



**Lawton Public Schools Board of Education
Regular Meeting
April 21, 2022 5:15 PM
Shoemaker Center Auditorium
753 NW Fort Sill Blvd**

Lawton, Oklahoma 73507

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Oath of Office - Area 2 Board Seat - Patty Neuwirth
5. Vote to reorganize the Board of Education
6. Special Guests/Special Recognitions - Kevin Hime and Mary Bradley
7. Report of the Superintendent
 - 7.a. Excellence in Education
 - 7.b. Information Item: Business Operations and Educational Services Departmental Updates
 - 7.c. Board discussion with possible action on Temporary Appropriations for 2022-2023
 - 7.d. Superintendent's Announcement(s)
8. Consent Agenda
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

- 8.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
 - 8.a.1. Approve Purchase Orders
 - General Fund (11) PO#'s 2905-3071
 - Building Fund (21) PO#'s 25-26
 - Municipal Fund (26)
 - Bond Fund (32) PO#'s 47-52
 - Bond Fund (33) PO#'s 206-207
 - 8.a.2. Change Order
 - 8.a.3. Payroll Encumbrance Purchase Order Numbers 50000-52726
 - 8.a.4. Contract Information - DA Engineering LLC
- 8.b. Report of the Chief Financial Officer - Lance Gibbs
 - 8.b.1. Contract with auditor, Mary E Johnson & Associates, PLLC
 - 8.b.2. Treasurer's Report for the Month of March FY 22
- 8.c. Report of the Activity Fund Custodian - LaQuinta Chambers
 - 8.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
- 8.d. Report of the Clerk - Carla Dewberry-Fulner
 - 8.d.1. Contracts / Agreements:
 - Marie Detty Youth and Family Service Center, Inc.
 - Multi County Counseling Inc.
- 8.e. Approval of the Minutes of the March 24, 2022 Regular Board Meeting
- 8.f. Item(s) Removed from the Consent Agenda for Separate Action
- 8.g. Approval of the Balance of the Consent Agenda
- 8.h. Approval of Item that was Previously Pulled for Separate Action
- 9. Proposed Executive Session to Discuss:
 - 9.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A, Exhibit B, and Schedule C. (Exhibit B includes new potential hires and Schedule C terminations presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
 - 9.a.1. The selection of individuals to serve in board-appointed positions for the 2022-2023 school year.
- 10. Vote to Convene into Executive Session
- 11. Acknowledge Board's Return to Open Session
- 12. Executive Session Minutes Compliance Announcement
- 13. Superintendent's Personnel Report / Items Discussed in Executive Session
 - 13.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
 - 13.a.1. Approval of Board Appointed Positions for FY 2022-2023
- 14. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
- 15. The next regular board meeting date is Monday, May 9, 2022, at 5:15 p.m., in the Shoemaker Center Auditorium.

16. Setting New Board Meeting Dates
17. Board Announcements
18. Adjournment

Time of Posting: 4:00 p.m.

Date of Posting: April 20, 2022

Place of Posting: www.lawtops.org and the Foyer of Shoemaker Center, 753 NW Ft. Sill Blvd.

Posted by: Kevin Hime, Superintendent

Kevin Hime



BUSINESS OPERATIONS
Board Meeting Update
March 24, 2022

Chief Operating Officer - Dr. Jason James

- Surveying of Extreme Makeover sites to satisfy City of Lawton planning progressing
 - Need this for fencing permits
- New Sign at MHS installed
 - Waiting on electric bore into the building for electricity to new sign
- Sign at LHS and EHS ordered and we are waiting delivery
 - Expected install date is May 10th
- Central cafeteria (old EMS cafeteria) completed and ready for move in
 - Parking lot asphalt complete
- Design Architect Plus meeting with AG teachers & LRC admin. to design Mechanical Agriculture Fabrication Lab.
- Design Architect Plus meeting to discuss gym and safe room at Ridgecrest
- BWA working with stakeholders on indoor multipurpose facilities
- Douglass renovation progressing nicely
 - Plan is for an August 2022 Grand Opening
- Summer project planning underway
- Shoemaker heating/air conditioning planning in progress

Assessment & Accountability - Joan Gabelmann

- Training #2 district Building Test Coordinators
- Reminders to test administrators and proctors of Oklahoma State Department Assessment Module release and training
- LPS Police Officers trained as OSTP Assessment roving proctors
- OK ACT assessment training for Building Test Coordinators
- PreACT materials checkout/delivery/facilitation/check-in/return
- K20 Strategic Meeting requested Data gathering
- Credit Recovery testing of seniors for graduation requirements
- Oklahoma Testing Program test accommodations district check and upload to Cognia (testing platform: grades 3-8, 11)
- OK Act enrolling of new students/un-enrolling of students who moved/transferring of students
- Continuation of EL Access testing
- Reminders of inter-district transfer halt until state assessment completion

Child Nutrition - Daniel Ghrayeb

- We have begun the process of disconnecting, removing, and updating the original non-working equipment at MacArthur Middle School.
- In spite of supply chain issues at the forefront of the news, we have been able to navigate.
- We have introduced a new breakfast rotation to all schools providing more in house prepared hot entrees and very limited prepackaged items.

Curriculum & Instruction (Elementary) – Sherry Havron

- Building relationships between elementary school counselors and Project Aware /Counselor Corp professionals.
- Hosted a meeting for the OSDE to talk about Project Aware
- Preparing and supporting principals with the accreditation report.
- Classroom visits and collaborations with multiple grades at all my sites.

Director of Curriculum - Reagan Hall - Ousley

- LRC, High School, Middle School, and LVA course Catalogs
- Career Fairs
- District Spelling Bee

Diversity & Inclusion - Dr. Regina Deloach

- Preparation for and execution of the Virtual Career Fair (VCF22); 829 juniors, seniors, and transitional students registered for the Career & Job event. Twenty-seven businesses and universities participated. In addition, I will have an after-action briefing on Friday (Mar. 11, 2022).
- Prepared and executed the following meetings: Diversity & Equity Council Professional Development and the Military Child Coalition meeting
- Attended the following meetings: NAACP Executive Council & Lawton Race Relations Council meeting
- Preparation and execution of an LPS Diversity, Equity & Inclusion presentation at "Coffee with the Ft. Sill Commander" briefing on Thursday (Mar. 10, 2022)

Facilities Operations/Maintenance - Jack Hanna

Maintenance

- Electrical installation at LRC for sound and TV
- Shot Put Rink installation at LHS
- Landscaping clean up at various locations
- Shoemaker move
- Working on specifications for MHS remodel
- CMS cafeteria lunch area new countertops- installation over spring break
- LVT flooring at various locations installed

Transportation- Jay Hunt

- Transportation received two new buses on Friday to help with our special needs transportation.
- On a sad note, we lost a long time LPS employee on Tuesday. Alonzo Horne passed away.
- Mechanics received all new toolboxes this week.

Federal Programs- Teresa Donahue

- Title I: Preparing data for Title I Schoolwide Site Annual Program Reviews
- Title I Homeless & Title IX McKinney-Vento: Providing services for 936 LPS Homeless students
- Title III English Learner: Providing support for administrators of the WIDA ACCESS test for English Learner students
- Completing claims and documentation requirements for all grants

Grants- Diane Landoll

- SWIFT Training for administration, building leadership, and lead counselors with Project AWARE (Advancing Wellness and Resilience in Education) grant
- Submitted Johnson O'Malley grant application
- CLNA (Comprehensive Local Needs Assessment) for Carl Perkins grant
- Amendment and revision to Impact Aid application
- ARP Counseling grant application
- Closeout finances and data reports for DoDEA elementary grant

Human Resources and Payroll- Jean Hastings

- Receipting the Intent to Returns and preparing data for the Instructional team staffing
- Reviewing processes due to new software and rewriting procedure manual for Human Resources, and developing a procedure manual for Payroll
- Resetting offices due to the on-going move to the south side of the building

Information Technology - AJ Watson

- Continuing test preparations for OSTP and ACT
- Deploying new devices to district nurses
- Assisting with the production of the District Spelling Bee and Battle of the Books

Media Operations - Dave McDermott

- Tommy Lift gate has arrived and will be installed during spring break on one of the Media/Tech Center vehicles.
- Single color vinyl graphics for the high schools have been created and are being marketed.
- New furniture for the "Media" personnel has been ordered.

New Staff Development- Stephanie Hime

- SWIFT Training for administration, building leadership, and lead counselors with Project AWARE (Advancing Wellness and Resilience in Education) grant
- Submitted Johnson O'Malley grant application
- CLNA (Comprehensive Local Needs Assessment) for Carl Perkins grant
- Amendment and revision to Impact Aid application
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- Closeout finances and data reports for DoDEA elementary grant



Athletics - Gary Dees

- Bo Bowman baseball tournament
- Cheerleading tryouts
- Coaching vacancies

Campus Police - Chief Hornbeck

- Elementary School Radios Distributed
- Attended We Care at City of Lawton

Elementary Education – Brenda Hatch / Donna Catlin/Sherry Havron

- Planning for Elementary Summer School
- Conducting Pre-K enrollment for next year
- Helping principals prepare for the OSDE Spring Audit

Secondary Education – Teresa Jackson / Carol McPhail

- Project AWARE Training
- Planning for the Technical Application Program for 22-23
- Preparation for the implementation of the Education Alive Program for 22-23

Special Services - Chris Sharkey

- On Thursday March 10, 2022, the 6th annual Transition and Resource Fair was held at the Life Ready Center. Over 20 vendors were present to offer assistance to students and families on transition services and resources. Students and families from Lawton Public Schools as well as surrounding school districts attended the fair.

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Lawton Independent School District I-8 of Comanche County requires the immediate approval of temporary appropriations for the fiscal year 2022-2023.

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Comanche County be requested to approve temporary appropriations to the extent of and not to exceed one-hundred percent (100%) of the total estimated needs as submitted to said Board as follows:
As published for annual mill election.

REQUESTED APPROPRIATIONS

General Fund	
Current Expense	\$ <u>140,000,000</u>
Building Fund	\$ <u>5,000,000</u>
Municipal Tax Fund - 2015	\$ <u>1,700,000</u>
Bond Fund - 2014	\$ <u>3,800,000</u>
Bond Fund – 2017	\$ <u>7,000,000</u>
Lease Note Fund – 2017	\$ <u>7,500,000</u>
Sinking Fund	\$ <u>3,500,000</u>

APPROVED AND ADOPTED THIS 21st day of April, 2022.

**THE BOARD OF EDUCATION
Lawton School District I-008
Comanche County, Oklahoma**

ATTEST:

Clerk – Board of Education

President - Board of Education

APPROVED by the Comanche County Excise Board this _____ day of _____, 2022.

**THE COUNTY EXCISE BOARD
Comanche County, Oklahoma**

Chairman - County Excise Board

ATTEST:

Member

County Clerk

Member

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 2905 - 5000, Fund Codes: 11

11	2905	03/21/2022	901962	GARDEN DEPOT INC	REPAIR SPRINKLER SYSTEM EHS	901.20
11	2906	03/22/2022	154302	KRISTA L STEINER	EST EXP/SWCOLT CONF/RENO NV/MAR 24-27, 2022	400.00
11	2907	03/22/2022	27775	GOSTRENGTHS INC	LICENSES/STREAMING VIDEOS & DOWNLOADS/COUNSELORS	297.00
11	2908	03/23/2022	008074	KEELY K COX	515 SCHOOL IMPROVEMENT- REIMBURSE MILEAGE	105.28
11	2909	03/23/2022	27737	CARDINAL'S SPORT CENTER INC	HURDLES EHS LHS MHS	10,820.00
11	2910	03/23/2022	25528	WAGNER SUPPLY CO INC	SHURFLO PUMP/WAREHOUSE CUST/380	1,203.25
11	2911	03/23/2022	928412	TAYLOR MADE FENCES	LABOR AND MATERIAL FOR FENCE AT MAINTENANCE	12,214.50
11	2912	03/23/2022	905324	ENDEX OF OKLAHOMA INC	TROUBLESHOOT ZONE 5 SMOKE DETECTORS/MMS/MAINT	880.00
11	2913	03/23/2022	905324	ENDEX OF OKLAHOMA INC	REPLACE DUCT DETECTOR/EHS/MAINT	885.00
11	2914	03/23/2022	905324	ENDEX OF OKLAHOMA INC	REPLACE SMOKE DETECTOR/LHS/MAINT	695.00
11	2915	03/23/2022	6688	LOCKE SUPPLY COMPANY	TWO 3T RTU/EHS LOCKER RM/MAINT	7,149.83
11	2916	03/23/2022	19005	AMAZON CAPITAL SERVICES INC	TOTAL MOUNT APPLE TV MOUNTS	1,709.00
11	2917	03/23/2022	25796	LOCKE SUPPLY CO	RTU'S/MMS/MAINT	16,496.00
11	2918	03/23/2022	19005	AMAZON CAPITAL SERVICES INC	BOOKS FOR KATIE LANGSTON (EDISON- 2ND GRADE)	431.28
11	2919	03/23/2022	028550	MARK LYNN	FY22 STAND/STATE TRAVEL	400.00
11	2920	03/23/2022	25098	UNITED RENTALS NORTH AMERICA	SISSORLIFT/MAINTENANCE/380	11,565.00
11	2921	03/24/2022	927257	COAST AUDIO VIDEO LLC	ALMOR WEST SCREEN REPLACEMENT	4,134.00
11	2922	03/24/2022	23372	SERVE INC	596 MV-POSTERS AND BROCHURES	449.00
11	2923	03/24/2022	20405	GRAV ENTERPRISE LLC	DIPLOMA CHANGES/SIGNATURE	36.90
11	2924	03/24/2022	19005	AMAZON CAPITAL SERVICES INC	DISPOSABLE UNDERPADS	55.96
11	2925	03/24/2022	14231	CRISIS PREVENTION INSTITUTE, INC	REGISTRATION/APRIL 5-7/LARISA NELSON/PAM BRISOLARA	7,798.00
11	2926	03/24/2022	22094	FIDELITY COMMUNICATIONS CO	LABOR AND FEE CHARGE TO MOVE CABLE BOX	84.00
11	2927	03/24/2022	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	CAC-REGISTRATION FOR PRE- CONFERENCE WORKSHOP	516.00
11	2928	03/25/2022	28065	JPMORGAN CHASE BANK	FY22 STAND/LODGING/TENNIS- STATE	5,000.00
11	2929	03/25/2022	28065	JPMORGAN CHASE BANK	FY22 STAND/LODGING/GOLF- STATE	5,000.00
11	2930	03/25/2022	28065	JPMORGAN CHASE BANK	FY22 STAND/LODGING/TRACK- STATE	10,000.00
11	2931	03/25/2022	25113	MARLOW LUMBER COMPANY INC	MARKING CHALK FOR ALL SPORTS	567.00
11	2932	03/25/2022	295	SHERWIN-WILLIAMS PAINT CO.	FY22 STAND/PAINT FOR LHS BASEBALL	500.00

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11	2933	03/25/2022	28417	DOUGLAS FOOD STORES INC	NUGGET ICE MAKER WITH BID MODEL UN324A-1	4,923.23
11	2935	03/28/2022	927670	SUPER ROOFS INC	ROOF REPAIR/PAT HENRY/MAINT	977.19
11	2936	03/28/2022	802734	LOWE'S HOME CENTERS INC	AREA RUGS/FY22 STAND	300.00
11	2937	03/28/2022	27961	HOBBY LOBBY STORES INC	OFFICE DECOR- FY22 STAND	500.00
11	2938	03/28/2022	25691	DEERE & COMPANY	JD GATOR/GROUNDS SPRAY CREW/MAINT	10,352.13
11	2939	03/28/2022	536	DON EVANS WINDOW TINT	ENCLOSED TRLR SPRAY CREW/GROUNDS/MAINT	15,357.70
11	2940	03/28/2022	27881	WAXIE'S ENTERPRISE LLC	FLOOR CLEANER/CUST STOCK/MAINT	17,498.88
11	2941	03/28/2022	25528	WAGNER SUPPLY CO INC	PARTS FOR BUFFERS/LRC & WAREHOUSE/MAINT	605.59
11	2942	03/28/2022	28010	VARSITY BRANDS HOLDING CO INC	BASEBALLS FOR BO BOWMAN	579.70
11	2943	03/28/2022	28417	DOUGLAS FOOD STORES INC	TWO 2 DOOR TRUE REFRIGERATORS MODEL T-49-HC	9,545.72
11	2944	03/28/2022	19005	AMAZON CAPITAL SERVICES INC	SIGNS FOR OFFICE, NOZZLES FOR WASH BAY	538.21
11	2945	03/29/2022	19005	AMAZON CAPITAL SERVICES INC	MARKERS, BEARING PULLER,TRK TAIL LIGHTS/MAINT/380	167.26
11	2946	03/29/2022	928410	EDUCATION ALIVE INC	ICAP RESOURCES & CURRICULUM	10,000.00
11	2947	03/29/2022	27457	CHRIS BROWN	RIDE ON SPREADER_SPRAYERS/GROUNDS /MAINT	20,058.00
11	2948	03/29/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	DRY ERASE BOARDS	398.55
11	2949	03/29/2022	802649	WALMART STORES EAST LP	PICTURE HANGING HARDWARE CC	69.12
11	2950	03/29/2022	28065	JPMORGAN CHASE BANK	NATL TRVL /LODGING/REG/TXLA CONF/FT WORTH	12,484.00
11	2951	03/29/2022	927295	KAYSER MECHANICAL, INC	REMOVE & INSTALL 4T RTU/LHS ATTEND. OFFICE/MAINT	2,025.00
11	2952	03/29/2022	28463	HEADRICK OUTDOOR MEDIA INC	OUTDOOR BILLBOARD LEASE	7,400.00
11	2953	03/29/2022	925207	WILLIAM PATRICK SULLIVAN	REMOVE TREES/DOUGLASS/MAINTENANC E	3,100.00
11	2954	03/29/2022	927295	KAYSER MECHANICAL, INC	CHEM LAB ROOF EXHAUST/EHS/MAINT	15,207.00
11	2955	03/29/2022	28400	BUSINESS PROFESSIONALS OF AMERICA	COMPETITION SHIRTS - PETTIT	182.76
11	2956	03/29/2022	28400	BUSINESS PROFESSIONALS OF AMERICA	MEMBERSHIP DUES - PETTIT	140.00
11	2957	03/29/2022	28448	BRYAN'S FLOORING	INS RCVY/LVT FLOORING/MHS	125,000.00
11	2958	03/29/2022	154302	KRISTA L STEINER	TRAVEL REIMB/OFLTA CONF/4-23 -22/TULSA	263.40
11	2959	03/29/2022	154302	KRISTA L STEINER	TRVL REIMB/AP SUMMER INST/JUN 27-30-22/NORMAN	121.50
11	2960	03/29/2022	001913	CHARLES EDNIE	ASSIGNER FEE BASEBALL	250.00
11	2961	03/29/2022	27667	KEVIN BECKMAN	2022 SENIOR YARD SIGNS	2,600.00

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11	2962	03/29/2022	26127	CLASSIC C LAWTON LLC	DIAGNOSTICS/TRK 309/MAINT	149.99
11	2963	03/29/2022	16781	DECKER INC	SIGNS/LTA, CMS/MAINT	168.39
11	2964	03/29/2022	927295	KAYSER MECHANICAL, INC	REMOVE/INSTALL 4 RTUS/LHS FH/MAINT	5,800.00
11	2965	03/29/2022	21286	PEARSON EDUCATION INC	BOOKS FOR MADISON LYDA AND JEFF ELBERT (LHS)	3,498.65
11	2966	03/30/2022	009837	LARISA KAY NELSON	REIMB/FUEL/CI INSTITUTE/APR 5 -7, 2022/OKC	200.00
11	2967	03/31/2022	27667	KEVIN BECKMAN	2022 SENIOR YARD SIGNS	3,900.00
11	2968	04/01/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	OFFICE-BOOKCASE HUTCH	608.50
11	2969	04/01/2022	6688	LOCKE SUPPLY COMPANY	WALL MOUNT AC UNIT/LINCOLN/MAINT	2,042.00
11	2970	04/01/2022	25873	JR SIMPLOT COMPANY	GREEN DYE/GROUNDS/MAINT	403.17
11	2971	04/01/2022	902896	CACHE ROAD GLASS CO INC	PARTITION LABOR&MATERIALS/SHOEMAKE R/MAINT	14,451.00
11	2972	04/01/2022	18272	B & H FOTO & ELECTRONICS CORP	LHS - MONITORS, CABLES	459.52
11	2973	04/01/2022	20706	T & W TIRE LLC	TIRE/GROUNDS TRAILER TRUCK 176	132.90
11	2974	04/01/2022	28417	DOUGLAS FOOD STORES INC	2 DOOR REFRIGERATOR/WHITTIER	4,850.03
11	2975	04/01/2022	802734	LOWE'S HOME CENTERS INC	THREE COMMERCIAL WASHERS & DRYERS	6,548.70
11	2976	04/01/2022	15536	SYNERGY DATACOM SUPPLY, INC.	TECHNOLOGY SUPPLIES CAT6, PLATES,	1,453.20
11	2977	04/01/2022	27898	INCIDENT IQ LLC	INCIDENT IQ HRSD SUBSCRIPITON	1,748.00
11	2978	04/01/2022	19005	AMAZON CAPITAL SERVICES INC	MAKERSPACER - TOOLS	598.88
11	2979	04/01/2022	19005	AMAZON CAPITAL SERVICES INC	REACHER_GRABBER TOOL/CUSTODIAL/MAINT	299.55
11	2980	04/01/2022	9252	SAMS CLUB DIRECT	MEMBER'S MARK 8 1/2 X 11 COPY PAPER	57,540.00
11	2981	04/01/2022	28422	GRAPHIC SOLUTIONS GROUP INC	63" TOP HEAT LAMINATOR 300 SERIES	7,850.25
11	2982	04/01/2022	28422	GRAPHIC SOLUTIONS GROUP INC	LABOR & MATLS TO INSTALL PREMIUM WORK TABLE	20,810.00
11	2983	04/01/2022	928474	SEIDLITZ EDUCATION	PROFESSIONAL DEVELOPMENT TRAINING/AUGUST 8, 2022	11,375.00
11	2984	04/04/2022	27667	KEVIN BECKMAN	2022 SENIOR YARD SIGNS	2,759.25
11	2985	04/04/2022	9252	SAMS CLUB DIRECT	AUDITORIUM DECOR/FY22 STAND	100.00
11	2986	04/04/2022	802649	WALMART STORES EAST LP	AUDITORIUM DECOR/FY22 STAND	250.00
11	2987	04/04/2022	27961	HOBBY LOBBY STORES INC	AUDITORIUM DECOR/FY22 STAND	500.00
11	2988	04/04/2022	19005	AMAZON CAPITAL SERVICES INC	AUDITORIUM DECOR/FY22 STAND	500.00
11	2989	04/04/2022	28422	GRAPHIC SOLUTIONS GROUP INC	PRINTING SUPPLIES/FY22 STAND	3,500.00
11	2990	04/05/2022	16076	FARM PLAN (ACCT #75334-94733)	DEF FLUID	639.20

Encumbrance Register

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11	2991	04/05/2022	928476	MIDWEST ENGINEERING AND TESTING COR	SOIL, CONCRETE TESTING/EHS PRKING LOT/FY22 STANDING	15,000.00
11	2992	04/05/2022	19005	AMAZON CAPITAL SERVICES INC	QUICK RELEASE NOZZLE	25.98
11	2993	04/05/2022	27976	GLOBAL EQUIPMENT COMPANY	PLASTIC SHIPPING/STORAGE TOTE W/ATTACHED LID	1,835.99
11	2994	04/05/2022	27956	LENNOX INDUSTRIES	THREE (3) SPLIT HVAC UNITS/LHS RM7,8,11	13,830.00
11	2995	04/05/2022	802649	WALMART STORES EAST LP	SELF STICK FELT FURNITURE PADS FOR HARDWOOD FLOORS	67.32
11	2996	04/05/2022	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES FOR LPS CAREER FAIR (4/28/22)	517.47
11	2997	04/05/2022	19005	AMAZON CAPITAL SERVICES INC	COMBINATION BOARD AND PALLET JACKS	2,514.19
11	2998	04/05/2022	923325	BRADYS GLASS LLC	LABOR & MATLS TO REPLACE WINDOW/ALMOR WEST	712.77
11	2999	04/05/2022	18676	OKLAHOMA STATE REGENTS FOR HIGHER EDUCAT	REG/COUNSELOR SUMMER INSTITUTE/JUN 13-15, 2022	1,750.00
11	3000	04/05/2022	26956	CHOCTAW NATION OF OKLAHOMA	LODGING/JUNE 3-8, 2022	1,275.23
11	3001	04/05/2022	19005	AMAZON CAPITAL SERVICES INC	EMS ROLLING LOCKABLE CABINET STORAGE	328.00
11	3002	04/05/2022	27930	OK ASSOC FOR PUPIL TRANSPORTATION	REG/OAPT CONF/JUN 5-8, 2022/DURANT, OK	440.00
11	3003	04/06/2022	151231	DARRELL WAYNE MORRIS	STANDING FY22- LOCAL MILEAGE REIMBURSEMENT	200.00
11	3004	04/06/2022	004038	CARMELA NA RENDINA	STANDING FY22- LOCAL MILEAGE REIMBURSEMENT	200.00
11	3005	04/06/2022	055606	SHERYL V CLIMES	STANDING FY22- LOCAL MILEAGE REIMBURSEMENT	200.00
11	3006	04/06/2022	152715	ROBIN THARRINGTON	STANDING FY22- LOCAL MILEAGE REIMBURSEMENT	200.00
11	3007	04/06/2022	004305	JULI M COX	STANDING FY22- LOCAL MILEAGE REIMBURSEMENT	200.00
11	3008	04/06/2022	154205	FELISHA C MENDEZ	LOCAL TRAVEL/FY22 STAND	200.00
11	3009	04/06/2022	055605	MARISOL MURILLO	LOCAL TRAVEL/FY22 STAND	200.00
11	3010	04/06/2022	18272	B & H FOTO & ELECTRONICS CORP	LASER PROJECTORS	22,360.00
11	3011	04/06/2022	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES/FIRST CLASS MEETING (MAY)	353.75
11	3012	04/06/2022	28417	DOUGLAS FOOD STORES INC	SCOTSMAN ICE MAKER WITH BIN MEDIA CENTER	4,453.85
11	3013	04/06/2022	19005	AMAZON CAPITAL SERVICES INC	SOCIAL & EMOTIONAL RESOURCES FOR LEARNING BUCKETS	4,618.61
11	3014	04/06/2022	928478	JAMES CRIDER	STANDFY22/FLOOR INSTALL/VAR COVID TEST SITES	46,000.00
11	3015	04/06/2022	902723	CPLP LLC	6FT TABLE COVER WITH LAZER LINE FULL COLOR FRONT	381.60
11	3016	04/07/2022	23452	SJS HOSPITALITY LLC	LODGING/APR 8, 2022/E SPORT STATE TULSA	2,112.00
11	3017	04/08/2022	10897	STATE OF OKLAHOMA	CAMERON POOL/LIFEGUARD/5-13-22/LPS CARDBOARD CUP	82.50

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 2905 - 5000, Fund Codes: 11

11	3018	04/08/2022	28477	YELLOW FOLDER LLC	FY22 STAND/SCANNING SERVICES/ONLINE STORAGE	146,192.00
11	3019	04/08/2022	28481	TOUMA INC	MAINTENANCE/ SOFTWARE INVENTORY CONTROL	5,804.00
11	3020	04/08/2022	26349	HUGG AND HALL EQUIPMENT CO	3-WHEEL TOYOTA ELECTRIC FORKLIFT	31,953.00
11	3021	04/08/2022	21707	BUFFALO BUSINESS PRODUCTS LLC	FILE FOLDERS	31.08
11	3022	04/11/2022	19005	AMAZON CAPITAL SERVICES INC	CALCULATORS FOR TESTING	237.00
11	3023	04/11/2022	905324	ENDEX OF OKLAHOMA INC	DIAGNOSE & REPAIR FIRE ALARM SYSTEM/LHS	695.00
11	3024	04/11/2022	25973	METALCRAFT INC	PREMIUM POLY DIE LABELS	865.00
11	3025	04/11/2022	14310	SYMBOLIC	TELECONFERENCE SUPPLIES FOR LRC	4,748.00
11	3026	04/11/2022	477	COMANCHE LUMBER COMPANY INC	2X4 5/8" CEILING TILES/STOCK	82,329.60
11	3027	04/11/2022	928413	PLAYCORE WISCONSIN INC	LABOR & MATL TO INSTALL PLAYGROUND EQUIP/CROSBY	26,243.51
11	3028	04/11/2022	20706	T & W TIRE LLC	LABOR & MATLS TO MOUNT 8 TIRES/GROUNDS TRAILERS	1,143.20
11	3029	04/11/2022	20706	T & W TIRE LLC	LABOR & MATLS TO MOUNT 4 TIRES/TRUCK #167	531.60
11	3030	04/11/2022	928479	BLASRE CAPITAL INC	LABOR TO REMOVE & REPLACE 2 RTU'S/EHS LOCKER ROOM	3,155.00
11	3031	04/11/2022	928479	BLASRE CAPITAL INC	LABOR TO REMOVE&INSTALL 3 RTU'S/EHS CAFE	5,135.00
11	3032	04/11/2022	928479	BLASRE CAPITAL INC	REMOVE & INSTALL 5 RTU'S/ LRC	9,950.00
11	3033	04/11/2022	928479	BLASRE CAPITAL INC	REMOVE & INSTALL 2 RTU'S/LRC	5,175.00
11	3034	04/11/2022	928479	BLASRE CAPITAL INC	REMOVE & INSTALL 1 RTU/LRC	2,750.00
11	3035	04/11/2022	928479	BLASRE CAPITAL INC	LABOR & MATERIALS TO REMOVE & INSTALL HVAC/LRC	2,758.75
11	3036	04/11/2022	928479	BLASRE CAPITAL INC	REMOVE & INSTALL RTU/PAT HENRY	2,995.00
11	3037	04/11/2022	928479	BLASRE CAPITAL INC	LABOR TO REMOVE & INSTALL 3 RTU'S/PAT HENRY	6,500.00
11	3038	04/11/2022	928479	BLASRE CAPITAL INC	LABOR TO REMOVE & INSTALL 6 RTU'S/OLD EMS CAFE	10,080.00
11	3039	04/11/2022	928479	BLASRE CAPITAL INC	LABOR TO REMOVE/INSTALL 6 RTU'S /MHS FIELD HOUSE	8,725.00
11	3040	04/11/2022	928479	BLASRE CAPITAL INC	LABOR & MATLS FOR HVAC REPAIRS/FY22 STAND	67,130.96
11	3041	04/11/2022	902896	CACHE ROAD GLASS CO INC	LABOR & MATLS TO INSTALL DOOR PANIC PUSH BARS/BOE	1,200.00
11	3042	04/11/2022	902896	CACHE ROAD GLASS CO INC	LABOR & MATLS TO INSTALL WALL & 2 DOORS/MEDIA CTR	9,200.00
11	3043	04/11/2022	24802	ACT INC	PRE ACT TESTS/3-8-22	5,370.00
11	3044	04/11/2022	1	APPLE INC	723 COVID19 PREVENTION-APPLE PENCIL FOR NURSES	1,190.00
11	3045	04/11/2022	27830	SCHOOL SPECIALTY LLC	GRAPHIC CALCULATORS (K. LONG & C. GONZALES) BRIDGE	3,800.84

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 2905 - 5000, Fund Codes: 11

11	3046	04/11/2022	902896	CACHE ROAD GLASS CO INC	LABOR & MATL TO INSTALL PARTITION/DOOR /MEDIA CTR	5,000.00
11	3047	04/11/2022	003718	CHARLES JON KIRCHEN	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	65.52
11	3048	04/11/2022	154372	JANA KRAUTBAUER	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	743.96
11	3049	04/11/2022	150888	KYRA ANN FRANKLIN	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	118.00
11	3050	04/11/2022	153963	KRISTJIN MICHELLE SWANSON	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	118.00
11	3051	04/11/2022	19005	AMAZON CAPITAL SERVICES INC	105 OFFICE - CHAIRS	360.00
11	3052	04/11/2022	19005	AMAZON CAPITAL SERVICES INC	PREVENTION MTRLS & SEL RESOURCES/FY22 STAND	15,000.00
11	3053	04/12/2022	926688	S BURK LLC	TWO (2) SIDE MOUNT TRK TOOL BOXES/MAINTENANCE	590.00
11	3054	04/12/2022	27961	HOBBY LOBBY STORES INC	ASSEMBLY SUPPLIES FOR AWARD SHOW	200.00
11	3055	04/12/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	FY22 STAND/SUPPLES GRADUATION/AWARD CEREMONIES	200.00
11	3056	04/12/2022	1021	GILLS CUSTOM FRAMING & PHOTO	FY22 STAND/ALL STATE FRAME	600.00
11	3057	04/12/2022	902723	CPLP LLC	FY22 STAND/END OF YEAR AWARDS	150.00
11	3058	04/12/2022	902723	CPLP LLC	FY22 STAND/ALL STATE NAMES FOR FRAME	100.00
11	3059	04/12/2022	14018	JONES SCHOOL SUPPLY CO INC	AWARDS FOR CERMONIES/FY22 STAND	400.00
11	3060	04/12/2022	28483	MARKETING ON THE MOVE LLC	SOCIAL MEDIA MEMBERSHIP PROGRAM	495.00
11	3061	04/12/2022	15706	NATIONAL SCHOOL PUBLIC	RESOURCES FOR PLANNING SCHOOL CALENDAR	55.00
11	3062	04/12/2022	153926	RODERICK ANTONIO SAMUELS	AIRFARE/MCE SUMMIT/WASH DC/JUL17-21, 2022	1,000.00
11	3063	04/12/2022	901962	GARDEN DEPOT INC	REMOVE OLD & REPLACE 3" OAK TREE/LRC	1,050.00
11	3064	04/12/2022	926821	DIGI SECURITY SYSTEMS LLC	PIONEER PARK ACCESS CONTROLLED DOOR	3,986.91
11	3065	04/13/2022	24385	ERWIN DISTRIBUTING CO INC	SUPPLIES FOR PURPLE STAR CELEBRATION	250.00
11	3066	04/13/2022	27384	MERRIFIELD OFFICE & SCHOOL SUPPLIES	25- OFFICE CHAIRS	7,112.88
11	3067	04/14/2022	800035	STANTONS APPAREL INC	SAFETY SHIRTS FOR PERSONNEL	600.00
11	3068	04/14/2022	477	COMANCHE LUMBER COMPANY INC	COVE BASE VARIOUS SITES/MAINT	4,576.00
11	3069	04/14/2022	28417	DOUGLAS FOOD STORES INC	1-SCOTSMAN ICE MAKER MODEL UN324A-1	4,668.85
11	3070	04/14/2022	908521	GEORGE L RUNYON	5 LOADS DIRT EMS	875.00
11	3071	04/14/2022	28000	LEXIA LEARNING SYSTEMS LLC	LETRS MATLS BUNDLE/LICENSE/ONLINE TRAINING	22,145.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 2905 - 5000, Fund Codes: 11

Non-Payroll Total:	\$1,150,482.24
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$1,150,482.24

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 25 - 5000, Fund Codes: 21

[REDACTED]						
21	25	04/01/2022	928473	RYAN HERRING CONSTRUCTION INC	INS RCVY/MHS/LABOR & MATLS TO REPAIR & RENOVATE	1,100,000.00
21	26	04/19/2022	928489	DA ENGINEERING LLC	ENGINEERING SERVICES/HVAC NARRATIVE/ALL LOCATIONS	21,000.00
Non-Payroll Total:						\$1,121,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,121,000.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 47 - 5000, Fund Codes: 32

32	47	03/23/2022	922714	RUSSELL INTERIORS INC	FURNISH & INSTALL WINDOW SHADES/MHS/380	36,580.00
32	48	03/24/2022	19472	RADIO ENGINEERING INDUSTRIES INC	102 FRONT FACING CAMERAS/TRANSPORTATION	35,122.47
32	49	04/01/2022	928473	RYAN HERRING CONSTRUCTION INC	INS RCVY/MHS/LABOR & MATLS TO REPAIR & RENOVATE	700,000.00
32	50	04/01/2022	928475	COOK'S FENCE & IRON CO INC	CROSBY PARK ELEMENTARY FENCE	96,135.00
32	51	04/01/2022	25401	BESTBUILT FENCING LLC	LABOR & MATLS TO INSTALL FENCING/PAT HENRY	24,840.00
32	52	04/05/2022	28422	GRAPHIC SOLUTIONS GROUP INC	LABOR & MATLS TO INSTALL PREMIUM WORK TABLE	20,810.00

Non-Payroll Total:	\$913,487.47
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$913,487.47

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 206 - 5000, Fund Codes: 33

33	206	03/25/2022	925802	6TH STREET DESIGN LLC	UNIFORMS	2,125.00
33	207	04/05/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	BOARD ROOM CHAIRS	4,483.50
Non-Payroll Total:						\$6,608.50
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$6,608.50

Change Order Listing

Options: Fund: GENERAL FUNDS, Year: 2021-2022, ReferenceDate: PO Date, Date Range: 3/24/2022 - 6/30/2022, Minimum Amount Change: \$200.00, Include Negative Changes: False

13	07/01/2021	25796	LOCKE SUPPLY CO	PARTS & SUPPLIES/FY22 STAND	10,000.00
55	07/01/2021	10918	LAWTON BEARING SUPPLY	PARTS & SUPPLIES/FY22 STAND	500.00
497	07/01/2021	28031	BANCFIRST INS SERVICES	BROKER FEES/FY22	5,000.00
540	07/01/2021	927257	COAST AUDIO VIDEO LLC	INSTALLATION	942.50
1315	08/26/2021	27956	LENNOX INDUSTRIES	HVAC.MMS	367.00
1527	09/17/2021	19005	AMAZON CAPITAL SERVICES INC	FY 22 STAND/AMAZON MS SUPPLIES C. WILSON	330.73
1568	09/22/2021	97	BILLINGSLEY FORD OF LAWTON INC	LABOR TO REPLACE BACK LIGHTS/TRUCK #264/EST ONLY	360.84
1606	09/27/2021	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES FOR CLASS AND OFFICE/FY22 STAND	476.53
1739	10/12/2021	27720	ROBERT L HINER	SCRAPER MATS/CLE/LVC/LIN	10,208.59
2039	12/03/2021	6688	LOCKE SUPPLY COMPANY	HVAC/RTU 1-6 MHS FIELD HOUSE/ MAINTENANCE	402.12
2413	01/27/2022	927222	CLASSIC CARPET & TILE LAWTON	LABOR & MATLS FOR COUNTER TOPS/ CMS/ 380	1,000.00
2496	02/05/2022	927855	BLACKMON MOORING OF OKLAHOMA CITY LLC	WATER DAMAGE AT MACARTHUR HIGH SCHOOL	109,747.96
2684	02/24/2022	856	GARY T DEES	LODGING FOR SWIMMING STATE	2,163.00
2735	03/01/2022	16640	STAPLES CONTRACT & COMMERCIAL INC	SUMMER SCHOOL SUPPLIES	1,296.79
2755	03/03/2022	27499	BEACON ATHLETICS LLC	FULL INFIELD COVER LHS	2,629.00
2788	03/04/2022	802649	WALMART STORES EAST LP	TITLE I HOMELESS-STAND FY22 ADDT'L STUDENT NEEDS	2,000.00
				Non-Payroll Total:	\$147,425.06
				Payroll Total:	\$0.00
				Report Total:	\$147,425.06

Change Order Listing

Options: Fund: BOND FUND (2014), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 3/24/2022 - 6/30/2022, Minimum Amount Change: \$200.00, Include Negative Changes: False

28	11/19/2021	9288331	CWA GROUP PLLC	ARCHITECT FEES/ DOUGLASS	\$31,000.00
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Non-Payroll Total:	<u>\$31,000.00</u>
Payroll Total:	<u>\$0.00</u>
Report Total:	<u><u>\$31,000.00</u></u>

Change Order Listing

Options: Fund: BOND FUND (2017), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 3/24/2022 - 6/30/2022, Minimum Amount Change: \$200.00, Include Negative Changes: False

18	07/01/2022	15776	ARCHITECTS IN PARTNERSHIP LLC	FINAL PAYMENT/ARCHITEE FEE/EMS	4,962.68
118	01/10/2022	19017	DEMCO, INC	BOOKTRUCK , 6 SLOPED SHELVES	230.29
201	03/11/2022	19005	AMAZON CAPITAL SERVICES INC	LIBRARY BOOKS	1,733.68
Non-Payroll Total:					\$6,926.65
Payroll Total:					\$0.00
Report Total:					\$6,926.65

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

Payroll Encumbrance Purchase Orders

April 21, 2022

FY22 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52726

Fiscal Year
2021-2022

Fund
11 GENERAL FUNDS

Accounting Purchase Order

LAWTON PUBLIC SCHOOLS

PO No
2022-11-2983

PO Date
4/1/2022

Ship To: LAWTON PUBLIC SCHOOLS
EXEC DIR-PROFESSIONAL DEVELOPMENT
ATTN: BRENDA HATCH
753 NW FT SILL BLVD
LAWTON OK 73507

Vendor No: 928474
To: SEIDLITZ EDUCATION

56 NIA REGALO
SAN CLEMENTE CA 92673

Amount
\$11,375.00

Date Requested 4/1/2022	Date Approved 4/1/2022
-----------------------------------	----------------------------------

Requested By
KATHERINE KENNEDY

Encumbered By

Approved By

Description: PROFESSIONAL DEVELOPMENT TRAINING/AUGUST 8, 2022

Description	Vendor Item No	Qty	Unit Price	Extended Price
	Amount	Start Date		Classification
PROFESSIONAL DEVELOPMENT TRAINING AUGUST 8, 2022		1.000	\$11,375.00	\$11,375.00
	11,375.00	4/1/2022		105-2213-359-000-0000-000-374



Purchase Order

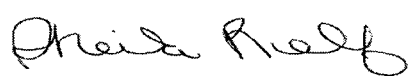
LAWTON PUBLIC SCHOOLS

PO No	2022-11-2983
PO Date	4/1/2022

Bill To →

Ship To: LAWTON PUBLIC SCHOOLS
 EXEC DIR-PROFESSIONAL DEVELOPMENT
 ATTN: BRENDA HATCH
 753 NW FT SILL BLVD
 LAWTON OK 73507

Vendor No: 928474
To: SEIDLITZ EDUCATION
 56 NIA REGALO
 SAN CLEMENTE CA 92673

Amount	
\$11,375.00	
Date Requested	Date Approved
4/1/2022	4/1/2022
Requested By	
KATHERINE KENNEDY	
Encumbered By	
	

Description	Vendor Item No	Qty	Unit Price	Amount
PROFESSIONAL DEVELOPMENT TRAINING AUGUST 8, 2022		1.000	\$11,375.00	\$11,375.00

Contract #L350





March 30, 2022

Lawton Public Schools
Attn: Stephanie Hime


SERVICE CONTRACT

1. This Service Contract is made and entered into by and between Seidlitz Education and **Lawton Public Schools**.
2. Relationship – **Dr. Carol Salva** is conducting business as an employee or independent contractor on behalf of the corporation Seidlitz Education for **Lawton Public Schools**.
3. Services: Seidlitz Education agrees to present an **IN PERSON** workshop on the following:

Topic: Boosting Achievement for Under Schooled Students Overview
Date: August 8, 2022
Time (session #1): 8:30am to 11:30am
Time (session #2): 12:30pm to 3:30pm

4. Audio Visual/Set Up: **Lawton Public Schools** to provide the following items for the speaker: In focus projector, wireless microphone, and speakers. Set Up: Tables to be set in rounds. **Lawton Public Schools** to provide the following items for each participant: index cards, post-it notes, pens, highlighters, and blank paper. If these items are unavailable please notify Kathy Belanger @ 210.315.7119
5. Seidlitz Education is not required to provide an ASL interpreter or other interpretive services as part of this service contract. Such services, if necessary, shall be provided by the School District. This applies to both in person services or virtual services.  initial.
6. This service contract must be signed by **April 20, 2022** to hold the date of service. If the contract is not signed by **April 20, 2022** it becomes null and void.
7. Cancellation: If **Lawton Public Schools** cancels within 60 days prior to the training date, **Lawton Public Schools** will be subject to a \$250.00 cancellation fee. The cancellation fee will be waived if **Lawton Public Schools** reschedules within 90 days of the scheduled training date(s). All cancellations must be submitted in writing.  initial.
8. Compensation: For performance of the services described above, satisfactory to **Lawton Public Schools**, **Lawton Public Schools** agrees to pay Seidlitz Education located at 56 Via Regalo – San Clemente, CA 92673, a fixed fee based on the following:

Training =	\$3,500.00 per day.
Materials =	\$7,275.00 for 300 Boosting Achievement for Under Schooled Students
Shipping and Handling =	\$600.00
Total =	\$11,375.00 (PO to be received 30 days prior of date of service)

Lawton Public Schools, is in agreement that if a PO is not received 30 days prior, Seidlitz Education has the right to remove the scheduled date from our calendar. Lawton Public Schools will be notified via email and/or phone call of the removal from our schedule and has the opportunity to reschedule based on the availability of our Seidlitz Education trainers  initial.

Contract #L350

Lawton Public Schools agrees that every participant will have a copy of the materials at the training if applicable. Lawton Public Schools agrees not to exceed 150 participants per session unless otherwise negotiated.

Please note: Seidlitz Education, LLC. believes that to maintain fidelity to the design of the session as well as the content covered, all participants are required to have a book. Not having a copy of the book will hinder not only the attendees ability to fully participate in the learning process, but also opportunities to experience and reflect on strategies to implement for student success.

- 9. Governing law: It is understood and agreed that this Contract shall be governed by, construed and enforced in accordance with, and subject to, the laws of the governing venue.

Jurisdiction and Venue. Claims and other disputes arising out of or related to the Service Contract shall be resolved exclusively and the parties agree to jurisdiction and venue in Dallas County, Texas unless otherwise prohibited by law.

In addition, Seidlitz Education is in accordance with the following Texas government codes:

- a. Per Chapter 2270 to the Texas Government Code, provides that a governmental entity may not enter into a contract with a "company" without "written verification" in the contract that the contracting vendor does not and will not boycott Israel during the term of the contract.
- b. Per Chapter 2252, Subchapter F of the Texas Government Code F, prohibits Texas Independent School Districts from contracting with a company engaged in business with Iran, Sudan or a foreign terrorist organization identified on a list prepared by the Texas Comptroller. This list is available on the State Comptroller's Office.

- 10. All materials are copyrighted. Written permission is needed to copy any part of Seidlitz Education materials.

- 11. **Severability.** If any part of the Agreement shall be deemed by any law, arbitrator, court, or governmental or regulatory authority of competent jurisdiction, to be unlawful, invalid, void or otherwise unenforceable, the rights and obligations of the parties shall be reduced or abated only to the extent required to remove or cure such part, and the remainder shall be enforced to the fullest extent permitted by law.

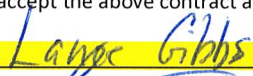

- 12. **Construction.** The Parties agree that all terms of the Agreement have been freely negotiated by experienced, knowledgeable and consenting business persons and that each has been given sufficient opportunity to review and negotiate such terms and obtain advice of independent legal counsel. Accordingly, the Agreement shall not be construed for or against either Seidlitz Education or School District, but shall be enforced in accordance with its plain meaning as negotiated and stated in the Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement effective as of the date and year set forth below:

Signature: 
John Seidlitz / CEO, Seidlitz Education

Acceptance of Contract

Lawton Public Schools, accept the above contract and the terms and conditions thereof and will fulfill the payment listed above.

Name: 
Signature: 
Title: CFO Date: 4/1/2022
Training Location Address:
City, State, Zip Code:

2021-2022

21 BUILDING FUND

Accounting Purchase Order

LAWTON PUBLIC SCHOOLS

2022-21-26

4/19/2022

LAWTON PUBLIC SCHOOLS
WAREHOUSE MAINTENANCE & OPER.
ATTN: JACK HANNA
19TH & LEE BLVD
LAWTON OK 73501

928489
DA ENGINEERING LLC
PO BOX 6972
EDMOND OK 73083

\$21,000.00

4/19/2022

4/19/2022

LANCE GIBBS



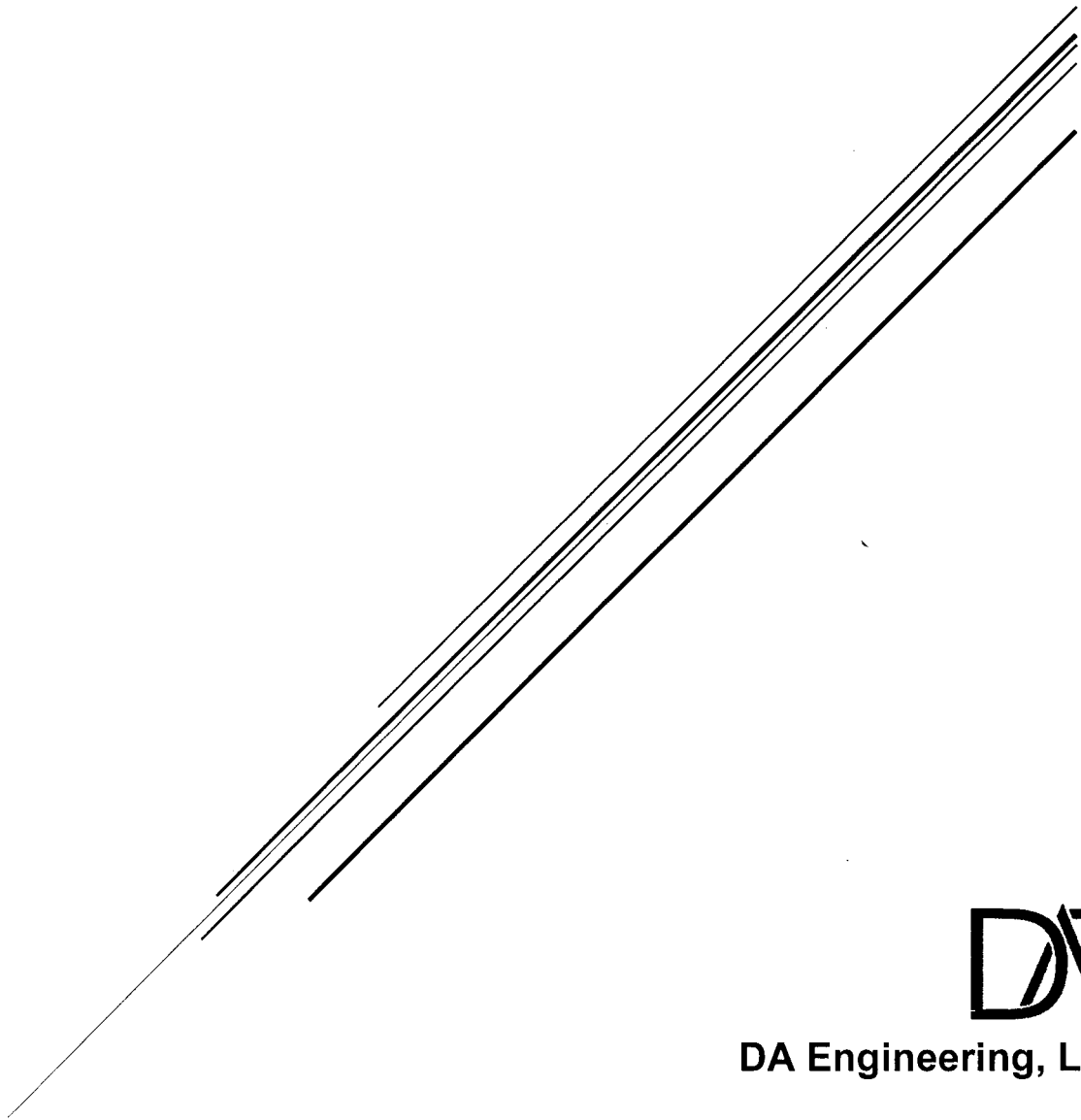
ENGINEERING SERVICES/HVAC NARRATIVE/ALL LOCATIONS

ENGINEERING SERVICES/HVAC NARRATIVE/ALL LOCATIONS	1.000	\$10,000.00	\$10,000.00
	10,000.00	4/19/2022	110-4400-334-000-0000-000-380
ALTERNATE OF HOURLY COST/NTE \$10,000.00 FOR CA SERVICES	1.000	\$10,000.00	\$10,000.00
	10,000.00	4/19/2022	110-4400-334-000-0000-000-380
REIMBURSABLE EXPENSES	1.000	\$1,000.00	\$1,000.00
	1,000.00	4/19/2022	110-4400-334-000-0000-000-380

PROJECT FEE PROPOSAL

Proposal for Engineering Services for

Lawton Public Schools HVAC Narrative



DA Engineering, LLC

STANDARD FORM OF AGREEMENT FOR ENGINEERING SERVICES

1 DETAILS OF AGREEMENT

This Agreement for professional services has been entered into effective April 11, 2022 by the entities addressed within this contract.

Company Name	DA Engineering, LLC	Client Company Name	Lawton Public School
Company Address	PO BOX 6972 Edmond, OK 73083	Contact Name	Dr. Jason James
Prepared By	Dustin Anderson	Contact Title	COO
Title	Owner & Director of Electrical	Phone Number	580.357.6900
Phone Number	479.957.4986		
Email	danderson@daemep.com		

2 PROJECT SCOPE

DA Engineering will provide mechanical and electrical narrative for the replacement of HVAC equipment for Lawton Public Schools located in Lawton, OK.

3 SERVICES OF AGREEMENT

A. The following shall be provided by DA Engineering under the terms of this Agreement:

1) **DELIVERABLES:** phases removed which are not provided in scope

A) Narrative design

(a) Written description of intended Mechanical systems and zoning plan to replace the existing.

(b) Written description of intended Electrical upgrades required for Mechanical upgrades.

2) **DESIGN SERVICES:**

A) Heating, ventilating and air conditioning systems design drawings and specifications for the building.

B) Plumbing systems design drawings and specifications to 5'-0" outside of the building.

C) Electrical systems design drawings and specifications for the building

(a) Site lighting design –excluded.

D) Special systems design drawings and specifications, noted as either included or excluded.

(a) Lightning protection (performance specification only) –excluded

(b) Clock Systems –excluded

(c) Intercom Systems –excluded

(d) Communication Cabling and jacks –excluded

(e) DA Engineering will design for conduit and boxes (rough-in) to support telephone, computers, security system and other owner furnished equipment based on complete information provided by the client.

E) Fire Protection systems design.

(a) Fire Alarm

(i) Performance Specification

(a) Fire alarm system design (performance specification only).

(b) Fire alarm device locations.

(c) Specifications.

(d) Excludes complete systems drawings, system voltage drop, and battery calculations.

- (b) Fire Sprinkler
 - (i) Excluded from this service agreement.
- F) Energy calculations and submittal forms as required by the authority having jurisdiction for HVAC and lighting only, building envelope calculations are excluded.

3) COORDINATION SERVICES:

- A) Attendance at a reasonable number of project design meetings.
- B) Initial site observation visit to determine existing conditions.
 - (a) For safety reasons, this excludes DA ENGINEERING personnel from opening live electrical equipment, taking measurements within live electrical equipment or taking measurements within improperly lockout tagged electrical equipment.
 - (b) It is understood that if such electrical observations or measurements are required to obtain necessary information for design of the project, the Owner will make arrangements for someone (either a licensed electrician or properly trained employee) to open the live equipment and take the required measurements.
- C) Code analysis as it relates to the portion of the project relative to this services agreement.
- D) Coordination of design relative to this services agreement with architect, structural, and civil design consultants.
 - (a) Incorporation of a maximum of (3) electronic file base updates.
 - (b) Published
 - (c) Updates requiring incorporation beyond the maximum number of updates or substantial changes to the initial backgrounds will be considered as additional services. Requests for DA Engineering to make changes to base without receiving base updates will be considered as additional services.

4) CONSTRUCTION ADMINISTRATION:

- A) Response to questions during bidding.
 - B) Response to code review comments.
 - C) Review of shop drawings, product data, materials testing and inspection reports, test and balance reports, and O & M manuals. Basic services include up to (3) reviews of each shop drawing, product data item, sample and similar submittal by the contractor. Submittal reviews beyond this number will be billed to and paid for by the submitting contractor prior to DA Engineering commencing review. If design and/or specifications are changed after initial shop drawing submittal, then the quantity of reviews will re-start based on the new design supplied by DA Engineering.
 - D) Response to contractor questions during course of construction.
 - E) Construction Observation: DA Engineering shall visit the project at appropriate intervals during construction to observe and become generally familiar with the progress and quality of the contractor's work and to determine if the work is proceeding in general accordance with the Contract Documents. DA Engineering does not guarantee the performance of, and shall have no responsibility for, the acts, safety procedures, programs, or omissions of any contractor, subcontractor, and supplier or by other entity furnishing materials or performing any work on the project. Anticipated intervals and number of site visits included in this proposal are as listed below; site visits in excess of that listed will be provided as an Additional Service, when required or requested, and shall be charged at our then current standard hourly rates provided in Section titled "Compensation for Professional Services".
- B. The following shall not be provided by DA Engineering under the terms of this Agreement:
- 1) Support for LEED or other similar type Certification.
 - 2) Detailed life-cycle costs and/or energy-use studies.
 - 3) Opinions of probable costs, but costs developed by others can be reviewed for general conformance with the documented systems relative to this service agreement.
 - 4) Preparation of shop or fabrication drawings
 - 5) Record drawings with contractor changes incorporated.
 - 6) Studies of various schemes to accommodate special energy requirements.
 - 7) Filing application for and obtaining a building permit.
 - 8) Storm drainage system design external to the building(s).

- 9) Foundation drainage system.
 - 10) Screen wall designs and specifications.
 - 11) Daylighting analysis, modeling, and calculations.
 - 12) Greywater or storm water reuse system design.
 - 13) Design of extension of water, sewer, storm, gas, electric and telephone utilities to the site.
 - 14) Street Lighting.
 - 15) Design of Mechanical Smoke Control systems.
 - 16) Design of any structural Engineering details such as light pole bases, MEP equipment suspension, reinforced concrete pads, seismic bracing and other supports.
- C. The Client shall provide the following under the terms of this Agreement:
- 1) Electronic copies of building floor plans, furniture and equipment plans, reflected ceiling plans, and site plan on disk in .RVT, .DWG, or .DXF format.
 - 2) Copies of architectural elevations, sections, details, etc. sufficient to show ceiling, wall and floor construction types, fire ratings, and clear spaces available.
 - 3) Copies of any available existing building drawings and/or a pre-construction site survey providing dimensions and extents of all systems and elements abutting or adjacent to the scope of work for coordination of the design.
 - 4) Copy of site survey indicating utility line locations, sizes and capacities.
 - 5) Cut sheets indicating electrical, plumbing, and environmental requirements and rough-in locations for all equipment provided by others. This includes cut sheets and/or conduit routing plans for all audio-visual, security, telephone, data, and kitchen equipment provided by others which have connections or conduit to be shown on plans compiled by DA Engineering.

4 FEE STRUCTURE FOR PROFESSIONAL SERVICES

- A. **Fixed Fee:** DA Engineering, Inc. will provide professional services for this project in accordance with the Scope of Work, Basic Services, and Terms and Conditions of Agreement listed herein for a lump sum fee of **\$10,000** plus an add alternate of a hourly cost not to exceed **\$10,000** for CA services described above.
- B. **Additional Services:** Additional services shall be provided only upon authorization by the Client and shall be paid for by the Client as hereinafter provided.
- 1) Fees will be billed on a time and expense basis at a blended rate of \$130 per hour.
 - 2) Fees will be billed on a time and expense basis at the following standard hourly rates:

Principal	\$180	Engineer Intern	\$110
Professional Engineer	\$150	Designer	\$100
Project Manager	\$125	Administrative	\$90
Senior Designer	\$120		
- C. The following Design, Construction Administration and Contract Administration Services shall be considered additional services, but are not the only items to be considered as additional services:
- 1) Responses to the Contractor's request for information where such information is available to the Contractor through careful study and comparison of the Contract Documents, field conditions, Owner provided information, Contractor prepared coordination drawings, shop drawings or prior Project correspondence or documentation. If this becomes a chronic issue in the opinion of DA Engineering, DA Engineering reserves the right to not respond to such requests without getting additional compensation.
 - 2) Evaluation of substitutions proposed by the Owner's consultants or the project Contractors and making subsequent revisions to the instruments of service resulting from the evaluations.
 - 3) Involvement with mock-ups.
 - 4) Revisions to the deliverables of DA Engineering arising from changes to the Architectural plans per Plan Review comments, Code comments, Health Department comments, or Landlord or Developer comments.
 - 5) Preparation of design and documentation for alternate bids, multiple bid packages or proposal requests proposed by the Owner.

- 6) Contract Administration Services provided more than 30 days after the date of Substantial Completion of the Work.
- D. **Reimbursable Expenses:** shall be billed above and beyond all fees for professional services at a designated surcharge, reimbursable items shall be as follows: :
- 1) Reproductions, plots, postage, handling and delivery of project related documents and electronic media requested by the Client or Owner. Plotting of Client, Client's consultant and sub-consultant electronic media for DA Engineering in-house use will be considered a reimbursable expense when no hard copy of those documents is provided to DA Engineering. Plotting and printing of DA Engineering generated documents for DA Engineering's in-house use is not a reimbursable expense.
 - 2) Overnight delivery, handling, and postage charges.
 - 3) Travel expenses (airfare, lodging, meals, airport parking and car rental).
 - 4) Working with Easy Submittals or other web-based submittal review process fees and charges.
 - 5) Costs to obtain product samples that are requested by the Client or Owner.
 - 6) Expenses related to governing body review(s), including but not limited to State health department plumbing review.
- E. **Terms and Conditions for Payment of Professional Services**
- 1) **Payment:** Payment to DA Engineering shall be made within 30 days upon receipt of the invoice unless otherwise negotiated by one with contracting authority at DA Engineering.
 - 2) **Interest:** If payment is not received by DA Engineering within 90 calendar days of the invoice date, the Client shall pay as interest an additional charge of five (5) percent (or the maximum allowable by law, whichever is lower) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.
 - 3) **Collection Costs:** In the event legal action is necessary to enforce the payment provisions of this Agreement, DA Engineering shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by DA Engineering in connection therewith and, in addition, the reasonable value of DA Engineering's time and expenses spent in connection with such collection action, computed at DA Engineering's prevailing fee schedule and expense policies.
 - 4) **Suspension of Services:** If the Client fails to make payments when due or otherwise is in breach of this Agreement, DA Engineering may suspend performance of services upon five (5) calendar days' notice to the Client. DA Engineering shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client.

5 TERMS AND CONDITIONS

This Agreement for professional services has been entered into by the Client, and DA Engineering. The name DA Engineering shall pertain to all employees, principals, officers, and all divisions of DA Engineering, Inc.

- A. **Performance of Services:** DA Engineering shall perform the basic services as outlined above, and any additional services as required or directed by the Client in consideration of the fee arrangements and payment terms described in "Compensation" above. Services performed under this agreement will be performed in a manner consistent with that degree of skill and care ordinarily exercised by members of the same profession currently practicing under similar circumstances. No warranties, express or implied, are made in connection with services performed under this Agreement. Nothing in this Agreement shall be construed to establish a fiduciary relationship between the parties.
- B. **Excluded Services:** Other services available from DA Engineering and applicable to the project have been made known and explained to the Client. Where DA Engineering has deemed a service needed or advisable, DA Engineering has made this opinion known to the Client and the Client has confirmed his or her opinion that such services are not requested of DA Engineering and/or the Client has made or shall make arrangements to obtain those services from a source other than DA Engineering. These excluded services include:
- 1) Full-time, on-site construction observation.
 - 2) Providing financial feasibility or other special studies.

- 3) Providing extraordinary services to investigate existing conditions or facilities or to make measured drawings thereof.
- 4) Providing formal life-cycle cost studies of mechanical and/or electrical systems.
- 5) Providing revisions of drawings, specifications or other documents when such revisions are required by changes to previously approved design criteria.
- 6) Providing consultation concerning replacement of any work damaged by fire or other causes during construction.
- 7) Providing professional services made necessary by the default of the contractor or by major defects in the work of the contractor in the performance of the Construction Contract.
- 8) Providing services or special consultants for other than the normal mechanical, electrical and/or plumbing Engineering services for the Project.
- 9) Preparing to serve or serving as an expert witness in connection with any public hearing, or legal proceeding where DA Engineering is not a named party to such a hearing or proceeding.
- 10) Preparing detailed cost estimates or opinions of probable construction cost.

The Client hereby agrees, to the fullest extent permitted by law, to indemnify and hold DA Engineering harmless from any claim, liability or cost, including reasonable attorney's fees and cost of defense, for injury or loss arising or allegedly arising from DA Engineering's failure to perform a service listed above and excluded at the Client's direction.

- C. Length of Contract:** This contract shall be in force for a period of 12 months. At the end of the term DA Engineering reserves the right to make modifications to the terms of this agreement, and extend the contract an additional 12 months upon agreement of both parties. If negotiations of modified terms are underway, this contract shall continue under the existing terms until either new terms are agreed upon, or negotiations cease. Either party may stop negotiations at any point.
- D. Verification of Existing Conditions:** Because evaluation of the existing structure or site requires that certain assumptions be made regarding existing conditions, and because some of these assumptions cannot be verified without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building, the Client agrees to indemnify and hold DA Engineering harmless from and against any and all damage, liability and cost arising or allegedly arising out of the professional services under this Agreement, except for the sole negligence or willful misconduct of DA Engineering. DA Engineering shall not be required to sign any documents, no matter by whom requested, that would result in DA Engineering having to certify, guarantee or warrant the existence of conditions whose existence DA Engineering cannot ascertain.
- E. Betterment:** If, due to the Engineer's error, any required item or component of the project is omitted from the Construction Documents produced by DA Engineering, DA Engineering's liability shall be limited to the difference between the cost of adding the item at the time of discovery of the omission and the cost had the item or component been included in the construction documents. In no event will DA Engineering be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.
- F. Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless DA Engineering, his or her officers, directors, employees, agents and subconsultants from and against all damage, liability and costs, including reasonable attorney's fees and cost of defense, to the extent caused by the performance of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of DA Engineering or DA Engineering's consultants.
- G. Limitation of Liability:** In recognition of the relative risks and benefits of the project to both the Client and DA Engineering, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of DA Engineering and their subconsultants to the Client and to all construction contractors and subcontractors on the project for any and all injuries, claims, losses, expenses, damages of any nature whatsoever or claims expenses arising out of this agreement from any cause or causes, so that the total aggregate liability of DA Engineering and their subconsultants to all those named shall not exceed DA Engineering's total fee for services rendered on this project. . Such claims and causes include, but are not limited to design professional's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

- H. Jobsite Safety:** Neither the professional activities of DA Engineering, nor the presence of his or her employees and subconsultants at a construction site, shall relieve the Contractors and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing or coordinating all portions of the Work of construction in accordance with the contract documents and any health/safety precautions required by regulatory agencies. DA Engineering and their personnel have no authority to exercise any control over any contractor or other entity or their employees in connection with their work or any health/safety precautions. The Client agrees that the Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the Client's agreement with the General Contractor. The Client also agrees that the Client, DA Engineering and DA Engineering's consultants shall be indemnified and shall be made additional insureds under the General Contractor's general liability insurance policy.
- I. Hazardous Materials:** Both parties acknowledge that DA Engineering's scope of services does not include any services related to asbestos, hazardous or toxic materials. In the event DA Engineering or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of DA Engineering services, DA Engineering may, at their option and without liability for consequential or any other damages, suspend performance of services on the project until the Client retains appropriate specialist consultants or contractors to identify, abate and/or remove the asbestos, hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations. DA Engineering is not responsible for any claims resulting from the existence, discovery, or for the removal of hazardous materials or additional costs the removal will necessitate.
- J. Information Provided by Others:** DA Engineering shall indicate to the Client the information needed for rendering of services hereunder. The Client shall provide to DA Engineering such information as is available to the Client and the Client's consultants and contractors, and DA Engineering shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for DA Engineering to assure the accuracy, completeness, and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees to indemnify and hold DA Engineering and DA Engineering's subconsultants harmless from any claim, liability or cost for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to DA Engineering.
- K. Opinions of Probable Costs:** In providing opinions of probable cost, the Client understands that DA Engineering has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made on the basis of DA Engineering's qualifications and experience. DA Engineering makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs. DA Engineering shall be compensated as Additional Service, as provided for herein, for all time spent to review, redesign and to incorporate revisions due to probable costs.
- L. Value Engineering:** If the Client retains the services of a Value Engineer (VE) or allows the General Contractor or any of his or her subcontractors to function as a VE to review the Construction Documents prepared for this project by DA Engineering, it shall be at the Client's sole expense and shall be performed in a timely manner so as not to delay the orderly progress of DA Engineering's services. All recommendations of the VE shall be given to DA Engineering for their review, and adequate time will be provided for DA Engineering to respond to these recommendations. DA Engineering shall be compensated as Additional Service, as provided for herein, for all time spent to review the recommendations of the VE and to incorporate those accepted by both the Client and DA Engineering. If DA Engineering objects to any recommendations made by the VE, DA Engineering shall so state in writing to the Client, along with their reasons for objecting. If the Client insists on incorporating in the Construction Documents any changes to which DA Engineering has objected in writing, the Client agrees to indemnify and hold DA Engineering harmless from any damage, liability or cost which arise in connection with or as a result of the incorporation of such design changes insisted upon by the Client.

- M. Unauthorized Changes:** In the event the Client consents to, allows, authorizes or approves of changes to the Construction Documents, and these changes are not approved in writing by DA Engineering, the Client recognizes that such changes and the results thereof are not the responsibility of DA Engineering. Therefore, the Client agrees to release DA Engineering from any liability arising from the construction, use or result of such changes. In addition, the Client agrees to indemnify and hold DA Engineering harmless from any damage, liability or cost arising from such changes, except only those damages, liabilities and costs arising from the sole negligence or willful misconduct of DA Engineering.
- N. Changed Conditions:** The Client shall rely on DA Engineering's judgment as to the continued adequacy of this Agreement in light of occurrences or discoveries that were not originally contemplated by or known to DA Engineering. Should DA Engineering call for contract renegotiation, DA Engineering shall identify the changed conditions necessitating renegotiation and DA Engineering and the Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- O. Defects in Service:** The Client shall promptly report to DA Engineering any defects or suspected defects in DA Engineering's work or services of which the Client becomes aware, so that DA Engineering may take measures to minimize the consequences of such a defect. The Client warrants that he or she will impose a similar notification requirement on all contractors in his or her Client/Contractor contract and shall require all sub-contracts at any level to contain a like requirement. Failure by the Client, and the Client's contractors or subcontractors to promptly notify DA Engineering, shall relieve DA Engineering of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given.
- P. Dispute Resolution:** Any claims or disputes between the Client and DA Engineering arising out of the services to be provided by DA Engineering or out of this Agreement shall, as a condition precedent to litigation, be submitted to non-binding mediation. The Client and DA Engineering agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.
- Q. Fast Track Design and Construction:** In consideration of the benefits to the Client of employing the fast track process (in which some of DA Engineering's design services overlap the construction work and are out of sequence with the traditional project delivery method), and in recognition of the inherent risks of fast tracking to DA Engineering, the Client agrees to waive all claims against DA Engineering for design changes and modifications of portions of the Work already constructed due to the Client's decision to employ the fast track process. The Client further agrees to compensate DA Engineering for all Additional Services required to modify, correct or adjust the Construction Documents and coordinate them in order to meet the Client's program requirements because of the Client's decision to construct the project in a fast track manner.
- R. Ownership of Documents:** All documents, including all documents on electronic media, prepared by DA Engineering under this Agreement are instruments of DA Engineering's professional service and shall remain the property of DA ENGINEERING and may not be used by the Client for any other purpose without the written prior consent of DA ENGINEERING.
- S. Termination of Services:** This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay DA Engineering for all services rendered to the date of the termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as a result of termination.

6 CONDITION OF AGREEMENT

This proposal represents the entire agreement between the Client addressed in this contract and DA Engineering, Inc. and supersedes all prior negotiations, representations or agreements, whether written or oral. This agreement may be amended only by written instrument signed by both the Client and DA Engineering, Inc. This proposal is valid for a period of 30 calendar days. If DA Engineering's involvement in the design of the project has not started within 6 months of the date of a signed agreement, DA Engineering reserves the right to modify the fee.

Please review this proposal, if the terms of this agreement are acceptable to you, please sign a return a copy for our records.

Acceptance without signature provision: The terms and conditions of this agreement shall be effective upon commencement of services whether or not this contract has been signed.

We look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "D.A.", is positioned above a horizontal line.

Dustin Anderson
Owner

Dr. Jason James
COO



March 16, 2022

Board of Education
Superintendent and Chief Financial Officer
Lawton Independent School District No. 8
Comanche County, Oklahoma
Lawton, Oklahoma

We are pleased to propose our understanding of the services we would provide Lawton Independent School District No. 8, Comanche County, Oklahoma for the year ended June 30, 2022.

Audit Scope and Objectives

We would audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Lawton Independent School District No. 8, Comanche County, Oklahoma as of and for the year ended June 30, 2022 in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which differ from accounting principles generally accepted in the United States of America.

We would report on supplementary information other than RSI that accompanies Lawton Independent School District No. 8, Comanche County, Oklahoma's financial statements. We would subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule: General fund and major special revenue funds
- 3) Schedule of expenditures of federal awards.
- 4) Combining nonmajor fund financial statements
- 5) Statement of changes in activity fund subaccounts

In connection with our audit of the basic financial statements, we would read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Statement of statutory fidelity and honesty bonds
- 2) Insurance affidavit

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is

not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We would also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Management override of controls
2. Improper revenue recognition
3. Unauthorized expenditures and use of restricted funds for unallowable purposes.
4. Proper support for payroll transactions

Audit Procedures—Internal Control

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are

required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Lawton Independent School District No. 8, Comanche County, Oklahoma’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Lawton Independent School District No. 8, Comanche County, Oklahoma’s major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Lawton Independent School District No. 8, Comanche County, Oklahoma’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also prepare estimate of needs, the financial statements, schedule of expenditures of federal awards, and related notes of Lawton Independent School District No. 8, Comanche County, Oklahoma in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit *under Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable professional standards. The other services are limited to the estimate of needs, the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting and

financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in

accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to an exempt offering document with which Mary E. Johnson & Associates PLLC is not involved, you agree to clearly indicate in the exempt offering document that Mary E. Johnson & Associates PLLC is not involved with the contents of such offering document.

You agree to assume all management responsibilities the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever

for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period. We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection

The audit documentation for this engagement is the property of Mary E. Johnson & Associates PLLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to Oklahoma State Auditor and Inspector or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mary E. Johnson & Associates, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Mary E. Johnson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$41,000. This fee includes three federal programs as major for purposes of complying with the Uniform Guidance. Additional federal programs that are determined to be major, and thus included in the audit scope would be an additional \$2,100 per program. This fee includes compilation of the estimate of needs.

Our invoices for these fees will be rendered as follows as work progresses and are payable on presentation.

25% upon completion of estimate of needs

50% upon completion of fieldwork

25% upon delivery of final report

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

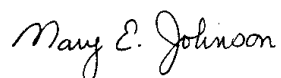
Reporting

We will issue a written report upon completion of our Single Audit. Our report will be addressed to management and the board of education of Lawton Independent School District No. 8, Comanche County, Oklahoma. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose

We appreciate the opportunity propose service to Lawton Independent School District No. 8, Comanche County, Oklahoma and believe this letter accurately summarizes the significant terms of our proposal. If you have any questions, please let us know. If you agree with the terms of our proposal as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Mary E. Johnson & Associates, PLLC

RESPONSE:

This letter correctly sets forth the understanding of Lawton Independent School District No. 8, Comanche County, Oklahoma.

Governance signature : _____

Title: _____

Date: _____

Management signature : _____

Title: _____

Date: _____

Joy Hofmeister
State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

CONTRACT FOR AUDIT OF PUBLIC SCHOOLS
2021-2022 SCHOOL YEAR

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2021-2022 fiscal year beginning July 1, 2021, and ending June 30, 2022.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the 21st day of APRIL, 2022.

ATTEST:

<hr/> Clerk LAWTON	<hr/> COMANCHE	<hr/> President 16-I08
<hr/> District	<hr/> County	<hr/> County/District Number
Approved this <u>21st</u>	Day of <u>APRIL</u>	<u>2022.</u>

MARY E. JOHNSON & ASSOCIATES, PLLC.

Mary E. Johnson

AUDITING FIRM

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM

PLEASE EXECUTE THIS FORM IN TRIPLICATE:

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A

COPY TO: Katherine Black, Executive Director, Financial Accounting
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Suite 420
Oklahoma City, Oklahoma 73105-4599

MUST BE FILED NO LATER THAN JUNE 30, 2022

Contracts dated prior to January 21, 2022, will **not** be accepted.
Contracts which do not contain **all** of the above provisions **will not** be accepted.

**LAWTON PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES
FY22 MARCH**

FUND	Beginning Period Balance	Prior Year Outstanding	Prior Year OS Checks Cleared	Period Revenue	Paid FY22 (include wires&WC)	Prior Month Outstanding Checks	Outstanding FY22	CASH BALANCE
GENERAL FUND (11)	\$ 23,542,859.28	\$ 9,062.20	\$ -	\$ 13,597,763.19	\$ 13,604,193.01	\$ 477,533.24	\$ 1,300,942.05	\$ 24,368,900.47
BUILDING LEVY FUND (21)	\$ 14,589,862.52	\$ -	\$ -	\$ 5,712,227.03	\$ 22,540.00	\$ -	\$ 100.00	\$ 20,279,649.55
MUNICIPAL TAX (26)	\$ 417,569.15	\$ -	\$ -	\$ -	\$ 47,780.00	\$ 51,707.13	\$ -	\$ 318,082.02
BOND (32)	\$ 5,791,909.92	\$ -	\$ -	\$ -	\$ 155,133.50	\$ -	\$ -	\$ 5,636,776.42
BOND 2017 (33)	\$ 5,361,528.12	\$ -	\$ -	\$ 12.44	\$ 321,887.81	\$ -	\$ 9,914.69	\$ 5,049,567.44
LEASE PURCH (34)	\$ 994.52	\$ -	\$ -	\$ 0.01	\$ -	\$ -	\$ -	\$ 994.53
SINKING (41)	\$ 7,832,741.07	\$ -	\$ -	\$ 243,694.03	\$ -	\$ -	\$ -	\$ 8,076,435.10
ENDOW (50)	\$ 191,813.89	\$ -	\$ -	\$ (594.48)	\$ -	\$ -	\$ -	\$ 191,219.41
ACTIVITY (60)	\$ 2,919,183.29	\$ 8,665.95	\$ 1,059.60	\$ 227,705.60	\$ 151,214.91	\$ -	\$ -	\$ 3,003,280.33
GIFTS (81)	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 11,500.00
WC (83)	\$ 11,701.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,701.18
	\$ 60,663,162.94	\$ 17,728.15	\$ 1,059.60	\$ 19,780,807.82	\$ 14,302,749.23	\$ 529,740.37	\$ 1,311,456.74	\$ 66,939,606.45

**Lawton Public Schools
Business Operations**

Report of Activity Fund Custodian

April 21, 2022

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNTS:

Acct Name/Number	Source of Revenue	Approved Expenditures
Eisenhower Middle School (EMS) e-Sports (880)	<ol style="list-style-type: none"> 1. Fundraisers 2. Dues, fees, donations 3. Funds transferred 	<ol style="list-style-type: none"> 1. Fundraising expenses 2. Club activities/events/functions 3. Instructional/non-instructional supplies, materials, equipment and furniture 4. Funds transferred 5. Reimbursement of expenses 6. Refreshments/supplies
Life Ready Center (LRC) e-Sports (880)	<ol style="list-style-type: none"> 1. Fundraisers 2. Dues, fees, donations 3. Funds transferred 	<ol style="list-style-type: none"> 1. Fundraising expenses 2. Club activities/events/functions 3. Instructional/non-instructional supplies, materials, equipment and furniture 4. Funds transferred 5. Reimbursement of expenses 6. Refreshments/supplies
Lawton Virtual Academy (LVA) e-Sports (880)	<ol style="list-style-type: none"> 1. Fundraisers 2. Dues, fees, donations 3. Funds transferred 	<ol style="list-style-type: none"> 1. Fundraising expenses 2. Club activities/events/functions 3. Instructional/non-instructional supplies, materials, equipment and furniture 4. Funds transferred 5. Reimbursement of expenses 6. Refreshments/supplies
MacArthur Middle School (MMS) Media Productions (991)	<ol style="list-style-type: none"> 1. Fundraisers 2. Donations 3. Funds transferred 	<ol style="list-style-type: none"> 1. Instructional/non-instructional supplies, materials, equipment and furniture. 2. Fundraising expenses. 3. School/Community services/projects 4. Class activities/events/functions. 5. Student incentives/awards. 6. Funds transferred. 7. Reimbursement of expenses.

Lawton Public Schools
Business Operations

Report of Activity Fund Custodian

April 21, 2022

REQUEST APPROVAL TO MAKE THE FOLLOWING TRANSFERS:

<u>Acct. Credited</u>	<u>Acct. Debited</u>	<u>Purpose</u>	<u>Amount</u>
1. EHS JROTC	DISTRICT CONCESSIONS	STADIUM CLEANUP/PK LT/PRGM	\$1,286.00
2. LRC ROBOTICS	LHS JROTC	PART REPLACEMENT (DONGLE)	\$724.41



OKLAHOMA
Education

MOU PROVIDER AGREEMENT
Mental Health

(Please note: the following items are for guidance purposes only and does not replace efforts schools should make in consulting an attorney for their own legal advice)

This Agreement is entered into on this 15 day of March, 2022, by and between the _____ School District ("the District") and Marie Dettly Youthard Family Service Center, Inc. ("Provider").

PREAMBLE

WHEREAS, Provider is engaged in the business of providing individual, family, and/or group mental health counseling, and/or AODA services ("the Services") for student populations; and **WHEREAS**, Provider wishes to have access to the District's facilities in order to provide mental health and/or AODA counseling services for students in the District, who would otherwise seek such services, subject to the terms and conditions contained herein; and **WHEREAS**, the District recognizes that offering mental health and/or AODA counseling services on-site provides significant benefits to the students without substantial disruption to the educational process.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. INDEMNIFICATION AND INSURANCE

(a) Indemnity. Provider hereby holds harmless, defends and indemnifies the District (and all affiliates, officers, directors, employees and representatives) from and against each and every demand, claim, loss, liability, or damage of any kind, including actual attorney's fees and expenses, whether in tort or contract, whether personal injury or property damage, that the District may incur by reason of, or arising out of, (i) any claim made by any third party with respect to the Services or any work product provided as part of the Services, or (ii) any misrepresentation made in, or breach of the terms or warranties of, this Agreement, including without limitation any claim or action of any type or nature by or related to Provider's infringement or misappropriation of any copyright, trade secret, patent or other intellectual property right with respect to the distribution, use or creation of such work product.

Insurance. Provider shall, during the term of this Agreement, maintain, at his/her own expense, all necessary insurance, including but not limited to malpractice insurance and general liability insurance. Upon request, Provider shall provide the District with a certificate of insurance



evidencing such coverage. The District shall provide general liability insurance for the physical environment of the Provider's branch office and shall make reasonable efforts to ensure that the physical environment is free of hazards.

2. MAINTENANCE OF LICENSURE

Provider shall maintain all appropriate licenses required by the State of Oklahoma. If at any point Provider has allowed his/her licenses to lapse, expire, or otherwise become invalid, or if any other actions or omissions of Provider render him/her unfit or unable to perform the Services, this Agreement shall immediately terminate.

3. ASSUMPTION OF RISK

Provider assumes all risk of property loss or damage and of personal injury or death, other than that caused solely by the gross negligence of the District, or its employees, which may be sustained by Provider or as a result of or arising in connection with performing Services.

4. EQUIPMENT, SUPPLIES & RECORDS

(a) Equipment. Provider shall provide, at no cost to the District, all equipment and/or supplies necessary for Provider to perform the Services.

(b) Records. Provider shall maintain appropriate records for all patients and maintain such records according to the requirements of the Health Insurance Portability and Accountability Act and other applicable state and federal laws (45 CRF 164 Subparts C and E). Further, Provider shall not have access to any pupil records maintained by the District without express written consent in accordance with Board policies and Administrative Regulations.

(c) Notice. The District may provide periodic written notice to students and families about the Services offered by Provider and the method to be used to access the Services. If provider intends to share information with the public regarding the Services offered at the District's facility(ies), Provider must submit such information to the District and obtain written approval from the District before publishing/issuing it. Such information must include explicit language stating that the Services are NOT SCHOOL SPONSORED SERVICES.

(d) Fees. The District shall provide Provider with access to an adequate facility(ies) within the District, to provide the Services to the students in the District. However, Provider's access to such a facility is not use of District facilities, in accordance with Administrative Regulation. As such, Provider shall not be required to pay fees to the



(d) Non-assignment of Rights or Obligations. Provider shall not assign his/her rights or obligations under this Agreement or any other Agreement entered into between Provider or the District.

(e) Compliance with Board Policies and Administrative Regulations. Provider shall comply with all applicable Board policies and Administrative Regulations, including, but not limited to those, governing his/her presence on school grounds and interactions with staff, students, and community members. Provider shall receive a copy of, and agree in writing to adhere to all District policies and procedures. Provider shall not, however, be obligated to disclose confidential information to the District, its officers or agents, except as required by law.

(f) Non-Exclusive Relationship. The District may enter into an Agreement with another individual/entity to provide similar (or the same) services to the students in the District, as those provided by Provider. The District has no obligation to notify Provider, in writing or otherwise, upon entering into such an Agreement with another individual/entity.

COMPLIANCE WITH STATUTES AND REGULATIONS

Both parties warrant and certify that in the performance of this Agreement, they will comply with all applicable statutes, rules, regulations and orders of the United States, and of any state or political subdivision thereof, including laws and regulations pertaining to labor, wages, hours and other conditions of employment; and that the Services delivered hereunder shall be produced in compliance with the Fair Labor Standards Act and any other applicable labor law. Provider is solely responsible for payments related to any medical, disability, retirement or other welfare or pension benefits to which he/she is entitled. Provider shall maintain any necessary liability insurance. Provider shall comply with all requirements of the Health Insurance Portability and Accountability Act, (42 U.S.C. § 1320d-2 note) ("HIPAA") and the Family Educational Rights and Privacy Act, (20 U.S.C § 1232g; 34 CFR Part 99) ("FERPA"), and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013, (70 O.S. § 3-168), and any other applicable Oklahoma laws. During the performance of this Agreement, both parties will comply with any applicable federal, state or municipal law or regulation governing non-discrimination and affirmative action in employment as may be applicable. The Provider certifies they are an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive Orders 11246 and



District related to the use of the District's facilities. To the extent Provider charges a student (or parent/guardian) for the Services provided, the District shall not be involved in any recordkeeping or collection related thereto. The Provider is not responsible for operational costs (such as utilities) related to their use of the District facility(ies). The Provider will not be charged rent for use of the District facility(ies).

(e) Hours of Access. The District shall establish the schedule when Provider is permitted to offer the Services at the facility(ies) within the District, in order to avoid interfering with the operations of the District. Upon request, Provider shall provide the District with his/her schedule within those approved times. Nothing herein shall be interpreted as the District regulating or monitoring Provider's hours of work. Provider maintains control over his/her hours of work. Provider will not be issued any type of key or badge by the District to allow access to a locked area of the school facility, but will be given access to the area of the facility where services are to take place by District personnel.

5. RELATIONSHIP

(a) Independent Provider. Provider shall perform under this Agreement as an independent Provider, and not as an agent, employee, representative or partner of the District. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as otherwise provided herein.

(b) Rights of Provider. Provider shall have the right to perform work for others as long as Provider fulfills Provider's obligations hereunder.

(c) Taxes of Provider: Indemnity. Provider shall pay and report all applicable taxes, fees, and assessments, including without limitation federal, state and local income tax withholding, social security, Medicare and similar taxes, and unemployment insurance, if applicable. Provider shall file all required forms and make all required payments, as applicable. Provider acknowledges that because Provider is not an employee of the District, the District will not provide Provider with any benefits of employment, such as health or disability insurance, retirement or welfare benefits, and the like. Provider shall maintain his/her own liability insurance. Provider hereby indemnifies the District, and each of its officers, directors and employees from and against all payments, losses, costs, liability, expenses, damages, fines, penalties or judgments (including without limitation actual attorney's fees and expenses) as a result of a failure by Provider: (i) to pay all the taxes due in connection with the compensation paid to Provider under this Agreement; (ii) to respond to any administrative inquiry concerning Provider's payment of such taxes; or (iii) to defend against any administrative or judicial proceeding with respect to Provider's payment of such taxes.



OKLAHOMA
Education

11375. The Provider assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act. Provider shall treat all persons he/she encounters on a work assignment with respect and dignity and will not engage in any type of harassment or discrimination prohibited by state, federal or local law. Provider hereby indemnifies the District for any expenses and/or damages arising from a lawsuit that may be brought against the District based on Provider's discriminatory or harassing behavior. Any records released from the provider to the District remain protected under any applicable state laws, as well as 42 CFR Part 2 if the released information is related to substance abuse treatment. Such information may not be re-disclosed without consent per 42 CFR 2.32.

7. WAIVERS

No waiver of any right or remedy with respect to any occurrence or event shall be deemed a waiver of such right or remedy with respect to such occurrence or event in the future. No waiver of any of Provider's obligations under this Agreement shall be effective unless in writing and signed by the District. No failure on the part of either party to exercise, and no delay in the exercising of, any right or remedy shall operate as a waiver thereof; nor shall any single or partial exercise of any right or remedy hereunder preclude any other or future exercise thereof or the exercise of any other right or remedy granted hereby, by any related document or by law.

8. AMENDMENTS

This Agreement may not be and shall not be deemed or construed to have been altered, modified, clarified, amended, rescinded, canceled or waived in whole or in part, except by written instrument signed by the parties hereto.

9. SEVERABILITY

It is agreed that if any provision, or part of a provision, of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, then the parties shall use their best efforts to replace the invalid or unenforceable provision with a provision that, to the extent permitted by applicable law, achieves the purposes intended under the original provision. The balance of this Agreement shall remain valid, unchanged and in full force and effect.

11. TERMINATION



OKLAHOMA
Education

Either party may terminate this Agreement with 60 days' notice, with or without cause, with or without a hearing, by providing written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Agreed and Accepted by:

Provider (Print full Name & Credentials)

Kerrie D. Matthews, MHR Marie Betty Executive Director

Provider (Signature Name and Credentials)

Kerrie D. Matthews, MHR Marie Betty Executive Director

School District

LAWTON PUBLIC SCHOOLS

Name of District signing official (credentials/Title)

LAWTON PUBLIC SCHOOLS BOARD OF EDUCATION, PRESIDENT
PATTY NEUWIRTH



Memorandum of Agreement Mental Health

This Agreement is entered into on this 6th day of April, 2022 by and between the Lawton Public Schools ("the District") and Multi-County Counseling, Inc ("Provider").

PREAMBLE

WHEREAS, Provider is engaged in the business of providing individual, family, and/or group mental health counseling, and/or AODA services ("the Services") for student populations; and
WHEREAS, Provider wishes to have access to the District's facilities in order to provide mental health and/or AODA counseling services for students in the District, who would otherwise seek such services, subject to the terms and conditions contained herein; and
WHEREAS, the District recognizes that offering mental health and/or AODA counseling services on-site provides significant benefits to the students without substantial disruption to the educational process.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. INDEMNIFICATION AND INSURANCE

(a) Indemnity. Provider hereby holds harmless, defends and indemnifies the District (and all affiliates, officers, directors, employees and representatives) from and against each and every demand, claim, loss, liability, or damage of any kind, including actual attorney's fees and expenses, whether in tort or contract, whether personal injury or property damage, that the District may incur by reason of, or arising out of, (i) any claim made by any third party with respect to the Services or any work product provided as part of the Services, or (ii) any misrepresentation made in, or breach of the terms or warranties of, this Agreement, including without limitation any claim or action of any type or nature by or related to Provider's infringement or misappropriation of any copyright, trade secret, patent or other intellectual property right with respect to the distribution, use or creation of such work product.

Insurance. Provider shall, during the term of this Agreement, maintain, at his/her own expense, all necessary insurance, including but not limited to malpractice insurance and general liability insurance. Upon request, Provider shall provide the District with a certificate of insurance evidencing such coverage. The District shall provide general liability insurance for the physical environment of the Provider's branch office and shall make reasonable efforts to ensure that the physical environment is free of hazards.

2. MAINTENANCE OF LICENSURE



Provider shall maintain all appropriate licenses required by the State of Oklahoma. If at any point Provider has allowed his/her licenses to lapse, expire, or otherwise become invalid, or if any other actions or omissions of Provider render him/her unfit or unable to perform the Services, this Agreement shall immediately terminate.

3. ASSUMPTION OF RISK

Provider assumes all risk of property loss or damage and of personal injury or death, other than that caused solely by the gross negligence of the District, or its employees, which may be sustained by Provider or as a result of or arising in connection with performing Services.

4. EQUIPMENT, SUPPLIES & RECORDS

(a) Equipment. Provider shall provide, at no cost to the District, all equipment and/or supplies necessary for Provider to perform the Services.

(b) Records. Provider shall maintain appropriate records for all patients and maintain such records according to the requirements of the Health Insurance Portability and Accountability Act and other applicable state and federal laws (45 CFR 164 Subparts C and E). Further, Provider shall not have access to any pupil records maintained by the District without express written consent in accordance with Board policies and Administrative Regulations.

(c) Notice. The District may provide periodic written notice to students and families about the Services offered by Provider and the method to be used to access the Services. If provider intends to share information with the public regarding the Services offered at the District's facility(ies), Provider must submit such information to the District and obtain written approval from the District before publishing/issuing it. Such information must include explicit language stating that the Services are NOT SCHOOL SPONSORED SERVICES.

(d) Fees. The District shall provide Provider with access to an adequate facility(ies) within the District, to provide the Services to the students in the District. However, Provider's access to such a facility is not use of District facilities, in accordance with Administrative Regulation. As such, Provider shall not be required to pay fees to the District related to the use of the District's facilities. To the extent Provider charges a student (or parent/guardian) for the Services provided, the District shall not be involved in any recordkeeping or collection related thereto. The Provider is not responsible for operational costs (such as utilities) related to their use of the District facility(ies). The Provider will not be charged rent for use of the District facility(ies).



(e) Hours of Access. The District shall establish the schedule when Provider is permitted to offer the Services at the facility(ies) within the District, in order to avoid interfering with the operations of the District. Upon request, Provider shall provide the District with his/her schedule within those approved times. Nothing herein shall be interpreted as the District regulating or monitoring Provider's hours of work. Provider maintains control over his/her hours of work. Provider will not be issued any type of key or badge by the District to allow access to a locked area of the school facility, but will be given access to the area of the facility where services are to take place by District personnel.

5. RELATIONSHIP

(a) Independent Provider. Provider shall perform under this Agreement as an independent Provider, and not as an agent, employee, representative or partner of the District. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as otherwise provided herein.

(b) Rights of Provider. Provider shall have the right to perform work for others as long as Provider fulfills Provider's obligations hereunder.

(c) Taxes of Provider: Indemnity. Provider shall pay and report all applicable taxes, fees, and assessments, including without limitation federal, state and local income tax withholding, social security, Medicare and similar taxes, and unemployment insurance, if applicable. Provider shall file all required forms and make all required payments, as applicable. Provider acknowledges that because Provider is not an employee of the District, the District will not provide Provider with any benefits of employment, such as health or disability insurance, retirement or welfare benefits, and the like. Provider shall maintain his/her own liability insurance. Provider hereby indemnifies the District, and each of its officers, directors and employees from and against all payments, losses, costs, liability, expenses, damages, fines, penalties or judgments (including without limitation actual attorney's fees and expenses) as a result of a failure by Provider: (i) to pay all the taxes due in connection with the compensation paid to Provider under this Agreement; (ii) to respond to any administrative inquiry concerning Provider's payment of such taxes; or (iii) to defend against any administrative or judicial proceeding with respect to Provider's payment of such taxes.

(d) Non-assignment of Rights or Obligations. Provider shall not assign his/her rights or obligations under this Agreement or any other Agreement entered into between Provider or the District.

(e) Compliance with Board Policies and Administrative Regulations. Provider shall comply with all applicable Board policies and Administrative Regulations, including, but not limited to those, governing his/her presence on school grounds and interactions with staff, students, and community members. Provider shall receive a copy of, and agree in



**OKLAHOMA
Education**

writing to adhere to all District policies and procedures. Provider shall not, however, be obligated to disclose confidential information to the District, its officers or agents, except as required by law.

(f) Non-Exclusive Relationship. The District may enter into an Agreement with another individual/entity to provide similar (or the same) services to the students in the District, as those provided by Provider. The District has no obligation to notify Provider, in writing or otherwise, upon entering into such an Agreement with another individual/entity.

COMPLIANCE WITH STATUTES AND REGULATIONS

Both parties warrant and certify that in the performance of this Agreement, they will comply with all applicable statutes, rules, regulations and orders of the United States, and of any state or political subdivision thereof, including laws and regulations pertaining to labor, wages, hours and other conditions of employment; and that the Services delivered hereunder shall be produced in compliance with the Fair Labor Standards Act and any other applicable labor law. Provider is solely responsible for payments related to any medical, disability, retirement or other welfare or pension benefits to which he/she is entitled. Provider shall maintain any necessary liability insurance. Provider shall comply with all requirements of the Health Insurance Portability and Accountability Act, (42 U.S.C. § 1320d-2 note) ("HIPAA") and the Family Educational Rights and Privacy Act, (20 U.S.C § 1232g; 34 CFR Part 99) ("FERPA"), and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013, (70 O.S. § 3-168), and any other applicable Oklahoma laws. During the performance of this Agreement, both parties will comply with any applicable federal, state or municipal law or regulation governing non-discrimination and affirmative action in employment as may be applicable. The Provider certifies they are an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive Orders 11246 and 11375. The Provider assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act. Provider shall treat all persons he/she encounters on a work assignment with respect and dignity and will not engage in any type of harassment or discrimination prohibited by state, federal or local law. Provider hereby indemnifies the District for any expenses and/or damages arising from a lawsuit that may be brought against the District based on Provider's discriminatory or harassing behavior. Any records released from the provider to the District remain protected under any applicable state laws, as well as 42 CFR Part 2 if the released information is related to substance abuse treatment. Such information may not be re-disclosed without consent per 42 CFR 2.32.



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7. WAIVERS

No waiver of any right or remedy with respect to any occurrence or event shall be deemed a waiver of such right or remedy with respect to such occurrence or event in the future. No waiver of any of Provider's obligations under this Agreement shall be effective unless in writing and signed by the District. No failure on the part of either party to exercise, and no delay in the exercising of, any right or remedy shall operate as a waiver thereof; nor shall any single or partial exercise of any right or remedy hereunder preclude any other or future exercise thereof or the exercise of any other right or remedy granted hereby, by any related document or by law.

8. AMENDMENTS

This Agreement may not be and shall not be deemed or construed to have been altered, modified, clarified, amended, rescinded, canceled or waived in whole or in part, except by written instrument signed by the parties hereto.

9. SEVERABILITY

It is agreed that if any provision, or part of a provision, of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, then the parties shall use their best efforts to replace the invalid or unenforceable provision with a provision that, to the extent permitted by applicable law, achieves the purposes intended under the original provision. The balance of this Agreement shall remain valid, unchanged and in full force and effect.

11. TERMINATION

Either party may terminate this Agreement with 60 days' notice, with or without cause, with or without a hearing, by providing written notice to the other party.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Agreed and Accepted by:

Provider (Print full Name & Credentials)

Jaylene Lander, MS, LBP, LATC/MT, Clinical Vice-President

Provider (Signature Name and Credentials)

Jaylene Lander MS, LBP, LATC/MT, Clinical Vice-President

School District

Lawton Public Schools



OKLAHOMA
Education

Name of District signing official (credentials/Title)

LAWTON PUBLIC SCHOOLS, BOARD OF EDUCATION - PRESIDENT
PATTY NUEWIRTH



**Minutes of the Lawton Public Schools Board of
Education Regular Meeting
Held on Thursday, March 24, 2022**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Thursday, March 24, 2022 at 5:15 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Patty Neuwirth, President, called the meeting to order. Roll call indicated the following board members were present:

Mary Bradley: Present
Carla Clodfelter: Present
Patty Neuwirth: Present
Zeldon Rice: Present
Mark Scott: Present
Col. Rhett Taylor: Present

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by three Pioneer Park Elementary students.

SPECIAL GUESTS/SPECIAL RECOGNITIONS – There were no special guests.

EXCELLENCE IN EDUCATION - Gateway/LVA, Pioneer Park Elementary, MacArthur High School and Hugh Bish Elementary were in attendance to give updates on the various activities and events happening in their buildings.

REPORT OF THE SUPERINTENDENT

b. Presentation of the annual school audit for FY 21

c. **Motion Passed:** Motion to accept BWA Architects, PLLC contract for indoor athletic facilities passed with a motion by Mark Scott and a second by Zeldon Rice.

Carla Clodfelter: Yes
Mark Scott: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

d. **Motion Passed:** Motion to accept Design Architect Plus (DAP) - Contract for Mechanical Agriculture Metal Fabrication lab and Elementary Gym/SafeRoom for Ridgecrest Elementary passed with a motion by Mark Scott and a second by Zeldon Rice.

Carla Clodfelter: Yes
Mark Scott: Yes
Mary Bradley: Yes

Patty Neuwirth: Yes
Zeldon Rice: Yes

CONSENT AGENDA

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) PO Numbers: 2641-2904

Building Fund (21) PO Numbers: 20-24

Bond Fund (32) PO Numbers: 39-46

Bond Fund (33) PO Numbers: 169-205

2. Change Order Listing

3. Payroll Encumbrance Purchase Order Numbers 50000-52726

b. Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of February, 2022

c. Report of the Activity Fund Custodian - LaQuinta Chambers

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

d. Approval of the Minutes of the February 24, 2022 Regular Board Meeting

e. Item(s) Removed from the Consent Agenda for Separate Action

f. Approval of the Balance of the Consent Agenda

Motion Passed: Motion to approve the balance of the consent agenda passed with a motion by Mark Scott and a second by Mary Bradley.

Carla Clodfelter: Yes

Mark Scott: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

g. Approval of Item that was Previously Pulled for Separate Action

PROPOSED EXECUTIVE SESSION TO DISCUSS:

There was no Executive Session

SUPERINTENDENT'S PERSONNEL REPORT / ITEMS DISCUSSED IN EXECUTIVE SESSION

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B and Schedule C) that was presented under separate cover)

Motion Passed: Motion to approve the Superintendent's Personnel Report passed with a motion by Mary Bradley and a second by Zeldon Rice.

Carla Clodfelter: Yes
Mark Scott: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

NEW BUSINESS - There was no New Business

The next regular board meeting date is Thursday, April 21, 2022, at 5:15 p.m., in the Shoemaker Center Auditorium.

SETTING NEW BOARD MEETING DATES

No new dates were set.

BOARD ANNOUNCEMENTS – Patty Neuwirth congratulated Superintendent Hime on being awarded the OKSPRA 2021-2022 Superintendent of the Year.

ADJOURNMENT

The meeting adjourned at 6:17 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this ____ day of _____, 2022.

School Seal:

Carla Dewberry, Clerk of the Board

Schyla Wright, Minutes Clerk

Patty Neuwirth, President

HUMAN RESOURCES**Personnel Report - Exhibit A****April 21, 2022****The following RESIGNATIONS have been received:****CERTIFIED**

NAME	ASSIGNMENT	LOCATION	END DATE
Atwood, Brandon	Teacher	CMS	5/20/2022
Baltierra, Sarina	Special Education Teacher	Learning Tree Academy	3/28/2022
Bauman, Shelly	Speech Language Pathologist	EHS	5/20/2022
Beckner, Claudia	Assistant Director Special Ed.	SSC	6/30/2022
Benskin, Pamela	Assistant Director Special Ed.	SSC	6/30/2022
Bradfield, Chase L.	Teacher/Girls Basketball Coach	EHS	5/20/2022
Carpenter, Elizabeth	Special Education Teacher	Washington	5/20/2022
Carter, Diana	Teacher	Eisenhower	5/20/2022
Choate, Melissa	Teacher	Pat Henry	5/20/2022
Copeland, Kimberly	Teacher	Pat Henry	5/20/2022
Cunningham, Kyle	Teacher	Crosby Park	5/20/2022
DeMarcus, Cassandra	Library Media Specialist	Woodland Hills	5/27/2022
Ford, Charmin	Teacher	EHS	5/20/2022
Francis, Doug	Counselor	Hugh Bish	5/20/2022
Francis, Mechelle	Teacher	Hugh Bish	5/20/2022
Gillett, Julia	Teacher	Eisenhower	5/20/2022
Hartlage, Madeline	Teacher	Pat Henry	5/20/2022
Ivey, Brenca	Library Media Specialist	Pat Henry	5/27/2022
James, Rachel	Teacher	EMS	5/20/2022
Mallett, Ashley	Teacher	CMS	5/20/2022
Mattingly, Mark	Executive Director	SSC	5/20/2022
McClure, Amanda	Teacher	Cleveland	5/20/2022
McNeal, Brittany	Teacher	Whittier	5/20/2022
Meyer, Heather	Teacher	Pat Henry	5/20/2022
Mithlo, Taylor	Teacher	MMS	5/20/2022
Monigold, Jo	Teacher	Woodland Hills	5/20/2022
Morales, Shellbie	Teacher	Pat Henry	5/20/2022
Olson, Kaylind	Teacher	Whittier	5/20/2022
Palmer, Maris	Special Education Teacher	Pat Henry	5/20/2022
Rouse, Ashley	Teacher	Hugh Bish	5/20/2022
Scarlett, Fabbiney	Special Education Teacher	CMS	5/20/2022
Smith, Indira	Teacher	Eisenhower	5/20/2022
Therrien, Sally	Teacher	Eisenhower	5/20/2022
Wickham, Kimberly	Special Education Teacher	Whittier	5/20/2022
Wright, Denise	Teacher	Eisenhower	5/20/2022
Yackeyonny, Charles	Teacher/Basketball Coach	EHS	5/20/2022

<u>SUPPORT</u>			
NAME	ASSIGNMENT	LOCATION	END DATE
Atchley, Charlotte	Secretary, 10 month	Crosby Park	5/31/2022
Brantley, Jaime	Custodian	LRC	3/24/2022
Burroughs, Isaiah	Custodian	Pat Henry	4/8/2022
Carpenter, Lisa	PCA	Pat Henry	4/8/2022
Colbenson, Connie	Teacher Assistant	LTA	5/19/2022
Corral, Susan	Psychometrist	Pat Henry	5/27/2022
Davis, Steven	Bus Driver	Transportation	3/28/2022
Dennington, Nora	Psychologist	EHS	5/27/2022
Gilliland, Justin	Campus Police	Shoemaker	4/22/2022
Guinup, Chelsea	Teacher Assistant	Eisenhower	2/25/2022
Harris, Larry	Custodian	MHS	4/20/2022
Hufnagel, Daniel	Maintenance Engineer	Maintenance	4/8/2022
Johnson, Krisa	Discretionary Aid	Edison	4/14/2022
Lewis, Piscilla	Bus Monitor	Transportation	4/19/2022
Macias, Jennifer	PCA	EMS	2/17/2022
Parnell, Sandra	Secretary, 10 month	Edison	4/27/2022
Philpott, David	Custodian	EHS	4/1/2022
Pineau, Sarah	Library Assistant	LTA	5/19/2022
Porter, Joanna	Custodian	EHS	4/19/2022
Reichert, Kelly	Custodian	Ridgecrest	7/1/2022
Ribucan Leong, Brianna	Cook	MHS	4/11/2022
Scroggins, Bart	Head Boys Soccer Coach	EMS	5/1/2022
Sivrian, Ricardo	Custodian	Lincoln	4/18/2022
Stephens, Oneal	Cafeteria Manager	Cleveland	4/4/2022
Sutton, Marshall	Grounds	Maintenance	5/31/2022
Thornton, Ljiljana	Cook	Freedom	5/20/2022
West, Judy	SPED Class Assistant	Woodland Hills	5/20/2022
Williams, Kathryn	Crossing Guard	Freedom	5/19/2022
The following EXTRA DUTIES have been assigned for the 2022-2023 school year:			
NAME	ASSIGNMENT	LOCATION	START DATE
Newton, Teagan	Dance Choreographer	LHS	
Ramos, Adrian	Athletic Coordinator	EHS	
The following employees are recommended for ADJUNCT positions for the 2021-2022 school year:			
Snyder, Jacob Ian	Journalism/Strat. Communications	CMS	
Personnel Report - Exhibit A - Temporary to Temporary			
April 21, 2022			
The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY23.			

<u>SUPPORT</u>			
NAME	ASSIGNMENT	START DATE	
Alicea-Sevilla, Gabriel	Teacher	8/4/2022	
Anthony, Stacy	Teacher	8/4/2022	
Bagley, Kiera	Teacher	8/4/2022	
Banuelos, Tonya	Teacher	8/4/2022	
Barrells, Thomas	Teacher	8/4/2022	
Barrett, Vanessa	Teacher	8/4/2022	
Bassue, Teshell	Teacher	8/4/2022	
Beathard, Beau	Teacher	8/4/2022	
Benway, Jayden	Teacher	8/4/2022	
Bloomfield, Joshua	Teacher	8/4/2022	
Bordelon, Amanda	Teacher	8/4/2022	
Bowling, Kristie	Teacher	8/4/2022	
Boyd, Glenda	Teacher	8/4/2022	
Bracamonte, Christina	Teacher	8/4/2022	
Bradford, Michele	Teacher	8/4/2022	
Bross, Bentley	Teacher	8/4/2022	
Brown, Brenda	Teacher	8/4/2022	
Brown, Doletha	Teacher	8/4/2022	
Brown, Jean-Pierre	Teacher	8/4/2022	
Bryant, Rachel	Teacher	8/4/2022	
Buck, Alicen	Teacher	8/4/2022	
Campa, Alexandra	Teacher	8/4/2022	
Caron, Gabriel	Teacher	8/4/2022	
Carpenter, Deric	Teacher	8/4/2022	
Carter, Ross	Teacher	8/4/2022	
Chilcote, Christina	Teacher	8/4/2022	
Chiles, Jaron	Teacher	8/4/2022	
Chrisman, Joyce	Teacher	8/4/2022	
Codopony, Tori	School Nurse	7/25/2022	
Coheley, Craig	Teacher	8/4/2022	
Cotton, Danielle	Speech Language Pathologist	8/4/2022	
Cox, June	Teacher	8/4/2022	
Crow, Brooke	Teacher	8/4/2022	
Deese, Angela	Teacher	8/4/2022	
DeLoach, Brandon	Teacher	8/4/2022	
Dickey, Allen	Teacher	8/4/2022	
Dirickson, Madison	Teacher	8/4/2022	
Dotson, Brooklyn	Teacher	8/4/2022	
Dove, Brandi	Teacher	8/4/2022	
Dugger, Annette	Teacher	8/4/2022	
Duncan, Jill	Teacher	8/4/2022	
Easterly, Candace	Teacher	8/4/2022	

Ellis, Damariaus	Teacher	8/4/2022		
Foster, Wendy	Teacher	8/4/2022		
Gable, Charlie	Teacher	8/4/2022		
Garcia, Joshua	Teacher	8/4/2022		
Gillett, Julia	Teacher	8/4/2022		
Glenn, Trina	Teacher	8/4/2022		
Gonzalez, Isaias	Teacher	8/4/2022		
Hall, Christie	Teacher	8/4/2022		
Hall, Kristen	Teacher	8/4/2022		
Hall, Michele	Teacher	8/4/2022		
Hall, Steve	JROTC	8/1/2022		
Halloran, Heather	Teacher	8/4/2022		
Halvorson, Shannon	Teacher	8/4/2022		
Harmon, Jacqueline	Teacher	8/4/2022		
Harrington, Philip	Teacher	8/4/2022		
Hatch, Braden	Teacher	8/4/2022		
Hays, Krystal	Teacher	8/4/2022		
Hendrickson, Stephanie	Teacher	8/4/2022		
Higdon, Leshondre	Teacher	8/4/2022		
Hilterbrand, Jeremy	Teacher	8/4/2022		
Holder, Helen	Teacher	8/4/2022		
Hoover, Brittany	Teacher	8/4/2022		
Hoyt, Ashlee	Library Media Specialist	8/1/2022		
Hull, Kaitlyn	Teacher	8/4/2022		
Hunt, Stacey	Teacher	8/4/2022		
Irizarry, Carlos	Teacher	8/4/2022		
Isham, Jacobi	Teacher	8/4/2022		
Jefferson, Brittany	Teacher	8/4/2022		
Jenkins, Adrian	Teacher	8/4/2022		
Johnson, Carrie	Board Certified Behavior Analyst	8/4/2022		
Johnston, Rebecca	Teacher	8/4/2022		
Jolly, Brett	Teacher	8/4/2022		
Jones, Kenneth	Teacher	8/4/2022		
Jones, Shaelynn	Teacher	8/4/2022		
Jung, Lauren	Teacher	8/4/2022		
Keller, Tiffany	Counselor	8/4/2022		
Kowalczyk, Pamela	Teacher	8/4/2022		
Kroboth, Angelique	Teacher	8/4/2022		
Kuntz, Jennifer	Teacher	8/4/2022		
Lankford, Brittany	Teacher	8/4/2022		
Lehr, Cole	Teacher	8/4/2022		
Lewis, Breysa	Teacher	8/4/2022		
Lewis, Danielle	Teacher	8/4/2022		
Lloyd, Levi	Teacher	8/4/2022		
Lockhart, Jamar	Teacher	8/4/2022		

Lovato, Thomas	Teacher	8/4/2022		
Lovato, Tina	Teacher	8/4/2022		
Loving, Karli	Teacher	8/4/2022		
Lutmer, Michelle	Counselor	8/4/2022		
Lyda, Madison	Teacher	8/4/2022		
Lyons, Sidney	Teacher	8/4/2022		
Malloy, Eric	Teacher	8/4/2022		
Mansel, Jared	Teacher	8/4/2022		
Mansel, Laura	Teacher	8/4/2022		
Martin-Teakell, Raegan	Teacher	8/4/2022		
Martin, Jessica	Teacher	8/4/2022		
Martinez, Baylee	Teacher	8/4/2022		
Mawson, Paige	Teacher	8/4/2022		
McAdams, Sara	Teacher	8/4/2022		
McClure, Amanda	Teacher	8/4/2022		
McDonald, Thomas	Teacher	8/4/2022		
McIsaac, Kimberly	Teacher	8/4/2022		
McMorris, Joannita	Teacher	8/4/2022		
Means, Ashley	Teacher	8/4/2022		
Mefford, Dane	Teacher	8/4/2022		
Mettler, Evelyn	Teacher	8/4/2022		
Milich, Michael	Teacher	8/4/2022		
Miller, Chelsea	Teacher	8/4/2022		
Miller, Lora	Librarian	8/1/2022		
Mint, Antonia	Teacher	8/4/2022		
Mitchell, Mary	Teacher	8/4/2022		
Monroe, Kendra	Teacher	8/4/2022		
Montgomery, Kylee	Teacher	8/4/2022		
Moore, Jessica	Teacher	8/4/2022		
Morinsilva Pleasant, Elizal	Teacher	8/4/2022		
Morris, Carole	Teacher	8/4/2022		
Murrain, Jeffrey	Teacher	8/4/2022		
Overby, Stephanie	Teacher	8/4/2022		
Owen, Christy	Teacher	8/4/2022		
Owens, Donita	Teacher	8/4/2022		
Paquin, Melissa	Teacher	8/4/2022		
Patterson, Austin	Teacher	8/4/2022		
Pereles, Stacey	Teacher	8/4/2022		
Ponder, Dana	Teacher	8/4/2022		
Pooschke, Michael	Teacher	8/4/2022		
Price, Angela	Teacher	8/4/2022		
Pyles, Reagan	Teacher	8/4/2022		
Quarles, Virginia	Teacher	8/4/2022		
Quast, Cora	Teacher	8/4/2022		
Quiroga, Victoria	Teacher	8/4/2022		

Ramirez de Arellano Nava	Teacher	8/4/2022		
Ramming, Brittney	Teacher	8/4/2022		
Repp, John	Teacher	8/4/2022		
Rittenhouse, Amy	Teacher	8/4/2022		
Rivera, Riley	Teacher	8/4/2022		
Robinson, Alexandria	Teacher	8/4/2022		
Robinson, Kathryn	Teacher	8/4/2022		
Robles, Ileana	Teacher	8/4/2022		
Roye, Celia	Teacher	8/4/2022		
Rozumialski, Nivian	Teacher	8/4/2022		
Ryans, Blakely	Teacher	8/4/2022		
Salamone, Becca	Teacher	8/4/2022		
Salyer, Haleigh	Teacher	8/4/2022		
Sandstrom, Vanessa	Teacher	8/4/2022		
Santos, Rafael	Teacher	8/4/2022		
Sasser, Owen	Teacher	8/4/2022		
Sawyer, Lori	Teacher	8/4/2022		
Sheets, Bridget	Teacher	8/4/2022		
Sinning, Ashley	Teacher	8/4/2022		
Smith, Carson	Teacher	8/4/2022		
Stamper, Stephanie	Teacher	8/4/2022		
Stanton, Richard	Teacher	8/4/2022		
Stoll, Erin	Teacher	8/4/2022		
Sullivan, Gia	Teacher	8/4/2022		
Sullivan, Stephanie	Teacher	8/4/2022		
Tahbonemah, Ameer	Teacher	8/4/2022		
Terry, Mercedes	Teacher	8/4/2022		
Thompson, Ashlyn	Teacher	8/4/2022		
Torres, Sarah	Teacher	8/4/2022		
Urbanski, Ashley	Teacher	8/4/2022		
Veracruz, Amanda	Teacher	8/4/2022		
Vogl, Deana	Teacher	8/4/2022		
Wahlbrick, Lacey	Teacher	8/4/2022		
Watson, Aimee	Teacher	8/4/2022		
West, Delaney	Teacher	8/4/2022		
Whitmore, Landrie	Teacher	8/4/2022		
Wilke, Amber	Teacher	8/4/2022		
Williams, Lynda	Counselor	8/4/2022		
Williams, Shirley	Teacher	8/4/2022		
Williams, Tameka	Teacher	8/4/2022		
Willmon, Rylee	Teacher	8/4/2022		
Woods, Jamey	Teacher	8/4/2022		
Yoon, Hong	Teacher	8/4/2022		

Personnel Report - Exhibit A - List Temporary to Continuing

April 21, 2022

The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY23.

SUPPORT

NAME	ASSIGNMENT	START DATE
Adair, Kayla	Teacher	8/4/2022
Adams - De Leon, Ashley	Teacher	8/4/2022
Afable, Jasmine	Teacher	8/4/2022
Albert-Maez, Linday	Teacher	8/4/2022
Albert, Alyssa	Teacher	8/4/2022
Batts, Jesse	JROTC	7/1/2022
Blackwell, Michelle	Teacher	8/4/2022
Booth, Ronald	Teacher	8/4/2022
Branson, Benjamin	Teacher	8/4/2022
Brown, James	Teacher	8/4/2022
Bryans, Karen	Teacher	8/4/2022
Chesnut, Bethany	Teacher	8/4/2022
Colley, Kourtney	Teacher	8/4/2022
Comstock, Ashley	Teacher	8/4/2022
Dirickson, Yvonne	Teacher	8/4/2022
Erickson, Chad	Teacher	8/4/2022
Ford, Alexis	Teacher	8/4/2022
Franklin, Kyra	Teacher	8/4/2022
Gaasbeck, Colleen	Teacher	8/4/2022
Galan, Ashley	Teacher	8/4/2022
Gibson, Franki	Teacher	8/4/2022
Gilbreath, Ashlee	Teacher	8/4/2022
Glass, Alyson	Teacher	8/4/2022
Gore, Karmen	Teacher	8/4/2022
Gray, Christina	Teacher	8/4/2022
Grover, Tonya	Teacher	8/4/2022
Halley, Brandy	Teacher	8/4/2022
Hamilton, Carmen	Teacher	8/4/2022
Hanza, Janet	Teacher	8/4/2022
Harris, Melanie	Teacher	8/4/2022
Hartlage, Madeline	Teacher	8/4/2022
Havens, Deborah	Teacher	8/4/2022
Hernandez, Marissa	Teacher	8/4/2022
Higginbotham, Shaylyn	Counselor	8/4/2022
Hill, Caitlin	Teacher	8/4/2022
Hulsey, Lisa	Teacher	8/4/2022
Johns, Ashley	Teacher	8/4/2022

Jones, Kelly	Teacher	8/4/2022		
Jones, Tammy	Teacher	8/4/2022		
Kern, Heaven	Teacher	8/4/2022		
Kirchen, Anna	Teacher	8/4/2022		
Kolinski, Alexander	Teacher	8/4/2022		
Krautbauer, Jana	Counselor	8/1/2022		
Landoll, Laura	Teacher	8/4/2022		
Langford, Kyla	Teacher	8/4/2022		
Lawson, Andrea	Teacher	8/4/2022		
Lockhart, Christi	Teacher	8/4/2022		
Lowe-Zimmerman, Karen	Teacher	8/4/2022		
Mansel, Helen	Teacher	8/4/2022		
Martin, Paul	Band Instructor	8/1/2022		
Martinez, Jonathan	Teacher	8/4/2022		
McCall, Michaela	Band Instructor	8/1/2022		
McComas, Keri	Teacher	8/4/2022		
McFadden, Bailey	Teacher	8/4/2022		
McIntire, Rachel	Teacher	8/4/2022		
McNeal, Brittany	Teacher	8/4/2022		
Miller, Isaac	Teacher	8/4/2022		
Moon, Katherine	Teacher	8/4/2022		
Morita, Shala	Teacher	8/4/2022		
Newton, Teagan	Teacher	8/4/2022		
Niebruegge, Amber	Teacher	8/4/2022		
Nunn, Kendra	Teacher	8/4/2022		
Oates, Joshua	Teacher	8/4/2022		
Oberle, Tiffany	Teacher	8/4/2022		
Olson, Kayland	Teacher	8/4/2022		
Parks, Shelby	Teacher	8/4/2022		
Pettit, Kayla	Teacher	8/4/2022		
Powell, Bethany	Teacher	8/4/2022		
Pruett, Teresa	Teacher	8/4/2022		
Puccino, Amanda	Teacher	8/4/2022		
Raines, Candice	Teacher	8/4/2022		
Ramos, Adrian	Teacher	8/4/2022		
Riddick, Kirsten	Teacher	8/4/2022		
Rooney, Brooke	Teacher	8/4/2022		
Russell, Melanie	Teacher	8/4/2022		
Salaam, Azura	Teacher	8/4/2022		
Sauseda, Rose	Counselor	8/1/2022		
Siler, Christina	Teacher	8/4/2022		
Steiner, Krista	Teacher	8/4/2022		
Swanson, Kristjin	Teacher	8/4/2022		
Tate, Alyssa	Teacher	8/4/2022		
Todd, Kristen	Teacher	8/4/2022		

Toups, Sydney	Teacher	8/4/2022		
Turowski, Kenlyn	Teacher	8/4/2022		
Walton, Arvella	Teacher	8/4/2022		
Watson, Emily	Teacher	8/4/2022		
West, Lacy	Teacher	8/4/2022		
Wethern, Gabriele	Teacher	8/4/2022		
Whalen, Hollie	Teacher	8/4/2022		
Wheeler, Laura	Teacher	8/4/2022		
Wilkin, Tayler	Teacher	8/4/2022		
Williams, Fiona	Teacher	8/4/2022		
Williams, Lakesha	Counselor	8/4/2022		
Wyatt, Elizabeth	Teacher	8/4/2022		
Zimmerman, Grant	Teacher	8/4/2022		

Personnel Report - Exhibit A - Retire/Rehire

April 21, 2022

The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year: Candidates must hold or obtain Oklahoma teaching certificate for FY23.

SUPPORT

NAME	ASSIGNMENT	START DATE		
Adams, Marsha	Teacher	8/4/2022		
Arze, Rita	Teacher	8/4/2022		
Asbury, Denise G.	Teacher	8/4/2022		
Bailey, Debbie	Counselor	8/1/2022		
Barrett, Tamie Sue	Teacher	8/4/2022		
Bayless, Laura T.	Teacher	8/4/2022		
Bingham, Kurt	Teacher	8/4/2022		
Boggs, Chad Brian	Visiting Counselor	8/4/2022		
Brown, Glenda	Counselor	8/1/2022		
Burch, Diana	Counselor	8/1/2022		
Butemeyer, Linda	Counselor	8/4/2022		
Campbell, Patricia	Counselor	8/1/2022		
Catlin, Donna	Administrator	08/01/2022		
Chambers, Paula Jo	Teacher	8/4/2022		
Corral, Susan	Psychologist	08/01/2022		
Cox, Jacqueline	Teacher	8/4/2022		
Cudd, Arlene	Teacher	8/4/2022		
Curry, Brenda	Teacher	8/4/2022		
Dennington, Nora	Psychologist	08/01/2022		
Fisher, Charlesetta	Teacher	8/4/2022		
Gagliardi Oates, Charlotte	Director	7/1/2022		
Garrett, Patricia	Teacher	8/4/2022		

Gibson, Sherry	Teacher	8/4/2022		
Green, Aubrey	Visiting Counselor	8/4/2022		
Hanson, Mary Frances	Teacher	8/4/2022		
Hatch, Brenda	Administrator	08/01/2022		
Havron, Sharon	Administrator	08/01/2022		
Hill, Terri	Teacher	8/4/2022		
Holt, Ellis	Teacher	8/4/2022		
Jackson, Dennis	Visiting Counselor	8/4/2022		
Johnson, Teresa	Teacher	8/4/2022		
Kassin, Gerald	Teacher	8/4/2022		
Kirby, Jennifer Jill	Teacher	8/4/2022		
Kirk, Marsha	Teacher	8/4/2022		
Littleton, Michelle	Teacher	8/4/2022		
Llopis, Tina Jo	Teacher	8/4/2022		
Malone, Dianne Sue	Teacher	8/4/2022		
Marshall, Vivian	Counselor	8/4/2022		
McClelland, Patricia	Psychologist	08/01/2022		
McNally, Janet	Teacher	8/4/2022		
McPhail, Carol	Director	7/1/2022		
Miller, Patricia	Teacher	8/4/2022		
Miller, Steven	Teacher	8/4/2022		
Monigold, Jo	Teacher	8/4/2022		
Moser, Glenda	Teacher	8/4/2022		
Newton, Sharrie	Teacher	8/4/2022		
Owens, Rickey	Administrator	7/1/2022		
Potts, Jeri Lynn	Teacher	8/4/2022		
Prince, Geraldine	Counselor	8/4/2022		
Ramey, Pamela	Teacher	8/4/2022		
Russell, Jana	Teacher	8/4/2022		
Ryder, Patricia	Teacher	8/4/2022		
Schacher, Debra	Teacher	8/4/2022		
Slawson, Jerry	Counselor	8/1/2022		
Tuner, Melody	Teacher	8/4/2022		
Turner, Michael	Visiting Counselor	8/4/2022		
Urbach, Ramona	Teacher	8/4/2022		
Wahkinney, Veralyn	Teacher	8/4/2022		
Watkins, Amy	Teacher	8/4/2022		
Webb, Jo Ann	Teacher	8/4/2022		
Whiteley, William	Visiting Counselor	8/4/2022		
Wiersema, Leisa	Teacher	8/4/2022		
Wright, Ellen Sue	Teacher	8/4/2022		

HUMAN RESOURCES**Personnel Report - Exhibit B****April 21, 2022****The following EMPLOYMENTS are recommended for temporary contracts during the 2021-2022 school year:****CERTIFIED**

NAME	ASSIGNMENT	START DATE
Harris, Javon	Teacher	4/1/2022

The following EMPLOYMENTS are recommended for temporary contracts during the 2022-2023 school year:**CERTIFIED**

NAME	ASSIGNMENT	START DATE
Huston, Abbey	Teacher	8/4/2022
Johnson, Lindsey	Teacher	8/4/2022
Marshall, Kristi	ASL	8/4/2022
Pearce, Cody	Teacher - AG	8/4/2022
Stanton, Lynda Gayle	FACS Teacher	8/4/2022

SUPPORT

NAME	ASSIGNMENT	START DATE
Alexander, Maria	Cook	4/4/2022
Beardsley, Derek	Bus Driver	4/13/2022
Brooks, Nicholas	Custodian	4/4/2022
Burgess, Ramona	PCA	4/5/2022
Burroughs, Isaiah	Custodian	3/28/2022
Campos, Tanner	Custodian	4/18/2022
Diaz, Patrick	HVAC Journeyman	4/6/2022
Donnelly, Michael	Computer Technician	4/18/2022
Gildon, Adron	Custodian	4/11/2022
Gregg, Mariah	Teacher Assistant	3/25/2022
Hill, Jenniee	PCA	4/12/2022
Howard, Sardia	Bus Driver	4/5/2022
Johnson, Bruce	Sweeper	4/1/2022
Lantz, Brittany	Cook	3/25/2022
Leveille, David	HVAC Apprentice	4/18/2022
Matt, Theresa	Cook	4/19/2022
McGee, Julie	Discretionary Aid	4/4/2022

Mindermann, Payton	Carpenter		5/3/2022
Myer, Jesse	Custodia		3/30/2022
Parker, Scott	Custodian		4/21/2022
Prince, Darla	Custodian		3/29/2022
Ricer, Russell	Custodian, First Assistant		3/30/2022
Robinson, Rebecca	Cook		3/24/2022
Silkey, Zack	HVAC Apprentice - Part Time		4/11/2022
Skurnack, Michael	School Marshall		3/29/2022
Smith, Kenneth	Sweeper		3/29/2022
Stearman, Donald	Computer Technician		4/18/2022
Tracey, Pam	Teacher Assistant		3/28/2022
Tyler, David	Grounds		4/18/2022
Williams, Caitlin	Production Assistant		4/11/2022
The following EXTRA DUTIES have been assigned for the 2022-2023 school year:			
NAME	ASSIGNMENT		
Salgado, Shannon	Cheer Sponsor		

HUMAN RESOURCES			
Personnel Report - Action Item			
April 21, 2022			
Discussion and possible board action to accept the recommendation of the superintendent with regard			
regard to the termination of the employee(s) listed below. No employee requested a due process			
hearing in the timeline provided by statute or failed to qualify for a due process hearing due to			
length of employment with the school district.			
<u>SUPPORT</u>			
NAME	ASSIGNMENT		END DATE
Skurnack, Michael	Police Officer		4/1/2022
Nguyen, Dy	Cook		4/6/2022
Harris, Angel	Bus Monitor		4/1/2022

**Lawton Public Schools
Lawton, Oklahoma**

Office of the Superintendent

April 21, 2022

The following individuals are recommended to serve in board-appointed positions for the 2022-2023 school year:

Kevin Hime	Designated Impact Aid Officer
Lance Gibbs	Treasurer
Barbara Logan	Assistant Treasurer
LaQuinta Chambers	Activity Fund Custodian
Nancy McQuaide	Assistant Activity Fund Custodian
Carla Dewberry	Clerk of the Board
Sheila Relf	Encumbrance Clerk
Dr. Laura Puccino	Assistant Encumbrance Clerk
Schyla Wright	Minutes Clerk
Lynn Cordes	Assistant Minutes Clerk
Lance Gibbs	Authorized district representatives to sign all local, state, and federal program / grant applications, reimbursements and / or reporting documents for the 2022-2023 fiscal year
Teresa Donahue (Federal Programs Only)	