



Board of Education Special Meeting
Thursday, February 9, 2023 5:00 PM
Yukon Public School District ISD #27 Administration Bldg., Board Room, 600 Maple Dr., Yukon, OK 73099

Agenda

The following is a list of the business to be conducted by the Board of Education at the above meeting:

1. Call to Order and Roll Call
2. Business Consent Docket: All of the consent items will be discussed, considered, and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.
 - 2.A. February 6, board meeting minutes
 - 2.B. Out of state travel

M. Foster, W. Walker, and E. Luke request permission to attend NATA in Indianapolis, IN, June 21-June 24, 2023. These expenses will be covered by general funds reserved for professional development and the booster club.
R. Knutson and R. Lowery request permission to join the baseball team at their tournament in Pensacola, FL, over Spring Break, March 10-17, 2023. These expenses are covered by the booster club.
3. Personnel
 - 3.A. Vote to convene, or vote not to convene, in executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A.
 - 3.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.
 - 3.C. Discussion and possible action on the attached Exhibit A, Personnel items.
4. Adjournment



Yukon Public Schools
Board of Education Regular Meeting, Monday, February 6, 2023 6:00 PM
Yukon Public School District ISD #27 Administration Bldg., Board Room
600 Maple Dr., Yukon, OK 73099

1. Invocation/Moment of silence and Flag Salute

Mark Borseth from Resurrection Lutheran Church provided the invocation.

2. Call to Order and Roll Call

Attendance Taken at 6:17 PM.

Suzanne Cannon, Present; Brian Coulson, Present; Chris Cunningham, Present; Cody Sanders, Absent; Leonard Wells, Present

3. Reports/ Comments from Superintendent and/or Staff

College Remediation and Dropout Report presented by Melissa Barlow, Principal, YHS

Coach R. Phillips spoke about the baseball season.

Coach J. Schneider spoke about the wrestling season.

Dr. Simeroth summarized our bond issue spending thus far.

Mrs. Barlow then presented the college remediation and dropout report.

4. Board Member Communications and Announcements

4.A. Individual Board Member Comments

Mrs. Cannon: Congratulations to the wrestlers for your academic achievements.

Mr. Coulson: It is so nice to see coaches and students. Thank you again for board appreciation last month.

Mr. Wells: I attended a couple of basketball meetings and our girls are doing great.

Mr. Cunningham: Thank you coaches for coming and spotlighting your programs.

4.B. Upcoming Meetings/ Events:

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

There were no requests to made to speak to the board.

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move we approve all business items on the Finance Consent Docket as listed Passed with a motion by Suzanne Cannon and a second by Mr. Brian Coulson.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

6.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer

6.B. Treasurer's Report(s) and General Fund Report(s)

6.C. Child Nutrition Report

7. Minutes of the January board meeting

I move we approve the minutes as presented Passed with a motion by Suzanne Cannon and a second by Mr. Chris Cunningham.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

8. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$18,260,000 General Obligation Combined Purpose Bonds of the School District.

I move we approve the resolution and set the special meeting date as March 29, 2023, 6:00pm. Passed with a motion by Suzanne Cannon and a second by Mr. Chris Cunningham.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

9. Consider and Approve an Agreement for Bond Counsel Services with Floyd and Driver, P.L.L.C., Attorneys at Law.

I move we approve the agreement for bond counsel services with Floyd and Driver Passed with a motion by Suzanne Cannon and a second by Mr. Brian Coulson.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

10. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

I move we approve all items on the Business Consent Docket as presented Passed with a motion by Suzanne Cannon and a second by Mr. Brian Coulson.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

10.A. New board policy DAA-R1 Federal Programs Complaint Procedure

10.B. Out of state travel requests

- Jason McDaniel requests permission to attend ISTE in Philadelphia, PA, June 25 to 30, 2023. Expenses to be paid by general funds.
- Ryan Phillips, Jared Lowmiller, Dale Pearson, and Jason Furlong wish to take the baseball team to participate in the Spring Break baseball tournament in Pensacola, FL, March 10 to 17, 2023. They will travel in a school vehicle and all expenses are being paid by boosters.
- James Rivera wishes to take the Yukon Winter Guard to Dallas, Tx, March 16 to 18, 2023, to perform at the regional level. They will travel in a school vehicle and all expenses are being paid by boosters.
- Dane Foster, Emmalee Luke, and Leander Walker wish to attend the Mid America Athletic Trainers Annual Meeting in Nebraska, March 15 to 18, 2023. Expenses are being paid by Career Tech.
- Kristen Martin wishes to attend NAEA in San Antonio, TX, April 12-14, 2023. Expenses are being covered by general funds allocated to Central Elementary for professional development.

10.C. District Landscaping Renewal Proposal for FY2023

10.D. Fine Arts Center Contract

10.E. Surplus

10.F. Fundraiser

11. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

As result of the inclement weather last week, we need to adjust our school calendar - we propose to turn the February 20, professional development day into an instructional day.

I move we allow the calendar change as presented Passed with a motion by Suzanne Cannon and a second by Mr. Brian Coulson.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

12. Personnel Docket:

12.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A and review superintendent's evaluation and contract.

I move we convene in executive session to discuss the personnel docket Passed with a motion by Suzanne Cannon and a second by Mr. Chris Cunningham.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

12.B. Acknowledge the board has returned from executive session. Executive session minutes compliance announcement.

The board entered into executive session pursuant to State 25 O.S. 307 (B)(1) of the Open Meeting Act at 6:56pm to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A and review the superintendent's evaluation and contract. Those present in executive session were Mrs. Cannon, Mr. Coulson, Mr. Cunningham, Mr. Wells, and Dr. Simeroth. No action was taken by the board of education. The board returned to open session at 9:26pm.

12.C. Discussion and possible action on the attached Exhibit A, Personnel items, superintendent's evaluation, and superintendent's contract.

I move we approve all personnel items as presented on Exhibit A. Passed with a motion by Mr. Chris Cunningham and a second by Mr. Brian Coulson.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

13. Adjournment

Time: 9:28pm

I move we adjourn Passed with a motion by Mr. Brian Coulson and a second by Mr. Chris Cunningham.

Suzanne Cannon, Yes; Brian Coulson, Yes; Chris Cunningham, Yes; Cody Sanders, Absent; Leonard Wells, Yes

Out of State Travel Request



This form must be submitted to the Board secretary by 12:00 p.m. on Wednesday, prior to the monthly Board of Education meeting regularly scheduled the first Monday of the month.

Full Name

William

Walker

School employee requesting trip.

Date of Request

01/27/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Name of Organization, Grade

Yukon Sports Medicine

Departure Date of Trip

06/21/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Return Date of Trip

06/24/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Departure Time

6:00 am

Departure Location

Will Rogers World Airport

Number of Days

4

Means of Transportation required

- Airline
- School Vehicle
- Private Vehicle

Number of Students Participating required

0

Number of Parents/Guardians Attending required

0

Age of Students required

N/A

Place, Purpose, and Nature of the Trip required

National Athletic Trainers' Assoc. Symposium; Indianapolis, IN; 6/21/23-6/24/23

COST ANALYSIS

If booster club is paying an amount is required. If activity fund is being used, a PO number and amount is required.

Registration Costs /PO Number: required

345.00/231458

Lodging Cost/PO Number: required

450.00/231468

Transportation Costs/PO Number: required

800.00/231479

Airfare or Personal or District Vehicle

Per diem (meals, taxi/uber, parking): required

316.50/231462

Cost of a Substitute: required

N/A

Will Participation Lead to Further Competition?

Yes

No

If Yes, Explain

Educational Benefits required

The National Athletic Trainers' Association Symposium is the leading athletic training educational conference in the country. This will allow AT staff to gain continuing education to maintain both national certification and Oklahoma state licensure with the Oklahoma Board of Medical Licensure and Supervision.

Attachments

Upload Schedule of Events: 2023 NATA Preliminary Program.pdf

Upload Itinerary: NATA 2023 Itinerary.pdf

Workflow

Attached Workflow

Out of State Travel Request

Current Status

Submitted

Submitted By

William Walker

Workflow Steps

✓ Completed

1

Signed by William Walker on 01/27/2023 at 07:36 AM
Signature: W. Leander Walker

✓ Completed

2

Approved by Melissa Barlow on 01/27/2023 at 10:16 AM

Current

3

Review by Group: Superintendent's Office

Forthcoming

4

TBD

Forthcoming

5

Approval by William Simeroth

Forthcoming

6

Review by Group: Superintendent's Office

William Walker

----DRAFT----

Out of State Travel Request



This form must be submitted to the Board secretary by 12:00 p.m. on Wednesday, prior to the monthly Board of Education meeting regularly scheduled the first Monday of the month.

Full Name

Emmalee

Luke

School employee requesting trip.

Date of Request

01/26/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Name of Organization, Grade

Sports Medicine

Departure Date of Trip

06/21/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Return Date of Trip

06/24/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Departure Time

6:00am

Departure Location

Will Rogers World Airport, OKC, OK

Number of Days

4

Means of Transportation required

- Airline
- School Vehicle
- Private Vehicle

Number of Students Participating required

0

Number of Parents/Guardians Attending required

0

Age of Students required

0

Place, Purpose, and Nature of the Trip required

National Athletic Trainers' Association Annual Meeting and Symposium
Indianapolis, Indiana
Continuing Education

COST ANALYSIS

If booster club is paying an amount is required. If activity fund is being used, a PO number and amount is required.

Registration Costs /PO Number: required

\$345.00 PO No. 631824

Lodging Cost/PO Number: required

\$0-staying with a friend

Transportation Costs/PO Number: required

\$800.00 PO No. 631835

Airfare or Personal or District Vehicle

Per diem (meals, taxi/uber, parking): required

\$311.50 PO No. 631839

Cost of a Substitute: required

\$0-not required

Will Participation Lead to Further Competition?

Yes

No

If Yes, Explain

Educational Benefits required

Continuing education for state athletic training licensure and national certification.

Attachments

Upload Schedule of Events: 2023 NATA Preliminary Program.pdf

Upload Itinerary: NATA 2023 Itinerary.pdf

Workflow

Attached Workflow

Out of State Travel Request

Current Status

Submitted

Submitted By

Emmalee Luke

Workflow Steps

- ✓ Completed 1 Signed by Emmalee Luke on 01/27/2023 at 12:16 PM
Signature: Emmalee Luke

- ✓ Completed 2 Approved by Melissa Barlow on 01/27/2023 at 12:48 PM

- Current 3 Review by Group: Superintendent's Office

- Forthcoming 4 TBD

- Forthcoming 5 Approval by William Simeroth

- Forthcoming 6 Review by Group: Superintendent's Office

Emmalee Luke

----DRAFT----

Out of State Travel Request



This form must be submitted to the Board secretary by 12:00 p.m. on Wednesday, prior to the monthly Board of Education meeting regularly scheduled the first Monday of the month.

Full Name

Michael

Foster

School employee requesting trip.

Date of Request

01/26/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Name of Organization, Grade

Sports Medicine

Departure Date of Trip

06/21/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Return Date of Trip

06/23/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Departure Time

6:00am

Departure Location

OKC

Number of Days

4

Means of Transportation required

- Airline
- School Vehicle
- Private Vehicle

Number of Students Participating required

0

Number of Parents/Guardians Attending required

0

Age of Students required

0

Place, Purpose, and Nature of the Trip required

Indianapolis, IN. National Athletic Trainers' Association Annual Meeting and Symposium. Continuing education

COST ANALYSIS

If booster club is paying an amount is required. If activity fund is being used, a PO number and amount is required.

Registration Costs /PO Number: required

\$345.00/231458

Lodging Cost/PO Number: required

\$450.00/231468

Transportation Costs/PO Number: required

\$800.00/231480

Airfare or Personal or District Vehicle

Per diem (meals, taxi/uber, parking): required

\$316.50/231465

Cost of a Substitute: required

0

Will Participation Lead to Further Competition?

Yes

No

If Yes, Explain

Educational Benefits required

Continuing Education for Certification/Licensure for Athletic Training.

Attachments

Upload Schedule of Events: 2023 NATA Preliminary Program.pdf

Upload Itinerary: NATA 2023 Itinerary.pdf

Workflow

Attached Workflow

Out of State Travel Request

Current Status

Submitted

Submitted By

Michael Foster

Workflow Steps

Completed

1

Signed by Michael Foster on 01/26/2023 at 04:21 PM
Signature: Michael Foster

Completed

2

Approved by Melissa Barlow on 01/27/2023 at 10:15 AM

Current

3

Review by Group: Superintendent's Office

Forthcoming

4

TBD

Forthcoming

5

Approval by William Simeroth

Forthcoming

6

Review by Group: Superintendent's Office

Michael Foster

----DRAFT----

Out of State Travel Request



This form must be submitted to the Board secretary by 12:00 p.m. on Wednesday, prior to the monthly Board of Education meeting regularly scheduled the first Monday of the month.

Full Name

Ryan

Knutson

School employee requesting trip.

Date of Request

01/30/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Name of Organization, Grade

Yukon High School Baseball Team

Departure Date of Trip

03/10/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Return Date of Trip

03/17/2023



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Departure Time

10:00 PM

Departure Location

Yukon, OK

Number of Days

7

Means of Transportation required

- Airline
- School Vehicle
- Private Vehicle

Number of Students Participating required

23

Number of Parents/Guardians Attending required

6 Coaches

Age of Students required

15-18

Place, Purpose, and Nature of the Trip required

This is our annual spring break baseball tournament.

COST ANALYSIS

If booster club is paying an amount is required. If activity fund is being used, a PO number and amount is required.

Registration Costs /PO Number: required

\$600 dollar entry fee (paid by Booster Club)

Lodging Cost/PO Number: required

\$7,000 dollars (paid by Booster Club)

Transportation Costs/PO Number: required

District Bus

Airfare or Personal or District Vehicle

Per diem (meals, taxi/uber, parking): required

No per diem, groceries will be bought and provided.

Cost of a Substitute: required

0, all days are over spring break

Will Participation Lead to Further Competition?

Yes

No

If Yes, Explain

Educational Benefits required

Team bonding and working with your peers.

Attachments

Upload Schedule of Events: 2023+AC+Team+Schedule+(3).xlsx

Upload Itinerary: Spring+Break+Itinerary+2023.pdf

Workflow

Attached Workflow

Out of State Travel Request

Current Status

Submitted

Submitted By

Ryan Knutson

Workflow Steps

Completed

1

Signed by Ryan Knutson on 01/30/2023 at 10:08 AM
Signature: Ryan Knutson

Completed

2

Approved by Brian Hinson on 02/03/2023 at 01:03 PM

Current

3

Review by Group: Superintendent's Office

Forthcoming

4

TBD

Forthcoming

5

Approval by William Simeroth

Forthcoming

6

Review by Group: Superintendent's Office

Ryan Knutson

----DRAFT----

Out of State Travel Request



This form must be submitted to the Board secretary by 12:00 p.m. on Wednesday, prior to the monthly Board of Education meeting regularly scheduled the first Monday of the month.

Full Name

School employee requesting trip.

Date of Request



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Name of Organization, Grade

Departure Date of Trip



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Return Date of Trip



Allowed format is MM/DD/YYYY Ex: 02/07/2023

Departure Time

Departure Location

Number of Days

7

Means of Transportation required

- Airline
- School Vehicle
- Private Vehicle

Number of Students Participating required

23

Number of Parents/Guardians Attending required

6 coaches

Age of Students required

15-18

Place, Purpose, and Nature of the Trip required

Annual spring break baseball tournament

COST ANALYSIS

If booster club is paying an amount is required. If activity fund is being used, a PO number and amount is required.

Registration Costs /PO Number: required

\$600 entry fee paid by booster club

Lodging Cost/PO Number: required

7,000 paid by booster club

Transportation Costs/PO Number: required

District bus

Airfare or Personal or District Vehicle

Per diem (meals, taxi/uber, parking): required

no per diem, groceries paid for and bought by booster club

Cost of a Substitute: required

0, all days over spring break

Will Participation Lead to Further Competition?

Yes

No

If Yes, Explain

Educational Benefits required

team bonding, working with your peers

Attachments

Upload Schedule of Events: 2023+AC+Team+Schedule+(3).xlsx

Upload Itinerary: Spring+Break+Itinerary+2023.pdf

Workflow

Attached Workflow

Out of State Travel Request

Current Status

Submitted

Submitted By

Ryan Lowery

Workflow Steps

Completed

1

Signed by Ryan Lowery on 02/03/2023 at 12:33 PM
Signature: Ryan Lowery

Completed

2

Approved by Brian Hinson on 02/03/2023 at 01:03 PM

Current

3

Review by Group: Superintendent's Office

Forthcoming

4

TBD

Forthcoming

5

Approval by William Simeroth

Forthcoming

6

Review by Group: Superintendent's Office

Ryan Lowery

----DRAFT----

PERSONNEL REPORT**EXHIBIT A****RECOMMENDATION TO HIRE:**

ADMINISTRATIVE CONTRACT			
Name	Position	Site/Dept	Effective
	Asst. AD and Varsity Football Coach		3/20/2023

RECOMMENDATION TO HIRE:

CERTIFIED TEMPORARY CONTRACT			
Name	Position	Site/Dept	Effective
	5th grade math/sci		1/30/2023

RECOMMENDATION TO HIRE:

SUPPORT			
Name	Position	Site/Dept	Effective
	LEAP Para		2/6/2023
	guest teacher		1/31/2023
	guest teacher		2/7/2023

SEASONAL STUDENT AND/OR ADULT:

Name	Position	Site/Dept	Effective
	security		2/1/2023

CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY:

Name	Position	Site/Dept	Effective	Explanation of Change
Hahn, Marshall	Science Teacher	YHS	8/1/2023	from football coach/asst AD

STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:

Name	Position	Site/Dept	Effective
Diaz, Christina	facility use custodian	Ranchwood ES	1/26/2023
Payne, Kim	homebound teacher	IIS	1/2/2023
Diaz, Jazmin	facility use custodian	Ranchwood ES	1/27/2023
Holliday, Sharon	homebound teacher	Surrey Hills ES	1/23/2023
Folmsbee, Jared	HS Head boys soccer coach	athletics	1/30/2023

RESIGNATIONS/RETIREMENTS/SEPARATIONS:

Name	Position	Site/Dept	Effective	Explanation
Lewis, Emily	Guest teacher	Administration	11/2/2022	leaving education

Steffen, Dalice	Bus driver	Transportaion	2/3/2023	leaving education
Gonzalez, Violeta	Spanish teacher	YHS	5/19/2023	leaving education
VanDeventer, Alana	5th grade teacher	RIS	2/3/2023	health reasons
Hilton, Neil	SpEd teacher	YHS	1/30/2023	leaving education
Godwin, Kylie	5th grade teacher	LIS	5/19/2023	personal reasons
Rundel, Rhonda	Guest teacher	Administration	1/20/2023	leaving education
Disheroon, Megan	Guest teacher	administration	1/10/2023	personal reasons