

OTPS Board of Education Regular Meeting
Friday, June 26, 2026 12:00 PM

Board of Education Independent School
District No. 4 Board Room, Board/Adm.
Bldg, Oologah-Talala Public Schools
10700 South 169 Highway Oologah,
Oklahoma 74053

Agenda

- I. ORDER OF BUSINESS
 - A. Call meeting to order
 - B. Roll call and record names of members present
 - C. Pledge of Allegiance
- II. PRESENTATIONS
 - A. Assistant Superintendent's Report
-Teaching and Learning
 - B. Superintendent's Report
-Financial Procedures Handbook
- III. CONSENT AGENDA (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).
 - A. Discussion and Consideration for approval of the following pay applications related to the 2025 Bond Issue:
-12-13
 - B. Discussion and Consideration for approval of the following fundraiser requests:
-Activity Fundraiser for 2026-2027 school year- #212
- IV. TRANSFER APPEAL
 - A. Proposed executive session to consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7)
 - B. Vote to convene or not to convene into executive session
 - C. Acknowledge return to open session
 - D. Executive session minutes compliance announcement
 - E. Vote to accept or overturn the decision of the Superintendent to deny the transfer request of student A
- V. ADMINISTRATIVE
 - A. Recommendation, Consideration, and Action on approving Kendra Adkins, Asst Superintendent as LEA Authorized Representative for all Title Services and Federal Programs through Oklahoma State Department of Education for the 2026-2027 school year
 - B. Recommendation, Consideration and Action on approving a contract with Digital Scoreboards for Athletic Facilities Scoreboards related to the 2025 Bond Issue
 - C. Recommendation, Consideration, and Action on approving an MOU with CREOKS Mental Health Services for the 2026-2027 school year

- D. Recommendation, Consideration, and Action on approving an MOU with GRAND Mental Health for mental health services for the 2026-2027 school year
 - E. Recommendation, Consideration, and Action on approving an MOU with Rogers County Youth Services for student support services for the 2026-2027 school year
 - F. Recommendation, Consideration, and Action on approving updates to OTPS Board of Education policy CFA- School Finance
- VI. PERSONNEL
- A. Proposed executive session to discuss Resignations, Hiring of Personnel and/or Extra Duty Assignments. Pursuant to 25 O.S. Sect. 307(B)(1) and (7) of the Open Meeting Law. Items to be discussed are:
 - Resignations: Melanie McLaughlin, Bree Swant
 - Hiring: High School Dean of Students, HS History Teacher on a temporary contract, HS Counselor, UE Teacher on a temporary contract
 - Extra Duty Contracts:
 - B. Vote to convene or not to convene into executive session
 - C. Acknowledge Board has returned to open session:
 - "Let the minutes reflect the board returned to open session at (Time)"
 - D. Statement by Board President of executive session minutes compliance:
 - "Those present in Executive Session were: (Insert Names here)
 - While in Executive Session, only the items listed on the agenda for executive session were discussed, no decisions were made, and no votes were taken."
 - E. Vote to accept or not accept submitted resignation(s) as listed below:
 - Melanie McLaughlin, OLE Special Education Teacher, effective June 4, 2026
 - Bree Swant, OLE Counselor, effective June 23, 2026
 - F. Motion and vote to employ or not employ a recommended applicant for the position/s listed below:
 - HS Dean of Students for the 2026-2027 school year
 - HS History Teacher on a temporary contract for the 2026-2027 school year
 - HS Counselor for the 2026-2027 school year
 - UE Teacher on a temporary contract for the 2026-2027 school year
- VII. NEW BUSINESS (Any item that could not have been foreseen or was not known about before the agenda was posted)
- VIII. MOTION AND VOTE TO ADJOURN

2025 Bond BancFirst PO Tracking

Beginning Balance \$24,407,464.50

PA #	Vendor	Business Location	Description	Amount	Date Sent to BancFirst	Paid Amount	Board Meeting Date Approved
PA1	Tri-Arch	Tulsa, Oklahoma	E-Design Development	\$277,200.00	3/23/26	\$277,200.00	4/13/26
PA2	Treat's Solutions	Tulsa, Oklahoma	Scrubber/Custodial Equipment	\$4,900.00	4/6/26	\$4,900.00	4/13/26
PA3	Vivacity Tech PBC	Saint Paul, Minnesota	Student tablets/chromebooks/teacher chromebooks	\$700,725.00	4/10/26	\$700,725.00	4/13/26
PA4	Pro Playgrounds	Tallahassee, Florida	Mulch and Mulch Borders	\$10,499.00	6/12/26	\$10,499.00	4/13/26
PA5	Twotrees Technologies	Wichita, Kansas	BenQ Smartboards (149)/Warranty/Rolling Stand (6)	\$382,944.00	4/16/26	\$382,944.00	4/13/26
PA6	NPC (National Playground Construction)	St. Augustine, Florida	Play ground Installation	\$41,715.90	5/29/26	\$41,715.90	6/8/26
PA7	Tri-Arch	Tulsa, Oklahoma	E-Construction Documents	\$103,950.00	4/16/26	\$103,950.00	6/8/26
PA8	Tri-Arch	Tulsa, Oklahoma	E-Construction Documents	\$207,900.00	5/4/26	\$207,900.00	6/8/26
PA9	D.C. Bass	Sapulpa, Oklahoma	HS & LE Roof/HVAC Payment #1	\$515,365.02	5/21/26	\$515,365.02	6/8/26
PA10	BYO Recreation	St. Augustine, Florida	Play ground equipment	\$116,947.21	5/29/26	\$116,947.21	6/8/26
PA11	Webstaurant Store		Cafeteria Equipment	\$106,016.28			6/8/26
PA12	Tri-Arch	Tulsa, Oklahoma	E-Construction Documents	\$41,580.00	6/12/26	\$41,580.00	
PA13	Digital Scoreboards	Columbia, IL	Baseball and Football field scoreboards	\$299,999.00			
PA14							
PA15							
PA16							
PA17							
PA18							
PA19							
PA20							
PA21							
PA22							
PA23							
PA24							
PA25							
PA26							
PA27							
PA28							
PA29							

\$22,003,738.37 Remaining Balance

OOLOGAH-TALALA PUBLIC SCHOOLS

David Wilkins, Ed. D., Superintendent
Kendra Adkins, Assistant Superintendent
Kaleb Hotfelt, Finance Director



TO: Oklahoma State Department of Education
Office of Title Services (OTS)

FROM: David Wilkins, Ed. D., Superintendent
Oologah-Talala Public Schools

DATE: FY 2026-2027

SUBJECT: Local Education Agency (LEA) Authorized Representative

Dear OTS Representative:

This letter serves to inform the Oklahoma State Department of Education (OSDE) that the following personnel (other than the Superintendent) are the authorized representatives to legally sign on behalf of the LEA all current fiscal year expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the federal award(s). [2 C.F.R. §200.415\(a\)](#)

Name	Title
Kendra Adkins	Assistant Superintendent

This authorization will remain in effect until the end of the fiscal year, or at which time during the fiscal year OSDE will be notified in writing of any change. I am aware that LEAs are required to submit a new form each fiscal year in the Grants Management System.

I further certify that the authorized personnel listed above are employees of Oologah-Talala Public Schools.

Superintendent Signature

Date

Printed Name

Contact Number

June 17, 2026



Prepared For:

OOLOGAH-TALALA PUBLIC SCHOOLS

City / State

Oologah, OK

Contact Name

Dwight Tackitt

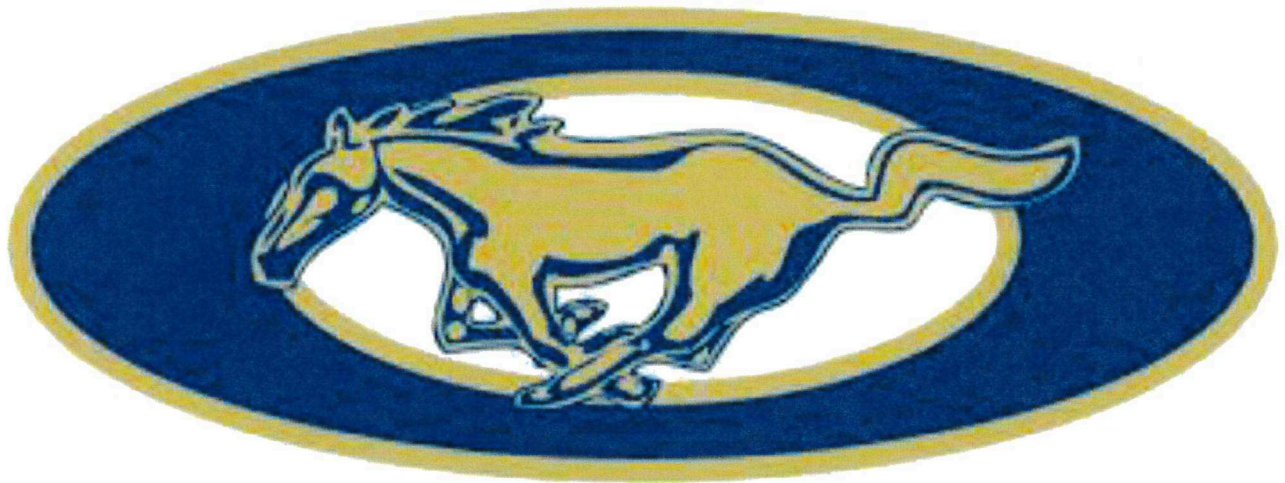
Contact E-Mail

Dwight.tackitt@oologah.k12.ok.us

Contact Number

918-899-3807

TOPS COOP CONTRACT



**DIGITAL SCOREBOARD
PACKAGE CONTRACT**



Prepared by

Clayton Harrell, Regional Sales Executive

clayton@digitalscoreboards.net

479-313-5646 mobile / 888-738-4230

Presented by

Cody Cozart, Regional Director

Cody.cozart@scorevision.com

254-760-0615 mobile



DIGITAL SCOREBOARDS

PACKAGE SUMMARY

32' x 13' Display / 32' x 4' Scoreboard

ScoreVision AV Rack & Software Suite

Retrofit Installation

Industry Best Warranty & Service Program

QTY	ITEM	ITEM DESCRIPTION	TOTAL
1	Digital Display	32' x 13' - 10mm – 960 x 384 / 368,640 Total Pixels 10,000 NIT - Ultra High Output Brightness	\$164,949.00
1	Scoreboard	32' x 4' LED Scoreboard with ETN's	\$23,875.00
1	Truss	32' x 3' Arched Truss with Non-Lit Graphics at 60% Max Coverage	\$10,275.00
2	DOG Clocks	4' x 4' Wireless Delay of Game Clocks Installation onto School Supplied Structures	\$7,000.00
1	Fiber Convertors Fiber Enclosure	Single-Mode Fiber Convertors and All-Weather Fiber Enclosure	\$3,600.00
1	Control System	ScoreVision AV Rack, Video Processor, Mac Computer, (1) iPad Control Console, Handheld Remote, Connectors and Accessories	\$24,500.00
1	ScoreVision Software	ScoreVision Producer Software Suite (\$5,000 ASL Beginning Year 2, Paid Direct to ScoreVision)	\$5,000.00
1	Graphics Package	Digital Scoreboards Silver Level Animation & Graphics Package	Included
1	M7120AUCE Scoreboard	20' x 7' Wireless Baseball Scoreboard Royal Blue Enclosure and LED Color Options Electronic Team Names & Vinyl Captions	\$19,600.00
1	Control Console (Baseball Board)	ISC-9000 Wireless Desktop Controller With Carrying Case and Radio	\$2,000.00
1	Onsite Tech	Onsite Tech and System Commissioning	\$4,200.00
1	Training	Pre-Install, Install, and Post Install Hardware & Software Training	\$3,500.00
2	Removal	Removal & Disposal of Existing Scoreboard System	\$11,780.00
1	Installation	Installation of Ledger & Digital Display onto Existing Structure * No Structural Modifications Included	\$34,375.00
1	Installation	Installation of New Baseball Scoreboard onto Existing Structure	\$13,145.00
1	Freight	Freight from Columbia, IL to Oologah, OK	\$5,200.00
Industry Best Warranty & Service Program			
1	Digital Warranty	11-year parts / 5-year onsite labor (excludes lift, if no catwalks) 24/7/365 Live Diagnostics & Remote Monitoring 3% Onsite Spare Parts Package 7 Day a Week In-House Support & Tech Center	Included
2	Scoreboard/Clock Warranty	5-year parts / 5-year onsite labor (excludes lift, if no catwalks) 7 Day a Week In-House Support & Tech Center	Included
1	Peripheral Equipment Warranty	2-year parts / 1-year onsite labor 7 Day a Week In-House Support & Tech Center	Included
PACKAGE PRICE			\$332,999.00
TOPS COOP CONTRACT DISCOUNT			-\$33,000.00
OOLOGAH-TALALA PUBLIC SCHOOLS PACKAGE PRICE			\$299,999.00
OPTIONAL ITEMS			PRICE
			ACCEPTANCE
			Y N
20' x 2' Top ID Panel with Full Coverage Graphics for Baseball Scoreboard			\$2,800.00

SITE PREPAREDNESS

Storage Fees	<p>Free Storage Period: Equipment will be stored at no cost for up to 30 calendar days after the scheduled delivery or install date, as agreed upon at initial kick-off call, date may not be changed more than three (3) days after call.</p> <p>Storage Fees: A storage fee of \$35/calendar day per job will be charged beyond the free period.</p>
Site Readiness Requirements	<p>Site Access: Client is responsible for ensuring clear, safe, and timely access to the installation location.</p> <p>Utility Requirements: Electrical, networking, and foundation work (if applicable) must be completed and tested prior to arrival for display installation.</p> <p>Delays Due to Site Scheduling: If the client requests to reschedule the installation within four (4) days of the scheduled install date, after having signed off on the date, a rescheduling fee equal to 50% of all mobilization costs (including labor, per diem, hotel, flights, and miscellaneous expenses) will be invoiced.</p>
Change Orders	<p>Scope Adjustments: Any changes in scope (design, location, timeline) after project kickoff must be submitted in writing and may affect timeline and pricing. All projects that require a change order will be sent a formal contract for signature of approval. Signature is required within seven (7) days from sending.</p> <p>Engineering Redraws: Changes after engineering drawings have been approved will incur a redraw fee (\$500 minimum).</p>
Return Trips / Redeployment	<p>Unscheduled Return Visits: If a technician must return to site due to customer delays, incorrect site prep, or third-party coordination issues, a return trip fee of \$2,500 minimum will be invoiced.</p> <p>Emergency Visits: Any unscheduled or after-hours request requiring expedited travel will be billed at time-and-a-half labor rates plus rush travel costs. Examples include, but are not limited to:</p> <ul style="list-style-type: none"> • Return trips required within 48 hours of project opening due to last-minute issues. • A technician being required to remain on-site over a weekend due to client site readiness delays. • A commissioning trip being interrupted or extended because the client is not ready, necessitating another expedited or return trip.
Warranty Limitations	<p>Installation Access: Warranty service is contingent on safe and reasonable access to equipment. Lift or crane fees for inaccessible installations are the customer's responsibility.</p> <p>Improper Use or Access: Warranty is void if third parties tamper with or improperly service the equipment.</p>
<p>Liability Disclaimer: We are not liable for installation errors made by third-party contractors using our drawings as noted in our release of liability forms.</p>	
Acceptance	

EXCLUDED ITEMS

Permitting	Local or State Permitting, if Required
Engineering	Structural Engineering, if Existing Structure
Utility Locates	Public and Private Utility Locates
Geotechnical	Soil Test or Geotechnical Report, if Required
Ground Covering	Protective Ground Covering for Grass, Turf & Track, If Required
Power	Providing conduit, power, and final termination to display & DOG Clocks
Communications	Providing conduit and fiber with terminations between display, pressbox & control rack
Internet	Hard-Line Internet to Control Rack (required for control system, diagnostics and service)
Bonding	Performance Bonding Available at 3% of Contract Price
Sales Tax	Sales Tax, if Applicable (if exempt a certificate must be supplied with order)
Acceptance	

SURFACE CLAUSE

The installation portion of the enclosed proposal does not include ground protection or ground repair from normal wear and tear to the surface of the ground during installation. Due to equipment mobilization, construction, and installation of this outdoor digital scoreboard normal ground disruption is expected and repair is not included.

RETROFIT INSTALLATION CLAUSE, if EXISTING STRUCTURE

The installation portion of this installation is quoted site unseen. Upon a successful site visit, either before or at the time of installation, structure upgrades or corrective measures are required, a School Representative will be contacted prior to proceeding and the required upgrades will be discussed and agreed to on a time and material basis. The subsequent change order will be invoiced upon the completion of the project.

TERMS

INITIAL

Payment Terms	Progress Billing With Invoices Submitted Periodically Based on the Percentage of Work Completed Per Enclosed Exhibit A, Due Upon Receipt	
Delivery & Installation	10-12 weeks from approved contract and approved art	

CONTRACT AMOUNT

Total Contracted Amount	\$299,999.00
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BY SIGNING THIS DOCUMENT, BOTH PARTIES ACCEPT THE PACKAGE DETAIL AND TERMS AND CONDITIONS ENCLOSED

Customer	Company
Oologah-Talala Public Schools	Digital Scoreboards, LLC
10700 US-169	107 N. Main St. Ste 3C
Oologah, OK 74053	Columbia, IL 62236
Mr. Brent Kellogg	Robert Steckel
Signature	Signature
Board President	Chief Operating Officer
Title	Title
Date	Date

MEMORANDUM OF UNDERSTANDING

between

**Oologah Public Schools of Rogers County, Oklahoma
and CREOKS Mental Health Services, Inc.**

This **MEMORANDUM OF UNDERSTANDING** is hereby made and entered into by and between **Oologah Public Schools of Rogers County, Oklahoma**, hereinafter referred to as "the District", and **CREOKS Mental Health Services, Inc.**, hereinafter referred to as "**CREOKS**" for the **2026-2027** school year.

I. Purpose

- a. The purpose of this agreement is to obtain Behavioral Health Services from CREOKS for students who are eligible, and their families, in all schools of the District as mutually agreed upon by the District and CREOKS.
- b. CREOKS offers to provide behavioral health services under the terms and conditions of this Agreement.

II. Working Agreement

- a. The parties agree as follows:
 1. CREOKS shall provide a minimum of one provider to deliver behavioral health support services to students participating in the Program. Appropriate licensed and/or certified staff will be provided based on the individualized needs of the school system.
 2. The PROVIDER will also possess all other qualifications necessary under state or federal law and regulations to support successful Medicaid billing by PROVIDER for the services they provide in the program.
 3. The PROVIDER will implement behavioral health services consistent with the expectations of the District's Superintendent. The PROVIDER will perform the following duties in accordance with the following mutually agreed design.
 - a. Determine specific therapeutic needs, plan and provide appropriate therapies and activities, and assess, modify and improve the services provided to each student involved in the Program as dictated by the student's individual needs and consistent with this Agreement.
 - b. At the request of the principal or District Superintendent, the PROVIDER shall participate in District meetings, such as child study team meetings, educational team staffing's, IEP meetings, parent conferences or other meetings as mutually agreed upon by both parties to the Agreement.
 - c. Orient, train and consult with professional and nonprofessional staff in treatment techniques that can be used in the classroom.
 - d. Provide monthly tracking reports and other reports to the District on a mutually agreeable schedule.
 - e. Provide in-service training for staff as mutually agreed upon by both parties to the Agreement: and
 - f. Perform other services as may be mutually agreed upon by both parties to the Agreement.
 4. The participating school's designated faculty will make referrals into the program and work with on-site PROVIDER staff to help optimize program attendance.

- a. In the event that there are issues involving PROVIDER personnel and the issues are not resolved, PROVIDER will, upon written request by the District, review the concerns and take appropriate action.
- b. All wages, taxes, benefits and other employment-related expenses and duties associated with the PROVIDER are the sole responsibility of the PROVIDER.
- c. Services under this Agreement will extend for the duration of the school year. The PROVIDER will provide services at the assigned school site on the same schedule as the teachers. Services provided during the summer months or continuous learning schools' intersessions which are billable under this contract will be mutually agreed upon by both parties.
- d. The District agrees to provide adequate space, furniture, and other furnishings as mutually agreed upon by both parties to this Agreement for the implementation of the Program.
- e. PROVIDER will maintain all records, logs, and documentation, including progress notes prepared by the PROVIDER Employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act.
- f. PROVIDER shall act as the Medicaid Provider for all services provided under this Agreement and will promptly bill Medicaid for all services provided to District Students who are Medicaid eligible pursuant to the fee schedule set forth in Attachment A, which is the current Medicaid fee schedule for the services to be provided. PROVIDER will comply with the requirements of state and federal law and regulations is seeking Medicaid reimbursement for these services. PROVIDER is solely responsible for the proper billing of Medicaid-covered services under this Agreement.
- g. PROVIDER has no duty to disclose treatment information to the District, and all treatment provided is privileged and confidential pursuant to state and federal law and regulations.

III. **Liability and Indemnification**

- a. PROVIDER agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss, or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of PROVIDER, its officers, agents, employees, or contractors. Also, as the Medicaid Provider under this Agreement, PROVIDER shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by PROVIDER, its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this Agreement.
 1. PROVIDER agrees that prior to entering this Agreement, PROVIDER has obtained a Commercial General Liability (CGL) insurance policy, Professional Liability insurance policy (PL) and School Leaders Legal Liability insurance policy (SLL) (otherwise known as Directors and Officers Liability Insurance), each insuring PROVIDER in an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$2,000,000.00 in the aggregate for personal injury or death. PROVIDER must add the District as an additional insured party on each policy for purposes of PROVIDER's performance of this Agreement and maintain the required insurance policies at all times while this Agreement is in effect. PROVIDER agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies is cancelled during the school year, PROVIDER must immediately notify the District.
 2. Further, PROVIDER affirms that its employees and any subcontractor who will be on District property and acting on behalf of PROVIDER in performance of this Agreement

are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

3. All educational materials and supplies will be provided to PROVIDER but remain the property of the District and shall be annually inventoried by the District.

4. The PROVIDER will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the Program. District personnel will directly supervise the day-to-day operation of the Program.

IV. Privacy and Security

- a. Recognizing the District's interest in providing the most secure environment possible for its students, CREOKS agrees it will act under this Memorandum in compliance with 70 O.S. §6-101.48. Specifically:
 1. CREOKS will not permit any person under its authority, whether employee or volunteer, from coming on to school premises for any activity covered by this Memorandum if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippy Violent Crime Offenders Registration Act; and
 2. CREOKS agrees that where work is to be performed by a company employee which would otherwise be performed by a school employee on a full-time or part-time basis, the company shall not permit any person(s) from performing work on school premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- b. CREOKS's agreement to and acceptance of this Memorandum as evidenced by the signature(s) below serves as CREOKS's statement of compliance with the requirements of paragraphs A of this section, as required by 70 O.S. §6-101.48(B).
- c. CREOKS agrees to require all persons under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this Memorandum on school premises.
- d. CREOKS agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
 1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.
 2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. They can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without express written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. CREOKS agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).

e. CREOKS and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

V. Liability and Indemnification

CREOKS agrees to defend, save, indemnify, and hold the District harmless from any alleged claims, demands, causes of action, liability, loss, damages, and/or injury arising out of or incident to any acts, omissions, negligence, or willful misconduct of CREOKS personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

VI. POINTS OF CONTACT

Primary Contacts:

Oologah Public Schools

Name
Title
Oologah Public Schools
Address
Phone
Fax

CREOKS Behavioral Health Services, Inc.

Brandi Smith
Chief Clinical Officer/Clinical Director
CREOKS Behavioral Health
4103 S Yale Ave Ste B
Tulsa, OK 74135
Office 918-382-7300
Cell 918-884-1630

VII. GENERAL

- a. CREOKS agrees that the activities it undertakes under this Memorandum are intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.
- b. CREOKS agrees that it will not claim or imply that the District endorses the sale or purchase of its services.
- c. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- d. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
- e. All agreements within this Memorandum are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- f. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both the District and CREOKS agree to the above Memorandum.

Witnessed:

Oologah Public Schools

CREOKS Behavioral Health Services, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Memorandum of Understanding (MOU)

Between

GRAND Mental Health (GRAND) and Oologah-Talala Public Schools

THIS MEMORANDUM OF UNDERSTANDING (Agreement) is entered into on this 6th day of May 2026 (Effective Date), by and between GRAND Mental Health (GRAND) and Oologah-Talala Public Schools.

NOW, THEREFORE, in consideration of the mutual terms, obligations, and agreements contained herein, GRAND and Oologah-Talala Public Schools agree as follows:

Relations of the Parties

In the performance of their respective duties and obligations hereunder, the parties and their respective employees and agents shall at all times act as independent contractors and neither party, nor their respective employees and agents, shall be considered a partner, agent, servant, employee of, or joint venturer with the other party. Unless otherwise agreed to herein, the parties acknowledge and agree that neither will be liable for the activities of the other, nor the agents and employees of the other, including but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims, or demands of any kind or nature by or on behalf of any person. This provision shall survive termination or expiration of this Agreement.

PURPOSE

The purpose of this MOU is to establish a working relationship, outlining a plan for GRAND to provide mental health and/or substance use services at Oologah-Talala Public Schools for students needing these services. The goals of this MOU include, but are not limited to, providing early intervention for students in need of mental health and/or substance use services to: (1) Prevent and/or decrease the number of students with suicidal behaviors or attempts; (2) Assist school personnel in identifying students at risk for emotional or behavioral challenges; (3) Provide targeted interventions for students and their families to achieve positive outcomes; (4) Promote a positive school environment; and (5) Decrease student dropouts and increase graduation rates.

Outpatient Services

Obligations of GRAND:

1. If a school official or a GRAND team member believes a student is in need of a referral for GRAND services, the individuals from both parties will meet (either during a Multidisciplinary Team Meeting (MDT) or at a separate meeting) and shall staff the case.
2. If it is decided that a referral is needed, school officials shall discuss the referral with the student's guardian.

3. If the student's guardian agrees with a referral to GRAND Mental Health for services, either school official or a GRAND team member will make the referral to GRAND Mental Health using the online referral system through the GRAND website.
4. Once a referral for outpatient mental health or substance use services is made to GRAND Mental Health, an attempt will be made to contact the legal guardian within 24 hours to schedule an outpatient screening appointment within 48 hours.
 - a. NOTE: The family will always be told they can walk into any GRAND office Monday – Friday 8:00 a.m. – 5:00 p.m. and receive a screening if they choose, rather than scheduling a screening.
5. After the screening is scheduled, the referral source will be notified that the screening has been scheduled.
 - a. If the screening cannot be scheduled within 10 business days, the referral source will be notified.
6. Once the screening is completed, the student / family will be assigned to a GRAND Clinical team that will begin working with the student / family, and they will receive the full array of Certified Community Behavioral Health Center (CCBHC) services provided by GRAND.
7. Individuals on the GRAND team may include a Therapist (a Licensed or Under Supervision for Licensure Mental Health Professional), a Skills Development Professional (Bachelor's Level Clinician), a Behavioral Health Coach (Individual with minimum of 60 college credit hours), and/or a Family Support Provider (a paraprofessional with training and lived experience raising a child that experienced emotional difficulties).
8. Individuals from the GRAND team will provide services for students within the school (only those students that are clients of GRAND). NOTE: GRAND team members will attempt to provide services for students during non-core, elective classes.
9. At the request of school personnel, GRAND team members may participate in parent conferences or other meetings as mutually agreed upon by both parties.
10. GRAND team members shall participate in Multidisciplinary Team Meetings (MDT) with school personnel.
11. At the request of school officials, GRAND team members shall provide training and consultations as agreed upon by GRAND administration.
12. GRAND team members will provide support for district-wide crisis situations.
13. GRAND should provide in-service training for District staff as mutually agreed upon by both parties.

14. GRAND will ensure insurance coverage of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for abuse / molestation; \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for professional liability; and an umbrella over professional liability of \$10,000,000.00.
15. GRAND agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma Law.

Obligations of School:

1. Provide referrals to GRAND Mental Health for students needing mental health and/or substance use counseling services.
2. Allow school personnel to attend Multidisciplinary Team Meetings (MDT).
3. Provide confidential locations for GRAND team members to meet with students to provide services.
4. Allow GRAND team members to access the school internet only for the purposes of doing collaborative documentation.
5. Provide GRAND team members working in each school with necessary safety drill information and expectations regarding their role in each of these drills.

Crisis Services

Any student experiencing crisis behaviors while at school will have access to crisis screening and assessment services provided by GRAND Mental Health.

Obligations of GRAND:

1. GRAND shall provide crisis screening through in-person assessment or via medical device (*aka iPad*) provided by GRAND, utilizing HIPAA-compliant software known as ApexCare.
2. Crisis screenings shall be provided by a Licensed or Under Supervision for Licensure Mental Health Professional.
3. The goal of the crisis screening shall be to de-escalate the crisis to prevent the student from entering a higher level of care or from being removed from the school and/or home environment.
4. If the student does require a higher level of care, the clinician will work with school administration and the student's legal guardian to coordinate this higher level of care.
5. If the student is able to de-escalate and does not require a higher level of care, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in the student's life and ensure this

plan is fully communicated to all parties to maintain the safety of the student and others involved.

6. If the GRAND team member or school personnel believe the student may benefit from additional outpatient mental health or substance use services, a referral for outpatient services will be made after consent is obtained from the student's legal guardian.

Obligations of School:

1. School personnel shall contact GRAND Mental Health any time a student is experiencing a mental health or substance-related crisis.
2. School personnel shall ensure a confidential location where students can receive crisis screening either via face-to-face with a GRAND clinician or via medical device (*aka iPad*).
3. If crisis screening is to be provided via medical device (*that has been previously provided by GRAND and a GRAND staff member is not on-site to assist with setting up the medical device*), school personnel will assist with setting up the medical device and assisting the student with connecting to a GRAND clinician for crisis screening assessment.
4. When a student does receive a crisis screening service provided by GRAND, school personnel will be responsible for notifying the student's legal guardian that the crisis screening was provided and the rationale for why the screening was necessary.
 - a. If the GRAND clinician determines that a student does need a higher level of care due to being a danger to self or others, school personnel will be responsible for contacting the student's legal guardian and informing the legal guardian of this information and requesting their presence at the school.
 - i. The GRAND clinician, school personnel, and legal guardian will all work together to find an appropriate higher level treatment provider.
 - b. If the GRAND clinician determines that a higher level of care is not needed and the student is able to remain safely at school and at home, the GRAND clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in the student's life and ensure this plan is fully communicated to all parties to maintain the safety of the student and others involved.
5. If it is determined that a referral for outpatient services is appropriate, the GRAND clinician will discuss with school personnel and the legal guardian (as well as the student), and if the legal guardian is in agreement, a referral for outpatient services will be made (NOTE: See above related to "Outpatient Services").

Additional and On-Going Obligations of Parties:

1. GRAND will provide de-identified student information from the University of Oklahoma’s Evaluation Team - Youth Information System (YIS) to school administration annually related to crisis services provided for students at the school during the previous year.
 - a. This information will be evaluated to determine the effectiveness of services provided and for continuous quality improvement.
2. Every two years, GRAND and school administration will review this MOU and the school crisis protocol to consider any updates necessary to better meet the needs of the students. In addition, the Oklahoma Prevention Needs Assessment will be included in the meeting review to assist in determining if any additional changes are needed.
3. School administration shall submit the latest protocol and MOU to the Oklahoma Department of Education.

Term and Termination:

The initial term of this Agreement shall commence on the effective date and shall continue through June of 2027. Thereafter, all changes to the protocol and MOU will need to be signed by the school board and GRAND officials and submitted to the Oklahoma Department of Education by school administration.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above. Each individual signing below represents and warrants that he/she is a duly authorized individual with authority to bind his/her respective party.

School Administration

Signature

Name Printed

Title

Date

GRAND Mental Health

Lindsey Johnson

Signature

Lindsey Johnson

Name Printed

Executive Director

Title

5/6/2026

Date

Memorandum of Understanding

Rogers County Youth Services is a private, non-profit agency whose focus is serving the children, youth, and families of Rogers County. We see children and youth from 4 years up to 21 years of age. All of our programs and services are *free* of charge to ensure every person or child has access to high-quality care in their community.

PARTIES

This Memorandum of Understanding is entered into August 2026 and ends May 2027. The two parties involved are Rogers County Youth Services and Oologah Public Schools. The location of services will be delivered at 10700 S. Highway 169, Oologah, Ok to 5th grade and 7th grade students by RCYS Prevention Team.

PURPOSE

- This agreement is entered into for the following reasons:
 1. To provide students with life skills to build a healthy and successful future
 2. To provide students with resources and tools to take care of their mental, physical, and emotional health
 3. To provide students with a supportive, encouraging environment

RESPONSIBILITIES OF THE PARTIES

1. Agreement of time and date scheduled to deliver services
2. The teacher agrees to stay in the classroom to help ensure safety and discipline matters while the Prevention Specialist(s) teach the program.
3. The teacher agrees to encourage student participation in discussion/activities/projects conducted by Prevention Specialist(s).
4. A Sign-in Sheet covering confidentiality and group rules will be passed around for data and billing purposes within RCYS. All records will be kept confidential.

RESPONSIBILITIES OF ROGERS COUNTY YOUTH SERVICES

We understand that it is a privilege to partner with your school, and appreciate the opportunity to work with your students in the classroom.

1. Show up on-time, fully prepared to present the approved curriculum.
2. Dress in accordance with school policy.
3. Be respectful of and adhere to all school regulations.
4. Communicate with teachers/counselors regarding changes and/or emergencies.
5. Work around school/class activities to ensure student learning and development process is not disrupted.

CONFIDENTIALITY

- Contents of class sessions are confidential. Both verbal and written records about students cannot be shared with another party without written consent of the clients or the client's legal guardian. The following exceptions apply;
 1. If a student discloses intentions or plans to harm another person.
 2. If a student discloses or implies a plan for self harm or suicide.
 3. If a student discloses or implies that he or she is being abused or neglected.
- If such occurs, a Prevention Specialist is required to notify the school counselor and provide services where further assessment can take place if needed.

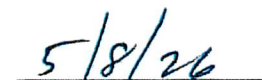
- Group rules within class sessions;
 1. What we say here is private and stays in the group. The group is as only as confidential as each of us makes it. The limits to confidentiality are: potential harm to self, potential harm to others, suspected or actual abuse of a child or elder.
 2. Everyone has a right to "pass" if he/she does not desire to engage in a particular topic or activity. Participation is shown by being with the group, being awake/aware of the group process.
 3. No fighting or arguing. Please use "I" statements to communicate thoughts/feelings to others.
 4. Each person will get time to talk if they choose to do so.
 5. When someone is talking, everyone will listen. In this way, we show respect for one another and are able to hear others' ideas/opinions/etc.
 6. We ask that phones or other electronic devices be put away, as they can be a distraction to other students in the classroom.

School Personnel Signature

Date



RCYS Personnel Signature



Date

School Finance

It is the policy of the Oologah-Talala Board of Education that the superintendent of schools shall work with the school auditor and the board in the preparation of both a financial estimate and the annual budget, and to publish these documents, as well as any other necessary publications as required by law. The superintendent or designee shall report to the board monthly on the status of the budget.

The superintendent shall make to the board such fiscal recommendations as deemed necessary and shall furnish to the board all information pertaining thereto.

After recommendations made by the superintendent have been considered by the board, the board shall adopt those recommendations which it deems advisable.

Minor purchases may be made by school employees and charged to the school, provided such purchases are previously approved by the superintendent or made in accordance with procedures established by the superintendent.

The superintendent shall cause to be prepared all claims against the school district for consideration by the board. The superintendent shall furnish explanations of such claims.

When claims are approved by the board for payment, the board encumbrance clerk shall issue warrants in payment with the school district treasurer. The clerk shall insure that a record of such warrants is made in the school district warrant register, and that the warrants are distributed to the proper creditors.

Should school personnel receive a report that an issued warrant or check has been lost or destroyed, a second or duplicate may be issued. The school district cannot legally issue a second or duplicate warrant or check until such time as the school district has stopped payment on the initial document or the district has received an affidavit from the payee as to the facts concerning the loss or destruction of the original document.

The superintendent shall make such financial reports as may be required by the State Department of Education and such other financial reports as the board may require. The superintendent shall present to the board in July a financial statement reflecting the fiscal condition of the district as of the close of the previous fiscal year and an itemized statement of estimated needs and the probable income including ad valorem tax for the current fiscal year. These financial statements and estimates shall be published in one issue of a newspaper of general circulation in this area and shall be filed with the county excise board on or before September 1 of each year.

General Fund Monies Purchasing

To ensure fair and open competition in the purchase of needed equipment and supplies, the district shall seek quotes or proposals in the following manner:

- Less than \$5,000 Shall be secured verbally. Purchase order must be approved by the superintendent or designee
- \$5,000 to \$20,000 Shall be obtained in written form from the supplier. Purchase order must be approved by the superintendent or designee.
- Over \$20,000 Shall be secured by receiving multiple quotes or attempting to receive multiple quotes. Purchase order and contract must be submitted to the board of education for approval.