



**Lawton Public Schools Board of Education  
Regular Meeting  
March 11, 2021 5:00 PM  
Shoemaker Center Auditorium  
753 NW Fort Sill Blvd**

**Lawton, Oklahoma 73507**

## **AGENDA**

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-4. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Patty Neuwirth
5. Architect and Construction Manager at Risk Update
6. Report of the Superintendent
  - a. Information Item: Business Operations and Educational Services Departmental Updates
  - b. Drawing for School Site to Receive Funding for "Curb Appeal" Makeover
  - c. Information Item: "Curb Appeal" Makeover Project Updates:  
  
Pioneer Park Elementary  
Lincoln Elementary  
Tomlinson Middle School  
MacArthur High School
  - d. Action Item: Approval of the adoption of new LPS customized policy manual (under separate cover)
  - e. Information Item: Purple Star School Initiative
  - f. Superintendent's Announcement(s)
7. Consent Agenda  
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda

and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

- a. Item(s) Removed from the Consent Agenda for Separate Action
  - b. Approval of the Balance of the Consent Agenda
  - c. Approval of Item that was Previously Pulled for Separate Action
  - d. Approval of the Minutes of the February 22, 2021 and February 26, 2021 Special Board Meetings
  - e. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
    1. Increase, Issue of Purchase Orders
    2. Gasoline Tabulation
    3. Bids/Quotes (High School Auditorium Sound Systems and District Copiers)
    4. Payroll Encumbrance Purchase Order Numbers
    5. Encumbrances/Partial Payments
  - f. Report of the Chief Financial Officer - Lance Gibbs
    1. Treasurer's Report for the Month of February 2021.
  - g. Report of the Activity Fund Custodian - LaQuinta Chambers
    1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
  - h. Report of the Clerk - Kathy Bentley
    1. Construction Related Contracts/Agreements
      - A. Boynton Williams and Associates, Douglass Learning Center Renovation
8. Proposed Executive Session to Discuss:
    - a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Report. [Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]:
  9. Vote to Convene into Executive Session
  10. Acknowledge Board's Return to Open Session
  11. Executive Session Minutes Compliance Announcement
  12. Superintendent's Personnel Report / Items Discussed in Executive Session
    - a. Approval of Superintendent's Personnel Report
  13. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
  14. The next regular board meeting date is Tuesday, April 6, 2021, at 5:00 p.m., in the Shoemaker Center Auditorium.
  15. Setting New Board Meeting Dates
  16. Board Announcements
  17. Adjournment

Time of Posting: 3:30 p.m.

Date of Posting: May 14, 2021

Place of Posting: Foyer of Shoemaker Center, 753 NW Fort Sill Blvd.

Posted by: \_\_\_\_\_  
Kevin Hime, Superintendent



**Lawton Public Schools BOE Update**  
**Prepared on 3/8/21 for the 3/11/21 BOE Meeting**

1715A New Eisenhower Middle School:

- Sitework and west paving are in progress.
- AIP inspected the building punch list items the weeks of 2/22 and 3/1. The list is about 70% complete. AIP will reinspect once all items are finished.

1715C Whittier Safe Room:

- The Final Application for Payment was submitted to LPS on 3/8/21 for approval.

1901 Food Service Warehouse Freezer & Refrigerator Replacement:

- AIP reinspected the punch list items on 3/5/21. A few items remain. AIP will hold the Final Application for Payment until the contractor confirms that the remaining items are complete.

1911B MacArthur High School Gym HVAC:

- Contractor is working on punch list items. AIP will provide a Final Acceptance inspection once contractor notifies AIP that punch list is 100% complete.

1914 Central Middle School HVAC Repair:

- Piping is complete.
- Electrical & controls are awaiting delivery of one VFD before they will be complete. Delivery is expected next week.
- Water treatment and leak checking are scheduled to begin 3/11/21. Cooling tower startup will immediately follow.
- Exterior louver and connection to outside air ductwork will follow tower startup.

1916 Cameron Stadium Field Turf Replacement:

- Closeout is awaiting confirmation that all punch list items are complete following the latest inspection on 1/29/21.

2002 MHS Gym Foyer & Locker Room, Pat Henry, Woodland Hills & Food Service Warehouse Reroofs:

- Contractor is working on punch list items. AIP will provide a Final Acceptance inspection once contractor notifies AIP that punch list is 100% complete.
- AIP has reviewed the O&M manuals and returned comments to the contractor.

2003 Ron Stephens Stadium Wall Repair:

- Stone masonry veneer is 95% complete.
- Fabrication has begun on entryway signage.
- LPS has requested pricing to extend the height of the gates.

2004 Lawton High School Gym & Auditorium HVAC:

- Classroom exhaust is awaiting delivery of insulated metal window infill panels. Roof curbs are scheduled to be installed over Spring Break.
- Work remains to repair finishes in locker rooms.
- Work remaining at the auditorium includes reinsulating the existing stage ductwork.
- Manufacturer start-up is scheduled for the week of 3/8/21.

2005 Tomlinson Middle School Gym HVAC:

- Substantial Completion inspection is planned for the week of 3/8/21.

Project: LPS Eisenhower Middle School  
Date: 11 March 2021

Subject: Eisenhower Middle School Board Update

1. The new Eisenhower Middle School project is 98.70% complete.
2. Recently completed work:
  - Old Cafeteria Utility Lines
  - Earthwork for Football field.
  - Concrete Curb and Gutter
3. On-going work:
  - Punch list on new Building.
  - Revised Entrance
  - Storm Sewer Utilities
  - Hauling of existing soil.
  - Final Grading of Football field
4. Up-coming work: New Entrance Revision, Curb & Gutter, and Asphalt Paving.
  - Median changes on Gore Blvd (15 – 26 March 2021).
  - Storm water changes at Eisenhower High School (15-19 March 2021).

please contact me at (405) 748-5043 or by e-mail at [jjacox@crossland.com](mailto:jjacox@crossland.com)

Joshua Jacox  
Project Manager  
Crossland Construction Company Inc.



**BUSINESS OPERATIONS  
Board Meeting Update  
March 11, 2021**

**Chief Operating Officer - Dr. Jason James**

- Parent Loop and extra parking, curb and gutter progressing at EMS.
- New ceiling mounting, classroom surround sound speaker systems being installed.
- Dry erase board installed to replace shower board is continuing throughout district.
- Curb appeal project fencing at Pioneer Park and Lincoln are underway.
- Working with City of Lawton to correct school zone flashing lights. The city still has school zones for last year's schedule and are not current.
- EHS parking lot storm drain repair is almost complete.
- EHS football stands and erosion onto track repair is almost complete.

**Assessment & Accountability - Joan Gabelmann**

- Working with building test coordinators to set state-mandated assessment schedules. Working with Special Education to make sure all accommodations for students on IEPs and 504s are current and correct for state-mandated testing.
- Working with school sites and IT to make sure tech needs are met for state-mandated testing.
- Facilitating, scheduling, and attending state-mandated test training.

**Child Nutrition - Daniel Ghrayyeb**

- Transferred staff, food, equipment, and rerouted deliveries to Adams for a smooth transition from Edison. It was a huge job done without any hesitation. The team did an amazing job.
- Adjusted staff and added equipment to Learning Tree Academy. The staff adjusted and made moves like the all-stars they are.
- Readjusted cafeteria lines to accommodate for the damage from the shutdown gym at Freedom. It is working even better than anticipated and moves faster.

**Curriculum & Instruction (Elementary) - Sherry Havron**

- Collecting STAR data / reports to send to schools.
- Preparing RSA school and district information for our Spring audit.
- Making site visits to elementary schools to support curriculum and programs.

**Curriculum & Instruction (Secondary) - Reagan Hall - Ousley**

- Trained all 3<sup>rd</sup> grade on Exact Path to set up student Learning Paths.
- Finalized middle school course offerings and working with communications to draft a hardcopy.
- Creating middle school placement assessments in Mastery Connect.

**Curriculum & Instruction (Secondary), Special Projects - Dr. Regina Deloach**

- LPS Virtual Career Fair planning, advertisement and professional development for businesses, LPS counselors and students; (174 seniors from all high schools, 26 businesses as well as several universities). The Virtual Career Fair was held Feb. 25, 2021.
- Leveraging virtual soft skill pre-virtual job fair training for LPS seniors.
- First Class Mentoring and PD preparation along with mentor survey completion.

- Performance as a virtual citywide black history presenter.
- Conducted Purple Star research as well as met with the Oklahoma Assistant Superintendent of Education about the Purple Star program.

## **Facilities Operations/Maintenance - Jack Hanna**

### **Transportation**

- We set up a text message list with Lynn Cordes for all transportation employees.
- Provided Midwest with information about the cradle point modem that we need to use for the new activity buses. We also told him to add an antenna to improve the function of it.
- Used the virtual days to scrub through Versa Trans to clean up any discrepancies. Checked on CDL and certification expirations and called individuals to let them know.
- Ice melt placed in all high traffic areas.
- Completed the Federal Motor Carrier Safety Administration (FMCSA) queries on drivers for our district.

### **Maintenance**

- John Deere 317 track loader ordered.
- Toro 5040 field groomer (3) ordered for the three high schools softball/baseball teams.
- Working on water damage to schools.
- Vestibule and fencing installed at Lincoln.
- Landscaping started at MHS.
- Landscaping starting at Douglass.

## **Federal Programs- Teresa Donahue**

- Title I – District Nine Essential Elements Survey
- Title VI Indian Education: Virtual tutoring offered to all Title VI eligible Native students.
- English Learner – (EL) Program –WIDA ACCESS testing

## **Grants- Diane Landoll**

- Completing K20 Gear Up grant documentation for 2021-2022.
- Finalizing the 779 Grant expenditures and beginning the close out report.
- Researching for the 21st Century Learning Center Grant.
- Assisting school sites with OK Lottery Grant Applications.

## **Human Resources - Jean Hastings**

- Beginning groundwork toward implementation of Frontline Recruiting & Hiring software.
- Participating in the LPS Senior Career Fair and the Red River Career Expo (both virtual format).
- Completing training as preparation for the transition to MAS-Wengage software.

## **Information Technology - AJ Watson**

- Relocated technology and teachers to Adams Elementary from Edison Elementary.
- Assisted with the 2021 LPS Virtual Career Fair.
- Installing and configuration of wireless APs for spring testing (OSTP and ACT).

## **Media Operations - Dave McDermott**

- Completed mid-year instructional supply inventory.
- Reviewing bid proposals for the district wide copy machines.
- USAC Form 471 for Cat 1 and Cat 2 ready for review and to submit for funding.



**New Staff Development- Stephanie Hime**

- March Focus: Growth Mindset
- Observing all entry-year elementary teachers (34) and giving constructive feedback.
- Planning and hosting March First Class meeting (March 2).
- Published 6th Edition of First Class News (elementary).

**Payroll - Paula Diehl**

- Submitting the 1095C 2020 forms to IRS.
- Preparing to process end-of-calendar-year report for Teacher's Retirement.
- Auditing the 2021-2022 work and contract calendars.
- Submitting ERV-1 forms for June 2021 employee retirements.

**Professional Development - Brenda Hatch**

- Working with LPS staff and community members on the Teacher of the Year and First Class Teacher of the Year selection process.
- Finalizing and uploading Benchmark Assessment #3.
- Working with the Educational Services Team to plan our next action steps for accomplishing current goals.



**EDUCATIONAL SERVICES**  
**Board Meeting Update**  
**March 11, 2021**

**Athletics - Gary Dees**

- Basketball area playoffs
- Working on soccer schedules
- Preparing for the Bo Bowman Baseball Tournament

**Campus Police - Chief Hornbeck**

- Scheduled training with LPD on “Handle with Care”
- Responding to GoGuardian alerts
- Assisting with welfare checks on virtual students

**Elementary Education – Karen Cooksey / Donna Catlin**

- Coordinated movement of faculty and students based on the water damage to buildings.
- Launched Pre-K enrollment for 2021-2022
- Conducted monthly professional development for elementary principals

**Secondary Education – Teresa Jackson / Carol McPhail**

- Held principals’ meeting to discuss updates
- Held zoom meetings with counselors to discuss upcoming pre-enrollment and course offerings
- Met with virtual leaders to discuss surveys, pre-enrollment, & various items

**Special Services - Chris Sharkey**

- Special Services and related services personnel recently participated in training. The training was how the district could bill for services provided to special needs students.
- Special Services is working with IEP teams to determine which students will attend Extended School Year (ESY), a program that provides special education and related services to an eligible student with a disability beyond the conventional number of instructional days or minutes in a school year.....and at no cost to the parents.

**Student Services - Mark Mattingly**

- Working PreK enrollment for 2021-2022
- Working transfers



**Minutes of the Lawton Public Schools  
Board of Education Special Meeting  
Held on Monday, February 22, 2021**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Monday, February 22, 2021 at 5:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma. This special board meeting was the result of the cancellation of the Thursday, February 18, 2021 regular board meeting, due to inclement weather.

**CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Patty Neuwirth, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Patty Neuwirth, President  
Mark Scott  
Mary Bradley  
Zeldon Rice

\*Col. Rhett Taylor, Ex-Officio, was absent  
\*Carla Clodfelter, was absent

**SPECIAL GUESTS/SPECIAL RECOGNITIONS**

There were no special guests or special recognitions.

**ARCHITECT AND CONSTRUCTION MANAGER AT RISK UPDATE**

Architect Cory Miller, of Architects in Partnership attended the meeting and shared that he and Crossland Construction representatives walked the classroom portions of the Eisenhower Middle School site today, noting that approximately 70% of the punch list items that needed attention have been completed. Other items were also added for clarification. Construction Manager Joshua Jacox, of Crossland Construction, was unable to attend the meeting.

There were no questions or comments regarding written reports they both provided to the board on the Eisenhower Middle School construction project and the various other district projects.

**REPORT OF THE SUPERINTENDENT**

- "Curb Appeal" Makeover Project Updates:

Pioneer Park Elementary – fencing replacement continues  
Lincoln Elementary - fencing replacement continues  
Tomlinson Middle School – new landscaping, removal of trees that were too close to the

building and replaced trees in other areas  
MacArthur High School – painting to begin

Superintendent Hime shared that a drawing to select another school to receive funding for curb-appeal projects will take place at the March 11, 2021 board meeting.

- Approval for the adoption of a new LPS Customized Policy Manual was tabled until the March 11, 2021 board meeting, as he noted that the adoption dates in the manual need to be revised from February 18, 2021 to March 11, 2021.

### **SUPERINTENDENT'S ANNOUNCEMENT(S)**

- Video presentation was shown of Superintendent Hime’s “Perfect Snow Angel Challenge” during our recent inclement weather/virtual days wherein he challenged students and staff alike to make the perfect snow angel and send in their photos!
- An LPS Covid vaccination clinic was held today at LHS for over 800 LPS employees and neighboring districts such as Geronimo, Flower Mound, Bishop, Geronimo, and Trinity Christian Academy just to name a few. He thanked the LPS staff for a job well done.
- Damage to LPS facilities due to recent ice/snow:

Minor Damage:

Eisenhower ES, EHS, Douglass Learning Center, MHS, LHS.

Major Damage: Freedom, Edison, MMS

All Virtual Teachers at Adams will move to Washington, placing all virtual teachers at one site. Edison students (except Pre-K and K) will now attend Adams ES. Edison Pre-K and K students will attend Learning Tree Academy. MMS damage will take 8-10 days of drying out from flooding and students will go totally virtual until Spring Break.

Spaces will be created at the sites to help parents that have nowhere else to take their child(ren), meals to be provided as well.

- He thanked Brandie Combs of the Comanche County Health Department and her team for their collaborative work with Covid vaccines for district employees as well as LPS Administration and staff for a job well done during this unusual and difficult year.

**Motion Passed:** Approval of the Applications for Sanctioning of Parent Organizations and Booster Clubs passed with a motion by Mary Bradley and a second by Zeldon Rice. Roll call was:

Mary Bradley	Yes
Zeldon Rice	Yes
Mark Scott	Yes
Patty Neuwirth	Abstain

### **CONSENT AGENDA**

**Motion Passed:** Approval of the Consent Agenda as presented passed with a motion by Zeldon Rice and a second by Mark Scott. Roll call was:

Mary Bradley	Yes
Zeldon Rice	Yes
Mark Scott	Yes
Patty Neuwirth	Yes

## EXECUTIVE SESSION

There was no executive session.

## SUPERINTENDENT'S PERSONNEL REPORT / ITEMS DISCUSSED IN EXECUTIVE SESSION

**Motion Passed:** Approval of the revised Superintendent's Personnel Report (See Exhibit A) passed with a motion by Mary Bradley and a second by Zeldon Rice. Roll call was:

Mary Bradley	Yes
Zeldon Rice	Yes
Mark Scott	Yes
Patty Neuwirth	Yes

**Motion Passed:** Superintendent Hime recommended the employment of **Dr. Laura Puccino** as the district's **Executive Director of Finance**. A motion was made by Mary Bradley and a second by Mark Scott to approve the recommendation. Roll call was:

Mary Bradley	Yes
Zeldon Rice	Yes
Mark Scott	Yes
Patty Neuwirth	Yes

**Motion Passed:** Approval of Board Appointed Positions for 2020-2021 passed with a motion by Zeldon Rice and a second by Mary Bradley. Positions included:

LaQuinta Chamber	Activity Fund Custodian
Nancy McQuaide	Assistant Activity Fund Custodian
Felisha Mendez	Assistant Encumbrance Clerk

Roll call was:

Mary Bradley	Yes
Zeldon Rice	Yes
Mark Scott	Yes
Patty Neuwirth	Yes

## FUTURE BOARD MEETING DATES

The next regular board meeting date is Thursday, March 11, 2021, at 5:00 p.m., in the Shoemaker Center Auditorium.

## BOARD ANNOUNCEMENTS

There were no board announcements.

## ADJOURNMENT

The meeting was adjourned at 5:16 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the

County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this \_\_\_\_day of \_\_\_\_\_, 2021.

School Seal:

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Kathy Bentley, Clerk of the Board

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Denise Duffy, Minutes Clerk

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Patty Neuwirth, President

## HUMAN RESOURCES

### Personnel Report February 22, 2021

**REVISED**  
(\*denotes revisions)

The following **RESIGNATIONS** have been received:

#### **CERTIFIED**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Seid, Matthew	Teacher, EHS	05-21-2021
Smith, Thelonious	Teacher, Pat Henry	02-09-2021

#### **SUPPORT**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Algea Resto, Glory	Cook, Lincoln	02-05-2021
Allen, Brenda	Special Education Teacher Assistant, Freedom	02-08-2021
Banks, Kellin	School Marshall, Districtwide	02-12-2021
Campbell, Sharline	Sweeper, Shoemaker	03-12-2021
Cook, Tyler	Landscape Worker, Grounds	02-19-2021
Gilbert, Marcella	Cook, Carriage Hills	01-20-2021
McPherson, Michael	Bus Driver, Transportation	02-01-2021
Schaffer, Daisha	Cook, Freedom	02-05-2021

The following **EMPLOYMENTS** are recommended for the 2020-2021 school year:  
Denotes currently working on obtaining Oklahoma teaching certificate\*\*

#### **CERTIFIED**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Hilterbrand, Jeremy**	Teacher, Carriage Hills	02-09-2021
King, Diana	Supplemental Teacher, Whittier	02-03-2021
Walter, John	Supplemental Teacher, Juvenile Detention Center	02-08-2021

#### **SUPPORT**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Alger, Verna	<b>Administrative Assistant*</b> , Child Nutrition	02-05-2021
Castro, Lindsey	Staff Route Driver, Freedom	02-01-2021
Dunn, Kayla	Custodian, EMS	02-08-2021
Dunn, Kelli	First Assistant Custodian, MHS	02-09-2021
Elix, Iesha	Personal Care Assistant, Freedom	02-16-2021
Hernandez Castillo, Eva	Personal Care Assistant, Edison	02-01-2021
Lawson, Tina	Sweeper, Lincoln	01-27-2021
Lawson, Tina	Traveling Cook, Districtwide	02-16-2021
Rubican Leong, Brianna	Traveling Cook, Districtwide	02-05-2021
Rubican Leong, Bryson	Traveling Cook, Districtwide	02-05-2021
Miller, Lora	Library Assistant, Almor West	02-03-2021
Mitchell, Rashun	Landscape Worker, Grounds	02-08-2021
Quiros Rodriguez, Maria	Sweeper, Ridgecrest	01-13-2021
Rodriguez, Kristi	Personal Care Assistant, Learning Tree Academy	02-01-2021

Sampley, Patsy	<b>Administrative Assistant*</b> , Child Nutrition	02-05-2021
Smith, AneShae	Personal Care Assistant, Learning Tree Academy	02-08-2021
Sutton, Marshall	Landscape Worker, Grounds	02-01-2021
Tracey, Pamela	Special Education Teacher Assistant, TMS	01-28-2021
Travis, Dale Wade	Cafeteria Custodian, EHS	02-01-2021
Young, Bianca Katharina	Personal Care Assistant, MHS	02-05-2021

**The following EXTRA DUTIES have been assigned for the 2020-2021 school year:**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Baez, Steven	Assistant Wrestling Coach, CMS	02-11-2021
Wilcox, Justin	Head Softball Coach, MHS	02-02-2021
Zamano, Sophia	Assistant Girls Soccer Coach, EHS	02-02-2021

**The following certified employees currently on temporary contracts are recommended for EMPLOYMENT during the 2021-2022 school year (employees grouped alphabetically by building):**

Denotes currently working on obtaining standard Oklahoma teaching certificate for FY22\*

Adair, Kayla	Teacher, Adams
Albert, Alyssa	Teacher, Adams
Blackwell, Michelle	Teacher, Adams
Byram, Lloyd	Counselor, Adams
Garcia, Joshua *	Teacher, Adams
Hoffman, Ginger*	Teacher, Adams
Landoll, Laura	Teacher, Adams
Lawson, Andrea	Teacher, Adams
Oberle, Tiffany	Teacher, Adams
Purdy, Marisa	Teacher, Adams
Walton, Arvella	Special Education Teacher, Adams
Watson, Emily	Teacher, Adams

Clark, Jana	Teacher, Almor West
Keith, Misty	Teacher, Almor West
Llopis, Tina	Teacher, Almor West
McComas, Keri	Teacher, Almor West
Moon, Katherine	Teacher, Almor West
Morrison, Jasmine	Teacher, Almor West

Perez, Vanessa	Specialist, Shoemaker
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Albert-Maez, Lindsay *	Virtual Teacher, B.R.I.D.G.E.
Branson, Benjamin*	Virtual Teacher, B.R.I.D.G.E.
Cullers, Carman*	Virtual Teacher, B.R.I.D.G.E.
Franklin, Kyra	Virtual Teacher, B.R.I.D.G.E.
Hilliary, Cody *	Virtual Teacher, B.R.I.D.G.E.
Johnson, Jessica	Virtual Teacher, B.R.I.D.G.E.
Leonard, Samatha	Virtual Teacher, B.R.I.D.G.E.
Miller, Isaac	Virtual Teacher, B.R.I.D.G.E.
Neininger, Carla*	Virtual Teacher, B.R.I.D.G.E.



Rupert, Elizabeth*	Virtual Teacher, B.R.I.D.G.E.
Sampler, Rellon	Virtual Teacher, B.R.I.D.G.E.
Scarlett, Fabbiney	Virtual Special Education Teacher, B.R.I.D.G.E.
Woods, Jamey*	Virtual Teacher, B.R.I.D.G.E.
Young, Bryan	Virtual Teacher, B.R.I.D.G.E.

Bryans, Karen	Speech Pathologist, Carriage Hills
Golden, Leslie	Teacher, Carriage Hills
Hanza, Janet	Special Education Teacher, Carriage Hills
Jung, Lauren*	Special Education Teacher, Carriage Hills
Langford, Kyla*	Teacher, Carriage Hills
Zimmerman, Karen	Teacher, Carriage Hills

Bowers, Rebekah	Special Education Teacher, Cleveland
Jones, Tammy	Reading Recovery Leader, Cleveland
McClure, Amanda	Teacher, Cleveland
Mims, Kelton*	Teacher, Cleveland

Bimber, Dana*	Special Education Teacher, CMS
Harris, Melanie*	Teacher, CMS
Harvey-Hobson, Linda	Special Education Teacher, CMS
Hernandez, Marissa	Teacher, CMS
Higdon, Le'Shondre*	Teacher, CMS
Johns, Ashley *	Teacher, CMS
Leslie, Schlunda*	Special Education Teacher, CMS
Patterson, Seth*	Teacher, CMS
Robertson, Cory	Special Education Teacher, CMS
Shoefstall-Batten, Kim	Teacher, CMS
Svec, Charessa*	Special Education Teacher, CMS
Tarpley, Marcella	Special Education Teacher, CMS
Toups, Sydney	Teacher, CMS
Welter, Vontisha	Teacher, CMS

Burke, Angela	Teacher, Crosby Park
Medders, Mary Kristi	Special Education Teacher, Crosby Park
Niebruegge, Amber	Teacher, Crosby Park

Belden, Kelsey*	Teacher, Edison
Deese, Angela	Teacher, Edison
Foy, Ashlynn	Teacher, Edison
Hall, Michele*	Teacher, Edison
Langston, Katie	Teacher, Edison
Lutmer, Michelle*	Counselor, Edison
McDonald, Melissa	Teacher, Edison
McNutt, Brittany*	Special Education Teacher, Edison
Petty, Ricky*	Teacher, Edison
Swinford, Victori*	Teacher, Edison
Trevino, Kaylinn*	Teacher, Edison

Bross, Bentley*	Teacher, EHS
Brown, Jean-Pierre*	Teacher, EHS
Chavez, Rocio*	Teacher, EHS
Coombs, Keith*	Teacher, EHS
Ericson, Kylie	Teacher, EHS
Ford, Charmin*	Vocational Teacher, EHS
Galan, Ashley	Teacher, EHS
Gibson, Eric	Teacher, EHS
Gryctz, Milissa	Teacher, EHS
Hall, Steve	JROTC Instructor, EHS
Halley, Brandy*	Special Education Teacher, EHS
Hulsey, Lisa*	Teacher, EHS
King, James*	Teacher, EHS
Miles, Lance*	Teacher, EHS
Murrain, Jeffrey*	Teacher, EHS
Naff, Tiamber	Teacher, EHS
Newton, Teagan	Teacher, EHS
Pettit, Kayla	Teacher, EHS
Puente, Benito*	Teacher, EHS
Ramos, Adrian*	Teacher, EHS
Scott, Mary	JROTC Instructor, EHS
Scott, Raymond*	Teacher, EHS
Stewart, Sterling	Teacher, EHS
West, Lacy	Vocal Music Teacher, EHS
Wheeler, Laura	Teacher, EHS
Williams, Shirley*	Special Education Teacher, EHS Transition Program
Loving, Karli*	Teacher, Eisenhower
Martin, Jessica*	Teacher, Eisenhower
Overby, Stephanie*	Teacher, Eisenhower
Riddick, Kirsten	Teacher, Eisenhower
Smith, Indira	Teacher, Eisenhower
Therrien, Sally*	Teacher, Eisenhower
Alkire, Sharayah*	Teacher, EMS
Allen, Victoria	Teacher, EMS
Antal, Jordan	Teacher, EMS
Barrett, VanNessa*	Special Education Teacher, EMS
Booker, William*	Strings, EMS
Brown, James	Teacher, EMS
Dunn, Sandra*	Teacher, EMS
Henderhan, Michael*	Teacher, EMS
James, Rachel	Teacher, EMS
Mayle, Harleigh	Teacher, EMS
Parks, Shelby	Teacher, EMS
Scroggins, Bart*	Teacher, EMS
Talmdage, Bailey*	Teacher, EMS
Torres, Sarah*	Teacher, EMS
Totte, Kacy*	Teacher, EMS
Wayman, Larry*	Vocational Teacher, EMS

West, Robert	Teacher, EMS
Wethern, Gabriele	Teacher, EMS
Adams, Jasmine	Teacher, Freedom
Anthony, Stacy*	Teacher, Freedom
Chesnut, Bethany	Teacher, Freedom
Colley, Kourtney	Teacher, Freedom
Dirickson, Yvonne	Teacher, Freedom
Ellis, Franki	Teacher, Freedom
Grover, Tonya	Teacher, Freedom
Higginbotham, Shaylyn*	Counselor, Freedom
Hinton, Virginia*	Teacher, Freedom
Hoyt, Donald	Speech Pathologist, Freedom
Hull, Kaitlyn*	Teacher, Freedom
Lawson, Amanda*	Teacher, Freedom
Lopes, Courtney*	Teacher, Freedom
Miller, Chelsea*	Teacher, Freedom
Nobles, Stacey*	Special Education Teacher, Freedom
Nunn, Kendra	Teacher, Freedom
Palmer, Rebecca*	Teacher, Freedom
Perkins, Tayler	Teacher, Freedom
Ramos, Kaitlyn	Special Education Teacher, Freedom
Robinson, Kathryn*	Teacher, Freedom
Rooney, Brooke*	Teacher, Freedom
Salaam, Azura	Teacher, Freedom
Todd, Kristen	Teacher, Freedom
Turowski, Kenlyn	Teacher, Freedom
Williams, Fiona	Teacher, Freedom
Wyatt, Elizabeth	Teacher, Freedom
Bryan, Jordan*	Virtual Academy Teacher, Gateway
Kapeta, Carmen	Alternative Ed Teacher, Gateway
Floyd, Lorie	Teacher, Hugh Bish
Hill, Caitlin	Teacher, Hugh Bish
Jefferson, Brittany*	Teacher, Hugh Bish
Jolly, Brett*	Teacher, Hugh Bish
Powell, Bethany	Teacher, Hugh Bish
Thornton, Kimberly*	Teacher, Hugh Bish
Booth, Ronald	Teacher, LHS
Bowles, Darian*	Teacher, LHS
Carrillo, Michael*	Special Education Teacher, LHS
Carroll, Kevin*	Teacher, LHS
Comstock, Ashley*	Teacher, LHS
Couch, Bryan	Teacher, LHS
Elbert, Jeffery	Teacher, LHS
Gray, Christina*	Special Education Teacher, LHS
Hilliary, Stephanie	Teacher, LHS
Kern, Heaven	Vocational Agriculture Teacher, LHS

Ketch, Jackie*	Teacher, LHS
Kirchen, Anna	Teacher, LHS
Krautbauer, Jana	Counselor, LHS
Lehr, Cole*	Teacher, LHS
Martin, Paul	Band Teacher, LHS
McCall, Michaela	Band Teacher, LHS
Medlinger, Megan	Teacher, LHS
Montgomery, Kylee*	Teacher, LHS
Oates, Joshua	Teacher, LHS
Ortner, Matthew	Teacher, LHS
Robertson, Stephen*	Teacher, LHS
Smith, Carson*	Teacher, LHS
Webster, Nasaussja*	Career Advisor, LHS
Whalen, Hollie	Teacher, LHS
Wilke, Amber*	Teacher, LHS
Cudd, Arlene	Special Education Teacher, Lincoln
Erickson, Chad	Teacher, Lincoln
Hightower, Donald*	Teacher, Lincoln
Hood, Faith*	Teacher, Lincoln
Lockhart, Christi	Teacher, Lincoln
McAdams, Sarah*	Teacher, Lincoln
Pruett, Teresa	Teacher, Lincoln
Ramming, Brittany*	Teacher, Lincoln
Smith, Andrea*	Teacher, Lincoln
Mietchen, Alicia*	Special Education Teacher, Learning Tree Academy
Williams, Lakesha	Counselor, Learning Tree Academy
Wolf, Ida Mae *	Special Education Teacher, Learning Tree Academy
Batts, Jesse	JROTC Instructor, MHS
Coe, Talitha	Special Education Teacher, MHS
Goodner, Marieli	Teacher, MHS
Harrington, Philip*	Teacher, MHS
Harris, John	Teacher, MHS
Kassin, Gerald	Teacher, MHS
Langston, Tifani*	Teacher, MHS
Matthews, Austen	Teacher, MHS
Miller, Michael*	Teacher, MHS
Pooschke, Michael*	Teacher, MHS
Rozumialski, Nivian*	Teacher, MHS
Santos, Rafael*	Teacher, MHS
Sauseda, Rose	Counselor, MHS
Smith, Bevin	Special Education Teacher, MHS
Song, John*	Teacher, MHS
Steiner, Krista	Teacher, MHS
Wilcox, Justin *	Teacher, MHS
Barker, Angela*	Special Education Teacher, MMS
Billings, Daniel*	Teacher, MMS

Gaasbeck, Colleen	Teacher, MMS
Glass, Alyson	Teacher, MMS
Gonzalez, Koreenna	Counselor, MMS
Irizarry, Carlos*	Teacher, MMS
Mahaffey, Sylvia	Teacher, MMS
Miller, Steven	Teacher, MMS
Mithlo, Taylor*	Teacher, MMS
Morita, Shala	Special Education Teacher, MMS
Scales, Carrie	Special Education Teacher, MMS
Shaw, Jaime*	Special Education Teacher, MMS
Thomas, Stephen	Teacher, MMS
Walbrick, Kyle	Vocational Teacher, MMS
Chamber, Kimberly*	Virtual Teacher, TMS
Gore, Karmen	Virtual Teacher, TMS
McIntire, Rachel*	Virtual Teacher, TMS
Robinson, Cody*	Virtual Teacher, TMS
Thurman, Marilyn	Virtual Special Education Teacher, TMS
Weston, Pamela	Virtual Teacher, TMS
Hartlage, Madeline	Teacher, Pat Henry
Havens, Deborah	Teacher, Pat Henry
Justice, Stacy*	Counselor, Pat Henry
Mathews, Latasha*	Special Education Teacher, Pat Henry
Ortega-Archev, Kristin	Teacher, Pat Henry
Raines, Candice	Teacher, Pat Henry
Ryans, Blakely*	Teacher, Pat Henry
Sivao, Fuatino*	Teacher, Pat Henry
Afable, Jasmine	Teacher, Pioneer Park
Bassue, Teshell*	Special Education Teacher, Pioneer Park
Gilbreath, Ashlee	Teacher, Pioneer Park
Inger, Molly	Teacher, Pioneer Park
Song, Rebecca*	Teacher, Pioneer Park
Whitmore, Landrie	Teacher, Pioneer Park
Adams De Leon, Ashley	Teacher, Ridgecrest
Brown, Brenda	Teacher, Ridgecrest
Chiles, Ja’Ron*	Teacher, Ridgecrest
Farias, Amanda*	Special Education Teacher, Ridgecrest
Hinkle, Myca*	Teacher, Ridgecrest
Jones, Chauncey*	Teacher, Ridgecrest
Kinnamore, Mary	Special Education Teacher, Ridgecrest
Kolinski, Alexandra	Teacher, Ridgecrest
McLeod, Jennifer*	Teacher, Ridgecrest
Sanavia, Alice*	Teacher, Ridgecrest
Stevens, Kaitlyn	Teacher, Ridgecrest
West, Moriah	Teacher, Ridgecrest

Dove, Brandi\* Teacher, Sullivan Village  
Ellsworth, Kim Teacher, Sullivan Village  
Gray, Kayla Teacher, Sullivan Village  
Rivera, Riley\* Teacher, Sullivan Village  
Sandstrom, Vanessa Special Education Teacher, Sullivan Village

Bocock, Cheryl\* Teacher, TMS  
Hollifield, Rebecca Special Education Teacher, TMS  
Kinsey, Jeremy Teacher, TMS  
Malloy, Eric\* Teacher, TMS  
McIntyre, Joe Special Education Teacher, TMS  
Mefford, Dane Special Education Teacher, TMS  
Muniz, Edward\* Teacher, TMS  
Tate, Alyssa\* Teacher, TMS  
Trimble, Catherine\* Special Education Teacher, TMS  
Wallace, Misty\* Special Education Teacher, TMS  
White, Wayne\* Band Teacher, TMS  
Zimmerman, Grant\* Teacher, TMS

Blasengame, Sarah\* Teacher, Washington  
Booker, Kimberly\* Teacher, Washington  
Brownfield, Kayla Teacher, Washington  
Caldwell, Lajona\* Teacher, Washington  
Foster, Phyllistine Special Education Teacher, Washington  
Foster, Wendy\* Special Education Teacher, Washington  
Gibson, Elizabeth Teacher, Washington  
McNeal, Brittany Teacher, Washington  
Olson, Kaylind Teacher, Washington  
Pewewardy, Nocona Teacher, Washington  
Russell, Melanie Teacher, Washington  
Sinning, Ashley\* Teacher, Washington

Alfaro, Aleiah Teacher, Whittier  
Delguidice, Alexis Teacher, Whittier  
Dunham, Jennifer Teacher, Whittier  
Spannagel, Amanda\* Teacher, Whittier

Brewer, Baylee Teacher, Woodland Hills  
Caughron, Katie Teacher, Woodland Hills  
Huggins, Melissa Teacher, Woodland Hills  
Johnson, Kylee\* Teacher, Woodland Hills  
Jones, Kelly Teacher, Woodland Hills  
Newton, Sharrie Teacher, Woodland Hills  
Puccino, Amanda Teacher, Woodland Hills  
Soto, Breanne Psychologist, Woodland Hills  
Walbrick, Lacey\* Teacher, Woodland Hills



**Minutes of the Lawton Public Schools  
Board of Education Special Meeting  
Held on Friday, February 26, 2021**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Friday, February 26, 2021 at 12:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

**CALL TO ORDER AND ROLL CALL**

Patty Neuwirth, President, called the meeting to order. Roll call indicated the following board members were present:

- Carla Clodfelter
- Patty Neuwirth, President
- Mark Scott
- Mary Bradley
- Zeldon Rice

\*Col. Rhett Taylor, Ex-Officio, was absent

**Motion Passed:** Motion to declare an emergency situation with regard to water damage in school facilities that was sudden, unexpected, and creates the possibility of harm to students, staff and others if the damage is not repaired quickly, passed with a motion by Zeldon Rice and a second by Mary Bradley. This emergency will allow the district to proceed with repairs without having to adhere to the bid requirements of the Oklahoma Competitive Bidding Act. Roll call was:

- |                  |     |
|------------------|-----|
| Mary Bradley     | Yes |
| Zeldon Rice      | Yes |
| Mark Scott       | Yes |
| Patty Neuwirth   | Yes |
| Carla Clodfelter | Yes |

**Motion Passed:** Approval to direct Superintendent Hime to begin the process of working with the insurance carrier and/or contractors to begin clean up and repair as quickly as possible. passed with a motion by Mark Scott and a second by Zeldon Rice. Roll call was:

- |                  |     |
|------------------|-----|
| Mary Bradley     | Yes |
| Zeldon Rice      | Yes |
| Mark Scott       | Yes |
| Patty Neuwirth   | Yes |
| Carla Clodfelter | Yes |

**BOARD ANNOUNCEMENTS**

There were no board announcements.

**ADJOURNMENT**

The meeting adjourned at 12:06 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this \_\_\_\_ day of \_\_\_\_\_, 2021.

School Seal:

\_\_\_\_\_  
Kathy Bentley, Clerk of the Board

\_\_\_\_\_  
Denise Duffy, Minutes Clerk

\_\_\_\_\_  
Patty Neuwirth, President



Lawton Public Schools  
Lawton, Oklahoma

Administrative Services Division  
Purchasing Department

**PURCHASING SECTION**

March 11, 2021

- I. Request permission to increase, issue purchase orders, and to make related encumbrances.
- II. Gasoline Tabulation.
- III. Bids/Quotes. Recommend awarding bids as marked. If deviation is made from awarding to low qualified bidder, a notation is either made below or shown on the bid tabulation.
  - A. Auditorium Sound Systems - EHS, LHS, MHS. Jack Hanna
  - B. Copiers - District Wide. Dave McDermott
- IV. Payroll Encumbrance Purchase Order Numbers.
- V. Encumbrance Approval/Partial Payment.

Lawton Public Schools  
Lawton, Oklahoma

Administrative Services Division  
Purchasing Department

**Request to Increase Purchase Orders**

March 11, 2021

Request permission to increase the following purchase orders:

Garza's Green Grass LLC \$605.00 to \$1,595.00	Operations - <b>James</b> Acct. #1-26-185	#21004377
---	--	-----------

An increase of \$990.00 is due to original purchase order was an estimate only to repair sprinkler heads on baseball field.

---

Whitehead Rebecca \$650.00 to \$950.00	Special Services - <b>Sharkey</b> Acct. #1-11-621	#21000120
---	--	-----------

An increase on standing purchase order of 300.00 is due to more local travel needed than originally estimated.

---

Keene Diane \$1,200.00 to \$1,500.00	Special Services - <b>Sharkey</b> Acct. #1-11-621	#21000146
---	--	-----------

An increase on standing purchase order of 300.00 is due to more local travel needed than originally estimated.

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Brantley Tiffany \$600.00 to \$900.00	Special Services - <b>Sharkey</b> Acct. #1-11-621	#21000168
--	--	-----------

An increase on standing purchase order of 300.00 is due to more local travel needed than originally estimated.

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West Garvin \$650.00 to \$950.00	Special Services - <b>Sharkey</b> Acct. #1-11-621	#21003367
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An increase on standing purchase order of 300.00 is due to more local travel needed than originally estimated.

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**LAWTON PUBLIC SCHOOLS  
LAWTON, OKLAHOMA  
ADMINISTRATIVE SERVICES DIVISION**

**DIESEL / GASOLINE TABULATION  
ALL OR NONE**

<b>Fuel Type:</b>	<b>Quantity Bid:</b>
#2 Ultra Low Sulfur Diesel	<b>4000</b>
Unleaded Gasoline	<b>4000</b>
<b>BID DATE:</b>	<b>DELIVERY DATE:</b>
<u>2/25/221</u>	<u>2/25/2021</u>

VENDOR	TIME/DATE	DIESEL	UNLEADED
Glenn Oil Lawton, OK	2/25/21	\$ 2.1000	
Clark Oil Co. Ada, OK			
Carey Johnson Oil Co. Lawton, Ok	2/25/21	\$ 1.9900	
Hooten Oil Co Seminole, Ok			

\*\*\*\*

TABULATION OF ACCEPTED BID			
VENDOR SELECTED - <u>Carey Johnson Oil Co.</u>			
FUEL	BID PRICE	GALLONS	TOTAL
DIESEL	\$ 1.9900	4023	\$8,005.77
UNLEADED	\$ 2.1000	4039	\$8,481.90
<b>GRAND TOTAL</b>			<b>\$16,487.67</b>

Lawton Public Schools Purchasing Department

3/08/21

TOTAL BID COST FOR EACH VENDOR

Page: 1

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SOUND SYSTEMS - AUDITORIUMS

Date Released: 3/04/2021 Bid Number:

---

AUDIO TECH	\$311,009.74
AVL SYSTEMS	\$299,936.65
COAST AUDIO VIDEO	\$270,330.08**
FORD AUDIO	\$291,346.13
MCCLELLAND SOUND INC	\$268,770.00
MILLER PRO AUDIO	\$385,000.00

\*\*5% LOCAL PREFERENCE\*\*. LOCAL VENDOR WILL HONOR THE PRICE OF THE LOW BIDDER OF \$268,770.00

"BID IS ALL OR NONE"

# Lawton Public Schools Purchasing Department

3/08/21

## VENDOR RESPONSE STATUS REPORT

Page: 1

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### SOUND SYSTEMS - AUDITORIUMS

Date Released: 3/04/2021 Bid Number:

---

Bid	AUDIOTECH	<i>AUDIO TECH</i>
Bid	AVLSYSTEMS	<i>AVL SYSTEMS DESIGNS</i>
Bid	COASTAUDIEVIDE	<i>COAST AUDIO VIDEO LLC</i>
Bid	FORDAUDIO	<i>FORD AUDIO-VIDEO, INC.</i>
Bid	MCCLELLANDSOU	<i>MCCLELLAND SOUND INC</i>
Bid	MILLERPROAUDIO	<i>MILLER PRO AUDIO</i>
No Response	AUDIODIMEN	<i>AUDIO DIMENSIONS</i>
No Response	ENDEXINC.	<i>ENDEX, INC.</i>

**Lawton Public Schools Purchasing Department**  
**Bid Selection Report Showing All Items, All Bidding Vendors**  
**SOUND SYSTEMS - AUDITORIUMS**

<i>Item/Bidder</i>	<i>Price</i>	<i>Brand</i>	<i>Selected (**)</i>	<i>Notes</i>
<b>ITEM # 1. -- 1 LOT</b>				
<b>AUDITORIUM SOUND EQUIPMENT - EHS</b>				
AUDIOTECH	106,726.58	PER SPEC		
AVLSYSTEMS	101,683.21	PER SPEC		
COASTAUDIEVIDI	95,662.93	PER SPEC	**	5% LOCAL PREFERENCE
FORDAUDIO	100,204.34	PER SPEC		
MCCLELLANDSO	91,800.00	PER SPEC		
MILLERPROAUDI	133,000.00	PER SPEC		
<b>ITEM # 2. -- 1 LOT</b>				
<b>AUDITORIUM SOUND EQUIPMENT - LHS</b>				
AUDIOTECH	106,452.58	PER SPEC		
AVLSYSTEMS	103,078.72	PER SPEC		
COASTAUDIEVIDI	91,829.17	PER SPEC	**	5% LOCAL PREFERENCE
FORDAUDIO	102,268.72	PER SPEC		
MCCLELLANDSO	91,800.00	PER SPEC		
MILLERPROAUDI	133,000.00	PER SPEC		
<b>ITEM # 3. -- 1 LOT</b>				
<b>AUDITORIUM SOUND EQUIPMENT - MHS</b>				
AUDIOTECH	97,830.58	PER SPEC		
AVLSYSTEMS	95,174.72	PER SPEC		
COASTAUDIEVIDI	82,837.98	PER SPEC	**	5% LOCAL PREFERENCE
FORDAUDIO	88,873.07	PER SPEC		
MCCLELLANDSO	85,170.00	PER SPEC		
MILLERPROAUDI	119,000.00	PER SPEC		

## Sheila Relf

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**From:** Jack Hanna  
**Sent:** Monday, March 8, 2021 7:22 AM  
**To:** Sheila Relf  
**Cc:** Scott Hofmann  
**Subject:** Coast Audio Video  
**Attachments:** RE: Letter of acceptance of price terms; Accept terms CAV LETTERHEAD.pdf

Shelia,

I'm recommending Coast Audio Video for the High School auditorium sound bid. Attached is documents that address 3 items left out of the bid and acceptance for low bid price.

Jack Hanna  
Executive Director of Operations  
Lawton Public Schools



29 SW C. Ave.  
Lawton, OK 73501  
(580) 357-4482

To whom it may concern:

Coast Audio Video is very excited for the possibility to work with Lawton Public Schools on this new project of the New Auditorium Sound System Renovation for Eisenhower, Lawton High and Macarthur High Schools. We are a thriving company based out of Lawton Oklahoma that services Schools, Universities, Businesses, Houses of Worship and Government Facilities all over Oklahoma and North Texas. Our growing team of 18 team members has over 150 years of combined experience in the A/V and I/T industry and we are passionate about providing SIMPLE-RELIABLE-TECHNOLOGY for all of our clients.

We accept this contract of the lowest bid of \$268,770.00 if chosen for this project. We would be proud to work in our hometown on this project and in return the families represented in our company can give back to our local economy.

With best regards,

A handwritten signature in black ink, appearing to read 'E. Coast', with a large, stylized flourish extending to the right. The signature is written over a faint, rectangular stamp that contains the letters 'CAV' and 'COAST'.

E. Chris Coast, CEO  
Coast Audio Video



**Lawton Public Schools Purchasing Department**

3/05/21

**VENDOR RESPONSE STATUS REPORT**

Page: 1

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**COPIERS**

Date Released: 2/10/2021 Bid Number:

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Bid	BENNETOFFI	<i>BENNETT OFFICE EQUIPMENT</i>
Bid	HIGH-TECH	<i>HIGH-TECH OFFICE SYSTEMS</i>
Bid	OKLAHOMA COPIE	<i>OKLAHOMA COPIER SOLUTIONS</i>
Bid	STANDLEYSYSTEM	<i>STANDLEY SYSTEMS</i>
Bid	XCELOFFICE	<i>XCEL OFFICE SOLUTIONS</i>
Rejected	A-OK OFFIC	<i>A-OK OFFICE SYSTEMS</i>
Rejected	ADVANCEDCOPIEF	<i>ADVANCED COPIER SYSTEMS LLC (ACS)</i>

**Lawton Public Schools Purchasing Department**  
**Bid Selection Report Showing All Items, All Bidding Vendors**  
**COPIERS**

<i>Item/Bidder</i>	<i>Price</i>	<i>Brand</i>	<i>Selected (**)</i>	<i>Notes</i>
<b>ITEM # 1. -- 21 EACH</b>				
<b>MULTI-FUNCTION COPY MACHINE/45 PPM/NEW</b>				
BENNETOFFI	2,362.00	RICOH/LANIER		SERVICE CPS: .007
HIGH-TECH	1,573.00	KONICA MINOLTA 4750		SERVICE CPS: .0063
HIGH-TECH	1,662.00	KONICA MINOLTA 4750		BID B PAPER CUT INCLUDED SERVICE CPS: .0063
OKLAHOMA COP	1,090.00	LEXMAK	**	SERVICE CPS: .005
STANDLEYSYS	925.00	XEROX VERSALINK		SERVICE CPS: .0058
XCELOFFICE	6,280.83	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00
<b>ITEM # 2. -- 21 EACH</b>				
<b>MULTI-FUNCTION COPY MACHINE/45 PPM/USED</b>				
OKLAHOMA COP	600.00	LEXMARK	**	SERVICE CPS: .005
XCELOFFICE	2,199.39	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00
<b>ITEM # 3. -- 84 EACH</b>				
<b>MULTI-FUNCTION COPY MACHINE/65 PPM/NEW</b>				
BENNETOFFI	9,159.00	RICOH/LANIER		SERVICE CPS: .007
HIGH-TECH	7,335.00	KONICA MINOLTA 650i		SERVICE CPS: .0063
HIGH-TECH	7,432.00	KONICA MINOLTA 650i		BID B PAPER CUT INCLUDED SERVICE CPS: .0063
OKLAHOMA COP	4,100.00	TOSHIBA	**	SERVICE CPS: .003
STANDLEYSYS	7,999.00	XEROX ALTALINK		SERVICE CPS: .0058
XCELOFFICE	7,553.60	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00
<b>ITEM # 4. -- 84 EACH</b>				
<b>MULTI-FUNCTION COPY MACHINE/65 PPM/USED</b>				
OKLAHOMA COP	2,500.00	TOSHIBA	**	SERVICE CPS: .0045
XCELOFFICE	2,645.08	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00
<b>ITEM # 5. -- 1 EACH</b>				
<b>OPTION 1A - 45 PPM/NEW</b>				

**Lawton Public Schools Purchasing Department**  
**Bid Selection Report Showing All Items, All Bidding Vendors**  
**COPIERS**

<i>Item/Bidder</i>	<i>Price</i>	<i>Brand</i>	<i>Selected (**)</i>	<i>Notes</i>
<b>BENNETOFFI</b>	<b>2,362.00</b>	RICOH/LANIER		SERVICE CPS: .007
<b>HIGH-TECH</b>	<b>1,573.00</b>	KONICA MINOLTA 4750		SERVICE CPS: .0063
<b>HIGH-TECH</b>	<b>1,573.00</b>	KONICA MINOLTA 4750		BID B PAPER CUT INCLUDED SERVICE CPS: .0063
<b>OKLAHOMA COP</b>	<b>1,090.00</b>	LEXMARK	<b>**</b>	SERVICE CPS: .005
<b>STANDLEYSYS TE</b>	<b>925.00</b>	XEROX VERSALINK		SERVICE CPS: .0058
<b>XCELOFFICE</b>	<b>6,280.00</b>	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00

**ITEM # 6. -- 1 EACH**  
**OPTION 1B - 65 PPM/NEW**

<b>BENNETOFFI</b>	<b>9,159.00</b>	RICOH/LANIER		SERVICE CPS: .007
<b>HIGH-TECH</b>	<b>7,335.00</b>	KONICA MINOLTA 650i		SERVICE CPS: .0063
<b>HIGH-TECH</b>	<b>7,335.00</b>	KONICA MINOLTA 650i		BID B PAPER CUT INCLUDED SERVICE CPS: .0063
<b>OKLAHOMA COP</b>	<b>4,100.00</b>	TOSHIBA	<b>**</b>	SERVICE CPS: .003
<b>STANDLEYSYS TE</b>	<b>7,999.00</b>	XEROX ALTALINK		SERVICE CPS: .0058
<b>XCELOFFICE</b>	<b>7,553.60</b>	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00

**ITEM # 7. -- 1 EACH**  
**OPTION 2A - 45 PPM/USED**

<b>HIGH-TECH</b>	<b>1,200.00</b>	KM4570i OR EQUIVALE		SERVICE CPS: .0063
<b>HIGH-TECH</b>	<b>1,200.00</b>	KONICA MINOLTA 4570		BID B PAPER CUT INCLUDED SERVICE CPS: .0063
<b>OKLAHOMA COP</b>	<b>600.00</b>	LEXMARK	<b>**</b>	SERVICE CPS: .005
<b>XCELOFFICE</b>	<b>2,999.00</b>	XEROX ALTALINK		SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00

**ITEM # 8. -- 1 EACH**  
**OPTION 2B - 65 PPM/USED**

<b>HIGH-TECH</b>	<b>2,500.00</b>	KM 650i OR QUVIALEN		SERVICE CPS: .0063
<b>HIGH-TECH</b>	<b>2,500.00</b>	KM650i OR EQUIVALEN		BID B PAPER CUT INCLUDED SERVICE CPS: .0063

**Lawton Public Schools Purchasing Department**  
**Bid Selection Report Showing All Items, All Bidding Vendors**  
**COPIERS**

<i>Item/Bidder</i>	<i>Price</i>	<i>Brand</i>	<i>Selected (**)</i>	<i>Notes</i>
<b>OKLAHOMA COP</b>	<b>2,500.00</b>	<b>TOSHIBA</b>	<b>**</b>	<b>SERVICE CPS: .0045</b>
<b>XCELOFFICE</b>	<b>3,499.00</b>	<b>XEROX ALTALINK</b>		<b>SERVICE CPS UNLIMITED COPIES PER MONTH AT \$9167.00</b>

Lawton Public Schools  
Lawton, Oklahoma

Administrative Services Division  
Purchasing Department

**Payroll Encumbrance Purchase Orders**

March 11, 2021

Payroll Encumbrance Purchase Order Numbers:

PO# 21000708 - 21003043	07-10-2020
PO# 21003158 - 21003213	07-31-2020
PO# 21003326 - 21003351	08-13-2020
PO# 21003467 - 21003687	09-14-2020
PO# 21003725 - 21003751	09-16-2020
PO# 21003926 - 21003956	10-07-2020
PO# 21003973 - 21003973	10-13-2020
PO# 21004076 - 21004084	11-02-2020
PO# 21004126 - 21004130	11-11-2020
PO# 21004203 - 21004224	12-06-2020
PO# 21004287 - 21004299	01-05-2021
PO# 21004343 - 21004360	01-13-2021
PO# 21004459 - 21004479	02-02-2021
PO# 21004544 - 21004555	02-11-2021
PO# 21004673 - 21004673	03-04-2021

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**LAWTON PUBLIC SCHOOLS  
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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
<b>FUND 11 GENERAL FUNDS</b>						
<b>PROJECT 100 DISTRICT WIDE SERVICES</b>						
<b>SITE 050 DISTRICT WIDE SERVICES</b>						
1	BD APVD 9-1-2020/PRIVATE ADJUSTER SERVICES	03/03/21	NORTHPOINT CLAIM SERVICES LLC	1-11-100-52620-523-000-0000-000-050	2,200,000.00	21004570
<b>SITE Total 050 DISTRICT WIDE SERVICES</b>					<b>2,200,000.00</b>	
<b>PROJECT Total 100 DISTRICT WIDE SERVICES</b>					<b>2,200,000.00</b>	
<b>PROJECT 101 ADMINISTRATIVE SERVICES</b>						
<b>SITE 350 SUPERINTENDENT_KEVIN HIME</b>						
6	LEATHER/VINYL BLACK HIGH BACK CHAIRS	02/25/21	NATIONAL BUSINESS FURNITURE	1-11-101-52321-651-000-0000-000-350	1,938.60	21004592
1	TWO GUEST CHAIRS & END TABLE/CHARCOAL TEMPERED FROSTED GLASS	02/25/21	NATIONAL BUSINESS FURNITURE	1-11-101-52321-651-000-0000-000-350	715.50	21004592
1	SHIPPING	02/25/21	NATIONAL BUSINESS FURNITURE	1-11-101-52321-651-000-0000-000-350	390.00	21004592
<b>SITE Total 350 SUPERINTENDENT_KEVIN HIME</b>					<b>3,044.10</b>	
<b>SITE 352 COMMUNICATIONS_LYNN CORDES</b>						
2	APUTURE LANTERN	03/08/21	MIDWEST PHOTO	1-11-101-52560-652-000-0000-000-352	170.00	21004680
2	APUTURE LIGHT STORM LS C120D II LED LIGHT KIT	03/08/21	MIDWEST PHOTO	1-11-101-52560-652-000-0000-000-352	1,414.00	21004680
4	APUTURE ACCENT B7C LED RGBWWW LIGHT	03/08/21	MIDWEST PHOTO	1-11-101-52560-652-000-0000-000-352	272.00	21004680
1	SARAMONIC BLINK 500 PRO B2	03/08/21	MIDWEST PHOTO	1-11-101-52560-652-000-0000-000-352	267.00	21004680
1	SHIPPING	03/08/21	MIDWEST PHOTO	1-11-101-52560-652-000-0000-000-352	35.00	21004680
<b>SITE Total 352 COMMUNICATIONS_LYNN</b>					<b>2,158.00</b>	
<b>PROJECT Total 101 ADMINISTRATIVE SERVICES</b>					<b>5,202.10</b>	
<b>PROJECT 102 INSTRUCTIONAL SERVICES</b>						
<b>SITE 105 ADAMS ELEMENTARY</b>						
1	LIBRARY BOOKS PER ATTACHED	02/25/21	FOLLETT SCHOOL SOLUTIONS INC	1-11-102-52220-641-000-0000-000-105	1,764.55	21004582
<b>SITE Total 105 ADAMS ELEMENTARY</b>					<b>1,764.55</b>	

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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
	<b>SITE 127 FREEDOM ELEMENTARY</b>					
1	LIGHT TABLE SENSORY BUNDLE	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	617.00	21004615
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	1,079.66	21004616
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	1,039.34	21004633
1	IQ BUILDER STEM LEARNING	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1013-000-127	24.97	21004634
2	TICONDEROGA DIX13472	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1013-000-127	24.00	21004634
1	NATIONAL GEOGRAPHIC EARTH	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1013-000-127	29.99	21004634
1	OSMO CODING STARTER KIT	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1013-000-127	66.40	21004634
1	BUILD AND BLOOM BUILDING SET	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1013-000-127	26.95	21004634
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	680.90	21004667
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	95.12	21004681
1	SHIPPING	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	17.55	21004681
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-127	114.66	21004682
1	SHIPPING	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-127	20.39	21004682
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	67.97	21004683
1	SHIPPING	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	10.20	21004683

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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	1,239.82	21004684
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1013-000-127	298.50	21004685
<b>SITE Total 127 FREEDOM ELEMENTARY</b>					<b>5,453.42</b>	
<b>SITE 148 HUGH BISH ELEMENTARY</b>						
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	122.80	21004650
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	115.63	21004651
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1024-000-148	128.35	21004652
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	121.94	21004653
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-148	126.94	21004654
1	GO FOR THE DOUGH VOCABULARY WORD MEANING BOARD GAME	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	60.00	21004655
1	SRQUENCING REGULAR & IRREGULAR VERB TENSES FUN DECK	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	45.00	21004655
1	PLACE VALUE MYSTERY HOUSE	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	24.99	21004656
1	SPLASH MATH GAMES	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	34.99	21004656
1	SPLASH READING READINESS	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	49.99	21004656
1	CONTEXT CLUES BINGO	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	11.99	21004656
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	121.30	21004657
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	111.79	21004658



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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
1	WINGS OF FIRE BOX SET 1-5	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	28.48	21004659
1	WINGS OF FIRE BOX SET 6-10	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	35.96	21004659
1	BABYSITTERS CLUB BOX SET 1-7	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	47.26	21004659
1	DAILY SCIENCE GRADE 4 PAPER BACK/TEACHERS EDITION	03/03/21	AMAZON.COM	1-11-102-51000-641-100-1050-000-148	22.26	21004660
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-148	116.00	21004661
1	TEXT STRUCTURE FINDING EVIDENCE KIT GRADE 4 -5	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-148	39.99	21004662
1	TEXT STRUCTURE GRAB AND PLAY GAME GRADE 3-4	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-148	19.99	21004662
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1170-000-148	121.18	21004663
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1360-000-148	124.61	21004664
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	139.99	21004665
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-148	123.68	21004666
2	BLACK BROTHER/BLACK BROTHER-HARDCOVER	03/08/21	PERMA BOUND HERTZBERG	1-11-102-52220-641-000-0000-000-148	40.26	21004688
2	THE ELEPHANTS GIRL/HARDCOVER	03/08/21	PERMA BOUND HERTZBERG	1-11-102-52220-641-000-0000-000-148	40.26	21004688
2	FROM THE DESK OF ZOE WASHINGTON/PERMA-BOUND EDITION	03/08/21	PERMA BOUND HERTZBERG	1-11-102-52220-641-000-0000-000-148	26.94	21004688
1	SHIPPING	03/08/21	PERMA BOUND HERTZBERG	1-11-102-52220-641-000-0000-000-148	17.54	21004688
<b>SITE Total 148 HUGH BISH ELEMENTARY</b>					<b>2,020.11</b>	

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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
<b>SITE 200 LEARNING TREE ACADEMY</b>						
1	LIBRARY BOOKS PER ATTACHED	03/03/21	PERMA BOUND HERTZBERG	1-11-102-52220-641-000-0000-000-200	762.80	21004609
<b>SITE Total 200 LEARNING TREE ACADEMY</b>					<b>762.80</b>	
<b>SITE 220 WOODLAND HILLS ELEMENTARY</b>						
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	LAKESHORE CURRICULUM MATERIALS	1-11-102-51000-681-100-1050-000-220	905.81	21004635
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-239-1050-000-220	100.31	21004636
1	DRY ERASE BOARD	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-220	58.99	21004637
1	COLORED PAPER	03/03/21	AMAZON.COM	1-11-102-51000-611-100-1050-000-220	15.99	21004637
2	SUPER STACKER BOXES	03/03/21	SAM'S WHOLESALE CLUB	1-11-102-51000-681-100-1050-000-220	39.96	21004640
4	TABLE TOP STUDY CARREL	03/03/21	WORTHINGTON DIRECT	1-11-102-51000-651-100-1050-000-220	443.80	21004641
1	SHIPPING	03/03/21	WORTHINGTON DIRECT	1-11-102-51000-651-100-1050-000-220	142.46	21004641
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-220	629.85	21004642
1	TESTING SUPPLIES PER ATTACHED	03/03/21	WESTERN PSYCHOLOGICAL SERVICES (WPS)	1-11-102-51000-614-239-1050-000-220	246.00	21004645
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-220	241.89	21004677
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	AMAZON.COM	1-11-102-51000-681-100-1024-000-220	179.37	21004686
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/08/21	AMAZON.COM	1-11-102-51000-681-100-1050-000-220	107.82	21004687
<b>SITE Total 220 WOODLAND HILLS ELEMENTARY</b>					<b>3,112.25</b>	
<b>SITE 540 TOMLINSON MIDDLE SCHOOL</b>						
1	LIBRARY BOOKS PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-52220-641-000-0000-000-540	305.89	21004639

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Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
1	LIBRARY BOOKS PER ATTACHED	02/25/21	FOLLETT SCHOOL SOLUTIONS INC	1-11-102-52220-641-000-0000-000-540	2,537.08	21004583
<b>SITE Total 540 TOMLINSON MIDDLE SCHOOL</b>					<b>2,842.97</b>	
<b>SITE 715 MACARTHUR SENIOR HIGH SCHOOL</b>						
1	LIBRARY BOOKS PER ATTACHED	03/03/21	AMAZON.COM	1-11-102-52220-641-000-0000-000-715	2,513.85	21004638
2	STEEL SNAPLT STORAGE CABINETS	03/03/21	AMAZON.COM	1-11-102-51000-651-100-4000-000-715	586.48	21004668
1	LIBRARY BOOKS PER ATTACHED	02/25/21	AMAZON.COM	1-11-102-52220-641-000-0000-000-715	805.01	21004584
1	SHIPPING	02/25/21	AMAZON.COM	1-11-102-52220-641-000-0000-000-715	3.99	21004584
30	ESPERANZA	02/25/21	FLUENCY MATTERS	1-11-102-52220-641-000-0000-000-715	180.00	21004585
1	SHIPPING	02/25/21	FLUENCY MATTERS	1-11-102-52220-641-000-0000-000-715	15.00	21004585
<b>SITE Total 715 MACARTHUR SENIOR HIGH</b>					<b>4,104.33</b>	
<b>PROJECT Total 102 INSTRUCTIONAL SERVICES</b>					<b>20,060.43</b>	
<b>PROJECT 103 BUSINESS SERVICES</b>						
<b>SITE 383 HUMAN RESOURCES_JEAN HASTINGS</b>						
1	STAPLES DRISCOTT MESH BLACK FABRIC/MANAGERS BIG & TALL CHAIR/BLACK	02/26/21	STAPLES BUSINESS ADVANTAGE	1-11-103-52572-651-000-0000-000-383	219.99	21004593
3	UNION & SCALE FLEXFIT KROY MESH TASK CHAIR/BLACK	02/26/21	STAPLES BUSINESS ADVANTAGE	1-11-103-52572-651-000-0000-000-383	389.97	21004593
1	HP 30A BLACK TONER CARTRIDGE	02/26/21	STAPLES BUSINESS ADVANTAGE	1-11-103-52572-611-000-0000-000-383	53.87	21004593
<b>SITE Total 383 HUMAN RESOURCES_JEAN</b>					<b>663.83</b>	
<b>SITE 388 DATA CENTER_AJ WATSON</b>						
1	BD APVD 2-22-2021/FRONTLINE IMPLEMENTATION	02/26/21	FRONTLINE EDUCATION	1-11-103-52580-432-000-0000-000-388	6,500.00	21004590
1	BD APVD 2-22-2021/RECRUITING & HIRING SOLUTION SOFTWARE/START DATE 3-19-2021/END DATE 6-30-2021	02/26/21	FRONTLINE EDUCATION	1-11-103-52580-432-000-0000-000-388	7,610.44	21004590

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					<b>14,110.44</b>	
<b>SITE Total 388 DATA CENTER_AJ WATSON</b>						
<b>PROJECT Total 103 BUSINESS SERVICES</b>					<b>14,774.27</b>	
<b>PROJECT 105 EDUCATIONAL SERVICES</b>						
<b>SITE 389 CAMPUS POLICE_DAVID HORNBECK</b>						
2	UNIT 367/FB5Z 17603 A: KIT JET	03/03/21	BILLINGSLEY FORD OF LAWTON INC	1-11-105-52660-612-000-0000-000-389	29.44	21004617
1	UNIT 367/FB5Z 17A605 B: HOSE WINDSHIELD	03/03/21	BILLINGSLEY FORD OF LAWTON INC	1-11-105-52660-612-000-0000-000-389	29.35	21004617
1	UNIT 367/DG1Z 6750 AB: INDICATOR ASY OI	03/03/21	BILLINGSLEY FORD OF LAWTON INC	1-11-105-52660-612-000-0000-000-389	18.96	21004617
8	LABOR & MATLS TO MOUNT TIRES ON UNIT 363 & 367	02/26/21	T & W TIRE	1-11-105-52660-439-000-0000-000-389	1,202.00	21004597
1	LABOR & MATLS TO MOUNT TIRE & RIM ON UNIT 364	02/26/21	T & W TIRE	1-11-105-52660-439-000-0000-000-389	350.25	21004597
1	LITE ACCESS FOR OKLAHOMA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM	02/26/21	OLETS	1-11-105-52660-530-000-0000-000-389	300.00	21004598
<b>SITE Total 389 CAMPUS POLICE_DAVID</b>					<b>1,930.00</b>	
<b>SITE 705 EISENHOWER SENIOR HIGH SCHOOL</b>						
1	CONCURRENT ENROLLMENT FEES	03/08/21	CAMERON UNIVERSITY	1-11-105-51000-561-100-4400-000-705	3,000.00	21004689
<b>SITE Total 705 EISENHOWER SENIOR HIGH</b>					<b>3,000.00</b>	
<b>SITE 710 LAWTON SENIOR HIGH SCHOOL</b>						
1	CONCURRENT ENROLLMENT FEES	03/08/21	CAMERON UNIVERSITY	1-11-105-51000-561-100-4400-000-710	3,000.00	21004689
<b>SITE Total 710 LAWTON SENIOR HIGH SCHOOL</b>					<b>3,000.00</b>	
<b>SITE 715 MACARTHUR SENIOR HIGH SCHOOL</b>						
1	CONCURRENT ENROLLMENT FEES	03/08/21	CAMERON UNIVERSITY	1-11-105-51000-561-100-4400-000-715	6,000.00	21004689
<b>SITE Total 715 MACARTHUR SENIOR HIGH</b>					<b>6,000.00</b>	
<b>PROJECT Total 105 EDUCATIONAL SERVICES</b>					<b>13,930.00</b>	

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<b>PROJECT 107 MEDIA/TECHNOLOGY SERVICES</b>						
<b>SITE 399 TECHNOLOGY SERVICES_AJ WATSON</b>						
1	ZOOM EDU PRO LICENSE	02/26/21	ONENET	1-11-107-52230-653-000-0000-000-399	320.00	21004596
<b>SITE Total 399 TECHNOLOGY SERVICES_AJ</b>					<b>320.00</b>	
<b>PROJECT Total 107 MEDIA/TECHNOLOGY</b>					<b>320.00</b>	
<b>PROJECT 109 TRANSPORTATION SERVICES</b>						
<b>SITE 381 TRANSPORTATION_JAY HUNT</b>						
2	MOTOROLA SL300 PORTABLE RADIO	02/25/21	LAWTON COMMUNICATIONS LLC	1-11-109-52740-612-000-0000-000-381	744.00	21004577
8	REFLECTIVE LONG SPEED BUMPS/ASPHALT	02/25/21	DECKER EQUIPMENT	1-11-109-52720-651-000-0000-000-381	1,172.40	21004578
1	SHIPPING	02/25/21	DECKER EQUIPMENT	1-11-109-52720-651-000-0000-000-381	447.67	21004578
1	KROY BLACK CHAIR	02/25/21	STAPLES BUSINESS ADVANTAGE	1-11-109-52720-651-000-0000-000-381	129.99	21004589
<b>SITE Total 381 TRANSPORTATION_JAY HUNT</b>					<b>2,494.06</b>	
<b>PROJECT Total 109 TRANSPORTATION</b>					<b>2,494.06</b>	
<b>PROJECT 110 INSURANCE RECOVERY</b>						
<b>SITE 122 EDISON ELEMENTARY</b>						
1	INS RCVY/EDISON/INSPECTION OF FIRE SPRINKLER SYSTEM DUE TO WATER LEAK/BETWEEN FEB 14-17, 2021/EMERGENCY	03/03/21	FIRE PROS	1-11-110-52620-420-000-0000-000-122	250.00	21004565
1	TAPE/BOXES TO PACK UP EDISON DUE TO WATER BREAK/BETWEEN FEB 14-17, 2021	02/26/21	COOKSEY KAREN	1-11-110-52620-619-000-0000-000-122	89.76	21004571
1	INS RCVY/EDISON/TRUCK RENTAL TO MOVE ITEMS/DUE TO WATER LEAK/BETWEEN FEB 14-17, 2021/EMERGENCY	02/25/21	U-HAUL	1-11-110-52620-442-000-0000-000-122	172.20	21004569
<b>SITE Total 122 EDISON ELEMENTARY</b>					<b>511.96</b>	
<b>SITE 127 FREEDOM ELEMENTARY</b>						
1	INS RCVY/FREEDOM/INSPECTION OF FIRE SPRINKLER SYSTEM DUE TO WATER LEAK/BETWEEN FEB 14-17, 2021/EMERGENCY	02/25/21	FIRE PROS	1-11-110-52670-337-000-0000-000-127	750.00	21004564
<b>SITE Total 127 FREEDOM ELEMENTARY</b>					<b>750.00</b>	

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<b>SITE 380 MAINTENANCE_JACK HANNA</b>						
1	INS RCVY/VARIOUS SCHOOLS/CEILING TILE/DUE TO WATER DAMAGE/FEB 14-17, 2021	03/03/21	COMANCHE LUMBER COMPANY INC	1-11-110-52620-618-000-0000-000-380	792.00	21004572
2	INS RCVY/WAREHOUSE/CONEX STORAGE UNITS FOR STORAGE DUE TO WATER CLEANUP	02/25/21	BIG BOBS	1-11-110-52620-618-000-0000-000-380	8,800.00	21004580
<b>SITE Total 380 MAINTENANCE_JACK HANNA</b>					<b>9,592.00</b>	
<b>SITE 530 MACARTHUR MIDDLE SCHOOL</b>						
1	INS RCVY/MMS/WATER DAMAGE CLEANUP DUE TO PIPE BURSTING BETWEEN FEB 14-16, 2021/EMERGENCY	02/25/21	SHEFFIELD CONSTRUCTION LLC	1-11-110-52620-450-000-0000-000-530	36,000.00	21004559
1	INS RCVY/MMS/LABOR & MATLS TO REPAIR FIRE SPRINKER HEAD DAMAGED DUE TO WATER LEAK/BETWEEN FEB 14-17, 2021	02/25/21	FIRE PROS	1-11-110-52670-337-000-0000-000-530	200.00	21004591
<b>SITE Total 530 MACARTHUR MIDDLE SCHOOL</b>					<b>36,200.00</b>	
<b>SITE 710 LAWTON SENIOR HIGH SCHOOL</b>						
1	INS RCVY/LHS/CLEARING PARKING LOT FROM SNOW AND ICE/EMERGENCY	02/25/21	SULLIVAN TREE SERVICE	1-11-110-52630-420-000-0000-000-710	2,000.00	21004561
<b>SITE Total 710 LAWTON SENIOR HIGH SCHOOL</b>					<b>2,000.00</b>	
<b>PROJECT 114 LOCAL INSTRUCTIONAL SERVICES TRAVEL</b>					<b>49,053.96</b>	
<b>SITE 375 PROF STAFF DEV_STEPHANIE HIME</b>						
1	LOCAL TRAVEL/FY21 STAND/BD APVD 6-25-20	03/08/21	WILSON CHRISTI	1-11-114-52220-581-000-0000-000-375	400.00	21004690
<b>SITE Total 375 PROF STAFF DEV_STEPHANIE</b>					<b>400.00</b>	
<b>PROJECT Total 114 LOCAL INSTRUCTIONAL</b>					<b>400.00</b>	
<b>PROJECT 511 T I - BASIC PROGRAM</b>						
<b>SITE 705 EISENHOWER SENIOR HIGH SCHOOL</b>						
1	REG/VIRTUAL NATL FORUM 2021/MAR 3-5, 2021	02/25/21	CHARACTER EDUCATION PARTNERSHIP	1-11-511-52213-860-494-0000-000-705	7,735.00	21004579
<b>SITE Total 705 EISENHOWER SENIOR HIGH</b>					<b>7,735.00</b>	
<b>PROJECT Total 511 T I - BASIC PROGRAM</b>					<b>7,735.00</b>	
<b>PROJECT 518 TITLE I, PART A, SUBPART 2, NEGLECTED, LEA</b>						
<b>SITE 710 LAWTON SENIOR HIGH SCHOOL</b>						
1	INSTRUCTIONAL SUPPLIES/FY 21 STAND	03/03/21	STAPLES BUSINESS ADVANTAGE	1-11-518-51000-681-429-4210-000-710	300.00	21004649

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<b>SITE Total 710 LAWTON SENIOR HIGH SCHOOL</b>					<b>300.00</b>	
<b>PROJECT Total 518 TITLE I, PART A, SUBPART</b>					<b>300.00</b>	
<b>PROJECT 561 T V/A - INDIAN EDUCATION</b>						
<b>SITE 168 PAT HENRY ELEMENTARY</b>						
1	EBOOKS PER ATTACHED	03/03/21	OVERDRIVE INC	1-11-561-51000-641-429-1132-000-168	5,868.49	21004646
<b>SITE Total 168 PAT HENRY ELEMENTARY</b>					<b>5,868.49</b>	
<b>PROJECT Total 561 T V/A - INDIAN EDUCATION</b>					<b>5,868.49</b>	
<b>PROJECT 572 T III - LIMITED ENGLISH PROF PROGRAM</b>						
<b>SITE 165 LINCOLN ELEMENTARY</b>						
1	BRILLIANT BEE DRY ERASE LAPBOARD SET	03/03/21	AMAZON.COM	1-11-572-51000-681-410-1310-000-165	34.99	21004648
<b>SITE Total 165 LINCOLN ELEMENTARY</b>					<b>34.99</b>	
<b>SITE 358 FEDERAL PROGRAMS_TERESA DONAHUE</b>						
1	REG/EL EXPO/VIRTUAL/MARCH 24-27, 2021/TONYA BOND/INDIVIDUAL NONMEMBER	03/03/21	TESOL INTERNATIONAL ASSOCIATION	1-11-572-52213-860-410-1310-000-358	230.00	21004647
6	REG/VIRTUAL ELL TRIANING/ TONYA BOND/CHERI GEBHART	02/26/21	BUREAU OF EDUCATION & RESEARCH INC	1-11-572-52213-860-410-1310-000-358	1,674.00	21004595
<b>SITE Total 358 FEDERAL PROGRAMS_TERESA</b>					<b>1,904.00</b>	
<b>SITE 545 EISENHOWER MIDDLE SCHOOL</b>						
2	SONY BLUETOOTH PORTABLE CD PLAYER	03/03/21	AMAZON.COM	1-11-572-51000-652-410-1310-000-545	219.98	21004648
<b>SITE Total 545 EISENHOWER MIDDLE SCHOOL</b>					<b>219.98</b>	
<b>SITE 705 EISENHOWER SENIOR HIGH SCHOOL</b>						
3	IPAD CHARGING STATION/UNITEK 96W	03/03/21	AMAZON.COM	1-11-572-51000-653-410-4063-000-705	206.37	21004648
3	SHORT LIGHTING CABLE/FEEL2NICE	03/03/21	AMAZON.COM	1-11-572-51000-653-410-4063-000-705	44.97	21004648
<b>SITE Total 705 EISENHOWER SENIOR HIGH</b>					<b>251.34</b>	
<b>PROJECT Total 572 T III - LIMITED ENGLISH</b>					<b>2,410.31</b>	

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<b>PROJECT 596 HOMELESS CHILDREN AND YOUTH</b>						
<b>SITE 358 FEDERAL PROGRAMS_TERESA DONAHUE</b>						
1	GRADUATION ITEMS/FY21 STAND	02/25/21	JOSTENS	1-11-596-52199-683-425-0000-000-358	2,000.00	21004581
<b>SITE Total 358 FEDERAL PROGRAMS_TERESA</b>					<b>2,000.00</b>	
<b>PROJECT Total 596 HOMELESS CHILDREN AND</b>					<b>2,000.00</b>	
<b>PROJECT 621 FLOW THRU, PL 101-476,IDEA/B</b>						
<b>SITE 368 SPECIAL SERVICES_CHRIS SHARKEY</b>						
1	HOME OFFICE CHAIR/ERGONOMIC MID BACK/MESH COMPUTER CHAIR WITH LUMBAR SUPPORT AND ARMREST/EXECUTIVE ROLLING SWIVEL DESK CHAIR	03/03/21	AMAZON.COM	1-11-621-52330-651-239-0000-000-368	58.71	21004644
<b>SITE Total 368 SPECIAL SERVICES_CHRIS</b>					<b>58.71</b>	
<b>SITE 540 TOMLINSON MIDDLE SCHOOL</b>						
3	BLS INSTRUCTOR MANUAL	02/25/21	AMERICAN HEART ASSOCIATION INC (DALLAS)	1-11-621-52132-641-000-0000-000-540	127.50	21004588
1	SHIPPING	02/25/21	AMERICAN HEART ASSOCIATION INC (DALLAS)	1-11-621-52132-641-000-0000-000-540	20.00	21004588
<b>SITE Total 540 TOMLINSON MIDDLE SCHOOL</b>					<b>147.50</b>	
<b>PROJECT Total 621 FLOW THRU, PL 101-</b>					<b>206.21</b>	
<b>PROJECT 779 DOD/MCASP HIGH SCHOOL</b>						
<b>SITE 386 GRANT DIRECTOR_DIANE LANDOLL</b>						
1	OFFICE SUPPLIES PER ATTCHED	02/26/21	STAPLES BUSINESS ADVANTAGE	1-11-779-52330-619-000-0000-000-386	254.22	21004594
1	INK & TONER PER ATTACHED	02/26/21	STAPLES BUSINESS ADVANTAGE	1-11-779-52330-611-000-0000-000-386	583.93	21004594
<b>SITE Total 386 GRANT DIRECTOR_DIANE</b>					<b>838.15</b>	
<b>SITE 705 EISENHOWER SENIOR HIGH SCHOOL</b>						
1	SONDAY SYSTEM 1 READING INTERVENTION KIT/SOLE SOURCE	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-705	1,095.00	21004574
1	SONDAY SYSTEMS 2 READING INTERVENTION KIT/SOLE SOURCE	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-705	1,095.00	21004574
1	SHIPPING	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-705	219.00	21004574
<b>SITE Total 705 EISENHOWER SENIOR HIGH</b>					<b>2,409.00</b>	



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<b>SITE 710 LAWTON SENIOR HIGH SCHOOL</b>						
2	SONDAY SYSTEMS 1 READING INTERVENTION KIT	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-710	2,190.00	21004576
2	SONDAY SYSTEMS 1 READING INTERVENTION KIT	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-710	2,190.00	21004576
1	SHIPPING	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-710	438.00	21004576
<b>SITE Total 710 LAWTON SENIOR HIGH SCHOOL</b>					<b>4,818.00</b>	
<b>SITE 715 MACARTHUR SENIOR HIGH SCHOOL</b>						
1	SONDAY SYSTEMS 1 READING INTERVENTION KIT	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-715	1,095.00	21004575
1	SONDAY SYSTEMS 2 READING INTERVENTION KIT	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-715	1,095.00	21004575
1	SHIPPING	02/25/21	WINSOR LEARNING INC	1-11-779-51000-641-100-4210-000-715	219.00	21004575
<b>SITE Total 715 MACARTHUR SENIOR HIGH</b>					<b>2,409.00</b>	
<b>PROJECT Total 779 DOD/MCASP HIGH SCHOOL</b>					<b>10,474.15</b>	
<b>PROJECT 793 ESSER II (CARES)</b>						
<b>SITE 710 LAWTON SENIOR HIGH SCHOOL</b>						
1	DISTRICT WIDE PRINTERS PER ATTACHED/BIDS TAKEN	03/08/21	OKLAHOMA COPIER SOLUTIONS	1-11-793-51000-652-100-4210-000-710	478,700.00	21004675
1	MAINTENANCE AGREEMENT/FY21 STAND/INCLUDES ALL CONSUMABLES AND MAINTENANCE BASED ON COST PER COPY	03/08/21	OKLAHOMA COPIER SOLUTIONS	1-11-793-51000-337-494-4210-000-710	60,000.00	21004676
<b>SITE Total 710 LAWTON SENIOR HIGH SCHOOL</b>					<b>538,700.00</b>	
<b>PROJECT Total 793 ESSER II (CARES)</b>					<b>538,700.00</b>	
<b>FUND Total 11 GENERAL FUNDS</b>					<b>2,873,928.98</b>	
<b>FUND 21 BUILDING FUND</b>						
<b>PROJECT 108 MAINTENANCE SERVICES</b>						
<b>SITE 378 GROUNDS</b>						
1	GROUNDS/ P/U 173 RADIATOR	03/03/21	O'REILLY AUTO PARTS	1-21-108-52650-612-000-0000-000-378	152.79	21004568
2	ANTIFREEZE	03/03/21	O'REILLY AUTO PARTS	1-21-108-52650-612-000-0000-000-378	25.98	21004568
<b>SITE Total 378 GROUNDS</b>					<b>178.77</b>	

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<b>SITE 380 MAINTENANCE_JACK HANNA</b>						
84	CUSTODIAL/FOAM SOAP	03/03/21	WAGNER SUPPLY CO INC	1-21-108-52620-618-000-0000-000-380	4,029.48	21004586
1	PAT HENRY RM 211/1 5 TON HVAC UNIT/SOLE SOURCE	03/03/21	LENNOX INDUSTRIES	1-21-108-52620-651-000-0000-000-380	3,718.61	21004587
1	LHS/4 TON HVAC UNIT/SOLE SOURCE	03/03/21	LENNOX INDUSTRIES	1-21-108-52620-651-000-0000-000-380	3,041.00	21004599
1	MAINTENANCE/RENEWAL OF BOND INSURANCE FOR BLAKE KEPHART	03/03/21	INSURICA OF LAWTON	1-21-108-52620-810-000-0000-000-380	100.00	21004601
1	SHOEMAKER/QUOTES/LABOR & MATLS TO INSTALL FLOORING IN SUPT & OPERATIONS OFFICE PER ATTACHED SPECS	03/03/21	COMANCHE LUMBER COMPANY INC	1-21-108-52620-450-000-0000-000-380	12,229.88	21004628
1	EMS/LABOR AND MATLS TO INSTALL SECURITY ALARM/SOLE SOURCE	03/03/21	SOONER SECURITY SERVICE INC	1-21-108-52670-337-000-0000-000-380	4,830.00	21004630
2	PIONEER PARK/SCRAPER MATS	02/26/21	SOUTHWEST CHEMICAL CO INC	1-21-108-52620-618-000-0000-000-380	354.00	21004573
1	SHOEMAKER/CONFERENCE TABLE TRIM	02/25/21	ELGIN DOOR & PLYWOOD INC	1-21-108-52620-618-000-0000-000-380	185.82	21004543
1	WELDING SHOP/TRUCK 135/ LABOR & MATLS TO REPLACE WINDSHILD	02/25/21	GLASS DOCTOR	1-21-108-52650-439-000-0000-000-380	327.55	21004556
<b>SITE Total 380 MAINTENANCE_JACK HANNA</b>					<b>28,816.34</b>	
<b>PROJECT Total 108 MAINTENANCE SERVICES</b>					<b>28,995.11</b>	
<b>FUND Total 21 BUILDING FUND</b>					<b>28,995.11</b>	
<b>FUND 26 MUNICIPAL TAX FUND (2015)</b>						
<b>PROJECT 181 BLDG REPAIR/RENOVATIONS</b>						
<b>SITE 380 MAINTENANCE_JACK HANNA</b>						
1	MHS WRESTLING/MHS SMALL GYM/LHS WRESTLING/VARIOUS LED PANELS	03/03/21	HUNZICKER BROTHERS INC	1-26-181-52620-618-000-0000-000-380	10,488.75	21004627
<b>SITE Total 380 MAINTENANCE_JACK HANNA</b>					<b>10,488.75</b>	
<b>PROJECT Total 181 BLDG</b>					<b>10,488.75</b>	
<b>PROJECT 185 GROUNDS REPAIR/RENOVATIONS</b>						
<b>SITE 380 MAINTENANCE_JACK HANNA</b>						
1	POWER MIG 256 WELDER/ONE PAK WITH MAGNUM 250LX SG/QUOTES	03/03/21	JAMES SUPPLIES LLC	1-26-185-52620-656-000-0000-000-380	3,871.13	21004629

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<b>SITE Total 380 MAINTENANCE_JACK HANNA</b>					<b>3,871.13</b>	
<b>PROJECT Total 185 GROUNDS</b>					<b>3,871.13</b>	
<b>PROJECT 189 EQUIPMENT MAINT/GROUNDS/CUSTODIAL</b>						
<b>SITE 393 MEDIA SERVICES_DAVID MCDERMOTT</b>						
1	SOLE SOURCE/KIP 880 (4 ROLLS) COLOR MFP WIDE FORMAT PRINTER	03/03/21	OKLAHOMA COPIER SOLUTIONS	1-26-189-52530-550-000-0000-000-393	26,700.00	21004669
1	COPIER SUPPLIES/MAINTENANCE/FY21 STAND	03/03/21	OKLAHOMA COPIER SOLUTIONS	1-26-189-52530-550-000-0000-000-393	10,000.00	21004670
<b>SITE Total 393 MEDIA SERVICES_DAVID</b>					<b>36,700.00</b>	
<b>PROJECT Total 189 EQUIPMENT</b>					<b>36,700.00</b>	
<b>FUND Total 26 MUNICIPAL TAX FUND (2015)</b>					<b>51,059.88</b>	
<b>FUND 32 BOND FUND (2014)</b>						
<b>PROJECT 186 TRANSPORTATION/BUSES</b>						
<b>SITE 381 TRANSPORTATION_JAY HUNT</b>						
6	BID BD APVD 2-22-21/2022 TYPE C44 PASSENGER ACTIVITY BUS	03/03/21	MIDWEST BUS SALES INC	1-32-186-52720-760-000-0000-000-381	687,360.00	21004618
<b>SITE Total 381 TRANSPORTATION_JAY HUNT</b>					<b>687,360.00</b>	
<b>PROJECT Total 186 TRANSPORTATION/BUSES</b>					<b>687,360.00</b>	
<b>FUND Total 32 BOND FUND (2014)</b>					<b>687,360.00</b>	
<b>FUND 33 BOND FUND (2017)</b>						
<b>PROJECT 162 BOND-SAFE ROOMS</b>						
<b>SITE 106 ALMOR WEST ELEMENTARY</b>						
1	SOLE SOURCE/ALMOR WEST/LABOR & MATLS TO REPLACE GLASS IN SAFE ROOM DUE TO VANDALISM/DATES UNKNOWN	03/03/21	SHANE BURK GLASS & MIRROR	1-33-162-52620-450-000-0000-000-106	7,400.00	21004624
<b>SITE Total 106 ALMOR WEST ELEMENTARY</b>					<b>7,400.00</b>	
<b>SITE 108 CARRIAGE HILLS ELEMENTARY</b>						
1	SOLE SOURCE/CARRIAGE HILLS/LABOR & MATLS TO REPLACE GLASS IN SAFE ROOM DUE TO VANDALISM/DATES UNKNOWN	03/03/21	SHANE BURK GLASS & MIRROR	1-33-162-52620-450-000-0000-000-108	7,400.00	21004625
<b>SITE Total 108 CARRIAGE HILLS ELEMENTARY</b>					<b>7,400.00</b>	
<b>PROJECT Total 162 BOND-SAFE ROOMS</b>					<b>14,800.00</b>	

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<b>PROJECT 165 BOND-FURNITURE</b>						
<b>SITE 545 EISENHOWER MIDDLE SCHOOL</b>						
45	LIFETIME 8' COMMERCIAL GRADE FOLDING TABLES	03/08/21	SAM'S WHOLESALE CLUB	1-33-165-51000-651-100-1050-000-545	3,599.10	21004679
<b>SITE Total 545 EISENHOWER MIDDLE SCHOOL</b>					<b>3,599.10</b>	
<b>PROJECT Total 165 BOND-FURNITURE</b>					<b>3,599.10</b>	
<b>PROJECT 166 BOND-PROGRAMS EQUIPMENT</b>						
<b>SITE 106 ALMOR WEST ELEMENTARY</b>						
7	PLAYGROUND BALL 13" DIAMETER	03/03/21	GOPHER SPORT	1-33-166-51000-681-100-1360-000-106	100.52	21004612
1	SHIPPING	03/03/21	GOPHER SPORT	1-33-166-51000-681-100-1360-000-106	6.50	21004612
1	LABOR & MATLS TO INSTALL MIC SYSTEM	03/03/21	AUDIO TECH	1-33-166-51000-450-100-1170-000-106	985.48	21004613
1	MUSIC SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-33-166-51000-681-100-1170-000-106	1,278.72	21004614
1	PE SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-33-166-51000-681-100-1360-000-106	34.06	21004614
1	PRODIGIES MUSIC CURRICULUM/LIFETIME MEMBERSHIP & KIT/SOLE SOURCE	03/08/21	YOUNG MUSIC LLC	1-33-166-51000-681-100-1170-000-106	947.00	21004678
<b>SITE Total 106 ALMOR WEST ELEMENTARY</b>					<b>3,352.28</b>	
<b>SITE 540 TOMLINSON MIDDLE SCHOOL</b>						
1	CAMERA EQUIPMENT PER ATTACHED/QUOTES	03/03/21	B & H PHOTO VIDEO	1-33-166-51000-652-100-1320-000-540	3,455.18	21004602
1	STORAGE CONTAINER/PERMANENT/QUOTES	03/03/21	PRO BOX PORTABLE STORAGE LLC	1-33-166-52199-651-819-1360-000-540	2,350.00	21004603
1	SHIPPING	03/03/21	PRO BOX PORTABLE STORAGE LLC	1-33-166-52199-651-819-1360-000-540	250.00	21004603
10	8PK PLASTIC STORAGE	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	599.90	21004604
2	FLAT FILE CABINET BASE/SMALL	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	423.40	21004604
2	FLAT FILE CABINET BASE/SMALL	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	1,213.24	21004604

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2	AOS HOME OFFICE VERTICAL FLAT FILE ORGANIZER	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	298.90	21004604
2	ADVANCED ORGANIZING VERTICAL FLAT FOLDER	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	155.82	21004604
1	INSTRUCTIONAL SUPPLIES PER ATTACHED	03/03/21	AMAZON.COM	1-33-166-51000-681-100-2100-000-540	146.00	21004605
1	MUSIC SUPPLIES PER ATTACHED	03/03/21	JW PEPPER AND SON INC	1-33-166-51000-681-100-1170-000-540	1,576.93	21004607
7	ALLORA ATB-250 STUDENT SERIES/TROMBONE LACQUER	03/03/21	WOODWIND & BRASSWIND	1-33-166-51000-655-100-1170-000-540	3,499.93	21004608
1	ZILJIAN A CLASSIC ORCHESTRAL/MED LIGHT CRASH CYMBALS/PAIR 18 INCH	03/03/21	WOODWIND & BRASSWIND	1-33-166-51000-655-100-1170-000-540	619.95	21004608
1	VERVE SUSPENDED SYMBAL STAND	03/03/21	WOODWIND & BRASSWIND	1-33-166-51000-655-100-1170-000-540	79.99	21004608
1	ATHLETIC EQUIPMENT PER ATTACHED	03/03/21	AMAZON.COM	1-33-166-52199-683-819-1360-000-540	1,967.27	21004610
1	ON STAGE KT7800+ DELUXE X-STYLE PADDED KEYBOARD BENCH	03/03/21	AMAZON.COM	1-33-166-51000-651-100-1170-000-540	38.21	21004611
1	QUOTES/REFURBISHED JOHN DEERE 1200A WITH REBUILT ENGINE/NEW SEAT/TIRES/CENTER SCARIFIER/REAR BALL FIELD DRAG WITH BROOM	03/03/21	SOUTHEAST TURF EQUIPMENT	1-33-166-52199-736-805-1360-000-540	4,000.00	21004619
1	QUOTES/REFURBISHED JOHN DEERE 1200A WITH REBUILT ENGINE/NEW SEAT/TIRES/CENTER SCARIFIER/REAR BALL FIELD DRAG WITH BROOM	03/03/21	SOUTHEAST TURF EQUIPMENT	1-33-166-52199-736-806-1360-000-540	4,000.00	21004619
1	SHIPPING	03/03/21	SOUTHEAST TURF EQUIPMENT	1-33-166-52199-736-805-1360-000-540	250.00	21004619
1	SHIPPING	03/03/21	SOUTHEAST TURF EQUIPMENT	1-33-166-52199-736-806-1360-000-540	250.00	21004619
1	FRANZ HOFFMANN AMADEUS LAMINATE CELLO OUTFIT 4/4 SIZE	03/03/21	SHAR PRODUCTS INC	1-33-166-51000-655-100-1170-000-540	669.00	21004632
1	FRANZ HOFFMANN AMADEUS LAMINATE CELLO OUTFIT 3/4 SIZE	03/03/21	SHAR PRODUCTS INC	1-33-166-51000-655-100-1170-000-540	669.00	21004632

BEGINNING DATE: 2/12/2021  
ENDING DATE: 3/8/2021

**LAWTON PUBLIC SCHOOLS  
PURCHASE ORDER ENCUMBRANCE LIST**

PAGE 17

Qty	DESCRIPTION	PO DATE	VENDOR NAME	ACCOUNT NO	AMOUNT	PO NO
1	FRANZ HOFFMANN AMADEUS LAMINATE CELLO OUTFIT 1/2 SIZE	03/03/21	SHAR PRODUCTS INC	1-33-166-51000-655-100-1170-000-540	669.00	21004632
<b>SITE Total 540 TOMLINSON MIDDLE SCHOOL</b>					<b>27,181.72</b>	
<b>PROJECT Total 166 BOND-PROGRAMS</b>					<b>30,534.00</b>	
<b>FUND Total 33 BOND FUND (2017)</b>					<b>48,933.10</b>	

**LAWTON PUBLIC SCHOOLS**  
**SUMMARY OF FINANCIAL ACTIVITIES**  
**February, 2021**

FUND	Beginning Period Balance	Period Revenue	Period Expends	Inventory/Liability	Ending Period Balance
GENERAL FUND (11)	\$ 24,555,848.28	\$ 9,678,287.99	\$ 9,674,583.96	\$ 4,626.68	\$ 24,564,178.99
BUILDING LEVY FUND (21)	\$ 2,118,171.49	\$ 150,282.35	\$ 95,813.16	\$ -	\$ 2,172,640.68
MUNICIPAL TAX (25)	\$ 110,146.63	\$ -	\$ 33,260.00	\$ -	\$ 76,886.63
MUNICIPAL TAX (26)	\$ 1,990,804.08	\$ -	\$ 190,587.28	\$ -	\$ 1,800,216.80
BOND 2014 (31)	\$ -	\$ -	\$ -	\$ -	\$ -
BOND (32)	\$ 5,297,631.28	\$ -	\$ 146,411.61	\$ -	\$ 5,151,219.67
BOND 2017 (33)	\$ 6,912,052.29	\$ 55.10	\$ 263,340.47	\$ -	\$ 6,648,766.92
LEASE PURCH (34)	\$ 0.42	\$ 0.03	\$ -	\$ -	\$ 0.45
SINKING (41)	\$ 10,759,124.78	\$ 553,640.12	\$ 3,926,800.00	\$ -	\$ 7,385,964.90
ENDOW (50)	\$ 194,345.02	\$ 755.42	\$ -	\$ -	\$ 195,100.44
ACTIVITY (60)	\$ 2,260,339.27	\$ 99,794.17	\$ 86,681.41	\$ -	\$ 2,273,452.03
GIFTS (81)	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 6,500.00
WC (83)	\$ 4,290.92	\$ -	\$ 1,039.45	\$ -	\$ 3,067.59
				\$ -	\$ <b>50,277,995.10</b>



LANCE GIBBS, DISTRICT TREASURER

**Lawton Public School  
Account Reconciliation  
February, 2021**

Account Name	Account #		
<b>Bank Balance</b>			
<b>Liberty</b>			
General Fund		\$	-
General Fund/Sweep Acct		\$	36,564,198.75
Activity Fund		\$	-
Activity Fund/Sweep Acct		\$	493,394.65
			<u>37,057,593.40</u>
<b>OLAP</b>			
General Fund		\$	6,905,749.22
Activity Fund		\$	1,834,262.99
			<u>8,740,012.21</u>
<b>BOK</b>			
Bond Project Fund		\$	5,920,352.35
Lease Note/Fund		\$	0.45
			<u>5,920,352.80</u>
<b>STIFEL</b>			
Endowment Fund		\$	151,116.80
			<u>151,116.80</u>
<b>Total Bank Balances</b>			<b>\$ 51,869,075.21</b>
<b>Outstanding Checks</b>			
General Fund/Liberty		\$	1,536,874.50
Activity Fund/Liberty		\$	54,205.61
<b>Total Outstanding Checks</b>			<b>\$ 1,591,080.11</b>
<b>Adjusted Bank Balance</b>			<b>\$ 50,277,995.10</b>
<b>Balance per Balance Sheet</b>			
<b>Liberty Cash Accounts-10110</b>			
General Fund	11	\$	23,717,413.41
Municipal Fund	25	\$	2,172,640.68
Municipal Fund	26	\$	76,886.63
Bond Fund (2004)	31	\$	1,800,216.80
Bond Fund (2014)	32	\$	-
Bond Fund (2017)	33	\$	2,136,219.67
Lease Fund (2017)	34	\$	728,414.57
Sinking Fund	41	\$	4,385,964.90
Endowment Fund	50	\$	-
Activity Fund	60	\$	-
Gifts Fund	81	\$	439,189.04
Workers Comp Fund	83	\$	6,500.00
			<u>3,067.59</u>
<b>Lease Revenue/BOK-10111</b>			<b>\$ 35,466,513.29</b>
Bond Project Fund	33		
Lease Note Fund	34	\$	5,920,352.35
			<u>0.45</u>
<b>Investment OLAP-10120</b>			<b>\$ 5,920,352.80</b>
General Fund	11		
Co-Op	12	\$	846,765.58
Bond Fund	31	\$	-
Bond Fund	32	\$	3,015,000.00
Sinking Fund	41	\$	3,000,000.00
Endowment Fund	50	\$	43,983.64
Activity Fund	60	\$	1,834,262.99
Gifts Fund	81	\$	-
<b>Investment/Stifel-10114</b>			<b>\$ 8,740,012.21</b>
Endowment Fund	50		



Endowment Fund

50

\$

151,116.80

\$ 151,116.80

***Total from Balance Sheets***

**\$ 50,277,995.10**

TRUE

**Lawton Public School District  
General Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$ 25,212,802.69	
Investments	\$ 846,765.58	
Accounts Receivable	\$ -	
Property Taxes - Current	\$ -	
Property Taxes - Delinquent	\$ -	
Inventory	\$ 336,582.06	
Food Service Commodities	\$ 154,301.55	
Land	\$ 2,946,394.94	
Buildings and Depreciation	\$ 56,027,498.47	
Building Improvements	\$ 46,380,693.91	
Furniture/Equipment and Depreciation	\$ 7,387,464.90	
Construction in Progress	\$ 33,385,241.01	
Vehicles and Depreciation	\$ 6,656,003.37	
Amounts to be Provided/Comp Bal/Vacation	\$ 899,429.84	
Amounts to be Provided/Comp Bal/Sick Leave	\$ 678,972.34	
Amounts Available/Lease Purchase	\$ -	
Due to Due From	\$ -	
		<b>\$ 180,912,150.66</b>

**TOTAL ASSETS**


**LIABILITIES AND EQUITY**

Accounts Payable	\$ -	
Warrants Payable	\$ 1,495,389.28	
Payroll Payable	\$ -	
Payroll Liabilities	\$ -	
Accrued Compensated Balance/Vacation	\$ 899,429.84	
Accrued Compensated Balance/Sick Leave	\$ 678,972.34	
Lease Purchase Payable	\$ -	
<b>Total Liabilities</b>		<b>\$ 3,073,791.46</b>

Restricted		
Capital Assets (Net)	\$ 152,783,296.60	
Food Service Commodities unbudgeted	\$ 154,301.55	
	\$ -	
Unreserved		
Designated	\$ 24,900,761.05	
<b>Undesignated</b>	\$ -	
	\$ -	<b>\$ 177,838,359.20</b>
Total Equity		<b>\$ 180,912,150.66</b>

**TOTAL LIABILITIES AND EQUITY BALANCE**

**TRUE**

	\$	(0.00)
<b>LANCE GIBBS, DISTRICT TREASURER</b>		

**Lawton Public School District**  
**General Fund**  
**Statement of Revenue and Expenditures and Fund Balance**  
**February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MONTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Ad Valorem (Current)	\$ 14,900,000.00	\$ 973,575.55	\$ 12,566,921.22	\$ 2,333,078.78	84.34%
Ad Valorem (Prior)	\$ 400,000.00	\$ 77,516.87	\$ 645,491.61	\$ (245,491.61)	161.37%
Revenue In-Lieu	\$ 8,400.00	\$ -	\$ 1,679.15	\$ 6,720.85	19.99%
Summer School Tuition	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Transfer Fees	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00	0.00%
Other Tuition & Fees	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Interest Earnings	\$ 416,500.00	\$ 1,850.16	\$ 22,399.79	\$ 394,100.21	5.38%
Rental/Facilities	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	0.00%
Sales of Bldgs	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Sales of Equipment	\$ 6,000.00	\$ 13.00	\$ 9,695.10	\$ (3,695.10)	161.59%
Insurance Loss Recoverie	\$ -	\$ -	\$ 873.40	\$ (873.40)	#DIV/0!
Damages to Property	\$ 250.00	\$ 189,933.01	\$ 190,901.76	\$ (190,651.76)	76360.70%
Misc Reimbursements	\$ 122,050.00	\$ 37,476.90	\$ 127,106.35	\$ (5,056.35)	104.14%
Contributions/Donations	\$ 12,090.55	\$ 50,000.00	\$ 129,910.65	\$ (117,820.10)	1074.48%
Insurance Premium	\$ 35,000.00	\$ 2,012.40	\$ 17,451.07	\$ 17,548.93	49.86%
District Contracts	\$ 50,000.00	\$ 752.00	\$ 44,602.30	\$ 5,397.70	89.20%
Refund/Prior Year	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Student Lunch/Brkf/Milk	\$ 823,052.49	\$ 49,826.96	\$ 43,386.16	\$ 779,666.33	5.27%
Adult Lunch/Brkf	\$ 36,622.47	\$ -	\$ -	\$ 36,622.47	0.00%
Other CN Revenue	\$ 424,275.98	\$ 1,411.98	\$ 426,238.66	\$ (1,962.68)	100.46%
<b>Local Revenue</b>	<b>\$ 17,264,741.49</b>	<b>\$ 1,384,368.83</b>	<b>\$ 14,226,657.22</b>	<b>\$ 3,038,084.27</b>	
County 4 Mill	\$ 1,800,000.00	\$ 135,555.41	\$ 1,566,869.61	\$ 233,130.39	87.05%
County Apportionment	\$ 350,000.00	\$ 43,718.40	\$ 353,894.48	\$ (3,894.48)	101.11%
Other Intermediate Rev	\$ -	\$ -	\$ 131,647.76	\$ (131,647.76)	#DIV/0!
<b>County Revenue</b>	<b>\$ 2,150,000.00</b>	<b>\$ 179,273.81</b>	<b>\$ 2,052,411.85</b>	<b>\$ 97,588.15</b>	
Gross Production Tax	\$ 14,000.00	\$ 647.22	\$ 4,227.37	\$ 9,772.63	30.20%
Motor Vehicle Tax	\$ 5,500,000.00	\$ 426,380.40	\$ 3,016,710.34	\$ 2,483,289.66	54.85%
Rural Electric Tax	\$ 40,000.00	\$ 3,497.92	\$ 468,919.79	\$ (428,919.79)	1172.30%
State Sch Land Earnings	\$ 1,700,000.00	\$ 142,408.24	\$ 1,282,939.50	\$ 417,060.50	75.47%
Vehicle Tax Stamp	\$ 12,000.00	\$ 763.13	\$ 8,712.82	\$ 3,287.18	72.61%
Foundation State Aid	\$ 54,611,828.21	\$ 4,739,886.33	\$ 33,179,204.30	\$ 21,432,623.91	60.75%
Educ Flex Benefits	\$ 12,304,384.32	\$ 1,174,094.27	\$ 8,218,659.79	\$ 4,085,724.53	66.79%
Alternative Education	\$ 383,587.92	\$ 95,896.98	\$ 287,690.94	\$ 95,896.98	75.00%
Professional Development	\$ 263,448.75	\$ -	\$ 375,148.75	\$ (111,700.00)	142.40%
State Textbook	\$ 624,612.18	\$ -	\$ 624,612.18	\$ -	100.00%
Misc State Revenue	\$ -	\$ -	\$ -	\$ -	#DIV/0!
State Matching	\$ 65,000.00	\$ 53,079.31	\$ 53,079.31	\$ 11,920.69	81.66%
State Vocational Progs	\$ 161,133.00	\$ -	\$ 80,556.00	\$ 80,577.00	49.99%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>State Revenue</b>	<b>\$ 75,679,994.38</b>	<b>\$ 6,636,653.80</b>	<b>\$ 47,600,461.09</b>	<b>\$ 28,079,533.29</b>	
Title VIII, Impact Aid	\$ 4,750,000.00	\$ -	\$ 4,837,720.82	\$ (87,720.82)	101.85%
Title VII-A, Ind Educ	\$ 309,515.88	\$ 15,014.02	\$ 179,718.06	\$ 129,797.82	58.06%
ROTC	\$ 165,000.00	\$ -	\$ 87,867.49	\$ 77,132.51	53.25%

Title I, Basic Program	\$ 5,627,749.86	\$ 739,603.06	\$ 2,502,682.16	\$ 3,125,067.70	44.47%
Title I, Correctional, Negle	\$ 40,502.30	\$ 1,638.28	\$ 9,919.85	\$ 30,582.45	24.49%
Title II-D, Tchr/Prin Traini	\$ 1,216,107.82	\$ -	\$ 544,750.30	\$ 671,357.52	44.79%
Title III-A, Limited English	\$ 81,416.22	\$ -	\$ 43,368.58	\$ 38,047.64	53.27%
IDEA-B, Inds with Disabili	\$ 4,239,237.51	\$ 238,496.23	\$ 2,063,197.74	\$ 2,176,039.77	48.67%
IDEA-B, Preschool	\$ 87,382.78	\$ -	\$ 39,224.13	\$ 48,158.65	44.89%
Title IV, 21st Century Sch	\$ 426,690.24	\$ -	\$ 413,088.99	\$ 13,601.25	96.81%
State Personnel Dev Grai	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Title X, Homeless Educ	\$ 84,657.83	\$ -	\$ 31,578.19	\$ 53,079.64	37.30%
Johnson-O'Malley Progra	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Adult Education	\$ 91,599.90	\$ -	\$ 47,893.40	\$ 43,706.50	52.29%
Misc Federal Revenue	\$ 19,658,528.18	\$ 483,239.96	\$ 3,536,705.68	\$ 16,121,822.50	17.99%
Federal/Lunches	\$ 3,500,000.00	\$ -	\$ 159,007.28	\$ 3,340,992.72	4.54%
Federal/Breakfast	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00	0.00%
Summer Feeding Prog	\$ 217,290.13	\$ -	\$ 3,275,562.70	\$ (3,058,272.57)	1507.46%
Child & Adulst Care Food	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	0.00%
Farm Bill Equip Grant	\$ 32,102.00	\$ -	\$ -	\$ 32,102.00	0.00%
Carl Perkins Voc Grant	\$ 145,908.90	\$ -	\$ 78,717.66	\$ 67,191.24	53.95%
<b>Federal Revenue</b>	<b>\$ 42,323,689.55</b>	<b>\$ 1,477,991.55</b>	<b>\$ 17,851,003.03</b>	<b>\$ 24,472,686.52</b>	
Activity Fund Reimbs	\$ 250,000.00	\$ -	\$ 78,761.16	\$ 171,238.84	31.50%
Correcting Entries	\$ -	\$ -	\$ 2,158.47	\$ (2,158.47)	#DIV/0!
Estopped Warrants	\$ -	\$ -	\$ 949.09	\$ (949.09)	0.00%
<b>Non-Revenue</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ 81,868.72</b>	<b>\$ 168,131.28</b>	
<b>TOTAL REVENUE</b>	<b>\$ 137,668,425.42</b>	<b>\$ 9,678,287.99</b>	<b>\$ 81,812,401.91</b>	<b>\$ 55,856,023.51</b>	

EXPENSES	ANNUAL BUDGET	YTD ENCUMB	*CUR MTH ACTUAL	YTD ACTUAL	BUDGET BALANCE
Salaries	\$ 84,727,623.37	\$ 39,546,204.07	\$ 6,942,980.97	\$ 43,029,549.17	\$ 2,151,870.13
Benefits	\$ 27,030,042.04	\$ 7,143,651.13	\$ 1,999,843.90	\$ 13,085,648.22	\$ 6,800,742.69
Prof & Tech Services	\$ 941,951.16	\$ 460,987.40	\$ 34,128.66	\$ 411,792.63	\$ 69,171.13
Property Services	\$ 4,416,089.16	\$ 1,013,996.70	\$ 74,010.68	\$ 982,352.41	\$ 2,419,740.05
Other Services	\$ 5,434,600.96	\$ 1,761,429.42	\$ 56,739.62	\$ 2,399,059.29	\$ 1,274,112.25
Supplies & Materials	\$ 25,772,578.85	\$ 7,018,945.22	\$ 517,155.66	\$ 8,901,002.83	\$ 9,852,630.80
Property	\$ 134,000.00	\$ 5,460.00	\$ 47,680.00	\$ 55,179.00	\$ 73,361.00
Other Objects	\$ 407,027.00	\$ 42,582.00	\$ 430.00	\$ 378,295.45	\$ (13,850.45)
Other Uses of Funds	\$ 1,126,239.46	\$ -	\$ 1,614.47	\$ (9,511.56)	\$ 1,135,751.02

**TOTAL EXPENSES**      \$ 149,990,152.00      \$ 56,993,255.94      \$ 9,674,583.96      \$ 69,233,367.44      \$ 23,763,528.62

**EXCESS REVENUES  
OVER EXPENDITURES**      \$            3,704.03      \$ 12,579,034.47

**FUND BALANCE - July 1, 2020**      \$ 12,321,726.58

**FUND BALANCE - February 28, 2021**      \$ 24,900,761.05  
TRUE

**INVENTORY BALANCE - February 28, 2021**      \$ 336,582.06

**CASH FUND BALANCE - February 28, 2021**      \$ 24,564,178.99  
TRUE

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District  
Building Levy  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	2,174,518.75
Property Taxes - Current	\$	-
Property Taxes - Delinquent	\$	-
Investments	\$	-
Interest	\$	-
Amounts Available/Lease Purchase	\$	-

**TOTAL ASSETS** **\$ 2,174,518.75**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	1,878.07
Lease Purchase Payable	\$	-
Int Payable/Lease Purchase	\$	-
Deferred Revenue	\$	-

Total Liabilities \$ 1,878.07

Reserved		
<b>Designated</b>	\$	2,172,640.68
Undesignated	\$	-

Total Equity \$ 2,172,640.68

**TOTAL LIABILITIES AND EQUITY** **\$ 2,174,518.75**  
**TRUE**



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LANCE GIBBS, DISTRICT TREASURER



**Lawton Public School District  
Municipal Tax Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	97,346.63
Property Taxes - Current		
Property Taxes - Delinquent		
Investments	\$	-
Interest		

**TOTAL ASSETS** **\$ 97,346.63**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	20,460.00
Deferred Revenue	\$	-
 Total Liabilities		 \$ 20,460.00
 Reserved		
<b>Designated</b>	\$	76,886.63
Undesignated	\$	-
 Total Equity		 \$ 76,886.63

**TOTAL LIABILITIES AND EQUITY** **\$ 97,346.63**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District**  
**Municipal Tax Fund**  
**Statement of Revenue and Expenditures and Fund Balance**  
**February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MONTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Local Government Unit	\$ -	\$ -	\$ -	\$ -	0.00%
Non-Revenue Receipts	\$ -	\$ -	\$ -	\$ -	0.00%
Estopped Warrants	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Prof & Tech Services	\$ 253,776.13	\$ -	\$ -	\$ -	\$ 253,776.13
Property Services	\$ -	\$ 27,960.00	\$ 33,260.00	\$ 161,039.50	\$ (188,999.50)
Other Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ 15,850.00	\$ (15,850.00)
Property	\$ -	\$ -	\$ -	\$ -	\$ -
Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 253,776.13</b>	<b>\$ 27,960.00</b>	<b>\$ 33,260.00</b>	<b>\$ 176,889.50</b>	<b>\$ 48,926.63</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>			<b>\$ (33,260.00)</b>	<b>\$ (176,889.50)</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 253,776.13</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 76,886.63</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.



**Lawton Public School District  
Municipal Tax Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$ 1,800,216.80
Investments	\$ -
Interest	

**TOTAL ASSETS** **\$ 1,800,216.80**

**LIABILITIES AND EQUITY**

Warrants Payable	\$ (0.00)
Deferred Revenue	\$ -
Total Liabilities	\$ (0.00)

Reserved

Undesignated	\$ 1,800,216.80
Total Equity	\$ 1,800,216.80

**TOTAL LIABILITIES AND EQUITY** **\$ 1,800,216.80**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District  
Municipal Tax Fund  
Statement of Revenue and Expenditures and Fund Balance  
February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MONTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Local Government Unit	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Non-Revenue Receipts	\$ -	\$ -	\$ -	\$ -	0.00%
Estopped Warrants	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Prof & Tech Services	\$ 4,640,082.33	\$ 82,948.47	\$ 2,088.36	\$ 32,771.88	\$ 4,524,361.98
Property Services	\$ -	\$ 942,052.00	\$ 188,498.92	\$ 3,084,030.29	\$ (4,026,082.29)
Other Services	\$ -	\$ 41,733.00	\$ -	\$ 365.89	\$ (42,098.89)
Supplies & Materials	\$ 437,144.70	\$ 6,199.38	\$ -	\$ 100,944.16	\$ 330,001.16
Property	\$ 29,940.29	\$ 74,674.38	\$ -	\$ 88,790.75	\$ (133,524.84)
Other Objects	\$ -	\$ 2.45	\$ -	\$ 47.55	\$ (50.00)
<b>TOTAL EXPENSES</b>	<b>\$ 5,107,167.32</b>	<b>\$ 1,147,609.68</b>	<b>\$ 190,587.28</b>	<b>\$ 3,306,950.52</b>	<b>\$ 652,607.12</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>			<b>\$ (190,587.28)</b>	<b>\$ (3,306,950.52)</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 5,107,167.32</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 1,800,216.80</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District**  
**Bond Fund - 32**  
**Statement of Assets, Liabilities and Equity**  
**February, 2021**

**ASSETS**

Cash in Bank	\$	2,136,219.67
Cash & Equiv (BOK)	\$	-
Investments	\$	3,015,000.00
Interest		

**TOTAL ASSETS** **\$ 5,151,219.67**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	(0.00)	
Deferred Revenue	\$	-	
Total Liabilities			\$ (0.00)
Reserved	\$	-	
<b>Designated</b>	\$	5,151,219.67	
Undesignated	\$	-	
Total Equity			\$ 5,151,219.67

**TOTAL LIABILITIES AND EQUITY** **\$ 5,151,219.67**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District**  
**Bond Fund - 32**  
**Statement of Revenue and Expenditures and Fund Balance**  
**February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MONTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Ad Valorem Tax (C) \$	-	\$ -	\$ -	\$ -	0.00%
Ad Valorem Tax (P) \$	-	\$ -	\$ -	\$ -	0.00%
Bond Sales \$	3,140,000.00	\$ -	\$ -	\$ 3,140,000.00	0.00%
Estopped Warrants \$	-	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUE \$</b>	<b>3,140,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,140,000.00</b>	

<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Prof & Tech Services \$	315,891.55	\$ 56,922.80	\$ -	\$ 8,735.24	\$ 250,233.51
Property Services \$	11,704.74	\$ 747,049.48	\$ 131,389.78	\$ 674,106.05	\$ (1,409,450.79)
Other Services \$	-	\$ 329.93	\$ 271.83	\$ 298,587.93	\$ (298,917.86)
Supplies & Material \$	7,500,493.79	\$ 145,000.00	\$ -	\$ 58,998.60	\$ 7,296,495.19
Property \$	2,136,389.20	\$ 72,996.29	\$ 14,000.00	\$ 993,999.26	\$ 1,069,393.65
Other Objects \$	364,379.82	\$ 2,162.65	\$ 750.00	\$ 3,212.35	\$ 359,004.82
<b>TOTAL EXPENSE \$</b>	<b>10,328,859.10</b>	<b>\$ 1,024,461.15</b>	<b>\$ 146,411.61</b>	<b>\$ 2,037,639.43</b>	<b>\$ 7,266,758.52</b>

**EXCESS REVENUES OVER EXPENDITURES \$ (146,411.61) \$ (2,037,639.43)**

**FUND BALANCE - July 1, 2020 \$ 7,188,859.10**  
**FUND BALANCE - February 28, 2021 \$ 5,151,219.67**  
**TRUE**

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District  
Bond Fund - 33  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	729,987.91
Cash & Equiv (BOK)	\$	5,920,352.35
Investments	\$	-
Interest		

**TOTAL ASSETS** **\$ 6,650,340.26**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	1,573.34
Deferred Revenue	\$	-
 Total Liabilities		 \$ 1,573.34
 Reserved	\$	 -
<b>Designated</b>	\$	6,648,766.92
Undesignated	\$	-

Total Equity \$ 6,648,766.92

**TOTAL LIABILITIES AND EQUITY** **\$ 6,650,340.26**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**



**Lawton Public School District  
Bond/Lease Fund - 34  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	(0.00)
Cash & Equiv (BOK)	\$	0.45
Investments	\$	(0.00)
Interest		
Amounts to be Provided/Lease Note	\$	51,896,432.50

**TOTAL ASSETS** **\$ 51,896,432.95**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	-
Deferred Revenue	\$	-
Lease Note Payable 2018	\$	45,370,000.00
Lease Note Int Payable 2018	\$	6,526,432.50

Total Liabilities \$ 51,896,432.50

Reserved	\$	-
<b>Designated</b>	\$	0.45
Undesignated	\$	-

Total Equity \$ 0.45

**TOTAL LIABILITIES AND EQUITY** **\$ 51,896,432.95**

**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**





**Lawton Public School District**  
**Sinking Fund**  
**Statement of Assets, Liabilities and Equity**  
**February, 2021**

**ASSETS**

Cash in Bank	\$	4,402,764.90
Investments	\$	3,000,000.00
Due To/From Other Funds	\$	-
Amounts to be Provided/Judgments/Teachers	\$	-
Amounts to be Provided/Judgments/New	\$	-
Amounts to be Provided/Bond	\$	21,953,425.00
Amounts Available/Lease Purchase	\$	-

**TOTAL ASSETS** **\$ 29,356,189.90**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	16,800.00
Judgement Payable/2020	\$	-
Judgement Interest/2020	\$	-
Bond Payable 2017	\$	-
Bond Payable 2017B	\$	1,265,000.00
Bond Payable 2018A	\$	1,020,000.00
Bond Payable 2020A	\$	10,785,000.00
Bond Payable 2019A	\$	8,000,000.00
Int Payable 2017	\$	-
Int Payable 2017B	\$	31,625.00
Int Payable 2018A	\$	20,400.00
Int Payable 2019A	\$	431,400.00
Int Payable 2020A	\$	400,000.00

Total Liabilities \$ 21,970,225.00

Reserved		
<b>Designated</b>	\$	7,385,964.90
Undesignated	\$	-

Total Equity \$ 7,385,964.90

**TOTAL LIABILITIES AND EQUITY** **\$ 29,356,189.90**

**TRUE**



**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District  
Sinking Fund  
Statement of Revenue and Expenditures and Fund Balance  
February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Ad Valorem Tax (Curr)	\$ 7,646,500.00	\$ 522,133.45	\$ 6,739,702.88	\$ 906,797.12	88.14%
Ad Valorem Tax (Prio)	\$ 150,000.00	\$ 31,506.67	\$ 294,967.10	\$ (144,967.10)	196.64%
Revenue in Lieu of Tax	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	0.00%
Accrued Interest on Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium on Bonds Sold	\$ -	\$ -	\$ -	\$ -	
Interfund Transfer	\$ -	\$ -	\$ (2,158.47)	\$ 2,158.47	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 7,800,000.00</b>	<b>\$ 553,640.12</b>	<b>\$ 7,032,511.51</b>	<b>\$ 767,488.49</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Other Objects/Bond Fund	\$ 14,606,575.27		\$ 3,926,800.00	\$ 6,451,371.88	\$ 8,155,203.39
Other Objects/Bond Fund	\$ -	\$ -	\$ -	\$ 1,750.00	\$ (1,750.00)
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 14,606,575.27</b>	<b>\$ -</b>	<b>\$ 3,926,800.00</b>	<b>\$ 6,453,121.88</b>	<b>\$ 8,153,453.39</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>			<b>\$ (3,373,159.88)</b>	<b>\$ 579,389.63</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 6,806,575.27</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 7,385,964.90</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District  
Endowment Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	-	
Accounts Receivable	\$	-	
Investments	\$	43,983.64	
Investment Stifel	\$	151,116.80	
<b>TOTAL ASSETS</b>			<b>\$ 195,100.44</b>

**LIABILITIES AND EQUITY**

Accounts Payable	\$	-	
Warrants Payable	\$	-	
Total Liabilities			\$ -
Reserved			
<b>Designated</b>	\$	195,100.44	
Undesignated	\$	-	
Total Equity			\$ 195,100.44
<b>TOTAL LIABILITIES AND EQUITY</b>			<b>\$ 195,100.44</b>
			<b>TRUE</b>



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District  
Endowment Fund  
Statement of Revenue and Expenditures and Fund Balance  
February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Interest Earnings	\$ 5,500.00	\$ 755.42	\$ 11,706.25	\$ (6,206.25)	212.84%
Contributions/Donations	\$ -	\$ -	\$ -	\$ -	0.00%
Refund Prior Yr Expendit	\$ -	\$ -	\$ -	\$ -	
Fund Transfer	\$ -	\$ -	\$ -	\$ -	0.00%
Estopped Warrants	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 5,500.00</b>	<b>\$ 755.42</b>	<b>\$ 11,706.25</b>	<b>\$ (6,206.25)</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Supplies & Materials	\$ -	\$ -	\$ -	\$ 6,000.00	\$ (6,000.00)
Other Objects/Scholarshi	\$ 194,894.19	\$ -	\$ -	\$ -	\$ 194,894.19
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 194,894.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ 188,894.19</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$ (194,894.19)</b>	<b>\$ 5,500.00</b>	<b>\$ 755.42</b>	<b>\$ 5,706.25</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 189,394.19</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 195,100.44</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District  
Activity Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	493,394.65
Cash & Equiv (OLAP)	\$	1,834,262.99
Interest	\$	-

**TOTAL ASSETS** **\$ 2,327,657.64**

**LIABILITIES AND EQUITY**

Checks Payable	\$	54,205.61
Accounts Payable	\$	-
Total Liabilities	\$	54,205.61

Reserved		
<b>Designated</b>	\$	2,273,452.03
Undesignated	\$	-
Total Equity		\$ 2,273,452.03

**TOTAL LIABILITIES AND EQUITY** **\$ 2,327,657.64**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District**  
**Activity Fund**  
**Statement of Revenue and Expenditures and Fund Balance**  
**February, 2021**

<b>REVENUES</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>
District Summer School Tuition	\$ -	\$ -
District Extended School Care	\$ 24,541.50	\$ 135,825.80
District Interest Earnings	\$ 104.44	\$ 1,224.50
District Commissions	\$ 1,662.21	\$ 14,463.86
District Damages to School Property	\$ -	\$ -
District Lost Textbooks	\$ -	\$ 202.00
District Misc Reimbursements	\$ -	\$ -
Community Services	\$ -	\$ -
District Contributions/Donations	\$ -	\$ 67,567.61
District Student Lunch, Bkft, Milk	\$ -	\$ 7,000.00
Athletic Admissions	\$ 9,711.00	\$ 124,715.76
Athletic Advertising/Program Sales	\$ -	\$ 12,008.00
Athletic Concession Sales	\$ -	\$ 19,690.14
Athletic Fees/Penalties/Fines	\$ -	\$ 2,045.00
Athletic Supplies/Material Sold to Students	\$ 12,342.22	\$ 116,462.58
Athletic Other Revenue	\$ -	\$ -
School Admissions	\$ -	\$ -
School Concession Sales	\$ -	\$ 6,211.43
School Merchandise Purchased/Resale	\$ 32,519.13	\$ 239,251.96
School Student Clubs/Organizations	\$ 3,456.07	\$ 91,940.34
School Student Store Sales	\$ 357.50	\$ 2,979.20
School Other Activity Fund Receipts	\$ 15,080.10	\$ 382,085.19
District Cash/Change	\$ -	\$ 8,700.00
District Misc Revenue Transferred	\$ -	\$ -
District Insuf Funds/Returned Checks	\$ 20.00	\$ 1,115.01
<b>TOTAL REVENUE</b>	<b>\$ 99,794.17</b>	<b>\$ 1,233,488.38</b>
<b>EXPENSES</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>
Prof & Tech Services	\$ 1,272.40	\$ 57,109.60
Property Services	\$ 228.50	\$ 5,460.08
Other Services	\$ 8,384.74	\$ 79,375.92
Supplies & Materials	\$ 68,004.77	\$ 577,897.72
Property	\$ -	\$ -
Other Objects	\$ 4,371.00	\$ 49,210.84
Other Uses of Funds	\$ 4,420.00	\$ 133,662.07
<b>TOTAL EXPENSES</b>	<b>\$ 86,681.41</b>	<b>\$ 902,716.23</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$ 13,112.76</b>	<b>\$ 330,772.15</b>
<b>FUND BALANCE - July 1, 2020</b>		<b>\$ 1,942,679.88</b>
<b>FUND BALANCE - February 28, 2021</b>		<b>\$ 2,273,452.03</b>

**TRUE**

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public School District  
Gifts Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	6,500.00
Investments	\$	(0.00)
Interest	\$	-

**TOTAL ASSETS** **\$ 6,500.00**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	-
Total Liabilities	\$	-
Unreserved		
<b>Designated</b>	\$	6,500.00
Undesignated	\$	-

Total Equity \$ 6,500.00

**TOTAL LIABILITIES AND EQUITY** **\$ 6,500.00**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District  
 Gifts Fund  
 Statement of Revenue and Expenditures and Fund Balance  
 February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Interest Earnings	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Contributions/Donations	\$ 23,500.00		\$ 9,000.00	\$ 14,500.00	0.00%
Fund Transfer	\$ -	\$ -		\$ -	0.00%
Estopped Warrants	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 23,500.00</b>	<b>\$ -</b>	<b>\$ 9,000.00</b>	<b>\$ 14,500.00</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Other Objects/Scholarships	\$ 24,000.00	\$ -	\$ -	\$ 3,000.00	\$ 21,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 24,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 21,000.00</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>			<b>\$ -</b>	<b>\$ 6,000.00</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 500.00</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 6,500.00</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.



**Lawton Public School District  
Workers Comp Fund  
Statement of Assets, Liabilities and Equity  
February, 2021**

**ASSETS**

Cash in Bank	\$	3,841.40
Accounts Receivable	\$	-
Investments	\$	-
Amts Provided/Compensation Balances	\$	161,075.76
Interest	\$	-

**TOTAL ASSETS** **\$ 164,917.16**

**LIABILITIES AND EQUITY**

Warrants Payable	\$	773.81
Accured Comp Balance/Old WC Claims	\$	161,075.76
Total Liabilities		\$ 161,849.57
Restricted		
Designated	\$	-
Undesignated	\$	3,067.59

Total Equity \$ 3,067.59

**TOTAL LIABILITIES AND EQUITY** **\$ 164,917.16**  
**TRUE**



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**LANCE GIBBS, DISTRICT TREASURER**

**Lawton Public School District  
Workers Comp Fund  
Statement of Revenue and Expenditures and Fund Balance  
February, 2021**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CUR MONTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>REVENUE RECEIVABLE</b>	<b>PERCENT RECEIVED</b>
Misc Reimbursements		\$ -	\$ -	\$ -	#DIV/0!
Insurance Premium	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	
<b>EXPENSES</b>	<b>ANNUAL BUDGET</b>	<b>YTD ENCUMB</b>	<b>*CUR MTH ACTUAL</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
Other Objects/Pr Yr Claim	\$ 34,143.07	\$ 50,000.00	\$ 1,039.45	\$ 11,075.48	\$ (26,932.41)
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 34,143.07</b>	<b>\$ 50,000.00</b>	<b>\$ 1,039.45</b>	<b>\$ 11,075.48</b>	<b>\$ (26,932.41)</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>			<b>\$ (1,039.45)</b>	<b>\$ (11,075.48)</b>	
<b>FUND BALANCE - July 1, 2020</b>			<b>\$ 14,143.07</b>		
<b>FUND BALANCE - February 28, 2021</b>			<b>\$ 3,067.59</b>		
			<b>TRUE</b>		

\*This column is for information only and is included in the year-to-date actual amounts.

**Lawton Public Schools  
Business Operations**

**Report of Activity Fund Custodian  
March 11, 2021**

**REQUEST PERMISSION TO MAKE THE FOLLOWING ACTIVITY FUND TRANSFERS:**

	<u>Acct. Credited</u>	<u>Acct. Debited</u>	<u>Purpose</u>	<u>Amount</u>
1	EHS Football	EHS All Sports	Help with Expenses	\$709.67
2	MHS Yearbook	MHS Key Club	Yearbook Ads	\$450.00
3	MHS Yearbook	MHS Student Council	Yearbook Ad	\$150.00
4	TMS Baseball	TMS Boys Soccer	Help with Expenses	\$500.00
5	TMS Baseball	TMS Girls Soccer	Help with Expenses	\$500.00
6	EHS Commission	District Commission	January Commission	\$32.00
7	LHS Commission	District Commission	January Commission	\$276.00
8	MHS Commission	District Commission	January Commission	\$324.00
9	CMS Commission	District Commission	January Commission	\$263.00
10	MMS Commission	District Commission	January Commission	\$155.00
11	TMS Commission	District Commission	January Commission	\$77.00
12	Gateway Success Center	District Commission	January Commission	\$13.00
13	Transportation Center	District Commission	January Commission	\$30.00

**Lawton Public Schools  
Business Operations**

**Report of Activity Fund Custodian  
March 11, 2021**

**REQUEST PERMISSION TO ESTABLISH NEW ACCOUNT:**

Whittier Elementary School

<u>Account Name/Number</u>	<u>Source of Revenue</u>	<u>Approved Expenditures</u>
Student Council - 931	1. Fundraisers 2. Dues, fees, donations 3. Funds transferred	1. Fundraising expenses 2. Instructional/non-instructional supplies, materials, equipment and furniture 3. Club activities/events/functions 4. T-Shirts 5. Refreshments/supplies 6. Funds transferred 7. Reimbursement of expenses

**Lawton Public Schools  
Business Operations**

**Report of the Clerk  
March 11, 2021**

**REQUEST APPROVAL OF THE FOLLOWING CONSTRUCTION-RELATED DOCUMENTS:**

Boynton Williams and Associates  
Douglass Learning Center Renovation

Architect Services

2015 Sales Tax (26)

# AIA<sup>®</sup> Document B101<sup>™</sup> – 2017

## Standard Form of Agreement Between Owner and Architect

**AGREEMENT** made as of the twenty-second day of February in the year 2021  
(In words, indicate day, month and year.)

**BETWEEN** the Architect's client identified as the Owner:  
(Name, legal status, address and other information)

Lawton Public Schools  
753 N. Fort Sill Boulevard  
Lawton, OK 73507  
Telephone Number: 580-357-6900  
Fax Number: 580-585-6319

and the Architect:  
(Name, legal status, address and other information)

Boynton Williams & Associates  
River Oaks Plaza  
3637 West Main  
Norman, OK 73072  
Telephone Number: 405-329-0423  
Fax Number: 405-364-1439

for the following Project:  
(Name, location and detailed description)

Architect to provide Professional Architectural Design Services to include, but not limited to, Renovation of Douglas Learning Center located on school property at 102 Albert Johnson Sr. Avenue, NE, Lawton, Comanche County, Oklahoma.  
Architect's Project No.: N21006

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

*(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")*

§ 1.1.1 The Owner's program for the Project:

*(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)*

§ 1.1.2 The Project's physical characteristics:

*(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)*

Initial Information provided by Owner

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

*(Provide total and, if known, a line item breakdown.)*

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

- .1 Design phase milestone dates, if any:

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To be determined based on Final Project Scope

.2 Construction commencement date:

To be determined based on Award of Contract

.3 Substantial Completion date or dates:

To be determined on Award of Contract

.4 Other milestone dates:

To be determined based on Final Project Scope

**§ 1.1.5** The Owner intends the following procurement and delivery method for the Project:  
*(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)*

Competitive Bid

**§ 1.1.6** The Owner's anticipated Sustainable Objective for the Project:  
*(Identify and describe the Owner's Sustainable Objective for the Project, if any.)*

N/A

**§ 1.1.6.1** If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™-2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204-2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204-2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

**§ 1.1.7** The Owner identifies the following representative in accordance with Section 5.3:  
*(List name, address, and other contact information.)*

Kevin Hime, Supt.,  
Lawton Public School  
753 NW Fort Sill Blvd.  
Lawton, OK 73507

Email Address: kevin.hime@lawtonps.org

**§ 1.1.8** The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:  
*(List name, address, and other contact information.)*

Joe D. Hall, CM  
105 Clyde Avenue  
Elk City, OK 73644  
PH: 580-225-3770

**§ 1.1.9** The Owner shall retain the following consultants and contractors:  
*(List name, legal status, address, and other contact information.)*

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**.1 Geotechnical Engineer:**

To be determined

**.2 Civil Engineer:**

To be determined

**.3 Other, if any:**

*(List any other consultants and contractors retained by the Owner.)*

**§ 1.1.10** The Architect identifies the following representative in accordance with Section 2.3:  
*(List name, address, and other contact information.)*

Clarence Williams, Principal  
Email: 2cw3@bwaarchitects.com or  
Kirk Mackey, Architect  
Email: kmackey@bwaarchitects.com  
Boynton Williams & Associates  
River Oaks Plaza  
3637 West Main  
Norman, OK 73072

**§ 1.1.11** The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:  
*(List name, legal status, address, and other contact information.)*

**§ 1.1.11.1** Consultants retained under Basic Services:

**.1 Structural Engineer:**

To be determined

**.2 Mechanical Engineer:**

To be determined

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**.3 Electrical Engineer:**

To be determined

**§ 1.1.11.2 Consultants retained under Supplemental Services:**

N/A

**§ 1.1.12 Other Initial Information on which the Agreement is based:**

Not Applicable

**§ 1.2** The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

**§ 1.3** The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

**§ 1.3.1** Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™-2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

**ARTICLE 2 ARCHITECT'S RESPONSIBILITIES**

**§ 2.1** The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

**§ 2.2** The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

**§ 2.3** The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

**§ 2.4** Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

**§ 2.5** The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

**§ 2.5.1** Commercial General Liability with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) for each occurrence and Two Million (\$ 2,000,000.00 ) in the aggregate for bodily injury and property damage.

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§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than Five Hundred Thousand Dollars (\$ 500,000.00 ) each accident, Five Hundred Thousand Dollars (\$ 500,000.00 ) each employee, and Five Hundred Thousand Dollars (\$ 500,000.00 ) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million Dollars Dollars (\$ 2,000,000.00 ) per claim and Two Million Dollars (\$ 2,000,000.00 ) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

### ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants, and will neither verify their work nor have responsibility for their errors or omissions. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and will neither verify their work nor have responsibility for their errors or omissions and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

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§ 3.1.4 The Architect shall not be responsible for an Owner's or Owner's Construction Manager's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

### § 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; , perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

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§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval. Owner at his discretion may choose to submit the Architect's Schematic Design Documents to his Construction Manager for preliminary pricing.

### § 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work prepared by the Owner's Construction Manager, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design

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Development Documents may also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

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§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, , and request the Owner's approval. 3.3.4) The Architect shall rely on all Cost of Work Estimates provided by the Owner's Construction Manager. After approval of the Design Development Documents based on the Cost of Work Estimate provided by the Owner's Construction Manager any changes or modifications to the Scope of Work shall be provided by the Architect as Additional Services under Section 4.2.

#### § 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work prepared by the Owner's Construction Manager, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to construct the Work, the Owner's Construction Manager and his Contractors will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Owner's Construction Manager shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractors; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms as provided by the Owner's Construction Manager.

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§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, , take any action required under Section 6.5, and request the Owner's approval. Owner at his discretion may choose to submit the Architectural Design Development Documents to his Construction Manager for an update of the estimate of the Cost of Work.

#### § 3.5 Procurement Phase Services

##### § 3.5.1 General

The Owner's Construction Manager shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Owner's Construction Manager shall assist the Owner in (1) obtaining competitive bids ; (2) confirming responsiveness of bids ; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

##### § 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Owner's Construction Manager shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders if required;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

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§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda to the Owner's Construction Manager identifying approved substitutions to all prospective bidders.

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*(Paragraphs Deleted)*

### § 3.6 Construction Phase Services

#### § 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Owner's Construction Manager as set forth below and in AIA Document A201™-2017, General Conditions of the Contract for Construction. If the Owner and the Owner's Construction Manager modify AIA Document A201-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

3.6.1.2 The Work for the purpose of defining the Architect's Scope of Services and duties by this Agreement shall mean the Portion of the Project as defined by the Construction Documents.

§ 3.6.1.2 The Architect shall advise and consult with the Owner and the Owner's Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Owner's Construction Manager's or his Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Owner's Construction Manager or his Contractor's or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the Owner's acceptance of the Owner's Construction Manager Guaranteed Max Cost, and terminates at the latest issuance of a Certificate of Occupancy and review of final Application for Payment.

#### § 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in general accord with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations or deviations a reasonable or prudent architect working under the same or similar circumstances should have known about from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Owner's Construction Manager and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Owner's Construction Manager or his Contractors, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or the Owner's Construction Manager. The Architect's

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response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 3.6.2.4** Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Owner's Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

**§ 3.6.2.5** Unless the Owner and Owner's Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2017, the Architect shall render initial decisions on Claims between the Owner and the Owner's Construction Manager as provided in the Contract Documents.

### **§ 3.6.3 Payment to Contractor**

**§ 3.6.3.1** The Architect shall review the amounts due and confirm to the Owner, the amounts due the Owner's Construction Manager, and/or Contractor and shall issue certificates in such amounts. The Architect's recommendation for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Owner's Construction Manager's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in general accordance with the Contract Documents, and that the Owner's Construction Manager is entitled to payment in the amount recommended. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

**§ 3.6.3.2** The issuance of a Application for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from the Owner's Construction Manager and material suppliers and other data requested by the Owner to substantiate the Owner's Construction Manager's right to payment, or (4) ascertained how or for what purpose the Owner's Construction Manager has used money previously paid on account of the Contract Sum.

**§ 3.6.3.3** The Architect shall maintain a record of the Applications for Payment.

### **§ 3.6.4 Submittals**

**§ 3.6.4.1** The Architect shall review along with the Owner's Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

**§ 3.6.4.2** The Architect shall review and approve, or take other appropriate action upon, the Owner's Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Owner's Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures which are the responsibility of the Construction Manager. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

**§ 3.6.4.3** If the Contract Documents specifically require professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of

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checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals and will neither verify their work nor have responsibility for their errors or omissions.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Owner's Construction Manager in accordance with the requirements of the Contract Documents.

### § 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall review Change Orders for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work recorded by Change Orders. 3.6.5.3) Changes or modifications made to the work indicated within the Architect's Instruments of Service by the Owner or the Owner's Construction Manager without written authorization by the Architect, shall relieve the Architect of all liability arising from such changes or modifications.

### § 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Owner's Construction Manager; and,
- .4 review a final Application for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Owner's Construction Manager of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner.

§ 3.6.6.4 The Architect shall forward to the Owner the following information if received from the Owner's Construction Manager: 1) Consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of a final payment; 2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens, and; 3) any other documentation required of the Owner's Construction Manager.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

## ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

### § 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the

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Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

*(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)*

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Programming	* 1 Architect
§ 4.1.1.2 Multiple preliminary designs	*1 Architect
§ 4.1.1.3 Measured drawings	*1 Architect
§ 4.1.1.4 Existing facilities surveys	*1 Architect
§ 4.1.1.5 Site evaluation and planning	*1 Architect
§ 4.1.1.6 Building Information Model management responsibilities	Owner
§ 4.1.1.7 Development of Building Information Models for post construction use	Not Applicable
§ 4.1.1.8 Civil engineering	Owner
§ 4.1.1.9 Landscapc design	Owner
§ 4.1.1.10 Architectural interior design	Architect (Material Finishes Only)
§ 4.1.1.11 Value analysis	Owner
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Owner
§ 4.1.1.13 On-site project representation	Architect (2x Month)
§ 4.1.1.14 Conformed documents for construction	*1 Architect
§ 4.1.1.15 As-designed record drawings	*1 Architect
§ 4.1.1.16 As-constructed record drawings	Construction Manager
§ 4.1.1.17 Post-occupancy evaluation	Owner
§ 4.1.1.18 Facility support services	Owner
§ 4.1.1.19 Tenant-related services	Not Applicable
§ 4.1.1.20 Architect's coordination of the Owner's consultants	Not Applicable
§ 4.1.1.21 Telecommunications/data design	Owner
§ 4.1.1.22 Security evaluation and planning	Owner
§ 4.1.1.23 Commissioning	Owner
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	Owner
§ 4.1.1.25 Fast-track design services	Not Applicable
§ 4.1.1.26 Multiple bid packages	Construction Manager
§ 4.1.1.27 Historic preservation	Not Applicable
§ 4.1.1.28 Furniture, furnishings, and equipment design	Owner
§ 4.1.1.29 Other services provided by specialty Consultants	Owner
§ 4.1.1.30 Other Supplemental Services	Owner
4.1.1.31 Preliminary Structural Report	*2 Architect
4.1.1.32 FEMA/ICC Required Third-Party Review	*3 Architect

**§ 4.1.2 Description of Supplemental Services**

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is

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provided below.

*(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)*

\*1) - To be provided by the Architect as part of Basic Services. \*2) - The Oklahoma State Fire Marshal's Office requires an initial Structural Engineer Preliminary Inspection and Report for all Retrofit Roofing Projects. Said Inspection and Report shall be provided by the Architect as Additional Services. Refer to Section 11.2.1. \*3) - The Oklahoma State Fire Marshal's Office per ICC 500 requires a third party review of the structural documents of a FEMA approved Storm Shelter. Said third party review and certification shall be provided through the Architect as Additional Services. Refer to Section 11.2.1.

**§ 4.1.2.2** A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

*(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)*

Refer to 4.1.1

**§ 4.1.3** If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

#### **§ 4.2 Architect's Additional Services**

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

**§ 4.2.1** Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .1.1 If the Owner provides cost estimating services itself, by an Owner's Consultant, through a Construction Manager, or otherwise, required revision of the Construction Documents shall be an additional service - since the Architect will have relied on the cost estimates as Owner furnished information per Section 3.1.2.
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients; including the Owner's Construction Manager.
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or the Owner's Construction Manager;
- .7
- .8 Preparation for, and attendance at, or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;

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- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Owner's Construction Manager's and/or the Contractors submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Owner's Construction Manager's and/or Contractors requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Owner's Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Owner's Construction Manager and/or his Contractors-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Review Change Orders and Construction Change Directives that require evaluation of Owner's Construction Manager's and/or Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or the Owner's Construction Manager and/or his Contractors and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two ( 2 ) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
  - .2 \* ( \* ) visits to the site by the Architect during construction
  - .3 Two ( 2 ) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
  - .4 Two ( 2 ) inspections for any portion of the Work to determine final completion.
- \*Appropriate to the Work in Progress

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within No Limit ( N/A ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

#### ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

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§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include, but not limited to, test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner and the Owner's Construction Manager shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants including, but not limited to the Owner's Construction Manager. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Owner's Construction Manager that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Owner's Construction Manager otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and the Owner's Construction Manager including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Owner's Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

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§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

#### ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project as defined by the Construction Documents and shall include the Owner's Construction Manager's Fees, general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work shall be provided by the Owner and the Owner's Construction Manager. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Owner's Construction Manager's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared by the Owner's Construction Manager and provided to the Architect.

§ 6.3 The Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's or the Owner's Construction Manager's budget for the cost of the work. If the Owner requires a detailed estimate of the Cost of the Work, the Owner's Construction Manager shall provide such an estimate on which the Architect may rely.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner and the Owner's Construction Manager, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Owner's Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Owner's Construction Manager in conjunction with the Architect, shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect and the Owner's Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall, with additional compensation, modify the Construction Documents as necessary to comply with the Owner's and/or the Owner's Construction Manager's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's and/or the Owner's Construction Manager's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

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## ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Owner's Construction Manager and his Contractors, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's other consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner or the Owner's Construction Manager uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's or the Owner's Construction Manager and/or his Contractor's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4. Refer to Section 9.7.2 for procedures regarding Licensing Fees and use of Instruments of Service.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

## ARTICLE 8 CLAIMS AND DISPUTES

### § 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

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§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

8.1.3.1 The Owner shall require the Owner's Construction Manager to provide the same waiver of consequential damages as described herein. Owner shall provide Architect documentation of such waiver.

## § 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

Arbitration pursuant to Section 8.3 of this Agreement

Litigation in a court of competent jurisdiction

Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3  
§ 8.3.1

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§ 8.4

**ARTICLE 9 TERMINATION OR SUSPENSION**

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred and due.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

*(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)*

.1 Termination Fee:

Not Applicable

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

.1 A licensing Fee equal to ten percent (10%) of the total anticipated Basic Services Fee shall be paid to the Architect. .2 Said Licensing Fee is above and beyond the Architect's Basic Services Fee and any Reimbursable or Additional Services Fees. .3 All outstanding invoices shall have been paid by the Owner prior to acceptance of the Licensing Fee by the Architect. .4 The Owner shall not use the Instruments of Service for other projects unless the Owner obtains the prior written agreement of the Architect.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

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## ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

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**ARTICLE 11 COMPENSATION**

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum  
(Insert amount)

.2 Percentage Basis  
(Insert percentage value)

Six Percent ( 6 ) % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other  
(Describe the method of compensation)

N/A

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:  
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

11.2.1) Any Additional Services required shall be provided based on a mutual agreement by both the Owner and the Architect prior to commencement of Work by the Architect. 11.2.2) The Structural Engineer's Preliminary Inspection and Report as required by the Oklahoma State Fire Marshal shall be provided at the following rate per building:  
 1. Less than 10,000 Square Feet of Roof Area: \$1,000  
 2. 10,000 - 40,000 Square Feet of Roof Area: \$1,500.00  
 3. Anything over 40,000 Square Feet of Roof Area: \$1,500.00 + 6.5 cents per Square Foot over 40,000 Square Feet of Roof Area.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:  
(Insert amount of, or basis for, compensation.)

Six Percent (6%) of Owners Budget for Cost of Work for Additional Services.

11.3.1 Structural Engineer's design services required due to structural deficiency modifications noted within the Structural Engineer's Preliminary Inspection and Report shall be considered Additional Services by the Architect and shall be invoiced separate from the Preliminary Inspection Report in accordance with Section 11.4.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent ( 10 %), or as follows:  
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Twenty	percent (	20	%)
Design Development Phase	Twenty	percent (	20	%)
Construction Documents Phase	Forty-Five	percent (	45	%)
Procurement Phase	Five	percent (	5	%)
Construction Phase	Ten	percent (	10	%)

Total Basic Compensation one hundred percent ( 100 %)

\*This portion of the fee shall be invoiced each month in direct proportion to the amount of Work completed by the Contractor/Construction Manager.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced. 11.6.2 Alternates - Architect shall be compensated for the Alternate(s) required by the Owner's Construction Manager and incorporated into the Construction Documents, whether the bids for the Alternates are accepted or not.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Principals	\$270.00Hour
Associates	\$160.00
Sr. Project Architects	\$150.00
Project Architects	\$135.00
Sr. Project Managers	\$125.00
Project Managers	\$110.00
Revit Technician	\$120.00
CADD Operator I	\$ 90.00
CADD Operator I I	\$ 70.00
Sr. Construction Admin.	\$135.00
Construction Admin.	\$110.00
Administration	\$ 95.00

*(Table Deleted)*

**§ 11.8 Compensation for Reimbursable Expenses**

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 ;
- .2 dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9
- .10
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,

Init.

- .12 Other similar Project-related expenditures. .13 Cost of the Initial Structural Engineer's Preliminary Inspection Report required by the Oklahoma State Fire Marshal's Office (Retrofit Roofs).

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent ( 10 %) of the expenses incurred.

§ 11.9 Architect's Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

*(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)*

#### § 11.10 Payments to the Architect

##### § 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of N/A (\$ N/A ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of N/A (\$ N/A ) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

##### § 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty ( 30 ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

*(Insert rate of monthly or annual interest agreed upon.)*

1.5 % per month

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

#### ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

*(Include other terms and conditions applicable to this Agreement.)*

#### ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™-2017, Standard Form Agreement Between Owner and Architect
- .2

**.3 Exhibits:**

*(Check the appropriate box for any exhibits incorporated into this Agreement.)*

| [ N/A ] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:  
(Insert the date of the E204-2017 incorporated into this agreement.)

| N/A

| [ N/A ] Other Exhibits incorporated into this Agreement:  
*(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)*

| N/A

**.4 Other documents:**


*(List other documents, if any, forming part of the Agreement.)*

| N/A

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

| Patty Neuwirth, Board President  
\_\_\_\_\_  
*(Printed name and title)*

  
\_\_\_\_\_  
ARCHITECT (Signature)

Clarence Williams, Principal  
\_\_\_\_\_  
*(Printed name, title, and license number, if required)*

Int.

## Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Clarence Williams, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 13:49:07 CT on 03/01/2021 under Order No. 5195981665 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B101™ - 2017, Standard Form of Agreement Between Owner and Architect, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
\_\_\_\_\_  
(Signed)

Manager  
\_\_\_\_\_  
(Title)

3-1-21  
\_\_\_\_\_  
(Dated)

**HUMAN RESOURCES**  
**Personnel Report**  
**March 11, 2021**

**The following RESIGNATIONS have been received:**

**CERTIFIED**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Bailey, Debbie	Counselor	05-28-2021
Churchwell, Michelle	Extra Duty Teacher	02-28-2021
Stewart, Cornelius	Teacher	03-01-2021

**SUPPORT**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Davis, Yolanda	Secretary	02-09-2021
Diehl, Savannah	LPN	03-12-2021
Garbani, Savanah	Teacher Assistant	02-26-2021
Page, Jr., Ralph	Bus Driver	02-26-2021
Sowell, Stefanie	Cook	02-12-2021
Stott, Taylor	Class Size Assistant	03-12-2021

**The following EMPLOYMENTS are recommended for the 2020-2021 school year:**

**SUPPORT**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Abrams, Christopher	Custodian	02-21-2021
Alsbury, Rebecca	Personal Care Assistant	03-01-2021
Ashenfelter, Colby	Custodian	03-02-2021
Brock, Kyong	Personal Care Assistant	03-04-2021
Dahl-Norman, Leigha	Personal Care Assistant	02-23-2021
Howard, Sardia	Bus Driver	03-03-2021
Jones, Maliah	Custodian	03-08-2021
Paris, Gabrielle	Sweeper	03-22-2021
Rankines, Stephan	Custodian	03-01-2021
Veile, Mary	Personal Care Assistant	03-01-2021

**The following certified employees currently on temporary contracts are recommended for employment during the 2021-2022 school year:**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Hamilton, Jasmine	Teacher	
Walters, Dorothea	Teacher	

**The following EXTRA DUTIES have been assigned for the 2020-2021 school year:**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
Albert-Maez, Lindsay	Tutor	02-09-2021
Anthony, Stacy	Tutor	02-09-2021
Beede, Anna	Tutor	03-02-2021
Caldwell, Lajona	Tutor	02-09-2021

Craig, Rebecca	Tutor	02-09-2021
Cunningham, Alexandra	Tutor	02-09-2021
Gaines, Jessica	Tutor	02-09-2021
Gonzalez, Carrie	Tutor	02-09-2021
Hagans, Cynthia	Tutor	02-09-2021
Hayes, Kelly	Tutor	02-09-2021
Irizarry, Carlos	Tutor	02-09-2021
Jones, Tammy	Tutor	02-09-2021
Lopes, Courtney	Tutor	02-09-2021
Moon Katherine	Tutor	02-09-2021
Rhodes, Carol	Tutor	02-09-2021
Riley, Ann	Tutor	03-02-2021
Robles, Ileana	Tutor	02-09-2021
Rooney, Denise	Tutor	02-09-2021
Sanavia, Alice	Tutor	02-09-2021
Seid, Raylisha	Tutor	02-09-2021



**HUMAN RESOURCES  
Personnel Report  
March 11, 2021**

**The following RESIGNATIONS have been received:**

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<b>NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>
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Walters, Dorothea	Teacher	

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Rooney, Denise	Tutor	02-09-2021
Sanavia, Alice	Tutor	02-09-2021
Seid, Raylisha	Tutor	02-09-2021