

**Historic Preservation Commission Meeting**  
**Tuesday, February 24, 2026 6:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

**3.A. New Business**

- 3.A.1. January 7th, 2026 Minutes
- 3.A.2. Election of Officers
- 3.A.3. Consider Annual Report
- 3.A.4. Consider changing the meeting time to 6:00 p.m.

**3.B. Old Business**

**4. Petitions - Communications - Resident Concerns**

- Resident testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Officers' Reports**

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5.A. Chairperson's Report**

**5.B. Director's Report**

**6. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was

called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



---

## HISTORIC PRESERVATION COMMISSION MEETING

January 7<sup>th</sup>, 2026 at 7:00 PM

Crete City Hall

243 E 13<sup>th</sup> Street

Crete, NE 68333

---

### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street

Post Office, 1242 Linden Avenue

City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Present
Scott Kuncl	Present
Tom King	Present
Thom Reeves	Present

#### 3. Consent Agenda

##### 3.A. Approve Meeting Minutes

##### 3.A.1. October 26th, 2025 Meeting Minutes

Scott Kuncl motioned, and Jennifer Robison seconded to approve the October 26th, 2025 meeting minutes with amendments.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye, Thom Reeves: Aye

#### 4. Items of Business

##### 4.A. New Business

**4.A.1. Discussion on the October 26th, 2025 public information meeting**

The Historic Preservation Commission held a discussion on the October 26th, 2025 public information meeting.

**4.A.2. Preparations for annual report**

Each will fill out their own and the City will fill one out as well. The City will make copies.

**4.A.3. Majo Jewelry & Boutique sign**

Held a discussion on the Majo Jewelry & Boutique sign and on SHPO.

**4.B. Old Business**

**5. Petitions - Communications - Resident Concerns**

**6. Officers' Reports**

The next meeting will be on February 24th, 2026 at 6:00 p.m. to go over the annual report.

**6.A. Chairperson's Report**

**6.B. Director's Report**

**7. Adjournment**

The meeting adjourned at 8:20 p.m.

**CLG Annual Report – 2025**

Each CLG shall submit an annual report of commission activities during the previous calendar year.

Please submit completed reports by March 31, 2026 to:  
Kelli Bacon, Certified Local Government Coordinator, kelli.bacon@nebraska.gov  
Nebraska State Historical Society  
State Historic Preservation Office

Municipality:

Date:

**Please answer the following questions based on commission activities during calendar year 2025 (January 1, 2025 through December 31, 2025).**

**Ordinance and Commission**

- |     |    |   |
|-----|----|---|
| Yes | No | Were amendments made to the local ordinance? If so, please describe the changes and attach a copy of the amendment. |
| Yes | No | Did the commission have at least five (5) members (full membership)? If not, please explain.                        |

List all current commission members. Identify members who meet professional qualification standards and in what area they qualify (history, architectural history, architecture, landscape architecture, archeology, planning, urban design, folklore, curation, conservation, American studies, American civilization, cultural geography or cultural anthropology or related disciplines).

- |     |    |  |
|-----|----|--|
| Yes | No | Were any new members added to the commission? If yes, please attach resume(s). |
|-----|----|--|

How many meetings did the commission hold during the previous calendar year? What were the dates of the meetings?

- |     |    |  |
|-----|----|--|
| Yes | No | Did the commission meetings comply with open meeting act requirements? |
|-----|----|--|

- |     |    |   |
|-----|----|---|
| Yes | No | Did the commission prepare agendas and minutes of the meeting?  |
| Yes | No | Did the commission/staff send meeting minutes sent to SHPO in a timely manner? If not, please attach.   |
| Yes | No | Did any commission members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the commission member(s), program(s, date(s), and location(s). |

**Staff**

Who within local government provides staffing to the commission? Please list name and title.

What are the duties and responsibilities of this person?

- |     |    |  |
|-----|----|--|
| Yes | No | Did any staff members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the staff member(s), program(s), date(s), and location(s). |
|-----|----|--|

**Survey/Evaluation**

- |     |    |  |
|-----|----|--|
| Yes | No | Did the commission or staff conduct any survey activities? If yes, list the number of contributing or individual properties added to the local government's survey and inventory. Please attach any updated surveys/inventories. |
|-----|----|--|

**Local Landmark Designation / National Register of Historic Places**

How many properties were locally landmarked? Please list.

How many landmarks were delisted? Please list.

How many requests did the CLG receive for National Register nominations and/or technical assistance from property owners or their representative? Please list the type of request and name of properties.

Yes      No      Did the commission/staff prepare any National Register nominations? If yes, please list the name of each nomination.

Yes      No      Did the commission/staff review or act upon any National Register nominations from other sources? if yes, please list the name of each nomination.

Yes      No      Did the commission/staff prepare any "Part 1" applications for tax certification? If yes, please list each property.

**Planning**

Yes      No      Did the commission/staff develop or initiate any local plans including comprehensive planning elements, preservation plans, zoning regulations, etc? If yes, please describe.

Yes      No      Did the commission/staff consult the Nebraska State Historic Preservation Plan in the development of these planning activities? Please describe.

**Public Participation/Public Education**

Yes      No      Did the commission/staff conduct or initiate any educational projects, programs, publications, or activities? If yes, please list and describe

Yes      No      Does the commission have a website? If so, what is the address? What documents and other information are available?

**Other Activities**

- |     |    |  |
|-----|----|--|
| Yes | No | Did the commission/staff forward any Valuation Incentive Program applications to SHPO? If yes, list each property.   |
| Yes | No | Did the commission/staff forward any Nebraska Historic Tax Credit applications to SHPO? If yes, list each property.  |
| Yes | No | Did the commission/staff forward any federal historic tax credit applications to SHPO? If yes, list each property.   |
| Yes | No | Did the commission/staff review and comment on any Federal undertakings (Section 106)? If yes, list how many and identify which Federal program/agency (CDBG, USDA, etc.)  |
| Yes | No | Did the commission/staff review any financial or other incentives for property owners for conformance to historic preservation standards? If yes, please list and explain. |
| Yes | No | Did the commission/staff review any cases or design review or demolition? If yes, please list and explain.   |

**Local Preservation Issues / Goals**

What were the preservation commission's most significant issues discussed, problems encountered, or accomplishments this previous calendar year?

What are your local historic preservation goals for this current calendar year?

Are there any specific areas or issues where your commission could use greater technical assistance from SHPO?

In what areas would the commission like to see additional training provided by the SHPO? How would you like to see the training delivered?

In what other ways can SHPO better assist the commission?

CLG Annual Report – 2024

Each CLG shall submit an annual report of commission activities during the previous calendar year.

Please submit completed reports by March 31, 2025 to:  
Kelli Bacon, Certified Local Government Coordinator, kelli.bacon@nebraska.gov  
Nebraska State Historical Society  
State Historic Preservation Office

Municipality:

Date:

Please answer the following questions based on commission activities during calendar year 2024 (January 1, 2024 through December 31, 2024).

Ordinance and Commission

Yes  No  Were amendments made to the local ordinance? If so, please describe the changes and attach a copy of the amendment.

Yes  No  Did the commission have at least five (5) members (full membership)? If not, please explain.

List all current commission members. Identify members who meet professional qualification standards and in what area they qualify (history, architectural history, architecture, landscape architecture, archeology, planning, urban design, folklore, curation, conservation, American studies, American civilization, cultural geography or cultural anthropology or related disciplines).

Yes  No  Were any new members added to the commission? If yes, please attach resume(s).

How many meetings did the commission hold during the previous calendar year? What were the dates of the meetings?

Yes  No  Did the commission meetings comply with open meeting act requirements?

- Yes  No  Did the commission prepare agendas and minutes of the meeting?
- Yes  No  Did the commission/staff send meeting minutes sent to SHPO in a timely manner? If not, please attach.
- Yes  No  Did any commission members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the commission member(s), program(s), date(s), and location(s).

**Staff**

Who within local government provides staffing to the commission? Please list name and title.

T. O.

What are the duties and responsibilities of this person?

- Yes  No  Did any staff members attend educational trainings pertaining to historic preservation as it relates to CLG program activities, duties, and requirements? If yes, please list the staff member(s), program(s), date(s), and location(s).

**Survey/Evaluation**

- Yes  No  Did the commission or staff conduct any survey activities? If yes, list the number of contributing or individual properties added to the local government's survey and inventory. Please attach any updated surveys/inventories.

**Local Landmark Designation / National Register of Historic Places**

How many properties were locally landmarked? Please list.

How many landmarks were delisted? Please list.

How many requests did the CLG receive for National Register nominations and/or technical assistance from property owners or their representative? Please list the type of request and name of properties.

Yes  No  Did the commission/staff prepare any National Register nominations? If yes, please list the name of each nomination.

Yes  No  Did the commission/staff review or act upon any National Register nominations from other sources? if yes, please list the name of each nomination.

Yes  No  Did the commission/staff prepare any "Part 1" applications for tax certification? If yes, please list each property.

**Planning**

Yes  No  Did the commission/staff develop or initiate any local plans including comprehensive planning elements, preservation plans, zoning regulations, etc? If yes, please describe.

Yes  No  Did the commission/staff consult the Nebraska State Historic Preservation Plan in the development of these planning activities? Please describe.

**Public Participation/Public Education**

Yes  No  Did the commission/staff conduct or initiate any educational projects, programs, publications, or activities? If yes, please list and describe

Yes  No  Does the commission have a website? If so, what is the address? What documents and other information are available?

**Other Activities**

Yes  No  Did the commission/staff forward any Valuation Incentive Program applications to SHPO? If yes, list each property.

Yes  No  Did the commission/staff forward any Nebraska Historic Tax Credit applications to SHPO? If yes, list each property.

Yes  No  Did the commission/staff forward any federal historic tax credit applications to SHPO? If yes, list each property.

Yes  No  Did the commission/staff review and comment on any Federal undertakings (Section 106)? If yes, list how many and identify which Federal program/agency (CDBG, USDA, etc.)

Yes  No  Did the commission/staff review any financial or other incentives for property owners for conformance to historic preservation standards? If yes, please list and explain.

Yes  No  Did the commission/staff review any cases or design review or demolition? If yes, please list and explain.

**Local Preservation Issues / Goals**

What were the preservation commission's most significant issues discussed, problems encountered, or accomplishments this previous calendar year?

Guideline form  
Community Education/Information Meeting, 2021

What are your local historic preservation goals for this current calendar year?

Information seminars for public awareness

Are there any specific areas or issues where your commission could use greater technical assistance from SHPO?

Grant development

In what areas would the commission like to see additional training provided by the SHPO? How would you like to see the training delivered?

Grant development

In what other ways can SHPO better assist the commission?