



Agenda

Duncan Public Schools

Special Meeting of the Board of Education

Administration Building, 1740 W. Spruce, Duncan, Oklahoma 73533

Tuesday, February 17, 2026 at 6:00 PM

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
2. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026.
Vote to convene or not convene into Executive Session
3. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026. No action was taken in Executive Session.
4. Discussion and vote to accept or reject the **resignation of Susan Hinckley**
5. Discussion and motion to approve, not approve or table the **proposed termination of Alison McClary**, support employee, effective January 23, 2026
6. **Adjournment**

NOTICE OF MEETING

[Special, Emergency, Canceled, Continued, Reconvened or Rescheduled Regular Meeting]

TO BE FILED IN THE OFFICE OF THE COUNTY CLERK
DUNCAN, OK

DATE: Tuesday, February 17, 2026

STATE PUBLIC BODY: Board of Education, I-001, Duncan, OK - Stephens County

ADDRESS: P.O. BOX 1548, 1740 W Spruce, Duncan, OK 73534-1548

TELEPHONE: (580) 255-0686 FAX: (580) 252-2453

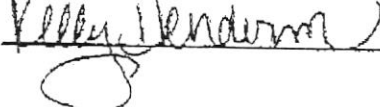
STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2026 FEB 11 AM 10:47
JERRY MOORE
COUNTY CLERK
DEPUTY

		DATE	TIME	PLACE
SPECIAL MEETING	X	02/17/2026	6:00 P.M.	Duncan Public Schools Administration Office 1740 W Spruce Duncan, OK 73533
EMERGENCY MEETING				
CANCELED MEETING				
CONTINUED MEETING				
RECONVENED MEETING				
RESCHEDULED MEETING				

REMARKS: Special Board Meeting of the Duncan Public Schools Board of Education
Tuesday, February 17, 2026 at 6:00 P.M.
Duncan Public Schools Administration Office
1740 W Spruce
Duncan, OK 73533

NAME OF PERSON REPORTING: Kelly Henderson

TITLE: Board Clerk, Duncan Public Schools Board of Education

SIGNATURE:  02/11/2026



Agenda
Duncan Public Schools
Special Meeting of the Board of Education
Administration Building, 1740 W. Spruce, Duncan, Oklahoma 73533
Tuesday, February 17, 2026 at 6:00 PM

1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost

2. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026.

Vote to convene or not convene into Executive Session

3. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026.

No action was taken in Executive Session.

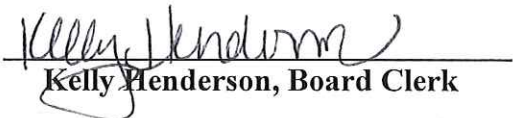
4. Discussion and vote to accept or reject the **resignation of Susan Hinckley**

5. Discussion and motion to approve, not approve or table the **proposed termination** of Alison McClary, support employee, effective January 23, 2026

6. **Adjournment**

The Agenda for this Special Meeting of February 17, 2026 was posted on the front window of the Administration Building at 1740 W. Spruce, Duncan, OK on February 12, 2026 at 2:30 P.M.

Posted by


Kelly Henderson, Board Clerk

Minutes



1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:00 PM.

Carl Buckholts: Present
Eric Davis: Present
Krista Lolar: Absent
Greg Neal: Present
Christopher Schreckengost: Present

Also in attendance were the following: Dr. Channa Byerly and Kelly Henderson.

2. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026.

Vote to convene or not convene into Executive Session

Motion to not convene into Executive Session at 6:00 P.M. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Christopher Schreckengost: Yea

Yea: 4, Nay: 0, Absent: 1

3. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) and (7) Discuss the resignation of Susan Hinckley; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Alison McClary, effective January 23, 2026. No action was taken in Executive Session.

There was no executive session, therefore the meeting continued.

4. Discussion and vote to accept or reject the **resignation of Susan Hinckley**
Motion to approve and accept the resignation of Susan Hinckley. This motion, made by Christopher Schreckengost and seconded by Carl Buckholts, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 4, Nay: 0, Absent: 1

5. Discussion and motion to approve, not approve or table the **proposed termination of Alison McClary**, support employee, effective January 23, 2026
Motion to approve the termination of Alison McClary, support employee, effective January 23, 2026. This motion, made by Eric Davis and seconded by Carl Buckholts, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Christopher Schreckengost: Yea
Yea: 4, Nay: 0, Absent: 1

6. Adjournment

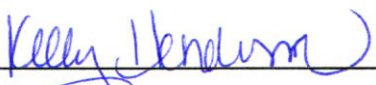
This concludes the business that came before the board on February 17, 2026 and a motion was made to adjourn at 6:02 P.M

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the Agenda for the Special Meeting of February 17, 2026 was posted on the door of the Administration Building at 2:30 P.M., Thursday, February 12, 2026 by Board Clerk, Kelly Henderson. Notice of the meeting was filed with the Stephens County Court Clerk Wednesday, February 11, 2026.

I also certify that at least 24 hours prior to this meeting the Agenda of this meeting was posted on the School District Website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION



Kelly Henderson, Board Clerk

