

**Crete City Council Regular Meeting**  
**Tuesday, November 7, 2023 6:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Consent Agenda**

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

**3.A. Approve Meeting Minutes**

- 3.A.1. October 17, 2023 City Council Minutes
- 3.A.2. October 17, 2023 Leg.Econ.Development Minutes
- 3.A.3. October 17, 2023 Personnel Committee Minutes
- 3.A.4. October 17, 2023 Public Safety Committee Minutes

**3.B. Accept the City Treasurer's Report**

**3.C. Approve the Payment of Claims Against the City**

**3.D. Approve Blue River Arts Council LB840 Grant Reimbursement Request totaling \$77,546.95**

**3.E. Consider the reimbursement to Gary Young for frames purchased for awards in the amount of \$60.41.**

**3.F. The Mayor's reappointment of Brent Cole to the Civil Service Commission for the term ending in 2028.**

**4. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

**4.A. Ben Schwartz with Blue Valley Community Action Partnership presenting a report on operations.**

**4.B. Consider adopting Resolution No. 2023-21 Signing of The Year-End Certification of City Street Superintendent 2023.**

- 4.C. Consider the Change Order No.1 for City Office South Drive in the amount of \$3,565.00 from Pave LLC.
- 4.D. Consider the Contractor's Application for Payment from Pave LLC. for the City Office South Drive in the amount of \$188,949.00
- 4.E. Consider the Application For Special Event Permit SE23-09 for the Crete Cares Food Distribution event.
- 4.F. Consider authorizing the NDOT Improving Data Mini-Grant Contract Application and Award for the Crete Police Department for equipment for eCitations and eCrash.
- 4.G. Consider enacting Ordinance 2185 Amending Electric Access to Premises.
- 4.H. Consider enacting Ordinance 2186 Amending Water Access to Premises.
- 4.I. Consider the Change Order No. 2 from Constructors Inc. in the amount of \$9,200 for the irrigation and landscaping work at 21st and Main.
- 4.J. Consider awarding a three-year Cemetery Hay Lease to the highest bidder.
- 4.K. Consider awarding a three-year WWTP Farm Lease to the highest bidder.
- 4.L. Consider the Food Bank distribution being moved to Tuxedo Park.
- 4.M. Consider adopting Resolution 2023-22 To Limit The Use Of City Park's Parking Lot To City Staff and Park Patrons.
- 4.N. Consider the Application For The Crete Carrier Room Grant.
- 4.O. Consider the LB840 Application from PWR & DWD Rental Properties, LLC DBA Old Main Bar & Grill in the amount of \$88,973.88.
- 4.P. Consider the approval of a CDBG contract amendment to extend the contract end date to August 4th, 2024 for the completion of the City of Crete's Downtown Revitalization project.
- 4.Q. Consider approving payment of claims to Crete Ace Hardware in the amount of \$1,579.59.
- 4.R. Consider selecting a City Engineer.
- 4.S. Consider the LB840 Economic Development Program Amended Plan.

**5. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**6. Officers' Reports**

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

6.A. Public Hearing for proposed Zoning Map amendment College Park Addition block 15 lots 9-11 R2 to R3 on Tuesday, November 21st at 6:00pm.

6.B. October 19, 2023 Airport Advisory Board Meeting Minutes

6.C. October 2023 Municipal Review

## 7. **Adjournment**

### **Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## CITY COUNCIL REGULAR MEETING

October 17<sup>th</sup>, 2023 at 6:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Anthony Fitzgerald: Absent  
Tom Crisman: Present  
Kyle Frans: Present  
Ashley Newmyer: Present  
Dan Papik: Present  
Dale Strehle: Present

Present: 5, Absent: 1.

#### 3. Consent Agenda

Approved the Consent Agenda Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

#### 3.A. Approve Meeting Minutes

October 17<sup>th</sup>, 2023

- 3.A.1. October 3, 2023 Finance Committee Meeting minutes**
- 3.A.2. October 3, 2023 Personnel Committee Meeting minutes**
- 3.A.3. October 3, 2023 Public Safety Committee minutes**
- 3.A.4. October 3, 2023 Public Works Committee Meeting minutes**
- 3.A.5. October 3, 2023 City Council Meeting minutes**
- 3.B. September 19, 2023 Public Works Committee Meeting minutes**
- 3.C. Accept the City Treasurer's Report**
- 3.D. Approve the Payment of Claims Against the City**
- 3.E. Approve Blue River Arts Council LB840 Grant Reimbursement Request totaling \$108,761.47.**

**4. Items of Business**

**4.A. Consider the approval of a CDBG contract amendment to extend the contract end date to November 2024 for the completion of the City's Downtown Revitalization project.**

City Administrator Tom Ourada stated that this is a request for a one-year extension on the projects that are not yet completed and for a recently added project to start and be completed by the new deadline.

Approved a CDBG contract amendment to extend the contract end date to November 2024 for the completion of the City's Downtown Revitalization project. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.B. Consider Resolution NO. 2023-20 Accepting The Work In Street Improvement Projects Nos. 2021-1,2,3,4 and 5; Establishing A Time And Place For The Hearing On Special Assessments In Such Districts; And Related Matters.**

City Administrator Tom Ourada explained that this is to start the process where the City Council sits as the Board of Equalization to determine benefits to properties for paving assessments in the 2021 gap paving projects.

Introduce and Adopt Resolution NO. 2023-20 Accepting The Work In Street Improvement Projects Nos. 2021-1,2,3,4 and 5; Establishing A Time And Place For The Hearing On Special Assessments In Such Districts; And Related Matters. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.C. Consider approving payment of claims to Crete Ace Hardware in the amount of \$1,268.66.**

Approve payment of claims to Crete Ace Hardware in the amount of \$1,268.66. Carried with a motion by Dale Strehle and a second by Tom Crisman.

Dan Papik: Abstain (With Conflict), Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dale Strehle: Aye

Aye: 4, No: 0, Abstain (With Conflict): 1

**4.D. Consider a motion to ratify all actions of Tom Ourada, our LARM representative, identified in the minutes of the Annual Members Meeting of the League Association of Risk Management on September 27, 2023, including the election of nominees to the LARM Board of Directors.**

City Administrator Tom Ourada stated that he participated as the city's representative at the League Association of Risk Management annual meeting and voted on various agenda items including the election of nominees to the LARM Board of Directors. All board members have to go through this with their councils to ratify actions.

Approved a motion to ratify all actions of Tom Ourada, our LARM representative, identified in the minutes of the Annual Members Meeting of the League Association of Risk Management on September 27, 2023, including the election of nominees to the LARM Board of Directors. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.E. Consider authorizing submittal of a letter of interest to participate in the Thriving Communities Program "Grant Application".**

City Administrator Tom Ourada stated that this application is for grant and technical assistance and coaching over the course of the next several years. This could help raise chances for grant approvals from 2% to maybe about 10% higher depending on the application.

Authorized submittal of a letter of interest to participate in the Thriving Communities Program "Grant Application". Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.F. Consider Gordon Bridges as a new volunteer firefighter.**

Mayor Dave Bauer stated that Bridges is a current city employee and was on the department in the past.

Approved Gordon Bridges as a new volunteer firefighter. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.G. Consider the City of Crete Drug/Alcohol Testing Program Policy with the requirements of the Department of Transportation (DOT).**

City Administrator Tom Ourada explained that the City of Crete has been working on the DOT policy since November 2017. Since then there has been many personnel changes and now it is ready for council action.

Approved the City of Crete Drug/Alcohol Testing Program Policy with the requirements of the Department of Transportation (DOT) to take effect in calendar year 2024. Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle:

Aye

Aye: 5, No: 0

**4.H. Consider a recommendation to the City Council on the City of Crete Non-DOT Anti-Drug Plan & Non-DOT Alcohol Misuse Plan.**

City Administrator Tom Ourada stated that this policy is different from the DOT plan, which is dictated by federal law. This item will do pre-employment screening, test for cause, and testing for suspicion, which requires two people to validate reporting. That will help so that a person can't target another person based on personal issues.

Approved the City of Crete Non-DOT Anti-Drug Plan & Non-DOT Alcohol Misuse Plan to take effect in calendar year 2024. Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.I. Consider Ordinance No. 2180 Relating to Business Registration; To Amend Section 10-301 Of The Crete Municipal Code To Include Businesses Transacting In The City Of Crete, Nebraska.**

City Administrator Tom Ourada stated that this amends an existing ordinance. Where, instead of referencing a business located in the city, it references businesses transacting in the city.

Introduce Ordinance No. 2180 and move that the statutory rule requiring three separate readings be suspended. a. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Enact Ordinance No. 2180 Relating to Business Registration; To Amend Section 10-301 Of The Crete Municipal Code To Include Businesses Transacting In The City Of Crete, Nebraska. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.J. Consider Ordinance No. 2181 Relating to Business Registration; To Amend Section 10-302 Of The Crete Municipal Code To Define Transacting Business.**

Introduce Ordinance No. 2181 and move that the statutory rule requiring three separate readings be suspended. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Enact Ordinance No. 2181 Relating to Business Registration; To Amend Section 10-302 Of The Crete Municipal Code To Define Transacting Business. Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle:

Aye

Aye: 5, No: 0

**4.K. Consider Ordinance 2182 Amending Ordinance 2177 Non-Bargaining Unit Officer and Employees Salaries & Wages Salaried Positions.**

City Administrator Tom Ourada stated that this change adds the Library Aide position, which is not an additional staff position, but would take the place of a librarian who is not working that day. The pay is a little under the position they would be filling. The other change is with the Parks Seasonal Laborer, Transfer Station Attendant, and Public Works Seasonal Laborers, so they are consistent with each other.

Introduce Ordinance 2182 and move that the statutory rule requiring three separate readings be suspended. Carried with a motion by Tom Crisman and a second by Kyle Frans. Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Enact Ordinance 2182 Amending Ordinance 2177 Non-Bargaining Unit Officer and Employees Salaries & Wages Salaried Positions. Carried with a motion by Tom Crisman and a second by Kyle Frans.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.L. Consider Ordinance No. 2183 Relating to Solid Waste Rates**

City Administrator Tom Ourada explained that this codifies rates which were already approved as part of the Waste Connections franchise agreement.

Introduce Ordinance No. 2183 and move that the statutory rule requiring three separate readings be suspended. Carried with a motion by Dale Strehle and a second by Dan Papik. Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Enact Ordinance No. 2183 Relating to Solid Waste Rates Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**4.M. Consider Ordinance No. 2184 Relating to Consumer Deposits; To Amend Section 3-121**

City Administrator Tom Ourada explained this is a small change that will allow how deposits are calculated when someone has a deposit returned to them. This change will update the new service deposit amount instead of an average.

Introduce Ordinance No. 2184 and move that the statutory rule requiring three separate readings be suspended. Carried with a motion by Dale Strehle and a second by Dan Papik. Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Enact Ordinance No. 2184 Relating to Consumer Deposits; To Amend Section 3-121  
Carried with a motion by Dale Strehle and a second by Dan Papik.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle:  
Aye

Aye: 5, No: 0

#### **4.N. Consider authorizing a contract for TraCS to provide e-citation services for the Police Department.**

Chief of Police Gary Young stated that there have been failures with their current software Brazos. Just last Monday there were 77 errors with the record keeping software. TraCS is already being used by numerous agencies and it works. The Police Department would like to stop using Brazos and switch to Tracs for e-citations. They are alreadyign using TraCS for accident reports.

Authorized a contract for TraCS to provide e-citation services for the Police Department.  
Carried with a motion by Dan Papik and a second by Tom Crisman.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye, Dan Papik: Aye, Dale Strehle:  
Aye

Aye: 5, No: 0

#### **5. Petitions - Communications - Citizen Concerns**

#### **6. Officers' Reports**

- Officer's Reports:
  - Library Director, Joy Stevenson stated the following:
    - Over 100 people attended the Solar Eclipse activities last Saturday, October 14<sup>th</sup> 2023.
    - On Sunday, October 22<sup>nd</sup> at 1pm Crete Reads 2023 author Ellen Marie Wiseman will be part of the speaker series. There will be a lunch provided for those who wish to purchase
    - Thursday, October 26<sup>th</sup> 2023 will be the Crazy Scientist activities at 5:30 p.m.
    - The next Puzzle Race will be on November 14<sup>th</sup> 2023 at 6:00 p.m. at the 1206. There are already 6 teams registered and the cost per person is \$5 to cover the pizza.
    - The Pinkalicious Party will be on November 18<sup>th</sup> 2023 at 10:00 a.m.
    - The Teen Nights Beginners Crochet will be on November 30<sup>th</sup> 2023 at 5:30 p.m.
  - Chief of Police, Gary Young mentioned the following:
    - The traffic grant Captain Pucket had explained to the City Council to apply for has been awarded to the Crete Police Department in the full amount of \$77,490.00. The police department won't have to apply for the traffic grants now they can allocate the hours from events such as the truck or treat as long as there is a traffic safety message.
    - The Police and Fire Department have lost Colin Gaman, a solid performer, he has moved to Houston, Texan and will continue his law enforcement career. The Crete Police Department wish him the best of luck.

October 17<sup>th</sup>, 2023

- Parks and Recreation Director, Liz Cody stated the following:
  - Has returned from completing her lifeguard certification in Ogallala, NE.
  - With this training they can continue to provide lifeguard and CPR instruction to aquatics staff and CPR to all parks staff.
  - This training will also help Cody with the 3-year contract which is coming up in the Spring for renewal and to be a part of the training curriculum they use to train the staff.
  - There will be additional programming for youth and adults this fall.
  - Park improvements have been happening. Cody stopped by the ADA accessible Peyton Parker Lane Park in York, NE which has many great amenities and will serve as ideas for future projects here. The next step will be looking and grants and how to fund those projects.
  - Highlighted the work being done at the Library Park and the work being done with Library Director, Joy Stevenson.
  - Cody gave thanks for the plants and planters donated by Crete ACE Hardware.
  - Closing down the pool. They are taking the pool pump to Omaha for repairs.
  - The construction at City Park is wrapping up.
  - Tyler Ward with the Eagles Scouts has been collaborating with Cody on trail restoration at Tuxedo Park.
  
- City Administrator, Tom Ourada informed the following:
  - Reminded that the Nuisance Hearings will be Wednesday, October 18<sup>th</sup> at 4:00 p.m.
  - The large water loan and grant is being differed so the scope of the project can be expanded. The grant will be expanded to get more grant money. The loan is less than 1% interest over thirty years. They would like to finish the water remediation project which is going to possibly be over 1 million dollars. They will possibly get 3 or 4 hundred thousand in grant money and a loan of \$800,000.
  - Burlington Northern Santa Fe will be working on the Main Street crossing all of next week.
  - Talked about the temporary signs on Iris Ave, possible next steps and will be gathering information and looking at possible partnerships.
  - Discussed more gap paving opportunities and reconstruction of streets including 15<sup>th</sup> street.
  - Ourada mentioned that there will be new restrooms built at City Park. The current location of the restrooms will be rebuilt to expand office space for the Community Assistance Office and the Building Inspector's office and a sitting area for clients.
  - Ourada, Wilcox, and Mayor Dave Bauer attended the Grand Grand Opening of the Calabria Italian Restaurant located at the College Heights Country Club.
  - The City of Crete will be submitting an inquiry for a very large Economic Development project.
  
- Mayor Dave Bauer stated that if BNSF does work on the Main Ave crossing that would be a major change we have been waiting for a long time. Bauer thanked everyone who participated in the Great Pumpkin Festival and especially the Doane University Students.
  
- Meeting adjourned: 6:49 p.m.

## **6.A. October 3, 2023 Planning Commission Meeting minutes**

October 17<sup>th</sup>, 2023

**6.B. September 12, 2023 Library Board Meeting Minutes**

**7. Adjournment**

6:49 p.m.

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Mayor

(SEAL)

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City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the Subjects to be discussed.

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City Clerk-Treasurer

(S E A L)

October 17<sup>th</sup>, 2023



## CITY COUNCIL

## CLAIMS PAID

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
CITY PAYROLL FUND	WAGES	\$2,191.51
CRETE ACE HARDWARE	SUPPLIES	\$101.43
CULLIGAN WATER SERVICE	WATER	\$48.00
HAWKS PLUMBING AND HEATING LLC	OFFICE HVAC	\$16,018.00
NORRIS PUBLIC POWER DISTRICT	UTILITIES	\$744.40
SAPP BROS, INC - LINCOLN	PROPANE	\$282.15
VERIZON WIRELESS	PHONE	\$42.84
WASTE CONNECTIONS OF NEBRASKA	SERVICES	\$75.64
WINDSTREAM	PHONE LINES	\$157.67
<b>AIRPORT FUND</b>	<b>SUBTOTAL</b>	<b>\$19,661.64</b>
CITY REVENUE FUND	CONSUMER DEPOSIT APPLIED	\$1,545.66
HEYDI LOPEZ & ELIO HERNANDEZ	CONSUMER DEPOSIT REFUND	\$124.82
TRENTON BRUNTZ	CONSUMER DEPOSIT REFUND	\$56.22
<b>CONSUMER DEPOSITS</b>	<b>SUBTOTAL</b>	<b>\$1,726.70</b>
AQUA-CHEM INC	CHEMICALS	\$1,764.40
BAUER INSURANCE INC	USDA BOND REQUIREMENT	\$1,320.00
CAPITAL BUSINESS SYSTEMS INC	SERVICE CONTRACT	\$80.16
CASELLE, INC.	SOFTWARE SUPPORT	\$1,682.61
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$1,225.00
CITY HEALTH FUND	HEALTH REIMBURSEMENT ACCOUNT	\$860.00
CITY PAYROLL FUND	WAGES	\$83,186.67
CITY REVENUE FUND	PAPER TOWELS	\$65.14
CITY TAX FUND	ELECTRIC SURPLUS & FRANCHISE	\$39,167.00
CLINE WILLIAMS LLP	LEGAL SERVICES	\$1,498.11
CRETE ACE HARDWARE	SUPPLIES	\$316.98
CRETE LUMBER & FARM SUPPLY CO	SUPPLIES	\$204.01
DEPT. OF ENERGY W.A.P.A.	PURCHASED POWER	\$30,643.72
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$120.19
HEATH SPORTS	UNIFORMS	\$177.51
HOWE, KEN	SEWER REFUND	\$395.13
HUSKER ELECTRIC SUPPLY CO	SUPPLIES	\$2,725.00
LINCOLN WINWATER WORKS	SUPPLIES	\$729.07
MAX I WALKER UNIFORM & APPAREL	UNIFORMS	\$171.73
MCI VERIZON	TOLL FREE LINE	\$15.89
MIDLAND SCIENTIFIC INC	SUPPLIES	\$45.22
MIDWEST LABORATORIES INC	LABS	\$2,391.67
NAPA AUTO PARTS	PARTS	\$192.24
NE DEPT OF REVENUE	SALES TAX	\$47,701.03
NEBRASKALAND TIRE INC	TIRE REPAIR	\$29.99
NORRIS PUBLIC POWER DISTRICT	ELECTRICITY	\$8,732.78
OLSSON	ENGINEERING	\$651.58
ONE SOURCE THE BACKGROUND CHECK	BACKGROUND CHECK	\$19.00
QUADIENT FINANCE USA INC	POSTAGE	\$551.65
RESCO	SUPPLIES	\$2,795.00

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## CITY COUNCIL

## CLAIMS PAID

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
TERRYBERRY	EMPLOYEE RECOGNITION	\$262.56
UNITE PRIVATE NETWORKS LLC	ETHERNET INTERNET ACCESS	\$726.00
UPS	POSTAGE	\$29.24
VERIZON WIRELESS	PHONES	\$453.55
VULCAN INDUSTRIES	EQUIPMENT	\$1,912.00
WASTE CONNECTIONS OF NEBRASKA INC	SERVICES	\$42,568.32
WESCO RECEIVABLES CORP	SUPPLIES	\$827.75
WINDSTREAM	PHONE LINES	\$495.91
<b>UTILITY FUNDS</b>	<b>SUBTOTAL</b>	<b>\$276,733.81</b>
911 CUSTOM	UNIFORMS	\$40.00
AKRS EQUIPMENT	TIRES	\$102.84
AMAZON CAPITAL SERVICES	BOOKS/MAGAZINES	\$273.85
BADGER BODY & TRUCK EQUIPMENT	PARTS	\$116.00
BAKER & TAYLOR	BOOKS/MAGAZINES	\$195.69
BEATRICE CONCRETE CO	CONCRETE	\$1,645.71
BLACK HILLS ENERGY	NATURAL GAS	\$104.56
BLUE RIVER ARTS COUNCIL INC	ISIS THEATRE REIMBURSEMENT	\$108,761.47
BLUE VALLEY DOOR CO INC	GARAGE DOOR REPAIRS	\$947.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$13.39
CAPITAL BUSINESS SYSTEMS INC	SERVICE CONTRACT	\$608.92
CASELLE, INC.	SOFTWARE SUPPORT	\$933.39
CENGAGE LEARNING INC/GALE	BOOKS/MAGAZINES	\$88.52
CENTER POINT LARGE PRINT	BOOKS/MAGAZINES	\$356.55
CHAPIN LAWN CARE	SERVICES	\$224.99
CHARTER COMMUNICATIONS	PEDESTAL DAMAGE PAYMENT	\$3,580.00
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$375.00
CITY HEALTH FUND	HEALTH REIMBURSEMENT ACCOUNT	\$1,140.00
CITY OF BEATRICE	911 SERVICE FEE	\$73,759.07
CITY PAYROLL FUND	WAGES	\$128,223.15
CITY REVENUE FUND	FUEL	\$4,908.27
CITY REVENUE FUND	SALES TAX	\$51.26
CITY TAX FUND	LIBRARY BOND PAYMENTS	\$21,000.00
CLINE WILLIAMS LLP	LEGAL SERVICES	\$1,528.45
CODY, LIZ	REIMBURSEMENT	\$568.76
CONFLUENCE INC	COMPREHENSIVE PLAN UPDATE	\$14,620.73
CONSOLIDATED MANAGEMENT COMPANY	MEETING/TRAINING	\$65.00
CRETE ACE HARDWARE	SUPPLIES	\$850.20
CRETE AREA MEDICAL CENTER	AMBULANCE LAUNDRY	\$35.00
CRETE FOODMART	SUPPLIES	\$57.80
CRETE VETERINARY CLINIC	ANIMAL BOARDING	\$374.70
CRIST TOWING SERVICE	TOWING	\$494.00
CULLIGAN WATER SERVICE	WATER COOLER RENTAL	\$49.00
DANKO EMERGENCY EQUIPMENT CO	23 DODGE CHASSIS FOR BRUSH RIG	\$59,500.00
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$334.37

OCTOBER 17, 2023

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## CITY COUNCIL

## CLAIMS PAID

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$728.10
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	\$1,060.22
GAMAN, COLIN	REIMBURSEMENT	\$80.48
GRAHAM TIRE LIN. NORTH	TIRES	\$795.00
GRAINGER	TOOLS	\$41.16
HAVLAT REPAIR	TIRES	\$1,081.00
HEATH SPORTS	UNIFORMS	\$832.08
JAY'S OIL CO	TIRE REPAIR	\$60.00
JEO CONSULTING GROUP INC.	ENGINEERING	\$5,342.50
JINDRA IRRIGATION	PD SOD	\$19,645.00
JOHN E REID & ASSOCIATES INC	PD TRAINING	\$447.00
JONES AUTOMOTIVE	VEHICLE REPAIRS	\$868.97
LIBRARY JOURNAL	SUBSCRIPTION	\$99.00
LINCOLN JOURNAL STAR	HIGHLAND FIRE BUDGET	\$50.48
MATHESON TRI-GAS INC	OXYGEN	\$135.45
MCI VERIZON	TOLL FREE LINE	\$48.00
MENARDS - LINCOLN SOUTH	SUPPLIES	\$541.41
MICHAEL TODD INDUSTRIAL SUPPLY	SUPPLIES	\$157.01
MIDWEST BREATHING AIR LLC	SERVICES	\$240.00
MIDWEST LIVING	SUBSCRIPTION	\$15.00
NAPA AUTO PARTS	PARTS	\$396.71
NE MUNICIPAL CLERKS' ASSOCIATION	MEMBERSHIP	\$300.00
NEBRASKA.GOV	JUSTICE CASE LISTING	\$3.00
NORRIS PUBLIC POWER DISTRICT	UTILITIES	\$10.09
ONE BILLING SOLUTIONS LLC	EMS BILLING	\$5,396.36
ONE SOURCE THE BACKGROUND CHECK	BACKGROUND CHECK	\$19.00
PAPER TIGER SHREDDING	PAPER SHREDDING	\$30.00
PRESTO-X	PEST CONTROL	\$136.69
QUADIENT FINANCE USA INC	POSTAGE	\$830.73
QUILL LLC	SUPPLIES	\$151.14
SACK LUMBER CO	SUPPLIES	\$312.94
SALINE COUNTY REGISTER OF DEEDS	FILING FEES	\$88.00
SAPP BROS, INC - LINCOLN	FUEL	\$749.46
SEWARD COUNTY INDEPENDENT	PUBLICATION	\$23.17
SID DILLON FORD	VEHICLE REPAIRS	\$1,379.12
SIGN SOLUTIONS USA LLC	ROAD WORK SIGNS	\$766.96
SPECTRUM	CABLE SERVICE	\$148.17
TELLEZ, NANCY	REIMBURSEMENT	\$82.05
TERRYBERRY	EMPLOYEE RECOGNITION	\$115.15
THE AUTO CONNECTION	VEHICLE REPAIRS	\$225.00
TRANSUNION RISK & ALTERNATIVE	SERVICES	\$340.00
U.S. BANK	SUPPLIES	\$514.03
UNITE PRIVATE NETWORKS LLC	ETHERNET INTERNET ACCESS	\$374.00
VERIZON WIRELESS	PHONES	\$964.00

OCTOBER 17, 2023

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CITY COUNCIL  
CLAIMS PAID

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
WASTE CONNECTIONS OF NEBRASKA INC	SERVICES	\$687.88
WILBER PLUMBING, HEATING & AIR	REPAIRS	\$8,820.54
WINDSTREAM	PHONE LINES	\$1,933.19
<b>TAX FUNDS</b>	<b>SUBTOTAL</b>	<b>\$482,992.88</b>
<b>ALL FUNDS</b>	<b>TOTAL</b>	<b>\$781,115.03</b>



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## CITY COUNCIL LEGISLATIVE & ECONOMIC DEVELOPMENT COMMITTEE MEETING

October 17<sup>th</sup>, 2023 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Anthony Fitzgerald: Absent  
Tom Crisman: Present  
Dale Strehle: Present

Present: 2, Absent: 1.

#### 3. Items of Business

##### **3.A. Consider a recommendation to the City Council on approval of a CDBG contract amendment to extend the contract end date to November 2024 for the completion of the City's Downtown Revitalization project.**

City Administrator Tom Ourada explained that this request is for a one-year extension on the projects that are not yet completed and for a recently added project to be started and completed by the new deadline.

Recommend to the City Council on approval of a CDBG contract amendment to extend the contract end date to November 2024 for the completion of the City's Downtown

Revitalization project. Carried with a motion by Tom Crisman and a second by Dale Strehle.  
Tom Crisman: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**3.B. Consider a recommendation to the City Council on Ordinance No. 2180 Relating to Business Registration; To Amend Section 10-301.**

City Administrator Tom Ourada explained that this item amends an existing ordinance. Where, instead of referencing a business located in the city, it references businesses transacting in the city.

Recommend to the City Council on Ordinance No. 2180 Relating to Business Registration; To Amend Section 10-301. Carried with a motion by Tom Crisman and a second by Dale Strehle.

Tom Crisman: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**3.C. Consider a recommendation to the City Council on Ordinance NO. 2181 Relating To Business Registration; To Amend Section 10-302.**

City Administrator Tom Ourada explained that this includes transacting business.

Recommend to the City Council on Ordinance NO. 2181 Relating To Business Registration; To Amend Section 10-302. Carried with a motion by Tom Crisman and a second by Dale Strehle.

Tom Crisman: Aye, Dale Strehle: Aye  
Aye: 2, No: 0

**4. Officers' Reports**

**5. Adjournment**



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## **CITY COUNCIL PERSONNEL COMMITTEE MEETING**

October 17<sup>th</sup>, 2023 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

##### **2. Roll Call**

Tom Crisman: Present  
Kyle Frans: Present  
Ashley Newmyer: Present  
Present: 3.

#### **3. Items of Business**

##### **3.A. Consider a recommendation to the City Council on Ordinance 2182 Amending Ordinance 2177 Non-Bargaining Unit Officer and Employees Salaries & Wages Salaried Positions.**

City Administrator Tom Ourada explained that this change adds the Library Aide position, which is not an additional staff position, but would take place of a librarian who is not working that day. The pay is a little less than the position they would be filling. The other change is with the Parks Seasonal Laborer, Transfer Station Attendant, and Public Works Seasonal Laborers, so that they are consistent with each other.

Recommend to the City Council on Ordinance 2182 Amending Ordinance 2177 Non-Bargaining Unit Officer and Employees Salaries & Wages Salaried Positions. Carried with a

motion by Kyle Frans and a second by Ashley Newmyer.  
Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye  
Aye: 3, No: 0

**3.B. Consider a recommendation to the City Council on the City of Crete Drug/Alcohol Testing Program Policy with the requirements of Department of Transportation (DOT).**

City Administrator Tom Ourada explained that the City of Crete has been working on the policy with the requirements of the Department of Transportation since November 2017. There have been many changes in personnel since then but now the policy is ready for council action.

Recommend to the City Council on the City of Crete Drug/Alcohol Testing Program Policy with the requirements of Department of Transportation (DOT). Carried with a motion by Kyle Frans and a second by Ashley Newmyer.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye  
Aye: 3, No: 0

**3.C. Consider a recommendation to the City Council on the City of Crete Non-DOT Anti-Drug Plan & Non-DOT Alcohol Misuse Plan.**

City Administrator Tom Ourada explained that this is not being done in timing with the schools. This policy has been in the works since December 2017. The City of Crete's Non-DOT Anti-Drug Plan & Non-DOT Alcohol Misuse Plan will do pre-employment screening, test for cause, and testing for suspicion, which requires two people to validate reporting. That will help so that a person can't target another person based on personal issues. This also doesn't mean a person is automatically terminated.

Recommend to the City Council on the City of Crete Non-DOT Anti-Drug Plan & Non-DOT Alcohol Misuse Plan. Carried with a motion by Kyle Frans and a second by Ashley Newmyer.

Tom Crisman: Aye, Kyle Frans: Aye, Ashley Newmyer: Aye  
Aye: 3, No: 0

**4. Officers' Reports**

**5. Adjournment**



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## **CITY COUNCIL PUBLIC SAFETY COMMITTEE MEETING**

October 17<sup>th</sup>, 2023 at 5:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

##### **2. Roll Call**

Anthony Fitzgerald: Absent  
Tom Crisman: Present  
Dan Papik: Present

Present: 2, Absent: 1.

##### **3. Items of Business**

###### **3.A. Consider a recommendation to the City Council to authorize a contract for TraCS to provide e-citation services for the Police Department.**

Chief of Police Gary Young explained that there have been failures with their current software Brazos. Last Monday there were 77 errors with the record keeping software. TraCS is already being ran by the state and it works. TraCS won't report to records management, but it will work with the scanners, printers, and the department is already using a version of TraCS for accident reports. Brazos is using up city resources, including IT Director, Mike Kalkwarf and GIS/IT Emerson Aschoff time. The department would like to stop using Brazos and switch to TraCS.

Recommend to the City Council to authorize a contract for TraCS to provide e-citation

services for the Police Department. Carried with a motion by Tom Crisman and a second by Dan Papik.

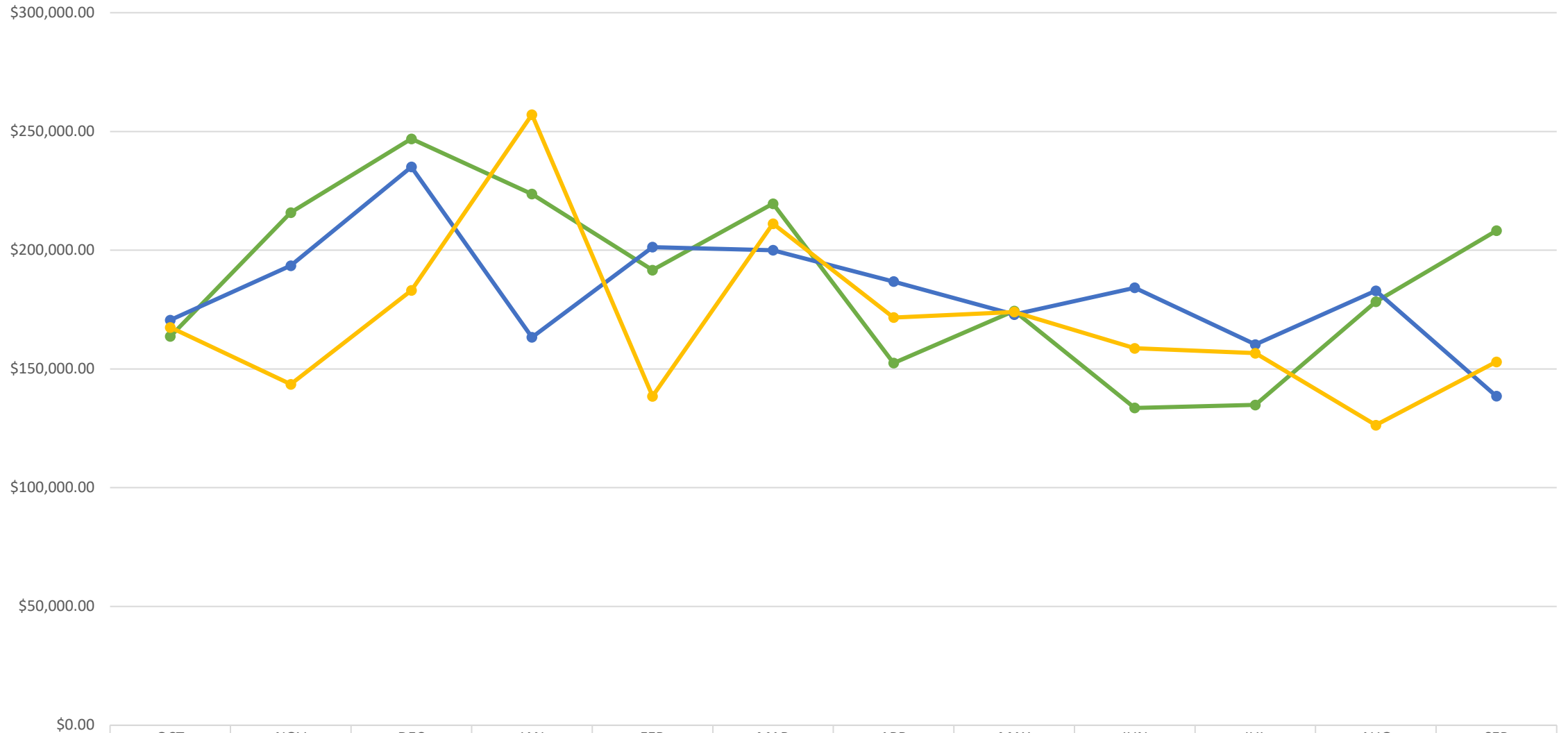
Tom Crisman: Aye, Anthony Fitzgerald: Aye, Dan Papik: Aye

Aye: 3, No: 0

#### **4. Officers' Reports**

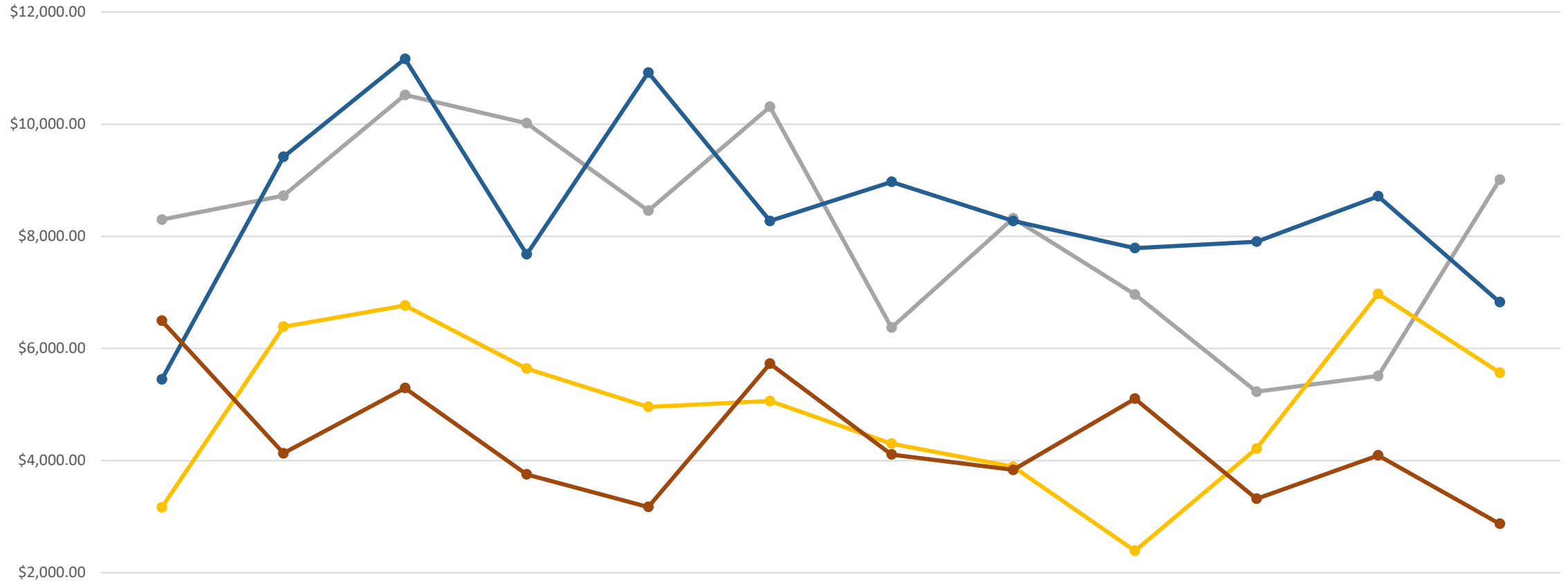
#### **5. Adjournment**

# GROSS SALES



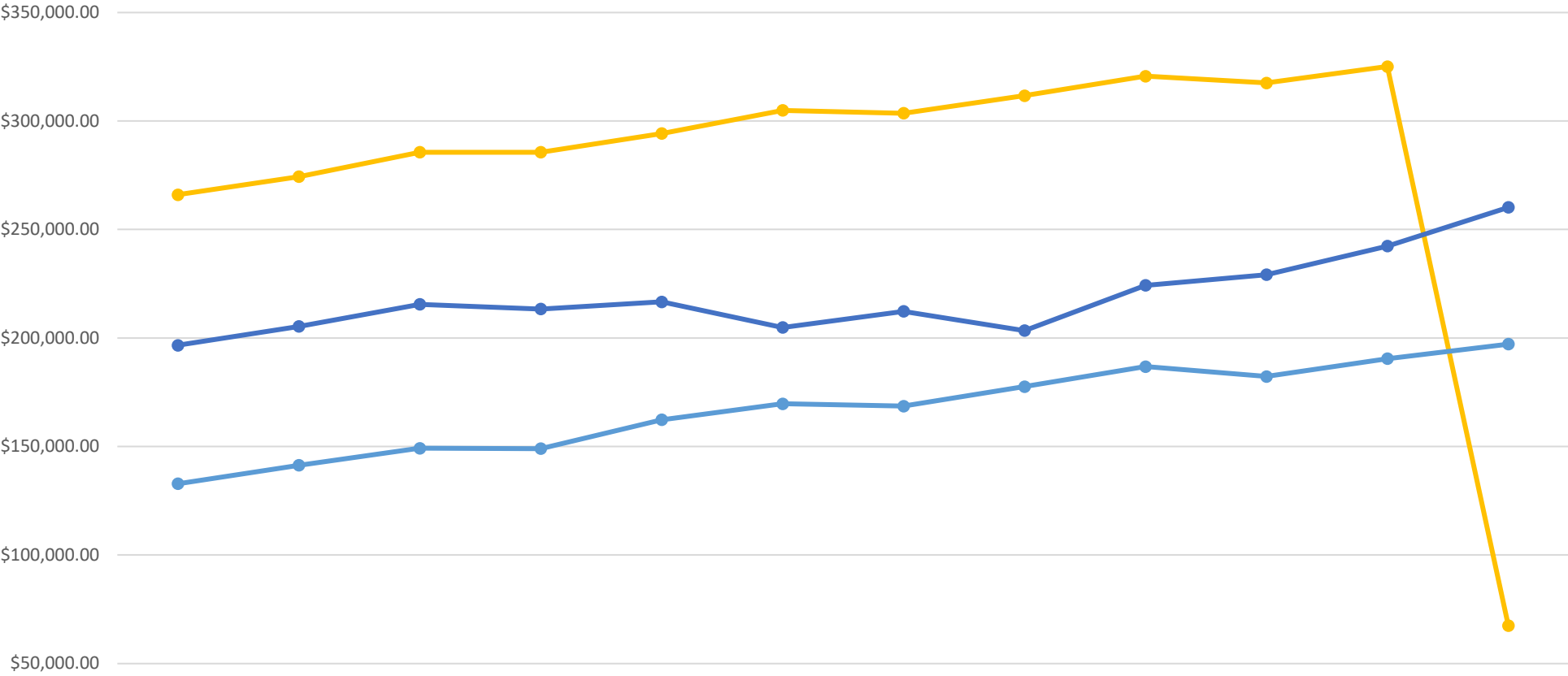
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Gross Sales 2023	\$163,724.17	\$215,871.22	\$246,916.38	\$223,676.47	\$191,626.58	\$219,588.51	\$152,481.91	\$174,438.02	\$133,601.38	\$134,855.41	\$178,299.44	\$208,247.16
Gross Sales 2022	\$170,592.50	\$193,507.44	\$235,089.41	\$163,309.23	\$201,296.95	\$199,990.83	\$186,813.28	\$172,939.17	\$184,175.02	\$160,311.80	\$182,941.40	\$138,545.51
Gross Sales 2021	\$167,500.65	\$143,562.92	\$183,053.28	\$257,115.45	\$138,509.40	\$211,174.56	\$171,672.63	\$174,001.84	\$158,700.73	\$156,667.60	\$126,321.61	\$153,014.06

# Outlet Commissions



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
My Bar 2023	\$8,296.65	\$8,723.74	\$10,520.00	\$10,017.15	\$8,457.20	\$10,309.10	\$6,371.77	\$8,321.46	\$6,962.72	\$5,227.88	\$5,507.88	\$9,009.05
Eagles 2023	\$3,164.04	\$6,387.24	\$6,764.14	\$5,640.20	\$4,956.66	\$5,062.10	\$4,301.97	\$3,889.20	\$2,389.38	\$4,212.00	\$6,973.09	\$5,568.25
My Bar 2022	\$5,447.93	\$9,416.40	\$11,163.69	\$7,678.77	\$10,918.90	\$8,272.55	\$8,969.74	\$8,272.55	\$7,788.42	\$7,904.42	\$8,712.98	\$6,825.50
Eagles 2022	\$6,493.54	\$4,129.12	\$5,292.56	\$3,752.88	\$3,171.89	\$5,726.81	\$4,107.19	\$3,833.20	\$5,103.83	\$3,317.41	\$4,092.91	\$2,872.69

# Community Betterment Funds



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Community Betterment 2023	\$266,038.25	\$274,357.49	\$285,607.69	\$285,602.74	\$294,226.47	\$304,912.67	\$303,608.61	\$311,690.15	\$320,658.89	\$317,524.50	\$325,084.31	\$67,468.96
Community Betterment 2022	\$196,623.65	\$205,317.57	\$215,500.27	\$213,383.79	\$216,632.12	\$204,846.53	\$212,252.60	\$203,432.27	\$224,257.98	\$229,183.43	\$242,367.49	\$260,181.90
Community Betterment 2021	\$132,810.67	\$141,321.27	\$149,185.95	\$148,993.16	\$162,339.66	\$169,687.59	\$168,629.31	\$177,563.11	\$186,808.83	\$182,249.81	\$190,478.67	\$197,183.71

CITY OF CRETE  
SEMI-ANNUAL FUND REPORT  
SEPTEMBER 30, 2023

NRS 16-722 The mayor and city council of a city of the first class shall cause to be published semiannually a statement of the receipts of the city and an itemized account of the expenditures of the city.

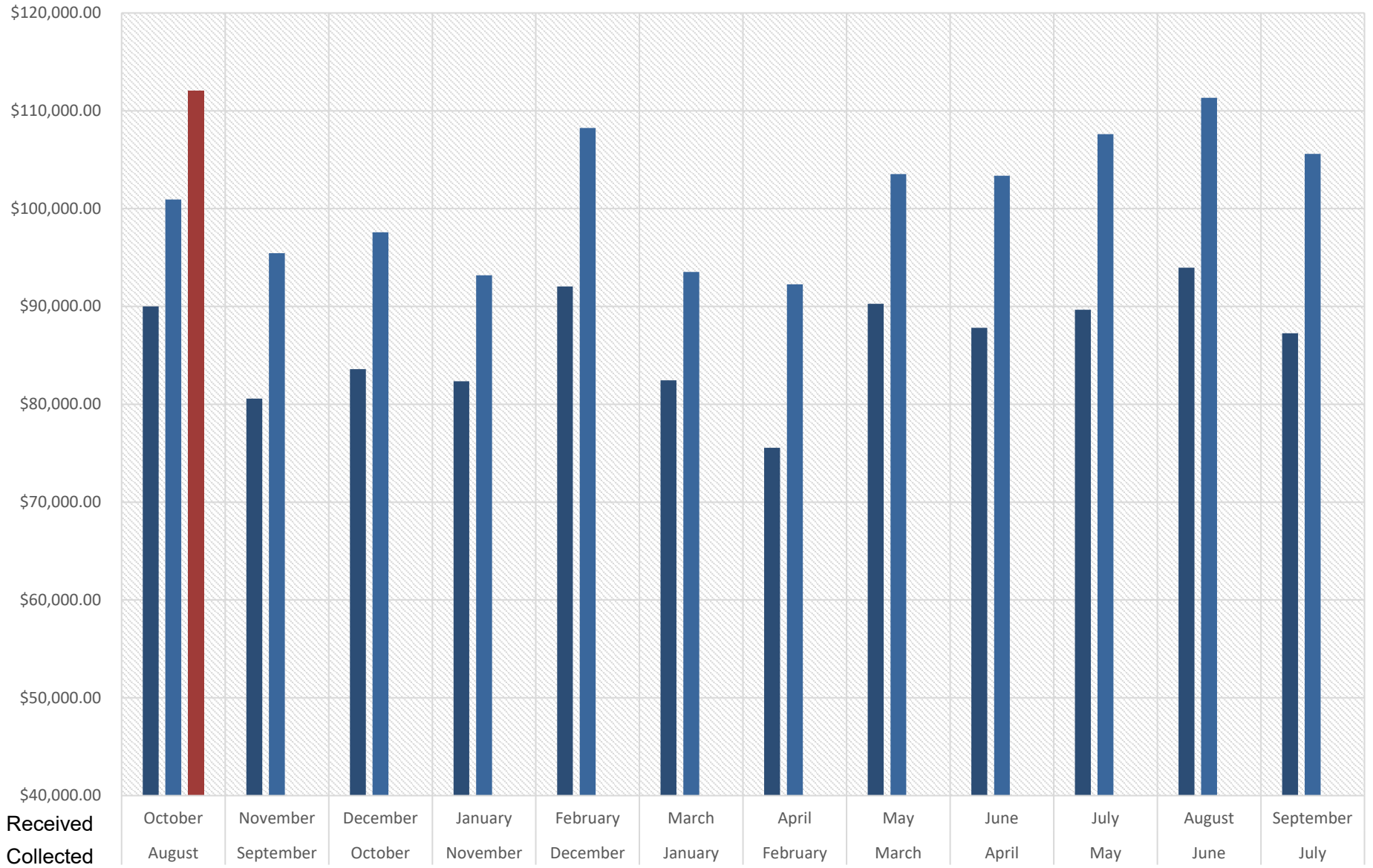
FUND DESCRIPTION	REVENUE	EXPENSES
Electric Fund	\$11,334,105.89	\$10,209,134.80
Water Fund	\$1,104,544.81	\$895,172.86
Sewer Fund	\$1,851,408.35	\$1,613,020.46
Airport Fund	\$154,477.90	\$122,455.00
General Fund	\$4,283,904.71	\$4,407,963.91
Sales Tax Fund	\$2,425,512.68	\$2,425,306.16
Keno Fund	\$112,658.93	\$313,740.00
GO Bond Fund	\$687,369.65	\$823,019.75
Insurance Contingency	\$10,019.58	\$8,815.14
Capital Reserve Fund	\$351,237.21	\$106,747.00
Police Department Fund	\$1,851,390.45	\$1,712,580.00
911 Fund	\$305,828.50	\$292,372.30
Community Service Fund	\$77,765.84	\$52,163.03
Stop Fund	\$350.00	\$0.00
K9 Fund	\$82,923.53	\$77,494.35
Fire Department Fund	\$203,148.99	\$154,495.02
Rescue Fund	\$405,677.91	\$365,551.22
Fire Equipment Fund	\$59,862.38	\$58,888.03
Fire Equipment II Fund	\$53,190.43	\$73,030.92
Street Fund	\$1,110,596.02	\$956,327.29
City Hall Fund	\$55,334.00	\$48,467.22
Wanek Center Fund	\$26,583.00	\$23,001.80
Community Room/Shelter	\$24,738.17	\$7,228.51
Transfer Station Fund	\$41,762.37	\$35,640.09
Landfill Reserve Fund	\$24,984.00	\$0.00
Parks Fund	\$293,719.00	\$213,851.48
Swimming Pool Fund	\$49,800.00	\$33,668.68
Capitol Outlay Fund	\$299,946.71	\$200,378.76
Capitol Improvements Fund	\$2,653,663.08	\$2,225,239.13
FEMA Disaster Fund	\$704,155.67	\$106,896.86
ARPA Fund	\$0.00	\$23,700.85
Cemetery Fund	\$84,379.22	\$107,704.76
Cemetery Perpetual Care Fund	\$3,013.19	\$548.00
Library Fund	\$585,692.00	\$594,858.40
Library Donations Fund	\$13,440.03	\$18,947.18
Recreation Fund	\$87,926.28	\$110,048.80
Swimming Pool Program Fund	\$137,717.84	\$141,234.94
Economic Development Fund	\$613,555.40	\$69,188.97
Tax Increment Financing Fund	\$180,211.05	\$209,072.82
CCCCFF Theater Grant Fund	\$34,212.37	\$37,313.92
Housing Grant Fund	\$52.28	\$7,500.00
CDBG DTR Grant Fund	\$254,127.07	\$254,127.07
CDBG Streets Grant Fund	\$0.00	\$0.00
HRA Insurance Fund	\$22,007.66	\$21,968.68
<b>Total All Funds</b>	<b>\$32,656,994.15</b>	<b>\$29,158,864.16</b>

11/6/2023

## City of Crete Sales Tax Receipts

Month Collected by Retail	Month Received by City	FY2022 Gen. Fund	Change Gen. Fund	FY2023 Gen. Fund	Change Gen. Fund	FY2024 Gen. Fund	Change Gen. Fund	5 Year Average	LB840 Program	LB 357 Bond	LB 357 Public Safety	LB 357 Reserve	Refunds
August	October	\$90,562.71	-0.50%	\$100,946.22	11.47%	\$112,079.68	11.03%	\$89,995.23	\$56,039.84	\$21,000.00	\$10,500.00	\$24,539.84	(\$2,151.46)
September	November	\$89,891.94	8.99%	\$95,435.14	6.17%			\$80,573.21					
October	December	\$86,263.66	-1.01%	\$97,592.24	13.13%			\$83,581.53					
November	January	\$88,837.18	9.59%	\$93,189.55	4.90%			\$82,365.13					
December	February	\$94,625.07	-3.03%	\$108,244.80	14.39%			\$92,047.97					
January	March	\$83,860.75	-11.43%	\$93,536.46	11.54%			\$82,460.15					
February	April	\$81,072.44	6.27%	\$92,271.35	13.81%			\$75,547.66					
March	May	\$94,261.86	-8.70%	\$103,537.01	9.84%			\$90,267.30					
April	June	\$86,024.43	-11.09%	\$103,361.32	20.15%			\$87,809.64					
May	July	\$95,288.64	4.58%	\$107,615.66	12.94%			\$89,659.55					
June	August	\$99,404.95	4.08%	\$111,328.69	12.00%			\$93,960.84					
July	September	\$83,299.71	-4.66%	\$105,594.67	26.76%			\$87,258.56					
<b>Totals</b>		\$1,073,393.32	-0.58%	\$1,212,653.08	13.09%			\$1,035,526.76	\$56,039.84	\$21,000.00	\$10,500.00	\$24,539.84	(\$2,151.46)
								\$1,165,000.00 Budgeted Transfer to General Fund					
								Net Receipts Monthly Transfer to General Fund					
								\$112,079.68 Average Net Receipts					
								\$97,083.33 Required					

# City of Crete Net 1% Sales Tax Receipts



Received  
Collected



■ 5 Year Average

■ 22-23

■ 23-24

Report Criteria:

Vendor.Vendor number = 0-1059,1061-99999999

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>911 CUSTOM (5)</b>								
911 CUSTOM	1	Invoice	PANTS/JACKET CEO NIC	10/26/2023	168.98		11/23	531-6477
Total 911 CUSTOM (5):					168.98			
<b>ALL COPY PRODUCTS INC (100)</b>								
ALL COPY PRODUCTS INC	1	Invoice	KONICA LEASE	10/17/2023	292.68		11/23	701-9740
Total ALL COPY PRODUCTS INC (100):					292.68			
<b>ALL ROAD BARRICADES INC (115)</b>								
ALL ROAD BARRICADES INC	1	Invoice	HIP-30"X30" STOP AHEA	10/13/2023	140.54	1507	11/23	401-6000
ALL ROAD BARRICADES INC	2	Invoice	HIP-18"X6" ALL WAY	10/13/2023	78.89	1507	11/23	401-6000
ALL ROAD BARRICADES INC	3	Invoice	HIP-18"X6" "E 9TH ST"	10/13/2023	36.76	1507	11/23	401-6000
ALL ROAD BARRICADES INC	4	Invoice	HIP-18"X6" "E 12TH ST"	10/13/2023	36.76	1507	11/23	401-6000
ALL ROAD BARRICADES INC	5	Invoice	HIP-24"X6" "JUNIPER AV	10/13/2023	84.50	1507	11/23	401-6000
ALL ROAD BARRICADES INC	1	Invoice	UTILITY PMT, PARK EXIT	10/27/2023	56.08		11/23	401-6000
Total ALL ROAD BARRICADES INC (115):					433.53			
<b>AMAZON BUSINESS (6116)</b>								
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/13/2023	12.99		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/15/2023	48.06		11/23	701-5691
AMAZON BUSINESS	1	Invoice	PROGRAM EXPENSE	10/20/2023	45.14		11/23	701-6210
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	10/20/2023	257.00		11/23	201-9900
AMAZON BUSINESS	1	Invoice	PROGRAM EXPENSE	09/05/2023	142.71		11/23	701-6210
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/22/2023	13.48		11/23	701-5691
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	10/22/2023	35.99		11/23	701-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/22/2023	86.94		11/23	701-5691
AMAZON BUSINESS	1	Invoice	PROGRAM EXPENSE	10/24/2023	163.40		11/23	701-6210
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	10/25/2023	61.87		11/23	701-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/26/2023	119.83		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/26/2023	104.51		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/27/2023	161.90		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/28/2023	57.05		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/29/2023	17.13		11/23	701-5691
AMAZON BUSINESS	1	Invoice	POLICE EQUIPMENT	10/31/2023	88.00		11/23	531-6477
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	10/31/2023	37.29		11/23	701-5691

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	10/31/2023	45.54		11/23	701-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	11/01/2023	47.79		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	11/01/2023	14.99		11/23	701-5691
AMAZON BUSINESS	1	Invoice	OFFICE SUPPLIES	11/01/2023	73.33		11/23	701-9900
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	11/02/2023	94.26		11/23	701-5691
AMAZON BUSINESS	1	Invoice	BOOKS/MAGAZINES	11/03/2023	11.90		11/23	701-5691
Total AMAZON BUSINESS (6116):					1,741.10			
<b>AMERICAN HISTORY (5612)</b>								
AMERICAN HISTORY	1	Invoice	1 YR RENEWAL	11/02/2023	24.95		11/23	701-5691
Total AMERICAN HISTORY (5612):					24.95			
<b>AMERICAN WATER WORKS ASSOCIATION (175)</b>								
AMERICAN WATER WORKS ASSOCIATION	1	Invoice	#00030071 - 2024 MEMBE	09/19/2023	358.00		11/23	002-9780
Total AMERICAN WATER WORKS ASSOCIATION (175):					358.00			
<b>ANDERSON FORD (200)</b>								
ANDERSON FORD	1	Invoice	PD POLICE SUV PURCHA	11/01/2023	46,946.00		11/23	201-6026
Total ANDERSON FORD (200):					46,946.00			
<b>ASCHOFF, EMERSON (5802)</b>								
ASCHOFF, EMERSON	1	Invoice	MEETING/TRAINING	11/06/2023	8.76		11/23	001-9920
ASCHOFF, EMERSON	2	Invoice	MEETING/TRAINING	11/06/2023	8.76		11/23	002-9920
ASCHOFF, EMERSON	3	Invoice	MEETING/TRAINING	11/06/2023	8.76		11/23	003-9920
ASCHOFF, EMERSON	4	Invoice	MEETING/TRAINING	11/06/2023	8.76		11/23	401-9920
Total ASCHOFF, EMERSON (5802):					35.04			
<b>BAKER &amp; TAYLOR (370)</b>								
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	10/03/2023	226.97		11/23	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	10/05/2023	568.10		11/23	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	10/09/2023	56.76		11/23	701-5691
BAKER & TAYLOR	1	Invoice	BOOKS/MAGAZINES	10/20/2023	315.96		11/23	701-5691
Total BAKER & TAYLOR (370):					1,167.79			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>BARCO MUNICIPAL PRODUCTS INC (380)</b>								
BARCO MUNICIPAL PRODUCTS INC	1	Invoice	SIGN HARDWARE	10/31/2023	144.80		11/23	401-6001
Total BARCO MUNICIPAL PRODUCTS INC (380):					144.80			
<b>BEATRICE CONCRETE CO (440)</b>								
BEATRICE CONCRETE CO	1	Invoice	DEC RIVER ROCK #1	10/10/2023	489.80		11/23	531-6480
BEATRICE CONCRETE CO	1	Invoice	GRIP RITE 14" COMBO P	10/17/2023	186.45		11/23	401-7080
BEATRICE CONCRETE CO	1	Invoice	CONCRETE	10/11/2023	1,425.20		11/23	401-5980
BEATRICE CONCRETE CO	1	Invoice	CRUSHED CONCRETE	10/20/2023	61.79		11/23	401-5980
BEATRICE CONCRETE CO	1	Invoice	1-1/2 SCRN WEEPING W	10/20/2023	103.35		11/23	401-5980
BEATRICE CONCRETE CO	1	Invoice	CONCRETE	10/17/2023	979.83		11/23	401-5980
Total BEATRICE CONCRETE CO (440):					3,246.42			
<b>BIRDS &amp; BLOOMS (490)</b>								
BIRDS & BLOOMS	1	Invoice	1 YR SUBCRIPTION	11/02/2023	16.10		11/23	701-5691
Total BIRDS & BLOOMS (490):					16.10			
<b>BLACK HILLS ENERGY (495)</b>								
BLACK HILLS ENERGY	1	Invoice	3RD PARTY DAMAGE	10/09/2023	1,421.31		11/23	171-6141
BLACK HILLS ENERGY	1	Invoice	4163-7774-56 1440 LINDE	10/17/2023	124.16		11/23	001-7040
BLACK HILLS ENERGY	1	Invoice	9755-6163-66 239 E 13TH	10/26/2023	45.50		11/23	501-7530
BLACK HILLS ENERGY	1	Invoice	2392-3387-65 1426 MAIN	10/26/2023	40.69		11/23	502-7530
BLACK HILLS ENERGY	1	Invoice	0865-5518-13 1515 FORE	10/26/2023	615.71		11/23	701-7530
BLACK HILLS ENERGY	1	Invoice	4432-1028-11 485 S MAIN	10/26/2023	84.57		11/23	003-7530
BLACK HILLS ENERGY	1	Invoice	8736-9394-41 137 W 13T	10/26/2023	43.74		11/23	810-5210
Total BLACK HILLS ENERGY (495):					2,375.68			
<b>BOUND TREE MEDICAL LLC (5598)</b>								
BOUND TREE MEDICAL LLC	1	Invoice	MEDICAL SUPPLIES	08/17/2023	10.38		11/23	302-5341
BOUND TREE MEDICAL LLC	1	Invoice	MEDICAL SUPPLIES	10/18/2023	75.90		11/23	302-5341
Total BOUND TREE MEDICAL LLC (5598):					86.28			
<b>BRIDGES, GORDON (5827)</b>								
BRIDGES, GORDON	1	Invoice	GENERATION WORKSHO	10/20/2023	170.30		11/23	001-7180

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total BRIDGES, GORDON (5827):					170.30			
<b>CANON FINANCIAL SERVICES INC (5778)</b>								
CANON FINANCIAL SERVICES INC	1	Invoice	COPIER CONTRACT 8604	11/01/2023	51.00		11/23	101-9740
CANON FINANCIAL SERVICES INC	2	Invoice	COPIER CONTRACT 8604	11/01/2023	51.00		11/23	201-9740
CANON FINANCIAL SERVICES INC	3	Invoice	COPIER CONTRACT 8604	11/01/2023	51.00		11/23	401-9740
CANON FINANCIAL SERVICES INC	4	Invoice	COPIER CONTRACT 8604	11/01/2023	51.00		11/23	701-9740
CANON FINANCIAL SERVICES INC	5	Invoice	COPIER CONTRACT 8604	11/01/2023	51.00		11/23	721-9740
Total CANON FINANCIAL SERVICES INC (5778):					255.00			
<b>CAPITAL BUSINESS SYSTEMS INC (705)</b>								
CAPITAL BUSINESS SYSTEMS INC	1	Invoice	SERVICE CONTRACT	10/01/2023	94.35		11/23	401-9740
CAPITAL BUSINESS SYSTEMS INC	2	Invoice	SERVICE CONTRACT	10/01/2023	320.24		11/23	301-9740
CAPITAL BUSINESS SYSTEMS INC	3	Invoice	SERVICE CONTRACT	10/01/2023	94.35		11/23	001-9740
CAPITAL BUSINESS SYSTEMS INC	4	Invoice	SERVICE CONTRACT	10/01/2023	94.35		11/23	002-9740
CAPITAL BUSINESS SYSTEMS INC	5	Invoice	SERVICE CONTRACT	10/01/2023	94.34		11/23	003-9740
Total CAPITAL BUSINESS SYSTEMS INC (705):					697.63			
<b>CAPITAL UMPIRES ASSOCIATION (6391)</b>								
CAPITAL UMPIRES ASSOCIATION	1	Invoice	UMPIRE FEES	10/11/2023	4,004.00		11/23	721-5340
Total CAPITAL UMPIRES ASSOCIATION (6391):					4,004.00			
<b>CASELLE, INC. (5609)</b>								
CASELLE, INC.	1	Invoice	CONTRACT SUPPORT &	11/01/2023	963.21		11/23	001-9910
CASELLE, INC.	2	Invoice	CONTRACT SUPPORT &	11/01/2023	404.17		11/23	002-9910
CASELLE, INC.	3	Invoice	CONTRACT SUPPORT &	11/01/2023	315.23		11/23	003-9910
CASELLE, INC.	4	Invoice	CONTRACT SUPPORT &	11/01/2023	933.39		11/23	101-6050
Total CASELLE, INC. (5609):					2,616.00			
<b>CDW GOVERNMENT INC (750)</b>								
CDW GOVERNMENT INC	1	Invoice	COMPUTER EXPENSE	10/18/2023	176.06		11/23	101-6050
CDW GOVERNMENT INC	2	Invoice	COMPUTER EXPENSE	10/18/2023	33.20		11/23	201-6050
CDW GOVERNMENT INC	1	Invoice	COMPUTER EXPENSE	10/19/2023	182.23		11/23	101-6050
CDW GOVERNMENT INC	1	Invoice	COMPUTER EXPENSE	10/20/2023	43.38		11/23	101-6050

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total CDW GOVERNMENT INC (750):					434.87			
<b>CELLEBRITE INC (6164)</b>								
CELLEBRITE INC	1	Invoice	INVESTIGATIVE TOOL SU	06/06/2023	6,100.00		11/23	201-5660
Total CELLEBRITE INC (6164):					6,100.00			
<b>CENGAGE LEARNING INC/GALE (1890)</b>								
CENGAGE LEARNING INC/GALE	1	Invoice	BOOKS/MAGAZINES	10/04/2023	271.11		11/23	701-5691
Total CENGAGE LEARNING INC/GALE (1890):					271.11			
<b>CHAPIN LAWN CARE (6387)</b>								
CHAPIN LAWN CARE	1	Invoice	MOWING & FERTILIZER	11/01/2023	334.99		11/23	201-5329
Total CHAPIN LAWN CARE (6387):					334.99			
<b>CHARPEN PROPERTIES LLC (6355)</b>								
CHARPEN PROPERTIES LLC	1	Invoice	131 W 13TH RENOVATIO	10/18/2023	1,271.84		11/23	801-5755
Total CHARPEN PROPERTIES LLC (6355):					1,271.84			
<b>CITY HALL FUND (830)</b>								
CITY HALL FUND	1	Invoice	DEPARTMENT OFFICE R	11/01/2023	548.00		11/23	001-9680
CITY HALL FUND	2	Invoice	DEPARTMENT OFFICE R	11/01/2023	412.00		11/23	002-9680
CITY HALL FUND	3	Invoice	DEPARTMENT OFFICE R	11/01/2023	265.00		11/23	003-9680
CITY HALL FUND	4	Invoice	DEPARTMENT OFFICE R	11/01/2023	187.50		11/23	101-9680
CITY HALL FUND	5	Invoice	DEPARTMENT OFFICE R	11/01/2023	150.00		11/23	401-9680
CITY HALL FUND	6	Invoice	DEPARTMENT OFFICE R	11/01/2023	37.50		11/23	721-9680
Total CITY HALL FUND (830):					1,600.00			
<b>CITY HEALTH FUND (835)</b>								
CITY HEALTH FUND	1	Invoice	HEALTH REIMBURSEME	11/01/2023	220.00		11/23	101-9620
CITY HEALTH FUND	2	Invoice	HEALTH REIMBURSEME	11/01/2023	260.00		11/23	201-9620
CITY HEALTH FUND	3	Invoice	HEALTH REIMBURSEME	11/01/2023	40.00		11/23	203-9620
CITY HEALTH FUND	4	Invoice	HEALTH REIMBURSEME	11/01/2023	220.00		11/23	401-9620
CITY HEALTH FUND	5	Invoice	HEALTH REIMBURSEME	11/01/2023	80.00		11/23	601-9620
CITY HEALTH FUND	6	Invoice	HEALTH REIMBURSEME	11/01/2023	320.00		11/23	701-9620
CITY HEALTH FUND	7	Invoice	HEALTH REIMBURSEME	11/01/2023	500.00		11/23	001-9620

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CITY HEALTH FUND	8	Invoice	HEALTH REIMBURSEME	11/01/2023	220.00		11/23	002-9620
CITY HEALTH FUND	9	Invoice	HEALTH REIMBURSEME	11/01/2023	140.00		11/23	003-9620
Total CITY HEALTH FUND (835):					2,000.00			
<b>CITY REVENUE FUND (860)</b>								
CITY REVENUE FUND	1	Invoice	FUEL OIL RECOVERY	11/01/2023	61.65		11/23	001-7090
CITY REVENUE FUND	2	Invoice	GAS PUMPS	11/01/2023	58.88		11/23	001-9670
CITY REVENUE FUND	3	Invoice	WATER (4)	11/01/2023	8,657.96		11/23	002-7100
CITY REVENUE FUND	4	Invoice	SEWER	11/01/2023	1,866.96		11/23	003-7530
CITY REVENUE FUND	5	Invoice	GENERAL (POLICE 1)	11/01/2023	750.28		11/23	201-5215
CITY REVENUE FUND	6	Invoice	GENERAL (POLICE 8)	11/01/2023	33.00		11/23	201-5610
CITY REVENUE FUND	7	Invoice	CITY HALL	11/01/2023	1,866.12		11/23	501-7530
CITY REVENUE FUND	8	Invoice	STREET & GRADE (6)	11/01/2023	3,568.92		11/23	401-7530
CITY REVENUE FUND	9	Invoice	STREET & GRADE (7)	11/01/2023	162.03		11/23	401-5890
CITY REVENUE FUND	10	Invoice	FIRE MAINT.	11/01/2023	696.60		11/23	301-7530
CITY REVENUE FUND	11	Invoice	CEMETERY	11/01/2023	49.04		11/23	601-7530
CITY REVENUE FUND	12	Invoice	SAN. LANDFILL	11/01/2023	57.07		11/23	511-7530
CITY REVENUE FUND	13	Invoice	LIBRARY	11/01/2023	1,205.70		11/23	701-7530
CITY REVENUE FUND	14	Invoice	PARK & REC	11/01/2023	1,764.74		11/23	521-7530
CITY REVENUE FUND	15	Invoice	THEATRE	11/01/2023	147.89		11/23	810-5210
CITY REVENUE FUND	16	Invoice	SWIMMING POOL	11/01/2023	80.27		11/23	522-7530
CITY REVENUE FUND	17	Invoice	COMM. DEVELOP.	11/01/2023	105.99		11/23	101-6201
CITY REVENUE FUND	18	Invoice	CHARGING STATION	11/01/2023	.00		00/00	001-9890
CITY REVENUE FUND	19	Invoice	COMMUNITY ROOM	11/01/2023	401.90		11/23	503-7530
CITY REVENUE FUND	1	Invoice	ELECTRIC	11/01/2023	68.39		11/23	001-7060
CITY REVENUE FUND	2	Invoice	POLICE	11/01/2023	41.17		11/23	201-5215
CITY REVENUE FUND	3	Invoice	CITY HALL	11/01/2023	35.91		11/23	501-7530
CITY REVENUE FUND	4	Invoice	STREET & GRADE	11/01/2023	36.78		11/23	401-7530
CITY REVENUE FUND	5	Invoice	FIRE MAINT.	11/01/2023	34.15		11/23	301-7530
CITY REVENUE FUND	6	Invoice	LIBRARY	11/01/2023	24.75		11/23	701-7530
CITY REVENUE FUND	7	Invoice	PARK BLDG	11/01/2023	.00		00/00	721-7530
CITY REVENUE FUND	8	Invoice	SWIMMING POOL	11/01/2023	.00		00/00	522-7530
CITY REVENUE FUND	9	Invoice	THEATRE	11/01/2023	.00		00/00	810-5210
CITY REVENUE FUND	10	Invoice	PARK & REC	11/01/2023	175.28		11/23	521-7530
CITY REVENUE FUND	11	Invoice	COMMUNITY ROOM	11/01/2023	8.25		11/23	503-7530
CITY REVENUE FUND	1	Invoice	ELECTRIC	11/01/2023	127.00		11/23	001-7060
CITY REVENUE FUND	2	Invoice	SEWER REV	11/01/2023	483.04		11/23	003-7530
CITY REVENUE FUND	3	Invoice	POLICE	11/01/2023	107.64		11/23	201-5215
CITY REVENUE FUND	4	Invoice	CITY HALL	11/01/2023	41.89		11/23	501-7530
CITY REVENUE FUND	5	Invoice	STREET & GRADE	11/01/2023	64.46		11/23	401-7530

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CITY REVENUE FUND	6	Invoice	FIRE MAINT.	11/01/2023	75.73		11/23	301-7530
CITY REVENUE FUND	7	Invoice	CEMETERY	11/01/2023	26.17		11/23	601-7530
CITY REVENUE FUND	8	Invoice	LANDFILL	11/01/2023	.00		00/00	511-7530
CITY REVENUE FUND	9	Invoice	LIBRARY	11/01/2023	178.54		11/23	701-7530
CITY REVENUE FUND	10	Invoice	PARKS & REC	11/01/2023	578.59		11/23	521-7530
CITY REVENUE FUND	11	Invoice	THEATRE	11/01/2023	36.89		11/23	810-5210
CITY REVENUE FUND	12	Invoice	SWIMMING POOL	11/01/2023	232.96		11/23	522-7530
CITY REVENUE FUND	13	Invoice	PARK BLDG	11/01/2023	.00		00/00	721-7530
CITY REVENUE FUND	14	Invoice	AIRPORT	11/01/2023	27.57		11/23	050-7530
CITY REVENUE FUND	15	Invoice	COMMUNITY ROOM	11/01/2023	59.52		11/23	503-7530
CITY REVENUE FUND	1	Invoice	FRANCHISE PMT	10/10/2023	1,098.24		11/23	511-4012
CITY REVENUE FUND	1	Invoice	CONSUMER DEPOSIT AP	11/07/2023	774.13		11/23	001-3500
Total CITY REVENUE FUND (860):					25,872.05			
<b>CITY TAX FUND (865)</b>								
CITY TAX FUND	1	Invoice	ELECTRIC SURPLUS & F	11/01/2023	29,167.00		11/23	001-9960
CITY TAX FUND	2	Invoice	ELECTRIC SURPLUS & F	11/01/2023	10,000.00		11/23	001-9965
CITY TAX FUND	1	Invoice	LIBRARY BOND PAYMEN	11/01/2023	21,000.00		11/23	150-1015
Total CITY TAX FUND (865):					60,167.00			
<b>CONSOLIDATED MANAGEMENT COMPANY (955)</b>								
CONSOLIDATED MANAGEMENT COMPANY	1	Invoice	MEETING/TRAINING	10/25/2023	16.25		11/23	201-9760
Total CONSOLIDATED MANAGEMENT COMPANY (955):					16.25			
<b>CORE &amp; MAIN LP (1005)</b>								
CORE & MAIN LP	1	Invoice	1 IPERL 100CF NO CABL	10/18/2023	4,144.13	1509	11/23	002-8090
CORE & MAIN LP	2	Invoice	3/4S IPERL NO CABLE S	10/18/2023	3,418.50	1509	11/23	002-8090
CORE & MAIN LP	3	Invoice	HER C6551G TRU-READ	10/18/2023	2,678.55	1509	11/23	002-8090
Total CORE & MAIN LP (1005):					10,241.18			
<b>COUNTY ROAD TIRE LLC (6167)</b>								
COUNTY ROAD TIRE LLC	1	Invoice	TIRES - 185 BOBCAT SKI	10/26/2023	1,272.95		11/23	401-5810
COUNTY ROAD TIRE LLC	2	Invoice	ORING - 924 CAT LOADE	10/26/2023	90.00		11/23	401-5968
Total COUNTY ROAD TIRE LLC (6167):					1,362.95			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>CRETE AREA MEDICAL CENTER (1070)</b>								
CRETE AREA MEDICAL CENTER	1	Invoice	AMBULANCE LAUNDRY	11/01/2023	35.00		11/23	302-8500
CRETE AREA MEDICAL CENTER	1	Invoice	ALS PARAMEDIC FEE	10/18/2023	182.08		11/23	302-5343
CRETE AREA MEDICAL CENTER	2	Invoice	ALS SERVICE FEE	10/18/2023	1,200.00		11/23	302-5342
CRETE AREA MEDICAL CENTER	1	Invoice	ALS PARAMEDIC FEE	10/18/2023	606.43		11/23	302-5343
CRETE AREA MEDICAL CENTER	2	Invoice	ALS SERVICE FEE	10/18/2023	750.00		11/23	302-5342
CRETE AREA MEDICAL CENTER	1	Invoice	ALS PARAMEDIC FEE	10/18/2023	268.72		11/23	302-5343
CRETE AREA MEDICAL CENTER	2	Invoice	ALS SERVICE FEE	10/18/2023	1,200.00		11/23	302-5342
Total CRETE AREA MEDICAL CENTER (1070):					4,242.23			
<b>CRETE FOODMART (GEN) (1095)</b>								
CRETE FOODMART (GEN)	1	Invoice	JANITORIAL SUPPLIES	10/24/2023	24.26		11/23	701-5541
Total CRETE FOODMART (GEN) (1095):					24.26			
<b>CRETE LUMBER &amp; FARM SUPPLY CO (1110)</b>								
CRETE LUMBER & FARM SUPPLY CO	1	Invoice	TURF FESCUE/BLUEGRA	10/19/2023	192.00		11/23	401-5760
CRETE LUMBER & FARM SUPPLY CO	1	Invoice	PAINT HOUSE BY FIRE S	10/31/2023	2,500.00		11/23	304-4909
Total CRETE LUMBER & FARM SUPPLY CO (1110):					2,692.00			
<b>CRETE POSTMASTER (1120)</b>								
CRETE POSTMASTER	1	Invoice	POSTAGE	10/31/2023	402.36		10/23	001-9650
CRETE POSTMASTER	2	Invoice	POSTAGE	10/31/2023	402.36		10/23	002-9650
CRETE POSTMASTER	3	Invoice	POSTAGE	10/31/2023	402.37		10/23	003-9650
CRETE POSTMASTER	1	Invoice	FIRST CLASS PRESORT-	10/20/2023	80.00		11/23	001-9650
CRETE POSTMASTER	2	Invoice	FIRST CLASS PRESORT-	10/20/2023	80.00		11/23	002-9650
CRETE POSTMASTER	3	Invoice	FIRST CLASS PRESORT-	10/20/2023	80.00		11/23	003-9650
CRETE POSTMASTER	4	Invoice	FIRST CLASS PRESORT-	10/20/2023	70.00		11/23	101-9650
Total CRETE POSTMASTER (1120):					1,517.09			
<b>CRIST AUTO BODY REPAIR (5828)</b>								
CRIST AUTO BODY REPAIR	1	Invoice	2020 FORD F-250 REPAIR	11/06/2023	3,764.10		11/23	171-6141
Total CRIST AUTO BODY REPAIR (5828):					3,764.10			
<b>CRIST TOWING SERVICE (5635)</b>								
CRIST TOWING SERVICE	1	Invoice	2023-3347 TOWING	07/15/2023	163.00		11/23	201-5812
CRIST TOWING SERVICE	1	Invoice	2023-3359 TOWING	07/16/2023	225.00		11/23	201-5812

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CRIST TOWING SERVICE	1	Invoice	TOW TO IMPOUND LOT	09/13/2023	97.00		11/23	201-5812
CRIST TOWING SERVICE	1	Invoice	2023-4504 TOWING	09/22/2023	100.00		11/23	201-5812
CRIST TOWING SERVICE	1	Invoice	2023-4820 TOWING	10/09/2023	117.00		11/23	201-5812
Total CRIST TOWING SERVICE (5635):					702.00			
<b>CULLIGAN WATER SERVICE (1160)</b>								
CULLIGAN WATER SERVICE	1	Invoice	WATER COOLER RENTAL	10/31/2023	13.00		11/23	701-9900
Total CULLIGAN WATER SERVICE (1160):					13.00			
<b>DULTMEIER SALES LLC (1420)</b>								
DULTMEIER SALES LLC	1	Invoice	SEAL KIT 2 IN POLY W/12	10/26/2023	160.85		11/23	401-5771
Total DULTMEIER SALES LLC (1420):					160.85			
<b>EAKES OFFICE SOLUTIONS (1475)</b>								
EAKES OFFICE SOLUTIONS	1	Invoice	STAMPERS	10/27/2023	60.00		11/23	101-9900
EAKES OFFICE SOLUTIONS	1	Invoice	NAME PLATE	10/27/2023	15.25		11/23	101-8500
EAKES OFFICE SOLUTIONS	1	Invoice	OFFICE SUPPLIES	10/27/2023	13.49		11/23	401-9900
EAKES OFFICE SOLUTIONS	2	Invoice	JANITORIAL SUPPLIES	10/27/2023	9.95		11/23	401-5541
EAKES OFFICE SOLUTIONS	3	Invoice	OFFICE SUPPLIES	10/27/2023	13.49		11/23	003-9900
EAKES OFFICE SOLUTIONS	4	Invoice	JANITORIAL SUPPLIES	10/27/2023	9.95		11/23	003-7230
EAKES OFFICE SOLUTIONS	5	Invoice	OFFICE SUPPLIES	10/27/2023	15.52		11/23	002-9900
EAKES OFFICE SOLUTIONS	6	Invoice	JANITORIAL SUPPLIES	10/27/2023	11.44		11/23	002-8230
EAKES OFFICE SOLUTIONS	7	Invoice	OFFICE SUPPLIES	10/27/2023	15.52		11/23	001-9900
EAKES OFFICE SOLUTIONS	8	Invoice	JANITORIAL SUPPLIES	10/27/2023	11.45		11/23	001-8230
Total EAKES OFFICE SOLUTIONS (1475):					176.06			
<b>EARNEST WEINMEISTER (6394)</b>								
EARNEST WEINMEISTER	1	Invoice	CONSUMER DEPOSIT RE	11/07/2023	4.20		11/23	001-3500
Total EARNEST WEINMEISTER (6394):					4.20			
<b>EMERGENCY MEDICAL PRODUCTS (1570)</b>								
EMERGENCY MEDICAL PRODUCTS	1	Invoice	MEDICAL SUPPLIES	10/18/2023	822.87		11/23	302-5341
EMERGENCY MEDICAL PRODUCTS	1	Invoice	MEDICAL SUPPLIES	10/19/2023	45.54		11/23	302-5341
EMERGENCY MEDICAL PRODUCTS	1	Invoice	MEDICAL SUPPLIES	10/20/2023	8.85		11/23	302-5341

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total EMERGENCY MEDICAL PRODUCTS (1570):					877.26			
<b>ENDICOTT CLAY PRODUCTS CO (1605)</b>								
ENDICOTT CLAY PRODUCTS CO	1	Invoice	VETERANS BRICKS	10/17/2023	30.00		11/23	531-6464
Total ENDICOTT CLAY PRODUCTS CO (1605):					30.00			
<b>ENVIRO-TECH PEST SERVICES (1640)</b>								
ENVIRO-TECH PEST SERVICES	1	Invoice	PEST CONTROL-210 E 14	10/11/2023	50.00		11/23	301-5330
ENVIRO-TECH PEST SERVICES	1	Invoice	PEST CONTROL-649 SO	10/11/2023	40.00		11/23	301-5330
Total ENVIRO-TECH PEST SERVICES (1640):					90.00			
<b>EXECUTIVE ANSWERING SERVICE (1670)</b>								
EXECUTIVE ANSWERING SERVICE	1	Invoice	ANSWERING SERVICE	10/01/2023	11.84		11/23	203-9980
EXECUTIVE ANSWERING SERVICE	2	Invoice	ANSWERING SERVICE	10/01/2023	14.80		11/23	401-9980
EXECUTIVE ANSWERING SERVICE	3	Invoice	ANSWERING SERVICE	10/01/2023	.59		11/23	601-9980
EXECUTIVE ANSWERING SERVICE	4	Invoice	ANSWERING SERVICE	10/01/2023	.59		11/23	511-9980
EXECUTIVE ANSWERING SERVICE	5	Invoice	ANSWERING SERVICE	10/01/2023	1.78		11/23	521-9980
EXECUTIVE ANSWERING SERVICE	6	Invoice	ANSWERING SERVICE	10/01/2023	59.20		11/23	001-9980
EXECUTIVE ANSWERING SERVICE	7	Invoice	ANSWERING SERVICE	10/01/2023	14.80		11/23	002-9980
EXECUTIVE ANSWERING SERVICE	8	Invoice	ANSWERING SERVICE	10/01/2023	14.80		11/23	003-9980
Total EXECUTIVE ANSWERING SERVICE (1670):					118.40			
<b>FIRST NATIONAL BANK OF OMAHA (1770)</b>								
FIRST NATIONAL BANK OF OMAHA	1	Invoice	CHAD CC, GALLS 247493	10/27/2023	56.67		11/23	531-6477
FIRST NATIONAL BANK OF OMAHA	2	Invoice	CHAD CC, RUNZA 10-04-	10/27/2023	10.52		11/23	201-9760
FIRST NATIONAL BANK OF OMAHA	3	Invoice	CHAD CC, SPEEDEE MA	10/27/2023	78.25		11/23	201-5800
FIRST NATIONAL BANK OF OMAHA	4	Invoice	CHAD CC, BLAUER WR23	10/27/2023	206.97		11/23	531-6477
FIRST NATIONAL BANK OF OMAHA	5	Invoice	INTEREST	10/27/2023	11.20		11/23	201-8500
FIRST NATIONAL BANK OF OMAHA	6	Invoice	LATE FEE	10/27/2023	39.00		11/23	201-8500
FIRST NATIONAL BANK OF OMAHA	1	Invoice	LATE FEE	10/27/2023	1.75		11/23	201-8500
FIRST NATIONAL BANK OF OMAHA	1	Invoice	GARY CC, ARBYS 10-03-2	10/27/2023	23.06		11/23	201-9760
FIRST NATIONAL BANK OF OMAHA	2	Invoice	GARY CC, MCDONALDS	10/27/2023	7.98		11/23	201-9760
FIRST NATIONAL BANK OF OMAHA	3	Invoice	GARY CC, BILLY JACKS 1	10/27/2023	29.14		11/23	201-9760
FIRST NATIONAL BANK OF OMAHA	4	Invoice	INTEREST	10/27/2023	2.45		11/23	201-8500
FIRST NATIONAL BANK OF OMAHA	5	Invoice	DISPUTED CHARGES	10/27/2023	1.02-		11/23	201-8500

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total FIRST NATIONAL BANK OF OMAHA (1770):					465.97			
<b>GILMORE &amp; ASSOCIATES INC (1955)</b>								
GILMORE & ASSOCIATES INC	1	Invoice	PRJ#226-343D CITY HALL	10/25/2023	3,707.68		11/23	531-6461
Total GILMORE & ASSOCIATES INC (1955):					3,707.68			
<b>GLASS EDGE OF LINCOLN INC (6392)</b>								
GLASS EDGE OF LINCOLN INC	1	Invoice	REPLACE BROKEN STOR	10/23/2023	3,485.00		11/23	701-5330
Total GLASS EDGE OF LINCOLN INC (6392):					3,485.00			
<b>HEARTLAND NATURAL GAS (2175)</b>								
HEARTLAND NATURAL GAS	1	Invoice	UTILITY-485 S MAIN AVE	10/26/2023	63.47		11/23	003-7530
HEARTLAND NATURAL GAS	1	Invoice	UTILITY-239 E 13TH ST	10/26/2023	3.12		11/23	501-7530
HEARTLAND NATURAL GAS	1	Invoice	UTILITY-210 E 14TH	10/26/2023	6.59		11/23	301-7530
Total HEARTLAND NATURAL GAS (2175):					73.18			
<b>HERNANDEZ GARCIA, RICARDO (6376)</b>								
HERNANDEZ GARCIA, RICARDO	2	Adjustmen	CONSUMER DEPOSIT RE	10/03/2023	150.00-		11/23	001-3500
HERNANDEZ GARCIA, RICARDO	1	Invoice	CONSUMER DEPOSIT RE	11/07/2023	150.00		11/23	001-3500
HERNANDEZ GARCIA, RICARDO	2	Invoice	LOST CHECK SERVICE C	11/07/2023	28.00-		11/23	001-3500
Total HERNANDEZ GARCIA, RICARDO (6376):					28.00-			
<b>iPROMOTEu (5623)</b>								
iPROMOTEu	1	Invoice	BADGE STICKERS	11/03/2023	536.70		11/23	201-5370
Total iPROMOTEu (5623):					536.70			
<b>JAY'S OIL CO (2405)</b>								
JAY'S OIL CO	1	Invoice	TIRE-EXMARK MOWER	10/20/2023	30.00		11/23	401-5810
Total JAY'S OIL CO (2405):					30.00			
<b>JEO CONSULTING GROUP INC. (2425)</b>								
JEO CONSULTING GROUP INC.	1	Invoice	R222218.00 SOLAR FARM	10/26/2023	1,322.50		11/23	001-2000
JEO CONSULTING GROUP INC.	1	Invoice	R230398.00 BRADEN SU	10/26/2023	2,057.50		11/23	001-9840
JEO CONSULTING GROUP INC.	1	Invoice	R231166.00 BEYER SUB	10/26/2023	5,713.75		11/23	001-9840

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total JEO CONSULTING GROUP INC. (2425):					9,093.75			
<b>JINDRA IRRIGATION (2435)</b>								
JINDRA IRRIGATION	1	Invoice	SOD REPAIR	10/13/2023	560.00		11/23	531-6480
Total JINDRA IRRIGATION (2435):					560.00			
<b>KIDWELL (2580)</b>								
KIDWELL	1	Invoice	SERVICE AGMT	10/01/2023	594.00		11/23	101-6050
KIDWELL	2	Invoice	SERVICE AGMT	10/01/2023	1,452.00		11/23	201-6050
KIDWELL	3	Invoice	SERVICE AGMT	10/01/2023	462.00		11/23	401-6050
KIDWELL	4	Invoice	SERVICE AGMT	10/01/2023	132.00		11/23	601-6050
KIDWELL	5	Invoice	SERVICE AGMT	10/01/2023	594.00		11/23	301-6050
KIDWELL	6	Invoice	SERVICE AGMT	10/01/2023	1,452.00		11/23	701-6050
KIDWELL	7	Invoice	SERVICE AGMT	10/01/2023	330.00		11/23	721-6050
KIDWELL	8	Invoice	SERVICE AGMT	10/01/2023	924.00		11/23	001-9910
KIDWELL	9	Invoice	SERVICE AGMT	10/01/2023	330.00		11/23	002-9910
KIDWELL	10	Invoice	SERVICE AGMT	10/01/2023	330.00		11/23	003-9910
KIDWELL	1	Invoice	SERVICE AGREEMENT	10/01/2023	22.50		11/23	101-6050
KIDWELL	2	Invoice	SERVICE AGREEMENT	10/01/2023	55.00		11/23	201-6050
KIDWELL	3	Invoice	SERVICE AGREEMENT	10/01/2023	17.50		11/23	401-6050
KIDWELL	4	Invoice	SERVICE AGREEMENT	10/01/2023	5.00		11/23	601-6050
KIDWELL	5	Invoice	SERVICE AGREEMENT	10/01/2023	22.50		11/23	301-6050
KIDWELL	6	Invoice	SERVICE AGREEMENT	10/01/2023	55.00		11/23	701-6050
KIDWELL	7	Invoice	SERVICE AGREEMENT	10/01/2023	12.50		11/23	721-6050
KIDWELL	8	Invoice	SERVICE AGREEMENT	10/01/2023	35.00		11/23	001-9910
KIDWELL	9	Invoice	SERVICE AGREEMENT	10/01/2023	12.50		11/23	002-9910
KIDWELL	10	Invoice	SERVICE AGREEMENT	10/01/2023	12.50		11/23	003-9910
Total KIDWELL (2580):					6,850.00			
<b>LEAGUE OF NEBR. MUNICIPALITIES (2710)</b>								
LEAGUE OF NEBR. MUNICIPALITIES	1	Invoice	2023 PRE/FULL CONFER	10/19/2023	1,695.00		11/23	101-5469
LEAGUE OF NEBR. MUNICIPALITIES	2	Invoice	2023 PRE/FULL CONFER	10/19/2023	3,390.00		11/23	101-9760
Total LEAGUE OF NEBR. MUNICIPALITIES (2710):					5,085.00			
<b>MAGNOLIA JOURNAL (5630)</b>								
MAGNOLIA JOURNAL	1	Invoice	1 YR RENEWAL	11/02/2023	20.00		11/23	701-5691

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total MAGNOLIA JOURNAL (5630):					20.00			
<b>MATHESON TRI-GAS INC (3020)</b>								
MATHESON TRI-GAS INC	1	Invoice	OXYGEN	10/31/2023	139.50		11/23	302-5265
Total MATHESON TRI-GAS INC (3020):					139.50			
<b>MAX I WALKER UNIFORM &amp; APPAREL (3035)</b>								
MAX I WALKER UNIFORM & APPAREL	1	Invoice	UNIFORMS	10/18/2023	81.24		11/23	003-9640
MAX I WALKER UNIFORM & APPAREL	1	Invoice	UNIFORMS	10/25/2023	81.24		11/23	003-9640
MAX I WALKER UNIFORM & APPAREL	1	Invoice	UNIFORMS	11/01/2023	90.49		11/23	003-9640
Total MAX I WALKER UNIFORM & APPAREL (3035):					252.97			
<b>MELODY SHEW (6396)</b>								
MELODY SHEW	1	Invoice	CONSUMER DEPOSIT RE	11/07/2023	25.83		11/23	001-3500
Total MELODY SHEW (6396):					25.83			
<b>MIDWEST ALARM SERVICES (3175)</b>								
MIDWEST ALARM SERVICES	1	Invoice	ALARM MONITORING 210	10/08/2023	101.85		11/23	301-5330
Total MIDWEST ALARM SERVICES (3175):					101.85			
<b>MIDWEST LABORATORIES INC (3195)</b>								
MIDWEST LABORATORIES INC	1	Invoice	LABS	11/02/2023	2,031.87		11/23	003-7282
MIDWEST LABORATORIES INC	1	Invoice	LAB SUPPLIES	11/02/2023	44.54		11/23	001-9670
Total MIDWEST LABORATORIES INC (3195):					2,076.41			
<b>MOTHER JONES (5632)</b>								
MOTHER JONES	1	Invoice	EXTRA 6 ISSUES RENEW	11/02/2023	15.00		11/23	701-5691
Total MOTHER JONES (5632):					15.00			
<b>MUNICIPAL ENERGY AGENCY OF NEBRASKA (3310)</b>								
MUNICIPAL ENERGY AGENCY OF NEBRASKA	1	Invoice	PURCHASED POWER-NM	10/18/2023	588,725.04		11/23	001-7260
MUNICIPAL ENERGY AGENCY OF NEBRASKA	2	Invoice	PURCHASED POWER-OT	10/18/2023	6.33		11/23	001-7270
MUNICIPAL ENERGY AGENCY OF NEBRASKA	3	Invoice	WHEELING EXPENSE	10/18/2023	80,093.43		11/23	001-7820

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total MUNICIPAL ENERGY AGENCY OF NEBRASKA (3310):					668,824.80			
<b>NAPA AUTO PARTS (3345)</b>								
NAPA AUTO PARTS	1	Invoice	BATTERY	10/17/2023	198.86		11/23	002-8460
NAPA AUTO PARTS	1	Invoice	TIRE VAL	10/18/2023	64.99		11/23	050-8500
NAPA AUTO PARTS	1	Invoice	ORING, BATTERY	10/06/2023	303.99		11/23	401-5968
NAPA AUTO PARTS	2	Invoice	IMPACT SOCKET	10/06/2023	6.99		11/23	401-7080
NAPA AUTO PARTS	1	Invoice	MOWER MAINTENANCE	10/11/2023	28.39		11/23	003-7220
NAPA AUTO PARTS	1	Invoice	EXHAUST FAN MAINTEN	10/16/2023	49.47		11/23	003-7220
NAPA AUTO PARTS	1	Invoice	MOWER MAINTENANCE	10/18/2023	35.98		11/23	003-7220
NAPA AUTO PARTS	1	Invoice	SNOW PLOW REPAIR	10/26/2023	30.67		11/23	050-5791
NAPA AUTO PARTS	1	Invoice	SNOW PLOW REPAIR	11/01/2023	5.49		11/23	050-5791
NAPA AUTO PARTS	1	Invoice	BATTERY UNIT 6	10/31/2023	184.99		11/23	201-5791
Total NAPA AUTO PARTS (3345):					909.82			
<b>NE PUBLIC HEALTH ENVIRONMENTAL LABORATOR (3480)</b>								
NE PUBLIC HEALTH ENVIRONMENTAL LABORATO	1	Invoice	LAB	10/17/2023	240.00		11/23	002-7281
Total NE PUBLIC HEALTH ENVIRONMENTAL LABORATOR (3480):					240.00			
<b>NE TITLE COMPANY (3520)</b>								
NE TITLE COMPANY	1	Invoice	AIRPORT-EASEMENT & R	11/02/2023	2,475.00		11/23	050-9860
Total NE TITLE COMPANY (3520):					2,475.00			
<b>NEBRASKA.GOV (3575)</b>								
NEBRASKA.GOV	1	Invoice	JUSTICE CASE LISTING (	10/31/2023	6.00		11/23	101-5420
Total NEBRASKA.GOV (3575):					6.00			
<b>NORRIS PUBLIC POWER DISTRICT (3685)</b>								
NORRIS PUBLIC POWER DISTRICT	1	Invoice	UTILITIES	11/02/2023	10.09		11/23	521-7530
Total NORRIS PUBLIC POWER DISTRICT (3685):					10.09			
<b>OLSSON (3775)</b>								
OLSSON	1	Invoice	#023-04638 SCADA ON C	10/19/2023	791.70		11/23	001-9910
OLSSON	2	Invoice	#023-04638 SCADA ON C	10/19/2023	791.71		11/23	002-9910
OLSSON	3	Invoice	#023-04638 SCADA ON C	10/19/2023	791.71		11/23	003-9910

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total OLSSON (3775):					2,375.12			
<b>ONE SOURCE THE BACKGROUND CHECK (3815)</b>								
ONE SOURCE THE BACKGROUND CHECK	1	Invoice	BACKGROUND CHECK	11/01/2023	19.00		11/23	001-9623
ONE SOURCE THE BACKGROUND CHECK	2	Invoice	BACKGROUND CHECK	11/01/2023	19.00		11/23	701-5163
Total ONE SOURCE THE BACKGROUND CHECK (3815):					38.00			
<b>OURADA, TOM (3860)</b>								
OURADA, TOM	1	Invoice	NMPP ENERGY MEETING	11/02/2023	78.60		11/23	001-9760
Total OURADA, TOM (3860):					78.60			
<b>PACE PAYMENT SYSTEMS INC (ACH) (5851)</b>								
PACE PAYMENT SYSTEMS INC (ACH)	1	Invoice	MYGOV ONLINE PAYMEN	10/31/2023	5.00		11/23	101-9926
Total PACE PAYMENT SYSTEMS INC (ACH) (5851):					5.00			
<b>PAPER TIGER SHREDDING (3905)</b>								
PAPER TIGER SHREDDING	1	Invoice	PAPER SHREDDING	10/31/2023	30.00		11/23	201-5329
Total PAPER TIGER SHREDDING (3905):					30.00			
<b>PAVE LLC (6390)</b>								
PAVE LLC	1	Invoice	CITY OFFICE SOUTH DRI	10/18/2023	188,949.00		11/23	532-6489
Total PAVE LLC (6390):					188,949.00			
<b>PAVERS INC (3925)</b>								
PAVERS INC	1	Invoice	COLD MIX ASPHALT	10/16/2023	772.06		11/23	401-5980
Total PAVERS INC (3925):					772.06			
<b>PIEPER, RICHARD (5590)</b>								
PIEPER, RICHARD	1	Invoice	MEETING/TRAINING	11/01/2023	68.94		11/23	002-9760
Total PIEPER, RICHARD (5590):					68.94			
<b>PITNEY BOWES (3995)</b>								
PITNEY BOWES	1	Invoice	POSTAL METER LEASE	10/21/2023	95.37		11/23	201-9650

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total PITNEY BOWES (3995):					95.37			
<b>POWER MANAGER (6393)</b>								
POWER MANAGER	1	Invoice	RESTORE POWERMANA	10/31/2023	195.00		11/23	001-9910
Total POWER MANAGER (6393):					195.00			
<b>QUADIENT FINANCE USA INC (5591)</b>								
QUADIENT FINANCE USA INC	1	Invoice	POSTAGE	11/01/2023	118.75		11/23	101-9650
QUADIENT FINANCE USA INC	2	Invoice	POSTAGE	11/01/2023	47.50		11/23	401-9650
QUADIENT FINANCE USA INC	3	Invoice	POSTAGE	11/01/2023	47.50		11/23	721-9650
QUADIENT FINANCE USA INC	4	Invoice	POSTAGE	11/01/2023	118.75		11/23	001-9650
QUADIENT FINANCE USA INC	5	Invoice	POSTAGE	11/01/2023	71.25		11/23	002-9650
QUADIENT FINANCE USA INC	6	Invoice	POSTAGE	11/01/2023	71.25		11/23	003-9650
QUADIENT FINANCE USA INC	1	Invoice	POSTAGE #7900 0440 80	10/09/2023	343.12		11/23	701-9650
Total QUADIENT FINANCE USA INC (5591):					818.12			
<b>QUADIENT LEASING USA INC (4100)</b>								
QUADIENT LEASING USA INC	1	Invoice	POSTAGE LEASE PMT	10/15/2023	164.71		11/23	001-9650
QUADIENT LEASING USA INC	2	Invoice	POSTAGE LEASE PMT	10/15/2023	82.36		11/23	002-9650
QUADIENT LEASING USA INC	3	Invoice	POSTAGE LEASE PMT	10/15/2023	82.36		11/23	003-9650
Total QUADIENT LEASING USA INC (4100):					329.43			
<b>SCHINDLER ELEVATOR CORP (4530)</b>								
SCHINDLER ELEVATOR CORP	1	Invoice	INSPECTION SERVICE-24	11/01/2023	188.31		11/23	501-5330
SCHINDLER ELEVATOR CORP	1	Invoice	INSPECTION SERVICE - 1	11/01/2023	188.31		11/23	201-5329
Total SCHINDLER ELEVATOR CORP (4530):					376.62			
<b>SEWARD COUNTY INDEPENDENT (4590)</b>								
SEWARD COUNTY INDEPENDENT	1	Invoice	BID - PRAIRIE HAY	10/11/2023	34.68		11/23	601-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	PLAN COMM	10/11/2023	13.64		11/23	101-5480
SEWARD COUNTY INDEPENDENT	1	Invoice	PROCEEDINGS	10/11/2023	194.31		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	NOTICE	10/18/2023	8.64		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2179	10/18/2023	8.64		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	TREASURER SEMI ANNU	10/25/2023	261.38		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	CITY COUNCIL	10/25/2023	11.82		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2183	10/25/2023	7.27		11/23	101-5390

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2182	10/25/2023	8.64		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2180	10/25/2023	8.18		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2181	10/25/2023	7.73		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	ORDINANCE 2184	10/25/2023	7.73		11/23	101-5390
SEWARD COUNTY INDEPENDENT	1	Invoice	PROCEEDINGS	10/25/2023	159.54		11/23	101-5390
Total SEWARD COUNTY INDEPENDENT (4590):					732.20			
<b>SID DILLON FORD (4635)</b>								
SID DILLON FORD	1	Invoice	OIL & ELEMENT -2020 FO	10/26/2023	47.56		11/23	002-8460
SID DILLON FORD	1	Invoice	OIL CHANGE/ROTATE TIR	10/31/2023	184.01		11/23	201-5810
Total SID DILLON FORD (4635):					231.57			
<b>SIEDHOFF BODY SHOP (4640)</b>								
SIEDHOFF BODY SHOP	1	Invoice	#2023-5190 TOWING	10/28/2023	225.00		11/23	201-5812
Total SIEDHOFF BODY SHOP (4640):					225.00			
<b>SPEIDELL MONUMENTS INC (5807)</b>								
SPEIDELL MONUMENTS INC	1	Invoice	COLUMBARIAM DOORS	10/24/2023	5,520.00		11/23	601-5330
Total SPEIDELL MONUMENTS INC (5807):					5,520.00			
<b>STEVENSON, JOY (4825)</b>								
STEVENSON, JOY	1	Invoice	MEETINGS/TRAINING	10/17/2023	65.00		11/23	701-9760
STEVENSON, JOY	1	Invoice	WALMART REIMBURSEM	10/17/2023	29.35		11/23	702-5692
Total STEVENSON, JOY (4825):					94.35			
<b>TERRYBERRY (4980)</b>								
TERRYBERRY	1	Invoice	MISC. OPERATING	09/05/2023	115.60		11/23	201-8500
Total TERRYBERRY (4980):					115.60			
<b>THE BPAD GROUP INC (6139)</b>								
THE BPAD GROUP INC	1	Invoice	PROMOTION TESTING/A	07/12/2023	250.00		11/23	201-5120
Total THE BPAD GROUP INC (6139):					250.00			

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>TREY MARQUARDT (6395)</b>								
TREY MARQUARDT	1	Invoice	CONSUMER DEPOSIT RE	11/07/2023	10.04		11/23	001-3500
Total TREY MARQUARDT (6395):					10.04			
<b>U.S. BANK (5170)</b>								
U.S. BANK	1	Invoice	JERRY CC, WALMART 02	10/23/2023	120.22		11/23	050-5330
U.S. BANK	2	Invoice	JERRY CC, WALMART 03	10/23/2023	68.18		11/23	101-6201
U.S. BANK	3	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	101-6050
U.S. BANK	4	Invoice	JERRY CC, BEST BUY BB	10/23/2023	359.60		11/23	001-9915
U.S. BANK	5	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	002-9915
U.S. BANK	6	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	003-9915
U.S. BANK	7	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	401-6050
U.S. BANK	8	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	201-6050
U.S. BANK	9	Invoice	JERRY CC, BEST BUY BB	10/23/2023	89.90		11/23	721-6050
U.S. BANK	10	Invoice	JERRY CC, CANVA 03935	10/23/2023	14.99		11/23	101-6050
U.S. BANK	1	Invoice	TOM CC, TOTAL BACKFL	10/23/2023	150.00		11/23	002-9760
U.S. BANK	2	Invoice	TOM CC, SCC 831367 10-	10/23/2023	95.00		11/23	003-9760
U.S. BANK	3	Invoice	TOM CC, SCC 831368 10-	10/23/2023	95.00		11/23	003-9760
U.S. BANK	4	Invoice	TOM CC, DEPT OF TRAN	10/23/2023	50.00		11/23	401-9760
U.S. BANK	1	Invoice	LAURA CC, BITS & PIECE	10/23/2023	142.87		11/23	701-6210
U.S. BANK	2	Invoice	LAURA CC, NE LIB ASSN	10/23/2023	60.00		11/23	701-5400
U.S. BANK	3	Invoice	LAURA CC, WALMART 02	10/23/2023	53.44		11/23	701-6210
U.S. BANK	1	Invoice	JOY CC, OVERDRIVE 014	10/23/2023	139.98		11/23	702-5692
U.S. BANK	2	Invoice	JOY CC, SURVEYMONKE	10/23/2023	26.00		11/23	701-6210
U.S. BANK	3	Invoice	JOY CC, OVERDRIVE AE	10/23/2023	75.00		11/23	702-5692
U.S. BANK	4	Invoice	JOY CC, LONGLEAF SER	10/23/2023	23.56		11/23	701-5691
U.S. BANK	5	Invoice	JOY CC, KRISPY KREME	10/23/2023	28.07		11/23	702-5692
U.S. BANK	6	Invoice	JOY CC, COLLEGE HGTS	10/23/2023	247.67		11/23	702-5692
U.S. BANK	7	Invoice	COLLEGE HGTS 1697995	10/23/2023	495.59		11/23	702-5692
Total U.S. BANK (5170):					2,784.57			
<b>UNION BANK &amp; TRUST CO (5205)</b>								
UNION BANK & TRUST CO	1	Invoice	BONDS SRS 2021 INTER	08/28/2023	2,430.00		11/23	150-9971
UNION BANK & TRUST CO	2	Invoice	BONDS SRS 2021 PRINCI	08/28/2023	195,000.00		11/23	150-9970
Total UNION BANK & TRUST CO (5205):					197,430.00			
<b>UNITE PRIVATE NETWORKS LLC (5210)</b>								
UNITE PRIVATE NETWORKS LLC	1	Invoice	ETHERNET INTERNET A	11/01/2023	88.00		11/23	101-7530

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
UNITE PRIVATE NETWORKS LLC	2	Invoice	ETHERNET INTERNET A	11/01/2023	99.00		11/23	201-5790
UNITE PRIVATE NETWORKS LLC	3	Invoice	ETHERNET INTERNET A	11/01/2023	88.00		11/23	301-7530
UNITE PRIVATE NETWORKS LLC	4	Invoice	ETHERNET INTERNET A	11/01/2023	99.00		11/23	701-7530
UNITE PRIVATE NETWORKS LLC	5	Invoice	ETHERNET INTERNET A	11/01/2023	550.00		11/23	001-9910
UNITE PRIVATE NETWORKS LLC	6	Invoice	ETHERNET INTERNET A	11/01/2023	88.00		11/23	002-9910
UNITE PRIVATE NETWORKS LLC	7	Invoice	ETHERNET INTERNET A	11/01/2023	88.00		11/23	003-9910
Total UNITE PRIVATE NETWORKS LLC (5210):					1,100.00			
<b>UPS (5240)</b>								
UPS	1	Invoice	POSTAGE	10/21/2023	19.98		11/23	003-9650
Total UPS (5240):					19.98			
<b>USABLUBOOK (5250)</b>								
USABLUBOOK	1	Invoice	X-LARGE NITRILE GLOV	10/09/2023	279.97	1506	11/23	003-7282
USABLUBOOK	2	Invoice	LARGE NITRILE GLOVES	10/09/2023	150.00	1506	11/23	003-7282
USABLUBOOK	3	Invoice	LIQUID BLEACH CASE O	10/09/2023	43.95	1506	11/23	003-7282
USABLUBOOK	4	Invoice	ALCONOX CLEANING CO	10/09/2023	44.10	1506	11/23	003-7282
Total USABLUBOOK (5250):					518.02			
<b>WASTE CONNECTIONS OF NEBRASKA (5360)</b>								
WASTE CONNECTIONS OF NEBRASKA	1	Invoice	1945 FOREST AVE	11/01/2023	58.96		11/23	201-5329
WASTE CONNECTIONS OF NEBRASKA	2	Invoice	243 E 13TH ST	11/01/2023	204.54		11/23	501-7530
WASTE CONNECTIONS OF NEBRASKA	3	Invoice	1420 MAIN AVE	11/01/2023	21.07		11/23	502-7530
WASTE CONNECTIONS OF NEBRASKA	4	Invoice	320 W 9TH ST	11/01/2023	29.48		11/23	001-8000
WASTE CONNECTIONS OF NEBRASKA	5	Invoice	320 W 9TH ST	11/01/2023	29.48		11/23	002-8000
WASTE CONNECTIONS OF NEBRASKA	6	Invoice	100 S MAIN AVE	11/01/2023	154.33		11/23	003-7530
WASTE CONNECTIONS OF NEBRASKA	7	Invoice	212 E 15TH ST	11/01/2023	77.15		11/23	401-5330
WASTE CONNECTIONS OF NEBRASKA	8	Invoice	5TH FOREST AVE	11/01/2023	.00		00/00	522-7530
WASTE CONNECTIONS OF NEBRASKA	1	Invoice	2429 CO RD F	11/01/2023	80.64		11/23	050-7530
WASTE CONNECTIONS OF NEBRASKA	1	Invoice	1515 FOREST	11/01/2023	92.97		11/23	701-5330
WASTE CONNECTIONS OF NEBRASKA	1	Invoice	TUXEDO PARK	11/01/2023	233.14		11/23	521-7530
Total WASTE CONNECTIONS OF NEBRASKA (5360):					981.76			
<b>WINDSTREAM (5465)</b>								
WINDSTREAM	1	Invoice	PHONE-LIBRARY	10/23/2023	302.83		11/23	701-7530
WINDSTREAM	1	Invoice	CHARGED WRONG CUST	11/07/2023	65.88		11/23	001-4107

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
Total WINDSTREAM (5465):					368.71			
<b>XPRESS BILL PAY (ACH) (5606)</b>								
XPRESS BILL PAY (ACH)	1	Invoice	ONLINE PMT FEE	10/31/2023	318.20		11/23	001-9926
XPRESS BILL PAY (ACH)	2	Invoice	ONLINE PMT FEE	10/31/2023	318.19		11/23	002-9926
XPRESS BILL PAY (ACH)	3	Invoice	ONLINE PMT FEE	10/31/2023	318.19		11/23	003-9926
Total XPRESS BILL PAY (ACH) (5606):					954.58			
Grand Totals:					1,299,288.16			

Report GL Period Summary

GL Period	Amount
11/23	1,298,081.07
10/23	1,207.09
00/00	.00
Grand Totals:	1,299,288.16

Vendor number hash: 707641  
 Vendor number hash - split: 1189121  
 Total number of invoices: 199  
 Total number of transactions: 380

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,299,288.16	.00	1,299,288.16
Grand Totals:	1,299,288.16	.00	1,299,288.16

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
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Report Criteria:

Vendor.Vendor number = 0-1059,1061-99999999

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October 28, 2023

**Notice to file the Year-End Certification of City Street Superintendent, Signing Resolution, and Documentation of the Appointment(s) of City Street Superintendent(s) for Calendar Year 2023 with the Nebraska Department of Transportation (NDOT) by December 31, 2023.**

**Please make this an agenda item for your next City Council / Village Board meeting and return to the NDOT by December 31, 2023.**

The attached **YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT** and **SIGNING RESOLUTION**, together with a copy of the **DOCUMENTATION OF THE CITY STREET SUPERINTENDENT(S) APPOINTMENT(S) for CALENDAR YEAR 2023**, is the basis for determining the calendar year 2023 Incentive Payment. **Please complete and return the following to the NDOT by December 31, 2023:**


- **Signing Resolution** (Page 1): The original Signing Resolution, authorizing the signing of the Year-End Certification(s) by the Mayor or the Village Board Chairperson.
- **Year-End Certification of City Street Superintendent** (Page 2): If more than one individual provided street superintending services **during Calendar Year 2023**, or if the municipality did not have an appointed street superintendent, document each successive appointed city street superintendent and/or period without an appointed city street superintendent using a separate Year-End Certification form. **Copy the form as needed.**
- **Documentation of the City Street Superintendent(s) Appointment(s)** (Page 3): Attach to page 3 a copy of the City Council or Village Board meeting minutes showing the appointment(s) of the City Street Superintendent(s) **for Calendar Year 2023** by their name as it appears on their License (*if applicable*), their License Number (*if applicable*), and Class of License (*if applicable*), and the type of appointment, i.e., employed, contract (consultant or interlocal agreement with another county and/or incorporated municipality), and the **beginning date of the appointment**. **For most municipalities this information may be found in the November or December 2022 or the January 2023 meetings minutes.**

**Failure to complete and return:** If a municipality had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2023 and the municipality does not complete and return the above documentation to the NDOT **by December 31, 2023, the municipality will not receive an Incentive Payment for Calendar Year 2023.**

**Payment:** If your municipality qualifies, payment will be scheduled for February 2024. Reference Neb. Rev. Stat. §39-2515.

Please let me know if you have any questions.

Sincerely,



LeMoyne D. Schulz  
Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation

Email: [lemoyne.schulz@nebraska.gov](mailto:lemoyne.schulz@nebraska.gov)

Phone: (402) 479-4436

LDS/2023

Attachments (3)

Vicki Kramer, Director  
Department of Transportation

MAILING ADDRESS	PHYSICAL ADDRESS
PO Box 94759	1500 Nebraska Parkway
Lincoln, NE 68509-4759	Lincoln, NE 68502

[dot.nebraska.gov](http://dot.nebraska.gov)

**Do not recreate or revise this document.** Revisions and recreations will not be accepted. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023.** Documents include the **original** Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2023.**

**RESOLUTION**  
**SIGNING OF THE**  
**YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT**  
**2023**

Resolution No. 2023-21

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**Be it resolved** that the Mayor  Village Board Chairperson  of \_\_\_\_\_  
(Check one box) (Print Name of Municipality)  
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Nebraska.  
(Date) (Month)

City Council/Village Board Members

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Council/Village Board Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_ Absent  
Resolution adopted, signed, and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)

**Do not recreate or revise this document.** Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2023.** Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2023.

## Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2023

*Separate forms may be needed to account for the entire year, see (3) below*

**This Form Covers the Following Period:** \_\_\_\_\_, 2023 to \_\_\_\_\_, 2023  
(Month) (Day) (Month) (Day)

**\*(1)(a)** The municipality of \_\_\_\_\_ certifies that: \_\_\_\_\_  
(Print name of City or Village) (Print name of Superintendent as it appears on license card if applicable)

was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

**(b)** the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality       Contract (consultant) with this Municipality       Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies) \_\_\_\_\_

**(c)** and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

**(d)** the above listed individual also served as (Check all boxes that apply) city engineer  village engineer   
public works director  city manager  city administrator  street commissioner

**(e)** If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- \_\_\_\_\_ and Class of License \_\_\_\_\_, and/or  
(A or B)

**(f)** If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- \_\_\_\_\_

**(2)** \_\_\_\_\_  
**Signature of Mayor**  **Village Board Chairperson**   
(Check one box)

**\*(3)** If during the calendar year your municipality **(a) did not have** an appointed City Street Superintendent for any portion(s) of the year; or **(b) had one or more appointed** City Street Superintendent(s) that were not licensed for any portion(s) of the year; or **(c) had one or more appointed licensed** City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

**(4)** The payment amount will be computed based on **(a)** your most recent Federal Census as certified by the Tax Commissioner; **(b)** the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; **(c)** class of license, A or B if applicable; and **(d)** if the appointed City Street Superintendent assisted with the required duties in **(1)(c)** above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

**(5) Failure to return by December 31, 2023, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.**



**Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2023 to:**

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759

**Attach Documentation of the City Street Superintendent(s) Appointment(s) for 2023 here:**

For most municipalities this information may be found in the November or December 2022 or the January 2023 meetings minutes. Some may involve mayoral appointments, or interlocal agreement (relinquishment of funds). Call 402-479-4436 if you have any questions about what to submit for documentation.

**CHANGE ORDER NO 1**

Owner:	City of Crete, Nebraska	Owner's Project No.:	
Engineer:	Gilmore & Associates, Inc.	Engineer's Project No.:	226.343D
Contractor:	Pave LLC	Contractor's Project No.:	
Project:	City Office South Drive – Crete, Nebraska		
Contract Name:	City Office South Drive – Crete, Nebraska		
Date Issued:	April 4, 2023	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description: Remove and Replace additional 44 Square Yards of 7" PCC Paving

Attachments:

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ 185,384.00	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ _____	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ 185,384.00	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
Increase this Change Order: \$ 3,565.00	[Increase] [Decrease] this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$ 188,949.00	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

Recommended by Engineer (if required)

By: Keith Gilmore

Title: Vice President

Date: 10/18/2023

Accepted by Contractor

Cory Sauer Pave LLC  
President

10-18-2023

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contractor's Application for Payment**

Owner: <u>City of Crete, Nebraska</u>	Owner's Project No.: _____
Engineer: <u>Gilmore &amp; Associates, Inc.</u>	Engineer's Project No.: <u>226.343D</u>
Contractor: <u>Pave LLC</u>	Contractor's Project No.: _____
Project: <u>City Office South Drive - Crete, Nebraska</u>	
Contract: <u>City Office South Drive - Crete, Nebraska</u>	
Application No.: <u>Final</u>	Application Date: <u>10/18/23</u>
Application Period: <u>From</u> _____ <u>to</u> _____	

1. Original Contract Price	\$	185,384.00
2. Net change by Change Orders	\$	3,565.00
3. Current Contract Price (Line 1 + Line 2)	\$	188,949.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	188,949.00
5. Retainage		
a. 10% X _____ Work Completed = _____		
b. _____ X \$ _____ - Stored Materials = \$ _____		
c. Total Retainage (Line 5.a + Line 5.b)	\$	-
6. Amount eligible to date (Line 4 - Line 5.c)	\$	188,949.00
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application	\$	188,949.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	-

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Pave LLC

Signature: Cory Sauer President Date: 10-18-2023

Recommended by Engineer: Gilmore & Associates, Inc.	Approved by Owner: City of Crete, Nebraska
By: <u>Keith Johnson</u>	By: _____
Title: <u>V.P.</u>	Title: _____
Date: <u>10-18-23</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT

Event Title: Crete Cares Food Distribution

Date of Event December 9, 2023

Start Time of Event 0900

Finish Time of Event 1100

Location of Event 900 Block Linden Ave
Elementary school bus garage and Welcome Center

[X] This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed Linden Avenue between E. 9th St and the south

side of E. 10th leaving E. 10th St open (See Map Attached)

Special Equipment Barricades to close E. 9th St and direct traffic

Organization Crete Cares

Responsible Party Brent Braunberger

Address 1910 W. 12th St Crete, NE 8333

Phone 402.418.1082

DO NOT WRITE IN THIS SPACE

Application # SE23-09

City Admin. Review [check]

Public Works Review [check]

Emergency Services Review

Parks & Recreation Review

Council Meeting Date

Approved

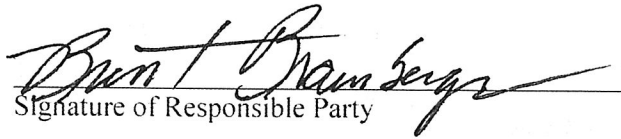
Denied

Insurance Certificate Required

Ins. Cert. Received

(COMPLETE REVERSE SIDE)

By signing this application, Applicant agrees to indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person or any loss or damage sustained by any person as a direct result of the acts or omissions of the Applicant, its employees, agents, invitees, or guests or as a direct result of the event set forth in the application and any activities related thereto (the "Event"). Applicant agrees to abide by all applicable laws, rules, and regulations pertaining to Applicant's event, including those relating to copyright and intellectual property. Applicant shall bear the sole responsibility for securing any necessary licenses, including music licenses, prior to the event and shall indemnify and hold the City of Crete and all of its officers and employees harmless from and against any and all claims made by any person alleging intellectual property infringement or other claims related to licensure or lack thereof.

 Ministerial Resident  
Signature of Responsible Party

REQUIRED ATTACHMENTS:

- Diagram or print of location of event.
- If alcoholic liquor will be served, copy of SDL.
- If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

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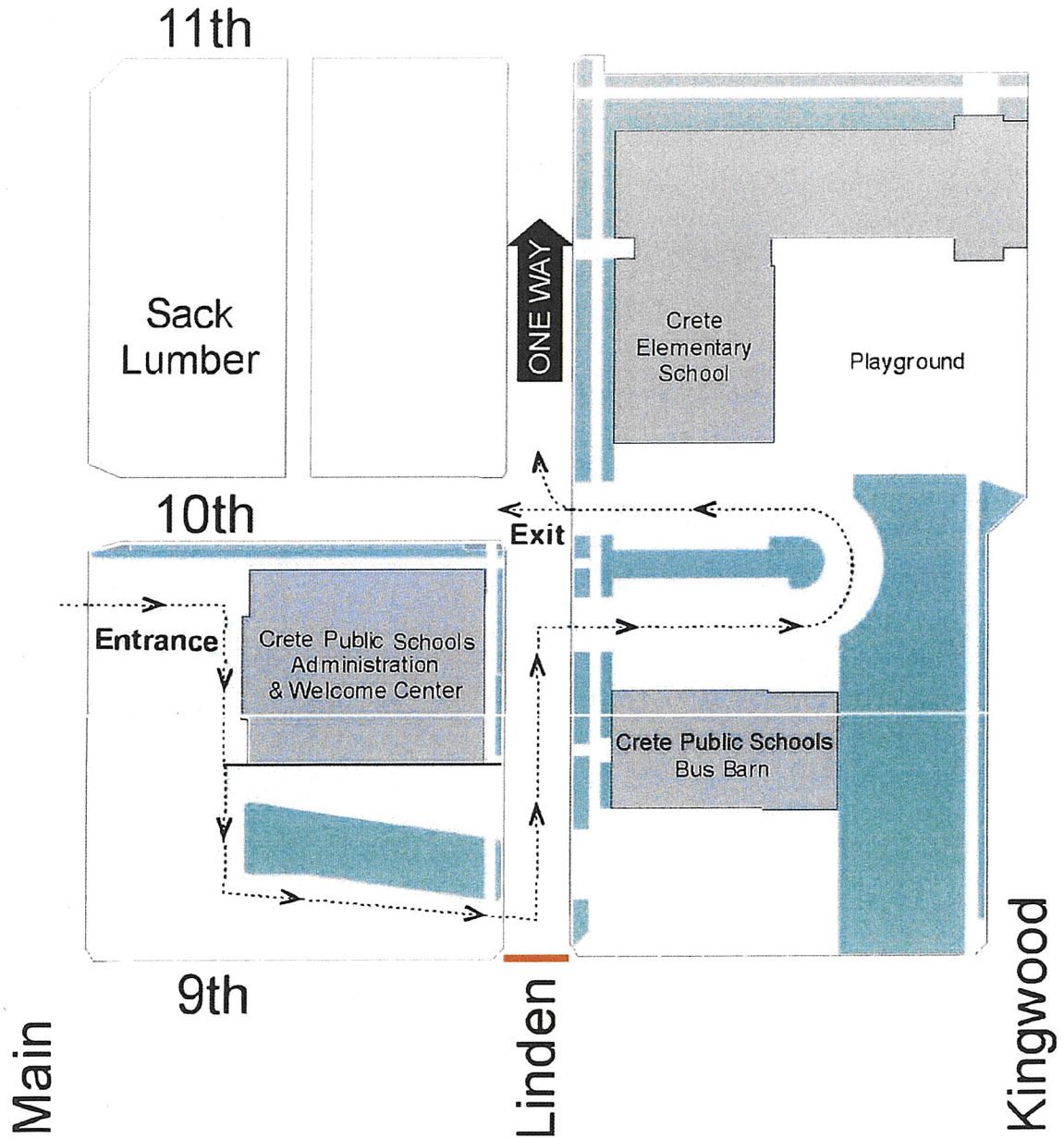
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- Copy of insurance covering event with City of Crete as named insured.

# Crete Cares

Saturday, December 9, 2023





<b>Please Type</b>	<b>DATE: October 31, 2023</b>
<b>APPLICANT: Crete Police Department</b>	<b>ADDRESS: 1945 Forest Avenue</b>
<b>CITY, STATE, ZIP: Crete, NE 68333</b>	<b>E-MAIL: gary.young@crete.ne.gov</b>
<b>TELEPHONE #: 402.826.4311</b>	<b>FAX #: 402.826.2180</b>
	<b>FEDERAL I.D. #: 47-6006154</b>
<b>Data Univ. Unique Entity Identifier (UEI) #: NSZJX92LS4R3</b>	<b>Commercial and Government Entity (CAGE) Code: 398Q3</b>

PROJECT DESCRIPTION: The purpose of this Mini-Grant Contract is to provide funding assistance to law enforcement agencies to acquire equipment for eCitations and eCrash. The NDOT-HSO will provide funding assistance for either 75% of the equipment total, or \$15,000.00, whichever cost is lower.

**The applicant must submit the following supporting documentation with this application:**

- 1) equipment bids from at least three vendors;
- 2) a copy of your agency's current seat belt policy and drug-free workplace policy (unless on file with the HSO).

**Upon receipt of the equipment, the agency agrees to:**

- 1) fully implement the eCitation process within one year of the date of the signed contract;
- 2) maintain submitting electronic citations for a minimum of five years;
- 3) purchase, install, and use the equipment to positively affect traffic records;
- 4) the additional obligations as written in Addendum A (attached).

**BUDGET:**

1) Vendor of equipment being purchased:	<u>Bizco</u>
2) Cost to Law Enforcement Agency:	\$ <u>\$10,730.45</u>
3) Cost to NDOT-Highway Safety Office:	\$ <u>\$10,730.45</u>

The applicant will be responsible for the bid process, selection, acquisition, initial payment, installation, maintenance and provide operator training for personnel utilizing the equipment. Within sixty (60) days from the date of this award, the reimbursement request must be submitted to NDOT-HSO. **After sixty (60) days, reimbursements may not be honored.**

This Mini-Grant Contract is financed on a reimbursement basis. The applicant must 1) receive approval of the Mini-Grant Contract from the NDOT-HSO prior to purchase; 2) incur the expenses (pay the bills); 3) request reimbursement for the amount awarded on a Mini-Grant Contract Claim for Reimbursement (CR) form; and 4) complete the CR and attach the required supporting documentation as described below:

- a) Itemize each expenditure on the Claim for Reimbursement form located on the NDOT-HSO website at: [https://dot.nebraska.gov/media/6204/cr\\_minigrant.pdf](https://dot.nebraska.gov/media/6204/cr_minigrant.pdf)
- b) Attach a copy of the invoice(s) from the vendor with the itemized costs of the equipment
- c) Attach a copy of the check(s) paid by the applicant to the vendor for the equipment
- d) Provide the serial numbers for the applicable equipment on the Equipment Inventory Log located on the NDOT-HSO website at: <https://dot.nebraska.gov/media/6205/hsinvlog.pdf>

**Acceptance of Conditions:** The Mini-Grant Contract Award recipient agrees to comply with addendum A of this application, all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the Grant Contract Proposal Guide and Policies and Procedures. The Guide can be found on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hso/grants/>. Failure to comply with these conditions may result in termination of this Grant Contract Award. All Awards are subject to availability of Federal Funding.

_____	Date	<u>Dave Bauer, Mayor, City of Crete</u>	_____
Authorized Signature of Applicant		Print or Type Name and Title	
_____	Date	<u>William J. Kovarik, Administrator</u>	_____
NDOT - Highway Safety Office		Print or Type Name and Title	

**Return completed form to:** NDOT - Highway Safety Office      Email: [ndot.hso@nebraska.gov](mailto:ndot.hso@nebraska.gov)  
P.O. Box 94612      Phone (402) 471-2515  
Lincoln, Nebraska 68509-4612      FAX (402) 471-3865

**TO BE COMPLETED BY NDOT-HSO**

**FUNDING ASSISTANCE:** The NDOT-HSO will provide reimbursement for the expenditures outlined in the Budget not to exceed \$ \_\_\_\_\_.

**Project No.:** 1906-24-01-      **SB:**     **DF:**     **RA:**     **Contract Approval Date:** \_\_\_\_\_

The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is 20.611.  
Federal Aid Identification Number (FAIN): 69A37522300001906NE0, 69A37523300001906NE0, 69A37524300001906NE0      Revised 10/2023



<b>QUOTE #</b>	000Q3644
<b>DATE</b>	10/30/2023

Prepared For:  
 Jon Pucket  
 Crete Police Department  
 1945 Forest Avenue  
 Crete, NE 68333

Prepared By:  
 Carl Steffens  
 7950 O St  
 Lincoln, NE 68510-2500

P: 4024711027  
 E: jon.pucket@crete.ne.gov

P: 402-323-4805  
 E: csteffens@bizco.com

PO Number	Payment Terms	Valid Through
	NET30	

**Notes:**  
 Here is the quote you requested.

	Unit Price	Qty	Ext. Price
<p><b>Panasonic Toughbook FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - 1920 x 1080 - Intel Core i5 11th Gen i5-1145G7 - 16 GB Total RAM - 512 GB SSD - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technology - Front Camera/Webcam - 18 Hours Battery Run Time - IEEE 802.11ax Wireless LAN Standard</b></p> <p><i>AWARD WINNING MODULAR DESIGN   AND ALL-DAY BATTERY LIFE</i>  <i>The Panasonic TOUGHBOOK® 55 breaks new ground offering unrivaled flexibility in even the most demanding and unpredictable environments with its innovative modular expansion packs (xPAK's), I/O, optical drives, authentication readers, and even the new barcode reader xPAK are all userupgradeable. Backwards compatibility with the previous generation of docks protects customers' investments while saving time and resources. Built with state of the art technology, the TOUGHBOOK 55 offers the latest Intel® 11th Gen quad-core processors, up to 64GB of RAM, up to 2TB of storage, all-day battery life, 4 microphones provide unparalleled speech recognition accuracy, color-selectable backlit keyboard and 92db speakers.</i></p>	\$2,481.57	3	\$7,444.71

	Unit Price	Qty	Ext. Price
GAMBER JOHNSON LAPTOP VEHICLE DOCK TB LITE NO RF FOR FZ-54, FZ-55	\$711.79	3	\$2,135.37
Panasonic Auto Adapter - 120 W - 12 V DC, 24 V DC Input	\$149.46	3	\$448.38
<b>Solution Subtotal</b>			\$10,028.46
<b>Sales Tax</b>			\$701.99
<b>Shipping</b>			\$0.00
<b>Grand Total</b>			<b>\$10,730.45</b>

**Notes:**  
Please contact me if I can be of further assistance.

To accept this quotation, sign here and return: \_\_\_\_\_

***Thank You For Your Business!***

All prices and descriptions are subject to change without notice. This price list is a quotation only and is not an order or offer to sell. No contract for sale will exist unless and until one of the following occur: 1.) a purchase order has been issued by you and accepted by Bizco or 2.) an order is place on-line and accepted by Bizco or 3.) a written proposal is accepted by you. The prices contained in this list may not be relied upon as the price at which Bizco will accept an offer to purchase products unless expressly agreed to by Bizco in writing. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product conformance to specifications of any subsequent contract. All products are subject to availability from the manufacturer. Prices quoted may not include applicable taxes. Sales tax will be included on the invoice. Products are non-returnable unless approved in writing by Bizco Technologies within 30 days of invoice date. Those approved returns may be subject to a restocking fee. Payment terms are available upon credit approval; unless otherwise stated in writing, terns shall not exceed 30 days from date of invoice. Questions about these and other terms and conditions should be addressed by your sales representative.



600 Cleveland Street  
 Suite 1106  
 Clearwater, FL 33755  
 Phone: 888-868-4431

<b>QUOTE #:</b>	000Q3669
<b>DATE:</b>	Oct 30, 2023

**Prepared For:**

Jon Pucket  
 Crete Police Department  
  
 1945 Forest Avenue  
 Crete, NE 68333

Phone 4024711027

**Prepared By:**

Brian Robbins  
 Director of Public Sector  
 Solutions  
 brobbins@govdirect.com  
 704-795-8645

P.O. Number	Payment Terms	Valid Through
	NET30	

Here is the quote you requested.

DUNS: 964651710  
 CAGE: 650W3  
 FIN: 27-3368713

All applicable sales tax applies.  
 Prices are based off of NET 30 cash payment.  
 Stock is subject to change.

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
3	Panasonic FZ-55 14" Touchscreen Semi-rugged Notebook - Full HD - 1920 x 1080 - Intel Core i5 11th Gen i5-1145G7 - 16 GB Total RAM - 512 GB SSD - Intel Chip - Windows 11 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technology - Front Camera/Webcam - 18 Hours Battery Run Time - IEEE 802.11ax Wireless LAN Standard  <i>AWARD WINNING MODULAR DESIGN   AND ALL-DAY BATTERY                      LIFE The Panasonic TOUGHBOOK® 55 breaks new ground                      offering unrivaled flexibility in even the most demanding and                      unpredictable environments with its innovative modular                      expansion packs (xPAK's). I/O, optical drives, authentication                      readers, and even the new barcode reader xPAK are all                      user upgradeable. Backwards compatibility with the previous                      generation of docks protects customers' investments while                      saving time and resources. Built with state of the art                      technology, the TOUGHBOOK 55 offers the latest Intel® 11th Gen                      quad-core processors, up to 64GB of RAM, up to 2TB of storage,                      all-day battery life, 4 microphones provide unparalleled speech                      recognition accuracy, color-selectable backlit keyboard and                      92db speakers.</i>	Panasonic	FZ-55FZ06RAM	\$2,527.53	\$7,582.59
3	GAMBER JOHNSON LAPTOP VEHICLE DOCK TB LITE NO RF FOR FZ-54, FZ-55	Panasonic	GJ-55LVDLTO	\$724.73	\$2,174.19

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
3	Panasonic Auto Adapter - 120 W - 12 V DC, 24 V DC Input	Panasonic	CF-LNDDC120	\$152.17	\$456.51

Please contact me if I can be of further assistance.

<b>SubTotal</b>	<b>\$10,213.29</b>
<b>Tax</b>	<b>\$714.93</b>
<b>Shipping</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$10,928.22</b>

To accept this quote, sign here and return: \_\_\_\_\_

**Thank You For Your Business!**

All prices and descriptions are subject to change without notice. This price list is a quotation only and is not an order or offer to sell. No contract for sale will exist unless and until one of the following occur: 1.) a purchase order has been issued by you and accepted by GovDirect or 2.) an order is place on-line and accepted by GovDirect or 3.) a written proposal is accepted by you. The prices contained in this list may not be relied upon as the price at which GovDirect will accept an offer to purchase products unless expressly agreed to by GovDirect in writing. Product specifications may be changed by the manufacturer without notice. It is your responsibility to verify product

Empty cart

Item	Qty	Subtotal
Panasonic Toughbook 55 - Rugged - Intel Core i5 1145G7 - Windows 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 512 GB SSD TCG Opal Encryption, NVMe - 14" IPS touchscreen 1920 x 1080 (Full HD) - Wi-Fi 6 Insight #: FZ-55FZ06RAM Mfr #: FZ-55FZ06RAM Add accessories   Add protection   Delete	3	USD \$8,600.97 (USD \$2,866.99 each)
Gamber-Johnson GJ-55LVDLTOP - Docking station - for Toughbook 54, 55 Insight #: GJ-55LVDLTOP Mfr #: GJ-55LVDLTOP Delete	3	USD \$3,065.97 (USD \$1,021.99 each) <b>Item backordered</b> Item will ship when available
LIND PA1580-1642 - Car power adapter - 120 Watt - for Toughbook 19, 31, F9 Insight #: CF-LINDDC120 Mfr #: CF-LINDDC120 Add accessories   Delete	3	USD \$482.97 (USD \$160.99 each)

Summary

Subtotal USD \$12,149.

Tax and shipping will be calculated on checkout.

Checkout

Upon the receipt of the recommendation, a determination will be made as to the classifications to be affected by a reduction in force and the number of employees to be laid off. A determination as to whether any employees within a job classification should be exempted from consideration due to the existence of a required federal, state, or local certification, or license will also be made at this time.

RECALL: Employees laid off under this reduction in force policy shall be eligible for recall for the same position for a period of 2 years after layoff. If, within 2 years after layoff, a position is opened within the reduced job classification for the department, the employee shall be recalled in the reverse order of layoff. The Employee shall have their sick leave accrual balance reinstated at the amount accrued at the time of lay off. After 2 years, the employee will have no preference for rehire.

**CONSIDERATION GIVEN FOR RELEASE OF ALL CLAIMS AGAINST THE CITY:**

Employees with 1 to 4 years of continuous employment with the City whose employment is terminated by a reduction in force will be entitled to consideration equal to 4 week's pay. Employees with 5 or more years of service will receive 4 week's pay plus 1 week for each additional year of service with a maximum payout of 12 weeks.

Employees who retire or are terminated through disciplinary action will not receive this consideration. The Mayor may grant consideration in resignation cases when deemed appropriate. The Mayor may grant consideration greater than 4 week's pay upon a determination that such action is in the best interest of the City.

FURLOUGH: When it is determined necessary to reduce payroll expenses, employees may be required to participate in furloughs or a reduction in hours worked. The employee's health insurance and other benefits will not be affected as long as the furlough is temporary in nature and does not result in the employee's hours dropping below thirty-five hours per week average on an annual basis.

**Sec. 3.15 USE OF CITY PROPERTY AND EQUIPMENT**

Property and equipment that is provided by the City to carry out the duties of day to day business is to be used in the way that it is intended. Personal use of City property and equipment including computers and City issued personal devices is prohibited. Personal use of City Internet service is prohibited. Equipment that is available for the public to rent may be rented by employees in the same manner.

Employees shall be responsible for proper operation, care, and conservation of city vehicles, equipment, tools and supplies. The following guidelines are provided regarding use of these resources:

- City vehicles, equipment and supplies shall not be used for unauthorized purposes.
- Employees shall promptly report accidents, breakdowns or malfunctions of any unit in order that necessary repairs may be made.

- When safety devices are installed on vehicles and equipment, such devices shall be maintained in good working order and shall be used by all occupants of vehicles or equipment.
- If available, seatbelts shall be worn by all occupants of city vehicles when such vehicles are in operation.
- City employees shall not use city equipment or vehicles to transport unauthorized persons except where such transportation is necessary in the provision of emergency services. Authorized passengers will have a definable business need to be in the vehicle.
- No employee will operate any City vehicle or equipment while under the influence of alcohol or drugs. No illegal drugs or open containers of alcohol are permitted in any city vehicle, except when such materials are transported as evidence by Police Department personnel. Decisions regarding the ability of an employee to operate equipment or vehicles while taking physician prescribed medications shall be made on a case by case basis by the Department Head, and shall be based upon physician recommendation. No employee shall be permitted to operate city vehicles or equipment while under the influence of non-prescription medications unless such operation can be accomplished safely. Decisions regarding non-prescription medications shall be made on a case by case basis by the Department Head.
- City vehicles may be driven to and from work with Mayor and Council approval of policy and usage agreements in each case. IRS compensation guidelines will apply in each case.
- With the permission of the Chief of Police, police officers residing within the City Limits may take patrol vehicles home to permit an immediate response during the current or subsequent shift. This permission does not, however, imply off-duty officers are on-call.

### **Sec. 3.16 CITY GOVERNMENT COMPUTER NETWORK**

#### **A. Overview**

The intentions for publishing a security awareness and acceptable use policy are not to impose restrictions that are contrary to the established culture of openness, trust and integrity. The City of Crete is committed to protecting all employees, partners, and the City of Crete from illegal or damaging actions by individuals, either knowingly or unknowingly.

Internet/Intranet/Extranet-related systems, including but not limited to computer/City issued personal electronic device(s), software, operating systems, storage media, network accounts providing electronic mail, www browsing, and File Transport Protocol, are the property of the City of Crete. These systems are to be used for business purposes in serving the interests of the City of Crete, and of our clients and customers in the course of normal operations. All internet/intranet activities are continually recorded and logged. All logs are the property of the City of Crete.

Effective security is a team effort involving the participation and support of every City of Crete employee and affiliate who deals with information and/or information systems. It is the responsibility of every computer/City issued personal electronic device user to know these guidelines, and to conduct their activities accordingly.

### C. Complaints:

Persons observing a violation of this policy are responsible to bring it to attention of their supervisor.

### **Sec. 3.10 DRUG-FREE WORKPLACE**

The City of Crete is committed to providing a safe work environment. The City prohibits the distribution, manufacture, possession, sale, use, transfer, transport, or purchase of illegal drugs, or being under the influence of alcohol or drugs at the workplace, on City premises, or in City vehicles. Any violation of this policy is subject to discipline up to and including termination, for the first offense. An exception may be made for Police Officers if transporting and/or storing of evidence.

The substances that are prohibited include but are not limited to the following:

- Alcohol
- Cannabinoids (marijuana, hashish)
- Depressants (tranquilizers)
- Hallucinogens (PCP, LSD, “designer drugs”, etc.)
- Narcotics (heroin, morphine, etc.)
- Stimulants (cocaine, methamphetamines, etc.)

Any employee convicted of violating a criminal drug/alcohol statute must inform the City of such a conviction (including pleas of guilty and no contest) within five days of the conviction occurring. Failure to inform the City will subject the employee to disciplinary action, up to and including termination for the first offense. By law, the City will notify the federal grant agency or contracting officer within 10 days of receiving such notice from an employee or otherwise receiving notice of such conviction.

The City reserves the right to offer employees convicted of violating a criminal drug/alcohol statute, the opportunity to participate in a rehabilitation or drug/alcohol abuse assistance program, at the employee’s expense, as a form of discipline. If such an opportunity is offered and accepted, the employee must successfully complete the program before returning to their position as a condition of employment.

The City may test all applicants who have been offered a position with the City prior to starting their new job. Job placement is contingent on the results of the drug/alcohol testing. The City may test all new hires for the following substances:

- Amphetamine/Methamphetamine
- Cannabinoids
- Cocaine metabolites
- Opiates
- PCP

The City reserves the right to test any employee that it has reasonable cause to believe is under the influence of alcohol or drugs while in the workplace.

Any employee that is involved in a worker's compensation claim involving an injury or an accident involving an injury requiring medical attention shall be required to submit to a drug/alcohol test for cause. Additionally, if an employee is operating a city vehicle/equipment and is involved in a reportable accident, pursuant to City Policy, while in the operation of said vehicle, there shall be drug/alcohol testing for cause. Any employee involved in any such injury or accident shall immediately notify his or her supervisor and the Human Resources Department so that immediate arrangements can be made for drug/alcohol testing to be promptly carried out.

The City shall also maintain a testing program as is required by the U.S. Department of Transportation (DOT). This program will apply to employees in job classifications that require a Commercial Driver's License (CDL). Employees in this classification will receive additional information in the orientation process from the Human Resources Department.

The City of Crete Drug and Alcohol testing procedures used will follow the City of Crete Drug and Alcohol Testing Procedures Manual as approved and/or amended by the Governing Body.

### **Sec. 3.11 CORRECTIVE AND DISCIPLINARY ACTIONS**

A. Employees are expected to act in a mature and professional manner while performing services for the City of Crete. Below is a non-exclusive partial list of unacceptable behaviors that may result in disciplinary action.

- Failure to observe safety rules and regulations.
- Failure to report to work at the appointed time or place, or for departing prior to the designated time, including abuse of rest periods.
- Solicitation, distribution, or display of non-work-related materials while on City time.
- Operating a personal business while on City time.
- Intimidation or coercion.
- Overuse ("waste") of City equipment, tools, or material beyond what is required to complete a task.
- Using abusive language or making false or malicious statements concerning any employee, the City, or its services.
- Unnecessary physical games (i.e., "horseplay," "roughhousing," etc.), loitering or sleeping on the job.
- Unauthorized posting, removing, or altering of bulletin board notices.
- Violation of City, Department, or Division written or verbal policies or procedures.
- Unauthorized use or release of confidential, sensitive or privileged information.
- Intentional unavailability for or refusal to work over-time or respond to emergency call-out.
- Abuse of medical leave or other paid leave.
- Conduct that negatively impacts the professional appearance/reputation of the City.

B. An employee may be terminated, even for a first offense, for the following violations. This list is representative of dischargeable behaviors but is not all-inclusive.

- Insubordination.
- Theft of public or private property.
- Misappropriation of public property.

### **Sec. 3.19 EMPLOYEE ORGANIZATIONS**

City employees have the right to choose whether they wish to belong to employee organizations. No employee may be reprimanded, threatened, or discriminated against because the employee elects to join or refrain from belonging to an employee organization.

### **Sec. 3.20 SAFETY AND RISK MANAGEMENT**

It is the goal of the City of Crete to provide a safe and healthful workplace for all employees. The city's policy is aimed at minimizing exposure to health or safety risks of employees and visitors at the City's facilities.

In order to accomplish this, each employee is expected to obey safety rules and to exercise caution in all work activities. Employees shall immediately report any unsafe condition to their supervisor. Employees that violate safety standards, who cause hazardous or dangerous situations, or who fail to report or where appropriate, remedy such situations, may be subject to disciplinary action up to and including termination of employment.

In the case of accidents that result in injury, regardless of how insignificant the injury may appear, employees shall immediately notify their supervisor. Such reports are necessary to comply with laws and initiate worker's compensation benefits.

The City has safety committees comprised of employees and management to help ensure a safe and healthful workplace. In addition to departmental safety committees, the City shall maintain a Risk Management Committee that is comprised of members that represent and act as liaisons between the different departments of the City. This committee is responsible for the coordination of all citywide safety activities, analysis of citywide accident trends, and recommending procedures that may improve safety in the departments.

### **Sec. 3.21 WORKER'S COMPENSATION**

The City of Crete will comply fully with the Worker's Compensation Program that has been established under State statute.

When accidents occur at work, they shall be reported immediately to the supervisor and the appropriate paperwork filled out at that time and sent into the Human Resource Office. A supervisor must have prior knowledge and approve a doctor's visit, except in an emergency a doctor's report may be required to substantiate the injury.

Vacation and Sick Leave benefits will continue to accrue during Worker's Compensation.

The City may provide light duty work when possible for a defined period of time for employees that are injured due to a work-related situation, if the light duty work satisfies a legitimate business need as determined by the City.

**ORDINANCE NO. 2185**

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO PREMISES ACCESS; TO AMEND SECTION 3-112 OF THE CRETE MUNICIPAL CODE TO ALLOW THE CITY TO MOVE ELECTRIC METERS AT THE COST OF THE CUSTOMER.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 3, Article 1, Section 3-112 of the Crete Municipal Code shall be amended as follows:

**3-112 Electric Department; Access to Premises.**

Employees and agents of the City shall have access at any time to any premises connected to the electric distribution system for the purpose of making repairs to electric services and shall have access at all reasonable hours to determine if electricity is being carried, distributed, and used in the proper manner. If employees and agents of the City are denied access to the meter, the City will move the meter to an accessible location on the property at the property owner's expense.

PASSED AND ENACTED the \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**ORDINANCE NO. 2186**

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO PREMISES ACCESS; TO AMEND SECTION 3-212 OF THE CRETE MUNICIPAL CODE TO ALLOW THE CITY TO MOVE WATER METERS AT THE COST OF THE CUSTOMER.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 3, Article 1, Section 3-212 of the Crete Municipal Code shall be amended as follows:

**3-212 Water Department; Access to Premises.**

The various persons employed by the Public Works Director and every person delegated for that purpose shall have free access at reasonable hours of the day to all parts of every building and premises to which water is delivered to examine the pipes and fixtures and to ascertain whether there is any unnecessary waste of water, improper metering of water, or any expose of the water system to contamination of any kind, on or in the premises served. If employees and agents of the City are denied access to the meter, the City will move the meter to an accessible location on the property at the property owner's expense.

PASSED AND ENACTED the \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**CHANGE ORDER NO.: 2**

Owner: **City of Crete, Nebraska**      Owner's Project No.:  
 Engineer: **JEO Consulting Group, Inc.**      Engineer's Project No.: **220169.00**  
 Contractor: **Constructors, Inc.**      Contractor's Project No.:  
 Project: **2022 Street Improvements (Street Improvement Districts 2022-01 to 2022-07)**  
 Contract Name: **2022 Street Improvements (Street Improvement Districts 2022-01 to 2022-07)**  
 Date Issued: **11/2/2023**      Effective Date of Change Order: **11/2/2023**

The Contract is modified as follows upon execution of this Change Order:

Description:

**Landscaping and Irrigation Work at 21st and Main**

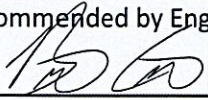
Attachments:

**Change Order #2 Area and Price Quote**

Change in Contract Price	Change in Contract Times <small>[State Contract Times as either a specific date or a number of days]</small>
Original Contract Price:  \$ <u>1,905,856.85</u>	Original Contract Times: Substantial Completion: <u>September 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>
<b>Net change</b> from previously approved Change Orders No. 1 to No. <b>1</b> :  \$ <u>52,980.34</u>	<b>Net change</b> from previously approved Change Orders 1 to No. <b>1</b> :  Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order:  \$ <u>1,958,837.19</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>
<b>Net change</b> for this Change Order:  \$ <u>9,200.00</u>	<b>Net change</b> for this Change Order:  Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price incorporating this Change Order:  \$ <u>1,968,037.19</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>

Recommended by Engineer (if required)

Authorized by Owner

By: 

Title: Project Manager

Date: 11/2/23

Accepted by Contractor

Approved by Funding Agency (if applicable)

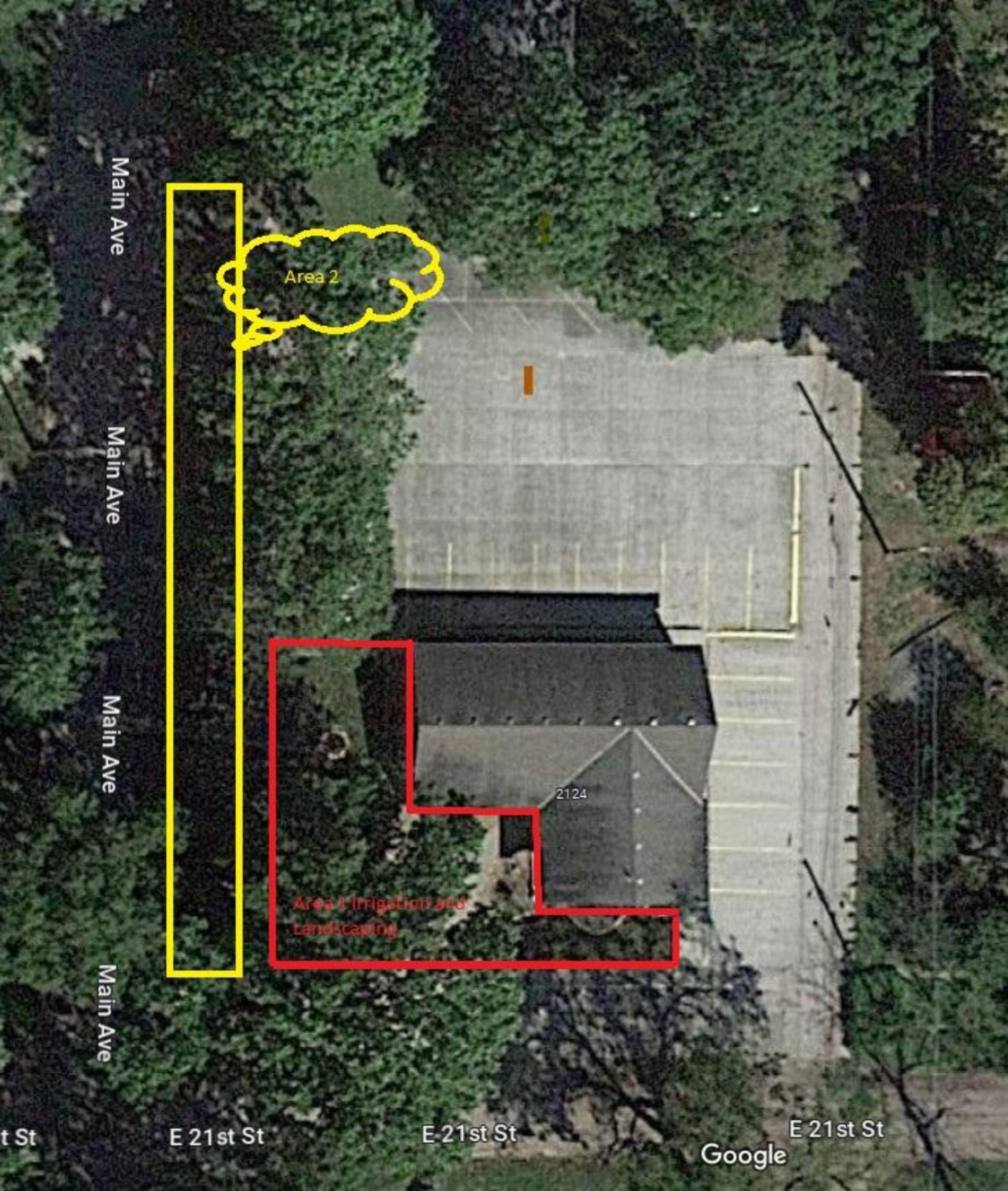
By: 

Title: Project Manager

Date: 11/3/23







Main Ave

Area 2

Main Ave

Main Ave

Main Ave

2124

Area 1 Irrigation and Landscaping

t St

E 21st St

E 21st St

E 21st St

Google

**FARM BIDS**  
**OCTOBER 26, 2023**  
**4:00 PM**

<b>NAME</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>ST</b>	<b>ZIP</b>	<b>BLUE VALLEY</b>
Ernie Odvody	2419 CR L	Wilber	NE	68465	\$1,365.75
Dan Patak	979 CR 2350	Crete	NE	68333	\$951.00
Jay Preston	1412 Rodeo Rd	Crete	NE	68333	\$519.00

<b>NAME</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>ST</b>	<b>ZIP</b>	<b>WWTP</b>
Nathan Patak	935 CR 2400	Crete	NE	68333	\$1,350.00
Jay Preston	1412 Rodeo Rd	Crete	NE	68333	\$519.00
Ernie Odvody	2419 CR L	Wilber	NE	68465	\$225.10

All bids received prior to deadline.

All bidders have submitted payment as required.

Lease agreement and insurance certificate required upon award.

**LEASE AGREEMENT**

THIS LEASE AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the City of Crete, Nebraska, a Municipal Corporation, hereinafter called Lessor, and NAME, ADDRESS, CITY, STATE, ZIP, hereinafter called Lessee, WITNESSETH:

1. Subject to and upon the terms, provisions and conditions hereinafter set forth, Lessor has demised and leased, and by these presents does demise and lease exclusively unto Lessee as grass/hay land only, and Lessee hereby rents and leases from Lessor as grass/hay land, part of the North 25 Acres of the Northwest Quarter of the Southeast Quarter (NW 1/4, SE 1/4) of Section Two (2), Township Seven (7) North, Range Four (4) East of the 6<sup>th</sup> P.M., Saline County, Nebraska, known as Blue Valley Cemetery owned by the City of Crete.

2. This lease shall be and continue in full force and effect commencing on the 1st day of April, 2024, for a period of three (3) year(s), or until the 31<sup>st</sup> day of March, 2027.

3. Lessee shall pay to Lessor the sum of XX DOLLARS (\$XXXX) per year as rental for said premises, to be paid on the signing of this agreement, and on the 1st day of April each year thereafter, in advance.

4. Lessee shall have reasonable rights of ingress and egress to said premises.

5. Lessee shall keep said premises free of noxious weeds, and other weeds, and destroy all weeds along the fences, including all cockleburrs and thistles, and along the highway adjoining said premises, to comply with all regulations of the County and State. No livestock may be placed in said premises. Lessee agrees that he will carefully protect all fences now on said premises or which may be erected thereon during the continuance of this lease.

6. Lessee shall not interfere in any way with the operation of said premises as a cemetery as designated by the Cemetery Board of City or Director of City Cemetery. Lessee shall be

responsible for any damages done to any tombstones on said premises.

7. Lessee agrees that Lessor or its agents or employees may go upon said premises at any time to inspect the same or to make improvements thereon.

8. Lessee covenants to indemnify and hold Lessor harmless from all claims, demands or actions for injury to, or death of, any person or loss of or damage to property in or about said premises, including the person and property of Lessee, his employees, agents, invitees, licensees, or others, caused or asserted by reason of the breach or violation of any of the agreements, covenants or other provisions of this lease by Lessee, such indemnity to include the cost, expense and attorney fees reasonably incurred by Lessor. Nothing in this lease agreement shall inure to the benefit of a third party.

9. Lessee shall not assign this lease or sublet any part of said premises, without the previous written consent of the Lessor.

10. Lessee shall carry and keep in force and pay for public liability insurance in the amount of \$250,000/500,000 bodily injury, and \$250,000/500,000 personal property damage.

11. This contract shall, and does, create the relationship of landlord and tenant between Lessor and Lessee.

12. If Lessee remains in possession after the expiration of the term hereof with Lessor's acquiescence and without a firm agreement of the parties, Lessee shall be a tenant at will and there shall be no renewal or extension of this lease by operation of law.

13. This lease shall be binding upon and inure to the benefit of Lessor and Lessee, their heirs, personal representatives, assigns, sub-lessees, and/ or successors.

14. This lease contains the entire agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed these presents in duplicate the day and year first above written.

THE CITY OF CRETE, NEBRASKA, A MUNICIPAL CORPORATION. LESSOR

By:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

LESSEE

\_\_\_\_\_  
LESSEE

STATE OF NEBRASKA    )  
                                  ) ss.  
COUNTY OF SALINE    )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public, personally came **NAME**, who is personally known to me to be such identical person who executed as such officer the within instrument on his behalf, and such person duly acknowledged the execution of the same to be the act and deed.

Witness my hand and seal at Crete, Nebraska, in said county, the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

**FARM BIDS**  
**OCTOBER 26, 2023**  
**4:00 PM**

<b>NAME</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>ST</b>	<b>ZIP</b>	<b>BLUE VALLEY</b>
Ernie Odvody	2419 CR L	Wilber	NE	68465	\$1,365.75
Dan Patak	979 CR 2350	Crete	NE	68333	\$951.00
Jay Preston	1412 Rodeo Rd	Crete	NE	68333	\$519.00

<b>NAME</b>	<b>ADDRESS</b>	<b>CITY</b>	<b>ST</b>	<b>ZIP</b>	<b>WWTP</b>
Nathan Patak	935 CR 2400	Crete	NE	68333	\$1,350.00
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1. Subject to and upon the terms, provisions and conditions hereinafter set forth, Lessor has demised and leased, and by these presents does demise and lease exclusively unto Lessee as crop and hay land only, and Lessee hereby rents and leases from Lessor as crop and hay land, part of the Northeast Quarter of the Northwest Quarter (NE 1/4, NW 1/4) of Section Three (3), Township Seven (7) North, Range Four (4) East of the 6<sup>th</sup> P.M., Saline County, Nebraska, known as PID 760062498 owned by the City of Crete.

2. This lease shall be and continue in full force and effect commencing on the 1st day of April, 2024, for a period of three (3) year(s), or until the 31<sup>st</sup> day of March, 2027.

3. Lessee shall pay to Lessor the sum of XX DOLLARS (\$XXXX) per year as rental for said premises, to be paid on the signing of this agreement, and on the 1st day of April each year thereafter, in advance.

4. Lessee shall have reasonable rights of ingress and egress to said premises.

5. Lessee shall keep said premises free of noxious weeds, and other weeds, and destroy all weeds along the fences, including all cockleburs and thistles, and along the highway adjoining said premises, to comply with all regulations of the County and State. No livestock may be placed in said premises. Lessee agrees that he will carefully protect all fences now on said premises or which may be erected thereon during the continuance of this lease.

6. Lessee agrees that Lessor or its agents or employees may go upon said premises at any time to inspect the same or to make improvements thereon.

7. Lessee covenants to indemnify and hold Lessor harmless from all claims, demands or actions for injury to, or death of, any person or loss of or damage to property in or about said premises, including the person and property of Lessee, his employees, agents, invitees, licensees, or others, caused or asserted by reason of the breach or violation of any of the agreements, covenants or other provisions of this lease by Lessee, such indemnity to include the cost, expense and attorney fees reasonably incurred by Lessor. Nothing in this lease agreement shall inure to the benefit of a third party.

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11. If Lessee remains in possession after the expiration of the term hereof with Lessor's acquiescence and without a firm agreement of the parties, Lessee shall be a tenant at will and there shall be no renewal or extension of this lease by operation of law.

12. This lease shall be binding upon and inure to the benefit of Lessor and Lessee, their heirs, personal representatives, assigns, sub-lessees, and/ or successors.

13. This lease contains the entire agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed these presents in duplicate the day and year first above written.

THE CITY OF CRETE, NEBRASKA, A MUNICIPAL CORPORATION. LESSOR

By:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

LESSEE

\_\_\_\_\_  
LESSEE

STATE OF NEBRASKA    )  
                                  ) ss.  
COUNTY OF SALINE    )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public, personally came **NAME**, who is personally known to me to be such identical person who executed as such officer the within instrument on his behalf, and such person duly acknowledged the execution of the same to be the act and deed.

Witness my hand and seal at Crete, Nebraska, in said county, the day and year last above written.

\_\_\_\_\_  
NOTARY PUBLIC

**Resolution 2023-22**

**A RESOLUTION OF THE CITY OF CRETE, NEBRASKA, TO LIMIT THE USE OF CITY PARK'S PARKING LOT TO CITY STAFF AND PARK PATRONS.**

WHEREAS, the City of Crete, Nebraska recognizes that new parking spaces are available in City Park; and

WHEREAS, the Mayor and City Council have determined that parking in this lot should not be available to anyone for any purpose; and

WHEREAS, it protects the park and the safety of the community to limit access to the new parking lot;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Crete, Nebraska that parking in City Park's parking lot shall be limited to City Staff and park patrons only; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that unauthorized parking in the City Park lot shall result in a parking infraction according to Crete City Code § 5-429.

PASSED AND APPROVED this 7th day of November, 2023

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



**APPLICATION FOR THE  
Crete Carrier Room Grant**

**SECTION ONE: APPLICANT INFORMATION**

Name of Applicant/ Organization: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of Event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date and Time of Event: \_\_\_\_\_

City Sponsor/Advocate: \_\_\_\_\_

**SECTION TWO: COMMUNITY PURPOSE**

Mission of the Event/Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community Served by the Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Population Served by the Event: \_\_\_\_\_

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**SECTION THREE: FINANCIAL NEED**

Please explain your need for assistance to rent the Crete Carrier Room: \_\_\_\_\_

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**SECTION FOUR: GENERAL TERMS AND CONDITIONS**

If awarded, the requested funds will be paid to cover the fee and security deposit for use of the Crete Carrier Room. Any costs to clean or repair damage to the event space shall be billed to the grant recipient and must be paid upon receipt of an invoice from the City. The recipient must remain in good standing with the City of Crete to maintain eligibility for the grant.

By obtaining funds from the City of Crete, the recipient acknowledges acceptance of the terms and conditions of the award. The City of Crete may withdraw this grant if the event or the nature of the event changes and is determined to no longer fulfil the grant's purpose.

**SECTION FIVE: APPLICANT CERTIFICATION**

**CERTIFICATION**

***I/WE CERTIFY THAT THE INFORMATION PROVIDED WITHIN THIS APPLICATION IS TRUE AND CORRECT AS OF THE DATE SHOWN BELOW. IN THE EVENT THAT CIRCUMSTANCES CHANGE BEFORE THE EVENT, I WILL, WITHIN TEN DAYS, NOTIFY THE CITY OF CRETE AND RE-SUBMIT MY APPLICATION.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **SUPPORTING DOCUMENTATION**

Please attach copies of the following documents with your application (check all that apply). Failure to attach proper documentation may result in a delay in processing your application for assistance.

- Event Program or Invitation
- Documentation supporting the Mission of the Organization or Event.
- Copy(ies) of driver's license or other legal photo identification for individuals responsible for the event.
- Proof of Insurance
- Crete Carrier Room Rental Agreement

**Please mail or bring this signed application and required documents to:**

City of Crete  
243 E. 13<sup>th</sup> Street, PO Box 86  
Crete, NE 68333



To LB840 Applicant:

CONGRATULATIONS on taking the first step to being awarded additional funds to help your business or event in Crete. The funds available for Economic Development, resulting from the citizen-approved sales tax increase that took effect April 1, 2011, are available first come to businesses, events and projects that meet the requirements of Crete's written Economic Development Plan, which can be found online at [www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfb](http://www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfb). A written copy is also available from the City of Crete Economic Development Director.

Please review the Economic Development Plan and confirm that your project or business is eligible. Applications may be recommended for funding in full or in part or may be denied based upon the review of the Board. Final decisions regarding funding will be made by the City Council but according to the terms of the Plan, in no event may the City Council fund any Application not previously reviewed and approved by the citizen Board.

In this packet you will find an Application for Funds, a US Citizenship Attestation Form and a Check List of required items. As you will see, the Application is detailed and requires significant information and additional verification documents. If you need assistance with the application please contact any Economic Development Advisory Board member. *If you have questions, please call the Economic Development Office, at 402-826-4312 or email the City Administrator, tom.ourada@crete.ne.gov*

Please note that the first portion of the application will be open to the public and may be provided to the City Council for final funding review. The balance of the application and all supporting documentation including personal financial information is confidential and will only be shared with members of the Economic Advisory Board for purposes of considering your application. All confidential records will be maintained in the office of the Economic Development Board and will be kept separately and not be available for review by the public. Any questions or concerns regarding this process shall be directed to the City Administrator.

All Applicants will be required to attend a public hearing for presentation regarding their request for funding. Public hearings will be held at least quarterly and may be held more frequently at the request of the Board. All Applications presented within the three months preceding a Public Hearing will be set for presentation and consideration at the same meeting. The Board may make a recommendation for funding at the public hearing, or may vote to table an application for further information, but in no event shall an application be tabled more than once so that all decisions will be made not more than three months after the initial public hearing regarding an application. There is no guarantee that a determination will be made less than three months after submission so all applicants are urged to make timely requests for funding if projects or events have set timelines.

*Mail or deliver completed application with all supporting documentation and forms to:*

Economic Development Program Director  
City of Crete City Hall  
243 E. 13<sup>th</sup> Street, P.O. Box 86  
Crete, NE 68333

We look forward to working with you through the application process.  
Equal Opportunity and Fair Housing Provider and Employer



243 E 13<sup>th</sup> St. • PO Box 86 • Crete, NE 68333-0086 • 402.826.4317 • [www.crete.ne.gov](http://www.crete.ne.gov)

**ECONOMIC DEVELOPMENT PROGRAM**  
**APPLICATION FOR FUNDS**

Please Type or Print Clearly and Answer Each Question (If Question Does Not Apply - Mark N/A).

**Please Note:** The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

**A. APPLICANT INFORMATION:**

Name of Entity Applying for Assistance: PWR & DVD Rental Properties, LLC dba "Old Main Bar and Grill"

Business Address: 1103 Main Ave Crete NE 68333  
(City) (State) (Zip Code)

Contact Person: Chris Collins Telephone Number: 402-786-3333

Fax Number: 402-786-3339 Email Address: ChrisC@Capitaltower.com

Federal Tax ID Number: 46-0743756

Type of Entity:  Start-Up  Buyout  Existing

If Existing, Number of Years in Business in Crete: \_\_\_\_\_

**Business Classification: (Please Choose One)**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Retail      | <input type="checkbox"/> Manufacturing      | <input type="checkbox"/> Research & Development |
| <input type="checkbox"/> Headquarter            | <input type="checkbox"/> Telecommunications | <input type="checkbox"/> Tourism                |
| <input type="checkbox"/> Warehouse/Distribution | <input type="checkbox"/> Government         | <input type="checkbox"/> Other                  |

**Business Type: (Please Choose One)**

- |   |  |                                      |
|---|--|--------------------------------------|
| <input type="checkbox"/> Proprietorship | <input type="checkbox"/> Corporation         | <input type="checkbox"/> Partnership |
| <input checked="" type="checkbox"/> LLC | <input type="checkbox"/> Governmental Entity | <input type="checkbox"/> Other       |

Does the Company have a Parent or Subsidiaries?  Yes  No

If Yes, Please List Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
(City) (State) (Zip Code)

Ownership Identification: Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage
Patrick Reed	Managing Member	51%
Gregory Mach	Member	49%

Which type of assistance is the entity applying for?

- Grant   
  Loan Guarantee If so, Lender? \_\_\_\_\_   
  Other

Explain: \_\_\_\_\_

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development   
  New Business Startup   
 Building Renovation   
 Public Works  
 Professional/Employee Recruitment   
 Promotion/Tourism   
 Job Training  
 Working Capital   
 Low - Moderate Income Housing   
 Workforce Housing  
 Technology   
 Plan Management   
 Technical Assistance   
 Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska?  Yes  No  DK

Has the business applied for any incentives from the State of Nebraska?  Yes  No

If yes, please explain: \_\_\_\_\_

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: 2-3

Number of Full-Time Equivalent Positions to Be Created: 4-6

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

- Yes  No

If no, please explain: \_\_\_\_\_

Does the Company Employ Any Seasonal Employees?  Yes  No

If Yes, How Many: \_\_\_\_\_

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

**B. PROJECT INFORMATION:**

Please provide a Brief Project Summary Description:

Phase 1 of 2 Phases will consist of the following:

1. Replacement of concrete in outdoor dining area and the addition of an area of pavers in the dining area.
2. Addition of a legal means of egress from the second floor to the alley way area.
3. Replacement of the worn-out windows on the first and second floors with new.
4. Enlargement of the outdoor dining area fences. Privacy fence on alley side and metal fencing on Main ave. side with lighted custom entrance gate.
5. Brick repair and addition of a legal egress door from basement on alley side.
6. Architectural review and design by Fakler Architects Beatrice, NE
7. Purchase of 2 Ovention ovens to expand menu options.
8. Repair of lighting for outdoor areas and installation of 3phase power for new ovens.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$ 166,000.00	\$ 0
Renovation/Rehabilitation	\$ \$167,247.77	\$ \$133,798.22
New Construction	\$	\$
Machinery / Equipment Acquisition	\$ \$10,700	\$ \$8,560.00
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$343945.77 0.00	
	Total LB840 Funds Requested:	\$142,358.22 0.00

**C. FUNDING SOURCES AND EQUITY INJECTION:**

If Borrowing, Name of Lender: NA

Loan Amount: \_\_\_\_\_ Loan Term (Years): \_\_\_\_\_

Amount Injected Into the Project by Business/Partners/Owners: \_\_\_\_\_

Other Funding Source(s) and Amount(s): \_\_\_\_\_

**C. PROJECT LOCATION:**

- Within the Crete City Limits?  Yes  No  
 Within the Crete Two-Mile Jurisdiction?  Yes  No  
 Land Owned by the City of Crete?  Yes  No  
 Not Located in Crete but for area benefit?  Yes  No

If Not in City Jurisdiction, please explain local benefit:

---

**D. ATTACHMENTS:** - Please Include the Attachments that Apply to Your Entity – See *checklist Page 5.*

**Please Note:** The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- ✓ Business Plan: Brief Description of the Business
  - Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
  - For Existing Businesses – Three (3) Yearly Financial Statements
  - For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
  - For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- ✓ For Start-Up Businesses – Current Business Plan
  - For Start-Up Businesses – Three Year Projections
  - Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- ✗ Letter from Lending Institution if applicable *N/A*
- ✓ If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
  - Please Note that Other Financial Documents May Be Required

**E. APPLICANT SIGNATURE:**

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

\_\_\_\_\_  
Applicant's Signature

*9/5/2023*  
\_\_\_\_\_  
Date

**Checklist for Local Economic Development Program Application**

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
  - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
  - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
  - A review of key management and employees and their experience as related to the proposed project.
- Start Up Business
  - Current Business Plan for the project and the company, including employment and financial projections;
  - Three (3) Years Financial Projections
  - Past three years personal tax returns
- Existing Business:
  - Most Current Business Plan
  - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
  - List of Current Obligations (include company Names and Amounts)
  - Past three years personal tax returns
- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)
- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.
- Other information or financial documentation as requested.

**Questions:** Contact City Administrator, Tom Ourada, at 402-826-4313 or email [tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov). **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13<sup>th</sup> Street, Crete, NE 68333

# United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

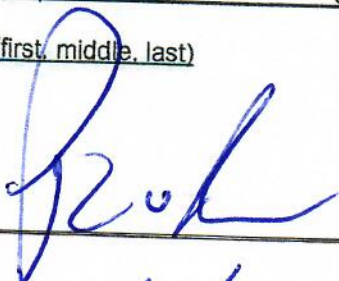
I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: \_\_\_\_\_ and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME Patrick W. Reed  
(first, middle, last)

SIGNATURE 

DATE 9/15/2023

1/19/2010

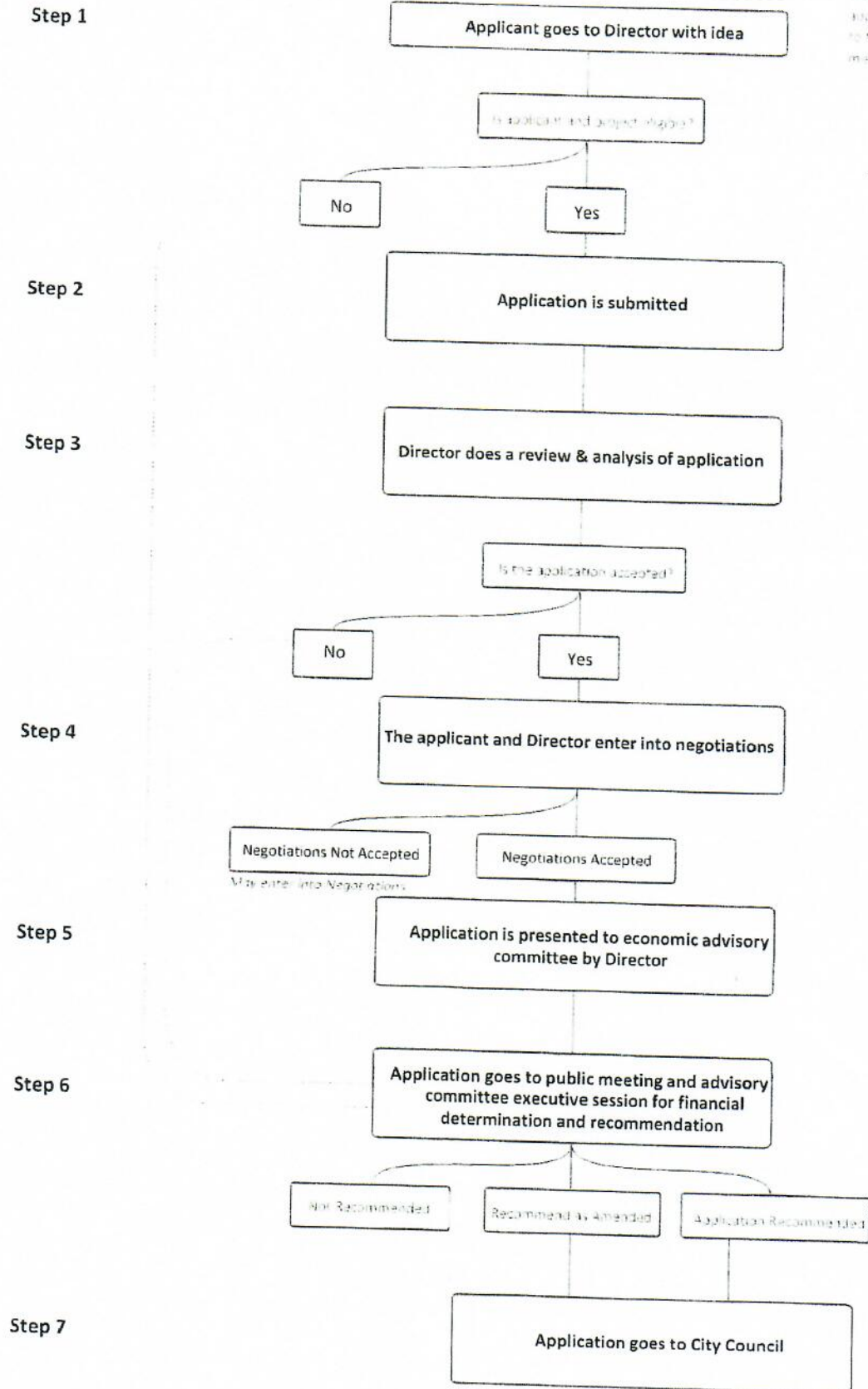
DOWNLOAD/SAVE

PRINT

# LB 840 APPLICATION PROCESS

Not a Final Product

Facilitation is required. The applicant has the ability to appear to the advisory board in a public meeting.





October 17, 2023

Steve Charleston  
Nebraska Department of Economic Development  
245 Fallbrook Blvd, Suite 002  
Lincoln, NE 68521

RE: City of Crete – CDBG #20-DTR-002  
Request for Contract Amendment

Dear Mr. Charleston:

At our meeting on October 17, 2023, the City Council approved to request a contract extension for this project and authorized my signature on extension documents. This amendment will extend the first amendment contract end date from November 4, 2023 to August 4, 2024.

The City of Crete respectfully requests your approval of a CDBG contract amendment to extend the contract end date to August 4, 2024 for the completion of the City's Downtown Revitalization project. This second amendment will allow the city to continue to allow businesses time to finish their projects that were delayed due to the pandemic, limited supply of contractors and materials, rescinded applications, and additional unexpected barriers, such as legal issues with a contractor.

As Mayor of the City of Crete, Nebraska, I certify the following:

- This amendment request was approved at the Board meeting on October 17, 2023.
- The extension will allow the business owners and City to complete the final stages of the project.
- No additional matching funds or budget amendment are required for the proposed amendment.
- The proposed amendment does not include a new activity.

Please contact myself or Kelly Gentrup ([kgentrup@senndd.org](mailto:kgentrup@senndd.org)) with the Southeast Nebraska Development District (SENDD) at (402) 475-2560 for additional information.

Thank you for your consideration of this request.

Sincerely,

David Bauer  
Mayor

Enclosed: CDBG Contract Amendment Request Form; Implementation Schedule

## CDBG CONTRACT AMENDMENT REQUEST FORM

This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. Complete the sections for each type of amendment requested. Along with this form, you are required to submit all attachments identified under the applicable amendment type.

CDBG Grant # \_\_\_\_\_ Grantee \_\_\_\_\_

DED Program Representative \_\_\_\_\_

<b>By completing this form, I confirm that this project is current on all reporting requirements.</b>	
Name, Organization _____	
Email _____	
Requesting Amendment # _____	Date of Last Project Status Report (PSR): _____

**Extension of Contract End Date**

Original Contract End Date \_\_\_\_\_  
Current Contract End Date including any previously approved extensions \_\_\_\_\_  
Proposed Contract End Date \_\_\_\_\_

**Required Attachments**

**Attachment 1:** Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the extension.
2. Identification and reasons for the proposed amendment, including:
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. Where additional local matching funds are required due to this extension, certification that such funds are available.

**Attachment 2:** Revised implementation schedule showing completion of major milestones for all activities.

**Decrease in proposed accomplishments**

Original Proposed Accomplishments \_\_\_\_\_ Amended Proposed Accomplishments \_\_\_\_\_

**Required Attachments**

**Attachment 1:** A letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the decrease in proposed accomplishments;
2. Identification and reasons for the proposed amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required due to this decrease, certification that such funds are available.

**Attachment 2:** Revised implementation schedule showing completion of major milestones for all activities.

**Amendment to Housing Program Guidelines**

**Required Attachments**

**Attachment 1:** Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the amendment to the housing program guidelines;
2. Identification and reasons for the proposed amendment;
3. If additional local matching funds are required due to this amendment, certification that such funds are available.

**Attachment 2:** If the housing program guidelines amendment will affect major milestones, a revised implementation schedule showing completion of major milestones for all activities.

**Attachment 3:** A complete copy of the proposed revised housing program guidelines.

**Budget/Sources and Uses Amendment**

Original Contract Budget Approved

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

Proposed Budget After Amendment

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

**Required Attachments**

**Attachment 1:** Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the budget amendment;
2. Identification and reasons for the proposed budget amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required due to this amendment, certification that such funds are available.
4. If the amendment includes a new activity, certification that the activity meets the national objective.

**Attachment 2:** Minutes from the public hearing held on the proposed amendment (required if reallocating more than 10% of the total original grant amount).

**Attachment 3:** If the budget amendment will affect major milestones, a revised implementation schedule showing completion of major milestones for all activities.

**Attachment 4:** Certification of re-evaluation of the environmental assessment (this form is included in the CDBG Administration Manual Chapter 6 – Environmental Review).

FOR DED USE ONLY			
Program Representative Recommendation: <input type="checkbox"/> approve <input type="checkbox"/> deny <input type="checkbox"/> consultation		Initials	Date
Date amendment request received	Signature		Printed Name/Title
	Date		
<input type="checkbox"/> approved <input type="checkbox"/> denied			

## Crete, NE 20DTR002 Downtown Revitalization Project Implementation Schedule

### General Administration: \$35,000.00

Activity	Time of Performance
Obtain Contract with SENDD	Quarter 1
Environmental Review & ROF	Quarter 1
Grant/Project Administration	Quarter 1 – 12
Market Program	Quarter 3 - 10
Prepare Reports	Quarter 2, 4, 6, 8, 10, 12
Review Apps	Quarter 3 - 6
Construction Oversight	Quarter 6 - 12
Close & Marketing	Quarter 11-12

### Construction Management: \$10,000.00

Activity	Time of Performance
Davis Bacon Compliance	Quarter 6 – 11
Pre-Construction Conferences	Quarter 6 – 11
Conduct Employee Interviews	Quarter 6 – 11
Review Weekly Payrolls	Quarter 6 – 11
Prepare Final Wage Report	Quarter 12

### Commercial Rehabilitation: \$400,000.00

Activity	Time of Performance
SHPO & Tier II reviews (as needed)	Quarter 6 – 11
Plans & Specs (when needed)	n/a
Award Construction Contracts	Quarter 6 – 11
Construction	Quarter 6 – 11

## Recap of Project Progress

Business	CDBG	Expended	Match	Remaining
Paraiso – 1246 Main Ave	\$27,994.40	\$27,994.40	\$5,923.50	\$0.00
Allen Agency – 1140 Main Ave	\$8,682.27	\$8,682.27	\$2,223.54	\$0.00
Elle's on Main Street – 1103 Main Ave	\$34,000.00	\$34,000.00	\$14,572.11	\$0.00
Scott Skala – 1334 Main Ave	\$10,200.00	\$10,200.00	\$3,796.00	\$0.00
Ken Marvin – 1302 Linden Ave	\$20,000.00	\$20,000.00	\$22,450.67	\$0.00
Edward Jones – 1132 Main Ave	\$9,000.00	\$9,000.00	\$4,737.64	\$0.00
Jaime Castanada – 1229 Main Ave	\$29,666.40	\$29,666.40	\$7,416.60	\$0.00
New Beginnings – 1302 Main Ave	\$48,000.00	\$48,000.00	\$13,137.91	\$0.00
Ideal Nutrition – 120 E 13 <sup>th</sup> St	\$9,228.12	\$9,228.12	\$2,692.11	\$0.00
Studio C – 1318 Main Ave	\$9,148.93	\$9,148.93	\$2,307.04	\$0.00
Moser Accounting – 1314-1316 Main Ave	\$37,647.11	\$37,647.11	\$9,411.79	\$0.00
Jack Cochnar – 142 W 13 <sup>th</sup> St	\$47,616.00	\$0.00	\$0.00	\$47,616.00
Hanson, Hroch, and Kuntz – 1331 Main Ave	\$9,000.00	\$0.00	\$0.00	\$9,000.00
Rosa Ortega – 119 E 13 <sup>th</sup> St	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Sarrah Gilpin – 125 W 13 <sup>th</sup> St	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Shear Designs – 136 E 13 <sup>th</sup> St	\$13,000.00	\$0.00	\$0.00	\$13,000.00
Angie Diaz – 1202 Main Ave	\$50,000.00	n/a	n/a	n/a
Melvin Krupicka – 1228 Main Ave	\$20,000.00	n/a	n/a	n/a
Howard Doty – 130 E 13 <sup>th</sup> St	\$10,000.00	n/a	n/a	n/a
Havana Meats – 1114 Main Ave	\$29,000.00	n/a	n/a	n/a
Pending Application	\$24,816.77	n/a	n/a	n/a
<b>Total</b>	<b>\$400,000.00</b>	<b>\$243,567.23</b>	<b>\$88,668.91</b>	<b>\$131,616.00</b>

Projects Completed & Reimbursed: 10

Projects under Construction to be completed by year end: 3

Projects Completed but not reimbursed: 2

Projects experiencing delays due to contractor availability: 1

Projects with a rescinded application: 1

Pending Application: 1

**CDBG Award: \$400,000.00**

**CDBG Funds Expended to Date: \$243,567.23**

**CDBG Funds Allocated: \$375,183.23**

**Match Funds Expended: \$88,668.91**

**CDBG Funds Remaining from Allocated Projects: \$131,616.00**

**CDBG Funds Unallocated: \$24,816.77**

**Total Funds Remaining: \$156,432.77**

## Report Criteria:

Vendor.Vendor number = 1060

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
<b>CRETE ACE HARDWARE (1060)</b>								
CRETE ACE HARDWARE	2	Invoice	NUTS/BOLTS	10/30/2023	6.84		00/00	401-5771
CRETE ACE HARDWARE	1	Invoice	ELEC TAPE 3/4" BLK 5PK	10/27/2023	12.59		00/00	050-5791
CRETE ACE HARDWARE	1	Invoice	PLUG INSERT / CLAMP	10/02/2023	5.79		00/00	002-8021
CRETE ACE HARDWARE	1	Invoice	WEED EATER TRIMMER	10/04/2023	21.49		00/00	002-8500
CRETE ACE HARDWARE	1	Invoice	JANITORIAL	10/05/2023	9.27		00/00	002-8230
CRETE ACE HARDWARE	1	Invoice	KEYS	10/06/2023	7.71		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	PUMPKIN FEST	10/06/2023	7.73		00/00	001-9890
CRETE ACE HARDWARE	1	Invoice	TOILET FLAPPER	10/06/2023	8.31		00/00	002-8000
CRETE ACE HARDWARE	1	Invoice	RUNNING REMOTE WIRE	10/10/2023	10.14		00/00	002-8090
CRETE ACE HARDWARE	1	Invoice	MARKING PAINT WAND	10/11/2023	61.90		00/00	002-8500
CRETE ACE HARDWARE	1	Invoice	WATER METER REPAIR	10/13/2023	19.51		00/00	002-8090
CRETE ACE HARDWARE	1	Invoice	CURB STOP REPAIR	10/16/2023	17.39		00/00	002-8031
CRETE ACE HARDWARE	1	Invoice	WATER MAIN FIX-TUXED	10/16/2023	19.33		00/00	002-8021
CRETE ACE HARDWARE	1	Invoice	HOSE FLEXOGEN 5/8"X5	10/16/2023	30.95		00/00	002-8031
CRETE ACE HARDWARE	1	Invoice	MAINT U.G. LINES	10/17/2023	18.37		00/00	001-8040
CRETE ACE HARDWARE	1	Invoice	WATER METER REMOTE-	10/18/2023	11.60		00/00	002-8090
CRETE ACE HARDWARE	1	Invoice	CRIMPER LIGHTS DUTY	10/18/2023	16.44		00/00	001-7080
CRETE ACE HARDWARE	1	Invoice	SPRINKLER DUAL 4"PRO	10/19/2023	6.77		00/00	002-8031
CRETE ACE HARDWARE	1	Invoice	NUTS AND BOLTS	10/27/2023	17.55		00/00	001-8040
CRETE ACE HARDWARE	1	Invoice	MISC SUPPLIES	10/31/2023	14.49		00/00	002-7080
CRETE ACE HARDWARE	1	Invoice	LAWN CARE MAINTENAN	10/03/2023	8.82		00/00	003-7220
CRETE ACE HARDWARE	2	Invoice	LAB EQUIP REPAIR	10/03/2023	6.43		00/00	003-7282
CRETE ACE HARDWARE	1	Invoice	CABLE TIES	10/04/2023	11.02		00/00	501-5330
CRETE ACE HARDWARE	1	Invoice	CONCRETE REPAIR	10/05/2023	55.69		00/00	003-7220
CRETE ACE HARDWARE	1	Invoice	BRAKE CLEANER/WD 40	10/05/2023	16.54		00/00	601-8500
CRETE ACE HARDWARE	2	Invoice	JD MOWER REPAIR	10/05/2023	5.12		00/00	601-5791
CRETE ACE HARDWARE	1	Invoice	FAUCET CARTRIDGE BB	10/06/2023	38.63		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	LANDSCAPE PIN 6" 100/P	10/06/2023	34.94		00/00	531-6480
CRETE ACE HARDWARE	1	Invoice	ALL PURPOSE SAND 50#	10/06/2023	31.61		00/00	531-6480
CRETE ACE HARDWARE	1	Invoice	DUPLICATE KEYS - PARK	10/06/2023	13.94		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	RV ANTIFREEZE	10/09/2023	84.00		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	POTTING SOIL - LIBR PAT	10/09/2023	20.23		00/00	701-5330
CRETE ACE HARDWARE	1	Invoice	POTTING SOIL-INDOOR	10/09/2023	20.23		00/00	521-5334
CRETE ACE HARDWARE	1	Invoice	CONCRETE SELFLEVEL/	10/11/2023	55.14		00/00	003-7220
CRETE ACE HARDWARE	1	Invoice	BATTERIES, COUPLERS,	10/11/2023	182.69		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	LOBBY BATHROOM REP	10/11/2023	43.75		00/00	201-5329
CRETE ACE HARDWARE	1	Invoice	MISC SUPPLIES	10/12/2023	33.44		00/00	401-6020

Name	Seq	Type	Description	Invoice Date	Total Cost	PO Number	Period	GL Account
CRETE ACE HARDWARE	1	Invoice	POTTING SOIL-COMMUNI	10/12/2023	20.23		00/00	503-5330
CRETE ACE HARDWARE	1	Invoice	JANITORIAL SUPPLIES	10/13/2023	13.96		00/00	001-8230
CRETE ACE HARDWARE	1	Invoice	EQUIP REPAIR	10/17/2023	66.51		00/00	401-5771
CRETE ACE HARDWARE	1	Invoice	RESTROOM REPAIR-AIR	10/17/2023	47.82		00/00	050-5330
CRETE ACE HARDWARE	1	Invoice	EQUIPMENT RENTAL	10/17/2023	50.40		00/00	601-5330
CRETE ACE HARDWARE	1	Invoice	EMARK MOWER MAINT	10/18/2023	111.93		00/00	003-7220
CRETE ACE HARDWARE	1	Invoice	EQUIP REPAIR	10/18/2023	44.11		00/00	401-5771
CRETE ACE HARDWARE	1	Invoice	EQUIP REPAIR	10/18/2023	15.42		00/00	401-5771
CRETE ACE HARDWARE	1	Invoice	LIFT STATION MAINT	10/19/2023	21.00		00/00	003-7201
CRETE ACE HARDWARE	1	Invoice	DOORSTOPS - PARK BAT	10/19/2023	11.94		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	MAINT OF U.G. LINES	10/21/2023	11.03		00/00	001-8040
CRETE ACE HARDWARE	1	Invoice	NUTS/BOLTS	10/23/2023	19.40		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	PLANT FOOD	10/23/2023	14.71		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	GLUE FOR FOUNTAIN PA	10/24/2023	22.06		00/00	521-5332
CRETE ACE HARDWARE	1	Invoice	JANITORIAL SUPPLIES	10/27/2023	25.91		00/00	401-5541
CRETE ACE HARDWARE	2	Invoice	SHOP TOWELS	10/27/2023	13.63		00/00	601-8500
CRETE ACE HARDWARE	1	Invoice	VEHICLE REPAIR	10/30/2023	20.22		00/00	401-5968
CRETE ACE HARDWARE	1	Invoice	POTTING SOIL-CHILDRE	10/12/2023	19.79		00/00	701-5330
CRETE ACE HARDWARE	1	Invoice	JANITORIAL SUPPLIES	10/27/2023	43.13		00/00	701-5541
Total CRETE ACE HARDWARE (1060):					1,579.59			
Grand Totals:					1,579.59			

Report GL Period Summary

GL Period	Amount
00/00	1,579.59
Grand Totals:	1,579.59

Vendor number hash: 55120  
 Vendor number hash - split: 59360  
 Total number of invoices: 52  
 Total number of transactions: 56

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Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,579.59	.00	1,579.59
Grand Totals:	<u>1,579.59</u>	<u>.00</u>	<u>1,579.59</u>

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Report Criteria:  
Vendor.Vendor number = 1060

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# ECONOMIC DEVELOPMENT PROGRAM

2010

As Amended:

3-18-2014

7-5-2016

10-3-2017

11-7-2023 (Proposed)

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## SECTION I. HISTORY

Due to the extremely competitive nature of economic development at the national, state, and local levels, there is intense competition among states, counties, and municipalities to expand and/or locate business in their respective jurisdictions. This competition for job creation has forced states and municipalities to provide incentives to businesses in order to remain competitive. Crete has benefited from stable industries that have completed expansions and avoided a shortage of opportunities. In the past, the city had been unable to respond quickly to business recruitment opportunities by not controlling available property. Our ability to encourage business location and expansion has a direct impact not only upon the economic wellbeing of our community and its residents but on the state of Nebraska.

There is a need to empower Nebraska cities with the opportunity to provide assistance to business enterprises in their communities, whether for expansion of existing operations or the creation of new businesses, by use of the funds raised by local taxation when the voters in the municipality determine that it is in the best interest of the community to do so. The general strategy for this Economic Development Plan and the effort to be undertaken in accordance with the Local Option Municipal Economic Development Act (LB840, 1991-Section 18-2701, RRS1997, et. seq.) is to significantly enhance the city's involvement and leadership in future economic development efforts and to create new jobs in the area.

On June 3, 1991 Legislative Bill 840 was signed into law. This important piece of legislation authorizes incorporated cities and villages to appropriate and spend local sales and property tax revenues for approved economic development purposes. Consequently, this law allows Nebraska communities the opportunity to determine their own destiny by identifying shortcomings and providing, through self-determination those incentives necessary to businesses looking at their community. The economic development plan formulated by the city implementing this legislation and the mechanism for funding the plan is subject to a vote of the people of the city.

The core of the plan of the LB840 process involves the formulation of a proposed plan (the "Plan") for a local economic development program. The Plan forms the foundation for the collection and expenditure of local tax revenues for economic development and the provisions of the plan become the basis under which the municipality's program operates.

## SECTION II. STATEMENT OF PURPOSE AND GENERAL INTENT

It is the intent of the City of Crete, Nebraska to implement an Economic Development Program, long range planning and funding for:

1. **Creating** high paying quality jobs by generating employment opportunities and expanding the available work force within the labor market of Crete and Saline County.
2. **Attracting** new capital investment to the community.
3. **Sustaining** existing job opportunities.
4. **Broadening** the tax base to provide economic diversification and ensure economic stability and vitality for the community of Crete and surrounding area.

## SECTION III. COMMUNITY AND ECONOMIC DEVELOPMENT STRATEGY

An economic development program is a community tool that encourages and stimulates the growth of quality jobs, provides adequate infrastructure to keep the community competitive in the global marketplace, attracts permanent investment, broadens the tax base, and diversifies the area's economic base in order to find new opportunities and options for all citizens of the community.

The City intends to use this tool to spur economic development within the City. The City of Crete has adopted a Comprehensive Plan. This Comprehensive Plan is the culmination of a planning process that involved citizens of the City to define its future.

The City seeks, through this Economic Development Program, to be more competitive or at least as competitive in the economic development area as any other community in this or any other State of comparative size and to provide the residents of Crete with a better quality of life.

In order to have a successful economic development strategy and Crete to realize new growth and prosperity for existing and prospective residents, Crete must complete the following actions

1. The City can plan for the future by providing adequate community facilities.
2. The City must diversify its economy by recruitment of new industries from outside and developing new businesses from inside the City. Crete must have a program that is a nurturing environment for small businesses and is a center for economic opportunity. This atmosphere can encourage people (entrepreneurs) with the skills and ideas to come to Crete to conduct business.
3. The City can broaden the wealth producing economic base by bringing new employers and professionals to our community.

4. As Crete's economic climate expands globally, local businesses need to reinvent themselves to stay competitive. Necessary renovations in the areas of technology, shipping and receiving, employee recruitment and retention and physical plant may be too costly for small companies without the support of the community. Economic Development needs capital; therefore, the city must expand access to venture and risk capital both inside and outside the community.

## SECTION IV.

### TYPES OF ECONOMIC ACTIVITIES THAT WILL BE ELIGIBLE FOR ASSISTANCE

#### **A. Definition of Program**

Economic development shall mean any project or program utilizing funds derived from the ½% sales tax increase as administered through the Program Director and Advisory Board, with the consent of the City Council. The available funds shall be expended primarily for the following purposes:

1. Providing financial assistance to qualifying businesses, including financial support for recruitment of new professionals, businesses and industries to Crete;
2. Providing direct or indirect financial assistance for housing as part of Crete's Housing Development Plan;
3. Paying the costs associated with administration of the economic development program and related costs and expenses.

#### **B. Allowed Activities**

The Economic Development Program may include, but not be limited to, the following:

##### 1. Community Facilities or Infrastructure:

a.

Purchase of real estate, options for such purchases, and the renewal or extension of such options.

If and when real estate is to be purchased or optioned by the City under the Program, it should be properly zoned or easily re-zoned with no excessive easements, covenants, or other encumbrances. It can be located either within or outside of the city limits. Land shall be purchased for future commercial, economic, or housing development, and may be held by the City for such purposes. The proceeds from the future sale of such land would be returned to the Economic Development Program Fund for reuse for any activities eligible in the Program or for additional land purchases.

- c. The authority to issue bonds pursuant to the Act.
- d. Purchase of existing buildings or the construction of new buildings.
- e. Rehabilitation of commercial buildings or potential commercial buildings.

- f. Reduction of real estate property taxes for City of Crete to stimulate local economy.

## 2. Qualifying Businesses:

Eligible qualifying businesses may apply and receive program benefits more than once for different purposes, if approved by the Advisory Board and the City Council.

- a. Loan guarantees for qualifying businesses obtaining commercial or business loans from local lenders (defined as any bank having a physical branch within the Crete City limits with regular business hours).
  - i) Purchase of existing buildings or the construction of new buildings for commercial purposes.
  - ii) Rehabilitation of commercial buildings or potential commercial buildings.
- b. Direct grants to qualifying businesses.
  - i) Fixed assets, working capital, employee recruitment efforts, or any combination thereof.
  - ii) Grants or agreements for job training.
  - iii) Promotion or Tourism Related Activities.
  - iv) The provision of technical assistance to businesses, such as preparation of financial packages, survey, engineering, legal, architectural or other similar assistance and payment of relocation or initial location expenses.
  - v) Expenses for business or professional recruitment activities.
  - vi) Purchase of existing buildings or the construction of new buildings for commercial purposes.
  - vii) Rehabilitation of commercial buildings or potential commercial buildings.
- c. Equity investments in or for a qualifying business.
  - i) Public works improvements and/or purchase of fixed assets, including potential land grants or real estate options essential to the location or expansion of a qualifying business or for capital improvements when tied to job creation criteria or when critical to retention of jobs of a major employer within the community, which equity investment may be secured by a Deed of Trust, Promissory Note, UCC filing, personal and/or corporate guarantees or other financial instrument.

## 3. Housing:

- a. Construction or rehabilitation for sale or lease of housing for persons of low or moderate income.
- b. Construction or rehabilitation for sale or lease of housing as part of Crete's workforce housing plan.
- c. Grants or loans to qualifying businesses for the construction or rehabilitation for sale or lease of housing for persons of low or moderate income.

- d. Grants or loans to qualifying businesses for the construction or rehabilitation for sale or lease of housing as part of Crete's workforce housing plan.

4. Administration:

- a. Contracting with an outside entity for implementation of any part of the program and/or payments to the City for staff assistance with implementation, as necessary.

The eligible activities described above are considered priority activities for the use of funds generated by the ½% sales tax increase pursuant to the Local Option Municipal Economic Development Act. The City of Crete recognizes that the attraction of new business to a community and the retention or expansion of existing businesses takes place in a very competitive marketplace. In order to stay as competitive as possible, the City retains the right to include as eligible activities those additional activities allowed by law.

## SECTION V. TYPES OF ENTITIES THAT WILL BE ELIGIBLE

### **A. Definition of a Qualifying Business**

A qualifying business shall mean any corporation, partnership, limited liability company or sole proprietorship that derives its principal source of income from any of the following:

1. The manufacture of articles of commerce;
2. The conduct of research and development;
3. The processing, storage, transport, or sale of goods or commodities which are sold or traded in interstate commerce;
4. The sale of services in interstate commerce;
5. Headquarters facilities relating to eligible activities as listed in this section;
6. Telecommunications activities including services providing advanced telecommunications capability;
7. Development, sale and support of technology, hardware and software for information technology and telecommunications;
8. Retail business (up to 20% of funds within a 5 year period or up to 40% in any one year);
9. Construction or rehabilitation of housing;
10. Tourism-Related Activities;

11. the production of films, including feature, independent, and documentary films, commercials, and television programs;
12. early childhood care and education programs; or
13. Any other business deemed as a qualifying business through action of the Nebraska Legislature.

**B. Location of Qualifying Business**

1. A qualifying business need not be located within the territorial boundaries of the City if the Program Director determines that there is a clear economic benefit to the City.
2. If a business, which would otherwise be a qualifying business, employs people and carries on activities in more than one city in Nebraska or will do so at any time during the first year following its application for participation in an economic development program, it shall be a qualifying business only if, in each such city, it maintains employment for the first two years of its participation in the economic development program at a level not less than its average employment in such city over the twelve month period preceding participation.

**SECTION VI.  
SOURCE OF FUNDING AND PROPOSED BUDGET**

The Program will be funded from local sources of revenue, specifically the funds generated by a ½% sales tax increase, which shall be paid through the City’s general fund. The City shall not appropriate any portion of the new sales tax revenue for any purpose other than economic development programs approved by the Advisory Board and the Program Director and the City shall amend its budget to address the new stream of revenue by providing for an Economic Development Fund as a separate line item therein. All approved economic development funding shall be paid through that separately established Economic Development Fund. If, after five full budget years following initiation of the approved Economic Development Program, less than fifty percent of the money collected from the sales tax increase is spent or committed by contract or loan guarantees for economic development purposes, the governing body of the City shall place the question of the continuation of the City’s Economic Development Program on the ballot at the next regular election.

**A. Time Period for Collection of Funds**

Annual funding for the program will come from generated sales tax revenue from the ½% sales tax increase. The funds shall be paid through the City’s General Fund as outlined above. These funds will be collected commencing with the FY 2010-2011 budget year as soon as the newly collected sales tax revenue becomes available to be paid to the City and will continue for 15 years through the end of that applicable fiscal year.

**B. Time Period for Existence of the Program**

The Economic Development Program will be in effect following implementation by City Ordinance as passed by voters in the November 2010 election and it will continue for 15 fiscal years thereafter.

**C. Total Collections from Local Sources (Actual & Proposed)**

Fiscal Year	Estimated Collections
2010-2011 (Actual) (Local Option ½% Sales Tax Revenue for approximately 6 months Collected June 22, 2011)	\$108,048.90
2012 (Actual)	\$352,660.65
Every year for 15 years from Start Date (Proposed) Tax Revenue annually)	\$350,000.00 (Projected Local Option ½% Sales

**D. Basic Preliminary Proposed Budget**

It is anticipated that the total annual budget estimated to be \$350,000 will be allocated through the Economic Development Fund. Funds received in FY 2010-2011 shall primarily be used to implement the program, providing funds necessary for administration and establishment of the program, and for initial community facility and infrastructure renovation as determined appropriate by the Advisory Board and the Program Director with the consent of the City Council. Commencing with fiscal year 2011-2012, at least five percent (5%) of the funds received annually shall be held and invested in order to provide a retained fund which will be available to provide loan guarantees for qualifying businesses as outlined below. Any funds not allocated to the retained loan guarantee fund will be used to fund the other eligible activities as set out in Section III above with the following goals in minds:

Annual Income:	\$350,000.00
Generally Intended Allocation of Expenditures:	
Infrastructure/Real Estate Purchase/Development	70%
Promotion, Tourism	5%
Business/Professional Recruitment, Retention	5%
Retained Funds for Loan Guarantees	10%
Administration	10%

**E. Investment of Economic Development Funds**

The City of Crete will establish a separate Economic Development Fund as set out herein which shall not be comingled with any other City or CAIDC fund. Any money in the Economic Development Fund not currently required or committed for purposes of economic development

shall be invested by the City of Crete as provided in Section 77-2341 R.R.S. Nebraska. In the event that the economic development program is terminated, any funds not committed, and any funds returned to the Fund by loan repayment, sale of assets or other reimbursements due at the time of termination, shall be transferred to the General Fund of the City and will be used on an installment basis to reduce the property tax levy of the City as provided by the Act.

## SECTION VII. TERMS OF FINANCIAL ASSISTANCE TO QUALIFYING BUSINESSES

### **A. Loan Guarantee Fund**

The City of Crete shall not serve in the capacity of lender through this Economic Development Program but shall retain funds each year to be held and invested by the City for purposes of securing loan guarantees for qualifying businesses subject to the following guidelines:

1. The retained funds may be pledged as collateral to any local lender (previously defined) on behalf of a qualifying business for allowed purposes.
2. The amount of funds available to guarantee a loan for any single project shall not exceed the amount of funds available under the Economic Development Program during the project term, nor shall it provide for more than fifty percent (50%) of total project costs. An applicant must provide participation and evidence of participation through private funding as distinguished from federal, state, or local funding in the minimum amount of fifteen percent (15%) equity investment. The right is reserved to negotiate the terms and conditions of the loan guarantee with each applicant and their local lender, which terms and conditions may differ substantially from applicant to applicant.
3. The applicant must otherwise verify loan approval for the requested project from the local lender of their choice and shall have made lender selection and loan application prior to applying for guarantee assistance.
4. The loan guarantee term shall not exceed ten (10) years for loans used for real estate and building assets and shall not exceed five (5) years for loans involving any other asset category such as furniture, fixtures, equipment or working capital. The City may request collateral or other security for loan guarantees including, but not limited to, indemnification agreements and personal guarantees.
5. At no time may the City pledge more than 150% of the current balance of the retained funds for approved loan guarantees or projects.
6. The Loan Guarantee Fund will be audited annually together with all income and expenditures of the Economic Development Fund as provided for herein.
7. The Program Director shall be responsible for monitoring all loans guaranteed by the Loan Guarantee Fund and shall report at least quarterly to the Advisory Board.

8. All local lenders willing to accept loan guarantees shall enter into a separate written agreement with the City specifically setting out the parameters and obligations of such an arrangement, which agreement shall be the same for all local lenders. The Program Director, Advisory Board Members and City employees involved with the Loan Guarantee Fund shall not at any time recommend any one local lender and shall work with all participating local lenders in the same manner.

### **B. Direct Grant Fund**

The City of Crete shall allocate funds each year for the purpose of providing direct grants subject to the following guidelines:

1. The funds may be approved for a qualifying business for allowed purposes.
2. The amount of funds available to for any single project shall not exceed the amount of funds available under the Economic Development Program during the project term, nor shall it provide for more than fifty percent (50%) of total project costs. An applicant must provide participation and evidence of participation through private funding as distinguished from federal, state, or local funding in the minimum amount of fifteen percent (15%) equity investment. The right is reserved to negotiate the terms and conditions of the loan guarantee with each applicant and their local lender, which terms and conditions may differ substantially from applicant to applicant.
3. The Direct Grant term shall not exceed ten (10) years for municipal projects; seven (7) years for grants involving purchase of property and/or structures, construction, moderate to substantial rehabilitation, or any asset category such as furniture, fixtures, equipment or working capital; and shall not exceed one (1) year for recruitment, promotion, relocation, and tourism related activities. The City may request collateral or other security for grants including, but not limited to, indemnification agreements and personal guarantees.
4. The City may request collateral or other security for direct grants including, but not limited to, Deed of Trust, Promissory Note, UCC filing, personal and/or corporate guarantees or other financial instrument.
5. At no time may the City pledge more than 100% of the current balance of the budgeted allocation of expenditures as described in Section VI.D for approved grants or projects.
6. The Direct Grant Fund will be audited annually together with all income and expenditures of the Economic Development Fund as provided for herein.
7. The Program Director shall be responsible for monitoring all grants provided by the Direct Grant Fund and shall report at least quarterly to the Advisory Board.

### **C. Equity Investments Fund**

The City of Crete shall allocate funds each year for the purpose of providing equity investments subject to the following guidelines:

1. The funds may be approved for a qualifying business for allowed purposes.
2. The amount of funds available to for any single project shall not exceed the amount of funds available under the Economic Development Program during the project term, nor shall it provide for more than fifty percent (50%) of total project costs. An applicant must provide participation and evidence of participation through private funding as distinguished from federal, state, or local funding in the minimum amount of fifteen percent (15%) equity investment. The right is reserved to negotiate the terms and conditions of the loan guarantee with each applicant and their local lender, which terms and conditions may differ substantially from applicant to applicant.
3. The Equity Investment term shall not exceed ten (10) years for municipal projects or seven (7) years for investments involving public works improvements and/or purchase of fixed assets, including potential land grants or real estate options essential to the location or expansion of a qualifying business or for capital improvements when tied to job creation criteria or when critical to retention of jobs of a major employer within the community.
4. The City may request collateral or other security for equity investments including, but not limited to, Deed of Trust, Promissory Note, UCC filing, personal and/or corporate guarantees or other financial instrument.
5. At no time may the City pledge more than 100% of the current balance of the budgeted allocation of expenditures as described in Section VI.D for approved grants or projects.
6. The Equity Investment Fund will be audited annually together with all income and expenditures of the Economic Development Fund as provided for herein.
7. The Program Director shall be responsible for monitoring all investments provided by the Equity Investment Fund and shall report at least quarterly to the Advisory Board.

## SECTION VIII.

### APPLICATION PROCESS FOR FINANCIAL ASSISTANCE TO BUSINESSES

#### **A. Information Required**

For a qualifying business to be considered for direct financial assistance under the Crete Economic Development Program an applicant must provide to the Program Director:

1. A completed application which may be obtained from the City of Crete, the Crete Chamber of Commerce or the Program Director.
2. Necessary entity or personal financial information about the Applicant, including name, address, past experience, work history, and related information.
3. A detailed description of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for

assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Economic Development Program.

4. A personal financial statement of owners or guarantors including documentation verifying assets and liabilities.
5. Income statement covering the last three years of business operation, or if a new business, personal income statements.
6. A business plan for the project and the company, including employment and financial projections.
7. Total project costs and financing requirements.
8. Evidence of private financing commitments for investors or lenders.
9. A review of key management and employees and their experience as related to the proposed project.
10. Past three year tax returns.
11. Other information as requested.

## **B. Verification**

Upon receipt of all required information the Program Director will conduct a verification process. Minimum verification will include a credit check and contact of business references. Additional forms of verification of the information may be required. The applicant will be responsible for furnishing verification of significant financial assets.

Additional information, as necessary, to determine the economic viability of the proposed project(s) may be requested by the Program Director prior to recommendation to the Advisory Board and/or by the City Council prior to final action.

The Program Director will review applications and requests for financial assistance in the order in which they are received. Application review and approval, or disapproval, will be based on project feasibility as determined by review of the applicant's business plan and other requested information by the Program Director and the potential future economic benefit to the community of Crete and Saline County. When considering an application and its merits, the Program Director may consult with other professional economic developers, up to and including staff members from the Nebraska Department of Economic Development.

Program Director may use any or all of the following methods to verify the information provided by the applicant.

1. Credit check.
2. Dunn & Bradstreet Report.
3. Examine internal records.
4. Other activities as deemed necessary.

### **C. Completed Application Review Process**

Based on the information obtained from the business which is listed and through personal discussions with the potential applicant and business, a preliminary determination is made by the Program Director as to whether the:

1. Applicant is eligible.
2. Activities are eligible and comply with eligible business and job creation/retention requirements.
3. Applicant or business has no legal actions underway that may significantly impact its capacity.
4. Business complies with the provisions of the application guidelines. Upon a favorable preliminary determination by the Program Director, the terms and conditions of assistance will be negotiated with the applicant. Upon completion of negotiations, the project will be submitted to the Advisory Board. If an unfavorable determination is established by the Program Director, applicant may petition the determination in a written statement submitted at the next regularly scheduled Advisory Board meeting.

The Advisory Board will make a recommendation to the Program Director that:

1. The project will be approved.
2. The project will be disapproved.
3. The project will be renegotiated.

Approval or disapproval will be based on whether the negotiations show (1) that funding is appropriate for a business meeting the job creation/retention and eligible business criteria, and (2) that the type and level of assistance will not unduly enrich the business or be unreasonable in relation to the reasons to achieve public benefit. The Program Director and the Advisory Board will review the application and make recommendations to the City Council. The City Council will have final decision on all projects to be assisted and all allocations of funds. The Advisory Board will be responsible for establishing criteria, determining projects, and applying cost benefit analysis.

Application Review Committee Members shall disclose for the public record any personal and/or professional financial interest(s) in the project which is the subject of an application for economic development assistance. Any member who makes such disclosure shall not participate in discussion and review of the application, nor shall such member vote on any recommendation for further negotiations or recommendations to the City Council.

The Program Director and City Attorney, or outside counsel engaged by the City in the event of a conflict of interest for the City Attorney to represent the City, shall be present at all meetings of the Advisory Board.

## SECTION IX. PROCESS TO ENSURE CONFIDENTIALITY OF BUSINESS INFORMATION

In the process of gathering information about a qualifying business, the Program Director, the Advisory Board and the City may receive information about the business that is confidential and, if released, could cause harm to such business or give unfair advantage to competitors. All parties involved in this process shall endeavor to maintain the confidentiality of business records that come into their possession. To protect businesses applying for assistance and to encourage them to make full and frank disclosure of business information relevant to their application, the City will take the following steps to ensure confidentiality of the information it receives:

1. Adopt a City ordinance that makes such information confidential and punishes disclosure;
2. Restrict the number of people with access to the files which files will be maintained in the Program Director's office, who shall be primarily responsible for their safekeeping and any distribution of information contained therein; and
3. Require all personnel involved in the administration of the program including the Advisory Board, the Program Director, all secretarial staff, and all involved City officials and personnel, to sign statements of confidentiality regarding all personal and private submittals by qualified businesses and maintain annual verification of the same.

## SECTION X. ADMINISTRATION SYSTEM FOR ECONOMIC DEVELOPMENT PROGRAM

It is the intent of the program that the majority of the funds are used for supporting eligible activities and only the minimum required amount is spent to assist in the administration of the program. The following groups or persons share the administration of the program:

### **A. Program Director**

The Program Director shall be the manager of the Program. This is a paid position with a salary or contract to be approved by the City Council. The Program Director will be responsible for the day-to-day activities of administering the program including assisting applicants and recruiting potential applicants. The Program Director shall attend City Council meetings as needed and provide a written report to the City Council at least semi-annually. The Program Director, or its

representative, shall also serve as an ex-officio member of the Advisory Board and provide that committee with a written report at least quarterly.

## **B. Advisory Board**

The Advisory Board shall consist of seven (7) citizens who are registered voters of the City of Crete who are appointed by the Mayor and subject to approval by the City Council. The members shall be volunteers but may seek reimbursement for expenses related to their service should the same be incurred. In structuring the Advisory Board, the Mayor shall solicit recommendations for at least one person who is also a member of the Chamber of Commerce Board of Directors, at least one person with expertise or experience in the field of finance or accounting, at least one person who is a member of a non-profit business or entity within the community, at least one person from one of the three major industries in the community (Nestle' Purina, Smithfield Foods or Bunge Milling) and at least one small business owner. The remaining two members shall be members at large.

The initial Advisory Board members shall be appointed to separate one, two or three year terms at the Mayor's discretion in order to assure that no more than three members change in any given year. After the initial appointment term, all members shall be appointed to serve three year terms. Board members may be appointed to more than one term. No Advisory Board member may be an elected or appointed city official, an employee of the city or an official or employee of any qualifying business receiving financial assistance under this program except that the Mayor shall appoint the City Administrator and the Program Director to serve in an ex-officio capacity on the Advisory Board.

The Advisory Board shall meet at least quarterly to review the functioning and progress of the Economic Development Program, make administrative decisions and review applications for assistance and determine recommendations to be made to the City Council on each such application. The Advisory Board shall seek assistance and advice from those with expertise in banking, finance or law as needed and shall review all reports of the Program Director at said quarterly meetings. The Advisory Board shall review and approve all reports written by the Program Director for submission to the City Council and shall confirm that said reports are complete and correct when submitted semi-annually.

## **C. City Council**

The City Council will have ultimate responsibility for the Economic Development Program. The City Council shall have final authority to grant or deny all applications submitted for financial assistance and must approve the expenditure of all funds from the Economic Development Fund. The City Council shall make final decisions for hiring the Program Director and the City Administrator shall direct and oversee the hiring process with consultation from the Economic Development Program Chair person or their designee. The City Council shall also approve all appointments to the Advisory Board.

## SECTION XI. LEGAL AND REGULATORY COMPLIANCE

The City will assure that all applicable laws, regulations, and requirements are met by the City and the qualifying businesses that will receive assistance as follows:

### **A. Review the Program**

The Ordinance establishing the Program shall provide for the creation of a citizen's Advisory Board as outlined above to:

1. Review the functioning and progress of the Economic Development Program at regular meetings as set forth by ordinance and to advise the governing body of the City with regard to the Program, and
2. Report to the City Council on its findings and suggestions at a public hearing called for that purpose at least once in every six-month period.

### **B. Monitor Participating Businesses**

The Program Director in cooperation with the City Attorney will conduct reviews on at least an annual basis to ensure that qualifying businesses are following the appropriate laws and regulations and meeting the terms and conditions of assistance.

### **C. Monitor Regulatory Changes**

The City Attorney will be responsible for keeping the City Council, the Advisory Board, the Program Director and the Finance Director informed of relevant changes in the law that could affect the Economic Development Program and will review Agreements, Deeds, Leases, Deeds of Trust, Promissory Notes, security documents, personal and/or corporate guarantees and other documents relating to specific projects or to the Program as a whole.

### **D. Audit the Program**

The City shall provide for an annual, outside, independent audit of its Economic Development Program by a qualified private auditing business. The audit may be included as part of the City's annual audit. The results of the audit shall be filed with the City Clerk and made available for public review during normal business hours. The cost of the Audit, when not undertaken as part of the City's annual audit, shall be an administration expense of the program.

### **E. Retain an Administration Fee**

The City shall retain 1% of the funds received from the collection of an additional ½% sales tax to offset its costs for administration and monitoring. This fee will be retained in the General Fund.



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## CRETE AIRPORT ADVISORY BOARD MEETING

October 19<sup>th</sup>, 2023 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Kirk Keller: Absent  
Greg Hier: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
James Dux: Absent

Present: 3, Absent: 2.

Also present: Airport Manager Will White, Clerk-Treasurer Jerry Wilcox, IT Director Mike Kalkwarf, City Attorney Anna Burge, City Clerk Nancy Tellez, Chris Corr

#### 3. Petitions - Communications - Citizen Concerns

#### 4. Items of Business

##### 4.A. Discuss Hangar #1 (Air Methods) repairs.

Airport Manager Will White stated that he got some bids of \$31,000 and \$35,000 for a hydraulic door from Rathman & Manning for the Hangar door. White also stated that Midland

Door Solutions will be going to look at the hangar to provide a bid.

Chris Corr mentioned that when looking at a hydraulic door, evaluating the width of the framing of the building and the electrical would be necessary. Depending on how the building is structured, there may have to be footings for a free-standing door.

#### **4.B. Discuss T-Hangar Inspections**

It was mentioned that a reminder will be sent to the people that still need to provide proof of insurance. Airport Manager Will White mentioned that he will be starting hangar inspections on November 6th, 2023

City Attorney Anna Burge explained that a physical letter should be sent out to let them know at least 2 weeks before the inspections. White will draft a letter and send it to City Administrator Tom Ourada and City Attorney Anna Burge.

White asked about heaters in the T-Hangars and Blaine Spanjer stated that no space heaters are allowed in the hangars. It was also mentioned that a notice should be posted so that people are reminded of this.

White asked about tenants asking to hook up campers in the hangars. Spanjer mentioned that he has said no to tenants when they have asked. White will be taking to Ourada to ask about that. It is mentioned in the T-Hangar lease that 15 amps max. Burge mentioned she will look at the lease.

### **5. Officers' Reports**

#### **5.A. Airport Manager Report**

Airport Manager Will White reported the following:

- Front deck mower is okay and just needs normal maintenance
- Asked if Greg Hier and Howard Nitzel could do the Biannual walk-through with him.
- Gordon is going to look at the snow plow and one of the tires has a slow leak
- The snow blower is running
- They have 2 Bits for the tractor plow
- White mentioned that they currently have two
- Possibly eliminating the fuel tank that is at the airport and having a tank in the back of a truck to bring fuel to service equipment

Chris Corr stated the following:

- December 1st 2023 the selection is due for the construction consultant.
- The projects on the list are the following:
  - Construct and Light Partial Parallel Taxiway
  - Construct 8-Place T-hanger
  - Construct Storage Hangar
  - Crack & Joint Seal
- Corr will forward the invoice from the title company
- Clerk-Treasurer Jerry Wilcox stated that City Administrator Tom Ourada requested that

Blaine Spanjer and Howard Nitzel be on the selection committee for the Engineer

- The interviews for selecting an Engineer will be on December 11th, 2023

Nitzel asked if the skydiving signs could be taken down.

### **6. Adjournment**

9:29 a.m.

# NEBRASKA MUNICIPAL REVIEW

Inside view

York celebrates anniversary of iconic water tower

2023 Annual Conference recap

Battle Creek transforms park as part of 150th anniversary celebration

Official Publication of the League of Nebraska Municipalities

OCTOBER 2023



Workers continue to fashion the colorful hot air balloon which will be dedicated during Yorkfest in September, which



York Public Works employee Dave Becker opened up the valve in the base of the water tower. The new 750,000 gallon water tower will be dedicated during Yorkfest in September, which



# Contents


**OCTOBER 2023**

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**About the Cover:**

*The York water tower and its hot air balloon paint job is a very well-known icon for travelers along I-80. Image of the tower shared courtesy of York County Visitors Bureau. Article clippings and photos beneath are shared courtesy of the York News-Times and digitization of articles provided by David Crawford of Policoro Consulting.*

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## Looking for the recent Directory updates?

Good news! A list of changes can now be found on the League website! **Visit: [LONM.org/news](https://LONM.org/news)**

### Larger Cities Legislative Committee

**Seth Sorensen**, City Manager, Alliance  
**Tobias Tempelmeyer**, City Administrator/General Manager, Beatrice  
**Rusty Hike**, Mayor, Bellevue  
**Jim Ristow**, City Administrator, Bellevue  
**Mindy Rump**, Mayor, Blair  
**Phil Green**, City Administrator, Blair  
**Desirae Solomon**, City Attorney, Blair  
**Miles Bannon**, Council Member, Chadron  
**Tom Menke**, City Manager, Chadron  
**Jim Bulkley**, Mayor, Columbus  
**Tara Vasicsek**, City Administrator, Columbus  
**Dave Bauer**, Mayor, Crete  
**Tom Ourada**, City Administrator, Crete  
**Jerry Wilcox**, Clerk/Treasurer, Crete  
**Joey Spellerberg**, Mayor, Fremont  
**Jody Sanders**, City Administrator, Fremont  
**Kent Ewing**, Mayor, Gering  
**Laura McAloon**, City Administrator, Grand Island  
**Mike Evans**, Mayor, Gretna  
**Paula Dennison**, City Administrator, Gretna  
**Corey Stutte**, Mayor, Hastings  
**Shawn Metcalf**, City Administrator, Hastings

**James Liffbrig**, Mayor, Holdrege  
**Chris Rector**, City Administrator, Holdrege  
**Stan Clouse**, Mayor, Kearney  
**Brenda Jensen**, Assistant City Manager, Kearney  
**Doug Kindig**, Mayor, La Vista  
**Pam Buethe**, Clerk, La Vista  
**John Fagot**, Mayor, Lexington  
**Joe Peplitsch**, City Manager, Lexington  
**Margaret Blatchford**, Assistant City Attorney, Lincoln  
**Amanda Barker**, Advisor to the Mayor, Lincoln  
**Linda Taylor**, Mayor, McCook  
**Nate Schneider**, City Manager, McCook  
**Bryan Bequette**, Mayor, Nebraska City  
**Perry Mader**, City Administrator, Nebraska City  
**Josh Moenning**, Mayor, Norfolk  
**Andrew Colvin**, City Administrator, Norfolk  
**Dani Myers-Noelle**, City Attorney, Norfolk  
**Brandon Kelliher**, Mayor, North Platte  
**Layne Groseth**, City Admin/Utilities Manager, North Platte  
**Steve Krajewski**, Mayor, Ogallala  
**Kevin Wilkins**, City Manager, Ogallala  
**Jack Cheloha**, Deputy City Attorney/City Lobbyist, Omaha  
**Thomas Warren**, Chief of Staff, Omaha

**David Black**, Mayor, Papillion  
**Amber Powers**, City Administrator, Papillion  
**R. Paul Lambert**, Mayor, Plattsmouth  
**Emily Bausch**, City Administrator, Plattsmouth  
**Don Groesser**, Mayor, Ralston  
**Brian Kavanaugh**, Council Member, Ralston  
**Rick Hoppe**, City Administrator, Ralston  
**William De Roos**, City Administrator, Schuyler  
**Jeanne McKerrigan**, Mayor, Scottsbluff  
**Jordan Colwell**, Vice Mayor, Scottsbluff  
**Kevin Spencer**, City Manager/Police Chief, Scottsbluff  
**Joshua Eickmeier**, Mayor, Seward  
**Greg Butcher**, City Administrator, Seward  
**Roger Gallaway**, Mayor, Sidney  
**David Scott**, City Manager, Sidney  
**Carol Scholdt**, Council Member, South Sioux City  
**Lance Hedquist**, City Administrator, South Sioux City  
**Cale Giese**, Mayor, Wayne  
**Jill Brodersen**, Council President, Wayne  
**Wes Blecke**, City Administrator, Wayne  
**Barry Redfern**, Mayor, York  
**Dr. Sue Crawford**, City Administrator, York

### Smaller Cities Legislative Committee

**Lanette Doane**, Clerk/Treasurer, Ansley  
**Jessica Quady**, City Administrator, Ashland  
**Marlin Seeman**, Mayor, Aurora  
**Eric Melcher**, City Administrator, Aurora  
**Chris Anderson**, City Administrator, Central City  
**Nikki Schwanz**, City Administrator, Cozad  
**Andrew Lee**, Admin./Clerk/Treasurer, Curtis  
**Alan Michl**, Chairperson, Exeter  
**Becky Erdkamp**, Clerk/Treasurer, Exeter  
**Kyle Svec**, City Administrator, Geneva  
**Deb VanMatre**, Mayor, Gibbon  
**Matt Smallcomb**, City Administrator, Gibbon

**Gary Greer**, City Administrator, Gothenburg  
**Douglas Huber**, Mayor, Hebron  
**Jana Tietjen**, Clerk, Hebron  
**Kelly Oelke**, City Administrator, Hickman  
**Janine K. Schmidt**, CMC/Treasurer, Morrill  
**Sandra Schendt**, Clerk/Treasurer, Nelson  
**David Russell**, Director of Government Affairs, NMPP Energy  
**Mandy Hansen**, Government Affairs Liason, NMPP Energy  
**Sandy Krumi**, Clerk/Treasurer, Ord  
**Mike Feeken**, Council Member, St. Paul  
**Nancy Bryan**, Clerk/Treasurer, Stromsburg  
**Sandra Foote**, Council Member, Superior

**Jeff Hofaker**, City Administrator, Sutton  
**Jessica Meyer**, City Administrator, Syracuse  
**Kyle Arganbright**, Mayor, Valentine  
**Melissa Harrell**, City Administrator, Wahoo  
**Desiree Soloman**, City Attorney, Waterloo  
**Stephanie Fisher**, City Administrator, Waverly  
**Tom Goulette**, City Administrator/Utility Superintendent, West Point  
**Randy Woldt**, Utilities Superintendent, Wisner  
**CJ Heaton**, City Administrator, Yutan

## Executive Board 2023-2024

<b>President</b>	<b>Deb VanMatre</b> Mayor, Gibbon
<b>President-Elect</b>	<b>Marlin Seeman</b> Mayor, Aurora
<b>Vice President</b>	<b>Bryan Bequette</b> Mayor, Nebraska City
<b>Past President</b>	<b>Paul Lambert</b> Mayor, Plattsmouth
<b>Directors</b>	
<b>Jean Stothert</b>	Mayor, Omaha
<b>Leirion Gaylor</b>	
<b>Baird</b>	Mayor, Lincoln
<b>Julie A. Deepe</b>	Mayor, Deshler
<b>Catherine-Jo Mills</b>	Village Chair, Ansley
<b>Joey Spellerberg</b>	Mayor, Fremont
<b>Joel M. Bergman</b>	Mayor, St. Paul
<b>Jordan Colwell</b>	Vice Mayor, Scottsbluff
<b>Josh Moenning</b>	Mayor, Norfolk
<b>Jeff Hofaker</b>	City Administrator, Sutton
<b>Janine K. Schmidt</b>	CMC/Treasurer, Morrill
<b>Layne Groseth</b>	City Administrator/Utilities Manager, North Platte

### Affiliated Sections

<b>City Managers</b>	<b>Amber Powers</b> Papillion
<b>Clerks</b>	<b>Elizabeth Butler</b> Omaha
<b>Municipal Accounting &amp; Finance</b>	<b>Brandi Kloopping</b> Cozad
<b>Fire Chiefs</b>	<b>Dennis Thompson</b> North Platte
<b>Utilities</b>	<b>Al Schoemaker</b> Blair

### League Staff

<b>L. Lynn Rex</b>	Executive Director
<b>Christy Abraham</b>	Legal Counsel
<b>Lash Chaffin</b>	Utilities Section Director
<b>Cherie DeFreece</b>	Administrative Assistant/ Membership Services Assistant
<b>Brenda Henning</b>	Membership Services Assistant
<b>Ethan Nguyen</b>	LNM/LARM Information Technology Manager
<b>Rob Pierce</b>	Utilities Field Representative/ Training Coordinator
<b>Shirley Riley</b>	Membership Services Director
<b>Ashley Wolfe</b>	Marketing/Communications Director

### LARM Staff

<b>Dave Bos</b>	Executive Director
<b>Tracy Juranek</b>	Assistant Executive Director, Customer Service Specialist
<b>Diane Becker</b>	Communications/Marketing Director
<b>Kyla Brockevelt</b>	Executive Administrative Assistant
<b>Drew Cook</b>	Customer Service Specialist
<b>James Kelley</b>	Loss Control Specialist
<b>Fred Wiebelhaus</b>	Loss Control/Claims Manager

## CALENDAR

NLC City Summit.....	Nov. 15-18, 2023, Atlanta, Georgia
Utilities/Public Works Section Annual Conference .....	Jan. 10-12, 2024, Embassy Suites, Lincoln
Midwinter Conference.....	Feb. 26-27, 2024, Cornhusker Marriott, Lincoln

## Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

### DECEMBER 2023

#### CITIES OF THE FIRST CLASS

Each month .....	Clerk publishes ordinances passed within 15 days after passage. (16-405)
Within 10 days from meeting or before next meeting (whichever is sooner) .....	Clerk to have minutes available for public inspection. (84-1413)
Within 30 days from Council meeting.....	Clerk publishes official proceedings of meetings. (19-1102)
Within 20 days after the end of the month.....	Treasurer files monthly financial report. (16-318)
* * .....	Clerk must prepare agenda prior to next Council meeting. (84-1411)
By December 31 .....	Clerk files year-end certification of street superintendent with the Nebraska Department of Transportation
Reminder.....	Notice of automatic renewal of liquor and beer other than Class C licenses must be published between January 10 and January 30 of each year. (53-135.01)
Reminder.....	On or before January 31 provide county assessor each new lease or changed preexisting lease which went into effect during the previous year and a listing of previously reported leases that are still in effect. (77-202.11)
Reminder.....	On or before January 31, each municipality with a clean energy assessment district (PACE) submits report to Urban Affairs Committee. (13-3211)

#### CITIES OF THE SECOND CLASS AND VILLAGES

Each month .....	Clerk publishes ordinances passed within 15 days after passage (17-613)
Within 10 days from meeting or, before next meeting (whichever is sooner) .....	Clerk to have minutes available for public inspection. (84-1413)
Within 30 days from Governing Board meeting.....	Clerk publishes official proceedings of meeting. (19-1102)
Within 20 days after the end of the month.....	Treasurer files monthly financial report. (17-606)
* * .....	Clerk must prepare agenda prior to next Council or Board meeting. (84-1411)
By December 31 .....	Clerk files year-end certification of street superintendent with the Nebraska Department of Transportation
Reminder.....	Notice of automatic renewal of liquor and beer other than Class C licenses must be published between January 10 and January 30 of each year. (53-135.01)
Reminder.....	On or before January 31 provide county assessor each new lease or changed preexisting lease which went into effect during the previous year and a listing of previously reported leases that are still in effect. (77-202.11)
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Nebraska Municipal Review Editor and Advertising Sales: Ashley Wolfe, 402-476-2829 or ashleyw@ionm.org

The NEBRASKA MUNICIPAL REVIEW is the official publication of the League of Nebraska Municipalities, an association of the cities and villages of Nebraska, published at 1335 L St., Lincoln, Nebraska 68508 — Telephone 402-476-2829; FAX 402-476-7052; Website: www.ionm.org. Periodicals postage paid at Lincoln, Nebraska. Views of contributors, solicited or unsolicited, are their own and not to be construed as having the endorsement of the League unless specifically and explicitly stated by the publisher.

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## Rod Storm, former Blair City Administrator, honored for his decades of dedicated leadership to the League and City of Blair

BY L. LYNN REX, EXECUTIVE DIRECTOR, LNM

**R**od Storm recently retired after 33 years of exceptional service as the City Administrator of Blair! As an extraordinary servant leader and mentor to his colleagues and others, Rod's accomplishments are second to none!

On Sept. 28, **League President Deb VanMatre**, Mayor of Gibbon, recognized and honored Rod Storm for his decades of dedicated leadership and commitment to the League and the City of Blair. During the Thursday Luncheon of the League Annual Conference, President VanMatre presented him the **League Community Builder Award**, which was last given to Skip Edwards, the former Mayor of Fremont, on Feb. 27, 2012. Rod's name will be inscribed on the plaque listing the recipients of the Community Builder Award in the League office. In addition, President VanMatre also gave him an inscribed crystal clock as a token of our appreciation for the extraordinary amount of TIME he devoted to the League.

Rod was elected to serve on the League Executive Board from 2015-2018, representing city managers/administrators across the state. As Blair City Administrator, Rod represented Blair on the **League Larger Cities Legislative Committee**. Throughout the years, he also was actively engaged with the League staff in advocating before the Legislature in favor of numerous bills to assist cities and villages as well as oppose bills detrimental to the interests of member municipalities. Senators appreciated his concise testimony and ability to explain complicated issues!

Rod served on several special League committees and subcommittees, including the League Team recently negotiating with the **League Association of Risk**

**Management (LARM)**. Even before Blair joined LARM, Rod was a strong advocate for LARM and helped lead the effort and support litigation from 2017-2019 to successfully return LARM to a membership driven organization. LARM is the single most important program the League has developed to assist MEMBER CITIES AND VILLAGES.

Rod also played a key role to assure the City of Blair would be a founding member of the **League Insurance Government Health Team (LIGHT)**. LIGHT is the single most important program for EMPLOYEES of member cities and villages to provide coverage for health care in partnership with Blue Cross Blue Shield of Nebraska and Mutual of Omaha.

Although retired, Rod has agreed to continue serving on the **League Building Committee** in a multi-year effort by the League Executive Board to finance and develop plans for a new League Building. The current League Building was constructed in 1939; it has been retrofitted at least twice and cannot be repaired or renovated cost effectively. These are just a few examples of Rod's involvement with the League to help shape our organization to effectively and strategically better serve member cities and villages.

Rod's impressive career in public service is extensive.



*Rod Storm*

He worked on rural water projects with the natural resources districts in Dakota County and Thurston County and was the City Administrator of Plainview before his appointment as the City Administrator of Blair, a position which he held from August 1989 until 2023 when he retired.

Thanks to **Blair City Clerk Brenda Wheeler** who provided the League a list of some of the key highlights of Rod's many accomplishments, which include:

- Rod's leadership role in a long list of transportation-related projects, especially those involving Highway 75 and the "Near South Bypass" and lobbying the Department of Transportation to make Highway 133 four lanes.
- Updating Blair's Comprehensive Plan three times.
- Downtown renovation, city hall renovation, swimming pool renovation, new facilities for the Fire Department, Library and Police Department.

Rod also played a key role in the establishment of a Drug Task Force, School Liaison Officer, and increasing the police force from 12 to 17 officers.

He was instrumental in the creation of the Blair Airport Authority and legislative bills over the years benefiting municipal airports, including LB 727 in 2023.

Rod has been a leader in a long list of tax increment financing projects and economic development efforts, including repurposing the former "Dana College Campus" and the recruitment and development of the "Cargill Bio Campus."

Rod's legacy of accomplishments also includes the development of parks, sidewalks, trails, and more than 35 new housing subdivisions developed and annexed into city limits. In addition, Rod was instrumental in the development of over 800 new single family housing units and over 200 multi-family housing units in Blair.

These are just **some** of his MANY achievements! However, Rod recently gave



*Rod Storm, former City Administrator of Blair, was honored at the League Annual Conference for his decades of service and leadership to the League and City of Blair.*



this statement as his most rewarding accomplishment: "Other than the privilege to serve six mayors, numerous Councilmembers and the citizens of Blair, for almost thirty years, I annually hosted, along with the Mayor and City Clerk, the Blair elementary second graders and their dedicated teachers at City Hall to learn about the community and how city laws are made." ■

# Something special in the air

BY DR. SUE CRAWFORD  
CITY ADMINISTRATOR, CITY OF YORK



## YORK CELEBRATES ANNIVERSARY OF ICONIC WATER TOWER

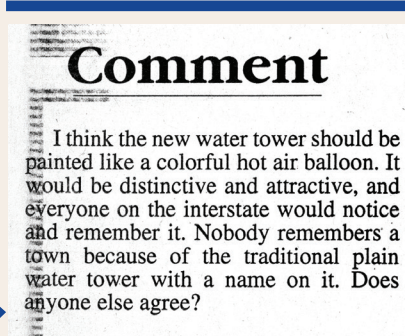
This year marks the 25<sup>th</sup> anniversary of the York hot air balloon water tower that stands near Interstate 80. What started as an anonymous suggestion to the *York News-Times* comment section turned into a community fundraising event and has become an iconic image for the city.

To mark the anniversary of the occasion and to capture the story for history, the city sponsored video interviews of community members telling stories about their roles in the balloon becoming a reality and what it has meant to their families and the community over the years. For several years, city staff kept a scrapbook of clippings of city stories from the *York News-Times*. The 1998 scrapbook provided a quick way to read the story as it was told in the news coverage at that time. The story has themes consistent with many Nebraska municipality stories shared in this magazine: addressing infrastructure needs, finding creative solutions, raising community support, and building a legacy.

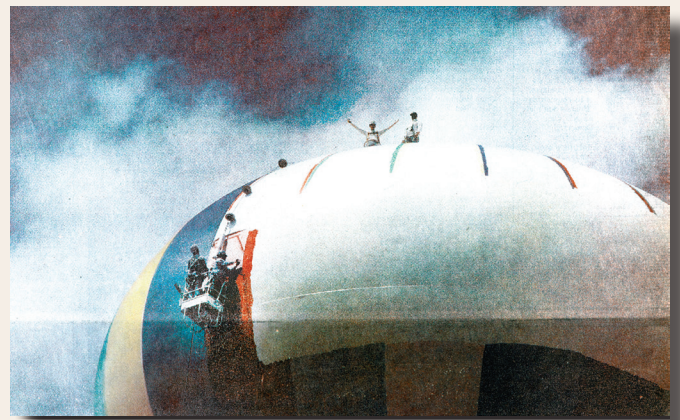
### *The Idea Blows Up Fast*

In 1998, the City of York was in the process of upgrading its water system with a new water tower. The initial plans called for a basic beige and blue design. Then, in mid-February, an anonymous posting in the comment section of the *York News-Times* suggested that the city paint the water tower like a hot air balloon and asked if others agreed.

This question generated conversation in the community.



Snippet from the Feb. 19, 1998, issue of the *York News-Times* - shared courtesy of the *York News-Times* - [www.yorknewstimes.com](http://www.yorknewstimes.com).



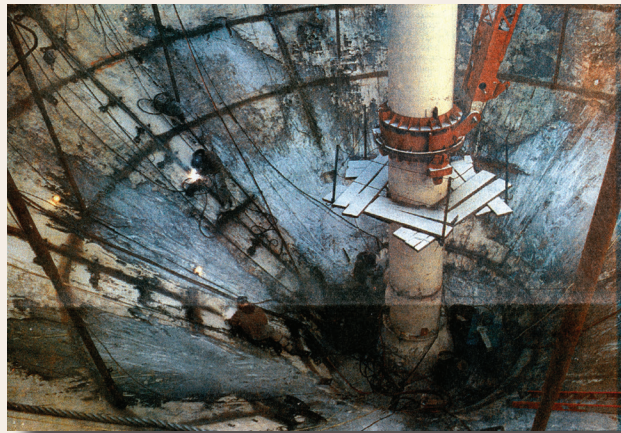
Cutline from the May 22, 1998 issue of the *York News-Times* - "Hello, York," says a worker from Chicago Bridge and Iron from atop the water tower where workers continue to fashion the colorful hot air balloon. Photo shared courtesy of the *York News-Times* - [www.yorknewstimes.com](http://www.yorknewstimes.com).

Marty Rousseau, who owned a hotel where balloonists often stayed and who served on the York Visitor's Bureau Committee picked up the idea and ran with it. About two weeks after the comment appeared in the paper, Marty brought the idea to the city council at its first meeting in March. He had taken the idea to the York Visitor's Bureau committee and received an enthusiastic response there. The initial response from the council was not as enthusiastic.

The city council did not approve additional funding to change the previously planned painting design as requested. Speaker Greg Adams, who was the Mayor of

York at the time, offered that the city would consider switching to the hot air balloon design if the additional funds needed could be raised by those supporting the idea. Adams later acknowledged that he was skeptical of the idea and thought that requiring the money to be raised might be the end of the idea. However, when the city administrator commented after the meeting to Rousseau that the money couldn't be raised in York, Adams recalls advising him not to bet against Marty being able to pull it off.

Pull it off he did. By the very next council meeting, about a month from the date of the comment in the *York News-Times*, Rousseau returned to the City Council with a check, a grin, and a celebratory balloon hat to mark the occasion. The change in the paint design was on. The next step involved coming up with the specific balloon water tower design. Orville Davidson, Public Works Director at the time, worked with Rousseau on the design. By the next week, the design was finalized and sent to the painters. By July of that same year, David Becker, a public works employee, had the honor of turning the wheel to activate the water tower.



*Cutline from the January 23, 1998, issue of the York News-Times - Welders under contract with Chicago Bridge and Iron continue to fire away welding the seams on York's 750,000 gallon water tower. Photo shared courtesy of the York News-Times - www.yorknewstimes.com.*

## *Why a Hot Air Balloon?*

Rousseau recalls seeing the water tower being constructed outside of his window of the Yorkshire Hotel and thinking that it looked like a hot air balloon. He noted that balloonists traveling to hot air balloon festivals would often stay at the hotel. News accounts from 1998 credit the *York News-Times* comment with the idea of a hot air balloon. This comment, anonymous at the time, is now credited to Lynn Christiansen.

His daughter notes that his part of the story became a point of pride for Lynn and his family. The grandkids affectionately called it "Grandpa's Kabboon."

Melanie Wilkinson connects the hot air balloon idea with efforts in the city at that time to establish an annual hot air balloon festival. She recalls going out early in the morning for a few years in a row as a young reporter to take pictures of the balloon launch and then returning without a story because year after year, some weather event canceled the launch. The water tower stands as the most successful balloon launch from that period.

## *The Impact of the Balloon*

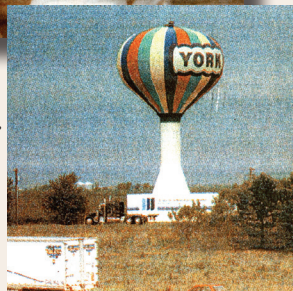
Opinions remained mixed as the hot air balloon project proceeded. Some were enthusiastic about it. Sally Rueben, who was on the York Visitor's Bureau, recalls enthusiasm from the Visitor's Bureau and recalls thinking that the balloon idea was a fun idea. According to the March 20 account in the *York News-Times*, Council Member Margaret Brink encouraged the council to move forward with the idea saying, "If we don't like the idea in 10 to 15 years we can repaint the darn thing, but in the meantime, let's have some fun." [*York News-Times* March 20, 1998, York Hot Air Balloon to Fly – page 5] Madonna Mogul, currently the director for the Greater York Chamber of Commerce recalls thinking that it would make York look like too much like Worlds of Fun. Mayor Barry Redfern, a relatively new council member at the time, recalls wondering if the balloon was an appropriate image for the city.

As the years have gone by, the hot air balloon water tower has become a reason that people recognize and remember York. Bob Sauter, director of the York County Visitor's

*Continued on page 8 / See York*



*Cutline from the July 7, 1998 issue of the York News-Times - York Public Works employee Dave Becker opened up the valve in the base of the water tower Monday putting the new 750,000 gallon water tower into service. Also, the outside flood lights should be activated for the first time today. Photo shared courtesy of the York News-Times - www.yorknewstimes.com.*



# York

Bureau, said that at conferences, people from all over the country talk about recalling the balloon in their travels. In interviews in 2023 Speaker Adams and Mayor Redfern both acknowledge that the iconic water tower design has been good for the city. Mayor Redfern notes seeing what it has become now, after his skepticism at the time, reminds him to stay humble and open-minded to new ideas.

The location of the water tower at a key crossroads adds to the attention that it draws. Millions of vehicles pass the I-80/Highway 81 interchange each year. People discuss using it as a landmark on trips across the country. People from York talk about seeing the water tower as a sign of home. Ron Mogul, former city council member, poetically dubbed it the chimney rock of I-80.

## *Saving Local Stories*

The 25<sup>th</sup> year milestone created an incentive to intentionally collect stories related to the water tower. The importance of capturing the stories from people in the community became even more prescient as Lynn Christiansen, a key player in the story, passed away weeks before the interviews began. In the day-to-day busyness of municipal tasks taking time to capture city stories like these can seem unmanageable. In our case, it became manageable through a short-term contract with a videographer and a target of about 10 interviews. The interviews were simple and usually lasted less



*Photos from the September 9, 1998, issue of the York News-Times - Steve Wiemer and Annie Redfern, chair and co-chair of Yorkfest '98, show off some of the more interesting merchandise commemorating the 20th anniversary celebration. Photo shared courtesy of the York News-Times - [www.yorknewstimes.com](http://www.yorknewstimes.com).*

than an hour. We completed most of the interviews in parts of the afternoons of one week. Our contracted videographer spent the time to turn those interviews into a few story clips for distribution and recordings of the full interviews for our museum archives. A full set of the story clips can be found on the City of York's YouTube channel. ■

**Editor's note:** A very special thanks to Dr. Sue Crawford and everyone involved in making this story happen. A huge thanks to the *York News-Times* for allowing us access to the archives and thank you to David Crawford of Policoro Consulting for digitization of the images. Interviews used for this story were conducted in collaboration with videographer Callie Hurley ([calliehurley.weebly.com](http://calliehurley.weebly.com)). This story is one that means a lot to many people and we are excited to highlight it in the *Nebraska Municipal Review*.

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League of Nebraska Municipalities

# 2023 ANNUAL CONFERENCE



**Matt Lebrman**

*Impacting change at the local level was a key topic at this year's conference*

**M**unicipal officials from across the state gathered together in Lincoln to collaborate, share ideas, network, and learn at the League's Annual Conference held at the Cornhusker Marriott Hotel Sept. 27-29.

There were 188 delegates in attendance, representing 47 municipalities across the state. Sessions covered a wide range of topics—including, but not limited to: affordable housing, addressing conflict in civic government, human trafficking, cybersecurity, Creative Districts, and the strategic use of social media to share municipal information.

Buffalo County Sheriff Neil Miller was presented the League Distinguished Service Award for his leadership, dedication, and advocacy resulting in the passage of LB 1014 and LB 1241 in the 2022 legislative session.

A highlight of the Annual Conference was the delegate luncheon honoring League Past Presidents. Numerous past presidents were in attendance and many memories were recapped at the luncheon. In addition, Rod Storm, former

*Continued on page 10 / Conference*



**Above left:** Sue Crawford was among the attendees at the League's Annual Conference held Sept. 27-29 in Lincoln. **Above right:** Board President and Gibbon Mayor, Deb VanMatre addresses attendees at the Annual Business Meeting held on Friday, Sept. 29.





*Attendees of the preconference seminar learned about affordable housing resources and what is being done across the state.*

## Conference

*Continued from page 9*

City Administrator of Blair was honored for his decades of leadership and commitment to the League and the City of Blair.

At the Annual Business Meeting, the 2023-2024 League Executive Board Officers elected for 3-year terms are Joel H. Bergman, Mayor of St. Paul; Jordan Colwell, Vice Mayor of Scottsbluff; Josh Moenning, Mayor of Norfolk; and Janine K. Schmidt, CMC/Treasurer of Morrill, who was elected as the Clerks Representative.

Gibbon Mayor Deb VanMatre will continue her term as President of the Executive Board, Aurora Mayor Marlin Seeman will remain serving as President-Elect and Nebraska City Mayor Bryan Bequette continues as Vice President. Mayor Paul Lambert of Plattsmouth will remain a member of the board as Immediate Past President.

The following will continue to serve on the League Board of Directors: Jean Stothert, Mayor of Omaha; Leirion Gaylor Baird, Mayor of Lincoln; Julie Deepe, Mayor of Deshler; Catherine Jo Mills, Village Chairperson of Ansley; and Joey Spellerberg, Mayor of Fremont.

Other representatives serving on the board are Jeff Hofaker, City Administrator of Sutton (as the Manager/Administrator representative) and Layne Groseth, City Administrator/Utilities Manager of North Platte (as the Utility Representative). ■



*Above and below: Conference attendees enjoyed visiting with the numerous sponsors in between conference sessions.*



*Former North Platte Mayor and League Board Past President Dwight Livingston and his wife, Ronda, were among conference attendees.*



*Secretary of State Bob Evnen*



*George Welch*

# LEADERSHIP IN ACTION

Sheriff Neil Miller presented with  
League Distinguished Service Award

What is the recipe for making change happen? If you ask Buffalo County Sheriff Neil Miller and Scottsbluff Chief of Police and City Manager Kevin Spencer, their answers could vary, but might include a combination of late nights, flexibility, and strong listening skills.

At the Annual Conference, Deb VanMatre, League President and Gibbon Mayor, presented the “League Distinguished Service Award” to Neil Miller, the Sheriff of Buffalo County, for his exceptional leadership, dedication and advocacy resulting in passage of LB 1014 and LB 1241 in the 2022 legislative session. This award also was presented to Chief Spencer at the 2023 League Midwinter Conference but Sheriff Miller was unable to attend. These two men are the first recipients of the award who are not State Senators.

Here is a snippet of President Deb VanMatre’s comments from the ceremony:

LB 1014 and LB 1241 are making transformational improvements in training facilities and laws greatly benefiting law enforcement agencies throughout Nebraska. Former Gov. Ricketts referred to the 2022 session as the “Year for Law Enforcement.” Sheriff Miller and Chief Spencer worked tirelessly



*Above: Buffalo County Sheriff Neil Miller; League President and Gibbon Mayor Deb VanMatre and Scottsbluff Chief of Police and City Manager Kevin Spencer pose for a quick picture at the League Annual Conference.*

*Right: President Deb VanMatre presents Sheriff Miller with the League Distinguished Service Award.*



advocating for passage of this landmark legislation which will benefit all of our police departments and law enforcement agencies. They made numerous trips to Lincoln and spent countless hours on Zoom meetings with State Senators, law enforcement agencies, the League, and other stakeholders. Sheriff Miller and Chief Spencer consistently underscored the importance of allocating \$50 million of the State of Nebraska’s “American Rescue Plan” funds to make COVID-related infrastructure improvements to the Nebraska Law Enforcement Training Center in Grand Island.

We are so appreciative that former Governor Ricketts included

*Continued on page 19 / Miller*



*On Friday, the Annual Members' Meeting of the Light Insurance Government Health Team (LIGHT) was held.*



*Gary Person*



*Jeff Yost*

# ANNUAL CONFERENCE SPONSORS



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# Village of Taylor among the 13 communities awarded funding as part of “Transportation Alternative Project”

\$50 million in federal grants will improve mobility, provide commuting and recreation options

Thirteen Nebraska communities were named recipients of a combined \$50 million in federal grant awards as part of the 2023 Transportation Alternatives Project (TAP) Federal Grant Program, according to the Nebraska Department of Transportation (NDOT). This is the largest amount funded in Nebraska since the program’s inception.

Created in 1991, this competitive grant program is administered by the U.S. Federal Highway Administration (FHWA) and helps local communities fund a variety of smaller-scale infrastructure projects that support alternate modes of transportation, such as safe routes to school, recreational trails, traffic improvements, and Complete Streets projects. These projects can be both on- and off-road facilities for pedestrians, bicyclists, and other non-motorized forms of transportation.

The 13 TAP grant awardees receiving these funds include:

- Midtown Medical Center Bikeway Connection, City of Omaha
- Fremont FEVR Rail to Trail Project, City of Fremont
- Cowboy Trail Surfacing, Rushville to mile marker 400, Nebraska Game and Parks Commission

• Connecting Fort Calhoun with Safe Transportation Alternatives, City of Fort Calhoun

• Beatrice Homestead Trail Extension – Phase I, City of Beatrice

• Westside Connecting Trail, City of South Sioux City

• Elkhorn River Trail Bridge, Papio-Missouri River Natural Resources District

• Grand Island West Connector Trail, City of Grand Island

• Schram Spur N-370 Undercrossing and Trail Segment, City of Papillion

• Winnebago Childcare Trail and Roundabout, Winnebago Tribe of Nebraska

• River Road Connector Trail Project, City of Blair

• Western Douglas County Trail, Douglas County

• Kevin Brown Educators Memorial Trail, Village of Taylor

Want to learn more about alternative & active transportation and how to incorporate it in your municipality?

Check out the column from Bike Walk NE on page 26.



**Want to run an ad in the Nebraska Municipal Review?**

Reach out to Ashley Wolfe:  
AshleyW@LONM.org



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One of the grant awardees, the Kevin Brown Educators Memorial Trail, will serve the community providing a more diversified economy, while giving visitors an opportunity to enjoy the attractions that the Village of Taylor offers. Tourists can walk or bike through locations where the Sandhills begin and enjoy the flora and wildlife along the North Loup River.

“The TAP Grant Program will have a significant impact on these local communities and their economies, providing the opportunity to highlight their investments in transportation alternatives as well as local projects,” said NDOT Director Vicki Kramer. “NDOT is dedicated to serving our communities, improving mobility, and providing commuting options and recreation for Nebraskans.”

TAP provides roughly \$1.3 billion each year for safety projects throughout the United States TAP is administered as a federal program with its own distinct planning process. To use TAP funds states must follow requirements related to annual reporting and the administration of a competitive process. NDOT issued a Call for Projects earlier this year via an online application form, along with eligibility guidelines and requirements. The federal TAP funds were awarded to eligible projects throughout the state. ■

Source – NE Department of Transportation



The Kevin Brown Educators Memorial Trail will begin at the Taylor Visitors Information Center and highlight a variety of sites around the village, including the Taylor Community Arboretum, rodeo grounds and the well-known, Villagers of Taylor. Photos provided by Richard Brown/Village of Taylor



**See more!**

Use the QR code to view an overview of the Kevin Brown Educators Memorial Trail project in the Village of Taylor.





*Gosper County purchased this grass fire truck with help from USDA Rural Development. Photo provided by USDA RD.*

## USDA Rural Development:

# Resources for Recovery

Disasters can strike anywhere. The silver lining in Nebraska is that you can count on friends and neighbors to turn up to help provide aid, clean up, and lend a helping hand.

USDA Rural Development Nebraska would like you to also consider us a friendly neighbor who can help individuals, communities, Tribes, and businesses recover and rebuild.

For example, after storms struck Pawnee City Nebraska and damaged the water supply system, USDA Rural Development was able to assist the city in accessing disaster funds to install a new generator, amp, and automatic transfer switch to power back up for the water supply system.

We take pride in knowing that we are a part of the work that has been done to make sure that rural Nebraska residents can count on safe and reliable water after a disaster.

We are currently offering several programs to help assist with recovery from 2022 Presidentially declared disasters. Homes or facilities must be located in eligible rural areas with a population of 20,000 or less (35,000 for water and wastewater projects). The communities must be in presidentially declared disaster areas. These counties include Antelope, Boone, Burt, Cedar, Cuming, Custer, Dixon, Frontier, Furnas, Garfield, Greeley, Holt, Knox, Logan, Pierce, Polk, Red Willow, Sherman, Thurston, Valley, Wayne, Wheeler, and York Counties.

### **Programs include:**

#### Community Facilities Disaster Repair Grant Program:

Funds may be used to repair essential community facilities, replace damaged equipment or vehicles, or purchase new equipment to undertake repairs to damaged facilities.

#### Community Facilities Technical Assistance and Training Disaster Repair Grant Program:

Funds may be used to assist communities in identifying and planning for community facility needs, identify resources to finance community facility needs, and prepare reports, surveys, and applications.

#### Water and Waste Disaster Repair Grant Program:

Funds may be used to repair and replace essential water systems, sanitary sewage disposal, sanitary solid waste disposal, and storm water drainage to households and businesses in eligible rural areas.

#### Rural Disaster Home Repair Grant Program:

Funds may be used by low-income homeowners for disaster related home repair expenses (including costs incurred prior to application). Properties must have sustained damages as a result of a Presidentially Declared Disaster occurring in 2022. The maximum grant amount is \$40,675.

**To learn more** about any and all of the USDA Rural Development Programs that might be of value to your community, visit our website at [rd.usda.gov/ne](http://rd.usda.gov/ne) or call our main line at (402) 437-5551.



When a disaster strikes, USDA Rural Development programs can help individuals, communities, Tribes, and businesses recover and rebuild. Below, you'll find several USDA programs that may be of assistance.



NOTE: In a Presidentially-declared disaster, it is to your benefit to register with the Federal Emergency Management Agency (FEMA):  
Main: 800-621-3362 | TTY: 800-462-7585 | Website: [www.DisasterAssistance.gov](http://www.DisasterAssistance.gov).

#### **Single Family Housing:**

- Home repairs
- Build or purchase a home
- **Contact:** Krista Mettscher, Single Family Housing Program Director, [Krista.Mettscher@usda.gov](mailto:Krista.Mettscher@usda.gov) (402) 437-5551

#### **Communities:**

- Repair buildings
- Replace equipment and vehicles
- Repair of water / waste systems
- **Contact:** Kelley Messenger, Community Programs Director, [Kelley.Messenger@usda.gov](mailto:Kelley.Messenger@usda.gov), (308) 455-9837

#### **Businesses:**

- Real estate and equipment financing
- Working capital
- Energy upgrades
- **Contact:** Bill Sheppard, Business Programs Director, [Bill.Sheppard@usda.gov](mailto:Bill.Sheppard@usda.gov), (402) 371-5350

The following programs are currently available from USDA Rural Development Nebraska:

- **Community Facilities Disaster Repair Grant Program**
- **Community Facilities Technical Assistance and Training Disaster Repair Grant Program**
- **Water and Waste Disaster Repair Grant Program**
- **Rural Disaster Home Repair Grant Program**

Homes or facilities must be located in eligible rural areas with a population of 20,000 or less (35,000 for water projects.)

The communities must be in presidentially declared disaster areas. These counties include Antelope, Boone, Burt, Cedar, Cuming, Custer, Dixon, Frontier, Furnas, Garfield, Greeley, Holt, Knox, Logan, Pierce, Polk, Red Willow, Sherman, Thurston, Valley, Wayne, Wheeler, and York Counties.

Learn more at <https://www.rd.usda.gov/ne>

# AVERTING DISASTER

Proactive planning can help protect equipment and pipes from freezing

BY DIANE BECKER, COMMUNICATIONS/  
MARKETING DIRECTOR, LARM

In Nebraska, vigilance in protecting equipment and buildings from severe cold is a perennial responsibility. Not being prepared for extreme cold weather can cause disastrous consequences for municipalities, including the possibility of frozen and burst water pipes, stalled vehicles, and gelled diesel fuel lines in emergency equipment. Preparation is the key which means planning and implementing steps that protect equipment and property from the effects of cold weather.



Before the temperatures dip, post a cold weather preparation checklist, so the staff is reminded of all the buildings and equipment that need to be fortified from the cold.

One of the items on the weather to-do checklist should include adding layers of insulation in the walls of cold-susceptible areas. Don't forget to add additional insulation in the ceiling, especially if overhead pipes may be exposed to the cold.

Consider boarding up unused doors and windows or replacing regularly used ones that are not energy efficient. There may be energy incentives for communities that replace old windows and doors with more modern and energy-efficient ones. If boarding up or replacing the windows isn't practical, place a plastic covering on the inside. It's also possible to caulk or weather strip windows and doors where cold air may be leaking in.

Buildings with water pipes or that store essential equipment susceptible to freezing temperatures should be kept at a temperature of at least 55 degrees. Place thermometers in various rooms in the building, and if the heat does not seem to reach all areas of the building, it may be necessary to raise the thermostat temperature to 65 degrees. Do not place portable heating devices in unattended facilities. Staff that use portable heating devices in



*The trees in Clarkson glisten from the ice. Winter in Nebraska can cause issues, but planning ahead and being prepared can help prevent disasters. Photo provided by Diane Becker/LARM.*

their offices should be reminded that the heaters should be kept away from anything flammable. There also should be adequate airflow around the devices, and they should be unplugged when no one is in the office.

It's imperative to check on the status of buildings as to whether they are warm enough. Consider installing low-temperature alarms in facilities that can send an alert if the temperature in the building drops unexpectedly. In very cold weather, it's necessary to check buildings more often, including on weekends, evenings, and holidays. It's better to take steps to warm a building up where the temperature has unexpectedly dropped than to deal with equipment that doesn't run or frozen and burst water pipes.

In extremely cold weather, let the water trickle from faucets served by exposed or vulnerable pipes.

Have backup generators at the ready and ensure adequate fuel is available to power them.

Many resources are available to keep buildings and equipment protected from the cold Nebraska winters; however, vigilance is the key to ensuring the cold isn't causing damage. ■

## Progressive recycling efforts recognized in Kearney

Congratulations to the Kearney Sanitation Department for being recognized as the 2023 Green Team of the Year from the Nebraska Recycling Council! The team was recognized at the September Kearney City Council meeting.

Nearly 8,000 Kearney homes participate in the curb side recycling program and use recycling drop off points around town. Currently the Kearney Recycling team processes 335 tons of material each month.

In the future, the program is looking to expand and explore green energy options to cut cost and be more progressive for the City of Kearney. ■



*From left to right - Haley Nolde, Executive Director of Nebraska Recycling Council; Sarah Sawin, Kearney Assistant Utilities Director; Steve Hart, Sanitation Supervisor; & Shauna Petzold, Household Hazardous Waste Coordinator. Photo provided by City of Kearney*

Watch the video from the Awards Ceremony here!



## Award

*Continued from page 11*

\$47.7 million in LB 1014 in his ARP Act budget presented to the Legislature in 2022 to make these needed improvements and transformational changes at the Nebraska Law Enforcement Center.

For example, these improvements include: an indoor weapons training facility, improvements to an outdoor shooting range, land acquisition for an up-to-date and safe vehicle training track, expanded cafeteria and food prep areas and new technology rooms.

Sheriff Miller (then-President of the Nebraska Sheriffs Association) and Chief Spencer (then-President of the Police Chiefs Association of Nebraska) made additional trips to Lincoln throughout the session to meet with Senators and testify at hearings to advocate for passage of historic legislation, including LB 1241 to expedite reciprocity applications of officers from other states to help address increasing vacancies in law enforcement due to several issues, including COVID, elevated caseloads, increased violence and criminal activity.

LB 1241 is helping address the ongoing statewide crisis facing law enforcement agencies on attracting and retaining officers, including applicants certified in other states. Until passage of LB 1241, it was far easier for a Nebraska law enforcement officer to become an officer in another state than it was for a certified officer in another state to become certified in Nebraska. ■



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# Decisions impacting local governments

BY AMANDA KARRAS  
EXECUTIVE DIRECTOR, INTERNATIONAL  
MUNICIPAL LAWYERS ASSOCIATION

The U.S. Supreme Court ruled on several cases impacting local governments during the 2022-2023 term, from federal elections management to a new test for what is considered “waters of the United States.” The National League of Cities, through partnership with the Local Government Legal Center (LGLC), participated in several amicus briefs supporting local government interests throughout the term.



*Adobe Stock Photo*

## SACKETT V. ENVIRONMENTAL PROTECTION AGENCY

The issue in this case was to determine the proper test for assessing whether wetlands are waters of the United States (WOTUS) under the Clean Water Act. Previously, WOTUS has included “wetlands” that are “adjacent” to navigable water.

In their decision, the Court held the Clean Water Act extends only to wetlands that have a “continuous surface connection” with “waters” of the United States. The Court expressly discarded the “significant nexus” test from a previous case as “particularly implausible.”

The Court’s decision now limits the definition of WOTUS and some local infrastructure (such as water supply and treatment, flood control and stormwater management infrastructure) may now be excluded from the definition. Infrastructure that is not itself “waters” is likely excluded from the definition under this new ruling. Local governments will therefore need to await further EPA action as they go back to the drawing board and issue a new rule seeking to define “continuous surface connection.”

## TYLER V. HENNEPIN COUNTY

The issue in this case was whether selling a home to satisfy a debt to the government and keeping the surplus value violates the Fifth Amendment’s Takings Clause. Under Minnesota State law, property taxes become a lien against the property once they are assessed and if they are not paid during the year they are due, they become delinquent, at which point a county may obtain a judgment against the property.

In a unanimous decision, the Supreme Court ruled that Hennepin County did violate the Takings Clause of the Fifth Amendment by keeping the surplus equity from selling the homeowners condominium after she failed to pay her property taxes. The violation occurred not with the sale of the property for failure to pay property taxes or when the county kept the

tax debt (including interest and penalties), but rather, because the county kept the surplus equity.

Under this ruling, local governments in states that allow for retention of the excess of a sale will need to ensure they are not keeping any surplus equity after the sale of a forfeited property. Even if the local government itself does not keep the surplus equity, if the former property owner is not able to get the surplus equity back, state and local governments may be liable for a Taking. For example, if a private tax certificate holder is able under state law to retain the surplus equity after paying off the tax debt and interest, the homeowners may still be able to bring a takings claim against the government.

## ALLEN V. MILLIGAN

The issue was whether the Alabama Legislature's 2021 redistricting map violated Section 2 of the Voting Rights Act, which prevents election practices or procedures that discriminate based on race. In a 5-4 decision, the Supreme Court affirmed the lower court's decision and found that the Alabama Legislature's maps likely diminished Black voters' rights in the state.

The Court affirmed to bring a successful Section 2 claim, one must meet the preconditions determined in the 1968 *Thornburg v. Gingles* decision:

The minority group must be sufficiently large and [geographically] compact to constitute a majority in a reasonably configured district;

The minority group must be able to show that it is politically cohesive; and

The minority must be able to demonstrate that the white majority votes sufficiently as a bloc to enable it . . . to defeat the minority's preferred candidate.

The Supreme Court found the preconditions were met and therefore demonstrated that the Alabama Legislature likely violated Section 2 of the Voting Rights Act. For local governments, this ruling upholds equitable voting rights and equitable access in local election administration and ensures that congressional representation is reflective of local diversity.

## MOORE V. HARPER

The issue in this case was whether a state legislature has the sole authority to regulate federal elections. A key theory in play was the Independent State Legislature Theory (ISLT), which proposes the Constitution delegates authority to regulate federal elections for Senate and House of Representatives within a state to that state's legislature without any checks and balances from state courts. The court rejected the ISLT and held that the Federal Elections Clause "does not insulate state legislatures from the ordinary exercise of state judicial review."

In doing so, the court found that although the U.S. Constitution gives state legislatures authority to regulate federal elections within their jurisdiction, state courts can properly supervise the legislature's exercise of this power.

The U.S. Supreme Court's majority opinion keeps the elections system status quo, avoiding a two-tiered election system, one for federal elections where state legislatures could operate unchecked by state constitutions and state judicial review, and one for state elections where those normal checks are in place. Such a system could have greatly impacted local governments in their role in administering elections from mail in ballots and recounts, polling locations, voter ID requirements and emergency responses. The decision reserved the ability for federal courts to review state court decisions regarding federal elections, including decisions interpreting state law. But the decision did not provide parameters for that review.

*Continued on page 22 / See Court*




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## GROFF V. DEJOY

The issue was to determine what is considered an “undue hardship” under Title VII of the Civil Rights Act of 1964, which rising to that level would excuse an employer from providing a religious accommodation. Previously, courts relied on a standard for “undue hardship” as defined in the *Trans World Airlines, Inc. v. Hardison*’s decision which was defined as “any effort or cost that is ‘more than ...de minimis.’” De minimis refers to a standard meaning too trivial or minor to merit consideration.

In this case, the Supreme Court provided in a unanimous decision that to demonstrate an “undue hardship,” an employer must show “a burden is substantial in the overall context of an employer’s business.” The court sent the case back to the Third Circuit to consider again, under this new

defined standard. While the new opinion changes the standard of “undue hardship” which will likely result in new guidance from the Equal Employment Opportunity Commission (EEOC), the Court also agreed that “a good deal of the EEOC’s guidance in this area is sensible and will, in all likelihood, be unaffected by [its] clarifying decision.

Given the court’s ruling, all employers, including public employers, will need to immediately review their employment policies and practices regarding religious accommodations. This will require immediate training for managers and human resources employees. Local government employers will need to wait for additional guidance from courts and the EEOC to determine what exactly constitutes “substantial costs.”

## 303 CREATIVE V. ELENIS

The main issue in this case was whether the creation and sale of a wedding website to the public is considered speech, which would be protected under the First Amendment, or rather commercial activity / conduct that incidentally conveys speech, which would not be protected.

The Supreme Court held that Colorado’s public accommodation law violates the First Amendment’s Free Speech Clause by compelling the speech of a business owner engaged in expressive activity. The potential impacts of this ruling may be broad, as the decision could open the door for any business engaged in expressive activity to refuse to provide services to individuals regardless of antidiscrimination laws that would otherwise protect those individuals. The court has not defined the parameters of expressive activity and that will likely be defined by the lower courts through litigation.

Exceptions to public accommodation laws, as the court has ruled in this case, may prove to be difficult for cities in

their efforts to uphold and/or create local anti-discrimination ordinances. Cities will need to be aware of how public accommodation laws may be impacted by this recent decision in their enforcement of state or local anti-discrimination law as it relates or conflicts with First Amendment rights. ■

### *About the author:*

*Amanda Karras is the Executive Director and General Counsel for the International Municipal Lawyers Association (IMLA). NLC, IMLA, and NACo formed the Local Government Legal Center (LGLC) in 2023, a coalition of national, local government organizations to provide education to local governments regarding the Supreme Court.*

*Source – National League of Cities (NLC)*

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# Battle Creek transforms park as part of 150th anniversary celebration

BY MARJIE DUCEY  
OMAHA WORLD-HERALD

Heritage Park in Battle Creek is coming to life at last. Three historic buildings and the land surrounding them had sat padlocked and abandoned for years until work began there in coordination with the town's 150th anniversary celebration in August.

"Heritage Park was in pretty bad shape," Marcie Sextro said. "It had only been mowed and hadn't had much TLC."

That's all changed in the past year at the park south of town on Nebraska Highway 121, thanks to an organizing group of four and lots of volunteers. Sextro is a part of that group.

The volunteers started renovating a former doctor's office to use as a heritage museum for the site. Work on the historical Joseph and Katherine Severa Skala house, which was built in 1869, and a movie theater will be spread out over the next three to four years.



*Battle Creek FFA members Kamden Showalter and Josh Tannehill staking one of the new trees in the Battle Creek Heritage Park.*

Cement walkways and benches will be added and markers will tell the history of the town, which is about a two-hour drive northwest of Omaha. All of the improvements will be in compliance with the

Americans With Disabilities Act. That's important, Sextro said, because the park sits next to a nursing home.

The town received a grant from the Nebraska Statewide Arboretum, which helped to design and choose plants for an area of the park that surrounds the doctor's building.

"We wanted native plants and grasses from the State of Nebraska to fit the historical theme," Sextro said.

A total of 341 plants and 42 bushes and trees have been added. Sextro said the gardens look gorgeous. She serves on the revitalization committee with local residents Jessica Fouts, Donna Murphy, and Ginger Howser.

"The birds were walking through the plants. There were frogs," Sextro said. "It's just very peaceful."



*Above: Battle Creek Heritage Park and Museum are now open to the public. History Walk Stands have been added throughout the walking paths, sharing the town's history.*

*Right: Heritage Park Revitalization Committee: Donna Murphy, Marcie Sextro, Jessica Fouts, and Ginger Howser. All photos provide by Marcie Sextro*



A total of 341 plants and 42 bushes and trees were added to Heritage Park through a grant from the Nebraska Statewide Arboretum.

**"We wanted native plants and grasses from the State of Nebraska to fit the historical theme."**

- Marcie Sextro, Revitalization Committee member



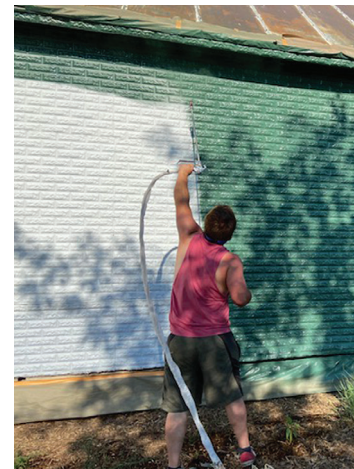
**Above:** Back row: Heritage Park volunteers, committee members, and NE Arboretum Sustainable Landscape Specialist Sarah Buckley on the park's opening day in front of a statue of Chief Petalesharo. **Right:** Caleb Sextro priming and painting the Heritage Museum that was once Dr. Edward Tanner's Office for over fifty years.

A ribbon cutting was held Aug. 3. The buildings will be open to view when renovations are completed.

Sextro said the project has been a lot of work. Organizers were hoping to have more done for the celebration, but they're excited that a vision that people in town had years ago is finally happening.

"We're trying to make that dream of that being a historical park come to pass," she said. "We're hoping to have a place to go that's beautiful. A pleasant place to relax and read a book." ■

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# MOBILIZING FOR A HEALTHIER FUTURE: How Nebraska municipalities can promote active transportation

In Nebraska, where everything from small towns to thriving cities coexist, a shift towards active transportation is taking root. You can see it in the \$40 million in federal grant funds awarded to almost 20 different Nebraska communities this year, or in the community-led bike share program blossoming in Columbus.



Cait Dumas-Hein  
Associate Director  
Bike Walk Nebraska

First things first, what is active transportation? The term refers to any mode of human-powered transportation, most commonly known as bike commuting, walking, rolling or using public transit or bike share.

When a community pursues infrastructure, policy, and programming, supporting more residents to safely and enjoyably move throughout their community, it increases quality of life, fosters healthy living, promotes economic development, and improves safety for drivers and non-drivers alike on roadways.

I could regale you with anecdotal stories of college students riding state highway shoulders to get to work or a mother pushing her stroller laden with grocery bags through a drainage ditch because a paved connection was non-existent. Or, I could cite statistics showcasing the majority of Nebraskans desiring alternatives to car-based transportation if it were safer and more accessible.

But at the end of the day, active transportation connects communities, and local advocates play an indispensable role.



Top image: Cyclists participating in Goldenride Bikefest stop in Pickrell. Pickrell feeds over 250 riders, volunteers, and staff as they pass through on their route to raise funds for their community. Above: A trail coalition representing consultants, planners, trail builders, cyclists, and city officials gather to discuss ongoing trail projects in the Lincoln area. Photos by Taylor Sterba.

## Ways you can start connecting your community with more active transportation:

**Host an event:** Raise awareness and cultivate a community with an event. Communities such as Scottsbluff have taken advantage of the plethora of resources provided by nationally recognized events. Starting with an event is a great first step, as it helps highlight growth opportunities. Explore National Bike, Walk or Roll to School Day; National Bike to Work Day; or Safe Routes to School to get started.

**Review local codes and policies:** Track down your municipal codes, ordinances, and policies, and search for terms such as: 'bike,' 'trail,' 'bicycle,' 'mobility,' 'park,' 'scooter,' 'sidewalk,' 'pedestrian,' 'public ways,' and 'traffic.' It's easiest to weed out unfriendly statutes like honking at a cyclist as you pass, requiring bike registration, or restricting biking in certain areas.

**Find a champion (or two):** A champion is a person in a position of influence within your community you can work with to ensure the perspective of cyclists and pedestrians is considered. Look to community stakeholders such as city directors, planners, or council members, in addition to school superintendents, community foundation directors, board of governors, health departments, tourism directors, or workplace managers.

**Consider active transportation in planning:** There is never an easier or more economical time to invest in active transportation infrastructure and programming than at the planning phase. Does your community have a complete streets policy or new development requirements for bike parking in addition to car parking? Or do they mention increased tourism or economic development in their comprehensive plan? While a less direct approach, bikes do mean business (especially in rural areas!). Look at your city's plans and see where you can plug in conversations about active transportation, infrastructure, and healthier living.



Above: Commuters use the bike-friendly infrastructure outside of The Hub Cafe to attend the closing part of the Bike Walk Nebraska Summit.

### More ways to connect....

#### Team up with community partners:

Active transportation isn't only about trails or biking. Look to health departments, economic development corporations, and active living committees to plug into work they may already be pursuing. The more voices at the table, the better.

#### Reach out to statewide organizations:

While statewide organizations such as Nebraska Trails Foundation, Heartland Bike Share, or Bike Walk Nebraska aren't necessarily involved in every single project happening, they can often connect you with like-minded advocates, provide technical assistance, or provide letters of support for grant funding.

Active transportation projects are examples of success that tend to showcase years of behind-the-scenes work and valuable partnerships. Large and expensive retrofits aren't needed to make significant progress; small bike/ped improvements added to already planned infrastructure projects can be just as effective. Together is the only way forward to making walking, biking and rolling a safe and accessible part of The Good Life. ■

*This column is written by Cait Dumas-Hein, the Associate Director of Bike Walk Nebraska.*



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## Gov. Pillen visits Wakefield to celebrate affordable housing efforts

BY PAM VANDERVEEN  
WAKEFIELD CITY CLERK/TREASURER

In early October, Gov. Jim Pillen visited Wakefield to celebrate three properties that used Rural Workforce Housing and Nebraska Affordable Housing Trust Funds providing the community of 1,522 residents much-needed housing.

The Exchange, owned by Eric and Traci Riewer, offers a four-unit converted project right along Main Street above a coffee shop. Chad and Darcie Mackling, owners of the Mackling Triplex, offer a two-bedroom townhouse within city limits. Logan Creek Apartments, a project by R. Perry Construction, currently has a thirty-unit apartment complex offering one, two, and three-bedroom options. A second 30 unit complex is set to open at Logan Creek on November 1.

The Exchange and Logan Creek Apartments utilized Nebraska Affordable Housing Trust funds while the Mackling Triplex utilized Rural Workforce Housing dollars. Governor Pillen remarked about the impact each of these projects will have on the community. ■



Gov. Jim Pillen visited Wakefield to celebrate three new properties in the community. The new housing options were built using Rural Workforce Housing and Nebraska Affordable Housing Trust Funds. Above is the ribbon cutting for Logan Creek Apartments. Photos shared by City of Wakefield.

# Meeting community needs



Above left: Gov. Pillen with Chad and Darcie Mackling at the Mackling Triplex ribbon cutting. Above right: Ribbon cutting at The Exchange with Gov. Pillen and the Riewer family.





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# 10 things great

## leaders do ...

*differently*

**1 Lean-In Listeners.** Great leaders practice Habit Five from Stephen Covey's best-selling book *The 7 Habits of Highly Effective People*. They "seek first to understand, then to be understood." This practice causes them to ask a lot of questions and do a lot of listening before sharing their own ideas. They do this because all the asking and listening refines their ideas and makes them better.

**2 Lean-In Learners.** The best leaders have a growth mindset and are therefore life-long learners. They believe this approach helps improve every single day. As a side note, these leaders are also wise. They don't just learn from their own mistakes. They learn from the mistakes of others as well.

**3 Long-Term Lenses.** One result of being a "lean-in listener" and "lean-in learner" is great leaders develop long-term lenses. They tend to stick with an organization for quite a while and develop a long-term strategy for success.

**4 Little Things.** While great leaders focus on the big picture, they don't lose sight of the small details that can trip up an organization. Therefore, they build systems and bring in detailed-oriented people to make sure small mistakes don't devastate the organization's purpose or goals.

**5 Laugh.** This one might surprise you, but a sign of healthy leadership is the ability of a leader to laugh with others. Not inappropriate laughter directed at people, but playful and buoyant laughter with people. Laughter reduces stress, lightens each person's load, and most importantly, brings joy to the workplace.

**6 Lunch.** Great leaders eat meals with others. Whether it's with a mentor, fellow leader, or team member, they recognize that grabbing a meal with someone is an excellent way to slow down and connect more deeply.

**7 Label and Launch.** Strong leaders practice positive labeling to help team members launch. For instance, when they see potential in a team member, they say something like, "I believe you are the type of person who can \_\_\_\_\_." Yet these leaders do more than label; they also come alongside and coach the individual to launch in this new direction.

**8 Look.** The best leaders look out for their team while also looking at each team member. They look out for their team by standing up and supporting them. However, they also look at team members by holding people accountable for their actions. They share helpful feedback with individuals so that each person can build on what they are doing well while also correcting poor behavior or performance.

**9 Let Go.** While courageous leaders continue to move forward when the going gets tough, this doesn't mean they stick with things when plans fall apart. Great leaders are humble enough to admit when something isn't working, which allows them to pivot and try a different approach if necessary.

**10 Love.** The best leaders realize that love is a verb which is best seen in their actions. They are respectful, patient, and truthful with others. They don't prioritize their needs above the needs of others. And when they make a mistake, they admit it and seek to make things right. Bottom line, their team trusts them because they are trustworthy.

### About the author



**Kent Julian** is a Certified Speaking Professional (CSP) with the National Speakers Association. Kent shares his DREAM-to-DO message in 35-40 venues with 25,000 to 30,000 association and business leaders each year. To find out more, visit [KentJulian.com](http://KentJulian.com).

# Battle<sup>of</sup> the Badges

Norfolk first responders stepped up to preserve and protect life on and off the job during the Battle of the Badges blood drive hosted in coordination with the American Red Cross. This event was held at the perfect time as there continues to be a national blood and platelet shortage.

Donors were able to choose which organization they wanted to receive credit for their donations. In the end, Norfolk Fire pulled off a win with 20 donors, while Norfolk Police had 12. ■

Source – City of Norfolk



*Norfolk Fire Captain  
Scott Bonsall*



*Norfolk Assistant Fire Chief  
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