

**Business Improvement District Board Meeting**  
**Wednesday, September 10, 2025 3:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Approve July 9th, 2025 Meeting Minutes

3.B. Snow and Weed Removal Service Bid

**4. Officers' Reports**

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## **BUSINESS IMPROVEMENT DISTRICT BOARD**

July 9<sup>th</sup>, 2025 at 2:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

##### **2. Roll Call**

Tom Sorensen: Present  
Adam Bauer: Present  
Sherri Heath: Present  
Crystal Alarcon: Present  
Chris Linhart: Present  
Present: 5. Absent:0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, Finance Director Wendy Thomas and City Clerk Nancy Tellez

##### **3. Items of Business**

###### **3.A. April 16th, 2025 Minutes**

Tom Sorensen motioned and Adam Bauer seconded to approve the minutes.

Tom Sorensen: Aye, Crystal Alarcon: Aye, Adam Bauer: Aye, Chris Linhart: Aye, Sherri Heath: Aye

###### **3.B. Accounts Receivable**

City Administrator Tom Ourada explained that invoices were already mailed out and there will be a second letter being mailed out with an attorney letter.

### **3.C. Request for Proposal (RFP)**

City Administrator Tom Ourada explained that this is the request for a proposal for snow removal services in the Downtown Improvement District#1. Board member Tom Sorensen asked if the county can do this and Ourada explained that the county can do this. However, the county charges a 7% interest and if payment is late the interest goes up to 14%. The City of Crete also has to pay a fee to the county if they do this.

Ourada explained that this RFP includes the bid instructions and general information on the snow removal services. Ourada explained that a notice will be published, posted and mailed out to companies. It was stated that the proposals would be for annual services.

### **4. Petitions - Communications - Citizen Concerns**

### **5. Officers' Reports**

City Administrator Tom Ourada stated that bids will be brought to the Business Improvement District Board and then to the City Council.

### **6. Adjournment**

Crystal Alarcon motioned and Adam Bauer seconded to adjourn the meeting at 2:31 p.m..

Tom Sorensen: Aye, Crystal Alarcon: Aye, Adam Bauer: Aye, Chris Linhart: Aye, Sherri Heath: Aye