

Stilwell Board of Education Special Meeting  
Thursday, August 31, 2023 4:00 PM  
Board Room  
1801 W Locust Street  
Stilwell, Oklahoma 74960

NOTE: As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 25, Adair County, Oklahoma, will hold the Stilwell Board of Education Special Meeting on Thursday, August 31, 2023, at 4:00 PM in the Board Room  
1801 W Locust Street  
Stilwell, Oklahoma 74960.

1. CALL TO ORDER
2. PATRON PARTICIPATION:  
Open Forum-Comments from the floor  
\*The rules for this section are:
  - The speakers must identify themselves & sign in prior to the start of the meeting.
  - Each speaker is given a maximum of three (3) minutes.
  - The total time allowed for this item is thirty (30) minutes.The president reserves the right to interrupt this section & move to the next item.
3. GENERAL CONSENT AGENDA
  - 3.a. Minutes of Regular Meeting August 15, 2023.
4. ITEMS FOR ACTION
  - 4.a. Discussion, consideration and possible approval/disapproval to update the Sub List.
  - 4.b. Discussion, consideration and possible approval/disapproval of the Oklahoma Teacher and Leader Effectiveness Contract SY 23-24.
  - 4.c. Discussion, consideration and possible approval/disapproval to Co-op with Maryetta, Cave Springs, Dahlenogah, Rocky Mountain and Zion in the Alternative Education Academy SY 23-24.
  - 4.d. Discussion, consideration and possible action to approve/disapprove to emergency certify Maddi Nation for High School Agricultural Education Teacher SY 23-24.
  - 4.e. Discussion, consideration and possible action to approve/disapprove to emergency certify Austin McGee for Middle School Health and PE Teacher SY 23-24.
  - 4.f. Discussion, consideration and possible action to approve/disapprove to emergency certify Nicole Hendrix for High School Secondary Science Teacher SY 23-24.
  - 4.g. Discussion, consideration and possible action to approve/disapprove to emergency certify Matthew Stilwell for High School Government and Secondary Social Studies SY 23-24.
5. EXECUTIVE SESSION: Proposed Executive Session to discuss the employment, appointment, promotion, demotion, resignation or salaries of personnel pursuant to 25 O.S. Section 307 (B)(1).
  - 5.a. Discuss resignation of Casey Kester, Middle School PE Teacher.
  - 5.b. Discuss employing Blake Benham as Assistant Football Coach SY 23-24.
  - 5.c. Discuss adjuncting Blake Benham for Health and PE SY 23-24.
  - 5.d. Discuss employing a Special Education Paraprofessional SY 23-24.

6. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION.
7. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.
  - 7.a. Vote to approve/disapprove the resignation of Casey Kester, Middle School PE Teacher.
  - 7.b. Vote to approve/disapprove of employing Blake Benham as Assistant Football Coach SY 23-24.
  - 7.c. Vote to approve/disapprove adjuncting Blake Benham for Health and PE SY 23-24.
  - 7.d. Vote to approve/disapprove employing a Special Education Paraprofessional SY 23-24.
8. Adjourn

Posted by Mary Beth Paden, Board Minutes Clerk

\_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ p.m.

Agenda posted on the window next to the back entrance of the Board Conference Room in the High School Building and the entrance to the High School Building at 1801 W Locust, Stilwell, OK and at [www.stilwellk12.org](http://www.stilwellk12.org)

If you need special accommodations, please contact 918.696.7001

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**Stilwell Board of Education Regular Meeting Minutes  
Tuesday, August 15, 2023 at 6:00 PM  
High School Library  
1801 W Locust Street  
Stilwell, Oklahoma 74960**

Attendance Taken at 6:00 PM.

Amanda Crozier: Present  
Delores Martin: Present  
Bill Muskrat: Present  
Mrs. Sandy Ritter: Present  
Donna Wheeler: Present

Present: 5.

1. CALL TO ORDER

2. STILWELL'S COIN OF EXCELLENCE PRESENTATION

3. PATRON PARTICIPATION

Open Forum-Comments from the floor

\*The rules for this section are:

-Speakers must identify themselves and sign in prior to the start of the meeting

-Each speaker is given a maximum of three (3) minutes.

-The total time allocated to this item is thirty (30) minutes.

The president reserves the right to interrupt this section and move to the next item.

4. ITEMS FOR INFORMATION

a. Superintendent's Report

5. GENERAL CONSENT AGENDA

Motion to approve consent agenda. Passed with a motion by Delores Martin and a second by Bill Muskrat.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes

Yes: 5, No: 0

a. Minutes of Special Meeting July 26, 2023

b. Treasurer's Report

c. Activity Fund Summary of Accounts

d. Encumbrances

General Fund SY 23-24 PO#'s 167-266

Building Fund SY 23-24 PO#'s 1-4

## 6. ITEMS FOR ACTION

a. Discussion, consideration and possible action to approve/disapprove Request for Use of Facilities (Edna M. Carson Auditorium) by the American Indian Resource Center, for a Traditional Dress Fashion Show, August 29, 2023 5:00 pm - 9:00 pm.

Motion to approve the Request for Use of Facilities (Edna M. Carson Auditorium) by the American Indian Resource Center, for a Traditional Dress Fashion Show, August 29, 2023 5:00 pm - 9:00 pm. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

b. Discussion, consideration and possible action to approve/disapprove Request for Use of Facilities (Edna M. Carson Auditorium) by the Stilwell PD, for the Reserve Academy Graduation, November 17, 2023 6:00 pm - 9:00 pm.

Motion to approve the Request for Use of Facilities (Edna M. Carson Auditorium) by the Stilwell PD, for the Reserve Academy Graduation, November 17, 2023 6:00 pm - 9:00 pm. with the fee being waived. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

c. Discussion, consideration and possible action to approve/disapprove the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for SY 23-24.

Motion to approve the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for SY 23-24. Passed with a motion by Delores Martin and a second by Bill Muskrat.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

d. Discussion, consideration and possible action to approve/disapprove C21 Wright Real Estate Sponsor Membership Package.

Motion to table the C21 Wright Real Estate Sponsor Membership Package. Tabled with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

e. Discussion, consideration and possible action to approve/disapprove the T & B Broadcasting Proposal for the broadcasting services SY 23-24.

Motion to approve the T & B Broadcasting Proposal for the broadcasting services SY 23-24. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

f. Discussion, consideration and possible action to approve/disapprove the Fourkiller Films & Photography proposal for the Sports Video/Photo Package SY 23-24.

Motion to approve the Fourkiller Films & Photography proposal for the Sports Video/Photo Package SY 23-24, by submission of a monthly invoice, not to exceed the agreed contract amount. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

g. Discussion, consideration and possible action to approve/disapprove updating the Sub List.

Motion to approve updating the Sub List. Passed with a motion by Amanda Crozier and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

h. Discussion, consideration and possible action to approve/disapprove opening a new sub-account for the Elementary Activity Account Titled Elem. Cherokee Club. Alice Stephenson, the new Cherokee Teacher, will be the sponsor of this club.

Motion to approve opening a new sub-account for the Elementary Activity Account Titled Elem. Cherokee Club. Alice Stephenson, the new Cherokee Teacher, will be the sponsor of this club. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

i. Discussion, consideration and possible action to approve/disapprove of the Fundraising Activities SY 23-24 for Stilwell Grade School.

Art Club, sponsored by Mandy Richardson

Cherokee Club, sponsored by Alice (Suzanne) Stephenson

Motion to approve the Fundraising Activities SY 23-24 for Stilwell Grade School. Art Club, sponsored by Mandy Richardson Cherokee Club, sponsored by Alice (Suzanne) Stephenson Passed with a motion by Amanda Crozier and a second by Bill Muskrat.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

j. Discussion, consideration and possible action to approve/disapprove of the Fundraising Activities SY 23-24 for Stilwell High School.

FFA - sponsored by, Johnny Mitchell, Justin Burney and Maddi Nation  
Junior Class - sponsored by, Lisa Sawney, Kim Girdner and Billie Kennedy  
Special Needs - sponsored by, Theda Hamilton and Emmalee Taylor

Motion to approve the Fundraising Activities SY 23-24 for Stilwell High School. FFA - sponsored by, Johnny Mitchell, Justin Burney and Maddi Nation Junior Class - sponsored by, Lisa Sawney, Kim Girdner and Billie Kennedy Special Needs - sponsored by, Theda Hamilton and Emmalee Taylor Passed with a motion by Delores Martin and a second by Donna Wheeler.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

k. Discussion, consideration and possible action to approve/disapprove Stilwell FFA Benefit Rodeo - Approval for the Ag. Students to work the concession stand.

Motion to approve Stilwell FFA Benefit Rodeo - Approval for the Ag. Students to work the concession stand. Passed with a motion by Donna Wheeler and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

l. Discussion, consideration and possible action to approve/disapprove a Special Olympics Team Budget, SY 23-24.

Motion to approve \$5,000.00 for the Special Olympics Team Budget, SY 23-24 Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

m. Discussion, consideration and possible action to approve/disapprove the Stipend/Extra Duty Pay, SY 23-24.

Motion to approve the Stipend/Extra Duty Pay, SY 23-24. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

n. Discussion, consideration and possible action to approve/disapprove to emergency certify Brandy Girdner as a Middle School Science Teacher SY 23-24.

Motion to approve to emergency certify Brandy Girdner as a Middle School Science Teacher SY 23-24. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

o. Discussion, consideration and possible action to approve/disapprove to emergency certify Arika Leach as a High School English Teacher SY 23-24.

Motion to approve to emergency certify Arika Leach as a High School English Teacher SY 23-24. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

p. Discussion, consideration and possible action to approve/disapprove to emergency certify Daryn Powell as a High School Social Studies Teacher SY 23-24.

Motion to approve to emergency certify Daryn Powell as a High School Social Studies Teacher SY 23-24 Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

q. Discussion, consideration and possible action to approve/disapprove to emergency certify Kristina Pilcher as a High School Science Teacher SY 23-24.

Motion to approve to emergency certify Kristina Pilcher as a High School Science Teacher SY 23-24. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

r. Discussion, consideration and possible action to approve/disapprove to emergency certify Nichole Starr as a High School Physical Education Teacher, SY 23-24.

Motion to approve to emergency certify Nichole Starr as a High School Physical Education Teacher, SY 23-24. Passed with a motion by Amanda Crozier and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

s. Discussion, consideration and possible action to approve/disapprove to emergency certify Lara Brewer as a Third Grade Teacher SY 23-24.

Motion to approve to emergency certify Lara Brewer as a Third Grade Teacher SY 23-24. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

t. Discussion, consideration and possible action to approve/disapprove adjuncting Christopher Cody Willis to be a High School Health Teacher SY 23-24.

Motion to approve adjuncting Christopher Cody Willis to be a High School Health Teacher SY 23-24. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

u. Discussion, consideration and possible action to approve/disapprove adjuncting Shayla Cone to be a High School Leadership Teacher SY 23-24.

Motion to table adjuncting Shayla Cone to be a High School Leadership Teacher SY 23-24. Tabled with a motion by Donna Wheeler and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

v. Discussion, consideration and possible action to approve/disapprove removing Tricia Christie and Geri Gilstrap signatures on all accounts at Carson Community Bank, (3330, 8242, 1858, 8930 and 5826.)

Motion to approve removing Tricia Christie and Geri Gilstrap signatures on all accounts at Carson Community Bank, (3330, 8242, 1858, 8930 and 5826.) Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

w. Discussion, consideration and possible action to approve/disapprove adding Matthew Brunk's signature on all accounts at Carson Community Bank, (3330, 8242, 1858, 8930 and 5826.)

Motion to approve adding Matthew Brunk's signature on all accounts at Carson Community Bank, (3330, 8242, 1858, 8930 and 5826.) Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

7. EXECUTIVE SESSION: Proposed Executive Session to discuss the employment, appointment, promotion, demotion, resignation or salaries of personnel pursuant to 25 O.S. Section 307 (B)(1).

Motion to enter into executive session at 7:06 p.m. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

- a. Discuss resignation of Judith Black, ELL Grant.
- b. Discuss employment of a Middle School ISD Teacher, SY 23-24
- c. Discuss employment of a High School Math Teacher, SY 23-24.
- d. Discuss employment of a High School Computer Teacher, SY 23-24.
- e. Discuss employment of two Special Education Paraprofessionals, SY 23-24.
- f. Discuss employing Will Matthews as a High School Secondary Math Teacher, SY 23-24.
- g. Discuss adjuncting Will Matthews as a High School Secondary Math Teacher, SY 23-24.

8. VOTE TO ACKNOWLEDGE RETURN OF BOARD TO OPEN SESSION.

Motion to return to open session at 8:36 p.m. Passed with a motion by Amanda Crozier and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

9. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT -The Board of Education entered into Executive Session to discuss personnel, the disclosure of which would violate confidentiality requirements of state law; no votes were taken and no other matters were discussed.

- a. Vote to approve/disapprove the resignation of Judy Black, ELL Grant.

Motion to approve the resignation of Judy Black, ELL Grant. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

b. Vote to employ a Middle School ISD Teacher, SY 23-24.

Motion to employ Adara Baird as a Middle School ISD Teacher, SY 23-24. Passed with a motion by Bill Muskrat and a second by Donna Wheeler.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

c. Vote to employ a High School Math Teacher, SY 23-24.

Motion to employ Bonnie Jobe as a High School Math Teacher, SY 23-24. Passed with a motion by Bill Muskrat and a second by Amanda Crozier.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

d. Vote to employ a High School Computer Teacher, SY 23-24.

Motion to employ Nicole Hendrix as a High School Computer Teacher, SY 23-24. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes

Delores Martin: Yes

Bill Muskrat: Yes

Mrs. Sandy Ritter: Yes

Donna Wheeler: Yes

Yes: 5, No: 0

e. Vote to employ two Special Education Paraprofessionals, SY 23-24.

Motion to employ Olivia Scott and Deseree Jackson as Special Education Paraprofessionals, SY 23-24. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

f. Vote to employ Will Matthews as a High School Secondary Math Teacher, SY 23-24.

Motion to employ Will Matthews as a High School Secondary Math Teacher, SY 23-24. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

g. Vote to approve/disapprove adjuncting Will Matthews as a High School Secondary Math Teacher, SY 23-24.

Motion to approve adjuncting Will Matthews as a High School Secondary Math Teacher, SY 23-24. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

## 10. New Business

### 11. Adjourn

Motion to adjourn at 8:40 p.m. Passed with a motion by Bill Muskrat and a second by Delores Martin.

Amanda Crozier: Yes  
Delores Martin: Yes  
Bill Muskrat: Yes  
Mrs. Sandy Ritter: Yes  
Donna Wheeler: Yes  
Yes: 5, No: 0

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Sandy Ritter, Board President

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Matthew Brunk, Superintendent

# SUBSTITUTE TEACHER'S CONTRACT

Social Security No. \_\_\_\_\_ -2008

Date: 8-23-23

Teacher No: \_\_\_\_\_

Year Certificate Expires: \_\_\_\_\_

This agreement serves as a contract between the substitute teacher whose signature appears below and the Stilwell Board of Education for the approximate period 23-24 SY; to perform such duties as prescribed by the officer in charge of the absentee.

The salary for said substitute teacher shall be \$65<sup>00</sup> per day as agreed upon by the Superintendent and the representative of the Stilwell School Board of Education.

Certified \_\_\_\_\_ Non-Certified X SY 23-24

Stilwell School District No 1-25 of Adair County

\_\_\_\_\_  
President of Board                      Date

\_\_\_\_\_  
Superintendent                      Date

April ~~W~~  
Substitute Teacher

4-2-94  
Date of Birth

317 W Maple Street Stilwell OK  
Address                      74960

\_\_\_\_\_  
Race

918-625-7871  
Phone

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Day Care

SUBSTITUTE TEACHER'S CONTRACT

Social Security No. \_\_\_\_\_

Date: \_\_\_\_\_

Teacher No: \_\_\_\_\_

Year Certificate Expires: \_\_\_\_\_

This agreement serves as a contract between the substitute teacher whose signature appears below and the Stilwell Board of Education for the approximate period 23-24 SY; to perform such duties as prescribed by the officer in charge of the absentee.

The salary for said substitute teacher shall be \$ 6.50 or 9.29 per hr per day as agreed upon by the Superintendent and the representative of the Stilwell School Board of Education.

Certified \_\_\_\_\_ Non-Certified  SY 23-24

Stilwell School District No 1-25 of Adair County

\_\_\_\_\_  
President of Board                      Date

\_\_\_\_\_  
Superintendent                      Date

\* Jaeda Eubanks  
Substitute Teacher

03/18/2003  
Date of Birth

83867 S. 4640 Rd Stilwell, OK  
Address 74960

American Indian  
Race

918-797-7273  
Phone

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

# SUBSTITUTE TEACHER'S CONTRACT

Social Security No. 4347

Date: 08-28-23

Teacher No: \_\_\_\_\_ Year Certificate Expires: \_\_\_\_\_

This agreement serves as a contract between the substitute teacher whose signature appears below and the Stilwell Board of Education for the approximate period 23-24 SY; to perform such duties as prescribed by the officer in charge of the absentee.

The salary for said substitute teacher shall be \$ 65<sup>00</sup> or 9.29 hr per day as agreed upon by the Superintendent and the representative of the Stilwell School Board of Education.

Certified \_\_\_\_\_ Non-Certified  SY 23-24

Stilwell School District No 1-25 of Adair County

\_\_\_\_\_  
President of Board                      Date

\_\_\_\_\_  
Superintendent                      Date

Charisidy John  
Substitute Teacher

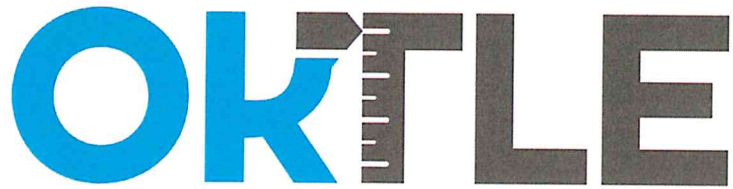
02-08-2000  
Date of Birth

473489 E 738 Rd Westville OK 74465  
Address

Native American  
Race

918-575-7048  
Phone

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



Oklahoma Teacher & Leader Effectiveness

*Please mail a signed copy of this document to:*

**OKTLE**  
2801 N. Lincoln Blvd., Suite 226  
Oklahoma City, OK 73105

or

Scan and Email to [info@OKTLE.com](mailto:info@OKTLE.com)

or

Fax to: 405-495-2610

**LICENSE AGREEMENT**

**THIS LICENSE AGREEMENT (the “Agreement”)**, dated as of \_\_\_\_\_, 2023, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC. (“EES”)**, whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. \_\_\_\_\_ OF \_\_\_\_\_ COUNTY, OKLAHOMA, a/k/a \_\_\_\_\_ PUBLIC SCHOOLS (“District”)**.

**RECITALS:**

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2023-2024 school year and thereafter.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2023 and ending June 30, 2024.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

**OKTLE – Teacher Evaluation**

**\$27.50 per teacher**

**\$24.75 per teacher for members of OROS, ORES or USSA**

For the 2023-2024 school year, the District will have

\_\_\_\_\_ teachers

X \_\_\_\_\_ per teacher

**OKTLE TOTAL** \_\_\_\_\_

**McRel – Leader Evaluation**

~~\$200.00 per Leader/Principal~~

**\$160.00 per Leader/Principal for OKTLE districts**

For the 2023-2024 school year, the District will have

\_\_\_\_\_ Leaders/Principals,

X \$160.00 per Leader/Principal

**McREL TOTAL** \_\_\_\_\_

**SEES - Support Employee Evaluation**

~~\$20.00 per employee~~

**\$16.00 per employee for OKTLE districts**

For the 2023-2024 school year, the District will have

\_\_\_\_\_ support employees

X \$16.00 per employee

**SEES TOTAL** \_\_\_\_\_

**TOTAL 2023-2024 SCHOOL YEAR COST** \_\_\_\_\_

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the \_\_\_\_ day of \_\_\_\_\_, 2023.

**EMPLOYEE EVALUATION SYSTEMS, INC.**

By:   
President

“EES”

**INDEPENDENT SCHOOL DISTRICT NO. \_\_\_\_  
OF \_\_\_\_\_ COUNTY, OKLAHOMA,  
a/k/a \_\_\_\_\_ PUBLIC SCHOOLS**

By: \_\_\_\_\_  
For the District

“DISTRICT”

To whom it may concern,

I, Casey Kester, submit my resignation to the Stilwell Public Schools System.

Casey Kester

A handwritten signature in black ink, appearing to read 'Casey Kester', with a long horizontal flourish extending to the right.

8-21-23