

Owasso Public Schools  
Owasso Board of Education Regular Meeting  
Independent School District No. 11  
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, July 15, 2024, at 6:30 PM, Board of Education Conference Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055

Meeting Link: <https://www.youtube.com/live/Jx-LicOF3sk>

- I. **Call to Order and Roll Call**
- II. **Pledge of Allegiance**
- III. **Reports to the Board**
  - A. Superintendent - Dr. Margaret Coates
  - B. Teaching and Learning - Mr. Mark Officer
  - C. District Services - Mr. Kerwin Koerner
  - D. Continuous Strategic Improvement (CSI) 2023-2024 Review: Dr. Margaret Coates
- IV. **Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
- V. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
  - A. Minutes of Regular Meeting June 10, 2024
  - B. Minutes of Special Meeting June 26, 2024
  - C. Teaching and Learning
    - i. License Agreement with NoRedink for grades 6-12 secondary writing and grammar for the 2025-2027 school year at a total cost of \$142,525.00 to be paid in annual installments as outlined in the attachment and authorize the Superintendent or designee to execute the License Agreement
    - ii. Roger Billings Rescue Grant Form with Acellus for the Owasso 8th Grade Center, Owasso High School, Owasso Ram Academy and Owasso Public Schools for the 2024- 2025 school year for a grant in the amount \$326,000.00 as outlined in the attachment and authorize the Superintendent or designee to execute the Rogers Billing Rescue Grant
    - iii. License contract renewal quote and addendum for Thinkmap Inc. dba Vocabulary.com to access learning platform, teacher tools, vocab jams and detailed reporting for the 2024-2025 school year at a cost of \$25,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the license contract renewal quote and addendum

- iv. Agreement with The University of Tulsa, to provide practicum setting in the interest of Speech-Language Pathology for the 2024-2025 school year at no cost to the District and authorize the Superintendent or designee to execute the Agreement
  - v. Contract with Superior Vision Consulting, LLC, to provide direct or consultant services for visually impaired students for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
  - vi. Partner School Agreement with University of Central Oklahoma for teacher candidates enrolled in education courses involving clinical experiences and/or student teaching for the 2024-2025 school year at a cost of -0-, as outlined in the attachment and authorize the Superintendent or designee to execute the Partner School Agreement
  - vii. Site Reading License Quote with Istation for 9 elementary sites to access screener/diagnostic tool for the 2024-2025 school year at a cost of \$106,263.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Quote License
  - viii. Memorandum of Understanding with CREOKS Mental Health Services, Inc., to provide group and individual counseling and other services for the 2024-2025 school year at no cost to the District and authorizes the Superintendent or designee to execute the Agreement
- D. District Services
- i. Proposed 2024-2025 Owasso Public Schools meal prices as outlined in the attachment
  - ii. Service Agreement with Commercial Power Solutions for scheduled maintenance inspections for the 2024-2025 school year at a cost of \$930.00 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract
- E. Technology
- i. Current capacity numbers for transfer students
- F. Finance
- i. Purchase orders (encumbrances) and changes to encumbrances for June 2024
  - ii. Activity Financial Report for June 2024
  - iii. Activity Account Budgets
  - iv. Advertising Agreement/Contract with TTCU Federal Credit Union for the 2024-2025 school year at a donation of \$5,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement
  - v. Service Contract with Tulsa Bone & Joint Associates, P.C. and Saint Francis Health System, Inc. for donation of time, services and resources to operate a comprehensive sports medicine program for the 2024-2025 school year, as outlined in the attachment and authorize the Superintendent or designee to execute the Service Contract

- vi. Advertising Agreement with Tulsa Bone & Joint Associates, P.C. and Saint Francis Health System, Inc. for the 2024-2025 school year at a donation of \$15,000 each, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement
  - G. Human Resources
    - i. Transitions
- VI. **Communications/Superintendent** - Dr. Margaret Coates
  - A. Board to consider and take possible action on the 2024-2025 Negotiated Agreement with the Owasso Education Association, as outlined in the attachment, pending OWEA ratification with teachers
  - B. Board to consider and take possible action on the proposed school approved student communication application, SportsYou which is to be used by school personnel in association with Policy #1.89 at a cost of \$0, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU/Contract
- VII. **Teaching and Learning** - Mark Officer
  - A. Board to consider and take possible action on the License Quote with HappyNumbers.com for District Elementary Math Adoption subscription licenses for the 2024-2025 school year at a cost of \$21,025.00, as outlined in the attachment and authorize the Superintendent or designee to execute the License Quote
  - B. Board to consider and take possible action on a Financial Agreement with Ignite2Unite for a student culture workshop for the 2024-2025 school year at a cost of \$3,700, as outlined in the attachment and authorize the Superintendent or designee to execute the financial agreement
  - C. Board to review Policy # 1.70 Review of Instructional Material (Updated with 1.32 and 1.70) for first reading. Edits, changes, and additions to the policy are outlined in the attachment
  - D. Board to review Policy #1.32 Released Time Courses for first reading. Edits, changes, and additions to the policy are outlined in the attachment
  - E. Board to review Policy #5.34 (Modification) Graduation Requirements Policy for first reading. Edits, changes, and additions to the policy are outlined in the attachment
  - F. Board to review Policy # 5.34a Graduation Ceremony for first reading. Edits, changes, and additions to the policy are outlined in the attachment
  - G. Board to review Policy #1.69 Parent Rights and Public Education in Oklahoma for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- VIII. **District Services** - Kerwin Koerner
  - A. Board to consider and take possible action on a contract with Crossland Construction Company for construction management services for the Hodson Elementary safe structure addition and remodel for the Guaranteed Maximum Price (GMP) of \$8,498,942 as outlined in the attachment and authorize the Superintendent or designee to execute the contract
  - B. Board to consider and take possible action on a contract with Lowry Construction Services for construction management services for the Enrollment

and Technology Center remodel as outlined in the attachment and authorize the Superintendent or designee to execute the contract

- C. Board to consider and take possible action on a contract with Lopez Lawn Care for lawn services and landscaping for the 2024-25 school year at a cost of \$165,600.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

IX. **Finance - Phillip Storm**

- A. Board to consider and take possible action on the Treasurer's Report for June 2024
- B. Board to consider and take possible action on proposed new stipends for the 2024-2025 school year per the attached list.
- C. Board to consider and take possible action on a Contract with 918 Family Wellness for sponsorship advertising for the 2024-2025 school year at a donation of \$2,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

X. **Human Resources - Lisa Johnson**

- A. Board to review Policy #2.13 Parental Leave for certified personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- B. Board to review Policy #2.13 Parental Leave for administrators for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- C. Board to review Policy #3.12 Parental Leave for support personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- D. Board to review Policy #2.13 Personal Leave for certified personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- E. Board to review Policy #2.13 Personal Leave for administrators for first reading. Edits, changes, and additions to the policy are outlined in the attachment
- F. Board to review Policy #3.12 Personal Leave for support personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment

XI. **Executive Session**

- A. Board to consider and take possible action to convene into executive session for the following purposes:
  - to consider the appeals of denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA as authorized by Okla.Stat.Tit25§307(B)(7)
- B. Acknowledge return to Open Session
- C. Statement of Executive Session Minutes

- XII. Board to consider and take possible action to accept or overturn the decision of the Superintendent to deny transfer request of Student A

- XIII. Board to consider and take possible action to accept or overturn the decision of Superintendent to deny transfer request of Student B
- XIV. **New Business**
- XV. **Vote to Adjourn**

This agenda was posted prior to 6:30 p.m. on Friday, July 12, 2024 at the entrance of the Board of Education Room, located in the Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 N. Ash, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION

Renaë Klein, Clerk

Owasso Board of Education Regular Meeting  
Monday, June 10, 2024 6:30 PM Central

Board of Education Conference Room of the Dale C. Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

### **I. Call to Order and Roll Call**

Attendance Taken at 6:30 PM.

Brent England: Present

Neal Kessler: Present

Rhonda Mills: Present

Stephanie Ruttman: Absent

Forrest Turpen: Absent

Present: 3, Absent: 2.

### **II. Special Recognition/Pledge of Allegiance**

### **III. Reports to the Board**

A. Superintendent - Dr. Margaret Coates Dr. Coates expressed gratitude and appreciation for a successful 23-24 school year. She reported SPARK summer enrichment camps are off to a great start with lots of variety being offered. The district's new website has been launched thanks to the communications department. She gave a brief legislative update stating the new intra-district transfers bill passed, and we will be working to get policies in place for that over the summer.

B. Teaching and Learning - Mr. Mark Officer Mr. Officer shared that there are 200 students registered for the elementary summer reading program. 250 secondary students are enrolled in the credit recovery program for the summer. Special Services in serving 11 students with special education programs and related services during the summer.

C. District Services - Mr. Kerwin Koerner Mr. Koerner gave a summer projects update, including replacing carpet at the 7th Grade Center, painting at Hodson Elementary and refinishing the gym floor at Stone Canyon Elementary. The summer feeding program is at Mills Elementary and is available to any student 18 years old and younger. Construction is ongoing on the track renovation project.

D. Continuous Strategic Improvement (CSI) - Goal Area #4 Ram Resources: Mr. Russell Thornton Mr. Thornton shared progress in Goal Area 4: Ram Resources. The district level advisory team met six times over the 23-24 school year. They identified existing student clubs and programs, determined goals and objectives for clubs and programs and researched additional clubs and programs needed to enhance student leadership. The Long Range Planning committee completed the 23-24 Long Range Facilities Planning process and there is a written plan in place. Technology recently refreshed all laptops for Administrators, upgraded 211 interactive displays and is currently vetting a new phone system. A transportation improvement plan has been implemented using a bus stop GPS system.

### **IV. Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda

item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.  
There were no comments from the public regarding agenda items.

**V. Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve consent agenda items V.A. through V.F.i with the exception of item V.B.v. Superior Vision Consulting which will be tabled. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

A. Minutes of Regular Meeting May 13, 2024

B. Teaching and Learning

i. Out of State Student Activity Trips

ii. Connected Kids, Inc. for the purpose of continuing a trauma-responsive early childhood program that supports the needs of young learners across nine elementary sites for the 2024-2025 school year at a cost of \$62,100.00 as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iii. Agreement with Cain's Ballroom for the Owasso High School Prom on April 12, 2025 for the 2024-2025 school year at a cost of \$5,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

iv. Agreement with Cain's Ballroom for the Owasso High School Prom on April 11, 2026 for the 2025-2026 school year at a cost of \$9,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

v. Contract with Superior Vision Consulting for the 2024-2024 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

vi. Contract with Tulsa Technology Center for Educational Services, Tulsa Tech Career Center Academy Program (TTCA) (A Dropout Recovery/Dropout Prevention Program) or Tulsa Tech Aerospace Academy Program (TTAA) for the 2024-2025 school year at a cost of \$1,750.00 per student accepted for the TTAA or TTCA program as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

vii. Contract with Integrative Physical Therapy, P.C. for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

viii. Contract with Beth Anne Manipella, O.T., to provide Occupation Therapy Services for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

ix. Contract with Function 1st Therapies for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

C. District Services

i. Memorandum of Understanding (MOU) with Youth Services of Tulsa for Substance Abuse Services for the 2024-2025 school year at a cost of \$5,000, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU.

ii. Contract with ECT for district-wide Heating, Ventilation and Air Conditioning Service for the 2024-2025 school year at a cost of \$550,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

iii. Service agreement with American Waste Control for trash removal services for the 2024-2025 school year at a cost of \$5,276.76 per month as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

iv. Service Agreement with Schindler Elevator Corporation for elevator maintenance services for the 2024-2025 school year at a cost of \$5,896.32 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

v. Service Agreement with Otis Elevator Company for elevator service and maintenance services for the 2024-2025 school year at a cost of \$5,896.32 per year as outlined in the attachment, and authorize the Superintendent or designee to execute the Contract

vi. Service Agreement with TEAM Professional Services, Inc. for drug testing services for the 2024-2025 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

vii. Contract with Sodexo for Food Management Services for the 2024-2025 school year at a cost as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

viii. Contract with JD Young for Copier and Printing Maintenance Services for the 2024-2025 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract

D. Technology

i. Current capacity numbers for transfer students

E. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for May 2024 2023-2024  
General Fund #1696-1755 (Vendors) \$46,404.63  
2023-2024 General Fund Net Change Orders \$475.00  
2023-2024 Building Fund #88-93 Vendors) \$41,400.00  
2023-2024 Bond Fund 31 #415-428 (Vendors) \$874,328.19  
2023-2024 Bond Fund 39 #29 (Vendors) \$1,000.00

- ii. Activity Financial Report for May 2024
- iii. Activity Account Change Requests
- iv. Activity Account Budgets 2024-2025
- v. 2024-2025 Sanctioning Applications
- vi. Concession Contracts with Owasso Boosters for the rights to operate the Concession stand for the 2024-2025 school year at a cost of 10% of the Club's concession profits, as outlined in the attachment and authorize the Superintendent or designee to execute the Concession Contract
- vii. Service Contract with Alexandria Wood, RD/LD, CDCES as a sports nutrition consultant for the 2024-2025 school year at a cost of \$10,620, as outlined in the attachment and authorize the Superintendent or designee to execute the Service Contract.
- viii. Memorandum of Understanding with KCD Enterprises for live radio broadcast of athletic events for the 2024-2025 school year at a cost of \$17,900, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU.
- ix. Memorandum of Understanding with Gallagher Talent, LLC for providing advertising rights for the Owasso Sports Network webcasts and live radio broadcasts for the 2024-2025 school year, at a donation of 50% of the gross revenues of advertising generated by the broadcasts, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU
- x. Memorandum of Understanding with Trinity Media Group, LLC dba Vype Oklahoma for media rights and usage on behalf of media advertisers and commercial sponsors for OPS for the 2024-2025 school year at a donation no less than \$9,000 during the term and share revenue at 30% after the material costs are considered, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

F. Human Resources

- i. Transitions

**VI. Teaching and Learning -Mark Officer**

A. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #1.60 District Parent and Family Engagement Policy as outlined in the attachment Motion to approve action on the proposed edits, changes, and additions to Policy #1.60 District Parent and Family Engagement Policy as outlined in the attachment. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Yea  
 Neal Kessler: Yea  
 Rhonda Mills: Yea  
 Stephanie Ruttman: Absent  
 Forrest Turpen: Absent  
 Yea: 3, Nay: 0, Absent: 2

B. Board to consider and take possible action on the proposed edits, changes, and additions to the 2024-2025 Student Handbooks: Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments  
Motion to approve the proposed edits, changes, and additions to the 2024-2025 Student Handbooks: Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

C. Board to consider and take possible action on the Memorandum of Understanding with American College of Education for principal/building administrator practicum experience opportunities for the 2024- 2025 school year at a cost of \$0.00, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU  
Motion to approve the Memorandum of Understanding with American College of Education for principal/building administrator practicum experience opportunities for the 2024-2025 school year at a cost of \$0.00, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

D. Board to consider and take possible action on the proposed edits, changes, and additions to the SPARK Employee Handbook, as outlined in the attachment  
Motion to approve the proposed edits, changes, and additions to the SPARK Employee Handbook, as outlined in the attachment. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

E. Board to consider and take possible action on the proposed edits, changes, and additions to the SPARK Parent Handbook, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to the SPARK Parent Handbook, as outlined in the attachment. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

F. Board to consider and take possible action on the Commercial Services Agreements with Cox Business for analog lines for all 10 SPARK Program locations for the 2024-2025 school year at a cost of \$3,000.00 annually, as outlined in the attachments and authorize the Superintendent or designee to execute the Commercial Services Agreement  
Motion to approve the Commercial Services Agreements with Cox Business for analog lines for all 10 SPARK Program locations for the 2024-2025 school year at a cost of \$3,000.00 annually, as outlined in the attachments and authorize the Superintendent or designee to execute the Commercial Services Agreement. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

G. Board to consider and take possible action on the Provider Agreement with Conduent for equipment for the subsidized attendees for the SPARK program for the 2024- 2025 school year at a cost of \$0.00, as outlined in the attachment Provider Agreement  
Motion to approve the Provider Agreement with Conduent for equipment for the subsidized attendees for the SPARK program for the 2024- 2025 school year at a cost of \$-0-, as outlined in the attachment Provider Agreement. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

## VII. District Services - Kerwin Koerner

A. Board to consider and take possible action on the proposed edits, changes, and additions to Policy # 5.01 Administration of Medicine to Students, as outlined in the attachment

Motion to approve the proposed edits, changes, and additions to Policy #5.01 Administration of Medicine to Students, as outlined in the attachment. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

#### VIII. **Finance** - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for May 2024  
Motion to approve the Treasurer's report for May 2024. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

B. Board to consider and take possible action on the Contract with Shielding Resources Group, Inc. as a Volleyball Sponsor for the 2024- 2025 school year at a donation of \$1,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract.

Motion to approve the Contract with Shielding Resources Group, Inc. as a Volleyball Sponsor for the 2024- 2025 school year at a donation of \$1,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

C. Board to consider and take possible action on the Contract with Shielding Resources Group, Inc. for sponsorship advertising for the 2024-2025 school year at a donation of \$11,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract.

Motion to approve the Contract with Shielding Resources Group, Inc. for sponsorship advertising for the 2024-2025 school year at a donation of \$11,000 as outlined in the attachment and authorize the Superintendent or designee to execute the Contract. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

D. Board to consider and take possible action on a renewal quote for workers compensation insurance for fiscal year 2024-2025 at a total cost of \$239,882 with Oklahoma School Assurance Group (OSAG)

Motion to approve Board to consider and take possible action on a renewal quote for workers compensation insurance for fiscal year 2024-2025 at a total cost of \$239,882 with Oklahoma School Assurance Group (OSAG). This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

E. Board to consider and take possible action on a renewal quote & resolution for property, casualty, and liability insurance for fiscal year 2024-2025 at a total cost of \$1,763,728 with Oklahoma Schools Insurance Group (OSIG)

Motion to approve a renewal quote & resolution for property, casualty, and liability insurance for fiscal year 2024-2025 at a total cost of \$1,763,728 with Oklahoma Schools Insurance Group (OSIG). This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

F. Board to consider and take possible action on the proposed 2024-2025 support salary schedules

Motion to approve the proposed 2024-2025 support salary schedules. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent

Yea: 3, Nay: 0, Absent: 2

G. Board to consider and take possible action on proposed administrative salary scales for 2024-2025

Motion to approve the proposed administrative salary scales for 2024-2025. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent

Yea: 3, Nay: 0, Absent: 2

### **IX. Executive Session**

A. Vote to convene into executive session for the purpose of discussing the hiring of one Ator Elementary Assistant Principal and one Bailey Elementary Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1).

Motion to convene into executive session at 7:20p.m. for the purpose of discussing the hiring of one Ator Elementary Assistant Principal and one Bailey Elementary Assistant Principal as authorized by Okla.Stat.Tit.25§307(B)(1). This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent

Yea: 3, Nay: 0, Absent: 2

B. Acknowledge return to Open Session Acknowledge return to Open Session at 7:34p.m.

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Rhonda Mills, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session, board members discussed the hiring of one Ator Elementary Assistant Principal and one Bailey Elementary Assistant Principal. Nothing else was discussed, and no votes were taken. This will constitute the minutes of the executive session.

X. Board to consider and take possible action to hire one individual for Ator Elementary Assistant Principal

Motion to approve hiring Ms. Kalissa Stang as the Ator Elementary Assistant Principal. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea

Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

XI. Board to consider and take possible action to hire one individual for Bailey Elementary Assistant Principal

Motion to hire Mr. Kristian Stitt as the Bailey Elementary Assistant Principal. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

XII. **New Business** There was no new business.

**XIII. Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

A. Randy Peper

**XIV. Vote to Adjourn**

Motion to adjourn at 7:47p.m. This motion, made by Brent England and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Yea  
Stephanie Ruttman: Absent  
Forrest Turpen: Absent  
Yea: 3, Nay: 0, Absent: 2

Owasso Board of Education Special  
Meeting  
Wednesday, June 26, 2024 11:30 AM Central

Board of Education Conference Room of the  
Dale C. Johnson Education Service Center  
1501 N Ash St.  
Owasso, Oklahoma 74055

**I. Call to Order and Roll Call**

Attendance Taken at 11:30 AM.

Brent England: Present

Neal Kessler: Present

Rhonda Mills: Absent

Stephanie Ruttman: Present

Forrest Turpen: Present

Present: 4, Absent: 1.

**II. Pledge of Allegiance - (Margaret Coates)**

III. Board to consider and take possible action on the proposed edits, changes, and additions to Policy #5.20 Student Transfers, as outlined in the attachment (Russell Thornton)

Motion to approve the proposed edits, changes, and additions to Policy #5.20 Student Transfers, as outlined in the attachment. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Board to consider and take possible action on the proposed NEW Policy #5.20(a) Student Transfers - Intra-District, as outlined in the attachment (Russell Thornton)

Motion to approve the proposed NEW Policy #5.20(a) Student Transfers - Intra-District, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

V. Board to consider and take possible action on the proposed NEW Policy #1.89 Student Communication, as outlined in the attachment (Margaret Coates)

Motion to approve proposed NEW Policy #1.89 Student Communication, as outlined in the attachment. This motion, made by Stephanie Ruttman and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

VI. Board to consider and take possible action on the proposed school approved student communication platforms/applications; Google Workspace applications which includes school issued Gmail to be used by school personnel in association with Policy #1.89 (Margaret Coates) Motion to approve the proposed school approved student communication platforms/applications; Google Workspace applications which includes school issued Gmail to be used by school personnel in association with Policy #1.89. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

VII. Board to consider and take possible action on Temporary Appropriations for 2024-2025 (Sheryl Mansard) Motion to approve Temporary Appropriations for 2024-2025. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

VIII. Board to consider and take possible action on Encumbrance Change Order (Sheryl Mansard) Motion to approve the Encumbrance Change Order. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

IX. Board to consider and take possible action on the Memorandum of Understanding with Southern Nazarene University to formalize an agreed price package for the Master of Arts in Educational Leadership degree in exchange for our promotion of the degree to our employees for the 2024- 2025 school year at a cost of \$0.00, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU (Mark Officer)

Motion to approve the Memorandum of Understanding with Southern Nazarene University to formalize an agreed price package for the Master of Arts in Educational Leadership degree in exchange for our promotion of the degree to our employees for the 2024-2025 school year at a cost of \$0.00, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

#### X. Executive Session

A. Vote to convene into executive session for the purpose of discussing hiring one Barnes Elementary Assistant Principal as authorized by Okla. Stat. Tit. 25§307(B)(1) (Margaret Coates)

Motion to convene to convene into executive session for the purpose of discussing hiring one Barnes Elementary Assistant Principal as authorized by Okla. Stat. Tit. 25§307(B)(1). This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea  
Neal Kessler: Yea  
Rhonda Mills: Absent  
Stephanie Ruttman: Yea  
Forrest Turpen: Yea  
Yea: 4, Nay: 0, Absent: 1

B. Acknowledge Board's return from executive session

Acknowledge the Board's return from executive session at 12:24p.m.

C. Statement of executive session minutes

During the executive session, the members of the Board of Education who were present were Frosty Turpen, Stephanie Ruttman, Neal Kessler and Brent England. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session, board members discussed the hiring of one Barnes Elementary Assistant Principal. Nothing else was discussed, and no votes were taken. This will constitute the minutes of the executive session.

XI. Board to consider and take possible action to hire one individual for Barnes Elementary Assistant Principal (Margaret Coates)

Motion to approve hiring Mr. David Bacher as Barnes Elementary Assistant Principal. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

**XII. Vote to Adjourn**

Motion to adjourn at 12:27p.m. This motion, made by Neal Kessler and seconded by Brent England, passed.

Brent England: Yea

Neal Kessler: Yea

Rhonda Mills: Absent

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

**Customer name:** Owasso School  
District 11

**Primary contact name:**  
Naomi Jaynes

**Primary contact email:**  
naomi.jaynes@owassops.org

**NoRedInk Remittance Address  
for Checks:**  
NoRedInk Corp.  
PO Box 92507  
Las Vegas, NV 89193-2507

**Billing address:**  
Owasso Public Schools Warehouse: 501 E SECOND AVE  
Owasso, Oklahoma 74055  
United States

**Will a PO be required? (If Yes, please provide form)**

**Billing email:**

**Billing contact name:**

**Service start date:**  
07-07-2024

**Service end date:**  
06-30-2027

**Payment terms:**  
Annually

**Billing terms:**  
Net 30

SUMMARY					
PRODUCT	SCHOOL	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
NoRedInk Premium	Owasso Eighth Grade Center	NoRedInk Premium for designated number of students.	\$8.10	777	\$6,293.70
NoRedInk Premium	Owasso Seventh Grade Center	NoRedInk Premium for designated number of students.	\$8.10	713	\$5,775.30
NoRedInk Premium	Owasso High School	NoRedInk Premium for designated number of students.	\$8.10	3,037	\$24,599.70
NoRedInk Premium	Owasso Sixth Grade Center	NoRedInk Premium for designated number of students.	\$8.10	708	\$5,734.80
Live Virtual Training	Owasso School District 11	Each virtual training session can have up to 20 teachers.	\$550.00	6	\$3,300.00
NoRedInk Premium Student Licenses	Owasso Sixth Grade Center	NoRedInk Premium for designated students.	\$8.49	708	\$6,010.92
NoRedInk Premium Student Licenses	Owasso School District 11	NoRedInk Premium for designated students.	\$8.49	713	\$6,053.37
NoRedInk Premium Student Licenses	Owasso Eighth Grade Center	NoRedInk Premium for designated students.	\$8.49	777	\$6,596.73
Live Virtual Training	Owasso School District 11	Each virtual training session can have up to 20 teachers.	\$550.00	6	\$3,300.00
NoRedInk Premium Student Licenses	Owasso High School	NoRedInk Premium for designated students.	\$8.49	3,037	\$25,784.13
NoRedInk Premium Student Licenses	Owasso Sixth Grade Center	NoRedInk Premium for designated students.	\$8.74	708	\$6,187.92
NoRedInk Premium Student Licenses	Owasso Seventh Grade Center	NoRedInk Premium for designated students.	\$8.74	713	\$6,231.62
NoRedInk Premium Student Licenses	Owasso Eighth Grade Center	NoRedInk Premium for designated students.	\$8.74	777	\$6,790.98
NoRedInk Premium Student Licenses	Owasso High School	NoRedInk Premium for designated students.	\$8.74	3,037	\$26,543.38
Live Virtual Training	Owasso School	Each virtual training	\$550.00	6	

District 11	session can have up to 20 teachers.	\$3,300.00
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<b>TOTAL:</b>	\$142,502.55
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- Start date will be as stated or later pending receipt of signatures and any required documents (PO and tax exempt certificates, as applicable).
- End date will be as stated or later to maintain the term length.
- If applicable, all unused Premium training services will expire annually on the service end date.
- Training dates can only be confirmed after order forms are signed by both parties.
- NoRedInk Premium may be unavailable for some portion of July for updates and data archives.
- If applicable, state sales tax will be added to your invoice unless proof of exemption has been received by NoRedInk prior to invoicing.

Please sign and return to: [ronny.smith@noredink.com](mailto:ronny.smith@noredink.com)

**Contract terms:**

This Order Form incorporates and is subject to the Master Services Terms — collectively the “Agreement” — and constitutes a binding contract entered into by and between NoRedInk Corp. (“NoRedInk”), a Delaware corporation with its principal place of business at 548 Market Street, PMB 66984, San Francisco, CA 94105, and the entity listed below as client (“Client”). The Master Services Terms are available at: [NoRedInk Master Services Agreement](#). The Data Protection Addendum is available at: [NoRedInk Data Protection Addendum](#)

NoRedInk Corp. Signature	Owasso School District 11 Signature
<p><b>Signature:</b> </p> <p><b>Name:</b> Diana Vacca</p> <p><b>Title:</b> Head of Customer Success</p> <p><b>Date:</b> 6/12/2024</p>	<p><b>Signature:</b></p> <p><b>Name:</b></p> <p><b>Title:</b></p> <p><b>Email:</b></p> <p><b>Date:</b></p>

# Owasso Public Schools, 6th - 12th Grade NoRedInk Premium Package Proposal 2024-2025

3-year price for 6th - 12th grade (5,235) students with 6 PL sessions each year

<b>Three year renewal for 2024-2027</b>				
7/7/24 - 6/30/27				
*Multi-year contract average 3% increase, resulting in \$6,700 minimum savings over 3 years				
	<b>2024 Licenses Requested</b>	<b>2025 Annual Licenses</b>	<b>2026 Annual Licenses</b>	<b>3 Year Prepaid Purchase 2024-2026</b>
<b>Number of Students</b>	5,235	5,235	5,235	5,235
<b>Cost Per Student</b>	\$8.24	\$8.49	\$8.74	\$8.49
<b>License total</b>	\$42,427	\$44,445	\$45,753	\$132,625
<b>Professional Learning</b>	\$3,300	\$3,300	\$3,300	\$9,900
<b>District Total</b>	\$45,727	\$47,745	\$49,053	\$142,525



## Roger Billings Gold School Grant

**Grant Status: Approved**

Date: 06/14/2024  
Grant Number: 1015825

Acellus Coordinator: Dr. Julianna Habing | Phone: 816-883-3817 | [julianna.habing@science.edu](mailto:julianna.habing@science.edu)

Owasso Public Schools  
Owasso, OK

**Contact:** Ms. Charlene Duncan, Director of Special Education  
**Phone:** 918-272-8021  
**Email:** [charlene.duncan@owassops.org](mailto:charlene.duncan@owassops.org)

The Roger Billings Gold School Grant aims to empower schools in enhancing student achievement through the utilization of Acellus Gold Edition. Administered by the International Academy of Science, this grant allocates funds to cover 50% of the cost of Acellus Gold licenses for selected schools. Schools participating in the program will be invoiced for their portion of student licenses upon each enrollment in Acellus Gold. The grant is committed for multiple years, ensuring sustained support for educational excellence.

### Matching grant licenses approved for each school covered by this grant:

NAME OF SCHOOL	NUMBER OF STUDENTS	AMOUNT OF MATCHING GRANT
Owasso 8th Grade Center	200	\$ 80,000.00
Owasso High School	250	\$ 100,000.00
Owasso Ram Academy	115	\$ 46,000.00
Owasso Public Schools	250	\$ 100,000.00
<b>Total Value of Grant:</b>	<b>815</b>	<b>\$ 326,000.00</b>

Acellus Gold student licenses are priced at \$799 per school year. Under this grant, 50% of the cost of each license will be covered. Consequently, each time a new student is enrolled in Acellus Gold, the school will be invoiced \$399, representing their portion of the license fee. These student licenses will remain valid until the conclusion of the 2024-2025 school year.

#### SCHOOL APPROVAL:

NAME:

TITLE:

EMAIL:

Accept

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## RENEWAL QUOTE

Vocabulary.com  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

QUOTE # V-1200097-1  
DATE: 04/16/2024

### TO:

Naomi Jaynes  
Owasso School District 11  
1501 N Ash St  
Owasso, OK 74055  
naomi.jaynes@owassops.org

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Molly Lofton	214525	July 1, 2024 - June 30, 2025	May 16, 2024

QUANTITY	DESCRIPTION	UNIT RATE	TOTAL
1	1 Year Vocabulary.com Site License (up to 5,000 students) Includes unlimited access to Vocabulary.com learning platform; teacher tools; vocab jams; detailed reporting <i>Unlimited Teacher Licenses</i>	\$35,000.00	\$35,000.00
1	Volume discount	-\$10,000.00	-\$10,000.00
SUBTOTAL			\$25,000.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$25,000.00

### ORDERING INSTRUCTIONS

We accept payment by purchase order, check, or credit card. POs should be faxed to (650) 227-9216 or e-mailed to [renewals@vocabulary.com](mailto:renewals@vocabulary.com). Please be sure to list the quote number on your payment or purchase order. For international accounts, we can accept wire transfers for an additional fee.

## SALES CONTRACT



Vocabulary.com  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

Contract # C-1200097-1  
DATE: 04/16/2024

**TO:**

Naomi Jaynes  
Owasso School District 11  
1501 N Ash St  
Owasso, OK 74055  
naomi.jaynes@owassops.org

**SUBSCRIPTION INFO**

SALESPERSON	QUOTE #	SUBSCRIPTION DURATION
Molly Lofton	1200097-1	1 Year

**PAYMENT PLAN**

	AMOUNT	INVOICE DATE
Subscription Year 1	\$25,000.00	July 1, 2024
<b>TOTAL</b>	\$25,000.00	

*Price valid until May 16, 2024*

**ACCEPTANCE OF SALES CONTRACT**

This is a binding agreement of payment between Vocabulary.com and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

**AUTHORIZED SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

Please contact Vocabulary.com with any questions regarding this sales contract:

Direct **1.888.606 0846** | E-mail **accounts@vocabulary.com**

Completed sales contracts should be faxed to **650.227.9216** or e-mailed to **accounts@vocabulary.com**

## TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND THINKMAP, INC. D/B/A VOCABULARY.COM ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF USE, WHICH ARE INCORPORATED HEREIN BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF SELLER.

- 1. PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on Seller unless you have accepted it by sending us an executed Sales Contract by that date.
- 2. PAYMENT:** If Seller elects to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. Vocabulary.com licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid by check or credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

Vocabulary.com  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404 .

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

- 3. CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
- 4. LICENSES:** Seller grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Use. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of Vocabulary.com's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by Seller. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has a Vocabulary.com account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

- 5. PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
- 6. DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
  - a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. SELLER EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.**
  - b. SELLER MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (v) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.**

c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM SELLER OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

**Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.**

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT SELLER SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against Seller arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and Seller are governed by the laws of the State of California without regard to conflict of law provisions.
11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Use by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by Seller.

**ADDENDUM TO VOCABULARY.COM'S TERMS AND CONDITIONS OF SALE  
FOR OWASSO SCHOOL DISTRICT 11**

**IN CONSIDERATION** of the mutual promises by Thinkmap, Inc. dba Vocabulary.com (Vocabulary.com) and Owasso School District 11 ("you") in this Addendum, Vocabulary.com and you agree to the following changes to Vocabulary.com's Terms and Conditions of Sale ("TCOS") as follows:

1. **Section 5 (Privacy)** is hereby deleted in its entirety and replaced with the following:

"If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA and all applicable privacy laws."

2. Section 11 (Entire Agreement) is amended to read as follows:

"This Sales Contract, which incorporates the Vocabulary.com Terms of Use and the Vocabulary.com Privacy Policy attached hereto, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by Seller."

3. All remaining terms of the TCOS remain in full force and effect. Capitalized terms used but not defined in this Addendum shall have the same meaning as ascribed to them in the TCOS.

**IN WITNESS WHEREOF**, the parties hereto have caused this Addendum to be executed by their authorized representatives, effective as of the date first set forth below.

**THINKMAP INC. dba VOCABULARY.COM**

**OWASSO SCHOOL DISTRICT**

By *Pam Minkch*  
Its: Chief Executive Officer  
Date: 6/12/2024

By \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

## EXTERNSHIP/OFF-CAMPUS PRACTICUM AGREEMENT

THIS AGREEMENT, made and entered into by and between **Owasso Public Schools, Owasso, OK** ("Agency") and **The University of Tulsa, 800 South Tucker Drive, Tulsa, OK 74104-3189**, ("University") a nonprofit corporation of the State of Oklahoma, which owns and operates The University of Tulsa, Oxley College of Health Sciences.

WITNESSETH, THAT:

WHEREAS, Agency desires to provide student(s) in the Department of Communication Sciences and Disorders at The University of Tulsa with practicum settings in the interest of speech-language pathology; and

WHEREAS, the University desires to provide students with medical clinical practicum experiences in speech-language pathology in order that those students may be prepared to give, perform, manage, design and prescribe comprehensive diagnostic services and comprehensive speech-language therapy; and

WHEREAS, Agency and University desire to cooperate in providing practicum settings and experiences in a clinical outpatient settings as set outlined above (the "Program"); and,

NOW THEREFORE, for and in consideration of the mutual promises, agreements and covenants as hereinafter set forth, and other good and valuable consideration, it is hereby agreed by and between the Agency and University as follows:

1. Equal Opportunity. Agency Program, University, and Oxley College of Health Sciences shall employ, advance, accept, admit and otherwise treat in all manner in their employment and educational program, all persons without regard to race, color, national or ethnic origin, sex, age, religion, creed, handicap, disability or status as a veteran.
2. Cooperation of Agency. Agency agrees to cooperate with the University and Oxley College of Health Sciences in providing medical clinical practice settings to University students, through the Program, for practical clinical experience in speech-language pathology diagnostics and therapy.
3. Practicum Settings. Agency further agrees to make available the clinical settings and means for student experiences, including but not limited to all expendable equipment and supplies necessary for patient care.
4. Services, Resources, Facilities. Agency further agrees to make available to students and University faculty or other personnel involved in the Program the following:
  - a. Such space and facilities as are necessary for pre-assignment and post-assignment conferences;
  - b. Such instructional and library or other resource material as is available to or located at the Agency;
  - c. Parking space, cafeteria facilities, and other similar services on the same terms at which those services are regularly provided to Agency employees;

d. Facilities are available for storage of personal belongings, but security for such items is not provided.

5. Number of Program Participants. Agency further agrees that the number of students receiving school practicum experience at or through the Agency shall be determined by mutual agreement of the Agency's School Practicum Supervisor and the Dean of the Oxley College of Health Sciences, or their designated representatives. Primary factors to be considered in establishing said number are the adequacy of physical facilities at the Agency; the availability of agency personnel to supervise, train, and work with students participating in the Program; and adequacy of overall learning experience available.

6. Orientation. Agency further agrees to provide orientation to the Program, including but not limited to the clinical areas and Program curriculum, to members of University faculty or other University personnel whose teaching responsibilities at the University include or may include diagnostics or speech-language therapy. Such orientation may be made available for University faculty assigned to evaluating, counseling and conferring with students regarding the Program.

7. Emergency Medical Care. Agency further agrees to make available emergency medical care to students and University faculty or other personnel who are injured or otherwise become ill while at the Agency or are on an off-premises assignment as part of the Program; provided, that this provision shall not be construed to limit or otherwise prohibit any student, faculty, or University personnel from seeking such emergency medical care at any other facility besides Agency, or to refuse medical care. Emergency medical care provided to students and University faculty will be at the expense of the student or faculty member and shall be charged to them as determined by the Agency.

8. Agency Rules, Regulations, and Policies. Agency further agrees to provide each student, University faculty member, or other personnel with a copy of the current written Rules, Regulations, and/or Policies for Externships/Practicums, or any unwritten interpretations of the Rules, Regulations, and/or Policies for Externships/Practicums, of the Agency.

9. Practicum Site Supervisor. Agency further agrees to appoint a Practicum Site Supervisor ("Site Supervisor") whose duties shall include:

- a. Interviewing qualified University students for the Program;
- b. Observing, supervising, and counseling students participating in the Program; and,
- c. Assisting in evaluating students participating in the Program in accordance with (1) the learning objectives for a school practicum as defined by the University; (2) the instructor's guide for school practicum students prepared or otherwise provided by the University; and (3) the evaluation process as defined by the University.

10. Mutual Indemnification. Each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement.

11. Cooperation of University. The University agrees to cooperate with the Agency in determining the number of students receiving school practicum experience at or through the Agency, as provided in Paragraph 5 herein.

12. General Provisions. The University further agrees as follows:

- a. That it will provide Agency, by and through the Site Supervisor, with current written copies of (1) the learning objectives for practicum experiences as defined by the University; (2) student evaluation forms; and, (3) an instructor's guide for school practicum students.
- b. That it will establish lines of communication with the Site Supervisor prior to any school practicum placement of a student, as to the University's expectations, goals, and feedback mechanisms with regard to the Program, the Site Supervisor, and the students participating in the Program;
- c. That the Department of Communication Sciences and Disorders will provide to the Site Supervisor a time schedule and suggested criteria regarding evaluation of students.
- d. That it will prepare each student for his or her initial interview with the Site Supervisor, and, upon the approval of said Site Supervisor of particular students for participation in the Program, notify the Agency of said Site Supervisor of which students will participate in the Program.
- e. That it will observe and counsel students and confer with the Site Supervisor regarding each of said student's performance and progress or other matters.
- f. That it will inform students of all physical examinations required by the Agency and that it further will inform students of their responsibility for the costs of said physical examinations.
- g. That it will inform students regarding appropriate dress for participants in the Program, and further regarding each student's need to abide by the Rules, Regulations, and Policies of the Agency, and to provide his or her own transportation to and from the Agency at student's expense;
- h. That it will inform students and University faculty that they shall respect and conscientiously observe the confidential nature of all information which may come to either of or all of them, individually or collectively, with respect to patients and patients' records and that they will comply with ethical standards and state laws about the practice of speech-language therapy.
- i. That it will assure that all University students participating in the School Practicum Program will have in force a professional liability insurance policy with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate. In this regard, University further agrees to provide Agency with a certificate of insurance for each student participating in the School Practicum Program stating that said student has liability insurance coverage in said amount.
- j. That it accepts the condition that no student or University faculty is to be considered an employee of the Agency under this agreement.

13. Withdrawal or Removal of Student and Notification Thereof. University and Agency agree that either University or Agency may withdraw or remove any student enrolled in the Program if, in the opinion of either party, said student is not making satisfactory progress in the Program or, for any

other reasonable cause, including but not limited to health or recurrent and unexcused tardiness or absence. In any event, University shall have the right to withdraw any student from the Program. In the event that a determination is made by Agency or University that a student should be withdrawn from the Program, the party making said determination shall notify the other party in writing of said determination at least 24 hours prior to the withdrawal or removal of said student, stating specifically the grounds or cause for said withdrawal or removal. Written notice also shall be given to the student by the party making said determination at least 24 hours prior to said withdrawal or removal, stating specifically the grounds or cause for said withdrawal or removal. *Under appropriate circumstances, such withdrawal may be immediate for health or safety reasons but must be followed up by a required written notice within 24 hours.*

14. Conferences and Review. Agency and University agree that they, by and through their designated representatives shall confer periodically, for the purpose of evaluating as to whether this Agreement should be continued, provided however, that nothing contained herein shall be construed as granting either party hereto the automatic right to renew or reinstate this Agreement after its termination.

15. Non-assignability. The rights and duties accruing to Agency and University under the terms of this Agreement may not be assigned, delegated, or otherwise transferred by Agency or University, unless prior written mutual consent to said assignment is obtained from University and Agency.

#### 16. HIPAA Compliance

- a. The University must, and the University shall require the Clinical Instructors, Instructors and Students, to appropriately safeguard the protected health information of patients, in accordance with applicable provisions of the Health Insurance Portability and Accountability Act (“HIPAA”) of 1996, as it may be amended from time to time, and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.
- b. With respect to information obtained or received from the Agency, the University shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Agency any use or disclosure of the information not provided for by this Agreement of which the University becomes aware; and (iv) require that any agents, including a subcontractor, to whom the University provides protected health information received from, or created or received by the University on behalf of, the Agency agrees to the same restrictions and conditions that apply to the Agency with respect to such information.

17. FERPA.

In the course of this Agreement, the Parties may have access to records of the other Party that are “education records” as defined by and protected under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, et seq., and the regulations promulgated there under (“FERPA”). Such records are confidential. To the extent that the Parties or its personnel have access to “education records” under this Agreement, they are deemed a “school official,” as each of these terms are defined under FERPA. The Parties agree not to use education records for any purpose other than in the performance of this Agreement. Except as required by law, neither Party will disclose or share education records with any third party unless permitted by the terms of this Agreement.

18. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the Agency shall remain the sole property of the Agency.

19. Non-Discrimination. Except to the extent permitted by law, the Agency, the University, Instructors and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran’s status in the performance of this Agreement. As applicable to the University, the provisions of Executive order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The University represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran’s status; that it does not maintain nor provide for its employees any segregated facilities, nor will the University permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the University agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran’s Assistance Act of 1974, 38 U.S.C. Section 4212.

20. Term of Agreement. The term of this Agreement shall be from **August 1, 2024 until July 31, 2025**. This agreement may be modified or terminated by the written mutual consent of Agency and University and may, in any event, be terminated by University or Agency at the end of 10 days after written notice terminating the Agreement is given to Agency or University, as the case may be.

21. Notices to Agency, Practicum Program, University, and Oxley College of Health Sciences. All notices under this Agreement shall be made to the following persons at the following listed addresses:

AGENCY	UNIVERSITY
Owasso Public Schools 1501 N Ash Street Owasso, OK 74055	University of Tulsa 800 South Tucker Drive Tulsa, Oklahoma 74104-3189
School Practicum Program Speech-Language Pathology	Communication Disorders Program Attention: Suzanne Stanton, Ed.D.

22. The University has authorized only certain persons to sign agreements of this nature on its behalf. No agreement is enforceable against the University unless signed by an authorized signatory.

23. This AGREEMENT shall be governed by the laws of the State of Oklahoma and agree that all disputes may be resolved in a court of competent jurisdiction in Tulsa County, Oklahoma.

24. This AGREEMENT constitutes the entire AGREEMENT between the parties and supersedes all prior agreements, arrangements, and understanding relating to the subject matters hereof. Any modification hereto shall be valid only if set forth in writing and signed by all parties hereto.

Executed and agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

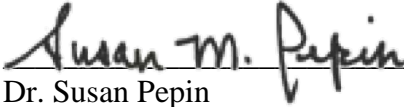
\_\_\_\_\_ ("Agency")

By: \_\_\_\_\_

Owasso Public Schools

And

The University of Tulsa ("University")

By:  \_\_\_\_\_

Dr. Susan Pepin  
Dean, Oxley College of Health and Natural Sciences



2024-2025

**LEGAL CONTRACT**  
**BETWEEN OWASSO PUBLIC SCHOOLS AND**  
**SUPERIOR VISION CONSULTING, LLC**

This agreement is entered into between **OWASSO** Public Schools and Superior Vision Consulting, LLC/Cindy Lumpkin, a teacher certified to teach students with visual impairments, for providing consultant services to Owasso Public Schools.

**I. Terms**

- A. Cindy Lumpkin shall maintain Oklahoma State Department of Education certification as a teacher of children with visual impairments.
- B. Superior Vision Consulting/Cindy Lumpkin shall provide direct or consultant services for children with visual disabilities as requested by the director of special services. Services may include: Braille instruction, JAWS/technology training, ordering equipment, meeting with the teachers and parents, reviewing student files, observing students in class, attending IEP meetings, writing portions of IEP, and Functional Vision Assessments. Services will be scheduled as feasible for the consultant and the school.

**II. Consideration and Cost of Services**

- A. The Owasso Public Schools shall pay Superior Vision Consulting **\$75.00** per hour, port to port, for the hours served for the length of this agreement.
- B. Superior Vision Consulting will submit a bill by the 1st of each month to Owasso Public Schools for services provided.

**III. Duration of the Contract**

The duration of this contract is to become effective August 1, 2024 and terminate June 30, 2025 with the Board of Education approval.

**IV. This contract is subject to termination upon 60 (sixty days) advance written notice by either party. Said written notice must be forwarded by certified mail.**

**V. Amendment**

This contract is subject to amendments at any time, but only upon fully disclosed written consent and approval by both parties.

Owasso Public Schools \_\_\_\_\_ Date \_\_\_\_\_

Board President

Cindy Lumpkin, CTVI *Cindy Lumpkin*

Date 6/19/24

Superior Vision Consulting, LLC



## UNIVERSITY OF CENTRAL OKLAHOMA

### UNIVERSITY OF CENTRAL OKLAHOMA TEACHER EDUCATION PROGRAM PARTNER SCHOOL AGREEMENT

- I. This Partner School Agreement is made between the University of Central Oklahoma and (the “Partner School”).
  
- II. It is the desire of the University to utilize resources of the Partner School for teacher candidates enrolled in education courses involving clinical experiences and/or student teaching, and the Partner School has such facilities and is willing to cooperate with the University in making them available for educational purposes.
  - A. **The University and the Partner School jointly agree:**
    1. The Partner School and the University agree to cooperate in the placement of teacher candidates. The Partner School has no obligation to work with teacher candidates who are initially considered to be, or are later found to be, unsuited to the Partner School clinical experience and/or student teaching assignment.
    2. Access to teacher candidate records shall be governed by the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g.,
    3. No party to this agreement shall, in connection with any aspect of its performance, discriminate against any person because of perceived or actual race, creed, color, gender, age, religion, disability, veteran’s status, sexual orientation, or national or ethnic origin.
    4. It is mutually agreed that neither party has any financial obligation to compensate the other for performance under this Agreement. Compensation cannot be provided to teacher candidates for clinical experience and/or the student teaching assignment. Student teachers **may not** be utilized as substitute teachers during their assignment.
    5. The University and the Partner School agree to prohibit teacher candidates, faculty, or staff from publishing any confidential materials of the Partner School as a direct result of the clinical experience and/or student teaching experience in the Partner School, unless such publication is approved for release, in writing, by the Partner School and the University.
    6. The University and the Partner School agree to apply/utilize the co-teaching strategies identified in Appendix B of this agreement.

**B. Responsibility of the University:**

1. The University will designate a university liaison to work with the Partner School or district who will coordinate the placement of teacher candidates.
2. The University will communicate with the Partner School, prior to the placement of teacher candidates, to review the purpose, provisions, and responsibilities involved in the clinical experience and/or student teaching assignments.
3. The University's Jolene Schwind Office of Teacher Education Services will provide the assignments, training activities, and assessment tools for mentor teachers and teacher candidates. Successful completion of these items is necessary for teacher certification.
4. The University is responsible for monitoring the learning experiences of the teacher candidate. Each student teacher will be assigned a university supervisor to provide support and facilitate communications between the Partner School and the University.
5. When circumstances beyond the control of the University or Partner School indicate the teacher candidate must be withdrawn, or if the Partner School is unable to meet the conditions of the agreement, the University has the responsibility to withdraw the teacher candidate from the Partner School. This action will be taken only in consultation with the Coordinator of Clinical Experiences and the Director of Educator Preparation.
6. The University agrees not to use the Partner School's name in any publications or advertising, except in University catalogs, bulletins, University accreditation reports and teacher candidate recruitment materials without prior written Partner School approval.
7. The following clauses are applicable to this agreement:
  - a. The University will provide each clinical experience candidate placed in a Partner School with current University policies, guidelines, and required practices.
  - b. The University will provide the Partner School with current information on dates of clinical experience and/or student teaching assignments and the nature of the educational assignment necessary for each teacher candidate.
  - c. The University will provide training for Partner School administrators and mentor teachers ("co-teachers") of clinical experience candidates, as needed. Training sessions may be delivered at the Partner School by University staff/faculty and/or through online tutorials.
  - d. The University will permit its faculty to participate as resource persons at

Partner School activities upon invitation from the Partner School and with the University's approval.

8. The University shall ensure that each teacher candidate has passed a current criminal background check and sex offender registry as conducted by the vendor Trak-1, prior to the teacher candidate's clinical experience.

### **C. Responsibilities of the Partner School**

1. The Partner School will allow the University to use its facilities for a clinical experience and/or student teaching assignment for teacher candidates enrolled at the University.
2. The Partner School will be responsible for the supervision of the teacher candidate's activities within the Partner School.
3. The Partner School will collaborate with the University in determining a mentor teacher ("co-teacher") with a standard teaching certificate and a minimum of three years teaching experience in the teacher candidates' certification area to instruct and to supervise the teacher candidate.
4. The Partner School and University will give mentor teacher preference if they were prepared comprehensively, e.g. graduated with a degree in education from an accredited institution of higher education. The Partner School may not place a candidate with an adjunct teacher or a teacher who is on a plan of improvement in their district.
5. The Partner School and University will collaborate to place student teachers with mentors who have completed the University's co-teaching training (available in person and/or online) and who have demonstrated successful collaboration with colleagues.
6. The Partner School will provide adequate work resources that enable the teacher candidate to function effectively. The Partner School is responsible for providing adequate provision for safeguarding confidential materials.
7. The Partner School will provide teacher candidates an initial orientation to the Partner School and appropriate learning experiences.
8. The Partner School will be responsible for prompt submission of reports that adequately describe the teacher candidate's performance, as required by the University.
9. The Partner School will communicate immediately with the supervisor, Coordinator of Clinical Experiences and/or the Director of Educator Preparation any concern regarding a teacher candidate's performance.
10. The Partner School will consult with the Coordinator of Clinical Experiences and/or the Director of Educator Preparation if specific circumstances require the Partner School to ask that the teacher candidate be withdrawn from any level of clinical experience.
11. The Partner School will ensure that teacher candidates have schedules that allow them to

complete coursework responsibilities, including days that candidates must return to the UCO campus during clinical experiences.

12. The Partner School agrees to permit, upon reasonable request, the visitation of Partner School facilities by the University and by those agencies charged with the accreditation of the University.
13. The Partner School agrees to provide each teacher candidate in the Partner School all Partner School policies, rules, regulations, and expectations that are pertinent to the teacher candidate's role in the assignment.
14. The Partner School will provide adequate time for the clinical experience and/or student teaching mentor teacher (“co- teacher”) to hold individual conferences with the teacher candidate as needed.
15. The Partner School agrees to follow the conditions for Early Release found in Appendix A, if a student teacher candidate is being considered for employment before graduation.

**The Agreement includes expectations and responsibilities as identified throughout this document. This agreement shall continue in effect until terminated by either party on 60 days’ prior written notice to the other party.**

<u>Charlotte K. Simmons</u> <small>Charlotte K. Simmons (Jun 23, 2024 06:31 CDT)</small>	Charlotte Simmons	Jun 23, 2024
Signature of VP Academic Affairs, University of Central Oklahoma		Date

BLD

Dean Approval	Jun 20, 2024		General Counsel approved as to form	Jun 20, 2024
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Signature of School Administrator	Date
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Printed Name of School Administrator \_\_\_\_\_

Title of School Administrator \_\_\_\_\_

Email for School Administrator \_\_\_\_\_

## Attachment 1

Quality clinical experiences in P12 schools significantly influence the successful completion of education degrees. UCO is committed to collaborating with partner schools to ensure high quality placements for every teacher candidate. Our accreditors define “high quality” placements through several conditions:

- mentors (co-teachers) must be certified in the area in which they teach,
- mentors (co-teachers) must have at least 3 years of successful teaching experience,
- mentors (co-teachers) must demonstrate positive professional dispositions, **and**
- Mentors (co-teachers) must be strong teachers and mentors as shown by their ability to work productively and collaboratively with colleagues.

Strong mentors dedicate time to making their classroom management strategies, instructional approaches (including planning, delivery and assessment), and other professional decisions explicit. Mentors must also provide accurate and ongoing feedback aimed at advancing the candidates’ skill sets. To ensure that clinical students share similar experiences at all levels, UCO has adopted a set of co-teaching strategies provided in Attachment B.

Descriptions of the different levels of clinical experience follow.

### Level I: Clinical Experience 1 (CE1)

- I. Purpose  
The first clinical experience allows teacher candidates to identify the knowledge, skills and dispositions involved in helping all students learn. This clinical experience is intended to help teacher candidates make informed decisions concerning the pursuit of a career in public education.
- II. Demand on Resources  
The Level I clinical experience requires that teacher candidates complete targeted observations and interact with students in ways that assist the mentor (co-teacher). Appropriate co-teaching strategies include, but do not have to be limited to, the following: One Teach, One Observe & One Teach, One Assist.
- III. Clinical Hours Required  
15
- IV. Expectations of Partner School  
To be a Level 1 partner school, Teacher Candidates should be given the opportunity to:
  - experience actual classroom settings in their discipline;
  - observe and assist a willing mentor teacher (co-teacher) who is an effective classroom manager and instructor and who will look for opportunities to implement co-teaching

- strategies 1 & 2;
- understand school policies and expectations such as working hours, records and reports, lesson planning and other responsibilities;
- observe student and teacher behaviors in a targeted manner (e.g., identifying questioning techniques used by the teacher, monitoring student engagement/responses during instruction, identifying effective classroom management approaches, etc.);
- interact with students to practice minimally intrusive classroom management strategies; and
- assist the mentor teacher with instructional tasks.

## **Level II: Pre-Student Teaching Internship (CE2)**

### **I. Purpose**

The Pre-Student Teaching Internship provides teacher candidates with practice using theoretical and evidence-based approaches in diverse educational settings. This clinical experience is intended to give the teacher candidates some experience managing a classroom and engaging in instructional activities. Teaching practice should include working with instructional and teacher-related (e.g., attendance, grading, management) technologies and interacting with emergent bilingual/language learning and special education (to include gifted) students. CE2 is to be completed the semester prior to student teaching so that the candidate and mentor teacher (co-teacher) can develop a healthy working relationship and the teacher candidate can acclimate to the school.

### **II. Demand on Resources**

CE2 requires that teacher candidates engage more actively in classrooms than during CE1. Through mentor teacher (co-teacher) guidance, the candidates will implement targeted strategies designed to advance learners' knowledge, strategies, and abilities in the content area. The emphasis during CE2 should be on the following co-teaching strategies: One Teach, One Assist; Station Teaching; Parallel Teaching; Supplemental Teaching; or Alternative (Differentiated) Teaching.

### **III. Clinical Hours**

45

Note: Candidates in Special Education, Art Education, Instrumental and Vocal Music Education, Math Education, and Theater Education may be required to complete a split placement with two mentors to meet subject area accreditation requirements.

### **IV. Expectations of Partner School**

In addition to the expectations listed for the Level I school partnership, the Level II partner should provide teacher candidates the opportunity to:

- observe expertise in dedicated targeted areas including with emergent bilinguals and special education students;
- assist the mentor teacher with instructional tasks;
- understand and implement a variety of the 7 Co-Teaching strategies when

- appropriate; and
- interact with students in small groups to practice classroom management and targeted instructional strategies.
- Practice teaching specific lesson plans developed in their courses, as needed

### **Level III: Student Teaching Internship (CE3)**

- I. Purpose  
The purpose of student teaching is for teacher candidates to demonstrate and advance their knowledge, skills and dispositions related to teaching and learning in a P12 setting. This internship requires student teachers to be reflective, responsive and resourceful when planning, designing, and facilitating instruction and when assessing and reassessing student learning and classroom management approaches.
- II. Demand on Resources  
CE3 requires that student teachers complete their internship with a mentor teacher (co-teacher) who will work collaboratively utilize some, if not all, of the 7 Co-Teaching strategies. The co-teacher should need only to relinquish the class to the student teacher fully during their two week “solo teaching” time. The co-teacher must be willing to discuss, plan, assess and reflect upon the teaching and learning in close collaboration with the student teacher.
- III. Clinical Hours Required  
Approximately 16 weeks, all day during regular teacher contract hours, based on the P12 district schedule  
Note: Student teaching begins on the same day as the mentor teachers report date in August/January.
- IV. Expectations of Partner School  
Level III partner schools must also be a Level I and II partner. In addition to the expectations for schools listed on Levels I and II, the school site must place teacher candidates with a strong mentor (co-teacher):
  - through joint agreement between the school administrator and UCO personnel;
  - who meets all required mentor criteria on page 4;
  - who will work collaboratively with the teacher candidate and the university;
  - who has completed UCO’s Co-Teacher/Mentor Training, face-to-face or online;
  - who has a history/ability of providing ongoing performance feedback to student teachers, including completing survey assessments needed by the university for program data and accreditation;
  - who will commit time to co-planning;
  - who will meet with University supervisors to document student teaching performance; and
  - who will allow the teacher candidate to lead instruction during a two week period of solo teaching.

## **Level IV: Clinical Experiences for Graduate Students**

### **I. Purpose**

UCO provides training and support to graduate students in a variety of education-focused programs, including School Counseling, Educational Leadership, Teaching English as a Second Language, Library Media Specialist, and Secondary Education. As part of their coursework, some graduate students may be required to complete time observing and assisting a teacher who meets the criteria previously described on page 4. Like undergraduate teacher candidates, those completing graduate program clinical experiences will have cleared a national background check and signed UCO's Code of Ethics prior to attending at their clinical site.

Appendix A

STUDENT TEACHER EARLY RELEASE AGREEMENT



A successful early release from student teaching requires strong support and communication between the UCO Educator Preparation Program, the university supervisor, the program coordinator, the clinical/hiring site, and the teacher candidate. Early release enables a teacher candidate to get a “jump start” on their professional career and assists sites/districts who may be experiencing teacher shortages. *It should be noted that until a degree is conferred at graduation, the teacher candidate is still a full-time student in their preparation program and certain requirements for early release must be met to support the candidate while they hold student status.*

The following requirements are set forth to ensure that UCO Teacher Candidates have sufficient support in their clinical classroom and that their coursework, certification exams and degree completion are not delayed. These requirements can also be found in the UCO MOU on file with the school district.

To confirm compliance with the early release requirements, a Zoom or face to face meeting with the teacher candidate, site administrator, university supervisor, program coordinator, and a representative from UCO’s Jolene Schwind Office of Teacher Education Services (JSTES) is required. The meeting will allow all parties to review requirements and plan for a successful early release. This agreement will serve as the agenda for the meeting and will be kept as documentation in the JSTES. A space for meeting notes is provided below the signature lines.

Date of Scheduled Zoom Meeting with all parties: \_\_\_\_\_

Requirements for Early Release of a UCO Teacher Candidate:

1. A certified mentor must have been in the classroom with the candidate full time for the first 12 weeks prior to early release.
2. The hiring administrator must hire the teacher candidate for a long-term substitute position in their field of certification. A position as a rotating substitute is not allowable. If a teacher candidate is early released to a different site, JSTES will notify the original site regarding early release.
3. The hiring school site must provide a certified mentor teacher **and** designate an administrator contact for the candidate, both of whom assume responsibility for supporting the candidate after early release.
4. The site administrator must notify UCO JSTES and receive approval in advance if

staffing changes at a school site result in the need to change a mentor assignment at any time during the student teaching internship semester. This ensures compliance with program accreditation requirements.

5. The site administrator must provide support for an early release candidate to resubmit any part of the PPAT if a score of 38 is not achieved. In some cases, this may require release time back to their original classroom assignment.
6. The hiring site must allow the teacher candidate to attend any required “touchback” days at UCO that occur during Weeks 13-16, e.g. our Honoring a Noble Profession event or other program level touchback days.
7. The university supervisor must be able to complete any remaining student teacher observations/visits.
8. The university supervisor must provide a recommendation in writing via email indicating their support for early release.
9. The teacher candidate must be “graduation ready,” including all coursework, disposition surveys, required student teaching course assessments in D2L, and the OSAT. SPED majors must also have passed the ORT. Modern Languages majors must also have passed the OPI.
10. The teacher candidate must submit all four completed PPAT tasks before early release will be approved.
11. The teacher candidate is not considered officially approved for early release until UCO JSTES provides an official email for the hiring administrator, the supervisor, and the candidate.
12. The teacher candidate must continue to adhere to the UCO absence policy in Weeks 13-16 at their early release site because they are enrolled in their student teaching course until graduation.

The teacher candidate and hiring administrator will sign below (or affirm via email) to acknowledge receipt of the early release requirements and a commitment to maintain the requirements. This document does not constitute an employment contract between the district and the teacher candidate.

---

**Teacher Candidate Signature**

---

**District Administrator**

## Appendix B: Co-Teaching Strategies & Examples

Strategy	Definition/Example
<b>One Teach, One Observe</b>	One teacher has primary responsibility while the other gathers specific observational information on students or the (instructing) teacher. The key to this strategy is to focus the observation – where the teacher doing the observation is observing specific behaviors.
<b>One Teach, One Assist</b>	An extension of One Teach, One Observe. One teacher has primary instructional responsibility while the other assists students with their work, monitors behaviors, or corrects assignments. <i>Example:</i> While one teacher has the instructional lead, the person assisting can
<b>Station Teaching</b>	The co-teaching pair divides the instructional content into parts – Each teacher instructs one of the groups, groups then rotate or spend a designated amount of time at each station – often an independent station will be used along with the teacher led stations. <i>Example:</i> One teacher might lead a station where the students play a memory
<b>Parallel Teaching</b>	Each teacher instructs half the students. The two teachers are addressing the same instructional material and presenting the material using the same teaching strategy. The greatest benefit to this approach is the reduction of the student-to-teacher to teacher ratio. <i>Example:</i> Both teachers lead a question and answer discussion on specific current
<b>Supplemental Teaching</b>	This strategy allows one teacher to work with students at their expected grade level, while the other teacher works with those students who need the information and/or materials retaught, extended or remediated. <i>Example:</i> One teacher may work with students who need reteaching of a
<b>Alternative (Differentiated)</b>	Alternative teaching strategies provide two different approaches to teaching the same information. The learning outcome is the same for all students, however the avenue for getting there is different. <i>Example:</i> One instructor may lead a group in predicting prior to reading by looking at the cover of the book and the illustrations, etc. The other instructor accomplishes the same outcome but with his/her group, the students predict by
<b>Team Teaching</b>	Well planned, team-taught lessons, exhibit an invisible flow of instruction with no prescribed division of authority. Using a team teaching strategy, both teachers are actively involved in the lesson. From a students' perspective, there is no clearly defined leader – as both teachers share the instruction, are free to interject information, and available to assist students and answer questions. <i>Example:</i> Both instructors can share the reading of a story or text so that the

*Co-teaching strategies are not hierarchical. They can be used in any order and/or combined to best meet the needs of the students in the classroom.*

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Partnership Grant.











# Partner School Agreement-Owasso Public Schools-UCO 2024

Final Audit Report

2024-06-23

Created:	2024-06-20
By:	Catherine Coelis (ccoelis@uco.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXV3CKvC3FoJETtYznhWJpUuuF9mmLe4S

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-  Document emailed to Kendall Parrish (kparrish5@uco.edu) for approval  
2024-06-20 - 6:53:04 PM GMT
-  Email viewed by Kendall Parrish (kparrish5@uco.edu)  
2024-06-20 - 6:54:15 PM GMT- IP address: 68.15.254.124
-  Document approved by Kendall Parrish (kparrish5@uco.edu)  
Approval Date: 2024-06-20 - 6:55:02 PM GMT - Time Source: server- IP address: 68.15.254.124
-  Document emailed to Charlotte Simmons (cksimmons@uco.edu) for signature  
2024-06-20 - 6:55:04 PM GMT
-  Email viewed by Charlotte Simmons (cksimmons@uco.edu)  
2024-06-21 - 2:48:05 AM GMT- IP address: 172.225.189.42
-  Signer Charlotte Simmons (cksimmons@uco.edu) entered name at signing as Charlotte K. Simmons  
2024-06-23 - 11:31:01 AM GMT- IP address: 198.102.159.121



Document e-signed by Charlotte K. Simmons (cksimmons@uco.edu)

Signature Date: 2024-06-23 - 11:31:03 AM GMT - Time Source: server- IP address: 198.102.159.121

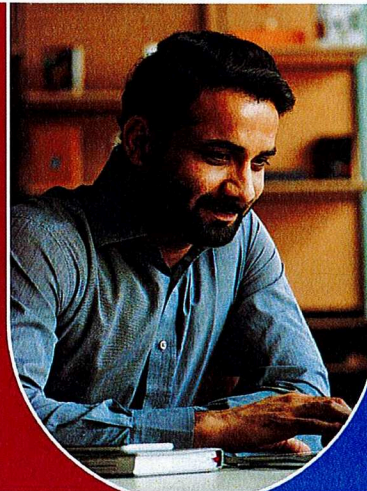


Agreement completed.

2024-06-23 - 11:31:03 AM GMT



# Istation



## Quote

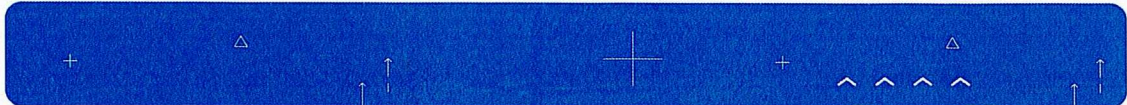
**Istation Q-64266**

## Prepared For

Owasso Public Schools  
1501 N Ash St  
ACCOUNTS PAYABLE  
Owasso, OK, 74055-4920

## Your Istation Partner

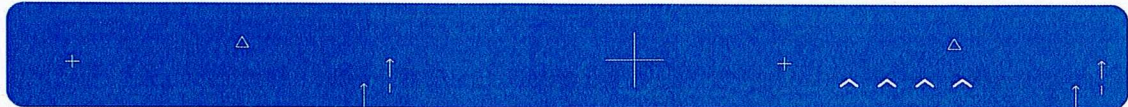
Heather Tennyson  
Account Executive  
htennyson@istation.com



Quote: Q-64266  
 Prepared For: Owasso Public Schools  
 Expires On: 8/31/2024

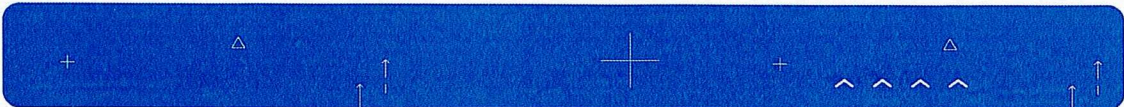
DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions.

Istation Reading							
QTY	Product	ISBN	Start Date	Months	Campus	List Price	Sales Price
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Ator Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Barnes Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Hayward Smith Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Larkin Bailey Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Lucille Ellingwood Morrow Elementary	\$15,110.00	\$13,599.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Mills Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Northeast Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Pamela Hodson Elementary School	\$12,870.00	\$11,583.00
1	Istation Reading	978-1-936324-34-7	8/01/2024	12	Stone Canyon Elementary School	\$12,870.00	\$11,583.00



Quote: Q-64266  
Prepared For: Owasso Public Schools  
Expires On: 8/31/2024

List Amount	\$118,070.00
Discount Amount	\$11,807.00
Tax Amount	\$0.00
Customer Total	\$106,263.00



Quote: Q-64266  
 Prepared For: Owasso Public Schools  
 Expires On: 8/31/2024

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Additional Options (to be paid in full). Totals do not include tax (if applicable):

Start Date: 8/01/2024	Term: 12	End Date: 7/31/2025
-----------------------	----------	---------------------

Please email or fax the following items to 214.291.5534 or [orders@istation.com](mailto:orders@istation.com). Failure to provide the below will cause a delay in processing your order.

- Signed Purchase Order that includes the quote number
- Signature page of this Quote (choose subscription length)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by their respective authorized representatives whose signatures appear below.

**Istation**

**District**

Signature: 

Signature: \_\_\_\_\_

Printed Signature: Richard Watson

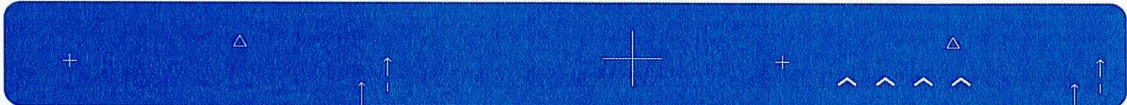
Printed Signature: \_\_\_\_\_

Title: Chief Revenue Officer

Title: \_\_\_\_\_

Dated: 6/27/2024

Dated: \_\_\_\_\_



Quote: Q-64266  
Prepared For: Owasso Public Schools  
Expires On: 8/31/2024

To ensure timely and accurate fulfillment, please provide the requested contact information below:

**Primary Implementation Contact**

**Accounts Payable / Billing Contact**

Name: Angela Parks

Name: Renee Atkinson

Email: angela.parks@owassops.org

Email: renee\_atkinson@owassops.org

Phone: 918-272-8182

Phone: 918-272-8117

**District Technology Contact**

**District Data Contact**

Name: Sean Parker

Name: Angela Parks

Email: sean.parker@owassops.org

Email: angela.parks@owassops.org

Phone: 918-272-1132

Phone: 918-272-8182

Privacy Policy: <https://www.istation.com/legal/privacystatement>  
Terms of Use: <https://www.istation.com/legal/termsfuse>

# MEMORANDUM OF UNDERSTANDING

*between*

**Owasso Public Schools of Tulsa County, Oklahoma**  
and **CREOKS Mental Health Services, Inc.**

This **MEMORANDUM OF UNDERSTANDING** is hereby made and entered into by and between Owasso **Public Schools of Tulsa County, Oklahoma**, hereinafter referred to as “the District”, and **CREOKS Mental Health Services, Inc.**, hereinafter referred to as “**CREOKS**” for the **2024-2025** school year.

## I. Purpose

- a. The purpose of this agreement is to obtain Behavioral Health Services from CREOKS for students who are eligible, and their families, in all schools of the District as mutually agreed upon by the District and CREOKS.
- b. CREOKS offers to provide behavioral health services under the terms and conditions of this Agreement.

## II. Working Agreement

- a. The parties agree as follows:
  1. CREOKS shall provide a minimum of one provider to deliver behavioral health support services to students participating in the Program. Appropriate licensed and/or certified staff will be provided based on the individualized needs of the school system.
  2. The PROVIDER will also possess all other qualifications necessary under state or federal law and regulations to support successful Medicaid billing by PROVIDER for the services they provide in the program.
  3. The PROVIDER will implement behavioral health services consistent with the expectations of the District’s Superintendent. The PROVIDER will perform the following duties in accordance with the following mutually agreed design.
    - a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify and improve the services provided to each student involved in the Program as dictated by the student’s individual needs and consistent with this Agreement.
    - b. At the request of the principal or District Superintendent, the PROVIDER shall participate in District meetings, such as child study team meetings, educational team staffing’s, IEP meetings, parent conferences or other meetings as mutually agreed upon by both parties to the Agreement.
    - c. Orient, train and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom.
    - d. Provide monthly tracking reports and other reports to the District on a mutually agreeable schedule.
    - e. Provide in-service training for staff as mutually agreed upon by both parties to the Agreement: and
    - f. Perform other services as may be mutually agreed upon by both parties to the Agreement.
  4. The participating school’s designated faculty will make referrals into the program and work with on-site PROVIDER staff to help optimize program attendance.

- a. In the event that there are issues involving PROVIDER personnel and the issues are not resolved, PROVIDER will, upon written request by the District, review the concerns and take appropriate action.
- b. All wages, taxes, benefits and other employment-related expenses and duties associated with the PROVIDER are the sole responsibility of the PROVIDER.
- c. Services under this Agreement will extend for the duration of the school year. The PROVIDER will provide services at the assigned school site on the same schedule as the teachers. Services provided during the summer months or continuous learning schools' intersessions which are billable under this contract will be mutually agreed upon by both parties.
- d. The District agrees to provide adequate space, furniture, and other furnishings as mutually agreed upon by both parties to this Agreement for the implementation of the Program.
- e. PROVIDER will maintain all records, logs, and documentation, including progress notes prepared by the PROVIDER Employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act.
- f. PROVIDER shall act as the Medicaid Provider for all services provided under this Agreement and will promptly bill Medicaid for all services provided to District Students who are Medicaid eligible pursuant to the fee schedule set forth in Attachment A, which is the current Medicaid fee schedule for the services to be provided. PROVIDER will comply with the requirements of state and federal law and regulations is seeking Medicaid reimbursement for these services. PROVIDER is solely responsible for the proper billing of Medicaid-covered services under this Agreement.
- g. PROVIDER has no duty to disclose treatment information to the District, and all treatment provided is privileged and confidential pursuant to state and federal law and regulations.

### **III. Liability and Indemnification**

- a. PROVIDER agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of PROVIDER, its officers, agents, employees, or contractors. Also, as the Medicaid Provider under this Agreement, PROVIDER shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by PROVIDER, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this Agreement.
  1. PROVIDER agrees that prior to entering this Agreement, PROVIDER has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and School Leaders Legal Liability insurance policy (SLL) (otherwise known as Directors and Officers Liability Insurance), each insuring PROVIDER in an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$2,000,000.00 in the aggregate for personal injury or death. PROVIDER must add the District as an additional insured party on each policy for purposes of PROVIDER's performance of this Agreement and maintain the required insurance policies at all times while this Agreement is in effect. PROVIDER agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies is cancelled during the school year, PROVIDER must immediately notify the District.
  2. Further, PROVIDER affirms that its employees and any subcontractor who will be on District property and acting on behalf of PROVIDER in performance of this Agreement

are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

3. All educational materials and supplies will be provided to PROVIDER but remain the property of the District and shall be annually inventoried by the District.
4. The PROVIDER will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the Program. District personnel will directly supervise the day-to-day operation of the Program.

#### **IV. Privacy and Security**

- a. Recognizing the District's interest in providing the most secure environment possible for its students, CREOKS agrees it will act under this Memorandum in compliance with 70 O.S. §6-101.48. Specifically:
  1. CREOKS will not permit any person under its authority, whether employee or volunteer, from coming on to school premises for any activity covered by this Memorandum if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippey Violent Crime Offenders Registration Act; and
  2. CREOKS agrees that where work is to be performed by a company employee which would otherwise be performed by a school employee on a full-time or part-time basis, the company shall not permit any person(s) from performing work on school premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- b. CREOKS's agreement to and acceptance of this Memorandum as evidenced by the signature(s) below serves as CREOKS's statement of compliance with the requirements of paragraphs A of this section, as required by 70 O.S. §6-101.48(B).
- c. CREOKS agrees to require all persons under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this Memorandum on school premises.
- d. CREOKS agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
  1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.
  2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. They can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without express written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. CREOKS agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).
- e. CREOKS and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

#### **V. Liability and Indemnification**

CREOKS agrees to defend, save, indemnify, and hold the District harmless from any alleged claims, demands, causes of action, liability, loss, damages, and/or injury arising out of or incident to any acts, omissions, negligence, or willful misconduct of CREOKS personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

#### **VI. POINTS OF CONTACT**

Primary Contacts:

##### **Owasso Public Schools**

Charlene Duncan  
**Director of Special Services**  
Owasso Public Schools  
1501 N Ash Street  
Owasso, OK 74055  
Phone: 918-272-8021  
charlene.duncan@owassops.org

##### **CREOKS Behavioral Health Services, Inc.**

**Brandi Smith**  
**Chief Clinical Officer/Clinical Director**  
CREOKS Behavioral Health  
4103 S Yale Ave Ste B  
Tulsa, OK 74135  
Office 918-382-7300  
Cell 918-884-1630  
[Brandi.Smith@creoks.org](mailto:Brandi.Smith@creoks.org)

#### **VII. GENERAL**

- a. CREOKS agrees that the activities it undertakes under this Memorandum are intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.
- b. CREOKS agrees that it will not claim or imply that the District endorses the sale or purchase of its services.
- c. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- d. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
- e. All agreements within this Memorandum are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- f. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both the District and CREOKS agree to the above Memorandum.

Witnessed:

**Owasso Public Schools**

**CREOKS Behavioral Health Services, Inc.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Brandi Smith  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# OWASSO SCHOOLS MEAL PRICE

2024 - 2025

## ELEMENTARY

<b>Breakfast, Full Price</b>	\$2.35
<b>Breakfast, Reduced Price</b>	\$.30
<b>Second Breakfast</b>	\$2.55
<b>Lunch, Full Price</b>	\$3.35
<b>Lunch, Reduced Price</b>	\$.40
<b>Second Lunch Price</b>	\$3.95

## HIGH SCHOOL

<b>Breakfast, Full Price</b>	\$2.65
<b>Breakfast, Reduced Price</b>	\$.30
<b>Second Breakfast</b>	\$2.80
<b>Premium Breakfast, Full Price</b>	\$3.15
<b>Lunch, Full Price</b>	\$3.60
<b>Lunch, Reduced Price</b>	\$.40
<b>Premium Lunch Meal, Full Price</b>	\$4.60
<b>Second Lunch Price</b>	\$4.20

## MIDDLE SCHOOL

<b>Breakfast, Full Price</b>	\$2.60
<b>Breakfast, Reduced Price</b>	\$.30
<b>Second Breakfast</b>	\$2.80
<b>Lunch, Full Price</b>	\$3.55
<b>Lunch, Reduced Price</b>	\$.40
<b>Second Lunch Price</b>	\$4.20

## DISTRICT WIDE

<b>Adult Breakfast</b>	\$2.70
<b>Adult Lunch</b>	\$5.00
<b>Milk, 1/2 Pint</b>	\$.75



For more information, please contact the Owasso Child Nutrition office at 918-272-8034

To apply for free or reduced meal benefits visit [Owassops.org](http://Owassops.org)

This institution is an equal opportunity provider.





308 South Main Street ♦ Owasso, OK 74055  
Phone 918-376-9130

## Scheduled Maintenance Agreement

This agreement is between Commercial Power Solutions, LLC (CPS) and **Owasso High School c/o Brad Yokley** (the Customer) for the scheduled maintenance of the emergency power system(s) located at **501 E. 2<sup>nd</sup> Ave., Owasso, OK 74055**

The following equipment is covered by this agreement:

Generac Generator, M/N: RG04854GNAX; S/N: 3001499292

This agreement shall be in effect for a term of one (1) year from the date of the Customer's signature below and will be subject to the following:

1. The Customer shall remit the full amount of **\$465.00, plus any applicable taxes**, payable upon receipt of invoice from CPS. Invoices are payable via check, credit card, and cash. There will be a 3% surcharge of the total invoice amount for credit card payments.
2. CPS will perform scheduled maintenance inspections of the above equipment **2 times per year** at approximately **6 month** intervals.
3. All items on the attached inspection form that are applicable to the above equipment will be inspected during each maintenance visit. A copy of the completed form will be provided to the Customer. Any problems or issues with the equipment will be noted on the form and a CPS service consultant will contact the customer to discuss possible courses of action.
4. The following items shall be performed one time per year: Replacing the engine oil, oil filter(s) and fuel filter(s) as applicable. Independent laboratory analysis of a sample of the used oil.
5. The Customer authorizes CPS, at the time of the maintenance visit, to make repairs needed for proper operation of the equipment as long as the cost of the repairs does not exceed \_\_\_\_\_. Any repair made will be noted on the inspection form.
6. This agreement does not include any parts and services not specifically mentioned in this agreement. Return visits to make repairs are not included in this agreement. All parts and services not covered by this agreement will be billed at CPS's prevailing rates.
7. CPS warrants its work for a period of sixty (60) days from the date of service. This warranty is limited to failure as a result of workmanship and does not include failures resulting from repairs made by someone other than CPS, misuse, negligence, accident, over-loading, over-speeding, fire, flood, vandalism, theft or any other acts beyond the control of CPS.
8. Failure of any new parts installed by CPS during the course of maintenance service shall be covered by the warranty provided by the manufacturer of those parts.
9. CPS's liability under this agreement, if any, shall be limited to the contract amount of this agreement. In no event shall CPS be liable for any consequential, incidental, or exemplary damages, including, but not limited to, loss of profits or down time.
10. This agreement may be cancelled by either party with a thirty (30) day written notice.

Commercial Power Solutions, LLC and the Customer have agreed to the above on this day.

By: Laura Wofford  
Commercial Power Solutions, LLC

By: \_\_\_\_\_  
Customer

Date: June 11, 2024

Date: \_\_\_\_\_

<b>Site</b>	<b>Capacity</b>	<b>Current</b>	<b>Available Slots</b>
Ator Elementary - Pre-K	36	9	27
Ator Elementary - Kindergarten	54	29	25
Ator Elementary - 1st Grade	54	54	0
Ator Elementary - 2nd Grade	54	59	0
Ator Elementary - 3rd Grade	54	58	0
Ator Elementary - 4th Grade	54	54	0
Ator Elementary - 5th Grade	54	61	0
Bailey Elementary - Pre-K	36	31	5
Bailey Elementary - Kindergarten	54	48	6
Bailey Elementary - 1st Grade	54	62	0
Bailey Elementary - 2nd Grade	72	73	0
Bailey Elementary - 3rd Grade	72	82	0
Bailey Elementary - 4th Grade	54	67	0
Bailey Elementary - 5th Grade	54	73	0
Barnes Elementary - Pre-K	36	25	11
Barnes Elementary - Kindergarten	72	49	23
Barnes Elementary - 1st Grade	72	79	0
Barnes Elementary - 2nd Grade	72	85	0
Barnes Elementary - 3rd Grade	72	79	0
Barnes Elementary - 4th Grade	72	76	0
Barnes Elementary - 5th Grade	72	74	0
Hodson Elementary - Pre-K	36	27	9
Hodson Elementary - Kindergarten	72	65	7
Hodson Elementary - 1st Grade	72	79	0
Hodson Elementary - 2nd Grade	72	96	0
Hodson Elementary - 3rd Grade	72	92	0
Hodson Elementary - 4th Grade	72	81	0
Hodson Elementary - 5th Grade	72	94	0
Mills Elementary - Pre-K	36	26	10
Mills Elementary - Kindergarten	72	52	20
Mills Elementary - 1st Grade	72	81	0
Mills Elementary - 2nd Grade	72	78	0
Mills Elementary - 3rd Grade	72	79	0
Mills Elementary - 4th Grade	54	64	0
Mills Elementary - 5th Grade	54	61	0
Morrow Elementary - Pre-K	36	37	0
Morrow Elementary - Kindergarten	90	57	33
Morrow Elementary - 1st Grade	90	115	0
Morrow Elementary - 2nd Grade	90	108	0
Morrow Elementary - 3rd Grade	90	104	0

Site	Capacity	Current	Available Slots
Morrow Elementary - 4th Grade	72	92	0
Morrow Elementary - 5th Grade	72	105	0
Northeast Elementary - Pre-K	36	25	11
Northeast Elementary - Kindergarten	72	53	19
Northeast Elementary - 1st Grade	72	80	0
Northeast Elementary - 2nd Grade	72	82	0
Northeast Elementary - 3rd Grade	54	87	0
Northeast Elementary - 4th Grade	72	71	1
Northeast Elementary - 5th Grade	54	63	0
Smith Elementary - Pre-K	36	17	19
Smith Elementary - Kindergarten	54	43	11
Smith Elementary - 1st Grade	54	62	0
Smith Elementary - 2nd Grade	54	67	0
Smith Elementary - 3rd Grade	54	68	0
Smith Elementary - 4th Grade	54	64	0
Smith Elementary - 5th Grade	54	67	0
Stone Canyon Elementary - Pre-K	36	39	0
Stone Canyon Elementary - Kindergarten	72	62	10
Stone Canyon Elementary - 1st Grade	72	85	0
Stone Canyon Elementary - 2nd Grade	72	74	0
Stone Canyon Elementary - 3rd Grade	90	99	0
Stone Canyon Elementary - 4th Grade	72	101	0
Stone Canyon Elementary - 5th Grade	72	98	0
6th Grade Center	750	718	32
7th Grade Center	750	720	30
8th Grade Center	750	784	0
Owasso High School - 9th Grade	750	772	0
Owasso High School - 10th Grade	725	791	0
Owasso High School - 11th Grade	725	766	0
Owasso High School - 12th Grade	725	715	10

CERTIFICATE OF APPROVAL

July 15, 2024

Purchase Orders to be approved by the Board of Education:

**2024-2025 General Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		1-340	3,906,834.80
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 3,906,834.80
			<hr/> <hr/>

**2024-2025 Building Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		1-63	5,195,558.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 5,195,558.00
			<hr/> <hr/>

**2024-2025 Child Nutrition Fund**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		1-25	2,146,100.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 2,146,100.00
			<hr/> <hr/>

**2024-2025 Bond Fund 31**

		<u>P.O. Nos</u>	
<i>VENDORS</i>		1-196	13,759,269.81
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
			\$ 13,759,269.81
			<hr/> <hr/>

**2024-2025 Bond Fund 33**

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

**2024-2025 Bond Fund 35**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

**2024-2025 Bond Fund 39**

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

**2024-2025 Bond Fund 04-BOK**

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<hr/>
		\$	-
			<hr/> <hr/>

## Purchase Order Register

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PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2024	679	OKLA CORPORATION COMMISSION	Fuel Tank Storage Reg. Fee	150.00
2	07/01/2024	14920	OKLAHOMA SCHOOLS INSURANCE GROUP	Auto/Bus Liability Insurance Deductible	15,000.00
3	07/01/2024	1401	OTA PIKEPASS CUSTOMER SERVICE	Pike Pass Fees	10,000.00
4	07/01/2024	6564	O'REILLY AUTOMOTIVE, INC.	Bus and Vehicle Parts	65,000.00
5	07/01/2024	18100	OWASSO AUTO CARE	Bus Parts	25,000.00
6	07/01/2024	408	OWASSO TAG AGENCY	Tags for new buses	2,000.00
7	07/01/2024	18966	PERFORMANCE POWERSPORTS LLC	Service and parts	5,000.00
8	07/01/2024	1174	D&H UNITED FUELING SOLUTIONS INC	Tank Tests and Repairs for Pumps	10,000.00
9	07/01/2024	6859	PREMIER TRUCK GROUP	Bus Parts/Services	35,000.00
10	07/01/2024	195	FELKINS ENTERPRISES, LLC	Paperwork Reorders	2,000.00
11	07/01/2024	19506	ALFONSO ROCHA	Bus repairs	45,000.00
12	07/01/2024	14274	247 SECURITY, INC	Camera/DVR/Equipment repairs	2,500.00
13	07/01/2024	17521	SEON SYSTEMS SALES INC	Internet & Hard drives for the buses	2,500.00
14	07/01/2024	18825	SOONER EMERGENCY SERVICE INC	Oil Disposal	10,000.00
15	07/01/2024	11060	SOUTHERN TIRE MART, LLC	Tires	75,000.00
16	07/01/2024	10207	FDR & CP SERVICES LLC	Fuel Tank testing	500.00
17	07/01/2024	3412	TACENERGY LLC	Diesel/Unleaded Fuel	300,000.00
18	07/01/2024	19115	EMPLOYEE SCREENING SVCS OF MISSOURI	Yearly Physicals/drug Screenings and Randoms	25,000.00
19	07/01/2024	212	ER FOR TRUCKS INC	Bus Parts/Repairs	20,000.00
20	07/01/2024	2903	TULSA CLEANING SYSTEMS	Soap/Parts/Repairs for Power Washer	10,000.00
21	07/01/2024	9914	USED OIL SERVICE CO., INC.	Used Oil Disposal	2,500.00
22	07/01/2024	276	WALMART #168	Bus Supplies	1,500.00
23	07/01/2024	16142	W&B SERVICES	Bus repairs	20,000.00
24	07/01/2024	18371	AIR COMPRESSOR SUPPLY LLC	Air Compressor Maintenance	2,000.00
25	07/01/2024	11351	AMAZON	Transportation Supplies	1,000.00
26	07/01/2024	18915	AMERICAN BUS SALES LLC	Bus Repairs	5,000.00
27	07/01/2024	2058	ATWOODS	Transportation shop supplies	1,000.00
28	07/01/2024	2138	BG PRODUCTS	Clean up/ New Barrels	20,000.00
29	07/01/2024	6590	B & M CUSTOM EXHAUST	Bus Repairs	2,000.00
30	07/01/2024	5355	BEAR COMMUNICATIONS INC	Bus Radios	15,000.00
31	07/01/2024	16029	BEST CHOICE AUTO GLASS LLC	Auto glass replacement/repair	10,000.00
32	07/01/2024	19608	OPENROAD BILL KNIGHT LLC	Bus repair/Collision Work	15,000.00
33	07/01/2024	12013	UNITED FORD SOUTH LLC	Vehicle Parts/repairs	15,000.00
34	07/01/2024	4621	BUCK'S WHEEL & EQUIPMENT CO.	Bus Seats/covers and parts	20,000.00
35	07/01/2024	2941	BUMPER TO BUMPER	Bus Parts	10,000.00
36	07/01/2024	361	CLASSIC CHEVROLET-GEO	Bus repairs	25,000.00
37	07/01/2024	9410	CUMMINS SOUTHERN PLAINS LLC	Bus Parts	3,000.00
38	07/01/2024	12052	FASTENAL	Bus Parts	500.00
39	07/01/2024	18215	DEPARTMENT OF TRANSPORTATION	Queries for all CDL drivers for the district	250.00
40	07/01/2024	17590	FORM APPROVALS LLC	Disciplinary forms	500.00
41	07/01/2024	18373	RED HAWK COLLISION INC	Body Work-repairs	5,000.00
42	07/01/2024	11859	HIBDON TIRES PLUS	Tires and repairs	20,000.00

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43	07/01/2024	186	HI-LINE ELECTRIC COMPANY INC	Bus parts	8,000.00
44	07/01/2024	18614	HOLT TRUCK CENTERS OF OKLAHOMA LLC	Bus repairs and vehicle parts	200,000.00
45	07/01/2024	13070	INTERSTATE ALL BATTERY CTR OWASSO	Batteries	1,000.00
46	07/01/2024	14537	THEODORE REA	Camera Equipment and repairs	10,000.00
47	07/01/2024	17301	J.A.M. DISTRIBUTING COMPANY	Oil/DEF	25,000.00
48	07/01/2024	18204	JIM GLOVER CDJR LLC	Bus repairs	15,000.00
49	07/01/2024	18965	JJB TRANSPORTATION LLC	Bus Repairs	25,000.00
50	07/01/2024	189	LENOX WRECKER SERVICE	Vehicle towing	15,000.00
51	07/01/2024	6650	LOWE'S HOME CENTER, INC.	Bus supplies	10,000.00
52	07/01/2024	18227	MATT'S ATV & OFFROAD LLC	Part's and supplies for lawn equipment and ATV's	1,500.00
53	07/01/2024	18814	MOBILITY ONE TRANSPORTATION INC	Equipment services for special needs buses	5,000.00
54	07/01/2024	18446	OFFEN PETROLEUM LLC	Diesel and Unleaded Fuel for Buses	300,000.00
55	07/01/2024	4999	OFFICE DEPOT	Office Supplies	1,000.00
56	07/01/2024	3718	AMAX SIGNS	District Wide Marquee & Scoreboard Repairs	5,000.00
57	07/01/2024	16138	ASSOCIATED THEATRICAL CONTRACTORS	Lecture Area Curtain Repair at the PAC	2,000.00
58	07/01/2024	2058	ATWOODS	District Wide for Maintenance Supply Needs	1,500.00
59	07/01/2024	13689	SKYADD, LLC	Blanket PO for Port-a-Johns	5,000.00
60	07/01/2024	8403	BEE- PAK INC.	District Wide Box Needs	2,000.00
61	07/01/2024	12013	UNITED FORD SOUTH LLC	Blanket PO for Maintenance on Service Vehicles	2,000.00
62	07/01/2024	2941	BUMPER TO BUMPER	Blanket PO for Equipment Upkeep Supplies	200.00
63	07/01/2024	16378	C & C SUPPLY AND SERVICE CO INC	Blanket PO for Custodial Supplies	6,000.00
64	07/01/2024	71418	Cintas Corporation 063	Blanket PO for Uniforms / Mats	10,000.00
65	07/01/2024	14367	CORNERSTONE HARDWARE	Blanket PO for Hardware	500.00
66	07/01/2024	9236	ENVIRONMENTAL HAZARD CONTROL	Asbestos Projects & Training	2,000.00
67	07/01/2024	1227	EQUIPMENT ONE RENTAL/SALES INC	Blanket PO for Rental Equipment	800.00
68	07/01/2024	1227	EQUIPMENT ONE RENTAL/SALES INC	Blanket PO for Propane	600.00
69	07/01/2024	6247	FULLERTON WELDING SUPPLY	Blanket PO for Welding Supplies	1,000.00
70	07/01/2024	16642	GENERAC POWER SYSTEMS INC	Yearly Fee for Backup Generator	100.00
71	07/01/2024	225	GRAINGER, INC.	Blanket PO for Building Maintenance Supplies	7,000.00
72	07/01/2024	2781	HEATWAVE SUPPLY CO.	Blanket PO for Plumbing Supplies	5,000.00
73	07/01/2024	767	HOLLY MATERIAL HANDLING & EQUIP INC	Blanket PO for Forklift Service	4,000.00
74	07/01/2024	15842	HD SUPPLY FACILITIES MAINTENANCE	Blanket PO for General Supplies	15,000.00
75	07/01/2024	15	H&R LIFTING & BUCKET SERVICE	Blanket PO for Crane Lift Rentals	3,000.00
76	07/01/2024	13070	INTERSTATE ALL BATTERY CTR OWASSO	Blanket PO for Warehouse Supplies	3,000.00
77	07/01/2024	12419	JOHNSTONE SUPPLY OF OWASSO	District Wide HVAC Parts & Repairs	5,000.00

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78	07/01/2024	16997	KAL-AN ASPHALT INC	Blanket PO for Dirt Work & Supplies	4,000.00
79	07/01/2024	1916	LIBERTY FLAGS	Blanket PO for Replacement Flags & Installation	7,000.00
80	07/01/2024	7281	LOCKE SUPPLY CO	Blanket PO for Bldg Maintenance Supplies	6,000.00
81	07/01/2024	6650	LOWE'S HOME CENTER, INC.	Blanket PO for Bldg Maintenance Supplies	25,000.00
82	07/01/2024	9615	MAIL THIS! COPY THAT!	Blanket PO for Shipping Services	500.00
83	07/01/2024	13355	KDR ENTERPRISES INC	Blanket PO for Appliance Repair	1,000.00
84	07/01/2024	112	MURRAY WOMBLE, INC.	Blanket PO for Bldg Maintenance Supplies	10,000.00
85	07/01/2024	16733	NELSON NISSAN	Vehicle Maintenance Service	1,000.00
86	07/01/2024	11343	OKLA DEPT OF LABOR	Blanket PO for Boiler/Water Heater Inspections	1,000.00
87	07/01/2024	118	OKLAHOMA LIGHTING DISTRIBUTORS	Blanket PO for Lighting Supplies	1,000.00
88	07/01/2024	1786	OVERHEAD DOOR COMPANY	Blanket PO for Overhead Door Repair	5,000.00
89	07/01/2024	8028	OWASSO FENCE CO LLC	Blanket PO for Fence Supplies	500.00
90	07/01/2024	557	P & K EQUIPMENT, INC.	Blanket PO for Equipment Upkeep/Parts	1,000.00
91	07/01/2024	557	P & K EQUIPMENT, INC.	Service & Repairs of Gators & Tractors	10,000.00
92	07/01/2024	19230	BEN HURT	Wrapping of District Property	1,000.00
93	07/01/2024	166	QUILL CORPORATION	Blanket PO for Office Supplies	500.00
94	07/01/2024	10483	SAM'S CLUB	District Wide Supplies	10,000.00
95	07/01/2024	4504	SHERWIN-WILLIAMS	Blanket PO for Paint & Supplies	6,000.00
96	07/01/2024	1817	SHREDDERS, INC.	Blanket PO for Shredding Services	1,500.00
97	07/01/2024	193	STANDARD SUPPLY LAWN & GARDEN	Blanket PO for Equipment Supplies	250.00
98	07/01/2024	16317	UNITED RENTALS	Rental Equipment	5,000.00
99	07/01/2024	7832	VOSS LIGHTING	Lighting Supplies	4,000.00
100	07/01/2024	7843	WARREN CAT	Blanket PO for Rental & Maintenance Equipment	15,000.00
101	07/01/2024	11351	AMAZON	Blanket Po for Accreditation Office Supplies	500.00
102	07/01/2024	4999	OFFICE DEPOT	Blanket PO for Office Supplies	1,000.00
103	07/01/2024	17498	T-MOBILE USA INC	Data Services for Tech Hotspots	1,200.00
104	07/01/2024	14449	VERIZON WIRELESS	Hotspot Data Services	20,000.00
105	07/01/2024	19249	GILL REPROGRAPHICS INC.	Scan, copy and print large blue print documents	3,000.00
106	07/01/2024	82430	LESLIE J WRIGHT	Per Diem/Baggage-Ground Travel Reimbursement	370.00
107	07/01/2024	85941	JOANNA L COUCH	Per Diem/Baggage-Ground Travel Reimbursement	370.00
108	07/01/2024	84079	SARAH BETH BUTTERWORTH	Per Diem/Baggage-Ground Travel Reimbursement	370.00
109	07/01/2024	82029	RONDA DAWN AVILA	Per Diem/Baggage-Ground Travel Reimbursement	370.00

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110	07/01/2024	88118	CAROLYN LYDIA KELLY	Per Diem/Baggage-Ground Travel Reimbursement	370.00
111	07/01/2024	83383	AMANDA D KENNETT	Per Diem/Baggage-Ground Travel Reimbursement	370.00
112	07/01/2024	19695	ELATI HOTEL LLC	Hotel for Fluency Matters Conference July 7-11	4,143.85
113	07/01/2024	84148	TIFFANI N COOPER	Per Diem/Ground Travel Reimbursement-NAEHCY	260.00
114	07/01/2024	86118	STEPHANIE RAE CURFMAN	Per Diem/Ground Travel Reimbursement-NAEHCY	260.00
115	07/01/2024	84151	JILL E MCCORMICK	Per Diem/Ground Travel Reimbursement-NAEHCY	260.00
116	07/01/2024	80611	ELEANOR A REYNOLDS	Per Diem/Ground Travel Reimbursement-NAEHCY	260.00
117	07/01/2024	19739	HYATT HOTELS OF FLORIDA INC	Hotel for NAEHCY Conference-Nov 16-19, 2024	2,242.68
118	07/01/2024	84965	ASHLEY D HEARN	Per Diem Reimbursement-Emerging Leader Academy	82.50
119	07/01/2024	84965	ASHLEY D HEARN	Per Diem Reimbursement-Emerging Leader Academy	82.50
120	07/01/2024	84965	ASHLEY D HEARN	Per Diem Reimbursement-Emerging Leader Academy	82.50
121	07/01/2024	84965	ASHLEY D HEARN	Per Diem Reimbursement-Emerging Leader Academy	82.50
122	07/01/2024	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Hotel Emerging Leaders Academy Oct 23-24, 2024	130.00
123	07/01/2024	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Hotel Emerging Leaders Academy Dec 11-12, 2024	130.00
124	07/01/2024	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Hotel Emerging Leaders Academy Feb 5-6, 2024	130.00
125	07/01/2024	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Hotel Emerging Leaders Academy March 26-27, 2024	130.00
126	07/01/2024	84965	ASHLEY D HEARN	Per Diem Reimbursement-OSSBA Conference	137.50
127	07/01/2024	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Hotel for OSSBA Conference August 22-24, 2024	260.00
128	07/01/2024	18152	CHASE/STAFF TRAVEL EXPENSES	Blanket-District Emergency Staff Travel Expenses	500.00
129	07/01/2024	1980	CCOSA	Blanket-CCOSA Registrations/Trainings	15,000.00
130	07/01/2024	11351	AMAZON	Blanket-T&L Supplies	250.00
131	07/01/2024	9608	HOBBY LOBBY #25	Blanket-T&L Supplies	200.00
132	07/01/2024	4999	OFFICE DEPOT	Blanket-T&L Supplies	300.00
133	07/01/2024	276	WALMART #168	Blanket-T&L Supplies	300.00
134	07/01/2024	166	QUILL CORPORATION	Blanket-T&L Supplies	300.00
135	07/01/2024	276	WALMART #168	Blanket-Homeless School Supplies/Personal Hygiene	2,000.00
136	07/01/2024	17543	OWASSO EXPRESS LAUNDRY LLC	Vouchers for Homeless Families Cleaning/Laundry	200.00

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137	07/01/2024	13071	COMMITTEE FOR CHILDREN	Second Step Subscription Elementary-Middle School	26,989.20
138	07/01/2024	19355	NAZOKAT UMAROVA	Form Choice Limiter Subscription	35.00
139	07/01/2024	17034	SMARTKETER LLC	Flipsnack-1 yr Digital Publishing Subscription	288.00
140	07/01/2024	18364	AWESOME GAPPS INC	Google Form Publisher Subscription	690.00
141	07/01/2024	16323	GLOBAL COMPLIANCE NETWORK	Online Professional Development- District Wide	1,200.00
142	07/01/2024	5612	GREAT EXPECTATIONS-NSU	GE Registrations July 30-August 2, 2024	15,000.00
143	07/01/2024	18792	OKLAHOMA STATEWIDE VIRTUAL	Virtual Learning Secondary	40,800.00
144	07/01/2024	11613	OK SOCIETY FOR TECHNOLOGY IN EDU	District OK Society for Technology Membership	750.00
145	07/01/2024	18751	IMAGINE LEARNING LLC	10 Purpose Prep Concurrent Licenses - OHS	3,300.00
146	07/01/2024	3066	READ NATURALLY	Read Live 1 year License-Reading Intervention	3,325.00
147	07/01/2024	10440	SOLUTION TREE	Professional Development Sept 11 -12, 2024	13,000.00
148	07/01/2024	19724	VALIDATE ME INC	Foreign Transcript Evaluation	5,000.00
149	07/01/2024	16538	WONDER WORKSHOP	Make Wonder Tech Center Renewal-1 year	9,000.00
150	07/01/2024	10501	TULSA TECHNOLOGY CENTER	Aerospace/Career Academy Tuition	5,250.00
151	07/01/2024	18472	Connected Kids	Blanket for Therapeutic and Consultation Fees	69,600.00
152	07/01/2024	11950	TES PRODUCTIONS, INC	AV System -Mills Elementary	8,435.53
153	07/01/2024	17590	FORM APPROVALS LLC	Google Form Workflow Subscription	888.00
154	07/01/2024	11950	TES PRODUCTIONS, INC	AV System-Northeast Elementary	8,435.53
155	07/01/2024	18472	Connected Kids	Registration-Rhythmic Training Class	200.00
156	07/01/2024	11613	OK SOCIETY FOR TECHNOLOGY IN EDU	OKSTE Registration Fee-Nov. 6-7, 2024	175.00
157	07/01/2024	336	BSN SPORTS	SPARK Program Equipment- Melissa Zumwalt-ESC	885.00
158	07/01/2024	11351	AMAZON	Blanket for SPARK Supplies	3,253.49
159	07/01/2024	19490	HAPPY NUMBERS INC.	Elementary Math Adoption Subscriptions 24/25	21,025.00
160	07/01/2024	15689	REALLY GREAT READING	Professional Development Back to School	4,500.00
161	07/01/2024	11345	MATLOCK SECURITY SERVICES	Security Monitoring	17,000.00
162	07/01/2024	11345	MATLOCK SECURITY SERVICES	Service and Labor Inspections	17,000.00
163	07/01/2024	4999	OFFICE DEPOT	Blanket PO for office supplies	500.00
164	07/01/2024	1270	CITY OF OWASSO	K-9 Services-District Wide	10,000.00
165	07/01/2024	1270	CITY OF OWASSO	SRO Officers	160,000.00
166	07/01/2024	10483	SAM'S CLUB	Transportation Supplies	500.00
167	07/01/2024	10483	SAM'S CLUB	District Services Membership	110.00

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168	07/01/2024	19144	INTEGRITY FIRE LLC	Fire Alarm testing, repair, maintenance and parts	11,000.00
169	07/01/2024	9404	PROMOZ SCREEN PRINTING INC.	Embroidery for SSO Jackets	400.00
170	07/01/2024	11343	OKLA DEPT OF LABOR	Inspections-Elevator	3,000.00
171	07/01/2024	11351	AMAZON	Blanket for Safety and Security Supplies	500.00
172	07/01/2024	13070	INTERSTATE ALL BATTERY CTR OWASSO	Batteries	3,000.00
173	07/01/2024	18814	MOBILITY ONE TRANSPORTATION INC	Service Handicap Lifts	2,000.00
174	07/01/2024	11345	MATLOCK SECURITY SERVICES	Blanket for service, repair and inspections	10,000.00
175	07/01/2024	17239	AEL INC	Annual Safety Tests	1,300.00
176	07/01/2024	336	BSN SPORTS	Uniform Shirts and hats for SSO	2,000.00
177	07/01/2024	12728	OTIS ELEVATOR COMPANY	Elevator Repairs	2,500.00
178	07/01/2024	18826	BURGESS BUILDING COMPANY LLC	Fire Inspections	2,500.00
179	07/01/2024	19350	SAFE LIFE DEFENSE LLC	Tactical Multi Threat Vest/equipment blanket PO	3,500.00
180	07/01/2024	19518	SPECIAL OPS UNIFORMS INC - TULSA	Tactical Jackets for SSO's	2,000.00
181	07/01/2024	12728	OTIS ELEVATOR COMPANY	Service and Repair for High School Elevator	6,500.00
182	07/01/2024	12728	OTIS ELEVATOR COMPANY	Cellular phone service for elevators	600.00
183	07/01/2024	12406	SCHINDLER ELEVATOR CORP	Cellular Service for HS elevator	600.00
184	07/01/2024	10423	OMECORP, LLC	POSTAGE MACHINE SVC/SUPPLIES - BLANKET PO	3,000.00
185	07/01/2024	11351	AMAZON	OFFICE SPLS/EQUIP FOR FINANCE/HR/PR - BLANKET PO	2,000.00
186	07/01/2024	13882	IDEMIA	EMPLOYMENT BACKGROUND/FINGERPRINT - BLANKET PO	20,000.00
187	07/01/2024	14920	OKLAHOMA SCHOOLS INSURANCE GROUP	LIABILITY INSURANCE	213,220.00
188	07/01/2024	1536	TULSA WORLD	LEGAL NOTICES/DIGITAL SUBSCRIPTIONS - BLANKET PO	2,800.00
189	07/01/2024	156	ROSENSTEIN FIST & RINGOLD INC	LEGAL SERVICES - BLANKET PO	75,000.00
190	07/01/2024	15806	MCDANIEL ACORD, PLLC	LEGAL FEES	500.00
191	07/01/2024	166	QUILL CORPORATION	OFFICE SUPPLIES - ESC - BLANKET PO	4,000.00
192	07/01/2024	17124	COMMUNITY CARE EAP	DISTRICT WIDE EMPLOYEE ASSISTANCE PROGRAM	9,636.00
193	07/01/2024	17302	ASBO INTERNATIONAL	DISTRICT MEMBERSHIP	500.00
194	07/01/2024	17589	AMERICAN FIDELITY ADMIN SVCS	CONTRACT SVC FOR COMPLIANCE OF ACA/1095	21,200.00
195	07/01/2024	17696	QUADIENT LEASING USA INC	POSTAGE MACHINE RENTAL	6,090.84
196	07/01/2024	1861	SYLOGISTED INC	SYLOGIST TRAINING/CONFERENCES - BLANKET PO	2,000.00
197	07/01/2024	1861	SYLOGISTED INC	W2 FORMS AND ENVELOPES	1,200.00
198	07/01/2024	2300	TULSA COUNTY ELECTION BOARD	ELECTION SERVICES	25,000.00
199	07/01/2024	246	BLUE RIBBON FORMS	WARRANT AND ACTIVITY CHECKS	1,800.00

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200	07/01/2024	257	OKLAHOMA ASBO	OKASBO MEMBERSHIP 24/25	525.00
201	07/01/2024	267	ROGERS COUNTY TREASURER	RE-EVALUATION COST	93,000.00
202	07/01/2024	3234	UNITED STATES POSTAL SERVICE	POSTAGE	15,000.00
203	07/01/2024	19371	PATTEN & ODEM, CPAS, PLLC	AUDIT SERVICES/PREP ESTIMATE OF NEED	22,000.00
204	07/01/2024	4999	OFFICE DEPOT	OFFICE SUPPLIES-ESC - BLANKEET PO	1,000.00
205	07/01/2024	57	BILL KELLEY & ASSOC.	SURETY BONDS/NOTARY LICENSE FEES - ESC	3,500.00
206	07/01/2024	622	TULSA COUNTY ASSESSOR	RE-EVALUATION COST	112,000.00
207	07/01/2024	203	FIRST BANK OF OWASSO	STOP PAYMENT FEES	500.00
208	07/01/2024	8446	UMB BANK N.A.	PAYING AGENT FEES	1,200.00
209	07/01/2024	18452	OKCDT ENTERPRISE LLC	HOTEL FOR SYLOGIST CATALYST CONFERENCE 7/24-26	4,000.00
210	07/01/2024	86393	PHILLIP S STORM	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	167.50
211	07/01/2024	86660	SHERYL LYNNE MANSARD	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
212	07/01/2024	80602	RENEE D ATKINSON	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
213	07/01/2024	84092	TONYA D GOFF	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	167.50
214	07/01/2024	86798	KASEY L SUTTLE	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
215	07/01/2024	87173	KELSEY RENAE SNYDER	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	167.50
216	07/01/2024	85147	SHEA L SWOFFORD	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
217	07/01/2024	88002	ELIZABETH G CROSE	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
218	07/01/2024	86831	HOLLIE SARRACINO	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
219	07/01/2024	83924	KAMI R DAY	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	167.50
220	07/01/2024	82469	ANDREA K ECHOLS	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
221	07/01/2024	86477	LISA M JOHNSON	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
222	07/01/2024	85890	KRISTIN RENAE PENNINGTON	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
223	07/01/2024	88107	JENNIFER LYNN SHOEMAKER	PER DIEM FOR SYLOGIST CATALYST CONF 7/24-26	137.50
224	07/01/2024	18152	CHASE/STAFF TRAVEL EXPENSES	STAFF EMERGENCY TRAVEL EXPENSES FOR ESC	500.00
225	07/01/2024	70076	OWASSO PUBLIC SCHOOLS-OTRS WITHHELD	TRS CORRECTIONS-PAYROLL	20,000.00
226	07/01/2024	70062	OMES-EGID	EMPLOYEE BENEFITS ADJUSTMENTS-BLANKET PO	2,000.00
227	07/01/2024	1432	OSSBA	UNEMPLOYMENT COMPENSATION SERVICE - BLANKET PO	25,000.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 340

PO No	Date	Vendor No	Vendor	Description	Amount
228	07/01/2024	9238	OSAG	WORKER COMPENSATION INSURANCE	239,882.00
229	07/03/2024	3095	WILLIAM V. MACGILL & CO	Nurse Supplies	4,842.79
230	07/03/2024	18133	TEAM PROFESSIONAL SERVICES INC	Drug Testing Grades 7-12	8,000.00
231	07/03/2024	276	WALMART #168	Blanket Nurse Supplies	500.00
232	07/03/2024	10483	SAM'S CLUB	Blanket for Nurse Supplies	2,000.00
233	07/03/2024	11351	AMAZON	Blanket for Nursing Supplies	4,000.00
234	07/03/2024	195	FELKINS ENTERPRISES, LLC	Nurse Forms	1,000.00
235	07/03/2024	14855	GORDAN N STOWE AND ASSOCIATES	Calibration/Repair of District Audiometers	672.00
236	07/03/2024	9771	VIZAVANCE	Vision Screening for 9 Elementary Sites	900.00
237	07/03/2024	19408	OKLAHOMA EMS TRAINING ACADEMY	Blanket for CPR Training E-Cards	1,500.00
238	07/03/2024	16561	TONYA JEAN JORDAN	Basic Life Support(BLS) Instructor Class	1,400.00
239	07/03/2024	3714	NASN	NASN Memberships	1,400.00
240	07/03/2024	243	SCHOOL HEALTH ALERT	School Health Alert for District Nurses	180.00
241	07/03/2024	8658	YOUTH SERVICES OF TULSA	Blanket PO for Substance Abuse Prevention	5,000.00
242	07/03/2024	9404	PROMOZ SCREEN PRINTING INC.	Uniforms for Health Services	700.00
243	07/03/2024	19792	SPORTS WORLD INC	Cleet Certified Training	1,200.00
244	07/03/2024	1432	OSSBA	District Memberships	9,226.00
245	07/03/2024	1738	OWASSO CHAMBER OF COMMERCE	Annual Membership July 1, 2024 - June 30, 2025	1,615.00
246	07/03/2024	18152	CHASE/STAFF TRAVEL EXPENSES	OPEN P.O. Staff Travel Emergency Expenses	1,000.00
247	07/03/2024	4091	UNION PUBLIC SCHOOLS	OPEN P.O. District Supplies	1,000.00
248	07/03/2024	195	FELKINS ENTERPRISES, LLC	OPEN P.O. District Printing	4,500.00
249	07/03/2024	70073	CCOSA OF OKLAHOMA CITY	District Level Services Membership 24-25	3,000.00
250	07/03/2024	1432	OSSBA	OPEN P.O. OSSBA Registrations for 24-25	6,000.00
251	07/03/2024	70073	CCOSA OF OKLAHOMA CITY	OPEN P.O. CCOSA Registrations 24-25	6,000.00
252	07/03/2024	1738	OWASSO CHAMBER OF COMMERCE	OPEN P.O. Owasso Chamber Event Registrations	5,000.00
253	07/03/2024	276	WALMART #168	OPEN P.O. District Supplies	500.00
254	07/03/2024	10483	SAM'S CLUB	OPEN P.O. District Office Supplies	1,000.00
255	07/03/2024	11351	AMAZON	OPEN P.O. District Office Supplies	500.00
256	07/08/2024	12022	NCS PEARSON	Testing Materials	619.29
257	07/08/2024	12022	NCS PEARSON	Testing Materials	6,599.94
258	07/08/2024	12022	NCS PEARSON	Testing Materials	314.03
259	07/08/2024	341	WESTERN PSYCHOLOGICAL SERVICES	Testing Materials	2,301.11
260	07/08/2024	341	WESTERN PSYCHOLOGICAL SERVICES	Testing Materials	2,217.60
261	07/08/2024	457	PRO-ED INC	Testing Materials	3,697.10
262	07/08/2024	12697	CRISIS PREVENTION INSTITUTE, INC.	Membership fees and renewals for School Psychs	4,000.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 340

PO No	Date	Vendor No	Vendor	Description	Amount
263	07/08/2024	4243	SOUTHPAW ENTERPRISES	Replacement Caster	15.00
264	07/08/2024	18616	THE CENTER FOR INDIVIDUALS WITH	Deaf Interpretation Services for Parents	2,000.00
265	07/08/2024	14394	LANGUAGE LINE SERVICES	Interpreting Services	32,000.00
266	07/08/2024	16240	SEBASTIAN LANTOS, LLC	Interpreting and Translating Services	5,000.00
267	07/08/2024	3228	FUNCTION 1ST THERAPIES	Occupational Therapy Services	115,325.00
268	07/08/2024	1400	INTEGRATIVE PHYSICAL THERAPY P.C.	Physical Therapy Services	151,875.00
269	07/08/2024	7821	BETH ANNE MANIPELLA	Occupational Therapy Services	179,850.00
270	07/08/2024	166	QUILL CORPORATION	Office Supplies - SPED	2,000.00
271	07/08/2024	276	WALMART #168	Classroom Supplies and Materials	3,000.00
272	07/08/2024	17267	HOME DEPOT USA INC	Green - OPEN PO - Batteries	200.00
273	07/08/2024	6650	LOWE'S HOME CENTER, INC.	Green - OPEN PO - PAC Upkeep	500.00
274	07/08/2024	1543	J.W. PEPPER & SON, INC	Bettridge - OPEN PO - Fall/Winter Music	4,000.00
275	07/08/2024	3427	PENDER'S MUSIC COMPANY	Bettridge - OPEN PO - Fall/Winter Music	1,000.00
276	07/08/2024	10483	SAM'S CLUB	Bratcher - Heavy Duty Shelving	239.14
277	07/08/2024	19422	LAUREN DAWN LUNSFORD	Barber - OPEN PO - Artist in Residence	10,000.00
278	07/08/2024	14661	JENKINS PIANO COMPANY LLC	Barber - OPEN PO - District Piano Tuning	3,625.00
279	07/08/2024	6650	LOWE'S HOME CENTER, INC.	King - OPEN PO - Set Construction Materials	2,000.00
280	07/08/2024	154	SAIED MUSIC CO	Barber - OPEN PO - District Honor Choir Music	2,000.00
281	07/08/2024	7825	MTI ENTERPRISES, INC	King - OPEN PO - Musical	5,500.00
282	07/08/2024	18695	KEYBOARDTEK LLC	King - Musical Midi Sound	425.00
283	07/08/2024	65	DRAMATISTS PLAY SERVICE, INC	King - Licenses/Scripts	1,500.00
284	07/08/2024	18354	SCHOOL SPECIALTY LLC	Classroom Supplies	104.82
285	07/08/2024	18824	TRINIDAD BALLOON CO	New Teacher Orientation and PD Decorations	500.00
286	07/08/2024	2941	BUMPER TO BUMPER	Brake drums	9,506.00
287	07/08/2024	11351	AMAZON	JOM Student Basic School Supply Assistance	1,050.00
288	07/08/2024	315	BLICK ART MATERIALS	JOM Student Basic School Supply Assistance	300.00
289	07/08/2024	11351	AMAZON	JOM Student Special Project Supplies	825.00
290	07/08/2024	276	WALMART #168	Cultural Craft Supplies	250.00
291	07/08/2024	359	HOBBY LOBBY STORES	Cultural Craft Supplies	250.00
292	07/08/2024	11351	AMAZON	Cultural Craft Supplies	250.00
293	07/08/2024	276	WALMART #168	Instructional Supplies for Classroom	250.00
294	07/08/2024	359	HOBBY LOBBY STORES	Instructional Supplies for Classroom	250.00
295	07/08/2024	11351	AMAZON	Instructional Supplies for Classroom	250.00
296	07/08/2024	276	WALMART #168	Tech Supplies	250.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 340

PO No	Date	Vendor No	Vendor	Description	Amount
297	07/08/2024	11351	AMAZON	Classroom Books	250.00
298	07/08/2024	1093	ACT	Partial Payment for Title VI student ACT vouchers	1,900.00
299	07/08/2024	1093	ACT	Partial Payment for JOM student ACT vouchers	5,000.00
300	07/08/2024	99999	INDEPENDENT SCHOOL DIST NO 11	July Credit Recovery	500.00
301	07/09/2024	19321	WILLIAM R FRANKENBERGER	Gorham - OPEN PO - Marching Choreography Design	9,500.00
302	07/09/2024	19261	PAGEENTRY SOLUTIONS, LLC	Gorham - OPEN PO - Marching Sound Design	5,000.00
303	07/09/2024	18316	ADAM BRUCE	Gorham - Marching Battery Percussion Design	2,500.00
304	07/09/2024	19262	COLE WILLIAMS	Gorham - Marching Front Ensemble	3,000.00
305	07/09/2024	5273	OKLAHOMA BANDMASTERS	Barber - District Membership & Convention Reg	500.00
306	07/09/2024	8140	AMERICAN CHORAL DIRECTORS	Barber - District ACDA Memberships	625.00
307	07/09/2024	12178	OAEA	Barber - OPEN PO - OAEA Memberships	450.00
308	07/09/2024	15120	NATIONAL FORENSIC LEAGUE	King - NSDA Membership	149.00
309	07/09/2024	120	OKLA SEC. SCHOOLS ACT. ASSOC.	Barber - Fine Arts Membership Fees	80.00
310	07/09/2024	11212	EDUCATIONAL THEATRE ASSOC	King - Thespian Membership	129.00
311	07/09/2024	13418	NATIONAL ASSOCIATION FOR	Barber - District NAFME Memberships	3,080.00
312	07/09/2024	14704	RANK ONE SPORT	Barber - Subscription Software	600.00
313	07/09/2024	3344	ALAN MUEGGENBORG	Gorham - OPEN PO - Drill Design	15,000.00
314	07/09/2024	19794	IGNITE 2 UNITE LLC	Professional Learning Workshop	3,700.00
315	07/09/2024	16840	COVELL PARTNERS IN DEVELOPMENT LLC	TAYLER LUTZ/HOTEL STAY FOR ODCTE TRAINING.	220.00
316	07/09/2024	88127	TAYLER JENAE LUTZ	PER DIEM FOR ODCTE TRAINING. 2 NIGHT STAY.	137.50
317	07/09/2024	8374	OK DEPT OF CAREER & TECH ED	TAYLER LUTZ/ODCTE CONFERENCE REGISTRATION	91.00
318	07/09/2024	11351	AMAZON	RICHERSON/MONEY COUNTER MACHINE	100.00
319	07/09/2024	120	OKLA SEC. SCHOOLS ACT. ASSOC.	2024/25 GIFTED & TALENTED ANNUAL MEMBERSHIP	75.00
320	07/09/2024	166	QUILL CORPORATION	MAIN OFFICE/OPEN PO/EAST CAMPUS GENERAL SUPPLIES	2,500.00
321	07/09/2024	2578	SOUTHWEST TULSA TROPHY	RICHERSON/NEW & REPLACEMENT STAFF NAME BADGES.	600.00
322	07/09/2024	4987	KAGAN PUBLISHING INC	Registration and PD-Rejoice Schools	6,608.00
323	07/09/2024	6904	MCGRAW-HILL SCHOOL ED	Rejoice-Reveal Math Implementation Training	3,500.00
324	07/09/2024	195	FELKINS ENTERPRISES, LLC	Long Note Pads for New Teacher Orientation/PD	240.00

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 11 - GENERAL, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 340

PO No	Date	Vendor No	Vendor	Description	Amount
325	07/09/2024	18056	LESSONPIX INC	Group User License	648.00
326	07/09/2024	18152	CHASE/STAFF TRAVEL EXPENSES	District Unexpected Travel Expenses	1,000.00
327	07/09/2024	11351	AMAZON	Adaptive Supplies	550.00
328	07/09/2024	276	WALMART #168	Adaptive Supplies	60.00
329	07/09/2024	19416	SASHA LONG	License for The Autism Helper Curriculum	649.00
330	07/09/2024	85842	MELYSSA A HAYS	Travel Per Diem for Confratute Conference 2024	330.00
331	07/09/2024	18152	CHASE/STAFF TRAVEL EXPENSES	Unexpected Travel Expenses	500.00
332	07/09/2024	80602	RENEE D ATKINSON	REIM NOTARY RENEWAL FEE	30.00
333	07/10/2024	487	EDUCATIONAL PRODUCTS INC	Basic School Supply Support for JOM students	25,500.00
334	07/10/2024	8374	OK DEPT OF CAREER & TECH ED	New Teacher Conference	250.00
335	07/10/2024	19131	STILLWATER HOLDINGS LLC	Hotel Stay	373.36
336	07/10/2024	88119	MEGAN ELANA HULSE	Per diem	192.50
337	07/10/2024	11351	AMAZON	Weighted Blanket/Stuffed Animal and Sensory Tent	180.00
338	07/10/2024	11351	AMAZON	Classroom Supplies	400.00
339	07/10/2024	11351	AMAZON	Yellow Paper for Student	35.00
340	07/10/2024	12022	NCS PEARSON	Gifted Assessment Materials	30,000.00
				<b>Non-Payroll Total:</b>	<b>\$3,906,834.80</b>
				<b>Payroll Total:</b>	<b>\$0.00</b>
				<b>Report Total:</b>	<b>\$3,906,834.80</b>

## Purchase Order Register

Options: Year: 2024-2025, Fund(s): 21 - BUILDING, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 63

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2024	19561	EMMET O BOYD	Emergency Plumbing Repairs	10,000.00
2	07/01/2024	18721	COMMERCIAL POWER SOLUTIONS LLC	Generator Maintenance	2,000.00
3	07/01/2024	292	CORE & MAIN LP	Blanket PO for Plumbing Supplies	2,000.00
4	07/01/2024	18400	COX ENVIRONMENTAL LLC	District Wide Air Quality Testing	5,000.00
5	07/01/2024	18844	WAYNE PHILIP DAVIS III	Exterminating Services	36,000.00
6	07/01/2024	11404	DECKER EQUIPMENT	Blanket PO for Furniture & Fixtures	6,000.00
7	07/01/2024	18637	ECT SERVICES INC	Blanket PO for HVAC Service Contract	550,000.00
8	07/01/2024	18637	ECT SERVICES INC	Blanket PO for Non-Contract HVAC Repairs	30,000.00
9	07/01/2024	19585	FOUR STATE MAINTENANCE SUPPLY INC	Blanket PO for Custodial Supplies	10,000.00
10	07/01/2024	18818	GARLAND/DBS INC	District Wide Small Roof Repairs	5,000.00
11	07/01/2024	8800	WADE SISCO	Blanket Po for Window/Glass Repair	6,000.00
12	07/01/2024	225	GRAINGER, INC.	Blanket PO for Maintenance Supplies	4,000.00
13	07/01/2024	18438	HARNESS ROOFING INC	Blanket PO for District Wide Roof Repairs	10,000.00
14	07/01/2024	2781	HEATWAVE SUPPLY CO.	Blanket PO for Plumbing Supplies	15,000.00
15	07/01/2024	3273	K & M SHILLINGFORD, INC.	Blanket PO for Boiler Repair	5,000.00
16	07/01/2024	7281	LOCKE SUPPLY CO	Blanket PO for Maintenance Supplies	7,000.00
17	07/01/2024	6650	LOWE'S HOME CENTER, INC.	Blanket PO for Maintenance Supplies	25,000.00
18	07/01/2024	112	MURRAY WOMBLE, INC.	Blanket PO for Hardware Supplies	10,000.00
19	07/01/2024	112	MURRAY WOMBLE, INC.	Replace Transportation Doors hit by Vehicle	13,000.00
20	07/01/2024	16651	OKLAHOMA CHILLER CORPORATION	For Emergency Building Climate Control	15,000.00
21	07/01/2024	11343	OKLA DEPT OF LABOR	Blanket PO for Boiler/Water Heater Inspections	500.00
22	07/01/2024	118	OKLAHOMA LIGHTING DISTRIBUTORS	Blanket PO for Lighting Supplies	3,000.00
23	07/01/2024	18550	PAUL DAVIS RESTORATION	District Wide for Restoration	10,000.00
24	07/01/2024	18405	RESET RESTORATION SERVICES LLC	Restoration for District Needs	5,000.00
25	07/01/2024	5868	INDUSTRIAL COMMERCIAL ENTERPRISES	Blanket PO for Plumbing Repairs	5,000.00
26	07/01/2024	1468	SEWELL MECHANICAL INC	Blanket PO for Ice machine Repairs	1,500.00
27	07/01/2024	4504	SHERWIN-WILLIAMS	Blanket PO for Paint Supplies	5,000.00
28	07/01/2024	17293	SPECTRUM PAINT COMPANY INC	Blanket PO for Paint and Supplies	2,500.00
29	07/01/2024	18072	STEVE'S MECHANICAL	Blanket PO for Ice Machine Repair	4,000.00
30	07/01/2024	11950	TES PRODUCTIONS, INC	Blanket PO for Audio & Screen Projector Repair	5,000.00
31	07/01/2024	7009	TRANE	HVAC Parts & Repairs	30,000.00
32	07/01/2024	6552	TURNER ROOFING & SHEET METAL	Blanket PO for Roof Patching District Wide	5,000.00
33	07/01/2024	382	UNITED LABORATORIES	Blanket PO for Cleaning Supplies	4,000.00
34	07/01/2024	13835	UNITED REFRIGERATION	Blanket PO for Refrigerator/Ice Machine Repair	500.00

**Owasso Public Schools**

**Purchase Order Register**

**Options:** Year: 2024-2025, Fund(s): 21 - BUILDING, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 63

PO No	Date	Vendor No	Vendor	Description	Amount
35	07/01/2024	7832	VOSS LIGHTING	Blanket PO for Lighting Supplies	15,000.00
36	07/01/2024	6068	ALRED GLASS COMPANY, LLC	Blanket PO for Glass Door Repairs	5,000.00
37	07/01/2024	3718	AMAX SIGNS	Blanket PO for Signing Repair District Wide	5,000.00
38	07/01/2024	5824	AMERICAN WASTE CONTROL INC.	Blanket PO for Disposal Services	110,000.00
39	07/01/2024	18769	BRADY COMPANIES LLC	Blanket PO for General Supplies for the District	5,000.00
40	07/01/2024	16285	BRIDGEPOINT ELECTRIC INC	Blanket PO for Lighting Repairs & Services	30,000.00
41	07/01/2024	20	C & C TILE AND CARPET COMPANY	Blanket PO for Carpet & Tile Supplies	5,000.00
42	07/01/2024	248	C & J ELECTRIC COMPANY	Blanket PO for Electrical Services	30,000.00
43	07/01/2024	11868	COX COMMUNICATION	TELEPHONE SERVICE	125,000.00
44	07/01/2024	119	OKLAHOMA NATURAL GAS	NATURAL GAS	105,000.00
45	07/01/2024	12145	CLEARWATER ENTERPRISES, LLC	THIRD PARTY NATURAL GAS	140,000.00
46	07/01/2024	12202	RURAL WATER DISTRICT NO. 3	WATER SERVICE FOR STONE CANYON	20,000.00
47	07/01/2024	6521	RURAL WATER DIST #3	WATER SERVICE FOR BARNES/NORTHEAST/MORROW	25,000.00
48	07/01/2024	131	CITY OF OWASSO	WATER/SEWER SERVICE	108,000.00
49	07/01/2024	14920	OKLAHOMA SCHOOLS INSURANCE GROUP	PROPERTY INSURANCE	1,550,508.00
50	07/01/2024	168	AMERICAN ELECTRIC POWER	ELECTRIC SERVICE	1,800,000.00
51	07/01/2024	19372	WT VENTURES LLC	Mills Elementary Softwash & Exterior Cleaning	8,000.00
52	07/01/2024	19372	WT VENTURES LLC	Stone Canyon Softwash & Exterior Cleaning	9,250.00
53	07/01/2024	17274	OLD RULE SERVICES, LLC	Gym Floor Repair/ Refinishing	40,000.00
54	07/01/2024	19314	R&R SYSTEM SERVICES	Service for HVAC Building Controls	5,000.00
55	07/01/2024	81	JD YOUNG	Copier Machine Service	135,000.00
56	07/01/2024	19144	INTEGRITY FIRE LLC	Extinguisher and Fire Inspections	15,000.00
57	07/01/2024	17960	ALPHA DYNAMIC LIFE SAFETY SYSTEMS	Site Security Repairs	6,000.00
58	07/01/2024	12406	SCHINDLER ELEVATOR CORP	Elevator Maintenance-Blanket PO	12,000.00
59	07/01/2024	12406	SCHINDLER ELEVATOR CORP	Blanket PO for Elevator Yearly Contract	8,000.00
60	07/01/2024	11345	MATLOCK SECURITY SERVICES	Blanket for Security Repairs	20,000.00
61	07/01/2024	19205	OKLAHOMA ELECTRONIC SECURITY	Repairs on Security Equipment	10,000.00
62	07/01/2024	19268	FREEDOM ALARMS LLC	Elevator Service at ESC	1,000.00
63	07/01/2024	19268	FREEDOM ALARMS LLC	Elevator Alarm Systems Service	800.00

<b>Non-Payroll Total:</b>	<b>\$5,195,558.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$5,195,558.00</b>

Purchase Order Register

Options: Year: 2024-2025, Fund(s): 22 - CHILD NUTRITION, Date Range: 7/1/2024 - 7/10/2024, PO Range: 1 - 25

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/09/2024	1433	SODEXO, INC & AFFILIATES	Blanket PO - Food Serv Contract Services	2,000,000.00
2	07/09/2024	83772	SABRINA J KALLIO	Blanket PO - Start Up POS Cash - All Schools	2,500.00
3	07/09/2024	57	BILL KELLEY & ASSOC.	Blanket PO - Security Bonds	350.00
4	07/09/2024	16795	GLOBAL PAYMENTS INC	Blanket PO Yearly Maint Agreement	14,000.00
5	07/09/2024	11351	AMAZON	Blanket PO - Off Supplies - Kitch Equip-Smallwares	6,000.00
6	07/09/2024	2281	HAGAR RESTAURANT SERVICE, INC.	Blanket PO - Kitchen Equip Repairs	8,000.00
7	07/09/2024	146	JRW, INC.	Blanket PO - Service Contract - Coin Machine	750.00
8	07/09/2024	12419	JOHNSTONE SUPPLY OF OWASSO	Blanket PO - Kitchen Equip Repair Parts	500.00
9	07/09/2024	7281	LOCKE SUPPLY CO	Blanket PO - Equipment Repair Parts	1,000.00
10	07/09/2024	13882	IDEMIA	Blanket PO - Background Check - New Employee	2,000.00
11	07/09/2024	1489	OKLA DEPARTMENT OF HUMAN SVC	Blanket PO - Annual Commodity Handling Fee	10,000.00
12	07/09/2024	13835	UNITED REFRIGERATION	Blanket PO - Kitchen Equip Repair and Parts	1,000.00
13	07/09/2024	18149	PARTS TOWN LLC	Blanket PO - Equipment Repiar Parts	5,000.00
14	07/09/2024	18236	MICHAEL SHAWN WRIGHT	Blanket PO - Kitchen Repairs and Parts	12,000.00
15	07/09/2024	225	GRAINGER, INC.	Blanket PO - Equipment Repair Parts	1,000.00
16	07/09/2024	19139	ADVANCED MICROBIAL SERVICES INC	Blanket PO - Quarterly Grease Cleanings	12,000.00
17	07/09/2024	6650	LOWE'S HOME CENTER, INC.	Blanket PO - Misc Repair Supplies	5,000.00
18	07/09/2024	248	C & J ELECTRIC COMPANY	Blanket PO - Electrical Repairs	20,000.00
19	07/09/2024	2395	MAGIC REFRIGERATION	Blanket PO Refrigerated Equip Repairs	2,500.00
20	07/09/2024	19385	RED RIVER GASKET LLC	Blanket PO - Replacement Gaskets	2,500.00
21	07/09/2024	19528	DNR SERVICE LLC	Blanket PO - District Refrigeration Service	12,000.00
22	07/09/2024	16156	THERMO KING OF TULSA	Blanket PO - Reffer Trailer	3,000.00
23	07/09/2024	421	HOBART CORPORATION	Blanket PO - Equipment Repairs	7,000.00
24	07/09/2024	740	OWASSO ACT. C.N. REF. SUBACCT	Blanket PO - Sub Account - Lunch Account Refunds	10,000.00
25	07/09/2024	9404	PROMOZ SCREEN PRINTING INC.	Child Nutrition - Uniform Shirts	8,000.00

<b>Non-Payroll Total:</b>	<b>\$2,146,100.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$2,146,100.00</b>

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PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2024	19729	REGIT EINS GMBH	Remote connections software	5,442.72
2	07/01/2024	12030	SOLARWINDS	Network monitoring and remote software 1 year	2,895.00
3	07/01/2024	12591	POWERSCHOOL GROUP, LLC	Powerschool Renewals, 1 Year	112,819.53
4	07/01/2024	13112	VIP TECHNOLOGY SOLUTIONS GROUP, LLC	ESET Antivirus renewal 1 year	20,792.20
5	07/01/2024	15819	GAGGLE.NET INC	Gaggle Renewal, 1 Year	54,450.00
6	07/01/2024	16041	TRANSFINDER	Bus routing software renewal 1 year	13,325.00
7	07/01/2024	19484	CLASSLINK INC	ClassLink	36,699.00
8	07/01/2024	2010	UNITED SYSTEMS LLC	Lightspeed Filter & Classroom renewal, 1 Year	71,500.00
9	07/01/2024	10100	DYNASIGN CORPORATION	Dynasign indoor signage software renewal 1 year	2,800.00
10	07/01/2024	12591	POWERSCHOOL GROUP, LLC	School Messenger	12,057.69
11	07/01/2024	15534	CDW LLC	Little SIS Renewal, 1 Year	3,750.00
12	07/01/2024	15534	CDW LLC	Gopher software renewal, 1 year	2,700.00
13	07/01/2024	15663	IMAGENET CONSULTING LLC	LaserFiche Renewal, 1 Year	2,888.00
14	07/01/2024	15663	IMAGENET CONSULTING LLC	XMedius Cloud Renewal, 1 Year	4,860.00
15	07/01/2024	18114	VIVACITY TECH PBC	LANSchool Renewal, 1 Year	2,575.00
16	07/01/2024	16288	BIGWEBAPPS	Sherpa Renewal, 1 Year	9,768.00
17	07/01/2024	17169	BRIGHTLY SOFTWARE, INC	School Dude	15,164.25
18	07/01/2024	17294	INFORMATICS HOLDINGS INC	WASP Renewal, 1 Year	4,320.00
19	07/01/2024	17325	MARCIA BRENNER ASSOCIATES LLC	PS plug-in for creating report cards 1 year	1,392.00
20	07/01/2024	17716	TELECOMP HOLDINGS INC	Phone Warranty/Support Renewal	25,590.66
21	07/01/2024	15534	CDW LLC	PRTG Systems Monitoring Sensors 500	1,670.04
22	07/01/2024	18827	MATTHEW E FREUND	sqlReports Subscription for PowerSchool, 1 Year	588.00
23	07/01/2024	19316	SAMSARA INC	Bus tracking platform software licensinig	4,680.00
24	07/01/2024	2010	UNITED SYSTEMS LLC	Filewave licensing renewal 1 year	23,017.44
25	07/01/2024	2010	UNITED SYSTEMS LLC	SonicWall 1 yr Renewals	60,787.35
26	07/01/2024	2010	UNITED SYSTEMS LLC	Aerohive-Extreme Licensing, 1 Year	83,980.40
27	07/01/2024	2010	UNITED SYSTEMS LLC	DELL S Series Switch Support Renewal	6,157.34
28	07/01/2024	2010	UNITED SYSTEMS LLC	Dell S5148f-ON Switch Renewal	21,191.52
29	07/01/2024	2010	UNITED SYSTEMS LLC	VMware Renewal - 3 year	164,547.20
30	07/01/2024	3699	DELL DIRECT SALES L.P.	Adobe software site licensing 1 year	5,960.00
31	07/01/2024	3699	DELL DIRECT SALES L.P.	Microsoft volume licensing 1 year	57,738.56
32	07/01/2024	6197	CRW CONSULTING, LLC	Consulting Fee - Category 1 Erate	4,500.00
33	07/01/2024	6197	CRW CONSULTING, LLC	Consulting Fee - Category 2 Erate	12,361.00
34	07/01/2024	17716	TELECOMP HOLDINGS INC	20 additional Mitel Essential licenses	5,140.42

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PO No	Date	Vendor No	Vendor	Description	Amount
35	07/01/2024	19480	RAS TECHNOLOGY CONSULTANTS INC	PSCB Custom Reports - Renewal - 1 year	875.00
36	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	24/25 Math Adoption - Pre-Calculus - Zamor	21,852.36
37	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	24/25 Math Adoption - Calculus III -Zamor	2,312.75
38	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	24/25 Adopt. AP PreCalc, Int. Alg Alg III.-ZAMOR	24,870.57
39	07/01/2024	17050	INTEGRATED REGISTER SYSTEMS, INC.	INTOUCH ONLINE RECEIPTING SYSTEM/CREDIT CARD FEE	12,700.00
40	07/01/2024	1861	SYLOGISTED INC	ACCOUNTING SOFTWARE USAGE FEE	44,084.26
41	07/01/2024	9921	FRONTLINE TECHNOLOGIES, INC.	ABSENCE/SUB MGMT-TIME/HR SOFTWARE	73,272.97
42	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Ator Elementary	43,222.20
43	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Bailey Elementary	51,510.90
44	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Barnes Elementary	62,454.00
45	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Hodson Elementary	61,684.35
46	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Mills Elementary	55,391.70
47	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Morrow	75,520.20
48	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Northeast	54,485.55
49	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Smith	46,042.50
50	07/01/2024	12073	ARCHWAY - OKLAHOMA BOOK DEPOSITORY	Math Adoption 24/25 Curriculum-Stone Canyon	66,281.25
51	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -6GC	93,235.15
52	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -7GC	95,574.05
53	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -8GC	110,041.95
54	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -OHS East	99,551.37
55	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -OHS West	212,280.80
56	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 24/25 McGraw Hill -RAM	14,470.68
57	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25 McGraw Hill -Ator	9,447.73
58	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill -Bailey	15,631.79
59	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill Barnes	14,363.26

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PO No	Date	Vendor No	Vendor	Description	Amount
60	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill Hodson	14,838.96
61	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill Mills	9,811.04
62	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill Morrow	16,900.31
63	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill-NE	13,570.43
64	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill-Smith	11,509.08
65	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Math Adoption 5th Grade 24/25-McGraw Hill - SC	15,631.79
66	07/01/2024	18402	AMPLIFY EDUCATION INC	Amplify Science Refill Kit-Barnes	201.60
67	07/01/2024	18039	INTERNATIONAL ACADEMY OF SCIENCE	BlanketAcellus-Virtual Learning / Credit Recovery	50,000.00
68	07/01/2024	18964	SYNERGY 1 GROUP INC	Book Taco District Subscription	32,237.78
69	07/01/2024	12844	BRAINPOP	Brainpop District Renewal	36,855.00
70	07/01/2024	3974	COUGHLAN COMPANIES LLC	District Subscription-Pebble Go	20,511.00
71	07/01/2024	18057	CODEHS INC	Site License for OHS, 6GC, 7GC, 8GC	15,000.00
72	07/01/2024	16841	EDCLUB INC	Typing Club Software-Elementary Sites	10,148.00
73	07/01/2024	17027	EDPUZZLE INC	District EdPuzzle Subscription	25,202.25
74	07/01/2024	9205	FOLLETT SCHOOL SOLUTIONS, INC	Destiny District Online and Chrome Mgmt Service	36,231.63
75	07/01/2024	13869	CENGAGE LEARNING	Subscription Renewal-Gale Student Resources	11,852.00
76	07/01/2024	9873	LAKESHORE LEARNING MATERIALS	PreK Math Adoption 24/25-District-S. Wehner-Mills	11,835.54
77	07/01/2024	17278	NOREDINK CORP	Writing Adoption Renewal 6-12	45,727.00
78	07/01/2024	8501	PROQUEST CSA LLC	Subscription License SIRS	4,266.78
79	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Ator	3,861.00
80	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Bailey	4,999.50
81	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Barnes	9,141.00
82	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Hodson	6,705.60
83	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Mills	5,808.00
84	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Morrow	6,692.40
85	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Northeast	6,138.00
86	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Smith	2,818.20
87	07/01/2024	15689	REALLY GREAT READING	RGR Instructional Materials-Stone Canyon	7,623.00
88	07/01/2024	2003	SCHOLASTIC INC.	Scholastic 3rd Grade Materials-Bailey	2,442.69
89	07/01/2024	2003	SCHOLASTIC INC.	Scholastic 3rd Grade Materials-Mills	2,442.69

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PO No	Date	Vendor No	Vendor	Description	Amount
90	07/01/2024	2003	SCHOLASTIC INC.	Scholastic 3rd Grade Materials-Morrow	2,442.69
91	07/01/2024	2003	SCHOLASTIC INC.	Scholastic 3rd Grade Materials-Northeast	2,442.69
92	07/01/2024	18354	SCHOOL SPECIALTY LLC	Science Refills for 6GC,7GC,8GC-Gail Ciancio-OHS-E	3,717.42
93	07/01/2024	17322	THE WOMEN'S CENTER OF TARRANT CTY	3rd Grade Child Abuse Prevention Subscription	270.00
94	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Elevate Science Refill Kits-Ator	2,113.69
95	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Elevate Science Refill Kits-Bailey	1,018.16
96	07/01/2024	206	THOMPSON SCHOOL BK. DEPOSITORY	Elevate Science Refill Kits-Smith	1,892.41
97	07/01/2024	10636	GUTENBERG INC	Ator Handwriting Books	2,774.50
98	07/01/2024	10636	GUTENBERG INC	Bailey Handwriting Books	3,043.00
99	07/01/2024	10636	GUTENBERG INC	Barnes Handwriting Books	3,714.25
100	07/01/2024	10636	GUTENBERG INC	Hodson Handwriting Books	4,027.50
101	07/01/2024	10636	GUTENBERG INC	Mills Handwriting Books	3,580.00
102	07/01/2024	10636	GUTENBERG INC	Morrow Handwriting Books	4,475.00
103	07/01/2024	10636	GUTENBERG INC	Northeast Handwriting Books	3,535.25
104	07/01/2024	10636	GUTENBERG INC	Smith Handwriting Books	2,998.25
105	07/01/2024	10636	GUTENBERG INC	Stone Canyon Handwriting Books	4,117.00
106	07/01/2024	12395	THINKMAP, INC	ELA Adoption 6-12-Vocabulary.com license	25,000.00
107	07/01/2024	8232	WORLD BOOK, INC	World Book Online Subscription	8,320.00
108	07/01/2024	17276	IMAGINATION STATION INC	Istation License for 24/25 School Year - 1 year	106,263.00
109	07/01/2024	5486	CDW COMPUTER	Google Workspace For Education-Yr 3 of 3	42,500.00
110	07/01/2024	11351	AMAZON	Blanket PO for Technology Supplies	50,000.00
111	07/01/2024	5486	CDW COMPUTER	Blanket PO for Technology Supplies	10,000.00
112	07/01/2024	10115	LIGHTSPEED TECHNOLOGIES, INC.	Blanket PO for Technology Supplies	2,000.00
113	07/01/2024	13112	VIP TECHNOLOGY SOLUTIONS GROUP, LLC	Blanket PO for Technology Support Services	5,000.00
114	07/01/2024	17281	SIGNAL COMMUNICATIONS INC	Blanket PO for Board room Crestron System repairs	2,000.00
115	07/01/2024	17716	TELECOMP HOLDINGS INC	Blanket PO for Technology Supplies	10,000.00
116	07/01/2024	17716	TELECOMP HOLDINGS INC	Blanket PO for Technology Support Services	2,000.00
117	07/01/2024	18114	VIVACITY TECH PBC	Blanket PO for Computer parts and supplies	5,000.00
118	07/01/2024	2010	UNITED SYSTEMS LLC	Blanket PO for Network Support Services	5,000.00
119	07/01/2024	18836	DEALERS ELECTRICAL SUPPLY CO	Blanket PO for Technology Supplies	3,000.00
120	07/01/2024	1124	BEST BUY GOV/ED LLC	Blanket PO for Technology Supplies	5,000.00

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PO No	Date	Vendor No	Vendor	Description	Amount
121	07/01/2024	6650	LOWE'S HOME CENTER, INC.	Blanket PO for Technology Supplies	2,000.00
122	07/01/2024	7607	B & H FOTO & ELECTRONICS	Blanket PO for Technology Supplies	2,000.00
123	07/01/2024	13112	VIP TECHNOLOGY SOLUTIONS GROUP, LLC	RE-OPEN Fiber run from 7GC to new Enrlmt Center	24,710.60
124	07/01/2024	2010	UNITED SYSTEMS LLC	RE-OPEN Track Renovation Network Infrastructure	25,888.89
125	07/01/2024	2010	UNITED SYSTEMS LLC	RE-OPEN E-Rate Cat2 Y26 2023-2024 Project	88,720.25
126	07/01/2024	18836	DEALERS ELECTRICAL SUPPLY CO	WM 2900-WH WHT NM Raceway	859.32
127	07/01/2024	9446	THE STACY GROUP	Architect Fees for 8th Grade Center Safe Structure	480,000.00
128	07/01/2024	9446	THE STACY GROUP	High School Track Architectual Services	92,800.00
129	07/01/2024	18493	GH2 ARCHITECTS LLC	Archctectural Services for Hodson	142,500.00
130	07/01/2024	19498	NABHOLZ CONSTRUCTION CORPORATION	Preconstruction Services for High School Track	12,500.00
131	07/01/2024	18493	GH2 ARCHITECTS LLC	Enrollment Design	12,000.00
132	07/01/2024	16860	L&M OFFICE FURNITURE LLC	Furniture for the ESC	11,878.40
133	07/01/2024	19788	ELITE SYSTEMS INC	Fire panel replacement at the West Campus	165,000.00
134	07/01/2024	17221	SCHOOL SAFE ID LLC	School Safe ID Software License	7,684.00
135	07/01/2024	81	JD YOUNG	Papercut Software Annual Renewal-District Wide	5,292.00
136	07/01/2024	18916	PERRY WEATHER LLC	Software+Outdoor Warning System	3,502.00
137	07/01/2024	11345	MATLOCK SECURITY SERVICES	License Renewals	26,961.00
138	07/01/2024	5355	BEAR COMMUNICATIONS INC	Hand Held Radios	20,000.00
139	07/01/2024	151	SCHOOL HEALTH CORPORATION	SNAP Subscription License	21,442.00
140	07/01/2024	11345	MATLOCK SECURITY SERVICES	Sapling Clock System	38,756.00
141	07/01/2024	11345	MATLOCK SECURITY SERVICES	Bogen Intercom System at Northeast Elementary	26,617.00
142	07/01/2024	16285	BRIDGEPOINT ELECTRIC INC	Hodson Utility Transformer Relocation	99,216.00
143	07/01/2024	17146	TERRACON CONSULTANTS, INC.	Track Testing	17,360.00
144	07/01/2024	12918	NEVCO	Track Renovation- New Videoboard and Timing System	214,535.00
145	07/01/2024	10626	CROSSLAND CONSTRUCTION CO.,INC.	Preconstruction Services for Hodson Safe Structure	21,380.00
146	07/01/2024	16285	BRIDGEPOINT ELECTRIC INC	New Video Scoreboard Electrical Work	20,000.00
147	07/01/2024	15327	CARRIER ENTERPRISE, LLC	HVAC Parts	10,000.00
148	07/01/2024	18818	GARLAND/DBS INC	Roof Repair/Replacements/Waterproofing	100,000.00
149	07/01/2024	18423	GREEN COUNTRY STEEL LLC	Install for new videoboard @ Basketball Gym	18,000.00
150	07/01/2024	18438	HARNESS ROOFING INC	Blanket PO for District Roofing & Gutter Work	30,000.00

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PO No	Date	Vendor No	Vendor	Description	Amount
151	07/01/2024	2781	HEATWAVE SUPPLY CO.	New Hot Water Tanks & Emergency Repair	20,000.00
152	07/01/2024	15842	HD SUPPLY FACILITIES MAINTENANCE	Equipment	30,000.00
153	07/01/2024	12419	JOHNSTONE SUPPLY OF OWASSO	District Wide Unit Replacements	30,000.00
154	07/01/2024	19635	JONES COMMERCIAL HARDWARE INC	District Wide use for New Doors & Hardware	8,000.00
155	07/01/2024	18035	JT PAINT & DESIGN LLC	Large Building Painting Projects	30,000.00
156	07/01/2024	16997	KAL-AN ASPHALT INC	Blanket PO for District Wide Parking Lot Projects	70,000.00
157	07/01/2024	7281	LOCKE SUPPLY CO	Plumbing Needs & Fixtures	5,000.00
158	07/01/2024	6650	LOWE'S HOME CENTER, INC.	District Wide Appliance Needs	10,000.00
159	07/01/2024	12918	NEVCO	New HighSchool Scoreboard Gym Tables&Sound System	300,000.00
160	07/01/2024	17274	OLD RULE SERVICES, LLC	New Cheer Gym Floor	51,000.00
161	07/01/2024	19629	PARKER LIFTING SERVICES LLC	Lifting Services for New HVAC	10,000.00
162	07/01/2024	19717	ROUTE 66 ENGINEERING LLC	Rollover from 2023-24 for 8th Grade Road	1,500.00
163	07/01/2024	10483	SAM'S CLUB	Furniture & Fixtures for the District	5,000.00
164	07/01/2024	12579	SHAW INDUSTRIES, INC.	District Wide New Carpet Needs	25,000.00
165	07/01/2024	7009	TRANE	Blanket PO for HVAC System Replacements	100,000.00
166	07/01/2024	16343	ELM CREEK GRAVEL, LLC	Blanket PO for Mulch District Wide	34,400.00
167	07/01/2024	19318	ABATEMENT SYSTEMS INC	District Wide Abatement of Asbestos	25,000.00
168	07/01/2024	13645	ARCHITECTURAL FLOORING	District Wide for Tile/ Carpet & Remodels	40,000.00
169	07/01/2024	20	C & C TILE AND CARPET COMPANY	District Wide Flooring Projects	50,000.00
170	07/01/2024	248	C & J ELECTRIC COMPANY	District Wide New Unit Disconnects	20,000.00
171	07/01/2024	19317	CTS TRUCK SALES	District Security Lighting/ Upgrades for Vehicles	15,000.00
172	07/01/2024	11404	DECKER EQUIPMENT	District Wide Furniture & Fixture Needs	15,000.00
173	07/01/2024	19410	DECOR CONSTRUCTION	Survey & Repair Work from Storm Damage	100,000.00
174	07/01/2024	17274	OLD RULE SERVICES, LLC	Long Term Projects for Gym Floors	25,590.00
175	07/01/2024	2781	HEATWAVE SUPPLY CO.	Blanket PO for Fixtures District Wide	40,000.00
176	07/01/2024	4504	SHERWIN-WILLIAMS	District Wide Painting Needs	10,000.00
177	07/01/2024	19790	INTEGRITY COMMERCIAL INTERIORS	Prefabricated Wall System for Room Conversion	56,641.00
178	07/01/2024	19791	DARYL JONES	8th Grade Culvert Replacement	90,660.00
179	07/01/2024	19314	R&R SYSTEM SERVICES	OHS AHU Control Upgrade	69,000.00
180	07/01/2024	19410	DECOR CONSTRUCTION	New Roofing & Construction Projects District Wide	40,000.00
181	07/01/2024	19737	STUDIO 45 ARCHITECTS PLLC	Rollover Structural Engineering for Storm Damage	15,000.00

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PO No	Date	Vendor No	Vendor	Description	Amount
182	07/08/2024	17622	OVERDRIVE, INC.	Library Books	1,000.00
183	07/08/2024	247	BOUND TO STAY BOUND BOOKS	Library Books	1,206.74
184	07/08/2024	10500	JUNIOR LIBRARY GUILD	Library Books	2,593.00
185	07/08/2024	9205	FOLLETT SCHOOL SOLUTIONS, INC	Library Books	1,765.84
186	07/08/2024	13861	AGILE SPORTS TECHNOLOGIES INC	BOND 31: VB ANNUAL HUDL RENEWAL	1,349.00
187	07/08/2024	13861	AGILE SPORTS TECHNOLOGIES INC	BOND 31: FB ANNUAL HUDL RENEWAL	3,499.00
188	07/08/2024	16793	SWAY OPERATIONS, LLC	BOND 31: ATHLETE BASELINE CONCUSSION RENEWAL	1,914.00
189	07/08/2024	15736	SKYCOACH, LLC	BOND 31: FB SUBSCRIPTION RENEWAL	500.00
190	07/08/2024	18922	Integrated Bionics, Inc.	BOND 31: ATHLETE GPS SENSOR RENEWAL	1,920.00
191	07/08/2024	19396	GPS DATAVIZ	BOND 31: S/C GPS DATA PLATFORM RENEWAL	2,500.00
192	07/08/2024	336	BSN SPORTS	BOND 31: FB UNIFORMS	14,505.00
193	07/08/2024	19498	NABHOLZ CONSTRUCTION CORPORATION	High School Track Renovation	7,648,286.23
194	07/10/2024	13989	TEACHERS SYNERGY	World Language Adoption Grade 8 -12	2,074.80
195	07/10/2024	17276	IMAGINATION STATION INC	Online Subscription for Assessment of Instruction	4,050.00
196	07/10/2024	19787	REFUGE INDUSTRIES LLC	Stop the bleed and tourniquet kits	1,200.00
<b>Non-Payroll Total:</b>					<b>\$13,759,269.81</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$13,759,269.81</b>

# Owasso Public Schools

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
801 GENERAL FUND	\$0.00	\$101,543.38	\$86,110.40	\$30,968.04	\$156,685.74	\$0.00	\$156,685.74
804 CN REFUND SUB ACCT	\$0.00	\$10,189.85	\$0.00	\$10,189.85	\$0.00	\$0.00	\$0.00
805 OHS ACTIVITY	\$0.00	\$31,063.87	\$60,975.65	\$17,971.15	\$74,068.37	\$0.00	\$74,068.37
806 HS AP	\$0.00	\$39,983.44	\$36,592.73	\$42,639.76	\$33,936.41	\$0.00	\$33,936.41
807 HS NATIONAL HONOR SOCIETY	\$0.00	\$3,347.28	\$29,433.19	\$7,811.78	\$24,968.69	\$0.00	\$24,968.69
808 HS STUDENT COUNCIL	\$0.00	\$264,335.67	\$14,782.57	\$196,422.48	\$82,695.76	\$0.00	\$82,695.76
809 HS SPEECH/DEBATE	\$0.00	\$2,654.00	\$2,937.05	\$955.59	\$4,635.46	\$0.00	\$4,635.46
810 OHS - TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$4,695.90	\$2,858.18	\$1,837.72	\$0.00	\$1,837.72
811 HS YOUTH ALIVE	\$0.00	\$0.00	\$805.69	\$0.00	\$805.69	\$0.00	\$805.69
812 HS YEARBOOK	\$0.00	\$8,293.50	\$4,745.88	\$4,406.43	\$8,632.95	\$0.00	\$8,632.95
814 HS ACADEMIC BOWL	\$0.00	\$453.61	\$328.43	\$113.99	\$668.05	\$0.00	\$668.05
815 HS EQUALITY CLUB	\$0.00	\$0.00	\$178.43	\$0.00	\$178.43	\$0.00	\$178.43
816 HS BAND	\$0.00	\$459,358.45	\$266,422.26	\$526,451.40	\$199,329.31	\$0.00	\$199,329.31
817 5TH GRADE HONOR CHOIR-DISTRICTWIDE	\$0.00	\$0.00	\$4,371.82	\$300.00	\$4,071.82	\$0.00	\$4,071.82
818 HS FFA	\$0.00	\$121,439.52	\$28,512.16	\$118,995.43	\$30,956.25	\$0.00	\$30,956.25
820 HS STEM CLUB	\$0.00	\$0.00	\$79.25	\$0.00	\$79.25	\$0.00	\$79.25
821 HS COUNSELORS	\$0.00	\$0.00	\$4,148.83	\$958.80	\$3,190.03	\$0.00	\$3,190.03
822 HS ART	\$0.00	\$7,092.30	\$1,438.04	\$6,728.44	\$1,801.90	\$0.00	\$1,801.90
824 HS STAGECRAFT	\$0.00	\$0.00	\$405.18	\$0.00	\$405.18	\$0.00	\$405.18
825 HS LIBRARY	\$0.00	\$37,300.08	\$9,455.89	\$35,869.16	\$10,886.81	\$0.00	\$10,886.81
826 HS SENIOR CLASS	\$0.00	\$61,980.90	\$23,715.77	\$47,479.66	\$38,217.01	\$0.00	\$38,217.01
827 HS UNIFIED CLUB	\$0.00	\$1,049.00	\$849.48	\$768.00	\$1,130.48	\$0.00	\$1,130.48
828 HS JUNIOR CLASS	\$0.00	\$44,360.00	\$37,317.08	\$31,594.15	\$50,082.93	\$0.00	\$50,082.93
830 SPARK	\$0.00	\$643,331.25	\$51,370.26	\$583,691.04	\$111,010.47	\$0.00	\$111,010.47
831 E-SPORTS	\$0.00	\$4,343.55	\$1,050.25	\$3,532.63	\$1,861.17	\$0.00	\$1,861.17
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	\$0.00	\$0.00	\$115.00	\$0.00	\$115.00	\$0.00	\$115.00
835 HS HISTORY CLUB	\$0.00	\$0.00	\$900.62	\$320.00	\$580.62	\$0.00	\$580.62
836 HS WORLD TRAVEL CLUB	\$0.00	\$1,754.93	\$469.31	\$1,864.99	\$359.25	\$0.00	\$359.25
837 HS ROBOTICS	\$0.00	\$0.00	\$1,018.72	\$0.00	\$1,018.72	\$0.00	\$1,018.72
838 OHS LARP CLUB	\$0.00	\$0.00	\$230.39	\$0.00	\$230.39	\$0.00	\$230.39
839 HS DRAMA/PRODUCTIONS	\$0.00	\$16,483.53	\$11,362.46	\$17,805.27	\$10,040.72	\$0.00	\$10,040.72
840 8GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,366.15	\$419.14	\$947.01	\$0.00	\$947.01
841 EIGHTH GRADE ACTIVITY	\$0.00	\$1,364.00	\$3,365.33	\$1,695.10	\$3,034.23	\$0.00	\$3,034.23
842 EIGHTH GRADE STUDENT COUNCIL	\$0.00	\$5,684.00	\$6,021.46	\$5,976.87	\$5,728.59	\$0.00	\$5,728.59
844 EIGHTH GRADE HOME EC	\$0.00	\$1,755.00	\$1,563.50	\$1,228.55	\$2,089.95	\$0.00	\$2,089.95
845 EIGHTH GRADE YEARBOOK	\$0.00	\$3,675.50	\$9,874.92	\$11,140.78	\$2,409.64	\$0.00	\$2,409.64
848 EIGHTH GRADE ART	\$0.00	\$1,865.00	\$1,450.34	\$1,840.45	\$1,474.89	\$0.00	\$1,474.89
849 EIGHTH GRADE FOREIGN LANGUAGE	\$0.00	\$1,390.00	\$2,036.82	\$1,841.34	\$1,585.48	\$0.00	\$1,585.48
851 EIGHTH GRADE ROBOTICS	\$0.00	\$0.00	\$24.62	\$0.00	\$24.62	\$0.00	\$24.62
853 EIGHTH GRADE COMPUTER	\$0.00	\$350.00	\$1,318.97	\$1,500.00	\$168.97	\$0.00	\$168.97
855 EIGHTH GRADE ENGLISH	\$0.00	\$0.00	\$114.52	\$0.00	\$114.52	\$0.00	\$114.52
856 EIGHTH GRADE TEACHERS WELFARE	\$0.00	\$622.31	\$1,144.47	\$867.87	\$898.91	\$0.00	\$898.91
857 7TH GRADE STEM	\$0.00	\$1,240.00	\$216.32	\$1,187.89	\$268.43	\$0.00	\$268.43
858 EIGHTH GRADE FCCLA	\$0.00	\$2,955.20	\$698.25	\$3,132.64	\$520.81	\$0.00	\$520.81
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	\$0.00	\$380.00	\$1,400.24	\$950.62	\$829.62	\$0.00	\$829.62
860 EIGHTH GRADE STEM	\$0.00	\$490.00	\$590.78	\$368.70	\$712.08	\$0.00	\$712.08
861 SEVENTH GRADE ACTIVITY	\$0.00	\$597.50	\$12,395.56	\$2,609.67	\$10,383.39	\$0.00	\$10,383.39
862 SEVENTH GRADE YEARBOOK	\$0.00	\$1,640.00	\$2,743.21	\$3,144.27	\$1,238.94	\$0.00	\$1,238.94
863 SEVENTH GRADE FOREIGN LANGUAGE	\$0.00	\$1,143.00	\$508.57	\$1,539.41	\$112.16	\$0.00	\$112.16
864 SEVENTH GRADE STUDENT COUNCIL	\$0.00	\$2,370.00	\$174.79	\$708.03	\$1,836.76	\$0.00	\$1,836.76
866 SEVENTH GRADE SCIENCE	\$0.00	\$0.00	\$137.11	\$0.00	\$137.11	\$0.00	\$137.11
868 SEVENTH GRADE PHYS ED	\$0.00	\$5,115.00	\$4,493.59	\$6,330.51	\$3,278.08	\$0.00	\$3,278.08

## Owasso Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 7GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,328.65	\$975.12	\$353.53	\$0.00	\$353.53
871 SEVENTH GRADE TEACHERS WELFARE	\$0.00	\$19.56	\$167.56	\$163.07	\$24.05	\$0.00	\$24.05
872 SEVENTH GRADE NATL JR HON SOC	\$0.00	\$1,501.00	\$1,596.80	\$1,714.76	\$1,383.04	\$0.00	\$1,383.04
873 SEVENTH GRADE CREATIVE STUDIES	\$0.00	\$0.00	\$219.54	\$0.00	\$219.54	\$0.00	\$219.54
874 SEVENTH GRADE LIBRARY	\$0.00	\$8,561.73	\$2,289.06	\$8,059.16	\$2,791.63	\$0.00	\$2,791.63
875 BARNES ACTIVITY	\$0.00	\$7,497.64	\$12,075.08	\$10,026.35	\$9,546.37	\$0.00	\$9,546.37
876 BARNES ALL IN	\$0.00	\$1,474.84	\$472.61	\$553.58	\$1,393.87	\$0.00	\$1,393.87
877 BARNES LIBRARY	\$0.00	\$10,223.70	\$17,677.46	\$7,487.56	\$20,413.60	\$0.00	\$20,413.60
878 BARNES TACK	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81	\$0.00	\$27.81
879 SEVENTH GRADE ART	\$0.00	\$4,505.00	\$2,299.54	\$5,437.67	\$1,366.87	\$0.00	\$1,366.87
880 BARNES TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,655.67	\$906.50	\$749.17	\$0.00	\$749.17
881 BARNES MUSIC	\$0.00	\$270.00	\$309.13	\$385.99	\$193.14	\$0.00	\$193.14
882 ATOR LIBRARY	\$0.00	\$15,325.80	\$11,890.34	\$21,414.54	\$5,801.60	\$0.00	\$5,801.60
883 ATOR ACTIVITY	\$0.00	\$4,412.50	\$9,237.40	\$4,770.04	\$8,879.86	\$0.00	\$8,879.86
884 ATOR PHYSICAL EDUCATION	\$0.00	\$0.00	\$3,486.19	\$1,891.49	\$1,594.70	\$0.00	\$1,594.70
885 ATOR MUSIC	\$0.00	\$327.00	\$995.73	\$626.33	\$696.40	\$0.00	\$696.40
887 MILLS ACTIVITY	\$0.00	\$25,267.26	\$9,797.70	\$28,145.92	\$6,919.04	\$0.00	\$6,919.04
888 STUDENT LEADERSHIP	\$0.00	\$0.00	\$1,561.50	\$0.00	\$1,561.50	\$0.00	\$1,561.50
889 MILLS TEACHER WELFARE	\$0.00	\$594.08	\$4,127.21	\$512.77	\$4,208.52	\$0.00	\$4,208.52
890 MILLS TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$2,388.80	\$1,388.80	\$1,000.00	\$0.00	\$1,000.00
891 MILLS LIBRARY	\$0.00	\$9,998.56	\$4,920.85	\$9,296.47	\$5,622.94	\$0.00	\$5,622.94
892 SMITH TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,525.00	\$525.00	\$1,000.00	\$0.00	\$1,000.00
893 SMITH ACTIVITY	\$0.00	\$12,988.60	\$17,509.06	\$11,511.99	\$18,985.67	\$0.00	\$18,985.67
894 SMITH LIBRARY	\$0.00	\$12,057.58	\$10,850.03	\$10,665.76	\$12,241.85	\$0.00	\$12,241.85
897 SMITH TEACHERS WELFARE	\$0.00	\$923.46	\$1,766.04	\$831.04	\$1,858.46	\$0.00	\$1,858.46
898 HODSON ACTIVITY	\$0.00	\$11,683.61	\$23,308.24	\$14,502.04	\$20,489.81	\$0.00	\$20,489.81
899 HODSON TEACHER WELFARE	\$0.00	\$707.79	\$717.88	\$857.58	\$568.09	\$0.00	\$568.09
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,513.76	\$924.95	\$588.81	\$0.00	\$588.81
901 HODSON LIBRARY	\$0.00	\$12,653.96	\$15,147.38	\$17,778.98	\$10,022.36	\$0.00	\$10,022.36
902 HODSON PHYS ED	\$0.00	\$0.00	\$948.21	\$0.00	\$948.21	\$0.00	\$948.21
903 HODSON MUSIC	\$0.00	\$2,790.00	\$917.78	\$2,971.97	\$735.81	\$0.00	\$735.81
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,545.45	\$607.13	\$938.32	\$0.00	\$938.32
905 NORTHEAST ACTIVITY	\$0.00	\$9,221.86	\$27,082.63	\$10,259.89	\$26,044.60	\$0.00	\$26,044.60
906 NORTHEAST TEACHERS WELFARE	\$0.00	\$15.11	\$1,633.20	\$1,080.51	\$567.80	\$0.00	\$567.80
907 NORTHEAST LIBRARY	\$0.00	\$29,591.89	\$12,867.24	\$20,887.73	\$21,571.40	\$0.00	\$21,571.40
911 BAILEY ACTIVITY	\$0.00	\$8,025.25	\$13,610.47	\$9,054.37	\$12,581.35	\$0.00	\$12,581.35
912 BAILEY TEACHERS WELFARE	\$0.00	\$0.00	\$190.56	\$0.00	\$190.56	\$0.00	\$190.56
914 BAILEY LIBRARY	\$0.00	\$7,502.42	\$7,743.55	\$7,976.71	\$7,269.26	\$0.00	\$7,269.26
915 BAILEY TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$1,305.00	\$305.00	\$1,000.00	\$0.00	\$1,000.00
917 JONES FAMILY GIFT 2016	\$0.00	\$0.00	\$8.36	\$8.36	\$0.00	\$0.00	\$0.00
924 EIGHTH GRADE LIBRARY	\$0.00	\$2,499.07	\$3,075.44	\$2,053.75	\$3,520.76	\$0.00	\$3,520.76
926 EIGHTH GRADE NATL JR HONOR SOC	\$0.00	\$940.00	\$2,491.16	\$836.64	\$2,594.52	\$0.00	\$2,594.52
927 EIGHTH GRADE SCIENCE	\$0.00	\$29.20	\$378.03	\$0.00	\$407.23	\$0.00	\$407.23
929 SPECIAL ED PROGRAMS	\$0.00	\$0.00	\$237,464.06	\$13,689.24	\$223,774.82	\$0.00	\$223,774.82
930 ATOR TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$5.25	\$1,880.52	\$1,072.96	\$812.81	\$0.00	\$812.81
932 SPEC OLYMPICS - DIST WIDE	\$0.00	\$28,687.48	\$94,752.18	\$36,932.73	\$86,506.93	\$0.00	\$86,506.93
933 RAM ACADEMY	\$0.00	\$0.00	\$10,294.55	\$3,760.62	\$6,533.93	\$0.00	\$6,533.93
934 INDIAN EDUCATION ACTIVITY	\$0.00	\$8,684.00	\$7,415.60	\$8,451.07	\$7,648.53	\$0.00	\$7,648.53
936 GRANTS - (OEF ONLY)	\$0.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
937 GRANTS (EXCEPT OEF-SEE 936)	\$0.00	\$25,285.00	\$2,000.00	\$21,017.99	\$6,267.01	\$0.00	\$6,267.01

# Owasso Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	\$0.00	\$0.00	\$4,327.11	\$2,371.27	\$1,955.84	\$0.00	\$1,955.84
941 ATHLETICS	\$0.00	\$763,996.91	\$424,246.80	\$780,113.71	\$408,130.00	\$0.00	\$408,130.00
942 RAM PARTNERS	\$0.00	\$178,180.35	\$91,748.97	\$155,287.39	\$114,641.93	\$0.00	\$114,641.93
944 VIRTUAL/SUMMER SCHOOL	\$0.00	\$9,300.00	\$13,825.00	\$250.00	\$22,875.00	\$0.00	\$22,875.00
946 DISTRICT FINE ARTS	\$0.00	\$49,727.73	\$89,909.03	\$37,156.39	\$102,480.37	\$0.00	\$102,480.37
947 OPERATIONS WELFARE FUND	\$0.00	\$15.04	\$214.68	\$50.14	\$179.58	\$0.00	\$179.58
949 HEALTH SERVICES	\$0.00	\$0.00	\$386.29	\$280.00	\$106.29	\$0.00	\$106.29
951 RAM TEACHER WELFARE	\$0.00	\$532.01	\$4,233.32	\$144.28	\$4,621.05	\$0.00	\$4,621.05
953 HS FAC	\$0.00	\$5,295.00	\$6,101.73	\$4,908.78	\$6,487.95	\$0.00	\$6,487.95
957 HS VOCAL	\$0.00	\$176,267.14	\$47,370.89	\$175,719.02	\$47,919.01	\$0.00	\$47,919.01
960 STEM - 6GC	\$0.00	\$1,750.00	\$2,257.69	\$2,139.97	\$1,867.72	\$0.00	\$1,867.72
962 STUDENT HOLDING ACCOUNT	\$0.00	\$14,975.65	\$82,717.63	\$0.00	\$97,693.28	\$0.00	\$97,693.28
963 HS LIBERTY COMMITTEE	\$0.00	\$7,121.18	\$2,330.67	\$4,159.66	\$5,292.19	\$0.00	\$5,292.19
965 HS TEACHERS WELFARE	\$0.00	\$7,348.01	\$9,742.74	\$2,237.55	\$14,853.20	\$0.00	\$14,853.20
968 MORROW ACTIVITY	\$0.00	\$11,088.30	\$13,765.33	\$7,678.57	\$17,175.06	\$0.00	\$17,175.06
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,196.21	\$293.99	\$902.22	\$0.00	\$902.22
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$515.06	\$436.84	\$78.22	\$0.00	\$78.22
971 HS FCCLA	\$0.00	\$3,749.20	\$1,899.30	\$5,119.07	\$529.43	\$0.00	\$529.43
972 MORROW TEACHER WELFARE	\$0.00	\$3,608.09	\$1,367.03	\$1,025.10	\$3,950.02	\$0.00	\$3,950.02
973 HS FOREIGN LANGUAGE CLUB	\$0.00	\$29,427.85	\$14,496.06	\$32,766.04	\$11,157.87	\$0.00	\$11,157.87
974 MORROW LIBRARY	\$0.00	\$19,248.97	\$9,543.27	\$18,234.52	\$10,557.72	\$0.00	\$10,557.72
975 SIXTH GRADE ACTIVITY	\$0.00	\$722.20	\$9,643.21	\$2,223.95	\$8,141.46	\$0.00	\$8,141.46
976 SIXTH GRADE PHYS ED	\$0.00	\$50.00	\$846.98	\$0.00	\$896.98	\$0.00	\$896.98
977 SIXTH GRADE STUDENT COUNCIL	\$0.00	\$2,902.00	\$7,826.52	\$4,808.94	\$5,919.58	\$0.00	\$5,919.58
978 SIXTH GRADE YEARBOOK	\$0.00	\$2,781.00	\$18,068.14	\$2,480.10	\$18,369.04	\$0.00	\$18,369.04
979 SIXTH GRADE COMPUTER	\$0.00	\$0.42	\$22.00	\$0.00	\$22.42	\$0.00	\$22.42
980 6GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,000.00	\$880.56	\$119.44	\$0.00	\$119.44
982 SIXTH GRADE SCIENCE	\$0.00	\$0.00	\$2,911.01	\$1,978.60	\$932.41	\$0.00	\$932.41
983 SIXTH GRADE ART	\$0.00	\$5,070.00	\$837.29	\$4,215.36	\$1,691.93	\$0.00	\$1,691.93
984 SIXTH GRADE TEACHERS WELFARE	\$0.00	\$474.85	\$2,940.20	\$0.00	\$3,415.05	\$0.00	\$3,415.05
986 SIXTH GRADE MATH	\$0.00	\$0.00	\$126.69	\$117.70	\$8.99	\$0.00	\$8.99
988 SIXTH GRADE SOCIAL STUDIES	\$0.00	\$0.00	\$2,928.04	\$180.99	\$2,747.05	\$0.00	\$2,747.05
989 SIXTH GRADE LIBRARY	\$0.00	\$6,209.72	\$14,674.07	\$6,096.48	\$14,787.31	\$0.00	\$14,787.31
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$105.82	\$1,571.13	\$993.66	\$683.29	\$0.00	\$683.29
993 SIXTH GRADE E.S.C.	\$0.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00
994 STONE CANYON ACTIVITY	\$0.00	\$9,912.72	\$7,418.45	\$9,073.60	\$8,257.57	\$0.00	\$8,257.57
995 STONE CANYON TEACHERS WELFARE	\$0.00	\$907.09	\$882.00	\$835.12	\$953.97	\$0.00	\$953.97
997 STONE CANYON LIBRARY	\$0.00	\$36,970.90	\$23,709.89	\$38,521.00	\$22,159.79	\$0.00	\$22,159.79
998 CHROMEBOOK INS/ACCESORIES	\$0.00	\$50,654.50	\$69,273.80	\$20,127.45	\$99,800.85	\$0.00	\$99,800.85
<b>Total</b>	<b>\$0.00</b>	<b>\$3,630,657.47</b>	<b>\$2,313,370.45</b>	<b>\$3,437,403.99</b>	<b>\$2,506,623.93</b>	<b>\$0.00</b>	<b>\$2,506,623.93</b>





### ACTIVITY FUND ACCOUNT BUDGET

School Name Education Service Center Site # 050  
 Account Name ESC Activity Fund Account # 801  
 Fiscal Year 2025

**RESOURCES:**

<u>Beginning cash balance</u>	<u>\$ 110,750.18</u>
<u>Sources of revenue:</u>	
<u>Interest/RCB Accounts</u>	<u>20,000.00</u>
<u>Commission</u>	<u>3,000.00</u>
<u>Donations</u>	<u>5,000.00</u>
<u>Frontstream (online payment system)</u>	<u>25,000.00</u>
<u>Transfers from SPARK program</u>	<u>10,000.00</u>
<u>Total resources</u>	<u>\$ 173,750.18</u>

**USES OF FUNDS:**

<u>Budgeted expenditures:</u>	
<u>Staff Appreciation - Campus Allocations/District</u>	<u>\$ 19,000.00</u>
<u>Meals/Refreshments for Meetings/Professional Development</u>	<u>4,000.00</u>
<u>TOY Program Expenditures</u>	<u>6,000.00</u>
<u>Supplies and Materials</u>	<u>1,000.00</u>
<u>Staff Recognition</u>	<u>2,500.00</u>
<u>Memberships and Subscriptions</u>	<u>1,000.00</u>
<u>Frontstream (online payment system)</u>	<u>25,000.00</u>
<u>Staff Uniforms</u>	<u>12,000.00</u>
<u>Professional Development Activities</u>	<u>5,000.00</u>
<u>Benevolence Items</u>	<u>500.00</u>
<u>Total budgeted expenditures</u>	<u>\$ 76,000.00</u>

RESOURCES OVER (UNDER) USES (cannot be less than zero) \$ 97,750.18


Signature of Teacher/Sponsor Renee Klein  
 Signature of Principal Margaret Coates  
 Date June 18, 2024

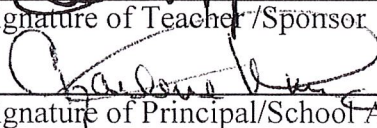
# BUDGET FOR SCHOOL ACTIVITY SUBACCOUNT

<b>School Name</b>	Owasso Indian Education - ESC	<b>Site #</b>	
<b>Account Name</b>	Indian Education	<b>Number</b>	934

For the period of July 1, 2024 through June 30, 2025

I.	Beginning Cash Balance, July 1, <u>2024</u>	\$	2,000.00
II.	Source of All Revenue and Estimated Amounts:		
	Donations	\$	1,000.00
	Fundraiser food and merchandise sales	\$	3,000.00
	Concession sales	\$	100.00
	Dues and Fees	\$	150.00
	Services Rendered	\$	500.00
		\$	
		\$	
	<b>TOTAL RECEIPTS</b>	\$	
III.	Total Beginning Cash Balance plus Receipts	\$	6,750.00
IV.	Expenditures and Estimated Amounts:		
	Educational/Cultural supplies	\$	100.00
	Program honorariums, incentives and awards	\$	1,500.00
	Charitable Donations, Bereavement, Travel, Hardship	\$	100.00
	Furniture, fixtures, décor	\$	100.00
	Scholarships	\$	500.00
	Student Fees, Dues, College Tests, Postage	\$	100.00
	Professional Education Services	\$	100.00
	Registrations and Travel	\$	700.00
	Fundraiser Supplies and Expenses	\$	1,000.00
	General office supplies	\$	50.00
	Reimbursements	\$	100.00
	Technical Services	\$	200.00
	Community Service Refreshments/Meals/Projects	\$	2,000.00
		\$	
	<b>TOTAL EXPENSES</b>	\$	6,550.00
V.	Ending Cash Balance, June 30, <u>2025</u>	\$	200.00

  
 \_\_\_\_\_  
 Signature of Teacher/Sponsor

  
 \_\_\_\_\_  
 Signature of Principal/School Activity Custodian

**Indian Education Council.**  
 Position



### ACTIVITY FUND ACCOUNT BUDGET

School Name District Services Site # 050  
 Account Name Health Services Account # 949  
 Fiscal Year 2024-2025

**RESOURCES:**

<u>Beginning cash balance</u>	\$ <u>106.29</u>
<u>Sources of revenue:</u>	
<u>Donation</u>	<u>100.00</u>
Total resources	\$ <u>206.29</u>

**USES OF FUNDS:**

<u>Budgeted expenditures:</u>	
<u>Nurse Supplies</u>	\$ <u>106.29</u>
Total budgeted expenditures	\$ <u>106.29</u>

RESOURCES OVER (UNDER) USES (cannot be less than zero) \$ 100.00

Signature of Teacher/Sponsor Cherie Vanlandingham  
 Signature of Principal Paul Craft  
 Date 6/6/24



**SCOREBOARD ADVERTISING AGREEMENT****Ram Club - 15**

THIS AGREEMENT is made and entered into by and between the OWASSO ATHLETIC DEPARTMENT of THE INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA, a/k/a Owasso Public Schools (the "District") and TTCU FEDERAL CREDIT UNION (the "Sponsor").

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Scoreboard Advertising.** The District hereby designates the Sponsor as a Bronze sponsor and leases to the Sponsor an advertisement on the **digital sign rotation in the OHS football stadium and the OHS gym, a static sign on the baseball and softball outfield walls, and a banner in the south end zone at all home Varsity Football games in Owasso, Oklahoma.**
2. **Term.** The term of this Agreement shall extend for a period of one (1) year beginning on 7/1/2024 of the current year and ending one year from the beginning date.
3. **Consideration.** The Sponsor agrees to pay the Athletic Department \$5,000, in advance and paid in full by 30 days after receipt of invoice of the current year, in consideration for the advertising rights granted to the Sponsor during the term of this Agreement. **Logo on Athletic Web Site, digital logo on the gym lobby live stream feed TVs and a full-page ad in the Owasso Rams seasonal media guides.**
4. **Installation and Maintenance.** The Sponsor will bear the responsibility and expense for the fabrication and submission of said Sponsor's logo for the Sponsor's advertising panel to the Athletic Department of the District. All such activities will be coordinated with the District. Sponsor agrees to submit an artwork and advertising copy to the District for approval prior to the installation on the scoreboard. The District may reject, in whole or in part, any artwork or advertising copy which the District, in its sole discretion, determines to be objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts. The Athletic Department of the District will bear the responsibility for all expenses of fabricating and maintaining Sponsor's advertising panel.
5. **Location.** The District will, in its sole discretion, determine the specific location on the scoreboard/message center where the Sponsor's advertising panel will be displayed.
6. **Intellectual Property Rights.** The Sponsor represents and warrants to the District that all marks, logos and advertising copy is owned by the Sponsor or that the Sponsor has the authority to make use of such property in the manner contemplated by the Agreement. The Sponsor agrees to indemnify and hold the District harmless from and against all claims,

damages, costs and expenses, including attorneys' fees, arising from any claims for trademark or copyright infringement or violation of other intellectual property rights.

7. **Termination.** The District may terminate this Agreement by written notice of the Sponsor if the Sponsor fails to pay rental payments within (10) days after notice of nonpayment or for material breach by the Sponsor of any other term or condition contained herein.
8. **Assignment.** The Agreement may not be assigned by Sponsor, in whole or in part, without the prior written consent of the District.
9. **Force Majeure.** District shall not be responsible for events beyond its reasonable control, such as public emergency or necessity, legal restrictions, labor disputes, strikes, boycotts, casualties, government restrictions, acts of God, unforeseen commercial delays or for any reason, including but not restricted to mechanical breakdowns beyond the control and without the fault of District that impair or otherwise cause District to be unable to advertising/publishing at the time specified, District shall not be liable to Sponsor except to the extent of allowing a mutually agreeable rate reduction or suitable "make goods". If any such event occurs and such event precludes the advertising/publishing of Sponsor's elements for a period exceeding fourteen (14) consecutive days, the Agreement may be terminated or the Term can be extended for an equivalent period at no additional cost to Sponsor at the sole discretion of Sponsor.
10. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties and replaces and supersedes all other agreements. This Agreement cannot be modified, terminated or otherwise amended except by written instrument signed by both parties.

Dated:

Owasso Athletic Department

by: \_\_\_\_\_

BOE President

by: Zach Duffield

Athletic Director

ZACH DUFFIELD

By: Vance Todd Townsend

TTCU representative

SVP / Chief Marketing Ofcr.

## SPORTS MEDICINE SERVICES DONATION AGREEMENT

This **SPORTS MEDICINE SERVICES DONATION AGREEMENT** (this “**Agreement**”) is made and entered into by and between the **INDEPENDENT SCHOOL DISTRICT 72-1011, COMMONLY REFERRED TO AS OWASSO PUBLIC SCHOOLS** (the “**School District**”) and **TULSA BONE & JOINT ASSOCIATES, P.C. (“TBJ”)**, an Oklahoma professional corporation, and **Saint Francis Health System, Inc. (“SFHS”)**, an Oklahoma non-profit corporation. SFHS and TBJ shall collectively referred to as the “**Donors.**” School District, TBJ, and SFHS shall each be referred to individually as “**Party**” or collectively as “**Parties.**” The “**Effective Date**” of the Agreement shall be the date the Parties hereby execute the Agreement by signature as set forth below.

### RECITALS

A. SFHS is an Oklahoma not for profit corporation, with a charitable mission that includes community outreach and provision of support for the public health needs of the community it serves (“**Mission**”). SFHS owns a health system which provides a broad range of inpatient and outpatient healthcare services to patients through employed and contracted providers (“**SFHS Providers**”).

B. TBJ provides orthopedic and related healthcare services to patients through employed and contracted providers (“**TBJ Providers**”) (together, the SFHS Providers and TBJ Providers are the “**Service Providers**”), who are licensed and qualified to practice medicine in Oklahoma and have the requisite training and experience to provide comprehensive musculoskeletal healthcare services, including sports medicine and related diagnostic services. TBJ supports the Mission by participating in certain community outreach and public health activities of SFHS.

C. The Donors desire to donate to the School District, and the School District desires to accept the Donors’ donation of, the time, services and resources necessary to operate a comprehensive sports medicine program for the School District, according to the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants herein contained, the Parties do hereby agree as follows:

### AGREEMENT

1. Services. The School District engages the Donors, and the Donors accept such engagement, to provide the services described in Exhibit A, attached hereto (collectively, the “**Sports Medicine Services**”), at the facilities of the School District (or other locations reasonably requested by the School District and approved by the Donors) (collectively, the “**Facilities**”), during the term of this Agreement. The Donors shall cause the Service Providers to use all appropriate and customary methods, techniques, skills and efforts necessary to provide the Sports Medicine Services in accordance with this Agreement.

2. Scheduling and Availability. The Donors shall determine, upon consultation with the School District, the time and manner in which the Sports Medicine Services are provided, which may include, without limitation, all pre-season, regular season and post-season Varsity football practices, scrimmages and games, and mutually agreed upon Olympic sports events (collectively, “**Required Coverage Events**”). The scheduling of Sports Medicine Services for events other than the Required Coverage Events shall be mutually agreed upon and subject to approval by the Parties, each, in their discretion. The Donors’ provision of Sports Medicine Services for the School District shall not require the Donors or their Service Providers to be present at the Facilities for a specific number of hours or at specific times, except with respect to the Required Coverage Events.

3. Term. The term of this Agreement shall commence on August 1, 2024 (“**Commencement Date**”) and shall continue thereafter for a period of five (5) years, unless earlier terminated.

4. Termination.

a) A Party may terminate this Agreement for convenience upon 90 days’ prior written notice to the other Parties.

b) The Parties may terminate this Agreement at any time by mutual written agreement signed by all Parties.

c) A Party may immediately terminate this Agreement by delivering written notice of termination to the other Parties upon default by another Party, which default is not cured to the non-defaulting Party’s reasonable satisfaction within 30 days after the defaulting Party receives written notice of the default from the non-defaulting Party.

5. Compensation. No compensation shall be paid by the School District or requested by the Donors for the Sports Medicine Services.

6. Relationship of Parties. The relationship between the School District and each Donor and Service Provider is solely that of independent contractors. The Parties acknowledge and agree that no Party has the authority to make any representation, warranty or binding commitment on behalf of any other Party. Nothing in this Agreement shall be construed to create a partnership, joint venture or employment relationship between or among the Parties.

7. Insurance.

a) SFHS and TBJ shall each maintain professional liability insurance covering SFHS and TBJ, respectively, and their respective Services Providers, as to liability for claims arising from the Sports Medicine Services. Such professional liability policies shall provide coverage with minimum limits meeting or exceeding \$1,000,000.00 per occurrence and \$3,000,000.00 annual aggregate. At the School District’s request, SFHS and TBJ will provide School District with certificates confirming that the required insurance coverage is in effect during the Term.

b) School District shall maintain comprehensive general liability insurance covering the School District and all officers, directors, members, agents and employees, with minimum limits meeting or exceeding \$1,000,000.00 per occurrence and \$3,000,000.00 annual aggregate. At the request of either SFHS or TBJ, the School District will provide the requesting Party with certificates confirming that the required insurance coverage is in effect during the Term.

8. Mutual Indemnification.

a) The Donors shall indemnify, hold harmless and defend School District and its officers, directors and employees from and against all liabilities, losses, damages, claims, causes of action and expenses (including reasonable attorney fees), whether or not covered by insurance, caused or asserted to have been caused, directly or indirectly, by or as a result of Sports Medicine Services.

b) The School District shall indemnify, hold harmless and defend SFHS and TBJ, and each of their respective officers, directors, shareholders and employees from and against all liabilities, losses, damages, claims, causes of action and expenses (including reasonable attorney fees), whether or not covered by insurance,

caused or asserted to have been caused, directly or indirectly, by or as a result of acts or omissions by the School District and its employees or independent contractors.

9. Notices. All notices and other communications permitted or required hereunder shall be in writing and shall be deemed to have been duly given if delivered personally, transmitted by facsimile, mailed by registered or certified mail (return receipt requested), or sent by FedEx or other recognized overnight courier, to the Parties at the following addresses (or at such other address for a party as shall be specified by like notice):

**School District:** Owasso Public Schools  
Independent School District  
No. 72-I011  
1501 North Ash Street  
Owasso, OK 74055  
Attn: Superintendent

**TBJ:** 4802 S. 109th E. Ave.  
Tulsa, Oklahoma 74146  
Attn: Linda Gunter, CEO

**SFHS:** 6161 South Yale Avenue  
Tulsa, Oklahoma 74136  
Attn: General Counsel

10. Miscellaneous.

a) This Agreement shall be governed by and construed in accordance with the laws of Oklahoma. Venue for any action to enforce this Agreement shall reside exclusively in the state and federal courts situated in Tulsa County, Oklahoma.

b) The prevailing Party in any action or proceeding to enforce this Agreement shall be entitled to recover from the non-prevailing Parties all costs and reasonable attorney fees incurred by the prevailing Party in the enforcement action or proceeding.

c) No amendment or modification to this Agreement shall be effective unless in writing and signed by all Parties.

d) The Parties are not permitted to assign this Agreement to anyone, and any attempted assignment by any Party shall be null and void unless written consent to the assignment has been provided by the other Parties. This Agreement shall be binding upon the Parties and their respective successors and permitted assigns.

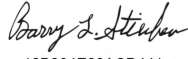
e) This Agreement constitutes the final and complete expression of the Parties' entire agreement and understanding as to the subject matter hereof and supersedes any prior agreements or understandings, written or oral, between the parties relating to the subject matter hereof.


f) This Agreement may be executed in multiple counterparts, each of which shall constitute an original and all of which together shall constitute one agreement binding on the Parties. Facsimile and email signatures will constitute and have the same effect as original signatures.

*[Signature Page Follows]*

**IN WITNESS WHEREOF**, the Parties have executed this Agreement to be effective as of the date of the last signature set forth below (“Effective Date”).

<b>FOR SCHOOL DISTRICT:</b>
Signature: _____ Name: _____ Title: _____
Date: _____

<b>FOR SAINT FRANCIS HEALTH SYSTEM, INC.:</b>
DocuSigned by:  12B304E28ACD441
Barry Steichen Executive VP, COO
Date: 7/3/2024

<b>FOR TULSA BONE &amp; JOINT ASSOCIATES, P.C.:</b>

Linda Gunter Chief Executive Officer
Date: 7/1/2024

**EXHIBIT A**

**Sports Medicine Services**

The Sports Medicine Services will include the following:

1. Three (3) certified athletic trainers for the School District.
2. The services of a board-certified or board eligible orthopedic surgeon with experience and training in sports medicine at the sporting events mutually agreed to by the Parties (specifically including the Required Coverage Events).
3. Support for the School District's student-trainer program (as needed).
4. Routine supplies and equipment needed by the School District's athletic trainers (as determined by the Donors) up to a total value of \$12,000 per year, but specifically excluding orthopedic braces. Supplies and equipment exceeding \$12,000.00 per year, as well as non-routine supplies and equipment (as determined by the Donors), will be furnished by the School District.
5. Pre-participation physicals for the School District's student athletes.
6. Participation as an advertising sponsor at School District's events in an amount agreed to by the Parties in an Advertising Agreement.
7. Participating as a sponsor in certain special sponsorship programs of the School District.
8. Providing AED (Automated External Defibrillator) and CPR (Cardiopulmonary Resuscitation) education and training for the School District.

## ADVERTISING AGREEMENT

**THIS ADVERTISING AGREEMENT (this “Agreement”)** is made and entered into by and between the **INDEPENDENT SCHOOL DISTRICT 72-1011, COMMONLY REFERRED TO AS OWASSO PUBLIC SCHOOLS (the “District”)** and **TULSA BONE & JOINT ASSOCIATES, P.C. (“TBJ”),** and **SAINT FRANCIS HEALTH SYSTEM, INC. (“SFHS”).** SFHS and TBJ shall collectively be referred to as the **“Advertisers.”** District, TBJ, and SFHS shall each be referred to individually as **“Party”** or collectively as **“Parties.”** The **“Effective Date”** of the Agreement shall be the date the Parties hereby execute the Agreement by signature as set forth below.

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

**1. Grant of Advertising Rights.** The District hereby grants to the Advertisers those advertising rights and privileges identified on Attachment A, including the right to advertise on the specific video displays, scoreboards and electronic message centers (collectively the **“Equipment”**) located at or within the specific District sites or facilities (collectively the **“Facilities”**). The Equipment provided by the District shall be operated and Advertisers’ advertisements shown as provided in the advertising specifications and in accordance with the terms and conditions set forth in Attachment A. The advertising rights shall apply to all District sponsored athletic events and performances held at any of the Facilities and during such other events as may be determined by the District from time to time in the District’s sole discretion.

**2. Term.** The initial term (**“Initial Term”**) of this Agreement and the grant of advertising rights shall extend for one (1) year beginning August 1, 2024 (the **“Commencement Date”**) and ending on July 31, 2025. Each 12-month period during the term of this Agreement commencing on the Commencement Date and each anniversary date thereof shall be referred to as an **“Agreement Year.”** Following the completion of the Initial Term, this Agreement may be extended for four (4) additional Agreement Years (each a **“Renewal Term”**). Any Party may notify the other Parties in writing of its decision to decline a Renewal Term with thirty (30) days’ notice prior to the start of the Renewal Term, in which case this Agreement will expire at the end of the then-current Agreement Year. Without written notification to decline, this Agreement shall automatically renew for a Renewal Term.

**3. Advertising Fees.** In consideration for the advertising rights, and other sponsorship recognition set forth on Attachment A, Advertisers shall pay the sum of \$15,000 Each per Agreement Year, payable upon invoice, on the Commencement Date and on each anniversary date thereafter during the term of this Agreement (the **“Advertising Fees”**).

**4. Installation and Maintenance.** The District will bear the responsibility and expense for the fabrication of the initial advertising panel or panels and for the maintenance and operation of the Equipment. The Advertisers shall be responsible, at their sole cost and expense, for maintenance and replacement of the advertising panels and for the creation and maintenance of digital advertisements including video and radio commercials. The Advertisers’ advertising panels will be prepared from artwork, plans and specifications provided by the Advertisers, in camera-ready or proper electronic format and approved by the District. The District shall bear the responsibility and expense for programming initial animated messages and/or message center content for the Equipment and/or for converting into format displayable on the Equipment the initial video content, if any. The Advertisers shall cooperate with the District in connection with the fabrication, programming or conversion of advertising content and shall pay any expenses incurred as a result of changes to such content made or requested by the Advertisers. The initial cost of fabrication, programming or conversion shall be borne by the District. All costs associated with changes to advertising content shall be borne by the Advertisers.

5. **Advertising Content.** The District may reject, in whole or in part, any art work or advertising copy which the District, in its sole discretion, determines to be in violation of District policy, objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts.

6. **Intellectual Property.** The Advertisers represent and warrant to the District that all marks, logos and advertising copy provided to the District for display on the Equipment or at the District's Facilities is owned by the Advertisers or that the Advertisers have the authority to make use of such property in the manner contemplated by this Agreement. Advertisers agree to indemnify and hold the District harmless from and against all claims, damages, costs and expenses, including attorney's fees, arising from any claim for copyright or trademark infringement or violation of other intellectual property rights.

7. **Assignment.** This Agreement may not be assigned by any Party, in whole or in part, without the prior written consent of the other Parties.

8. **Casualty Loss.** If the Equipment is damaged or destroyed, in whole or in part, the District may either replace or repair the Equipment in a timely manner or terminate this Agreement. The District agrees to provide the Advertisers with written notice of its election no later than thirty (30) days after the date of the casualty loss. If as a result of such casualty loss, the Equipment is not used for scheduled events, the District agrees to provide the Advertisers with an extension of this Agreement for a period of time equal to the time that the Equipment was not in use. Payment of all Advertising Fees due during the Term of this Agreement shall continue unabated unless the Agreement is terminated by the District. If the Agreement is terminated as a result of such casualty loss, no further Advertising Fees shall be due and neither party shall have any further obligation to the other. Fees paid during the year of termination will be prorated.

9. **Warranties.** Advertisers acknowledge that District may use the Equipment as a teaching tool and that the District's students may be responsible, in whole or in part, for custom programming and/or conversion of Advertisers' video content into formats displayable upon the Equipment and for operating the Equipment during events. Advertisers hereby acknowledge that the District has made no warranty, expressed or implied, concerning the Equipment, the advertising rights granted under this Agreement or the operation of the Equipment including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. The Advertisers hereby release the District from any claims or causes of action, liabilities or damages to the extent directly or indirectly resulting from the negligence or fault of the District or the District's agents, employees or students with respect to the operation of the Equipment or the performance of any services hereunder.

11. **Termination.** The District may terminate this Agreement by written notice to the Advertisers if the Advertisers fails to pay Advertising Fees within ten (10) days after notice of nonpayment.

12. **Exclusivity.** SFHS and TBJ will be the sole healthcare providers to be granted advertising rights with District, unless otherwise mutually agreed upon by District, SFHS, and TBJ.

13. **Miscellaneous:**

(a) **Violation of Laws, Rules or Regulations.** The parties agree that if any part or provision of this Agreement is held to be invalid, illegal, void or in any other manner unenforceable or to be in conflict with any applicable law or regulation, the validity of the remaining portions or provisions of this Agreement shall not be affected, and such part or provision shall be construed and enforced in the manner designed to effectuate the intent of the parties to the maximum extent permitted by law.

(b) **Choice of Laws.** This Agreement shall be construed in accordance with the laws of the State of Oklahoma.

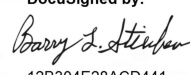
(c) **Entire Agreement.** This Agreement sets forth the entire agreement of the Parties with respect to the subject matter hereof and replaces and supersedes all prior communications, representations or understandings. This Agreement cannot be modified or otherwise amended except by written instrument signed by the Parties.

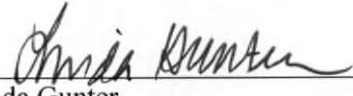
(d) **Attorney's Fees.** In any action for breach or to enforce the terms and conditions of this Agreement, the prevailing Party shall be entitled to recover, against the non-prevailing Party, reasonable attorneys' fee and all costs of the action.

<<<Signature page to follow.>>>

**IN WITNESS WHEREOF**, the Parties have executed this Agreement to be effective as of the date of the last signature set forth below (“Effective Date”).

<b>FOR DISTRICT:</b>
Signature: _____ Name: _____ Title: _____
Date: _____

<b>FOR SAINT FRANCIS HEALTH SYSTEM, INC.:</b>
DocuSigned by:  12B304E28ACD441...
Barry Steichen Executive VP, COO
Date: 7/4/2024

<b>FOR TULSA BONE &amp; JOINT ASSOCIATES, P.C.:</b>
 Linda Gunter Chief Executive Officer
Date: 7/1/2024

**ATTACHMENT A**

**Advertising Rights and Privileges Granted to Donors**

[To be attached]

# NEGOTIATED AGREEMENT

Between the

OWASSO BOARD OF EDUCATION

and the

OWASSO EDUCATION  
ASSOCIATION

2024-2025

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## ARTICLE I - GENERAL CONDITIONS OF EMPLOYMENT

### Section 1. Teacher Duty Day and Work Year

- A. Teachers shall report to work a combined total of thirty-five (35) minutes before and /or after the student instructional day for a total of seven (7) hours and twenty (20) minutes or until assigned duties have been completed, whichever is later.
- B. Teachers shall accept non teaching duty assignments when these duties are deemed necessary for the proper functioning of the school. Such duty assignments shall be held to the minimum number necessary to provide adequate supervision of students as determined by the building principal. After the regular teacher workday, extra duties may be performed by the principals and/or designee.
  - 1. Each school faculty shall convene a “new or existing” committee of teachers and administrators whose task shall be to (re)evaluate the duty needs and schedules. The committee may also consider innovative ideas for improvement. Student safety and supervision shall be prime considerations in the deliberations of the committee. The existence of the committee and its group members shall be communicated to the staff prior to the duty schedule being finalized.
- C. Teachers may be required to stay later for staff meetings. Each building principal shall designate a specific weekday for said meetings. When staff meetings are necessary on other days, all teachers will be required to attend unless excused by the principal.
- D. Effort shall be made to schedule staffing/parent conferences during the teacher's planning period. The teacher may be required to stay later when this is not possible.
- E. Teachers may be required to attend other school functions.
- F. The standard contractual work year for teachers shall be 180 days unless mutually agreed to by the Board and Association.

### Section 2. Duty Free Lunch

- A. Teachers shall be scheduled for a minimum of twenty (20) minutes of duty-free lunch each day.
- B. When necessary, the principal may require teachers to forego their duty-free lunch in order to accept responsibilities related to the function of the school. Such assignments shall be made in an equitable manner.
- C. Teachers shall be permitted to leave school during lunch after checking out in the principal's office. If the practice is abused by teachers it shall be dealt with on an individual basis. When necessary the principal may require teachers to remain in the school during lunch.
- D. An extra duty position will consist of a person or persons to perform duty during the lunch period for grade levels K through 12. The person or persons hired for this position

may not perform any other duties during this time period.

The Extra Duty Lunch Time Position will be posted and offered to teachers before anyone else. Teachers will have first choice to accept or refuse the Extra Duty. This position will be offered to other applicants only if no teacher or teachers accept the position.

Certified personnel volunteering to perform lunch duty will receive annual extra duty compensation per the extra duty schedule.

Non-certified persons employed in the Extra Duty Lunch Time position will receive a minimum of ten dollars (\$10.00) per hour. The two (2) hours may be broken up into small periods of time.

### **Section 3. Planning Period**

- A. Secondary classroom teachers shall be scheduled for a duty-free planning period each day.
- B. Elementary classroom teachers shall be scheduled for a minimum of two hundred (200) minutes of duty-free planning time during the student workday each week.
- C. Every effort will be made to ensure that the teacher's planning period is used for its intended purpose. While building principals will make every effort to protect that plan, they will have discretion to call meetings/conferences/collaboration when deemed necessary.
- D. After all possible efforts are made, whenever a teacher is required by administration to receive and instruct students from the class of an absent teacher for whom a substitute was not secured, the covering teacher(s) shall be compensated at \$20 per hour or a prorated rate. If a certified non classroom teacher is required to cover a class on the non classroom teacher's plan or while maintaining the non classroom teacher's other duties then that employee will be compensated at \$20 per hour.

### **Section 4. Posting of Vacancies**

- A. Notice of vacant certified positions shall be posted on the website and sent via internal email a minimum of three (3) consecutive work days prior to the filling of the position.
- B. Notice of vacant extra duty positions (district) shall be sent via internal email a minimum of three (3) consecutive work days prior to the filling of the position.
- C. Notice of vacant extra duty positions (site) shall be sent via internal email to the staff at the impacted site a minimum of three (3) consecutive work days prior to the filling of the position.

### **Section 5. Assignments and Transfer**

- A. Assignments

1. Teachers shall be assigned by the principals within the scope of their certification and the rules and regulations of the State Department of Education.
2. Teachers currently employed in the district shall have an opportunity to apply and shall be considered for vacancies before outside applicants are employed.
3. An initial site vacancy will be sent via email to all site faculty. If the position is filled within site, any resulting vacancy (ies) may be filled within site without posting. If a vacancy remains after an initial site vacancy and any resulting subsequent vacancies are filled within the site, that vacancy shall be posted district wide.
4. Teachers who may be interested in a transfer may send an email notification to the appropriate principal(s).
5. When considering applicants for a vacant position, the principal shall consider teachers who have requested a transfer as well as outside applicants.
6. If a principal decides to fill the vacancy with a currently employed teacher and more than one teacher has requested such a transfer, the principal will consider the following criteria: qualifications of candidates compared to those of all other candidates being considered for the position. Such qualifications shall include certification, length of service in the district, training, experience, and special skills.
7. The principal will select the teacher that the principal believes will best meet the needs of the students and the district.

#### B. Involuntary Transfer

1. When an involuntary transfer is deemed necessary, a conference shall be held between the teacher and the principal. At the conference, the reasons for the transfer will be explained and discussed to afford the teacher an opportunity to understand all factors involved in making the decision.
2. When a reduction in the number of teachers in school is deemed necessary, the principal will consider the needs of the students and determine the grade level and/or subject area where the transfer can best be made.
3. When selecting the teacher to be transferred, the principal will consider the following criteria: qualifications of teachers compared to those of all other teachers being considered for transfer. Such qualifications shall include: certification, length of service in the district, training, experience and special skills.
4. Qualified teachers who volunteer for transfer shall be transferred first.

#### C. Change in Assignment/Transfer

- a. Teachers hired/given new assignments after school begins may have up to two (2) days with no additional duties or responsibilities to prepare for classroom

instruction.

## Section 6. Reduction in Force Policy - Certified Personnel

### General

1. Reasons for a Reduction in Force: Any teacher in the district may be non-reemployed for the following fiscal year when the board decides that due to (a) a financial necessity or (b) a program change or (c) a decline in enrollment or (d) other business inevitability as determined by the board, a reduction in the teaching staff for the following fiscal year is necessary.
2. Definitions: For the purpose of this section, the following terms have the stated meanings:
  - "Financial necessity" means a reduction in the district's financial resources that in the sole judgment of the board of education will result in a reduction in the district's current or future operating budget.
  - "Program change" means any elimination, curtailment or reorganization of a curricular/instructional offering, program or school operation or a reorganization or closing of a school or a consolidation of two or more individual schools or school districts.
  - "Declining enrollment" means a decrease in the district's total enrollment or enrollment in a particular program or curricular/instructional offering which in the sole judgment of the board of education may adversely affect the district's current or future funding and/or the necessity of maintaining certain current or future class sections or curricular/instructional offerings.
3. Criteria for Eliminating Positions: The primary standard in implementing any reduction in force shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the district. In deciding which positions to eliminate, the superintendent and the board will consider the curriculum, instructional focus and the unique/multi-dimensional needs of students. Natural attrition will always be used as the first means of reducing the force.
4. Criteria for Non-reemployment of Teachers in Affected Positions: Once a determination has been made as to which positions should be eliminated then the primary basis that will be used in determining which teachers to retain in the affected position(s) will be the composite evaluation rating of the teachers holding such positions as measured (to the nearest hundredth of a decimal point) by the district's Teacher and Leader Effectiveness Evaluation System (TLE) for each year in which the TLE has been in effect. If the composite ratings of the teachers in the affected positions are identical then the following, in this order, shall control:
  - Seniority in the district
  - The number of certifications held
  - Total years of teaching experience
  - A lot drawing made by the Superintendent in the presence of a member of the current OWEA negotiations team.
5. Bumping Rights:
  - Only those teachers who have an average three year ranking that falls at the effective rating of 2.80 or above will be given bumping rights. If three years of

rankings are not available, the district will use an average of available years. In order to bump, a teacher must be certified in the position they seek to move into and must meet all state and federal requirements necessary to hold that position.

- In the event a teacher eliminated through RIF is certified to hold a position other than the one being eliminated, said teacher may bump another teacher in that position, as long as the teacher has seniority over that person and has an average composite ranking score that is greater than the other teacher as measured to the nearest hundredth of a decimal point.
- If the composite ratings of the teachers in the affected positions are identical then the following, in this order, shall control bumping:
  - Seniority in the district
  - The number of certifications held
  - Total years of teaching experience
  - A lot drawing made by the Superintendent in the presence of a current member of the OWEA negotiations team.

#### 6. Procedures for Reduction in Force

- Action by Superintendent: The superintendent, upon receipt of the board's preliminary determination of the necessity for a reduction in force, or upon the superintendent's own decision, shall submit to the board the superintendent's written recommendations for eliminating particular teaching positions. In making recommendations, the superintendent shall not be limited to considering only positions in the areas or programs designated by the board and shall consult with each relevant principal or other district administrator in whose school or unit a position elimination is proposed and shall take into consideration the criteria set out herein.
- Action by Board: In the absence of a recommendation from the superintendent pursuant to this section, or when the board of education chooses not to accept the superintendent's recommendation, the board may initiate action without such recommendation provided that it adheres to the other provisions of this Reduction in Force Agreement.
- Notice and Hearing Procedures: Prior to taking any action to non-reemploy a teacher due to reduction in force, whether acting on a recommendation of the superintendent or on its own decision, the board shall provide written notice and an opportunity for hearing to the affected teacher; provided however, because the law does not provide nonrenewal hearings for teachers on temporary contracts, no hearing opportunity shall be afforded any teacher on a temporary contract with notice of the expiration of the temporary teacher's contract at the end of the school year being provided to the temporary teacher. The notice and board hearing procedures for teachers other than temporary teachers shall be the same as those provided by Oklahoma law regarding non-reemployment of teachers. Notice of a recommendation of non-reemployment shall be given to the teacher prior to the applicable deadline set by law.
- Board hearing: At the board hearing, evidence may be presented by the administration and the teacher as to whether a reduction in force is reasonably necessary and is being made in good faith and for the best interests of the district and whether the recommendation to not renew the specific teacher is being made in good faith under this Reduction in Force Agreement.
- Effect of the board decision: The decision of the board based on the evidence presented at the hearing shall be final and non-appealable.

## 7. Re-employment or Other Employment

- Recall: For one school year after the effective date of non-reemployment due to a reduction in force, the board of education shall not fill positions eliminated through reduction in force without first offering such positions to the non-reemployed and eligible teachers. In order to be an "eligible teacher" for recall, the teacher, at the time of the reduction in force, must have had an overall composite evaluation rating, for the time period used, of at least 2.80 on a scale of 5.00 and be certified and qualified to teach in the open position. Recall shall be in the reverse order of the reduction in force. In the event one or more teachers eligible for recall are equal in all criteria used in the reduction procedure, the superintendent/superintendent designee shall have authority to select the teacher believed to best fit the needs of the district.
- Recall Procedures: The offer of reemployment shall be made personally and by certified mail, return receipt requested, and the teacher shall be notified in such notice that if the teacher wishes to accept, the teacher must do so in writing within five (5) calendar days of his receipt of notice. It is the responsibility of the teacher to keep full, accurate and current mailing addresses/phone numbers up-to-date with the payroll office. Failure to receive acceptance within five (5) calendar days or rejection of the offer of reemployment eliminates all reemployment rights of the teacher.
- Status after Recall: A career teacher who has been non-reemployed and who is then reemployed within one school year shall be reinstated as a career teacher. A probationary teacher who is non-reemployed but is then reemployed within one school year shall be given credit for the time already served as a probationary teacher

## Section 7. Personnel Files

- A. Teacher personnel files shall be maintained as follows:
- a. A working file in the principal's office.
  - b. An official file in the Human Resources department.
  - c. A medical file, if applicable, is located in the Human Resources department.
  - d. Any reference to "file" or "files" in this section shall refer to the official file referenced in number 2 above.
- B. Information from sources other than the personnel files may not be used in any action that adversely affects the teacher's employment status.
- C. Material that may adversely affect a teacher's employment status shall not be placed in a teacher's files until the teacher has an opportunity to read and sign and date the material to be filed. The teacher's signature shall signify that the teacher has read the material to be filed but not that teacher necessarily agrees with its content. The teacher shall receive a copy of said material at the time of signing, at no cost to the teacher.
- D. Teachers shall have the right to submit a written response to any material placed in their files within ten (10) days after viewing such material and such response shall be attached to original material.

- E. Copies of disciplinary materials placed in the official personnel file shall be provided to the affected teacher. The teacher shall be given an opportunity to sign and date the material. The teacher's signature and date of receipt of the materials shall indicate that the teacher received the material and date upon which the teacher received the material, and is not for the purpose of showing agreement or disagreement with the disciplinary material.
- F. Upon presentation of written and notarized authorization by the teacher, the teacher or the teacher's designee may review the contents of the teacher's official personnel file or medical file, excluding confidential letters of reference or any other information precluded by law. The teacher may, upon request, receive copies of any material contained in the teacher's own official file subject to payment of the cost of reproduction of the material. The cost shall be determined by the District's policy related to charges for open records.
- G. The examination of a teacher's official file by persons other than the teacher or those authorized by the teacher as provided above is limited to District employees or board members who have a need for the information to complete their job duties and functions or others as authorized by law. Individuals authorized by law include members of the public who make an open records request for the inspection or copying of records which are public records located in the teacher's official personnel file. A teacher shall be given a minimum of 24 hours' notice of an Open Records Act request related to the teacher's official file.
- H. Upon mutual agreement of the teacher and the Superintendent or the superintendent's designee, any materials related to discipline or reemployment shall be removed from the official personnel file after a period of two years from the date of placement of the material in the file. No material shall be removed if adverse disciplinary action has occurred within two years prior to the request for removal. In the event the request to remove is denied, the teacher may place a letter into the file addressing the reason for the request for removal of the material.

## **Section 8. Right to Representation**

- A. If documentation of a disciplinary conference is to be made, teachers shall be informed prior to the conference of the right to have a representative, either association (if applicable) or district certified teacher, present at the conference. If district certified teacher is from another school site, the conference will be scheduled outside the school day.
- B. During an administrative conference, the teacher may have a witness from within the building or association representative if applicable present.

## **Section 9. Working Conditions**

- A. The board shall provide healthy and safe working conditions. Public information regarding health and safety related issues and status of work orders will be made available to the teacher.
- B. A teacher may report, in writing, any perceived inadequacy in health or safe working conditions to the principal.
  - 1. The principal will respond, in writing, as to any action taken, within a reasonable

- time.
2. If the teacher is not satisfied with the principal's response, the teacher may forward the written request to the superintendent's office.

### **Section 10. Disciplinary Procedures**

1. The following steps will be followed when disciplining a teacher:
  - a. Verbal warning or oral reprimand
  - b. Written reprimand
  - c. Suspension/dismissal or termination
2. Disciplinary action may be initiated at any of the steps above based on the severity or type of offense.

### **Section 11. Teacher Evaluation**

- A. Evaluations shall be based upon the Tulsa Model as approved by the State Board of Education. Any changes to the district's evaluation plan will be done in conjunction with OWEA and administration.
- B. Unless otherwise modified by OSDE, the evaluation sequence is as follows:
  1. All career teachers are to be observed twice during the year with evaluation by the end of third quarter. Probationary teachers are to be observed once each quarter (1-3) with evaluation by the end of fourth quarter, no later than April 30.
- C. Any teacher who is assigned to more than one site will be evaluated by the designated certified administrator.
- D. For the purpose of evaluation, formal classroom observations shall be conducted openly with the full knowledge of the teacher.
- E. A copy of the evaluation will be available electronically and reviewed with each teacher at a conference to be held between the teacher and evaluating administrator. The evaluation conference shall be held within a reasonable time after the final observation conference. Teachers shall receive one (1) day prior notice of the evaluation conference, if the conference is held on a different date. A teacher shall be permitted to have a representative of the teacher's own choosing at the evaluation conference. The teacher shall acknowledge the evaluation by the teacher's own signature.
- F. The teacher may respond to the evaluation and have the response attached to the evaluation which is placed in the personnel file. Such response shall be submitted by the teacher within ten (10) school days of receipt of the evaluation.
- G. Each certified employee will develop a Professional Learning Focus component as part of the TLE process. The PL Focus is based on each certified employees' qualitative evaluation. The PL Focus should be developed by the certified employee in conjunction with the certified employee's TLE evaluator. The PL Focus component is aimed at supporting the constant learning and growth of all educators and must be completed annually regardless of exemption status. The PL Focus must be selected, documented in writing, and tied to a TLE indicator or element appropriate to the particular individual. The PL Focus may be modified as needed during the school year and should be

accomplished through education and training related to the identified area of focus. The PL Focus goal documentation and evidence of completion of the goal must be attached to the evaluation and placed in the personnel file.

- H. Evaluation documents can be found on the district website, can be provided by the principal, or can be provided by our Human Resources department.

### **Section 12. Activity Pass**

Each teacher shall be provided admission to activities for self and one (1) guest to school sponsored events by presenting Owasso Public Schools employee ID. Owasso Public Schools employee ID will not be valid for entrance into OSSAA playoff events.

### **Section 13. Extra Duty Employment**

#### **A. GENERAL**

Teachers interested in extra duty employment (including, but not limited to teaching summer or night school, working athletic events, and working during the summer in maintenance) should contact the appropriate site administrator indicated in the posting in writing within the posting period. All extra duty positions shall be posted for not less than three (3) days.

## ARTICLE II - GRIEVANCE PROCEDURE

### A. PURPOSE

The purpose of this procedure is to secure at the lowest possible level, equitable solutions to a claim of contract violation by the grievant. Alleged violations of board policy or administrative actions are not covered by this grievance procedure, however; teachers' may utilize the complaint procedure and related forms as established and provided by board policy for alleged violations in these areas.

### B. DEFINITIONS

1. A "grievance" is a claim by a teacher, a group of teachers or the O.W.E.A, that there has been a violation, misinterpretation or misapplication of the terms of this negotiated agreement that has affected that teacher with the exception that the term "grievance" shall not apply to any matter as to the method of review prescribed by law or where the board is without authority to act.
2. The "grievant" is a teacher, a group of teachers, or the O.W.E.A. making the claim.
3. The term "teacher" includes all members of the bargaining unit.
4. The term "days" shall mean working days of the teacher; except that outside of the contract year of the teacher, "days" shall mean the working days of the supervisor involved at the level that the grievance is being processed.

### C. PROCEDURE

#### 1. Level I

A teacher with a grievance shall first discuss the grievance, individually, with the principal within ten (10) days of knowledge of the alleged violation, citing the article and section alleged to have been violated, with the objective of resolving the grievance informally. No written record will be made.

#### 2. Level II

The grievant shall submit a written grievance to the principal within five (5) days of the informal discussion, citing the article and section alleged to have been violated and the specific remedy sought:

- a. The principal shall schedule and hold a formal meeting with the grievant within five (5) days after receipt of the written grievance.
- b. The principal shall transmit a written decision to the grievant within five (5) days of the meeting.

#### 3. Level III

The grievant may submit a written appeal of the Level II decision to the superintendent

within (5) days after receipt of the Level II decision.

- a. The superintendent shall schedule and hold a hearing within five (5) days after receipt of the appeal.
- b. The superintendent shall transmit a written decision to the grievant within five (5) days of the hearing.

#### 4. Level IV

The grievant may submit a written appeal of the Level III decision to the board within five (5) days after receipt of the Level III decision.

- a. The board shall conduct a hearing at the next regularly scheduled board meeting or at a special meeting which has been called for that purpose. In all cases, the hearing shall occur within thirty (30) days.
- b. The board shall transmit a written decision to the grievant within five (5) days of the hearing. The decision of the board shall be final.

### **D. GENERAL PROVISIONS**

1. The grievant and the administration may each be represented by a person of their own choosing at Levels II, III, and IV of this procedure.
2. Grievances arising from acts of an authority higher than Level II shall be initiated at Level III. Prior to formal written grievance, the grievance shall be discussed as provided in Level I.
3. The grievant shall have sole responsibility for presenting and pursuing the grievance through all levels and within the time limits specified in these procedures.
4. Failure at any step of this procedure to appeal to the next level within the specified time limits shall be deemed to be acceptance of the decision at that level.
5. Failure to communicate the decision at any level of this procedure within the specified time limit shall permit the grievant to proceed to the next level.
6. No reprisals shall be taken against the grievant, any witness or other participant in the grievance procedures by reason of such participation.
7. Copies of official grievances by the grievant shall not be placed in the personnel file of the grievant.
8. Necessary forms for the filing of grievances shall be mutually agreed upon by the association and the board and made a part of this agreement.
9. Time limits at any level may be extended by mutual agreement, and such agreements shall be reduced to writing and placed in the record for that grievance.
10. When grievance meetings or hearings are held during the workday, the grievant and the grievant's representative and witnesses shall be released from duty with no loss

- in pay.
11. The association may file grievances on all alleged violations of Article IV, Association Privileges.
  12. The board will provide the association with a copy of all grievances and written decisions at each level.
  13. All written decisions shall set forth reasons supporting such decisions.
  14. Neither party shall be permitted to insert in the board proceedings at Level IV any evidence which was not submitted to the other party before the completion of the Level III hearing.
  15. The board, administration, and the association will cooperate with each other in the investigation of any grievance, and further, upon request, will furnish each other with all public information.
  16. When grievance meetings or hearings are held during the teacher's workday, the date, time and place shall be established by the appropriate administrator. When grievance meetings or hearings are held outside the teacher's work day, the date and time shall be mutually agreed upon by the teacher and the appropriate administrator.

## ARTICLE III - LEAVE PLAN

### Section 1. Sick Leave

- A. Sick Leave. Teachers are entitled to ten (10) days of paid leave for personal illness, accidental injury or pregnancy, or illness or accidental injury in the immediate family. For the purposes of this policy, adoption will be treated the same as a live birth. Immediate family for purposes of this leave included the teacher's spouse, children, and any dependents (as that term is used for purpose of the regulations of the Internal Revenue Service) who reside in the employee's home. And this sick leave may also be used in the case of hospitalization, surgery, or home care involving brothers, sisters, parents, and parents-in-law. A maximum of five (5) days may be used for extended family members not included in this section.
- B. Twenty Days with Substitute Deduction. If, after exhausting all sick leave days, a teacher is absent from the teacher's duties due to personal accidental injury, illness or pregnancy, the teacher shall receive the teacher's full contract salary less the rate paid to a substitute for a period not to exceed twenty (20) days.
- C. Accumulation of Sick Leave. Teachers may accumulate unused sick leave to a maximum of one hundred twenty (120) days.
- D. Medical/Dental Appointments. Sick leave may be used for medical or dental appointments.
- E. Certification of Illness. Teachers may be required to provide certification of illness by a physician or other health care professional or other evidence of illness.
- F. Donated Sick Leave. The District's Sick Leave Donation Policy is designed to solicit sick leave donations for a full-time teacher who has exhausted the teacher's own accumulated sick leave. A teacher covered by the District's Policy shall be eligible for shared sick leave if he/she is suffering from an extraordinary or severe illness, injury, impairment, or physical or mental condition which has caused or is likely to cause the employee to take leave without pay or to terminate employment. Severe or extraordinary also means temporary disability resulting from pregnancy, miscarriage, childbirth and recovery from childbirth. The recipient of shared sick leave is limited to a maximum donation of sixty (60) days over the course of a school year (July 1 - June 30) and a teacher/recipient shall not be eligible for more than two opportunities for donated sick leave over the entire period of the employee's employment with the School District.

The teacher/recipient may accept up to three (3) days of donated leave from each teacher who wishes to voluntarily donate leave. And no employee may, by the donation of sick leave days, reduce the employee's own accumulated sick leave below ten (10) days of sick leave. Any exception to this policy will be subject to administrative review.

Further information regarding the application for donated leave, the attendant requirements for qualification and eligibility and the coordination of donated sick leave with family and medical and other leave is found in the District's *Sick Leave Donation Policy*.

G. Parental Leave. The district will provide two (2) weeks of paid leave for the birth of a child and to care for such child, or the placement for adoption or foster care of a child at the time of the qualifying event for a maximum of once per contract year.

#### H. Family and Medical Leave Policy

It is the policy of the Owasso School District to comply fully with the requirements of the Family and Medical Leave Act of 1993 (the "Act"). This Act requires that a covered employer provide up to twelve (12) work weeks of unpaid leave to eligible employees. "Eligible employees" are those employees who: (1) have been employed for at least one year by the Owasso School District; and (2) worked at least 1,250 hours during the previous twelve-month period; and (3) have requested appropriate leave for a reason covered by the Act.

#### REASONS FOR LEAVE

All eligible employees who meet the Act's requirements may be granted a total of twelve (12) work weeks [i.e., sixty (60) work days] or up to twenty-six (26) work weeks for military (item 4 below) of unpaid family and medical leave and available, appropriately applied paid sick, vacation and personal leave combined (during any year as defined below) for the following family and medical leave reasons:

- 1) For the birth of a child and to care for such child, or placement for adoption or foster care of a child;
- 2) To care for a spouse, child or parent with a serious health condition; or
- 3) For a serious health condition of the employee that makes the employee unable to perform his or her job functions.
- 4) To care for a covered family service member with a serious illness or injury incurred in the line of duty on active duty; or
- 5) To use for any qualifying exigency arising out of the fact that a covered military member is on active duty or called to active duty status in support of a contingency operation.

The term "serious health condition" means one which requires either in-patient care, or continuing treatment by a health care provider. This term is intended to cover conditions or illnesses affecting health to the extent that in-patient care is required, or absences are necessary on a recurring basis or for more than just a few days. A "serious health condition" does not cover short-term conditions for which treatment and recovery are very brief. Such conditions would normally be covered by the District's sick leave policies.

The term "year" as used in this Policy shall mean a rolling 12-month period measured backward from the date an employee uses any leave.

The term "qualifying exigency" means the most common issues that arise when a covered military member is deployed, such as attending military-sponsored functions, making appropriate financial and legal arrangements, arranging for alternative childcare, attending counseling, rest and recuperation leave during deployment, and attending to certain post-deployment activities. Only family members of National Guard and Reserves, and certain retired

military are eligible for qualifying exigency leave.

The term "covered military member" means that employee's spouse, son, daughter, or parent, or next of kin of a covered service member who is on active duty or call to active duty status and suffers a serious injury or illness as a result of active duty status or service. It includes members undergoing medical treatment, recuperation or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness incurred in the line of duty on active duty. Military caregiver leave extends to those serious injured or ill members of both the regular Armed Forces and the National Guard or Reserves.

#### AVAILABILITY OF LEAVE

In determining the availability of leave the District will consider the leave available to a person (whether paid or unpaid) by virtue of existing employment conditions. The intent of the District is to insure that each individual covered by the Act shall have the leave benefits available as a result of the law's requirements. It is not the intent of the District or this policy to provide leave benefits that exceed those authorized by rule, policy or existing law as supplemented by the Act. Thus, an eligible employee, when accessing leave for family and medical purposes must use any accrued paid vacation leave, personal leave and applicably applied sick leave for any part of the twelve (12) week period. It is the policy of the District that all appropriate paid non-Act leave will be used concurrently.

An employee requesting leave for one of the reasons authorized by the Act will be entitled to the leave available by virtue of existing leave policies. In the event the application of these policies results in less leave than is required by the Act an eligible individual will be entitled to such additional leave as is necessary to result in the minimum leave specified in the Act for covered individuals.

Where the employee's spouse is also employed by the District, the total number of work weeks of Act leave to which both spouses are entitled is limited to twelve (12) work weeks during a year if such leave is for the birth of a child or to care for a child or for placement for adoption or foster care of a child.

#### APPLICATION FOR LEAVE

An employee requesting leave must complete an "Application for Family or Medical Leave." The application must state the reason for the leave, the duration of the leave (if known), and the starting and ending dates of the leave. An application for Family and Medical Leave, as well as assistance with this process, may be obtained from the Human Resources department of the district. The application for leave must be submitted at least thirty (30) days before family or medical leave because of an expected birth or placement of a child, or because a planned medical treatment is to begin. If, for reasons beyond the employee's reasonable control, the leave is to begin in less than thirty (30) days, an employee must give notice to his or her immediate supervisor and to the office of the Superintendent as soon as is practicable, ordinarily within one or two school days of when the employee learns of the need for leave.

In the absence of an application for leave from an eligible employee the District may, in its discretion, place an eligible employee on FMLA leave if the employee is absent for any of the reasons set forth above in the "Reasons for Leave" provisions.

#### LEAVE BASED ON A SERIOUS HEALTH CONDITION

A "Medical Certification Statement" must accompany an application for leave based on the serious health condition of the employee or the employee's spouse, child or parent. This statement must be completed by the applicable health care provider. It must state the date on which the health condition began, the estimated duration of the condition, and the relevant medical facts related to the condition. The statement must be submitted within fifteen (15) days of application. Failure to submit medical certification will initiate denial of leave and other applicable consequences for failure to be at work without proper authorization.

If the employee has a serious health condition the certification must state that the employee cannot perform the functions of his or her position. The District reserves the right to require the employee to obtain a second medical opinion at the District's expense. If the opinions of the first and second health care provider differ, the District may require a third opinion from a health care provider mutually agreed upon by the District and the employee. The third opinion shall be final and binding.

The District may require subsequent certifications to support FMLA leave but not more often than every thirty (30) days unless the employee: (1) requests an extension of leave; (2) changed circumstances occur regarding the illness or injury; or (3) the District receives information that casts doubt on the validity of an existing certification.

In the event the employee is applying for leave to care for a spouse, child or parent, the certification must state that fact along with an estimate of the amount of time the employee will need.

When the employee is prepared to return to work, he or she must provide certification by his or her health care provider that the employee is able to resume work.

## INTERMITTENT LEAVE OR LEAVE ON A REDUCED LEAVE SCHEDULE

An employee may request to use available leave intermittently or on a reduced leave schedule. Where leave is requested in connection with a serious health condition of the employee or his or her immediate family member, the request for leave must be supported with a certification from the health care provider that such leave is medically necessary and stating the expected duration and schedule of such leave. There must be a medical need for the leave and evidence that the medical need can best be accommodated through an intermittent or reduced leave schedule. Any eligible employee seeking leave on an intermittent or reduced leave basis must obtain and complete a request for leave and must submit the medical certification required.

Intermittent or reduced leave may also be taken in connection with the birth or because of the placement for adoption or foster care of a child. However, intermittent leave or leave on a reduced leave schedule for this purpose may only be taken with the approval of the District.

In either instance, whether because such leave is medically necessary or in connection with the birth or placement of a child, the employee must try to schedule the leave so as not to unduly disrupt the District's operations. In the event the employee takes intermittent leave or reduced leave the District reserves the right to place the employee in an alternative position which better accommodates intermittent or reduced leave.

When an instructional employee requests intermittent or reduced leave for planned medical treatment for more than twenty percent (20%) of the total number of working days in the period during which the leave would be used, the District may require the employee to elect either to (1) take leave for a "particular duration" or time which is not greater than the duration of the planned treatment, or (2) be transferred to an alternative position. If the instructional employee requesting intermittent leave or leave on a reduced leave schedule does not give proper notice as required, the District may deny the taking of leave until thirty (30) days after notice was provided, or may require the employee to take leave for either a "particular duration" or accept an alternative position.

## LEAVE TAKEN NEAR THE END OF AN ACADEMIC TERM

If an instructional employee begins any type of covered leave more than five (5) weeks before the end of a term, and if the leave will last at least three (3) weeks and the employee would otherwise return to work during the three (3) weeks before the end of the term, the District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which commences during the five (5) weeks before the end of the term, and if the leave will last more than two (2) weeks and the employee would otherwise return to work during the last two (2) weeks of the term, the District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which begins during the last three (3) weeks of the term, and if the leave will last more than five (5) working days, the District may require the employee to take leave until the end of the term.

For the purposes of this Policy, the word "term" means the first term or Fall semester term of each academic year and the second term or Spring semester term of each academic year.

#### THE EFFECT OF LEAVE ON BENEFITS

During a period of family or medical leave, an employee will be retained on the District's medical insurance plan under the same conditions that applied before leave began. In order to continue medical insurance coverage, the employee must continue to make any contributions that he or she made to the plan before leave. Failure of the employee to pay his or her share of the medical insurance premium may result in a loss of coverage. The employee is required to pay all of the premiums for any other type of insurance coverage which may exist.

If the employee fails to return to work after the expiration of the leave, the employee will be required to reimburse the District for payment of health insurance premiums during the family or medical leave, unless the reason the employee fails to return is the presence of a serious health condition which prevents the employee from performing his or her job or to circumstances beyond the employee's control.

The employee may not accrue any seniority or employment benefits that would have accrued if not for the taking of leave. However, the employee who takes family or medical leave will not lose any seniority or employment benefits that accrued before the date leave began.

#### REINSTATEMENT TO FORMER POSITION

An employee generally is entitled to be restored to an equivalent position and to equivalent conditions of employment. This may not be applicable to employees who are designated as "highly compensated employees". The District cannot guarantee that an employee will be returned to his or her original job. A determination as to whether a position is an "equivalent position" will be made by the District. A highly compensated employee is one who is salaried, and is "among the highest paid 10 percent" of the employees employed within 75 miles of the employee's worksite. An employee who qualifies as a "highly compensated" employee may be denied restoration to employment if necessary to prevent substantial and grievous economic injury to the operations of the District.

An employee who is ready to return from leave must complete a "Notice of Intention to Return from Family or Medical Leave" before he or she can be returned to work. An employee may return to work before the expiration of a family or medical leave of absence.

In this event notification must be given to the employee's supervisor at least five (5) working days prior to the employee's planned return.

#### FAILURE TO RETURN FROM LEAVE

The failure of an employee to return to work upon the expiration of a family or medical leave of absence will subject the employee to immediate termination unless an extension is granted. Any termination, as a result of this provision, is subject to the same rights as a termination for cause. An employee who requests an extension of family leave or medical leave due to the continuance, recurrence or onset of her or his own serious health condition, or the serious health condition of the employee's spouse, child or parent, must submit a request for an extension, in writing, to the employee's immediate supervisor with a copy to the office of the Superintendent. This written request should be made as soon as the employee realizes that she or he will not be able to return at the expiration of the leave period.

#### INTERPRETATION OF ACT

The District intends to remain faithful to the requirements of the Act. Questions regarding the interpretation, administration, and application of the Act to eligible employees shall be resolved by reliance on the FMLA and its interpretive regulations. Where relevant, the District will also consider its policies, rules, practices, and negotiated agreements.

## Section 2. Personal Leave

- A. Teachers shall be granted, without loss of pay, three (3) days per year for personal leave.
  - 1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) school days in advance, except in case of emergency situations, which require personal contact (face to face or phone call) to building principal.
  - 2. Except when approved by the HR Director, personal leave will not be granted in the following cases:
    - a. The first or last day of school.
    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
- B. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
- C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met.
  - 1) All criteria of Section 2, Part A
  - 2) Sick leave balance of 50 days at a time of requestThe day will not be added to accumulated sick leave.

## Section 3. Bereavement Leave

- A. Teachers shall be granted leave for bereavement purposes without loss of pay for the reasons listed below.
  - 1. Up to five (5) days, per occurrence, for spouse, children, mother or father, father-in-law, mother-in-law, son-in-law, daughter-in-law, or siblings. Up to two (2) days, per occurrence, for uncles, aunts, grandparents, grandchildren, nieces, nephews, and siblings-in-law.
  - 2. Up to two (2) days per school year may be used for persons not mentioned in 1 or 2 above.
  - 3. Bereavement days in addition to those provided in 1 and 2 above shall be charged as personal leave.

## Section 4. Emergency Leave

- A. Teachers shall be granted, without loss of pay, up to two (2) days for unforeseen

circumstances related to the household and/or family (spouse or children) not covered by any other leave.

- B. In the event of a natural disaster (i.e. tornado, flood, fire, or earthquake), where the teachers personal dwelling is not livable, a teacher may apply to receive up to three (3) days, in addition to those provided in A. above, without loss of pay, upon approval by the superintendent's designee.

### **Section 5. Extended Leave of Absence**

- A. A teacher may, upon application and approval, be granted an extended leave of absence, without pay, for the following reasons:
  - 1. Personal illness.
  - 2. Illness or medical need in the family (spouse, child, or parent).
  - 3. Professional study for the purpose of improving upon current certification or working toward a new area of certification in the field of education.
  - 4. Rearing a pre-school child.
  - 5. Temporary re-location of spouse.
- B. A teacher, except as may be required by law, shall be eligible for an extended leave after completing at least three (3) years of service in the district.
- C. All leaves, except as may be required by law, shall be for one (1) complete school year or remainder of the current school year.
- D. A teacher returning from a leave shall be assigned a position. It may be at the teacher's previous site and position, or another position for which the teacher is certified and qualified. Requests for reinstatement must be made on or before May 1st. If a request for reinstatement is not made by the above date, the teacher will be deemed to have resigned and the teacher's contract will be terminated at the end of the school year.
- E. Employees on a leave of absence shall not receive credit for time based on the District's salary schedule or for purposes of accumulating leave or for any other purpose.
- F. Employees on an approved extended leave of absence shall not be employed by any other public or private school unless approved by the Superintendent or designee.

### **Section 6. Professional Leave**

- A. Upon written request by the teacher and approval by the superintendent or the superintendent's designee, a teacher shall be provided, at no loss in pay, leave for professional purposes in the teacher's teaching area.

### **Section 7. Legal Process Leave**

- A. Teachers shall be granted legal process leave to serve on a jury.
- B. Teachers shall be granted legal process leave to serve as a witness subpoenaed in a criminal, civil, or juvenile proceeding as a representative of the district.
- C. The teacher using legal process leave shall receive the teacher's own full contract salary.

### **Section 8. Other Employment**

- A. No leave shall be granted to a teacher if the teacher is paid for their services on a school day, except for meals, lodging and travel expenses incurred.

## ARTICLE IV - ASSOCIATION PRIVILEGES

### Section 1. Use of Facilities

- A. Upon approval of the superintendent or building principal, the association may use school facilities for meetings of members of the bargaining unit.
- B. Such meetings may only be held if they do not interfere with other scheduled activities of the district.
- C. Such meetings may only be held before or after the teacher workday.
- D. If such meetings cause the district to incur any costs, including but not limited to: overtime pay for custodial staff, utility expenses, or additional security, the association agrees to reimburse the district for said costs.

### Section 2. Information Distribution

- A. The association shall be permitted to distribute information related to the official business of the association by placing such information in the individual mailbox of each teacher and/or on a designated bulletin board in the teachers' lounge.
- B. Such material shall not suggest, urge, or propose any action by a teacher to violate, ignore, or resist any terms of this agreement, administrative regulation or policy.

### Section 3. Use of District Resources

- A. Upon approval of the superintendent, the association may use district printers/copiers and association email account within the district email domain.
- B. The use of such district resources may only occur before or after the teacher workday.
- C. The association or its individual members shall reimburse the district for costs of copies of public records requested in accordance with the rates charged to other members of the public who request public records.

### Section 4. Access to Information

- A. Upon written request of the association president or spokesperson, the board shall provide access to compiled public information within twenty (20) calendar days.
- B. The Board Minutes Clerk shall distribute to the association president or designee an electronic copy of each Board of Education meeting agenda, a copy of the previous meeting's minutes, and a copy of the encumbrance report. The distribution of these items will occur in advance of the Board of Education meeting.

### Section 5. Association Leave

- A. The Board shall provide up to 35 days of leave for attendance at conferences, workshops, lobbying, Delegate Assembly, or meetings of the Association or its affiliates.

Nor more than five (5) days may be used by any one teacher. When lobbying is at the request of the Superintendent or designee, the Board shall not charge the Association for a substitute.

- B. Written request for the use of Association Leave shall be made to the Superintendent or designee by the President of the Association at least forty-eight (48) hours in advance. The President of the Association or designee will notify Human Resources of the use of Association Leave, and absences will be designated as Association Leave in the teacher attendance system.
- C. The Association shall reimburse the District for each day of Association leave used. If a substitute is hired, the amount actually paid to the substitute shall be the amount reimbursed.
- D. The Board shall provide up to eight (8) days of leave for the OWEA President for association related activities.

### **Section 6. School Calendar Input**

- A. Each year the Association shall provide input to the Superintendent regarding the ensuing year's school calendar prior to the adoption of the school calendar. The Superintendent will consider the Association's suggestions before making a recommendation to the Board.

## ARTICLE V - COMPENSATION

### Section 1. Salary

- A. For the 2024-2025 school year, each teacher who qualifies for an increment shall advance one (1) step from the step they were on during the 2023-2024 school year and shall be placed on the attached salary schedule and paid accordingly.

Hours must be obtained from an accredited college or university and must be in:

1. Education degree program.
  2. Area of current certification.
  3. New education certificate plan.
- B. An official transcript and State Department of Education request form reflecting a degree change must be provided to the State Department of Education and to the Human Resources Office by the first business day in September. Upon receipt of certificate reflecting degree change, an original must be provided to the Human Resource Office.
- C. All additional hours must be submitted via official transcript by the first business day in September to the Human Resource Office.
- D. Teachers with 31 or more years of service will receive a \$1,500 stipend.

### Section 2. Extra Duty

Extra duty assignments shall be compensated in accordance with the attached extra duty compensation schedule. Teachers will be notified by letter or Email, by August 1, of any changes to the extra duty assignments.

### Section 3. Coverage Outside Planning Period

- A. After all possible efforts are made, whenever a teacher is required by administration to receive and instruct students from the class of an absent teacher for whom a substitute was not secured, the covering teacher(s) shall be compensated at \$20 per hour or a prorated rate.

### Section 4. Other Benefits

- A. Life Insurance - For the 2024-2025 school year, the Board shall provide group life insurance coverage for all teachers.
- B. Employee Assistance Plan (EAP) - For the 2024-2025 school year, the Board shall provide an Employee Assistance Plan available for all teachers.
- C. College Reimbursement Fund-For the 2024-2025 school year, the Board shall provide a College Reimbursement Fund available for all actively employed teachers who complete graduate level courses in their field of instruction or in college courses related to

obtaining additional certifications or endorsements and receive a grade of 2.0 or better. The annual fund is designed to provide partial reimbursements for tuition costs. If requests exceed the annual fund, the district will prorate the reimbursement rate. District guidelines will be established and posted on the district website.

**Section 5. Retirement**

For the 2024-2025 school year, the Board shall pay two-thousand five hundred dollars \$2,500 of a full-time teacher’s contribution to the Oklahoma Teachers’ Retirement System. The board shall pay eligible part-time teachers for a contribution amount that is based upon a rate pro-rated on the average number of hours the employee is employed. Any overage will be paid to the teacher in their monthly check.

**Section 6. Payroll Deductions**

- A. The Board shall provide payroll deductions as requested by each teacher as long as payroll slots are available for such deductions. A minimum of twelve (12) teachers is required to initiate a new payroll deduction category.
- B. Requests for payroll deductions or changes in such deductions shall be submitted in writing to the Superintendent’s office by the 1st of each month, except where the requirements of a program limit the number of times changes can be made during the year.

**Section 7. Teacher Travel**

Any certified employee whose primary assignment requires travel between schools on a daily basis will receive travel reimbursement according to the following schedule:

Travel between 2 schools:	\$360.00 annually
Travel between more than 2 schools:	\$630.00 annually

An extra duty contract reflecting the appropriate amount will be provided and the annual dollar amount will be added to the employee’s salary.

**Section 8. Extra Duty Raises**

All teacher’s extra duty pay raises, except those determined by a percentage of base salary, shall be negotiated out of new monies.

**Section 9. Compensation for Unused Sick Leave Upon Retirement**

Upon retirement from the District through the Oklahoma Teachers’ Retirement System, with a minimum of ten (10) years of service in the District, teachers shall be compensated for sick leave earned within the District at a rate of fifty dollars (\$50.00) per day. This rate shall be applied to unused sick leave up to a maximum of one hundred twenty (120) days.

**Section 10. Retirement Benefits**

A. Retirement Benefits

For the 2024-2025 school year the Owasso Public Schools will offer its certified teaching personnel a retirement benefit of \$5,400.00 annually for four (4) years.

The following guidelines will apply:

1. The certified employee must actually retire with the Oklahoma Teachers' Retirement System by having attained:
  - a. 80 points (or age 62 if joined prior to 7/1/1992); or
  - b. 90 points (or age 62 if joined after 7/1/1992 and before 11/1/2011); or
  - c. age 65, if joined on or after 11/1/2011 or combination of 90 at age 60; or
  - d. Teacher Retirement System granted disability.
2. The certified employee must have completed 15 years in the Owasso System. The immediate 10 years prior to retirement must be spent in the Owasso System.
3. The benefit will be \$450.00 monthly for 48 months' subject to all lawful withholdings.
4. Amount paid is in lieu of all other benefits such as health, dental, etc.
5. The certified employee must notify Owasso Public Schools by April 1st with a letter of resignation effective at the end of the school year.
6. In case of death of retiree, retirement benefit will cease.
7. Retiree must enter into an annual contract with the Owasso Public Schools before retirement benefit will be paid.
8. Retiree agrees that he/she will not be eligible for future re-employment in any capacity by District except on a substitute basis or short term basis of less than one year. Benefits will permanently cease if he/she accepts employment, except on a substitute basis, with any other public school district in the state of Oklahoma during the contract period. Nothing in the agreement shall prevent him/her from obtaining any other type of employment, and in the event of said employment, the retirement benefits will not be reduced.
9. Nothing contained in this program shall oblige the Owasso School District to make any payments pursuant to any retirement contract in any fiscal year beyond the year in which the contract is ratified nor create or allow the creation of any unfunded liability on the part of the school district.
10. This will be on a fiscal year basis only and is to be negotiated yearly.
11. Anything outside of these guidelines will be reviewed on an individual basis.

B. Upon accepting full state retirement and with ten (10) years or more service within the

Owasso School District, a retired teacher will be provided a lifetime activity pass that will admit him/her and one guest to any school sponsored activity. This activity pass is not valid for entrance to OSSAA playoff events.

## **ARTICLE VI - GENERAL PROVISIONS**

### **Section 1. Teacher Reference Materials**

- A. Access to all policies of the Board of Education and a copy of the current, ratified Negotiated Agreement will be provided to all certified personnel through the district website.
  - 1. Each teacher shall electronically sign to acknowledge receipt of web-based policy documents.
  - 2. Instructions for accessing the web-based documents will be provided electronically.

### **Section 2. Savings Clause**

If any provision(s) of this Agreement is found by a court of competent jurisdiction or the Attorney General, to be in conflict with any Federal or State law, regulation, ruling or order, now or hereinafter exacted or issued, such provision(s) shall be severed from this Agreement. The remaining provisions of this Agreement shall continue in full force and effect.

### **Section 3. Contract Negotiation**

All items of the contract may be negotiated annually. Changes in Federal or State Law, regulation, ruling or order will be negotiated annually.

### **Section 4. Date Changes**

For purposes of printing the negotiated agreement in connection with its publication and distribution, the Board shall be authorized to change those dates that are subject to automatic change based on the parties' negotiated agreements. This includes the change of the period covered by the agreement which appears on the front cover of each agreement as well as dates attached to items which are deemed continuing by virtue of the parties' agreement. This shall not apply to items negotiated for only one year.

### **Section 5. Communication**

Monthly meetings between district administration and OWEA leadership will be held. More frequent meetings may occur. The first meeting will be held following the start of classes each year.

FOR THE BOARD:

FOR THE ASSOCIATION:

\_\_\_\_\_  
Frosty Turpen  
President of the Board

\_\_\_\_\_  
Shawna Keller  
President of the OWEA

APPROVED BY THE BOARD

APPROVED BY THE OWEA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## ADDENDUMS

## Owasso Public Schools Procedural Agreement

### 1. PURPOSE

- 1.1. The Board of Education of the Owasso Public Schools and the Owasso Education Association recognize the need for an orderly process of communication for administering employer/employee relations which conform with Oklahoma Statutes 05-70-509.1 through 05-70-509.10.

### 2. RECOGNITION

- 2.1. This agreement is made and entered into by and between the Owasso Education Association, hereinafter termed the "Association", and the Board of Education of the Owasso Public Schools, hereinafter termed the "Board".
- 2.2. The Board hereby recognizes the Association as the exclusive representative for the bargaining unit consisting of all employees who are required by the position in which employed to be licensed or certified as teachers or entry year teachers and who do not hold supervisory authority with respect to other teachers in the Owasso Public Schools. The Board agrees not to negotiate with any individual member of the bargaining unit nor recognize any other employee organization as the representative of the members of the bargaining unit for the duration of this Agreement. Further, no individual member of the bargaining unit shall negotiate with the Board except through their duly recognized bargaining representative.

### 3. SCOPE OF BARGAINING

- 3.1. The Board and the Association agree to negotiate in good faith on wages, hours, fringe benefits and other terms and conditions of employment.
- 3.2. The Board retains and reserves unto itself, without limitations, all powers, rights and authority conferred upon and vested in it by State and Federal law, including the right to make policy, rules and regulations that are not inconsistent with any law or the Negotiated Agreement.
- 3.3. There shall be no negotiations on inherent managerial policy including the function of the Board, the determination of the Board's budget and the selection of personnel.

### 4. NEGOTIATIONS PROCEDURES

#### 4.1. Negotiation Teams

- 4.1.1. The Board and the Association shall each designate in writing the names of not more than five (5) persons who shall serve as their respective representatives for negotiations pursuant to the provisions of this agreement. Each party shall also designate the person on their teams who will serve as spokesperson.
- 4.1.2. Each party may designate, in addition to its team, an alternate who may replace a member who, for any reason, is unable to complete negotiations. Written notice of any change in the composition of the negotiations team shall be promptly delivered to the other side's spokesperson.

#### 4.2. Opening Negotiations

- 4.2.1. No later than the month of May, the Association's and the Board's representatives shall agree on a time to commence negotiations. The first session will be at a date, time and place mutually agreeable to both parties.

- 4.2.2. The District shall, upon request, furnish the OWEA with copies of public records in the District's possession to assist in facilitating negotiations. Documentation requested should ordinarily be made available to the Association within eight (8) working days following the receipt of the request for designated records. However, when the request is for records that are incomplete at the time the request is received by the Board's representative, the period to respond to a request for a record shall not begin until the document is final. For documents that require the approval of the Board of Education, the document is not final until formally approved by the Board.
- 4.2.3. The first negotiation session shall be a meeting to exchange information. During the first or second meeting the Association shall submit its items for negotiations. The Board shall submit its items for negotiation the first meeting following the Association's submission of its items. Subsequent proposals may be submitted upon mutual agreement of the Association and the Board.

#### 4.3. Negotiations Sessions

- 4.3.1. Negotiation meetings shall be closed to all with the exception of the Board and Association negotiations' team members and those consultants who may be requested to attend by either team. No more than one consultant may be present for each team without the agreement of the other team. Other individuals may be permitted to be present only by mutual agreement of the parties and the request to have another individual present must be delivered to the other party at least 24 hours prior to the meeting.
- 4.3.2. Recording or official transcripts may be made with mutual agreement of the parties
- 4.3.3. Negotiations will be conducted at the times, dates, and places mutually agreed to by the parties. The time, date and place of subsequent sessions will be set by mutual agreement of the parties prior to the close of each negotiation session.
- 4.3.4. Negotiations meetings shall be scheduled at times, which will not interfere with the teacher work day and the educational programs of the district.

#### 4.4. Tentative Agreement

- 4.4.1. Both parties agree it is their mutual responsibility to empower their respective representatives the necessary authority to make proposals, to consider proposals and counter-proposals in the course of negotiations, and to reach tentative agreements subject to ratification by the Board and the Association.
- 4.4.2. When tentative agreement is reached on any item, it shall be reduced to writing and signed and dated by the spokespersons of each team. When tentative agreement is reached on all items, they shall be submitted first to the membership of the Association for ratification and then to the Board for ratification.

#### 5. IMPASSE

- 5.1. If negotiations are not successfully concluded by the first day of school an impasse shall exist. At any earlier time following its initial negotiation either party may declare an impasse, or by mutual agreement of the parties the date for declaring impasse may be extended beyond the first day of school.
- 5.2. Within two (2) days of such declaration, the parties may, by mutual agreement, request the services of the Federal Mediation and Conciliation Service.

- 5.3. If the mediation process has been utilized and has failed to bring about agreement on all items, or if the mediation process was not utilized, the unresolved items shall be submitted to a three-member fact-finding committee as follows:
- 5.3.1. One member of the fact-finding committee shall be selected by the representatives of the Association within five (5) days after the reaching of impasse. One member of the committee shall be selected by the Board of Education within five (5) days after the reaching of impasse.
  - 5.3.2. The member of the committee who shall serve as the chairperson of the committee shall be selected from the State Superintendent's list of fact-finders. The State Superintendent of Public Instruction or the State Superintendent's designee shall provide the names of five potential fact-finders selected at random from a list of appointees who are available to serve as a member and a chairperson of the committee. The Association and the district shall select the fact-finder from the five names.
  - 5.3.3. If no name on the list is agreeable to both parties, a coin toss shall occur with the party winning the toss having the right to strike a name from the list. The parties will then continue alternately striking names from the list until only one name remains. The person whose name remains on the list will serve as the chairperson of the fact-finding committee.
  - 5.3.4. Within five (5) days after the selection of the chairperson, the chairperson, the representatives who have been negotiating for the Board and for the Association shall meet to exchange written language on each item at impasse. The exchanged document(s) shall also be furnished by each party to the chairperson and other members of the committee.
  - 5.3.5. The chairperson shall convene the committee for fact-finding. The committee shall meet with representatives of the Board and the Association. Within twenty (20) days after the chairperson is selected, the committee shall submit written recommendations to the Board and to the Association.
  - 5.3.6. If either the Board or the Association decides it must reject one or more of the committee's recommendations, the rejecting party must, within seven (7) days after the committee has presented its recommendations, request a meeting of the representatives who have been negotiating for the Board and for the Association. These representatives shall meet within seven (7) days of the request, unless both parties deem it unnecessary. At such meeting, the representatives shall exchange written statements expressing each party's rationale for rejecting each recommendation found unacceptable and shall attempt to clarify any remaining differences. The respective representatives shall then resume good faith efforts to resolve the remaining differences; provided, after fourteen (14) days after the exchange of the written statements, either party may discontinue such effort.
  - 5.3.7. The Board shall file a copy of the fact-finding report with the Office of the State Superintendent of Public Instruction. If the effort to resolve differences is successful, the parties shall draft a written agreement and present the agreement to both parties for ratification, and such agreement shall also be forwarded to the State Superintendent of Public Instruction. If the effort to resolve differences is unsuccessful, the Board of Education shall forward to the State Superintendent of Public Instruction, in writing, its final disposition of the negotiation's impasse process within thirty (30) days of the effective date of implementation.
  - 5.3.8. The cost for the services of the fact-finding committee, including per diem expenses, if any, and actual and necessary travel expenses shall be shared in the following manner: The Board shall assume the expenses of the representative selected by the Board, the Association shall assume the expenses of the representative selected by the Association, and the expenses of the third member shall be shared equally by the Board and the Association.

5.3.9. The fact-finding committee shall have authority to establish procedural rules, conduct investigations, and hold hearings during which each party to the dispute shall be given opportunity to present its case with supporting evidence.

5.3.10. All hearings by the fact-finding committee shall be conducted in closed session.

## 6. SAVINGS CLAUSE

6.1. If any provisions of this agreement or application of the agreement to any employee covered hereby shall be found contrary to law, then all other provisions or application of the Agreement shall continue in full force and effect.

## 7. DURATION OF AGREEMENT

7.1. This agreement shall continue in effect for successive fiscal year periods unless notice is given, in writing, by January 10 or any year, by either party, that the party desires to modify, amend or terminate this agreement.

7.2. In the event that the Association disbands or otherwise ceases to be the recognized bargaining agent, this procedural agreement shall be null and void on that date of such disbanding or cessation or representation.

Owasso Public Schools  
**Teacher Salary Schedules Summary 2024-2025**

Step	Bachelors	Bachelors + 15 hours or 5 years in district	Bachelors + 30 hours or 10 years in district	Masters	Master + 15 hours or 5 years in district	Master + 30 hours or 10 years in district	Master + 45 hours or 15 years in district	Doctorate	District Paid Retirement	District Paid Life Insurance	State Paid Retirement TRS Offset
0	43,156	43,391	44,191	45,001	45,576	46,776	47,976	49,861	2,650	31.20	60.15
1	43,615	43,860	44,660	45,510	46,135	47,335	48,535	50,500	2,650	31.20	103.41
2	44,074	44,329	45,129	46,019	46,694	47,894	49,094	51,139	2,650	31.20	146.65
3	44,534	44,799	45,599	46,529	47,254	48,454	49,654	51,779	2,650	31.20	188.15
4	44,993	45,268	46,068	47,038	47,813	49,013	50,213	52,418	2,650	31.20	233.33
5	46,465	46,750	47,550	48,560	49,385	50,585	51,785	54,070	2,650	31.20	278.76
6	47,008	47,313	48,113	49,123	49,948	51,158	52,358	54,714	2,650	31.20	325.26
7	47,552	47,877	48,677	49,687	50,512	51,732	52,932	55,357	2,650	31.20	372.82
8	48,095	48,440	49,240	50,250	51,075	52,305	53,505	56,000	2,650	31.20	421.44
9	48,638	49,003	49,803	50,814	51,639	52,879	54,079	56,644	2,650	31.20	471.12
10	50,289	50,674	51,474	52,553	53,378	54,628	55,828	58,600	2,650	31.20	521.87
11	50,837	51,242	52,042	53,121	53,946	55,206	56,406	59,248	2,650	31.20	573.67
12	51,455	51,810	52,660	53,739	54,564	55,784	56,999	59,896	2,650	31.20	626.54
13	52,072	52,427	53,277	54,357	55,182	56,402	57,592	60,544	2,650	31.20	680.48
14	52,690	53,045	53,895	54,974	55,799	57,019	58,184	61,191	2,650	31.20	735.47
15	54,327	54,682	55,532	56,612	57,437	58,657	59,797	62,860	2,650	31.20	791.53
16	54,945	55,300	56,150	57,230	58,055	59,275	60,390	63,508	2,650	31.20	848.65
17	55,563	55,918	56,768	57,848	58,673	59,893	61,008	64,156	2,650	31.20	906.83
18	56,181	56,536	57,386	58,466	59,291	60,511	61,626	64,804	2,650	31.20	966.07
19	56,799	57,154	58,004	59,084	59,909	61,129	62,244	65,452	2,650	31.20	1,026.38
20	57,437	57,792	58,642	59,723	60,548	61,768	62,883	66,122	2,650	31.20	1,087.75
21	58,055	58,410	59,260	60,341	61,166	62,386	63,501	66,770	2,650	31.20	1,150.18
22	58,674	59,029	59,879	60,959	61,784	63,004	64,119	67,418	2,650	31.20	1,213.68
23	59,292	59,647	60,497	61,578	62,403	63,623	64,738	68,067	2,650	31.20	1,278.23
24	59,910	60,265	61,115	62,196	63,021	64,241	65,356	68,720	2,650	31.20	1,343.85
25	61,459	61,814	62,664	63,814	64,656	65,826	66,991	70,375	2,650	31.20	1,410.53
26	62,009	62,414	63,214	64,381	65,256	66,426	67,591	70,975	2,650	31.20	1,410.53
27	62,609	63,014	63,814	64,981	65,856	67,026	68,191	71,575	2,650	31.20	1,410.53
28	63,209	63,614	64,414	65,581	66,456	67,626	68,791	72,175	2,650	31.20	1,410.53
29	63,809	64,184	65,014	66,181	67,056	68,226	69,391	72,775	2,650	31.20	1,410.53
30	64,409	64,814	65,614	66,781	67,656	68,826	69,991	73,375	2,650	31.20	1,410.53
<i>Note: Teachers with 31 or more years of experience will receive an additional \$1,500 above their step</i>											

Owasso Public Schools  
2024-2025 Salary Schedule Bachelors Degree

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	43,156.00	2,650.00	45,806.00	31.20	45,837.20	3,208.60	60.15	498.45
1	43,615.00	2,650.00	46,265.00	31.20	46,296.20	3,240.73	103.41	487.32
2	44,074.00	2,650.00	46,724.00	31.20	46,755.20	3,272.86	145.65	477.21
3	44,534.00	2,650.00	47,184.00	31.20	47,215.20	3,305.06	188.15	466.91
4	44,993.00	2,650.00	47,643.00	31.20	47,674.20	3,337.19	233.33	453.86
5	46,465.00	2,650.00	49,115.00	31.20	49,146.20	3,440.23	278.76	511.47
6	47,008.00	2,650.00	49,658.00	31.20	49,689.20	3,478.24	325.26	502.98
7	47,552.00	2,650.00	50,202.00	31.20	50,233.20	3,516.32	372.82	493.50
8	48,095.00	2,650.00	50,745.00	31.20	50,776.20	3,554.33	421.44	482.89
9	48,638.00	2,650.00	51,288.00	31.20	51,319.20	3,592.34	471.12	471.22
10	50,289.00	2,650.00	52,939.00	31.20	52,970.20	3,707.91	521.87	536.04
11	50,837.00	2,650.00	53,487.00	31.20	53,518.20	3,746.27	573.67	522.60
12	51,455.00	2,650.00	54,105.00	31.20	54,136.20	3,789.53	626.54	512.99
13	52,072.00	2,650.00	54,722.00	31.20	54,753.20	3,832.72	680.48	502.24
14	52,690.00	2,650.00	55,340.00	31.20	55,371.20	3,875.98	735.47	490.51
15	54,327.00	2,650.00	56,977.00	31.20	57,008.20	3,990.57	791.53	549.04
16	54,945.00	2,650.00	57,595.00	31.20	57,626.20	4,033.83	848.65	535.18
17	55,563.00	2,650.00	58,213.00	31.20	58,244.20	4,077.09	906.83	520.26
18	56,181.00	2,650.00	58,831.00	31.20	58,862.20	4,120.35	966.07	504.28
19	56,799.00	2,650.00	59,449.00	31.20	59,480.20	4,163.61	1,026.38	487.23
20	57,437.00	2,650.00	60,087.00	31.20	60,118.20	4,208.27	1,087.75	470.52
21	58,055.00	2,650.00	60,705.00	31.20	60,736.20	4,251.53	1,150.18	451.35
22	58,674.00	2,650.00	61,324.00	31.20	61,355.20	4,294.86	1,213.68	431.18
23	59,292.00	2,650.00	61,942.00	31.20	61,973.20	4,338.12	1,278.23	409.89
24	59,910.00	2,650.00	62,560.00	31.20	62,591.20	4,381.38	1,343.85	387.53
25	61,459.00	2,650.00	64,109.00	31.20	64,140.20	4,489.81	1,410.53	429.28
26	62,009.00	2,650.00	64,659.00	31.20	64,690.20	4,528.31	1,410.53	467.78
27	62,609.00	2,650.00	65,259.00	31.20	65,290.20	4,570.31	1,410.53	509.78
28	63,209.00	2,650.00	65,859.00	31.20	65,890.20	4,612.31	1,410.53	551.78
29	63,809.00	2,650.00	66,459.00	31.20	66,490.20	4,654.31	1,410.58	593.73
30	64,409.00	2,650.00	67,059.00	31.20	67,090.20	4,696.31	1,410.53	635.78

- (A) Step - Based on total experience.
- (B) 2024-2025 Base Salary - Negotiated base salary.
- (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
- (D) Total Compensation - Base Salary + District Paid Retirement
- (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
- (F) Total District Compensation - Total of columns B, C and E
- (G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)
- (H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System
- (I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
- (J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule
- (K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend

**Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year

Owasso Public Schools

**2024-2025 Salary Schedule Bachelors Degree + 15 hours or 5 years in district**

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	43,391.00	2,650.00	46,041.00	31.20	46,072.20	3,225.05	60.15	514.90
1	43,860.00	2,650.00	46,510.00	31.20	46,541.20	3,257.88	103.41	504.47
2	44,329.00	2,650.00	46,979.00	31.20	47,010.20	3,290.71	145.65	495.06
3	44,799.00	2,650.00	47,449.00	31.20	47,480.20	3,323.61	188.15	485.46
4	45,268.00	2,650.00	47,918.00	31.20	47,949.20	3,356.44	233.33	473.11
5	46,750.00	2,650.00	49,400.00	31.20	49,431.20	3,460.18	278.76	531.42
6	47,313.00	2,650.00	49,963.00	31.20	49,994.20	3,499.59	325.26	524.33
7	47,877.00	2,650.00	50,527.00	31.20	50,558.20	3,539.07	372.82	516.25
8	48,440.00	2,650.00	51,090.00	31.20	51,121.20	3,578.48	421.44	507.04
9	49,003.00	2,650.00	51,653.00	31.20	51,684.20	3,617.89	471.12	496.77
10	50,674.00	2,650.00	53,324.00	31.20	53,355.20	3,734.86	521.87	562.99
11	51,242.00	2,650.00	53,892.00	31.20	53,923.20	3,774.62	573.67	550.95
12	51,810.00	2,650.00	54,460.00	31.20	54,491.20	3,814.38	626.54	537.84
13	52,427.00	2,650.00	55,077.00	31.20	55,108.20	3,857.57	680.48	527.09
14	53,045.00	2,650.00	55,695.00	31.20	55,726.20	3,900.83	735.47	515.36
15	54,682.00	2,650.00	57,332.00	31.20	57,363.20	4,015.42	791.53	573.89
16	55,300.00	2,650.00	57,950.00	31.20	57,981.20	4,058.68	848.65	560.03
17	55,918.00	2,650.00	58,568.00	31.20	58,599.20	4,101.94	906.83	545.11
18	56,536.00	2,650.00	59,186.00	31.20	59,217.20	4,145.20	966.07	529.13
19	57,154.00	2,650.00	59,804.00	31.20	59,835.20	4,188.46	1,026.38	512.08
20	57,792.00	2,650.00	60,442.00	31.20	60,473.20	4,233.12	1,087.75	495.37
21	58,410.00	2,650.00	61,060.00	31.20	61,091.20	4,276.38	1,150.18	476.20
22	59,029.00	2,650.00	61,679.00	31.20	61,710.20	4,319.71	1,213.68	456.03
23	59,647.00	2,650.00	62,297.00	31.20	62,328.20	4,362.97	1,278.23	434.74
24	60,265.00	2,650.00	62,915.00	31.20	62,946.20	4,406.23	1,343.85	412.38
25	61,814.00	2,650.00	64,464.00	31.20	64,495.20	4,514.66	1,410.53	454.13
26	62,414.00	2,650.00	65,064.00	31.20	65,095.20	4,556.66	1,410.53	496.13
27	63,014.00	2,650.00	65,664.00	31.20	65,695.20	4,598.66	1,410.53	538.13
28	63,614.00	2,650.00	66,264.00	31.20	66,295.20	4,640.66	1,410.53	580.13
29	64,184.00	2,650.00	66,834.00	31.20	66,865.20	4,680.56	1,410.53	620.03
30	64,814.00	2,650.00	67,464.00	31.20	67,495.20	4,724.66	1,410.53	664.13

- (A) Step - Based on total experience.
- (B) 2024-2025 Base Salary - Negotiated base salary.
- (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
- (D) Total Compensation - Base Salary + District Paid Retirement
- (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
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**Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year

Owasso Public Schools  
2024-2025 Salary Schedule Bachelors Degree + 30 hours or 10 years in district

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	44,191.00	2,650.00	46,841.00	31.20	46,872.20	3,281.05	60.15	570.90
1	44,660.00	2,650.00	47,310.00	31.20	47,341.20	3,313.88	103.41	560.47
2	45,129.00	2,650.00	47,779.00	31.20	47,810.20	3,346.71	145.65	551.06
3	45,599.00	2,650.00	48,249.00	31.20	48,280.20	3,379.61	188.15	541.46
4	46,068.00	2,650.00	48,718.00	31.20	48,749.20	3,412.44	233.33	529.11
5	47,550.00	2,650.00	50,200.00	31.20	50,231.20	3,516.18	278.76	587.42
6	48,113.00	2,650.00	50,763.00	31.20	50,794.20	3,555.59	325.26	580.33
7	48,677.00	2,650.00	51,327.00	31.20	51,358.20	3,595.07	372.82	572.25
8	49,240.00	2,650.00	51,890.00	31.20	51,921.20	3,634.48	421.44	563.04
9	49,803.00	2,650.00	52,453.00	31.20	52,484.20	3,673.89	471.12	552.77
10	51,474.00	2,650.00	54,124.00	31.20	54,155.20	3,790.86	521.87	618.99
11	52,042.00	2,650.00	54,692.00	31.20	54,723.20	3,830.62	573.67	606.95
12	52,660.00	2,650.00	55,310.00	31.20	55,341.20	3,873.88	626.54	597.34
13	53,277.00	2,650.00	55,927.00	31.20	55,958.20	3,917.07	680.48	586.59
14	53,895.00	2,650.00	56,545.00	31.20	56,576.20	3,960.33	735.47	574.86
15	55,532.00	2,650.00	58,182.00	31.20	58,213.20	4,074.92	791.53	633.39
16	56,150.00	2,650.00	58,800.00	31.20	58,831.20	4,118.18	848.65	619.53
17	56,768.00	2,650.00	59,418.00	31.20	59,449.20	4,161.44	906.83	604.61
18	57,386.00	2,650.00	60,036.00	31.20	60,067.20	4,204.70	966.07	588.63
19	58,004.00	2,650.00	60,654.00	31.20	60,685.20	4,247.96	1,026.38	571.58
20	58,642.00	2,650.00	61,292.00	31.20	61,323.20	4,292.62	1,087.75	554.87
21	59,260.00	2,650.00	61,910.00	31.20	61,941.20	4,335.88	1,150.18	535.70
22	59,879.00	2,650.00	62,529.00	31.20	62,560.20	4,379.21	1,213.68	515.53
23	60,497.00	2,650.00	63,147.00	31.20	63,178.20	4,422.47	1,278.23	494.24
24	61,115.00	2,650.00	63,765.00	31.20	63,796.20	4,465.73	1,343.85	471.88
25	62,664.00	2,650.00	65,314.00	31.20	65,345.20	4,574.16	1,410.53	513.63
26	63,214.00	2,650.00	65,864.00	31.20	65,895.20	4,612.66	1,410.53	552.13
27	63,814.00	2,650.00	66,464.00	31.20	66,495.20	4,654.66	1,410.53	594.13
28	64,414.00	2,650.00	67,064.00	31.20	67,095.20	4,696.66	1,410.53	636.13
29	65,014.00	2,650.00	67,664.00	31.20	67,695.20	4,738.66	1,410.53	678.13
30	65,614.00	2,650.00	68,264.00	31.20	68,295.20	4,780.66	1,410.53	720.13

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- (F) Total District Compensation - Total of columns B, C and E
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Annual Flexible Benefit Allowance: Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year

Owasso Public Schools  
**2024-2025 Salary Schedule Masters Degree**

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	45,001.00	2,650.00	47,651.00	31.20	47,682.20	3,337.75	60.15	627.60
1	45,510.00	2,650.00	48,160.00	31.20	48,191.20	3,373.38	103.41	619.97
2	46,019.00	2,650.00	48,669.00	31.20	48,700.20	3,409.01	145.65	613.36
3	46,529.00	2,650.00	49,179.00	31.20	49,210.20	3,444.71	188.15	606.56
4	47,038.00	2,650.00	49,688.00	31.20	49,719.20	3,480.34	233.33	597.01
5	48,560.00	2,650.00	51,210.00	31.20	51,241.20	3,586.88	278.76	658.12
6	49,123.00	2,650.00	51,773.00	31.20	51,804.20	3,626.29	325.26	651.03
7	49,687.00	2,650.00	52,337.00	31.20	52,368.20	3,665.77	372.82	642.95
8	50,250.00	2,650.00	52,900.00	31.20	52,931.20	3,705.18	421.44	633.74
9	50,814.00	2,650.00	53,464.00	31.20	53,495.20	3,744.66	471.12	623.54
10	52,553.00	2,650.00	55,203.00	31.20	55,234.20	3,866.39	521.87	694.52
11	53,121.00	2,650.00	55,771.00	31.20	55,802.20	3,906.15	573.67	682.48
12	53,739.00	2,650.00	56,389.00	31.20	56,420.20	3,949.41	626.54	672.87
13	54,357.00	2,650.00	57,007.00	31.20	57,038.20	3,992.67	680.48	662.19
14	54,974.00	2,650.00	57,624.00	31.20	57,655.20	4,035.86	735.47	650.39
15	56,612.00	2,650.00	59,262.00	31.20	59,293.20	4,150.52	791.53	708.99
16	57,230.00	2,650.00	59,880.00	31.20	59,911.20	4,193.78	848.65	695.13
17	57,848.00	2,650.00	60,498.00	31.20	60,529.20	4,237.04	906.83	680.21
18	58,466.00	2,650.00	61,116.00	31.20	61,147.20	4,280.30	966.07	664.23
19	59,084.00	2,650.00	61,734.00	31.20	61,765.20	4,323.56	1,026.38	647.18
20	59,723.00	2,650.00	62,373.00	31.20	62,404.20	4,368.29	1,087.75	630.54
21	60,341.00	2,650.00	62,991.00	31.20	63,022.20	4,411.55	1,150.18	611.37
22	60,959.00	2,650.00	63,609.00	31.20	63,640.20	4,454.81	1,213.68	591.13
23	61,578.00	2,650.00	64,228.00	31.20	64,259.20	4,498.14	1,278.23	569.91
24	62,196.00	2,650.00	64,846.00	31.20	64,877.20	4,541.40	1,343.85	547.55
25	63,814.00	2,650.00	66,464.00	31.20	66,495.20	4,654.66	1,410.53	594.13
26	64,381.00	2,650.00	67,031.00	31.20	67,062.20	4,694.35	1,410.53	633.82
27	64,981.00	2,650.00	67,631.00	31.20	67,662.20	4,736.35	1,410.53	675.82
28	65,581.00	2,650.00	68,231.00	31.20	68,262.20	4,778.35	1,410.53	717.82
29	66,181.00	2,650.00	68,831.00	31.20	68,862.20	4,820.35	1,410.53	759.82
30	66,781.00	2,650.00	69,431.00	31.20	69,462.20	4,862.35	1,410.53	801.82

- (A) Step - Based on total experience.
- (B) 2024-2025 Base Salary - Negotiated base salary.
- (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
- (D) Total Compensation - Base Salary + District Paid Retirement
- (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
- (F) Total District Compensation - Total of columns B, C and E
- (G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)
- (H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System
- (I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
- (J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule
- (K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend

**Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year

Owasso Public Schools  
2024-2025 Salary Schedule Masters + 15 hours or 5 years in district

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	45,576.00	2,650.00	48,226.00	31.20	48,257.20	3,378.00	60.15	667.85
1	46,135.00	2,650.00	48,785.00	31.20	48,816.20	3,417.13	103.41	663.72
2	46,694.00	2,650.00	49,344.00	31.20	49,375.20	3,456.26	145.65	660.61
3	47,254.00	2,650.00	49,904.00	31.20	49,935.20	3,495.46	188.15	657.31
4	47,813.00	2,650.00	50,463.00	31.20	50,494.20	3,534.59	233.33	651.26
5	49,385.00	2,650.00	52,035.00	31.20	52,066.20	3,644.63	278.76	715.87
6	49,948.00	2,650.00	52,598.00	31.20	52,629.20	3,684.04	325.26	708.78
7	50,512.00	2,650.00	53,162.00	31.20	53,193.20	3,723.52	372.82	700.70
8	51,075.00	2,650.00	53,725.00	31.20	53,756.20	3,762.93	421.44	691.49
9	51,639.00	2,650.00	54,289.00	31.20	54,320.20	3,802.41	471.12	681.29
10	53,378.00	2,650.00	56,028.00	31.20	56,059.20	3,924.14	521.87	752.27
11	53,946.00	2,650.00	56,596.00	31.20	56,627.20	3,963.90	573.67	740.23
12	54,564.00	2,650.00	57,214.00	31.20	57,245.20	4,007.16	626.54	730.62
13	55,182.00	2,650.00	57,832.00	31.20	57,863.20	4,050.42	680.48	719.94
14	55,799.00	2,650.00	58,449.00	31.20	58,480.20	4,093.61	735.47	708.14
15	57,437.00	2,650.00	60,087.00	31.20	60,118.20	4,208.27	791.53	766.74
16	58,055.00	2,650.00	60,705.00	31.20	60,736.20	4,251.53	848.65	752.88
17	58,673.00	2,650.00	61,323.00	31.20	61,354.20	4,294.79	906.83	737.96
18	59,291.00	2,650.00	61,941.00	31.20	61,972.20	4,338.05	966.07	721.98
19	59,909.00	2,650.00	62,559.00	31.20	62,590.20	4,381.31	1,026.38	704.93
20	60,548.00	2,650.00	63,198.00	31.20	63,229.20	4,426.04	1,087.75	688.29
21	61,166.00	2,650.00	63,816.00	31.20	63,847.20	4,469.30	1,150.18	669.12
22	61,784.00	2,650.00	64,434.00	31.20	64,465.20	4,512.56	1,213.68	648.88
23	62,403.00	2,650.00	65,053.00	31.20	65,084.20	4,555.89	1,278.23	627.66
24	63,021.00	2,650.00	65,671.00	31.20	65,702.20	4,599.15	1,343.85	605.30
25	64,656.00	2,650.00	67,306.00	31.20	67,337.20	4,713.60	1,410.53	653.07
26	65,256.00	2,650.00	67,906.00	31.20	67,937.20	4,755.60	1,410.53	695.07
27	65,856.00	2,650.00	68,506.00	31.20	68,537.20	4,797.60	1,410.53	737.07
28	66,456.00	2,650.00	69,106.00	31.20	69,137.20	4,839.60	1,410.53	779.07
29	67,056.00	2,650.00	69,706.00	31.20	69,737.20	4,881.60	1,410.53	821.07
30	67,656.00	2,650.00	70,306.00	31.20	70,337.20	4,923.60	1,410.53	863.07

- (A) Step - Based on total experience.
  - (B) 2024-2025 Base Salary - Negotiated base salary.
  - (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
  - (D) Total Compensation - Base Salary + District Paid Retirement
  - (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
  - (F) Total District Compensation - Total of columns B, C and E
  - (G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)
  - (H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System
  - (I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
  - (J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule
  - (K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend
- Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year



Owasso Public Schools

2024-2025 Salary Schedule Masters Degree + 30 hours or 10 years in district

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	46,776.00	2,650.00	49,426.00	31.20	49,457.20	3,462.00	60.15	751.85
1	47,335.00	2,650.00	49,985.00	31.20	50,016.20	3,501.13	103.41	747.72
2	47,894.00	2,650.00	50,544.00	31.20	50,575.20	3,540.26	145.65	744.61
3	48,454.00	2,650.00	51,104.00	31.20	51,135.20	3,579.46	188.15	741.31
4	49,013.00	2,650.00	51,663.00	31.20	51,694.20	3,618.59	233.33	735.26
5	50,585.00	2,650.00	53,235.00	31.20	53,266.20	3,728.63	278.76	799.87
6	51,158.00	2,650.00	53,808.00	31.20	53,839.20	3,768.74	325.26	793.48
7	51,732.00	2,650.00	54,382.00	31.20	54,413.20	3,808.92	372.82	786.10
8	52,305.00	2,650.00	54,955.00	31.20	54,986.20	3,849.03	421.44	777.59
9	52,879.00	2,650.00	55,529.00	31.20	55,560.20	3,889.21	471.12	768.09
10	54,628.00	2,650.00	57,278.00	31.20	57,309.20	4,011.64	521.87	839.77
11	55,206.00	2,650.00	57,856.00	31.20	57,887.20	4,052.10	573.67	828.43
12	55,784.00	2,650.00	58,434.00	31.20	58,465.20	4,092.56	626.54	816.02
13	56,402.00	2,650.00	59,052.00	31.20	59,083.20	4,135.82	680.48	805.34
14	57,019.00	2,650.00	59,669.00	31.20	59,700.20	4,179.01	735.47	793.54
15	58,657.00	2,650.00	61,307.00	31.20	61,338.20	4,293.67	791.53	852.14
16	59,275.00	2,650.00	61,925.00	31.20	61,956.20	4,336.93	848.65	838.28
17	59,893.00	2,650.00	62,543.00	31.20	62,574.20	4,380.19	906.83	823.36
18	60,511.00	2,650.00	63,161.00	31.20	63,192.20	4,423.45	966.07	807.38
19	61,129.00	2,650.00	63,779.00	31.20	63,810.20	4,466.71	1,026.38	790.33
20	61,768.00	2,650.00	64,418.00	31.20	64,449.20	4,511.44	1,087.75	773.69
21	62,386.00	2,650.00	65,036.00	31.20	65,067.20	4,554.70	1,150.18	754.52
22	63,004.00	2,650.00	65,654.00	31.20	65,685.20	4,597.96	1,213.68	734.28
23	63,623.00	2,650.00	66,273.00	31.20	66,304.20	4,641.29	1,278.23	713.06
24	64,241.00	2,650.00	66,891.00	31.20	66,922.20	4,684.55	1,343.85	690.70
25	65,826.00	2,650.00	68,476.00	31.20	68,507.20	4,795.50	1,410.53	734.97
26	66,426.00	2,650.00	69,076.00	31.20	69,107.20	4,837.50	1,410.53	776.97
27	67,026.00	2,650.00	69,676.00	31.20	69,707.20	4,879.50	1,410.53	818.97
28	67,626.00	2,650.00	70,276.00	31.20	70,307.20	4,921.50	1,410.53	860.97
29	68,226.00	2,650.00	70,876.00	31.20	70,907.20	4,963.50	1,410.53	902.97
30	68,826.00	2,650.00	71,476.00	31.20	71,507.20	5,005.50	1,410.53	944.97

(A) Step - Based on total experience.

(B) 2024-2025 Base Salary - Negotiated base salary.

(C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System

(D) Total Compensation - Base Salary + District Paid Retirement

(E) District Paid Life - Amount paid toward group life insurance coverage on employee.

(F) Total District Compensation - Total of columns B, C and E

(G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)

(H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System

(I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System

(J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule

(K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend

**Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year



Owasso Public Schools  
2024-2025 Salary Schedule Masters Degree + 45 hours or 15 years in district

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	47,976.00	2,650.00	50,626.00	31.20	50,657.20	3,546.00	60.15	835.85
1	48,535.00	2,650.00	51,185.00	31.20	51,216.20	3,585.13	103.41	831.72
2	49,094.00	2,650.00	51,744.00	31.20	51,775.20	3,624.26	145.65	828.61
3	49,654.00	2,650.00	52,304.00	31.20	52,335.20	3,663.46	188.15	825.31
4	50,213.00	2,650.00	52,863.00	31.20	52,894.20	3,702.59	233.33	819.26
5	51,785.00	2,650.00	54,435.00	31.20	54,466.20	3,812.63	278.76	883.87
6	52,358.00	2,650.00	55,008.00	31.20	55,039.20	3,852.74	325.26	877.48
7	52,932.00	2,650.00	55,582.00	31.20	55,613.20	3,892.92	372.82	870.10
8	53,505.00	2,650.00	56,155.00	31.20	56,186.20	3,933.03	421.44	861.59
9	54,079.00	2,650.00	56,729.00	31.20	56,760.20	3,973.21	471.12	852.09
10	55,828.00	2,650.00	58,478.00	31.20	58,509.20	4,095.64	521.87	923.77
11	56,406.00	2,650.00	59,056.00	31.20	59,087.20	4,136.10	573.67	912.43
12	56,999.00	2,650.00	59,649.00	31.20	59,680.20	4,177.61	626.54	901.07
13	57,592.00	2,650.00	60,242.00	31.20	60,273.20	4,219.12	680.48	888.64
14	58,184.00	2,650.00	60,834.00	31.20	60,865.20	4,260.56	735.47	875.09
15	59,797.00	2,650.00	62,447.00	31.20	62,478.20	4,373.47	791.53	931.94
16	60,390.00	2,650.00	63,040.00	31.20	63,071.20	4,414.98	848.65	916.33
17	61,008.00	2,650.00	63,658.00	31.20	63,689.20	4,458.24	906.83	901.41
18	61,626.00	2,650.00	64,276.00	31.20	64,307.20	4,501.50	966.07	885.43
19	62,244.00	2,650.00	64,894.00	31.20	64,925.20	4,544.76	1,026.38	868.38
20	62,883.00	2,650.00	65,533.00	31.20	65,564.20	4,589.49	1,087.75	851.74
21	63,501.00	2,650.00	66,151.00	31.20	66,182.20	4,632.75	1,150.18	832.57
22	64,119.00	2,650.00	66,769.00	31.20	66,800.20	4,676.01	1,213.68	812.33
23	64,738.00	2,650.00	67,388.00	31.20	67,419.20	4,719.34	1,278.23	791.11
24	65,356.00	2,650.00	68,006.00	31.20	68,037.20	4,762.60	1,343.85	768.75
25	66,991.00	2,650.00	69,641.00	31.20	69,672.20	4,877.05	1,410.53	816.52
26	67,591.00	2,650.00	70,241.00	31.20	70,272.20	4,919.05	1,410.53	858.52
27	68,191.00	2,650.00	70,841.00	31.20	70,872.20	4,961.05	1,410.53	900.52
28	68,791.00	2,650.00	71,441.00	31.20	71,472.20	5,003.05	1,410.53	942.52
29	69,391.00	2,650.00	72,041.00	31.20	72,072.20	5,045.05	1,410.53	984.52
30	69,991.00	2,650.00	72,641.00	31.20	72,672.20	5,087.05	1,410.53	1,026.52

- (A) Step - Based on total experience.
  - (B) 2024-2025 Base Salary - Negotiated base salary.
  - (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
  - (D) Total Compensation - Base Salary + District Paid Retirement
  - (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
  - (F) Total District Compensation - Total of columns B, C and E
  - (G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)
  - (H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System
  - (I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
  - (J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule
  - (K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend
- Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year



Owasso Public Schools  
2024-2025 Salary Schedule Doctorate

A	B	C	D	E	F	G	H	I
Step	Base Salary	District Paid Retirement	Adjusted Total Compensation	District Paid Life Ins.	Total District Compensation	Total Retirement	State Paid Retirement (TRS Offset)	Teacher Paid Retirement
0	49,861.00	2,650.00	52,511.00	31.20	52,542.20	3,677.95	60.15	967.80
1	50,500.00	2,650.00	53,150.00	31.20	53,181.20	3,722.68	103.41	969.27
2	51,139.00	2,650.00	53,789.00	31.20	53,820.20	3,767.41	145.65	971.76
3	51,779.00	2,650.00	54,429.00	31.20	54,460.20	3,812.21	188.15	974.06
4	52,418.00	2,650.00	55,068.00	31.20	55,099.20	3,856.94	233.33	973.61
5	54,070.00	2,650.00	56,720.00	31.20	56,751.20	3,972.58	278.76	1,043.82
6	54,714.00	2,650.00	57,364.00	31.20	57,395.20	4,017.66	325.26	1,042.40
7	55,357.00	2,650.00	58,007.00	31.20	58,038.20	4,062.67	372.82	1,039.85
8	56,000.00	2,650.00	58,650.00	31.20	58,681.20	4,107.68	421.44	1,036.24
9	56,644.00	2,650.00	59,294.00	31.20	59,325.20	4,152.76	471.12	1,031.64
10	58,600.00	2,650.00	61,250.00	31.20	61,281.20	4,289.68	521.87	1,117.81
11	59,248.00	2,650.00	61,898.00	31.20	61,929.20	4,335.04	573.67	1,111.37
12	59,896.00	2,650.00	62,546.00	31.20	62,577.20	4,380.40	626.54	1,103.86
13	60,544.00	2,650.00	63,194.00	31.20	63,225.20	4,425.76	680.48	1,095.28
14	61,191.00	2,650.00	63,841.00	31.20	63,872.20	4,471.05	735.47	1,085.58
15	62,860.00	2,650.00	65,510.00	31.20	65,541.20	4,587.88	791.53	1,146.35
16	63,508.00	2,650.00	66,158.00	31.20	66,189.20	4,633.24	848.65	1,134.59
17	64,156.00	2,650.00	66,806.00	31.20	66,837.20	4,678.60	906.83	1,121.77
18	64,804.00	2,650.00	67,454.00	31.20	67,485.20	4,723.96	966.07	1,107.89
19	65,452.00	2,650.00	68,102.00	31.20	68,133.20	4,769.32	1,026.38	1,092.94
20	66,122.00	2,650.00	68,772.00	31.20	68,803.20	4,816.22	1,087.75	1,078.47
21	66,770.00	2,650.00	69,420.00	31.20	69,451.20	4,861.58	1,150.18	1,061.40
22	67,418.00	2,650.00	70,068.00	31.20	70,099.20	4,906.94	1,213.68	1,043.26
23	68,067.00	2,650.00	70,717.00	31.20	70,748.20	4,952.37	1,278.23	1,024.14
24	68,720.00	2,650.00	71,370.00	31.20	71,401.20	4,998.08	1,343.85	1,004.23
25	70,375.00	2,650.00	73,025.00	31.20	73,056.20	5,113.93	1,410.53	1,053.40
26	70,975.00	2,650.00	73,625.00	31.20	73,656.20	5,155.93	1,410.53	1,095.40
27	71,575.00	2,650.00	74,225.00	31.20	74,256.20	5,197.93	1,410.53	1,137.40
28	72,175.00	2,650.00	74,825.00	31.20	74,856.20	5,239.93	1,410.53	1,179.40
29	72,775.00	2,650.00	75,425.00	31.20	75,456.20	5,281.93	1,410.53	1,221.40
30	73,375.00	2,650.00	76,025.00	31.20	76,056.20	5,323.93	1,410.53	1,263.40

- (A) Step - Based on total experience.
  - (B) 2024-2025 Base Salary - Negotiated base salary.
  - (C) The District pays \$2,650.00 of the teacher's contribution to the Oklahoma Teachers' Retirement System
  - (D) Total Compensation - Base Salary + District Paid Retirement
  - (E) District Paid Life - Amount paid toward group life insurance coverage on employee.
  - (F) Total District Compensation - Total of columns B, C and E
  - (G) Total Retirement - Teachers' retirement calculated at 7% of Total District Compensation (Column F)
  - (H) State Paid Retirement (TRS Offset) - Statutory required payment to offset a teacher's obligation to the Oklahoma Teachers Retirement System
  - (I) Teacher Paid Retirement - Amount paid out of Base Salary (Column B) to meet the teacher's obligation to the Oklahoma Teachers' Retirement System
  - (J) Teachers acquiring National Board Certification after 6/30/2013 will receive the amount required by law (currently \$1000) added to the schedule
  - (K) Teachers with 31 or more years of experience will receive a \$1,500.00 stipend
- Annual Flexible Benefit Allowance:** Cash in lieu of insurance allowance \$69.71/month or \$836.52/year if not participating in major medical. Payment for major medical - \$679.62 month or \$8,155.44 year



## Extra Duty Stipends

Athletics		
Area	Extra Duty	Stipend Amount
<b>ATHLETICS</b>	Owasso Ram TV / Scoreboard Productions	\$4,000.00
<b>BASEBALL</b>	Varsity Head	\$10,000.00
	Varsity Assistant	\$4,000.00
	Jr Varsity Head	\$3,000.00
	Jr Varsity Assistant	\$2,500.00
	9th Head	\$2,500.00
	9th Assistant	\$2,500.00
<b>BASKETBALL</b>	Varsity Head Boys	\$10,000.00
	Varsity Head Girls	\$10,000.00
	Varsity Assistant Boys	\$4,500.00
	Varsity Assistant Girls	\$4,500.00
	9th Head Boys	\$2,500.00
	9th Head Girls	\$2,500.00
	9th Boys Assistant	\$1,000.00
	9th Girls Assistant	\$1,000.00

	8th Head Boys	\$2,500.00
	8th Head Girls	\$2,500.00
<b>CHEER</b>	Varsity Head	\$8,000.00
	Varsity Assistant	\$4,500.00
	JV Cheer	\$3,500.00
	JV Assistant/Sideline	\$1,500.00
	8th Grade	\$3,200.00
	Jr High Assistant Coach/Sideline	\$1,500.00
<b>CROSS-COUNTRY</b>	Varsity Head	\$4,000.00
	Varsity Head Assistant Boys	\$2,600.00
	Varsity Head Assistant Girls	\$2,600.00
	Varsity Assistant	\$2,000.00
	Jr High Head	\$2,000.00
	Jr High Assistant	\$1,800.00
<b>FOOTBALL</b>	Varsity Head	\$15,000.00
	Varsity Head Assistant	\$6,500.00

	Varsity Assistant - DC	\$6,000.00
	Varsity Assistant - OC	\$6,000.00
	Special Teams Coordinator	\$6,000.00
	Varsity Assistant	\$5,000.00
	JV Assistant	\$4,000.00
	Equipment Manager	\$1,500.00
	Laundry Manager	\$1,500.00
	Varsity Sideline Equipment Repair	\$1,000.00
	9th Head	\$4,000.00
	9th Assistant	\$4,000.00
	8th Head	\$3,500.00
	8th Assistant	\$2,500.00
<b>GOLF</b>	Golf Program Coordinator	\$6,000.00
	Varsity Head Boys	\$3,500.00
	Varsity Head Girls	\$3,500.00
	Varsity Assistant Boys	\$2,000.00
	Varsity Assistant Girls	\$2,000.00
	Jr High Head Boys	\$1,200.00

	Jr High Head Girls	\$1,200.00
<b>POM</b>	Varsity Head	\$8,000.00
	Varsity Assistant	\$4,500.00
	8th Grade	\$3,200.00
<b>SOCCER</b>	Varsity Head Boys	\$5,500.00
	Varsity Head Girls	\$5,500.00
	Varsity Assistant Boys	\$2,500.00
	Varsity Assistant Girls	\$2,500.00
	JV Assistant Boys	\$2,000.00
	JV Assistant Girls	\$2,000.00
	Dir. Of Soccer Oper.	\$1,000.00
<b>SOFTBALL</b>	Varsity Head	\$10,000.00
	Varsity Assistant	\$4,000.00
	JV Head	\$3,000.00
	JV Assistant	\$2,500.00
	JH Head	\$2,500.00

	JH Assistant	\$2,500.00
<b>SOFTBALL - SP</b>	Varsity Head	\$6,000.00
	Varsity Assistant	\$2,750.00
<b>SWIMMING</b>	Varsity Head	\$6,000.00
	Varsity Assistant	\$2,500.00
<b>TENNIS</b>	Program Coordinator	\$6,000.00
	Varsity Head Girls	\$3,500.00
	Varsity Head Boys	\$3,500.00
	Varsity Assistant Girls	\$2,500.00
	Varsity Assistant Boys	\$2,500.00
	Varsity Assistant (B&G)	\$2,500.00
	Jr High Head (B&G)	\$2,000.00
<b>TRACK</b>	Varsity Head (B&G)	\$6,000.00
	Varsity Head Assistant (B&G)	\$3,000.00
	Varsity Assistant	\$2,500.00

	Jr High Head (B&G)	\$2,500.00
	Jr High Assistant (girls)	\$2,000.00
	Jr High Assistant (boys)	\$2,000.00
	Jr High Assistant (B&G)	\$2,000.00
	Jr High Assistant (B&G)	\$2,000.00
<b>VOLLEYBALL</b>	Varsity Head	\$5,500.00
	Varsity/JV Assistant	\$3,000.00
	JV Head	\$3,000.00
	9th Head	\$3,000.00
	8th Head	\$2,000.00
	7th Head	\$1,500.00
<b>WRESTLING</b>	Varsity Head Boys	\$10,000.00
	Varsity Head Girls	\$10,000.00
	Varsity Head Assistant Girls	\$3,750.00
	Varsity Assistant Boys	\$3,750.00
	Varsity Assistant Girls	\$3,750.00
	Jr High Head Boys	\$3,400.00

	Jr High Assistant	\$2,300.00
<b>SUMMER</b>	Football Summer Stipend	\$4,500.00
<b>OTHER</b>	Athletic Trainer	\$3,000.00
	Social Media Director	\$500.00
	Game Manager	\$1,500.00

### Contract Modifications

Area	Job Title	Additional Compensation	Additional Days
<b>Teaching and Learning</b>	Alternative Education Teachers	Plus 5% of Base Pay	
	Counselors (Elementary)	Plus 5% of Base Pay	10 days
	Counselors (Middle & High School)	Plus 5% of Base Pay	15 days
	ESL Teachers		5 days
	Health Services Coordinator	\$3,000.00	6 days
	Librarian (Elementary & Middle School)		10 days
	Librarian (High School)		20 days

	Middle School Librarian		10 days
	Psychometrist/Psychologist	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	5 days
	Remedial Reading	Plus 5% of Base Pay	
	School Nurses		5 days
	Special Ed Teachers	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	
	Speech	Plus 8% (Base Pay+District Paid Retirement+Life Ins.)	
	Head Band Director		20 days

## Fine Arts

Area	Extra Duty	Stipend Amount
<b>FINE ARTS</b>	Head Band Director	\$18,000.00
	Associate Band Director	\$10,000.00
	Assistant Band Director	\$9,000.00
	Assistant Band Director - Non-marching band	\$7,000.00
	Assistant Band Director - Percussion focus	\$10,000.00
	Percussion Adjunct	\$4,000.00

	Summer Band	\$2,500.00
	Marching Band Assist	\$2,000.00
	Colorguard (Fall Marching Band)	\$4,000.00
	Winter Guard	\$4,000.00
	District Department Chair - Choir K-5	\$2,500.00
	District Department Chair - Choir - 6th - 12th	\$2,500.00
	District Department Chair - Drama - 6th - 12th	\$2,500.00
	District Department Chair - Visual Arts- 6th - 12th	\$2,500.00
	Jazz Choir Director	\$1,500.00
	Secondary Head Vocal Music Director	\$6,000.00
	Secondary Assistant Vocal Director	\$6,000.00
	Drama Coach - Jr. High	\$2,500.00
	Drama Coach - High School	\$9,000.00
	Speech & Debate Coach	\$6,000.00
	Speech & Debate Assistant Coach	\$2,500.00
	Stagecraft	\$4,000.00
	Art Show/Board Room Display Coordinator	\$1,000.00
	Art Display Assistant	\$500.00
	Musical - Stage & Costume Manager	\$1,000.00

	Musical - High School Musical Director	\$2,000.00
	Musical - High School Assistant Musical Director/Orch Conductor	\$1,500.00
	Musical - High School Musical Voice Coach/Stage Manager	\$1,000.00

Hourly or Event Work Assignments		
Area	Hourly Position	Hourly/Event Rate
<b>ATHLETICS</b>	Bus Driving Fee (Over 50 miles one way)	\$25.00 per event
	Bus Driving Fee (under 50 miles one way)	\$20.00 per event
	Uniformed Security	\$30.00 per hour
<b>Varsity Home Football Games</b>	Game Manager and Events Coordinator	\$100.00 per game
	Head of Game Ticket Sales and Distribution	\$100.00 per game
	Officials Check-In Supervisor	\$40.00 per game
	Operations Supervisors (Parking/Wellness Center/Crowd)	\$40.00 per game
	P.A. and Game Announcer (contracted)	\$200.00 per game

	Press box Staff (Scoreboard/Clocks/Supervisor)	\$40.00 per game
	RAM Alley Supervisor	\$100.00 per game
	Sales Supervisor of Reserved Football Tickets For Extra Games: Play-offs or Purchased	\$350.00 per year
	Ticket Sales/Taker	\$40.00 per game
<b>Home Games: Football – JV/9th/8th, Softball – Var/JV, Volleyball – Var/JV, Basketball Var/JV, Wrestling Var/JV, Soccer – Var,JV, Baseball – Var/JV/9</b>	Game Manager and Event Coordinator	\$25.00 per game
	Operations Supervisor ((Scoreboard,Clocks,Bookkeeper, Entry Monitors)	\$20.00 per game
	P.A. and Game Announcer	\$20.00 per game
	P.A. and Game Announcer (Var. BB – contracted)	\$100.00 per game
	Ticket Sales/Taking	\$25.00 per game
<b>Home Games: Softball – JH, Volleyball – 8/7, Basketball - 10/9/8, Wrestling - JH</b>		
	Game Manager and Event Coordinator	\$20.00 per game

	Operations Supervision (Scoreboard,Clocks,Bookkeeper)	\$15.00 per game
	P.A. and Game Announcer	\$15.00 per game
	Ticket Sales/Taker	\$15.00 per game
<b>TEACHING AND LEARNING SERVICES</b>	GED Administrator	\$25.00 per hour
	Tutor	\$20.00 per hour
<b>TEACHING AND LEARNING</b>		
<b>ESY - Special Education</b>	Paraprofessional	\$14.85 per hour
	SLP Teacher	\$25.00 per hour
	SPED Teacher	\$25.00 per hour
<b>Indian Education</b>	Success Center Tutors (Elementary & Secondary non-certified)	\$20.00 per hour
<b>Summer School</b>	Middle School Summer Bridge Teacher Contract Hours	\$25.00 per hour
	Paper/Pencil Summer School Secondary - Algebra I Teacher (CR)	\$25.00 per hour
	RSA Summer School - Elem Administrator	\$30.00 per hour
	RSA Summer School - Elementary Teachers	\$25.00 per hour

<b>Travel</b>	Travel averages between 2 locations on an average of 3-5 days per week (for days/total contract) (1 round trip per day)	\$40.00 per month
	Travel averages between 2.5 locations on an average of 3-5 days per week (for days/total contract) (2 or more round trips, 3-5 times per week)	\$70.00 per month
<b>School Sites</b>		
<b>Elementary</b>	AM Supervision	\$20.00 per hour
<b>Middle School</b>	AM/PM Supervision	\$20.00 per hour
<b>Middle School</b>	Detention	\$20.00 per hour
<b>Middle School</b>	Lunchroom Supervision	\$20.00 per hour
<b>High School</b>	AM/PM Supervision (2 W, 2 E)	\$20.00 per hour
<b>High School</b>	Lunch detention (1 W, 1 E)	\$20.00 per hour
<b>High School</b>	Lunchroom Supervision (3 W, 3 E, 1 RAM)	\$20.00 per hour
<b>High School</b>	PM detention (1 W, 1 E)	\$20.00 per hour
<b>All Sites</b>	Teachers Covering Other Classes; see Article 1 Section 3 and Article 5 Section 3	\$20.00 per class period

Teaching and Learning		
Area	Extra Duty	Stipend Amount
<b>SCHOOL SITES (ELEMENTARY)</b>	Grade Level Chair – Pre-K/Kindergarten	\$1,000.00

	Grade Level Chair - 1st	\$1,000.00
	Grade Level Chair - 2nd	\$1,000.00
	Grade Level Chair - 3rd	\$1,000.00
	Grade Level Chair - 4th	\$1,000.00
	Grade Level Chair - 5th	\$1,000.00
	Grade Level Chair - Special Classes	\$1,000.00
	Instructional Tech Leaders	\$1,100.00
	Robotics	\$1,200.00
	Student Council	\$500.00
	Yearbook	\$500.00
<b>Hodson</b>	Before School Supervision (Staff Children)	\$4,000.00
<b>Northeast</b>	Before School Supervision (Staff Children)	\$4,000.00
<b>SCHOOL SITES (MIDDLE GRADES)</b>	Academic Bowl (7th & 8th)	\$1,750.00
	Department Chairperson - English	\$1,000.00
	Department Chairperson - Mathematics	\$1,000.00
	Department Chairperson - Science	\$1,000.00
	Department Chairperson - Social Studies	\$1,000.00
	Home Ec - Vocational (8th)	\$2,200.00

	Instructional Tech Leaders	\$1,100.00
	National Junior Honor Society (7th & 8th)	\$400.00
	Robotics	\$1,200.00
	Student Council	\$700.00
	Title 1 BCH (Federal Funds) (6th)	\$1,950.00
	Yearbook	\$700.00
<b>6GC</b>	After School Supervision (Staff Children)	\$4,000.00
<b>SCHOOL SITES (HIGH SCHOOL)</b>	Class Sponsor - Junior Class	\$1,500.00
	Class Sponsor - Senior Class	\$1,500.00
	Department Chairperson - English (10+T)	\$2,000.00
	Department Chairperson - History (10+T)	\$2,000.00
	Department Chairperson - Math (10+T)	\$2,000.00
	Department Chairperson - Science (10+T)	\$2,000.00
	Department Chairperson - AP (6 - 9 T)	\$1,000.00
	Department Chairperson - Business (6 - 9 T)	\$2,000.00
	Department Chairperson - Foreign Language (6 - 9 T)	\$2,000.00
	Department Chairperson - SPED (6 - 9 T)	\$2,000.00
	Instructional Tech Leaders	\$1,100.00
	Sponsor - Academic Bowl	\$1,750.00

	Sponsor - Art Clubs	\$500.00
	Sponsor - Foreign Language Clubs	\$500.00
	Sponsor - FTA	\$500.00
	Sponsor - Great Books	\$500.00
	Sponsor - Live Action Role Play (LARP)	\$1,000.00
	Sponsor - Mock Trial Team	\$1,000.00
	Sponsor - National Honor Society	\$1,500.00
	Sponsor - Psychology Club	\$500.00
	Sponsor - Robotics	\$2,000.00
	Sponsor - Science Club	\$500.00
	Sponsor - Spirit Club	\$1,000.00
	Sponsor - STEM Club	\$500.00
	Sponsor - Student Council - Ram Academy	\$500.00
	Sponsor - Student Council Co-sponsors	\$4,000.00
	Virtual Teacher - Fall/Spring (4 core + 1 elective)	\$4,500.00
	Virtual Teacher - Summer School June (4 core + 1 elective)	\$1,200.00
	Virtual Teacher - Summer School July (4 core)	\$1,200.00
	VoAg + 2/10 (state paid) x 2	\$2,600.00
	VoAg (local stipend) x 2	\$2,000.00
	Vocational Home Ec (state Aid) x 2	\$2,200.00
	Yearbook (1 W, 1 E)	\$2,000.00

	Yearbook (Ram Academy)	\$500.00
	Rampage Newspaper	\$750.00
	504 Coordinators x 6	\$1,800.00
<b>TEACHING AND LEARNING LEADERSHIP</b>	Counseling Department Chair (ELEM. & SEC.)	\$2,500.00
	CPI	\$3,000.00
	District Behavioral Consultants	\$2,000.00
	Dyslexia Consultant	\$1,000.00
	Assistive Technology Team Leader	\$2,500.00
	Elementary - Grade Level Department Chair 1	\$2,500.00
	Elementary - Grade Level Department Chair 2	\$2,500.00
	Elementary - Grade Level Department Chair 3	\$2,500.00
	Elementary - Grade Level Department Chair 4 (ELA/SS)	\$2,500.00
	Elementary - Grade Level Department Chair 4 (Math/SC)	\$2,500.00
	Elementary - Grade Level Department Chair 5 (ELA)	\$2,500.00
	Elementary - Grade Level Department Chair 5 (Math)	\$2,500.00
	Elementary - Grade Level Department Chair 5 (SC/SS)	\$2,500.00
	Elementary - Grade Level Department Chair K	\$2,500.00
	Elementary - Grade Level Department Chair PK	\$2,500.00
	Elementary - Grade Level Department Chair PE	\$2,500.00
	Elementary - Grade Level Department Chair Computer	\$2,500.00

	Elementary - Special Education Department Chair	\$2,500.00
	Elementary - Math and Reading Intervention Chair	\$2,500.00
	Library Services Department Chair (Elementary/Secondary)	\$2,500.00
	New Teacher Mentors (full year)	\$300.00
	New Teacher Mentors (half year)	\$150.00
	Secondary Department Chair - PE	\$2,500.00
	Special Olympics	\$500.00
	Special Olympics Coach	\$3,000.00
	Elementary Special Olympics/Unified Champions School Advisor x 2	\$500.00
	Middle School Special Olympics/Unified Champions School Advisor x 3	\$1,500.00
	High School Special Olympics/Unified Champions School Advisor x 4	\$1,500.00
	Special Services Moderate/Severe & Profound Department Chair	\$2,500.00
	Speech-Language Pathologist Department Chair	\$2,500.00
	Subject Area Coordinators - Secondary	\$2,500.00
	Secondary Computer Science & Technology Department Chair	\$2,500.00
	Secondary Special Education Department Chair	\$2,500.00
	Title 1 - BCH (Federal Funds Project 518)(TC)	\$1,800.00
<b>Indian Education</b>	JOM Contact/Admin	\$1,500.00
	JOM Competition Coach x4	\$1,500.00
	JOM Summer Enrichment Instructor x2	\$1,400.00
	JOM Secondary Activities Coordinator	\$500.00

	JOM Elementary Enrichment Tutor (Art)	\$1,000.00
	Indian Ed Summer Enrichment Instructor (Lead)	\$1,400.00
	Title VI AISES Sponsor	\$1,000.00
	Site/Centralized Tutors (Certified)	\$1,600.00
	Site/Centralized Tutors (Certified)	\$1,400.00
	Site Tutor	\$1,200.00
	Site/Centralized Tutors (Certified)	\$800.00
	Site/Centralized Tutors (Certified)	\$700.00

## Forms

[Grievance Form Level Two](#)

[Grievance Form Level Three](#)

[Grievance Form Level Four](#)

[Request Donated Sick Leave - Certified](#)



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into on the 15th day of July in 2024 (herein referred to as the “Effective Date”) by and between:

Owasso Public Schools; 1501 N Ash Street, Owasso, OK 74055 (herein referred to as “Party A”) and

SportsYou; 32 Frost Pond, Mill Neck, NY 11765 (herein referred to as “Party B”).

Parties may be referenced individually as “Party” and collectively as “Parties.”

### PURPOSE

The purpose of this MOU is to establish the framework for services to be provided by Party B for use by Party A, specifically the SportsYou app and website, and any costs associated with usage. This MOU will also establish the Roles and Responsibilities of the Parties.

### DURATION OF MOU

This MOU becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

### ROLES AND RESPONSIBILITIES

To achieve Parties’ mutual desires, each party agrees to the following roles and responsibilities:

Party A Roles and Responsibilities shall include:

1. Abiding by the Terms of Use as written in Attachment A.

Party B Roles and Responsibilities shall include:

1. Abiding by the Privacy Policy statement as written in Attachment B.
2. Party B will provide any and all archived data associated with an employee(s) of Owasso Public Schools within 48 hours from the time of request by Party A.

Parties agree to uphold their roles and responsibilities in a committed, good-faith manner.

RESOURCES

To further the collaborative relationship between the Parties, the Parties agree to provide the following resources.

- 1. Party B shall provide full access to all free services currently developed, or later developed, within the SportsYou app and website.

Parties agree to provide the resources above at a minimum. The Parties may agree to provide additional resources in future agreements by amendments to this MOU or by another MOU.

AMENDMENTS

The terms of this MOU may be amended upon written approval by both [all] original parties and their designated representatives.

COST OF SERVICES

All services provided under the terms of this MOU will be provided by Party B at no cost to Party A.

TERM AND TERMINATION

This agreement becomes effective on the date it is signed by both [all] parties. It remains in force unless explicitly terminated, in writing, by either party or parties.

Both Parties [any Party] may terminate this MOU by means of signing a termination addendum upon 30 days' written notice to the other party or parties.

The undersigned Parties acknowledge and agree to this MOU:

SIGNATURES

\_\_\_\_\_

Organization

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Date

sportsYou  
\_\_\_\_\_

Organization

*Bradford J Matthews*  
\_\_\_\_\_

Signature

President  
\_\_\_\_\_

Title

7/11/2024  
\_\_\_\_\_

Date



a service of MMR Digital LLC

## Attachment A

### Statement of Rights and Responsibilities

## Terms of Use

When you access or use our Service (defined below), you are entering into a legal agreement and you agree to and are governed by all of these User Terms of Use (the "Terms of Use"). You also agree to the MMR privacy policy ("[Privacy Policy](#)"), which covers how we collect, use, share, and store your personal information. The relationship between MMR and your Organization (as defined in the Organization Terms) is governed by the Organization Terms of Service ("[Organization Terms](#)"), however, some of the definitions used herein are defined in the Organization Terms, as referenced below. The Organization Terms are incorporated herein by reference.

You agree that by clicking "Join Now" "Join sportsYou," "Sign Up," "Register" or similar buttons, registering or opening an account with MMR, accessing or using our Services you are entering into a legally binding agreement with us (even if you are using our Services on behalf of a company, Team (as defined by the Organization Terms), league or school). Also, by clicking on any of these buttons, or registering or opening an account with MMR, accessing or using our Services you will be acknowledging that you have read, understand and agree to our [Privacy Policy](#).

**If you are a competitor to MMR or are developing a competing service, you are not authorized to access or otherwise use the Services or access Content or Video Content or make any User Submissions.**

- 1. Your Acceptance of Terms of Use.** The website [www.sportsyou.com](http://www.sportsyou.com) along with any online service location or hyperlink on any electronic document or material that posts a link to these Terms of Use (collectively, the "Site") is provided by MMR Digital, LLC d/b/a sportsYou ("**MMR**"). Throughout these terms and conditions of use, the words "**we**," "**us**," and "**our**" refer to MMR and its corporate affiliates, and the words "you" and "your" or "User" refer to the User visiting and using the Site and/or contributing content on the Site and/or accessing or using any Services. These Terms of Use set forth the legally binding terms for your access and use of the Site (including both mobile and online versions), MMR's sports team communication and management platform, video uploading, editing and viewing software and platform, Installed Software (as defined in the Organization Terms), all websites, all mobile applications, and any other technological means to access and use MMR's platform and Services, and any improvements, updates, fixes, or version

upgrades, features, widgets, plug-ins, applications, content downloads and/or other services that (i) we own and control and make available through the Site, MMR's sports team communication and management platform, video uploading, editing and viewing software and platform, Installed Software or by other means, or (ii) that post a link to these Terms of Use (collectively with the Site, MMR's sports team communication and management platform, video uploading, editing and viewing software and platform, Installed Software, the "**Services**"). It applies regardless of how you access or use the Services, whether via personal, school or institutional computers or networks, mobile devices or otherwise. By accessing or using the Services in any manner, you signify your and your student's, player's, child's or teenager's agreement to: (i) these Terms of Use; (ii) the Privacy Policy; and (iii) any other legal notices, usage rules, conditions or guidelines located within the Site. If you do not agree to any of these Terms of Use or the Privacy Policy, please do not use the Services and exit now. If you wish to have an account and become a registered user of the Services, communicate with other authorized with administrative privileges (including a Page Administrator or Video Administrator) ("**Administrators**"), or Team or school members who are Users, and make use of certain Services or features on the Services, you must read these Terms of Use and indicate your acceptance of them during the registration process. You are entirely responsible for maintaining the confidentiality of your password and agree not to use the account, username, or password of another User at any time or disclose your password to a third party.

The business realities associated with operating the Services are such that, without the limitations that are set forth in these Terms of Use (e.g., your grants and waivers of rights, the limitations on our liability, your indemnity of us, and the arbitration of certain disputes) we would not make the Services available to you.

2. **Important Legal Information About Privacy.** The terms and conditions of MMR's Privacy Policy, which is available at <http://www.sportsyou.com/legal/privacy.html>, apply to your use of the Services, form an integral part of your agreement with us, and are incorporated by reference into these Terms of Use. You should read and understand the Privacy Policy carefully before you use our Services because by using the Services you will be agreeing to everything in these Terms of Use, including the terms and provisions contained in our Privacy Policy. You should review the Privacy Policy from time to time to see if and how it may have changed. We reserve the right to change the Privacy Policy from time to time without advance notice to you. We may post or display notices of changes to the Privacy Policy on the Site or may notify you of such changes.
3. **Modification to These Terms of Use and Our Site.** We may add to, update, delete from or modify the Services at any time in our sole discretion. We reserve the right, at any time and from time to time, for any reason and in our sole discretion, to

change the Terms of Use. We may post or display notices of changes to the Terms of Use or Services on the Site or may notify you of such changes. However, once posted, any changes to the Terms of Use become effective immediately. If any change that we make is not acceptable to you, promptly stop using the Services. Any use by you of the Services after any changes to our Terms of Use become effective will signify your agreement to be bound by those changes. You should check back regularly and review these Terms of Use so that you are aware of the most current rights and obligations which apply to your agreement and Services with us. Nothing in these Terms of Use shall be deemed to confer any third-party rights or benefits to you.

#### 4. **MMR Service; Site.**

- 4.1. These Terms of Use apply to all users of the Services, including users who are also administrators, have administrative privileges or are registered members of a particular portion of the Site or Services. The Site includes all aspects of and pages within [www.sportsyou.com](http://www.sportsyou.com) or any mobile application. The Content (defined below) is provided as a courtesy to our users and is intended for general, informational and educational purposes only. All information from this Site is subject to change without notice. MMR permits you to access and use the Content and Services for personal, non-commercial purposes only. You may not, however, copy any of the Content onto your own web server or other applications for any reason without our prior written permission in each instance.
- 4.2. The Site or Services may contain links to third-party web sites that are not owned or controlled by MMR. Some of these may be provided by MMR or other Users. MMR has no control over, and assumes no responsibility for, the content, privacy policies or practices of any third-party web sites. In addition, MMR is unable and unwilling to censor or edit the content of any third-party web site. Accordingly, we encourage you, when you leave the Site, to read the terms and conditions and privacy policy of each web site or mobile application that you visit. If you decide to access any other sites or mobile applications linked to our Site, you do so entirely at your own risk. WE MAKE NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO ANY THIRD PARTY SITES YOU MAY VISIT, INCLUDING, WITHOUT LIMITATION ANY TEAM, SCHOOL, LEAGUE OR OTHER SITES.
- 4.3. MMR encourages you to carefully choose the information you upload or post on the Site and provide to others since any User Submissions (defined below) may be accessible and viewable by other Users, Administrators, persons with administrative privileges and by other registered Users of the Site. You are strictly prohibited from uploading or posting any information, data, submissions, content or media that are unsafe, false, misleading, defamatory, inaccurate, derogatory, harassing, threatening, abusive, invasive of privacy or

publicity rights, contain nudity or otherwise contain unlawful, obscene, lewd, sexually explicit or other subject matter that may be found objectionable by others or that contain any virus or malware.

- 4.4. Although MMR has no obligation to screen, edit or monitor any of the User Submissions posted to or distributed through the Site or Services, MMR reserves the right to censor, remove, edit or reject any User Submissions at any time, in its sole discretion. Administrators also have the right and power to censor, remove, edit or reject any User Submissions at any time, in the Administrator's sole discretion. Furthermore, MMR and the applicable Administrator may restrict, suspend or terminate any User's and MMR may restrict, suspend or terminate any administrator's access to all or any part of the Site or Services at any time, for any or no reason, with or without notice to Users, schools, Administrators, leagues, Teams or others and with no liability to MMR whatsoever. MMR and the applicable Administrator may refuse or remove a User Submission without notice to you.
- 4.5. If a User Submission is removed from the Services, (i) the User Submission may still exist in our backup or archive copies, which are not publicly available (but MMR is not required or responsible to retain any User Submissions, including Video), (ii) Administrators, other Team members, parents, Team, league and school district, school administrators, and other Users that had access to a User Submission may have retained copies of your User Submissions, and neither MMR nor any of our affiliates have any responsibility for any uses of your User Submission that they might make. Further, subject to the Organization Terms, MMR retains the license granted to it by you when you first made your User Submission and can continue to use your User Submissions in derivative works created before it was deleted. In addition, subject to the Organization Terms, MMR will remain free to complete the creation of derivative works and thereafter exploit that derivative work for all purposes and at all times.
- 4.6. A portion of MMR's sports team communication and management platform aspects of the Services dedicated to an Organization (an "**Official Page**") will be administered only by an authorized representative of that Organization. Only MMR may establish an Official Page. Each Organization will designate an Official Page administrator identified to MMR (a "**Page Administrator**"). The Organization may designate one or more Page Administrators and may change Page Administrators in its sole election, provided that each Page Administrator or successor is identified to MMR and is knowledgeable in administering social network and community sites. The Page Administrator is solely responsible for restricting access to the Official Page to appropriate Users of the Organization and for adopting and administering appropriate policies and "Community Standards."

- 4.7. An Organization must designate at least one individual as the administrator for the video uploading, editing and viewing software and platform aspects and all other aspects of such video-related Services (a "**Video Administrator**"). An Organization may designate additional Video Administrators, each of which shall have authority described in this paragraph. The Video Administrator has authority to provide and revoke access of Organization's Packages (as defined in the Organization Terms) to and from Users and to take any other actions and obtain any other information related to the Organization permitted by the Organization Terms and these Terms of Use; provided, however, in no event may any Packages revoked from a Team be reassigned to a different Team. You agree not to use the Services or the Site in any manner that violates or is otherwise not in accordance with the terms of the Package (as defined by the Organization Terms) in which you are currently enrolled or in which you have administrative privileges ("**Account**"). Any violation of the following usage rules may result suspension of the Services and/or loss of Account access:
- 4.7.1. Each Account may be utilized by one "Team," meaning one gender of one sport of one division from one Organization. Only one Team is permitted per Account. For example, Basketball film cannot be uploaded to a Football account and vice versa; and a high school varsity football team film cannot be uploaded to a junior varsity football team account and vice versa. You agree not to attempt to impersonate another User or other individual, and you acknowledge that the Services are for public and not private communications and that you have no expectation of privacy with regard to any User Submissions. We cannot guarantee the security of any information you disclose; you make such disclosures at your own risk.
- 4.8. You acknowledge that the Site may contain inaccuracies or typographical errors or omissions. MMR is not responsible for any inaccuracies, omissions, typographical, pricing, product information, graphics, images, videos, text, advertisements or endorsements by or posed by any User or Administrator. No advertisements are permitted to be posted by Administrators or Users. All such advertisements are prohibited. Product and other endorsements are discouraged. If an Administrator or User makes any product or service endorsement, the Administrator or User is solely responsible for the content and must disclose if he, she or it is being paid for the endorsement or is receiving anything of value in connection with the endorsement. All advertisements and endorsements are solely User Submissions.
- 4.9. You acknowledge that MMR may establish limits from time to time concerning use of the Services, including the number of days that User Submissions will be retained by the Services, the maximum number and size of postings email messages, or other Content or Video Content that may be uploaded,

transmitted or stored by the Services, and the frequency with which you may access the Services. You agree that MMR has no responsibility or liability for the deletion or failure to store User Submissions, Video Content and Content. You agree that MMR may, in its sole discretion, at any time, and from time to time, modify or discontinue the Services (or any part thereof) with or without notice, and that MMR shall not be liable to you or to any third party for any modification, suspension or discontinuance of the Services. There is no guaranty of continuous service of the Site or the Services.

## 5. Access.

5.1. **5.1** MMR hereby grants to you a limited, personal, non-exclusive, non-transferrable, fully revocable license to use and access those portions of the Services made available to you as a result of your Organization's participation as set forth in these Terms of Use with any restrictions as set forth in these Terms of Use or restrictions set by MMR or your Organization or Administrators. You agree that you will not: (i) use any meta tags or any other "hidden text" utilizing any Marks; (ii) to the maximum extent permitted by applicable law, reverse engineer, decompile, disassemble, reverse assemble, or modify any Services source or object code or any software or other products, services, or processes accessible through any portion of the Services or to access it in order to modify or change any User Submissions, or copy any ideas, features, content, functions or graphics of the Services; (iii) engage in any activity that interferes with a User's access to the Site or to the Services or the proper operation of the Services, or otherwise causes harm to the Services, MMR, or other Users of the Services; (iv) interfere with or circumvent any security feature of the Site or Services or any feature that restricts or enforces limitations on use of or access to the Services, the Content or User Submissions; (v) use the Services if you are a convicted sex offender or otherwise required to be listed on a sex offender registry in any jurisdiction; (vi) use our copyrights, Marks or any confusingly similar marks, except as expressly permitted in writing by us in each instance; (vii) use the service marks, logos, copyrights or trademarks of any school, team, league or team or league sponsor without permission from such third party or otherwise in accordance with their policies concerning such uses; (viii) post or make any User Submission that includes any virus or malware; or (ix) otherwise violate these Terms of Use or any applicable laws. Upon expiration of the applicable Term (as defined in the Organization Terms) or termination of the applicable Term, MMR may revoke the license granted under these Terms of Use at any time thereafter (or at any time following violation of these Terms of Use), however, MMR's typical process in revoking such licenses after expiration or termination of the Term shall consist of the following: (a) within thirty (30) days after expiration or termination of the Term, MMR shall revoke the Administrator's and any other Users from their ability to upload and edit Video

within the Services; and (b) unless provided for otherwise in the Services purchased by Organization, on and after the sixtieth (60th) day following the expiration or termination of the applicable Term, MMR may delete all User Submissions, including Video, from the Services and/or remove all such content from any third party hosting services.

- 5.2. In order to access some features of the Services, such as Official Pages or certain video editing aspects of the Services, the Page Administrator(s) or Video Administrator(s), respectively, will need to create a registered account. Such account will provide such Administrator with the ability to invite coaches, parents and players to such Official Pages and/or the uploading, editing or viewing capability of the editing and viewing software and platform, by providing them with an invitation containing a link with a token enabling the invitees to establish a login and password or other methods of providing such access (an individual's "**Credentials**"). You are prohibited from using another member's account, or Credentials, share your account Credentials with any other person, User or entity, or do anything else that might jeopardize the security of the Services, your account or information concerning any Organization, Administrator, User, Team, school or league. You shall not transfer your account or your Credentials to anyone without first getting our written permission in each instance. When creating your account, you agree that you will provide current, complete and accurate information, and you agree that you will update your account information as necessary to keep it current, complete and accurate. You are solely responsible for the activity that occurs on your account, and you are responsible for keeping your account password secure. You must notify MMR immediately of any breach of security or unauthorized use of your account by contacting us at [customer\\_service@sportsyou.com](mailto:customer_service@sportsyou.com). Although MMR will not be liable for your losses caused by any unauthorized use of your account, you may be liable for the losses incurred by MMR or others due to such unauthorized use. **If you are a parent of a minor who will have access to the Services, by registering or permitting your child to register or to use the Site, you consent to the use of the Services by such minor and agree to be responsible for such minor's activities and actions on the Site or relating to the Services.**
- 5.3. You agree that neither you nor your child will use the Services offered through the Site: (i) in connection with any commercial activities and/or sales, including without limitation advertising, solicitations for donations, contests, sweepstakes or pyramid schemes, without MMR's prior written consent in each instance, (ii) to promote information that you know is false or misleading or to promote or engage in illegal activities or conduct that is abusive, harassing, threatening, obscene, defamatory or libelous, (iii) to engage in or promote any criminal activity or enterprise, including without limitation, harassment, stalking, copyright infringement, trademark infringement, patent

infringement, or theft of trade secrets, (iv) to solicit personally identifying information for commercial or unlawful purposes, (v) to advertise to, solicit, or sell to any person without their prior explicit advance consent, (vi) to harvest or collect personally identifiable information such as e-mail addresses, account names, telephone numbers, dates of birth, physical addresses, User names, passwords or other contact information of Users, administrators or members for purposes of sending unsolicited communications or commercial solicitations, (vii) to bully, persecute, oppress, badger, browbeat, tyrannize, harass, torment, coerce, pressure, strong-arm, dominate, or otherwise intimidate another person (whether or not a minor), (viii) to use or launch any automated system, including without limitation, "robots," or "spiders," that accesses the Site or Services in a manner that sends more request messages to the MMR servers in a given period of time than humanly possible in the same period by using a generally available public web browser. In order to protect third parties and other Users from such prohibited conduct, MMR reserves the right to restrict, in its sole discretion, communications which a User may send through the Services.

## 6. Intellectual Property Rights.

The content and any rights under any patent (including patent applications and disclosures), copyright, trademark, trade secret, or other intellectual property right recognized in any country or jurisdiction in the world ("**Intellectual Property Rights**") on, of or within the Site and/or Services (such content shall be referred to herein as "**Content**"), except all User Submissions (as defined below), including without limitation, the materials, descriptions, FAQs, newsletters, bulletins, surveys, polls, literature, software, scripts, graphics, photos, interactive features, products, services and the like ("**Site and Services IP**") and the trademarks, service marks and logos contained therein ("**Marks**"), are owned by or licensed to MMR, subject to copyright and other Intellectual Property Rights under United States and foreign laws and international conventions. You in no way will obtain any ownership interest or rights in the Site and Services IP or Marks contained on, of or within the Site or Services. Site and Services IP is provided to you "AS IS" for your information and personal or educational use only and may not be reproduced, distributed, transmitted, broadcast, displayed, sold, licensed, or otherwise exploited for any other purposes whatsoever without the prior written consent of the respective owners. MMR reserves all rights not expressly granted in and to the Site and Services IP. If you download or print a copy of the Content for personal or educational use, you must retain all copyright and other proprietary notices contained therein. You agree not to circumvent, disable or otherwise interfere with any security related features of the Site or Services or features including those that prevent or restrict use, downloading or copying of any Content or User Submissions or enforce limitations on use of the Site or the Content or User Submissions therein.

## 7. User Submissions

- 7.1. The Services may permit the submission or uploading of certain User-generated text, information, data, audio, video (including Video as defined by the Organization Terms), photographs, files or other content ("**User Submissions**"). User Submissions posted or uploaded to the Official Sites or the video editing and viewing software and platform may be viewed by MMR and viewed by Administrators, and by Team, league and school officials, as well as other registered Users to the extent access to the Official Site or platform is granted by the Administrator or Services. It may also be viewed by others to whom a registered User, Administrator, team official, league official or school official may have sent copies of such posting or uploaded User Submission. You understand and acknowledge that MMR does not guarantee any confidentiality with respect to any User Submissions.
- 7.2. You shall be solely responsible for your own User Submissions and the consequences of posting, uploading, editing or publishing them. In connection with User Submissions, you affirm, represent, and warrant to MMR, each Administrator and each other User on the Site or using the Services that: (i) you own or have the necessary licenses, rights, consents, and permissions to use and authorize MMR to use all copyrights, trademarks, trade secrets, patents or any other proprietary rights in and to your User Submissions to enable inclusion and use of such User Submissions in the manner contemplated by the Services and these Terms of Use; (ii) the posting, uploading, editing or publication of your User Submissions on or through the Site or Services does not and will not violate any confidentiality obligations between you and any person or organization or the privacy rights, publicity rights or other rights of any person; and (iii) you have the written consent, release, and/or permission of each and every identifiable person, school, team, institution or organization in your User Submission to use the name or likeness of each and every such identifiable person, school, institution or organization to enable inclusion and use of the User Submissions in the manner contemplated by the Services and these Terms of Use. You further affirm, represent and warrant that your User Submissions will contain no nudity or sexually explicit content and are not lewd, obscene, defamatory or libelous in any manner whatsoever.
- 7.3. As between you and MMR, you will retain all ownership rights in your User Submissions; provided, however, such ownership right shall not prevent MMR from deleting any User Submissions, including Video, uploaded to the Services on or after the expiration or termination of the applicable Term or following a violation of these Terms of Use. By submitting a User Submission to us, except for Video (which grants to MMR related to Video are set forth below), you hereby grant to MMR a perpetual, worldwide, nonexclusive, royalty-free, fully-

paid-up, sublicensable and transferable license to use, post, edit, delete and store your User Submissions on our Site and servers and publish, distribute, publicly perform, create derivatives of and display such User Submissions in connection with the Services and MMR's (and its successor's or affiliates) business, including without limitation the right to modify and adapt the User Submission and distribute such User Submissions to other users, hosting services and third parties for promotional, publishing or other purposes in any media formats and through any media channels now known or hereinafter created. In addition, by submitting a User Submission to MMR you hereby grant MMR the right to use your and image name, your child's name and image, if applicable, institution name and information in connection with such User Submission. You further hereby waive any and all moral rights and all rights of a similar nature in any jurisdiction in your User Submission.

Subject to these Terms of Use, you grant the following license rights to MMR (and its licensees, sublicensees, distributors and subdistributors): (i) *Video*: the non-exclusive, royalty-free, perpetual right to all Intellectual Property Rights in your video, to delete the Video on or after the expiration or termination of the applicable Term from the Services or use your video for the purpose of (a) enabling Users to use the Services, (b) if you authorize through the Services or otherwise, the release (which includes the right to sublicense, license, distribute or subdistribute) of your video, in whole or in part, to third parties, including but not limited to MMR's distributors, independent contractors and agents, to (1) use such released video to provide the Services community features to Users and to other third parties, and (2) to reproduce, transmit, display, exhibit, distribute, index, comment on, modify, create derivative works based upon (including inserting advertising therein), perform and otherwise use such released video, in whole or in part, in perpetuity in all media formats and channels now known or hereafter devised (including on MMR's websites, third party websites, cable networks and stations, broadband and wireless platforms, products and services) for any and all purposes, including entertainment, news, advertising, promotional, marketing, publicity, trade or commercial purposes, all without further notice to, or permission from you, with or without attribution and without any royalty or payment obligations, which rights in this subsection (b) shall survive any termination or expiration of these Terms of Use; (ii) *Vital Information*: the non-exclusive, royalty-free and perpetual right to all Intellectual Property Rights of all Users to use the Vital Information (as defined by the Organization Terms) in connection with the Services and otherwise; (iii) *Hosting*: Without limiting the above, MMR may sublicense the rights in this Section as necessary to enable any third party hosting of the Services. Video shall be deemed "released" upon allowing any User or third party to view such video outside of the video editing platform of the Services (e.g., posting a link to such video within the communication platform aspects of the Services, emailing a link to such video, etc.) or

otherwise obtaining confirmation from Organization that such video is released.

- 7.5. In connection with User Submissions, you further agree that you will not: (i) publish falsehoods or misrepresentations that could damage MMR, any Team, league, administrator, User or any third party; (ii) submit material that is pornographic, hateful, intimidating, racially or ethnically offensive, or constitutes or encourages conduct that would be considered a criminal offense of any federal, state or local law, give rise to civil liability, or is otherwise inappropriate; (iii) post advertisements or solicitations of business, including any "junk mail" or "spam," (iv) impersonate another person, school, institution or organization or falsely state or otherwise misrepresent yourself, your age or your affiliation with any third party, school, institution, organization or person; (v) upload, post, store or otherwise make available any virus, bug, Trojan horse or other computer file or program that is capable of destroying, interrupting or interfering with or limiting the functionality of the Services or any server, computer hardware, software or equipment. MMR does not endorse any User Submission or any opinion, recommendation, or advice expressed therein, and MMR expressly disclaims any and all liability in connection with User Submissions. MMR does not permit copyright infringing activities and infringement of intellectual property rights on the Services, and MMR will remove all Content and User Submissions if properly notified that such Content or User Submission infringes on another's Intellectual Property Rights. MMR reserves the right to decide whether Content or a User Submission is appropriate and complies with these Terms of Use for violations other than copyright infringement and violations of intellectual property law, such as, but not limited to, violations of rights of publicity or privacy or excessive length. MMR may remove such User Submissions and/or terminate a User's access for uploading such material in violation of these Terms of Use at any time, without prior notice and at its sole discretion. In order to cooperate with legitimate governmental requests, court orders or subpoenas, to protect MMR's systems and other Users, and to ensure the integrity of MMR's business and systems, MMR may access and disclose any information that it considers necessary or appropriate, including, without limitation, Personal Information (as defined in the Privacy Policy) or other User data, IP address and traffic information, usage history, and User Submissions.
- 7.6. MMR is not responsible for the accuracy, usefulness, safety or intellectual property rights of or relating to such User Submissions. You understand and acknowledge that you may be exposed to User Submissions that are inaccurate, offensive, indecent, or objectionable, and that as a provider of interactive services MMR is not liable for any statements, representations or User Submissions provided by users of the Services. Parental control

protections (such as computer hardware, software or filtering services) are commercially available and may assist you in limiting access to material that you deem inappropriate or is harmful to minors.

## 8. Digital Millennium Copyright Act

- 8.1. Notification. If you are a copyright owner or an agent thereof and believe that any User Submission or other Content infringes upon your copyright, you may submit a written notification pursuant to the Digital Millennium Copyright Act ("DMCA") (see 17 U.S.C. 512(c)(3) for further information) by providing our Copyright Agent (listed below) with the following information: (i) an electronic or physical signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed; (ii) a description of the copyrighted work claimed to have been infringed or if multiple copyrighted works are covered by a notification, a representative list of such works at our Site or Services; (iii) a description of the location on the Site or Services of the allegedly infringing material(s); (iv) your address, telephone number, and e-mail address; (v) a written statement that you have a good faith belief that use of the material(s) in the manner complained of is not authorized by the copyright owner, its agent, or the law; and (vi) a written statement that the information in the notification is accurate, and under penalty of perjury, that you are authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

MMR's designated Copyright Agent for notice of claims of infringement is:

**Brad Matthews**

32 Frost Pond Road

PO Box 393

Mill Neck, NY 11765

email: [copyright@sportsyou.com](mailto:copyright@sportsyou.com)

telephone: (516) 874-0266

Only notices of alleged copyright infringement should go to the Copyright Agent; any other feedback, comments, requests for technical support, and other communications should be directed to MMR's customer service at [customerservice@sportsyou.com](mailto:customerservice@sportsyou.com). You acknowledge that if you fail to comply with all of the notice requirements of the DMCA, your notice may not be valid.

- 8.2. Counter-Notification. If you believe that any User Submission of yours that was removed is not infringing, or that you have the appropriate rights from the copyright or owner of the trademark, service mark or other intellectual property rights or third party, or pursuant to the law, to post and use the material in your User Submission, you may send a counter notification

containing the following information to the Copyright Agent: (i) your physical or electronic signature; (ii) identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or disabled; (iii) a statement (under penalty of perjury) that you have a good faith belief that the content was removed or disabled as a result of mistake or a misidentification of the material; and your name, address, telephone number, and e-mail address, along with a statement that you consent to the jurisdiction of the United States federal court in the commonwealth or state you are located or of the United States District Court for the Eastern District of New York and a statement that you will accept service of process from the person who provided notification of the alleged infringement.

If a counter notification is received by the Copyright Agent, MMR shall send a copy of such counter notification to the original notifying party. The original notifying party shall have ten (10) business days to file an action for copyright infringement and seek a court order against the content provider or User posting such material. If no such infringement action is filed within such 10 business days, MMR may, in its sole discretion, reinstate the removed material or cease disabling such material.

- 8.3. In accordance with the DMCA and other applicable law, MMR shall, in appropriate circumstances, terminate access, at MMR's sole discretion, of any User that MMR finds to be a repeat infringer of others copyrights. MMR may also, in its sole discretion, limit or fully terminate access to the Services of any User infringing the intellectual property rights of others, regardless of whether such User is repeat offender or not.
9. **Member Disputes.** You are solely responsible for your interactions with other Users or members of the Services and the Administrator of that portion of the Site or Services where you are given access, as well as with the Team, league and school related thereto. MMR reserves the right, but has no obligation, to monitor disputes between you and other Users, Administrators, Teams, leagues or schools.
10. **Warranty Disclaimer.** You agree that your use of the Services shall be at your sole risk. To the fullest extent permitted by law, MMR, its officers, directors, employees, affiliates and agents disclaim all warranties, express or implied, in connection with the Services and your use thereof. MMR makes no warranties or representations about the accuracy or completeness of the Content or User Submissions or the content of any sites linked to the Site or Services and assumes no liability or responsibility for any (i) errors, mistakes, or inaccuracies of content, (ii) personal injury or property damage, of any nature whatsoever, resulting from your access to and use of our Services, Content or User Submissions, (iii) any unauthorized access to or use of our secure servers and/or

any and all personal, institutional, technical, financial or other information stored therein, (iv) any interruption or cessation of transmission to or from our Services, (v) any bugs, viruses, Trojan horses, or the like which may be transmitted to or through our Services by any third party, and/or (iv) any errors or omissions in any content or for any loss or damage of any kind incurred as a result of the use of any content posted, e-mailed, transmitted, or otherwise made available via the Services. MMR does not warrant, endorse, guarantee, or assume responsibility for any product or service advertised or offered by any third party through the Services or any hyperlinked web site. Certain states limit the scope of disclaimers. Accordingly, these limitations may not apply to you.

11. **Limitation of Liability.** IN NO EVENT SHALL MMR, ITS OFFICERS, DIRECTORS, EMPLOYEES, AFFILIATES OR AGENTS, BE LIABLE TO YOU FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (EVEN IF MMR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES) WHATSOEVER RESULTING FROM ANY (I) ERRORS, MISTAKES, OR INACCURACIES OF THE CONTENT OR USER SUBMISSIONS, (II) PERSONAL INJURY OR PROPERTY DAMAGE, OF ANY NATURE WHATSOEVER, RESULTING FROM YOUR ACCESS TO AND USE OF OUR SERVICES, CONTENT, OR USER SUBMISSIONS, (III) ANY UNAUTHORIZED ACCESS TO OR USE OF OUR SECURE SERVERS AND/OR ANY AND ALL PERSONAL, INSTITUTIONAL, TECHNICAL OR OTHER INFORMATION STORED THEREIN, (IV) ANY INTERRUPTION OR CESSATION OF TRANSMISSION TO OR FROM OUR SERVICES, (V) ANY BUGS, VIRUSES, TROJAN HORSES, OR THE LIKE, WHICH MAY BE TRANSMITTED TO OR THROUGH OUR SERVICES BY ANY THIRD PARTY, OR (VI) ANY ERRORS OR OMISSIONS IN ANY CONTENT OR USER SUBMISSIONS, OR FOR ANY LOSS OR DAMAGE OF ANY KIND INCURRED AS A RESULT OF YOUR USE OF ANY CONTENT OR USER SUBMISSIONS POSTED, UPLOADED, E-MAILED, TRANSMITTED, OR OTHERWISE MADE AVAILABLE VIA THE SERVICES, WHETHER BASED ON WARRANTY, CONTRACT, TORT, OR ANY OTHER LEGAL THEORY (INCLUDING NEGLIGENCE), AND WHETHER OR NOT MMR IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SUCH LIMITATION SHALL ALSO APPLY WITH RESPECT TO DAMAGES INCURRED BY REASON OF OTHER SERVICES, POSTINGS OR PRODUCTS RECEIVED THROUGH OR ADVERTISED IN CONNECTION WITH THE SERVICES OR SITE OR ANY LINKS ON THE SITE, AS WELL AS BY REASON OF ANY INFORMATION OR ADVICE RECEIVED THROUGH OR ADVERTISED IN CONNECTION WITH THE SERVICES OR THE SITE OR ANY LINKS ON THE SITE. THESE LIMITATIONS SHALL APPLY TO THE FULLEST EXTENT PERMITTED BY LAW IN THE APPLICABLE JURISDICTION. Certain states limit the scope of disclaimers. Accordingly, these limitations may not apply to you. You acknowledge that MMR shall not be liable for User Submissions or any defamatory, offensive, bullying, harassing or illegal conduct of any other User, Administrator, school, Team or league, or any third party and

**that the risk of harm or damage from the foregoing rests entirely with you.**

**If the login or registration page or any other page of the Site or Services includes a beta test notification, you acknowledge that such beta launch is the first phase of a continuing effort to provide Administrators and Users with a useful forum where users can interact with their schools, Teams, coaches, parents, caregivers, and others in a secure way as well as provide a platform to upload, edit, view and share video. As a beta launch, the Site and Services will continue to undergo refinement, testing and improvement. MMR's goal with this beta launch is to provide a limited audience of Administrators and Users with an opportunity to comment on and provide feedback to us on certain aspects of the Site or Services so that we can improve their look, feel and functionality in order to meet Administrator and User needs. The beta Site or Services, or their software and all content found on them are provided on an "AS IS" and "AS AVAILABLE" basis. Notwithstanding any provision in these Terms of Use to the contrary, MMR does not give any warranties, whether express or implied, as to the suitability, stability or usability of the beta Site or Services, or their software or any of their Content.**

12. **Indemnity.** You agree to defend, indemnify and hold harmless MMR, its members, managers, employees, agents and affiliates, and their respective officers, directors, managers, employees and agents (collectively, "**MMR Indemnitees**") from and against any and all claims, damages, obligations, losses, liabilities, costs, and expenses (including but not limited to attorney's and accountant's fees) arising from: (i) your use of and access to the Services, including any User Submissions or Content; (ii) your violation of any term of these Terms of Use or the documents or policies referenced herein; (iii) your violation of any third-party right, including without limitation any copyright, property, publicity or privacy right; (iv) any claim that one of your User Submissions caused damage to a third party; or (v) your violation of any law. This defense and indemnification obligation will survive these Terms of Use and your use of the Services. You hereby agree to waive the application of any law that may limit the efficacy of the foregoing agreement to defend and indemnify MMR Indemnitees.
13. **Wireless Capabilities.** The Services may offer certain features and services that are available to you via a wireless or mobile device. These features and services may include the ability to access the Services' features and upload content to the Services, receive messages from the Services (the "**Wireless Notifications**"), and download applications to your wireless device (the "**Wireless App**") (collectively, "**Wireless Features**"). Standard messaging, data, and other fees may be charged by your carrier to participate in Wireless Features, for which you are solely responsible. Fees and charges may appear on your wireless bill or be deducted from your prepaid balance. Your carrier may prohibit or restrict certain Wireless Features and certain Wireless Features may be incompatible with your carrier or

device. You should check with your carrier to find out what plans are available and how much they cost. Contact your carrier with questions regarding these issues. Account information and features may be limited when using the Wireless Features.

14. **Terms of Wireless Features.** You agree that some of the Wireless Features for which you are registered may send communications via such features or apps to your device regarding MMR, sportsYou related matters or other parties. Further, we may collect information related to your use of the Wireless Features. If you have registered via the Services for Wireless Notifications, then you agree to notify MMR of any changes to your wireless contact information (including phone number) and update your accounts on the Services to reflect the changes. To stop any SMS text subscriptions from MMR at any time, send a text message with **STOP, END** or **QUIT** to the program's mobile short code. Alternatively you may also log into your Account and change your notification settings. Your device must have text messaging capability to use any Wireless Notifications. To stop using other Wireless Features, you may need to update your account settings and/or delete the Wireless App from your device. By opting into any Wireless Features you represent that you are the owner of the device and that you are at least eighteen years old.
15. **Assignment.** These Terms of Use, and any rights and licenses granted hereunder, may not be transferred, sublicensed or assigned by you, but may be assigned by MMR without restriction. Assignments made without MMR's consent are void.
16. **Dispute Resolution; Informal Resolution AND Formal Resolution by Arbitration/Class Action Waiver**

In order to expedite and control the cost of disputes, you and MMR agree that any legal or equitable claim regardless of whether based in contract, tort, strict liability or otherwise relating to or arising out of any use of the Services (referred to as a "Claim") shall be resolved as follows:

- 16.1. Information Resolution. You and MMR will first attempt to resolve any Claim informally. In the event that any dispute between MMR and you arises out of or relates to use of the Services, these Terms of Use or to breach or enforcement, interpretation or validity of these Terms of Use, you and we agree to try to promptly resolve any such dispute informally through direct contact. Please send a written notice describing the dispute to:  
[customer\\_service@sportsyou.com](mailto:customer_service@sportsyou.com).
- 16.2. Formal Resolution by Arbitration; Class Action Waiver. **READ THE FOLLOWING ARBITRATION PROVISION CAREFULLY, IT LIMITS YOUR RIGHTS, INCLUDING THE RIGHT TO MAINTAIN A COURT ACTION BEFORE A JUDGE OR A JURY AND TO TAKE AN APPEAL.** You agree that

any dispute, controversy or Claim arising out of or relating to these Terms of Use, the applicability of these Terms of Use as to the use of the Services, or to breach or enforcement, interpretation or validity of these Terms of Use, or the determination of the scope or applicability of arbitration shall be governed solely by the Federal Arbitration Act.

If you and MMR cannot resolve a Claim informally, any Claim asserted by either party will be resolved only by binding arbitration. By agreeing to arbitration, both you and MMR understand and agree that all disputes shall be decided by an arbitrator and that you are waiving your rights to maintain other available resolution processes, such as a court action or administrative proceeding, to settle disputes. Instead of suing in court, both you and MMR each agree to settle disputes (except certain small claims) only by arbitration. ARBITRATION MEANS THAT YOU WAIVE YOUR RIGHT TO A TRIAL BEFORE A JUDGE OR BEFORE A JURY AND RIGHT TO APPEAL THE DECISION OR AWARD MADE BY THE ARBITRATOR(S). The rules in arbitration are different from those in court proceedings. There is no judge or jury, and review is limited, but an arbitrator can award the same damages and relief, and must honor the same limitations stated in these Terms of Use as a court would.

The arbitration will be conducted under the JAMS Streamlined Arbitration Rules & Procedures ("**JAMS Rules**") and under the terms and rules set forth in these Terms of Use. If there is a conflict between JAMS Rules and the rules set forth in these Terms of Use, the rules set forth in these Terms of Use will govern. You may, in arbitration, seek any and all remedies otherwise available to you pursuant to the law of the governing state. You and MMR agree to pay the costs of the arbitration proceeding provided however that if you are a consumer you shall not be required to pay more than \$250.00 of the fees or such amount as the JAMS Rules may later prescribe. All other fees, such as attorneys' fees and expenses of travel to the arbitration, will be paid in accordance with JAMS Rules. The arbitration will be held at a location in your home town area if possible, unless you and MMR both agree to another location or telephonic arbitration. To initiate arbitration, you or MMR must do each the following:

1. Write a demand for arbitration. The demand must include a description of the Claim and the amount of damages sought to be recovered. You can find a copy of a Demand for Arbitration at [www.jamsadr.com](http://www.jamsadr.com).
2. Send three copies of the Demand for Arbitration, plus the appropriate filing fee to: JAMS to your local JAMS office or to JAMS, 18881 Von Karman Avenue, Suite 350, Irvine, CA 92612.
3. Send one copy of the Demand for Arbitration to the other party.

Special Rules in the arbitration proceeding. (i) The arbitrator has no authority to make errors of law and any award may be challenged if the arbitrator does so. Otherwise, the arbitrator's decision is final and binding on all parties and may be enforced in any federal or state court that has jurisdiction. (ii) Neither you nor MMR shall be entitled to join or consolidate claims in Arbitration by or against other individuals or entities, or arbitrate any claim as a representative member of a class or in a private attorney general capacity. **THIS MEANS THAT YOU WAIVE YOUR RIGHT TO INITIATE OR PARTICIPATE IN ANY CLASS OR CONSOLIDATED ACTION WHATSOEVER.** Accordingly, you and MMR agree that the JAMS Class Action Procedures do not apply to our arbitration. A court may sever any portion of this dispute resolution provision if it finds such provision unenforceable, except for the prohibition on class, representative and private attorney general arbitrations. Notwithstanding the obligation to arbitrate all Claims under these Terms of Use, you may assert an individual Claim in small claims court in lieu of arbitration.

#### 17. **Class Action Waiver**

**PLEASE READ THIS SECTION CAREFULLY - IT MAY SIGNIFICANTLY AFFECT YOUR LEGAL RIGHTS.**

MMR and you agree that disputes, claims or controversies will be resolved on an individual basis, and that any claims brought under these Terms of Use in connection with the Services will be brought in an individual capacity, and not on behalf of, or as part of, any purported class, consolidated, or representative proceeding. MMR and you further agree that MMR and you shall not participate in any consolidated, class, or representative proceeding (existing or future) brought by any third party arising under these Terms of Use or in connection with the Services.

If any court or arbitrator determines that the class action waiver set forth in this paragraph is void or unenforceable for any reason or that arbitration can proceed on a class basis, then the disputes, claims or controversies will not be subject to arbitration and must be litigated in federal court located in the Eastern District of New York.

The terms of this provision will also apply to any claims asserted by you against any parent or affiliated company of MMR to the extent that any such claims arise out of your access to, and/or use of the Services, and/or the provision of content, services, and/or technology on or through the Site or Services.

#### 18. **Limited Time to File Claims:** You and MMR agree that any Claim arising out of your use of the Services will be asserted within one (1) year after the Claim first arises, or such Claim will be barred and may no longer be brought.

19. **Exclusions and Limitations; Consumer Protection Notice:** If you are a consumer, the provisions in these Terms of Use are intended to be only as broad and inclusive as is permitted by the laws of your State of residence. If you are a New Jersey consumer, the terms of Sections 21 do not limit or waive your rights as a consumer under New Jersey law or under the law of your State of residence, and the provisions in these Terms of Use are intended to be only as broad and inclusive as is permitted by the laws of the State of New Jersey or of your State of residence. In any event, MMR reserves all rights, defenses and permissible limitations under the law of your State of residence.

Notwithstanding the foregoing, nothing in this Section 19 shall modify Subsections 16.2 and 17 (“Formal Resolution by Arbitration/Class Action Waiver” and “Class Action Waiver”).

20. **No Spam Policy.** You understand and agree that sending unsolicited email advertisements to Users or Administrators, which are expressly prohibited by these Terms of Use, may use or cause to be used servers located in New York or California, or both. Any unauthorized use of our servers or systems for spamming is a violation of these Terms of Use and may also be a violation of certain federal and state laws, including without limitation the Computer Fraud and Abuse Act (18 U.S.C. § 1030 et seq.), Sections 5(a)(3) and (5) of the CAN-SPAM Act of 2003; Section 502 of the California Penal Code and Section 17538.45 of the California Business and Professions Code. Such violations may subject the sender and his or her parents and agents to civil and criminal penalties.
21. **Governing Law, Location, Entire Agreement.** These Terms of Use shall be governed by the Federal Arbitration Act 9 U.S.C. Sections 1-16, and by the laws of the State of New York applicable to agreements made and to be performed entirely in such state. Choice of law rules that might cause the application of the laws of any other jurisdiction shall not apply. The applicable federal laws of the United States of America, including, without limitation, the Federal Arbitration Act shall also apply unless they permit state law to apply instead of the applicable federal law. Subject to the arbitration provisions set forth herein, you hereby submit to the jurisdiction of the Supreme Court of the State of New York, sitting in the County of Nassau, and the United States District Court for the Eastern District of New York sitting in Brooklyn, New York in aid of arbitration and for purposes of compelling arbitration and enforcing any award or interim award of the Arbitrator(s). Subject to the arbitration provisions set forth herein you and we agree not to seek to transfer or dismiss any action or proceeding brought in such courts other than in furtherance of or to compel arbitration.

These Terms of Use, together with the Organization Terms (if applicable), sportsYou Privacy Policy, any other documents or policies referenced herein or in the sportsYou Privacy Policy and Organization Terms (if applicable), and if the User

is a state or local government entity, any data protection agreements, data protection requirements or similar agreements or requirements entered into between such entity and MMR, constitute the entire agreement between you and MMR regarding the use of the Site, Services and the content, your ability to post, upload, edit, view and share User Submissions, and Services provided on the Site, platform or otherwise, superseding any prior agreements between you and MMR relating to the subject matter hereof. Neither party has relied upon any statement by the other or by any third party that is not contained in these Terms of Use, the Privacy Policy or in any other legal notices, usage rules, conditions or guidelines located within the Site. A printed version of these Terms of Use and of any notice given in electronic form shall be admissible in arbitration proceedings, and in any judicial or administrative proceedings based upon, arising out of or relating to the Services or this Agreement to the same extent and subject to the same conditions, as other business documents and records originally generated and maintained in printed forms. By accessing or using the Services, registering as a User or clicking through to the Services you agree to be bound by the terms hereof.

22. **California Consumer Rights** Residents of California are entitled to the following specific consumer rights information: You may contact the Complaint Assistance Unit of the Division of Consumer Services of the Department of Consumer Affairs by mail at: 400 R St., Suite 1080, Sacramento, California, 95814, or by telephone at (916) 445-1254. Their website is located at: <http://www.dca.ca.gov>.
23. **Connectivity** You are responsible for obtaining and maintaining all devices and other equipment and software, and all WiFi, digital, Internet service provider, SMS, mobile service, and other services needed for your access to and use of the Site and the Services. You will be solely responsible for all charges related to them. You are also solely responsible for maintaining and using adequate up to date firewalls, virus and malware blocking software on each of your devices. Upload and download speeds may vary from device to device, and may be affected by a variety of factors, including your location and the bandwidth and speed of your mobile service, Internet or WiFi connection. The time it takes to begin accessing or viewing content will also vary based on a number of factors, including your location, connectivity, available bandwidth at the time, virus and malware protections you have in place and the configuration of your device. MMR makes no representations or warranties about the upload or download speeds you will experience or the quality of your viewing experience on any device.

Your wireless provider may charge for use of any mobile features, including fees for receipt of SMS and text messages or data transmission. In order to receive mobile features, your wireless provider may require you to subscribe to additional services, which may require additional fees. These are not MMR's, your Team's, your school's, or the leagues fees. You should contact your wireless provider

before you sign up for any mobile features to determine what fees, if any, will be charged by it.

24. **Additional Terms Applicable for Users of Apple iOS.** If you are accessing or using the Services through an Apple device, the following applicable additional terms and conditions are applicable to you and are incorporated into the Terms of Use by this reference:

24.1. To the extent that you are accessing the Services through an Apple device, you acknowledge that these Terms of Use are entered into between you and MMR and, that Apple, Inc. ("**Apple**") is not a party to these Terms of Use but may be deemed to be a third-party beneficiary as contemplated below.

24.2. The license granted to you under these Terms of Use is subject to the permitted Usage Rules set forth in the App Store Terms of Services (see: <http://www.apple.com/legal/itunes/us/terms.html>) and any third party terms of agreement applicable to the Services.

24.3. You acknowledge that MMR, and not Apple, is responsible for providing the Services and MMR content thereof. You acknowledge that Apple has no obligation whatsoever to furnish any maintenance or any support services to you with respect to the Services. To the maximum extent permitted by applicable law, Apple will have no other warranty obligation whatsoever with respect to the Services.

24.4. Notwithstanding anything to the contrary herein, and subject to the terms in these Terms, you acknowledge that, solely as between Apple and MMR, MMR, and not Apple is responsible for addressing any Claims you may have relating to the Services, or your possession and/or use thereof, including, but not limited, to: (i) product liability claims, (ii) any claim that the Services fails to conform to any applicable legal or regulatory requirement; and (iii) claims arising under consumer protection or similar legislation. Further, you agree that if the Services, or your possession and use of the Services, infringes on a third party's intellectual property rights, you will not hold Apple responsible for the investigation, defense, settlement and discharge of any such intellectual property infringement claims.

24.5. You acknowledge and agree that Apple, and Apple's subsidiaries, are third-party beneficiaries of these Terms of Use, and that, upon your acceptance of the terms and conditions of these Terms of Use, Apple will have the right (and will be deemed to have accepted the right) to enforce these Terms of Use against you as a third-party beneficiary thereof.

24.6. When using the Services, you agree to comply with any and all third-party terms that are applicable to any platform, website, technology or service

that interacts with the Services. Notwithstanding the foregoing to the contrary, MMR makes no representation or warranty that the Services are compatible with any third-party system, platform, technology or otherwise.

25. **Force Majeure.** Neither MMR nor any Organization, school, Team, league, school district or Administrator will be liable for, or will be considered to be in breach of or default under this agreement on account of, any delay or failure to perform as required by these Terms of Use as a result of any causes or conditions that are beyond such person's, group's or Organization's reasonable control (except for payment obligations to MMR which shall not be excused). If any such force majeure event occurs, MMR or the applicable Organization, school, Team, league or Administrator, once it becomes aware of the force majeure event, shall endeavor to (i) give prompt notice to MMR and the Organizations and individuals by a notice posted on the applicable Official Page or on the Site home page and the projected duration thereof, if known, and (ii) if a school, team, league or Administrator, (A) use reasonable diligence to minimize the impact of the event, and (B) resume performance promptly following the cessation of the force majeure event.
26. **Invalidity and Waiver.** If any provision of these Terms of Use is deemed invalid or unenforceable by a court of competent jurisdiction, then the invalid or unenforceable provision will be deemed superseded by a valid, enforceable provision that most closely matches the intent of the original provision, and the invalidity of such provision shall not affect the validity of the remaining provisions of these Terms of Use, which shall remain in full force and effect. No waiver of any term of this these Terms of Use shall be deemed a further or continuing waiver of such term or any other term, and MMR's failure to assert any right or provision under these Terms of Use shall not constitute a waiver of such right or provision.
27. **Telephone/Chatroom Communications.** Telephone communications and chat room conversations with us, including calls with any of our agents or independent contractors, may be routinely monitored or recorded. You expressly consent, on behalf of yourself, your minor children and other users of your Services Credentials, computer and telephone number, to being monitored or recorded. By providing us with a phone number (including mobile) as your contact number, you expressly authorize us to contact you regarding your membership and User account for non-telemarketing communications, via text message or telephone, including the use of prerecorded or auto-dialed calls, using that number.
28. **Termination/Exclusion.** We reserve the right, in our sole discretion, to revoke, terminate or suspend any and all privileges associated with accessing the Services for any reason or for no reason whatsoever including improper use of this Site, Services or failure to comply with these Terms of Use, and to take any other action we deem appropriate.

29. **User Suggestions.** You acknowledge and agree that any questions, comments, suggestions, ideas, feedback or other information provided by you to MMR are not confidential and you grant us a worldwide, royalty-free license to distribute, publish, modify, edit or otherwise use your submissions. MMR shall be entitled to the unrestricted use and dissemination of these submissions for any purpose, commercial or otherwise without any acknowledgement of or compensation to you.
30. **Questions; Comments.** If you have any questions or comments on the Services or become aware of misuse of the Services by any person, please contact us at [customer\\_service@sportsyou.com](mailto:customer_service@sportsyou.com) or at the following address:

**MMR Digital LLC**

32 Frost Pond Road

PO Box 393

Mill Neck, NY, 11765

(Attn: User Comments.)

31. **NCAA Regulations / Other Regulations.** MMR is in no way affiliated with or sponsored by the NCAA. You are responsible for your own activities in connection with the Site and Services. Accordingly, you are responsible for knowing and complying with the NCAA's rules, regulations, and laws or other similar rules, regulations, and laws (collectively, "**NCAA Regulations**"). MMR is not responsible if you do not abide by NCAA Regulations (or any other similar rules or regulations) in connection with your use of the Site and/or Services. If you act in violation of the NCAA Regulations, MMR may take reasonable steps in response, including, but not limited to, termination of your access to and use of the Site and/or reporting of such conduct to the NCAA, the authorities, or other appropriate entity. MMR does not knowingly promote any violations of NCAA Regulations (or any other similar rules or regulations).
32. **State or Local Government Organizations.** If User is a state or local government entity, the sections in the Terms of Use addressing (a) governing law, (b) venue, and (c) User's indemnification of MMR will not apply to such User to the extent User's jurisdiction's laws prohibit User from accepting the requirements in those sections.
33. **Effective Date.** These Terms of Use are effective as of May 7, 2024.



## Attachment B

### Privacy Policy

Revised: May 6, 2024

Welcome! Thank you for using our Website and/or Service. This statement discloses the privacy policy for the sportsYou® website and sportsYou® Service. Questions for clarification of this statement or comments may be addressed to us via email to: [privacy@sportsyou.com](mailto:privacy@sportsyou.com).

You have arrived at [sportsYou.com](https://www.sportsyou.com) or are otherwise interacting with our Service (defined below), which is owned and operated by MMR Digital LLC ("sportsYou," "we," "our" or "us"). This "Privacy Policy" governs your access to and use of any of our branded online service locations (e.g., websites, Official Pages (defined below) or mobile app) or platforms that posts a link to this Privacy Policy (each a "Site" or "Website"), and also applies to your use of interactive features, widgets, plug-ins, applications, content, platform, software, downloads or other services that we own or control and make available through a Website, app or Official Page, software or that posts a link to this Privacy Policy (collectively, the "Service" or "Services"), regardless of how you access or use them, but does not apply to data we receive from third parties, unless we combine such data with Personal Information (defined below) that we have ourselves collected under this Privacy Policy. This Privacy Policy does not apply to our data collection activities offline or otherwise outside of our Service (unless otherwise stated below), and does not govern the data practices of third parties that may interact with our Service.

In addition, please review the User Terms of Use, which governs your use of the Service. By using our Service, you consent to our Privacy Policy and Terms of Use and our collection, use and sharing of your information and data, and other activities, as described below.

We have adopted this Privacy Policy to further the relationship between sportsYou and our subscribers. This statement of our Privacy Policy makes disclosures concerning our collection of information, including personal information, when you use the Website or Service, and how we use and disclose it to others. By using the Website or Service you accept the practices described in this Privacy Policy. Please come back and review this Privacy Policy from time to time to see any changes and revisions we have made since your last visit.

#### **COPPA.**

We strive to help parents ensure that their kids have a safe experience using our Services. Parents or legal guardians can review any Personal Information collected about their child under 13 years of age, have this information deleted, request that there be no further collection or use of their child's Personal Information, or allow for our collection and use of their child's Personal Information while withholding consent for us to disclose it to third parties. We take steps to verify the identity of anyone requesting information about a child and to ensure that the person is in fact the child's parent, legal guardian, teacher, coach or school official. Official Pages are administered by coaches, school officials or others responsible for team or school activities. These administrators have the power and authority to grant access to pages administered by them, restrict access to such pages and deny access to such pages, as they deem appropriate. The Official Page administrator is the first person to whom a parent should go if there is a concern about who has access to an Official Page upon which their child's information resides. We also strive to educate parents and kids about how to appropriately safeguard their privacy when using our Services. We are committed to complying with the Children's Online Privacy Protection Act of 1998 ("COPPA"), which requires us to inform parents and legal guardians about our information collection and use practices. COPPA also requires that we obtain parental consent before we allow children under the age of 13 to access or use our Services or any Official Page. We require Official Page administrators to limit access to the Official Page for which the administrator has administration authority only to persons who are affiliated with the team or school. We urge Official Page administrators to impress upon kids and their parents the need to vet and consider carefully what is placed on an Official Page, and urge kids to check with their parents before entering information through our Website or Services. We recommend that parents discuss with their kids restrictions regarding the online release of Personal Information (as defined below) to the public generally or to anyone they don't know.

Access to the Website by you or by your child is available through a password and unique user name (customer ID) selected by you or the administrator of your team, league or school. This password is encrypted. We highly recommend that you do not divulge your or your child's name or password to anyone.

Our Website and the services and products we offer and sell are intended for high school, college and university students, faculty members and professional and semi-professional players and fans of teams comprised of such persons. Therefore, it is unlikely that children under the age of 13 will use the Website themselves, or purchase any services or products we may offer. Accordingly, we will not knowingly collect or use any personal information from children that we know to be under the age of 13, although parents may choose to provide such information with respect to their children. In addition, we will delete any information in our database that we know originates from a child under the age of 13 unless we have obtained informed consent in compliance with COPPA.

We encourage you to carefully choose the information you upload or post on the Website, Services, or to any portion of the Website administered by your team, league, school or other authorized person (each an "Official Page"), or otherwise provide to others since any User Submissions (as defined below) may be accessible and viewable by administrators, persons with administrative privileges, school, league or team officials and by other registered users of the Official Page. The Website or Services may permit the submission and uploading of certain user-generated and administrator generated text, information, photos, data, audio files, videos, graphics, or other content ("User Submissions") to an Official Page, the Services and the hosting, sharing, transmission or publishing of such User Submissions by an Administrator of the Official Page, team, school or league or by another registered user. For example, an authorized administrator of a league, team or school portion of the Official Page portion of the Website for his or her team, and a registered member or authorized user of such member may elect to upload, post, store and otherwise make available to other users on an Official Page or third parties, content created, owned or licensed by such user and other personal or professional information. We or others may store, display, reproduce, publish, distribute or otherwise use User Submissions online or offline in any media or format (currently existing or hereafter developed) and may or may not attribute it to you. Others may have access to these User Submissions and may have the ability to share it with third parties with or without attribution. User Submissions may be published by us or others having access to the Official Page upon which the User Submission was first posted. User Submissions may be viewed by both general users and registered members of the Website or of any Official Page. You understand and acknowledge that we do not guarantee any confidentiality with respect to any User Submissions and that User Submissions downloaded by another User or administrator of an Official Page may be used by such person without his or her complying with this Privacy Policy. We do not control who will have access to the information that you choose to make public or post on an Official Page, and cannot ensure that parties who have access to such User Submissions or the information contained or linked to such User Submissions will respect your privacy or keep it secure. We are not responsible for the privacy or security of any information that you make available on the Service or what others do with information you share with them on the Service. We are not responsible for the accuracy, use or misuse of any User Submissions that you or anyone else discloses, posts, links or receives from third parties through the Service. We are not responsible for how any other person uses any User Submissions submitted by you or by others. Notwithstanding the foregoing to the contrary, we may only use the Video (as defined by the Organization Terms of Service) as prescribed in the Organization Terms of Service and User Terms of Use.

## Information We Collect

### Personal Information

We do not collect any personal information from you unless you voluntarily provide it to us. When you sign up to become a user of the Website or Services (a "User"), you

will be asked to provide us with certain personal information, such as (a) your first name, last name, email address, home address, team, school or organization and (b) demographic information, such as information about your gender, age and educational level (“Demographic Information”). In this Privacy Policy, we refer to this type of information as “Personal Information.” We may collect this information through various forms and in various places on the Service, from the teams, leagues, schools and other organizations with which you or your child are associated, and from registration forms, lists provided by administrators of Official Pages, “contact us” forms, e-mail subscription lists, blog comments, forums or when you otherwise interact with the Service. To the extent we combine Demographic Information with your Personal Information we collect directly from you on the Service, we will treat the combined data as Personal Information under this Privacy Policy.

Please remember that when you or your child are tagged in a photo, the tag not only reveals that you or the child are in the photo, it also links to your profile and the event, and may have additional information concerning the place and date of the photo. This means anyone who has access to the photo can see who you or your child are and learn more about you or your child via the photo and your or your child's profile. While this can be fun, it also raises some privacy concerns.

Other than the online contact information required to obtain parental consent, we do not collect any Personal Information from Users under the age of 13 unless the User's parent or legal guardian has first provided us with consent for that User to use the Services and disclose Personal Information to us. If you are a User under the age of 13, please do not send any Personal Information to us if we have not obtained prior consent from your parent or guardian. If we learn we have collected Personal Information from a User under the age of 13 without parental or guardian consent, or if we learn a User under the age of 13 has provided to us Personal Information beyond what we request from him or her, we will delete that information as quickly as possible. If you believe that a User under the age of 13 may have provided us Personal Information in violation of this Privacy Policy, please contact us at [privacy@sportsyou.com](mailto:privacy@sportsyou.com).

### **Information Third Parties Provide About You**

We may receive information about you, from your friends, teammates, leagues, coaches, school, colleagues and others that use the Service, such as when they submit content to us or post on an Official Page on the Service (for example, when information is posted about your performance, a team, practice, game, “stats” or on a blog). Additionally, we may, from time to time, supplement the information we collect directly from you on our Service with online identifiers, IP addresses, unique device numbers, other persistent identifiers, information provided by third parties (schools, leagues, coaches, parents, etc.) or from outside records from the internet, newspapers or third parties for various purposes, including to enhance our ability to serve you, to tailor our content to you and to offer you opportunities that may be of interest to you.

To the extent we combine information we receive from those sources with your Personal Information we collect on the Service, it will be treated as Personal Information and we will apply this Privacy Policy to such combined information, unless we have disclosed otherwise. In no other circumstances do our statements under this Privacy Policy apply to information we receive about you from third parties.

If you sign in through Google, you are authorizing us to collect, store, and use, in accordance with this Privacy Policy, any and all information that you agreed that Google, Inc. would provide to MMR Digital LLC through Google's Application Programming Interface ("API"). Such information may include, without limitation, your first and last name, Google or other username, Google profile picture, headline, unique identifier and access token, and e-mail address.

If you register or visit the Website through Facebook Connect or another social media website, you are authorizing us to collect, store, and use, in accordance with this Privacy Policy, any and all information that you agreed that the social media website would provide to us through its Application Programming Interface. We do not receive or store your passwords for your social media accounts.

### **Usage Information**

In addition to any Personal Information or other information that you choose to submit to us via our Service, we and our third-party service providers may use a variety of technologies that automatically (or passively) store or collect certain information whenever you visit or interact with the Service ("Usage Information"). This Usage Information may be stored or accessed using a variety of technologies that may be downloaded to your personal computer, browser, laptop, tablet, mobile phone or other device (a "Device") whenever you visit or interact with our Service. To the extent we associate Usage Information with your Personal Information we collect directly from you on the Service, we will treat it as Personal Information. We may de-identify Usage Information in accordance with COPPA and use this de-identified information to develop, evaluate, and provide improved Services.

We may use third-party services such as Google Analytics to better understand your online activity and provide you with information we believe may be of interest to you. You may exercise choices with respect to Google Analytics via the Google Analytics Opt-out Browser Add-on available at <https://tools.google.com/dlpage/gaoptout>.

This Usage Information may include: your IP address, UDID or other unique identifier ("Device Identifier"). A Device Identifier is a number that is automatically assigned to your Device used to access the Service, and our computers identify your Device by its Device Identifier; your Device functionality (including browser, operating system, hardware, mobile network information); the URL that referred you to our Service; the areas within our Service that you visit and your activities there, including remembering

you and your preferences; your Device location; your Device characteristics; and certain other Device data, including the time of day, among other information.

### **Tracking Technologies.**

We may use various methods and technologies to store or collect Usage Information ("Tracking Technologies"). Tracking Technologies may set, change, alter or modify settings or configurations on your Device. A few of the Tracking Technologies include, without limitation, the following (and subsequent technology and methods later developed):

**Cookies.** A cookie is a data file placed on a Device when it is used to visit the Service. A Flash cookie (or locally shared object) is a data file placed on a Device via the Adobe Flash plug-in that may be built-in to or downloaded by you to your Device. HTML5 cookies can be programmed through HTML5 local storage. You can reject cookies by following the directions provided in your Internet provider's "help" file. If you reject cookies, you may still visit the Website, but may not be able to use some areas of the Website or the Services.

**Web Beacons.** Small graphic images or other web programming code called web beacons (also known as "1×1 GIFs" or "clear GIFs") may be included in our Service's pages and messages. Web beacons may be invisible to you, but any electronic image or other web programming code inserted into a page or e-mail can act as a web beacon. Web beacons or similar technologies may be used for a number of purposes, including, without limitation, to count visitors to the Service, to monitor how users navigate the Service, to count how many e-mails that were sent were actually opened or to count how many particular articles or links were actually viewed.

**Embedded Scripts.** An embedded script is programming code that is designed to collect information about your interactions with the Service, such as the links you click on. The code is temporarily downloaded onto your Device from our web server or a third party service provider, is active only while you are connected to the Service, and is deactivated or deleted thereafter.

**Browser Fingerprinting.** Collection and analysis of information from your Device, such as, without limitation, your operating system, plug-ins, system fonts and other data, for purposes of identification.

**ETag, or Entity Tag.** A feature of the cache in browsers. It is an opaque identifier assigned by a web server to a specific version of a resource found at a URL. If the resource content at that URL ever changes, a new and different ETag is assigned. Used in this manner ETags are a form of Device Identifier. ETag tracking may generate unique tracking values even where the consumer blocks HTTP, Flash, and/or HTML5 cookies.

**Recognition Technologies.**

Recognition Technologies. Technologies, including application of statistical probability to data sets, which attempt to recognize or make assumptions about users and devices (e.g., that a user of multiple devices in the same user).

Tracking Technologies Usage. We may use Tracking Technologies for a variety of purposes, including:

- **Strictly Necessary.** We may use cookies or other Tracking Technologies that we consider are strictly necessary to allow you to use and access our Service, including cookies required to prevent fraudulent activity, improve security or allow you to make use of shopping cart functionality.
- **Performance Related.** We may use cookies or other Tracking Technologies that are useful in order to assess the performance of the Service, including as part of our analytic practices or otherwise to improve the content, products or services offered through the Service.
- **Functionality Related.** We may use cookies or other Tracking Technologies that are required to offer you enhanced functionality when accessing the Service, including identifying you when you sign in to our Service or keeping track of our specified preferences, including in terms of the presentation of content on our Service.

**Targeting Related.** We may use Tracking Technologies to deliver content relevant to your interests on our Service and third party sites based on how you interact with our content. This includes using Tracking Technologies to understand the usefulness to you of the content that has been delivered to you. Further information on this, and your opt-out choices, can be found in the discussion below. If you turn cookies off, some of the features that make your site experience more efficient may not function properly.

**Tracking Technologies Choices.**

We are giving you detailed notice of the Tracking Technologies and your limited choices regarding them so that your consent is meaningfully informed. With respect to cookies you may be able to choose to have your device warn you each time a cookie is being sent, or you may be able to turn off all cookies. You can do this through your browser settings. If you turn cookies off, some features of the Service may be disabled and the Service may not function properly. You can find more information about cookies at websites such as [www.allaboutcookies.org](http://www.allaboutcookies.org).

We may associate that information with the information that is collected automatically. Automatic data collection may be performed on our behalf by our services providers.

**Third Party Tracking and Do Not Track.**

There may be other Tracking Technologies now and later devised and used by us in connection with the Service. Further, third parties may use Tracking Technologies in connection with our Service, which may include the collection of information about your online activities over time and across third-party web sites or online services. You consent to potentially encountering third party Tracking Technologies in connection with use of our Service and accept that our statements under this Privacy Policy do not apply to the Tracking Technologies or practices of such third parties to the extent they are not under our control. Also, various third parties are developing or have developed signals or other mechanisms for the expression of consumer choice regarding the collection of information about an individual consumer's online activities over time and across third-party web sites or online services (e.g., browser do not track signals). Currently, we do not monitor or take any action with respect to these signals or other mechanisms, but may do so in the future.

Regular cookies may generally be disabled or removed by tools that are available as part of most commercial browsers, and in some but not all instances can be blocked in the future by selecting certain settings. Each browser you use will need to be set separately and different browsers offer different functionality and options in this regard. Also, these tools may not be effective with regard to Flash cookies or HTML5 cookies or other Tracking Technologies. For information on disabling Flash cookies go to Adobe's website [www.adobe.com](http://www.adobe.com). Please be aware that if you disable or remove these technologies some parts of our Services may not work and that when you revisit our Services your ability to limit browser-based Tracking Technologies is subject to your browser settings and limitations. Further, App-related Tracking Technologies in connection with non-browser usage (e.g., most functionality of the App) can only be disabled by uninstalling the App. To uninstall an app, follow the instructions from your operating system, mobile device or handset manufacturer.

### **Social Media Features.**

The Website includes social media features, such as a Twitter feed. Actions you take in connection with social media features may be reflected in a manner visible to others; for example, if you "Like" us on Facebook, others may be able to see that you have done so.

### **Social Media Pages.**

The collection and use of information on social media websites and applications is governed by their own privacy policies. Please remember that any information posted on Facebook or on other social media pages or channels such as Twitter or YouTube is public.

We may receive personal information from a social media site platform or application when you connect through a social media feed, post content, or otherwise interact with us using social media tools. For example, we may receive basic Facebook account information (name, e-mail, gender, birthday, current city, and profile picture URL)

through a Facebook page. Also, when you “like,” “subscribe to,” or send a “tweet” to us through a social media channel, we may receive your username, handle, and any other available personal information from the social media site or application. All information we receive from social media sites and applications is treated and used in the same manner and for the same purposes as described in this Policy with respect to similar information we obtain through the Site.

Actions you take in connection with Social Media Sites may be reflected in a manner visible to others, for example, if you “Like” us on Facebook or follow us on Twitter, others may be able to see that you have done so.

**Payment Information:** If you choose to purchase or subscribe to a feature or Service that requires a fee, you will be required to provide us with your payment information, including, without limitation, bank account numbers, credit card or debit card numbers, account details, ACH information, and similar data (collectively, “Payment Information”). We will share your Payment Information with a third party service provider as necessary to process your payment. The third party service provider stores your Payment Information; we do not store this information. Storage by the third party service provider of your Payment Information is subject to the privacy policies and practices of the third party service provider and is not subject to the terms of this Privacy Policy. By providing your Payment Information, you acknowledge and agree to use of such information by the third party service provider for purposes of processing your payment to us.

### **How We Use Your Information**

We may use your Personal Information and Usage Information in a manner that is consistent with this Privacy Policy and the context of our relationship with you. You acknowledge and understand that we greatly value the reputation and safety of our Services, and greatly value our relationships with the organizations that establish an account or enter into an agreement with us, which may be, for example, a school, team, league, club or other public or private organization (each, an “Organization”). In light of the foregoing, the nature of the Services and the other terms and conditions set forth herein, we will use your Personal Information and Usage Information collected through the Website and Services, including but not limited to providing such information to the appropriate third party, for the following purposes:

- To process your registration;
- To identify you when you sign in to your account;
- To respond to your requests and to provide you with the Services;
- To respond to your inquiries and contact you about changes to the Site and/or the Services; To contact you with regard to your use of the Service, and in our discretion, changes to any of the features of the Service or to your participation in any Official Page;

- To send you notices (for example, in the form of e-mails, mailings, and the like) regarding products or services you are receiving, and for billing and collection purposes;
- To send you information we think you may find useful or that you have requested from us; To enhance and improve the Website or the Service, such as through personalized features and content;
- To analyze the use of the Website or any Official Page to which you belong, and to analyze the use of the Service and the people visiting to improve our content and Website and the Service;
- For our internal business purposes;
- To investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our policies, or as otherwise required by law, which may include providing certain Personal Information and/or Usage Information to law enforcement and/or the applicable Organization(s);
- For any other purposes disclosed at the time the information is collected or to which you consent;
- For any Payment Information you have provided to us, to process your authorized payments for our Services or for products purchased by you from an Official Page;
- To investigate, prevent, or take action regarding a violation of the User Terms of Use, including but not limited to, disclosing of Personal Information and/or Usage Information to law enforcement and/or applicable Organization(s) related to uploading or posting any information, data, submissions, content or media that are unsafe, false, misleading, defamatory, inaccurate, derogatory, harassing, threatening, abusive, invasive of privacy or publicity rights, contain nudity or otherwise contain unlawful, obscene, lewd, sexually explicit or other subject matter that may be found objectionable by others or that contain any virus or malware;
- To investigate, prevent, or take action regarding a violation of policies or codes of conduct of the Organization(s) to which you belong (regardless of whether or not you have agreed to such policies or codes of conduct) or to which the parties that you have communicated or affected with belong;
- To investigate, prevent, or take action regarding the reputation or safety of any Organization involving or related to your actions, conduct and/or use of the Services; and
- As otherwise described in this Privacy Policy.

Please note that information submitted to us or to any administrator of an Official Page via a "contact us" or other similar customer inquiry function may not receive a

response. We will not use the information provided by you in a customer inquiry communication to contact you for marketing purposes unrelated to your request unless you agree otherwise.

You acknowledge and agree that you do not have an expectation of privacy of any Personal Information and/or Usage Information for any of the matters for which we may use your Personal Information and/or Usage Information as set forth herein.

### **Disclosure of Personal Information to Third Parties**

We may share information that is not your individual Personal Information, such as aggregated user statistics, or de-identified information with third parties. We may share your Device Identifiers with third parties along with data related to you and your activities subject to the terms of this Privacy Policy. We do not share your Personal Information that we have collected directly from you on our Service with third parties for those third parties' direct marketing purposes. We do not as a rule allow third-party operators to collect Personal Information or Usage Information through persistent identifiers on our Services for any purposes other than the internal operations of our Services. Further, we do not use Personal Information collected through our Services for the purpose of targeted advertising. If we de-identify data about you, it is not treated as Personal Information by us, and we may share it with others freely. For this purpose, de-identified data generally refers to data from which we have removed personally identifiable information—i.e., data about individual students, teams members, teachers, or administrators that has been rendered anonymous by stripping out any information that would allow people to determine an individual's identity, including first and last names, home addresses, telephone numbers, government issued ID numbers, and other types of information that may reveal whether or not inadvertently an individual's identity. We do this in an effort to protect the privacy or identity of the individuals associated with the data. In addition, we may share the information we have collected about you, including Personal Information, as disclosed at the time you provide your information to us and as described below or otherwise in this Privacy Policy. We may disclose your information as follows:

(a) When You Request Information From or Provide Information to Third Parties. You may be presented with an option on our Service to receive certain information or marketing offers, or both, directly from third parties or to have us send certain information to third parties or give them access to it. If you choose to do so, your Personal Information and other information may be disclosed to such third parties and all information you disclose will be subject to the third-party privacy policies and practices of such third parties. In addition, third parties may store, collect or otherwise have access to your information when you interact with their Tracking Technologies, content, tools apps or ads on our Service or link to them from our Service. This may include using third-party tools such as Facebook, Twitter, Pinterest or other third-party posting or content sharing tools and by so interacting you consent to such third party practices. We are not responsible for the privacy policies and practices of such

third parties and, therefore, you should review such third-party privacy policies and practices of such third parties prior to requesting information from or otherwise interacting with them.

(b) Third Parties Providing Services on Our Behalf. We may use third-party vendors to perform certain services on behalf of sportsYou or the Service, such as hosting the Service, designing and/or operating the Service's features, processing purchase orders, tracking the Service's activities and analytics, and enabling us to send you special offers or perform other administrative services. We may provide these vendors with access to user information, including Device Identifiers and Personal Information, to carry out the services they are performing for you or for us. Third-party analytics and other service providers may set and access their own Tracking Technologies on your Device and they may otherwise collect or have access to information about you, potentially including Personal Information, about you. We are not responsible for those third party technologies or activities arising out of them. However, some may offer you certain choices regarding their practices, and information we have been informed of regarding such choices is available at the end of this Privacy Policy. We are not responsible for the effectiveness of or compliance with any third parties' opt-out options.

(c) To Protect the Rights of sportYou and Others. To the fullest extent permitted by applicable law, we may also disclose your information if we believe in good faith that doing so is necessary or appropriate to: (i) protect or defend the rights, safety or property of sportsYou, our owners, managers, officers or third parties (including through the enforcement of this Policy, our Terms of Use, and other applicable agreements and policies); or (ii) comply with legal and regulatory obligations (e.g., pursuant to law enforcement inquiries, subpoenas, discovery demands or league, school, court or administrative agency orders). To the fullest extent permitted by applicable law, we have complete discretion in electing to make or not make such disclosures, and to contest or not contest requests for such disclosures, all without notice to you.

(d) Affiliates and Business Transfer. We may share your information, including your Device Identifiers and Personal Information, Demographic Information and Usage Information with our parent, subsidiaries and affiliates ("Affiliates"). We also reserve the right to disclose and transfer all such information: (i) to a subsequent owner, co-owner or operator of the Service or applicable database; or (ii) in connection with a merger, consolidation, restructuring, the sale of substantially all of our interests and/or assets or other corporate change, including, during the course of any due diligence process provided that any such successor will be subject to applicable laws with respect to previously acquired Personal Information.

(e) Co-Branded Areas. Certain areas of the Service may be provided to you in association with third parties ("Co-Branded Areas") such as sponsors, teams, schools,

leagues, charities and political organizations and may require you to disclose Personal Information to them. Such Co-Branded Areas will identify the third party and indicate if they have a privacy policy that applies to their collection and use of your information. Only if you elect to register for products or services, communicate with such third parties or download their content or applications, at Co-Branded Areas, you may be providing your information to both us and to the third party. Further, if you sign-in to a Co-Branded Area with a username and password obtained on the Service, your Personal Information may be disclosed to the identified third parties for that Co-Branded Area.

We are not responsible for such third party's data collection or practices and you should look to such third parties' privacy policies for more information before you sign up for any third party Co-Branded Area services or products.

(f) EEOC / Affirmative Action Reporting. In conjunction with laws and regulations enforced by the Equal Employment Opportunity Commission ("EEOC"), the Office of Federal Contract Compliance Programs ("OFCCP") and similar state and local regulatory agencies, we may ask you to provide us with self-identifying information (such as veteran status, age, gender and ethnicity). Providing such self-identifying information is voluntary, but if you do provide us with such information, we may submit that information, to the EEOC, the OFCCP and similar state and local regulatory agencies or otherwise use or disclose it for business-related purposes, including, without limitation, responding to information requests, fulfilling regulatory reporting requirements and defending against employment related complaints.

(g) Your California Privacy Rights. California Civil Code Section 1798.83 permits California residents who have supplied personal information, as defined in the statute, to us, under certain circumstances, to request and obtain certain information regarding our disclosure, if any, of personal information to third parties for their direct marketing purposes. If this applies, you may obtain the categories of personal information shared and the names and addresses of all third parties that received personal information for their direct marketing purposes during the immediately prior calendar year (e.g., requests made in 2018 will receive information about 2017 sharing activities). To make such a request, please provide sufficient information for us to determine if this applies to you, attest to the fact that you are a California resident and provide a current California address for our response. You may make this request in writing at: MMR Digital LLC, 7600 Jericho Turnpike, Suite 201, Woodbury, NY 11797, ATTN: Privacy. Furthermore, if you are a California resident, school, or school affiliated team, sportsYou will comply with any applicable provisions of Sections 49073-49079.7 of the California Education Code with respect to use or disclosure of K-12 student records and the California Student Online Personal Information Protection Act, Ch. 22.2, §§ 22584 et seq. with respect to targeted advertising, selling student information, disclosing Personal Information and amassing profiles on K-12 students.

(h) Like many businesses do, we sometimes hire other companies to perform certain business-related functions. Examples include mailing information, maintaining databases, hosting services, and processing payments. When we employ another company to perform a function of this nature, we provide them with the information that they need to perform their specific function, which may include Personal Information.

(i) If we or all or substantially all of our assets are acquired, we expect that the information that we have collected, including Personal Information, would be transferred along with our other business assets.

(j) We may disclose your Personal Information and Usage Information to government authorities and to other third parties when compelled to do so by government authorities, or at our discretion, in any investigation of fraud, intellectual property infringement, other activity that is illegal or unlawful or which may expose us to legal liability, or otherwise as required by law, including but not limited to in response to court orders and subpoenas. We may also disclose your Personal Information and Usage Information when we have reason to believe that someone is or may be causing injury to or interference with our rights or property, other users of this Site, or anyone else that could be harmed by such activities.

(k) Advertisers. We disclose aggregate information about our users to advertisers and for other marketing and promotional purposes. However, we do not disclose any personally identifying information to any of these entities.

(l) As otherwise described in this Privacy Policy, including but not limited to disclosure to the third parties and for the purposes set forth in the "How We Use Your Information" Section above.

BY ACCEPTING THIS AGREEMENT YOU WAIVE ALL RIGHTS TO, AND AGREE TO HOLD US HARMLESS FROM, ANY CLAIMS, DAMAGES OR LOSSES RESULTING FROM (i) ANY ACTION TAKEN BY US DURING OR AS A RESULT OF ANY INVESTIGATIONS OR FROM ANY ACTIONS TAKEN AS A CONSEQUENCE OF ANY INVESTIGATION BY US, ANY ORGANIZATION OR SCHOOL, OR LAW ENFORCEMENT OR GOVERNMENTAL AUTHORITIES, AND (ii) ANY DISCLOSURE OF PERSONAL INFORMATION, USAGE INFORMATION OR OTHER INFORMATION PURSUANT TO THIS PRIVACY POLICY, THE USER TERMS OF USE OR ANY OTHER AGREEMENT WITH YOU.

The fact that we may or are permitted to have access to or disclose certain information pursuant to this Privacy Policy, the User Terms of Use or any other agreement with you, shall not require that we access or disclose any such information. In furtherance of the foregoing:

BY ACCEPTING THIS AGREEMENT YOU WAIVE ALL RIGHTS TO, AND AGREE TO HOLD US HARMLESS FROM, ANY CLAIMS, DAMAGES OR LOSSES RESULTING FROM ANY WITHHOLDING, NON-DISCLOSURE OR DECISION TO NOT DISCLOSE PERSONAL INFORMATION, USAGE INFORMATION OR OTHER INFORMATION.

### **Use Limited to Site-Related Communications.**

Because of the nature of the services offered on [sportsYou.com](https://www.sportsyou.com), the Website may allow you to access other users' contact information. You may use such information only for sportsYou related communications. sportsYou-related communication expressly excludes unsolicited commercial messages. Therefore, you must not post, upload, link, or otherwise use the Website in any manner for any commercial purpose or endeavor, including the offering for sale of any products or services, or otherwise engage in any commercial activity on the Website for any purpose, including, but not limited to, conducting raffles or contests, displaying sponsorship banners, soliciting goods or services, soliciting funds, advertisers, or sponsors. In all cases, you must give users an opportunity to remove themselves from your database and a chance to review what information you have collected about them. In addition, under no circumstances can you disclose personally identifiable information about another user to any third party without our consent and the consent of such other user after adequate disclosure by you to such other user. Note that law enforcement personnel, VeRO program participants, and other rights holders may be given different rights with respect to information they access.

### **Our Disclosure of non-Personal Information to Third Parties**

We may disclose, in de-identified or aggregate form non-Personal Information or de-identified information, to potential strategic partners, potential or actual acquirers, advertisers, potential investors, customers, and others. You may not opt-out of the sharing of this de-identified or aggregated information.

No Spam. [sportsYou.com](https://www.sportsyou.com) and our users do not tolerate spam. Therefore, without limiting the foregoing, you are not licensed to add sportsYou.com or our App to your mail list (e-mail or physical mail) without our express prior consent after adequate disclosure.

### **How We Protect Your Information**

We take commercially reasonable steps to protect the Personal Information from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. Please understand, however, that no security system is impenetrable. We cannot guarantee the security of our databases, nor can we guarantee that the information you supply will not be intercepted while being transmitted to and from us over the Internet. In particular, e-mail sent to or from us may not be secure, and you should therefore take special care in deciding what information you send to us via e-mail.

### **Transfer of Information to the United States**

Our Service is operated in the United States and is intended for users located only in the United States. sportsYou has no offices or locations in the EU or anywhere else outside the United States. If you are located outside of the United States, please be aware that information we collect or receive, including Personal Information, will be transferred to, and processed, stored and used in the United States. The data protection laws in the United States may differ from those of the country in which you are located, and your Personal Information may be subject to access requests from governments, courts, or law enforcement in the United States according to laws of the United States and of its several states, districts and territories. By using the Service or providing us with any information, you consent to the transfer to, and processing, usage, sharing and storage of your information, including Personal Information, in the United States as set forth in this Privacy Policy.

### **Accessing and Modifying Account Information**

You may obtain a copy of and update and correct the information that is stored in your user account by visiting <https://www.sportsyou.com/settings/account.html> or by e-mailing us at [customerservice@sportsyou.com](mailto:customerservice@sportsyou.com). If you do desire to obtain a copy of or change your personal information, you will be required to provide proof of your identity.

We encourage you to promptly update your information if it changes. You may ask to have the information on your account deleted or removed; however, some information, such as pending and past transactions, logs of technical support calls, information sportsYou is required to maintain under law, information needed for operational security purposes or other information may not be deleted, further, we may not delete and may retain such information as set forth in the retention of Personal Information section below. In addition, it may be impossible to completely delete your information without some residual information because of backups and your being mentioned or tagged in postings by others.

### **Retention of Personal Information**

We will retain your personal information while you have an account with us and thereafter (including following a request to delete the information) for as long as we or the team, school, league or Organization with which you or your child are associated needs or would like to retain it for purposes not prohibited by applicable law.

Thereafter, we will either delete your personal information or aggregate or de-identify it so that it is anonymous and not attributed to you or your child's identity. Persons who have access to the Services and to you or your child's information while it is on the Official Page (e.g., school, league and team officials, Official Page administrators, and other Users having access to the applicable Official Page) and who have downloaded or copied the information or any pictures, images, comments, User Content or other materials that include you or your child or that you or your child may have posted may continue to use the information, pictures, images or other materials even after we have taken down and deleted the materials. Such use is not covered by

this Privacy Policy and none of sportsYou, its owners, directors, managers or affiliates, any school, team or league are responsible for any such use. Your rights to request that we delete your personal information are set forth in accordance with the section labeled "COPPA," above, and the section labeled "What You Can Do about Your Personal Information" below.

### **Your Choices: Opting-Out From Receiving Communications From us.**

If you do not wish to receive promotional materials from us, you can make this election on your original subscription page. We also offer you an opportunity to opt-out of certain communications through the account management screen which is accessible from the team or school sign-in page. In addition, if you wish to stop receiving promotional e-mails or other materials, you may do so by visiting the account management screen or by e-mailing us at [privacy@sportsyou.com](mailto:privacy@sportsyou.com). You may also choose to unsubscribe from our emails by following the instructions in the bottom of the email.

### **Links**

The Website and any User Content may contain content, services, advertising and other materials that link to websites operated by third parties. Some of these links may be provided by Users, teams, leagues, schools or other sponsoring or co-branding organizations. We are not responsible for any such links. We have no control over those other sites to which the links point or may bring you, and this Privacy Policy does not apply to them. Please refer to the privacy policies of those sites for more information on how the operators of those sites collect and use your Personal Information. You will be notified of any Privacy Policy changes.

### **California Privacy Rights: Shine the Light Law**

Under California Civil Code Section 1798.83, California residents who have an established business relationship with us may choose to opt out of our sharing their contact information with third parties for direct marketing purposes. If you are a California resident and you wish to opt out, please send an e-mail to [privacy@sportsyou.com](mailto:privacy@sportsyou.com).

### **Compliance with Applicable Law**

Notwithstanding anything in this Privacy Policy to the contrary, we will comply with applicable laws. State and federal laws, such as NYS Education Law §2-d and the Family Educational Rights and Privacy Act, protect the confidentiality of students' personally identifiable information. Data encryption is applied in accordance with Ed-Law 2-d(f)(5).

### **Important Notice to Users Outside the U.S.**

The Site and the Services are operated in the United States. If you are located outside of the United States, please be aware that any information you provide to us will be transferred to and may be processed in the United States. By providing us with any information through the Site or the Services, you consent to this transfer.

## Changes to This Privacy Policy

This Privacy Policy is effective as of the date stated at the top of this Privacy Policy. We may change this Privacy Policy from time to time and will post any changes on the Website as soon as they go into effect. By accessing the Website, posting any User Submission, or using any of the Services after we make any such changes to this Privacy Policy, you are deemed to have accepted such changes. Please refer back to this Privacy Policy on a regular basis.

## What You Can Do about Your Personal Information

At any time you may submit a written request inquiring about what personal information we have collected about you in order to: (i) edit such information; or (ii) request its deletion. We will timely respond to any such requests and use commercially practicable efforts to comply with your demands, unless not legally or otherwise permissible. Inquiries and requests can be provided to [privacy@sportsyou.com](mailto:privacy@sportsyou.com).

## Governing Law

This Privacy Policy shall be governed by the laws of the State of New York, regardless of where you live or work, all without regard to its conflict of laws principles that might cause the application of the laws of any other jurisdiction. Users agree that the Supreme Court of the State of New York sitting in Nassau County, New York, and the United States District Court for the Eastern District of New York sitting in Brooklyn, New York, shall have exclusive personal jurisdiction over them in connection with any and all claims or such disputes arising out of or relating the Service or this Privacy Policy. **To the fullest extent permitted by law, the parties waive trial by jury.**

## How to Contact Us

If you have questions about this Privacy Policy, please e-mail us at [privacy@sportsyou.com](mailto:privacy@sportsyou.com), with "PRIVACY POLICY" in the subject line, or send your inquiry to us by mail us at the following address: MMR Digital LLC, 32 Frost Pond Road, PO Box 393, Mill Neck, NY 11765 ATTN: Privacy.

## California Residents

If you are a California resident, please be sure to review the section [Additional Information for California Residents](#) for important information, as required by California privacy laws, about the categories of personal information we collect and disclose and your rights under California privacy laws.



HappyNumbers.com

Happy Numbers, Inc.

2345 Yale Street., 1st Floor  
PALO ALTO CA 94306  
UNITED STATES

[billing@happynumbers.com](mailto:billing@happynumbers.com)

Phone: 1-800-815-1574

Fax: (650) 618-8611

Tax ID: 46-5398100

W-9 form: [happynumbers.com/w9](http://happynumbers.com/w9)

## QUOTE #14973

**Quote Date:** 25 Jun 2024  
**Expires:** 01 Aug 2024  
**Prepared for:** Mark Officer  
Owasso Public Schools 11

Item	Qty.	Price
School Subscription for 2024-2025 (New Customers Only)	7	\$ 2175.00
*All licensing valid through June 30, 2025		
Renewal of School Subscription for 2024-2025 Larkin Bailey Elementary School & Pamela Hodson Elementary School	2	\$ 2900.00
*All licensing valid through June 30, 2025		

**Total: \$ 21025.00**

To accept this Quote, please sign here: \_\_\_\_\_  
(Signature) (Print Name) (Date)

**To place your order, choose the option that is easiest for you:**

- Purchase Order:

Email us your PO to [billing@happynumbers.com](mailto:billing@happynumbers.com) or fax it to 650-618-8611 including this quote, and we'll process it within 1 business day.

- Credit Card payment:

Send us an email to [billing@happynumbers.com](mailto:billing@happynumbers.com) and we will assist you.

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Happy Numbers Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**2345 Yale Street, 1st Floor**

6 City, state, and ZIP code  
**Palo Alto, CA 94306**

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

			-			
--	--	--	---	--	--	--

OR

Employer identification number

4	6	-	5	3	9	8	1	0	0
---	---	---	---	---	---	---	---	---	---

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person ▶     Date ▶ **March 27, 2023**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

## **AGREEMENT FOR THE SERVICES OF IGNITE2UNITE, LLC**

**SPONSOR:** Owasso Public Schools  
**CONTACT:** Margaret Coates  
**WORK PHONE:** (918) 272-5367  
**EMAIL:** margaret.coates@owassops.org  
**CELL PHONE:**

**ADDRESS:** 1501 N Ash Street  
**CITY, ST, ZIP:** Owasso, OK 74055  
**ALT CONTACT:** Mark Officer  
**ALT EMAIL:** mark.officer@owassops.org  
**ALT CELL PHONE:** (918) 740-3333

### **PRESENTATION INFORMATION**

**SPEAKER:** Jason Jedamski  
**DATE(S):** **Wednesday, August 7, 2024**  
**PROGRAM NAME:** **Student Culture Workshop**  
**PROGRAM LENGTH:** 6-hour workshop  
**ARRIVAL TIME:** 7:30 AM  
**AUDIENCE:** Site administrators and student leaders

**DETAILS:** Jason Jedamski will facilitate a school culture workshop focused on creating guiding language for the secondary sites by educating, equipping, and empowering school teams to engineer school culture.

### **FINANCIAL AGREEMENT**

\*Program fee is **\$3,700.00**. Checks payable to Ignite2Unite. An Invoice is included with this contract. All fees in US funds only. Ignite2Unite Federal ID 87-1422622.

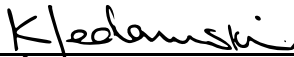
\*A Purchase Order for full amount is requested to hold this date.

\*Program fee is all-inclusive, including all fees and expenses.

\*In the event of cancellation, four weeks' notice will be needed. If this is not possible, there will be a 50% cancellation fee of speaker's honorarium. If, through events beyond the control of the speaker, the speaker is unable to appear, Ignite2Unite will arrange to send a suitable and qualified replacement, reschedule the engagement, or refund the deposit.

\*Please provide a wireless microphone and a quality sound system. Presenter will also need a table.

**THE ABOVE INFORMATION IS AGREED AND ACCEPTED BY:**

  
\_\_\_\_\_  
Kristin Jedamski, Ignite2Unite July 8, 2024  
Date

\_\_\_\_\_  
Board of Education Representative, Owasso Public Schools Date

Ignite2Unite, LLC / 4720 S. 174th East Avenue / Tulsa, OK 74134  
ignite2unite.com / (479) 366-5517

### 1.32 Parental Right to Inspect Instructional Material Used in the Curriculum (current)

It is the policy of the Owasso School District that all instructional materials, including teacher's manuals, films, tapes, or other supplementary instruction teacher's manuals, films, tapes, or other supplementary instruction material, which will be used in connection with the School District's curriculum shall be available for inspection by the parents or guardians of any student enrolled in any class or course; provided, however, teacher lesson plans and tests are confidential records under the Oklahoma Open Records Act.

Review of such materials will be at a time mutually convenient to the teacher involved and the parent or guardian.

A complaint by any parent concerning the parent's inability to inspect any instructional material shall first be addressed to the principal of the school where the parent's child attends. Any parental concern with regard to the parent's inability to inspect instructional material which is not resolved by the principal may be addressed to the superintendent of schools, who shall be the final authority in the matter.

Establishing a curriculum and determining to include or remove particular materials within the curriculum are the legal responsibilities of the board of education subject to statutory and state board of education guidelines. Nothing in the policy is intended to grant or require prior parental approval or control of materials or parental control, approval or review of teaching techniques or methods.

A copy of this policy shall be disseminated to all certified personnel of the School District immediately after it becomes effective, and a copy of this policy shall be furnished to any parent of any student when requested in writing and without charge.

### 1.70 Review of Instructional Material (current)

In order to promote transparency in the education process, the district's instructional materials will be available for parent review. Instructional materials include items such as teacher manuals, films, tapes and other supplementary materials regardless of format.

In order to review these materials, a parent should submit a written request to the building principal. The request must specify the class/subject, teacher, student's name, and the types of items being requested for review. Within ten (10) days the principal will arrange for a mutually convenient time for the review or will notify the parent that a review cannot be permitted. If the principal declines to allow a parent to review the materials, the principal will provide the parent with an explanation of why the material is not available. All reviews will be conducted between the hours of 9:00 a.m. and 3:00 p.m. in the individual school sites. Instructional materials may not be removed from the school sites.

In the event the requested review is denied or after fifteen (15) days with no response from the principal, the parent may request this information through the board of education in accordance with the district's policy regarding parent rights.

OKLA. STAT. tit. 70 § 11-106.1

## Policy # 1.70 Review of Instructional Material (Updated with 1.32 and 1.70)

In order to promote transparency in the education process, the district's instructional materials will be available for review by any parent or guardian whose student is enrolled in any class or course. Instructional materials include items such as teacher manuals, films, tapes, and other supplementary materials regardless of format. However, teacher lesson plans and tests are confidential records under the Oklahoma Open Records Act.

In order to review these materials, a parent should submit a written request to the building principal electronically or handwritten. The request must specify the class/subject, teacher, student's name, and the types of items being requested for review. Within ten (10) days, the principal will arrange for a mutually convenient time for the review or will notify the parent that a review cannot be permitted. If the principal declines to allow a parent to review the materials, the principal will provide the parent with an explanation of why the material is not available. Any parental concern with regard to the parent's inability to inspect instructional material which is not resolved by the principal may be addressed to the superintendent of schools or designee, who shall be the final authority in the matter.

All reviews will be conducted between the hours of 9:00 a.m. and 3:00 p.m. in the individual school sites. Instructional materials may not be removed from the school sites.

Establishing a curriculum and determining to include or remove particular materials within the curriculum are the legal responsibilities of the board of education subject to statutory and state board of education guidelines. Nothing in the policy is intended to grant or require prior parental approval or control of materials or parental control, approval or review of teaching techniques or methods.

OKLA. STAT. tit. 70 § 11-106.1

## **RELEASED TIME COURSES POLICY (NEW)**

The board of education will approve released time courses for elective credit. The board also grants site and district administration the ability to make the final decisions regarding what courses will be approved and how credit will be given. A released time course is defined by law as a period of time during which a student is excused from school to attend a course in religious or moral instruction taught by an independent entity off school property. Any independent entity that would like to offer a course to be considered for elective credit shall discuss the proposal with the superintendent or superintendent's designee. The proposal shall include a course syllabus, a calendar of when the course will be offered, the methods of assessment utilized in the course, the qualifications of the course instructor, and a template written consent form that will be provided by the independent entity to parents or legal guardians for student's enrollment in the released time program. The school superintendent, principal for the school site where the student is enrolled, or their designees shall have reasonable discretion over the scheduling and timing of released time courses.

The secular criteria utilized to evaluate the released time course is limited to:

1. The amount of classroom instructional time.
2. The course syllabus which reflects requirements and materials utilized in the course.
3. Methods of assessment that will be utilized in the course.
4. The qualifications of the course instructor.

If a course is approved for elective credit, students may be excused from school to attend the released time course for no more than three class periods per week or a maximum of 125 class periods per school year. In order for the student to be eligible to participate in the released time program and receive an excused absence, the following must occur:

1. The student's parent or legal guardian must provide written consent prior to the student's participation in the released time course.
2. No school funds may be expended, and no school district personnel, equipment or resources may be involved in providing the instruction.
3. The independent entity must maintain attendance records for students and make them available to the school district and board of education.
4. Transportation provided to and from the place of instruction is the sole responsibility of the independent entity, the student, or the student's parent or legal guardian.
5. The independent entity or the student's parent or legal guardian indemnifies the school district and holds it harmless with regard to any conduct that does not occur on school property under the control or supervision of the school district and the independent entity maintains adequate insurance for that purpose.
6. The student assumes responsibility for any missed schoolwork as a result of the excused absence.

7. The student may not be excused to participate in a released time course during any class in which the subject matter being taught is subject to state assessments.
8. For students in grades 6-12 this released time course could be considered as one of the required 6 daily class periods.
9. A student may not be excused to participate in a released time course during any class in which the subject matter being taught is subject to the assessment requirements of Section 1210.508 of Title 70 of the Oklahoma Statutes.

Students who participate in released time courses are considered in attendance in the school district and the time is calculated as a part of the school day. Upon successful completion of the course elective credit will be provided to students when the work completed is substantiated by a transcript from the independent entity providing the course.

The school district, board of education and school employees shall not be liable for any claim arising or occurring as a result of a student's participation in a released time program when the student is not under the control or supervision of the school district.

Legal Reference: 70 O.S. Section 11-101.3

The Owasso Public Schools Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is the policy of the board of education that a minimum of 23 units of credit be earned in the subject areas listed below to be eligible for graduation.

Students entering the eighth grade in the 2025-2026 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, shall complete a minimum of the following 23 curriculum units or sets of competencies at the secondary level:

### **Updated Graduation Requirements (Class of 2030)**

4 units of English to include Grammar, Composition, Literature, or any English course;

4 units of mathematics, two of which shall be Algebra I and either Algebra II or Geometry. The other two units may include Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Statistics, Math of Finance, Computer Science, college courses approved for dual credit, an approved full-time postsecondary career and technology program, or locally approved math-based application course, or any mathematics course with content and/or rigor above Algebra I;

3 units of laboratory science approved for college admission requirements including one unit of life science meeting the standards for Biology I, one unit of physical science meeting the standards for Physical Science, Chemistry or Physics; and one unit from the domains of physical science, life science, or earth and space science, or approved full-time postsecondary career and technology program or locally approved science-based application course, or any course with content and/or rigor above Biology I or Physical Science;

3 units of history and citizenship skills including one unit of American History, ½ unit of Oklahoma History, ½ unit of United States Government, and one unit from the subjects of History, Government, Geography, Economics, Civics or non-Western culture;

6 pathway units which align with the student's Individual Career and Academic Plan (ICAP) which may include, but are not limited to, any additional math, science, English, history, world or non-English language, computer technology, Junior Reserve Officers' Training Corp, internship or apprenticeship programs, career and technology education courses, concurrently enrolled courses, advanced placement courses, International Baccalaureate courses approved for college admission requirements, music, art, drama, speech, dance, media arts, or other approved courses; and

3 units of elective courses.

Beginning with the 2024-2025 school year, a student whose parent or legal guardian approves modification of the student's existing graduation track, subject to school approval, may complete a minimum of 23 curriculum units or sets of competencies at the secondary level as listed above. All other students graduating prior to 2030, in order to graduate from an Oklahoma public school, will be required to complete the "college preparatory/work ready curriculum units or sets of competencies" at the secondary level. A student will be allowed to enroll in the core curriculum in lieu of the requirements of the college preparatory/work ready curriculum upon the written approval of the parent or legal guardian of the student. Current state graduation requirements will be deemed to be the "core curriculum" option.

### **College Preparatory/Work Ready Curriculum Graduation Requirements**

The "college preparatory/work ready curriculum" will include the following:

4 units of English to include Grammar, Composition, Literature, or any English course approved for college admission requirements;

3 units of mathematics, limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics or any mathematics course with content and/or rigor above Algebra I and approved for college admission requirements;

3 units of laboratory science, limited to Biology, Chemistry, Physics, or any laboratory science course with content and/or rigor equal to or above Biology and approved for college admission requirements;

3 units of history and citizenship skills, including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economics, Civics, or Non-Western culture and approved for college admission requirements;

2 units of the same world or non-English language or two units of computer technology approved for college admission requirements, whether taught at a high school or technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses;

1 additional unit selected from the above categories or career and technology education courses, concurrently enrolled course, Advanced Placement courses or International Baccalaureate courses approved for college admission requirements; and

1 unit or set of competencies of fine arts, such as music, art, or drama, or 1 unit or set of competencies of speech.

### **CORE Curriculum Graduation Requirements**

In order to graduate from the district with a standard diploma, students shall complete the following core curriculum units at the secondary level:

#### **Language Arts**

4 units or sets of competencies

1 unit of Grammar and Composition

3 units which may include

American Literature

English Literature

World Literature

Advanced English Courses

Other English courses with content and/or rigor equal to or above grammar and composition

#### **Social Studies**

3 units or sets of competencies

1 unit of United States History

½ to 1 unit of United States Government

½ unit of Oklahoma History

½ unit to 1 unit which may include:

World History

Geography

Economics

Anthropology

Other social studies courses with content and/or rigor equal to or above

United States History, United States Government, and Oklahoma history

#### **Mathematics**

3 units or sets of competencies

1 unit of Algebra I <sup>1</sup>

and

2 units which may include:

Algebra II

Geometry <sup>1</sup>

Trigonometry

Math Analysis or Precalculus

Statistics and/or Probability

Calculus

Computer Science I and II

Intermediate Algebra

### Mathematics of Finance

Contextual mathematics courses that enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the tenth, eleventh, or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the district board of education

Mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the tenth, eleventh, or twelfth grade upon approval of the State Board of Education and the district board of education. Other mathematics courses with content and/or rigor equal to or above Algebra I. A science, technology, engineering and math (STEM) block course.

### **The Arts**

1 unit or set of competencies which may include, but is not limited to, courses in Visual Arts and General Music.

### **Computer Education**

1 unit or set of competencies of computer technology, whether taught at a high school or a technology center school, including computer programming, hardware and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing classes

### **Science**

3 units or sets of competencies of laboratory science approved for college admission requirements:

1 unit or set of competencies of life science, meeting the standards for Biology I:

1 unit or set of competencies of physical science, meeting the standards for Physical Science, Chemistry or Physics; and

1 unit or set of competencies from the domains of physical science, life science or earth and space science such that content and rigor is above Biology I or Physical Science.

### **Electives**

8 units or sets of competencies

In addition to the curriculum requirements, students shall complete the requirements for a personal financial literacy passport as set forth in the Passport to Financial Literacy Act.

All students are strongly encouraged to complete two units or sets of competencies of world language classes and two units or sets of competencies of physical and health education as part of the core curriculum.

Credit may be given for the above-referenced classes for the college preparatory/work-ready and core curriculum diploma pathways when the courses are taken in the seventh or eighth grades if the teachers are certified or authorized by law to teach the subjects for high school credit and the required course rigor is maintained.

Courses offered by a supplemental education organization that is accredited by a national accrediting body and that are taught by a certified teacher, and which provide for the teaching and learning of the appropriate skills and knowledge in the Oklahoma Academic Standards may, upon approval of the State Board of Education and the school district board of education, be counted for academic credit and toward meeting state graduation requirements.

No student will be allowed to receive credit more than once for completion of the same unit or sets of competencies. All of the above-referenced classes may not be offered by the district. However, sufficient courses shall be offered to allow students to meet the graduation requirements during the secondary grade years of the student.

The remaining units need to consist of coursework designed to meet the individual needs and interests of the student. However, all students in grades nine through twelve are required to enroll in a minimum of six periods, or the equivalent in block scheduling, of rigorous academic and/or rigorous vocational courses each day, which may include arts, vocal and instrumental music, speech classes, and physical education classes.

Students who transfer into this school district from out of state after their junior year of high school shall not be denied, because of differing graduation requirements, the opportunity to be awarded a standard diploma. This applies to students who would be unable to meet the specific graduation requirements listed above without extending the date of graduation. Exceptions from the graduation requirements will be based on rules established by the State Department of Education. All exceptions and the reasons therefore shall be reported to the State Department of Education on or before July 1 of each year.

All course credit earned through examination by students in required curriculum areas shall be appropriately noted on the student's transcript and/or student record. Completion may be recorded with a letter grade or pass notation, credits earned by a student through examination in accordance with the provisions of 210:35-27-2 shall be transferable to or from any other school district within the State of Oklahoma in which the student was enrolled, is currently enrolled, or may be enrolled. Credit for units of secondary coursework in curriculum areas required for graduation count toward meeting the requirements for the high school diploma.

Beginning with the 2015-2016 school year, all students shall be required to receive instruction in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator at least once between ninth grade and high school graduation. A school administrator may waive this requirement for an eligible student who has a disability. A student may also be excused from this requirement if a parent or guardian of the student objects in writing.

Students are required to complete an assessment in order to graduate with a standard diploma. The assessment required will be one that is required or has been required by the Oklahoma School Testing Program or an alternate assessment as approved by the superintendent. The highest-achieved score on the assessment and any business and industry-recognized endorsements attained will be reflected on the student's transcript.

Beginning with ninth graders in the 2021-2022 school year, in order to graduate from a public high school accredited by the State Board of Education, students shall pass the United States naturalization test. The United States naturalization test shall be provided at least once per school year, beginning as early as eighth grade. Students may retake the exam upon request and as often as desired until earning a passing score. A passing score shall be 60 out of 100 questions. The district shall exempt students with disabilities whose individualized education program (IEP), consistent with state law, indicates that the student is to be assessed with alternative achievement standards through the Oklahoma Alternative Assessment Program (OAAP).

Students shall be allowed to earn released time elective credit in accordance with state law and the Oklahoma Accreditation Standards.

REFERENCE: 70 O.S. § 11-101.3

70 O.S. § 11-103.2c

70 O.S. § 11-103.6

70 O.S. § 1210.199

70 O.S. § 1210.508

### 5.34a Graduation Ceremony

The Owasso Board of Education recognizes that graduation ceremonies are important events for our students, patrons, guests and community. Participation in graduation exercises is a privilege and not a right. Students who have been involved in misconduct or having violated school rules, regulations, and policies may be prohibited from participating in or attending graduation exercises in accordance with this policy:

1. A student shall be a graduate of this school district and entitled to a High School Diploma whenever that student has successfully completed the minimum number of credits established by the district for graduation, demonstrates mastery of the state academic content standards as required and completes graduation exercises in accordance with this policy.
2. Students participating in graduation ceremonies will be required to abide by the schools' student discipline code. In addition, students shall not engage in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
3. The administration may impose discipline on any student who commits any act referred to in (2) above. It is recommended the administration take necessary steps to impose discipline as soon as is convenient after completion of graduation exercises.

## **1.69 Parent Rights and Public Education in Oklahoma**

### **Oklahoma Parent Bill of Rights**

Parent bill of rights which reserves specific rights to parents including the right to direct the education of the minor child and all rights of parents identified in Title 70 of the Oklahoma Statutes, including:

- the right to access and review all school records relating to the minor child;
- the right to direct the upbringing of the minor child;
- the right to direct the moral or religious training of the minor child;
- the right to make healthcare decisions for the minor child, unless otherwise prohibited by law;
- the right to access and review all medical records of the minor child unless otherwise prohibited by law or the parent is the subject of an investigation of a crime committed against the minor child and a law enforcement official requests that the information not be released;
- the right to consent in writing before a biometric scan of the minor child is made, shared or stored;
- the right to consent in writing before any record of the minor child's blood or deoxyribonucleic acid (DNA) is created, stored or shared, except as required by Sections 1- 516 and 1-524.1 of Title 63 of the Oklahoma Statutes, or unless authorized pursuant to a court order;
- the right to consent in writing before the state or any of its political subdivisions makes a video or voice recording of the minor child, unless for a purpose related to a legitimate academic or extracurricular activity, a purpose related to regular classroom instruction, security or surveillance of buildings or grounds, and photo identification cards;
- the right to be notified promptly if it is suspected that a criminal offense has been committed against the minor child by someone other than a parent.

The law also states that any attempt to encourage or coerce a minor child to withhold information from the child's parent shall be grounds for discipline of an employee of this state, any political subdivision of this state or any other governmental entity, except for law enforcement personnel.

### **Student Transfers**

Parents have a right to request transfer of students and appeal a denial of the request to the local board and the state board of education.

### **Student Grade Retention**

Parent has a right to appeal an educator's determination that a student should be retained at their present grade level.

### **Graduation Requirements**

Parent may opt student out of college/preparatory/work ready curriculum and instead choose the core curriculum.

## **Parent Engagement**

The board of education of a school district, in consultation with parents, teachers and administrators, shall develop and adopt a policy to promote the involvement of parents and guardians of children enrolled in the schools within the school district including areas such as:

- homework,
- the review of coursework and instructional materials,
- a procedure by which a parent may object to coursework or instructional materials and may withdraw their student from using such materials including areas such as beliefs or practices in sex, morality or religion;
- procedures by which parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, as well as extracurricular clubs and activities that have been approved by the school;
- notification of a parent's rights to withdraw their student from various curriculum.

Regarding instructional delivery in progress in Career Tech and public schools:

- parents shall be informed regularly of student progress;
- parents shall be given handbook and the behavior code developed with parents; parents should have the opportunity for parent involvement.

Local plan of educational services in partial hospital programs and treatment programs shall include parent collaboration.

## **Parent Engagement Student Discipline**

- Parental involvement in development of student discipline policies.
- Parental notification student discipline policies.
- Timely notification to parents of victims of documented and verified bullying and to parents of the perpetrator.

## **Parent Engagement**

- Parents should be included in the Safe Schools Committee.
- Parents shall receive student progress reports for students enrolled in supplemental online courses.
- Local advisory committee on education for gifted and talented children shall include parents of such children.
- Parental involvement is a critical piece of the Title I provisions of the federal Elementary and Secondary Education Act.
- Most school districts receiving Title I funds are required to spend at least 1% of its Title I funds on training/education program for parents.

## **Instructional Materials**

- Textbooks are selected from a list prepared by a state committee whose members are appointed by the Governor.
- School districts must choose from the list of approved texts.
- Includes a comprehensive review process at the state level.
- Committee must conduct an annual public hearing to gather testimony on textbooks considered for adoption.
- Materials used to teach or used in connection with a sex education class or program or used for the purpose of discussing sexual behavior or attitudes, as well as any test, survey, or questionnaire with the same primary purpose must be made available for inspection to parents.
- Schools are also required to notify all parents of this right.
- If the parent objects in writing, the student does not have to participate.
- The teacher using the material must submit it for review which must be approved by the Superintendent or their designee.
- Allows parents to review instructional material used in connection with any program or project designed to explore or develop new or unproven teaching methods or techniques.
- Allows a parent to review all instructional material, including but not limited to teacher manuals, films, tapes or other supplementary instructional material in any format, used by a public school as part of the educational curriculum. Also requires that the school have a policy in place pertaining to parent review of materials. "Instructional material" means instructional content that is provided to a student, regardless of the format.
- Parents have the right to inspect curriculum, instructional materials, classroom assignments, and lesson plans to ensure compliance with 70 O.S. §24-157(B). (Prohibition of Mandatory Gender or Sexual Diversity Training or Counseling)
- Schools receiving federal funds to adopt policies pertaining to:
  - the right of a parent of a student to inspect, upon the request of the parent, any instructional material used as part of the educational curriculum for the student;
  - any applicable procedures for granting a request by a parent for reasonable access to instructional material within a reasonable period of time after the request is received;
  - the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure, or use, including the review of any instrument used to collect such personal information.
- The law also requires notification to parents if the policies are substantially changed and to opt out of such collections.
- The law requires notifications to parents for various other testing including nonemergency physical examinations, and notices to all parents of their rights under this

law.

- Failure would subject school to loss of federal funds.

### **Special Education**

- There are various parent protections when it comes to special education which are outlined in the parent procedural safeguards.
- Also included is the right of parents:
  - to review student records,
  - participate in meetings related to the identification, evaluation, and placement of their child,
  - the provision of FAPE (a free appropriate public education) to their child,
  - to obtain an independent educational evaluation (IEE) of their child,
  - the right to consent prior to certain actions by a school,
  - the right to receive “prior written notice,”
  - the right of parents to disagree with decisions made by the school and to challenge them through a due process hearing and to appeal those determinations through both administrative and judicial means.

### **Information Privacy**

- Keeps non-directory student information private.
- Requests through a subpoena are invalid unless a specific procedure has been followed wherein the requested records have been reviewed by a judge and determined to be needed.
- Under the Family Educational Rights and Privacy Act (FERPA) a parent has the right to:
  - access their student’s educational records,
  - confirm their accuracy and seek to have records amended or corrected,
  - review and appeal records, and
  - to consent to disclosure of personally identifiable information.

### **Consent: Medical Test**

- No physical examinations, surgery, or other medical treatment without parental consent unless there is an emergency.
- No mental health testing or treatment without parental consent unless an emergency which creates a threat of serious injury or death.

### **Consent: Non-academic surveys/information collection**

- Without the consent of a parent, students cannot be asked to reveal information through any sort of survey, analysis, or evaluation regarding any of the following topics:
  - the student's or their parents political party or beliefs, mental or psychological problems for the student or the student's family;
  - sex behaviors or attitudes;
  - illegal, anti-social, self-incriminating, or demeaning behavior;
  - critical appraisals of other individuals with whom respondents have close family relationships;
  - legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
  - religious practices, affiliations, or beliefs of the student or student's parent;
  - income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

### **Consent: Non-academic testing**

- As to statewide testing, tests cannot include the use of projective psychological, personality, or adjustment tests for the purpose of collecting information relative to the personality, environment, home life, parental or family relationships, economic status, religious beliefs, patriotism, sexual behavior or attitudes, or sociological problems of a student or their family.
- A school must have written consent prior to any psychological testing and prior to any test, examination, or survey which would elicit information about their religious beliefs, mental or psychological problems, sexual behavior and attitudes, critical appraisals of other individuals with whom the student has a close family relationship, or legally recognized privileged communication.

### **Religious Practice/Beliefs**

- The state or political subdivision cannot interfere with a citizen's religious practices or beliefs. (Essentially a state solution to *Oregon v. Smith*)

### **Vaccinations**

- A parent may opt-out of vaccinations for medical, religious, or personal reasons.

**Owasso Public Schools - Hodson Elementary**

**Bid Package #1**

**GMP Summary - Attachment A**



SF:			
BP#	Scope	Bid Price	Subcontractor
2A	Demolition	49,800	DT
3A	Building & Site Concrete	864,300	CCC
4A	Masonry	576,254	C&N
5A	Structural Steel	679,000	CCC
6A	Architectural Millwork	42,069	Wood Systems
7A	Roofing	469,000	Allowance
7B	Joint Sealants & Waterproofing	43,925	Alpha
8A	Door Hardware - Supply	140,371	FTO
8B	Door Assemblies – Install	25,200	Red Mountain
8C	Aluminum Stft & Glazing	64,375	Bluestem
8D	Overhead Doors	137,203	Burgess
8E	Security Grill	13,679	DH Pace
9A	Gypsum Assemblies & Ceiling Sys	395,565	Wiljo
9B	Flooring & Wall Tile	170,500	All Set Flooring
9C	Painting	46,217	Talon
10A	Miscellaneous Specialties	93,800	Red Mountain
21A	Fire Sprinkler System	460,000	Allowance
22A	Plumbing	458,945	CRS
23A	HVAC	810,970	Vision
26A	Electrical	651,527	Bill's Electric
27B	Structural Cabling	100,435	Matlock
28A	Fire Alarm	81,233	Matlock
31A	Earthwork	182,170	Iron Pipe
32B	Asphalt Paving	58,740	Iron Pipe
32C	Fencing	49,496	Owasso Fencing
32D	Landscape	15,455	Greenshade
33A	Site Utilities	339,350	Iron Pipe
	Allowances	139,750	
	PSO Transformer Relocation Cost	109,625	By OPS
	Value Analysis Changes	(323,171)	
	<b>Subtotal Direct Costs</b>	<b>6,945,783</b>	
5%	Construction Contingency	<b>347,289</b>	
LS	General Conditions + Precon	<b>429,380</b>	
LS	Project Requirements	<b>359,264</b>	
0.85%	CM Bonding	<b>68,695</b>	
0.75%	GL Insurance	<b>61,128</b>	
3.50%	Construction Phase Fee	<b>287,404</b>	
<b>Construction Total</b>		<b>8,498,942</b>	

TRADE CONTRACT  
ATTACHMENT “D”

**Trade Contract  
Drawing/Specification Package**

I hereby attest by my signature that I have read and understand the drawings, as listed below, for their intended use. I also understand that they may be jobsite specific amended or modified at any time at the discretion of Crossland Construction, but not without prior written notification to the Trade Contractor.

PROJECT NAME: Owasso – Hodson Elementary

- **Drawings: Dated 5/8/2024 and may be amended via addendum/addenda**

Drawing Number	Description	Date Issued
CS	COVER SHEET	5/8/2024
G001	PROJECT INFORMATION	5/8/2024
G002	LIFE SAFETY PLAN	5/8/2024
G003	STORM SHELTER CODE PLAN	5/8/2024
G004	ADAAG INFO AND GUIDELINES	5/8/2024
C100	COVER SHEET	5/8/2024
C200	SURVEY	5/8/2024
C300	DEMOLITION & EROSION CONTROL PLAN	5/8/2024
C400	SITE PLAN	5/8/2024
C500	GRADING PLAN	5/8/2024
C501	DRAINAGE MAP-EXISTING	5/8/2024
C502	DRAINAGE MAP-PROPOSED	5/8/2024
C600	UTILITY PLAN	5/8/2024
C700	STORM PROFILES	5/8/2024
C800	DETAILS	5/8/2024
C801	DETAILS	5/8/2024
C802	DETAILS	5/8/2024
C803	DETAILS	5/8/2024
L101	LANDSCAPE PLAN – OVERALL	5/8/2024
L201	REFERENCE PLANS	5/8/2024
L202	REFERENCE PLANS	5/8/2024
L501	DETAILS	5/8/2024
AD101	DEMOLITION FLOOR PLAN	5/8/2024
AD121	DEMOLITION CEILING PLAN-FIRST FLOOR	5/8/2024
A101	FLOOR PLAN-OVERALL	5/8/2024
A102	DIMENSION FLOOR PLAN-AREA A	5/8/2024
A103	DIMENSION FLOOR PLAN-AREA B	5/8/2024
A111	REFERENCE FLOOR PLAN – AREA A	5/8/2024
A112	REFERENCE FLOOR PLAN – AREA B	5/8/2024
A121	REFLECTED CEILING PLAN-OVERALL	5/8/2024
A122	REFLECTED CEILING PLAN-AREA A	5/8/2024
A123	REFLECTED CEILING PLAN-AREA B	5/8/2024

A141	ROOF PLAN	5/8/2024
A201	EXTERIOR ELEVATIONS	5/8/2024
A301	BUILDING SECTIONS	5/8/2024
A311	WALL SECTIONS	5/8/2024
A312	WALL SECTIONS	5/8/2024
A313	WALL SECTIONS	5/8/2024
A401	ENLARGED PLANS & INTERIOR ELEVATIONS	5/8/2024
A501	PLAN DETAILS	5/8/2024
A521	CEILING DETAILS	5/8/2024
A531	SECTION DETAILS	5/8/2024
A561	VERTICAL CIRCULATION	5/8/2024
A611	DOOR SCHEDULE AND DETAILS	5/8/2024
A621	DOOR & WINDOW DETAAILS	5/8/2024
A701	INTERIOR ELEVATIONS	5/8/2024
A702	INTERIOR ELEVATIONS	5/8/2024
A703	INTERIOR ELEVATIONS	5/8/2024
A704	INTERIOR ELEVATIONS	5/8/2024
A751	CASEWORK SECTIONS	5/8/2024
ID101	OVERALL FINISH PLAN	5/8/2024
ID102	INTERIOR FINISH PLAN – AREA A	5/8/2024
ID103	INTERIOR FINISH PLAN-AREA B	5/8/2024
ID120	SIGNAGE DETAILS	5/8/2024
ID121	SIGNAGE PLAN – OVERALL	5/8/2024
ID122	SIGNAGE PLAN – AREA A	5/8/2024
ID123	SIGNAGE PLAN – AREA B	5/8/2024
S001	DESIGN PARAMETERS AND GENERAL NOTES	5/8/2024
S002	GENERAL NOTES	5/8/2024
S003	STORM SHELTER GENERA NOTES	5/8/2024
S004	STRUCTURAL SPECIAL INSPECTIONS	5/8/2024
S004	JOIST LOADING DIAGRAM	5/8/2024
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S103	HIGH ROOF FRAMING PLAN	5/8/2024
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S202	PARTIAL PLANS – LOW ROOF	
S301	TYPICAL FOUNDATION SCHEDULE AND DETAILS	5/8/2024
S302	TYPICAL FOUNDATION DETAILS	5/8/2024
S303	FOUNDATIONS DETAILS	5/8/2024
S304	FOUNDATIONS DETAILS	5/8/2024
S401	VERTICAL ELEMENTS ELEVATIONS AND DETAAILS	5/8/2024
S402	BUILDING ELEVATIONS	
S403	VERTICAL ELEMENTS ELEVATIONS AND DETAAILS	
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S601	STORM SHELTER - TYPICAL CMU WALL DETAILS	5/8/2024
S602	STORM SHELTER - CMU FOUNDATION DETAILS	5/8/2024
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S604	STORM SHEWLTER- DETAILS	5/8/2024

M-001	MECHANICAL SYMBOLS, LEGENDS, & NOTES	5/8/2024
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M-301	ROOF HVAC PLAN	5/8/2024
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M-501	MECHANICAL DETAILS	5/8/2024
M-601	MECHANICAL SCHEDULES	5/8/2024
P-001	PLUMBING NOTES AND SCHEDULES	5/8/2024
PD-101	PLUMBING DEMOLITION PLAN	5/8/2024
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E-103	ELECTRICAL LIGHTING PLAN-AREA B	5/8/2024
E-201	ELECTRICAL POWER PLAN	5/8/2024
E-202	ELECTRICAL PLAN-AREA A	5/8/2024
E-203	ELECTRICAL POWER PLAN-AREA B	5/8/2024
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E-501	ELECTRICAL DETAILS, SCHEDULES & ONE LINE DIAGRAMS	5/8/2024
E-601	ELECTRICAL PANEL SCHEDULES	5/8/2024
FP-101	FIRE PROTECTION PLANS	5/8/2024

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# AIA<sup>®</sup> Document A133<sup>®</sup> – 2019 Exhibit A

## **Guaranteed Maximum Price Amendment**

This Amendment dated the 9<sup>th</sup> day of July in the year 2024, is incorporated into the accompanying AIA Document A133<sup>TM</sup>-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 11<sup>th</sup> day of September in the year 2023 (the "Agreement")

*(In words, indicate day, month, and year.)*

for the following **PROJECT:**

*(Name and address or location)*

Hodson Elementary Addition & Renovation  
14500 East 86<sup>th</sup> St. North  
Owasso, OK 74055

**THE OWNER:**

*(Name, legal status, and address)*

Owasso Public Schools  
1501 N. Ash Street  
Owasso, OK 74055

**THE CONSTRUCTION MANAGER:**

*(Name, legal status, and address)*

Crossland Construction Company, Inc.  
420 S. 145<sup>th</sup> East Ave., Suite K  
Tulsa, OK 74108

### **TABLE OF ARTICLES**

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

### **ARTICLE A.1 GUARANTEED MAXIMUM PRICE**

#### **§ A.1.1 Guaranteed Maximum Price**

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

**§ A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed Eight Million, Four Hundred and Ninety-eight Thousand, Nine Hundred and Forty-two

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201<sup>TM</sup>-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

Dollars (\$8,498,942.00 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

*(Provide itemized statement below or reference an attachment.)*

Attachment A

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1** Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
None Accepted	

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

**§ A.1.1.6** Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
Drilled Pier DP1 1'-6"	Per LF	\$75 add / \$10 Deduct
Drilled Pier DP2 2'-0"	Per LF	\$99 add / \$15 Deduct
Drilled Pier DP3 1'-6"	Per LF	\$75 add / \$10 Deduct
Drilled Pier DP4 2'-6"	Per LF	\$160 add / \$30 Deduct
Drilled Pier DP5 3'-6"	Per LF	\$245 add / \$50 Deduct
Drilled Pier DP6 5'-0"	Per LF	\$437 add / \$100 Deduct

**ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ A.2.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

The date of execution of this Amendment.

Established as follows:

*(Insert a date or a means to determine the date of commencement of the Work.)*

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

Init.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Not later than ( ) calendar days from the date of commencement of the Work.

By the following date: August 14, 2025

**§ A.2.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	

**§ A.2.3.3** If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

**ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**

**§ A.3.1** The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

**§ A.3.1.1** The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
AIA A201-2017	General Conditions	9/11/2024	45

**§ A.3.1.2** The following Specifications:  
*(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)*

Attachment D

Section	Title	Date	Pages
---------	-------	------	-------

**§ A.3.1.3** The following Drawings:  
*(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)*

Attachment D

Number	Title	Date
--------	-------	------

**§ A.3.1.4** The Sustainability Plan, if any:  
*(If the Owner identified a Sustainable Objective in the Owner’s Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner’s and Construction Manager’s roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)*

Title	Date	Pages
N/A		

Other identifying information:

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**User Notes:**

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:  
(Identify each allowance.)

Item	Price
Existing Roof Patches	\$25,000
Additional Sod	\$17,750
PSO Transformer Pad	\$7,500
Concrete Patches at Existing Floor	\$2,500
Metal Panel at Roof Screen	\$25,000
Interior Signage	\$22,000
Interior Finish Allowance	\$30,000
Projector Allowance	\$10,000
Roofing	\$469,000
Fire Suppression	\$460,000

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:  
(Identify each assumption and clarification.)

Bid Package 10D Canopy has been rejected by the owner and deleted from the project.  
Bid Package 11A Stage Curtain has been rejected by the owner and deleted from the project.  
Bid Package 32E Playground Equipment has been rejected by the owner and deleted from the project.

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

Attachment A – GMP Summary

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

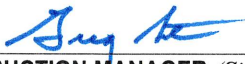
§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

(List name, discipline, address, and other information.)

N/A

This Amendment to the Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** (Signature)  
\_\_\_\_\_  
(Printed name and title)

  
\_\_\_\_\_  
**CONSTRUCTION MANAGER** (Signature)  
Greg Smith Vice President – Tulsa Division  
\_\_\_\_\_  
(Printed name and title)

PROJECT RECAP

71,640	Project Requirements
49,900	Division 2 - Existing Conditions
19,500	Division 3 - Concrete
-	Division 4 - Masonry
-	Division 5 - Steel
50,000	Division 6 - Wood, Plastic & Composites
-	Division 7 - Thermal & Moisture Protection
153,400	Division 8 - Openings
202,779	Division 9 - Finishes
20,500	Division 10 - Specialities
-	Division 11 - Conveyances
-	Division 12 - Furnishings
26,973	Division 21 - Fire Suppression
90,000	Division 22 - Plumbing
138,500	Division 23 - HVAC
224,750	Division 26 - Electrical

1,047,942	Subtotal Construction Cost	
181,350	General Conditions - Lowry	
8,515	Construction Insurance - GL, Auto, Premisis	0.813%
26,199	Bond	2.50%
63,200	Fee	5.00%
20,959	Owner Contingency	2.00%
31,438	Contractor Contingency	3.00%

1,379,602 TOTAL JOB COST



Project Requirements			\$/unit		
Building layout		sf			-
Staking		lf			-
Site Engineering		sf			-
Testing		ls			by owner
					-
Job Trailer		mo			-
Technology, Supply	5.00	mo	500.00		2,500
Utilities and Sanitary		mo			-
Furnishings		mo			-
Storage Container	5.00	mo	500.00		2,500
Trash Dumpster	3.00	mo	1,500.00		4,500
Sanitary Facilities (2 units)	5.00	mo	500.00		2,500
Utilites for site		mo			-
Barricades		lf			-
Dewatering		ls			-
Temporary Fencing		ls	2,600.00		-
Site cameras	1.00	ls	1,300.00		1,300
Watchman		hr			-
Laborer	3.00	mo	5,520.00		16,560
					-
Osha site specific costs		ls			-
Ice/Water	16.00	wk	30.00		480
Fire Extinguishers	3.00	ls	750.00		2,250
					-
Flooring Protection	1.00	ls	7,500.00		7,500
Fixture Protection		ls	200.00		-
					-
Building Permit	1.00	ls	7,500.00		7,500
					-
Temporary Protection	1.00	ls	4,000.00		4,000
Equipment Rental	1.00	ls	2,000.00		2,000
Consumable tools	1.00	ls	2,000.00		2,000
					-
Cleaning - Periodic	1.00	ls	7,950.00		7,950
Cleaning - Final	1.00	ls	4,500.00		4,500
					-
Printing/Reproduction costs	1.00	ls	2,400.00		2,400
Closeouts & Record Drawings	1.00	ls	1,200.00		1,200
					-
71,640					Subtotal PRs



# AIA Document A133<sup>®</sup> – 2019 Exhibit A

## Guaranteed Maximum Price Amendment

This Amendment dated the 15th day of July in the year 2024, is incorporated into the accompanying AIA Document A133<sup>TM</sup>-2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 15th day of July in the year 2024 (the "Agreement")  
*(In words, indicate day, month, and year.)*

for the following **PROJECT:**  
*(Name and address or location)*

Owasso Public Schools Enrollment and IT Center  
1309 N Main St  
Owasso OK 74055

**THE OWNER:**  
*(Name, legal status, and address)*

Owasso Public Schools 1501 N Ash St  
Owasso OK 74055

**THE CONSTRUCTION MANAGER:**  
*(Name, legal status, and address)*

Lowry Construction Services, Inc.  
1729 S Boston Ave  
Tulsa OK 74119

### TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

### ARTICLE A.1 GUARANTEED MAXIMUM PRICE

#### § A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed one million three hundred and seventy nine thousand six hundred and two dollars (\$1,379,602.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201<sup>TM</sup>-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

§ A.1.1.2 **Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

*(Provide itemized statement below or reference an attachment.)*

Reference Project Recap Attachment

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 **Alternates**

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
None	N/A

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

*(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ A.1.1.6 Unit prices, if any:

*(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

## ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

The date of execution of this Amendment.

Established as follows:

*(Insert a date or a means to determine the date of commencement of the Work.)*

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 **Substantial Completion**

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Not later than ( ) calendar days from the date of commencement of the Work.

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User Notes:

(1195984985)

[ X ] By the following date: October 18<sup>th</sup>, 2024

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

**ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ A.3.1.2 The following Specifications:  
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Specifications issued, re-issued, and modified through and including Addendum 3 dated 7/1/24

Section	Title	Date	Pages
---------	-------	------	-------

§ A.3.1.3 The following Drawings:  
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Drawings issued, re-issued, and modified through and including Addendum 3 dated 7/1/24

Number	Title	Date
--------	-------	------

§ A.3.1.4 The Sustainability Plan, if any:  
(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
-------	------	-------

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:  
(Identify each allowance.)

Item	Price
------	-------

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:  
(Identify each assumption and clarification.)

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:  
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:  
(List name, discipline, address, and other information.)

This Amendment to the Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** (Signature)  
Board President  
\_\_\_\_\_  
(Printed name and title)

*Jessie Patrick*  
\_\_\_\_\_  
**CONSTRUCTION MANAGER** (Signature)  
Jessie Patrick Vice President  
\_\_\_\_\_  
(Printed name and title)

# Additions and Deletions Report for AIA® Document A133® – 2019 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:43:03 ET on 07/11/2024.

## PAGE 1

This Amendment dated the 15th day of July in the year 2024, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 15th day of July in the year 2024 (the "Agreement")

...

Owasso Public Schools Enrollment and IT Center  
1309 N Main St  
Owasso OK 74055

...

Owasso Public Schools 1501 N Ash St  
Owasso OK 74055

...

Lowry Construction Services, Inc.  
1729 S Boston Ave  
Tulsa OK 74119

...

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed one million three hundred and seventy nine thousand six hundred and two dollars (\$ \$1,379,602.00 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

## PAGE 2

Reference Project Recap Attachment

...

None

N/A

...

The date of execution of this Amendment.

## PAGE 3

By the following date: October 18<sup>th</sup>, 2024

...

Specifications issued, re-issued, and modified through and including Addendum 3 dated 7/1/24

...

Drawings issued, re-issued, and modified through and including Addendum 3 dated 7/1/24

**PAGE 4**

Board President

Jessie Patrick Vice President

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, Jessie Patrick, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:43:03 ET on 07/11/2024 under Order No. 2114549374 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ – 2019 Exhibit A, Guaranteed Maximum Price Amendment, other than those additions and deletions shown in the associated Additions and Deletions Report.

---

*(Signed)*

---

*(Title)*

---

*(Dated)*



# LOPEZ LAWN CARE



Lawn Service & Landscaping LLC

918-902-2866

## Lawn Care Contract

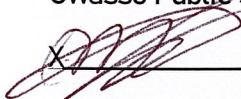
Lopez Lawn Care will mow 36 times a year March thru November.

(Per RFP scope of work: mow/trimming)

- Baseball Practice Field will be mowed twice a week during active growing period.
- Interior of Baseball Grounds will be hand mowed and bagged once a week.
- All trash will be removed before mowing once a week.
- Will treat Owasso Public Schools mowable turf two times a year with One pre-emergent (Fall)  
\*Will do an extra spray if needed @ no cost.  
And One post-emergent (Spring).  
\*Will do an extra spray if needed @ no cost.
- All Parking lots, sidewalks, and walking surfaces around all properties will be treated during growing season for vegetation growth. If growth continues removal of grass/ weeds will be responsibility of lawn care to remove.
- All Parking lots and sidewalks will be cleaned of debris during the specified contract.
- All Playgrounds will be treated with a non-toxic sterilant to prevent a spreading of unwanted grass/weeds or hand removal grass/weeds to ensure no further spreading of unwanted grass/weeds.
- Will keep trees trimmed at proper height while hauling off all limbs at the time of trimming.
- All flower beds will be cleaned and mulched at all sites.
- Morrow Elementary will also have mulch added around trees.
- Minor Repairs to the irrigation system at ESC and Morrow Elementary. (Replacement Parts provided by Owner)
- The irrigation system will be turned ON & OFF for each season by Lopez Lawn Care.

Total Yearly Price will be \$165,600.00

Owasso Public Schools will be invoiced MONTHLY by the 1<sup>st</sup> Monday of each month.

 7-10-24

Mario Lopez - Owner 918-902-2866

X \_\_\_\_\_

Owasso Public Schools Representative

## REQUEST FOR PROPOSAL GROUNDS MAINTENANCE

Owasso Public Schools is soliciting proposals from qualified grounds and/or lawn maintenance firms to provide mowing and trimming of the school district grounds for the contract term **July 1, 2024 through June 30th, 2025**. The district reserves the right to extend the one-year contract on an annual basis for an additional two years based on satisfactory performance of services.

To be considered for this contract, firms must meet the qualifications and satisfy the requirements set forth in this Request for Proposal ("RFP").

Proposals must be received by **12:00 noon, Friday, June 21, 2024**, at the following address:

Brad Yokley, Operations Director  
Owasso Public Schools  
Central Warehouse  
501 E. 2nd Ave.  
Owasso, OK 74055

**Proposals must be submitted in a sealed envelope clearly marked "LAWN MAINTENANCE PROPOSAL". Proposals submitted by facsimile or electronic mail will not be accepted. To be eligible for consideration, a proposal shall include a completed Bid Form, a completed Bidding Contractor Information form and a completed Familial Relationship Disclosure Form.**

Although cost is an important factor, the school district is not obligated by any statute or regulation to award the purchase of lawn maintenance services solely on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively, and to accept or reject any or all proposals or portions thereof. Additionally, the district reserves the right to negotiate changes in services with the firm determined to have submitted the proposal that is in the best interest of the district.

The RFP constitutes specifications only for the purpose of receiving the proposals for services and does not constitute an agreement for those services. It is expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal.

The information contained herein is believed to be accurate, but is not to be considered in any way a warranty.

It is assumed that bidders have visited the premises and have taken into consideration all conditions which might affect the work before submitting a proposal. No consideration will be given to any claim based on lack of knowledge of existing conditions.

Please direct all questions, correspondence or visitation requests to Brad Yokley, Owasso Public Schools, 918-272-8091. All visits will require pre-approval from Mr. Yokley at least 24 hours in advance. All visitors must check in at Plant Operations located at 501 E. 2nd Avenue in Owasso, Oklahoma.

## **WITHDRAWAL OF PROPOSALS**

Proposals shall remain valid for a period of forty-five (45) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

## **Services Required**

The lawn maintenance services require for this proposal includes:

- Owasso High School East Campus  
12901 E. 86th St. North  
Owasso, OK 74055  
8.0 Acres Approximately
  
- Owasso High School East Campus Athletic Areas  
12901 E. 86th St. North  
Owasso, OK 74055  
All areas to be hand mowed & bagged, around baseball, football, and softball fields,  
track including baseball practice field.  
8.6 Acres Approximately
  
- Owasso High School West Campus  
8800 N. 129th E. Ave.  
Owasso, OK 74055  
2.7 Acres Approximately
  
- Owasso 8th Grade Center  
13901 E. 86th St. North  
Owasso, OK 74055  
11.8 Acres Approximately
  
- 7th Grade Center  
1400 N. Main  
Owasso, OK 74055  
2.75
  
- 6th Grade Center  
8101 N. 129th E. Ave.  
Owasso, OK 74055  
7.2 Acres Approximately

- Ator Elementary  
1500 N. Ash  
Owasso, OK 74055  
3 Acres Approximately
- Bailey Elementary  
10221 E. 96th St. North  
Owasso, OK 74055  
6.2 Acres Approximately
- Barnes Elementary  
7809 E. 76th St. North  
Owasso, OK 74055  
9.5 Acres
- Hodson Elementary  
14500 E. 86th St. North  
Owasso, OK 74055  
5.2 Acres Approximately
- Mills Elementary  
8200 N. 124th E. Ave.  
Owasso, OK 74055  
4.6 Acres Approximately
- Morrow Elementary  
12301 N. 132nd E. Ave.  
Collinsville, OK 74021  
7.6 Acres Approximately
- Northeast Elementary  
13650 E. 103rd St. North  
Owasso, OK 74055  
5.0 Acres Approximately
- Smith Elementary  
12223 E. 91st St. North  
Owasso, OK 74055  
4.1 Acres Approximately

- Stone Canyon Elementary  
7305 N. 177 E. Ave.  
Owasso, OK 74055  
11.4 Acres Approximately
- Education Service Center  
1501 N. Ash  
Owasso, OK 74055
- Ram Academy/SSC  
202 E. Broadway  
Owasso, OK 74055  
1.9 Acres Approximately
- Enrollment  
1309 N. Main St. E.  
Owasso, OK 74055  
Less than 1 acre

## **SCOPE OF WORK**

### **All Sites Require:**

- Mowing: All turf shall be mowed, edged and line trimmed around obstructions.
- Trimming: String line trimming around trees, landscape features, such as flower beds, shrubbery, trees, etc., at all sites. String line trimming and edging around sidewalks and curbs shall be performed every mowing to maintain a sharp edge between concrete areas and the turf. Damage to plant materials due to string line trimming shall be replaced by the contractor within 10 days.
- Bed Maintenance: Weeding in mulch, rock beds and playgrounds shall be performed every week or as needed to maintain a neat appearance. Physical weeding shall be the preferred method of unwanted plants in the mulch beds (care taken to remove the roots of these plants). Chemical control only when requested and approved. Weeding will be required to take place in all mulch filled playgrounds. Weeds in the seams of cracks of the sidewalk, parking lots and curbs shall be sprayed with a broad spectrum herbicide as needed.
- Clean-Up: Removal of all trash prior to mowing each time. Grass clippings will be removed from all hard surfaces prior to departure each time employees are on the premises. All trash and debris is to be removed from the property before departure.

- Fertilization of Turf Areas: All sodded manicured turf areas shall be fertilized with 3 applications of granular fertilizer per year. 28-13-13 will be applied between April 1 and April 20 with ½ of the N content as Agrotain slow release. Summer fertilizer will be 28-4-5 with 50% of the N being Agrotain. 28-4-5 will be applied June 15 to July 1. Fall fertilizer will be applied September 20 to October 10 with analysis of 9-24-24.

All granular fertilizers shall be applied at a rate of six pounds of actual material per one thousand (1000) square feet of turf area for all 3 applications. All granular fertilizers shall be applied with a mechanical applicator so as to insure an evenly inform application. Any “banded” or irregular patterns to growth or color of turf shall require fertilizer to be reapplied at the original rate to insure uniform color and growth. Initial application of granular fertilizer shall be made in all manicure turf areas. Fertilizer and application will be provided by the contractor.

Any alternate chemical plans should be identified in the proposal. The contractor will be required to coordinate chemical applications by contacting the Facility Manager of each campus at least three days in advance of the planned application.

- Weed Control: All manicured turf areas shall use weed control for each growing season. This application of weed control shall consist of a tank-mix combination of a Glyphosate herbicide and a solution Pendimethanlin, Surflan or Prodiamine herbicide. The ratio of Glyphosate shall be two (2) percentages and the ratio of solution Pendimethanlin, Surflan Prodiamine shall be in accordance with manufacturers’ recommendations to maximize weed control for the entire growing season. The tank-mix shall include use of applicator assistance in the form of a dye or a “tracker” to allow for accuracy of the chemicals. First application of weed control should take place between February 20 and March 15 of each growing season. The tank-mix of weed control should be applied by mechanical means to insure uniformity ad sprayed on all turf areas. Chemicals should be applied in a manner to limit drift and precautionary measures should employed as all areas will be open for public access during application.

Any alternate chemical plans should be identified in the proposal. The contractor will be required to coordinate chemical applications by contacting the Facility Manager of each campus at least three days in advance of the planned application.

### **General Information**

- Staffing Requirements: The contractor shall provide all needed staff to accomplish all the required tasks, as determined by the scope of work and site manager to insure work is completed.
- The safety of the staff and students is paramount during the mowing and trimming work being performed at all facilities. The successful contractor will be required to work with the Director of Operations to determine the best day for work at each facility. Avoidance of this work while students are at recess or other outdoor activities is to be coordinated at any time this work is being performed/contemplated. No interactions with students while on school premises.

- Employee Uniforms and Identification:  
All employees of the contractor will wear an identifying company uniform or badge while working on any school properties. NO EXCEPTIONS.
- Owasso Public Schools reserves the right to reduce the frequency of mowing and trimming during periods of excessive rain or drought. During these periods the visits would not be reduced to fewer than 2 per month.
- A 24-hour notice is required should this work be performed at times other than previously agreed upon with the District.
- In the event of accidental site damage, it will be the responsibility of the Contractor to return the site to its original condition at no cost to Owasso Public Schools.
- Contractor shall invoice Owasso Public Schools on a monthly basis after services are rendered. Invoices shall be mailed to:

Owasso Public Schools  
Attn: Plant Operations  
501 E. 2nd Ave.  
Owasso, OK 74055

#### **Additional Work**

Owasso Public Schools is requesting pricing for additional work for the following:

- Hourly cost for any additional mowing, if needed.
- Hourly cost for any additional trimming if needed.
- Hourly cost for irrigation repairs.
- Annual pre and post emergent, fertilization, and weed control price per application.

**CONFLICT OF INTEREST:** All Contractors must disclose in writing with their proposal the name of any owner, officer, director or agent who is also an employee of the Owasso Public School System (including any member of the Owasso Public Schools Board of Education). All Contractors must also disclose in writing with their proposal the name of any employee of the Owasso Public School system who owns, directly or indirectly, an interest of five percent (5%) or more in the Contractor's firm or any of its branches or subsidiaries. By submitting a proposal, the Contractor certifies that there is no relationship between the Contractor and any person or entity which is or gives the appearance of a conflict of interest related to this RFP.

**ERRORS AND OMISSIONS:** The Contractor shall not take advantage of any errors or omissions in the RFP. The Contractor shall promptly notify the District of any omissions or errors found in this document.

**INSURANCE COVERAGE:** During the term of the contract, the Contractor at their sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. At a minimum, the Contractor shall provide and maintain the following coverage and limits:

- **Worker's Compensation** - The Contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of Oklahoma, as well as employer's liability coverage with a minimum of \$500,000 for bodily injury per accident. This insurance must include and cover all of the Contractor's employees who are engaged in any work under this contract.
- **General liability** - The Contractor shall provide and maintain General Liability Coverage at a rate no less than \$500,000 per person and \$1,000,000 per occurrence for bodily injury, personal injury and property damage.
- **Automobile** - Automobile Liability Insurance to include liability coverage, covering all owned, hired and non-owned vehicles used in connection with this contract shall have liability limits of not less than \$500,000 per person and \$1,000,000 per occurrence. The minimum combined single limit shall be \$1,000,000.

**EVALUATION CRITERIA:** The Owasso Public School System, at its sole discretion, following an objective evaluation, will award this contract to the most responsible, responsive Contractor. The proposals will be evaluated on a "best overall value" basis including, but not limited to, completeness and content of the proposal, pricing, quality, the Contractor ability to follow the specifications, the Contractor's ability to provide a team of skilled, trained employees, and the Contractor's experience with similar projects. In addition to these considerations, the evaluators may request additional information, oral presentations or discussions with any or all of the responding Contractors to clarify elements of their proposal or to amplify the materials presented in any part of the proposal. However, Contractors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available to the Contractor.

The District reserves the right to make independent investigations as to the qualifications of the Contractor(s). Such investigations may include contacting existing customers. Contractors should keep in mind that this is a Request for Proposal and not a request for contract. The District reserves the unqualified right to accept or reject any and all proposals, and to waive any irregularities as may be permitted by law when it is deemed that such action will be the the best interest of the District.

**AWARD OF BID:** The District, at its sole discretion, following an objective evaluation, will award this contract to the most responsible, responsive Contractor. Price will be a major consideration but will not be the determining factor in our selection. The award of this contract will be based and granted on "**BEST VALUE**". "**BEST VALUE**" will permit and reflect prudent stewardship of public funds and trust. Award of the contract to one Contractor does not mean that the other proposals lacked merit. Award of the contract signifies that after all factors have been considered, the selected proposal was deemed most advantageous to the District.

**NOTIFICATION OF AWARD:** After all prerequisites and specifications have been met by the Contractor(s) and the award for Professional Lawn Care and Grounds Maintenance Services has been made, the successful Contractor(s) will be notified by the District verbally and by a letter of award.

**TERMINATION FOR CAUSE:** The District may terminate their participation in this contract in whole or in part with thirty (30) days' notice, for their convenience, or because of failure of the Contractor to fulfill the contract obligations in any respect. This termination notice will be issued via a written letter sent by certified U.S. mail. Immediate dismissals may be executed if deemed necessary by the District.

### **STATEMENT OF QUALIFICATIONS**

Respondent should include in response all information relating to the following:

- Previous work to that described in the **Scope of Work** section above.
- History of the firm, including a list of public sector entities for which landscape services have been provided
- Provide names, titles, and responsibilities of key personnel who will be responsible for the management of the project or site.
- Bidder must have a minimum of (3) full time employees within the organization. Provide Proof of Employment with bid.
- Must provide (3) Comparable references.

The respondent should also include a weekly work schedule for completion of projects in the response to the RFP.

Owasso Public Schools  
Lawn Maintenance Services  
Bid Form

<u>School/Location</u>	<u>Per Mow Cost</u>
Owasso High School East Campus 12901 E. 86th St. North Owasso, OK 74055	<u>\$600</u>
Owasso High School West Campus 8800 N. 129th E. Ave. Owasso, OK 74055	<u>\$200</u>
Owasso 8th Grade Center 13901 E. 86th St. North Owasso, OK 74055	<u>\$400</u>
Owasso 7th Grade Center 1400 N. Main Owasso, OK 74055 And Ator Elementary 1500 N. Ash Owasso, OK 74055	<u>\$200</u>
Owasso 6th Grade Center 8101 N. 129th E. Ave. Owasso, OK 74055	<u>\$300</u>
Bailey Elementary 10221 E. 96th St. North Owasso, OK 74055	<u>\$200</u>
Barnes Elementary 7809 E. 76th St. North Owasso, OK 74055	<u>\$300</u>
Hodson Elementary 14500 E. 86th St. North Owasso, OK 74055	<u>\$200</u>
Mills Elementary 8200 N. 124th E. Ave. Owasso, OK 74055	<u>\$200</u>
Morrow Elementary 12301 N. 132nd E. Ave. Collinsville, OK 74021	<u>\$300</u>

Northeast Elementary  
13650 E. 103rd St. North  
Owasso, OK 74055

\$200

Smith Elementary  
12223 E. 91st St. North  
Owasso, OK 74055

\$200

Stone Canyon Elementary  
7305 N. 177 E. Ave.  
Owasso, OK 74055

\$350

Education Service Center  
1501 N. Ash  
Owasso, OK 74055

\$100

Ram Academy/SSC  
202 E. Broadway  
Owasso, OK 74055

\$200

Enrollment  
1309 N. Main St. E.  
Owasso, OK 74055

\$100

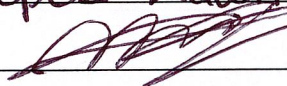
Owasso High School East Campus  
12901 E. 86th St. North  
Owasso, OK 74055  
8.0 Acres Approximately

\$350

\$41600.00

Yearly = \$165,600.00

Owasso Public Schools  
Lawn Maintenance Services  
Bidding Contractor Information

Name of Company: Lopez Lawn Service and Landscape LLC  
Street Address: 7403 E 1st St  
City/State/Zip: Tulsa OK 74112  
Telephone: (918)902-2866  
Website (if available): Lopez Lawn Service and Landscape LLC  
Signature:   
Name and Title: \_\_\_\_\_  
Date: 05-28-2024

References, please include name, company and phone number

1. 5 Stars Landscape, Tino 9188086883
2. Fuentes Irrigation, Ramiro Fuentes 9185495087
3. BQ Lawn Care, Baldomero 9186338630

I will add new mulch to the flower beds.  
I will trim the lower limbs of the trees.



From the Business Office of:

Owasso Public Schools  
1501 N. Ash  
Owasso, OK 74055  
ATTN: Accounts Payable

Oklahoma School Law requires public schools districts to obtain a properly signed and notarized "Non-Kickback Affidavit" for each invoice \$25,000.00 or more from the vendor. **Please note that this affidavit must be attached to each invoice for \$25,000.00 or more before payment can be made.** If you have more than one invoice for \$25,000.00 or more, please make the necessary copies of this affidavit, sign, notarized and return to this office to expedite payment of your invoice(s).

Thank You.

Vendor Name: \_\_\_\_\_

Invoice #: \_\_\_\_\_

Amount: \_\_\_\_\_

**Affidavit**

State of \_\_\_\_\_

County of \_\_\_\_\_

The undersigned person, of lawful age, being first duly sworn, on oath says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders, requests or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the (county, municipality, school district) or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

\_\_\_\_\_  
(Contractor, supplier, engineer, architect)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_

My Commission Expires \_\_\_\_\_

Owasso Public Schools

Treasurers Report

as of June 30, 2024

	General Fund prior year 7/1/22 to 6/30/23	General Fund current year 7/1/23 to 6/30/24	Building Fund prior year 7/1/22 to 6/30/23	Building Fund current year 7/1/23 to 6/30/24	Child Nutrition prior year 7/1/22 to 6/30/23	Child Nutrition current year 7/1/23 to 6/30/24	Sinking Fund prior year 7/1/22 to 6/30/23	Sinking Fund current year 7/1/23 to 6/30/24
Beginning Fund Balance	9,222,088.02	14,472,763.48	3,328,034.56	3,486,854.69	2,286,586.70	2,542,882.97	4,894,011.47	2,943,531.65
Revenue								
local	27,182,024.80	28,181,992.54	3,984,462.84	3,993,371.84	1,694,047.74	1,714,652.54	20,827,023.62	18,345,263.61
intermediate	3,529,198.89	3,492,825.73	0.00	0.00				0.00
state	37,564,369.82	44,188,502.11	3.79	1,157,178.64	286,106.64	280,707.82	20.72	1,632.52
federal	6,120,468.80	5,360,933.10	1,001,698.53	119,667.13	2,529,957.28	2,556,071.07		
premium on bond sale							241,275.84	13,591.13
reimb/correcting entry	<u>50,422.80</u>	<u>42,973.68</u>	<u>424.23</u>	<u>0.00</u>	<u>10,450.65</u>	<u>5,900.21</u>	<u>0.00</u>	<u>0.00</u>
total revenue	<b>74,446,485.11</b>	<b>81,267,227.16</b>	<b>4,986,589.39</b>	<b>5,270,217.61</b>	<b>4,520,562.31</b>	<b>4,557,331.64</b>	<b>21,068,320.18</b>	<b>18,360,487.26</b>
Expenditures								
salary	49,204,763.32	55,226,247.67			1,658,874.96	1,652,381.85	0.00	0.00
benefits	15,807,403.99	17,301,411.53			533,049.36	561,090.19	0.00	0.00
contracted prof / tech svcs	1,142,524.87	1,266,992.65	21,835.00	8,875.00	12,484.00	12,514.00	0.00	0.00
property svcs	359,602.11	507,500.65	1,371,530.99	1,282,626.04	75,365.14	46,438.93	0.00	0.00
other purchased svcs	459,113.05	432,332.44	1,075,116.30	1,164,844.62	1,860,475.98	1,923,160.23	0.00	0.00
supplies	1,793,619.22	1,847,128.99	2,321,088.31	2,265,771.62	16,771.21	194,219.13	0.00	0.00
property	10,944.36	155,972.75	37,774.43	25,113.15	95,457.14	124,099.74	0.00	0.00
dues/fees/registration/tuition	407,591.16	555,786.64			1,379.00	699.00	0.00	0.00
bond principal & interest							23,018,800.00	19,268,350.00
other uses	<u>10,459.17</u>	<u>2,110.40</u>	<u>424.23</u>	<u>0.00</u>	<u>10,409.25</u>	<u>12,694.54</u>	<u>0.00</u>	<u>0.00</u>
total expenditures	<b>69,196,021.25</b>	<b>77,295,483.72</b>	<b>4,827,769.26</b>	<b>4,747,230.43</b>	<b>4,264,266.04</b>	<b>4,527,297.61</b>	<b>23,018,800.00</b>	<b>19,268,350.00</b>
prior year estopped checks	211.60	37.50						
Balance as of June 30th, 2024	14,472,763.48	18,444,544.42	3,486,854.69	4,009,841.87	2,542,882.97	2,572,917.00	2,943,531.65	2,035,668.91
bank balance 6-30-24		20,380,742.54		4,158,280.04		2,577,636.75		2,035,668.91
outstanding checks		(1,936,198.12)		(148,438.17)		(4,719.75)		0.00
cash balance 6-30-24		18,444,544.42		4,009,841.87		2,572,917.00		2,035,668.91

**Owasso Public Schools  
Treasurers Report**

Bond Funds Summary  
as of 6-30-24

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date	lease 04 year to date
FY 24 Beginning Fund Balance	36,490,980.27	2,493.88	9,589,149.94	826,616.51	40,152.43
Revenue					
interest/other	1,042,802.06	6.35	56,874.20	2,104.95	7,663.78
correcting entry	3,073.87	0.00	0.00	6,266.80	0.00
bond proceeds	<u>8,300,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	9,345,875.93	6.35	56,874.20	8,371.75	7,663.78
Expenditures	<u>13,156,614.76</u>	<u>1,786.55</u>	<u>9,494,563.60</u>	<u>554,273.57</u>	<u>47,816.21</u>
Balance as of 6-30-24	32,680,241.44	713.68	151,460.54	280,714.69	0.00

project	description	Bond 39 budget	Bond 39 expended	Bond 39 balance	Bond 35 budget	Bond 35 expended	Bond 35 balance	Bond 33 budget	Bond 33 expended	Bond 33 balance
000	non categorical	26,000.00	25,828.79	171.21	187,715.20	68,710.00	119,005.20	707.33	0.00	707.33
010	lease pmts	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00	0.00	0.00	0.00
111	copiers	52,072.55	0.00	52,072.55	0.00	0.00	0.00	0.00	0.00	0.00
112	buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114	textbooks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116	uniforms/equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
117	safety	0.00	0.00	0.00	0.00	0.00	0.00	1,786.55	1,786.55	0.00
119	plant operations	695,912.78	523,647.61	172,265.17	23,853.60	23,853.60	0.00	0.00	0.00	0.00
120	fine arts uniforms/equip	<u>56,210.35</u>	<u>4,797.17</u>	<u>51,413.18</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total		830,195.68	554,273.57	275,922.11	9,613,568.80	9,494,563.60	119,005.20	2,493.88	1,786.55	707.33

project	description	Bond 31 budget	Bond 31 expended	Bond 31 balance	Fund 04 budget	Fund 04 expended	Fund 04 balance	<b>Combined Budgets All Bond and Lease Funds</b>		
								<b>budget</b>	<b>expended</b>	<b>balance</b>
000	non categorical	3,073.87	3,073.87	0.00	32,455.34	32,455.34	0.00	<b>249,951.74</b>	<b>130,068.00</b>	<b>119,883.74</b>
010	lease pmts	0.00	0.00	0.00	0.00	0.00	0.00	<b>9,402,000.00</b>	<b>9,402,000.00</b>	<b>0.00</b>
102	building acquisition	1,002,567.33	701,733.80	300,833.53				<b>1,002,567.33</b>	<b>701,733.80</b>	<b>300,833.53</b>
111	copiers	293,000.00	79,711.00	213,289.00	0.00	0.00	0.00	<b>345,072.55</b>	<b>79,711.00</b>	<b>265,361.55</b>
112	buses	1,459,847.76	923,234.00	536,613.76	0.00	0.00	0.00	<b>1,459,847.76</b>	<b>923,234.00</b>	<b>536,613.76</b>
113	technology	8,588,862.52	2,477,358.09	6,111,504.43	0.00	0.00	0.00	<b>8,588,862.5</b>	<b>2,477,358.1</b>	<b>6,111,504.43</b>
114	textbooks	3,897,705.73	1,376,492.15	2,521,213.58	0.00	0.00	0.00	<b>3,897,705.73</b>	<b>1,376,492.15</b>	<b>2,521,213.58</b>
116	uniforms/equipment	338,499.34	159,524.94	178,974.40	0.00	0.00	0.00	<b>338,499.34</b>	<b>159,524.94</b>	<b>178,974.40</b>
117	safety	737,021.00	357,168.93	379,852.07	15,360.87	15,360.87	0.00	<b>754,168.42</b>	<b>374,316.35</b>	<b>379,852.07</b>
119	plant operations	5,433,774.69	1,779,612.02	3,654,162.67	0.00	0.00	0.00	<b>6,153,541.07</b>	<b>2,327,113.23</b>	<b>3,826,427.84</b>
120	fine arts uniforms/equip	715,867.09	122,519.40	593,347.69			0.00	<b>772,077.44</b>	<b>127,316.57</b>	<b>644,760.87</b>
134	roofing district wide	2,000,000.00	1,680,637.00	319,363.00				<b>2,000,000.0</b>	<b>1,680,637.0</b>	<b>319,363.00</b>
135	wellness center	1,208,030.00	1,206,029.48	2,000.52				<b>1,208,030.0</b>	<b>1,206,029.5</b>	<b>2,000.52</b>
136	track/band project	9,800,000.00	1,786,496.99	8,013,503.01				<b>9,800,000.0</b>	<b>1,786,497.0</b>	<b>8,013,503.01</b>
138	hodson safe structure	8,500,000.00	266,907.84	8,233,092.16				<b>8,500,000.0</b>	<b>266,907.8</b>	<b>8,233,092.16</b>
139	8th Grade Safe Room	480,000.00	0.00	480,000.00				<b>480,000.0</b>	<b>0.0</b>	<b>480,000.00</b>
171	nurses equipment	88,253.10	40,649.02	47,604.08	0.00	0.00	0.00	<b>88,253.1</b>	<b>40,649.0</b>	<b>47,604.08</b>
172	library budgets	<u>376,564.72</u>	<u>195,466.23</u>	<u>181,098.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<b>376,564.7</b>	<b>195,466.2</b>	<b>181,098.49</b>
total		44,923,067.15	13,156,614.76	31,766,452.39	47,816.21	47,816.21	0.00	<b>55,417,141.72</b>	<b>23,255,054.69</b>	<b>32,162,087.03</b>

# New Proposed Stipends

presented to Board 7-15-24

High School	Vocational STEM (state funded)	\$2,200
8th Grade	Vocational STEM (state funded)	\$2,200



### **SCOREBOARD ADVERTISING AGREEMENT Ram Club - Bronze**

THIS AGREEMENT is made and entered into by and between the OWASSO ATHLETIC DEPARTMENT of THE INDEPENDENT SCHOOL DISTRICT NO. 11 OF TULSA COUNTY, OKLAHOMA, a/k/a Owasso Public Schools (the "District") and 918 Family Wellness (the "Sponsor").

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Scoreboard Advertising.** The District hereby designates the Sponsor as a Ram Club - Bronze Sponsor and leases to the Sponsor **one end zone sign on home Varsity Football nights at the Owasso Stadium.**
2. **Term.** The term of this Agreement shall extend for a period of three (3) years beginning on 7/1/2024 of the current year and ending in three years.
3. **Consideration.** The Sponsor agrees to pay the Athletic Department \$2,000 per year, in advance and paid in full each year, in consideration for the advertising rights granted to the Sponsor during the term of this Agreement. **The Sponsor will a Logo on Athletic Web Site, and a business mention on Owasso Athletics social media platforms per month. The Sponsor will also receive a Business mention in all of the Owasso Rams Radio Broadcasts and a logo presence in the Owasso Rams seasonal media guide.**
- 4.
5. **Installation and Maintenance.** The Sponsor will bear the responsibility and expense for the fabrication and submission of said Sponsor's logo for the Sponsor's advertising panel to the Athletic Department of the District. All such activities will be coordinated with the District. Sponsor agrees to submit an artwork and advertising copy to the District for approval prior to the installation on the scoreboard. The District may reject, in whole or in part, any artwork or advertising copy which the District, in its sole discretion, determines to be objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts. The Athletic Department of the District will bear the responsibility for all expenses of fabricating and maintaining Sponsor's advertising panel.
5. **Location.** The District will, in its sole discretion, determine the specific location on the scoreboard/message center where the Sponsor's advertising panel will be displayed.

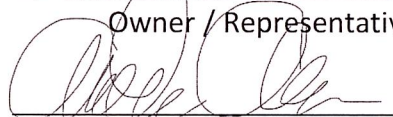
6. **Intellectual Property Rights.** The Sponsor represents and warrants to the District that all marks, logos and advertising copy is owned by the Sponsor or that the Sponsor has the authority to make use of such property in the manner contemplated by the Agreement. The Sponsor agrees to indemnify and hold the District harmless from and against all claims, damages, costs and expenses, including attorneys' fees, arising from any claims for trademark or copyright infringement or violation of other intellectual property rights.
7. **Termination.** The District may terminate this Agreement by written notice of the Sponsor if the Sponsor fails to pay rental payments within (10) days after notice of nonpayment or for material breach by the Sponsor of any other term or condition contained herein.
8. **Assignment.** The Agreement may not be assigned by Sponsor, in whole or in part, without the prior written consent of the District.
9. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties and replaces and supersedes all other agreements. This Agreement cannot be modified, terminated or otherwise amended except by written instrument signed by both parties.

Date: 06/25/24

Owasso Athletic Department

by: \_\_\_\_\_  
BOE President

by: ZACH DUFFIELD  
Athletic Director  


By: Andrea Allen  
Owner / Representative  


## **Policy Changes 2024-2025**

**Parental Leave (2.13) – Certified Personnel:** Language has been revised to agree with the negotiated agreement.

**Parental Leave (2.13) – Administrators:** Language has been revised to mirror the policy for certified staff.

**Parental Leave (3.12) – Support Personnel:** Language has been revised to mirror the policy for certified staff.

### **Parental Leave – Redlined Version**

- A. The district will provide ~~one-two~~ (+2) weeks of paid leave for the birth of a child and to care for such child, or placement for adoption or foster care of a child, at the time of the qualifying event for a maximum of once per contract year.

### **Parental Leave – Revised Version**

- A. The district will provide two (2) weeks of paid leave for the birth of a child and to care for such child, or placement for adoption or foster care of a child, at the time of the qualifying event for a maximum of once per contract year.

## **Policy Changes 2024-2025**

**Parental Leave (2.13) – Certified Personnel:** Language has been revised to agree with the negotiated agreement.

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## **Policy Changes 2024-2025**

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**Personal Leave (2.13) – Administrators:** Language has been revised to mirror the policy for certified staff.

**Personal Leave (3.12) – Support Personnel:** Language has been revised to mirror the policy for certified staff.

## Personal Leave (2.13): Certified Personnel – Redlined Version

- A. Teachers shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
  2. All three (3) days of leave used will be at no cost.
  3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
    - a. The first or last day of school.
    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
    - ~~d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)~~

B. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.

B.C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

C.D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:

- a. All criteria of Section 2, Part A.
- b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

## Personal Leave (2.13): Administrators – Redlined Version

A. Administrators shall be granted three (3) days per year for personal leave.

1. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
2. All three (3) days of leave used will be at no cost.
3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
  - a. The first or last day of school.
  - b. During the times of inclement weather when school remains in session.
  - c. During school calendar scheduled parent/teacher conferences.

~~d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)~~

B. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.

C.

B-D. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

## Personal Leave (3.12): Support Personnel – Redlined Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
- ~~3.—~~ Except when approved by the Director of HR, personal leave shall not be taken during ~~the following times: the~~ first or last day of school, ~~during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two (2) weeks of school on or before April 29, 2024.)~~
- ~~3.~~ Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
- ~~4.—~~
- ~~5.4.~~ Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

## **Personal Leave (2.13): Certified Personnel – Revised Version**

- A. Teachers shall be granted three (3) days per year for personal leave.
  - 1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
  - 2. All three (3) days of leave used will be at no cost.
  - 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
    - a. The first or last day of school.
    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
- B. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
- C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
  - a. All criteria of Section 2, Part A.
  - b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

### **Personal Leave (2.13): Administrators – Revised Version**

- A. Administrators shall be granted three (3) days per year for personal leave.
  - 1. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
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    - a. The first or last day of school.
    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
- B. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
- C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

### **Personal Leave (3.12): Support Personnel – Revised Version**

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal leave shall not be taken during the first or last day of school.
4. Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
5. Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

## **Policy Changes 2024-2025**

**Personal Leave (2.13) – Certified Personnel:** Language has been revised to agree with the negotiated agreement.

**Personal Leave (2.13) – Administrators:** Language has been revised to mirror the policy for certified staff.

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## Personal Leave (2.13): Certified Personnel – Redlined Version

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B. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.

B.C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

C.D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:

- a. All criteria of Section 2, Part A.
- b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

## Personal Leave (2.13): Administrators – Redlined Version

A. Administrators shall be granted three (3) days per year for personal leave.

1. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
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- A. Teachers shall be granted three (3) days per year for personal leave.
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- C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
  - a. All criteria of Section 2, Part A.
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### **Personal Leave (2.13): Administrators – Revised Version**

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3. Except when approved by the Director of HR, personal leave shall not be taken during the first or last day of school.
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## **Policy Changes 2024-2025**

**Personal Leave (2.13) – Certified Personnel:** Language has been revised to agree with the negotiated agreement.

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C.D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:

- a. All criteria of Section 2, Part A.
- b. Sick leave balance of 50 days at the time of request.

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## Personal Leave (2.13): Administrators – Redlined Version

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## Personal Leave (3.12): Support Personnel – Redlined Version

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## **Personal Leave (2.13): Certified Personnel – Revised Version**

- A. Teachers shall be granted three (3) days per year for personal leave.
  - 1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
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    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
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- D. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
  - a. All criteria of Section 2, Part A.
  - b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

### **Personal Leave (2.13): Administrators – Revised Version**

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  - 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
    - a. The first or last day of school.
    - b. During the times of inclement weather when school remains in session.
    - c. During school calendar scheduled parent/teacher conferences.
- B. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
- C. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

### **Personal Leave (3.12): Support Personnel – Revised Version**

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal leave shall not be taken during the first or last day of school.
4. Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before four weeks before the last day of school.
5. Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days