

Pioneer Technology Center Board of Education  
Regular Meeting  
Tuesday, March 9, 2021, 6:00 PM  
Seminar Center West  
2101 N. Ash St.  
Ponca City, Oklahoma 74601

1. Call meeting to order
2. Roll call and establish a quorum
3. Flag salute and moment of silence
4. Motion and vote to accept Ms. Mary Rigdon's resignation from the Board of Education and to proceed with the appointment process of a new board member for Zone 1
5. Reports and Presentations - Follow-up Report, Kahle Goff, Exec. Director, Full-Time Programs and possible construction tour
6. Discussion and vote to approve or not approve the Minutes of the February 17, 2021 Special Virtual Board of Education meeting
7. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #11050-11119; Building Fund #10047-10049; Payroll #70160).
8. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs
  - A. Traci Thorpe, Superintendent/CEO
  - B. Molly Kyler, Executive Director, Business & Industry Services
9. Discussion and vote to approve or not approve surplus items as listed on Appendix A.
10. Discussion and vote to approve or not approve the ADPC software License and Support Agreement for FY22 (same as current year, \$585/month).
11. Discussion and vote to approve school calendar for the 2021-2022 school year
12. Discussion and vote to approve or not approve proposed equipment purchases.
13. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix B.
14. Discussion and vote to accept or decline bid for 2021 Culinary Equipment Project (Westward Expansion).

15. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix C.
16. Proposed Executive Session to discuss employment of Assistant Registrar, Full-Time Programs and contract renewals for the employees listed on Appendix D (Coordinators/Counselors) Okla. Stat. Title 25, 307(B)(1).
17. Vote to convene in Executive Session
18. Acknowledge return of the Board to Open Session
19. Board President statement of Executive Session minutes
20. Motion and vote to approve employment of Assistant Registrar, Full-Time Programs
21. Motion and vote to approve contract renewals for the employees listed on Appendix D (Coordinators/Counselors)
22. New Business
23. Public Comment
24. Vote to elect President of Board of Education
25. Vote to elect Vice President of Board of Education
26. Vote to elect the Clerk of the Board of Education
27. Vote to elect the Deputy Clerk of the Board of Education
28. Vote to approve or not approve the appointment of Allison Christy as Minutes Clerk and Stacey Rush as Deputy Minutes Clerk for the Board of Education
29. Recognition of Outgoing Board President
30. Motion and vote to adjourn

*NOTE: The Board may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.*

POSTED: Pioneer Technology Center, North Entrance  
Posted \_\_\_\_\_  
By Allison Christy, Minutes Clerk

Pioneer Technology Center Board of Education Special Virtual Meeting  
Wednesday, February 17, 2021 6:00 PM

1. Call meeting to order

Meeting was called to order at 6:00 pm

2. Roll call and establish a quorum

Board Members in Attendance(virtually):

Mr. Laurence Beliel

Ms. Gay Norris

Ms. Mary Rigdon

Mr. J.D. Soulek

Board Members Absent:

Ms. Orva Rothgeb

Also in attendance (virtually) were Traci Thorpe, Ryan Burkett, Kahle Goff, Stacey Rush, Molly Kyler, Terri Busch, Mike Orr and Allison Christy. Special guest was Jerry Putnam, Putnam & Associates.

3. Flag salute and moment of silence

4. Reports and Presentations - Recruitment Video, Terri Busch, Communications & Marketing Coordinator and Employee Satisfaction Survey Results, Molly Kyler, Executive Director, Business & Industry Services

Terri talked how the video was made and said she would email the recruitment video to each of the board members.

Molly reported on this year's Staff Satisfaction Survey results. We conduct this survey every other year. Sixty-three employees participated in this year's survey. Most areas have increased in satisfaction ratings, including communication, teamwork, communication frequency and detail of communication. Some of the most common results from "The best things about working at Pioneer Tech" were "family atmosphere", "people", "students" and "working as a team, for the same goals".

5. Discussion and vote to approve or not approve the Minutes of the January 12, 2021 regular Board of Education meeting

Motion to approve the Minutes of the January 12, 2021 regular Board of Education meeting passed with a motion by Ms. Gay Norris and a second by Ms. Mary Rigdon.

Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

6. Discussion, review and vote to approve or not approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists (General Fund #10924-11049; Building Fund #10041-10046; Payroll #70158-70159).

Motion to approve the Financial Reports; Activity Fund Report; and Encumbrance/Change Order Lists as presented passed with a motion by Ms. Mary Rigdon and a second by Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

7. Administrative Reports and Anticipated Discussion by the Board and Staff regarding facilities, district policy issues, community issues and/or personnel or student needs

Traci Thorpe, Superintendent/CEO

We have been having lots of zoom meetings. We used Monday (holiday) as a make-up day for students. Mike Orr and his group have worked a lot to take care of the parking lot and facilities. Thank you! Our Accreditation Plan is complete. We are working on some of the OFI's (Opportunities for Improvement) and some are already completed. We have been watching the COVID stats and noticed we had some single digit days. On February 4 we moved to orange status. Now we're back in the red this week. Hopefully with vaccinations we'll see a decline. Career Tech is in stage 3 for vaccinations. The Supervisors Group met last week. Mid-year goal reviews with teams are starting next week. We had our first meeting with Center for Workforce Excellence. Broke into committees and made recommendations for industry chairs. Garrett Bowers & Brad Fox have stepped up as industry leaders. The construction (Westward Expansion) is continuing even through the cold weather. The crews have been working on some of the indoor projects. Some contingency funds have been used for expanding the retention pond, reinforcing/stabilizing the area at the South end of the Culinary Arts program. We have some credit for eliminating some door closers. Credit on lighting - using the same as what we have, not the ones in the bid. Changing acoustical ceiling. Adding a couple of TV monitor connections. Still have about \$116,000 in contingency funds. Pioneer Technology Center Preview Nights were re-scheduled because of the ice/snow.

Kahle Goff, Executive Director, Full-Time Programs

Kahle applauded the Safety Team. They have been working through the bad weather to make sure those at the refinery can get their certifications. 775 people were trained for P66. Kahle noted the recruitment video will be a great tool for the Full-Time Programs. We probably won't have 3rd graders again this year. Kahle and Michelle Tripp have been discussing a Health

Careers to Practical Nursing plan. We are starting to plan our Summer Camps and Academies – which will be held in June and July.

8. Discussion and vote to approve or not approve purchases over \$10,000 as listed on Appendix A.

Motion to approve purchases over \$10,000 as listed on Appendix A passed with a motion by Laurence Beliel and a second by Ms. Gay Norris.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

9. Presentation, discussion and vote to accept or not accept Putnam & Associates FY20 Audit report.

Jerry Putnam presented audit report.

Motion to accept Putnam & Associates FY20 Audit report passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

10. Discussion and vote to approve or not approve revisions to policies BE-R2, Board of Education Meetings, Teleconferencing or Videoconferencing Regulations and BE-E, Board of Education Meetings, Tele or Videoconferencing Regulations, Sample Notice and Agenda and policy

Vote to approve revisions to policies BE-R2, Board of Education Meetings, Teleconferencing or Videoconferencing Regulations and BE-E, Board of Education Meetings, Teleconferencing or Videoconferencing Regulations, Sample Notice and Agenda passed with a motion by Laurence Beliel and a second by Ms. Mary Rigdon.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

11. Discussion and vote to award or decline bid for 2021 Cosmetology Equipment Project (Westward Expansion).

Motion to decline bid for 2021 Cosmetology Equipment Project (Westward Expansion) passed with a motion by Ms. Gay Norris and a second by Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

12. Discussion and vote to approve or not approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B.

Motion to approve individuals on part-time and temporary employment contracts, and addenda to contracts as listed on Appendix B passed with a motion by Ms. Mary Rigdon and a second by Ms. Gay Norris.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

13. Proposed Executive Session to discuss contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors), employment of Marcie Close for AT&D Registrar, employment of a Fleet Maintenance/Bus Driver and evaluation of Superintendent/CEO Okla. Stat. Title 25, 307(B)(1).

14. Vote to convene in Executive Session

Motion to convene in Executive Session passed with a motion by Ms. Mary Rigdon and a second by Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

Board convened in Executive Session at 7:10 pm

15. Acknowledge return of the Board to Open Session

Board returned to Open Session at 7:46 pm

16. Board President statement of Executive Session minutes

Board President J.D. Soulek

17. Motion to approve contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors)

Motion to approve contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors) passed with a motion by Ms. Gay Norris and a second by Ms. Mary Rigdon.

Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

18. Vote to approve employment of Marcie Close, AT&D Registrar

Motion to approve contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors) passed with a motion by Mr. Laurence Beliel and a second by Ms. Gay Norris.

Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

19. Vote to approve or not approve employment of Fleet Maintenance/Bus Driver

Motion to approve contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors) passed with a motion by Ms. Mary Rigdon and a second by Mr. Laurence Beliel.

Laurence Beliel: Yea

Ms. Gay Norris: Yea

Ms. Mary Rigdon: Yea

Ms. Orva Rothgeb: Absent

Mr. J.D. Soulek: Yea

Yea: 4, Nay: 0, Absent: 1

20. Public Comment

No public comment

21. Motion and vote to adjourn

Motion to approve contract renewals for employees listed on Appendix C (Executive Directors/Admin Team Directors) passed with a motion by Ms. Gay Norris and a second by Mr. Laurence Beliel.

Laurence Beliel: Yea  
Ms. Gay Norris: Yea  
Ms. Mary Rigdon: Yea  
Ms. Orva Rothgeb: Absent  
Mr. J.D. Soulek: Yea  
Yea: 4, Nay: 0, Absent: 1

Respectfully Submitted,

*Allison N. Christy*

Allison N. Christy  
Board Minutes Clerk

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President, Board of Education

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Clerk, Board of Education

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Date of Approval

Motion:

Second:

Vote:

*General*

**PIONEER TECHNOLOGY CENTER**

From PO: 11050 to PO: 11119

**Encumbrance For Board Approval**

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11050	S&K DIRECT STEEL	WELDING - SUPPLIES	450.00	02/05/2021
11051	FIRST BANKCARD VISA	DISABILITY PLACEMENT SPEC - SUPPLIES	60.00	02/05/2021
11052	FARHA WHOLESALE COMPANY INC	BLDG MAINT SUPPLIES (COVID)	2,043.50	02/05/2021
11053	TANF STUDENT ASSISTANCE	TANF DUES/FEEES	75.00	02/05/2021
11054	OMECORP, LLC	FULLTIME DIR - REPAIRS	300.00	02/05/2021
11055	TANF STUDENT ASSISTANCE	TANF TUITION	65.00	02/05/2021
11056	CLARK CONTRACTING COMPANY LLC	BLDG MT - REPAIRS	2,160.00	02/12/2021
11057	SCAFFOLD TRAINING INSTITUTE	SAFETY - RESALE SUPPLIES	823.00	02/17/2021
11058	ELSEVIER	PN - RESALE BOOKS	1,898.07	02/19/2021
11059	F A DAVIS COMPANY	PN - RESALE BOOKS	259.09	02/19/2021
11060	WOLTERS KLUWER	PN - RESALE BOOKS	377.94	02/19/2021
11061	ASSESSMENT TECHNOLOGIES INSTITUTE LLC	PN - RESALE BOOKS	5,900.00	02/19/2021
11062	MEDICAL EQUIPMENT AFFILIATES	PN - RESALE SUPPLIES	1,400.00	02/19/2021
11063	LAERDAL MEDICAL CORP	PN - CURRICULUM (COVID19)	11,244.00	02/19/2021
11064	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	50.00	02/19/2021
11065	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	30.00	02/19/2021
11066	STAPLES ADVANTAGE	STUDENT SERVICES/COUNSELING - SUPPLIES	100.00	02/22/2021
11068	WAL-MART	CAREER SPECIALIST - SUPPLIES	94.60	02/22/2021
11069	STAPLES ADVANTAGE	FINANCE SUPPLIES	40.00	02/22/2021
11070	OATC SUPERINTENDENTS ACCT	STAFF TRAVEL - REGISTRATION	420.00	02/23/2021
11071	ADAMS PLUMBING	BLDING MAINT REPAIRS	5,000.00	02/23/2021
11072	VILLAGE SCREEN PRINT	TEACHER PREP - TEACH OKLAHOMA SUPPLES	325.55	02/23/2021
11073	X-CEL BADGE & ENGRAVING C	MARKETING/ADVERTISING	12.00	02/24/2021
11074	A+ PRINTING	MARKETING/ADVERTISING	61.00	02/24/2021
11075	STAPLES ADVANTAGE	BUILDING MAINT/SUPPLIES	19.99	02/24/2021
11076	WAL-MART	BUILDING MAINT/SUPPLIES	308.99	02/24/2021
11077	GRAINGER	BLDING MAINT REPAIRS	56.27	02/24/2021
11078	FIRST BANKCARD VISA	BIOMED AND HCC - SUPPLIES	87.00	02/24/2021

**PIONEER TECHNOLOGY CENTER**

From PO: 11050 to PO: 11119

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11079	TANF STUDENT ASSISTANCE	TANF STUDENT ASSISTANCE OTHER	550.00	02/24/2021
11080	STAPLES ADVANTAGE	TEACHER PREP - SUPPLIES	33.39	02/24/2021
11081	TANF STUDENT ASSISTANCE	TANF STUDENT ASSISTANCE OTHER	1,050.00	02/24/2021
11082	TANF STUDENT ASSISTANCE	TANF TUTION	34.00	02/24/2021
11083	DISCOUNT SCHOOL SUPPLY	TEACHER PREP - SUPPLIES	700.00	02/24/2021
11084	SCHOOL SPECIALTY	TEACHER PREP - SUPPLIES	450.00	02/24/2021
11085	PONCA CUSTOM TEES	MARKETING/ADVERTISING	17.98	02/25/2021
11086	FIRST BANKCARD VISA	MARKETING/SUPPLIES	699.94	02/25/2021
11087	A+ PRINTING	MARKETING/ADVERTISING	81.00	02/25/2021
11088	LOWE'S HOME CENTER INC	BLDING MAINT REPAIRS	30.00	02/25/2021
11089	GRAINGER	BLDING MAINT REPAIRS	624.64	02/25/2021
11090	TANF STUDENT ASSISTANCE	TANF STUDENT ASSISTANCE OTHER	3.00	02/25/2021
11091	STAPLES ADVANTAGE	CENTRAL - SUPPLIES	74.52	02/26/2021
11092	LOWE'S HOME CENTER INC	CONSTRUCTION TECH - SUPPLIES	1,500.00	02/26/2021
11093	OSU FIRE SERVICE TRAINING	FIREFIGHTER - PROF SERVICES	800.00	02/26/2021
11094	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	120.00	02/26/2021
11095	FARHA WHOLESALE COMPANY INC	BLDG MAINT - SUPPLIES (COVID)	3,832.37	03/01/2021
11096	WAL-MART	CAREER DEVELOPMENT FACILITATOR - SUPPLIES	77.80	03/02/2021
11097	SOBER BROTHERS, INC.	BUILDING MAINT - SUPPLIES	160.00	03/02/2021
11098	MARK EDWARD RIGNEY, MD	BUS DRIVER PHYSICALS	110.00	03/02/2021
11099	LINDA CLARK CONSULTING LLC	IT&D INSTRUCT - PROF SERVICES	8,000.00	03/02/2021
11100	TRACTOR SUPPLY COMPANY	WELDING SUPPLIES	35.99	03/04/2021
11101	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	358.60	03/04/2021
11102	JUNIOR'S LOCK & ALARM	BUILDING REPAIRS MAINT	50.00	03/04/2021
11103	HUGHES LUMBER CO.	BUILDING MAINT - SUPPLIES	540.00	03/04/2021
11104	WOODLAND HIGH SCHOOL - YEARBOOK	MARKETING/ADVERTISING	50.00	03/04/2021
11105	FIRST BANKCARD VISA	MARKETING/ADVERTISING	80.00	03/04/2021

**PIONEER TECHNOLOGY CENTER**

From PO: 11050 to PO: 11119

**Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
11106	LAKESHORE LEARNING	TEACHER PREP - SUPPLIES	610.00	03/04/2021
11107	WAL-MART	TEACHER PREP - SUPPLIES	50.00	03/04/2021
11108	HOBBY LOBBY	AT&D RESALE SUPPLIES	80.00	03/04/2021
11109	JUNIOR'S LOCK & ALARM	BUILDING SUPPLIES MAINT	200.00	03/04/2021
11110	ELITE ADVERTISING, LLC	RESALE-SUPPLIES	290.00	03/05/2021
11111	WAL-MART	HCCI SUPPLIES	100.00	03/05/2021
11112	TANF STUDENT ASSISTANCE	TANF TUITION	140.00	03/05/2021
11113	AUTOZONE INC	TANF STUDENT ASSISTANCE OTHER	199.98	03/05/2021
11114	AMC URGENT CARE PLUS	TANF MEDICAL/DENTAL	15.00	03/05/2021
11115	WAL-MART	TANF STUDENT ASSISTANCE OTHER	244.00	03/05/2021
11116	MSC INDUSTRIAL SUPPLY CO	MACHINING SUPPLIES	2,561.49	03/05/2021
11117	AUTOZONE INC	TANF STUDENT ASSISTANCE OTHER	226.18	03/05/2021
11118	ACCURATE AUTO REPAIR	TANF STUDENT ASSISTANCE OTHER	227.26	03/05/2021
11119	DISCOUNT SCHOOL SUPPLY	TEACHER PREP - SUPPLIES	350.00	03/05/2021
		<b>Current Encumbered</b>	<b>59,018.14</b>	

**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval  
X CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT**

From: 05 Feb 2021 to: 05 Mar 2021

PO #	Vendor Name	General Description	Amount	Date
10009	AT&T	BLANKET PO	700.00	07/01/2020
10013	BUMPER TO BUMPER AUTO PARTS	BLANKET PO	867.00	07/01/2020
10052	QUALITY WATER SERVICES INC	BLANKET PO	150.00	07/01/2020
10062	STUDENT CERTIFICATIONS	BLANKET PO	2,000.00	07/01/2020
10073	AT&T	COMMUNICATION SERVICES RENEWAL	2,300.00	07/01/2020
10199	WAL-MART	BLANKET PO	650.00	07/14/2020
10200	EVCO	BLANKET PO	1,000.00	07/14/2020
10353	UNIFORM STOP - STILLWATER	BIOMED - SUPPLIES	-19.19	08/14/2020
10372	PROJECT LEAD THE WAY (PLTW)	BIOMED- LAB SUPPLIES	2,645.25	08/17/2020
10373	MARKET LAB INC	HCC I - SUPPLIES	-296.21	08/17/2020
10374	MARKET LAB INC	MEDICAL ASST - SUPPLIES	-145.46	08/17/2020
10375	MARKET LAB INC	HCC II - SUPPLIES	-76.91	08/17/2020
10465	PROJECT LEAD THE WAY (PLTW)	BIOMED- LAB SUPPLIES	1,164.00	09/02/2020
10471	TPI STAFFING SERVICE, INC	BLDG MAINT - TEMP CUSTODIAL SERVICES	-4,466.60	09/04/2020
10546	MARKET LAB INC	HCC I, BIOMED, AND MEDICAL ASSIST - SUPPLIES	-436.84	09/21/2020
10666	EXPRESS SERVICES, INC.	BLDG MAINT - TEMP CUSTODIAL SERVICES	4,466.60	10/07/2020
10728	NORTHERN OKLAHOMA COLLEGE	BIOMED - TUITION	103.32	11/03/2020
10740	KEATHLYS	LAWNCARE-LANDSCAPE SERVICES	-200.00	11/04/2020
10795	MNJ TECHNOLOGIES DIRECT, INC	COMPUTER SERVICES - SUPPLIES	-12.00	11/18/2020
10822	ADAMS PLUMBING	BLDING MAINT REPAIRS	-325.00	11/30/2020
10836	LAMPTON WELDING SUPPLY	WELDING SUPPLIES	-37.60	12/04/2020
10840	B&H PHOTO-VIDEO	BITE ADMIN - SUPPLIES	-20.00	12/04/2020
10876	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-20.00	12/14/2020
10925	LOWE'S HOME CENTER INC	AUTO TECH - SUPPLIES	-10.95	01/08/2021
10932	DR. WILLIAM STUEVER	TANF MEDICAL/ DENTAL	-9.00	01/12/2021
10951	SOUTHWESTERN PAYROLL SERVICE, INC.	FULLTIME PROG - PROFESSIONAL SERVICES	-2.90	01/14/2021
10955	STAPLES ADVANTAGE	BIS / CENTRAL - SUPPLIES	-5.40	01/15/2021
10962	LOWE'S HOME CENTER INC	BUILDING MAINT/SUPPLIES	-390.00	01/19/2021

**PIONEER TECHNOLOGY CENTER**

**Encumbrance For Board Approval  
CHANGE ORDER REPORT  
GEN FUND-FOR OPERAT**

From: 05 Feb 2021 to: 05 Mar 2021

PO #	Vendor Name	General Description	Amount	Date
10965	OKLAHOMA DRUG & ALCOHOL TESTING LLC	RESALE-SUPPLIES/MISC	70.00	01/20/2021
10969	STAPLES ADVANTAGE	TANF STUDENT ASSISTANCE OTHER	-65.01	01/20/2021
10972	DISCOUNT SCHOOL SUPPLY	TEACHER PREP - SUPPLIES	-5.00	01/20/2021
10980	MSC INDUSTRIAL SUPPLY CO	MACHINE TOOL - SUPPLIES	-1,199.00	01/21/2021
10981	DISCOUNT SCHOOL SUPPLY	CHILDRENS LAB - SUPPLIES	-0.91	01/22/2021
10992	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	-12.80	01/22/2021
11003	LOWE'S HOME CENTER INC	CONSTRUCTION - SUPPLIES	-12.21	01/25/2021
11007	WAL-MART	COSMETOLOGY SUPPLIES	7.35	01/26/2021
11013	NAEYC RESOURCE SALES	CHILD LAB & PRESCHOOL - BOOKS	-34.40	01/27/2021
11015	FIRST BANKCARD VISA	WELDING - SUPPLIES	-350.35	01/27/2021
11025	ESKIMO Joes PROMOTIONAL PRODUCTS GROUP	MARKETING SUPPLIES (COVID)	9.15	01/29/2021
11029	BRACE BOOKS & MORE	ABE/HSE - BOOKS	-0.15	02/01/2021
11030	FIRST BANKCARD VISA	TANF STUDENT ASSISTANCE OTHER	11.41	02/01/2021
11032	FIRST BANKCARD VISA	HCC I SUPPLIES	1.59	02/01/2021
11035	VINING RENTAL	RENTALS - GROUNDS	-27.00	02/01/2021
11039	STAPLES ADVANTAGE	FINANCE - SUPPLIES	-37.06	02/02/2021
11040	STAPLES ADVANTAGE	SUPPLIES FOR MATH	-0.07	02/02/2021
11047	OATC SUPERINTENDENTS ACCT	SUPT / DIR TRAVEL - REGISTRATION	-35.00	02/04/2021
11049	JOSH SHORT PLUMBING INC.	BLDING MAINT REPAIRS	-365.00	02/04/2021
	<b>GEN FUND-FOR OPERAT TOTAL:</b>		<b>7,527.65</b>	
	<b>REPORT TOTAL:</b>		<b>7,527.65</b>	

*Building*

**PIONEER TECHNOLOGY CENTER**  
From PO: 10047 to PO: 10049

**Encumbrance For Board Approval**  
**BUILDING FUND**

PO #	Vendor Name	General Description	Amount	Date
10047	SALON EQUIPMENT AND DESIGN OF OKLAHOMA	COSMETOLOGY - EQUIPMENT	129,800.00	02/19/2021
10048	ULTIMATE PEST CONTROL	LAWN CARE - SERVICES	2,000.00	03/02/2021
10049	BRYANS FLOORING	BLDG MAINT - REMODEL/REPAIRS	6,250.00	03/04/2021
<b>Current Encumbered</b>			<b>138,050.00</b>	

**PIONEER TECHNOLOGY CENTER**

Encumbrance For Board Approval



**CHANGE ORDER REPORT  
BUILDING FUND**

From: 05 Feb 2021 to: 05 Mar 2021

PO #	Vendor Name	General Description	Amount	Date
10007	SHL US LLC	SOFTWARE - COMPUTER SERVICES	-2,523.00	07/01/2020
10011	MNJ TECHNOLOGIES DIRECT, INC	EQUIPMENT - COMPUTER SERVICES/BITE FINANCE	2,523.00	07/01/2020
10017	UMB BANK NA	LEASE REVENUE NOTE - REPAYMENT	3,000.00	07/15/2020
<b>BUILDING FUND TOTAL:</b>			<b>3,000.00</b>	
<b>REPORT TOTAL:</b>			<b>3,000.00</b>	

*Payroll*

**PIONEER TECHNOLOGY CENTER**

From PO: 70160 to PO: 70160

**Encumbrance For Board Approval**

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
70160	KIRKENDALL, JAY T	PAYROLL ENCUMBRANCE	15,421.87	02/22/2021
<b>Current Encumbered</b>			<b>15,421.87</b>	

**PIONEER TECHNOLOGY CENTER**

From: 05 Feb 2021 to: 05 Mar 2021

**Encumbrance For Board Approval**

**CHANGE ORDER REPORT**

**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
70001	AT&D INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	1,000.00	07/01/2020
70003	SAFETY INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	-2,000.00	07/01/2020
70005	ABE INSTRUCTORS (FEDERAL)	BLANKET PAYROLL ENCUMBRANCE	40,910.00	07/01/2020
70007	ABE / TANF INSTRUCTORS	BLANKET PAYROLL ENCUMBRANCE	23,030.00	07/01/2020
70010	SUBS - RECEPTIONIST	BLANKET PAYROLL ENCUMBRANCE	220.50	07/01/2020
70013	SUBS - (BITE) FINANCE MGMT	BLANKET PAYROLL ENCUMBRANCE	274.10	07/01/2020
70023	SUBS - CHILDREN'S LAB	BLANKET PAYROLL ENCUMBRANCE	575.50	07/01/2020
70026	SUBS - INDUSTRIAL TECHNOLOGY	BLANKET PAYROLL ENCUMBRANCE	17.88	07/01/2020
70027	SUBS - MACHINE TOOL	BLANKET PAYROLL ENCUMBRANCE	369.10	07/01/2020
70030	SUBS - CRIMIINAL JUSTICE	BLANKET PAYROLL ENCUMBRANCE	44.10	07/01/2020
70031	SUBS - EMS FIREFIGHTER	BLANKET PAYROLL ENCUMBRANCE	15.00	07/01/2020
70046	CORRELL, STEVEN W	PAYROLL ENCUMBRANCE	-20,071.68	07/01/2020
70063	JONES, LINDA K	PAYROLL ENCUMBRANCE	-19,949.75	07/01/2020
70116	CLOSE, MARCIA K	PAYROLL ENCUMBRANCE	4,258.96	07/31/2020
<b>GEN FUND-FOR OPERAT TOTAL:</b>			<b>28,693.71</b>	
<b>REPORT TOTAL:</b>			<b>28,693.71</b>	

# Monthly Report

## March, 2021

### Meetings and Activities

- **February 10** – Inclement Weather - Virtual Instruction/Campus Closed; PTC Supervisors' Group Zoom Meeting
- 11 – Inclement Weather - Virtual Instruction/Campus Closed; Area Superintendents' Zoom Meeting; Conference Call with Dr. Mack and CTE Superintendents;
- 12 - Inclement Weather - Virtual Instruction/Campus Closed
- 15 – President's Day – Virtual Instruction Make up Day/Campus Closed
- 16 – Inclement Weather - Virtual Instruction/Campus Closed; Zoom Mid-Year Goal Check In Meetings; PTC Special Board Meeting
- 17 - Inclement Weather - Virtual Instruction/Campus Closed; February CTE Superintendent Virtual Meeting
- 18 – Inclement Weather - Virtual Instruction/Campus Closed; After Board Report Zoom Meeting for Staff; PTC Westward Expansion Meeting
- 19 – Campus open/Classes resume; CTE Month Celebration; Basic Peace Officer Academy discussion with Ponca City Police Chief Don Bohon, Kay County Undersheriff Sean Grigsba, Metro Tech Basic Peace Officer Coordinator Amanda Eastridge-English, Kahle Goff, Traci Thorpe, Pam Dickerson; January/February Staff Birthday Luncheon; Superintendent; Superintendent Advisory Council virtual meeting with Dr. Mack
- 22 – Zoom Mid-Year Goal Check In Meetings
- 23 – Ponca City Chamber Board Meeting; Zoom Mid-Year Goal Check In Meetings; PTC Preview Night
- 24 – MEA Consortium Planning meeting with High Plains, Northwest Tech and Autry superintendents and staff, Molly Kyler, Traci Thorpe and Janet Schwabe; Oklahoma Cross Agency/Cabinet Workforce Programs and Services Subcommittee Meeting with Dr. Mack and statewide leaders
- 25 – Zoom Mid-Year Goal Check In Meetings; Training for PTC COVID testing protocols; Survivor Resource Network Board Meeting; Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting; PTC Preview Night
- 26 – Admin Team 2021 Equipment Request Meeting; Ponca Politics Forum with Senator Coleman, Representatives Luttrell and Pfeiffer; COVID Vaccinations for PTC Staff
- **March 1** – Admin Team meeting; Kay Electric Youth Tour Interview Judging
- 2 – NCOCWE Goal 1 Committee Meeting; Enrollment Management Team Meeting; Culinary re-bid opening; Statewide Asset Map discussion with Sarah Ashmore from Oklahoma Workforce and Committee members, Debbie Blanke, Oklahoma State Regents, Andrea Ownby, Oklahoma DHS, NCOCWE Goal 2 Committee Meeting;
- 3 – Call with Dr. Mack regarding Asset Map committee meeting
- 4 – Conference Call with Dr. Mack and CTE Superintendents; PTC Westward Expansion Meeting
- 8 – Staff Annual Performance Review Meetings; Second interview – FTP Registrar; Department of Commerce Zoom Meeting to discuss CWE marketing, recertification, metrics and timeline
- 9 – NCOCWE Goal 3 Committee Meeting; Ponca City Library Board Meeting; PTC Board Meeting

## Full-Time Programs

- Continuing to see some daily COVID numbers in the single digits for Kay County and Ponca City. We're in the yellow zone currently at 11.16 cases per 100,000. The last time we were close to that range was Sept. 3<sup>rd</sup>.
- PTC Preview was rescheduled to Feb. 23<sup>rd</sup> and 25<sup>th</sup>. We were pleased to have about 120 sign up, and we saw 135 attendees this year. We were pleased with the numbers given the changed in recruitment strategy and the rescheduling due to inclement weather.
- Feb. 26<sup>th</sup>, Ponca Tribe White Eagle Health Center brought COVID vaccinations to administer to 24 PTC staff who signed up to participate. Sylvia Urioste was instrumental in connecting us with WEHC, and we are very appreciative of their partnership in offering the vaccinations to PTC staff.
- We will begin offering COVID-19 Testing for staff, the week of the 8th. We held a training for staff who will participate as test administrators and recorders. We hope this will be a convenience for staff who might be impacted.
- We wrapped up CTE month celebration with students. Terri and Dr. B engaged the students virtually with Friday Kahoot competitions, and the winning classes were given prizes. The students really seemed to enjoy the friendly competition and learned a bit about PTC and CTE.

## Business and Industry Services

- Molly Kyler, Janet Schwabe, Traci and Kahle are in the process of meeting with the goal sub-committees to address the three goals of the center and to finalize action plans for the goals. The finalized goals will be shared with the full council and discussed at the next quarterly meeting in April.
- Janet Shwabe and Johnny Thornburgh worked on a Lottery Grant submission for BIS and FTP for a Cobot Welding System and a multi-material 3D printer system. If granted, these resources will be utilized with our industry partners to explore industry 4.0 technology as well as to allow students training on state of the art equipment.

## Capital Planning

We are in the 38<sup>th</sup> week of the project and continue to be on schedule, although there has been some weather delay of work. They expect to be able to make up lost time within the next month. The parapet wall for the Safe Room was completed, and they are working to finish the roof decking. The earthwork contractor will be returning to address the ruts left by the inclement weather and begin work on the North parking lot area. The metal stud walls have been installed in culinary arts and cosmetology areas, and the drywall and ventilation ductwork installation is in progress. They are starting on metal stud walls in safe room area. Painting has begun in the North remodel area in preparation for tilework to begin. Bulkheads will be installed in the safe room next week, and mudding and taping will begin in the production kitchen area. The re-bid opening for the Culinary Arts equipment was held on March 2<sup>nd</sup>.

## Upcoming Events

- March 8<sup>th</sup> – Skills to Rebuild Initiative Meeting; Department of Commerce CWE Meeting
- March 9<sup>th</sup> – NCOCWE Goal 3 Committee Meeting
- March 11<sup>th</sup> – Area Superintendent Meeting
- March 15<sup>th</sup> – 19<sup>th</sup> – Spring Break
- March 23<sup>rd</sup> – North Central Region – Oklahoma Academy Listening Session
- March 29<sup>th</sup> – State Cross-Agency/Cabinet Programs and Resources Committee Meeting

## Directors' Report to the PTC Board of Education – March 2021 (Alphabetic by Area)

### Business & Industry Services & Safety

- The BIS team conducted 138 one-on-ones/consults for a total of 132.5 counseling hours.
- Janet Schwabe conducted 14 marketing contacts and she is helping put together a SolidWorks training program for her area clients.
- Ben Evans, Dawn Brakey, and Robert Howard provided technical assistance to clients resulting in client awards/client savings of approximately \$217,999,00.
- The BIS team also logged 750 customized contact hours, Safety logged an additional 1,115 hours and AT&D logged 2,947 hours with district clients.
- The revenue generated from our Safety training is \$27,799.
- AT&D offered 7 on-campus classes, 6 offer certifications.
 

CNA	5
MAT Full Course	4
CMA Continuing Ed	18
<u>IT Career</u>	1
Total Students	28
- Sylvia Urioste worked with Ponca Tribe to provide the COVID vaccine for PTC staff.
- Molly Kyler and Corbin Dewitt started a strategic planning project for the Tonkawa Tribe Victims Services grant programs.

#### On the horizon...

- March 9 – March 30, Where are my Manners? – AT&D
- March 9 – Welcome Door Sign – AT&D
- March 15 – March 26 – CMA – AT&D
- March 18 – MAT update – AT&D
- March 22 – March 25 – School Bus Driver Training – AT&D
- March 22 – April 14, – Small Engine Repair – AT&D
- March 23 – June 10, – Introduction to Design Architecture – AT&D
- March 23 – April 29, – Light Room and Photo Shop – AT&D
- March 23 – April 1, – Get Started on Amazon – AT&D
- March 24 – CPR – American Heart Association – AT&D
- March 25 & March 26 – MAT Full Course – AT&D
- March 29 – April 21 – CNA – AT&D
- March 31 – May 6, – Private Security: Phase 3(PI) – AT&D
- March 30 – May 18<sup>th</sup> - MTB – Manager's Tool Belt –Dewitt
- March 31, May 4 – Get Ready Series – Keep It Local – Government Contracting –Brakey
- April 4 – April 20 – Get Going with your Computer – AT&D
- April 8 – Make and Take Spa Kits – AT&D
- April 12 – April 15 – School Bus Driver Training – AT&D
- April 14 – First Aid – AT&D
- April 22 & April 23 – MAT Full Course – AT&D

## **Communications & Marketing**

- Snow Days, the C&M team both worked from home with Terri Busch giving updates on social media each day and finding ways to engage in online content. While Angie Ogden supported with making graphics.
- Terri Busch came in over Snow Days/Virtual Learning Days and created and posted signs for Voting Day.
- Angie Ogden updated the outdoor sign and Lobby displays weekly.
- March AT&D classes were added in early February to Facebook by Angie Ogden.
- BIS Eblast and AT&D blasts were created and sent out by Angie Ogden.
- A new feature on the PTC website allows the C&M Team to clear out old graphics and give us more space on our website. Angie Ogden cleaned a lot of old graphics out during Snow Days.
- BIS events were updated by Angie Ogden as well as Manager's Tool Belt Flyer.
- Summer Camp forms and flyers were updated by C&M Team members as well as T-shirt designs.
- Set-up was completed for the 2 days of PTC Preview by the C&M Team. Terri Busch worked the front desk along with Student Ambassadors. Survey registrations were given to all 135 in attendance.
- Terri Busch completed New Employee On-Boarding for Jay Kirkendall, PTC swag was put together for him by Angie Ogden.
- Many, many flyers were created for BIS and Full-Time programs by Angie Ogden.
- Full-Time program videos were uploaded and placed on Youtube/PTC Website by Angie Ogden. Terri Busch is promoting enrollment for high school students on social media all throughout the month of March using these short videos.
- TikTok videos were created by Terri Busch featuring Cosmo's Lash Lift.
- Planning for the BIS Video has begun, shooting day will March 26<sup>th</sup>. Terri Busch is managing script creation with coordinators.
- Two stories were featured in the PC Monthly Zach Ladner and Traci Thorpe.
- Student of the month photos were taken and a write-up was sent the newspaper. Social media posts were also included.

## **Instructional Services**

### **Instructional Directors**

- Kahle Goff and Dr. Burkett participated in a meeting with Undersheriff Grigsba and Chief Bohon discussing the possibility of bringing Basic Peace Officer Certification to PTC
- Kahle Goff, Kendra Keelin, Dr. Burkett, and Kayla Randol conducted interviews for the Assistant Registrar position. PTC had 64 applicants for the position
- Kahle Goff hosted a goal committee meeting for the North Central Oklahoma Centers of Workforce Excellence
- Kahle Goff, Kendra Keelin, and Dr. Burkett attended COVID-19 Testing training, Michelle Tripp conducted the COVID-19 Testing training. PTC will begin voluntary COVID-19 testing of staff members after Spring Break
- Kahle Goff, Kendra Keelin, and Dr. Burkett worked with the admin team through Mid-year Goal Check Ins
- Kahle Goff, Kendra Keelin, and Dr. Burkett attended the Supervisors group meeting. The meeting was held virtually due to inclement weather
- Kendra Keelin attended SRN board meeting and will serve as Secretary of the Board this year

- Kendra Keelin attended NERA board meeting
- Dr. Burkett attended Pioneer Woman Museum Board Meeting
- Dr. Burkett traveled to High Plains with Mr. Rector and Mr. Palmer to research options for Wind Energy Training
- Dr. Burkett served on a financial aid appeals committee
- Kahle Goff participated in the Opportunity Center Executive Team meeting and Board meeting
- Dr. Burkett and Mrs. Busch hosted the CTE Month Friday Kahoot quizzes
- Mr. Goff and Dr. Burkett attended the Westward Expansion meetings
- Dr. Burkett attended a Canvas API webinar
- Kahle Goff, Kendra Keelin, and Dr. Burkett participated in both nights of PTC Preview.

### **Practical Nursing**

- 19- students completed the NCLEX review course that PTC provided. The feedback was that the course was informative and worthwhile.
- The students continue to progress in their studies and through clinical rotations. The month was shortened by the snow days.

### **Health, BITE and Special Programs**

- 

#### Medical Assisting:

- The students have been working really hard on a lot of skills this month, including; phlebotomy (Clinical II), emergency techniques (Clinical II), wrapping extremities (Clinical II), taking out sutures and staples (Clinical II), setting up sterile field (Clinical II), IM/subQ/intradermal injections (Clinical Calculations), and using the EKG machine (Clinical II). They are also completing front office curriculum as well (Administrative Medical Office).
- They have been invited to attend a vaccine clinic here at PTC and Bintz Pharmacy, the students are excited to get hands on experience with patients before officially starting clinicals March 23<sup>rd</sup>.
- The students have also been enjoying HOSA Olympics and are preparing for HOSA competitions starting this week.

#### Academic Math:

- Geometry: Working on similar polygons and proving triangles similar. Lots of ratios and proportions which the students need lots of work on. We finished up an escape room during the last bit of virtual learning we had on the inclement weather, and that went very well!
- Algebra 2: We also did a virtual escape room with Algebra 2, it was a blast and went very well. We are working on function composition and operations and have managed to do activities and things to keep it interesting.
- PreCalc: They wrapped up Exponential Functions and Logs and have moved onto Trig. They are getting introduced to Radians and the unit circle. Their escape room is at the end of this chapter, so they are excited about that.

#### Teacher Prep:

- Kristine Abbott provided our Safe Sleep Training. Kristine is from the Delaware Resource and Referral Program. We enjoyed the presentation from Dr. Janet Davidson at Cowley County College. She spoke to the students about their Education Program and the credits Teacher

Preparation would allow them. Maggie Hutchinson from the Dearing House spoke to the students about the function of Dearing House as well as children with trauma and reporting child abuse. Carol Lynes finished up the month with a discussion about Challenging Behaviors. She was wonderful and gave the students hands on preventive suggestions.

- Our students did a great job getting their work in during the snow days and staying connected.

#### Children's Lab and Preschool:

- All classrooms are at full capacity with teacher / child ratios:
  - Danielle Cross 1 & 2's - 6
  - Kylia Carlson 2 & 3's - 12
  - Heather Underwood 3 & 4's Preschool - 15
- We are currently working on plans for our summer program.
- Finishing up the school year with final child development assessments and bringing portfolios up to date for parent / teacher conferences in May.  
Heather Underwood is working towards her Director's Credential at NOC  
All staff are working to complete training necessary to receive the DHS Cert. of Achievement Stipends offered by the State.  
Lora Walton attended the Sooner Start Stakeholders Initiative Meeting as well as the North Central Partners Childcare Meeting.
- Lora Walton hosted a training called "Read, Read, Read" for the North Central Oklahoma Childcare Association. All were conducted virtually.

#### HCC1:

- Students have started and are working on:
  - a. Physiology students have completed Endocrine and Lymphatic System & Digestive System. Students have participated in numerous activities such as endocrine spoons, stinky feet, quiz bowl competitions, & created Graffiti drawings on poster boards.
  - b. Core Health students completed Promotion of Safety and Infection Control Units. Students have participated in numerous activities such as case studies. They have also completed numerous skills such as ambulating/positioning/lifting patients, hand washing, proper cleaning techniques, and much more.
  - c. Medical Terminology students have completed Endocrine and Lymphatic System and Digestive System.
  - d. Medication Administration Technician students have learned Legal and Ethical Issues in regards to medications.
- HOSA-We have 27 students from the HCCI Class studying for HOSA State Leadership
- Competition Events that will be hosted over the next couple months. We are working towards
- obtaining a Gold Chapter Award at the State Leadership Conference which will be announced in April. HCC sold goodies for Valentine's Day for our National HOSA Service Project for Be The
- Match during the month of February and met our goal for the amount of money we needed to raise for Gold Chapter.

#### HCC2:

- Career Majors-Students have selected individual career majors to complete before May.
- ACNA: (Advanced Acute Care Nursing Assistant or Pre-Nursing) Pre-Nursing students are currently in the Mobility unit and working on skills as well as continued clinical days! They are learning exciting things and are loving the hands-on time in the community.

- PhT: (Pharmacy Technician) Pharmacy students are all wrapping up their online curriculum and are putting their skills to good use in the community pharmacies. They have been performing skills such as medication counting, labeling, and front counter interaction.
- VA: (Veterinary Assistant) Veterinary students have worked on/completed Veterinary Assistant-Phase Two & Veterinary Technician Skills. Veterinary Assistant students have also learned numerous skills with each of the above listed units.
- HOSA- We are in the midst of testing for our State Leadership Conference. We have 10 students competing this year! We are working towards obtaining a Platinum Chapter Award at State Leadership Conference which will be announced in April. Our Valentine's fundraiser for HOSA Be The Match raised over \$800!

#### ABE/HSE:

- 128 students enrolled
- The following meetings or professional development were attended by Wendy Terrazas unless noted otherwise:
  - 01/28-OkACTE Diversity Lecture Series—Tulsa Race Massacre—Hannibal Johnson
  - 02/10-PTC Supervisor Meeting
  - 02/11-ODCTE Mid Year Finance Review
  - 02/12-OkACTE ESSP Executive Advisory Council
  - 02/18-UCAP-Cimmaron Transit Public Forum
  - 02/22-hosted PD with AZTEC Software—9 instructors attended
  - 02/25-OkACTE Diversity Lecture Series—Undocumented Students—Akash Patel

#### SHARE:

- SHARE has added 2 more students this past month. We also have 4 students that have requested to come to the program next year.

#### New Beginning:

- Students worked a lot on their online classes.
- 1 student completed her Long-Term Nurse Aide
- 1 student completed all her prerequisites and has applied for the PN program.
- Medical Assisting students got to give the COVID vaccines such good experience for them
- 1 student became employed during February

#### BITE:

- Students are preparing for the BPA State Leadership Conference and competition that will take place virtually March 9-10. We have 13 students competing in various events.

#### Biomed:

- Students were able to do a computer simulation to see how disease can spread by changing different factors like infections and vaccination rate. It really helped put in perspective how fast a disease can spread. This is something that they can really relate to with everything going on in our world today.
- When we were able to get back into the classroom, students had an opportunity to test their own blood and find out their blood type while learning what makes one blood type different from another and what could happen if someone was given the wrong blood type.
- Next up we will be culturing bacteria and learning a new lab procedure called Gram staining. This will allow students to view their grown bacteria under a microscope.

#### **T&I and Service Programs**

##### Automotive

- Finishing steering and suspension

- Beginning HVAC
- Working with Snap-On to obtain summer certification training on the new alignment machine. Once Tyler and I are certified, we can test students and if successful students can receive another certification through Snap-On

#### Construction

- Building a large storage shed
- Studying for certification tests

#### Cosmetology

- The 2nd year students began working with their mentors.
- Four students competed in the SkillsUSA District Skills contest.

#### Criminal Justice

- Students are attending a murder trial at the Kay County Courthouse
- Studying for certification tests

#### Culinary Arts

- Students are preparing a proposal for a coffee shop fundraiser
- We have been studying seafood dishes

#### Firefighter/EMT

- EMT students have completed all the required course work, will test 3/2 on their NREMT psychomotor skills, and be ready to schedule their NREMT certification exam
- The FF students will test for their FF2 certification on Wednesday, March 10th. This will put us ahead of schedule for the last 9 weeks
- We will use this time to refine and improve their skill set, and add rope rescue, confined space, and advanced fire behavior

#### Fleet & Facilities Management

- Skills USA video for District contest
- Helped maintenance with cleanup from snow storm

#### Industrial Tech

- SACA training for Mr. Palmer and I --- a “new” certification program
- Met with a General Contractor – may be able to start some WBL with him
- I am getting trained to test for Covid

#### Machine Tool

- Have student studying for NIMS certification test
- Most students are on CNC pathway
- New student at semester is threading retirement trophies right and left

#### Welding

- Continued community engagement with live work boat repair
- Brought in an inspector to test students 11-14 passed to this point and we are processing the paperwork for their state cards
- We also had a guest speaker in to discuss a variation of construction drawings I'm not familiar with

### **Student Services**

#### Student Services

- Enrollment for August 2021 is off and running. We finally hosted PTC Preview Nights with the weather rescheduled and were excited with the numbers that attended. The SS Team all participated.

- New student interviews at the sending schools has started with Woodland and Blackwell. So far I am impressed with the numbers. Also completing returning student enrollment at this time
- We are finishing up PN March class enrollment.
- Several SS Team members have volunteered to assist with Covid testing of staff.
- We have postponed the annual district counselor meeting until April this year instead of March.
- Industrial Tech Student Memorial Scholarship and Branstetter PN Scholarship from the Foundation are complete to be awarded next week.
- Summer Camp applications will also kick off in March.
- Definitely coming in like a lion for March in Student Services. It is crazy busy and we love it!

#### Career Center

- February's topic for employ-ability soft skills was problem solving and creativity. Students had to be creative and think of a new product for their program area. We are still working on resumes, and getting ready for the interview process.
- Students continue to progress through the WorkKeys Curriculum
- Curriculum completers signed up to test
- Using Quizizz interactive curriculum as part of our Disabilities and Special Populations Grant
- WorkKeys Assessment completers names have been added to the WorkKeys Wall of Fame

#### Career Development Facilitator

- The 8th graders are ready for high school enrollment! We are currently learning about different personality types (True Colors) and what types of careers typically align with each.
- The GIRLS will be learning the basics of car care and maintenance thanks to Tyler Evans and Kyle Renfrow.

#### Assessment Facilitator

- Despite being virtual for nearly two weeks, we still managed to give 143 tests for February. The Medical Assisting students tested for their phlebotomy technician test. EMT students are practicing for the National Registry and hope to take it early March. We gave our last ACT for the school year. The paperwork for the Welding Department of Labor tests began rolling in and should be completed during March. I learned how to Covid test so I can be a recorder.

#### Disabilities Specialist/Job Placement Facilitator

- Scheduled and hosted DRS career planning conferences with high school seniors and adult special needs students. Emailed career plans to sending school teachers.
- Scheduled and organized Army National Guard Virtual Day and NAVY Virtual Day. Hosted recruiters on campus to visit with interested students.
- Presented "Dealing with Challenging Behaviors" Lessons to morning and afternoon Teacher Preparation classes.

#### Plant/Facilities

- Bid opening for the 2021 Culinary equipment project on 3/2/2021.
- Mid-year goal for facilities report out on 2/25/2021.
- Purchasing additional equipment and supplies for disinfection of the facility with CARES funds.
- Obtaining quotes for repairs in the existing dining room for HVAC, ceiling grid, tiles.
- Jay Kirkendall started on 2/22/2021 employment as the new fleet maintenance/bus driver.

- Equipment request admin meeting on 2/26/2021 to discuss and approve the 2021-year equipment request.
- Gearing up for the cosmetology center equipment project and obtaining documents etc.
- Purchased lighting for the seminar center lighting project.

# **Paperclips**

## **Feb. 2021**



Titeana Lewis and Josh Murray are the Pioneer Technology Center (PTC) February Students of the Month. Lewis is an adult student from Ponca City representing the Practical Nursing program. She excels in her nursing studies and her instructor values her positive attitude and high-quality patient care given during Clinicals. Josh Murray returned to Pioneer Tech's Criminal Justice program after graduating from PO-HI. A leader striving to be the best, Josh's instructor appreciates his drive to take on projects, complete assignments, and maintain a high GPA. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, and academic success. Students are given a Pioneer Tech refill cup and a certificate of achievement. Students can fill-up their cups with their favorite beverage at no cost for the entire month. For more information about Pioneer Tech's programs and services, call 580-762-8336 or visit [pioneertech.edu](http://pioneertech.edu).

(PUBLISHED IN The Ponca City News February 17, 2021 and February 24, 2021)

Pioneer Technology Center is accepting bids for: 2021 Culinary Equipment Project.

Refer to specifications in the bid packet for detailed information for equipment, model number, installation, timeline schedule, bonding requirements, and verifying field measurements for installation. Bid packets are available at Pioneer Technology Center.

Bid deadline:

Bids must be received by 12:30 pm on March 9th, 2021. Bids will be read aloud at Pioneer Technology Center Business and Industry Services building plan room D-121. Bids must be sealed and accompanied with a bid bond for the 5% of bid amount. Late bids or bids without bid bond will not be considered.

Successful bidder will be notified within 10 working days after bid opening.

Unsuccessful bidder will have bond returned within 10 working days after bid closing.

Return bids to:

Michael Orr  
Facilities Manager  
Pioneer Technology Center

2101 N. Ash Ponca City,  
OK 74601  
(580)762-8336 ext. 371

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Legals 0001

(PUBLISHED IN The Ponca City News February 17, 2021 and February 24, 2021)

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Michael Orr  
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Pioneer Technology Center

2101 N. Ash Ponca City,  
OK 74601  
(580)762-8336 ext. 371

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# Friday

## February 5, 2021

Vol. 128 - No. 89

[poncacitynews.com](http://poncacitynews.com)

## Pioneer Tech adds more preview days for high school students

Ponca City, OK — Pioneer Technology Center is targeting high school students who are interested in attending the 2021 - 2022 school year and beyond. The Student Services staff extended times and days for the annual campus preview that showcases the campus and allows students, parents, and guardians to interact with instructors and staff.

"In the past, PTC Preview was held for one evening in February. A lot of consideration was given to current Covid-19 guidelines when we decided on additional days. We want students, parents, and guardians to explore all that Pioneer Tech has to offer and to feel safe while doing it."

remarked Kahle Goff, Executive Director of Full-Time Programs.

Preview times will be Tuesday, February 9th, and Thursday, February 11th from 4:00 pm to 6:00 pm. A morning session was added for Friday, February 12th from 9:00 am to 11:00 am. Campus classes will not be in session Friday due to parent/teacher conferences.

"We hope these additional options allow our area high school students more flexibility and assist us in keeping everyone safe," added Goff.

For more information about PTC Preview or to sign-up to attend, visit their website at [www.pjoneer.tech.edu/ptc-preview](http://www.pjoneer.tech.edu/ptc-preview).

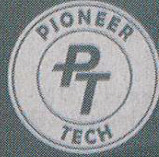


*Where We Enhance Lives & Secure Futures.*

**FEBRUARY IS  
CAREER AND  
TECHNICAL  
EDUCATION  
(CTE) MONTH**



CELEBRATE **TODAY**  
OWN **TOMORROW!**



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**CELEBRATE TODAY  
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PHOTO: JEFFREY...



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CAREER AND  
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EDUCATION  
(CTE) MONTH**



**CELEBRATE TODAY  
OVER TOMORROW!**



### *Pioneer Tech Recognizes School Board Members*

January was School Board Recognition Month. Pioneer Technology Center (PTC) recognized their board members at the January PTC Board of Education meeting earlier this month. Serving as a link between the community and tech center, school board members are elected to establish the policies that provide the framework for the schools they serve. The Pioneer Tech Board of Education meets monthly on the second Tuesday. "Our school board members are volunteers who shoulder critical responsibilities and often make crucial decisions for our district. Their goal is continuously focused on the future success of the students and industry in our district," said Traci Thorpe, Superintendent/CEO of Pioneer Tech. "Their support for PTC and our district helps today's students prepare to be productive citizens and the leaders of tomorrow." Board members serving at Pioneer Tech include (pictured above) JD Soulek, Blackwell; Gay Norris, Ponca City; Orva Rothgeb, Tonkawa; Mary Rigdon, Newkirk; and Laurence Beliel, Ponca City.



### *January's top students*

Mikayla Myer and Adriana Palomares are the Pioneer Technology Center (PTC) January Students of the Month. Myers, a senior from Tonkawa High School, represents the Cosmetology program. Her instructor is impressed by her strong work ethic and natural leadership. Myer expresses a positive attitude and is always willing to help others when the need arises. Adriana Palomares is a junior at Blackwell High School enrolled in the administration side of the Business and Information Technology Education program. Students of the month at PTC are chosen for a variety of attributes such as leadership, character, responsibility, as well as academic success.

# Thursday

February 4, 2021

Vol. 128 - No. 88  
poncacitynews.com



Pictured left to right: Landmark/GenesisCare Radiation Specialist Kristen Ashpaugh and Dr. Robert Howard. Ashpaugh spoke at 1 Million Cups on Feb. 3 to discuss her business and answer questions from the audience. (Photo by Calley Lamar)

## Radiation therapist speaks at 1 Million Cups

By CALLEY LAMAR  
calley@poncacitynews.com

Kristen Ashpaugh, a radiation therapist at GenesisCare (formerly Landmark Cancer Center), spoke to the assembled group of entrepreneurs at the monthly 1 Million Cups meeting held at Pioneer Tech Center.

GenesisCare in Ponca City is located at 609 Virginia Ave. Ashpaugh discussed the various treatments that the center offers from radiation therapy, chemotherapy and hematology.

Their radiation therapy is used to treat solid tumors and they utilize intensity-modulated radiation therapy (IMRT), an advanced mode of high-precision radiotherapy that allows them to accurately target tumors. Image-guided radiation therapy (IGRT) is also utilized. IGRT is an external beam radiation technique that uses image scans to verify the tumor's position at each treatment.

They also provide chemotherapy and iron infusions.

The merger between Landmark Cancer Center and GenesisCare is underway.

"We're in the middle of it and implementing a lot of their policies. We're waiting for signage which has been put off due to COVID," said Ashpaugh. "You're still going to see the same staff, but some updates throughout."

The center tends to have between ten and 15 radiation patients at a time. They receive patients from Ponca City, Tonkawa, Blackwell, Kaw City and even from Fairfax and Ark City.

Ultimately, Ashpaugh hopes that the community can help with word of mouth about the center.

"The community can help us by getting the word out. A lot of people don't know we're here," said Ashpaugh. "We can do just about any type of chemo, any type of radiation."

Ashpaugh was presented with an orange cup by Dr. Robert Howard, which all speakers at the meetings are presented with.

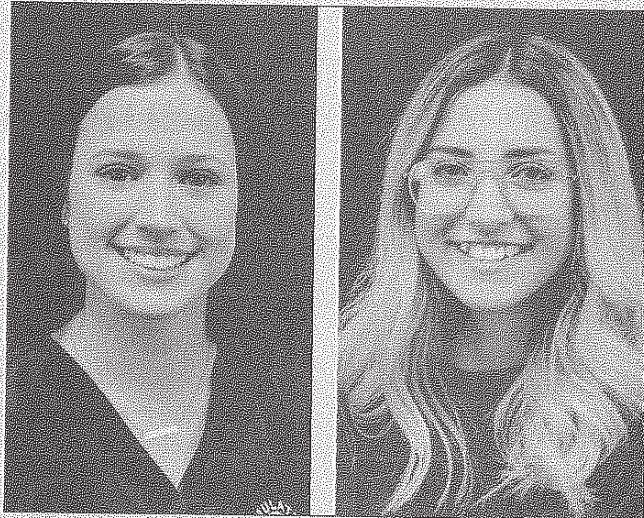
## PTC announces Students of the Month

### Press Release

PONCA CITY — Mikayla Myer and Adriana Palomares are the Pioneer Technology Center January Students of the Month.

Myers, a senior from Tonkawa High School, represents the cosmetology program. Her instructor is impressed by her strong work ethic and natural leadership. Myer expresses a positive attitude and is always willing to help others when the need arises.

Palomares is a junior at Blackwell High School enrolled in the administration side of the business and information technology education program. Her instructor feels she presents herself as a professional, always arriving prepared for class and demonstrating a strong work ethic, a talent for



Mikayla Myer and Adriana Palomares are the PTC Students of the Month. (Courtesy photo)

problem-solving and a drive to succeed.

Students of the Month at PTC are chosen for a variety of attributes such as leadership, character and responsibility, as well as academic success. Each of these students is given a PTC re-

fill cup and a certificate of achievement. Students can fill-up their cups with their favorite beverage at no cost for the entire month.

For more information about PTC's programs and services, call (580) 762-8336 or visit [www.pioneertech.edu](http://www.pioneertech.edu).

**LIST OF ITEMS - TO DECLARE SURPLUS**  
**March 9, 2021**

<u>Quantity</u>	<u>Description</u>	<u>Tag #</u>
13	Skinny Tables	No Tags
25	Old Tables (from seminar center)	No Tags
90	Mauve and Gray Student Chairs	No Tags
12	Student Work Tables	No Tags
8	Student Tables	No Tags
1	Stove	No Tags
1	Paint Mixer	001463
1	Printer	686980
1	Delta Saw	690918
7	Welders	684761, 684762, 686571, 686572, 686573, 690322, 690491



BOX 591

2201 NORTH ASH

TELEPHONE 580-762-6376

PONCA CITY, OKLAHOMA 74602

Dear ADPC Customers/Friends:

I want to thank each of you for allowing us to provide your accounting software needs.

During these very difficult times for educational facilities, ADPC will continue to provide the best services possible for your accounting software needs. Our objective has been, and always will be, to provide our one on one personal services to your staff.

Attached is our Trends contract for the 2021-2022 school year. As you can see, there will not be an increase on services that are currently provided for your school district.

We appreciate the hard work and the difficult decisions each of you have to make daily to provide your staff and students with the best education and needs in your districts.

**We Appreciate You !!**

Sincerely,

A handwritten signature in black ink that reads "Angie French". The signature is written in a cursive, flowing style.

Angie French & Staff  
ADPC

**LEARN FROM YESTERDAY, LIVE FOR TODAY, HOPE FOR TOMORROW**

**Albert Einstein**

**TRENDS**  
**SOFTWARE LICENSE AND SUPPORT AGREEMENT**

ADPC AGREES TO PROVIDE SERVICES AND SOFTWARE TO THE BOARD OF EDUCATION OF:

**PIONEER TECHNOLOGY CENTER**

ADPC SHALL, COMMENCING WITH THE MONTH OF JULY 2021, PROVIDE THE FOLLOWING SOFTWARE FOR YOUR DISTRICT:

FINANCIAL ACCOUNTING	\$440.00
ACTIVITY FUND	\$ 40.00
ACTIVITY FUND OFFSITE BACKUP	\$ 10.00
TREASURY	\$ 40.00
INVENTORY	\$ 30.00
TRENDS OFFSITE BACKUP	\$ 25.00

1. WITH THIS LICENSE YOU MAY USE THE SOFTWARE ON A SINGLE COMPUTER OR ON A FILE SERVER. YOU MAY ADD AS MANY USERS IN YOUR DISTRICT AS NEEDED.
2. THIS AGREEMENT INCLUDES UPGRADES DUE TO ENHANCING THE SOFTWARE FOR ALL CUSTOMERS, CHANGES IN TAXES, AND REQUIRED CHANGES DUE TO SCHOOL LAW. IT DOES NOT INCLUDE CUSTOM PROGRAMMING FOR AN INDIVIDUAL DISTRICT; THIS WOULD BE CONSIDERED AS AN ADDITIONAL CHARGE.
3. THIS AGREEMENT DOES INCLUDE INTERNET UPDATES, PHONE SUPPORT, AND TECHNICAL SUPPORT FOR YOUR TECH STAFF.
4. THE SCHOOL AGREES TO PAY ADPC FOR THE REQUIRED NUMBER OF WARRANTS/CHECKS TO BE USED FOR THE FISCAL YEAR.
5. THE SCHOOL AGREES TO PAY THE SUM OF \$ N/A FOR INSTALLATION AND TRAINING.
6. THE SCHOOL AGREES TO PAY ADPC FOR THE USE OF THE SOFTWARE AND SUPPORT, THE SUM OF \$ 7,020.00 PAYABLE IN 12 EQUAL PAYMENTS OF \$ 585.00.
7. UPON ANY EARLY TERMINATION OF THIS AGREEMENT, A NINETY DAY PRIOR WRITTEN NOTICE MUST BE SUBMITTED. ADPC WILL CONTINUE TO BILL FOR SOFTWARE AND SUPPORT UNTIL SUCH TIME THE SOFTWARE IS REMOVED FROM THE DISTRICT.

ADPC

Angie French

Date submitted: January 25, 2021

SUPERINTENDENT \_\_\_\_\_

Date accepted: \_\_\_\_\_

# PIONEER TECHNOLOGY CENTER

## 2021 – 2022 School Calendar

August 2 & 3, 2021	OkACTE Summer Conference OKC Cox Convention Center/Virtual TBD
August 4 – 11, 2021	In-Service/Staff Development
August 10, 2021	<b>Evening</b> – Back to School Night
August 12, 2021	First Day of School, First Grading Period
September 6, 2021	Labor Day Holiday (Campus Closed)
September 13, 2021	Professional Day – No Classes
October 12, 2021	<b>Evening</b> Parent/Teacher Conferences
October 14, 2021	Parent/Teacher Conference Day – No Classes & End First Grading Period (43 class days/1 P/T Conf)
October 15 & 18, 2021, Friday & Monday	Student Fall Break – No Classes
October 19, 2021	First Day Second Grading Period
November 4, 2021	<b>Evening</b> – Advisory Committee Banquet
November 24-26, 2021, Wednesday - Friday	Thanksgiving Holiday (Campus Closed)
December 21, 2021	End Second Grading Period/End First Semester (43 class days / 86 class days / 1 P/T Conf first semester)
December 22, 2021 thru Jan. 3, 2022	Winter Break – No Classes
January 4, 2022	First Day Third Grading Period/Second Semester
January 14, 2022	Professional Day – No Classes
January 17, 2022	Martin Luther King Jr. Day Holiday (Campus Closed)
February 15, 2022	<b>Evening</b> Parent/Teacher Conferences
February 18, 2022	Parent/Teacher Conference Day – No Classes
February 21, 2022	Presidents' Day Holiday (Campus Closed)
March 11, 2022	End Third Grading Period (45 class days / 1 P/T Conf)
March 14 – 18, 2022, Monday - Friday	Spring Break – No Classes
March 21, 2022	First Day Fourth Grading Period
April 15, 2022	Good Friday Holiday (Campus Closed)
May 20, 2022	End Fourth Grading Period/Second Semester (44 class days / 89 class days / 1 P/T conf second semester)
May 30, 2022	Memorial Day Holiday (Campus Closed)
Inclement weather make-up days: April 15, May 23-27	

# 2021-2022 Calendar Pioneer Technology Center

JULY 2021						
S	M	T	W	T	F	S
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	

AUGUST 2021						
S	M	T	W	T	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	14
	23	24	25	26	27	
	30	31				

SEPTEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	20
	20	21	22	23	24	
	27	28	29	30		

OCTOBER 2021						
S	M	T	W	T	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	18
	18	19	20	21	22	
	25	26	27	28	29	

NOVEMBER 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	19
	22	23	24	25	26	
	29	30				

DECEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	15
	20	21	22	23	24	
	27	28	29	30	31	

JANUARY 2022						
S	M	T	W	T	F	S
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	18
	24	25	26	27	28	
	31					

FEBRUARY 2022						
S	M	T	W	T	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	18
	21	22	23	24	25	
	28					

MARCH 2022						
S	M	T	W	T	F	S
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	18
	21	22	23	24	25	
	28	29	30	31		

APRIL 2022						
S	M	T	W	T	F	S
					1	
	4	5	6	7	8	
	11	12	13	14	15	20
	18	19	20	21	22	
	25	26	27	28	29	

MAY 2022						
S	M	T	W	T	F	S
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	15
	23	24	25	26	27	
	30	31				

JUNE 2022						
S	M	T	W	T	F	S
			1	2	3	
	6	7	8	6	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

\* **Holiday/ Campus Closed** \* **In-Service/Staff Development** \* **Student Breaks** \* **Conferences** \* **See List**

2021	
<b>July</b>	5 Fourth of July Holiday/ Closed
<b>August</b>	2-3 ORACTE Oklahoma Summit 4-11 In-Service / Staff Development 10 Evening—Back to School Night 12 First Day of School
<b>September</b>	6 Labor Day Holiday/ Closed 13 Professional Day / No Classes ???
<b>October</b>	12 Evening P/T Conferences 14 P/T Conference Day / No Classes 14 End of First Grading Period 15&18 Fall Break / No Classes
<b>November</b>	24-26 Thanksgiving Holiday / Closed
<b>December</b>	21 End of Second Grading Period 22 Winter Break / No Classes 23-31 Christmas Holiday / Closed



2101 N. Ash  
Ponca City, OK 74601

**We Value...**  
People  
Innovation  
Character  
Learning  
Economic Development

2022	
<b>January</b>	3 Winter Break / No Classes 4 First Day of Second Semester 14 Professional Day / No Classes 17 Martin Luther King Jr Day Holiday / Closed
<b>February</b>	15 Evening P/T Conferences 18 P/T Conference Day / No Classes 21 Presidents' Day Holiday / Closed
<b>March</b>	11 End of Third Grading Period 14-18 Spring Break / No Classes
<b>April</b>	15 Good Friday Holiday / Closed
<b>May</b>	20 Last Day of School 30 Memorial Day Holiday / Closed
Inclement weather make-up days: April 15, May 23-27	

**SUMMARY OF PTC PROGRAM EQUIPMENT REQUESTS - PROPOSED**

**2021**

				REQUESTED	GENERAL-EQUIP	BUILDING-EQUIP	NO or HOLD	OTHER - supplies, curriculum, etc
<i>OTHER EQUIPMENT:</i>								
AUTO TECH (pg 2)				10,997.47	0.00	10,997.47	0.00	0.00
CHILDREN'S LAB & PRESCHOOL (pg 2)				1,262.70	0.00	1,262.70	0.00	0.00
CONSTRUCTION (pg 2)				6,335.96	0.00	6,335.96	0.00	0.00
MACHINE TOOL (pg 2)				132,485.00	0.00	69,945.50	62,539.50	0.00
WELDING (pg 3)				30,554.14	0.00	30,554.14	0.00	0.00
HEALTH: NURSING, MA, BIOMED, HCC (pg 3)				8,804.75	0.00	8,804.75	0.00	0.00
PLANT / FACILITIES (pg 4)				11,408.26	0.00	11,408.26	0.00	0.00
SAFETY TRAINING (pg 4)				19,644.75	0.00	19,644.75	0.00	0.00
ADULT TRAINING & DEVELOPMENT (pg 4)				5,631.46	0.00	5,631.46	0.00	0.00
FIREFIGHTER / EMS (pg 5)				11,540.91	0.00	11,540.91	0.00	0.00
<i>COMPUTER/TECHNOLOGY - All Areas (pg 6-7)</i>				192,636.85	183,796.85	8,840.00	0.00	0.00
BIS / Safety	19,706.00	BITE Networking	15,274.00					
Childrens Lab	4,809.00	Construction	2,182.00					
Student Services	7,559.00	Welding	3,273.00					
Systems	19,668.00	Machine Tool	16,192.00					
Health Programs	3,296.00	ABE HSE	32,730.00					
Facilities	2,749.00	Culinary	5,455.00					
Testing Center	17,456.00	Industrial Tech	36,937.85					
Admin Directors & Marketing	3,600.00	Academic Math	1,750.00					
<i>FURNITURE - All Areas (pg 8-9)</i>				65,171.55	64,985.54	0.00	0.00	186.01
BIS / AT&D	10,492.08	Marketing	1,953.40					
Childrens Lab	17,833.41	SHARE	1,366.20					
Finance	499.67	Welding	2,460.19					
Health Programs	7,152.31	Auto Tech	862.15					
Firefighter	1,172.41	ABE HSE	1,215.72					
Teacher Prep	19,822.46	Student Services	341.55					
<b>TOTAL</b>				<b>496,473.80</b>	<b>248,782.39</b>	<b>184,965.90</b>	<b>62,539.50</b>	<b>186.01</b>
					General Fund	Building Fund		General Fund

**2021 "OTHER" EQUIPMENT REQUESTS**

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	OTHER- Supplies, Curriculum, etc	PO Number
1	<b>AUTO TECH:</b>												
2	Kyle Renfrow	HOFFMAN AUTOMOTIVE EQUIP LLC	Automotive Lift	Replacement	1	1	8,189.67	8,189.67	0.00	8,189.67	0.00	0.00	
3			Shipping Charges for Alignment Machine	Shipping			327.80	327.80	0.00	327.80	0.00	0.00	
4		WHITTON SUPPLY	Shop Vise - 5 inch	Replacement	2	4	330.00	1,320.00	0.00	1,320.00	0.00	0.00	
5			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
6		FIRST BANKCARD VISA (Amazon)	Engine Stand - OTC	Addition	2	2	400.00	800.00	0.00	800.00	0.00	0.00	
7			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
8		WHITTON SUPPLY	Arbor Press	Addition	2	1	360.00	360.00	0.00	360.00	0.00	0.00	
9			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
10	<b>SUBTOTAL (AUTO TECH)</b>							<b>10,997.47</b>	<b>0.00</b>	<b>10,997.47</b>	<b>0.00</b>	<b>0.00</b>	
11													
12	<b>CHILDREN'S LAB &amp; PRESCHOOL</b>												
13	Lora Walton	LAKESHORE LEARNING	Space Saver Book Tree	Replacement	4	1	299.00	299.00	0.00	299.00	0.00	0.00	
14			Mobile Locking Teacher Cabinet with power	Addition	4	1	799.00	799.00	0.00	799.00	0.00	0.00	
15			Shipping Charges	Shipping			164.70	164.70	0.00	164.70	0.00	0.00	
16	<b>SUBTOTAL (CHILDREN'S LAB &amp; PRESCHOOL)</b>							<b>1,262.70</b>	<b>0.00</b>	<b>1,262.70</b>	<b>0.00</b>	<b>0.00</b>	
17													
18	<b>CONSTRUCTION:</b>												
19	James Kirkendall	MARKS MACHINE	Dust Collector	Addition	1	4	999.99	3,999.96	0.00	3,999.96	0.00	0.00	
20			Shipping Charges	Shipping			100.00	100.00	0.00	100.00	0.00	0.00	
21		MARKS MACHINE	12" Compound Miter Saw	Replacement	2	2	649.00	1,298.00	0.00	1,298.00	0.00	0.00	
22			Shipping Charges	Shipping			100.00	100.00	0.00	100.00	0.00	0.00	
23		MARKS MACHINE	Miter Saw Base Stand	Replacement	2	2	369.00	738.00	0.00	738.00	0.00	0.00	
24			Shipping Charges	Shipping			100.00	100.00	0.00	100.00	0.00	0.00	
25	<b>SUBTOTAL (CONSTRUCTION)</b>							<b>6,335.96</b>	<b>0.00</b>	<b>6,335.96</b>	<b>0.00</b>	<b>0.00</b>	
26													
27	<b>MACHINE TOOL:</b>												
28	Jared McMartin	TIMCO MACHINE TOOL INC	Intuitive Probing Packing for Existing Machine	Addition	1	1	7,106.00	7,106.00	0.00	7,106.00	0.00	0.00	
29			Shipping Charges	Shipping			300.00	300.00	0.00	300.00	0.00	0.00	
30		TIMCO MACHINE TOOL INC	HAAS Mini Mill CNC Machining Center	Addition	1	4 2	30,676.00	122,704.00	0.00	61,352.00	61352.00	0.00	
31			Shipping Charges	Shipping			2,375.00	2,375.00	0.00	1,187.50	1187.50	0.00	
32	<b>SUBTOTAL (MACHINE TOOL)</b>							<b>132,485.00</b>	<b>0.00</b>	<b>69,945.50</b>	<b>62,539.50</b>	<b>0.00</b>	

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	OTHER- Supplies, Curriculum, etc	PO Number
33													
34	<b>WELDING:</b>												
35	Ian Freeman	S&K DIRECT STEEL	Watts Pipe Cutter	Replacement	1	1	4,354.14	4,354.14	0.00	4,354.14	0.00	0.00	
36			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
37		LAMPTON WELDING SUPPLY	Miller Syncrowave 300 AC/DC Tig Machine	Replacement	1	2	5,960.00	11,920.00	0.00	11,920.00	0.00	0.00	
38			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
39		LAMPTON WELDING SUPPLY	Hypertherm Powermax 85 Plasma Torch	Replacement	1	1	3,580.00	3,580.00	0.00	3,580.00	0.00	0.00	
40			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
41		LAMPTON WELDING SUPPLY	Lincoln 330 MPX Engine Driven Welder	Addition	2	2	5,350.00	10,700.00	0.00	10,700.00	0.00	0.00	
42			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
43	<b>SUBTOTAL (WELDING)</b>							<b>30,554.14</b>	<b>0.00</b>	<b>30,554.14</b>	<b>0.00</b>	<b>0.00</b>	
44													
45	<b>HEALTH:</b>												
46	NURSING (Tripp)	NONE	None	None			0.00	0.00	0.00	0.00	0.00	0.00	
47													
48	MA (Eddinger)	3B SCIENTIFIC	IM / SubQ Injection Arm	Addition	1	1	2,866.00	2,866.00	0.00	2,866.00	0.00	0.00	
49			Shipping Charges	Shipping			65.95	65.95	0.00	65.95	0.00	0.00	
50		POCKET NURSE	MXU Centrifuge with 8 Place Fixed Angle Rotor	Addition	2	1	728.00	728.00	0.00	728.00	0.00	0.00	
51			Shipping Charges	Shipping - NONE			25.00	25.00	0.00	25.00	0.00	0.00	
52		POCKET NURSE	Welch Allyn SureTemp Plus	Replacement	3	1	324.00	324.00	0.00	324.00	0.00	0.00	
53			Shipping Charges	Shipping			25.00	25.00	0.00	25.00	0.00	0.00	
54													
55	BIOMED (Bodick)	EDVOTEK	Edvotek Midrange UV Transilluminator	Addition	1	2	629.00	1,258.00	0.00	1,258.00	0.00	0.00	
56			Shipping Charges	Shipping			125.80	125.80	0.00	125.80	0.00	0.00	
57													
58	HCC (Clark / Feaster)	AEDSUPERSTORE.COM	Child CPR Manikins - 4 pack	Addition	1	1	912.00	912.00	0.00	912.00	0.00	0.00	
59			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
60		FIRST BANKCARD VISA (AMAZON)	Temporal Scanner	Addition	2	5	485.00	2,425.00	0.00	2,425.00	0.00	0.00	
61			Shipping Charges	Shipping			50.00	50.00	0.00	50.00	0.00	0.00	
62	<b>SUBTOTAL (HEALTH)</b>							<b>8,804.75</b>	<b>0.00</b>	<b>8,804.75</b>	<b>0.00</b>	<b>0.00</b>	
63													

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	OTHER- Supplies, Curriculum, etc	PO Number
64	<b>PLANT / FACILITIES:</b>												
65	Russ Hollingsworth	WHITTON SUPPLY	9 pc D-Walt 20Volt Brushless Combo Kit with Job Box on castors	Replacement	1	1	3626.26	3,626.26	0.00	3,626.26	0.00	0.00	
66			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
67		GRAINGER	Oil Drum Auto Grabber	Addition	2	1	625.00	625.00	0.00	625.00	0.00	0.00	
68			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
69													
70	Debbie Johnstone	FARHA	Windsor Vacuum	Replacement	1	3	650.00	1,950.00	0.00	1,950.00	0.00	0.00	
71			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
72													
73	Keith Burge	MURRAY WOMBLE	Key Machine HPC 1200CMD	Addition	1	1	3,357.00	3,357.00	0.00	3,357.00	0.00	0.00	
74			Shipping Charges	Shipping			100.00	100.00	0.00	100.00	0.00	0.00	
75													
76	Kenny Karnish	LAMPTON WELDING	Millermatic 211 Welder	Replacement	1	1	1,750.00	1,750.00	0.00	1,750.00	0.00	0.00	
77			Shipping Charges	Shipping - NONE			0.00	0.00	0.00	0.00	0.00	0.00	
78	<b>SUBTOTAL (PLANT/FACILITIES)</b>								<b>11,408.26</b>	<b>0.00</b>	<b>11,408.26</b>	<b>0.00</b>	<b>0.00</b>
79													
80	<b>SAFETY:</b>												
81	Carl Storm	LION	BullsEye Fire Training System with Smoke Generator	Replacement	1	1	16,114.75	16,114.75	0.00	16,114.75	0.00	0.00	
82			Shipping Charges	Shipping			330.00	330.00	0.00	330.00	0.00	0.00	
83	Mason Parker	GRAINGER	Lockout / Tagout Hands-on Kit	Replacement	1	1	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	
84			Shipping Charges	Shipping			200.00	200.00	0.00	200.00	0.00	0.00	
85	<b>SUBTOTAL (SAFETY)</b>								<b>19,644.75</b>	<b>0.00</b>	<b>19,644.75</b>	<b>0.00</b>	<b>0.00</b>
86													
87	<b>AT&amp;D</b>												
88	Pam Dickerson	POCKET NURSE	Power Easy Sit-To-Stand Lift	Replacement	1	1	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00	
89			Shipping Charges	Shipping - NONE			191.00	191.00	0.00	191.00	0.00	0.00	
90		LAERDAL	Multi-Venous IV Training Arm Kit	Replacement	1	1	774.00	774.00	0.00	774.00	0.00	0.00	
91			Shipping Charges	Shipping			15.48	15.48	0.00	15.48	0.00	0.00	
92		BUYEMP.COM	Curaplex LED Airway Intubation Kit	Addition	2	1	447.99	447.99	0.00	447.99	0.00	0.00	
93			Symbio 12 Lead ECG Simulator	Addition	2	1	834.99	834.99	0.00	834.99	0.00	0.00	
94			Shipping Charges	Shipping			75.00	75.00	0.00	75.00	0.00	0.00	
95		GTISIMULATORS.COM	Heart/Lung Sound Adult Torso	Addition	2	1	1,283.00	1,283.00	0.00	1,283.00	0.00	0.00	
96			Shipping Charges	Shipping			100.00	100.00	0.00	100.00	0.00	0.00	
97	<b>SUBTOTAL (AT&amp;D)</b>								<b>5,631.46</b>	<b>0.00</b>	<b>5,631.46</b>	<b>0.00</b>	<b>0.00</b>

	Program / Name	Vendor	Description	Justification	Priority	Quantity	Price	Total	GEN-Equip	BLDG-Equip	NO or HOLD	OTHER- Supplies, Curriculum, etc	PO Number
98													
99	<b>FIREFIGHTER / EMERGENCY SERVICES</b>												
100	Gary Vap	WHITTON SUPPLY	Chain Saw 60V Battery Operated	Addition	1	1	359.00	359.00	0.00	359.00	0.00	0.00	
101			Rotary Saw Battery Powered	Addition	1	1	869.00	869.00	0.00	869.00	0.00	0.00	
102			Reciprocating Saw 60V (Sawzall)	Addition	1	1	399.00	399.00	0.00	399.00	0.00	0.00	
103			LED Lighting Batteries	Addition	1	1	279.00	279.00	0.00	279.00	0.00	0.00	
104			Shipping Charges	Shipping			170.00	170.00	0.00	170.00	0.00	0.00	
105		NORTHERN SAFETY	SCBA Facepiece Voice Amplifier with mounting bracket	Addition	1	2	565.10	1,130.20	0.00	1,130.20	0.00	0.00	
106			Shipping Charges	Shipping			57.00	57.00	0.00	57.00	0.00	0.00	
107		NORTHERN SAFETY	Lift Bag Kit Vehicle / Structural Collapse Rescue	Addition	2	1	7,527.71	7,527.71	0.00	7,527.71	0.00	0.00	
108			Shipping Charges	Shipping			750.00	750.00	0.00	750.00	0.00	0.00	
109	<b>SUBTOTAL (FIREFIGHTER/EMS)</b>								<b>11,540.91</b>	<b>0.00</b>	<b>11,540.91</b>	<b>0.00</b>	<b>0.00</b>

### 2021 Computer and Technology Requests

	Program / Name	Vendor	Description	Justification	QTY	Price	Total	GENERAL	BUILDING	NO or HOLD	OTHER supplies, curriculum, etc	PO Number
1	BIS / Brakey	MNJ Technologies	Computer for plan room	This computer hasn't been updated in many years.	1	1,091.00	1,091.00	1,091.00	0.00	0.00	0.00	
2	BIS / Brakey	MNJ Technologies	Desktop Printer for plan room	This printer is continuously jamming and having issues.	1	1,159.00	1,159.00	1,159.00	0.00	0.00	0.00	
3	CHILDRENS LAB / Walton	MNJ Technologies	Laptops	Teachers each need their own computer to be able to do lesson plans, work on portfolios and assessments, access and print from curriculum portal as well as other day to day classroom needs. Kitchen manager needs to complete all paperwork required for her position while doing lunch breaks for other staff (during nap).	4	978.00	3,912.00	3,912.00	0.00	0.00	0.00	
4	CHILDRENS LAB / Walton	MNJ Technologies	Printers	Each teacher needs a printer for their classroom to be able to print curriculum items as needed as well as accident reports, assessments, parent communication letters, and other daily printing	3	299.00	897.00	897.00	0.00	0.00	0.00	
5	STUDENT SERV / Evans	MNJ Technologies	Desktop Computers	Annual Rotation	5	1,091.00	5,455.00	5,455.00	0.00	0.00	0.00	
6	STUDENT SERV / Evans	MNJ Technologies	Monitors - 2nd	To split screens for google meets and instruction/paperwork, etc...	5	189.00	945.00	945.00	0.00	0.00	0.00	
7	STUDENT SERV / Evans	MNJ Technologies	Color Printer	Ours is very old and wearing out	1	1,159.00	1,159.00	1,159.00	0.00	0.00	0.00	
8	NURSING / Tripp	MNJ Technologies	HP Laptop	Laptop for new instructor	1	978.00	978.00	978.00	0.00	0.00	0.00	
9	FACILITIES / Orr	MNJ Technologies	Copier / Fax / Scanner - Multi Function Printer	Current one is not working reliably. Kevin said the rollers are getting old and won't pull in the paper correctly. Jams easily.	1	2,749.00	2,749.00	2,749.00	0.00	0.00	0.00	
10	BITE / Ladner	MNJ Technologies	Windows 10 Pro PC, Clean Install	Upgrade Cyber computers to new updated Windows 10 curriculum.	14	1,091.00	15,274.00	15,274.00	0.00	0.00	0.00	
11	CONSTRUCT / Kirkendall	MNJ Technologies	Desktop Computers	Annual Rotation	2	1,091.00	2,182.00	2,182.00	0.00	0.00	0.00	
12	WELDING / Freeman	MNJ Technologies	Desktop Computers	Annual Rotation	3	1,091.00	3,273.00	3,273.00	0.00	0.00	0.00	
13	MACHINE TOOL / McMartin	MNJ Technologies	Desktop Computers	Annual Rotation	12	1,091.00	13,092.00	13,092.00	0.00	0.00	0.00	
14	ABE HSE / Terrazas	MNJ Technologies	Desktop Computers for C105C	Annual Rotation	21	1,091.00	22,911.00	22,911.00	0.00	0.00	0.00	
15	ABE HSE / Terrazas	MNJ Technologies	Desktop Computer for C105D	Annual Rotation	9	1,091.00	9,819.00	9,819.00	0.00	0.00	0.00	
16	CULINARY / Pollak	MNJ Technologies	Desktop Computers	Annual Rotation	5	1,091.00	5,455.00	5,455.00	0.00	0.00	0.00	
17	HEALTH WING	MNJ Technologies	Color Printers, Large Format	Replacement of 4700 series color printers in health wing	2	1,159.00	2,318.00	2,318.00	0.00	0.00	0.00	
18	TESTING CNTR / Foxworthy	MNJ Technologies	Desktop Computers	Annual Rotation	16	1,091.00	17,456.00	17,456.00	0.00	0.00	0.00	
19	BIS STAFF	MNJ Technologies	Desktop Computers	Annual Rotation	15	1,091.00	16,365.00	16,365.00	0.00	0.00	0.00	
20	SAFETY TRAINING ROOM	MNJ Technologies	Desktop Computer	Annual Rotation	1	1,091.00	1,091.00	1,091.00	0.00	0.00	0.00	
21	SYSTEMS / Bell	MNJ Technologies	Desktop Computers	Annual Rotation	1	1,091.00	1,091.00	1,091.00	0.00	0.00	0.00	
22	SYSTEMS / Bell	MNJ Technologies	Display Computers for Seminar Center	Annual Rotation	2	1,091.00	2,182.00	2,182.00	0.00	0.00	0.00	
23	SYSTEMS / Bell	MNJ Technologies	Desktop Computer for rooms B120, B127, B131, B134, D101	Annual Rotation	5	1,091.00	5,455.00	5,455.00	0.00	0.00	0.00	
24	SUBTOTAL						136,309.00	136,309.00	0.00	0.00	0.00	
25												
26	IND TECH / Rector	Advanced Technology Consultants	FESTO MPS Training System	Automation - this will add to the automation trainer we purchased last year. I am certified to train the students for them to obtain certification on the current trainer. This will only add to their knowledge and real-life experiences.	1	36,937.85	36,937.85	36,937.85	0.00	0.00	0.00	
27	SUBTOTAL						36,937.85	36,937.85	0.00	0.00	0.00	
28												
29	SYSTEMS / Bell	American Telephone	Recable Maint & Children's Lab	Replacement	1	4,250.00	4,250.00	0.00	4,250.00	0.00	0.00	
30	SYSTEMS / Bell	American Telephone	Recable Fleet Fac Maint & Industrial Tech	Replacement	1	4,590.00	4,590.00	0.00	4,590.00	0.00	0.00	
31	SUBTOTAL						8,840.00	0.00	8,840.00	0.00	0.00	

	Program / Name	Vendor	Description	Justification	QTY	Price	Total	GENERAL	BUILDING	NO or HOLD	OTHER supplies, curriculum, etc	PO Number
32												
33	INSTRUCT DIR / Keelin	Apple	Mini Tablet and pencil	I take notes at all meetings, etc. that I am a part of, and having a tablet and keyboard as well as a pencil would help make it easier to keep organized and clear.	1	677.00	677.00	677.00	0.00	0.00	0.00	
34			Shipping Charges			50.00	50.00	50.00	0.00	0.00	0.00	
35	Comm & Marketing / Busch	Apple	iPad Pro 12.9 inch screen with 1TB	For better camera quality and editing I would like to replace our 2 year old ipad with this iPad Pro. I asked for it last year, but it didn't come out until later and with Covid, I completely forgot. Now it is out and has a similar camera to the iPhone 11. When we use it to shoot video for 1 Million Cups or any other special event there will be much better quality of video. It's also larger, so editing will be much easier as well.	1	1,498.00	1,498.00	1,498.00	0.00	0.00	0.00	
36			Shipping Charges			100.00	100.00	100.00	0.00	0.00	0.00	
37	SUBTOTAL						2,325.00	2,325.00	0.00	0.00	0.00	
38												
39	MATH / Johnson	SchoolSavers	Graphing Calculators (class set of 10)	My Precalc class has expanded due to BioMed students being required to take academic math, so I am short on graphing calculators	1	1,750.00	1,750.00	1,750.00	0.00	0.00	0.00	
40	SUBTOTAL						1,750.00	1,750.00	0.00	0.00	0.00	
41												
42												
43	SYSTEMS / Bell	NewEgg Business	PC for AV Cabinet	This will be a custom built PC to setup special streams and meetings in the new conference center.	1	2,100.00	2,100.00	2,100.00	0.00	0.00	0.00	
44	COMM & MARKETING / Busch	NewEgg Business	Dell UltraSharp 38 Curved Monitor U3818DW	I would like to replace my monitors with a more graphically friendly and true to color monitor. At times it would be nice to have 3 windows I could view all at the same time for social media and graphic work. Angie received hers last year and we were both checking it out to see if it was a good fit for the graphics and having up multiple windows. She said it was awesome and recommended it, so I would like to have one as well.	1	1,275.00	1,275.00	1,275.00	0.00	0.00	0.00	
45	SUBTOTAL						3,375.00	3,375.00	0.00	0.00	0.00	
46												
47	MACHINE TOOL / McMartin	Teaching Systems	Mastercam Maintenance Fees and New Hasps.	To keep all of the options open and to have the latest edition available.	1	3,100.00	3,100.00	3,100.00	0.00	0.00	0.00	
48	SUBTOTAL						3,100.00	3,100.00	0.00	0.00	0.00	
49		<b>TECHNOLOGY TOTAL</b>					192,636.85	183,796.85	8,840.00	0.00	0.00	

**2021 FURNITURE REQUESTS**

	<b>Program / Name</b>	<b>Vendor</b>	<b>Description</b>	<b>Quantity</b>	<b>Price Each</b>	<b>Total</b>	<b>GEN - EQUIP</b>	<b>BLDG - EQUIP</b>	<b>NO or HOLD</b>	<b>OTHER supplies, curriculum, etc</b>	<b>PO Number</b>
1	FINANCE / Perez-Vargas	GALAXIE / HON COMPANY	VARIDESK PRO PLUS 36	1	434.50	434.50	434.50	0.00	0.00	0.00	
2	BIS / All Staff	GALAXIE / HON COMPANY	GUEST CHAIRS	18	365.85	6,585.30	6,585.30	0.00	0.00	0.00	
3	BIS / Brakey	GALAXIE / HON COMPANY	MESH BACK OFFICE CHAIR	1	306.90	306.90	306.90	0.00	0.00	0.00	
4	BIS / Boswell	GALAXIE / HON COMPANY	MESH BACK OFFICE CHAIR	1	306.90	306.90	306.90	0.00	0.00	0.00	
5	BIS / Boswell	GALAXIE / HON COMPANY	VARIDESK PRO PLUS 36	1	434.50	434.50	434.50	0.00	0.00	0.00	
6	AT&D / Dickerson	GALAXIE / HON COMPANY	30x60 RECTANGLE TABLE TOP & SEATED HEIGHT T LEGS	1	508.95	508.95	508.95	0.00	0.00	0.00	
7	AT&D / Dickerson	GALAXIE / HON COMPANY	GUEST CHAIRS	4	245.25	981.00	981.00	0.00	0.00	0.00	
8	MARKETING / Busch	GALAXIE / HON COMPANY	MESH BACK OFFICE CHAIR	1	306.90	306.90	306.90	0.00	0.00	0.00	
9	MARKETING / Ogden	GALAXIE / HON COMPANY	30" WIDE LATERAL FILE 3 DRAWER	1	566.80	566.80	566.80	0.00	0.00	0.00	
10	MARKETING / Ogden	GALAXIE / HON COMPANY	36" WIDE STORAGE CABINET	1	473.06	473.06	473.06	0.00	0.00	0.00	
11	MARKETING / Ogden	GALAXIE / HON COMPANY	66" LAMINATE WORKSURFACE	1	351.85	351.85	351.85	0.00	0.00	0.00	
12	STUDENT SERV / Lynes	GALAXIE / HON COMPANY	EXECUTIVE OFFICE CHAIR #2091	1	297.00	297.00	297.00	0.00	0.00	0.00	
13	SHARE / Lynes	GALAXIE / HON COMPANY	EXECUTIVE OFFICE CHAIR #2091	4	297.00	1,188.00	1,188.00	0.00	0.00	0.00	
14	BIOMEDICAL / Bodick	GALAXIE / HON COMPANY	LAMINATE LECTERN	1	683.55	683.55	683.55	0.00	0.00	0.00	
15	BIOMEDICAL / Bodick	GALAXIE / HON COMPANY	BELL GLIDES FOR STOOL SET/4	1	31.25	31.25	0.00	0.00	0.00	31.25	
16	FIREFIGHTER / Vap	GALAXIE / HON COMPANY	LOCKING FLAMMABLES CABINET JUS893000	1	1,019.49	1,019.49	1,019.49	0.00	0.00	0.00	
17	CHILDRENS LAB / Walton	GALAXIE / HON COMPANY	CLASSROOM CUBBIES SET / 5 - V7154	3	520.54	1,561.61	1,561.61	0.00	0.00	0.00	
18	CHILDRENS LAB / Walton	GALAXIE / HON COMPANY	OUTDOOR PICNIC TABLES 26" TALL	3	4,256.00	12,768.00	12,768.00	0.00	0.00	0.00	
19	CHILDRENS LAB / Walton	GALAXIE / HON COMPANY	DIVIDED SCHOOL SHELF F24DGRN	2	588.67	1,177.33	1,177.33	0.00	0.00	0.00	
20	NURSING / Tripp	GALAXIE / HON COMPANY	CPR STOOLS	4	38.69	154.76	0.00	0.00	0.00	154.76	
21	NURSING / Tripp	GALAXIE / HON COMPANY	36" TALL TABLES 24" X 96" - IV STATION	2	159.75	319.50	319.50	0.00	0.00	0.00	
22	NURSING / Tripp	GALAXIE / HON COMPANY	T-LEG FOR TABLES	2	311.85	623.70	623.70	0.00	0.00	0.00	
23	NURSING / Tripp	GALAXIE / HON COMPANY	HEIGHT ADJUSTABLE DESK 24"X48" TOP	1	147.15	147.15	147.15	0.00	0.00	0.00	
24	NURSING / Tripp	GALAXIE / HON COMPANY	HEIGHT ADJUSTABLE DESK 24"X48" LEGS	1	438.62	438.62	438.62	0.00	0.00	0.00	
25	WELDING / Freeman	GALAXIE / HON COMPANY	DOUBLE PEDESTAL DESKS H10799.PINCPINC	2	973.80	1,947.60	1,947.60	0.00	0.00	0.00	
26	WELDING / Freeman	GALAXIE / HON COMPANY	KEYBOARD TRAYS	2	95.85	191.70	191.70	0.00	0.00	0.00	
27	AUTO TECH / Renfrow	GALAXIE / HON COMPANY	STOOLS	2	374.85	749.70	749.70	0.00	0.00	0.00	
28	ABE HSE / Streeter	GALAXIE / HON COMPANY	RIGHT PEDESTAL DESK 66" WIDE	1	772.65	772.65	772.65	0.00	0.00	0.00	
29	ABE HSE / Streeter	GALAXIE / HON COMPANY	LEFT PEDESTAL RETURN 36" SHELL	1	284.85	284.85	284.85	0.00	0.00	0.00	
30		GALAXIE / HON COMPANY	Delivery, Installation & Trash Haul Off			5,341.97	5,341.97	0.00	0.00	0.00	

	Program / Name	Vendor	Description	Quantity	Price Each	Total	GEN - EQUIP	BLDG - EQUIP	NO or HOLD	OTHER supplies, curriculum, etc	PO Number
31											
32											
33	HEALTH CAREERS / Carpenter	CREATEROOM.COM	DREAM BOX	1	2,899.00	2,899.00	2,899.00	0.00	0.00	0.00	
34			SIDE TABLES	1	349.00	349.00	349.00	0.00	0.00	0.00	
35			CROWN WITH A LIGHT	1	299.00	299.00	299.00	0.00	0.00	0.00	
36			80 INVIEW TOTE & TRACK SYSTEM	1	249.00	249.00	249.00	0.00	0.00	0.00	
37			3 BUILT-IN DRAWERS	1	99.00	99.00	99.00	0.00	0.00	0.00	
38			PREBUILD SERVICE	1	499.00	499.00	499.00	0.00	0.00	0.00	
39											
40											
41	TEACHER PREP / Braden	SCOTT RICE OFFICE INTERIORS	CHAIR, TRIPOD BASE	24	231.21	5,551.68	5,551.68	0.00	0.00	0.00	
42			TABLE-CHEVRON, FLIP-TOP	12	817.92	9,815.04	9,815.04	0.00	0.00	0.00	
43			WHITEBOARD, 2 SIDES	12	96.00	1,152.00	1,152.00	0.00	0.00	0.00	
44			INSTALLATION			3,303.74	3,303.74	0.00	0.00	0.00	
45											
46											
47			TOTAL			65,171.55	64,985.54	0.00	0.00	186.01	

**PIONEER TECHNOLOGY CENTER**  
**PURCHASES OVER \$10,000**  
Equipment/Furniture/Remodel or Repairs/Technology  
FY 2020-2021      March 9, 2021

**GENERAL FUND**

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Bldg Maint - Fleet *CRRSA Funding*	Summitt Group of OKC	2022 IC 71 Passenger Bus	<u>\$97,100.00</u>
		TOTAL	<u>\$97,100.00</u>
	<i>(Other Quotes: None – State Contract #5034)</i>		

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**BUILDING FUND**

<u>Program/Area</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Bldg Maint – Repairs	Locke Supply Co	Lighting for westward expansion	\$22,616.05
		Phase 4 lighting replacement for existing bldg	<u>\$21,347.56</u>
		TOTAL	<u>\$43,963.61</u>
	<i>(Other quotes: Elliott Electric \$47,528.58 / Consolidated Electrical Distr \$47,787.36)</i>		

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New Construction	MNJ Technologies	(3) Display PC's for new conf center	\$ 3,273.00
		(7) Wireless Access Points for new wing	\$ 6,916.00
		(1) NAS or DAS for Camera Server	<u>\$ 7,000.00</u>
		TOTAL	<u>\$17,189.00</u>
	<i>(Other Quotes: CDW \$20,015.93)</i>		

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New Construction	American Telephone	Cabling for new westward wing	\$ 8,520.00
		Cameras for new westward wing	<u>\$ 8,835.00</u>
		TOTAL	<u>\$17,355.00</u>
	<i>(Other Quotes: CDW \$19,665.85)</i>		

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New Construction	Endex	Intercom System for current bldg & new wing	\$42,225.00
	<i>(Other Quotes: None – Sole Source Vendor)</i>		

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New Construction	York Electronics	Cosmetology AV Project	\$32,608.00
	<i>(Other Quotes: B&amp;H Photo Video \$34,698.86)</i>		

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New Construction	Galaxie / Hon	Furniture for new wing as per attached list	\$291,948.70
	<i>(Other Quotes: None – State Contract HON #R191804 and KI Furnishings #OT53837CZ )</i>		

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**APPENDIX B**

# Pioneer Tech 2021 West Expansion Furniture Quote Breakdown

<i>Item</i>	<i>Qty.</i>	<i>Price</i>	<i>Ext. Price</i>
<b>COSMETOLOGY CONFERENCE ROOM</b>			
24X60 flip top tables in PINC	4	495.71	1982.84
24x48 half round flip top tables in PINC	2	490.05	980.1
Motivate nesting chairs	10	263.81	2638.1
<b>COSMETOLOGY WAITING ROOM</b>			
Accomodate Guest chairs in <b>SilicaAndy/Mega back w/Cappuccino seat</b>	5	595.09	2975.45
Flock cube tables in PINC	2	306.23	612.46
<b>CULINARY OFFICE 147</b>			
CREDENZA IN PINC	1	617.72	617.72
BRIDGE	1	172.1	172.1
DESK IN PINC	1	754.67	754.67
Overhead in PINC	1	508.64	508.64
overhead enclosure in PINC	1	101.4	101.4
tackboard in Appoint/Morel	1	125.24	125.24
Ignition 2.0 mesh back chair in <b>Contourett/Coffee Bean</b>	1	257.35	257.35
Ceres Side chairs in <b>Contouret/Coffee Bean</b>	2	250.48	500.96
Bookcase in PINC	1	434.7	434.7
Metal Lateral file in Charcoal	1	464.28	464.28
<b>CLASSROOM 105</b>			
24"x72" flip top tables in PINC	16	513.48	8215.68
Motivate nesting chairs in <b>Contouret/Coffee Bean</b>	32	255.73	8183.36
Motivate Presentation Cart	1	621.35	621.35
Presentation Cart shelf	1	125.24	125.24
modesty panel	1	74.74	74.74
Desktop lectern	1	140.19	140.19
Motivate Stool in <b>Contourett/Coffee Bean</b>	1	279.57	279.57
<b>CULINARY</b>			
Build Stools in <b>Honey Bee</b>	24	87.26	2094.24
<b>OFFICE 109</b>			
Desk in PINC	1	693.67	693.67

Return in PINC	1	464.2	464.20
Overhead Storage in PINC	1	508.64	508.64
Back enclosure in PINC	1	101.4	101.4
Tackboard in Appoint/Morel	1	119.18	119.18
Ceres guest chairs in <b>Contourett/Coffee Bean</b>	2	250.48	250.48
Ignition 2.0 Mesh back chair in <b>Contourett/Coffee Bean</b>	1	257.35	257.35

## SEMINAR CENTER

24"x 60" Flip top tables in PINC	120	495.71	59,485.20
Motivate Presentation Cart	3	485.2	1455.6
Cart Shelf	3	81.2	243.60
Motivate Stools in <b>Centurion/Espresso</b>	3	267.45	802.35
KI Torsion chair in <b>Arjuna/Lallah</b>	450	263	118,350.00
72" Round DuraLite folding table in <b>Blue Grey</b>	36	419.5	15,102.00
Carts for round tables	4	458	1,832.00

## SEMINAR CENTER LOBBY

Café Height X base	1	234.72	234.72
Café Table top	1	136.55	136.55
Flock Stools in <b>Silvertex/Taupe</b>	2	352.29	704.58
West Hill Couch in <b>Ritz/Butternut</b>	1	2438.95	2438.95
Square Coffee Table in PINC	1	495.3	495.3
West Hill Arm Chairs in <b>Ritz/Indigo</b>	2	1171.6	2343.2
West Hill Arm Chairs in <b>Ritz/Butternut</b>	2	1171.6	2343.2
Flock Rectangle side table	1	203.62	203.62

## ALCOVES

Tattoo Seats in <b>Allure/bow-tie blue</b>	2	1345.5	2691
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<b>SUBTOTAL</b>			<b>244,117.17</b>
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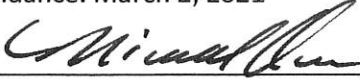

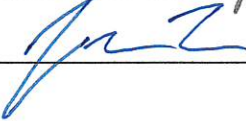
<b>DESIGN, DELIVERY, INSTALLATION, TRASH HAUL OFF</b>			<b>47,831.53</b>
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<b>TOTAL PURCHASE PRICE</b>			<b>291,948.70</b>
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Pioneer Technology Center  
2021 Culinary Equipment Project

Attendance: March 2, 2021

1.  \_\_\_\_\_
2.  \_\_\_\_\_
3.  Tom NASH \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**BID PROPOSAL**  
(Must be included in Bid)

DATE: MARCH 2, 2021  
TO: Pioneer Technology Center  
2101 North Ash  
Ponca City, Oklahoma

PROJECT: 2021 CULINARY EQUIPMENT PROJECT

The undersigned bidder, in compliance with your invitation for bids on the work of the above mentioned project, certifies that he has carefully examined the drawings, specifications and other related documents, together known as the Contract Documents, and has fully investigated the location, character, extent and conditions surrounding the work, and does hereby propose to furnish all of the labor, materials, equipment, etc., and agrees to construct and fully complete in a thorough workmanlike and satisfactory manner in accordance with said documents for the price hereinafter stated. The price stated below includes all expenses (including any and all applicable taxes, permits, royalties, utilities, services, etc.) to be incurred in the performance of the work required under the Contract Documents of which this Proposal is a part.

I acknowledge receipt of the following addendum (if any) NO NONE

BASE BID -Furnish all labor, materials, and equipment to \$ 320,998<sup>00</sup> INCLUDES BONDS

Contractor will be available to begin work on or after MAY 1<sup>ST</sup> and will need EQUIPMENT LEAD TIMES IS 4-6 WEEKS FROM ORDER  
6 calendar days to complete.

If this Proposal is accepted, upon notice thereof, the undersigned Contractor will execute a formal Agreement (Construction Contract) within ten (10) days. .

Bidder: AMUNDSEN COMMERCIAL INTERIORS INC.

BY: [Signature]  
Authorized Signature

TITLE: PRESIDENT / CEO

ADDRESS: 3805 N.W. 36<sup>TH</sup> ST.  
OKLAHOMA CITY, OK 73112

**PIONEER TECHNOLOGY CENTER**  
**Part-time & Temporary Employment Contracts and/or Addenda to Contracts**  
**March 9, 2021 FY 2020/2021**

<u>Name</u>	<u>Position/Class Taught</u>	<u>Dates</u>	<u>Contract amount</u>
LaDonna Bartlett	ABE/HSE Instructor Osage County	03/01 – 03/31 (M/T 5:00-7:00pm)	237.50
Coleen Blevins	ABE/HSE Instructor	03/01 – 03/31 (T/TH 3:15-6:15 pm)	525.00
Carol Bottoms	ABE/HSE Instructor	03/01 – 03/31 (8:00am – 2:30pm)	1,575.00
Larry Godley	ABE/HSE/ESL Instructor	03/01 – 03/31 (M 10am-12pm & T/TH 4:30-6:30pm)	780.00
Judy Gose	MAT	02/25 – 02/26 (16 hrs)	288.00
Elaine Harman	ABE/HSE Math Instructor	03/01 – 03/31 (8:30-11:30am)	350.00
Steve Ivie	Welding Instructor	04/21 – 05/20 (18 hrs)	450.00
Tonya Jackson	ABE/HSE/ESL Instructor	03/01 – 03/31 (38.5 hrs)	962.50
Kevin Main	Security Guard Instructor	02/26 – 03/24 (15 hrs)	375.00
Alisa McCleary	CNA Testing	01/26 – 02/04 (6 hrs)	150.00
Tracy McCloud	ABE/HSE Instructor	03/01 – 03/31 (112 hrs)	2,912.00
Joni Murphy	ABE/HSE Instructor Osage County	03/01 – 03/31 (W 6:00-8:00pm)	237.50
Ashley O'Hara	CNA Testing	01/26 – 02/04 (7.5 hrs)	187.50
Diane Pendleton	ABE/HSE Instructor	03/01 – 03/31 (38.5 hrs)	962.50
Pam Powers	ABE/HSE Instructor	03/01 – 03/31 (8:00am-2:30pm / 63 hrs)	1,575.00
Pam Powers	ABE/HSE Instructor	03/01 – 03/31 (TH 4:30-6:30pm)	175.00
Kristi Reed	CNA Instructor	03/01 – 03/10 (44 hrs)	968.00
Kristi Reed	CMA Instructor	03/15 – 03/26 (56 hrs)	1,232.00
Kristi Reed	CNA Instructor	03/29 – 03/31 (16.5 hrs)	363.00
Kristi Reed	CNA Instructor	04/01 – 04/30 (104.5 hrs)	2,299.00
Kristi Reed	CNA Instructor	05/03 – 05/18 (66 hrs)	1,452.00
Rebecca Stephens	ABE/HSE Instructor	03/01 – 03/31 (M-W 4:30-7:30 / 45.5 hrs)	1,137.50
Valerie Streeter	ABE/HSE Clerical Data Entry	03/01 – 03/31 (124.5 hrs)	1,743.00
P Elaine Thomas	ABE/ESL Instructor	03/01 – 03/31 (M/TH 4:30-7:30pm)	612.50
Elizabeth Watson	ABE/HSE Instructor	03/01 – 03/31 (TH/F 56 hrs)	1,400.00

## MARCH BOARD MEETING CONTRACT RENEWALS

Coordinators/Counselors

For FY22

POSITION/TITLE	EMPLOYEE NAME
Bid Assistance Coordinator, BIS	Dawn Brakey
BIS Coordinator	Sylvia Urioste
BIS Coordinator, Ag Bus. Management	Jeff Lockett
BIS Coordinator, SBM/Incubator Mgr.	Robert Howard
BIS Safety Coordinator & Trainer	Carl Storm
Communications & Marketing Coordinator	Terri Busch
Coordinator, AT&D	Pam Dickerson
Coordinator, New Beginning	Wendy Burg
Coordinator, Practical Nursing	Michelle Tripp
Coordinator/Instructor, ABE/GED	Wendy Terrazas
Coordinator/Instructor, SHARE	Karl Lynes
Counselor/Student Services Coordinator	Lori Evans
Entrepreneurial Services Coordinator, BIS	Benjamin Evans
Industrial Coordinator	Johnny Thornburgh
Leadership Development Coordinator, BIS	Corbin Dewitt
Manager, Plant/Facilities	Mike Orr
Manufacturing Extension Agent	Janet Schwabe