

**Airport Advisory Board Meeting**  
**Thursday, August 14, 2025 8:15 AM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. July 2nd, 2025 Meeting Minutes

3.B. New rates for hangars

3.C. Consider future of fuel management

**4. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Officers' Reports**

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

5.B. June 2025 Fuel Report

**6. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## CRETE AIRPORT ADVISORY BOARD MEETING

July 2<sup>nd</sup>, 2025 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Absent  
James Dux: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
Present: 5. Absent: 0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, City Clerk Nancy Tellez, IT Director Mike Kalkwarf, Airport Manager Samantha Haack, Lead Engineer at Olsson Chris Corr

#### 3. Items of Business

##### 3.A. Minutes

James Dux motioned to approve the minutes and Greg Hier seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye, Greg Hier: Aye

##### 3.B. Discuss Budget

There was a discussion about the airport budget and City Administrator Tom Ourada stated that the airport is \$12,000 down and for this month it was \$5,500. Ourada explained that two years ago Airport Manager Will White was not included and last year White was reflected on the budget. This year Airport Manager Justin and Samantha Haack are not reflected on the budget since it was made before they were hired.

Airport Advisory Board member Howard Nitzel asked if the budget has been changed and Ourada stated that the budget does change. Ourada mentioned that the airport is operating in the negative and the City makes up the deficit.

### **3.C. New rates for hangars**

Airport Advisory Board Chair Blaine Spanjer stated that now that the Crete Municipal Airport has more to offer it needs to be more competitive rate wise.

City Administrator Tom Ourada stated that they need to look at all the components of the airport. There was further discussion on how much rates would need to be going up and how much they could increase at the beginning of next year and then after that. Airport Manager Samantha Haack stated that there are 13 people on the wait list for hangars.

Since there were two Airport Advisory Board members that are going to abstain from voting there was not a quorum for a vote. This item will be on the agenda again next month.

### **3.D. Discuss Fuel**

There was discussion on the airport fuel and City Administrator Tom Ourada stated that if the Airport Advisory Board members are comfortable taking the fuel back there will be further discussion on the topic.

## **4. Petitions - Communications - Citizen Concerns**

## **5. Officers' Reports**

### **5.A. Airport Manager Report**

Lead Engineer at Olsson Chris Corr passed out to the Airport Advisory Board members possible plans for the box hangar. There was discussion on possible foot print dimensions for the hangar and the size of the doors. Corr asked if further discussion could take place over email. City Administrator Tom Ourada stated that it would be best if Corr sends him the emails and he can communicate with the board to prevent quorum taking place over emails.

### **5.B. May 2025 Crete Fuel YTD**

## **6. Adjournment**

The meeting adjourned at 9:55 a.m.

**CRETE FUEL LLC  
FLOW TRACKER 24-25**

<b>MONTH</b>	<b>YEAR</b>	<b>100LL</b>	<b>JET-A</b>	<b>TOTAL GALLONS</b>	<b>FLOWAGE FEE</b>
JUNE	2024	1286.40	2566.40	3852.80	\$308.22
JULY	2024	1451.30	2910.50	4361.80	\$348.95
AUGUST	2024	1634.20	2487.60	4121.70	329.74
SEPTEMBER	2024	1940.00	3225.30	5165.30	\$413.22
OCTOBER	2024	1098.50	4473.00	5571.50	\$445.72
NOVEMBER	2024	1001.30	2008.60	3009.90	\$240.79
DECEMBER	2024	545.40	2323.90	2869.30	\$229.54
JANUARY	2025	318.00	2559.60	2877.50	\$230.20
FEBRUARY	2025	459.20	2276.00	2735.30	\$218.82
MARCH	2025	1003	3076.5	4079.5	\$326.36
APRIL	2025	1746.4	3169	4915.4	\$393.23
MAY	2025	1465.9	2340.2	3806.1	\$304.49
JUNE	2025	1635.6	2898.2	4533.8	\$362.70