

**Crete City Council Special Meeting**  
**Wednesday, June 26, 2024 6:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Consent Agenda**

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

**3.A. Approve Meeting Minutes**

- 3.A.1. City Council Minutes June 18, 2024
- 3.A.2. Finance Committee Minutes June 18, 2024
- 3.A.3. Parks and Recreation Committee June 18, 2024
- 3.A.4. Public Works Committee Minutes June 18, 2024

**3.B. Accept the City Treasurer's Report**

**3.C. Approve the Payment of Claims Against the City**

**4. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.
- 4.A. Public Hearing on Addition to Licensed Area from PWR & DWD Rental Properties, LLC DBA Old Main Bar & Grill**
- 4.B. Consider the Addition to Licensed Area from PWR & DWD Rental Properties, LLC DBA Old Main Bar & Grill**
- 4.C. Discussion on contract with Crete Area Medical Center \***

**5. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.

- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**6. Officers' Reports**

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**7. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## CITY COUNCIL REGULAR MEETING

June 18<sup>th</sup>, 2024 at 6:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Tom Crisman: Present  
Anthony Fitzgerald: Present  
Kyle Frans: Present  
Ashley Newmyer: Present  
Dan Papik: Present  
Dale Strehle: Present

Present: 6.

#### 3. Consent Agenda

Approved Consent Agenda Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

### **3.A. Approve Meeting Minutes**

#### **3.A.1. June 4th, 2024 City Council Minutes**

#### **3.A.2. June 4th, 2024 Legislative & Economic Development Minutes**

#### **3.A.3. June 4th, 2024 Public Safety Minutes**

#### **3.A.4. June 4th, 2024 Public Works Minutes**

### **3.B. Accept the City Treasurer's Report**

### **3.C. Approve the Payment of Claims Against the City**

### **3.D. Mayor's appointment of Scott Kuncel to the Historic Preservation Commission**

## **4. Items of Business**

### **4.A. Consider CO#008 from Kingery Construction Co. for the Crete Isis Theater Renovation.**

City Administrator Tom Ourada explained that it is a credit of \$3,577.00. This went to the Public Works Committee.

Approved CO#008 from Kingery Construction Co. for the Crete Isis Theater Renovation. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

### **4.B. Consider approving payment of claims to Crete Ace Hardware in the amount of \$7,072.89.**

Approved payment of claims to Crete Ace Hardware in the amount of \$7,072.89. Carried with a motion by Dale Strehle and a second by Anthony Fitzgerald.

Dan Papik: Abstain (With Conflict), Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye

Aye: 5, No: 0, Abstain (With Conflict): 1

### **4.C. Consider Ordinance 2203 Amending Public Nuisances; weeds, grasses, and worthless vegetation**

City Administrator Tom Ourada explained that this is a housekeeping ordinance. City Attorney Anna Burge explained that this has the corrected Sativa and providing for the possibility that in time the Director of Agriculture could declare another weed that we don't have in our list. This went to the Public Safety Committee.

Introduced Ordinance 2203 and waive the rule it be read on three different days. Carried with a motion by Dan Papik and a second by Dale Strehle.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact Ordinance 2203 Amending Public Nuisances; weeds, grasses, and worthless vegetation Carried with a motion by Dan Papik and a second by Dale Strehle.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.D. Consider Ordinance 2204 Amending Camping Permitted Area rules to include electric vehicle charging.**

City Administrator Tom Ourada explained that this is another Ordinance that they looked at and a solution to people wanting to charge their vehicles at Tuxedo Park. This was made part of the camping rate ordinance. This went to the Parks and Recreation Committee.

Introduce Ordinance 2204 and waive the rule it be read on three different days. Carried with a motion by Ashley Newmyer and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact Ordinance 2204 Amending Camping Permitted Area rules to include electric vehicle charging. Carried with a motion by Ashley Newmyer and a second by Dan Papik.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.E. Consider Ordinance 2205 updating the non-union pay scale.**

City Administrator Tom Ourada explained that this is an ordinance change to alter the job description of groundskeeper to better reflect the duties and to change the low end from \$21.36 to \$22.00 and modify the steps. This went to the Personnel Committee.

Introduce Ordinance 2205 and waive the rule it be read on three different days. Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact Ordinance 2205 updating the non-union pay scale. Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.F. Consider Ordinance 2206 relating to Alcohol Special Designated Licenses requiring payment of fee when submitting an application.**

City Administrator Tom Ourada explained that this is an Ordinance that allows the City to charge to do the documentation and paperwork for Special Designated Licenses. Finance Committee member Kyle Frans explained that they discussed charging \$40 for SDLs.

Introduce Ordinance 2206 and waive it be read on three separate days. Carried with a motion by Kyle Frans and a second by Dale Strehle.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact Ordinance 2206 relating to Alcohol Special Designated Licenses requiring payment of fee when submitting an application. Carried with a motion by Kyle Frans and a second by Dale Strehle.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan

Papik: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.G. Consider amendment to fee schedule including mileage rate to reflect current cost of specialized department vehicle and amusement device and Special Event Special Designated Licenses.**

City Administrator Tom Ourada explained that these are amendments to the fee schedule. This went to the Finance Committee.

Approved amendment to fee schedule including mileage rate to reflect current cost of specialized department vehicle and amusement device and Special Event Special Designated Licenses. Carried with a motion by Kyle Frans and a second by Dale Strehle.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.H. Consider the Mid-America Health Reimbursement Arrangement Amendments**

Human Resource Coordinator Savannah Anderson explained that amendment 1 was due to the IRS limits being raised for 2024 for the HDHP plans. Amendment 2 was simply plan year from 1/1 to 7/1.

Approved the Mid-America Health Reimbursement Arrangement Amendments Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.I. Consider the Special Event Permit Application SE24-03 from the Crete Chamber of Commerce for Fireworks Display**

City Administrator Tom Ourada explained that this request is to have the Fireworks Display outside the window allowed. Mayor Bauer explained that this is just for the Fireworks Display on July 6th 2024. The reason they are having the display on July 6th is because they couldn't get a person to shoot them.

Approved the Special Event Permit Application SE24-03 from the Crete Chamber of Commerce for Fireworks Display Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Anthony Fitzgerald: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**5. Petitions - Communications - Citizen Concerns**

**6. Officers' Reports**

- Chief of Police Gary Young stated the following:

- Got together with the Sheriff started doing work out at the range in preparation for additional work they do. Street Department Supervisor Trent Griffin and some guys tried to set the stage for additional improvement. It had been an eyesore for some time.
- Parks and Recreation Director Liz Cody stated the following:
  - Crete RipTide's league swim meet on June 15<sup>th</sup> was a success in spite of rainy weather. Kudos to Coach Martin, staff, and volunteers.
  - Diamond's Softball Tournament was a partial rain-out, but thank you to volunteers and city staff for their hard work.
  - UNL Forest Service intern Clara Walstad completed tree inventories in City Park and Library Park.
  - Aaron's last day is Friday 6/21/2024
  - Open Park Facilities and Groundskeeper position
- Library Director Jessica Wilkinson stated the following:
  - Provided a packet with information that she provides to the library board on top materials checked out and future programing.
  - Taking out materials that have not been in circulation in the last three years.
  - Doing a big book sale for the summer.
  - Big Summer Reading Program kick off on Saturday, June 29<sup>th</sup>, 2024 There will be a taco truck.
- Human Resource Coordinator Savannah Anderson introduced new electric ground person Michael Tretheway
- City Administrator Tom Ourada stated the following:
  - Next week will be very busy. There will be a Historic Preservation Commission meeting that is the first one. There will also be a council meeting and Nuisance Hearings.
  - Had an RTSD meeting two weeks ago to set budgets and get ready to do somethings in the next budget year.
- Mayor Dave Bauer stated that the Nuisance Hearings will be at 4:00 p.m. and the Council Meeting will be at 6:00 p.m. to go over some contract possibilities. City Administrator Tom Ourada stated that they have very little information.

## **7. Adjournment**

Meeting Adjourned at 6:26 p.m.



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## CITY COUNCIL FINANCE COMMITTEE MEETING

June 18<sup>th</sup>, 2024 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Kyle Frans: Present  
Ashley Newmyer: Present  
Dale Strehle: Present

Present: 3.

#### 3. Items of Business

##### 3.A. Consider Ordinance 2206 relating to Alcohol Special Designated Licenses requiring payment of fee when submitting an application.

City Administrator Tom Ourada explained that communities charge up to \$80 for SDLs. Ourada suggested \$40 which matches what the Liquor Control Commission charges.

Recommend to the City Council Ordinance 2206 relating to Alcohol Special Designated Licenses requiring payment of \$40 when submitting an application. Carried with a motion by Dale Strehle and a second by Ashley Newmyer.

Kyle Frans: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

**3.B. Consider amendment to fee schedule including mileage rate to reflect current cost of specialized department vehicle and amusement device and Special Event Special Designated Licenses.**

City Administrator Tom Ourada explained that with specialized vehicles IRS mileage rate does not reflect the quarter million-dollar vehicles. This amendment to fee schedule better reflects that. The \$40 SDL is on there, and amusement device.

Recommend to the City Council amendment to fee schedule including mileage rate to reflect current cost of specialized department vehicle and amusement device and Special Event Special Designated Licenses. Carried with a motion by Dale Strehle and a second by Ashley Newmyer.

Kyle Frans: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye

Aye: 3, No: 0

**4. Officers' Reports**

**5. Adjournment**



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## CITY COUNCIL PARKS & RECREATION COMMITTEE MEETING

June 18<sup>th</sup>, 2024 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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#### 1. Open Meeting

#### 2. Roll Call

Kyle Frans: Present  
Ashley Newmyer: Present  
Dan Papik: Present

Present: 3.

#### 3. Items of Business

##### 3.A. Consider Ordinance 2204 Amending Camping Permitted Area rules to include electric vehicle charging

City Administrator Tom Ourada explained that there is a lot work to be done with the camping ordinance. Some of it can be done through a rules process. Ourada explained that we are on a national site for people that have Electric Vehicles to plug in. People thinking that they can come to Tuxedo Park to charge their vehicles for free and it is not free. Arguably they would pay the camping rate. That would be easiest way to deal with it.

Parks and Recreation Committee member Kyle Frans asked what the difference is for paying the camping rate and paying for charging. Ourada explained that there is a lot of

difference. There are subtleties to this. Park and Recreation technically cannot resell electricity it is against state law. The city can resell electricity but if someone was to come in to charge, we would have to go in and read the meter and create an account. If we, do it as a camping ordinance then it is the same as camping for a day which would cover the utility cost.

Park and Recreation Committee member Ashley Newmyer asked about the charging stations by City Park and Ourada explained that they are by credit card.

Recommend to the City Council Ordinance 2204 Amending Camping Permitted Area rules to include electric vehicle charging Carried with a motion by Dan Papik and a second by Kyle Frans.

Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye

Aye: 3, No: 0

#### **4. Officers' Reports**

Parks and Recreation Director, Liz Cody stated that there is an opening for a parks facilities position. Aaron Steffensmeier's last day is on Friday, June 21st 2024. He is leaving with 25 years of experience. He has been overlapping with Dan Dunaway on some of the duties so that we have good coverage. The seasonal staff keep the lawns mowed. There are candidates applying for the new position which has been advertised since June 13th, 2024.

#### **5. Adjournment**



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## CITY COUNCIL PUBLIC WORKS COMMITTEE MEETING

June 18<sup>th</sup>, 2024 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Anthony Fitzgerald: Present

Dan Papik: Present

Dale Strehle: Present

Present: 3.

#### 3. Items of Business

##### 3.A. Consider CO#008 from Kingery Construction Co. for the Crete Isis Theater Renovation.

Blue River Arts Council President Shaylene Smith stated that this a change order and they are getting there. Still working to get done. The screen is arriving on June 19th, 2024 at 4:00 p.m. The projector crew is coming next week.

Recommend to the City Council CO#008 from Kingery Construction Co. for the Crete Isis Theater Renovation. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

**4. Officers' Reports**

**5. Adjournment**

# ADDITION TO LICENSED AREA

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
EMAIL: [lcc.frontdesk@nebraska.gov](mailto:lcc.frontdesk@nebraska.gov)  
WEBSITE: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

License  
Class: C

License Number:

125770

Office Use only

Date Stamp **HERE ONLY**  
Do not stamp any of the following pages

## Application Requirements:

- Fee of \$45.00 – You may pay online at [www.ne.gov/go/NLCCpayport](http://www.ne.gov/go/NLCCpayport) or include a check made payable to the Nebraska Liquor Control Commission
- Must include a copy of the lease, deed or purchase agreement showing ownership in the name of the applicant of area to be added.
- Must include simple hand drawn sketch showing existing licensed area and area to be ADDED, must include outside dimensions in feet (not square feet), show direction North.  
**DO NOT SEND BLUE PRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS**
- Check with your local governing body for any additional requirements that may be necessary in making this request for addition
  - Rules & Regulations Chapter 2–012.0712.07 Outdoor area shall mean an outdoor area included in licensed premises, which is used for the service and consumption of alcoholic liquors and which is contained by a permanent fence, wall or other barrier approved by the Commission and shall be in compliance with all building and fire, or other applicable local ordinances

LICENSEE NAME PWR & DWD Rental Properties

TRADE NAME \_\_\_\_\_

PREMISE ADDRESS 1103 main Ave

CITY Crete ZIP CODE 68333 COUNTY Saline

CONTACT PERSON Greg Mach

PHONE NUMBER OF CONTACT PERSON 402.826.0148

EMAIL ADDRESS OF CONTACT PERSON gregmach37@gmail.com

Office use only	
PAYMENT TYPE _____	
AMOUNT _____ RCPT _____	
RECEIVED: _____	
DATE DEPOSITED _____	BARCODE

1. Will this addition cause the premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; OR within 300 feet of a college or university campus?

\_\_\_\_ YES X NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) **AND PROVIDE FORM 134 – CHURCH OR FORM 135 – CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS**

2. What is being added? Explain the type of addition that is being requested, i.e. beer garden, adding to building \*if adding an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing.

Adding to Beer Garden

**DESCRIPTION AND DIAGRAM OF THE AREA TO BE LICENSED**

IN THE SPACE PROVIDED BELOW OR ATTACH A DRAWING  
**SHOW EXISTING LICENSED AREA AND AREA TO BE ADDED**  
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS  
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)  
INDICATE THE DIRECTION OF NORTH

Building length \_\_\_\_\_ x width \_\_\_\_\_ in feet

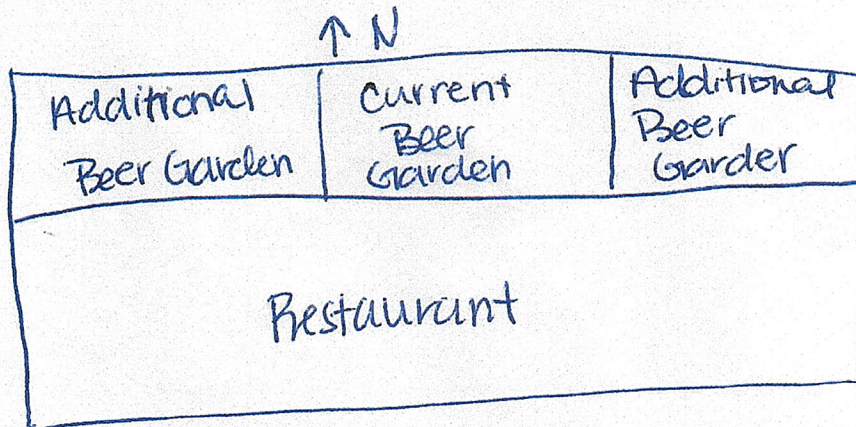
Is there a basement? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, length \_\_\_\_\_ x width \_\_\_\_\_ in feet

Is there an outdoor area? Yes X No \_\_\_\_\_ If yes, length 110 x width 40 in feet

\*If adding an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing

Number of floors of the building \_\_\_\_\_

**PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET**



I acknowledge that the premises as added to comply in all respects with the requirements of the act.  
Neb Rev Stat §53-129

[Signature]

Signature of LICENSEE

Greg Mach

Printed Name of LICENSEE

# ADDITION TO LICENSED AREA

NEBRASKA LIQUOR CONTROL COMMISSION  
301 CENTENNIAL MALL SOUTH  
PO BOX 95046  
LINCOLN, NE 68509-5046  
PHONE: (402) 471-2571  
FAX: (402) 471-2814  
EMAIL: [lcc.frontdesk@nebraska.gov](mailto:lcc.frontdesk@nebraska.gov)  
WEBSITE: [www.lcc.nebraska.gov](http://www.lcc.nebraska.gov)

License  
Class: C

License Number:  
125770

Office Use only

Date Stamp HERE ONLY  
Do not stamp any of the following pages

### Application Requirements:

- Fee of \$45.00 – You may pay online at [www.ne.gov/go/NLCCpayport](http://www.ne.gov/go/NLCCpayport) or include a check made payable to the Nebraska Liquor Control Commission
- Must include a copy of the lease, deed or purchase agreement showing ownership in the name of the applicant of area to be added.
- Must include simple hand drawn sketch showing existing licensed area and area to be ADDED, must include outside dimensions in feet (not square feet), show direction North.  
**DO NOT SEND BLUE PRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS**
- Check with your local governing body for any additional requirements that may be necessary in making this request for addition
  - Rules & Regulations Chapter 2–012.0712.07 Outdoor area shall mean an outdoor area included in licensed premises, which is used for the service and consumption of alcoholic liquors and which is contained by a permanent fence, wall or other barrier approved by the Commission and shall be in compliance with all building and fire, or other applicable local ordinances

LICENSEE NAME PWR & DWD Rental Properties

TRADE NAME \_\_\_\_\_

PREMISE ADDRESS 1103 main Ave

CITY Crete ZIP CODE 68333 COUNTY Saline

CONTACT PERSON Greg Mach

PHONE NUMBER OF CONTACT PERSON 402.826.0148

EMAIL ADDRESS OF CONTACT PERSON gregmach37@gmail.com

Office use only	
PAYMENT TYPE _____	
AMOUNT _____ RCPT _____	
RECEIVED: _____	
DATE DEPOSITED _____	BARCODE

1. Will this addition cause the premises to be licensed within 150 feet of a church, school, hospital, home for indigent persons or for veterans, their wives, and children; OR within 300 feet of a college or university campus?

\_\_\_\_ YES X NO

If yes, provide name and address of such institution and where it is located in relation to the premises (Nebraska Revised Statute 53-177(1) **AND PROVIDE FORM 134 – CHURCH OR FORM 135 – CAMPUS AND LETTER OF SUPPORT FROM CHURCH OR CAMPUS**

2. What is being added? Explain the type of addition that is being requested, i.e. beer garden, adding to building \*if adding an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing.

Adding to Beer Garden

**DESCRIPTION AND DIAGRAM OF THE AREA TO BE LICENSED**

IN THE SPACE PROVIDED BELOW OR ATTACH A DRAWING  
**SHOW EXISTING LICENSED AREA AND AREA TO BE ADDED**  
DO NOT SEND BLUEPRINTS, ARCHITECT OR CONSTRUCTION DRAWINGS  
PROVIDE LENGTH X WIDTH IN FEET (NOT SQUARE FOOTAGE)  
INDICATE THE DIRECTION OF NORTH

Building length \_\_\_\_\_ x width \_\_\_\_\_ in feet

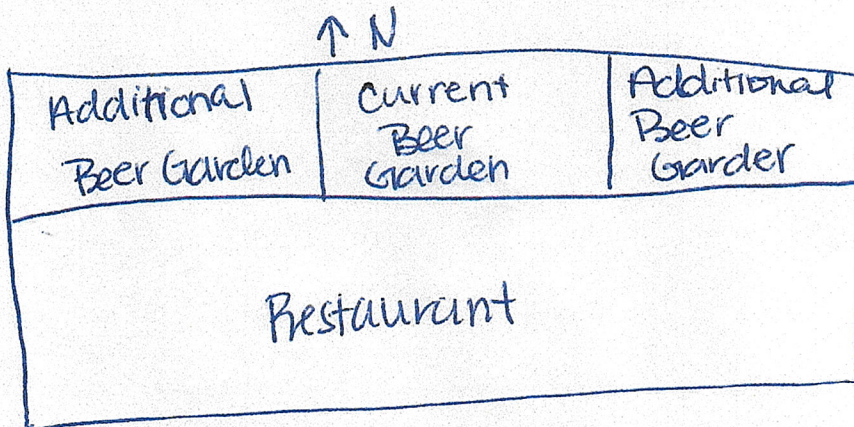
Is there a basement? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, length \_\_\_\_\_ x width \_\_\_\_\_ in feet

Is there an outdoor area? Yes X No \_\_\_\_\_ If yes, length 110 x width 40 in feet

\*If adding an outdoor area permanent fencing is required. Please contact the local governing body for other requirements regarding fencing

Number of floors of the building \_\_\_\_\_

**PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET**



I acknowledge that the premises as added to comply in all respects with the requirements of the act.  
Neb Rev Stat §53-129

[Signature]

Signature of LICENSEE

Greg Mach

Printed Name of LICENSEE



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## CRETE AIRPORT ADVISORY BOARD MEETING

June 20<sup>th</sup>, 2024 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

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#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Absent  
Howard Nitzel: Present  
Blaine Spanjer: Present  
James Dux: Absent  
Present: 3

Also present: City Administrator Tom Ourada, Chris Corr, City Attorney Anna Burge, Finance Director Wendy Thomas, City Clerk Nancy Tellez

#### 3. Items of Business

##### 3.A. Approve April 11th, 2024 Meeting Minutes

Howard Nitzel motioned to approve the minutes seconded by Greg Hier

#### **4. Officers' Reports**

Chris Corr stated that he has a draft agreement for the hangar door project. He is going to put together a plan of what is what is wanted and needed. Corr mentioned 44 hours of design and going out to measure will be about \$8,500. The evaluation and electrical is not included. Corr stated \$3,000 for bidding/solicit and to attend the bid opening.

City Administrator Tom Ourada stated that the grant loan programs pays 1/2. Ourada also mentioned that by state law the plans need the bid stamp. Ourada also stated that the deadline to meet expectations.

Chris Corr asked about re-sheeting the north side of the building and if that should also be included as a bid time to sheet four feet of the bottom of the building. Ourada mentioned that could be an alternative option and a separate line item.

Ourada stated that the agreement could be approved next month since it was not on the agenda.

City Administrator Tom Ourada stated that they will look at the budget next meeting for next year's activities.

#### **4.A. Airport Manager Report**

Airport Manager Will White gave an update. White stated that the mower is working. He has been working on moving dirt and there are possibly two piles that need to be burned. There is a hangar that has opened up and he will be going through the waiting list.

#### **4.B. Crete Fuel Report**

The fuel report was presented to the advisory board

#### **5. Petitions - Communications - Citizen Concerns**

#### **6. Adjournment**

The meeting adjourned at 8:58 a.m.

**Library Board Meeting Minutes**  
**June 11th, 2024 12:15 PM**  
**Crete Public Library UBT Room**  
**1515 Forest Ave.**

**1. Open Meeting**

The Library has posted a copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the meeting room. Additional copies are available to read, if anyone wishes one during this meeting, please advise. As each agenda item is considered, if there are any questions concerning the agenda item please advise. The Board may consider items listed on the agenda in random order. This meeting was posted at the Crete News.

**2. Roll Call**—Tom King, President, called the meeting to order at 12:15pm. Other board members present were Jim Crouse, Amanda Lopez, Jan Sears. Also present was Jessica Wilkinson (Library Director), Laura Renker (Assistant Director), Tom Ourada (City Administrator). Absent: Jared List and Carrie Wilsman (Friends of the Library President)

**3. Consent Agenda**—Board will consider approval for the following items. Explanation may occur for each item and the council approves and/or amends the items listed.

**A. Minutes of Previous Meeting.** Meeting notes from April 9th were not present due to issues with access to them. Ourada informed the board that minutes could be approved at the following month's meeting.

**4. Reports—**

**A. Friends of the Library**— Wilsman sent the following update with the board:

1.) Imagination Library:

- 288 children registered
- 106 graduated
- Runza has agreed to donate ice cream cones to Imagination Library graduates who come to the library and sign up for a library card. More news on this following Thursday's meeting

2.) Volunteer Opportunities

Friends of the Library will be encouraged to volunteer for the summer reading kick off and for the Reading with Friends in July

3.) The Friends elections for board of directors and officer positions will be in September, we encourage library board and staff to inform Carrie Wilsman of any active library members who should be considered for officer positions. We have 13 Board of Directors positions and three are up for reelection this year. Board members serve a three year term and officers are elected annually.

4.) National Friends of the Library week is October 20-24th 2024.

5.) Updates to Library staff-all donations need to be put in remit envelopes so we can properly thank donors and for sufficient records. If donors want to remain anonymous, please clearly note that on the remit envelope. Never leave cash for us in our mailbox without putting it in a remit envelope with as much information as you can provide.

6.) Next Friends meeting is Thursday June 13th at 5:30.

**B. City Administrator**— Ourada discussed the following with the board:

1.) Budget conversations have started and meetings are monthly for these.

2.) Talk was discussed on the storm shelter connected to the Library. The policy is being finished and was delayed due to staff changes when the shelter was originally built. Jessica has NIMS(National Incident Management) certification and training pertaining to procedures related to emergency situations.

3.) Grounds upkeep was discussed. Ourada said collaboration will be done with Liz Cody on the grounds upkeep and maintenance. The street department would be who would work on our musical instrument pad when a date is set.

**C. Director—** Wilkinson discussed the following with the board:

- 1.) A handout was provided breaking down the circulation statistics, card holder 2023-2024 numbers, interlibrary loans, programs and the door count numbers. The documentation broke it down according to how many people attend events and approximate age range, what books were interlibrary loaned and the top 10 materials checked out in the month of May. The door count for May was 8,179.
- 2.) The new copier system is set up for faxing.
- 3.) The new Stay and Play program was started to replace Storytime during the months of May and June.
- 3.) The new Imagination Playground is here and was donated by the Friends of the Library.
- 4.) Purina came and put mulch around the outside of the building, which was part of a volunteer project that Purina does.
- 5.) The Crete Reads! Book was selected: "No Two Persons" by Erica Bauermeister. The committee will be helping plan the programs around the books.
- 6.) Future programs include: 3 book clubs held at various dates and times. A Paint and Pour Adult craft night at the Eagles club. A teen movie marathon on June 27th. Summer Reading Kick off. Food truck Thursdays held throughout June and July, along with food trucks at the summer reading kickoff. Reading with friends will be in July, and Library Dog Story time on June 21st at 10:00am with Wilkinson's dog, Ginger in attendance.
- 7.) Wilkinson informed the board that she is working on a Makerspace, which is a "how to" on how to use some of the items that the library has in the LOTs. This will be posted on YouTube along with links on the library website to the YouTube site.

**D. Board Members:** Discussion will be held at the next meeting in regards to appointing a secretary for the board.

**E. President: —**

**5. Special Order of Business—**

**A. Personnel:** Jessica Wilkinson assumed the role of Director of the Crete Public Library May 1st 2024.

**B. Building and Equipment concerns:**

- 1.) The board would like to see a date set to add the cement pad for our donated musical instruments. It has been years since the instruments were purchased with money raised through donations and the board would love to see the community getting to enjoy them.
- 2.) Computers are outdated for both staff and patrons. 3 new computers were ordered and more discussions with the Friends of the Library on the idea of donating additional ones.

**C. Board Duties:**

- 1.) Discussion about whether to change the time of the board meeting was held. The board agreed that the time worked for all present.
- 2.) The board has 2 hours left to obtain certification hours. Plans to obtain them over the next couple months was made regarding relevant webinars and ways to utilize AI.

**D. Administrative:** NA

**6. Petitions-Communication- Citizen concern:** Both concerns were brought to the Friends of the Library.

- 1.) A few citizens have expressed wishes that the library was open on Sundays.
- 2.) It was stated that it would be helpful if the library staff wore name badges to identify them. Wilkison reported she was currently working on the name badges.

**7. Adjournment—**Meeting adjourned at 1:19pm motioned by Crouse, seconded by Sears. Crouse, Lopez, and Sears voted to approve adjournment. The next meeting will be the second Tuesday of the month: Tuesday, May 14th, 2024, at 12pm in the UBT Room of the library.