

Pioneer Technology Center Board of Education
Regular Meeting
Tuesday, September 9, 2025, 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

The Board will meet for a snack supper in Seminar Center West 5:30 p.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Reports and Presentations:
E-Sports Presentation — Zac Ladner — IT Instructor; Kevin Bell — Network Administrator
5. Discussion and vote to approve or not approve the Minutes of the August 12, 2025, regular Board of Education meeting
6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #60454-60652 in the amount of \$179,852.35; Building Fund #60024-60027 in the amount of \$24,870.67).
7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
 - 7.A. Traci Thorpe, Superintendent/CEO
 - 7.B. Molly Kyler, Executive Director, Business & Industry Services
8. Discussion and Review of the potential use for the ADPC building
9. Discussion, review and vote to approve or not approve the changes to the following policies: CHB-Credit/Purchasing Cards, DEAB- Fringe Benefits, DEE-In and Out-of-State Travel, DEEC-Financial Sponsorship of Student Activities, DNB-Personnel Files, FL- Student Records, FL-R- Compliance with Family Education Rights and Privacy Act
10. Discussion and vote to approve or not approve the OATC membership dues in the amount of \$5,700 for 2025-26
11. Discussion and vote to approve or not approve the FY25 Financial Statements & FY26 Estimate of Needs

12. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.
13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.
14. Discussion and vote to approve or not approve hiring of a Safety Instructor
15. New Business
16. Board Comment
17. Adjournment

NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Pioneer Technology Center, North Entrance
Posted _____
By Kellie Johnson, Minutes Clerk

Pioneer Technology Center Board of Education Regular Meeting
Tuesday, August 12, 2025 6:00 PM
Seminar Center West
2101 N. Ash St.
Ponca City, Oklahoma 74601

1. Call meeting to order

2. Roll call and establish a quorum

Also in attendance were Traci Thorpe, Ryan Burkett, Kendra Knight, Kahle Goff, Stacey Rush, Molly Kyler, Mike Orr, Terri Busch, Aimee Snyder and Kellie Johnson, Hayden Scott- Rick Scott Construction, Sally Talley, Abby Wilton, Richard Winterrowd- Winterrowd Talley Architects.

3. Flag salute and moment of silence

4. Discussion and vote to approve or not approve the tour of the Welding Technology classroom

Motion to approve the tour of the Welding Technology classroom passed with a motion by Mrs Gay Norris and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

5. Board President's acknowledgment of the return of the Board Meeting

Let the minutes reflect under item 5 that we returned to the board meeting room at 6:20 pm to finish the meeting. We are now on item 6 on the agenda.

6. Discussion and vote to approve or not approve the Minutes of the July 8, 2025, regular Board of Education meeting

Motion to approve the Minutes of the July 8, 2025, regular Board of Education meeting passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrances & Change Order Lists (General Fund #60251-60453 in the amount of \$186,716.21; Building Fund #60006-60023 in the amount of \$296,747.39; Payroll #70149-70166 in the amount of \$1,377,595.68)

Motion to approve the Financial Reports, Activity Fund Report, and Encumbrances & Change Order Lists as presented passed with a motion by Mr. Laurence Beliel and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

Back to School Night was held on the 7th, and 176 students registered to participate. We saw approximately 320 folks on campus for the event.

The reorganization of the Oklahoma State Board of Cosmetology and Barbering is a topic of considerable interest for schools teaching for the industry. Information is being collected from training providers in the CTE system to share with legislators and those who will be working on the future direction of the board.

The Accreditation Team finalized the 2025 ODCTE Accreditation application and associated appendices for submission by July 15, and submitted them the prior week. We finalized the onsite and Zoom interview lists for the ODCTE Accreditation team and provided them, as well. We've been working to prepare staff for the upcoming event in October and educating new staff on the process to expect. PTC hosted the annual professional development and staff meeting for the Oklahoma Small Business Development Center (OKSBDC) on the 29-30th of July. OKSBDC and individuals from their partner locations across the state were on campus, and we were excited to share with them how our partnership as a technology center works in complement to the efforts of OKSBDC.

Several new evening classes will start in September, and we will be starting a new Dental Assisting Class. August 22nd CDL Class B class on September 8th.

The Certificate of Occupancy has been received for the welding remodel, and final punch list items are being addressed to complete the project. We appreciate the Rick Scott Construction and Winterrowd Talley teams and their work on this renovation.

The north parking lot project is almost complete. By next week the final touches with sealing and striping will be complete. While the crew was onsite, we did remove and are replacing a portion of the ADPC parking lot that was in bad condition. That will be finished shortly.

Lori Evan's retirement celebration will be held August 29th.

Kahle Goff- Executive Director Full-Time Programs

9. Discussion, review and vote to approve or not approve the following policies: DO- Suspension, Dismissal and Nonreemployment of Teachers, DO-R- Teacher Termination Procedures, FFACA- Medication:Administering to Students, DOAC- Support Personnel Suspension, Demotion, Nonrenewal, or Termination, FFG- Reporting Suspected Child Abuse and/or Neglect, DBCA- Standards of Performance and conduct for Teachers, FO- Student Conduct, Behavior and Discipline, GJ- Nondiscrimination, DABB- Records Investigation, DEB- Leave (All Types)

Motion to approve passed with a motion by Mr. Laurence Beliel and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

10. Discussion and vote to approve or not approve updates to policy CHCB - Selection of Construction Managers and Consultants and Pioneer Technology Center's process for the selection of construction managers and consultants

Motion to approve policy CHCB - Selection of Construction Managers and Consultants and Pioneer Technology Center's process for the selection of Construction Managers and Consultants passed with a motion by Mr. J.D. Soulek and a second by Mrs Gay Norris.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve the addition of a Full-Time Evening Welding Program

Motion to approve the addition of a Full-Time Evening Program passed with a motion by Ms. Rachel Shuey and a second by Mr. Laurence Beliel.

Mr. Laurence Beliel: Yea
Ms. Debbie Leaming: Yea
Mrs Gay Norris: Yea
Ms. Rachel Shuey: Yea
Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve surplus items as listed on Appendix A

Motion to approve surplus items as listed on Appendix A passed with a motion by Mr. J.D. Soulek and a second by Ms. Rachel Shuey.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

13. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Mr. Laurence Beliel and a second by Ms. Debbie Leaming.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

14. Discussion and vote to approve or not approve the Safety Training Coordinator

Motion to approve Kyle Batson as the Safety Training Coordinator. passed with a motion by Mrs Gay Norris and a second by Mr. J.D. Soulek.

Mr. Laurence Beliel: Yea

Ms. Debbie Leaming: Yea

Mrs Gay Norris: Yea

Ms. Rachel Shuey: Yea

Mr. J.D. Soulek: Yea

Yea: 5, Nay: 0

15. New Business- None

16. Board Comment

17. Board President Leaming adjourned the meeting at 7:14 pm

Respectfully submitted,

Kellie Johnson

Kellie Johnson
Board Minutes Clerk

President, Board of Education

Clerk, Board of Education

Date of Approval

Motion:

Second:

Vote:



PIONEER TECHNOLOGY CENTER

From PO: 60454 to PO: 60652

General

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
60454	FIRST NATIONAL BANK OF OMAHA	SUPT - TRAVEL LODGING, PARKING, MEALS	613.00	08/08/2025
60455	OKLA ASBO	FINANCE - TRAVEL REGISTRATION	140.00	08/08/2025
60456	TONKAWA CHAMBER OF COMMERCE	WRO - TRAVEL REGISTRATION	200.00	08/08/2025
60457	AMAZON CAPITAL SERVICES	FINANCE SUPPLIES	125.07	08/08/2025
60458	TEACHERSPAYTEACHERS.COM	BIOMED - BOOKS	377.99	08/08/2025
60459	BRANT & ASSOCIATES	GROUNDS - SUPPLIES	300.00	08/11/2025
60460	AMAZON CAPITAL SERVICES	VEHICLE MAINT - REPAIRS	80.00	08/11/2025
60461	AMAZON CAPITAL SERVICES	CHILD'S LAB & PRESCHOOL - SUPPLIES	631.65	08/11/2025
60462	AMAZON CAPITAL SERVICES	INSTRUCTIONAL DIRECTORS - SUPPLIES	225.00	08/11/2025
60463	LOWE'S HOME CENTER INC	BUILDING MAINT REPAIRS	45.89	08/11/2025
60464	ADAMS PLUMBING	BUILDING MAINT REPAIRS	500.00	08/11/2025
60465	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	1,287.03	08/11/2025
60466	A+ PRINTING	WRO- PARTICIPANT CONSUMABLE SUPPLIES	1,189.40	08/11/2025
60467	AMAZON CAPITAL SERVICES	WRO- PARTICIPANT CLASSROOM SUPPLIES	223.21	08/11/2025
60468	PONCA CITY PUBLIC SCHOOLS	WRO- GENERAL ADVERTISING	1,000.00	08/11/2025
60469	NEWKIRK PUBLIC SCHOOLS	WRO- GENERAL ADVERTISING	200.00	08/11/2025
60470	AMAZON CAPITAL SERVICES	BIOMED SUPPLIES	209.25	08/11/2025
60471	AMAZON CAPITAL SERVICES	HEALTH CAREER SUPPLIES	23.98	08/11/2025
60472	THERMACUBE, LLC	CHILD'S LAB TRAVEL - REGISTRATION	40.00	08/11/2025
60473	WAL-MART COMMUNITY CARD	NFO TECH - SUPPLIES	98.37	08/11/2025
60474	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	71.71	08/11/2025
60475	AMAZON CAPITAL SERVICES	MEDICAL SERVICES - SUPPLIES	7.89	08/11/2025
60476	RAMSEY SOLUTIONS	ACADEMIC MATH - BOOKS	374.85	08/11/2025
60477	STILLWATER NEWS PRESS	WRO- ADVERTISING	660.00	08/11/2025
60478	AMAZON CAPITAL SERVICES	BIO MED - SUPPLIES	94.14	08/11/2025
60479	PROJECT LEAD THE WAY (PLTW)	BIOMED SUPPLIES	1,761.65	08/11/2025
60480	AMAZON CAPITAL SERVICES	INSTRUCTIONAL DIRECTOR SUPPLIES	105.73	08/11/2025
60481	CIMC-CCS	AT&D RESALE BOOKS	409.20	08/13/2025
60482	SOUTHWESTERN STATIONERY & BANK SUPPLY, INC	WRO- CURRICULUM, PARTICIPANT CONSUMABLES	3,655.00	08/13/2025
60483	KELLE REPAIR AND TIRE CENTER	VEHICLE MAINT - REPAIRS	225.80	08/13/2025
60484	CENGAGE LEARNING	MEDICAL SERVICES - RESALE BOOKS	413.00	08/13/2025



PIONEER TECHNOLOGY CENTER

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Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
60485	CENGAGE LEARNING	MEDICAL SERVICES - BOOKS	133.00	08/13/2025
60486	CAREER SAFE ONLINE	MEDICAL SERVICES - BOOKS	70.00	08/13/2025
60487	KRISTI BENNETT	WRO - OTHER EVENT MATERIALS	115.00	08/13/2025
60488	WAL-MART COMMUNITY CARD	COSMETOLOGY SUPPLIES	290.88	08/13/2025
60489	ELSEVIER	PN BOOKS RESALE	8,499.40	08/14/2025
60490	F A DAVIS COMPANY	PN BOOKS RESALE	1,406.58	08/14/2025
60491	HARTMAN PUBLISHING INC	PN BOOKS RESALE	1,126.80	08/14/2025
60492	WOLTERS KLUWER	PN BOOKS RESALE	1,343.81	08/14/2025
60493	WAL-MART COMMUNITY CARD	HEALTH CAREERS, BIOMED AND MEDICAL SERVICES SUPPLIES	174.77	08/14/2025
60494	TONKAWA CHAMBER OF COMMERCE	MARKETING/ADVERTISING	375.00	08/14/2025
60495	AMAZON CAPITAL SERVICES	AUTO TECH - SUPPLIES	179.72	08/14/2025
60496	ATWOODS	BASIC PEACE OFFICER CERT - SUPPLIES	136.92	08/14/2025
60497	AMAZON CAPITAL SERVICES	HEALTH CAREERS SUPPLIES	105.32	08/14/2025
60498	AMAZON CAPITAL SERVICES	ACADEMIC LAB - SUPPLIES	444.20	08/14/2025
60499	AMAZON CAPITAL SERVICES	CONSTRUCTION - SUPPLIES	589.25	08/14/2025
60500	AMAZON CAPITAL SERVICES	TEACHER PREP - SUPPLIES	46.99	08/14/2025
60501	FLEETPRIDE, INC	VEHICLE MAINT - REPAIRS	1,209.57	08/14/2025
60502	FIRST NATIONAL BANK OF OMAHA	COMPUTER SERVICES - SUPPLIES	16.19	08/14/2025
60503	LOWE'S HOME CENTER INC	WELDING SUPPLIES	11.44	08/14/2025
60504	AMAZON CAPITAL SERVICES	GROUNDS MAINT - SUPPLIES	117.86	08/14/2025
60505	GALAXIE BUSINESS EQUIPMENT INC	BLDG MAINT - SUPPLIES	25.00	08/14/2025
60506	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	47.58	08/14/2025
60507	AMAZON CAPITAL SERVICES	CHILD'S LAB & PRESCHOOL - SUPPLIES	484.77	08/18/2025
60508	OSU FIRE SERVICE TRAINING	AT&D - RESALE SUPPLIES	462.00	08/18/2025
60509	PIONEER TECHNOLOGY CENTER	WRO- PARTICIPANT TUITION	355.00	08/18/2025
60510	WHITTON SUPPLY CO.	BUILDING MAINT SUPPLIES	112.48	08/18/2025
60511	FIRST NATIONAL BANK OF OMAHA	WRO - COORD SUPPLIES	120.00	08/18/2025
60512	AMAZON CAPITAL SERVICES	WRO - COORD & PARTICIPANT SUPPLIES	232.47	08/18/2025
60513	X-CEL BADGE & ENGRAVING C	MARKETING/ADVERTISING	13.50	08/18/2025



PIONEER TECHNOLOGY CENTER

From PO: 60454 to PO: 60652

Encumbrance For Board Approval GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
60514	THERMACUBE, LLC	CHILD'S LAB & PRESCHOOL - TRAVEL REGISTRATION	20.00	08/18/2025
60515	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	362.21	08/18/2025
60516	ENDEX OF OKLAHOMA INC	WELDING - EQUIPMENT UNDER \$10,000	4,335.00	08/18/2025
60517	GALAXIE BUSINESS EQUIPMENT INC	WELDING - EQUIPMENT UNDER \$10,000	3,155.28	08/18/2025
60518	GOODHEART-WILLCOX COMPANY	TEACHER PREP - BOOKS	913.04	08/18/2025
60519	CAREER SAFE ONLINE	MECHATRONICS - BOOKS	490.00	08/18/2025
60520	CAREER SAFE ONLINE	WELDING - BOOKS	1,540.00	08/18/2025
60521	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	495.20	08/18/2025
60522	AMAZON CAPITAL SERVICES	GROUNDS MAINT - REPAIRS	229.20	08/18/2025
60523	S&K DIRECT STEEL	WELDING SUPPLIES	2,528.85	08/18/2025
60524	TULSA TECHNOLOGY CENTER	WRO- PARTICIPANT TUITION	628.00	08/18/2025
60525	AMAZON CAPITAL SERVICES	PRECISION MACHINING SUPPLIES	134.57	08/18/2025
60526	AMAZON CAPITAL SERVICES	VISUAL COMMUNICATIONS - SUPPLIES	437.11	08/18/2025
60527	HUGHES LUMBER CO.	BLDG MAINT - REPAIRS	597.76	08/19/2025
60528	ELSEVIER	MEDICAL SERVICES - BOOKS	292.97	08/19/2025
60529	KIAMICHI TECHNOLOGY CENTER	AT&D - ACCREDITATION FEES	750.00	08/19/2025
60530	AMAZON CAPITAL SERVICES	BIOMED SUPPLIES	258.76	08/19/2025
60531	QUALITY LOGO PRODUCTS	MARKETING/ADVERTISING	312.66	08/19/2025
60532	ESKIMO JOES PROMOTIONAL PRODUCTS GROUP	MARKETING/ADVERTISING	901.72	08/19/2025
60533	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	82.88	08/19/2025
60534	CAREER TECH PRINTING SERVICES	WRO- GENERAL & WORKLAHOMA ADVERTISING	736.00	08/19/2025
60535	4 IMPRINT INC	WRO- WORKLAHOMA AND OTHER EVENT SUPPLIES	5,859.00	08/19/2025
60536	BRACE BOOKS & MORE	STAFF DEVELOP - SUPPLIES	500.00	08/19/2025
60537	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY - TRAVEL LODGING, REGISTRATIONS, PARKING	5,053.90	08/19/2025
60538	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	25.47	08/21/2025
60539	WAL-MART COMMUNITY CARD	WRO- PARTICIPANT BARRIER REMOVAL	139.00	08/21/2025
60540	LOWE'S HOME CENTER INC	REPAIRS - MT	427.23	08/21/2025
60541	SPIVA PAINTING & DRYWALL LLC	BUILDING MAINT REPAIRS	2,348.27	08/21/2025



PIONEER TECHNOLOGY CENTER

From PO: 60454 to PO: 60652

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PO	Vendor Name	General Description	Amount	Date
60542	FLEETPRIDE, INC	BUS MAINT - REPAIRS	500.00	08/21/2025
60543	AMERICAN TECHNICAL PUBLISHERS	MECHATRONICS - BOOKS	227.74	08/21/2025
60544	CLUTCH SOLUTIONS, LLC	COMPUTER SERVICES -- SUPPLIES	5,726.00	08/21/2025
60545	AMAZON CAPITAL SERVICES	CHILD'S LAB & PRESCHOOL - SUPPLIES	112.68	08/21/2025
60546	NATIONAL PEN COMPANY	MARKETING/ADVERTISING	483.99	08/21/2025
60547	TONKAWA CHAMBER OF COMMERCE	AT&D COORD - TRAVEL REGISTRATION	200.00	08/21/2025
60548	GALLS	CRIM JUSTICE - SUPPLIES	275.00	08/21/2025
60549	ULTIMATE PEST MANAGEMENT LLC	EXTERMINATION SERVICES	600.00	08/21/2025
60550	AMAZON CAPITAL SERVICES	CULINARY SERVICES - SUPPLIES	1,104.92	08/21/2025
60551	AMAZON CAPITAL SERVICES	FINANCE - SUPPLIES	150.73	08/21/2025
60552	AMAZON CAPITAL SERVICES	TEACHER PREP - SUPPLIES	198.61	08/21/2025
60553	FIRST NATIONAL BANK OF OMAHA	INST DIR, SHARE COORD, AND ACADEMICS - TRAVEL AIRFARE & LUGGAGE	1,600.00	08/21/2025
60554	INVESTIGATIVE CONCEPTS, INC	PN RESALE - SUPPLIES / MISC.	3,000.00	08/21/2025
60555	FIRST NATIONAL BANK OF OMAHA	BLDG MAINT - SUPPLIES	50.00	08/21/2025
60556	SWASFAA	FINANCIAL AID - TRAVEL REGISTRATION	375.00	08/21/2025
60557	EASYKEYS	BUILDING MAINT REPAIRS	89.99	08/21/2025
60558	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	63.10	08/21/2025
60559	AMAZON CAPITAL SERVICES	FINANCE SUPPLIES	80.10	08/21/2025
60560	AMAZON CAPITAL SERVICES	AT&D RESALE BOOKS	2,078.25	08/21/2025
60561	EDVOTEK INC	BIOMED SUPPLIES	84.00	08/21/2025
60562	CENTRAL TECHNOLOGY CENTER	WRO - PARTICIPANT TUITION ASST	8,600.00	08/21/2025
60563	PIONEER TECHNOLOGY CENTER	WRO- PARTICIPANT TUITION ASST	210.00	08/21/2025
60564	HUGHES LUMBER CO.	BUILDING MAINT REPAIRS	145.50	08/21/2025
60565	FIRST NATIONAL BANK OF OMAHA	MARKETING/ADVERTISING	275.00	08/21/2025
60566	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	499.96	08/21/2025
60567	FIRST NATIONAL BANK OF OMAHA	INFO TECH - SUPPLIES	2,488.62	08/21/2025
60568	FARHA WHOLESALE COMPANY INC	WRO- CLASSROOM CONSUMABLE SUPPLIES	201.66	08/22/2025
60569	CHAMPLIN MOTORS	WRO- PARTICIPANT BARRIER REMOVAL	611.49	08/22/2025



PIONEER TECHNOLOGY CENTER

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Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
60570	NVIROCLEAN	AUTO TECH - SUPPLIES	254.75	08/22/2025
60571	AMAZON CAPITAL SERVICES	AUTO TECH - SUPPLIES	369.26	08/22/2025
60572	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	493.92	08/22/2025
60573	ODCTE	HEALTH CAREERS - TRAVEL REGISTRATION	250.00	08/22/2025
60574	OSU FIRE SERVICE TRAINING	BIOMED - TRAVEL REGISTRATION	45.00	08/22/2025
60575	AMAZON CAPITAL SERVICES	CAREER CENTER - SUPPLIES	509.65	08/22/2025
60576	OKLAHOMA FCCLA	TEACHER PREP - STUDENT TRAVEL REGISTRATION	60.00	08/22/2025
60577	QUARTZ MOUNTAIN RESORT	HEALTH CAREER - TRAVEL LODGING	300.00	08/25/2025
60578	AMAZON CAPITAL SERVICES	INFO TECH - SUPPLIES	6,490.82	08/25/2025
60579	CAREER SAFE ONLINE	MEDICAL SERVICES - RESALE BOOKS	105.00	08/25/2025
60580	ELSEVIER	MEDICAL SERVICES - BOOKS	75.97	08/25/2025
60581	OKLAHOMA FCCLA	CULINARY ARTS - STUDENT TRAVEL REGISTRATION	90.00	08/25/2025
60582	AMAZON CAPITAL SERVICES	SUPERINTENDENT SUPPLIES	28.99	08/25/2025
60583	TREVIPAY	BLANKET PO	15,950.00	08/25/2025
60584	WARRENS MASSAGE & BODY WORK	WRO - WORKLAHOMA EVENT	370.00	08/25/2025
60585	FIRST NATIONAL BANK OF OMAHA	MARKETING/TRAVEL LODGING	160.00	08/26/2025
60586	TONKAWA CHAMBER OF COMMERCE	BIS COORDINATOR-REGISTRATION	200.00	08/26/2025
60587	AMAZON CAPITAL SERVICES	MARKETING/SUPPLIES	105.42	08/26/2025
60588	A+ PRINTING	MARKETING/ADVERTISING	58.00	08/26/2025
60589	360 OUTDOOR TURF	GROUNDS MAINT - REPAIRS	2,500.00	08/26/2025
60590	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	560.39	08/26/2025
60591	HARTFORD LLC DBA PALADIN APARTMENTS	WRO - PARTICIPANT BARRIER REMOVAL	500.00	08/26/2025
60592	PIONEER TECHNOLOGY CENTER	WRO - PARTICIPANT TUITION ASSIST	665.00	08/26/2025
60593	AMAZON CAPITAL SERVICES	SUPT - SUPPLIES	25.05	08/26/2025
60594	4 IMPRINT INC	MARKETING/ADVERTISING	4,521.57	08/26/2025
60595	4 IMPRINT INC	MARKETING/ADVERTISING	381.08	08/26/2025
60596	AMAZON CAPITAL SERVICES	CHILD'S LAB & PRESCHOOL - SUPPLIES	354.43	08/26/2025
60597	X-CEL BADGE & ENGRAVING C	MARKETING/ADVERTISING	13.50	08/26/2025
60598	FIRST NATIONAL BANK OF OMAHA	WRO- PARTICIPANT BARRIER REMOVAL	16.00	08/27/2025



PIONEER TECHNOLOGY CENTER

From PO: 60454 to PO: 60652

Encumbrance For Board Approval GEN FUND-FOR OPERAT

<u>PO</u>	<u>Vendor Name</u>	<u>General Description</u>	<u>Amount</u>	<u>Date</u>
60599	BLACKWELL CHAMBER OF COMMERCE	BIS INNOVATION MGR - TRAVEL REGISTRATION	325.00	08/27/2025
60600	POWERSCHOOL GROUP LLC	FULL TIME PROGRAMS- TRAVEL REGISTRATION	5,400.00	08/27/2025
60601	MURRAY WOMBLE	BLDG MAINT - REPAIRS	1,400.00	08/27/2025
60602	OKLA ASBO	FINANCE - TRAVEL REGISTRATION	250.00	08/27/2025
60603	WAL-MART COMMUNITY CARD	CAREER CENTER - SUPPLIES	101.24	08/27/2025
60604	ODCTE	DISABILITY SERVICES- STAFF TRAVEL REGISTRATION	25.00	08/27/2025
60605	FLEETPRIDE, INC	BUS MAINT - REPAIRS	10,500.00	08/28/2025
60606	BADGPASS	CENTRAL - SUPPLIES	417.00	08/28/2025
60607	CAREER TECH PRINTING SERVICES	MARKETING/PRINTING	99.00	08/28/2025
60608	OSU FIRE SERVICE TRAINING	MEDICAL SERVICES - SUPPLIES	101.00	08/28/2025
60609	ODCTE	CAREER DEVELOPMENT - TRAVEL REGISTRATION	25.00	08/28/2025
60610	HOLIDAY INN EXPRESS & SUITES - WOODWARD	FULL TIME PROGRAMS - TRAVEL LODGING	300.00	08/28/2025
60611	MEDICAL EQUIPMENT AFFILIATES	PRACTICAL NURSING- SUPPLIES	831.93	09/02/2025
60612	POCKET NURSE	PRACTICAL NURSING - SUPPLIES	881.23	09/02/2025
60613	CITY OF BLACKWELL	WRO- PARTICIPANT BARRIER REMOVAL	400.00	09/02/2025
60614	FIRST NATIONAL BANK OF OMAHA	WRO- COORD SUPPLIES	1,140.00	09/02/2025
60615	AMAZON CAPITAL SERVICES	BIO MED AND MEDICAL SERVICES SUPPLIES	122.46	09/02/2025
60616	FIRST NATIONAL BANK OF OMAHA	FULL TIME PROG & COUNSELING - TRAVEL LODGING	1,526.55	09/02/2025
60617	AMAZON CAPITAL SERVICES	TEACHER PREP - SUPPLIES	142.97	09/02/2025
60618	AMAZON CAPITAL SERVICES	PRACTICAL NURSING- SUPPLIES	189.80	09/02/2025
60619	AMAZON CAPITAL SERVICES	WRO- PARTICIPANT BARRIER REMOVAL	309.00	09/02/2025
60620	AMAZON CAPITAL SERVICES	WRO - OFFICE & EVENT SUPPLIES	91.25	09/02/2025
60621	AUTRY TECH	WRO- PARTICIPANT ASST TUITION	79.00	09/02/2025
60622	CHISHOLM BROADBAND	WRO - PARTICIPANT BARRIER REMOVAL	110.00	09/02/2025
60623	GRAINGER	MECHATRONICS - REPAIRS	145.95	09/02/2025
60624	AMAZON CAPITAL SERVICES	MECHATRONICS - SUPPLIES	483.91	09/02/2025
60625	PONCA EVENT RENTAL	WRO- WORKLAHOMA SUPPLIES	171.00	09/02/2025
60626	TECH LABS	MECHATRONICS - REPAIRS	165.00	09/02/2025



PIONEER TECHNOLOGY CENTER

From PO: 60454 to PO: 60652

**Encumbrance For Board Approval
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
60627	FIRST NATIONAL BANK OF OMAHA	FULL TIME PROGRAM & COUNSELING - TRAVEL AIRFARE	1,350.00	09/02/2025
60628	CITY OF PONCA CITY	WRO- WORKLAHOMA SUPPLIES	30.00	09/03/2025
60629	TULSA TECHNOLOGY CENTER	WRO- PARTICIPANT ASST TUITION	69.00	09/03/2025
60630	WAL-MART COMMUNITY CARD	WRO- PARTICIPANT ASST BARRIER REMOVAL	170.00	09/03/2025
60631	AMAZON CAPITAL SERVICES	CHILDREN'S LAB - SUPPLIES	145.69	09/03/2025
60632	LOWE'S HOME CENTER INC	BLDG MAINT - SUPPLIES	125.90	09/03/2025
60633	LEGACY SIGNS	BLDG MAINT - SUPPLIES	22.50	09/03/2025
60634	OKLAHOMA ASSOCIATION OF TESTING PERSONNEL	CAREER CENTER - TRAVEL REGISTRATION	100.00	09/03/2025
60636	MEEKS HOLDINGS LLC	WRO- WORKLAHOMA	10,597.83	09/04/2025
60637	AMAZON CAPITAL SERVICES	COMPUTER SERVICES - SUPPLIES	638.00	09/04/2025
60638	PIONEER TECHNOLOGY CENTER	WRO- PARTICIPANT ASST TUITION	615.00	09/04/2025
60639	FIRST NATIONAL BANK OF OMAHA	FULLTIME PROGRAMS - TRAVEL MEALS, PARKING, TRANSP	1,300.00	09/04/2025
60640	DRIVERS LICENSE GUIDE CO.	SAFETY - BOOKS	33.95	09/04/2025
60641	MEDICAL EQUIPMENT AFFILIATES	PN SUPPLIES	4,113.32	09/04/2025
60642	FIRST NATIONAL BANK OF OMAHA	TANF -STUDENT ASSIST OTHER	100.00	09/04/2025
60643	WAL-MART COMMUNITY CARD	TANF -STUDENT ASSIST OTHER	75.00	09/04/2025
60644	WAL-MART COMMUNITY CARD	TANF- STUDENT ASSIST OTHER	200.00	09/04/2025
60645	WAL-MART COMMUNITY CARD	TANF- STUDENT ASSIST OTHER	200.00	09/04/2025
60646	OKLAHOMA WORKFORCE ASSOCIATION	WRO - STAFF TRAVEL REGISTRATION	300.00	09/04/2025
60647	CIMARRON MEDICAL SERVICES	CENTRAL SUPPLIES- SUPPLIES	530.00	09/04/2025
60648	VILLAGE SCREEN PRINT	WRO- WORKLAHOMA & OTHER EVENT SUPPLIES	413.34	09/04/2025
60649	HOBBY LOBBY	COSMETOLOGY SUPPLIES	25.00	09/04/2025
60650	FIRST NATIONAL BANK OF OMAHA	TANF-STUDENT ASSIST OTHER	35.00	09/04/2025
60651	FIRST NATIONAL BANK OF OMAHA	TANF-STUDENT ASSIST OTHER	35.00	09/04/2025
60652	FIRST NATIONAL BANK OF OMAHA	TANF -STUDENT ASSIST OTHER	20.00	09/04/2025

(11) GEN FUND-FOR OPERAT Current Encumbered:

179,552.35



PIONEER TECHNOLOGY CENTER

From 08 Aug 2025 to 04 Sep 2025

CHANGE ORDER REPORT GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
60012	BUMPER TO BUMPER EASY CDL	BLANKET PO	-2,000.00	7/1/2025
60048	PTC STAFF REIMBURSEMENTS	BLANKET PO	1,000.00	7/1/2025
60051	S&K DIRECT STEEL	BLANKET PO	72.00	7/1/2025
60060	TANF STUDENT ASSISTANCE	BLANKET PO	-1,587.00	7/1/2025
60065	WAL-MART COMMUNITY CARD	BLANKET PO	-11,950.00	7/1/2025
60067	FIRST NATIONAL BANK OF OMAHA	WRO ADVERTISING	3,000.00	7/1/2025
60091	CASTLE BRANCH INC	RESALE SUPPLIES NURSING	-2,791.25	7/1/2025
60110	FIRST NATIONAL BANK OF OMAHA	BIOMED SUBSCRIPTION	-16.00	7/1/2025
60114	FIRST NATIONAL BANK OF OMAHA	ESPORTS SUPPLIES	-374.25	7/1/2025
60143	NSPRA (NATIONAL SCHOOL PUBLIC RELATIONS ASSOC)	SCHOOL MEMBERSHIP	-5.00	7/1/2025
60148	OKACTE	OKACTE PROFESSIONAL DEVELOPMENT	270.00	7/1/2025
60174	QUADIENT LEASING USA, INC	MAINTENACE CONTRACT	2,000.00	7/1/2025
60176	RESPONDUS	NURSING SUBSCRIPTION	-55.00	7/1/2025
60203	CENGAGE LEARNING	HEALTH CAREER BOOKS	-372.50	7/1/2025
60220	FIRST NATIONAL BANK OF OMAHA	STAFF TRAVEL LODGING	-765.04	7/1/2025
60239	QUALITY WATER BY CULLIGAN	WRO - ADVERTISING & SUPPLIES	-303.00	7/2/2025
60248	FIRST NATIONAL BANK OF OMAHA	SUPT - TRAVEL LODGING, MEALS, PARKING	-239.69	7/2/2025
60249	FIRST NATIONAL BANK OF OMAHA	FULLTIME/DIR OF INSTRUCTION - TRAVEL LODGING	-113.48	7/2/2025
60255	FIRST NATIONAL BANK OF OMAHA	TCTW STAFF TRAVEL - MEALS, LUGGAGE, TRANSP	-1,624.47	7/3/2025
60256	ADAMS PLUMBING	BLDG MAINT - REPAIRS	-142.43	7/3/2025
60274	MSC INDUSTRIAL SUPPLY CO	FULLTIME/DIR OF INSTR - SUPPLIES	-16.80	7/8/2025
60278	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	-10.00	7/8/2025

60282	STUTEVILLE FORD LINCOLN	VEHICLE MAINT - REPAIRS	-369.01	7/9/2025
60293	AMAZON CAPITAL SERVICES	TANF - STUDENT ASSIST OTHER	-251.63	7/9/2025
60294	WAL-MART COMMUNITY CARD	TANF- STUDENT ASSIST OTHER	-91.67	7/9/2025
60300	STUTEVILLE FORD LINCOLN	VEHICLE MAINT - SUPPLIES	-40.00	7/10/2025
60301	AMAZON CAPITAL SERVICES	WRO- OFFICE AND PARTICIPANT SUPPLIES	-25.07	7/10/2025
60302	AMAZON CAPITAL SERVICES	CHILD'S LAB & PRESCHOOL - SUPPLIES	-38.86	7/10/2025
60303	FIRST NATIONAL BANK OF OMAHA	FINANCE - TRAVEL LODGING & MEALS	-640.27	7/10/2025
60309	F A DAVIS COMPANY	PN BOOKS (NOT FOR RESALE)	-156.03	7/14/2025
60317	AMAZON CAPITAL SERVICES	SUPT - SUPPLIES	-226.32	7/14/2025
60318	SELECT OKLAHOMA	INSTITUTIONAL MEMBERSHIP FOR BIS	175.00	7/14/2025
60320	MEDLEY MATERIAL HANDLING	BUILDING MAINT - REPAIRS	-406.67	7/15/2025
60326	WOLTERS KLUWER	PN BOOKS (NOT FOR RESALE)	-55.99	7/16/2025
60328	AMAZON CAPITAL SERVICES	AT&D SUPPLIES	-46.02	7/16/2025
60331	ODCTE	WELDING - STAFF TRAVEL REGISTRATION	-100.00	7/16/2025
60332	FLEETPRIDE, INC	BUS MAINT REPAIRS	964.75	7/16/2025
60334	AMAZON CAPITAL SERVICES	FINANCE - SUPPLIES	-44.31	7/16/2025
60335	WAL-MART COMMUNITY CARD	WRO- PARTICIPANT SUPPORT RESOURCES	-29.12	7/16/2025
60336	PIONEER TECH FOOD SERVICE	WRO- COMMUNITY EVENTS/RELATIONS	-94.75	7/16/2025
60340	360 OUTDOOR TURF	GROUNDS - REPAIRS	-432.78	7/17/2025
60341	STAPLES ADVANTAGE	DISABILITY SERVICES - SUPPLIES	12.93	7/17/2025
60344	MEEKS HOLDINGS LLC	MARKETING/PRINTING	89.95	7/17/2025
60350	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	-75.21	7/21/2025
60351	DISCOUNT SCHOOL SUPPLY	CHILD'S LAB & PRESCHOOL - SUPPLIES	-24.30	7/21/2025
60361	FIRST NATIONAL BANK OF OMAHA	COSMETOLOGY - STAFF TRAVEL LODGING	5.26	7/21/2025
60373	FARHA WHOLESALE COMPANY INC	WRO-PARTICIPANT CONSUMABLE SUPPLIES	-13.67	7/23/2025
60386	AMAZON CAPITAL SERVICES	FINANCE - EQUIPMENT & SUPPLIES	-11.64	7/28/2025
60387	HOBBY LOBBY	COSMETOLOGY SUPPLIES	-1.67	7/28/2025
60388	AMAZON CAPITAL SERVICES	COSMETOLOGY SUPPLIES	11.38	7/28/2025

60391	ADAMS PLUMBING	BUILDING MAINT REPAIRS	-96.24	7/29/2025
60394	A+ PRINTING	CENTRAL- PRINTING	-0.53	7/29/2025
60395	STAPLES ADVANTAGE	WRO- CLASSROOM SUPPLIES	-0.90	7/29/2025
60398	AMAZON CAPITAL SERVICES	WELDING SUPPLIES	-34.20	7/29/2025
60399	WAL-MART COMMUNITY CARD	TANF- STUDENT ASSIST OTHER	-15.20	7/29/2025
60402	JONES & BARTLETT LEARNING LLC	EMS/FIREFIGHTING - BOOKS	-145.98	7/29/2025
60406	MEEKS HOLDINGS LLC	SUPERINTENDENT SUPPLIES	0.50	7/29/2025
60414	PIONEER FIRE SAFETY LLC	BLDG MAINT - REPAIRS	533.00	7/30/2025
60418	FLEETPRIDE, INC	VEHICLE MAINT - REPAIRS	-1,438.25	7/30/2025
60419	AMAZON CAPITAL SERVICES	AUTO SERVICE - SUPPLIES	-20.00	7/30/2025
60422	AMAZON CAPITAL SERVICES	VEHICLE MAINT - REPAIRS	-25.29	7/31/2025
60423	AMAZON CAPITAL SERVICES	CHILD LAB & PRESCHOOL - SUPPLIES	-8.47	7/31/2025
60424	FIRST NATIONAL BANK OF OMAHA	WRO- PARTICIPANT SUPPORT (BARRIER REMOVAL)	-10.00	7/31/2025
60426	AMAZON CAPITAL SERVICES	BLDG MAINT - SUPPLIES	0.95	7/31/2025
60429	AMAZON CAPITAL SERVICES	GROUNDS MAINT - REPAIRS	-40.30	7/31/2025
60431	AMAZON CAPITAL SERVICES	GROUNDS MAINT - SUPPLIES	-3.01	7/31/2025
60433	HOBBY LOBBY	CHILD LAB & PRESCHOOL - SUPPLIES	-58.15	8/1/2025
60434	TEACHER CREATED RESOURCES	CHILD'S LAB & PRESCHOOL - SUPPLIES	-0.57	8/1/2025
60435	AMAZON CAPITAL SERVICES	TEACHER PREP SUPPLIES	-10.00	8/1/2025
60438	360 OUTDOOR TURF	GROUNDS - REPAIRS	-2,500.00	8/6/2025
60443	FIRST NATIONAL BANK OF OMAHA	COSMO STAFF & STUDENT - TRAVEL LODGING	468.00	8/6/2025
60445	AMAZON CAPITAL SERVICES	TANF- STUDENT ASSIST OTHER	-25.05	8/7/2025
60452	AMAZON CAPITAL SERVICES	FIREFIGHTER - SUPPLIES	-24.60	8/7/2025

(11) GEN FUND-FOR OPERAT Total:

-21,393.92



PIONEER TECHNOLOGY CENTER

From PO: 60024 to PO: 60027

Building

**Encumbrance For Board Approval
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
60024	STUEVER DIRTWORKS LLC	PARKING LOT IMPROVEMENTS	7,150.00	08/08/2025
60025	SPIVA PAINTING & DRYWALL LLC	BUILDING MAINT MAJOR REPAIRS/REMODEL	4,148.77	08/14/2025
60026	RICK SCOTT CONSTRUCTION	NEW CONSTRUCTION- WELDING REMODEL	4,596.90	08/27/2025
60027	TRU-LINE STRIPING	BLDG MAINT - MAJOR REPAIRS/REMODEL	8,975.00	09/04/2025
(21) BUILDING FUND Current Encumbered:			24,870.67	



PIONEER TECHNOLOGY CENTER

From 08 Aug 2025 to 04 Sep 2025

X **CHANGE ORDER REPORT**
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
60005	TOMCO METAL FAB LLC	LEASE/UTILITY PAYMENT	7,000.00	7/1/2025
60013	ADAMS PLUMBING	BUILDING MAINT MAJOR REPAIRS/REMODEL	-2,110.82	7/14/2025
60014	WAL-MART COMMUNITY CARD	EQUIPMENT UNDER \$2500.00 - SEMINAR CENTER & WELDING	-606.00	7/15/2025
60022	AMAZON CAPITAL SERVICES	BLDG MAINT - EQUIPMENT OVER \$5000	-20.00	7/30/2025
(21) BUILDING FUND Total:			4,263.18	

Superintendent Report – September 2025

Meetings and Activities

- **August 13** – After Board Report (email); Vector Professional Development Training
- 14 – Vector Professional Development Training
- 15 – PTC First Day of School; Program Area Walkarounds
- 18 – Admin Team meeting; PTC Foundation Fundraiser meeting; PTC Foundation Quarterly Board meeting
- 19 – Alan Nahs, ODCTE Compliance, Welding Remodel site visit; Senate Interim Study – OMES
- 20 – Ponca Tribal Library Open House; ODCTE/TANF meeting
- 21 – RCB Community Advisory Board meeting
- 22 – CTE Superintendent Zoom with Director Brent Haken; July/August Staff Birthday Luncheon; PTC/CM/WT final walkthrough of the Welding Remodel; PTC Capital Planning Meeting – FY26 priority list; PC Chamber Party at the Palace
- 25 – Law Enforcement Driver Training meeting with Sean Grigsba and Kahle Goff; PTC Recruitment and Retention Committee meeting – 8th Grade Days
- 26 – CTE Legislative Committee chair meeting with Director Haken and Skye McNeill to discuss the Oklahoma State Board of Cosmetology restructuring and preparation of documentation for the legislature.
- 27 – PTC Capital Planning meeting – ADPC renovation
- 28 – Integris Ponca City Hospital board meeting; PTC Incubator Advisory Committee meeting
- 29 – Lori Evans' Retirement celebration
- **September 1** – Labor Day Holiday
- 2 – Tonkawa HS visit; Admin team meeting
- 3 – OASA Region 4/PTC Area Superintendent meeting
- 4 – UC Board meeting; OSSBA Conference
- 5-6 – OSSBA Conference
- 8 – CTE Legislative Committee Zoom meeting to plan Fall Legislator Road Shows
- 9 – PTC Board meeting

Full-Time Programs

- PTC has the opportunity on September 11th to take sixteen students to Sheppard Air Force Base in Wichita Falls, TX for an opportunity to tour the base and observe their operational Bracer Forge exercises. PTC students who have an interest in the Air Force or a military career were selected to attend.
- The welding students and instructor have been moving the remaining items from our temporary location at Tomco Fabrication. The second-year students who assisted this summer with the installation of the booths and putting the shop back together did a fantastic job, and we really appreciated their help getting everything ready for the school year in their new shop.
- The Fall PN Class will start the new cohort on September 18th with 16 students.
- 92 students from our partner school districts are enrolled this semester for a core academic pull-out course. These courses are vital in allowing the scheduling flexibility the students need to be able to participate at PTC.

Business and Industry Services

- A new incubator tenant was approved, Steven Azzaro, an OSU graduate and inventor of Swing Right, a universal swing stabilizer designed to enhance wrist and hand alignment, reduce rollover, and improve power transfer across sports such as golf, baseball, softball, pickleball, tennis and cricket.
- Another incubator tenant has applied and will present their business pitch on September 23rd.

- Fall AT&D courses have started with 35 course offerings and 10 new courses available.
- Class B CDL training will start on Sept. 8th, and a new cohort of Manager's Toolbelt will begin on September 18th.
- PTC will also be hosting a Board Member Boot Camp training on September 12th. This lunch and learn leadership development program is designed to prepare both new and experienced board members to effectively lead nonprofit organizations and boost their impact and mission.

Capital Planning

- We are waiting for the delivery of the Piranha Shear, which is expected by September 18th. This is the last piece of equipment to be installed for the remodel. We are planning an open house/ribbon cutting for the welding program in the near future to allow our stakeholders an opportunity to see the finished space.
- PTC's Capital Planning Team met to review the capital planning priorities for FY26 and to identify upcoming capital planning needs.

Retirements/Resignations/Staff Changes

- We are in the process of finalizing candidates to interview for the open Safety Position and have posted the Full-time Evening Welding Instructor position for applications.

Upcoming Events

- September 11 – Sheppard AFT Tour and Bracer Forge Exercises
- September 15 – PTC Professional Day
- September 16-17 – CTE Superintendent Meeting @ ODCTE
- October 9th – Leadership Blackwell at PTC
- October 13-14 – PTC 8th Grade Days

Directors' Report to the PTC Board of Education – September 2025
(Alphabetic by Area)

Business & Industry Services & Safety

- The BIS team served 86 different in-district businesses and 23 out-of- district businesses in August. Year-to-date, the team has served 208 in-district businesses. The group’s estimated market reach so far this year is approximately 28%.
- The BIS team conducted 76 one-on-ones/consults for 96 counseling hours.
- Brook Lindsay and Jeff Lockett provided technical assistance to clients, saving approximately \$596,933. Dawn Brakey's clients were awarded 26 awards, totaling \$7,331,790.
- The BIS team also logged
 - 1,214 Safety Training Contact Hours
 - 534 Customized Training Contact Hours
 - 4,728 AT&D/Open Enrollment Contact Hours
- AT&D offered 9 on-campus classes: 8 were made, 1 was canceled, and 82 registrations were fulfilled.
- Overall, the BIS team rendered 378 services for the month of August. Services include: Community Development Activities, Curriculum & Program Development, Marketing Visits, AT&D Classes, Safety Classes, Customized Training, Client Based Consulting, Informal Training/Consulting, Personal Enrichment, Incubator Consulting, Ag Business Management Consulting, Team Development, Tech Center Collaborations and OkAPEX Accelerator Services.
- Specific “Services Rendered” activities include: graphic recording, laser welder opportunities for local businesses, laser welding procedures development for specific tread plates for customer, plan room assistance, core value facilitation, business plan assistance, LLC assistance, accountability coaching, troubleshooting client equipment, client invoicing assistance, financing option exploration for client, business workflow consulting, SAM (gov’t contracting) renewal assistance, development and delivery of apprenticeship curriculum, social media marketing, grant assistance, team retreat development, branding, operating agreements & sales tax permits, customized welding, banking, 4 rivet solutions, etc.
- The BIS team has three members prepping as accreditation examiners for other tech centers.
- Pioneer Tech hosted the Finance, IT, Banking and Insurance B&I breakfast in August. This is the first time we have pulled this group together for a B&I breakfast. Janet Schwabe continues to do a great job of coordinating this event and we always have great participation from PTC’s BIS and full-time programs staff members.
- The team is working to promote the Precision Measurement Instrumentation class.
- Several members of the BIS team attended Ponca Tribe’s Library open house and ribbon cutting.
- Sylvia and Staci represented PTC with a boot at the White Eagle Wellness Fair.
- Janet set up a meeting with Jamie Beasley, OK Dept. of Commerce, and other team members and partners, regarding regional businesses and programs to benefit.
- Donut making has been a fun curriculum development project for Heather. This class is a collaboration with the Osage Donut Shop.
- Ian Freeman attended Leadership Ponca City’s leadership retreat. Brook Lindsay and Molly helped facilitate some of the sessions.

On the horizon for AT&D

- | | |
|---|--|
| • August 14 EMT Starts | • October 2 Halloween Cookie Decorating |
| • August 18-29 CMA-Certified Medication Aide | • October 2- Nov. 18 Into to Sign Language |
| • August 22-December 12 Dental Assisting | • October 2 Life and Social Skills for Independence - Digital Safety NEW! |
| • August 25 Forming an LLC | • October 2 Herbal Medicine and Homeopathy with Tiffany Holman NEW! |
| • August 28-October 9 Barns and Birdhouses Quilting NEW! | • October 6 CNA-Long Term Care Nurse Aide |
| • September 8 CNA-Long Term Care Nurse Aide | • October 6-8 AAA Defensive Driving |
| • September 8 Guitar 101 | • October 7 PMI(Precision Measuring Instruments) NEW! |
| • September 10-December 17 Basic Self | |

Communications & Marketing

- Angie Ogden created numerous flyers for BIS and for Full-Time Programs.
- The C&M Team attended the Recruitment & Retention meeting to plan for 8th Grade Tours. Additional promo items were ordered for the event.
- Angie Ogden created several ads for area newspapers and chamber directories and Eblasts were sent out for the month.
- Terri Busch attended a meeting with Speak Now Productions to talk about future partnerships with videos.
- Angie Ogden updated the Employee Directory and Organizational chart; the directory was sent to all employees.
- Terri Busch met with AlwaysOn another vendor from Apptegy that would act as a chatbot for our website.
- Terri Busch broadcast the 1 Million Cups presentation on Facebook, then added it to YouTube.
- Terri Busch attended the B&I breakfast and featured photos on social media.
- The team is taking sign-ups to work the Kay County Free Fair, we will be in the Kay Building once again this month.
- Terri Busch participated in interviews for new Student Ambassadors.
- Angie Ogden created September/Oct events for AT&D classes on social media.
- The C&M Team assisted with decorations/set-up/photography/and photos for Lori Evans retirement. We will miss her.
- Angie Ogden assisted the campus with making numerous goody bags for speakers and special guests.
- Terri Busch attended the Marland Estate Commission meeting and attended a special meeting at City Hall for the Marland Estate.
- Terri Busch sent multiple press releases to area newspapers.
- The C&M Team is ordering additional goodies to hand-out for the parade committee. Parade season begins in the Fall.
- There was an OKSPRA meeting that Terri Busch attended via Zoom, she is president elect.
- Terri Busch attended a ZOOM meeting for OKSPRA's future Spring Conf.
- The C&M Team is exploring new designs for the name badges the Admin team approved the new design.
- Terri Busch had lunch with the Ponca City Schools new Public Information Officer Katie Parr.
- The Report to Tax Payers PowerPoint and flyer were updated for the year with the latest statistics.
- New PTC Merch orders will be up and going sometime in September with our 2025 graphics.

Instructional Directors / Full Time Programs

Instructional Directors

- Kendra Knight and Dr. Ryan Burkett facilitated the Compliance/Simulated Workplace/Apprenticeship assembly.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett helped with first day fun day and attended Back 2 School Night.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett attended the Capital Planning Meeting.
- Dr. Ryan Burkett attended the Pioneer Woman Museum Board meeting.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett attended Lori Evans retirement celebration.

- Dr. Ryan Burkett attended the Life Launch Committee meeting, and the United Way Committee meeting.
- Kahle Goff, Kendra Knight, and Dr. Ryan Burkett recorded the Video Faculty Meeting.
- Kahle Goff and Kendra Knight met with Blackwell HS and MS principals.
- Kahle Goff and Dr. Ryan Burkett met with Alan Nahs of the ODCTE to complete a pre-accreditation walkthrough of the new Welding Program
- Kahle Goff participated in an Opportunity Center Board Meeting.
- Kahle Goff, Audra Mason, and Traci Thorpe met with Tonkawa Principal and Counselor to discuss the recently approved outreach program and PTC Bus/Bell Schedule.
- Kahle Goff attended the OSSBA Education and Leadership Conference in OKC.

Practical Nursing

- The August 2025 PN Select Cohort is busy completing Medical Terminology and starting on A&P. The new MT curriculum is going well, and students enjoy having a book instead of an online platform.
- The March 25 cohort is finishing up Pharmacology and basic eight clinicals. They have finished the hands-on skills portion of the program and will start Clinical II this month.
- Nichole Hicks, Division Chair of Nursing at NOC, was the guest speaker during contract day in August. She provided information on their LPN to RN bridging program and the enrollment process.
- Everyone attended back-to-school night to welcome Ashley's new students.

Health, BITE and Special Programs

Medical Services

- **Medical Assistant Program**
- The Medical Assistant students have nearly completed their first two units, focusing on Professionalism in Healthcare and foundational clinical skills like Asepsis and OSHA Sharps Safety. To ensure a well-rounded learning experience, we've incorporated skills labs, hands-on practice, class discussions, and review games. This year, I've also introduced a new program to assist students with skills practice outside of class, helping them master the material before their skills check-off days.
- **Veterinary Assistant Program**
- The Veterinary Assistant students have also been hard at work and are close to finishing their first two units. We've been studying Veterinary Medical Terminology and an overview of the veterinary team. They've had hands-on practice identifying anatomical planes and directional terms using our animal manikins. They are also working on skills check-offs for topics such as sharps safety and medical asepsis.
- Overall, we're working together to balance a variety of learning styles and help students manage life demands with their course material

Academic Math

- There are approximately 90 students taking academic courses
- Classes began and are off to a great start

Teacher Prep

- Students have been busy completing CPR/First Aid/ AED training as well as bloodborne pathogens.

- We have started our rotations through the children's lab and the students are loving spending time with the kiddos!

Children's Lab and Preschool

- We filled our temporary part-time position and welcomed Ashlynn Perry to our team!
- Tianna Tattershall, Cheyanne Herring, Heather Golay, and Ashlynn Perry attend Kaw Nation's provider training on Saturday, August 23rd.

HCC

- Health Career students had a busy start to the school year. They have completed their OSHA 10 certifications, and have worked on correlating science chapters on safety and bloodborne pathogens. They have ordered their school uniform scrubs with Uniform Stop.
- We spent some time learning about school and our program policies. Each class celebrated the beginning of school with a cookie/treat day.
- The students are already working hard to master the skills required in our courses

WRO Ponca City

- August workshop was a success with 22 attending, 19 of them completing the workshop. We were much smoother with welcoming this large number with a cap on attendance at 25 if we were over crowded like July, but luckily did not need to start a waiting list. Our PO's include 2 CNAs, 2 CDLs, 1 Excel class and Phlebotomy. Barrier removal included 1 internet hookup, partial payments toward 2 rents, 1 electric bill, helped with 2 car repair needs and 2 for interview clothing.
- WORKlahoma is set for Tuesday October 7th at PTC 10a-2p. Postcard Mailers will be in every box in our area around Sept. 26th.
- Community engagements included an Info Session in Stillwater to reach job seekers and referral sources alike.
- Our August was busy with in-service training. Our PTC goal of visiting 2 other sites are penciled in for December 2nd in Tulsa, this happened to be organized by WRO State Team as we will join there with Muskogee, Tahlequah, Ponca City, McAlester, and Okmulgee as well. The 2nd visit we will plan for Spring 2026 and visit Ada as their WR program will be most similar to ours, imbedded in the Pontatoc Tech Center.

AEFL

- 39 new students enrolled in the AEFL and TANF programs
- 62 students currently enrolled
- 535 total attendance hours for all students
- 6 high school equivalency tests passed this month
- 1 student has graduated and earned their high school equivalency diploma
- 1 student has made an EFL gain (Educational Functioning Level)
- AEFL Staff attended virtual and face-to-face training:
 - Individualized Learning Plans with Aztec's Learning Views & Assignments
 - Computer Essentials: Your Key to Unlock Digital Literacy Skills and Help Close the Digital Divide
 - Oklahoma Summit Conference
 - Provided AEFL Presentation to AMBUCS
 - PTC Professional Development

SHARE

- 9 students in the morning and 8 students in the afternoon.
- We still have 3 students attempting to get into the SHARE program, if they are approved

New Beginning

- Currently serving 19 students
- 3 students in RMA
- 1 student in visual communication
- 6 students will be starting their short term and full time classes in Sept.
- 9 students either getting ready to work keys test, job searching's or in orientation to see what program they want to do.
- 6 students in follow up

BITE

The school year is off to a great start.

- BPA Officers have been elected and Fall Leadership is coming up quickly.
- The esports team has exploded this year. We had 45 kids sign up and had to have tryouts for several games. Matches are played every Monday-Thursday and are streamed by the Vis Com class on PTC's Twitch and Youtube channels.

Biomed

- We've already kicked things off by diving into the intriguing field of forensic science. Last month, our young scientists became detectives as they explored a simulated crime scene. They conducted mock polygraph tests, monitoring their classmates' heart and breathing rates while posing questions to detect potential lies. This engaging experience offered valuable insight into the body's physiological responses during deception.
- Students also had fun testing their anatomy knowledge by labeling various body parts on a life-sized outline—without any reference materials! This interactive activity not only highlighted what they already knew but also set the stage for new learning in an enjoyable, hands-on way.
- We'll take a deeper dive into forensic science by analyzing hair samples, fingerprints, and simulated blood evidence found at our mock crime scene. These exercises will show students how such clues are used to solve real-world cases, while also uncovering the science behind the investigations.
- Our second-year Biomedical Science students have hit the ground running by reviewing anatomical directions and body regions. They've also started a hands-on project that's both educational and creative: sculpting clay muscles onto their manikin skeletons. This project helps solidify their understanding of muscle structure and placement in a memorable way.
- Coming up next month, we'll turn our attention to the skeletal system. Students will investigate bone fractures and the fascinating process of bone remodeling. They'll also take on the role of a physical therapist, developing treatment plans for fictional patients. This role-play scenario gives students a chance to apply what they've learned in a practical, real-world context.

T&I and Service Programs

Automotive

- Learning about our new engine performance trainer that arrived
- Several students excelling under the new curriculum
- Starting WBL this Friday!

Cosmetology

- All students are registered with the State Board of Cosmetology
- All students have completed SP2 Safety Training

- Antonia Lopez and I attended the SkillsUSA District Officer Training in Oklahoma City from August 27 to 29. She is the SkillsUSA Northwest District Vice President.

Construction Trades

- Finished OSHA 10 and basic safety
- We covered tape measure skills
- Working on crafts for holiday market, plumbing, and HVAC depending upon the student

Criminal Justice

- Students have been learning Defensive Tactics by working with and observing the Basic Peace Officer Academy.
- Oklahoma Game Warden Spencer Grace spoke with the students about Oklahoma Game Wardens duties and responsibilities.
- Ponca City Police Lt. Fabron Porter spoke with the students about his duties and responsibilities in the Special Projects Operations at PCPD.
- Students toured the Ponca City Police Department and learned about day to day police operations.
- Students have been training with the Newkirk Police Department on De-Escalation Techniques.

Culinary Arts

- Finishing up our safety sections
- Students will take their ServSafe Food Handler
- Preparing to attend FCCLA LEAD Conference
- Students are excited to get started on our hands-on activities (starting with eggs)

Firefighter/EMT

- This year's class is much larger than last year. We have 15 in EMT and 7 in FF.
- PTC procured 5 National Fire Academy classes to be provided free of charge to all fire, law enforcement and EMS agencies in the area. These classes are offered through FEMA, and will cover fire investigation, terrorism, and leadership. They have been scheduled from late September through mid-November.
- Through our partnership with OSU-Fire Service Training, Firefighter One to be taught by myself and our adjunct instructors for volunteer departments is officially a go. This free training will start October 3rd and conclude with skills evaluation and certification testing on November 15,16. This training typically costs over 1700.00 person and will be free thanks to OSU and a SAFER grant.

Mechatronics

- All students completed Multimeter Certification
- All students will complete OSHA-10 by 9.5.25
- Received 2 new trainers – Hydraulics (a 2nd one) and a new Portable Mechanical Drive

Precision Machining

- Starting the first of six PMI certifications
- Several students have completed safety and are working in the shop.
- This is the biggest class I've ever had.

Welding

- All students completed OSHA 10
- All students have finished shop specific safety
- We will start working in the new shop

Student Services

Student Services

- Attended Summit
- Attended Inservice & Trainings
- Completed Vector Trainings
- Back to School Night
- Speed Accre-dating
- Goal setting
- Student IDs
-

WorkKeys/Employability Skills:

- Team Meeting/Goal Setting with Audra
- Set Career Center schedule with the Academic Lab
- Created all Workkeys accounts for new students
- Prepared folders/portfolios for all new students
- Made ice breaker bingo cards to do in the first week of the Career Center
- Created credly/OK Job Match cards for students to have their account info

- Pam completed the Speed of Trust

Career Development Facilitator

- Established relationships with all 8th graders in the district
- Established relationships with new area middle school counselors and administrators
- Began coordinating with sending schools regarding PTC's 8th Grade Days Event
- Met with Recruitment and Retention Committee to discuss 8th Grade Days

Counselor

- Assisted with enrollment cleanup the first few days of school
- Attended Tonkawa's Back to School Night
- Attended Student Services' team goal setting meeting
- Attended Academic Center and Career Center schedule meeting
- Attended Recruitment meeting for 8th grade days
- Collected immunization records for health programs and transcripts for Cosmetology students

Testing Specialist

With only 11 testing days in August, our center administered **115 tests**, bringing the total to **329**.

- Attended Oklahoma Summit and participated in service meetings.
- Worked Back to School Night and provided translation services for students and families.
- Assisted with translation for incoming students during enrollment.
- Conducted multiple WorkKeys testing sessions for district paraprofessionals.

- Proctored 5 NREMT exams through Pearson VUE for residents from southern Oklahoma (our site was the only testing facility in the state with available dates).
- Proctored a 5-hour PSI exam for the Oklahoma Construction Industries Board for a Kansas resident (our site was the closest PSI location offering 5-hour time slots).
- Eight AT&D students successfully completed their CNA/CMA exams after finishing their short-term courses.

Disability Services Facilitator

- Adding new IEP/504 students to listings and continuing to updating Orange Binders
- Hosting/Attending/Scheduling IEP and 504 Meetings, updating paperwork and listings.
- Student and Instructor conferences regarding student needs

Plant/Facilities/Maintenance

- Mike and Jason to attend the Oklahoma School Plant Manager Association conference on September 9th, and 10th working on core module certifications.
- Working on punch list items with the GC on the welding shop. Project complete
- Organizing metal shear install with electrician and equipment mover for September 18th install.
- Working on Centegix pre-planning of the crisis alert badge install throughout the facility.
- Clay and Jon to attend the PTC strength finders' class on 9/15/25.
- Capital improvement meeting laying out the framework for ADPC and future projects.
- Sound panel project for welding under first design concept.
- Campus wayfinding signage in design phase and updates to come.
- Jason meet with Jim Fairbanks last week to discuss boundary's for easement area for the city crews and residents, so that PTC can have a chain link fence installed around the north and east boundary of the campus.

Paperclips

August 2025

Friday

August 29, 2025

Vol. 132 - No. 234
poncacitynews.com

Schooner Car Club makes donation to PTC for future car lovers

By **EVERETT Brazil, III**
everett@poncacitynews.com

A dilapidated barn swings open into a treasure trove excitement. Inside is not jewels or precious metals, but a classic Ford Model A. It was once one of the most popular cars on the road, far before highways were built across the United States.

The owner of that Ford may have remodeled it, and drives it down city streets in a small town in Western Oklahoma, a passenger enjoying a ride in what was once a leading car out for a drive, imagining, dreaming of what it would have been like to have seen a small town in western Oklahoma when Model Ts and Model As were all over the community.

The Schooners Car Club in Kay County helps keep that love of classic cars alive, through supporting the Pioneer Technology Center (PTC) Automotive Service Technology Center Program in an effort to help a new generation learn to not only repair cars in a garage, but also continue a

deep love of the classics and keep them on the road.

The organization made a donation to PTC Tuesday, Aug. 26.

"We do Cruising Grand the first Friday night in June, and the car show the next day," said participant and volunteer Carol Purdy, adding that

the car show is at Lake Ponca that Saturday.

"The money we make from our sponsors allows us to give a portion to the PTC automotive program," she said. "They make a 'wish list,' and fill as much as we can, using the money we earned."

The organization helps the

program to develop new generations of mechanics and keep vehicles on the road.

"We decided to donate to PTC because they have an outstanding program dedicated to helping younger generations work on cars and trucks and maintain older generations of vehicles," Purdy said.



THE KAY County Schooners Car Club recently made a donation to the automotive program at Pioneer Technology Center, helping with their 'Wish List' of items they need for the center, which also helps younger generation fall in love with classic cars. (Photo Provided)

News

Thursday, August 21, 2025 -- Page 3
 THE TONKAWA NEWS • Tonkawa, Oklahoma

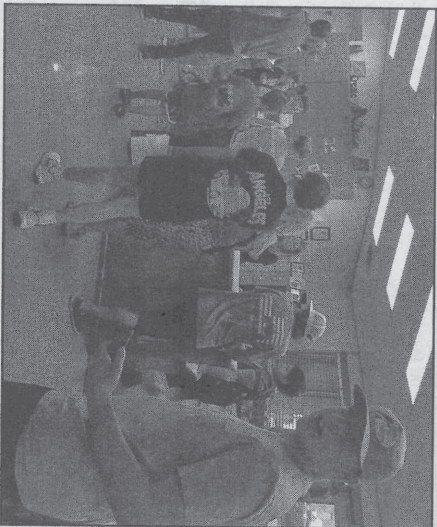
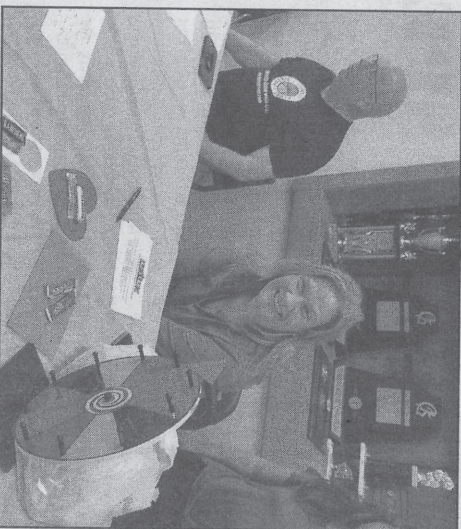
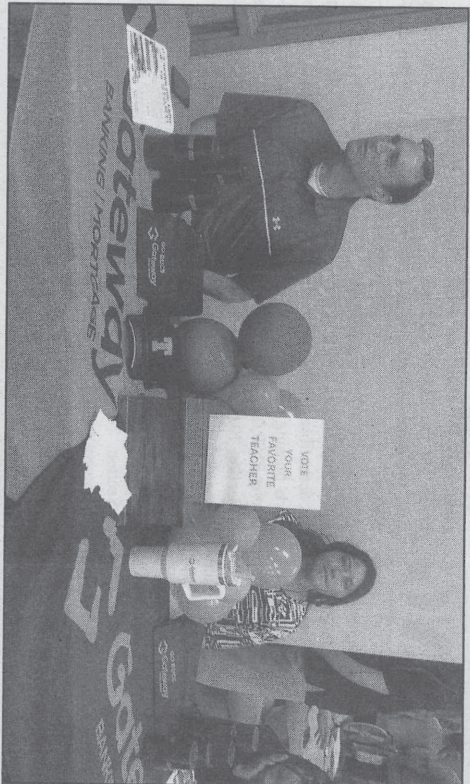
Meet the Teacher was held Tuesday August 12th

The Tonkawa Public Schools Mid-High High school common areas and building was packed Tuesday for the annual "Meet the Teacher" event. Coordinator for the event was principal Joey Reinart.

The purpose of the event is to give our students a boost in a positive direction. By attending the event they will be familiar with where their classes meet, know their teacher, and have their schedule ahead of time reducing anxiety and making for a more positive start to a new school year.

Teachers were available in their classrooms to greet parents and students as well as guests, answer questions and share expectations and plans for the coming school year. Many local and county organizations, businesses, and service industries had representatives present to answer questions and provide handouts and goodies to kids and parents.

Those participating included the Tonkawa Chamber of Commerce, Tonkawa Police Department, Fire Department, and Library, Pioneer Technology Center, Gateway First Bank, Tonkawa Tribe, Kay County Health Department, Northern Oklahoma Youth Center, Cowboy Diving Academy, Blubaugh Insurance, TSET Healthy Living, and representatives from Saint



Joseph's Catholic Church, Baptist Church, Methodist Church, Christian Life Church, and the First Baptist Church. Staff Members were available in the office to hand out

schedules, enroll students, and assist with any last minute needs before the first day of school on August 14th. Mr. Reinart would like to thank everyone who participated, and your support of our students and school are greatly appreciated.

(Photos provided courtesy of Dawn Huf)

Friday

August 15, 2025

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poncacitynews.com



THE FIRST meeting for the newest Leadership Ponca City class, Class 39, was held at Pioneer Technology Center (PTC) on Wednesday, Aug. 13. The class will go through 10 months worth of sessions that include looks into Ponca City's history, arts and culture, nonprofits, education, industry, and all levels of government. (Photo by Calley Lamar)

Leadership Class 39 assembles for first meeting

By **CALLEY LAMAR**
calley@poncacitynews.com

The 39th Leadership Ponca City Class came together for their first meeting at Pioneer Technology Center (PTC) on Wednesday, Aug. 13. The Leadership Ponca City program is one of the longest running initiatives offered by the Ponca City Area Chamber of Commerce.

The program got its start in the mid-1980s to address the lack of a structured program to prepare the next wave of community leaders.

Two similar programs existed in Oklahoma City and Tulsa, and through the efforts of local insurance executive Charlie Hollar, Ponca City became home to the third longest-running leadership program in Oklahoma.

In 1987, Hollar called on Larry Bittman to build the first Leadership Ponca City program from scratch. Lead-

ership Ponca City Class 1 met in the basement of the Ponca City Library. At that time, all sessions were held in the basement of the library without tours and site visits, and speakers would come to the class instead of the other way around.

In the present, the Leadership Ponca City program gathers together 24-25 individuals from different backgrounds for 10 months worth of monthly sessions that include looks into Ponca City's history, arts and culture, nonprofits, education, industry, and all levels of government.

All of this culminates in a graduation ceremony, and a class project that is put together based on the information that the class has accumulated throughout their time in the program.

The 39th Leadership Ponca City Class was intro-

duced during the session on Wednesday, and the following people are a part of the class:

Ashley Adams - Grand Mental Health
Bethany Avila - Skyway CDJR of Ponca City
Cortney Burns - The Opportunity Center
Dalton Cloud - HRI Roofing & Post Frame
Blake Connelly - Phillips 66 - Ponca City Refinery
Katilynn Cowan - Hospice of North Central Oklahoma
Larin Davis - Ponca City Public Schools
Jimmy Farmer - Team Radio Marketing Group
Ian Freeman - Pioneer Technology Center
Spencer Grace - Spencer Grace for State House 2026
Seth Hammock - The Alley
Aletha Kearney - City National Bank & Trust
Alexis Kirk - Equity Bank
Sarah Martin - Northwestern Oklahoma State Univer-

sity

Justin Mathews - Paws on the Pavement

Kisha Oakes - Security Title Jerome Orange - Stollhand-Wells Group

Scott Richardson - City of Ponca City

Edward Schultz - Ponca City Fire Department

Andrew Simmons - Next 1 Up

Edgar Tafolla - Phillips 66 - Ponca City Refinery

Hunter Vap - Titan Title & Closing

Manny Vazquez - First National Bank of Oklahoma

Tim Williams - University Center at Ponca City

Abby Wilton - Winterrowd-Talley Architects

The 39th Leadership Ponca City class will have their retreat toward the end of the month, this event serving as a means for fostering team building and reflection.

THE FAIRFAX CHIEF
FAIRFAX, OKLAHOMA

LEGAL

FIRST PUBLICATION

Pioneer Technology Center offers career and technical education training opportunities without regard of sex, race, color, national origin, disability, age, or any other characteristic protected by law, and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admissions and employment. Training is available in the areas of: Architecture & Construction, Business, Management & Administration, Health Science, Hospitality & Tourism, Human Services, Information Technology, Manufacturing, Science, Technology, Engineering, Mathematics, Transportation, Distribution & Logistics, Education, Law, Public Safety & Corrections. All individuals wishing to enroll in a full-time training program must provide evidence satisfying the program minimum academic requirements or undergo a free assessment to evaluate his/her skill level in the areas of reading, mathematics, and writing. The assessment process may also include an interest inventory. For inquiries concerning the application of this policy contact either Wendy Burg, WendyB@pioneertech.edu (580) 718-4308 or Kellie Johnson, KellieJ@pioneertech.edu (580) 718-4224, Compliance Officers/Title IX Coordinators, or Carol Lynes, CarolL@pioneertech.edu (580) 718-4298, 504/ADA Coordinator, or email compliance@pioneertech.edu. PTC Compliance Officers/Title IX Coordinators and 504/ADA Coordinator's mailing address is 2101 N. Ash, Ponca City, OK, 74601.

LEGAL

FIRST PUBLICATION

Pioneer Technology Center

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords adult students and guardians of minor students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student's education records within 45 days of Pioneer Technology Center receiving a request for access.

A student should submit to the registrar, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The Pioneer Technology Center official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Pioneer Technology Center, the official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of

the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask Pioneer Technology Center to amend a record should write the Pioneer Technology Center official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If Pioneer Technology Center decides not to amend the record as requested, Pioneer Technology Center will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to provide written consent before Pioneer Technology Center discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Pioneer Technology Center discloses edu-

cation records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by Pioneer Technology Center in an administrative, supervisory, academic or research role or support staff position (including law enforcement unit personnel and health staff); a person or company with whom Pioneer Technology Center has contracted as its agent to provide a service instead of using Pioneer Technology Center employ-

ees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; or other educational institutions in which the student is currently enrolled.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities to Pioneer Technology Center.

Upon request, Pioneer Technology Center also discloses education records without consent to officials of another school in

which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Pioneer Technology Center to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

Directory information may be released without student notification. Directory information at Pioneer Technology Center includes

- The student's name;
- The student's class designation (i.e., first grade, tenth grade, etc.);
- The student's extracurricular participation;
- The student's achievement awards or honors;
- The student's weight and height if a member of an athletic team;
- The student's photograph; and
- The school or school district the student attended before the student enrolled in this school district.

Tuesday

August 12, 2025

Vol. 132 - No. 221
poncacitynews.com

“Get Your Nickles Worth” event held at PTC

By CALLEY LAMAR
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The Po-Hi Alumni Hall of Fame held a special event on Friday, Aug. 8 from 6:30 pm to 8 pm at Pioneer Technol-

ogy Center (PTC). The special guest speaker for the event was Ponca City native and former US Senator, Don Nickles.

Don Nickles graduated from

Po-Hi with the Class of 1967, and was elected to the US Senate in 1981 at the age of 31. He served in that role from 1981 to 2005 in various positions such as Assistant Majority Leader, Chariman of the Senate Budget Committee, and senior member of the Finance and Energy Committees.

Nickles is the chairman and CEO of The Nickles Group, a lobbying firm that he founded in 2005. The Nickles Group oversees government relations and consulting practices, and also provides strategic advise on a range of policy issues.

This event, called “Get Your Nickles Worth” saw Nickles discuss his years in Ponca City, and the path toward his political career with emcee for the evening, Larry Murphy.

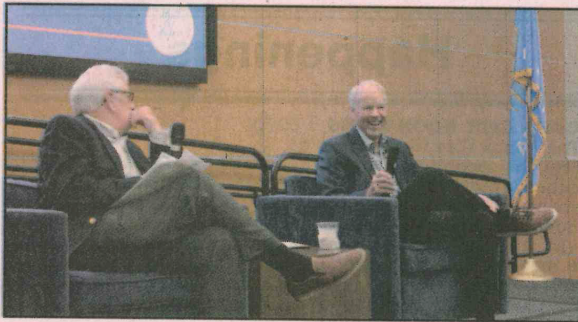
The event also saw Ponca City Mayor Kelsey Wagner presenting a proclamation

declaring Aug. 8, 2025 as “Thank You Don Nickles Day.” The follow is the excerpt from that proclamation:

“Whereas, Donald Lee “Don” Nickles, was born in Ponca City, Oklahoma, in 1948; attended Ponca City public schools and graduated from Ponca City High School in 1967; and

Whereas, Don married Linda Lou Morrison, also a member of the Po-Hi Class of 1967, and they worked their way through Oklahoma State University by running their own janitorial service; and

Whereas, Don graduated from OSU in 1971 with a Bachelor of Arts Degree in Business Administration; served in the National Guard from 1970 to 1976; and then joined and became vice pres-



THE PO-HI Alumni Hall of Fame hosted a special event titled “Get Your Nickles Worth” featuring Class of 1967 graduate and former US Senator Don Nickles (right). Emcee for the evening was Larry Murphy (left). (Photo by Calley Lamar)

(See NICKLES, Page 2)

Nickles...

Con't from Front Page

ident and general manager of the family business Nickles Industrial Manufacturing Corporation; and

Whereas, Nickles served in the Oklahoma Senate from 1979 to 1980 and in the United States Senate from 1981 to 2004; and

Whereas, Nickles chaired the National Republican Senatorial Committee, Republican Policy Committee, and Budget Committee; served on the Senate Finance Committee, Energy and Natural Resources Committee, Rules and Administration Committee; and served as the Republican Majority Whip; and

Whereas, Nickles worked to establish a balanced federal budget, reduce federal regulations, reform the Internal Revenue Service, and secure the Congressional Accountability Act of 1995; introduced bills that became the National Maximum Speed Limit Repeal Act, the International Religious Freedom Act of 1998, and the Child Citizenship Act of 2000; as well as wrote legislation creating the Winding Stair National Recreation and Wilderness Area in southeastern Oklahoma, coauthored the bill to establish the Oklahoma City Bombing Memorial, and facilitated the authorization of the Fort Sill National Cemetery; and

Whereas, Don was inducted into the Ponca City High School Alumni Hall of fame in 2017; and

Whereas, it is fitting and

proper to celebrate a statesman that has served his country well.

Now, therefore, I, Kelsey Wagner, Mayor of the City of Ponca City, do hereby proclaim this day, August 8, 2025 as

THANK YOU DON NICKLES DAY

And we honor and commend Don Nickles for his extraordinary life of leadership, service and dedication to the ideals of public duty, business excellence and civic responsibility. His legacy stands as testament to what one can achieve through vision, integrity and unwavering commitment to the greater good.

In Witness Whereof, I have hereunto set my hand and caused the great Seal of the City of Ponca City to be affixed this 8th day of August 2025.”

A special presentation was made following the talk with Nickles, wherein he was presented with an American flag, and an Oklahoma flag.

The event also saw a presentation for the Hall of Fame Scholarship winners. The event itself serving to aid in the Hall of Fame endowment fund.

The next event for the Po-Hi Alumni Hall of Fame will be their banquet on Thursday, Sept. 25 at 6 pm in the Carolyn Renfro Event Center. Tickets are on sale now, and an be purchased at the Ponca City Public Schools (PCPS) Administration building located at 613 E. Grand Avenue.

PIONEER TECH TRAINING THE FUTURE WORKFORCE

Pioneer Technology Center (PTC) continues to fulfill its vision of being “the preferred and most trusted resource for workforce and business” by equipping students and local industries with the skills and support they need to succeed. Established in 1973, PTC has become a cornerstone of career and technical education in north-central Oklahoma, serving around 500 full- and part-time students each year.

With flexible scheduling and a wide range of career training options, Pioneer Tech is ideal for high school juniors and seniors as well as adults looking to start a new career or upgrade their skills. Most programs prepare students to enter the workforce in less than two years through hands-on instruction in small class settings. Programs include everything from Health Careers and Construction Technology to Biomedical Sciences, Cosmetology, Information Technology, Welding, Firefighter/EMT and more.

To further prepare students for real-world employment, Pioneer Tech utilizes the WorkKeys assessment to evaluate essential skills in problem-solving,

applied math, and information literacy—core competencies that today’s employers’ value. High school students within the district attend tuition-free and receive free transportation, while adults can enroll full- or part-time with access to financial aid and scholarships.

The commitment to workforce development extends beyond the classroom. Pioneer Tech’s Business and Industry Services (BIS) team partners with local businesses to strengthen leadership, safety, and operational effectiveness. Services include Adult Training and Development, Safety Training, Entrepreneurial Services, Marketing Solutions, Government Contracting Assistance, and a Certified Business Incubator that nurtures startup companies in service, light manufacturing, and wholesale sectors.

With over 300 online training opportunities and a wide array of short-term and on-site classes, Pioneer Tech is leading the way in workforce readiness and business support.

To learn more, call 580-762-8336 or visit pioneertech.edu.

Saturday

August 9, 2025

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poncacitynews.com



PIONEER TECHNOLOGY Center (PTC) held their "Back 2 School" event on Thursday, Aug. 7 from 3 pm to 6 pm. This event provided students the opportunity to meet their instructors and explore classrooms and facilities at the campus, as well as taking care of enrollment fees, and receive important information for the start of school. A total of 320 students and parents attended the event, and helped to ensure that those students were fully prepared and ready to begin their training with these programs. (Photos by Calley Lamar)

Saturday

August 9, 2025

Vol. 132 - No. 220
poncacitynews.com

Sunny Creek brings new vendors at Grand Opening

By EVERETT BRAZIL, III
everett@poncacitynews.com

Sunny Creek winds its way through the countryside, a stream of water that brings a joy to many rural kids. Cane poles in hand on a hot summer afternoon, they are looking for a little fun in the shade, a chance to take a fish home later that evening. They are sitting on the banks, enjoying the escape from the summer sun and even if they don't actually take that fish home, it was an afternoon of fun and camaraderie along Sunny Creek.

Underneath another sun, a herd of American Bison graze quietly in a pasture, much like they did more than a century ago, the large bison herds that once owned the Great Plains. At one point they numbered into the thousands, even millions, galloping the prairie grasses of North America. Though they once nearly reached extinction, they are back in great numbers, and now quietly rest on bison ranches across those same prairies. For those who didn't experience the majestic animals in their prime decades ago, their meat is now available on store shelves, even in Ponca City for those who want a new meat they may have never eaten.

Many stores and delis stock seafood from the ocean, the Atlantic and Pacific, crab and lobster, tilapia, as well as shrimp harvested from the Gulf of Mexico, but some stores have seafood grown in the landlocked state of Oklahoma, offering new options, even if it's not from the sea. A new farm in Oklahoma is changing that, as they are bringing the first Oklahoma seafood options home to Ponca City, yet another locally-produced choice for consumers hungry for something fresh and new.

Andy and Micah Chapman are owners of Pansies and Prawns, Guthrie, and Brian Hineman of Natures Comeback Bison Ranch, Nowata, will soon be selling

their natural products at Sunny Creek Trading Post, thanks to a new freezer Elizabeth Threlkeld received through a grant that allowed her to expand with new vendors.

The farm hub celebrated their grand opening Monday, July 21.

"Since the beginning of the entire journey, the support of the community has been overwhelming, and the ribbon cutting was no different," Threlkeld said.

The hallway outside Sunny Creek can be busy at Central, with activity from the numerous businesses throughout the five floors of the building. A small room at the back of the office reveals a different, tranquil scene, that of a courtyard looking toward the north, a sea of green from grass, flowers and trees to bring a level of calm to those in the building. Partially blocking the window is a refrigerator filled with homegrown eggs from homegrown chicken, even quail, as well as produce picked from someone's garden in the backyard.

July 18, they added new feature, that of that freezer, one that not only complements the refrigerator, but also too sell that homegrown meat for public hungry for finally finding something healthy to eat.

Getting a new freezer for the meat projects began last year, with the Healthy Food Finance Grant, along with the Phase One, and Phase Two, of a Ponca City Development Authority (PCDA) program to promote businesses at home in Ponca City, as well as the Oklahoma Department of Agriculture, Food and Forestry (ODAFF).

Phase One of PCDA's program allowed Sunny Creek to receive their business location at City Central.

Kat Long is the Small Business and Information Coordinator for PCDA and helped Sunny Creek move to the business it is today. Phase One was applying

for a pitch for a local business opportunity.

"It is a called Phase Two because Sunny Creek had competed in the business plan pitch in 2024, and they came in second, and they received six months free rented," Long said.

Part of Phase Two also included obtaining a loan from a local bank, which could include a line of credit, or a business expansion loan itself, Long said.

Sunny Creek turned to RCB Bank for the loan, with PCDA backing the loan with a \$10,000 certificate of deposit, or CD. Though not a large amount of funding, it would add to the loan to expand business operations.

PCDA won't offer the \$10,000 to simply any entity unless it is guaranteed.

"Because it was a grant, it was approved by the board," Long said. "We proceeded with RCB Bank, who fulfilled the loan, and we approved the CD."

The loan was reimbursed by the Oklahoma Department of Agriculture, Food and Forestry (ODAFF).

"Once we got the equipment, we sent in an invoice and documentation to ODAFF, and they reimbursed us the money," Threlkeld said. "In the end, ODAFF paid for everything, minus the interest in the bank loan."

The refrigerator itself isn't overly new, as they received it in May, and chills perishable products like eggs, and not just chicken eggs but also quail eggs, as well as produce like cucumbers and eggplants. The freezer is more for frozen food that can be kept chilled for a longer shelf life, ranging from beef and pork as well as chicken and lamb.

It benefits not only producers already selling their food at Sunny Creek, but also adds new ones hoping to reach out to a public hoping for healthier options.

"This gives customers a lot more selections, not only the type of meat we already carry, but different types of meat we don't carry, and we can supplement income for three new producers we haven't offered in our stores, but we now have every section a grocery store offers, except for dairy," Threlkeld said.

Both had their own way of getting into producing something different and providing it to the public.

"We bought a failed marijuana facility, and we had a whole bunch of slabs and metal buildings, and my husband has always been interested in hydroponics and aquaponics, and he saw a YouTube video and after he watched the video, he connected with the University of Kentucky, who had done a lot of research on how to raise prawns in tanks," Micah Chapman said.

Hineman and his wife started out raising cattle in Puxxetowny, Penn.



SUNNY CREEK Trading Post recently received a grant that allowed them to purchase a new freezer, which brings more fresh food options to Kay County, including bison meat and Oklahoma raised seafood. They unveiled the freezer at their Grand Opening July 21. (Photo by Calley Lamar.)

(See SUNNY, Page 2)

Sunny Creek

Con't from Page 1

"We inherited my grandmother's ranch that had been in the family for over 100 years. At that point beef was not getting a good return," he recalled. "We were in Florida and saw a bison ranch. I thought that might be a niche opportunity."

Many compare prawns with shrimp, but there are some differences, in that their prawns are grown in fresh water, while shrimp thrive in saltwater.

"We buy post-larva prawn and get them from Florida, and they never lived in the ocean," Chapman said, adding that they are microscopic but will grow to a much larger size before harvesting. "We get them in 20,000-30,000 count."

The cooked product also has differences.

"Prawns are more sweet, and the texture of the meat is more like a lobster," she said. "The shrimp is never going to get as large as a prawn is going to be."

They also can tolerate more water bodies.

"Prawns can be saltwater or freshwater, but we do freshwater," she said.

Likewise, the American Bison is part of the same bovine family as beef cattle, but there are differences.

"The meat is better than beef, and it is much healthier for you," Hineman said. "All our animals are grass fed and grass finished, they don't get grain at all, so it is high in omega fats, which is the healthiest fat for you."

He added that they only graze on native prairie pasture.

Both businesses are eager to work with SCTP and have their products on the shelves and family table.

"Threlkeld reached out to us and asked if we would be interested in her farmer's market, and we're always looking for ways to market our bison," Hineman said. "You have to go there and see their products. It is made by people who care about what they make, and they want you to get the most out of the products."

The Chapmans are also excited to work with the farm hub.

"She is super excited, very motivated, she's worked really well with me as a vendor," she said.

Receiving the grant for the new freezer, as well as an increase of vendors, now nearing 60, has helped Sunny Creek reach the community with more options for a better way to live, at home in Kay County.

"One of our main purposes for doing what we do is to support our local food producers, meaning we can supply even more of them, so it is an exciting time for the message of Sunny Creek we have," Threlkeld said.

Sunny Creek Trading Post is located on the main floor of City Central, 400 E. Central Ave. Hours are 10 a.m. - 6 p.m. Monday - Friday. For more information, visit their Facebook page or www.sunnycreektradingpost.com.

The Newkirk Herald Journal

Thursday, August 7, 2025 • PAGE 8

PTC students explore automotive mechanics

Press Release

Pioneer Technology Center recently hosted the Summer Horsepower Academy, giving students a fun and hands-on look into the world of vehicle mechanics. The four-day academy focused on everything from how engines work to how to rotate tires.

Students worked directly with real vehicle parts and learned about engine systems, tools, and safety. Brett Haas, instructor from PTC's Automotive Service Technology program, guided students through each activity and helped them understand how cars and trucks operate.



Pioneer Technology Center Horsepower Academy students from left: Gunner Trester (Arkansas City), Reed Farmer (Ponca City), Aiden Iverson (Ponca City), Camela Hobbs (Newkirk), Kenna Fitzpatrick (Ponca City), Mason Snow (Ponca City), Bryson Carter (Ponca City), and Mason Stearman (Ponca City). (Courtesy photo)

LEGAL

Pioneer Technology Center

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords adult students and guardians of minor students certain rights with respect to their education records. These rights include:

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Pioneer Technology Center discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by Pioneer Technology Center in an administrative, supervisory, academic or research role or support staff position (including law enforcement unit personnel and health staff); a person or company with whom Pioneer Technology Center has contracted as its agent to provide a service instead of using Pioneer Technology Center employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; or other educational institutions in which the student is currently enrolled.

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(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Pioneer Technology Center to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-8520

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LEGAL

Pioneer Technology Center offers career and technical education training opportunities without regard to sex, race, color, national origin, disability, age, or any other characteristic protected by law, and prohibits sex discrimination in any education program or activity that operates, as required by Title IX and its regulations, including in admissions and employment. Training is available in the areas of Architecture & Construction; Business, Management & Administration; Health Science; Hospitality & Tourism; Human Services; Information Technology; Manufacturing; Science, Technology, Engineering & Mathematics; Transportation, Distribution & Logistics, Education; Law, Public Safety & Corrections. All individuals wishing to enroll in a full-time training program must provide evidence satisfying the program minimum academic requirements or undergo a free assessment to evaluate his/her skill level in the areas of reading, mathematics, and writing. The assessment process may also include an interest inventory. For inquiries concerning the application of this policy contact either Wendy Burg, WendB@pioneerotech.edu (580) 718-4308 or Kellie Johnson, KellieJ@pioneerotech.edu (580) 718-4224, Compliance Officers/Title IX Coordinators, or Carol Lynes, CarolL@pioneerotech.edu (580) 718-4298, 504/ADA Coordinator, or email compliance@pioneerotech.edu. PTC Compliance Officers/Title IX Coordinators and 504/ADA Coordinator's mailing address is 2101 N. Ash, Ponca City, OK, 74601.

PUBLIC NOTICE

(Published in the Tonkawa News August 7, 2025)

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(Published in the Tonkawa News August 7, 2025)

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Wednesday, August 6, 2025



Photo Submitted

Pictured above, Students attending the academy represented a variety of local schools. Pictured left to right John Brien (Ponca City), Brace Glover (Marland), Kasen Lesser (Burbank), Rusty Tabor (Blackwell), instructor Cody Tabor, Aiden Iverson (Ponca City), and Phoenix Pritchett (Tonkawa).

Construction Academy at Pioneer Tech

Hammers were swinging and ideas were taking shape at Pioneer Technology Center (PTC) as middle and high school students took part in a week-long Construction Academy. The immersive experience introduced students to the world of construction, giving them hands-on exposure to architectural design, blueprint reading, and woodworking.

Under the guidance of instructor Cody Tabor, participants didn't just learn; they built. From day one, students rolled up their sleeves and got to work creating individual wooden projects they proudly carried home at week's end.

"This wasn't just about building projects, it was about building confidence and exploring career possibilities," said Tabor. "Many of these students had never worked with tools before, but they left feeling capable and accomplished."

See *PTC* page 3

PTC

Continued from page 1

The Construction Academy is just one-way Pioneer Tech is helping students explore skilled trades early. For those interested in continuing their training, the

Construction Technology program at PTC provides a strong foundation for future careers in the industry.

Learn more about Pioneer Tech's programs by visiting www.pioneertech.edu or calling 580-762-8336.

Legals 0001

PUBLISHED IN THE
PONCA CITY NEWS ON
AUGUST 2, 2025

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PAGE 12 - THE PONCA CITY NEWS, SATURDAY, AUGUST 2, 2025

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S & COMMUNITY

Students explore automotive mechanics at Pioneer Tech's Summer Horsepower Academy

Ponca City, OK — Pioneer Technology Center (PTC) recently hosted the Summer Horsepower Academy, giving students a fun and hands-on look into the world of vehicle mechanics. The four-day academy focused on everything from how engines work to how to rotate tires.

Students worked directly with real vehicle parts and learned about engine systems, tools, and safety. Brett Haas, instructor from PTC's Automotive Service Technology program, guided students through each activity and helped them understand how cars and trucks operate.

The Horsepower Academy



SESSION PARTICIPANTS: L-R: Gunner Trester (Arkansas City), Reed Farmer (Ponca City), Aiden Iverson (Ponca City), Camela Hobbs (Newkirk), Kenna Fitzpatrick (Ponca City), Mason Snow (Ponca City), Bryson Carter (Ponca City), and Mason Stearman (Ponca City)

gave students the chance to explore careers in the auto industry while building confi-

dence and hands-on skills. For more information about Pioneer Tech's Automotive Service

Technology program, visit www.pioneertech.edu or call 580-762-8336.



NOW ENROLLING

MEDICAL SERVICES (Adults & High School)

Contact Student Services at 580.718.4234

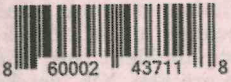
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Saturday

August 2, 2025

Vol. 132 - No. 215
poncacitynews.com



AN OPEN house was held at the Harvest Hall, located at 201 N. 2nd Street, on Thursday, July 31 from 11 am to 1 pm to welcome Derion Schieber to the Community Health Foundation. Schieber is the new executive director with Community Health Foundation, replacing Kelli Northcutt, who had served in the role since 2018. Pictured from left to right are Molly Kyler, Meredith Shepard, Derion Schieber, Amy Wilcox, and Kelli Northcutt. (Photo by Calley Lamar)

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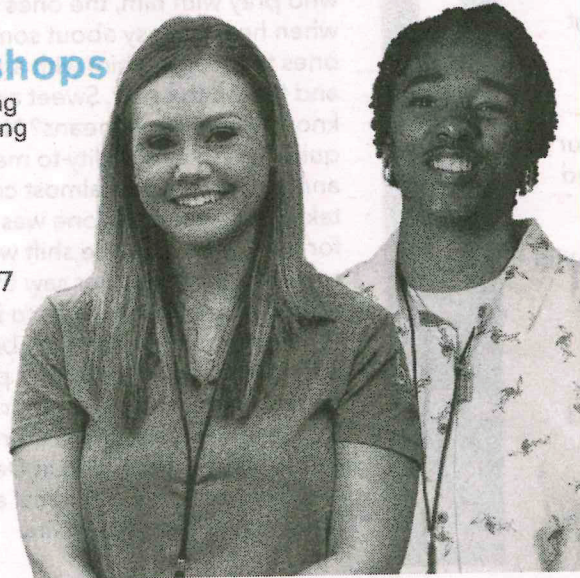
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28 AUGUST 2025

PONCA CITY MONTHLY

PIONEER TECH

Adult Training & Development | Sept. - Dec. 2025 | pioneertech.edu

Sweet Treats

AT OSAGE DONUT SHOP



Enrollment
Begins Aug. 11



Enrolling Aug. 11 for Fall Adult Short-term Classes at Pioneer Tech

pioneertech.edu



BUSINESS SERVICES

Started in the Government Marketplace

Th 11 am - 1 pm FREE
 A firm ready to take its first steps into the government marketplace? This course is designed to be your guide. Learn how to do research to pinpoint the right target agencies and codes and product service codes to get yourself off to a fast start as a contractor. Your startup will be ready to tackle the marketplace and become a sought-after contractor in no time.

Research for Small Businesses to Big Buyers

Th 11 am - 1 pm FREE
 Find out techniques for small business owners in market to obtain the critical information needed to support selling to the largest buyers. This training includes a discussion on how to do business with large corporations and prime contractors, state agencies, as well as the U.S. Federal Government (the best buyer).

How to Meet Your Government Buyer

Th 11 am - 1 pm FREE
 How to develop an effective marketing strategy to pursue government buyers.

Introduction to Government Small Business Certifications

Th 11 am - 1 pm FREE
 This is a must-have for anyone seeking to maximize their potential in the government marketplace. Gain a new understanding of small business certifications, key definitions, requirements, rules, and more. Learn to navigate the complexities of federal certification programs and gain insights into state and local certifications and resources.

Sign up Your SAM.gov

No-Cost, One-on-One Consulting
 By appointment only, call (580) 718-4261 for basics of navigating the website, uploading validating documents and troubleshooting some of the more frequent user issues face when attempting to register their business. Your one-on-one today with Dawn Brakey, Procurement Specialist.

COOKING CLASSES

Skills - Master Class - NEW!

W 6-9 pm \$39
 This course introduces participants to the fundamental knowledge needed to use kitchen knives safely and effectively. This class will equip you with confidence in handling and maintaining them and executing basic cutting techniques for food preparation.

Basic Master Class - NEW!

W 6-9 pm \$39
 Be the heart of many dishes, adding depth, texture and flavor. This foundational course introduces participants to the techniques and ingredients behind classic and modern dishes through hands-on practice, students will learn to prepare sauces using a variety of techniques.

Espresso Basics - AT THE PERK!

Th 6-9 pm \$55
 In the world of coffee, designed for beginners who are eager to learn the fundamentals of coffee preparation. Over the course of two hours, participants will explore the art and science of coffee and mastering essential skills that will set the stage for a wonderful coffee experience. *CLASS WILL BE HELD PERK- 415 N. 14th, Ponca City

Between Cookie Decorating

Th 6-8 pm \$39
 Better than candy at Halloween? COOKIES! Come learn the techniques of cookie decorating in this spooky sweet creation.

Get Treats: A Donut Journey!

Monday Donut Shop - NEW!
 T 6-9 pm \$55
 This fun donut-making class starts with a behind-the-

COOKING CLASSES

Holiday Appetizers

12/10 W 6-9 pm \$39
 Get party-ready with this fun and festive culinary class focused on creating holiday appetizers. Designed for home cooks and food enthusiasts, this hands-on session covers quick, elegant, and crowd-pleasing starters; perfect for entertaining.

EARLY CARE & EDUCATION

Intro to Sign Language

10/2-11/18 T/Th 6-8 pm \$115
 NO CLASS 10/14 and 10/16

Life and Social Skills for Independence - Digital Safety - NEW!

10/2-10/30 Th 5-7 pm \$35
 This comprehensive class is designed to empower young adults with mild disabilities to navigate daily life with confidence. Focused on essential skills for independent living, students explore digital safety, and using technology responsibly and securely. In addition, learn relationship-building skills to enhance social interactions and develop meaningful connections. Through engaging activities and practical instruction, students will gain the tools they need to thrive socially and safely in their communities.

FINANCE

Forming an LLC - VIA ZOOM

8/25 M 5:30-9:30 pm \$45
 Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability.

Drafting Your Own Will - VIA ZOOM

9/29 M 5:30 - 9:30 pm \$45
 Almost everyone can benefit from having a last Will and Testament. But going to a law firm to have a will drawn up can be expensive! The first half of this course will provide you with the detailed knowledge of what wills do, whether or not you need one, and how to make sure your will survives a legal challenge. The instructor also teaches how to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course, students will have the opportunity to draft their will with the instructor available for questions during the drafting process.

Trusting Trusts for Your Estate Plan - VIA ZOOM

10/27 M 5-9:30 pm \$45
 If you own a home, car, or other titled assets, a trust may benefit you. But what kind do you need? Can it be changed? What about taxes? This course covers the basics of trusts—how they work, their benefits, and common types. Led by an experienced attorney, you'll get clear answers and practical insights into this key part of estate planning.

Landlord/Tenant Law - VIA ZOOM

11/17 M 5:30pm - 9:30 pm \$45
 With millions renting across the U.S., understanding landlord and tenant rights is more important than ever. Taught by a lawyer and property manager, this class covers Oklahoma's Landlord Tenant Act, key lease terms, the eviction process, and tips for maintaining positive landlord-tenant relationships.

HEALTH & WELLNESS

Dental Assisting

8/22-12/12 T/F 8 am - 2 pm \$799
 Perfect for those needing knowledge and skills necessary to assist dentists in the delivery of dental care. Students will learn the fundamentals of dental assisting, including patient communication, radiography, and dental procedures. The course covers the skills and techniques required to perform a variety of dental assisting tasks, including taking radiographs, preparing patients for treatment, and assisting dentists with various procedures. NO CLASS 10/17 or 11/24-28

CMA - Advanced Blood Glucose

12/10-12/12 W-Th-F 8:30 am - 4:30 pm \$155
 Cost does not include test fee.

CMA Continuing Ed

12/5 F 8 am - 4:30 pm \$45

CNA-Long Term Care Nurse Aide

HEALTH & WELLNESS

Basic Self Defense - Provided by Combat Syndicate - NEW!

9/10-12/17 W 7:30-9 pm \$115
 Empower yourself with essential self-defense skills in this 13-week course. Perfect for beginners, it offers a supportive space to build confidence, awareness, and practical techniques like strikes, escapes, and situational awareness. Gain valuable skills to feel safer and more prepared in everyday life. *NO CLASS 11/26

SPECIAL INTEREST/CRAFTS

Glow Art - (Cactus Scene) - NEW!

9/30 T 6-9 pm \$35
 Discover the vibrant world of neon art in this immersive class! Create a stunning painting of a cactus desert scene, illuminated under black light using luminous neon paints. Through guided instruction, discover techniques for blending colors, capturing the desert landscape, and applying neon effects that pop in the dark. No prior painting experience necessary—just bring your creativity and enthusiasm for a fun, glowing artistic experience! Perfect for art enthusiasts and those looking to explore the exciting realm of black light art.

Guitar 101

9/8-11/17 M 6-7:30 pm \$125
 Welcome to the world of guitar playing! In this beginner-friendly course, you'll learn the fundamental skills and techniques needed to play the guitar. Discover the basics of guitar playing, from holding the instrument to playing simple chords, scales, and melodies. *Students need to bring own acoustic guitar (electric is fine too but will need to bring amp. If you do not have a guitar, the instructor has some guitars that can be borrowed during class time only. *NO CLASS 10/20

Family Tree - Genealogy

10/23-11/6 Th 3-6 pm \$39
 Learn the basics of genealogy research, focusing on resources that are free. This class will cover setting a research goal, learning about sources available, organizing documents, building a tree and proving connections, and using AI and other tools to help in research. *Students should have basic computer skills.

"Barns and Birdhouses" Quilting - NEW!

8/28-10/9 Th 6-9 pm \$85
 Make barn and birdhouse quilt blocks. Students will be making both pieced and appliqued blocks. Fabrics: red, brown, gray and blue will be very useful. *Call 580-718-4296 for Supply List

Acrylic Painting "Highland Cow" - NEW!

10/21 T 6-9 pm \$35
 Paint the charm of Highland cows in this fun acrylic class for all skill levels! Learn step-by-step how to capture their shaggy coats, expressive eyes, and unique character using vibrant acrylic techniques. Explore texture, depth, color blending, and brushwork in a relaxed, creative setting—no experience needed!

Watercolor 101 - Claude Monet's "Water Lilies" - NEW!

11/13 Th 6-9 pm \$35
 Explore the beauty of Monet's Water Lilies in this relaxing watercolor class for all skill levels. Learn to blend colors, create reflections, and capture the peaceful essence of his work through guided demos and hands-on practice. Unleash your creativity and bring Monet's serene pond scenes to life!

Resin Art - Cutting Board

11/3-11/10 M 6-8 pm \$45
 A resin cutting board is a useful kitchen tool and can also serve as a piece of décor. Learn to decorate a cutting board with resin for home or a gift.

Resin Word Art (HOME)

10/23-10/30 Th 6-7:30 pm \$45
 Students will learn how to mix and apply epoxy resin, add color, texture, and pour resin into letter molds to create a unique and personalized piece of art.

Basic Succulent Care - NEW!

10/27 M 6-9 pm \$45
 This class is designed to introduce you to the essentials of succulent care. Perfect for beginners this class covers everything you will need to know to grow healthy vibrant succulents.

Resin Word Art - Choose your Word up to 6 letters - NEW!

11/4-11/6 T/Th 6-7:30 pm \$55

Resin Word Art - Christmas "Jingle" - NEW!

12/2-12/4 T/Th 6-7:30 pm \$55
 In this hands on class you will learn the basics of resin art making while creating a stunning piece that celebrates Christmas. Students

TECHNOLOGY

Intro to Product Photography

9/29-10/8 M/W 6-9 pm \$85
 Whether you're a small business owner, online seller, or creative hobbyist, this class is perfect for anyone looking to elevate their product photos. Learn the essential techniques for capturing clean, eye-catching images that showcase your products at their best. Topics include lighting, background and surface selection, composition, camera and phone settings, file handling, basic editing, and more. Through a mix of guided instruction and hands-on practice, you'll build the skills and confidence to create high-quality photos for your website, Etsy shop or social media.

Intro to Photo Editing - NEW!

11/3-11/12 M/W 6-9 pm \$85
 Want to bring your photos to life but don't know where to start? This hands-on course is perfect for beginners who want to learn the basics of photo editing using free, user-friendly tools—no fancy software required! You'll learn how to crop, adjust brightness and color, apply filters, and enhance your images with just a few simple steps. We'll explore both mobile and desktop editing apps, with plenty of time to practice and personalize your edits. Whether you're organizing family photos or sharing on social media, this class will give you the confidence to edit like a pro.

Herbal Medicine and Homeopathy with Tiffany Holman - NEW!

10/2-10/30 Th 6-9 pm \$55
 Discover the healing power of nature and homeopathy this class is dedicated to herbal medicine and homeopathic remedies. Learn how to effectively address common health concerns such as fevers, flu, digestive and stomach issues, and organ support using natural remedies. Explore top herbs for boosting immunity, relieving discomfort, and promoting overall wellness, along with essential homeopathic treatments for acute and chronic conditions. Through hands-on guidance and practical knowledge, you'll gain confidence in selecting and preparing remedies to support your health and that of your loved ones. Empower yourself with natural healing tools and deepen your understanding of holistic health practices.

Take your Life Back - Mental Health and Clutter Coaching

10/15-10/16 W/Th 6-9 pm \$55
 Are clutter and stress holding you back from living your best life? Join us for Take Your Life Back! Take Your Life Back is a transformative 2-evening course designed to empower you to regain control, reduce stress, and foster a healthier relationship with your environment and mind. You'll learn practical strategies to declutter your space, manage emotional triggers, and cultivate mental clarity. This class combines expert coaching, interactive exercises, and personalized action plans to help you create lasting positive change. Reclaim your space, your peace, and your sense of self—because you deserve to thrive.

Women's Health with Bobbi Buntin - NEW!

11/6 Th 6-8 pm \$35
 This class is designed for women to help deepen their understanding of the biological and hormonal changes that occur through interactive discussion and insights. Participants will explore the intricate balance of hormones that influence fertility, mood, energy, and overall health. Empower yourself with knowledge to make informed decisions and embrace your reproductive years with confidence and vitality.

Creating a Peaceful and Clutter Free Environment with Angelica Gatchell

11/12-11/13 T/Th 6-9 pm \$55
 What would you do if you didn't have clutter in your life? In today's fast-paced world, clutter can quickly take over our living and work spaces, leading to feelings of overwhelm, stress and decreased productivity. This course is designed to help you break free from the chaos of clutter and create a more organized, peaceful, and productive environment.

TRADE & INDUSTRY

Beginning Welding

9/16-12/16 T/Th 6-9 pm \$615
 NO CLASS ON 10/14, 11/25 and 11/27

Advanced Welding

Call for Details 580-718-4296

Industrial Technology Career Training

Call for Details 580-718-4296 6-9 pm varies

Electrical Contractor CE Renewal

anytimecertification.com

Private Security Phases 1, 2 & 3 Training (Security Guard)

Call for Details 580-718-4296

Public Notice

Published in the Blackwell Journal-Tribune August 6, 2025(11)

Pioneer Technology Center
Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords adult students and guardians of minor students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student's education records within 45 days of Pioneer Technology Center receiving a request for access.

A student should submit to the registrar, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The Pioneer Technology Center official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Pioneer Technology Center, the official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask Pioneer Technology Center to amend a record should write the Pioneer Technology Center official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If Pioneer Technology Center decides not to amend the record as requested, Pioneer Technology Center will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to provide written consent before Pioneer Technology Center discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Pioneer Technology Center discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by Pioneer Technology Center in an administrative, supervisory, academic or research role or support staff position (including law enforcement unit personnel and health staff); a person or company with whom Pioneer Technology Center has contracted as its agent to provide a service instead of using Pioneer Technology Center employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; or other educational institutions in which the student is currently enrolled.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities to Pioneer Technology Center.

Upon request, Pioneer Technology Center also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Pioneer Technology Center to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

Directory information may be released without student notification. Directory information at Pioneer Technology Center includes

- The student's name;
- The student's class designation (i.e., first grade, tenth grade, etc.);
- The student's extracurricular participation;
- The student's achievement awards or honors;
- The student's weight and height if a member of an athletic team;
- The student's photograph; and
- The school or school district the student attended before the student enrolled in this school district.

Published in the Blackwell Journal-Tribune August 6, 2025(11)

Pioneer Technology Center offers career and technical education training opportunities without regard of sex, race, color, national origin, disability, age, or any other characteristic protected by law, and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admissions and employment. Training is available in the areas of: Architecture & Construction, Business, Management & Administration, Health Science, Hospitality & Tourism, Human Services, Information Technology, Manufacturing, Science, Technology, Engineering, Mathematics, Transportation, Distribution & Logistics, Education, Law, Public Safety & Corrections. All individuals wishing to enroll in a full-time training program must provide evidence satisfying the program minimum academic requirements or undergo a free assessment to evaluate his/her skill level in the areas of reading, mathematics, and writing. The assessment process may also include an interest inventory. For inquiries concerning the application of this policy contact either Wendy Burg, WendyB@pioneercenter.edu (580) 718-4308 or Kellie Johnson, KellieJ@pioneercenter.edu (580) 718-4224. Compliance Officers/ Title IX Coordinators, or Carol Lynes, CarolL@pioneercenter.edu (580) 718-4298, 504/ADA Coordinator, or email compliance@pioneercenter.edu. PTC Compliance Officers/Title IX Coordinators and 504/ADA Coordinator's mailing address is 2101 N. Ash, Ponca City, OK, 74601.



Enrolling Aug. 11 for Fall Adult Short-term Classes at Pioneer Tec

pioneertech.edu

BUSINESS SERVICES

Getting Started in the Government Marketplace

9/25 Th 11 am - 1 pm FREE
Are you a new firm ready to take its first steps into the government marketplace? This course is designed to be your guide. Learn how to use market research to pinpoint the right target agencies and select NAICS codes and product service codes to get yourself off to a running start as a contractor. Your startup will be ready to tackle the government marketplace and become a sought-after contractor in no time.

Market Research for Small Businesses Selling to Big Buyers

10/30 Th 11 am - 1 pm FREE
Learn tips and techniques for small business owners in market research to obtain the critical information needed to support selling to America's largest buyers. This training includes a discussion on doing business with large corporations and prime contractors, state and local agencies, as well as the U.S. Federal Government (the world's largest buyer).

Preparing to Meet Your Government Buyers

11/20 Th 11 am - 1 pm FREE
Learn how to develop an effective marketing strategy to pursue government buyers.

An Introduction to Government Small Business Certifications

12/18 Th 11 am - 1 pm FREE
This course is a must-have for anyone seeking to maximize their company's potential in the government marketplace. Gain a comprehensive understanding of small business certifications, including key definitions, requirements, rules, and more. Learn to navigate the complexities of federal certification programs and gain invaluable insights into state and local certifications and resources.

Setting up Your SAM.gov

No-Cost, One-on-One Consulting
By appointment only, call (580) 718-4261
Learn the basics of navigating the website, uploading validating documents and troubleshooting some of the more frequent challenges users face when attempting to register their business. Schedule your one-on-one today with Dawn Brakey, Procurement Counselor.

COOKING CLASSES

Knife Skills - Master Class - NEW!

9/10 W 6-9 pm \$39
This hands-on course introduces participants to the fundamental skills and knowledge needed to use kitchen knives safely and effectively. This class will equip you with confidence in handling knives, maintaining them and executing basic cutting techniques for efficient food preparation.

Sauce Basics Master Class - NEW!

10/8 W 6-9 pm \$39
Sauces are the heart of many dishes, adding depth, texture and richness. This foundational course introduces participants to the essential techniques and ingredients behind classic and modern sauces. Through hands-on practice, students will learn to prepare different sauces using a variety of techniques.

Coffee Basics - AT THE PERK!

10/9 Th 6-9 pm \$55
Dive into the world of coffee, designed for beginners who are eager to learn the fundamentals of coffee preparation. Over the course of 3 engaging hours, participants will explore the art and science of brewing coffee and mastering essential skills that will set the foundation for a wonderful coffee experience. *CLASS WILL BE HELD AT THE PERK - 415 N. 14th, Ponca City

Halloween Cookie Decorating

10/2 Th 6-8 pm \$39
What's better than candy at Halloween? COOKIES! Come learn the basic techniques of cookie decorating in this spooky sweet creation class.

Sweet Treats: A Donut Journey! At Osage Donut Shop - NEW!

11/4 T 6-9 pm \$55
Join us for a fun donut-making class that starts with a behind-the-scenes tour at Osage Donut Shop, where you'll learn tips from the owner and sample fresh donuts. Then, head to Pioneer Tech's culinary classroom to make your own custom creation! Whether you're a

COOKING CLASSES

Holiday Appetizers

12/10 W 6-9 pm \$39
Get party-ready with this fun and festive culinary class focused on creating holiday appetizers. Designed for home cooks and food enthusiasts, this hands-on session covers quick, elegant, and crowd-pleasing starters, perfect for entertaining.

EARLY CARE & EDUCATION

Intro to Sign Language

10/2-11/18 T/Th 6-8 pm \$115
NO CLASS 10/14 and 10/16

Life and Social Skills for Independence - Digital Safety - NEW!

10/2-10/30 Th 5-7 pm \$35
This comprehensive class is designed to empower young adults with mild disabilities to navigate daily life with confidence. Focused on essential skills for independent living, students explore digital safety, and using technology responsibly and securely. In addition, learn relationship-building skills to enhance social interactions and develop meaningful connections. Through engaging activities and practical instruction, students will gain the tools they need to thrive socially and safely in their communities.

FINANCE

Forming an LLC - ZOOM

8/25 M 5:30-9:30 pm \$45
Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability.

Drafting Your Own Will - ZOOM

9/29 M 5:30 - 9:30 pm \$45
Almost everyone can benefit from having a last Will and Testament. But going to a law firm to have a will drawn up can be expensive! The first half of this course will provide you with the detailed knowledge of what wills do, whether or not you need one, and how to make sure your will survives a legal challenge. The instructor also teaches how to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course, students will have the opportunity to draft their will with the instructor available for questions during the drafting process.

Trusting Trusts for Your Estate Plan - ZOOM

10/27 T 5:30-9:30 pm \$45
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HEALTH & WELLNESS

Home Health Deeming for Current CNA'S

Call 580-718-4296

MAT, MAT Update or DDMAT

For times & dates call - 580-718-4296

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Resin Word Art - Choose your Word up to 6 letters - NEW!

TECHNOLOGY

Digital Photography - Mastering Macro Mode

9/15-9/22 M/W 6-9 pm
Take full creative control of your DSLR camera in this hands-on course designed for beginners and hobbyists alike. Learn to configure your camera in manual by mastering the exposure triangle, understanding natural and indoor lighting, and applying strong composition techniques. You'll explore semi-automatic modes, white balance, resolution and how to output your images for print.

Intro to Product Photography

9/29-10/8 M/W 6-9 pm
Perfect for small business owners and creatives, this class covers essential techniques for taking great product photos. Learn lighting, composition, backgrounds, and basic editing through guided instruction and hands-on practice—ideal for web or social media.

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11/3-11/12 M/W 6-9 pm
Want to bring your photos to life? This beginner-friendly class covers basic editing using free, easy tools—no fancy software! Learn to crop, adjust lighting, apply filters, and enhance in both mobile and desktop apps. Perfect for organizing family or sharing online.

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Electrical Contractor CE Renewal

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PMI (Precision Measuring Instrument Course - NEW!

10/7-10/30 T/Th 6-9 pm



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COOKING CLASSES

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Life and Social Skills for Independence - Digital Safety - NEW!

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This comprehensive class is designed to empower young adults with mild disabilities to navigate daily life with confidence. Focused on essential skills for independent living, students explore digital safety, and using technology responsibly and securely. In addition, learn relationship-building skills to enhance social interactions and develop meaningful connections. Through engaging activities and practical instruction, students will gain the tools they need to thrive socially and safely in their communities.

FINANCE

Forming an LLC - VIA ZOOM

8/25 M 5:30-9:30 pm \$45
Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability.

Drafting Your Own Will - VIA ZOOM

9/29 M 5:30-9:30 pm \$45
Almost everyone can benefit from having a last Will and Testament. But going to a law firm to have a will drawn up can be expensive! The first half of this course will provide you with the detailed knowledge of what wills do, whether or not you need one, and how to make sure your will survives a legal challenge. The instructor also teaches how to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course, students will have the opportunity to draft their will with the instructor available for questions during the drafting process.

Trusting Trusts for Your Estate Plan - VIA ZOOM

10/27 M 5-9:30 pm \$45
If you own a home, car, or other titled assets, a trust may benefit you. But what kind do you need? Can it be changed? What about taxes? This course covers the basics of trusts—how they work, their benefits, and common types. Led by an experienced attorney, you'll get clear answers and practical insights into this key part of estate planning.

Landlord/Tenant Law - VIA ZOOM

11/17 M 5:30pm - 9:30 pm \$45
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HEALTH & WELLNESS

Dental Assisting

8/22-12/12 T/F 8 am - 2 pm \$799
Perfect for those needing knowledge and skills necessary to assist dentists in the delivery of dental care. Students will learn the fundamentals of dental assisting, including patient communication, radiography, and dental procedures. The course covers the skills and techniques required to perform a variety of dental assisting tasks, including taking radiographs, preparing patients for treatment, and assisting dentists with various procedures. NO CLASS 10/17 or 11/24-28

CMA - Advanced Blood Glucose

12/10-12/12 W-Th-F 8:30 am - 4:30 pm \$155
Cost does not include test fee.

CMA Continuing Ed

12/5 F 8 am - 4:30 pm \$45

CNA-Long Term Care Nurse Aide

9/8-9/30 M-F 8:30 am - 2:30 pm \$665
10/6-10/30 M-F 8:30 am - 2:30 pm \$665
*NO CLASS 10/17 or 10/20
11/3-12/2 M-F 8:30 am - 2:30 pm \$665
*NO CLASS 11/24-28
Cost includes one clinical skills test but does not include written

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9/10-12/17 W 7:30-9 pm \$115
Empower yourself with essential self-defense skills in this 13-week course. Perfect for beginners, it offers a supportive space to build confidence, awareness, and practical techniques like strikes, escapes, and situational awareness. Gain valuable skills to feel safer and more prepared in everyday life. *NO CLASS 11/26

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Guitar 101

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Welcome to the world of guitar playing! In this beginner-friendly course, you'll learn the fundamental skills and techniques needed to play the guitar. Discover the basics of guitar playing, from holding the instrument to playing simple chords, scales, and melodies. *Students need to bring own acoustic guitar (electric fine too but will need to bring amp. If you do not have a guitar, the instructor has some guitars that can be borrowed during class time only. *NO CLASS 10/20

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Watercolor 101 - Claude Monet's "Water Lilies" - NEW!

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Resin Art - Cutting Board

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Resin Word Art - Choose your Word up to 6 letters - NEW!

11/4-11/6 T/Th 6-7:30 pm \$55

Resin Word Art - Christmas "Jingle" - NEW!

12/2-12/4 T/Th 6-7:30 pm \$55
In this hands-on class you will learn the basics of resin art making while creating a stunning piece that celebrates Christmas. Students will learn how to mix and apply epoxy resin, add color and texture, and pour resin into letter molds to create a unique and personalized piece of art.

TECHNOLOGY

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Intro to Product Photography

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Whether you're a small business owner, online seller, or creative hobbyist, this class is perfect for anyone looking to elevate their product photos. Learn the essential techniques for capturing clean, eye-catching images that showcase your products at their best. Topics include lighting, background and surface selection, composition, camera and phone settings, file handling, basic editing, and more. Through a mix of guided instruction and hands-on practice, you'll build the skills and confidence to create high-quality photos for your website, Etsy shop or social media.

Intro to Photo Editing - NEW!

11/3-11/12 M/W 6-9 pm \$85
Want to bring your photos to life but don't know where to start? This hands-on course is perfect for beginners who want to learn the basics of photo editing using free, user-friendly tools—no fancy software required! You'll learn how to crop, adjust brightness and color, apply filters, and enhance your images with just a few simple steps. We'll explore both mobile and desktop editing apps, with plenty of time to practice and personalize your edits. Whether you're organizing family photos or sharing on social media, this class will give you the confidence to edit like a pro.

Herbal Medicine and Homeopathy with Tiffany Holman - NEW!

10/2-10/30 Th 6 pm \$55
Discover the healing power of nature and homeopathy this class is dedicated to herbal medicine and homeopathic remedies. Learn how to effectively address common health concerns such as fevers, flu, digestive and stomach issues, and organ support using natural remedies. Explore top herbs for boosting immunity, relieving discomfort, and promoting overall wellness, along with essential homeopathic treatments for acute and chronic conditions. Through hands-on guidance and practical knowledge, you'll gain confidence in selecting and preparing remedies to support your health and that of your loved ones. Empower yourself with natural healing tools and deepen your understanding of holistic health practices.

Take your Life Back - Mental Health and Clutter Coaching

10/15-10/16 W/Th 6-9 pm \$55
Are clutter and stress holding you back from living your best life? Join us for Take Your Life Back! Take Your Life Back is a transformative 2-evening course designed to empower you to regain control, reduce stress, and foster a healthier relationship with your environment and mind. You'll learn practical strategies to declutter your space, manage emotional triggers, and cultivate mental clarity. This class combines expert coaching, interactive exercises, and personalized action plans to help you create lasting positive change. Reclaim your space, your peace, and your sense of self—because you deserve to thrive.

Women's Health with Bobbi Buntin - NEW!

11/6 Th 6-8 pm \$35
This class is designed for women to help deepen their understanding of the biological and hormonal changes that occur through interactive discussion and insights. Participants will explore the intricate balance of hormones that influence fertility, mood, energy, and overall health. Empower yourself with knowledge to make informed decisions and embrace your reproductive years with confidence and vitality.

Creating a Peaceful and Clutter Free Environment with Angelica Gatchell

11/12-11/13 W/Th 6-9 pm \$55
What would you do if you didn't have clutter in your life? In today's fast-paced world, clutter can quickly take over our living and work spaces, leading to feelings of overwhelm, stress and decreased productivity. This course is designed to help you break free from the chaos of clutter and create a more organized, peaceful, and productive environment.

TRADE & INDUSTRY

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9/16-12/16 T/Th 6-9 pm \$615
NO CLASS ON 10/14, 11/25 and 11/27

Advanced Welding

Call for Details 580-718-4296

Industrial Technology Career Training

Call for Details 580-718-4296 6-9 pm varies

Electrical Contractor CE Renewal

anytimecertification.com

Private Security Phases 1, 2 & 3

Training (Security Guard)
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PMI (Precision Measuring Instruments) Course - NEW!



Enrolling Aug. 11 for Fall Adult Short-term Classes at Pioneer Tech

pioneer.tech.edu

BUSINESS SERVICES

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9/25 Th 11 am - 1 pm FREE
Are you a new firm ready to take its first steps into the government marketplace? This course is designed to be your guide. Learn how to use market research to pinpoint the right target agencies and select NAICS codes and product service codes to get yourself off to a running start as a contractor. Your startup will be ready to tackle the government marketplace and become a sought-after contractor in no time.

Market Research for Small Businesses Selling to Big Buyers

10/30 Th 11 am - 1 pm FREE
Learn tips and techniques for small business owners in market research to obtain the critical information needed to support selling to America's largest buyers. This training includes a discussion on doing business with large corporations and prime contractors, state and local agencies, as well as the U.S. Federal Government (the world's largest buyer).

Preparing to Meet Your Government Buyers

11/20 Th 11 am - 1 pm FREE
Learn how to develop an effective marketing strategy to pursue government buyers.

An Introduction to Government Small Business Certifications

12/18 Th 11 am - 1 pm FREE
This course is a must-have for anyone seeking to maximize their company's potential in the government marketplace. Gain a comprehensive understanding of small business certifications, including key definitions, requirements, rules, and more. Learn to navigate the complexities of federal certification programs and gain invaluable insights into state and local certifications and resources.

Setting up Your SAM.gov

No-Cost, One-on-One Consulting
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11/4 T 6-9 pm \$55
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Get party-ready with this fun and festive culinary class focused on creating holiday appetizers. Designed for home cooks and food enthusiasts, this hands-on session covers quick, elegant, and crowd-pleasing starters; perfect for entertaining.

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Home Health Deeming for Current CNA'S

Call 580-718-4296

MAT, MAT Update or DDMAT

For times & dates call - 580-718-4296

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TECHNOLOGY

Digital Photography - Mastering M Mode

9/15-9/22 M/W 6-9 pm
Take full creative control of your DSLR camera in this class designed for beginners and hobbyists alike. Learn to use manual by mastering the exposure triangle, understanding indoor lighting, and applying strong composition. You'll explore semi-automatic modes, white balance, resolution and how to output your images for print or

Intro to Product Photography

9/29-10/8 M/W 6-9 pm
Perfect for small business owners and creatives, this class covers essential techniques for taking great product photos. Learn lighting, composition, backgrounds, and basic editing instruction and hands-on practice—ideal for website media.

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Perfect for those needing knowledge and skills necessary to assist dentists in the delivery of dental care. Students will learn the fundamentals of dental assisting, including patient communication, radiography, and dental procedures. The course covers the skills and techniques required to perform a variety of dental assisting tasks, including taking radiographs, preparing patients for treatment, and assisting dentists with various procedures. NO CLASS 10/17 or 11/24-28

CMA - Advanced Blood Glucose

12/10-12/12 W-Th-F 8:30 am - 4:30 pm \$155
Cost does not include test fee.

CMA Continuing Ed

12/5 F 8 am - 4:30 pm \$45

HEALTH & WELLNESS

Home Health Deeming for Current CNA'S

Call 580-718-4296

MAT, MAT Update or DDMAT

For times & dates call - 580-718-4296

Basic Self Defense - Provided by Combat Syndicate - NEW!

9/10-12/17 W 7:30-9 pm \$115
Empower yourself with essential self-defense skills in this 13-week course. Perfect for beginners, it offers a supportive space to build confidence, awareness, and practical techniques like strikes, escapes, and situational awareness. Gain valuable skills to feel safer and more prepared in everyday life.
*NO CLASS 11/26

SPECIAL INTEREST/CRAFTS

Glow Art - (Cactus Scene) - NEW!

9/30 T 6-9 pm \$35
Discover the vibrant world of neon art in this immersive class! Create a glowing cactus desert painting under black light using luminous neon paints. With guided instruction, learn to blend colors, capture the desert landscape, and apply eye-catching neon effects. No painting experience needed—just bring your creativity and enthusiasm! Perfect for art lovers and anyone curious about black light art.

Guitar 101

9/8-11/17 M 6-7:30 pm \$125
Welcome to the world of guitar playing! In this beginner-friendly course, you'll learn the fundamental skills and techniques needed to play the guitar. Discover the basics of guitar playing, from holding the instrument to playing simple chords, scales, and melodies.
*Students need to bring own acoustic guitar (electric is fine too but will need to bring amp. If you do not have a guitar, the instructor has some guitars that can be borrowed during class time only. *NO CLASS 10/20

Family Tree - Genealogy

10/23-11/6 Th 3-6 pm \$39
Learn the basics of genealogy research, focusing on resources that are free. This class will cover setting a research goal, learning about sources available, organizing documents, building a tree and proving connections, and using AI and other tools to help in research.
*Students should have basic computer skills.

"Barns and Birdhouses" Quilting - NEW!

8/28-10/9 Th 6-9 pm \$85
Make barn and birdhouse quilt blocks. Students will be making both pieced and applique blocks. Fabrics: red, brown, gray and blue will be very useful. *Call 580-718-4296 for Supply List

Acrylic Painting "Highland Cow" - NEW!

10/21 T 6-9 pm \$35
Paint the charm of Highland cows in this fun acrylic class for all skill levels! Learn step-by-step how to capture their shaggy coats, expressive eyes, and unique character using vibrant acrylic techniques. Explore texture, depth, color blending, and brushwork in a relaxed, creative setting - no experience needed!

Watercolor 101 - Claude Monet's "Water Lilies" - NEW!

11/13 Th 6-9 pm \$35
Explore the beauty of Monet's *Water Lilies* in this relaxing watercolor class for all skill levels. Learn to blend colors, create reflections, and capture the peaceful essence of his work through guided demos and hands-on practice. Unleash your creativity and bring Monet's serene pond scenes to life!

Resin Art - Cutting Board

11/3-11/10 M 6-8 pm \$45
A resin cutting board is a useful kitchen tool and can also serve as a piece of décor! Learn to decorate a cutting board with resin for home or a gift.

Resin Word Art (HOME)

10/23-10/30 Th 6-7:30 pm \$45
Students will learn how to mix and apply epoxy resin, add color, texture, and pour resin into letter molds to create a unique and personalized piece of art.

Basic Succulent Care - NEW!

10/27 M 6-9 pm \$45
This class is designed to introduce you to the essentials of succulent care. Perfect for beginners this class covers everything you will need to know to grow healthy vibrant succulents.

Resin Word Art - Choose your Word up to 6 letters - NEW!

TECHNOLOGY

Digital Photography - Mastering MA Mode

9/15-9/22 M/W 6-9 pm
Take full creative control of your DSLR camera in this hands-on course designed for beginners and hobbyists alike. Learn to control your camera in manual by mastering the exposure triangle, and using natural and indoor lighting, and applying strong composition techniques. You'll explore semi-automatic modes, white balance, resolution and how to output your images for print

Intro to Product Photography

9/29-10/8 M/W 6-9 pm
Perfect for small business owners and creatives, this class covers essential techniques for taking great product photos. Learn lighting, composition, backgrounds, and basic editing through guided instruction and hands-on practice—ideal for work or social media.

Intro to Photo Editing - NEW!

11/3-11/12 M/W 6-9 pm
Want to bring your photos to life? This beginner-friendly class covers basic editing using free, easy tools—no fancy software! Learn to crop, adjust lighting, apply filters, and enhance both mobile and desktop apps. Perfect for organizing family photos or sharing online.

Herbal Medicine and Homeopathy with Tiffany Holman - NEW!

10/2-10/30 Th 6-9 pm
Explore the healing power of nature in this class on herbs and homeopathy. Learn to address common health issues like flu, digestion, and organ support using natural remedies. Practical skills in selecting and preparing herbs and homeopathic remedies to boost immunity and wellness.

Take your Life Back - Mental Health and Clutter Coaching

10/15-10/16 W/Th 6-9 pm
Are clutter and stress holding you back from living your best life? Join us for Take Your Life Back! Take Your Life Back is a two-evening course designed to empower you to regain control of your stress, and foster a healthier relationship with your environment and mind. You'll learn practical strategies to declutter your home, manage emotional triggers, and cultivate mental clarity. Combines expert coaching, interactive exercises, and personal action plans to help you create lasting positive change. Reclaim your space, your peace, and your sense of self—because you deserve it.

Women's Health with Bobbi Buntin -

11/6 Th 6-8 pm
This class is designed for women to help deepen their understanding of the biological and hormonal changes that occur through their menstrual cycle. Participants will explore the intricate balance of hormones that influence fertility, mood, and overall health. Empower yourself with knowledge to inform decisions and embrace your reproductive years with confidence and vitality.

Creating a Peaceful and Clutter Free Environment with Angelica Gatchel

11/12-11/13 W/Th 6-9 pm
What would you do if you didn't have clutter in your life? In our fast-paced world, clutter can quickly take over our living spaces, leading to feelings of overwhelm, stress and decreased productivity. This course is designed to help you break free from the chaos of clutter and create a more organized, peaceful, and productive environment.

TRADE & INDUSTRY

Beginning Welding

9/16-12/16 T/Th 6-9 pm
NO CLASS ON 10/14, 11/25 and 11/27

Advanced Welding

Call for Details 580-718-4296

Industrial Technology Career Training

Call for Details 580-718-4296 6-9 pm

Electrical Contractor CE Renewal

anytime certification.com

Private Security Phases 1, 2 & 3 Train (Security Guard)

Call for Details 580-718-4296

PMI (Precision Measuring Instrument) Course - NEW!

10/7-10/30 T/Th 6-9 pm

CREDIT CARD USE / PURCHASING CARDS

The Pioneer Technology Center may maintain credit cards—for administrative use for travel and miscellaneous school-related expenses. A blanket purchase order will cover charges made on this card. Card bearer must return all charge card tickets to the Finance Office for processing and payment. Any employee authorized to use a school credit card must ensure that it is used only for school business. Additionally, the individual must submit monthly documentation for all purchases made using the credit card. The documentation should be sufficient to establish the expense, adequate description of the purchase, and the business purpose for which the expense was incurred. If an expenditure is made on behalf of a person other than the authorized employee the documentation should show the name, employer, and title of the individual or sufficient information to ascertain whether the expenditure was proper.

To the extent possible and authorized by law, the Superintendent may make arrangements for the issuance and use of Purchase Cards consistent with the provisions of this policy. For clarification, a Purchase Card (PCard) is a credit card with an option for rebates to the school.

The school PCard program will be used to facilitate the acquisition of goods and services needed to conduct authorized, official school business. Purchase orders are required for all purchases in accordance with prescribed administrative procedures. The Pcard will not replace the normal purchasing procedures, but will be used in instances where it is not advantageous or cost effective to issue a purchase order to a specific vendor.

The districts P-card Administrator shall be the Chief Financial Officer or his/her designee and is in charge of the management of the PCard program including the responsibility to answer questions, address issues, request new cards, assign cardholder limits and monitor adherence to purchasing and travel policies and procedures.

Employees receiving a Pcard will be determined by the district's PCard Administrator. The cardholders will be responsible for and accountable to the district for all charges made with the PCard. Use of the PCard is solely for authorized, official school purchases. Personal purchases are strictly forbidden. Any unauthorized purchases, which cannot be returned to the vendor, will be reimbursement by the employee within 7 business days. If no reimbursement is made, then it may be payroll deducted from the employee. Misuse of the Pcard in any manner may result in revocation of the privilege to use the Pcard, disciplinary action, termination of employment and/or criminal charges filed with the appropriate authority.

Upon termination of employment, cardholders must return their Pcard to the Pcard Administrator.

If Pcard is lost or stolen, the cardholder should immediately notify the Pcard Administrator.

Transaction flow of a typical Pcard transaction:

- Submit a requisition in Trends with the appropriate PCard company as the vendor. The requisition must include a line with the name of the actual vendor purchasing from, and all other details a normal requisition requires.
- Once the purchase order number has been issued by the Encumbrance Clerk, the employee may check out a PCard from the Finance Staff at the Receptionist desk. Some employees and/or departments may already have a PCard in their name and that PCard may be used for the purchase.
- A log must be maintained by the Finance Department and completed at time of PCard checkout. The employee receiving the PCard will be required to sign an "Affidavit of Responsibility" form, acknowledging they understand their responsibilities as a cardholder.
- Purchase can be made.
- After purchase is made or travel is complete, the card should be returned the same day unless other arrangements were made in advance. Those maintaining cards of their own will be responsible for safekeeping.

- Itemized receipts and/or invoices must be signed and submitted to the Finance Accounts Payable Office as soon as supplies or services are received or; in the case of travel expenses, submitted upon the return from trip.

Rebates from Pcard usage will be paid to Pioneer and deposited into the General Fund to offset overall purchases and expenditure of Pioneer.

FRINGE BENEFITS

It is the policy of the Pioneer Technology Center Board of Education to provide a fringe benefit package which reflects adequate compensation for professional training and experience and will participate in Flexible Compensation Plan. The following limitations are placed upon the plan:

1. All **full-time** employees are eligible to participate at the time they are employed.
2. An eligible dollar amount of benefits shall be established by the board to assure that all employees may benefit to the maximum of their eligibility.
3. Employees may elect benefits **(Health, Dental, Vision and Life Insurance)** or cash to a maximum amount, to be established annually. **For employees who show proof of other group coverage, salary in lieu of insurance may be paid in the amount of 50% of the maximum amount established.**
4. Teacher Retirement shall be paid on the salary and benefits claimed under the plan.
5. Social Security shall be paid on the salary and benefits claimed under the plan.
6. The board will allow only those items it believes eligible to be covered in the plan for benefits.
7. The decision of the board concerning eligible items to be covered in the plan will be final.
8. After an employee executes a contract at the first of the school year, no changes may be made in the plan until the next school **contract** year. Exceptions may be granted for ~~circumstances arising beyond the control of the employee and only upon written board approval of contract modification~~ **for qualifying events.**

**REFERENCE: Board Minutes dated October 11, 1994
Board Minutes dated October 10, 1995
Board Minutes dated November 12, 1996**

IN AND OUT-OF-STATE TRAVEL

Pioneer Technology Center's ("Pioneer") role in the advancement of educational opportunities for adult and secondary students and its substantial ties to economic development in the local and surrounding communities frequently result in business travel by staff, administration, and board members. The amount of travel and destinations vary widely based on areas or organizational emphasis, business relationships, existing economic conditions, and similar considerations.

Pioneer recognizes that travel is a necessity for those engaged in the business of training and education involving a broad spectrum of programs and complex private and public sector business relationships. Pioneer's philosophy is to authorize and encourage business travel when its purpose is reasonably related to its mission and fulfillment of its educational and training obligations. These obligations include, but are not limited to (1) securing training and education related to existing and future programs and activities; (2) staying informed regarding developments in arenas that impact business and industry (in and out of the local community), career and technology education opportunities for secondary and adult students, and (3) actively participating in those functions that shape and define the present and future of career and technology education.

Pioneer, like other Oklahoma career and technology centers, is responsible for the provision of unique education opportunities to secondary students, distinct from their experience in common education. These obligations are met by providing programs which offer secondary students an opportunity to explore careers and develop skills that alone or in combination with other education experience pave the student's way to a short or long-term occupation. In addition to its focus on secondary education, Pioneer has established adult programs designed to address the changing needs of business and industry for trained employees. In some instances programs address developing occupational trends; in others adult programs respond to the challenge created by business closures that require employees to develop new skills for transition to new jobs. Travel also occurs in connection with promotion of Pioneer and may involve presentations by staff or school officials regarding Pioneer's history as well as its specific concentrations.

Pioneer recognizes that business travel is essential for development and communication of programs and activities responsive to the needs of secondary and adult students as well as business and industry. Travel is also necessary for staff and Board members, who are encouraged to enhance their understanding of career and technology education and the diversity of programs and services available to secondary students, business, and industry.

The following should guide travel decisions and travel related expenditures. Pioneer sponsored travel:

1. is for business and not personal reasons;
2. is for a purpose that has been approved by the employee's supervisor or, in the case of the superintendent or the board, in accordance with established policies and procedures;
3. costs, submitted for reimbursement by Pioneer, must be reasonably related to and the result of business travel and, where required, should (apart from the approval by the district's Travel Coordinator) receive the approval of the employee's supervisor, or in the case of the superintendent or board members, be reimbursed only in accordance with established policies and procedures, and
4. for staff traveling out of state must be pre-approved by the Superintendent. Out-of-state travel of the Superintendent must be pre-approved by the Board.

Pioneer acknowledges that travel can place individuals in peril. If, during the course of travel, a Pioneer representative finds him or herself in a position that is viewed as unsafe, in a location that is unsafe, or working under unsafe conditions this policy is flexible enough to permit some deviation for safety concerns. Other circumstances can also place a Pioneer representative in a situation or conditions that the individual may view as unsafe. Individuals traveling as representatives of Pioneer are not expected to stay in unsafe locations, take unnecessary risks, or place

IN AND OUT-OF-STATE TRAVEL (Cont.)

themselves or their traveling companions in harm's way. To the extent an employee, official, or board member, due to a genuine attempt to avoid or minimize the likelihood that the individual will be less than safe, incurs costs that are in excess of those approved or provided for by procedures – Pioneer will consider the reasons for the expense incurred in determining whether to reimburse any additional travel costs.

Pioneer, guided by its Superintendent and Board of Education, is mindful of its obligation to be a conscientious steward of its monetary and non-monetary resources. In order to ensure that travel arrangements are consistent with the district's policies and demonstrate fiscal responsibility, the Superintendent will appoint an individual to serve as Pioneer's Travel Coordinator. This individual will be responsible for the review of out-of-state travel arrangements to assure that plans for lodging, air or other travel are not excessive or extravagant in view of the purpose for the travel, travel destination, available accommodations – taking into consideration the desire to arrange accommodations that are safe and secure and within a reasonable distance of the location where the conference or a majority of the conference is to be conducted.

Pioneer's Travel Coordinator shall also be responsible for bringing to the attention of the Superintendent and the Board recommendations for policy revision when the Travel Coordinator determines that existing policies or procedures are inadequate to address problems which employees confront with regard to travel accommodations or related matters such as procedures for reimbursement, or the approval process.

TRAVEL PROCEDURES

I. EXPENSE REIMBURSEMENT

Individuals (through designated individuals) shall, where feasible make advance arrangements for travel to conferences and similar events and shall arrange for direct payment of costs such as room, conference or similar fees, and other predictable expenses associated with a conference or event.

Staff members wishing to attend a conference, convention, or workshop which will require overnight lodging will submit the travel form to the appropriate approving supervisor. The request will be reviewed for approval or disapproval.

The Administration realizes not all travel can be planned in advance and costs for food and lodging may vary widely depending on the travel destination and season. Therefore, all travel claims involving out-of-state travel will be reviewed first by the approving supervisor and, in addition, will be reviewed by Pioneer's Travel Coordinator. Deviation from customary and routine expenses will be evaluated. The travel claim should include all costs, even those that have been prepaid.

Per IRS regulations, travel claim reimbursements must be submitted **within 60-days from the date of travel**. If claim reimbursements are not submitted and approved within the 60-day limit, the amount ultimately paid to employee will be included in the employee's annual W-2 as taxable income.

When travel involves the Superintendent and/or Board members, the Travel Coordinator will review the pre-approval forms and include known and estimated expenses of travel, based on the conference or event information available.

II. SCHEDULE OF REIMBURSABLE TRAVEL EXPENSES

Conference or convention registration fees, including workshops, breakfasts, luncheons, and dinners to be sponsored by the conference or convention. (These items should be prepaid by the District in advance whenever possible.)

IN AND OUT-OF-STATE TRAVEL (Cont.)

Round-trip coach rate airfare from Ponca City, Stillwater, Oklahoma City, Tulsa or Wichita, to the conference city. Every effort should be made to make travel plans as far in advance of the trip as possible, so discount fare may be arranged. (Tickets should be prepaid by the District in advance whenever possible.)

Mileage for the use of a personal vehicle for out-of-district travel and in-district travel pre-approved by the superintendent for specially-funded programs will be reimbursed at the IRS rate. Staff members are encouraged to travel by car for any meetings within 250 miles of Ponca City. Toll fees and parking fees are reimbursable with receipts. No receipt is required when the traveler is utilizing the Pike Pass automated payment process. If a staff member drives his/her vehicle for out-of-state meetings, mileage will be reimbursed up to the cost of the average round-trip coach rate airfare to that city. Mileage will be reimbursed based upon "map" mileage.

Lodging will be reimbursed up to a rate not to exceed the convention single rate, plus tax. Lodging will be reimbursed for the same number of nights as the conference is in session. For example, if a conference begins Friday morning and concludes at noon on Sunday, the reimbursement will be made for a maximum of three nights lodging. If additional nights are necessary because of unusual circumstances, or particularly remote locations, arrangement should be approved in advance by the Superintendent. Receipts are required for reimbursement.

Ground transportation or rental car costs (including tips (18 20% to the nearest quarter), the daily rental rate, fuel and rental company provided collision insurance) in the conference city are reimbursable with receipts. Mileage reimbursement for use a personal vehicle at the convention site is also permitted, as long as a vehicle is necessary for conference or event related travel. All rental cars must have prior approval from the Superintendent.

Meals for staff members are reimbursable up to \$45 including all tips for in-state and \$75 including all tips for out-of-state travel, with receipts (less any prepaid meals included with the conference registration). Tips shall not exceed 18 20% of the total meal cost, rounded to the nearest \$.25. Receipts for all meals must be itemized and include the name of the establishment, date, location, and cost. Under no circumstances will individuals be reimbursed for alcoholic beverages. Snacks are not reimbursable. Meal costs for Pioneer business clients/guests which are paid for by an employee or board member may be reimbursed if the receipt for the claim contains all necessary itemized information and the name of the business client/guest and purpose of the meeting.

Miscellaneous expenses are allowable without receipts up to a maximum of \$10.00 per day. This category is intended to cover incidental costs such as luggage handling or storage, etc. Miscellaneous expenses must be itemized on the travel claim.

FINANCIAL SPONSORSHIP OF STUDENT ACTIVITIES

The Pioneer Technology Center will provide financial sponsorship for school-related student activities based on the following guidelines:

1. For CTSO district, state, and national events, educational conferences, contests, and activities, the school will provide transportation and pay registration/entry fees for qualified students, as funds are available. Furthermore, the school may allow an overnight stay for those trips that will exceed 125 miles of travel one way, or with Superintendent approval.

Conferences, contests, and activities must be documented as educational in nature and approved by administration prior to attendance. Meal reimbursement will only be approved for events with an overnight stay.

In-State Meals for students are reimbursable up to \$45 per day including all tips, with receipts (less any prepaid meals included with the conference registration). Tips shall not exceed 20% of the total meal cost, rounded to the nearest \$.25. Receipts for all meals must be itemized and include the name of the establishment, date, location, and cost. Under no circumstances will individuals be reimbursed for alcoholic beverages. Snacks are not reimbursable.

Pioneer Technology Center will reimburse or pay by school credit card qualifying participant meals while attending approved events. With the proper activity fund purchase order in place, the school credit card may be checked out by an advisor only for national events. Exceptions may be approved by the Superintendent.

Out-Of-State Meals for students are reimbursable or payable up to \$75 per day including all tips, with receipts (less any prepaid meals included with the conference registration). Tips shall not exceed 20% of the total meal cost, rounded to the nearest \$.25. Receipts for all meals must be itemized and include the name of the establishment, date, location, and cost. Under no circumstances will reimbursement or payment be made for alcoholic beverages or snacks. The advisor must document a meal expenditure breakdown by student to ensure the daily meal limit is not exceeded.

Pioneer Technology Center students who are district, state, or national officers will be assisted in accordance with the above while they are enrolled as students, if the district, state, or national organization does not provide assistance.

2. All contest participation will be subject to approval by the appropriate Director and the Superintendent, or other appropriate administrator.
3. Any instructor or professional staff person that has been approved by the Superintendent to participate in a student activity outside of his/her contract year will be paid according to his/her contracted daily rate of pay.

Note: The following will serve the purpose of defining qualified district level contestant, qualified state level contestant and qualified national level contestant.

Qualified district level contestant – Any student that participated in a local level event therefore advancing them to the district level contest by meeting the contest guidelines of the respective student organization.

Qualified state level contestant – Any student that participated in a district level event therefore advancing them to the state level by meeting the contest guidelines of the respective student organization or, for those events that do not have a district level competition, any student that has qualified through a local level event.

Qualified national level contestant – Any student that participated in a state level event therefore advancing them to the national level by meeting the contest guidelines of the prospective student organization and scoring within 10 percent of the top qualifying score. This will not exceed the 4th place finisher in an individual event and will only allow for the 1st place finishing team in a team event. Exceptions may be considered by the Superintendent.

PERSONNEL FILES

PTC creates and maintains personnel records for business purposes, and in general personnel records will only be available to staff or independent contractors who are authorized to access the information. In accordance with law, individually identifiable personnel records, performance ratings and records pertaining to staff, former employees or applicants for employment are closed and not accessible to the public.

A file of personnel records shall be maintained in the superintendent's office for each employee of the Pioneer Technology Center District.

Confidentiality

Personnel records are closed, as authorized by law, and will be maintained in accordance to 51 OK Stat § 24A.7. Only authorized school officials shall have access to an employee's personnel records without the written consent of the employee. Medical records and I-9 forms will be available only to school officials who need to know the information contained in those records. Personnel information concerning district employees is generally confidential and may be reviewed only on a "need to know" basis under conditions which guarantee management's right of access to information necessary to make judgments and the protection of the employees of the district against unnecessary invasion of privacy.

Some personnel information is "public record", such as the names, positions, salaries and lengths of service of employees, and must be released to any person upon request. In addition, PTC will provide access to personnel records to PTC's legal counsel, to state and federal agencies with appropriate authority, and in situations where the record is used to defend the district in a legal or administrative action.

Types of Information

If the employee has rendered military service, the proof of discharge from the service must be furnished. It is the obligation of the employee to see that information which will maintain the employee's personnel file on a complete and up-to-date basis is sent to the superintendent's office. The records shall contain the following information:

1. The correct name and the current and summer address(es) and telephone number(s) of the employee;
2. An accurate record of the work experience of the employee;
3. Current data on education completed, including the transcripts of all academic work;
4. Proof of requirements fulfilled in order to be eligible for salary;
5. Current data on credentials;
6. Any current data requested concerning the health of the employee, or medical examinations which the employee may have undergone;
7. Records of assignment;
8. Evaluations of performance.
9. Letters of commendation, reprimand, or omission of duty.

PERSONNEL FILES (Cont.)

10. Other materials mutually agreed upon between the building administrator administration and the employee.

Record Storage

Personnel records will be stored in accordance with good data management practices and in such a manner that only authorized personnel who need to know the information as part of their duties with the district have access to the records. Files containing immigration records and medical information regarding an employee will be kept separate from other personnel files.

Use of Personnel Records

All the contents of the personnel records file, with the exception of evaluations, comments, or recommendations provided to the district on a confidential basis by universities, colleges, or persons not connected with the district, shall be available for inspection by the employee concerned. The district reserves the right to have a member of the superintendent's office staff present at the time the employee inspects his or her personnel file for the purpose of explaining and interpreting the information therein. Similarly, at the time the record is reviewed, the employee shall have the right to have present a representative of his or her own choosing, if desired.

The employee shall have the right to respond to all materials contained in the personnel file and to any materials to be placed in the file in the future. Responses shall become part of the file.

Any complaints directed towards an employee which are placed in the personnel file are to be promptly called to the employee's attention in writing.

**REFERENCE: 51 O.S. §24A.7.
70 O.S. §6-101.11**

SECONDARY STUDENT RECORDS

It is the policy of this board of education that the Executive Director of Instructional and Support Services will be the legal custodian of all student records.

Students and parents will have access to their school records. The school will notify parents and adult students annually of the following:

1. The type of records kept;
2. The procedure for inspecting and copying these records;
3. The right for interpretation;
4. The right to challenge data thought to be erroneous, the procedures for correcting or expunging erroneous data or inserting a rebuttal statement;
5. The right to lodge a complaint with the U.S. Department of Education if mandates are not adequately implemented.

The educational records or school records include all materials directly related to a student which a school maintains. Records and notes maintained by a teacher, administrator, school physician, or school psychologist for his or her own use, and which are not available to others are exempted from this definition.

The school will require a prior written consent before information may be divulged to third parties, unless the disclosure meets an exception defined in FL-R. An exception to this rule exists for school district employees who have legitimate interests in viewing the records, as well as officials in other schools in which the student seeks to enroll. A school district in which a student is enrolled or is in the process of enrolling in may request the student's education records from any district in which the student was formerly enrolled to ascertain safety issues with incoming students and ensure full disclosure. The records, including the student's disciplinary records, will be forwarded to the requesting district within three (3) business days. Disciplinary records shall include but not be limited to all information that relates to a student assaulting, carrying weapons, possessing illegal drugs, including alcohol, and any incident that poses a potential dangerous threat to students or school personnel.

When schools transfer records to new educational institutions, the schools must notify parents of the transfer, and of their right to review and contest the material. State and national educational organizations which require student data for confidential research and statistical purposes are exempted from the parental consent prerequisite. An exemption also exists for material under court order. Parents must be notified of such order prior to release.

The district will release individual student records from the current or previous school year to a school district where the student was previously enrolled if the release of such records is for the purposes of evaluating educational programs and school effectiveness.

The district may disclose personally identifiable information to third parties, without prior written consent, in order to conduct studies, audits, and evaluations of the educational programs of the school district. In such case, the district will take reasonable steps to ensure that all authorized representatives of the third party are FERPA compliant with the information provided for the purposes of the study, audit, or evaluation of the educational program.

The district may disclose, without the consent or knowledge of the eligible student or parent, personally identifiable information in the educational records of a student to the Attorney General of the United States or his or her designee in response to an ex parte order in connection with the investigation or prosecution of terrorism crimes. The district is not required to record such disclosure of information and is protected from liability for disclosing such information in good faith.

The superintendent is directed to establish procedures to ensure compliance with the Family Educational and Privacy Act and other applicable acts and regulations.

REFERENCE: 34 CFR 99.1
18 USC §§2331 and 2332(g)(5)(B)
20 USC 1232
51 O.S. §24A.16
70 O.S. §6-115
70 O.S. §24.101.4
70 O.S. §24-114

See next page for FERPA rights of students 18 years of age and older.

POSTSECONDARY STUDENT RECORDS (-18+)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Pioneer Technology Center receives a request for access. A student should submit to the appropriate program registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student’s education records that the student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask Pioneer Technology Center to amend a record should write the Executive Director of the enrolled program, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If Pioneer Technology Center decides not to amend the record as requested, Pioneer Technology Center will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before Pioneer Technology Center discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Pioneer Technology Center discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is typically includes a person employed by Pioneer Technology Center in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of Pioneer Technology Center who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for Pioneer Technology Center.

Upon request, the school also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

[NOTE TO POSTSECONDARY INSTITUTION: FERPA requires a school to make a reasonable attempt to notify each student of these disclosures unless the institution states in its annual notification that it intends to forward records on request or the disclosure is initiated by the student.]

POSTSECONDARY STUDENT RECORDS (Cont.)

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Pioneer Technology Center to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Student Privacy Policy Office
U.S. Department of Education 400
Maryland Avenue, SW Washington, DC
20202

[NOTE: In addition, a school may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.]

See the list below of the disclosures that postsecondary institutions may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other school officials, including teachers, within Pioneer Technology Center whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State- supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))

POSTSECONDARY STUDENT RECORDS (Cont.)

- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))
- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

REFERENCE: 34 CFR 99.1
18 USC §§2331 and 2332(g)(5)(B)
20 USC 1232
51 O.S. §24A.16
70 O.S. §6-115
70 O.S. §24.101.4
70 O.S. §24-114

**COMPLIANCE WITH FAMILY EDUCATION
RIGHTS AND PRIVACY ACT OF 1974
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall govern the release of student records to students and members of the student's family, legal custodian, or legal guardian.

DEFINITIONS

For the purpose of this regulation, the school district has used the following definitions of terms:

Student

Any person who attends or has attended a program of instruction sponsored by the board of education of this school district.

Eligible Student

A student or former student who has reached age 18 or is attending a post-secondary school, and who is no longer a dependent of the parent for federal tax purposes.

Parent

Either natural parent of a student unless his or her rights under the Family Education Rights and Privacy Act (FERPA) have been removed by a court order; a guardian; or an individual acting as a parent or guardian in the absence of the student's parent or guardian.

Education Records

Any record (in handwriting, print, tapes, film, or other medium) maintained by the school district, an employee of the district, or an agent of the district which is related to a student except:

1. A personal record kept by a school staff member which meets the following tests:
 - A. It was made as a personal memory aid;
 - B. It is in the personal possession of the individual who made it; or
 - C. Information contained in it has never been revealed or made available to any other person except the maker's temporary substitute;
2. An employment record which is used only in relation to a student's employment by the school district (employment for this purpose does not include activities for which a student receives a grade or credit in a course); or
3. Alumni records which relate to the student after the student no longer attends classes provided by the school district and the records do not relate to the person as a student.

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

Personal Identifier

Any data or information that makes the subject of a record known. This includes the student's name, the student's parents or other family member's name, the student's address, the student's social security number, a student number, a list of personal characteristics, or any other information which would make the student's identity known.

ANNUAL NOTIFICATION

Within the first three weeks of each school year, the school district will publish a notice to parents and eligible students of their rights under the FERPA and this policy. The district will also send home with each student a bulletin listing these rights and the bulletin will be included with a packet of material provided parents or an eligible student when the student enrolls during the school year.

The notice will include the following:

1. The right of a student's parent or eligible student to inspect and review the student's education records;
2. The intent of the school district is to limit the disclosure of information contained in a student's education records except: (1) by the prior written consent of the student's parent or the eligible student, (2) as directory information, or, (3) under certain limited circumstances, as permitted by the FERPA;
3. The right of a student's parent or an eligible student to seek to correct parts of the student's education records which he or she believes to be inaccurate, misleading, or in violation of student rights (this right includes the right to a hearing to present evidence that the record should be changed if the district decides not to alter it according to the parent's or eligible student's request and the right to insert in the student's permanent records an explanatory statement giving reasons for disagreeing with the decision);
4. The right of any person to file a complaint with the Department of Education if the school district violates the FERPA; and
5. The procedure that a student's parent or an eligible student should follow to obtain copies of this policy and the locations where copies may be obtained.

The district will arrange to provide translations of this notice to non-English speaking parents in their native language.

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act and this policy:

1. The right to inspect and review the student's education record;

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

2. ~~The right to exercise a limited control over other people's access to the student's education record-~~ The right to provide written consent before disclosure of personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights; and
6. The right to opt out of the release of public directory information.

All rights and protections given parents under the FERPA and this policy transfer to the student when the student reaches 18 or enrolls in a post-secondary school.

LOCATIONS OF EDUCATION RECORDS

<u>TYPES</u>	<u>LOCATION</u>	<u>CUSTODIAN</u>
Cumulative School Records	Fire Proof File Room	Executive Director of Instruction and Support Services
Cumulative School Records (Former Students)	Fire Proof File Room	Executive Director of Instruction and Support Services
Health Records	Fire Proof File Room	Executive Director of Instruction and Support Services
School Transportation Records	Fire Proof File Room	Executive Director of Instruction and Support Services

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. See the schedule of fees for copies below.

Since a student's records may be maintained in several locations, the Executive Director of Instruction and Support Services will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site.

However, if a parent or eligible student wishes to inspect records where they are maintained, the Executive Director of Instruction and Support Services will make every effort to accommodate the wishes.

The parent or eligible student should submit to the Executive Director of Instruction and Support Services a written request which identifies, as precisely as possible, the record or records he or she wishes to inspect.

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

The Executive Director of Instruction and Support Services (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged (copies, at the exact location, or records brought to a single site).

The Executive Director of Instruction and Support Services (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. See below for information regarding fees for copies of records.

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

FEES FOR COPIES OF RECORDS

The school district will not deny parents or eligible students any rights to copies of records because of the following published fees. Where the fee represents an unusual hardship, it may be waived in part, or in whole, by the record custodian. However, the district reserves the right to charge for copies, such as transcripts, it forwards to potential employers or to colleges and universities for employment or admission purposes. The school district may deny copies of records (except for those required by the FERPA) in the following situations:

1. The student has an unpaid financial obligation to the school.
2. There is an unresolved disciplinary action against the student which warrants the denial of copies.

The FERPA requires the school district to provide copies of records:

1. When the refusal to provide copies effectively denies access to the records by a parent or eligible student;
2. At the request of the parent or eligible students when the school district has provided the records to third parties by the prior consent of the parent or eligible student; or
3. At the request of the parent or eligible student when the school district has forwarded the records to another school where the student seeks or intends to enroll.

The fee for copies provided under the FERPA may not include the costs for search and retrieval. The fee will be from no cost to ten cents per page. (Actual copying cost, less hardship factor.)

The fee for all other copies, such as copies of records forwarded to third parties with prior consent or those provided to parents as a convenience, will be from ten cents to thirty-five cents per page (actual search, retrieval, and copying cost) plus postage, if incurred.

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

DIRECTORY INFORMATION

The school district proposes to designate the following personally identifiable information contained in a student's education record as "directory information," and it will disclose that information without prior written consent:

1. The student's name;
2. The student's class designation (i.e., first grade, tenth grade, etc.);
3. The student's extracurricular participation;
4. The student's achievement awards or honors;
5. The student's weight and height if a member of an athletic team;
6. The student's photograph; and
7. The school^s or school district^s the student **previously** attended before the student enrolled in this school district.

Within the first three weeks of each school year, the school district will publish the above list, or a revised list, of items of directory information it proposes to designate as directory information. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time and place of enrollment.

After the parent or eligible student has been notified, he or she will have two weeks to advise the school district in writing (a letter to the school superintendent's office) of any or all of the items they refuse to permit the district to designate as directory information about the student.

At the end of the two week period, each student's record will be appropriately marked by the record custodian to indicate the items the district will designate as directory information about the student. This designation will remain in effect until it is modified by the written direction of the student's parent or the eligible student.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person **contractor, consultant, volunteer, or other party** employed by, or under contract to, the school board to perform a special task **or provide services** such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor: **1) the service would have otherwise been performed by employees, 2) the person or party is under the direct control of the school district regarding the use and maintenance of education records, and 3) the person or party agrees to follow confidentiality laws regarding the redisclosure of information.**

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

The school district will only release information from, or permit access to, a student's education record with a parent's or eligible student's prior written consent except that the school superintendent, or a person designated in writing by the superintendent, may permit disclosure:

1. When a student seeks or intends to enroll in another school district or a post-secondary school (the district will not further notify the parent or eligible student prior to such a transfer of records; the parent or eligible student has a right to obtain copies of records transferred under this provision);
2. When certain federal and state officials need information in order to audit or enforce legal conditions related to federally supported education programs in the district;
3. The parties who provide or may provide financial aid to a student to:
 - A. Establish the student's eligibility for the aid,
 - B. Determine the amount of financial aid,
 - C. Establish the conditions for the receipt of the financial aid, or
 - D. Enforce the agreement between the provider and the receiver of financial aid;

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

4. When the school district has entered into a written agreement or contract for an organization to conduct studies on the school district's behalf to develop tests, administer student aid, or improve instruction;
5. To accrediting organizations to carry out their accrediting functions;
6. To comply with a judicial order or lawfully issued subpoena (the district will make a reasonable effort to notify the student's parent or the eligible student before making a disclosure under this provision); or
7. If the disclosure is an item of directory information, and the student's parent or eligible student has not refused to allow the district to designate that item as directory information for the student.
8. In response to an ex parte order of the Attorney General of the United States or his/her designee in connection with the investigation or prosecution of terrorism crimes.
9. To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions
10. To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student [SECONDARY STUDENTS ONLY]
11. To parents of an eligible student if the student is a dependent for IRS tax purposes.
12. To appropriate officials in connection with a health or safety emergency
13. To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement. [SECONDARY STUDENTS ONLY]
14. To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions. [SECONDARY STUDENTS ONLY]
15. To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. [POST-SECONDARY STUDENTS ONLY]
16. To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. [POST-SECONDARY STUDENTS ONLY]

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

17. To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. [POST-SECONDARY STUDENTS ONLY]

The school district will permit any of its officials to make the needed disclosure from student education records in a health or safety emergency if:

1. He or she deems it is warranted by the seriousness of the threat to the health or safety of the student or other persons;
2. The information is necessary and needed to meet the emergency;
3. The persons to whom the information is to be disclosed are qualified and in a position to deal with the emergency; or
4. Time is an important and limiting factor in dealing with the emergency.

The school district officials may release information from a student's education record if the student's parent or the eligible student gives prior written consent for disclosure. The written consent must include at least:

1. A specification of the records to be released;
2. The reasons for the disclosure;
3. The person, organization, or the class or organizations to whom the disclosure is to be made;
4. The parent's or eligible student's signature; and
5. The date of the consent and, if appropriate, a date when the consent is to be terminated.

The student's parent or the eligible student may obtain a copy of any records disclosed under this provision.

The school district will not release information contained in a student's education records, except directory information, to any third parties except its own officials, unless those parties agree that the information will not be redisclosed without the parent's or eligible student's prior written consent.

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

RECORDS OF REQUESTS FOR ACCESS AND DISCLOSURES MADE
FROM EDUCATION RECORDS

The school district will maintain an accurate record of all requests for it to disclose information from, or to permit access to, a student's education records and of information it discloses and access it permits with some exceptions listed below. This record will be kept with, but will not be a part of, the student's cumulative school records. It will be available only to the record custodian, the eligible student, the parent of the student, or to federal, state, and local officials for the purpose of auditing or enforcing federally supported educational programs.

The record will include at least:

1. The name of the person or agency that made the request;
2. The interest the person or agency had in the information;
3. The date the person or agency made the request; and
4. Whether the request was granted and, if it was, the date access was permitted or the disclosure was made.

The district will maintain this record as long as it maintains the student's education record.

1. The record will not include requests for access or access granted to the parent of the student or to an eligible student;
2. Request for access granted to officials of the school district who have a legitimate educational interest in the student;
3. Requests for, or disclosures of, information contained in the student's education record if the request is accompanied by the prior written consent of a parent of the student or the eligible student or if the disclosure is authorized by such prior consent;
4. Requests for, or disclosure of, directory information designated for that student; or for
5. Requests for, or disclosure of, information contained in the student's education record if the request is in response to an ex parte order of the Attorney General of the United States or his/her designee in connection with the investigation or prosecution of terrorism crimes.
6. A party seeking or receiving the records as directed by a law enforcement subpoena if the issuing court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

"requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

First Level Decision

When a parent of a student or an eligible student finds an item in the student's education record which he or she believes is inaccurate, misleading, or in violation of student rights, he or she should immediately ask the record custodian to correct it. If the record is incorrect because of an obvious error and it is a simple matter to make the record change at this level, the record custodian will make the correction. However, if the record is changed at this level, the method and result must satisfy the requester.

If the record custodian cannot change the record to the requester's satisfaction, or if the record does not appear to be obviously incorrect, the record custodian will:

1. Provide the requester a copy of the questioned record at no cost;
2. Ask the requester to initiate a written request for the change; and
3. Follow the procedure for a second level decision.

Second Level Decision

The written request to correct a student's education record through the procedure at this level should specify the correction the requester wishes the district to make. It should at least identify the item the requester believes is incorrect and state whether he or she believes the item:

1. Is inaccurate and why;
2. Is misleading and why; and/or
3. Violates student rights and why.

The request will be dated and signed by the requester.

Within two weeks after the record custodian receives a written request, he or she will: study the request, discuss it with other school officials (the person who made the record or those who may have a professional concern about the district's response to the request), make a decision to comply or decline to comply with the request, and complete the appropriate steps to notify the requester or move the request to the next level for a decision.

If, as a result of this review and discussion, the record custodian decides the record should be corrected, he or she will effect the change and notify the requester in writing that the change has been made. Each such notice will include an invitation for the requester to inspect and review the student's education record to make certain the record is in order and the correction is satisfactory.

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

If the record custodian decides the record is correct, he or she will make a written summary of any discussions with other officials and of the findings in the matter. The record custodian will transmit this summary and a copy of the written request to the school superintendent.

Third Level Decision

The school superintendent will review the material provided by the record custodian and, if necessary, discuss the matter with other officials such as the school attorney, or the school board (in executive session). The superintendent will then make a decision concerning the request and complete the steps at this decision level. Ordinarily, this level of the procedure should be completed within two weeks. If it takes longer, the superintendent will notify the requester, in writing, of the reasons for the delay and a date when the decision will be made.

If the superintendent decides the record is incorrect and should be changed, he or she will advise the record custodian to make the changes. The record custodian will advise the requester of the change as at the second level.

If the superintendent decides the record is correct, he or she will prepare a letter to the requester which will include:

1. The school district's decision that the record is correct and the basis for the decision;
2. A notice to the requester that he or she has a right to ask for a hearing to present evidence that the record is incorrect and that the district will grant such a hearing;
3. Instructions for the requester to contact the superintendent, or an official he or she designates, to discuss acceptable hearing officers, convenient times, and a satisfactory site for the hearing (the district will not be bound by the requester's positions on these items, but will, so far as possible, arrange the hearing as the requester wishes); and
4. Advise that the request may be represented or assisted in the hearing by other parties, including an attorney at the requester's expense.

Fourth Level Decision

After the requester has submitted (orally, or in writing) his or her wishes concerning the hearing officer and the time and place for the hearing, the superintendent will, within a week, notify the requester when and where the district will hold the hearing and who it has designated as the hearing officer.

At the hearing, the hearing officer will provide the requester a full and reasonable opportunity to present material evidence and testimony to demonstrate that the questioned part of the student's education record is incorrect as shown in the requester's written request for a change in the record (second level).

Within a week after the hearing, the hearing officer will submit to the school superintendent a written summary of the evidence submitted at the hearing. Along with the summary, the hearing officer will submit his or her recommendation, based solely on the evidence presented at the hearing, that the record should be changed or remain unchanged.

The school superintendent will prepare the district's decision within two weeks of the hearing. The decision will be based on the summary of the evidence presented at the hearing and the hearing officer's recommendation. However, the district's decision will be based solely on the evidence presented at the hearing. Therefore, the superintendent may

**COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY
ACT OF 1974, REGULATION (Cont.)**

overrule the hearing officer if the superintendent believes the hearing officer's recommendation is not consistent with the evidence presented. As a result of the district's decision, the superintendent will take one of the following actions:

1. If the decision is that the district will change the record, the superintendent will instruct the record custodian to correct the record. The record custodian will correct the record and notify the requester as at the second level decision.
2. If the decision is that the district will not change the record, the superintendent will prepare a written notice to the requester which will include:
 - A. The school district's decision that the record is correct and will not be changed;
 - B. A copy of a summary of the evidence presented at the hearing and a written statement of the reasons for the district's decision; and
 - C. Advice to the requester that he or she may place in the student's education record an explanatory statement which gives the reasons he or she disagrees with the school district's decision and/or the reasons he or she believes the record is incorrect.

2025-2026 Proposed Dues for OATC

Technology Center	Valuation	FY24	Proposed
District Name	Range	Valuation	OATC Dues
			2024-2025
	Zero to 100 mil		\$2,000
Wes Watkins	100 - 200 Million	\$193,610,702	\$2,700
Green Country	200 - 400 Million	\$239,785,465	\$4,200
Southwest		\$245,637,140	\$4,200
Caddo Kiowa		\$363,570,845	\$4,200
Pontotoc	400-700 Million	\$431,117,423	\$5,700
Mid-Del		\$441,881,688	\$5,700
Northwest		\$473,142,446	\$5,700
*Eastern Oklahoma		\$509,929,245	\$5,700
Red River		\$543,502,050	\$5,700
Chisholm Trail		\$561,815,346	\$5,700
High Plains		\$626,961,377	\$5,700
Pioneer		\$657,829,667	\$5,700
Tri County	700-1 Billion	\$702,370,348	\$7,700
Autry		\$826,115,628	\$7,700
Western		\$814,983,180	\$7,700
Gordon Cooper		\$880,981,682	\$7,700
Great Plains		\$969,325,978	\$7,700
Southern Oklahoma		\$980,273,056	\$7,700
Meridian	1-1.5 Billion	\$1,105,748,292	\$10,700
Mid-America		\$1,249,803,353	\$10,700
Central	1.5 Billion /2.5 Billion	\$1,661,210,304	\$12,700
Indian Capital		\$1,728,447,247	\$12,700
Kiamichi	2.5 Billion/Higher	\$2,549,064,298	\$17,700
Moore Norman		\$2,954,693,092	\$17,700
Metro Tech		\$3,009,547,362	\$17,700
Canadian Valley		\$3,034,963,127	\$17,700
Northeast		\$3,155,261,754	\$17,700
Francis Tuttle		\$5,134,163,056	\$17,700
Tulsa		\$9,118,530,283	\$17,700
TOTALS		\$45,164,265,434	\$277,800

School District
2025-2026 Estimate of Needs
and
Financial Statement of the Fiscal Year 2024-2025

Board of Education of Pioneer Technology Center
District No. AVTS # 13
County of Kay
State of Oklahoma

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than September 30 for all School Districts. After approval by the Excise Board and the levies are made, both statements should be signed by the Board Members. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd, State Capitol, Room 100, Oklahoma City, OK 73105-4801. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

The 2025-2026 Estimate of Needs
and
Financial Statement of the Fiscal Year 2024-2025

Prepared by: S&B Accounting

Submitted to the Kay County Excise Board

This _____ Day of _____, 2025

School Board Members

Chairman	_____	Clerk	_____
Treasurer	_____	Member	_____
Member	_____	Member	_____
Member	_____	Member	_____

State of Oklahoma, County of Kay

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. Section 3002, we submit herewith, for your consideration the within statement of the financial condition of the Board of Education of Pioneer Technology Center, District No. AVTS # 13, County of Kay, State of Oklahoma for the fiscal year beginning July 1, 2025, and ending June 30, 2026, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2026, and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute, in relation to which be it further noted that:

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O. S. Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2025, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statement of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.
2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed or abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O. S. Section 333.
3. We also certify that a levy of 0.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2025-2026.
4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 0.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, was authorized at an election held for that purpose on February 11, 2025 by a majority of those voting at said election; the result of said election was:

For the Levy 0;	Against the Levy 0;	Majority 0
-----------------	---------------------	------------
5. We also certify that, after due and legal notice of an election thereon, a local support levy of 5.000 Mills, in addition to the levies hereinbefore provided, was authorized at an election held for that purpose on February 11, 2025 by a majority vote of the electors who had paid ad valorem tax of the immediately preceding year; the result of said election was:

For the Levy 0;	Against the Levy 0;	Majority 0
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6. We also certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, was authorized by a majority of the qualified voters of said School District, for the purpose of erecting, remodeling or repairing school buildings, and for purchasing furniture at an election held for that purpose on February 11, 2025, the result whereof was:

For the Levy 0;

Against the Levy 0;

Majority 0

All levies were voted permanent in February 2002. Therefore, no annual election is required.

Clerk of Board of Education

President of Board of Education

Treasurer of Board of Education

Subscribed and sworn to before me this ____ day of _____ 2025.

Notary Public

My Commission Expires

Affidavit of Publication

State of Oklahoma, County of Kay

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O. S. Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

Clerk, Board of Education

Subscribed and sworn to before me this ____ day of _____ 2025.

Notary Public

My Commission Expires

Secretary and Clerk of Excise Board

Kay County, Oklahoma

Independent Accountant's Compilation Report

To the Board of Education
Pioneer Technology Center
District No. AVTS # 13, Kay County

I(We) have compiled the 2024-2025 financial statements as of and for the fiscal year ended June 30, 2025, and the 2025-2026 Estimate of Needs (SA&I Form 2661R06) and Publication Sheet (SA&I Form 2662R06) for District No. AVTS # 13, Kay County, included in the accompanying prescribed forms. I(We) have not audited or reviewed the financial statements, estimate of needs and publication sheet forms referred to above and, accordingly, do not express an opinion or provide any assurance about whether the financial statements, estimate of needs and publication sheet forms are in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS § 3003.B as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.1.D.

Management is responsible for the preparation and fair presentation of the financial statements, estimate of needs and publication sheet in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS § 3003.B as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.1.D and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, estimate of needs and publication sheet.

My(Our) responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The financial statements, estimate of needs and publication sheet included in the accompanying prescribed forms are presented in accordance with the requirements of the Office of the Oklahoma State Auditor and Inspector per 68 OS § 3003.B as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.1.D and are not intended to be a complete presentation of the assets and liabilities of District No. AVTS # 13, Kay County.

This report is intended solely for the information and use of the Oklahoma State Department of Education, the School District, Kay County Excise Board, and for filing with the State Auditor and Inspector and is not intended to be and should not be used by anyone other than these specified parties.

S&B CPA & ASSOCIATES, PLLC

August 22, 2024

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

Page 6

Schedule 1, Current Balance Sheet - June 30, 2025		Amount
ASSETS:		
Cash Balance June 30, 2025	\$	4,872,529.14
Investments	\$	0.00
TOTAL ASSETS	\$	4,872,529.14
LIABILITIES AND RESERVES:		
Warrants Outstanding	\$	482,102.89
Reserve for Interest on Warrants	\$	0.00
Reserves From Schedule 8	\$	318,925.25
TOTAL LIABILITIES AND RESERVES	\$	801,028.14
CASH FUND BALANCE JUNE 30, 2025	\$	4,071,501.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$	4,872,529.14

Schedule 2, Revenue and Requirements - 2024-2025		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2024	\$ 4,573,299.14	
Cash Fund Balance Transferred From Prior Years	\$ 622,544.18	
Current Ad Valorem Tax Apportioned	\$ 6,473,001.12	
Miscellaneous Revenue Apportioned	\$ 6,859,289.75	
TOTAL REVENUE		\$ 18,528,134.19
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	\$ 14,137,707.94	
Reserves From Schedule 8	\$ 318,925.25	
Interest Paid on Warrants	\$ 0.00	
Bank Fees and Cash Charges	\$ 0.00	
Reserve for Interest on Warrants	\$ 0.00	
TOTAL REQUIREMENTS		\$ 14,456,633.19
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2025		\$ 4,071,501.00
TOTAL REQUIREMENTS AND CASH FUND BALANCE		\$ 18,528,134.19

Schedule 3, Cash Fund Balance Analysis - June 30, 2025		Amount
ADDITIONS:		
Miscellaneous Revenue Collected in Excess of Estimates-Net	\$	(298,862.00)
Warrants Estopped, Cancelled or Converted	\$	404.54
Fiscal Year 2024-25 Lapsed Appropriations	\$	3,332,016.70
Fiscal Year 2023-24 Lapsed Appropriations	\$	210,902.99
Ad Valorem Tax Collections in Excess of Estimates	\$	343,247.12
Prior Year Ad Valorem Tax in Excess of Estimates	\$	483,791.65
TOTAL ADDITIONS	\$	4,071,501.00
DEDUCTIONS:		
Bank Fees and Cash Charges	\$	0.00
Net Balance of Prior Tax in Process of Collection (See Exhibit Y--prior year)	\$	0.00
TOTAL DEDUCTIONS	\$	0.00
Cash Fund Balance as per Balance Sheet 6-30-2025	\$	4,071,501.00
Composition of Cash Fund Balance		
Cash	\$	4,071,501.00
Cash Fund Balance as per Balance Sheet 6-30-2025	\$	4,071,501.00

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

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Schedule 4, Miscellaneous Revenue		
SOURCE	2024-25 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	\$ 778,633.49	\$ 800,386.66
1300 Interest Earnings	\$ 261,828.34	\$ 218,074.59
1400 Rental, Disposals and Commissions	\$ 586,359.03	\$ 573,185.38
1500 Reimbursements	\$ 17,414.11	\$ 36,732.52
1600 Other Local Sources of Revenue	\$ 107,352.48	\$ 91,791.26
1130 Revenue in Lieu of Tax	\$ 0.00	\$ 0.00
1800 Athletics	\$ 0.00	\$ 0.00
TOTAL	\$ 1,751,587.45	\$ 1,720,170.41
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00	\$ 0.00
2910 Other Intermediate Sources of Revenue	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
3000 STATE SOURCES OF REVENUE:		
3100	\$ 0.00	\$ 0.00
3160 Farm Implement Tax Stamps	\$ 0.00	\$ 795.55
3200	\$ 0.00	\$ 0.00
3210 Foundation and Salary Incentive Aid	\$ 0.00	\$ 0.00
3220 Mid-Term Adjustment For Attendance	\$ 0.00	\$ 0.00
3230 Teacher Consultant Stipend	\$ 0.00	\$ 0.00
3240 Disaster Assistance	\$ 0.00	\$ 0.00
3250 Flexible Benefit Allowance	\$ 0.00	\$ 0.00
3300 State Aid - Competitive Grants - Categorical	\$ 0.00	\$ 0.00
3400 State - Categorical	\$ 18,830.01	\$ 20,268.62
3500 Special Programs	\$ 0.00	\$ 0.00
3600 Other State Sources of Revenue	\$ 1,362,469.92	\$ 680,735.45
3700 Child Nutrition Program	\$ 0.00	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00	\$ 0.00
3810 Formula Operations	\$ 2,826,645.00	\$ 2,899,200.00
3830 Existing Industry/Bid Assistance/Broker Agent	\$ 30,358.00	\$ 177,021.07
3844 Firefighter Training	\$ 113,051.00	\$ 5,241.16
3850 TANF and Dropout Recovery	\$ 214,469.00	\$ 173,841.09
3864 Mentor Teacher	\$ 1,350.00	\$ 2,000.00
3892 OK Lottery Funds Grant	\$ 0.00	\$ 0.00
3840 Industry/Safety	\$ 100,000.00	\$ 99,995.98
TOTAL	\$ 4,667,172.93	\$ 4,059,098.92
4000 FEDERAL SOURCES OF REVENUE:		
4600 ABE, Literacy, TANF and GED	\$ 133,013.81	\$ 153,758.28
4700 Child & Adult Food	\$ 19,861.16	\$ 19,280.62
4817 CARES Act / ARP (HEERF3)	\$ 0.00	\$ 182,338.43
4821 Carl Perkins and TCTW	\$ 92,413.00	\$ 106,468.25
4836 Bid Assistance	\$ 0.00	\$ 48,693.26
4852 TANF	\$ 164,503.00	\$ 268,129.94
4874 PELL	\$ 257,045.40	\$ 295,004.00
4877 SEOG and Work Study	\$ 0.00	\$ 5,735.00
TOTAL	\$ 666,836.37	\$ 1,079,407.78
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	\$ 0.00	\$ 612.64
GRAND TOTAL	\$ 7,085,596.75	\$ 6,859,289.75

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

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2024-25 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2025-26 ACCOUNT		
		CHARGEABLE INCOME	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
\$ 21,753.17	90.03%	\$ 0.00	\$ 720,617.99	\$ 720,617.99
\$ (43,753.75)	87.41%	\$ 0.00	\$ 190,625.57	\$ 190,625.57
\$ (13,173.65)	90.00%	\$ 0.00	\$ 515,866.84	\$ 515,866.84
\$ 19,318.41	90.00%	\$ 0.00	\$ 33,059.27	\$ 33,059.27
\$ (15,561.22)	50.78%	\$ 0.00	\$ 46,612.13	\$ 46,612.13
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (31,417.04)		\$ 0.00	\$ 1,506,781.80	\$ 1,506,781.80
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 1,438.61	92.97%	\$ 0.00	\$ 18,844.00	\$ 18,844.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (681,734.47)	169.08%	\$ 0.00	\$ 1,151,006.00	\$ 1,151,006.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	0.00%	\$ 0.00	\$ 2,622,876.00	\$ 2,622,876.00
\$ 146,663.07	106.58%	\$ 0.00	\$ 188,662.00	\$ 188,662.00
\$ (107,809.84)	107.71%	\$ 0.00	\$ 5,645.00	\$ 5,645.00
\$ (40,627.91)	80.63%	\$ 0.00	\$ 140,172.51	\$ 140,172.51
\$ 650.00	90.00%	\$ 0.00	\$ 1,800.00	\$ 1,800.00
\$ 0.00	0.00%	\$ 0.00	\$ 50,000.00	\$ 50,000.00
\$ (4.02)	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (680,629.01)		\$ 0.00	\$ 4,179,005.51	\$ 4,179,005.51
\$ 20,744.47	90.17%	\$ 0.00	\$ 138,639.00	\$ 138,639.00
\$ (580.54)	90.00%	\$ 0.00	\$ 17,352.56	\$ 17,352.56
\$ 182,338.43	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 14,055.25	89.59%	\$ 0.00	\$ 95,384.00	\$ 95,384.00
\$ 48,693.26	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 103,626.94	111.10%	\$ 0.00	\$ 297,888.00	\$ 297,888.00
\$ 37,958.60	87.09%	\$ 0.00	\$ 256,927.50	\$ 256,927.50
\$ 5,735.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ 412,571.41		\$ 0.00	\$ 806,191.06	\$ 806,191.06
\$ 612.64	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
\$ (298,862.00)		\$ 0.00	\$ 6,491,978.37	\$ 6,491,978.37

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

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Schedule 5, Expenditures General Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2024-25
Cash Balance Reported to Excise Board 6-30-2024	\$ 0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	\$ 4,573,299.14
Adjusted Cash Balance	\$ 4,573,299.14
Ad Valorem Tax Apportioned To Year In Caption	\$ 6,473,001.12
Miscellaneous Revenue (Schedule 4)	\$ 6,859,289.75
Cash Fund Balance Forward From Preceding Year	\$ 622,544.18
Prior Expenditures Recovered	\$ 0.00
TOTAL RECEIPTS	\$ 13,954,835.05
TOTAL RECEIPTS AND BALANCE	\$ 18,528,134.19
Warrants Paid of Year in Caption	\$ 13,655,605.05
Interest Paid Thereon	\$ 0.00
Bank Fees and Cash Charges	\$ 0.00
TOTAL DISBURSEMENTS	\$ 13,655,605.05
CASH BALANCE JUNE 30, 2025	\$ 4,872,529.14
Reserve for Warrants Outstanding	\$ 482,102.89
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 318,925.25
TOTAL LIABILITIES AND RESERVE	\$ 801,028.14
DEFICIT:	\$ 0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	\$ 4,071,501.00

Schedule 6, General Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2024-25
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	\$ 14,137,707.94
TOTAL	\$ 14,137,707.94
Warrants Paid During Year	\$ 13,655,605.05
Warrants Converted to Bonds or Judgments	\$ 0.00
Warrants Cancelled	\$ 0.00
Warrants estopped by Statute	\$ 0.00
TOTAL WARRANTS RETIRED	\$ 13,655,605.05
BALANCE WARRANTS OUTSTANDING JUNE 30, 2025	\$ 482,102.89

Schedule 7, 2024 Ad Valorem Tax Account			
Net Valuation Certified to County Excise Board	\$ 657,829,667.00	10.000 Mills	Amount
Total Proceeds of Levy as Certified			\$ 6,742,729.40
Additions:			\$ 0.00
Deductions:			\$ 0.00
Gross Balance Tax			\$ 6,742,729.40
Less Reserve for Delinquent Tax			\$ 612,975.40
Reserve for Protests Pending			\$ 0.00
Balance Available Tax			\$ 6,129,754.00
Deduct 2024 Tax Apportioned			\$ 6,473,001.12
Net Balance 2024 Tax in Process of Collection			\$ 0.00
Excess Collections			\$ 343,247.12

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

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APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2024			APPROPRIATIONS ORIGINAL
	RESERVES 06-30-2024	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS	
1000 INSTRUCTION	\$ 188,532.67	\$ 180,512.47	\$ 8,020.20	\$ 6,357,263.93
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$ 12,778.07	\$ 10,690.55	\$ 2,087.52	\$ 1,028,557.50
2200 Support Services - Instructional Staff	\$ 8,596.94	\$ 3,854.73	\$ 4,742.21	\$ 199,520.27
2300 Support Services - General Administration	\$ 13,887.48	\$ 11,979.08	\$ 1,908.40	\$ 838,295.94
2400 Support Services - School Administration	\$ 25,842.47	\$ 22,460.39	\$ 3,382.08	\$ 2,222,633.65
2500 Support Services - Business	\$ 26,587.46	\$ 24,560.07	\$ 2,027.39	\$ 1,435,304.01
2600 Operations And Maintenance of Plant Services	\$ 91,373.29	\$ 71,412.43	\$ 19,960.86	\$ 1,292,299.52
2700 Student Transportation Services	\$ 162,892.35	\$ 915.18	\$ 161,977.17	\$ 544,875.06
2800 Support Services - Central	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2900 Other Support Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 341,958.06	\$ 145,872.43	\$ 196,085.63	\$ 7,561,485.95
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 259,419.41
3200 Other Enterprise Service Operations	\$ 8,124.92	\$ 5,299.76	\$ 2,825.16	\$ 866,351.60
3300 Community Services Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 8,124.92	\$ 5,299.76	\$ 2,825.16	\$ 1,125,771.01
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4100 Supv. of Facilities Acquisition and Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4200 Site Acquisition Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,000.00
4300 Site Improvement Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4400 Architecture and Engineering Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 176,792.16
4500 Educational Specifications Development Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4600 Building Acquisition and Construction Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4700 Building Improvement Services	\$ 49,814.42	\$ 49,814.42	\$ 0.00	\$ 444,836.84
4900 Other Facilities Acquisition and Const. Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 49,814.42	\$ 49,814.42	\$ 0.00	\$ 656,629.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5200 Reimbursements	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
5300 Clearing Account	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5400 Indirect Cost Entitlement	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5500 Private Nonprofit Schools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5600 Correcting Entry	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00
7900 OTHER USES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,700,000.00
7200 STUDENT AID	\$ 20,000.00	\$ 16,028.00	\$ 3,972.00	\$ 384,000.00
TOTAL GENERAL FUND	\$ 608,430.07	\$ 397,527.08	\$ 210,902.99	\$ 17,788,649.89
Bank Fees and Cash Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Provision for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 608,430.07	\$ 397,527.08	\$ 210,902.99	\$ 17,788,649.89

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2025-2026
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget as determined by County Excise Board
GRAND TOTAL - Home School

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "A"

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FISCAL YEAR ENDING JUNE 30, 2025						FISCAL YEAR 2024-2025 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
\$ 0.00	\$ 0.00	\$ 6,357,263.93	\$ 5,390,893.17	\$ 120,812.65	\$ 845,558.11	\$ 5,511,705.82
\$ 0.00	\$ 0.00	\$ 1,028,557.50	\$ 964,398.31	\$ 8,249.74	\$ 55,909.45	\$ 972,648.05
\$ 0.00	\$ 0.00	\$ 199,520.27	\$ 160,426.58	\$ 4,963.21	\$ 34,130.48	\$ 165,389.79
\$ 0.00	\$ 0.00	\$ 838,295.94	\$ 716,032.64	\$ 18,373.74	\$ 103,889.56	\$ 734,406.38
\$ 0.00	\$ 0.00	\$ 2,222,633.65	\$ 1,995,243.89	\$ 7,198.51	\$ 220,191.25	\$ 2,002,442.40
\$ 0.00	\$ 0.00	\$ 1,435,304.01	\$ 1,372,904.82	\$ 7,953.89	\$ 54,445.30	\$ 1,380,858.71
\$ 0.00	\$ 0.00	\$ 1,292,299.52	\$ 1,180,966.30	\$ 71,628.06	\$ 39,705.16	\$ 1,252,594.36
\$ 0.00	\$ 0.00	\$ 544,875.06	\$ 524,821.87	\$ 2,997.45	\$ 17,055.74	\$ 527,819.32
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 7,561,485.95	\$ 6,914,794.41	\$ 121,364.60	\$ 525,326.94	\$ 7,036,159.01
\$ 0.00	\$ 0.00	\$ 259,419.41	\$ 245,633.04	\$ 100.34	\$ 13,686.03	\$ 245,733.38
\$ 0.00	\$ 0.00	\$ 866,351.60	\$ 732,799.77	\$ 22,130.83	\$ 111,421.00	\$ 754,930.60
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,125,771.01	\$ 978,432.81	\$ 22,231.17	\$ 125,107.03	\$ 1,000,663.98
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 35,000.00	\$ 33,963.00	\$ 0.00	\$ 1,037.00	\$ 33,963.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 176,792.16	\$ 145,814.83	\$ 30,977.33	\$ 0.00	\$ 176,792.16
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 444,836.84	\$ 386,897.72	\$ 4,474.50	\$ 53,464.62	\$ 391,372.22
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 656,629.00	\$ 566,675.55	\$ 35,451.83	\$ 54,501.62	\$ 602,127.38
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 600.00	\$ 0.00	\$ 400.00	\$ 600.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 3,500.00	\$ 600.00	\$ 0.00	\$ 2,900.00	\$ 600.00
\$ 0.00	\$ 0.00	\$ 1,700,000.00	\$ 0.00	\$ 0.00	\$ 1,700,000.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 384,000.00	\$ 286,312.00	\$ 19,065.00	\$ 78,623.00	\$ 305,377.00
\$ 0.00	\$ 0.00	\$ 17,788,649.89	\$ 14,137,707.94	\$ 318,925.25	\$ 3,332,016.70	\$ 14,456,633.19
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 17,788,649.89	\$ 14,137,707.94	\$ 318,925.25	\$ 3,332,016.70	\$ 14,456,633.19

		Estimate of Needs by Governing Board	Approved by County Excise Board
		\$ 16,972,864.51	\$ 16,972,864.51
		\$ 0.00	\$ 0.00
		\$ 0.00	\$ 0.00
		\$ 16,972,864.51	\$ 16,972,864.51

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "B"

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Schedule 1, Current Balance Sheet - June 30, 2025	
	Amount
ASSETS:	
Cash Balance June 30, 2025	\$ 10,807,566.11
Investments	\$ 0.00
TOTAL ASSETS	\$ 10,807,566.11
LIABILITIES AND RESERVES:	
Warrants Outstanding	\$ 88,279.33
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 1,761,211.91
TOTAL LIABILITIES AND RESERVES	\$ 1,849,491.24
CASH FUND BALANCE JUNE 30, 2025	\$ 8,958,074.87
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	\$ 10,807,566.11

Schedule 2, Revenue and Requirements - 2024-2025		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2024	\$ 10,195,770.81	
Cash Fund Balance Transferred From Prior Years	\$ 262,639.56	
Current Ad Valorem Tax Apportioned	\$ 3,117,634.68	
Miscellaneous Revenue Apportioned	\$ 480,206.47	
TOTAL REVENUE		\$ 14,056,251.52
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	\$ 3,336,964.74	
Reserves From Schedule 8	\$ 1,761,211.91	
Interest Paid on Warrants	\$ 0.00	
Bank Fees and Cash Charges	\$ 0.00	
Reserve for Interest on Warrants	\$ 0.00	
TOTAL REQUIREMENTS		\$ 5,098,176.65
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2025		\$ 8,958,074.87
TOTAL REQUIREMENTS AND CASH FUND BALANCE		\$ 14,056,251.52

Schedule 3, Cash Fund Balance Analysis - June 30, 2025	
	Amount
ADDITIONS:	
Miscellaneous Revenue Collected in Excess of Estimates-Net	\$ (28,595.87)
Warrants Estopped, Cancelled or Converted	\$ 0.00
Fiscal Year 2024-25 Lapsed Appropriations	\$ 8,606,971.78
Fiscal Year 2023-24 Lapsed Appropriations	\$ 10,599.24
Ad Valorem Tax Collections in Excess of Estimates	\$ 117,059.40
Prior Year Ad Valorem Tax in Excess of Estimates (See Exhibit Y--prior year)	\$ 252,040.32
TOTAL ADDITIONS	\$ 8,958,074.87
DEDUCTIONS:	
Supplemental Appropriations	\$ 0.00
Net Balance Prior Tax in Process of Collection	\$ 0.00
TOTAL DEDUCTIONS	\$ 0.00
Cash Fund Balance as per Balance Sheet 6-30-2025	\$ 8,958,074.87
Composition of Cash Fund Balance	
Cash	\$ 8,958,074.87
Cash Fund Balance as per Balance Sheet 6-30-2025	\$ 8,958,074.87

S.A.& I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "B"

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Schedule 4, Miscellaneous Revenue		
SOURCE	2024-25 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	\$ 0.00	\$ 0.00
1300 Earnings on Investments	\$ 458,238.54	\$ 479,655.93
1400 Rental, Disposals and Commissions	\$ 0.00	\$ 0.00
1500 Miscellaneous Reimbursements	\$ 50,563.80	\$ 0.00
1600 Other Local Sources of Revenue	\$ 0.00	\$ 0.00
1100 Revenue in Lieu of Tax	\$ 0.00	\$ 0.00
1800 Athletics	\$ 0.00	\$ 0.00
TOTAL	\$ 508,802.34	\$ 479,655.93
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	\$ 0.00
2200 County Apportionment (Mortgage Tax)	\$ 0.00	\$ 0.00
2300 Resale of Property Fund Distribution	\$ 0.00	\$ 0.00
2900 Other Intermediate Sources of Revenue	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	\$ 0.00	\$ 0.00
3120 Motor Vehicle Collections	\$ 0.00	\$ 0.00
3130 Rural Electric Cooperative Tax	\$ 0.00	\$ 0.00
3140 State School Land Earnings	\$ 0.00	\$ 0.00
3150 Vehicle Tax Stamps	\$ 0.00	\$ 0.00
3160 Farm Implement Tax Stamps	\$ 0.00	\$ 388.76
3170 Trailers and Mobile Homes	\$ 0.00	\$ 0.00
3190 Other Dedicated Revenue	\$ 0.00	\$ 0.00
3100 Total Dedicated Revenue	\$ 0.00	\$ 388.76
3210 Foundation and Salary Incentive Aid	\$ 0.00	\$ 0.00
3220 Mid-Term Adjustment For Attendance	\$ 0.00	\$ 0.00
3230 Teacher Consultant Stipend	\$ 0.00	\$ 0.00
3240 Disaster Assistance	\$ 0.00	\$ 0.00
3250 Flexible Benefit Allowance	\$ 0.00	\$ 0.00
3200 Total State Aid - General Operations - Non-Categorical	\$ 0.00	\$ 0.00
3300 State Aid - Competitive Grants - Categorical	\$ 0.00	\$ 0.00
3400 State - Categorical	\$ 0.00	\$ 0.00
3500 Special Programs	\$ 0.00	\$ 0.00
3600 Other State Sources of Revenue--State Land Reimbursement	\$ 0.00	\$ 161.78
3700 Child Nutrition Program	\$ 0.00	\$ 0.00
3800 State Vocational Programs - Multi-Source	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 550.54
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	\$ 0.00	\$ 0.00
4200 Disadvantaged Students	\$ 0.00	\$ 0.00
4300 Individuals With Disabilities	\$ 0.00	\$ 0.00
4400 No Child Left Behind	\$ 0.00	\$ 0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	\$ 0.00	\$ 0.00
4600 Other Federal Sources Passed Through State Dept Of Education	\$ 0.00	\$ 0.00
4700 Child Nutrition Programs	\$ 0.00	\$ 0.00
4800 Federal Vocational Education	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 508,802.34	\$ 480,206.47

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "B"

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Schedule 5, Expenditures Building Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2024-25
Cash Balance Reported to Excise Board 6-30-2024	\$ 0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	\$ 10,195,770.81
Adjusted Cash Balance	\$ 10,195,770.81
Ad Valorem Tax Apportioned To Year In Caption	\$ 3,117,634.68
Miscellaneous Revenue (Schedule 4)	\$ 480,206.47
Cash Fund Balance Forward From Preceding Year	\$ 262,639.56
Prior Expenditures Recovered	\$ 0.00
TOTAL RECEIPTS	\$ 3,860,480.71
TOTAL RECEIPTS AND BALANCE	\$ 14,056,251.52
Warrants Paid of Year in Caption	\$ 3,248,685.41
Interest Paid Thereon	\$ 0.00
Bank Fees and Cash Charges	\$ 0.00
TOTAL DISBURSEMENTS	\$ 3,248,685.41
CASH BALANCE JUNE 30, 2025	\$ 10,807,566.11
Reserve for Warrants Outstanding	\$ 88,279.33
Reserve for Interest on Warrants	\$ 0.00
Reserves From Schedule 8	\$ 1,761,211.91
TOTAL LIABILITIES AND RESERVE	\$ 1,849,491.24
DEFICIT: (Red Figure)	\$ 0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	\$ 8,958,074.87

Schedule 6, Building Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2024-25
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	\$ 3,336,964.74
TOTAL	\$ 3,336,964.74
Warrants Paid During Year	\$ 3,248,685.41
Warrants Converted to Bonds or Judgments	\$ 0.00
Warrants Cancelled	\$ 0.00
Warrants estopped by Statute	\$ 0.00
TOTAL WARRANTS RETIRED	\$ 3,248,685.41
BALANCE WARRANTS OUTSTANDING JUNE 30, 2025	\$ 88,279.33

Schedule 7, 2024 Ad Valorem Tax Account			
Net Valuation Certified to County Excise Board	\$ 657,829,667.00	5.000 Mills	Amount
Total Proceeds of Levy as Certified			\$ 3,300,632.81
Additions:			\$ 0.00
Deductions:			\$ 0.00
Gross Balance Tax			\$ 3,300,632.81
Less Reserve for Delinquent Tax			\$ 300,057.53
Reserve for Protests Pending			\$ 0.00
Balance Available Tax			\$ 3,000,575.28
Deduct 2024 Tax Apportioned			\$ 3,117,634.68
Net Balance 2024 Tax in Process of Collection			\$ 0.00
Excess Collections			\$ 117,059.40

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

See Accountant's Compilation Report

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "B"

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Schedule 8, Report of Prior Year Expenditures				
APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2024			APPROPRIATIONS ORIGINAL
	RESERVES 06-30-2024	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPRIATIONS	
1000 INSTRUCTION	\$ 19,670.00	\$ 19,670.00	\$ 0.00	\$ 1,000,000.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	\$ 6,473.73	\$ 6,473.73	\$ 0.00	\$ 65,820.91
2200 Support Services - Instructional Staff	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2300 Support Services - General Administration	\$ 0.00	\$ 0.00	\$ 0.00	\$ 626,582.88
2400 Support Services - School Administration	\$ 0.00	\$ 0.00	\$ 0.00	\$ 61,581.64
2500 Support Services - Business	\$ 2,470.33	\$ 2,470.33	\$ 0.00	\$ 22,780.65
2600 Operations And Maintenance of Plant Services	\$ 25,677.88	\$ 15,078.64	\$ 10,599.24	\$ 457,733.92
2700 Student Transportation Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2800 Support Services - Central	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2900 Other Support Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 34,621.94	\$ 24,022.70	\$ 10,599.24	\$ 1,234,500.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,316.28
3200 Other Enterprise Service Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,683.72
3300 Community Services Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4100 Supv. of Facilities Acquisition and Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4200 Site Acquisition Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4300 Site Improvement Services	\$ 349,200.00	\$ 349,200.00	\$ 0.00	\$ 1,100,000.00
4400 Architecture and Engineering Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,000.00
4500 Educational Specifications Development Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4600 Building Acquisition and Construction Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 465,000.00
4700 Building Improvement Services	\$ 383,217.78	\$ 383,217.78	\$ 0.00	\$ 1,900,000.00
4900 Other Facilities Acquisition and Const. Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 732,417.78	\$ 732,417.78	\$ 0.00	\$ 3,500,000.00
5000 OTHER OUTLAYS:				
5100 Debt Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00
5200 Reimbursement (Child Nutrition Fund)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5300 Clearing Account	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5400 Indirect Cost Entitlement	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5500 Private Nonprofit Schools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5600 Correcting Entry	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00
7000 OTHER USES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,950,648.43
8000 REPAYMENTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL BUILDING FUND	\$ 786,709.72	\$ 776,110.48	\$ 10,599.24	\$ 13,705,148.43
Bank Fees and Cash Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Provision for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTAL	\$ 786,709.72	\$ 776,110.48	\$ 10,599.24	\$ 13,705,148.43

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2025-2026	
PURPOSE:	
Current Expense	
Interest	
Pro rata share of County Assessor's Budget by County Excise Board	
GRAND TOTAL - Home School	

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "B"

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FISCAL YEAR ENDING JUNE 30, 2025						FISCAL YEAR 2024-2025
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 644,313.09	\$ 289,739.43	\$ 65,947.48	\$ 934,052.52
\$ 0.00	\$ 0.00	\$ 65,820.91	\$ 57,364.70	\$ 8,456.21	\$ 0.00	\$ 65,820.91
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 626,582.88	\$ 29,552.51	\$ 9,999.62	\$ 587,030.75	\$ 39,552.13
\$ 0.00	\$ 0.00	\$ 61,581.64	\$ 55,490.45	\$ 6,091.19	\$ 0.00	\$ 61,581.64
\$ 0.00	\$ 0.00	\$ 22,780.65	\$ 17,273.49	\$ 5,507.16	\$ 0.00	\$ 22,780.65
\$ 0.00	\$ 0.00	\$ 457,733.92	\$ 231,321.44	\$ 14,355.78	\$ 212,056.70	\$ 245,677.22
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,234,500.00	\$ 391,002.59	\$ 44,409.96	\$ 799,087.45	\$ 435,412.55
\$ 0.00	\$ 0.00	\$ 4,316.28	\$ 3,578.39	\$ 737.89	\$ 0.00	\$ 4,316.28
\$ 0.00	\$ 0.00	\$ 15,683.72	\$ 6,253.95	\$ 0.00	\$ 9,429.77	\$ 6,253.95
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 9,832.34	\$ 737.89	\$ 9,429.77	\$ 10,570.23
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,100,000.00	\$ 113,090.00	\$ 985,047.80	\$ 1,862.20	\$ 1,098,137.80
\$ 0.00	\$ 0.00	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 35,000.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 465,000.00	\$ 457,665.31	\$ 0.00	\$ 7,334.69	\$ 457,665.31
\$ 0.00	\$ 0.00	\$ 1,900,000.00	\$ 901,364.61	\$ 441,276.83	\$ 557,358.56	\$ 1,342,641.44
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 3,500,000.00	\$ 1,472,119.92	\$ 1,426,324.63	\$ 601,555.45	\$ 2,898,444.55
\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 819,696.80	\$ 0.00	\$ 180,303.20	\$ 819,696.80
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 819,696.80	\$ 0.00	\$ 180,303.20	\$ 819,696.80
\$ 0.00	\$ 0.00	\$ 6,950,648.43	\$ 0.00	\$ 0.00	\$ 6,950,648.43	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 13,705,148.43	\$ 3,336,964.74	\$ 1,761,211.91	\$ 8,606,971.78	\$ 5,098,176.65
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
\$ 0.00	\$ 0.00	\$ 13,705,148.43	\$ 3,336,964.74	\$ 1,761,211.91	\$ 8,606,971.78	\$ 5,098,176.65

	Estimate of Needs by Governing Board	Approved by County Excise Board
	\$ 12,527,175.43	\$ 12,527,175.43
	\$ 0.00	\$ 0.00
	\$ 0.00	\$ 0.00
	\$ 12,527,175.43	\$ 12,527,175.43

S.A. & I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Kay

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending June 30, 2025, as certified by the Board of Education of Pioneer Technology Center, District Number AVTS # 13 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O. S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2025 tax and the proceeds of the 2025 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10.0% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 10.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 0.000 Mills authorized by the Constitution, plus an emergency levy of 0.000 Mills; plus local support levy of 5.000 Mills; for a total levy for the General Fund of 10.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Pioneer Technology Center, School District No. AVTS # 13 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O. S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 of Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit "Y" and any other legal deduction, including a reserve of 10% for delinquent taxes.

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2025-2026

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	Co-op Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	\$ 16,972,864.51	\$ 12,527,175.43	\$ 0.00	\$ 0.00	\$ 0.00
Appropriation of Revenues:					
Excess of Assets Over Liabilities	\$ 4,071,501.00	\$ 8,958,074.87	\$ 0.00	\$ 0.00	\$ 0.00
Unclaimed Protest Tax Refunds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Miscellaneous Estimated Revenues	\$ 6,491,978.37	\$ 431,690.34	\$ 0.00	\$ 0.00	None
Est. Value of Surplus Tax in Process	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	None
Sinking Fund Contributions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Building Fund Cash	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Other Than 2025 Tax	\$ 10,563,479.37	\$ 9,389,765.21	\$ 0.00	\$ 0.00	\$ 0.00
Balance Required	\$ 6,409,385.14	\$ 3,137,410.22	\$ 0.00	\$ 0.00	\$ 0.00
Add Allowance for Delinquency	\$ 640,938.51	\$ 313,741.02	\$ 0.00	\$ 0.00	\$ 0.00
Total Required for 2025 Tax	\$ 7,050,323.65	\$ 3,451,151.24	\$ 0.00	\$ 0.00	\$ 0.00
Rate of Levy Required and Certified	-----	-----	-----	-----	0.00 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2025-2026 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Kay	\$ 242,856,458.00	\$ 313,384,280.00	\$ 87,329,610.00	\$ 643,570,348.00
Joint County Osage	\$ 26,388,980.00	\$ 7,017,074.00	\$ 7,638,064.00	\$ 41,044,118.00
Joint County Pawnee	\$ 1,396,994.00	\$ 150,901.00	\$ 1,689,628.00	\$ 3,237,523.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Joint County	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Valuations, All Counties	\$ 270,642,432.00	\$ 320,552,255.00	\$ 96,657,302.00	\$ 687,851,989.00

and that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

S.A.& I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

CERTIFICATE OF EXCISE BOARD
ESTIMATE OF NEEDS FOR 2025-2026

Levies Required and Certified:		Valuation And Levies Excluding Homesteads			Total Required For 2025 Tax		
County	General Fund	Building Fund	Total Valuation	General	Building		
This County Kay	10.23 Mills	5.00 Mills	\$ 643,570,348.00	\$ 6,583,724.66	\$ 3,217,851.74		
Joint Co. Osage	10.54 Mills	5.27 Mills	\$ 41,044,118.00	\$ 432,605.00	\$ 216,302.50		
Joint Co. Pawnee	10.50 Mills	5.25 Mills	\$ 3,237,523.00	\$ 33,993.99	\$ 16,997.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Joint Co.	0.00 Mills	0.00 Mills	\$ 0.00	\$ 0.00	\$ 0.00		
Totals			\$ 687,851,989.00	\$ 7,050,323.65	\$ 3,451,151.24		

Sinking Fund 0.00 Mills

and we do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2025 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____, Oklahoma, this _____ day of _____, 2025

_____	_____
Excise Board Member	Excise Board Chairman
_____	_____
Excise Board Member	Excise Board Secretary

Joint School District Levy Certification for Pioneer Technology Center AVTS # 13

Career Tech District Number _____ : General Fund _____
 Building Fund _____

State of Oklahoma)
) ss
 County of Kay)

I, _____, Kay County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2025.

Witness my hand and seal, on _____, _____.

 Kay County Clerk

ALL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
STATISTICAL DATA FOR 2025-2026

EXHIBIT "Z"

Page 66

Schedule 1, SUMMARY RECAPITULATION OF SCHOOL COSTS FOR THE FISCAL YEAR ENDING JUNE 30, 2005, AND APPORTIONMENT THEREOF					
CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS				
Expenditures and Reserves	GENERAL REVENUE FUND	CHILD NUTRITION FUND	2024-2025 CONSTITUTIONAL BUILDING FUND EXPENDITURES	2024-2025 ACCRUALS AND COUPON REQUIREMENTS	SPECIAL REVENUE FUNDS
Current Expenditures - Educational	\$ 12,759,298.52	\$ 0.00	\$ 1,045,148.02	\$ 0.00	\$ 0.00
Current Expenditures - Transportation	\$ 524,821.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Educational	\$ 261,410.97	\$ 0.00	\$ 334,887.28	\$ 0.00	\$ 0.00
Current Reserves - Transportation	\$ 2,997.45	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Educational	\$ 566,675.55	\$ 0.00	\$ 1,472,119.92	\$ 0.00	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 35,451.83	\$ 0.00	\$ 1,426,324.63	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 14,150,656.19	\$ 0.00	\$ 4,278,479.85	\$ 0.00	\$ 0.00
Enumeration 0 Average Daily Attendance 0 Average Daily Haul 0					

Schedule 1, (Continued)					
CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS				
Expenditures and Reserves	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	ACTIVITY FUNDS	EXPENDABLE TRUST FUNDS	NONEXPENDABLE TRUST FUNDS
Current Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

ALL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2024 TO JUNE 30, 2025
 STATISTICAL DATA FOR 2025-2026

EXHIBIT "Z"

Page 67

Schedule 1, (Continued)				
CLASSIFICATION			DISTRIBUTION OF OPERATING EXPENSE TO DETERMINE PER CAPITA COST	
Expenditures and Reserves	INTERNAL SERVICE FUNDS	TOTAL OF ALL APPLICABLE COSTS 2024-2025	OPERATION COSTS ONLY	TRANSPORTATION COSTS ONLY
Current Expenditures - Educational	\$ 0.00	\$ 13,804,446.54	\$ 13,804,446.54	\$ 0.00
Current Expenditures - Transportation	\$ 0.00	\$ 524,821.87	\$ 0.00	\$ 524,821.87
Current Reserves - Educational	\$ 0.00	\$ 596,298.25	\$ 596,298.25	\$ 0.00
Current Reserves - Transportation	\$ 0.00	\$ 2,997.45	\$ 0.00	\$ 2,997.45
Capital Expenditures - Educational	\$ 0.00	\$ 2,038,795.47	\$ 2,038,795.47	\$ 0.00
Capital Expenditures - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Reserves - Educational	\$ 0.00	\$ 1,461,776.46	\$ 1,461,776.46	\$ 0.00
Capital Reserves - Transportation	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest Paid and Reserved	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 18,429,136.04	\$ 17,901,316.72	\$ 527,819.32
Per Capita Cost - Education	\$ 0.00	Per Capita Cost - Transportation	\$ 0.00	

**PIONEER TECHNOLOGY CENTER
BUDGET COMPARISONS
FYE 6-30-26**

	CURRENT YEAR	PRIOR YEAR	DIFFERENCE
<u>GENERAL FUND</u>			
carry-over	4,071,501.00	4,573,483.09	(501,982.09)
miscellaneous revenue estimates	6,491,978.37	7,085,596.75	(593,618.38)*
ad valorem tax estimates	6,409,385.14	6,129,754.00	279,631.14
surplus tax in process	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total GF budget	<u>16,972,864.51</u>	<u>17,788,833.84</u>	<u>(815,969.33)</u>
<u>BUILDING FUND</u>			
carry-over	8,958,074.87	10,195,770.81	(1,237,695.94)
miscellaneous revenue estimates	431,690.34	508,802.34	(77,112.00)
ad valorem tax estimates	3,137,410.22	3,000,575.28	136,834.94
surplus tax in process	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total BF budget	<u>12,527,175.43</u>	<u>13,705,148.43</u>	<u>(1,177,973.00)</u>

*breakdown of the major differences under General Fund miscellaneous revenue estimates

	CURRENT YEAR	PRIOR YEAR	DIFFERENCE
Tuition	720,617.99	778,633.49	(58,015.50)
Earnings on Investments	190,625.57	261,828.34	(71,202.77)
Rental/Resale/Sale of School Property	515,866.84	586,359.03	(70,492.19)
Misc Reimbursements	33,059.27	17,414.11	15,645.16
Other Local – Dropout	46,612.13	67,352.48	(20,740.35)
Ok Ed Technology Trust Grant	0.00	40,000.00	(40,000.00)
Work Ready Oklahoma	1,151,006.00	1,362,469.92	(211,463.92)
Formula Operations	2,622,876.00	2,389,072.00	233,804.00
One-Time Allocation	0.00	437,573.00	(437,573.00)
Oklahoma Small Bus Develop	49,840.00	0.00	49,840.00
TANF State	13,008.51	87,305.00	(74,296.49)
Okla Lottery Grant	50,000.00	100,000.00	(50,000.00)
ABE & Corrections	138,639.00	133,013.81	5,625.19
Carl Perkins & TCTW	95,384.00	92,413.00	2,971.00
TANF Federal	297,888.00	164,503.00	133,385.00

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2025, And
 Estimate of Needs for Fiscal Year Ending June 30, 2026, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2025	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2025	\$ 4,872,529.14	\$ 10,807,566.11	\$ 0.00	\$ 0.00
Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ASSETS	\$ 4,872,529.14	\$ 10,807,566.11	\$ 0.00	\$ 0.00
LIABILITIES AND RESERVES:				
Warrants Outstanding	\$ 482,102.89	\$ 88,279.33	\$ 0.00	\$ 0.00
Reserve for Interest on Warrants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Reserves From Schedule 8	\$ 318,925.25	\$ 1,761,211.91	\$ 0.00	\$ 0.00
TOTAL LIABILITIES AND RESERVES	\$ 801,028.14	\$ 1,849,491.24	\$ 0.00	\$ 0.00
CASH FUND BALANCE (Deficit) JUNE 30, 2025	\$ 4,071,501.00	\$ 8,958,074.87	\$ 0.00	\$ 0.00

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2026

GENERAL FUND		SINKING FUND BALANCE SHEET	
Current Expense	\$ 16,972,864.51	1. Cash Balance on Hand June 30, 2025	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	2. Legal Investments Properly Maturing	\$ 0.00
Total Required	\$ 16,972,864.51	3. Judgments Paid To Recover By Tax Levy	\$ 0.00
FINANCED:		4. Total Liquid Assets	\$ 0.00
Cash Fund Balance	\$ 4,071,501.00	Deduct Matured Indebtedness:	
Estimated Miscellaneous Revenue	\$ 6,491,978.37	5. a. Past-Due Coupons	\$ 0.00
Total Deductions	\$ 10,563,479.37	6. b. Interest Accrued Thereon	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 6,409,385.14	7. c. Past-Due Bonds	\$ 0.00
ESTIMATED MISCELLANEOUS REVENUE:		8. d. Interest Thereon after Last Coupon	\$ 0.00
1000 District Sources of Revenue	\$ 1,506,781.80	9. e. Fiscal Agency Commissions on Above	\$ 0.00
2100 County 4 Mill Ad Valorem Tax	\$ 0.00	10. f. Judgements and Int. Levied for/Unpaid	\$ 0.00
2200 Co. Apportionment (Mortgage Tax)	\$ 0.00	11. Total Items a. Through .f	\$ 0.00
2300 Resale Property Fund Distribution	\$ 0.00	12. Balance of Assets Subject to Accrual	\$ 0.00
2900 Other Intermediate Revenue	\$ 0.00	Deduct Accrual Reserve if Assets Sufficient:	
3400 State - Categorical	\$ 18,844.00	13. g. Earned Unmatured Interest	\$ 0.00
3500 Special Programs	\$ 0.00	14. h. Accrual on Final Coupons	\$ 0.00
3600 Other State Sources of Revenue	\$ 1,151,006.00	15. i. Accrued on Unmatured Bonds	\$ 0.00
3850 TANF and Dropout Recovery	\$ 0.00	16. Total Items g Through i	\$ 0.00
3864 Mentor Teacher	\$ 0.00	17. Excess of Assets Over Accrual Reserves **(Page 2)	\$ 0.00
3892 Oklahoma Lottery Grant Funds	\$ 0.00	SINKING FUND REQUIREMENTS FOR 2025-2026	
3170 Trailers and Mobile Homes	\$ 0.00	1. Interest Earnings on Bonds	\$ 0.00
3840 Industry/Safety	\$ 0.00	2. Accrual on Unmatured Bonds	\$ 0.00
3810 Formula Operations	\$ 2,622,876.00	3. Annual Accrual on "Prepaid" Judgements	\$ 0.00
3830 Existing Industry/Bid Assist/Agent	\$ 188,662.00	4. Annual Accrual on Unpaid Judgments	\$ 0.00
3844 Firefighter Training	\$ 5,645.00	5. Interest on Unpaid Judgements	\$ 0.00
3850 TANF and Dropout Recovery	\$ 140,172.51	6. Credit to School Dist. No. & No.	\$ 0.00
3864 Mentor Teacher	\$ 1,800.00	7. Credit to School Dist. No. & No.	\$ 0.00
3892 Oklahoma Lottery Grant Funds	\$ 50,000.00	8. Annual Accrual from Exhibit KK	\$ 0.00
3800 State Vocational Programs	\$ 0.00		
4600 ABE, Literacy, TANF and GED	\$ 138,639.00		
4821 Carl Perkins and TCTW	\$ 95,384.00		
4836 Bid Assistance	\$ 0.00		
4852 TANF	\$ 297,888.00		
4874 PELL	\$ 251,766.00	Total Sinking Fund Requirements	
4877 SEOG / Work Study	\$ 5,161.50	\$ 0.00	
4700 Child Nutrition Programs	\$ 17,352.56	Deduct:	
4800 Federal Vocational Education	\$ 0.00	1. Excess of Assets over Liabilities (if not a deficit)	\$ 0.00
5000 Non-Revenue Receipts	\$ 0.00	2. Surplus Building Fund Cash	\$ 0.00
Total Estimated Revenue	\$ 6,491,978.37	3. Contributions From Other Districts	\$ 0.00
		Balance To Raise	\$ 0.00

S.A.&I. Form 2662R06 Entity: Pioneer Technology Center AVTS # 13, Kay

Publication Sheet - Board of Education
 Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2025, And
 Estimate of Needs for Fiscal Year Ending June 30, 2026, of Pioneer Technology Center
 School District No. AVTS # 13, Kay County, Oklahoma

** If line 12 is less than line 16 after omitting "h" deduct the following each in turn from line 4, "Total liquid Assets".	SINKING FUND
13d. j. Unmatured Coupons Due Before 4-1-2026	\$ 0.00
14d. k. Unmatured Bonds So Due	\$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	\$ 0.00
16d. Deficit as Shown on Sinking Fund Balance Sheet.	\$ 0.00
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on Hand (From Line 15d Above).	\$ 0.00
18d. Remaining Deficit is for Exhibit KK Line F.	\$ 0.00

BUILDING FUND		CO-OP FUND	
Current Expense	\$ 12,527,175.43	Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00	Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 12,527,175.43	Total Required	\$ 0.00
FINANCED:		FINANCED:	
Cash Fund Balance	\$ 8,958,074.87	Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 431,690.34	Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 9,389,765.21	Total Deductions	\$ 0.00
Balance to Raise from Ad Valorem Tax	\$ 3,137,410.22	Balance	\$ 0.00

CHILD NUTRITION PROGRAMS FUND	
Current Expense	\$ 0.00
Reserve for Int. on Warrants & Revaluation	\$ 0.00
Total Required	\$ 0.00
FINANCED:	
Cash Fund Balance	\$ 0.00
Estimated Miscellaneous Revenue	\$ 0.00
Total Deductions	\$ 0.00
Balance	\$ 0.00

CERTIFICATE - GOVERNING BOARD

STATE OF OKLAHOMA, COUNTY OF KAY, ss:

We, the undersigned duly elected, qualified and acting officers of the Board of Education of Pioneer Technology Center, School District No. AVTS # 13, of Said County and State, do hereby certify that at a meeting of the Governing Body of the said District begun at the time provided by law for districts of this class and pursuant to the provisions of 68 O. S. 2001 Section 3003, the foregoing statement was prepared and is a true and correct condition of the Financial Affairs of said District as reflected by the records of the District Clerk and Treasurer. We further certify that the foregoing estimate for current expenses for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as shown are reasonably necessary for the proper conduct of the affairs of the said District, that the Estimated Income to be derived from sources other than ad valorem taxation does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding year.

 President of Board of Education

Subscribed and sworn to before me this _____ day of _____, 2025

 Notary Public

Required to be Published if a legally-qualified newspaper is printed in the district. If no legally-qualified newspaper is published in the district, then publish in a legally-qualified newspaper of general circulation in the district.
 S.A.& I. Form 2661R06 Entity: Pioneer Technology Center AVTS # 13, Kay

PIONEER TECHNOLOGY CENTER
PURCHASES OVER \$10,000
 Equipment/Furniture/Remodel or Repairs/Technology
 September 9, 2025

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Building Maint Major Repair/Remodel	Ford AV	Seminar Center AV Display Screens Integration Year 2 & 3 Extended Warranty	\$129,277.00 \$ 40,757.18 <u>\$ 14,511.00</u>
		Total	\$184,545.18

State Contract Pricing #ITSW1021

Other quotes:

Sharp \$190,898.00

Cory's Spaces \$279,467.25

Lottery Grant & Mechatronics	Tech-Labs	Portable Mechanical Drives 1 Learning System Portable Mechanical Drives 1 Hand Tool Pkg Basic Hydraulics Learning System Hydraulic Oil 10 Gallon Hydraulics Systems Required Hand Tool Pkg Intermediate Hydraulics Learning System Accumulator Charging Assembly Shipping	\$ 17,890.00 \$ 720.00 \$ 21,835.00 \$ 785.00 \$ 2,475.00 \$ 8,710.00 \$ 2,655.00 <u>\$ 2,000.00</u>
		Total	\$ 57,070.00

Other quotes:

Sole Source Vendor

August 12, 2025

Mr. Kevin Bell
Pioneer Technology Center
2101 N. Ash Street
Ponca City, OK 74601

RE: A101 & A102 DVLED Displays

Dear Mr. Bell:

Ford Audio-Video Systems, LLC (Ford) respectfully submits for your consideration the attached proposal, which covers the details of the system requirements in the following outline:

- A. Introduction
- B. Description of Work and Responsibilities
- C. Installation Schedule
- D. Equipment List
- E. Cost Summary and Terms
- F. Guarantees and Limitations of Warranty
- G. Training and Documentation
- H. Building Construction and Installation
- I. Acceptance


The proposed systems are based upon our understanding of your requirements as communicated to us during our meetings and conversations. If there are any changes that need to be made, please let us know. We invite you to compare our systems with any other: in quality, price, and professionalism of installation, we are second to none.


This proposal contains confidential pricing, design, and installation information that is proprietary to Ford and utilizes Ford Audio-Video Systems, LLC's **Oklahoma State Purchasing Contract #ITSW1021**. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford. Please let us know if any questions arise. We look forward to serving you.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC

FORD AUDIO-VIDEO SYSTEMS, LLC


James Mitchell, CTS
Senior Account Manager


Bryan Burdick, CTS
Senior Vice President

Voice: 918-664-2420
Email: mitcj@fordav.com
Website: www.fordav.com

Proposal

For

Pioneer Technology Center, Ponca City, OK

A. INTRODUCTION

This proposal provides a description of the technology incorporated into the systems, lists the major equipment and components, and states the terms, conditions, and responsibilities. Individual components and quantities may be changed, deleted, added, or designated as optional to be added to the system at a future date.

B. DESCRIPTION OF WORK

Ford shall provide and install the following systems for Pioneer Technology Center (Customer) of Ponca City, Oklahoma in their remodel project:

1. EQUIPMENT RACK

- 1) One (1) existing owner-furnished equipment (OFE) 44-space equipment rack in the AV closet shall be utilized to house the AV equipment.
- 2) One (1) 10-port PoE+ network switch shall be provided and installed in the OFE equipment rack to distribute the AV network for the room.
- 3) One (1) control processor shall be provided and installed in the existing OFE equipment rack to control the AV functions, for this design, in rooms A101 and A102.
- 4) One (1) existing OFE audio amplifier shall be utilized in the proposed system updates, to power the existing OFE ceiling speakers in rooms A101 and A102.
- 5) One (1) 12-input x 8-output digital signal processor (DSP) shall be provided and installed in the existing OFE equipment rack to process the audio for the room.

2. SEMINAR CENTER A101

a. AUDIO SYSTEM

- 1) One (1) existing OFE dual-channel wireless microphone system shall be utilized in the existing OFE equipment rack as microphone reinforcement for A101 in non-combined operation of the room, or for A101 and A102 when combined.

b. VIDEO SYSTEM

- 1) One (1) 163", 1.8mm pp, 1080p, direct-view LED (DVLED) video wall display shall be provided and installed on the front wall of the room to display Customer-provided content.

- a) The Customer is responsible for providing the required electrical power to the display location and for removal of the existing OFE projection screen and wall repair behind the screen.
 - b) The Customer is responsible for providing backer board on the wall behind the display location to account for the weight of the DVLED display on the wall.
- 2) One (1) existing OFE 75” confidence monitor display, with mount, on the side wall shall be utilized to show Customer-provided content.
 - 3) One (1) existing ceiling mounted projector shall be removed and handed over to the Customer.
 - 4) One (1) HDMI wall plate encoder with audio input shall be provided and installed on the front wall of the room as the primary HDMI input.
 - 5) Two (2) HDMI decoders shall be provided and installed, with one (1) behind the DVLED video wall display and one (1) behind the existing OFE 75” confidence monitor display, to distribute video signal to the displays from the HDMI encoder.

c. CONTROL SYSTEM

- 1) One (1) 7” wired touch panel shall be provided and installed on the front wall in the room to control the following:
 - a) Display Power – on/off
 - b) Microphone Volume – up/down/mute
 - c) System Volume – up/down/mute
- 2) One (1) partition sensor shall be provided and installed on the ceiling to sense when the partition wall is opened or closed, which will change the system from combined to individual operation of the rooms when the wall is closed.

3. SEMINAR CENTER A102

a. AUDIO SYSTEM

- 1) One (1) existing OFE dual-channel wireless microphone system shall be utilized in the existing OFE equipment rack as microphone reinforcement for A102 in non-combined operation of the room, or for A101 and A102 when combined.

b. VIDEO SYSTEM

- 1) One (1) 163”, 1.8mm pp, 1080p, direct-view LED (DVLED) video wall display shall be provided and installed on the front wall of the room to display Customer-provided content.

- a) The Customer is responsible for providing the required electrical power to the display location and for removal of the OFE projection screen and wall repair behind the screen.
 - b) The Customer is responsible for providing backer board on the wall behind the display location to account for the weight of the DVLED display on the wall.
- 2) One (1) existing OFE 75" confidence monitor display with mount on the side wall shall be utilized to show Customer-provided content.
 - 3) One (1) existing ceiling mounted projector shall be removed and handed over to the Customer.
 - 4) One (1) HDMI wall plate encoder with audio input shall be provided and installed on the front wall of the room as the primary HDMI input.
 - 5) Two (2) HDMI decoders shall be provided and installed, with one (1) behind the DVLED video wall display and one (1) behind the existing OFE 75" confidence monitor display, to distribute video signal to the displays from the HDMI encoder.

c. CONTROL SYSTEM

- 1) One (1) 7" wired touch panel shall be provided and installed on the front wall in the room to control the following:
 - a) Display Power – on/off
 - b) Microphone Volume – up/down/mute
 - c) System Volume – up/down/mute

4. THE CUSTOMER SHALL BE RESPONSIBLE FOR:

- a. The Customer shall have a representative (one [1] person selected by the Customer) available throughout the installation to make decisions on behalf of the Customer concerning the installation. The purpose is to ensure that communication between the Customer and Ford is accurate and responsive in the event of questions or problems that may arise during installation.
- b. The Customer Representative, or their designee, must be available to review the *User Interface* (UI) submittal, provided by Ford. Review and approval in a timely manner is important to project execution and completion. Two (2) design reviews and revisions are included in this proposal. Additional revisions or failure to return the UI submittal within seven (7) business days of receipt, may result in a change order requiring additional funds to complete the project.
- c. When the Customer's IT network is to be the interface for the operation of AV and control systems, the network must be fully operational at the time of Ford's arrival at the job site

for installation. Failure to provide a fully operational network(s) could delay the installation and require a change order for completion.

- d. The Customer shall clear the rooms involved in the installation of all activities during the period of installation. Ford will work with the Customer to schedule the installation. Hours or days of work lost by the installation crew due to the inability to work as planned will be charged to the Customer based on the extra labor and expenses required.

Ford reserves the right to modify payment terms of this Agreement if equipment is ordered and received by Ford for this project and the project is delayed, postponed, or canceled, for any reason. Ford will invoice the Customer for the equipment that has been received, or any custom ordered items, based on pricing established in this Agreement.

- e. The Customer shall provide a facility that is prepared for the installation of electronic equipment. This includes a clean, dust-free, and air-conditioned environment that is secure and quiet. The Customer is responsible for providing a secure job site and for the cost of loss or damage to audio, video, and lighting equipment delivered by Ford to the job site.

- f. Electrical Power

Electrical power which is required to be installed or conduit systems which are required to support the audio/video systems, are the responsibility of the Customer, at their expense to provide, unless otherwise noted.

- g. All existing or Customer provided conduit and raceway must be in good condition for use and be sized appropriately for the requirements of the project.
- h. Providing and preparing adequate space for the location of all equipment included in the system is the responsibility of the Customer.
- i. It is Customer's responsibility for making level surfaces under consoles, equipment, and racks.
- j. When AV equipment is installed in a finished ceiling or wall, the Customer is responsible for the refinishing.
- k. Providing a clear area with adequate ventilation and air conditioning that maintains a room temperature not exceeding 75 degrees Fahrenheit in all rooms that are occupied by sound/audio/video/lighting equipment racks. Sound, audio, video, and lighting equipment produces heat which must be dissipated by ventilation or air conditioning. Prolonged operation at room temperatures above 75 degrees Fahrenheit will shorten the life of electronic equipment leading to premature failure of components.
- l. The Customer is responsible for the installation and registration of all software on OFE computers. Ford will provide the Customer with the system requirements for Ford provided software, but the Customer is responsible for installing it on the OFE PC's and/or OFE network. All software-related customer support shall be directly provided by the software manufacturer.

- m. Scaffolding or lifts provided by the Customer for use by Ford must meet OSHA safety standards and be satisfactory to meet the needs of the Ford installation personnel. In the event the Customer furnished scaffolding or lifts are unacceptable, Ford will present a change request detailing the additional cost and time extension required to complete the project.
 - n. Ford is not licensed for and does not perform any electrical, structural, or mechanical engineering; in addition, Ford does not provide carpentry, painting, masonry, ceiling, or carpet laying work.
 - o. The Customer shall advise Ford in writing prior to signing a contract agreement regarding the existence of asbestos in any area that Ford may be required to work. The Ford safety policy does not allow any employee to perform work if any asbestos hazard exists. If asbestos is detected, Ford employees will be removed from the location until the location can be made safe in compliance with OSHA standard (1926.1101). Any incurred expenses related to the stoppage of work will be the responsibility of the Customer.
5. FORD SHALL BE RESPONSIBLE FOR:
- a. Providing line drawings for systems and equipment manuals electronically at no cost
 - b. Fabrication and installation of audio/video systems
 - c. Providing recommendations for electrical power and conduits, to be provided and installed by the electrical contractor, for the audio, video, and control systems
 - d. Installation of low voltage audio and video wiring for systems
 - e. Electronic testing of audio systems
 - f. Tuning of audio processors
 - g. Testing and alignment of video systems
 - h. Training
 - i. Warranty service
 - j. Providing as-built drawings with wire numbers and labels

C. INSTALLATION SCHEDULE

- 1. Ford will provide system drawings, purchase and fabricate equipment, program control software, and do in-shop testing. The in-shop work will take approximately ten (10) to twelve (12) weeks prior to the beginning of the actual installation at the Customer's facility. Ford estimates the actual on-site installation, test out, and commissioning of this project will take eight (8) days. The total time required to complete the project is approximately fourteen (14) weeks from agreement execution.

The completion of Ford's work depends upon the facility being secure, dust-free, air-conditioned, and quiet. Due to the ongoing delays in the equipment supply chain, delays in the scheduled installation of AV systems can occur. Ford will keep you informed if scheduling changes become necessary.

2. For Ford to meet the above completion schedule, it is important the Customer warrants there are no interruptions in the availability of the job site for Ford to perform its work. Additionally, a failure of the Customer to respond timely to Ford's written requests for information or Customer-approval of submittals will delay the project. Ford schedules its workforce weeks in advance in order to meet installation completion dates. The Customer shall notify Ford's Project Manager in the event the Customer changes the schedule or the Customer's other contractors fall behind in completing their portion of the work.

D. EQUIPMENT LIST

A101 DVLED DISPLAY-VIDEO (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
1.00	LG.LAEC018GN2.A 163" FHD 1920 X 1080 1.88MM PI	56,667.00	56,667.00
		Sub Total	56,667.00

A101 DVLED DISPLAY-NON-CONTRACT

Quantity	Description	Price	Extension
1.00	CABLES & CONNECTORS	33.00	33.00
12.00	MOUNTING HARDWARE	33.00	396.00
		Sub Total	429.00

A102 DVLED DISPLAY-VIDEO (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
1.00	LG.LAEC018GN2.A 163" FHD 1920 X 1080 1.88MM PI	56,667.00	56,667.00
		Sub Total	56,667.00

A102 DVLED DISPLAY-NON-CONTRACT

Quantity	Description	Price	Extension
1.00	CABLES & CONNECTORS	33.00	33.00
12.00	MOUNTING HARDWARE	33.00	396.00
		Sub Total	429.00

SWITCHING-CONTROL-RCK/PWR/ACC (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
500.00	CRES.CRESNETPBK CRESNET,PLENUM,BLACK,500'	.59	295.00
1.00	CRES.RMKIFE1U KIT,RACK,MOUNT,1U,IFE	86.00	86.00
1.00	CRES.ST-RMK MOUNT,KIT,RACK,SMARTOUCH	100.00	100.00
1,500.00	WEST.254236F-BK 4PR,23G,SHLD,CAT6 CMP	.57	855.00
Sub Total			1,336.00

SWITCHING-CONTROL-AUDIO (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
1.00	BIAM.TESIRAFORA DSP,12X8 FIXED AUDIO DSP	1,979.00	1,979.00
2.00	RDL.TXJ2 AV,UNBALANCE INPUT TRANSFORMER	78.00	156.00
Sub Total			2,135.00

SWITCHING-CONTROL-VIDEO (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
4.00	CRES.DM-NVX-D20 4K60 4:2:0 NETWORK DM DECODER	594.00	2,376.00
2.00	CRES.DMNVXE202B DM NVX® 4K60 4:2:0 NETWORK AV	720.00	1,440.00
1.00	CRES.PW-2407RU CRESNET, 18W, 24VDC	66.00	66.00
Sub Total			3,882.00

SWITCHING-CONTROL-CONTROL (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
1.00	CRES.CNTBLOCK NETWORK,TERMINAL,BLCK	113.00	113.00
4.00	CRES.GLSPARTCN CRESNET PARTITION SENSOR	532.00	2,128.00
1.00	CRES.PWE-4803RU POWER SUPPLY POE INJECTOR	66.00	66.00
1.00	CRES.RMC4 4 SERIES CONTROL SYSTEM	660.00	660.00
2.00	CRES.TSW770BS 7", WALL MNT, BLK	1,188.00	2,376.00
1.00	NETG.AGM7341000 ACCE,SFP TRANSCEIVER,1000BASET	152.00	152.00
Sub Total			5,495.00

SWITCHING-CONTROL-NON-CONTRACT

Quantity	Description	Price	Extension
10.00	CABLES & CONNECTORS	33.00	330.00
4.00	MOUNTING HARDWARE	33.00	132.00
12.00	RACK HARDWARE	19.00	228.00
8.00	SHIELDED DATA PANELS & CABLES	57.00	456.00
10.00	WIRE MANAGEMENT	33.00	330.00

2.00	OFE CONFIDENCE MONITOR	.00	.00
1.00	OFE POWER AMPLIFIER	.00	.00
1.00	OFE CEILINGS SPEAKERS A101	.00	.00
1.00	OFE CEILINGS SPEAKERS A102	.00	.00
1.00	OFE EQUIPMENT RACK	.00	.00
4.00	OFE SHURE SLXD WIRELESS MICS	.00	.00
			1,476.00

SWITCHING-CONTROL-CONTROL (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
1.00	NETG.GSM4212P10 12PORT,MANG,M4250-10GPOE+	761.00	761.00
			761.00

INTEGRATION SERVICES (Oklahoma State Purchasing Contract #ITSW1021)

Quantity	Description	Price	Extension
	DESIGN, ENGINEERING, FABRICATION, PROJECT MANAGEMENT, INSTALLATION, COMMISSIONING, TRAINING AND WARRANTY	40,757.18	40,757.18
			40,757.18
			129,277.00
			40,757.18
			.00
			.00
			.00
			170,034.18

E. COST SUMMARY AND TERMS

PROPOSED TOTAL: \$170,034.18

TARIFFS: Ford is receiving regular notifications of material cost increases due to tariffs on products manufactured in other countries and shipped to the United States. All known tariffs have been accounted for in the pricing of this proposal.

If additional tariffs are imposed on any goods in this proposal after the delivery of this proposal to the Customer, the Customer will be responsible for the increased cost of affected goods. Conversely, if any tariffs are removed, the corresponding cost reduction will be passed on to the Customer. Agreement cost increases or decreases will be amended to the contract amount with a contract change order.

TAXES: No taxes have been included in the project 'Total Amount,' unless specifically shown on the 'Sales Tax' line. All taxes are the responsibility of the Customer. If a tax is charged to Ford, the Customer will be responsible for reimbursing Ford for the cost.

TERMS: The Customer shall issue a purchase order in accordance with the terms and conditions of the **Oklahoma State Purchasing Contract #ITSW1021**.

Monthly progress payments.

All invoices are due Net 45.

Cooperative agreement fees are inclusive of the price listed above.

EXTENDED WARRANTY:

In addition to Ford's Standard Warranty, Ford offers a two and three-year extended warranty on the equipment and installation provided by Ford. The same warranty guarantees and limitations described in Section F of the proposal apply. With the purchase of the extended warranty, Ford will perform one (1) pre-scheduled preventative maintenance service call during the second year of the Extended Warranty and another in the third year of the Extended Warranty, if selected. The purpose of conducting this routine preventative maintenance (PM) visit is to check the general operation of the equipment and repair the systems if needed. This PM service call shall be scheduled in advance with the Customer, between 8:00 am and 5:00 pm, Monday through Friday, excluding holidays, and does not include expendable materials used (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.), system programming, or updating firmware.

Year 2 only: Extended Warranty \$6,446.00

Year 2 & 3: Extended Warranty \$14,511.00

Additional service needs can be scheduled by emailing service@fordav.com, or by calling 1-800-654-6744.

The Year 2 and Year 3 Extended Warranties for separately priced options have not been included in the Extended Warranty totals above. Upon acceptance, the Extended Warranty for the options can be added by informing your Ford Account Manager.

ALTERNATIVE LEASING:

Leasing options are available. Please contact your Ford Account Manager for more information.

CC: Unless otherwise prohibited by law, a 3% bank interchange fee will be charged for using a credit card for payment.

PRICE: The price stated above for this project is based upon the complete system being purchased and installed at one time. In the event the Customer selects to purchase less than the total project, delays purchase of any portion of the system, requires that the system be installed

in phases, or delays the installation; Ford reserves the right to charge for additional labor, travel, and overhead. The price is valid for thirty (30) days from the date of this proposal.

It is agreed that the estimated duration of Ford's portion of this project is fourteen (14) weeks from the proposal acceptance date. In the event of a delay or extension of time, through no fault of Ford, Ford shall be entitled to receive a change order for the additional cost of overhead and other costs resulting from the delay. In addition, any outstanding Customer unpaid invoices and unbilled costs incurred by Ford shall become due and payable regardless of contract scheduled payments.

COMMENCEMENT OF WORK:

Ford must receive the enclosed contract signed by the Customer and/or a Customer provided and Ford approved purchase order that specifically accepts and includes ALL terms and conditions outlined in this proposal, along with any payment terms and provisions included in this proposal before the agreement will be considered fully accepted and executed by Ford. Receipt of the above-mentioned documents and payments is a condition precedent to Ford's obligation to perform any work contemplated under this contract, including engineering the system, purchasing the equipment and scheduling the work crews for installation. In the event the Customer fails to pay Ford within the terms above, Ford reserves the right to stop work on the project until all payments are received by Ford in accordance with the terms.

CREDIT: This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance.

CHANGES: Any Customer Change Orders (CCO) must be approved in writing by the Customer prior to execution by Ford and are subject to the credit terms of this Agreement.

NON-SOLICITATION:

The Customer and Ford mutually agree, because of the high cost of training an employee, that neither party shall solicit the employment of any employee of the other party, and shall not employ any employee or any person who was an employee of the other party at any time during the relationship between the parties or for a period of one (1) year following the termination of any relationship between the parties. In the event of a breach of this section, the breaching party agrees to pay the other party an amount equal to the hired employee's annual wages as an agreed upon cost to replace the employee.

F. GUARANTEES AND LIMITATIONS OF WARRANTIES

1. FORD GUARANTEES THE FOLLOWING:

a. Equipment will be new, unless noted otherwise.

2. STANDARD WARRANTY

a. Equipment and installation provided by Ford in this proposal will be free of defects and will be repaired or replaced, free of charge, for a period of one (1) year from the date of substantial completion or the first date of beneficial use of the system, whichever date

occurs first. Substantial completion shall be defined as the point where the work, or designated portion thereof, is sufficiently complete so that the system can be used for its intended purpose.

- b. Equipment and materials provided by Ford that were manufactured by other companies will be warranted under the warranty terms of the original manufacturer.
- c. The warranty does not include or cover expendable materials used with the system installation (e.g., light bulbs, lamps, light fixture lamps, fuses, batteries, portable connection cables, etc.).
- d. The warranty does not cover the updating of firmware in any device.
- e. Ford is not responsible for the reliability of systems that communicate using wireless technology. The performance of equipment utilizing wireless communications is inherently unreliable and will experience "dropouts", distortion, and loss of connectivity from time to time. Interference from other forms of radio frequency transmissions, such as radio and television broadcasts, cell phones, and computer wireless networks, is probable, and should be expected.
- f. Ford is not responsible for the performance, testing, or configuration of owner-furnished data networks that are used to transmit audio, video, and lighting program data and control signal data. IP-based videoconferencing systems rely upon data networks that can provide consistent bandwidth for the transmission. Videoconferencing that is transmitted over the Internet is subject to the intermittent and unreliable nature of the public network. In the event that the Customer's network is found to be the cause of defects in the quality of the audio/video signals, is unreliable, or has insufficient bandwidth to support the A/V/L system and Ford's network engineers are required to troubleshoot or configure the Customer's network, the cost of this service will be invoiced to the Customer.
- g. Systems installed by Ford use network protocols to transmit content and data for audio, video, and control. Any modifications to the network, including, but not limited to, firmware updates, readdressing endpoints, or changes in hardware, including replacing audio, video, and control components, can cause the systems to fail. Failures, such as the ones listed, are not warranty issues and therefore not covered under the Ford warranty described herein.
- h. The term "Software" as used in this document includes all editable source files, un-editable compiled files, graphical user interface files and functionality, audio digital signal processor (DSP) files, in whole and in part, produced under the terms of this agreement.

Unless otherwise expressly agreed in writing, all Software created by Ford remains the property of Ford, and the Customer is hereby provided a license to use the Software for this project only. The Software may not be used on any other project, nor used for any purposes outside of this project, nor shared nor disclosed to anyone who is not an employee of the Customer's company without prior approval from Ford.

- i. Procedures such as routine preventative maintenance functions (e.g., keeping filters clean, keeping system environment free from foreign materials, etc.) are the responsibility of the

Customer and is not included within this warranty agreement. Failure on the part of the Customer to perform these routine maintenance functions shall void this warranty.

- j. Ford will not be responsible for damages or cost of repairs due to modifications, adjustments, or additions to the system, or changes to the Software performed by personnel not authorized by Ford during the warranty period. Doing so will invalidate the warranty.
 - k. Ford may withhold warranty service in the event that the Customer has an unpaid balance due to be paid to Ford.
3. OWNER-FURNISHED EQUIPMENT (OFE):
- a. Ford's intent is to provide a complete system including all equipment. In some cases, the Customer may own equipment which they desire to be included with the installation. Ford identifies this as OFE.
 - b. The use of OFE is solely for the convenience of the Customer and is not included in the warranty or guarantee provided.
 - c. Ford shall take reasonable care in handling OFE and install it according to standard industry practices; however, Ford takes no responsibility for the operation, performance, appearance, or effects of OFE before, during, or after its integration into the system. Ford reserves the right to accept or reject OFE based on the equipment's service record, or lack thereof, poor condition, or out of date software/firmware. Ford will not accept OFE that is purchased by the Customer to replace equipment that is specified in this proposal.
 - d. In the event that OFE does not function properly, Ford shall notify the Customer to determine if the OFE is to be a) repaired, b) an alternate unit provided by the Customer, c) the unit is not to be used, or d) Ford is to provide a new unit. Ford shall provide a cost to the Customer for the work to be done. The Customer will authorize any additional costs to the job.
 - e. The existing equipment, removed as a courtesy by Ford, that is not being reused, shall be handed over to the Customer. Ford is not responsible for the existing equipment or its condition when received by the Customer.

G. TRAINING AND DOCUMENTATION

1. TRAINING INCLUDED:

- a. Ford will host a training session near the completion of installation. All system users and interested people should attend this training so that all questions can be answered during this training.
- b. During the training, if requested, Ford personnel will attend the initial first use of the system and assist the Customer's operators and users in the operation of the Ford-installed system.
- c. Ford shall provide a training agenda for scheduled training.

- d. Ford shall provide a quick start guide (QSG) for each room type. The QSG is a generic, brief description of how to operate the system. One (1) copy of a laminated document, for each room type, shall be provided to the Customer.

2. ADVANCED TRAINING - OPTIONAL:

Ford is committed to providing the highest quality and most modern training experience possible to its Customers. In addition to the training included with this project, for an additional fee, Ford offers multiple, customizable options to fit the needs of any Customer. The possible programs include:

- a. Ford shall supply a training video consisting of a visual tutorial or tutorials, if multiple room type videos are purchased, that will explain how to operate specific AV systems. This training tutorial, narrated by a Ford trainer, is a self-paced, always-available, online video, viewable on any mobile device which gives the learner a step-by-step process on how to use the technology.
- b. In consultation with the Customer, Ford will develop and execute a custom curriculum and curriculum schedule.
- c. Ford will provide in-person presentation(s), as needed, including presentation materials such as PowerPoint or Prezi presentation.
- d. Ford will develop a custom Orientation & Operations Handbook, which shall include detailed, user-friendly information on solutions, functionality, troubleshooting, curriculum, and other useful reference materials.
- e. The Ford Training Center also highly recommends follow-up training sessions six months to a year following the initial session(s) to ensure that all concepts are anchored and being employed by each user as well as providing opportunities for new employees to receive the same level and style of training existing employees received. The Ford Training Center will work with customers to develop a long-term training strategy and/or ongoing training curriculum.
- f. Additional materials include documents in electronic format, additional hard and/or laminated copies of Quick-Start Guides and Orientation & Operations Handbooks, as well as digital copies of these curriculum materials.
- g. All training curriculum and components will be developed and executed by a Ford Master Trainer.
- h. The components of the optional training are to be determined by the Customer, Account Manager, and Ford Master Trainer to meet the needs of the Customer. The cost of the additional materials and training is based on the desired program.
- i. Please contact Ford to receive a customized price quote on the Advanced Training Program option.

H. BUILDING CONSTRUCTION AND SYSTEM INSTALLATION

1. VISUAL INSPECTION:

- a. This proposal is based upon a visual inspection of the site conditions. It is agreed that some buildings may have inherent design and/or construction that is not visibly recognizable and is outside of normal standard and customary building procedures. If the walls, floors or ceiling are found to be constructed in a manner that wire cannot be pulled or equipment cannot be mounted or otherwise installed without labor or materials in excess of those anticipated by both parties and proposed herein, the Customer agrees to be responsible for any adjustments in the labor and materials required to perform the installation.

2. EXISTING CONDITIONS:

- a. Acoustics and Noise

In facilities where Ford is providing a sound or audio system, the Customer is responsible for providing an environment free of ambient noise and excessive reverberation and echoes.

- 1) Typically, ambient noise is created by HVAC systems (Heating, Ventilation, and Air Conditioning), plumbing, or other mechanical systems in the building. In general, Ford recommends that the ambient noise sound pressure level not exceed NC35 (Noise Criteria) or 35 dB A scale.
- 2) Long reverberation times and echoes are normally the result of hard wall, floor, and ceiling surfaces found in some rooms. Typically, Ford recommends that the reverb time does not exceed 1.5 seconds where the primary use is the communication of speech. The production of other types of music may require longer reverberation times. In the event that echoes exist, absorptive or diffusive wall and ceiling panels may be required to eliminate or minimize the detrimental effects of the echoes.
- 3) Ford is not responsible for any costs related to reducing the ambient noise or modifying the acoustics of the Customer's facilities.

3. Vibrations caused by HVAC units, pumps, environmental issues (loud adjacent spaces, traffic, airplanes, etc.), or general construction materials and methods, can cause unwanted audio intelligibility issues and image issues with cameras, video projectors, flat panel displays, and direct view LED video wall walls. Issues such as these typically require specialized engineers and contractors and are not the responsibility of Ford.

I. ACCEPTANCE

1. The Customer's personnel will be notified by Ford upon completion of the installation.
2. Demonstration of system performance will be during the training session.
3. Participants at the performance demonstration shall include personnel representing Ford and personnel representing Pioneer Technology Center who are authorized to accept the system as complete and make final payment.

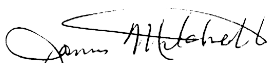
This proposal shall not be deemed as accepted by Ford until the executed contract is returned to Ford's Credit Center for final review and acceptance. If a purchase order is required by the Customer, it must be transmitted with the signed install agreement for review and acceptance.

This proposal contains confidential pricing, design, engineering, and installation information that is proprietary to Ford. It is provided for your private use, and is not to be disclosed, in part or in whole, without the express, written authorization of Ford.

We appreciate the opportunity to work with you on this project. If you have any questions or need additional information, please contact me at 918-664-2420.

Sincerely,

FORD AUDIO-VIDEO SYSTEMS, LLC


James Mitchell, CTS
Senior Account Manager

Voice: 918-664-2420
E-mail: mitcj@fordav.com
Website: www.fordav.com

SYSTEM INSTALLATION AGREEMENT

Between

PIONEER TECHNOLOGY CENTER

AND

FORD AUDIO-VIDEO SYSTEMS, LLC

This is to signify that Pioneer Technology Center and Ford Audio-Video Systems, LLC have entered into a contract, in the amount of \$170,034.18, for the purchase and installation of equipment and services described in the attached proposal.

Add Year 2 only Extended Warranty: \$6,446.00 _____
Customer Accepts

OR

Add Year 2 & 3 Extended Warranty: \$14,511.00 _____
Customer Accepts

Pioneer Technology Center and Ford Audio-Video Systems, LLC, by and through their respective signatories to the Agreement, each represent to the other that they are authorized to enter into this Agreement.

The Customer acknowledges tariffs may be incurred after presentation of this Proposal and prior to delivery of the products into the United States. If additional tariffs are charged to products in this Proposal prior to Ford receiving the products for installation the Customer is responsible for the tariff cost.

Both parties agree to abide by the terms and conditions of this Agreement.

FORD AUDIO-VIDEO SYSTEMS, LLC

PIONEER TECHNOLOGY CENTER

James Mitchell, CTS
Senior Account Manager

Authorized Signature

Bryan Burdick, CTS
Senior Vice President

Printed Name and Title

Date

Date

165" FULL HD LED KIT

MODEL: LED-FA019I2-165
REPLACED BY LD-FA192-F



\$95,449.00 USD $\times 2 = \$190,898.$

Project

Project Name: Additional LED Walls and Video Distribution
Company: Pioneer Technology Center
Contact: Kevin Bell
Location: 2101 N Ash St
Ponca City, OK 74601
Proposal Date: 02/26/2025
Quote: 13279

Proposed By

Britt Gotcher
bgotcher@corys.pro
405-682-8800

Joint Objective

This project aims to install two new 165" LED video walls at Pioneer Technology Center and integrate them, along with an existing LED wall, into a unified video distribution system. The system will utilize wall plate AV receivers, controlled via a pre-existing system (Quote 13277), to provide seamless signal routing and centralized control of all three displays. The objective is to enhance visual communication capabilities at Pioneer Technology Center through a high-quality, integrated, and user-friendly video display solution.

Scope of Work

This scope of work outlines the services to be provided by Cory's for the installation of two (2) new 165" LED video walls and a comprehensive video distribution system at the Pioneer Technology Center, *including the integration of an existing LED wall into the new system*. This system will include wall plate AV receivers and decoders to facilitate signal transmission to all LED walls. This project is contingent upon the client's agreement to the control system outlined in Quote 13277.

Technology Upgrades:

Video Wall Installation & Integration:

- **New LED Wall Mounting:** Cory's will install two (2) new 165" LED video walls. This includes secure wall mounting of the displays, ensuring proper alignment and stability. The specific mounting solution will be determined based on a site survey and structural considerations. This will involve assessing the wall's structural integrity to support the weight of the LED walls and ensuring proper anchoring.
- **Existing LED Wall Integration:** Cory's will integrate the existing LED wall into the new video distribution system. This includes assessing the existing wall's connections and ensuring compatibility with the new system components. Any

- necessary adapters or converters will be identified and included in the project.
- **LED Wall Configuration:** Cory's will configure *all three* LED walls (two new and one existing) for optimal performance, including pixel mapping, brightness calibration, and any necessary image processing adjustments. This will ensure visual consistency across all displays.
- **Display Removal:** Cory's will remove the two displays that are currently installed where the LED screens will be installed.
- **Power and Cabling:** Cory's will provide all necessary power and signal cabling for *all three* LED walls, ensuring a clean and professional installation. All cabling will be neatly dressed and labeled. This includes integrating the existing LED wall's power and signal connections into the new system.

Video Distribution System:

- **AV Receiver Installation:** Cory's will install six (6) wall plate AV receivers. The placement of these receivers will be determined in collaboration with the client at Pioneer Technology Center to ensure convenient access and optimal signal distribution to *all three* LED walls from any of the three rooms.
- **Decoder Installation:** Cory's will install the necessary decoders to convert the signal from the AV receivers for display on *all three* LED walls. Cory's will also install decoders for the Displays currently installed at the sides of the room.
- **Signal Routing and Management:** Cory's will configure the video distribution system to ensure seamless signal routing from the AV receivers to *all three* LED walls. This includes configuring the decoders and any necessary switching or scaling equipment. The system will be designed to allow for flexible source selection and display configurations across all displays.
- **Cabling and Connections:** Cory's will provide and install all necessary cabling for the video distribution system, including connections between the AV receivers, decoders, and *all three* LED walls. All cabling will be neatly dressed and labeled.

Integration and Control:

- **Control System Integration:** This project is contingent upon the client's agreement to the control system specified in Quote 13277. Cory's will integrate the video distribution system, *including the existing LED wall*, with this control system, allowing for centralized control of all LED walls and video sources.
- **Control System Programming:** Cory's will program the control system to manage the video distribution system, including source selection, LED wall control (for all three displays), and any other desired functionalities. This programming will be tailored to the client's specific needs at Pioneer Technology Center, including any unique requirements of the existing LED wall.

- **User Interface:** The control system will provide a user-friendly interface for controlling the video distribution system. This interface will be a touch panel as specified in Quote 13277.

Training and Commissioning:

Training and commissioning are included in this proposal, along with delivery and initial setup of the new conferencing systems. Commissioning includes:

- Manual test-out of all connections, new equipment, and programming functions to ensure a working system before client system sign-off.
- Training that will include (2) two-hour session with a Cory's professional, project manager, engineer, or other trained representative running through the system function, operation, and Q&A with designated client representatives/operators at the end of the installation process.

Client Deliverables:

The client agrees to provide or facilitate the following:

- Power and network connection at the display mounting location.
- Power and data at installation sites. Electrical callouts to be done prior to installation. New LED walls will need two dedicated 15A circuits installed prior to commencement of installation work.
- Adequate space and access for the delivery and storage of equipment during the course of installation work.
- Patching any holes in the wall from removing old equipment.
- Disposal of removed equipment if any.
- Space in AV equipment rack for new equipment to be installed.

Assumptions:

Below is a list of assumptions observed during the site visit(s). Should the assumptions listed below be inaccurate, a change order that could result in additional charges will be provided.

- Wall structure is drywall with metal studs or of other appropriate construction to mount large displays.
- There are no obstructions in the wall or ceiling preventing the installation of cabling and mounting hardware.

- There is sufficient and accessible cable path from rack location to all equipment locations.
- There is sufficient space in provided AV equipment rack for Cory's to install necessary equipment.
- Location of AV equipment rack is adequately heated or cooled to maintain consistent temperature for installed AV equipment.
- Cory's will remove the displays and speakers currently located where the new LED walls will be displayed. These items will be surrendered to Pioneer technology for storage or disposal.
- Pioneer Technology center will be responsible for the removal and disposal of any acoustic panels or other obstructions currently located where the new LED walls are to be installed.

Timeline

- This proposal and pricing expire **March 26th, 2025**. After that date pricing is to be used as a budgetary number and need to be rebid.
- After signing this proposal, a site visit will take place with Cory's operations team prior to ordering equipment to ensure no changes need to be made.
- Technology typically arrives in 4-8 weeks unless requesting custom items.
- On site labor and programming for this project is roughly **3-4 days**.

Onsite Support Agreement (\$8,600) for one year

Cory's Audio Visual one year service and support agreement includes:

- Covers all onsite labor charges upon completion of the project for one year.
- Includes (2) preventative maintenance trips to keep the system running at an optimal level.
- Additional training can be scheduled during preventative maintenance trips.
- Response time will vary based on business levels at the time of request (1-3 days onsite standard). A prompt response is our top priority for all clients with an Onsite Support Agreement.
- Free telephone support for our service package subscribers (during standard business hours of Monday through Friday 8 am to 5 pm).
- All manufacturer warranties will be supported and facilitated for free during the length of the support agreement.

GENERAL TERMS AND CONDITIONS

THESE GENERAL TERMS AND CONDITIONS (the "Agreement"), ALONG WITH ANY APPLICABLE ADDITIONAL TERMS (see "Additional Terms" below), GOVERN ALL EQUIPMENT WE FURNISH OR SERVICES WE PROVISION TO YOU. IF YOU HAVE ENTERED INTO ANOTHER AGREEMENT WITH US CONCERNING THE SPECIFIC PROVISION OF EQUIPMENT OR SERVICES, THEN THE TERMS OF THAT AGREEMENT WILL CONTROL WHERE IT CONFLICTS WITH THESE TERMS. ALL INVOICES AND ANY WORK ORDERS, STATEMENTS OF WORK, OR OTHER WRITTEN PROPOSALS WHICH ARE SIGNED BY BOTH OF US ARE MADE A PART OF THIS AGREEMENT AND COMPRISE THE ENTIRE AGREEMENT BETWEEN US WITH RESPECT TO THE SUBJECT MATTER OF THIS AGREEMENT, SUPERSEDING ALL OTHER PRIOR OR CONTEMPORANEOUS COMMUNICATIONS, UNDERSTANDINGS, AGREEMENTS, NEGOTIATIONS, REPRESENTATIONS, OR WARRANTIES, WHETHER WRITTEN OR ORAL. ADDITIONALLY, THE TERMS OF THIS AGREEMENT WILL PREVAIL OVER ANY TERMS AND CONDITIONS YOU SUBMIT TO US IN ANY PURCHASE ORDER, AND ANY SUCH TERMS YOU SUBMIT SHALL BE NULL AND VOID. AS USED HEREIN, "EQUIPMENT" MEANS ANY GOODS OF ANY KIND THAT WE FURNISH TO YOU UNDER THIS AGREEMENT. "ADDITIONAL TERMS" REFERS TO EXHIBITS OR SCHEDULES TO THIS AGREEMENT, OR SUPPLEMENTAL AGREEMENTS, SIGNED BY BOTH OF US, FOR SPECIFIC EQUIPMENT OR SERVICES (E.G. MAINTENANCE SERVICES).

1. **Orders.**

2.

- i. From time to time, you may request goods or services from us. We both agree to reduce those requests to writing in the form of one or more orders (each, an "**Order**"). Each Order may consist of (but is not limited to) a proposal for or confirmation of the goods or services you have requested. Upon your acceptance of the Order, we agree to diligently begin to fulfill that Order, whether through the procurement of goods on your behalf or the provision of services to you. When you ask us to perform repairs or similar services, and where such services are not covered under Additional Terms between us, you agree that your verbal request and direction for those services constitutes an Order under this Agreement, and, in any event, we will document such services in a written work order.

3.

- i. Subject to Article III below, you agree that you will be invoiced by us as goods are procured or services performed, or as otherwise agreed in the Order between us, including any authorized expenses or related charges. Unless otherwise agreed between us, you are responsible for reasonable and necessary travel and out of pocket expenses related to the performance of services under this Agreement.

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405-682-8800



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- i. You agree to promptly provide access to delivery locations, facilities, and any reasonably necessary approvals or responses required in the performance of services. Additionally, you agree that, unless we agree otherwise in the Order, you are responsible for providing, or reimbursing us for, any specialized or rental equipment (i.e., man lifts or safety equipment) necessary for the performance of services at your facilities. We will not be deemed in breach of our obligations under this Agreement or otherwise liable for any costs, charges, or losses sustained or incurred by you to the extent arising directly or indirectly from prevention of our performance or delays caused by you.

5. **Title and Risk of Loss.**

6.

- i. All sales of Equipment under this Agreement are final. Returns, if any, are subject to our approval and, if approved, may be subject to additional shipping, handling, and restocking fees.

7.

- i. Equipment will be delivered to the location specified in the Order subject to availability and, unless specified in the Order, in accordance with our standard methods for packing and shipping. Title to the Equipment passes to you when delivered to the location specified in the applicable Order; provided, however, we are not liable for any delays, loss, or damage to the Equipment while in transit.

8.

- i. You are responsible for acceptance and inspection of the Equipment upon delivery. In the event such Equipment does not conform to the Order upon delivery, you must notify us in writing within ten (10) days of delivery. We will, at our sole option, promptly repair or replace nonconforming Equipment (or assist in the enforcement of manufacturer's warranties applicable to the Equipment), or, in the event such Equipment cannot be made conforming to the Order, refund amounts (including shipping costs) you paid to us for such nonconforming Equipment.

9. **Payment Terms.**

10.

- i. You agree to pay all invoiced amounts due upon receipt of our invoice. If you use a credit card to make payments, a non-refundable four percent (4%) fee will apply to each such payment.

11.

- i. All prices quoted in any Order are exclusive of all sales, use, excise or similar taxes, duties, or charges, and you agree to be responsible for and pay all such additional costs, and all such additional costs will be applied to amounts owing under this Agreement where required by law; provided, however, you are not responsible for taxes imposed on us or with respect to our revenues, property, or assets.

12.

- i. This line left intentionally blank.

13.

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• 405-682-8800

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- i. We may charge you interest on all late payments at a rate of 1.5% per month (annual percentage rate of 18%), or, if lower, the highest rate permissible under applicable law. You agree to reimburse us for all costs incurred in collecting any late payments, including, without limitation, attorneys' fees. In addition to all other remedies available under this Agreement or at law (which we do not waive by the exercise of any rights hereunder), we shall be entitled to suspend the delivery of any Equipment or performance of any services if you fail to pay any amounts when due and have not paid such amounts within ten (10) business days of our notice to you regarding such nonpayment.
- 14.
 - i. Any special-order Equipment that is custom made by either Seller or the manufacturer cannot be returned and payment for those items is due in full upon acceptance of the Order.
- 15. **Limited Warranty.**
- 16.
 - i. We warrant to you that we will perform services under this Agreement in a professional and workmanlike manner, using skilled and experienced personnel, and in accordance with generally recognized industry standards for similar services. In the event of a claim under this warranty received by us within thirty (30) days of our performance of the applicable services, we will, in our sole discretion, reperform the affected services or refund to you amounts you paid for the affected services at the pro rata rate under the applicable Order. **THE FOREGOING REMEDY IS YOUR SOLE REMEDY AND OUR ENTIRE LIABILITY WITH RESPECT TO A BREACH OF WARRANTY UNDER THIS PARAGRAPH.**
- 17.
 - i. **EXCEPT FOR THE WARRANTIES SET FORTH IN THIS ARTICLE IV, WE MAKE NO WARRANTY WHATSOEVER WITH RESPECT TO EQUIPMENT OR SERVICES WE OR ANY THIRD PARTY FURNISH UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY (a) WARRANTY OF MERCHANTABILITY; OR (b) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; OR (d) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE.**
- 18. **Limitation of Liability.**
- 19.
 - i. **IN NO EVENT SHALL WE BE LIABLE TO YOU OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT, OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.**

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- i. IN NO EVENT SHALL OUR AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED TWICE THE TOTAL OF THE AMOUNTS PAID TO SELLER FOR THE EQUIPMENT OR SERVICES SOLD HEREUNDER GIVING RISE TO SUCH CLAIM.**
21.
 - i. The limitation of liability set forth in above shall not apply to (i) liability resulting from our gross negligence or willful misconduct and (ii) death or bodily injury to the extent resulting from our acts or omissions.
22. **Termination.** In addition to any remedies that may be provided under this Agreement, we may terminate this Agreement with immediate effect upon written notice to you, if you: (a) fail to pay any amount when due under this Agreement and such failure continues for thirty (30) days after your receipt of written notice of nonpayment; (b) have not otherwise performed or complied with any material term or condition of this Agreement,; or (c) become insolvent, file a petition for bankruptcy or commence or have commenced against you proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors.
23. **Confidential Information.** All non-public, confidential or proprietary information of ours, including but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, or rebates, disclosed by us to you, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether or not marked, designated, or otherwise identified as "confidential" in connection with this Agreement is confidential, solely for the use of performing this Agreement and may not be disclosed or copied unless authorized in advance by us in writing. Upon our request, you will promptly return all documents and other materials received from us. We shall be entitled to injunctive relief for any violation of this Article VII. This Article VII does not apply to information that is or becomes: (a) in the public domain (through no fault of yours); (b) known to you at the time of disclosure, or independently developed by you without reliance on our information; or (c) rightfully obtained by you on a non-confidential basis from a third party.
24. **Force Majeure.** Except for your obligations to make payments when due under this Agreement, neither of us shall be liable or responsible to the other, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond our reasonable control, including, without limitation, acts of God; flood, fire, earthquake, epidemic, or explosion; war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages or slowdowns, or other industrial disturbances; or (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of

- adequate or suitable materials.
25. **Assignment.** You shall not assign any of its rights or delegate any of its obligations under this Agreement without our prior written consent. Any purported assignment or delegation in violation of this Article IX is null and void.
 26. **Relationship of the Parties.** The relationship between us is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between us, and neither of us shall have authority to contract for or bind the other in any manner whatsoever.
 27. **Governing Law; Venue.** All matters arising out of or relating to this Agreement are governed by and construed in accordance with the internal laws of the State of Oklahoma without giving effect to any choice or conflict of law provision or rule. Any legal suit, action, or proceeding arising out of or relating to this Agreement shall be instituted in the federal courts of the United States of America or the courts of the State of Oklahoma in each case located in the City of Oklahoma City and County of Oklahoma, and each party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.
 28. **Notices.** We may notify each other by email, postal mail, or other legally acceptable means relying on the contact information provided below or in any Order, or as updated from time to time.
 29. **Amendment and Modification.** These Terms may only be amended or modified in a writing stating specifically that it amends these Terms and is signed by an authorized representative of each party.

Estimate

LED Walls	\$221,138.96
Video Distribution	\$14,230.39
Labor and Misc.	\$44,097.90
Installation Labor	\$26,076.45
Miscellaneous	\$9,421.45
Service Agreement	\$8,600.00
Estimated sales tax	\$0.00
Subtotal	\$279,467.25

Estimated Total **\$279,467.25**

Billing

Quote expires

QUOTE EXPIRATION DATE NOT SET!

Initial deposit

Upon signature.

Final payment

Upon completion.

Purchase Order:

Select Payment Method:

Check
Payable to Cory's

Credit Card
Additional 4% fee
[Authorization Form](#)

ACH Transfer
Attach form
[Direct Billing Application](#)



CONNECTING PEOPLE

Project

Project Name: Additional LED Walls and Video Distribution
Company: Pioneer Technology Center
Contact: Kevin Bell
Location: 2101 N Ash St
Ponca City, OK 74601
Proposal Date: 02/26/2025
Quote: 13279

Client Name (Printed)

Name (Printed)

Cory's Audio Visual Services, LLC.
(DBA: Cory's)

Client Signature

Signature

Cory's Audio Visual Services, LLC.
(DBA: Cory's)

Date

Date





TECHNICAL LABORATORY SYSTEMS
 P.O. BOX 218609
 HOUSTON, TX 77218
 1-800-445-1088
 FAX: 281-391-1113
www.tech-labs.com

DATE: September 2, 2025
 PREPARED FOR:
 Kahle Goff
 Pioneer Technology Center
 2101 N. Ash Street
 Ponca City, Ok. 74601
 EMAIL: kahleg@pioneertech.edu

Amatrol

Model No.	Description	Qty	Unit Price	Total
990-ME1M	<p>Portable Mechanical Drives 1 Learning System (Metric) <u>Requires 18166 Hand Tool Package, 120V/60Hz/1ph electrical and PC, see amatrol.com/support for PC requirements. Recommended table 82-610 Mobile Technology Workstation or equivalent</u></p> <p>Includes: (1) Portable Console; (1) Tabletop Mounting Workstation with Drive Motor and Safety Guard; (1) Digital Tachometer; (1) Alignment Package; (1) Gauging Package; (1) Shim Kit; (1) Fastener Kit; (1) V-Belt; (1) Chain Connecting Link; (1) M19148 Student Curriculum - Interactive PC-Based Multimedia; (1) C19148 Instructor's Guide; (1) K19148 Instructor's Resource Print CD; (1) D19148 Installation Guide; (1) H19148 Student Reference Guide.</p>	1	\$17,890.00	\$17,890.00
18166	<p>Hand Tool Package - Portable Mechanical Drives 1 (Metric) Required for 990-ME1M.</p> <p>Includes: (1) Combination Wrench Set; (1) Metric Allen Wrench Set; (1) Double Square; (1) Dial Calipers; (1) Micrometer.</p>	1	\$720.00	\$720.00
850-H1	<p>Basic Hydraulics Learning System - Single Surface Bench with One Hydraulic Manifold <u>Requires 16393 or 16391 Hydraulic Oil and 41220 Hand Tool Package.</u></p> <p>Includes: (1) 850-CTB-A Controls Technology Bench; (1) 85-HPS Hydraulic Power Supply; (1) Basic Hydraulic Valve Panel; (1) Basic Hydraulic Actuator Panel ; (1) Basic Hydraulic Instrumentation Panel ; (1) 85-HHF Hydraulic Hose and Fittings Package; (1) 16141 Bench Manifold Kit; (1) NB831 Student Curriculum - Interactive PC-Based Multimedia; (1) CB831 Instructor's Guide; (1) KB831 Instructor's Resource Print CD; (1) DB831 Installation Guide; (1) HB831 Student Reference Guide.</p>	1	\$21,835.00	\$21,835.00
16391	Hydraulic Oil 10 Gallon	1	\$785.00	\$785.00

Estimated Delivery is 160+ days after receipt of order.
 This offer expires in 60 days unless otherwise specified in writing.
 View our return and cancellation policies here: <https://tech-labs.com/policies>

Model No.	Description	Qty	Unit Price	Total
41220	Hand Tool Package - Hydraulic Systems Required for 850-C1, 850-CD1, 850-H1, 850-HD1, 85-BH, or 950-HT1. Includes: (5) Emery Cloth Sets; (1) Socket Set; (1) Torque Wrench; (1) Strap Wrench; (2) Combination Wrench; (1) Screwdriver Set; (1) 6" Rule; (1) Bucket; (1) Allen Wrench Set; (1) Brush ; (1) Degreaser; (1) Flashlight; (1) Dead Blow Hammer; (1) Digital Meter; (1) Oil; (1) O-Ring Set; (1) 3-Drawer Tool Box; (1) Vise Jaws; (1) Wire Brush, (1) Adjustable Wrench 12"; (1) Adjustable Wrench 8"; (1) Bottle and Sprayer, (1) Scissors; (1) Beaker.	1	\$2,475.00	\$2,475.00
85-IH	Intermediate Hydraulics Learning System <u>Requires basic hydraulics system (850-H1, 850-HD1, 850-C1, 850-CD1, or 85-BH) and 79-552 Accumulator Charging Assembly.</u> Includes: (1) 85-IH-H Intermediate Valve Module; (1) MB832 Student Curriculum - Interactive PC-Based Multimedia; (1) CB832 Instructor's Guide; (1) KB832 Instructor's Resource Print CD; (1) DB832 Installation Guide; (1) HB832 Student Reference Guide.	1	\$8,710.00	\$8,710.00
79-552	Accumulator Charging Assembly Used to charge accumulator in 85-IH, 96-HYD2, and 950-HT1.	1	\$2,655.00	\$2,655.00

**A 3% convenience fee will be applied to all transactions paid using a credit card. Installation has not been quoted, but price can be added if requested.*

Subtotal:	\$55,070.00
Shipping:	\$2,000.00
Grand Total:	\$57,070.00

Should you have any questions or need further assistance, please do not hesitate to contact me.

Regards,

Joe Carter
Joe Carter

Regional Manager

JC/lms



Technical Laboratory Systems, Inc
P.O. Box 218609
Houston, TX 77218-0609
1-800-445-1088
Fax: 281-391-1113

September 5, 2024

Johnny Thornburgh
Pioneer Technology Center
2101 N. Ash Street
Ponca City, Oklahoma 74601
johnnyt@pioneertech.edu

Reference: Sole Source Letter

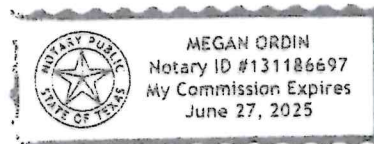
This letter serves as notice that Technical Laboratory Systems, Inc. is the sole source educational distributor in the state of Oklahoma for all Amatrol products (including all hardware, software and eLearning)

Regards,

TECHNICAL LABORATORY SYSTEMS, INC.

Warner Brown

Warner Brown
President



X *Megan Ordin*
Notary Public

Subscribed and sworn before me this 5 day of September, 2024.

My commission expires: June 27, 2025

PIONEER TECHNOLOGY CENTER
Part-Time & Temporary Employment Contracts and/or Addenda to Contracts
September 9, 2025 FY 2025/2026

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
Ashton Armstrong	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Stanley Avans	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Keri Bartley	AEFL PTC Class	9/1-30 (24.5 hrs)	612.50
Ryan Brown	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Mark Busch	Excel Training Blackwell App.	8/20-27 (7.5 hrs)	225.00
Aimee Clark	AEFL PTC Class	9/1-30 (42 hrs)	1050.00
Garrett Clark	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Tanner Crawford	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Nicholas Duggan	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Jordan Farmer	Adj. Crim. Justice Instructor	8/18-12/19 (up to 15hrs/week)	30.00/hr
Scott Feaster	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Larry Godley	AEFL Blackwell Class	9/1-30 (39 hrs)	1170.00
Elaine Harman	AEFL PTC Class	9/1-30 (45.5 hrs)	1183.00
Cindy Ivie	Substitute Bus Driver	8/15-6/30 (up to 29hrs/week)	20.00/hr
Donald James	Adjunct Firefighter Instructor	8/18-12/19 (up to 160 hrs)	4800.00
Misty Jordan	Dental Asst. Instructor	8/22-9/15 (41.5 hrs)	1452.50
Misty Jordan	Dental Asst. Instructor	9/16-10/15 (41.5 hrs)	1452.50
Jim Kelly	PT Custodial Worker	9/1-6/30 (up to 29hrs/week)	21.84/hr
Katheryn Johnson	CSO Skills Checkoff	8/18 (3 hrs)	105.00
Bart Kozarevich	Customize Welding Class	9/18-8/15 (24 hrs)	960.00
Julie Lawrence	AEFL PTC Class	9/1-30 (56 hrs)	1456.00
Allyson Leonard	AEFL PTC Class	9/1-30 (37 hrs)	925.00
Jared Lickliter	Adjunct Firefighter Instructor	8/18-12/19 (up to 160 hrs)	4800.00
Jeff Lockett	Ag, Bus, & Financial Cons.	8/18-9/15 (up to 50 hrs)	1300.00
Jeff Lockett	Ag, Bus, & Financial Cons.	9/16-10/15 (up to 50 hrs)	1300.00
Jeff Lockett	Ag, Bus, & Financial Cons.	10/16-11/14 (up to 50 hrs)	1300.00
Jeff Lockett	Ag, Bus, & Financial Cons.	11/17-12/15 (up to 50 hrs)	1300.00
Kevin Main	Adj. Crim. Justice Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Sandy May	AEFL PTC Class	9/1-30 (31.5 hrs)	787.50
John Munger	School Bus In-Service	7/29 (14 hrs)	420.00
Joni Murphy	AEFL Osage Site Class	9/1-30 (18.5 hrs)	462.50
Angela Neufeld	CSO Skills Check-off	8/22 (1.5 hrs)	52.50
Ashley O'Hara	RN Supervisor	7/1-20 (10 hrs)	250.00
James Page	School Bus Driver Examiner	8/1-9 (3.75 hrs)	131.25
Eric Payne	Substitute Bus Driver	8/15-6/30 (up to 29hrs/week)	18.00/hr
Ashlynn Perry	Children's Lab ST Floater	8/11-6/30 (29 hrs/week)	14.50/hr
Robert Peterson	IBEW Electrical App. Trng.	8/20-29 (9 hrs)	351.00
Robert Peterson	IBEW Electrical App. Trng.	9/2-30 (24 hrs)	990.00
Robert Peterson	IBEW Electrical App. Trng.	10/7-30 (21 hrs)	866.25
Robert Peterson	IBEW Electrical App. Trng.	11/4-20 (15 hrs)	618.75
Robert Peterson	IBEW Electrical App. Trng.	12/2-19 (15 hrs)	618.75
Pam Powers	AEFL PTC Class	9/1-30 (87.5 hrs)	2187.50
Kristi Reed	MAT Full Course	8/11-13 (16 hrs)	480.00
Kristi Reed	CMA Class	8/18-29 (60 hrs)	1800.00
Chase Robertson	IBEW Electrical App. Trng.	8/20-29 (9 hrs)	156.00
Chase Robertson	IBEW Electrical App. Trng.	9/2-30 (20 hrs)	825.00
Chase Robertson	IBEW Electrical App. Trng.	10/7-30 (16 hrs)	660.00

Appendix B

Chase Robertson	IBEW Electrical App. Trng.	11/4-20 (12 hrs)	495.00
Chase Robertson	IBEW Electrical App. Trng.	12/2-19 (12 hrs)	495.00
Benjamin Steichen	Adjunct Firefighter Instructor	8/18-12/19 (up to 160 hrs)	4800.00
Ben Steichen	CPR/First Aid Class	8/11 (6 hrs)	150.00
Bobbi Jo Steier	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Rebecca Stephens	AEFL PTC Class	9/1-30 (35 hrs)	875.00
James Stolhand	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Mary Ann Sudbury	AEFL KCDC Class	9/1-30 (23.5 hrs)	611.00
Daniel Vap	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Jacob Vap	Adjunct Firefighter Instructor	8/18-12/19 (up to 15 hrs/week)	30.00/hr
Tanner Williams	CDL Exams	7/16-8/15 (14.5 hrs)	435.00
Robert Wood	IBEW Electrical App. Trng.	8/20-29 (9 hrs)	351.00
Robert Wood	IBEW Electrical App. Trng.	9/2-30 (24 hrs)	990.00
Robert Wood	IBEW Electrical App. Trng.	10/7-30 (21 hrs)	866.25
Robert Wood	IBEW Electrical App. Trng.	11/4-20 (15 hrs)	618.75
Robert Wood	IBEW Electrical App. Trng.	12/2-19 (15 hrs)	618.75

Appendix B