

**Crete City Council Regular Meeting**  
**Tuesday, January 5, 2021 6:00 PM**  
**Crete Library/Community Center**  
**1515 Forest Ave.**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Consent Agenda**

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

**A. Approve Meeting Minutes**

1. Legislative and Economic Development Committee meeting minutes of December 15, 2020.
2. Finance Committee meeting minutes of December 15, 2020
3. Public Safety Committee meeting minutes of December 15, 2020.
4. City Council meeting minutes of December 15, 2020.

**B. Accept the City Treasurer's Report**

**C. Approve the Payment of Claims Against the City**

**4. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

**A. Public Hearing on amending City Code sections relating to zoning definitions, accessory uses and structures, home occupations, and residential, commercial, and neighborhood design standards.**

**B. Consider enacting Ordinance 2118: An ordinance relating to zoning definitions, accessory uses and structures, home occupations, and residential, commercial, and neighborhood design standards.**

**C. Consider approving Crete Hillside Development Group's application for an administrative subdivision of Lot 1 of Cardinal Lane Commercial Subdivision.**

- D. Consider approving Unite Private Networks request for a right-of-way permit along 13th Street from Hickory Avenue to Tabitha.
  - E. Consider entering into an agreement with Nebraska Municipal Power Pool (NMPP) for a financial plan, cost of service, and rate design study for electric rates.
  - F. Consider approving updates to the Crete Emergency Operations Plan.
  - G. Consider authorizing the Fire Chief to submit grant applications to Firehouse Subs for video laryngoscopes and to Federal AIG for hoses.
  - H. Consider approving the Central States Group quote and authorizing the expenditure of approximately \$46,590 for noise control panels around the Library's chiller.
  - I. Second reading of Ordinance 2117: An ordinance relating to the annexation of land along South Boswell Avenue.
  - J. Consider adopting Resolution 2021-01: A Resolution setting administrative policy for City permits and other applications.
5. **Petitions - Communications - Citizen Concerns**
- Citizen testimony may be limited to 3 minutes per person.
  - Please do not repeat testimony that has already be heard.
  - No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.
6. **Officers' Reports**
- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
  - No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.
7. **Adjournment**

#### **Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).

CITY OF CRETE, NEBRASKA  
CITY COUNCIL LEGISLATIVE DEVELOP COMMITTEE  
MEETING MINUTES OF DECEMBER 15, 2020

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Committee Chair Ryan Hinz called the meeting to order at 5:32pm.

2. Roll Call

Kyle Frans: Present

Ryan Hinz: Present

Jack Oelschlager: Present

Present: 3. Absent: 0.

3. Items of Business

3.A. Discuss enacting an ordinance imposing an occupation tax on video gaming machines.

Committee members discussed several items including what types of amusement devices were and weren't included in the existing ordinance (pinball machines, pool tables, etc), whether the invoicing could be included as part of the business registration process, and who would assess locations having the devices (code enforcement officer potentially).

3.B. Discuss updating the Comprehensive Plan.

City Administrator Tom Ourada described the need for the update and when this might begin.

3.C. Discuss a bid letting date for the Keno Operator Request for Proposal.

The committee will begin looking at the evaluation criteria in February.

3.D. Discuss and provide a recommendation to the City Council on adopting an external social media policy for the Crete Public Library.

Committee members asked how this new policy differs from the existing city-wide media policy. This will be researched and brought back to the committee.

3.E. Discuss enacting Ordinance 2118: An ordinance relating to accessory buildings and home occupations.

Recommend City Council introduce Ordinance 2118 and approve for its first reading. Carried with a motion by Jack Oelschlager and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye

Aye: 3, No: 0

3.F. Briefing on City Council Agenda.

By consensus this item will be deferred to the next committee meeting.

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 6:03pm.

Recorded by City Clerk Judi Meyer

**CITY OF CRETE, NEBRASKA  
CITY COUNCIL FINANCE COMMITTEE  
MEETING MINUTES OF DECEMBER 15, 2020**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. Additional copies are available to read. The Committee may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

**1. Open Meeting**

Committee Chair Travis Sears called the meeting to order at 5:18pm.

**2. Roll Call**

Brian Carnes: Absent  
Kyle Frans: Present  
Travis Sears: Present

Present: 2, Absent: 1.

**3. Items of Business**

**3.A. Discuss future Saline County Area Transit funding.**

The committee discussed modifying the interlocal agreement with SCAT. Travis Sears stated that he will get in contact with Scott Bartels regarding the changes.

**3.B. Discuss and provide a recommendation to the City Council on enacting Ordinance 2116: An ordinance amending the wage and salary exhibit of Ordinance 2113.**

Recommend City Council adopt Ordinance 2116 with the removal of the Ambulance Maintenance position. Carried with a motion by Kyle Frans and a second by Travis Sears.

Kyle Frans: Aye, Travis Sears: Aye  
Aye: 2, No: 0

**4. Officers' Reports**

**5. Adjournment**

The meeting was adjourned at 5:32pm.

Recorded by City Clerk Judi Meyer

**CITY OF CRETE, NEBRASKA  
CITY COUNCIL PUBLIC SAFETY COMMITTEE  
MEETING MINUTES OF DECEMBER 15, 2020**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street

Post Office, 1242 Linden Avenue

City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

**1. Open Meeting**

Committee Chair Jack Oelschlager called the meeting to order at 5:08pm.

**2. Roll Call**

Ryan Hinz: Present

Jack Oelschlager: Present

Dale Strehle: Present

Present: 3. Absent: 0.

**3. Items of Business**

**3.A. Discuss and provide a recommendation to the City Council on approving the Fire Department officers.**

Recommend City Council approve the Fire Department officers. Carried with a motion by Dale Strehle and a second by Ryan Hinz.

Ryan Hinz: Aye, Jack Oelschlager: Aye, Dale Strehle: Aye

Aye: 3, No: 0

**3.B. Discuss and provide a recommendation to the City Council on enacting Ordinance 2115: An ordinance relating to fire department compensation.**

Recommend City Council adopt Ordinance 2115 with the removal of the Ambulance Maintenance position. Carried with a motion by Dale Strehle and a second by Ryan Hinz.

Ryan Hinz: Aye, Jack Oelschlager: Aye, Dale Strehle: Aye

Aye: 3, No: 0

**4. Officers' Reports**

**5. Adjournment**

The meeting was adjourned at 5:18pm.

Recorded by City Clerk Judi Meyer

**CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING  
MINUTES OF DECEMBER 15, 2020**

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

**1. Open Meeting**

Mayor Dave Bauer called the meeting to order at 6:06pm.

**2. Roll Call**

Brian Carnes: Absent

Kyle Frans: Present

Ryan Hinz: Present

Jack Oelschlager: Present

Travis Sears: Present

Dale Strehle: Present

Present: 5, Absent: 1.

**3. Consent Agenda**

Approve the Consent Agenda items. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

**3.A. Approve Meeting Minutes**

3.A.1. Public Safety Committee meeting minutes of December 1, 2020.

3.A.2. City Council meeting minutes of December 1, 2020.

3.B. Accept the City Treasurer's Report

3.C. Approve the Payment of Claims Against the City

**4. Items of Business**

4.A. Donation from Kevin Carruth of an envelope from Crete identified with the date of the Crete Airport dedication on August 24, 1941.

City Administrator Tom Ourada presented the donation to the City Council and described its origins.

4.B. Consider approving the Council Committee appointments.

Mayor Dave Bauer stated that he reviewed the current committees and is making no changes at this time.

4.C. Consider approving the corporate manager liquor application for Brenda Donner with the Fraternal Order of Eagles 3909.

Approve the corporate manager liquor application from the Fraternal Order of Eagles 3909 for Brenda Donner. Carried with a motion by Jack Oelschlager and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.D. Consider approving the Fire Department officers.

Accept the Fire Department election results for the Fire Department officers.

Carried with a motion by Jack Oelschlager and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.E. Consider enacting Ordinance 2115: An ordinance relating to fire department compensation.

Introduce Ordinance 2115 relating to fire department compensation and waive the requirement of readings on three different days. Carried with a motion by Jack Oelschlager and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Adopt Ordinance 2115 relating to Fire Department compensation. Carried with a motion by Jack Oelschlager and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.F. Consider approving the Central States Group quote and authorizing the expenditure of approximately \$46,590 for noise control panels around the Library's chiller.

Table Central States Group quote for noise control panels around the Library chiller unit to the January 5, 2020 Council meeting. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.G. Consider enacting Ordinance 2116: An ordinance amending the wage and salary exhibit of Ordinance 2113.

Introduce Ordinance 2116 and waive the requirement of readings on three different days. Carried with a motion by Travis Sears and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Adopt Ordinance 2116 amending wage and salary Exhibit. Carried with a motion by Travis Sears and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.H. Consider adopting an external social media policy for the Crete Public Library.

Table action regarding the Library External Social Media Policy for review comparison with the City's existing social media policy. Carried with a motion by Travis Sears and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

4.I. Introduction and first reading of Ordinance 2117: An ordinance relating to the annexation of land along South Boswell Avenue.

Refer request for annexation of land along South Boswell Ave. to the Planning Commission. Carried with a motion by Travis Sears and a second by Dale Strehle.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Introduce Ordinance 2117 relating to annexation of land along South Boswell Ave. and approve for its First Reading. Carried with a motion by Travis Sears and a second by Dale Strehle.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

The motion to approve the ordinance on its first reading having been agreed upon by three-fourths of the council present and acting, said ordinance was declared passed for its first reading.

4.J. Introduction and first reading of Ordinance 2118: An ordinance relating to accessory buildings and home occupations.

Refer city code amendment relating to accessory building and home occupations to the Planning Commission for Public Hearing. Carried with a motion by Ryan Hinz and a second by Jack Oelschlager.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

Introduce Ordinance 2118 amending City Code relating to accessory building and home occupations and approve for its First Reading. Carried with a motion by Ryan Hinz and a second by Dale Strehle.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 5, No: 0

The motion to approve the ordinance on its first reading having been agreed upon by three-fourths of the council present and acting, said ordinance was declared passed for its first reading.

#### 5. Petitions - Communications - Citizen Concerns

#### 6. Officers' Reports

Fire Chief Tod Allen reported on Fire Department actions related to an emergency situation at Smithfield. City Administrator Tom Ourada reported that the City Attorney had submitted a Notice of Intent to Apply for housing funding to the Nebraska Department of Economic Development. He reported that at this time the City will not be mandating that city staff receive the COVID vaccine. He also reported that water rates need to be reviewed, that the city's GIS staff is testing GIS survey equipment, and he is looking into new christmas decorations for downtown. Council Member Dale Strehle reported that he has received several comments regarding that the no parking at 12th and Norman should have been extended along the entire block. Mayor Bauer thanked the Street Department for its timely snow removal.

#### 7. Adjournment

The meeting was adjourned at 6:58pm.

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Mayor

(SEAL)

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City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk

(S E A L)

CITY COUNCIL  
CLAIMS PAID

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
AMERITAS	ELECTIVE EMPLOYEE BENEFIT	\$9.53
AQUA-CHEM INC	CHEMICALS	\$4,068.00
BEATRICE CONCRETE CO.	CONCRETE	\$558.19
BOK FINANCIAL	BOND INTEREST	\$130,643.75
BORDER STATES IND	SUPPLIES	\$1,249.77
CASELLE, INC.	BILLING SOFTWARE	\$28,261.56
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$1,225.00
CITY HEALTH FUND	SELF FUNDED HEALTH	\$158.00
CITY PAYROLL FUND	WAGES	\$85,505.29
CITY REVENUE FUND	UTILITIES	\$7,935.44
CITY TAX FUND	SURPLUS & FRANCHISE	\$39,167.00
CORE & MAIN LP	SUPPLIES	\$311.10
CRETE ACE HARDWARE	SUPPLIES	\$3.99
DEPT. OF ENERGY W.A.P.A.	PURCHASED POWER	\$22,581.72
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$6.58
KELLY SUPPLY COMPANY	SUPPLIES	\$961.24
MAX I. WALKER UNIFORM	UNIFORMS	\$125.15
MCI VERIZON	TOLL FREE LINE	\$15.60
MIDWEST LABORATORIES	LABS	\$3,966.00
MUTUAL OF OMAHA	LIFE AND DISABILITY INS	\$466.12
NeRWA	2021 MEMBERSHIP	\$275.00
NORRIS PPD	UTILITIES	\$9,471.17
ONE CALL CONCEPTS INC	LOCATING SERVICE FEE	\$34.21
SALINE COUNTY TREASURER	PROPERTY TAXES	\$6,579.22
SPECTRUM	INTERNET	\$31.99
TELLEZ, NANCY	REIMBURSEMENTS	\$59.16
UNION BANK & TRUST CO	HSA FEES	\$31.67
UNITE PRIVATE NETWORKS	ETHERNET INTERNET ACCESS	\$726.00
UPS	POSTAGE	\$12.34
VERIZON WIRELESS	CELL PHONES	\$299.18
WASTE CONNECTIONS	GARBAGE COLLECTION	\$37,742.54
WINDSTREAM	PHONE LINES	\$378.59
XPRESS BILL PAY	CC SOFTWARE	\$552.10
<b>UTILITY FUNDS</b>	<b>SUBTOTAL</b>	<b>\$383,412.20</b>
AFLAC	ELECTIVE EMPLOYEE BENEFIT	\$50.14
ALL COPY PRODUCTS INC	SUPPLIES	\$105.31
AMERITAS	ELECTIVE EMPLOYEE BENEFIT	\$57.20
ART ON DISPLAY	GRAPHICS	\$612.00
BAKER & TAYLOR	BOOKS/MAGAZINES	\$940.02
BEATRICE CONCRETE CO.	CONCRETE	\$375.54
BLACK HILLS ENERGY	NATURAL GAS	\$1,170.65
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$407.76
CASELLE, INC.	FINANCIAL SOFTWARE	\$15,677.44
CENGAGE LEARNING INC	BOOKS/MAGAZINES	\$31.97
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$375.00

DECEMBER 25, 2020

CITY COUNCIL  
CLAIMS PAID

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
CITY HEALTH FUND	SELF FUNDED HEALTH	\$208.00
CITY PAYROLL FUND	WAGES	\$115,456.01
CITY REVENUE FUND	UTILITIES	\$10,739.19
CITY TAX FUND	LIBRARY BOND PAYMENTS	\$21,000.00
CLINE WILLIAMS LLP	LEGAL SERVICES	\$132.50
COMPANY CARE	PRE-EMPLOYMENT EXAM	\$231.00
CONNER PSYCHOLOGICAL	PRE-EMPLOYMENT EXAM	\$385.00
COOK'S ILLUSTRATED	SUBSCRIPTION	\$29.95
CRETE ACE HARDWARE	SUPPLIES	\$59.07
C.A.M.C.	AMBULANCE LAUNDRY	\$35.00
CRETE POSTMASTER	BOX RENT	\$150.00
CRETE VETERINARY CLINIC	BOARD/DISPOSAL	\$287.51
CULLIGAN WATER SERVICE	WATER COOLER RENTAL	\$43.00
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$38.15
FIRST NATIONAL BANK	SUPPLIES	\$983.82
GILMORE & ASSOCIATES INC	ENGINEERING	\$15,778.51
KEN'S USAVE PHARMACY	MEDICAL SUPPLIES	\$65.03
LYNN PEAVEY COMPANY	TESTING KITS	\$123.00
MANHATTAN LIFE	ELECTIVE EMPLOYEE BENEFIT	\$7.21
MATHESON TRI-GAS INC	OXYGEN	\$159.75
MCI VERIZON	TOLL FREE LINE	\$48.00
MENARDS - LINCOLN SOUTH	SUPPLIES	\$43.97
MONK, JORDAN	REIMBURSEMENTS	\$19.95
MUTUAL OF OMAHA	LIFE AND DISABILITY	\$1,019.68
NAPA AUTO PARTS	PARTS	\$65.99
NE SUPREME COURT	PUBLICATIONS	\$53.15
NEBRASKA.GOV	JUSTICE CASE LISTING	\$3.00
NEBRASKALAND TIRE INC	TIRE REPAIRS	\$262.28
NMC LLC	PARTS	\$107.36
NORRIS PPD	UTILITES	\$10.09
OCLC INC	LIBRARY GRANT EXPENSE	\$171.77
ONE SOURCE BACKGROUND	PRE-EMPLOYMENT EXAM	\$39.00
PAPER TIGER SHREDDING	PAPER SHREDDING	\$30.00
QUADIENT FINANCE	POSTAGE	\$100.00
QUALITY SOUND & COMM	WATER COOLER RENTAL	\$147.00
ROSE EQUIPMENT	PARTS	\$781.32
SALINE COUNTY TREASURER	PROPERTY TAXES	\$5,346.08
SAPP BROS PETROLEUM	FUEL	\$293.39
SEWARD COUNTY NEWS	PUBLICATIONS	\$192.77
SID DILLON FORD	REPAIRS	\$1,332.36
SIEDHOFF BODY SHOP	TOWING	\$260.00
SPECTRUM	INTERNET	\$218.25
SYNCHRONY BANK/AMAZON	BOOKS/MAGAZINES	\$1,406.84
TELLEZ, NANCY	REIMBURSEMENTS	\$138.02
TRANSAMERICA LIFE	ELECTIVE EMPLOYEE BENEFIT	\$118.53

DECEMBER 25, 2020

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CITY COUNCIL  
CLAIMS PAID

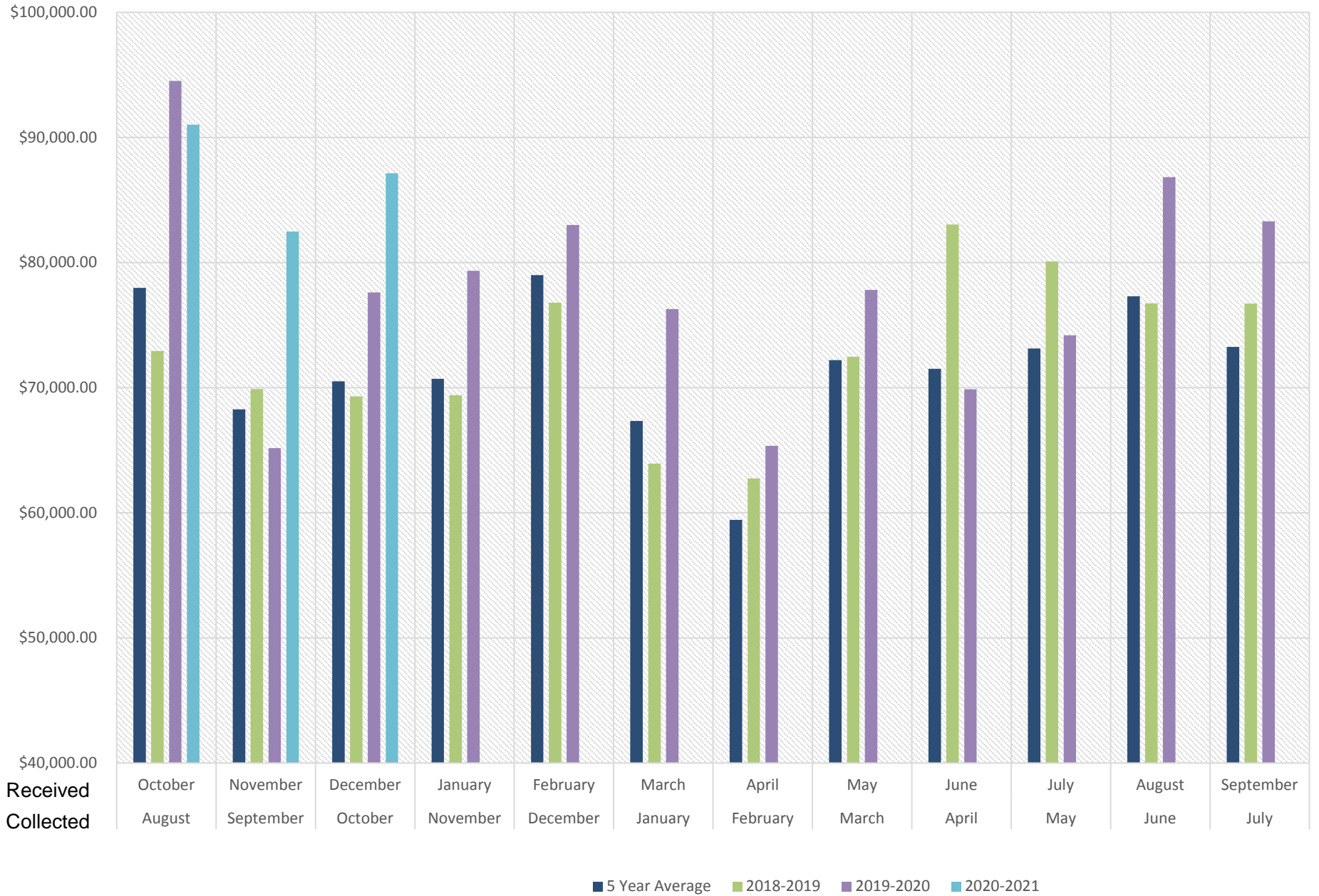
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
U.S. BANK	SUPPLIES	\$460.11
UNION BANK	BOND INTEREST	\$128,911.33
UNITE PRIVATE NETWORKS	ETHERNET INTERNET ACCESS	\$374.00
VERIZON WIRELESS	CELL PHONES	\$769.49
WASTE CONNECTIONS	GARBAGE COLLECTION	\$55.56
WINDSTREAM	PHONE LINES	\$1,593.10
WOODS JONES ENTERPRISES	LB840 GRANT AWARD	\$40,000.00
<b>TAX FUNDS</b>	<b>SUBTOTAL</b>	<b>\$370,087.12</b>
<b>ALL FUNDS</b>	<b>TOTAL</b>	<b>\$753,499.32</b>

12/29/2020

## City of Crete Sales Tax Receipts

Month Collected by Retail	Month Received by City	Net 2018-2019 Gen. Fund	Net Change yr. to yr.	Net 2019-2020 Gen. Fund	Net Change yr. to yr.	Net 2020-2021 Gen. Fund	Net Change yr. to yr.	Net 5 Year Average	Net LB840	Net LB 357 Bond Fund	Net Public Safety	Net Reserve
August	October	\$72,931.32	-3.16%	\$94,516.07	29.60%	\$91,019.82	-3.70%	\$77,971.13	\$45,054.81	\$21,000.00	\$10,500.00	\$14,009.91
September	November	\$69,885.82	1.04%	\$65,177.04	-6.74%	\$82,476.13	26.54%	\$68,261.27	\$40,825.68	\$21,000.00	\$10,500.00	\$9,738.06
October	December	\$69,299.07	2.78%	\$77,610.55	11.99%	\$87,142.15	12.28%	\$70,503.23	\$43,135.36	\$21,000.00	\$10,500.00	\$12,071.07
November	January	\$69,394.70	-0.30%	\$79,343.12	14.34%			\$70,709.41		\$21,000.00	\$10,500.00	
December	February	\$76,789.31	-2.17%	\$82,995.99	8.08%			\$78,993.33		\$21,000.00	\$10,500.00	
January	March	\$63,934.36	1.46%	\$76,283.29	19.32%			\$67,337.84		\$21,000.00	\$10,500.00	
February	April	\$62,757.08	2.26%	\$65,346.07	4.13%			\$59,433.10		\$21,000.00	\$10,500.00	
March	May	\$72,473.07	1.37%	\$77,818.19	7.38%			\$72,209.19		\$21,000.00	\$10,500.00	
April	June	\$83,034.35	17.81%	\$69,872.00	-15.85%			\$71,508.31		\$21,000.00	\$10,500.00	
May	July	\$80,093.44	6.37%	\$74,185.39	-7.38%			\$73,136.64		\$21,000.00	\$10,500.00	
June	August	\$76,739.20	3.53%	\$86,823.48	13.14%			\$77,305.70		\$21,000.00	\$10,500.00	
July	September	\$76,726.87	7.48%	\$83,303.01	8.57%			\$73,252.60		\$21,000.00	\$10,500.00	
Totals		\$874,058.56	<b>3.21%</b>	\$933,274.19	<b>7.21%</b>	\$260,638.09	<b>11.71%</b>	\$860,621.77	\$129,015.85	\$252,000.00	\$126,000.00	\$35,819.04
								\$910,000.00	Budgeted Transfer to General Fund			
								Net Receipts	Monthly Transfer to General Fund			
								\$86,879.36	Average Net Receipts			
								\$75,833.33	Required			

# City of Crete Net 1% Sales Tax Receipts



Received  
Collected

October August    November September    December October    January November    February December    March January    April February    May March    June April    July May    August June    September July

■ 5 Year Average    ■ 2018-2019    ■ 2019-2020    ■ 2020-2021

Report Criteria:  
 Report type: GL detail  
 Vendor.Vendor number = {<->} 1525  
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>AKRS EQUIPMENT</b>										
01/21	01/05/2021	90333	80	AKRS EQUIPMENT	2637447	1	401-5968	.00	60.28	60.28
01/21	01/05/2021	90333	80	AKRS EQUIPMENT	2638396	1	401-5968	.00	3.12	3.12
Total AKRS EQUIPMENT:								.00		63.40
<b>ALL COPY PRODUCTS INC</b>										
01/21	01/05/2021	90334	100	ALL COPY PRODUCTS INC	431396464	1	701-9740	.00	241.88	241.88
Total ALL COPY PRODUCTS INC:								.00		241.88
<b>ALL ROADS BARRICADES INC</b>										
01/21	01/05/2021	90335	115	ALL ROADS BARRICADES INC	SALE017313	1	401-6000	.00	126.05	126.05
Total ALL ROADS BARRICADES INC:								.00		126.05
<b>AMERITAS</b>										
01/21	01/05/2021	31396	190	AMERITAS	123120	1	001-9620	.00	2.17	2.17
01/21	01/05/2021	31396	190	AMERITAS	123120	2	002-9620	.00	4.32	4.32
01/21	01/05/2021	31396	190	AMERITAS	123120	3	003-9620	.00	2.16	2.16
01/21	01/05/2021	90336	190	AMERITAS	123120	4	101-9620	.00	12.97	12.97
01/21	01/05/2021	90336	190	AMERITAS	123120	5	201-9620	.00	23.78	23.78
01/21	01/05/2021	90336	190	AMERITAS	123120	6	401-9620	.00	6.48	6.48
01/21	01/05/2021	90336	190	AMERITAS	123120	7	701-9620	.00	4.32	4.32
01/21	01/05/2021	90336	190	AMERITAS	123120	8	521-9620	.00	2.16	2.16
01/21	01/05/2021	90336	190	AMERITAS	123120	9	721-9620	.00	2.16	2.16
Total AMERITAS:								.00		60.52
<b>AQUA-CHEM INC</b>										
01/21	01/05/2021	31397	260	AQUA-CHEM INC	195054	1	002-7041	.00	179.26	179.26
01/21	01/05/2021	31397	260	AQUA-CHEM INC	195054	2	002-7041	.00	1,201.58	1,201.58
01/21	01/05/2021	31397	260	AQUA-CHEM INC	195054	3	002-7041	.00	124.16	124.16
01/21	01/05/2021	31397	260	AQUA-CHEM INC	195132	1	002-7041	.00	580.50	580.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/21	01/05/2021	31397	260	AQUA-CHEM INC	195132	2	002-7041	.00	1.34	1.34
Total AQUA-CHEM INC:								.00		2,086.84
<b>BAKER &amp; TAYLOR</b>										
01/21	01/05/2021	90337	370	BAKER & TAYLOR	0003224480	1	701-5691	.00	24.75-	24.75-
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035645832	1	701-5691	.00	119.40	119.40
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035648412	1	701-5691	.00	31.29	31.29
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035654666	1	701-5691	.00	254.86	254.86
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035658759	1	701-5691	.00	16.82	16.82
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035668348	1	701-5691	.00	16.49	16.49
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035670899	1	701-5691	.00	26.04	26.04
01/21	01/05/2021	90337	370	BAKER & TAYLOR	2035675579	1	701-5691	.00	35.49	35.49
01/21	01/05/2021	90337	370	BAKER & TAYLOR	5016622020	1	701-5691	.00	10.40	10.40
Total BAKER & TAYLOR:								.00		486.04
<b>BARCO MUNICIPAL PRODUCTS INC.</b>										
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	1	401-6000	.00	52.00	52.00
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	2	401-6000	.00	52.00	52.00
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	3	401-6000	.00	319.80	319.80
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	4	401-6000	.00	39.30	39.30
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	5	401-6000	.00	39.30	39.30
01/21	01/05/2021	90338	380	BARCO MUNICIPAL PRODUCTS	IN-239221	6	401-6001	.00	70.00	70.00
Total BARCO MUNICIPAL PRODUCTS INC.:								.00		572.40
<b>BEATRICE CONCRETE CO.</b>										
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	1B 29092	1	002-2581	.00	37.32	37.32
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	1B 29107	1	002-2581	.00	45.38	45.38
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	1B 29133	1	002-2581	.00	184.56	184.56
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	1B 29134	1	002-2581	.00	186.17	186.17
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	1B 29185	1	001-2010	.00	41.93	41.93
01/21	01/05/2021	31398	440	BEATRICE CONCRETE CO.	C1 610929	1	001-2010	.00	566.40	566.40
01/21	01/05/2021	90339	440	BEATRICE CONCRETE CO.	1B 29164	1	401-5980	.00	256.50	256.50
01/21	01/05/2021	90339	440	BEATRICE CONCRETE CO.	1B 29220	1	401-5980	.00	239.00	239.00
01/21	01/05/2021	90339	440	BEATRICE CONCRETE CO.	1B 29221	1	401-5980	.00	250.80	250.80
01/21	01/05/2021	90339	440	BEATRICE CONCRETE CO.	C1 610797	1	401-5980	.00	80.00	80.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total BEATRICE CONCRETE CO.:								.00		1,888.06
<b>BLACK HILLS ENERGY</b>										
01/21	01/05/2021	31399	495	BLACK HILLS ENERGY	NOV 2020 P	1	001-7040	.00	118.85	118.85
Total BLACK HILLS ENERGY:								.00		118.85
<b>BOK FINANCIAL</b>										
01/21	01/05/2021	31400	545	BOK FINANCIAL	5122052	1	001-9880	.00	1,250.00	1,250.00
Total BOK FINANCIAL:								.00		1,250.00
<b>BOUND TREE MEDICAL LLC</b>										
01/21	01/05/2021	90340	5598	BOUND TREE MEDICAL LLC	83880686	1	302-5341	.00	46.58	46.58
01/21	01/05/2021	90340	5598	BOUND TREE MEDICAL LLC	83888629	1	302-5341	.00	871.66	871.66
Total BOUND TREE MEDICAL LLC:								.00		918.24
<b>CARROLL CONSTRUCTION SUPPLY</b>										
01/21	01/05/2021	90341	5649	CARROLL CONSTRUCTION SU	LI091079	1	401-6020	.00	47.88	47.88
Total CARROLL CONSTRUCTION SUPPLY:								.00		47.88
<b>CENGAGE LEARNING INC/GALE</b>										
01/21	01/05/2021	90342	1890	CENGAGE LEARNING INC/GAL	72725965	1	701-5691	.00	130.33	130.33
01/21	01/05/2021	90342	1890	CENGAGE LEARNING INC/GAL	72757894	1	701-5693	.00	24.59	24.59
Total CENGAGE LEARNING INC/GALE:								.00		154.92
<b>CENTER POINT LARGE PRINT</b>										
01/21	01/05/2021	90343	765	CENTER POINT LARGE PRINT	1814085	1	701-5691	.00	242.07	242.07
Total CENTER POINT LARGE PRINT:								.00		242.07
<b>CITY BANK &amp; TRUST CO.</b>										
01/21	01/05/2021	90344	815	CITY BANK & TRUST CO.	2021 RENE	1	301-8500	.00	20.00	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total CITY BANK & TRUST CO.:								.00		20.00
<b>CITY REVENUE FUND</b>										
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520211	1	001-7090	.00	59.43	59.43
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520211	2	001-9670	.00	61.66	61.66
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520211	3	002-7100	.00	7,025.47	7,025.47
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520211	4	003-7530	.00	1,274.93	1,274.93
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520212	1	001-7060	.00	69.88	69.88
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520213	1	001-7060	.00	103.00	103.00
01/21	01/05/2021	31401	860	CITY REVENUE FUND	10520213	2	003-7530	.00	721.92	721.92
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	5	201-5215	.00	809.37	809.37
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	6	201-5610	.00	32.57	32.57
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	7	501-7530	.00	1,116.17	1,116.17
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	8	401-7530	.00	5,246.16	5,246.16
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	9	401-5890	.00	141.66	141.66
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	10	301-7530	.00	2,228.08	2,228.08
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	11	601-7530	.00	176.00	176.00
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	12	511-7530	.00	176.70	176.70
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	13	701-7530	.00	206.18	206.18
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	14	521-7530	.00	1,537.67	1,537.67
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	15	810-5210	.00	77.60	77.60
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520211	17	101-6201	.00	124.24	124.24
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	2	201-5215	.00	35.03	35.03
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	3	501-7530	.00	82.37	82.37
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	4	401-7530	.00	35.91	35.91
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	5	301-7530	.00	36.78	36.78
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	6	701-7530	.00	35.56	35.56
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520212	10	521-7530	.00	102.72	102.72
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	3	201-5215	.00	28.71	28.71
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	4	501-7530	.00	53.21	53.21
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	5	401-7530	.00	48.60	48.60
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	6	301-7530	.00	56.16	56.16
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	9	701-7530	.00	196.60	196.60
01/21	01/05/2021	90345	860	CITY REVENUE FUND	10520213	10	521-7530	.00	300.63	300.63
01/21	01/05/2021	90345	860	CITY REVENUE FUND	123120	1	101-1280	.00	6,193.04	6,193.04
01/21	01/05/2021	90345	860	CITY REVENUE FUND	NOV 2020	1	511-4012	.00	1,084.80	1,084.80
01/21	01/05/2021	90346	860	CITY REVENUE FUND (SALES T	NOV 2020 S	1	101-4904	.00	2.80	2.80
01/21	01/05/2021	90347	860	CITY REVENUE FUND (WATER)	323	1	601-5340	.00	60.00	60.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total CITY REVENUE FUND:								.00		29,541.61
<b>CNA SURETY</b>										
01/21	01/05/2021	90348	910	CNA SURETY	63060802N	1	201-5390	.00	40.00	40.00
01/21	01/05/2021	90348	910	CNA SURETY	63074977N	1	201-5390	.00	40.00	40.00
01/21	01/05/2021	90348	910	CNA SURETY	70456248	1	101-9720	.00	506.00	506.00
Total CNA SURETY:								.00		586.00
<b>CONSOLIDATED MANAGEMENT COMPANY</b>										
01/21	01/05/2021	90349	955	CONSOLIDATED MANAGEMEN	219580	1	201-9760	.00	3.94	3.94
Total CONSOLIDATED MANAGEMENT COMPANY:								.00		3.94
<b>CONSUMER DEPOSITS</b>										
01/21	01/05/2021	31402	970	CONSUMER DEPOSITS	19977	1	001-9650	.00	360.34	360.34
01/21	01/05/2021	31402	970	CONSUMER DEPOSITS	19977	2	002-9650	.00	360.33	360.33
01/21	01/05/2021	31402	970	CONSUMER DEPOSITS	19977	3	003-9650	.00	360.33	360.33
Total CONSUMER DEPOSITS:								.00		1,081.00
<b>CRETE ACE HARDWARE</b>										
12/20	12/21/2020	31377	1060	CRETE ACE HARDWARE	1641	1	003-9660	.00	12.87-	12.87- V
01/21	01/05/2021	90350	1060	CRETE ACE HARDWARE (FD)	1785	1	301-5330	.00	14.68	14.68
01/21	01/05/2021	90350	1060	CRETE ACE HARDWARE (FD)	2095	1	301-5330	.00	31.99	31.99
01/21	01/05/2021	90350	1060	CRETE ACE HARDWARE (FD)	2096	1	301-5330	.00	85.16	85.16
01/21	01/05/2021	90350	1060	CRETE ACE HARDWARE (FD)	2585	1	301-5330	.00	84.96	84.96
Total CRETE ACE HARDWARE:								.00		203.92
<b>CRETE AREA MEDICAL CENTER</b>										
01/21	01/05/2021	90351	1070	CRETE AREA MEDICAL CENTE	2289796	1	201-5120	.00	44.00	44.00
Total CRETE AREA MEDICAL CENTER:								.00		44.00
<b>CRETE FLORAL</b>										
01/21	01/05/2021	90352	1090	CRETE FLORAL	DEC 2020	1	602-6185	.00	241.00	241.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total CRETE FLORAL:								.00		241.00
<b>CRETE LUMBER &amp; FARM SUPPLY CO</b>										
01/21	01/05/2021	31403	1110	CRETE LUMBER & FARM SUPP	660726	1	003-7220	.00	89.98	89.98
Total CRETE LUMBER & FARM SUPPLY CO:								.00		89.98
<b>CRETE POSTMASTER</b>										
01/21	01/05/2021	90353	1120	CRETE POSTMASTER	BOX411 202	1	301-8500	.00	64.00	64.00
Total CRETE POSTMASTER:								.00		64.00
<b>CRETE VOLUNTEER FIREMEN</b>										
01/21	01/05/2021	90354	1145	CRETE VOLUNTEER FIREMEN	1328205	1	303-5260	.00	129.40	129.40
01/21	01/05/2021	90354	1145	CRETE VOLUNTEER FIREMEN	202000387	1	303-5260	.00	541.90	541.90
01/21	01/05/2021	90354	1145	CRETE VOLUNTEER FIREMEN	2091448	1	303-5260	.00	597.97	597.97
01/21	01/05/2021	90354	1145	CRETE VOLUNTEER FIREMEN	7524252	1	303-5260	.00	67.90	67.90
Total CRETE VOLUNTEER FIREMEN:								.00		1,337.17
<b>EAKES OFFICE SOLUTIONS</b>										
01/21	01/05/2021	31404	1475	EAKES OFFICE SOLUTIONS (P	8159409-0	1	001-9900	.00	7.31	7.31
01/21	01/05/2021	31404	1475	EAKES OFFICE SOLUTIONS (P	8159409-0	2	002-9900	.00	7.31	7.31
01/21	01/05/2021	90355	1475	EAKES OFFICE SOLUTIONS (CI	8164118-0	1	701-9900	.00	8.58	8.58
Total EAKES OFFICE SOLUTIONS:								.00		23.20
<b>EGAN SUPPLY CO.</b>										
01/21	01/05/2021	31405	1505	EGAN SUPPLY CO.	329238A	3	001-7230	.00	6.71	6.71
01/21	01/05/2021	31405	1505	EGAN SUPPLY CO.	329238A	4	001-8230	.00	3.36	3.36
01/21	01/05/2021	31405	1505	EGAN SUPPLY CO.	329238A	5	002-8230	.00	3.35	3.35
01/21	01/05/2021	90356	1505	EGAN SUPPLY CO.	329238A	1	501-5541	.00	26.83	26.83
01/21	01/05/2021	90356	1505	EGAN SUPPLY CO.	329238A	2	701-5541	.00	26.83	26.83
Total EGAN SUPPLY CO.:								.00		67.08
<b>ENVIRO-TECH PEST SERVICES</b>										
01/21	01/05/2021	90357	1640	ENVIRO-TECH PEST SERVICES	84017	1	301-5330	.00	39.00	39.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/21	01/05/2021	90357	1640	ENVIRO-TECH PEST SERVICES	84029	1	301-5330	.00	39.00	39.00
Total ENVIRO-TECH PEST SERVICES:								.00		78.00
<b>EXECUTIVE ANSWERING SERVICE</b>										
01/21	01/05/2021	31406	1670	EXECUTIVE ANSWERING SERV	111721	6	001-9980	.00	54.00	54.00
01/21	01/05/2021	31406	1670	EXECUTIVE ANSWERING SERV	111721	7	002-9980	.00	13.50	13.50
01/21	01/05/2021	31406	1670	EXECUTIVE ANSWERING SERV	111721	8	003-9980	.00	13.50	13.50
01/21	01/05/2021	90358	1670	EXECUTIVE ANSWERING SERV	111721	1	203-9980	.00	10.80	10.80
01/21	01/05/2021	90358	1670	EXECUTIVE ANSWERING SERV	111721	2	401-9980	.00	13.50	13.50
01/21	01/05/2021	90358	1670	EXECUTIVE ANSWERING SERV	111721	3	601-9980	.00	.54	.54
01/21	01/05/2021	90358	1670	EXECUTIVE ANSWERING SERV	111721	4	511-9980	.00	.54	.54
01/21	01/05/2021	90358	1670	EXECUTIVE ANSWERING SERV	111721	5	521-9980	.00	1.62	1.62
Total EXECUTIVE ANSWERING SERVICE:								.00		108.00
<b>FARMERS COOPERATIVE</b>										
01/21	01/05/2021	31407	1695	FARMERS COOPERATIVE	396431	1	003-8460	.00	751.68	751.68
Total FARMERS COOPERATIVE:								.00		751.68
<b>FIRST WIRELESS</b>										
01/21	01/05/2021	90359	1785	FIRST WIRELESS	114109	1	301-9990	.00	609.90	609.90
Total FIRST WIRELESS:								.00		609.90
<b>FRANSYL EQUIPMENT CO INC</b>										
01/21	01/05/2021	31408	1845	FRANSYL EQUIPMENT CO INC	17198	1	001-8460	.00	346.95	346.95
Total FRANSYL EQUIPMENT CO INC:								.00		346.95
<b>HEARTLAND NATURAL GAS</b>										
01/21	01/05/2021	31409	2175	HEARTLAND NATURAL GAS	83186	1	003-7530	.00	336.09	336.09
01/21	01/05/2021	90360	2175	HEARTLAND NATURAL GAS	83187	1	501-7530	.00	91.37	91.37
01/21	01/05/2021	90360	2175	HEARTLAND NATURAL GAS	83190	1	301-7530	.00	81.31	81.31
Total HEARTLAND NATURAL GAS:								.00		508.77

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<b>HEATH SPORTS</b>										
01/21	01/05/2021	90361	2180	HEATH SPORTS	H 20343	1	531-6477	.00	30.00	30.00
01/21	01/05/2021	90361	2180	HEATH SPORTS	S 20400	1	721-5579	.00	151.81	151.81
Total HEATH SPORTS:								.00		181.81
<b>HENSEL, STEVE</b>										
01/21	01/05/2021	90362	2195	HENSEL, STEVE	121620	1	201-5120	.00	18.99	18.99
Total HENSEL, STEVE:								.00		18.99
<b>HUSKER CUSTOM AND LINERS</b>										
01/21	01/05/2021	90363	5651	HUSKER CUSTOM AND LINERS	2020-158	1	301-5791	.00	195.29	195.29
Total HUSKER CUSTOM AND LINERS:								.00		195.29
<b>HUSKER ELECTRIC SUPPLY CO</b>										
01/21	01/05/2021	31410	2285	HUSKER ELECTRIC SUPPLY C	488352-00	1	003-7220	.00	129.50	129.50
Total HUSKER ELECTRIC SUPPLY CO:								.00		129.50
<b>HYDRO OPTIMIZATION AND AUTOMATION</b>										
01/21	01/05/2021	31411	5644	HYDRO OPTIMIZATION AND AU	9341	1	003-7201	.00	2,923.62	2,923.62
Total HYDRO OPTIMIZATION AND AUTOMATION:								.00		2,923.62
<b>JCI INDUSTRIES INC</b>										
01/21	01/05/2021	31412	2410	JCI INDUSTRIES INC	8205994	1	003-7201	.00	419.91	419.91
Total JCI INDUSTRIES INC:								.00		419.91
<b>JEO CONSULTING GROUP INC.</b>										
01/21	01/05/2021	31413	2425	JEO CONSULTING GROUP INC.	121572	1	002-2000	.00	500.00	500.00
01/21	01/05/2021	90364	2425	JEO CONSULTING GROUP INC.	121522	1	532-6381	.00	1,331.70	1,331.70
Total JEO CONSULTING GROUP INC.:								.00		1,831.70
<b>KIDWELL</b>										
01/21	01/05/2021	31414	2580	KIDWELL	168693	8	001-9910	.00	35.00	35.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/21	01/05/2021	31414	2580	KIDWELL	168693	9	002-9910	.00	12.50	12.50
01/21	01/05/2021	31414	2580	KIDWELL	168693	10	003-9910	.00	12.50	12.50
01/21	01/05/2021	90365	2580	KIDWELL	168693	1	101-6050	.00	22.50	22.50
01/21	01/05/2021	90365	2580	KIDWELL	168693	2	201-6050	.00	55.00	55.00
01/21	01/05/2021	90365	2580	KIDWELL	168693	3	401-6050	.00	17.50	17.50
01/21	01/05/2021	90365	2580	KIDWELL	168693	4	601-6050	.00	5.00	5.00
01/21	01/05/2021	90365	2580	KIDWELL	168693	5	301-6050	.00	22.50	22.50
01/21	01/05/2021	90365	2580	KIDWELL	168693	6	701-6050	.00	55.00	55.00
01/21	01/05/2021	90365	2580	KIDWELL	168693	7	721-6050	.00	12.50	12.50
Total KIDWELL:								.00		250.00
<b>LINCOLN WINWATER WORKS</b>										
01/21	01/05/2021	31415	2810	LINCOLN WINWATER WORKS	74132 01	1	002-2581	.00	413.92	413.92
01/21	01/05/2021	31415	2810	LINCOLN WINWATER WORKS	74132 01	2	002-2581	.00	50.00-	50.00-
Total LINCOLN WINWATER WORKS:								.00		363.92
<b>MANHATTAN LIFE ASSURANCE CO</b>										
01/21	01/05/2021	90366	2960	MANHATTAN LIFE ASSURANCE	10121	1	201-9620	.00	7.21	7.21
Total MANHATTAN LIFE ASSURANCE CO:								.00		7.21
<b>MATHESON TRI-GAS INC</b>										
01/21	01/05/2021	90367	3020	MATHESON TRI-GAS INC	51732812	1	302-5265	.00	164.61	164.61
Total MATHESON TRI-GAS INC:								.00		164.61
<b>MAX I. WALKER UNIFORM &amp; APPAREL</b>										
01/21	01/05/2021	31416	3035	MAX I. WALKER UNIFORM & AP	1115920	1	003-9640	.00	64.25	64.25
01/21	01/05/2021	31416	3035	MAX I. WALKER UNIFORM & AP	1117124	1	003-9640	.00	58.25	58.25
01/21	01/05/2021	31416	3035	MAX I. WALKER UNIFORM & AP	1118331	1	003-9640	.00	66.82	66.82
Total MAX I. WALKER UNIFORM & APPAREL:								.00		189.32
<b>MIDWEST PETROLEUM EQUIPMENT</b>										
01/21	01/05/2021	31417	3205	MIDWEST PETROLEUM EQUIP	28011	1	001-8460	.00	10.62	10.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total MIDWEST PETROLEUM EQUIPMENT:								.00		10.62
<b>MIDWEST UNLIMITED</b>										
01/21	01/05/2021	31418	3220	MIDWEST UNLIMITED	15867-02	2	001-8500	.00	39.90	39.90
01/21	01/05/2021	90368	3220	MIDWEST UNLIMITED	15867-02	1	401-8500	.00	64.70	64.70
Total MIDWEST UNLIMITED:								.00		104.60
<b>MUNICIPAL ENERGY AGENCY OF NEBRASKA</b>										
01/21	01/05/2021	20208123	3310	MUNICIPAL ENERGY AGENCY	301417	1	001-7260	.00	567,574.57	567,574.57
01/21	01/05/2021	20208123	3310	MUNICIPAL ENERGY AGENCY	301417	2	001-7820	.00	81,182.89	81,182.89
01/21	01/05/2021	20208123	3310	MUNICIPAL ENERGY AGENCY	301417	3	001-7270	.00	6.33	6.33
Total MUNICIPAL ENERGY AGENCY OF NEBRASKA:								.00		648,763.79
<b>MUNICODE</b>										
01/21	01/05/2021	90369	5638	MUNICODE	351167	1	101-6050	.00	3,800.00	3,800.00
Total MUNICODE:								.00		3,800.00
<b>MUTUAL OF OMAHA</b>										
01/21	01/05/2021	31419	3330	MUTUAL OF OMAHA	123120	1	001-9620	.00	159.43	159.43
01/21	01/05/2021	31419	3330	MUTUAL OF OMAHA	123120	2	002-9620	.00	72.47	72.47
01/21	01/05/2021	31419	3330	MUTUAL OF OMAHA	123120	3	003-9620	.00	57.97	57.97
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	4	101-9620	.00	159.43	159.43
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	5	201-9620	.00	202.92	202.92
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	6	401-9620	.00	101.46	101.46
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	7	301-9620	.00	69.98	69.98
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	8	701-9620	.00	86.96	86.96
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	9	521-9620	.00	28.99	28.99
01/21	01/05/2021	90370	3330	MUTUAL OF OMAHA	123120	10	721-9620	.00	14.49	14.49
Total MUTUAL OF OMAHA:								.00		954.10
<b>NAPA AUTO PARTS</b>										
01/21	01/05/2021	90371	3345	NAPA AUTO PARTS	26560	1	401-5968	.00	132.44	132.44
01/21	01/05/2021	90371	3345	NAPA AUTO PARTS	26569	1	401-5801	.00	99.98	99.98
01/21	01/05/2021	90371	3345	NAPA AUTO PARTS	26569	2	401-5800	.00	19.98	19.98

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01/21	01/05/2021	90371	3345	NAPA AUTO PARTS	26578	1	401-5801	.00	49.99	49.99
01/21	01/05/2021	90371	3345	NAPA AUTO PARTS	26657	1	401-5801	.00	31.98	31.98
Total NAPA AUTO PARTS:								.00		334.37
<b>NE DEPT OF REVENUE</b>										
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	1	001-1280	.00	2.80	2.80
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	2	001-3150	.00	37,822.59	37,822.59
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	3	001-4904	.00	75.00-	75.00-
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	4	001-8460	.00	25.48	25.48
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	5	001-9910	.00	43.88	43.88
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	6	001-9915	.00	16.65	16.65
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	7	002-7080	.00	50.51	50.51
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	8	002-8460	.00	13.56	13.56
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	9	002-9910	.00	7.54	7.54
01/21	01/05/2021	20208124	3415	NE DEPT OF REVENUE	NOV 2020 S	10	002-9915	.00	16.65	16.65
Total NE DEPT OF REVENUE:								.00		37,924.66
<b>NE LAW ENFORCEMENT TRAINING CENTER</b>										
01/21	01/05/2021	90372	5650	NE LAW ENFORCEMENT TRAIN	9526	1	201-9760	.00	360.00	360.00
Total NE LAW ENFORCEMENT TRAINING CENTER:								.00		360.00
<b>NE PUBLIC HEALTH ENVIRONMENTAL LABORATOR</b>										
01/21	01/05/2021	31420	3480	NE PUBLIC HEALTH ENVIRONM	534704	1	002-7281	.00	184.00	184.00
Total NE PUBLIC HEALTH ENVIRONMENTAL LABORATOR:								.00		184.00
<b>NMC LLC</b>										
01/21	01/05/2021	90373	3675	NMC LLC	CUI0880246	1	401-5968	.00	8.44	8.44
Total NMC LLC:								.00		8.44
<b>ORSCHELN FARM AND HOME</b>										
01/21	01/05/2021	90374	3835	ORSCHELN FARM AND HOME	DEC 2020	1	401-5771	.00	2.79	2.79
01/21	01/05/2021	90374	3835	ORSCHELN FARM AND HOME	DEC 2020	2	401-5800	.00	19.98	19.98

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Total ORSCHELN FARM AND HOME:								.00		22.77
<b>PREMIER SAFETY</b>										
01/21	01/05/2021	90375	5648	PREMIER SAFETY	4188705	1	303-5260	.00	4,305.17	4,305.17
Total PREMIER SAFETY:								.00		4,305.17
<b>PRESTO-X</b>										
01/21	01/05/2021	90376	4050	PRESTO-X	8975931	1	201-5329	.00	60.00	60.00
01/21	01/05/2021	90376	4050	PRESTO-X	8990682	1	502-5750	.00	46.00	46.00
Total PRESTO-X:								.00		106.00
<b>SALINE CO 4-H JR LEADERS</b>										
01/21	01/05/2021	90377	4415	SALINE CO 4-H JR LEADERS	2021 FAIRB	1	101-6201	.00	85.00	85.00
Total SALINE CO 4-H JR LEADERS:								.00		85.00
<b>SANDRY FIRE SUPPLY LLC</b>										
01/21	01/05/2021	90378	4495	SANDRY FIRE SUPPLY LLC	INV-013024	1	303-5261	.00	3,602.95	3,602.95
01/21	01/05/2021	90378	4495	SANDRY FIRE SUPPLY LLC	INV-013123	1	303-5261	.00	14,404.85	14,404.85
Total SANDRY FIRE SUPPLY LLC:								.00		18,007.80
<b>SCHINDLER ELEVATOR CORP</b>										
01/21	01/05/2021	90379	4530	SCHINDLER ELEVATOR CORP	7153201986	1	501-5330	.00	625.95	625.95
01/21	01/05/2021	90379	4530	SCHINDLER ELEVATOR CORP	8105457788	1	201-5329	.00	166.11	166.11
Total SCHINDLER ELEVATOR CORP:								.00		792.06
<b>SEWARD COUNTY INDEPENDENT</b>										
01/21	01/05/2021	90380	4590	SEWARD COUNTY INDEPENDENT	129879	1	101-5390	.00	53.08	53.08
01/21	01/05/2021	90380	4590	SEWARD COUNTY INDEPENDENT	129882	1	101-5480	.00	9.82	9.82
01/21	01/05/2021	90380	4590	SEWARD COUNTY INDEPENDENT	129944	1	101-5390	.00	9.41	9.41
Total SEWARD COUNTY INDEPENDENT:								.00		72.31

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<b>SID DILLON FORD</b>										
01/21	01/05/2021	90381	4635	SID DILLON FORD	6CCS687392	1	302-5791	.00	68.15	68.15
01/21	01/05/2021	90381	4635	SID DILLON FORD	8FCB682703	1	201-5791	.00	171.49	171.49
Total SID DILLON FORD:								.00		239.64
<b>STRYKER SALES CORPORATION</b>										
01/21	01/05/2021	90382	4870	STRYKER SALES CORPORATIO	3222142M	1	302-8500	.00	1,499.40	1,499.40
Total STRYKER SALES CORPORATION:								.00		1,499.40
<b>SYNCHRONY BANK/AMAZON</b>										
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	1	701-5691	.00	11.02	11.02
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	2	701-5691	.00	15.93	15.93
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	3	701-5691	.00	14.00	14.00
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	4	701-5691	.00	12.48	12.48
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	5	701-5693	.00	16.00	16.00
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	6	701-5691	.00	12.79	12.79
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	7	701-6210	.00	23.98	23.98
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	8	701-5691	.00	14.39	14.39
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	9	701-5691	.00	10.99	10.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	10	701-5691	.00	29.95	29.95
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	11	701-5691	.00	51.19	51.19
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	12	701-5691	.00	171.42	171.42
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	13	701-5691	.00	229.99	229.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	14	701-5691	.00	16.98	16.98
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	15	701-5691	.00	14.59	14.59
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	16	701-5691	.00	14.95	14.95
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	17	701-6210	.00	30.95	30.95
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	18	701-5691	.00	25.99	25.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	19	701-5691	.00	195.05	195.05
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	20	701-5691	.00	44.99	44.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	21	701-5691	.00	9.99	9.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	22	701-5691	.00	66.95	66.95
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	23	701-5691	.00	15.94	15.94
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	24	701-5693	.00	8.99	8.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	25	701-5693	.00	9.50	9.50
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	26	701-5693	.00	13.58	13.58
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	27	701-5691	.00	15.27	15.27

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01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	28	701-5691	.00	30.71	30.71
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	29	701-5691	.00	9.00	9.00
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	30	701-5691	.00	7.99	7.99
01/21	01/05/2021	90383	4910	SYNCHRONY BANK/AMAZON	NOV/DEC 20	31	701-5691	.00	35.00	35.00
Total SYNCHRONY BANK/AMAZON:								.00		1,180.55
<b>TRI STATE OIL RECLAIMERS INC</b>										
01/21	01/05/2021	90384	5577	TRI STATE OIL RECLAIMERS IN	273242	1	511-5340	.00	75.00	75.00
Total TRI STATE OIL RECLAIMERS INC:								.00		75.00
<b>U.S. BANK</b>										
01/21	01/05/2021	31421	5170	U.S. BANK (JW)	DEC 2020 S	1	001-8500	.00	66.26	66.26
01/21	01/05/2021	31421	5170	U.S. BANK (JW)	DEC 2020 S	3	003-7220	.00	61.07	61.07
01/21	01/05/2021	31421	5170	U.S. BANK (JW)	DEC 2020 S	5	003-7220	.00	4.27-	4.27-
01/21	01/05/2021	31422	5170	U.S. BANK (TO)	DEC 2020 S	1	001-9900	.00	6.99	6.99
01/21	01/05/2021	31422	5170	U.S. BANK (TO)	DEC 2020 S	2	001-9900	.00	12.99	12.99
01/21	01/05/2021	31422	5170	U.S. BANK (TO)	DEC 2020 S	3	001-9900	.00	22.17	22.17
01/21	01/05/2021	31422	5170	U.S. BANK (TO)	DEC 2020 S	4	002-9900	.00	22.17	22.17
01/21	01/05/2021	31422	5170	U.S. BANK (TO)	DEC 2020 S	5	003-9900	.00	22.16	22.16
01/21	01/05/2021	90385	5170	U.S. BANK (JW)	DEC 2020 S	2	101-6050	.00	69.66	69.66
01/21	01/05/2021	90385	5170	U.S. BANK (JW)	DEC 2020 S	4	401-9920	.00	109.00	109.00
01/21	01/05/2021	90386	5170	U.S. BANK (TO)	DEC 2020 S	6	501-5330	.00	386.96	386.96
Total U.S. BANK:								.00		775.16
<b>UPS</b>										
01/21	01/05/2021	31423	5240	UPS	R56414510	1	003-9650	.00	6.18	6.18
01/21	01/05/2021	90387	5240	UPS	R56414510	2	101-9650	.00	67.22	67.22
Total UPS:								.00		73.40
<b>VERIZON WIRELESS</b>										
01/21	01/05/2021	90388	5295	VERIZON WIRELESS (FD)	9869755146	1	301-7530	.00	18.02	18.02
Total VERIZON WIRELESS:								.00		18.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>WACKEL'S MACHINE SHOP</b>										
01/21	01/05/2021	90389	5340	WACKEL'S MACHINE SHOP	20979	1	401-5968	.00	42.50	42.50
Total WACKEL'S MACHINE SHOP:								.00		42.50
<b>WASTE CONNECTIONS OF NEBRASKA</b>										
01/21	01/05/2021	31424	5360	WASTE CONNECTIONS OF NEB	1720651	1	001-4510	.00	37,734.34	37,734.34
01/21	01/05/2021	31424	5360	WASTE CONNECTIONS OF NEB	1720708	4	001-8000	.00	28.95	28.95
01/21	01/05/2021	31424	5360	WASTE CONNECTIONS OF NEB	1720708	5	002-8000	.00	28.94	28.94
01/21	01/05/2021	31424	5360	WASTE CONNECTIONS OF NEB	1720708	6	003-7530	.00	457.42	457.42
01/21	01/05/2021	90390	5360	WASTE CONNECTIONS OF NEB	1720708	1	201-5329	.00	57.89	57.89
01/21	01/05/2021	90390	5360	WASTE CONNECTIONS OF NEB	1720708	2	501-7530	.00	163.55	163.55
01/21	01/05/2021	90390	5360	WASTE CONNECTIONS OF NEB	1720708	3	502-7530	.00	20.69	20.69
01/21	01/05/2021	90390	5360	WASTE CONNECTIONS OF NEB	1720708	7	401-5330	.00	75.74	75.74
01/21	01/05/2021	90390	5360	WASTE CONNECTIONS OF NEB	1721389	1	521-7530	.00	145.54	145.54
Total WASTE CONNECTIONS OF NEBRASKA:								.00		38,713.06
<b>WILBER PLUMBING, HEATING &amp; AIR</b>										
01/21	01/05/2021	31425	5589	WILBER PLUMBING, HEATING	7834	1	003-7220	.00	79.95	79.95
Total WILBER PLUMBING, HEATING & AIR:								.00		79.95
<b>WINDSTREAM</b>										
01/21	01/05/2021	90391	5465	WINDSTREAM	DEC 2020 S	1	202-5220	.00	538.37	538.37
01/21	01/05/2021	90392	5465	WINDSTREAM (LIBR)	DEC 2020/JA	1	701-7530	.00	260.86	260.86
Total WINDSTREAM:								.00		799.23
<b>XPRESS BILL PAY (ACH)</b>										
01/21	01/05/2021	20208125	5606	XPRESS BILL PAY (ACH)	53836	1	001-9910	.00	205.24	205.24
01/21	01/05/2021	20208125	5606	XPRESS BILL PAY (ACH)	53836	2	002-9910	.00	205.24	205.24
01/21	01/05/2021	20208125	5606	XPRESS BILL PAY (ACH)	53836	3	003-9910	.00	205.24	205.24
Total XPRESS BILL PAY (ACH):								.00		615.72
Grand Totals:								.00		810,586.55

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
001-1280	2.80	.00	2.80
001-2010	608.33	.00	608.33
001-3000	75.00	728,049.07-	727,974.07-
001-3150	37,822.59	.00	37,822.59
001-4510	37,734.34	.00	37,734.34
001-4904	.00	75.00-	75.00-
001-7040	118.85	.00	118.85
001-7060	172.88	.00	172.88
001-7090	59.43	.00	59.43
001-7230	6.71	.00	6.71
001-7260	567,574.57	.00	567,574.57
001-7270	6.33	.00	6.33
001-7820	81,182.89	.00	81,182.89
001-8000	28.95	.00	28.95
001-8230	3.36	.00	3.36
001-8460	383.05	.00	383.05
001-8500	106.16	.00	106.16
001-9620	161.60	.00	161.60
001-9650	360.34	.00	360.34
001-9670	61.66	.00	61.66
001-9880	1,250.00	.00	1,250.00
001-9900	49.46	.00	49.46
001-9910	284.12	.00	284.12
001-9915	16.65	.00	16.65
001-9980	54.00	.00	54.00
002-2000	500.00	.00	500.00
002-2581	867.35	50.00-	817.35
002-3000	50.00	11,482.05-	11,432.05-
002-7041	2,086.84	.00	2,086.84
002-7080	50.51	.00	50.51
002-7100	7,025.47	.00	7,025.47
002-7281	184.00	.00	184.00
002-8000	28.94	.00	28.94
002-8230	3.35	.00	3.35
002-8460	13.56	.00	13.56
002-9620	76.79	.00	76.79
002-9650	360.33	.00	360.33
002-9900	29.48	.00	29.48
002-9910	225.28	.00	225.28

GL Account	Debit	Credit	Proof
002-9915	16.65	.00	16.65
002-9980	13.50	.00	13.50
003-3000	17.14	8,115.43-	8,098.29-
003-7201	3,343.53	.00	3,343.53
003-7220	360.50	4.27-	356.23
003-7530	2,790.36	.00	2,790.36
003-8460	751.68	.00	751.68
003-9620	60.13	.00	60.13
003-9640	189.32	.00	189.32
003-9650	366.51	.00	366.51
003-9660	.00	12.87-	12.87-
003-9900	22.16	.00	22.16
003-9910	217.74	.00	217.74
003-9980	13.50	.00	13.50
101-1280	6,193.04	.00	6,193.04
101-3000	.00	11,115.17-	11,115.17-
101-4904	2.80	.00	2.80
101-5390	62.49	.00	62.49
101-5480	9.82	.00	9.82
101-6050	3,892.16	.00	3,892.16
101-6201	209.24	.00	209.24
101-9620	172.40	.00	172.40
101-9650	67.22	.00	67.22
101-9720	506.00	.00	506.00
201-3000	.00	2,157.01-	2,157.01-
201-5120	62.99	.00	62.99
201-5215	873.11	.00	873.11
201-5329	284.00	.00	284.00
201-5390	80.00	.00	80.00
201-5610	32.57	.00	32.57
201-5791	171.49	.00	171.49
201-6050	55.00	.00	55.00
201-9620	233.91	.00	233.91
201-9760	363.94	.00	363.94
202-3000	.00	538.37-	538.37-
202-5220	538.37	.00	538.37
203-3000	.00	10.80-	10.80-
203-9980	10.80	.00	10.80
301-3000	.00	3,696.81-	3,696.81-
301-5330	294.79	.00	294.79

GL Account	Debit	Credit	Proof
301-5791	195.29	.00	195.29
301-6050	22.50	.00	22.50
301-7530	2,420.35	.00	2,420.35
301-8500	84.00	.00	84.00
301-9620	69.98	.00	69.98
301-9990	609.90	.00	609.90
302-3000	.00	2,650.40-	2,650.40-
302-5265	164.61	.00	164.61
302-5341	918.24	.00	918.24
302-5791	68.15	.00	68.15
302-8500	1,499.40	.00	1,499.40
303-3000	.00	23,650.14-	23,650.14-
303-5260	5,642.34	.00	5,642.34
303-5261	18,007.80	.00	18,007.80
401-3000	.00	7,904.82-	7,904.82-
401-5330	75.74	.00	75.74
401-5771	2.79	.00	2.79
401-5800	39.96	.00	39.96
401-5801	181.95	.00	181.95
401-5890	141.66	.00	141.66
401-5968	246.78	.00	246.78
401-5980	826.30	.00	826.30
401-6000	628.45	.00	628.45
401-6001	70.00	.00	70.00
401-6020	47.88	.00	47.88
401-6050	17.50	.00	17.50
401-7530	5,330.67	.00	5,330.67
401-8500	64.70	.00	64.70
401-9620	107.94	.00	107.94
401-9920	109.00	.00	109.00
401-9980	13.50	.00	13.50
501-3000	.00	2,546.41-	2,546.41-
501-5330	1,012.91	.00	1,012.91
501-5541	26.83	.00	26.83
501-7530	1,506.67	.00	1,506.67
502-3000	.00	66.69-	66.69-
502-5750	46.00	.00	46.00
502-7530	20.69	.00	20.69
511-3000	.00	1,337.04-	1,337.04-
511-4012	1,084.80	.00	1,084.80

GL Account	Debit	Credit	Proof
511-5340	75.00	.00	75.00
511-7530	176.70	.00	176.70
511-9980	.54	.00	.54
521-3000	.00	2,119.33-	2,119.33-
521-7530	2,086.56	.00	2,086.56
521-9620	31.15	.00	31.15
521-9980	1.62	.00	1.62
531-3000	.00	30.00-	30.00-
531-6477	30.00	.00	30.00
532-3000	.00	1,331.70-	1,331.70-
532-6381	1,331.70	.00	1,331.70
601-3000	.00	241.54-	241.54-
601-5340	60.00	.00	60.00
601-6050	5.00	.00	5.00
601-7530	176.00	.00	176.00
601-9980	.54	.00	.54
602-3000	.00	241.00-	241.00-
602-6185	241.00	.00	241.00
701-3000	24.75	3,211.10-	3,186.35-
701-5541	26.83	.00	26.83
701-5691	1,960.74	24.75-	1,935.99
701-5693	72.66	.00	72.66
701-6050	55.00	.00	55.00
701-6210	54.93	.00	54.93
701-7530	699.20	.00	699.20
701-9620	91.28	.00	91.28
701-9740	241.88	.00	241.88
701-9900	8.58	.00	8.58
721-3000	.00	180.96-	180.96-
721-5579	151.81	.00	151.81
721-6050	12.50	.00	12.50
721-9620	16.65	.00	16.65
810-3000	.00	77.60-	77.60-
810-5210	77.60	.00	77.60
Grand Totals:	810,920.33	810,920.33-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 1525

Check.Type = {<>} "Adjustment"

## ORDINANCE NO. 2118

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO ZONING AND LAND USE; TO AMEND SECTIONS 11-211, 11-503, 11-512, 11-521, AND 11-522 OF THE CRETE MUNICIPAL CODE; TO REDEFINE CERTAIN TERMS; TO RESTRICT THE USE, DESIGN, AND PLACEMENT OF ACCESSORY USES AND STRUCTURES; TO PROVIDE RESTRICTIONS ON HOME OCCUPATIONS AND REQUIRE LICENSING; TO AMEND RESIDENTIAL AND COMMERCIAL DESIGN STANDARDS; AND TO ENACT A NEW SECTION TO CHAPTER 11, ARTICLE 5 TO ESTABLISH NEIGHBORHOOD DESIGN STANDARDS.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 11, Article 2, Section 11-211 of the Crete Municipal Code shall be amended as follows:

### **§11-211 DEFINITIONS.**

For the purposes of this Chapter, unless the context otherwise requires, certain terms or words used herein shall be interpreted as follows the following definitions shall apply:

~~The word “person” includes a firm, association, organization, partnership, trust, company or corporation, as well as an individual.~~

~~The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular.~~

~~The word “shall” is mandatory.~~

~~The words “used” or “occupied” include the words “intended, designed, or arranged to be used or occupied.”~~

~~The word “lot” includes the words “plot” or “parcel”.~~

Accessory Use, Building, or Structure. A use, building, or structure on the same lot premises with, and of a nature customarily incidental and subordinate to, the a principal use, building, or structure. An accessory use is one that is incidental to the principal use of the premises. An accessory building or structure is a subordinate building or structure, or a portion of the principal building or structure, the use of which is incidental to that of the principal building or structure or the principal use of the premises.

[ . . . ]

Alteration. Repair, reconstruction, renovation, addition, expansion, or enlargement of buildings or structures which have been destroyed or damaged to the extent of fifty percent (50%) or more of the its current fair market value and the modification of any structure in size or shape which would materially affect flood flows.

[ . . . ]

~~Building Accessory. Any detached subordinate building which serves a function customarily incidental to that of the main building or main use of the premises. Customary accessory building includes farm buildings, garages, carports, and small storage sheds.~~

[ . . . ]

~~Building. An enclosed structure, or part of a structure, that (i) is anchored to a permanent foundation, and having (ii) has exterior or party walls and a roof, and (iii) is designed or intended for the enclosure, shelter, or protection of persons, animals, or property. A structure may contain one or more buildings divided by party walls. When divided by other than common or contiguous walls, each portion or section of such building shall be regarded as a separate building, except that two buildings connected by a breezeway shall be deemed one building. The term "building" includes "structure".~~

[ . . . ]

Dwelling. Any building or structure, or portion thereof, that is designed, intended, and used for residential purposes. Dwelling does not include accessory buildings or structures, whether attached or detached, or portions of principal buildings that are designed or intended for accessory uses, such as cellars, garages, and sheds.

Dwelling, Farm and Ranch. ~~Residential~~ Dwellings, including mobile homes dwellings, appurtenant to agricultural operations, including living quarters for persons employed on the premises (but not including labor camps or dwellings for transient labor), guest houses not rented or otherwise conducted as a business, and private garages, stables, and barns.

Dwelling, Multiple-Family. A residential building designed for or occupied by, altered, or reconstructed to have three or more dwelling units families, with the number of families in residence not exceeding the number of dwelling units provided.

Dwelling, Single-Family. ~~A detached residential building, dwelling unit~~ other than a mobile home, designed, altered, or reconstructed to have one dwelling unit for and to have accommodations for and be occupied exclusively by one family only.

Dwelling, Townhome. One of a group or row of not less than two nor more than twelve attached, single-family dwellings designed and built as a single structure facing upon a street in which the individual townhouse may or may not be owned separately. For the purpose of the side yard regulations, the structure containing the row or group of townhouses shall be considered as one building occupying a single lot.

Dwelling, Two-Family. A residential building designed, altered, or reconstructed to have two dwelling units and to have having accommodations for and be occupied exclusively by two families.

Dwelling Unit. ~~One room or more rooms connected together constituting that (i) constitute a separate, independent housekeeping establishment for one family, (ii) contain independent cooking and sleeping facilities, owner occupancy, or rental or lease on a weekly, monthly or longer basis, and (iii) are physically separated from any other rooms or dwelling units which that may be in the same building or structure and containing independent cooking and sleeping facilities. Dwelling units may be owner occupied or rented on a weekly, monthly, or longer basis.~~

[ . . . ]

Home Occupation. A business, occupation, ~~or~~ profession, or income-generating activity carried on within a ~~residential~~ dwelling unit by ~~the~~ a resident thereof, ~~which~~ that is incidental and secondary to the residential occupancy and does not change the residential character thereof. The regulations pertaining to home occupations are included in section 11-512 ~~of this ordinance.~~

[ . . . ]

Mixed Use Building. A building or structure designed, altered, or reconstructed to have ~~with~~ two or more ~~primary~~ major uses. ~~The building must contain a~~ All uses must be principal permitted or special exception uses for the district in which it is located, and each floor of the building or structure must be used solely for a single use.

[ . . . ]

Person. An individual, firm, association, organization, partnership, corporation, or any other legal entity.

Premises. An area of land consisting of one platted lot or irregular tract or more than one platted lot or irregular tract if such lots or tracts are under common ownership and contiguous.

[ . . . ]

Variance. Relief from or variation of the provisions of ~~those~~ certain zoning regulations, ~~other than not including~~ use regulations and distinct from rezoning, as applied to a specific piece of property, ~~as distinct from rezoning~~, as further set out hereinafter in section 2-401 of this Code relating to the powers and duties of the ~~Board of Adjustment.~~

**Section 2.** That Chapter 11, Article 5, Section 11-503 of the Crete Municipal Code shall be amended as follows:

**§11-503 ACCESSORY BUILDINGS.**

Accessory buildings, structures, and parts of buildings or structures located within the corporate limits and extraterritorial jurisdiction of the City of Crete, ~~that are not attached to a structure~~ must comply with the following provisions:

- (1) An accessory building or structure shall not be located on a ~~lot~~ premises unless a principal building or structure is also located on that same premises ~~lot~~.
- (2) ~~Accessory buildings not to be constructed prior to principal building.~~ No construction permit shall be issued for the construction of an accessory building or structure prior to the issuance of a construction permit for the construction of the main principal building or structure upon the same premises. If construction of the main principal building or structure does not precede or coincide with the construction of the accessory building or structure, the ~~City Zoning Administrator~~ shall revoke the construction permit for the accessory building or structure until construction of the main principal building or structure has been substantially completed.
- (3) ~~Accessory buildings as part of principal buildings.~~ Any accessory building or structure attached to a principal building shall be considered part of the principal building for the purpose of height, distance, and yard requirements, and the total building or structure shall adhere to the yard requirements for the ~~principal building within the zoning district~~ that in which it is located.
- (4) The design of accessory buildings and structures shall be consistent with the ~~residential~~ character of the neighborhood and the exterior materials shall match those of the principal building or structure as much as possible.

- (5) ~~Distance between adjacent buildings.~~ The minimum distance between an accessory building or structure and any other buildings or structures on the same ~~lot~~ premises shall be five feet.
- (6) ~~Height of accessory buildings.~~ The cumulative total square footage for all accessory buildings or structures shall not exceed the total square footage of the first floor of the principal building. ~~There shall be a maximum of one primary accessory garage with a maximum of 864 square feet or one-half the area of the first floor of the principal dwelling, whichever is greater and two accessory storage buildings not to exceed 10' x 12' in size.~~
- (7) The maximum height of any detached accessory building or structure is fifteen feet.
- (8) ~~Location.~~ Detached accessory buildings or structures, except for signs, may only be erected in the rear yard ~~only~~ and shall be set back from side and rear lot lines by a minimum of ~~three~~ five feet, except that, if erected on a corner lot, ~~the~~ any detached accessory building or structure shall be set back from the side street to comply with the setback line applying to the principal building for that side street. ~~If the garage entrance is from the alley the garage shall be a minimum of ten (10) feet from the rear property line. No accessory building shall be erected in any required front or side yard.~~
  - (a) Notwithstanding the above, if the access to a detached accessory building or structure used as a garage, carport, or similar structure is from an alley, then it shall be set back from the property line adjacent to the alley a minimum of fifteen feet.
  - (b) The cumulative total square footage of all detached accessory buildings or structures shall not exceed forty percent (40%) of the required rear yard.
- (9) ~~Accessory buildings on corner lot.~~ Accessory buildings or structures on corner lots shall not be located ~~erected~~ closer to the ~~street~~ side property line than the front yard required on the adjacent ~~lot~~ premises.
- (10) ~~An accessory building may be located in the required rear yard, but such accessory building may not occupy more than forty percent (40%) of the required rear yard.~~

**Section 3.** That Chapter 11, Article 5, Section 11-512 of the Crete Municipal Code shall be amended as follows:

**§11-512 HOME OCCUPATIONS.**

- (1) Except as provided for in this section, it shall be unlawful for any person to engage in a home occupation within a lot or premises zoned R-1, R-2, R-3, or R-4.
- (2) A home occupation may be carried on within a dwelling unit under the following conditions:
  - (a) No persons other than members of the family residing within the dwelling unit ~~on the premises~~ shall be engaged in such home occupation;
  - (b) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than twenty-five (25%) percent of the total square footage ~~floor area~~ of the dwelling unit shall be used in the conduct of the home occupation;
  - (c) There shall be no changes in the outside appearance of the building, structure, or premises that contains the dwelling unit or other visible evidence of the conduct of such home occupation other than one sign, not exceeding two square feet in area, that is non-illuminated and mounted flat against the wall of the principal building ~~or structure~~;
  - (d) No home occupation shall be conducted in ~~an~~ accessory buildings or structures, or parts thereof;

- (e) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met by off the off-street parking in the rear yard and other than in a required front yard; and
  - (f) No equipment, ~~or process, or materials~~ shall be used ~~in such home occupation or activity engaged in that~~ which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single family residence, or outside the dwelling unit if conducted in other than a single family residence. In the case of electrical interference, no equipment or process shall be used ~~which that~~ creates visual or audible interference in to any radio or television receivers outside of the dwelling unit off the premises, or that causes fluctuations in line voltage off the premises;
  - (g) There shall be no outdoor storage of any equipment, machinery, parts, materials, or other articles of any nature used in connection with the home occupation; and,
  - (h) The persons engaged in the home occupation have applied for and received a business license pursuant to sections 10-301 to 10-315.
- (3) Welding, vehicle body repair, mechanical repair, rebuilding or dismantling of vehicles, or salvage or junk yards are not permitted as home occupations. The accumulation of automotive parts, scrap metal, or similar materials or the presence of more than four vehicles on a premises shall constitute and create a rebuttable presumption that a home occupation is being engaged in by the residents of the premises in violation of this section.

**Section 4.** That Chapter 11, Article 5, Section 11-521 of the Crete Municipal Code shall be amended as follows:

**§11-521 RESIDENTIAL DESIGN STANDARDS.**

The following design standards shall apply ~~Applicable~~ to all ~~(R-1 to R-4)~~ Residential Districts (R-1 to R-4):

- (1) The primary entrance to the principal building or structure shall face the front lot line. ~~be on the street side, not a side yard.~~
- (2) The cladding of ~~the all~~ exterior walls shall use building materials, textures, and colors that match appropriate to the architectural style of those the buildings and structures generally used found throughout the neighborhood. Allowable materials are brick, stone, or clapboard siding of wood, metal, or vinyl. Synthetic materials manufactured to replicate the ~~fore mentioned~~ listed materials are also allowable upon review by the City Zoning Administrator.
- (3) No dwelling shall be constructed or converted from a pre-fabricated structure, metal building, pole barn, or ~~similar storage~~ other building or structure originally designed or intended for use as an accessory building or structure.
- (4) All ~~homes~~ buildings or structures with a front porch may extend into the required front yard setback up to a maximum of six feet. ~~However, all~~ No portion of a front porch that extends into the required front yard ~~must not~~ may be enclosed by walls, windows, or screens.

**Section 5.** That Chapter 11, Article 5, Section 11-522 of the Crete Municipal Code shall be amended as follows:

**§11-522 COMMERCIAL DESIGN STANDARDS.**

~~Compliance with all codes sections and ordinances adopted by the City is required.~~ All property buildings

and structures located within the core of downtown Crete, defined as the area between Norman and Linden Avenues from 9th Street to 14th Street, shall meet the following design standards: ~~Street facing facades are limited to the following:~~

- (1) Compliance with all regulations, resolutions, code sections, and ordinances adopted by the City.
- (2) ~~Facade Elements.~~ Materials used for street facing facades ~~building~~ shall be similar to those used on adjacent buildings or structures. Primary construction materials historically used in ~~the~~ downtown areas shall be used ~~similarly in new construction~~ for all alterations, construction, or reconstruction as follows:
  - (a) Brick in ~~varying~~ matching colors, sizes, and textures ~~of brick~~ exhibited in existing buildings or structures.
  - (b) Wood ~~is best~~ may only be utilized for architectural elements such as pilasters, cornices, or decorative raised panels and trim. The use of wood as a general siding material is prohibited ~~discouraged due to maintenance requirements~~.
  - (c) Concrete block ~~is best~~ may only be utilized in combination with other materials such as brick or stone. The use of concrete block as the only building material is prohibited ~~strongly discouraged~~.
  - (d) Metal, painted or exposed, may only be utilized as architectural elements such as “pressed tin” cornices and moldings.
  - (e) Exposed structural pre-formed steel ~~fulfills~~ may only be used for aesthetic purposes at lintels and columns in a manner similar to existing historic structures.
  - (f) Stucco and any materials similar in texture and perception ~~are recommended~~ may only be used as an accent element to a façade. ~~Although stucco is utilized today as an exterior coating, it is not a historically accurate facade exterior. Modern buildings should utilize stucco in combination with other materials.~~
  - (g) The location, placement, and look of windows, doors, and similar design features, such as orientation to the street, opacity/translucency, and materials used, shall match the pattern of half or more of the buildings or structures on the same and facing block fronts.
- (3) All other areas in the C-1 District that are not located within the core of downtown Crete, as specified above, shall have at a minimum a three and one-half (3½) foot high base comprised of non-reflective exterior siding ~~which that~~ is or simulates wood, stucco, or masonry. Non-reflective exterior siding comprised of metal, aluminum, or vinyl siding or preformed panels can be utilized above the base on the exterior of street facing facades. ~~However~~ If used, metal siding shall utilize concealed fasteners to install the siding to the building or structure.

**Section 6.** That Chapter 11, Article 5 of the Crete Municipal Code shall be amended by enacting a new section to read as follows:

#### **NEIGHBORHOOD DESIGN STANDARDS.**

The following design standards shall apply to the alteration, construction, or reconstruction of all buildings or structures in Residential or Commercial Districts (R-1 to R-4; C-1 to C-3):

- (1) Buildings or structures shall utilize a roof type and pitch commonly found within the same and facing block front.
- (2) Buildings or structures shall share similar design features, such as orientation to the street, structure width, and the location and number of entrances and windows, on the principal façade facing the front lot line that match the pattern of half or more of the buildings or structures on the same and facing block fronts, if such a pattern exists.

- (3) Front porches are required when half or more of the buildings or structures on the same and facing block fronts or on adjacent blocks have front porches. Front porches shall match the width and depth most commonly found on said nearby buildings or structures.
- (4) Exterior stairs serving units on upper floors are not allowed on the principal façade facing the front lot line.
- (5) The elevation of the first floor level shall generally match the pattern of half or more of the buildings or structures on the same and facing block fronts.
- (6) The height of buildings or structures shall be similar to that of existing buildings or structures on the same and facing block fronts. No building or structure shall be taller than the tallest building or structure, nor shorter than the shortest building or structure, provided that:
  - (a) taller buildings or structures may be approved by the City on a case-by-case basis if the design of the building or structure matches the overall design of the neighborhood and it will not negatively impact city infrastructure or utility capabilities in the area or the general welfare of neighboring property owners and occupants, and,
  - (b) if the height permitted under this subsection would exceed that currently permitted in the underlying district, the building or structure shall be no taller than an existing, adjacent building or structure.
- (7) The width of buildings or structures shall be similar to that of existing buildings or structures on the same and facing block fronts. No building or structure shall be wider than the widest building or structure, nor narrower than the narrowest building or structure, provided that:
  - (a) the yard requirements of the district may be adjusted by the City on a case-by-case basis if the design of the building or structure matches the overall design of the neighborhood and it will not negatively impact lot density or crowding in the area or the general welfare of neighboring property owners and occupants.
- (8) Accessory buildings or structures shall follow the pattern of half or more of the premises on the same and facing block front, such as:
  - (a) if the pattern in an area is that accessory buildings or structures, including attached and detached garages, are located behind the house, a pattern of rear accessory buildings or structures shall be followed;
  - (b) if the pattern in an area is that accessory buildings or structures, including attached and detached garages, face the front lot line, the size of the accessory building or structure and the number and size of doors shall follow the pattern of half or more of the premises on the same and facing block front, and such doors shall not occupy more than forty percent (40%) of the length of the principal façade facing the front lot line;
  - (c) if there is no pattern shared by at least half of the premises on the same and facing block front, accessory buildings or structures may be attached and face the front lot line provided the accessory building or structure is set back from the front of the principal building or structure at least fifteen feet.

**Section 7.** That the changes specified in the above sections shall be codified as part of the Crete Municipal Code as stated herein.

**Section 8.** That all ordinances or parts of ordinances in conflict herewith shall be repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

**Section 9.** That this ordinance shall be published in pamphlet or book form and shall take effect and be in full force and effect from and after its passage, approval, and publication, as provided by law.

PASSED AND ENACTED this 5th day of January 2020.

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Mayor

ATTEST:

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City Clerk

## ORDINANCE NO. 2118

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO ZONING AND LAND USE; TO AMEND SECTIONS 11-211, 11-503, 11-512, 11-521, AND 11-522 OF THE CRETE MUNICIPAL CODE; TO REDEFINE CERTAIN TERMS; TO RESTRICT THE USE, DESIGN, AND PLACEMENT OF ACCESSORY USES AND STRUCTURES; TO PROVIDE RESTRICTIONS ON HOME OCCUPATIONS AND REQUIRE LICENSING; TO AMEND RESIDENTIAL AND COMMERCIAL DESIGN STANDARDS; AND TO ENACT A NEW SECTION TO CHAPTER 11, ARTICLE 5 TO ESTABLISH NEIGHBORHOOD DESIGN STANDARDS.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 11, Article 2, Section 11-211 of the Crete Municipal Code shall be amended as follows:

### **§11-211 DEFINITIONS.**

For the purposes of this Chapter, unless the context otherwise requires, certain terms or words used herein shall be interpreted as follows the following definitions shall apply:

~~The word “person” includes a firm, association, organization, partnership, trust, company or corporation, as well as an individual.~~

~~The present tense includes the future tense, the singular number includes the plural, and the plural number includes the singular.~~

~~The word “shall” is mandatory.~~

~~The words “used” or “occupied” include the words “intended, designed, or arranged to be used or occupied.”~~

~~The word “lot” includes the words “plot” or “parcel”.~~

Accessory Use, Building, or Structure. A use, building, or structure on the same lot premises with, and of a nature customarily incidental and subordinate to, the a principal use, building, or structure. An accessory use is one that is incidental to the principal use of the premises. An accessory building or structure is a subordinate building or structure, or a portion of the principal building or structure, the use of which is incidental to that of the principal building or structure or the principal use of the premises.

[ . . . ]

Alteration. Repair, reconstruction, renovation, addition, expansion, or enlargement of buildings or structures which have been destroyed or damaged to the extent of fifty percent (50%) or more of the its current fair market value and the modification of any structure in size or shape which would materially affect flood flows.

[ . . . ]

~~Building Accessory. Any detached subordinate building which serves a function customarily incidental to that of the main building or main use of the premises. Customary accessory building includes farm buildings, garages, carports, and small storage sheds.~~

[ . . . ]

~~Building. An enclosed structure, or part of a structure, that (i) is anchored to a permanent foundation, and having (ii) has exterior or party walls and a roof, and (iii) is designed or intended for the enclosure, shelter, or protection of persons, animals, or property. A structure may contain one or more buildings divided by party walls. When divided by other than common or contiguous walls, each portion or section of such building shall be regarded as a separate building, except that two buildings connected by a breezeway shall be deemed one building. The term "building" includes "structure".~~

[ . . . ]

Dwelling. Any building or structure, or portion thereof, that is designed, intended, and used for residential purposes. Dwelling does not include accessory buildings or structures, whether attached or detached, or portions of principal buildings that are designed or intended for accessory uses, such as cellars, garages, and sheds.

~~Dwelling, Farm and Ranch. Residential Dwellings, including mobile homes dwellings, appurtenant to agricultural operations, including living quarters for persons employed on the premises (but not including labor camps or dwellings for transient labor), guest houses not rented or otherwise conducted as a business, and private garages, stables, and barns.~~

Dwelling, Multiple-Family. A residential building designed for or occupied by, altered, or reconstructed to have three or more dwelling units families, with the number of families in residence not exceeding the number of dwelling units provided.

Dwelling, Single-Family. A detached residential building, dwelling unit other than a mobile home, designed, altered, or reconstructed to have one dwelling unit for and to have accommodations for and be occupied exclusively by one family only.

Dwelling, Townhome. One of a group or row of not less than two nor more than twelve attached, single-family dwellings designed and built as a single structure facing upon a street in which the individual townhouse may or may not be owned separately. For the purpose of the side yard regulations, the structure containing the row or group of townhouses shall be considered as one building occupying a single lot.

Dwelling, Two-Family. A residential building designed, altered, or reconstructed to have two dwelling units and to have having accommodations for and be occupied exclusively by two families.

Dwelling Unit. One room or more rooms connected together constituting that (i) constitute a separate, independent housekeeping establishment for one family, (ii) contain independent cooking and sleeping facilities, owner occupancy, or rental or lease on a weekly, monthly or longer basis, and (iii) are physically separated from any other rooms or dwelling units which that may be in the same building or structure and containing independent cooking and sleeping facilities. Dwelling units may be owner occupied or rented on a weekly, monthly, or longer basis.

[ . . . ]

Home Occupation. A business, occupation, ~~or profession, or income-generating activity~~ carried on within a residential dwelling unit by ~~the~~ a resident thereof, ~~which that~~ is incidental and secondary to the residential occupancy and does not change the residential character thereof. The regulations pertaining to home occupations are included in section 11-512 ~~of this ordinance.~~

[ . . . ]

Mixed Use Building. A building ~~or structure designed, altered, or reconstructed to have with~~ two or more primary major uses. ~~The building must contain a~~ All uses must be principal permitted or special exception uses for the district in which it is located, and each floor of the building or structure must be used solely for a single use.

[ . . . ]

Person. An individual, firm, association, organization, partnership, corporation, or any other legal entity.

Premises. An area of land consisting of one platted lot or irregular tract or more than one platted lot or irregular tract if such lots or tracts are under common ownership and contiguous.

[ . . . ]

Variance. Relief from or variation of the provisions of ~~those~~ certain zoning regulations, other than not including use regulations and distinct from rezoning, as applied to a specific piece of property, ~~as distinct from rezoning,~~ as further set out hereinafter in section 2-401 ~~of this Code relating to the powers and duties of the Board of Adjustment.~~

**Section 2.** That Chapter 11, Article 5, Section 11-503 of the Crete Municipal Code shall be amended as follows:

**§11-503 ACCESSORY BUILDINGS.**

Accessory buildings, structures, and parts of buildings or structures located within the corporate limits and extraterritorial jurisdiction of the City of Crete, ~~that are not attached to a structure~~ must comply with the following provisions:

- (1) An accessory building or structure shall not be located on a ~~lot~~ premises unless a principal building or structure is also located on that same premises ~~lot~~.
- (2) ~~Accessory buildings not to be constructed prior to principal building.~~ No construction permit shall be issued for the construction of an accessory building or structure prior to the issuance of a construction permit for the construction of the main principal building or structure upon the same premises. If construction of the main principal building or structure does not precede or coincide with the construction of the accessory building or structure, the ~~City Zoning Administrator~~ shall revoke the construction permit for the accessory building or structure until construction of the main principal building or structure has been substantially completed.
- (3) ~~Accessory buildings as part of principal buildings.~~ Any accessory building or structure attached to a principal building shall be considered part of the principal building for the purpose of height, distance, and yard requirements, and the total building or structure shall adhere to the yard requirements for the principal building within the zoning district that in which it is located.
- (4) The design of accessory buildings and structures shall be consistent with the ~~residential~~ character of the neighborhood and the exterior materials shall match those of the principal building or structure as much as possible.

- (5) ~~Distance between adjacent buildings.~~ The minimum distance between an accessory building or structure and any other buildings or structures on the same ~~lot~~ premises shall be five feet.
- (6) ~~Height of accessory buildings.~~ The cumulative total square footage for all accessory buildings or structures shall not exceed the total square footage of the first floor of the principal building. ~~There shall be a maximum of one primary accessory garage with a maximum of 864 square feet or one-half the area of the first floor of the principal dwelling, whichever is greater and two accessory storage buildings not to exceed 10' x 12' in size.~~
- (7) The maximum height of any detached accessory building or structure is fifteen feet.
- (8) ~~Location.~~ Detached accessory buildings or structures, except for signs, may only be erected in the rear yard ~~only~~ and shall be set back from side and rear lot lines by a minimum of ~~three~~ five feet, except that, if erected on a corner lot, ~~the~~ any detached accessory building or structure shall be set back from the side street to comply with the setback line applying to the principal building for that side street. ~~If the garage entrance is from the alley the garage shall be a minimum of ten (10) feet from the rear property line. No accessory building shall be erected in any required front or side yard.~~
  - (a) Notwithstanding the above, if the access to a detached accessory building or structure used as a garage, carport, or similar structure is from an alley, then it shall be set back from the property line adjacent to the alley a minimum of fifteen feet.
  - (b) The cumulative total square footage of all detached accessory buildings or structures shall not exceed forty percent (40%) of the required rear yard.
- (9) ~~Accessory buildings on corner lot.~~ Accessory buildings or structures on corner lots shall not be located ~~erected~~ closer to the street side property line than the front yard required on the adjacent ~~lot~~ premises.
- (10) ~~An accessory building may be located in the required rear yard, but such accessory building may not occupy more than forty percent (40%) of the required rear yard.~~

**Section 3.** That Chapter 11, Article 5, Section 11-512 of the Crete Municipal Code shall be amended as follows:

**§11-512 HOME OCCUPATIONS.**

- (1) Except as provided for in this section, it shall be unlawful for any person to engage in a home occupation within a lot or premises zoned R-1, R-2, R-3, or R-4.
- (2) A home occupation may be carried on within a dwelling unit under the following conditions:
  - (a) No persons other than members of the family residing within the dwelling unit ~~on the premises~~ shall be engaged in such home occupation;
  - (b) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than twenty-five (25%) percent of the total square footage ~~floor area~~ of the dwelling unit shall be used in the conduct of the home occupation;
  - (c) There shall be no changes in the outside appearance of the building, structure, or premises that contains the dwelling unit or other visible evidence of the conduct of such home occupation other than one sign, not exceeding two square feet in area, that is non-illuminated and mounted flat against the wall of the principal building ~~or structure~~;
  - (d) No home occupation shall be conducted in ~~an~~ accessory buildings or structures, or parts thereof;

- (e) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met by off the off-street parking in the rear yard and other than in a required front yard; and
  - (f) No equipment, ~~or process, or materials~~ shall be used ~~in such home occupation or activity engaged in that~~ which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single family residence, or outside the dwelling unit if conducted in other than a single family residence. In the case of electrical interference, no equipment or process shall be used ~~which that~~ creates visual or audible interference in to any radio or television receivers outside of the dwelling unit off the premises, or that causes fluctuations in line voltage off the premises;
  - (g) There shall be no outdoor storage of any equipment, machinery, parts, materials, or other articles of any nature used in connection with the home occupation; and,
  - (h) The persons engaged in the home occupation have applied for and received a business license pursuant to sections 10-301 to 10-315.
- (3) Welding, vehicle body repair, mechanical repair, rebuilding or dismantling of vehicles, or salvage or junk yards are not permitted as home occupations. The accumulation of automotive parts, scrap metal, or similar materials or the presence of more than four vehicles on a premises shall constitute and create a rebuttable presumption that a home occupation is being engaged in by the residents of the premises in violation of this section.

**Section 4.** That Chapter 11, Article 5, Section 11-521 of the Crete Municipal Code shall be amended as follows:

**§11-521 RESIDENTIAL DESIGN STANDARDS.**

The following design standards shall apply ~~Applicable~~ to all ~~(R-1 to R-4)~~ Residential Districts (R-1 to R-4):

- (1) The primary entrance to the principal building or structure shall face the front lot line. ~~be on the street side, not a side yard.~~
- (2) The cladding of ~~the all~~ exterior walls shall use building materials, textures, and colors that match appropriate to the architectural style of those the buildings and structures generally used found throughout the neighborhood. Allowable materials are brick, stone, or clapboard siding of wood, metal, or vinyl. Synthetic materials manufactured to replicate the ~~fore mentioned~~ listed materials are also allowable upon review by the City Zoning Administrator.
- (3) No dwelling shall be constructed or converted from a pre-fabricated structure, metal building, pole barn, or ~~similar storage other~~ building or structure originally designed or intended for use as an accessory building or structure.
- (4) All ~~homes~~ buildings or structures with a front porch may extend into the required front yard setback up to a maximum of six feet. ~~However, all~~ No portion of a front porch that extends into the required front yard ~~must not~~ may be enclosed by walls, windows, or screens.

**Section 5.** That Chapter 11, Article 5, Section 11-522 of the Crete Municipal Code shall be amended as follows:

**§11-522 COMMERCIAL DESIGN STANDARDS.**

~~Compliance with all codes sections and ordinances adopted by the City is required. All property buildings~~

and structures located within the core of downtown Crete, defined as the area between Norman and Linden Avenues from 9th Street to 14th Street, shall meet the following design standards: ~~Street facing facades are limited to the following:~~

- (1) Compliance with all regulations, resolutions, code sections, and ordinances adopted by the City.
- (2) ~~Facade Elements.~~ Materials used for street facing facades ~~building~~ shall be similar to those used on adjacent buildings or structures. Primary construction materials historically used in ~~the~~ downtown areas shall be used similarly in new construction for all alterations, construction, or reconstruction as follows:
  - (a) Brick in ~~varying~~ matching colors, sizes, and textures ~~of brick~~ exhibited in existing buildings or structures.
  - (b) Wood ~~is best~~ may only be utilized for architectural elements such as pilasters, cornices, or decorative raised panels and trim. The use of wood as a general siding material is prohibited ~~discouraged due to maintenance requirements.~~
  - (c) Concrete block ~~is best~~ may only be utilized in combination with other materials such as brick or stone. The use of concrete block as the only building material is prohibited ~~strongly discouraged.~~
  - (d) Metal, painted or exposed, may only be utilized as architectural elements such as “pressed tin” cornices and moldings.
  - (e) Exposed structural pre-formed steel ~~fulfills~~ may only be used for aesthetic purposes at lintels and columns in a manner similar to existing historic structures.
  - (f) Stucco and any materials similar in texture and perception ~~are recommended~~ may only be used as an accent element to a façade. ~~Although stucco is utilized today as an exterior coating, it is not a historically accurate facade exterior. Modern buildings should utilize stucco in combination with other materials.~~
  - (g) The location, placement, and look of windows, doors, and similar design features, such as orientation to the street, opacity/translucency, and materials used, shall match the pattern of half or more of the buildings or structures on the same and facing block fronts.
- (3) All other areas in the C-1 District that are not located within the core of downtown Crete, as specified above, shall have at a minimum a three and one-half (3½) foot high base comprised of non-reflective exterior siding ~~which that~~ is or simulates wood, stucco, or masonry. Non-reflective exterior siding comprised of metal, aluminum, or vinyl siding or preformed panels can be utilized above the base on the exterior of street facing facades. ~~However~~ If used, metal siding shall utilize concealed fasteners to install the siding to the building or structure.

**Section 6.** That Chapter 11, Article 5 of the Crete Municipal Code shall be amended by enacting a new section to read as follows:

#### **NEIGHBORHOOD DESIGN STANDARDS.**

The following design standards shall apply to the alteration, construction, or reconstruction of all buildings or structures in Residential or Commercial Districts (R-1 to R-4; C-1 to C-3):

- (1) Buildings or structures shall utilize a roof type and pitch commonly found within the same and facing block front.
- (2) Buildings or structures shall share similar design features, such as orientation to the street, structure width, and the location and number of entrances and windows, on the principal façade facing the front lot line that match the pattern of half or more of the buildings or structures on the same and facing block fronts, if such a pattern exists.

- (3) Front porches are required when half or more of the buildings or structures on the same and facing block fronts or on adjacent blocks have front porches. Front porches shall match the width and depth most commonly found on said nearby buildings or structures.
- (4) Exterior stairs serving units on upper floors are not allowed on the principal façade facing the front lot line.
- (5) The elevation of the first floor level shall generally match the pattern of half or more of the buildings or structures on the same and facing block fronts.
- (6) The height of buildings or structures shall be similar to that of existing buildings or structures on the same and facing block fronts. No building or structure shall be taller than the tallest building or structure, nor shorter than the shortest building or structure, provided that:
  - (a) taller buildings or structures may be approved by the City on a case-by-case basis if the design of the building or structure matches the overall design of the neighborhood and it will not negatively impact city infrastructure or utility capabilities in the area or the general welfare of neighboring property owners and occupants, and,
  - (b) if the height permitted under this subsection would exceed that currently permitted in the underlying district, the building or structure shall be no taller than an existing, adjacent building or structure.
- (7) The width of buildings or structures shall be similar to that of existing buildings or structures on the same and facing block fronts. No building or structure shall be wider than the widest building or structure, nor narrower than the narrowest building or structure, provided that:
  - (a) the yard requirements of the district may be adjusted by the City on a case-by-case basis if the design of the building or structure matches the overall design of the neighborhood and it will not negatively impact lot density or crowding in the area or the general welfare of neighboring property owners and occupants.
- (8) Accessory buildings or structures shall follow the pattern of half or more of the premises on the same and facing block front, such as:
  - (a) if the pattern in an area is that accessory buildings or structures, including attached and detached garages, are located behind the house, a pattern of rear accessory buildings or structures shall be followed;
  - (b) if the pattern in an area is that accessory buildings or structures, including attached and detached garages, face the front lot line, the size of the accessory building or structure and the number and size of doors shall follow the pattern of half or more of the premises on the same and facing block front, and such doors shall not occupy more than forty percent (40%) of the length of the principal façade facing the front lot line;
  - (c) if there is no pattern shared by at least half of the premises on the same and facing block front, accessory buildings or structures may be attached and face the front lot line provided the accessory building or structure is set back from the front of the principal building or structure at least fifteen feet.

**Section 7.** That the changes specified in the above sections shall be codified as part of the Crete Municipal Code as stated herein.

**Section 8.** That all ordinances or parts of ordinances in conflict herewith shall be repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

**Section 9.** That this ordinance shall be published in pamphlet or book form and shall take effect and be in full force and effect from and after its passage, approval, and publication, as provided by law.

PASSED AND ENACTED this 5th day of January 2020.

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Mayor

ATTEST:

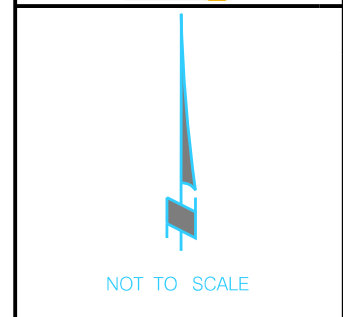
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City Clerk



PROJECT NO.	SHEET NO.
017-0078	C.1
Date: 12\21\2020	Drawn: TMR Checked: STS Approved: GTS

PROJECT: 24212-TABITHA CRETE  
1820 E. 13TH STREET

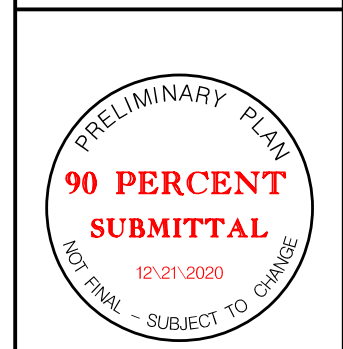


PRIOR TO CONSTRUCTION:

CALL 811 FOR LOCATION OF UNDERGROUND TELEPHONE, ELECTRIC, GAS MAINS, CABLE TELEVISION AND OTHER UTILITIES.

EXISTING UNDERGROUND AND OVERHEAD UTILITIES AND DRAINAGE STRUCTURES HAVE BEEN PLOTTED FROM AVAILABLE INFORMATION AND THEREFORE, THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL CONTRACTORS TO EXACTLY LOCATE AND PROTECT EACH EXISTING UTILITY BEFORE AND DURING ACTUAL CONSTRUCTION.

CONSTRUCTION SHALL MEET CITY OF CRETE STANDARD CONSTRUCTION SPECIFICATIONS AND STANDARD PLANS.



**COVER**

# CRETE, NEBRASKA

## UNITE PRIVATE NETWORKS

### 24212-TABITHA CRETE

### 1820 E. 13TH STREET

PROJECT COORDINATION CONTACTS			
NAME	AGENCY	PHONE NUMBER	EMAIL
SHAUN FRYE	UNITE PRIVATE NETWORKS	402-669-7460	SHAUN.FRYE@UPNFIBER.COM
TOM OURADA	CITY OF CRETE	402-826-4312	TOM.OURADA@CRETE.NE.GOV

PERMITS REQUIRED	
SHT. NO.	DESCRIPTION
F.1-F.2	CITY OF CRETE

SHT. NO.	SHEET INDEX
C.1	COVER
G.1	GENERAL NOTES
F.1-F.2	FIBER DESIGN



USER: field  
 DATE: 12\21\2020  
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LEGEND OF SYMBOLS

- EXISTING CONDUIT
- EXISTING AERIAL FIBER
- BORED CONDUIT
- TRENCHED CONDUIT
- NEW AERIAL FIBER
- NEW AERIAL FIBER, OVERLASH
- MESSENGER CABLE
- NO CITY RECIPIENT FIBER
- EXISTING CONDUIT
- EXISTING SIGNAL CONDUIT
- ROW
- NEW PULL BOX
- NEW PEDESTAL
- NEW POLE
- NEW DOWN GUY
- NEW RISER
- NEW SLACK SPAN
- NEW SLACK LOOP
- EXISTING PULL BOX
- EXISTING PEDESTAL
- EXISTING UTILITY POLE
- EXISTING SLACK LOOP
- EXISTING SPLICE CASE
- EXISTING MANHOLE
- SIGN
- BARRICADE
- DRUM
- BORE PIT
- ARROW PANEL

CABLE AND CONDUIT DESIGNATIONS

- |                                    |   |
|------------------------------------|---|
| B is Conduit Bored (ie..3" B)      | LC is Lead-In Cable                               |
| C is conductor (ie.. 3/C)          | M is Conduit Mounted (ie..2" M)                   |
| CC is Coaxial Cable                | MB is Main Line Conduit Group Bored (6) 1 1/4"    |
| CCC is Camera Control Cable        | MM is Multi Mode Fiber Cable                      |
| CDC is Camera Detector Cable       | MT is Main Line Conduit Group Trenched (6) 1 1/4" |
| CG is Circuit Ground               | NO is Number                                      |
| CPC is Camera Power Cable          | OH is Over Head                                   |
| DB is Direct Buried                | PR is Pair of Communication (ie.. 6 PR)           |
| DMSC is Dynamic Message Sign Cable | REL is Relocate                                   |
| EDC is Emergency Detector Cable    | REM is Remove                                     |
| ETW is Electric Tracer Wire        | RGS is Rigid Galvanized Steel                     |
| EX is Existing                     | SC is Service Cable                               |
| FI is Fabric Interduct             | SL is Street Light                                |
| FLC is Fiber Locate Cable          | SM is Single Mode Fiber Cable                     |
| FTW is Fiber Tracer Wire           | T is Conduit Trenched (ie..3" T)                  |
| INS is Install                     | TW is Tracer Wire (black or green)                |
| INT is Intraduct                   |   |

PCA243636-00006

POLYMER CONCRETE ASSEMBLY

24" x 36" x 36"  
(For actual dimensions see drawing)  
Polymer Concrete Assembly, Straight Sides, No Floor, WUC 3.6-20K, 3/8" Hex Bolts, Standard Nameplate (Specify at time of order) Installed

**LOAD RATINGS**  
Incidental Traffic - Parking Lot, Sidewalk  
Conforms to:  
• WUC 3.6  
• ASTM C 857  
• ANSI/SCTE 77

**FEATURES:**  
• USDA/RUS Approved  
• Drop-In nameplate  
• Shipped assembled  
• Skid resistant cover  
• Stainless steel bolts  
• Cast-in floating nut box  
• Integral drain holes

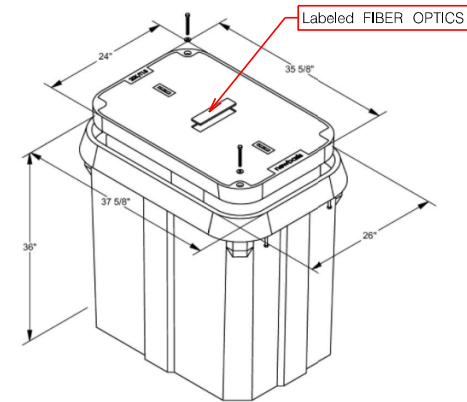
Additional product information continued on the reverse



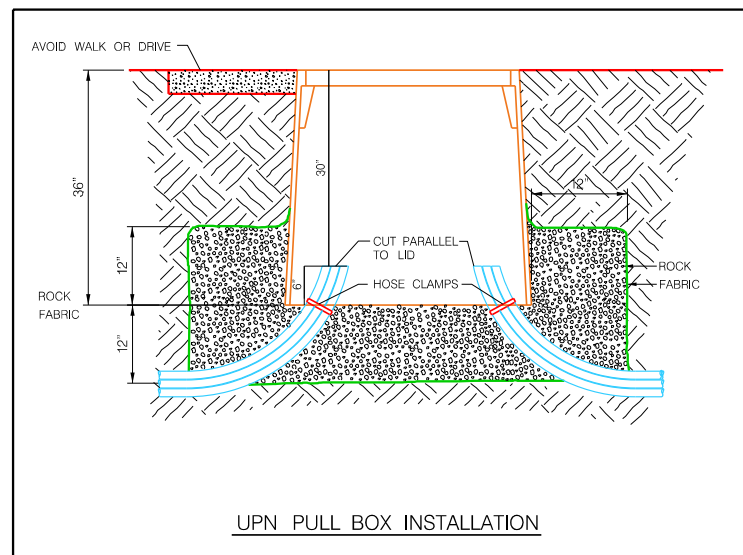
2626 Kansas Avenue  
Riverside, California 92507  
951.787.0600  
951.787.0632 (fax)  
info@newbasis.com  
newbasis.com

Inside Dimensions		
Length	Width	Depth
33 9/16"	21 15/16"	33"

UPN PULL BOX, 24"X36"X36"



REV: A.1



SUMMARY OF QUANTITIES

ITEM	UNIT	QUANTITY
CONDUIT, 2" B	LF.	863
TRACER WIRE	LF.	1,001
UPN PULL BOX	EA.	1
FIBER, 96 SM, UNDERGROUND	LF.	1,001
FIBER, 96 SM, UNDERGROUND SLACK STORAGE	LF.	260

\*ALL FIBER (UNDERGROUND/AERIAL) AND CONDUIT (BORE/TRENCH/PLOW) QUANTITIES ARE MEASURED AS LINEAL FEET BETWEEN CENTERS OF PULL BOXES, CABINETS, AND POLES. QUANTITIES DO NOT ACCOUNT FOR ELEVATION CHANGE OR SLACK.\*

PROJECT NOTES

- THE LOCATIONS OF ALL AERIAL AND UNDERGROUND UTILITY FACILITIES MAY NOT BE INDICATED ON THESE PLANS. UNDERGROUND UTILITIES, WHETHER SHOWN OR NOT, WILL BE LOCATED AND FLAGGED BY THE UTILITIES UPON THE REQUEST OF THE CONTRACTOR. NO EXCAVATION WILL BE PERMITTED IN THE AREA OF THE UNDERGROUND UTILITIES UNTIL ALL SUCH FACILITIES HAVE BEEN LOCATED AND IDENTIFIED TO THE SATISFACTION OF ALL PARTIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF ALL UNDERGROUND AND AERIAL UTILITIES AND CONSTRUCTIONS.
- UNLESS AGREED TO IN WRITING IN ADVANCE BY THE CITY, THE DEPTH OF INSTALLED FACILITIES SHALL BE, AT A MINIMUM, AS FOLLOWS:
  - FORTY-TWO (42) INCHES IN SOIL,
  - FORTY-TWO (42) INCHES BELOW A PROJECTED SLOPE FROM THE FLOW LINE OF A DITCH AT A THREE (3) HORIZONTAL AND ONE (1) VERTICAL SLOPE,
  - FORTY-EIGHT (48) INCHES UNDER A ROADWAY MEASURED FROM THE SURFACE OF SAID ROADWAY TO THE TOP OF THE INSTALLATION,
  - FORTY-EIGHT (48) INCHES UNDER A STORM WATER OR CREEK CHANNEL DESIGN FLOW LINE, AND
  - MAINTAIN A MINIMUM OF 24" OF VERTICAL & HORIZONTAL SPACING FROM EXISTING UTILITIES.
- ALL POTHOLES IN SIDEWALK PANELS WILL REQUIRE FULL PANEL REPLACEMENT.
- ANY CUT OR POTHOLE IN A CONCRETE STREETS PANEL WILL REQUIRE FULL PANEL REPLACEMENT.
- ANY CUT OR POTHOLE IN A ASPHALT STREET LANE WILL REQUIRE SEAM TO SEAM ASPHALT MILLING AND REPLACEMENT.

PROJECT NO. SHEET NO.

017-0078 G.1

Date: 12\21\2020 Drawn: TMR  
Checked: STS  
Approved: GTS

PROJECT: 24212-TABITHA CRETE  
1820 E. 13TH STREET



PRIOR TO CONSTRUCTION:

CALL 811 FOR LOCATION OF UNDERGROUND TELEPHONE, ELECTRIC, GAS MAINS, CABLE TELEVISION AND OTHER UTILITIES.

EXISTING UNDERGROUND AND OVERHEAD UTILITIES AND DRAINAGE STRUCTURES HAVE BEEN PLOTTED FROM AVAILABLE INFORMATION AND THEREFORE, THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL CONTRACTORS TO EXACTLY LOCATE AND PROTECT EACH EXISTING UTILITY BEFORE AND DURING ACTUAL CONSTRUCTION.

CONSTRUCTION SHALL MEET CITY OF CRETE STANDARD CONSTRUCTION SPECIFICATIONS AND STANDARD PLANS.

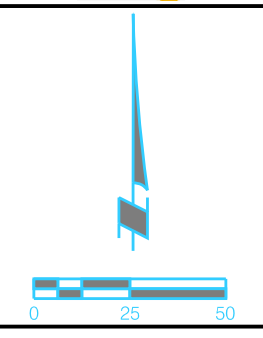


GENERAL NOTES

USER: field DATE: 12/21/2020 DGN: F:\2017\001-0500\017-0078\24212 Tabitha.Crete 13in\Sheets\General Notes\_STATEWIDE.dgn

PROJECT NO.	SHEET NO.
017-0078	F.1
Date: 12/21/2020	Drawn: TMR
	Checked: STS
Horz. Scale 1 : 50	Approved: GTS

PROJECT: 24212-TABITHA CRETE  
1820 E. 13TH STREET



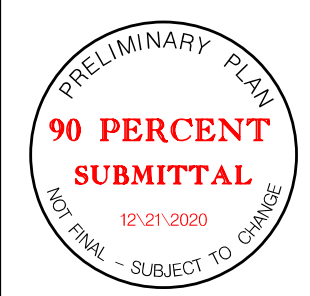
PRIOR TO CONSTRUCTION:

CALL 811 FOR LOCATION OF UNDERGROUND TELEPHONE, ELECTRIC, GAS MAINS, CABLE TELEVISION AND OTHER UTILITIES.

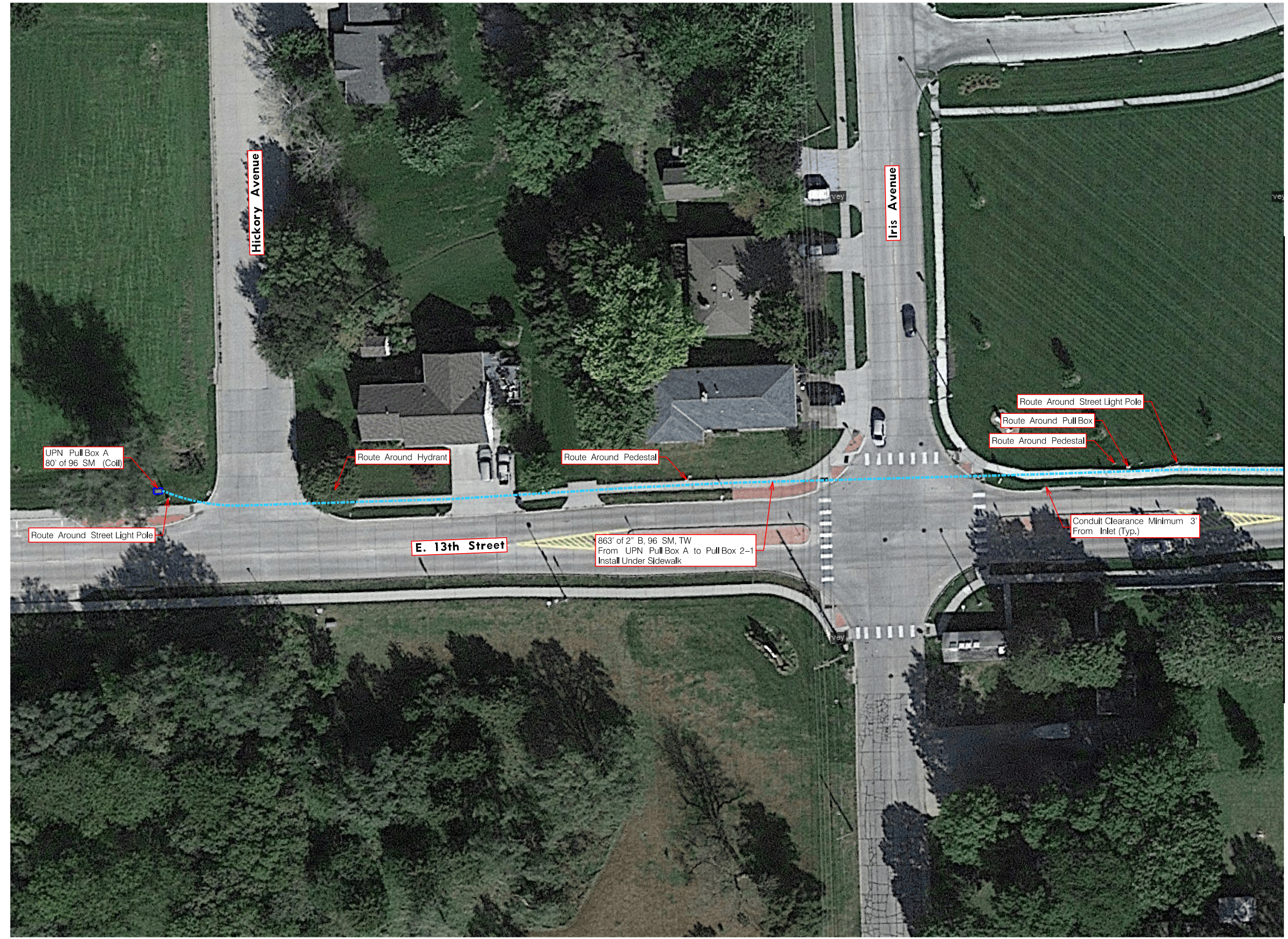
EXISTING UNDERGROUND AND OVERHEAD UTILITIES AND DRAINAGE STRUCTURES HAVE BEEN PLOTTED FROM AVAILABLE INFORMATION AND THEREFORE, THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL CONTRACTORS TO EXACTLY LOCATE AND PROTECT EACH EXISTING UTILITY BEFORE AND DURING ACTUAL CONSTRUCTION.

CONSTRUCTION SHALL MEET CITY OF CRETE STANDARD CONSTRUCTION SPECIFICATIONS AND STANDARD PLANS.

MATCH LINE SHEET F.2



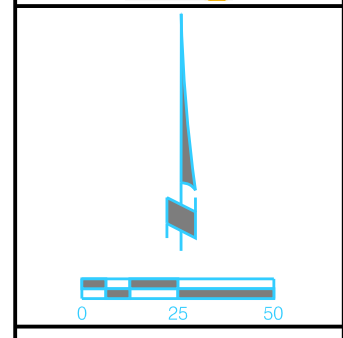
**FIBER DESIGN**



USER: field DATE: 12/21/2020 DGN: F:\2017\0001-0500\017-0078-0078-24212 Tabitha Crete 13th\Sheets\F.1.dgn

PROJECT NO.	SHEET NO.
017-0078	F.2
Date: 12/21/2020	Drawn: TMR
	Checked: STS
Horz. Scale 1 : 50	Approved: GTS

PROJECT: 24212-TABITHA CRETE  
1820 E. 13TH STREET

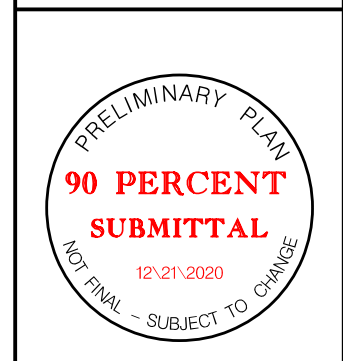


PRIOR TO CONSTRUCTION:

CALL 811 FOR LOCATION OF UNDERGROUND TELEPHONE, ELECTRIC, GAS MAINS, CABLE TELEVISION AND OTHER UTILITIES.

EXISTING UNDERGROUND AND OVERHEAD UTILITIES AND DRAINAGE STRUCTURES HAVE BEEN PLOTTED FROM AVAILABLE INFORMATION AND THEREFORE, THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL CONTRACTORS TO EXACTLY LOCATE AND PROTECT EACH EXISTING UTILITY BEFORE AND DURING ACTUAL CONSTRUCTION.

CONSTRUCTION SHALL MEET CITY OF CRETE STANDARD CONSTRUCTION SPECIFICATIONS AND STANDARD PLANS.



FIBER DESIGN



MATCH LINE SHEET F.1

USER: field DATE: 12/21/2020 DGN: F:\2017\0001-0500\017-0078\24212 Tabitha Crete 13th\40-Design\Microstation\Telecom\_STATE\017-0078\_24212 Tabitha Crete 13th\Sheets\F.2.dgn



243 East 13th Street  
P.O. Box 86  
Crete, NE 68333-0086

## Application for a Permit to Occupy City of Crete Right-of-Way (Rev. 2, 11-2015)

I Tony Reid (Olsson on Behalf of UPN) hereby request to occupy City of Crete Right-of-  
Name

Way at 1820 E. 13th Street to NW Corner of Hickory & 13th with a device or structure.  
Address

Description of structure or device:

Underground Bore with 2" HDPE Conduit, 96 SM Fiber, and Tracer Wire from Existing UPN Vault at Tabitha 1820 E. 13th Street

- Diagram, or print included?
- Necessary permits and licenses obtained? Insurance?
- Approved by the Public Works Director \_\_\_\_\_ Date: \_\_\_\_\_

Note:

- 1) All applicants to occupy public right-of-way understand and agree that if, for any reason, the City or its agents require access; the obstruction shall be moved at the applicant's expense.
- 2) Any items approved for placement in the right-of-way shall be held to the building or property line as closely as possible.
- 3) If this is a 3rd party utility type project, all affected property owners shall be notified prior to the beginning of project by the project owner, or the project's contractor.
- 4) City Council approval is required for large projects (more than one property involved, or utility oriented projects).
- 5) All requests to occupy right-of-way must include a detailed sketch, print, or drawing with dimensions with respect to property lines, paving, curbs etc....
- 6) If this application is for underground sprinkler systems, a print or drawing of the system including location of lines and heads with measurements listed must accompany the application. Additionally, the applicant may be required to provide proof of proper permits to install, plumb, and provide backflow protection for said underground sprinkler systems.
- 7) Application for a permanent structure deemed to be a traffic or public safety hazard or which limit visibility will be denied.
- 8) An application shall be approved before any construction or installation is allowed to begin.

Tony Reid  
Signature of Applicant

12/21/2020  
Date of Application

**AGREEMENT FOR  
FINANCIAL PLAN, COST OF SERVICE  
AND  
RATE DESIGN STUDY  
FOR ELECTRIC RATES**

This Agreement for a Financial Plan, Cost of Service and Rate Design Study for Electric Rates is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the Nebraska Municipal Power Pool, a non-profit corporation of the State of Nebraska, hereinafter called "NMPP," and the City of Crete, Nebraska, hereinafter called "Municipality."

**RECITALS:**

NMPP, under the provisions of its Articles of Incorporation, has the authority to enter into and perform contracts with its members.

NMPP has initiated a Financial Plan, Cost of Service and Rate Design Study (Rate Study) designed to provide assistance in certain technical areas related to calculating rates for municipal utility systems for all customer classes and to provide ongoing rate support.

Municipality is a member of NMPP and recognizes the importance of completing a Rate Study.

In consideration of the mutual promises contained herein, NMPP and Municipality agree as follows:

**1. TERM**

1.1 This Agreement shall become effective upon execution. The term of this Agreement shall begin on the date of execution and terminate two (2) years after the date of the delivery of the documents referred to in Section 2.1.3.6.

**2. SCOPE OF SERVICES TO BE PROVIDED AND RESPONSIBILITIES OF THE PARTIES**

2.1 Responsibilities of NMPP

2.1.1 Questions regarding services under this Agreement should be directed to NMPP's Director of Retail Utility Services and Member Relations, or to such other person as may be designated by NMPP from time to time. NMPP will complete the scope of work of this Agreement typically within ninety (90) days of the receipt of all data requested by NMPP. Such data must be accurate and in a format easily usable by NMPP in order for the scope of work to be done on time. Reports and other document

presentation are delivered to the Municipality as outlined in Section 2.1.3.6.

2.1.2 The Rate Study computer models shall be retained by and become the property of NMPP. The Municipality will receive all tables and charts from the model and may use the Rate Study findings and recommendations at Municipality's sole risk and without liability or legal exposure to NMPP.

2.1.3 The Rate Study will include completion by NMPP of the following tasks:

1. Data Collection – NMPP will request data, including but not limited to, customer rate class usage by rate block and revenue billed, and audited and budgeted assets including financial and operating data for the utility as necessary to prepare the Rate Study. This data is to be in an easy to read and organized format. To the extent the requested data is not readily available, NMPP and Municipality will develop and agree upon estimates for the missing data.
2. Develop a Financial Model – NMPP will develop a five-year Financial pro forma model that will provide net-income, target return on facilities investments, minimum cash reserve policy, capital improvements, borrowing, and recommend future rate increases to achieve financial targets.
3. Calculate Revenue Requirements for Test Year to be used in Rate Study – NMPP will calculate Municipality's revenue requirements in a financial pro forma to determine cost of service rate elements to be used in future rate design.
4. Functional Costs – NMPP will assign a function to each expense and each non-retail revenue including, but not limited to, generation, transmission and customer service, as applicable. The items will also be assigned to a sub-category of a function as necessary.

Expenses will be allocated to the various cost classifications based on methodologies that are generally applied to municipal utilities. These allocations will enable NMPP to separately identify and establish cost elements for each rate class provided by the Municipality, including, but not limited to, commodity generation or treatment, transmission, distribution, and customer service and accounting, as applicable.

5. Rate Design – NMPP will design rates using cost elements determined for one or two years to recover adequate revenue for the system and move classes toward cost of service revenue recovery.

NMPP will work with Municipality to develop rates that maintain the financial integrity of each municipal utility system being studied. New rate schedules and ordinances will be drafted by NMPP for approval by Municipality.

6. Present Findings – (a) NMPP will typically within sixty (60) days of receipt of sound data provide a Preliminary Proforma which will present the Financial Plan, first to the Municipality’s staff and then to rate making authority. Such presentations will be typically a combination of electronic mail and telephone and/or video conference presentation. An in-person presentation by NMPP may be scheduled as is agreed to by both Parties. (b) The Final Proforma including draft rate approval documents will be completed by NMPP typically thirty (30) days after direction is provided to NMPP regarding the level of rate adjustments desired as directed by either Municipality’s staff or the rate making authority. If additional trips are necessary for (a) or (b) above or other purposes, the trips will be billed on a time and expense basis.
7. Support – As a part of this Agreement, upon request NMPP will provide to Municipality the following support:
  - A. Review of up to five (5) large customer bills for accuracy.
  - B. Up to ten (10) hours of telephone support to answer rate application questions from Municipality.

2.1.4 The Parties hereby agree that the Rate Study to be provided by NMPP to Municipality pursuant to this Agreement shall include only the following study(ies) as indicated below:

- Electric study
- Water study
- Wastewater study
- Water and Wastewater study
- Trash study
- Natural Gas study

## 2.2 Responsibilities of Municipality

2.2.1 Municipality shall furnish to NMPP, as requested by NMPP, available cost of serve studies, audited financial reports and other data; obtain or authorize NMPP to obtain or provide additional reports and data as required; and furnish to NMPP any required services of outside third parties. NMPP shall be entitled to use and rely upon all information and services provided by or on behalf of Municipality as accurate without

independent verification in the completion of the services provided hereunder.

- 2.2.2 Municipality shall designate, in writing, a person with authority to act on Municipality's behalf on all matters concerning the services provided by NMPP under this Agreement.
- 2.2.3 Municipality shall perform the responsibilities outlined in this Section 2 in a timely manner so as not to delay the services of NMPP. A delay in Municipality's performance of more than three (3) months for any specific responsibility of Municipality shall be deemed an event of default, and NMPP shall have the right to suspend services or terminate this Agreement in the event such default is not cured within ten (10) days after written notice to Municipality.
- 2.2.4 Municipality shall bear all costs associated with the completion of all requirements under this Section 2.

### **3. LIMITATION OF LIABILITY AND INDEMNIFICATIONS**

3.1 Notwithstanding any other provision of this Agreement, NMPP's total liability to Municipality for any loss or damage, including, but not limited to, special and/or consequential damages arising out of or in connection with the performance of services or any other cause shall not exceed the compensation received by NMPP from Municipality under this Agreement, and Municipality hereby releases and will hold harmless NMPP from any liability above such amount. Municipality further agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless NMPP and its officers, employees and agents from and against all claims, damages, losses and expenses, direct or indirect, or consequential damages including, but not limited to, attorney's fees arising out of or resulting from the performance of NMPP's services hereunder.

3.2 NMPP shall exercise the same degree of care, skill, and diligence in the performance of services as is ordinarily possessed and exercised by a professional consultant under similar circumstances. **NO WARRANTY, EXPRESSED OR IMPLIED, IS INCLUDED IN THIS AGREEMENT OR IN ANY DRAWING, SPECIFICATION, REPORT OR OPINION PRODUCED PURSUANT TO THIS AGREEMENT.**

3.3 All express representations, indemnifications or limitations of liability included in this Agreement will survive its completion or termination for any reason.

**4. FEES AND PAYMENT**

4.1 Municipality shall pay NMPP for performance of the services described in Section 2.1 as follows:

<b>Total Fee for Section 2.1 Services</b>	<b>Current Municipal Energy Agency of Nebraska (“MEAN”) Funding (subject to change per Section 4.7)</b>	<b>Municipality eligible for MEAN funding as of date of execution of the Agreement</b>	<b>Total Fee Due from Municipality for Section 2.1 Services</b>
\$12,660	50% <sup>1</sup>	Yes / No	\$6,330 <sup>1</sup>

<sup>1</sup>For qualifying participants of MEAN, the MEAN Funding amount and the Total Fee Due will be automatically adjusted in accordance with Section 4.7 in the event MEAN modifies or eliminates funding for the Rate Study service.

4.2 Additional services not provided for in the scope of services set forth herein shall be provided only upon separate mutual written agreement between the Parties or upon modification of the scope of services in accordance with Section 4.5 of this Agreement. Expenses will be those incurred in completing the services at the cost or fee associated with the expense.

4.3 The fees established in this Section 4 may be reviewed and updated by NMPP from time to time in accordance with Section 4.5 of this Agreement.

4.4 Fifty percent (50%) of the total fee due from Municipality for Section 2.1 services will be invoiced after NMPP presents the Preliminary Proforma, including the Financial Plan, to the Municipality’s staff and/or the rate making authority, with the balance invoiced after delivery of the Final Proforma and Rate Ordinances. For any additional services provided under Section 4.2, and for any additional trips needed pursuant to Section 2.1.3.6, bills for services shall be rendered upon completion of each such additional service. Each bill shall be paid by Municipality within thirty (30) days after the date the bill is rendered. If any bill is not paid within thirty (30) days, it shall be deemed delinquent and interest shall accrue at the rate of 1.25% per month, or fraction thereof, on any unpaid amount from the date the bill becomes delinquent until the date on which payment is made. This Agreement may be terminated by NMPP for non-payment by Municipality.

4.5 Notwithstanding any provision to the contrary in this Agreement, NMPP shall have the right to modify any of the terms and conditions of this Agreement, including but not limited to the scope of services and fees for participation, at any time, by providing written notice to Municipality. Municipality shall have thirty (30) days from the issuance of such notice to inform NMPP in writing of Municipality’s objection to modification of the terms and conditions. Upon receipt by NMPP of Municipality’s sufficient notice of objection, NMPP shall cease providing

services to Municipality under this Agreement and this Agreement shall automatically terminate; provided, however, that such termination shall not take effect unless and until Municipality has made complete payment for any outstanding amount due and for services provided pursuant to this Agreement prior to receipt of Municipality's notice of objection.

4.6 If at any time during the term of this Agreement Municipality's membership in NMPP is withdrawn or terminated for any reason, the fees for services provided to Municipality pursuant to this Agreement shall automatically convert to the non-member fee, where such a fee is applicable, which fee may be modified from time to time by NMPP, and NMPP shall have the right to terminate this Agreement upon written notice at any time to Municipality.

4.7 For qualifying participants of the Municipal Energy Agency of Nebraska (MEAN), the Board of Directors of MEAN has approved partial funding of the cost of Service Schedule M and K participants to utilize the Section 2.1 services under this Agreement. If this funding is applicable to Municipality as of the date of execution of this Agreement, this amount has been reflected in Section 4.1. Funding is subject to change or elimination without notice from time to time by action of the MEAN Board of Directors. In such event, the amount due from Municipality will be adjusted accordingly and any balance due will be billed by NMPP to Municipality.

## **5. USE OF ELECTRONIC MEDIA**

5.1 Copies of documents that may be relied upon by Municipality are limited to the printed copies, also known as hard copies, which are signed by NMPP. Files in electronic media format of text, data, graphics, or of other types that are furnished by NMPP to Municipality are only for the convenience of Municipality. Any conclusion or information obtained or derived from such electronic files will be used at Municipality's sole risk.

5.2 When transferring documents in electronic media format, NMPP makes no representations as to compatibility, usability, or readability of documents resulting from such transfer or from the use of software application packages, operating systems, or computer hardware differing from those used by NMPP at the beginning of services rendered.

5.3 If there is a discrepancy between the electronic files and the hard copies, the hard copies shall govern.

5.4 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the Party receiving electronic files agrees that it will perform acceptance tests or procedures within thirty (30) days, after which the receiving Party shall be deemed to have accepted the data thus transferred. Any errors reported by receiving Party to delivering Party within the thirty (30)-day acceptance period will be corrected by the delivering Party within sixty (60) days of such notification. NMPP shall not be responsible to maintain documents stored in electronic media format after acceptance by Municipality.

## **6. GENERAL**

6.1 Neither Party shall have the right to assign this Agreement without the consent, in writing, of the other Party.

6.2 This Agreement shall be governed by the laws of the State of Nebraska.

6.3 In no event shall any delay by any party in enforcing (in whole or in part) any provision of this Agreement be or be deemed to be a waiver thereof or a waiver of any other provision or shall in any way prejudice any right of that party under this Agreement. Any waiver in regard to the performance of this Agreement shall operate only if in writing and mutually agreed upon by each Party.

6.4 In the event any provision of this Agreement shall be held invalid or unenforceable, the remaining provisions shall be valid and binding upon the Parties.

6.5 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than NMPP and Municipality.

6.6 Neither Party shall be liable to the other for any delay in the performance of its duties hereunder or for any loss or damage arising from uncontrollable forces including but not limited to fire, theft, storm, war, terrorism, power outage, regulatory action or any other force majeure that could not have been reasonably avoided by exercise of due diligence by the Parties. In the event of such a force majeure, the affected Party shall notify the other Party of the circumstances surrounding the force majeure and provide an estimate of delay time caused thereby. The affected Party shall use due diligence to remove such force majeure as soon as is reasonably practicable.

## **7. NOTICES**

7.1 Any notice required under this Agreement will be in writing, addressed to the appropriate Party at its address on the signature page and given personally, or by mail postage prepaid, or by commercial courier service.

## **8. OTHER AGREEMENTS**

8.1 This Agreement constitutes the entire agreement between the parties and supersedes any oral or written representations, understandings, proposals, or communications heretofore entered into by or on account of the parties and may not be changed, modified, or amended except in a writing signed by both parties. This Agreement shall supersede, terminate and replace that certain Agreement for Financial Plan, Cost of Service and Rate Design Study for Electric Rates executed as of September 17, 2018 between NMPP and Municipality.

[SIGNATURE PAGE FOLLOWING]

WHEREAS, NMPP and Municipality have caused this Agreement for a Financial Plan, Cost of Service and Rate Design Study for Electric Rates to be duly executed by their authorized officers.

NEBRASKA MUNICIPAL POWER POOL

CITY OF CRETE, NEBRASKA

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address: 8377 Glynoaks Drive  
Lincoln, NE 68516

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF CRETE, NEBRASKA  
**EMERGENCY OPERATIONS PLAN**

*The City Emergency Operations Plan is for internal use only and does not enlarge an employee's civil liability in any way. This Plan should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party claims against employees. A violation of any part of this Plan, if proven, can only form the basis of a complaint by this City for non-judicial administrative action in accordance with the laws governing employee discipline.*

I. POLICY. The City of Crete has no internal emergency management organization but strives to work with the Saline County Management Agency coordinating plans and operations between City departments and with other governmental and non-governmental organizations to effectively mitigate, prepare for, respond to, and recover from incidents and prevent or limit loss of life, destruction of property, social disruption or economic loss.

II. PURPOSE. This Plan is intended to support and supplement the Saline County, Nebraska Local Emergency Operations Plan (LEOP), affix basic responsibilities and provide basic instructions to City departments and employees. This Plan does not limit or restrict the lawful authorities of the Mayor, City Council or appointed officials of the City. It is the intent of the Governing Body that those individuals and departments identified herein will be prepared and empowered to act within the scope of their authorities and duties when an incident occurs.

III. EFFECTIVE DATE. This Plan shall be in effect upon acceptance by the Crete City Council and will remain in effect until a subsequent revision is adopted, irrespective of previous or subsequent publications of the Saline County LEOP.

IV. CHANGES. Recommendations for changes to this Plan are to be forwarded to the Mayor through the City Administrator. The Governing Body will adopt changes at its discretion.

V. DEFINITIONS. For the purposes of this Plan, the following definitions apply:

A. Critical Infrastructure and Key Resources (CIKR): Components necessary for the health and welfare of the City's population.

B. Departments: Public Works, Fire and Rescue, Library, Parks and Recreation, Police, Finance, and City Clerk.

C. Department Heads or Equivalent: Public Works Director, City Attorney, Fire Chief, Library Director, Recreation Coordinator, Building Inspector, Human Resources Coordinator, Police Chief, Finance Director, and City Clerk.

D. Emergency Operations Center (EOC): The physical location where coordination of information and resources to support incident management (on-scene operations) activities normally takes place. The City EOC is located in the lower level of the police station.

E. Incident: An occurrence, natural or manmade, that necessitates a response to protect life or property. In NIMS, the word "incident" includes planned events as well as emergencies or disasters of all kinds and sizes.

F. Incident Command Post (ICP): The field location where the primary functions of incident command are performed. The ICP may be co-located with other incident facilities.

G. Incident Command System: A standardized approach to the command, control, and coordination of on-scene incident management, providing a common hierarchy within which personnel from multiple organizations can be effective. ICS is the combination of procedures, personnel, facilities, equipment, and communications operating within a common organizational structure, designed to aid in the management of on-scene resources during incidents. It is used for all kinds of incidents and is applicable to small, as well as large and complex, incidents, including planned events.

H. Incident Commander (IC): The individual responsible for on-scene incident activities, including developing incident objectives and ordering and releasing resources. The IC has overall authority and responsibility for conducting incident operations.

I. Southeast Communications (SE Communications): The contracted emergency communications provider located within and managed by the City of Beatrice.

J. Unified Command: An ICS application used when more than one agency has incident jurisdiction or when incidents cross political jurisdictions.

## VI. PLANNING FACTORS.

A. All-Hazards Approach. This Plan uses an "all-hazards" approach, which provides general direction regarding a wide range of incidents across the full spectrum of hazards to which Crete may be vulnerable.

B. Priorities. The priorities of all City employees during every phase of preparation, response, and recovery shall be to:

1. Save and protect life.
2. Stabilize the scene.
3. Protect property.
4. Limit social and economic disruption.

C. Governing Body. The primary responsibility for the welfare of Crete residents during a disaster rests with the Governing Body regardless of methodologies or systems used to manage such an incident. The Mayor is responsible for those executive decisions necessary to prepare for, respond to or recover from an incident. The City Council formulates and adopts legislation to support disaster operations.

D. Continuity of Government. The City must continue to operate under the direction of a single elected official. If the Mayor becomes incapacitated, for any reason, succession of mayoral authority passes, by law, to the President of the City Council. If the President is also incapacitated, the remaining members of the Council will elect a new President and appoint temporary members, as needed, until a City-wide election may be held (City Code §1-105; §1-201 through §1-208).

E. City Administrator. The City Administrator, who answers to the Mayor, shall be responsible for the coordination of disaster operations within the City. This role includes direct authority over the Incident Commander (IC). The City Administrator shall also coordinate the City's support to other government entities experiencing disasters.

F. Department Heads. Department heads shall individually and collectively plan, prepare and coordinate the City's preparedness, response, and recovery efforts. Department heads are also responsible for ensuring their departments and individual employees are prepared to support this Plan to include training and equipping them.

G. Planning Meetings. At a minimum, the City Administrator and all department heads will meet once each year, as arranged by the Emergency Management Liaison Officer, to discuss training needs and opportunities, review this Plan, and prepare suggested changes for the Mayor's review.

H. Incident Management. The City has adopted concepts and principles of the National Incident Management System. This includes the Incident Command System (ICS). All City departments are to conform to these concepts and principles while conducting emergency planning, training, and response and recovery operations.

## VII. BASIC INCIDENT OPERATIONS.

A. Warning Phase.

1. City Government.

- a. Alert. When alerted to a potential threat, SE Communications is to notify the City Administrator, Fire Chief, and Police Chief using the most expedient means available (e.g. radio or telephone). These

officials (or their respective authorized representatives) are to reply acknowledging receipt of the alert. The City Administrator will notify the Mayor.

b. Action. Upon becoming aware of a threat, department heads and their employees are to follow this Plan and their supporting emergency procedures.

2. Public. SE Communications will use available technologies to alert the public as time and resources permit.

#### B. Response.

1. Upon becoming aware of an incident affecting the City, employees are to contact their respective supervisor for additional information or work assignments. Employees will report for duty on order. Department heads are to identify primary and secondary reporting locations for all employees within their respective plans.

2. Incident Command System (ICS).

##### a. Directives.

1) The City will use, to the extent practical, all applicable ICS principles and work with Community and regional partners to effectively apply them across disciplines and jurisdictional boundaries.

2) The City Administrator and department heads are responsible for training and applying these principles among their subordinate supervisors and employees, between other departments, and among other governmental and Non-Governmental Organizations (NGOs).

##### b. Incident Command.

1) The arrival of a first responder initiates the Incident Command System. The initial first responder is the Incident Commander (IC) and, until other arrangements are made, the location of the IC is the Incident Command Post (ICP).

2) Departments not holding primary responsibility for particular incidents shall support the lead department. The City recognizes and approves the use of a Unified Command when commanders from various jurisdictions or organizations operate together forming a single command structure. This enables institutions and agencies with different legal, geographic and functional responsibilities to coordinate, plan and interact more effectively while maintaining the integrity of each organization.

3) All City Government facilities, vehicles, manpower, and material resources are at the disposal of the IC (under the authority of the respective department head and the City Administrator) to best meet the needs of the City during an incident.

4) Command authority and responsibility is transferred to another person only when the outgoing IC has made a proper assumption of command brief to the incoming IC.

5) Unless otherwise assigned by the City Administrator, the IC shall be the senior representative of the department holding command and operational responsibility for an incident. Unless otherwise directed by the City Administrator, departments hold the following primary command and operational responsibilities:

<b>Public Works Department</b>	
Incident Command	Supporting Operational Tasks/Functions
<ul style="list-style-type: none"> <li>• Flood</li> <li>• Winter storm</li> </ul>	<ul style="list-style-type: none"> <li>• Utility restoration</li> <li>• Debris removal</li> <li>• Damage assessment</li> <li>• Searches for missing persons</li> <li>• Traffic control</li> <li>• Engineering</li> </ul>

<b>Volunteer Fire and Rescue Department</b>	
Incident Command	Supporting Operational Tasks/Functions
<ul style="list-style-type: none"> <li>• Severe weather (other than winter storm)</li> <li>• Fire or explosion</li> <li>• Hazardous Material (HAZMAT) release</li> </ul>	<ul style="list-style-type: none"> <li>• Search and rescue</li> <li>• Firefighting</li> <li>• Searches for missing persons</li> <li>• Limited public warning</li> <li>• Emergency medical aid</li> <li>• Traffic control</li> </ul>

<b>Police Department</b>	
Incident Command	Supporting Operational Tasks/Functions
<ul style="list-style-type: none"> <li>• Criminal acts (including bomb threat)</li> <li>• Active threat</li> <li>• Civil disturbance</li> <li>• Missing person</li> </ul>	<ul style="list-style-type: none"> <li>• Security</li> <li>• Traffic and crowd control</li> <li>• Limited public warning</li> <li>• Investigations</li> <li>• Searches</li> </ul>

6) When the scope or duration of an incident exceeds the resources available to the Public Works, Fire and Police Departments, the City Administrator or IC may choose to expand the structure, incorporating employees from other City departments who will fulfill additional roles within the ICS structure.

c. General Staff and Sections. Individuals are assigned positions, as outlined in this Plan; however, at the time of the incident, the City Administrator or IC may reassign individuals to positions which they believe the individual is best suited. All department-head level employees are to be prepared to fulfill primary roles within the General Staff, or as deputies, if not otherwise assigned within the ICS structure.

- 1) General Staff Positions.
  - a) Operations Section Chief.
  - b) Planning Section Chief.
  - c) Logistics Section Chief.
  - d) Administration and Finance Section Chief.
  - e) Intelligence Section Chief (If an Intelligence Section is assigned).

2) Sections. All departments and staff members are to be prepared to support ICS functions with representation in assigned sections under the respective Section Chief.

General Staff support of Crete City Departments	Public Works	Fire & Rescue	Police	Finance	City Clerk	Human Resources	Parks & Recreation	Library
<b>Operations Section</b>	X	X	X				X	
<b>Planning Section</b>	X	X	X					X
<b>Logistics Section</b>	X	X	X				X	
<b>Finance and Administration Section</b>				X	X	X		
<b>Intelligence Section (If assigned)</b>	X	X	X					

### 3) Composition and Responsibilities.

a) Operations Section Chief. The Operations Section Chief shall be from the department holding primary responsibility of the incident. The Operations Section is the largest of all sections. Therefore, the Operations Section Chief will be assisted by multiple representatives selected from all other City departments and other organizations providing aid to the City. The Operations Section will:

1 Manage tactical operations (including assignment, reassignment or release of resources [including those from outside sources]).

2 Establish Staging Areas to provide for the reception and support of unassigned personnel and equipment resources.

3 Emphasize safety of tactical operations.

4 Request additional resources from the IC or Logistics Section as needed.

b) Planning Section Chief. The Library Director will lead the Planning Section. The Library staff, along with one representative from the Fire Department, Public Works Department, and Police Department will comprise the Section. The Planning Section will:

1 Collect and manage all incident-related operational data.

2 Prepare the reoccurring Incident Action Plan (IAP).

3 Compile and display accurate and timely incident status information.

4 Establish information requirements and reporting schedules.

5 Report significant changes in incident status.

6 Develop a plan for Planning Section actions and fill Section supply and support needs.

7 Develop a demobilization plan.

c) Logistics Section Chief. A representative of the Public Works Department will be the Logistics Section Chief and will be assisted by one representative from the Fire Department, Public Works Department, and Police Department. If shelter operations are not initiated, the Parks and Recreation Department will support the Logistics Section. The Logistics Section will:

1 Manage all incident logistics to include the acquisition of all supply needs.

2 Coordinate contractual agreements with the Finance and Administration Section.

3 Provide all facilities, transportation, communications, supplies, equipment maintenance and fueling, food and medical services for incident personnel, and all off-incident resources.

4 Anticipate incident service and support requirements.

5 Request additional resources as directed/approved by IC.

6 Manage the demobilization of resources.

d) Finance and Administration Section Chief. The Finance Director will be the Finance and Administration Section Chief and will be assisted by the City Clerk, Human Resources Director, and other City employees, as determined by the IC or City Administrator. The Finance and Administration Section will:

- 1 Manage all financial and administrative aspects of an incident.
- 2 Provide financial and cost analysis information as requested.
- 3 Oversee compensation and claims functions related to the incident are addressed.
- 4 Develop a plan for Finance and Administration Section actions and fill Section supply and support needs.
- 5 Account for manpower, all purchases or rentals of needed supplies, materials, and equipment necessary for disaster operations.
- 6 Receive all equipment and material expenditures related to the incident from the Logistics Section or IC.
- 7 Record all agreements and contracts arranged by the City Administrator, IC, or Logistics Section Chief.

e) Intelligence Section Chief.\*

- 1 Collect pertinent operational information to possibly include but not be limited to: Risk assessments, medical surveillance, weather data, structural designs, contamination levels, public works data, crime reporting, etc. from a variety of sources.
- 2 Analyze collected information to identify usefulness to other ICS elements.
- 3 Appropriately share incident intelligence.

\* "Intelligence" responsibilities may be assigned to a Section Chief within the General Staff (as described above) when the incident is heavily influenced by intelligence factors or when there is a need to manage or analyze a large volume of sensitive information or intelligence. In other circumstances, responsibilities may be assigned to an Intelligence Officer in the Command Staff, an Intelligence Branch Director within the Operations Section. If not specifically assigned, all listed responsibilities shall be held by the Planning Section Chief or subordinate identified by the Planning Section Chief.

d. Command Staff. Individuals are assigned positions, as outlined in this Plan; however, at the time of the incident, the City Administrator or IC may reassign individuals to positions which they believe an individual is best suited. The City Administrator should identify and train employees he/she believes are best suited to perform primary roles within the Command Staff, or as deputies, if not otherwise pre-assigned within the ICS structure.

1) Command Staff Positions.

- a) Public Information Officer (PIO).
- b) Safety Officer.
- c) Liaison Officer.
- d) Information and Intelligence Officer (if assigned to the Command Staff [see above]).

2) Responsibilities.

- a) Public Information Officer (PIO) (As assigned by the City Administrator or IC) (LEOP – Annex D). The PIO manages the dissemination of public information. The PIO is to:

- 1 Provide and receive timely and accurate information from the City Administrator and IC.
- 2 Release emergency directions and information to media (e.g. radio and television stations and regional newspapers).
- 3 Provide emergency directions and information to SE Communications for immediate release over government radio frequencies.
- 4 After coordinating with the City Administrator and IC, prepare and deliver timely and accurate press releases and public statements.
- 5 Attend briefings at the EOC and inform the City Administrator ~~Mayor~~ and IC of any problems.
- 6 Arrange press briefings for the Mayor, City Administrator and IC, at their discretion.
- 7 Lead or participate in a Joint Information Center (JIC), at the discretion of the IC.
- 8 Organize, supervise and maintain contact with Public Information Staff to:
  - a Receive public inquiries and provide accurate information to minimize rumors.
  - b Coordinate press briefings (e.g. appropriate location, scheduling, communications, day and time, etc.).
  - c Maintain situational awareness with a liaison to the CP/EOC.
  - d Serve as the contact point through which the media will gain access to public officials, if required.

b) Safety Officer (SO). The SO enhances safety by coordinating safety measures with and between responding organizations. These organizations do not lose their respective authorities or responsibilities to act in a safe manner or mitigate unsafe acts. The SO is to:

- 1 Monitor and assess conditions and incident operations.
- 2 Advise the IC on all matters relating to operational safety, including the health and safety of emergency responders.
- 3 With the General and Command Staffs, oversee the preparation and implementation of the Incident Safety Plan.
- 4 Implement measures to promote emergency responder safety.
- 5 Stop unsafe acts when observed and prevent unsafe acts during incident operations.

c) Liaison Officer (LO). The LO is the IC's point of contact for representatives of other governmental agencies, NGOs and others. The LO is to:

- 1 Create and maintain a list of assisting and cooperating agencies (including primary and secondary contacts [with contact information]).
- 2 Monitor and assess conditions and incident operations for current and potential inter-agency problems.
- 3 Advise the IC on all matters relating to inter-agency issues.

4 Provide the Planning and Logistics Sections agency-specific demobilization information and requirements.

e. Incident Command Post (ICP). An ICP provides an on-site location from which City leaders share information, coordinate actions, and provide direction. The IC will identify and re-locate (as may be necessary) to a location best suited for this purpose. The senior member of supporting departments will remain at the ICP with the IC and communicate with other members of their respective departments by radio or telephone until an ICS structure is formed. The ICP must maintain communications with SE911.

f. City Emergency Operations Center (EOC) Support. The EOC supports emergency operations by providing the infrastructure necessary to manage large-scale or long duration incidents. The City EOC is located in the lower level of the police station.

1) Preparation and Activation. The Police Chief shall be responsible for planning, preparing, and activating the EOC at the direction of the Mayor, the City Administrator or IC.

2) Organization. Supporting elements within the EOC will be aligned along the same structure as the General Staff (Operations, Planning, Logistics, and Finance and Administration) and Command Staff.

#### VIII. GOVERNING BODY RESPONSIBILITIES.

##### A. Mayor and City Council (LEOP - Annex A).

1. Adopt and approve changes to this Plan.
2. Establish law or policy to effectively mitigate, prepare for, respond to, and recover from an incident.
3. Acquire and allocate funding.
4. Declare a City emergency.
5. Exercise emergency powers related to:
  - a. Curfews.
  - b. Evacuations.
  - c. Price restrictions.
  - d. Standards for contractors and craftsmen.
  - e. Temporary waivers for land use.
  - f. Shelters.
  - g. Request County assistance, etc.

B. Mayor. The Mayor is the chief executive of the Crete City Government. As such, the Mayor retains overall responsibility for the City's disaster response and recovery operations. As adopted through this Plan and under the ICS framework, the Incident Commander (IC), at the direction of the City Administrator and the Mayor, has the authority to direct and control incident operations. The responsibilities of the Mayor may include, but are not limited to:

1. Retain direct oversight of the City Administrator, IC, and City operations.
2. Call emergency sessions of the City Council.
3. Coordinate actions with City Council members and the Mayor's special staff.
4. Activate the EOC to support the IC or City operations.
5. Establish and lead a City Policy Group, as desired.

6. Monitor use of City resources and resource acquisition.
7. Assign additional duties to City employees.
8. Recommend to the City Council the emergency hiring of additional City employees, as he/she deems appropriate.
9. Coordinate directly with County and State elected officials.

C. President of the City Council. In the event that there is a vacancy in the office of Mayor, or in the event the Mayor is absent or unable to fulfill the duties and obligations of his office, the President of the Council shall exercise the powers and duties of the office until the vacancy shall be filled, such disability is removed, or in the case of temporary absence, until the Mayor returns (City Code §1-201).

IX. CITY ADMINISTRATOR RESPONSIBILITIES. At the onset of any incident, the City Administrator will receive a consolidated report of damage to City vehicles, equipment and facilities from the Public Works Administrative Assistant. With this information, the City Administrator will assess the City's capabilities to respond effectively. The City Administrator will retain operational authority over the Incident Commander (IC) and perform other duties as required by the Mayor.

X. DEPARTMENT RESPONSIBILITIES. With available resources and in accordance with the directives of the City Administrator or the IC, departments are responsible to provide support to City operations and perform the tasks listed herein during an incident.

A. General.

1. Activities listed for each department may not be applied to every incident nor is this list all-inclusive. City employees, at the direction of the Mayor, City Administrator, IC or respective department head, may be directed to perform other duties in support of the City's emergency operations.
2. The task assignments in this Plan are written in general terms and purposely do not dictate how the IC, department heads, managers, or supervisors will accomplish each task.
3. Department heads are to develop guidelines and conduct training to prepare their employees to perform directed and anticipated tasks. Department heads are also to prepare employees to lead or support specific operations during an incident.

B. Police Department - Police Chief (LEOP - Annex H).

1. Safely inspect Police Department facilities, vehicles, and equipment; report damage to the Public Works Administrative Assistant.
2. Assume IC of criminal acts (including bomb threats), missing persons or civil disturbances.
3. As necessary, recall off-duty personnel and call for mutual aid from the Saline County Sheriff's Office and other law enforcement agencies.
4. Within limited available resources and as may be practical, use mobile public address systems or face-to-face contact to warn residents of a localized threat.
5. Coordinate law enforcement operations with the Saline County Sheriff and other law enforcement agencies.
6. Provide the Building Inspector with an initial damage assessment as may be practical.
7. With Public Works, identify emergency or evacuation routes inside the City.

8. As necessary, establish traffic control points to facilitate traffic flow. As directed, establish security checkpoints to isolate Crete.
9. Coordinate with Public Works for needed barricades, signs, cones, and flags for traffic control.
10. On order, and with the assistance of other City departments, coordinate evacuations to selected emergency shelters by routes designated by the Public Works Department.
11. Coordinate with CP/EOC for special needs transportation out of the evacuation area.
12. Coordinate with the CP/EOC to select assembly points and exercise surveillance over assembly points used to transport people out of the evacuation area.
13. Coordinate traffic and crowd control in and around the disaster area
14. Secure the incident area, as practical.
  - a. Provide extra patrol to critical public facilities.
  - b. Establish security posts at emergency shelters.
15. Limit re-entry into damaged or contaminated buildings.
16. Capture, confine or kill stray animals according to law.
17. With approval of the City Administrator, coordinate emergency hire and training of additional personnel.
18. Assign personnel to fulfill roles within the ICS structure, as determined by the IC.
19. Designate and maintain lines of succession in the absence of the Police Chief.
20. Be prepared to establish a rudimentary emergency radio communications site at the police station at the direction of the City Administrator or IC.

C. Southeast Communications (SE911) – Coordinated by the Crete Police Chief through the Beatrice Police Chief (LEOP - Annex B).

1. Assess and maintain emergency communications capabilities and maintain lines of communication with the Saline County Sheriff's Office and Nebraska State Patrol.
2. Maintain current alert roster for key City personnel.
3. Maintain current contact information for industry, businesses, Crete Public Schools, Saint James School, Doane University, and the Crete Area Medical Center.
4. Provide public warning using sirens or other available technologies.
5. Monitor and disseminate weather watches, warnings and advisories.
6. Coordinate emergency radio traffic.
7. Request additional assistance according to SE Communications procedures.
8. Be prepared to relocate and provide emergency communications from an alternate location, as determined by the Beatrice Police Chief and in accordance with SE Communications procedures, if the primary center is damaged or otherwise inaccessible or inoperable.

## D. Fire Department - Fire Chief (LEOP - Annex F).

1. Safely inspect Fire Department facilities, vehicles, and equipment; report damage to the Public Works Administrative Assistant.
2. Assume command of fires or explosions, severe weather incidents (other than winter storm) or Hazardous Material (HAZMAT) incidents.
3. Minimize threat to the public from a HAZMAT incident.
4. Provide initial radiological detection/monitoring at radiological incidents.
5. As necessary, notify Beatrice Fire Department for HAZMAT support.
6. Coordinate search and rescue operations with the Police Department.
7. Provide back-up equipment for pumping water.
8. Assist the Police Department with:
  - a. Searches for missing persons.
  - b. Traffic control.
  - c. Public warning.
  - d. Perimeter security of the disaster area.
9. As necessary, implement mutual aid agreements with other jurisdictions.
10. As determined by the IC, assign personnel to fulfill roles within the ICS structure.
11. Establish and maintain lines of succession in the absence of the Fire Chief.
12. Be prepared to establish a rudimentary emergency radio communications site at the fire station at the direction of the City Administrator or IC.
13. Be prepared to establish an alternate City Emergency Operations Center (EOC) at the fire station if the police station is damaged or otherwise inaccessible or inoperable.

## E. Emergency Medical Services - Fire Chief (LEOP - Annex G).

1. As necessary, conduct triage operations.
2. Operate emergency medical units to provide emergency treatment to injured personnel at the scene.
3. Transport injured to the hospital and dead to funeral home (or temporary morgue); coordinate with Public Works or Police Department for open routes to the hospital.
4. As necessary, request mutual aid agreements from other jurisdictions.
5. Attend briefings at the EOC and inform the City Administrator and IC of any problems.
6. Continue emergency medical services for the remainder of the City.
7. As determined by the IC, assign personnel to fulfill roles within the ICS structure.
8. Establish and maintain lines of succession in the absence of the Fire Chief.

F. Public Works – Public Works Director (LEOP - Annex K). The Public Works Director is responsible for: The Cemetery, Street, Electric Line, Power Plant, Refuse Transfer Station, Water, Waste Water, Information Technology (IT), and-Building Inspection. The Public Works Director is to establish lines of succession in his/her absence and assign personnel to fulfill roles within the ICS structure, as determined by the City Administrator or IC. The Public Works Director (or designee) is to safely inspect Public Works facilities, vehicles, and equipment; report damage to the Public Works Administrative Assistant.

1. Cemetery – Cemetery Supervisor.

- a. Safely inspect cemetery grounds, facilities, vehicles, and equipment; report damage to the Public Works Director (or designee).
- b. Report to the Public Works Director for further assignment.

2. Street – Street Supervisor.

- a. Safely inspect the street network and report damage to the Public Works Director.
- b. Safely inspect Street Department facilities, vehicles, and equipment; report damage to the Public Works Director.
- c. With the approval of the Public Works Director, request mutual aid.
- d. Once identified, clear and mark emergency and evacuation routes.
- e. Establish priorities, plan the clearing of other City streets, and execute the plan.
- f. Close streets to include transporting/erecting barricades, signs, and flags at traffic control points identified by the Police Department.
- g. Clear debris from public areas.
- h. Clear debris from private property if it is necessary for rescue operations or when directed by the City Administrator.
- i. Post traffic directional signs, as needed, particularly for evacuation.
- j. Perform priority repairs to streets.
- k. Repair storm sewers.
- l. Provide emergency repair and maintenance of vehicles and equipment during disaster operations.
- m. Coordinate sandbagging operations for public buildings/entities in preparation for or during a flood incident.
- n. Assist with the removal and disposal of disaster debris.
- o. As necessary, establish additional temporary tree burning areas.
- p. As assigned determined by the IC, furnish heavy equipment and personnel in support of other City departments.

3. Electric Line Supervisor.

- a. Safely inspect electric network and report damage to the Public Works Director.

- b. Safely inspect Electric Department facilities, vehicles, and equipment and report damage to the Public Works Director.
- c. With the approval of the Public Works Director, request mutual aid.
- d. De-energize downed power lines.
- e. Prioritize and restore power according to plans approved by the Public Works Director.
- f. In coordination with the Building Inspector, safely inspect the electric systems of damaged public buildings.
- g. As directed, provide emergency lighting.

#### 4. Power Plant Superintendent.

- a. Safely inspect the power plant and related equipment; report all damage to the Public Works Director.
- b. Coordinate with the Public Works Director and vendors to secure a temporary source of electricity should the City need it to restore utility service.
- c. Coordinate the acquisition of emergency power generators with the Public Works Director and Logistics Section.
- d. Coordinate with the Public Works Director to arrange mutual aid per agreements in place with other NMPP and MEAN members.
- e. Report to the Public Works Director for further assignment.

#### 5. Refuse Transfer Station.

- a. Establish debris collection points as approved by the Public Works Director.
- b. The Public Works Director will primarily be responsible for coordinating disposal of disaster debris and will work with the Street Department in accomplishing this function.
- c. As approved, meet the demand for greater disposal operations by any of the following:
  - 1) Extending hours as needed for debris disposal;
  - 2) Prepare and execute a debris disposal plan;
  - 3) Affix signs or position guides in landfill area to organize disposal efforts;
  - 4) Permit normally unauthorized items to be deposited (to the extent practical) at the landfill or find alternatives for the disposal of unauthorized items.
  - 5) Maintain "salvage depot" for unclaimed damaged property that has been removed from public or private property.
  - 6) Coordinate the approval of burning sites with the Governing Body.
- d. Report to the Public Works Director for further assignment.

#### 6. Water Department Supervisor.

- a. Safely inspect the water system, including wells and fire hydrants; report damage to the Public Works Director.

- b. Safely inspect Water Department facilities, vehicles, and equipment; report damage to the Public Works Director.
- c. With the approval of the Public Works Director, request mutual aid.
- d. Advise the Public Works Director of the water system status.
- e. Maintain water pressure and uncontaminated supply of water.
- f. Be prepared to isolate the water system when and where there is a possibility of contamination from a hazardous materials spill.
- g. Repair water tower or mains, as prioritized; isolate ruptured or damaged mains until repairs can be made.
- h. Coordinate water testing with the State Health and Human Services System.
- i. Provide potable emergency water supply.
  - 1) With the approval of the Public Works Director and in coordination with the Logistics Section, locate suitable containers and fill with uncontaminated water.
  - 2) As directed, prepare and execute a water distribution plan.

#### 7. Waste Water Supervisor.

- a. Safely inspect waste water system, including wells and fire hydrants, and report damage to the Public Works Director.
- b. Safely inspect Waste Water Department facilities, vehicles, and equipment; report damage to the Public Works Director.
- c. With the approval of the Public Works Director, request mutual aid.
- d. Maintain sanitary sewer operations.
- e. Be prepared to isolate in-flow if the incident involves a hazardous materials spill into the waste system.

#### 8. Information Technology (IT) Director.

- a. Safely inspect the City's IT and communications infrastructure and report damage to the Public Works Administrative Assistant.
- b. Take immediate action to restore IT and communications services, to the extent practical.
- c. Make plans to mitigate or prevent future damage to IT and communications infrastructure and be prepared to execute such plans.
- d. Report to the Public Works Director for assignments.

#### 9. Building Inspector (LEOP - Annex C).

- a. Safely inspect City Hall and report damage to facilities, vehicles, and equipment; report damage to the City Administrator.

b. Coordinate with the Saline County Assessor to aid in the implementation of the County Damage Assessment Plan in the City.

1) Priorities:

a) Life safety issues.

b) Critical Infrastructure and Key Resources (CIKR).

1 Public Services.

2 Transportation Systems.

3 Lifeline Systems.

c) Residences, businesses, and industries.

2) Immediately report life safety issues (e.g., fires, live power lines, leaking chemicals or gas, wild or vicious animals, etc.) to IC.

3) Immediately report to IC any situation that may reasonably become a life safety issue if not resolved (e.g. a lack of food, water, sanitation or shelter, etc.).

4) Identify locations of damage as well as estimated dollar loss.

5) Document related damage by photograph and written record.

c. Issue temporary occupancy permits, as lawful and necessary, for temporary housing.

d. In coordination with the City Attorney, prepare demolition orders for all unsafe structures and provide assistance in the coordination of demolition work.

e. During restoration efforts, ensure construction is in compliance with the City's master development plan and local codes.

f. Through approval of the City Administrator, coordinate the restoration of damaged public facilities.

g. Act as the point of contact to identify and register insurance adjusters, contractors, service technicians, and other vendors.

h. Coordinate with the Police Department to arrange access for registered insurance adjusters, contractors, service technicians, and other vendors.

i. With the approval of to the City Administrator and the assistance of the City Attorney, contract for needed structural engineering services.

j. Coordinate with the department heads for in-depth safety inspections of City-owned facilities damaged during the disaster.

k. Coordinate the photographing of debris piles before disposal.

10. Public Works Administrative Assistant. Consolidate damages report of all City government facilities, vehicles, and equipment and submit to the City Administrator.

#### G. Parks and Recreation.

1. Recreation Coordinator.

a. Safely inspect the Main Street Community Center; report damage to the City Administrator.

b. Maintain the Main Street Community Center for City use during an incident.

## c. Emergency Shelters.

1) Coordinate with IC or Planning Section and volunteer service NGOs such as the American Red Cross and Salvation Army regarding the necessity and selection of temporary emergency shelters and assembly points for transportation to emergency shelters.

2) Obtain and maintain relevant statistics of shelter use from the shelter managers of such organizations and apprise IC of shelter operations.

d. If emergency shelters are not used, report to the City Administrator for further assignments.

## 2. Parks Supervisor.

a. Safely inspect all parks, to include recreational facilities, vehicles, and equipment owned or operated by the City; report damage to the City Administrator.

b. Report to the City Administrator for further assignments.

## H. Finance Director.

1. Perform the role of Finance and Administration Section Chief.

2. Receive and process incident invoices from the City Administrator, IC, or Logistics Section Chief.

3. Consolidate and maintain records of incident-related expenditures in collaboration with other Section Chiefs and Department Heads.

a. Labor (regular and overtime).

b. Equipment.

c. Materials (to include parts and supplies used from the City's inventory).

d. Any contractual agreements/costs related to the incident.

4. Upon request, provide incident-related financial summaries and statistics.

## I. City Clerk.

1. Perform the role of Deputy Finance and Administration Section Chief.

2. Witness and record disaster declarations and other incident resolutions made by the Governing Body.

3. Maintain and secure incident-related records.

4. In conjunction with the Planning Section Chief, Finance and Administration Section Chief, and City Administrator, and in coordination with the Saline County Emergency Manager, prepare necessary documentation required for state and federal disaster assistance applications.

5. Upon request, provide incident-related administrative summaries and statistics.

6. Request mutual aid, as necessary and as approved by the City Administrator, through the Nebraska Municipal Clerk's Association.

## J. Human Resources Coordinator.

1. Perform as a member of the Finance and Administration Section.

2. Prepare and maintain records of incident-related labor expenses (regular and overtime hours).

## K. Purchasing Clerk. Perform as a member of the Finance and Administration Section.

L. Library – Library Director. The Library will form the core of the Planning Section.

1. Safely inspect the Library facility and equipment; report damage to the Public Works Administrative Assistant.
2. Perform the role of Planning Section Chief.
3. With the Library staff, perform functions of the Planning Section.
4. Be prepared to close public access to the Library facility until directed by the City Administrator.
5. The Library facility (including tornado shelter) will remain available for City government use, as determined by the City Administrator.

#### XI. SPECIAL STAFF RESPONSIBILITIES.

A. City Attorney.

1. Provide emergency legal counsel to city officials regarding:
  - a. Curfews.
  - b. Price restrictions.
  - c. Standards for contractors and craftsmen.
  - d. Temporary waivers for land use, etc.
2. Draft emergency legislation.
3. Provide assistance in preparing and negotiating contracts between the City and vendors for response and recovery services and support.
4. Perform other related legal duties as may be required by the Mayor and City Administrator.
5. Assist the IC and General and Command Staffs with legal issues as required by the City Administrator or IC.

B. Emergency Management Liaison Officer.

1. Preparation.
  - a. Schedule and conduct Plan reviews with other City officials and consolidate and submit recommended Plan changes to the Mayor through the City Administrator.
  - b. Upon request, assist department heads in coordinating training for their respective departments.
  - c. Coordinate City-wide training with the Saline County Emergency Management Agency, City elected officials, and department heads.
2. Response and Recovery. The Liaison Officer may advise the Mayor and City Administrator regarding disaster operations but has no command authority over disaster operations (This is a function retained by the Mayor, City Administrator, and IC). Other duties may include but are not limited to:
  - a. Manage the EOC (when activated).
  - b. Advise the City Administrator or IC as to who may be needed on the EOC Staff and what materials or processes are required to facilitate EOC operations and internal support.

- c. Coordinate EOC activities and act as a liaison with the Saline County Emergency Management Agency.
- d. Assist the City Administrator and IC consolidating operational incident records and preparing after action reports.

C. Community Assistance Director. Report to the City Administrator for assignments.

D. Social Media Specialist. Report to the City Administrator for assignments.

E. GIS Technician. Report to the City Administrator for assignments.

F. Code Enforcement Officer. Report to the City Administrator for assignments.

This revised Emergency Operations Plan was adopted by the Crete City Council on January 5, 2021.

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Mayor

ATTEST:

---

City Clerk



# Central States Group

December 1, 2020  
Tom Ourada  
City of Crete

## Central States Group & Kinetics Noise Control Quote For The City Of Crete Library.

Central States & Kinetics Noise Control Inc. are pleased to submit the following quotation for the supply of your Chiller Noise Control. The following is the firm price; excluded are any items not specifically expressed in this proposal. The price is only bound by the qualifications and selection presented below. Kinetics Noise Control reserves the right to make any changes to pricing as new information and requested changes are presented.

### Product Summary

- **Chiller Noise Control**

### Kinetics Noise Control Acoustical Louver Barrier Wall System & KNP Panels

<i>Configuration</i>	L-shaped acoustical Louver barrier wall system with Absorption Panels on back wall.
<i>Dimensions</i>	16'-0" L x 13'-0" L x 12'-0" H <a href="#">Bottom 7'-0" H skirted with ultra-low, pressure loss acoustic louvers</a> <a href="#">Top 5'-0" H incorporates NOISEBLOCK™ panels</a>
<i>Acoustic LVR Model</i>	KCPL – F/1- 12" (deep) Hinged for easy maintenance access Pressure drop 0.09 inches WG at 33,000 cfm (half of unit total 66,000 cfm)
<i>Outer Casing</i>	16 GA solid Galvanized Steel G90
<i>Inner Lining</i>	22 GA perforated, Galvanized Steel G90
<i>Trim, Sealant, TEK screws</i>	Included and supplied as necessary
<i>Structural Steel</i>	<b>Finish:</b> HDG  <b>Description:</b> Structural steel components are designed to bolt together, no field welding required. The columns and base plates are supplied as factory welded assemblies. All included with factory drilled holes, bolts, washers and nuts. All structural steel is designed and supplied from the base plate and upwards. The design is based upon the assumption of "cast in place" anchors/foundation support system. Kinetics Noise Control is not responsible nor will comment on anything below the baseplates. All structural components will be made of steel.  Qty. = (5) columns/base plate assemblies  Base plate assemblies are 18 x 18 x 1.5" thick

**Corporate Headquarters**—8720 South 137th Circle Omaha, NE 68138

**Cedar Rapids**—520 50th Ave Dr. SW Cedar Rapids, IA 52404

**Minneapolis**—5104 Hillsboro Avenue North New Hope, MN 55428

**Marshall**—2702 290th Street Marshall, MN 56258



## Central States Group

<i>Trim and Flashing</i>	Included as necessary
<i>Finish</i>	Factory applied powder-coating (exterior grade), per Tiger Drylac Series 49 or Sherwin Williams Powdura and selection of Kinetics standard colors
<i>Model</i>	KNP: Flat – flush wall mounted 16' L x 11'6" H
<i>Construction</i>	Galvanized G90 (22 GA)
<i>Panel Thickness</i>	2"
<i>Acoustical Fill</i>	Standard KNC Acoustical Fill
<i>Bagging</i>	Standard Bagging (Black Polymer: Sealed Bagging)
<i>Mounting Brackets</i>	Flush mount attachment
<i>Panel Finish</i>	Factory applied powder-coating (exterior grade), per selection of Kinetics standard colors.
<i>Miscellaneous</i>	<ul style="list-style-type: none"> <li>- Engineered submittals and piece-marked installation drawings</li> <li>- P.E. stamped structural calculations per locally adopted IBC per state of Iowa.</li> <li>- Reaction forces at base plates for engineer or record to determine required foundation and foundation anchors.</li> </ul>

### Pricing Summary:

<i>Description</i>	<i>SELL PRICE</i>	
<b>NOISEBLOCK, KNP and KCPL system</b>	<b>Base</b>	<b>Without Option Add = \$ 37,707.00</b>
<b>Powder coat finish (louvers, panels, trim)</b>	<b>Option Add = \$ + 3,883.00</b>	<b>With Option Add = \$41,590.00</b>
Freight	Extra, Not Included In Sell Prices Below <b>Estimated; \$5,000.00</b>	

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## Central States Group

### Note from John Sofra at Kinetics.

Pressure Loss acting upon chiller with proposed 12-inch clearance:

I searched the internet to find the cooling cfm of the fans for the specific Daikin Chiller model AGZ090EDSMMNN00, 90 ton unit. It should be confirmed by the mechanical engineer and chiller manufacturer, but I come up with 66,000 cfm. Only one side of the chiller is close-coupled with the barrier wall resulting in 33,000 cfm (66,000 cfm/2) flowing through the skirt of acoustic louvers with a cross sectional area of 16'-0" L x 7'-0" H. The resulting pressure loss is 0.082 inches WG across the acoustic louvers. In order to meet the required noise reduction, we are limited to using Kinetics model KCPL-F/2 acoustic louvers. We do have a safety factor as we will also include a 7'-0" H skirt of acoustic louvers along the 13'-0" L system wall which will reduce the pressure loss acting upon the chiller by an additional 15% reducing to 0.069 inches WG.

### Notes:

- Freight extra and not included in pricing. Estimated freight \$5,000.00, actual freight will be billed.
- Taxes are not included.
  
- **Lead times:**
  - Submittals: 2-3 weeks after receipt of purchase order.
  - Above lead time does not account for revisions/changes of scope.
  - Estimated ship: 8-10 weeks after receipt of "signed," approved submittal.
  - Lead times are based at time of quote and can vary at time of order. Actual ship date can vary due to workload and material availability at time of release.
  
- *Due to volatile market conditions, quotations are based upon the purchase of raw materials at current prices and valid until the earlier of 30 days or until such time as these materials can no longer be reasonably obtained at the current prices.*
  
- 
- Payment Terms are Net 30 days contingent upon credit approval.
- Deposits may be required prior to processing your order.
- Purchase orders should be issued to:
  - Central States Group
  - 8720 S. 137 Circle
  - Omaha, NE. 68130
  - Att: John Jones

***Thank you for the opportunity to Quote!***

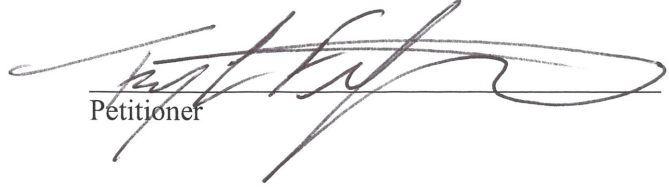
**John Jones**  
Central States Group  
Noise & Vibration Division Manager  
402-690-8177  
[jjones@csgmail.com](mailto:jjones@csgmail.com)

**Corporate Headquarters**—8720 South 137th Circle Omaha, NE 68138  
**Cedar Rapids**—520 50th Ave Dr. SW Cedar Rapids, IA 52404  
**Minneapolis**—5104 Hillsboro Avenue North New Hope, MN 55428  
**Marshall**—2702 290th Street Marshall, MN 56258



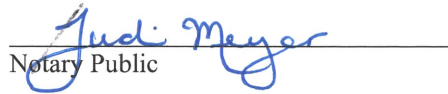
**CERTIFICATION OF SIGNATURES**

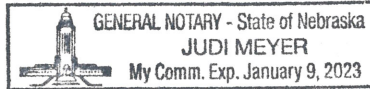
By signing below, Petitioner hereby certifies that (i) each of the signatures listed above were personally obtained by them from the record owners of the properties to be annexed, (ii) the property owners, individually and collectively, have the authority to and do petition to have the properties listed above annexed into the City of Crete, Nebraska, and (iii) the property owners signed knowingly, voluntarily, and intelligently.

  
\_\_\_\_\_  
Petitioner

STATE OF NEBRASKA     )  
  ) ss.  
COUNTY OF SALINE     )

I hereby certify that the foregoing petition and certification was acknowledged and executed before me by the Petitioner on the 30<sup>th</sup> day of October, 2020.

  
\_\_\_\_\_  
Notary Public

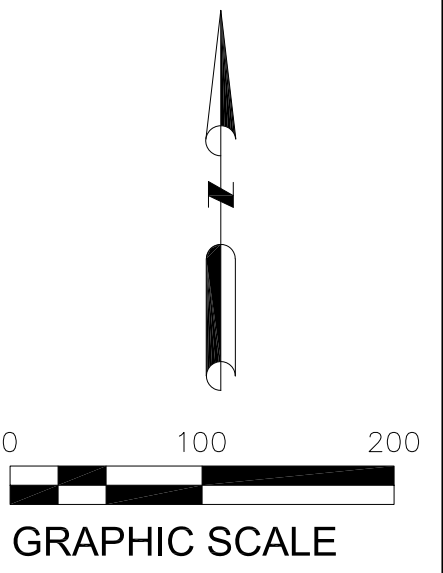
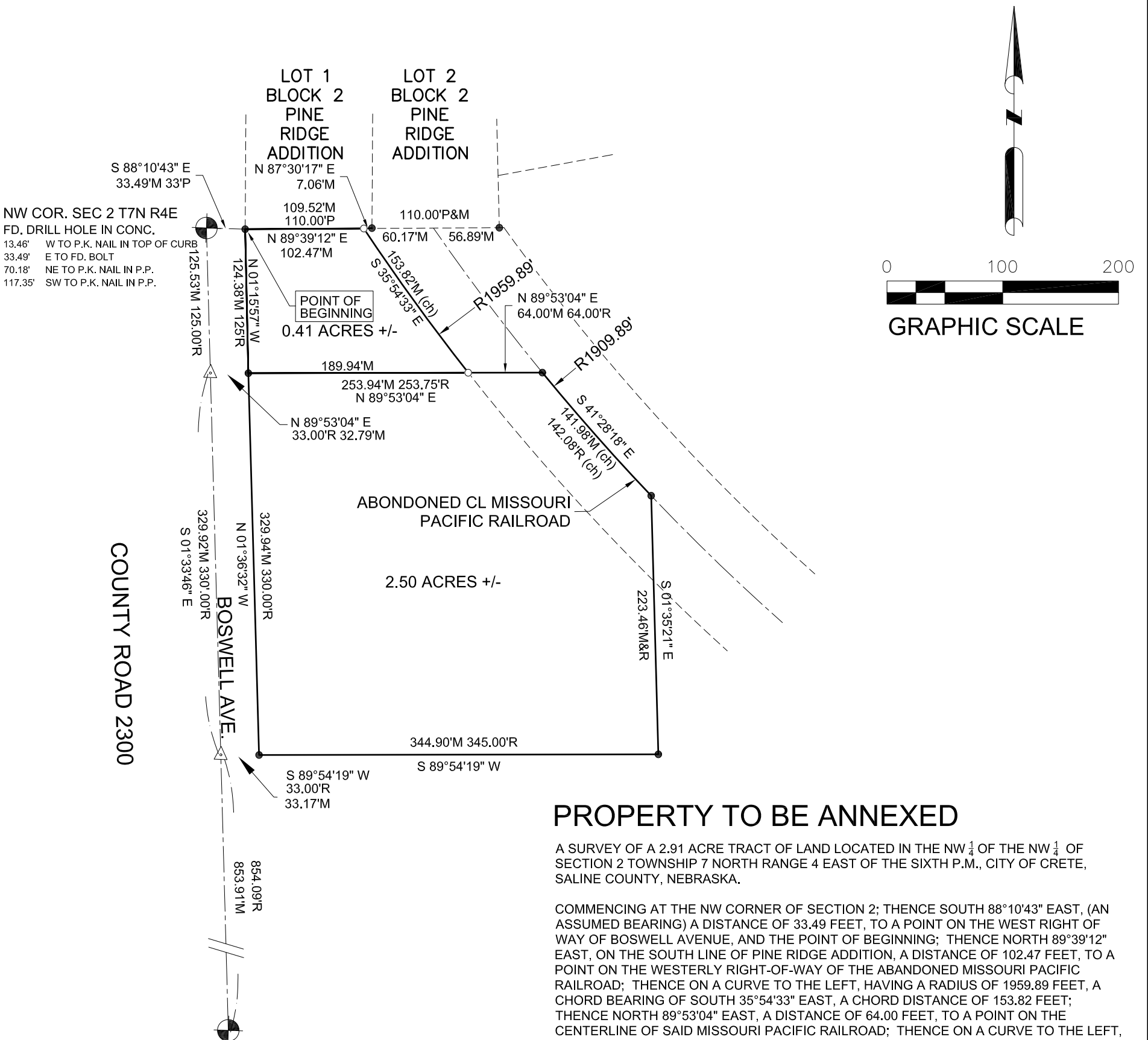


# ANNEXATION PLAT TO THE CITY OF CRETE, NEBRASKA

OF A 2.91 ACRE TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 7 NORTH RANGE 4 EAST OF THE SIXTH P.M., SALINE COUNTY, NEBRASKA.

WORK ORDER # 20-7075

NOVEMBER 30, 2020



NW COR. SEC 2 T7N R4E  
FD, DRILL HOLE IN CONC.  
13.46' W TO P.K. NAIL IN TOP OF CURB  
33.49' E TO FD. BOLT  
70.18' NE TO P.K. NAIL IN P.P.  
117.35' SW TO P.K. NAIL IN P.P.

W 1/16 COR NW 1/4 SEC 2 T7N R4E  
FD, 5/8" REBAR AS RECORDED  
70.27' SW TO P.K. NAIL IN P.P.  
52.35' NW TO P.K. NAIL IN TOP OF C.M.P.  
32.50' NE TO P.K. NAIL IN TOP OF C.M.P.  
41.94' SW TO FACE OF FIBER OPTIC MARKER POST

## PROPERTY TO BE ANNEXED

A SURVEY OF A 2.91 ACRE TRACT OF LAND LOCATED IN THE NW 1/4 OF THE NW 1/4 OF SECTION 2 TOWNSHIP 7 NORTH RANGE 4 EAST OF THE SIXTH P.M., CITY OF CRETE, SALINE COUNTY, NEBRASKA.

COMMENCING AT THE NW CORNER OF SECTION 2; THENCE SOUTH 88°10'43" EAST, (AN ASSUMED BEARING) A DISTANCE OF 33.49 FEET, TO A POINT ON THE WEST RIGHT OF WAY OF BOSWELL AVENUE, AND THE POINT OF BEGINNING; THENCE NORTH 89°39'12" EAST, ON THE SOUTH LINE OF PINE RIDGE ADDITION, A DISTANCE OF 102.47 FEET, TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF THE ABANDONED MISSOURI PACIFIC RAILROAD; THENCE ON A CURVE TO THE LEFT, HAVING A RADIUS OF 1959.89 FEET, A CHORD BEARING OF SOUTH 35°54'33" EAST, A CHORD DISTANCE OF 153.82 FEET; THENCE NORTH 89°53'04" EAST, A DISTANCE OF 64.00 FEET, TO A POINT ON THE CENTERLINE OF SAID MISSOURI PACIFIC RAILROAD; THENCE ON A CURVE TO THE LEFT, HAVING A RADIUS OF 1909.89 FEET, A CHORD BEARING OF SOUTH 41°28'18" EAST, A CHORD DISTANCE OF 141.98 FEET; THENCE SOUTH 01°35'21" EAST, A DISTANCE OF 223.46 FEET; THENCE SOUTH 89°54'19" WEST, A DISTANCE OF 344.90 FEET, TO A POINT ON THE EAST RIGHT-OF-WAY OF BOSWELL AVENUE; THENCE NORTH 01°36'32" WEST, ON THE EAST RIGHT-OF-WAY OF BOSWELL AVENUE, A DISTANCE OF 329.94 FEET; THENCE NORTH 01°15'57" WEST, ON SAID EAST RIGHT-OF-WAY, A DISTANCE OF 124.38 FEET, TO THE POINT OF BEGINNING, AND CONTAINING A CALCULATED AREA OF 2.91 ACRES MORE OR LESS.

## APPROVAL

APPROVED AND ACCEPTED BY THE CITY COUNCIL OF THE CITY OF CRETE, SALINE COUNTY, NEBRASKA BY ORDINANCE NO. \_\_\_\_\_ AND PASSED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

CITY CLERK

Legend	
M	= Measured
D	= Deeded
R	= Recorded
P	= Platted
●	= Fd. 5/8" Rebar
○	= Set 5/8" Rebar & Cap
△	= Set Temporary Point

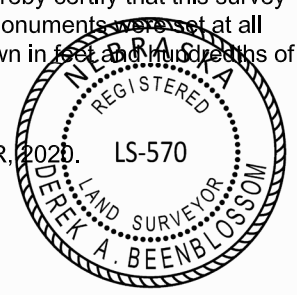
**ALLEN SURVEYING SERVICES LLC**  
 1128 MAIN AVE. 6412 KEARNEY AVE.  
 CRETE, NE 68333 LINCOLN, NE 68507  
 402-862-4620 402-466-4366

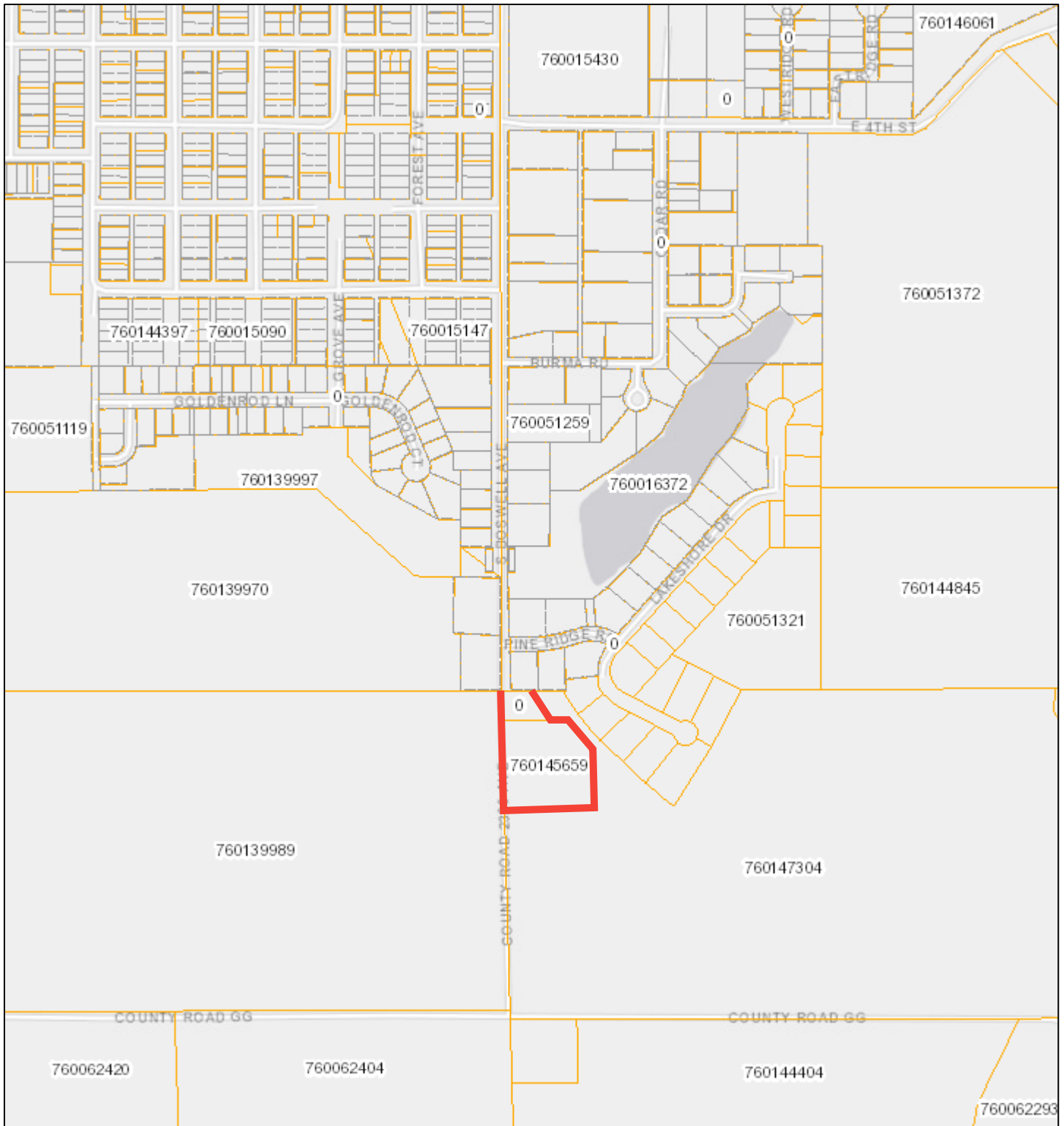
## Surveyors Certificate

I, Derek A. Beenblossom, a Registered Land Surveyor under the laws, of the State of Nebraska, do hereby certify that this survey was executed by me, and that Iron monuments were set at all points marked "O". all distances shown in feet and hundredths of a foot.

Signed this 30TH day of NOVEMBER, 2020. LS-570

*Derek A. Beenblossom*  
 Derek A. Beenblossom





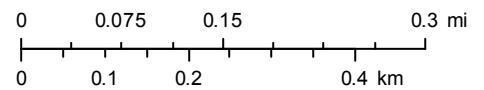


November 19, 2020

DISCLAIMER: This map is not intended for conveyances, nor is it a legal survey. The information is presented on a best-efforts basis, and should not be relied upon for making financial, survey, legal or other commitments.

1:9,028

-  Crete Lot Lines
-  Parcels



## ORDINANCE NO. 2117

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO ANNEXATION; TO ANNEX CERTAIN CONTIGUOUS OR ADJACENT LAND ALONG SOUTH BOSWELL AVENUE THAT IS URBAN OR SUBURBAN IN CHARACTER; AND TO EXTEND THE CORPORATE LIMITS OF THE CITY.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That a petition was received from the owners of record to annex the following described land along South Boswell Avenue into the corporate limits of the City of Crete, Saline County, Nebraska:

A part of the Northwest Quarter (NW 1/4) of the Northwest Quarter (NW 1/4) of Section 2, Township 7N, Range 4E of the Sixth P.M., City of Crete, Saline County Nebraska, more particularly described as follows:

Commencing at the NW corner of Section 2; thence south 88°10'43" east (an assumed bearing) a distance of 33.49 feet to a point on the west right-of-way of Boswell Avenue and the point of beginning; thence north 89°39'12" east on the south line of Pine Ridge Addition a distance of 102.47 feet to a point on the westerly right-of-way of the abandoned Missouri Pacific Railroad; thence on a curve to the left, having a radius of 1959.89 feet, a chord bearing of south 35°54'33" east a chord distance of 153.82 feet; thence north 89°53'04" east a distance of 64.00 feet to a point on the centerline of said Missouri Pacific Railroad; thence on a curve to the left, having a radius of 1909.89 feet, a chord bearing of south 41°28'18" east a chord distance of 141.98 feet; thence south 01°35'21" east a distance of 223.46 feet; thence south 89°54'19" west a distance of 344.90 feet to a point on the east right-of-way of Boswell Avenue; thence north 01°36'32" west on the east right-of-way of Boswell Avenue a distance of 329.94 feet; thence north 01°15'57" west on said east right-of-way a distance of 124.38 feet to the point of beginning, and containing a calculated area of 2.91 acres more or less.

**Section 2.** That the land described above is contiguous or adjacent to the corporate limits of the City and of an urban or suburban character and shall hereby be annexed into and included within the corporate limits of the City of Crete.

**Section 3.** That said land shall be zoned as R-2 Two-Family Residential District as set forth in the zoning regulations of Chapter 11, Article 2 of the Crete Municipal Code.

**Section 4.** That all ordinances or parts of ordinances in conflict herewith shall be repealed and that any partial repeal shall not affect the other parts of ordinances that can be given effect without the repealed parts.

**Section 5.** That this ordinance shall be published in pamphlet or book form and shall take effect and be in full force and effect from and after its passage, approval, and publication, as provided by law.

PASSED AND ENACTED the 19th day of January 2021.

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Mayor

ATTEST:

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City Clerk

## RESOLUTION NO. 2021-01

### **A RESOLUTION OF THE CITY OF CRETE, NEBRASKA SETTING CITY POLICY ON THE ISSUANCE AND ADMINISTRATION OF CITY PERMITS, LICENSES, AND OTHER APPLICATIONS.**

WHEREAS, noncompliance with City orders, obligations, restrictions, and requirements is a pervasive and ongoing issue of citywide concern and has an adverse effect on the public health, safety, comfort, and general welfare;

WHEREAS, individuals, businesses, and other legal entities that are in violation of federal, state, or local laws or that are not complying with City orders, obligations, or administrative actions continue to utilize and gain the benefits of City services and privileges;

WHEREAS, the remedies at law and in equity afforded to the City are often inefficient or time-consuming and fail to prevent or mitigate further harm to the public that may occur while any actions to resolve the violations or noncompliance issues are pending; and,

WHEREAS, the City Council has determined it is in the public's best interest to prohibit individuals, businesses, and other legal entities that are violating any laws or otherwise failing to comply with City obligations from obtaining new permits, licenses, or other City services until such violations or noncompliance issues are remedied.

### **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That no new permits, licenses, requests, or other applications to the City shall be issued to or processed for any individual, business, or other legal entity unless said individual, business, or other legal entity is in good standing with the City.

**Section 2.** That an individual, business, or other legal entity shall not be considered in good standing with the City if the individual, business, or other legal entity is currently violating or reasonably suspected of violating any federal, state, or local law or regulation or has unresolved compliance issues, outstanding obligations, or pending administrative actions relating to any property, business operation, or other activity owned, controlled, or engaged in by said individual, business, or other legal entity.

**Section 3.** That the Mayor, City Administrator, and City Attorney shall be authorized to create and promulgate such rules and regulations or proposed legislation as may be necessary and proper to carry out and enforce this resolution.

PASSED AND ADOPTED this 5th day of January 2021.

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Mayor

ATTEST:

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City Clerk

## Airport Authority Minutes of Thursday, December 10, 2020

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

### 1. Open Meeting

Authority Member Howard Nitzel called the meeting to order at 8:15am.

### 2. Roll Call

Blaine Spanjer: Absent  
Kirk Keller: Present  
Howard Nitzel: Present  
Dan Papik: Present  
Zoraida Ramos: Present

Present: 4, Absent: 1.

Dan Papik was absent at roll call and entered the meeting at 8:29am.

### 3. Petitions - Communications - Citizen Concerns

### 4. Items of Business

#### 4.A. Review NDOT 2020 AIP letter and documents.

Approve the NDOT 2020 AIP documents. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye  
Aye: 3, No: 0

#### 4.B. Farm Lease Agreements

Approve the farm lease agreements with Reetz and McMillan. Carried with a motion by Zoraida Ramos and a second by Kirk Keller.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye  
Aye: 3, No: 0

#### 4.C. Review proposed semi-annual inspection list.

Move forward with the proposed semi-annual inspection list. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye  
Aye: 3, No: 0

4.D. Resolution and NDOT Agency Agreement regarding anticipated grant agreement for FAA funding for AIP Project No. 3-31-0022-014-2021.  
Pass Resolution and approve Agency Agreement for AIP Project #3-31-0022-014-2021. Carried with a motion by Zoraida Ramos and a second by Dan Papik.  
Kirk Keller: Aye, Howard Nitzel: Aye, Dan Papik: Aye, Zoraida Ramos: Aye  
Aye: 4, No: 0

#### 5. Officers' Reports

Shaun reported that a potential investor is looking at constructing an Air Park area. Howard approved Shaun to contract for the \$500 repair to the airport sign using revenue from the recent property surplus sale.

#### 6. Consent Agenda

Approve the Consent Agenda items. Carried with a motion by Zoraida Ramos and a second by Dan Papik.  
Kirk Keller: Aye, Howard Nitzel: Aye, Dan Papik: Aye, Zoraida Ramos: Aye  
Aye: 4, No: 0

#### 6.A. Approve Meeting Minutes

6.A.1. Airport Authority meeting minutes of October 8, 2020.

6.A.2. Airport Authority meeting minutes of November 12, 2020.

#### 6.B. Accept the City Treasurer's Report

#### 6.C. Approve the Payment of Claims Against the Airport Authority

#### 7. Adjournment

Motion to Adjourn. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Dan Papik: Aye, Zoraida Ramos: Aye  
Aye: 4, No: 0

The meeting was adjourned at 8:58am.

Recorded by City Clerk Judi Meyer

# Crete Fire & Rescue Department

P.O. Box 411  
Crete, Nebraska 68333  
(402) 826-FIRE (3473)



1900 hours

Department Meeting  
November 10, 2020

President Stephanie Yost called the November 2020 department meeting of the Crete Volunteer Fire & Rescue Department to order at 1900 hours with 30 members in attendance.

President Stephanie Yost read the open meeting rules: The Fire & Rescue Department has posted a copy of the open meetings ACT. Laws of the State of Nebraska, in the back of the meeting room, additional copies are available to read. If anyone wishes one during this meeting, please make us aware. As each agenda item is considered, if there are any questions concerning the agenda item please make us aware of these questions.

## Public

### Officers Reports

#### Chief Tod Allen:

December Meeting- Required to show up. We will be doing it in the bay. Everyone will be wearing a mask. There are a lot of important things to work. Skip the meal.  
No questions for Tod at this time.

#### Assistant Chief James Yost:

Radios- Batteries don't like to go dead and sit dead for long periods of time.  
New Cones- 25 from the grant. Discussion of which rigs and where they are located.  
New State EMT Regulations- 20 hours of certain criteria. We will offer everything that is required, if you miss it you will have to make it up.  
Modules- There are no longer any state modules to complete any skills. It must be taught by a knowledgeable person. We can do these in house.  
New Computers- We have 2 new computers. One on the transfer rig and one up-front in the meeting room.  
New 99-2- We need to start the process. It will be at least a year before we get it delivered. Discussion followed.  
Motion to move the proceeding of 99-2 to public safety by Colin, 2<sup>nd</sup> by Nikki. Motion carried.  
Near Miss- Discussion of a previous call, near miss, and our safety.  
No questions for James at this time.

#### Fire Captain Harrison Gaman:

Nothing at this time. No questions for Harrison at this time.

#### Fire 1st Lieutenant Brandon Smejdir:

Nothing at this time. No questions for Brandon at this time.

#### Fire 2<sup>nd</sup> Lieutenant Stephanie Yost:

Nothing at this time. No questions for Stephanie at this time.

#### Rescue Captain Colin Gaman:

Nothing at this time. No questions for Colin at this time.

#### Rescue 1<sup>st</sup> Lieutenant Terry Petracek:

Nothing at this time. No questions for Terry at this time.

**Rescue 2<sup>nd</sup> Lieutenant Nikki Wells:**

Nothing at this time. No questions for Nikki at this time.

**Ambulance Administrator Brandon Smejdir:**

Transfer December Schedule- Fill out your availability.

State COVID update- there is a shortage of gloves. We can put in a weekly order from the safe. We did get some gloves, gowns, and thermometers in.

PAPRs- Still need to go to public safety.

Discussion of PPE

Question- ALS runs to Lincoln, 1 or 2 person? Answer: Call the hospital and ask the medic if they are okay with going with just one. It is the medic's decision. They should start paging it out if we need one or two.

Mutual Aid with Pleasant Dale- 2 hour call probably going to Lincoln. We can go with fewer staff too.

No questions for Brandon at this time.

**Secretary Amber Madigan:**

Updating Contact Info: Please make sure your contact info is correct.

No questions for Amber at this time.

**Treasurer Courtney Marcelino:**

Nothing at this time. No questions for Courtney at this time.

**Vice President Matt Bakker:**

Nothing at this time. No questions for Matt at this time.

**President Stephanie Yost:**

Nothing at this time. No questions for Stephanie at this time.

**Committee Reports**

Christmas- There will be no family holiday party. Need to reach out to retired guys about not having traditional December meeting, holiday party, or Dinner Dance.

Dinner Dance- Postponed until further notice.

BBQ- Grant application for next year's BBQ. Discussion will followed. We will fill it out. July 17<sup>th</sup> is the perspective date.

Investment- We are letting our money ride.

Building- We need to do some work on the house next door. We made contact with the owners of the house on the end of the block. We are discussing with the city and the owner to negotiate a price.

Nominating Committee- If you are eligible for an officer's position you should have got a nomination sheet. Please turn them into Harrison.

**Department Meeting Minutes**

There was a motion by Nikki to accept the October meeting minutes, 2<sup>nd</sup> by Phil. Motion carried.

<b>October Claims</b>			
<b><u>Claim #</u></b>	<b><u>To:</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
Card	Amazon	Back Up camera	\$129.99
6107	City of Crete	Utilities at 228 E. 19th	\$537.98
6108	Crete Foodmart	September Statement	\$164.33
<b>Total</b>			<b>\$832.30</b>

Treasurer presented the October Claims to the membership. There was a motion by Archi to pay the claims from the proper accounts, 2nd by Terry. Motion carried.

<b>October Receipts</b>			
<b><u>Receipt #</u></b>	<b><u>From:</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
<b>Total</b>			<b>\$0.00</b>

Treasurer presented the October Receipts to the membership. There was a motion by Harrison to accept the receipts and place them in the proper accounts, 2nd by Brandon. Motion carried.

#### Communications

There were no communications.

#### Old Business

Gator- Discussion of gator. We would use these for community standbys. We will do more shopping around.

#### New Business

AJ Allen LOA- Today – March 1. Motion to accept AJ's LOA by Terry, 2nd Nikki. Motion carried.

Clothing order- talk to shirts 101 about opening up another order.

Frequent Fliers- We need to talk to the social worker at the hospital or League of Human Dignity so they can make contact with them.

Bi-laws: Presentation of the new proposed bi-laws. Discussion followed.

#### Special Order of Business

Letter Resignation Brylee Lauby- Motion to accept resignation with regrets by Terry, 2nd by Emma. Motion carried.

Read the Application of Nadiyah Stonewall. Motion to move the application to standing committee by Brandon, 2nd by Colin. Motion carried.

Read the Application of Sean Hummel. Motion to move the application to standing committee by Elayne, 2nd by Colin. Motion carried.

Read the Application of Landon Chao. Motion to move the application to standing committee by Harrison, 2nd by Brandon. Motion carried.

Read the Application of Joseph Ganz. Motion to move the application to standing committee by Emma, 2nd by Nikki. Motion carried.

Read the Application of Claire Holling. Motion to move the application to standing committee by Terry, 2nd by James. Motion carried.

Read the Application of Tyler Hooper. Motion to move the application to standing committee by Nikki, 2nd by Harrison. Motion carried.

Read the Application of Sara Aguayo. Motion to move the application to standing committee by Brandon, 2nd by Colin. Motion carried.

There was a motion by Archie to adjourn meeting at 2045 hours, 2nd by Tim. Motion carried.

Meeting adjourned 2045 hours.

Stephanie Yost  
President Stephanie Yost

Amber Madigan  
Secretary Amber Madigan

# Crete Fire & Rescue Department

P.O. Box 411  
Crete, Nebraska 68333  
(402) 826-FIRE (3473)



October Officers Meeting  
October 26, 2020

1900 hours

President Steph Yost called the October officers meeting of the Crete Volunteer Fire & Rescue Department to order at 1900 hours with # officers in attendance.

President Steph Yost read the open meeting rules: The Fire & Rescue Department has posted a copy of the open meetings ACT. Laws of the State of Nebraska, in the back of the meeting room, additional copies are available to read. If anyone wishes one during this meeting please advise. As each agenda item is considered, if there are any questions concerning the agenda item please make us aware of this request.

## Public

\*Nobody present

## Officers Reports

### Chief Tod Allen:

94- Got new batteries. Skid is out.  
No questions for Tod at this time.

### Assistant Chief James Yost:

Pleasant Dale- We will operate as mutual aid as normal until they buy an ambulance.  
New Ambulance- Still probably a year until we buy an ambulance. Tod will get permission. We will bring it up at Nov Meeting. **There was a motion by Colin, 2<sup>nd</sup> by Terry.**  
Cabinet in 99-3 fixed.  
Purchase EKG training for medics.  
Quote on gator.  
No questions for James at this time.

### Fire Captain Harrison Gaman:

Nothing at this time. No questions for Harrison at this time.

### Fire 1<sup>st</sup> Lieutenant Brandon Smejdir::

Nothing at this time. No questions for Brandon at this time.

### Fire 2<sup>nd</sup> Lieutenant Steph Yost:

Please replace items used on calls, even in BOB.  
No questions for Steph at this time.

### Rescue Captain Colin Gaman:

Nothing at this time. No questions for Colin at this time.

### Rescue 1<sup>st</sup> Lieutenant Terry Petracek:

Nothing at this time. No questions for Terry at this time.

### Rescue 2<sup>nd</sup> Lieutenant Nikki Wells:

Finding out screening process with Gardens for 99-1.

No questions for Nikki at this time.

**Transfer Administrator Brandon Smejdir:**

Nothing at this time. No questions for Brandon at this time.

**Secretary Amber Madigan:**

Not present. No questions for Amber at this time.

**Treasurer Courtney Marcelino:**

Nothing at this time. No questions for Nikki at this time.

**Vice President Matt Bakker:**

Not present. No questions for Matt at this time.

**President Stephanie Yost:**

Nothing at this time. No questions for Stephanie at this time.

**Committee Reports**

Investment- Possibly pull all of it. Committee will get together.

Christmas- Cancel Christmas party.

Dinner Dance- Postponed

Kitchen- We will have a smaller Thanksgiving meal.

**Officers Meeting Minutes**

Unable to approve September 2020 Officers Meeting Minutes as they are not ready.

**Old Business**

Nothing at this time.

**New Business**

December Meeting- Discussed how we will do it. We will have an in person meeting with Covid policy. Possibly in the bay. No retired guys. There will still be a meal served.

EMT Changes from State: To renew EMT you need 20 hours of specific topics. Certain trainings will be required and have to be made up if missed to keep license. We should utilize conferences, modules, and online classes.

Additional modules for EMT can be taught by knowledgeable personnel/anyone.

We will need to do a safety modification on ambulance for use and to sell.

State COVID Update: There is a glove shortage, 18-24 months. Fill out PPE with state form.

Meds- We can get meds from CAMC if transported to them and used on a call. No controlled meds.

Discussion about changing training days into multiple times.

Discussion about Elayne reimbursement for **EMT**.

**Special Order of Business**

Henry EMT- Henry is at his 2 year limit. Henry was removed from the department.

Discussion of members that need to sign up for EMT.

Motion to adjourn meeting by Brandon, second by Nikki. Motion carried. Meeting Adjourned at 2022 hours.

**Stephanie Yost**

President Stephanie Yost

**Amber Madigan**

Secretary Amber Madigan

# Crete Fire & Rescue Department

P.O. Box 411  
Crete, Nebraska 68333  
(402) 826-FIRE (3473)



September Officers Meeting  
September 28, 2020

1900 hours

Vice President Matt Bakker called the September officers meeting of the Crete Volunteer Fire & Rescue Department to order at 1900 hours with 9 officers in attendance.

Vice President Matt Bakker read the open meeting rules: The Fire & Rescue Department has posted a copy of the open meetings ACT. Laws of the State of Nebraska, in the back of the meeting room, additional copies are available to read. If anyone wishes one during this meeting please advise. As each agenda item is considered, if there are any questions concerning the agenda item please make us aware of this request.

## Public

\*Nobody present

## Officers Reports

### Chief Tod Allen:

We have the pumpkin festival on Sunday.  
No questions for Tod at this time.

### Assistant Chief James Yost:

Talked about a new app/software. We need a demo and prices.  
Pleasant Dale Rescue- They would like to meet with us about doing transport for their medicals.  
NFERs- Federal site will be upgraded in October.  
Sharps Containers- The hospital will not be accepting our full sharps anymore. We are looking into different companies.  
99-2 has a backup camera.  
PAPRs for the transfer rig- \$1300 per PAPR. Discussion followed. Decided to look into buying 3, one for each rig.  
No questions for James at this time.

### Fire Captain Harrison Gaman:

Nothing at this time. No questions for Harrison at this time.

### Fire 1st Lieutenant Brandon Smejdir:

2 new air packs with tics built in, where do we want to place them? We will put one in the back of 92 and one on 91.  
No questions for Brandon at this time.

### Fire 2<sup>nd</sup> Lieutenant Stephanie Yost:

Positive exposure- We need start wearing mask at the station or social distancing from each other.  
No questions for Stephanie at this time.

### Rescue Captain Colin Gaman:

Not present. No questions for Colin at this time.

### Rescue 1<sup>st</sup> Lieutenant Terry Petracek:

Nothing at this time. No questions for Terry at this time.

**Rescue 2<sup>nd</sup> Lieutenant Nikki Wells:**

O2 monitors- Discussion of the one on the transfer rig not working all the time. We will add a finger pulse-ox as a backup on all the rigs.

No questions for Nikki at this time.

**Ambulance Administrator Brandon Smejdur:**

Nothing at this time.

Question: On ALS transfers sending one person?

Answer: We have to call the hospital to see if they need a second person in the back. Maybe they can tell dispatch so it pages out that they only need one attendant for an ALS transfer.

No questions for Brandon at this time.

**Secretary Amber Madigan:**

Nothing at this time. No questions for Amber at this time.

**Treasurer Courtney Marcelino:**

Nothing at this time. No questions for Courtney at this time.

**Vice President Matt Bakker:**

Nothing at this time. No questions for Matt at this time.

**President Stephanie Yost:**

Nothing at this time. No questions for Stephanie at this time.

**Committee Reports**

Fire Prevention: We will have sign-up sheets up tonight. Pumpkin Festival on Sunday. Each day of the week we have 1 daycare. The elementary would like us to do an outside demo for the second graders, we will talk to them tomorrow.

Investment: We would like to talk to Todd in the next week or so to look at this again.

By-laws: Been working on them and the new ones will be done by next meeting to start going over them.

**Officers' Meeting Minutes**

Motion to approve the June 2020 Officers Meeting Minutes by Matt, seconded by Harrison. Motion carried.

Motion to approve the July 2020 Officers Meeting Minutes by Amber, seconded by Nikki. Motion carried.

Motion to approve the August 2020 Officers Meeting Minutes by Brandon, seconded by Harrison. Motion carried.

**Old Business**

Cot buttons not working- We got this fixed.

Keyless entry for firedepartment- We have not made contact with the city yet.

Hospital keyless entry- Must use badge.

Motion Sensored Lights- Terry will go get them tomorrow.

**New Business**

Nothing at this time.

**Special Order of Business**

Will EMT extension: Did not pass his third time. Asking for an extension for a year extension to complete the January accelerated course (Jan-May). He will pay upfront, ask for reimbursement after. There was a motion by Nikki to give Will a one year extension, 2<sup>nd</sup> by Brandon. Motion carried.

Motion to adjourn meeting by Nikki, second by Amber. Motion carried. Meeting Adjourned at 1941 hours.

**Stephanie Yost**

President Stephanie Yost

**Amber Madigan**

Secretary Amber Madigan