



Board of Education Special Meeting  
Friday, November 10, 2023 1:30 PM  
Yukon Public School District ISD #27 Administration Bldg., Board Room, 600 Maple Street, Yukon, OK 73099

### **Agenda**

The following is a list of the business to be conducted by the Board of Education at the above meeting:

1. Call to Order and Roll Call
2. Minutes of the November 6, 2023, board meeting.
3. Personnel
  - 3.A. Vote to convene, or vote not to convene, in executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A.
  - 3.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.
  - 3.C. Discussion and possible action on the attached Exhibit A, Personnel items.
4. Adjournment



Yukon Public Schools  
Board of Education Regular Meeting  
Monday, November 6, 2023 6:00 PM  
Yukon Public School District ISD #27 Administration Bldg.  
Board Room, 600 Maple Dr., Yukon, OK 73099

1. Invocation/Moment of Silence and Flag Salute  
Pastor Tom Arnould, Good News Church, provided the invocation.

2. Call to Order and Roll Call  
Attendance Taken at 6:01 PM.

Mr. Behymer – Present Mrs. Cannon – Present Mr. Coulson – Absent Mr. Sanders – Present Mr. Wells - Present

3. Reports/ Comments from Superintendent and/or Staff

Attendance Update Taken at 6:05 PM. Mr. Coulson – Present

Teacher of the Year has been awarded across the district.

Thursday the bids will open for civil work to begin on the new buildings at the high school.

Character Strong, a new program implemented in the district - tonight we will recognize the character strong winners from the sites.

4. Board Member Communications and Announcements

4.A. Individual Board Member Comments

Mr. Sanders: Congratulations to Yukon pom squad regional champs!

Mrs. Cannon: Our yearbook won state this year - Congratulations to the staff!

Mr. Coulson: Congratulations to all of the teachers of the year!

Mr. Wells: The marching band had an exceptional year this year!

Mr. Behymer: No comment.

4.B. Upcoming Meetings/ Events:

**NOVEMBER:**

- 20-24 Thanksgiving Break

**DECEMBER:**

- 4 Board Meeting - 6pm
- 5 Legislative Breakfast
- 5-7 open filing for board post #4
- 25-29 Winter Break

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

Kathryn Johnson and Amy Taylor addressed the board about their concerns with an item on the personnel docket.

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move we approve all business items on the Finance Consent Docket as listed Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

- 6.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer
- 6.B. Treasurer's Report(s) and General Fund Report(s)
- 6.C. Child Nutrition Report

7. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

Dr. Simeroth laid out the opioid settlement and reason for the letter.

Mrs. Rowe indicated the board meeting date changed for September from Labor Day to September 9. After the vote to move item K to a separate vote and the vote on items A-J, Dr. Simeroth and Coach Hinson went through the board members questions and the bids we received, explaining the reason for the choice Dr. Simeroth proposed.

I move we remove item K for a separate discussion and vote. Passed with a motion by Mr. Cody Sanders and a second by Mr. Jeff Behymer.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

I move we approve items 7A-7J Passed with a motion by Mr. Jeff Behymer and a second by Mr. Brian Coulson.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

I move we approve the superintendent's recommendation on item 7K Passed with a motion by Mr. Cody Sanders and a second by Mr. Brian Coulson.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – No, Mrs. Cannon – Yes

#### 7.A. Board meeting dates for calendar year 2024

There was a presentation by Dr. Simeroth concerning the video board. He went over the details that drove the decision on which vendor to choose.

#### 7.B. Board of Education Election Resolution, Legal Notice, and Press Release

#### 7.C. Minutes of the October 2, 2023, board meeting

#### 7.D. Surplus

10" Radial Arm Saw age 25 Years  
Replaced with miter saw for safety.

10" Table Saw age 26 years  
Model Number 113.298843  
Replaced by Saw Stop Saw for safety

7.E. Letter to Oklahoma State Department of Education authorizing Jason Johnson to sign on behalf of the LEA during Fiscal year 2024.

#### 7.F. Out of State Travel

- Dustin Mason requests to accompany 30 wrestlers to Lee Summit, MO, for a wrestling tournament December 14-16, 2023. The expenses for this trip will be covered by boosters.
- Tyler Haisten, A Shirley, and Sage Snow request to accompany 8 students to Clever, MO, for the Clever Invitational academic team tournament from November 10-11, 2023. The expenses for this trip will be covered by boosters.
- Charissa Spruill requests to attend the Texas Music Educators Assoc. annual convention in San Antonio, TX, February 7-10, 2024. The expenses for this trip will be covered by a professional learning grant.
- Joy Bjerk requests to accompany 24 students to Dallas, TX, for the NCA Nationals, January 19-21, 2024. The expenses for this trip will be covered by boosters.
- Michelle Hale requests to attend the Math PLC Conference in Las Vegas, NV, December 10-13, 2023. The expenses for this trip will be covered by general funds allocated for professional development.

#### 7.G. 2023-2024 CV Tech Syllabi

[CV Tech Syllabus](#)

**The OSDE requires we approve the academic courses offered by Canadian Valley Technology Center. The syllabi can be viewed by clicking on this link.**

7.H. Fundraiser

7.I. Contract for use of YFAC

7.J. Contact information for designated representative and chief financial officer for opioid abatement grant award application.

7.K. Video board for Miller Stadium

A yes vote on this item will agree with Dr. Simeroth's recommendation to approve the bid from Video Reality.

8. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There is no new business.

9. Personnel Docket:

9.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A.

I move we convene in executive session to discuss the personnel docket Passed with a motion by Mr. Jeff Behymer and a second by Mr. Brian Coulson.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

9.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.

The board entered into executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act at 7:00 to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A. Those present in executive session were Jeff Behymer, Brian Coulson, Cody Sanders, Leonard Wells, Suzanne Cannon, and Jason Simeroth. No action was taken by the board of education. The board returned to open session at 8:36.

9.C. Discussion and possible action on the attached Exhibit A, Personnel items.

I move we table the personnel docket Passed with a motion by Mr. Cody Sanders and a second by Mr. Brian Coulson.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

10. Adjournment

Time: 8:37

I move we adjourn Passed with a motion by Mr. Jeff Behymer and a second by Mr. Brian Coulson.

Mr. Behymer – yes; Mr. Coulson – yes; Mr. Sanders – Yes; Mr. Wells – Yes, Mrs. Cannon – Yes

**PERSONNEL REPORT**

**EXHIBIT A**

**RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	2nd grade		1/8/2024
	Counselor		11/2/2023

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Cafeteria monitor		9/1/2023
	PTA		10/9/2023
	Paraeducator		10/16/2023
	SLPA		10/16/2023
	Paraeducator		10/6/2023
	Paraeducator		10/24/2023
	Bus Aide-driver in training		10/11/2023
	Bus Aide		10/11/2023
	cafeteria monitor		10/16/2023
	Paraeducator		10/12/2023
	Paraeducator		10/16/2023
	crosswalk monitor		10/16/2023
	Paraeducator		11/2/2023
	Paraeducator		10/30/2023
	Paraeducator		10/30/2023
	Playground monitor		11/3/2023
	Paraeducator		11/6/2023

**SEASONAL STUDENT AND/OR ADULT:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Security		10/2/2023
	Security		9/1/2023
	Gate Worker		9/27/2023
	Security		10/10/2023
	Gate Worker		10/2/2023
	custodian		7/1/2023
	ESSER Tutor		10/30/2023
	Asst Wrestling Coach		7/1/2023
	Asst Wrestling Coach		7/1/2023
	Student Tech Crew		10/1/2023
	Student Auditorium Crew		8/1/2023
	Adjunct boys soccer coach		11/1/2023

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation of Change</b>
Ruddle, Pamela	Cook	YMS	8/11/2023	from LIS
Grochow, Corey	SpEd ABLE teacher	Myers ES	10/2/2023	from para at YHS
Guerra, Abner Vasquez	Bilingual Asst.	YMS	8/9/2023	from YMS/IIS
Bush, Jessica	MAS Supervisor	Community Engagement	10/2/2023	from 3.5 to 4 hrs
Mills, Leah	Virtual Counselor	YHS	10/24/2023	from Counselor @ YMS
Alvarado, Alexia	Kindergarten	Surrey Hills ES	9/1/2023	from Long term sub
Bevans, Nicole	2nd grade teacher	Surrey Hills ES	9/1/2023	from long term sub
Kolar, John	Business elective teacher	YHS	9/1/2023	from long term sub
McCasin, Keely	5th grade	IIS	9/1/2023	from long term sub
Pierce, Wesley	English teacher	YHS	9/1/2023	from long term sub
Williams, Jordan	PE Teacher	Myers ES	9/25/2023	from long term sub
Yniguez, Hope	Math teacher	YMS	9/1/2023	from long term sub
Walter, Randy	bus driver	Transportation	11/1/2023	6 to 8 hours
Long, Stacey	paraeducator	LIS	10/17/2023	7.5 to 7 hrs
Walter, Randy	bus driver	Transportation	10/1/2023	from bus aide
Davis, Zachary	Social Studies Teacher	YMS	9/1/2023	from long term substitute
Miller, Abigail	SpEd teacher	RIS	8/9/2023	from long term substitute
Romero, Ashley	paraeducator	LIS	10/31/2023	new start date
Steffen, Donna	bus aide	Transportation	10/25/2023	from 6 to 4 hours
Aguilar, Yocelyn	Spanish Teacher	YHS	10/1/2023	from long term sub
Powell, Emersyn	1st Grade	Skyview ES	9/1/2023	from long term sub
Welch, Audrey	paraeducator	LIS	11/9/2023	new start date

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Jarvis, Bryan	MS Game Manager	Athletics	8/1/2023

**RESIGNATIONS/RETIREMENTS/SEPARATIONS:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation</b>
Vander Meulen, Carol	Bus Aide	Transportation	9/25/2023	personal reasons
Crites, Stacy	Cafeteria Monitor	Transportation	9/6/2023	no reason given
Steffen, Donna	Bus Aide	Transportation	11/1/2023	termination
Adomaitis, Joanna	Substitute	Administration	10/18/2023	personal reasons
Martin, Amber	basketball stipend only	YMS	8/9/2023	never started/no reason given

**PERSONNEL REPORT****EXHIBIT A****RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Rush, Tiffany	2nd grade	Ranchwood ES	1/8/2024
Sanders, Madison	Counselor	YMS	11/2/2023

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Rolen, Kevin	Cafeteria monitor	YMS	9/1/2023
Batt, Cassidy	PTA	Special Services	10/9/2023
Menge, April	Paraeducator	Central ES	10/16/2023
Ramadan, Nahla	SLPA	Special Services	10/16/2023
Wallace, Dara	Paraeducator	Central ES	10/6/2023
Pierce, Taylor	Paraeducator	Skyview ES	10/24/2023
Hartgrove, Brian	Bus Aide-driver in training	transportation	10/11/2023
Kelly, Melisia	Bus Aide	transportation	10/11/2023
Lanquist, Joeda	cafeteria monitor	Central ES	10/16/2023
Bittle, Kelee	Paraeducator	Surrey Hills ES	10/12/2023
Liles, Jeff	Paraeducator	Surrey Hills ES	10/16/2023
Lanquist, Joeda	crosswalk monitor	Shedek ES	10/16/2023
Bush, Jessica	Paraeducator	IIS	11/2/2023
Romero, Ashley	Paraeducator	LIS	10/30/2023
Welch, Audrey	Paraeducator	LIS	10/30/2023
McCarty, Carly	Playground monitor	IIS	11/3/2023
Smith, Brook-Lin	Paraeducator	Myers ES	11/6/2023

**SEASONAL STUDENT AND/OR ADULT:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Running, Brayley	Security	Athletics	10/2/2023
Millar, Rob	Security	Fine Arts Ctr	9/1/2023
Wilkey, Tyler	Gate Worker	Athletics	9/27/2023
Kincannon, Connor	Security	Athletics	10/10/2023
Tilley, Barbara	Gate Worker	Athletics	10/2/2023
Sabala, Mark	custodian	Athletics	7/1/2023
Metzler, Glenna	ESSER Tutor	Ranchwood ES	10/30/2023
Mason, Dustin	Asst Wrestling Coach	Athletics	7/1/2023
Graham, Kaleb	Asst Wrestling Coach	Athletics	7/1/2023
Cox, Trinity	Student Tech Crew	YFAC	10/1/2023
Bullard, Lauren	Student Auditorium Crew	YFAC	8/1/2023
Shirkey, Jackson	Adjunct boys soccer coach	Athletics	11/1/2023

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation of Change</b>
Ruddle, Pamela	Cook	YMS	8/11/2023	from LIS
Grochow, Corey	SpEd ABLE teacher	Myers ES	10/2/2023	from para at YHS
Guerra, Abner Vasquez	Bilingual Asst.	YMS	8/9/2023	from YMS/IIS
Bush, Jessica	MAS Supervisor	Community Engagement	10/2/2023	from 3.5 to 4 hrs
Mills, Leah	Virtual Counselor	YHS	10/24/2023	from Counselor @ YMS
Alvarado, Alexia	Kindergarten	Surrey Hills ES	9/1/2023	from Long term sub
Bevans, Nicole	2nd grade teacher	Surrey Hills ES	9/1/2023	from long term sub
Kolar, John	Business elective teacher	YHS	9/1/2023	from long term sub
McCasin, Keely	5th grade	IIS	9/1/2023	from long term sub
Pierce, Wesley	English teacher	YHS	9/1/2023	from long term sub
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**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Jarvis, Bryan	MS Game Manager	Athletics	8/1/2023

**RESIGNATIONS/RETIREMENTS/SEPARATIONS:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation</b>
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**PERSONNEL REPORT****EXHIBIT A****RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
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<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
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**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
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<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation</b>
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**PERSONNEL REPORT**

**EXHIBIT A**

**RECOMMENDATION TO HIRE:**

<b>ADMINISTRATIVE CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
NONE			

**RECOMMENDATION TO HIRE:**

<b>CERTIFIED TEMPORARY CONTRACT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
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	Counselor		11/2/2023

**RECOMMENDATION TO HIRE:**

<b>SUPPORT</b>			
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
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	Paraeducator		10/16/2023
	SLPA		10/16/2023
	Paraeducator		10/6/2023
	Paraeducator		10/24/2023
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	Bus Aide		10/11/2023
	cafeteria monitor		10/16/2023
	Paraeducator		10/12/2023
	Paraeducator		10/16/2023
	crosswalk monitor		10/16/2023
	Paraeducator		11/2/2023
	Paraeducator		10/30/2023
	Paraeducator		10/30/2023
	Playground monitor		11/3/2023
	Paraeducator		11/6/2023

**SEASONAL STUDENT AND/OR ADULT:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
	Security		10/2/2023
	Security		9/1/2023
	Gate Worker		9/27/2023
	Security		10/10/2023
	Gate Worker		10/2/2023
	custodian		7/1/2023
	ESSER Tutor		10/30/2023
	Asst Wrestling Coach		7/1/2023
	Asst Wrestling Coach		7/1/2023
	Student Tech Crew		10/1/2023
	Student Auditorium Crew		8/1/2023
	Adjunct boys soccer coach		11/1/2023

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation of Change</b>
Ruddle, Pamela	Cook	YMS	8/11/2023	from LIS
Grochow, Corey	SpEd ABLE teacher	Myers ES	10/2/2023	from para at YHS
Guerra, Abner Vasquez	Bilingual Asst.	YMS	8/9/2023	from YMS/IIS
Bush, Jessica	MAS Supervisor	Community Engagement	10/2/2023	from 3.5 to 4 hrs
Mills, Leah	Virtual Counselor	YHS	10/24/2023	from Counselor @ YMS
Alvarado, Alexia	Kindergarten	Surrey Hills ES	9/1/2023	from Long term sub
Bevans, Nicole	2nd grade teacher	Surrey Hills ES	9/1/2023	from long term sub
Kolar, John	Business elective teacher	YHS	9/1/2023	from long term sub
McCaslin, Keely	5th grade	IIS	9/1/2023	from long term sub
Pierce, Wesley	English teacher	YHS	9/1/2023	from long term sub
Williams, Jordan	PE Teacher	Myers ES	9/25/2023	from long term sub
Yniguez, Hope	Math teacher	YMS	9/1/2023	from long term sub
Walter, Randy	bus driver	Transportation	11/1/2023	6 to 8 hours
Long, Stacey	paraeducator	LIS	10/17/2023	7.5 to 7 hrs
Walter, Randy	bus driver	Transportation	10/1/2023	from bus aide
Davis, Zachary	Social Studies Teacher	YMS	9/1/2023	from long term substitute
Miller, Abigail	SpEd teacher	RIS	8/9/2023	from long term substitute
Romero, Ashley	paraeducator	LIS	10/31/2023	new start date
Steffen, Donna	bus aide	Transportation	10/25/2023	from 6 to 4 hours
Aguilar, Yocelyn	Spanish Teacher	YHS	10/1/2023	from long term sub
Powell, Emersyn	1st Grade	Skyview ES	9/1/2023	from long term sub
Welch, Audrey	paraeducator	LIS	11/9/2023	new start date

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>
Jarvis, Bryan	MS Game Manager	Athletics	8/1/2023

**RESIGNATIONS/RETIREMENTS/SEPARATIONS:**

<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation</b>
Vander Meulen, Carol	Bus Aide	Transportation	9/25/2023	personal reasons
Crites, Stacy	Cafeteria Monitor	Transportation	9/6/2023	no reason given
Steffen, Donna	Bus Aide	Transportation	11/1/2023	termination
Adomaitis, Joanna	Substitute	Administration	10/18/2023	personal reasons
Martin, Amber	basketball stipend only	YMS	8/9/2023	never started/no reason given