



**Lawton Public Schools Board of Education
Regular Meeting
April 11, 2024 5:15 PM
Shoemaker Center Auditorium
753 NW Fort Sill Blvd**

Lawton, Oklahoma 73507

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Recognition of Amanda McBride serving a new five-year term of office for Area 4 Board Seat
4. Roll Call to Establish Quorum
5. Vote to reorganize the Lawton Public Schools' Board of Education to the following:
Carla Clodfelter - President
Patty Neuwirth - Vice President
Elizabeth Fabrega - Board Clerk
Amanda McBride - Member
Zeldon Rice - Past President
6. Special Guests/Special Recognitions - Kevin Hime and Carla Clodfelter
7. Report of the Superintendent
 - 7.a. Consider and take action to approve the district's application for the Oklahoma Opioid Abatement Grant award to support the expansion of the district's D.A.R.E. program.
 - 7.b. Consider and take action to approve sanctioning applications
 - 7.c. Information Item: Business Operations and Educational Services Departmental Updates
 - 7.d. Superintendent's Announcement(s)
8. Consent Agenda
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda

and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

- 8.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
 - 8.a.1. Approve Purchase Orders
 - General Fund (11) PO Numbers: 1969-2032
 - Building Fund (21) PO Numbers 83-90
 - Bond Fund (33) PO Numbers: 217-224
 - Lease Revenue Fund (34) PO Number 1
 - 8.a.2. Change Order Listing
 - 8.a.3. Payroll Encumbrance Purchase Order Numbers
 - 8.b. Report of the Chief Financial Officer - Lance Gibbs
 - 8.b.1. Request to increase appropriations
 - Sinking Fund (41)
 - 8.b.2. Treasurer's Report for the Months of February 2024 and March 2024.
 - 8.b.3. FY24 Audit Engagement Letter-Single Audit
 - 8.c. Report of the Activity Fund Custodian - Kim Wander
 - 8.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
 - 8.d. Report of the Clerk
 - 8.d.1. Construction Related Contracts/Agreements
 - 8.d.2. Contracts / Agreements
 - 8.e. Approval of the Minutes of the March 4, 2024, Regular Board Meeting
 - 8.f. Item(s) Removed from the Consent Agenda for Separate Action
 - 8.g. Approval of the Balance of the Consent Agenda
 - 8.h. Approval of Item that was Previously Pulled for Separate Action
- 9. Proposed Executive Session to Discuss:
 - 9.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
- 10. Vote to Convene into Executive Session
 - 11. Acknowledge Board's Return to Open Session
 - 12. Executive Session Minutes Compliance Announcement
 - 13. Superintendent's Personnel Report / Items Discussed in Executive Session
 - 13.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

14. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
15. The next regular board meeting date is May 13, 2024, at 5:15 p.m., in the Shoemaker Center Auditorium.
16. Setting New Board Meeting Dates
17. Board Announcements
18. Adjournment

Date of Posting: April 11, 2024

Time of Posting: 4:30 pm

Location of Posting: Front door of Shoemaker Center, 753 NW Ft. Sill Blvd, Lawton, OK and www.lawtonps.org

Kw - Hi



LAWTON PUBLIC SCHOOLS

April 11, 2024

Oklahoma Opioid Abatement Board
c/o Office of the Attorney General
ATTN: Thomas Schneider
313 NE 21st St.
Oklahoma City, OK 73105

Resolution to authorize the apply for Oklahoma Opioid Abatement Grant

This resolution for Lawton Public Schools to approve the district’s application for an opioid abatement grant award to support the expansion of our D.A.R.E. program. Funding will go towards a D.A.R.E. officer’s salary (\$40,864) and benefits (\$10,338), training (\$1,669.50) curriculum materials (\$9,894.31), K-9 officer expenses (\$8,484.19), and 5% allowable Indirect Costs (\$3,7500). The Lawton Public Schools Board of Education met and voted to authorize the submission of this application on the district’s behalf.

Adopted the 11th day of April, 2024.

President, Board of Education

Clerk, Board of Education

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Eisenhower Lady Eagle ^{Booster Club} EIN # 465499511

Organization's Bank Name Arvest Bank Bank Account # 16876969

Faculty Sponsor's Name Terry Brierton Phone: 580-585-0502 E-mail: t.brierton@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Jessica Musselman</u>	<u>Brandie Knutson</u>	<u>Tiffany Roberson</u>	<u>Mike Knutson</u>
Address:	<u>1915 SW 44th St</u>	<u>5707 NW Briarwood</u>	<u>6916 NW Eisenhower</u>	<u>5707 NW Briarwood</u>
Phone:	<u>330-466-6674</u>	<u>580-284-6988</u>	<u>580-678-1431</u>	<u>580-284-2423</u>
Term Expiration:	<u>24-25, 25-26</u>	<u>24-25, 25-26</u>	<u>24-25, 25-26</u>	<u>24-25, 25-26</u>

Describe how the organization officers are appointed or elected officers are elected during the 1st meeting.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover one time donation of water & gatorade

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization Supports the team coaches, and school financially for whatever is needed

Estimated List of Material / Monetary Contributions end of season banquet, senior night, snacks for tournaments, tournament fees, and equipment

Estimated List of Expenses senior gifts, uniform replacements, equipment replacement, field maintenance

Principal's Recommendation: Approved Denied

Signature of Principal [Signature] Date _____
Signature of Organization's Officer Brandie Knutson Date 3-13-24

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

APPROVED TLH 3/27/24
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

DENIED _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually



BUSINESS OPERATIONS
Board Meeting Update
April 11, 2024

Chief Operating Officer - Dr. Jason James

Assessment & Accountability – Dr. Joan Gabelmann

- Oklahoma State Testing Program's OSTP/CCRA Planning, Training, and Scheduling
- WIDA Access Testing Completion
- Post Test WIDA Reporting
- Demographic Overlay Reporting
- Setup and Breakdown of Events at The Albert Johnson Sr. Conference Center

Child Nutrition - Daniel Ghrayeb

- Child Nutrition went through 5 National Eco Sure Health and Safety Audits recently and we are very proud to say that we achieved 4 double gold and only missed 4 points at one school. Congratulations to the schools that were audited and excelled. Congratulations Ridgecrest, Lincoln, Eisenhower Elementary, MacArthur Middle School, and Pioneer Park. It takes a lot of work to keep our kitchens clean and up to Double Gold standards.
- We are beginning to plan Summer Feeding and will distribute the information as soon as we can.

Director of Elementary Curriculum - Lupe Ostruske

- Prepared and organized the LETRS Online PD for 164 LPS Teachers on April 1. This is year two for 164 LPS teachers learning the Science of Reading. LPS continues to be one of the few school districts with their own LETRS Cohort.
- Conducted a selection survey Elementary sites to voice their selection on Math Curriculum for adoption. Each site had a leadership team that went to various presentations and were directed to prepare a presentation for their sites for teachers who could not attend. Two hundred nineteen Elementary teachers and leaders participated in the process of selection.
- Provided site professional development at Continuous PD for Lexia English, a LPS selected program for our English Acquisition Students.
- Provided site professional development at LVA (Washington) with SPED Elementary Director, Meghan Haley. This PD was targeted support for all teachers in ways to reach students who need remediation, on-level supports, and acceleration. Progressing monitoring discussions were held as well about Lexia Core 5 (for SPED Resource Students) and Lexia English (for English Acquisition Students). Had a pre-meeting with Whittier as well for the same topics with admin only.
- Progressing monitoring with student data for Lexia Core 5 (for SPED Resource Students) and Lexia English (for English Acquisition Students).
- Input new EL students in Lexia English. Maintained contact with the elementary director, school administrators, and classroom teachers about program usage and resources available to ensure continued growth with new skills.
- Continued site visits to gain insight and evidence of curriculum use in classrooms. These visits centered around use of SAVVAS (Reading curriculum), Saxon (Math curriculum) and our programs (Edmentum and Lexia).

- Zoom meetings with Mastery Connect, Lexia, and LETRS success managers about progress of district selected programs. These meetings cover usage, progress monitoring by site, technical issues, and district goals.
- Delivered earphones to Ridgecrest, Whittier, Almor West, Freedom, and Cleveland for our English Language Acquisition Students to use Lexia English.
- Delivered books to Pat Henry and Pioneer Park

Director of New Staff Development - Stephanie Hime

- Create and publish 7th Edition of First Class News
- Published, examined, and organized feedback from mentors
- Facilitated classroom visits
- Host First Class Help Desk at Continuous Professional Development

Director of Secondary Curriculum - Tony Jones

- The secondary math textbook committee is set to finalize the textbook adoption process at the meeting scheduled for April 3rd. The committee's decision will come down to choosing between McGraw Hill and Big Ideas.
- Additionally, as part of our preparations for the 2024-2025 school year, teacher-leaders have been tasked with reviewing and potentially updating existing pacing calendars to ensure district alignment.

Facilities Operations/Maintenance - Jack Hanna

- Summer Projects
 - Trans Program/ Special Services
 - Brockland-whiteboards, sinks toilets, remove windows
 - LHS- Wall
 - Carriage Hills Vestibule
 - Woodland Hills- Vestibule
 - Brockland vestibule
 - Douglas Vestibule
 - LTA Vestibule
 - Dirt Work Clean Up
 - Coaches Metal- MHS
 - Carriage Hills Kitchen countertop
 - Woodland Hills- Kitchen floor store room
 - Pressbox sidewalks
 - Roofs
 - Pig Barn
 - LHS office remodel
- Painting
 - Pat Henry
 - Whittier- finish
 - Ridgecrest- cafe area

- New Horizon- Transition/special services
- EHS press box
- CMS metal backstop poles
- Carriage Hills vestibule
- FFA metal fence pipe
- Electricians
 - Press Boxes
 - New Horizons
 - Lights at LHS and CMS drive
 - Power to MHS Gates
 - LHS stage lights
 - Pig Barn
 - Scoreboards
 - LRC Shop class-aux gym
- HVAC
 - LRC Shop class-aux gym
- Plumbing
 - Pig Barn
- Engineers
 - Cut out concrete at media center ramp by dumpster-make flat space for concrete

Transportation - Jay Hunt

- Getting closer with EPA grant and the purchase of electric buses
- Completing evaluations for all employees

Federal Programs - Teresa Donahue

- Title I: Preparing data for site Comprehensive Needs Assessment & Annual Program Reviews; Reviewing current Title I Schoolwide Plans for what additional information will be needed to meet the component requirements of the new OSDE Title I Schoolwide Plan template
- Title I Homeless & Title IX McKinney-Vento: Student Identification: Processing Residency Questionnaires for all enrolled LPS students; Student Services: Providing school supplies, clothing, coats, arranging transportation and ordering caps and gown and Senior supplies for graduates
- English Learner Program: Home Language Surveys (HLS): Processing all HLS forms to identify which students need to be administered the WIDA Screener within the 14 day required time frame; Completing ELAPS for all EL students;

- Completing grant reviews for carryover projections and filing claims in the Grant Management System (GMS) for all Federal Programs' FY24 grants
- Beginning work on the Comprehensive District Academic Plan (CDAP) for 2025 - 2027

Grants - Diane Landoll

- Completing documentation for Opioid Abatement grant application
- Setting up for TSET awarded grant
- Completing NEPA Review for EPA for Clean School Bus Grant
- Writing application for new 21st Century grant application
- Completing Comprehensive Local Needs Assessment and Perkins Basic grant application
- Writing for 5 Perkins Innovation Grants for CareerTech programs (Culinary, Cybersecurity, Sports Medicine, Patient Care, Special Needs Populations)
- Researching for July I requisitions for EL Program for Title III
- Submitting Notice of Intent for Safe Rooms Funding
- Preparing Impact Aid Basic Amendment

Human Resources (Personnel and Payroll) - Jean Hastings

- Working on School Personnel Report coding of jobs and cleanup
- Working with administrators to update/produce Job Descriptions for all positions
- Went live with hybrid format for Career Fair on March 15. In person will be held April 11 at CMS from 4:00-5:30 pm. Virtual will be April 8-10
- Working with Federal Programs on annual report of teacher experience

Information Technology - Michael Jurgess

- OSTP and ACT mock testing
- Freedom green gym audio completed
- Lincoln gym audio completed
- Planning for cameras and PA systems on new press boxes

Media Operations - Dave McDermott

- Received Roland VG3-640 wide format printer
- Finished sponsor banners for school playing fields
- Working on district inventory



Athletics - Gary Dees

- Cheer tryouts
- Bo Bowman Tournament

Campus Police – Josh Seely

- The new gates are working. The kinks have been worked out.
- The Police Department is working at full staff

Elementary Education – Lesa Sparks

- Accreditation
- Testing

Secondary Education – Doug Brown/Teresa Jackson

- Accreditation
- Testing

Special Services – Diane Keene

- Great Plains Area Special Olympics Field Track will take place Friday April 5th 2024 at LHS.
- Oklahoma Alternate Assessment Program (OAAP) started on March 25, 2024. OAAP is a component of the Oklahoma School Testing Program and is designed for students with the most significant cognitive disabilities.

Student Success & Resources – Dr. Regina DeLoach

- Planning & executing a minister's luncheon with Mr. Brown, Lynn Cordes, and my self as well as planning and editing the Virtual Career Fair (VCF24) After Action Report.
- Completing the LPS CRDC (Civil Rights Data Collection) process.
- Helping to plan the city-wide Juneteenth Celebration

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1969 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1969	02/29/2024	152318	MENDIE A CARGILL	MEAL PER DIEM	160.00
11	1970	02/29/2024	012254	CHASDITY C TARTSAH	MEAL PER DIEM	160.00
11	1971	03/01/2024	23372	SERVE INC	MCKINNEY-VENTO BROCHURES & POSTERS	443.00
11	1972	03/01/2024	153934	SALLY FATJO	TRAVEL REG. LODGING, PARKING, MEAL PER DIEM	1,390.00
11	1973	03/01/2024	066333	LASONIA RENEE ROGERS	MEAL PER DIEM	160.00
11	1974	03/04/2024	792	OKLAHOMA SECONDARY SCHOOL ACT	ORCHESTRA STATE FEES	98.00
11	1975	03/04/2024	792	OKLAHOMA SECONDARY SCHOOL ACT	VOCAL MUSIC STATE CONTEST FEES	104.00
11	1976	03/04/2024	792	OKLAHOMA SECONDARY SCHOOL ACT	BAND STATE CONTEST FEES	500.00
11	1977	03/04/2024	28107	LYNN SHELTON	PER DIEM 21ST CENTURY MEETING	73.50
11	1978	03/04/2024	28422	GRAPHIC SOLUTIONS GROUP INC	64" ROLAND PRINTER/CUTTER & INK	20,260.96
11	1979	03/04/2024	24552	CONTRACT PAPER GROUP INC	TITLE I COPY PAPER FOR SITES	25,233.60
11	1980	03/04/2024	929178	JASHUA CORTEZ ORNDORFF	UNIFORM POLO'S	120.00
11	1981	03/05/2024	27651	CENTRAL PRODUCTS LLC	2 - 2 DOOR REFRIGERATORS DOUGLASS, & LINCOLN	17,112.52
11	1982	03/05/2024	19488	ULINE INC	TABLSREEL TABLE, WALK RAMP, TIE DOWN, E-TRACK RAMP	4,066.00
11	1983	03/05/2024	905324	ENDEX OF OKLAHOMA INC	SERVICES FOR INTERCOMS EMS	1,102.00
11	1984	03/05/2024	19005	AMAZON CAPITAL SERVICES INC	PROF DEVELOPMENT BOOK	997.00
11	1985	03/06/2024	332	TEACH RETIREMENT SYSTEM OF OK	OKTRS BACK PAYMENT/BROADAWAY	999.79
11	1986	03/06/2024	28655	WORK ON LEARNING INC	TITLE I TEACHERMADE SUBSCRIPTIONS	1,129.70
11	1987	03/06/2024	23598	ADVANTAGE OFFICE PRODUCTS LLC	CAC NAME BADGE	17.00
11	1988	03/06/2024	929179	SMITH & COLEMAN PLLC	FY STANDING/ LEGAL SERVICES	20,000.00
11	1989	03/06/2024	927329	ZONAR SYSTEMS INC	ZONAR MYVIEW RIDERSHIP	11,457.72
11	1990	03/07/2024	18676	OKLAHOMA STATE REGENTS FOR HIGHER EDUCAT	REGISTRATION FOR COUNSELOR'S SUMMER INSTITUTE	1,775.00
11	1991	03/07/2024	925297	REDNECK DOORS	GARAGE DOOR REPAIRS	300.00
11	1992	03/08/2024	19017	DEMCO, INC	LIBRARY SUPPLIES	107.79
11	1993	03/11/2024	19005	AMAZON CAPITAL SERVICES INC	TITLE I HEADPHONES FOR EL	12,000.00
11	1994	03/11/2024	20405	GRAV ENTERPRISE LLC	JOM/GRADUATION CAPS & GOWNS	3,113.75
11	1995	03/11/2024	27881	WAXIE'S ENTERPRISE LLC	URINAL SCREENS/DIST WIDE	908.00
11	1996	03/11/2024	006600	LISA ANN WOOD MILLER	FUEL FOR TRAVEL TO COUNSELORS SUMMER INSTITUTE	80.00
11	1997	03/12/2024	152672	MALINDA S PEREZ	LODGING AND MEALS WITH STUDENTS FOR STATE DEBATE	2,500.00
11	1998	03/12/2024	29185	LIFTVEST USA LLC	LIFT VEST	249.00
11	1999	03/12/2024	19005	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	1,000.00
11	2000	03/12/2024	66471	CANTEY HANGER LLP	H1B VISA	1,510.00

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1969 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	2001	03/13/2024	27832	TRAFERA HOLDINGS LLC	TITLE I PK INTERACTIVE TOUCH SCREENS	18,125.88
11	2002	03/15/2024	802773	HOME DEPOT CREDIT SERVICES	FFA/GREENHOUSE SUPPLIES/WILKINSON	500.00
11	2003	03/15/2024	66477	MONDAY.COM LTD	15 SOFTWARE LICENSES/1 YEAR	2,736.00
11	2004	03/27/2024	29184	FOOD SERVICE SUPPLY LLC	TRUE MILK COOLER TMC-49-S-HC	3,504.99
11	2005	03/27/2024	19005	AMAZON CAPITAL SERVICES INC	FY STANDING/TRANSITION PROGRAM SUPPLIES	4,000.00
11	2006	03/27/2024	19459	REALITYWORKS	21ST CENTURY CAREER KITS FOR MHS/LHS	7,526.12
11	2007	03/27/2024	19005	AMAZON CAPITAL SERVICES INC	21ST CENTURY PROGRAM OFFICE SUPPLIES STANDING	1,820.00
11	2008	03/27/2024	925267	JOEL THOMAS HAAS	ACCOMPANIST FOR STATE SOLO FOR A STUDENT	40.00
11	2009	03/27/2024	792	OKLAHOMA SECONDARY SCHOOL ACT	STATE CONTEST FEE	14.00
11	2010	03/27/2024	055788	STEVEN LEWIS HABER	TRAVEL W/STUDENTS FOR STATE OSSAA TOURNAMENT	1,513.00
11	2011	03/27/2024	29192	LCJ MARKETING SOURCE INC	TRANSITION PROGRAM/COOKING KITS	354.00
11	2012	03/27/2024	153519	JOHN D HARRIS	TRAVEL AP SUMMER INSTITUTE, LODGING,,REG ,MEALS	843.00
11	2013	03/28/2024	27108	NRTH AMERICAN INSUR AGNCY OF LAWTON	LIABILITY INSURANCE & BOND HVAC/BLAKE B. KEPHART	1,593.00
11	2014	03/28/2024	153161	ADAM L VAN BUREN	AP SUMMER INSTITUTE ONLINE REG.	50.00
11	2015	03/28/2024	000910	AMY L ROOSE	AP SUMMER INSTITUTE ONLINE REG.	50.00
11	2016	03/28/2024	19005	AMAZON CAPITAL SERVICES INC	DISPOSABLE APRONS	41.97
11	2017	03/28/2024	802649	WALMART STORES EAST LP	FACS/INSTRUCTIONAL SUPPLIES/COLLINS	3,000.00
11	2018	04/01/2024	27961	HOBBY LOBBY STORES INC	EVENT CONF CNTR SUPPLIES (FY24 STANDING ORDER)	2,000.00
11	2019	04/01/2024	929188	G AND R ENTERPRISES LLC	GRAVEL /MMS DRIVE	8,700.00
11	2020	04/03/2024	927798	STATE OF OKLAHOMA	AWARE PD REGISTRATION	2,075.00
11	2021	04/03/2024	14769	KATHERYNE B PAYNE EDUCATION CENTER	PD TRAINING/ELEMENTARY/APRIL 26, 2024	33,200.00
11	2022	04/03/2024	929187	AAA PLAYGROUNDS CORPORATION	PLAYGROUND EQUIPMENT/2024-11-1187	12,752.66
11	2023	04/04/2024	007655	DARLA J MASSAD	MEAL PER DIEM FOR SUMMER CCOSA	160.00
11	2024	04/04/2024	29195	NOVALCO INC	PARTS & LABOR TO INSTALL DOOR CLOSURES/LHS	4,707.10
11	2025	04/04/2024	66481	SPENCER HEATHER	SCHOOL IMPROVEMENT 515 CONTRACTED SERVICES	7,500.00
11	2026	04/05/2024	15706	NATIONAL SCHOOL PUBLIC	FEES FOR AWARD APPLICATION	340.00
11	2027	04/08/2024	28837	OTTER.AI INC	RENEWEL TO OTTER PRO TRANSCRIPTIONS	119.99

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1969 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	2028	04/09/2024	12188	OK CORP COMM/PETROLEUM STORAGE TANK	ANNUAL STORAGE TANK REGISTRATION FEE	75.00
11	2029	04/09/2024	152332	KRISTI N LITTLE	MEAL PER DIEM APR 28, 2024-MAY 3, 2024	224.00
11	2030	04/09/2024	151954	KAYLA J HUNT	MEAL PER DIEM APR 28, 2024-MAY 3, 2024	224.00
11	2031	04/09/2024	010720	JAY R HUNT	MEAL PER DIEM APR 28, 2024-MAY 3, 2024	224.00
11	2032	04/09/2024	29162	PRESENCELEARNING INC	FY STANDING/ VIRTUAL SLP THERAPY SERVICES	10,000.00
Non-Payroll Total:						\$257,142.04
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$257,142.04

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 83 - 5000, Fund(s): 21-BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	83	03/26/2024	928473	RYAN HERRING CONSTRUCTION INC	LABOR/MATLS NEW MULTI PURPOSE FACILITY	2,500,000.00
21	84	03/26/2024	923639	CDBL INC	LABOR/MATLS NEW MULTI PURPOSE FACILITY	2,500,000.00
21	85	03/26/2024	923639	CDBL INC	LABOR/MATLS NEW MULTI PURPOSE FACILITY	2,500,000.00
21	86	03/26/2024	27108	NRTH AMERICAN INSUR AGENCY OF LAWTON	CONSTRUCTION AT RISK INSURANCE	12,792.00
21	87	04/08/2024	927716	WELLS CONSTRUCTION INC	CONCRETE WORK/BLEACHERS & DUGOUTS	29,731.00
21	88	04/08/2024	927716	WELLS CONSTRUCTION INC	CONCRETE WORK/BLEACHERS & DUGOUTS	20,976.00
21	89	04/08/2024	813	CLAYCO INDUSTRIES INC	MHS AUDITORIUM ROOF/DRAIN REPLACEMENT	15,497.00
21	90	04/09/2024	19005	AMAZON CAPITAL SERVICES INC	TRAFFIC SIGNS FOR LHS, CMS, SHOEMAKER GATES	330.00

Non-Payroll Total:	\$7,579,326.00
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$7,579,326.00

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 217 - 5000, Fund(s): 33-BOND FUND (2017)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	217	03/01/2024	19005	AMAZON CAPITAL SERVICES INC	PORTABLE MEGAPHONES/ MULT SITES	755.88
33	218	03/05/2024	19005	AMAZON CAPITAL SERVICES INC	BULLETIN BOARDS/BROCKLAND	1,917.80
33	219	03/05/2024	923595	FIRE EXTINGUISHER SALES & SERVICE CO INC	LABOR/MATLS FOR KITCHEN VENT HOOD/TRANSITION PROG	9,205.00
33	220	03/05/2024	923639	CDBL INC	CONSTRUCTION MANAGER/MHS -MMS FENCING PROJECT	496,471.30
33	221	03/06/2024	66282	COMMUNICATIONS TECHNOLOGIES, INC.	OPENGATE CONCEALED WEAPONS DETECTION UNITS	205,206.30
33	222	03/11/2024	926821	DIGI SECURITY SYSTEMS LLC	SECURITY CAMRAS	125,940.36
33	223	03/26/2024	901478	ARROW SIGN COMPANY INC	LABOR/MATLS DIGITAL 2 SIDED SIGN/BROCKLAND	30,808.00
33	224	04/03/2024	901478	ARROW SIGN COMPANY INC	LABOR/MATLS DIGITAL 2 SIDED SIGN/CMS	69,708.00
Non-Payroll Total:						\$940,012.64
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$940,012.64

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1 - 5000, Fund(s): 34-LEASE REVENUE (2017)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	1	03/28/2024	27381	BOKF, N.A.	LEASE PURCHASE PAYMENT	4,564,063.00
Non-Payroll Total:						\$4,564,063.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$4,564,063.00

Change Order Listing

Options: Fund(s): 11-GENERAL FUNDS, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/28/2024 - 6/30/2024,
Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
14	07/01/2023	926944	MARY E JOHNSON & ASSOCIATES PLLC	FY STAND/AUDIT SERVICES	5,000.00
35	07/01/2023	927865	OKLAHOMA COPIER SOLUTIONS	TITLE I STANDING - COPIER MAINT. (PK-12TH)	2,500.00
82	07/01/2023	19005	AMAZON CAPITAL SERVICES INC	OFFICE 105 STANDING - OFFICE SUPPLIES	400.00
376	07/01/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/PROJECT AWARE SUPPLIES	1,000.00
377	07/01/2023	000965	DANNA D BROSS	FY STAND/TRAVEL/PROJ AWARE	4,500.00
399	07/01/2023	411	LAWTON TRANSIT MIX INC	FY STAND/CONCRETE	500.00
411	07/01/2023	18388	CL BOYD	FY STAND/PARTS & SUPPLIES	200.00
432	07/01/2023	27956	LENNOX INDUSTRIES	FY STAND/PARTS & SUPPLIES	2,500.00
671	07/01/2023	14859	O'REILLY AUTOMOTIVE, INC.	FY STAND/PARTS & SUPPLIES	2,500.00
675	07/01/2023	902485	ROSS TRANSPORTATION	FY STAND/PARTS&SUPPLIES/ LABOR	2,495.00
683	07/01/2023	20706	T & W TIRE LLC	FY STAND/TIRE REPAIR/ NEW TIRES	5,190.00
693	07/01/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	200.00
707	07/05/2023	9252	SAMS CLUB DIRECT	FY STAND/MISC CLASSRM SUPPLIES	300.00
935	07/31/2023	28244	ARBITERPAY TRUST ACCOUNT	OFFICIALS/GAME PERSONNEL FEES &TRANSACTIONS	40,000.00
1381	09/21/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	1,960.00
1382	09/21/2023	12996	STATE DEPT OF EDUCATION	PARAPRO TIER CERTIFICATION	400.00
1406	09/27/2023	802649	WALMART STORES EAST LP	FY STAND/INSTRUCTIONAL SUPPLIES	800.00
1488	10/17/2023	875	AMERICAN PLANT PRODUCTS	FY STAND/INSTRUCTIONAL SUPPLIES	1,876.00
1540	10/26/2023	066343	KAYLA LEANNE JOHNSON	FY STAND/LOCAL, STATE, NATL TRAVEL	500.00
1541	10/26/2023	004038	CARMELA NA RENDINA	FY STAND/STATE TRAVEL	700.00
1551	10/30/2023	802649	WALMART STORES EAST LP	FY STAND/SUPPLIES/CLOTHING/ARP HOMELESS 2	2,000.00
1589	11/03/2023	055794	LAURA CHONG JOHNSON	FY STAND/LOCAL, STATE, NATL TRAVEL	2,250.00
1590	11/03/2023	011647	CASSANDRA ANN JONES	FY STAND/LOCAL, STATE, NATL TRAVEL	2,250.00
1648	11/29/2023	066140	ANASTACIA LOUISE BRANNEN	TRAVEL FOR ALL-STATE, LODGING AND MEALS	225.40
1653	11/30/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	9,800.00
1720	12/14/2023	248	PERMA BOUND HERTZBERG	FY STAND/LIBRARY BOOKS	1,183.36

Non-Payroll Total: \$91,229.76

Payroll Total: \$919,878.22

Report Total: \$1,011,107.98

LAWTON PUBLIC SCHOOLS

Change Order Listing

Options: Fund(s): 21-BUILDING FUND, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 3/26/2024 - 6/30/2024,
Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
14	07/01/2023	928454	BWA ARCHITECTS PLLC	ARCHITECT FEES/INDOOR ATHLETIC FACILITIES	50,000.00
Non-Payroll Total:					\$50,000.00
Payroll Total:					\$0.00
Report Total:					\$50,000.00

LAWTON PUBLIC SCHOOLS

Change Order Listing

Options: Fund(s): 33-BOND FUND (2017), Year: 2023-2024, ReferenceDate: PO Date, Date Range: 3/14/2024 - 6/30/2024,
Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
205	02/01/2024	19005	AMAZON CAPITAL SERVICES INC	ORCHESTRA SUPPLIES	268.51
Non-Payroll Total:					\$268.51
Payroll Total:					\$0.00
Report Total:					\$268.51

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

Payroll Encumbrance Purchase Orders

April 11, 2024

FY23 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52524

LAWTON PUBLIC SCHOOLS
Sinking Fund
Request for Increase/Decrease in Appropriations
FY24 Revenue Adjustments
April 11, 2024

		2023-2024 Prior Approved Appropriations EON	2023-2024 Requested Application of Funds Actual Revenue	2023-2024 Increase/Decrease by County Clerk
SINKING FUND				
<u>1000 District Sources of Revenue</u>				
1100	Taxes Levied/Assed for LEA	11,516,241.60	11,800,000.00	283,758.40
1300	Earning on investment and Bond Sales	0.00	0.00	0.00
1600	Other Local Sources of Revenue	0.00	0.00	0.00
	Total	11,516,241.60	11,800,000.00	283,758.40
<u>3000 State Sources of Revenue</u>				
3600	Other State Sources of Revenue	0.00	0.00	0.00
	Total	0.00	0.00	0.00
<u>5000 Non- Revenue Receipts</u>				
5100	Return of Assets	0.00	0.00	0.00
5600	Correcting Entry	0.00	0.00	0.00
	Total	0.00	0.00	0.00
<u>Balance Sheet Accounts</u>				
6100	Cash Accounts	0.00	0.00	0.00
6200	InterFund Transfer	0.00	0.00	0.00
	Total	0.00	0.00	0.00
	GRAND TOTAL	11,516,241.60	11,800,000.00	283,758.40

Purpose or Item of Appropriation	Prior Approved Appropriation	Requested Application of Funds	Current Approved Appropriations	Added by County Clerk
1. Current Expense	11,516,241.60	283,758.40	11,800,000.00	283,758.40
2. Interest Reserve				
3. Grand Total	11,516,241.60	283,758.40	11,800,000.00	283,758.40

Submitted by order of the Board _____ day of _____, 2024

 President of the Board
 CERTIFICATE OF COUNTY CLERK

 Clerk

STATE OF OKLAHOMA, COUNTY OF _____, SS:

I, the duly qualified and acting County Clerk in the and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____, Oklahoma this _____ day of _____, 2024

 County Clerk

 Deputy

**LAWTON PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES
FY24 FEBRUARY**

FUND	Beginning Period Balance	FY23 OUTSTANDING CHECKS	Period Revenue	Paid FY24 (include wires,WC,&ADJ)	Outstanding Payments Ending	CASH BALANCE
GENERAL FUND (11)	\$ 36,858,925.83	\$ 5,716,498.38	\$ 12,500,436.82	\$ 11,101,577.94	\$ 6,164,396.24	\$ 38,705,682.57
BUILDING LEVY FUND (21)	\$ 27,124,799.00	\$ 290,308.01	\$ 992,763.91	\$ 1,545,258.88	\$ 157,725.56	\$ 26,439,721.58
BOND 2017 (33)	\$ 1,580,779.21	\$ 141,048.23	\$ 220,018.67	\$ 407,972.24	\$ 278,488.48	\$ 1,530,265.89
LEASE PURCH (34)	\$ 7,496.04	\$ -	\$ 26.64	\$ -	\$ -	\$ 7,522.68
LEASE PURCH TURF (35)	\$ 0.00	\$ -	\$ -	\$ -	\$ -	\$ 0.00
SINKING (41)	\$ 19,291,121.99	\$ -	\$ 818,286.66	\$ 11,081,776.25	\$ -	\$ 9,027,632.40
ENDOW (50)	\$ 181,262.13	\$ -	\$ 1,809.87	\$ -	\$ -	\$ 183,072.00
ACTIVITY (60)	\$ 3,367,449.04	\$ -	\$ 251,932.88	\$ 233,744.59	\$ 47,390.64	\$ 3,385,637.33
GIFTS (81)	\$ 8,000.00	\$ 500.00	\$ 2,000.00	\$ -	\$ 500.00	\$ 10,000.00
WC (83)	\$ 8,728.90	\$ -	\$ -	\$ 1,336.52	\$ -	\$ 7,392.38
	\$ 85,061,113.10	\$ 6,148,354.62	\$ 14,787,275.45	\$ 24,371,666.42	\$ 6,648,500.92	\$ 75,911,289.50



**LAWTON PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES
FY24 MARCH**

FUND	Beginning Period Balance	FY23 OUTSTANDING CHECKS	Period Revenue	Paid FY24 (include wires,WC,&ADJ)	Outstanding Payments Ending	CASH BALANCE
GENERAL FUND (11)	\$ 38,705,682.57	\$ 6,164,396.24	\$ 11,524,513.90	\$ 11,145,236.04	\$ 4,429,465.70	\$ 37,350,029.89
BUILDING LEVY FUND (21)	\$ 26,439,721.58	\$ 157,725.56	\$ 2,833,620.13	\$ 1,033,608.49	\$ 506,644.52	\$ 28,588,652.18
BOND 2017 (33)	\$ 1,530,265.89	\$ 278,488.48	\$ 6,468,170.34	\$ 246,602.39	\$ 25,979.81	\$ 7,499,325.17
LEASE PURCH (34)	\$ 7,522.68	\$ -	\$ 4,564,087.88	\$ -	\$ -	\$ 4,571,610.56
LEASE PURCH TURF (35)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SINKING (41)	\$ 9,027,632.40	\$ -	\$ 365,331.48	\$ -	\$ -	\$ 9,392,963.88
ENDOW (50)	\$ 183,072.00	\$ -	\$ 2,483.95	\$ -	\$ -	\$ 185,555.95
ACTIVITY (60)	\$ 3,385,637.33	\$ -	\$ 219,664.61	\$ 477,453.45	\$ 74,695.02	\$ 3,127,848.49
GIFTS (81)	\$ 10,000.00	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 10,000.00
WC (83)	\$ 7,392.38	\$ -	\$ -	\$ 1,381.81	\$ -	\$ 6,010.57
	\$ 75,911,289.50	\$ 6,601,110.28	\$ 25,977,872.29	\$ 12,904,282.18	\$ 5,037,285.05	\$ 87,604,148.20





March 18, 2024

Board of Education
Superintendent and Chief Financial Officer
Lawton Independent School District No. 8
Comanche County, Oklahoma
Lawton, Oklahoma

We are pleased to propose our understanding of the services we would provide Lawton Independent School District No. 8, Comanche County, Oklahoma for the year ended June 30, 2024.

Audit Scope and Objectives

We would audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Lawton Independent School District No. 8, Comanche County, Oklahoma as of and for the year ended June 30, 2024 in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which differ from accounting principles generally accepted in the United States of America.

We would report on supplementary information other than RSI that accompanies Lawton Independent School District No. 8, Comanche County, Oklahoma's financial statements. We would subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule: General fund and major special revenue funds
- 3) Schedule of expenditures of federal awards.
- 4) Combining nonmajor fund financial statements
- 5) Statement of changes in activity fund subaccounts

In connection with our audit of the basic financial statements, we would read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Statement of statutory fidelity and honesty bonds
- 2) Insurance affidavit

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is

not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We would also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Management override of controls.
2. Improper revenue recognition.
3. Expenditures are not properly authorized.
4. Legally or contractually restricted funds expended for unallowable purposes.
5. Payroll transactions are not properly valued.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls

and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Lawton Independent School District No. 8, Comanche County, Oklahoma’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Lawton Independent School District No. 8, Comanche County, Oklahoma’s major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Lawton Independent School District No. 8, Comanche County, Oklahoma’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the estimate of needs, the financial statements, schedule of expenditures of federal awards, and related notes of Lawton Independent School District No. 8, Comanche County, Oklahoma in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit *under Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable professional standards. The other services are limited to the estimate of needs, the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior

management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with

applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to an exempt offering document with which Mary E. Johnson & Associates PLLC is not involved, you agree to clearly indicate in the exempt offering document that Mary E. Johnson & Associates PLLC is not involved with the contents of such offering document.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period. We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection

The audit documentation for this engagement is the property of Mary E. Johnson & Associates PLLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to Oklahoma State Auditor and Inspector or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mary E. Johnson & Associates, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Mary E. Johnson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$44,000. This fee includes one federal program as major for purposes of complying with the Uniform Guidance. Additional federal programs that are determined to be major,

and thus included in the audit scope would be an additional \$3,000 per program. This fee includes compilation of the estimate of needs.

Our invoices for these fees will be rendered as follows as work progresses and are payable on presentation.

25% upon completion of estimate of needs

50% upon completion of fieldwork

25% upon delivery of final report

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our Single Audit. Our report will be addressed to management and the board of education of Lawton Independent School District No. 8, Comanche County, Oklahoma. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose

We appreciate the opportunity propose service to Lawton Independent School District No. 8, Comanche County, Oklahoma and believe this letter accurately summarizes the significant terms of our proposal. If you have any questions, please let us know. If you agree with the terms of our proposal as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Mary E. Johnson & Associates, PLLC

RESPONSE:

This letter correctly sets forth the understanding of Lawton Independent School District No. 8, Comanche County, Oklahoma.

Board signature : _____

Title: _____

Date: _____

Management signature : _____

Title: _____

Date: _____

**Lawton Public Schools
Business Operations**

Report of Activity Fund Custodian

April 11, 2024

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNT:

Acct Name/Number	Source of Revenue	Approved Expenditures
FREEDOM ELEMENTARY SCHOOL (127) Sponsor - Sarah Owens/ Catherine Shelton Student Council - 931	1. Fundraisers 2. Dues, fees, donations 3. Funds transferred	1. Student activities, functions and events 2. Instructional/non-instructional supplies, materials, equipment and furniture 3. Fundraising expenses 4. School and community services/projects 5. Student store/resale 6. Funds transferred 7. Reimbursement of expenses
CROSBY PARK ELEMENTARY SCHOOL (114) Sponsor - Amanda Dollahite e-Sports - 880	1. Fundraisers 2. Dues, fees, donations 3. Funds transferred	1. Fundraising expenses 2. Club activities / events / functions 3. Instructional / non-instructional supplies, materials, equipment and furniture 4. Funds transferred 5. Reimbursement of expenses 6. Refreshments / supplies
CROSBY PARK ELEMENTARY SCHOOL (114) Sponsor - Jessica Martin Vocal Music - 946	1. Fundraisers 2. Concert admission 3. Dues, fees, donations 4. Funds transferred	1. Fundraising expenses 2. Contest fees/dues/registrations 3. Instructional/non-instructional supplies materials, equipment and furniture 4. Class activities/events/functions 5. Student awards/incentives 6. Accompanists/instructors/judges 7. Choreography/royalties 8. Uniforms/expenses/cleaning 9. Equipment repair and rental 10. School/community projects/services 11. Field trip expenses 12. Refreshments/supplies 13. Funds transferred 14. Reimbursement of expenses 15. Workshop fees/expenses
EISENHOWER SENIOR HIGH SCHOOL (705) Sponsor - Driver's Ed - 874	1. Dues, fees, donations 2. Funds Transferred	1. Instructional / non-instructional supplies, materials, equipment 2. Teacher 3. Funds transferred 4. Reimbursement of expenses
LAWTON SENIOR HIGH SCHOOL (710) Sponsor - Driver's Ed - 874	1. Dues, fees, donations 2. Funds Transferred	1. Instructional / non-instructional supplies, materials, equipment 2. Teacher 3. Funds transferred 4. Reimbursement of expenses
MACARTHUR SENIOR HIGH SCHOOL (715) Sponsor - Driver's Ed - 874	1. Dues, fees, donations 2. Funds Transferred	1. Instructional / non-instructional supplies, materials, equipment 2. Teacher 3. Funds transferred 4. Reimbursement of expenses

REQUEST APPROVAL TO CLOSE ACCOUNT & TRANSFER FUNDS:

Acct Name/Number	Source of Revenue	Approved Expenditures
Whittier Elementary School (205) Sponsor - None Commission - 960 (CLOSE) (They do not have vending machines)	1. Vending machines 2. Fees and donations	1. Staff development refreshments/luncheons 2. Parent/teacher conference, parent/volunteer involvement refreshments/supplies 3. Teacher curriculum and workshops 4. Building maintenance/landscaping 5. Instructional/non-instructional supplies, materials, equipment and furniture 6. Funds transferred 7. Reimbursement of expenses

Amount in Account: \$32.25
TRANS FUNDS TO - GENERAL (850)



To be used for Students

Acct Name/Number	Source of Revenue	Approved Expenditures
Whittier Elementary School (205) Sponsor - None Military Child Club - 912 (CLOSE)	1. Fundraisers 2. Dues, fees, donations 3. Funds transferred	1. Field trips, conferences 2. Instructional/non-instructional supplies, materials, equipment and furniture 3. Club activities/events/functions 4. Guest speakers 5. Fundraising expenses 6. Funds transferred 7. Refreshments/supplies 8. Reimbursement of expenses

Amount in Account: \$4.79
TRANS FUNDS TO - GENERAL (850)



To be used for Students.



**Minutes of the Lawton Public Schools Board of
Education Regular Meeting
Held on Monday, March 4, 2024**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Monday, March 4, 2024 at 5:15 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

1-3. Call to Order, Pledge of Allegiance and Roll Call

Zeldon Rice, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Mary Bradley:	Present
Carla Clodfelter:	Present
Elizabeth Fabrega:	Present
Patty Neuwirth:	Present
James Peay:	Absent
Zeldon Rice:	Present

4. Special Guests/Special Recognitions - Kevin Hime and Zeldon Rice

There were no guests.

5. Report of the Superintendent

a. Presentation of 2022-2023 School Audit presented by Mary E. Johnson & Associates, PLLC
Mary Johnson of Mary E. Johnson & Associates, PLLC gave a short presentation of the 2022-2023 audit.

b. Discussion with possible action on the Attorney Engagement Agreement with Smith & Coleman P.L.L.C.

Motion Passed: Motion to accept the Attorney Engagement Agreement passed with a motion by Carla Clodfelter and a second by Mary Bradley.

Carla Clodfelter:	Yes
Elizabeth Fabrega:	Yes
Mary Bradley:	Yes
Patty Neuwirth:	Yes
Zeldon Rice:	Yes

c. Information Item: Business Operations and Educational Services Departmental Updates
Updated reports from Business Operations and Educational Services were provided to the board, sharing both recent and pending activities in their departments ensuring the board members stay informed about the district functions and initiatives.

d. Superintendent's Announcement(s)

The Lawton Public School Foundation will hold their annual golf tournament on Monday, April 15, 2024. Members from the Oklahoma of Excellence Foundation were in Lawton today visiting various sites and programs.

6. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) PO #'s 1901-1968

Building Fund (21) PO #'s 79-82

Bond Fund (33) PO #'s 210-216

2. Change Order Listing

3. Payroll Encumbrance Purchase Order Numbers

b. Report of the Chief Financial Officer - Lance Gibbs

c. Report of the Activity Fund Custodian - Kim Wander

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

d. Report of the Clerk

1. Construction Related Contracts/Agreements

2. Contracts / Agreements

e. Approval of the Minutes of the February 12, 2024 Regular Board Meeting

f. Item(s) Removed from the Consent Agenda for Separate Action

g. Approval of the Balance of the Consent Agenda

Motion Passed: Motion to approve the balance of the consent agenda passed with a motion by Carla Clodfelter and a second by Patty Neuwirth.

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

h. Approval of Item that was Previously Pulled for Separate Action

7. Proposed Executive Session to Discuss:

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).

[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

8. Vote to Convene into Executive Session

9. Acknowledge Board's Return to Open Session

10. Executive Session Minutes Compliance Announcement

11. Superintendent's Personnel Report / Items Discussed in Executive Session

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

Motion Passed: Motion to approve the Superintendent's Personnel Report passed with a motion by Carla Clodfelter and a second by Patty Neuwirth.

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)

There was no new business.

13. The next regular board meeting date is Monday, April 15, 2024, at 5:15 p.m., in the Shoemaker Center Auditorium.

14. Setting New Board Meeting Dates

No new dates were set.

15. Board Announcements

Patty Neuwirth reminded the board members the Region 11 meeting is Thursday, March 7, 2024, at Flower Mound School.

Mr. Hime recognized out-going board member, Mary Bradley and presented her with the Friends of Education Award. Thank you, Mary, for your dedicated service to Lawton Public Schools.

16. Adjournment

The meeting was adjourned at 5:26 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I

also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this 5th day of March, 2024.

School Seal:

Patty Neuwirth, Clerk of the Board

Schyla Brown, Minutes Clerk

Zeldon Rice, President

HUMAN RESOURCES		
Personnel Report - Exhibit A		
April 11, 2024		
*Denotes Retirement; **Denotes never worked		
The following RESIGNATIONS have been received:		
<u>CERTIFIED</u>		
NAME	ASSIGNMENT	END DATE
Bleau, Kimberlee*	Teacher	5/17/2024
Bracamonte, Christina	Teacher	5/17/2024
Channel, Melissa	Teacher	5/17/2024
Engel, Gina	Teacher	4/19/2024
Gonzalez, Carrie*	Teacher	5/17/2024
Hannabass, Angela	Teacher	5/17/2024
Hudson, Margaret	Teacher	5/17/2024
Kimbrell, Angela	Teacher	5/17/2024
Madigan, Lisa*	Teacher	5/17/2024
Ranson, Lisa*	Teacher	5/17/2024
Robinson, Alexandria	Teacher	5/17/2024
Rodgers, Abigail	Teacher	5/17/2024
Sharkey, Sandra*	Teacher	5/17/2024
Snedegar, Ashley	Teacher	5/17/2024
Wall, Daniel	Teacher	5/17/2024
Weed, Gloria	Teacher	5/3/2024
Wray, Kelly	Counselor	3/15/2024
<u>SUPPORT</u>		
NAME	ASSIGNMENT	END DATE

Allen, Charles	Grounds Crew Leader	4/19/2024
Anderson, Dolores*	Executive Administrative Assistant	6/30/2024
Chambers, Helena	Cafeteria Manager	3/15/2024
Christianson, Gina	Office Manager	5/24/2024
Hanson, Swade	Custodian	3/15/2024
Harris, Barbara*	Special Education Teacher Assistant	5/16/2024
Hubbard, Shercora	Custodian	2/23/2024
Hutchinson, Olivia	Cook	3/4/2024
King, RaSheena	Cook	3/5/2024
Lawrence, Shaylee	Cook	3/15/2024
Marshall, Barbara*	Cook	5/16/2024
Moretz, Mike*	Makerspace Assistant	5/17/2024
Murphy, Mark	Heavy Equipment Operator	3/28/2024
O'Leary, Allyssia**	Cook	3/14/2024
Okyere, Bismark	Custodian	3/7/2024
Robson, Dyana	Personal Care Assistant	3/25/2024
Russell, Taylor	Class Size Assistant	3/11/2024
Santiago, Eric	Custodian	3/11/2024
Shagun, Ken*	Custodian	5/17/2024

Personnel Report - Exhibit A - Retire/Rehire

The following employments are recommended for employment and will be on temporary contracts during the 2024-2025 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY25.

CERTIFIED

NAME	ASSIGNMENT	START DATE
Apple, Vickie	Counselor	4/25/2024

Personnel Report - Exhibit A - Temporary to Temporary		
The following employments are recommended for employment and will be on temporary contracts during the 2024-2025 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY25.		
<u>CERTIFIED</u>		
NAME	ASSIGNMENT	START DATE
Crain, Mollee-Jo	Teacher	8/1/2024
Personnel Report - Exhibit A - List Temporary to Continuing		
The following employments are recommended for employment and will be on continuing contracts during the 2024-2025 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY25.		
<u>CERTIFIED</u>		
NAME	ASSIGNMENT	START DATE
Rebekah Yungandreas	Teacher	8/1/2024

HUMAN RESOURCES		
Personnel Report - Exhibit B		
April 11, 2024		
The following EMPLOYMENTS are recommended for temporary contracts during the 2023-2024 school year:		
<u>CERTIFIED</u>		
NAME	ASSIGNMENT	START DATE
Brejcha, Brianna	Teacher	3/11/2024
<u>SUPPORT</u>		
NAME	ASSIGNMENT	START DATE
Beck, Kandi	Cook	3/27/2024
Braxton, Cory	Personal Care Assistant	4/8/2024
Briggs, Brittni	Police Officer	3/25/2024
Brown, Michiyo	Personal Care Assistant	3/12/2024
Buente, Aiesha	Cook	3/14/2024
Chandler, Maurice	Custodian	4/9/2024
Daves, Rickie	Bus Monitor	3/5/2024
Fano, Canton	Bus Monitor	3/1/2024
Henry, Ashley	Graphic Designer	4/22/2024
Hosey, Tony	Personal Care Assistant	3/25/2024
Julian, James	Police Officer - Reserve	3/7/2024
Kerkhoff, Angela	Bus Driver	3/25/2024
Lord, Brian	Custodian	4/9/2024
McClelland, Tassandra	Discretionary Aid	3/5/2024
Moore, Jasmine	Cook	3/14/2024
O'Leary, Allyssia	Cook	3/14/2024

Ortega-Rivera, Ileanexis	Custodian	4/9/2024
Painter, Cassandra	Bus Monitor	3/4/2024
Plumley, Randall	Custodian	4/10/2024
Robertson, Leander Jr.	Custodian	
Smith, Ainsley	Special Education Teacher Assistant	3/13/2024
Stonesifer, Bruce	Bus Driver	4/9/2024
Thomas, Sadie	Secretary	4/15/2024
Thornton, Kristiana	Sweeper - Part Time	3/25/2024
Torres, Angelique	Custodian	3/11/2024
Tucker, Nina	Bus Monitor	3/1/2024
Warren, Clifford	Adjunct Teacher	4/1/2024

The following EMPLOYMENTS are recommended for temporary contracts during the 2024-2025 school year:

CERTIFIED

NAME	ASSIGNMENT	START DATE
Beene, Tiffany	Speech Language Pathologist	8/1/2024
Centeno-Vega, Ahiesha	Teacher	8/1/2024
Chalepah, Carlos	Teacher	8/1/2024
Daugherty, Tamara	Teacher	8/1/2024
Perez, Patrick	Teacher	8/1/2024
Scott, Megan	Teacher	8/1/2024
Warren, Clifford	Teacher	8/1/2024
Yungandreas, Rebekah	Teacher	8/1/2024

SUPPORT

NAME	ASSIGNMENT	START DATE
Peterson, Terresa	LPN - Nurse	8/1/2024

The following EXTRA DUTIES have been assigned for the 2024-2025 school year:		
NAME	ASSIGNMENT	START DATE
Gaede, Mariah	Assistant Volleyball Coach	7/1/2024
Garrison, Nadia	Assistant Slow Pitch Softball	3/6/2024
Keiper, Katie	Head Volleyball Coach	7/1/2024
Leon, Brittnee	Assistant Volleyball Coach	7/1/2024
Waits, Lindsey	Head Slow Pitch Softball	3/6/2024
The following ADJUNCT have been assigned for the 2023-2024 school year:		
NAME	ASSIGNMENT	START DATE
Warren, Clifford	Physical Education/Health/Safety	4/1/2024