



**Millwood Board of Education Special Meeting
Tuesday, June 27, 2023 • 5:00 PM**

As required by Title 25 of the Oklahoma Statute, Section 311, notice is hereby given that the Board of Education for Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular Meeting on Tuesday, June 27, 2023 at 5:00 PM, Millwood High School Commons, Millwood Public Schools, 6724 Martin Luther King Avenue, Oklahoma City, OK 73111

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF PREVIOUS MINUTES

Special Meeting Minutes of June 5, 2023

5. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENTS

6. SUPERINTENDENT'S REPORT

A. Benchmark Data Presentation - Darwin Franklin, Instructional Coach

7. ENROLLMENT

A. Transfers

1. Discussion and possible vote to approve open transfer requests for the 2023-24 school year.

B. Appeals

8. BOARD POLICIES

COB - Procurement

COB-P - Procurement Procedures

COB-R - Procurement (Regulation)

9. TREASURER'S REPORT

10. CONSENT AGENDA

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all items. The consent agenda consists of

the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate categories and identified individually by number and/or alphabet. Items 10A, 10B, 10B1, 11, 12A-Z and 12AA - AW.

A. EMPLOYMENTS

Recommend the following person(s) be employed as of the effective date specified; and that contract(s) or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District, the Superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements and resignations. See Attachments A, B, and C

B. APPROVAL OF ENCUMBRANCES 2022-2023

Fund	Purchase Order Numbers	Amount
11 - General (Operations)	341 - 345	\$16,952.16
25 - Building	25	\$11,300.00

1. CHANGE ORDER REPORT 2022-2023

FUND	PURCHASE ORDER NUMBERS	AMOUNT
11 - General	9, 25, 74 and 330	\$384.91
21 - Building	23	\$7.00

11. APPROVAL OF ENCUMBRANCES - 2023-2024

FUND	AMOUNT	PURCHASE ORDER NUMBERS
11 General (Operations)	\$2,018,006.93	1 - 99
21 - Building	\$383,000.00	1-8
22 - Child Nutrition	\$723,300.00	1-4
32 - Bound Fund	\$35,000.00	1-3
41 - Sinking Fund	\$1,565,500.00	1

12. PROPOSED GENERAL BUSINESS

A. Discussion and possible vote to approve the "HB1864 Method for school year 2023-2024," 1080 hours in lieu of the 180 "traditional" school days with May 23, 2024 as the last school day.

B. Discussion and possible motion to approve a General Service Agreement with AllDay Lawns LLC in the amount of \$40,800.00 for fiscal year 2023-2024.

C. Discussion and possible vote to approve an agreement with Harp Educational Services, LLC. in the amount of \$15,000.00 for fiscal year 2022-2023.

D. Discussion and possible vote to approve the Cleaning Services Contract Agreement with High Definition in the amount of \$237,547.68 for fiscal year 2023-24.

E. Discussion and possible vote to renew membership with the Oklahoma State School Boards Association (OSSBA) in the amount of \$2,785.00 for fiscal year 2023-2024.

F. Discussion and possible vote to subscribe to the Oklahoma State School Boards Association (OSSBA) policy services in the amount of \$1,000.00 for fiscal year 2023-2024.

G. Discussion and possible vote to approve an Employment Service Agreement with OSSBA Employment Services in the amount of \$793.00 for fiscal year 2023-24.

H. Discussion and possible vote to approve Assemble Annual Subscription with Oklahoma State School Boards Association (OSSBA) in the amount of \$2,000.00 for fiscal year 2023-24.

I. Discussion and possible vote to approve the Special Education Services Contract with Sensational Kids for the school year 2023-24.

J. Discussion, motion and possible action to approve or not to approve entry into an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program in the amount of \$1,800.00 for the 2023-24 fiscal year.

K. Discussion and possible motion to enter into an agreement for services with The City of Oklahoma City (Police Department), for Crossing Guards in the amount of \$2,160.00 if used for the school year 2023-24.

L. Discussion and possible vote to approve an agreement with the Oklahoma School Assurance Group (OSAG) for Workers' Compensation Insurance in the amount of \$16,235.00 for fiscal year 2023-24.

M. Discussion and vote to approve the Agreement of Services with Pages to Pedagogy, LLC, (Beryl Irene Bailey, Ed.D.), to provide a Series of Professional Development Services in the amount of \$49,000.00 for fiscal year 2023-24.

N. Discussion and possible vote to approve an agreement with Oklahoma Public School Resource Center (OPSRC) in the amount of \$2,500.00 for the fiscal year 2023-24.

O. Discussion and possible motion to contract with Precision Testing Laboratories for asbestos operations and maintenance in the amount of \$900.00 for fiscal year 2023-24.

P. Discussion and possible motion to approve a MOU with CommunityWorks, LLC for fiscal year 2023-24.

Q. Discussion and possible vote to approve a General Mutual Cooperation Agreement with The Board of County Commissioners of Oklahoma County to assist the District as may be requested by the District with reconstruction, improvement, repair or maintenance of property owned by the District for the period of July 1, 2023 through June 30, 2024.

R. Discussion and possible vote to approve an agreement with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., for fiscal year 2023-24.

S. Discussion and possible vote to approve MOU with the Oklahoma City-County Board of Health for fiscal year 2023-24.

T. Discussion and possible vote to approve the License Agreement with Employee Evaluation System, Inc., for the web application OKTLE for use with principals, teachers and support staff evaluations in the amount of \$3322.00 for fiscal year 2023-24.

- U. Discussion and possible motion to approve a Managed Services Schedule with United Systems for fiscal year 2023-24.
- V. Discussion and possible vote to approve the Memorandum of Understanding for School Based Health Services with the Community Health Centers of Oklahoma, Inc., for the period of July 1, 2023 - June 30, 2024.
- W. Discussion and possible motion to approve a support personnel contract with Jennifer Fuller to provide federal programs claims and accounts payable services in the amount of \$25,000.00 for fiscal year 2023-24.
- X. Discussion and possible vote to approve a Maintenance Agreement with Global Mechanical, LLC in the amount of \$9,800.00 for fiscal year 2023-24.
- Y. Action to approve solicitation of donations and pay advancement for school organizations and sites for the Superintendent with proceeds to be placed in the 740.1 activity account.
- Z. Action to approve solicitation of donations for Administration with proceeds to go to 740.2 sub activity account.
- AA. Action to approve solicitation of donations for staff with proceeds to go to 740.3 sub activity account.
- AB. Action to approve solicitation of donations for Families/Homeless with the proceeds to go to the 740.4 sub activity account.
- AC. Action to approve collection of Soul Bowl Inductee Fees for Athletics and proceeds to be placed in the 800.1 activity account.
- AD. Action to approve collection of Soul Bowl and Homecoming Tailgating admission for Athletics with proceeds to be placed in the 800.1 activity account.
- AE. Action to approve collection of sales from the Falcon Spirit Store for Athletics and proceeds to be placed in the 800.1 activity account.
- AF. Action to approve Soul Bowl Golf Tournament Fundraiser for Athletics with proceeds to be placed in the 800.1 activity account.
- AG. Action to approve facility rentals for Athletics and proceeds to be placed in the 800.1 activity account.
- AH. Action to approve collection of Athletic Student Registration Fees for Athletics and proceeds to be placed in the 800.2 sub activity account.
- AI. Action to approve collection of Gate Admissions of all Athletic (Home) Sporting Events for Athletics and proceeds to be placed in 800.3 sub activity account.
- AJ. Action to approve the collection of funds for Student Badges for Athletics with proceeds to be placed in 800.3 sub activity account.
- AK. Action to approve collection and solicitation of donations/grants for Athletics with proceeds to be placed in 800.5 sub activity account.

AL. Action to approve collection and solicitation of donations/grants for Football with proceeds to be placed in 801.1 activity account.

AM. Action to approve collection of sales from football and spirit gear for Football with proceeds to be placed in 801.1 activity account.

AN. Action to approve collection of High School Football student dues/fees for Football with proceeds to be placed in 801.3 sub activity account.

AO. Action to approve collection of Middle School Football student dues/fees for Football with proceeds to be placed in 801.2 sub activity account.

AP. Action to approve collection of Softball student dues/fees for Softball with proceeds to be placed in 802.2 sub activity account.

AQ. Action to approve collection of volleyball student dues/fees for Volleyball with proceeds to be placed in 804.2 sub activity account.

AR. Action to approve collection and solicitation of donations/grants for Volleyball with proceeds to be placed in 804.1 activity account.

AS. Action to approve collection of High School Cheer student dues/fees for Varsity Cheer with proceeds to be placed in 808.4 sub activity account.

AT. Action to approve collection of Middle School Cheer student team dues/fees for Middle School Cheer with proceeds to be placed in 808.2 sub activity account.

AU. Action to approve collection of Band student dues/fees for Millwood Marching Band with proceeds to be placed in 921.2 sub activity account.

AV. Action to approve collection and solicitation of donations/grants for Millwood Marching Band with proceeds to be placed in 921.1 activity account.

AW. Action to approve a car wash fundraiser for Millwood Band with the proceeds to be placed in 921.2 sub activity account

13. STATEMENT OF PUBLIC CONCERN

14. EXECUTIVE SESSION

A. Proposed executive session to discuss superintendent Cecilia J. Robinson-Woods, Ed.D., contract. 25 O.S. Section 307(B)(1)

B. Proposed executive session to discuss the employment of Samone Thompson. 25 O.S. Section 307(B)(1)

C. Proposed executive session to discuss negotiations with teachers' association 25 O.S. Section 307 (B)(2).

D. Proposed executive session to discuss the employment of support personnel as listed in Attachment A (C and D). 25 O.S. Section 307(B)(1)

E. Vote to convene or not to convene into executive session.

F. Acknowledge Board's return to Open Session.

G. Executive Session minutes compliance announcement.

H. Discussion and possible vote to approve Superintendent, Cecilia J. Robinson-Woods, Ed.D., contract for fiscal year July 1, 2023 - June 30, 2024.

I. Discussion and possible vote to approve Samone Thompson as the Assistant Principal of the Millwood Elementary Learning Academy (MELA).

J. Discussion and possible vote to approve the 2023-24 salary schedules, based on the salary increase for teachers approved by the state legislature.

K. Discussion and possible vote to modify the salary for support personnel for fiscal year 2023-24.

15. VOTE TO ADJOURN

This agenda was posted at 5:00p.m., on the 26th of June, 2023, at the Administration Office, and the front entryway at the Millwood High School, 6724 N. Martin Luther King Avenue, Oklahoma City, Oklahoma, and notice of this meeting was given to the Oklahoma County Clerk on June 9, 2023.

Pamela K. Webster, Board Minutes Clerk