



NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF EDUCATION OF THE IDABEL PUBLIC SCHOOLS DISTRICT I-005, MCCURTAIN COUNTY, OKLAHOMA WILL BE HELD IN THE CONFERENCE ROOM AT THE IDABEL PUBLIC LIBRARY, 103 EAST MAIN, IDABEL, OK 74745 ON August 12, 2019 AT 5:30 PM WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

**AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
August 12, 2019**

1. OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.

A. PRESIDENT: BRENT BOLEN

B. VICE PRESIDENT: DONNIE BUTLER

C. CLERK: CLAIRE LEHR-DOWNING

D. MEMBER: DARRELL COURTNEY

E. MEMBER: JERRY ROBINSON

2. CONSENT AGENDA: VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING ITEMS:

A. MINUTES OF JULY 11, 2019 REGULAR MEETING AND THE SPECIAL MEETING MINUTES OF AUGUST 1, 2019

B. TREASURER'S REPORT

C. ENCUMBRANCES

1. GENERAL FUND 11 - #176-232
CHILD NUTRITION FUND 22 - #14-15
5 MILL BUILDING FUND 21 - #2-3

D. ACTIVITY FUND BALANCES

E. RESIGNATIONS

1. RESIGNATIONS:
 - A. THERESE HENNEISE - PARAPROFESSIONAL- CENTRAL
 - B. KEVIN RUCKER - PARAPROFESSIONAL - HIGH SCHOOL
 - C. LEKETA MARABLE - PARAPROFESSIONAL - MIDDLE SCHOOL

3. VOTE TO APPROVE OR DISAPPROVE THE CONTINUING CONTRACT WITH LANETTE WOODS, SPECIAL EDUCATION TEACHER, WHO IS RETURNING FROM A LEAVE OF ABSENCE

4. PRINCIPALS'/DIRECTORS' REPORT

5. SUPERINTENDENT'S REPORT

6. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE QUALIFIED ZONE ACADEMY BOND LEASE FOR THE FISCAL YEAR ENDING JUNE 30, 2020 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE PURCHASE AGREEMENT DATED AUGUST 24, 2010 BETWEEN THE DISTRICT AND ZIONS FIRST NATIONAL BANK

7. VOTE TO APPROVE OR DISAPPROVE - BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE SUBLEASE AGREEMENT FOR THE FISCAL YEAR ENDING JUNE 30, 2020 AS REQUIRED UNDER THE PROVISIONS OF THE SUBLEASE AGREEMENT DATED DECEMBER 1, 2013 BETWEEN THE DISTRICT AND IDABEL PUBLIC WORKS AUTHORITY

8. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF A LEASE-PURCHASE FOR THE FISCAL YEAR ENDING JUNE 30, 2020 AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DATES DECEMBER 12, 2013 BETWEEN THE DISTRICT AND MR, INC

9. VOTE TO APPROVE OR DISAPPROVE THE CONTRACT BETWEEN THE IDABEL PUBLIC SCHOOLS AND THE OKLAHOMA STATE VOCATIONAL PROGRAMS FOR THE 2019-2020 SCHOOL YEAR: (CAREER TECH)

1. 2 AGRICULTURAL EDUCATION CLASSES - HIGH SCHOOL
2. 1 FAMILY AND CONSUMER SCIENCE CLASS - HIGH SCHOOL
3. 1 BUSINESS AND INFO TECH ED - HIGH SCHOOL

10. VOTE TO APPROVE OR DISAPPROVE FOR DENISON ALONG WITH IDABEL TO FILE APPLICATION WITH THE OSSAA FOR DENISON SCHOOL TO PARTICIPATE IN IDABEL MIDDLE SCHOOL ATHLETIC PROGRAMS FOR THE 2019-2020 SCHOOL YEAR. FOOTBALL-BASEBALL-SOFTBALL-CROSS COUNTRY-BOYS/GIRLS GOLF
11. VOTE TO APPROVE OR DISAPPROVE COOPERATIVE CONTRACT BETWEEN IDABEL PUBLIC SCHOOLS AND DENISON ELEMENTARY SCHOOLS FOR THE EMPLOYMENT OF MS. TERESA BELL, BAND DIRECTOR FOR 1/7 OF THE SCHOOL DAY AT DENISON FOR THE 2019-2020 SCHOOL YEAR
12. VOTE TO APPROVE OR DISAPPROVE TO KELLOGG & SOVEREIGN CONSULTING, LLC (KSLLC) TO PREPARE AND SUBMIT FEDERAL COMMUNICATIONS COMMISSION ("FCC") FORMS 470, 471, 486, 500, 472 AND OTHER FORMS REQUESTED BY THE SCHOOLS & LIBRARIES DIVISION ("SLC") OF THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY ("USAC") ON BEHALF OF OUR SCHOOL DISTRICT. IN ACCORDANCE WITH E-RATE AND NCLB REQUIREMENTS FOR E-RATE FUNDING YEAR 2019-2020
13. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING TEACHERS AS ALTERNATIVE EDUCATION TEACHERS. PAY IS \$25 HOUR.
 - A. CASSIE DANIEL - MATH
 - B. CINDY BRYANT - ENGLISH
 - C. EVORN JONES - SOCIAL STUDIES
 - D. LANCE WYRICK - SCIENCE
14. VOTE TO APPROVE OR DISAPPROVE MENTORS FOR THE NEW TEACHERS 2019-2020
 - HIGH SCHOOL
 - Brian Wall - Glen Williamson
 - Trevor Matlock - Lori Reesing
 - Kevin Woodall - Bill Cheney
 - Jeremy Bean - Lance Wyrick
 - Tiffany Lindly - Michael Swafford
 - Mallarey Bullock - Cassie Edmondson
 - MIDDLE SCHOOL
 - Chadley Davis and Donal Weatherford - Stephanie Armstrong
 - Jenna Pratt and Sterrette Coffman- Terri Johnson
 - Jeff Jones - Carla Stauter
 - CENTRAL SCHOOL
 - Kelsey Anderson - Shannon Pond
 - Jake Jackson - Kathy Garrison
 - PRIMARY SOUTH
 - Camille Crane - Patty Pugh
 - Macey Wallis - Tasha Robbins

15. **VOTE TO APPROVE OR DISAPPROVE THE IDABEL EDUCATION ASSOCIATION NEGOTIATED AGREEMENT FOR 2019-2020**

16. **VOTE TO APPROVE OR DISAPPROVE RENEWAL OF MILLER OFFICE EQUIPMENT MAINTENANCE CONTRACT FOR 2019-2020**

17. **DISCUSSION, VOTE TO APPROVE OR DISAPPROVE THE REVOCATION FOR CONSENT FOR SPECIAL EDUCATION SERVICES POLICY AS RECOMMENDED BY THE OSSBA**

18. **DISCUSSION AND POSSIBLE BOARD ACTION TO APPOINT AN IDABEL PUBLIC SCHOOLS BOARD OF EDUCATION MEMBER TO ACT AS VOTING DELEGATE FOR THE 2019 OSSBA DELEGATE ASSEMBLY**

19. **DISCUSSION, VOTE TO APPROVE OR NOT APPROVE THE "EXTENDED SCHOOL YEAR SERVICES" POLICY AS RECOMMENDED BY THE OSSBA**

20. **VOTE TO APPROVE OR DISAPPROVE A NEW BOARD POLICY ON ONLINE INSTRUCTION, SEE ADDENDUM**

21. **DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE CHERYL ATTAWAY AS THE CHILD NUTRITION PROGRAMS (CNP) AUTHORIZED USER ALONG WITH CNP LIAISON**

22. **VOTE TO APPROVE OR DISAPPROVE PROCUREMENT PLAN FOR PERSONS ENGAGED IN THE AWARD AND ADMINISTRATION OF FOOD AND NUTRITION CONTRACTS BY IDABEL PUBLIC SCHOOL FOR JULY 1 2019 THROUGH JUNE 30, 2020**

23. **DISCUSSION, VOTE TO APPROVE OR NOT APPROVE CHERYL ATTAWAY A \$2000 STIPEND A YEAR TO BE THE CHILD NUTRITION LIAISON FOR THE IDABEL PUBLIC SCHOOL DISTRICT. LIAISON DUTIES INCLUDE BUT NOT LIMITED TO COMPLETING ALL STATE AND FEDERALLY REQUIRED DOCUMENTATION AND TO COLLABORATE AND MONITOR SOUTHWEST FOOD SERVICE FOR THE DISTRICT FOOD SERVICE PROGRAM**

24. **DISCUSSION, VOTE TO APPROVE OR NOT APPROVE A POLICY TO REIMBURSE EMPLOYEES WHO HAVE BEEN AFFECTED BY THE ELIMINATION OF A PROGRAM AND NOT TO BE REEMPLOYED BY THE DISTRICT TO REIMBURSE THOSE NON-RETURNING EMPLOYEES OF THE ELIMINATED PROGRAM THE DISTRICT APPROVED RATE FOR ACCUMULATED SICK DAYS EFFECTIVE AUGUST 1ST, 2019.**

25. **DISCUSSION, VOTE TO APPROVE OR NOT APPROVE THE FEDERALLY MANDATED PARAPROFESSIONALS POLICY RECOMMENDED BY THE OSSBA**

26. **VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:
AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1).**

A. EMPLOYMENT OF:

- A. CHEYENNE FARLEY - TEACHER ASSISTANT - EVEN START**
- B. CAMILLE CRANE - TEACHER - PRIMARY SOUTH**
- C. PATTI PUGH - TEACHER- PRIMARY SOUTH**
- D. TONI POWELL - PARAPROFESSIONAL - CENTRAL**

27. **ACKNOWLEDGE THAT THE BOARD HAS RETURNED TO OPEN SESSION.**

28. **EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE OF**

29. **VOTE TO APPROVE OR DISAPPROVE THE HIRING OF:**

- A. CHEYENNE FARLEY - TEACHER ASSISTANT - EVEN START**
- B. CAMILLE CRANE - TEACHER - PRIMARY SOUTH**
- C. PATTI PUGH - TEACHER- PRIMARY SOUTH**
- D. TONI POWELL - PARAPROFESSIONAL - CENTRAL**

30. **CONSIDER AND POSSIBLE ACTION ON ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN PRIOR TO THE TIME OF PREPARATION OF THE AGENDA FOR THE REGULARLY SCHEDULED MEETING.**

31. **VOTE TO ADJOURN**

NAME OF PERSON POSTING THIS NOTICE:

DAWN BOURNE, MINUTES CLERK

THIS AGENDA WAS POSTED ON THIS _____ DAY OF _____, _____ at 11:00 A.M. IN THE FOYER OF THE ADMINISTRATION BUILDING AND THE FRONT WINDOW OF THE IDABEL PUBLIC LIBRARY, 103 EAST MAIN STREET, IDABEL OKLAHOMA

“Continuing Notice of Nondiscrimination” Idabel Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Doug Brown, Superintendent, Idabel Public Schools, 200 Northeast Avenue C, Idabel, Oklahoma, 74745, telephone (580)286-7639



MINUTES OF
Idabel Public Schools
SPECIAL MEETING OF THE BOARD OF EDUCATION
August 1, 2019

THE Idabel Public Schools, IDABEL INDEPENDENT SCHOOL DISTRICT NUMBER FIVE, IDABEL, OKLAHOMA MET August 1, 2019 AT 10:30 AM WITH THE FOLLOWING MEMBERS PRESENT:

Attendance Taken at 10:30 AM.

Brent Bolen: Present
Donny Butler: Present
Darrell Courtney: Present
Claire Downing: Present
Jerry Robinson: Present

1. OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS A. PRESIDENT: BRENT BOLEN B. VICE-PRESIDENT: DONNIE BUTLER C. CLERK: CLAIRE LEHR-DOWNING D. MEMBER: DARRELL COURTNEY E. MEMBER: JERRY ROBINSON

2. MOTION TO ADOPT THE AGENDA AS PRESENTED

MOTION TO ADOPT AGENDA AS PRESENTED. This motion, made by Donny Butler and seconded by Darrell Courtney, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

3. OPPORTUNITY FOR THE PUBLIC TO SPEAK ABOUT TRANSITION TO SOUTHWEST FOOD EXCELLENCE (SFE) SERVICE PROGRAM

4. DISCUSSION AND VOTE TO APPROVE OR NOT APPROVE ENTERING INTO A CONTRACT FOR THE OPERATION OF IDABEL PUBLIC SCHOOLS' FOOD SERVICE PROGRAM WITH SOUTHWEST FOOD EXCELLENCE (SFE) TO MANAGE ALL ASPECTS OF THE DISTRICTS FOOD SERVICE PROGRAM

MOTION TO APPROVE ENTERING INTO A CONTRACT FOR THE OPERATION OF IDABEL PUBLIC SCHOOLS' FOOD SERVICE PROGRAM WITH SOUTHWEST FOOD EXCELLENCE (SFE) TO MANAGE ALL ASPECTS OF THE DISTRICTS FOOD SERVICE PROGRAM. This motion, made by Donny Butler and seconded by Claire Downing, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

5. ORDER OF PROCEDURE FOR REDUCTION-IN-FORCE HEARING FOR ALL FOOD SERVICE PERSONNEL

- A. A. OPENING STATEMENT BY SUPERINTENDENT**
- B. OPENING STATEMENT BY FOOD SERVICE PERSONNEL**
- C. PRESENTATION OF SUPERINTENDENT'S EVIDENCE FOLLOWED BY CROSS-EXAMINATION OF WITNESSES BY FOOD SERVICE PERSONNEL**
- D. QUESTIONS BY BOARD MEMBERS**
- E. REDIRECT, RECROSS, OR ADDITIONAL QUESTIONS BY BOARD MEMBERS**
- F. PRESENTATION OF FOOD SERVICE PERSONNEL EVIDENCE**
- G. CROSS-EXAMINATION OF FOOD SERVICE PERSONNEL WITNESSES BY SUPERINTENDENT**
- H. QUESTIONS BY BOARD MEMBERS**
- I. REDIRECT, RECROSS, OR ADDITIONAL QUESTIONS BY BOARD MEMBERS**
- J. PRESENTATION OF REBUTTAL AND SURREBUTTAL EVIDENCE AS NECESSARY**
- K. CLOSING ARGUMENT BY SUPERINTENDENT**
- L. CLOSING ARGUMENT BY ALL FOOD SERVICE PERSONNEL**

6. PROPOSED EXECUTIVE SESSION TO DISCUSS POSSIBLE IMPLEMENTATION OF REDUCTION-IN-FORCE AND TO DELIBERATE POSSIBLE FINDINGS OF FACTS REGARDING EMPLOYMENT OF SOUTHWEST FOOD EXCELLENCE (SFE). 25 O.S. §307 (B)(1)

7. VOTE TO GO OR NOT TO GO INTO EXECUTIVE SESSION

MOTION TO GO OR NOT TO GO INTO EXECUTIVE SESSION. This motion, made by Donny Butler and seconded by Jerry Robinson, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

8. VOTE TO RECONVENE IN OPEN SESSION

MOTION TO RECONVENE IN OPEN SESSION. This motion, made by Donny Butler and seconded by Darrell Courtney, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

10. VOTE TO ADOPT OR NOT TO ADOPT PROPOSED FINDINGS OF FACT CONCERNING SUPERINTENDENT'S RECOMMENDATION TO REDUCE ALL FOOD SERVICE PERSONNEL

MOTION TO ADOPT PROPOSED FINDINGS OF FACT CONCERNING SUPERINTENDENT'S RECOMMENDATION TO REDUCE ALL FOOD SERVICE PERSONNEL. This motion, made by Donny Butler and seconded by Jerry Robinson, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

11. VOTE TO DETERMINE WHETHER OR NOT A FINANCIAL BASIS EXISTS FOR A REDUCTION-IN-FORCE

MOTION TO AGREE THAT FINANCIAL BASIS EXISTS FOR A REDUCTION IN FORCE. This motion, made by Donny Butler and seconded by Jerry Robinson, Passed.

Brent Bolen: Yea
Donny Butler: Yea

Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

12. VOTE TO DETERMINE WHETHER OR NOT ALL FOOD SERVICE PERSONNEL POSITIONS SHOULD BE ELIMINATED PURSUANT TO THE ADOPTED FINDINGS OF FACT

MOTION TO DETERMINE ALL FOOD SERVICE PERSONNEL POSITIONS SHOULD BE ELIMINATED PURSUANT TO THE ADOPTED FINDINGS OF FACT. This motion, made by Donny Butler and seconded by Jerry Robinson, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

13. VOTE TO RENEW OR NOT RENEW ALL FOOD SERVICES PERSONNEL FOR 2019-2020 SCHOOL YEAR.

MOTION NOT TO RENEW ALL FOOD SERVICES PERSONNEL FOR 2019-2020 SCHOOL YEAR. This motion, made by Donny Butler and seconded by Jerry Robinson, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

14. VOTE TO ADJOURN

MOTION APPROVED TO ADJOURN AT 11:30 A.M. This motion, made by Donny Butler and seconded by Claire Downing, Passed.

Brent Bolen: Yea
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Yea
Jerry Robinson: Yea
Yea: 5, Nay: 0

Meeting Adjournment Time: 12:30 PM

BRENT BOLEN, PRESIDENT

DAWN BOURNE, MINUTES CLERK



MINUTES OF
Idabel Public Schools
REGULAR MEETING OF THE BOARD OF EDUCATION
July 11, 2019

THE Idabel Public Schools, IDABEL INDEPENDENT SCHOOL DISTRICT NUMBER FIVE,
IDABEL, OKLAHOMA MET July 11, 2019 AT 5:30 PM WITH THE FOLLOWING
MEMBERS PRESENT:

Attendance Taken at 5:30 PM.

Brent Bolen: Absent
Donny Butler: Present
Darrell Courtney: Present
Claire Downing: Absent
Jerry Robinson: Present

1. OPENING: CALL TO ORDER AND ROLL CALL OF MEMBERS.

A. PRESIDENT: BRENT BOLEN

B. VICE PRESIDENT: DONNIE BUTLER

C. CLERK: CLAIRE LEHR-DOWNING

D. MEMBER: DARRELL COURTNEY

E. MEMBER: JERRY ROBINSON

2. CONSENT AGENDA: VOTE TO APPROVE OR DISAPPROVE THE FOLLOWING ITEMS:

Motion to approve the consent agenda Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent

Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

A. MINUTES OF JUNE 10 2019 REGULAR MEETING.

*** REVISED 307 DUE TO CLERICAL ERROR. ACTION NOTES MADE PER KEMPER AND JENKINS. CORRECTED COPY PUT IN JUNE MINUTES.**

B. TREASURER'S REPORT

C. ENCUMBRANCES

D. GENERAL FUND 11- PO # 10-175

5 MILL BUILDING FUND 21- PO # 1

CHILD NUTRITION FUND 22- PO # 4-13

E. ACTIVITY FUND BALANCES

F. ACTIVITY TRANSFERS

G. RESIGNATIONS:

DONNA WYATT- TEACHER ASSISTANT- EVEN START

H. NEW ASSIGNMENTS:

RJ THREADGILL- PARAPROFESSIONAL- HIGH SCHOOL

PATRICIA YOUNG- ASSISTANT CHEER COACH- HIGH SCHOOL

MALLAREY BULLOCK- TEACHER- HIGH SCHOOL

DEE COOPER- COACH- HIGH SCHOOL

3. PRINCIPALS'/DIRECTORS' REPORT

4. SUPERINTENDENT'S REPORT

5. VOTE TO APPROVE OR DISAPPROVE THE NEW 2019 IDABEL PUBLIC SCHOOL SALARY SCHEDULE.

MOTION TO APPROVE THE NEW 2019 IDABEL PUBLIC SCHOOL SALARY SCHEDULE. Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

MOTION TO APPROVE THE NEW 2019 IDABEL PUBLIC SCHOOL SALARY SCHEDULE. Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

6. VOTE TO APPROVE OR DISAPPROVE TRANSPORTATION SCHOOL BUS BIDS FOR EVEN START.

MOTION TO APPROVE MIDWEST BUS BID FOR EVEN START A NEW BUS. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

7. DISCUSSION ABOUT CHILD NUTRITION RFP BIDS.

8. VOTE TO APPROVE OR DISAPPROVE AN ALTERNATIVE EDUCATION AGREEMENT WITH DENISON ELEMENTARY SCHOOL 2019-2020.

MOTION TO APPROVE AN ALTERNATIVE EDUCATION AGREEMENT WITH DENISON ELEMENTARY SCHOOL 2019-2020. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

9. VOTE TO APPROVE OR DISAPPROVE THE DISTRICT DEREGULATION APPLICATION FOR THE 1080 HOUR SCHOOL YEAR. 2019-2020 SCHOOL YEAR.

MOTION TO APPROVE THE DISTRICT DEREGULATION APPLICATION FOR THE 1080 HOUR SCHOOL YEAR. 2019-2020 SCHOOL YEAR. Passed with a motion by Donny Butler and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

10. VOTE TO APPROVE OR DISAPPROVE DEREGULATION APPLICATION FOR ALTERNATIVE EDUCATION PROGRAM. 2019-2020 SCHOOL YEAR. (THE WARRIOR ACADEMY)

MOTION TO APPROVE DEREGULATION APPLICATION FOR ALTERNATIVE EDUCATION PROGRAM. 2019-2020 SCHOOL YEAR. (THE WARRIOR ACADEMY)
Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

11. POSSIBLE CONSIDERATION AND VOTE BY THE IDABEL PUBLIC SCHOOL BOARD TO ADOPT THE RESOLUTION TO ENDORSE THE CCOSA BLENDED/VIRTUAL LEARNING FRAMEWORK THAT INCLUDES STANDARDS FOR HIGH QUALITY BLENDED AND VIRTUAL EDUCATION, AND TO UTILIZE THE TENETS OF THE FRAMEWORK IN THE DEVELOPMENT OF NEW BLENDED/VIRTUAL LEARNING OPPORTUNITIES, OR IN THE ASSESSMENT OF EXISTING BLENDED/VIRTUAL LEARNING PROGRAMS.

MOTION TO APPROVE VOTE BY THE IDABEL PUBLIC SCHOOL BOARD TO ADOPT THE RESOLUTION TO ENDORSE THE CCOSA BLENDED/VIRTUAL LEARNING FRAMEWORK THAT INCLUDES STANDARDS FOR HIGH QUALITY BLENDED AND VIRTUAL EDUCATION, AND TO UTILIZE THE TENETS OF THE FRAMEWORK IN THE DEVELOPMENT OF NEW BLENDED/VIRTUAL LEARNING OPPORTUNITIES, OR IN THE ASSESSMENT OF EXISTING BLENDED/VIRTUAL LEARNING PROGRAMS. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

12. VOTE TO APPROVE OR DISAPPROVE CHILDREN'S INTERNET PROTECTION ACT (CIPA) ANNUAL APPROVAL NEEDED. WE WILL USE PALO ALTO FOR OUR TECHNOLOGY PROTECTION MEASURE INTERNET FILTERING SOFTWARE

MOTION TO APPROVE CHILDREN'S INTERNET PROTECTION ACT (CIPA)
ANNUAL APPROVAL NEEDED. WE WILL USE FORNITE FOR OUR
TECHNOLOGY PROTECTION MEASURE INTERNET FILTERING SOFTWARE
Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea

Darrell Courtney: Yea

Claire Downing: Absent

Jerry Robinson: Yea

Yea: 3, Nay: 0, Absent: 2

**13. VOTE TO APPROVE OR DISAPPROVE TO USE THE OSSBA CUSTOMIZED
POLICY SERVICE \$6,000
DISTRICT RECEIVES: 100 NEW POLICIES, CODIFICATION OF EACH POLICY IN
ACCORDANCE WITH THE OSSBA UNIFORM CODING SYSTEM, DRAFT COPY OF
MANUAL FOR REVIEW, REVISION AND APPROVAL, TABLE OF CONTENTS,
POLICY MANUAL IN CUSTOMIZED BINDER AND TABBED FOR EASY
REFERENCE UPON APPROVAL, MANUAL FOR EACH BOARD MEMBER, ONE
YEAR SUBSCRIPTION TO THE OSSBA POLICY NEWSLETTER, AND AN
ELECTRONIC VERSION OF CUSTOMIZED MANUAL TO POST ON OUR WEBSITE.
OSSBA WILL REVIEW BOARD MINUTES FOR THE PAST THREE YEARS, REVIEW
DISTRICT HANDBOOKS, REVIEW NEGOTIATED AGREEMENTS, AND REVIEW
THE CURRENT POLICY MANUAL AN/OR OTHER WRITTEN POLICIES.**

MOTION TO APPROVE TO USE THE OSSBA CUSTOMIZED POLICY SERVICE
\$6,000

DISTRICT RECEIVES: 100 NEW POLICIES, CODIFICATION OF EACH POLICY IN
ACCORDANCE WITH THE OSSBA UNIFORM CODING SYSTEM, DRAFT COPY OF
MANUAL FOR REVIEW, REVISION AND APPROVAL, TABLE OF CONTENTS,
POLICY MANUAL IN CUSTOMIZED BINDER AND TABBED FOR EASY
REFERENCE UPON APPROVAL, MANUAL FOR EACH BOARD MEMBER, ONE
YEAR SUBSCRIPTION TO THE OSSBA POLICY NEWSLETTER, AND AN
ELECTRONIC VERSION OF CUSTOMIZED MANUAL TO POST ON OUR WEBSITE.
OSSBA WILL REVIEW BOARD MINUTES FOR THE PAST THREE YEARS,
REVIEW DISTRICT HANDBOOKS, REVIEW NEGOTIATED AGREEMENTS, AND
REVIEW THE CURRENT POLICY MANUAL AN/OR OTHER WRITTEN POLICIES.
Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea

Darrell Courtney: Yea

Claire Downing: Absent

Jerry Robinson: Yea

Yea: 3, Nay: 0, Absent: 2

14. VOTE TO APPROVE OR DISAPPROVE CONTINUE EMPLOYMENT CONTRACT FOR MCCURTAIN COUNTY SPORTS NETWORK TO STREAM SELECT ATHLETIC EVENTS.

MOTION TO APPROVE CONTINUE EMPLOYMENT CONTRACT FOR MCCURTAIN COUNTY SPORTS NETWORK TO STREAM SELECT ATHLETIC EVENTS. Passed with a motion by Donny Butler and a second by Darrell Courtney.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

15. VOTE TO APPROVE OR DISAPPROVE TO CONTINUE EMPLOYMENT CONTRACT FOR KBEL RADIO TO BROADCAST IDABEL WARRIOR FOOTBALL GAMES, SELECT BASKETBALL AND BASEBALL GAMES.

MOTION TO APPROVE TO CONTINUE EMPLOYMENT CONTRACT FOR KBEL RADIO TO BROADCAST IDABEL WARRIOR FOOTBALL GAMES, SELECT BASKETBALL AND BASEBALL GAMES. Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

16. VOTE TO APPROVE OR DISAPPROVE THE SUMMER EMPLOYMENT OF COACHES FOR SUMMER MAINTENANCE WORKERS FOR MAY 14TH- AUG 6 2019 AT \$15 HOUR--A REVISION OF THE PREVIOUS VOTE IN MAY FOR \$10HOUR.

SHUNTEZ SMITH- \$15 HR

JEREMY BEAN- \$15 HR

SCOTT PRATT- \$15 HR

TREVOR MATLOCK- \$1600 STIPEND

MOTION TO APPROVE THE SUMMER EMPLOYMENT OF COACHES FOR SUMMER MAINTENANCE WORKERS FOR MAY 14TH- AUG 6 2019 AT \$15 HOUR--A REVISION OF THE PREVIOUS VOTE IN MAY FOR \$10 HOUR.

SHUNTEZ SMITH- \$15 HR

JEREMY BEAN- \$15 HR

SCOTT PRATT- \$15 HR

TREVOR MATLOCK- \$1600 STIPEND Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea

Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

17. VOTE TO APPROVE OR DISAPPROVE CONTRACT WITH EDUSKILLS EL RENEWAL FOR THE 2019-20 FISCAL YEAR

MOTION TO APPROVE CONTRACT WITH EDUSKILLS EL RENEWAL FOR THE 2019-20 FISCAL YEAR Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

18. DISCUSSION, MOTION AND POSSIBLE ACTION TO APPROVE OR NOT TO APPROVE ENTRY INTO AN AGREEMENT WITH THE COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL ADMINISTRATION (CCOSA) TO PARTICIPATE IN THE CCOSA DISTRICT LEVEL SERVICES PROGRAM FOR THE 2019-20 FISCAL YEAR

MOTION TO APPROVE ENTRY INTO AN AGREEMENT WITH THE COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL ADMINISTRATION (CCOSA) TO PARTICIPATE IN THE CCOSA DISTRICT LEVEL SERVICES PROGRAM FOR THE 2019-20 FISCAL YEAR Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent
Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

19. VOTE TO APPROVE OR DISAPPROVE CHANGES TO THE FOLLOWING SCHOOLS HANDBOOKS FOR 2019-2020

- A. HIGH SCHOOL: SEE ATTACHMENT PERSONNEL CHANGES, DISCIPLINE, TARDIES, EDUCATION PROGRAM**
- B. MIDDLE SCHOOL: *SEE ATTACHMENT UPDATING CALENDARS, PERSONNEL, SCHEDULES VALENTINE DELIVERY CHANGES DISCIPLINE CHANGES CELL PHONE VIOLATIONS**
- C. CENTRAL: NO CHANGES**

D. PRIMARY SOUTH: NO CHANGES

E. EVEN START: NO CHANGES

F. SUPPORT: NO CHANGES

MOTION TO APPROVE CHANGES TO THE FOLLOWING SCHOOLS HANDBOOKS FOR 2019-2020

A. HIGH SCHOOL: *SEE ATTACHMENT

B. MIDDLE SCHOOL: UPDATING CALENDARS, PERSONNEL, SCHEDULES
VALENTINE DELIVERY CHANGES
DISCIPLINE CHANGES

CELL PHONE VIOLATIONS

*SEE ATTACHMENT

C. CENTRAL: NO CHANGES

D. PRIMARY SOUTH: NO CHANGES

E. EVEN START: NO CHANGES

F. SUPPORT: NO CHANGES Passed with a motion by Jerry Robinson and a second by Darrell Courtney.

Brent Bolen: Absent

Donny Butler: Yea

Darrell Courtney: Yea

Claire Downing: Absent

Jerry Robinson: Yea

Yea: 3, Nay: 0, Absent: 2

20. VOTE TO APPROVE OR DISAPPROVE TO ACCEPT THE CHOCTAW NATION YOUTH ADVISORY BOARD (YAB) AS AN APPROVED EXTRACURRICULAR ACTIVITY IN IDABEL PUBLIC SCHOOLS.

MOTION TO APPROVE TO ACCEPT THE CHOCTAW NATION YOUTH ADVISORY BOARD (YAB) AS AN APPROVED EXTRACURRICULAR ACTIVITY IN IDABEL PUBLIC SCHOOLS. Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea

Darrell Courtney: Yea

Claire Downing: Absent

Jerry Robinson: Yea

Yea: 3, Nay: 0, Absent: 2

21. VOTE TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1)(2).

MOTION TO GO INTO PROPOSED EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: AUTHORIZED BY: 25 O.S. SECTION 307 (B)(1) Failed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea
Darrell Courtney: Yea
Claire Downing: Absent
Jerry Robinson: Yea
Yea: 3, Nay: 0, Absent: 2

A. 1. EMPLOYMENT OF:

- A. KAITLIND ANDERSON- TEACHER ASSISTANT- EVEN START**
- B. MACEY WALLIS- TEACHER- PRIMARY SOUTH**
- C. JEFFERY JONES- SCIENCE TEACHER- MIDDLE SCHOOL**
- D. CAMILLE CRANE- PARAPROFESSIONAL- PRIMARY SOUTH**
- E. LOIS ANDERSON- PARAPROFESSIONAL- CENTRAL**

2. VOTE TO APPROVE OR DISAPPROVE THE SUPERINTENDENTS CONTRACT

22. ACKNOWLEDGE THE BOARD HAS RETURNED TO OPEN SESSION

23. EXECUTIVE SESSION MINUTES COMPLIANCE: STATEMENT BY BOARD PRESIDENT: THE IDABEL BOARD OF EDUCATION MET IN EXECUTIVE SESSION FOR THE PURPOSE OF:

1. EMPLOYMENT :

- A. KAITLIND ANDERSON- TEACHER ASSISTANT- EVEN START**
- B. MACEY WALLIS- TEACHER- PRIMARY SOUTH**
- C. JEFFERY JONES- SCIENCE TEACHER- MIDDLE SCHOOL**
- D. CAMILLE CRANE- PARAPROFESSIONAL- PRIMARY SOUTH**
- E. LOIS ANDERSON- PARAPROFESSIONAL- CENTRAL**

2. VOTE TO APPROVE OR DISAPPROVE THE SUPERINTENDENTS CONTRACT

24. VOTE TO APPROVE OR DISAPPROVE:

1. EMPLOYMENT OF:

- A. KAITLIND ANDERSON- TEACHER ASSISTANT- EVEN START**
- B. MACEY WALLIS- TEACHER- PRIMARY SOUTH**
- C. JEFFERY JONES- SCIENCE TEACHER- MIDDLE SCHOOL**
- D. CAMILLE CRANE- PARAPROFESSIONAL- PRIMARY SOUTH**
- E. LOIS ANDERSON- PARAPROFESSIONAL- CENTRAL**

2. VOTE TO APPROVE OR DISAPPROVE THE SUPERINTENDENTS CONTRACT

NO ACTION TAKEN ON THE SUPERINTENDENTS CONTRACT.

MOTION TO APPROVE THE 1. EMPLOYMENT OF:

- A. KAITLIND ANDERSON- TEACHER ASSISTANT- EVEN START**
- B. MACEY WALLIS- TEACHER- PRIMARY SOUTH**
- C. JEFFERY JONES- SCIENCE TEACHER- MIDDLE SCHOOL**
- D. CAMILLE CRANE- PARAPROFESSIONAL- PRIMARY SOUTH**

E. LOIS ANDERSON- PARAPROFESSIONAL- CENTRAL Passed with a motion by Darrell Courtney and a second by Jerry Robinson.

Brent Bolen: Absent

Donny Butler: Yea

Darrell Courtney: Yea

Claire Downing: Absent

Jerry Robinson: Yea

Yea: 3, Nay: 0, Absent: 2

25. CONSIDER AND POSSIBLE ACTION ON ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN PRIOR TO THE TIME OF PREPARATION OF THE AGENDA FOR THE REGULARLY SCHEDULED MEETING.

26. VOTE TO ADJOURN

Meeting Adjournment Time: 7:04 PM

BRENT BOLEN, PRESIDENT

DAWN BOURNE, MINUTES CLERK

GENERAL FUND: (Fund 11)				
BEGINNING BANK BALANCE	1,861,823.66			
REVENUE				
TOTAL NEW REVENUE FOR JULY 31, 2019	217,335.13			
DISBURSEMENTS				
WARRANTS PAID	(473,657.75)			
GENERAL FUND - ENDING BANK BALANCE (INB)	1,605,501.04	7/31/2018 1,581,429.18	7/31/2017 1,608,433.03	7/31/2016 1,316,660.82
LESS OUTSTANDING WARRANTS	(721,729.54)			
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00			
		7/31/2018	7/31/2017	7/31/2016
GENERAL FUND -FUND BALANCE AS OF: JULY 31,	883,771.50	1,215,598.57	868,280.80	954,097.59

5 MILL BUILDING FUND: (Fund 21)				
BEGINNING BANK BALANCE	243,658.80			
REVENUE				
TOTAL NEW REVENUE FOR JULY 31, 2019	1,026.39			
DISBURSEMENTS				
WARRANTS PAID	0.00			
5M BLDG FUND - ENDING BANK BALANCE (INB)	244,685.19			
LESS OUTSTANDING WARRANTS	(9,391.28)			
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00			
5M BLDG FUND - FUND BAL AS OF JULY 31, 201	235,293.91			

CHILD NUTRITION FUND: (Fund 22)				
BEGINNING BANK BALANCE	333,209.98			
REVENUE				
TOTAL NEW REVENUE FOR JULY 31, 2019	56,972.10			
DISBURSEMENTS				
WARRANTS PAID	(18,905.53)			
CHILD NUTRITION FUND - ENDING BANK BAL	371,276.55			
LESS OUTSTANDING WARRANTS	(21,249.40)			
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00			
CHILD NUTR FUND - FUND BAL AS OF JULY 31,	350,027.15			

SINKING FUND: (Fund 41)				
BEGINNING BANK BALANCE	527,805.72			
REVENUE				
TOTAL NEW REVENUE FOR JULY 31, 2019	4,460.58			
DISBURSEMENTS	0.00			
WARRANTS PAID	(486,255.00)			
LESS OUTSTANDING WARRANTS	0.00			
SINKING FUND -FUND BAL AS OF JULY 31, 2019	46,011.30			

BOND FUND 2013: (FUND 36-BUILDING)			
BEGINNING BANK BALANCE	0.00		
REVENUE			
TOTAL NEW REVENUE FOR JULY 31, 2019	0.00		
DISBURSEMENTS			
WARRANTS PAID	0.00		
BOND FUND -FUND BAL AS OF JULY 31, 2019	0.00		
LESS OUTSTANDING WARRANTS	0.00		
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00		
BOND FUND - FUND BAL AS OF JULY 31, 2019	0.00		

BOND FUND 2013: (FUND 37-TRANSPORTATION)			
BEGINNING BANK BALANCE	0.00		
REVENUE			
TOTAL NEW REVENUE FOR JULY 31, 2019	0.00		
DISBURSEMENTS			
WARRANTS PAID	0.00		
BOND FUND -FUND BAL AS OF JULY 31, 2019	0.00		
LESS OUTSTANDING WARRANTS	0.00		
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00		
BOND FUND - FUND BAL AS OF JULY 31, 2019	0.00		

BOND FUND 2018: (FUND 31-BUILDING)			
BEGINNING BANK BALANCE	5,777.26		
REVENUE			
TOTAL NEW REVENUE FOR JULY 31, 2019	0.00		
DISBURSEMENTS			
WARRANTS PAID	0.00		
BOND FUND -FUND BAL AS OF JULY 31, 2019	5,777.26		
LESS OUTSTANDING WARRANTS	0.00		
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00		
BOND FUND - FUND BAL AS OF JULY 31, 2019	5,777.26		

BOND FUND 2018: (FUND 32-TRANSPORTATION)			
BEGINNING BANK BALANCE	0.00		
REVENUE			
TOTAL NEW REVENUE FOR JULY 31, 2019	0.00		
DISBURSEMENTS			
WARRANTS PAID	0.00		
BOND FUND -FUND BAL AS OF JULY 31, 2019	0.00		
LESS OUTSTANDING WARRANTS	0.00		
LESS RESERVES FOR OPEN ENCUMBRANCES	0.00		
BOND FUND - FUND BAL AS OF JULY 31, 2019	0.00		

DEBT REPAYMENT SCHEDULES

REPAYMENT SCHEDULE/COMBINED BOND ISSUE OF 2017 (SERIES B)

PAYMENT DATE:		PRINCIPAL	INTEREST	TOTAL
July 1, 2017				
January 1, 2018				
July 1, 2018				
January 1, 2019				
JULY 1, 2019	1.650%	165,000.00	49,500.00	214,500.00
January 1, 2020			11,013.75	11,013.75
JULY 1, 2020	1.650%	445,000.00	11,013.75	456,013.75
January 1, 2021			7,342.50	7,342.50
JULY 1, 2021	1.650%	445,000.00	7,342.50	452,342.50
January 1, 2022			3671.25	3671.25
JULY 1, 2022	1.650%	445,000.00	3671.25	448671.25
	TOTALS	1,500,000.00	93,555.00	1,593,555.00

REPAYMENT SCHEDULE/COMBINED BOND ISSUE OF 2018

PAYMENT DATE:		PRINCIPAL	INTEREST	TOTAL
June 1, 2019	0.000%		14,707.50	14,707.50
December 1, 2019			7,353.75	7,353.75
June 1, 2020	2.650%	165,000.00	7,353.75	172,353.75
December 1, 2020			5,167.50	5,167.50
June 1, 2021	2.650%	195,000.00	5,167.50	200,167.50
December 1, 2021			2,583.75	2,583.75
June 1, 2022	2.650%	195,000.00	2,583.75	197,583.75
	TOTALS	555,000.00	44,917.50	599,917.50

Balance Sheet

Options: Fiscal Years: 2019-2020, Funds: 11-41, As Of Date: 7/31/2019

Assets

Cash

11	2019	GENERAL FUND FOR OP	\$1,511,378.66
11	2020	GENERAL FUND FOR OP	\$94,122.38
		Fund 11 Total	\$1,605,501.04
21	2019	5 MILL BUILDING FUND	\$243,658.80
21	2020	5 MILL BUILDING FUND	\$1,026.39
		Fund 21 Total	\$244,685.19
22	2019	CHILD NUTRITION FUND	\$316,851.75
22	2020	CHILD NUTRITION FUND	\$54,424.80
		Fund 22 Total	\$371,276.55
31	2019	BUILDING BOND 2018	\$5,777.26
		Fund 31 Total	\$5,777.26
32	2019	TRANSPORTATION BOND 2018	\$0.00
		Fund 32 Total	\$0.00
36	2019	BUILDING BOND - 13-14	\$0.00
		Fund 36 Total	\$0.00
37	2019	TRANSPORTATION BOND - 13-14	\$0.00
		Fund 37 Total	\$0.00
41	2019	SINKING FUND	\$527,805.72
41	2020	SINKING FUND	(\$481,794.42)
		Fund 41 Total	\$46,011.30
		Cash Total	\$2,273,251.34

Investments

Investments Total

Revenue Receivable

11	2019	GENERAL FUND FOR OP	(\$14,344.10)
11	2020	GENERAL FUND FOR OP	(\$217,335.13)
		Fund 11 Total	(\$231,679.23)
21	2019	5 MILL BUILDING FUND	(\$22,843.05)
21	2020	5 MILL BUILDING FUND	(\$1,026.39)
		Fund 21 Total	(\$23,869.44)
22	2019	CHILD NUTRITION FUND	(\$55,506.48)
22	2020	CHILD NUTRITION FUND	(\$56,972.10)
		Fund 22 Total	(\$112,478.58)
31	2019	BUILDING BOND 2018	(\$370,188.13)
		Fund 31 Total	(\$370,188.13)
32	2019	TRANSPORTATION BOND 2018	(\$95,000.00)
		Fund 32 Total	(\$95,000.00)
36	2019	BUILDING BOND - 13-14	(\$250.00)
		Fund 36 Total	(\$250.00)
37	2019	TRANSPORTATION BOND - 13-14	(\$500,000.00)
		Fund 37 Total	(\$500,000.00)
41	2019	SINKING FUND	(\$1,247,568.22)
41	2020	SINKING FUND	(\$4,460.58)
		Fund 41 Total	(\$1,252,028.80)
		Revenue Receivable Total	(\$2,585,494.18)
		Assets Total	(\$312,242.84)

Balance Sheet

Options: Fiscal Years: 2019-2020, Funds: 11-41, As Of Date: 7/31/2019

Liabilities, Reserves and Fund Balance

Outstanding Warrants

11	2019	GENERAL FUND FOR OP	\$548,651.92
11	2020	GENERAL FUND FOR OP	\$173,077.62
		Fund 11 Total	\$721,729.54
21	2019	5 MILL BUILDING FUND	\$9,391.28
		Fund 21 Total	\$9,391.28
22	2019	CHILD NUTRITION FUND	\$18,420.87
22	2020	CHILD NUTRITION FUND	\$2,828.53
		Fund 22 Total	\$21,249.40
31	2019	BUILDING BOND 2018	\$0.00
		Fund 31 Total	\$0.00
32	2019	TRANSPORTATION BOND 2018	\$0.00
		Fund 32 Total	\$0.00
36	2019	BUILDING BOND - 13-14	\$0.00
		Fund 36 Total	\$0.00
37	2019	TRANSPORTATION BOND - 13-14	\$0.00
		Fund 37 Total	\$0.00
41	2019	SINKING FUND	\$0.00
41	2020	SINKING FUND	\$0.00
		Fund 41 Total	\$0.00
		Outstanding Warrants Total	\$752,370.22

Fund Balance

11	2019	GENERAL FUND FOR OP	\$948,382.64
11	2020	GENERAL FUND FOR OP	(\$296,290.37)
		Fund 11 Total	\$652,092.27
21	2019	5 MILL BUILDING FUND	\$211,424.47
		Fund 21 Total	\$211,424.47
22	2019	CHILD NUTRITION FUND	\$242,924.40
22	2020	CHILD NUTRITION FUND	(\$5,375.83)
		Fund 22 Total	\$237,548.57
31	2019	BUILDING BOND 2018	(\$364,410.87)
		Fund 31 Total	(\$364,410.87)
32	2019	TRANSPORTATION BOND 2018	(\$95,000.00)
		Fund 32 Total	(\$95,000.00)
36	2019	BUILDING BOND - 13-14	(\$250.00)
		Fund 36 Total	(\$250.00)
37	2019	TRANSPORTATION BOND - 13-14	(\$500,000.00)
		Fund 37 Total	(\$500,000.00)
41	2019	SINKING FUND	(\$719,762.50)
41	2020	SINKING FUND	(\$486,255.00)
		Fund 41 Total	(\$1,206,017.50)
		Fund Balance Total	(\$1,064,613.06)
		Liabilities, Reserves and Fund Balance Total	(\$312,242.84)

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GENERAL FUND FOR OP						
Project - 000 NON-CATEGORICAL EXP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$4,875.60	\$0.00	\$4,875.60	N/A	\$4,875.60
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,887.13	\$0.00	\$1,887.13	N/A	\$1,887.13
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$422.05	\$0.00	\$422.05	N/A	\$422.05
Source - 1311 NOW ACCNT INTEREST	\$0.00	\$1,732.42	\$0.00	\$1,732.42	N/A	\$1,732.42
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$344.83	\$0.00	\$344.83	N/A	\$344.83
Series - 1000 Total	\$0.00	\$9,262.03	\$0.00	\$9,262.03	N/A	\$9,262.03
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$0.00	\$20,992.69	\$0.00	\$20,992.69	N/A	\$20,992.69
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$0.00	\$3,169.52	\$0.00	\$3,169.52	N/A	\$3,169.52
Series - 2000 Total	\$0.00	\$24,162.21	\$0.00	\$24,162.21	N/A	\$24,162.21
Series - 3000						
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$52,218.16	\$0.00	\$52,218.16	N/A	\$52,218.16
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$3,622.55	\$0.00	\$3,622.55	N/A	\$3,622.55
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$14,115.71	\$0.00	\$14,115.71	N/A	\$14,115.71
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$44.66	\$0.00	\$44.66	N/A	\$44.66
Series - 3000 Total	\$0.00	\$70,001.08	\$0.00	\$70,001.08	N/A	\$70,001.08
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$929.88	\$0.00	\$929.88	N/A	\$929.88
Series - 5000 Total	\$0.00	\$929.88	\$0.00	\$929.88	N/A	\$929.88
Project - 000 NON-CATEGORICAL EXP Total	\$0.00	\$104,355.20	\$0.00	\$104,355.20	N/A	\$104,355.20
Project - 016 SCHOOL VEHICLE-PERSONAL USE						
Series - 1000						
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$49.28	\$0.00	\$49.28	N/A	\$49.28
Series - 1000 Total	\$0.00	\$49.28	\$0.00	\$49.28	N/A	\$49.28
Project - 016 SCHOOL VEHICLE-PERSONAL USE Total	\$0.00	\$49.28	\$0.00	\$49.28	N/A	\$49.28
Project - 017 MIFI-VERIZON						
Series - 1000						
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$4,041.95	\$0.00	\$4,041.95	N/A	\$4,041.95
Series - 1000 Total	\$0.00	\$4,041.95	\$0.00	\$4,041.95	N/A	\$4,041.95
Project - 017 MIFI-VERIZON Total	\$0.00	\$4,041.95	\$0.00	\$4,041.95	N/A	\$4,041.95
Project - 023 CHOCTAW NATION - TPP						
Series - 1000						
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$14,517.87	\$0.00	\$14,517.87	N/A	\$14,517.87
Series - 1000 Total	\$0.00	\$14,517.87	\$0.00	\$14,517.87	N/A	\$14,517.87
Project - 023 CHOCTAW NATION - TPP Total	\$0.00	\$14,517.87	\$0.00	\$14,517.87	N/A	\$14,517.87
Project - 029						
Series - 1000						
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$675.00	\$0.00	\$675.00	N/A	\$675.00
Series - 1000 Total	\$0.00	\$675.00	\$0.00	\$675.00	N/A	\$675.00
Project - 029 Total	\$0.00	\$675.00	\$0.00	\$675.00	N/A	\$675.00

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Project - 456 JTPA-VOCATIONAL						
Series - 4000						
Source - 4617 REHABILITATION SERVICES	\$0.00	\$297.25	\$0.00	\$297.25	N/A	\$297.25
Series - 4000 Total	\$0.00	\$297.25	\$0.00	\$297.25	N/A	\$297.25
Project - 456 JTPA-VOCATIONAL Total	\$0.00	\$297.25	\$0.00	\$297.25	N/A	\$297.25
Project - 563 J O'MALLEY CURR YR						
Series - 4000						
Source - 4550 JOHNSON O'MALLEY	\$0.00	\$405.21	\$0.00	\$405.21	N/A	\$405.21
Series - 4000 Total	\$0.00	\$405.21	\$0.00	\$405.21	N/A	\$405.21
Project - 563 J O'MALLEY CURR YR Total	\$0.00	\$405.21	\$0.00	\$405.21	N/A	\$405.21
Project - 772 FEDERAL FOREST						
Series - 4000						
Source - 4163 FOREST RESERVE RENTALS	\$0.00	\$195.58	\$0.00	\$195.58	N/A	\$195.58
Series - 4000 Total	\$0.00	\$195.58	\$0.00	\$195.58	N/A	\$195.58
Project - 772 FEDERAL FOREST Total	\$0.00	\$195.58	\$0.00	\$195.58	N/A	\$195.58
Project - 799 PRIOR YEAR FEDERAL						
Series - 4000						
Source - 4210 TITLE I-BASIC PROGRAM	\$0.00	\$1,759.66	\$0.00	\$1,759.66	N/A	\$1,759.66
Source - 4271 PART A RECRUITMENT	\$0.00	\$445.21	\$0.00	\$445.21	N/A	\$445.21
Source - 4443 21ST CENTURY GRANT	\$0.00	\$13,017.93	\$0.00	\$13,017.93	N/A	\$13,017.93
Source - 4611 ADULT BASIC EDUCATION TIT.XIII	\$0.00	\$39,986.31	\$0.00	\$39,986.31	N/A	\$39,986.31
Source - 4689 OTHER MISC. SOURCES OF FED.REV	\$0.00	\$37,588.68	\$0.00	\$37,588.68	N/A	\$37,588.68
Series - 4000 Total	\$0.00	\$92,797.79	\$0.00	\$92,797.79	N/A	\$92,797.79
Project - 799 PRIOR YEAR FEDERAL Total	\$0.00	\$92,797.79	\$0.00	\$92,797.79	N/A	\$92,797.79
Fund - 11 GENERAL FUND FOR OP Total	\$0.00	\$217,335.13	\$0.00	\$217,335.13	N/A	\$217,335.13
Report Total	\$0.00	\$217,335.13	\$0.00	\$217,335.13	N/A	\$217,335.13

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 21 5 MILL BUILDING FUND						
Project - 000 NON-CATEGORICAL EXP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$696.51	\$0.00	\$696.51	N/A	\$696.51
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$269.59	\$0.00	\$269.59	N/A	\$269.59
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$60.29	\$0.00	\$60.29	N/A	\$60.29
Series - 1000 Total	\$0.00	\$1,026.39	\$0.00	\$1,026.39	N/A	\$1,026.39
Project - 000 NON-CATEGORICAL EXP Total	\$0.00	\$1,026.39	\$0.00	\$1,026.39	N/A	\$1,026.39
Fund - 21 5 MILL BUILDING FUND Total	\$0.00	\$1,026.39	\$0.00	\$1,026.39	N/A	\$1,026.39
Report Total	\$0.00	\$1,026.39	\$0.00	\$1,026.39	N/A	\$1,026.39

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 22 CHILD NUTRITION FUND						
Project - 015 CHOCTAW NATION SUMMER SCHOOL						
Series - 1000						
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$3,000.00	\$0.00	\$3,000.00	N/A	\$3,000.00
Series - 1000 Total	\$0.00	\$3,000.00	\$0.00	\$3,000.00	N/A	\$3,000.00
Project - 015 CHOCTAW NATION SUMMER SCHOOL Total	\$0.00	\$3,000.00	\$0.00	\$3,000.00	N/A	\$3,000.00
Project - 766 SUMMER FOOD SERVICE						
Series - 4000						
Source - 4740 SUMMER FOOD SERV.PROG.	\$0.00	\$53,972.10	\$0.00	\$53,972.10	N/A	\$53,972.10
Series - 4000 Total	\$0.00	\$53,972.10	\$0.00	\$53,972.10	N/A	\$53,972.10
Project - 766 SUMMER FOOD SERVICE Total	\$0.00	\$53,972.10	\$0.00	\$53,972.10	N/A	\$53,972.10
Fund - 22 CHILD NUTRITION FUND Total	\$0.00	\$56,972.10	\$0.00	\$56,972.10	N/A	\$56,972.10
Report Total	\$0.00	\$56,972.10	\$0.00	\$56,972.10	N/A	\$56,972.10

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 41 SINKING FUND						
Project - 000 NON-CATEGORICAL EXP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$3,133.63	\$0.00	\$3,133.63	N/A	\$3,133.63
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,055.69	\$0.00	\$1,055.69	N/A	\$1,055.69
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$271.26	\$0.00	\$271.26	N/A	\$271.26
Series - 1000 Total	\$0.00	\$4,460.58	\$0.00	\$4,460.58	N/A	\$4,460.58
Project - 000 NON-CATEGORICAL EXP Total	\$0.00	\$4,460.58	\$0.00	\$4,460.58	N/A	\$4,460.58
Fund - 41 SINKING FUND Total	\$0.00	\$4,460.58	\$0.00	\$4,460.58	N/A	\$4,460.58
Report Total	\$0.00	\$4,460.58	\$0.00	\$4,460.58	N/A	\$4,460.58

Budget Analysis

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2019-2020						
000 NON-CATEGORICAL EXP	11,778,965.00	5,998,082.98	728,276.96	5,269,806.02	5,780,882.02	50.92%
001 DISTRICT - UTILITIES	0.00	47,800.00	3,700.13	44,099.87	-47,800.00	100.00%
002 DISTRICT - CERTIFIED SALARIES	0.00	5,355.89	892.64	4,463.25	-5,355.89	100.00%
004 DISTRICT - SCHOOL BOARD EXPENS	0.00	19,100.00	1,500.00	17,600.00	-19,100.00	100.00%
005 DISTRICT - CURRICULUM DIRECTOR	0.00	13,825.00	1,220.17	12,604.83	-13,825.00	100.00%
006 DISTRICT - TECHNOLOGY DIRECTOR	0.00	75,769.44	9,286.01	66,483.43	-75,769.44	100.00%
007 DISTRICT - HEALTH SRVS DIRECTO	0.00	37,993.37	0.00	37,993.37	-37,993.37	100.00%
008 DISTRICT - CONTRACTS & FEES	0.00	192,380.00	8,043.18	184,336.82	-192,380.00	100.00%
009 DISTRICT - BUILDING & GROUNDS	0.00	37,494.08	7,864.43	29,629.65	-37,494.08	100.00%
017 MIFI-VERIZON	0.00	46,000.00	4,448.27	41,551.73	-46,000.00	100.00%
020 PRINCIPAL/INTEREST ON BONDS	71,774.80	71,774.80	0.00	71,774.80	0.00	100.00%
038 ADMIN - CERTIFIED SALARIES	0.00	171,267.65	28,366.11	142,901.54	-171,267.65	100.00%
039 ADMIN - SUPPORT STAFF SALARIES	0.00	128,317.84	22,110.82	106,207.02	-128,317.84	100.00%
040 ADMIN - PROFESSIONAL DEVELOPMEN	0.00	3,554.49	350.00	3,204.49	-3,554.49	100.00%
041 ADMIN - OFFICE SUPPLIES	0.00	3,364.55	504.79	2,859.76	-3,364.55	100.00%
042 ADMIN - COPY SUPPLIES	0.00	4,500.00	816.20	3,683.80	-4,500.00	100.00%
045 ADMIN - CONTRACT & FEES	0.00	21,020.00	11,763.01	9,256.99	-21,020.00	100.00%
075 BUS - SALARIES	0.00	98,027.85	13,749.52	84,278.33	-98,027.85	100.00%
076 BUS - OFFICE SUPPLIES	0.00	600.00	0.00	600.00	-600.00	100.00%
077 BUS - COPY SUPPLIES	0.00	250.00	4.04	245.96	-250.00	100.00%
078 BUS - MAINTENANCE	0.00	68,400.00	5,193.00	63,207.00	-68,400.00	100.00%
079 BUS - TRANSPORTATION	0.00	62,163.08	3,080.99	59,082.09	-62,163.08	100.00%
080 BUS - ROUTE TRANSPORTATION	0.00	55,975.91	175.00	55,800.91	-55,975.91	100.00%
081 BUS - GROUNDS	0.00	47,817.17	6,019.52	41,797.65	-47,817.17	100.00%
082 BUS - UTILITIES	0.00	9,300.00	553.46	8,746.54	-9,300.00	100.00%
103 CNP - COPY SUPPLIES	0.00	3,200.00	708.46	2,491.54	-3,200.00	100.00%
110 CHILD NUTRITION	0.00	211,801.18	3,411.26	208,389.92	-211,801.18	100.00%
119 SE - COPY SUPPLIES	0.00	800.00	9.97	790.03	-800.00	100.00%
121 SE - BUILDING & GROUNDS	0.00	2,242.19	0.00	2,242.19	-2,242.19	100.00%
127 SE - EVENSTART BUS EXPENSES	0.00	57,144.00	0.00	57,144.00	-57,144.00	100.00%
140 EVENSTART CAREER TECH-MOU	0.00	1,418.00	0.00	1,418.00	-1,418.00	100.00%
153 PS - COPY SUPPLIES	0.00	6,500.00	75.85	6,424.15	-6,500.00	100.00%
154 PS - BUILDING & GROUNDS	0.00	371.69	0.00	371.69	-371.69	100.00%
156 PS - CONTRACTS & FEES	0.00	3,351.63	3,351.63	0.00	-3,351.63	100.00%
157 PS - UTILITIES	0.00	21,400.00	710.32	20,689.68	-21,400.00	100.00%
161 PS - INSTRUCTIONAL SALARIES	0.00	1,470.80	0.00	1,470.80	-1,470.80	100.00%
162 PS - INSTR. SUPPORT STAFF SALA	0.00	146.30	0.00	146.30	-146.30	100.00%
163 PS - INSTRUCTIONAL EXPENSES	0.00	2,000.00	0.00	2,000.00	-2,000.00	100.00%
189 CENT - OFFICE SUPPLIES	0.00	1,500.00	0.00	1,500.00	-1,500.00	100.00%
190 CENT - COPY SUPPLIES	0.00	8,500.00	735.44	7,764.56	-8,500.00	100.00%
191 CENT - BUILDING & GROUNDS	0.00	1,594.86	0.00	1,594.86	-1,594.86	100.00%

Budget Analysis

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2019-2020						
193 CENT - CONTRACTS & FEES	0.00	3,351.63	3,351.63	0.00	-3,351.63	100.00%
194 CENT - UTILITIES	0.00	40,700.00	2,644.93	38,055.07	-40,700.00	100.00%
198 CENT - INSTRUCTIONAL SALARIES	0.00	310.38	0.00	310.38	-310.38	100.00%
200 CENT - INSTRUCTIONAL EXPENSES	0.00	150.00	0.00	150.00	-150.00	100.00%
225 MS - PROFESSIONAL DEVELOPEMENT	0.00	612.86	54.86	558.00	-612.86	100.00%
227 MS - COPY SUPPLIES	0.00	6,500.00	752.36	5,747.64	-6,500.00	100.00%
228 MS - BUILDING & GROUNDS	0.00	65,122.92	5,426.91	59,696.01	-65,122.92	100.00%
230 MS - CONTRACTS AND FEES	0.00	3,351.62	3,351.62	0.00	-3,351.62	100.00%
237 MS - INSTRUCTIONAL EXPENSE	0.00	1,200.00	0.00	1,200.00	-1,200.00	100.00%
241 MS - UTILITIES	0.00	62,000.00	4,306.08	57,693.92	-62,000.00	100.00%
245 MS - INSTRUCTIONAL SALARIES	0.00	3,121.10	0.00	3,121.10	-3,121.10	100.00%
246 MS - VOCAL MUSIC	0.00	2,000.00	0.00	2,000.00	-2,000.00	100.00%
248 MS - ACTIVITY BUS DRIVERS	0.00	875.30	0.00	875.30	-875.30	100.00%
262 HS - PROFESSIONAL DEVELOPMENT	0.00	144.00	0.00	144.00	-144.00	100.00%
263 HS - OFFICE SUPPLIES	0.00	3,559.88	561.62	2,998.26	-3,559.88	100.00%
264 HS - COPY SUPPLIES	0.00	12,000.00	938.62	11,061.38	-12,000.00	100.00%
265 HS - BUILDING & GROUNDS	18,604.73	20,438.93	0.00	20,438.93	-1,834.20	109.86%
267 HS - CONTRACTS & FEES	0.00	3,351.62	3,351.62	0.00	-3,351.62	100.00%
268 HS - UTILITIES	0.00	163,400.00	9,059.89	154,340.11	-163,400.00	100.00%
270 HS - LIBRARY REPAIRS & SUPPLIE	0.00	1,504.65	0.00	1,504.65	-1,504.65	100.00%
272 HS - INSTRUCTIONAL SALARIES	0.00	6,691.80	0.00	6,691.80	-6,691.80	100.00%
274 HS - INSTRUCTIONAL EXPENSES	0.00	3,130.98	0.00	3,130.98	-3,130.98	100.00%
281 HS - BAND	0.00	9,802.99	0.00	9,802.99	-9,802.99	100.00%
282 HS - VOCAL MUSIC	0.00	5,877.00	1,629.43	4,247.57	-5,877.00	100.00%
284 HS - ATHLETICS	0.00	40,441.74	1,704.50	38,737.24	-40,441.74	100.00%
317 DRIVER ED	0.00	2,091.13	2,091.13	0.00	-2,091.13	100.00%
319 ADULT ED MATCHING	0.00	6,607.56	0.00	6,607.56	-6,607.56	100.00%
331 FLEX BENEFITS / CERT	0.00	8,365.20	209.13	8,156.07	-8,365.20	100.00%
332 FLEX BENEFITS / NON CERT	0.00	63,588.75	3,035.04	60,553.71	-63,588.75	100.00%
334 CER MED PD BY STATE	0.00	618,101.10	19,631.70	598,469.40	-618,101.10	100.00%
335 NC MED PD BY STATE	0.00	317,081.70	17,252.10	299,829.60	-317,081.70	100.00%
388 ALTERNATIVE ED GRANT	0.00	34,201.49	15,619.24	18,582.25	-34,201.49	100.00%
411 COMPR HS PROG	0.00	27,862.92	3,867.44	23,995.48	-27,862.92	100.00%
412 VOCATIONAL PROGRAMS	0.00	24,622.00	273.93	24,348.07	-24,622.00	100.00%
456 JTPA-VOCATIONAL	0.00	688.75	688.75	0.00	-688.75	100.00%
511 BASIC PROG, CY	0.00	556,912.30	36,308.14	520,604.16	-556,912.30	100.00%
518 TITLE I PART D-NEGLECTED	0.00	11,519.90	11,519.90	0.00	-11,519.90	100.00%
541 TITLE II PART A	0.00	93,063.21	4,034.78	89,028.43	-93,063.21	100.00%
553 LEARNING CENTERS	0.00	31,350.01	0.00	31,350.01	-31,350.01	100.00%
554 21st CENTURY-SPECIAL PROJECTS	0.00	7,904.28	658.69	7,245.59	-7,904.28	100.00%
561 INDIAN ED CURRENT YR	0.00	119,824.32	1,937.06	117,887.26	-119,824.32	100.00%

Budget Analysis

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2019-2020						
563 J O'MALLEY CURR YR	0.00	8,500.00	0.00	8,500.00	-8,500.00	100.00%
587 RURAL AND LOW INCOME	0.00	825.94	825.94	0.00	-825.94	100.00%
621 FLOW THRU CURRENT YR	0.00	258,600.56	4,797.80	253,802.76	-258,600.56	100.00%
641 PRESCHOOL CURRENT YR	0.00	9,652.42	951.68	8,700.74	-9,652.42	100.00%
731 ADULT ED CURRENT YR	0.00	65,635.52	764.71	64,870.81	-65,635.52	100.00%
777 READING LITERACY GRANT (ILG)	0.00	146,237.09	6,631.71	139,605.38	-146,237.09	100.00%
803 IDABEL ALUMNI ASSOCIATION-HS	0.00	1,038.00	0.00	1,038.00	-1,038.00	100.00%
807 DISTRICT TECH USE FEE- HS	0.00	4,165.62	165.62	4,000.00	-4,165.62	100.00%
808 SPECIAL OLYMPICS- HS	0.00	1,000.00	0.00	1,000.00	-1,000.00	100.00%
810 ATHLETICS - HS	0.00	2,105.88	1,229.88	876.00	-2,105.88	100.00%
812 BAND - HS	0.00	4,857.00	0.00	4,857.00	-4,857.00	100.00%
815 ATHLETIC TRAINING-NFL GRANT - HS	0.00	7,630.00	0.00	7,630.00	-7,630.00	100.00%
818 CHEERLEADERS - HS	0.00	10,292.15	9,967.45	324.70	-10,292.15	100.00%
820 DANCE TEAM - HS	0.00	2,188.60	0.00	2,188.60	-2,188.60	100.00%
822 FACULTY CONCESSIONS - HS	0.00	311.50	0.00	311.50	-311.50	100.00%
830 FFA - HIGH SCHOOL	0.00	3,291.60	450.00	2,841.60	-3,291.60	100.00%
840 LIBRARY - HIGH SCHOOL	0.00	400.00	0.00	400.00	-400.00	100.00%
852 POPTIME - HIGH SCHOOL	0.00	1,501.52	0.00	1,501.52	-1,501.52	100.00%
870 WARRIOR CLUB - HIGH SCHOOL	0.00	1,936.79	1,384.47	552.32	-1,936.79	100.00%
901 DISTRICT TECH USE FEE- MS	0.00	4,000.00	0.00	4,000.00	-4,000.00	100.00%
902 BAND - MIDDLE SCHOOL	0.00	350.00	0.00	350.00	-350.00	100.00%
903 CHEERLEADERS-MIDDLE SCHOOL	0.00	5,746.80	0.00	5,746.80	-5,746.80	100.00%
904 CHORAL MUSIC - MIDDLE SCHOOL	0.00	234.70	0.00	234.70	-234.70	100.00%
905 COMP SPORTS - MIDDLE SCHOOL	0.00	1,601.00	0.00	1,601.00	-1,601.00	100.00%
910 TIME TREKKERS - MIDDLE SCH	0.00	1,807.15	1,807.15	0.00	-1,807.15	100.00%
921 MIDDLE SCHOOL SPECIAL - MS	0.00	710.50	380.50	330.00	-710.50	100.00%
930 GENERAL STUDENT - CENTRAL	0.00	1,255.00	126.00	1,129.00	-1,255.00	100.00%
932 COKE - CENTRAL	0.00	1,000.00	77.00	923.00	-1,000.00	100.00%
942 COKE - PRIMARY SOUTH	0.00	200.00	0.00	200.00	-200.00	100.00%
962 PRE K & K - PRIMARY SOUTH	0.00	2,400.00	0.00	2,400.00	-2,400.00	100.00%
980 GENERAL STUDENT - EVENSTART	0.00	298.39	68.39	230.00	-298.39	100.00%
983 GENERAL - ADMINISTRATION	0.00	2,522.94	785.20	1,737.74	-2,522.94	100.00%
Total 2019-2020	\$11,869,344.53	\$10,479,295.44	\$1,051,595.78	\$9,427,699.66	\$1,390,049.09	88.29 %
Report Total	\$11,869,344.53	\$10,479,295.44	\$1,051,595.78	\$9,427,699.66	\$1,390,049.09	88.29 %

Purchase Order Register

Options: Year: 2019-2020, Fund: GENERAL FUND FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 176 - 500

PO No	Date	Vendor No	Vendor	Description	Amount
176	07/11/2019	954	KIAMICHI TECHNOLOGY CENTER-IDABEL	SPED-TRAINING	264.00
177	07/11/2019	2081	RIDDELL	HS-ATHLETICS	11,085.33
178	07/11/2019	277	OKLAHOMA ASBO	DISTRICT-FEES	825.00
179	07/15/2019	851	CCOSA	DISTRICT-FEES	1,800.00
180	07/15/2019	177	OSSBA	DISTRICT-FEES	6,000.00
181	07/15/2019	32	QUILL	MS-SUPPLIES	1,200.00
182	07/15/2019	3377	DIGITAL EFFECTS SIGNS AND GRAPHICS	EVENSTART-MAINTENANCE	371.69
183	07/15/2019	1564	FABIAN, IDA	ADULT ED-TRAVEL	85.00
184	07/15/2019	307	LYNCH, CONNI	ADULT ED-TRAVEL	85.00
185	07/15/2019	32	QUILL	PS-SUPPLIES	2,000.00
186	07/15/2019	1821	MIDWEST BUS SALES	EVENSTART-BUS	57,144.00
187	07/15/2019	151	VISA	ADULT ED-TRAVEL	356.00
188	07/16/2019	3592	NAFME	HS-BAND-TRAVEL	1,365.00
189	07/16/2019	1050	HAMPTON INN-OKC	HS-CHOIR	1,235.00
190	07/16/2019	1112	FLOORING OUTFITTERS	EVENSTART-MAINTENANCE	2,242.19
191	07/18/2019	3377	DIGITAL EFFECTS SIGNS AND GRAPHICS	CENETRAL-MAINTENANCE	1,594.86
192	07/18/2019	152	WAL-MART COMMUNITY BRC	JOM-SUPPLIES	2,000.00
193	07/18/2019	152	WAL-MART COMMUNITY BRC	JOM-MS-SUPPLIES	2,000.00
194	07/18/2019	152	WAL-MART COMMUNITY BRC	JOM-CENTRAL-SUPPLIES	2,500.00
195	07/18/2019	152	WAL-MART COMMUNITY BRC	JOM-SUPPLIES-PS	2,000.00
196	07/18/2019	212	RUSTIN CONCRETE	DISTRICT-SUPPLIES	350.00
197	07/18/2019	2660	CUNNINGHAM STEEL	IHS-MAINTENANCE	250.00
198	07/18/2019	198	OK LUMBER LLC	DISTRICT-SUPPLIES	5,000.00
199	07/18/2019	3593	DAVID'S AUTO CENTER	DISRICT-REPAIRS	1,000.00
200	07/18/2019	1816	SMITH EQUIPMENT	HS-REPAIRS-MOWER	800.00
201	07/30/2019	2672	OK - ACTE	REGISTRATION-INCENTIVE	115.00
202	07/30/2019	1133	SWAFFORD, MICHAEL	INCENTIVE-MEALS	85.00
203	07/30/2019	1133	SWAFFORD, MICHAEL	HOTEL-INCENTIVE	190.00
204	07/30/2019	383	MCCURTAIN CO. ELECTION	DISTRICT-ELECTION EXPENSES	2,491.00
205	07/30/2019	3597	INSPIRED EDUCATORS, INC.	TEXTBOOKS-HS	274.95
206	07/30/2019	3596	MOSBY, SCOTT	BAND-MAINTENANCE	700.00
207	07/30/2019	851	CCOSA	HS-REGISTRATION	150.00
208	07/30/2019	3418	BOLT FIBER OPTIC	DISTRICT-TECHNOLOGY	702.88
209	07/30/2019	3418	BOLT FIBER OPTIC	TECHNOLOGY-DISTRICT	1,200.00
210	08/01/2019	3598	RIVERSIDE ASSESSMENTS, LLC	SPED-ASSESSMENTS	2,956.13
211	08/01/2019	177	OSSBA	DISTRICT-FEES	6,000.00
212	08/05/2019	3239	COURTYARD BY MARRIOTT	HS-TRAVEL	94.00
213	08/05/2019	231	JONES, EVORN	HS-TRAVEL	50.00
214	08/05/2019	2293	HAMPTON INN - SAND SPRINGS	AG-INCENTIVE	564.00
215	08/05/2019	3412	HOLIDAY INN EXPRESS-TEXARKANA	AG-INCENTIVE	376.00
216	08/05/2019	312	MCCULLOUGH PRINTING	DISTRICT-SUPPLIES	164.55
217	08/05/2019	3396	N2Y	SPED-FEES	813.52
218	08/05/2019	307	LYNCH, CONNI	ADULT ED-TRAVEL	400.00
219	08/05/2019	808	WILLIAMS SPORTING GOODS	HS-ATHLETICS	2,018.00
220	08/05/2019	442	EASTBAY TEAM SALES	HS-ATHLETICS	405.50
221	08/05/2019	2115	MIDWEST SPORTING GOODS	HS-ATHLETICS	1,240.31

Purchase Order Register

Options: Year: 2019-2020, Fund: GENERAL FUND FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 176 - 500

PO No	Date	Vendor No	Vendor	Description	Amount
222	08/05/2019	177	OSSBA	DISTRICT-FEES	3,000.00
223	08/05/2019	3600	EVANGELINE SPECIALTIES, INC	HS-MAINTENANCE	554.20
224	08/06/2019	75	WEEKS INSURANCE	ADMIN-NOTARY STAMP	300.00
225	08/07/2019	3406	VALERO MARKETING AND SUPPLY	DISTRICT-FUEL	10,000.00
226	08/07/2019	2487	SHARROCK OIL, INC	AG-FUEL	1,000.00
227	08/08/2019	2883	OME CORP LLC	DISTRICT-SUPPLIES	400.00
228	08/08/2019	3601	AMERICAN FLOOR MATS	HS-LIBRARY	315.80
229	08/08/2019	3377	DIGITAL EFFECTS SIGNS AND GRAPHICS	HS-LIBRARY	1,188.85
230	08/08/2019	690	HOLIDAY INN SELECT - TULSA	AG-INCENTIVE	342.00
231	08/08/2019	151	VISA	ADULT ED-MOU-TRAVEL	892.00
232	08/09/2019	151	VISA	HS-CHEER	750.00
Non-Payroll Total:					\$143,286.76
Payroll Total:					\$0.00
Report Total:					\$143,286.76

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2019 - 6/30/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 050 DISTRICT WIDE							
983 GENERAL - ADMINISTRATION	\$0.00	\$256.39	\$3,929.02	\$500.00	\$3,685.41	\$2,022.94	\$1,662.47
985 DRIVERS ED - ADMINISTRATION	\$0.00	\$2,450.00	\$0.00	\$0.00	\$2,450.00	\$0.00	\$2,450.00
987 CAFETERIA - REFUND ACCT	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$5.00
Total Unit - 050 DISTRICT WIDE	\$0.00	\$2,711.39	\$3,929.02	\$500.00	\$6,140.41	\$2,022.94	\$4,117.47
Unit - 105 EVENSTART-EARLY CHILDHOOD							
980 GENERAL STUDENT - EVENSTART	\$0.00	\$0.00	\$693.39	\$0.00	\$693.39	\$80.00	\$613.39
Total Unit - 105 EVENSTART-EARLY CHILDHOOD	\$0.00	\$0.00	\$693.39	\$0.00	\$693.39	\$80.00	\$613.39
Unit - 110 CENTRAL ELEMENTARY							
930 GENERAL STUDENT - CENTRAL	\$0.00	\$0.00	\$35,985.51	\$0.00	\$35,985.51	\$1,255.00	\$34,730.51
931 BOOK FAIR - CENTRAL	\$0.00	\$0.00	\$2,221.81	\$0.00	\$2,221.81	\$0.00	\$2,221.81
932 COKE - CENTRAL	\$0.00	\$0.00	\$4,441.15	\$0.00	\$4,441.15	\$1,000.00	\$3,441.15
933 CHARACTER COUNTS - CENTRAL	\$0.00	\$0.00	\$456.65	\$0.00	\$456.65	\$0.00	\$456.65
934 BROADWAY KIDS - CENTRAL	\$0.00	\$0.00	\$1,562.39	\$0.00	\$1,562.39	\$0.00	\$1,562.39
936 5TH GRADE - CENTRAL	\$0.00	\$0.00	\$245.11	\$0.00	\$245.11	\$0.00	\$245.11
937 STEM - CENTRAL	\$0.00	\$0.00	\$304.28	\$0.00	\$304.28	\$0.00	\$304.28
938 PTO - CENTRAL	\$0.00	\$0.00	\$6,324.61	\$0.00	\$6,324.61	\$0.00	\$6,324.61
Total Unit - 110 CENTRAL ELEMENTARY	\$0.00	\$0.00	\$51,541.51	\$0.00	\$51,541.51	\$2,255.00	\$49,286.51
Unit - 120 PRIMARY SOUTH							
941 PSE LIBRARY - PRIMARY SOUTH	\$0.00	\$0.00	\$955.18	\$0.00	\$955.18	\$0.00	\$955.18
942 COKE - PRIMARY SOUTH	\$0.00	\$14.81	\$2,008.44	\$0.00	\$2,023.25	\$200.00	\$1,823.25
947 PTO - PRIMARY SOUTH	\$0.00	\$0.00	\$930.05	\$0.00	\$930.05	\$0.00	\$930.05
952 STUDENT SERV-PRIMARY SOUTH	\$0.00	\$0.00	\$616.42	\$0.00	\$616.42	\$0.00	\$616.42
953 SWEET SOUNDS-PRIMARY SOUTH	\$0.00	\$0.00	\$614.98	\$0.00	\$614.98	\$0.00	\$614.98
962 PRE K & K - PRIMARY SOUTH	\$0.00	\$289.40	\$6,188.48	\$0.00	\$6,477.88	\$2,400.00	\$4,077.88
Total Unit - 120 PRIMARY SOUTH	\$0.00	\$304.21	\$11,313.55	\$0.00	\$11,617.76	\$2,600.00	\$9,017.76
Unit - 505 IDABEL MIDDLE SCHOOL							
900 ART - MIDDLE SCHOOL	\$0.00	\$0.00	\$201.76	\$0.00	\$201.76	\$0.00	\$201.76
901 DISTRICT TECH USE FEE- MS	\$0.00	\$0.00	\$6,784.00	\$0.00	\$6,784.00	\$0.00	\$6,784.00
902 BAND - MIDDLE SCHOOL	\$0.00	\$0.00	\$967.06	\$0.00	\$967.06	\$0.00	\$967.06
903 CHEERLEADERS-MIDDLE SCHOOL	\$0.00	\$250.00	\$6,450.30	\$0.00	\$6,700.30	\$5,746.80	\$953.50
904 CHORAL MUSIC - MIDDLE SCHOOL	\$0.00	\$0.00	\$3,839.35	\$0.00	\$3,839.35	\$0.00	\$3,839.35
905 COMP SPORTS - MIDDLE SCHOOL	\$0.00	\$0.00	\$9,818.05	\$0.00	\$9,818.05	\$951.00	\$8,867.05
906 FACULTY ACCOUNT-MIDDLE SCH	\$0.00	\$0.00	\$51.72	\$0.00	\$51.72	\$0.00	\$51.72
907 HONOR SOCIETY-MIDDLE SCHOOL	\$0.00	\$0.00	\$4,206.29	\$0.00	\$4,206.29	\$0.00	\$4,206.29
908 LEGO - MIDDLE SCHOOL	\$0.00	\$0.00	\$3,595.52	\$0.00	\$3,595.52	\$0.00	\$3,595.52
909 LIBRARY MISC - MIDDLE SCHOOL	\$0.00	\$432.77	\$240.75	\$0.00	\$673.52	\$0.00	\$673.52
910 TIME TREKKERS - MIDDLE SCH	\$0.00	\$0.00	\$5,529.54	\$0.00	\$5,529.54	\$1,797.65	\$3,731.89
911 COMP ACADEMICS-MIDDLE SCHOOL	\$0.00	\$0.00	\$81.20	\$0.00	\$81.20	\$0.00	\$81.20
913 SCIENCE DEPT - MIDDLE SCHOOL	\$0.00	\$0.00	\$1,692.29	\$0.00	\$1,692.29	\$0.00	\$1,692.29
915 SPORT JACKET - MIDDLE SCHOOL	\$0.00	\$0.00	\$35.29	\$0.00	\$35.29	\$0.00	\$35.29
916 STUDENT CO - MIDDLE SCHOOL	\$0.00	\$0.00	\$2,394.31	\$0.00	\$2,394.31	\$0.00	\$2,394.31
921 MIDDLE SCHOOL SPECIAL - MS	\$0.00	\$0.00	\$5,171.28	\$170.50	\$5,000.78	\$500.00	\$4,500.78
922 HISPANIC CLUB - MIDDLE SCHOOL	\$0.00	\$0.00	\$216.72	\$0.00	\$216.72	\$0.00	\$216.72
927 YEARBOOK - MIDDLE SCHOOL	\$0.00	\$0.00	\$101.05	\$0.00	\$101.05	\$0.00	\$101.05
Total Unit - 505 IDABEL MIDDLE SCHOOL	\$0.00	\$682.77	\$51,376.48	\$170.50	\$51,888.75	\$8,995.45	\$42,893.30
Unit - 710 IDABEL HIGH SCHOOL							
801 LITERACY GRANT	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
802 ANNUAL - HS	\$0.00	\$0.00	\$3,874.50	\$0.00	\$3,874.50	\$0.00	\$3,874.50
803 IDABEL ALUMNI ASSOCIATION-HS	\$0.00	\$600.00	\$8,386.54	\$0.00	\$8,986.54	\$1,038.00	\$7,948.54
804 ART - HS	\$0.00	\$0.00	\$295.44	\$0.00	\$295.44	\$0.00	\$295.44
805 LEO CLUB - HS	\$0.00	\$0.00	\$425.52	\$0.00	\$425.52	\$0.00	\$425.52
806 BASEBALL FIELD PRO-HS	\$0.00	\$0.00	\$750.17	\$0.00	\$750.17	\$0.00	\$750.17
807 DISTRICT TECH USE FEE- HS	\$0.00	\$0.00	\$7,430.27	\$0.00	\$7,430.27	\$200.00	\$7,230.27
808 SPECIAL OLYMPICS- HS	\$0.00	\$0.00	\$10,694.45	\$0.00	\$10,694.45	\$1,000.00	\$9,694.45
809 BAND UNIFORMS - HIGH SCHOOL	\$0.00	\$0.00	\$0.34	\$0.00	\$0.34	\$0.00	\$0.34
810 ATHLETICS - HS	\$0.00	\$425.00	\$8,217.79	\$1,229.88	\$7,412.91	\$0.00	\$7,412.91

IDABEL PUBLIC SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2019 - 6/30/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 710 IDABEL HIGH SCHOOL							
811 FOOTBALL LOCKERS - HS	\$0.00	\$0.00	\$541.83	\$0.00	\$541.83	\$0.00	\$541.83
812 BAND - HS	\$0.00	\$257.68	\$2,010.71	\$0.00	\$2,268.39	\$1,900.00	\$368.39
813 TRACK SURFACE - HS	\$0.00	\$0.00	\$8,170.00	\$0.00	\$8,170.00	\$0.00	\$8,170.00
815 ATHLETIC TRAINING-NFL GRANT - HS	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$7,630.00	\$12,370.00
818 CHEERLEADERS - HS	\$0.00	\$6,728.96	\$4,250.89	\$0.00	\$10,979.85	\$10,193.15	\$786.70
820 DANCE TEAM - HS	\$0.00	\$868.00	\$1,550.97	\$0.00	\$2,418.97	\$2,188.60	\$230.37
822 FACULTY CONCESSIONS - HS	\$0.00	\$0.00	\$1,395.69	\$0.00	\$1,395.69	\$0.00	\$1,395.69
826 FBLA (BPA) - HS	\$0.00	\$0.00	\$4,617.90	\$0.00	\$4,617.90	\$0.00	\$4,617.90
830 FFA - HIGH SCHOOL	\$0.00	\$2,078.40	\$3,026.20	\$0.00	\$5,104.60	\$1,948.80	\$3,155.80
832 FHA (FCCLA) - HIGH SCHOOL	\$0.00	\$0.00	\$6,415.13	\$0.00	\$6,415.13	\$0.00	\$6,415.13
833 GUIDANCE - HIGH SCHOOL	\$0.00	\$85.00	\$654.62	\$0.00	\$739.62	\$0.00	\$739.62
837 KEY CLUB - HIGH SCHOOL	\$0.00	\$0.00	\$2,805.84	\$0.00	\$2,805.84	\$0.00	\$2,805.84
839 IHS ACADEMIC TEAM-HIGH SCHOOL	\$0.00	\$40.00	\$1,424.40	\$0.00	\$1,464.40	\$0.00	\$1,464.40
840 LIBRARY - HIGH SCHOOL	\$0.00	\$0.00	\$683.43	\$0.00	\$683.43	\$400.00	\$283.43
842 NATIVE AM CLUB - HIGH SCHOOL	\$0.00	\$0.00	\$1,688.92	\$0.00	\$1,688.92	\$0.00	\$1,688.92
843 JACKETS - HIGH SCHOOL	\$0.00	\$0.00	\$179.00	\$0.00	\$179.00	\$0.00	\$179.00
846 NAT'L HONOR SOC - HIGH SCHOOL	\$0.00	\$0.00	\$307.25	\$0.00	\$307.25	\$0.00	\$307.25
851 MISS I.H.S. - HIGH SCHOOL	\$0.00	\$0.00	\$6,210.23	\$0.00	\$6,210.23	\$0.00	\$6,210.23
852 POPTIME - HIGH SCHOOL	\$0.00	\$80.00	\$4,539.60	\$0.00	\$4,619.60	\$965.65	\$3,653.95
854 SENIORS 2021- HIGH SCHOOL	\$0.00	\$0.00	\$863.14	\$0.00	\$863.14	\$0.00	\$863.14
856 SENIORS 2019- HIGH SCHOOL	\$0.00	\$0.00	\$59.34	\$0.00	\$59.34	\$0.00	\$59.34
858 SENIORS 2022 - HIGH SCHOOL	\$0.00	\$0.00	\$125.21	\$0.00	\$125.21	\$0.00	\$125.21
859 SPANISH CLUB - HIGH SCHOOL	\$0.00	\$0.00	\$42.79	\$0.00	\$42.79	\$0.00	\$42.79
861 SENIORS 2020 - HIGH SCHOOL	\$0.00	\$0.00	\$2,203.55	\$0.00	\$2,203.55	\$0.00	\$2,203.55
862 STUDENT INCENTIVE-HIGH SCHOOL	\$0.00	\$42.20	\$2,185.79	\$0.00	\$2,227.99	\$0.00	\$2,227.99
866 STUDENT COUNCIL-HIGH SCHOOL	\$0.00	\$0.00	\$83.25	\$0.00	\$83.25	\$0.00	\$83.25
867 WARRIOR ACADEMY-HIGH SCH	\$0.00	\$0.00	\$833.42	\$0.00	\$833.42	\$0.00	\$833.42
870 WARRIOR CLUB - HIGH SCHOOL	\$0.00	\$6,063.00	\$496.42	\$0.00	\$6,559.42	\$2,063.32	\$4,496.10
Total Unit - 710 IDABEL HIGH SCHOOL	\$0.00	\$17,268.24	\$118,940.54	\$1,229.88	\$134,978.90	\$29,527.52	\$105,451.38
Total	\$0.00	\$20,966.61	\$237,794.49	\$1,900.38	\$256,860.72	\$45,480.91	\$211,379.81

Resignation Notice

1 message

Therese Henneise <ghenneise903@windstream.net>

Mon, Jul 8, 2019 at 2:44 PM

To: ncopeland@idabelps.org

Dear Nancy,

It is with heavy heart that I am resigning my position as Paraprofessional at Central Elementary with Idabel School District effective August 1, 2019.

It was an honor to work with you the past two years, and I enjoyed all the students.

Please accept this e-mail as my written notice of resignation.

Thank you,

Therese B. Henneise



IDABEL PUBLIC
SCHOOLS

Dawn Bourne <dawnallen@idabelps.org>

Fwd: Resignation

1 message

Doug Brown <doug.brown@idabelps.org> Wed, Aug 7, 2019 at 3:53 PM
To: Dawn Allen <dawnallen@idabelps.org>, Debra McGee
<dmcgee@idabelps.org>

----- Forwarded message -----

From: **Kevin Rucker** <coachruck44@gmail.com>
Date: Wed, Aug 7, 2019 at 2:25 PM
Subject: Resignation
To: Doug Brown <doug.brown@idabelps.org>
CC: Chad Austin <chad.austin@idabelps.org>, Charla Clements
<charla.clements@idabelps.org>, Debra McGee
<dmcgee@idabelps.org>

Kevin Rucker
4101 S Custard Rd
McKinney, TX 75070

8/7/2019

Idabel Public School
901 E Lincoln Rd
Idabel, Ok 74745

To Whom it may Concern,

Please accept this letter of resignation from the position of Paraprofessional, effective 8/7/2019. My last day at Idabel Public Schools will be 8/7/2019.

I have accepted a Position with Frisco ISD to further my growth and development in my career. I have enjoyed working at Idabel Public School for the past year, and i appreciate the opportunity i definitely will miss the Students

and Staff However, this new position will challenge my growth and further my career.

I am willing to help you in any way to make the transition as smooth as possible. Please let me know if there is anything specific that you would like me to do.

Again, it has been a pleasure working as a part of your Team.

Sincerely,

Kevin Rucker

--

"Preparing Champions for Life"

Doug Brown
Superintendent
Idabel Public Schools
@IdabelPublicSch

To whom it may concern,

Do to unexpected family problems I will no longer be able to keep my job as a paraprofessional for the special education class at Idabel Middle School.

With sincere apologies,
LeKeta Marable



IDABEL PUBLIC SCHOOLS



Bond Election Facts

Election Date: Tuesday, September 10th, 2019

Polling Place: Regular Polling Places

Polls Open: 7:00 a.m. to 7:00 p.m.

The Need: To vote on a \$9,520,000 School Bond Issue to be issued in series for Idabel Public Schools for the following purposes:

- ✓ New Band Hall and Safe Room
- ✓ Safety & Structural Upgrades to the Ag/Athletics/Alternative Education Wing
- ✓ New all-weather track and field stadium to be located on the high school campus

NO PROJECTED TAX INCREASE!



PLEASE VOTE!!

Tuesday, September 10th, 2019

Idabel Public Schools

"Preparing Champions for Life!"



Superintendent's Warrior Report

Preparing Champions for LIFE!

State Aid Funding Update 2019-20

The state Education Department made public Fiscal Year 2020 state aid formula funding for school districts. In short, it's great news!

State formula funding saw a significant increase totaling about \$166 million that will afford schools the opportunity and flexibility to increase teacher salaries, lower class sizes and meet other local needs.

The state aid factor in-

creased \$146.98 per weighted average daily membership (WADM).

Legislative appropriations to the state aid funding formula grew \$133.6 million.

Local and state-dedicated revenue (chargeables) grew \$32 million, including a \$22 million jump in gross production.

Detailed district-level data is available on the state

Education Department's website.

Oklahoma needs additional investment in public education to reach the regional per-student spending level of our surrounding states. But as you can see in the chart Oklahoma is making important progress toward that goal. There is more information on the education facts page of the state department website.

We continue to Prepare Champions for Life!

GO WARRIORS!

numbers. Early enrollment reports are promising across the district proving the success is paying off and drawing students back to Idabel Public Schools.

GO WARRIORS!

Volume 20 Issue 02

Idabel Public Schools

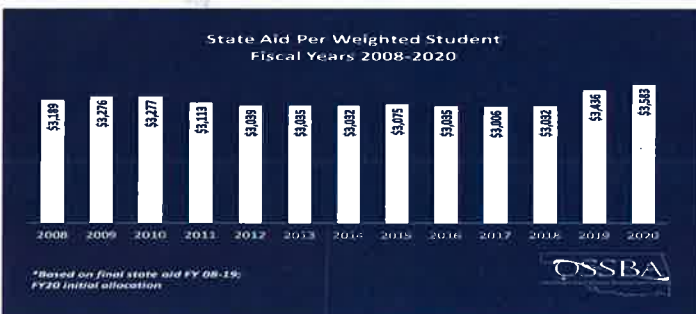
August 12, 2019

Special points of interest:

- 1st Day of School August 12th
- OSSBA Conference Aug 22-25 in OKC
- Football Scrimmage Aug. 23rd
- Football Scrimmage Aug. 30th
- Labor Day—NO SCHOOL Sept 2
- Football vs. Broken Bow Sept 6
- Sept Board Meeting Mon. 9, 5:30

Inside this issue:

- Extra-curricular Camps 2
- IMS Choir to Perform at OSSBA 2
- IPS Staff to Present at OSSBA 2
- Taking it To the Next Level 3
- Program Spotlight 3
- Bond Project Update 3
- Summer Mobile Library Ends 4



ENROLLMENT UPDATE

Enrollment for the #ipswarriors ended strong in the previous school year up 14 students. When we compare the beginning of the year enrollment to the end of year enrollment Idabel grew by 14 students.

This is important because our State Aid is calculated using the average daily membership of our district. It is still too early to guess our actual enrollment for this school year will be but our initial budget will be based on these growth

Extra Curricular Students Start Early

Idabel High School #ihswarriors extra-curricular students started early again this year. The Warrior Pride Band has been in "band camp" since July 29th with section leaders and drum majors starting before then to prepare for this year's marching band season. These over 100 musicians have been practicing outside in the mornings and in the auditorium in the afternoon. They are learning their new marching show "Aladdin!" It looks to be very entertaining. Mr. Bell admitted the band is sounding great and feels they are progressing ahead of schedule!

Mrs. Leah Saelim is not to be outdone in the vocal music department. The #ihswarriors Poptime Singers are also participating in a

summer camp. They took the week before school started to learn two new songs and the National Anthem. The Poptime Singers performed for the entire staff on the first day of In-Service and did an amazing job! The

The vocalists practiced four nights for three hours each as a "kick-start" to the school year. The Poptime group has 34 students involved and continues to improve under



Mrs. Saelim's direction.

The Warrior Cheer Leaders, Colorguard and Dance Team have been working hard this summer as well. Hosting fundraisers and getting their routines ready for the 1st football game and Pep Rally. It will be a big one this year with Idabel hosting the Broken Bow Savages on September 6th.

Thanks to all the students and their coaches for their willingness to Prepare Champions for Life!

GO WARRIORS!

#imswarriors Choir to perform at OSSBA

Middle School Choir Director, Karla Clay, was informed recently that the 2018-19 middle school show choir, "Champion Voices" was invited to perform at the upcoming OSSBA conference in August.

Mrs. Clay submitted a video audition to the OSSBA and was selected from many other schools across the state. The District will send the Champion Voices choir on Friday after school to spend the night in Oklahoma City to perform Saturday morning for over

2,000 school board members and school administrators. The choir will be singing for about 10-15 minutes prior to the opening of the general session.

The #ihswarriors All-State choir members will also be performing at OSSBA on Friday morning with other All-Staters from across the State. We are proud of all of our vocal music students that will representing the Warrior Nation at this state wide meeting.

Preparing Champions for Life!



#ipswarriors will present at OSSBA

Idabel Public Schools will be representing at the OSSBA/CCOSA conference in August.

Dr. Alan Bryant, Chris Gammon and Superintendent Doug Brown will be collaborating on a presentation called "Technology "Equity in Education" at 10:45 on Friday August 23rd.



The presentation will highlight the many projects, grants and technology that Idabel Public Schools is implementing and identify the strategies that have been successful in creating a more equitable academic environment for our students.

Preparing Champions for Life!

Take It To the Next Level



The #ipswarriors "taking to the next level" committee put an outstanding workshop for our Idabel Warrior teachers. Monday August 5th when teachers are normally frantically preparing their rooms for the new students for the year. Idabel teachers hosted a voluntary workshop to help their co-workers "take it to the next level" in their classrooms.

Warrior staffers presented on technology, classroom management, climate, culture and strategies. Volunteer presenters were Dave White, Carrie Fletcher, Laura Bullock, Chris Gammon, Trudy

Procell, Michelle Hash, Betty Warren, Melissa Jones, Randi McAtee, Tasha Robbins, Karla Capps, Sara Tomlinson, Shannon Pond, Rachel Surratt, and Lindsey Brooks. They all did an outstanding job! Lunch was provide by Taco Alley.

The workshop hosted 44 Idabel teachers from across the district. Every building was represented. It was exciting to see the number of teachers that volunteered their time to improve their skill and profession. Idabel Warrior teachers are "Preparing Champions for Life!"

GO WARRIORS!

Summer Mobile Library Comes to a Close

Idabel Schools has joined a trend to provide a free mobile library to our community. This mobile library is funded through the federal Innovative Approaches to Literacy Grant.

IPSWarriors staff has traveled once a week to specific locations in the city of Idabel to distribute free books to the kids of Idabel. The grant funds a

free book distribution to each school age child to encourage families to increase the number of books in their personal libraries.

IPS staff has given away close to 100 books a week all summer and will continue this program until school starts.

Preparing Champions for Life!



Bond Project Update

#ipswarriors are currently developing our Bond Election Strategy and promotion plans. Our Bonding agent is creating flyers to be distributed and optional strategies that can be implemented to have a positive outcome for our September 10th election.

The overwhelming support that has been expressed for these projects has been supportive. Literally, everyone that I have talked to has expressed that these projects are overdue and have committed to support the bond. This is exciting to continue to hear. Bond supporters are forming a committee to promote

the election and share information with the public.

District employees must remember we cannot use district time or property to promote a certain vote. We can encourage voters to get out and vote but we cannot campaign for a yes vote using District computers or while at work.

Projects include safety upgrades to the existing Ag building, a new band hall to be constructed as a saferoom, and a new all-weather track and football stadium to include concessions, restrooms and press-box. GO WARRIORS!



Idabel Public Schools

200 NE Avenue C
Idabel OK 74745

Phone: 580-286-7639
Fax: 580-286-8276
E-mail: doug.brown@idabelps.org
@IdabelPublicSch



Summer Mobile Library

Idabel Summer Mobile Library was a HUGE success on it's inaugural summer. It is estimated that close to 1,000 books were distributed to the children of Idabel. This was made possible from the USDE's Innovative Approaches to Literacy grant.

Chris Gammon, Connie Lynch and Debbie Brown collaborated on this grant and continue to administer the different requirements of the grant including our summer mobile library.

The mobile library distribution was created to help "at-risk" students increase the home libraries encouraging them to read more with their families. Family reading is a researched strategy that improves a child's reading ability for school and future success. We are Preparing Champions for Life!

GO WARRIORS!



Board and Legislative Update



The FY 2020 Initial State Aid Allocation (07/16/19) has been posted.

Again this year, districts will see an increase in per pupil funding due to additional funds appropriated by the legislature to the Financial Support of Schools for certified personnel salary increase and school operational expenditures.

FY 2020 Initial State Aid Formula Allocation	\$3,582.74
Foundation Aid Factor of	\$1,832.54
Salary Incentive Factor of	\$87.51
FY 2019 Initial State Aid Formula Allocation	\$3,419.80
(Increase of \$162.94)	
FY 2019 Midyear/Final State Aid Formula Allocation	\$3,435.76
(Increase of \$146.98)	

This will mean Idabel Schools will receive over \$279,000 above last year's appropriations. This will help cover the expense of the mandated \$1,220 salary increase for certified staff.

BOND Projects

Current bathroom projects at Central Elementary are completed. They look phenomenal (as bathrooms go) they are something to be proud

of. Promotion of the September 10th bond election including the track and football field, the new band hall and upgrades to the agriculture/athletic/Alternative Education wing will begin this week. We received the promotional boards to display at the high school and present to area civic clubs. We continue to hear extremely positive comments with promises of support for this bond election. Mr. Brown will provide projections and expectations to the Board during the board September 9th Board meeting.

Policies

There are several new State mandated Board Policies that will be coming to your attention in the next few months. The state legislature will be requiring all schools to update or create new several new policies effective this year. We recently signed up for the OSSBA Policy Service and this will allow the OSSBA attorneys to review our current policy manual and update our current manual and verify all old policies are still relevant and legal.

Enrollment

All buildings are reporting active enrollments with new enrollments each day. Currently, Idabel Public Schools' enrollment is 1258 students. We ended the 2019 school year with 1258 students growing 8 students from the beginning count of 1250. All the building principals are reporting new enrollments daily. This is not unusual and our enrollment numbers will fluctuate for a couple more weeks before it settles in for our October 1st "official" count. We all know this is how our state funding is calculate.

Back to School!

Teachers officially returned on August 7th. They were welcomed by the Idabel Warrior Pride Band and Spirit Squads, including Cheer, Color Guard and Dance team. The PopTime Singers opened the meeting with the Star Spangled Banner and got everyone tapping their toes to "The I love Schack" by the B52s. All of these students gave an outstanding performance! We are so blessed to have such talented students and teachers to welcome our staff back to campus. We are *Preparing Champions for Life!*

GO WARRIORS!

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2019-2020**

It is understood and agreed that Oklahoma career and technology education funds will be used to assist in the development and maintenance of a career and technology education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to career and technology education, state laws, and federal policies pertaining to career and technology education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The Salary and Teaching Schedule, **due by September 30, 2019** is one of these reports and is considered a part of this contract in addition to CESI Enrollment and Follow-Up reports. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other career and technology education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

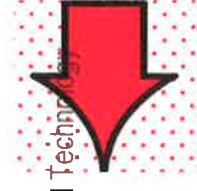
It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Programs assistance funds received from ODCTE shall be spent on Careertech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided career and technology education as specified in the Individual Education Plan (IEP) as appropriate.

This contract, once signed and completed, should be returned **no later than September 30, 2019** to: Angela Jones, Oklahoma Department of Career and Technology Education, 1500 W. Seventh Ave., Stillwater, OK 74074.

Approved:



President, Board of Education Date

Superintendent of Schools Date

Marcie Mack, Ed.D., State Director October 2019

District Name (please print)

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE OR FEDERAL AID TO DISTRICTS FOR FY 2020**

DOUG BROWN, SUPERINTENDENT
IDABEL SCHOOL SYSTEM
200 NE C AVENUE
IDABEL OK 74745

Date: 07/01/19

TYPE OF AID	Project Code	Income Code	AMOUNT
Program Assistance Grant	412	3812	
2.0 AG EDUCATION			26,600.00
1.0 BUS & INFO TECH ED			13,500.00
1.0 FAM & CONSUMER SCIENCES			6,500.00
Summer Salary	411	3811	
2.0 AG EDUCATION			14,640.00
State Teacher Salary Reimb	411	3811	
2.0 AG EDUCATION			5,200.00
1.0 BUS & INFO TECH ED			2,200.00
1.0 FAM & CONSUMER SCIENCES			2,200.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located.

Questions regarding this Notice of Allocation should be directed to Debbi Butterfield at 405-743-5458.

Total: 70,840.00

I, the Director of Finance of the State Board of Career and Technology Education, hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Stephanie Rossander

Stephanie Rossander, Finance Manager
Oklahoma Department of Career and Technology Education

**2019-2020
COOPERATIVE CONTRACT
BETWEEN IDABEL PUBLIC SCHOOLS
AND
DENISON ELEMENTARY SCHOOLS**

This contract between the Idabel Board of Education, McCurtain County, District # I-005, and the Denison School Board of Education, McCurtain County, District No. C-037, is for the employment of 1/7th of the school day for Idabel Schools Band Director, Teresa Bell.

Contract salary as follows:

1/7 th of \$ 63,535.37	\$ 8,894.95
FICA/Medicare Matching @ 7.65%	680.46
Teacher's Retirement @ 9.5%	845.02
 TOTAL DUE:	 \$ 10,420.43

The Denison Board of Education agrees to reimburse the Idabel School District in the amount of \$10,420.43 payable in two (2) payments. Payment shall be received in full no later than May 31, 2020.

This contract is signed and agreed upon this 2nd day of August, 2019.

Stacey Ebert
Superintendent, Denison Schools

Doug Brown
Superintendent, Idabel Schools

NEGOTIATED AGREEMENT

between

THE IDABEL EDUCATION ASSOCIATION

and

THE IDABEL BOARD OF EDUCATION

**2019-2020 SCHOOL
YEAR**

Adopted Date: _____

_ President, Idabel Board of Education

Adopted Date: _____

_ President, Idabel Education Association

*

**RATIFICATION OF NEGOTIATED
CONTRACT** between **THE IDABEL BOARD OF
EDUCATION** and **THE IDABEL EDUCATION
ASSOCIATION**

RATIFICATION DATE: _____

_ President, Idabel Board of Education

RATIFICATION DATE: _____

_ President, Idabel Education Association

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PURPOSE

1.1 The Board of Education of the **Idabel Public Schools** and the **Idabel Education Association** recognize the need for an orderly process of communication for administering employer/employee relations, which conform to Oklahoma Statutes 05-70-509.1 through 05-70-509-10.

2.0 RECOGNITION

2.1 This Agreement is made and entered into by and between the **Idabel Education Association**, hereinafter termed the "Association" and the Board of Education of the **Idabel Public Schools**, hereinafter termed the "Board."

2.2 The Board hereby recognizes the Association as the exclusive representative for the bargaining unit consisting of all certified and licensed employees, who do not hold supervisory authority with respect to other certified and licensed employees of the Idabel Public Schools.

2.3 The Board agrees not to recognize any other employee organization as the representative of the members

of the bargaining unit for the duration of this agreement.

2.4 Further, no individual member of the bargaining unit shall negotiate with the Board except through their

duly recognized bargaining representative in regular negotiation sessions.

3.0 SCOPE OF BARGAINING

3.1 The Board and the Association agree to negotiate in good faith on wages, hours, fringe benefits, and

other terms and conditions of employment.

3.2 The Board retains and reserves unto itself, without limitations, all powers, rights and authority conferred upon and vested in it by State and Federal law, including the right to make policy, rules, and regulations which are not inconsistent with the Negotiated Agreement.

3.3 There shall be no negotiations on inherent managerial policy as determined by the Statutory Duties and

Powers of the Board as outlined in O.S. 70-5-117.

4.0 NEGOTIATIONS PROCEDURES

4.1 Negotiation Terms

4.1.1 The Board and the Association shall each designate in writing, at the first negotiation session, the names of not more than five (5) persons who shall serve as their respective representatives for negotiations pursuant to the provisions of the Agreement. Each party shall also designate the person on its team who will serve as spokesperson.

4.1.2 Alternates to each team may be designated; however, alternates will attend the meetings only when
serving in the place of a regular team member or when mutually agreed upon by the terms.

4.1.3 Neither party shall attempt to exert control over the other party's selection of representatives.

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4.2 Opening Negotiations

4.2.1 Between March 15 and May 15 of each ensuing year, either the Association or the Board shall submit a written request for negotiations to commence to the other party, if it desires there to be negotiations for that year. If no such request is made during the time period above, negotiations will not take place for the ensuing year.

4.2.2 The first negotiations session shall occur on a mutually agreeable date not more than thirty (30)
calendar days from the date of the written request to open negotiations.

4.2.3 The Association and the Board shall submit all of their negotiation proposals at the first session.

Subsequent proposals may only be submitted upon mutual agreement of the parties.

4.3 Negotiations Sessions

4.3.1 Only members of the respective negotiation teams may be present during negotiation sessions. Other

parties may be permitted to be present only by mutual agreement of the parties.

4.3.2 No recordings or official transcripts shall be made without mutual agreement of the parties.

4.3.3 Negotiations will only be conducted in regular negotiation sessions at the times, dates, and places mutually agreed upon by the parties. The time, date, place and agenda of subsequent sessions will be set by mutual agreement of the parties prior to the close of each negotiation session.

4.3.4 Negotiation sessions shall be scheduled at times which will not interfere with the teacher workday and

the educational programs of the district.

4.3.5 During meetings, each party is free to caucus at any time.

4.3.6 A chief negotiator (who shall be called the Negotiation Chair for IEA) for each team will serve as

spokesperson for that meeting.

4.3.7 By mutual agreement at the table, any team member may speak to any issue on the table.

4.4 Tentative Agreement

4.4.1 Both parties agree that it is their mutual responsibility to empower their respective representatives with the necessary authority to make proposals, to consider proposals and counter proposals in the course of negotiations, and to reach tentative agreements subject to ratification by the Board and the Association. The Negotiation Chair shall be notified when proposals are presented to the Board. **(added 8/00)**

4.4.2 When tentative agreement is reached on any item, it shall be reduced to writing, and signed and dated by the spokesperson of each team. When tentative agreement is reached on all items, they shall be submitted first to the membership of the Association for ratification and then to the Board for ratification.

4.4.3 Items which have received tentative agreement should not be reconsidered unless mutually agreed upon

by both teams or unless the Association and/or the Board fail to ratify the agreement.

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5.0 IMPASSE

5.1 If negotiations are not successfully concluded by the first day of school, an impasse shall exist. At any earlier time following the initial negotiation session, either party may declare an impasse, or, by mutual agreement of the parties, the date for declaring impasse may be extended beyond the first day of school. All days in this session will be calendar days unless otherwise specified.

5.2 Within two (2) working days of such declaration, the parties may, by mutual agreement, request the

services of the Federal Mediation and Conciliation
Service.

5.3 If the mediation process has been utilized and has failed to bring about agreement on all items, or if the mediation process was not utilized, the unresolved items shall be submitted to fact finding as follows:

5.3.1 A fact finding committee consisting of three (3) members shall be formed. One (1) member shall be selected by the Association, and one (1) member shall be selected by the Board, within five (5) days. The third member shall be selected by the first two members as follows: The parties shall notify the State Superintendent of Public Instruction that a fact finder is needed and request a list of potential fact finders from the State Superintendent. The two parties representing the Board and the Association shall select the third party from the list submitted by the State Superintendent. The third party shall act as the Chairperson of the Committee.

5.3.2 The committee shall meet with the Board's duly designated representatives and with the Association's

representatives for the purpose of fact finding.

5.3.3 Within five (5) days after the selection of a chairperson, the representatives of the parties shall meet to exchange written language on each item at impasse. The exchanged documents shall be furnished to the chairperson and other members of the committee. Each item being submitted to fact finding shall show the last position taken by each negotiation team.

5.3.4 The cost of the services of the fact finding committee, including per diem expenses, if any, and actual and necessary travel expenses shall be shared in the following manner: the Board shall assume the expenses of the representative selected by the Board, the Association shall assume the expenses of the representatives selected by the Association, and the expenses of the third member shall be shared equally by the Board and the Association.

5.3.5 The fact finding committee shall have authority to establish procedural rules, conduct investigations, and hold hearings during which each party shall be given an opportunity to present its case with supporting evidence.

5.3.6 All hearings by the fact finding committee shall be conducted in closed session.

5.3.7 The chairperson shall convene the committee for fact finding. The committee shall meet with the representative of both parties and, within twenty (20) days after the fact finding hearing, shall present its written recommendation to the Board and the Association. The report shall set forth findings of fact and recommendations on the issues submitted.

5.3.8 If either party decides it must reject one or more of the committee's recommendations, said party must, within seven (7) days after the committee has presented its recommendations, request a meeting of the representatives who have been negotiating for the Board and the Association. The parties shall meet

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within seven (7) days of the request, unless both parties deem it unnecessary. At such meeting, the parties shall exchange written statements expressing each party's rationale for rejecting each recommendation found unacceptable and shall attempt to clarify any remaining differences. The representatives shall then resume a good faith effort to resolve the remaining differences; provided, after fourteen (14) days after the exchange of written statements, as provided for by this section, either party may discontinue such effort.

5.3.9 The Board shall file a copy of the fact finding report with the office of the State

Superintendent of Public Instruction. If the effort to resolve differences is successful, the parties shall draft a written agreement and present the agreement to both parties for ratification, and upon ratification such agreement shall also be forwarded to the state Superintendent. If the effort to resolve differences is unsuccessful, the Board shall forward to the State Superintendent in writing its final disposition of the negotiations impasse process within thirty (30) days of the effective date of implementation.

6.0 SAVINGS CLAUSE

6.1 Should any part of this Agreement be declared invalid by statute or a court of final jurisdiction, said part shall be automatically deleted from the agreement to the extent that it violated the law. The remaining provisions shall remain in full force and effect for the duration of the agreement if not affected by the deleted part (s). Upon receipt of notification of the final court action, the Board and the Association, by mutual agreement, shall commence negotiations within thirty (30) calendar days for the purpose of arriving at a legally permissive replacement for the deleted part.

7.0 DURATION OF AGREEMENT

7.1 This Agreement shall continue in effect for successive fiscal year periods unless notice is given, in writing, between January 1 and January 31 of any year, by either party that the party desires to modify, amend or terminate this Agreement. Once such notice is given, negotiations related to changes in this Agreement shall commence on a mutually agreeable date within thirty (30) days of such notice. Every effort will be made to complete negotiations on the procedural agreement prior to March 31 of any year in which negotiations on the procedural agreement have been opened.

7.2 In the event that the Association disbands or otherwise ceases to be the recognized bargaining agent, this

Agreement shall be null and void on that date of such disbanding or cessation of representation.

8.0 NO STRIKE CLAUSE

8.1 The procedure provided for herein for resolving impasse shall be the exclusive recourse of the Association. It shall be illegal and a violation of this Agreement for the Association or the members of the bargaining unit to strike or threaten to strike as a means of resolving differences with the Board. If the Association or members of the bargaining unit engage in a strike, then the Association shall cease to be recognized as the representative of the bargaining unit and the

Board shall be relieved of the duty to negotiate with the Association. Any member of the bargaining unit engaging in a strike shall be denied the full amount of his/her wages during the period of such violation.

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9.0 GRIEVANCE PROCEDURE

9.1 Definitions

9.1.1 A “grievance” shall be defined, for the purpose of this document, as any misapplication, misrepresentation, or other violation of the items contained within the negotiation contract.

9.1.2 The terms “grievant” or “aggrieved person” shall refer to the person or persons making a claim.

9.1.3 A “party of interest” is any person who might be required to take action or the person or persons
against whom action might be taken in order to resolve the
claim.

9.1.4 The term “days” shall mean those school days scheduled within the regular school calendar.

9.2 Purpose

9.2.1 The primary purpose of this procedure is to secure, at the lowest level possible, equitable solutions to a claim of the aggrieved person. Both parties agree that these proceedings shall be confidential and shall be discussed only with the persons authorized to participate in the grievance procedure at the appropriate level.

9.3 Structure

9.3.1 The Association shall establish a Professional Rights and Responsibilities Committee which shall be

broadly representative and which shall serve as the association's grievance committee.

9.3.2 An association building representative shall be selected from each building to represent the association members in the grievance procedure in that building. In the event that the representative is the grievant, he or she shall be disqualified as the building representative in that case.

9.3.3 Members of the Professional Rights and Responsibilities Committee and its designated building representatives will be members of the Idabel Education Association who are certified or licensed as teachers in this school district.

9.3.4 The Association and the Board shall not recognize any grievance unless it is presented at the appropriate level within twenty (20) days after the aggrieved person knows or should have known of the act or condition on which the grievance is based.

9.3.5 All time limits consist of school days, except when a grievance is submitted less than ten (10) days before the close of the current school term. Time limits shall consist of weekdays in order that the matters may be resolved before the close of the school term, or as soon thereafter as possible.

9.3.6 The Association or its designee shall screen all grievances in an advisory capacity before they may be

submitted to the formal grievance procedure.

9.3.7 The grievance procedure is designed to resolve problems at the lowest possible level. However, grievances may be filed at a higher level, if appropriate, following the informal process. Mutual agreement between the Superintendent designee and the Association representative will be required to

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file a grievance at the appropriate higher level. Neither the Superintendent designee nor the Association representative will be involved in hearing the case.

9.3.8 Formal grievances shall be submitted in writing on a standard form jointly developed by the Association and the Board. **(revised 9/12 form/Addendum 8)**

9.3.9 All documents, communications, or records dealing with a grievance shall be filed separately from the personnel files of the participants.

9.3.10 No reprisals of any kind shall be taken by or against any participant in the grievance procedure by reason of such participation.

9.3.11 The grievance procedure shall not be conducted on regular working periods of the grievant concerned, without mutual agreement by both parties.

9.3.12 The Association shall have the authority to file a grievance on the behalf of any grievant. Should a specific misapplication, misrepresentation, or violation occur which necessitates the filing of a grievance by more than one teacher, the Association shall file one grievance on behalf of any and all teachers who desire to grieve the specific item or action.

9.4 Informal Process

9.4.1 Before a formal grievance is filed, a grievant shall meet with the building principal or the appropriate higher level representative and attempt to resolve the problem. Compulsory consideration of grievances at the lowest possible level makes for speedy action, the possibility of more immediate satisfaction, and less annoyance to all concerned.

9.4.2 No written record of a grievance shall be kept if it does not go beyond the informal process.

9.5 Formal Procedure

9.5.1 Step One

If the complaint is not resolved in the formal process, the grievant must present the grievance in writing within five (5) days to the building principal, who will arrange a meeting to be held within six (6) days. The grievant, the building representative, the principal, and his designee shall be present for the meeting. The building principal shall communicate its decision in writing together with the

supporting reasons, within two (2) days of the completion of the hearing.

9.5.2 Step Two

If the grievance is not satisfactorily resolved in Step One, the Association shall submit in writing within (5) days to the Superintendent's designee, a request to schedule a meeting to be held within six (6) days. The Professional Rights and Responsibilities representative, the grievant, the Superintendent's designee, and the building principal shall be present for the meeting. Each party shall have the right to include in its representation appropriate witnesses to develop facts pertinent to the grievance. The Superintendent's designee must provide the grievant with a written answer on the grievance within two (2) days.

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9.5.3 Step Three

If the grievance is not satisfactorily resolved in Step Two, the Association shall submit, in writing, within five (5) days, to the Superintendent, a request to schedule a meeting to be held within ten (10) days. Those parties that were involved in the grievance in Step One and Step Two shall be present for the meeting. The Superintendent must provide the grievant with a written answer on the grievance within two (2) days.

9.5.4 Step Four

If the grievance is not satisfactorily resolved in Step Three, the Association shall submit, in writing, within five (5) days, to the Board, a request to schedule a meeting to be held at the next available Board meeting or a special meeting called for that purpose. The aggrieved or the Association shall have the opportunity to be heard by the Board or a committee thereof. The Board shall communicate its decision, in writing, together with the supporting reasons within thirty (3) days of receipt of the appeal.

Working Conditions

10.0 TEACHER WORK YEAR

10.1 The required teacher work year shall not exceed 1,270 hours per year inclusive of required professional development. (To be used within the regularly scheduled school year and not to exceed 8 hours per day). Teachers may be assigned to work additional hours only as specified in their individual contracts. **(revised 8/00) (revised 9/12)**

10.2 Prior to March 1 of each school year, the Association shall have opportunity to provide input to the Superintendent regarding the school calendar for the ensuing year. The Superintendent shall consider and submit to the Board the Association's input before making his/her recommendation to the Board.

10.3 Prior to August 1 of each school year, the site principals will provide IEA with an official schedule of

the work day to include report and dismissal times. **(added 9/12)**

11.0 TEACHER WORK DAY

11.1 Under normal circumstances, staff meetings, parent conferences, duties, and other activities related to the proper functioning of the school shall be carried out within the work hours specified in 10.1. If these activities will extend beyond the regular work day (determined by each site), notification must be given to the teachers at least twenty-four (24) hours in advance. The expressed work year, as defined in 10.1, at all sites is inclusive of lunch. **(revised 9/12)**

11.2 Under normal circumstances, teachers shall be provided with no less than thirty (30) minutes of duty free lunch. At sites where the student schedule allows, the lunch period shall be no less than forty-five (45) minutes in length, if approved by the principal. Teachers may leave the campus during their lunch time upon notification to the principal or designee.

11.3 Teachers in grades (6) through twelve (12) shall be scheduled for preparation time of one (1) class period each day. For grades Pre-K through five (5), the principal and at least one teacher appointed by

the IEA from each grade level would meet to provide input as to how planning time is determined. The principal and teachers will work to provide as much consecutive planning time as possible. **(revised 9/99)** Preparation time shall not be scheduled during duty-free lunch time. Teachers who provide instruction during their planning period shall be reimbursed at a rate of 1/7 of their current salary per day of services provided. **(revised 8/01)**

11.4 Any teacher who is asked by the principal to substitute for another teacher, during their planning period, shall receive one (1) day additional sick leave for each six periods spent in substitution. Documentation must be maintained and provided by a substituting teacher. **(form/Addendum 5) (revised 9/12)**

11.5 Teachers may leave the building with the approval of the principal to avail themselves of district and

community resources during their preparation time.

12.0 DUTIES

12.1 Annually, the principal shall ask for teacher input regarding the duty schedule for the ensuing year. After considering this teacher input, the principal shall establish a duty schedule assigning duties to all faculty members on a rotating and equitable basis. The principal shall endeavor to keep duties to a minimum while providing for adequate supervision of the students. **(revised 9/12)**

Teachers shall have the opportunity to sign up to work at athletic events. Teachers working for the District at athletic events shall be paid at the rate of \$30 per night (outside the contract pay). **(revised 8/19)**

13.0 PROFESSIONAL FILES

13.1 There shall be one official personnel file for each teacher in the office of the Superintendent. Unofficial working files may be maintained in the office of each principal.

13.2 A teacher, or upon written authorization, the teacher's designee, shall have the right, upon request, to review the contents of their personnel files and to receive a copy of any documents contained therein with the teacher paying the cost of reproduction, if any.

13.3 Materials that may adversely affect a teacher's employment status may not be placed in either the teacher's official or unofficial file until the teacher has had the opportunity to sign and date the actual copy to be filed. The teacher shall have the right, within ten (10) working days, to affix a written response to said material.

13.4 Access to a teacher's files will be limited to: the teacher or the teacher's designee, district employees who have a need to review the file in order to complete a job responsibility, members of the Board of Education, public agencies upon official request, and as otherwise required by law.

13.5 When any material in the files is at least three (3) years old, it may be removed upon mutual agreement

of the teacher and the Superintendent.

14.0 PAYROLL DEDUCTIONS

14.1 Teachers, upon written request, may utilize available payroll deduction slots. One slot shall be available for payment of National and State Association dues.

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15.0 VACANCIES, TRANSFERS, AND ASSIGNMENTS

15.1 Notice of vacancies for positions that are within the bargaining unit shall be posted on the faculty bulletin board at each school within ten (10) days after a vacancy has been determined to exist. The office of the Superintendent shall make such determination. The notice of vacancy will be posted within the school system for five (5) days prior to outside publication. Thereafter, such position shall be posted publicly. **(revised 9/99)**

15.2 Within seven (7) working days of the posting of such vacancy notice, interested teachers may make application for the position. Teachers within the district shall be provided first consideration for such positions; however, the Board may also consider qualified teachers from outside the district.

15.3 During the months of June, July, and August, vacancies shall be mailed to any teacher who has provided a stamped, self-addressed envelope for that purpose. Notice of vacancies posted during the summer months shall be mailed to the Association President.

15.4 Any teacher certified in the vacant position may make application. When two or more teachers apply

for the same position, the following items shall be taken into consideration:

A. Degrees held, B. Certification, C. Teacher experience at grade level and/or subject, D. Years of service in the district.

15.5 If it becomes necessary to involuntarily transfer or reassign a teacher, the teacher shall be notified as soon as possible after the decision is made. A conference will be held with the teacher prior to the transfer.

15.5.1 When an administrative transfer is deemed necessary, the principal will consider the educational needs of the students and determine the grade level and/or subject area where the transfer can best be made. Notice of the need for a transfer will be made to the teacher in that building.

15.5.2 When selecting a teacher to be transferred, attempts will be made to facilitate the transfer with a
qualified voluntary transfer
first.

15.6 Notification of Assignment

Teachers will be notified of tentative teaching assignment for the ensuing year by the last day of school. In the event a change of the tentative assignment is made during the summer, the teacher affected will be notified within five (5) days.

16.0 TEACHER EVALUATION

16.1 Evaluations of teachers shall be based upon the Minimum Criteria for TLE Observation and to this

Agreement. (**revised 9/12**)

16.2 All career and probationary teachers shall be evaluated according to TLE specified timelines.

(**revised 8/96**) (**revised 9/12**)

16.3 All teachers will be evaluated by administrative personnel who have participated in the

required training

of the State Department of Education and the TLE observation model.

(revised 9/12)

16.4 The process of evaluation shall meet the TLE minimum criteria.

(revised 9/12)

16.5 Evaluations of certified personnel covered under this agreement, shall be based on the TLE observation

model. **(revised 9/12)**

16.6 A copy of each formal written evaluation shall be given to the teacher at a conference held between the teacher and the evaluating administrator. The teacher shall acknowledge receipt of the evaluation by placing his/her signature thereon.

16.7 The teacher may, within five (5) working days of the evaluation conference, respond to the evaluation

in writing and said response will be attached to the evaluation form. **(revised 9/12)**

16.8 If a plan for improvement requires additional formal written evaluations, a copy shall be given to the teacher and signed as acknowledgment of receipt. This evaluation report of the teacher's plan for improvement shall be attached to the original evaluation report and placed in the teacher's personnel file.

16.9 Deleted due to TLE requirements. **(revised 8/12)**

16.10 Any teacher assigned to more than one (1) school building shall be evaluated according to the

guidelines of the TLE observation model. **(revised 9/12)**

16.11 In the event that any member of the bargaining unit fails to perform their assigned duties to the extent that a recommendation for the teacher's dismissal or non-reemployment is being considered, the board shall direct the necessary administrator to follow any and all provisions of the "Teacher Due Process Act of 1990." (O.S. 70-6-101.20 through O.S. 70-6-101.30)

17.0 COMPLAINTS (revised

8/96)

17.1 No interview or meeting between a complaining parent and teacher shall be set by the administration,

until the teacher has a reasonable amount of time to be notified and prepared.

17.2 All complaints against a teacher must be substantiated and documented through a complete and

thorough investigation before any action is considered on the matter.

17.3 Teachers shall have the right to respond to the complaint before any official action is taken.

17.4 Whenever a disciplinary action is initiated against a teacher which does not invoke a suspension,

reduction in rank, pay or removal, then the following procedural requirements shall apply:

A. Issuance of advance notice:

1. The teacher must be given no less than five (5) working days written notice of the proposed

action. 2. The adverse notice shall:

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a. State the reasons for the proposed action in detail; b. Inform the teacher where the material relied upon for the proposed action may be reviewed; c. Inform the teacher of the right to reply in writing during the 5-day notice period; d. State that a final decision on the proposed action will not be made until after receipt of the teacher's reply or after the 5-day notice period, whichever comes first; and e. Inform the teacher that he/she will remain in a normal duty status pending a decision on the proposed action, except as provided in letter "C".

B. Notice of Final Decision

1. The teacher shall receive notice of final decision at the earliest possible date following the 5-day

notice period. 2. The notice of decision shall be signed and dated and inform the teacher of:

a. The reason(s) for the decision; b. The effective date of the action; c. His/her right under the appropriate grievance or appeal procedure.

C. In the event of unusual circumstances, the teacher may be suspended during the adverse notice period

or with the teacher's consent may be carried on appropriate leave status.

D. Records of admonishments, letters of caution, written reprimand and similar disciplinary action papers shall be maintained in a teacher's official personnel file for a period of three (3) years and then destroyed.

18.0 TEACHER REFERENCE MATERIALS

18.1 Each teacher shall be provided the following documents: student handbook, teacher handbook, staff

development opportunities and requirements.

18.2 Board policy has been revised. Copies of the revised board policies have been placed in all designated

area

s.

19.0 KEYS

19.1 All teachers shall be supplied with keys to their assigned classroom. Teachers who receive a set of keys must return them on the last day of school as part of the normal check-out procedure. Access to the school building and other areas may be provided by the administration upon request.

19.2 During the summer months, teachers may request a set of keys from the principal or the superintendent. Teachers who receive a set of keys must return them to the appropriate administrator in the manner specified by the administration.

20.0 TELEPHONE

20.1 Teachers shall be provided private access to a non-pay telephone.

20.1.1 If requested by the teacher, access to the telephone must be private.

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20.1.2 Teachers should endeavor to keep personal calls to a minimum.

20.1.3 All teachers shall be allowed access to their personal cell phones. Teachers shall endeavor to keep calls to a minimum. If a teacher uses a cell phone for a phone conference about a student, the parent must be notified that the teacher is using a cellular phone. Teachers should not use cell phones in any manner during a bomb threat. **(added 8/00)**

20.1.4 Cell phones should be kept on silent mode or off during the school day. During the school day, cell phones should NOT be used in the classroom except during a teacher's planning period. **(added 8/07)**

21.0 ADULT EDUCATION, COMMUNITY EDUCATION, AND SUMMER EMPLOYMENT

21.1 Participation in the Adult or Community Education program shall be voluntary. Teachers within the system will have first consideration for any adult or community education teaching positions.

21.2 Participation in summer employment shall be voluntary. Teachers who wish to be considered for summer employment positions shall sign a Summer Employment list in the Superintendent's office by the last day of school.

22.0 RIGHT TO REPRESENTATION

22.1 Teachers shall have the right to have a witness present whenever attending a conference with the principal during which the teacher is receiving a written reprimand or other formal disciplinary action.

22.2 If while attending a non-disciplinary conference, it is determined that a teacher is to receive disciplinary action, the teacher may ask that the conference be rescheduled in order for the teacher to secure a witness.

23.0 PROFESSIONAL IMPROVEMENT FOR TEACHERS

23.1 The Staff Development Committee will provide a Staff Development Program for its members in accordance with all laws and regulations. (Changed to: The District Staff Development Committee will provide a Staff Development Program for its members in accordance with all laws and regulations.) (**Revised 8/19**)

23.2 The teacher representatives of the Staff Development Committee shall be appointed from a list provided
by the
IEA.

23.2.1 There shall be one (1) member of the Staff Development Committee from each building site.

23.3 All certified personnel are expected to attend and participate actively in local staff development
activities

23.4 There will be a loss of pay for non-attendance when school is dismissed for a professional meeting
unless the teacher is in attendance at one of the
following:

- A. an approved professional activity
- B. an approved work assignment
- C. scheduled leave

24.0 ASSOCIATION LEAVE

24.1 The board shall provide leave to the bargaining unit of the IEA for the purpose of conducting association related business on the following basis: eight (8) days for a member of the State Board of Directors from the IEA (These days are applicable only when a current IEA staff member is on the State Board of Directors.); five (5) days for IEA members to attend other meetings relating to association business.

24.2 The Association will reimburse the School District the cost of a substitute teacher for any days used for
association business during the contract
year.

25.0 ASSOCIATION MEETINGS

25.1 After scheduling with the superintendent, principal, or designee, the Association may use school facilities for meetings of the Association or its affiliates. Changed to: (Upon request and scheduling with the superintendent , principal, or designee, the Association may use school facilities for meetings of the association or its affiliates. **(revised 8/19)**)

25.2 Such meetings may only be held if they do not interfere with other scheduled activities of the district.

25.3 One day of each year shall be designated as a professional day to be used for local association business.

26.0 AVAILABILITY OF INFORMATION

26.1 Upon request, the Board shall provide the Association with any compiled information of a public nature
that the Association deems necessary for the administration of this contract,
at no cost.

26.2 Single copies of any document shall be provided at no charge for the first six (6) pages and twenty-five

cents (\$.25) for each additional page.

26.3 Any time a certified teacher is hired, the Association President and the Negotiation Chair will have

access to the proposed contract. **(added 8/00) (revised 9/12)**

26.4 If extra duties are changed which require a change in pay, the Association President and the Negotiation

Chair will have access to the revised contract. **(added 8/00) (revised 9/12)**

27.0 BOARD AGENDA

27.1 A copy of the agenda of each Board meeting shall be made available to the Association as well as a

copy of each meeting's minutes following approval by the Board.

28.0 COMMUNICATION

28.1 The Association shall be permitted to distribute information related to the official business of the Association by placing such material in the individual school mailboxes of teachers and on a bulletin board in the teacher's workroom/lounge.

28.2 Political campaign material other than that directly related to the internal politics of the Association or

its affiliates may not be distributed or posted by the Association.

28.3 Idabel Education Association is allowed to use school email as long as it is not used for recruitment and all communications are after school hours **(Added 8/19)**

29.0 BOARD MEETINGS

29.1 The Association President and the Negotiation Chair shall be notified by mail of all regular, special,

and/or reconvened meetings of the Board as soon as the meetings are scheduled.

(added 8/00)

29.2 The Association may request the opportunity to be placed on the agenda for each Board meeting.

30.0 REPRODUCTION OF AGREEMENT

30.1 Within thirty (30) days of the ratification of this Agreement, if possible, digital copies of this Agreement shall be provided by the Association. **(revised 9/12)**

Leave

31.0 SICK LEAVE FOR MEMBERS OF THE BARGAINING UNIT

31.1 The Board shall provide sick leave for all members of this bargaining unit and shall pay such members the full amount of their contract salaries during any such absence for personal illness, accidental injuries, maternity, or illness in the immediate family. Members of the bargaining unit shall be provided 10 days of sick leave per school year to a total accumulation of 70 working days. All sick leave in excess of 70 days will automatically be transferred into the Teacher's Retirement Bank. Teachers on eleven (11) month contracts will receive eleven (11) days each year, and those on twelve (12) month contracts will receive twelve (12) days each year.

IMMEDIATE FAMILY DEFINITION: includes both first and second degree relations by affinity and consanguinity (by blood and marriage.) First degree relations are defined as father, mother, husband, wife, and children. Second degree relations are defined as grandfather, grandmother, and grandchildren **(added 7/95)**. Sick leave may be used for brothers and sisters in the case of life-threatening situations.

31.2 When sick leave is exhausted, members of the bargaining unit who are participants in the Sick Leave Bank shall be eligible to withdraw additional days as provided in the provisions of the Sick Leave Bank clause.

31.3 When all forms of sick leave are exhausted, members of the bargaining unit shall receive full contract

pay, less the amount actually paid a substitute teacher, for an additional 20 days.

31.4 Upon retirement from Idabel Schools, the teacher will be paid \$30.00 for each accumulated sick day.

All days must be accumulated while employed by the Idabel Schools. All days earned prior to Sept. 2012 will be paid at the rate of \$20.00 per day. **(revised 8/07) (revised 9/12)**

A. All days not used toward teacher retirement and accumulated at Idabel Schools will be paid at the rate

negotiated in item 31.4. **(added 5/14)**

31.5 The Board shall pay each certified teacher up to four hundred dollars (\$400) for perfect attendance. It

will be as follows:

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Perfect attendance \$400
1 day's absence 300
2 day's absence 200
3 day's absence 100

Perfect attendance is defined as the non-use of any sick, personal business, bereavement, and/or emergency leave. Perfect attendance pay shall be paid by the end of fiscal year. Perfect attendance pay shall be paid by August 1st of the current school year. If the district cannot pay by August 1st, the district will provide a Memorandum of Understanding to the Negotiations Chair as soon as the district is aware of the necessity for delayed payment. **(advised 9/12) (revised 3/17)**

31.6 Convert unused personal days to sick days.
(added 8/07)

32.0 SICK LEAVE BANK

32.1 The Board shall provide a Sick Leave Bank for all members of the bargaining unit. Participation in the Sick Leave Bank is voluntary. Days withdrawn from the Sick Leave Bank shall

be used for absences resulting from personal illness, accidental injuries, maternity complication, or illness in the immediate family.

32.2 Each member of the bargaining unit who joins the Bank will be assessed one day of sick leave upon initial enrollment in the Sick Leave Bank. Assessment of one day per year of a member's sick leave will be continued until the bank is built up to a minimum of 600 days. No more days will be added except from new enrollees until the bank is depleted to below 600 days, each active member will be assessed one day each. This assessment will be made at the time of enrollment as a Sick Leave Bank member, that being the first official school day.

32.3 Additions will be made to the bank at the beginning of each school year according to the above limitations

32.4 A person withdrawing from membership in the Bank will not be able to withdraw the contributed days.

32.5 A maximum of 60 days each contract year can be drawn by one individual from the Bank.

32.6 The available days in the Sick Leave Bank for any individual member will be ten (10) days each year reaching a maximum of sixty (60) days.

32.7 Members withdrawing sick leave days from the Bank will not have to replace those days except as a regular contributing member to the Bank.

32.8.1 Once a member has withdrawn days from the Bank, the member shall be entitled only to their new balance. Upon reaching retirement age, if a teacher has not used donated days, said days may be returned for the purpose of retirement only.

32.8.2 A member may replace only one (1) day per school year in order to build their balance to the maximum of sixty (60) days. This replacement may be done at the member's option.

32.8.3 No member may contribute more than one (1) day per year under any circumstances.

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32.9 A committee will be established by the Association in order to screen requests and to review continuous usage of days in the Sick Leave Bank.

32.9.1 Guidelines used by committee to administer Sick Leave Bank:

A. Use of all personal sick leave. B. Teachers who are members must apply through the Sick Leave Bank committee for approval or disapproval of requested days. It must pertain to a catastrophic illness such as cancer, heart problems, diabetes complications, or maternity complications.

32.10 Support employees and administrators who are presently members of the Sick Leave Bank may continue to participate in the Bank.

32.11 Sick Leave Sharing Programs: A district employee may donate annual leave to another district employee only pursuant to the conditions required in Oklahoma Statute 70-6-104.6. Any Shared Sick Leave not used by the recipient during each occurrence shall be returned to the donor.

32.12 Sick Leave Bank form added to the agreement, **(Addendum #7, 9/08)**

33.0 LEAVE FOR JURY DUTY

33.1 All members of the bargaining unit will be granted leave with full pay for jury service. Daily pay received as a juror must be paid to the school district, or an equal amount will be deducted from the teacher's salary. The employee is not required to remit to the district any expense reimbursement.

34.0 SCHOOL BUSINESS LEAVE

34.1 Upon application and approval of the Superintendent, teachers may be granted leave to attend professional meetings, school-related workshops, seminars, or legal proceedings which may occur as the result of the normal performance of duties by members of the bargaining unit.

34.2 If the leave request is granted, the teacher shall not lose pay or accumulated leave benefits for such

absenc

e.

35.0 EMERGENCY/BEREAVEMENT LEAVE

35.1 Teachers shall be granted up to five (5) days each year for bereavement in the case of a death of a member of the teacher's immediate family or for events of an emergency nature. An emergency is defined as an event of catastrophic or unforeseen nature which would keep a teacher from performing their duties. Emergency/Bereavement leave is granted with full pay.

IMMEDIATE FAMILY DEFINITION: This includes both first and second degree relations by affinity and consanguinity (by blood and marriage). First degree relations are defined as father, mother, husband, wife, and children. Second degree relations are defined as grandfather, grandmother, grandchildren, brothers, and sisters.

For all leave purposes, any leave more than one (1) hour and less than three (3) hours will be considered 1/2 day charged to the appropriate leave category. Any leave of one hour or less is not chargeable and will be worked out with the principal.

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35.2 For deaths outside the immediate family (or additional days for deaths within the immediate family), a

teacher may apply to the Principal who is authorized to grant leave chargeable to sick leave.

35.3 For deaths outside the state, additional time up to three (3) days may be granted by the Principal.

36.0 PERSONAL BUSINESS LEAVE

36.1 All members of the bargaining unit will be provided a minimum of three (3) days per school year for personal business leave. Three days will be granted at full contract pay and any additional

days taken will be paid by the employee at the rate of 1/total number of school days of the employee's salary. All employees with 15 years or more with the Idabel Schools will be given one additional personal day at sub deduct rate. **(revised 9/01) (revised 5/14)**

All days shall be taken for any reason needed by the teacher. In the event an unusual circumstance warrants the need for a teacher to take an extra personal day, the Superintendent may approve such a day. The day will be taken at sub deduct pay. **(revised 8/00)**

Personal leave days will be granted at full contract pay. Any additional days taken will be paid by the employee at the rate of 1/the total number of school days of the employee's salary. All days shall be taken for any reason needed by the teacher. **(revised 8/01) (revised 5/14)**

36.2 Except in emergency situations or when used as a replacement for sick leave, a teacher who will be absent for reasons of personal business shall provide the administration with at least twenty-four (24) hours notice. **(revised 9/02)**

36.3 Except in emergency situations or when used as a replacement for sick leave, the administration may deny the use of a particular personal business day if the absence on that day would cause an undue hardship on the district. **(revised 9/02)**

36.4 Except in emergency situations or when used as a replacement for sick leave, personal business leave

may not be taken on the day preceding or following a holiday or vacation period.

(revised 9/02)

37.0 REDUCTION IN FORCE

37.1 Conditions Necessary for Reduction in Force

It is the policy of the Idabel Board of Education that, in the event it becomes necessary to reduce the professional staff of this district, reduction in force (RIF) at any level shall be based on the following conditions:

A. actual or projected decrease in revenue, B. actual or projected decrease in student enrollment, or C. actual or projected changes in educational programs or curriculum

37.2 Reduction Policies

In the event that RIF becomes necessary, every effort will be made to accomplish the necessary reduction through attrition, voluntary resignations, and/or voluntary retirement. If the necessary RIF cannot be accomplished through these measures, RIF will be according to the following procedures:

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A. The position will be the determining factor in a reduction, not the teacher occupying the position. B. The order of termination will be as follows:

1. A licensed teacher in a position to be eliminated will be terminated first.
2. A probationary teacher in a position to be eliminated will be terminated second. However, if a probationary teacher is certified for a position held by a licensed teacher, the probationary teacher will be reassigned to that position, and the licensed teacher will be terminated.
3. A career teacher in an eliminated position will be placed in a retained position in which the teacher is, at the time of the presentation of the recommendation to reduce force, certified by standard certification, provided the position is occupied by a probationary or licensed teacher who does not hold an extra duty assignment. In the event the probationary or licensed teacher holds an extra duty assignment and meets state requirements for the extra duty assignment that the probationary or licensed teacher holds at the time of the RIF.
4. If a career teacher is qualified for standard certification in a position held by a probationary or licensed teacher, but does not have such a certificate, then such career teacher must have evidence of eligibility for such certification on file in a personnel file in the office of the Superintendent at the time of the presentation of the recommendation to reduce force.
5. If a teaching position which is occupied by a career teacher is eliminated pursuant to this RIF policy and the career teacher is certified for another teaching position occupied by a probationary teacher or teachers, reasonable accommodations must be made to give priority for contract renewal to qualified career teachers over probationary teachers. **(added 8/96)**

Reasonable accommodations include, but are not limited to changing the schedules of other teachers that would then allow the district to RIF the probationary teacher, thus preserving the contract status of the career teacher. **(added 8/96)**

6. If there is more than one career teacher assigned to a like position that is subject to being eliminated, the following criteria, in this order, will be used to determine which of the career teachers will be retained:

a. Certification in a retained position which is open. A career teacher with standard certification for the retained position will be retained over a career teacher with provisional certification, and a teacher with provisional certification will be retained over a teacher with emergency certification or a license. b. Seniority in continuous, full-time, contracted, certified employment in the district. c. If certification and seniority are the same according to the above criteria, the determining factors in order of importance are:

i. Years of teaching experience in the retained position in the local school district. ii. Academic degree status: A teacher with a doctor's degree will be retained over a teacher with a master's or a bachelor's degree; a teacher with a master's degree will be retained over a teacher with a bachelor's degree. iii. Current year evaluations. iv. Recommendations of Principal and/or Superintendent.

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7. If there is more than one probationary teacher or more than one licensed teacher in the position being reduced, the criteria listed in parts c, i through iv, will be used in determining which probationary or licensed teacher will be retained.

37.3 Reemployment of Personnel

37.3.1 Personnel whose employment is terminated under the provisions of this policy shall be given priority for reemployment to fill subsequent vacancies in positions for which they have standard certification. Such reemployment shall be in reverse order of termination according to the provisions of this policy. Any employee affected by a RIF shall be placed on a recall list for a period of two (2) years from the date of the RIF.

37.3.2 Any person terminated under the provisions of this policy who wishes to be considered for future vacancies must make formal application for a teaching position and must notify the Superintendent of the teacher's desire to remain an active applicant for a teaching position.

37.4 Exclusive Reduction in Force Policy

This policy is the only one that may be used in connection with a RIF. No personnel action other than a RIF may be considered under this procedure and the terms of this procedure are limited to non-reemployment due to a RIF.

Miscellaneous Articles

38.0 VACATIONS

38.1 Members of the bargaining unit who are employed on a 12-month basis shall be provided two (2) weeks of paid vacation leave. Vacations shall be scheduled during times when school is not session. Vacation time shall not be cumulative.

39.0 SELLING, MERCHANDISING, AND SUPPLEMENTAL OCCUPATION BY SCHOOL EMPLOYEES

39.1 Supplemental occupations, if engaged in by school employees, must not encroach upon the time the
employee owes to the school
system.

Compensation

40.0 FRINGE BENEFIT PLAN

40.1 The Board will provide and operate a “Cafeteria” plan in concordance with provisions of Oklahoma
State
Law.

40.2 The Board will provide each teacher with the opportunity to “fringe” deductions for insurance premiums, association dues, and annuity contributions in order that the

teacher may reduce that portion of his/her salary which is subject to the tax withholding.

41.0 2018-2019 TOTAL COMPENSATION

IDABEL PUBLIC SCHOOLS McCURTAIN COUNTY - 48 / DISTRICT I-005 2018-2019 TEACHER SALARY SCHEDULE

**YEARS OF EXPERIENCE
BACHELOR'S DEGREE
With National Certification
MASTER'S DEGREE
With National Certification**

DOCTOR'S DEGREE	0	\$36,784.01	\$37,947.80	\$38,530.17	\$39,344.75	\$39,577.91	1	\$37,220.18	\$38,383.97
		\$38,966.34	\$39,780.92	\$40,014.08	2	\$37,656.35	\$38,821.14	\$39,402.51	\$40,218.09
		\$40,450.25	3	\$38,093.52	\$39,257.31	\$39,839.68	\$40,654.26	\$40,887.42	4
		\$38,529.69	\$39,693.48	\$40,275.85	\$41,090.43	\$41,323.59	5	\$39,004.05	\$40,167.84
		\$40,750.29	\$41,564.79	\$41,797.95	6	\$39,469.37	\$40,634.16	\$41,215.60	\$42,031.11
		\$42,264.27	7	\$39,935.69	\$41,099.48	\$41,681.92	\$42,496.43	\$42,729.59	8
		\$40,401.00	\$41,564.79	\$42,147.24	\$42,962.75	\$43,194.90	9	\$40,866.32	\$42,031.11
		\$42,613.56	\$43,428.06	\$43,661.22	10	\$41,892.42	\$43,058.22	\$44,135.43	\$44,951.64
		\$46,174.73	11	\$42,387.89	\$43,552.68	\$44,630.89	\$45,447.11	\$46,670.19	12
		\$42,883.35	\$44,048.15	\$45,126.36	\$45,941.57	\$47,165.66	13	\$43,377.81	\$44,543.61
		\$45,621.82	\$46,437.03	\$47,661.12	14	\$43,873.28	\$45,039.08	\$46,116.28	\$46,932.50
		\$48,155.58	15	\$44,387.84	\$45,553.64	\$46,632.00	\$47,448.06	\$48,672.15	16
		\$44,883.30	\$46,049.10	\$47,127.47	\$47,943.53	\$49,167.62	17	\$45,378.77	\$46,544.57
		\$47,622.93	\$48,438.99	\$49,663.08	18	\$45,874.23	\$47,040.03	\$48,118.40	\$48,934.46
		\$50,158.55	19	\$46,369.70	\$47,535.50	\$48,613.86	\$49,429.92	\$50,654.01	20
		\$46,885.26	\$48,052.07	\$49,130.58	\$49,946.49	\$51,171.59	21	\$47,380.73	\$48,547.53
		\$49,626.05	\$50,442.96	\$51,667.05	22	\$47,877.20	\$49,043.00	\$50,121.51	\$50,938.43
		\$52,162.52	23	\$48,372.66	\$49,538.46	\$50,617.98	\$51,433.89	\$52,658.99	24
		\$48,868.13	\$50,033.93	\$51,113.45	\$51,929.36	\$53,154.45	25	\$50,299.25	\$51,488.16
		\$52,587.38	\$53,418.77	\$54,666.98	26	\$50,804.76	\$51,992.67	\$53,091.89	\$53,924.28
		\$55,172.49	27	\$51,309.27	\$52,498.19	\$53,597.40	\$54,429.80	\$55,677.00	28
		\$51,814.79	\$53,003.70	\$54,102.92	\$54,934.31	\$56,182.52	29	\$52,320.30	\$53,508.21
		\$54,607.43	\$55,439.82	\$56,687.03	30+	\$52,824.81	\$54,013.73	\$55,112.94	\$55,944.33
		\$57,192.54							

The district will pay 100% towards employees' health insurance premium for those electing coverage. The flex benefit for those taking the cash option will be \$69.71 per month for certified employees.

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42.0 ADDITIONAL COMPENSATION

Counselor (Elem. & MS) 10% Above Base Counselor (HS-11th and 12th) (12 months) 20% Above Base Counselor (HS-9th and 10th) (12 months) 20% Above Base Director of Alternative Education 5% Above Base Librarian (5 Days before Start of School Year and 5 Days after End of the School Year) 10% above Base Special Education "Highly Qualified" 7.5% Above Base Special Education 5% Above Base Speech Therapy (non-ASHA) 15% Above Base Vocational (10 Months) \$2,000.00 Vocational (12 Months) \$2,400.00 plus 20% Above Base

**42.1 Extracurricular Assignment Schedule
(revised 9/04)**

Assistant Academic Coach (~~deleted 4/18~~) \$500 Assistant Band Director (HS & MS) \$4,000 Band Director (HS & MS) \$8,000 BPA Sponsor \$1000 Central Broadway Kids Director (**revised 8/03**) \$1,750 \$1,000 Cheerleader Sponsor (7th & 8th grades) \$1,000 Cheerleader Sponsor (HS) \$1,735

Color Guard Sponsor \$3,000 Curriculum Contest Coordinator \$2,000 ED Certification 2.5% above Special Education Elementary Curriculum Contest Coordinator **(added 9/12)** \$250 Elementary Lego Coach **(added 9/12)** **(deleted 4/18)** \$750 Elementary Science Fair Coordinator **(added 9/12)** \$250 Elementary Spelling Bee Coordinator **(added 9/12)** \$250 Elementary Yearbook Sponsor **(added 9/12)** \$500 High School Academic Coach 2,000 High School Assistant for Vocal Music \$1,500 High School Choreographer \$3,000 High School Dance Team Sponsor **(added 9/12)** \$1200 High School Music/Auditorium \$8,000 High School Yearbook Sponsor \$2,000 High School/Middle School Art Club Sponsor **(added 7/15)** **(deleted 4/18)** \$600 Honor Society Sponsor \$735 Key Club Advisor **(added 7/15)** \$735 Middle School Curriculum Contest Coordinator \$250 **(added 9/12)** Leo Club Sponsor \$735 **(added 8/19)**

Middle School Lego Coach **(added 9/12)** \$750 Middle School Science Fair Coordinator \$1,500 Middle School Spelling Bee Coordinator **(added 9/12)** \$250 Middle School Student Council **(added 9/12)** \$250

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Middle School Vocal Music Director \$3,000 Middle School Yearbook Sponsor **(added 9/12)** \$500 Miss IHS Coordinator **(revised 9/12)** \$1,200 Piano Accompanist \$2,000 Primary South Sweet Sounds Director \$1,250 (change to \$1450) **(revised 8/19)** Prom Coordinator – HS **(added 9/08)** \$1,200 Speech/Drama Coach **(deleted 4/18)** \$750 Special Olympics Sponsor **(added 6/18)** \$2,000 IHS Student Council Sponsor \$400 (change to \$735) **(revised 8/19)** Teacher of the Year **(revised 4/18)** \$1,000

ATHLETIC SALARIES Certified Athletic Trainer **(ratified 08/06)** \$3,000 - \$5,500

TOTAL ATHLETIC STIPEND \$110,650 **(revised 9/08)** Athletic Director \$7,000

FOOTBALL Head Coach HS \$7,000 Head Coach 9th \$2,500 Coordinator HS-Off & Def (2) \$3,500 Assistant HS (3) \$3,000 Assistant 9th (2) \$1,500 Assistant 8th (2) \$1,250 Assistant 7th (2) \$1,250 Head 8th Grade Coach (1) \$1,750 Head 7th Grade Coach (1) \$1,500

BASKETBALL Head Coach HS Boys or Girls (2) \$6,000 Head Coach 9th Grade, Boys or Girl) (2) \$2,000 Head Coach 8th Grade, Boys

or Girls (2) \$1,000 Head Coach 7th Grade,
Boys or Girls (2) \$1,000 Head Coach 6th
Grade, Boys or Girl) (2) \$ 700 Assistant HS (2)
\$2,000 Assistant 9th Grade (2) \$1,500

BASEBALL Head Coach HS (1) \$4,000
Assistant HS Coach (1) \$2,000 7th & 8th Grade
Coach (1) \$1,300

SOFTBALL Slow Pitch Head Coach (1) \$2,000
Slow Pitch Assistant Coach (1) \$1,000 Fast
Pitch Head Coach (1) \$2,000 (change to
\$4000) **(revised 8/19)** Fast Pitch Assistant
Coach (1) \$1,000 Junior High Softball \$1,300

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TRACK Head Coach HS (2) \$4,000 Assistant
Coach HS (2) \$2,000 Head Coach 9th (2)
\$1,800 Head Coach 8th (2) **(revised 3/17)** \$ 700
Cross Country \$1,750 Assistant Cross Country
\$ 750

GOLF Head
Coach HS (2)

WEIGHTS Head Coach HS
\$1,500

CHEERLEADING Head Coach HS
\$2,500 Assistant Coach HS (2)
\$1,000 Head Coach MS \$1,000

\$2,000
0

The Athletic Director has the discretion to reallocate any unused athletic stipends. **(revised 7/15)**

If an extra duty activity does not function in any given year that payment for the activity will not be made.

The ranges in extracurricular/coaching salaries are exactly that - only ranges. It is not the intent to lower a of personnel in these positions. It is an opportunity for the district to have a "salary range" in terms qualifications.

Add \$4,000 to total extra duty budget. **(added 8/07) (removed 3/18)**

43.0 MISCELLANEOUS COMPENSATION

43.1 Teachers working in any school tutorial or detention program shall be paid at the rate of \$20 per hour, outside the contract pay. **(revised 8/00) (revised 9/12)**

43.2 Teachers shall have the opportunity to sign up to work at athletic events. Teachers working for the District at athletic events shall be paid at the rate of \$30 per night (outside the contract pay). **(ratified 08/06) (updated 9/12)**

Teachers working at an extracurricular event in place of a school-day duty will receive no monetary compensation from the District. **(added 4/18) (moved to 12.1 on 8/19)**

43.3 The Idabel Schools shall reimburse mileage on a monthly basis in accordance with the current IRS order with the building Principal and Superintendent's prior approval must be on file before reimbursement. **(revised 11/02) (updated 9/12)**

43.4 All adult meals, which are to be paid by the District, must be approved in advance. Meals for overnight stays shall be reimbursed at a rate of \$35 per day. Clarification of what constitutes a day will be on Addendum 11. **(ratified 08/06) (revised 4/18)**

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43.5 The following Christmas stipends will be provided, contingent upon a school board November assessment of available funds and school board approval. **(removed 5/17)**

0-9 years experience \$300 10-19 years experience \$500
20 years + experience \$700

43.7 The use of personal vehicles for school business must be authorized by the Superintendent prior to use. If authorized, reimbursement will be made according to IRS reimbursement rates. Coaches attending the clinic who elect to use their own vehicle and receive up to \$250 which will include all expenses for mileage, meals, and lodging. For those not electing to use their own vehicle, the Board will provide transportation to the clinic. Receipts for expenses must be presented prior to reimbursement. **(added 9/08) (revised 9/12)**

43.8 Teachers who are allowed to use their own vehicles to attend school-approved conferences outside of the district shall be reimbursed for mileage at the current approved rate. **(added 9/09)**

44.0 PAY DATES

44.1 Teachers will be paid on a 12-month basis. Teachers will receive their pay on the 7th of each month. If the 7th is a weekend or holiday, pay checks will be issued on the last working day prior to the 7th. **(revised 9/99)**

44.2 Teachers will receive their June, July, and August paychecks as soon as funds become available. All

salaries will be paid by the end of the fiscal year, June 30. **(removed 5/14)**

45.0 FIELD TRIPS

All school sponsored field trips are encouraged to be taken during the school year. Field trips should be approved by the building Principal and then the Superintendent.

Field trips should take no more than one (1) full day out of regular classes and should end by midnight on the day before students are to be ready to attend classes on the following Monday. Field trips will not be limited to a certain district but will be limited by educational value and time out of school. Any unusual exceptions to this policy must come from the Superintendent. **(moved from 47.0 to 45.0 on 5/18)**

46.0 MEMORANDUM OF UNDERSTANDING

The Board and the Association agree to reconvene negotiations between February 1 and February 15 for the purpose of considering continuing the Early Retirement Incentive Program. **(deleted 5/18)**

47.0 DURATION OF AGREEMENT

47.1 This agreement shall become effective immediately upon ratification by the Association and the Board.

47.2 This agreement shall continue in full force and effect until replaced by a subsequent agreement negotiated with the provisions of the Procedural Agreement. **(moved from 45.0 to 47.0 on 5/18)**

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48.0 MEMORANDUM OF UNDERSTANDING

Memorandum of Understanding and/or Collective Bargaining Agreement language - we would agree to work the current salary schedule from last year with step, but SHALL go back to the table when resolution for 1023 is issued. Even if the district will need to go back to table. *“(School district) and (Local) agree that the parties shall reopen bargaining for the 19 agreement for the purpose of negotiating additional salary and benefit increases, if any, because of the current referendum election or legal ruling impacting the implementation of HB 1023xx (2018).”*

The step raises should be bargained regardless and before the resolution of HB 1023 because most districts are not at the new state minimum salary unless they bargain their step raises.

Even if district and local negotiate the raise now they will have to go back to the table because the resolution is unpredictable and unseen factors will create eventualities that will need to be dealt with after the knowledge of the resolution is known as a result of the resolution.

The issue of retroactivity (determining how the raise will be paid out in full before the end of the 18-19 contract year) will be determined at the local level through bargaining.

SDE allocations come out in July.

Even if 1023 fails, districts should have enough money to supply raises through pre-existing sources of revenue. They have had previously unseen gains.

When resolution comes through, local should send a demand to bargain letter to admin to re-open bargaining. If the demand doesn't go through - there will still be new money.

New money outside of 1023 can be bargained now if desired. **(added 5/18) (deleted 7/18)**

Addendums

ADDENDUM 1: Standards of Performance and Conduct for Teachers

Teachers are charged with the education of the youth of this State. In order to perform effectively, teachers must have a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of knowledge, excellence, and the nurture of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the trust and confidence of their colleagues, students, parents, and the community, teachers are to be guided in their commitment to their students and their profession.

Principle I - Commitment to the Students

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the formulation of worthy goals.

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In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning;
2. Shall not deny the student access to varying points of view;
3. Shall not deliberately suppress or distort subject matter that impedes the student's progress;
4. Shall make a reasonable effort to protect the student from conditions harmful to the student's health and safety;
5. Shall not intentionally expose the student to embarrassment or disparagement;
6. Shall not discriminate on the basis of race, color, creed, sex, national origin, marital status, political or religious

beliefs, family, social, or cultural background, or sexual orientation, unfairly a. exclude any student from program, b. deny benefits to any student, or c. grant any advantage to any student; 7. Shall not use professional relationships with students for private advantage; and 8. Shall not disclose information about students or course of professional service, unless disclosure serves a compelling professional purpose and is permitted or required by law.

Principle II - Commitment to the Profession

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of service.

In order to assure that the quality of the services of the teaching profession meets the expectations of citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities, integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not, in an application for a professional position, deliberately make a false statement or fail to disclose a material fact related to competency and qualifications;
2. Shall not misrepresent his/her qualifications;
3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute;
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position;
5. Shall not assist an unqualified person in the unauthorized practice of the profession;
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law;
7. Shall not knowingly make malicious statements about a colleague; and
8. Shall not accept any gratuity, gift or favor that might influence professional decisions or actions.

Principle III

A. Subject to the provisions of the Teacher Due Process Act of 1990, a career teacher may be dismissed or for:

1. Willful neglect of duty;
2. Repeated negligence in performance of duty;
3. Mental or physical abuse to a child;
4. Incompetency;
5. Instructional ineffectiveness;
6. Unsatisfactory teaching performance; or
7. Any reason involving moral turpitude.

B. Subject to the provisions of the Teacher Due Process Act, a probationary teacher may be dismissed or not reemployed for cause.

C. A teacher convicted of a felony shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued.

D. A teacher may be dismissed, refused employment, or not reemployed unless a presidential or gubernatorial pardon has been issued.

E. A teacher may be dismissed, refused employment or not reemployed after a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of his or her duties. As used in this subsection:

- 1. "Criminal sexual activity" means the commission of an act as defined in Section 886 of Title 21 of the Florida Statutes, which is the act of sodomy; and
- 2. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity.

***** **ADDENDUMS 2-4:**

Deleted

(Addendum 2: Library Media Specialist's Evaluation Record, Addendum 3: Teacher Evaluation Record, Addendum 4: Counselor Evaluation Record.)

The TLE Evaluation Tool as approved by the Idabel Public School Board will be used for the Evaluation of all teachers that is covered under this Negotiated Agreement.

ADDENDUM 5: Substitution

IDABEL PUBLIC SCHOOLS ~ Substitution Form

I, _____, substituted on _____, 20 _____

during the period of _____ to _____

for _____.

TEACHER: _____

PRINCIPAL: _____ or _____

ASSISTANT PRINCIPAL: _____

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ADDENDUM 6: Children's Internet Protection (changed 9/12)

IDABEL PUBLIC SCHOOLS ~ Children's Internet Protection Act

A. Access by Minors to Inappropriate Matter on the Internet and World Wide Web

1. Students must have signed parental or legal guardian permission on file before they may access the World Wide Web. The original signed permission form must be on file in the library and teachers may not make copies from the originals. Students will be issued an Internet card for use at the High School to show any teacher that they have Internet. 2. Students will be monitored during online activities by teachers or other staff (2012-13) 3. Any inappropriate Internet use will be considered a discipline situation and the student will be disciplined according to the school discipline policy concerning computer use.

B. Safety and Security of Minors when using Electronic Mail, Chat Rooms, and other forms of Direct Electronic Communications

1. Internet properties security setting on each school computer will be set at medium, medium-low. 2. Internet properties content advisor on each school computer will be set at inoffensive slang, no profanity, no nudity, no sex, and no violence. 3. No electronic mail may be used by students. Teachers may use email as part of their course of study. 4. No student may go to a chat room. The teachers may utilize the chat room as a part of an activity in those situations where it directly addresses the course of study. 5. Filtering is provided to provide security for students and staff. 6. It is the responsibility of the technology coordinator to see that the filtering system are correct on all computers. 7. Any student or staff who does not fully comply with this policy will be subject to the school discipline policy concerning computer use.

C. Unauthorized Access, including so-called, "Hacking," and other unlawful activities by Minors Online

1. Any student or staff member who makes unauthorized access to the school computer system from school facilities will be subject to discipline according to school discipline policy.

D. Unauthorized Disclosure, Use, and Dissemination of Personal Information Regarding Minor

1. No student or staff member may disclose, use or disseminate personal information about any person without the expressed consent of the person and the person's parent or guardian if the person is a minor. 2. Any student or staff member who disseminates personal information without this expressed consent will be subject to discipline to the school discipline policy.

E. Measures Designed to Restrict Minor's Access to Material Harmful to Minors

1. Students must have signed parental or legal guardian permission on file before they may access the Internet or World Wide Web.
2. Students must have written permission and/or their teacher's permission on file before they may access the Internet and World Wide Web.
3. Filtering software (NewNet 66) is installed for the current school year to provide protection.

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4. Students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.
5. The district is committed to the development of Internet safety for minors that prevents cyberbullying and includes monitoring the online activities of students. The district operates a technology protection measure with respect to any of its computers with Internet access. The district protects against access to commercial social networking websites or chat rooms unless they are used for an educational purpose with adult supervision. (2012-13)

*****Attached form must be signed and returned to school librarian or computer teacher.*****
 PARENT/GUARDIAN AND STUDENT MUST SIGN THE ATTACHED AND RETURN TO LIBRARIAN OR COMPUTER TEACHER BEFORE INTERNET USE CAN BE APPROVED. AN INTERNET CARD WILL BE ISSUED TO EACH STUDENT IN HIGH SCHOOL THAT WILL BE GOOD FOR ENTIRE TIME STUDENT IS ENROLLED AT IDABEL. REPLACEMENT COST IS \$1.00 FOR A LOST CARD.

* * * * *

PARENT AND STUDENT INTERNET ACCEPTABLE USE POLICY AGREEMENT FORM

THIS FORM MUST BE SIGNED BY STUDENT/PARENT OR GUARDIAN AND BE ON FILE AT SCHOOL BEFORE STUDENT MAY HAVE ACCESS TO INTERNET

We the undersigned student and parent/guardian understand how the Internet and World Wide Web work and as parent/guardian have visited with my child about the proper use of Internet and I accept responsibility for my child. We understand that this permission is granted for the period of time that this student is enrolled in school and may be rescinded upon written notice of the parent/student. Each student at the school has been provided an Internet Card to show when using the Internet in any classroom or library.

We also understand and agree that unauthorized use of computers in any form is a discipline offense under the school discipline policy and further use of computers on school property may be suspended.

Student Name (please print) _____

Student Signature _____

Parent or Guardian Signature _____

Graduation Date _____

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TO BE COMPLETED BY SCHOOL STAFF

Date of Internet Training _____

Approved by Teacher/Staff _____

Updated and approved annually by the Idabel School Board after public notice of the meeting.

(last approved: June 11, 2012)

* * * * *

ADDENDUM 7: Sick Leave Bank

IDABEL PUBLIC SCHOOLS ~ Sick Leave Bank Enrollment Form

Date: _____

I _____, would like to become a member of the Sick Leave Bank effective school year _____. I understand that I will be donating 1 day per year of my sick leave to the Bank. Each day donated entitles the member to access 10 days from the Bank with the Negotiated Agreement for Certified Personnel and Board established policies for Support Personnel.

Detailed information about the policies and procedures for the Sick Leave Bank can be found in the Negotiated Agreement Handbook, and the Support Personnel Handbook.

Signature of Employee: _____

ADDENDUM 8: Grievance IDABEL PUBLIC SCHOOLS ~ Grievance Form

(Check One) Level 1 _____ Level 2 _____ Level 3 _____ Level 4 _____

Name of Grievant(s): _____

Building: _____

Date of Filing: _____

Date of Occurrence: _____

Provision(s) of Contract Aggrieved – Including Agreement Number: _____

Statement of Grievance: _____

Remedy: _____

_____ Signature

Date _____ Sign

Grievant Date _____

Signature of Grievant Date

Decision and Supporting Documentation (Rationale); Reasons(s): _____

_____ Signature

Hearing Officer Date

cc: Grievant(s) IEA Superintendent's Office File

(revised 9/10)

ADDENDUM 9: Bring Your Own Technology (added 9/12)

IDABEL PUBLIC SCHOOLS ~ "Bring Your Own Technology" (BYOT) Responsible Use Guidelines

Purpose: Idabel Public School uses instructional technology as one way of enhancing our mission to teach knowledge and behaviors students will need as responsible citizens in the global community. Students learn communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to teach those 21st Century skills, Idabel Public School will allow personal devices on our guest network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding BYOT. Idabel Public School strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in BYOT will not be penalized. Multiple modes of participation will be available. An important component of BYOT will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year. Regular reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students are expected to comply with all class and school rules while using personal devices. The use of technology is not a privilege. When abused, privileges will be taken away.

Device Types: For the purpose of this program, the word "devices" will include: laptops, netbooks, cell phones, iPods, iPads, tablets, and eReaders. Please note that Nintendo DS (and/or other gaming devices with internet access) is not permissible at this time.

Guidelines:

- Students and parents/guardians participating in BYOT must adhere to the Student Code of Conduct, School Acceptable Use Policy and all Board Policies, particularly Internet Acceptable Use.
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and projects.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Devices may be used with teacher permission.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-instructional purposes (including personal phone calls and text messaging).
- Students may not use devices to record, transmit, or post photographic images or video of a person on school campus during school hours or during school activities, unless otherwise allowed by a teacher.
- Devices may only be used to access computer files on internet sites which are relevant to the classroom.

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Students and Parents/Guardians acknowledge that:

- The school's network filters could be applied to a device's connection to the internet and any attempt to circumvent network filters is prohibited.
- Students are prohibited from:
 - Bringing a device on premises that infects the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - Processing or accessing information on school property related to "hacking."
 - Altering or bypassing network security policies.
 - Downloading music while using school network.
- Idabel Public School is authorized to collect and examine any device that is suspected of causing technical problems or was the source of an attack or virus infection.
- Students and parents should be aware that devices are subject to search by school administrators if suspected of a violation of the student code of conduct. If the device is locked or password protected

required to unlock the device at the request of a school administrator.

- Printing from personal devices will not be possible at school.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Idabel Public School.

Lost, Stolen, or Damaged Devices: Each user is responsible for his/her own device and should use it responsibly. Idabel Public School takes no responsibility for stolen, lost, or damaged devices, including loss of data on those devices. While school employees will help students identify how to keep personal devices secure, the final responsibility for securing their personal devices. Please check with your homeowner's policy regarding personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges: Idabel Public School is not responsible for any possible device charges to your account that may be incurred during approved school-related use.

Network Considerations: Users should strive to maintain appropriate bandwidth for school-related work and communications. All users will use the "Idabel Public School Guest" wireless network to access the internet. Idabel Public School does not guarantee connectivity or the quality of the connection with personal devices. Idabel Public School Technology is not responsible for maintaining or troubleshooting student tech devices.

SIGN AND RETURN THE FORM BELOW TO YOUR SCHOOL LIBRARY.

I understand and will abide by the above policy and guidelines. I further understand that any violation is unacceptable and may result in the loss of my network and/or device privileges as well as other disciplinary action. During the course of the school year, additional rules regarding the use of personal devices may be added. I understand there is no legitimate expectation of privacy in use of school's connection to Internet. Users may be monitored even if using personal devices.

Name of Student Date _____ **Signature of Student**

Printed Name of Parent Date _____ **Signature of Parent**

* * * * *

ADDENDUM 10: Faculty Computer Use Policy (added 9/12)

Security and Confidentiality

Idabel Public Schools considers all data stored on shared resources to be confidential, unless that information is explicitly available to other groups or individuals by the data's owner. Idabel Public Schools will assume that users wish the information they store on our shared computing resources to remain confidential. Therefore, Idabel Public Schools will help users of its shared computing resources protect the data they stored on or transmitted through the system from accidental loss, tampering, or unauthorized search, or other access.

Electronic Communication

Idabel Public Schools neither sanctions nor censors individual expression of opinion on its systems. High standards of behavior are expected in the use of electronic mail as in the use of telephones and face-to-face communication. Therefore electronic mail, like telephone messages, must be neither obscene nor harassing. Messages must not misrepresent the identity of the sender and should not be sent as chain letters. Electronic mail indiscriminately to large numbers of individuals. This prohibition includes unauthorized mass electronic mail. Electronic mail on a given topic that is sent to large numbers of recipients should in general be directed only to those who have indicated a willingness to receive such email. Idabel Public Schools email is the property of Idabel Public Schools and should not be considered private or personal.

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User Responsibilities

1. As a faculty/staff of Idabel Public Schools (IPS), I have read and understand the Computer Use Policy and agree to abide by the rules of the policy. I agree to use the IPS computer facilities in a responsible, ethical, and professional manner and will not engage in frivolous computer research during school hours and/or on school grounds or in the presence of students. 2. I will not under any circumstances give my passwords or PIN numbers to anyone other than myself or a member of the IT staff. I will not use my logon to allow students access to IPS computer facilities. I will log out of every computing session. 3. Although the policy primarily addresses the "educational" use of the computer, I do understand that certain latitude will be granted to me as a faculty/staff member for purposes of more effectively performing my duties. For example, I may personally obtain and load software (either through legal purchase or shareware).

IPS computer that is assigned for my use that will help me to do my job. 4. I will not use the IPS computer to modify, or release viruses, trojans, worms, or other malicious mobile code. I will not use the computer system to visit underground boards or hacker sites, eavesdrop, break into or monitor IPS owned networks or computers of anyone anywhere; or as a tool to break password and other access codes or to aid anyone else in such activities. Under no circumstances will I violate copyright laws by loading software that has not been legally purchased either by IPS or myself. In the event of a computer audit or by subpoena, I will assume full responsibility for the purchase of non-IPS software loaded onto any IPS computer that is assigned for my use. 6. I will reasonably explain the IPS Computer Use Policy with the students that I may be supervising. 7. I will not disclose personal information about myself or other students over the network.

Individuals are expected to abide by the rules and policies outlined in this document and to consult an Information Technology Services group prior to any activity that would appear to violate any of them. Failure to do so may result in disciplinary action.

Name of Faculty/Staff Member _____

Signature of Faculty/Staff Member _____

Date of Signature _____

To be placed in personnel folder at building site.

* * * * *

ADDENDUM 11: Travel Reimbursement (revised 5/14)

Non-Negotiable Item: Refer to employee handbook for reimbursement procedures.

407 E. Main
 Antlers, OK 74523
 (800) 522-3889 Phone
 (580) 298-3335 Fax

"Serving Our Customers Since 1975"

600 N. Broadway Ave
 Ada, OK 74820
 (580) 332-6300 Phone
 (580) 332-0107 Fax



Remit To: 900 E. Wyandotte Ave
 McAlester, OK 74501
 (888) 332-3431 Phone
 (918) 426-3626 Fax

Idabel Public School
 200 N.E. Ave. C
 Idabel, OK 74745

Idabel Public School
 200 N.E. Ave. C
 Idabel, OK 74745

Renewal Maintenance Contract Proposal
Contract # ANT1877-08
Renewal Date Range 7/1/2019 - 6/30/2020

7/11/2019

Dear Valued Customer:

The maintenance contract for your office equipment(s) is/are scheduled for renewal. Please review the attached Renewal Maintenance Contract Proposal, fill in all blanks in the spaces below, and initial the reverse side of this agreement. If your contract needs have changed or you have any questions or concerns, please contact our Contract Department so that we may address them and better serve you. An unreturned Renewal Maintenance Contract Proposal will constitute agreement on your part.

Your Contract Renewal Rate will be PER COPY billing Monthly
Maint-Supply Incl Excl Paper/Networking

Equipment covered under this contract agreement include:

Account #	Equipment	Contract #	Location	Covered Copies	Overage Rate	Overage Cycle
A1068	IMR-2800	MPJ27123	Special Services			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A1931	IMR-1025	DQS02582	Bus Barn			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A2045	IMR-5050N	DZA10165	High School per C. Breaux 07012015			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A2744	IMR-1025	DQS16812	HS CAFETERIA			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A2751	IMR-4245	RKM01334	MOVED TO LIBRARY- 7/26/18			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A2752	IMR-4245	RKM00914	Primary - West End per C. Breaux 07012015 Workroom #104 Per Chris S/C			
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007	Monthly
B\W	B/W					
A2753	IMR-4245	RKM01368	Primary South Elementary			

Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A2755	IMR-4245	RKM01083	EVEN START PROGRAM - Adult Education		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A2757	IMR-C5240A	RRD05246	SUPT OFFICE		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
Color	CLR		0.00	0.07	Monthly
Total Count					Monthly
A2758	IMR-4245	RKM01370	High School Office		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A2759	IMR-4245	RKM01328	Middle School Office		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A2841	IMR-4245	RKM05649	OFFICE		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A2862	IMR-1730IF	QGF10045	SPECIAL SERVICES		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A3289	IMR-400IF	QLA43985	ADULT EDUCATION		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A3378	IMR-6555I	XNM01140	200 HALL		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W		0.00	0.007	Monthly
A3380	IMR-6555I	XNM01147	400 HALL		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W		0.00	0.007	Monthly
A3382	IMR-4545i	XVR02714	EAST END		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W		0.00	0.007	Monthly
A3383	IMR-4545i	XVR02717	WEST END		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W		0.00	0.007	Monthly
A3384	IMR-4545i	XVR02700	CENTRAL ELEM/CAFETERIAHALL		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W		0.00	0.007	Monthly
A3385	IMR-6275	NMC06061	CENTRAL ELEM		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
A3438	IMR-6255	NMU12882	WORK ROOM		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly
ANTEQ15393	IMR-3035	MUP01740	ACADEMY		
Meter	Meter Group	Meter Group	Covered Copies	Overage Rate	Overage Cycle
B\W	B/W		0.00	0.007	Monthly

Miller Office Equipment thanks you for the opportunity to provide service for all of your office needs.

This is not a bill
Please Sign and Return.
Invoice to follow.

Sincerely,

Shana Arnold
Contract Administrator
sarnold@milleroffice.com
918-426-3600 Phone

Contract# ANT1877-08

Printed Name: _____

Signature: _____

Title: _____

Date: _____

New Purchase Order# _____

* This agreement includes and is subject to the terms and conditions on the reverse side of this document.



Miller Office Equipment MAINTENANCE AGREEMENT

This Maintenance Agreement shall become effective upon its acceptance by MOE Systems, LLC (hereinafter referred to as Miller) on the date indicated on the face hereof.

1. Maintenance Agreement base rate charges, if applicable, are payable in advance. The payment due date for a coverage period is the first day of the coverage period specified on the face hereof. Anything herein contained to the contrary notwithstanding, Miller shall have no obligation to provide any of the services called for hereunder to customer unless customer is current in all payments made to Miller on all billings on any equipment provided by or serviced by Miller or its affiliates or subsidiaries, including but not limited to service, supply, maintenance and maintenance related billings, and equipment lease billings. Miller may charge interest at the rate of one and one-half percent (1.5%) per month on all payments overdue, and in the event of failure of payment, to pursue any available remedies at law or inequity for breach of this Agreement. In the event collection of any amount due hereunder is turned over to an attorney, buyer agrees to be responsible for all fees and expenses incurred in said effort.
2. Miller shall provide inspections as required, which may be made in conjunction with regular or emergency service calls. Inspections, as well as all service calls, shall be made during normal business hours.
3. During the terms of the Agreement, Miller will provide, depending on contract type chosen, parts which have been broken or worn through normal use, labor which is necessary for servicing and maintenance adjustments, and equipment supplies (not including paper), with no charge. This agreement shall not apply to network connectivity as it is not provided under our maintenance agreements, but rather as separate chargeable service provided at Miller's established rates.
4. All service calls under this Agreement will be made by Miller during normal business hours on the equipment described on the face hereof. Should the equipment be moved to an alternate location, there will be an adjustment to the normal maintenance base and/or copy rate as set forth by Miller. The move of equipment is not included in maintenance agreement and will be done by Miller at a rate determined by Miller based on distance from Miller's service office to new customer location via most convenient route determined by Miller. If service at a time other than during Miller's normal business hours is furnished upon customer's request, it will not be included in customer maintenance agreement and customer will be charged at Miller's established rates for labor and travel then in effect.
5. This Agreement shall not apply to service or repairs made necessary by accident, misuse, abuse, neglect, theft, riot, vandalism, lightening, electrical power failure, fire, water, or other casualty, or to repairs made necessary as a result of either service by personnel other than Miller personnel or repeated use of supplies other than supplies meeting Miller's published supply specifications for the equipment. Separate charges for repairs or replacements due to the foregoing shall be borne by the customer, at Miller's established rate for parts and labor from time to time in effect.
6. This Agreement covers only the equipment described on the face hereof and does not include any accessories listed thereon.
7. This Agreement may not be assigned by the customer.
8. This Agreement does not include applicable taxes. All taxes levied or imposed, now or hereafter, by any Governmental authority shall be paid by the customer in accordance with law.
9. Standard Freight and Fuel Surcharge items are included in established Miller's maintenance price rates for contracts types that include parts and supplies. Any contracts excluding parts and/or supplies will be subject to Freight and Fuel Surcharge charges being added to supply order and service call invoices. Rush orders are not considered standard and will result in an extra fee.
10. This Agreement (consisting of the face and reverse side of this page) supersedes any and all prior oral or written maintenance agreements between the parties, and constitutes the entire agreement between the customer and Miller with respect to the service to be provided hereunder.
11. If, during the term of this Agreement or any subsequent terms, Miller is unable to obtain parts for the equipment covered under this Agreement, Miller may, at its sole discretion, terminate this Agreement and refund to the customer the prorated unused portion.
12. This Agreement shall remain in full force and effect for the coverage period noted on the face hereof. Customer's obligation to pay all charges which have accrued shall survive any termination of this Agreement. Pricing is for the first year only unless otherwise stated on the face of this Agreement contract. Changes to this contract may only be made with the consent of the customer and Miller. At the expiration of the original or any renewal term, this Agreement, with all of its terms, covenants and conditions, including this paragraph, shall be deemed to have been automatically renewed for a term of twelve (12) months and at a rate established by Miller, unless either party has given thirty (30) days prior written notice to the other of its intention to terminate this agreement as of the end of such term.

(Initial) _____

407 E. Main
Antlers, OK 74523
(800) 522-3889 Phone
(580) 298-3335 Fax

"Serving Our Customers Since 1975"



600 N. Broadway Ave
Ada, OK 74820
(580) 332-6300 Phone
(580) 332-0107 Fax

Remit To: 900 E. Wyandotte Ave
McAlester, OK 74501
(888) 332-3431 Phone
(918) 426-3626 Fax

Idabel Public School
200 N.E. Ave. C
Idabel, OK 74745

Idabel Public School
200 N.E. Ave. C
Idabel, OK 74745

Renewal Maintenance Contract Proposal
Contract # ANT1877-08
Renewal Date Range 7/1/2019 - 6/30/2020

7/16/2019

Dear Valued Customer:

The maintenance contract for your office equipment(s) is/are scheduled for renewal. Please review the attached Renewal Maintenance Contract Proposal, fill in all blanks in the spaces below, and initial the reverse side of this agreement. If your contract needs have changed or you have any questions or concerns, please contact our Contract Department so that we may address them and better serve you. An unreturned Renewal Maintenance Contract Proposal will constitute agreement on your part.

Your Contract Renewal Rate will be \$0.00 billing Monthly
Maint-Supply Incl Excl Paper/Networking

Equipment covered under this contract agreement include:

Account #	Equipment	Contract #	Service	Overage Rate	Overage Cycle
A1068	IMR-2800	MPJ27123	Special Services		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A1931	IMR-1025	DQS02582	Bus Barn		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A2045	IMR-5050N	DZA10165	High School per C. Breaux 07012015		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A2744	IMR-1025	DQS16812	HS CAFETERIA		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A2751	IMR-4245	RKM01334	MOVED TO LIBRARY- 7/26/18		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A2752	IMR-4245	RKM00914	Primary - West End per C. Breaux 07012015 Workroom #104 Per Chris S/C		
Meter	Meter Group	Meter Group	Covered Copies	0.00	0.007 Monthly
B\W	B/W				
A2753	IMR-4245	RKM01368	Primary South Elementary		

Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A2755	IMR-4245	RKM01083	EVEN START PROGRAM - Adult Education	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A2757	IMR-C5240A	RRD05246	SUPT OFFICE	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
Color	CLR	0.00	0.07	Monthly
Total Count				Monthly
A2758	IMR-4245	RKM01370	High School Office	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A2759	IMR-4245	RKM01328	Middle School Office	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A2841	IMR-4245	RKM05649	OFFICE	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A2862	IMR-1730IF	QGF10045	SPECIAL SERVICES	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A3289	IMR-400IF	QLA43985	ADULT EDUCATION	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A3378	IMR-6555I	XNM01140	200 HALL	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W	0.00	0.007	Monthly
A3380	IMR-6555I	XNM01147	400 HALL	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W	0.00	0.007	Monthly
A3382	IMR-4545i	XVR02714	EAST END	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W	0.00	0.007	Monthly
A3383	IMR-4545i	XVR02717	WEST END	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W	0.00	0.007	Monthly
A3384	IMR-4545i	XVR02700	CENTRAL ELEM/CAFETERIAHALL	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B/W-109	B/W	0.00	0.007	Monthly
A3385	IMR-6275	NMC06061	CENTRAL ELEM	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
A3438	IMR-6255	NMU12882	WORK ROOM	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly
ANTEQ15393	IMR-3035	MUP01740	ACADEMY	
Meter	Meter Group	Meter Group Covered Copies	Overage Rate	Overage Cycle
B\W	B/W	0.00	0.007	Monthly

Miller Office Equipment thanks you for the opportunity to provide service for all of your office needs.

This is not a bill
Please Sign and Return.
Invoice to follow.

Sincerely,

Shana Arnold
Contract Administrator
sarnold@milleroffice.com
918-426-3600 Phone

Contract# ANTI1877-08

Printed Name: _____

Signature: _____

Title: _____

Date: _____

New Purchase Order# _____

* This agreement includes and is subject to the terms and conditions on the reverse side of this document.



Miller Office Equipment MAINTENANCE AGREEMENT

This Maintenance Agreement shall become effective upon its acceptance by MOE Systems, LLC (hereinafter referred to as Miller) on the date indicated on the face hereof.

1. Maintenance Agreement base rate charges, if applicable, are payable in advance. The payment due date for a coverage period is the first day of the coverage period specified on the face hereof. Anything herein contained to the contrary notwithstanding, Miller shall have no obligation to provide any of the services called for hereunder to customer unless customer is current in all payments made to Miller on all billings on any equipment provided by or serviced by Miller or its affiliates or subsidiaries, including but not limited to service, supply, maintenance and maintenance related billings, and equipment lease billings. Miller may charge interest at the rate of one and one-half percent (1.5%) per month on all payments overdue, and in the event of failure of payment, to pursue any available remedies at law or inequity for breach of this Agreement. In the event collection of any amount due hereunder is turned over to an attorney, buyer agrees to be responsible for all fees and expenses incurred in said effort.
2. Miller shall provide inspections as required, which may be made in conjunction with regular or emergency service calls. Inspections, as well as all service calls, shall be made during normal business hours.
3. During the terms of the Agreement, Miller will provide, depending on contract type chosen, parts which have been broken or worn through normal use, labor which is necessary for servicing and maintenance adjustments, and equipment supplies (not including paper), with no charge. This agreement shall not apply to network connectivity as it is not provided under our maintenance agreements, but rather as separate chargeable service provided at Miller's established rates.
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5. This Agreement shall not apply to service or repairs made necessary by accident, misuse, abuse, neglect, theft, riot, vandalism, lightning, electrical power failure, fire, water, or other casualty, or to repairs made necessary as a result of either service by personnel other than Miller personnel or repeated use of supplies other than supplies meeting Miller's published supply specifications for the equipment. Separate charges for repairs or replacements due to the foregoing shall be borne by the customer, at Miller's established rate for parts and labor from time to time in effect.
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7. This Agreement may not be assigned by the customer.
8. This Agreement does not include applicable taxes. All taxes levied or imposed, now or hereafter, by any Governmental authority shall be paid by the customer in accordance with law.
9. Standard Freight and Fuel Surcharge items are included in established Miller's maintenance price rates for contracts types that include parts and supplies. Any contracts excluding parts and/or supplies will be subject to Freight and Fuel Surcharge charges being added to supply order and service call invoices. Rush orders are not considered standard and will result in an extra fee.
10. This Agreement (consisting of the face and reverse side of this page) supersedes any and all prior oral or written maintenance agreements between the parties, and constitutes the entire agreement between the customer and Miller with respect to the service to be provided hereunder.
11. If, during the term of this Agreement or any subsequent terms, Miller is unable to obtain parts for the equipment covered under this Agreement, Miller may, at its sole discretion, terminate this Agreement and refund to the customer the prorated unused portion.
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(Initial) _____

**REVOCATION FOR CONSENT FOR
SPECIAL EDUCATION SERVICES**

The purpose of this notice is to provide the parent/adult student with information to make an informed decision when considering the written withdrawal of consent for special education services and provide information regarding the implications of this decision. The school considered the continuation of special education services but rejected that option because the parent/adult student revoked consent for special education.

There are many rights and protections offered to special education students that are not available to students in regular education. Special education means specially designed instruction, at no cost to the parents, to meet the unique needs of a student with a disability. Eligibility for special education is determined on the basis of evaluations which assess the need for specialized instruction designed to benefit in a public school setting. [A copy of the Procedural Safeguards for Children with Disabilities and their Parents under the Individuals with Disabilities Education Act 2004 can be obtained in the school districts central office or from the Department of Special Education/Federal Programs.]

I understand that in withdrawing my consent for myself/my student to continue to receive special education carries with it the following implications listed below: **(Place your initials next to each statement to acknowledge that you understand the content of this Notice).**

I/My student will be dismissed from special education and will no longer receive any special education or related services.

I/My student will no longer be considered to have a disability under the Individuals with Disabilities Education Act (IDEA) and will only receive services from regular education.

I understand that I/my student may be ineligible for accommodations under a Section 504 Plan.

I/My student will be educated in all regular education classes and will not have the benefit of special education accommodations, modifications, specialized instruction, or related services. All instruction will be provided on grade level and I/my student will be held to the same accountability standards as any other non-disabled student.

I/My student's educational progress will meet the same standards applicable to regular education students. This will include, but is not limited to any federal, state, or District tests, assessments, and criteria for regular education students.

I understand that I/my student must meet grade promotion standards.

I/My student will be required to meet all graduation requirements in order to receive a high school diploma

I/My student will be expected to follow all school policies concerning student conduct, and will be subject to the same expectations and discipline consequences of regular education students. If, after dismissal from special education, the District proposes to discipline me/my student in a manner that involves removal to a disciplinary alternative education program or suspension and I decide to seek an evaluation to determine eligibility for special education, the District will be deemed to have no knowledge of my/my student's suspected disability and may implement the discipline pending a new evaluation to determine eligibility.

_____ I/My student have/has already received special education and related services; the District is not required to amend my/my student's education records to remove any references to the receipt of special education and related services because of the revocation of consent.

_____ I understand that the provision of any instructional and related services not completed as stated in any previous Individualized Education Program (IEP) report shall cease on the date of the signature of this document and will not be provided by the District. This includes any compensatory services, request for Independent Education Evaluations (IEE), any services agreed to as part of any resolution session agreements or settlement agreements, and any services ordered by an impartial hearing officer as a result of any due process hearing that may have been filed.

_____ I understand that any future consideration for services in special education will require initiation of the referral process and evaluation of my/my student's current performance levels.

_____ I understand that my revocation of parental consent releases the District from liability for providing a Free Appropriate Public Education (FAPE) under IDEA to myself/my student from the time I revoke consent for special education and related services until the time, if any, that I/my student am/is evaluated and deemed eligible, once again, for special education and related services.

If you have questions regarding this Notice or need to obtain assistance in understanding special education issues, you may contact the School District, Department of Special Education/Federal Programs.

Your signature below indicates that you understand the contents of this Prior Written Notice: Revocation of Consent for _____ School District Special Education Services and that you understand the statements above and are withdrawing your consent for the provision of special education and related services. Additionally, you fully understand the consequence of your withdrawal of consent and are in agreement with the termination of special education services effective as of the date that you sign this document.

Dated this _____ day of _____, 20_____.

Parent (or Student if Student is 18)

File this form in student's confidential IEP folder. Send a copy to the District Special Education Department. Document in the IEP folder that parents or adult student has received a copy.

**REFERENCE: Individuals With Disabilities Education Act, 20 USC §1400, et seq.
34 CFR §300.503, 300.9 & 300.300**

EXTENDED SCHOOL YEAR SERVICES

In recognition that some children need educational services in excess of the 180 days provided during the traditional school year, the _____ Public Schools has developed an extended school year program in order to provide students with a free, appropriate, public education. Whether a student is entitled to extended year services will be determined on a case-by-case basis. Once a student is deemed to require additional educational services, the student's IEP team will determine what areas of the curriculum will be included in each individual student's extended school year program. This program and its attendant procedures do not supersede or preempt the prerogative of the individualized education planning team. The intent is to assure thorough review and careful consideration of the individual needs of our student population who will benefit from extended school year services.

**REFERENCE: 70 O.S. §13-101
300.320 IDEA Regulations**

ONLINE INSTRUCTION

Online instructional programs offered for instructional purposes and/or high school credit shall be approved by and under the supervision of the Clinton Board of Education. The proposed course(s) may be evaluated by the State Department of Education.

Definitions

Synchronous instruction occurs when the instructor and student's primary interactions are in real-time. Regular classroom instruction is synchronous instruction, as well as two-way interactive video. Web-based instruction that requires real-time interaction between student(s) and instructor as the primary format of instruction is also synchronous instruction.

Asynchronous instruction is not dependent on instructor and student interaction in real time. Asynchronous instruction allows the student to engage in learning activities anywhere at any time. For instruction to be considered asynchronous, the primary format of instruction does not depend on real-time interaction of the participants.

Supplemental online course is an online program that allows students who are enrolled in a public school to supplement their education by enrolling part time in online courses that are educationally appropriate for the student, which are equal to the equivalent of classroom instruction time required by student attendance and participation in the district.

Educationally appropriate means any instruction that is not substantially a repeat of a course or portion of a course that the student has successfully completed, regardless of the grade of the student, and regardless of whether a course is similar to or identical to the instruction that is currently offered in the school district. The determination of educationally appropriate will be made at the local school district level.

Web-based instruction uses the World Wide Web as the primary medium of instruction, with a computer serving as the primary tool of instruction. Web-based instruction may be synchronous or asynchronous.

Two-way interactive video instruction provides for real-time (synchronous) interaction between student(s) and instructor by means of an electronic medium that provides for both audio (sound) and video (sight) signal. Students and instructors participating in two-way interactive video instruction may both see and hear each other in an approximation of real-time.

Guidelines

Prior to offering an online instructional course, the board of education shall comply with the following guidelines recommend by the State Department of Education:

1. Web-based and two-way interactive video instruction shall be viewed as methods by which the school district can expand the course offerings and access to instructional resources. These technologies should not be viewed solely as substitutes for direct, face-to-face student and teacher interactions, but as a means of expanding the ability of the district to bring the world of knowledge to the students.
2. The board of education will grant students credit for completion of courses offered by means of online instruction. School district policies governing grading scales and credits earned shall be applied to Oklahoma Supplemental Online Course Program courses under the same criteria as courses offered by the school district. A grade assigned for course credit that was completed through the supplemental online program shall be treated the same as any other course offered by the district.
3. Only students who are enrolled in this district will be granted access to supplemental online courses.
4. Requests for enrollment in supplemental online courses shall be as follows:
 - a. Interested students shall be required to fill out a request for enrollment in supplemental online course(s) form.
 - b. The principal or designee shall evaluate the application and determine whether the supplemental online course is educationally appropriate for the student.

- c. If the supplemental online course is not deemed to be educationally appropriate, notification shall be provided to the student in writing as to the reasons in support of the principal's recommendation and the student shall be afforded the opportunity to appeal the principal's decision to the local school board. The decision of the local board with regard to whether a course is educationally appropriate is final and nonappealable. A copy of the notification shall be provided to the Director of Instructional Technology at the State Department of Education.
5. If enrollment in the supplemental online course is allowed, the principal shall appoint a certified staff member to serve as the building level contact person to assist students enrolling in on-line courses and to serve as a liaison to the on-line teachers and provider(s). Students shall have a grace period for withdrawal from a supplemental online course of fifteen (15) calendar days from the first day of a supplemental online course enrollment without academic penalty. A written request for withdrawal should be provided to the principal from the student prior to the expiration of the fifteen (15) day period.
6. Students earning credit by means of online instruction shall participate in required state-level academic assessments in the same manner as other regularly enrolled students within the district. No student shall be allowed to participate in these assessments at a place other than the school site at which the student is enrolled.
7. Courses offered for credit by means of online instruction shall be aligned with the Priority Academic Student Skills (PASS).
8. Student progress shall be monitored on a weekly basis by the supplemental online course provider. Attendance/participation in a supplemental online course shall be monitored in accordance with local district policy and determined by documented student/teacher/course interaction that may include, but is not limited to, online chats, emails, posting/submission of lessons. The student may be counted "present" or "in attendance" when the supplemental online course provider provides evidence of student/teacher/course interaction that demonstrates student progress toward learning objectives and demonstrates regular student engagement in course activity. Supplemental online course providers shall make available to students, parents, and the school district reports that reflect daily attendance/participation, progress reports, and grades. Such attendance/participation reports, progress reports, and grades shall be provided on a regular weekly basis to parents and the school district via electronic format. The district will review progress reports and grades twice per month.
9. The security of individual student data and records shall be maintained and receive the same protection afforded students under state and federal laws. No individual student data obtained through participation in online instruction courses shall be used for any purposes other than those that support the instruction of the individual student.
10. District level aggregated data obtained through participation in online instruction courses shall be utilized for education purposes only and shall not be provided to commercial entities.
11. All federal and state statutes pertaining to student privacy, the posting of images on the World Wide Web, copyright of materials, Federal Communications Commission rules pertaining to the public broadcasting of audio and video, and other such issues shall be adhered to by the district. (See cross-referenced policies concerning these issues.)
12. Prior to the beginning of instruction, cooperating school districts sharing courses by means of two-way interactive video technology shall, by means of contractual agreement, address such issues as the instruction costs, bell schedules, school calendars, student behavior, teacher evaluation, textbooks, class periods, student grades and grading policies, teacher load, and instructor employment.
13. Contractual agreements shall be established between the school district and parent(s), or legal guardian, of students participating in alternative instructional delivery system courses prior to the beginning of instruction. These contracts may address such issues as grading criteria, time allotted for course completion, student attendance, and the responsibility for course costs and equipment.
14. Instructors of online courses shall be: (a) certified in Oklahoma or another state to teach in the content area of the course offered, or (b) a faculty member at an accredited institution of higher education, possessing the specific content expertise necessary to teach the course.
15. Students at remote sites who participate in the online courses offered by the district will be responsible for providing their own equipment and Internet access.

16. Annually, the board of education shall establish fees or charges for the provision of alternative instructional delivery system courses. The district shall not be liable for payment of any fees or charges for any online course for a student who has not complied with district policies and procedures.

REFERENCE: 70 O.S. §1-111

Adopted: February 10, 2014

A POLICY ON THIS SUBJECT IS REQUIRED BY LAW.

OKLAHOMA STATE DEPARTMENT OF EDUCATION
CHILD NUTRITION PROGRAMS (CNP)
CERTIFICATE OF AUTHORITY/AUTHORIZED USER FORM

COUNTY DISTRICT CODE 45-1005
COUNTY McCurtain
SCHOOL FOOD AUTHORITY Idabel Public Schools

This is to certify that Cleryl Ataway, whose signature appears below, is the designated authorized representative of the governing body shown below and is fully empowered to enter into any agreement with the Oklahoma State Department of Education (OSDE) which may be a prerequisite to the installation and/or operation of a National School Lunch Program (NSLP), School Breakfast Program (SBP), Special Milk Program (SMP), After-School Snack Program (ASSP), Child and Adult Care Food Program (CACFP), and/or Summer Food Service Program for Children (SFSP) in the School Food Authority (SFA) shown above, and may act for the governing body in preparing and signing other documents, reports, and claims for reimbursement pertaining to the installation and operation of the program(s).



Governing Body _____

(President, Clerk, or Other) (Signature of Authorized Representative)
Title: _____ Date: _____ Title: _____ Date: _____

MAILING ADDRESS TO BE USED FOR ALL CORRESPONDENCE FROM THIS OFFICE:

200 NE Avenue C Idabel OK 74745
(Street or Box) (State) (Zip Code)

The Authorized Representative signs or electronically transmits and accepts responsibility for the monthly claim for reimbursement and receives all correspondence from this office. The name of this person should appear, typed or printed, at the top of the page; this person should sign on the *Signature of Authorized Representative* line. A member of the Board of Education should sign on the *President, Clerk, or Other* line. A stamped signature is not acceptable unless that signature is registered with the Secretary of State.

Oklahoma State Department of Education
Child Nutrition Programs Section, Room 310
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105-4599

**IDABEL SCHOOL DISTRICT
SCHOOL FOOD AUTHORITY
2019-2020
PROCUREMENT PLAN
FOR
CHILD NUTRITION PROGRAMS**

The Idabel School District School Food Authority (SFA) will purchase food and other items for use in the Child Nutrition Programs (CNP) in compliance with 7 CFR Part 3016 and State Law, using the procedures outlined as follows and the attached Chart of Procedures.

The Idabel Board of Education, hereinafter referred to as the School Food Authority (SFA), in order to comply with the applicable provisions of the USDA procurement standards and any school food authority purchasing policies and procedures, has established and made accessible to all of its employees with authority to purchase for the Child Nutrition Program (herein known as the CNP), this procurement plan, under its authority.

1. **Effective Date:** July 1, 2019 through June 30, 2020
2. **Purpose and Goal:** The purpose of this procurement plan is to establish procedures for the procurement of food, equipment, other supplies and services that will ensure that such materials and services are obtained in an effective manner, and in compliance with all applicable federal and state laws. All procurement transactions of the Idabel School Food Service department, without regard to dollar value, will be conducted in a manner that provides maximum open and free competition. It is the goal of Idabel School Food Service to purchase only good quality merchandise and services which will assist in meeting the goal of serving high quality meals at a reasonable cost.
3. **Authorized Purchasing Agents for the CNP:** _____ is authorized to purchase food, equipment, other supplies, and services needed for the Child Nutrition Program.
4. **Open and Free Competition:** will exist to the maximum extent possible by:
 - a.) The maintenance of a request file for potential bidders;
 - b.) Involvement of all known vendors to the extent they are capable of Meeting the needs of the SFA;
 - c.) Utilization of clear, fair and identical specifications;
 - d.) The public announcement of this procurement plan annually or issuing of same to any interested party;
 - e.) The advertising or posting of all bids, proposals, etc.; and,
 - f.) The mailing of invitations to bid to all known potential bidders.
5. **Comparability of Price and Products:** will be achieved through:
 - a.) The use of identical specifications, and;
 - b.) On-going evaluation of products and services.
6. **Adequate Documentation:** will be achieved through:
 - a.) bidder request files;
 - b.) records of communication, telephone quotes, written quotations, proposals, and bid instruments;
 - c.) records of the opening and awarding of sealed bids, proposals and quotations;
 - d.) If the lowest bid, proposal, or quotation is not selected, documentation of the reason;
 - e.) Post award notification to all vendors who responded, and (6.) other documentation as required.
7. **Code of Conduct:** No employee, officer or agent of the SFA nor any member of his immediate family, his or her partner, nor any organization which employs, or in the award or administration of a contract supported by program funds if a conflict of interest, real or apparent would be involved the SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors or parties to sub- agreements.

8. **Procurement Plan Review Procedures:** The Idabel Superintendent will review procurement actions thereby ensuring that procurement activities comply with the standards set forth in applicable State and Federal law, avoiding the purchase of unnecessary or duplicate items and represent a fair, efficient and effective procurement system.
9. **Contract Administration:**
- a.) All purchases will be verified upon receipt.
 - b.) Assurance that all contractors and vendors conform in accordance with the terms, conditions, and specifications of their contracts or purchase orders will be realized.
 - c.) All successful vendors and contracts will be informed as to how, when and on what basis payments will be made. The following person(s) will be responsible for contract administration: _____
Food Service Director.
10. **Contracting with Small and Minority Firms, Women's Business Enterprises and Labor Surplus Area Firms.** To the extent possible the above named contractors will be offered contracts when they are potential sources for goods and services and when, economically reasonable, total requirements will be divided into smaller quantities and delivery requirements established to permit maximum participation by these contractors.
11. **Contract Provisions:**
- A. **All Contracts Other Than Small Purchases:**
 - (1) Contracts other than small purchases will contain provisions or conditions which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract items and provide for such sanctions and penalties as may be appropriate.
 - (2) All contracts, other than small purchases, will include a provision to the effect that the SFA, the State agency, USDA, the Comptroller General of the United States, or any of their duly authorized representatives, will have access to any books, documents, paper and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination excerpts and transactions.
 - B. **Contracts over \$10,000:**
 - 1.) All contracts in excess of \$10,000 will contain suitable provisions for termination by the grantee including the manner by which it will be effected and the basis for settlement. In addition, such contracts will describe conditions under which the contract may be terminated for default because of circumstances beyond the control of the contractor.
 - 2.) All contracts awarded in excess of \$10,000 by grantees and their contractors or sub grantees will contain a provision requiring compliance with executive order 11246 entitled "Equal Employment Opportunity" as amended by executive order 11375, and supplemented in Department of Labor Regulations (41 CFR Part 60).
 - C. **Contracts over \$100,000:** Contracts over \$100,000 will contain a provision which requires compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 USC 1857) (H) section 508 of the Clean Water Act (33 USC 1368). (40 CFR part 15) which prohibit the use under non-exempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities, the provision will require reporting of violation to USDA and to the USEPA assistant administrator for enforcement.
 - D. **All Contracts:** All contracts will recognize mandatory standards and policies relating to energy efficiency which are contained in the state energy conservationist plan issued in compliance with the energy policy and conservation act. (P.L.94-165).

Note: Source for the following section: School Food Service Compliance Document

- A. **Sealed Bids (Formal Advertising)** will be used to purchase goods, equipment, and services where the aggregate cost is \$100,000 or more when the selection of a successful supplier can appropriately be made principally on

the basis of price.

When sealed bids are used, the following conditions, stipulations, and terms must be met:

- The Request for Proposal (RFP)/Invitation to Bid (ITB) will be publicly advertised.
- Bids will be solicited from an adequate number of known suppliers in sufficient time prior to the date set for the opening of the bids.
- The RFP/ITB will clearly define the goods, equipment, or services needed in order for the bidders to properly respond. These include product specifications and general purchasing conditions.
- All bids will be opened publicly at the time and place stated in the RFP/ITB.
- A firm fixed-price contract award will be made by written notice to the responsible bidder whose bid is lowest, assuming the bid conforms to the requirements in the RFP/ITB.
- Where specified in bidding documents, factors such as discounts, transportation costs, and life cycle costs (for equipment), if applicable, will be considered in determining which bid is lowest.
- Payment discounts will only be used to determine the low bid when prior experience of the SFA indicates that such discounts are generally taken.
- Any and all bids may be rejected when there are sound documented reasons that the best interest of the program will not be served by the potential suppliers.

- B. **Small Purchase Procedures** may be used to purchase goods, equipment, and services where the aggregate cost is less than \$150,000.

When small purchase procedures are used, the following conditions, stipulations, and terms must be met:

- The goods, equipment, or services to be purchased must be adequately and consistently described for each prospective supplier so that each one can provide price quotes on the same merchandise or service.
- Written or verbal *requests for qualified services* must be contacted to provide such quotes. At least three price quotes must be obtained.
- Responses from vendors can be in either written or verbal form. Verbal quotes will be documented.

- C. **Competitive Proposal** will be used when competitive sealed bids are determined to be inappropriate or unfeasible; i.e., a contract cannot be awarded to a successful bidder based on price alone. This method of procurement is commonly used for the acquisition of professional services. The documents used to solicit bids will be referred to as a Request for Proposal (RFP).

When competitive proposal is used, the following conditions, stipulations, and terms must be met:

- Proposals will be solicited from an adequate number (at a minimum, three) of qualified sources to permit reasonable competition.
- The RFP will be publicized, and reasonable requests by other sources to compete must be honored to the maximum extent possible.
- The RFP will identify all significant evaluation factors, including price or cost where required, and their relative importance.
- The school food authority (SFA) will provide a mechanism for technical evaluation of the proposals received and for selection of contract award.
- The contract must be awarded to the responsible bidder whose proposal is most advantageous to the SFA when price or other factors are considered.
- All RFP's received must be documented.

- D. **Noncompetitive Proposal** will be used only when the procurement is not feasible under small purchase procedures, sealed bid (formal advertising), or competitive proposals. The decision to use noncompetitive proposal will be justified in writing and be available for audit and review.

Circumstances under which procurement may be conducted by noncompetitive proposal will be limited to one of the following:

- The merchandise or service is available only from a single source.
- An emergency exists, and the urgency for the requirement will not permit the delay involved with sealed bids

(formal advertising) or competitive proposal.

- After solicitation from a number of sources, competition is found to be lacking.

E. **Buy American**

- To the extent possible, all product specifications shall include a *Buy American* clause.
- All suppliers shall certify the origin of the products they receive.

F. **Oklahoma State Prime Vendor – Contract (State Contracting)** Whenever feasible, the Idabel School District SFA will purchase food and foodservice supplies using a statewide contract established by the Department of Central Services, Central Purchasing Division for the State of Oklahoma.

G. All purchases will be conducted in accordance with the attached Chart of Procedures.

H. The following records will be maintained for a period of three years after the end of the fiscal year to which they pertain or until the findings of audits and reviews are resolved.

- Records of all telephone price quotes.
- Logs of all emergency and noncompetitive purchases.
- All written quotes and bid documents.
- Comparison of all price quotes and bids with the effective date shown.
- Price comparison showing vendors.
- Log of approved substitutions.

I. Cost-plus-a-percentage-of-cost method of purchasing is prohibited.

J. **Code of Conduct.** The following conduct will be expected of all persons who are engaged in the award and administration of contracts supported by CNP funds.

K. **Micropurchasing** – The purchase of products or services whose aggregate costs do not exceed \$3500.00

- Price comparisons are not required as long as the SFA considers the price to be reasonable.
- Program operators **may not always purchase from only one source**, rather, purchases must be regularly be made using available qualified sources to the extent practicable.

If the aggregate cost of these items (the total bill) does not exceed the \$3500.00 threshold, this transaction qualifies as a micropurchase .

- No employee, officer, or agent of the Idabel School District SFA shall participate in selection or in the award or administration of a contract supported by program funds if a conflict of interest, real or apparent, would be involved.
- Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:

The employee, officer, or agent

Any member of his/her immediate family

His or her partner

An organization which employs or is about to employ one of the above.

Idabel School District SFA employees, officers, or agents shall neither solicit nor accept gratuities, favors, or anything of material/monetary value from contractors, potential contractors, or parties to sub agreement.

- The purchase during the school day of any food or service from a contractor for individual use is prohibited.
- The outside sale of such items as used oil, empty cans, and the like will be sold by contract between the Idabel School District SFA and the outside agency. Individual sales by any SFA employee to an outside agency or any other SFA employees is prohibited.
- Failure of any employee to abide by the above-stated code could result in a fine or suspension or both, or dismissal. Interpretation of the code will be given at any time by contacting the Superintendent of the Idabel School District. The Idabel School District SFA will not be responsible for any other explanation or interpretation which anyone presumes to make on behalf of the board.

PROCUREMENT CALENDAR

Procurement calendar for goods and services purchased by Idabel Public Schools Food Service. The month(s) the bids will be awarded and the respective purchase periods are as follows:

FOODS	DELIVERY	BID PERIOD
Milk, Milk products	Daily	Annually
Bakery products	Weekly/Daily	Annually
Fresh produce	Weekly	Bi-weekly Quotations
Canned foods	Weekly	Annually
Staple groceries	Weekly	Annually
Meat and poultry	Weekly	Annually
Frozen foods	Weekly	Annually
Cleaning supplies	Weekly	Annually
Paper and disposable products	Weekly	Annually

Changes in this Procurement Plan will be made as conditions warrant upon the approval of the SFA.

This plan adopted by the Idabel Board of Education at the regularly scheduled meeting on this, the

Clerk of the Board

Superintendent (Authorized Representative)

Required New Policy

TEACHER ASSISTANTS PARAPROFESSIONALS

It is the policy of the _____ Board of Education that paraprofessionals ~~teacher assistants~~ are support employees entitled to due process prior to nonrenewal or termination of employment. Applicants must possess the required level of requisite skills as prescribed in the appropriate State Department of Education regulation except that a paraprofessional ~~teacher's assistant~~ or a volunteer will be used for each class of kindergarten through second grade which has more than 20 students and in which twenty percent of the students are eligible to participate in the National Child Nutrition Act.

Teacher assistants are paraprofessionals within the school district. All paraprofessionals must have earned a high school diploma or its equivalent. Individuals hired to be paraprofessionals must meet requirements established by state and federal laws to be authorize to serve as paraprofessionals in Title I schools and in special education settings. ~~Paraprofessionals hired after January 7, 2002, to work with identified Title I students must have completed at least two years of study at an institution of higher education; obtained at least an associate's degree; or met a rigorous standard of quality and can demonstrate through a formal state or local academic assessment the knowledge of and ability to assist in the instruction of reading, writing, or mathematics or the instruction of readiness of these subjects. Paraprofessionals working with identified Title I students who were hired before January 8, 2002, have until the end of the 2005-2006 school year to meet these standards. The district will not hire Title I paraprofessionals who do not meet these standards. If the district [is/becomes] a school-wide Title I school district, all paraprofessionals in the district must meet these standards.~~

~~Exception to these requirements may be made with regard to paraprofessionals who act as translators or who coordinate parent involvement activities.~~

Individuals seeking a paraprofessional credential from the State Department of Education shall submit an application and all required supporting documentation to the State Department of Education Office of Certification.

1. Tier 1. In order to qualify for a Tier 1 Oklahoma paraprofessional credential which is required for general education paraprofessionals in Title I schools and avialble to general education paraprofessionals in other settings, an applicant must meet the following eligibility criteria:
 - A. Has a high school diploma or a General Educational Educational Development (GED) Diploma or other certificate of high school equivalency recognized by the State of Oklahoma.
 - B. Has on file with the State Board of Education a current Oklahoma criminal history record from the Oklahoma State Bureau of Investigation (OSBI).
 - C. Meets at least one of the following criteria:
 - a. Has completed at least two (2) years of study at an institution of higher education, defined as completion of at least forty-eight (48) credit hours of college coursework; or
 - b. Has obtained an associate's degree or higher; or
 - c. Has either passed the Oklahoma General Education Test (OGET), obtained a National Career Readiness Certificate through successful completion of the ACT WorkKeys assessment, or passed the ParaPro Assessment offered through the Educational Testing Service.

2. Tier 2. In order to qualify for a Tier 2 Oklahoma paraprofessional credential issued by the State Department of Education, which is valid for special education paraprofessionals, an applicant shall meet the criteria for a Tier 1 paraprofessional credential and all of the following qualifications:
 - A. Has completed the Oklahoma Special Education Paraprofessional Training available at Career Technology centers, equivalent training provided by the State Department of Education through an in-person or online program, or other state-approved training provided by a school district.
 - B. Has completed training in cardiovascular pulmonary resuscitation (CPR) and First Aid.

PARAPROFESSIONALS ~~TEACHER ASSISTANTS~~ (Cont.)

C. Has completed training in Universal Precautions/Bloodborne Pathogens.

In the event the district requires a special education paraprofessional in order to provide necessary services to one or more students with disabilities, but is unable to secure the services of an individual who holds a Tier 2 paraprofessional credential at the time the services must be delivered, the district may employ an individual on a provisional basis if the district determines the individual is able to provide the appropriate paraprofessional services. An individual who is employed as a paraprofessional to provide special education services on a provisional basis must meet the criteria for a Tier 1 credential, and obtain all training required to qualify for a Tier 2 credential within one hundred twenty (120) calendar days of providing special education paraprofessional services in order to continue to provide special education paraprofessional services, provided a criminal history record check is obtained within sixty (60) calendar days of initial employment. If it is necessary for a school district to provisionally employ a paraprofessional to provide special education services, the district shall report the provisional placement of the paraprofessional and the paraprofessional's starting date of employment to the State Department of Education Office of Special Education.

The superintendent and/or staff development committee shall develop an appropriate in-service training program for paraprofessionals ~~teacher assistants~~.

Paraprofessionals ~~Teacher assistants~~ are employed so that the professional teachers may direct their energies to the students' education. The basic objectives for the use of teacher assistants are:

1. To make it possible for teachers to use more variety in structuring classroom activities which will result in more meaningful education for students.
2. To enable the teacher to do more creative teaching, and to use a greater variety of instructional media.
3. To enable the teacher to develop effective programs focusing upon the individual needs of each student.
4. To provide increased time for individualizing instruction, evaluating learning situations, student counseling and guidance for other instructional activities that will improve educational opportunities for students.
5. To relieve teachers of the numerous semi- and non-professional tasks which have become cumulative and which have come to consume a disproportionate amount of the teacher's time and energies.

The principal and supervising teacher are jointly responsible for making final decisions related to the duties and responsibilities to be assigned to a paraprofessional ~~an assistant~~. Paraprofessionals ~~Assistants~~ are not to discipline children. Classroom discipline shall be left to the certified teacher or building principal.

Paraprofessionals ~~Teacher assistants~~ will only be used to perform, or assist a classroom teacher to perform, the following duties:

- * Hallroom duty
- * Bus duty
- * Playground duty

PARAPROFESSIONALS ~~TEACHER ASSISTANTS~~ (Cont.)

- * Lunchroom duty
- * Extracurricular activities involving school functions
- * Other noninstructional duties as the superintendent may prescribe

The duties of ~~paraprofessional teacher assistants~~ may be further restricted or regulated by program requirements of the funding plan under which they are employed:

1. Title I funds provide paraprofessionals ~~assistants~~ for the Remedial Reading Program.
2. Title VI funds provide paraprofessionals ~~assistants~~ for Indian students.
3. Early Childhood Intervention (ECI) funds provide paraprofessionals ~~assistants~~ for mainstreamed students with certain specific handicaps that require frequent or constant attention.

**REFERENCE: 70 O.S. §6-127, §18-113.1, et seq.
P. L. 107-110, ESSA**

***THIS POLICY REQUIRED BY
FEDERAL LAW.***