD students will be placed at the top of the speaking order during Citizen Comments.
5. The request to address the Board form shall ask for the speakers:

Leander Independent School District Board of Trustees Operating Procedures

- a. Name,
 - b. Address,
 - c. Phone,
 - d. If they are a Parent/Guardian, Student, Teacher/Staff, Resident of LISD, Community Member that works or shops in the District, or Other,
 - e. Name of your topic: General Information, Complaint (not specific to student or staff member), Complaint (specific to the student or staff member)- if you select this option a staff member will follow up and provide you details on the grievance process,
 - f. What item on the agenda will you be addressing,
 - g. Briefly state the issue you wish to discuss,
 - h. What would you suggest the remedy or appropriate response to your issue?
6. The Board does not allow the use of video, slide, or other electronic presentations. Speakers must address the Board from a speaker podium/table. No speaker may approach the dais without the permission of the presiding officer.
 7. If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent.
 8. Specific complaints about individual District personnel shall be processed through the District's grievance policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\) \(LOCAL\)](#). See [Leander ISD Complaint Form \(FNG Exhibit\)](#) for sample parent/student grievance form.
 9. The Board requests that citizens not refer to individual students or employees by name during Citizen Comments.
 10. The Board will not engage in dialogue with the speaker during the Board meeting. However, the Board or Superintendent may provide specific factual information or recite existing policy to clarify some inquiries or issues.
 11. The Board shall not deliberate or make decisions regarding any subject that is not on the posted agenda. The presiding officer shall recognize Board Members prior to any Member asking clarifying questions or making statements to the Board. Board Members may direct the Superintendent to investigate item(s) and report back to the Board as appropriate.
 12. The Board President shall maintain decorum, so that the Board may conduct the business of the District. Outbursts and demonstrations that disrupt a Board Meeting are prohibited. The Board shall not tolerate disruption of the Board Meeting by members of the public. If, after one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the person shall be removed from the meeting. All individuals attending meetings are expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive orders issued by duly authorized local, state, and/or federal authorities. A single outburst or incident may be so disruptive that an individual may be removed without an initial warning.
 13. Signs or placards brought to a Board meeting shall not block the vision of those attending the meeting.

Leander Independent School District Board of Trustees Operating Procedures

14. For specific legal policies related to public participation at Board meetings, see [Board Policy BED](#).

V. Closed Meetings

- A. The Board must convene in open session with proper posting prior to the presiding officer announcing a recess into closed meeting. The reason/exception for a closed session must be read aloud indicating the items to be discussed in closed session under Chapter 551 (Open Meetings) of the Texas Government Code. During a closed meeting, the Board can deliberate properly posted items but may not take any actions related to those items. All Board actions, including voting, must occur in open session.
- B. Discussions and information shared during closed session shall remain confidential. Board Members must always be mindful of their fiduciary duty to the District and protect information provided to them in trust during closed meeting. Trustees who reveal matters discussed in closed meeting are subject to censure in accordance with these procedures. If a Board Member has questions about the confidentiality of information shared in closed meeting, they are encouraged to confer with the Board's Counsel.
- C. The Board Secretary shall prepare a certified agenda of the proceedings of each closed session and file it with the Executive Assistant to the Board or designee. Only Members of the Board (whether present at the closed session or not) can review the minutes of a closed session without a court order. A Board Member wishing to review the certified agenda of a closed session should contact the Superintendent's office. A copy may not be made. Certified agendas are to be sealed, kept confidential, and stored in a locked place in accordance with retention schedules and Board policy.
- D. For more information on closed meetings, see [Board Policy BEC](#).

VI. Voting

- A. No item shall be acted upon by the Board unless the item is posted in the public notice for the meeting.
- B. When an item for action on the agenda is reached, the following procedure will apply:
 - 1. The presiding officer shall announce the item for action.
 - 2. The Superintendent or appropriate staff member may make a comment, statement, recommendation, or presentation regarding the item.
 - 3. The Board may discuss the item and raise questions.
 - 4. Action is taken by means of a motion and a second, followed by a hand vote of Board Members present. The Board also has the option of not taking action on an item.
 - 5. The Board President may vote on all action items.
 - 6. In case of a tie vote, a motion fails.
 - 7. Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- C. For more information about voting, see Board Policies [BDAA\(LOCAL\)](#) and [BE\(LOCAL\)](#).

Leander Independent School District Board of Trustees Operating Procedures

Committees

I. Board Committees

- A. In accordance with [Board Policy BDB \(LEGAL\)](#), the Board has created standing committees to facilitate the efficient operation of the Board.
- B. The Board has created committees to facilitate the efficient operation of the Board. Those committees are reviewed annually and consist of up to three members and work with a Staff/Board Attorney liaison in an advisory capacity. These committees serve purely in an advisory function, with no power to supervise or control District business. Each standing committee shall consist of up to three Trustees, one serving as Chair and two serving as Members.
- C. The Board may create additional committees as necessary.
- D. The Chair of the committee, in consultation with the staff liaison, shall determine the number and frequency of meetings each year and keep meeting minutes as well as attendance.
- E. The Chair of the committee shall provide regular reports to the Board regarding the work of the committee. Reports shall be provided to the Executive Administrative Assistant to the Superintendent for inclusion in a board memo.
- F. When possible, committee member terms will be staggered to minimize the impact of member turnover. The committee members will typically be agreed to annually by the Board, along with the designation of a chair of that committee. The chair will work with the staff liaison to determine when meetings are needed. Trustees will work with one another to ensure a smooth transition across committee assignments by transferring all written materials to their successors, meeting with them to discuss pending committee matters, and assisting in other ways as needed.
- G. The Board annually reviews committee members for all internal Board committees.

I. The current standing committees are:

- 1. Legislative - A member from this committee shall be selected as the District's TASB Legislative Delegate
The purpose of the Board Legislative Committee is to cultivate relationships with elected officials to open lines of communication and increase opportunities to advocate for the interests of Leander ISD; to unify the messages individual trustees convey to legislators; and to monitor and review legislative actions to inform advocacy efforts. The Committee will also bring together the Legislative Priorities for Board action.
- 2. Board Operating Procedures
The purpose of the Board Operating Procedures Committee is to establish an annual, or as needed review, of the Board Operating Procedures. The Committee shall make recommendations for Board action on the Board Operating Procedures.

Leander Independent School District Board of Trustees Operating Procedures

3. Policy

The purpose of the Board Policy Committee is to establish policy review and adoption priorities; make recommendations for Board action on policies including the creation and amendment of policies; and review policy concerns raised by stakeholders to ensure compliance and fairness.

4. Audit

The purpose of the Board Audit Committee is to serve in an advisory role to review internal and external audit processes and reports.

5. Grievance

The purpose of the Board Grievance Committee is to review and address Level III grievances in accordance with the procedures and timelines in Board Policies DGBA, FNG, and GF(LOCAL). The Board hereby delegates final decision making authority on behalf of the whole Board to the Grievance Committee. Accordingly, Board Grievance Committee meetings will be posted in accordance with the Texas Open Meetings Act. Records of Grievance Committee meetings will be preserved as required by the Texas Open Meetings Act and Texas Public Information Act. The committee will consist of three Board members assigned on a rotating basis. Any Board member named in the grievance will recuse himself or herself from the committee for that grievance, unless recusal would prevent the Board from exercising its statutory obligations to hear grievances.

II. District Citizen Advisory Committees

- A. Board Member appointments to certain District administrative committees, created by Board policy or established through administration, may be conducted annually or as specified by administration. Beginning with appointments for each school year, the Board shall instruct the District to include on the committee webpage each Board appointee's name and the name of the Board Member who nominated them, as well as details regarding the time frame during which appointments shall be made. Community members must be residents of Leander ISD, unless otherwise prohibited by statute. The Board reserves the right to replace committee members who miss more than two consecutive meetings.
- B. The Board shall consider each committee requirement composition when submitting appointees including but not limited to parents with students in the District, the feeder pattern, as well as a commitment of attendance. The Board will only approve committee member appointments/nominations if required by policy or statute. If Board approval of the entire committee is required by policy or statute, appointments shall be reviewed and voted on by the Board at the same time of approval as the entire committee membership.
- C. The function of the committees, unless otherwise stated in statute, shall be fact-finding, deliberative, and advisory. The District shall consider the Board appointments when determining the remaining composition of the committee so that selection of the remaining members provide for an adequate representation of the community's diversity and geography.
- D. These committees are directed and run by district administration, and the Board does not have a participating role on these committees, unless otherwise required by statute or a memorandum of understanding (MOU).

Leander Independent School District Board of Trustees Operating Procedures

While Board members may attend (in numbers less than a quorum) and observe advisory meetings, they may not participate or become a member of the committee. When a statute or MOU requires Board member participation, the number of Board members on a committee shall not exceed the minimum required by statute.

Evaluations and Training

I. Evaluation of the Superintendent

- A. The Superintendent formative evaluation will be conducted on a periodic basis and the summative evaluation on an annual basis. New Board members will receive training on how to evaluate the superintendent.
- B. The evaluation will be conducted in closed meeting.
- C. The Board shall evaluate and assess the Superintendent's performance in writing at least once each year. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals. If the Board cannot reach consensus on the results of the Superintendent's performance review, the Board Officers will finalize the performance review. The evaluation format and procedure shall be in accordance with the evaluation instrument selected by the Board in accordance with the Board's policies, and state and federal law. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, such modifications must be adopted with input from the Superintendent and the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.
- D. For more information on Superintendent evaluations, see [Board Policy BJCD \(LOCAL\)](#).

II. Evaluation of the Board

- A. The Board shall perform a self-review or evaluation at a properly called Board meeting using the adopted State Board of Education Framework for School Board Development.
- B. That review shall take place annually.
- C. Additional reviews shall include performing an evaluation on reaching Board goals and aligning to Board Purpose Statement as well as guiding documents.
- D. During the December Team of 8 Retreat, the Board Operating Procedures, effective governance, and Board Member Code of Ethics shall be reviewed. For information about Board Member ethics, see [Board Policy BBF \(LOCAL\)](#).
- E. Additional evaluations can be included as needed by the Board President.
- F. For more information about Board self-evaluations, see [Board Policy BG \(LEGAL\)](#).

III. Board Training Development

Leander Independent School District Board of Trustees Operating Procedures

- A. Board Members must meet minimum annual requirements for training. Based on our November Trustee election cycle, Leander ISD is required to announce at the last Board meeting in October, each Board Member who has completed, exceeded, or is deficient in meeting the required continuing education hours. However, the requirements for training are measured as of the first anniversary of the date of the Trustee’s election or appointment, or two-year anniversary of his or her previous training, as applicable.
- B. At the last regular October Board meeting, the Board President must announce the name of each Board Member who has completed/exceeded/or is deficient in the required continuing education as required by 19 Tex. Admin Code 61.1 (j).
- C. Each spring, the Board will identify and prioritize the focus of Board Trainings for the year based on the results of the annual Board evaluation, the School Board of Education (SBOE) Board Training Framework, and alignment with the District’s strategic plan.

It is the desire of the Board that all Board Members will attend the prioritized trainings/conferences identified by the Board in order to maximize the benefits to the District.

The Board will generally give priority to conferences and training opportunities held in Texas; however, the Board may also approve training opportunities at national conferences occurring outside the state based on identified Board priorities.

The Board may also set a maximum annual amount for the Board, as a whole, or for individual Board Members to attend Board Training.

- D. Additional training or educational seminars may be requested by individual Board Members and approved by a majority of the Board through Board action.
- E. Exceptions to the above that will require reimbursement must be approved by a majority of the Board Members.
- F. For specific legal policies related to Board Member training, see [Board Policy BBD \(LEGAL\)](#).

IV. Travel Reimbursement

- A. Reimbursement to Board Members for reasonable travel expenses* attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary to conducting the business of schools. Board Members have two weeks to turn in travel expenses to the Superintendent’s Office for reimbursement.
- B. Recognizing that Board Members serve the Leander Independent School District without compensation for their service as Trustees while also maintaining separate employment, Board Members are permitted to engage in limited work on private or personal matters while travelling on school business, so long as the work or personal/private matter does not interfere with the Board Member’s ability to attend to the business of LISD.
- C. The District may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany a Board Member to Board related activities.

Leander Independent School District Board of Trustees Operating Procedures

D. For specific policies related to Board Member Travel Reimbursement, see [Board Policy BBG](#).

*Reasonable expenses are defined to mean:

1. Hotel: Not to exceed the standard negotiated rate available through the conference sponsor. If no standard negotiated rate has been established, the reimbursement rate shall not exceed the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
2. Meals: Without receipts for overnight travel, Board Members may claim per diem in the same manner and at the same rates as specified for employees in the Leander ISD Business Operating Guidelines. With receipts, meals for overnight and non-overnight travel may be reimbursed up to the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
3. Parking: Hotel self-parking is highly recommended in the hotel in which the Board Member is a guest, unless no self-parking is available or if it is not safe.
4. Mileage: Not to exceed the allowable IRS rates (or the District approved rate if lower) for use of a personal car or the actual cost of the lowest fare for commercial transportation plus parking.

No reimbursement will be made for:

1. Non-District facsimiles or phone calls
2. Entertainment or in-room movies
3. Alcohol
4. Souvenirs
5. Spouse/family expenses

Cancellation of conference registration, hotel, travel accommodations, etc. must be completed within the allowable “cancellation” timeline established by the vendor or sponsoring entity. Every attempt must be made by the Board Member to notify the Board’s or Superintendent’s Executive Assistant of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the District shall be borne by the individual Board Member responsible for the cancellation, unless the cancellation is the result of personal illness or a family emergency or natural disaster.

Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.

Board Relationships

- I. **The Leander ISD Board of Trustees** are committed to ensuring that all trustees act in a fair and ethical manner,

Leander Independent School District Board of Trustees Operating Procedures

upholding our guiding documents and direction of the Strategic Plan and that no trustee uses their position for personal gain or to exert undue influence over others.

1. Trustees shall not use their position or access to confidential information to benefit themselves, their family members, or any other person or organization with which they have a financial or personal interest.
2. Trustees shall not use their position to coerce or intimidate school staff, students, or members of the community.
3. Trustees shall not use their position to interfere with the day to day operations of the school District. Trustees who violate this policy will be subject to disciplinary action, up to and including censure.

II. Conflicts of Interest

- A. Board Members are expected to avoid conflicts of interest involving any matter pending before the Board. A conflict of interest is deemed to exist when a Member is confronted with an issue in which the Member has a personal or pecuniary interest or an issue or circumstances that could render the Member unable to devote complete loyalty and singleness of purpose to the public interest. Accordingly:
1. If a Board Member has a substantial personal or private interest in any matter pending before the Board, the Member shall disclose such interest to the Board and shall not vote on the matter.
 2. A Member of the Board shall not also be an employee of the District, nor shall a Member receive any compensation for services rendered to the District. This provision shall not prohibit Members from receiving reimbursement for authorized expenses incurred during the performance of Board duties.
 3. The Board shall not enter into any contract with any of its Members or with a firm in which a Member has a financial interest unless one or more of the following conditions apply:
 - a. The contract is awarded to the lowest responsible bidder based upon established competitive bidding procedures; or
 - b. The Board Member is the highest bidder for merchandise sold at a public auction.
 4. Board Member is expected to avoid conflict of interest in the exercise of the Member's fiduciary responsibility. Accordingly, a Board Member may not:
 - a. Disclose or use confidential information acquired during the performance of official duties as a means to further the Board Member's own personal financial interests or the interests of a Member of the Board Member's immediate family;
 - b. Accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board Member knows or should know is primarily for the purpose of a reward for official action;
 - c. Engage in a substantial financial transaction for private business purposes with a person whom the Board Member directly or indirectly supervises;
 - d. Perform an official act, which directly confers an economic benefit on a business in which the Board Member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.

Leander Independent School District Board of Trustees Operating Procedures

- B. Board Members are encouraged to file an affidavit disclosing a substantial interest in a business entity or real property to identify potential conflicts of interest to the public and vendors. See [Board Policy BBFA \(LEGAL FRAMEWORK\)](#).
- C. For specific policies related to Board Member Ethics and Conflicts of Interest, see [Board Policies BBFA \(LEGAL and LOCAL\)](#).

III. Board Member Visits to District Facilities

- A. Prior to any visitation to a District facility in their official capacity, Board Members will complete a full background check through LISD's Volunteer Application Process as detailed in [Board Policy GKG \(LEGAL\)](#).
- B. Board Members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary; however, Board Members must be cognizant of whether a quorum attends the event and Open Meeting Act requirements and must notify the Superintendent's Office of any events they have been invited to as Trustees.
- C. Board Members who wish to visit District facilities to view a program or activity in their official capacity shall notify the Superintendent. and the Superintendent's Office will coordinate the visit with the principal or appropriate personnel. At no time will Board Members visit District offices, campuses or other school programs in an attempt to evaluate personnel.
- D. These guidelines do not pertain to visits as a parent or as a spectator to school events. Board Members with children enrolled in the school District are entitled to the same rights, privileges, and courtesies as all other parents or guardians. However, when engaging in conferences or interactions with school personnel as a parent, a Board Member shall not let his/her official position interfere or dictate decisions that should be fair and impartial.
- E. Board Members who wish to visit a campus in any capacity other than their official capacity shall do so in accordance with [Board Policy GKC \(LOCAL\)](#).

IV. Individual Board Member Requests for Information or Reports

- A. An individual Board Member, acting in his or her official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, school operations, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. Written responses to information requests from the Board will be distributed to all Board Members in a timely manner.
- B. Individual Members shall not have access to confidential student records unless the Member is acting in his or her official capacity and has a legitimate educational interest in the records. In such cases, individual Members shall seek access to the records from the Superintendent. At the time access to the records is provided, the Board Member shall be advised of his or her responsibility to comply with confidentiality requirements.

Leander Independent School District Board of Trustees Operating Procedures

- C. Individual Board Members shall not issue formal written or oral requests for information directly to campus principals or other administrators not designated as Board contacts. Board Members may e-mail or call the Superintendent to ask questions or request information.
- D. For more information about Board Members' access to information, see [Board Policy BBE \(LEGAL\)](#).

V. Citizen or Employee Request/Complaint to Individual Board Member

- A. If parents, students, or other members of the public bring concerns or complaints to an individual Trustee, the Board Member should listen to the complaint to better understand the critical issues, unless it relates to a formal complaint or grievance already filed under Board Policies DGBA, FNG, or GF and upon which the Board may be requested to take action. The Board Member should take the following steps:
 - 1. Refer the parent, student, employee, citizen to the administrator who is in the best position to assist in addressing the concern or complaint.
 - 2. Make the citizen aware of the District's policies and procedures in place to address citizen concerns or complaints and remind them that Board Members must remain impartial in case the matter requires Board action in the future.
 - 3. Notify the Superintendent's office if the situation warrants.
- B. For more information about access to the LISD's grievance procedures, see Board Policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\)](#).

VI. Media Inquiries to the Board

- A. The Board President generally serves as the official spokesperson for the Board. However, under special circumstances, the Board President may select to appoint a different spokesperson for the Board.
- B. A Board Member who receives calls from the media should notify the Superintendent and the Chief Communications Officer.
- C. Individual Board Members who are asked for individual comments or opinions by the media are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the school District. Board Members must be mindful that comments to the media or on social media in their individual capacity may be perceived as statements on behalf of the District. See [BBF\(LOCAL\)](#).

VII. Communications

- A. Board/Superintendent Communication: In order to build and maintain productive and effective relationships between the Board and the Superintendent, both the Board and the Superintendent will maintain a system of communication and interaction that builds upon mutual respect and trust.
- B. With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to allow Board Members to be adequately informed.

Leander Independent School District Board of Trustees Operating Procedures

- C. The Superintendent will communicate information in a timely fashion to all Board Members through:
1. Board meetings and executive sessions;
 2. Board correspondence;
 3. Telephone calls;
 4. One-on-one meetings.
- D. Board Members will keep the Superintendent informed via telephone calls, voicemails, e-mails, personal visits, dialogue meetings, and requests for executive session or open meeting discussions.
- E. Correspondence related to formal complaints or grievances, as described in [Board Policies DGBA](#), [FNG](#), and [GF \(LEGAL and LOCAL\)](#) will not be forwarded to Board Members in order that they may maintain their objectivity pertaining to matters that may require Board action in the future. The sender will be notified with an explanation of the decision not to forward the communication.
- F. Board Response to Contacts/Correspondence
1. Individual Board Members may communicate with members of the community as they deem appropriate. However, Board Members should not try to solve complaints or grievances individually or outside established procedures for complaints or grievances. While Board Members strive to be responsive to stakeholders, it is not possible for them to respond to every inquiry due to the volume of correspondence. When responding to members of the community via email or letter, Board Members are encouraged to cc the Board President or Vice President.
 2. Letters and faxes addressed to individual Board Members and received in the Superintendent's office are delivered to that Board Member at the next Board meeting. If an item is urgent or time-sensitive, the Board Member is contacted by email or telephone before the meeting.
 3. Citizens may contact the Board of Trustees by email at: governance.team@leanderisd.org. The Superintendent's office will acknowledge receipt of the email and inform the sender that the message has been forwarded to individual Board Members and to the appropriate administrator(s). The administration will ensure that an appropriate response within a reasonable time is provided on behalf of the Board of Trustees.
 4. If a Board Member responds to an inquiry in writing, he or she will copy the Superintendent's office who will determine whether information needs to be added to the Superintendent's weekly memo to the Board.
 5. The Board of Trustees encourages input, and the confidentiality of reports will be maintained when possible and requested. Anonymous calls or letters will not receive a response and will not result in directives to the administration.
- G. Administration Response to Contacts/Correspondence
1. All correspondence addressed to the Superintendent or administration will be routed to the appropriate staff members.

Leander Independent School District Board of Trustees Operating Procedures

2. The appropriate staff members will investigate the issues raised in the correspondence and will respond in a reasonable and appropriate manner. It is the goal of the administration to respond to correspondence within ten working days.
3. The LISD administration encourages input. Anonymous calls or letters, however, will not receive a reply from the administration. If requested, the confidentiality of the person writing the correspondence will be maintained when possible.

H. Social Media

1. The Board recognizes that social media can be a positive tool for fostering community engagement with the school District; however, Board Members must operate within appropriate guidelines when they are communicating online about school District business.
2. In using social media to communicate about school District business, the Board Member shall:
 - a. Clarify that he/she is communicating as an individual Member of the Board and not as an official District spokesperson;
 - b. Avoid deliberating school District business with a quorum of the Board;
 - c. Direct complaints or concerns presented online to the appropriate administrator;
 - d. Avoid posting content that indicates that the Board Member has already formed an opinion on pending matters or matters that may come before the Board;
 - e. Not solicit input from the community by polling or surveying friends or connections and not allow social media to direct decisions as a Trustee;
 - f. Post only content that the District has already released to the public;
 - g. When attempting to restate what happened at a Board meeting, clarify that the posting is not an official record of the Board meeting and share information only from the open portions of the meeting;
 - h. Conduct oneself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business or repeat rumors;
 - i. Immediately report suspected illegal activities and harassing or defamatory communications that involve school officials, staff, students, or District business to the Superintendent;
 - j. Realize that by using a personal account to conduct official school District business the account may become a public forum under the First Amendment;
 - k. Retain electronic records—including the Board Member’s posts and content others post to the account—when required to do so by the District’s records retention schedule;
 - l. Comply with the District’s acceptable use policy when using District-issued devices or technology resources and immediately report to the District any potential security breach if

Leander Independent School District Board of Trustees Operating Procedures

control or possession of confidential District records are lost; and

- m. Understand that a Board Member's failure to comply with these communication requirements will be addressed in the manner described below in Addressing Board Member Violations.

VIII. Addressing Board Member Violations

- A. The Board and each of its Members are committed to faithful compliance with the provisions of the Board's policies and these procedures. In the event of a Member's willful violation of policy, the Board will seek remedy by the following sequential process:
 - 1. Private conversation between the offending Member and the Board President or other Trustee;
and
 - 2. Discussion in executive session between the offending Member and the full Board.
- B. Either before or after a censure the Board can implement the following corrective action steps; including but not limited to:
 - 1. Additional discussion with Board President/Officer and/or Board attorney and/or discussion with Trustee/s
 - 2. Board level discussion in closed and/or open meeting
 - 3. Training requirement on areas of violation* (simple majority of Board vote)
 - 4. Removal from Board Committees (simple majority of Board vote)
 - 5. Removal from District Committees (simple majority of Board vote)
 - 6. Removing financial support to attend TASB/TASA conference, SLI, Governance, until training in the area of violation has been fulfilled (simple majority of Board vote)

*If required training as a result of violations are not completed within a specified time period, then non-compliance will be posted on the Board Members page until compliance is achieved (simple majority of Board vote)
- C. Public Censure of the offending member can be made upon an affirmative vote of a simple majority.
- D. Corrective action will remain in place until the Board Member demonstrates consistent compliance with the Board Operating Procedures, as determined by the Board. A Board Member who has been censured cannot appoint members to committees until the Board determines that the Board Member is acting consistently with the Board Operating Procedures.
- E. For specific policies related to Board Member Removal from Office see [Board Policy BBC \(LEGAL\)](#).

Leander Independent School District Board of Trustees Operating Procedures

XXI. Reviewing the Board Operating Procedures

Board of Trustees Governance Policies and Operating Procedures will be reviewed and updated each year and will be part of Board training.



Leander Independent School District Board of Trustees Operating Procedures

ACKNOWLEDGMENT

I hereby acknowledge that it is my responsibility to review the Leander Independent School District Board Operating Procedures, and my signature indicates that I agree to do so and abide by the standards, policies, and procedures contained therein.

Trustee, Place 1 _____ Date: _____
Trish Bode

Trustee, Place 2 _____ Date: _____
Gloria Gonzales-Dholakia, Ph.D.

Trustee, Place 3 _____ Date: _____
Nekosi Nelson

Trustee, Place 4 _____ Date: _____
Anna Smith

Trustee, Place 5 _____ Date: _____
Sade Fashokun

Trustee, Place 6 _____ Date: _____
Francesca Romans

Trustee, Place 7 _____ Date: _____
Paul Gauthier



Board of Trustees Operating Procedures 2025

Leander Independent School District Board of Trustees Operating Procedures

The Board Operating Procedures serve as standard operating procedures that supplement the local policies of the School District and provide guidance to the Board of Trustees, as a body corporate, as they: ensure creation of a shared vision that promotes enhanced student achievement; provide guidance and direction for accomplishing the vision; measure and communicate how well the vision is being accomplished; promote the vision; work with the Superintendent to lead the District toward the vision as specified and further detailed in [Board Policy BBD \(EXHIBIT\)](#) and in Texas Education Code, Chapter 11, Subchapter D. This document has been adopted by the Board at a regularly scheduled meeting and may be modified by a majority vote of the Board. The manual is divided into six (6) sections: Effective Governance, New Board Member Orientation & Board Officers, Board Meetings, Committees, Evaluations & Trainings, and Board Relationships. While these Board Operating Procedures may be amended at any time the Board deems it necessary to do so, they should be reviewed annually by the whole Board during the December Team of 8 Board Retreat. Subsequently, any changes or discussions from the December Retreat should then be compiled and reviewed by a subcommittee along with any other changes suggested throughout the year and brought to the whole Board at a regularly scheduled meeting. The Board Operating Subcommittee may continue to meet throughout the year and bring any suggestions or changes to the whole Board for possible adoption at any time based on agenda capacity.

Effective Governance

The purpose of the LISD Board of Trustees is to unleash the potential of each and every learner in our system by listening to and engaging with the community in order to advocate for every student's needs while continuously improving, enhancing, and optimizing the system for student success.

The Board will rely on its [adopted core beliefs, vision, and mission as they deliberate with the adopted Strategic Plan in mind](#).

The Board will hold itself accountable for governing with excellence. This self-discipline of excellence applies to attendance, beginning meetings on time, preparation for meetings, adherence to policy-making principles, respect of roles, active participation in the monitoring process, and ensuring effective governance capability into the future.

The Board will use a system of communications and interaction that builds upon mutual respect and trust between Board Members and between Board Members and the Superintendent.

Accordingly, the Team of 8 will:

1. Listen to each other and demonstrate respect for the opinions and comments of each other.
2. Maintain honesty and transparency in all interactions.
3. Have an expectation of preparedness for all meetings.

Leander Independent School District Board of Trustees Operating Procedures

4. Respond in a timely manner to requests and inquiries from each other and from administration employees
5. Remember, all are equal Members and have a purpose on the team.
6. Make space for each other.
7. Stay curious and engaged.
8. Acknowledge the issue, but focus on the mission.
 - a. Criticize privately, praise publicly
 - b. Maintain appropriate confidentiality
 - c. Maintain focus on common goals
 - d. Promote the positive image of the District
9. Attempts to resolve conflict will include:
 - a. Seek to find common ground
 - b. Keep away from personalities
 - c. Stay focused on core beliefs
 - d. Think - How does this impact our District?

The Board is committed to utilizing the tools of Continuous Improvement such as Plan-Do-Study-Act (PDSA) and quality tools, including but not limited to consensograms and Plus/Delta, in order to be as efficient and effective as possible. Continuous Improvement and the Board's Theory of Action is the framework by which Trustees do their work. The Board continues to use Continuous Improvement in setting and reviewing progress at the District.

New Board Member Orientation & Election of Board Officers

***For specific policies related to Board Member Elections, see [Board Policy BBB](#).**

I. New Board Member Orientation

- A. The Board will offer orientation and training to new Board Members in the Board's governance process.
 1. New Board Members will have a meeting with District staff for their name badge and other generic, logistical information before their first Board meeting.
 2. As a supplement to the information provided in relation to his/her candidacy, a District orientation for a new Board Member will be scheduled, if possible, by or around the first Board meeting a new Board Member takes the Oath of Office.
 3. At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff also may be included to provide specific information about the District.
 4. The orientation should include, but will not be limited to the following:

Leander Independent School District Board of Trustees Operating Procedures

- a. Board Operating Procedures and Board Policies
- b. Superintendent's overview of District administrative organization
- c. Training to access District electronic communications
- d. District budget overview
- e. Strategic Plan, Goals, and Guiding Documents
- f. Board annual calendar and briefing of upcoming events
- g. Superintendent's current contract and instrument for Superintendent Evaluation
- h. List of Board and administrative committees having Trustee representation.

II. Election of Board Officers

- A. The new Board will meet at the next regularly scheduled meeting after the results are canvassed to review the selection of the following Board Officers: President, Vice-President, and Secretary. See [Board Policy BDAA \(LEGAL\)](#). The LISD Board typically reorganizes in June.
 1. Any Board Member wanting to become an officer must complete a board officer training through TASB and must not be deficient in board training requirements.
 2. Board Officers shall serve for a term of one year or until the next called Officer election. Officers may succeed themselves in office.
 3. At any meeting at which the Board will take action on Board Officers, the agenda shall include a provision for a closed session deliberation to discuss reconstituting the Officers of the Board. During the closed meeting, the Board will deliberate the duties and qualifications of Public Officers. The current Board President will ask for nominations. During this time the Board shall also consider Board Committee assignments and selection of Chairs for Internal Standing Board Committees.
 4. When reconvened in open meeting, in compliance with the Texas Open Meetings Act, the current Board President will preside over the election of the Board Officers. The current Board President will entertain nominations. Board Members will not self-nominate from the dais. A nomination requires a second. If additional nominations are made, then each office will be voted on separately by the Board according to Robert's Rules of Order. The Board will vote for each office in turn, beginning with the Board President. If there is more than one nominee for a position, candidates will be voted on in the order of their nomination.
 5. Newly elected Officers will assume responsibility for their office immediately upon election to the Board Office.
 6. In the event of a vacancy in an Officer's position, the Board may by a majority action of the Board at any duly called meeting fill the vacancy.
 7. The immediate past President and the newly elected President shall meet with the Superintendent after the election of Officers to review all matters pending, to ensure the newly elected President has all the information required of the office.

Leander Independent School District Board of Trustees Operating Procedures

III. Roles and Official Duties of the Board Officers

A. The President of the Board ensures the integrity of the Board's processes and serves as the Board's official spokesperson. Accordingly, the President has the following authority and duties:

1. Monitor Board behavior to ensure that it is consistent with its own rules and policies and those legally imposed upon it from outside the organization.
 - a. Conduct and monitor Board meeting deliberations to ensure that only Board issues are discussed.
 - b. Ensure that the Board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point.
 - c. Chair Board meetings with all the commonly accepted power of that position as described in Robert's Rules of Order, and with voting rights.
 - d. Conduct periodic self-assessments to ensure process improvement.
 - e. Facilitate communication between Board Members.
 - f. Facilitate agenda planning (including consent agenda items), development, and ordering of agenda items during meetings.
 - g. Act as the Board's spokesperson to the media.
2. Compile and facilitate the summative evaluation of the Superintendent.
3. Represent the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations with the areas assigned to the President, delegating this authority to other Board Members when appropriate, but remaining accountable for its use.
4. Sign contracts, resolutions, and legal documents authorized by the Board.

B. Board Vice President:

1. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President.
2. Have the opportunity to participate in agenda planning and development, including consideration of items for the consent agenda. If the Board Vice President is unavailable to participate in an agenda planning meeting, another Trustee will have the opportunity to participate in the agenda planning meeting with the Board President and Superintendent.
3. Become President only upon being elected to the position by the Board.

C. Board Secretary:

1. Ensure that accurate records of Board meetings are kept.
2. Act in the capacity and perform the duties of the President of the Board in the event of the absence, disability, or resignation of the President and Vice President.

Leander Independent School District Board of Trustees Operating Procedures

3. Sign contracts, resolutions, and legal documents authorized by the Board.
 4. The Secretary shall work with administration to prepare discussions with Trustees and compile Trustee response, if they are available, throughout the year to complete the Superintendent's evaluation.
- D. For specific policies related to Duties and Requirements of Board Officers, see [Board Policy BDAA](#).
- E. If the Board cannot reach a consensus on the results of the Superintendents' evaluation, the Board Officers will finalize the evaluation.

Board Meetings

I. Developing Board Meeting Agendas

- A. To accomplish its stated objectives, the Board follows, its adopted purpose and goals, and develops and follows an Annual Agenda Planning Calendar that includes a schedule for significant aspects of the Board's upcoming work, including monitoring of District performance, matters related to the District budget, bond and facility work, contracts, policies, personnel, evaluation of the Superintendent, and other items pertaining to major business of the Board. This Calendar may be adjusted for administrative purposes.
- B. Not later than June 30 of each year, the Board President, in cooperation and consultation with the Superintendent, will develop a draft of the Board's Annual Planning Calendar of Board Meetings. The Annual Planning Calendar will serve as a template for agenda and activity planning purposes. The Board's Annual Planning Calendar provides a general planning guideline and can, at a minimum, include the following items:
1. Items in the strategic plan, Board goals, District goals, and superintendent goals;
 2. Items legally required annually but not at specific times;
 3. Items required by Board Policy;
 4. Desired Board Reports;
 5. Student Performance Reports;
 6. Program Evaluation;
 7. Instructional Programs and District Initiatives to review in the upcoming year;
 8. Activities not related to Board meetings, to include District activities/events, major campus events, meetings of District-related organizations/committees, Board training opportunities/ workshops/ conventions, business meetings of local governmental entities, and advisory group meetings.

II. Placing Items on the Agenda

1. The Board President and Superintendent shall prepare the agenda for each Board meeting in accordance with the Annual Agenda Planning Calendar. Agenda items may be added by the Superintendent through appropriate consultation with the Board President.

Leander Independent School District Board of Trustees Operating Procedures

2. Any Board Member may propose a subject for consideration by the Board. Ideally, such requests should be made before the Board at a Board meeting or proposed in writing to the Board President no later than **7 calendar days** before the meeting is posted. If two Board Members (the Board President may be one of the two Members) agree to have an item placed on the agenda, the Board President shall place the item on the agenda of the next regular Board meeting or a subsequent meeting. Notwithstanding, the Board President may refuse to place an item on the agenda if it is not time to discuss the subject per the Board's Annual Planning Calendar and the item has already been discussed on two or more agendas within the preceding quarter. In accordance with the Texas Open Meetings Act, no Member can place an item on the agenda less than 72 hours in advance of a meeting, except in an emergency as per Texas law.
3. Board agendas and corresponding documents when possible will be uploaded to Board Book **6 calendar days** prior to the regular Board meeting.
4. The Superintendent's office is responsible for the posting of the agenda, no later than **72 hours** before the meeting in accordance with Chapter 551 (Open Meetings Act) of the Texas Government Code.
5. The order in which posted agenda items are taken may be changed by the presiding officer at any meeting.
6. Should a Member wish to remove an item from the consent agenda, that item will be discussed as a separate action item. See [Board Policy BE \(LOCAL\)](#).
7. Board Members are encouraged to advise the Board President, Superintendent, or Board contacts of questions or concerns on agenda items before the Board meeting. As such, Board members will attempt to have all questions regarding regular agenda items submitted to the Superintendent or appropriate staff member 48 hours before the called Board meeting.
8. For more information about agenda preparation, see [Board Policy BE \(LOCAL\)](#).

III. Conducting Board Meetings

- A. The Leander ISD Board of Trustees typically will meet on the second and fourth Thursdays of each month with meetings normally beginning at 6:15 p.m., but times may vary. The Board President may call a special or emergency meeting at the request of two or more Board Members and/or by the Superintendent as provided in Chapter 551 (Open Meetings Act) of the Texas Government Code.
- B. Four Members present constitute a quorum for a meeting.
- C. The Board solemnizes its proceedings by beginning regular monthly Board meetings with a recitation of the pledge of allegiance to the United States, the pledge of allegiance to the state flag, and a moment of silence.
- D. Board Members shall refrain from electioneering and political advertising from the dais. See [BBBD \(LEGAL\)](#).
- E. Board Members shall refrain from conversing at the dais with community members where confidential or personal documents may be observed.
- F. The Board shall observe the parliamentary procedures as outlined in *Robert's Rules of Order Newly Revised*, except as otherwise provided in Board procedural rules or by law.

Leander Independent School District Board of Trustees Operating Procedures

1. All discussions shall be directed solely to the business currently under deliberation.
 2. The presiding officer has the responsibility to keep the discussion to the motion at hand and shall halt discussion that is not germane to the business before the Board.
 3. The presiding officer shall recognize a Board Member wishing to comment. Board Members shall be respectful of time to allow other Trustees an opportunity to ask questions or make comments.
 4. Questions and comments must be germane to the current agenda item.
 5. Board Members shall respect the right of individual Members to express their viewpoints and vote their convictions and honor the decisions of the majority.
- G. For the most updated information on meetings, visit the [LISD Board of Trustees website](#) and click on the Board Meetings & Live Stream drop-down box.
- H. For specific policies related to Board meetings, see [Board Policy BE](#).

IV. Citizen Comments/Public Participation during Board Meetings

1. Although not the only way citizens can reach out to the Board, the Board encourages citizens to make their comments, concerns and ideas known to the Board during the Citizen Comments segment of the meeting. Persons may address the Board on agenda or non-agenda items at regular Board meetings. ***At specially called meetings, the public may comment only on items on the agenda.***
2. Citizen Comments will normally be held after the call to order, Pledge of Allegiance, and recognitions. A person wishing to address the Board shall sign up prior to the beginning of the meeting. For meetings that start at the usual time of 6:15 p.m., the sign-up form for Citizen Comments will be available online from 12:00 p.m. the day before through 12:00 p.m. the day of the meeting. The deadline for signing up to speak will be 12:00 p.m. preceding the Board meeting. For meetings with a different start time, the sign-up window will be specified at the top of the meeting agenda. Each citizen should sign up for themselves. Citizens who need special accommodations or assistance with sign-up should contact the office of the Superintendent (512-570-0000) during regular business hours. The LISD Board seeks to conduct its meetings in a polite, professional manner, and would appreciate Citizen Comments being shared in a similar fashion. The LISD Board's standard expectation will be that the Board Book will be complete prior to the deadline for Citizen Comment sign-up to ensure that citizens have an awareness of the items the Board will be considering.
3. Each speaker will be given up to 1.5 minutes. The presiding officer may modify this time at his/her discretion based on the number of citizens who signed up to speak unless additional time is needed for translation in accordance with [Board Policy BED \(LEGAL\)](#). Speakers may not "donate" their time to other speakers. Citizens will miss their speaking time if they are not present when their number is called.
4. After the sign-up deadline, speakers will be notified via email of their speaking order and the amount of time they will have to address the Board. Current LISD students will be placed at the top of the speaking order during Citizen Comments.
5. The request to address the Board form shall ask for the speakers:

Leander Independent School District Board of Trustees Operating Procedures

- a. Name,
 - b. Address,
 - c. Phone,
 - d. If they are a Parent/Guardian, Student, Teacher/Staff, Resident of LISD, Community Member that works or shops in the District, or Other,
 - e. Name of your topic: General Information, Complaint (not specific to student or staff member), Complaint (specific to the student or staff member)- if you select this option a staff member will follow up and provide you details on the grievance process,
 - f. What item on the agenda will you be addressing,
 - g. Briefly state the issue you wish to discuss,
 - h. What would you suggest the remedy or appropriate response to your issue?
6. The Board does not allow the use of video, slide, or other electronic presentations. Speakers must address the Board from a speaker podium/table. No speaker may approach the dais without the permission of the presiding officer.
 7. If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent.
 8. Specific complaints about individual District personnel shall be processed through the District's grievance policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\) \(LOCAL\)](#). See [Leander ISD Complaint Form \(FNG Exhibit\)](#) for sample parent/student grievance form.
 9. The Board requests that citizens not refer to individual students or employees by name during Citizen Comments.
 10. The Board will not engage in dialogue with the speaker during the Board meeting. However, the Board or Superintendent may provide specific factual information or recite existing policy to clarify some inquiries or issues.
 11. The Board shall not deliberate or make decisions regarding any subject that is not on the posted agenda. The presiding officer shall recognize Board Members prior to any Member asking clarifying questions or making statements to the Board. Board Members may direct the Superintendent to investigate item(s) and report back to the Board as appropriate.
 12. The Board President shall maintain decorum, so that the Board may conduct the business of the District. Outbursts and demonstrations that disrupt a Board Meeting are prohibited. The Board shall not tolerate disruption of the Board Meeting by members of the public. If, after one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the person shall be removed from the meeting. All individuals attending meetings are expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive orders issued by duly authorized local, state, and/or federal authorities. A single outburst or incident may be so disruptive that an individual may be removed without an initial warning.
 13. Signs or placards brought to a Board meeting shall not block the vision of those attending the meeting.

Leander Independent School District Board of Trustees Operating Procedures

14. For specific legal policies related to public participation at Board meetings, see [Board Policy BED](#).

V. Closed Meetings

- A. The Board must convene in open session with proper posting prior to the presiding officer announcing a recess into closed meeting. The reason/exception for a closed session must be read aloud indicating the items to be discussed in closed session under Chapter 551 (Open Meetings) of the Texas Government Code. During a closed meeting, the Board can deliberate properly posted items but may not take any actions related to those items. All Board actions, including voting, must occur in open session.
- B. Discussions and information shared during closed session shall remain confidential. Board Members must always be mindful of their fiduciary duty to the District and protect information provided to them in trust during closed meeting. Trustees who reveal matters discussed in closed meeting are subject to censure in accordance with these procedures. If a Board Member has questions about the confidentiality of information shared in closed meeting, they are encouraged to confer with the Board's Counsel.
- C. The Board Secretary shall prepare a certified agenda of the proceedings of each closed session and file it with the Executive Assistant to the Board or designee. Only Members of the Board (whether present at the closed session or not) can review the minutes of a closed session without a court order. A Board Member wishing to review the certified agenda of a closed session should contact the Superintendent's office. A copy may not be made. Certified agendas are to be sealed, kept confidential, and stored in a locked place in accordance with retention schedules and Board policy.
- D. For more information on closed meetings, see [Board Policy BEC](#).

VI. Voting

- A. No item shall be acted upon by the Board unless the item is posted in the public notice for the meeting.
- B. When an item for action on the agenda is reached, the following procedure will apply:
 - 1. The presiding officer shall announce the item for action.
 - 2. The Superintendent or appropriate staff member may make a comment, statement, recommendation, or presentation regarding the item.
 - 3. The Board may discuss the item and raise questions.
 - 4. Action is taken by means of a motion and a second, followed by a hand vote of Board Members present. The Board also has the option of not taking action on an item.
 - 5. The Board President may vote on all action items.
 - 6. In case of a tie vote, a motion fails.
 - 7. Dissenting and abstaining votes shall be recorded in the minutes of the Board Meeting.
- C. For more information about voting, see Board Policies [BDAA\(LOCAL\)](#) and [BE\(LOCAL\)](#).

Leander Independent School District Board of Trustees Operating Procedures

Committees

I. Board Committees

- A. In accordance with [Board Policy BDB \(LEGAL\)](#), the Board has created standing committees to facilitate the efficient operation of the Board.
- B. The Board has created committees to facilitate the efficient operation of the Board. Those committees are reviewed annually and consist of up to three members and work with a Staff/Board Attorney liaison in an advisory capacity. These committees serve purely in an advisory function, with no power to supervise or control District business. Each standing committee shall consist of up to three Trustees, one serving as Chair and two serving as Members.
- C. The Board may create additional committees as necessary.
- D. The Chair of the committee, in consultation with the staff liaison, shall determine the number and frequency of meetings each year and keep meeting minutes as well as attendance.
- E. The Chair of the committee shall provide regular reports to the Board regarding the work of the committee. Reports shall be provided to the Executive Administrative Assistant to the Superintendent for inclusion in a board memo.
- F. When possible, committee member terms will be staggered to minimize the impact of member turnover. The committee members will typically be agreed to annually by the Board, along with the designation of a chair of that committee. The chair will work with the staff liaison to determine when meetings are needed. Trustees will work with one another to ensure a smooth transition across committee assignments by transferring all written materials to their successors, meeting with them to discuss pending committee matters, and assisting in other ways as needed.
- G. The Board annually reviews committee members for all internal Board committees.
 - I. The current standing committees are:
 1. Legislative - A member from this committee shall be selected as the District's TASB Legislative Delegate
The purpose of the Board Legislative Committee is to cultivate relationships with elected officials to open lines of communication and increase opportunities to advocate for the interests of Leander ISD; to unify the messages individual trustees convey to legislators; and to monitor and review legislative actions to inform advocacy efforts. The Committee will also bring together the Legislative Priorities for Board action.
 2. Board Operating Procedures
The purpose of the Board Operating Procedures Committee is to establish an annual, or as needed review, of the Board Operating Procedures. The Committee shall make recommendations for Board action on the Board Operating Procedures.

Leander Independent School District Board of Trustees Operating Procedures

3. Policy

The purpose of the Board Policy Committee is to establish policy review and adoption priorities; make recommendations for Board action on policies including the creation and amendment of policies; and review policy concerns raised by stakeholders to ensure compliance and fairness.

4. Audit

The purpose of the Board Audit Committee is to serve in an advisory role to review internal and external audit processes and reports.

5. Grievance

The purpose of the Board Grievance Committee is to review and address Level III grievances in accordance with the procedures and timelines in Board Policies DGBA, FNG, and GF(LOCAL). The Board hereby delegates final decision making authority on behalf of the whole Board to the Grievance Committee. Accordingly, Board Grievance Committee meetings will be posted in accordance with the Texas Open Meetings Act. Records of Grievance Committee meetings will be preserved as required by the Texas Open Meetings Act and Texas Public Information Act. The committee will consist of three Board members assigned on a rotating basis. Any Board member named in the grievance will recuse himself or herself from the committee for that grievance, unless recusal would prevent the Board from exercising its statutory obligations to hear grievances.

II. District Citizen Advisory Committees

- A. Board Member appointments to certain District administrative committees, created by Board policy or established through administration, may be conducted annually or as specified by administration. Beginning with appointments for each school year, the Board shall instruct the District to include on the committee webpage each Board appointee's name and the name of the Board Member who nominated them, as well as details regarding the time frame during which appointments shall be made. Community members must be residents of Leander ISD, unless otherwise prohibited by statute. The Board reserves the right to replace committee members who miss more than two consecutive meetings.
- B. The Board shall consider each committee requirement composition when submitting appointees including but not limited to parents with students in the District, the feeder pattern, as well as a commitment of attendance. The Board will only approve committee member appointments/nominations if required by policy or statute. If Board approval of the entire committee is required by policy or statute, appointments shall be reviewed and voted on by the Board at the same time of approval as the entire committee membership.
- C. The function of the committees, unless otherwise stated in statute, shall be fact-finding, deliberative, and advisory. The District shall consider the Board appointments when determining the remaining composition of the committee so that selection of the remaining members provide for an adequate representation of the community's diversity and geography.
- D. These committees are directed and run by district administration, and the Board does not have a participating role on these committees, unless otherwise required by statute or a memorandum of understanding (MOU).

Leander Independent School District Board of Trustees Operating Procedures

While Board members may attend (in numbers less than a quorum) and observe advisory meetings, they may not participate or become a member of the committee. When a statute or MOU requires Board member participation, the number of Board members on a committee shall not exceed the minimum required by statute.

Evaluations and Training

I. Evaluation of the Superintendent

- A. The Superintendent formative evaluation will be conducted on a periodic basis and the summative evaluation on an annual basis. New Board members will receive training on how to evaluate the superintendent.
- B. The evaluation will be conducted in closed meeting.
- C. The Board shall evaluate and assess the Superintendent's performance in writing at least once each year. The Board's evaluation and assessment of the Superintendent shall be reasonably related to the duties of the Superintendent as outlined in the Superintendent's job description and shall be based on the District's progress towards accomplishing the District Goals. If the Board cannot reach consensus on the results of the Superintendent's performance review, the Board Officers will finalize the performance review. The evaluation format and procedure shall be in accordance with the evaluation instrument selected by the Board in accordance with the Board's policies, and state and federal law. In the event the Board deems that the evaluation instrument, format, and/or procedure is to be modified by the Board and such modifications would require new or different performance expectations, such modifications must be adopted with input from the Superintendent and the Superintendent shall be provided a reasonable period of time to demonstrate such expected performance before being evaluated.
- D. For more information on Superintendent evaluations, see [Board Policy BJCD \(LOCAL\)](#).

II. Evaluation of the Board

- A. The Board shall perform a self-review or evaluation at a properly called Board meeting using the adopted State Board of Education Framework for School Board Development.
- B. That review shall take place annually.
- C. Additional reviews shall include performing an evaluation on reaching Board goals and aligning to Board Purpose Statement as well as guiding documents.
- D. During the December Team of 8 Retreat, the Board Operating Procedures, effective governance, and Board Member Code of Ethics shall be reviewed. For information about Board Member ethics, see [Board Policy BBF \(LOCAL\)](#).
- E. Additional evaluations can be included as needed by the Board President.
- F. For more information about Board self-evaluations, see [Board Policy BG \(LEGAL\)](#).

III. Board Training Development

Leander Independent School District Board of Trustees Operating Procedures

- A. Board Members must meet minimum annual requirements for training. Based on our November Trustee election cycle, Leander ISD is required to announce at the last Board meeting in October, each Board Member who has completed, exceeded, or is deficient in meeting the required continuing education hours. However, the requirements for training are measured as of the first anniversary of the date of the Trustee's election or appointment, or two-year anniversary of his or her previous training, as applicable.
- B. At the last regular October Board meeting, the Board President must announce the name of each Board Member who has completed/exceeded/or is deficient in the required continuing education as required by 19 Tex. Admin Code 61.1 (j).
- C. Each spring, the Board will identify and prioritize the focus of Board Trainings for the year based on the results of the annual Board evaluation, the School Board of Education (SBOE) Board Training Framework, and alignment with the District's strategic plan.

It is the desire of the Board that all Board Members will attend the prioritized trainings/conferences identified by the Board in order to maximize the benefits to the District.

The Board will generally give priority to conferences and training opportunities held in Texas; however, the Board may also approve training opportunities at national conferences occurring outside the state based on identified Board priorities.

The Board may also set a maximum annual amount for the Board, as a whole, or for individual Board Members to attend Board Training.

- D. Additional training or educational seminars may be requested by individual Board Members and approved by a majority of the Board through Board action.
- E. Exceptions to the above that will require reimbursement must be approved by a majority of the Board Members.
- F. For specific legal policies related to Board Member training, see [Board Policy BBD \(LEGAL\)](#).

IV. Travel Reimbursement

- A. Reimbursement to Board Members for reasonable travel expenses* attendance at regional, state, or national conventions, conferences, and workshops shall be made by the District when attendance is authorized and deemed by the Board to be necessary to conducting the business of schools. Board Members have two weeks to turn in travel expenses to the Superintendent's Office for reimbursement.
- B. Recognizing that Board Members serve the Leander Independent School District without compensation for their service as Trustees while also maintaining separate employment, Board Members are permitted to engage in limited work on private or personal matters while travelling on school business, so long as the work or personal/private matter does not interfere with the Board Member's ability to attend to the business of LISD.
- C. The District may not pay the travel expenses of spouses and other persons who have no responsibilities or duties to perform for the Board when they accompany a Board Member to Board related activities.

Leander Independent School District Board of Trustees Operating Procedures

D. For specific policies related to Board Member Travel Reimbursement, see [Board Policy BBG](#).

*Reasonable expenses are defined to mean:

1. Hotel: Not to exceed the standard negotiated rate available through the conference sponsor. If no standard negotiated rate has been established, the reimbursement rate shall not exceed the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
2. Meals: Without receipts for overnight travel, Board Members may claim per diem in the same manner and at the same rates as specified for employees in the Leander ISD Business Operating Guidelines. With receipts, meals for overnight and non-overnight travel may be reimbursed up to the rate for key officials as stated by the Texas Comptroller for the current fiscal year.
3. Parking: Hotel self-parking is highly recommended in the hotel in which the Board Member is a guest, unless no self-parking is available or if it is not safe.
4. Mileage: Not to exceed the allowable IRS rates (or the District approved rate if lower) for use of a personal car or the actual cost of the lowest fare for commercial transportation plus parking.

No reimbursement will be made for:

1. Non-District facsimiles or phone calls
2. Entertainment or in-room movies
3. Alcohol
4. Souvenirs
5. Spouse/family expenses

Cancellation of conference registration, hotel, travel accommodations, etc. must be completed within the allowable “cancellation” timeline established by the vendor or sponsoring entity. Every attempt must be made by the Board Member to notify the Board’s or Superintendent’s Executive Assistant of such cancellation plans as soon as plans need to be changed. For cancellations not completed within the designated timeline, the loss of reimbursement eligibility and/or monetary commitment of the District shall be borne by the individual Board Member responsible for the cancellation, unless the cancellation is the result of personal illness or a family emergency or natural disaster.

Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.

A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures applicable to employee expense reimbursement.

Board Relationships

- I. **The Leander ISD Board of Trustees** are committed to ensuring that all trustees act in a fair and ethical manner,

Leander Independent School District Board of Trustees Operating Procedures

upholding our guiding documents and direction of the Strategic Plan and that no trustee uses their position for personal gain or to exert undue influence over others.

1. Trustees shall not use their position or access to confidential information to benefit themselves, their family members, or any other person or organization with which they have a financial or personal interest.
2. Trustees shall not use their position to coerce or intimidate school staff, students, or members of the community.
3. Trustees shall not use their position to interfere with the day to day operations of the school District. Trustees who violate this policy will be subject to disciplinary action, up to and including censure.

II. Conflicts of Interest

- A. Board Members are expected to avoid conflicts of interest involving any matter pending before the Board. A conflict of interest is deemed to exist when a Member is confronted with an issue in which the Member has a personal or pecuniary interest or an issue or circumstances that could render the Member unable to devote complete loyalty and singleness of purpose to the public interest. Accordingly:
1. If a Board Member has a substantial personal or private interest in any matter pending before the Board, the Member shall disclose such interest to the Board and shall not vote on the matter.
 2. A Member of the Board shall not also be an employee of the District, nor shall a Member receive any compensation for services rendered to the District. This provision shall not prohibit Members from receiving reimbursement for authorized expenses incurred during the performance of Board duties.
 3. The Board shall not enter into any contract with any of its Members or with a firm in which a Member has a financial interest unless one or more of the following conditions apply:
 - a. The contract is awarded to the lowest responsible bidder based upon established competitive bidding procedures; or
 - b. The Board Member is the highest bidder for merchandise sold at a public auction.
 4. Board Member is expected to avoid conflict of interest in the exercise of the Member's fiduciary responsibility. Accordingly, a Board Member may not:
 - a. Disclose or use confidential information acquired during the performance of official duties as a means to further the Board Member's own personal financial interests or the interests of a Member of the Board Member's immediate family;
 - b. Accept a gift of substantial value or economic benefit which would tend to improperly influence a reasonable person, or which the Board Member knows or should know is primarily for the purpose of a reward for official action;
 - c. Engage in a substantial financial transaction for private business purposes with a person whom the Board Member directly or indirectly supervises;
 - d. Perform an official act, which directly confers an economic benefit on a business in which the Board Member has a substantial financial interest or is engaged as a counsel, consultant, representative or agent.

Leander Independent School District Board of Trustees Operating Procedures

- B. Board Members are encouraged to file an affidavit disclosing a substantial interest in a business entity or real property to identify potential conflicts of interest to the public and vendors. See [Board Policy BBFA \(LEGAL FRAMEWORK\)](#).
- C. For specific policies related to Board Member Ethics and Conflicts of Interest, see [Board Policies BBFA \(LEGAL and LOCAL\)](#).

III. Board Member Visits to District Facilities

- A. Prior to any visitation to a District facility in their official capacity, Board Members will complete a full background check through LISD's Volunteer Application Process as detailed in [Board Policy GKG \(LEGAL\)](#).
- B. Board Members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary; however, Board Members must be cognizant of whether a quorum attends the event and Open Meeting Act requirements and must notify the Superintendent's Office of any events they have been invited to as Trustees.
- C. Board Members who wish to visit District facilities to view a program or activity in their official capacity shall notify the Superintendent. and the Superintendent's Office will coordinate the visit with the principal or appropriate personnel. At no time will Board Members visit District offices, campuses or other school programs in an attempt to evaluate personnel.
- D. These guidelines do not pertain to visits as a parent or as a spectator to school events. Board Members with children enrolled in the school District are entitled to the same rights, privileges, and courtesies as all other parents or guardians. However, when engaging in conferences or interactions with school personnel as a parent, a Board Member shall not let his/her official position interfere or dictate decisions that should be fair and impartial.
- E. Board Members who wish to visit a campus in any capacity other than their official capacity shall do so in accordance with [Board Policy GKC \(LOCAL\)](#).

IV. Individual Board Member Requests for Information or Reports

- A. An individual Board Member, acting in his or her official capacity, has the right to seek information pertaining to District fiscal affairs, business transactions, governance, school operations, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. Written responses to information requests from the Board will be distributed to all Board Members in a timely manner.
- B. Individual Members shall not have access to confidential student records unless the Member is acting in his or her official capacity and has a legitimate educational interest in the records. In such cases, individual Members shall seek access to the records from the Superintendent. At the time access to the records is provided, the Board Member shall be advised of his or her responsibility to comply with confidentiality requirements.

Leander Independent School District Board of Trustees Operating Procedures

- C. Individual Board Members shall not issue formal written or oral requests for information directly to campus principals or other administrators not designated as Board contacts. Board Members may e-mail or call the Superintendent to ask questions or request information.
- D. For more information about Board Members' access to information, see [Board Policy BBE \(LEGAL\)](#).

V. Citizen or Employee Request/Complaint to Individual Board Member

- A. If parents, students, or other members of the public bring concerns or complaints to an individual Trustee, the Board Member should listen to the complaint to better understand the critical issues, unless it relates to a formal complaint or grievance already filed under Board Policies DGBA, FNG, or GF and upon which the Board may be requested to take action. The Board Member should take the following steps:
 1. Refer the parent, student, employee, citizen to the administrator who is in the best position to assist in addressing the concern or complaint.
 2. Make the citizen aware of the District's policies and procedures in place to address citizen concerns or complaints and remind them that Board Members must remain impartial in case the matter requires Board action in the future.
 3. Notify the Superintendent's office if the situation warrants.
- B. For more information about access to the LISD's grievance procedures, see Board Policies [DGBA \(Employee\)](#), [FNG \(Parent/Student\)](#), and [GF \(Public\)](#).

VI. Media Inquiries to the Board

- A. The Board President generally serves as the official spokesperson for the Board. However, under special circumstances, the Board President may select to appoint a different spokesperson for the Board.
- B. A Board Member who receives calls from the media should notify the Superintendent and the Chief Communications Officer.
- C. Individual Board Members who are asked for individual comments or opinions by the media are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the school District. Board Members must be mindful that comments to the media or on social media in their individual capacity may be perceived as statements on behalf of the District. See [BBF\(LOCAL\)](#).

VII. Communications

- A. Board/Superintendent Communication: In order to build and maintain productive and effective relationships between the Board and the Superintendent, both the Board and the Superintendent will maintain a system of communication and interaction that builds upon mutual respect and trust.
- B. With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to allow Board Members to be adequately informed.

Leander Independent School District Board of Trustees Operating Procedures

- C. The Superintendent will communicate information in a timely fashion to all Board Members through:
1. Board meetings and executive sessions;
 2. Board correspondence;
 3. Telephone calls;
 4. One-on-one meetings.
- D. Board Members will keep the Superintendent informed via telephone calls, voicemails, e-mails, personal visits, dialogue meetings, and requests for executive session or open meeting discussions.
- E. Correspondence related to formal complaints or grievances, as described in [Board Policies DGBA](#), [FNG](#), and [GF \(LEGAL and LOCAL\)](#) will not be forwarded to Board Members in order that they may maintain their objectivity pertaining to matters that may require Board action in the future. The sender will be notified with an explanation of the decision not to forward the communication.
- F. Board Response to Contacts/Correspondence
1. Individual Board Members may communicate with members of the community as they deem appropriate. However, Board Members should not try to solve complaints or grievances individually or outside established procedures for complaints or grievances. While Board Members strive to be responsive to stakeholders, it is not possible for them to respond to every inquiry due to the volume of correspondence. When responding to members of the community via email or letter, Board Members are encouraged to cc the Board President or Vice President.
 2. Letters and faxes addressed to individual Board Members and received in the Superintendent's office are delivered to that Board Member at the next Board meeting. If an item is urgent or time-sensitive, the Board Member is contacted by email or telephone before the meeting.
 3. Citizens may contact the Board of Trustees by email at: governance.team@leanderisd.org. The Superintendent's office will acknowledge receipt of the email and inform the sender that the message has been forwarded to individual Board Members and to the appropriate administrator(s). The administration will ensure that an appropriate response within a reasonable time is provided on behalf of the Board of Trustees.
 4. If a Board Member responds to an inquiry in writing, he or she will copy the Superintendent's office who will determine whether information needs to be added to the Superintendent's weekly memo to the Board.
 5. The Board of Trustees encourages input, and the confidentiality of reports will be maintained when possible and requested. Anonymous calls or letters will not receive a response and will not result in directives to the administration.
- G. Administration Response to Contacts/Correspondence
1. All correspondence addressed to the Superintendent or administration will be routed to the appropriate staff members.

Leander Independent School District Board of Trustees Operating Procedures

2. The appropriate staff members will investigate the issues raised in the correspondence and will respond in a reasonable and appropriate manner. It is the goal of the administration to respond to correspondence within ten working days.
3. The LISD administration encourages input. Anonymous calls or letters, however, will not receive a reply from the administration. If requested, the confidentiality of the person writing the correspondence will be maintained when possible.

H. Social Media

1. The Board recognizes that social media can be a positive tool for fostering community engagement with the school District; however, Board Members must operate within appropriate guidelines when they are communicating online about school District business.
2. In using social media to communicate about school District business, the Board Member shall:
 - a. Clarify that he/she is communicating as an individual Member of the Board and not as an official District spokesperson;
 - b. Avoid deliberating school District business with a quorum of the Board;
 - c. Direct complaints or concerns presented online to the appropriate administrator;
 - d. Avoid posting content that indicates that the Board Member has already formed an opinion on pending matters or matters that may come before the Board;
 - e. Not solicit input from the community by polling or surveying friends or connections and not allow social media to direct decisions as a Trustee;
 - f. Post only content that the District has already released to the public;
 - g. When attempting to restate what happened at a Board meeting, clarify that the posting is not an official record of the Board meeting and share information only from the open portions of the meeting;
 - h. Conduct oneself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business or repeat rumors;
 - i. Immediately report suspected illegal activities and harassing or defamatory communications that involve school officials, staff, students, or District business to the Superintendent;
 - j. Realize that by using a personal account to conduct official school District business the account may become a public forum under the First Amendment;
 - k. Retain electronic records—including the Board Member’s posts and content others post to the account—when required to do so by the District’s records retention schedule;
 - l. Comply with the District’s acceptable use policy when using District-issued devices or technology resources and immediately report to the District any potential security breach if

Leander Independent School District Board of Trustees Operating Procedures

control or possession of confidential District records are lost; and

- m. Understand that a Board Member's failure to comply with these communication requirements will be addressed in the manner described below in Addressing Board Member Violations.

VIII. Addressing Board Member Violations

- A. The Board and each of its Members are committed to faithful compliance with the provisions of the Board's policies and these procedures. In the event of a Member's willful violation of policy, the Board will seek remedy by the following sequential process:
 - 1. Private conversation between the offending Member and the Board President or other Trustee;
and
 - 2. Discussion in executive session between the offending Member and the full Board.
- B. Either before or after a censure the Board can implement the following corrective action steps; including but not limited to:
 - 1. Additional discussion with Board President/Officer and/or Board attorney and/or discussion with Trustee/s
 - 2. Board level discussion in closed and/or open meeting
 - 3. Training requirement on areas of violation* (simple majority of Board vote)
 - 4. Removal from Board Committees (simple majority of Board vote)
 - 5. Removal from District Committees (simple majority of Board vote)
 - 6. Removing financial support to attend TASB/TASA conference, SLI, Governance, until training in the area of violation has been fulfilled (simple majority of Board vote)

*If required training as a result of violations are not completed within a specified time period, then non-compliance will be posted on the Board Members page until compliance is achieved (simple majority of Board vote)
- C. Public Censure of the offending member can be made upon an affirmative vote of a simple majority.
- D. Corrective action will remain in place until the Board Member demonstrates consistent compliance with the Board Operating Procedures, as determined by the Board. A Board Member who has been censured cannot appoint members to committees until the Board determines that the Board Member is acting consistently with the Board Operating Procedures.
- E. For specific policies related to Board Member Removal from Office see [Board Policy BBC \(LEGAL\)](#).

Leander Independent School District Board of Trustees Operating Procedures

XXI. Reviewing the Board Operating Procedures

Board of Trustees Governance Policies and Operating Procedures will be reviewed and updated each year and will be part of Board training.



Leander Independent School District Board of Trustees Operating Procedures

ACKNOWLEDGMENT

I hereby acknowledge that it is my responsibility to review the Leander Independent School District Board Operating Procedures, and my signature indicates that I agree to do so and abide by the standards, policies, and procedures contained therein.

Trustee, Place 1 _____ Date: _____
Trish Bode

Trustee, Place 2 _____ Date: _____
Gloria Gonzales-Dholakia, Ph.D.

Trustee, Place 3 _____ Date: _____
Nekosi Nelson

Trustee, Place 4 _____ Date: _____
Anna Smith

Trustee, Place 5 _____ Date: _____
Sade Fashokun

Trustee, Place 6 _____ Date: _____
Francesca Romans

Trustee, Place 7 _____ Date: _____
Paul Gauthier



November 06, 2025

Superintendent's Report

Board of Trustees Meeting



UIL STATE SILVER - BOYS CROSS COUNTRY



UIL STATE CROSS COUNTRY





Leander ISD Fine Arts @LeanderFineArts · 18h



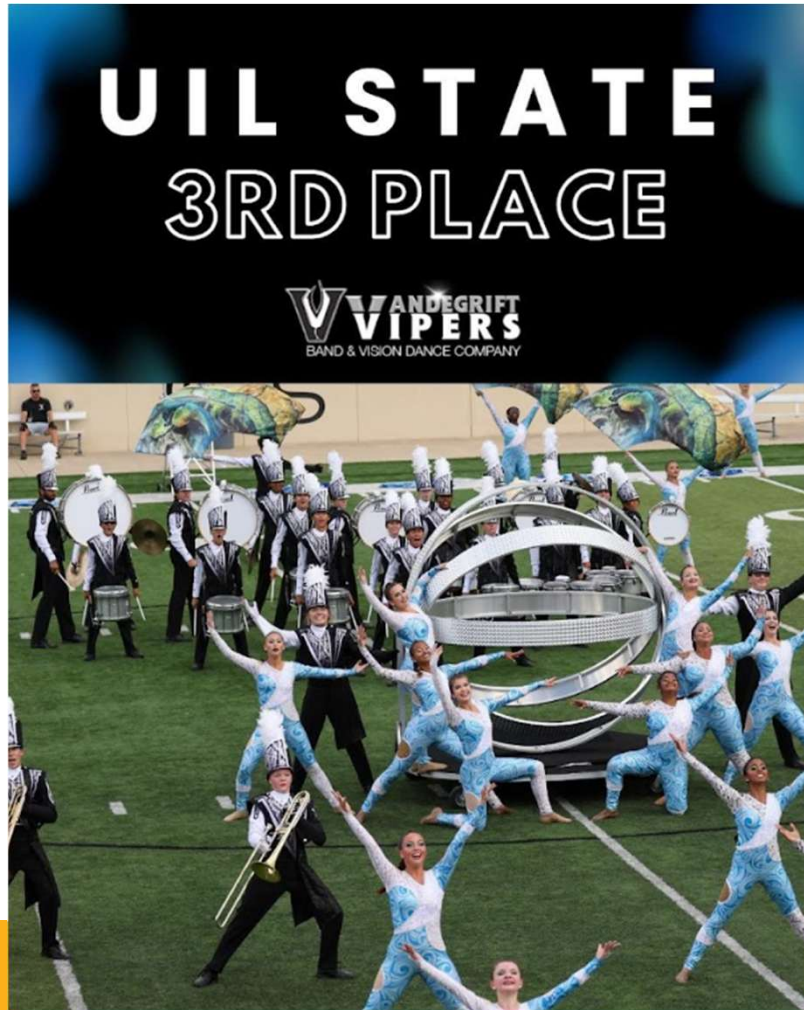
Huge thanks to the **Leander** High School Marching Band for stepping up and sending a volunteer with their band truck to support the Vandegrift Band after their truck accident. Your generosity and teamwork truly show the spirit of our community—music brings us together! 🎵❤️







VISTA RIDGE HS - 6TH PLACE






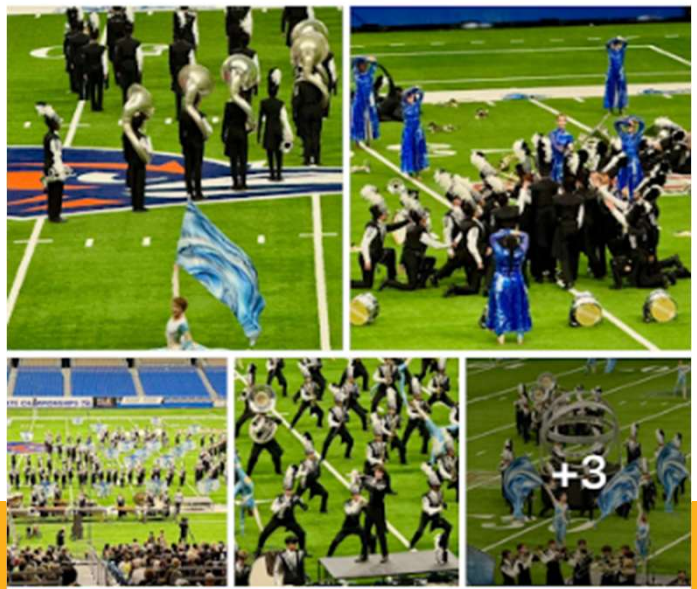
70

VANDEGRIFT HS - 3RD PLACE



 **TxBands.com** 17h ·  

Vandegrift. After everything that you have been through these past two days, how is it that YOU are the ones giving US this amazing warm Embrace??? The warmth of the woodwind sounds made the entire dome melt in the soothing calmness. Thank you for letting the community be there for you and giving back to us 10x.





EMPOWERED STUDENTS



72



EMPOWERED STUDENTS



73



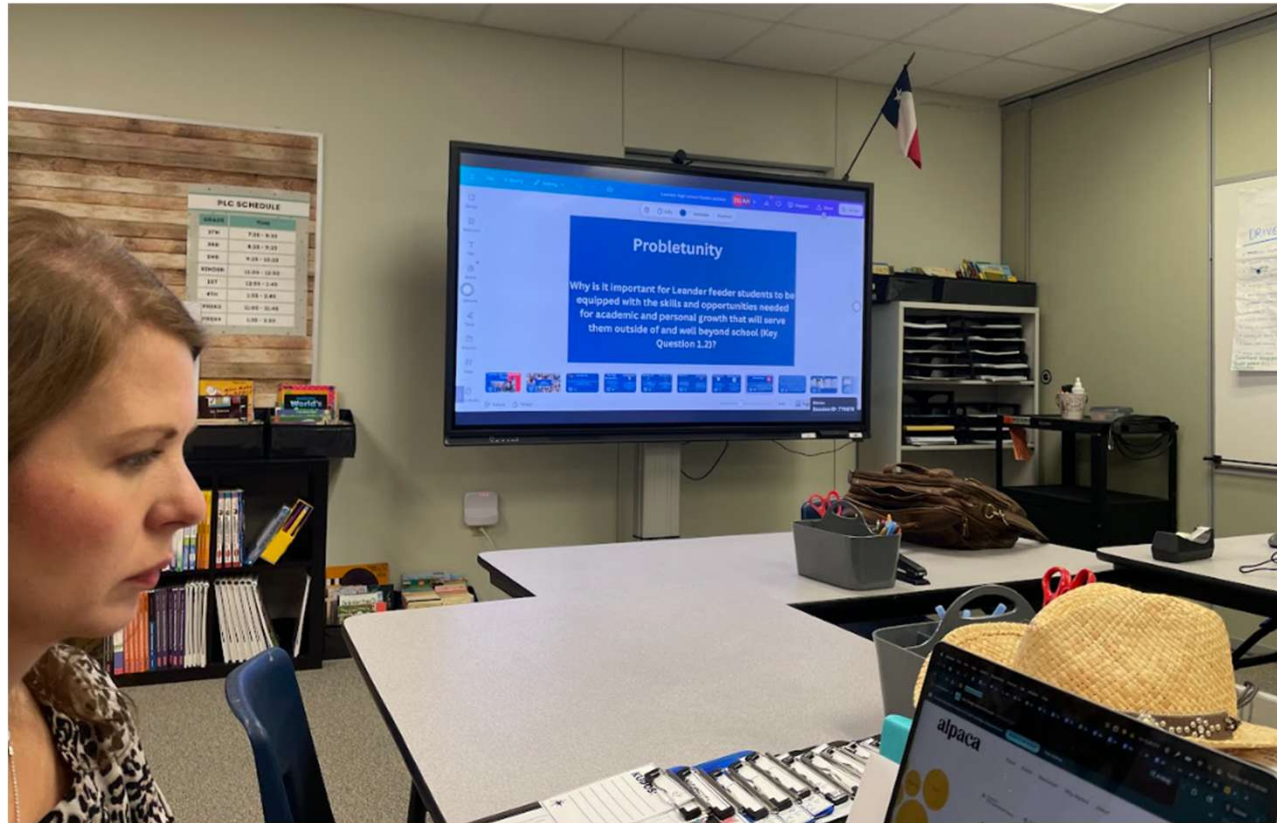
EMPOWERED STUDENTS



74



EMPOWERED STAFF



75



EMPOWERED STAFF



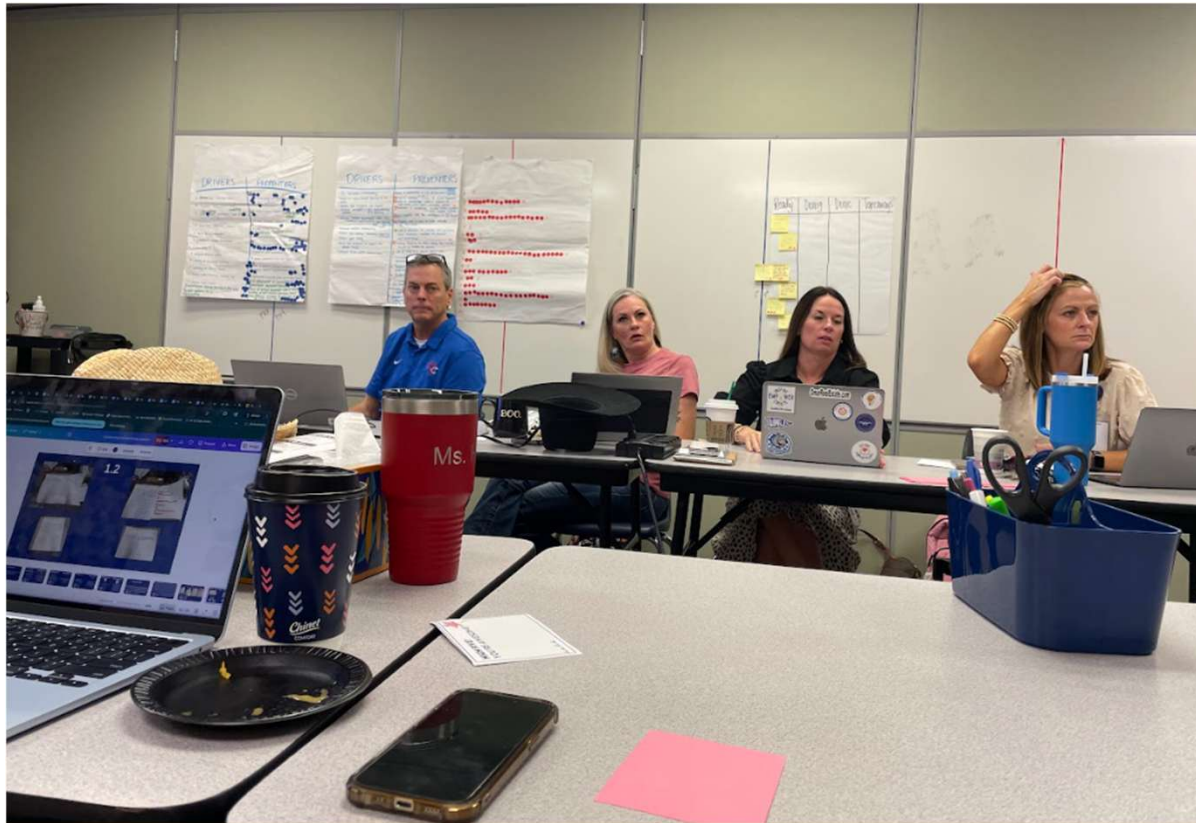
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PRINCIPAL PLC

15



EMPOWERED STAFF





EMPOWERED STAFF



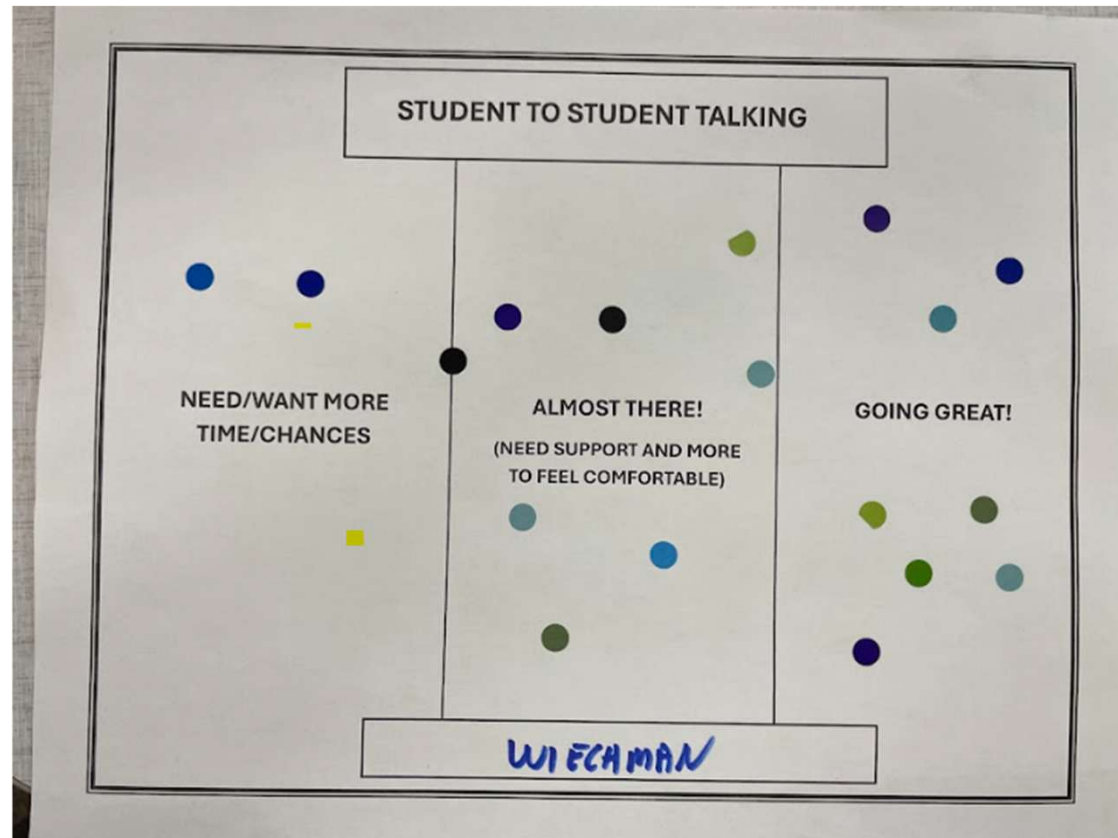
78

PRINCIPAL PLC

17



EMPOWERED STAFF





EMPOWERED STAFF

CPHS 2025-25 Learning Walks

Content Area		
ELA	LOTE	Math
Science	Social Studies	CTE
Fine Arts	Special Programs	

Which of the following Critical and Creative Thinkers indicators were observed during this lesson?

Students engaged in inquiry	Students have an opportunity to think creatively
Students generate high level questions	Students are forming opinions, arguments, theories, hypothesis and/ or ideas
Students are engaged in rigorous problem solving (beyond rote calculation)	Students are evaluating, analyzing synthesizing information
Students are engaged in productive struggle	None observed in this lesson
Notes:	

Which of the following Skilled Communicators and Collaborators indicators were observed during this lesson?

Students engage in collaborative conversation aligned to a learning goal	Students express ideas, opinions, thoughts, arguments and use evidence to support claims
Students explain, summarize or teach concepts to others	None observed in this lesson
Notes:	

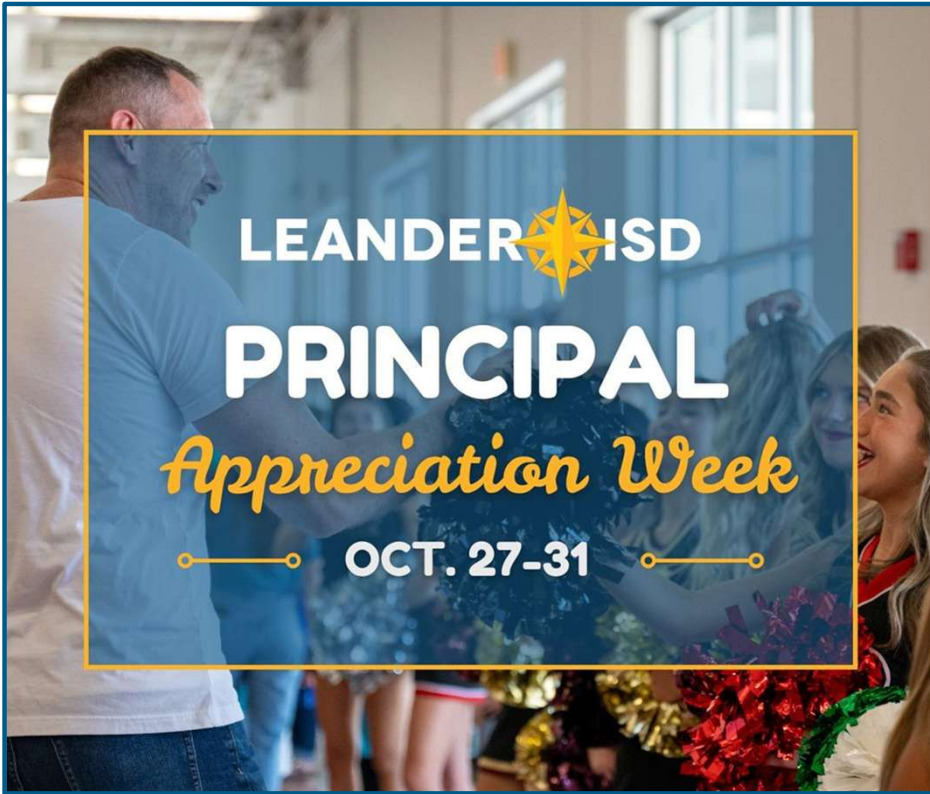




LARKSPUR ES STAFF



EMPOWERED STAFF



83



DISCUSSION

Leander ISD Board Meeting Agenda Item Information
Meeting Date: Thursday, November 6, 2025

Agenda Item: Discussion of Instructional Materials Review & Approval Process
Purpose: Discussion Item/Report Only Action Requested
Administrators Responsible: Lauren Meeks, M.Ed., Assistant Superintendent of Curriculum and Instruction; Amanda Hardwick, Ed.D., Director of Humanities
Attachment: Instructional Materials Review & Approval Process Presentation

Background Information:

Due to the passage of HB 1605, the selection and adoption of instructional materials has changed. The purpose of the presentation is to provide an update to the Board of Trustees and the community on changes to the process for selecting and adopting primary curriculum resources, and to communicate next steps for identifying, selecting, and adopting instructional resources in Leander ISD.

The following resources and information will be referenced throughout the presentation:

- [House Bill 1605 and IMRA](#)
- [Instructional Materials Review and Approval](#)

Administrative Recommendation:

N/A

Sample Motion:

N/A



November 6, 2025

Instructional Materials Review & Approval Process



Purpose

The purpose of the presentation is to provide an update to the Board of Trustees and the community on changes to the process for selecting and adopting primary curriculum resources, and to communicate next steps for identifying, selecting, and adopting instructional resources in Leander ISD.



Instructional Materials Adoption Historical

Proclamation

- Called by State Board of Education (SBOE).
- 8 Year Cycle for Science, Social Studies, Reading/Language Arts, Math.
- Texas Essential Knowledge and Skills (TEKS) Updates

Review Panels

- Commissioner-appointed panel of experts review resources from publishers.
- Commissioner reports panel findings to SBOE
- 50% - 100% TEKS coverage required for SBOE approved list.
- Publisher contract extensions if 8 years is exceeded.

Local Adoption Processes

- Process and policy established in each local district.
- Purchase from SBOE approved list not required or incentivized.
- Leander ISD (LISD) - community and teacher input has been an emphasis in the process.
- LISD - local curriculum writing to ensure TEKS coverage.



HB 1605 - Instructional Materials Review & Approval (IMRA)

IMRA Cycle

- Called by State Board of Education (SBOE) based on Texas Education Agency (TEA) recommendations.
- The focus is now on adopting High-Quality Instructional Materials (HQIM).
- Materials must meet Quality and Suitability rubrics (e.g., must be 100% Texas Essential Knowledge and Skills (TEKS)-aligned and prohibited from teaching the "three-cueing" reading strategy).

SBOE Approval of Materials

- The SBOE can now review materials and update the approved list every year, rather than every 8 years.
- Call for publishers to submit materials.
- TEA supports material review by assembling committees.
- Instructional materials made available for public review and feedback.
- SBOE-approved list is updated annually.

Local Adoption Processes

- Process and policy established in each local district.
- Purchase from SBOE-approved list not required but **is financially incentivized**.
 - LISD is NOT required to use the list, but there are now significant new funds available only for buying SBOE-approved materials.
- LISD - community and teacher input is valued.
- LISD - local curriculum writing to ensure TEKS coverage when necessary.



HB 1605 - Challenges

- **K-12 Social Studies**

- Proclamation 2015 was the last comprehensive adoption.
- Updated Texas Essential Knowledge and Skills (TEKS) in 2024-2025 (full revision in process for implementation in 2030).
- LISD curriculum is TEKS-aligned and includes all standards.
- Challenges with 10-year-old resources:
 - Expiring Access
 - textbooks v. digital platform
 - Curriculum Updates (new TEKS)

- **Career & Technical Education (CTE)**

- Proclamation 2017 was the last full adoption for all CTE courses.
- Projected for Cycle 2026 & 2027



HB 1605 - Funding Changes

“Additional Funding”

- **Extra state funding Instructional Materials and Technology Allotment (IMTA Entitlements) for districts to buy State Board of Education (SBOE) -approved High-Quality Instructional Materials (HQIM).**
 - \$40/year per student –
 - exclusively for SBOE-approved materials.
 - \$120 per student available currently.
 - \$20/year per student for printing/consumables
 - Only with state-developed resources (*Bluebonnet*).



Entitlement Funds

Funding Sources Available	LISD Allotment
Instructional Materials & Technology Allotment (IMTA)	\$7,532,702.91
23-25 State Board of Education (SBOE)-Approved Materials Entitlement	\$3,237,080
25-26 SBOE-Approved Materials Entitlement*	\$1,533,920
25-26 State-Developed Open Education Resource (OER) Entitlement (<i>Bluebonnet</i>)*	\$766,960
Subtotal	\$13,070,662.91
Approximate Recurring Costs	-\$1,989,316.57
TOTAL	11,081,346.34

92

*May only be used if a district decides to adopt the specific resources identified by the SBOE.



HB 1605 - IMRA

Considerations for Leander ISD

- Limited number of publishers considered by State Board of Education (SBOE)
- SBOE-Approved Resource List timing delays adoption process
- Teachers are implementing vastly different science resources and curriculum.
 - 26-27 is the last year of implementation for Kindergarten
- Two pilots occurring K-5
 - Phonics: SBOE-approved Material, Reading Horizons
 - 5 campuses, K-3
 - Mathematics: Submitted for IMRA approval for cycle 2025, Amplify Desmos Math Texas
 - 3 campuses (one grade level each), 1st grade, 2nd grade, and 4th grade



IMRA Cycle 2025

	Cycle 2024 - Approved	Cycle 2025 - In Review
Mathematics K-5	5	5
Mathematics 6-12	7	6
Mathematics K-12 Supplemental	–	18
English Language Arts and Reading (ELAR) K-5	2	3
Spanish Language Arts and Reading (SLAR) K-5	1	2
English Phonics K-3	4	10
Spanish Phonics K-3	2	6



HB 1605 - IMRA Considerations for LISD

- Adopting Reading, Phonics, and Math High-Quality Instructional Materials (HQIM) for elementary grades would be a significant undertaking.
 - Changes to instructional materials or approaches impact teachers and students.
- Before considering new primary instructional materials, it's crucial to align on the organization's learning beliefs and values in that content area (e.g., Math & Literacy Frameworks).
 - Align instructional/learning philosophy with teachers, administrators, students, families, and community members.
 - Ongoing refinement of our Curriculum One-pagers that describe the type of instruction that facilitates student ownership.
 - Consider State Board of Education (SBOE)-approved resources that may align with our instructional frameworks and beliefs in LISD to maximize funds available.



Literacy & Math Frameworks

- Partnership with E3 Alliance to facilitate creation of Leander ISD Math and Literacy Frameworks
 - Literacy Taskforce: 5 district leaders (*from various departments*), 3 principals, 4 instructional coaches, 10 teachers
 - Math Taskforce: 4 district leaders (*from various departments*), 2 principals, 1 associate principal, 1 dean of instruction, 4 instructional coaches, 8 teachers
 - **Timeline:**
 - January - March, 2025: Planning with district leaders
 - March - April, 2025: Shared Learning on Research-Based Instructional Strategies
 - May - November, 2025: Drafting of Instructional Frameworks
 - December, 2025: Creation of rubrics, communication plan, and implementation rollout



Next Steps

- State Board of Education (SBOE) list released
- Consider possible resources that meet our needs & align with our Instructional Frameworks
- Selection committees established
 - Teacher feedback from all campuses at an impacted level
- Feedback from Community Curriculum Advisory Committee (CCAC), and District-wide Educational Improvement Council (DWEIC)
- Next Board Presentation – Spring 2026



DISCUSSION

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Discussion of 2026-2027 Academic Calendar Planning
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Angela Hodges, M.Ed., Area Superintendent
Attachments: Discussion of 2026-2027 Academic Calendar Presentation

Background Information:

The purpose of this presentation is to engage the Board of Trustees in the development of the 2026–2027 Leander ISD Academic Calendar. Tonight, we will provide an overview of the process for gathering input to create the final 2026–2027 calendar and a tentative 2027–2028 calendar. The presentation will also review the key components incorporated into the calendars and offer Trustees an opportunity to provide initial feedback as the development process begins.

Administrative Recommendation:

N/A

Sample Motion:

N/A



November 6, 2025

Discussion of 2026-2027 Academic Calendar Planning



Purpose

- Outline 2026-2027 academic calendar development process.
- Provide initial input opportunity for Board of Trustees.



Academic Calendar Development



Initial Planning

Build out the tentatively approved calendar from the prior year. Present the development process to the school board on November 6th.



Listening Tour

Visit with several stakeholder groups within the community, staff, and students. Listening sessions will accumulate data that will be analyzed alongside survey data.



Adjustments based on feedback

Once feedback is analyzed, consider adjustments as it relates to trends in the feedback



Evaluation and Scaling

Present final calendar to the board for approval: February 5th is the presentation and February 19th board approval



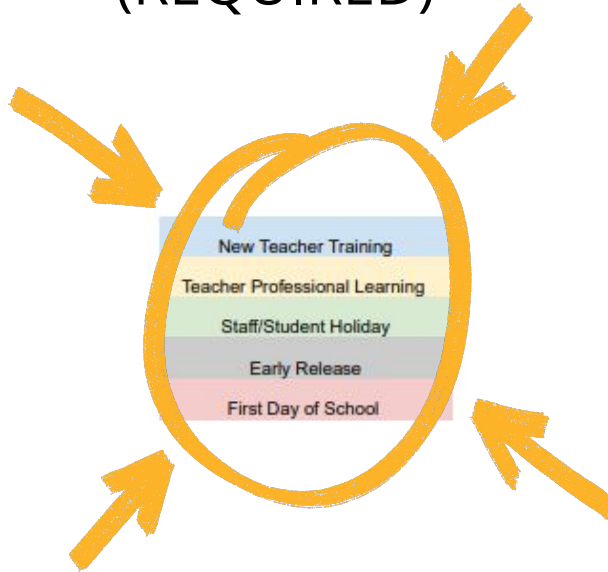
Statutory Guidelines

- **Requires teachers to work a minimum of 187 days**
(Texas Education Code - § 21.40)
- **Requires school districts to provide at least 75,600 operational minutes for students**
(Texas Education Code - § 25.081)
- **Allows districts to incorporate additional minutes into the calendar equivalent to 2 bad weather days** (Texas Education Code - § 25.0851)
- **Allows districts to create a plan for flexibility with school start date** (Texas Education Code - § 12A.003) ¹⁰³
- **No School on Memorial Day**
(House Bill 441)



Drafted School Calendar

172 student days
187 teacher days
(REQUIRED)



JULY						
SU	M	TU	W	TH	F	SA
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
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AUGUST						
SU	M	TU	W	TH	F	SA
26	27	28	29	30	31	1
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23	24	25	26	27	28	29
30	31	1	2	3	4	5

SEPTEMBER						
SU	M	TU	W	TH	F	SA
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OCTOBER						
SU	M	TU	W	TH	F	SA
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NOVEMBER						
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DECEMBER						
SU	M	TU	W	TH	F	SA
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13	14	15	16	17	ER	19
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JANUARY						
SU	M	TU	W	TH	F	SA
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FEBRUARY						
SU	M	TU	W	TH	F	SA
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MARCH						
SU	M	TU	W	TH	F	SA
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APRIL						
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MAY						
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JUNE						
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27	28	29	30	1	2	3
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Attributes

First day of school:

Wednesday, August 12, 2026
*Short first week

Last day of school:

Friday, May 28, 2027
*Before Memorial Day (5/31/27)

New Teacher Training
Teacher Professional Learning
Staff/Student Holiday
Early Release
First Day of School

JULY						
SU	M	TU	W	TH	F	SA
28	29	30	1	2	3	4
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12	13	14	15	16	17	18
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AUGUST						
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SEPTEMBER						
SU	M	TU	W	TH	F	SA
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OCTOBER						
SU	M	TU	W	TH	F	SA
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NOVEMBER						
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DECEMBER						
SU	M	TU	W	TH	F	SA
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JANUARY						
SU	M	TU	W	TH	F	SA
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FEBRUARY						
SU	M	TU	W	TH	F	SA
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14	15	16	17	18	19	20
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MARCH						
SU	M	TU	W	TH	F	SA
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APRIL						
SU	M	TU	W	TH	F	SA
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MAY						
SU	M	TU	W	TH	F	SA
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JUNE						
SU	M	TU	W	TH	F	SA
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20	21	22	23	24	25	26
27	28	29	30	1	2	3
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Attributes

Green Days (Students & Staff Off)

- **September:** Labor Day
- **October:** Two days off (moved up one week)
- **November:** Fall Break is one school week off
- **December:** Winter break is two school weeks off
- **January:** One day to finish Winter Break
- **January:** MLK Day
- **February:** Two days off
- **March:** Spring break aligned with UT and ACC
- **March:** Good Friday is in March this year

New Teacher Training
Teacher Professional Learning
Staff/Student Holiday
Early Release
First Day of School

JULY						
SU	M	TU	W	TH	F	SA
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30	31	1
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AUGUST						
SU	M	TU	W	TH	F	SA
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30	31	1	2	3	4	5

SEPTEMBER						
SU	M	TU	W	TH	F	SA
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OCTOBER						
SU	M	TU	W	TH	F	SA
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NOVEMBER						
SU	M	TU	W	TH	F	SA
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DECEMBER						
SU	M	TU	W	TH	F	SA
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JANUARY						
SU	M	TU	W	TH	F	SA
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FEBRUARY						
SU	M	TU	W	TH	F	SA
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14	15	16	17	18	19	20
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MARCH						
SU	M	TU	W	TH	F	SA
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APRIL						
SU	M	TU	W	TH	F	SA
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MAY						
SU	M	TU	W	TH	F	SA
25	26	27	28	29	30	1
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23	24	25	26	27	ER	29
30	31	1	2	3	4	5

JUNE						
SU	M	TU	W	TH	F	SA
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20	21	22	23	24	25	26
27	28	29	30	1	2	3
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Early Release Days

- **Two total:**
 - **December 18th** (Last day before Winter Break), Semester 1
 - **May 28th** (Last day of School), Semester 2

New Teacher Training
Teacher Professional Learning
Staff/Student Holiday
Early Release
First Day of School

JULY						
SU	M	TU	W	TH	F	SA
28	29	30	1	2	3	4
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12	13	14	15	16	17	18
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26	27	28	29	30	31	1
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AUGUST						
SU	M	TU	W	TH	F	SA
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SEPTEMBER						
SU	M	TU	W	TH	F	SA
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OCTOBER						
SU	M	TU	W	TH	F	SA
27	28	29	30	1	2	3
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NOVEMBER						
SU	M	TU	W	TH	F	SA
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DECEMBER						
SU	M	TU	W	TH	F	SA
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JANUARY						
SU	M	TU	W	TH	F	SA
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FEBRUARY						
SU	M	TU	W	TH	F	SA
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MARCH						
SU	M	TU	W	TH	F	SA
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21	22	23	24	25	26	27
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APRIL						
SU	M	TU	W	TH	F	SA
28	29	30	31	1	2	3
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MAY						
SU	M	TU	W	TH	F	SA
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JUNE						
SU	M	TU	W	TH	F	SA
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20	21	22	23	24	25	26
27	28	29	30	1	2	3
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Attributes

Yellow Days (Staff Professional Learning and Collaboration)

- **August:** Preserves two dedicated teacher work days during the beginning of year training, 8/3-11
- **September:** One professional learning day, 9/28
- **October:** Keeps dedicated day for parent conferences and grading, 10/12
- **November:** Keeps two professional learning days in a row, November, 11/2-3
- **January:** One professional learning/planning day as we return from Winter Break
- **February:** One professional learning/planning day as we return from February break.
- **March:** One professional learning/planning day following a student/staff day off, making a 4 day long weekend for families.
- **April:** Planning/Collaboration Day

New Teacher Training
Teacher Professional Learning
Staff/Student Holiday
Early Release
First Day of School

JULY						
SU	M	TU	W	TH	F	SA
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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AUGUST						
SU	M	TU	W	TH	F	SA
26	27	28	29	30	31	1
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SEPTEMBER						
SU	M	TU	W	TH	F	SA
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OCTOBER						
SU	M	TU	W	TH	F	SA
27	28	29	30	1	2	3
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NOVEMBER						
SU	M	TU	W	TH	F	SA
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DECEMBER						
SU	M	TU	W	TH	F	SA
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JANUARY						
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FEBRUARY						
SU	M	TU	W	TH	F	SA
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14	15	16	17	18	19	20
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MARCH						
SU	M	TU	W	TH	F	SA
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APRIL						
SU	M	TU	W	TH	F	SA
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MAY						
SU	M	TU	W	TH	F	SA
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JUNE						
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27	28	29	30	1	2	3
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Operational Minutes **State Requirement: 75,600*

Academic Minute Calculation

Level	Minutes per Day	Total Minutes
Elem/MS	435	76,530
<p>435 minutes X 170 full days = 73,950 minutes 73,950 minutes + 480 minutes (two half days) = 74,430 minutes 74,430 minutes + 2100 minutes on waiver for professional learning* = 76,530 minutes</p>		
HS	440	77,380
<p>440 minutes X 170 full days = 74,800 minutes 74,800 minutes + 480 minutes (two half days) = 75,280 minutes 75,280 minutes + 2100 minutes on waiver for professional learning* = 77,380 minutes</p>		

109

**Texas Education Code (TEC) §25.081 enables districts to file a Staff Development Minutes Waiver in order to train staff on various education strategies designed to improve student performance in lieu of up to 2,100 minutes of student instruction.*



DISCUSSION

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Consider Approval of Leander ISD Nomination for TASB Board of Directors Region 13, Position B

Purpose: Discussion Item/Report Only Action Requested

Administrator Responsible: N/A

Attachments: TASB Active Member Director Nomination Form

Background Information:

The Leander ISD Board of Trustees has been invited to submit a nominee to fill the recently vacated Region 13, Position B seat on the Texas Association of School Boards (TASB) Board of Directors. This vacancy will be filled by the TASB Board in December and serve until the next Delegate Assembly in October 2026.

TASB Directors serve as representatives of the school trustees in their regions, guiding the Association in fulfilling its mission to promote educational excellence for Texas schoolchildren through the advancement of good governance, valuable learning experiences for school leaders, and public school advocacy.

Administrative Recommendation:

N/A

Sample Motion:

I move the Board nominate _____ for the Region 13, Position B, seat on the TASB Board of Directors.



ACTIVE MEMBER DIRECTOR NOMINATION FORM

This is to serve as the nomination of a member of our local board to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

Our school district's board of trustees understands:

1. *The candidate must have served at least 18 months, in the aggregate, on the local board by December 31 of the TASB election year.*
2. *Expenses incurred for the candidate to attend the Nominations Committee interview will be the responsibility of the candidate's local school district.*
3. *The local board's nomination shall also serve as its candidate endorsement for that TASB Director position.*
4. *A TASB Director's attendance at TASB Board meetings is important.*
5. *Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer and December Board meetings are reimbursed by the Association and transportation expenses and three nights' lodging incurred attending the Convention Board meeting are reimbursed by the Association.*

This nomination was approved by our board of trustees at a duly called meeting on _____.
(Date)

Signature of board president or officer *(If candidate is the board president or officer, must be signed by another officer)*

PRINTED NAME (of officer): _____

TITLE (of officer): _____

WILLINGNESS TO SERVE (to be completed by the candidate)

I, _____, confirm my willingness to serve, if elected, as a member of the TASB Board of Directors for Region 13, Position B.

Signature of candidate

This form is to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

Form A, B, & C, must be received by TASB on or before November 12, 2025.

RETURN TO: E-mail: boardcommunications@tasb.org

Interviews will be held at TASB Headquarters in Austin on December 4, 2025.

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Discussion of Districtwide Intruder Detection Audit Report Findings
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Miguel Escobedo, Director of Emergency Management; Nick Short, Coordinator Security Management
Attachments: N/A

Background Information:

This agenda item is to acknowledge and discuss the Texas School Safety Center Intruder Detection Audits that were recently conducted at one or more of our campuses. The audits test whether a campus is accessible to an unauthorized individual. These audits, conducted as part of Governor Abbott’s school safety directives for all school systems following the tragedy in Uvalde, seek to help districts identify how campuses can improve safety for students, such as ensuring exterior doors are locked. The audit provides us with an opportunity to create a safer learning environment for our students and staff. We acknowledge that parents and community members are likely very interested in the details of the audit results; however, it is in the best interest of the students that we do not share this information with the broader public as it could lead to compromising important campus security information. Specific details of the Intruder Detection Audit will be discussed in the executive session and with the Safety and Security Committee.

Administrative Recommendation:

N/A

Sample Motion:

N/A

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Purchasing Cooperative Fees Annual Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape, Ed.D., CPA, Chief Financial Officer
Attachments: N/A

Background Information:

[The Texas Education Code, Section 44.0331](#) requires school districts that enter into a purchasing contract valued at \$25,000 or more under an interlocal agreement, or under any other cooperative purchasing program authorized for school districts, shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the school district. The written report must appear as an agenda item.

The following cooperative purchasing programs utilized by Leander ISD for the 2024-2025 fiscal year had an associated fee. Cooperatives to which LISD has an active interlocal that is not shown below did not require any payment of fees per the requirements of the law.

ORGANIZATION	Type of Purchase(s)	FEE	REASON
Central Texas Purchasing Alliance (CTPA)	Commodity/Service Purchases	\$150.00	Annual Membership
Texas Association of School Boards (BuyBoard)	Commodity/Service Purchases	\$800	Vehicle Purchase Fee
Texas SmartBuy	Commodity/Service Purchases	\$110	Annual Membership

Administrative Recommendation:

N/A

Sample Motion:

N/A

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Cash Flow Report for 1st Quarter-FY26
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape, Ed.D., CPA, Chief Financial Officer
Attachments: 1st Quarter-FY26 Cash Flow Worksheet and Graphs

Background Information:

Administration is providing the Board of Trustees with a forecast of LISD's expected cash inflows and outflows for the current fiscal year. While a district's fund balance represents its overall financial stability and health, the cash flow reflects its ability to pay obligations on time and indicates the timing of excess cash available for investment or other operational objectives. The first report for fiscal year 2025-2026 has been updated with actual receipts and disbursements for the first quarter, and the remaining months are projected based on trends and known cycles.

This report will be updated and presented to the board on a quarterly basis.

Administrative Recommendation:

N/A

Sample Motion:

N/A

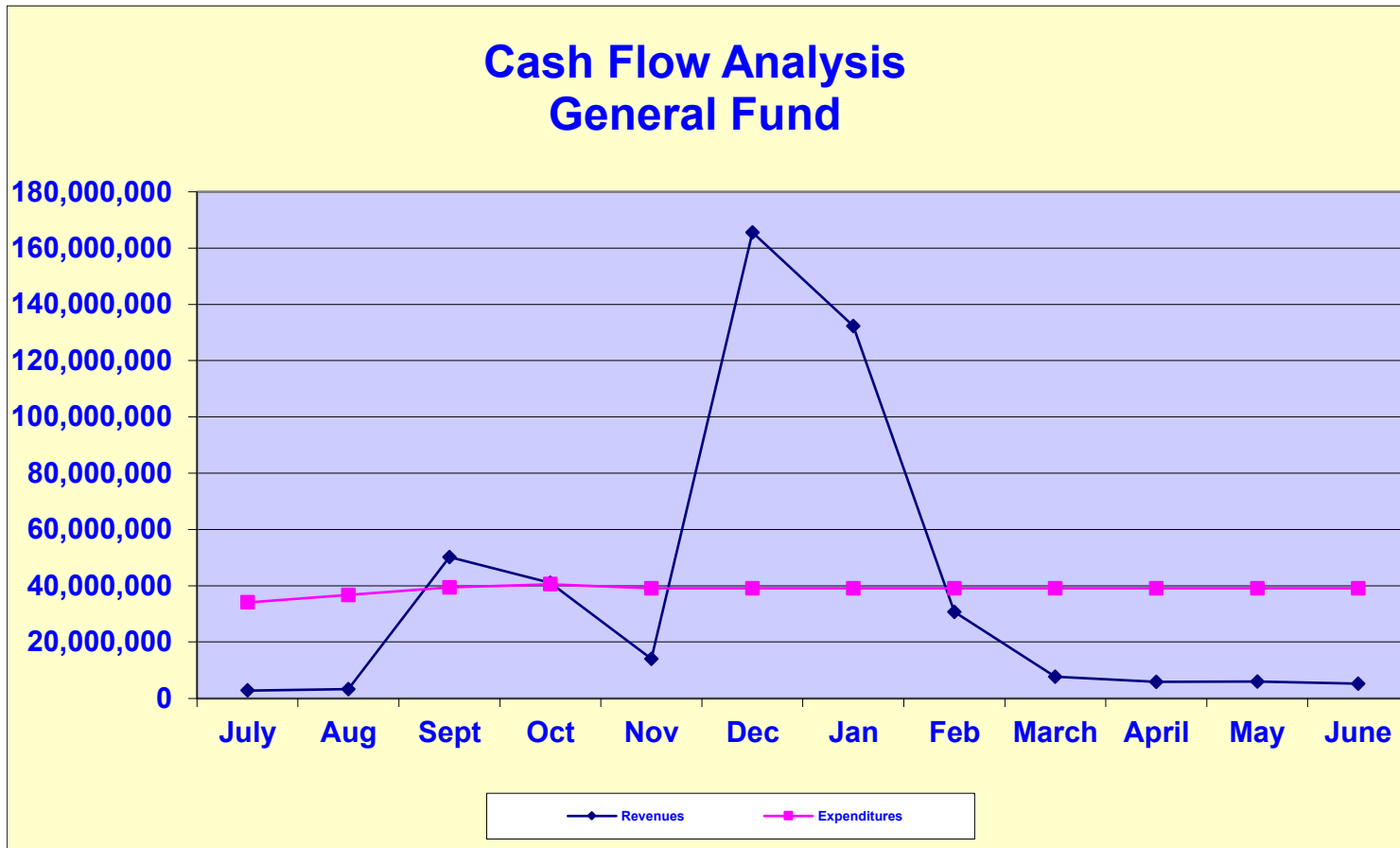
2025-2026 Annual Cash Flow Projection - 1st Quarter Actual

GENERAL FUND

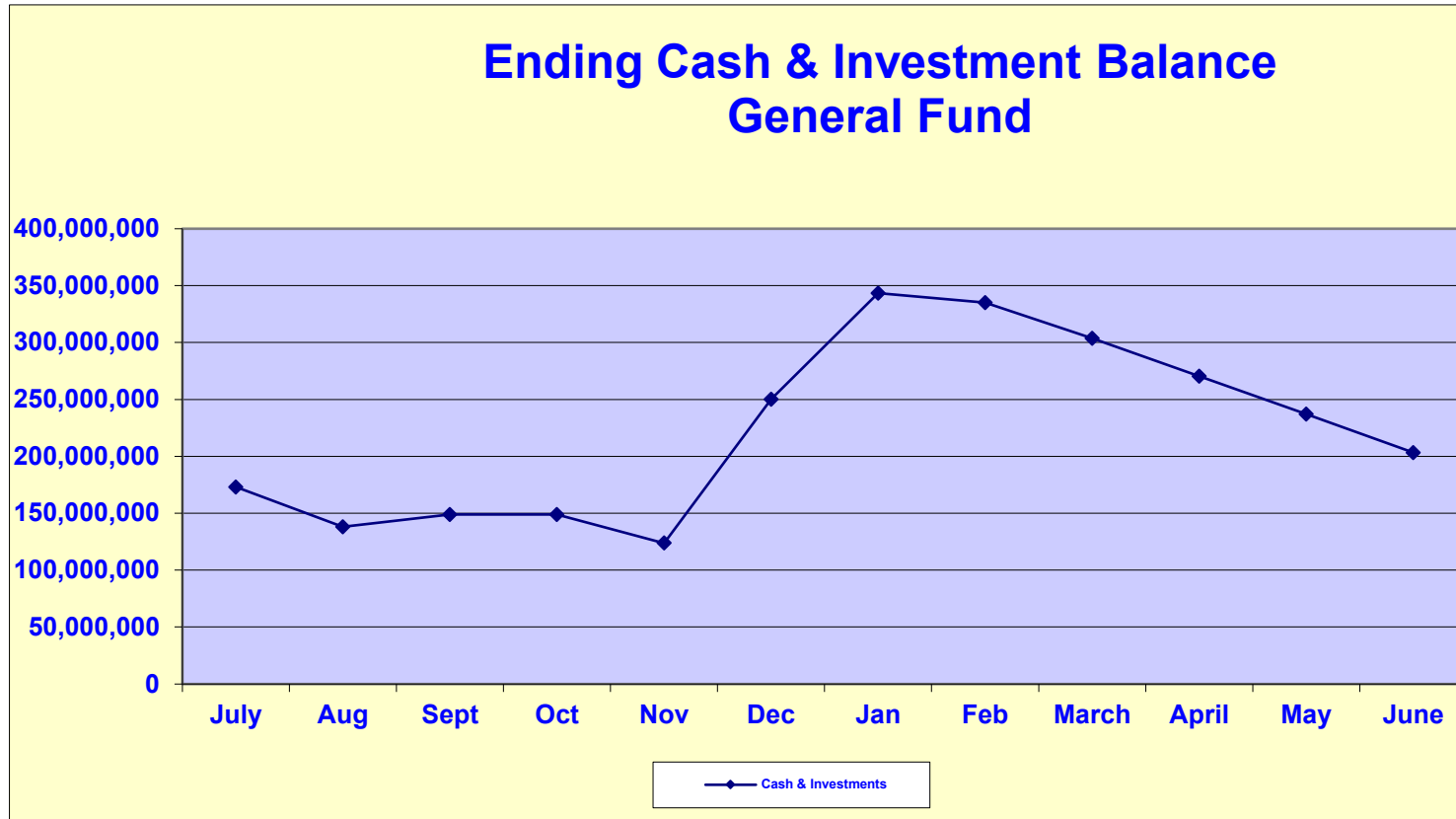
	ACTUAL July	ACTUAL August	ACTUAL September	PROJECTED October	PROJECTED November	PROJECTED December	PROJECTED January	PROJECTED February	PROJECTED March	PROJECTED April	PROJECTED May	PROJECTED June	Beg Cash/ TOTALS	BUDGET NA	DIFFERENCE NA
Beginning Cash & Cash Equivalent	\$ 87,952,792	\$ 83,288,804	\$ 75,605,686	\$ 111,360,022	\$ 131,387,179	\$ 117,365,347	\$ 243,837,997	\$ 337,049,764	\$ 328,669,947	\$ 297,171,968	\$ 263,874,962	\$ 230,727,120	\$ 87,952,792		
RECEIPTS															
Tax Collections - Current	\$ (47,829)	\$ -	\$ -	\$ 3,617,538	\$ 9,269,778.23	\$ 160,196,670	\$ 125,559,834	\$ 21,872,850	\$ 2,186,940	\$ 1,001,259	\$ 832,680	\$ 304,370	\$ 324,794,089	\$ 324,746,587	\$ 47,502
Tax Collections - Delinquent	\$ (138,384)	\$ 7,465	\$ (136,320)	\$ (77,421)	\$ (325,588)	\$ 346,008	\$ 1,646,402	\$ (317,938)	\$ 237,972	\$ (302,766)	\$ 65,006	\$ (202,514)	\$ 801,928	\$ 800,000	\$ 1,928
Penalties & Interest	\$ 82,243	\$ 76,189	\$ 59,644	\$ 44,535	\$ 33,153	\$ 53,050	\$ 128,808	\$ 188,447	\$ 200,286	\$ 127,879	\$ 77,650	\$ 54,894	\$ 1,126,378	\$ 1,100,000	\$ 26,378
Other Local Revenue	\$ 970,660	\$ 1,050,025	\$ 983,105	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 1,144,583	\$ 13,305,040	\$ 13,735,000	\$ (429,960)
State Revenue - Available School Fund	\$ -	\$ -	\$ 1,659,714	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 1,475,495	\$ 14,939,165	\$ 17,705,934	\$ (2,766,770)
State Revenue - Foundation	\$ -	\$ -	\$ 45,473,212	\$ 32,403,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,877,189	\$ 70,390,079	\$ 7,487,110
Other State Revenue	\$ 1,934,037	\$ 2,043,906	\$ 2,024,291	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 2,264,599	\$ 26,383,621	\$ 27,175,184	\$ (791,563)
Federal Indirect	\$ 1,092	\$ 11,221	\$ 48,901	\$ 82,917	\$ 82,917	\$ 82,917	\$ 82,917	\$ 4,082,917	\$ 82,917	\$ 82,917	\$ 82,917	\$ 82,917	\$ 4,807,463	\$ 4,995,000	\$ (187,537)
Other Sources/Transfer In	\$ 554	\$ 1,306	\$ 61,198	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 29,167	\$ 325,558	\$ 350,000	\$ (24,442)
Total Revenue	\$ 2,802,373	\$ 3,190,112	\$ 50,173,744	\$ 40,985,389	\$ 13,974,105	\$ 165,592,488	\$ 132,331,804	\$ 30,740,121	\$ 7,621,958	\$ 5,822,931	\$ 5,972,096	\$ 5,163,310	\$ 464,360,432	\$ 460,997,784	\$ 3,387,089
Cash In from TEA (prior year funding)	\$ 1,625,448	\$ 9,524,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,150,227		
Cash in from Investment Maturities	\$ 25,000,000	\$ 27,070,000	\$ 25,000,000	\$ 20,000,000	\$ 11,124,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 113,194,000		
DISBURSEMENTS															
Payroll Costs 61XX	\$ 31,366,451	\$ 33,895,355	\$ 33,758,377	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 34,612,654	\$ 410,534,065	\$ 415,351,843	\$ (4,817,778)
Contracted Services 62XX/Recapture	\$ 1,737,064	\$ 1,392,162	\$ 2,275,032	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 2,220,556	\$ 25,389,261	\$ 37,686,057	\$ (12,296,796)
Supplies 63XX	\$ 668,470	\$ 1,061,542	\$ 2,562,125	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 1,611,196	\$ 18,792,900	\$ 19,334,351	\$ (541,451)
Other Operating Expenses 64XX	\$ 107,989	\$ 167,111	\$ 760,711	\$ 2,000,000	\$ 571,072	\$ 571,072	\$ 571,072	\$ 571,072	\$ 571,072	\$ 571,072	\$ 571,072	\$ 571,072	\$ 7,604,387	\$ 7,604,387	\$ (2)
Debt Service 65XX	\$ 73,821	\$ 11,530	\$ 42,675	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 41,813	\$ 504,343	\$ 501,756	\$ 2,587
Capital Outlay 66XX	\$ 138,014	\$ 187,092	\$ 20,488	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 62,647	\$ 909,418	\$ 751,766	\$ 157,652
Other Uses/ Transfer Out 89XX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Total Expenditures	\$ 34,091,808	\$ 36,714,791	\$ 39,419,408	\$ 40,548,866	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 39,119,938	\$ 463,734,374	\$ 481,230,162	\$ (17,495,788)
Cash Out to TEA (Chpt 41 prior year pymts)	\$ -	\$ 10,753,218	\$ -	\$ 409,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,162,584		
Cash Out for Investment Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Net Change in Cash	\$ (4,663,988)	\$ (7,683,118)	\$ 35,754,336	\$ 20,027,158	\$ (14,021,832)	\$ 126,472,550	\$ 93,211,867	\$ (8,379,816)	\$ (31,497,979)	\$ (33,297,006)	\$ (33,147,842)	\$ (28,966,627)	\$ 113,807,701	\$ (20,232,378)	
Est. Ending Cash Balance in Bank & LGIP	\$ 83,288,804	\$ 75,605,686	\$ 111,360,022	\$ 131,387,179	\$ 117,365,347	\$ 243,837,897	\$ 337,049,764	\$ 328,669,947	\$ 297,171,968	\$ 263,874,962	\$ 230,727,120	\$ 201,760,492	\$ 201,760,492		
INVESTMENT ACTIVITY															
Beginning Balance (CP, CD, Agency, Muni)	\$ 114,644,000	\$ 89,644,000	\$ 62,574,000	\$ 37,574,000	\$ 17,574,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 114,644,000		
Maturities	\$ (25,000,000)	\$ (27,070,000)	\$ (25,000,000)	\$ (20,000,000)	\$ (11,124,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000,000)	\$ (113,194,000)	
Acquisitions	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Ending Balance (CP, CD, Agency, Muni)	\$ 89,644,000	\$ 62,574,000	\$ 37,574,000	\$ 17,574,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 6,450,000	\$ 1,450,000	\$ 1,450,000		
Est. Total Cash & Investments Available	\$ 172,932,804	\$ 138,179,686	\$ 148,934,022	\$ 148,961,179	\$ 123,815,347	\$ 250,287,897	\$ 343,499,764	\$ 335,119,947	\$ 303,621,968	\$ 270,324,962	\$ 237,177,120	\$ 203,210,492	\$ 203,210,492		

DEBT SERVICE FUND

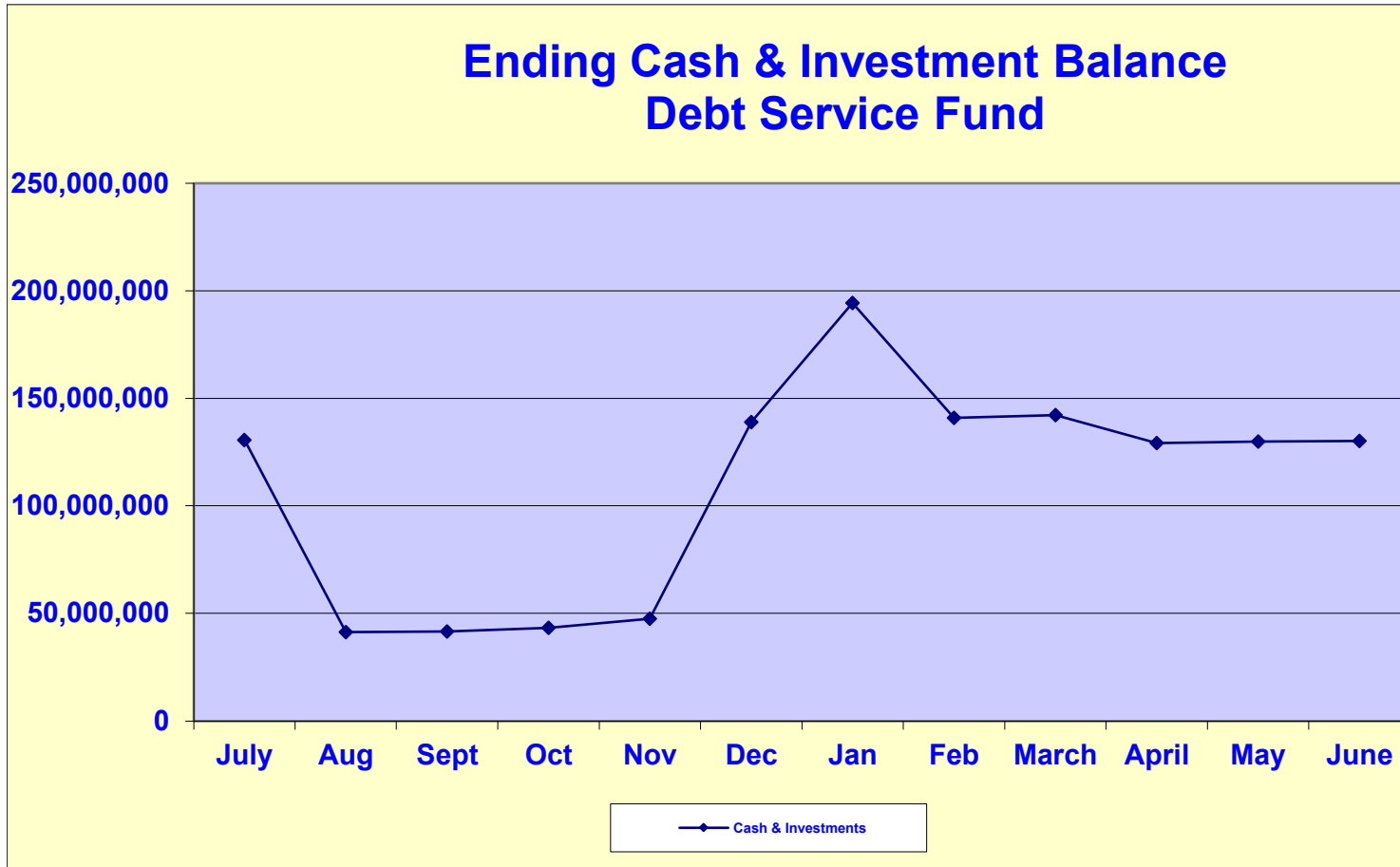
	ACTUAL July	ACTUAL August	ACTUAL September	PROJECTED October	PROJECTED November	PROJECTED December	PROJECTED January	PROJECTED February	PROJECTED March	PROJECTED April	PROJECTED May	PROJECTED June	Beg Cash/ TOTALS	BUDGET NA	DIFFERENCE NA
Beginning Cash & Cash Equivalent	130,057,847	\$ 130,561,854	\$ 41,345,637	\$ 41,529,120	\$ 43,300,505	\$ 47,462,865	\$ 138,911,392	\$ 194,328,824	\$ 140,878,529	\$ 142,199,400	\$ 129,199,847	\$ 129,829,316	\$ 130,057,847		
RECEIPTS															
Tax Collections	\$ 14,543	\$ (37,678)	\$ 32,823	\$ 1,564,136	\$ 3,955,109	\$ 69,897,435	\$ 55,210,182	\$ 9,470,045	\$ 1,113,621	\$ 369,173	\$ 422,218	\$ 91,434	\$ 142,103,041	\$ 142,334,699	\$ (231,658)
State Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,343,843	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,343,843	\$ 21,343,843	\$ -
Interest Income	\$ 489,863	\$ 285,738	\$ 151,835	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 208,333	\$ 2,802,436	\$ 2,500,000	\$ 302,436
Other Sources/Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 504,406	\$ 248,060	\$ 184,658	\$ 1,772,469	\$ 4,163,443	\$ 91,449,611	\$ 55,418,515	\$ 9,678,378	\$ 1,321,954	\$ 577,506	\$ 630,552	\$ 299,768	\$ 166,249,320	\$ 166,178,542	\$ 70,778
Cash In from TEA (prior year funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Cash in from Investment Maturities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
DISBURSEMENTS															
Bond Payment-Principal	\$ -	\$ 23,351,746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,022,507	\$ -	\$ -	\$ -	\$ -	\$ 51,374,253	\$ 51,374,253	\$ -
Bond Payment-Interest	\$ -	\$ 66,110,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,105,083	\$ -	\$ -	\$ -	\$ -	\$ 101,215,314	\$ 101,215,314	\$ -
Fees	\$ 400	\$ 2,300	\$ 1,176	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 13,626	\$ 13,000	\$ 626
Defeasance/Refunding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,575,975	\$ -	\$ -	\$ 13,575,975	\$ 13,575,975	\$ -
Other Uses/ Transfer Out 89XX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 400	\$ 89,464,276	\$ 1,176	\$ 1,083	\$ 1,083	\$ 1,083	\$ 1,083	\$ 63,128,674	\$ 1,083	\$ 13,577,058	\$ 1,083	\$ 1,083	\$ 166,179,167	\$ 166,178,542	\$ 626
Cash Out for Investment Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Net Change in Cash	\$ 504,006	\$ (89,216,216)	\$ 183,482	\$ 1,771,386	\$ 4,162,359	\$ 91,448,528	\$ 55,417,432	\$ (53,450,296)	\$ 1,320,871	\$ (12,999,552)	\$ 629,468	\$ 298,684	\$ 70,153	\$ -	
Ending Cash Balance in Bank & LGIP	\$ 130,561,854	\$ 41,345,637	\$ 41,529,120	\$ 43,300,505	\$ 47,462,865	\$ 138,911,392	\$ 194,328,824	\$ 140,878,529	\$ 142,199,400	\$ 129,199,847	\$ 129,829,316	\$ 130,128,000	\$ 130,128,000		
INVESTMENT ACTIVITY															
Beginning Balance (CP, CD, Agency, Muni)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Maturities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Ending Balance (CP, CD, Agency, Muni)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Cash & Investments Available	\$ 130,561,854	\$ 41,345,637	\$ 41,529,120	\$ 43,300,505	\$ 47,462,865	\$ 138,911,392	\$ 194,328,824	\$ 140,878,529	\$ 142,199,400	\$ 129,199,847	\$ 129,829,316	\$ 130,128,000	\$ 130,128,000		



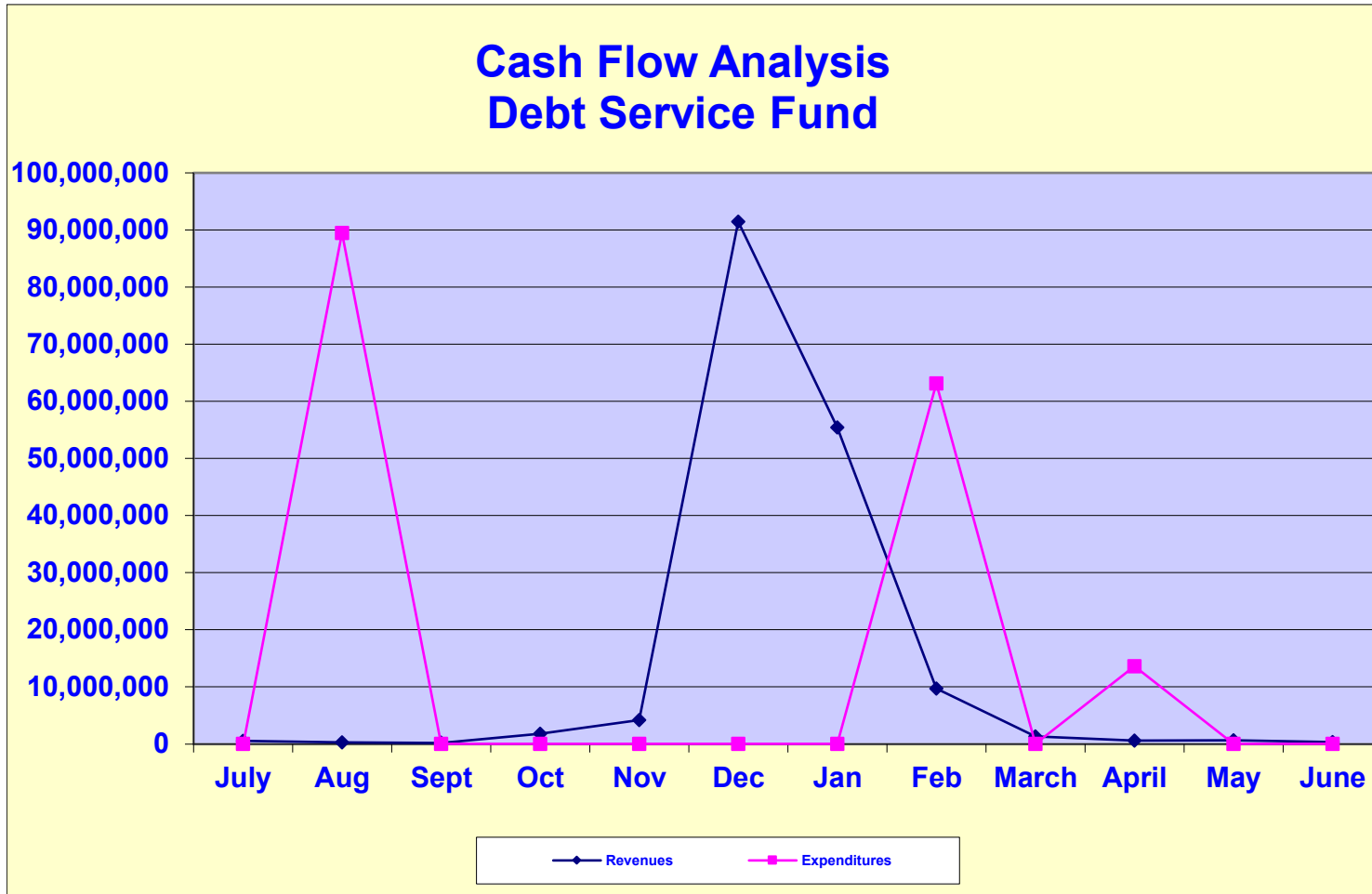
GRAPH2



GRAPH3



GRAPH4



Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Monthly Bond Status Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape, Ed.D., CPA, Chief Financial Officer
Attachments: Bond Project Status Report- September 2025

Background Information:

The monthly report for September reflects bond funds remaining from authorizations prior to 2017 and the full list of projects ongoing under the 2017 authorization. The report also includes a column reflecting funding sources from other areas (2007 bond funds, major maintenance, etc.) used to support bond projects. This report should reflect ALL sources of funds available, budgeted, and remaining related to construction/bond projects.

There is an additional page which now details 2021 bond funds.

The 2023 bond authorization is now a separate five-page report.

The report shows the original and current budgets for all projects and costs to date by fiscal year. The last column of the report shows the budget remaining for the specific project. As projects are finalized, the Board will be asked to reallocate any remaining balances to project savings and/or other projects allowable within the confines on the bond orders.

Administrative Recommendation:

N/A

Sample Motion:

N/A

CAMPUS	PROJECT DESCRIPTION	PROJECT SOURCES :					PROJECT EXPENDITURES :										TOTAL EXPENDITURES TO DATE	PROJECT ENCUMBRANCE	REMAINING BUDGET
		2007 BOND AUTHORIZATION BUDGET	2017 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026				
HS CAMPUS IMPROVEMENTS																			
Leander HS	CTE Classrooms and Black Box Renovations, Additions and Renovations to Existing Ag Barn, Softball Complex Improvements	\$ -	\$ 4,947,836	\$ (105,871)	\$ -	\$ 4,841,965	\$ 1,500	\$ 3,756,402	\$ 972,608	\$ 37,647	\$ 73,719	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,841,965	\$ -	\$ -
Cedar Park HS	Additions and Renovation, Softball Complex Improvements	-	11,150,507	(289,182)	-	10,861,325	505,712	6,109,691	3,161,020	383,351	725,406	(23,856)	-	-	-	-	10,861,325	-	(0)
Cedar Park HS	Board Approved: Major Maintenance: CPHS Renovations	-	-	-	9,855,820	9,855,820	-	7,279,652	2,576,168	-	-	-	-	-	-	-	9,855,820	-	-
Cedar Park HS	Flex Lab	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vista Ridge HS	JROTC Building Additions and Renovations, Incubator Renovations	-	2,665,503	(289,133)	-	2,376,370	-	1,677,160	426,247	1,692	255,004	16,267	(7,084.00)	-	-	-	2,369,286	-	7,084
Vandegrift HS	Ag Facility	-	3,768,160	(350,839)	-	3,417,321	-	294,468	1,735,381	1,387,472	-	-	-	-	-	-	3,417,321	-	-
Vandegrift HS	Classroom Additions, Incubator Renovation	-	31,245,385	(10,719,784)	-	20,525,601	-	4,618,833	11,021,376	4,564,706	123,386	-	16,959.00	174,196	-	-	20,519,456	3,869	2,276
Vandegrift HS	*Board Approved - Emergency Access Improvements at Vandegrift High School	-	3,000,000	-	-	3,000,000	26,883	39,722	45,474	6,252	128,850	119,107	2,122.00	-	-	-	368,409	156,591	2,475,000
Glenn HS	Remaining Construction Contract (Under 2007 Auth)	408,677	-	(381,253)	-	27,424	-	-	-	27,424	-	-	-	-	-	-	27,424	-	-
Glenn HS	Remaining GHS Template (Under 2007 Auth)	763,642	-	-	-	763,642	-	-	-	621	48,141	-	-	-	-	-	48,762	-	714,880
Glenn HS	Ag Facility	-	3,163,960	(492,004)	-	2,671,956	148,457	2,297,596	211,760	14,142	-	-	-	-	-	-	2,671,955	-	1
Various HS	Campus Security Upgrades (High School Sites)	-	3,625,020	188,469	-	3,813,489	-	-	1,136,909	2,673,060	3,520	-	-	-	-	-	3,813,489	-	(0)
Monroe/CPHS	Monroe Stadium Expansion and Cedar Park HS Grandstand Replacement	-	1,758,283	(99,821)	-	1,658,462	1,054,496	591,541	12,000	425	-	-	-	-	-	-	1,658,462	-	0
HS 7	New Construction (Design Only)	-	10,073,645	-	-	10,073,645	-	-	-	-	-	-	-	-	-	-	-	-	10,073,645
HS Land	Future HS #8	-	21,411,300	(21,411,300)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Leander HS	LHS Master Plan	-	-	100,000	-	100,000	-	-	-	-	-	97,000	-	-	-	-	97,000	-	3,000
Total HS Campus Improvements		\$ 4,272,319	96,809,599	(36,950,718)	9,855,820	73,987,020	1,737,136	26,665,065	21,298,943	9,096,792	1,358,026	208,518	11,997	174,196	-	60,550,674	160,460	13,275,886	
MS CAMPUS IMPROVEMENTS																			
Leander MS	HVAC Update, Classroom Addition	\$ -	\$ 21,516,101	\$ (3,908,424)	\$ -	\$ 17,607,677	\$ 3,594,061	\$ 11,265,274	\$ 902,173	\$ 1,426,631	\$ 280,767	\$ 138,770	\$ -	\$ -	\$ -	\$ -	\$ 17,607,677	\$ -	\$ 0
Leander MS	HVAC Update: Under 2007 Auth	692	-	(606)	882,988	883,074	-	188,707	694,281	86	-	-	-	-	-	-	883,074	-	-
Cedar Park MS	HVAC Update	-	15,240,743	(2,073,215)	-	13,167,528	-	6,936,074	1,940,710	2,112,431	1,612,696	252,627	-	(59,649)	-	-	12,794,890	99,176	273,462
Danielson MS	MS New Construction	-	63,410,011	(3,731,073)	-	59,678,938	761,745	20,857,501	30,847,648	6,626,911	253,957	277,095	(39,942.00)	-	-	-	59,584,915	-	94,023
Danielson MS	MS Template (From 2007 Auth)	62,738	-	(6,952)	-	55,786	-	-	-	55,786	-	-	-	-	-	-	55,786	-	-
Various MS	Campus Security Upgrades (Middle School Sites)	-	7,250,040	(455,909)	-	6,794,131	-	-	1,406,210	5,029,283	358,638	-	-	-	-	-	6,794,130	-	0
MS Land	Future MS #11	-	10,018,850	-	-	10,018,850	-	-	-	-	-	-	10,018,850.00	-	-	-	10,018,850	-	-
Total MS Campus Improvements		\$ 63,430	117,435,745	(10,176,178)	882,988	108,205,985	4,355,807	39,247,557	35,791,022	15,251,128	2,506,059	668,492	9,978,908.00	(59,649)	-	107,739,323	99,176	367,485	
ES CAMPUS IMPROVEMENTS																			
Mason ES	Play Area Renovation and District Standard Traffic Gates	\$ -	\$ 603,560	\$ (163,242)	\$ -	\$ 440,318	\$ 391,220	\$ 49,098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,317	\$ -	\$ 1
Giddens ES	HVAC Update and District Standard Traffic Gates	-	9,005,975	(1,696,318)	-	7,309,657	2,433,399	4,321,512	428,859	14,010	64,156	47,722	-	-	-	-	7,309,657	-	0
Steiner ES	HVAC Update	-	8,857,136	(246,468)	-	8,610,668	-	-	2,783,462	4,132,589	1,534,031	160,587	-	-	-	-	8,610,668	-	-
Akin ES	Remaining Construction Contract (Under 2007 Auth)	607,348	-	(562,024)	-	45,324	-	-	-	45,324	-	-	-	-	-	-	45,324	-	-
Larkspur ES 27	New construction	-	37,779,628	(24,805,180)	-	12,974,448	2,965,860	8,982,507	874,374	151,706	-	-	-	-	-	-	12,974,448	-	(0)
Larkspur ES 27	Board Approved: 2007 Funds: EL 27 Construction	-	-	-	18,639,920	18,639,920	-	18,168,836	471,084	-	-	-	-	-	-	-	18,639,920	-	0
Tarvin ES 28	ES New Construction	-	40,862,445	(3,415,928)	-	37,446,517	-	-	4,472,696.90	28,057,562.81	3,937,877.44	347,445.70	33,091.01	13,775	-	-	36,862,449	36,811	547,257
North ES 29	ES New Construction	-	42,496,943	-	-	42,496,943	-	-	1,256,605	31,019,546	6,352,020	613,565	214,453	-	-	-	39,456,190	80,236	2,960,517
Hisle ES 30	ES New Construction (Design Only)	-	2,181,032	58,814,714	-	60,995,746	-	-	-	-	-	5,919,208	43,806,361	5,061,594	2,570	-	54,789,733	2,229,320	3,976,693
Hisle ES 30	ES Template	-	-	2,306,254	(31,648)	2,274,606	-	-	-	-	-	-	397,662	1,537,664	69,024	-	2,004,350	30,551	239,705
Various ES	District Standard Traffic Gates - Bagdad ES, Block House ES, Cox ES, Cypress ES, Faubion ES, Knowles ES, Naumann ES and Whitestone ES	-	245,700	(553)	-	245,147	-	245,147	-	-	-	-	-	-	-	-	245,147	-	0

CAMPUS	PROJECT DESCRIPTION	2007 BOND AUTHORIZATION BUDGET	2017 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL EXPENDITURES TO DATE	PROJECT ENCUMBRANCE	REMAINING BUDGET
ES Land	Future Elementary Sites	6,238,719	-	50,000	-	6,288,719	-	-	-	33,193	4,126,708	92,569	1,902,911	40,004	-	6,195,385	82,600	10,733
ES Land	Future ES (34, 35, 36, 37, 38, 39, 40)	-	30,504,236	(50,000)	-	30,454,236	-	-	-	-	-	-	11,003,567	5,429,985	-	16,433,552	123,168	13,897,517
Total ES Campus Improvements		\$ 6,846,067	172,536,655	30,231,256	18,608,272	228,222,250	5,790,479	31,767,099	9,030,476	33,690,990	40,682,318	12,919,553	57,757,156.89	12,297,476	71,594	204,007,141	2,582,686	21,632,423
TECHNOLOGY PROJECTS																		
Technology	Device, Hardware, Infrastructure Replacement, Disaster Recovery Hot Site	\$ -	\$ 38,730,000	\$ 71,328	\$ -	\$ 38,801,328	\$ 3,391,432	\$ 10,679,797	\$ 4,391,158	\$ 7,780,357	\$ 2,464,107	\$ 2,906,148	\$ 3,490,294	\$ 2,506,396	\$ 199,890	\$ 37,809,578	\$ 712,050	\$ 279,701
Technology	IT Assessment	-	-	199,035	-	199,035	-	-	-	173,556	25,479	-	-	-	-	199,035	-	(0)
Vista Ridge HS	Disaster Recovery Site Improvements	465,062.00	-	(428,139)	-	36,923	-	-	-	-	-	36,923	-	-	-	36,923	-	0
Technology	*Board Approved - 2 New Delivery Trucks for Information Technology	-	-	192,098	-	192,098	-	-	-	-	-	-	-	192,049	-	192,049	-	49
Total Technology Projects		\$ 465,062	38,730,000	34,322	-	39,229,384	3,391,432	10,679,797	4,391,158	7,953,913	2,489,586	2,943,070	3,490,293.57	2,698,445	199,890	38,237,584	712,050	279,750
SUPPORT SERVICES PROJECTS																		
Plant Services	Replacement Maintenance/Grounds Vans and Trucks	\$ -	\$ 893,000	\$ -	\$ -	\$ 893,000	\$ -	\$ 100,136	\$ 148,630	\$ -	\$ 146,975	\$ 111,660	\$ 385,599	\$ -	\$ -	\$ 893,000	\$ -	\$ -
Plant Services	Water Bottle Refilling Stations	314,087	-	13,798	-	327,885	-	-	-	242,949	84,935	-	-	-	-	327,885	-	-
Transportation	88 Replacement Buses; A/C Retrofit	-	10,200,000	-	-	10,200,000	-	8,688,117	-	818,918	-	692,965	-	-	-	10,200,000	-	-
Transportation	Bus A/C Upgrades: 2007 Funded Portion	-	-	-	35,080	35,080	-	35,080	-	-	-	-	-	-	-	35,080	-	-
Transportation	North Satellite Transportation Center	-	17,800,000	(2,245,947)	-	15,554,053	773,943	14,232,376	436,119	111,614	-	-	-	-	-	15,554,052	-	1
Transportation	South Satellite Transportation Center	3,100,000	-	(3,100,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land	Initial Land Costs: Warehouse/Science Material Center	100,000	-	1,973,668	-	2,073,668	-	-	-	2,072,178	1,489	-	-	-	-	2,073,668	-	-
Plant Services	Major Maintenance Funding	-	-	12,556,820	(54,452)	12,502,368	-	-	-	-	-	1,704,007	1,567,762	971,551	68,959	4,312,277	29,864	8,160,227
Plant Services	Major Maintenance Funding 2025	-	-	412,089	54,452	466,541	-	-	-	-	-	-	-	54,452	-	54,452	314,382	97,707
Plant Services	Portables	-	-	2,500,000	-	2,500,000	-	-	-	-	179,817	2,271,230	-	-	-	2,451,047	-	48,953
Plant Services	New Vehicles	-	-	144,000	-	144,000	-	-	-	-	-	-	144,000	-	-	144,000	-	-
District Wide	HVAC Design	-	-	2,200,000	-	2,200,000	-	-	-	-	-	2,182,000	-	-	-	2,182,000	-	18,000
District Wide	Traffic Signal	-	-	500,000	-	500,000	-	-	-	-	-	-	500,000.00	-	-	500,000	-	-
District Wide	Williamson County Road 175 Updates	-	-	2,000,000	-	2,000,000	-	-	-	-	-	-	-	-	-	-	-	2,000,000
District Wide	LED Lighting Conversion	-	-	3,000,000	-	3,000,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Support Service Projects		\$ 3,514,087	\$ 28,893,000	\$ 19,954,428	\$ 35,080	\$ 52,396,595	\$ 773,943	\$ 23,055,709	\$ 584,749	\$ 3,245,660	\$ 413,217	\$ 6,961,862	\$ 2,597,360	\$ 1,026,003	\$ 68,959	\$ 38,727,461	\$ 344,246	\$ 10,324,887
PROJECT MANAGEMENT																		
2007 Funds	Bond Interest/Other Rev	\$ 1,839,002	\$ -	\$ (1,839,002)	\$ 10,540	\$ 10,540.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,540
2007 Funds	Bond Interest/Other Rev	1,558,683	-	(1,455,607)	-	103,076	-	-	-	-	-	-	-	-	-	-	-	103,076
2007 Funds	Project Management	-	-	1,839,002	7,419	1,846,421	-	-	-	613,920	575,077	442,857	214,566	-	-	1,846,421	-	-
2017 Funds	Bond Interest/Other Rev	-	-	(3,000,000)	16,117,600	13,117,600	-	-	-	-	-	-	-	-	-	-	-	13,117,600
2017 Funds	*Board Approved - Construction Management Internal Audit	-	-	-	174,742	174,742	-	-	-	-	-	-	-	-	-	-	-	174,742
2017 Funds	Project Savings	-	-	1,362,498	-	1,362,498	-	-	-	-	-	-	-	-	-	-	-	1,362,498
Total Project Management		\$ 3,397,685	\$ -	\$ (3,093,109)	\$ 16,310,301	\$ 16,614,877	\$ -	\$ -	\$ -	\$ 613,920	\$ 575,077	\$ 442,857	\$ 214,566	\$ -	\$ -	\$ 1,846,421	\$ -	\$ 14,768,457
TOTALS		\$ 18,558,650	\$ 454,404,999	\$ (0)	\$ 45,692,461	\$ 518,656,110	\$ 16,048,798	\$ 131,415,228	\$ 71,096,347	\$ 69,852,403	\$ 48,024,281	\$ 24,144,352	\$ 74,050,282	\$ 16,136,470	\$ 340,443	\$ 451,108,604	\$ 3,898,618	\$ 60,648,888

CAMPUS	PROJECT DESCRIPTION	PROJECT SOURCES :				PROJECT EXPENDITURES :						PROJECT ENCUMBRANCE	REMAINING BUDGET
		2021 BOND AUTHORIZATION BUDGET	BUDGET TRANSFERS	OTHER REVENUE SOURCES	TOTAL PROJECT BUDGET	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL EXPENDITURES TO DATE		
TECHNOLOGY													
Technology	MS CTE Program Startup	\$ 102,000	\$ -	\$ -	\$ 102,000	\$ -	\$ -	\$ -	\$ 75,240	\$ 26,760	\$ 102,000	\$ -	\$ -
Technology	Document Camera Replacement	412,500	-	-	412,500	-	-	30,417	30,117	-	60,534	-	351,967
Technology	Elementary Device Replacement	6,703,057	-	-	6,703,057	144,359	448,968	1,756,981	1,034,829	657,594	4,042,731	4,428	2,655,898
Technology	Elementary Teacher Devices	460,000	-	-	460,000	-	407,866	7,546	3,430	180	419,022	-	40,978
Technology	Library Makerspaces	253,000	-	-	253,000	-	78,000	97,524	-	-	175,524	-	77,476
Technology	Non-Instructional Device Replacement	887,778	-	-	887,778	11,773	155,670	423,965	285,671	-	877,079	148	10,551
Technology	Interactive Panels	10,440,000	-	-	10,440,000	-	200,000	521,742	8,081,353	-	8,803,094	960,340	676,566
Technology	Printers	450,000	-	-	450,000	333	5,139	11,091	38,404	-	54,967	-	395,033
Technology	Secondary Device Replacement	13,589,742	-	-	13,589,742	460,510	2,000,641	4,635,965	4,066,719	1,929,255	13,093,090	177,959	318,693
Technology	*Board Approved - Forklift Replacement at IT Warehouse	-	65,000	-	65,000	-	-	-	-	-	-	60,259	4,741
PROJECT MANAGEMENT													
2021 Funds	Bond Interest/Other Rev	\$ -	\$ (65,000)	\$ 1,943,629	1,878,629	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ 1,878,629
2021 Funds	Bond Savings	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS		\$ 33,298,077	\$ -	\$ 1,943,629	\$ 35,241,705.52	\$ 616,975	\$ 3,296,284	\$ 7,485,229	\$ 13,615,763	\$ 2,613,790	\$ 27,628,040	\$ 1,203,134	\$ 6,410,531

		Project Sources:				Project Expenditures:						
Campus	Project Description	2023 Bond Authorization Amount	Budget Transfers	Other Revenue Sources	Total Project Budget	2022-2023	2023-2024	2024-2025	2025-2026	Total Expenditures to Date	Project Encumbrance	Remaining Budget
HS Campus Improvements												
Vista Ridge HS	Modernization	\$ 69,635,000	\$ (7,803,499.00)	-	\$ 61,831,501	\$ 540,500	\$ 9,307,808	\$ 22,622,026	3,823,015	\$ 36,293,349	\$ 19,084,562	\$ 6,453,591
Cedar Park HS	Modernization, Roof Repairs, & South PAC Modernization	51,571,651	6,714,974	-	58,286,625	-	2,815,311	26,078,273	4,159,216	33,052,800	19,631,435	5,602,390
ECCHS & Transition	Early College HS and Transition Facilities for Growth - Design	6,991,130	3,770,160	-	10,761,290	-	2,777,324	5,077,037	293,809	8,148,169	498,687	2,114,434
ECCHS FF&E	Early College HS FF&E	-	352,654	-	352,654	-	-	315,533	13	315,546	-	37,108
HS 7	Design Only	2,134,344	(25,612)	-	2,108,732	-	-	-	-	-	-	2,108,732
Leander HS PH 1	Phase 1 and Design of Master Plan, Roof Repairs, Band Practice Field Fence/Bollards, & Don Tew Pac Modernization	37,460,920	24,281,331	-	61,742,251	-	3,772,151	23,116,334	5,795,923	32,684,408	23,944,045	5,113,798
Leander HS PH 2	Phase 2 Design & Construction Services	-	7,649,794	-	7,649,794	-	-	-	-	-	560,294	7,089,500
Multi HS	Baseball & Softball Turf - Cedar Park, Leander, Rouse, Vandegrift, and Vista Ridge	27,601,380	(247,703)	-	27,353,677	-	2,047,719	9,651,504	-	11,699,223	2,223,568	13,430,885
Multi HS	Musical Instrument Replacement	3,762,500	(369,861)	-	3,392,639	-	1,622,504	1,516,453.57	207,304	3,346,262	108,889	(62,512)
Multi HS/MS	Remote Mgmt and Monitoring of Field Lights - Football fields at Canyon Ridge MS, Running Brushy MS; Baseball and Softball fields at Cedar Park HS and Vista Ridge HS	82,700	-	-	82,700	-	-	-	-	-	-	82,700
Sci Matl & 18+	Science Materials Center & Special Ed 18+ Transition Services Bldg	42,154,555	(406,464)	-	41,748,091	-	1,787,310	26,646,131	2,788,758	31,222,199	6,725,266	3,800,626
Total HS Campus Improvements		\$ 241,394,180	\$ 33,915,774	-	\$ 275,309,954	\$ 540,500	\$ 24,130,127	\$ 115,023,291	\$ 17,068,038	\$ 156,761,957	\$ 72,776,746	\$ 45,771,251
MS Campus Improvements												
Canyon Ridge MS	Heat Recovery Unit	\$ 3,000,000	\$ -	-	\$ 3,000,000	\$ -	\$ 2,970,000	\$ 30,000	\$ -	\$ 3,000,000	\$ -	\$ -
Henry MS	Modernization - Design Only	3,499,584	(41,995)	-	3,457,589	-	-	-	-	-	30,000	3,427,589
MS10	Design Only	6,500,000	(78,000)	-	6,422,000	-	-	-	-	-	-	6,422,000
Multi MS	Musical Instrument Replacement	2,508,200	369,861	-	2,878,061	-	1,750,052	842,845	143,296	2,736,193	13,091	128,776
Running Brushy MS	Modernization	31,898,758	(285,480)	-	31,613,278	280,000	6,919,658	14,003,395	3,289,932	24,492,985	2,940,758	4,179,535
Running Brushy MS	Turf Field	1,186,500	(14,238)	-	1,172,262	-	6,100	1,050,406	149,860	1,206,366	32,353	(66,457)
Total MS Campus Improvements		\$ 48,593,042	\$ (49,852)	-	\$ 48,543,190	\$ 280,000	\$ 11,645,811	\$ 15,926,645	\$ 3,583,088	\$ 31,435,544	\$ 3,016,202	\$ 14,091,444
ES Campus Improvements												
Bagdad EL	Modernization	\$ 21,259,009	\$ (187,962)	-	\$ 21,071,047	\$ -	\$ 3,627,136	\$ 8,363,182	\$ 2,581,490	\$ 14,571,808	\$ 3,120,808	\$ 3,378,431
EL 30	Roads	14,000,000	(168,000)	-	13,832,000	-	-	-	-	-	-	13,832,000
EL 31	New Construction	71,432,375	(711,113)	-	70,721,262	-	2,229,709	280,466	23,074	2,533,249	1,060,034	67,127,978
EL 32	New Construction	79,944,260	(786,872)	-	79,157,388	-	-	222,283	517,508	739,791	2,834,206	75,583,391
Multi EL	Student Sinks - Bathrooms and in Cafeteria: Block House ES, Cypress ES, Faubion ES, Mason ES, Whitestone ES	1,356,360	(13,095)	-	1,343,265	-	881,946	-	-	881,946	-	461,319

		Project Sources:				Project Expenditures:						
Campus	Project Description	2023 Bond Authorization Amount	Budget Transfers	Other Revenue Sources	Total Project Budget	2022-2023	2023-2024	2024-2025	2025-2026	Total Expenditures to Date	Project Encumbrance	Remaining Budget
Multi EL	Shade Structures	3,100,000	(28,392)	-	3,071,608	-	1,254,039	169,404	-	1,423,443	11,543.30	1,636,622
	Total ES Campus Improvements	\$ 191,092,004	\$ (1,895,434)	-	\$ 189,196,570	\$ -	\$ 7,992,830	\$ 9,035,335	\$ 3,122,072	\$ 20,150,237	\$ 7,026,592	\$ 162,019,742
Support Services Projects												
Plant Services	Trucks	\$ 700,000	\$ -	-	\$ 700,000	\$ -	\$ 700,852	\$ 289,162	\$ -	\$ 990,014	\$ -	\$ (290,014)
Plant Services	Utility Vehicles, Tractors, Mowers	410,000	-	-	410,000	-	399,330	-	-	399,330	-	10,670
Plant Services	Vans	818,840	-	-	818,840	-	461,992	-	-	461,992	-	356,848
Plant Services	Mechanic Shop Update	10,842,838	(86,539)	-	10,756,299	-	445,520	4,861,399	1,040,656	6,347,576	3,109,289	1,299,434
Plant Services	Grandview Hills EL Building to Transportation Facility Renovation, Grandview Hills EL Ancillary Renovation, & Second Broadband Network Node	30,182,092	(199,133)	-	29,982,959	-	995,500	5,479,718	1,056,146	7,531,365	14,258,579	8,193,014
Transportation	Bus Replacement (134 Buses: 80 General Education and 45 Special Education Replacements, 9 Growth)	18,300,000	(785,359)	-	17,514,641	-	8,350,402	7,407,956	1,369,762	17,128,120	22,500	364,021
Transportation	*Board Approved - New Fuel Tanks Central Transportation	-	800,000	-	800,000	-	-	-	180,000	180,000	470,725	149,275
Transportation	Bus Cameras - Entire Transportation Fleet	1,200,000	(129,557)	-	1,070,443	-	1,070,443	-	-	1,070,443	-	-
	Total Support Services Projects	\$ 62,453,770	\$ (400,588)	-	\$ 62,053,182	\$ -	\$ 12,424,040	\$ 18,038,236	\$ 3,646,565	\$ 34,108,840	\$ 17,861,093	\$ 10,083,249
Technology Projects												
Technology	Network Refresh Budget	13,635,000	(13,635,000)	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technology	Partial Fiber Replacement	-	\$ 4,286,610	-	4,286,610	-	-	13,401	144,802	158,203	577,564	\$ 3,550,843
Technology	WAN Refresh	-	4,266,039	-	4,266,039	-	-	2,856,701	71,632	2,928,333	-	1,337,706
Technology	Campus, District LAN Refresh - MDF/IDF Closet Improvements	-	2,047,179	-	2,047,179	-	865,607	746,390	-	1,611,997	417,504	17,677
Technology	ES Cabling Replacement	-	2,880,000	-	2,880,000	-	-	-	-	-	-	2,880,000
Technology	MS Cabling Replacement	-	680,000	-	680,000	-	-	-	-	-	21,065	658,935
Technology	Wireless Connectivity Improvements	-	1,456,107.00	-	1,456,107	-	26,099	1,202,016	-	1,228,115	-	227,992
Technology	Storage/Server - Tech	1,200,000	-	-	1,200,000	-	-	36,787	-	36,787	-	1,163,213
Technology	Interactive Panel Installation	18,000,000	(12,831,000)	-	5,169,000	-	-	3,514,891	10,770	3,525,661	50,709	1,592,630
Technology	Interactive Panel and A/V for non classrooms	2,200,000	-	-	2,200,000	-	629,290	793,267	185	1,422,743	495,907	281,351
Technology	Student and Staff Device Refresh	7,864,000	-	-	7,864,000	-	-	243,813	-	243,813	-	7,620,187
Technology	2nd Grade Chromebooks	800,000	-	-	800,000	-	799,855	-	-	799,855	-	145
Technology	CTE Mobile Maker Labs	121,000	-	-	121,000	-	60,419	-	-	60,419	-	60,581

Campus	Project Description	Project Sources:				Project Expenditures:						
		2023 Bond Authorization Amount	Budget Transfers	Other Revenue Sources	Total Project Budget	2022-2023	2023-2024	2024-2025	2025-2026	Total Expenditures to Date	Project Encumbrance	Remaining Budget
Technology	Firewall (Prop A)	2,000,000	-	-	2,000,000	-	-	2,000,000	-	2,000,000	-	0
Technology	Recovery Appliance (Prop A)	540,000	-	-	540,000	-	-	540,000	-	540,000	-	-
Technology	Content Filters (Prop A)	500,000	265,871	-	765,871	-	653,974	-	41,654	695,628	23,832	46,411
Technology	Second Broadband Network Node	See Plant Services GVH	-	-	-	-	-	-	-	-	-	-
Technology	*Board Approved - Software as a Service		8,000,000		8,000,000	-	-	-	2,109,401	2,109,401	2,643,053	3,247,546
	Total Technology Projects	\$ 46,860,000	\$ (2,584,194)	\$ -	\$ 44,275,806	\$ -	\$ 3,035,244	\$ 11,947,266	\$ 2,378,444	\$ 17,360,955	\$ 4,229,634	\$ 22,685,217

		Project Sources:				Project Expenditures:						
Campus	Project Description	2023 Bond Authorization Amount	Budget Transfers	Other Revenue Sources	Total Project Budget	2022-2023	2023-2024	2024-2025	2025-2026	Total Expenditures to Date	Project Encumbrance	Remaining Budget
Campus Security Projects												
Technology	Firewall (Prop A)	See Technology	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Technology	Recovery Appliance (Prop A)	See Technology	-	-	-	-	-	-	-	-	-	-
Technology	Content Filters (Prop A)	See Technology	-	-	-	-	-	-	-	-	-	-
District Wide Security	Exterior TEA Requirement - Exterior Door Numbering	152,000	-	-	152,000	-	-	-	-	-	-	152,000
District Wide Security	Exterior TEA Requirement - Fencing	160,000	-	-	160,000	-	-	-	-	-	-	160,000
District Wide Security	Exterior TEA Requirement - Forced Entry-Resistant Film	1,192,400	-	-	1,192,400	-	-	-	-	-	14,646	1,177,754
District Wide Security	Exterior TEA Requirement - Portable/Exterior Door Handle	200,000	-	-	200,000	-	-	-	-	-	-	200,000
District Wide Security	Exterior TEA Requirement - Exterior Lockboxes	150,000	-	-	150,000	-	-	-	-	-	-	150,000
District Wide Security	Interior TEA Requirement - Panic Alert System - Lockdown	87,000	-	-	87,000	-	-	-	-	-	-	87,000
District Wide Security	Interior TEA Requirement - Digital Mapping System	144,000	-	-	144,000	-	-	-	-	-	-	144,000
District Wide Security	Interior TEA Requirement - Alert Notification System	100,000	-	-	100,000	-	-	-	-	-	-	100,000
District Wide Security	Security Cameras - Replace Existing and Adding Cameras - Replace Camera Servers	5,235,000	-	-	5,235,000	-	430,606	217,733	1,618,606	2,266,944	100,000	2,868,056
District Wide Security	Interior Key Switching and Auto-Locking Hardware	200,000	-	-	200,000	-	-	-	-	-	-	200,000
District Wide Security	Board Approved - Interior Classroom Door Handles	2,700,000	-	-	2,700,000	-	-	-	-	-	156,571	2,543,429
District Wide Security	* Board Approved - LED Lighting Conversion - Select Campus	-	-	-	-	-	-	-	-	-	-	-
District Wide Security	Energy Management - Outside Wall Packs and Canopy LED Lighting, Parking Lot Lights at SS, Central Trans, and indoor LED lighting at Central Trans	1,106,604	7,501	-	1,114,105	-	-	865,025	-	865,025	249,080	(0)
Total Campus Security Projects		\$ 11,427,004	\$ 7,501	-	\$ 11,434,505	\$ -	\$ 430,606	\$ 1,082,758	\$ 1,618,606	\$ 3,131,969	\$ 520,297	\$ 7,782,239
Campus Repurposing Projects												
Repurpose	Repurpose Elementary	\$ 37,000,000	\$(337,681)	-	\$ 36,662,319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,662,319
Repurpose	Repurpose Elementary	37,000,000	(37,000,000)	-	-	-	-	-	-	-	-	-
Repurpose	Repurpose Elementary	37,000,000	(23,337,681)	-	13,662,319	-	-	-	-	-	-	13,662,319
Repurpose	Repurpose LEO / NHHS	50,000,000	(4,752,202)	-	45,247,798	-	-	-	-	-	-	45,247,798
Repurpose	Early Childhood Center ECC		64,000,000	-	64,000,000	-	19,350	4,949,339	4,374,129	9,342,818	42,974,674	11,682,507
Total Campus Repurposing Projects		\$ 161,000,000	\$ (1,427,564)	-	\$ 159,572,436	\$ -	\$ 19,350	\$ 4,949,339	\$ 4,374,129	\$ 9,342,818	\$ 42,974,674	\$ 107,254,943
Project Management												

Campus	Project Description	Project Sources:				Project Expenditures:							
		2023 Bond Authorization Amount	Budget Transfers	Other Revenue Sources	Total Project Budget	2022-2023	2023-2024	2024-2025	2025-2026	Total Expenditures to Date	Project Encumbrance	Remaining Budget	
2023 Funds	Project Management	\$ -	\$ 6,172,114.00	-	\$ 6,172,114	\$ -	\$ 453,302	\$ 833,097	\$ 192,611	\$ 1,479,009	\$ 113,745	\$ 4,579,359	
2023 Funds	Bond Revenue (E-Rate Reimb)	-	(1,980,935)	1,980,935	(0)	-	-	-	-	-	-	(0)	
2023 Funds	Bond Interest	-	(36,451,508)	19,553,712	(16,897,796)	-	-	-	-	-	-	(16,897,796)	
2023 Funds	Other Financing Source (SBITA)	-	(265,871)	1,211,238	945,367	-	-	-	-	-	-	945,367	
2023 Funds	Project Savings	-	4,960,557	-	4,960,557	-	-	-	-	-	-	4,960,557	
	Total Project Management	\$ -	\$ (27,565,643)	22,745,884	\$ (4,819,758)	\$ -	\$ 453,302	\$ 833,097	\$ 192,611	\$ 1,479,009	\$ 113,745	\$ (6,412,513)	
TOTALS		762,820,000	0	22,745,884	785,565,885	-	820,500	60,131,310	176,835,967	35,983,552	273,771,330	148,518,984	363,275,571

*Per Board Approval on February 1, 2024. An additional \$32,300,000 will be funded towards the LHS Master Plan with current and future Bond Interest Earnings

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Monthly Financial Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape Ed.D., CPA, Chief Financial Officer
Attachments: Monthly Financial Report – September 2025

Background Information:

The monthly financial reports provide a revenue and expenditure summary and compares current budget performance to the prior year through the same time period. This month, the reports reflect activity through the month of September 2025, the third month of the 2026 fiscal year.

These are unaudited figures, as the annual independent audit will be done following the closing of the books at the end of the fiscal year. All supporting documentation relative to the receipt and expenditure of funds is available in the Financial Services Office for inspection and review.

A supplemental report is also included detailing Technology and Instructional Materials Allotment (TIMA) disbursement and requisition requests.

Administrative Recommendation:

N/A

Sample Motion:

N/A

Leander Independent School District
GENERAL FUND 181, 196-199
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2025

	CURRENT YEAR 2025-2026				PRIOR YEAR 2024-2025			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	340,381,587	340,381,587	2,906,798	0.85%	346,031,030	346,123,401	4,192,105	1.21%
State Program Revenues	115,271,197	115,271,197	51,110,868	44.34%	96,578,545	99,819,175	31,875,007	31.93%
Federal Program Revenues	4,995,000	4,995,000	61,213	1.23%	5,890,000	5,890,000	148,737	2.53%
Other Financing Sources	350,000	350,000	63,058	18.02%	270,000	270,000	24,011	8.89%
Total Revenues	460,997,784	460,997,784	54,141,938	11.74%	448,769,575	452,102,576	36,239,860	8.02%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional	286,510,381	287,049,765	35,140,483	12.24%	272,220,415	273,984,557	37,128,458	0.95%
12 - Instructional Resources and Media Services	5,043,033	5,057,072	776,030	15.35%	4,892,740	4,925,839	718,381	0.81%
13 - Curriculum and Instructional Staff Development	11,207,838	11,040,173	1,972,207	17.86%	11,031,670	11,252,731	2,261,370	3.97%
21 - Instructional Leadership	5,316,581	5,397,359	1,143,549	21.19%	5,057,353	5,230,311	1,253,117	7.10%
23 - School Leadership	26,248,027	26,252,748	4,725,516	18.00%	25,423,912	25,545,520	4,912,067	2.27%
31 - Guidance, Counseling and Evaluation	23,733,887	23,744,688	3,453,096	14.54%	22,435,390	22,810,372	3,608,545	1.34%
32 - Social Work Services	1,281,252	1,281,252	180,000	14.05%	1,678,114	1,678,873	252,602	2.06%
33 - Health Services	4,530,285	4,542,121	620,550	13.66%	4,363,260	4,364,145	655,010	2.68%
34 - Student (Pupil) Transportation	16,592,462	16,666,843	3,259,422	19.56%	14,176,050	14,530,321	3,200,602	1.93%
35 - Food Services	5,000	5,000	-	0.00%	11,800	60,745	111,014	18.85%
36 - Cocurricular/Extra Curricular Activities	14,384,737	14,434,981	2,442,220	16.92%	14,168,459	14,486,925	2,566,726	2.78%
41 - General Administration	11,611,729	11,656,858	2,562,424	21.98%	11,209,284	11,977,215	2,711,335	7.30%
51 - Plant Maintenance and Facility Services	42,210,405	44,027,809	8,467,208	19.23%	42,659,929	44,373,007	11,220,145	2.16%
52 - Security and Monitoring Services	7,392,949	8,621,875	1,003,198	11.64%	4,303,903	4,522,966	480,952	1.98%
53 - Data Processing Services	8,773,871	8,852,503	1,988,310	22.46%	9,549,638	9,946,495	2,503,847	5.58%
61 - Community Services	1,813,161	1,808,271	685,142	37.89%	2,214,218	2,246,218	828,743	7.29%
71 - Debt Administration - Principal	501,756	501,756	128,026	25.52%	537,869	537,869	128,026	7.93%
81 - Facilities and Acquisition & Construction	-	-	-	0.00%	-	8,400	19,437	38.84%
91 - Recapture Payments	11,039,386	11,039,386	-	0.00%	11,484,229	11,484,229	-	-
95 - Payments to Juvenile Justice Alternative Program	286,070	286,070	-	0.00%	230,000	230,000	-	0.00%
99 - Other intergovernmental Charges	2,747,352	2,747,352	668,366	24.33%	2,713,944	2,713,944	643,304	-
Other Financing Uses	-	-	-	0.00%	1,500,000	1,500,000	-	0.00%
Total Expenditures	481,230,162	485,013,883	69,215,747	14.27%	461,862,177	468,410,681	75,203,681	16.06%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs	415,351,843	415,434,908	58,009,923	13.96%	393,084,037	394,961,607	58,966,144	14.93%
62XX - Professional and Contracted Services	37,686,057	39,734,706	5,404,257	13.60%	38,823,793	40,282,741	5,648,204	14.02%
63XX - Supplies and Materials	19,334,351	19,943,694	4,292,137	21.52%	20,568,749	22,854,484	6,114,616	26.75%
64XX - Other Operating Expenses	7,604,389	7,606,718	1,035,811	13.62%	7,215,413	7,599,511	3,863,437	50.84%
65XX - Debt Administration	501,756	501,756	128,026	25.52%	537,869	537,869	128,026	23.80%
66XX - Capital Outlay Expenses	751,766	1,792,102	345,593	19.28%	132,316	674,468	483,254	71.65%
89XX - Other Uses	-	-	-	-	1,500,000	1,500,000	-	0.00%
Total Expenditures	481,230,162	485,013,883	69,215,747	14.27%	461,862,177	468,410,681	75,203,681	16.06%
Excess (Deficiency) of Revenues Over Expenditures	(20,232,378)	(24,016,099)	(15,073,810)		(13,092,602)	(16,308,105)	(38,963,821)	
Fund Balance, July 1, beginning			158,384,727					
Estimated Fund Balance, September 30, ending			143,310,917					

Leander Independent School District
CHILD NUTRITION FUNDS 240 and 242
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2025

	CURRENT YEAR 2025-2026				PRIOR YEAR 2024-2025			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	9,904,940	9,904,940	2,150,473	21.71%	8,038,396	8,038,396	2,011,002	25.02%
State Program Revenues	65,000	65,000	-	-	75,000	75,000	1,248	0.02
Federal Program Revenues	7,024,085	7,024,085	405,762	-	6,341,726	6,341,726	382,619	6.03%
Other Financing Sources	-	-	-	-	-	-	-	-
Total Revenues	16,994,025	16,994,025	2,556,235	15.04%	14,455,122	14,455,122	2,394,869	16.57%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional				-				-
12 - Instructional Resources and Media Services				-				-
13 - Curriculum and Instructional Staff Development				-				-
21 - Instructional Leadership				-				-
23 - School Leadership				-				-
31 - Guidance, Counseling and Evaluation				-				-
32 - Social Work Services				-				-
33 - Health Services				-				-
34 - Student (Pupil) Transportation				-				-
35 - Food Services	19,103,855	19,906,822	1,720,154	8.64%	15,772,327	16,755,406	1,768,891	0.17%
36 - Cocurricular/Extra Curricular Activities				-				-
41 - General Administration				-				-
51 - Plant Maintenance and Facility Services				-				-
52 - Security and Monitoring Services				-				-
53 - Data Processing Services				-				-
61 - Community Services				-				-
71 - Debt Administration - Principal				-				-
81 - Facilities and Acquisition & Construction				-				-
91 - Recapture Payments				-				-
95 - Payments to Juvenile Justice Alternative Program				-				-
99 - Other intergovernmental Charges				-				-
Other Financing Uses				-				-
Total Expenditures	19,103,855	19,906,822	1,720,154	8.64%	15,772,327	16,755,406	1,768,891	10.56%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs	6,263,791	6,263,791	1,075,279	17.17%	5,481,106	5,481,106	995,967	18.17%
62XX - Professional and Contracted Services	8,639,030	9,381,997	556,066	5.93%	6,276,708	6,338,627	516,413	8.15%
63XX - Supplies and Materials	1,734,564	1,734,564	41,188	2.37%	1,552,393	2,031,779	130,292	6.41%
64XX - Other Operating Expenses	33,500	33,500	1,109	3.31%	29,150	34,150	1,341	3.93%
65XX - Debt Administration	-	-	-	-	-	-	-	-
66XX - Capital Outlay Expenses	2,432,970	2,492,970	46,512	1.87%	2,432,970	2,869,744	124,878	0.04
89XX - Other Uses	-	-	-	-	-	-	-	-
Total Expenditures	19,103,855	19,906,822	1,720,154	8.64%	15,772,327	16,755,406	1,768,891	10.56%
Excess (Deficiency) of Revenues Over Expenditures	(2,109,830)	(2,912,797)	836,082		(1,317,205)	(2,300,284)	625,978	
Fund Balance, July 1, beginning			15,887,713					
Estimated Fund Balance, September 30, ending			16,723,794					

Leander Independent School District
DEBT SERVICE FUND 599
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2025

	CURRENT YEAR 2025-2026				PRIOR YEAR 2024-2025			
	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget	Original Budget	Amended Budget	Actual Year to Date	Actual to Budget
REVENUES:								
Local and Intermediate Sources	144,834,699	144,834,699	917,748	0.63%	147,222,823	147,222,823	1,327,887	0.90%
State Program Revenues	21,343,843	21,343,843	-	-	14,241,719	14,241,719	23,757	0.17%
Federal Program Revenues	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
Total Revenues	166,178,542	166,178,542	917,748	0.55%	161,464,542	161,464,542	1,351,644	0.84%
EXPENDITURE SUMMARY BY FUNCTION:								
11 - Instructional	-	-	-	-	-	-	-	-
12 - Instructional Resources and Media Services	-	-	-	-	-	-	-	-
13 - Curriculum and Instructional Staff Development	-	-	-	-	-	-	-	-
21 - Instructional Leadership	-	-	-	-	-	-	-	-
23 - School Leadership	-	-	-	-	-	-	-	-
31 - Guidance, Counseling and Evaluation	-	-	-	-	-	-	-	-
32 - Social Work Services	-	-	-	-	-	-	-	-
33 - Health Services	-	-	-	-	-	-	-	-
34 - Student (Pupil) Transportation	-	-	-	-	-	-	-	-
35 - Food Services	-	-	-	-	-	-	-	-
36 - Cocurricular/Extra Curricular Activities	-	-	-	-	-	-	-	-
41 - General Administration	-	-	-	-	-	-	-	-
51 - Plant Maintenance and Facility Services	-	-	-	-	-	-	-	-
52 - Security and Monitoring Services	-	-	-	-	-	-	-	-
53 - Data Processing Services	-	-	-	-	-	-	-	-
61 - Community Services	-	-	-	-	-	-	-	-
71 - Debt Administration - Principal	166,178,542	166,179,342	89,466,006	53.84%	161,464,542	161,464,542	103,221,617	0.00%
81 - Facilities and Acquisition & Construction	-	-	-	-	-	-	-	-
91 - Recapture Payments	-	-	-	-	-	-	-	-
95 - Payments to Juvenile Justice Alternative Program	-	-	-	-	-	-	-	-
99 - Other intergovernmental Charges	-	-	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-	-	-
Total Expenditures	166,178,542	166,179,342	89,466,006	53.84%	161,464,542	161,464,542	103,221,617	63.93%
EXPENDITURE SUMMARY BY OBJECT:								
61XX - Payroll Costs	-	-	-	-	-	-	-	-
62XX - Professional and Contracted Services	-	-	-	-	-	-	-	-
63XX - Supplies and Materials	-	-	-	-	-	-	-	-
64XX - Other Operating Expenses	-	-	-	-	-	-	-	-
65XX - Debt Administration	166,178,542	166,179,342	89,466,006	53.84%	161,464,542	161,464,542	103,221,617	63.93%
66XX - Capital Outlay Expenses	-	-	-	-	-	-	-	-
89XX - Other Uses	-	-	-	-	-	-	-	-
Total Expenditures	166,178,542	166,179,342	89,466,006	53.84%	161,464,542	161,464,542	103,221,617	63.93%
Excess (Deficiency) of Revenues Over Expenditures	-	(800)	(88,548,258)		-	-	(101,869,973)	
Fund Balance, July 1, beginning			130,389,364					
Estimated Fund Balance, September 30, ending			41,841,107					



Funding Report

LEANDER ISD

District / Charter: 246913

School Year : 2025-2026

Current Biennium includes SY 2025-2026 & SY 2026-2027

Instructional Materials and Technology Allotment

Transaction Type	Date	Transaction ID	Description	Amount
Allotment	07/22/2025	0000278881	2025-2026 Biennium Allotment	\$7,532,702.91
Carryover Funds	05/14/2025	0000270272	Prior Year Remaining Balance	\$763,612.50
<u>Total Allotment</u>				<u>\$8,296,315.41</u>
Allotment Disbursement	09/21/2025	D000284261	Instructional Materials	(\$3,748.50)
Allotment Disbursement	09/28/2025	D000288346	Instructional Materials	(\$11,700.00)
<u>Total Allotment Disbursements</u>				<u>(\$15,448.50)</u>
Requisition	07/22/2025	0000186817	Allotment-Component Requisition	(\$215,233.20)
<u>Total Allotment Requisitions</u>				<u>(\$215,233.20)</u>
	08/29/2025	D000283971	Instructional Materials	(\$800.00)
	08/29/2025	D000283979	Instructional Materials	(\$4,200.00)
	08/29/2025	D000283974	Instructional Materials	(\$24,375.00)
	09/09/2025	D000288339	Instructional Materials	(\$12,351.97)
	09/11/2025	D000288517	Instructional Materials	(\$73,471.20)
	09/11/2025	D000288523	Technology Services	(\$125,000.00)
	09/11/2025	D000288504	Instructional Materials	(\$65,625.00)
	09/15/2025	D000288926	Instructional Materials	(\$9,756.65)
<u>Total Pending Disbursements</u>				<u>(\$315,579.82)</u>
<u>Remaining Allotment</u>				<u>\$7,750,053.89</u>

134



Funding Report

LEANDER ISD

District / Charter: 246913

School Year : 2025-2026

SBOE-Approved Instructional Materials Entitlement*

Transaction Type	Date	Transaction ID	Description	Amount
Adjustment40	06/25/2025	0000276132	Fiscal Year 2025 Adjustment	\$170,960.00
Carryover Funds for \$40	05/14/2025	0000271483	Prior Year Remaining Balance	\$3,237,080.00
Entitl Entitlement	09/05/2025	0000286901	SBOE-Approved Instructional Materials Entitlement*	\$1,533,920.00
<u>Total Entitlement</u>				<u>\$4,941,960.00</u>
Requisition	09/05/2025	0000191401	Allotment-Program Requisition	(\$79,050.00)
Requisition	09/05/2025	0000191405	Allotment-Component Requisition	(\$81,890.00)
<u>Total Entitlement Requisitions</u>				<u>(\$160,940.00)</u>
<u>Remaining Entitlement</u>				<u>\$4,781,020.00</u>

135



Funding Report

LEANDER ISD

District / Charter: 246913

School Year : 2025-2026

State-Developed Open Education Resource Entitlement

Transaction Type	Date	Transaction ID	Description	Amount
Adjustment20	06/25/2025	0000274895	Fiscal Year 2025 Adjustment	\$85,480.00
Adjustment20	09/05/2025	0000285523	FY25 Funds Removal - OER Entitlement does not carryover	(\$852,160.00)
Carryover Funds for \$20 Entitl	05/14/2025	0000272693	Prior Year Remaining Balance	\$766,680.00
Entitlement	09/05/2025	0000285684	State-Developed Open Education Resource Entitlement	\$766,960.00
<u>Total Entitlement</u>				<u>\$766,960.00</u> 136
<u>Remaining Entitlement</u>				<u>\$766,960.00</u>



Funding Report

LEANDER ISD

District / Charter: 246913

School Year : 2025-2026

Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Monthly Investment Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape, Ed.D., CPA, Chief Financial Officer
Attachments: Monthly Investment Report – September 2025

Background Information:

The monthly investment report reflects the District's investment activities and balances for all fund types and presents a picture of cash and investments by grouping into the categories of individually acquired securities and pooled investments. A comparison to market value is also presented in each report. Reports being presented at tonight's meeting are the District's investments as of September 2025.

Administrative Recommendation:

N/A

Sample Motion:

N/A



Investment Portfolio Summary

For the Month Ended

September 30, 2025

**For the Month Ended
September 30, 2025**

This report is prepared for Leander ISD (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

The investment portfolio compiled with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

Pete Pape
Name: Pete Pape Title: Chief Financial Officer

Dana Paulson
Name: Dana Paulson Title: Executive Director, Financial Services

Connie Wheeler
Name: Connie Wheeler Title: Controller

Becky Garcia 140
Name: Becky Garcia Title: Sr. Director, Treasury & Debt Management

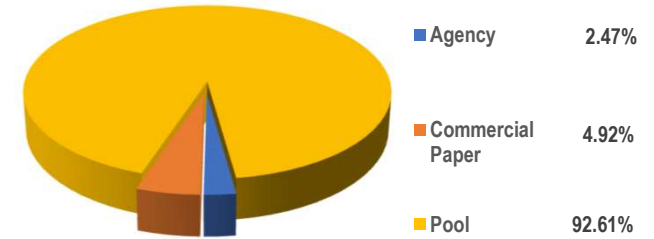
Cassandra Hartmann
Name: Cassandra Hartmann Title: Treasury Specialist

Account Summary

Allocation by Security Type

Beginning Value as of 09/01/2025 Ending Value as of 09/30/2025

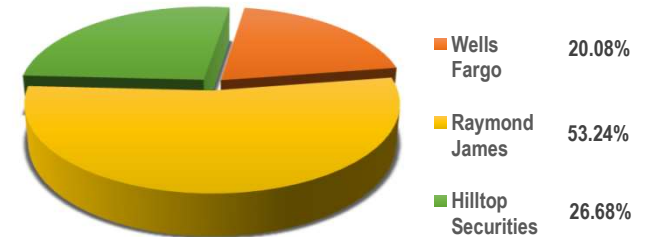
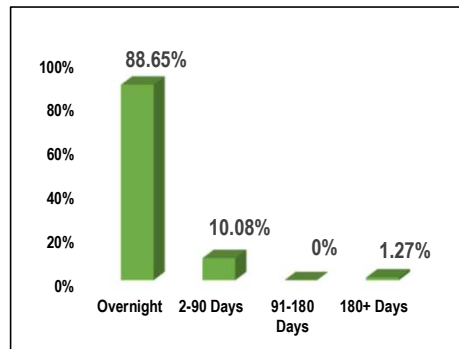
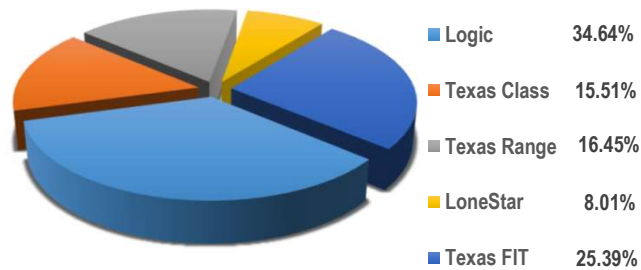
Par Value	516,388,220.66	506,843,439.18
Book Value	516,149,202.58	506,741,783.14
Market Value	516,170,404.24	506,751,050.92
Market Value %	100.0041%	100.0018%
Weighted Avg. DTM	8	5
Weighted Avg. YTM	4.415%	4.379%



Allocation by Issuer

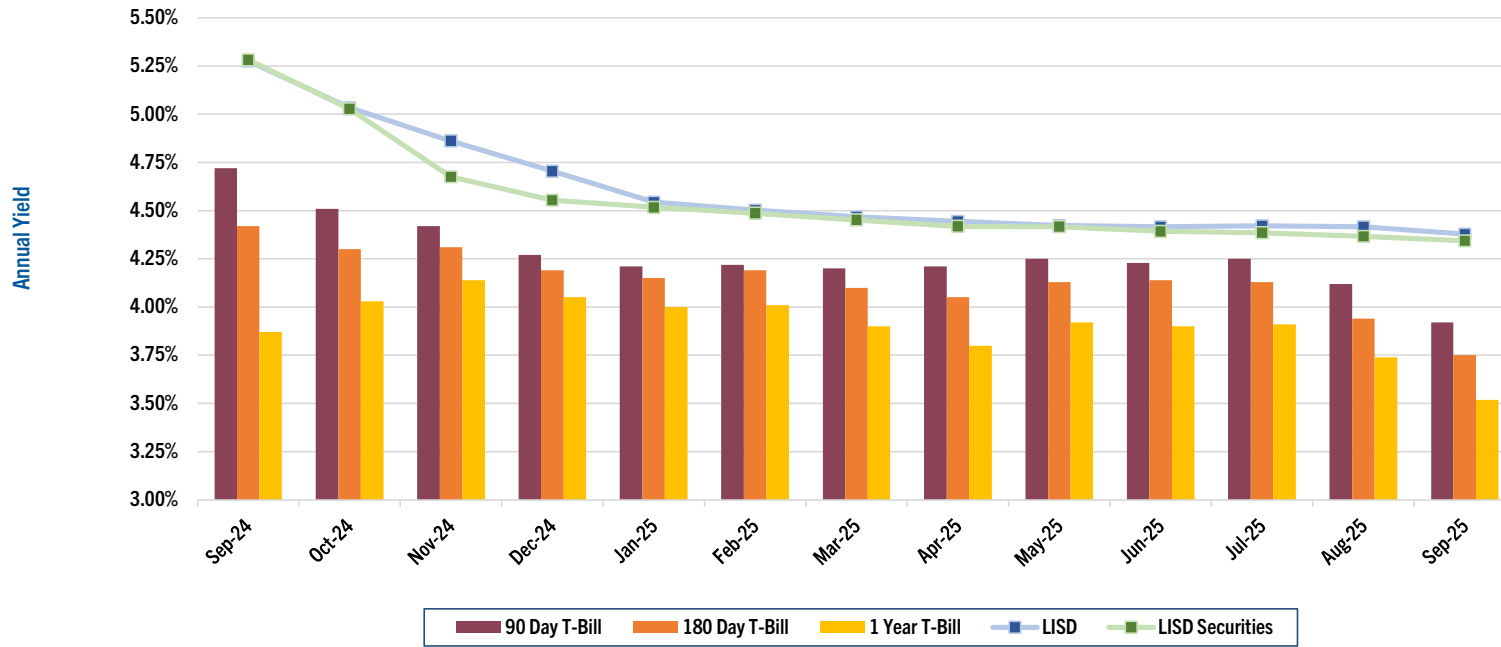
Maturity Distribution %

Allocation by Broker



141

Benchmark Comparison



Acquisition Date	Security Type	Broker	CUSIP	Security Description	Rating Agency	Security Rating	Coupon	Callable	Par Value	Annualized Yield	Maturity Date	Days to Maturity	Beginning Book	Ending Book	Beginning Market	Ending Market	Additions & Changes in Market Value
General Operating - 199																	
2/5/2025	CP	HS	07274LW86	Bayerische Landesbk Giro	Fitch	F1+	-			4.445%	9/8/2025		9,991,581	-	9,988,000	-	(9,988,000)
3/11/2025	CP	RJ	5006E0W85	Korea Development Bk NY	S&P	A-1+	-			4.343%	9/8/2025		9,991,736	-	9,990,500	-	(9,990,500)
5/23/2025	CP	HS	74457AWK2	Prudential INT TRSY LTD	S&P	A-1	-			4.434%	9/19/2025		4,989,075	-	4,985,560	-	(4,985,560)
4/11/2025	CP	HS	63873JX13	Natixis NY Branch	S&P	A-1	-		10,000,000	4.391%	10/1/2025	0	9,964,167	10,000,000	9,990,000	9,998,625	8,625
4/25/2025	CP	RJ	22533TXM3	Credit Agricole CIP NY	S&P	A-1	-		10,000,000	4.373%	10/21/2025	20	9,940,556	9,976,222	9,939,700	9,975,500	35,800
2/10/2025	AGNC	WF	31422XEP3	Farmer Mac	S&P	AA+	0.860%		6,124,000	4.330%	11/3/2025	33	6,088,175	6,105,234	6,088,297	6,105,689	17,392
3/7/2025	CP	RJ	62479LY33	MUFG Bank Ltd NY	S&P	A-1	-		5,000,000	4.322%	11/3/2025	33	4,963,250	4,980,750	4,961,650	4,980,400	18,750
3/12/2025	AGNC	RJ	3130B5HT8	Federal Home Loan Bank	S&P	AA+	4.150%	Y	5,000,000	4.220%	6/12/2026	254	4,997,545	4,997,805	4,997,900	5,001,050	3,150
2/13/2025	AGNC	WF	3130ANQD5	Federal Home Loan Bank	S&P	AA+	1.375%		1,450,000	4.377%	8/26/2026	329	1,408,898	1,412,333	1,414,577	1,420,348	5,771
	POOL		LOGIC	Logic					68,540,060	4.332%	10/1/2025	1	24,823,553	68,540,060	24,823,553	68,540,060	43,716,507
	POOL		LONESTAR	Lonestar					8,962,537	4.366%	10/1/2025	1	8,930,495	8,962,537	8,930,495	8,962,537	32,042
	POOL		TXCLASS	Texas Class					290,569	4.350%	10/1/2025	1	289,532	290,569	289,532	290,569	1,037
	POOL		TXRANGE	Texas Daily Select					4,554,396	4.380%	10/1/2025	1	4,538,059	4,554,396	4,538,059	4,554,396	16,337
4/4/2025	POOL		TXFIT	TX Choice - Fixed Term					10,000,000	4.370%	10/3/2025	2	10,000,000	10,000,000	10,000,000	10,000,000	-
2/12/2025	POOL		TXFIT	TX Choice - Fixed Term					10,000,000	4.502%	11/6/2025	36	10,000,000	10,000,000	10,000,000	10,000,000	-
	POOL		TXFIT	Texas FIT					7,630,871	4.480%	10/1/2025	1	17,580,704	7,630,871	17,580,704	7,630,871	(9,949,833)
									147,552,433				138,497,324	147,450,777	138,518,526	147,460,045	8,941,518
Debt Service - 599																	
	POOL		LOGIC	Logic					535,792	4.332%	10/1/2025	1	475,422	535,792	475,422	535,792	60,370
	POOL		LONESTAR	Lonestar					537,213	4.366%	10/1/2025	1	535,296	537,213	535,296	537,213	1,917
	POOL		TXCLASS	Texas Class					892,169	4.350%	10/1/2025	1	888,985	892,169	888,985	892,169	3,183
	POOL		TXRANGE	Texas Daily Select					10,350,772	4.380%	10/1/2025	1	10,313,644	10,350,772	10,313,644	10,350,772	37,128
2/12/2025	POOL		TXFIT	TX Choice - Fixed Term					10,000,000	4.502%	11/6/2025	36	10,000,000	10,000,000	10,000,000	10,000,000	-
	POOL		TXFIT	Texas FIT					19,279,851	4.480%	10/1/2025	1	19,209,101	19,279,851	19,209,101	19,279,851	70,750
									41,595,798				41,422,449	41,595,798	41,422,449	41,595,798	173,349
Child Nutrition - 240																	
	POOL		LOGIC	Logic					16,014,459	4.332%	10/1/2025	1	15,408,382	16,014,459	15,408,382	16,014,459	606,077
Capital Project - 640																	
	POOL		LOGIC	Logic					11,599,475	4.332%	10/1/2025	1	11,698,782	11,599,475	11,698,782	11,599,475	(99,308)
	POOL		LONESTAR	LoneStar					28,074,761	4.366%	10/1/2025	1	27,974,389	28,074,761	27,974,389	28,074,761	100,372
	POOL		TXRANGE	Texas Daily Select					7,460,240	4.380%	10/1/2025	1	7,433,479	7,460,240	7,433,479	7,460,240	26,761
	POOL		TXFIT	Texas FIT					11,550,052	4.480%	10/1/2025	1	11,507,667	11,550,052	11,507,667	11,550,052	42,384
									58,684,527				58,614,317	58,684,527	58,614,317	58,684,527	70,209
Capital Project - 642																	
	POOL		LOGIC	Logic					2,876,061	4.332%	10/1/2025	1	3,622,548	2,876,061	3,622,548	2,876,061	(746,487)
Capital Project - 643																	
	POOL		LOGIC	Logic					55,486,892	4.332%	10/1/2025	1	71,330,889	55,486,892	71,330,889	55,486,892	(15,843,997)
	POOL		TXCLASS	Texas Class					71,589,755	4.350%	10/1/2025	1	71,334,309	71,589,755	71,334,309	71,589,755	255,446
	POOL		TXRANGE	Texas Daily Select					54,808,535	4.380%	10/1/2025	1	54,611,930	54,808,535	54,611,930	54,808,535	196,605
	POOL		TXFIT	Texas FIT					50,691,026	4.480%	10/1/2025	1	50,505,009	50,691,026	50,505,009	50,691,026	186,017
									232,576,208				247,782,137	232,576,208	247,782,137	232,576,208	(15,205,929)
Workers Comp - 753																	
	POOL		LOGIC	Logic					5,649,679	4.332%	10/1/2025	1	5,720,777	5,649,679	5,720,777	5,649,679	(71,097)
Health Insurance - 771																	
	POOL		LOGIC	Logic					1,894,274	4.332%	10/1/2025	1	5,081,268	1,894,274	5,081,268	1,894,274	(3,186,994)
GRAND TOTALS									506,843,439				516,149,203	506,741,783	516,170,404	506,751,051	(9,419,354)
WEIGHTED AVERAGE YIELD & MATURITY										4.379%		5					

CUSIP	Security Type	Security Description	Maturity / Coupon Date	Interest	Principal	Total Amount
General Operating - 199						
63873JX13	CP	Natixis NY Branch	10/1/2025		10,000,000	10,000,000
	POOL	TX CHOICE - Fixed Term	10/3/2025	217,901	10,000,000	10,217,901
22533TXM3	CP	Credit Agricole CIP NY	10/21/2025		10,000,000	10,000,000
31422XEP3	AGNC	Farmer Mac	11/3/2025	26,333	6,124,000	6,150,333
62479LY33	CP	MUFG Bank Ltd NY	11/3/2025		5,000,000	5,000,000
	POOL	TX CHOICE - Fixed Term	11/6/2025	329,310	10,000,000	10,329,310
3130B5HT8	AGNC	Federal Home Loan	12/12/2025	103,750		103,750
3130ANQD5	AGNC	Federal Home Loan	2/26/2026	9,969		9,969
3130B5HT8	AGNC	Federal Home Loan	6/12/2026	103,750	5,000,000	5,103,750
3130ANQD5	AGNC	Federal Home Loan	8/26/2026	9,969	1,450,000	1,459,969
				800,982	57,574,000	58,374,982
Debt Service - 599						
	POOL	TX CHOICE - Fixed Term	11/6/2025	329,310	10,000,000	10,329,310
				329,310	10,000,000	10,329,310

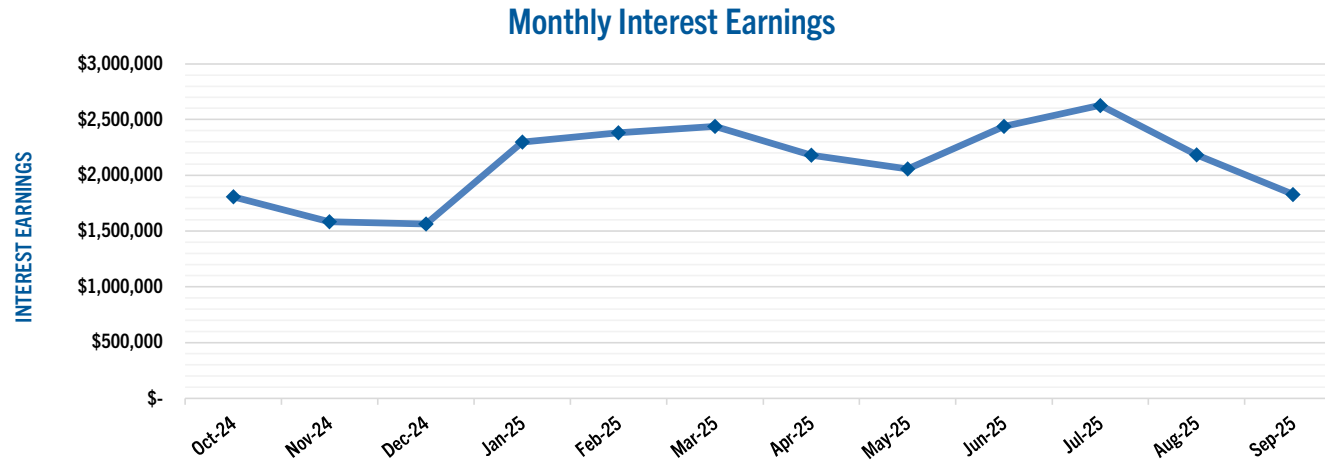
Total for all Portfolios

	Interest	Principal	Total
October 2025	217,901	30,000,000	30,217,901
November 2025	684,953	31,124,000	31,808,953
December 2025	103,750	-	103,750
January 2026	-	-	-
February 2026	9,969	-	9,969
March 2026	-	-	-
April 2026	-	-	-
May 2026	-	-	-
June 2026	103,750	5,000,000	5,103,750
July 2026	-	-	- ¹⁴⁵
August 2026	9,969	1,450,000	1,459,969
September 2026	-	-	-
Total Projected Cash Flow from Investments	1,130,292	67,574,000	68,704,292



Fund	Securities		Pools		JPMorgan		Total Monthly Interest
	PAR	Mo Int Earnings	Balance	Mo Int Earnings	Balance	Mo Int Earnings	
(199) General Operating	37,574,000	233,623	109,978,433	249,602	8,302,545	14,032	497,256
(240) Child Nutrition			16,014,459	56,077	555,771		56,077
(599) Debt Service		37,001	41,595,798	114,834	34,729		151,835
(640) Capital Project 640			58,684,527	210,709	357		210,709
(642) Capital Project 642			2,876,061	10,513	105		10,513
(643) Capital Project 643			232,576,208	869,071	101		869,071
(753) Workers Compensation			5,649,679	20,304	541		20,304
(771) Health Insurance			1,894,274	13,006	1,972,290		13,006
Totals	37,574,000	270,624	469,269,439	1,544,116	10,866,438	14,032	1,828,772

146



Leander ISD Board Meeting Agenda Item Information

Meeting Date: Thursday, November 6, 2025

Agenda Item: Monthly Tax Collection Report
Purpose: Discussion Item/Report Only Action Requested
Administrator Responsible: Pete Pape, Ed.D., CPA, Chief Financial Officer
Attachments: Monthly Tax Collection Report

Background Information:

The 2024 tax year cycle concluded on September 30, 2025. Current tax year collections accumulated to 99.44% of the 2024 supplemented current tax levy, leaving an uncollected balance of \$2,673,416. The tax collection report for September shows the combined collection of current and delinquent taxes at 99.28% of the 2024 supplemented current tax levy in comparison to the prior year at 99.27%.

As we saw throughout the year, refunds due to lawsuits and those created by the filing of retroactive homestead exemptions outpaced delinquent collections for prior tax years. Delinquent collections combined with rollback collections netted a negative \$746,237 in collections for the year.

Several factors contributed to the refunds and adjustments made to the current and delinquent levy, including more lawsuits, delayed exemption filings, and the 2022 law change that permitted property owners to immediately claim a homestead exemption upon purchasing a home, rather than waiting until January 1st of the next year.

Administrative Recommendation:

N/A

Sample Motion:

N/A

**Leander Independent School District
Tax Collections Report
2024 Tax Year**

As of September 30, 2025

M & O Collections	Collections to Date	Current Month	Total Collections
Current Year Collections	\$ 327,014,971.81	\$ 10,197.40	\$ 327,025,169.21
Delinquent Collections	(1,427,349.08)	(165,969.57)	(1,593,318.65)
Rollbacks	999,182.32	19,452.27	1,018,634.59
Penalty & Interest	1,099,640.48	59,643.75	1,159,284.23
	\$ 327,686,445.53	\$ (76,676.15)	\$ 327,609,769.38

I & S Collections			
Current Year Collections	\$ 142,533,074.08	\$ 3,449.10	\$ 142,536,523.18
Delinquent Collections	(550,640.00)	(70,787.78)	(621,427.78)
Rollbacks	441,135.43	8,739.09	449,874.52
Penalty & Interest	466,437.23	25,776.32	492,213.55
	\$ 142,890,006.74	\$ (32,823.27)	\$ 142,857,183.47

Total Collections			
Current Year Collections	\$ 469,548,045.89	\$ 13,646.50	\$ 469,561,692.39
Delinquent Collections	(1,977,989.08)	(236,757.35)	(2,214,746.43)
Rollbacks	1,440,317.75	28,191.36	1,468,509.11
Penalty & Interest	1,566,077.71	85,420.07	1,651,497.78
	\$ 470,576,452.27	\$ (109,499.42)	\$ 470,466,952.85

2024 Original Tax Levy	\$ 476,734,936.69
Adjustments to Date	(4,505,787.22)
2024 Adjusted Tax Levy	\$ 472,229,149.47

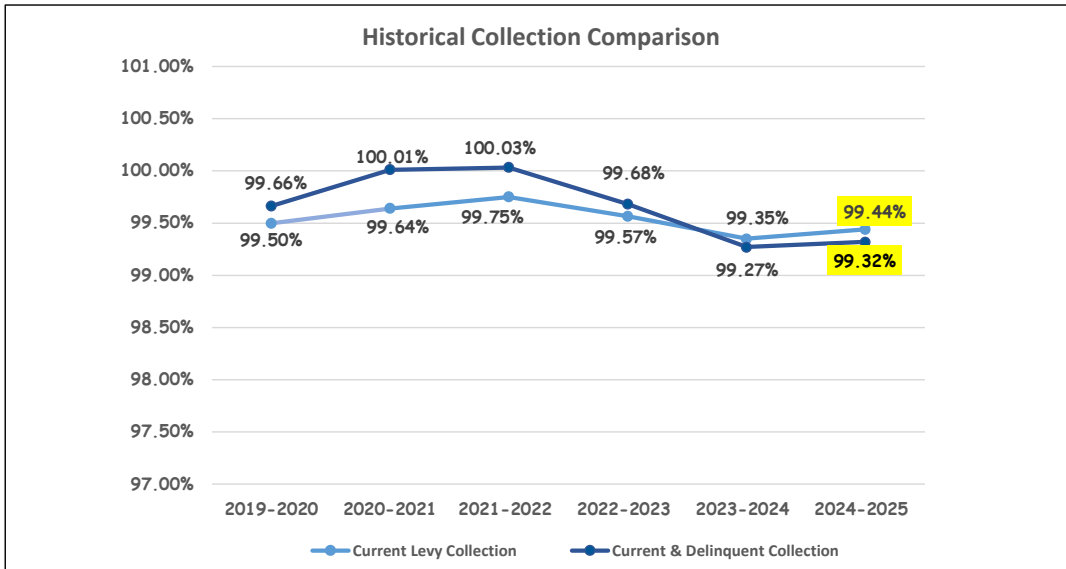
Current Levy Collection Rate	99.44%
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Taxes Outstanding	
Current Year Uncollected	\$ 2,673,415.61
Delinquent Taxes	3,736,390.31
Rollbacks	225,698.19
	\$ 6,635,504.11

**Leander Independent School District
Tax Collections Report
2024 Tax Year**

12 Month Collection Comparison

Monthly Collections	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
CURRENT:						
October	4,996,661	7,645,966	6,828,098	2,023,418	1,962,507	5,220,429
November	15,365,390	16,131,367	23,233,518	14,907,988	15,245,349	13,379,676
December	208,405,529	204,795,089	223,308,803	280,700,737	220,840,322	231,248,943
January	118,038,446	124,213,650	132,069,128	143,676,816	164,068,894	181,239,193
February	26,750,027	36,968,124	36,891,384	64,040,389	38,112,026	31,567,418
March	3,031,131	4,050,915	4,810,773	3,968,053	3,811,398	3,151,887
April	928,488	1,264,134	978,072	1,279,570	1,241,374	1,443,935
May	1,575,273	874,578	1,137,872	999,547	834,120	1,200,397
June	708,691	920,000	474,660	523,795	372,778	369,288
July	645,083	788,999	409,717	570,001	365,910	542,638
August	285,364	442,470	387,067	609,998	278,600	184,242
September	116,523	149,360	52,068	(143,267)	310,115	13,647
TOTAL	380,846,606	398,244,652	430,581,160	513,157,045	447,443,393	469,561,692
Current Levy YTD -September	99.50%	99.64%	99.75%	99.57%	99.35%	99.44%
Current & Delinquent YTD-September	99.66%	100.01%	100.03%	99.68%	99.27%	99.28%
Current Levy - Full Tax Year	99.50%	99.64%	99.75%	99.57%	99.35%	99.44%
Current & Delinquent - Full Tax Year	99.66%	100.01%	100.03%	99.68%	99.27%	99.32%
Final Adjusted Tax Roll - 9/30	382,765,184	399,679,970	431,647,750	515,395,952	450,376,428	472,229,149



TRAVIS COUNTY TAX OFFICE

OVERALL COLL/DIST REPORT

DATE 10/01/2025

PAGE 54

TXDIST1A

RECEIVABLE BALANCE 'R' REPORT

FROM 09/01/2025 TO 09/30/2025

YEAR FROM 0000 TO 2024

ALL OTHERS

ILE -- LEANDER ISD

YEAR	BEGINNING TAX BALANCE	TAX ADJ	BASE TAX COLLECTED	NET BASE TAX REVERSALS	NET BASE TAX COLLECTED	PERCENT COLLECTED	ENDING TAX BALANCE	P & I COLLECTED	P & I REVERSALS	LRP COLLECTED	OTHER PENALTY COLLECTED	TOTAL DISTRIBUTED
1982	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1983	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1984	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1985	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1986	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1987	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1988	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1989	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1990	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1991	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1992	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1993	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1994	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1995	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1996	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1997	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1998	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
1999	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2000	.00	.00	.00	.00	.00	.00 %	.00	.00	.00	.00	.00	.00
2001	3.30	.00	.00	.00	.00	.00 %	3.30	.00	.00	.00	.00	.00
2002	944.87	.00	.00	.00	.00	.00 %	944.87	.00	.00	.00	.00	.00
2003	3406.76	.00	.00	.00	.00	.00 %	3406.76	.00	.00	.00	.00	.00
2004	2526.38	.00	.00	.00	.00	.00 %	2526.38	.00	.00	.00	.00	.00
2005	3245.98	.00	.00	.00	.00	.00 %	3245.98	.00	.00	.00	.00	.00
2006	8281.56	.00	.00	.00	.00	.00 %	8281.56	.00	.00	.00	.00	.00
2007	7206.13	.00	.00	.00	.00	.00 %	7206.13	.00	.00	.00	.00	.00
2008	11539.82	.00	.00	.00	.00	.00 %	11539.82	.00	.00	.00	.00	.00
2009	12931.01	.00	.00	.00	.00	.00 %	12931.01	.00	.00	.00	.00	.00
2010	20841.75	.00	.00	.00	.00	.00 %	20841.75	.00	.00	.00	.00	.00
2011	30674.70	.00	.00	.00	.00	.00 %	30674.70	.00	.00	.00	.00	.00
2012	27637.42	.00	.00	.00	.00	.00 %	27637.42	.00	.00	.00	.00	.00
2013	37748.15	.00	.00	.00	.00	.00 %	37748.15	.00	.00	.00	.00	.00
2014	42715.24	.00	.00	.00	.00	.00 %	42715.24	.00	.00	.00	.00	.00
2015	52804.02	.00	.00	.00	.00	.00 %	52804.02	.00	.00	.00	.00	.00
2016	68200.08	.00	.00	.00	.00	.00 %	68200.08	.00	.00	.00	.00	.00
2017	84342.26	.00	.00	.00	.00	.00 %	84342.26	.00	.00	.00	.00	.00
2018	135688.51	.00	.00	.00	.00	.00 %	135688.51	.00	.00	.00	.00	.00
2019	167823.97	.00	.00	.00	.00	.00 %	167823.97	.00	.00	.00	.00	.00
2020	206492.22	170.21-	855.67	170.21	685.46	.33 %	205636.55	340.73	.00	.00	.00	1026.19
2021	271136.16	843.24-	1581.06	651.70	929.36	.34 %	269363.56	691.35	.00	1.93	.00	1622.64
2022	492674.41	4942.20-	7800.04	354.19	7445.85	1.53 %	480286.36	80.98	.00	.00	.00	7526.83
2023	636356.56	3519.88	13129.21	18421.54	5292.33-	.83-%	645168.77	1876.08	.00	.00	.00	3416.25-

TRAVIS COUNTY TAX OFFICE

DATE 10/01/2025 PAGE 55

TXDIST1A
RECEIVABLE BALANCE 'R' REPORT

OVERALL COLL/DIST REPORT
FROM 09/01/2025 TO 09/30/2025 YEAR FROM 0000 TO 2024
ALL OTHERS

ILE	-----											
	BEGINNING	TAX	BASE TAX	NET BASE TAX	PERCENT	ENDING	P & I	P & I	LRP	OTHER	PENALTY	TOTAL
YEAR	TAX BALANCE	ADJ	COLLECTED	REVERSALS	COLLECTED	COLLECTED	TAX BALANCE	COLLECTED	REVERSALS	COLLECTED	COLLECTED	DISTRIBUTED

TOTL	2325221.26	2435.77-	23365.98	19597.64	3768.34	.16 %	2319017.15	2989.14	.00	1.93	.00	6759.41
2024	1693466.35	32758.92-	67981.51	43843.94	24137.57	1.45 %	1636569.86	18676.20	217.77-	.00	.00	42596.00

ENTITY												
TOTL	4018687.61	35194.69-	91347.49	63441.58	27905.91	.70 %	3955587.01	21665.34	217.77-	1.93	.00	49355.41

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 09/01/2025 to 09/30/2025 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)
IS

2024 Fiscal Year: 10/01/2024 - 09/30/2025

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	93,668,900.31	407,220.12	-100,609.96	306,610.16	-3,879.45	18,855.28	0.00	22,344.45	0.94	310,490.55	92,450,866.52
2023	86,636,108.37	74,889.64	-72,657.49	2,232.15	-71,928.58	169.17	0.05	156.61	0.02	74,160.70	-240,421.77
2022	86,353,297.56	68,294.89	-80.85	68,214.04	392.30	204.83	14.47	101.71	0.00	67,807.27	-223,437.00
2021	94,332,048.48	54,424.42	-113.92	54,310.50	-93.86	11.24	0.00	4.70	0.00	54,404.36	-7,641.65
2020	80,626,149.65	42,678.83	-58.12	42,620.71	-58.12	0.00	0.00	0.00	0.00	42,678.83	-964.50
2019	75,775,669.00	38,412.76	0.00	38,412.76	0.00	0.00	0.00	0.00	0.00	38,412.76	121.40
2018	68,954,540.92	27,868.96	0.00	27,868.96	0.00	0.00	0.00	0.00	0.00	27,868.96	-140.89
2017	62,290,320.36	25,990.68	0.00	25,990.68	0.00	0.00	0.00	0.00	0.00	25,990.68	1,061.66
2016	55,603,656.23	20,373.59	0.00	20,373.59	0.00	0.00	0.00	0.00	0.00	20,373.59	928.16
2015	49,093,370.76	17,528.05	0.00	17,528.05	0.00	0.00	0.00	0.00	0.00	17,528.05	71,152
2014	44,412,322.78	15,059.90	0.00	15,059.90	0.00	0.00	0.00	0.00	0.00	15,059.90	525.78
2013	38,869,330.27	8,999.97	0.00	8,999.97	0.00	0.00	0.00	0.00	0.00	8,999.97	7,273.39
2012	36,200,605.63	8,796.31	0.00	8,796.31	0.00	0.00	0.00	0.00	0.00	8,796.31	139.19
2011	34,042,595.83	5,903.71	0.00	5,903.71	0.00	0.00	0.00	0.00	0.00	5,903.71	713.12
2010	30,041,634.03	4,045.43	0.00	4,045.43	0.00	0.00	0.00	0.00	0.00	4,045.43	663.26
2009	27,944,427.52	3,328.59	0.00	3,328.59	0.00	0.00	0.00	0.00	0.00	3,328.59	473.82
2008	24,003,652.64	2,923.81	0.00	2,923.81	0.00	0.00	0.00	0.00	0.00	2,923.81	572.16
2007	0.00	1,924.36	0.00	1,924.36	0.00	0.00	0.00	0.00	0.00	1,924.36	571.52
2006 & prior	0.00	3,953.84	0.00	3,953.84	0.00	0.00	0.00	0.00	0.00	3,953.84	1,622.63
Summary											
Total Current	93,668,900.31	407,220.12	-100,609.96	306,610.16	-3,879.45	18,855.28	0.00	22,344.45	0.94	310,490.55	92,450,866.52
Total Delinquent	895,179,730.03	425,397.74	-72,910.38	352,487.36	-71,688.26	385.24	14.52	263.02	0.02	424,161.12	-457,226.79
Rollbacks		60,762.75	15,259.92	76,022.67	8,739.09	0.00	0.00	0.00	0.00	67,283.58	449,874.52
Fee Type Total	988,848,630.34	893,380.61	-158,260.42	735,120.19	-66,828.62	19,240.52	14.52	22,607.47	0.96	801,935.25	92,443,514.25

Combined Collections (Collections + P&I Collected) -- -47,588.10

Recap & Standings Report

WTAXSaaS

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 09/01/2025 to 09/30/2025 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)
MO

2024 Fiscal Year: 10/01/2024 - 09/30/2025

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	214,842,396.45	934,014.46	-230,762.54	703,251.92	-8,897.82	43,247.15	0.00	51,250.04	2.19	712,151.93	212,048,670.45
2023	204,434,958.83	176,716.83	-171,449.69	5,267.14	-169,729.69	399.20	0.12	369.56	0.05	174,996.76	-567,322.61
2022	247,179,750.43	195,488.44	-231.42	195,257.02	1,122.96	586.29	41.42	291.10	0.00	194,092.64	-639,571.32
2021	176,897,933.42	102,060.25	-213.64	101,846.61	-176.01	21.08	0.00	8.81	0.00	102,022.62	-14,330.29
2020	165,309,606.89	87,505.19	-119.18	87,386.01	-119.18	0.00	0.00	0.00	0.00	87,505.19	-1,977.61
2019	157,224,379.73	79,701.31	0.00	79,701.31	0.00	0.00	0.00	0.00	0.00	79,701.31	251.93
2018	152,580,256.06	61,667.43	0.00	61,667.43	0.00	0.00	0.00	0.00	0.00	61,667.43	-311.72
2017	137,287,673.22	57,283.11	0.00	57,283.11	0.00	0.00	0.00	0.00	0.00	57,283.11	2,339.96
2016	122,550,282.37	44,902.97	0.00	44,902.97	0.00	0.00	0.00	0.00	0.00	44,902.97	2,045.68
2015	108,201,646.02	38,631.58	0.00	38,631.58	0.00	0.00	0.00	0.00	0.00	38,631.58	1,571.53
2014	97,884,620.94	33,191.86	0.00	33,191.86	0.00	0.00	0.00	0.00	0.00	33,191.86	1,158.82
2013	85,667,878.57	19,835.77	0.00	19,835.77	0.00	0.00	0.00	0.00	0.00	19,835.77	16,030.56
2012	79,786,018.87	19,386.97	0.00	19,386.97	0.00	0.00	0.00	0.00	0.00	19,386.97	306.74
2011	77,006,044.05	13,354.47	0.00	13,354.47	0.00	0.00	0.00	0.00	0.00	13,354.47	1,613.10
2010	75,321,364.08	10,142.92	0.00	10,142.92	0.00	0.00	0.00	0.00	0.00	10,142.92	1,662.96
2009	76,011,409.77	9,054.04	0.00	9,054.04	0.00	0.00	0.00	0.00	0.00	9,054.04	1,288.84
2008	73,587,435.47	8,963.32	0.00	8,963.32	0.00	0.00	0.00	0.00	0.00	8,963.32	1,754.06
2007	0.00	5,908.29	0.00	5,908.29	0.00	0.00	0.00	0.00	0.00	5,908.29	1,754.70
2006 & prior	0.00	17,749.96	0.00	17,749.96	0.00	0.00	0.00	0.00	0.00	17,749.96	7,232.87
Summary											
Total Current	214,842,396.45	934,014.46	-230,762.54	703,251.92	-8,897.82	43,247.15	0.00	51,250.04	2.19	712,151.93	212,048,670.45
Total Delinquent	2,036,931,258.72	981,544.71	-172,013.93	809,530.78	-168,901.92	1,006.57	41.54	669.47	0.05	978,391.21	-1,184,502.02
Rollbacks		140,318.07	37,548.81	177,866.88	19,452.27	0.00	0.00	0.00	0.00	158,414.61	1,018,634.59
Fee Type Total	2,251,773,655.17	2,055,877.24	-365,227.66	1,690,649.58	-158,347.47	44,253.72	41.54	51,919.51	2.24	1,848,957.75	211,882,803.02

Combined Collections (Collections + P&I Collected) -- -114,093.75

Recap & Standings Report

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 09/01/2025 to 09/30/2025 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)

2024 Fiscal Year: 10/01/2024 - 09/30/2025

SA

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance YTD	Collections
2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	128,518.30	16,617.16	-127.99	16,489.17	2,286.20	455.37	0.00	548.28	0.30	14,203.27	98,218.11
2023	151,638.85	6,789.67	-22.24	6,767.43	60.16	19.05	0.00	15.83	0.01	6,707.28	3,465.41
2022	114,067.61	1,428.74	0.00	1,428.74	4.33	1.91	0.00	0.94	0.00	1,424.41	471.86
2021	88,927.72	1,141.24	0.00	1,141.24	0.00	0.00	0.00	0.00	0.00	1,141.24	145.14
2020	64,284.07	703.98	0.00	703.98	0.00	0.00	0.00	0.00	0.00	703.98	45.62
2019	69,012.56	1,181.94	0.00	1,181.94	0.00	0.00	0.00	0.00	0.00	1,181.94	5.77
2018	83,414.82	1,033.40	0.00	1,033.40	0.00	0.00	0.00	0.00	0.00	1,033.40	18.06
2017	56,346.24	501.23	0.00	501.23	0.00	0.00	0.00	0.00	0.00	501.23	0.00
2016	55,049.70	914.93	0.00	914.93	0.00	0.00	0.00	0.00	0.00	914.93	0.00
2015	48,897.66	760.93	0.00	760.93	0.00	0.00	0.00	0.00	0.00	760.93	0.54
2014	50,500.66	451.49	0.00	451.49	0.00	0.00	0.00	0.00	0.00	451.49	0.00
2013	48,069.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,798.06
2012	44,655.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	31,924.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010	36,721.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2009	36,058.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	31,809.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2007	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2006 & prior	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary											
Total Current	128,518.30	16,617.16	-127.99	16,489.17	2,286.20	455.37	0.00	548.28	0.30	14,203.27	98,218.11
Total Delinquent	1,011,378.97	14,907.55	-22.24	14,885.31	64.49	20.96	0.00	16.77	0.01	14,820.83	5,949.92
Rollbacks		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fee Type Total	1,139,897.27	31,524.71	-150.23	31,374.48	2,350.69	476.33	0.00	565.05	0.31	29,024.10	104,168.03

Combined Collections (Collections + P&I Collected) -- 2,827.02

Recap & Standings Report

Cycles: All Taxing Units: Leander ISD... Deposit Date Range: 09/01/2025 to 09/30/2025 Sorted By: By Year, Descending Options: Separate Rollbacks, Include

Property Tax

SLE (Leander ISD)

2024 Fiscal Year: 10/01/2024 - 09/30/2025

Taxing Unit Totals (IS,MO,SA)

	Original Roll	Beg. Uncollected	Adjustments	Adjusted Uncollected	Collections	P&I Collected	Credits / Discounts Allowed	Atty. Fee Collected	Variance	Uncollected Balance	YTD Collections
2026	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	308,639,815.06	1,357,851.74	-331,500.49	1,026,351.25	-10,491.07	62,557.80	0.00	74,142.77	3.43	1,036,845.75	304,597,755.08
2023	291,222,706.05	258,396.14	-244,129.42	14,266.72	-241,598.11	587.42	0.17	542.00	0.08	255,864.74	-804,278.97
2022	333,647,115.60	265,212.07	-312.27	264,899.80	1,519.59	793.03	55.89	393.75	0.00	263,324.32	-862,536.46
2021	271,318,909.62	157,625.91	-327.56	157,298.35	-269.87	32.32	0.00	13.51	0.00	157,568.22	-21,826.80
2020	246,000,040.61	130,888.00	-177.30	130,710.70	-177.30	0.00	0.00	0.00	0.00	130,888.00	-2,896.49
2019	233,069,061.29	119,296.01	0.00	119,296.01	0.00	0.00	0.00	0.00	0.00	119,296.01	379.10
2018	221,618,211.80	90,569.79	0.00	90,569.79	0.00	0.00	0.00	0.00	0.00	90,569.79	-434.55
2017	199,634,339.82	83,775.02	0.00	83,775.02	0.00	0.00	0.00	0.00	0.00	83,775.02	3,401.62
2016	178,208,988.30	66,191.49	0.00	66,191.49	0.00	0.00	0.00	0.00	0.00	66,191.49	2,973.84
2015	157,343,914.44	56,920.56	0.00	56,920.56	0.00	0.00	0.00	0.00	0.00	56,920.56	2,284.55
2014	142,347,444.38	48,703.25	0.00	48,703.25	0.00	0.00	0.00	0.00	0.00	48,703.25	1,684.60
2013	124,585,278.28	28,835.74	0.00	28,835.74	0.00	0.00	0.00	0.00	0.00	28,835.74	25,102.01
2012	116,031,280.01	28,183.28	0.00	28,183.28	0.00	0.00	0.00	0.00	0.00	28,183.28	445.93
2011	111,080,564.02	19,258.18	0.00	19,258.18	0.00	0.00	0.00	0.00	0.00	19,258.18	2,326.22
2010	105,399,719.82	14,188.35	0.00	14,188.35	0.00	0.00	0.00	0.00	0.00	14,188.35	2,326.22
2009	103,991,895.66	12,382.63	0.00	12,382.63	0.00	0.00	0.00	0.00	0.00	12,382.63	1,762.66
2008	97,622,898.02	11,887.13	0.00	11,887.13	0.00	0.00	0.00	0.00	0.00	11,887.13	2,326.22
2007	0.00	7,832.65	0.00	7,832.65	0.00	0.00	0.00	0.00	0.00	7,832.65	2,326.22
2006 & prior	0.00	21,703.80	0.00	21,703.80	0.00	0.00	0.00	0.00	0.00	21,703.80	8,855.50

Summary

Total Current	308,639,815.06	1,357,851.74	-331,500.49	1,026,351.25	-10,491.07	62,557.80	0.00	74,142.77	3.43	1,036,845.75	304,597,755.08
Total Delinquent	2,933,122,367.72	1,421,850.00	-244,946.55	1,176,903.45	-240,525.69	1,412.77	56.06	949.26	0.08	1,417,373.16	-1,635,778.89
Rollbacks		201,080.82	52,808.73	253,889.55	28,191.36	0.00	0.00	0.00	0.00	225,698.19	1,468,509.11
Taxing Unit Total	3,241,762,182.78	2,980,782.56	-523,638.31	2,457,144.25	-222,825.40	63,970.57	56.06	75,092.03	3.51	2,679,917.10	304,430,485.30

Percentages

% of Roll Collected - 2024 - 99.66%	Adjusted Original Roll -- \$305,634,600.83	Current YTD Collected -- \$304,597,755.08
Tax Collections Compared to Current Taxes Billed -0.77% Collected		
All Collections Compared to Current Taxes Billed 3.83% Collected		
Combined Collections (Collections + P&I Collected) -- -158,854.83		