

Airport Advisory Board Meeting
Thursday, September 11, 2025 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. August 14th, 2025 Meeting Minutes

3.B. Discuss budget

3.C. Discuss fuel procurement and pricing

3.D. Update on lease rules and regulations

4. Petitions - Communications - Resident Concerns

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CRETE AIRPORT ADVISORY BOARD MEETING

August 14th, 2025 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
Kirk Keller: Present
James Dux: Present
Howard Nitzel: Present
Blaine Spanjer: Present
Present: 5. Absent: 0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, City Clerk Nancy Tellez, IT Director Mike Kalkwarf, Airport Managers Samantha Haack and Justin Haack, Lead Engineer at Olsson Chris Corr

3. Items of Business

3.A. July 2nd, 2025 Meeting Minutes

Kirk Keller motioned to approve the July 2nd, 2025 minutes and James Dux seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye

3.B. New rates for hangars

City Administrator Tom Ourada explained the total hangar difference impact percentage sheet with increases of 8%, 10%, 15%, 18% and 20% increases.

Ourada explained that hangar rates have not been raised in 5 years. They could do smaller percentage increases over a couple years. Airport Advisory Board Chair Blaine Spanjer stated that they could look at rates yearly to keep up with costs and maintenance.

Greg Hier motioned to increase 8% on all hangar rents and Kirk Keller seconded.
Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye, James Dux: Abstained, Howard Nitzel: Abstained

3.C. Consider future of fuel management

Airport Advisory Board Chair Blaine Spanjer stated that there have been discussions on what is best for the airport with fuel management. City Administrator Tom Ourada stated that Aaron Schepers emailed him on August 7th, 2025 to express his interest in continuing to operate the Fuel Farm for the City. Schepers explained that he did receive the letter that stated the fuel agreement would be over on September 30th, 2025.

City Administrator Tom Ourada explained to the board that they could take action now or in September. The board decided it would be in the best interest to take action now.

James Dux motioned to have the City take over the fuel management and Greg Hier seconded.

Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye, James Dux: Aye, Howard Nitzel: Abstained

4. Petitions - Communications - Citizen Concerns

5. Officers' Reports

Chris Corr stated that at a previous meeting hangar size was discussed. The advisory board discussed possible sizes for the hangar and decided that doing 60-foot door and a 50-foot door would be the best option.

City Administrator Tom Ourada stated that Chris Corr did a good job helping with the new hangar. Corr stated that they provide assistance with the State Aid Grant Program application.

5.A. Airport Manager Report

5.B. June 2025 Fuel Report

6. Adjournment

The meeting adjourned at 9:20 a.m.

**CRETE FUEL LLC
FLOW TRACKER 24-25**

MONTH	YEAR	100LL	JET-A	TOTAL GALLONS	FLOWAGE FEE
JULY	2024	1451.30	2910.50	4361.80	\$348.95
AUGUST	2024	1634.20	2487.60	4121.70	329.74
SEPTEMBER	2024	1940.00	3225.30	5165.30	\$413.22
OCTOBER	2024	1098.50	4473.00	5571.50	\$445.72
NOVEMBER	2024	1001.30	2008.60	3009.90	\$240.79
DECEMBER	2024	545.40	2323.90	2869.30	\$229.54
JANUARY	2025	318.00	2559.60	2877.50	\$230.20
FEBRUARY	2025	459.20	2276.00	2735.30	\$218.82
MARCH	2025	1003	3076.5	4079.5	\$326.36
APRIL	2025	1746.4	3169	4915.4	\$393.23
MAY	2025	1465.9	2340.2	3806.1	\$304.49
JUNE	2025	1635.6	2898.2	4533.8	\$362.70
JULY	2025	2051.80	2288.70	4340.40	\$347.24