

**Crete City Council Regular Meeting**  
**Tuesday, April 1, 2025 6:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Consent Agenda**

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

3.A. February 26th, 2025 Planning Commission Meeting Minutes

3.B. February 13th, 2025 Airport Advisory Board Meeting Minutes

3.C. Approve Meeting Minutes

3.C.1. March 18th, 2025 City Council Meeting Minutes

3.C.2. March 18th, 2025 Public Works Committee Meeting Minutes

3.C.3. March 18th, 2025 Legislative & Economic Development Meeting Minutes

3.C.4. March 4th, 2025 Public Works Committee Meeting Minutes

3.D. Accept the City Treasurer's Report

3.E. Approve the Payment of Claims Against the City

**4. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

4.A. Consider Ordinance 2241 After-hours reconnection fee

4.B. Consider the in-kind parking services agreement with SCAT

4.C. Consider amendment 1 for adding the paving of the alley of Block 143 to the 2024 Street and Alley Improvements project.

4.D. Consider Ordinance 2242 Sale of 1209 and 1211 Main Ave and setting the remonstrance period

- 4.E. Consider amending the Master Fee Schedule
- 4.F. Consider the Crete Carrier Room Grant Application from Apace Choir Crete
- 4.G. Consider the Dittmer Acres Administrative Subdivision
- 4.H. Consider the LB840 Application from Crete Youth Cabin Association
- 4.I. Consider the LB840 Application from Kathy's Cardinal Kids Learning Center
- 4.J. Consider the LB840 Application from the City of Crete for local share for the Community Development Block Grant Program 20DTR002.
- 4.K. Consider the LB840 Application from the City of Crete for match for housing grant application.
- 4.L. Consider the LB840 Application from Rotary International District 5650 Foundation

**5. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**6. Officers' Reports**

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**7. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.nc.gov](http://www.crete.nc.gov).



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## CRETE PLANNING COMMISSION MEETING

February 26<sup>th</sup>, 2025 at 7:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Ryan Jindra:	Absent
Jay Quinn:	Absent
Drew Rische:	Absent
Carely Adame Ortiz:	Present
Dave Jurena:	Present
Justin Kozisek:	Present
Scott Kunch:	Present
Jennifer Robison:	Present
Jeff Wenz:	Present

Present: 6, Absent: 3.

City Administrator Tom Ourada was also present for the meeting but did not vote. Also present: City Attorney Anna Burge, Finance Director Wendy Thomas, City Clerk Nancy Tellez, Building Inspector Trent Griffin, Brent Cole

### **3. Items of Business**

#### **3.A. Approve Planning Commission Minutes**

Approved Planning Commission Minutes Carried with a motion by Scott Kuncl and a second by Justin Kozisek.

Carely Adame Ortiz: Aye, Dave Jurena: Aye, Justin Kozisek: Aye, Scott Kuncl: Aye, Jennifer Robison: Aye, Jeff Wenz: Aye

Aye: 6, No: 0

#### **3.B. 1 & 6 Year Plan**

City Administrator Tom Ourada explained the 1- & 6-Year plan. Ourada explained that the 1-year plan is a continuation and there are 3 projects coming off. Planning Commission member Justin Kozisek asked Ourada if a project can be added. Ourada explained that a project can be added and the Form 10 needs to be filled out prior to adding a project or revising a project in the one-year plan.

There was discussion on the street conditions on Westwoods and Ourada provided some information of when Westwoods was annexed in the 90's.

Approved the 1- & 6-Year Plan Carried with a motion by Justin Kozisek and a second by Jennifer Robison.

Carely Adame Ortiz: Aye, Dave Jurena: Aye, Justin Kozisek: Aye, Scott Kuncl: Aye, Jennifer Robison: Aye, Jeff Wenz: Aye

Aye: 6, No: 0

#### **3.C. Ordinance 2236 amending building code 9-1203 to include pools**

Brent Cole addressed the Planning Commission and stated that a safety cover would be a safer option and increases safety by amending City Code. City Attorney Anna Burge stated that the language in Ordinance 2236 amending building code 9-1203 to include pools uses the language in the most recent International Swimming Pool and Spa Code to include where pools are equipped with a powered lockable safety cover complying with ASTM F1346. City Administrator Tom Ourada stated that the City recommends the change and is reasonable.

Recommend to the City Council Ordinance 2236 amending building code 9-1203 to include pools Carried with a motion by Justin Kozisek and a second by Carely Adame Ortiz.

Carely Adame Ortiz: Aye, Dave Jurena: Aye, Justin Kozisek: Aye, Scott Kuncl: Aye, Jennifer Robison: Aye, Jeff Wenz: Aye

Aye: 6, No: 0

#### **3.D. Ordinance 2237 amending subdivision applicability**

City Administrator Tom Ourada explained that this Ordinance amends subdivision applicability, removing the language that states that the division of land when the smallest parcel created is more than ten acres in area shall be exempt from providing a plat and applying for the subdivision of a lot. City Attorney Anna Burge explained that individual communities are not required by state law to require this but communities are moving away from that.

Recommend to the City Council Ordinance 2237 amending subdivision applicability Carried with a motion by Scott Kuncl and a second by Justin Kozisek.

Carely Adame Ortiz: Aye, Dave Jurena: Aye, Justin Kozisek: Aye, Scott Kuncl: Aye, Jennifer Robison: Aye, Jeff Wenz: Aye

Aye: 6, No: 0

### **3.E. Set Public Hearing date and time for zoning change**

City Administrator Tom Ourada explained that in that area by Arizona Avenue there are currently storage units and that is not allowed in C-3 it makes sense to change to C-2 which would be more consistent and conforming and would allow commercial and residential or both. City Attorney Anna Burge stated that currently if something is nonconforming, it can't be added on to a house or commercial space.

The Public Hearing for zoning change will be on Monday, March 24th, 2025 at 7:00 p.m. Set Public Hearing for Monday, March 24th, 2025 at 7:00 p.m. for zoning change Carried with a motion by Scott Kuncl and a second by Carely Adame Ortiz.

Carely Adame Ortiz: Aye, Dave Jurena: Aye, Justin Kozisek: Aye, Scott Kuncl: Aye, Jennifer Robison: Aye, Jeff Wenz: Aye

Aye: 6, No: 0

### **4. Officers' Reports**

City Administrator Tom Ourada stated that he, along with City Attorney Anna Burge, Building Inspector Trent Griffin, and Planning Commission Chair Dave Jurena will be attending the Nebraska Planning and Zoning Association Conference on Wednesday, March 5th, 2025 through Friday, March 7th, 2025 in Kearney, Nebraska.

### **5. Adjournment**

The meeting adjourned at 7:51 p.m.



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## CRETE AIRPORT ADVISORY BOARD MEETING

February 13<sup>th</sup>, 2025 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Absent  
Kirk Keller: Absent  
James Dux: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
Present: 3. Absent: 2

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, City Clerk Nancy Tellez, IT Director Mike Kalkwarf, Airport Manager Justin Haack, Library Director Jessica Wilkinson

#### 3. Items of Business

##### 3.A. Approve January 9<sup>th</sup>, 2025 Meeting Minutes

Blaine Spanjer asked that the minutes reflect the motions carried.  
Greg Hier motioned to approve the amended minutes and James Dux seconded the motion.  
James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye,

##### 3.B. Consider Amended Hangar Lease

City Attorney Anna Burge stated that there will be all new leases and a 3-month rent deposit will be required for the 12-month leases. A separate deposit for each hangar will be required. Proof of insurance will have to be brought it as well.

James Dux motioned to approve the amended hangar lease and Howard Nitzel seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye,

### **3.C. Consider Amended end unit lease**

City Attorney Anna Burge explained that there will have to be a written renewal, insurance and current contact information. Burge explained that the insurance is more than homeowner's insurance and it is general liability insurance that covers everything stored in the unit and has the City of Crete as additionally insured.

James Dux motioned to approve the amended end unit lease and Howard Nitzel seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye,

### **3.D. Consider amendment to Airport Rules & Regulations**

James Dux motioned to approve the amendment to Airport Rules & Regulations and Howard Nitzel seconded the motion.

James Dux: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye,

## **4. Petitions - Communications - Citizen Concerns**

## **5. Officers' Reports**

### **5.A. Airport Manager Report**

Airport Manager Justin Haack stated that he is going to get some quotes for the replacement of the airport beacon. Haack also stated that all equipment worked and the snow removal went smooth.

James Dux discussed replacing the LED lights. IT Director Mike Kalkwarf stated that the LED lights outside the hangars have been replaced.

City Administrator Tom Ourada stated that he will be meeting with Chris Corr to discuss the airport hangar project and grant.

There was discussion on the Flying Group and Howard Nitzel stated that Tom Trumble brought a thank you card for the City of Crete for all the years they have been allowed to use the airport for their breakfasts. Ourada stated that they are not saying no to allowing the flying group to use the airport for their breakfasts until all options of finding them space have been exhausted.

### **5.B. Crete Fuel December 2024**

## **6. Adjournment**

The meeting adjourned at 9:22 a.m.



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## **CITY COUNCIL REGULAR MEETING**

March 18<sup>th</sup>, 2025 at 6:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

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#### **1. Open Meeting**

#### **2. Roll Call**

Kyle Frans: Absent  
Tom Crisman: Present  
Anthony Fitzgerald: Present  
Ashley Newmyer: Present  
Dan Papik: Present  
Dale Strehle: Present

Present: 5, Absent: 1.

#### **3. Consent Agenda**

##### **3.A. Approve Meeting Minutes**

##### **3.A.1. March 4th, 2025 City Council Meeting Minutes**

##### **3.A.2. March 4th, 2025 Finance Committee Meeting Minutes**

##### **3.A.3. March 4th, 2025 Personnel Committee Meeting Minutes**

##### **3.B. Accept the City Treasurer's Report**

##### **3.C. Approve the Payment of Claims Against the City**

#### **4. Items of Business**

##### **4.A. Police Recognition**

Chief of Police Gary Young recognized officers and other first responders that assisted during the shooting that took place on June 28th, 2024.

##### **4.B. Adjourn City Council to a meeting of the Community Development Agency (CDA)**

City Administrator Tom Ourada explained that there is going to be a transfer of ownership from Kamake, Inc to D7-5, LLC and they intend to continue to use the property in the same manner and is requesting permission for the approval of the transfer of the project site.

Adjourn City Council to a meeting of the Community Development Agency (CDA)

Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

##### **4.C. Consider Resolution# 2025-01 CDA authorization of transfer of ownership to D7-5, LLC.**

Adopted Resolution# 2025-01 CDA authorization of transfer of ownership to D7-5, LLC.

Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

##### **4.D. Adjourn the CDA to the City Council meeting**

Adjourn the CDA to the City Council meeting Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

##### **4.E. Public Hearing on the 1 & 6-Year Street Improvement Plan**

Opened the Public Hearing on the 1 & 6-Year Street Improvement Plan Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale

City Administrator Tom Ourada explained the 1 & 6-Year Street Improvement Plan.

Strehle: Aye

Aye: 5, No: 0

Closed the Public Hearing on the 1 & 6-Year Street Improvement Plan Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.F. Consider the 1- & 6-Year Plan**

Approved the 1- & 6-Year Plan Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.G. Consider the Application for Special Event Permit SE25-01 from the Crete Fire Department for the Crete Fire Ribfest**

Fire Chief Tod Allen and Xochitl Boughtin explained the event at the Public Works Committee meeting. They would like to ask for the street closures on Linden Ave from 14th to 15th Street and on 14th Street from Linden Ave to Main Ave. They have spoken to the local businesses and they are supportive. Chief Allen stated they would like to try this for the first year and the station will participate with activities. Xochitl Boughtin explained they will have the ribs donated and there are people volunteering to help cook.

Approved the Application for Special Event Permit SE25-01 from the Crete Fire Department for the Crete Fire Ribfest Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.H. Consider the Application for Special Event Permit SE25-02 from Bruce Cerny and Xochitl Boughtin with TJ Sokol for a Midwest Fest**

Xochitl Boughtin explained that this event they are trying to have at a different time of the year. They are planning family events for the day time and other events in the evening. They are requesting a street closure for Norman Ave between 12th and 13th Street.

Approved the Application for Special Event Permit SE25-02 from Bruce Cerny and Xochitl Boughtin with TJ Sokol for a Midwest Fest Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.I. Consider the Crete Municipal Airport Hanger Lease Agreement**

City Attorney Anna Burge explained some of the changes for the T-hangar leases and end-unit hangar leases. City Administrator Tom Ourada stated there was good input from City Council member Anthony Fitzgerald. Some of the changes included expectations and updated payment schedules, insurance requirements and renter responsibilities.

Approved the Crete Municipal Airport Hanger Lease Agreement Carried with a motion by Dale Strehle and a second by Tom Crisman.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.J. Consider the Crete Municipal Airport End Unit Lease Agreement**

City Council President Dale Strehle stated that this is subject to insurance review.

Approved the Crete Municipal Airport End Unit Lease Agreement Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.K. Consider the Crete Municipal Airport Rules and Regulations**

This item was tabled in committee for further discussion.

Tabled the Crete Municipal Airport Rules and Regulations Tabled with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.L. Consider approving the claims from Crete Ace Hardware in the amount of \$1,324.59**

Approved the claims from Crete Ace Hardware in the amount of \$1,324.59 Carried with a motion by Dale Strehle and a second by Anthony Fitzgerald.

Dan Papik: Abstain (With Conflict), Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye

Aye: 4, No: 0, Abstain (With Conflict): 1

**4.M. Consider authorizing to submit the 2025 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application.**

City Administrator Tom Ourada explained that the City of Crete did not get the 2024 Rural Workforce Housing Fund Grant. This application is going to be for The Nebraska Affordable Housing Trust Fund and is for up to \$750,000. The City would do a match and proposed applying for the 20 percent match from the city's LB840 economic development program. This project would build six single-family houses and contract with SENDD (Southeast Nebraska Development District) for administration of the grant and as the general contractor.

Approved to authorize to submit the 2025 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application. Carried with a motion by Ashley Newmyer and a second by Tom Crisman.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.N. Consider the 4-year lease quote for the street sweeper**

City Administrator Tom Ourada explained that this is a lease-purchase agreement for about \$225,000 and a 4-year agreement will allow the purchase of the needed street sweeper and save a considerable amount of interest on the total cost.

Approved the 4-year lease- purchase quote for the street sweeper Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale

Strehle: Aye  
Aye: 5, No: 0

## 5. Petitions - Communications - Citizen Concerns

## 6. Officers' Reports

- Chief of Police Gary Young stated that the 911 dispatch is changing over on March 19th, 2025 at 7:30 a.m.
- Fire Chief Todd Allen stated that the rig is being put to work.
- Library Director Jessica Wilkinson provided the February 2025 Library Report and stated that they have added video games and book clubs.
- Building Inspector Trent Griffin stated that final occupancies are coming for houses that were started in 2024.
- Parks and Recreation Director Liz Cody stated that hiring is going on for the summer season. They have had 25 interviews so far. Tuxedo Park camping opens in April 2025.
- Council Chair Dale Strehle stated they are fortunate to have support of the Police Department, Fire Department and Saline County.
- City Administrator Tom Ourada Stated the following;
  - The City of Crete has extended two conditional offers to potential police officers. One of the officers is already a certified officer.
  - Ourada stated the City is already about 41% through the budget and it is doing okay.
  - Had a meeting with Crete Area Medical Center on paramedic response and they are continuing discussions.
  - The City has no refunds on sales tax this month.
  - The municipal equalization is going down \$33,000 from this year to next year.
  - Meeting with seniors who use the Wanek Community Center. They have different visions on how the different groups use the facility. There is a plan moving forward and the center will be mor functional and attractive.
  - City Clerk Nancy Tellez is at Clerk School all this week.

## 7. Adjournment

The meeting adjourned at 6:47 p.m.

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Mayor

(SEAL)

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City Clerk

I, Nancy Tellez, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk

(S E A L)



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## **CITY COUNCIL PUBLIC WORKS COMMITTEE MEETING**

March 18<sup>th</sup>, 2025 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

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#### **1. Open Meeting**

#### **2. Roll Call**

Anthony Fitzgerald: Present

Dan Papik: Present

Dale Strehle: Present

Present: 3.

#### **3. Items of Business**

##### **3.A. Consider the Crete Municipal Airport Hanger Lease Agreement**

City Attorney, Anna Burge, stated that the Hanger Lease Agreement has similar changes as the End Unit Agreement.

Recommendation was made to the City Council to approve the Crete Municipal Airport Hanger Lease Agreement. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

### **3.B. Consider the Crete Municipal Airport End Unit Lease Agreement**

City Administrator, Tom Ourada, explained that all leases were redone. City Attorney, Anna Burge, discussed the major changes. For the End Unit, the rent payment schedule would change to help Financial Director, Wendy Thomas, keep track of payments when renting out units. Additional changes would be Section 2.02, this will create a clearer path of what the expectation is if rent is not paid. This would give them 60 days to pay before initiating eviction. The lease term will be for 12 months, with the option to extend for two additional 12-month periods. After that, a new lease would have to be made. A deposit will also need to be submitted. The new lease will require everyone to have General Liability Insurance Policies. Renters will have the option to select a second way to receive notices. The lease will also reinforce and require everyone to update their contact information every year when signing the new extensions.

Recommendation was made to the City Council to approve the Crete Municipal Airport End Unit Lease Agreement for the spaces for rent and with the thought of Insurance reviews.

Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

### **3.C. Consider the Crete Municipal Airport Rules and Regulations**

These are some changes to the Rules and Regulations that address State Law changing regarding guns. Another change included what heating options are available for the units, and being more specific that nothing can be attached to the units without permission from the City.

Recommendation was made to the City Council to table the Crete Municipal Airport Rules and Regulations. Tabled with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

### **3.D. Consider the Application for Special Event Permit SE25-01 from the Crete Fire Department for the Crete Fire Ribfest**

Fire Chief, Todd Allen, explained that they would like to do a Ribfest by the station. Xochitl Boughtin discussed how she would like to get people together and have a fundraiser for the Fire Department. Fire Chief, Todd Allen, talked to the businesses around to get their approval of this event. Street closure and time were discussed.

Recommendation was made to the City Council to approve the application for Special Event Permit SE25-01 from the Crete Fire Department for the Crete Fire Ribfest. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

### **3.E. Consider the Application for Special Event Permit SE25-02 from Bruce Cerny and Xochitl Boughtin with TJ Sokol for a Midwest Fest**

Xochitl Boughtin discussed how this event would be a pre-event for the Haunted House Event that is held at Sokol. This will be a family event and will allow people to see what is being done at Sokol. Date, time, and street closure were discussed.

Recommendation was made to the City Council to approve application for Special Event Permit SE25-02 from Bruce Cerny and Xochitl Boughtin with TJ Sokol for a Midwest Fest.

Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.  
Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

**3.F. Consider the 1 and 6 year plan**

City Administrator, Tom Ourada, discussed how nothing has changed in the 1 and 6 year plan, besides adding the downtown area by Pinnacle Bank. This has to be submitted in March. Recommendation was made to the City Council to approve the 1 and 6 year plan. Carried with a motion by Anthony Fitzgerald and a second by Dan Papik.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

**3.G. Consider the 4-year lease quote for the street sweeper**

Recommendation was made to the City Council to approve the 4-year lease quote for the street sweeper. Carried with a motion by Anthony Fitzgerald and a second by Dan Papik.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

**4. Officers' Reports**

**5. Adjournment**



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## CITY COUNCIL LEGISLATIVE & ECONOMIC DEVELOPMENT COMMITTEE MEETING

March 18<sup>th</sup>, 2025 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Tom Crisman: Present

Ashley Newmyer: Present

Dale Strehle: Present

Present: 3.

#### 3. Items of Business

##### 3.A. Consider authorizing to submit the 2025 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application.

Ourada explained that we did not get the 2024 Rural Workforce Housing Fund Grant. This application is going to be for The Nebraska Affordable Housing Trust Fund and is for up to \$750,000.

Recommend to City Council to submit the 2025 Nebraska Affordable Housing Trust Fund (NAHTF) Pre-Application. Carried with a motion by Dale Strehle and a second by Tom Crisman.

Tom Crisman: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

**3.B. Discussion on possible sale of downtown city buildings**

There was discussion on the possible sale of the downtown city buildings. Ourada explained that someone is interested in buying the buildings and renovating them and then renting them out. There is already a business that wants to go in there once they are ready.

**4. Officers' Reports**

**5. Adjournment**



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## CITY COUNCIL PUBLIC WORKS COMMITTEE MEETING

March 4<sup>th</sup>, 2025 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Dan Papik: Absent  
Anthony Fitzgerald: Present  
Dale Strehle: Present

Present: 2, Absent: 1.

#### 3. Items of Business

##### 3.A. Consider the revised Olsson Consultant Agreement with the City of Crete for the Airport Improvement Program Project No. 024-03141

City Administrator, Tom Ourada, explained how this is a revised agreement to include the design for heat in the airport box hangers. It is getting passed through FFA.

Recommendation was made to the City Council to approve the revised Olsson Consultant Agreement with the City of Crete for the Airport Improvement Program Project No. 024-03141. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**3.B. Consider Ordinance 2236 amending building code to allow specific lockable pool covers without fencing.**

City Administrator, Tom Ourada, discussed how the new Pool and Spa Code was changed to allow lockable pool covers not in addition to a fence, but without a fence. Discussion continued about how the cover works and locks.

Recommendation was made to the City Council to approve Ordinance 2236 amending the building code to allow specific lockable pool covers without fencing. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

**3.C. Consider Ordinance 2237 amending subdivision applicability removing the ten-acre limit.**

City Administrator, Tom Ourada, explained that some towns have this 10-acre limit and some don't. The City of Crete does have a 10-acre limit, and Tom thinks that it should be removed. It is a way for people not to have a subdivision on the ETJ approved by the City. The reason the City has a 2-mile ETJ is for future planning for the municipality to control land use.

Recommendation was made to the City Council to adopt Ordinance 2237 amending subdivision applicability removing the ten-acre limit. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

**3.D. Consider Ordinance 2238 Vacating the north 34 feet of 21st Street west of Oak Ave.**

City Administrator, Tom Ourada, explained that the residents here need some extra property and the road is not going anywhere. This street is also a street that will be paved in the future. In order to make the high-density housing and the pavement request make sense, vacating a portion of the street is reasonable and recommended.

Recommendation was made to the City Council to adopt Ordinance 2238 vacating the north 34 feet of 21st Street, West of Oak Ave. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

**3.E. Consider Ordinance 2239 Sale of vacated street portion of 21st Street west of Oak Ave**

As previously discussed, vacating a portion of this street is reasonable.

Recommendation was made to the City Council to adopt Ordinance 2239 Sale of vacated street portion of 21st Street, West of Oak Ave. for a dollar a foot. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

**3.F. Consider leasing or purchasing a street sweeper**

City Administrator, Tom Ourada, discussed how the City's last street sweeper was around \$200 grand, and if the City were to get something similar it would be over \$300 grand. The Street Department is looking into getting a new regenerative air street sweeper, which is less. Tom stated that he would like to purchase the street sweeper, where payments are around \$50,000, which is about a 5-6 year lease purchase. Then, later after this purchase, Tom would like the City to get a Road Radar.

Recommendation was made to the City Council to approve the lease/purchase for a street sweeper. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

### **3.G. Consider Resolution No. 2025-02 Authorizing the Mayor to sign the Statistic Display Loan Agreement with the National Museum of the United States Airforce.**

City Administrator, Tom Ourada, discussed how it every year that it needs to be done, or it would need to be sent back.

Recommendation was made to the City Council to adopt Resolution No. 2025-02 Authorizing the Mayor to sign the Statistic Display Loan Agreement with the National Museum of the United States Airforce. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

### **3.H. Consider Resolution 2025-3 Adopting and approving the execution of an agency agreement with Nebraska Department of Transportation, Division of Aeronautics for Project No. 3-31-0022-017/18-2025**

City Administrator, Tom Ourada, stated that this is an amended agreement to add heat to the hangers.

Recommendation was made to the City Council to adopt Resolution 2025-3 adopting and approving the execution of an agency agreement with Nebraska Department of Transportation, Division of Aeronautics for Project No. 3-31-0022-017/18-2025. Carried with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

### **3.I. Consider the Crete Municipal Airport Hanger Lease Agreement**

Tabled until the next meeting.

Recommendation was made to the City Council to table item 3.I. Tabled with a motion by Anthony Fitzgerald and a second by Dale Strehle.

Anthony Fitzgerald: Aye, Dale Strehle: Aye

Aye: 2, No: 0

### **3.J. Consider the Crete Municipal Airport End Unit Lease Agreement**

Tabled until the next meeting.

Recommendation was made to the City Council to table item 3.J. Tabled with a motion

by Anthony Fitzgerald and a second by Dale Strehle.  
Anthony Fitzgerald: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**3.K. Consider the Crete Municipal Airport Rules and Regulations**

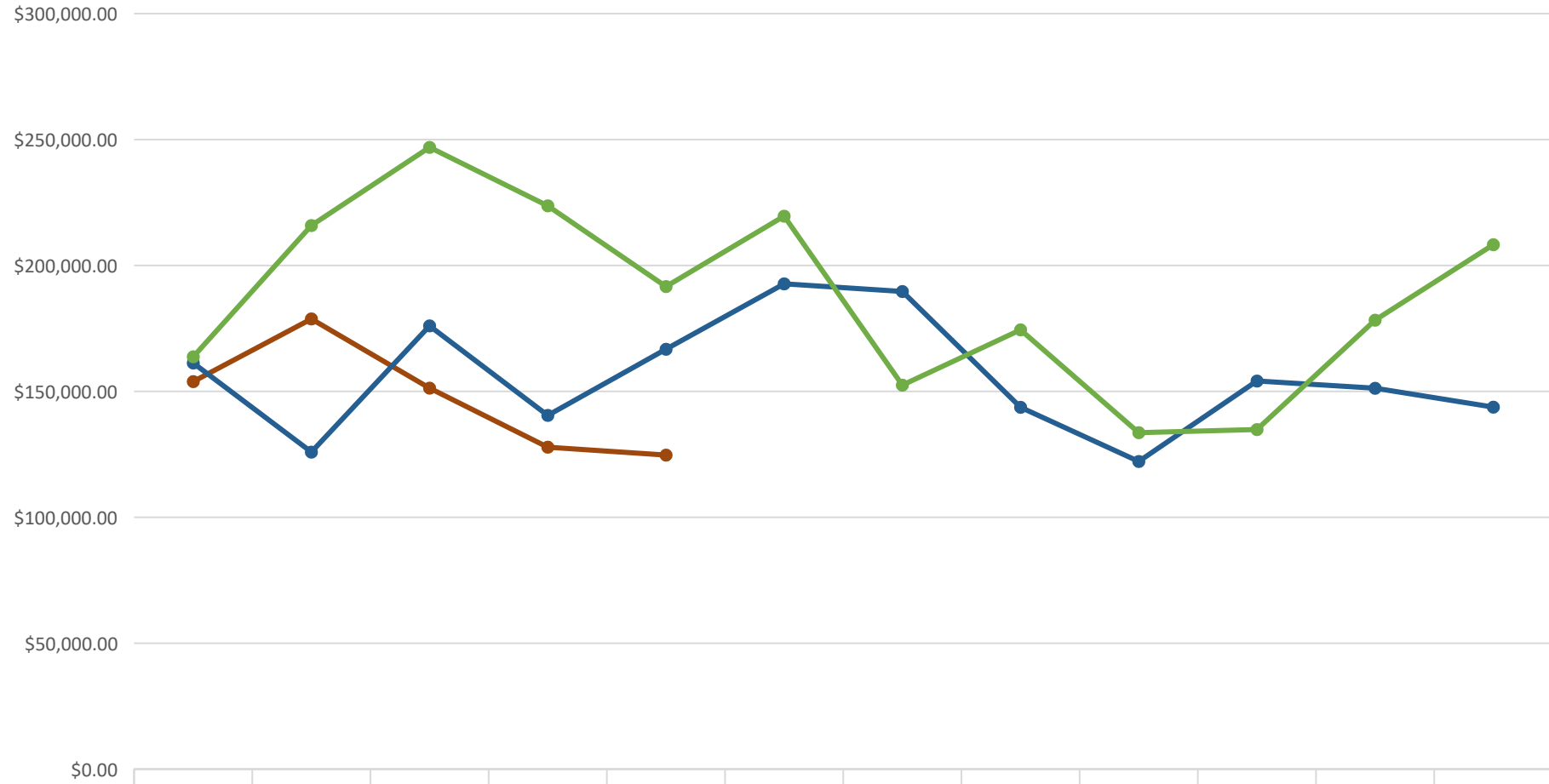
Tabled until the next meeting.

Recommendation was made to the City Council to table item 3.K. Tabled with a motion  
by Anthony Fitzgerald and a second by Dale Strehle.  
Anthony Fitzgerald: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**4. Officers' Reports**

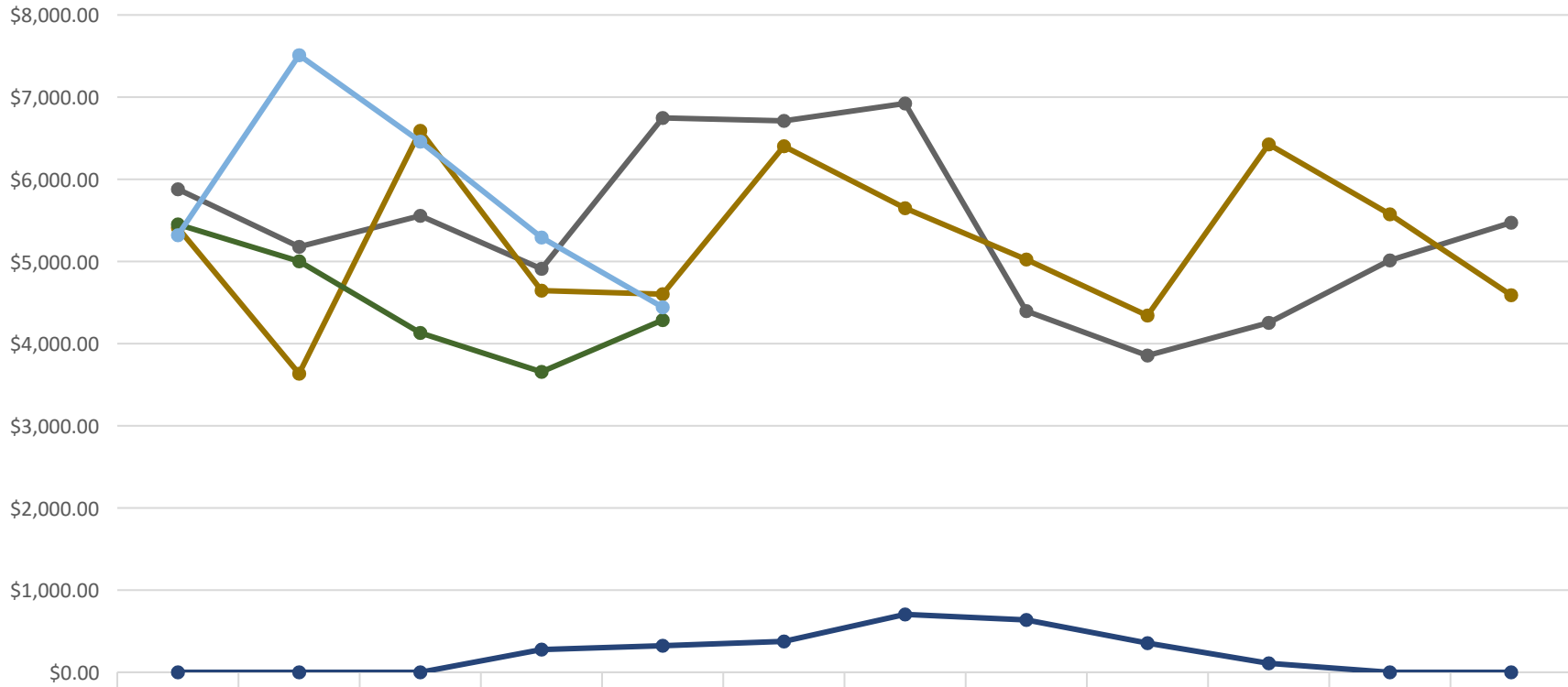
**5. Adjournment**

# GROSS SALES



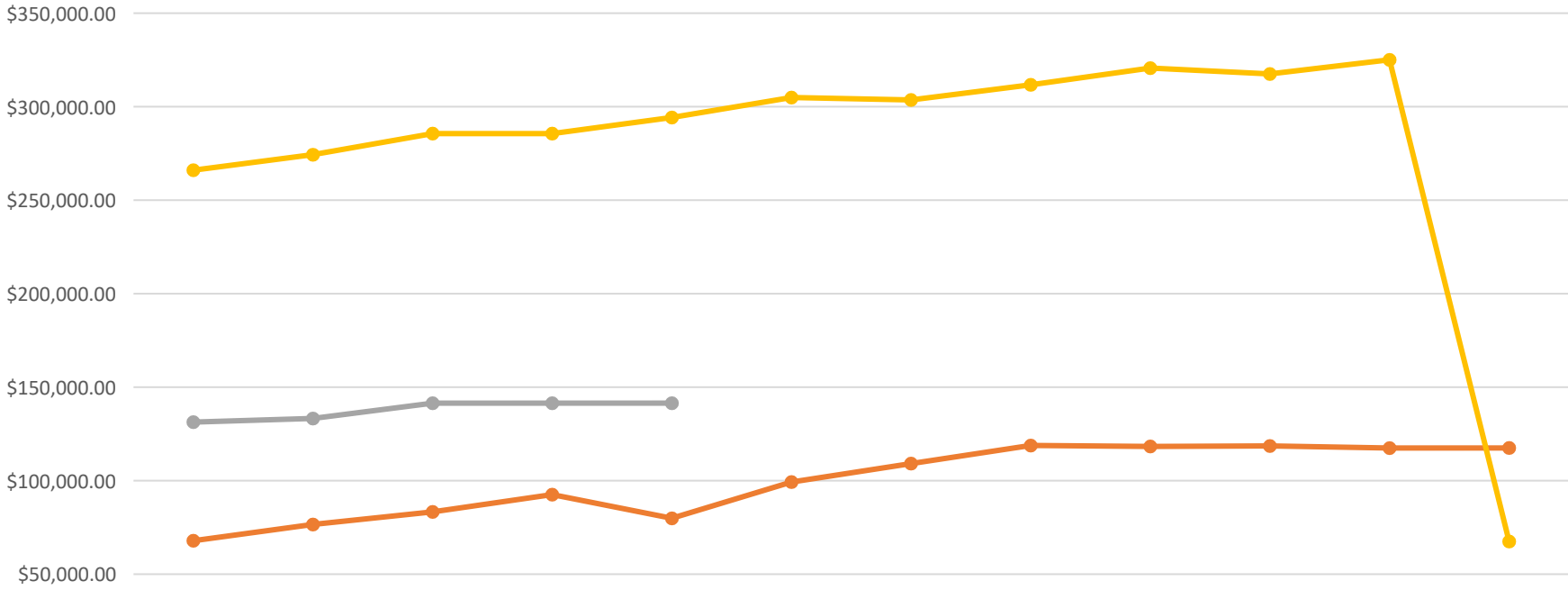
● Gross Sales 2025	\$153,877.47	\$178,765.80	\$151,290.75	\$127,837.72	\$124,713.43								
● Gross Sales 2024	\$161,278.58	\$125,912.15	\$176,004.76	\$140,460.30	\$166,753.19	\$192,709.78	\$189,669.97	\$143,684.55	\$122,180.34	\$154,136.93	\$151,261.75	\$143,754.84	
● Gross Sales 2023	\$163,724.17	\$215,871.22	\$246,916.38	\$223,676.47	\$191,626.58	\$219,588.51	\$152,481.91	\$174,438.02	\$133,601.38	\$134,855.41	\$178,299.44	\$208,247.16	

# Outlet Commissions



My Bar 2024	\$5,879.32	\$5,179.04	\$5,556.26	\$4,910.26	\$6,747.18	\$6,711.17	\$6,922.99	\$4,396.64	\$3,855.37	\$4,254.11	\$5,013.88	\$5,472.36
Eagles 2024	\$5,410.18	\$3,634.81	\$6,590.75	\$4,645.36	\$4,602.10	\$6,402.24	\$5,649.15	\$5,023.82	\$4,341.59	\$6,425.96	\$5,574.44	\$4,590.48
Old Main 2024	\$0.00	\$0.00	\$0.00	\$276.60	\$323.45	\$376.28	\$704.76	\$637.45	\$355.66	\$109.51	\$0.00	\$0.00
My Bar 2025	\$5,451.39	\$5,002.38	\$4,130.84	\$3,656.71	\$4,286.68							
Eagles 2025	\$5,320.03	\$7,511.23	\$6,459.52	\$5,291.93	\$4,443.26							

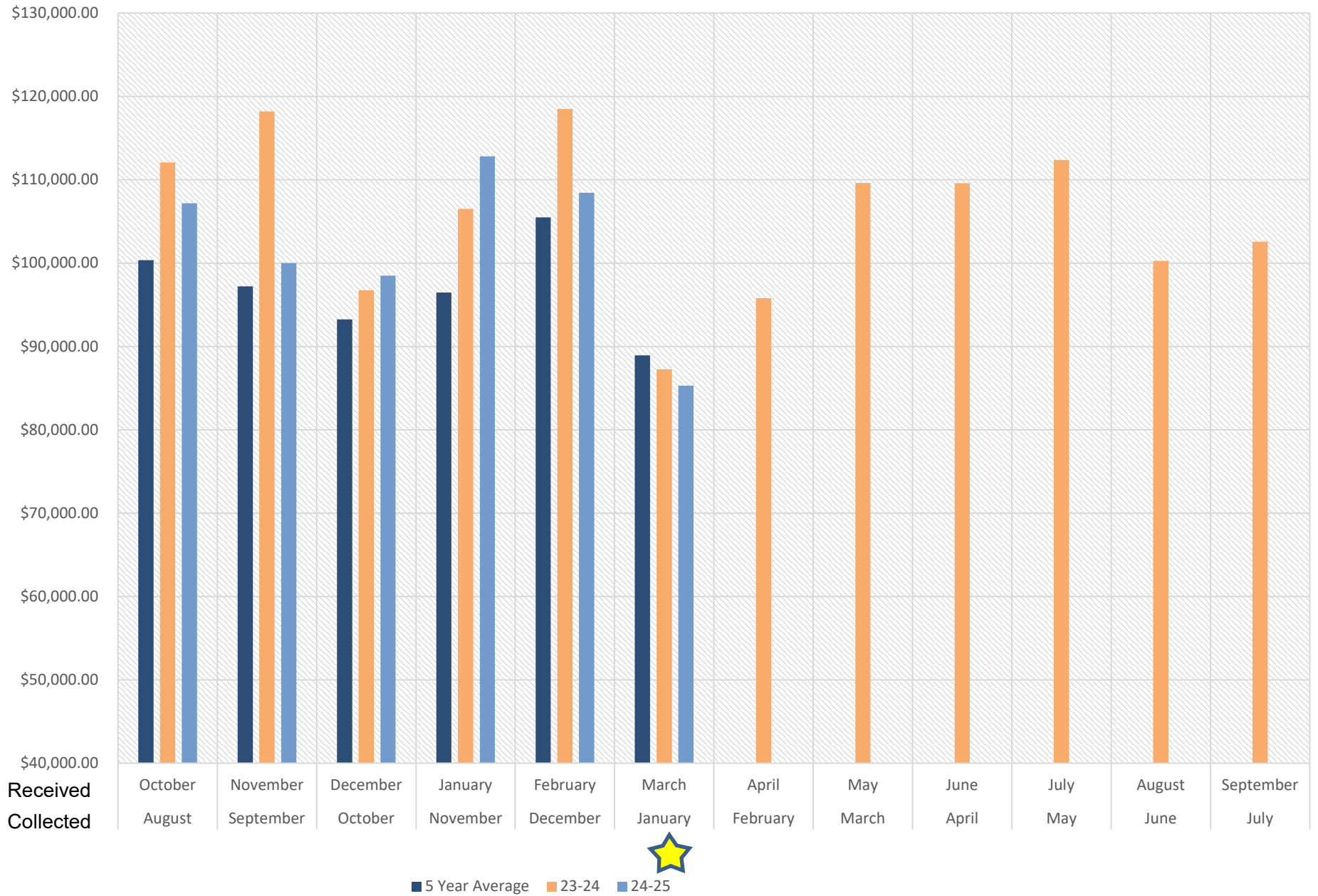
# Community Betterment Funds



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Community Betterment 2025	\$131,322.96	\$133,278.25	\$141,451.82	\$141,457.34	\$141,467.85							
Community Betterment 2024	\$67,878.90	\$76,596.59	\$83,312.17	\$92,563.83	\$79,899.83	\$99,261.98	\$109,133.22	\$118,835.45	\$118,304.39	\$118,583.12	\$117,466.86	\$117,483.24
Community Betterment 2023	\$266,038.25	\$274,357.49	\$285,607.69	\$285,602.74	\$294,226.47	\$304,912.67	\$303,608.61	\$311,690.15	\$320,658.89	\$317,524.50	\$325,084.31	\$67,468.96



# City of Crete Net 1% Sales Tax Receipts



Received  
Collected

October August    November September    December October    January November    February December    March January    April February    May March    June April    July May    August June    September July

■ 5 Year Average    ■ 23-24    ■ 24-25



Report Criteria:

Vendor.Vendor number = 0-1059,1061-99999999

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>AERZEN USA CORPORATION (50)</b>								
AERZEN USA CORPORATION	1	Invoice	GAUGE, PRESSURE	03/13/2025	95.51	1720	04/25	003-7201
AERZEN USA CORPORATION	2	Invoice	GAUGE, PRESSURE	03/13/2025	95.51	1720	04/25	003-7201
AERZEN USA CORPORATION	3	Invoice	GAUGE, PRESSURE	03/13/2025	115.76	1720	04/25	003-7201
Total AERZEN USA CORPORATION (50):					306.78			
<b>AKRS EQUIPMENT (80)</b>								
AKRS EQUIPMENT	1	Invoice	BLADE	03/25/2025	79.25		04/25	050-5791
Total AKRS EQUIPMENT (80):					79.25			
<b>AMAZON BUSINESS (6116)</b>								
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/04/2025	189.84		04/25	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/06/2025	42.21		04/25	702-5692
AMAZON BUSINESS	1	Invoice	FRIENDS DONATIONS	03/07/2025	34.89		04/25	702-5692
AMAZON BUSINESS	1	Invoice	FRIENDS DONATIONS	03/07/2025	39.46		04/25	702-5692
AMAZON BUSINESS	1	Invoice	FRIENDS DONATIONS	03/07/2025	118.59		04/25	702-5692
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/10/2025	19.95		04/25	701-5691
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	03/11/2025	29.08		04/25	701-9900
AMAZON BUSINESS	1	Invoice	FRIENDS DONATIONS	03/13/2025	427.49		04/25	701-5692
AMAZON BUSINESS	1	Invoice	CREDIT MEMO	03/13/2025	15.48-		04/25	702-5692
AMAZON BUSINESS	1	Invoice	FRIENDS DONATIONS	03/14/2025	147.31		04/25	702-5692
AMAZON BUSINESS	1	Invoice	JANITORIAL SUPPLIES	03/14/2025	30.56		04/25	701-5541
AMAZON BUSINESS	1	Invoice	SUMMER READING	03/16/2025	348.20		04/25	702-5692
AMAZON BUSINESS	1	Invoice	CHAIN LINK FENCE SLAT	03/19/2025	610.71		04/25	531-6480
AMAZON BUSINESS	1	Invoice	NAME TAPE - CHIEF YOU	03/20/2025	11.97		04/25	531-6477
AMAZON BUSINESS	1	Invoice	PROGRAM EXPENSE	03/20/2025	36.99		04/25	701-6210
AMAZON BUSINESS	1	Invoice	PROGRAM EXPENSE	03/20/2025	173.03		04/25	701-6210
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/20/2025	15.64		04/25	701-5691
AMAZON BUSINESS	1	Invoice	GLADE PLUGIN REFILLS	03/25/2025	16.78		04/25	050-6020
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	03/21/2025	111.78		04/25	701-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/22/2025	21.66		04/25	701-5691
AMAZON BUSINESS	1	Invoice	SUMMER READING	03/24/2025	472.43		04/25	702-5692
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	03/24/2025	38.69		04/25	701-9900
AMAZON BUSINESS	1	Invoice	LABEL PRINTER SUPPLI	03/26/2025	85.95		04/25	201-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	03/26/2025	53.66		04/25	701-5691

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total AMAZON BUSINESS (6116):					3,061.39			
<b>ANGELICA ORTIZ MURILLO (6826)</b>								
ANGELICA ORTIZ MURILLO	1	Invoice	CDBG 20DTR002#09	03/31/2025	17,576.00		04/25	852-6901
Total ANGELICA ORTIZ MURILLO (6826):					17,576.00			
<b>BAKER &amp; TAYLOR (370)</b>								
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	03/10/2025	420.35		04/25	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	02/28/2025	365.18		04/25	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	02/28/2025	35.61		04/25	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	03/03/2025	373.11		04/25	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	03/13/2025	211.18		04/25	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	03/13/2025	37.16		04/25	701-5691
Total BAKER & TAYLOR (370):					1,442.59			
<b>BARNES &amp; NOBLE INC (395)</b>								
BARNES & NOBLE INC	1	Invoice	BOOKS/MAGAZINES	03/09/2025	44.00		04/25	701-5691
Total BARNES & NOBLE INC (395):					44.00			
<b>BAUER INSURANCE INC (410)</b>								
BAUER INSURANCE INC	1	Invoice	AIRPORT INSURANCE	02/18/2025	2,257.00		04/25	050-9720
Total BAUER INSURANCE INC (410):					2,257.00			
<b>BEATRICE CONCRETE CO (440)</b>								
BEATRICE CONCRETE CO	1	Invoice	ROAD GRAVEL	03/17/2025	1,168.02		04/25	401-5980
BEATRICE CONCRETE CO	1	Invoice	1-1/2 SCRN WEEPING W	03/18/2025	255.76		04/25	502-5330
BEATRICE CONCRETE CO	1	Invoice	ROAD GRAVEL	03/18/2025	27.88		04/25	502-5330
BEATRICE CONCRETE CO	1	Invoice	CONCRETE	03/18/2025	3,499.80		04/25	502-5330
Total BEATRICE CONCRETE CO (440):					4,951.46			
<b>BIZCO TECHNOLOGIES (6233)</b>								
BIZCO TECHNOLOGIES	1	Invoice	LAPTOP VEHICLE DOCK	02/28/2025	1,340.92		04/25	201-6026
Total BIZCO TECHNOLOGIES (6233):					1,340.92			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>BLACK HILLS ENERGY (495)</b>								
BLACK HILLS ENERGY	1	Invoice	4163-7774-56 1440 LINDE	03/21/2025	135.45		04/25	001-7040
BLACK HILLS ENERGY	1	Invoice	9755-6163-66 239 E 13TH	03/26/2025	85.12		04/25	501-7530
BLACK HILLS ENERGY	1	Invoice	2392-3387-65 1426 MAIN	03/26/2025	72.68		04/25	502-7530
BLACK HILLS ENERGY	1	Invoice	7515-0723-40 210 E 14TH	03/26/2025	70.95		04/25	301-7530
BLACK HILLS ENERGY	1	Invoice	0865-5518-13 1515 FORE	03/26/2025	732.45		04/25	701-7530
BLACK HILLS ENERGY	1	Invoice	4432-1028-11 485 S MAIN	03/26/2025	128.44		04/25	003-7530
Total BLACK HILLS ENERGY (495):					1,225.09			
<b>BNSF RAILWAY COMPANY (530)</b>								
BNSF RAILWAY COMPANY	1	Invoice	TRACKING #12-46351/CO	03/13/2025	1,800.00		04/25	003-9690
Total BNSF RAILWAY COMPANY (530):					1,800.00			
<b>BOECKER'S WRECKERS LLC (6824)</b>								
BOECKER'S WRECKERS LLC	1	Invoice	TOWED UNIT 36	03/24/2025	438.12		04/25	001-8460
Total BOECKER'S WRECKERS LLC (6824):					438.12			
<b>BOUND TREE MEDICAL LLC (5598)</b>								
BOUND TREE MEDICAL LLC	1	Invoice	MEDICAL SUPPLIES	02/28/2025	283.50		04/25	302-5341
Total BOUND TREE MEDICAL LLC (5598):					283.50			
<b>CANON FINANCIAL SERVICES INC (5778)</b>								
CANON FINANCIAL SERVICES INC	1	Invoice	COPIER CONTRACT 8604	04/01/2025	51.00		04/25	101-9740
CANON FINANCIAL SERVICES INC	2	Invoice	COPIER CONTRACT 8604	04/01/2025	51.00		04/25	201-9740
CANON FINANCIAL SERVICES INC	3	Invoice	COPIER CONTRACT 8604	04/01/2025	51.00		04/25	401-9740
CANON FINANCIAL SERVICES INC	5	Invoice	COPIER CONTRACT 8604	04/01/2025	51.00		04/25	701-9740
CANON FINANCIAL SERVICES INC	6	Invoice	COPIER CONTRACT 8604	04/01/2025	51.00		04/25	721-9740
Total CANON FINANCIAL SERVICES INC (5778):					255.00			
<b>CDW GOVERNMENT INC (750)</b>								
CDW GOVERNMENT INC	1	Invoice	APC REPLACEMENT BAT	03/05/2025	473.80		04/25	101-6050
CDW GOVERNMENT INC	1	Invoice	CREDIT MEMO	03/17/2025	473.80-		04/25	101-6050
CDW GOVERNMENT INC	1	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	43.84		04/25	101-6050
CDW GOVERNMENT INC	2	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	107.16		04/25	201-6050
CDW GOVERNMENT INC	3	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	34.09		04/25	401-6050
CDW GOVERNMENT INC	4	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	9.74		04/25	601-6050

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CDW GOVERNMENT INC	5	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	43.84		04/25	301-6050
CDW GOVERNMENT INC	6	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	107.16		04/25	701-6050
CDW GOVERNMENT INC	7	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	24.35		04/25	721-6050
CDW GOVERNMENT INC	8	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	68.19		04/25	001-9915
CDW GOVERNMENT INC	9	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	24.35		04/25	002-9915
CDW GOVERNMENT INC	10	Invoice	APC SMART-UPS 1KVA 1	03/12/2025	24.35		04/25	003-9915
Total CDW GOVERNMENT INC (750):					487.07			
<b>CENTER POINT LARGE PRINT (765)</b>								
CENTER POINT LARGE PRINT	1	Invoice	BOOKS/MAGAZINES	03/03/2025	294.24		04/25	701-5691
Total CENTER POINT LARGE PRINT (765):					294.24			
<b>CENTRALSQUARE TECHNOLOGIES LLC (6564)</b>								
CENTRALSQUARE TECHNOLOGIES LLC	1	Invoice	RECORDS MGMT SYSTE	03/12/2025	2,779.01		04/25	202-6050
Total CENTRALSQUARE TECHNOLOGIES LLC (6564):					2,779.01			
<b>CITY HALL FUND (830)</b>								
CITY HALL FUND	1	Invoice	DEPARTMENT OFFICE R	04/01/2025	548.00		04/25	001-9680
CITY HALL FUND	2	Invoice	DEPARTMENT OFFICE R	04/01/2025	412.00		04/25	002-9680
CITY HALL FUND	3	Invoice	DEPARTMENT OFFICE R	04/01/2025	265.00		04/25	003-9680
CITY HALL FUND	4	Invoice	DEPARTMENT OFFICE R	04/01/2025	187.50		04/25	101-9680
CITY HALL FUND	5	Invoice	DEPARTMENT OFFICE R	04/01/2025	150.00		04/25	401-9680
CITY HALL FUND	6	Invoice	DEPARTMENT OFFICE R	04/01/2025	37.50		04/25	721-9680
Total CITY HALL FUND (830):					1,600.00			
<b>CITY HEALTH FUND (835)</b>								
CITY HEALTH FUND	1	Invoice	HEALTH REIMBURSEME	04/01/2025	220.00		04/25	101-9620
CITY HEALTH FUND	2	Invoice	HEALTH REIMBURSEME	04/01/2025	260.00		04/25	201-9620
CITY HEALTH FUND	3	Invoice	HEALTH REIMBURSEME	04/01/2025	40.00		04/25	203-9620
CITY HEALTH FUND	4	Invoice	HEALTH REIMBURSEME	04/01/2025	220.00		04/25	401-9620
CITY HEALTH FUND	5	Invoice	HEALTH REIMBURSEME	04/01/2025	80.00		04/25	601-9620
CITY HEALTH FUND	6	Invoice	HEALTH REIMBURSEME	04/01/2025	320.00		04/25	701-9620
CITY HEALTH FUND	7	Invoice	HEALTH REIMBURSEME	04/01/2025	500.00		04/25	001-9620
CITY HEALTH FUND	8	Invoice	HEALTH REIMBURSEME	04/01/2025	220.00		04/25	002-9620
CITY HEALTH FUND	9	Invoice	HEALTH REIMBURSEME	04/01/2025	140.00		04/25	003-9620

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total CITY HEALTH FUND (835):					2,000.00			
<b>CITY REVENUE FUND (860)</b>								
CITY REVENUE FUND	1	Invoice	FUEL OIL RECOVERY	04/01/2025	61.65		04/25	001-7090
CITY REVENUE FUND	2	Invoice	GAS PUMPS	04/01/2025	57.65		04/25	001-9670
CITY REVENUE FUND	3	Invoice	WATER (4)	04/01/2025	7,819.36		04/25	002-7100
CITY REVENUE FUND	4	Invoice	SEWER	04/01/2025	1,485.62		04/25	003-7530
CITY REVENUE FUND	5	Invoice	CHARGING STATION	04/01/2025	.00		00/00	001-9890
CITY REVENUE FUND	6	Invoice	GENERAL (POLICE 1)	04/01/2025	785.24		04/25	201-5215
CITY REVENUE FUND	7	Invoice	GENERAL (POLICE 8)	04/01/2025	33.00		04/25	201-5610
CITY REVENUE FUND	8	Invoice	CITY HALL	04/01/2025	957.71		04/25	501-7530
CITY REVENUE FUND	9	Invoice	STREET & GRADE (6)	04/01/2025	3,395.69		04/25	401-7530
CITY REVENUE FUND	10	Invoice	STREET & GRADE (7)	04/01/2025	158.59		04/25	401-5890
CITY REVENUE FUND	11	Invoice	FIRE MAINT.	04/01/2025	1,688.72		04/25	301-7530
CITY REVENUE FUND	12	Invoice	CEMETERY	04/01/2025	129.26		04/25	601-7530
CITY REVENUE FUND	13	Invoice	SAN. LANDFILL	04/01/2025	66.23		04/25	511-7530
CITY REVENUE FUND	14	Invoice	LIBRARY	04/01/2025	827.01		04/25	701-7530
CITY REVENUE FUND	15	Invoice	PARK & REC	04/01/2025	1,172.34		04/25	521-7530
CITY REVENUE FUND	16	Invoice	THEATRE	04/01/2025	.00		00/00	810-5210
CITY REVENUE FUND	17	Invoice	SWIMMING POOL	04/01/2025	57.35		04/25	522-7530
CITY REVENUE FUND	18	Invoice	COMM. DEVELOP.	04/01/2025	101.59		04/25	101-6201
CITY REVENUE FUND	19	Invoice	COMMUNITY ROOM	04/01/2025	275.67		04/25	503-7530
CITY REVENUE FUND	1	Invoice	ELECTRIC	04/01/2025	621.45		04/25	001-7060
CITY REVENUE FUND	2	Invoice	POLICE	04/01/2025	42.04		04/25	201-5215
CITY REVENUE FUND	3	Invoice	CITY HALL	04/01/2025	74.48		04/25	501-7530
CITY REVENUE FUND	4	Invoice	STREET & GRADE	04/01/2025	41.17		04/25	401-7530
CITY REVENUE FUND	5	Invoice	FIRE MAINT.	04/01/2025	36.78		04/25	301-7530
CITY REVENUE FUND	6	Invoice	LIBRARY	04/01/2025	25.29		04/25	701-7530
CITY REVENUE FUND	10	Invoice	PARK & REC	04/01/2025	78.04		04/25	521-7530
CITY REVENUE FUND	11	Invoice	THEATRE	04/01/2025	.00		00/00	810-5210
CITY REVENUE FUND	12	Invoice	SWIMMING POOL	04/01/2025	.00		00/00	522-7530
CITY REVENUE FUND	13	Invoice	PARK BLDG	04/01/2025	.00		00/00	721-7530
CITY REVENUE FUND	14	Invoice	COMMUNITY ROOM	04/01/2025	8.43		04/25	503-7530
CITY REVENUE FUND	1	Invoice	ELECTRIC	04/01/2025	125.33		04/25	001-7060
CITY REVENUE FUND	2	Invoice	SEWER REV	04/01/2025	651.40		04/25	003-7530
CITY REVENUE FUND	3	Invoice	POLICE	04/01/2025	41.89		04/25	201-5215
CITY REVENUE FUND	4	Invoice	CITY HALL	04/01/2025	164.08		04/25	501-7530
CITY REVENUE FUND	5	Invoice	STREET & GRADE	04/01/2025	286.42		04/25	401-7530
CITY REVENUE FUND	6	Invoice	FIRE MAINT.	04/01/2025	76.73		04/25	301-7530
CITY REVENUE FUND	7	Invoice	CEMETERY	04/01/2025	.00		00/00	601-7530

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CITY REVENUE FUND	8	Invoice	LANDFILL	04/01/2025	.00		00/00	511-7530
CITY REVENUE FUND	9	Invoice	LIBRARY	04/01/2025	169.62		04/25	701-7530
CITY REVENUE FUND	10	Invoice	PARKS & REC	04/01/2025	47.74		04/25	521-7530
CITY REVENUE FUND	11	Invoice	THEATRE	04/01/2025	.00		00/00	810-5210
CITY REVENUE FUND	12	Invoice	SWIMMING POOL	04/01/2025	.00		00/00	522-7530
CITY REVENUE FUND	13	Invoice	PARK BLDG	04/01/2025	.00		00/00	721-7530
CITY REVENUE FUND	14	Invoice	AIRPORT	04/01/2025	29.57		04/25	050-7530
CITY REVENUE FUND	15	Invoice	COMMUNITY ROOM	04/01/2025	56.54		04/25	503-7530
CITY REVENUE FUND	16	Invoice	COMMUNITY GARDEN	04/01/2025	.00		00/00	520-7530
CITY REVENUE FUND	1	Invoice	STREET DEPT-PAPER TO	03/27/2025	34.03		04/25	401-5541
Total CITY REVENUE FUND (860):					21,683.71			
<b>CITY TAX FUND (865)</b>								
CITY TAX FUND	1	Invoice	ELECTRIC SURPLUS & F	04/01/2025	29,167.00		04/25	001-9960
CITY TAX FUND	2	Invoice	ELECTRIC SURPLUS & F	04/01/2025	10,000.00		04/25	001-9965
CITY TAX FUND	1	Invoice	LIBRARY BOND PAYMEN	04/01/2025	21,000.00		04/25	150-1015
Total CITY TAX FUND (865):					60,167.00			
<b>CRETE AREA MEDICAL CENTER (1070)</b>								
CRETE AREA MEDICAL CENTER	1	Invoice	AMBULANCE LAUNDRY	04/01/2025	35.00		04/25	302-8500
Total CRETE AREA MEDICAL CENTER (1070):					35.00			
<b>CRETE AUTO SUPPLY INC (3345)</b>								
CRETE AUTO SUPPLY INC	1	Invoice	BATTERY	03/20/2025	196.98		04/25	050-5791
CRETE AUTO SUPPLY INC	1	Invoice	MAKEUP AIR	03/07/2025	17.99		04/25	003-7220
CRETE AUTO SUPPLY INC	1	Invoice	OIL DRY	03/14/2025	21.98		04/25	003-6020
CRETE AUTO SUPPLY INC	1	Invoice	OIL DRY	03/24/2025	10.99		04/25	201-5329
Total CRETE AUTO SUPPLY INC (3345):					247.94			
<b>CRETE FOODMART (GEN) (1095)</b>								
CRETE FOODMART (GEN)	1	Invoice	DONATIONS	03/11/2025	11.98		04/25	702-5692
Total CRETE FOODMART (GEN) (1095):					11.98			
<b>CRETE POSTMASTER (1120)</b>								
CRETE POSTMASTER	1	Invoice	UTILITY POSTAGE	03/28/2025	431.70		03/25	001-9650
CRETE POSTMASTER	2	Invoice	UTILITY POSTAGE	03/28/2025	431.70		03/25	002-9650

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CRETE POSTMASTER	3	Invoice	UTILITY POSTAGE	03/28/2025	431.71		03/25	003-9650
Total CRETE POSTMASTER (1120):					1,295.11			
<b>CRIST TOWING SERVICE (5635)</b>								
CRIST TOWING SERVICE	1	Invoice	TOWING BY OFFICERS	12/01/2024	137.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2024-5583 TOWING	11/13/2024	162.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	TOW FOR STUCK PATRO	11/18/2024	100.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2024-5933 TOWING	12/03/2024	140.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2024-5986 TOWING	12/07/2024	147.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2024-6014 TOWING	12/08/2024	146.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-80 TOWING	01/07/2025	168.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-80 TOWING	01/07/2025	168.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-315 TOWING	01/22/2025	222.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2024-6356 TOWING	01/28/2025	203.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-424 TOWING	01/29/2025	223.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-458 TOWING	01/31/2025	177.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2025-198 TOWING	01/14/2025	183.00		04/25	201-5812
CRIST TOWING SERVICE	1	Invoice	2500290 TOWING	03/30/2025	142.00		04/25	201-5812
Total CRIST TOWING SERVICE (5635):					2,318.00			
<b>CULLIGAN OF CRETE (1160)</b>								
CULLIGAN OF CRETE	1	Invoice	WATER COOLER RENTAL	02/28/2025	52.00		04/25	701-9900
Total CULLIGAN OF CRETE (1160):					52.00			
<b>DELL MARKETING LP (1235)</b>								
DELL MARKETING LP	1	Invoice	KEYBOARD/MOUSE	02/21/2025	71.18		04/25	101-6050
Total DELL MARKETING LP (1235):					71.18			
<b>EAKES OFFICE SOLUTIONS (1475)</b>								
EAKES OFFICE SOLUTIONS	1	Invoice	JANITORIAL SUPPLIES	03/14/2025	29.30		04/25	701-5541
EAKES OFFICE SOLUTIONS	1	Invoice	JANITORIAL SUPPLIES	03/21/2025	16.96		04/25	701-5541
EAKES OFFICE SOLUTIONS	1	Invoice	CONTRACT ADMIN FEE &	04/01/2025	155.12		04/25	701-9740
EAKES OFFICE SOLUTIONS	1	Invoice	OFFICE SUPPLIES	03/28/2025	139.12		04/25	101-9900
EAKES OFFICE SOLUTIONS	1	Invoice	BILLING STATEMENTS	03/11/2025	717.94		04/25	001-9900
EAKES OFFICE SOLUTIONS	2	Invoice	BILLING STATEMENTS	03/11/2025	717.94		04/25	002-9900
EAKES OFFICE SOLUTIONS	3	Invoice	BILLING STATEMENTS	03/11/2025	645.34		04/25	003-9900
EAKES OFFICE SOLUTIONS	1	Invoice	PINN BK CHECKS	03/24/2025	484.46		04/25	101-9900

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total EAKES OFFICE SOLUTIONS (1475):					2,906.18			
<b>ELLEDGE, JASON (6816)</b>								
ELLEDGE, JASON	1	Invoice	REFUND - COACHING	03/18/2025	45.00		04/25	721-5901
Total ELLEDGE, JASON (6816):					45.00			
<b>ENVIRO-TECH PEST SERVICES (1640)</b>								
ENVIRO-TECH PEST SERVICES	1	Invoice	PEST CONTROL-210 E 14	03/12/2025	55.00		04/25	301-5330
ENVIRO-TECH PEST SERVICES	1	Invoice	PEST CONTROL-649 SO	03/12/2025	45.00		04/25	301-5330
Total ENVIRO-TECH PEST SERVICES (1640):					100.00			
<b>FAIRFIELD INN &amp; SUITES (1685)</b>								
FAIRFIELD INN & SUITES	1	Invoice	MEETING/TRAINING-MIK	03/19/2025	491.80		04/25	002-9760
Total FAIRFIELD INN & SUITES (1685):					491.80			
<b>FLORES, RONALD (6451)</b>								
FLORES, RONALD	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total FLORES, RONALD (6451):					45.00			
<b>GARCIA, MAYRA (6452)</b>								
GARCIA, MAYRA	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total GARCIA, MAYRA (6452):					45.00			
<b>HAVLAT, HEATHER (6817)</b>								
HAVLAT, HEATHER	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	35.00		04/25	721-5901
Total HAVLAT, HEATHER (6817):					35.00			
<b>HAWKINS INC (5634)</b>								
HAWKINS INC	1	Invoice	EJECTOR	03/25/2025	86.00		04/25	002-7201
Total HAWKINS INC (5634):					86.00			
<b>HEATH SPORTS (2180)</b>								
HEATH SPORTS	1	Invoice	MICRO SOCCER T-SHIRT	03/27/2025	921.27		04/25	721-5586

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total HEATH SPORTS (2180):					921.27			
<b>JEO CONSULTING GROUP INC. (2425)</b>								
JEO CONSULTING GROUP INC.	1	Invoice	R241729.00 ARPA WALNU	03/24/2025	1,500.00		04/25	561-6031
Total JEO CONSULTING GROUP INC. (2425):					1,500.00			
<b>KOTAS, ERIC (5670)</b>								
KOTAS, ERIC	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total KOTAS, ERIC (5670):					45.00			
<b>LINCOLN WINWATER WORKS COMPANY (2810)</b>								
LINCOLN WINWATER WORKS COMPANY	1	Invoice	2003PV 3 PVC MEGALUG	03/17/2025	38.01	1726	04/25	002-8061
LINCOLN WINWATER WORKS COMPANY	2	Invoice	6136 1 IPS INSERT STIFF	03/17/2025	11.93	1726	04/25	002-8061
LINCOLN WINWATER WORKS COMPANY	3	Invoice	74701B-33 1 BALL CORP	03/17/2025	141.32	1726	04/25	002-8061
LINCOLN WINWATER WORKS COMPANY	1	Invoice	74761-33 1 QTR BEND PE	03/17/2025	99.44	1726	04/25	002-8061
LINCOLN WINWATER WORKS COMPANY	2	Invoice	317-00035409-000 3X1CC	03/17/2025	138.91	1726	04/25	002-8061
LINCOLN WINWATER WORKS COMPANY	1	Invoice	PARKS BATHROOM REP	03/14/2025	211.94		04/25	521-5332
LINCOLN WINWATER WORKS COMPANY	1	Invoice	SALES TAX REMOVED	03/25/2025	14.33-		04/25	521-5332
Total LINCOLN WINWATER WORKS COMPANY (2810):					627.22			
<b>MAX I WALKER UNIFORM &amp; APPAREL (3035)</b>								
MAX I WALKER UNIFORM & APPAREL	1	Invoice	UNIFORMS	03/19/2025	91.92		04/25	003-9640
MAX I WALKER UNIFORM & APPAREL	1	Invoice	UNIFORMS	03/25/2025	82.67		04/25	003-9640
Total MAX I WALKER UNIFORM & APPAREL (3035):					174.59			
<b>MC CUSTOMS - TRUCK ACCESSORIES (6825)</b>								
MC CUSTOMS - TRUCK ACCESSORIES	1	Invoice	RESCUE EQUIPMENT	01/21/2025	897.18		04/25	302-5331
Total MC CUSTOMS - TRUCK ACCESSORIES (6825):					897.18			
<b>MOLINA, MARCO (6818)</b>								
MOLINA, MARCO	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total MOLINA, MARCO (6818):					45.00			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>MOSER, BRAD &amp; MARY (6229)</b>								
MOSER, BRAD & MARY	1	Invoice	DTR REIMBURSEMENT	03/31/2025	910.31		04/25	852-6901
Total MOSER, BRAD & MARY (6229):					910.31			
<b>MUNICIPAL ENERGY AGENCY OF NEBRASKA (3310)</b>								
MUNICIPAL ENERGY AGENCY OF NEBRASKA	1	Invoice	PURCHASED POWER-NM	03/20/2025	630,627.24		04/25	001-7260
MUNICIPAL ENERGY AGENCY OF NEBRASKA	2	Invoice	PURCHASED POWER-OT	03/20/2025	6.33		04/25	001-7270
MUNICIPAL ENERGY AGENCY OF NEBRASKA	3	Invoice	WHEELING EXPENSE	03/20/2025	91,804.76		04/25	001-7820
Total MUNICIPAL ENERGY AGENCY OF NEBRASKA (3310):					722,438.33			
<b>MURPHY TRACTOR &amp; EQUIPMENT (5705)</b>								
MURPHY TRACTOR & EQUIPMENT	1	Invoice	O-RING	03/06/2025	1.23	1727	04/25	401-5968
MURPHY TRACTOR & EQUIPMENT	2	Invoice	FUEL LINE	03/06/2025	109.04	1727	04/25	401-5968
MURPHY TRACTOR & EQUIPMENT	3	Invoice	FITTING	03/06/2025	52.50	1727	04/25	401-5968
MURPHY TRACTOR & EQUIPMENT	4	Invoice	LABOR/MILEAGE	03/06/2025	541.69	1727	04/25	401-5968
Total MURPHY TRACTOR & EQUIPMENT (5705):					704.46			
<b>NE DEPT OF ENVIRONMENT &amp; ENERGY (5675)</b>								
NE DEPT OF ENVIRONMENT & ENERGY	1	Invoice	2025 SWIMMING POOL P	03/31/2025	40.00		04/25	722-5400
Total NE DEPT OF ENVIRONMENT & ENERGY (5675):					40.00			
<b>NE RURAL WATER ASSOCIATION (3490)</b>								
NE RURAL WATER ASSOCIATION	1	Invoice	2025 ANNUAL CONFERE	03/27/2025	890.00		04/25	002-9760
Total NE RURAL WATER ASSOCIATION (3490):					890.00			
<b>NEBRASKA MUNICIPAL POWER POOL (3555)</b>								
NEBRASKA MUNICIPAL POWER POOL	1	Invoice	2024-2025 NMPP ENERG	02/07/2025	400.00		04/25	001-9760
Total NEBRASKA MUNICIPAL POWER POOL (3555):					400.00			
<b>NEBRASKA PLANNING &amp; ZONING ASSOCIATION (6822)</b>								
NEBRASKA PLANNING & ZONING ASSOCIATION	1	Invoice	2025 NE PLANNING CON	03/24/2025	705.00		04/25	101-9760
Total NEBRASKA PLANNING & ZONING ASSOCIATION (6822):					705.00			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>NEBRASKALAND TIRE INC (5636)</b>								
NEBRASKALAND TIRE INC	1	Invoice	TIRE REPAIR	03/28/2025	32.99		04/25	401-5810
Total NEBRASKALAND TIRE INC (5636):					32.99			
<b>NEWMYER, MARK (6218)</b>								
NEWMYER, MARK	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	80.00		04/25	721-5901
Total NEWMYER, MARK (6218):					80.00			
<b>ODORISIO, TONY (5842)</b>								
ODORISIO, TONY	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	80.00		04/25	721-5901
Total ODORISIO, TONY (5842):					80.00			
<b>OLSSON (3775)</b>								
OLSSON	1	Invoice	#023-04638 SCADA ON C	03/20/2025	4,623.03		04/25	003-9910
Total OLSSON (3775):					4,623.03			
<b>PAREDES, JORGE (6819)</b>								
PAREDES, JORGE	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	80.00		04/25	721-5901
Total PAREDES, JORGE (6819):					80.00			
<b>PITNEY BOWES (3995)</b>								
PITNEY BOWES	1	Invoice	SORTER/MAILER SERV A	12/10/2024	330.79		04/25	003-9740
PITNEY BOWES	2	Invoice	SORTER/MAILER SERV A	12/10/2024	330.80		04/25	002-9740
PITNEY BOWES	3	Invoice	SORTER/MAILER SERV A	12/10/2024	330.80		04/25	001-9740
Total PITNEY BOWES (3995):					992.39			
<b>PLASTICARDS INC DBA RAINBOW PRINTING (6820)</b>								
PLASTICARDS INC DBA RAINBOW PRINTING	1	Invoice	LIBR PATRON SIDE KEY T	03/11/2025	585.00		04/25	702-5692
Total PLASTICARDS INC DBA RAINBOW PRINTING (6820):					585.00			
<b>QUADIENT FINANCE USA INC (5591)</b>								
QUADIENT FINANCE USA INC	1	Invoice	POSTAGE #7900 0440 80	03/09/2025	200.00		04/25	701-9650

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total QUADIENT FINANCE USA INC (5591):					200.00			
<b>QUINN, JEFF (6042)</b>								
QUINN, JEFF	1	Invoice	MAGIC SHOW	03/08/2025	355.00		04/25	702-5692
Total QUINN, JEFF (6042):					355.00			
<b>RISCHE, MARY (5693)</b>								
RISCHE, MARY	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total RISCHE, MARY (5693):					45.00			
<b>ROSA ORTEGA (6756)</b>								
ROSA ORTEGA	1	Invoice	CDBG 20DTR002 #9 B20D	03/31/2025	500.64		04/25	852-6901
Total ROSA ORTEGA (6756):					500.64			
<b>SALINE COUNTY COURT (5611)</b>								
SALINE COUNTY COURT	1	Invoice	CASE #CI-250122 CITY V	04/01/2025	51.00		04/25	101-5420
SALINE COUNTY COURT	1	Invoice	CASE #CI-25-123 CITY VS	04/01/2025	51.00		04/25	101-5420
Total SALINE COUNTY COURT (5611):					102.00			
<b>SANCHEZ, CILIA (6247)</b>								
SANCHEZ, CILIA	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total SANCHEZ, CILIA (6247):					45.00			
<b>SE NEBRASKA DEVELOPMENT DISTRICT (4570)</b>								
SE NEBRASKA DEVELOPMENT DISTRICT	1	Invoice	CDBG 20DTR002 #9	03/31/2025	420.00		04/25	852-9525
Total SE NEBRASKA DEVELOPMENT DISTRICT (4570):					420.00			
<b>SEWARD COUNTY INDEPENDENT (4590)</b>								
SEWARD COUNTY INDEPENDENT	1	Invoice	LIBRARY MONTHLY ADS	02/28/2025	157.50		04/25	702-5692
SEWARD COUNTY INDEPENDENT	1	Invoice	ZONING CHANGE/PLANN	03/19/2025	220.93		04/25	101-5480
SEWARD COUNTY INDEPENDENT	1	Invoice	PLANNING COMMISSION	03/19/2025	11.82		04/25	101-5480
SEWARD COUNTY INDEPENDENT	1	Invoice	RELEASE FUNDS SPANIS	03/19/2025	91.36		04/25	801-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	RELEASE FUNDS ENGLI	03/19/2025	92.27		04/25	801-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ZONING MAP AMENDME	03/26/2025	286.39		04/25	101-5480

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
SEWARD COUNTY INDEPENDENT	1	Invoice	ZONING CHANGE REQU	03/26/2025	167.74		04/25	101-5480
SEWARD COUNTY INDEPENDENT	1	Invoice	ZONING MAP AMENDME	03/26/2025	167.74		04/25	101-5480
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2239, SALE	03/26/2025	41.00		04/25	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	PROCEEDINGS	03/26/2025	95.45		04/25	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	CITY COUNCIL	03/26/2025	11.82		04/25	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	LB840 ECON DEV ADS	11/30/2024	357.75		04/25	801-5390
SEWARD COUNTY INDEPENDENT	2	Invoice	RECEIPT BOOKS	11/30/2024	670.00		04/25	101-9900
SEWARD COUNTY INDEPENDENT	1	Invoice	HOLIDAY GREETING DIS	12/31/2024	55.00		04/25	101-5390
Total SEWARD COUNTY INDEPENDENT (4590):					2,426.77			
<b>SKALA, SCOTT (6310)</b>								
SKALA, SCOTT	1	Invoice	DOWNTOWN REDEV	03/31/2025	996.80		04/25	852-6901
Total SKALA, SCOTT (6310):					996.80			
<b>SORENSEN, TOM (6309)</b>								
SORENSEN, TOM	1	Invoice	CDBG FUNDS	03/31/2025	1,990.11		04/25	852-6901
Total SORENSEN, TOM (6309):					1,990.11			
<b>TELLEZ, NANCY (4960)</b>								
TELLEZ, NANCY	1	Invoice	NE MUNICIPAL CLERKS	03/25/2025	240.46		04/25	101-9760
Total TELLEZ, NANCY (4960):					240.46			
<b>THORNBURG, ERIC (6811)</b>								
THORNBURG, ERIC	1	Invoice	LB840 THORNBURG DISB	03/27/2025	26,947.19		04/25	801-5755
Total THORNBURG, ERIC (6811):					26,947.19			
<b>TRUCK CENTER COMPANIES (5145)</b>								
TRUCK CENTER COMPANIES	1	Invoice	KIT TURBOCHARGER AC	03/28/2025	1,757.11	1732	04/25	401-5968
TRUCK CENTER COMPANIES	2	Invoice	ALLIANCE OAT ELC 50/50	03/28/2025	22.36	1732	04/25	401-5968
TRUCK CENTER COMPANIES	3	Invoice	SHOP SUPPLIES	03/28/2025	237.51	1732	04/25	401-5968
TRUCK CENTER COMPANIES	4	Invoice	MOBILE SERVICE	03/28/2025	1,583.40	1732	04/25	401-5968
Total TRUCK CENTER COMPANIES (5145):					3,600.38			
<b>TYLER TECHNOLOGIES INC (5166)</b>								
TYLER TECHNOLOGIES INC	1	Invoice	MYGOV LLC RENEWAL	04/01/2025	598.50		04/25	001-9910

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
TYLER TECHNOLOGIES INC	2	Invoice	MYGOV LLC RENEWAL	04/01/2025	598.50		04/25	002-9910
TYLER TECHNOLOGIES INC	3	Invoice	MYGOV LLC RENEWAL	04/01/2025	598.50		04/25	003-9910
TYLER TECHNOLOGIES INC	4	Invoice	MYGOV LLC RENEWAL	04/01/2025	14,364.00		04/25	101-6050
TYLER TECHNOLOGIES INC	5	Invoice	MYGOV LLC RENEWAL	04/01/2025	598.50		04/25	401-6050
TYLER TECHNOLOGIES INC	6	Invoice	MYGOV LLC RENEWAL	04/01/2025	4,788.00		04/25	203-6050
Total TYLER TECHNOLOGIES INC (5166):					21,546.00			
<b>U.S. BANK (5170)</b>								
U.S. BANK	1	Invoice	LAURA CC, FIRST BOOK	03/25/2025	30.85		04/25	702-5692
U.S. BANK	2	Invoice	LAURA CC, NLA 03-1-25 C	03/25/2025	20.00		04/25	702-5692
U.S. BANK	3	Invoice	LAURA CC, PANERA BRE	03/25/2025	100.54		04/25	702-5692
U.S. BANK	4	Invoice	LAURA CC, PIZZA HUT 03	03/25/2025	244.61		04/25	702-5692
U.S. BANK	5	Invoice	LAURA CC, PIZZA HUT 3/	03/25/2025	72.36		04/25	702-5692
U.S. BANK	6	Invoice	LAURA CC, MAILCHIMP M	03/25/2025	26.50		04/25	701-9650
U.S. BANK	7	Invoice	LAURA CC, ETSY 362217	03/25/2025	3.07		04/25	702-5692
U.S. BANK	8	Invoice	LAURA CC, AMAZON 114-	03/25/2025	25.00		04/25	702-5692
U.S. BANK	9	Invoice	LAURA CC, AMAZON 113-	03/25/2025	25.00		04/25	702-5692
U.S. BANK	10	Invoice	LAURA CC, LATE FEE	03/25/2025	41.00		04/25	702-5692
U.S. BANK	11	Invoice	LAURA CC, OVER THE LI	03/25/2025	39.00		04/25	702-5692
U.S. BANK	12	Invoice	LAURA CC, INTEREST CH	03/25/2025	14.29		04/25	702-5692
Total U.S. BANK (5170):					497.50			
<b>UPS (5240)</b>								
UPS	1	Invoice	POSTAGE	03/22/2025	11.63		04/25	003-9650
UPS	1	Invoice	POSTAGE	03/15/2025	11.64		04/25	003-9650
UPS	1	Invoice	POSTAGE	03/29/2025	11.63		04/25	003-9650
Total UPS (5240):					34.90			
<b>USABLUEBOOK (5250)</b>								
USABLUEBOOK	1	Invoice	AUTOPRIME HEAD 0.9 A	03/12/2025	315.00	1719	04/25	002-7201
Total USABLUEBOOK (5250):					315.00			
<b>WARD, MADISON (6821)</b>								
WARD, MADISON	1	Invoice	YOUTH SOCCER REFUN	03/18/2025	45.00		04/25	721-5901
Total WARD, MADISON (6821):					45.00			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>ZENSUPPLY INC (6823)</b>								
ZENSUPPLY INC	1	Invoice	HOLD OPEN CUSH ARM	03/21/2025	219.00		04/25	503-5330
Total ZENSUPPLY INC (6823):					219.00			
Grand Totals:					929,155.84			

Report GL Period Summary

GL Period	Amount
04/25	927,860.73
03/25	1,295.11
00/00	.00
Grand Totals:	929,155.84

Vendor number hash: 642202  
 Vendor number hash - split: 868909  
 Total number of invoices: 159  
 Total number of transactions: 265

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	929,155.84	.00	929,155.84
Grand Totals:	929,155.84	.00	929,155.84

Report Criteria:

Vendor.Vendor number = 0-1059,1061-99999999

## ORDINANCE NO. 2241

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO CITY DEPARTMENTS; TO AMEND SECTIONS 3-102 AND 3-120 OF THE CRETE MUNICIPAL CODE; INCLUDING AN AFTER-HOURS RECONNECTION FEE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 3, Article 1, Section 3-102 of the Crete Municipal Code be amended as follows:

### **3-102 Electric Department; Definitions.**

The following definitions shall be applied throughout this Article. Where no definition is specified, the normal dictionary usage of the word shall apply.

- (1) *Collection Charge.* A charge added to a utility bill outstanding and unpaid at the time and date specified for disconnection of service for nonpayment. This charge is to defray additional office and staff expense required to implement collection procedures.
- (2) *Connection Charge.* A charge to be collected from the customer on establishing a new account or transferring an account in name or location. This charge is to defray additional office and staff expense required to initiate service or to implement the change in service.
- (3) *Distribution System.* This term includes all poles, wires, cables, and all facilities necessary to bring electric energy from the source transmission or generating system to the customer's premises.
- (4) *Easement.* Tracts of privately deeded land where rights to install, operate, maintain, remove, or replace utility lines have been established by instrument or otherwise.
- (5) *Encroachment.* Any structure, plant, or other physical feature placed in a street, alley, or an easement by others that restricts its beneficial use by the grantee of the easement.
- (6) *Meter.* An electric watt-hour meter provided by the Crete Electric Department to measure electric power and energy.
- (7) *Meter Socket.* A device normally permanently attached and wired into the customer's service equipment, designed to mount an electric meter.
- (8) *Point of Attachment.* A hook or other means of attaching an overhead electric service to a structure. This is provided by and is the responsibility of the owner of the premises.
- (9) *Reconnection Fee.* A charge to defray the additional office and staff expense of restoring electric service previously disconnected for nonpayment.
- (10) *Reconnection Fee: After Hours.* A charge to defray the additional overtime office and staff expense of restoring electric service previously disconnected for nonpayment between 5:01 p.m. and 7:59 a.m.
- (11) *Service Call.* A visit by Crete Electric Department personnel to the customer's premises for any purpose that is made at the customer's request.
- (12) *Service Drop Conductors.* Those wires or cables, generally provided by the Crete Electric Department, whether underground or overhead, that connect the electric service entrance of the customer from the point of attachment to the electric distribution system in the alley, street, or easement.
- (13) *Service Deposit.* An amount of money a customer is required to deposit with the Electric Department to be used by the Electric Department to apply on any unpaid utility bills on termination of service.

**Section 2.** That Chapter 3, Article 1, Section 3-120 of the Crete Municipal Code be amended as follows:

### **3-120 Electric Department; Billing; Collecting.**

- (1) Customer accounts shall be kept under such bookkeeping system as determined by the City. A ledger shall be kept current with a separate account for each customer. All electric meters shall be read monthly by the Electric Department, and the amount of usage shall be billed according to the rates, fees, and other costs set forth in the City's Master Fee Schedule.
- (2) All bills for electric service shall be due on and become delinquent after the due date specified on the bill. If a customer neglects, refuses, or otherwise fails to pay their bill in full on or before five o'clock p.m. on the due date, the amount due will be increased by the late payment charge. If the bill becomes delinquent, a notice will be mailed to inform the customer that electric service will be discontinued no earlier than ten nor later than sixteen days after the due date, with no further notice, and that service will not be restored until the bill is paid in full, together with any collection and reconnection, any after hours fees, and costs and deposit repayment. Deposit repayment will be based on eighty percent (80%) of two months average billing for the customer.

**Section 3.** That the changes specified in the above section shall be codified as part of the Crete Municipal Code as stated herein.

**Section 4.** All ordinances and parts of ordinances in conflict herewith are hereby repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

**Section 5.** That if any section, part, or provision of this ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other section, part, or provision of this ordinance.

**Section 6.** This ordinance shall be published in pamphlet, book, or electronic form and shall take effect and be in full force and effect from and after its passage, approval and publication, as provided by law.

PASSED AND ENACTED this 1st day of April 2025.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

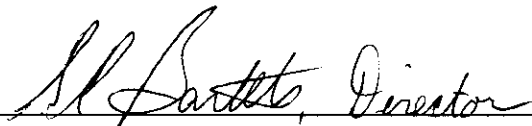


**MEMORANDUM OF UNDERSTANDING**

This MOU is between the City of Crete, Nebraska and Saline County Area Transit. It is mutually agreed that Crete will provide indoor, secure parking for one transit vehicle, approximately 250 square feet with at least an eight foot clearance door, space to be used by Saline County Area Transit.

Said space is to be available from July 1, 2025 through June 30, 2027 at the assessed value of \$100.00 per month.

This agreement may be terminated by either party upon written notice of thirty days to the other party.

  
\_\_\_\_\_

Saline County Area Transit Director

3-21-25

Date

\_\_\_\_\_

City of Crete

\_\_\_\_\_

Date

**AMENDMENT #1 TO TASK ORDER 240578  
 CRETE 2024 STREET AND ALLEY IMPROVEMENTS  
 CITY OF CRETE, NEBRASKA  
 JEO PROJECT NO. R240578.00  
 March 7, 2025**

**REFERENCE:** Task Order Number 240578 between Owner and Engineer for professional services dated July 22, 2024. Except as noted below, all other terms and conditions remain unchanged.

**AMENDMENT:** For changes in the project scope as outlines below:

The City of Crete is planning to improve the alleys in Block 143. The alleys are composed of various surfaces in various conditions. There is a portion of the alley that is composed of newer concrete. This segment of pavement is in good condition and will remain in place. There is also a portion of the alley that consists of older concrete with an asphalt overlay. This portion is in poor condition and warrant’s replacement. Some of the paving adjacent to the alley paving is in poor condition. The intent of this project is to remove the portion of the alley paving that is in poor condition and replace it with new concrete pavement at the current location. The topo survey will not include locating survey monumentation to determine the alley right of way. It is assumed that the existing storm sewer under the pavement is in good condition and will remain in place. Storm sewer inlets will be reconstructed/modified as necessary to fit the new paving surface. Existing roof drain piping that connects to the existing storm may need to be reconstructed and will be included in the project, as necessary.

Engineering services for this project segment will be consistent with the Scope of Services outlined in the original Task Order.

The fees outlined below are based on the assumption that the Block 143 Alley Improvements will be incorporated into the Plans, Specifications and Bid Documents for the 2024 Street and Alley Improvements and will be constructed concurrently.

**FEE:** Net change in Fee, Amendment One:

<u>Design Phases</u>	<u>Fee</u>
Phase 1 - Topographic Survey (Lump Sum)	\$ 3,010
Phase 2 - Preliminary Design (Lump Sum)	\$ 3,580
Phase 3 - Final Design (Lump Sum)	\$ 5,370
Phase 4 - Permitting (Lump Sum)	\$ -----
Phase 5 - Bidding and Negotiation Phase (Lump Sum)	\$ -----
	<u>\$ 11,960</u>
 <u>Construction Phases</u>	
Phase 6 - Construction Staking (Lump Sum)	\$ 2,700
Phase 7 - Construction RPR (Hourly, estimated at 40 hrs)	<u>\$ 4,400</u>
	<u>\$ 7,100</u>
 <u>Direct Expenses</u>	
Phase 8 - Geotechnical Investigation (Lump Sum)	\$ 2,060
Phase 9 - Material Testing (Unit Rate Not To Exceed)	<u>\$ 2,000</u>
	<u>\$ 4,060</u>
 <b>Total Amendment One</b>	 <b>\$ 23,120</b>

*Steven A. Parr*

\_\_\_\_\_  
 Steven A. Parr  
 JEO Consulting Group, Inc.

\_\_\_\_\_  
 Dave Bauer, Mayor  
 City of Crete

## **ORDINANCE NO. 2242**

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO THE SALE OF REAL ESTATE OWNED BY THE CITY; TO DIRECT THE CONVEYANCE OF SUCH REAL ESTATE; AND TO PROVIDE NOTICE AND PUBLICATION OF THE SALE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That it is in the best interests of the City for the following described real estate to be sold and conveyed:

**South 1/2 of Lot 5 and Part of the North 1/2 of Lot 6, Block 1, Original Town, Crete, Saline County, Nebraska, Commonly known as 1211 and 1209 Main Avenue**

**Section 2.** That the sale of said real estate shall be to Dittmer & Dittmer, LLC for an amount not less than One Hundred Fifty Thousand Dollars (\$150,000.00).

**Section 3.** That notice of the sale and the terms thereof shall be published for three consecutive weeks in a legal newspaper of general circulation in the City of Crete in order to afford the public such rights of remonstrance as are provided for by law.

**Section 4.** That this Ordinance shall be in full force and take effect upon completion of the remonstrance period so long as there are no petitions in opposition submitted to the City Clerk within the 30 days of the passage and publication of this Ordinance.

PASSED AND ENACTED the 1<sup>st</sup> day of April 2025.

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Mayor

ATTEST:

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City Clerk



## **Master Fee Schedule**

**Fiscal Year 2024-25**

**CMC §1-930 Fiscal Management; Master Fee Schedule; Amendment; Conflicts**

(1) Each fiscal year, the City Council shall adopt, by resolution, a [Master Fee Schedule](#), which shall establish rates, fees, charges, and other costs imposed by the City for goods and services provided to the public, for permits, licenses, and other grants of privilege, and for any other costs that may be imposed by law. A copy of the Master Fee Schedule, which shall be kept continually current, shall be readily available for public inspection at the City Clerk’s Office. Except as otherwise provided by law, all rates, fees, charges, and other costs found in the Master Fee Schedule shall be cumulative, and all rates, fees, charges, or other costs that may apply in a particular situation shall be due and payable.

(2) The Master Fee Schedule may be amended from time to time by resolution, order, or other appropriate action of the City Council.

(3) In the event of a conflict between the Master Fee Schedule and any other provision of the Crete Municipal Code, the highest rate, fee, charge, or other cost shall apply.

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*PART I: GENERAL ADMINISTRATION*

**General Administrative Services**

Recording/Filing Fee	\$10.00 for first page; \$6.00 per page for each additional
Certification Fee	\$1.50 per page
Notice Publication Fee	\$15.00
Copy Fee	See Library Services
Fax Fee	See Library Services
Election Filing Fee	1% of annual salary of elected position
Returned Check Charge	\$20.00-\$35.00 (dependent on bank servicing fee)
Tax Increment Financing	
Application Fee	\$500
Processing Fee	\$1,500
Administrative Fee	1% of TIF Note principal

**Businesses and Organizations**

Business Registration Fee	\$20.00
Mobile Food Vendor Permit	\$20.00
Itinerant Merchant/Peddler Permit	
Standard Permit	\$100.00
Seasonal Permit	\$500.00
Snow Removal License	\$10.00
Liquor License Application Fee	\$25.00
Special Designated License Event Fee	\$40.00
Bingo Permit	\$10.00
Junk Dealer License	\$10.00
Tobacco Dealer Application Fee	\$15.00
Tobacco Wholesale License	\$100.00
Amusement Device Annual License Fee	\$50.00 per device

**City Owned/Operated Facility Rentals**

Downtown Parking Lot Space	\$25/stall
Wanek Community Center	\$25/hour (up to 6 hours) or \$150/day plus deposit
Crete Carrier Room- Weekends and Holidays	\$150 per day (requires deposit)
Crete Carrier Room- Weekdays	\$25/hour or \$150 per day (requires deposit)

## Fire and Rescue Services

Burn Permit Fee	\$10.00
Fire Safety Inspection Fee	\$50.00
Treat and Release	\$175.00
Ambulance Stand-by Service	\$100.00

## Ambulance Services

Basic Life Support (BLS)	
Ambulance Service, non-emergency	\$1,030.00 plus mileage rate
Ambulance Service, emergency	\$1,140.00 plus mileage rate
Mileage, per mile patient travels	\$23.00 per mile

Advanced Life Support (ALS)	
Ambulance Service, non-emergency	\$1,250.00 plus mileage rate
Ambulance Service, emergency - Level 1	\$1,410.00 plus mileage rate
Ambulance Service, emergency - Level 2	\$1,760.00 plus mileage rate
Mileage, per mile patient travels	\$23.00 per mile
Advanced Life Support Intercept	\$100.00

## Library Services

Late Return Fee – Print and Audiobooks	\$0.00
Late Return Fee – DVDs	\$0.10 per day, up to \$5.00 maximum
Copier/Printer Rates – 8.5" by 11" Black and White	\$0.20 per page/side
Copier/Printer Rates – 8.5" by 11" Color	\$0.50 per page/side
Copier/Printer Rates – Large Paper	Additional fee based on paper size
Fax	\$2.00 + \$0.50/page

## Parks and Recreation

### Recreation Programs\*

Adult Coed Softball	\$425.00
Kickin' It Martial Arts	\$45.00
Micro Soccer	\$25.00
Micro T-Ball	\$25.00
Youth Flag Football	\$45.00

Youth T-Ball	\$25.00
Youth Soccer	\$45.00
Youth Volleyball	\$45.00
Pickleball Program	\$25.00
Sibling Discount	First Sibling, full price. Any siblings enrolled in the same sport receives a \$10.00 discount
Coaching Waiver	Coaches are allowed free registration for one child in their household who participates on their team.

### **Pool and Swimming\***

Pool - Daily Admissions	
3 yrs. old & under	\$0.00
4 to 17 yrs. old	\$4.00
18 to 54 yrs. old	\$6.00
55+ yrs. old	\$4.00
Non-swimming Parent/Guardian	\$2.00
Pool – Season Passes	
Individual	\$60.00
Two Person	\$90.00
Three Person	\$120.00
Four Person	\$150.00
Five Person	\$180.00
Six Person	\$210.00
Seven or more Person	\$240.00
55+ Individuals	\$40.00
Pool Parties	\$250.00
Swimming Lessons	
Infant/Toddler Lessons	\$30.00
Youth/Adult Lessons	\$45.00
Swim Team	\$75.00
Water Aerobics	\$40.00

\*If you have a demonstrated financial need, the Doane Equity Fund may be able to assist you. Contact the City for the necessary form.

### **Parks and Fields**

Fields and Concessions (Reservations Required)	
Non-game Field Rental (Practices/Scrimmage)	Free for local teams, \$15.00 non-local teams
Weekday Field Rental (Games)	\$15.00 local teams, \$30.00 non-local teams

Weekend Field Rental (Games)	\$30.00 local teams, \$60.00 non-local teams
Tournament Field Rental (Fri/Sat/Sun)	\$120.00 per field, per day
Non-Refundable Tournament Deposit	\$120.00
Damage, Debris, or Dumping	\$50.00 minimum (time, materials, replacement)
Concessions Sponsorship	By Agreement
Field Sponsorship	By Agreement
<b>Camping Fees</b>	
Campsite Fee – Tuxedo Park	\$15.00 per day
Extended Stay	Prior approval required
Damage, Debris, or Dumping	\$50.00 minimum (time, material, replacement)

## **Police and Code Enforcement**

### **Administrative Services**

1 to 5 Copies	\$5.00
6 to 10 Copies	\$10.00
11 to 20 copies	\$15.00
21 plus copies	\$20.00 plus \$0.50 per additional page
Email Accident Reports	\$5.00
CD/DVD	\$5.00
USB Drive	\$5.00
Local Background	\$5.00

### **Vehicle and Traffic Enforcement**

ATV & UTV Registration Fee	\$100.00 per year
Vehicle Impoundment Fee	\$25.00
Impound Storage Fee	\$5.00 per day
Vehicle Hobbyist Permit	\$100.00 per vehicle
Electric Vehicle Parking Fee	\$10.00 per hour after first 4 hours

### **Animal Regulations**

Impoundment Fee – Domestic Animals	\$20.00 for first offense; \$40.00 for subsequent offenses
Impoundment Fee – Livestock	\$75.00 for first offense; \$150.00 for subsequent offenses
Impoundment Fee – Dangerous or Prohibited Animal	\$200.00 for first offense; \$300.00 for subsequent offenses
Boarding and Care of Impounded Animals	Daily boarding rate, as billed
Euthanasia Charge	As billed by veterinarian

## Code Enforcement

Seasonal Grass Mowing	
1st Mowing	\$100 per hour
2nd Mowing	\$150 per hour
3rd and Subsequent Mowings	\$200 per hour
Tree and Brush Removal	\$100 per hour
Graffiti Removal	\$100 per hour
Snow Removal	
1st Removal	\$100 per hour
2nd Removal	\$150 per hour
3rd and Subsequent Removal	\$200 per hour
Nuisance Abatement	\$200 per hour plus landfill fees
Nuisance Hearing Application Fee	\$25.00
Vacant Property Registration Fee- Residential	\$250.00
Vacant Property Registration Fee- Commercial	\$1,000.00
Vacant Property 2nd Registration Fee- Residential	\$500.00
Vacant Property 2nd Registration Fee- Commercial	\$2,000.00
Vacant Property 3rd Registration Fee- Residential	\$1,000.00
Vacant Property 3rd Registration Fee- Commercial	\$4,000.00
Vacant Property 4th and Subsequent Registration Fee- Residential	Double the prior vacant property registration fee, not to exceed \$2,500.00
Vacant Property 4th and subsequent Registration Fee- Commercial	Double the prior vacant property registration fee, not to exceed \$10,000.00

*PART II: BUILDING AND CONSTRUCTION*

The permit fee for building, constructing, or engaging in any activity that requires a building permit or other permit issued by the Building Inspector or Public Works Department prior to the application and receipt of such permit shall be 1% of the regular permit fee, or \$100.00 whichever is greater, plus any additional fines, fees, penalties, or costs that may otherwise be imposed by law.

**Commercial Building Permits**

Commercial Construction, Remodel, and Repair	
Estimated Cost of Work	Permit Fee
\$1.00 to \$2,000	\$27.00
\$2,001 to \$5,000	\$48.00
\$5,001 to \$100,000	\$48.00 plus \$4.28 per \$1,000 over \$5,000
\$100,000 to \$500,000	\$455 plus \$2.14 per \$1,000 over \$100,000
\$500,000 to \$1,000,000	\$1,311 plus \$1.60 per \$1,000 over \$500,000
\$1,000,000 and over	\$2,113 plus \$1.07 per \$1,000 over \$1,000,000

Commercial Plumbing Permits	
Permit Issuance Fee	\$18.25 plus additional fee listed below:
Estimated Cost of Work	Additional Fee
\$1.00 to \$500	\$21.50
\$501 to \$1,500	\$43.00
\$1,501 to \$5,000	\$80.00
\$5,001 to \$10,000	\$150.00
\$10,001 to \$25,000	\$250.00
\$25,001 to \$50,000	\$400.00
\$50,001 to \$100,000	\$642.00
\$100,001 and over	\$642 plus \$1.07 per \$1,000 over \$100,000

Commercial Mechanical Permits	
Permit Issuance Fee	\$37.50 plus additional fee listed below:
Estimated Cost of Work	Additional Fee
\$1.00 to \$500	\$21.50
\$501 to \$1,500	\$43.00
\$1,501 to \$5,000	\$80.00
\$5,001 to \$10,000	\$150.00
\$10,001 to \$25,000	\$250.00
\$25,001 to \$50,000	\$400.00
\$50,001 to \$100,000	\$642.00
\$100,001 and over	\$642 plus \$1.07 per \$1,000 over \$100,000

## Residential Building Permits

Residential Construction, Remodel, and Repair	
Estimated Cost of Work	Permit Fee
\$1.00 to \$500	\$24.00
\$501 to \$2,000	\$24.00 plus \$3.00 per \$100 over \$500
\$2,001 to \$40,000	\$69.00 plus \$11.00 per \$1,000 over \$2,000
\$40,001 to \$100,000	\$487 plus \$9.00 per \$1,000 over \$40,000
\$100,001 to \$500,000	\$1,027 plus \$7.00 per \$1,000 over \$100,000
\$500,001 to \$1,000,000	\$3,827 plus \$5.00 per \$1,000 over \$500,000
\$1,000,001 and over	\$6,327 plus \$3.00 per \$1,000 over \$1,000,000

For the purpose of determining the estimated cost of work for residential projects, the following minimum square footage valuations will be used for new residential construction, additions, remodels, and residential accessory buildings:

Dwelling Unit	\$81.52 per sq. ft.
Finished Basement	\$24.56 per sq. ft.
Unfinished Basement	\$16.40 per sq. ft.
Accessory Building (inc. attached garages)	\$19.14 per sq. ft.
Deck	\$14.41 per sq. ft.
Concrete Slabs & Driveway	\$3.45 per sq. ft.
Swimming Pool / Spa	\$73.34 per sq. ft.
Residential Plumbing Permits	
New Construction Package	\$37.50 per dwelling unit
Permit Issuance Fee	\$18.25 plus the individual costs listed below:
Bathtub	\$6.50
Clothes Washer	\$4.25
Dish Washer	\$3.25
Floor Drain	\$4.25
Garbage Disposal	\$6.50
Laundry Tub	\$6.50
Lavatory	\$6.50
Lawn Irrigation System	\$16.00
Sewer Service Line	\$18.25
Shower	\$6.50
Sink	\$6.50
Water Closet	\$6.50
Water Conditioner	\$8.00
Water Heater	\$8.50
Water Service Line	\$18.25

Residential Mechanical Permits	
New Construction Package	\$37.50 per dwelling unit
Furnace Replacement	\$21.50
Central Air Replacement	\$21.50

### Miscellaneous Fees

Fence Permit	\$25.00
Building Moving Permit	\$75.00
Mobile Home Permit	\$50.00
Demolition Permit	\$25.00
Water Well Permit	\$50.00
On-site Wastewater Permit	\$50.00

### Inspections and Plan Review

Additional Inspection Fee	\$80.00 per inspection
Plan Review Fee	\$50.00

### Public Property and Right-of-way

Barricade Fee – Type 3	\$15.00 per day
Barricade Fee – Type 2 / 2A	\$5.00 per day
Curb Cut Permit	\$12.00 per linear foot with a \$75.00 minimum
Street & Alley Right-of-Way Permit	\$75.00
Sidewalk Right-of-Way Permit	\$35.00
Sidewalk Café Permit	\$50.00

### Signs and Awnings

Sign Permit Fee	\$27.00 or \$1.00 per sq. ft., whichever is greater
Awning Permit Fee	\$40.00 or \$4.00 per sq. ft., whichever is greater

### Specialized Trade and Contractor Licensing

License & Registration Fees	
Master Plumber Contractor	\$75.00
Journeyman Plumber	\$37.50
Plumber's Apprentice	\$25.00
Lawn Irrigation Contractor	\$25.00

Water Conditioning Contractor/Installer	\$75.00
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The permit fee for building, constructing, or engaging in any activity that requires a building permit or other permit issued by the Building Inspector or Public Works Department prior to the application and receipt of such permit shall be 1% of the regular permit fee, or \$100.00 whichever is greater, plus any additional fines, fees, penalties, or costs that may otherwise be imposed by law.

**Equipment Rental Fees**

Electric line trucks	\$78.00 per hour
Skid loader	\$40.00 per hour
Front end loader	\$85.00 per hour
Grader	\$70.00 per hour
Dump Truck - single axle	\$45.00 per hour
Dump truck - double axle	\$55.00 per hour
1/2 Ton Pick-up	\$40.00 per hour
3/4 Tom Pick-up	\$40.00 per hour
1 Tom Pick-up	\$40.00 per hour
Tractor w/ blade or mower	\$40.00 per hour
Street sweeper	\$60.00 per hour
Chipper	\$40.00 per hour
Air compressor	\$35.00 per hour
Gas driven pump	\$10.00 per hour
Pumps	\$10.00 per hour
Barricade with flashers	\$2.50 per barricade per day
Backhoe	\$70.00 per hour
Tar Kettle	\$35.00 per hour
Cones	\$1.00 per cone per day
Concrete Cuts	\$20.00 minimum up to 25 ft.
	\$1.75 per foot after minimum cut
Curb Cuts	\$155.00 minimum
	\$12.00 per foot, whichever is greater
Milling Machine	\$155.00 minimum
*includes skid loader & labor	\$12.00 per foot, whichever is greater
Trencher	\$73.00 per hour
Sewer machine	\$40.00 per hour
Trailer	\$15.00 per hour
Dumping trees in landfill	\$70.00 side dump trailer
	\$50.00 dump truck
Dirt	\$5.00 per yard
5-yard dump truck	\$70.00 delivered (includes truck costs)
10-yard dump truck	\$105.00 delivered (includes truck costs)

*PART III: LAND DEVELOPMENT, PLANNING, AND ZONING*

**Land Use and Zoning Compliance**

Floodplain Development Permit	With Building Permit
Comprehensive Plan Amendment	\$200.00

**Plat Review and Recording**

Preliminary Plat	\$200.00 plus City Engineer costs
Final Plat	\$200.00 plus City Engineer costs
Other Plats	\$200.00 plus City Engineer costs
Recording Fee	\$25.00

**Special Requests**

Special Exception Permit	\$200.00
Zoning Change	\$200.00
Variance Request	\$300.00

**Subdivision Development**

Application Fee	\$100.00
Subdivision Review & Inspection Fee	\$250.00
Recording Fee	\$25.00

*PART IV: PUBLIC WORKS AND UTILITIES*

**Airport Service**

Airplane Wash Bay (self-service)	\$50.00 per airplane
Event rental	\$300/day (plus deposit)
Temporary Aircraft FBO Shop Parking-Single Engine	\$50/day
Temporary Aircraft FBO Shop Parking-Multi-Engine/Helicopter	\$80/day
Temporary Aircraft FBO Shop Parking-Jets	\$120/day

## Electric Service

### Residential Service Rates

Residential Services, all classifications, per month	
Customer charge	\$19.50
Rate per kWh – Summer	\$0.1087 per kWh
Rate per kWh – Winter	\$0.1087 per kWh for first 650 kWh used; \$0.0887 per kWh over first 650 kWh used
Load management credit (Summer only)	\$2.50 per controlled kW or HP

### General Service Rates

General Services, all classifications except General Service; Demand, per month	
Customer charge, single phase service	\$33.00
Customer charge, three phase service	\$57.35
Rate per kWh – Summer	\$0.1146 per kWh
Rate per kWh – Winter	\$0.1146 per kWh for first 1,200 kWh used; \$0.0971 per kWh over first 1,200 kWh used
Load management credit (Summer only)	\$2.50 per controlled kW or HP

General Service; Demand, per month	
Customer charge	\$85.00
On-peak demand charge – Summer	\$28.80
On-peak demand charge – Winter	\$21.00
Off-peak demand charge – Summer	\$9.80
Off-peak demand charge – Winter	\$21.00
Rate per kWh – All seasons	\$0.0463 per kWh

Electric Vehicle Charging Rate	\$0.135 per kWh
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### Large Power Service Rates

Large Power Service; LP1, per month	
Customer charge	\$225.00
On-peak demand charge – Summer	\$27.25
On-peak demand charge – Winter	\$20.95
Off-peak demand charge – Summer	\$8.50
Off-peak demand charge – Winter	\$20.95
Rate per kWh – All seasons	\$0.0406 per kWh

Large Power Service; LP2, per month	
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Customer charge	\$225.00
On-peak demand charge – Summer	\$26.20
On-peak demand charge – Winter	\$19.85
Off-peak demand charge – Summer	\$8.25
Off-peak demand charge – Winter	\$19.85
Rate per kWh – All seasons	\$0.0395 per kWh

### **Irrigation Service Rates**

Customer charge	\$49.00
On-peak HP charge	\$94.50
Off-peak HP charge	\$32.85
Rate per kWh	\$0.0848 per kWh

The rates above are for the Irrigation Season from June 1 through September 30. During the off-season, the energy charge for all kWh used is based on the General Service G rate. There is a minimum seasonal charge that is the greater of: the HP charge or \$120. The billing HP is the nameplate rating of the motors connected to this service classification.

### **Lighting Service Rates**

City Street Lighting (SL), per month	
Customer charge	\$10.00
Rate per kWh – Summer	\$0.0627 per kWh
Rate per kWh – Winter	\$0.0627 per kWh

Rental Lighting (PL)	
Customer charge	\$10.00
PL1 – 175 watt mercury vapor light	\$8.50 per fixture
PL2 – 100/150 watt sodium vapor light	\$7.70 per fixture
PL3 – 400 watt mercury vapor light	\$14.65 per fixture
PL4 – 400 watt sodium vapor light	\$14.65 per fixture
PL7 – 1,000 watt mercury vapor light	\$22.10 per fixture

Rental Lighting (ML)	
Customer charge	\$10.00
ML1 – 175 watt mercury vapor light	\$4.60 per fixture
ML2 – 100/150 watt sodium vapor light	\$4.35 per fixture
ML3 – 400 watt mercury vapor light	\$5.65 per fixture
ML4 – 400 watt sodium vapor light	\$5.35 per fixture
ML7 – 1,000 watt mercury vapor light	\$7.10 per fixture

## Cogeneration Rates

Owners of small power and energy production facilities must enter into a small power and cogeneration agreement with the City.

Cogeneration CG1	
Customer charge – 240 volts or less	
Single phase meter	\$13.00 per meter
Three phase meter	\$29.00 per meter
Customer charge – Over 240 volts	
Single phase meter	\$29.00 per meter
Three phase meter	\$51.00 per meter
Rate per kWh for energy purchased by the City	\$0.0378 per kWh

Cogeneration CG2	
Customer charge – All voltages	
Single phase meter	\$29.00 per meter
Three phase meter	\$51.00 per meter
Rate per kWh for energy purchased by the City	\$0.0378 per kWh

The rate per kWh for energy purchased by the City will have a fuel and energy adjustment applied to the electric rate classification for retail power and energy sales to the producer, based on the pooled energy adjustment assessed by the City's power supplier.

Avoided Cost Rate for Solar and Wind Cogeneration	
Generator nameplate rating of 25 kW or less	\$0.04070 per kWh
Generator nameplate rating greater than 25 kW	\$0.04209 per kWh

## Production Cost Adjustment

The base production cost presently in effect is \$0.07184 per kWh, including purchased power costs and transmission service.

## Fees and Charges

Service Deposits	
Residential Services	
R and RL, except mobile homes	\$100.00
R and RL, mobile homes	\$250.00
RH and RHL, single-dwelling units	\$250.00
RH and RHL, multiple-dwelling units	\$150.00
General Services	
All general services	80% of the total amount of two months bills, with a minimum of \$50.00
Large Power Services	As set by contract with the City

The service deposits listed above shall apply to all new applications for electric service. The deposits do not apply to existing accounts or transfers of service within the service area of the City unless the customer's rate classification changes.

Any service deposit collected according to this schedule from RH and RHL applicants may be reduced by thirty percent (30%) when a customer has maintained on-time payments for twelve consecutive months.

Connection Charges	
Connections or reconnections made during normal working hours	\$35.00
Connections or reconnections made outside normal working hours at the customer's request	\$50.00
Late Payment Charges	Additional 10%
Collection Charge	\$5.00
Returned Check Charge	\$20.00
Waiver/Due Date Extension Charge	\$2.00 per day

## Sewer Service

### Sewer Service Rates

All Residential Service Classes	
Customer charge	\$29.70
Rate per 1,000 gallons of water consumption	\$2.63
All Commercial Service Classes	
Customer charge	\$32.40
Rate per 1,000 gallons of water consumption	\$2.63
All Industrial Service Classes	
Customer charge	\$3,000.00
Rate per 1,000 gallons of water consumption	\$1.84

- For Residential Service Classes, the variable rate is based on the average monthly water consumption for the months of December, January, and February.
- For Commercial Service Classes, the variable rate may be based on the average monthly water consumption for the months of December, January, and February or on the actual water consumption each month.
- For Industrial Service Classes, the variable rate is based on the actual water consumption each month.

Along with the general service rates listed in the table above, additional surcharge rates will be assessed to any customers who discharge high strength wastewater:

Surcharge Rates	
Biochemical Oxygen Demand	\$0.44 per pound of B.O.D.
Total Suspended Solids	\$0.22 per pound of T.S.S.
Total Kjeldahl Nitrogen	\$0.81 per pound of T.K.N.

### Fees and Charges

Tap Fees and Charges	
4" Sewer Service	\$2,414.85
Larger than 4" Sewer Service	As negotiated
Charges for removal and replacement of paving, etc.	Actual costs

Service Deposits	
Residential Service Classes	\$10.00
Commercial Service Classes	150% of the average monthly charge
Industrial Service Classes	150% of the average monthly charge

Connection Service Charges	
Connections or reconnections made during normal working hours	\$35.00
Connections or reconnections made outside normal working hours at the customer's request	\$50.00
Late Payment Charges	Additional 10%
Collection Charge	\$5.00
Returned Check Charge	\$20.00
Waiver/Due Date Extension Charge	\$2.00 per day

**Slug Treatment**

Slug Treatment Fees and Charges	
Service Charge	\$15.00 per visit
Load Charge, whichever is greater:	
Flat rate	\$20.00 per load
Variable rate	\$3.00 per 100 lbs. C.O.D. per load plus \$5.00 per 100 lbs. Dry Solids per load plus \$0.50 per 1,000 gallons of flow per load
Labor Charge	\$20.00 per man-hour
Supplies Charge	\$10.00 per barrel of grit

All slug delivered for treatment is subject to inspection. The City reserves the right to refuse any slug at any time and may require any person delivering slug for treatment to provide test results of the slug composition.

**Solid Waste Collection**

**Residential Rates**

Residential Rates, per month	
1 Cart	\$21.17
2 Carts	\$26.21
Yard Waste, optional	\$12.00

## Commercial Rates

For the collection of solid waste and recyclable materials placed in approved carts or toters, with occasional overages, from commercial customers, the following rate schedule shall apply:

Commercial Rate Schedule – Carts/Toters		
Pickup Frequency (per week)	\$/month - 1 Cart/Toter	\$/month - 2 Carts/Toters
1 time	\$21.48	\$34.69
2 times	\$36.00	\$48.58
3 times	\$49.29	\$62.18
4 times	\$64.38	\$76.44
5 times	\$78.36	\$91.26
6 times	\$91.89	\$104.82

For the collection of solid waste and recyclable materials placed in approved dumpsters, with occasional overages, from commercial customers, the following rate schedule shall apply:

Commercial Rate Schedule – Dumpsters					
Pickup Frequency (per week)	\$/month per Dumpster Size (yards)				
	2 yards	3 yards	4 yards	6 yards	8 yards
1 time	\$60.14	\$78.70	\$105.02	\$157.54	\$210.06
2 times	\$91.23	\$117.40	\$209.87	\$315.09	\$420.12
3 times	\$121.24	\$157.41	\$315.09	\$472.64	\$629.86
4 times	\$170.30	\$197.40	\$420.12	\$630.18	\$840.24
5 times	\$218.04	\$237.39	\$525.16	\$787.73	\$1,050.30
6 times	\$261.58	\$277.40	\$630.18	\$945.29	\$1,260.37

## Transfer Station Rates

For the deposit of solid waste and recyclable materials at the Transfer Station, the following rate schedules shall apply:

Transfer Station Rate Schedule – Household Trash	
Amount/Type	Rate
Trash bag (13 gal.)	\$1.00 per bag
Trash can/Toter	\$5.00 per can/toter
Car trunk load	\$11.00 per trunk load
Small Pickup load	\$16.00 per pickup load
Large Pickup load	\$27.00 per pickup load
Trailer load	\$44.00 per trailer load
Miscellaneous large items ( <i>i.e.</i> sofas, mattresses, etc.)	\$11.00 per miscellaneous large item
Transfer Station Rate Schedule – Construction Materials (Roofing, Shingles, Plaster, Wood)	
Amount/Type	Rate
Trash can/Toter	\$11.00 per can/toter
Small Pickup load	\$44.00 per pickup load
Large Pickup load	\$60.00 per pickup load
Trailer load	\$88.00 per trailer load
Transfer Station Rate Schedule – Recycling Materials	
Amount/Type	Rate
Recyclable Materials*	\$0.20 per pound (minimum of \$1.00)

\*Recyclable materials includes: cardboard, aluminum, tin, mixed paper, empty aerosol cans, and plastics numbered 1-7.

## Water Service

### Service Charge

The monthly service charge for all customer classifications except cash water sales is determined by the size of the meter through which the customer receives service:

Meter Size	Meter Equivalent	Monthly Service Charge
3/4"	1.67	\$22.57
1"	2.67	\$36.89
1 1/2"	3.33	\$74.73
2"	5.33	\$119.44
3"	10.00	\$222.96
4"	16.66	\$372.38

### Water Service Rates

The following monthly water service rates are determined by the amount of water passing through the meter:

General Service Rate, per month	
First 50,000 gallons used	\$1.00 per 1,000 gallons
Over the first 50,000 gallons used	\$0.83 per 1,000 gallons
Over the first 100,000 gallons used	\$0.83 per 1,000 gallons
Off-peak Service Rate, per month	\$0.60 per 1,000 gallons
Cash Water Sales	
Service charge	\$3.00
Rate per 1,000 gallons	\$4.00

## Fees and Charges

Service Deposits	
Permanent meters	\$10.00
Mobile service meters	\$100.00
Tap Fees and Charges	
3/4" water service	\$2,775.00 plus \$9.50 per foot over 60 feet
1" water service	\$2,906.98 plus \$11.00 per foot over 60 feet
1 1/2" water service	\$3,737.37 plus \$15.00 per foot over 60 feet
2" water service	\$4,632.71 plus \$21.50 per foot over 60 feet
Larger than 2" Water Service	As negotiated
Charges for removal and replacement of paving, etc.	Actual costs

Connection Charges	
Lots up to 44' of frontage	\$308.00
Lots over 44' of frontage	\$7.00 per foot of frontage
Connection Service Charges	
Connections or reconnections made during normal working hours	\$35.00
Connections or reconnections made outside normal working hours at the customer's request	\$50.00

Maintenance Service Charge	\$10.00 per month
Late Payment Charges	Additional 10%
Collection Charge	\$5.00
Returned Check Charge	\$20.00
Waiver/Due Date Extension Charge	\$2.00 per day

Customers will not be charged for service calls unless the service issues are due to the customer's actions or facilities or caused by freezing or mechanical damage. In such events, there will be a \$40.00 service call charge plus labor and materials.



APPLICATION FOR THE  
Crete Carrier Room Grant

**SECTION ONE: APPLICANT INFORMATION**

Name of Applicant/ Organization: Apace Choir Crete  
Contact: Dr Jay W Gilbert  
Address: 1135 Longwood Dr Crete 68333  
Phone: 402-826-9187 E-mail: jay.gilbert@doane.edu  
Description of Event: Spring Concert of the Apace  
Choir of Crete

Date and Time of Event: Wednesday April 23, 2025 1:30 pm  
City Sponsor/Advocate: Mayor Dave Bauer

**SECTION TWO: COMMUNITY PURPOSE**

Mission of the Event/Organization: To provide education and  
support to individuals with disabilities  
through the performance of music.  
Community Served by the Organization: Approximately 35 crete  
citizens with a variety of developmental  
disabilities.

Population Served by the Event: 35 individuals who are  
currently being served by Apace.

**SECTION THREE: FINANCIAL NEED**

Please explain your need for assistance to rent the Crete Carrier Room: Apace is  
a non-profit organization which  
serves special needs people. This  
concert is free and open to the public.

**SECTION FOUR: GENERAL TERMS AND CONDITIONS**

If awarded, the requested funds will be paid to cover the fee and security deposit for use of the Crete Carrier Room. Any costs to clean or repair damage to the event space shall be billed to the grant recipient and must be paid upon receipt of an invoice from the City. The recipient must remain in good standing with the City of Crete to maintain eligibility for the grant.

By obtaining funds from the City of Crete, the recipient acknowledges acceptance of the terms and conditions of the award. The City of Crete may withdraw this grant if the event or the nature of the event changes and is determined to no longer fulfil the grant's purpose.

**SECTION FIVE: APPLICANT CERTIFICATION**

**CERTIFICATION**

**I/WE CERTIFY THAT THE INFORMATION PROVIDED WITHIN THIS APPLICATION IS TRUE AND CORRECT AS OF THE DATE SHOWN BELOW. IN THE EVENT THAT CIRCUMSTANCES CHANGE BEFORE THE EVENT, I WILL, WITHIN TEN DAYS, NOTIFY THE CITY OF CRETE AND RE-SUBMIT MY APPLICATION.**

Signature:  Date: 3/31/2025

Signature: Walt Bain Date: 3-31-25



*The Apacace Choir of Crete invites you to attend our*

# *Spring Concert*

Wednesday, April 23, 2025

1:30 – 2:15 p.m.

Crete Public Library — Crete Carrier Community Room  
1515 Forest Ave.

*Featuring a selection of songs  
Both familiar and famous.*





## **Who We Are**

*We support people with intellectual and developmental disabilities in **southeast Nebraska**.*

## **Mission**

***Provide** desired **education** and **support** to individuals with disabilities, promote safety and respect, and advocate for dignity and inclusion within the community.*

## **How We Work**

### **Individualized**

Through smaller, more personal programs, we can tailor our services to each individual's needs.

### **Local**

Our programs are designed specifically for people and communities in southeast Nebraska.

### **Proactive**

Our organization has decades of experience meeting the highest level of state certification.

### **Outcome-Focused**

We create optimistic, achievable benchmarks to set individuals up for personal success.



## SUPPORTING DOCUMENTATION

Please attach copies of the following documents with your application (check all that apply). Failure to attach proper documentation may result in a delay in processing your application for assistance.

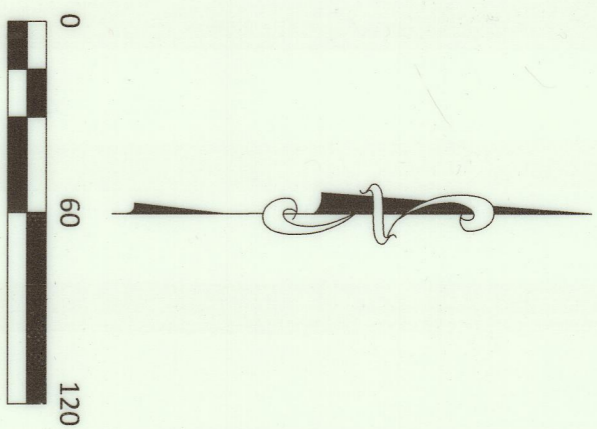
- Event Program or Invitation
- Documentation supporting the Mission of the Organization or Event.
- Copy(ies) of driver's license or other legal photo identification for individuals responsible for the event.
- Proof of Insurance
- Crete Carrier Room Rental Agreement

**Please mail or bring this signed application and required documents to:**

City of Crete  
243 E. 13<sup>th</sup> Street, PO Box 86  
Crete, NE 68333



**DITTMER ACRES ADMINISTRATIVE SUBDIVISION**  
 AN ADMINISTRATIVE SUBDIVISION OF  
 A 3.01 ACRE TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF  
 SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA



**DEDICATION (OWNER'S CERTIFICATE)**  
 WE, DITTMER & DITTMER L.L.C., THE SOLE OWNER(S) OF THE TRACT OF LAND DESCRIBED IN THE LEGAL DESCRIPTION AND SURVEYOR'S CERTIFICATE DO HEREBY APPROVE THIS ADMINISTRATIVE PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" LOCATED IN THE N1/2 OF THE NE1/4 OF SECTION 26, T8N, R4E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA. THIS SUBDIVISION IS SUBJECT TO ALL EASEMENTS, COVENANTS, AND RESTRICTIONS OF RECORD, AS OF THE LAST DATE SHOWN HEREON.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

TERRY A. DITTMER, MEMBER

RONALD W. DITTMER, MEMBER

**ACKNOWLEDGMENT OF NOTARY**

STATE OF NEBRASKA )  
 ) SS  
 SALINE COUNTY )

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025 BY **TERRY A. DITTMER, MEMBER AND RONALD W. DITTMER, MEMBER OF DITTMER & DITTMER, L.L.C.**, A NEBRASKA LIMITED LIABILITY COMPANY.

NOTARY PUBLIC \_\_\_\_\_

**CITY OF CRETE CITY COUNCIL APPROVAL**

THIS PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" AS DESCRIBED IN THE ABOVE LEGAL DESCRIPTION(S) WAS APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, SALINE COUNTY, NEBRASKA ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

DAVID A BAUER, MAYOR \_\_\_\_\_

ATTEST : NANCY TELLEZ, CITY CLERK \_\_\_\_\_

**ZONING ADMINISTRATOR APPROVAL**

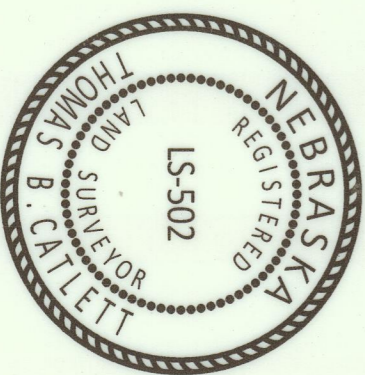
THIS PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" AS DESCRIBED IN THE ABOVE LEGAL DESCRIPTION(S) WAS APPROVED BY THE ZONING ADMINISTRATOR OF THE CITY OF CRETE, SALINE COUNTY, NEBRASKA ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

TOM OURADA, ZONING ADMINISTRATOR \_\_\_\_\_

**LAND SURVEYORS CERTIFICATE**

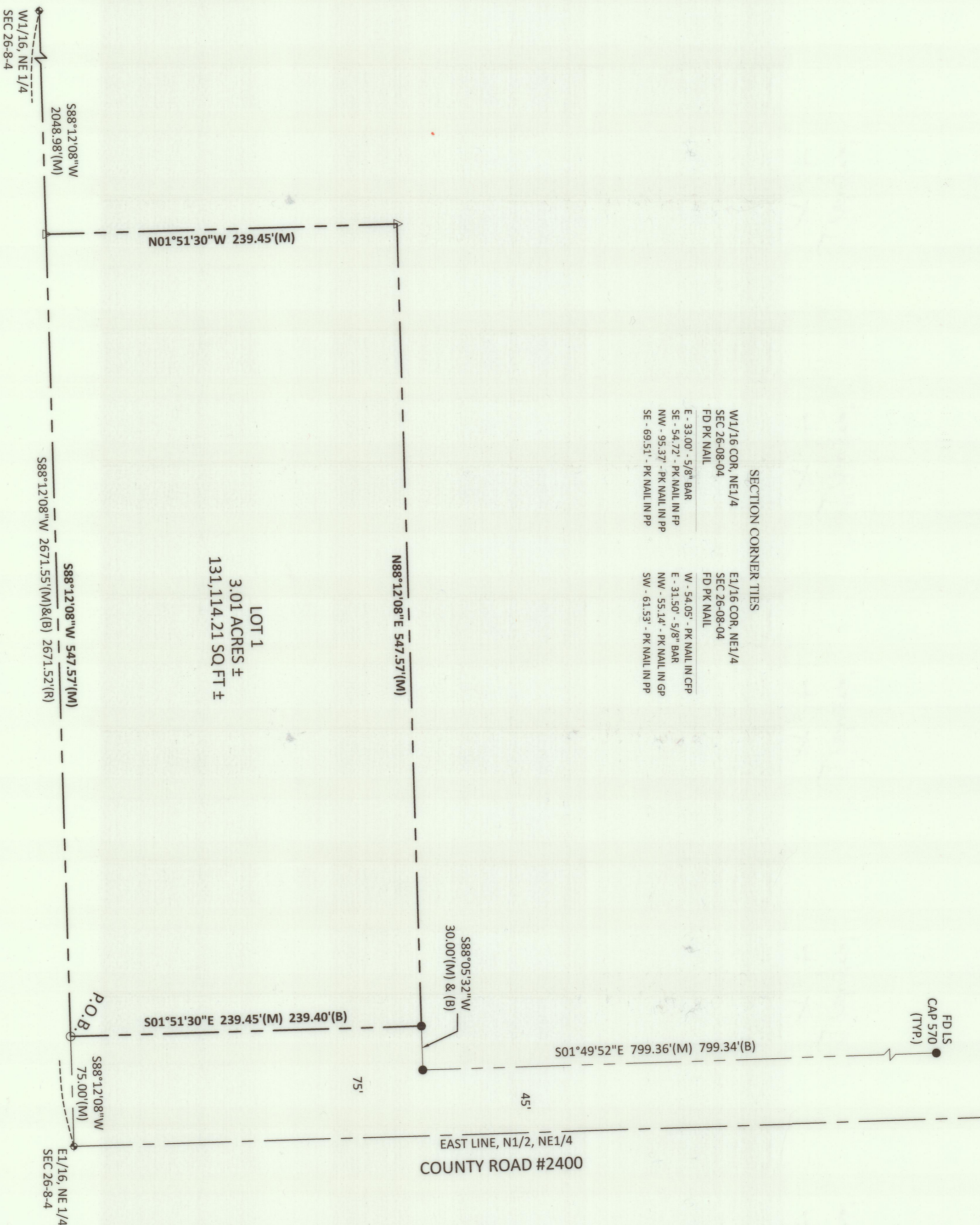
I, THOMAS B. CATLETT, NEBRASKA REGISTERED LAND SURVEYOR NO. 502, DULY REGISTERED UNDER THE LAND SURVEYOR'S REGULATION ACT, DO HEREBY STATE THAT I HAVE PERFORMED A SURVEY OF THE LAND DERIVED ON THE ACCOMPANYING PLAT THAT SAID PLAT IS A TRUE DELINEATION OF SAID SURVEY PERFORMED PERSONALLY OR UNDER MY DIRECT SUPERVISION; THAT SAID SURVEY WAS MADE WITH REFERENCE TO KNOWN AND RECORDED MONUMENTS, MARKED AS SHOWN, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE, CORRECT, AND IN ACCORDANCE WITH THE MINIMUM STANDARDS FOR SURVEYS IN NEBRASKA IN EFFECT AT THE TIME OF THIS SURVEY.

THOMAS B. CATLETT  
 NEBRASKA R.L.S. NO. 502  
 DATE \_\_\_\_\_



SECTION CORNER TIES

W1/16 COR, NE1/4 SEC 26-08-04 FD PK NAIL	E1/16 COR, NE1/4 SEC 26-08-04 FD PK NAIL
E - 33.00' - 5/8" BAR SE - 54.72' - PK NAIL IN PP NW - 95.37' - PK NAIL IN PP SW - 69.51' - PK NAIL IN PP	W - 54.05' - PK NAIL IN CPP E - 31.50' - 5/8" BAR NW - 55.14' - PK NAIL IN GP SW - 61.53' - PK NAIL IN PP



**LEGAL DESCRIPTION**  
 A TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE E1/16 OF THE NE1/4 OF SAID SECTION 26; THENCE S88°12'08\"/>

SAID TRACT CONTAINS 131,114.21 SQUARE FEET AND 3.01 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

**LEGEND**

- △ - SET 5/8"x24" CAPPED REBAR (LS502)
- - FOUND SURVEY POINT AS INDICATED
- - SECTION CORNER
- ⊙ - FOUND CAPPED REBAR (LS502)
- - CALCULATED SURVEY POINT
- CTP - CRIMPED TOP PIPE
- OTP - OPEN TOP PIPE
- M - MEASURED DISTANCE
- C - CALCULATED DISTANCE
- P - PLAT DISTANCE
- R - RECORDED DISTANCE
- BOUNDARY LINE

**CATLETT**  
 LAND SURVEYING  
 BENNET, NEBRASKA  
 402-274-7525 | 402-217-5816  
 WWW.CATLETTSURVEYING.COM

**DITTMER ACRES ADMINISTRATIVE SUBDIVISION**  
 A 3.01 ACRE TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF  
 SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA

CREW: AK/JS  
 DRAWN BY: AK  
 CHECKED BY: TC/PC/JS  
 DATE: 3/18/25  
 REVISION DATE:  
 JOB #: 2025-025  
 SHEET NO. 1 of 1

## ECONOMIC DEVELOPMENT PROGRAM APPLICATION FOR FUNDS

Please Type or Print Clearly and Answer Each Question (If Question Does Not Apply – Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

**A. APPLICANT INFORMATION:**

Name of Entity Applying for Assistance: Crete Youth Cabin Association

Business Address: 877 E.R. 2350, BOX 247 CRETE NE 68333  
(City) (State) (Zip Code)

Contact Person: Tom Parker Telephone Number: 402 853-1591

Fax Number: \_\_\_\_\_ Email Address: 46tomkat@gmail.com

Federal Tax ID Number: 47-0739177

Type of Entity:     Start-Up     Buyout     Existing

If Existing, Number of Years in Business in Crete: 60+

**Business Classification: (Please Choose One)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Retail                 | <input type="checkbox"/> Manufacturing      | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications | <input type="checkbox"/> Tourism                |
| <input type="checkbox"/> Warehouse/Distribution | <input type="checkbox"/> Government         | <input checked="" type="checkbox"/> Other       |

**Business Type: (Please Choose One)**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> LLC            | <input type="checkbox"/> Governmental Entity    | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?     Yes     No

If Yes, Please List Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City) (State) (Zip Code)

Chris Craven

Director

N-A

**Ownership Identification:** Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage
Jacob Bospalec	President	N-A
Laura Edke	Treasurer	N-A
Jennifer Craven	Secretary	N-A
Tom Parker	Director	N-A
Craig Snyder	Director	N-A
Elizabeth Snyder	Director	N-A

Which type of assistance is the entity applying for?

- Grant     Loan Guarantee If so, Lender? \_\_\_\_\_     Other

Explain: \_\_\_\_\_

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development     New Business Startup     Building Renovation     Public Works  
 Professional/Employee Recruitment     Promotion/Tourism     Job Training  
 Working Capital     Low - Moderate Income Housing     Workforce Housing  
 Technology     Plan Management     Technical Assistance     Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: N-A

Number of Full-Time Equivalent Positions to Be Created: N-A

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

Yes  No    N-A

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

Please provide a Brief Project Summary Description:

Addition of a Sanitary restroom and Shower facility. To provide necessary accommodations for youth and adults for day and/or overnight stays on grounds. Structure to include a multi-use learning center and equipment storage area.

*See attachments*

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$	\$
Renovation/Rehabilitation	\$	\$
New Construction	\$ 210,000	\$ 105,000.00
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 0.00	
	Total LB840 Funds Requested:	\$ 105,000.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners:

\_\_\_\_\_

Other Funding Source(s) and Amount(s): \_\_\_\_\_

**B. PROJECT INFORMATION:**

Please provide a Brief Project Summary Description:

Addition of a sanitary restroom and shower facility to provide necessary accommodations for youth and adults for day and/or overnight stays on grounds. Structure to include a multi-use learning center and equipment storage area. See attached docs.

See attachments

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$ 150,000	\$ 150,000
Renovation/Rehabilitation	\$	\$
New Construction	\$ 200,000	\$ 200,000
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 0.00	
	Total LB840 Funds Requested:	\$ 350,000.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: American Legion Post 147

Loan Amount: \$150,000 Loan Term (Years): 5

Amount Injected Into the Project by Business/Partners/Owners:

to date: over \$200,000 to upgrade existing structures and down payment on land acquisition.

Other Funding Source(s) and Amount(s): \_\_\_\_\_

**C. PROJECT LOCATION:**

- |  |   |  |
|--|---|--|
| Within the Crete City Limits?              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Within the Crete Two-Mile Jurisdiction?    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Land Owned by the City of Crete?           | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

If Not in City Jurisdiction, please explain local benefit:

---

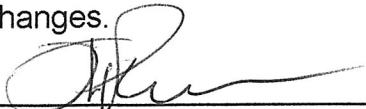
**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See checklist Page 5.

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- ✓ • Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- ✓ • For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- ✓ • For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- 501C3 ✓ • Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- NA • Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.



Applicant's Signature

13-3-25

Date

### Checklist for Local Economic Development Program Application

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
  - A review of key management and employees and their experience as related to the proposed project.
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - Three (3) Years Financial Projections
  - Past three years personal tax returns
- Existing Business:
  - Most Current Business Plan
  - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
  - List of Current Obligations (include company Names and Amounts)
  - Past three years personal tax returns
- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.
- Other information or financial documentation as requested.

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov). **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

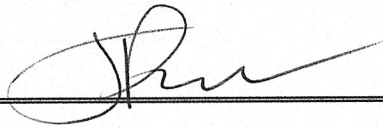
I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME

Thomas L Parker

(first, middle, last)

SIGNATURE



DATE

3-3-25

1/19/2010

DOWNLOAD/SAVE

PRINT

# LB 840 APPLICATION PROCESS

Next Step In Process

If application is denied, the applicant has the ability to appeal to the advisory board at a public meeting

Step 1

Applicant goes to Director with idea

Is applicant and project eligible?

No

Yes

Step 2

Application is submitted

Step 3

Director does a review & analysis of application

Is the application accepted?

No

Yes

Step 4

The applicant and Director enter into negotiations

Negotiations Not Accepted

Negotiations Accepted

*May enter into Negotiations*

Step 5

Application is presented to economic advisory committee by Director

Step 6

Application goes to public meeting and advisory committee executive session for financial determination and recommendation

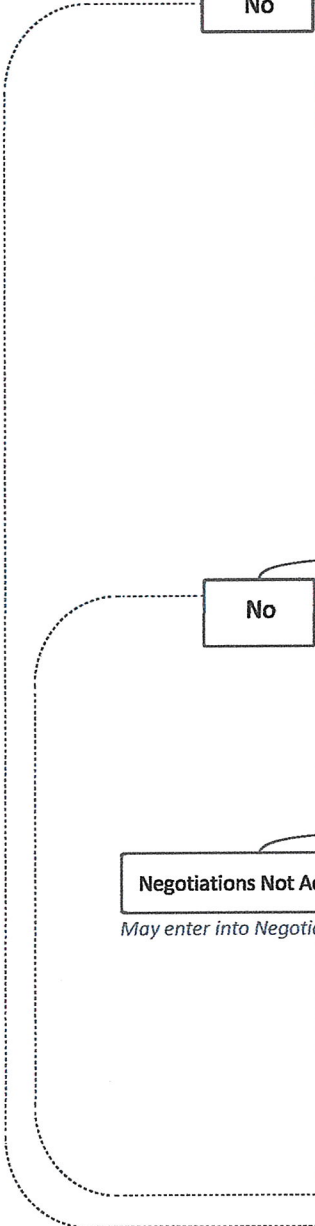
Not Recommended

Recommend as Amended

Application Recommended

Step 7

Application goes to City Council



## ECONOMIC DEVELOPMENT PROGRAM APPLICATION FOR FUNDS

**Please Type or Print Clearly and Answer Each Question** (If Question Does Not Apply – Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

**A. APPLICANT INFORMATION:**

Name of Entity Applying for Assistance: Kathy's Cardinal Kids Learning Center

Business Address: 830 E 1<sup>st</sup> St Suite 4 Crete NE 68333  
(City) (State) (Zip Code)

Contact Person: Kathy Garland Telephone Number: 402-381-5386

Fax Number: \_\_\_\_\_ Email Address: KathycardinalKids@  
yahoo.com

Federal Tax ID Number: 99-2700319

Type of Entity:     Start-Up     Buyout     Existing

If Existing, Number of Years in Business in Crete: 8 months

**Business Classification: (Please Choose One)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Retail                 | <input type="checkbox"/> Manufacturing      | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications | <input type="checkbox"/> Tourism                |
| <input type="checkbox"/> Warehouse/Distribution | <input type="checkbox"/> Government         | <input checked="" type="checkbox"/> Other       |

**Business Type: (Please Choose One)**

- |   |  |                                      |
|---|--|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Corporation         | <input type="checkbox"/> Partnership |
| <input checked="" type="checkbox"/> LLC | <input type="checkbox"/> Governmental Entity | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?     Yes     No

If Yes, Please List Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City) (State) (Zip Code)

**Ownership Identification:** Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage
Kathy Garland	Owner / Director	100%

Which type of assistance is the entity applying for?

- Grant   
  Loan Guarantee If so, Lender? \_\_\_\_\_   
  Other

Explain: LB840

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development   
  New Business Startup   
  Building Renovation   
  Public Works  
 Professional/Employee Recruitment   
  Promotion/Tourism   
  Job Training  
 Working Capital   
  Low - Moderate Income Housing   
  Workforce Housing  
 Technology   
  Plan Management   
  Technical Assistance   
  Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: 6 FTE

Number of Full-Time Equivalent Positions to Be Created: 3

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

Yes  No

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_  
(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

Please provide a Brief Project Summary Description:

Kathy's Cardinal Kids is looking to purchase a 12-15 passenger van to transport children

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$	\$
Renovation/Rehabilitation	\$	\$
New Construction	\$	\$
Machinery / Equipment Acquisition	\$ 16,000.00	\$ 8,000.00
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 16,000.00	
	Total LB840 Funds Requested:	\$ 8,000.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners:  
\_\_\_\_\_

Other Funding Source(s) and Amount(s): \_\_\_\_\_

**C. PROJECT LOCATION:**

- |  |   |  |
|--|---|--|
| Within the Crete City Limits?              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Within the Crete Two-Mile Jurisdiction?    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Land Owned by the City of Crete?           | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

If Not in City Jurisdiction, please explain local benefit:

---

**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See *checklist Page 5.*

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

Katherine Garland  
Applicant's Signature

2-7-25  
Date

**Checklist for Local Economic Development Program Application**

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - ~~Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).~~
  - A review of key management and employees and their experience as related to the proposed project.
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - ~~Three (3) Years Financial Projections~~
  - ~~Past three years personal tax returns~~
- Existing Business:
  - ~~Most Current Business Plan~~
  - ~~Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.~~
  - ~~List of Current Obligations (include company Names and Amounts)~~
  - ~~Past three years personal tax returns~~
- ~~Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.~~
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.
- ~~Other information or financial documentation as requested.~~

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email tom.ourada@crete.ne.gov. **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

**I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.**

PRINT NAME	<u>Katherine L. Garland</u> <small>(first, middle, last)</small>
SIGNATURE	<u>Katherine L Garland</u>
DATE	<u>2-7-25</u>

1/19/2010

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To LB840 Applicant:

CONGRATULATIONS on taking the first step to being awarded additional funds to help your business or event in Crete. The funds available for Economic Development, resulting from the citizen-approved sales tax increase that took effect April 1, 2011, are available first come to businesses, events and projects that meet the requirements of Crete's written Economic Development Plan, which can be found online at [www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfc](http://www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfc). A written copy is also available from the City of Crete Economic Development Director.

Please review the Economic Development Plan and confirm that your project or business is eligible. Applications may be recommended for funding in full or in part or may be denied based upon the review of the Board. Final decisions regarding funding will be made by the City Council but according to the terms of the Plan, in no event may the City Council fund any Application not previously reviewed and approved by the citizen Board.

In this packet you will find an Application for Funds, a US Citizenship Attestation Form and a Check List of required items. As you will see, the Application is detailed and requires significant information and additional verification documents. If you need assistance with the application please contact any Economic Development Advisory Board member. *If you have questions, please call the Economic Development Office, at 402-826-4312 or email the City Administrator, tom.ourada@crete.ne.gov*

Please note that the first portion of the application will be open to the public and may be provided to the City Council for final funding review. The balance of the application and all supporting documentation including personal financial information is confidential and will only be shared with members of the Economic Advisory Board for purposes of considering your application. All confidential records will be maintained in the office of the Economic Development Board and will be kept separately and not be available for review by the public. Any questions or concerns regarding this process shall be directed to the City Administrator.

All Applicants will be required to attend a public hearing for presentation regarding their request for funding. Public hearings will be held at least quarterly and may be held more frequently at the request of the Board. All Applications presented within the three months preceding a Public Hearing will be set for presentation and consideration at the same meeting. The Board may make a recommendation for funding at the public hearing, or may vote to table an application for further information, but in no event shall an application be tabled more than once so that all decisions will be made not more than three months after the initial public hearing regarding an application. There is no guarantee that a determination will be made less than three months after submission so all applicants are urged to make timely requests for funding if projects or events have set timelines.

*Mail or deliver completed application with all supporting documentation and forms to:*  
Economic Development Program Director  
City of Crete City Hall  
243 E. 13<sup>th</sup> Street, P.O. Box 86  
Crete, NE 68333

We look forward to working with you through the application process.  
Equal Opportunity and Fair Housing Provider and Employer





## ECONOMIC DEVELOPMENT PROGRAM APPLICATION FOR FUNDS

**Please Type or Print Clearly and Answer Each Question** (If Question Does Not Apply – Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

### A. APPLICANT INFORMATION:

Name of Entity Applying for Assistance: The City of Crete

Business Address: 243 East 13th St Crete NE 68333  
(City) (State) (Zip Code)

Contact Person: Tom Ourada Telephone Number: 4028269758

Fax Number: \_\_\_\_\_ Email Address: tom.ourada@crete.ne.gov

Federal Tax ID Number: 47-6006154

Type of Entity:     Start-Up     Buyout     Existing

If Existing, Number of Years in Business in Crete: \_\_\_\_\_

#### Business Classification: (Please Choose One)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Retail                 | <input type="checkbox"/> Manufacturing         | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications    | <input type="checkbox"/> Tourism                |
| <input type="checkbox"/> Warehouse/Distribution | <input checked="" type="checkbox"/> Government | <input type="checkbox"/> Other                  |

#### Business Type: (Please Choose One)

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Corporation                    | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> LLC            | <input checked="" type="checkbox"/> Governmental Entity | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?     Yes     No

If Yes, Please List Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City) (State) (Zip Code)

**Ownership Identification:** Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage

Which type of assistance is the entity applying for?

- Grant    
  Loan Guarantee If so, Lender? \_\_\_\_\_    
  Other

Explain: \_\_\_\_\_

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development   
  New Business Startup   
  Building Renovation   
  Public Works  
 Professional/Employee Recruitment   
  Promotion/Tourism   
  Job Training  
 Working Capital   
  Low - Moderate Income Housing   
  Workforce Housing  
 Technology   
 Plan Management   
 Technical Assistance   
 Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: \_\_\_\_\_

Number of Full-Time Equivalent Positions to Be Created: \_\_\_\_\_

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

- Yes  No

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

**Please provide a Brief Project Summary Description:**

The City of Crete applied for the Community Development Block Grant (CDBG) through the Department of Economic Development (DED) and has been awarded up to \$400,000 in funds. The City of Crete would like to request \$100,000.00 of LB840 funds for the local share costs.

The award is intended to leverage investments that will contribute to the revitalization or redevelopment of downtown infrastructure and develop a greater capacity for growth, addressing health and safety concerns and commercial revitalization within the business in downtown Crete.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$	\$
Renovation/Rehabilitation	\$ 400,000.00	\$ 100,000.00
New Construction	\$	\$
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 400,000.00	
	Total LB840 Funds Requested:	\$ 100,000.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners:

\_\_\_\_\_

Other Funding Source(s) and Amount(s): \_\_\_\_\_

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME

Tom Ourada

(first, middle, last)

SIGNATURE

Tom Ourada

DATE

3/28/2025

1/19/2010

DOWNLOAD/SAVE

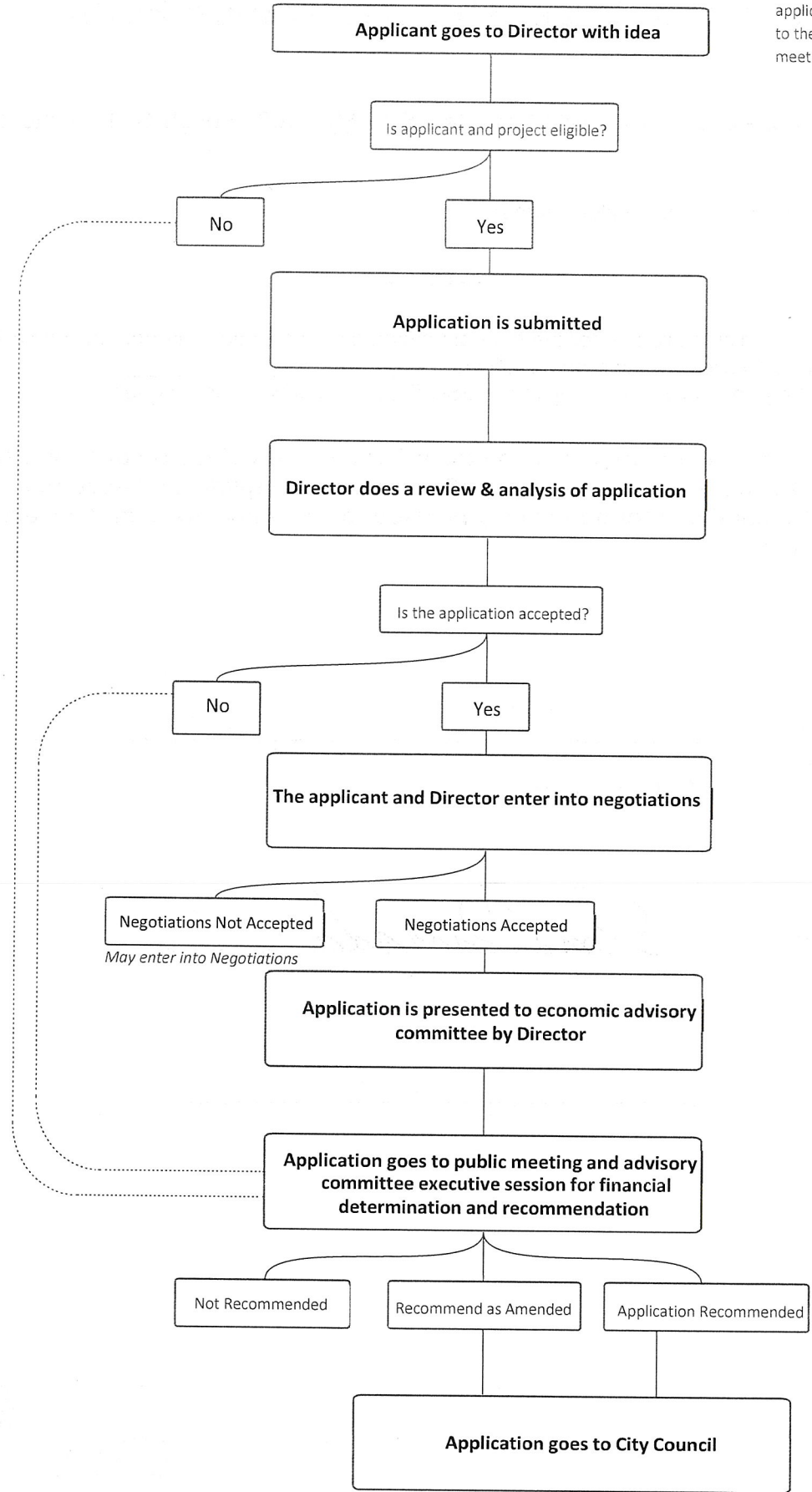
PRINT

# LB 840 APPLICATION PROCESS

Next Step In Process

If application is denied, the applicant has the ability to appeal to the advisory board at a public meeting

- Step 1
- Step 2
- Step 3
- Step 4
- Step 5
- Step 6
- Step 7



**C. PROJECT LOCATION:**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Within the Crete City Limits?              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Within the Crete Two-Mile Jurisdiction?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Land Owned by the City of Crete?           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If Not in City Jurisdiction, please explain local benefit:

---

**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See *checklist Page 5.*

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

  
 Applicant's Signature

  
 Date

**Checklist for Local Economic Development Program Application**

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
  - A review of key management and employees and their experience as related to the proposed project.
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - Three (3) Years Financial Projections
  - Past three years personal tax returns
- Existing Business:
  - Most Current Business Plan
  - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
  - List of Current Obligations (include company Names and Amounts)
  - Past three years personal tax returns
- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.
- Other information or financial documentation as requested.

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov). **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333



To LB840 Applicant:

CONGRATULATIONS on taking the first step to being awarded additional funds to help your business or event in Crete. The funds available for Economic Development, resulting from the citizen-approved sales tax increase that took effect April 1, 2011, are available first come to businesses, events and projects that meet the requirements of Crete's written Economic Development Plan, which can be found online at [www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfc](http://www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfc). A written copy is also available from the City of Crete Economic Development Director.

Please review the Economic Development Plan and confirm that your project or business is eligible. Applications may be recommended for funding in full or in part or may be denied based upon the review of the Board. Final decisions regarding funding will be made by the City Council but according to the terms of the Plan, in no event may the City Council fund any Application not previously reviewed and approved by the citizen Board.

In this packet you will find an Application for Funds, a US Citizenship Attestation Form and a Check List of required items. As you will see, the Application is detailed and requires significant information and additional verification documents. If you need assistance with the application please contact any Economic Development Advisory Board member. *If you have questions, please call the Economic Development Office, at 402-826-4312 or email the City Administrator, [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov)*

Please note that the first portion of the application will be open to the public and may be provided to the City Council for final funding review. The balance of the application and all supporting documentation including personal financial information is confidential and will only be shared with members of the Economic Advisory Board for purposes of considering your application. All confidential records will be maintained in the office of the Economic Development Board and will be kept separately and not be available for review by the public. Any questions or concerns regarding this process shall be directed to the City Administrator.

All Applicants will be required to attend a public hearing for presentation regarding their request for funding. Public hearings will be held at least quarterly and may be held more frequently at the request of the Board. All Applications presented within the three months preceding a Public Hearing will be set for presentation and consideration at the same meeting. The Board may make a recommendation for funding at the public hearing, or may vote to table an application for further information, but in no event shall an application be tabled more than once so that all decisions will be made not more than three months after the initial public hearing regarding an application. There is no guarantee that a determination will be made less than three months after submission so all applicants are urged to make timely requests for funding if projects or events have set timelines.

*Mail or deliver completed application with all supporting documentation and forms to:*

**Economic Development Program Director  
City of Crete City Hall  
243 E. 13<sup>th</sup> Street, P.O. Box 86  
Crete, NE 68333**

We look forward to working with you through the application process.  
Equal Opportunity and Fair Housing Provider and Employer



## ECONOMIC DEVELOPMENT PROGRAM APPLICATION FOR FUNDS

**Please Type or Print Clearly and Answer Each Question** (If Question Does Not Apply – Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

**A. APPLICANT INFORMATION:**

Name of Entity Applying for Assistance: The City of Crete

Business Address: 243 East 13th St Crete NE 68333  
(City) (State) (Zip Code)

Contact Person: Tom Ourada Telephone Number: 4028269758

Fax Number: \_\_\_\_\_ Email Address: tom.ourada@crete.ne.gov

Federal Tax ID Number: 47-6006154

Type of Entity:     Start-Up     Buyout     Existing

If Existing, Number of Years in Business in Crete: \_\_\_\_\_

**Business Classification: (Please Choose One)**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Retail                 | <input type="checkbox"/> Manufacturing         | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications    | <input type="checkbox"/> Tourism                |
| <input type="checkbox"/> Warehouse/Distribution | <input checked="" type="checkbox"/> Government | <input type="checkbox"/> Other                  |

**Business Type: (Please Choose One)**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Corporation                    | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> LLC            | <input checked="" type="checkbox"/> Governmental Entity | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?     Yes     No

If Yes, Please List Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City) (State) (Zip Code)

**Ownership Identification:** Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage

Which type of assistance is the entity applying for?

- Grant    
  Loan Guarantee If so, Lender? \_\_\_\_\_    
  Other

Explain: \_\_\_\_\_

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development   
  New Business Startup   
  Building Renovation   
  Public Works  
 Professional/Employee Recruitment   
  Promotion/Tourism   
  Job Training  
 Working Capital   
  Low - Moderate Income Housing   
 Workforce Housing  
 Technology   
 Plan Management   
 Technical Assistance   
 Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: \_\_\_\_\_

Number of Full-Time Equivalent Positions to Be Created: \_\_\_\_\_

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

- Yes  No

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

**Please provide a Brief Project Summary Description:**

The City of Crete submitted a pre-application to the Department of Economic Development for the Nebraska Affordable Housing Trust Fund (NAHTF) for workforce housing. The full application will be submitted to request the maximum \$750,000 funding amount.  
 The City of Crete would like to request \$250,000 from LB840 to use as a match in the NAHTF application. We will be targeting the housing range from \$250,000 to \$325,000 in order to provide more housing availability for more residents.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$ 300,000.00	\$ 100,000.00
Renovation/Rehabilitation	\$	\$
New Construction	\$ 700,000.00	\$ 150,000.00
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 1,000,000.00	
	Total LB840 Funds Requested:	\$ 250,000.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners:

\_\_\_\_\_

Other Funding Source(s) and Amount(s): \_\_\_\_\_

**C. PROJECT LOCATION:**

- |  |   |  |
|--|---|--|
| Within the Crete City Limits?              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Within the Crete Two-Mile Jurisdiction?    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Land Owned by the City of Crete?           | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

If Not in City Jurisdiction, please explain local benefit:

---

**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See **checklist Page 5.**

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

  
 Applicant's Signature

3/28/25  
 Date

### Checklist for Local Economic Development Program Application

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
  - A review of key management and employees and their experience as related to the proposed project.
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - Three (3) Years Financial Projections
  - Past three years personal tax returns
- Existing Business:
  - Most Current Business Plan
  - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
  - List of Current Obligations (include company Names and Amounts)
  - Past three years personal tax returns
- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.
- Other information or financial documentation as requested.

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov). **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME

Tom Durada

(first, middle, last)

SIGNATURE

*Tom Durada*

DATE

3/28/25

1/19/2010

DOWNLOAD/SAVE

PRINT

# LB 840 APPLICATION PROCESS

Next Step In Process

If application is denied, the applicant has the ability to appeal to the advisory board at a public meeting

Step 1

Applicant goes to Director with idea

Is applicant and project eligible?

No

Yes

Step 2

Application is submitted

Step 3

Director does a review & analysis of application

Is the application accepted?

No

Yes

Step 4

The applicant and Director enter into negotiations

Negotiations Not Accepted  
*May enter into Negotiations*

Negotiations Accepted

Step 5

Application is presented to economic advisory committee by Director

Step 6

Application goes to public meeting and advisory committee executive session for financial determination and recommendation

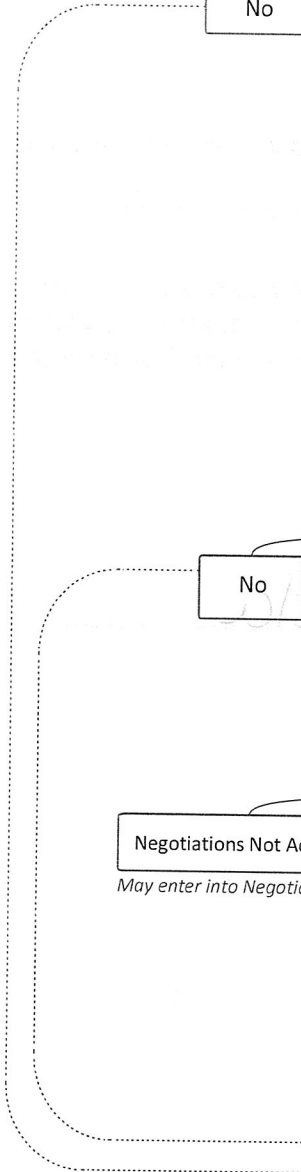
Not Recommended

Recommend as Amended

Application Recommended

Step 7

Application goes to City Council



## ECONOMIC DEVELOPMENT PROGRAM APPLICATION FOR FUNDS

Please Type or Print Clearly and Answer Each Question (If Question Does Not Apply – Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

**A. APPLICANT INFORMATION:**

Name of Entity Applying for Assistance: Rotary International District 5650 Foundation

Business Address: PO Box 272 Crete NE 68333  
(City) (State) (Zip Code)

Contact Person: Shaylene Smith Telephone Number: 4026416599

Fax Number: \_\_\_\_\_ Email Address: shaylenek@hotmail.com

Federal Tax ID Number: 99-3110287

Type of Entity:       Start-Up       Buyout       Existing

If Existing, Number of Years in Business in Crete: 100 years +

**Business Classification: (Please Choose One)**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Retail                 | <input type="checkbox"/> Manufacturing      | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications | <input checked="" type="checkbox"/> Tourism     |
| <input type="checkbox"/> Warehouse/Distribution | <input type="checkbox"/> Government         | <input type="checkbox"/> Other                  |

**Business Type: (Please Choose One)**

- |   |   |                                      |
|---|---|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> LLC            | <input type="checkbox"/> Governmental Entity    | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?  Yes       No

If Yes, Please List Name: Crete Rotary Club is a Member of RI District 5650  
 Address: c/o Frank Goldberg 13031 Marinda St Omaha NE 68144  
(City) (State) (Zip Code)

**Ownership Identification:** Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage
Jack Thompson	Project Chair	
Shaylene Smith	Club President	
Janelle Snodgrass	Club Secretary	
Jim Johnson	Club Treasurer	

Which type of assistance is the entity applying for?

Grant     Loan Guarantee If so, Lender? \_\_\_\_\_     Other

Explain: \_\_\_\_\_

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development     New Business Startup     Building Renovation     Public Works  
 Professional/Employee Recruitment     Promotion/Tourism     Job Training  
 Working Capital     Low - Moderate Income Housing     Workforce Housing  
 Technology     Plan Management     Technical Assistance     Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: None

Number of Full-Time Equivalent Positions to Be Created: None

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

Yes  No

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_  
(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

**Please provide a Brief Project Summary Description:**

The City's park at 9th and Kingwood serves a large geographic area of Crete and the ball fields there are used to host many soccer and t-ball games each year. The Crete Rotary Club started working with the City of Crete to improve these fields more than 40 years ago. Over the years, the Club has improved the backstops, replaced the outfield fencing, and built the dugouts among other things. Understanding that many people attend games and events at the park regularly, the Club built a playground structure in the mid-80's so that families and siblings had a place to play during the ballgames. The Crete Rotary Club has continued to improve the park, adding trees and picnic tables in recent years. The park was renamed Rotary Park in 1991 to recognize this working relationship.

At this time, the 40-year-old playground equipment is nearing the end of its useful life. The all-wood structure is eroding and minimal, occasional repairs won't be a option in the near future. It is often the first area of town that our youngest athletes and their families see, so the community needs to bring this well-traveled space up-to-date. The Crete Rotary Club is seeking an LB840 grant to help replace the playground equipment in this park. This will completely replace the wooden structure with new, state-of-the-art equipment and add a swingset. The bid includes new surfacing and a border for the playground.

Thanks to the Crete Area Improvement & Development Corporation and members of the Crete Rotary Club, we have already raised the match required to order the playground equipment and we are ready to move forward immediately. Rotarians also pledge their physical labor to help remove the existing play structure. That in-kind match isn't represented below.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$	\$
Renovation/Rehabilitation	\$ 107,650.00	\$ 53,580.00
New Construction	\$	\$
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 107,650.00	
	Total LB840 Funds Requested:	\$ 53,580.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners:  
\$ 29,700.00

Other Funding Source(s) and Amount(s): CAIDC \$25,000.00

**C. PROJECT LOCATION:**

- |  |   |  |
|--|---|--|
| Within the Crete City Limits?              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Within the Crete Two-Mile Jurisdiction?    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Land Owned by the City of Crete?           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

If Not in City Jurisdiction, please explain local benefit:

---

**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See *checklist Page 5.*

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

\_\_\_\_\_  
Applicant's Signature

3/27/2025  
\_\_\_\_\_  
Date

**Checklist for Local Economic Development Program Application**

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
  - A review of key management and employees and their experience as related to the proposed project.
  
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - Three (3) Years Financial Projections
  - Past three years personal tax returns
  
- Existing Business:
  - Most Current Business Plan *NonProfit*
  - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
  - List of Current Obligations (include company Names and Amounts)
  - Past three years personal tax returns
  
- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders. *N/A*
  
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
  
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information. *on file with the City already*
  
- Other information or financial documentation as requested.

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov). **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_, and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME

Shaylene M Smith

(first, middle, last)

SIGNATURE

Shaylene M Smith

DATE

3/27/25

1/19/2010

DOWNLOAD/SAVE

PRINT