

Regular Meeting
Monday, December 15, 2025 5:30 PM
Columbus High School
3434 Discoverer Drive
Columbus, NE 68601

- I. CALL TO ORDER
- II. ROLL CALL OF THE BOARD
- III. EXCUSE BOARD MEMBERS
- IV. PLEDGE OF ALLEGIANCE
- V. MEETING COMPLIANCE
 - V.A. DISTRICT MISSION STATEMENT
 - V.B. OPEN MEETINGS ACT
 - V.B.1. President ensures all can hear proceedings
 - V.C. PUBLICATION OF MEETING NOTICE
- VI. PUBLIC COMMENT
- VII. RECOGNITIONS BY BOARD
 - VII.A. Unified Bowling State Qualifiers
- VIII. CONSENT AGENDA
 - VIII.A. Items to be removed from the Consent Agenda
 - VIII.B. Meeting Minutes
 - VIII.C. Finance Reports
 - VIII.D. Staffing Reports
 - VIII.E. Professional Travel
- IX. FOUNDATION REPORT

- X. DIRECTOR & SUPERINTENDENTS REPORTS OR UPDATES
 - X.A. Superintendent
- XI. DISCUSSION ITEMS
- XII. ACTION ITEMS FOR THIS MEETING
 - XII.A. Discuss and take action to approve and offer the Teacher Early Retirement Incentive Program (TERIP) for the 26-27 school year.
 - XII.B. CHS Course Addition-Medication Aide
 - XII.C. Fundraising Applications
 - XII.D. Contract Services with Kordica
 - XII.E. Cell Tower Agreement
 - XII.F. 2026-2027 K-12 School Calendar & Pre-School Calendar
 - XII.G. Policy 1006.50 Facility Rental Policy, Includes Exhibits and Regulation
- XIII. BOARD REQUESTS FOR INFORMATION
- XIV. BOARD SHARING
- XV. EXECUTIVE SESSION
- XVI. ADJOURN

Columbus Public Schools

Committee As A Whole - Meeting Minutes

Date: Monday, November 10, 2025

Time: 5:30 PM - 6:45 PM

Location: Kramer Education Center, 2410 16th Street, Suite A, Columbus, NE 68601

Mission: "Engaging All Learners to Achieve Success"

Board Attendance

Present: Michael Jeffryes, Doug Molczyk, Theresa Seipel, Marv Zoucha

Absent: Candace Becher, Douglas Willoughby (excused)

Presentations and Reports

Consent Agenda

Recognition

Landon Lawrence, State Cross Country Qualifier, and Coach Chris Sander were recognized.

Kramer Preschool Presentation

Erin Meyer presented enrollment at 201 students with 7 teachers, 9 ESCE/Sixpence staff, and 21 classified staff. Language lessons are being implemented with fidelity using the new Frog Street curriculum.

Director Reports

Teaching and Learning: Teresa Hausemann reported state/federal accountability reports released, Cognia parent surveys upcoming, and 345 teacher/principal touchpoints in October.

Student Services: Sara Colford reported 4 student teachers in fall, 5 in spring, and After School Program serving 173 students with 2 available spots at Emerson.

Human Resources: Jason Schapmann reported positive UpBeat Survey feedback, successful job fair participation, and staff holiday luncheon scheduled for December 12.

Foundation: Dr. Kay reported monthly contributions of \$27,185.77, bringing year-to-date total to \$298,350.51.

Action Items - Voting Summary

| Action Item | Motion | Second | Vote |
|---|--------------|------------------|------|
| Excuse Absent Board Members | Doug Molczyk | Michael Jeffryes | 4-0 |
| First Reading: Policy 604.17 - Use of Artificial Intelligence in the School | Doug Molczyk | Theresa Seipel | 4-0 |
| Motion to Adjourn | Doug Molczyk | Marv Zoucha | 4-0 |

Policy 604.17 - Artificial Intelligence

Superintendent Kay discussed conversations and research conducted regarding AI use. The policy establishes framework for engaging in best practices and setting limits on AI usage in CPS.

Discussion Items

School Fundraising Applications, Out of State Field Trip Requests, Surplus Requests, and TERIP 2025-2026 information and deadlines were reviewed.

I, the undersigned, being the duly qualified Secretary for School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Regular School Board meeting of Monday, November 10, 2025.

President

Secretary

Columbus Public Schools

Board of Education Regular Meeting

Monday, November 17, 2025

Mission: "Engaging All Learners to Achieve Success"

Time: 5:30 PM

Location: Kramer Education Center, 2410 16th Street, Suite A, Columbus, NE 68601

Board Members Present

All board members were present: Candace Becher, Michael Jeffryes, Doug Molczyk, Theresa Seipel, Douglas Willoughby, and Marv Zoucha.

I-V. Opening Procedures

The meeting was called to order at 5:30 PM by the Board President. Roll call confirmed all six board members were present. The Pledge of Allegiance was led by the Board, followed by confirmation of Open Meetings Act compliance and publication of the meeting notice. Marv Zoucha read the District Mission Statement.

The President ensured all attendees could hear the proceedings as required by the Open Meetings Act.

VI. Public Comment

No public comments were received.

VII. Consent Agenda

The consent agenda included meeting minutes, finance reports, staffing reports, and professional travel requests. Jason Schapmann presented the M5 Financial Report. No items were removed from the consent agenda.

| Motion | Second | Yes | No |
|---------------|---------------|------------|-----------|
| Doug Molczyk | Marv Zoucha | 6 | 0 |

VIII. Foundation Report

The Superintendent recommended approval of the Foundation Report as submitted.

| Motion | Second | Yes | No |
|----------------|---------------|------------|-----------|
| Candace Becher | Doug Molczyk | 6 | 0 |

IX. Director & Superintendent Reports

Director of Special Education

Jason Harris, Director of Special Education, provided an update on state reporting requirements. October is a busy month for submitting data from the previous year. The

district submitted reimbursement totals for 931 special education students, including 102 students in nonpublic buildings. Mr. Harris shared a breakdown of students by age groups.

Superintendent

Superintendent Chip Kay reported on the superintendent evaluation process as outlined in Board Policy. He provided an update on the progress of the 4DX Leadership Model implementation and gave a Strategic Plan progress update. Dr. Kay announced that Columbus Public Schools will be featured in 'The Education Magazine' for the district's work in supporting community partnerships and programs.

X. Discussion Items

The board discussed Columbus High School mid-term graduates. No action was taken at this time.

XI. Action Items for This Meeting

School Fundraising Applications

The board approved school fundraising applications as submitted.

| Motion | Second | Yes | No |
|----------------|--------------------|------------|-----------|
| Theresa Seipel | Douglas Willoughby | 6 | 0 |

Out of State Field Trip Requests

The board approved out of state field trip requests as submitted.

| Motion | Second | Yes | No |
|---------------|----------------|------------|-----------|
| Doug Molczyk | Candace Becher | 6 | 0 |

Surplus Requests

The board approved surplus requests as submitted.

| Motion | Second | Yes | No |
|---------------|---------------|------------|-----------|
| Doug Molczyk | Marv Zoucha | 6 | 0 |

Temporary Early Retirement Incentive Program (TERIP) 2025-2026

The board approved the TERIP program offerings for the 2025-2026 school year.

| Motion | Second | Yes | No |
|--------------------|----------------|------------|-----------|
| Douglas Willoughby | Theresa Seipel | 6 | 0 |

Second and Final Reading of Policy 604.17 Use of Artificial Intelligence in School

The Superintendent recommended approval of the Second and Final Reading of Policy 604.17 Use of Artificial Intelligence in the School. The board approved the policy as submitted.

| Motion | Second | Yes | No |
|---------------|----------------|------------|-----------|
| Doug Molczyk | Candace Becher | 6 | 0 |

XII-XIV. Closing Items

There were no board requests for information. Board members shared updates and reflections. No executive session was held.

XV. Adjournment

The meeting was adjourned.

| Motion | Second | Yes | No |
|---------------|----------------|------------|-----------|
| Doug Molczyk | Theresa Seipel | 6 | 0 |

I, the undersigned, being the duly qualified Secretary for School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Regular School Board meeting of Monday, November 17, 2025.

President

Secretary

Columbus Public Schools
Summary of Cash Balances
November 30, 2025

| 11 | DESCRIPTION | BEGINNING BALANCE | MONTH TO DATE RECEIPTS | MONTH TO DATE EXPENDITURES | END OF MONTH BALANCE | YTD BALANCE PRIOR YEAR |
|------------------------------------|--|-------------------|------------------------|----------------------------|----------------------|------------------------|
| General Fund | Attachment M4a | | | \$ 4,489,190.36 | | |
| | Attachment M5 (prior Bd Mtg) | | | \$ 336,417.30 | | |
| | Transfer to GP ICS Savings | | \$ - | | | |
| | Transfer from GP ICS Savings | | \$ - | | | |
| | Receipts GP checking | | \$ 639,153.30 | | | |
| | GENERAL FUND - GREAT PLAINS STATE BANK | \$ 8,957,132.23 | \$ 639,153.30 | \$ 4,825,607.66 | \$ 4,770,677.87 | \$ 4,781,464.94 |
| | Transfer to GP Checking | | | \$ - | | |
| | Transfer from GP Checking | | \$ - | | | |
| | Interest | | \$ 3,267.37 | | | |
| | GEN FUND - GP ICS SAVINGS | \$ 2,666,886.31 | \$ 3,267.37 | \$ - | \$ 2,670,153.68 | \$ 67.73 |
| General Fund - Cash Balance | | | | | \$ 7,440,831.55 | |
| Depr Fund | DATAVISION, LLC | | | \$ 79,665.53 | | |
| | KANSAS CITY AUDIO-VISUAL INC | | | \$ 41,271.83 | | |
| | MAJOR REFRIGERATION | | | \$ 400.88 | | |
| | MENARDS-COL | | | \$ 279.99 | | |
| | Receipts | | | | | |
| | Interest | | \$ 8,733.25 | | | |
| | DEPRECIATION - GREAT PLAINS STATE BANK | \$ 3,442,020.00 | \$ 8,733.25 | \$ 121,618.23 | \$ 3,329,135.02 | \$ 1,261,164.96 |
| Temporary Funds -GF | | | | | | |
| | PAYROLL - PINNACLE BANK | \$ 282,990.90 | \$ 4,078,596.34 | \$ 4,025,020.86 | \$ 336,566.38 | \$ 287,539.79 |
| | HSA/FSA - PINNACLE BANK (Employee Benefit Fund) | \$ 75,606.65 | \$ 14,704.07 | \$ 15,275.60 | \$ 75,035.12 | \$ 69,272.69 |
| Activities | Administration | \$ 700,004.70 | \$ 7,773.42 | \$ 21,247.94 | \$ 686,530.18 | \$ 647,459.74 |
| | Middle School | \$ 176,124.31 | \$ 7,283.90 | \$ 11,618.85 | \$ 171,789.36 | \$ 155,448.59 |
| | High School | \$ 732,494.82 | \$ 30,615.67 | \$ 39,589.45 | \$ 723,521.04 | \$ 687,362.11 |
| | ACTIVITY FUNDS - COLUMBUS BANK | \$ 1,608,623.83 | \$ 45,672.99 | \$ 72,456.24 | \$ 1,581,840.58 | \$ 1,490,270.44 |
| Nutrition Fund | Attachment M6 | | | \$ 354,570.74 | | |
| | Interest Income | | \$ 574.82 | | | |
| | State Reimbursement | | \$ 202,558.55 | | | |
| | Rct to Expenditures | | \$ 18,756.09 | | | |
| | Student/ Staff meals/ alacarte sales | | \$ 93,642.78 | | | |
| | NSF checks | | \$ - | | | |
| | NUTRITION FUND - CORNERSTONE BANK | \$ 240,018.72 | \$ 315,532.24 | \$ 354,570.74 | \$ 200,980.22 | \$ 277,724.83 |
| Bond Fund | | | | \$ - | | |
| | Platte County Treasurer | | \$ 29,918.87 | | | |
| | Butler County Treasurer | | \$ - | | | |
| | Polk County Treasurer | | \$ - | | | |
| | Investment Gain | | \$ 16,087.86 | | | |
| | BOND FUND - FNB | \$ 4,986,071.90 | \$ 46,006.73 | \$ - | \$ 5,032,078.63 | \$ 4,726,683.96 |
| Building Fund | | | | \$ - | | |
| | Receipts | | \$ 7,653.34 | | | |
| | BLDG FUND - BANK OF THE VALLEY | \$ 547,278.81 | \$ 7,653.34 | \$ - | \$ 554,932.15 | \$ 270,096.23 |
| 12- Student Fees Fund | Receipts | | \$ 0.22 | | | |
| | STUDENT FEES FUND - ONE UNITED FEDERAL CREDIT UNION | \$ 13,491.01 | \$ 0.22 | \$ - | \$ 13,491.23 | |

Columbus Public Schools
 General Fund Revenue Detail
 November 30, 2025

| Account Number | Description | Budget | Month to Date | Year to Date | Balance | Percent |
|--------------------|-----------------------------------|-------------------|-----------------------|-------------------|-------------------|---------|
| 01.1.01100.000.000 | Property Taxes | (\$26,625,735.00) | (\$151,415.50) | (\$6,252,499.89) | (\$20,373,235.11) | 23.48% |
| 01.1.01115.000.000 | Carline Taxes | (\$8,000.00) | \$0.00 | (\$1,951.65) | (\$6,048.35) | 24.40% |
| 01.1.01120.000.000 | Public Power District Sales Tax | (\$900,000.00) | \$0.00 | \$0.00 | (\$900,000.00) | 0.00% |
| 01.1.01125.000.000 | Motor Vehicle Taxes | (\$2,345,000.00) | (\$218,270.62) | (\$638,784.37) | (\$1,706,215.63) | 27.24% |
| 01.1.01323.000.000 | Tuition, SpEd School Age | (\$3,250.00) | \$0.00 | \$0.00 | (\$3,250.00) | 0.00% |
| 01.1.01510.000.000 | Interest on Investments | (\$105,638.00) | (\$18,354.25) | (\$58,136.47) | (\$47,501.53) | 55.03% |
| 01.1.01911.000.000 | Local License Fees | (\$25,000.00) | \$0.00 | (\$17,772.50) | (\$7,227.50) | 71.09% |
| 01.1.01990.000.000 | Miscellaneous Local Receipts | (\$20,000.00) | \$0.00 | \$0.00 | (\$20,000.00) | 0.00% |
| 01.1.02110.000.000 | County Fines & License Fees | (\$161,000.00) | (\$18,021.29) | (\$53,002.91) | (\$107,997.09) | 32.92% |
| 01.1.02210.000.000 | ESU Receipts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 01.1.03110.000.000 | State Aid | (\$18,156,653.00) | \$0.00 | (\$3,731,825.00) | (\$14,424,828.00) | 20.55% |
| 01.1.03120.000.000 | SpEd Receipts from the State | (\$6,500,000.00) | \$0.00 | \$0.00 | (\$6,500,000.00) | 0.00% |
| 01.1.03180.000.000 | Pro-Rate Motor Vehicle | (\$32,000.00) | (\$5,750.88) | (\$5,774.03) | (\$26,225.97) | 18.04% |
| 01.1.03400.000.000 | State Apportionment | (\$1,000,000.00) | \$0.00 | \$0.00 | (\$1,000,000.00) | 0.00% |
| 01.1.03535.000.000 | High Ability Learners Allocations | (\$25,599.00) | \$0.00 | (\$20,309.00) | (\$5,290.00) | 79.34% |
| 01.1.03540.000.000 | State Early Childhood Grant | (\$130,730.00) | \$0.00 | (\$134,304.00) | \$3,574.00 | 102.73% |
| 01.1.03541.000.000 | Early Childhood Endowment Grant | (\$174,500.00) | \$0.00 | (\$28,794.00) | (\$145,706.00) | 16.50% |
| 01.1.03551.000.000 | CTE Grant | \$0.00 | \$0.00 | (\$17,056.00) | \$17,056.00 | #DIV/0! |
| 01.1.03590.000.000 | Opportunity Grant | \$0.00 | \$0.00 | (\$1,423.04) | \$1,423.04 | #DIV/0! |
| 01.1.03599.000.000 | State Categorical Programs | \$0.00 | \$0.00 | (\$1,500.00) | \$1,500.00 | #DIV/0! |
| 01.1.04505.000.000 | ESSA Title I Part A: Improving | (\$700,176.00) | (\$79,751.00) | (\$126,308.00) | (\$573,868.00) | 18.04% |
| 01.1.04509.000.000 | ESSA Title II Part A Supporting | (\$113,178.00) | (\$84,016.00) | (\$100,253.00) | (\$12,925.00) | 88.58% |
| 01.1.04510.000.000 | ESSA Title IV Part A Student | (\$48,269.00) | \$0.00 | \$0.00 | (\$48,269.00) | 0.00% |
| 01.1.04516.000.000 | IDEA Preschool Enrollment/Poverty | (\$25,599.00) | \$0.00 | \$0.00 | (\$25,599.00) | 0.00% |
| 01.1.04518.000.000 | IDEA Part B (611) Base Enrollment | (\$150,000.00) | \$0.00 | \$0.00 | (\$150,000.00) | 0.00% |
| 01.1.04521.000.000 | IDEA Part-B Proportionate Share | (\$164,500.00) | \$0.00 | \$0.00 | (\$164,500.00) | 0.00% |
| 01.1.04525.000.000 | Carl Perkins Grants | (\$41,471.00) | \$0.00 | (\$49,309.00) | \$7,838.00 | 118.90% |
| 01.1.04527.000.000 | ESSA Title III Part A English | (\$96,146.00) | (\$1,601.00) | (\$3,717.00) | (\$92,429.00) | 3.87% |
| 01.1.04528.000.000 | ESSA Title III Immigrant | (\$28,744.00) | (\$22,001.00) | (\$26,190.00) | (\$2,554.00) | 91.11% |
| 01.1.04531.000.000 | ESSA Title IV Part B 21st Century | (\$117,000.00) | \$0.00 | \$0.00 | (\$117,000.00) | 0.00% |
| 01.1.04708.000.000 | Medicaid in Public Schools | (\$164,500.00) | (\$27,282.88) | (\$40,924.32) | (\$123,575.68) | 24.88% |
| 01.1.04709.000.000 | Medicaid Administrative Activity | \$0.00 | \$0.00 | (\$7,797.45) | \$7,797.45 | #DIV/0! |
| 01.1.04969.000.000 | ESSA Title IV-A Student Support | \$0.00 | (\$4,238.00) | (\$22,616.00) | \$22,616.00 | #DIV/0! |
| 01.1.04991.000.000 | Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| 01.1.05200.000.000 | Transfers from Other Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | #DIV/0! |
| | | (\$57,862,688.00) | (\$630,702.42) | (\$11,340,247.63) | (\$46,522,440.37) | 19.60% |
| | Transfers | | | | | |
| | Reimbursements/Refunds | | (\$12,715.75) | | | |
| | Interest - other accounts | | \$4,264.87 | | | |
| | Total Revenue | | (\$639,153.30) | | | |

| Check Number | Vendor | Amount |
|--------------|--|----------------|
| 21240 | AMAZON CAPITAL SERVICES | \$14.63 |
| 21241 | FIRST NATIONAL BANK OMAHA | \$3,225.98 |
| 21242 | SCHOOL DISTRICT #1-PAYROLL | \$3,929,173.36 |
| 21243 | AMAZON CAPITAL SERVICES | \$1,200.89 |
| 21244 | SUPER SAVER | \$275.47 |
| 21245 | ASSOCIATED STAFFING, INC | \$14,208.57 |
| 21246 | AWARDS & ENGRAVING | \$517.00 |
| 21247 | BLAZERWORKS, LLC | \$28,052.50 |
| 21248 | COLUMBUS AREA CHAMBER COMMERCE | \$60.00 |
| 21249 | COLUMN SOFTWARE PBC | \$287.64 |
| 21250 | DAS STATE ACCTG-CENTRAL FINANCE OCIO | \$330.00 |
| 21251 | ESU #7 SPECIAL EDUCATION | \$77,396.99 |
| 21252 | ESU #7 | \$9,351.55 |
| 21253 | FATHER FLANAGAN'S BOYS' HOME | \$50,960.00 |
| 21254 | FIRST NATIONAL BANK OMAHA | \$309.82 |
| 21255 | FIRST NATIONAL BANK OMAHA | \$50.00 |
| 21256 | FIRST NATIONAL BANK OMAHA | \$99.45 |
| 21257 | FIRST NATIONAL BANK OMAHA | \$39.34 |
| 21258 | FIRST NATIONAL BANK OMAHA | \$393.66 |
| 21259 | FIRST NATIONAL BANK OMAHA | \$1,840.50 |
| 21260 | FIRST NATIONAL BANK OMAHA | \$2,659.82 |
| 21261 | FIRST NATIONAL BANK OMAHA | \$117.12 |
| 21262 | GODFATHERS -COLUMBUS | \$89.00 |
| 21263 | HILTON OMAHA | \$2,886.72 |
| 21264 | JACKSON SERVICES INC. | \$332.58 |
| 21265 | NCSA | \$995.00 |
| 21266 | NEBRASKA CHORAL DIRECTORS ASSOCIATION | \$420.00 |
| 21267 | PITNEY BOWES - RESERVE ACCOUNT | \$409.49 |
| 21268 | PLUNKETTS PEST CONTROL | \$202.92 |
| 21269 | SAPP BROS PETROLEUM | \$6,729.51 |
| 21270 | STEALTH BROADBAND | \$6,059.51 |
| 21271 | STELLING BRASS & WINDS INC. | \$291.00 |
| 21272 | UPS STORE | \$15.96 |
| 21273 | WAYNE STATE COLLEGE | \$65.00 |
| 21274 | AMAZON CAPITAL SERVICES | \$2,265.24 |
| 21275 | SUPER SAVER | \$451.54 |
| 21276 | CAHRA | \$250.00 |
| 21277 | DAYLIGHT DONUTS | \$39.00 |
| 21278 | FIRST NATIONAL BANK OMAHA | \$2,796.39 |
| 21279 | GNSA (GREATER NEBR. SCHOOLS ASSOCIATIONS | \$4,250.00 |
| 21280 | JACKSON SERVICES INC. | \$222.89 |
| 21281 | MATHESON TRI-GAS INC | \$137.07 |
| 21282 | PERRY, GUTHERY, HAASE, & GESSFORD, P.C. | \$486.00 |

| Check Number | Vendor | Amount |
|---------------------|--|----------------|
| 21283 | PITNEY BOWES - RESERVE ACCOUNT | \$1,000.00 |
| 21284 | TYLER TECHNOLOGIES | \$73,242.27 |
| 21285 | VALA'S PUMPKIN PATCH | \$159.84 |
| 21286 | ACE HARDWARE-COLUMBUS | \$20.72 |
| 21287 | BERTRAND, KATIE | \$34.58 |
| 21288 | BLASER, TASHA | \$239.40 |
| 21289 | BOMGAARS | \$51.03 |
| 21290 | CAPITAL SANITARY SUPPLY | \$300.84 |
| 21291 | CDW GOVERNMENT, INC. | \$2,281.56 |
| 21292 | CLAY HILLS AG, LLC | \$1,023.75 |
| 21293 | COLUMBUS MUSIC | \$207.64 |
| 21294 | DEVELOPMENTAL DISABILITY CENTER OF NE | \$5,339.04 |
| 21295 | ELECTRICAL ENGINEERING & EQUIP | \$315.56 |
| 21296 | FILTER SHOP | \$20,615.40 |
| 21297 | FOLLETT CONTENT SOLUTIONS, LLC | \$3,943.08 |
| 21298 | FOREMAN SUPPLY INC | \$20.40 |
| 21299 | FUN AND FUNCTION | \$164.70 |
| 21300 | GARCIA, YURI | \$268.80 |
| 21301 | GERHOLD CONCRETE CO. INC. | \$496.29 |
| 21302 | GO PHYSICAL THERAPY, LLC | \$72,735.65 |
| 21303 | GREAT PLAINS BUILDING SUPPLY CO. | \$27.60 |
| 21304 | J.W. PEPPER & SON, INC | \$62.50 |
| 21305 | JONSON, AMANDA | \$36.96 |
| 21306 | JUNIOR LIBRARY GUILD | \$2,187.30 |
| 21307 | KOCH EXCAVATING CO. | \$126.50 |
| 21308 | KULA, ELISSA | \$2,394.33 |
| 21309 | KUSH, DENISE | \$359.10 |
| 21310 | MAXIM HEALTHCARE SERVICES, INC. | \$6,305.00 |
| 21311 | MENARDS-COL | \$1,372.80 |
| 21312 | MIDWEST DOOR & HARDWARE | \$700.00 |
| 21313 | NATIONAL ART & SCHOOL SUPPLY | \$132.82 |
| 21314 | PRESENCELEARNING INC | \$137,047.85 |
| 21315 | RUTT'S HEATING & AIR CONDITIONING, INC - | \$636.41 |
| 21316 | STEMPEK, SHELLEY | \$305.24 |
| 21317 | SUNBELT RENTALS | \$1,532.04 |
| 21318 | TRUCK CENTER COMPANIES | \$47.25 |
| 21319 | VENTRIS LEARNING LLC | \$301.00 |
| 21320 | LEGACY 23 APARTMENTS | \$1,701.00 |
| 21321 | LEGACY 23 APARTMENTS | \$1,495.00 |
| Total Expenditures | | \$4,489,190.36 |

Columbus Public Schools
Nutrition Fund Expenditures
November 2025

| Check Number | Vendor | Amount |
|-----------------|----------------------------|----------------------|
| 3402 | HY-VEE FOOD STORES | \$ 2,960.00 |
| 3403 | JACKSON SERVICES INC. | \$ 66.65 |
| 3404 | VERIZON WIRELESS | \$ 32.91 |
| 3405 | HY-VEE FOOD STORES | \$ 6,280.00 |
| 3406 | LUNCHTIME SOLUTIONS, INC | \$ 196,778.26 |
| 3407 | TREVIPAY-WALMART | \$ 27.44 |
| 3408 | SCHOOL DISTRICT #1-PAYROLL | \$ 148,425.48 |
| | Total Fund Expenditures | <u>\$ 354,570.74</u> |

Columbus Public Schools
 Summary of Cash Balances- QCPUF
 November 30, 2025

| M9 | DESCRIPTION | BEGINNING BALANCE | MONTH TO DATE RECEIPTS | DATE EXPENDITURE S | END OF MONTH BALANCE | YTD BALANCE PRIOR YEAR |
|---|---|------------------------|------------------------------|--------------------------|-------------------------|------------------------------|
| | B-D CONSTRUCTION INC | | | \$ 221,525.86 | | |
| | CLARK & ENERSEN | | | \$ 7,121.42 | | |
| | LIFESTYLE WINDOW COVERINGS | | | \$ 1,444.00 | | |
| | Receipts | | | | | |
| | Transfers | | | | | |
| | Interest | | \$ 6,935.91 | | | |
| | QCPUF OPERATING -- COLUMBUS BANK | \$ 2,162,536.58 | \$ 6,935.91 | \$ 230,091.28 | \$ 1,939,381.21 | |
| | BOK Financial | | | | | |
| | Transfers | | | | | |
| | Receipts | | \$ 5,116.17 | | | |
| | Interest | | \$ 2,340.46 | | | |
| | QCPUF BOND-- COLUMBUS BANK | \$ 815,364.79 | \$ 7,456.63 | \$0.00 | \$822,821.42 | |
| *Totals are the Operating and ICS Savings combined for each account | | | | | | |

Dec 1 - 12, 2025

| Check Number | Payee | Amount |
|--------------|--|--------------|
| 21322 | COLUMBUS AREA CHAMBER COMMERCE | \$ 400.00 |
| 21323 | NEBRASKA UC FUND | \$ 1,650.51 |
| 21324 | ALLO COMMUNICATIONS | \$ 184.36 |
| 21325 | ASSOCIATED STAFFING, INC | \$ 14,904.41 |
| 21326 | BLAZERWORKS, LLC | \$ 28,694.75 |
| 21327 | CITY OF COLUMBUS WATER & SANITATION DEPA | \$ 7,151.49 |
| 21328 | COLLEGE BOARD | \$ 293.76 |
| 21329 | COLUMBUS MUSIC | \$ 500.00 |
| 21330 | COLUMN SOFTWARE PBC | \$ 311.61 |
| 21331 | CULLIGAN | \$ 56.00 |
| 21332 | FIRST NATIONAL BANK OMAHA | \$ 1,347.00 |
| 21333 | FIRST NATIONAL BANK OMAHA | \$ 1,701.70 |
| 21334 | GRADUATE LINCOLN HOTEL | \$ 1,232.00 |
| 21335 | HOMETOWN LEASING | \$ 6,749.98 |
| 21336 | HOMETOWN LEASING | \$ 178.67 |
| 21337 | LINCOLN JOURNAL STAR | \$ 636.00 |
| 21338 | LOUP POWER DISTRICT | \$ 53,232.20 |
| 21339 | LOUP POWER DISTRICT | \$ 122.18 |
| 21340 | LOUP POWER DISTRICT | \$ 129.28 |
| 21341 | MATHESON TRI-GAS INC | \$ 33.05 |
| 21342 | NASB (NE. ASSOCIATION OF SCHOOL BOARDS) | \$ 4,819.00 |
| 21343 | NCSA | \$ 435.00 |
| 21344 | NEBSPRA | \$ 100.00 |
| 21345 | ONE SOURCE | \$ 216.00 |
| 21346 | PLUNKETTS PEST CONTROL | \$ 567.84 |
| 21347 | SERVICEMASTER BY SHEVLIN | \$ 50,189.98 |
| 21348 | TYLER TECHNOLOGIES | \$ 2,635.00 |
| 21349 | U AND I SANITATION LLC | \$ 2,235.00 |
| 21350 | UNK ACADEMIC AND CAREER SERVICES | \$ 175.00 |
| 21351 | AMAZON CAPITAL SERVICES | \$ 1,298.90 |
| 21352 | SUPER SAVER | \$ 220.96 |
| 21353 | TREVIPAY-WALMART | \$ 54.96 |
| 21354 | FIRST NATIONAL BANK OMAHA | \$ 2.00 |
| 21355 | HY-VEE FOOD STORES | \$ 11.90 |
| 21356 | TREVIPAY-WALMART | \$ 937.21 |
| 21357 | ASSOCIATED STAFFING, INC | \$ 12,648.92 |
| 21358 | CITY OF COLUMBUS-TRANSFER STATION | \$ 10.35 |
| 21359 | COLUMBUS SCHOOL LUNCH FUND-CHS | \$ 756.19 |
| 21360 | FIRST NATIONAL BANK OMAHA | \$ 245.00 |
| 21361 | LOUP POWER DISTRICT | \$ 97.25 |
| 21362 | VERIZON WIRELESS | \$ 357.43 |
| 21363 | EL BUEN SABOR BAKERY & FOOD | \$ 510.00 |
| 21364 | ARNOLD MOTOR SUPPLY-COLUMBUS | \$ 106.88 |

Dec 1 - 12, 2025

| | | | |
|-------|--------------------------------------|----|-----------|
| 21365 | ASSOCIATED STAFFING, INC | \$ | 6,896.03 |
| 21366 | AUGUSTA LAWN CARE OF COLUMBUS | \$ | 5,806.00 |
| 21367 | BATES, LINDSEY | \$ | 255.36 |
| 21368 | BERTRAND, KATIE | \$ | 145.18 |
| 21369 | BLASER, TASHA | \$ | 191.52 |
| 21370 | BLAZERWORKS, LLC | \$ | 5,926.00 |
| 21371 | BOMBERGER, KYLA | \$ | 98.56 |
| 21372 | BOMGAARS | \$ | 231.75 |
| 21373 | C-R MENN CONCRETE SUPPLY | \$ | 292.54 |
| 21374 | COBLE, MELISSA | \$ | 237.41 |
| 21375 | COCHLEAR AMERICAS | \$ | 270.00 |
| 21376 | COFFEY, ALANNAH | \$ | 162.31 |
| 21377 | COLORADO/WEST EQUIPMENT, INC | \$ | 30.76 |
| 21378 | COLUMBUS MUSIC | \$ | 655.00 |
| 21379 | DAS STATE ACCTG-CENTRAL FINANCE OCIO | \$ | 330.00 |
| 21380 | DAVIS, AMANDA | \$ | 149.24 |
| 21381 | DAYLIGHT DONUTS | \$ | 79.50 |
| 21382 | DEMCO, INC | \$ | 202.93 |
| 21383 | DONOGHUE, TRACY | \$ | 335.16 |
| 21384 | DUSH, REGINA | \$ | 191.52 |
| 21385 | EAKES OFFICE SOLUTIONS | \$ | 263.92 |
| 21386 | ENABLE MY CHILD LTD | \$ | 20,400.00 |
| 21387 | ESCOVAR LUCAS, IRENE | \$ | 75.60 |
| 21388 | ESU #7 | \$ | 6,752.41 |
| 21389 | ESU COORDINATING COUNCIL | \$ | 2,715.84 |
| 21390 | FATHER FLANAGAN'S BOYS' HOME | \$ | 45,500.00 |
| 21391 | FIRST IMPRESSIONS | \$ | 400.00 |
| 21392 | FLINN SCIENTIFIC INC. | \$ | 853.34 |
| 21393 | FOLLETT CONTENT SOLUTIONS, LLC | \$ | 719.15 |
| 21394 | FOREMAN SUPPLY INC | \$ | 26.00 |
| 21395 | FREEMAN, TYLER | \$ | 271.32 |
| 21396 | GALLEY, SHANNON | \$ | 237.41 |
| 21397 | GARCIA, YURI | \$ | 201.60 |
| 21398 | GEHRING CONST. & READY MIX CO. | \$ | 1,338.25 |
| 21399 | GERHOLD CONCRETE CO. INC. | \$ | 330.86 |
| 21400 | GRAFE, TARA | \$ | 271.32 |
| 21401 | GREAT PLAINS BUILDING SUPPLY CO. | \$ | 203.19 |
| 21402 | GT SIMULATORS | \$ | 812.00 |
| 21403 | H2 EQUIPMENT LLC | \$ | 372.15 |
| 21404 | HD SUPPLY | \$ | 158.15 |
| 21405 | HERLIN, REBECCA | \$ | 15.68 |
| 21406 | HY-VEE FOOD STORES | \$ | 868.50 |
| 21407 | INTERSTATE ALL BATTERY CENTER | \$ | 1,278.40 |
| 21408 | JACKSON SERVICES INC. | \$ | 222.80 |

Dec 1 - 12, 2025

| | | | |
|-------|--|----|------------|
| 21409 | JENSEN, VALERIE | \$ | 328.44 |
| 21410 | JONSON, AMANDA | \$ | 36.96 |
| 21411 | KOHL, CHELSEY | \$ | 271.32 |
| 21412 | LNS TECHNOLOGIES | \$ | 4,550.00 |
| 21413 | LUNCHTIME SOLUTIONS, INC | \$ | 161.00 |
| 21414 | MADDEN THERAPY LLC | \$ | 6,051.25 |
| 21415 | MARQUEZ, KATIE | \$ | 52.50 |
| 21416 | MATHESON TRI-GAS INC | \$ | 1,101.51 |
| 21417 | MCPHILLIPS, BRIDGET | \$ | 14.70 |
| 21418 | MECHANICAL SALES, INC. | \$ | 1,416.00 |
| 21419 | MENARDS-COL | \$ | 698.70 |
| 21420 | MID AMERICA BOOKS | \$ | 354.40 |
| 21421 | MIDWEST DOOR & HARDWARE | \$ | 653.31 |
| 21422 | MUCHMORE, KELLY | \$ | 590.52 |
| 21423 | MUELLER, PAM | \$ | 169.58 |
| 21424 | MURPHY, DAWN | \$ | 1,015.00 |
| 21425 | NCECBVI | \$ | 50.00 |
| 21426 | NOYD, BECCA | \$ | 25.48 |
| 21427 | O'REILLY AUTO PARTS-COL | \$ | 32.46 |
| 21428 | Olcott, Caitlin L | \$ | 215.46 |
| 21429 | OMAHA MUSIC THERAPY LLC | \$ | 5,325.00 |
| 21430 | PACZOSA, MEGAN | \$ | 271.32 |
| 21431 | PEREZ, DOLORES | \$ | 40.04 |
| 21432 | PITSCO EDUCATION, LLC | \$ | 1,276.00 |
| 21433 | POPCORN COUNTY | \$ | 89.88 |
| 21434 | PRESENCELEARNING INC | \$ | 106,458.10 |
| 21435 | ROBERTSON, KATIE | \$ | 237.41 |
| 21436 | ROSALES, MARIA | \$ | 662.20 |
| 21437 | ROSAS, AMANDA | \$ | 255.36 |
| 21438 | RUTT'S HEATING & AIR CONDITIONING, INC - | \$ | 1,466.02 |
| 21439 | SAPP BROS PETROLEUM | \$ | 4,290.38 |
| 21440 | SETTLES, ERIN | \$ | 271.32 |
| 21441 | STEMPEK, STACI | \$ | 239.40 |
| 21442 | SUBSCRIPTION SERVICES OF AMERICA INC. | \$ | 433.92 |
| 21443 | SUNBELT RENTALS | \$ | 233.90 |
| 21444 | TEAMMATES MENTORING | \$ | 600.00 |
| 21445 | THE MUSICIANS CHOICE, LLC | \$ | 607.46 |
| 21446 | THRYV | \$ | 27.10 |
| 21447 | TWOREK, DANIEL | \$ | 271.32 |
| 21448 | UHL, SUSAN | \$ | 1,411.20 |
| 21449 | UPS STORE | \$ | 15.96 |
| 21450 | VALENTINOS OF COLUMBUS | \$ | 713.00 |
| 21451 | VASQUEZ, GABRIELA | \$ | 63.14 |
| 21452 | VOSS LIGHTING | \$ | 463.46 |

Dec 1 - 12, 2025

| | | | |
|-------|-------------------------|----|--------------------------|
| 21453 | WEMHOFF, ASHLEY | \$ | 305.24 |
| 21454 | WRIGHT, ABBEY | \$ | <u>271.32</u> |
| | Total Fund Expenditures | \$ | <u><u>449,002.42</u></u> |

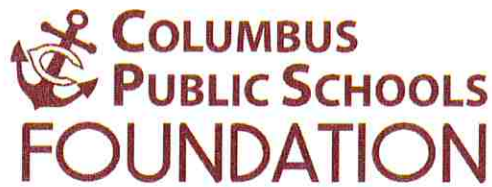
COLUMBUS PUBLIC SCHOOLS

November 2025 Professional Leave Report

| Employee Name | Date(s) | Event & Location |
|----------------------|-------------------------|--|
| Jason Harris | 09/30/2025 - 05/29/2026 | Monthly NASES Region 3 Meeting Norfolk, NE |
| Rebecca Sindelar | 10/28/2025 - 12/09/2025 | UNK Class |
| Ryan Goetsch | 11/03/2025 | Nebraska Shape conference in Kearney, NE |
| Matthew Hoenk | 11/03/2025 - 11/04/2025 | SHAPE conference with Mr. Goetsch. |
| Aspyn Harrison | 11/03/2025 | Shape Nebraska Conference |
| Rebecca Hazlett | 11/03/2025 - 11/04/2025 | Shape Nebraska Conference |
| Payton Dozler | 11/03/2025 | SHAPE Nebraska Conference |
| Conner Lowery | 11/03/2025 - 11/04/2025 | SHAPE Nebraska conference in Kearney |
| Alexander Dostal | 11/03/2025 | CLS Community Experience in Lincoln. * |
| Jonathan Tomasevicz | 11/03/2025 - 11/04/2025 | Shape Nebraska Conference in Kearney |
| Andrew Luebbe | 11/03/2025 | ESU 7 - Leadership Learning Rounds - Shelby Rising City Elementary |
| Mitchell Peatrowsky | 11/03/2025 - 11/04/2025 | Shape Nebraska Conference |
| Angela Luebbe | 11/03/2025 | Not specified |
| Jason Schapmann | 11/03/2025 | Hastings College Career Fair |
| Ryan Goetsch | 11/04/2025 | Nebraska SHAPE conference in Kearney, NE |
| Aspyn Harrison | 11/04/2025 | Shape Nebraska Conference |
| Payton Dozler | 11/04/2025 | SHAPE Nebraska Conference |
| Rebecca Sindelar | 11/04/2025 | UNK Class and required lab |
| Nicole Anderson | 11/04/2025 | NAEF meeting in Omaha at 5:00pm |
| Sara Colford | 11/07/2025 | ACEP meeting at Wayne State |
| Rebecca Sindelar | 11/11/2025 | UNK class |
| Benjamin Loeffelholz | 11/12/2025 | SkillsUSA Board of Directors Meeting |

| Employee Name | Date(s) | Event & Location |
|--------------------------|-------------------------|---|
| Denise Stevenson | 11/12/2025 | Science of Reading for Multilingual Learners training at ESU3 LaVista |
| Sara Colford | 11/13/2025 | USD (Vermillion, SD) Teacher Job Fair |
| Jason Schapmann | 11/13/2025 | USD Job Fair |
| James Johnson | 11/13/2025 | Gone all day to take 8 students to UNL math day. |
| Jessy Hill | 11/13/2025 - 11/14/2025 | Special Education Tri-State Law Conference Omaha NE |
| Adia Brightman | 11/13/2025 | Tri-State Law Conference in Omaha, NE at the CHI Health Center. |
| Carly Whitney | 11/13/2025 - 11/14/2025 | Event: 2025 Tri-State Regional Special Education Law Conference |
| Robyn Myers | 11/13/2025 - 11/14/2025 | Sped Law Conference |
| Jason Harris | 11/13/2025 - 11/14/2025 | Special Education Law Conference Omaha, NE |
| Michelle Figge | 11/13/2025 - 11/14/2025 | Special Education Law Conference |
| Edwin Fattig | 11/13/2025 - 11/14/2025 | Event: 2025 Tri-State Regional Special Education Law Conference |
| Chip Kay | 11/13/2025 | AM = ESU 7 Supt Meeting PM = STANCE Meeting in Lincoln |
| Leonard Kwapnioski | 11/14/2025 | NATA Meeting - GI with ESUCC and NOC on LB599 |
| Adia Brightman | 11/14/2025 | Tri-State Law Conference in Omaha, NE at the CHI Health Center. |
| Jordon Anderson | 11/14/2025 | NSAA Middle Level Committee Meeting |
| Nicole Anderson | 11/18/2025 - 11/21/2025 | 11/18 & 11/19 NebSPRA annual conference 11/19 - 11/21 NASB education conference Both are in Omaha. |
| Rebecca Sindelar | 11/18/2025 - 12/09/2025 | UNK class |
| Jason Harris | 11/19/2025 - 11/21/2025 | State Education Conference Omaha, NE |
| Jason Schapmann | 11/19/2025 - 11/21/2025 | NASB State Education Conference |
| Chip Kay | 11/19/2025 - 11/21/2025 | State Education Conference (Omaha) |
| Guadalupe Marino Ramirez | 11/20/2025 - 11/21/2025 | Counselors Academy/Conference @ La Vista Conference Center |

| Employee Name | Date(s) | Event & Location |
|----------------------|-------------------------|--|
| Sydney Hansen | 11/20/2025 - 11/21/2025 | Nebraska School Counselor Association - School Counselor Academy in La Vista |
| Trina Gentile | 11/20/2025 | Attending the Nebraska School Counselor Academy in LaVista. |
| Tricia Romshek | 11/20/2025 | NSCA Conference in Omaha |
| Ginger Darveau | 11/20/2025 | NSCA Conference |
| Malia White | 11/20/2025 - 11/21/2025 | NSCA Conference |
| Kerri Jones | 11/20/2025 | NPERS |
| Angela Kruse | 11/20/2025 - 11/21/2025 | I will be attending the Nebraska School Counselor Academy Conference in LaVista. |
| Sara Colford | 11/20/2025 - 11/21/2025 | Counselor Conference in Omaha |
| Wendi Petersen | 11/20/2025 - 11/21/2025 | NE School Counselor Academy in Omaha |
| Ginger Darveau | 11/21/2025 | NSCA Conference |
| Tricia Romshek | 11/21/2025 | NSCA Conference in Omaha |
| Celeste Ditter | 11/21/2025 | I will be at Nebraska Music Educators Association convention in Lincoln. |
| Trina Gentile | 11/21/2025 | Attending the Nebraska School Counselor Academy in LaVista. |
| Emma Schroeder | 11/21/2025 | Nebraska Music Education Association (NMEA) Conference. |
| Emma Schroeder | 11/21/2025 | Nebraska Music Education Association annual conference. |
| Emma Schroeder | 11/21/2025 | Music Conference |
| Cynthia Campbell | 11/24/2025 | Art students painting a mural at Columbus Community Hospital. |
| Craig Williams | 11/24/2025 - 11/25/2025 | These are the days for the NSAA State Coaches Clinic and State FB Finals. |
| Jaime Stodola | 11/24/2025 | Collaboration with JE Dunn and Columbus Community Hospital Mural. |
| Elissa Heibel | 11/24/2025 | NCECBVI fall Conference - Reading for students with VI |
| Rebecca Sindelar | 11/25/2025 | UNK class |



2410 16th Street, Suite A, P.O. Box 947, Columbus, NE 68602-0947 Phone: 402-563-7000, Ext. 13033 Fax: 402-563-7005

December 2, 2025

Mike Jeffryes
Board of Education
Columbus Public Schools

Dear President Jeffryes and Members of the Board:

The Foundation contributed the following items to Columbus Public Schools during the month of November. On behalf of the Board of Directors for the CPS Foundation and the officers of the thirteen umbrella organizations, we respectfully submit these items to the Board of Education for acceptance.

Foundation

\$2,276.69 - Columbus After School Program
\$643.20 - Shopping for Charities Shirts
\$600.00 - STS Dual Credit Scholarships

\$150.00 Educators Rising
\$1,740.00 - Dual Credit Scholarships
\$200.00 - Trunk or Treat Candy/Supplies

Band Boosters

\$280.00 - Senior Plaques
\$40.50 - Senior Night Flowers

Centennial PAC

\$256.48 - Heritage Night
\$240.00 - Field Trip
\$50.00 - Pumpkin Decorating Contest Awards

Post Prom

\$3,000 - Store Supplies Purchase

North Park PTO

\$69.70 - Fall Event Supplies
\$382.93 - Classroom Supplies Support
\$40.00 - Santa

West Park PTO

\$205.00 - Field Trip

The total contributions for the month of November was \$10,174.50

The total contributions for the FY 2025 total is **\$308,525.01**

**CPS Foundation's fiscal year is January 1 through December 31.*

Thank you for your consideration.

Sincerely,

Nicole Anderson
Communication & Foundation Director

2025

State of the School

— Columbus Public Schools —



Today's Remaining Schedule

9:15 AM @ High School Concert Hall

State of the School Address / Dr. Chip Kay

*All District Employees Attend

10:30 AM @ High School Concert Hall

Artificial Intelligence and CPS Expectations / Brandi Fleming

*Certified Staff, Pare-Educators, and Administrators

11:00 AM @ High School Cafeteria

Holiday Luncheon begins for those not in AI Training. *(If you do not attend the staff luncheon you are expected to be at your assigned work location after your 30-minute lunch)*

1:00 PM @ Individual Buildings

Building Follow-Up with Principals

2:00 PM - 4:00 PM

Building Work Time – Present in your assigned building

Note: *If you were selected and agreed to serve as a Trainer for Leader in Me, your Train the Trainer session (Location: Counseling Classroom) will take place at CHS from 9:00am to 3:00pm. You should attend the 8:00AM BITS training.*

Success

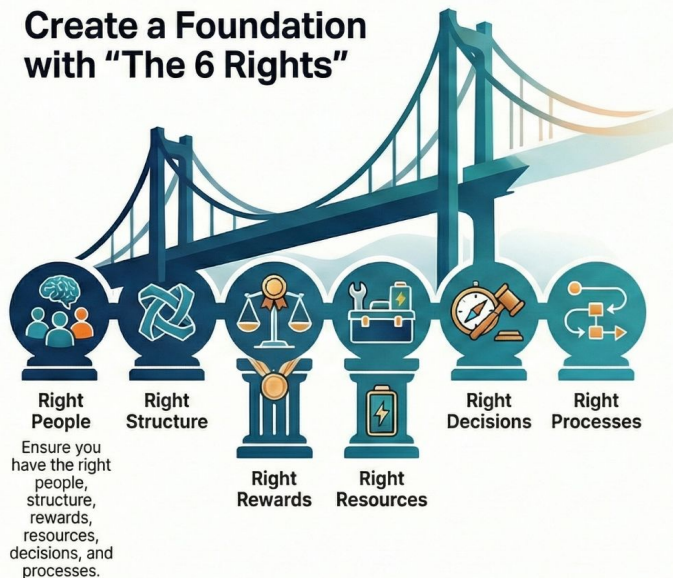
- AQUESTT
- District Recognition
- Implementation and Progress of 4DX - Leader in Me for 2026
- Construction and Programming for the Non-Traditional Learning Center
- The accomplishments day in and day out in the classroom

4DX and WIG

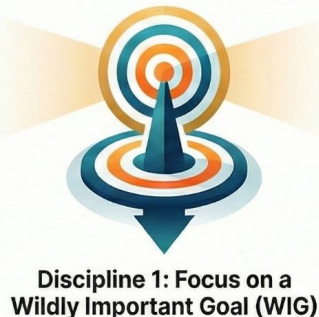
Executing Strategy: A Leader's Framework for Winning

Step 1: Align Your Core Systems

Create a Foundation with "The 6 Rights"

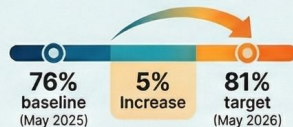


Step 2: Implement The 4 Disciplines (4DX)



Choose one specific, high-priority goal that addresses a large performance gap.

WIG in Action: Increase Student Proficiency by 5%



Disciplines 2, 3 & 4: Act, Score, and Commit



WILDLY IMPORTANT GOAL

Increase Student Proficiency
by **5%**

May 2025

May 2026



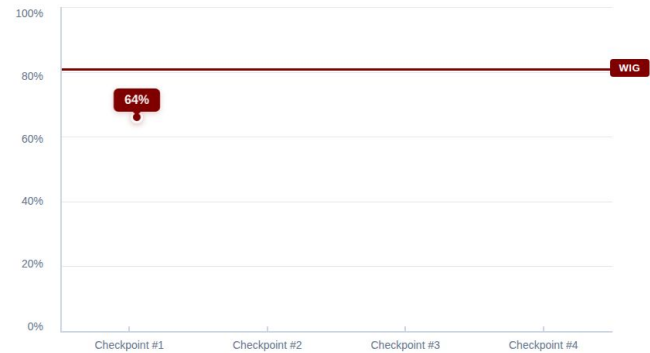
BASELINE

TARGET

+5% PROFICIENCY GROWTH

12-Month Goal Period | May 2025 - May 2026

Student Proficiency Progress



BOOSTing Ahead



Elementary

DISTRICT ELEMENTARY W.I.G.

100% of CPS Elementary students will grow in reading measured by DIBELS.

EMERSON ELEMENTARY W.I.G.

Emerson students will grow from 46% to 65% in reading as measured by DIBELS Composite Score by May 2026.

WEST PARK W.I.G.

West Park students will grow from 50% to 70% in reading as measured by the DIBELS Composite Score by May 2026.

KRAMER PRE-SCHOOL W.I.G

Increase the percentage of Pre-K students demonstrating proficiency in Language Development on the GOLD assessment from 71% in May 2025 to 76% in May 2026.

LOST CREEK ELEMENTARY W.I.G

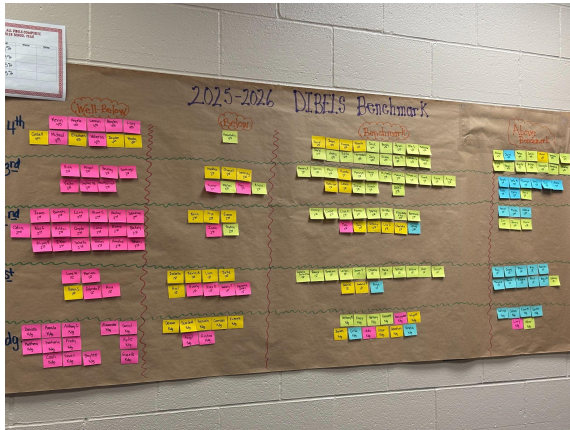
Students will grow from 55% to 74% in reading as measured by DIBELS Composite Score by May 2026.

CENTENNIAL ELEMENTARY W.I.G.

Centennial students will grow from 50% to 75% in reading as measured by DIBELS Composite Score by May 2026.

NORTH PARK ELEMENTARY W.I.G.

North Park students will grow from 53% to 71% in reading as measured by DIBELS Composite Score by May 2026.

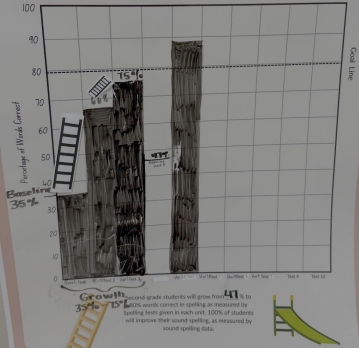


CLIMBING THE (CHUTES AND) LADDERS TO SUCCESS!

Emerson Second Grade

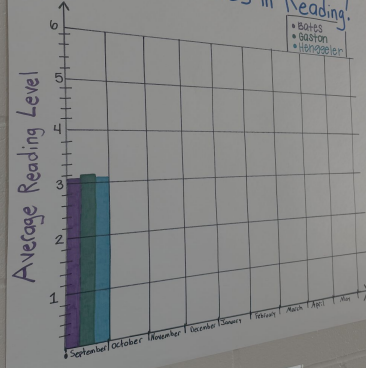
WIG

Spelling Assessment Percentage of Words Correct



By May of 2026, 100% of 4th grade classes will increase their average reading level in AR.

Making Waves in Reading!



Our 2nd Grade WIG

Widely Important Goal

100% of students will show growth in reading accuracy based on DIBELS.

When I read with accuracy, I read what is written. To read with accuracy, I must...

- Understand sounds in word (phonemic awareness)
- Know the sound spellings for the sounds (phonics)
- Be able to blend sounds together (decoding)
- Know word parts and what they mean (prefixes, suffixes)
- Know tricky words (word recognition)
- Learn and use new words (vocabulary)
- Understand what I read (comprehension)

1 We will read by ourselves two times each week.

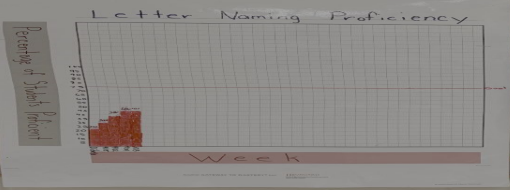
2 We will practice reading on Boost 30 minutes each week.

| week of | week of | week of | week of |
|---------|---------|---------|---------|
| Sept 22 | Sept 26 | Oct 6 | Oct 13 |
| Oct 20 | Oct 27 | Nov 3 | Nov 10 |
| Nov 17 | Nov 24 | Dec 1 | Dec 8 |
| Dec 15 | Dec 22 | Dec 29 | |

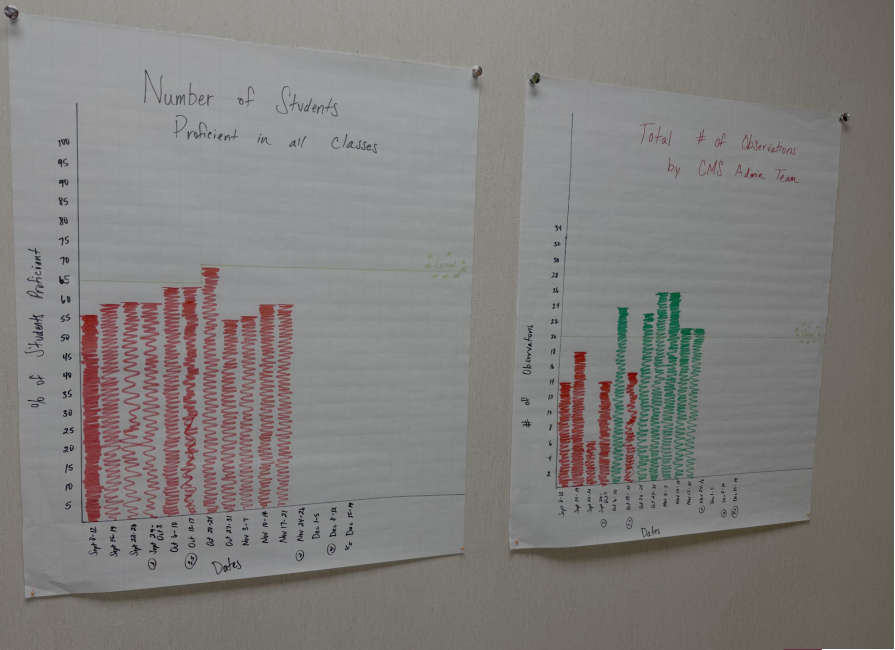
Students in first grade will increase letter naming fluency from 23% proficient to 75% proficient by May 2026.

First Grade's WIG! Letter Naming

We're not SORRY we know our letters!!



LETTERS IMPROVED



Middle School

Building WIG

We will increase the number of students proficient (70% or higher) in all classes every quarter from 59% to 65% by the end of quarter one

From 65% to 70% at the end of Q2

From 70% to 75% at the end of Q3 and Q4

Leading indicators:

Track the number of students who have a C or higher each week

Provide feedback in weekly observation data to reflect the percentage of time for students to respond (or engagement in class). (34 per week (5 day week) from admin team)

Action:

Use EWS data weekly at team meetings to determine academic interventions

Use PLC time to review assessments to ensure they are at the level of the standard

HIGH SCHOOL

- Building WIG: The percentage of CHS students are proficient (No Ds or Fs) will move from 68% to 73%.
- Lagging Indicators: CHS will track the number of students who have no Ds or Fs weekly
- Leading Indicators: Major and Minor Referrals and the number of students on the failure list

CHS Building WIG

The CHS Building WIG scoreboard is linked below.

CHS Building WIG Scoreboard

LEADER IN ME - CPS TRAINERS

Anne Novicki

Allie Goehring

Megan Gaston

Michelle Oppliger

Trinia Perigo

Kelli Albracht

Brandi Fleming

Kyle Troisen

Michael Ingemansen

Caitlin Olcott

Darla Orender

Dr. Adia Brightman

Celeste Ditter

Danielle Wacha

Tyler Richters

General Housekeeping

- Cybersecurity Incident, impact on CPS
 - Changes to Password requirements for e-mail
- Building Safety Codes and Expectations
 - Window Coverings, Light Coverings, etc.
- Posted in Your Room?
 - New Mission Statement Document
 - Scoreboard & WIG
 - Evacuation and Safe Locations for Emergency Plan
- Weather
- Leave extending a break and other items in the Handbook - we can improve our organization by knowing expectations and avoid the additional time it takes to address staff discipline as a result of not following district directives.
- **January 5th Professional Development** - Leader In Me Training Schedule will be sent out this afternoon.

STANDARD RESPONSE PROTOCOLS



Creating a Safe & Secure School: Key Protocols

Everyday Security Protocols

All Doors Must Be Locked & Latched

Propping doors open is prohibited unless supervised for entry or exit.



All Visitors Must Check In

Visitors must use the secure entrance and wear a temporary ID badge.



Windows Remain Closed & Secured

Interior windows should only be covered when a lockdown is called.



Critical Safety & Fire Code



Keep Exits & Hallways Clear

Never obstruct doors, corridors, or windows that serve as an egress route.



Know Your Emergency Resources

Every room needs an emergency guide, facility map, and marked safety equipment.



Prohibited Items in Classrooms



Includes candles, hot plates, personal appliances (heaters, coffee makers), and scent warmers.



COLUMBUS
PUBLIC SCHOOLS

OUR PLAN IN ACTION

A Progress Report for the Columbus Community

Fall 2025 Update



OUR UNWAVERING COMMITMENT



MISSION STATEMENT

ENGAGING ALL LEARNERS TO ACHIEVE SUCCESS.

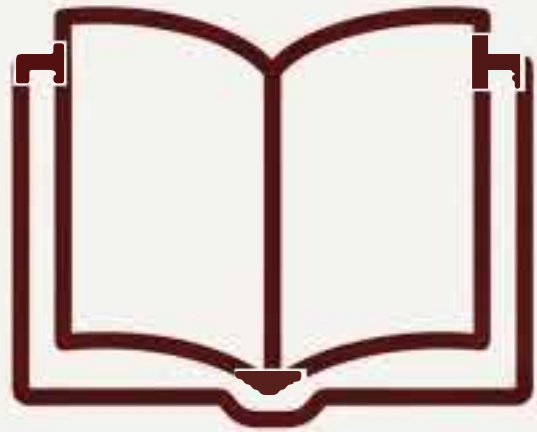
VISION STATEMENT

Columbus Public Schools will continuously strive to be a high-performing learning community that will meet the diverse learning needs of all students.

- Maintain a dedicated, clear, and collaborative focus on student learning and outcomes.
- Provide a safe and supportive environment for learning and teaching.
- Foster communication, trust, support, and partnerships with stakeholders.



OUR BLUEPRINT FOR SUCCESS: THE FOUR STRATEGIC PRIORITIES



**#1 Meeting
Student
Needs**



**#2 Safe &
Welcoming
Campuses**



**#3 Supporting
Our Staff**



**#4 Strong
Community
Partnerships**

The following slides will detail our promise and our proof for each of these core commitments.

STRATEGIC PRIORITY #1



**Developing and Maintaining Programming
to Meet the Needs of Our Students.**

OUR PROMISE: TO MEET THE NEEDS OF OUR STUDENTS

The Columbus Public School District Commits to Developing and Maintaining Programming to Meet the Needs of Our Students.

Unlock Potential with Individualized Learning Opportunities

“Create engaging and skill-based programs designed for students to excel and succeed at every stage of their CPS education.”

Elevate Student Success

“Strengthen and maximize our tiered support frameworks to provide every school with the necessary systems to achieve equitable results for all students.”



OUR PROOF: INVESTING IN EVERY LEARNER'S POTENTIAL



Expanding Academic Horizons

New Board-approved programs for the upcoming year:

- Advanced Placement (AP) courses at the High School
- Young Adult Education Program
- Rule 17 Program

Broadening Specialized Support

Enhanced programs to support diverse student needs:

- A second Autism classroom at the Elementary level
- A new early childhood autism program

Strengthening Systems for Success

Foundational investments in student support frameworks:

- Established a district-wide MTSS Framework.
- Purchased the MTSS module for Synergy to track data, develop plans, and guide academic and behavioral interventions.
- **Future Investment: The Non-Traditional Learning and Support Center** is under construction and will open in Fall 2026.

STRATEGIC PRIORITY #2



**Providing Safe, Welcoming,
and Purposeful Campuses.**



OUR PROMISE: TO CREATE SAFE AND INSPIRING ENVIRONMENTS

The Columbus Public School District **Will Strive** to Provide Campuses That **Create Safe Learning Environments** and **Address the Growing Needs** of Our Community.

OUR COMPONENT:
CHAMPION A CULTURE OF SAFETY AND COLLABORATION

Develop a collaborative atmosphere where everyone works together to **communicate** and ensure the **safety of our educational spaces**.

OUR COMPONENT
PROMOTE WELL-BEING AND PRIDE WITH INVITING CAMPUSES

Provide campuses that are both **welcoming and appealing**, enhancing the well-being of students, building **community pride**, and **supporting academic excellence**.

COMPONENT WITH:
CREATE A FLEXIBLE AND PURPOSEFUL LEARNING SPACE

Design and maintain an inclusive and purposeful **learning environment** that empowers both current and future students to **academic success**.

OUR PROOF: INVESTING IN SAFER, MORE WELCOMING SCHOOLS

ENHANCING CAMPUS SAFETY & SECURITY

Significant upgrades are completed, in process, or planned:

- New secure vestibules at NP, WP, CN, and EM Elementary Schools.
- Door improvements at the Middle School.
- District-wide Fire Alarm upgrades.
- Deployment of new digital communication devices.
- New mass communication system at Kramer, with repairs to systems in other buildings.



FOSTERING PRIDE IN OUR CAMPUSES

Improving the exterior of all our buildings:

- Landscaping improvements and contracted mowing services for all schools.
- The official district logo will be placed on all school buildings (High School completed this year).



STRATEGIC PRIORITY #3



Investing in Our World-Class Staff.

OUR PROMISE: TO SUPPORT OUR STAFF

The Columbus Public School District Will Invest in the Resources and Efforts Necessary to Support Staff Engagement, Development, and Retention.

Inspire a Culture of Collective Responsibility

“Cultivate a sense of positive engagement and support by providing relevant and specifically targeted continuing education for all staff.”

Spotlight Our Community’s Promise

“Bring attention to the abundant opportunities within Columbus Public Schools and our community, encouraging exploration and excellence.”



OUR PROOF: EMPOWERING OUR EDUCATORS TO LEAD AND GROW

PROFESSIONAL GROWTH & COLLABORATION

- District-wide staff development focused on Franklin Covey's **Four Disciplines of Execution (4DX)** to improve collaboration, data use, and focused goal setting.
- More dedicated **collaboration time** provided for staff at the building level.
- **New Teacher Orientation** and events held in **July** to welcome and support new staff.

FOCUSED SUPPORT & RETENTION

- Improving **support systems** for all staff.
- Identifying target **performance** results for retention and recognizing staff who attain those standards.
- Beginning to advance a new **communications and promotional strategy** to engage our community on the opportunities for students and staff.

STRATEGIC PRIORITY #4



**Building Strong School and
Community Partnerships.**



OUR PROMISE: TO FOSTER CONNECTIONS AND BUILD RELATIONSHIPS



The Columbus Public School District Will Be Dedicated to the Engagement of School and Community Partners for the Purpose of Fostering Connections and Building Relationships.

Foster Unity

Building a community where everyone feels seen, heard, and valued.

Nurture an Inclusive Future

The diversity of our students is a central and celebrated part of our community.

Ignite Community

Elevate collective involvement by creating opportunities for everyone to connect and contribute.

OUR PROOF: STRENGTHENING THE BONDS OF COMMUNITY

BUILDING STRATEGIC PARTNERSHIPS

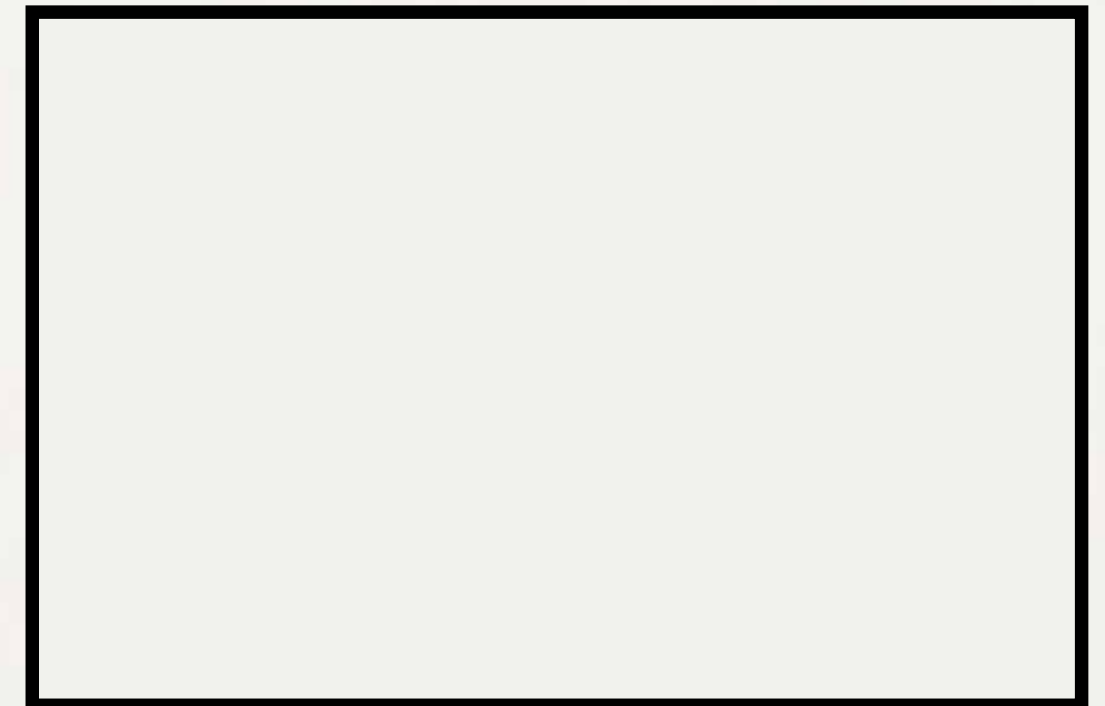
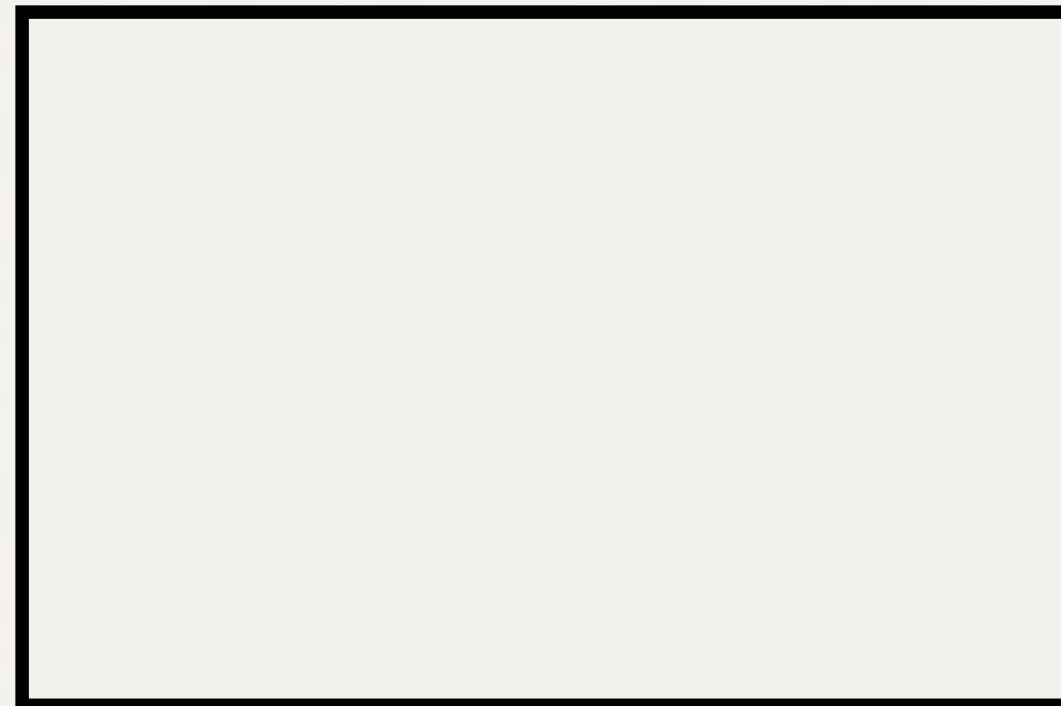
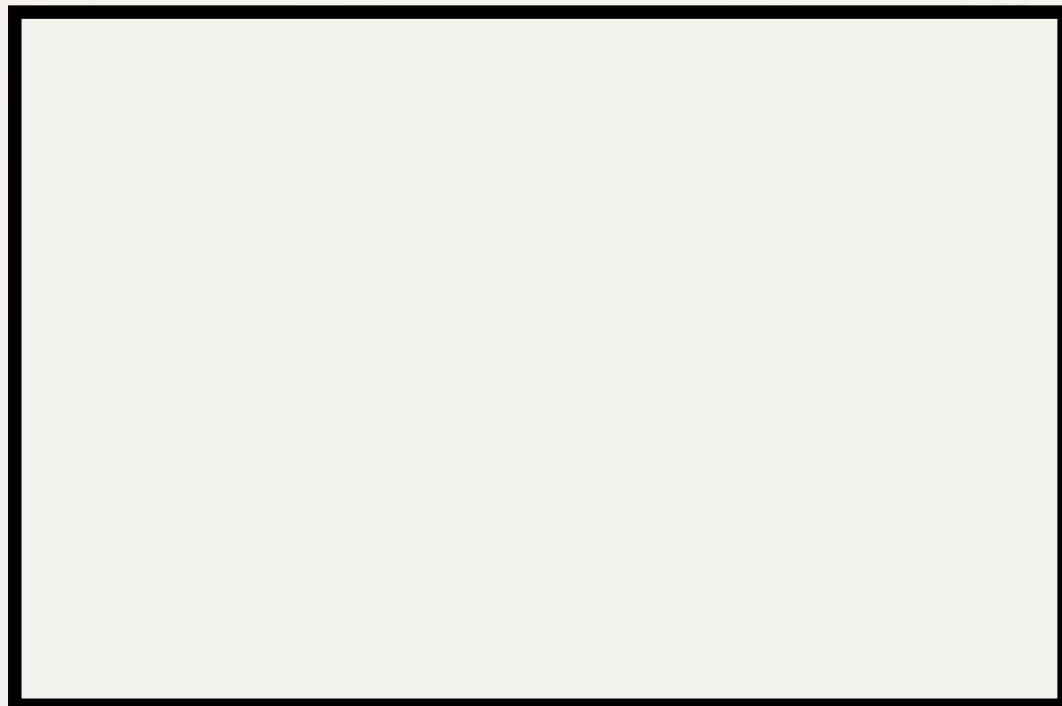
- Continuously building partnerships with local businesses, industry, and support organizations.
- **Partnership in Action:** Our Health Pathways program in collaboration with Columbus Community Hospital.

WELCOMING THE COMMUNITY INTO OUR SCHOOLS

- Hosting events that invite community members into our buildings, such as Heritage Night, Grand Friends Day, Open Houses, Special Performances, and Academic Showcases.
- Celebrating student achievement through public Board of Education Recognitions.

ENGAGING BEYOND OUR WALLS

- Ensuring Columbus Public Schools has a strong presence at community-centered activities like the Back to School Bash and National Night Out.



A group of diverse students in a classroom setting, smiling and engaged in learning. The students are of various ethnicities and are looking towards the camera or each other. The background shows large windows with natural light.

OUR WORK CONTINUES

This is more than a plan; it is a living commitment to our students, staff, and community. We will continue to translate our strategic priorities into meaningful action, ensuring Columbus Public Schools is a high-performing learning community for every student.

Thank you for being our partners in this essential work.

What's Next - Bond Issue Fail

We will be contracting with Kordica (less than \$5K) for data collection, engagement of stakeholders, and voter survey. The purpose is to remove the CPS bias out of the questions and data analysis, bring in outside perspectives, and improve authentic engagement.

There is no plan for another bond election or decision on a project to address the anticipated growth of 600 students by 2030.

Top issues: 25% of registered voting parents cast a ballot; economy; lack of trust; and disagreement on what is “needed” for students.

Data on Property Taxes

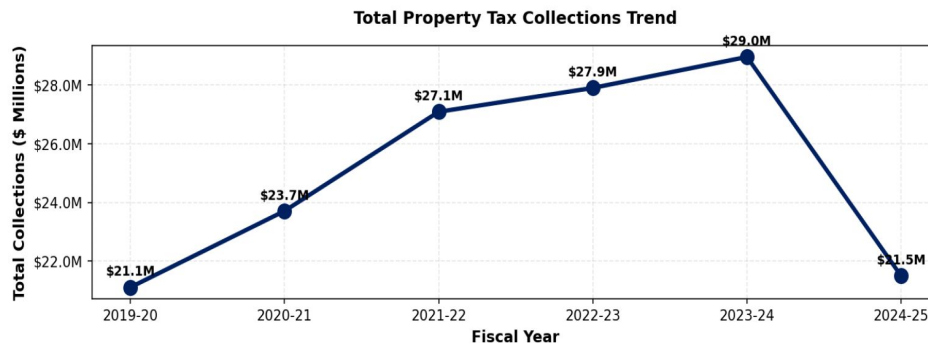
Fiscal Achievement:

The \$7.5M reduction in General Fund property tax collections (30.4% decrease from FY 2023-24) reflects effective fiscal stewardship through State Property Tax Credit programs, increased school age special education reimbursement, and conservative budget management, providing significant taxpayer relief while maintaining educational quality.

Columbus Public Schools

Property Tax Collections Analysis

Source: Annual Financial Report (State Auditor of Public Accounts) | FY 2019-20 through 2024-25



Six-Year Summary

| Fiscal Year | General Fund | Bond Fund | Special Building | Qualified Capital | Total Collections |
|-------------|--------------|-----------|------------------|-------------------|-------------------|
| 2019-20 | \$17.3M | \$3.0M | \$0.8M | - | \$21.1M |
| 2020-21 | \$19.1M | \$3.6M | \$1.0M | - | \$23.7M |
| 2021-22 | \$21.7M | \$4.2M | \$1.3M | - | \$27.1M |
| 2022-23 | \$22.8M | \$4.0M | \$1.1M | - | \$27.9M |
| 2023-24 | \$24.6M | \$3.3M | \$1.0M | - | \$29.0M |
| 2024-25 | \$17.1M | \$3.2M | \$0.7M | \$0.5M | \$21.5M |

Nebraska Legislature

What does the 2026 session potentially hold?

- Restrictions on property tax asking
- Changes to special education & option enrollment
- Additional unfunded mandates & trainings
- School funding bill (Senator Hughes)
- Impeachment of regent, censure of state senator, & rules

Impact on CPS

- Less Revenue, Staffing, and Increased Cost - All Directly Impact Students

Thank You





COLUMBUS PUBLIC SCHOOLS
COLUMBUS HIGH SCHOOL

TO: Columbus Public Schools Board of Education, Dr. Chip Kay

FROM: Dave Hiebner, Principal

RE: CHS Course Addition - Medication Aide

This course would be added to the CHS courses for the second semester of the 2025-26 school year.

Medication Aide (semester)

Medication Aide

Type: Elective

Prerequisites: Certified Nursing Assistant & by application, must be 18 by the end of the course

Grades: 12

Credits: 5

CCC Credits: 3

Lab fee: \$54 to Central Community College for registration. (Subject to change)

This is a dual-credit class offered through Central Community College. Introduction to pharmacology, including basic knowledge and skills to safely administer medications. The course prepares the student to acquire the medication administration competencies required to work in a long-term care or other health care facility and pass the examination required by the Nebraska Department of Health and Human Services

“Engaging All Learners to Achieve Success”

3434 Discoverer Drive | Columbus, Nebraska 68601 | Ph: 402.563.7050 | Fx: 402.563.7058

ColumbusPublicSchools.org



Columbus Public Schools

Date:

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: High School

Name: Benjamin Loeffelholz - Skills USA

Fund Raising Company (if applicable): Bakers Candies

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

Sell Baker's Chocolate - door to door type fundraising

Approximately how much does your school/group expect to earn from this project?

\$1,000 - \$1,500

How will this money be used?

pay various fees from SkillsUSA to participate in activities through the state organization throughout the year

What are the proposed dates?

~~February 2019~~ December 12-19

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

SkillsUSA themed Chocolate from Bakers Candies

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No **If yes, by whom?**

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature [Signature] Date 12/4/25

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Columbus Public Schools

Date:

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] Columbus High School

Fund Raising Company (if applicable): Leading Edge

Columbus High School Winter Guard/Percussion
(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

Selling Discount Cards for Casey's Pizza's through Leading Edge Fundraising.

Approximately how much does your school/group expect to earn from this project?

\$4000

How will this money be used?

Pay for winter guard/percussion expenses

What are the proposed dates?

January 15-28

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.) DISCOUNT CARDS ON CASEY'S PIZZA

Will members be identified by t-shirts, etc. while carrying out this project?

Yes No

Have you checked with other schools to avoid any overlapping while working?

Yes No

Is your product/service in direct conflict with that offered by local merchants?

Yes No

Are any contracts to be signed? Yes No If yes, by whom?

JEFF PEABODY

Has your school/group devised a budget plan to expend earnings?

Yes No

Does the building principal give full approval for this plan?

Yes No

Principal's Signature

Jeff Peabody

Date

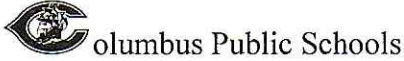
12/4/25

(for district use only)

Approved by _____

Date _____

Approved subject to the following conditions _____



Date: 12/1/25

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: Lost Creek

Name: Sydney Hansen
Student Council

Fund Raising Company (if applicable):

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

Lost Creek school drive for items needs during the holiday/winter season

Approximately how much does your school/group expect to earn from this project?

No money - donations for gloves, shoes, socks, coats, toys, and canned food

How will this money be used?

To help students and families in need

What are the proposed dates?

12/15 - 12/19

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No *If yes, by whom?*

Has your school/group devised a budget plan to expend earnings? Yes No

Distributed by nurse, counselor, and principal

Does the building principal give full approval for this plan? Yes No

Principal's Signature [Signature] Date 12-1-25

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____

Items to be



Columbus Public Schools

Date:

School Fundraising Application

Please submit this application to the building principal at least two weeks in advance of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: Lost Creek Elementary

Name: Jonathan Tomasevicz

Fund Raising Company (if applicable):

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

Online donations through AHA

Approximately how much does your school/group expect to earn from this project?

\$8000

How will this money be used?

Goes to AHA

What are the proposed dates? 2/13-3/13

Is this a recurring activity? Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom?

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature  Date 12-1-25

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Community Engagement & Bond Survey

Columbus Public Schools

Empowering Schools with Expert Communication Solutions



Executive Summary

On behalf of Kordica Communications, thank you for the opportunity to partner with Columbus Public Schools in engaging your community around a potential future bond issue. We understand the importance of gaining authentic, valid feedback from your stakeholders to guide the development of a successful bond proposal. We are confident this proposal outlines best practices in community engagement and research methodology, all tailored to meet the specific needs of your district.

Kordica Communications is proud to submit this proposal for a two-phase project: strategic community engagement and a formal survey. Together, these phases will provide Columbus Public Schools with comprehensive, actionable data to determine what projects should be included in the final bond issue, and at what price point the proposal stands the best chance for community support.

We look forward to working with you.
Annette Eyman, APR
Kordica Communications, President



About Kordica

Kordica Communications is a full-service communication and public engagement firm that specializes in supporting school districts through research-based communication strategy, public engagement, and bond issue planning. Backed by the technical and marketing resources of our parent company, QAT Global, we offer deep expertise in data analysis, strategic communication, and campaign planning to ensure school districts are set up for success.

Consultant Assigned to Columbus Public Schools Community Engagement

A full service team of marketing and technology experts is available to serve Columbus Public Schools. However, the primary consultants will be Annette Eyman APR, President of Kordica. Annette has over 30 years of experience in school communications and specialized expertise in running successful school bond campaigns. She has worked with small and large districts, assisting with the development of bond campaign strategy. Annette has specific expertise in conducting research and using that research to drive decision making and overall communications for school districts. Annette's primary role on the project will be community engagement, survey development, data analysis and strategy development.

Project Goals

Following previously unsuccessful bond issues, Columbus Public Schools is looking for feedback from the community on how best to move forward with addressing the facility needs. The goal is to collect meaningful and statistically valid input from community members to inform the Board's final decisions about which projects to include and how to structure a bond proposal that reflects both community priorities and financial realities.

This proposal outlines two key efforts:

- **Community Engagement** to gather qualitative input on the revised bond proposal.
- **Formal Survey** to provide quantitative, statistically valid data from registered voters.

The goals of these activities will be to assess attitudes and perceptions of registered voters towards:

- Various proposed bond projects.
- General bond issue support.
- Acceptable tax impact.
- General perceptions towards education.
- Communication avenues.

The outcome of this process will be a clearly informed path forward — ensuring the final bond package is community-driven, financially viable, and well-supported by data.



Methodology

This community engagement and phone survey will be conducted in phases.

Phase 1 – Community Forum- The first phase of the engagement process will be a professionally facilitated community forum designed to foster open dialogue and collect structured feedback on facility needs and a plan to address the needs. While the event will be open to the public, intentional outreach will be made to ensure participation from a broad cross-section of stakeholders, including parents, staff, community leaders, and residents who may not have children in the schools.

The forum will begin with a large-group presentation outlining the history of the bond, the current state of facility needs, and the Board’s desire for authentic community input before finalizing a new plan. Participants will then break into smaller groups, each led by a trained moderator and accompanied by a recorder. In these small groups, community members will have the opportunity to discuss strengths, concerns, and priorities in response to specific questions. The event will conclude by reconvening in the large group, where moderators will report on key themes and open the floor for Q&A.

All small group feedback will be documented and compiled into a comprehensive report that summarizes the qualitative insights and key themes identified by participants. This data will guide the refinement of the bond proposal and inform you about the next phase of engagement.

Phase 2 – Additional Community Engagement Opportunities- Building on the outcomes of the initial forum, Kordica Communications will work with the Superintendent, Communications Director and Board to design and implement additional engagement activities targeted at specific audiences or areas of concern. These may include staff input sessions, meetings with retired community members, small group gatherings in neighborhoods, and digital outreach opportunities such as social media campaigns, the district website, or virtual town halls.

Each of these engagement touchpoints will be intentionally structured to collect actionable feedback using consistent tools and questions. The purpose of this phase is to broaden the district’s outreach and ensure voices from all corners of the community are heard and considered in the development of the final bond proposal.

Phase 3 – Formal Survey - After the community engagement phase has concluded, a formal survey could be developed to measure voter attitudes, perceptions, and likelihood of support. The survey script will be informed by insights from the engagement sessions and reviewed and approved by district leadership prior to launch.

Calls will be conducted by trained survey professionals who will identify themselves as representing Columbus Public Schools. Whenever possible, caller ID will reflect the district’s name to increase answer rates and trust. The calling process will result in 350–400 completed responses, representing a statistically valid sample of registered voters in the district.

The survey will capture public sentiment on:

- Support for specific project components



-
- Acceptable tax thresholds
 - Community priorities and concerns
 - Overall readiness to support a bond proposal

This data will serve as a critical decision-making tool for the Board as it considers the final composition and scope of the bond measure.

Phase 4 – Final Report & Strategic Recommendations - All data collected through the engagement and survey processes will be analyzed, synthesized, and compiled into a final report. This report will be presented to the Board and administrative team in an easy-to-understand format, highlighting key trends, data points, and community sentiment around the proposed projects.

The final presentation will include:

- Community engagement summary and key themes
- Statistically valid survey results
- Strategic insights on potential bond package components and price point
- Recommendations on communication strategy if the district chooses to move forward with a bond proposal

If the decision is made to pursue a bond election, Kordica Communications will assist in developing a comprehensive, research-based informational campaign to support community understanding and engagement leading up to the vote.



Deliverables:

Kordica Communications

To complete this project, Kordica Communications will:

Community Forum

- Prepare all invites and communication materials.
- Prepare materials for the evening.
- Train all moderators and recorders.
- Assist with facilitation for the evening.
- Compile and analyze all data.
- Share analysis with Leadership Team.
- Prepare public release of information collected.

Community Engagement

- Develop action plan based on feedback from Board, Superintendent and Communications Director.
- Support the preparation of materials for implementing engagement opportunities.
- Provide format for structured feedback to be collected at each engagement opportunity.
- Compile and analyze all feedback.
- Share analysis with Leadership Team.
- Prepare public release of information collected.

Formal Survey

- Determine Survey Format- working with Columbus Public Schools, we will look at pros and cons of survey types and make a final recommendation for a survey. Final approval from CPS.
- Develop Survey -With final approval from Columbus Public Schools.
- Finalize Survey List – the voter registration list will be used as the basic list for any survey. Kordica Communication will purchase any additional phone numbers or demographics to guarantee that the final list is adequate to obtain a true sample size.
- Execute the Survey - Complete the survey. The sample size will vary with the format of the survey but for a phone survey the sample size between 350-400. Special attention will be paid to secure as close as possible a representative divide between current parents and nonparents.
- Provide communication messages to share with community.

Perform Data Analysis

- Compile and analyze all data for a presentation to Columbus Public Schools.
- Prepare public release of data.

Prepare Communication Plan – If determined by the Leadership Team that the next step will be a bond issue, a complete and comprehensive communication plan will be developed and shared with Columbus Public Schools. This plan will provide a roadmap for how to communicate the information of the bond issue.

Columbus Public Schools

To complete this project, Columbus Public Schools will deliver the following.

Community Forum

- Provide background information for the forum.



-
- Provide list of targeted invites.
 - Communicate invites.
 - Facilitate the presentation of information.
 - Provide facilitators and recorders for breakout rooms.
 - Provide facility and make arrangements.
 - Communicate results of the evening.
 - Provide copies of all materials for the evening.

Community Engagement

- Provide input and direction so community engagement action plan can be developed.
- Give final approval of engagement action plan.
- Distribute/communicate all materials for implementing engagement opportunities.
- Facilitate engagement opportunities according to the action plan.
- Communicate public release of information collected.

Formal Survey

- Approve final survey method.
- Approve final survey questions, prior to calls beginning.
- Assist in obtaining initial voter registration list and provide demographics and phone numbers of parents, staff and community as needed.
- Communicate Survey Purpose - Provide communication to the community explaining that calls are coming and Columbus Public Schools values feedback.

Determine next step and if an informational communication plan is needed for a future bond issue.



Project Timeline:

The community forum and other community engagement opportunities can begin as soon as the contract is signed. The entire community engagement phase will take approximately 3 months to complete. The formal survey will then be the next step. That process can begin within a week of finalizing the methodology and script. The amount of time necessary for completing the survey will vary based on the methodology.

Project Cost:

The total estimated cost for the services outlined in this proposal are below. This includes all work associated with both the community engagement process and the statistically valid phone survey.

- **Community Engagement Process:** \$4,850
This includes planning, facilitation, data collection, and reporting for the community forum and additional engagement opportunities.
- **Formal Survey:** TBD based on final methodology.

This cost estimate is based on the defined scope and deliverables outlined in this proposal. If the scope of the project is altered — whether expanded or reduced — pricing may be adjusted accordingly. Any changes in scope and cost will be communicated in advance and mutually agreed upon before implementation.

Please note:

The estimated cost does not include:

- Travel expenses for in-person meetings or presentations (if required).
- Printing, mailing, or distribution costs for any physical communication materials.

These additional costs, if applicable, will be invoiced separately with prior approval from Columbus Public Schools.



fiber marker

power pole

GREAT PLAINS STATE BANK

proposed utility easement

proposed 60X60 lease area for monopole tower setback 110% tower height from property lines

Columbus HS 2

~110'

~110'

proposed access easement

COMMUNITY USE OF SCHOOL FACILITIES

It shall be the policy of the Columbus Public Schools to encourage community members and groups to use school buildings and facilities for the promotion of school, civic, or social goals, subject to the following provisions:

1. The requirements of the school program will be given the highest priority, at all times, in determining the use of school buildings and facilities.
2. A community school program will receive a higher priority when there are multiple requests for the use of the school building or facility and the other requests involve non-educational programs.
3. School-related organizations, such as the PTO and professional educational organizations, will receive a higher priority when there are multiple requests for the use of a school building or facility and the other requests are from organizations and are for activities that are not directly school-related.
4. Approved student groups will be given priority when there are multiple requests for the use of a school building or facility, and the other requests are from adult groups.
5. Requests from groups seeking to use school facilities for financial profit will be considered on an individual basis. The Superintendent or the Superintendent's designee will be authorized to deny such requests if the nature of the activity is such that use of a public building or facility for such an activity would be inappropriate.
6. Requests from groups seeking to use a school building or facility for partisan reasons will be denied. For purposes of administration of this policy, partisan will be interpreted to mean the promotion of the candidacy of a person or a group of persons. This exclusion would not apply to the use of a building or facility for a community forum, for voter registration purposes, or as a polling place.

It shall further be the policy of the Columbus Public Schools that school equipment may not be removed from school buildings for use by an individual or a non-school organization. Exceptions to this policy may be made by the Superintendent when such requests are made by community agencies or groups for the use of school equipment on a short-term basis.

When non-school groups are granted requests to use school facilities on Saturdays, Sundays, and/or holidays, they will be charged an additional fee to cover the wages of employees required to work on those days and/or additional utility costs.

Policy
Adopted: 05/14/12
Revised: 03-25-14

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska
Reviewed: 4/11/22

COMMUNITY USE OF SCHOOL FACILITIES

General Regulations

The regulations for the use of school facilities (including buildings, grounds, and equipment) are as follows:

1. School facilities are designed to serve school purposes and may be used without charge for meetings and other activities of students, teachers, alumni associations, parent/teacher organizations, booster organizations, and other organizations affiliated directly with the school.
2. Meetings and programs of the school shall take precedence over all other meetings, programs, or uses.
3. Use of tobacco, e-cigarettes, or vaper products are prohibited on all school property and vehicles.
4. Possession, consumption, or use of alcoholic beverages or other illegal substances is prohibited on all school property.
5. Religious or political meetings, unless held by students of the District, shall not be held on or in school facilities without the approval of the Superintendent. Student activities of a religious or political nature must be approved by the Superintendent (in this case the Building Principal).
6. School facilities shall not be used for private gain by employees. All use of facilities used for business or profit must be temporary and pay rental fees per use. The District will not permit a private business to be run exclusively on school property.
7. Use of the facilities of the school must be finished and premises vacated by (Elementary – 9:00 p.m., Middle School and High School – up to 11:00 p.m.), unless arranged for in advance with the Superintendent or the Superintendent’s designee, in this case the Building Principal.
8. The school reserves the right to all concessions.
9. Sufficient supervision shall be provided to insure good order, the protection of property, and the prevention of persons wandering around the building or being on school premises elsewhere than in the room or facility engaged.
10. An individual or the sponsoring agency must agree to be personally responsible for any damage to property, other than ordinary wear and tear, and shall hold the Columbus Public Schools harmless from liability that may result in injury or accident as a result of the use of school facilities. Individuals or groups using the facilities of the District shall be required to sign a “release and Indemnification” Agreement. The Columbus Public Schools will assume no liability for the loss or damage of items belonging to the individual or group using the school’s facilities.
11. The Principal, School Custodian, or the Principal’s designee shall be responsible for opening and closing the school’s facility for events or activities undertaken.

12. No fixtures or equipment shall be moved or installed (even temporarily) except by the permission of the Building Principal and the Director/Supervisor of Building and Sites.
13. If outside equipment or properties are to be brought in, a detailed plan for such must be presented to and approved by the Building Principal or the Principal's designee.
14. Individuals and groups using the school's facilities shall remove all of his/her or their equipment and property from the school's facilities as arranged, but not to exceed 24 hours following the final date and time of usage.
15. No paint, tape, or foreign substance may be used on the walls or the floors without the specific permission of the building Principal and the Director/Supervisor of Building and Sites..
16. Additional charges may be established for the use of school equipment.
17. Auditoriums, gymnasiums, and other special facilities shall be used only by persons qualified to use and care for any equipment or apparatus contained therein. If any individual or group does not qualify under this provision, such individual or group shall employ a member of the District's staff who shall be able to perform such duties.
18. Only qualified operators will be allowed to operate the equipment of the District.

Application for Use

Application for use of school facilities shall be initiated in the building being sought for use. The Building Principal and/or designee will first consider the initial application. Such application shall provide the Building Principal and/or designee with all required information to determine the specific use of the facility and to determine whether such use is within the policies and regulations of the Board of Education. Each application shall also include the signature of a responsible adult connected with the individual or group seeking permission to use a school facility. All applications must include a signed "Release and Indemnification" Agreement.

The Building Principal and/or designee shall approve the dates of the use of the school facility.

Should the Building Principal and/or designee approve the application, such application and release shall be forwarded to the Director of Finance and Operations for his/her consideration. The Director of Finance and Human Resources must approve the application for an individual or group to use the facilities of the school. If the Director of Finance and Human Resources approves of the application, a Contract for the Use of School Buildings and Grounds shall be issued. Upon the agreement of the parties to the contract, the individual or group may use the facilities of the District as agreed to.

The Director of Finance and Human Resources may reject any application or cancel an agreement previously issued if such action is considered to be in the best interest of the District. Individuals or groups who have an application rejected or have a use contract cancelled may appeal to the Superintendent for reconsideration of the rejection or cancellation.

All fees for the use of a school facility shall be paid within 30 days of invoice being sent to the Director of Finance and Operations.

Special Circumstances Usage of Facilities

The conditions outlined in policy or regulations do not prohibit the District from negotiating an agreement with an individual or group due to special circumstances. "Special circumstances" may include, but are not limited to, service to youth, service to the community, long-term usage, or the trade of facilities.

Custodial Rates

Charges for custodial services will be paid when it is necessary to assign a custodian or custodians to be in the facility of the District during the use, setup, or clean-up of the facility by individuals or groups, when such use is in addition to the time when the custodian or custodians are assigned to work for the District. Such a fee may also be charged during the regular work hours of a custodian, as determined by the Director of Finance and Human Resources, if such assignment would cause the District to add hours of work for the custodian or custodians to complete his/her or their normal work assignment for the District. The custodial hourly wage is to be per man, per hour. The Director of Finance and Human Resources shall establish an hourly rate of pay for custodial service on an annual basis and seek the approval of the Board of Education for such a rate at the Regular Meeting of the Board in June. The hourly rate shall be based upon the average actual or projected hourly cost of the custodian or custodians involved that otherwise would be incurred by the District for the time of work the custodian or custodians must work to provide the custodial service for the individual or group using the school's facility.

Regulations for Use of Kitchens (Limited Use Permitted Under USDA/State Health Dept.)

1. At least one qualified school employee shall be present to supervise and work in the kitchen.
2. Any person who assists in a school kitchen shall be under the supervision of, and directly responsible to, the qualified school employee present.

Regulations for the Use of Gyms

1. Special instructions that require the movement of equipment and/or furniture shall be submitted no later than five days prior to the date of use.
2. Detailed plans for any configuration shall include methods of temporary construction, care, and removal. Must be submitted no later than five days prior to the date of use to the Director of Building and Sites.
3. Storage space shall not be provided.

Regulations for the Use of the Nantkes Theatre, High School Lecture Hall, and the Main Gyms at the High School and Middle School.

1. Arrangements for technical assistance (sound, lighting, stage use, etc.) are to be requested at the time of application.
2. Detailed written plans and accompanying diagrams for stage settings or platform arrangements required shall be submitted no later than five days prior to the date of use.

3. All equipment including sound, lighting, and curtain operations shall be by school personnel. Such personnel will be limited to one dress rehearsal and the actual performance or performances unless otherwise arranged and approved by appropriate school administrative personnel
4. Changing the positions of lighting, connections, curtains of any sort, or stage furnishings and/or the repainting, redesign, or modification of flats and related accessories must be approved in advance.
5. Accurate records or the hours expended by school personnel assisting such use shall be administered and approved by the school. An additional fee shall be charged and paid by the individual or group using such assistance for the actual cost of such assistance.
6. Off stage areas are to be kept unobstructed, safe, and clean at all times. Cast members may not sit in the upholstered seats of the Senior High Auditorium while wearing theatrical make-up.
7. Contracting groups shall provide their own stage supplies and props.
8. No nails, screws, spikes, stage screws, or similar hardware are to be used to attach stage props, scenery, etc., to existing floors, walls, or ceilings.
9. Food and/or beverages are to be consumed in dressing rooms or workshop areas only.
10. **All groups will be required to pay a deposit of 25% of agreed upon fees.**

Rental Fees

Individuals or groups within the District, that are non-profit (individuals, groups, associations, or corporations that conduct business for the benefit of the general public without shareholders and without a profit motive and/or who are non-profit as determined by their tax-exempt status), will only be charged the actual and immediate costs of the District to allow for the individual's or group's use of the school's facilities. Such costs may vary according to the actual use and the individual's or group's need for personnel support.

Rental Groups will be invoiced following all rentals. Should payment not be made to CPS within 30 days of the invoice being sent, rental group(s) shall be subject to additional fees, and/or the privilege of utilizing CPS facilities for future events. Any fees not paid after 90 days shall be considered grounds for violation of contract, and subject to legal action.

All other individuals or groups shall be charged the actual and immediate costs of the District and the following fees on a per-day, per-hour basis:

Rental Fee by Facility

Rental fee includes use of facility, physically attached equipment, administrative fees, basic lighting, and seating setup.

| | |
|--------------------------|---|
| Nantkes Auditorium | \$ 500 – Performances or any use exceeding 4 hours a day. |
| | \$ 100 – Practices or non-performing assemblies <4 hours a day. |
| HS Concert Hall | \$ 250 – All day or >4 hours a day. |
| | \$ 100 – Use of <4 hours a day. |
| MS or HS Competition Gym | \$ 350 – Every increment of 4 hours, competition or open access |
| | \$ 50 – Practices/Events with no seating or crowd in attendance |
| MS or HS Auxiliary Gym | \$ 250 – Every increment of 4 hours, competition or open access |
| | \$ 50 – Practices/Events with no seating or crowd in attendance |
| Track/Field – Turf | \$ 150 – Competitions that include seating |
| | \$ 50 – Practice events, camps, etc. every 4 hours per day |
| Track/Field – Grass | \$ 50 – Per Day |
| MS or HS Commons/Library | \$ 50 – Per Day |

| | |
|-----------------------|-------------------|
| MS Wrestling Room | \$ 25 – Per Day |
| Elementary/Kramer Gym | \$ 40 – Per Day |
| District Classroom | \$ 25 – Per Day |
| MS or HS Locker Room | \$ 15 – Per Day |
| MS or HS Kitchen | \$ 40 – Per Event |

*Areas not identified above will be handled on a case-by-case basis.

Additional Fees

| | | |
|---------------------------------|---------------------|----------------------------------|
| Performance Equipment | Sound | \$50 |
| | Lights (Stage/Spot) | \$50 |
| Athletic Equipment | Hurdles, Pits, etc. | \$50 |
| | Soccer Goals | \$15 (per field) |
| | VB Nets | \$10 (per court) |
| | Scoreboard | \$10 (per gym or field) |
| | Outdoor Lights | \$100 |
| Technology Equipment | Projector/Screen | \$25 |
| General Equipment | Folding Tables | >2 a fee will be assessed |
| | Folding Chairs | >10 a fee will be assessed |
| Area Setup (Except Seating) | | \$15-\$25/Hour |
| Custodial Fees (Clean Up) | | Hourly Rate of Custodian on Duty |
| Supervision/Training/Assistance | | \$15-\$25/Hour |

*Additional items not listed that are consumable or depreciable if used will be charged on a case-by-case basis.

COLUMBUS PUBLIC SCHOOLS

Application for Use of School Facilities

Name of Organization Requesting Use: _____

Name of Representative: _____

Address: _____

Representative's Telephone Number: _____

School Facility Requested

Building: _____ Room or Area: _____

Hours to be used from _____ AM to _____ AM
PM to _____ PM Dates to be used: _____

Hours to be used from _____ AM to _____ AM
PM to _____ PM Dates to be used: _____

Estimated number of persons to use the facility: _____ for the purpose of _____

Admission or registration fee (if any): _____

Explanation of use of profits (if any) and other pertinent information: _____

I, _____, having read and agreed to Board of Education Policy and Regulation 1006.05R1, being fully cognizant that additional fees may be incurred, and providing the District with the attached Release and Indemnification Agreement, request permission for the use of the school facilities for the purpose as described in this application.

Signature of Representative

Date of Signature

For School Official Use Only

SPECIAL INSTRUCTIONS OF PRINCIPAL

FEES TO BE CHARGED BY DISTRICT

Signature or Initials of Principal/Principal's Designee

Signature or Initials of the Director of Finance/Operations

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

COLUMBUS PUBLIC SCHOOLS

Community Use of School Facilities

CONTRACT FOR USE OF SCHOOL BUILDINGS AND GROUNDS

This contract for use of district facilities is between Platte County School District 71-0001, a/k/a Columbus Public School District and _____.

The facility to be used and time that the facility will be used are:

Date: _____

Time Start: _____

Time End: _____

Facility/Room: _____

Rental Fee: _____

Personnel Fee: _____

Both parties to this contract agree to the following terms:

- 1) The party requesting use of the facility shall sign a Hold Harmless Agreement.
- 2) The party using the facility shall be responsible for any liability suit filed by any person(s) who was (were) present in the facility at the time of use.
- 3) There shall be no alcoholic beverages or drugs permitted in or around the school facility, either prior to, during or immediately following the activity for which the facilities are being used.
- 4) In the case of indoor facilities, there shall be no smoking permitted in the building.
- 5) The party using the facilities will be held responsible for the total cost of damage or loss, regardless of the activity.
- 6) The total rental fee and the estimated personnel fee, when applicable, will be paid within 30 days of invoice being sent. Additional fees may be collected or returned after the use to appropriately address the actual personnel costs of the District.
- 7) The party using the facilities shall be responsible to leave the facilities in the same condition that it was when the party arrived and as directed.
- 8) Facilities and rooms that have not been made available to the party under this agreement shall not be used.
- 9) Equipment that has not been made available to the party under this agreement shall not be used.
- 10) Failure to comply with the above provisions shall result in the cancellation of existing and all future facility use contracts with that party.
- 11) All arrangements for the use of the building(s) shall be made with the Superintendent and/or his/her designee.

The stipulations as listed are agreed to by the party requesting facility use and the contracting party agrees to use the facility on the basis outlined in the contract.

Sponsor for Party Requesting Facility Use

Director of Finance and Operations

Date

Date

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

COLUMBUS PUBLIC SCHOOLS

Community Use of School Facilities

RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of the undersigned being allowed or granted permission to use Platte County School District 71-0001 a/k/a Columbus Public Schools (hereinafter referred to as "Columbus Public Schools") buildings, grounds, facilities, and/or equipment, the undersigned hereby releases and waives any and all claims, demands, causes of action, suits, debts or damages which the undersigned has or which may in the future accrue, for all personal injuries, known or unknown or injuries or damage to property, caused or arising out of the undersigned's use of Columbus Public Schools buildings, grounds, facilities or equipment.

Additionally, in consideration of the undersigned being allowed or granted permission to use Columbus Public Schools buildings, grounds, facilities or equipment, the undersigned hereby covenants to indemnify and save harmless the Columbus Public Schools buildings, grounds, facilities or equipment.

The undersigned acknowledges and agrees that without executing this Release and Indemnification Agreement permission would not be granted to use Columbus Public Schools buildings, grounds, facilities, and/or equipment. The undersigned further understands and agrees that this Release shall be binding on the undersigned, and undersigned's heirs, executors, administrators or assignees, and that by executing this Release and Indemnification Agreement, the undersigned is hereby releasing and agreeing to indemnify Columbus Public Schools, all of its present or future Board members in their individual or official capacities, and all of the school district's employees or agents in their individual or official capacities, and all successors thereto.

The Columbus Public Schools does not sponsor or in any way endorse the views, aims, policies, opinions or content of any speakers, or presenters, or materials disseminated as part of the program of the person or persons or entity allowed access to Columbus Public Schools facilities, and remains totally neutral with regard thereto.

The undersigned acknowledges having read this Agreement, understands the rights which are being waived or released hereby, understands the indemnification obligation assumed hereby, and executes the same voluntarily and with full knowledge of its significance.

DATED this _____ day of _____, 20__.

Signature

Date of Signature

NOTE: THIS DOCUMENT HAS SIGNIFICANT LEGAL REMIFICATIONS AND SHOLD BE CAREFULLY READ AND UNDRSTOOD. IF THERE ARE ANY QUESTIONS, THE SIGNER OF THIS DOCUMENT SHOULD CONSULT HIS OR HER OWN ATTORNEY.

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

Building Rental “Checklist”

Per the revised CPS BOE guidelines for the rental of school facilities by Profit & Non-Profit Community Groups, the following checklist is proposed to enable the rental to be scheduled & take place at CHS:

- 1) Group makes initial contact with the building principal or in the case of the high school, the activities director (CHS AD) to request facility; specifically, for times, dates & rooms needed
- 2) CHS AD will contact Building Principal, Head Custodian & Director of Buildings & Grounds to confirm availability of custodial/supervisory staffing for the requested event
- 3) Once facility & staffing availability are confirmed, CHS AD shall send ‘pre-event’ packet to lessee, consisting of the following documents which need to be returned no later than **three weeks** in advance of the first rental date:
 - a. Signed Contract
 - b. Proof of Liability Insurance
 - c. Hold-Harmless Agreement
 - d. Needs for sound/light technicians (Auditorium specific)
 - e. Exact hours & room usage details
 - f. Deposit check

*Note – If Forms are turned in after the three-week advance, additional fees may be charged.
- 4) Upon receipt of information from potential lessee, CHS AD shall inform the following parties of arrangements:
 - a. Principal, Head Custodian & Director of Buildings & Grounds – confirmation of dates/times of necessary custodial service to assist with rental group’s needs
 - b. Auditorium Manager & Custodial Staff – information specific to A/V usage for facility, as well as any other logistical needs specific to that group
- 5) During the rental, Custodial Staff shall be responsible for logging/tracking the following information:
 - a. Rooms used by each group (including days & times open and available to rental)
 - b. Actual time of facility usage by group

- c. Actual time of prep & clean-up work by custodial staff during pre- and post- event work
- 6) Custodial Staff shall submit log of hours of facility usage & CPS Staffing to CHS AD at the end of the rental. CHS AD shall work with CHS Book keeper to invoice rental group for the following itemized amounts:
 - i. Facility Rental Rates (room/hourly fees)
 - ii. Custodial Clean-Up Rates (per man, per hour)
 - iii. A/V Technician Rates (per man, per hour)
 - iv. Additional Fees as necessary (damage to property, etc.)
 - 7) Payment from the rental group shall be divided as follows:
 - i. Facility Rental Rates – District Activity Account
 - ii. Custodial & Additional Fees – District Maintenance
 - iii. A/V Technician Rates – Paid directly from Rental Group to technicians (per Sandy Krings)
 - 8) Should payment not be made to CPS within 30 days of the invoice being sent, rental group(s) shall be subject to additional fees, and/or the privilege of utilizing CPS facilities for future events. Any fees not paid after 90 days shall be considered grounds for violation of contract, and subject to legal action.

COMMUNITY USE OF SCHOOL FACILITIES

General Regulations

General regulations are available in the School Districts “Facilities Use Handbook”. The items listed below for the use of school facilities (including buildings, grounds, and equipment) are subject to change and the Handbook will be the current usage guidelines.

1. School facilities are designed to serve school purposes and may be used without charge for meetings and other activities of students, teachers, alumni associations, parent/teacher organizations, booster organizations, and other organizations affiliated directly with the school.
2. Meetings and programs of the school shall take precedence over all other meetings, programs, or uses.
3. Use of tobacco, e-cigarettes, or vaper products are prohibited on all school property and vehicles.
4. Possession, consumption, or use of alcoholic beverages or other illegal substances is prohibited on all school property.
5. Religious or political meetings, unless held by students of the District, shall not be held on or in school facilities without the approval of the Superintendent. Student activities of a religious or political nature must be approved by the Superintendent (in this case the Building Principal).
6. School facilities shall not be used for private gain by employees. All use of facilities used for business or profit must be temporary and pay rental fees per use. The District will not permit a private business to be run exclusively on school property.
7. Use of the facilities of the school must be finished and premises vacated by (Elementary – 9:00 p.m., Middle School and High School – 11:00 p.m.), unless arranged for in advance with the Superintendent or the Superintendent’s designee, in this case the Building Principal.
8. The school reserves the right to all concessions.
9. Sufficient supervision shall be provided to insure good order, the protection of property, and the prevention of persons wandering around the building or being on school premises elsewhere than in the room or facility engaged.
10. An individual or the sponsoring agency must agree to be personally responsible for any damage to property, other than ordinary wear and tear, and shall hold the Columbus Public Schools harmless from liability that may result in injury or accident as a result of the use of school facilities. Individuals or groups using the facilities of the District shall be required to sign a “release and Indemnification” Agreement. The Columbus Public Schools will assume no liability for the loss or damage of items belonging to the individual or group using the school’s facilities.
11. The Principal, School Custodian, or the Principal’s designee shall be responsible for opening and closing the school’s facility for events or activities undertaken.

12. No fixtures or equipment shall be moved or installed (even temporarily) except by the permission of the Building Principal and the Director/Supervisor of Building and Sites.
13. If outside equipment or properties are to be brought in, a detailed plan for such must be presented to and approved by the Building Principal or the Principal's designee.
14. Individuals and groups using the school's facilities shall remove all of his/her or their equipment and property from the school's facilities as arranged, but not to exceed 24 hours following the final date and time of usage.
15. No paint, tape, or foreign substance may be used on the walls or the floors without the specific permission of the building Principal and the Director/Supervisor of Building and Sites..
16. Additional charges may be established for the use of school equipment.
17. Auditoriums, gymnasiums, and other special facilities shall be used only by persons qualified to use and care for any equipment or apparatus contained therein. If any individual or group does not qualify under this provision, such individual or group shall employ a member of the District's staff who shall be able to perform such duties.
18. Only qualified operators will be allowed to operate the equipment of the District.

Application for Use

Application for use of school facilities shall be initiated **by completing an online request using the District's designated system.** ~~in the building being sought for use.~~ The **Director of Operations** or Building Principal ~~and/or designee~~ will first consider the initial application. Such application shall provide the **Director of Operations** or Building Principal ~~and/or designee~~ with all required information to determine the specific use of the facility and to determine whether such use is within the policies and regulations of the Board of Education. Each application shall also include the signature, **e-mail address, phone number, and billing address** of a responsible adult connected with the individual or group seeking permission to use a school facility. All applications must include a signed "Release and Indemnification" Agreement and **proof of insurance.**

The **Director of Operations** or Building Principal ~~and/or designee~~ shall approve the dates of the use of the school facility.

Should the **Director of Operations** or Building Principal ~~and/or designee~~ approve the application, such application and release shall be forwarded to the Director of Finance and Operations for his/her consideration. ~~The Director of Finance and Human Resources must approve the application for an individual or group to use the facilities of the school.~~ If **the request is the Director of Finance and Human Resources approved of the application,** a Contract for the Use of School Buildings and Grounds shall be issued. Upon the agreement of the parties to the contract, the individual or group may use the facilities of the District as agreed to.

The Director of Finance and Human Resources, **Director of Operations, or the Building Principal** may reject any application or cancel an agreement previously issued if such action is considered to be in the best interest of the District. Individuals or groups who have an application rejected or have a use contract cancelled may appeal to the Superintendent for reconsideration of the rejection or cancellation.

All fees for the use of a school facility shall be paid within 30 days of invoice being sent to the Director of Finance and Operations. **Unpaid invoices will result in suspension of use of District Facilities for that person, organization, or club.**

Special Circumstances Usage of Facilities

The conditions outlined in policy or regulations do not prohibit the District from negotiating an agreement with an individual or group due to special circumstances. "Special circumstances" may include, but are not limited to, service to youth, service to the community, long-term usage, or the trade of facilities.

Custodial Rates

Charges for custodial services will be paid when it is necessary to assign a custodian or custodians to be in the facility of the District during the use, setup, or clean-up of the facility by individuals or groups, when such use is in addition to the time when the custodian or custodians are assigned to work for the District. Such a fee may also be charged during the regular work hours of a custodian, as determined by the Director of Finance and Human Resources, if such assignment would cause the District to add hours of work for the custodian or custodians to complete his/her or their normal work assignment for the District. The custodial hourly wage is to be per man, per hour. The Director of Finance and Human Resources shall establish an hourly rate of pay for custodial service on an annual basis and seek the approval of the Board of Education for such a rate at the Regular Meeting of the Board in June. The hourly rate shall be based upon the average actual or projected hourly cost of the custodian or custodians involved that otherwise would be incurred by the District for the time of work the custodian or custodians must work to provide the custodial service for the individual or group using the school's facility.

Regulations for Use of Kitchens (Limited Use Permitted Under USDA/State Health Dept.)

1. At least one qualified school employee shall be present to supervise and work in the kitchen.
2. Any person who assists in a school kitchen shall be under the supervision of, and directly responsible to, the qualified school employee present.

Regulations for the Use of Gyms

1. Special instructions that require the movement of equipment and/or furniture shall be submitted no later than five days prior to the date of use.
2. Detailed plans for any configuration shall include methods of temporary construction, care, and removal. Must be submitted no later than five days prior to the date of use to the Director of Building and Sites / Operations.
3. Storage space shall not be provided.

Regulations for the Use of the Nantkes Theatre, High School Lecture Hall, and the Main Gyms at the High School and Middle School.

1. Arrangements for technical assistance (sound, lighting, stage use, etc.) are to be requested at the time of application.
 - **Access to or making alterations of equipment without permission will result in a cancellation of future use.**

2. Detailed written plans and accompanying diagrams for stage settings or platform arrangements required shall be submitted no later than five days prior to the date of use.
3. All equipment including sound, lighting, and curtain operations shall be by school personnel. Such personnel will be limited to one dress rehearsal and the actual performance or performances unless otherwise arranged and approved by appropriate school administrative personnel
4. Changing the positions of lighting, connections, curtains of any sort, or stage furnishings and/or the repainting, redesign, or modification of flats and related accessories must be approved in advance.
 - If an outside organization brings in their own lights it must be granted permission and inspection by the Director of Operations before use.
5. Accurate records or the hours expended by school personnel assisting such use shall be administered and approved by the school. An additional fee shall be charged and paid by the individual or group using such assistance for the actual cost of such assistance.
6. Off stage areas are to be kept unobstructed, safe, and clean at all times. Cast members may not sit in the upholstered seats of the Senior High Auditorium while wearing theatrical make-up.
7. Contracting groups shall provide their own stage supplies and props.
8. No nails, screws, spikes, stage screws, or similar hardware are to be used to attach stage props, scenery, etc., to existing floors, walls, or ceilings.
9. Food and/or beverages are to be consumed in dressing rooms or workshop areas only.
10. No painting may be done inside the school or to any school owned items.
11. No open flame is permitted inside a school facility.
12. All groups will be required to pay a deposit of 25% of agreed upon fees.

Rental Fees

Individuals or groups within the School District, will only be charged the actual and immediate costs of the District to allow for the individual's or group's use of the school's facilities.

Columbus Community non-profit(s) (individuals, groups, associations, or corporations that conduct business for the benefit of the general public without shareholders and without a profit motive and/or who are non-profit as determined by their tax-exempt status), will ~~only~~ be charged ~~the~~ **a reduced rental fee plus** actual and immediate costs of the District to allow for the individual's or group's use of the school's facilities. Such costs may vary according to the actual use and the individual's or group's need for personnel support.

Rental Groups, **who do not qualify as a Columbus Community non-profit**, will be invoiced **the** following **on** all rentals. Should payment not be made to CPS within 30 days of the invoice being sent, rental group(s) shall be subject to additional fees, and/or the privilege of utilizing CPS facilities for future events. Any fees not paid after 90 days shall be considered grounds for violation of contract, and subject to legal action.

All other individuals or groups shall be charged the actual and immediate costs of the District and the following fees on a per-day, per-hour basis:

Rental Fee by Facility

Rental fee includes use of facility, physically attached equipment, administrative fees, basic lighting, and seating setup.

| | |
|--------------------------|---|
| Nantkes Auditorium | \$ 500 – Performances or any use exceeding 4 hours a day. |
| | \$ 100 – Practices or non-performing assemblies <4 hours a day. |
| HS Concert Hall | \$ 250 – All day or >4 hours a day. |
| | \$ 100 – Use of <4 hours a day. |
| MS or HS Competition Gym | \$ 350 – Every increment of 4 hours, competition or open access |
| | \$50 – Practices/Events with no seating or crowd in attendance |
| MS or HS Auxiliary Gym | \$ 250 – Every increment of 4 hours, competition or open access |
| | \$50 – Practices/Events with no seating or crowd |
| Track/Field – Turf | \$150 – Competitions that include seating |
| | \$50 – Practice events, camps, etc. every 4 hours per day |
| Track/Field – Grass | \$50 – Per Day |
| MS or HS Commons/Library | \$50 – Per Day |
| MS Wrestling Room | \$ 25 – Per Day |
| Elementary/Kramer Gym | \$ 40 – Per Day |
| District Classroom | \$ 25 – Per Day |
| MS or HS Locker Room | \$ 15 – Per Day |
| MS or HS Kitchen | \$ 40 – Per Event |

*Areas not identified above will be handled on a case-by-case basis.

Additional Fees**Performance Equipment**

| | |
|---------------------|------|
| Sound | \$50 |
| Lights (Stage/Spot) | \$50 |

Athletic Equipment

| | |
|---------------------|-------------------------|
| Hurdles, Pits, etc. | \$50 |
| Soccer Goals | \$15 (per field) |
| VB Nets | \$10 (per court) |
| Scoreboard | \$10 (per gym or field) |
| Outdoor Lights | \$100 |

Technology Equipment

| | |
|------------------|------|
| Projector/Screen | \$25 |
|------------------|------|

General Equipment

| | |
|----------------|----------------------------|
| Folding Tables | >2 a fee will be assessed |
| Folding Chairs | >10 a fee will be assessed |

| | |
|---------------------------------|----------------------------------|
| Area Setup (Except Seating) | \$15-\$25/Hour |
| Custodial Fees (Clean Up) | Hourly Rate of Custodian on Duty |
| Supervision/Training/Assistance | \$15-\$25/Hour |

*Additional items not listed that are consumable or depreciable if used will be charged on a case-by-case basis.

Regulation

Adopted: 08/16/21

Updated: 12/15/25

COLUMBUS PUBLIC SCHOOLS

Columbus, Nebraska

COMMUNITY USE OF SCHOOL FACILITIES

It shall be the policy of the Columbus Public Schools to encourage community members and groups to use school buildings and facilities for the promotion of school, civic, or social goals, subject to the following provisions:

1. The requirements of the school program will be given the highest priority, at all times, in determining the use of school buildings and facilities.
2. A community school program will receive a higher priority when there multiple requests for the use of the school building or facility and the other requests involve non-educational programs.
3. School-related organizations, such as the PTO and professional educational organizations, will receive a higher priority when there are multiple requests for the use of a school building or facility and the other requests are from organizations and are for activities that are not directly school-related.
4. Approved student groups will be given priority when there are multiple requests for the use of a school building or facility, and the other requests are from adult groups.
5. Requests from groups seeking to use school facilities for financial profit will be considered on an individual basis. The Superintendent or the Superintendent's designee will be authorized to deny such requests if the nature of the activity is such that use of a public building or facility for such an activity would be inappropriate.
6. Requests from groups seeking to use a school building or facility for partisan reasons will be denied. For purposed of administration of this policy, partisan will be interpreted to mean the promotion of the candidacy of a person or a group of persons. This exclusion would not apply to the use of a building or facility for a community forum, for voter registration purposes, or as a polling place.

It shall further be the policy of the Columbus Public Schools that school equipment may not be removed from school buildings for use by an individual or a non-school organization. Exceptions to this policy may be made by the Superintendent when such requests are made by community agencies or groups for the use of school equipment on a short-term basis.

When non-school groups are granted requests to use school facilities on Saturdays, Sundays, and/or holidays, they will be charged an additional fee to cover the wages of employees required to work on those days and/or additional utility costs.

All applications for use must be done on the online system designated by the School District.

Policy

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12 / 15 / 25

COLUMBUS PUBLIC SCHOOLS

Columbus, Nebraska

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