



**Lawton Public Schools Board of Education  
Regular Meeting  
November 16, 2023 5:15 PM  
Shoemaker Center Auditorium  
753 NW Fort Sill Blvd**

**Lawton, Oklahoma 73507**

## **AGENDA**

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Zeldon Rice
5. Report of the Superintendent
  - 5.a. Discussion and possible action to approve sanctioning applications
  - 5.b. Discussion and possible action to approve the 2023 Clean School Bus Rebate Program
  - 5.c. Information Item: Business Operations and Educational Services Departmental Updates
  - 5.d. Discussion on 2024-2025 LPS Instructional Calendar.
  - 5.e. Superintendent's Announcement(s)
6. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

  - 6.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

- 6.a.1. Approve Purchase Orders
  - General Fund (11) PO Numbers 1481-1606
  - Building Fund (21) PO Numbers 58-66
  - Bond Fund (33) PO Numbers 128-148
  - Endowment Fund (50) PO Number 6
- 6.a.2. Change Order Listing
- 6.a.3. Payroll Encumbrance Purchase Order Numbers
- 6.b. Report of the Chief Financial Officer - Lance Gibbs
  - 6.b.1. Treasurer's Report for the Month of October, 2023
- 6.c. Report of the Activity Fund Custodian - Kim Wander
  - 6.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
  - 6.c.2. Out of State Travel: Close Up, Washington, D.C.
- 6.d. Approve contract with CBDL, Inc for Construction Management at risk of security fence of MacArthur HS and MacArthur MS.
- 6.e. Approval of the Minutes of the October 19, 2023 Regular Board Meeting
  - Approval of the Minutes of the November 6, 2023 Special Board Meeting
- 6.f. Item(s) Removed from the Consent Agenda for Separate Action
- 6.g. Approval of the Balance of the Consent Agenda
- 6.h. Approval of Item that was Previously Pulled for Separate Action
- 7. Proposed Executive Session to Discuss:
  - 7.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
    - [Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
  - 7.b. Discussion and possible board action to enter into litigation settlement agreements.
- 8. Vote to Convene into Executive Session
- 9. Acknowledge Board's Return to Open Session
- 10. Executive Session Minutes Compliance Announcement
- 11. Superintendent's Personnel Report / Items Discussed in Executive Session
  - 11.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
- 12. Discussion and possible board action to enter into litigation settlement agreements.
- 13. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
- 14. The next regular board meeting date is Monday, December 11, 2023 at 5:15 p.m., in the Shoemaker Center Auditorium.
- 15. Setting New Board Meeting Dates
- 16. Board Announcements
- 17. Adjournment

Date of Posting: November 15, 2023

Time of Posting: 4:30 p.m.

Location of Posting: lawtonps.org and front door of Shoemaker Education Center, 753 NW Ft. Sill Blvd., Lawton, OK

*Kw - Adi*



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Band Boost Club Eisenhower H. 9th School EIN # 80-0487164

Organization's Bank Name BANKFIRST Bank Account # 4081938

Faculty Sponsor's Name Jeremiah Phillips Phone: 580 583 4531 E-mail: jeremiah.phillips@lps

Officer's Name PRESIDENT VICE PRESIDENT TREASURER SECRETARY <sup>Lawton PS</sup>

Name (Print): Jacm Aguilar Clifton McCray Clifton W McCray

Address: 1 NW 56 St 4 SW 51 St 4 SW 51 St

Phone: 580-678-1094 580-284-0520 580-284-0520

Term Expiration: Sept 23 - May 24 Sept 23 - May 24 MAY 23 - MAY 24 Sept 23 - May 24

Describe how the organization officers are appointed or elected \_\_\_\_\_

Are dues or fees required to be a member of the organization: Yes  No

Explain what amount and what the fees and dues cover \_\_\_\_\_

Circle One: PTA /  Booster

Describe Purpose and Goals of the Organization ASSIT THE BAND WITH EXPENSES

Estimated List of Material / Monetary Contributions FUNRAISING

Estimated List of Expenses MUSIC STUDENT MEAL

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 10/4/23

Signature of Organization's Officer [Signature] Date 09/21/23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

<input checked="" type="checkbox"/> APPROVED	<u>TJA</u>	<u>11/6/23</u>
Finance Dept. Initial		Date
Signature of Clerk of the Board		Date

<input type="checkbox"/> DENIED	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19

**Application for Sanctioning of Parent Organizations and Booster Clubs**

Organization Name EHS Girls Basketball Booster Club EIN # 81-3204438  
 Organization's Bank Name: Arvest Bank Account # 41956126  
 Faculty Sponsor's Name Jon Willis Phone: 903-235-2962 E-mail: jon.willis@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Kanicha Hamilton</u>		<u>Tonya Brown</u>	<u>Christina Willoughby</u>
Address:	<u>621 SW 45th Street</u>		<u>4804 SW Malcom</u>	<u>502 SW University/D</u>
Phone:	<u>580-583-4334</u>		<u>Lawton OK 73505</u>	<u>Lawton, OK 73505</u>
Term Expiration:			<u>580-284-6391</u>	<u>917-733-9541</u>

Describe how the organization officers are appointed or elected Election was held Not all officers was voted in.

Are dues or fees required to be a member of the organization: Yes  No

Explain what amount and what the fees and dues cover \_\_\_\_\_

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To raise funds for the Lady Eagles to purchase uniforms, provide Snacks for away games.

Estimated List of Material / Monetary Contributions Fundraisers \$4000 donations \$3000

Estimated List of Expenses Uniforms, Travel gear, drinks, Snacks

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 9/1/23  
 Signature of Organization's Officer [Signature] Date 9/1/23

**Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.**

PROBATION  
 Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

APPROVED TLH 10-25-23  
 Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

DENIED  
 Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

WHITE: Finance Office  
 YELLOW: Organization  
 PINK: Principal

**Reapplication for sanctioning is required annually**



SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name MHS Eastside Girls Basketball EIN # 59-3815970

Organization's Bank Name Arvest Bank Bank Account # X4528

Faculty Sponsor's Name Otis Gentry Phone: 580 514-9549 E-mail: Ogentry@cameron.edu

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Sharayne Thompson</u>	<u>Margaret Moore</u>	<u>Echo Stevenson</u>	<u>Amanda Mack</u>
Address:	<u>129 NE Fullerton</u>	<u>4521 SE Avalon Ave</u>	<u>8741 NW Fair Tuck Lane</u>	<u>2302 NW Crosby Park</u>
Phone:	<u>580 351 7907</u>	<u>580 951 3212</u>	<u>580 699-6777</u>	<u>580 284-4910</u>
Term Expiration:	<u>June 30, 2024</u>	<u>June 30, 2024</u>	<u>June 30, 2024</u>	<u>June 30, 2024</u>

Describe how the organization officers are appointed or elected Voted on by members at a meeting.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$5<sup>00</sup> per person for membership.

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To fund the girls Basketball Team at MHS. This includes camp fees, summer league, uniforms & travel

Estimated List of Material / Monetary Contributions Pats Car Wash - \$500<sup>00</sup>, EZ Go - \$500<sup>00</sup>, Raffle \$1000<sup>00</sup>

Estimated List of Expenses BB bags, uniforms - \$1500, Travel - \$500, Team Pictures \$300

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 9-22-23

Signature of Organization's Officer [Signature] Date 9-22-23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION / /

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

APPROVED TLH / 10-30-23

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

DENIED / /

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



SCHOOL YEAR 23-24

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name MHS Performing Arts Booster Club EIN # 920370094

Organization's Bank Name Banc First Bank Account # 52041531661

Faculty Sponsor's Name Mallinda Perez ; Byron Phillips Phone: 580-583-7136 E-mail: mallinda.perez@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Maria Baker</u>	<u>Krista Norbury</u>	<u>Arianna Bliefornich</u>	<u>Paige Hilder</u>
Address:	<u>4306 NE Flucationy Lawton, OK 73507</u>	<u>4805 SE Bishop Rd. Lawton, OK 73501</u>	<u>4803 SE Elsworth Lawton, OK 73501</u>	<u>1525 NW 33rd Lawton, OK 73505</u>
Phone:	<u>5046052120</u>	<u>580.647.6378</u>	<u>580-574-5791</u>	<u>580-695-6751</u>
Term Expiration:	<u>JUN 30 2024</u>	<u>JUN 30, 2024</u>	<u>JUN 30 2024</u>	<u>JUN 30 2024</u>

Describe how the organization officers are appointed or elected Elected via Groupme + Booster Club Meeting

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$3 23-24 school year

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To provide Finance + Logistical support + Fundraising to the MHS PAC

Estimated List of Material / Monetary Contributions N/A

Estimated List of Expenses \$5000 - cover cost for Nationals, Tournaments Lodging + Food costs

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 9-22-23

Signature of Organization's Officer [Signature] Date 22 Sep 23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

**PROBATION**

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED**

Finance Dept. Initial TCH Date 11-8-23

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**DENIED**

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Lawton High School Wrestling <sup>Booster Club</sup> EIN # 93-3960312

Organization's Bank Name BANC FIRST Bank Account # 5249044602

Faculty Sponsor's Name Jeffery Elbert Phone: 580-704-6374 E-mail: jeffery.elbert@lawtonps.ok

Officer's Name PRESIDENT VICE PRESIDENT TREASURER SECRETARY

Name (Print): Adrian Villarreal Tina Fritts Trisha Ramirez Jessica Moore

Address: 6007 NW Lincoln Ave Lawton, OK 73505 813 SW A Ave Lawton, OK 73501 3836A Johnson Rd Ft. Sill OK 73503 4706 SE Argyle Lawton, OK 73505

Phone: 432-260-3653 580-591-6681 562-201-1234 580-647-1858

Term Expiration: June 2024 June 2024 June 2024 June 2024

Describe how the organization officers are appointed or elected BY BOOSTER CLUB MEMBERS AT SPRING MEETING.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover dues are \$10.00 per member ; cover tournament fees and other expenses below

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To promote & Support the LHS Wrestling team

Estimated List of Material / Monetary Contributions Fundraisers ; In-kind contributions

Estimated List of Expenses Tournament fees, tournament meals, Wrestling equipment, bus fees, National competition

Principal's Recommendation: Approved [Signature] Denied \_\_\_\_\_

Signature of Principal [Signature] Date 3 NOV 2023

Signature of Organization's Officer [Signature] Date 3 NOV 2023

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

<input checked="" type="checkbox"/> APPROVED	<u>TUH</u>	<u>11-8-23</u>
Finance Dept. Initial		Date
Signature of Clerk of the Board		Date

<input type="checkbox"/> DENIED	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19





SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Eisenhower Middle School Band EIN # 82-2660102  
 Organization's Bank Name ARVEST BANK Bank Account # 20829766  
 Faculty Sponsor's Name George Barrett Phone: 503-32-1040 E-mail: gbarrett1914@marlin.k12.or.us  

<b>Officer's Name</b>	<b>PRESIDENT</b>	<b>VICE PRESIDENT</b>	<b>TREASURER</b>	<b>SECRETARY</b>
Name (Print):	<u>Ashley Sinning</u>	<u>Stacy Melton</u>	<u>Clifton W McGray</u>	<u>Shawna Kronyak</u>
Address:	<u>612 SW 63rd St</u>	<u>4704 SW PARK AVE</u>	<u>4 SW 51ST</u>	<u>6003 NW Lincoln Ave</u>
Phone:	<u>503-399-7812</u>	<u>569-567-5383</u>	<u>580-284-0520</u>	<u>785-260-1552</u>
	<u>ashley.sinning@icloud.com</u>	<u>pinch_hitter27@yahoo.com</u>	<u>clifosone@com.com</u>	<u>jjsec12@gmail.com</u>
Term Expiration:	<u>2023-2024</u>	<u>2023-2024</u>	<u>2023-2024</u>	<u>2023-2024</u>

Describe how the organization officers are appointed or elected CLUB MEETING

Are dues or fees required to be a member of the organization: Yes  No

Explain what amount and what the fees and dues cover N/A

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization ASSIST THE EMS BAND WITH EXPENSE

Estimated List of Material / Monetary Contributions FUND RAISING & MARCHING CONTEST

Estimated List of Expenses MUSIC MEALS FOR STUDENTS.

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 09/21/23  
 Signature of Organization's Officer [Signature] Date 09/21/23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

**PROBATION** / /  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

**APPROVED** TLH 11.6.23  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

**DENIED** / /  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Scot Supporters EIN # 85-1497181  
 Organization's Bank Name Arvest Bank Account # 34476312  
 Faculty Sponsor's Name April Bowden Phone: 353-5111 E-mail: abowden@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Alexandra Cecil</u>		<u>Jessica Brown</u>	
Address:	<u>2409 NEMeadowlark</u>		<u>4829 Walters Cir #A</u>	
	<u>Lawton OK 73501</u>		<u>Ft. Silk OK 73503</u>	
Phone:	<u>407-575-9162</u>		<u>915-799-9414</u>	
Term Expiration:	<u>2024</u>		<u>2024</u>	

Describe how the organization officers are appointed or elected majority vote of members attending board meeting

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover membership dues : 5.00

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization provide volunteer & financial assistance to MMS; promote positive relationship between staff + parents

Estimated List of Material / Monetary Contributions memberships, donations, fundraisers

Estimated List of Expenses teacher meals, student rewards, classroom supply support

Principal's Recommendation:  Approved  Denied

Signature of Principal April Bowden Date 10/25/23  
 Signature of Organization's Officer Alexandra Cecil Date 10/25/23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION / /  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

APPROVED TLH / 10-31-23  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

DENIED / /  
 Finance Dept. Initial / Date  
 Signature of Clerk of the Board / Date

WHITE: Finance Office  
 YELLOW: Organization  
 PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



SCHOOL YEAR 2023-2024

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Lawton District Swim Team EIN # 85.2949547

Organization's Bank Name Arvest Bank Bank Account # 34858082

Faculty Sponsor's Name Gary Dees Phone: ext. 2092 E-mail: gary.dees@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Ashtley Strickland</u>		<u>Nicole Jones</u>	
Address:	<u>4915 Seltman Mill Way Lawton, OK 73505</u>		<u>6939 SW Cherokee Ave Lawton, OK 73505</u>	
Phone:	<u>580-247-8275</u>		<u>254-833-1562</u>	
Term Expiration:				

Describe how the organization officers are appointed or elected Officers will be by a volunteer basis + they get to a vote if more than 1 person wants the same office

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$5.00 For membership dues. Fees will be applied to the needs of the swim team

Circle One: PTA  Booster

Describe Purpose and Goals of the Organization to support the needs of the district swim team

Estimated List of Material / Monetary Contributions Fundraising, concessions, sale, ect

Estimated List of Expenses snacks, printing, fees, equipment, end of year awards

Principal's Recommendation: Approved  Denied

Signature of Principal Chris Fisher Date 25 Oct 2023

Signature of Organization's Officer Nicole Jones Date 30 Oct 2023

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

<input checked="" type="checkbox"/> APPROVED	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

<input type="checkbox"/> DENIED	Finance Dept. Initial	Date
Signature of Clerk of the Board		Date

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19



SCHOOL YEAR 2023-24

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name Cleveland PTA EIN # 23-7132037

Organization's Bank Name ~~Cleveland PTA~~ Arvest Bank Account # 12735088

Faculty Sponsor's Name Ella Snavely Phone: (314) 808-6598 E-mail: pamela.snavely@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>LaShanda Brewer</u>	<u>Mark Kosecheguetah</u>	<u>Amber Brownlee</u>	<u>Sheryl Climes</u>
Address:	<u>1202 SW 27th St Lawton, OK 73505</u>	<u>1202 SW 27th St Lawton, OK 73505</u>	<u>1202 SW 27th St Lawton, OK 73505</u>	<u>1202 SW 27th St Lawton, OK 73505</u>
Phone:	<u>(580) 353-8861</u>	<u>(580) 353-8861</u>	<u>(580) 353-8861</u>	<u>(580) 353-8861</u>
Term Expiration:	<u>May 2024</u>	<u>May 2024</u>	<u>May 2024</u>	<u>May 2024</u>

Describe how the organization officers are appointed or elected  
Officers were elected at a general PTA meeting on 9/1/23.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$4.50 is required because of state dues (\$2.25) and National dues (\$2.25).

Circle One:  PTA  Booster

Describe Purpose and Goals of the Organization  
To promote collaboration between families and educators in the education of our students.

Estimated List of Material / Monetary Contributions \$1000

Estimated List of Expenses \$500

Principal's Recommendation:  Approved  Denied

Signature of Principal Pamela Snavely Date 10/30/23

Signature of Organization's Officer LaShanda Brewer Date 10/30/23

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

**PROBATION**

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED** TUH 11-6-23

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**DENIED**

Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_

Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19

**Application for Sanctioning of Parent Organizations and Booster Clubs**

Organization Name Edison Booster Club EIN # 13-4307207  
 Organization's Bank Name Bank First Bank Account # 5200254104  
 Faculty Sponsor's Name Danika Runyon Phone: 580 919-5498 E-mail: Danika.runyon@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Tyrone Rochon</u>	<u>Travis Rousso</u>	<u>Armani Rochon</u>	<u>Andrea Johnson</u>
Address:	<u>18 NW 56<sup>th</sup> St</u>	<u>6201 NW Cheyenne</u>	<u>6921 SW Hampshire</u>	<u>6921 SW Hampshire</u>
Phone:	<u>580 704 0415</u>	<u>580 450 0528</u>	<u>580 919 0834</u>	<u>580 458 1197</u>
Term Expiration:	<u>2023</u>	<u>2023</u>	<u>2023</u>	<u>2023</u>

Describe how the organization officers are appointed or elected The officers were elected by meeting and volunteering.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover Each player pays a \$5.00 fee to go the general fund for supplies for concession stand and business supplies.

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization Organizing and supervising sports and giving each student the chance to play

Estimated List of Material / Monetary Contributions Sign ups, booster fees + concession

Estimated List of Expenses uniforms protective gear referee fees trophies + banquets

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 9/20/23  
 Signature of Organization's Officer [Signature] Date \_\_\_\_\_

**Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.**

<input type="checkbox"/> <b>PROBATION</b> Finance Dept. Initial: _____ Date: _____ Signature of Clerk of the Board: _____ Date: _____	<input checked="" type="checkbox"/> <b>APPROVED</b> <u>TUH</u> <u>11.9.23</u> Finance Dept. Initial: _____ Date: _____ Signature of Clerk of the Board: _____ Date: _____	<input type="checkbox"/> <b>DENIED</b> Finance Dept. Initial: _____ Date: _____ Signature of Clerk of the Board: _____ Date: _____
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WHITE: Finance Office  
 YELLOW: Organization  
 PINK: Principal

**Reapplication for sanctioning is required annually**



SCHOOL YEAR 23-24

### Application for Sanctioning of Parent Organizations and Booster Clubs

Organization Name EISENHOWER ELEMENTARY PTA EIN # 92-1120085

Organization's Bank Name ARVEST Bank Account # 42164483

Faculty Sponsor's Name CHARITY WILLIAMS Phone: 580-512-5584 E-mail: Charity.Williams@LawtonPS.org

Officer's Name PRESIDENT VICE PRESIDENT TREASURER SECRETARY

Name (Print): Quanita Postick LAUREN MOBRIDE Amanda Veracruz Octavia Rhodes

Address: 604 NW Allison Lane #114 SW 45TH ST 6019 SW Park Ave 1610 SW Park Pl.

Phone: 580-5859198 609-827-2021 580-951-0060 253-561-3066

Term Expiration: \_\_\_\_\_

Describe how the organization officers are appointed or elected OFFICERS ARE ELECTED BY NOMINATION AND VOTED FOR BY GENERAL MEMBERS.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$7 COVERS MEMBERSHIP FOR YEAR

Circle One:  PTA  Booster

Describe Purpose and Goals of the Organization FUNDRAISING AND TEACHER/STAFF SUPPORT

Estimated List of Material / Monetary Contributions \$1,500.00

Estimated List of Expenses \$500.00

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 11/3/23

Signature of Organization's Officer [Signature] Date \_\_\_\_\_

**Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.**

<input type="checkbox"/> PROBATION	Finance Dept. Initial	Date
Signature of Clerk of the Board	Date	

<input checked="" type="checkbox"/> APPROVED	<u>TZH</u>	<u>11/6/23</u>
Finance Dept. Initial	Date	
Signature of Clerk of the Board	Date	

<input type="checkbox"/> DENIED	Finance Dept. Initial	Date
Signature of Clerk of the Board	Date	

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

**Reapplication for sanctioning is required annually**

REVISED 6-3-19

**Application for Sanctioning of Parent Organizations and Booster Clubs**

Organization Name Pat Henry Elementary PTA EIN # 73-1480212

Organization's Bank Name Banctfirst Bank Account # 5204062896

Faculty Sponsor's Name Melissa Paquin Phone: (405) 351-2454 E-mail: melissa.paquin@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Robin Harris</u>	<u>Caroline Fox</u>	<u>Mary Kinamore</u>	<u>Meagan Cladfelter</u>
Address:	<u>503 SW 22<sup>nd</sup> St 73465</u>	<u>PO Box 7933 Lawton, OK 73504</u>	<u>1124 NW Laird Ave Lawton - OK 73507</u>	<u>1802 NW 16<sup>th</sup> St Lawton, OK 73507</u>
Phone:	<u>(580) 591-2021</u>	<u>816-289-7751</u>	<u>(573) 337-4590</u>	<u>(580) 730-1612</u>
Term Expiration:	<u>2023-2024</u>	<u>2023-2024</u>	<u>2023-2024</u>	<u>2023-2024</u>

Describe how the organization officers are appointed or elected Officers elected or appointed by members each year.

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$5.00 yearly dues

Circle One:  PTA /  Booster

Describe Purpose and Goals of the Organization Support students and staff at Pat Henry Elementary.

Estimated List of Material / Monetary Contributions yearly estimate of \$15000 in expenses and donations or fund raising.

Estimated List of Expenses Snacks for Snack Attack, Supplies to support teachers and school events, classroom needs, student incentives.

Principal's Recommendation:  Approved  Denied

Signature of Principal Jennifer Ludlow Date 10-4-23  
Signature of Organization's Officer Mel. Pac Date 10/4/23

**Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.**

**PROBATION** / \_\_\_\_\_ / \_\_\_\_\_  
Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED** TLH / 10-30-23  
Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

**DENIED** / \_\_\_\_\_ / \_\_\_\_\_  
Finance Dept. Initial \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_

WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

**Reapplication for sanctioning is required annually**

## 2023 Clean School Bus (CSB) Rebates Program School Board Awareness Certification

By signing, I certify that I am an Authorized Representative for Lawton Public Schools and that Lawton Public Schools (Applicant) has made us aware that Lawton Public Schools is applying for 2023 Clean School Bus Rebate Program funding for Lawton Public Schools. I also certify that, in discussions with Lawton Public Schools, we have discussed the number of buses for replacement, the fuel type of the new buses, and which party will own the new buses.

### School Board Authorized Representative

<hr/>		
<i>School Board Authorized Representative Name (Print)</i>		<i>Authorized Representative Signature</i>
<hr/>		
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>

### School District Authorized Representative

<hr/>		
<i>School District Authorized Representative Name (Print)</i>		<i>Authorized Representative Signature</i>
<hr/>		
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>

### Applicant Authorized Representative

<hr/>		
<i>Applicant Authorized Representative Name (Print)</i>		<i>Authorized Representative Signature</i>
<hr/>		
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>





**BUSINESS OPERATIONS**  
**Board Meeting Update**  
**November 16, 2023**

**Chief Operating Officer - Dr. Jason James**

**Assessment & Accountability – Dr. Joan Gabelmann**

- Completed facilitation of the Fall District ACT
- Completed facilitation of PSAT NMSQT
- Preparing for Precode

**Child Nutrition - Daniel Ghrayyeb**

- We hosted our first BBQ event with FFA at the Agriculture barns for 4 days. We fed about 2,000 students outside and were able to showcase our new ability to smoke meats on campus.
- On Halloween, we had a great time serving strawberry ice cream to all students!
- The Thanksgiving meal is coming up on November 14th, for the entire district.

**Director of Elementary Curriculum - Lupe Ostruske**

- Elementary Curriculum Director, Lupe Ostruske, trained all elementary 25 principals and assistant principal on the Lexia LETRS Dashboard. This will allow administrators to track their own teacher's progress in completing the LETRS (Language Essentials for Teachers of Reading and Spelling) a.k.a. *Science of Reading*.
- Elementary Curriculum Director, Lupe Ostruske, provided professional development for the once a month LPS Continuous Professional Development. The session conducted was over Lexia Core 5. This is the district approved program for SPED elementary students. However, the program also has an abundance of materials for ALL students. This session went well, was well attended, and had positive feedback.
- Elementary Curriculum Director, Lupe Ostruske, provided SITE professional development at Cleveland Elementary School with SPED Elementary Director, Meghan Haley. This PD was targeted support for all teachers in ways to reach students who need remediation, on-level supports, and acceleration.
- Elementary Curriculum Director, Lupe Ostruske, made site visits to gain insight and evidence of curriculum use in classrooms. These visits went great and allowed the curriculum director to support teachers and students with the use of SAVVAS (Reading curriculum), Saxon (Math curriculum) and our programs (Edmentum and Lexia).

**Director of Secondary Curriculum - Tony Jones**

- Secondary core teachers will give last benchmark assessments to students on November 9.

**Facilities Operations/Maintenance - Jack Hanna**

- Building out classroom walls at Hugh Bish
- Painting the exterior of MMS auxiliary gym
- Flooring being replaced at various locations
- Replaced 30 ton HVAC unit at EHS gym

### **Transportation - Jay Hunt**

- Running a pilot program from Zonar with a driver tablet on one bus that utilizes Wayfinder which is an application that gives turn by turn directions for the bus route that is being run at that time.
- 2 new yellow mini buses have been received and will be used to help with Special needs busing. Eight more are expected to be received throughout the school year.
- We have hired 2 new drivers in the last 3 weeks.

### **Federal Programs - Teresa Donahue**

- Title I: Completing compliance documentation requirements for OSDE Consolidated Federal Programs Monitoring Application.
- Title I Homeless & Title IX McKinney-Vento: Student Identification: Processing Residency Questionnaires for all enrolled LPS students; Student Services: Providing school supplies, clothing, coats and arranging transportation
- English Learner Program - Home Language Surveys (HLS): Processing all HLS forms to identify which students need to be administered the WIDA Screener within the 14 day required time frame; Completing ELAPS for all EL students; Working on Bilingual Audit.
- Completing grant applications and filing first round of claims in the Grant Management System (GMS) for all Federal Programs' FY24 grants.

### **Grants - Diane Landoll**

- Held Lights On Afterschool event for 21st Century Grant at MHS and LHS
- Reviewing Dept of Justice Finance guidelines for recently awarded COPS SVPP (Community Oriented Policing Services School Violence Prevention Program) grant
- Submitted for additional funding from School Counselor Corp grant to support mental health initiatives
- Researching and gathering documents for Electric School Bus Rebate Program and Opioid Abatement Grants
- Offered professional development at Continuous PD to support EL resources offered by district and OSDE

### **Human Resources (Personnel and Payroll) - Jean Hastings**

- Preparing for End of Year needs (SSN verification, 1095C, W2s, etc.)
- Completing Job Descriptions for all positions and extra duties currently occupied for vetting by administrators
- Completing the Option Period for Insurances and making necessary changes for employees

### **Information Technology - Jason DeBord**

- Working with Video Reality on the completion of the upgrades to AJSCC
- Distributing support staff computers to all locations
- Getting live feeds from turf project to district website

### **Media Operations - Dave McDermott**

- Completing awards for Celebration 2023
- Completed MHS ROTC window graphics
- Working on softball banners for outfield fences





# LAWTON PUBLIC SCHOOLS CALENDAR 2024 - 2025

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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25	26	27	28	29	30	31

SEPTEMBER 2024						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Tue. July 4 INDEPENDENCE DAY HOLIDAY**

**M-W August 5-7 STUDENT CHECK IN**

**M-W August 5-7 NEW TEACHER IN-SERVICE / NEW TEACHERS ONLY**

**Th-T August 8-9, 12-13 TEACHER IN-SERVICE**

**Wed. August 14 FIRST DAY OF SCHOOL FOR STUDENTS**

**Mon. September 2 LABOR DAY HOLIDAY**

**Fri. September 20 STUDENTS VIRTUAL LEARNING DAY**

**Fri. October 11 LAST DAY OF 1ST NINE WEEKS**

**Mon. October 14 INDIGENOUS PEOPLES' DAY HOLIDAY**

**T-F October 15-18 FALL BREAK**

**Mon. October 21 BEGINNING OF 2ND NINE WEEKS**

**Fri. November 8 STUDENTS VIRTUAL LEARNING DAY**

**Mon. November 11 VETERANS DAY HOLIDAY**

**M-F November 25-29 THANKSGIVING BREAK**

**Fri. December 20 STUDENTS VIRTUAL LEARNING DAY**

**Fri. December 20 END OF 1ST SEMESTER**

**M-F December 23 - January 3 WINTER BREAK**

**Mon. January 6 START OF 2ND SEMESTER**

**Mon. January 20 MARTIN LUTHER KING, JR. DAY HOLIDAY**

**Fri. February 14 STUDENTS VIRTUAL LEARNING DAY**

**Mon. February 17 PRESIDENTS' DAY HOLIDAY**

**Fri. March 14 LAST DAY OF 3RD NINE WEEKS**

**M-F March 17-21 SPRING BREAK**

**Mon. March 24 BEGINNING OF 4TH NINE WEEKS**

**Fri. April 18 STUDENTS VIRTUAL LEARNING DAY**

**Mon. April 21 SCHOOL HOLIDAY**

**Thu. May 22 LAST DAY OF SCHOOL FOR STUDENTS**

**Fri. May 23 PROFESSIONAL DAY / STAFF WORK**

**Mon. May 26 MEMORIAL DAY HOLIDAY**

**Thu. June 19 JUNETEENTH HOLIDAY**

JANUARY 2025						
S	M	T	W	T	F	S
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FEBRUARY 2025						
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MARCH 2025						
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23	24	25	26	27	28	29
30	31					

APRIL 2025						
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20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

■ National Holidays - No School/Work 
 ■ Holiday - No School/Work 
 ■ New Teacher In-Service 
 ■ Professional Day - Staff Work 
 ■ Students Virtual Learning Day 
 ■ Student Check-In  
 First & Last Day of School for Students / Last Day and Beginning of Nine Weeks for Students / End and Start of Semesters for Students

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1481 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1481	10/16/2023	21816	ROCHESTER 100 INC	TITLE I PFE COMMUNICATION FOLDERS	140.00
11	1482	10/16/2023	8067	LAWTON FORT SILL CHAMBER OF COMMERCE	REGI/DC FLY-IN/HIME/FEB 25-28, 2024	100.00
11	1483	10/16/2023	928795	GENERAL PARTS LLC	WATER FILTER FOR COMBO OVEN	3,068.35
11	1484	10/16/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/SENSORY ROOM SUPPLIES	500.00
11	1485	10/16/2023	29059	ERIC VANCE	CARSON SC409 COMMANDER SIREN	424.85
11	1486	10/17/2023	919491	DAVID D JACKSON	BARITONE REPAIR	185.00
11	1487	10/17/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	900.00
11	1488	10/17/2023	875	AMERICAN PLANT PRODUCTS	FY STAND/INSTRUCTIONAL SUPPLIES	1,000.00
11	1489	10/17/2023	79	PLANK ROAD PUBLISHING COMPANY	FY STAND/INSTRUCTIONAL SUPPLIES	868.71
11	1490	10/17/2023	15846	DISCOUNT FOODS	FY STAND/INSTRUCTIONAL SUPPLIES	1,040.00
11	1491	10/17/2023	25774	CHARACTER EDUCATION PARTNERSHIP	CHARACTER.ORG MEMBERSHIP	200.00
11	1492	10/17/2023	29058	B&M COLLISION REPAIR CENTER INC	POLICE UNIT #373 REPAIRS	9,500.00
11	1493	10/17/2023	9252	SAMS CLUB DIRECT	FY STAND/OFFICE SUPPLIES	250.00
11	1494	10/17/2023	924784	SCHNEIDER ELECTRIC BUILDING AMERICAS INC	EMS BREAKER REPLACEMENT	58,000.00
11	1495	10/17/2023	25973	METALCRAFT INC	PREMIUM POLY DIE LABELS SERIALIZED, BARCODED	1,935.00
11	1496	10/17/2023	19885	SURVEY MONKEY	STANDARD ANNUAL LICENSE	372.00
11	1497	10/17/2023	29003	HARBOR FREIGHT	FY STAND/REPAIR PARTS & SUPPLIES	2,500.00
11	1498	10/17/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/COATS FOR HOMELESS STUDENTS	7,000.00
11	1499	10/18/2023	19005	AMAZON CAPITAL SERVICES INC	ENTRY FURNITURE	535.95
11	1500	10/18/2023	19005	AMAZON CAPITAL SERVICES INC	MEDICAL/WORK ROOM SUPPLIES	364.39
11	1501	10/18/2023	151357	PAMELA L SNAVELY	LODGING/OCT 23-24, 2023/MCALESTER, OK	600.50
11	1502	10/18/2023	13118	DISCOUNT SCHOOL SUPPLY	COLORLED BUTCHER PAPER ROLLS	273.70
11	1503	10/18/2023	25774	CHARACTER EDUCATION PARTNERSHIP	CHARACTER.ORG MEMBERSHIP (D. SMITH)	199.00
11	1504	10/18/2023	25774	CHARACTER EDUCATION PARTNERSHIP	CHARACTER.ORG MEMBERSHIP	199.00
11	1505	10/18/2023	25774	CHARACTER EDUCATION PARTNERSHIP	CHARACTER.ORG MEMBERSHIP	200.00
11	1506	10/18/2023	248	PERMA BOUND HERTZBERG	FY STAND/LIBRARY BOOKS	1,500.00
11	1507	10/19/2023	800727	FAMILY CAREER&COMMUNITY LDR OF AMER	NATIONAL DUES	524.00
11	1508	10/19/2023	25774	CHARACTER EDUCATION PARTNERSHIP	REGISTRATION	8,471.00

## Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1509	10/19/2023	16076	FARM PLAN (ACCT #75334-94733)	FY STAND/INSTRUCTIONAL SUPPLIES	1,000.00
11	1510	10/19/2023	802649	WALMART STORES EAST LP	FY STAND/INSTRUCTIONAL SUPPLIES	1,000.00
11	1511	10/19/2023	9252	SAMS CLUB DIRECT	FY STAND/INSTRUCTIONAL SUPPLIES	1,000.00
11	1512	10/19/2023	28936	LISA MARTINEZ	TRAVEL , HOTEL, UBER, , MEAL PER DIEM	2,744.50
11	1513	10/19/2023	014405	ASHLEY RENEE MCCARTER	TRAVEL, UBER , LODGING, BAG CHECK, MEALS	2,744.50
11	1514	10/19/2023	153497	DONALD DUANE HOYT	TRAVEL, UBER, LODGING, BAG CHECK, AIR FARE	3,344.50
11	1515	10/19/2023	009006	JENNIFER A LANGSTON	TRAVEL LODGING, UBER, BAG CHECK, AIR FARE	2,744.50
11	1516	10/19/2023	010094	JENNIFER R TADLOCK	TRAVEL, UBER, LODGING, AIR FARE, BAG CHECK	2,744.50
11	1517	10/19/2023	154603	JENNIFER R CRUZ	TRAVEL, LODGING, UBER, BAG CHECK, AIR FARE	2,744.50
11	1518	10/19/2023	007674	BRENDA K WALKER	TRAVEL LODGING, UBER, BAG CHECK, AIR FARE	2,744.50
11	1519	10/19/2023	012140	AMBER J MAYFIELD	TRAVEL, LODGING, UBER, AIR FARE, BAG CHECK	2,744.50
11	1520	10/19/2023	003591	KELLY A MIMS	TRAVEL, LODGING, AIR FARE, UBER, BAG CHECK	2,310.00
11	1521	10/20/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/MAKERSPACE SUPPLIES/EDI	1,000.00
11	1522	10/20/2023	802649	WALMART STORES EAST LP	FY STAND/MAKERSPACE SUPPLIES/EDI	379.00
11	1523	10/20/2023	9252	SAMS CLUB DIRECT	CARDBOARD CUP SUPPLIES	500.00
11	1524	10/20/2023	16781	DECKER INC	REPLACEMENT STOOLS FOR CAFETERIA TABLES	473.75
11	1525	10/20/2023	25774	CHARACTER EDUCATION PARTNERSHIP	REG/STEPHANIE SCOTT/NOV 3-8, 2023	649.00
11	1526	10/20/2023	706904	STEPHANIE LOUISE SCOTT	TRAVEL, LODGING, AIR FARE, UBER, BAG CHECK	3,222.96
11	1527	10/20/2023	919491	DAVID D JACKSON	INSTRUMENT REPAIRS	235.00
11	1528	10/20/2023	19809	STAPLES CONTRACT & COMMERCIAL INC	CAC LATERAL FILE CABINET	1,014.18
11	1529	10/20/2023	19005	AMAZON CAPITAL SERVICES INC	NURSING SUPPLIES	893.47
11	1530	10/20/2023	003591	KELLY A MIMS	TRAVEL MEAL PER DIEM FOR NOV. 3-8, 2023	434.50
11	1531	10/23/2023	19005	AMAZON CAPITAL SERVICES INC	WORKROOM AND OFFICE SUPPLY	237.82
11	1532	10/23/2023	19005	AMAZON CAPITAL SERVICES INC	LANYARDS AND ID HOLDERS FOR STUDENTS	182.64
11	1533	10/23/2023	900430	THOMAS STRICKLAN	FFA/AG DAYS PORT-A-POTTIE/10-31-11-3/KERN	785.00
11	1534	10/23/2023	25774	CHARACTER EDUCATION PARTNERSHIP	CHARACTER.ORG MEMBERSHIP	199.00

## LAWTON PUBLIC SCHOOLS

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1481 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1535	10/23/2023	002593	DENISE G ASBURY	PER DIEM/ OCT 23-25, 2023/MCALESTER, OK	147.50
11	1536	10/24/2023	29067	JEREMY TRENT LOGAN	FY STAND/PARTS & SUPPLIES	2,500.00
11	1537	10/24/2023	27612	MAGNA WAVE	FFA/CE FOR CERTIFICATION TO BE RETAINED/KERN	150.00
11	1538	10/24/2023	802649	WALMART STORES EAST LP	FY STAND/INSTRUCTIONAL SUPPLIES	200.00
11	1539	10/24/2023	15368	KENT ADHESIVE PRODUCTS COMPANY	BOOK REPAIR SUPPLIES	619.25
11	1540	10/26/2023	066343	KAYLA LEANNE JOHNSON	FY STAND/STATE TRAVEL	1,500.00
11	1541	10/26/2023	004038	CARMELA NA RENDINA	FY STAND/STATE TRAVEL	1,500.00
11	1542	10/26/2023	19017	DEMCO, INC	BOOK SUPPLIES	359.06
11	1543	10/26/2023	18433	OKMEA	CIRCLE THE STATE WITH SONG FEES	735.00
11	1544	10/26/2023	29073	GLOWFORGE INC	FY STAND/INSTRUCTIONAL SUPPLIES	10,000.00
11	1545	10/27/2023	803733	MT LIBRARY SERVICES INC	BOOKS	518.40
11	1546	10/27/2023	007769	GREGORY SCOTT FORD	BPA/TRAV/REG/CONF/NOV 9-10, 2023	800.00
11	1547	10/27/2023	802649	WALMART STORES EAST LP	FY STAND/CUSTODIAL SUPPLIES	500.00
11	1548	10/30/2023	802649	WALMART STORES EAST LP	FY STAND/MAKERSPACE SUPPLIES/DRVP	300.00
11	1549	10/30/2023	151468	RAYLISHA S STANLEY	STUDENT TICKETS FOR CULTURAL ACTIVITY 11/6/23	1,680.00
11	1550	10/30/2023	151468	RAYLISHA S STANLEY	NAL GRANT LEADERSHIP ACADEMY/NOV 28-29	2,676.50
11	1551	10/30/2023	802649	WALMART STORES EAST LP	FY STAND/SUPPLIES/CLOTHING/ARP HOMELESS 2	10,000.00
11	1552	10/30/2023	923206	DUNCAN JANITORIAL & INDUST SPLY INC	SPRAY GLASS CLEANER/DIST WIDE	4,761.60
11	1553	10/30/2023	477	COMANCHE LUMBER COMPANY INC	1x12 WHITE PINE AND SCREW HOOKS	31.96
11	1554	10/30/2023	802649	WALMART STORES EAST LP	MOUSE TRAPS	25.00
11	1555	10/30/2023	928795	GENERAL PARTS LLC	FY STAND/PARTS & LABOR	10,000.00
11	1556	10/30/2023	802734	LOWE'S HOME CENTERS INC	FY STAND/INSTRUCTIONAL SUPPLIES	2,000.00
11	1557	10/30/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/LIBRARY BOOKS	348.25
11	1558	10/31/2023	29082	MARRIOTT HOTEL SERVICES INC	LODGING/JUN 9-10, 2023/3 ROOMS	1,842.65
11	1559	10/31/2023	18433	OKMEA	ALL STATE FEES	90.00
11	1560	10/31/2023	20978	AMERICAN CHORAL DIRECTORS ASSOCIATION	ALL-STATE FEES	400.00
11	1561	10/31/2023	26762	INTERNATIONAL DISTR SYS INC	ARP HOMELESS 2 DRAWSTRING BAGS	1,188.00
11	1562	10/31/2023	150273	SARAH E NIX	TRVL/PERDIEM/LODGING/ OASIS/ NOV 14-16/TULSA, OK	720.98
11	1563	10/31/2023	803389	FIRST BAPTIST CHURCH	BLDG RENTAL/CAREER FAIR/3-5- 2024	2,000.00

**LAWTON PUBLIC SCHOOLS****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1481 - 5000, Fund(s): 11-GENERAL FUNDS

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1564	10/31/2023	17990	HAL LEONARD LLC	TITLE I PK MUSIC SUBSCRIPTION	299.00
11	1565	10/31/2023	28932	THEMES & VARIATIONS INC	TITLE I PK MUSIC SUBSCRIPTION	148.71
11	1566	10/31/2023	24744	VEX ROBOTICS INC	VARIOUS ROBOTIC PARTS	4,273.00
11	1567	10/31/2023	16640	STAPLES CONTRACT & COMMERCIAL INC	WIRELESS KEYBOARD & MOUSE FOR COMPUTER	100.00
11	1568	10/31/2023	27720	ROBERT L HINER	LABOR/MATLS TO REFINISH GYMS AT MHS/LHS	8,750.00
11	1569	10/31/2023	4040	PITSCO EDUCATION LLC	EQUIPMENT AND SUPPLIES FOR TSA COMPETITION	1,087.50
11	1570	10/31/2023	902723	CPLP LLC	NAME PLATES X 3	48.00
11	1571	10/31/2023	26876	SCHOLASTIC INC	MAGAZINES FOR FRENCH CLASS	200.00
11	1572	11/01/2023	927257	COAST AUDIO VIDEO LLC	REPAIR/REPLACE SOUND SYSTEM IN BIG GYM	3,503.85
11	1574	11/02/2023	24854	DEEP PIT OK BBQ	CULTURAL EVENT/ PARENT INVOLEMENT/ NOV.5 2023	6,000.00
11	1575	11/02/2023	16345	BEDROCK NURSERY INC	PUMPKINS AND TARPS - SCIENCE EHS	100.00
11	1576	11/02/2023	18433	OKMEA	ALL STATE REG.	100.00
11	1577	11/02/2023	19809	STAPLES CONTRACT & COMMERCIAL INC	FY STAND/OFFICE SUPPLIES	350.00
11	1578	11/02/2023	9252	SAMS CLUB DIRECT	FY STAND INDIAN EDUCATION SUPPLIES	1,000.00
11	1579	11/02/2023	802649	WALMART STORES EAST LP	FY STAND/ INDIAN EDUCATION SUPPLIES	1,000.00
11	1580	11/03/2023	19017	DEMCO, INC	BOOK PROCESSING	86.42
11	1581	11/03/2023	19005	AMAZON CAPITAL SERVICES INC	VARIOUS SUPPLIES	120.00
11	1582	11/03/2023	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES	340.00
11	1583	11/03/2023	929095	KYLA TSOODLE	CULTUAL EVENT NOV.5	100.00
11	1584	11/03/2023	929094	TRAVIS CODYNEH	CULTURAL EVENT NOV.5	100.00
11	1585	11/03/2023	929096	NORMAN CLARK	CULTURAL EVENT NOV.5	100.00
11	1586	11/03/2023	929089	FRANK SWIFT	CULTURAL EVENT NOV. 5	100.00
11	1587	11/03/2023	929091	CARLA WHITEMAN	CULTURAL EVENT NOV. 5	100.00
11	1588	11/03/2023	929090	NICO ANN ROSS	CULTURAL EVENT NOV. 5	100.00
11	1589	11/03/2023	055794	LAURA CHONG JOHNSON	FY STAND/ STATE/ NATIONAL TRAVEL	1,500.00
11	1590	11/03/2023	011647	CASSANDRA ANN JONES	FY STAND/ STATE/NATIONAL TRAVEL	1,500.00
11	1591	11/03/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/ INDIAN EDUCATION SUPPLIES	2,500.00
11	1592	11/03/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/ BOOKS FOR INDIAN EDUCATION	2,000.00
11	1593	11/03/2023	25332	MCGRAW-HILL EDUCATION INC	ALGEBRA 2/OKLA ESTUDENT EDITION/1 YR SUBSC	2,642.40
11	1594	11/06/2023	624	BLICK ART MATERIALS LLC	FY STAND/INSTRUCTIONAL SUPPLIES	400.00
11	1595	11/06/2023	27921	NATIONAL SEATING & MOBILITY INC	WHEEL PAIR KIT & LABOR	93.04
11	1596	11/06/2023	16076	FARM PLAN (ACCT #75334-94733)	FY STAND/INSTRUCTIONAL SUPPLIES	300.00



**LAWTON PUBLIC SCHOOLS**

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 1481 - 5000, Fund(s): 11-GENERAL FUNDS

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1597	11/07/2023	24926	OKLAHOMA TECHNOLOGY STUDENT ASSOCIATION	CTE TEACHER REGISTRATION, OKTSA LEADERSHIP CONF	100.00
11	1598	11/07/2023	929100	MCKENZIE DENESE SOVO	CULTURAL EVENT NOV. 5	100.00
11	1599	11/07/2023	929042	CHEYENNE SERVICES AND TECHNOLOGIES	WINDOW REPAIR PARTS/FREEDOM	1,100.00
11	1600	11/07/2023	25782	CHEF WORKS INC	UNIFORMS	3,932.16
11	1601	11/07/2023	928984	MAAHS CRANE & RIGGING LLC	CRANE WORK/EHS	3,500.00
11	1602	11/07/2023	802734	LOWE'S HOME CENTERS INC	FFA/SUPPLIES/PEARCE	50.00
11	1603	11/07/2023	802750	GREG W COX, INC	NEW DOORS/FREEDOM	6,854.00
11	1604	11/08/2023	16087	SWOBDA	BAND - ENTRY ALL REGION 11/4/2023 ALTUS	300.00
11	1605	11/08/2023	28919	LAKESHORE PARENT LLC	RECTANGULAR TABLES - CLASSROOM	1,988.35
11	1606	11/13/2023	20405	GRAV ENTERPRISE LLC	GRAD. DIPLOMA COVERS AND INSERTS (KEP)	1,400.00
<b>Non-Payroll Total:</b>						<b>\$254,884.35</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$254,884.35</b>

**LAWTON PUBLIC SCHOOLS****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 58 - 5000, Fund(s): 21-BUILDING FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	58	10/24/2023	477	COMANCHE LUMBER COMPANY INC	FLOORING/WOODLAND HILLS HALLS	9,674.33
21	59	10/24/2023	905324	ENDEX OF OKLAHOMA INC	FIRE ALARM REPAIR/RESET/LHS & DOUGLAS	900.00
21	60	10/30/2023	929053	GILL'S DEMOLITION & BACKHOE INC	FY STAND/REMOVAL OF DEBRIS/DEMO AT VARIOUS SITES	5,000.00
21	61	10/30/2023	19005	AMAZON CAPITAL SERVICES INC	TRAFFIC SIGNS FOR MMS AND EMS	610.72
21	62	10/30/2023	925134	SHEFFIELD CONSTRUCTION LLC	WASH & PAINT MMS AUX GYM	48,746.00
21	63	10/31/2023	25894	STATE OF OKLAHOMA	ADMIN FEES FOR REROOF AT PPE	87,263.41
21	64	10/31/2023	813	CLAYCO INDUSTRIES INC	LABOR & MATERIALS/ REROOF/ PPE/ INSURANCE	671,257.00
21	65	10/31/2023	25894	STATE OF OKLAHOMA	ADMIN FEES FOR NEW ROOF AT EES	90,216.88
21	66	11/02/2023	928412	TAYLOR MADE FENCES	FENCING FOR MMS BASEBALL FIELD	37,799.00
<b>Non-Payroll Total:</b>						<b>\$951,467.34</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$951,467.34</b>

**LAWTON PUBLIC SCHOOLS**

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 128 - 5000, Fund(s): 33-BOND FUND (2017)

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
33	128	10/18/2023	925802	6TH STREET DESIGN LLC	POLOS FOR UNIFORM	653.25
33	129	10/18/2023	16021	JW PEPPER AND SON INC	ORCHESTRA SHEET MUSIC	50.00
33	130	10/18/2023	27983	SOUTHEASTERN PERFORMANCE APPAREL	UNIFORMS FOR ORCHESTRA	2,364.00
33	131	10/18/2023	19005	AMAZON CAPITAL SERVICES INC	ORCHESTRA SUPPLIES	2,760.60
33	132	10/18/2023	919491	DAVID D JACKSON	1/4 DOUBLE BASS	1,500.00
33	133	10/18/2023	927484	DOUGLAS PAUL HANSON	BAND DRILL	1,075.00
33	134	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	17,731.44
33	135	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	5,102.00
33	136	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	17,731.44
33	137	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	17,731.44
33	138	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	17,731.44
33	139	10/18/2023	28010	VARSITY BRANDS HOLDING CO INC	ATHLETIC UNIFORMS	17,731.71
33	140	10/20/2023	19005	AMAZON CAPITAL SERVICES INC	LAPTOPS/TAP FUNDS	4,104.18
33	141	10/23/2023	901478	ARROW SIGN COMPANY INC	LABR & MATLS/DIGITAL 2 SIDED SIGN/EMS	51,000.00
33	142	10/23/2023	901478	ARROW SIGN COMPANY INC	LABR & MATLS/DIGITAL 2 SIDED SIGN/ALMOR WEST	34,418.00
33	143	10/23/2023	901478	ARROW SIGN COMPANY INC	LABR & MATLS/DIGITAL 2 SIDED SIGN/NEW HORIZONS	56,773.00
33	144	10/26/2023	922714	RUSSELL INTERIORS INC	INSTALLATION OF MANUAL ROLLER SHADES/2023-32-56	4,497.00
33	145	10/31/2023	903315	H LESTER SEIGER	CIVIL ENGINEERING/EXTREME MAKEOVER/ LINCOLN	1,800.00
33	146	10/31/2023	919491	DAVID D JACKSON	FY STAND/INSTRUMENT REPAIRS	1,000.00
33	147	11/02/2023	19005	AMAZON CAPITAL SERVICES INC	INSTRUMENTS FOR BAND	166.00
33	148	11/03/2023	929030	ADA MUSIC CENTER LLC	FY STAND/INSTRUMENT REPAIRS	1,000.00
<b>Non-Payroll Total:</b>						<b>\$256,920.50</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$256,920.50</b>

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 6 - 5000, Fund(s): 50-ENDOWMENT FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
50	6	10/24/2023	800533	LAWTON BOARD OF EDUCATION	MHS RENAISSANCE	6,000.00

<b>Non-Payroll Total:</b>	<b>\$6,000.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$6,000.00</b>

**Change Order Listing**

**Options:** Fund(s): 11-GENERAL FUNDS, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/18/2023 - 6/30/2024, Minimum Amount Change: \$200.00, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
20	07/01/2023	417	GLENN OIL COMPANY	FY STAND/FUEL	200,000.00
21	07/01/2023	928854	EARNHEART CRESCENT LLC	FY STANDING/FUEL	323,000.00
135	07/01/2023	055757	HEATHER BARTLETT	FY STAND/LOCAL TRAVEL	1,500.00
376	07/01/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/PROJECT AWARE	1,000.00
431	07/01/2023	900630	LAWTON MACHINE & WELDING WORKS	FY STAND/PARTS & SUPPLIES	1,100.00
465	07/01/2023	926168	LUPI CONSTRUCTION	FY STAND/CONCRETE	18,000.00
472	07/01/2023	28552	WICHITA A/C SUPPLY INC	FY STAND/PARTS & SUPPLIES	4,000.00
474	07/01/2023	27720	ROBERT L HINER	FY STAND/PARTS & SUPPLIES	800.00
479	07/01/2023	27881	WAXIE'S ENTERPRISE LLC	FY STAND/PARTS & SUPPLIES	11,000.00
493	07/01/2023	55424	FIRE PROS LLC	FY STAND/FIRE SPRINKLER REPAIRS	2,500.00
522	07/01/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL/OFFICE SUPPLIES	4,000.00
787	07/12/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	1,199.83
791	07/12/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	3,000.00
799	07/12/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	3,000.00
850	07/19/2023	802734	LOWE'S HOME CENTERS INC	CUSTODIAL SUPPLIES	200.00
852	07/19/2023	802773	HOME DEPOT CREDIT SERVICES	CUSTODIAL NEEDS	500.00
853	07/19/2023	19005	AMAZON CAPITAL SERVICES INC	CUSTODIAL NEEDS	750.00
915	07/25/2023	19005	AMAZON CAPITAL SERVICES INC	STANDING - TEACHER'S SUPPLIES	500.00
934	07/31/2023	19005	AMAZON CAPITAL SERVICES INC	SCHOOL SUPPLIES	600.00
935	07/31/2023	28244	ARBITERPAY TRUST ACCOUNT	OFFICIALS/GAME PERSONNEL FEES & TRANSACTIONS	10,000.00
944	07/31/2023	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES (FY24 STANDING)	1,845.65
968	08/03/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL	5,171.38
976	08/03/2023	903735	VIRGINIA L WEBER	FY STAND/CUSTODIAL SUPPLIES	200.00
1008	08/08/2023	010229	PAMELA LEA THOMAS	FY STAND/LOCAL TRAVEL	1,500.00
1009	08/08/2023	151932	ELIJAH MORLETT	FY STAND/LOCAL TRAVEL	1,500.00
1010	08/08/2023	014386	JOHN W ROBERTSON	FY STAND/LOCAL TRAVEL	1,500.00
1099	08/16/2023	005954	CHRISTINA S KELLETT	REG AND EXPS/AASPA CONF/ANAHEIM, CA	273.46
1166	08/22/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	400.00
1238	08/31/2023	19005	AMAZON CAPITAL SERVICES INC	FY24 BOOKS/BOOK PROCESSING	3,000.00
1304	09/11/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL	2,000.00
1388	09/25/2023	19005	AMAZON CAPITAL SERVICES INC	FY STAND/OFFICE SUPPLIES	400.00
1422	09/28/2023	25479	JOLLY FARMER PRODUCTS US INC	FY STAND/INSTRUCTIONAL SUPPLIES	560.00

<b>Non-Payroll Total:</b>	<b>\$605,000.32</b>
<b>Payroll Total:</b>	<b>\$5,945,367.46</b>
<b>Report Total:</b>	<b>\$6,547,867.78</b>

**LAWTON PUBLIC SCHOOLS**

**Change Order Listing**

**Options:** Fund(s): 21-BUILDING FUND, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/25/2023 - 6/30/2024,  
Minimum Amount Change: \$200.00, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
37	08/14/2023	66234	ELECTRICAL EXPRESS, LLC	ATH. FACILITY LIGHTING/MULT SITES/BID SPECS	90,000.00
50	09/12/2023	905324	ENDEX OF OKLAHOMA INC	REPAIR FIRE ALARM/EES	1,222.55
<b>Non-Payroll Total:</b>					<b>\$91,222.55</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$91,222.55</b>

Change Order Listing

**Options:** Fund(s): 33-BOND FUND (2017), Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/27/2023 - 6/30/2024, Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
53	08/04/2023	27956	LENNOX INDUSTRIES	30 TON RTU/EHS GYM/MATLS ONLY	1,774.00

<b>Non-Payroll Total:</b>	<b>\$1,774.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$1,774.00</b>

Lawton Public Schools  
Lawton, Oklahoma

Administrative Services Division  
Purchasing Department

**Payroll Encumbrance Purchase Orders**

November 16, 2023

FY23 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52365



**LAWTON PUBLIC SCHOOLS  
SUMMARY OF FINANCIAL ACTIVITIES  
FY24 OCTOBER**

FUND	Beginning Period Balance	FY23 OUTSTANDING CHECKS	Period Revenue	Paid FY24 (include wires,WC,&ADJ)	Outstanding Payments Ending	CASH BALANCE
GENERAL FUND (11)	\$ 18,524,384.35	\$ 5,549,620.64	\$ 13,799,788.55	\$ 10,867,266.33	\$ 5,655,287.31	\$ 21,562,573.24
BUILDING LEVY FUND (21)	\$ 19,773,586.26	\$ 5,456.86	\$ 3,596,284.09	\$ 539,655.17	\$ 369,706.28	\$ 23,194,464.60
BOND 2017 (33)	\$ 5,021,330.09	\$ 1,871,764.22	\$ 17.77	\$ 510,219.94	\$ 171,012.25	\$ 2,810,375.95
LEASE PURCH (34)	\$ 7,391.76	\$ -	\$ 25.34	\$ -	\$ -	\$ 7,417.10
LEASE PURCH TURF (35)	\$ 2,054,745.08	\$ -	\$ -	\$ 1,108,549.81	\$ -	\$ 946,195.27
SINKING (41)	\$ 10,887,965.52	\$ -	\$ 29,860.89	\$ -	\$ -	\$ 10,917,826.41
ENDOW (50)	\$ 175,346.37	\$ -	\$ (2,030.63)	\$ -	\$ -	\$ 173,315.74
ACTIVITY (60)	\$ 3,091,840.57	\$ -	\$ 313,840.78	\$ 220,946.54	\$ 56,913.39	\$ 3,184,734.81
GIFTS (81)	\$ 8,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 8,000.00
WC (83)	\$ 4,922.20	\$ -	\$ -	\$ 2,407.78	\$ -	\$ 2,514.42
	\$ 56,457,671.63	\$ 7,427,841.72	\$ 17,737,786.79	\$ 13,249,045.57	\$ 6,253,919.23	\$ 59,622,682.73



Lawton Public Schools  
Business Operations

Report of Activity Fund Custodian

November 16, 2023

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNT:

<b>Acct Name/Number</b>	<b>Source of Revenue</b>	<b>Approved Expenditures</b>
New Horizons Learning Center (201) Sponsor - Trevon Wyatt <b>Friends in Need - 961</b>	1. Donations	1. Instructional/non-instructional supplies, clothing, food 2. Help parents/guardians with educational requirements for lifestyle improvements

November 2, 2023

Lawton Public Schools  
Attn: Mr. Kevin Hime, Superintendent of School  
LPS Board Members  
753 NW Ft. Sill Blvd.  
Lawton, Okla. 73507

Mr. Hime, LPS School Board Members:

Lawton Public Schools have been invited by the Close Up Foundation to bring students to Washington D.C. for a study of our American government during the week of January 21 – January 26, 2024.

Since 1981, Lawton High has a long standing tradition of participating in the Close Up program. Close Up inspires young people to become active, informed and engaged citizens while using our Nation's Capital as their classroom. We are currently assembling an excellent "Close-Up Team" from our three High Schools, of future leaders who are outstanding representatives of their school, their families and our community.

During the week the students will attend seminars and meet with our legislators, lobbyists, media personnel, and representatives of the judicial and executive branches of our government. The students will participate in seminars with Close Up participants from other communities, which will allow them to share social and political diversities that each community brings to the program.

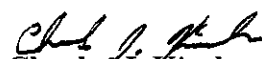
The Close Up Foundation and the LPS Indian Education Dept. have again secured scholarship funding for students from our three high schools that attend this school year. This is an excellent opportunity for students from Lawton Public Schools to attend Close Up who would otherwise not be able to go.

Lawton Public Schools Close Up program respectfully requests permission to attend "Close Up 2024" during the week of January 21 - January 26, 2024. This immersive, hands-on trip has a lasting impact on our students and we look forward to the opportunity to continue this tradition.


Respectfully submitted,



Jackie R. Barrett Jr.  
Lawton Public Schools  
Close Up Sponsor



Charles J. Kirchen  
Lawton High School  
Principal



Ex. Dir. of Sec. Ed



**AIA**

**Document A133™ – 2009**

**Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price**

**AGREEMENT** made as of the **Ninth** day of **November** in the year Two Thousand **Twenty-three**

*(In words, indicate day, month and year.)*

**BETWEEN** the Owner:

*(Name, legal status and address)*

**Lawton Public Schools  
753 Fort Sill Blvd  
Lawton, OK 73507-1009**

and the Construction Manager:

*(Name, legal status and address)*

**CDBL, Inc.  
P.O. Box 485  
Lawton, OK 73502**

for the following Project:

*(Name and address or location)*

**Lawton Public Schools  
Macarthur High & Middle  
Schools - New Fencing  
4400 E Gore Blvd  
Lawton, OK 73501**

The Architect:

*(Name, legal status and address)*

**CDBL, Inc.  
P.O. Box 485  
Lawton, OK 73502**

The Owner's Designated Representative:

*(Name, address and other information)*

**Kevin Hime  
753 Fort Sill Blvd.  
Lawton, OK 73507-1009  
580-357-6900**

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201r"-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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The Construction Manager's Designated Representative:  
(Name, address and other information)

**CDBL, Inc.**  
**P.O. Box 485**  
**Lawton, OK 73502**  
Telephone Number: **580-355-5463**  
Fax Number: **580-355-5469**

The Architect's Designated Representative:  
(Name, address and other information)

The Owner and Construction Manager agree as follows.

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*(Paragraph Deleted)*

### ARTICLE 1 GENERAL PROVISIONS

#### § 1.1 The Contract Documents

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. Upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Contract Documents will also include the documents described in Section 2.2.3 and identified in the Guaranteed Maximum Price Amendment and revisions prepared by the Architect and furnished by the Owner as described in Section 2.2.8. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. If anything in the other Contract Documents, other than a Modification, is inconsistent with this Agreement, this Agreement shall govern.

#### § 1.2 Relationship of the Parties

The Construction Manager accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Construction Manager's skill and judgment in furthering the interests of the Owner; to furnish efficient construction administration, management services and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish or approve, in a timely manner, information required by the Construction Manager and to make payments to the Construction Manager in accordance with the requirements of the Contract Documents.

#### § 1.3 General Conditions

For the Preconstruction Phase, AIA Document A20F1'L2007, General Conditions of the Contract for Construction, shall apply only as specifically provided in this Agreement. For the Construction Phase, the general conditions of the contract shall be as set forth in A201-2007, which document is incorporated herein by reference. The term "Contractor" as used in A201-2007 shall mean the Construction Manager.

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## **ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES**

The Construction Manager's Preconstruction Phase responsibilities are set forth in Sections 2.1 and 2.2. The Construction Manager's Construction Phase responsibilities are set forth in Section 2.3. The Owner and Construction Manager may agree, in consultation with the Architect, for the Construction Phase to commence prior to completion of the Preconstruction Phase, in which case, both phases will proceed concurrently. The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project.

### **§ 2.1 Preconstruction Phase**

**§ 2.1.1** The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.

### **§ 2.1.2 Consultation**

The Construction Manager shall schedule and conduct meetings with the Architect and Owner to discuss such matters as procedures, progress, coordination, and scheduling of the Work. The Construction Manager shall advise the Owner and the Architect on proposed site use and improvements, selection of materials, and building systems and equipment. The Construction Manager shall also provide recommendations consistent with the Project requirements to the Owner and Architect on constructability; availability of materials and labor; time requirements for procurement, installation and construction; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.

**§ 2.1.3** When Project requirements in Section 3.1.1 have been sufficiently identified, the Construction Manager shall prepare and periodically update a Project schedule for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and identify items that could affect the Project's timely completion. The updated Project schedule shall include the following: submission of the Guaranteed Maximum Price proposal; components of the Work; times of commencement and completion required of each Subcontractor; ordering and delivery of products, including those that must be ordered well in advance of construction; and the occupancy requirements of the Owner.

### **§ 2.1.4 Phased Construction**

The Construction Manager shall provide recommendations with regard to accelerated or fast-track scheduling, procurement, or phased construction. The Construction Manager shall take into consideration cost reductions, cost information, constructability, provisions for temporary facilities and procurement and construction scheduling issues.

### **§ 2.1.5 Preliminary Cost Estimates**

**§ 2.1.5.1** Based on the preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques for the Architect's review and Owner's approval. If the Architect or Construction Manager suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems.

**§ 2.1.5.2** As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, estimates of the Cost of the Work of increasing detail and refinement and allowing for the further development of the design until such time as the Owner and Construction Manager agree on a Guaranteed Maximum Price for the Work. Such estimates shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall inform the Owner and Architect when estimates of the Cost of the Work exceed the latest approved Project budget and make recommendations for corrective action.

### **§ 2.1.6 Subcontractors and Suppliers**

The Construction Manager shall develop bidders' interest in the Project.

**§ 2.1.7** The Construction Manager shall prepare, for the Architect's review and the Owner's acceptance, a procurement schedule for items that must be ordered well in advance of construction. The Construction Manager

shall expedite and coordinate the ordering and delivery of materials that must be ordered well in advance of construction. If the Owner agrees to procure any items prior to the establishment of the Guaranteed Maximum Price, the Owner shall procure the items on terms and conditions acceptable to the Construction Manager. Upon the establishment of the Guaranteed Maximum Price, the Owner shall assign all contracts for these items to the Construction Manager and the Construction Manager shall thereafter accept responsibility for them.

### **§ 2.1.8 Extent of Responsibility**

The Construction Manager shall exercise reasonable care in preparing schedules and estimates. The Construction Manager, however, does not warrant or guarantee estimates and schedules except as may be included as part of the Guaranteed Maximum Price. The Construction Manager is not required to ascertain that the Drawings and Specifications are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Construction Manager shall promptly report to the Architect and Owner any nonconformity discovered by or made known to the Construction Manager as a request for information in such form as the Architect may require.

### **§ 2.1.9 Notices and Compliance with Laws**

The Construction Manager shall comply with applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to its performance under this Contract, and with equal employment opportunity programs, and other programs as may be required by governmental and quasi-governmental authorities for inclusion in the Contract Documents.

## **§ 2.2 Guaranteed Maximum Price Proposal and Contract Time**

**§ 2.2.1** At a time to be mutually agreed upon by the Owner and the Construction Manager and in consultation with the Architect, the Construction Manager shall prepare a Guaranteed Maximum Price proposal for the Owner's review and acceptance. The Guaranteed Maximum Price in the proposal shall be the sum of the Construction Manager's estimate of the Cost of the Work, including contingencies described in Section 2.2.4, and the Construction Manager's Fee.

**§ 2.2.2** To the extent that the Drawings and Specifications are anticipated to require further development by the Architect, the Construction Manager shall provide in the Guaranteed Maximum Price for such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include such things as changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

**§ 2.2.3** The Construction Manager shall include with the Guaranteed Maximum Price proposal a written statement of its basis, which shall include the following:

- .1** A list of the Drawings and Specifications, including all Addenda thereto, and the Conditions of the Contract;
- .2** A list of the clarifications and assumptions made by the Construction Manager in the preparation of the Guaranteed Maximum Price proposal, including assumptions under Section 2.2.2, to supplement the information provided by the Owner and contained in the Drawings and Specifications;
- .3** A statement of the proposed Guaranteed Maximum Price, including a statement of the estimated Cost of the Work organized by trade categories or systems, allowances, contingency, and the Construction Manager's Fee;
- .4** The anticipated date of Substantial Completion upon which the proposed Guaranteed Maximum Price is based; and
- .5** A date by which the Owner must accept the Guaranteed Maximum Price.

**§ 2.2.4** In preparing the Construction Manager's Guaranteed Maximum Price proposal, the Construction Manager shall include its contingency for the Construction Manager's exclusive use to cover those costs considered reimbursable as the Cost of the Work but not included in a Change Order.

**§ 2.2.5** The Construction Manager shall meet with the Owner and Architect to review the Guaranteed Maximum Price proposal. In the event that the Owner and Architect discover any inconsistencies or inaccuracies in the information presented, they shall promptly notify the Construction Manager, who shall make appropriate adjustments to the Guaranteed Maximum Price proposal, its basis, or both.



§ 2.2.6 If the Owner notifies the Construction Manager that the Owner has accepted the Guaranteed Maximum Price proposal in writing before the date specified in the Guaranteed Maximum Price proposal, the Guaranteed Maximum Price proposal shall be deemed effective without further acceptance from the Construction Manager. Following acceptance of a Guaranteed Maximum Price, the Owner and Construction Manager shall execute the Guaranteed Maximum Price Amendment amending this Agreement, a copy of which the Owner shall provide to the Architect. The Guaranteed Maximum Price Amendment shall set forth the agreed upon Guaranteed Maximum Price with the information and assumptions upon which it is based.

§ 2.2.7 The Construction Manager shall not incur any cost to be reimbursed as part of the Cost of the Work prior to the commencement of the Construction Phase, unless the Owner provides prior written authorization for such costs.

§ 2.2.8 The Owner shall authorize the Architect to provide the revisions to the Drawings and Specifications to incorporate the agreed-upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment. The Owner shall promptly furnish those revised Drawings and Specifications to the Construction Manager as they are revised. The Construction Manager shall notify the Owner and Architect of any inconsistencies between the Guaranteed Maximum Price Amendment and the revised Drawings and Specifications.

§ 2.2.9 The Construction Manager shall include in the Guaranteed Maximum Price all sales, consumer, use and similar taxes for the Work provided by the Construction Manager that are legally enacted, whether or not yet effective, at the time the Guaranteed Maximum Price Amendment is executed.

## § 2.3 Construction Phase

### § 2.3.1 General

§ 2.3.1.1 For purposes of Section 8.1.2 of A201-2007, the date of commencement of the Work shall mean the date of commencement of the Construction Phase.

§ 2.3.1.2 The Construction Phase shall commence upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal or the Owner's issuance of a Notice to Proceed, whichever occurs earlier.

### § 2.3.2 Administration

§ 2.3.2.1 Those portions of the Work that the Construction Manager does not customarily perform with the Construction Manager's own personnel shall be performed under subcontracts or by other appropriate agreements with the Construction Manager. The Owner may designate specific persons from whom, or entities from which, the Construction Manager shall obtain bids. The Construction Manager shall obtain bids from Subcontractors and from suppliers of materials or equipment fabricated especially for the Work and shall deliver such bids to the Architect. The Owner shall then determine, with the advice of the Construction Manager and the Architect, which bids will be accepted. The Construction Manager shall not be required to contract with anyone to whom the Construction Manager has reasonable objection.

§ 2.3.2.2 If the Guaranteed Maximum Price has been established and when a specific bidder (1) is recommended to the Owner by the Construction Manager, (2) is qualified to perform that portion of the Work, and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Construction Manager may require that a Change Order be issued to adjust the Contract Time and the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Construction Manager and the amount and time requirement of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 2.3.2.3 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the prior consent of the Owner. If the Subcontract is awarded on a cost-plus a fee basis, the Construction Manager shall provide in the Subcontract for the Owner to receive the same audit rights with regard to the Subcontractor as the Owner receives with regard to the Construction Manager in Section 6.11 below.

§ 2.3.2.4 If the Construction Manager recommends a specific bidder that may be considered a "related party" according to Section 6.10, then the Construction Manager shall promptly notify the Owner in writing of such relationship and notify the Owner of the specific nature of the contemplated transaction, according to Section 6.10.2.

§ 2.3.2.5 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, scheduling, and status of the Work. The Construction Manager shall prepare and promptly distribute minutes to the Owner and Architect.

§ 2.3.2.6 Upon the execution of the Guaranteed Maximum Price Amendment, the Construction Manager shall prepare and submit to the Owner and Architect a construction schedule for the Work and submittal schedule in accordance with Section 3.10 of A201-2007.

§ 2.3.2.7 The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information required by the Owner. The Construction Manager shall also keep, and make available to the Owner and Architect, a daily log containing a record for each day of weather, portions of the Work in progress, number of workers on site, identification of equipment on site, problems that might affect progress of the work, accidents, injuries, and other information required by the Owner.

§ 2.3.2.8 The Construction Manager shall develop a system of cost control for the Work, including regular monitoring of actual costs for activities in progress and estimates for uncompleted tasks and proposed changes. The Construction Manager shall identify variances between actual and estimated costs and report the variances to the Owner and Architect and shall provide this information in its monthly reports to the Owner and Architect, in accordance with Section 2.3.2.7 above.

#### § 2.4 Professional Services

Section 3.12.10 of A201-2007 shall apply to both the Preconstruction and Construction Phases.

#### § 2.5 Hazardous Materials

Section 10.3 of A201-2007 shall apply to both the Preconstruction and Construction Phases.

### ARTICLE 3 OWNER'S RESPONSIBILITIES

#### § 3.1 Information and Services Required of the Owner

§ 3.1.1 The Owner shall provide information with reasonable promptness, regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, constraints, and criteria, including schedule, space requirements and relationships, flexibility and expandability, special equipment, systems sustainability and site requirements.

§ 3.1.2 Prior to the execution of the Guaranteed Maximum Price Amendment, the Construction Manager may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. Thereafter, the Construction Manager may only request such evidence if (1) the Owner fails to make payments to the Construction Manager as the Contract Documents require, (2) a change in the Work materially changes the Contract Sum, or (3) the Construction Manager identifies in writing a reasonable concern regarding the Owner's ability to make payment when due. The Owner shall furnish such evidence as a condition precedent to commencement or continuation of the Work or the portion of the Work affected by a material change. After the Owner furnishes the evidence, the Owner shall not materially vary such financial arrangements without prior notice to the Construction Manager and Architect.

§ 3.1.3 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1.1, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 3.1.4 **Structural and Environmental Tests, Surveys and Reports.** During the Preconstruction Phase, the Owner shall furnish the following information or services with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services. The Construction Manager shall be entitled to rely on the accuracy of information and services furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 3.1.4.1 The Owner shall furnish tests, inspections and reports required by law and as otherwise agreed to by the parties, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 3.1.4.2 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 3.1.4.3 The Owner, when such services are requested, shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 3.1.4.4 During the Construction Phase, the Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services.

### § 3.2 Owner's Designated Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall render decisions promptly and furnish information expeditiously, so as to avoid unreasonable delay in the services or Work of the Construction Manager. Except as otherwise provided in Section 4.2.1 of A201-2007, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 3.2.1 **Legal Requirements.** The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

### § 3.3 Architect

The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B103™-2007, Standard Form of Agreement Between Owner and Architect, including any additional services requested by the Construction Manager that are necessary for the Preconstruction and Construction Phase services under this Agreement. The Owner shall provide the Construction Manager a copy of the executed agreement between the Owner and the Architect, and any further modifications to the agreement.

## ARTICLE 4 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES

### § 4.1 Compensation

§ 4.1.1 For the Construction Manager's Preconstruction Phase services, the Owner shall compensate the Construction Manager as follows:

§ 4.1.2 For the Construction Manager's Preconstruction Phase services described in Sections 2.1 and 2.2: *(Insert amount of, or basis for, compensation and include a list of reimbursable cost items, as applicable.)*

Compensation shall be **2.50%** of total bid amounts of all bid packages for the construction cost of the project determined at completion of the bidding process. This compensation will be applicable if Owner does not proceed with project.

Reimbursable cost items are listed below:

Advertisements for Bids

Printing and distribution of plans and specifications

§ 4.1.3 If the Preconstruction Phase services covered by this Agreement have not been completed within Three ( 3 ) months of the date of this Agreement, through no fault of the Construction Manager, the Construction Manager's compensation for Preconstruction Phase services shall be equitably adjusted.

§ 4.1.4 Compensation based on Direct Personnel Expense includes the direct salaries of the Construction Manager's personnel providing Preconstruction Phase services on the Project and the Construction Manager's costs for the mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, employee retirement plans and similar contributions.

#### § 4.2 Payments

§ 4.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed.

§ 4.2.2 Payments are due and payable upon presentation of the Construction Manager's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.  
(Insert rate of monthly or annual interest agreed upon.)

%

### ARTICLE 5 COMPENSATION FOR CONSTRUCTION PHASE SERVICES

§ 5.1 For the Construction Manager's performance of the Work as described in Section 2.3, the Owner shall pay the Construction Manager the Contract Sum in current funds. The Contract Sum is the Cost of the Work as defined in Section 6.1.1 plus the Construction Manager's Fee.

§ 5.1.1 The Construction Manager's Fee:

(State a lump sum, percentage of Cost of the Work or other provision for determining the Construction Manager's Fee.)

Compensation for Construction Management Fee shall be **10%** of the cost of construction as set forth in this contract. General Requirements are considered cost of construction. Included in this contract will be added a 2% Contingency. Contingency subject to change based on owner, architect, and construction manager determination at award of project.

§ 5.1.2 The method of adjustment of the Construction Manager's Fee for changes in the Work:

Compensation for ADD Change Orders shall be **10%** C.M. Fee and **5%** for General Requirements based on the cost of the additional work and no deduct in C.M. Fee or General Requirements for DEDUCT Change Orders.

§ 5.1.3 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

§ 5.1.4 Rental rates for Construction Manager-owned equipment shall not exceed **One Hundred percent (100.00 %)** of the standard rate paid at the place of the Project.

§ 5.1.5 Unit prices, if any:

(Identify and state the unit price; state the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit(\$0.00)
------	-----------------------	------------------------

#### § 5.2 Guaranteed Maximum Price

§ 5.2.1 The Construction Manager guarantees that the Contract Sum shall not exceed the Guaranteed Maximum Price set forth in the Guaranteed Maximum Price Amendment, as it is amended from time to time. To the extent the Cost of the Work exceeds the Guaranteed Maximum Price, the Construction Manager shall bear such costs in excess of the Guaranteed Maximum Price without reimbursement or additional compensation from the Owner.

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*(Insert specific provisions if the Construction Manager is to participate in any savings.)*

§ 5.2.2 The Guaranteed Maximum Price is subject to additions and deductions by Change Order as provided in the Contract Documents and the Date of Substantial Completion shall be subject to adjustment as provided in the Contract Documents.

### § 5.3 Changes in the Work

§ 5.3.1 The Owner may, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions. The Owner shall issue such changes in writing. The Architect may make minor changes in the Work as provided in Section 7.4 of AIA Document A201- 2007, General Conditions of the Contract for Construction. The Construction Manager shall be entitled to an equitable adjustment in the Contract Time as a result of changes in the Work.

§ 5.3.2 Adjustments to the Guaranteed Maximum Price on account of changes in the Work subsequent to the execution of the Guaranteed Maximum Price Amendment may be determined by any of the methods listed in Section 7.3.3 of AIA Document A201- 2007, General Conditions of the Contract for Construction.

§ 5.3.3 In calculating adjustments to subcontracts (except those awarded with the Owner's prior consent on the basis of cost plus a fee), the terms "cost" and "fee" as used in Section 7.3.3.3 of AIA Document A201- 2007 and the term "costs" as used in Section 7.3.7 of AIA Document A201- 2007 shall have the meanings assigned to them in AIA Document A201-2007 and shall not be modified by Sections 5.1 and 5.2, Sections 6.1 through 6.7, and Section 6.8 of this Agreement. Adjustments to subcontracts awarded with the Owner's prior consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

§ 5.3.4 In calculating adjustments to the Guaranteed Maximum Price, the terms "cost" and "costs" as used in the above-referenced provisions of AIA Document A201- 2007 shall mean the Cost of the Work as defined in Sections 6.1 to 6.7 of this Agreement and the term "fee" shall mean the Construction Manager's Fee as defined in Section 5.1 of this Agreement.

§ 5.3.5 If no specific provision is made in Section 5.1.2 for adjustment of the Construction Manager's Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Section 5.1.2 will cause substantial inequity to the Owner or Construction Manager, the Construction Manager's Fee shall be equitably adjusted on the same basis that was used to establish the Fee for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

## ARTICLE 6 COST OF THE WORK FOR CONSTRUCTION PHASE

### § 6.1 Costs to Be Reimbursed

§ 6.1.1 The term Cost of the Work shall mean costs necessarily incurred by the Construction Manager in the proper performance of the Work. Such costs shall be at rates not higher than the standard paid at the place of the Project except with prior consent of the Owner. The Cost of the Work shall include only the items set forth in Sections 6.1 through 6.7.

§ 6.1.2 Where any cost is subject to the Owner's prior approval, the Construction Manager shall obtain this approval prior to incurring the cost. The parties shall endeavor to identify any such costs prior to executing Guaranteed Maximum Price Amendment.

### § 6.2 Labor Costs

§ 6.2.1 Wages of construction workers directly employed by the Construction Manager to perform the construction of the Work at the site or, with the Owner's prior approval, at off-site workshops.

Project Manager: \$95/hr

Assistant Project Manager: \$75/hr

Project Superintendent: \$90/hr

Clerical: \$50/hr

Carpentry Labor: \$45/hr

General Labor: \$35/hr

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§ 6.2.2 Wages or salaries of the Construction Manager's supervisory and administrative personnel when stationed at the site with the Owner's prior approval.

*(If it is intended that the wages or salaries of certain personnel stationed at the Construction Manager's principal or other offices shall be included in the Cost of the Work, identify in Section 11.5, the personnel to be included, whether for all or only part of their time, and the rates at which their time will be charged to the Work.)*

§ 6.2.3 Wages and salaries of the Construction Manager's supervisory or administrative personnel engaged at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ 6.2.4 Costs paid or incurred by the Construction Manager for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 6.2.1 through 6.2.3.

§ 6.2.5 Bonuses, profit sharing, incentive compensation and any other discretionary payments paid to anyone hired by the Construction Manager or paid to any Subcontractor or vendor, with the Owner's prior approval.

### § 6.3 Subcontract Costs

Payments made by the Construction Manager to Subcontractors in accordance with the requirements of the subcontracts.

### § 6.4 Costs of Materials and Equipment Incorporated in the Completed Construction

§ 6.4.1 Costs, including transportation and storage, of materials and equipment incorporated or to be incorporated in the completed construction.

§ 6.4.2 Costs of materials described in the preceding Section 6.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Construction Manager. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

### § 6.5 Costs of Other Materials and Equipment, Temporary Facilities and Related Items

§ 6.5.1 Costs of transportation, storage, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment and tools that are not fully consumed shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Construction Manager shall mean fair market value.

§ 6.5.2 Rental charges for temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and costs of transportation, installation, minor repairs, dismantling and removal. The total rental cost of any Construction Manager-owned item may not exceed the purchase price of any comparable item. Rates of Construction Manager-owned equipment and quantities of equipment shall be subject to the Owner's prior approval.

§ 6.5.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ 6.5.4 Costs of document reproductions, facsimile transmissions and long-distance telephone calls, postage and parcel delivery charges, telephone service at the site and reasonable petty cash expenses of the site office.

§ 6.5.5 That portion of the reasonable expenses of the Construction Manager's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ 6.5.6 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, subject to the Owner's prior approval.

#### § 6.6 Miscellaneous Costs

§ 6.6.1 Premiums for that portion of insurance and bonds required by the Contract Documents that can be directly attributed to this Contract. Self-insurance for either full or partial amounts of the coverages required by the Contract Documents, with the Owner's prior approval. The basis of reimbursement for Builder's Risk shall be at a rate of .375% and reimbursement for General & Professional Liability Insurance shall be at a rate of .45% of the cost of construction. Compensation for bonds shall be 2% of the construction cost of the project.

§ 6.6.2 Sales, use or similar taxes imposed by a governmental authority that are related to the Work and for which the Construction Manager is liable.

§ 6.6.3 Fees and assessments for the building permit and for other permits, licenses and inspections for which the Construction Manager is required by the Contract Documents to pay.

§ 6.6.4 Fees of laboratories for tests required by the Contract Documents, except those related to defective or nonconforming Work for which reimbursement is excluded by Section 13.5.3 of AIA Document A201-2007 or by other provisions of the Contract Documents, and which do not fall within the scope of Section 6.7.3.

§ 6.6.5 Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents; the cost of defending suits or claims for infringement of patent rights arising from such requirement of the Contract Documents; and payments made in accordance with legal judgments against the Construction Manager resulting from such suits or claims and payments of settlements made with the Owner's consent. However, such costs of legal defenses, judgments and settlements shall not be included in the calculation of the Construction Manager's Fee or subject to the Guaranteed Maximum Price. If such royalties, fees and costs are excluded by the last sentence of Section 3.17 of AIA Document A201-2007 or other provisions of the Contract Documents, then they shall not be included in the Cost of the Work.

§ 6.6.6 Costs for electronic equipment and software, directly related to the Work with the Owner's prior approval.

§ 6.6.7 Deposits lost for causes other than the Construction Manager's negligence or failure to fulfill a specific responsibility in the Contract Documents.

§ 6.6.8 Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Construction Manager, reasonably incurred by the Construction Manager after the execution of this Agreement in the performance of the Work and with the Owner's prior approval, which shall not be unreasonably withheld.

§ 6.6.9 Subject to the Owner's prior approval, expenses incurred in accordance with the Construction Manager's standard written personnel policy for relocation and temporary living allowances of the Construction Manager's personnel required for the Work.

#### § 6.7 Other Costs and Emergencies

§ 6.7.1 Other costs incurred in the performance of the Work if, and to the extent, approved in advance in writing by the Owner.

§ 6.7.2 Costs incurred in taking action to prevent threatened damage, injury or loss in case of an emergency affecting the safety of persons and property, as provided in Section 10.4 of AIA Document A201-2007.

§ 6.7.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Construction Manager, Subcontractors or suppliers, provided that such damaged or nonconforming Work was not caused by negligence or failure to fulfill a specific responsibility of the Construction Manager and only to the extent that the cost of repair or correction is not recovered by the Construction Manager from insurance, sureties, Subcontractors, suppliers, or others.

§ 6.7.4 The costs described in Sections 6.1 through 6.7 shall be included in the Cost of the Work, notwithstanding any provision of AJA Document A201-2007 or other Conditions of the Contract which may require the Construction Manager to pay such costs, unless such costs are excluded by the provisions of Section 6.8.

### § 6.8 Costs Not To Be Reimbursed

§ 6.8.1 The Cost of the Work shall not include the items listed below:

- .1 Salaries and other compensation of the Construction Manager's personnel stationed at the Construction Manager's principal office or offices other than the site office, except as specifically provided in Section 6.2, or as may be provided in Article 11;
- .2 Expenses of the Construction Manager's principal office and offices other than the site office;
- .3 Overhead and general expenses, except as may be expressly included in Sections 6.1 to 6.7;
- .4 The Construction Manager's capital expenses, including interest on the Construction Manager's capital employed for the Work;
- .5 Except as provided in Section 6.7.3 of this Agreement, costs due to the negligence or failure of the Construction Manager, Subcontractors and suppliers or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable to fulfill a specific responsibility of the Contract;
- .6 Any cost not specifically and expressly described in Sections 6.1 to 6.7;
- .7 Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price to be exceeded; and
- .8 Costs for services incurred during the Preconstruction Phase.

### § 6.9 Discounts, Rebates and Refunds

§ 6.9.1 Cash discounts obtained on payments made by the Construction Manager shall accrue to the Owner if (1) before making the payment, the Construction Manager included them in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Construction Manager with which to make payments; otherwise, cash discounts shall accrue to the Construction Manager. Trade discounts, rebates, refunds and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Construction Manager shall make provisions so that they can be obtained.

§ 6.9.2 Amounts that accrue to the Owner in accordance with the provisions of Section 6.9.1 shall be credited to the Owner as a deduction from the Cost of the Work.

### § 6.10 Related Party Transactions

§ 6.10.1 For purposes of Section 6.10, the term "related party" shall mean a parent, subsidiary, affiliate or other entity having common ownership or management with the Construction Manager; any entity in which any stockholder in, or management employee of, the Construction Manager owns any interest in excess of ten percent in the aggregate; or any person or entity which has the right to control the business or affairs of the Construction Manager. The term "related party" includes any member of the immediate family of any person identified above.

§ 6.10.2 If any of the costs to be reimbursed arise from a transaction between the Construction Manager and a related party, the Construction Manager shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction, then the cost incurred shall be included as a cost to be reimbursed, and the Construction Manager shall procure the Work, equipment, goods or service from the related party, as a Subcontractor, according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3. If the Owner fails to authorize the transaction, the Construction Manager shall procure the Work, equipment, goods or service from some person or entity other than a related party according to the terms of Sections 2.3.2.1, 2.3.2.2 and 2.3.2.3.

### § 6.11 Accounting Records

The Construction Manager shall keep full and detailed records and accounts related to the cost of the Work and exercise such controls as may be necessary for proper financial management under this Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Construction Manager's records and accounts, including complete documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, subcontracts, Subcontractor's proposals, purchase orders, vouchers, memoranda and other data relating to this Contract. The Construction

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Manager shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

## **ARTICLE 7 PAYMENTS FOR CONSTRUCTION PHASE SERVICES**

### **§ 7.1 Progress Payments**

**§ 7.1.1** Based upon Applications for Payment submitted to the Architect by the Construction Manager and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Construction Manager as provided below and elsewhere in the Contract Documents.

**§ 7.1.2** The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

#### **25<sup>th</sup> Day of Each Month**

**§ 7.1.3** Provided that an Application for Payment is received by the Architect not later than the **Thirtieth** day of a month, the Owner shall make payment of the certified amount to the Construction Manager not later than the **Tenth** day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than **Thirty (30)** days after the Architect receives the Application for Payment.

*(Federal, state or local laws may require payment within a certain period of time.)*

**§ 7.1.4** With each Application for Payment, the Construction Manager shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that cash disbursements already made by the Construction Manager on account of the Cost of the Work equal or exceed progress payments already received by the Construction Manager, less that portion of those payments attributable to the Construction Manager's Fee, plus payrolls for the period covered by the present Application for Payment.

**§ 7.1.5** Each Application for Payment shall be based on the most recent schedule of values submitted by the Construction Manager in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among the various portions of the Work, except that the Construction Manager's Fee shall be shown as a single separate item. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Construction Manager's Applications for Payment.

**§ 7.1.6** Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed, or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Construction Manager on account of that portion of the Work for which the Construction Manager has made or intends to make actual payment prior to the next Application for Payment by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

**§ 7.1.7** Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1** Take that portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values. Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201 - 2007;
- .2** Add that portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work, or if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing;
- .3** Add the Construction Manager's Fee, less retainage of Zero percent (0.00 %). The Construction Manager's Fee shall be computed upon the Cost of the Work at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, shall be an amount that bears the

same ratio to that fixed-sum fee as the Cost of the Work bears to a reasonable estimate of the probable Cost of the Work upon its completion;

- .4 Subtract retainage of Zero percent (0.00 %) from that portion of the Work that the Construction Manager self-performs;
- .5 Subtract the aggregate of previous payments made by the Owner;
- .6 Subtract the shortfall, if any, indicated by the Construction Manager in the documentation required by Section 7.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's auditors in such documentation; and
- .7 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-2007.

**§ 7.1.8** The Owner and Construction Manager shall agree upon (1) a mutually acceptable procedure for review and approval of payments to Subcontractors and (2) the percentage of retainage held on Subcontracts, and the Construction Manager shall execute subcontracts in accordance with those agreements. The percentage of retainage held on Subcontractors shall be 10%.

**§ 7.1.9** Except with the Owner's prior approval, the Construction Manager shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

**§ 7.1.10** In taking action on the Construction Manager's Applications for Payment, the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Construction Manager and shall not be deemed to represent that the Architect has made a detailed examination, audit or arithmetic verification of the documentation submitted in accordance with Section 7.1.4 or other supporting data; that the Architect has made exhaustive or continuous on-site inspections; or that the Architect has made examinations to ascertain how or for what purposes the Construction Manager has used amounts previously paid on account of the Contract. Such examinations, audits and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

## **§ 7.2 Final Payment**

**§ 7.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Construction Manager when

- .1 the Construction Manager has fully performed the Contract except for the Construction Manager's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201- 2007, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Construction Manager has submitted a final accounting for the Cost of the Work and a final Application for Payment; and
- .3 a final Certificate for Payment has been issued by the Architect.

The Owner's final payment to the Construction Manager shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

**§ 7.2.2** The Owner's auditors will review and report in writing on the Construction Manager's final accounting within 30 days after delivery of the final accounting to the Architect by the Construction Manager. Based upon such Cost of the Work as the Owner's auditors report to be substantiated by the Construction Manager's final accounting, and provided the other conditions of Section 7.2.1 have been met, the Architect will, within seven days after receipt of the written report of the Owner's auditors, either issue to the Owner a final Certificate for Payment with a copy to the Construction Manager, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding a certificate as provided in Section 9.5.1 of the AIA Document A201- 2007. The time periods stated in this Section supersede those stated in Section 9.4.1 of the AIA Document A201- 2007. The Architect is not responsible for verifying the accuracy of the Construction Manager's final accounting.

**§ 7.2.3** If the Owner's auditors report the Cost of the Work as substantiated by the Construction Manager's final accounting to be less than claimed by the Construction Manager, the Construction Manager shall be entitled to request mediation of the disputed amount without seeking an initial decision pursuant to Section 15.2 of A201-2007. A request for mediation shall be made by the Construction Manager within 30 days after the Construction

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Manager's receipt of a copy of the Architect's final Certificate for Payment. Failure to request mediation within this 30-day period shall result in the substantiated amount reported by the Owner's auditors becoming binding on the Construction Manager. Pending a final resolution of the disputed amount, the Owner shall pay the Construction Manager the amount certified in the Architect's final Certificate for Payment.

§ 7.2.4 If, subsequent to final payment and at the Owner's request, the Construction Manager incurs costs described in Section 6.1.1 and not excluded by Section 6.8 to correct defective or nonconforming Work, the Owner shall reimburse the Construction Manager such costs and the Construction Manager's Fee applicable thereto on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If the Construction Manager has participated in savings as provided in Section 5.2.1, the amount of such savings shall be recalculated and appropriate credit given to the Owner in determining the net amount to be paid by the Owner to the Construction Manager.

#### ARTICLE 8 INSURANCE AND BONDS

For all phases of the Project, the Construction Manager and the Owner shall purchase and maintain insurance, and the Construction Manager shall provide bonds as set forth in Article 11 of AIA Document A201-2007. *(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201-2007.)*

Type of Insurance or Bond	Limit of Liability or Bond Amount (\$0.00)
Performance Bond	
Payment Bond	
Maintenance Bond	

#### ARTICLE 9 DISPUTE RESOLUTION

§ 9.1 Any Claim between the Owner and Construction Manager shall be resolved in accordance with the provisions set forth in this Article 9 and Article 15 of A201-2007. However, for Claims arising from or relating to the Construction Manager's Preconstruction Phase services, no decision by the Initial Decision Maker shall be required as a condition precedent to mediation or binding dispute resolution, and Section 9.3 of this Agreement shall not apply.

§ 9.2 For any Claim subject to, but not resolved by mediation pursuant to Section 15.3 of AIA Document A201-2007, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box. If the Owner and Construction Manager do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)*

- Arbitration pursuant to Section 15.4 of AIA Document A201-2007
- Litigation in a court of competent jurisdiction
- Other: *(Specify)*

If a dispute arises out of or relates to this contract, or the breach thereof; and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure.

#### § 9.3 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Section 15.2 of AIA Document A201-2007 for Claims arising from or relating to the Construction Manager's Construction Phase services, unless the parties appoint below another individual, not a party to the Agreement, to serve as the Initial Decision Maker.

*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

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## **ARTICLE 10 TERMINATION OR SUSPENSION**

### **§ 10.1 Termination Prior to Establishment of the Guaranteed Maximum Price**

**§ 10.1.1** Prior to the execution of the Guaranteed Maximum Price Amendment, the Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager for the Owner's convenience and without cause, and the Construction Manager may terminate this Agreement, upon not less than seven days' written notice to the Owner, for the reasons set forth in Section 14.1.1 of A201-2007.

**§ 10.1.2** In the event of termination of this Agreement pursuant to Section 10.1.1, the Construction Manager shall be equitably compensated for Preconstruction Phase services performed prior to receipt of a notice of termination. In no event shall the Construction Manager's compensation under this Section exceed the compensation set forth in Section 4.1.

**§ 10.1.3** If the Owner terminates the Contract pursuant to Section 10.1.1 after the commencement of the Construction Phase but prior to the execution of the Guaranteed Maximum Price Amendment, the Owner shall pay to the Construction Manager an amount calculated as follows, which amount shall be in addition to any compensation paid to the Construction Manager under Section 10.1.2:

- .1 Take the Cost of the Work incurred by the Construction Manager to the date of termination;
- .2 Add the Construction Manager's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 5.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
- .3 Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

The Owner shall also pay the Construction Manager fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Construction Manager which the Owner elects to retain and which is not otherwise included in the Cost of the Work under Section 10.1.3.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Construction Manager shall, as a condition of receiving the payments referred to in this Article 10, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Construction Manager, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Construction Manager under such subcontracts or purchase orders. All Subcontracts, purchase orders and rental agreements entered into by the Construction Manager will contain provisions allowing for assignment to the Owner as described above.

If the Owner accepts assignment of subcontracts, purchase orders or rental agreements as described above, the Owner will reimburse or indemnify the Construction Manager for all costs arising under the subcontract, purchase order or rental agreement, if those costs would have been reimbursable as Cost of the Work if the contract had not been terminated. If the Owner chooses not to accept assignment of any subcontract, purchase order or rental agreement that would have constituted a Cost of the Work had this agreement not been terminated, the Construction Manager will terminate the subcontract, purchase order or rental agreement and the Owner will pay the Construction Manager the costs necessarily incurred by the Construction Manager because of such termination.

### **§ 10.2 Termination Subsequent to Establishing Guaranteed Maximum Price**

Following execution of the Guaranteed Maximum Price Amendment and subject to the provisions of Section 10.2.1 and 10.2.2 below, the Contract may be terminated as provided in Article 14 of AIA Document A201-2007.

**§ 10.2.1** If the Owner terminates the Contract after execution of the Guaranteed Price Amendment, the amount payable to the Construction Manager pursuant to Sections 14.2 and 14.4 of A201-2007 shall not exceed the amount the Construction Manager would otherwise have received pursuant to Sections 10.1.2 and 10.1.3 of this Agreement.

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**§ 10.2.2** If the Construction Manager terminates the Contract after execution of the Guaranteed Maximum Price Amendment, the amount payable to the Construction Manager under Section 14.1.3 of A201-2007 shall not exceed the amount the Construction Manager would otherwise have received under Sections 10.1.2 and 10.1.3 above, except that the Construction Manager's Fee shall be calculated as if the Work had been fully completed by the Construction Manager, utilizing as necessary a reasonable estimate of the Cost of the Work for Work not actually completed.

**§ 10.3 Suspension**

The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2007. In such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Section 14.3.2 of AIA Document A201-2007, except that the term "profit" shall be understood to mean the Construction Manager's Fee as described in Sections 5.1 and 5.3.5 of this Agreement.

**ARTICLE 11 MISCELLANEOUS PROVISIONS**

**§ 11.1** Terms in this Agreement shall have the same meaning as those in A201-2007.

**§ 11.2 Ownership and Use of Documents**

Section 1.5 of A201-2007 shall apply to both the Preconstruction and Construction Phases.

**§ 11.3 Governing Law**

Section 13.1 of A201-2007 shall apply to both the Preconstruction and Construction Phases.

**§ 11.4 Assignment**

The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement. Except as provided in Section 13.2.2 of A201-2007, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

**§ 11.5** Other provisions:

Project Manager: \$95/hr

Assistant Project Manager: \$75/hr

Project Superintendent: \$90/hr

Clerical: \$50/hr

Carpentry Labor: \$45/hr

General Labor: \$35/hr

Section 179D Allocation: As part of the Energy Policy Act of 2005, Congress enacted Section 179D of the Internal Revenue Code to encourage the design and construction of energy efficient buildings. This program allows government building owners to allocate potential Section 179D deductions for the installation of energy efficient building envelope, HVAC and hot water systems, or interior lighting systems. Taxpayers eligible to receive an allocation may include an architect, engineer, contractor, environmental consultant, or energy services provider. Lawton Public Schools hereby provides **CDBL, Inc.**, the Section 179D deduction for this project. The authorized owner representative is not responsible for certification of the energy efficient commercial building property. The taxpayer receiving the allocation is solely responsible for obtaining the required certification and onsite verification and for ensuring their accuracy and substance. Following a Lawton Public Schools will be provided with a summary analysis detailing the energy-saving improvements and the final Section 179D deduction amount.

**ARTICLE 12 SCOPE OF THE AGREEMENT**

**§ 12.1** This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

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§ 12.2 The following documents comprise the Agreement:

- .1 AIA Document A133- 2009 , Standard Form of Agreement Between Owner and Construction Manager As Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.
- .2 AIA Document A201- 2007, General Conditions of the Contract for Construction
- .3 AIA Document E2 01™- 2007, Digital Data Protocol Exhibit, if completed, or the following:  
  
- .4 AIA Document E202n '- 2008, Building Information Modeling Protocol Exhibit, if completed, or the following:  
  
- .5 Other Documents:  
*(List other documents, if any, forming the Agreement.)*

This agreement is entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** *(Signature)*

\_\_\_\_\_  
**CONSTRUCTION MANAGER** *(Signature)*  
**Michael B. Brown, Owner/President, CDBL, Inc.**

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*(Printed name and title)*

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**Minutes of the Lawton Public Schools Board of  
Education Regular Meeting  
Held on Thursday, October 19, 2023**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Thursday, October 19, 2023 at 5:15 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

**1-3. Call to Order, Pledge of Allegiance and Roll Call**

Zeldon Rice, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Mary Bradley: Present  
Carla Clodfelter: Present  
Elizabeth Fabrega: Absent  
Patty Neuwirth: Present  
James Peay: Present  
Zeldon Rice: Present

**4. Special Guests/Special Recognitions - Kevin Hime and Zeldon Rice**

Teresa Jackson and Lesa Sparks presented a PowerPoint presentation and areas of update for Goal Area 1 of the District's Strategic Plan.

**5. Report of the Superintendent**

a. Information Item: Business Operations and Educational Services Departmental Updates  
Updated reports from Business Operations and Educational Services were provided to the board, sharing both recent and pending activities in their departments ensuring the board members stay informed about the district functions and initiatives.

b. Discussion with Possible Action to Approve the Following Sanctioning Applications  
**Motion Passed:** Motion to approve proposed sanctioning applications passed with a motion by Carla Clodfelter and a second by Mary Bradley.

Carla Clodfelter: Yes  
James Peay: No Vote  
Mary Bradley: Yes  
Patty Neuwirth: Abstain (With Conflict)  
Zeldon Rice: Yes

c. Superintendent's Announcement(s)

**6. Consent Agenda**

**(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of**

any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) Purchase Order # 1402-1480

Building Fund (21) Purchase Order # 52-57

Bond Fund (33) Purchase Order # 120-127

2. Change Order Listing

3. Payroll Encumbrance Purchase Order Numbers

b. Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of September, 2023

2. Revised Estimate of Needs

c. Report of the Activity Fund Custodian - Kim Wander

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

d. Report of the Clerk

1. Contracts / Agreements

e. Approval of the Minutes of the Sept. 28th, 2023 Regular Board Meeting

f. Item(s) Removed from the Consent Agenda for Separate Action

g. Approval of the Balance of the Consent Agenda

**Motion Passed:** Motion to approve the balance of the consent agenda passed with a motion by Patty Neuwirth and a second by Carla Clodfelter.

Carla Clodfelter: Yes

James Peay: No Vote

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

h. Approval of Item that was Previously Pulled for Separate Action

## 7. Proposed Executive Session to Discuss:

There was no executive session.

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B



includes new potential hires and presented to the board under separate cover).  
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

**8. Vote to Convene into Executive Session**

**9. Acknowledge Board's Return to Open Session**

**10. Executive Session Minutes Compliance Announcement**

**11. Discussion and possible board action to enter into a litigation settlement agreements.**

**Motion Passed:** Motion to approve the litigation settlement agreements passed with a motion by Patty Neuwirth and a second by Mary Bradley.

Carla Clodfelter: Yes

James Peay: No Vote

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

**12. Superintendent's Personnel Report / Items Discussed in Executive Session**

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

**Motion Passed:** Motion to approve the Superintendent's Personnel Report passed with a motion by Carla Clodfelter and a second by Patty Neuwirth.

Carla Clodfelter: Yes

James Peay: No Vote

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

**13. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)**

There was no New Business.

**14. The next regular board meeting date is Thursday, November 16, 2023, at 5:15 p.m., in the Shoemaker Center Auditorium.**

**15. Setting New Board Meeting Dates**

No new dates were set.

**16. Board Announcements**

LPSF Ladies Bingo Night is coming up in January.

Ms. Neuwirth announced a three-day Arts Council Summit was recently held in Lawton for the first time ever and expressed how well LPS stood out.

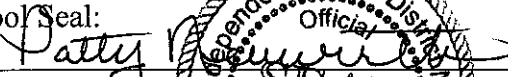
**17. Adjournment**

The meeting adjourned at 5:35 p.m.

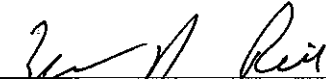
I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

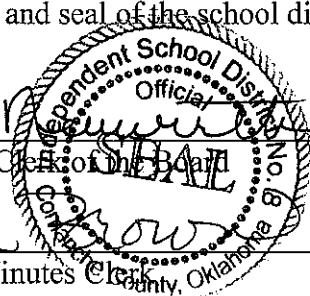
Witness my hand and seal of the school district this 25<sup>th</sup> day of October, 2023.

School Seal:

  
\_\_\_\_\_  
Patty Neuwirth, Clerk of the Board

  
\_\_\_\_\_  
Schyla Brown, Minutes Clerk

  
\_\_\_\_\_  
Zelfon Rice, President





**Minutes of the Lawton Public Schools Board of  
Education Special Meeting  
Held on Monday, November 6, 2023**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Monday, November 6, 2023 at 11:00 AM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

**1-3. Call to Order, Pledge of Allegiance and Roll Call**

Zeldon Rice, President, called the meeting to order. Assistant Superintendent, Dr. Jason James led the flag salute. Roll call indicated the following board members were present:

Mary Bradley:	Present
Carla Clodfelter:	Absent
Elizabeth Fabrega:	Absent
Patty Neuwirth:	Present
James Peay:	Absent
Zeldon Rice:	Present

**4. Report of the Superintendent**

a. Approval of Board of Education Election Packet Seat #4

**Motion Passed:** Motion to approve Board of Education Election Packet Seat #4 passed with a motion by Patty Neuwirth and a second by Mary Bradley.

Mary Bradley:	Yes
Patty Neuwirth:	Yes
Zeldon Rice:	Yes

b. Discussion and possible board action to approve a grant application for the opioid grant program and delegate authority to the superintendent to proceed with the process of filing.

**Motion Passed:** Motion to approve a grant application for the opioid grant program and delegate authority to the superintendent to proceed with the process of filing. passed with a motion by Mary Bradley and a second by Patty Neuwirth.

Mary Bradley:	Yes
Patty Neuwirth:	Yes
Zeldon Rice:	Yes

**5. Board Announcements**

The annual Shoemaker/Media Center Employee Luncheon will be held on November 17 at 11:30 a.m.

**6. Adjournment**

The meeting adjourned at 11:01 a.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this 6<sup>th</sup> day of November, 2023.

School Seal:

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Patty Neuwirth, Clerk of the Board

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Schyla Brown, Minutes Clerk

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Zeldon Rice, President

## HUMAN RESOURCES

### Personnel Report - Exhibit A November 16, 2023

\*Denotes Retirement; \*\*Denotes never worked

The following RESIGNATIONS have been received:

#### CERTIFIED

NAME	ASSIGNMENT	END DATE
Mullins, Richard*	Assistant Principal	12/15/2023
Thomas, Elizabeth	Teacher	11/3/2023

#### SUPPORT

NAME	ASSIGNMENT	END DATE
Albugh, Steve	Custodian	10/26/2023
Bayones, Edward	Police Officer	11/3/2023
Beck, Andrew	Custodian	10/25/2023
Brennan, Laurey*	Library Assistant	12/15/2023
Hernandez, Carol	Discretionary Aide	10/19/2023
Kennard, James	Custodian	11/28/2023
Kuehnel, Nathalie	Secretary	10/31/2023
McLure, Jeffrey	Custodian	11/6/2023
Moore, Jonathan	Police Officer	11/1/2023
Morris, Celandra	Cook	11/30/2023
Myers-Sharp, Ashlie	Discretionary Aide	10/23/2023
Rhae, Kim	Cook	10/24/2023`
Risnear, Ashley	Personal Care Asssistant	11/3/2023
Smith, Kellie	Secretary	11/14/2023

Smith, Russell	Landscape Worker	10/23/2023
Stephens, Twyla	Police Officer	11/6/2023
Wallace, Arion	Custodian	10/18/2023
Yarbrough, Pauline	Cook	11/14/2023

**Personnel Report - Exhibit A - Retire/Rehire**

**The following employments are recommended for employment and will be on temporary contracts during the 2023-2024 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY24.**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Schlegel, Donna	Teacher	11/14/2023

## HUMAN RESOURCES

### Personnel Report - Exhibit B

November 16, 2023

The following EMPLOYMENTS are recommended for temporary contracts during the 2023-2024 school year:

#### CERTIFIED

NAME	ASSIGNMENT	START DATE
Belle, Stephanie	LPC	11/16/2023
Hansley, Heather	Teacher	11/27/2023
Hunter, Ashley	Teacher	10/30/2023
Smith, Rhett	Teacher	10/27/2023
Williams, Phyllis	Teacher	11/6/2023

#### SUPPORT

NAME	ASSIGNMENT	START DATE
Albaugh, Steve II	Custodian	10/23/2023
Ard, Fantasia	Personal Care Assistant	11/13/2023
Artzberger, Cindy	Special Education Teacher Assistant	10/31/2023
Bailey, Jordan	Discretionary Aide	11/27/2023
Bentley, Kelly	Class Size Teacher Assistant	10/23/2023
Blackford, Robby	Bus Driver	11/7/2023
Borden, Melissa	Pre-Kindergarten Teacher Assistant	11/20/2023
Claflin, Zachary	Custodian	11/7/2023
Doucette, Jaworski	Sweeper	10/23/2023
DunsWorth, David	Personal Care Assistant	11/1/2023
Estrada, Wayna	Cook	11/13/2023

Fennessy, Keava	Custodian	11/8/2023
Ferris-Simmons, Katherine	Special Education Teacher Assistant	11/1/2023
Gridley, Mary	Bus Driver	11/15/2023
Hazelwood, Brandon	Custodian	11/6/2023
Hurd, Daisah	Custodian	11/14/2023
Hutchinson, Olivia	Cook	11/13/2023
Lafferty, Katie	Discretionary Aide	11/6/2023
LaSorsa, Holland	Special Education Teacher Assistant	10/23/2023
Lopez, Angel	Makerspace Instructor	11/1/2023
McLure, Jeffrey	Custodian	10/23/2023
Phillips, Christabel	Cook	10/31/2023
Ream, Amber	Cook	10/30/2023
Rivera, Nadiuka	Cook	11/1/2023
Robinson, William	Custodian	11/6/2023
Spells, Alyssa	Cook	11/13/2023
Van Ryzin, Virginia	Cook	11/13/2023
Velazquez, Amy	Custodian	11/14/2023
Wilson, Calvin	Bus Driver	11/27/2023
Witte, Ashlee	Discretionary Aide	11/13/2023
Wolf, Ida Mae	Special Education Teacher Assistant	10/24/2023
York, Ashley	Secretary	11/1/2023

**The following EXTRA DUTIES have been assigned for the 2023-2024 school year:**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Denning, Melody	Reserve Police Officer	11/8/2023
Gonzalez, Anjelica	Assistant Wrestling Coach	11/7/2023
Graham, Marqual	Assistant Football Coach	8/3/2023



Harris, Darnell	Part Time Custodian	10/30/2023
Horton, Hallie	Assistant Girls Basketball Coach	10/6/2023
Jemsion, Devin	Assistant Boys Basketball Coach	11/7/2023
Kutmen, Kylie	Reserve Police Officer	11/3/2023
Silverio, Victor	Head Baseball Coach	11/6/2023