

Committee As A Whole
Monday, September 13, 2021 6:00 PM
ESU7/CPS Student Services Building
2563 44th Avenue
Columbus, NE 68601

I. Committee As A Whole

I.A. Call to Order

I.B. Roll Call of Board

I.C. Notice of Open Meeting Posted

I.C.1. President insures all can hear proceedings

I.D. Presentations

I.D.1. Centennial Presentation

I.E. Board Special Functions

I.E.1. Hearings

I.E.1.1. Adjourn Regular Meeting to Begin Special Hearings

I.E.1.2. Special Hearing - Annual review on Parent Relations Goals, Policy 1005.02, Regulations and Exhibits

I.E.1.3. Special Hearing - Annual Review of Policy 1005.03, Regulations and Exhibits - Parental Involvement in the School

I.E.1.4. Adjourn Special Hearings and Return to Meeting

I.E.2. Columbus Public Schools 2020-2021 Budget

I.E.3. 2020-2021 Final Tax Request

I.E.4. Approval of CPS Foundation Board of Directors

I.E.5. Resolution to Amend Extended Duty Contracts for Certified Employees

I.E.6. First Reading of Policy 402.11 Communication With Employees

I.F. Consent Agenda

I.F.1. Approval of Minutes

I.F.2. Financial Reports M2, M3, M4a

I.F.3. Certified Personnel

I.F.4. Classified Personnel

I.F.5. Professional Travel

I.G. Acceptance of Gifts/Donations

I.H. Business Operations and Human Relations

I.H.1. Policies

I.H.1.1. Second and Final Reading of Policy 1006.50 Facility Rental Policy, Includes Exhibits and Regulation

I.H.2. Administrative Functions

I.H.2.1. Proposed ESSER III Plan from the committee

I.H.2.2. School Fundraising Applications

I.H.2.3. Surplus

I.H.3. Updates

I.I. Buildings & Sites/Technology

I.I.1. Policies

I.I.2. Administrative Functions

I.I.3. Updates

I.J. Curriculum and Instruction

I.J.1. Policies

I.J.2. Administrative Functions

I.J.3. Updates

I.K. Student Services

I.K.1. Policies

I.K.1.1. First Reading of Policy 505.06 Including Regulation and Exhibit

I.K.2. Administrative Functions

I.K.3. Updates

I.L. Superintendent's Report

I.M. Board Sharing

I.N. Adjourn

CENTENNIAL ELEMENTARY



Home of the STARS!



Emma Schulz
Kindergarten



Jen Mulder 1st
Grade



Emily Fellin
2nd Grade



Sheridan
Eisenmenger
3rd Grade



Jordyn Bullock
3rd Grade



Kinzie Beutler
4th Grade



Ted Fattig
School Psychologist



Bailey Sloup
SPED



Emily Papp
Speech



Lindsay Haferland
SPED Para



Dean Biermann
Custodian



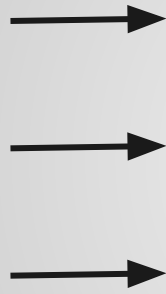
Sarah Papa
Social Worker
LMHP

New Faces at Centennial



Theme: Centennial - We are Rock Stars!

Levels 1, 2 & 3
are
foundational



High Reliability Schools



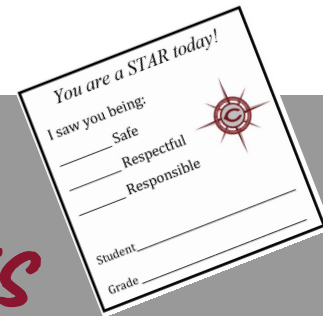
Students and staff review building expectations at the beginning of each semester in the classroom and also at Expectation Stations. We also review a skill each week.

Expectation Stations



Students earn tickets by demonstrating that they are safe, respectful and responsible.

Mrs. Romshek, Centennial Counselor, does weekly drawings for prizes.



Tuesday Tickets



Gold Coin weeks are times of year (short weeks, before breaks, holidays, etc.) when we recognize the students that are being safe, respectful and responsible. Students work hard to participate in special lunches or activities like pumpkin painting, chalk art, rock painting, snowflake making, etc.

Gold Coin Week



CMS VOCAL TECH

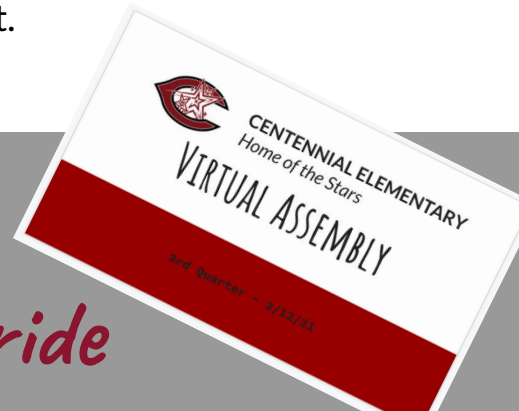
A special thanks to Mrs. Ditter and the CMS Vocal Tech group for sharing their talents with us.



STAR CITIZENS

The STAR Citizen award is given to students that are examples of what it means to be a Centennial Star. Students that are safe, respectful, responsible and kind each and every day.

Classrooms earn Golden Awards for PE, Music, Counseling, Media and Attendance. Students earn Star Citizen, Perfect Attendance, Citizenship and AR awards. CPS activity groups provide the entertainment.



Quarterly Assemblies

Golden Awards, Student Awards & CPS Pride



Grade levels combine for some fun reading or special activities (International Dot Day, Red Ribbon Week, 100th day, Read Across America) during UBUNTU time.



UBUNTU means Family!



Students lead the filming of the annual Centennial slideshow which is played before every assembly.



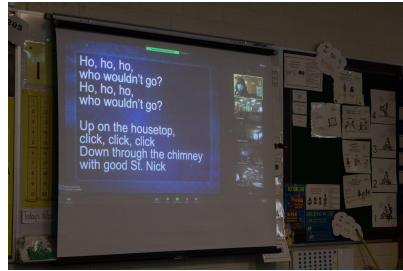
Families provided photos of Veterans for our Veterans Day project.



Students' All Time BEST are read during morning announcements and hung in the hallway.



Each grade level decorates their section of our school bulletin board.

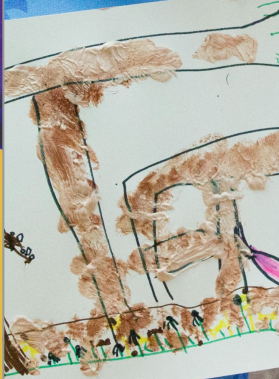
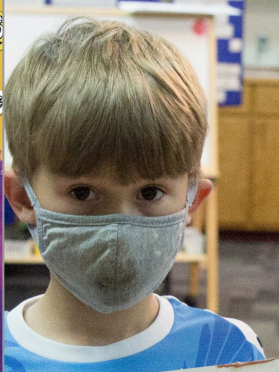
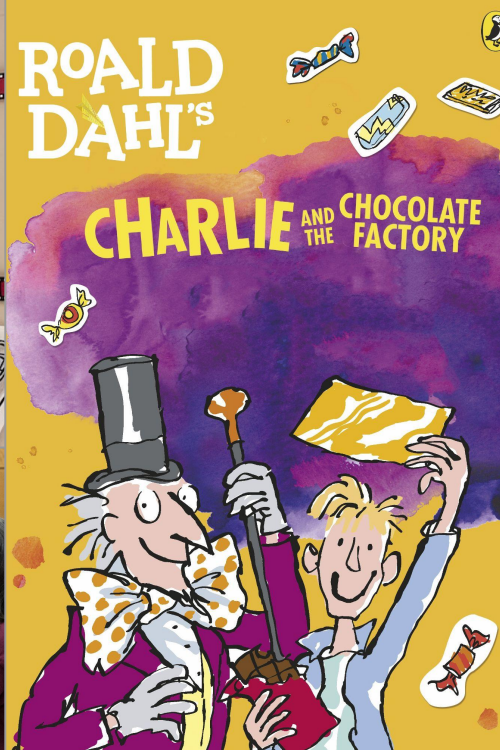


The annual caroling assembly was held virtually last year.



When masks were worn, Centennial staff wore buttons so students could still connect with faces.

Growing Stronger as a Family



One School, One Book



Talent Show



Field Day



On one of the last days of school, the Centennial students “move up” to their next year’s homeroom class to meet their teacher and start building relationships.

Move Up Day



Student Council sells prepackaged snacks on Fridays



Student Council coordinates Spirit Week and Red Ribbon Week



Student Council coordinates the 100th day food drive for Simon House

Student Council



The Centennial PAC is supportive of our teachers and students. They have purchased soccer goals, recess equipment, etc. for our students and plan fundraisers like Runza night and cookie dough sales.

Centennial PAC

Family Picnic, Fundraisers & Family Nights



Staff are asked some fun, icebreaker questions and they respond each week by posting their picture on the board.



Employee of the Week gets to park in the front row.

A screenshot of a Google Forms interface. At the top, it says "Google Forms". Below that, it says "Having trouble viewing or submitting this form?" and "FILL OUT IN GOOGLE FORMS". The main content of the form is titled "Guess the teacher facts" and includes an introduction: "Every Friday this school year Mr. Luebbe will pick one teacher for a 'guess the teacher' activity. The first classroom that guesses the correct teacher will get a popcorn party that afternoon. Please write two facts about yourself and how many years you have been teaching at Centennial." The form has three questions: "Teacher name" (text input), "Fact about you. (1)" (text input), and "Fact about you. (2)" (text input). There is also a question "How long have you worked at Centennial? (3)" with a dropdown menu. A "Submit" button is at the bottom.

Teachers share fun facts and classes have to Guess the Teacher to win a popcorn party.

Celebrating Each Other



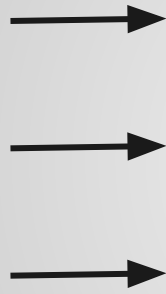
ESU 7 helped Centennial Staff and Students celebrate our 20th Anniversary by taking a drone photo.

Centennial Elementary 2020-21
Celebrating 20 years of Excellence, One Star at a Time



*Centennial Elementary 2020-21
Celebrating 20 years of Excellence, One Star at a Time*

Levels 1, 2 & 3
are
foundational

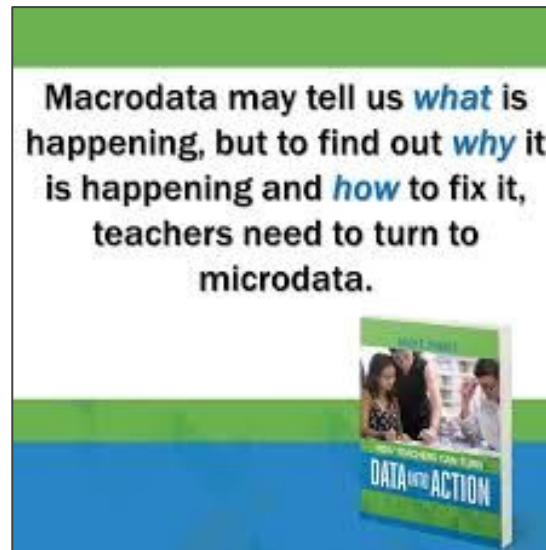
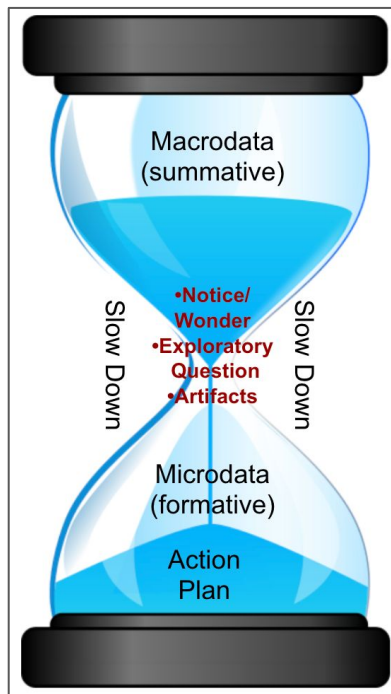
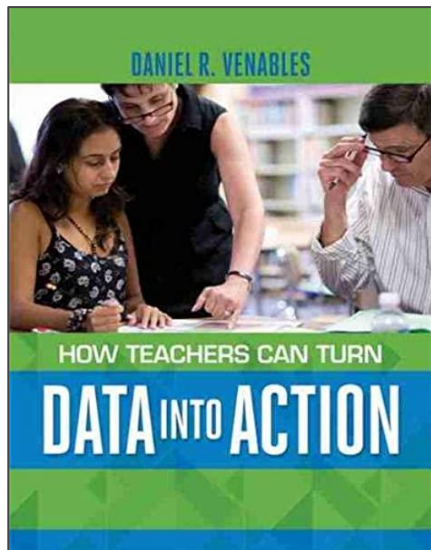


High Reliability Schools

What are the 4 Questions of PLC's?

1. What do we want students to learn?
2. How do we know students have learned it?
3. What do we do when students don't learn it?
4. What do we do when students learned it/already know it?

PLC Questions



Data Into Action



Centennial Teachers meet on early dismissal Wednesdays in PLC groups. Each group reviews data, determines the instructional gap and learning gap, sets goals and implements strategies to improve student achievement for all students.

Data Into Action

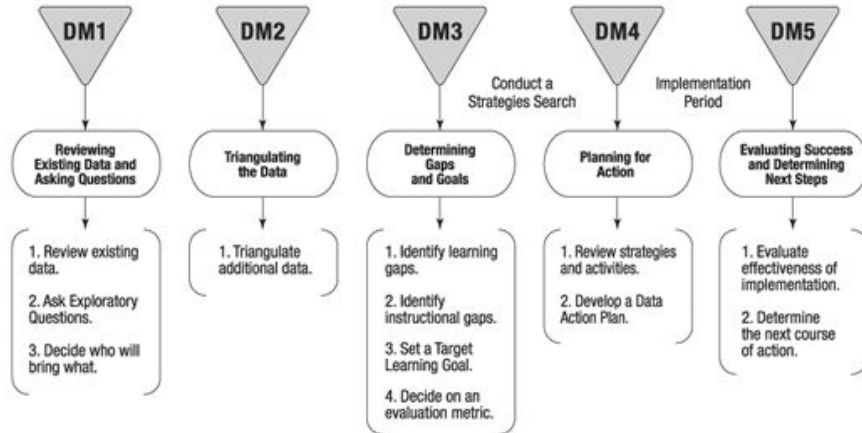
Data Action Model

Schedule of Data Meetings Using Data on Taught Topics

Gathering and Reviewing Data

Identifying Gaps

Planning for and Evaluating Action



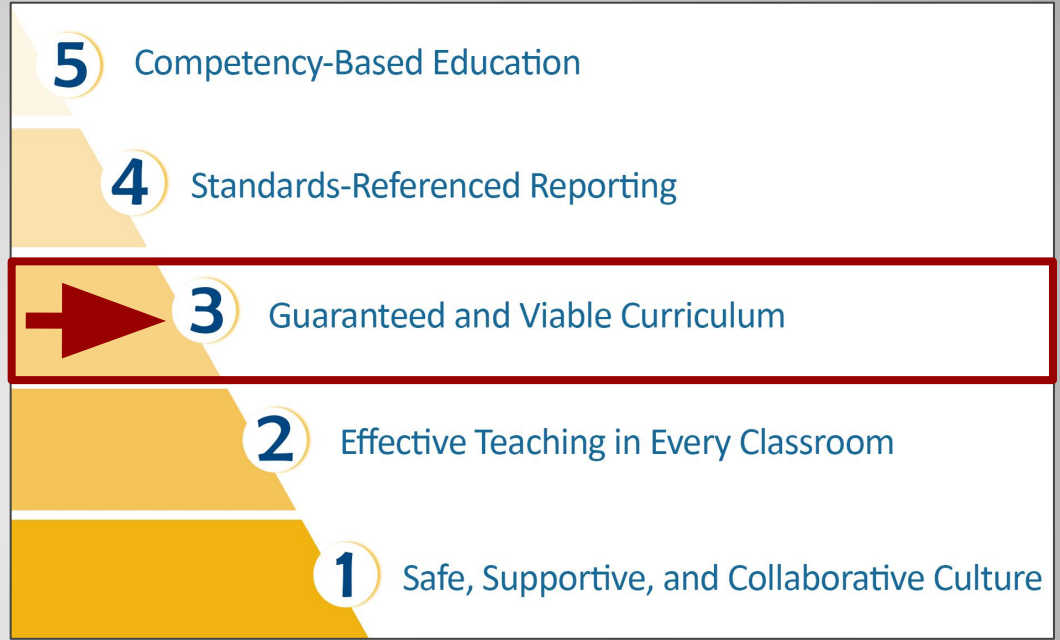
Centennial Data Meeting 1 Exploratory Question

Cycle 1 For: 9/1hn /21	Exploratory Question	Does it have a specific focus?	Did we identify a learning gap?	Does it require further investigation?
Kindergarten	How do we effectively teach kids to read grade level phonetic words in text .			
1st Grade	How do we teach students to find the unknown number?			
2nd Grade	How do we better the instruction of word parts?			
3rd Grade	How are we going to more effectively teach and assess word relationships throughout the year?			
4th Grade	How do we teach students to find the theme of a literary text using text evidence?			
P.E.				

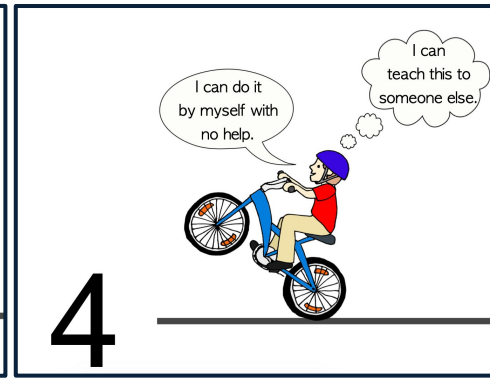
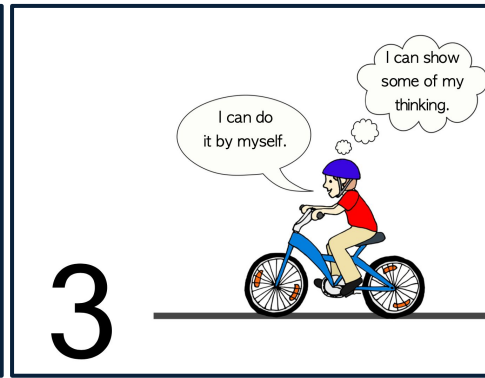
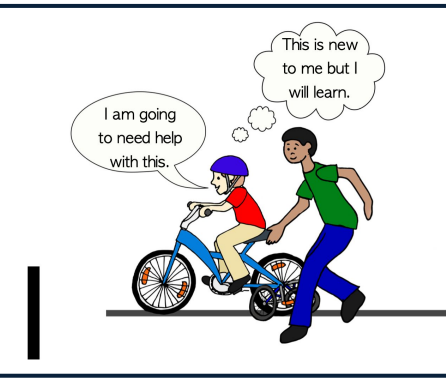
Teachers follow a process of data meetings throughout a cycle of time, approximately one quarter. The goal is to answer their exploratory questions and implement strategies that will improve student achievement for all students.

Data Into Action

Levels 1, 2 & 3
are
foundational

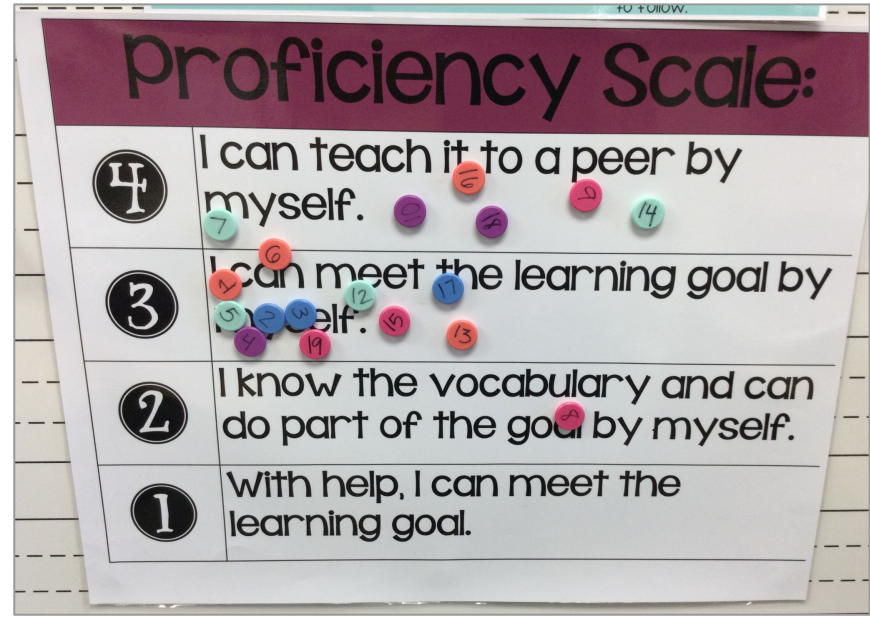
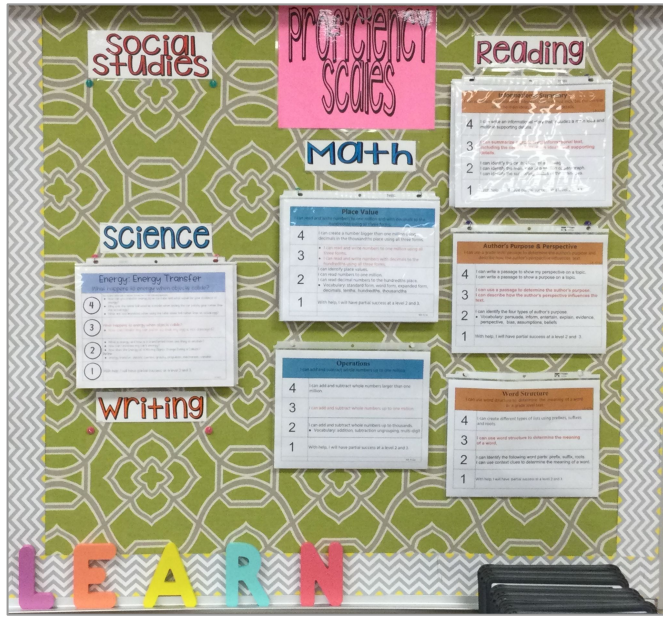


High Reliability Schools



Kindergarten teachers share this proficiency scale (Learning to Ride a Bike) with parents to explain the difference at each level.

Proficiency Scales & Tracking Progress



Proficiency Scales & Tracking Progress

Informational Summary

I can summarize a grade level informational text that includes the central idea, the main ideas, and supporting details.

LA 4.1.6e

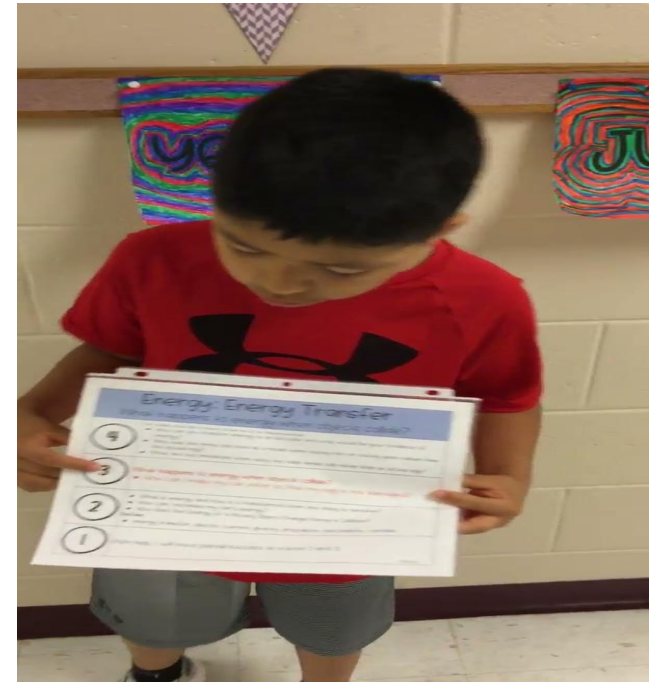
Move the
star where
you would
mark
yourself.

4	I can write an informational story that includes a main idea and multiple supporting details.
3	I can summarize a grade-level informational text, including the central idea, main ideas, and supporting details.
2	I can identify the central idea of a passage. I can identify the main idea of a section or paragraph. I can identify the supporting details of the main idea.
1	With help, I will have partial success at a level 2 and 3.



Proficiency Scales & Tracking Progress

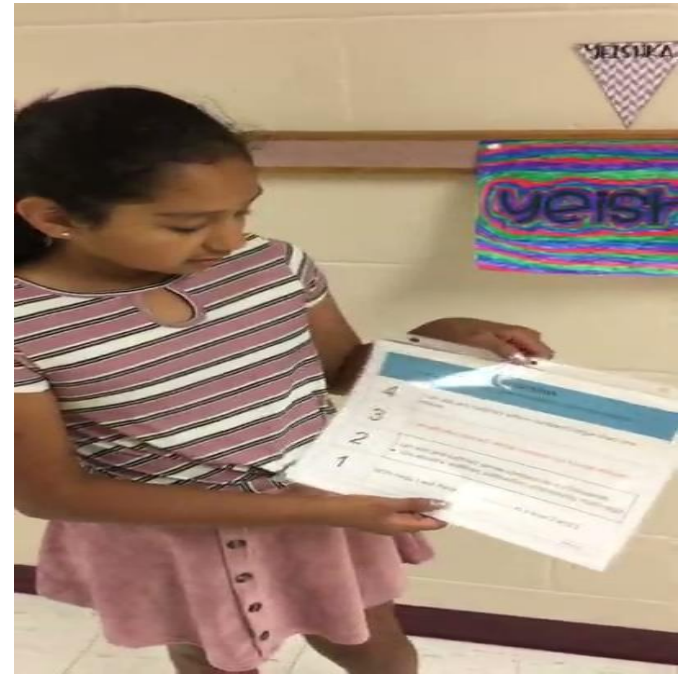
Energy: Energy Transfer	
What happens to energy when objects collide?	
4	<p>The student will be able to answer at least one of the following questions:</p> <ul style="list-style-type: none"> How can you transfer energy to an ice cube and what would be your evidence of energy? Why was the tennis ball used as a model when testing the car safety gear rather than the actual egg? What are two limitations when using the table tennis ball rather than an actual egg?
3	<p>What happens to energy when objects collide?</p> <ul style="list-style-type: none"> How can I make my car safer so that my egg is not damaged?
2	<ul style="list-style-type: none"> What is energy and how is it transferred from one thing to another? How can I increase my car's energy? How does the Energy of a Moving Object Change During a Collision? <p>Define:</p> <ul style="list-style-type: none"> energy transfer, electric current, gravity, propulsion, mechanism, variable
1	<p>With help, I will have partial success at a level 2 and 3.</p>



Proficiency Scales & Tracking Progress

Operations	
I can add and subtract whole numbers up to one million.	
4	I can add and subtract whole numbers larger than one million.
3	I can add and subtract whole numbers up to one million.
2	I can add and subtract whole numbers up to thousands. <ul style="list-style-type: none"> Vocabulary: addition, subtraction ungrouping, multi-digit
1	With help, I will have partial success at a level 2 and 3.

MA 4.1.2.a

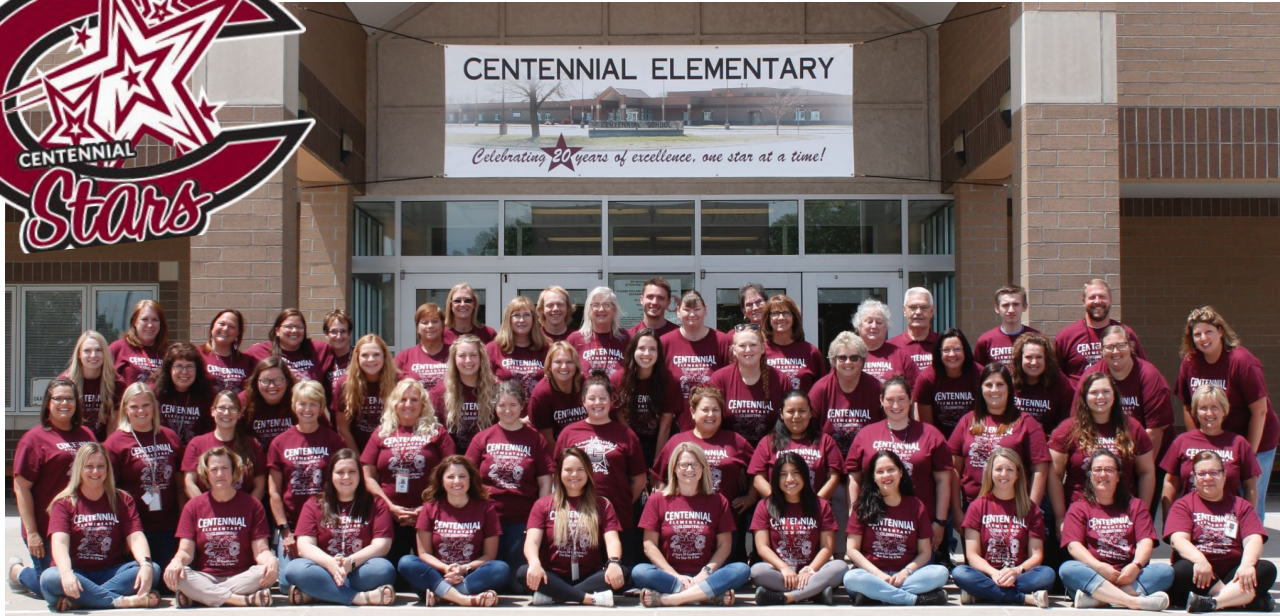


Proficiency Scales & Tracking Progress



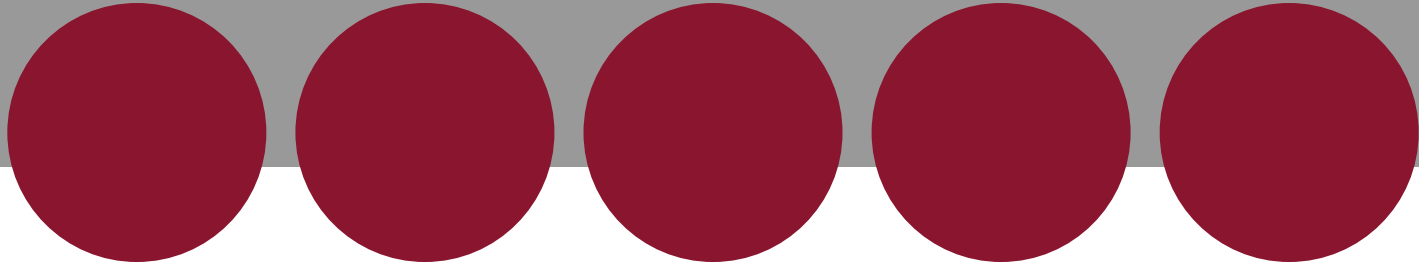
Mrs. Jones got new music equipment for her classes. All music classes in the district are now similarly equipped with all the necessary instruments and equipment.

New Music Equipment



*Centennial Family...2021-2022!
Keep Shining Stars!*

Centennial Elementary



Thank you!

PARENT RELATIONS GOALS

It is the general goal of the district to foster relationships with parents which encourage cooperation between the home and school in establishing and achieving common educational goals for students. The board believes parents should be active participants in education by demonstrating interest in and support for their school and the district, by becoming informed about their role as partners in education, and by becoming involved in the education of their children.

While parents are individually responsible for their children, the district provides direct services of education and indirect services of child care for students during the time when they are within the supervision of school personnel. Consistent with these shared responsibilities and as appropriate to the maturity of the student, members of the school staff will consult with parents regarding student progress and achievement, methods to enhance student development, and matters of correction.

Additionally, parental involvement in the schools is encouraged through regular communication with the school principal and staff, the parent/teacher organizations, the school volunteer program, and other opportunities for participation in school activities and district programs. It is assumed that the relationship described in the general goal is fostered if the district will:

- consult with and encourage parents to share in school planning, in setting objectives, and evaluating programs;
- help parents understand the education process and their role in promoting this process;
- provide for parent understanding of school operations;
- provide opportunities for parents to be informed of their child's development and the criteria for its measurement; and
- help parents improve in their role as parents.

Cross Reference: 508.07 Custody and Parental Rights
 611.01 Student Progress Reports
 611.04 Parent Conferences

PARENT/GUARDIAN INVOLVEMENT AND PARTICIPATION

- The Parent/Guardian and Student Handbook shall include Policy 1005.02 and provide parents/guardians with the information as to when and how they can access instructional materials.

- The Parent/Guardian and Student Handbook shall be mailed to the home or the Parent/Guardian and Student Handbook shall be sent home with students. If sent home with students, parents/guardians shall return to the school a signed form indicating that they have received the Parent/Guardian and Student Handbook.

- Parent/guardian permission is required for out of town field trips. Parent/guardian notification is required for in town field trips. See also Policy 607.05.

- The Parent/Guardian and Student Handbook shall include an invitation to parents/guardians to attend and monitor instructional activities.

- Administrators shall notify parents/guardians in advance of special activities, such as assemblies, unless time does not permit.

- If a principal denies a parent's/guardian's request to attend and monitor instructional and/or special activities, the principal shall notify the parent/guardian of his/her rights of appeal as described in this regulation. Also, a full report including, but not limited to, the circumstances and rationale for the denial shall be sent to the Superintendent.

- Administrators shall notify parents/guardians if a substitute teacher will teach their child for four or more weeks.

- Administrators shall have available for parent/guardian access and review the curriculums, instructional materials, and school climate surveys used in their schools.

- Administrators shall provide additional opportunities for parents/guardians to review the materials listed above. Parents/guardians shall be notified in advance of such opportunities. Administrators shall take advantage of these opportunities to inform parents/guardians of how they can be more involved in the schools by contacting school staff and/or the Volunteer Coordinator at the Administration Building.

- Parents/guardians may obtain copies of curriculum for review by checking them out from the Professional Library located at the Administration

building. Parents/Guardians may obtain a personal copy of materials at their own expense.

- Parents/guardians shall be notified in the parent/student handbook, that lessons may be taught by a school counselor in the classroom setting. Lessons shall follow the district's curriculum.

- Parents/guardians are encouraged to notify teachers if there are topics of concern to them. Teachers shall notify the parents/guardians in advance if these topics are to be used in planned lessons. The administrator shall be responsible for annually advising staff in August that there are subjects which may be sensitive or of concern to parents/guardians as part of classroom discussion. Such subjects which may arise that are not in the District curriculum may include, but are not limited to: death and dying; religious events and holidays; magic, witches, and sorcery. Teachers are also to be reminded by principals that any classroom discussion of a controversial topic should be in accordance with current Board Policy.

- Parents/guardians shall be notified in advance of Family Life instruction involving human sexuality (grades 5-12). Permission slips will be included with the notification. If the notification is mailed to the home, the school shall require a parental/guardian response only if the parent/guardian does not give permission for the student to participate. If notification is sent home with the students, the school shall require a parent/guardian response indicating whether the student will or will not participate.

- If a parent/guardian has an objection to any instructional material or school experience, the school shall provide the parent/guardian with an appropriate form which may be used to express his or her objection. Forms and appeal procedures may be obtained from building secretaries.

- It shall be the responsibility of the administrator to notify parents/guardians in advance when their children will be taking standardized tests.

- It shall be the responsibility of the administrator to notify parents/guardians in advance of school sponsored surveys beyond the school climate surveys. If the notification is mailed to the home, the school shall require a parent/guardian response only if the parent/guardian does not give permission for the student to participate. If notification is sent home with the students, the school shall require a parent/guardian response indicating whether the student will or will not participate.

- The Board of Education shall hold an annual public hearing on Parent/Guardian Involvement and Participation in accordance with the statute.

Regulation
Adopted: 05/08/95
Revised: 03/12/01

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

Revised: 02/12/07

Revised: 03/03/08

Revised: 01/12/15

PARENT/GUARDIAN OBJECTION FORM

Type of Objection (Material/Activity, etc.) _____

Reported by _____
Parent or Guardian, Please Print Name

Student's Name _____ Building _____

Address _____

Telephone _____ Date _____

1. What specifically do you object to: _____

2. Reason(s) for the objection. _____

3. What solution do you seek to remedy the objection? _____

4. Does the solution require the removal of the student from an instructional activity?

YES _____ NO _____ Other (Explain) _____

5. Other comments you wish to make regarding your objection: _____

6. Do you wish to have a conference regarding your objection?

YES _____ NO _____ Other _____

(To be filled out by the School in Triplicate Within 3 School Days of Receipt)
Date Objection Received _____

Administrator's Name _____

Solution Proposed to Parent by Administrator and Date Solution will be in Effect

(Over)

Copies to be sent within 3 school days
upon receipt of the objection:

Date

Copy to parent (Including appeal procedures)
Copy to Superintendent.
Principal's file

PARENT APPEAL PROCEDURES

In the event a parent is denied access to any topic listed in Board Policy 1005.02 or who is unsatisfied with the solution presented by the administrator in accordance with the Parental Objection Provisions of 1005.02, said parent has the right of appeal as listed below.

1. Upon receipt of the administrator's decision the parent has five school days to appeal that decision by contacting the Office of the Superintendent of Schools.

2. The Superintendent of Schools shall inform the Board no later than the next regularly scheduled Board meeting that an appeal has been made. The privacy of the individual filing the appeal shall be maintained.

3. The Superintendent of Schools shall meet with parent and administrator in an attempt to resolve the matter within ten school days of receipt of such an appeal.

4. The parent shall receive from the Superintendent his/her decision within five school days of the meeting stated in #3.

5. Upon receipt of the Superintendent's decision, the parent shall have five school days to appeal this decision to the Board of Education to be considered at its next regularly scheduled meeting. Such requests are made by contacting the Office of the Superintendent of Schools. Appeals to the Board will include the parent's/guardian's name and the nature of the objection.

6. Final decision will rest with the Board of Education.

Form
Approved: 5/8/95
Revised: 2/12/07

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

PARENTAL AND FAMILY INVOLVEMENT IN THE SCHOOLS

It is the policy of the district to provide full access to the parent and family members of any student of the district to review textbooks, tests, curriculum and instructional materials, records of a student of any such parent, unless otherwise prohibited by law, and to any surveys of students done by the school district. Summary information regarding the district's curriculum, testing, and surveys will be provided at the beginning of each school year. Requests for access to specific instructional materials should be addressed to the teacher or building principal.

Requests by parents and family members to attend and monitor courses, assemblies, counseling sessions and other instructional activities shall also be made to the building principal or teacher. While requests to monitor are usually granted, if the request is denied, reasons for the denial will be provided.

It is the policy of the district to provide as consistent an experience as possible in all classroom instruction, testing, surveys, and other school experiences. It is the policy of the district not to excuse students from classroom instruction, testing, and other school experiences unless an objection is submitted to the building principal or teacher outlining the specific experience, the basis for the objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and family members.

The request for the student to be excused will be reviewed by the building principal and a decision provided to the parents and family members.- While verbal objections and decisions are valid, written follow-up to verbal communications is required from the parent and family members, and the principal. If a student is excused from the requested activity no penalty will be assessed but an agreed upon alternative activity must be performed to the satisfaction of the teacher and principal.

It is the policy of the district to use only testing methods and testing instruments that are not of an experimental nature and to avoid using any testing materials or testing techniques that are not generally recognized by educational professionals to be within sound educational standards and both educationally and academically appropriate. It is the policy of the district to notify parents and family members of any standardized testing that may be scheduled within the school district.

It is the policy of the district to notify parents and family members of any survey which may be scheduled and to conduct student surveys judiciously, with full consideration of the fact that parents and family members may find items of the survey objectionable.

The following activities will also be included in the board's plan for parental and family involvement:

1. The board will involve parents and family members in the development of the Title I plan, the process for school review of the plan and the process for improvement;

Approved _____ Reviewed _____ Revised _____

2. The board will provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental and family~~parent~~ involvement activities to improve student academic achievement and school performance;
3. The board will build the schools' and parents' and family members' capacity for strong parental and family involvement;
4. The board will coordinate and integrate parental and family involvement strategies under Title I with other programs such as Head Start, Reading First, etc.;
5. The board will conduct with the involvement of parents and family members, an annual evaluation of the content and effectiveness of the parental and family involvement policy in improving the academic quality of the school served including identifying barriers to greater participation by parents and family members in Title I activities (with particular attention to ~~low-income~~ parents and families who have low income, Limited English Proficient (LEP), ~~parents,~~ minorities, ~~parents with~~ disabilities and ~~parents with~~ low literacy) and use the findings of the evaluation to design strategies for more effective parental and family involvement and to revise, as necessary, the parental and family involvement policies; and
6. The board will involve parents and family members in Title I activities.

The parent and family members or guardian of a student may have access to that student's records during normal business hours of the district according to Policy 507.01 Student Records Access.

This policy is adopted following a public hearing to receive public comments and suggestions.

Legal Reference: Neb. Statute 79-530 to 533
 No Child Left Behind, Title I, Sec. 1118, P.L. 107-110

Cross Reference: 507.01 Student Records Access
 606.03 Objection to Instructional Materials
 610.02 Test or Assessment Administration
 611.01 Student Progress Reports
 611.04 Parent Conferences
 1002. District Annual Report
 1005.01 Public Complaints

Title 1 Parent Involvement Policy for Title I Schools in the Columbus Public School District

P.L. 103-382 affirms the principle that parental involvement is a vital part of the Title I program.

At the district level, it is the policy of Columbus Public Schools that parents of all participating children in Title 1 Schools have the opportunity to be involved in the joint development of the district plan and the district's review process for the purpose of school improvement. The district provides coordination, technical assistance, and other necessary support in the planning and implementation of parent involvement activities. The district encourages parent involvement and supports the partnership between home/school/community by providing understandable information about standards and assessments; providing training and materials for parents to help their children and to involve other parents; educating school personnel about involving parents and the value of parent contribution.

It is the policy of Columbus Public Schools that:

1. **This jointly developed; written Title 1 policy is distributed to all parents.**
This policy will be included in the parent handbook.
2. **An annual meeting is held for all parents.**
An annual meeting will be held each year. Notification will be given in a letter mailed to parents.
3. **Parents are given assistance in understanding the requirements of the Title I Law, National Educational Goals, content standards, performance standards, and assessments.**
Assistance will be provided at the annual meeting, parent-teacher conferences, informational meetings, The State Parent Involvement Conference, and in school publications.
4. **Parents receive an explanation of the school's performance profile, expected proficiency levels for students, and their student's assessment results.**
Individual reports will be given to parents at parent-teacher conferences.
5. **Parents receive timely responses to all parent recommendations. All information is sent to parents in the language used in the home. Full opportunities are provided for all parents to participate in Title I activities.**
Responses can be either verbal or written. An interpreter or translator will be used when necessary.
6. **A jointly developed school/parent compact outlines how parents, the entire school staff, and students share the responsibility for improved student achievement and the means by which the school and parents continue to**

build and develop partnerships to help children achieve the state's high standards.

Parents and staff have the opportunity to provide input into the development of the compact. The compact will be reviewed at the annual meeting.

- 7. The Title I program provides opportunities for parents to become partners with the school in promoting the education of their children at home and at school. Parents are given help monitoring their student's progress. The school provides assistance to parents on how they can participate in decisions related to their student's education. The school provides reasonable support for parental involvement activities as requested by parents.**

The Title I staff can attend training sessions. Parents and staff may attend the Parent Involvement Conference each year. Opportunities for further training will appear in local publications.

- 8. The school coordinates and integrates parent involvement programs and activities with other programs as appropriate.**

The school provides shared training opportunities, transitional meetings, and publications.

- 9. An annual evaluation of this parental involvement policy shall be conducted to determine the effectiveness of this policy and the barriers of this policy for increasing parent involvement. Policy evaluation findings shall be used in designing strategies for school improvement and revising parent policies.**

Surveys will be given to the parents. The results will be used for the distribution of reports/summaries and for action plans for improvement.

Official)

(Signature and date of Authorized

Policy

SCHOOLS

Adopted: 4/10/06

Regulation Number Changed: 2/12/07

COLUMBUS PUBIC

Columbus, Nebraska

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Columbus Public Schools (71-0001) in Platte County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 14 day of September, 2020 at 5:30 o'clock, P.M., at West Park Elementary, 4100 Adamy Street for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2018-2019 (1)	2019-2020 (2)	2020-2021 (3)			
General	\$ 40,652,164.00	\$ 43,474,692.00	\$ 47,217,424.00	\$ 9,000,000.00	\$ 35,655,655.00	\$ 20,769,463.00
Depreciation	\$ 1,741,231.00	\$ 447,120.00	\$ 1,487,106.00		\$ 1,487,106.00	
Employee Benefit	\$ -	\$ -	\$ -	\$ -	\$ -	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 1,322,192.00	\$ 873,966.00	\$ 972,500.00	\$ 953,897.00	\$ 1,926,397.00	
School Nutrition	\$ 2,187,778.00	\$ 2,613,232.00	\$ 2,770,767.00	\$ -	\$ 2,770,767.00	
Bond	\$ 4,205,682.00	\$ 4,202,164.00	\$ 5,005,454.00	\$ 1,384,275.00	\$ 2,385,349.00	\$ 4,044,392.00
Special Building	\$ 2,413,078.00	\$ 201,448.00	\$ 7,513,060.00		\$ 6,375,629.00	\$ 1,148,920.00
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 52,522,125.00	\$ 51,812,622.00	\$ 64,966,311.00	\$ 11,338,172.00	\$ 50,600,903.00	\$ 25,962,775.00

Notice of Special Hearing To Set Final Tax Request

Columbus Public Schools (71-0001) in Platte County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 14 day of September 2020 at 5:45 o'clock P.M., at West Park Elementary, 4100 Adamy Street for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2019-2020	2020-2021	Change
Property Valuations	2,008,732,111	2,087,465,130	4%

2019/20 Budget Information

2020/21 Budget Information

Fund	2019-2020 Operating Budget	2019-2020 Property Tax Request	2019 Tax Rate	Property Tax Rate (2019-2020 Request Divided By 2020 Valuation)	2020-2021 Operating Budget	2020-2021 Proposed Property Tax Request	Proposed 2020 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	45,100,334.00	20,088,711.00	1.000069	0.962350	47,217,424.00	20,769,463.00	0.994961	-1%	5%
Bond Fund(s) K - 12	5,796,149.00	3,394,404.00	0.168982	0.162609	5,005,454.00	4,044,392.00	0.193747	15%	-14%
Bond Fund(s) K - 8			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
Bond Fund(s) 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
Bond Fund			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
Special Building Fund	1,608,000.00	1,002,755.00	0.049920	0.048037	7,513,060.00	1,148,920.00	0.055039	10%	367%
Qualified Capital Purpose Undertaking Fund K - 12			0.000000	0.000000	-	-	0.000000	#DIV/0!	#DIV/0!
Qualified Capital Purpose Undertaking Fund K - 8			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	#DIV/0!
Total	52,504,483.00	24,485,870.00	1.218971	1.172996	59,735,938.00	25,962,775.00	1.243747	2%	14%

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Columbus Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Columbus Public Schools resolves that:

- 1. The 2021-2022 property tax request be set at:

General Fund: \$ 22,944,727.00
Bond Fund: \$ 4,021,436.00
Special Building Fund: \$ 1,269,253.00
Qualified Capital Purpose \$ -
Undertaking Fund:

- 2. The total assessed value of property differs from last year's total assessed value by 10.47 percent.
- 3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.12585 per \$100 of assessed value.
- 4. Columbus Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.226958 per \$100 of assessed value.
- 5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Columbus Public Schools will increase or decrease last year's budget by 25.19 percent.
- 6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by Doug Willoughby seconded by Mark Brown to adopt Resolution # _____.

Voting yes were:

Mark Brown
Mike Jeffries
Doug Molczyk
Theresa Seipel
Doug Willoughby

Voting no were:

Dated this 13th day of September, 2021

Chris Kay
Secretary of the Board of Education



2508 27th Street, P.O. Box 947, Columbus, NE 68602-0947 ♦ Phone: 402-563-7000, Ext. 13033 ♦ Fax: 402-563-7005

Board of Directors

Brian Christensen
President

Bob Markham
Vice President

Karin Rieger
Secretary/Treasurer

Steve Anderson

Amy Blaser

Toby Goc

Mike Jeffryes

Morgan Kapels

Candy Becher

Stan Emerson

Dr. Troy Loeffelholz
Ex-officio

Nicole Anderson
Executive Director

August 2021

Doug Molczyk
Board of Education
Columbus Public Schools

Re: Columbus Public School Foundation Board Member Approval

Dear President Molczyk and Members of the Board:

The Foundation board of directors, at its annual meeting have re-elected Brian Christensen and Toby Goc to serve another three-year term on its board of directors. The Foundation board now presents these individuals for approval.

Current board members and executive officers are:

Brian Christensen, President, Term expires: August 2024
Bob Markham, Vice President, Term expires: August 2023
Karin Rieger, Secretary/Treasurer, Term expires: August 2022
Steve Anderson, Term expires: August 2023
Candace Becher, Term expires: August 2022
Amy Blaser, Term expires: August 2022
Mike Jeffryes, Term expires: August 2023
Morgan Kapels, Term expires: August 2023
Toby Goc, Term expires: August 2024

Approval of the named individuals, and recognition of executive officers is appreciated as you discharge your responsibility in oversight of the Foundation. Thank you for your consideration of this matter.

Respectfully Submitted,

Nicole Anderson
Executive Director

The Foundation is
a non-profit
organization and
has 501(c)(3)
status.

The mission of the Columbus Public Schools Foundation is to inspire learning, enrich teaching, and create opportunities for students and staff through community support.

Resolution for Amending Extended Duty Contract Terms

Whereas, the Board of Education of the Columbus Public School District (71-0001) passes by a majority vote a resolution to retro-actively amend extended duty contract terms; and

Whereas, discussion and explanation of the error was presented and resolved;

Now, therefore, the Board of Education resolves that:

- (a) Extended duties are defined as duties a certified employee is compensated for work performed outside of the 188 contract days that is related to their regular duties and,
- (b) Those duties are to be conducted between August 1 and May 31 of each school year and,
- (c) Each certified employee who receives extended duty pay is to keep a log, as assigned by the District, of the dates – times – duties performed and,
- (d) The Board recognizes the error in the printing of dates on prior contracts and agrees to amend them to reflect the dates in section (b) and supported by the documentation in section (c) for the 2020-2021, 2019-2020, and prior years in which the error occurred.

Motion by _____, seconded by _____ to adopt the resolution to amend extended duty contract terms.

Candace Becher	Y	N	A
Mark Brown	Y	N	A
Mike Jeffryes	Y	N	A
Doug Molczyk	Y	N	A
Theresa Seipel	Y	N	A
Doug Willoughby	Y	N	A

Dated this _____ day of _____, 2021

Board President

Board Secretary

COMMUNICATIONS WITH EMPLOYEES

Line of Authority and Chain of Command

The Board desires to maintain open communication channels between itself and the staff. The basic line of communication will be through the superintendent. The superintendent will develop and recommend to the Board processes for communications between the Board and district employees.

Each teacher or other employee of the School District shall be under the general direction of the Superintendent but shall be under the immediate supervision of the building Principal or other designated supervisor. Communications or reports to the Board or Board committee from any staff member or members should be submitted through the superintendent. This procedure will not be construed as denying the right of any employee to address the Board. ~~about issues which are neither part of an active administrative procedure, nor disruptive to the operation of the district.~~

Employees are to inform their immediate supervisor of any complaints or concerns about the operations of the building and/or district. As such, teachers are to report any concerns to their building principal. If the teacher is not satisfied with the building principal's response, or if the matter concerns the building principal, then the teacher may report such concerns to the appropriate director or Superintendent. Classified staff should follow a similar chain of command procedure with their immediate supervisors, including the building principal. Employees are to exhaust the chain of command before addressing concerns with a member of the Board.

Because board members represent the constituent for the concerned, they must ensure that the chain of command stays intact. The following procedures need to be followed to make this happen.

1. Individual board members should avoid direct involvement in administrative matters, but rather should refer such matters to the superintendent.
2. The superintendent is the central contact for all communications and distribution of information between the board and district administration.
3. When an issue is raised to a board member without having advanced through school staff, the board member makes the superintendent aware of the concern.
4. Following notification from the board member to the superintendent, the superintendent or designee should contact the person who raised the concern to learn details, which, in turn guides the response to which level of problem solver he/she should converse with.
5. The conversation ends with a request that the staff member report back to the superintendent or designee later about his/her satisfaction with the solution.
6. The superintendent will inform the school board member(s) that the issue was or was not resolved.

The superintendent will develop a channel for staff to report anonymously, program or event concerns. Those anonymous concerns will be researched. Any person wishing to address a concern regarding personnel will be required to use the appropriate complaint or grievance procedures for matters involving discrimination, harassment, or other applicable issues. Questions relating to employees of the district will be referred to the Superintendent.

All official communications, policies and directives of staff interest and concern will be communicated to staff members through the superintendent. The superintendent will communicate as appropriate to keep staff fully informed of the Board's concerns and actions.

Cross Reference: 301.04 Communication Channels

Date of Adoption: [Insert Date]

Board Retreat 2021
Monday, August 9, 2021 6:00 PM Central

Bistro on the Loup/Ramada
265 33rd Avenue
Columbus, NE 68601

Candace Becher: Present
Mark Brown: Present
Michael Jeffryes: Present
Doug Molczyk: Present
Theresa Seipel: Present
Douglas Willoughby: Present
Present: 6.

I. Board Meeting

I.A. Call to Order

I.B. Roll Call of Board

I.C. Pledge of Allegiance

I.D. Notice of Open Meeting Posted

I.D.1. President insures all can hear proceedings

I.E. Opportunity for Public to be Heard

I.F. Board Special Functions

I.F.1. Enrollment Study

Troy Loeffelholz, Superintendent, talked about the enrollment study performed last year. The study gives low, middle, and high enrollment scenarios. The study is done by looking at construction that is being done presently and construction that is planned for the future. Information is collected from the area chamber of commerce, the City of Columbus, and the Platte County Assessor. Calls are made to the builders for information regarding where growth areas are located. The study says Columbus is growing to the northeast. Dr. Loeffelholz also said he has received a call from a builder regarding the recent land purchase.

Dr. Loeffelholz said discussions would need to start regarding a bond vote for 2022. Board Vice President, Doug Willoughby, said it would be nice to have Kramer up and running before the next project would start. Discussion on the scope needing to be bigger because with larger enrollment, there may need to be some additions to current buildings along with a new elementary school. Dr. Loeffelholz said conversations with the community will need to be scheduled soon. Also mentioned was the casino causing an explosive amount of growth in Columbus. That large project will spark other businesses and more housing for staff of the casino.

The question was asked regarding when CPS would start looking at more than one middle and high school? Dr. Loeffelholz said Kearney went to two at the 6000 enrollment mark, maybe 5000 would be our number, especially for a middle school.

Dr. Loeffelholz said the bond campaign has to be approached with a positive attitude, it is good to have a growing economy, and a growing student population. Columbus is a place people want to

live and raise their families. Board Member, Candy Becher, said some people don't want the growth.

I.F.2. Long Range Buildings and Sites Priorities

Leonard Kwapnioski, Director of Building/Sites and Technology shared information regarding long range buildings and sites priorities. There may be projects to add and discussion on projects that should be removed. Mr. Kwapnioski said the Ice House is still being worked on at this time, this work is volunteer time. The North Park parking lot will come off the list as it is very close to completion. HVAC equipment is listed and hopeful that ESSER III funds may be used for some of this project. On the list is North Park and Centennial additions to add cafeterias as these schools are using one space for a gym and cafeteria and more space is needed. Emerson and West Park also have this issue, Dr. Loeffelholz mentioned looking into a Behlen building to add an eating space. Along with the projects, there was discussion on air quality in buildings, the challenges of getting people to work and the Davis Bacon laws paying people a federal wage, which makes bids extremely high. Mr. Kwapnioski spoke about finding a better site for the CASSETTE House, all on one level. He asked the Board what they would like to see more of in long term projects. The athletic complex is still being discussed, especially after our baseball team recently did so well, it seems to bring new life to this idea.

I.F.3. CRT and Health Standards

Dr. Loeffelholz said the second draft of the health standards was released. They have removed some information, and it leaves the door open for the board to develop health standards for CPS as is needed for the Columbus community.

The board started to work on a statement regarding Critical Race Theory, they will continue to develop the statement and finalize and share at the next meeting.

I.F.4. Proficiency Reporting

Jason Harris, Director of Student Services and SPED and Amy Romshek, Director of Curriculum shared information and answered questions on Proficiency Reporting. Mr. Harris said they have been working with Nicole Anderson, Director of Communication and Foundation Director and Isaiah May, Communications Specialist, on what the roll-out will look like for this program. They have developed scripts to create the videos for families. There was discussion regarding concerns from the committee. Some of the concerns stem from the academic grades and behavioral/work habit grades being separate, CHS report cards will show the two grades. Dr. Loeffelholz said this is teaching students what is looked at in the workforce, arriving on time, meeting deadlines, finishing projects as instructed. Retakes are also a concern and how that actually works in the classroom. Dr. Loeffelholz said no system is perfect, it is what they are used to, he sees the new grading as motivation for students to keep working at it. Board Members shared concerns about a student not being proficient at the end of the course, does the student then retake the whole course? It was also asked that there is clarity for teachers of the goals. Parents and students will need to know how to read the report cards or transcripts.

Questions on the amount of time and funding that has been used in the last 6 years for Marzano training. Discussion on collecting data and how long it will take for the data to accurately reflect the new grading system.

I.F.5. Overview of Marketing and Communications from 2020-2021 - Focus for 2021-2022

Mrs. Anderson shared data received from the marketing and communications surveys, this data shared how our parents like to receive information from the district.

Parents prefer to receive information by text.

Email so you can go back to the information.

85% already familiar with REMIND App

65% are Facebook users

9% Twitter users. Not growing by new users.

She said Anchor Lines which is articles written by students with guidance, have been added. They are hoping to bring some younger students on board. Other projects they have been working on are the return to school roll-out, COVID information, the monthly staff newsletter, The Helm. Isaiah has started the Meet the Team videos. Mrs. Anderson also mentioned that throughout the year there were 100 CPS stories in the Columbus Telegram that were not athletic focused. Parent Portal has been added to the website on the homepage. Over the last year they were busy developing and implementing live stream for the district. SMORE was added to use for newsletters, Troy uses this platform for his Tuesday Tidbit. Mrs. Anderson said she has taken on the role currently as the secretary for NebSPRA. The Discoveries publication goes out three times a year digitally and one time through the mail. More data from the surveys showed staff would like to see more and better building specific communications, and know more about the construction projects and the strategic plan. Discussion on the website, Apptegy, the company we use is looking into a new platform. Mrs. Anderson said they are in the process of doing site mapping from elementary up.

I.F.6. Overview of CPS Foundation from 2020-2021 - Focus for 2021-2022

Mrs. Anderson talked about what is happening at the CPS Foundation, she has been heavily involved in the Kramer Capital Campaign, \$885,000.00 of the 1.9 million goal has been contributed. She said they have been working on the Judy Temme Scholarship, the \$116,000.00 Behlen grant partnership, the alumni newsletter, alumni videos, Discoverer Dash, and The Lighting of the Anchor. The Foundation goals this next year, Mrs. Anderson said will be transitioning from iVisions to QuickBooks for their financial platform and changing their fiscal year from January - December. They will continue to work on the alumni database and grow The Lighting of the Anchor and the Discoverer Dash. Hiring an Early Childhood Education Coordinator for the Kramer Early Education Program will soon be a priority.

I.F.7. Child Development Center

Mrs. Anderson shared \$40,000.00 of equipment has been purchased for the early education program, and they will continue to work on finding funding to meet the 1.9 million goal.

I.F.8. Update on Building Projects

Leonard Kwapnioski, Director of Building, Sites and Technology gave an update on current projects, he said the North Park parking lot is 98% complete. A new sign is being built out front to match the other elementary buildings. Mr. Kwapnioski said they have found something different for the weeds. Round-up has been less effective, chemicals have changed. The new chemical is working well. He also said the HVAC is complete at Kramer. Discussion on putting bottle fillers in each building.

Mr. Kwapnioski asked what types of concerns there were from the board. He said the extra grounds person will start Monday. Work is being done to move the handicap parking stalls at CMS

to a better location. There are some areas with dead grass at CHS, irrigation is challenging because of the clay content in the soil, they are putting some new lines in to help.

I.F.9. Kramer Education Center

Mr. Kwapnioski said the gym lights at Kramer were finished today. Steel is the obstacle for this project. He is looking at a new larger vendor that has really improved from Indiana.

I.F.10. Follow-up on Engagement and Exit Surveys from Upbeat

Mr. Kay shared information from the Engagement and Exit Surveys. He gave the four areas that need to be reviewed, lack of input in school wide decisions, dissatisfaction with school leadership, lack of professional autonomy, and poor benefits. Mr. Kay stated that the district will focus on communicating opportunities for input on school-wide decisions. Ask for a specific list of decisions that they feel there was a lack of input from building or faculty level staff. Discussion on how CPS will acquire the specific information, Mr. Kay said there will be communication regarding the process of decision-making and be more transparent with our staff. Also, with the communication piece ask specifically what the dislike is regarding leadership, and work with leadership on those issues. Mr. Kay wants to clarify what staff believes professional autonomy means. He also mentioned that schools that have PLC's do not typically have a low score in professional autonomy. Board concern is this possibly causing some turn-over of staff. Mr. Kay said he has had this experience in two school districts and instructional strategy is not always comfortable for teachers. Some remarks from staff were about PLC's being a negative experience. There have been steps taken to make this better, Dr. Romshek said we have some very high functioning PLC's and some that do not function well. Mr. Kay said in the survey the word autonomy was related to micromanaging. He also talked about how the questions should be worded, should the questions be the same or different. Some would like more district level questions, to allow for concerns on that level to be part of the surveys. The data about poor benefits was not a surprise and will need to be discussed with the Negotiations Committee.

I.F.11. Budget Overview

Chip Kay, Director of Finance and Human Resources said he is waiting to get the official valuations from each county. Balances look different because of CARES funds, he will have a more in-depth review next Monday.

I.F.12. TEEOSA Funding Plan

Dr. Loeffelholz and Mr. Kay talked about the TEEOSA Funding Plan and how it calculates what every district needs. This plan would save taxpayers in property tax. For Columbus, this would mean dropping the levy by about \$.18. They have had a meeting with Senator Walz, she is on board, it is really important to get the big players interested and to buy into this plan. This will be hard sell for democratic senators and the far west senators. Dr. Loeffelholz said Senator Walz has her staff writing legislation on this plan already.

I.F.13. Other Items by the Board

I.G. Superintendent's Report

I.H. Board Sharing

There was no board sharing at this meeting.

II. Executive Session

The Board did not go into Executive Session.

III. Adjourn

The meeting was adjourned at 9:41pm.

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Regular School Board meeting of Monday, August 9, 2021.

President

Secretary

Regular Meeting
Monday, August 16, 2021, 5:30 PM Central

ESU7/CPS Student Services Building
2563 44th Avenue
Columbus, NE 68601

Candace Becher: Present
Mark Brown: Present
Michael Jeffryes: Present
Doug Molczyk: Present
Theresa Seipel: Absent
Douglas Willoughby: Present
Present: 5, Absent: 1.
Theresa Seipel: Present
Present: 6.

I. Board Meeting

I.A. Call to Order

I.B. Roll Call of Board

Motion to approve Ms. Seipel Passed with a motion by Douglas Willoughby and a second by Candace Becher.

Theresa Seipel: Absent, Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Douglas Willoughby: Yea
Yea: 5, Nay: 0, Absent: 1

I.C. Pledge of Allegiance

I.D. Notice of Open Meeting Posted

I.D.1. President insures all can hear proceedings

I.E. Mission Statement

Doug Molczyk read the Mission Statement.

I.F. Opportunity for Public to be Heard

Two people addressed the Board of Education.

Doug Molczyk, Board President read a statement concerning the boards position on Critical Race Theory (CRT).

I.G. Recognitions

There were no Recognitions.

I.H. Board Special Functions

I.H.1. 2021-22 Illness Plan

The Superintendent recommends that the Board approve the 2021-22 Illness Plan, as submitted. Passed with a motion by Michael Jeffryes and a second by Candace Becher.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

The CPS Illness Plan for the 2021-22 school year was shared by Dr. Troy Loeffelholz, Superintendent. He specified only the board has the authority to adjust or change this plan. Included in the information is that masks are recommended but not required by students. If a building has 8% absenteeism they will be required to wear masks for three weeks, that is a typical cycle. After the three weeks, if the percentage is under 8% the masks will not need to be worn. At 11% absenteeism the building may be shut down for 24-48 hours for deep cleaning and will result in mandatory masks for 3 weeks or until the rate decreases under 8%. Changes will be made appropriately with visitors in buildings and attendance of activities.

I.H.2. Second and Final Reading of Policy 204.12 Public Participation in Board Meetings

The Superintendent recommends that the Board approve the Second and Final Reading of Policy 204.12 Public Participation in Board Meetings, as submitted. Passed with a motion by Mark Brown and a second by Douglas Willoughby.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Dr. Loeffelholz said changes were made based on board suggestions.

I.H.3. Band Travel Approval

The Superintendent recommends that the Board approve the Field Trip/Excursion Applications, as submitted. Passed with a motion by Michael Jeffryes and a second by Theresa Seipel.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Dr. Loeffelholz reminded the board this is the initial permission for approval to raise funds for these student trips. Mr. Hiebner, CHS Principal, said the trip to Orange City and Yankton are competitions. He also assured the group that he is vigilant in checking COVID status at the destinations to keep students safe.

I.I. Items to be removed from the Consent Agenda

There were no items to be removed from the Consent Agenda.

I.J. Consent Agenda

Motion to approve the Consent Agenda Passed with a motion by Mark Brown and a second by Candace Becher.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

I.J.1. Approval of Minutes

I.J.2. Financial Reports M2, M3, M4a

Chip Kay, Director of Finance and Human Resources, gave an update on the financial statements. He said July is a low month for receipts. The 2020-21 budget closed today, they will start rolling things over for 2021-22. Mr. Kay said expenditures this time of year are repairs, utilities and curriculum.

I.J.3. Financial Report M5

Mr. Kay noted the InitiativeOne payment for administration training and the Perry, Guthrie and Haase Attorneys invoice. He also commented that they are reviewing contracts at this time to make sure we are protecting the district.

I.J.4. Certified Personnel

Mr. Kay said we have a short list of certified hires, Mr. Hiebner hired a math teacher for CHS.

I.J.5. Classified Personnel

As of today, hiring classified staff continues to be a challenge, we still have several openings. Mr. Kay talked about the para openings, and a cook position that still needs to be filled. The custodial openings can be taken care of with ServiceMaster. He said we did rehire two people that resigned at the end of the school year but decided to return.

I.J.6. Professional Travel

I.K. Acceptance of Gifts/Donations

The Superintendent recommends that the Board accept the attached gifts/donations Passed with a motion by Michael Jeffryes and a second by Doug Molczyk.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Dr. Loeffelholz commented on the Foundation Report. Total contributions for July were \$35,926.38. He also said there are a lot of tours by alumni taking place right now.

I.L. Business Operations and Human Relations

I.L.1. Policies

I.L.1.1. First Reading of Policy 1006.50 Facility Rental Policy, Includes Exhibits and Regulation

The Superintendent recommends that the Board approve the First Reading of Policy 1006.50 Facility Rental, as submitted. Passed with a motion by Douglas Willoughby and a second by Mark Brown.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Mr. Kay has made some changes to the regulation. He said he cleaned it up for easier understanding, clarified some titles, and updated fees. Mr. Kay said some additional rules needed to be added for use of the turf field. Discussion about the billing, deposits, and using a facility for personal gain. It was noted that all money must be handled appropriately and use board policy for guidance.

I.L.2. Administrative Functions

I.L.2.1. Surplus Property

The Superintendent recommends that the Board approve the items listed as surplus property, as submitted. Passed with a motion by Michael Jeffryes and a second by Theresa Seipel.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

List of items that are no longer being used in the classroom.

I.L.2.2. School Fundraising Applications

The Superintendent recommends that the Board approve the Fundraising Applications, as submitted. Passed with a motion by Candace Becher and a second by Doug Molczyk.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

I.L.2.3. 2021-22 Classified Staff Handbook

The Superintendent recommends that the Board approve the 2021-22 Classified Staff Handbook, as submitted. Passed with a motion by Mark Brown and a second by Michael Jeffryes.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Mr. Kay went through the changes in the Classified Handbook, noting that there were two items added to the vacation section. It is necessary to have a black-out time which is the first 3 weeks of school and optimum work periods, which outlines certain departments and times staff need to be in attendance. This will be used as guidance and will be subject to the Superintendents approval. Mr. Kay said the Worker's Compensation section was cleaned up regarding where to find the forms and who needs to file them.

I.L.2.4. Addition of Middle School Cross Country

The Superintendent recommends that the Board approve the addition of Cross Country at CMS for the 2021-2022 school year. Passed with a motion by Mark Brown and a second by Doug Molczyk.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Mr. Kay said he received a proposal from Tim Kwapnioski, CHS Activities Director, and Stacy Smith, CHS Cross-Country Coach, regarding the addition of middle school cross-country. They said CPS is the only school in the HAC that doesn't have this sport. Amy Haynes, CMS Principal, said they have 20 students interested already. The proposal suggests they could hire an additional coach, who would spend 1/3 of their time with HS, and 2/3 of their time with MS. For now, the track uniforms could be used. They would like this approved for the 21-22 school year; they would need to start practicing right away. This would be a transition year, but they could still participate in several contests.

I.L.2.5. Budget Preview

Mr. Kay shared a preview of planned expenditures. He said he is waiting on certified valuations to determine property tax needed.

I.L.3. Updates

Mr. Kay said he is preparing the ESSERS III Spending Plan Presentation. There is a requirement to have a committee of 12 people. This committee includes teachers, principals, and directors, all buildings are represented. He has created a new walk thru teacher informal evaluation document.

I.M. Buildings & Sites/Technology

I.M.1. Policies

I.M.2. Administrative Functions

I.M.2.1. HVAC Service Contract

The Superintendent recommends that the Board approve the HVAC Service Contract for 2021-22, as submitted. Passed with a motion by Doug Molczyk and a second by Michael Jeffryes.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Leonard Kwapnioski, Director of Buildings/Sites and Technology talked about the HVAC Service Contract with a breakdown of what was paid a year ago, with the \$21,000.00 increase, he decided to go down a different avenue with a different company. References on Rutt's Heating and Air Columbus have been great.

I.M.2.2. Safety Committee for 2021-22

Motion to approve the safety committee for 2021-2022. Passed with a motion by Doug Molczyk and a second by Mark Brown.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Mr. Kwapnioski shared the list of prospective members. He mentioned the meetings may be via ZOOM. There is better attendance via ZOOM and there is representation across the board.

I.M.2.3. Bobcat Skid Steer Loader Purchase Approval

The Superintendent recommends that the Board approve the purchase a Bobcat Skid Steer Loader, as submitted. Passed with a motion by Douglas Willoughby and a second by Candace Becher.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea
Yea: 6, Nay: 0

Mr. Kwapnioski said he did a lot of research looking for this piece of equipment. This company works well with government organizations. After 2 years you can buy a brand-new one for trade in and \$6000.00. Also offers a two-year warranty.

I.M.3. Updates

Update from Mr. Kwapnioski regarding a grant application for technology purchases. It is based on dollar amount requested and free/reduced status in the district. He is hopeful to get some funding to help with replacement of student devices. The grant application was submitted last week.

I.N. Curriculum and Instruction

I.N.1. Policies

I.N.2. Administrative Functions

I.N.3. Updates

Amy Romshek, Director of Curriculum said the new Social Studies curriculum was made available for review after the request was made by a community member. She said one person did review

the books. There was discussion if instructions were needed to find the current health curriculum and if we had the ability to track the number.

I.O. Student Services

I.O.1. Policies

I.O.2. Administrative Functions

I.O.3. Updates

Mr. Harris talked about the new licensed mental health practitioner, Sarah Papa who will cover grades 7-12 with Jessy Hill. They have been contacting other districts for protocols and checking on liability of the school district in the event something unforeseen happened while treating a student. He said we have students that need support. Mr. Harris said he has been working with Mr. Kay to confirm all grant applications have been submitted. The Early Childhood Grant, Sixpence Grant and the IDEA Grants were all approved.

I.P. Superintendent's Report

Dr. Loeffelholz talked about the Early Childhood Capital Campaign, the new healthcare pathway at CHS, and LB840. He also reminded the Board about the regional meeting in Fremont on September 29, 2021, and the state conference November 17-19.

I.Q. Board Sharing

The Board shared their excitement for school to be back in session and are looking forward to what the school year has in store. They wished everyone a good year. Doug Willoughby, Vice President, shared a story about meeting an immigrant that had lived all over the world, he said Columbus is heaven, maybe we under appreciate Columbus. They really feel good about the illness plan. The board thanked staff, they said sometimes it is a thankless job.

II. Executive Session

The Board did not go into Executive Session.

III. Adjourn

Motion to adjourn. Passed with a motion by Theresa Seipel and a second by Candace Becher.

Candace Becher: Yea, Mark Brown: Yea, Michael Jeffryes: Yea, Doug Molczyk: Yea, Theresa Seipel: Yea, Douglas Willoughby: Yea

Yea: 6, Nay: 0

Adjourned at 7:24pm.

I, the undersigned, being the duly qualified Secretary for the School District No. 1 of Columbus, Nebraska, certify that the preceding is a true and correct copy of the minutes of the Regular School Board meeting of Monday, August 16, 2021.

President

Secretary

DESCRIPTION	BEGINNING BALANCE	MONTH TO DATE RECEIPTS	MONTH TO DATE EXPENDITURES	END OF MONTH BALANCE	YTD BALANCE PRIOR YEAR
Attachment M4a			\$ 3,463,131.64		
Attachment M5 (prior Bd Mtg)			\$ 244,947.32		
GEN FUND - GREAT PLAINS STATE BANK	\$ 7,917,543.28	\$ 1,028,128.19	\$ 3,708,078.96	\$ 5,237,592.51	\$ 5,161,250.48
Dividends		\$ 747.74	\$ -		
Management Fees			\$ 233.20		
Investment Gain			\$ 1,126.41		
GENERAL FUND - FNB TRUST	\$ 956,778.95	\$ 747.74	\$ 1,359.61	\$ 956,167.08	\$ 951,140.83
PAYROLL - PINNACLE BANK	\$ 204,433.03	\$ 3,074,644.12	\$ 3,143,052.84	\$ 136,024.31	\$ 130,573.03
PAYFLEX - PINNACLE BANK	\$ 50,369.17	\$ 9,474.91	\$ 18,179.65	\$ 41,664.43	\$ 36,898.66
Dividends		\$ 1,170.47			
Management Fees			\$ 540.98		
Investment Gain			\$ 1,146.17		
Deposit/Transfer from General Fund		\$ 55,007.00			
DEPRECIATION - FNB	\$ 2,219,467.29	\$ 56,177.47	\$ 1,687.15	\$ 2,273,957.61	\$ 1,402,846.25
Administration	\$ 806,141.89	\$ 39,704.27	\$ 11,244.70	\$ 834,601.46	\$ 497,514.17
Middle School	\$ 106,246.52	\$ 16,261.61	\$ 50.00	\$ 122,458.13	\$ 89,754.93
High School	\$ 432,735.42	\$ 63,915.39	\$ 1,344.47	\$ 495,306.34	\$ 398,427.98
ACTIVITY FUNDS - COLUMBUS BANK	\$ 1,345,123.83	\$ 119,881.27	\$ 12,639.17	\$ 1,452,365.93	\$ 985,697.08
Credit card fees received		\$ 303.00			
Interest Income		\$ 776.26			
State Reimbursement		\$ 59,041.81			
Rct to Expenditures		\$ -			
Student/Staff Meals		\$ 35,714.61			
NUTRITION FUND - CORNERSTONE BANK	\$ 406,409.22	\$ 95,835.68	\$ 60,206.26	\$ 442,038.64	\$ 236,018.06
Platte County Treasurer		\$ 67,293.62			
Butler County Treasurer		\$ 77.58			
Dividends		\$ 306.45			
Management Fees		\$ -	\$ 519.43		
Investment Gain			\$ 364.65		
BOND FUND - FNB	\$ 2,131,051.22	\$ 67,677.65	\$ 884.08	\$ 2,197,844.79	\$ 1,672,178.16
Dividends		\$ 170.12			
Management Fees		\$ -	\$ 99.46		
Investment Loss			\$ 471.40		
SPECIAL BLDG FUND - FNB TRUST	\$ 408,064.75	\$ 170.12	\$ 570.86	\$ 407,664.01	\$ 407,259.68
B-D Construction Inc.			\$ 15,709.62		
BCDM Architects			\$ 4,440.57		
Bierman Contracting			\$ 40,590.00		
Commonwealth Electric Company			\$ 66,262.50		
Dougherty Icf LLC			\$ 60,057.00		
Edgewater Insurance + Real Estate			\$ 902.00		
Midwest Glass Service			\$ 99,498.60		
O'Neill Transportation & Equipment			\$ 75,420.00		
SPECIAL BLDG FUND - BANK OF THE VALLEY	\$ 5,668,106.61	\$ 22,942.08	\$ 362,880.29	\$ 5,328,168.40	\$ 856,716.45

Columbus Public Schools
 General Fund Revenue Detail
 August 31, 2021

Account Number	Description	Budget	Month To Date	Year To Date	Balance	Percent
01.1.01100.000.000	Property Taxes	(\$20,561,770.00)	(\$332,059.49)	(\$19,967,018.48)	(\$594,751.52)	97.11%
01.1.01115.000.000	Carline Taxes	(\$25,000.00)	\$0.00	(\$20,513.69)	(\$4,486.31)	82.05%
01.1.01120.000.000	Public Power District Sales Ta	(\$750,000.00)	\$0.00	\$0.00	(\$750,000.00)	0.00%
01.1.01125.000.000	Motor Vehicle Taxes	(\$2,100,000.00)	(\$197,302.62)	(\$2,324,856.20)	\$224,856.20	110.71%
01.1.01300.000.000	Summer School	\$0.00	(\$400.00)	(\$1,700.00)	\$1,700.00	#DIV/0!
01.1.01312.000.000	Tuition, Summer School	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.01321.000.000	Lakeview Title 1 Svcs	\$0.00	\$0.00	(\$4,151.56)	\$4,151.56	#DIV/0!
01.1.01323.000.000	Tuition, SpEd School Age	(\$115,000.00)	(\$5,002.00)	(\$37,515.00)	(\$77,485.00)	32.62%
01.1.01335.000.000	Tuition, SpEd Preschool	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.01370.000.000	Tuition and Fees, Preschool	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.01422.000.000	Transportation, SpEd	(\$3,000.00)	\$0.00	\$0.00	(\$3,000.00)	0.00%
01.1.01510.000.000	Interest	(\$90,000.00)	(\$3,552.93)	(\$73,230.88)	(\$16,769.12)	81.37%
01.1.01801.000.000	01-2-0181	\$0.00	\$0.00	(\$59,339.25)	\$59,339.25	#DIV/0!
01.1.01910.000.000	Rental Fees	(\$4,800.00)	\$0.00	(\$1,005.00)	(\$3,795.00)	20.94%
01.1.01911.000.000	Local License Fees	(\$9,000.00)	\$0.00	(\$23,885.00)	\$14,885.00	265.39%
01.1.01921.000.000	Police Court Fines	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.01925.000.000	Grants from Private Sources	\$0.00	\$0.00	(\$33,300.00)	\$33,300.00	#DIV/0!
01.1.01965.000.000	Distance Education Receipts	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.01990.000.000	Miscellaneous Local Receipts	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.02110.000.000	County Fines&License Fees	(\$155,000.00)	(\$18,028.24)	(\$211,519.79)	\$56,519.79	136.46%
01.1.02130.000.000	Other County Receipts	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.03110.000.000	State Aid	(\$16,616,319.00)	\$0.00	(\$16,616,319.00)	\$0.00	100.00%
01.1.03120.000.000	SpEd Receipts from the State	(\$2,109,105.00)	\$0.00	(\$2,478,492.64)	\$369,387.64	117.51%
01.1.03125.000.000	SpEd Transportation Receipts f	(\$120,708.00)	\$0.00	\$0.00	(\$120,708.00)	0.00%
01.1.03130.000.000	Homestead Exemption	\$0.00	(\$412.70)	(\$37,101.46)	\$37,101.46	#DIV/0!
01.1.03131.000.000	Property Tax Credit	\$0.00	\$0.00	(\$522,919.42)	\$522,919.42	#DIV/0!
01.1.03134.000.000	Public Svc/Railroad Tax	\$0.00	\$0.00	(\$11,821.22)	\$11,821.22	#DIV/0!
01.1.03155.000.000	Textbook Loan Receipts	(\$19,350.00)	\$0.00	(\$11,537.22)	(\$7,812.78)	59.62%
01.1.03180.000.000	Pro-Rate Motor Vehicle	(\$25,000.00)	(\$13,559.11)	(\$56,994.77)	\$31,994.77	227.98%
01.1.03300.000.000	In Lieu of Taxes	\$0.00	\$0.00	(\$820,619.70)	\$820,619.70	#DIV/0!
01.1.03400.000.000	State Apportionment	(\$416,240.00)	\$0.00	(\$583,068.44)	\$166,828.44	140.08%
01.1.03500.000.000	State Categorical Programs	(\$30,000.00)	\$0.00	\$0.00	(\$30,000.00)	0.00%
01.1.03512.000.000	Distance Education Incentive P	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.03535.000.000	High Ability Learner Allocatio	(\$23,000.00)	\$0.00	(\$25,767.00)	\$2,767.00	112.03%
01.1.03540.000.000	State Early Childhood Grant	(\$145,051.00)	\$0.00	(\$152,893.00)	\$7,842.00	105.41%
01.1.03541.000.000	Early Childhood Endowment Gran	(\$160,000.00)	\$0.00	(\$172,766.00)	\$12,766.00	107.98%
01.1.03590.000.000	Opportunity Grant	\$0.00	\$0.00	(\$5,745.81)	\$5,745.81	#DIV/0!
01.1.03599.000.000	Education Quest College Access	\$0.00	\$0.00	(\$5,300.00)	\$5,300.00	#DIV/0!
01.1.03599.000.001	Education Quest College Access	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.03990.000.000	Other State Receipts	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	0.00%
01.1.03995.000.000	Nebraska VR	\$0.00	\$0.00	(\$21,970.36)	\$21,970.36	#DIV/0!
01.1.04418.000.000	PEAK Receipts	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.04505.000.000	ESSA Title I Receipts	(\$579,991.00)	(\$384,954.00)	(\$546,822.00)	(\$33,169.00)	94.28%
01.1.04506.000.000	ESSA Title I Accountability Re	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.04509.000.000	ESSA Title II Receipts	(\$115,136.00)	\$0.00	(\$74,301.00)	(\$40,835.00)	64.53%
01.1.04510.000.000	ESSA Title IV SSAE Grant	(\$37,565.00)	\$0.00	\$0.00	(\$37,565.00)	0.00%
01.1.04512.000.000	IDEA Base Allocation	(\$1,032,901.00)	\$0.00	\$0.00	(\$1,032,901.00)	0.00%
01.1.04516.000.000	IDEA Preschool Enrollment/Pove	\$0.00	\$0.00	(\$20,596.00)	\$20,596.00	#DIV/0!
01.1.04518.000.000	IDEA Enrollment/Poverty Grant	\$0.00	\$0.00	(\$140,158.00)	\$140,158.00	#DIV/0!
01.1.04521.000.000	IDEA Proportionate Share	\$0.00	\$0.00	(\$143,822.00)	\$143,822.00	#DIV/0!
01.1.04525.000.000	Carl Perkins Grants	(\$40,814.00)	(\$28,370.00)	(\$78,119.00)	\$37,305.00	191.40%
01.1.04527.000.000	ESSA Title III LEP Grant	(\$75,642.00)	\$0.00	(\$24,980.00)	(\$50,662.00)	33.02%

Columbus Public Schools
General Fund Revenue Detail
August 31, 2021


Account Number	Description	Budget	Month To Date	Year To Date	Balance	Percent
01.1.04528.000.000	Title III Immigrant	(\$52,118.00)	\$0.00	(\$3,231.00)	(\$48,887.00)	6.20%
01.1.04530.000.000	Federal Grant NC&FF	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.04531.000.000	ESSA Title IV Part B 21st Cent	(\$149,163.00)	\$0.00	(\$149,163.00)	\$0.00	100.00%
01.1.04708.000.000	Medicaid in Public Schools	(\$65,000.00)	(\$29,994.25)	(\$114,109.94)	\$49,109.94	175.55%
01.1.04710.000.000	Other Federal Receipts	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.04995.000.000	FEMA/Federal Disaster Funds	\$0.00	\$0.00	(\$24,115.40)	\$24,115.40	#DIV/0!
01.1.04996.000.000	Covid 19 Revenue	(\$525,000.00)	\$0.00	(\$486,079.00)	(\$38,921.00)	92.59%
01.1.04997.000.000	Cares Act II	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.05200.000.000	Transfers from Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.05301.000.000	Claims	\$0.00	\$0.00	(\$32,371.46)	\$32,371.46	#DIV/0!
01.1.05690.000.000	Other Non-Revenue Receipts (Rt	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.06968.000.000	Columbus After School Program	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.06996.000.000	Cares Act	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
01.1.70051.751.960	Covid Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
		(\$46,171,673.00)	(\$1,013,635.34)	(\$46,119,218.69)	(\$52,454.31)	99.89%
	Transfer					
	Reimbursements/Refunds		(\$15,598.37)			
	Interest - other accounts		1105.52			
	Total Revenue		\$1,028,128.19			

Check Number	Vendor	Amount
9678	KS STATEBANK	\$156,728.00
9679	SPECIALIZED ENGINEERING SOLUTIONS	\$6,266.19
9680	ACE HARDWARE-COLUMBUS	\$34.89
9681	ASCHOFF-1099, LORI	\$1,000.00
9682	BECK-1099, DANEILL	\$720.00
9683	BOMGAARS	\$20.17
9684	CAPITAL SANITARY SUPPLY	\$45.44
9685	CENTRAL VALLEY AG	\$241.23
9686	COLUMBUS ARNOLD MOTOR SUPPLY	\$149.81
9687	DEL RAY MANUFACTURING	\$971.00
9688	EAKES OFFICE SOLUTIONS	\$55.54
9689	ELECTRICAL ENGINEERING & EQUIP	\$62.77
9690	FEHRINGER & MIELAK, LLP	\$2,629.00
9691	FOREMAN SUPPLY INC	\$180.00
9692	GAVER TIRE & AUTO CENTER	\$339.02
9693	HAMPTON INN-KEARNEY	\$1,249.50
9694	HY-VEE FOOD STORES	\$24.72
9695	KELLY SUPPLY CO.	\$335.50
9696	LAKESHORE LEARNING MATERIALS	\$14,812.42
9697	M & O DOOR PRODUCTS	\$772.00
9698	MATHESON TRI-GAS INC	\$32.58
9699	MCGRAW-HILL EDUCATION HOLDINGS LLC	\$439.16
9700	MENARDS-COL	\$1,637.49
9701	MID-AMERICAN RESEARCH CHEMICAL	\$13,677.75
9702	NCSA	\$12,525.00
9703	NEBRASKA CENTRAL EQUIPMENT	\$538.60
9704	NEBRASKA HARVESTORE SYSTEMS	\$366.11
9705	NEBRASKA STATE FIRE MARSHAL	\$120.00
9706	NORTHWEST ELECTRIC, LLC	\$29.96
9707	NOVICKI FIRE PREVENTION SALES	\$2,254.50
9708	NUMOTION	\$4,568.00
9709	O'REILLY AUTO PARTS-COL	\$1,197.75
9710	OVERHEAD DOOR CO. OF COLUMBUS	\$440.00
9711	PLAYPOWER LT FARMINGTON	\$156.00
9712	PRINTCO GRAPHICS, INC	\$2,276.72
9713	RECORD AUTOMATIC DOORS, INC	\$380.82
9714	REIGLE IMPLEMENT	\$279.00
9715	RUTT'S HEATING & AIR CONDITIONING, INC -	\$5,958.00
9716	SHERWIN-WILLIAMS	\$69.17
9717	STEALTH BROADBAND	\$2,543.35
9718	TCI	\$22,713.60
9719	THE HOME DEPOT PRO	\$539.38
9720	TK ELEVATOR	\$221.25
9721	TY'S OUTDOOR POWER, INC.	\$105.54
9722	WEST MUSIC	\$4,176.63

Check Number	Vendor	Amount
9723	SCHOOL DISTRICT #1-PAYROLL	\$3,042,970.25
9724	CLARK CREATIVE GROUP	\$950.00
9725	COLUMBUS PUBLIC SCHOOLS ACTIVITY	\$800.56
9726	SCHOOL DISTRICT #1 DEPRECIATION	\$42,607.00
9727	SCHOOL DISTRICT #1 DEPRECIATION	\$12,400.00
9728	AMAZON CAPITAL SERVICES	\$300.89
9729	FIRST NATIONAL BANK OMAHA	\$5.86
9730	HIRERIGHT	\$250.00
9731	PAYFLEX SYSTEMS USA, INC.	\$353.40
9732	CPS FOUNDATION	\$5,337.73
9733	CPS FOUNDATION	\$595.00
9734	CPS FOUNDATION	\$91,848.22
9735	FIRST NATIONAL BANK OMAHA	\$1,557.66
		<u>\$3,463,860.13</u>
	voided previous CK # 8352	<u>-\$728.49</u>
	Total Fund Expenditure	<u>\$3,463,131.64</u>

Travel Report
September 2021

DATE	# DAYS	NAME	EVENT NAME	EST COST\$
7/22/2021	2.00	CHIP KAY	(LATE) INITIATIVE ONE LEADERSHIP CONFERENCE - LINCOLN	\$0.00
7/22/2021	2.00	ROBERT HAUSMANN	(LATE) INITIATIVE ONE LEADERSHIP CONFERENCE - LINCOLN	\$0.00
7/27/2021	4.00	CHIP KAY	(LATE) ADMINISTRATOR DAYS - KEARNEY	\$0.00
7/27/2021	4.00	TROY LOEFFELHOLZ	(LATE) ADMINISTRATOR DAYS - KEARNEY	\$700.00
7/28/2021	2.00	ROBERT HAUSMANN	(LATE) ADMINISTRATOR DAYS - KEARNEY	\$0.00
8/24/2021	1.00	TIM KWAPNIOSKI	HAC MEETING - GRAND ISLAND	\$0.00
8/27/2021	1.00	SARA COLFORD	WAYNE STATE JOB FAIR - WAYNE	\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$700.00 Total



COLUMBUS PUBLIC SCHOOLS FOUNDATION

2508 27th Street, P.O. Box 947, Columbus, NE 68602-0947 Phone: 402-563-7000, Ext. 13033 Fax: 402-563-7005

August 30, 2021

Doug Molczyk
Board of Education
Columbus Public Schools

Dear President Molczyk and Members of the Board:

The Foundation contributed the following items to Columbus Public Schools during the month of August. On behalf of the Board of Directors for the CPS Foundation and the officers of the thirteen umbrella organizations, we respectfully submit these items to the Board of Education for acceptance.

Foundation

\$160.00 - Quickbooks	\$3,000.00 - Scholarships
\$3,875.00 - Striv, Inc	\$8,009.82 - Jack Johnson Reunion
\$76.14 - Student Assistance Program	\$789.28 - Stem on the Go
\$1,639.93 - Columbus After School Program	\$38,895.08 - Early Childhood Development

Emerson PTO

\$73.98 - Back to School Bagels

Lost Creek PTO

\$95.19 - Back to School Ice Cream Social
\$406.91- Teacher Appreciation Week

North Park PTO

\$80.00 - Open House Cookies
\$147.71 - Welcome back Teacher Breakfast

West Park PTO

\$80.84 - Ice Cream Bars

Band Boosters

\$83.70 - Marching Camp Cups
\$1,206.90 - Uniform Cleaning
\$4,150.00 - Colorguard/Camps & Drills

Sports Boosters

\$600.00 - Decals
\$11,800.00 - Softball Shooting Machines
\$214.92 - Golf Tournament Meat
\$600.00 - Cheerleading - Golf Course Games
\$173.00 - Golf Banners and Flags

Alumni Association

\$1,742.74 - Newsletter

The total contributions for the month of August was **\$77,901.14**

The total contributions for the FY 2020-2021 (Sept-Aug) total is **\$695,144.21**

Thank you for your consideration.

Sincerely,



Nicole Anderson
Director of Marketing & Foundation

COMMUNITY USE OF SCHOOL FACILITIES

General Regulations

The regulations for the use of school facilities (including buildings, grounds, and equipment) are as follows:

1. School facilities are designed to serve school purposes and may be used without charge for meetings and other activities of students, teachers, alumni associations, parent/teacher organizations, booster organizations, and other organizations affiliated directly with the school.
2. Meetings and programs of the school shall take precedence over all other meetings, programs, or uses.
3. Use of tobacco, e-cigarettes, or vaper products are prohibited on all school property and vehicles.
4. Possession, consumption, or use of alcoholic beverages or other illegal substances is prohibited on all school property.
5. Religious or political meetings, unless held by students of the District, shall not be held on or in school facilities without the approval of the Superintendent. Student activities of a religious or political nature must be approved by the Superintendent (in this case the Building Principal).
6. School facilities shall not be used for private gain by employees. All use of facilities used for business or profit must be temporary and pay rental fees per use. The District will not permit a private business to be run exclusively on school property.
7. Use of the facilities of the school must be finished and premises vacated by (Elementary – 9:00 p.m., Middle School and High School – up to 11:00 p.m.), unless arranged for in advance with the Superintendent or the Superintendent’s designee, in this case the Building Principal.
8. The school reserves the right to all concessions.
9. Sufficient supervision shall be provided to insure good order, the protection of property, and the prevention of persons wandering around the building or being on school premises elsewhere than in the room or facility engaged.
10. An individual or the sponsoring agency must agree to be personally responsible for any damage to property, other than ordinary wear and tear, and shall hold the Columbus Public Schools harmless from liability that may result in injury or accident as a result of the use of school facilities. Individuals or groups using the facilities of the District shall be required to sign a “release and Indemnification” Agreement. The Columbus Public Schools will assume no liability for the loss or damage of items belonging to the individual or group using the school’s facilities.
11. The Principal, School Custodian, or the Principal’s designee shall be responsible for opening and closing the school’s facility for events or activities undertaken.

12. No fixtures or equipment shall be moved or installed (even temporarily) except by the permission of the Building Principal and the Director/Supervisor of Building and Sites.
13. If outside equipment or properties are to be brought in, a detailed plan for such must be presented to and approved by the Building Principal or the Principal's designee.
14. Individuals and groups using the school's facilities shall remove all of his/her or their equipment and property from the school's facilities as arranged, but not to exceed 24 hours following the final date and time of usage.
15. No paint, tape, or foreign substance may be used on the walls or the floors without the specific permission of the building Principal and the Director/Supervisor of Building and Sites..
16. Additional charges may be established for the use of school equipment.
17. Auditoriums, gymnasiums, and other special facilities shall be used only by persons qualified to use and care for any equipment or apparatus contained therein. If any individual or group does not qualify under this provision, such individual or group shall employ a member of the District's staff who shall be able to perform such duties.
18. Only qualified operators will be allowed to operate the equipment of the District.

Application for Use

Application for use of school facilities shall be initiated in the building being sought for use. The Building Principal and/or designee will first consider the initial application. Such application shall provide the Building Principal and/or designee with all required information to determine the specific use of the facility and to determine whether such use is within the policies and regulations of the Board of Education. Each application shall also include the signature of a responsible adult connected with the individual or group seeking permission to use a school facility. All applications must include a signed "Release and Indemnification" Agreement.

The Building Principal and/or designee shall approve the dates of the use of the school facility.

Should the Building Principal and/or designee approve the application, such application and release shall be forwarded to the Director of Finance and Operations for his/her consideration. The Director of Finance and Human Resources must approve the application for an individual or group to use the facilities of the school. If the Director of Finance and Human Resources approves of the application, a Contract for the Use of School Buildings and Grounds shall be issued. Upon the agreement of the parties to the contract, the individual or group may use the facilities of the District as agreed to.

The Director of Finance and Human Resources may reject any application or cancel an agreement previously issued if such action is considered to be in the best interest of the District. Individuals or groups who have an application rejected or have a use contract cancelled may appeal to the Superintendent for reconsideration of the rejection or cancellation.

All fees for the use of a school facility shall be paid within 30 days of invoice being sent to the Director of Finance and Operations.

Special Circumstances Usage of Facilities

The conditions outlined in policy or regulations do not prohibit the District from negotiating an agreement with an individual or group due to special circumstances. "Special circumstances" may include, but are not limited to, service to youth, service to the community, long-term usage, or the trade of facilities.

Custodial Rates

Charges for custodial services will be paid when it is necessary to assign a custodian or custodians to be in the facility of the District during the use, setup, or clean-up of the facility by individuals or groups, when such use is in addition to the time when the custodian or custodians are assigned to work for the District. Such a fee may also be charged during the regular work hours of a custodian, as determined by the Director of Finance and Human Resources, if such assignment would cause the District to add hours of work for the custodian or custodians to complete his/her or their normal work assignment for the District. The custodial hourly wage is to be per man, per hour. The Director of Finance and Human Resources shall establish an hourly rate of pay for custodial service on an annual basis and seek the approval of the Board of Education for such a rate at the Regular Meeting of the Board in June. The hourly rate shall be based upon the average actual or projected hourly cost of the custodian or custodians involved that otherwise would be incurred by the District for the time of work the custodian or custodians must work to provide the custodial service for the individual or group using the school's facility.

Regulations for Use of Kitchens (Limited Use Permitted Under USDA/State Health Dept.)

1. At least one qualified school employee shall be present to supervise and work in the kitchen.
2. Any person who assists in a school kitchen shall be under the supervision of, and directly responsible to, the qualified school employee present.

Regulations for the Use of Gyms

1. Special instructions that require the movement of equipment and/or furniture shall be submitted no later than five days prior to the date of use.
2. Detailed plans for any configuration shall include methods of temporary construction, care, and removal. Must be submitted no later than five days prior to the date of use to the Director of Building and Sites.
3. Storage space shall not be provided.

Regulations for the Use of the Nantkes Theatre, High School Lecture Hall, and the Main Gyms at the High School and Middle School.

1. Arrangements for technical assistance (sound, lighting, stage use, etc.) are to be requested at the time of application.
2. Detailed written plans and accompanying diagrams for stage settings or platform arrangements required shall be submitted no later than five days prior to the date of use.

3. All equipment including sound, lighting, and curtain operations shall be by school personnel. Such personnel will be limited to one dress rehearsal and the actual performance or performances unless otherwise arranged and approved by appropriate school administrative personnel
4. Changing the positions of lighting, connections, curtains of any sort, or stage furnishings and/or the repainting, redesign, or modification of flats and related accessories must be approved in advance.
5. Accurate records or the hours expended by school personnel assisting such use shall be administered and approved by the school. An additional fee shall be charged and paid by the individual or group using such assistance for the actual cost of such assistance.
6. Off stage areas are to be kept unobstructed, safe, and clean at all times. Cast members may not sit in the upholstered seats of the Senior High Auditorium while wearing theatrical make-up.
7. Contracting groups shall provide their own stage supplies and props.
8. No nails, screws, spikes, stage screws, or similar hardware are to be used to attach stage props, scenery, etc., to existing floors, walls, or ceilings.
9. Food and/or beverages are to be consumed in dressing rooms or workshop areas only.
10. **All groups will be required to pay a deposit of 25% of agreed upon fees.**

Rental Fees

Individuals or groups within the District, that are non-profit (individuals, groups, associations, or corporations that conduct business for the benefit of the general public without shareholders and without a profit motive and/or who are non-profit as determined by their tax-exempt status), will only be charged the actual and immediate costs of the District to allow for the individual's or group's use of the school's facilities. Such costs may vary according to the actual use and the individual's or group's need for personnel support.

Rental Groups will be invoiced following all rentals. Should payment not be made to CPS within 30 days of the invoice being sent, rental group(s) shall be subject to additional fees, and/or the privilege of utilizing CPS facilities for future events. Any fees not paid after 90 days shall be considered grounds for violation of contract, and subject to legal action.

All other individuals or groups shall be charged the actual and immediate costs of the District and the following fees on a per-day, per-hour basis:

Rental Fee by Facility

Rental fee includes use of facility, physically attached equipment, administrative fees, basic lighting, and seating setup.

Nantkes Auditorium	\$ 500 – Performances or any use exceeding 4 hours a day.
	\$ 100 – Practices or non-performing assemblies <4 hours a day.
HS Concert Hall	\$ 250 – All day or >4 hours a day.
	\$ 100 – Use of <4 hours a day.
MS or HS Competition Gym	\$ 350 – Every increment of 4 hours, competition or open access
	\$ 50 – Practices/Events with no seating or crowd in attendance
MS or HS Auxiliary Gym	\$ 250 – Every increment of 4 hours, competition or open access
	\$ 50 – Practices/Events with no seating or crowd in attendance
Track/Field – Turf	\$ 150 – Competitions that include seating
	\$ 50 – Practice events, camps, etc. every 4 hours per day
Track/Field – Grass	\$ 50 – Per Day
MS or HS Commons/Library	\$ 50 – Per Day

MS Wrestling Room	\$ 25 – Per Day
Elementary/Kramer Gym	\$ 40 – Per Day
District Classroom	\$ 25 – Per Day
MS or HS Locker Room	\$ 15 – Per Day
MS or HS Kitchen	\$ 40 – Per Event

*Areas not identified above will be handled on a case-by-case basis.

Additional Fees

Performance Equipment	Sound	\$50
	Lights (Stage/Spot)	\$50
Athletic Equipment	Hurdles, Pits, etc.	\$50
	Soccer Goals	\$15 (per field)
	VB Nets	\$10 (per court)
	Scoreboard	\$10 (per gym or field)
	Outdoor Lights	\$100
Technology Equipment	Projector/Screen	\$25
General Equipment	Folding Tables	>2 a fee will be assessed
	Folding Chairs	>10 a fee will be assessed
Area Setup (Except Seating)		\$15-\$25/Hour
Custodial Fees (Clean Up)		Hourly Rate of Custodian on Duty
Supervision/Training/Assistance		\$15-\$25/Hour

*Additional items not listed that are consumable or depreciable if used will be charged on a case-by-case basis.

COMMUNITY USE OF SCHOOL FACILITIES

It shall be the policy of the Columbus Public Schools to encourage community members and groups to use school buildings and facilities for the promotion of school, civic, or social goals, subject to the following provisions:

1. The requirements of the school program will be given the highest priority, at all times, in determining the use of school buildings and facilities.
2. A community school program will receive a higher priority when there are multiple requests for the use of the school building or facility and the other requests involve non-educational programs.
3. School-related organizations, such as the PTO and professional educational organizations, will receive a higher priority when there are multiple requests for the use of a school building or facility and the other requests are from organizations and are for activities that are not directly school-related.
4. Approved student groups will be given priority when there are multiple requests for the use of a school building or facility, and the other requests are from adult groups.
5. Requests from groups seeking to use school facilities for financial profit will be considered on an individual basis. The Superintendent or the Superintendent's designee will be authorized to deny such requests if the nature of the activity is such that use of a public building or facility for such an activity would be inappropriate.
6. Requests from groups seeking to use a school building or facility for partisan reasons will be denied. For purposed of administration of this policy, partisan will be interpreted to mean the promotion of the candidacy of a person or a group of persons. This exclusion would not apply to the use of a building or facility for a community forum, for voter registration purposes, or as a polling place.

It shall further be the policy of the Columbus Public Schools that school equipment may not be removed from school buildings for use by an individual or a non-school organization. Exceptions to this policy may be made by the Superintendent when such requests are made by community agencies or groups for the use of school equipment on a short-term basis.

When non-school groups are granted requests to use school facilities on Saturdays, Sundays, and/or holidays, they will be charged an additional fee to cover the wages of employees required to work on those days and/or additional utility costs.

Policy
Adopted: 05/14/12
Revised: 03-25-14

COLUMBUS PUBLIC SCHOOLS
Columbus, Nebraska

COLUMBUS PUBLIC SCHOOLS

Application for Use of School Facilities

Name of Organization Requesting Use: _____

Name of Representative: _____

Address: _____

Representative's Telephone Number: _____

School Facility Requested

Building: _____ Room or Area: _____

Hours to be used from _____ AM to _____ AM
PM to _____ PM Dates to be used: _____

Hours to be used from _____ AM to _____ AM
PM to _____ PM Dates to be used: _____

Estimated number of persons to use the facility: _____ for the purpose of _____

Admission or registration fee (if any): _____

Explanation of use of profits (if any) and other pertinent information: _____

I, _____, having read and agreed to Board of Education Policy and Regulation 1006.05R1, being fully cognizant that additional fees may be incurred, and providing the District with the attached Release and Indemnification Agreement, request permission for the use of the school facilities for the purpose as described in this application.

Signature of Representative

Date of Signature

For School Official Use Only

SPECIAL INSTRUCTIONS OF PRINCIPAL

FEES TO BE CHARGED BY DISTRICT

Signature or Initials of Principal/Principal's Designee

Signature or Initials of the Director of Finance/Operations

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

COLUMBUS PUBLIC SCHOOLS

Community Use of School Facilities

CONTRACT FOR USE OF SCHOOL BUILDINGS AND GROUNDS

This contract for use of district facilities is between Platte County School District 71-0001, a/k/a Columbus Public School District and _____.

The facility to be used and time that the facility will be used are:

Date: _____

Time Start: _____

Time End: _____

Facility/Room: _____

Rental Fee: _____

Personnel Fee: _____

Both parties to this contract agree to the following terms:

- 1) The party requesting use of the facility shall sign a Hold Harmless Agreement.
- 2) The party using the facility shall be responsible for any liability suit filed by any person(s) who was (were) present in the facility at the time of use.
- 3) There shall be no alcoholic beverages or drugs permitted in or around the school facility, either prior to, during or immediately following the activity for which the facilities are being used.
- 4) In the case of indoor facilities, there shall be no smoking permitted in the building.
- 5) The party using the facilities will be held responsible for the total cost of damage or loss, regardless of the activity.
- 6) The total rental fee and the estimated personnel fee, when applicable, will be paid within 30 days of invoice being sent. Additional fees may be collected or returned after the use to appropriately address the actual personnel costs of the District.
- 7) The party using the facilities shall be responsible to leave the facilities in the same condition that it was when the party arrived and as directed.
- 8) Facilities and rooms that have not been made available to the party under this agreement shall not be used.
- 9) Equipment that has not been made available to the party under this agreement shall not be used.
- 10) Failure to comply with the above provisions shall result in the cancellation of existing and all future facility use contracts with that party.
- 11) All arrangements for the use of the building(s) shall be made with the Superintendent and/or his/her designee.

The stipulations as listed are agreed to by the party requesting facility use and the contracting party agrees to use the facility on the basis outlined in the contract.

Sponsor for Party Requesting Facility Use

Director of Finance and Operations

Date

Date

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

COLUMBUS PUBLIC SCHOOLS

Community Use of School Facilities

RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of the undersigned being allowed or granted permission to use Platte County School District 71-0001 a/k/a Columbus Public Schools (hereinafter referred to as "Columbus Public Schools") buildings, grounds, facilities, and/or equipment, the undersigned hereby releases and waives any and all claims, demands, causes of action, suits, debts or damages which the undersigned has or which may in the future accrue, for all personal injuries, known or unknown or injuries or damage to property, caused or arising out of the undersigned's use of Columbus Public Schools buildings, grounds, facilities or equipment.

Additionally, in consideration of the undersigned being allowed or granted permission to use Columbus Public Schools buildings, grounds, facilities or equipment, the undersigned hereby covenants to indemnify and save harmless the Columbus Public Schools buildings, grounds, facilities or equipment.

The undersigned acknowledges and agrees that without executing this Release and Indemnification Agreement permission would not be granted to use Columbus Public Schools buildings, grounds, facilities, and/or equipment. The undersigned further understands and agrees that this Release shall be binding on the undersigned, and undersigned's heirs, executors, administrators or assignees, and that by executing this Release and Indemnification Agreement, the undersigned is hereby releasing and agreeing to indemnify Columbus Public Schools, all of its present or future Board members in their individual or official capacities, and all of the school district's employees or agents in their individual or official capacities, and all successors thereto.

The Columbus Public Schools does not sponsor or in any way endorse the views, aims, policies, opinions or content of any speakers, or presenters, or materials disseminated as part of the program of the person or persons or entity allowed access to Columbus Public Schools facilities, and remains totally neutral with regard thereto.

The undersigned acknowledges having read this Agreement, understands the rights which are being waived or released hereby, understands the indemnification obligation assumed hereby, and executes the same voluntarily and with full knowledge of its significance.

DATED this _____ day of _____, 20__.

Signature

Date of Signature

NOTE: THIS DOCUMENT HAS SIGNIFICANT LEGAL REMIFICATIONS AND SHOLD BE CAREFULLY READ AND UNDRSTOOD. IF THERE ARE ANY QUESTIONS, THE SIGNER OF THIS DOCUMENT SHOULD CONSULT HIS OR HER OWN ATTORNEY.

Exhibit Approved: 05/14/12

COLUMBUS PUBLIC SCHOOLS
Columbus, NE

Building Rental “Checklist”

Per the revised CPS BOE guidelines for the rental of school facilities by Profit & Non-Profit Community Groups, the following checklist is proposed to enable the rental to be scheduled & take place at CHS:

- 1) Group makes initial contact with the building principal or in the case of the high school, the activities director (CHS AD) to request facility; specifically, for times, dates & rooms needed
- 2) CHS AD will contact Building Principal, Head Custodian & Director of Buildings & Grounds to confirm availability of custodial/supervisory staffing for the requested event
- 3) Once facility & staffing availability are confirmed, CHS AD shall send ‘pre-event’ packet to lessee, consisting of the following documents which need to be returned no later than **three weeks** in advance of the first rental date:
 - a. Signed Contract
 - b. Proof of Liability Insurance
 - c. Hold-Harmless Agreement
 - d. Needs for sound/light technicians (Auditorium specific)
 - e. Exact hours & room usage details
 - f. Deposit check

*Note – If Forms are turned in after the three-week advance, additional fees may be charged.
- 4) Upon receipt of information from potential lessee, CHS AD shall inform the following parties of arrangements:
 - a. Principal, Head Custodian & Director of Buildings & Grounds – confirmation of dates/times of necessary custodial service to assist with rental group’s needs
 - b. Auditorium Manager & Custodial Staff – information specific to A/V usage for facility, as well as any other logistical needs specific to that group
- 5) During the rental, Custodial Staff shall be responsible for logging/tracking the following information:
 - a. Rooms used by each group (including days & times open and available to rental)
 - b. Actual time of facility usage by group

- c. Actual time of prep & clean-up work by custodial staff during pre- and post- event work

- 6) Custodial Staff shall submit log of hours of facility usage & CPS Staffing to CHS AD at the end of the rental. CHS AD shall work with CHS Book keeper to invoice rental group for the following itemized amounts:
 - i. Facility Rental Rates (room/hourly fees)
 - ii. Custodial Clean-Up Rates (per man, per hour)
 - iii. A/V Technician Rates (per man, per hour)
 - iv. Additional Fees as necessary (damage to property, etc.)

- 7) Payment from the rental group shall be divided as follows:
 - i. Facility Rental Rates – District Activity Account
 - ii. Custodial & Additional Fees – District Maintenance
 - iii. A/V Technician Rates – Paid directly from Rental Group to technicians (per Sandy Krings)

- 8) Should payment not be made to CPS within 30 days of the invoice being sent, rental group(s) shall be subject to additional fees, and/or the privilege of utilizing CPS facilities for future events. Any fees not paid after 90 days shall be considered grounds for violation of contract, and subject to legal action.

Columbus Public Schools (71-0001)
 ESSER III Plan

DRAFT

Tier I Goals

Description	Expenditure	Fiscal Year(s) or Itemization	ESSER #
Teacher PD by building supporting current HRS initiative supporting instruction and assessment of diverse learners	\$75,000	2021-2022	13
	\$75,000	2022-2023	13
Purchase or upgrade instructional technology in the classroom	\$71,600	Apple TV	10/17
	\$75,000	Elem Gyms	10/17
	\$90,000	Projectors	10/17
Instructional coach per building (7)	\$595,000*	2022-2023	17
Cassette House, a program for students ages 18-21	\$300,000	2021-2022	14
HVAC upgrades, seven sites to include fresh air handler, humidifier, and improved air quality	\$2,500,000	2022, 2023	15
Navigate 360 software for mental health threat assessment	\$33,500	2021-2022	11
Cultural Diversity Training	\$8,000	2021-2022	5
Health, wellness, and trauma care for students and staff	\$35,000*	2021-2022	11
Full-Time Attendance Monitor	\$45,000*	2021-2022	13
Protective supplies and materials for student and staff safety	\$75,000 over 3 yrs.	2021-2024	7/8
Total	\$3,972,100		

* Personnel expenses that would have to be added to the District's General Fund at the conclusion of the grant funding or discontinued. Personnel requires a plan for sustainability.

Tier 2 Goals

Description	Expenditure	Fiscal Year(s) or Itemization	ESSER #
Parent engagement strategies to assist students with loss of learning	\$10,000	2022-2023	13
Digital resources and online support for student loss of learning: IXL, Class Link, Xello, GimKit, PowToon, Book Creator	\$225,000	2022-2023	10
Teacher training intervention programs like Science of Reading, Letters	\$8,000	2022-2023	13
iPads for instructional support and student learning (300)	\$210,000	2022-2023	10
Total	453,000		

ESSER # information can be found at: [Updated List per NDE](#)

Total Allocation of Funds: \$4,129,956

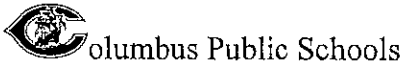
Total Tier I and Tier II: \$4,431,100

20% must be related to direct learning, supports, or training - qualified items are marked in RED. Must equal or exceed \$825,995.

- **Tier I = \$418,000**
- **Tier II = \$453,000**

Our committee met twice 8/10/21 and 8/31/21 to discuss, suggest, and prioritize ESSER III funds based on input from stakeholders. Members of the committee included:

Chip Kay, Dr. Troy Loeffelholz, Jason Harris, Dr. Amy Romshek, Leonard Kwapnioski, Nicole Anderson, Jason Schapmann, Val Wallin, Amy Haynes, Mindi Struebing, Tricia Romshek, Bob Hausmann, Mikki Wilcox, Paula Lawrence, and Austin Carmichael.



Date: 8/30/2021

School Fund Raising Application

Please submit this application to the building principal or the office of the Executive Director of Business/Human Relations **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] Fund Raising Company (if applicable):

CHS

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out. CHS MUSICAL

What is your school/group's money-earning plan? WE WISH TO SET UP A DONATION PAGE THROUGH THE CPS FOUNDATION WHEREBY STUDENTS AND SPONSORS COULD SHARE A LINK ON SOCIAL MEDIA TO SOLICIT DONATIONS.

Approximately how much does your school/group expect to earn from this project?

LAST YEAR, WE MADE ROUGHLY \$2400 WITH THIS METHOD.

How will this money be used?

THIS MONEY WILL BE USED TO PURCHASE PRODUCTION RIGHTS AND MATERIAL FOR FUTURE MUSICALS

What are the proposed dates?

9/13/21 - 11/10/2021

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.) ROUGHLY THE SAME TIME IN 2022

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom?

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

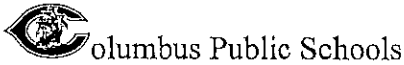
Principal's Signature [Signature]

Date 9/7/21

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Date: 8/30

School Fund Raising Application

Please submit this application to the building principal or the office of the Executive Director of Business/Human Relations **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] Fund Raising Company (if applicable):

CHS
(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out. CHS MUSICAL

What is your school/group's money-earning plan? WE SEEK TO SELL ASSORTED BAKED GOODS AT INTERMISSION OF OUR MUSICAL.
Approximately how much does your school/group expect to earn from this project?

\$1000

How will this money be used?

THIS MONEY WILL BE USED TO PRODUCE FUTURE MUSICALS

What are the proposed dates? 11/5/2021 - 11/6/2021

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.) ROUGHLY THE SAME TIME IN 2022

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

ASSORTED BAKED GOODS

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom?

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature Don Hurl Date 9/7/21

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Columbus Public Schools

Date:

School Fund Raising Application

Please submit this application to the building principal or the office of the Executive Director of Business/Human Relations at least two weeks in advance of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] Fund Raising Company (if applicable): Club's Choice Fundraising
CHS Vocal Music
(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?
Selling cookie dough & brochure items to student friends & family.

Approximately how much does your school/group expect to earn from this project?
\$5000-8000

How will this money be used?
To support student trip to Pasadena in January & bolster CHS Vocal activity account.

What are the proposed dates? Sept 20 - Oct 4

Is this a recurring activity? Yes No
(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither
(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom? Jacob R. Jr

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature Don Huel Date 9/2/21

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Columbus Public Schools

Date: 9-5-2021

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: _____ CMS _____ Name: _____ A. Hughes _____

Fund Raising Company (if applicable): 6th grade advisory

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan? No money will be earned but supplies will be collected for Center for Survivors and the Food Pantry

Approximately how much does your school/group expect to earn from this project? NA

How will this money be used? NA

What are the proposed dates? 1st and 3rd Quarter

Is this a recurring activity? Yes No
(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither
(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No **If yes, by whom?**

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature

Amy Day

Date

9/7/21

(for district use only)

Approved by

Date



Columbus Public Schools

Date: 9/8/21

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] CHS

Fund Raising Company (if applicable): CHS Band Boosters

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

We are having a fundraising night at CK Grill.

Approximately how much does your school/group expect to earn from this project?

Approximately \$200.

How will this money be used?

We will use the money to support band trips, training and equipment.

What are the proposed dates? 9/23/21

Is this a recurring activity? Yes No
(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither
(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom?

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature Don Hurl Date 9/8/21

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Columbus Public Schools

Date: 9/8/21

School Fundraising Application

Please submit this application to the building principal **at least two weeks in advance** of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] CHS

Fund Raising Company (if applicable): CHS Band Boosters

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out.

What is your school/group's money-earning plan?

We are having a fundraising night at Pizza Ranch.

Approximately how much does your school/group expect to earn from this project?

Approximately \$200.

How will this money be used?

We will use the money to support band trips, training and equipment.

What are the proposed dates? 10/4/21

Is this a recurring activity?

Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.)

Are you selling tickets or a product? Tickets Product Neither

(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No **If yes, by whom?**

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature Don Huel Date 9/8/21

(for district use only)

Approved by _____ Date _____

Approved subject to the following conditions _____



Date: 9/9/2021

School Fund Raising Application

Please submit this application to the building principal or the office of the Executive Director of Business/Human Relations at least two weeks in advance of the proposed date of your money-raising project. Please read the eight guides on page two. They will help you in answering the questions below.

School: [Select One] Fund Raising Company (if applicable):

CHS

(School/Group Name), submits the following plans for its money-earning project, and requests permission to carry them out. **CHS MUSICAL**

What is your school/group's money-earning plan? **THE CHS MUSICAL SEEKS TO OFFER SPONSORSHIP TO THIS YEAR'S PRODUCTION. SPONSORSHIP WILL BE PRINTED IN THE SHOW'S PLAYBILL. WE WOULD LIKE TO HOST THIS FUNDRAISER ON THE FOUNDATION'S WEBSITE**

Approximately how much does your school/group expect to earn from this project? **LAST YEAR, WE MADE ABOUT \$2400 WITH A SIMILAR FUNDRAISER.**

SO AS TO SHARE THE INFORMATION ON SOCIAL MEDIA.

How will this money be used? **THE MONEY WILL BE USED TO PRODUCE FUTURE MUSICALS AT CHS.**

What are the proposed dates? **9/13/2021 THROUGH 11/14/2021**

Is this a recurring activity? **9/20/21** Yes No

(If you selected yes, please specify the dates on which the activity will occur during the next twelve months.) **WE WOULD PLAN TO DO A SIMILAR FUNDRAISER AGAIN IN 2022.**

Are you selling tickets or a product? Tickets Product Neither
(If you selected product, please specify the product that you are selling.)

Will members be identified by t-shirts, etc. while carrying out this project? Yes No

Have you checked with other schools to avoid any overlapping while working? Yes No

Is your product/service in direct conflict with that offered by local merchants? Yes No

Are any contracts to be signed? Yes No If yes, by whom?

Has your school/group devised a budget plan to expend earnings? Yes No

Does the building principal give full approval for this plan? Yes No

Principal's Signature Wazahul Date 9/9/21

(for district use only)


Approved by _____ Date _____

Approved subject to the following conditions _____

DATE	8/25/21
BUILDING	Centennial
PROGRAM	Principal
PRINCIPAL/DIRECTOR SIGNATURE	<i>Andrew J. Luebbe</i>
Description of materials to surplus: Old furniture and materials that are not in good shape and need to be removed.	

IMAGE INSERTED (If available)	DESCRIPTION	HOW WILL ITEMS BE DISPOSED OF
<small>To insert an image here, place your cursor in this box and select insert from the menu bar, then select image and choose the appropriate image.</small>	<small>Give a description and the reason the item is being declared surplus property.</small>	<small>Examples: trash, recycle, donated, etc. Items being moved to other CPS locations should not be declared surplus property.</small>
	26 ball chairs - damaged/deflated	Trash
	11 3rd grade fiberglass cream chairs	Trash
	4 3rd/4th cream desks, closed front	Trash
	2 teacher chairs - black/blue	Trash
	1 student cradle desk	Trash
	1 teacher desk on wheels	Trash
	1 cream table w/extra legs	Trash
	1 metal bookshelf - 3 level	Trash
	1 wire book rack - rotating	Trash

DATE	9-1-21
BUILDING	CMS
PROGRAM	After School Program
PRINCIPAL/DIRECTOR SIGNATURE	Signed electronically by <i>Amy Haynes</i>
Description of materials to surplus: Milk Cooker	

IMAGE INSERTED (If available)	DESCRIPTION	HOW WILL ITEMS BE DISPOSED OF
To insert an image here, place your cursor in this box and select insert from the menu bar, then select image and choose the appropriate image.	Give a description and the reason the item is being declared surplus property.	Examples: trash, recycle, donated, etc. Items being moved to other CPS locations should not be declared surplus property.
	Milk Cooler used for after school program	trash

RESTRAINT AND SECLUSION

The board ~~prohibits~~ **permits** the use of seclusion and restraint **of students** by school personnel ~~except as implemented~~ consistent with this policy **and applicable law**. Restraint or seclusion of students will not be used solely as a disciplinary consequence or when a known medical or psychological condition makes its use inadvisable. The superintendent will ensure that district guidelines relating to restraint and seclusion are communicated to school personnel and parents/guardians at the beginning of each school year.

~~Except in the case of an emergency, only~~ School personnel who have received systematic training in the use of restraint and seclusion in accordance with the district's policy will implement physical restraint or seclusion with a student. **Other staff who have not been trained may use seclusion and restraint only as permitted by law and this policy when no trained staff are available to intervene.** ~~In an emergency, a district employee may use physical restraint or seclusion as necessary to maintain order or to prevent a student from causing physical harm to self, other students, and school staff or property.~~ School personnel will continuously monitor a student's status during any physical restraint or seclusion. Restraint and seclusion ~~can not~~ **cannot restrict/refuse life functions such as breathing, eating, drinking, or toileting. a student's breathing, deprive a student of basic needs, or unnecessarily expose a student to physical pain or discomfort. Similarly, the use of any technique that constitutes corporal punishment, which is the infliction of bodily pain as a penalty for disapproved behavior, is strictly prohibited.**

When restraint or seclusion is used to respond to the danger of harm posed by a student's behavior, the intervention shall be discontinued as soon as the danger of harm has dissipated.

1. PHYSICAL RESTRAINT

Physical restraint means **a personal restriction that immobilizes or reduces the ability of a student to move his or her torso, arms, legs, or head freely.** The term physical restraint does not include a physical escort. Physical escort means a temporary touching or holding of the hand, wrist, arm, shoulder or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint does not include incidental touching that comes along with movement inside a classroom, lunch line, or other areas of the school building where **maintaining order is required.** ~~the use of physical force to restrict the free movement of all or a part of a student's body.~~

~~Physical restraint~~ **The physical restraint of a student by school personnel will be considered to be a reasonable use of force when used in the following circumstances:** in a manner consistent with this policy is permitted:

A. as reasonably **necessary** ~~needed to obtain possession of weapons or other~~

~~dangerous objects on the person or within the control of a student~~ when the student's behavior risks causing physical harm to self, others, or property;

B. ~~as reasonably needed to maintain order or to prevent or break up a fight;~~ as provided by the student's IEP, Section 504, or behavior intervention plan; or

C. ~~as reasonably needed for self-defense;~~ as otherwise prescribed, recommended, or suggested by a medical or related services provider.

D. ~~as reasonably needed to ensure the safety of any student, employee, volunteer, or other person present;~~
~~as reasonably needed to teach a skill, to calm or comfort a student, or to prevent self-injurious behavior;~~
~~as reasonably needed to escort a student safely from one area to another;~~
~~if used as provided for in an IEP, Section 504, or behavior intervention plan; or~~

E. ~~as reasonably needed to prevent imminent destruction to school or another person's property.~~

The use of physical restraint is permitted in a manner consistent with this policy as reasonably necessary where the student's behavior poses imminent danger of serious physical harm to self or others and other interventions are ineffective.

2. MECHANICAL RESTRAINT

Mechanical restraint means the use of any device or equipment to restrict a student's freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as: ~~Mechanical restraint means the use of any device or material attached or adjacent to a student's body that restricts freedom of movement or normal access to any portion of the student's body and that the student cannot easily remove. Mechanical restraint includes the tying down, taping, or strapping down of a student.~~

A. Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports;

B. Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle;

C. Restraints for medical immobilization; or

D. Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

~~Mechanical~~ The use of mechanical restraint of a student by school personnel in a manner consistent with this policy is permissible only in the following circumstances: permitted:

A. as reasonably necessary when the student's behavior risks causing physical harm to self, others, or property;

B. as provided by the student's IEP, Section 504, or behavior intervention plan; or

C. as otherwise prescribed, recommended, or suggested by a medical or related services provider.

The use of mechanical restraint is prohibited.

~~A. when properly used as an assistive technology device included in the student's IEP, Section 504, or behavior intervention plan or as otherwise prescribed by a medical or related service provider;~~

~~B. when using seat belts or other safety restraints to secure a student during transportation;~~

~~C. as reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of a student;~~

~~D. as reasonably needed for self-defense;~~

~~E. as reasonably needed to ensure the safety of any student, employee, volunteer, or other person.~~

~~F. The use of adhesive tape will not be permitted as a means of mechanical restraint.~~

3. SECLUSION

Seclusion means the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. It does not include a timeout or isolation, which are approved behavior management techniques that involve the monitored separation of the student in a non-locked setting, and is implemented for the purpose of calming.

~~Confinement of a student alone in an enclosed space from which the student is (a) physically prevented from leaving or (b) incapable of leaving due to physical or intellectual capacity.~~

~~Seclusion is different than in-school suspension in which other students or adults may be present but in which students are not physically prevented from leaving.~~

The seclusion of a student by school personnel in a manner consistent with this policy is permitted:

A. as reasonably necessary when the student's behavior risks causing physical harm to self, others, or property; or

B. as provided by the student's IEP, Section 504, or behavior intervention plan; or

C. as otherwise prescribed, recommended, or suggested by a medical or related services provider. Seclusion of a student by school personnel may be used in the following circumstances:

D.

E. as reasonably needed to respond to a person in control of a weapon or other dangerous object;

F.

G. as reasonably needed to maintain order or prevent or break up a fight;

H.

I. as reasonably needed for self-defense;

J.

K. as reasonably needed when a student's behavior poses a threat of imminent physical harm to self or others or imminent substantial destruction of school or another person's property; or

L.

M. when used as specified in the student's IEP, Section 504, or behavior intervention plan; and

N.

O. the student is constantly monitored by an adult in close proximity who is able to see and hear the student at all times;

P.

Q. the student is released from seclusion upon cessation of the behaviors that led to the seclusion or as otherwise specified in the student's IEP, Section 504, or behavior intervention plan;

R.

S. the confining space has been approved for such use by the local education agency;

T.

U. the space is appropriately lighted, ventilated, and heated or cooled; and

V.

W. the space is free from objects that unreasonably expose the student or others to harm.

The use of seclusion is permitted in a manner consistent with this policy as reasonably necessary where the student's behavior poses imminent danger of serious physical harm to self or others and other interventions are ineffective.

When seclusion is utilized as permitted by this policy, the following procedures shall be followed:

- A. The student shall be constantly monitored by an adult in close proximity who is able to see and hear the student at all times;
- B. The confining space shall be approved for such use by the superintendent or superintendent's designee, unless the use of such a space is clearly unreasonable under the circumstances;
- C. The confining space shall be appropriately lighted, ventilated, and heated or cooled; and
- D. The confining space shall be free from objects that unreasonably expose the student or others to harm.

4. ISOLATION

Isolation means a behavior management technique in which a student is placed alone in an enclosed space from which the student is not prevented from leaving. Isolation is different than seclusion.

Isolation is permitted as a behavior management technique provided that:

- A. the isolation space is appropriately lighted, ventilated and heated or cooled;
- B. the duration of the isolation is reasonable in light of the purpose for the isolation;
- C. the student is reasonably monitored; and
- D. the isolation space is free from objects that unreasonably expose the student or others to harm.

5. TIME-OUT

Time-out means a behavior management technique in which a student is separated from other students for a limited period of time in a monitored setting. Teachers are authorized to use time-out to regulate behavior within their classrooms.

6. NOTICE, REPORTING AND DOCUMENTATION

~~A. A district~~ A district Restraint or Seclusion Report must be completed for each incident of restraint or seclusion other than normal use of mechanical restraint for transportation safety. Each record shall include:

* Name of the student;

*The student's race, national origin, gender, age, disability status (including type of disability), eligibility for services under Section 504, eligibility for services under the IDEA, and English language learner status;

☐ Name of the staff member(s) administering the physical restraint or seclusion;

☐ Date of the incident and the time the restraint or seclusion began and ended;

☐ Location of the restraint or seclusion;

☐ A description of the restraint or seclusion;

☐ A description of the student's activity immediately preceding the behavior that prompted the use of restraint or seclusion;

☐ A description of the behavior that prompted the use of restraint or seclusion;

☐ Efforts to de-escalate the situation and alternatives to restraint or seclusion that were attempted; and

☐ Information documenting parent contact and notification.

B. Notice to Administrators

The principal or designee shall be notified of the incident as soon as possible, but no later than the end of the same school day.

C. Notice to Parents

When a principal or designee has personal or actual knowledge of any of the events listed above, he or she shall promptly notify the student's parent or guardian and shall provide the name of the school employee whom the parent or guardian may confer, with supervisor present, regarding the incident.

D. Written Report to Parents

Within a reasonable period of time not to exceed 30 days after the incident, the principal or designee shall also provide the parent or guardian with a written incident report. This report must include the following:

1) the date, time of day, location, duration, and description of the incident and interventions;

2) the events or events that led up to the incident;

3) the name of a school employee the parent or guardian can contact regarding the incident.

Cross Reference: 403.03 Abuse of Students by School District Employees
504 Student Rights and Responsibilities

RESTRAINT AND SECLUSION

The board prohibits the use of seclusion and restraint by school personnel except as implemented consistent with this policy. Restraint or seclusion of students will not be used solely as a disciplinary consequence or when a known medical or psychological condition makes its use inadvisable. The superintendent will ensure that district guidelines relating to restraint and seclusion are communicated to school personnel and parents/guardians at the beginning of each school year.

Except in the case of an emergency, only school personnel who have received systematic training in the use of restraint and seclusion in accordance with the district's policy will implement physical restraint or seclusion with a student. In an emergency, a district employee may use physical restraint or seclusion as necessary to maintain order or to prevent a student from causing physical harm to self, other students, and school staff or property. School personnel will continuously monitor a student's status during any physical restraint or seclusion. Restraint and seclusion can not restrict/refuse life functions such as breathing, eating, drinking, or toileting.

1. PHYSICAL RESTRAINT

Physical restraint means the use of physical force to restrict the free movement of all or a part of a student's body.

Physical restraint will be considered to be a reasonable use of force when used in the following circumstances:

- A. as reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of a student;
- B. as reasonably needed to maintain order or to prevent or break up a fight;
- C. as reasonably needed for self-defense;
- D. as reasonably needed to ensure the safety of any student, employee, volunteer, or other person present;
- E. as reasonably needed to teach a skill, to calm or comfort a student, or to prevent self-injurious behavior;
- F. as reasonably needed to escort a student safely from one area to another;
- G. if used as provided for in an IEP, Section 504, or behavior intervention plan; or
- H. as reasonably needed to prevent imminent destruction to school or another person's property.

2. MECHANICAL RESTRAINT

Mechanical restraint means the use of any device or material attached or adjacent to a student's body that restricts freedom of movement or normal access to any portion of the student's body and that the student cannot easily remove. Mechanical restraint includes the tying down, taping, or strapping down of a student.

Mechanical restraint of a student by school personnel is permissible only in the following circumstances:

- A. when properly used as an assistive technology device included in the student's IEP, Section 504, or behavior intervention plan or as otherwise prescribed by a medical or related service provider;
- B. when using seat belts or other safety restraints to secure a student during transportation;
- C. as reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of a student;
- D. as reasonably needed for self-defense;
- E. as reasonably needed to ensure the safety of any student, employee, volunteer, or other person.
- F. The use of adhesive tape will not be permitted as a means of mechanical restraint

3. SECLUSION

Seclusion means the confinement of a student alone in an enclosed space from which the student is (a) physically prevented from leaving or (b) incapable of leaving due to physical or intellectual capacity. Seclusion is different than in-school suspension in which other students or adults may be present but in which students are not physically prevented from leaving.

Seclusion of a student by school personnel may be used in the following circumstances:

- A. as reasonably needed to respond to a person in control of a weapon or other dangerous object;
- B. as reasonably needed to maintain order or prevent or break up a fight;
- C. as reasonably needed for self-defense;

- D. as reasonably needed when a student's behavior poses a threat of imminent physical harm to self or others or imminent substantial destruction of school or another person's property; or
- E. when used as specified in the student's IEP, Section 504, or behavior intervention plan; and
 - 1) the student is constantly monitored by an adult in close proximity who is able to see and hear the student at all times;
 - 2) the student is released from seclusion upon cessation of the behaviors that led to the seclusion or as otherwise specified in the student's IEP, Section 504, or behavior intervention plan;
 - 3) the confining space has been approved for such use by the local education agency;
 - 4) the space is appropriately lighted, ventilated, and heated or cooled; and
 - 5) the space is free from objects that unreasonably expose the student or others to harm.

4. ISOLATION

Isolation means a behavior management technique in which a student is placed alone in an enclosed space from which the student is not prevented from leaving. Isolation is different than seclusion.

Isolation is permitted as a behavior management technique provided that:

- A. the isolation space is appropriately lighted, ventilated and heated or cooled;
- B. the duration of the isolation is reasonable in light of the purpose for the isolation;
- C. the student is reasonably monitored; and
- D. the isolation space is free from objects that unreasonably expose the student or others to harm.

5. TIME-OUT

Time-out means a behavior management technique in which a student is separated from other students for a limited period of time in a monitored setting. Teachers are authorized to use time-out to regulate behavior within their classrooms.

6. NOTICE, REPORTING AND DOCUMENTATION

- A. A district Restraint or Seclusion Report must be completed for each incident of restraint or seclusion other than normal use of mechanical restraint for transportation safety. Each record shall include:
- Name of the student
 - Name of the staff member(s) administering the physical restraint or seclusion;
 - Date of the incident and the time the restraint or seclusion began and ended;
 - Location of the restraint or seclusion;
 - A description of the restraint or seclusion;
 - A description of the student's activity immediately preceding the behavior that prompted the use of restraint or seclusion;
 - A description of the behavior that prompted the use of restraint or seclusion;
 - Efforts to de-escalate the situation and alternatives to restraint or seclusion that were attempted; and
 - Information documenting parent contact and notification

B. Notice to Administrators

The principal or designee shall be notified of the incident as soon as possible, but no later than the end of the same school day.

C. Notice to Parents

When a principal or designee has personal or actual knowledge of any of the events listed above, he or she shall promptly notify the student's parent or guardian and shall provide the name of the school employee whom the parent or guardian may confer, with supervisor present, regarding the incident.

D. Written Report to Parents

Within a reasonable period of time not to exceed 30 days after the incident, the principal or designee shall also provide the parent or guardian with a written incident report. This report must include the following:

- 1) the date, time of day, location, duration, and description of the incident and interventions;
- 2) the events or events that led up to the incident;
- 3) the nature and extent of any injury to the student; and
- 4) the name of a school employee the parent or guardian can contact regarding the incident.

Cross Reference:

403.03 Abuse of Students by School District Employees
504 Student Rights and Responsibilities

Policy

Adopted: 03/08/10

COLUMBUS PUBLIC SCHOOLS

Columbus, NE

Reviewed: 03/08/10

Columbus Public Schools Restraint and Seclusion Report

Student Involved: _____

Date of Incident: _____

Location of Incident: _____

Time of Incident: _____

Staff member(s) involved: _____

Is the student on a/an (circle all that apply): **504 Plan** **Behavior Plan** **IEP**

Please write an account of the incident describing the **events** leading to the use of intervention(s), the **type** of intervention(s) used, the **duration** of the intervention used, the **nature and extent of any injuries incurred** if applicable and any **relevant witnesses** to the incident. Use additional pages if necessary.

Signed: _____

Dated: _____

Exhibit
Adopted: 03/08/10

COLUMBUS PUBLIC SCHOOLS
Columbus, NE
Reviewed: 03/08/10

Restraint and Seclusion:

Columbus Public Schools and its Board of Education recognize the need for a safe and orderly environment in which students can learn and grow. Therefore appropriate measures must be taken in emergency situations to preserve a non-threatening environment for the safety and growth of our students and staff. In order to comply with policy adopted by the Columbus Public Schools Board of Education regarding restraint and seclusion, the following procedures will be adhered to in attempting to ensure the safety and well being of all students, staff, and patrons of Columbus Public Schools.

Training:

Columbus Public Schools will provide restraint training for identified staff either through a designated staff member who is a certified trainer for the district or off-site training. Training will involve both physical and non-physical means of restraint through an approved program. The district's certified trainer or other designee will maintain and record the certification and recertification of identified staff members in accordance with the approved program implemented by the district.

Staff:

Each school building will have a core group of individuals trained in physical and non-physical means of restraint through an approved program. This includes but is not limited to the following personnel:

- *Building administrator
- *Physical education instructor
- *Counselor
- *Identified special education personnel

Any untrained staff member who is involved in a threatening and/or violent altercation that requires the use of physical or non-physical restraint, may request to be included in the district's next available training session.

Restraints:

- I. Verbal- Attempts to deescalate the situation through verbal means should first be utilized if the situation allows.
- II. Physical- Physical restraint should be used if situation continues to escalate and verbal attempts have failed. Physical restraint is the use of physical force to restrict free movement of the body. Physical restraint should only be used as reasonably:
 - a. Needed to obtain possession of a weapon or other dangerous objects.
 - b. To maintain order or to prevent or break up a fight

- c. Needed for self-defense
- d. Needed to ensure the safety of any student, employee, volunteer, or other person present
- e. To teach a skill, calm or comfort a student, or prevent self-injurious behavior
- f. Needed to escort a student safely from one area to another
- g. If provided for in an IEP, Section 504, or behavior intervention plan
- h. Needed to prevent imminent destruction to school or another person's property.

III. Mechanical restraint: Mechanical restraint is the use of any device or material to restrict free movement of the body. Adhesive tape may NOT be used as a means of mechanical restraint. Mechanical restraint may be use under the following circumstances:

- a. As an assistive technology device included in the student's IEP, Section 504, or behavior intervention plan or as prescribed by a medical or related service provider
- b. As a safety restraint such as a seat belt used during transportation
- c. As reasonably needed to obtain possession of weapons or other dangerous objects on the person or within the control of the person.
- d. As reasonably needed for self-defense
- e. As reasonably needed to help ensure the safety of any student, employee, volunteer, or other person.

IV. Exclusionary Restraints:

Exclusionary restraints involve seclusion, isolation and/or time out and are typically used for behavior regulation. Exclusionary restraints must not restrict life functions such as eating, drinking, or breathing. The approved space for use as an exclusionary restraint will be appropriately lighted, ventilated, heated/cooled. It will be free from objects that unreasonably expose the student or others to harm. The student will be appropriately monitored as outlined in policy. Exclusionary restraints such as seclusion, isolation, and time out will be used:

- a. As outlined in the student's IEP, Section 504, or behavior intervention plan
- b. As reasonably needed when a student's behavior poses a threat of imminent physical harm to self or others or imminent substantial destruction of school or another person's property
- c. As reasonably needed to respond to a person in control of a weapon or other dangerous object
- d. As reasonably needed to break up a fight and maintain order
- e. As reasonably needed for self-defense

Reporting:

- I. Notify an administrator immediately following the incident
 - a. The administrator will complete a Restraint and Seclusion Report
 - b. The administrator will notify parent(s) of incident
 - c. Within 30 days of the incident the administrator will provide parent(s) with a written report describing the incident as outlined in school policy

If the student's parent(s) or guardian would like to speak with the school employee involved in the incident, the conference must include the employee's administrative supervisor.

Regulation
Adopted: 03/08/10

COLUMBUS PUBLIC SCHOOLS
Columbus, NE
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