

Public Works Committee Meeting
Tuesday, September 2, 2025 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Discuss the Downtown Improvement District #1 Snow Bid

3.B. Consider the Application for Special Event Permit SE25-07 for the Halloween Festival from TJ Sokol's

3.C. Consider the Application for Special Event Permit SE25-08 for the Parade from the Crete High School

3.D. Consider the Department of Public Works Utility account write off in the amount of \$18,115.34

3.E. . Consider Resolution 2025-18 Signing of the Municipal Annual Certification of Program Compliance 2025

3.F. Consider forwarding Roger Braden's claim to the League Association of Risk Management (LARM)

3.G. Consider forwarding Jose Tapia's claim to the League Association of Risk Management (LARM)

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT

Event Title: Halloween Festival

Date of Event Oct. 11TH, 2025

Start Time of Event 2:00pm

Finish Time of Event 12:00 am

Location of Event _____

Norman Ave between
13TH & 12TH Streets

This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed _____

Norman Avenue
between 13TH Street
& 12TH Street

Special Equipment Snow fence & Barricades

Organization TJ Sokol's

Responsible Party Bruce Cerny / Xahitl Baughatin

Address 1143 Norman Ave. Crete, IL 68333

Phone 402-430-0937 (Bruce) 402-613-4018
(Xahitl)

DO NOT WRITE IN THIS SPACE

Application # _____

City Admin. Review

Public Works Review _____

Emergency Services Review _____

Parks & Recreation Review _____

Council Meeting Date _____

Approved _____

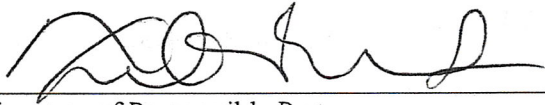
Denied _____

Insurance Certificate
Required _____

Ins. Cert. Received _____

(COMPLETE REVERSE SIDE)

By signing this application, Applicant agrees to indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person or any loss or damage sustained by any person as a direct result of the acts or omissions of the Applicant, its employees, agents, invitees, or guests or as a direct result of the event set forth in the application and any activities related thereto (the "Event"). Applicant agrees to abide by all applicable laws, rules, and regulations pertaining to Applicant's event, including those relating to copyright and intellectual property. Applicant shall bear the sole responsibility for securing any necessary licenses, including music licenses, prior to the event and shall indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person alleging intellectual property infringement or other claims related to licensure or lack thereof.



Signature of Responsible Party

REQUIRED ATTACHMENTS:

- Diagram or print of location of event.
- If alcoholic liquor will be served, copy of SDL.
- If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

Security guards
barricades / snow fence all around
ID's and wristbands

- Copy of insurance covering event with City of Crete as named insured. *on file*



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT

Date of Event Sept. 19, 2025

Start Time of Event 2:00pm

Finish Time of Event 2:30pm

Location of Event On the roads around the High School & Middle School.

Same as the last few years.

[X] This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed

Block off Eastgate, Iris North Entrance of H.S. to 15th & Iris. Block of 15th

to Glenwood Ave. Block off Hickory Ave. The 15th & Glenwood Ave.

Special Equipment Road blocks

Organization Crete High School

Responsible Party Crystal Kent & Cory Bohling

Address 1750 Fris Ave, Crete, NE 68333

Phone 402-826-5811 (High School) 402-418-2816 (mycell)

Signature of Responsible Party Crystal Kent & Cory Bohling

DO NOT WRITE IN THIS SPACE

Application # SE 25-08

Public Works Review [X]

Emergency Services Review

Council Meeting Date

Approved

Denied

Insurance Certificate Required

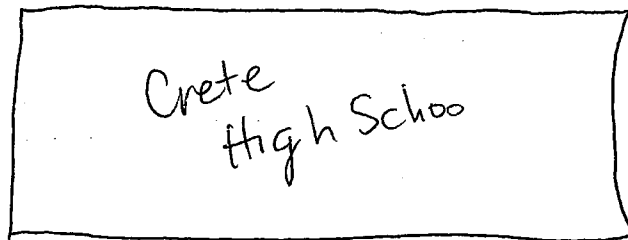
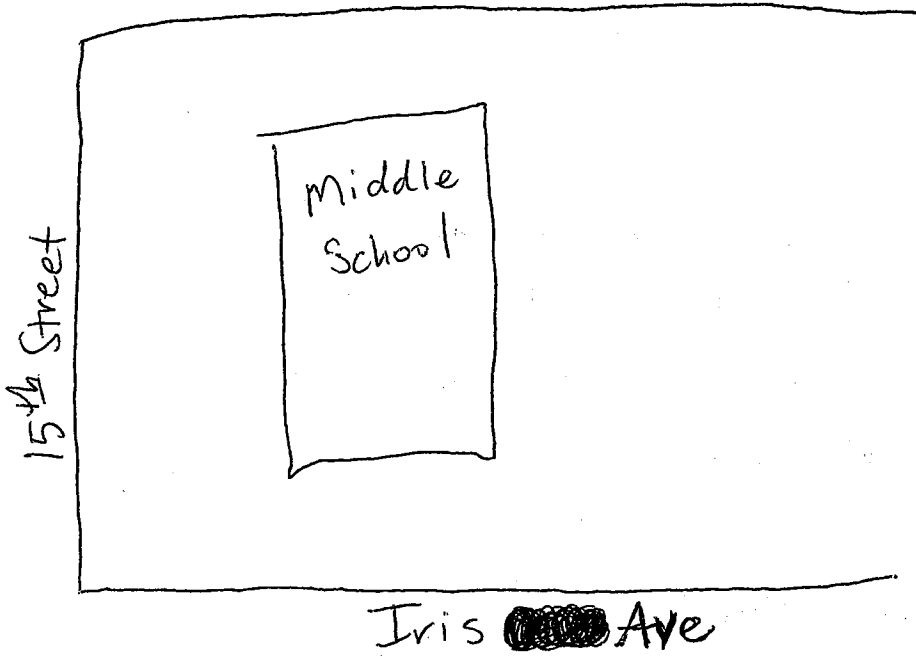
Ins. Cert. Received

Conditions listed on back

REQUIRED ATTACHMENTS:

- Diagram or print of location of event.
- If alcoholic liquor will be served, copy of SDL.
- If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

- Copy of insurance covering event with City of Crete as named insured. *End Parade at the entrance to ~~XXXXXX~~ Intermediate School.*
Glenwood Ave



line up parade in the North parking lot of H.S.

Department of Public Works Uncollected Accounts for Write-off

Name	Amount
Johnson, Michelle (Crete Custom Cookies)	\$686.95
Jensen, Christina	\$556.68
Lacey, Zachary	\$383.11
CORTEZ JORGE J.	\$169.22
Smith, Jimmie	\$234.13
Nickel, Brandon	\$81.00
Cuellar, Ulises Perez & Garcia, Darinys M. Trujillo	\$22.14
Jensen, Tasha & Reichard, Joshua	\$353.93
Torrez, Christian	\$384.15
Naranjo, Vanessa	\$125.23
Cinna Shipman	\$211.29
Rivas, Juana F. Martinez	\$214.29
Badillo, Miguel A. Pedraza	\$60.93
Ware, Jessica	\$57.76
Orozco, Ricardo	\$26.71
Padilla, Meydin Portillo	\$175.71
Terrazas, Brenda	\$107.32
Coates, Cora E.	\$543.90
Red Bear, Raquel B	\$113.08
Small, Kenneth	\$5.04
Thompson, Hope	\$707.54
Chan, Duoth K	\$74.36
Pena, Walter Delgado De La	\$185.01
Douglas, Jennie	\$153.45
Flores, Claudia/Figueroa, Ana	\$117.49
Riley, Adrienne	\$215.84
Dickerson, Presli	\$44.84
Estrada, Luis Alberto Aguilar	\$85.88
Tyan, Haley	\$344.50
Akeang, Raymond	\$75.85
Longoria, Lance C.	\$456.24
Maher, Ranicka R	\$212.86
Shi Adler & Lisa Michelle Adler	\$140.73
Small, Jeremy	\$60.28
Galindo, Lillian	\$94.78
Be Lay & Jasmine A Leffler	\$150.09
Martinez, Cesar A. Martinez	\$91.44
Mendoza-Otero, Jesusita	\$895.71
Appel, Colin	\$101.45
Nagengast, Adam	\$246.37
Flores, Claudia	\$619.42
Chacon, Carmen	\$261.91
Hudiburgh, Harold	\$32.94
Abrego, Richard	\$334.83
Molina, Kevy Salazar	\$302.94
Manglony, Barrios N	\$178.32
Calderon, Veronica	\$577.40
Jaramillo, Philip	\$101.12
Johnson, Scott	\$50.13
Urzua, Leonardo	\$238.66
Deng, Deng A	\$24.11
O'Donnell, Thomas &b Kearston	\$1,840.45
Vicente, Amilcar Vicente	\$154.99
Peralta, Victor	\$306.31
Densberger, Taylor	\$366.87
Doty, David	\$380.28
Brizuela, Hugo	\$426.09
Hatfield, Kristen	\$753.19
Morrison, Cody	\$362.39
Reed, Lavance & Shannon, Gabrielle	\$572.05
Roach, Kristafer	\$480.50
Hall, Diane	\$466.07
Florentino, Miguel	\$317.09
TOTAL	\$18,115.34

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION



July 24, 2025

Notice to file the Annual Certification of Program Compliance and Signing Resolution with the Nebraska Board of Public Roads Classifications and Standards (NBCS) by October 31, 2025.

Please make this an agenda item for your next City Council / Village Board meeting and return to the NBCS by October 31, 2025.

To avoid the suspension of Highway-User Revenue to your municipality please complete the enclosed **MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE** and **SIGNING RESOLUTION** and **return them to the NBCS by October 31, 2025.** Reference Neb. Rev. Stat. §§39-2120 and 39-2121(1).

Penalties for failure to comply can be found in the following State Statutes:

- Failure to comply with the provisions of Neb. Rev. Stat. §39-2115.
- Failure to comply with the provisions of Neb. Rev. Stat. §39-2119.
- Failure to file the Municipal Annual Certification of Program Compliance with the NBCS, Neb. Rev. Stat. §39-2121(2).
- Filing of a materially false Municipal Annual Certification of Program Compliance, Neb. Rev. Stat. §39-2121(3).
- Construction below minimum standards without the prior approval of the NBCS, Neb. Rev. Stat. §39-2121(3).

Note: While the signature of the City Street Superintendent is optional on the certification, the NBCS strongly recommends that the superintendent sign this certification if said municipality has a superintendent.

Please let me know if you have any questions. Email: ndot.blshelp@Nebraska.gov

Phone: (402) 479-4436

Sincerely,

LeMoyne D. Schulz
Secretary for the Board

LDS/2025

Attachments (2)

Vicki Kramer, Director
Department of Transportation

Board of Public Roads Classifications and Standards
1400 Nebraska Parkway
PO Box 94759
Lincoln, NE 68509-4759
dot.nebraska.gov

OFFICE 402-479-4436
ndot.blshelp@nebraska.gov

Kyle A. Anderson
Valley

Roger A. Figard
Lincoln

Barbara J. Keegan
Alliance

Russell Kreachbaum, Jr.
Central City

James A. Litchfield
Wakefield

Steven D. Ramos
Norfolk

Nathan Sorben
Lincoln

Brandon Varilek
Lincoln

Edward R. Wootton, Sr.
Bellevue

LeMoyne D. Schulz
Secretary – ex officio

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2025) may result in the suspension of Highway Allocation funds until the documents are filed.

RESOLUTION

**SIGNING OF THE
MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
2025**

Resolution No. 2025-18

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor Village Board Chairperson of _____
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

City Council/Village Board Members

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2025) may result in the suspension of Highway Allocation funds until the documents are filed.

**MUNICIPAL
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
TO
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS
AND STANDARDS
2025**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads Classifications and Standards, the City Village of _____
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has included in its public records a copy of this certification and the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**

Signature of Mayor Village Board Chairperson (Required)

(Date)

Signature of City Street Superintendent (Optional)

(Date)

Return the completed original signing resolution and annual certification of program compliance by October 31, 2025 to:

Nebraska Board of Public Roads Classifications and Standards
PO Box 94759
Lincoln NE 68509

