



**Noble Board of Education
July Regular Meeting in the Board Room
Administrative Building 111 S. 4th Street, [Address], [City], Oklahoma [Zip]
Thursday, June 25, 2020 at 5:30 PM**

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

I.	Preliminary Business
	I.A. Call to Order
	I.B. Establishment of a Quorum
	I.C. Pledge of Allegiance
II.	Reports
	II.A. Student Transfer Requests
	II.B. Activity Fund Report
	II.C. District Financial Report
	II.D. Resignations/Retirements
III.	Public Comment
	III.A. Public Comments
IV.	Consent Agenda
	IV.A. Minutes of Regular Board Meeting - June 8, 2020
	IV.B. Encumbrances and Change Orders
	IV.C. Payroll Encumbrances
	IV.D. Activity Fund Amendments
	IV.E. 2020-21 Student handbooks for Noble High School, Curtis Inge Middle School, Pioneer Elementary, John K. Hubbard Elementary, and Katherine I. Daily Elementary
	IV.F. 2020-21 Miscellaneous Hourly Rates of Pay
	IV.G. 2020-21 Virgin Law Firm contract renewal
	IV.H. 2020-21 Campus Police Jurisdictional Agreement
	IV.I. 2020-21 Oklahoma Copier Solutions lease agreement
	IV.J. 2020-21 Interlocal Cooperative Work Agreement between Cleveland County Board of County Commissioners and Noble Public Schools
V.	Action Topics - Vote will be taken
	V.A. Discussion and possible vote on Consent Agenda Items A-J as presented.
	V.B. Vote to approve, disapprove or take other action on the Virtual Care Services Agreement by and between Public School District of Cleveland County Oklahoma, Noble Public Schools and Norman Regional Hospital Authority, an Oklahoma Public Trust for Fiscal year 2020-2021.
	V.C. Discussion and possible vote on 2020-2021 bus driver drug and alcohol testing contract with Classen Urgent Care of Norman, Oklahoma as presented.

V.D. Consideration and Action on a Resolution authorizing the execution of a Partial Release of Sublease Agreement for certain real property currently covered by a Sublease Agreement dated August 1, 2017 by and between the District and the Cleveland County Educational Facilities Authority.

VI. Executive Session

VI.A. Proposed executive session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act:

VI.A.1. Employments

VI.B. Vote to convene in executive session

VI.C. Acknowledgment of Board to return to open session

VII. Action Topics - Vote will be taken

VII.A. Statement of executive session minutes

VII.B. Discussion and possible vote on employments for the 2020-21 school year as presented.

VIII. New Business

IX. Superintendent's Reports

X. Adjournment

**Agenda posted June 10, 2022, by
4:30pm at the entrance of the Administrative
Office, Noble Public Schools, located at
111 South 4th Street, Noble, OK, 73068.**

**Dorothy M. Terrill
Minutes Clerk**

Student Transfers
June 1, 2020-YTD
June 25, 2020

TOTAL +/- FOR NPS

5

New Open Student Transfers (April 1-May 31)
2020-21

Into District:	Student Name	Grade	Sending District	Entry Date	on Jun 25 Agenda
43	1	12	Asher	Current Student	yes
	1	K	Lexington	Current Student	yes
	1	11	Norman	Current Student	yes
	1	10	Norman	Current Student	yes
	1	9	Norman	Current Student	yes
	1	K	Norman	Current Student	yes
	1	7	Norman	8/12/2020	yes
	1	6	Norman	Current Student	yes
	1	9	Norman	Current Student	yes
	1	9	Washington	Current Student	yes
	1	10	Norman	Current Student	yes
	1	PK	Norman	8/12/2020	yes
	1	11	Norman	Current Student	yes
	1	PK	Norman	8/12/2020	yes
	1	1	Lexington	Current Student	yes
	1	PK	Lexington	8/12/2020	yes
	1	10	Norman	Current Student	yes
	1	2	Norman	Current Student	yes
	1	11	Lexington	Current Student	yes
	1	9	Lexington	Current Student	yes
	1	6	Lexington	Current Student	yes
	1	2	Lexington	Current Student	yes
	1	2	Norman	8/12/2020	yes

1	8	Lexington	Current Student	yes
1	PK	Norman	8/12/2020	yes
1	K	Norman	Current Student	yes
1	9	Norman	Current Student	yes
1	11	Norman	Current Student	yes
1	9	Norman	Current Student	yes
1	7	Norman	Current Student	yes
1	3	Tecumseh	Current Student	yes
1	11	Norman	Current Student	yes
1	12	Norman	Current Student	yes
1	8	Norman	Current Student	yes
1	5	Norman	Current Student	yes
1	9	Norman	Current Student	yes
1	7	Norman	Current Student	yes
1	5	Norman	Current Student	yes
1	1	Lexington	Current Student	yes
1	9	Norman	Current Student	yes
1	12	Norman	Current Student	yes
1	11	Norman	Current Student	yes
1	2	Lexington	Current Student	yes

Emergency Transfers in 2020-21

1

Student Name	Grade	Sending District	Entry Date	on Jun 27 Agenda
1	PK	Norman	8/12/2020	yes

Student Transfers 2020-21

Out of District:

39

Student Name	Grade	Receiving District	Application Date	Last year Attended Noble
1	PK	Little Axe	4/27/2020	NA
1	PK	Little Axe	2/28/2020	NA
1	PK	Little Axe	4/2/2020	NA
1	PK	Little Axe	4/29/2020	NA
1	PK	Norman	6/2/2020	NA

1	8	OKC	2/3/2020	18-19
1	PK	Purcell	1/22/2020	NA
1	5	Norman	3/10/2020	NA
1	2	Washington	5/18/2020	NA
1	PK	Lexington	4/27/2020	NA
1	6	Norman	2/18/2020	2019-20
1	1	Chickasha	4/2/2020	NA
1	9	Norman	2/27/2020	NA
1	4	Lexington	5/12/2020	NA
1	9	Lexington	5/12/2020	NA
1	6	Lexington	5/12/2020	NA
1	9	Midwest City	5/5/2020	2019-20
1	12	Norman	2/13/2020	NA
1	10	Norman	3/4/2020	NA
1	9	Norman	5/19/2020	2019-20
1	9	Norman	5/30/2020	NA
1	9	Norman	5/18/2020	2018-19
1	5	Lexington	5/28/2020	2019-20
1	6	Lexington	5/28/2020	2019-20
1	1	Norman	2/12/2020	NA
1	12	Lexington	5/29/2020	NA
1	8	Norman	5/16/2020	NA
1	6	Norman	5/16/2020	NA
1	12	Norman	5/30/2020	NA
1	7	Lexington	5/12/2020	NA
1	10	Lexington	5/12/2020	NA
1	9	Norman	3/23/2020	2019-20
1	1	Norman	2/3/2020	NA
1	1	Norman	2/3/2020	NA
1	5	Norman	2/12/2020	2018-19
1	12	Norman	5/30/2020	NA
1	11	Norman	4/29/2020	NA
1	12	Norman	2/10/2020	NA
1	PK	Norman	2/21/2020	NA

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2020
YTD Partial Summary

Summary Of Accounts

June 22, 2020

For Bank Account:
* * * * 426

**This Report Is True And Correct
To The Best Of My Knowledge.**

Date: 6 / 22 / 2020

Dot Krill

Beginning balance: **569221.56**

Receipts: **921768.23**

Checks: **889219.80**

Adjustments: **7673.24**

Ending balance: **\$609,443.23**

Acct. Name	Beg. Balance	Receipts	Checks	Adjust.	Ending
0051 CENTRAL OFFICE	33972.17	35439.51	16197.83	-528.00	52685.85
815 CENTRAL OFFICE ACTIVITY ACCT	3483.21	4922.71	5774.39	-2000.00	631.53
816 ACTIVITY FUND INTEREST	10644.24	2241.97	0.00	0.00	12886.21
817 NOBLE STUDENT ASSISTANCE	19844.72	28274.83	10423.44	1472.00	39168.11
0105 KID ELEMENTARY	39246.26	43387.66	46459.35	63.00	36237.57
801 KID-GENERAL SUPPLY	18490.53	30623.43	34734.62	73.00	14452.34
802 KID-CLEARING ACCOUNT	0.00	84.68	84.68	0.00	0.00
803 KID-SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
804 KID-KINDERGARTEN	1801.22	3149.00	3357.04	0.00	1593.18
805 KID-COKE MACHINE ACCOUNT	35.43	0.00	0.00	0.00	35.43
806 KID- T-SHIRT ACCOUNT	2705.23	2413.00	2029.00	-10.00	3079.23
807 KID-PICTURE ACCOUNT	3690.34	1315.06	1919.29	0.00	3086.11
808 KID-BOOK FAIR ACCOUNT	5270.87	120.00	1524.94	0.00	3865.93
809 KID-MUSIC	24.70	0.00	0.00	0.00	24.70
810 KID-FIELD TRIP ACCOUNT	1830.95	688.00	660.00	0.00	1858.95
811 KID YEARBOOK	625.86	0.00	0.00	0.00	625.86
812 KID-COUNSELOR	1625.89	2752.00	332.23	0.00	4045.66
813 KID-COLTINS KIDS	301.80	0.00	0.00	0.00	301.80
814 KID PRE-K	2463.84	2242.49	1817.55	0.00	2888.78
818 KID-FIRST GRADE	9.60	0.00	0.00	0.00	9.60
819 KID-P.E.	370.00	0.00	0.00	0.00	370.00
0110 PIONEER INTERMEDIATE	38716.56	27933.82	35899.36	-706.52	30044.50
830 PI-GENERAL SUPPLY	21256.50	21093.48	29659.19	0.00	12690.79
831 PI-CLEARING ACCOUNT	0.00	11.00	11.00	0.00	0.00
832 PIONEER SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
833 PI-4TH GRADE	2394.07	0.00	0.00	0.00	2394.07
834 PI-5TH GRADE	2610.47	0.00	99.45	0.00	2511.02
835 PI-COUNSELOR	481.45	0.00	0.00	0.00	481.45
836 PI-MUSIC ACCOUNT	234.15	1746.25	1819.48	253.48	414.40
837 PI-P.E. ACCOUNT	965.42	0.00	0.00	0.00	965.42
838 PI-SPECIAL ED ACCOUNT	49.15	0.00	0.00	0.00	49.15
839 OPEN ACCOUNT	0.00	0.00	0.00	0.00	0.00
840 PI-COMPUTER ACCOUNT	275.91	0.00	0.00	0.00	275.91
841 PI-READING	71.56	0.00	0.00	0.00	71.56
842 PI-LIBRARY	10377.88	5083.09	4310.24	-960.00	10190.73

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2020
YTD Partial Summary

Summary Of Accounts

June 22, 2020

Acct.	Name	Beg.Balance	Receipts	Checks	Adjust.	Ending
0115	JKH ELEMENTARY	61282.18	55425.89	62314.48	524.58	54918.17
820	JKH-GENERAL SUPPLY	22425.61	27097.91	31707.82	334.40	18150.10
821	JKH-CLEARING ACCOUNT	48.69	44.17	92.86	0.00	0.00
822	JKH- T-SHIRT/SHOUT/FESTIVAL	9704.06	10002.00	8512.20	-12.00	11181.86
823	JKH-LIBRARY ACCOUNT	15339.47	6675.81	9934.12	202.18	12283.34
824	JKH-2ND GRADE	863.23	1313.00	1185.19	0.00	991.04
825	JKH-3RD GRADE	892.47	2861.00	3515.41	0.00	238.06
826	JKH-ADOPT A CHILD	5708.34	5210.00	6033.69	0.00	4884.65
827	JKH-1ST GRADE	710.78	2222.00	1206.00	0.00	1726.78
828	JKH-MUSIC	155.12	0.00	67.21	0.00	87.91
829	JKH-PHYSICAL EDUCATION	5434.41	0.00	59.98	0.00	5374.43
0510	CURTIS INGE MIDDLE SCHOOL	41608.38	48369.28	46718.44	1306.02	44565.24
845	MS-GENERAL SUPPLY	5869.59	31019.35	31358.99	960.02	6489.97
846	MS-CLEARING ACCOUNT	0.00	209.00	209.00	0.00	0.00
847	MS-ENGLISH (COLE)	0.00	0.00	0.00	0.00	0.00
848	MS-LIBRARY ACCOUNT	838.41	0.00	0.00	0.00	838.41
849	MS-STUDENT COUNCIL	5080.96	3016.00	1602.97	0.00	6493.99
850	MS-HOME EC ACCOUNT	191.86	1711.50	2058.71	386.00	230.65
851	MS-LANGUAGE ARTS/WORLD LANG	482.23	19.00	0.00	0.00	501.23
852	MS-ART ACCOUNT	2431.61	1557.00	1737.26	0.00	2251.35
853	MS-MATH ACCOUNT	2635.73	0.00	201.32	0.00	2434.41
854	MS-YEAR BOOK ACCOUNT	6788.03	2729.00	2844.40	-40.00	6632.63
855	MS-TECH ED ACCOUNT	1772.09	50.00	0.00	0.00	1822.09
856	MS-CHORUS ACCOUNT	3294.36	7323.13	4581.38	0.00	6036.11
857	MS-HONOR SOCIETY	2003.27	195.00	714.00	0.00	1484.27
858	MS-6TH GRADE	168.19	0.00	0.00	0.00	168.19
859	MS-READING (BOND)	0.00	0.00	0.00	0.00	0.00
860	MS-SOCIAL STUDIES	1482.77	0.00	0.00	0.00	1482.77
861	MS-READING (FIELDS)	1524.66	0.00	0.00	0.00	1524.66
862	OPEN ACCOUNT	0.00	0.00	0.00	0.00	0.00
863	MS-FACULTY VENDING	331.35	0.00	191.74	0.00	139.61
864	MS-SCIENCE DEPT.	3975.19	312.00	608.02	0.00	3679.17
865	MS-GIFTED AND TALENTED	404.81	228.30	610.65	0.00	22.46
866	MS SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
867	MS-READING (MARSEE)	9.51	0.00	0.00	0.00	9.51
868	MS-READING (VANDEWEGE)	0.00	0.00	0.00	0.00	0.00
869	MS-POETRY ANIMAL CLUB	2323.76	0.00	0.00	0.00	2323.76
0705	HIGH SCHOOL	180969.54	291891.48	291430.52	5496.35	186926.85
901	HS-STUDENT GENERAL SUPPLIES	9215.97	29663.23	27430.07	-663.19	10785.94
902	HS-CLEARING ACCOUNT	396.10	0.00	0.00	0.00	396.10

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2020
YTD Partial Summary

Summary Of Accounts

June 22, 2020

Acct.	Name	Beg.Balance	Receipts	Checks	Adjust.	Ending
903	SHOUT WEEK GENERAL OPERATIONS	15611.49	0.00	0.00	0.00	15611.49
904	HS-MATH CLUB	86.84	0.00	0.00	0.00	86.84
905	HS-CHORUS	2303.13	25022.52	27596.02	588.76	318.39
906	HS-BPA	2093.09	0.00	725.00	0.00	1368.09
907	HS-DECA	457.58	5047.19	4469.72	835.88	1870.93
908	HS-ATAE	3796.39	0.00	410.00	0.00	3386.39
909	HS-FCCLA	1709.43	4974.00	5243.15	-40.00	1400.28
910	HS-FFA	13051.87	43656.90	42472.95	2352.00	16587.82
911	HS-FCA	341.03	0.00	0.00	0.00	341.03
912	CLASS OF 2023	50.00	475.00	0.00	0.00	525.00
913	CLASS OF 2022	675.00	1555.00	669.00	334.50	1895.50
914	HS-TEACHER GENERAL SUPPLIES	463.39	0.00	1355.66	1000.00	107.73
915	STEM INITIATIVE	0.00	6054.85	1970.09	-133.90	3950.86
916	HS-FOREIGN LANGUAGE	464.00	0.00	0.00	0.00	464.00
917	HS-LIBRARY	285.00	0.00	0.00	0.00	285.00
918	HS-DAILY LIVING CENTER	1091.62	0.00	0.00	-30.00	1061.62
919	HS-ART CLUB	898.41	830.00	1178.80	99.42	649.03
920	HS-BAND	8236.28	11006.54	1348.00	-7798.92	10095.90
921	HS-BAND BOOSTERS	40025.15	40568.97	67439.82	1026.60	14180.90
922	HS-BAND TOURING	14729.60	6248.50	0.00	3920.00	24898.10
923	HS-JOURNALISM	411.52	0.00	0.00	0.00	411.52
924	HS-MU ALPHA THETA	152.03	0.00	0.00	0.00	152.03
925	HS-NATIONAL HONOR SOCIETY	1256.11	1115.00	373.75	-160.00	1837.36
926	HS-SCIENCE CLUB	1285.04	585.00	624.08	100.00	1345.96
927	HS-THESPIANS	1108.78	4059.06	1320.02	0.00	3847.82
928	HS MUSICAL	0.00	0.00	0.00	0.00	0.00
929	HS-STUDENT COUNCIL	4399.38	17399.29	18911.69	1260.00	4146.98
930	HS-YEARBOOK	5866.30	8417.50	2353.76	-30.00	11900.04
931	HS-ART II	2106.71	526.00	561.82	92.00	2162.89
932	HS-BAND UNIFORMS	10835.10	170.00	12711.65	2387.70	681.15
933	HS-PSAT/AP TEST	1439.13	3731.00	379.00	0.00	4791.13
934	HS-DRIVER'S ED. CLEARING ACCT	250.00	8725.00	7875.00	0.00	1100.00
935	HS-GERMAN CLUB	583.96	360.00	0.00	-292.00	651.96
936	CLASS OF 2021	587.50	17368.00	17099.83	17.91	873.58
937	HS-SPECIAL OLYMPICS UNIFIED	0.00	0.00	0.00	0.00	0.00
938	HS-TEACHER APPRECIATION & PROM	794.47	17669.41	14919.12	341.59	3886.35
939	NOBLE SWAT	2023.78	3642.03	3291.66	-30.00	2344.15
940	HS-ROBOTICS	2645.00	1882.84	3254.77	-30.00	1243.07
941	HS-CREATIVE WRITING CLUB	0.00	0.00	0.00	0.00	0.00
942	2016 SHOUT WEEK	0.00	0.00	0.00	0.00	0.00
943	HS-URSIDAE	125.38	855.00	629.72	-60.00	290.66
944	HS-SCHOLARSHIP ACCOUNT	12526.00	12647.00	10705.00	528.00	14996.00

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2020
YTD Partial Summary

Summary Of Accounts

June 22, 2020

Acct.	Name	Beg.Balance	Receipts	Checks	Adjust.	Ending
945	HS ENVIRONMENTAL CLUB	20.00	0.00	0.00	0.00	20.00
946	HS-FOOD PANTRY	1459.07	985.00	1251.53	0.00	1192.54
947	HS-ENGLISH DEPT	140.00	0.00	0.00	0.00	140.00
948	PRISM	76.50	165.00	196.00	-30.00	15.50
949	WAT - WORK ADJUSTMENT TRAINING	1377.96	0.00	224.62	0.00	1153.34
950	CLASS OF 2020	12177.17	13448.68	10013.32	-30.00	15582.53
951	NOBLE ARCHERY	503.08	2362.97	2300.90	-60.00	505.15
952	ETHICS & INTEGRITY	250.00	0.00	125.00	0.00	125.00
953	SCIENCE 2	588.20	675.00	0.00	0.00	1263.20
0706	ATHLETICS	173426.47	419320.59	390199.82	1517.81	204065.05
870	ATHLETICS GENERAL SUPPLY	56277.33	153029.97	139040.06	3917.47	74184.71
871	HS GIRLS GOLF	101.05	0.00	0.00	0.00	101.05
872	BASEBALL	2559.00	23769.00	15049.47	-633.34	10645.19
873	HS BOYS BASKETBALL	5854.78	18117.59	13819.76	-1239.86	8912.75
874	POWER LIFTERS/FOOTBALL	16150.79	27527.75	35858.32	-440.00	7380.22
875	HS FASTPITCH	6717.05	8109.61	10226.04	-30.00	4570.62
876	HS GIRLS BASKETBALL	7647.56	14003.88	11672.81	555.90	10534.53
877	CROSS COUNTRY	544.53	1706.00	1613.78	740.00	1376.75
878	HS WRESTLING	6556.73	12453.68	6294.93	-30.00	12685.48
879	GIRLS SOCCER	4491.14	4128.31	6194.32	-156.04	2269.09
880	HS GIRLS TRACK	40.00	0.00	0.00	-30.00	10.00
881	HS VOLLEYBALL	3887.19	6950.51	6191.80	-30.00	4615.90
882	HS CHEERLEADERS	8218.42	27062.67	35075.37	1571.33	1777.05
883	7TH/8TH CHEERLEADERS	5703.58	5631.63	11165.04	0.00	170.17
884	NOBLE BEAR DOWN CLUB	15262.53	39360.15	36419.56	397.00	18600.12
885	HS GOLF	1858.21	11035.00	7513.85	1581.98	6961.34
886	NOBLE ATHLETIC TRAINING	282.23	0.00	155.00	45.00	172.23
887	BULL PEN	2167.36	746.25	1429.35	-283.80	1200.46
888	MS GOLF TEAM	0.00	0.00	0.00	0.00	0.00
889	MS-SOCCER	2643.21	10185.18	2927.15	-3884.04	6017.20
890	MS GIRLS BASKETBALL	2116.70	2036.00	2776.82	1800.00	3175.88
891	BOYS SOCCER	1307.53	11655.54	11814.96	563.26	1711.37
892	MS BOYS SOCCER	0.00	0.00	0.00	3712.20	3712.20
893	ATHLETIC SCHOLARSHIP FUND	500.56	0.00	500.00	0.00	0.56
894	MS BASEBALL	0.00	0.00	0.00	0.00	0.00
895	MS FOOTBALL	3470.80	4209.42	3697.26	-1541.00	2441.96
896	MS TRACK	57.68	12180.00	10533.00	0.00	1704.68
897	MS VOLLEYBALL	7181.98	3425.20	3536.56	0.00	7070.62
898	MS BOYS BASKETBALL	1698.58	1556.25	2561.36	0.00	693.47
899	HS POM SQUAD	10129.95	20441.00	14133.25	-5068.25	11369.45

NOBLE PUBLIC SCHOOLS
111 SOUTH 4TH STREET
NOBLE, OK 73068

FY-2020
YTD Partial Summary

Summary Of Accounts

June 22, 2020

TOTALS:	569221.56	921768.23	889219.80	7673.24	\$609,443.23

**NOBLE PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES**

05/31/2020

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	Bond Fund	SINKING FUND	TOTAL ALL FUNDS
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	1,457,103.11	343,162.75	77,374.71	589,818.34	2,467,458.91
ADD: MONTHLY RECEIPTS	1,857,382.31	34,418.93	0.00	59,128.10	1,950,929.34
MATURING INVESTMENTS	3,970,000.00	500,000.00	0.00	2,180,000.00	6,650,000.00
TOTAL CASH:	7,284,485.42	877,581.68	77,374.71	2,828,946.44	11,068,388.25
LESS: CHECKS ISSUED	1,705,911.87	30,927.51	0.00	0.00	1,736,839.38
PURCHASE OF INVESTMENTS	4,000,000.00	0.00	0.00	2,000,000.00	6,000,000.00
INTEREST ON NON-PAYABLE WARRANTS	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	54,000.00	54,000.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	1,578,573.55	846,654.17	77,374.71	774,946.44	3,277,548.87
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	3,970,000.00	500,000.00	0.00	2,180,000.00	6,650,000.00
ADD: INVESTMENTS	4,000,000.00	0.00	0.00	2,000,000.00	6,000,000.00
TOTAL INVESTMENTS:	7,970,000.00	500,000.00	0.00	4,180,000.00	12,650,000.00
LESS: MATURING INVESTMENTS	3,970,000.00	500,000.00	0.00	2,180,000.00	6,650,000.00
ENDING MONTHLY BALANCE:	4,000,000.00	0.00	0.00	2,000,000.00	6,000,000.00

TOTALS:

END OF MONTH CASH BALANCE:

1,578,573.55	846,654.17	77,374.71	774,946.44	3,277,548.87

END OF MONTH INV. BALANCE:

4,000,000.00	0.00	0.00	2,000,000.00	6,000,000.00

TOTAL CASH:

5,578,573.55	846,654.17	77,374.71	2,774,946.44	9,277,548.87

ADD: OUTSTANDING CHECKS

495,293.47	4,557.35	0.00	0.00	499,850.82

TOTAL MONIES:

6,073,867.02	851,211.52	77,374.71	2,774,946.44	9,777,399.69

Certified	Site	Position	Term Date
Carolyn Durbin	Hubbard	Speech-Path	6/30/2020
Lindsey Fangman	CIMS	Teacher	6/30/2020
Danney Brown	NHS	Teacher	6/30/2020
Support	Site	Position	Term Date
N/A			
Certified Extra Duty Assignm	Site	Position	Term Date
N/A			
Support Extra Duty Assignm	Site	Position	Term Date
N/A			



MINUTES June 8, 2020 Regular Meeting

The Board of Education of Independent School District No. 40 of the Cleveland County, State of Oklahoma, met in a Regular Meeting at the Noble Administration Building, 111 S. 4th St., Noble, Oklahoma, in said school district, Monday, June 8, 2020, at 5:30 PM.

Attendance taken at 5:30 PM.

Mrs. Wendy Barnes: Present
Mr. Rodney Barrett: Present
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Present
Mrs. Erika Wright: Present

Also present were Superintendent Frank Solomon and Executive Director of Curriculum Instruction and Child Nutrition, Dr. Jon Myers.

I. Preliminary Business

I.A. Call to Order

I.B. Establishment of a Quorum

I.C. Pledge of Allegiance

II. Reports

II.A. Student Membership

II.B. Activity Fund Report

II.C. District Financial Report

II.D. Resignations/Retirements

III. Public Comment

III.A. Public Comments

Comments: None

IV. Consent Agenda

IV.A. Minutes of Regular Board Meeting – May 11, 2020

IV.B. Encumbrances and Change Orders

IV.C. Payroll Encumbrances

IV.D. Activity Fund Transfers

IV.E. Activity Fund Budgets and Fundraiser & Expenditure Reports for 2020-21

IV.F. Authorizations for the 2020-21 school year

IV.G. District Asbestos AHERA compliance status

IV.H. OSSBA Service Agreement for 2020-21

IV.I. CCOSA Service Agreement for 2020-21

IV.J. Memorandum of Understanding for private mental health services for students in the school setting

V. Action Topics - Vote will be taken

V.A. Discussion and possible vote on Consent Agenda Items A-J as presented.

Motion to approve Consent Agenda Items A through J (Minutes of May 11, 2020 Regular Board Meeting, Encumbrances and Change Orders as follows: GF/CN 19-20: #901-921 \$57,083.38 BF 19-20 #20204-



MINUTES June 8, 2020 Regular Meeting

20207 \$5,742.40, Payroll Encumbrances, Activity Fund Transfers, Activity Fund Budgets and Fundraiser & Expenditure Reports for 2020-21, Authorizations for the 2020-21 school year, District Asbestos AHERA compliance status, and OSSBA Service Agreement for 2020-21, CCOSA Service Agreement for 2020-21, and Memorandum of Understanding for private mental health services for students in the school setting) passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.B. Discussion and possible vote on student breakfast/lunch meal prices for the 2020-21 school year as presented.

Motion to approve student breakfast/lunch meal prices for the 2020-21 school year as presented passed with a motion made by Mr. Scott Milette and seconded by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.C. Discussion and possible vote to declare band equipment and instruments as surplus as presented.

Motion to approve band equipment and instruments as surplus as presented passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.D. Discussion and possible vote to revise or remove Noble Board Policy FNCFD (Activity Student Drug Testing Policy) as presented.

Motion to approve to remove Noble Board Policy FNCFD (Activity Student Drug Testing Policy) as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1



MINUTES June 8, 2020 Regular Meeting

V.E. Discussion and possible vote on milk products bid for the 2020-21 school year as presented.

Motion to approve milk products bid from Hiland Dairy for the 2020-21 school year as presented passed with a motion made by Mrs. Erika Wright and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.F. Discussion and possible vote on bread products bid for the 2020-21 school year as presented.

Motion to approve bread products bid from Bimbo Bakery for the 2020-21 school year as presented passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.G. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated August 1, 2017 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2021 as required under the provisions of the agreement.

Motion to approve the renewal of the Sublease Agreement dated August 1, 2017 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2021 as required under the provisions of the agreement passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.H. Discussion and possible vote on property, casualty, general liability, professional, employee benefits, fleet coverage, and cyber liability insurance for the 2020-21 school year as presented.

Motion to approve property, casualty, general liability, professional, employee benefits, fleet coverage, and cyber liability insurance for the 2020-21 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mr. Scott Milette.

Mrs. Wendy Barnes: Yes



MINUTES June 8, 2020 Regular Meeting

Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

V.I. Discussion and possible vote on worker's compensation insurance quote for the 2020-21 school year as presented.

Motion to approve worker's compensation insurance quote for the 2020-21 school year as presented passed with a motion made by Mrs. Erika Wright and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

VI. Executive Session

VI.A. Proposed executive session to discuss the following business pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act:

VI.A.1. Employments

VI.B. Vote to convene in executive session

Motion to convene in executive session at 6:11pm passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

VI.C. Acknowledgment of Board to return to open session

Comments: Board President Rodney Barrett announced the Board's return to open session at 6:19pm.

VII. Action Topics - Vote will be taken

VII.A. Statement of executive session minutes

The Board of Education convened in executive session in the board room located at 111 South 4th Street, Noble, OK, 73068, at 6:11 o'clock p.m., Monday, June 8, 2020, to discuss employments as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. Board Members present were Rodney Barrett, Wendy Barnes, Scott Milette, and Erika Wright, as well as Superintendent Frank Solomon and Dr. Jon Myers. During the executive



MINUTES June 8, 2020 Regular Meeting

session the Board discussed this item and no other items. No action was taken. The Board returned to open session at 6:19 o'clock p.m., Monday, June 8, 2020.

VII.B. Discussion and possible vote on employments for the 2019-20 school year as presented.

Motion to approve Administration's recommendation for employments for the 2019-20 school year as presented passed with a motion made by Mrs. Wendy Barnes and seconded by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

VII.C. Discussion and possible vote on employments for the 2020-21 school year as presented.

Motion to approve Administration's recommendation for employments for the 2020-21 school year as presented passed with a motion made by Mr. Scott Milette and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

VIII. New Business

Comments: Mr. Solomon asked the Board to approve the BancFirst Account Fund National Insurance Workers's Compensation quote in the amount of \$96,384.00 for the 2020-2021 school year.

Motion to approve BancFirst Account Fund National Insurance Workers' Compensation quote in the amount of \$96,384.00 for the 2020-2021 school year made by Mrs. Wendy Barnes and seconded by Mrs. Erika Wright.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

Comments: Mr. Solomon asked the Board to approve Steve Owens OSRMT insurance quote in the amount of \$202,939.00 for the 2020-2021 school year.

Motion to approve Steve Owens OSRMT insurance quote in the amount of \$202,939.00 for the 2020-2021 school year made by Mrs. Erika Wright and seconded by Mr. Scott Milette.



MINUTES June 8, 2020 Regular Meeting

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

IX. Superintendent's Reports

Dr. Myers gave the Board an update on the summer feeding program. Mr. Solomon awarded the Board with the "Bob Hastings Band Aid" award to recognize their support for the band program, gave a construction update, and announced Summer Pride began this morning for Noble High School only. He also reminded the Board the July Regular Meeting will be Thursday, June 25, 2020.

X. Adjournment

Motion to adjourn at 6:33pm passed with a motion made by Mrs. Erika Wright and seconded by Mrs. Wendy Barnes.

Mrs. Wendy Barnes: Yes
Mr. Rodney Barrett: Yes
Mr. Leroy Lukinbill: Absent
Mr. Scott Milette: Yes
Mrs. Erika Wright: Yes
Yes: 4, No: 0, Absent: 1

PRESIDENT- Rodney Barrett

VICE-PRESIDENT-Leroy Lukinbill

CLERK-Wendy Barnes

DEPUTY CLERK-Scott Milette

MEMBER-Erika Wright

MINUTES CLERK- Dot Terrill

NOBLE PUBLIC SCHOOL**From PO: 925 to PO: 931****Encumbrance For Board Approval****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
925	THOMPSON SCHOOL BOOK DEP.	CIMS - TEXTBOOKS	48,046.80	06/15/2020
926	STUDIES WEEKLY	HUB - PIO - WORKBOOKS	32,880.00	06/15/2020
927	THOMPSON SCHOOL BOOK DEP.	HS - TEXTBOOKS	4,994.96	06/15/2020
928	CDW-GOVERNMENT, INC.	PIO - CLASSROOM PROJECTORS	5,226.00	07/01/2019
929	HILAND	SUMMER MILK BLANKET	4,000.00	06/17/2020
930	ARCHWAY -OKLAHOMA BOOK DEPOSITORY	KID - HUB - SAXON PHONICS BOOKS	20,000.00	06/22/2020
931	ARCHWAY -OKLAHOMA BOOK DEPOSITORY	HS - SOCIAL STUDIES TEXTBOOKS	41,756.88	06/22/2020
Current Encumbered			156,904.64	

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1	A T & T	DISTRICT - PHONE CHARGES	1,877.22	07/01/2019
3	CLEARWATER ENTERPRISES, LLC	DISTRICT - NATURAL GAS SVCS.	-4,548.86	07/01/2019
4	NOBLE UTILITIES AUTHORITY	DISTRICT - WATER, SEWER & TRASH SVCS.	-8,241.77	07/01/2019
5	O E C	DISTRICT - ELECTRICITY	20,743.83	07/01/2019
6	OG+E	DISTRICT - ELECTRICITY	51.48	07/01/2019
7	O.N.G.	DISTRICT - NATURAL GAS SVCS.	-7,232.45	07/01/2019
9	ACCIDENT FUND NATIONAL INSURANCE CO.	DISTRICT - WORKERS COMP INSURANCE	-75,080.00	07/01/2019
11	ADPC	TRENDS SOFTWARE - LICENSE & SUPPORT (1 YR.)	-220.00	07/01/2019
12	ADPC	BUSINESS FORMS - PAY WARRANTS & W-2'S	-425.81	07/01/2019
15	****AMAZON.COM	ADMIN - OFFICE SUPPLIES & EQUIPMENT	107.24	07/01/2019
16	CCOSA	ADMIN - CONFERENCE / WORKSHOP REGISTRATIONS	-1,405.00	07/01/2019
17	CCOSA	ADMIN - MCREL TLE RE-CERTIFICATION	-1,030.00	07/01/2019
26	FIRST STATE BANK	DISTRICT - ACH FEES	-141.20	07/01/2019
34	POSTMASTER	DISTRICT - POST OFFICE BOX RENT	-23.00	07/01/2019
37	OKLAHOMA COPIER SOLUTIONS, LLC	DISTRICT - COPIER OVERAGES 19-20	-964.14	07/01/2019
39	NORMAN REGIONAL HEALTH SYSTEM	HS - ATHLETIC TRAINING SVCS.	-3,000.00	07/01/2019
40	OLD REPUBLIC SURETY	ADMIN - ENCUMBRANCE CLERK'S BOND	-750.00	07/01/2019
45	OSSBA, INC	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	-1,325.00	07/01/2019
47	PITNEY BOWES INC.	DISTRICT - POSTAGE & SUPPLIES	-6,529.70	07/01/2019
48	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	DISTRICT - POSTAGE METER	-234.28	07/01/2019
51	SAM'S CLUB DIRECT	DISTRICT - MEMBERSHIP DUES & SERVICE FEES	-60.00	07/01/2019
52	SUPER C MART	DISTRICT - CLEANING & MISCELLANEOUS SUPPLIES	-202.84	07/01/2019
53	UMB BANK, N.A.	BOND PAYING AGENTS	-6,800.00	07/01/2019

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT****From: 24 May 2020 to: 24 Jun 2020**

PO #	Vendor Name	General Description	Amount	Date
56	UPS	DISTRICT - SHIPPING SVCS.	-56.80	07/01/2019
59	MYERS, JON V	ADMIN - PER DIEM, CONFERENCE REGISTRATIONS, & LODGING	-964.00	07/01/2019
62	SOLOMON, FRANK	DISTRICT - SCHOOL / CLASSROOM SUPPLIES & EQUIPMENT - REIMBURSEMENT	-358.04	07/01/2019
69	HAGAR RESTAURANT SERVICE	CN - REPAIR & MAINTENANCE BLANKET	-1,093.31	07/01/2019
71	ICEMAN MECHANICAL	CN - REPAIR & MAINTENANCE SVCS.	-1,292.86	07/01/2019
76	RELIABLE REFRIGERATION	CN - REPAIR / MAINTENANCE BLANKET	-2,300.00	07/01/2019
77	ROD'S PEST CONTROL	CN - PEST CONTROL BLANKET	-44.00	07/01/2019
89	MCMILLIAN, DENISE	CN - PER DIEM / PD TRAINING - JULY 9-11, 2019	-36.00	07/01/2019
94	BINSWANGER GLASS	TRANS - GLASS REPAIRS	-609.72	07/01/2019
98	DOUGLASS DISTRIBUTING	TRANS - DIESEL FUEL	-9,015.83	07/01/2019
99	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	-1,841.21	07/01/2019
100	DOUGLASS DISTRIBUTING	TRANS - LUBRICANTS	-4,812.60	07/01/2019
101	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	-2,986.51	07/01/2019
110	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	102.11	07/01/2019
111	NATHAN'S AUTOMOTIVE, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	-922.54	07/01/2019
113	NOBLE HARDWARE	TRANS - MISCELLANEOUS SUPPLIES	-480.69	07/01/2019
115	O'REILLY AUTOMOTIVE, INC.	TRANS - PARTS & SUPPLIES	-28.34	07/01/2019
117	QUALITY TOWING	TRANS - TOWING SVCS.	-680.85	07/01/2019
119	ROSS TRANSPORTATION, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	214.45	07/01/2019
122	SUMMIT TRUCK GROUP	TRANS - REPAIR SVCS., PARTS & LABOR	90.80	07/01/2019
129	JD MCCARTY CENTER	DISTRICT - PHYSICAL THERAPY & ESY SVCS.	-1,467.50	07/01/2019
131	NIKKI KECK	DISTRICT - VISION IMPAIRMENT SVCS.	-471.75	07/01/2019
132	SHANNON JOHNSON	DISTRICT - HEARING IMPAIRMENT SVCS.	-877.80	07/01/2019

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT****From: 24 May 2020 to: 24 Jun 2020**

PO #	Vendor Name	General Description	Amount	Date
133	TEEL OSWALD	DISTRICT - SCHOOL PSYCHOLOGIST / EVALUATIONS	-1,995.00	07/01/2019
159	****GOOGLE	IT - GOOGLE MAP API ACCESS	-250.00	07/01/2019
160	WAL-MART COMMUNITY BRC	KID - CLASSROOM SUPPLIES / FOUND GRANT # 27	-150.00	07/01/2019
162	CEI	DISTRICT - CONCRETE WORK	-4,241.15	07/01/2019
163	DAVIS, CYNTHIA	ADMIN - PER DIEM, MILEAGE REIMBURSEMENT	-140.36	07/01/2019
166	BSN SPORTS LLC	HS - FOOTBALL EQUIPMENT	-2,605.00	07/01/2019
172	FIRST LEGO LEAGUE	CIMS - FIRST LEGO TEAM REGISTRATIONS	-400.00	07/01/2019
216	CHERYL HILLIS	HS - PER DIEM FOR CONFERENCE	-78.00	07/16/2019
217	BERNINA OF OKLAHOMA CITY SOUTH	HS - MAINTENANCE AND SUPPLIES FOR SEWING MACHINES	-600.00	07/16/2019
221	SAM'S CLUB DIRECT	HS - CLASSROOM SUPPLIES	57.29	07/16/2019
225	SCHOLASTIC MAGAZINES	HS - ACTION CLASSROOM MAGAZINE	-250.00	07/16/2019
230	NORMAN PUBLIC SCHOOLS	DISTRICT - ITECH SUMMER CONFERENCE REGISTRATIONS	-200.00	07/19/2019
241	STARFALL EDUCATION	KID - WRITING JOURNALS	-278.00	07/22/2019
259	****AMAZON.COM	HUB - PROFESSIONAL DEVELOPMENT BOOKS	-46.16	07/25/2019
266	FIRST STATE BANK	DEPOSIT BOOKS BLANKET	-250.00	07/25/2019
268	BEN E. KEITH CO.	THIRD MEAL SNACKS	-1,668.17	07/25/2019
269	BEN E. KEITH CO.	GENERAL SUPPLIES FOR 3RD MEAL	-20,744.49	07/25/2019
270	BEN E. KEITH CO.	CLEANING SUPPLIES BLANKET FOR 3RD MEAL	-13,638.90	07/25/2019
273	QUILL CORPORATION	3RD MEAL SPECIAL MATERIALS BLANKET	-345.06	07/25/2019
275	WAL-MART COMMUNITY BRC	HS - CLEANING, STORAGE & CLASSROOM SUPPLIES	-71.94	07/29/2019
295	SCHOOL MATE	KID- PRIMARY PLANNERS	-148.75	07/31/2019
344	NORMAN TRANSCRIPT	LEGAL ADS	-79.05	08/14/2019
361	MARKET SOURCE RESTAURANT	GENERAL SUPPLIES BLANKET	-1,500.00	08/15/2019

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
373	****CELL PHONE FIX	DISTRICT - CELL PHONE REPAIR	-292.00	08/20/2019
377	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	137.18	07/01/2019
379	AGILE SPORTS	HS - TECHNOLOGY EQUIP. / REMOTES	-647.00	08/21/2019
381	CENTRAL RESTAURANT SUPPLY	CN - CARTS / 3RD MEAL	-113.70	08/21/2019
382	NORMAN STAMP AND SEAL	CN - NAME BADGES	-21.00	08/21/2019
394	NORMAN TRANSCRIPT	LEGAL AD	-284.00	08/26/2019
397	****RED CROSS	CPR TRAINING SVCS	-405.00	08/26/2019
399	TREATS SOLUTIONS	DISTRICT - CUSTODIAL SUPPLIES	-6,377.94	08/27/2019
405	OKLAHOMA ACADEMIC TEAM	HS - FALL TOURNAMENT (NAQT) TEAM REGISTRATION	-130.00	08/27/2019
411	SOUTHWESTERN WELDING SUPPLY	HS - WELDING SUPPLIES AND MATERIALS	-1,580.00	08/27/2019
413	WAL-MART COMMUNITY BRC	CN - SUPPLIES / 3RD MEAL	-1,234.17	09/04/2019
416	BEN E. KEITH CO.	CN - PAPER GOODS / 3RD MEAL	-12,977.75	09/04/2019
424	CHICKASAW PERSONAL COMMUNICATIONS	TRANS - COMMUNICATION SVCS. / RADIOS	-246.07	09/04/2019
426	SPELLING CITY	CIMS - SPELLING CITY MEMBERSHIP	-69.95	09/04/2019
455	CHICKASAW PERSONAL COMMUNICATIONS	TRANS - COMMUNICATION SVCS / RADIOS	-1,000.00	09/11/2019
456	O'REILLY AUTOMOTIVE, INC.	TRANS - PARTS & SUPPLIES	-1,145.27	09/11/2019
468	NORMAN TRANSCRIPT	LEGAL AD / BOARD ELECTIONS	-50.00	08/01/2019
469	OKLAHOMA SCIENCE & ENGINEERING FOUNDATION	CIMS - FIRST LEGO QUALIFIER FEE	-70.00	08/01/2019
481	****AMAZON.COM	IT - GENERAL SUPPLIES & TOOLS	-102.58	09/18/2019
482	QUILL CORPORATION	TRANS - OFFICE SUPPLIES	-390.76	09/04/2019
485	CDI COMPUTERS US CORP	PIO - CHROMEBOOKS & GOODLE MGMT. SOFTWARE	-1,106.00	09/04/2019
488	TOBII DYNAVox	HS - TECHNOLOGY SUPPLIES	2.19	09/23/2019
502	ICEMAN MECHANICAL	CN - ICE MACHINE REPAIR	-250.00	09/26/2019
505	OKLAHOMA SCHOOL PSYCHOLOGY ASSOC.	ADMIN - OSPA CONFERENCE REGISTRATION	-150.00	09/26/2019
510	SOLOMON, FRANK	DISTRICT - MISCELLANEOUS SUPPLIES & EQUIPMENT	-97.60	09/30/2019

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
514	APPLE, INC	DISTRICT - CELL PHONES / IPADS	-437.00	10/01/2019
515	BEN E. KEITH CO.	FOOD BLANKET FOR 3RD MEAL	-7,409.95	10/01/2019
533	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	-40.37	10/09/2019
537	CROWN LIFT TRUCKS	CN - FORK LIFT / 3RD MEAL	-4,950.00	10/14/2019
539	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	-256.65	10/14/2019
540	CLASSEN URGENT CARE	DISTRICT - MEDICAL SVCS.	-355.00	10/14/2019
568	CENTRAL RESTAURANT SUPPLY	HUB - TRASH TRUCK	-50.00	10/29/2019
571	OKLAHOMA STATE DEPARTMENT OF EDUCATION	HS - TRAVEL REIMBURSEMENT / OK TRANSFORM GRANT	-250.00	10/29/2019
575	NORMAN TRANSCRIPT	DISTRICT - LEGAL AD / AMENDED SEAT 3 BOARD ELECTION	1.10	10/30/2019
576	FLEET PRIDE	TRANS - BUS REPAIRS, PARTS & LABOR	-1,446.83	10/30/2019
578	UPS	DISTRICT - SHIPPING CHARGES	-400.00	10/19/2019
583	TEEL OSWALD	DISTRICT - SCHOOL PSYCHOLOGIST / EVALUATION SVCS,	-3,025.00	11/04/2019
584	CHERYL HILLIS	HS - CLASSROOM SUPPLIES	-13.53	11/05/2019
585	BSN SPORTS LLC	CIMS & HS - FOOTBALL UNIFORMS	286.00	11/05/2019
599	HOOPER PRINTING	HS - PRINTING SVCS.	-12.00	11/06/2019
617	B & H PHOTO VIDEO	HS - CLASSROOM TECHNOLOGY SUPPLIES	-69.00	11/18/2019
619	****AMAZON.COM	CN - HEAT RESISTANT GLOVES FOR HS AND CIMS	-60.00	11/18/2019
620	NOBLE HARDWARE	CN - GENERAL SUPPLIES / 3RD MEAL	-300.00	11/18/2019
629	MATTER HACKERS, INC.	CIMS - CLASSROOM SUPPLIES	-150.00	11/25/2019
634	JOSTENS	HS - TEXTBOOKS	-600.00	12/03/2019
639	B & H PHOTO VIDEO	HS - CAMERA EQUIPMENT / THE DEN	-34.45	12/04/2019
640	****MOBILE LINK	IT - MONITOR SERVICE / GENERATOR	-99.00	12/04/2019

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
645	****AMAZON.COM	IT - TECHNOLOGY SUPPLIES & TOOLS	-1,000.00	12/05/2019
646	****VIDEO CO-PILOT	HS - VIDEO SOFTWARE / THE DEN	-6.41	12/05/2019
647	RIDDELL, INC/ ALL AMERICAN SPORTS CORP.	CIMS & HS - FOOTBALL EQUIPMENT `CONDITIONING & REPLACEMENT	-1,286.76	12/05/2019
651	NASP	CIMS - PE EQUIPMENT	-15.00	12/09/2019
653	BEN E. KEITH CO.	CN - 3RD MEAL FOOD	-177.72	12/09/2019
654	QUILL CORPORATION	CN - 3RD MEAL / PRINTING SUPPLIES	-823.47	12/09/2019
664	****AMAZON.COM	HS - TONER CARTRIDGES, RESPIRATOR MASK AND FILTER	-10.11	12/11/2019
674	****AMAZON.COM	HUB & PIO - STEM SUPPLIES	-78.41	12/17/2019
677	OKLAHOMA WRITING PROJECT	PIO - CONFERENCE REGISTRATION	-70.00	12/17/2019
688	BIO CORPORATION	HS - SCIENCE LAB SPECIMENS	11.61	12/18/2019
697	BLICK ART MATERIALS	HS - ART SUPPLIES	-18.26	01/07/2020
707	ROSS TRANSPORTATION, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	-11,952.16	07/01/2019
708	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	-1,823.66	01/21/2020
715	CAROLINA BIOLOGICAL SUPPLY CO.	HS - LAB SUPPLIES	-77.87	01/27/2020
734	WAL-MART COMMUNITY BRC	KID - CLASSROOM SUPPLIES - STEM	-10.00	09/04/2019
738	****AMAZON.COM	IT - TECHNOLOGY SUPPLIES & TOOLS	-451.29	09/04/2019
756	SNEED, BILLIJO	HS - CONFERENCE REGISTRATION	-50.00	02/04/2020
761	NIKKI KECK	DISTRICT - VISUAL IMPAIRMENT SVCS.	-1,700.00	02/04/2020
762	****VISTAPRINT	IT - BUSINESS CARDS / NEW WEBSITE APP	-48.11	02/04/2020
767	FOLLETT SCHOOL SOLUTIONS, INC.	PIO - LIBRARY BOOKS	-3.84	02/04/2020
770	ROSS TRANSPORTATION, INC.	DISTRICT - SCHOOL BUSES / DEQ GRANT	148.00	02/05/2020
771	****AMAZON.COM	ADMIN - TECHNOLOGY EQUIPMENT	-1,477.96	02/03/2020
772	CDI COMPUTERS US CORP	ADMIN - TECHNOLOGY SOFTWARE & LICENSES	-60.00	02/03/2020

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT****From: 24 May 2020 to: 24 Jun 2020**

PO #	Vendor Name	General Description	Amount	Date
773	FOLLETT SCHOOL SOLUTIONS, INC.	CIMS - LIBRARY BOOKS	-300.73	02/03/2020
787	BEN E. KEITH CO.	CN - 3RD MEAL FOOD KITS	-8,371.83	02/10/2020
800	WAL-MART COMMUNITY BRC	KID - GT SUPPLIES	-300.00	02/11/2020
808	SCHOLASTIC MAGAZINES	KID - MAGAZINE SUBSCRIPTION	-1,581.25	02/18/2020
811	****AMAZON.COM	ADMIN - OFFICE FURNITURE	-112.77	02/19/2020
819	****AMAZON.COM	KID - TECHNOLOGY SUPPLIES	-279.90	02/25/2020
822	AHA! PROCESS, INC	CIMS - WORKSHOP REGISTRATION	-199.00	02/27/2020
829	SCOTT WESTIN	HS - SERVICE CALL AND PARTS FOR LAMINATOR IN LIBRARY	-170.00	03/04/2020
830	FRUHAUF UNIFORMS, INC.	HS - BAND UNIFORMS	-65,000.00	03/04/2020
834	****AMAZON.COM	HUB - CLASSROOM SUPPLIES	-8.38	03/02/2020
836	****AMAZON.COM	SCH NURSE - MEDICAL SUPPLIES	-38.00	03/06/2020
845	HAGAR RESTAURANT SERVICE	PIO - REPAIR BLANKET	-244.50	03/09/2020
847	HAGAR RESTAURANT SERVICE	HS - REPAIR BLANKET	-420.50	03/09/2020
856	PERMA SAFE	DISTRICT - CLEANING SUPPLIES / VIRUS DISINFECTANT	-1,500.00	03/11/2020
860	PEARSON CLINICAL ASSESSMENT	KID - TESTING MATERIALS	-92.50	09/30/2019
861	HAGAR RESTAURANT SERVICE	HS - GARBAGE DISPOSAL / CAFETERIA	-57.04	03/12/2020
862	****AMAZON.COM	HS - FLOOR SCRUBBER / CAFETERIA	-400.00	03/12/2020
864	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	-3,000.00	03/24/2020
870	ENABLE MY CHILD	DISTRICT - MONTHLY BANDWIDTH FEE	-359.82	04/01/2020
872	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	182.24	04/06/2020
873	BEN E. KEITH CO.	CN - SUMMER FOOD BLANKET	-1,096.31	04/08/2020
874	BEN E. KEITH CO.	CN - SUMMER FOOD BLANKET	-235.42	04/08/2020
875	BEN E. KEITH CO.	CN - SUMMER PAPER SUPPLY BLANKET	-604.89	04/08/2020
876	HILAND	CN - MILK BLANKET	-110.78	04/08/2020
877	HILAND	CN - MILK BLANKET	1,167.42	04/08/2020

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
878	BEN E. KEITH CO.	CN - CLEANING SUPPLY BLANKET	-1,000.00	04/08/2020
879	BEN E. KEITH CO.	CN - CLEANING SUPPLY BLANKET	-1,000.00	04/08/2020
880	VINYARD FRUIT & VEGETABLE CO.	CN - PRODUCE BLANKET	-1,406.68	04/08/2020
881	VINYARD FRUIT & VEGETABLE CO.	CN - PRODUCE BLANKET	-140.22	04/08/2020
882	FLOWERS BAKING CO. OF DENTON	CN - BREAD BLANKET	-1,530.28	04/08/2020
883	SUPER C MART	CN - EMERGENCY FOOD BLANKET	-1,000.00	04/08/2020
888	BEN E. KEITH CO.	CN - 3RD MEAL - FOOD	-360.41	04/14/2020
893	IMAGE 360	HS - SIGNAGE & SET-UP / GRADUATION 2020	-1,912.58	04/22/2020
896	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	-40,000.00	04/27/2020
897	FIRETROL PROTECTION SYSTEMS, INC.	HUB - BOOSTER	-525.00	04/27/2020
899	TROY ARCHIE PHOTOGRAPHY	HS - PHOTOGRAPHY SVCS / GRADUATION 2020	-520.00	04/29/2020
901	BEST BUY BUSINESS ADVANTAGE	HUB - ELECTRONICS	-393.03	05/11/2020
902	VINYARD FRUIT & VEGETABLE CO.	CN - PRODUCE / SUMMER PROG	-4,103.15	05/11/2020
903	HILAND	CN - MILK / SUMMER PROG	67.41	05/11/2020
904	BEN E. KEITH CO.	CN - FOOD BLANKET / SUMMER PROGRAM	-6,997.10	05/11/2020
905	BEN E. KEITH CO.	CN - PAPER GOODS BLANKET / SUMMER PROGRAM	-1,846.80	05/11/2020
906	****DIAMONDLIFEGEAR	HS - OFFICE SUPPLIES	-459.90	05/12/2020
908	****AMAZON.COM (ATHLETICS)	HS - WORKBENCH FOR OFFICE SUPPLIES	-15.01	05/13/2020
910	****GOOGLE	DISTRICT - GOOGLE EDUCATION CERTIFICATION	-220.00	05/14/2020
911	****OKLAHOMA ISP.NET	IT - EMAIL & OOS SSL CERTIFICATES (ANNUAL RENEWAL)	-10.04	04/23/2020
913	****AMAZON.COM	PIO - OFFICE SUPPLIES	-191.05	05/20/2020
914	GO-BOX	IT - CHROMEBOOK ENROLLMENT TOOL	-183.55	05/20/2020
916	****AMAZON.COM	DISTRICT - HAND SANITIZER	669.69	05/20/2020
919	INSTRUCTURE	HS - CANVAS ONLINE SUBSCRIPTION (ANNUAL)	11,442.00	05/20/2020

NOBLE PUBLIC SCHOOL**Encumbrance For Board Approval****CHANGE ORDER REPORT****From: 24 May 2020 to: 24 Jun 2020****GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
GEN FUND-FOR OPERAT TOTAL:			-379,014.19	
REPORT TOTAL:			-379,014.19	

NOBLE PUBLIC SCHOOL
From PO: 36001 to PO: 36002**Encumbrance For Board Approval**
LEA ASSIGNED

PO #	Vendor Name	General Description	Amount	Date
36001	OKLAHOMA ATTORNEY GENERAL	AG BOND EXAMINATION FEE	801.00	07/01/2020
36002	STEPHEN H. MCDONALD & ASSOCIATES, INC.	FINANCIAL ADVISORY & COST OF ISSUANCE FEES	25,000.00	07/01/2020
Current Encumbered			25,801.00	

NOBLE PUBLIC SCHOOL
From PO: 21001 to PO: 21050

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
21001	ACCENT GLASS SERVICES, LLC	DISTRICT - GLASS REPAIRS	5,000.00	07/01/2020
21002	AIRGAS USA, LLC	DISTRICT - OXYGEN RENTAL	1,000.00	07/01/2020
21003	ALL RIGHT HEAT & AIR	DISTRICT - HEAT & AIR REPAIRS & SVCS.	50,000.00	07/01/2020
21004	ATWOODS	DISTRICT - EQUIPMENT & MISCELLANEOUS SUPPLIES	2,000.00	07/01/2020
21005	BANCFIRST TRUST & INVESTMENT	BOND FUND RENTAL PAYMENT (SEMI-ANNUAL)	3,000.00	07/01/2020
21006	CITY OF NORMAN	DISTRICT - DUMPING SVCS.	800.00	07/01/2020
21007	CORRECT CONNECTIONS, LLC	DISTRICT - PLUMBING SVCS., PARTS & LABOR	10,000.00	07/01/2020
21008	COUNTRY EQUIPMENT	DISTRICT - PARTS & SUPPLIES	1,000.00	07/01/2020
21009	CRIMSON ELECTRIC SERVICES	DISTRICT - ELECTRICAL SVCS., REPAIRS. PARTS & LABOR	15,000.00	07/01/2020
21010	CROSSLAND'S RENT-ALL & SALES CO.	DISTRICT - EQUIPMENT RENTAL	1,000.00	07/01/2020
21011	DAVE'S SMALL ENGINE	DISTRICT - LAWNMOWER REPAIRS, PARTS & LABOR	6,000.00	07/01/2020
21012	DIGI SECURITY SYSTEMS, LLC.	DISTRICT - REPAIRS	2,000.00	07/01/2020
21013	DON'S MOBIL LOCK SHOP, INC.	DISTRICT - LOCK REPAIRS & SUPPLIES	1,000.00	07/01/2020
21014	EMSCO ELECTRICAL SUPPLY CO.	DISTRICT - ELECTRICAL SUPPLIES	1,000.00	07/01/2020
21015	FARMERS UNION CO-OP	DISTRICT - LAWN CHEMICALS & SUPPLIES	5,000.00	07/01/2020
21016	FERGUSON ENTERPRISES, INC #215	DISTRICT - PLUMBING SVCS.	10,000.00	07/01/2020
21017	SOLOMON, FRANK	DISTRICT - MISCELLANEOUS & BUILDING SUPPLIES	1,000.00	07/01/2020
21018	G & L ROOFING, LLC	DISTRICT - ROOFING REPAIRS	20,000.00	07/01/2020
21019	HOME DEPOT CREDIT SERVICES	DISTRICT - BUILDING MATERIALS & SUPPLIES	10,000.00	07/01/2020
21020	LOCKE SUPPLY	DISTRICT - PLUMBING SUPPLIES	5,000.00	07/01/2020
21021	LOWE'S	DISTRICT - BUILDING MATERIALS & SUPPLIES	1,500.00	07/01/2020
21022	P & K EQUIPMENT	DISTRICT - REPAIRS & SUPPLIES	625.00	07/01/2020
21023	NOBLE HARDWARE	DISTRICT - MISCELLANEOUS SUPPLIES	13,000.00	07/01/2020
21024	NOBLE LIQUID PROPANE	DISTRICT - LIQUID PROPANE	200.00	07/01/2020

NOBLE PUBLIC SCHOOL
From PO: 21001 to PO: 21050

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
21025	O'REILLY AUTOMOTIVE, INC.	DISTRICT - PARTS & SUPPLIES	5,000.00	07/01/2020
21026	OCT EQUIPMENT, LLC	DISTRICT - PARTS & SUPPLIES	1,000.00	07/01/2020
21027	P & L FIRE PROTECTION	DISTRICT - INSPECTIONS	2,500.00	07/01/2020
21028	PIONEER EQUIPMENT, INC.	DISTRICT - LAWN EQUIPMENT REPAIRS, PARTS & LABOR	500.00	07/01/2020
21029	PRO POWER EQUIPMENT	DISTRICT - LAWNMOWER PARTS & SUPPLIES	500.00	07/01/2020
21030	RELIABLE REFRIGERATION	DISTRICT - REPAIRS, PARTS & LABOR	6,000.00	07/01/2020
21031	ROD'S PEST CONTROL	DISTRICT - PEST CONTROL SVCS.	3,200.00	07/01/2020
21032	SHERWIN WILLIAMS	DISTRICT - PAINT & SUPPLIES	3,000.00	07/01/2020
21033	SLAUGHTERVILLE TIRE SHOP	DISTRICT - TIRES & REPAIRS	500.00	07/01/2020
21034	STATEWIDE FIRE & CONSULTING	DISTRICT - ALARMS & INTERCOMS - REPAIRS, PARTS & LABOR	6,700.00	07/01/2020
21035	SW PLUS	DISTRICT - CUSTODIAL SUPPLIES	20,000.00	07/01/2020
21036	TREATS SOLUTIONS	DISTRICT - CUSTODIAL SUPPLIES	10,000.00	07/01/2020
21037	TUFF FIRE & SAFETY	DISTRICT - FIRE EXTINGUISHERS & FIRE HOOD SUPPRESSION SYSTEMS - INSPECTIONS & REPAIR SVCS.	5,000.00	07/01/2020
21038	UNITED RENTALS (NORTH AMERICA), INC	DISTRICT - EQUIPMENT RENTAL	750.00	07/01/2020
21039	VOSS LIGHTING	DISTRICT - LIGHTING SUPPLIES	1,000.00	07/01/2020
21040	WILLIS & 3 COATINGS	DISTRICT - PAINTING SVCS.	10,000.00	07/01/2020
21041	WINSUPPLY OF OKLAHOMA CITY	DISTRICT - PLUMBING SUPPLIES	3,000.00	07/01/2020
21042	CORRECT CONNECTIONS, LLC	DISTRICT - PLUMBING REPAIRS, PARTS & LABOR	10,000.00	07/01/2020
21043	PATRIOT ROOFING	DISTRICT - ROOFING REPAIRS	20,000.00	07/01/2020
21044	BRANDTS - ACE HARDWARE	DISTRICT - LAWNMOWERS. PARTS & SUPPLIES	500.00	07/01/2020
21045	COUNTRY EQUIPMENT	DISTRICT - LAWNMOWER REPAIRS	1,000.00	07/01/2020
21046	LIBERTY FLAGS, INC	HS - CAMPUS FLAGS	2,000.00	07/01/2020
21047	GRISSOM LANDSCAPE NURSERY, LLC	DISTRICT - LANDSCAPING SVCS.	10,000.00	07/01/2020

NOBLE PUBLIC SCHOOL
From PO: 21001 to PO: 21050

Encumbrance For Board Approval
BUILDING FUND

PO #	Vendor Name	General Description	Amount	Date
21048	ABS GOLF CARS	HS - REPAIRS, PARTS & LABOR	1,300.00	07/01/2020
21049	JOHNSTONE SUPPLY	DISTRICT - HVAC PARTS & SUPPLIES	1,250.00	07/01/2020
21050	G-10 CONSTRUCTION	HUB - RESTROOM PARTITIONS REPLACEMENT	18,000.00	07/01/2020
Current Encumbered			307,825.00	

NOBLE PUBLIC SCHOOL
From PO: 1000 to PO: 1150

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
1001	A T & T	DISTRICT - LAND LINE PHONE CHARGES	38,386.18	07/01/2020
1002	A T & T MOBILITY	DISTRICT - CELL PHONE CHARGES	20,000.00	07/01/2020
1003	A T & T INTERNET	DISTRICT - INTERNET SVCS.	210.00	07/01/2020
1004	A T & T - WAN	DISTRICT - WIDE AREA NETWORK SVCS.	23,310.00	07/01/2020
1005	CLEARWATER ENTERPRISES, LLC	DISTRICT - NATURAL GAS SVCS.	16,000.00	07/01/2020
1006	NOBLE UTILITIES AUTHORITY	DISTRICT - WATER, SEWER & TRASH SVCS.	105,000.00	07/01/2020
1007	O E C	DISTRICT - ELECTRICITY	232,000.00	07/01/2020
1008	OG+E	DISTRICT - ELECTRICITY	70,000.00	07/01/2020
1009	O.N.G.	DISTRICT - NATURAL GAS	25,000.00	07/01/2020
1010	ACCIDENT FUND NATIONAL INSURANCE CO.	DISTRICT - WORKERS COMP INSURANCE	100,000.00	07/01/2020
1011	ADPC	TRENDS SOFTWARE - LICENSE & SUPPORT (1 YR.)	8,500.00	07/01/2020
1012	ADPC	DISTRICT - BUSINESS FORMS - PAY WARRANTS & W-2'S	2,000.00	07/01/2020
1013	****AMAZON.COM	ADMIN - OFFICE SUPPLIES & EQUIPMENT	3,000.00	07/01/2020
1014	CCOSA	ADMIN - CONFERENCE / WORKSHOP REGISTRATIONS	1,095.00	07/01/2020
1015	CCOSA	ADMIN - MCREL TLE RE-CERTIFICATION	2,000.00	07/01/2020
1016	CLEVELAND CO. ELECTION BOARD	SCHOOL BOARD ELECTION FEES	150.00	07/01/2020
1017	CLEVELAND COUNTY TREASURER	DISTRICT - VISUAL INSPECTION	27,000.00	07/01/2020
1018	CNA SURETY DIRECT BILL	DISHONESTY BOND	300.00	07/01/2020
1019	CPI	CRISIS PREVENTION INTERVENTION RE-CERTIFICATION (1 YR)	150.00	07/01/2020
1020	DE LAGE LANDEN PUBLIC FINANCE	DISTRICT - COPIER LEASE	30,000.00	07/01/2020
1021	ENERGYCAP, INC	ENERGY MGMT. - SOFTWARE & MAINTENANCE RENEWAL	1,040.00	07/01/2020
1022	FIRST STATE BANK	DISTRICT - ACH FEES	2,000.00	07/01/2020
1023	FRONTLINE TECHNOLOGIES GROUP LLC	DISTRICT - ABSENCE & SUBSTITUTE MGMT. / TIME & ATTENDANCE	16,637.16	07/01/2020

NOBLE PUBLIC SCHOOL

From PO: 1000 to PO: 1150

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1024	FRONTLINE TECHNOLOGIES GROUP LLC	DISTRICT - APPLICANT TRACKING & FRONTLINE CENTRAL (UNLIMITED)	9,915.97	07/01/2020
1025	GLOBAL COMPLIANCE NETWORK, INC.	DISTRICT - PROFESSIONAL DEVELOPMENT TRAINING	700.00	07/01/2020
1026	KEELY HUMPHREY	HS - ALT. ED. COUNSELING 2019-20	3,000.00	07/01/2020
1027	NOBLE CHAMBER OF COMMERCE	DISTRICT - MEMBERSHIP DUES	165.00	07/01/2020
1028	POSTMASTER	DISTRICT - POST OFFICE BOX RENT	160.00	07/01/2020
1029	OKLAHOMA ASBO	DISTRICT - MEMBERSHIP DUES (1 YR)	1,125.00	07/01/2020
1030	OKLAHOMA ASBO	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	2,000.00	07/01/2020
1031	OKLAHOMA COPIER SOLUTIONS, LLC	DISTRICT - COPIER OVERAGES 19-20	28,035.86	07/01/2020
1032	OKLAHOMA EMPLOYMENT SECURITY COMMISSION	DISTRICT - UNEMPLOYMENT PAYMENTS	50,000.00	07/01/2020
1033	NORMAN REGIONAL HEALTH SYSTEM	HS - ATHLETIC TRAINING SVCS.	15,000.00	07/01/2020
1034	OLD REPUBLIC SURETY	ADMIN - ENCUMBRANCE CLERK'S BOND	3,300.00	07/01/2020
1035	OSRMT	DISTRICT - INSURANCE	186,202.00	07/01/2020
1036	OSSBA, INC	DISTRICT - MEMBERSHIP DUES 2019-20	3,600.00	07/01/2020
1037	OSSBA, INC	DISTRICT - ASSEMBLE MEMBERSHIP (1 YR)	1,500.00	07/01/2020
1038	OSSBA, INC	DISTRICT - OPSUCA - UNEMPLOYMENT MGMT.FEE 2020-21	2,262.00	07/01/2020
1039	OSSBA, INC	DISTRICT - CONFERENCE / WORKSHOP REGISTRATIONS	2,000.00	07/01/2020
1040	OSSBA, INC	DISTRICT - POLICY MAINTENANCE SERVICE SUBSCRIPTION - 20-21	750.00	07/01/2020
1041	PITNEY BOWES INC.	DISTRICT - POSTAGE & SUPPLIES	4,800.00	07/01/2020
1042	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	DISTRICT - POSTAGE METER	2,265.72	07/01/2020
1043	QUILL CORPORATION	ADMIN - OFFICE SUPPLIES & EQUIPMENT	1,000.00	07/01/2020
1044	SAM'S CLUB DIRECT	DISTRICT - MEMBERSHIP DUES & SERVICE FEES	240.00	07/01/2020

NOBLE PUBLIC SCHOOL
From PO: 1000 to PO: 1150

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
1045	SUPER C MART	DISTRICT - CLEANING & MISCELLANEOUS SUPPLIES	500.00	07/01/2020
1046	UMB BANK, N.A.	DISTRICT - BOND PAYING AGENTS	8,300.00	07/01/2020
1047	UPS	DISTRICT - SHIPPING SVCS.	300.00	07/01/2020
1048	VERNON FLORENCE CONSULTING INC	ADMIN - FINANCIAL CONSULTING NEWSLETTER	120.00	07/01/2020
1049	VIRGIN LAW FIRM	DISTRICT - PROFESSIONAL & LEGAL SVCS.	9,000.00	07/01/2020
1050	MYERS, JON V	ADMIN - PER DIEM, CONFERENCE REGISTRATIONS, & LODGING	1,000.00	07/01/2020
1051	SOLOMON, FRANK	ADMIN - PER DIEM, CONFERENCE REGISTRATIONS, & LODGING	1,000.00	07/01/2020
1052	SOLOMON, FRANK	DISTRICT - SCHOOL / CLASSROOM SUPPLIES & EQUIPMENT - REIMBURSEMENT	1,000.00	07/01/2020
1053	STEVE OWENS INSURANCE GROUP	DISTRICT - BUY DOWN POLICY	21,200.00	07/01/2020
1054	BEN E. KEITH CO.	CN - SUMMER FOOD BLANKET	10,000.00	07/01/2020
1055	BIMBO	CN - SUMMER BREAD BLANKET	1,500.00	07/01/2020
1056	HAGAR RESTAURANT SERVICE	CN - REPAIRS	5,000.00	07/01/2020
1057	HEARTLAND PAYMENT SYSTEMS	CN - SOFTWARE TECH & WARRANTY LICENSE	2,750.00	07/01/2020
1058	HILAND	CN - SUMMER MILK BLANKET	5,000.00	07/01/2020
1059	HOONUIT	CN - SIF AGENT FEE	3,150.00	07/01/2020
1060	UNIVERSITY OF OREGON	HUB - DIBELS & DATA	650.00	07/01/2020
1061	IDENTIMETRICS	CN - NUTRIKIDS BIOMETRIC ID SYSTEM	1,200.00	07/01/2020
1062	OKLAHOMA STATE DEPT. OF HEALTH	CN - FOOD SERVICE LICENSES	750.00	07/01/2020
1063	RELIABLE REFRIGERATION	CN - REPAIR / MAINTENANCE BLANKET	6,000.00	07/01/2020
1064	ROD'S PEST CONTROL	CN - PEST CONTROL BLANKET	1,716.00	07/01/2020
1065	YANDELL, GLENDA	CN - KID - START-UP CASH / CHANGE	25.00	07/01/2020
1066	COATS, CHERYL	CN - HUB - START-UP CASH / CHANGE	25.00	07/01/2020
1067	BUSBEE, BRENDA	CN - CIMS - START-UP CASH / CHANGE	250.00	07/01/2020
1068	ADVANCED CLEANING SOLUTIONS, INC	TRANS - BUS WASH TOKENS	300.00	07/01/2020

NOBLE PUBLIC SCHOOL

From PO: 1000 to PO: 1150

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1069	ATWOODS	TRANS - UNIFORMS	500.00	07/01/2020
1070	BINSWANGER GLASS	TRANS - GLASS REPAIRS	1,000.00	07/01/2020
1071	CHEMSEARCH	TRANS - CLEANING SUPPLIES	2,000.00	07/01/2020
1072	CHICKASAW PERSONAL COMMUNICATIONS	TRANS - COMMUNICATION SVCS / RADIOS	2,000.00	07/01/2020
1073	CUMMINS SOUTHERN PLAINS - OK BRANCH	TRANS - PARTS & SUPPLIES	4,000.00	07/01/2020
1074	SOLOMON, FRANK	TRANS - MISCELLANEOUS SUPPLIES - REIMBURSEMENT	1,000.00	07/01/2020
1075	DOUGLASS DISTRIBUTING	TRANS - DIESEL FUEL	100,000.00	07/01/2020
1076	DOUGLASS DISTRIBUTING	TRANS - UNLEADED FUEL	25,000.00	07/01/2020
1077	DOUGLASS DISTRIBUTING	TRANS - LUBRICANTS	8,000.00	07/01/2020
1078	MYERS, JON V	CN - PIO - START-UP CASH / CHANGE	25.00	07/01/2020
1079	FLEET PRIDE	TRANS - REPAIRS, PARTS & LABOR	5,000.00	07/01/2020
1080	IMAGE 360	TRANS - DECALS	500.00	07/01/2020
1081	LANDERS CHEVROLET	TRANS - PARTS & REPAIR SVCS.	500.00	07/01/2020
1082	MIDWEST BUS SALES, INC.	TRANS - REPAIRS, PARTS & LABOR	5,000.00	07/01/2020
1083	NAPA AUTO & TRUCK PARTS	TRANS - PARTS & SUPPLIES	13,000.00	07/01/2020
1084	NATHAN'S AUTOMOTIVE, INC.	TRANS - REPAIRS, PARTS & LABOR	13,000.00	07/01/2020
1085	NOBLE FAMILY HEALTHCARE CLINIC	TRANS - BUS DRIVER PHYSICALS	1,500.00	07/01/2020
1086	NOBLE HARDWARE	TRANS - MISCELLANEOUS SUPPLIES	1,000.00	07/01/2020
1087	OKLAHOMA CORPORATION COMMISSION	TRANS - FUEL TANK REGISTRATION FEE	25.00	07/01/2020
1088	O'REILLY AUTOMOTIVE, INC.	TRANS - PARTS & SUPPLIES	2,500.00	07/01/2020
1089	PIKEPASS CENTER	TRANS - TURNPIKE TOLLS	1,000.00	07/01/2020
1090	QUALITY TOWING	TRANS - TOWING SVCS.	4,000.00	07/01/2020
1091	QUILL CORPORATION	TRANS - OFFICE SUPPLIES	800.00	07/01/2020
1092	ROSS TRANSPORTATION, INC.	TRANS - REPAIR SVCS., PARTS & LABOR	23,000.00	07/01/2020
1093	SNAP ON TOOLS	TRANS - TOOLS	1,000.00	07/01/2020

NOBLE PUBLIC SCHOOL

From PO: 1000 to PO: 1150

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1094	SUMMIT TRUCK GROUP	TRANS - REPAIR SVCS., PARTS & LABOR	25,000.00	07/01/2020
1095	THOMPSON DIESEL	TRANS - REPAIRS, PARTS & LABOR	1,500.00	07/01/2020
1096	PHILLIPS 66 / WEX BANK	TRANS - FUEL CHARGES / SCHOOL VEHICLES	500.00	07/01/2020
1097	JD MCCARTY CENTER	DISTRICT - PHYSICAL THERAPY & ESY SVCS.	8,000.00	07/01/2020
1098	KIM BLANTON	DISTRICT - OT SVCS.	36,000.00	07/01/2020
1099	NIKKI KECK	DISTRICT - VISION IMPAIRMENT SVCS.	3,000.00	07/01/2020
1100	SHANNON JOHNSON	DISTRICT - HEARING IMPAIRMENT SVCS.	1,000.00	07/01/2020
1101	TEEL OSWALD	DISTRICT - SCHOOL PSYCHOLOGIST / EVALUATIONS	25,000.00	07/01/2020
1102	SCHOLASTIC INC	KID - MAGAZINE SUBSCRIPTION RENEWAL	1,581.25	07/01/2020
1103	EDMENTUM	HUB - STUDY ISLAND MATH & ELA PROGRAM LICENSE	2,200.00	07/01/2020
1104	ESSENTIAL SKILLS SOFTWARE, INC.	HUB - READING & MATH LICENSE RENEWAL	997.00	07/01/2020
1105	READ NATURALLY	HUB - READING SOFTWARE LICENSES (1 YR)	1,000.00	07/01/2020
1106	ESSENTIAL SKILLS SOFTWARE, INC.	PIO - COMPLETE MATH LICENSE RENEWAL	1,000.00	07/01/2020
1107	FOLLETT SCHOOL SOLUTIONS, INC.	DISTRICT - DESTINY LIBRARY LICENSE RENEWAL (1 YR)	3,794.60	07/01/2020
1108	KIMONO, LLC	IT - SIF AGENT FOR FOLLETT DESTINY AND KIMONO STANDARD SUPPORT SUBSCRIPTIONS (1 YR)	3,204.68	07/01/2020
1109	DAVIS, CYNTHIA	ADMIN - PER DIEM, MILEAGE REIMBURSEMENT	500.00	07/01/2020
1110	KERRY JOHN PATTEN, C.P.A.	DISTRICT - AUDIT SVCS.	12,000.00	07/01/2020
1111	NORMAN TRANSCRIPT	LEGAL ADS	400.00	07/01/2020
1112	NORMAN TRANSCRIPT	DISTRICT - ADVERTISING	616.00	07/01/2020
1113	RUSH TRUCK CENTER	TRANS - REPAIRS, PARTS & LABOR	10,000.00	07/01/2020
1114	DELL MARKETING L.P.	DISTRICT - VMWARE SUPPORT	3,014.60	07/01/2020
1115	****SYMBALOO	DISTRICT - SOFTWARE	150.00	07/01/2020

NOBLE PUBLIC SCHOOL

From PO: 1000 to PO: 1150

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1116	DIGI SECURITY SYSTEMS, LLC.	DISTRICT - BRIVO SOFTWARE SUPPORT	682.00	07/01/2020
1117	****APPLE, INC	ADMIN - ICLOUD STORAGE	36.00	07/01/2020
1118	DIRSEC CORPORATE OFFICE	DISTRICT - FIREWALL SUPPORT & UPDATES	9,002.61	07/01/2020
1119	KELLOGG & SOVEREIGN CONSULTING, LLC	DISTRICT - CONSULTING SVCS.	5,665.00	07/01/2020
1120	POWERSCHOOL GROUP, LLC	DISTRICT - STUDENT INFORMATION SYSTEM	15,796.52	07/01/2020
1121	POWERSCHOOL GROUP, LLC	DISTRICT - TLE TALENT ED (EVALUATION PROGRAM)	6,161.75	07/01/2020
1122	FRUHAUF UNIFORMS, INC.	HS - BAND UNIFORMS	65,000.00	07/01/2020
1123	MCMILLIAN, DENISE	CN - HS - START-UP CASH / CHANGE	300.00	07/01/2020
1124	APPTEGY	DISTRICT - NEW WEBSITE DEVELOPMENT	6,460.50	07/01/2020
1125	US INTERNET	IT - SPAM FILTER RENEWAL (1 YR)	1,218.75	07/01/2020
1126	TOTAL RECALL, INC.	IT - ACCOUNT ABILITY RENEWAL (1 YR)	2,691.00	07/01/2020
1127	****MICROSOFT STORE	ADMIN - OFFICE 356 SUBSCRIPTION (1 YR)	40.00	07/01/2020
1128	SHI INTERNATIONAL CORP.	IT - MICROSOFT CAMPUS AGREEMENT (ANNUAL)	4,407.00	07/01/2020
1129	CHICKASAW TELECOM, INC.	DISTRICT - REVOLUTION SOFTWARE UPGRADE	700.00	07/01/2020
1130	****NINITE PRO	IT - NINITE PRO RENEWAL (ANNUAL)	600.00	07/01/2020
1131	****OKLAHOMA ISP.NET	DISTRICT - EMAIL & OOS SSL CERTIFICATES (ANNUAL RENEWAL)	2,000.00	07/01/2020
1132	RENAISSANCE	KID - STAR EARLY LITERACY SUBSCRIPTION RENEWAL & ALL PRODUCT RENAISSANCE PLACE HOSTING FEE RENEWAL	2,000.00	07/01/2020
1133	RENAISSANCE	HUB - AR & STAR LICENSES (1 YR)	7,500.00	07/01/2020
1134	RENAISSANCE	PIO - STAR MATH, STAR READING & ACCELERATED SUBSCRIPTION RENEWAL	7,500.00	07/01/2020
1135	****GOOGLE	DISTRICT - GOOGLE API	100.00	07/01/2020
1136	****MOBILE LINK	DISTRICT - MOBIL LINK GENERATOR	99.00	07/01/2020

NOBLE PUBLIC SCHOOL

From PO: 1000 to PO: 1150

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO #	Vendor Name	General Description	Amount	Date
1137	****AMAZON.COM	RESOURCE OFFICER - COMPUTER DASH MOUNT	104.49	07/01/2020
1138	GLOBAL EQUIPMENT COMPANY, INC.	DISTRICT - DISPOSABLE MASKS	3,990.00	07/01/2020
1139	CLASSEN URGENT CARE	TRANS - DRIVER PHYSICALS	1,000.00	07/01/2020
1140	ADVANCED PROFESSIONAL TESTING SERVICES	EMPLOYEE DRUG TESTING SVCS.	1,000.00	07/01/2020
1141	ABSOLUTE DATA SHREDDING	DISTRICT - SHREDDING SVCS.	425.00	07/01/2020
1142	HOOPER PRINTING	ADMIN - PRINTING SVCS.	1,000.00	07/01/2020
1143	HARBOR FREIGHT TOOLS USA, INC	TRANS - MISCELLANEOUS TOOLS & SUPPLIES	500.00	07/01/2020
1144	H.O.W. RUBBER, INC.	TRANS - PARTS & SUPPLIES	1,000.00	07/01/2020
1145	LAWSON PRODUCTS, INC.	TRANS - CLEANING & MISCELLANEOUS SUPPLIES	1,000.00	07/01/2020
1146	SLAUGHTERVILLE TIRE SHOP	TRANS - TIRES & REPAIRS	1,000.00	07/01/2020
1147	T & W TIRE	TRANS - TIRES	10,000.00	07/01/2020
1148	CLASSEN URGENT CARE	DISTRICT - MEDICAL SVCS.	1,000.00	07/01/2020
1149	CLIA LABORATORY PROGRAM	DISTRICT - ONLINE MEDICAL RESOURCE	180.00	07/01/2020
1150	IMAGINE U, LLC	DISTRICT - MASKS	2,380.00	07/01/2020
Current Encumbered			1,640,883.64	

NOBLE PUBLIC SCHOOL
From PO: 70092 to PO: 99999

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO #	Vendor Name	General Description	Amount	Date
70092	SMITH, TONY	11100023211100000000107050	14,400.00	07/01/2020
70092	SMITH, TONY	11100023212310000000107050	1,101.60	07/01/2020
70092	SMITH, TONY	11100023212530000000107050	1,368.00	07/01/2020
Current Encumbered			16,869.60	

AMENDMENT BUDGET FOR ACTIVITY SUBACCOUNT

School Name Noble Athletic Department Site Number 706

Account Name and Number Noble High School Cheerleaders

Assigned Project Reporting 882

For the period of July 1, 2020 through June 30, 2021

I. Beginning Cash Balance	\$0.00
II. Approved budgeted receipts:	\$0.00
III. Proposed amended receipts:	

Product Sales	\$1,500.00
Sonic, Carwash, Dogwash, Kendall's & Tiffany's	\$4,000.00
School Signage, Clothing	\$5,300.00
Parent Night Out/Youth Cheer Camp	\$400.00
Calendar Sales	\$4,000.00

TOTAL RECEIPTS	\$15,200.00

IV. Approved budgeted expenditure:	\$0.00

V. Proposed amended expenditures:

Travel Expenses	\$1,500.00
State Routine/National Routine Choreography	\$3,500.00
Summer Camp	\$6,000.00
Clothing (Shirts, Shoes, Etc) Athletes/Coaches	\$4,200.00

TOTAL EXPENSES	\$15,200.00

V. Ending Cash Balance	\$0.00

Sam Rohr <i>SR:pm</i>	Head Coach
Signature of Teacher/Sponsor	Position
<i>TS</i> Tyler Solomon	
Signature of Principal/School Activity Custodian	

School Name Noble Athletic Department Site Number 706

Account Name and Number 7th/8th Grade Cheer

Assigned Project Reporting _____

For the period of July 1, 2020 through June 30, 2021

I. Beginning Cash Balance	_____	<u>\$0.00</u>
II. Approved budgeted receipts:		<u>\$0.00</u>
III. Proposed amended receipts:		
<u>School Dance</u>	_____	<u>\$900.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL RECEIPTS

\$900.00

IV. Approved budgeted expenditure:

\$0.00

V. Proposed amended expenditures:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL EXPENSES

\$0.00

V. Ending Cash Balance

\$900.00

Macy Williams cheer coach

Signature of Teacher/Sponsor Position

[Signature] _____

Signature of Rrincipal/School Activity Custodian

NOBLE HIGH SCHOOL

Student Handbook 2020-2021



Frank Solomon
Superintendent

Steve Barrett
Principal

Noble High School
4601 E. Etowah Road
Noble, OK 73068
www.nobleps.com

Main School Number: 405-872-3441
Attendance Hotline: 405-239-3763
FAX 405-239-3763

ADMINISTRATORS

Steve Barrett – Principal
Joe Rohr – Assistant Principal
Jeff Allen – Assistant Principal/Athletics

COUNSELORS

Tori Christiansen (Academic)
Suzanne Parker (Academic/ICAP)

SCHOOL REGISTRAR

Heather Dominey

FINANCIAL/PRINCIPAL'S SECRETARY

Kristina Root

ATHLETIC SECRETARY

Kristina Root

ATTENDANCE SECRETARY

Tricia Lowman

RECEPTIONIST

Stephanie Hemesley

Our Vision...

Not just what we think

How we think... *Excellence*

Not just what we do

How we do it... *Quality*

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

NHS SITE-SPECIFIC POLICIES

ENROLLMENT.....	6
SCHEDULE CHANGES.....	6
BELL SCHEDULE.....	7
LUNCH POLICY.....	7
ACADEMIC POLICY.....	8
SEMESTER TESTS.....	8
GRADUATION REQUIREMENTS.....	8
NHS VALEDICTORIAN/SALUTATORIAN POLICY.....	9
RETAKING A COURSE.....	10
CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS.....	10
HALL PASS.....	10
LEAVING SCHOOL GROUNDS/CLOSED CAMPUS.....	11
DISPLAY OF AFFECTION.....	11
STUDENT BEHAVIOR.....	11
ELECTRONIC DEVICES AND PERSONAL PROPERTY.....	12
WIRELESS TELECOMMUNICATION DEVICES.....	13
HEAD LICE.....	13
SEARCH AND SEIZURE.....	14
SATURDAY SCHOOL.....	15
CORPORAL PUNISHMENT.....	15
SUSPENSION.....	16
<u>Statutory Reasons for Long Term Suspension.....</u>	<u>16</u>
<u>Suspension Appeals/ Student Due Process.....</u>	<u>17</u>
VISITORS.....	24
SCHOOL DISRUPTION.....	24
TELEPHONE.....	25
NHS CAMPUS PARKING POLICY.....	25
WEAPONS.....	30
TECHNOLOGY CENTERS.....	30
CREDIT FOR LEARNING.....	30
GUIDANCE SERVICES	30
SCHOLARSHIPS	30
ACTIVITY CALENDAR	31
PRINCIPAL'S HONOR ROLL	31
SUPERINTENDENT'S HONOR ROLL	31
CLASS OFFICER REQUIREMENTS	31
ACTIVITIES ABSENTEE POLICY.....	31
ACTIVITY ELIGIBILITY.....	32
ACTIVITY ATTENDANCE POLICY.....	32
ACTIVITY TRANSPORTATION POLICY.....	32

ENROLLMENT

Students may be admitted to high school upon presentation of a certificate from an accredited eight-year elementary school, middle school, and junior high school or upon presentation of a transcript from another accredited high school. Students must present current health records, which will be filed in the principal's office.

Students who are under legal age and not living with parents will be required to provide proof of a legal guardian currently residing in the Noble Public School District. **Simple guardianship will not be adequate.** All students (9-11) will be enrolled in seven (7) periods per day, seniors will be enrolled in six (6). The only exceptions to the above regulations will be the following:

1. Concurrent enrollment at a college or university
 2. A student placed in a special program by the courts
 3. Special permission of the high school principal, the tech center director (principal) and the superintendent of schools due to or because of extenuating circumstances.
 4. A special education student with an IEP on file requiring the student to be enrolled in a tech center for three (3) periods per day in the ninth through the twelfth grades.
- 

SCHEDULE CHANGES

Students must pick up a schedule change form in Student Services. This form must be turned into Student Services before a change will be considered. Students may only drop classes with an approved and validated reason from the administration.

Students will not be allowed to make schedule changes for teacher preference.

Advanced Placement Classes may not be dropped after four weeks into the semester. If a class is dropped with a doctor's letter after the first nine weeks of a semester, a "WP" (withdrawal/passing) or a "WF" (withdrawal/failing) will be placed on the permanent transcript. The grade will be determined on the date the doctor's note is approved by an administrator.

BELL SCHEDULE

Time	9th		Time	10th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:05	3rd-Lunch		10:40-11:35	3rd
11:10-12:05	4th		11:40-12:05	4th-Lunch
12:10-1:05	5th		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th
Time	11th		Time	12th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:35	3rd		10:40-12:05	3rd/4th Lunch
11:40-12:35	4th			
12:40-1:05	5th-Lunch		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th

LUNCH POLICY

9th grade, 10th grade and 11th grade students will have Closed Campus lunch. 12th grade students have the option to have lunch off campus. MATC students have 2nd lunch due to the time schedule.

VIRTUAL/ONLINE COURSEWORK

*For online education guidelines, please see Noble Public Schools Board Policy (EHDF.)

ACADEMIC POLICY

There will be no limit on the numbers of credits that may be awarded for Band, Vocal Music, Speech, Drama, Health/PE, and Athletics. Students may repeat courses for full credit and full GPA calculation beginning with the class of 2006.

AP courses will receive a 5.0 weight for use in GPA calculation. Students enrolled in AP level courses will be required to take the AP exam in order to have AP credit noted on their transcript and in order to have a 5.0 weighting calculated in the GPA. Financial assistance is available for those who qualify.

SEMESTER TESTS

Students will take tests the period they are scheduled. No student will be permitted to take a test at any other time without prior approval through the principal's office.

Graduation Requirements for College Prep Curriculum

4 units English

3 units Math (Algebra I and above)

3 units Science

1 unit U.S. History

½ unit Oklahoma History

½ unit American Government

1 unit Social Studies

1 unit Fine Art (Music, Art, Drama, Speech)

2 units of Foreign Language or Computer Technology

5 units of Elective Credit
23 Total Units

Graduation Requirements for Core Curriculum

4 units English
3 units Math (Algebra I and above)
3 units Science
1 unit U.S. History
½ unit Oklahoma History
½ unit American Government
2 units Fine Art (Music, Art, Drama, Speech)
7 units of Elective Credit
23 Total Units

*All students will be required to complete 23 Total Units and pass four (4) End of Instruction Exams. Tests passed must include Algebra I and English II. Other tests include Geometry, Algebra II, U.S. History, English III and Biology. Personal Financial Literacy must be completed by all students beginning with the 2013-2014 school year.

Junior Students wishing to graduate early must:

*Be able to meet course requirements by the end of the summer semester following graduation day.

*If a student declares to administration and is approved to graduate early before October 1st, the student will be included on the Senior Panel and listed as a senior in the yearbook.

*Students graduating early are not allowed to be recognized as Valedictorian, Salutatorian, or Honors Students.

*Students' grade level will not be changed; they will be considered 11th graders graduating early.

*Students graduating early will be allowed to attend the Senior Trip if they have paid their 11th grade class dues and met all of the deadlines for Early Graduation.

*Students graduating early will be eligible to be included during Senior Send Off, if deadlines are met, but will not be listed as 12 year seniors.

NHS VALEDICTORIAN/SALUTATORIAN POLICY

The high school principal will determine the valedictorians from members of the graduating class. The valedictorians shall be the graduating seniors who will receive a standard diploma, who have a cumulative grade point average of 4.0 or above and/or ranked number one (1) among the senior class. Students wishing to be considered for valedictorian, salutatorian or top ten (Honors) recognition, must have completed four advanced classes during the 9-12 grade years. Advanced Classes shall be defined as: AP or Pre-AP courses and/or any math or science that goes beyond the Oklahoma State Requirements. In determining these honors, grade point averages shall be based on grades earned during the first seven (7) semesters. Furthermore, in order for a student to be considered for valedictorian, salutatorian, or top ten (Honors), they must be enrolled at Noble High School by September 1st of their senior year.

RETAKING A COURSE

A student may retake a class in an attempt to receive a higher grade for the course if space allows. Any student who retakes a course will receive both grades on their transcript. However, only the higher grade will be used to calculate the overall GPA. Valedictorian and Salutatorian status will not be changed due to students electing to repeat a course.

CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS

It is the responsibility of the parent/guardian to notify the school in writing of any special court orders, changes in custody, or directives in regard to student safety or sign out procedures. The school will not be held responsible for violations if copies of court orders are not on file in the main office. It is the responsibility of the parent/guardian to provide the school with any and all court documents as they occur. The custodial parent and or official guardian have the right to information pertaining to their students.

HALL PASS

All students **must** have a hall pass provided by the teacher to leave the room during class.

LEAVING SCHOOL GROUNDS/CLOSED CAMPUS

It is the policy of the Noble Board of Education that Noble schools shall have a closed campus. Once students have arrived on campus, they shall be subject to this policy. To leave campus, students must check out through the main office prior to leaving. Parents may not check students out over the phone to leave campus for lunch without the parent/guardian transporting them.

DISPLAY OF AFFECTION

Display of affection such as kissing or excessive physical contact will not be permitted at school.

STUDENT BEHAVIOR

All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following are specific examples of unacceptable behavior that are subject to disciplinary action, including corporal punishment, suspension, or expulsion from school:

1. Open or persistent defiance of authority
 2. Assault (physical or verbal) upon student or school personnel
 3. Creating or attempted creation of a disturbance
-

4. Willful disobedience, profanity, or vulgarity
5. Showing disrespect for school property or causing damage to school property
6. Possession, or use of, any dangerous or annoying instrument including, but not limited to, firearms, explosives, fireworks, knives, razors, mace, pepper spray or other weapons used for assault.
7. Selling, possession, distribution, or being under the influence of a narcotic or dangerous drug including, but not limited to, marijuana, LSD, heroin, barbiturates; or non-narcotic intoxicants such as glue, cough medicine; or any type or form of intoxicating liquor or alcohol at school, school sponsored activities, or while truant after being at school. This includes substances that have been misrepresented as one of the above.
8. Stealing or extortion
9. Inappropriate or distracting dress, which disrupts the education process in the classroom.
10. Any violation of state, federal, or local laws or ordinances.
11. Distribution or possession of matter or literature on school property that has not been approved by the school superintendent
13. Possession or use of any form of tobacco. Smoking, dipping, or chewing will not be permitted on or near the school building or grounds.
14. Hazing or harassment by any group and/or any individual in the Noble Schools.
15. Cheating on homework or examinations.

These standards will prevail while students are on school premises, riding school buses, attending any school-sponsored activity, or while in transit to and from school. This list is not an all-inclusive list, but only an example of unacceptable behaviors for students at Noble High School. In addition, it is the responsibility of the student to return all school property

(textbooks, uniforms, etc.). Students will be required to pay for any damaged items or items not returned. Privileges may be revoked for failure to comply.

ELECTRONIC DEVICES AND PERSONAL PROPERTY

Electronic devices such as iPods, cell phones, guitars, games—are the sole responsibility of the owner, if students choose to bring any of these types of items to school; Noble High School will not be responsible for any damage or theft of such items. Any use within the classroom will be left to discretion of individual teachers for instructional purposes.

WIRELESS TELECOMMUNICATION DEVICES

Telecommunication devices may be used before school, during passing periods, at lunch, after school, and at the teacher’s discretion in the classroom. They may also be used at evening school sponsored events. These devices will be confiscated by school employees when they are heard or seen being used during unauthorized times. Students will be allowed to retrieve their cell phones at the end of the school day on their first offense. From that point on, parents will be required to pick up the phone in person and sign a form showing the number of times the cell phone has been confiscated. The second and third violations will result in students being assigned Saturday School or ISD for each violation. Any further violations will result in a suspension and a required parent conference. The use of cell phones for cheating or inappropriate behavior in the school, on the bus, in locker rooms, etc., will be dealt with harshly. Discipline may include up to suspension, expulsion and law enforcement being notified.

HEAD LICE

If a student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up the student. The student will not be allowed to ride the bus to or from school or

be readmitted to school until the student is properly cleared to return. After the infested person(s) and the home has been properly treated as recommended, the child will be required to be checked for lice before returning to school by a health professional. The child must provide the release form with them when returning to school.

The empty treatment container should be taken to the health facility so they will know what product has been used for their records. The Cleveland County Health Department (321-4048) will check for head lice on Monday-Thursday between 8 am and 4 pm. They reserve the right to close the clinic early based on the availability of staff to care for the number of clients reporting to the clinic. After the check, the parent will receive a completed form stating if the child is free of lice or nits which is required to return to school. The school administrator has the option to allow the child to return based on their observation when the parent proves a hardship exists. If a student has recurring lice problems, it will be up to the discretion of the office personnel to request a release from a doctor or health professional stating that the student has been treated and is free of lice. The school has the right to contact the Department of Human Services, if the problem is not solved.

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their

possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

Students that drive and park their vehicle on the school campus are advised that their vehicle may be searched by administrators, campus security, police, law enforcement agencies and or drug-sniffing dogs or dogs searching for bombs or other contraband or illegal substances. This includes the interior and exterior of the vehicle. Lockers are school property and are subject to a search at any time.

SATURDAY SCHOOL

A student may be placed in Saturday School for violations of the Noble High School discipline or attendance policies. This form of punishment serves as an alternative to out of school suspension. Saturday School will only be assigned by the principal or his designee. A student who is assigned Saturday School may be ruled ineligible to participate in school activities until the disciplinary action has been served. Saturday School will be from **8:00 a.m. to 12:00 p.m. on designated Saturdays.**

CORPORAL PUNISHMENT

The administrator of students attending Noble Public Schools shall have the same rights as a parent to control and discipline such individuals during the time he/she is in attendance, or in transit to the school or classroom presided over by a teacher.

Corporal punishment will be used only when other forms of discipline with the individual have been unsuccessful, parent permission will be attained before corporal punishment is administered.

SUSPENSION

A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be given an explanation of the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his opinion, guilty of those charges. If he so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation up to a maximum of ten (10) days. The administrator will notify the parent or guardian of the punishment. Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. The student must report to an administrator upon returning to school.

Statutory Reasons for Long Term Suspension

Any act that is considered to be a threat to the Health, Safety, and Welfare of the Faculty, Staff or Student Body of Noble High School

Violations of the regulations of Noble Public Schools.

Adjudication as a delinquent for an offense that is not a violent offense (note: a violent offense includes those offenses that are exceptions to the term “non-violent offenses” in Oklahoma criminal laws. Also, violent offenses include the offense of assault with a dangerous weapon but not assault.).

Possession, selling, distribution or under the influence of an intoxicating beverage, low-point beer, device, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities; and

**Possession of a dangerous weapon or a controlled dangerous substance (see: uniform controlled dangerous substances act).
Possession of a firearm shall result in out-of-school suspension of not less than one year.

Noble High School will consider all options, including reassignment to another setting before a student is suspended out of school. House Bill 2130 mandates that an individual educational plan is provided to all students suspended for five (5) days or more.

**The section of House Bill 2130 mandating an education plan states that it “shall apply to students who are suspended out-of-school for more than 5 days and who are guilty of acts listed in subparagraphs 1, 2, 3, and 4 . . .of this section.” The paragraph excludes part 5 (possession of dangerous weapon, controlled dangerous substances, and possession of a firearm). Acts falling in category E do not require an education plan.

Suspension Appeals/ Student Due Process

In disciplinary cases where the building principal has determined that a student should be suspended from school, the student and/or parent/guardian has the right to request an informal

due process hearing. Upon receipt of such a request, the principal will arrange a conference at a time, during which the student's parent/guardian will be able to attend. Such hearing will be held within three (3) school days of date of punishment.

If the student and or the parent/guardian are not satisfied with the decision rendered in the hearing, he/she may request a hearing before the Superintendent of Schools and or his designee. Such hearing will be conducted within five (5) school days of the first hearing. The Superintendent will notify the parent or guardian of the decision within three (3) days of the hearing.

The Noble Board of Education appoints a standing committee to be known as the "Suspension Appeals Committee" whose responsibility is to conduct an appeal hearing of short-term suspensions of ten (10) days or less.

The Committee will conduct an appeal hearing only after students and or parents/guardians have exhausted their appeals through the Superintendent of Schools and have requested an appeal in writing. The committee shall, upon full investigation of the matter, determine the guilt or innocence of the student and reasonableness of the suspension. The Committee may uphold, overturn or modify the decision of the building principal and Superintendent of Schools. The decision of the Committee is final and may not be appealed.

Committee members will consist of the principal or assistant principal of each building and the Superintendent of Schools. The building principal whose decision is under appeal will not vote in the hearing and the Superintendent, who will conduct the hearing, will vote only when necessary to break a tie.

Should the student and/or the parent/guardian wish to appeal the decision of the Superintendent, a request for appeal hearing must be made in writing within five (5) days of notification of the decision. Appeals will be heard by the Board of Education in cases of long-term suspensions of greater than ten (10) days duration.

SUSPENSION OF STUDENTS (REGULATION)

In accordance with the policy of the board of education, the following regulation shall govern the suspension of students from school.

The authority to suspend a student from a school in the school district is delegated to the respective building principals.

1. Any student may be suspended for:
 - Acts of immorality
 - Violations of policy or regulations
 - Possession of an intoxicating beverage, low-point beer (37 O.S. §163.2) (See policy FNCE)
 - Possession of missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities
 - Possession of a dangerous weapon or a controlled dangerous substance (Uniform Controlled Dangerous Substances Act) (See policies FNCE and FNCGA)
 - Possession of a firearm may result in out-of-school suspension of not less than one year (See policy FNCGA)
 - Any act which disrupts the academic atmosphere of the school, endangers or threatens fellow students, teachers, or officials, or damages property
 - Adjudication as a delinquent
 - Students in grades six through twelve found to have assaulted, attempted to cause physical bodily injury, or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for a school shall be suspended for the remainder of the current semester and the next consecutive semester. The term of the suspension

may be modified by the school district superintendent on a case-by-case basis.

2. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun-Free Schools Act which provides suspensions for up to one calendar year or longer. (See policy FNCGA.)
3. Except under circumstances that require the immediate removal of a student or students, the parent(s) or legal guardian(s) shall be informed before a student is released from school.
4. Any student who has been adjudicated as a delinquent and has been removed from a public or private school in this state or any other state for such act, will not be enrolled in a regular class room setting in the district but may be provided an alternative education solution until such time as that student no longer poses a threat to self, other students, or faculty.
5. Students suspended out-of-school who are on an individualized education plan pursuant to IDEA, P.L. No. 101-476, shall be provided the education and related services in accordance with the student's IEP.
6. A student who has been suspended for a violent offense that is directed towards a classroom teacher shall not be allowed to return to that teacher's classroom without the approval of that teacher.

Procedural Steps to Suspension

Before a student is suspended from school, the principal of that school shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspensions. Such placements can include an alternative school setting, reassignment to another classroom, or in-school detention. If such alternate placement is rejected, written justification must be placed in the student's permanent record.

1. Probation. A student may be placed on probation with or without additional disciplinary action. If probation is elected by the principal as a suitable alternative to suspension, both the student and the parent(s) shall be notified of the probation and the reasons therefor.
2. In-school placement is an alternative to out-of-school suspension. In-school placement will be imposed by the student's principal and the student will be placed in a supervised, structured environment. This placement will not be considered suspension and may include an alternative school setting, reassignment to another classroom, or in-school detention. Both the student and the parent(s) shall be notified of the placement, the reasons therefor, and the right to appeal the placement to the suspension appeals committee.
3. Out-of-school suspension.
 - A. Both the student and the parent(s) shall be notified of the suspension, the grounds therefor, and the right to appeal the suspension.
 - B. If a student is suspended out-of-school for five (5) days or less the district may provide an education plan. If a student is suspended for more than five (5) days and is found guilty of acts as described above, the school administration shall provide the student with an education plan designed for the eventual reintegration of the student into school which provides for the core units in which the student is enrolled. The minimum core units shall consist of English, mathematics, science, social studies. The plan shall set out the procedure for education and shall address academic credit for work satisfactorily completed. A copy of the plan shall be provided to the student's parents or guardian, and the parents or guardian shall be responsible for the provision of a supervised,

structured environment in which the parent or guardian shall place the student and bear responsibility for monitoring the student's educational progress until the student is readmitted to school.

Appellate Procedures

Suspension Appeals Committee

A suspension appeals committee is hereby established which will consist of three administrators or teachers or a combination thereof. The members of the committee shall be appointed by the superintendent and may include the superintendent. However, any member of the committee who initiated a suspension in a case shall be excused from the committee during any appeal of that particular case.

Appellate Procedures

1. Any student who has been suspended for ten (10) days or less under the steps listed above, or the student's parent(s), may appeal the suspension to the suspension appeals committee. The following procedures shall govern the appellate process:
 - A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the suspension appeals committee. The suspension appeals committee shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.
 - C. During the hearing of the appeal before the suspension appeals committee, the student or the

student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.

- D. The suspension appeals committee shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The suspension appeals committee may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision.
 - E. The decision of the suspension appeals committee shall be final.
2. Any student who has been suspended for greater than ten (10) days under the steps listed above, or the student's parent(s), may request a review of the suspension with the administration. If the administration does not withdraw the suspension, the student shall have the right to appeal the decision to the hearing officer. The following procedures shall govern the appellate process:
- A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the hearing officer. The hearing officer shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.

- C. During the hearing of the appeal before the hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.
- D. The hearing officer shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The hearing officer may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision. The decision of the hearing officer shall be final.

NOTE: 70 O.S. §24-101.3 (E) states that a student who has been suspended from a public or private school in the state of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in a public school of this state, and no public school shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired.

VISITORS

Students will not be permitted to bring guests to class or on school grounds at anytime during the school day. Visitors to extracurricular events such as dances may be allowed if the sponsor and group requests permission in advance from the school administration.

SCHOOL DISRUPTION

It shall be unlawful and shall constitute incitement to riot for a person or persons, intending to cause, aid, or abet the institution or maintenance of a riot, to do an act or engage in conduct that urges other persons to commit acts of unlawful force or violence, or the unlawful burning or destroying of property, or the unlawful

interference with a police officer, peace officer, fireman or a member of the Oklahoma National Guard or any unit of the armed services officially assigned to riot duty in the lawful performance of his duty.(Oklahoma State Law 1969. C.89, 2, March 25, 1969).

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call.** **Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

VEHICLES ON CAMPUS

Any student who operates a motor vehicle on campus must abide by the rules established by the high school administration for operating such vehicles. Student parking is restricted to the area south of the main entrance of the school. Students are not to leave campus during the time classes are in session, unless permission is received through the principal's office. Students who violate the campus vehicle policies are subject to disciplinary action, which may include detention, fines, suspension, or the vehicle being towed away. Students must be legally parked in order to avoid receiving a parking citation. Students must register their vehicles with the office. Proof of insurance, a copy of the driver's license, and \$10.00 will be required to obtain a parking permit. The permit must be displayed properly. Vehicles that do not have parking permits may not be parked on school property. Students involved in any vehicular misconduct may be restricted from parking on campus and prohibited from driving a vehicle on school grounds, and also subject to being cited by school personnel or law enforcement authority. **Driving a vehicle on campus is a privilege and may be revoked at any time by school administration.**

PARKING POLICY

The following guidelines exist to help ensure the safest and most efficient use of our parking facilities. This is not an all-inclusive list; the administration reserves the right to revoke a student's parking permit for disciplinary reasons. Student parking rules, regulations, and criteria will be reviewed/revised throughout each semester to evaluate space, safety, need, etc. Students are expected to follow all guidelines within the Noble High School Handbook for maintaining a safe and orderly environment.

1. Driving to school is a privilege, not a right. Buses are available for all students within the Noble High School attendance zone. To be eligible to purchase a parking permit, meet student parking guidelines from the previous school year and return this form with the proper signatures.

2. In accordance with NHS Policy and State Law, students and visitors parking on Noble's campus have consented to a reasonable search of their vehicles. Possession of any contraband items in a vehicle will be construed as possession by the driver/owner of subject vehicle and may result in out of school suspension, loss of driving privileges, and possible referral to the Noble Police Department.

3. All parking permits will cost \$10.00 There will be no refunds.

4. At the time of purchase all drivers must produce:

- a. Valid driver's license
- b. Vehicle Tag#
- c. Proof of Insurance

6. If, for any reason, you must drive a vehicle to school that is different than the vehicle for which you have a permit, you must, remove your permit from registered vehicle and place in temporary vehicle. You must inform the office that a temporary vehicle is being driven. Failure to inform the office may result in disciplinary action and loss of your parking permit.

7. If you permanently change vehicles or license plates you must see the administrative immediately to have the information changed in our computer. Failure to update vehicle information may result in disciplinary action and loss of your parking permit.

8. Parking permits are labeled with a row and space number. You must park in your assigned space. The student who registered for the parking permit must be driving the car with the stickers displayed. Removal or altering of parking stickers is not allowed and may result in disciplinary action and loss of your parking permit.

9. The parking lots are off limits to all students during the day.

You must get a pass from a teacher or administrator prior to going to your car. If you are in the parking lot for any reason (getting books, getting your lunch, bringing something out to your car, etc.) without a pass, you will face administrative disciplinary action for being **OUT OF AREA** which may include loss of parking privileges.

10. The administration has the right to search any vehicle on campus.

11. Students are responsible for their vehicles and their contents.

12. **Vehicles** should be kept locked at all times. Noble High School will not accept responsibility for anything stolen out of vehicles, any damage done to vehicles while parked on campus, or any vehicles stolen while parked on campus.

13. Any accident that takes place in the NHS parking lot needs to be reported to the office immediately.

The following consequences will result if a student parks illegally on campus:

IF A STUDENT HAS A PARKING STICKER BUT PARKS IN THE WRONG SPACE:

FIRST OFFENSE

- A warning notification will be placed on the driver side window indicating the violation.

SECOND OFFENSE

- You may lose your parking privileges for up to 30 calendar days.

THIRD OFFENSE

- You may lose your parking privileges for up to 60 calendar days.

IF A STUDENT DRIVES AND PARKS ON CAMPUS WITHOUT PURCHASING A PARKING STICKER OR OBTAINING A TEMPORARY PARKING PERMIT:

FIRST OFFENSE

- You will be required to attend one day of Saturday School or one day ISD.

SECOND OFFENSE

- You will be required to serve five days of ISS.
- You will lose driving privileges for 30 calendar days; after which, eligible students will be allowed to apply for a permit.

THIRD OFFENSE

- Your car will be towed at your expense.
- You will lose parking privileges indefinitely.

OTHER VIOLATIONS WHICH MAY RESULT IN LOSS OF PARKING PRIVILEGES AND/OR OTHER DISCIPLINARY ACTION:

- Any student who leaves campus without permission for any reason
- Aiding other students in leaving campus without permission

- Reckless and/or unsafe driving while on campus by: passing illegally, driving on the grass, not yielding to the buses, or any other type of careless driving (the speed limit for the Noble campus is 10 mph)
- Students illegally obtaining (buying or receiving stickers from another student without directly purchasing the permit from Noble), distributing, or trading parking stickers
- You may not let someone else use your parking sticker for any reason

In accordance with the Student Handbook and/or Noble High School regulations, parking penalties may be incurred for any violations. Examples of these types of infractions are: cutting school/classes, habitual tardies to class or school, disruptive behavior, etc.

WEAPONS

Any student found to be in possession of a weapon of any type may face a suspension of up to one calendar year or the maximum allowed by state law.

TECHNOLOGY CENTERS

Technology center schools are extensions of the local high schools. While attending an area tech center, students earn units of credit, which count toward meeting local and state requirements for graduation. Discipline issues occurring at either the Technology Center or at Noble High School will be honored by each site.

CREDIT FOR LEARNING

Upon the request of a student, parent, guardian, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum. Contact a school counselor for more information.

GUIDANCE SERVICES

Guidance services are offered to all of Noble High School through our guidance counselors, others of the administration, staff, and faculty. The basic goal is to assist the student to achieve to the level of his/her capacity, to meet and solve problems, and to plan actions more wisely in the full light of all the facts available. The following services and materials are available in the counselor's office: enrollment, vocational information, career guidance, and college information.

SCHOLARSHIPS

Institutional scholarships and grants are available at many colleges and universities. Many organizations and firms also make scholarships available to high school graduates. Information

regarding all types of scholarships is available in the counselor's office. Announcements regarding scholarships are made periodically to seniors through notices in the daily bulletin.

ACTIVITY CALENDAR

Organizations wishing to place activities on the school calendar must have approval from the school administration.

PRINCIPAL'S HONOR ROLL

The Principal's Honor Roll will include all students who maintain at least a 3.0 G.P.A.

SUPERINTENDENT'S HONOR ROLL

The Superintendent's Honor Roll will include all students who maintain at least a 4.0 G.P.A.

CLASS OFFICER REQUIREMENTS

1. Minimum 3.00 cumulative grade point average.
 2. Must not have failed any class the preceding semester.
 3. Must have 90% attendance the preceding semester.
 4. Students must not have suspensions or major disciplinary issues.
-

ACTIVITIES ABSENTEE POLICY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused school sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year. Activity Absence extension request forms are available in the main office.**

The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. Students must also make prior

arrangements with teachers for make-up work in order to attend the activity. State and nationally sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

ACTIVITY ELIGIBILITY

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extra curricular activities including dances, proms, etc.** Participation will be denied if he/she fails any class or combination of classes two (2) consecutive weeks.

ACTIVITY ATTENDANCE POLICY

A student must be present at school for at least four periods of the school day to be eligible to participate in that day's activity. Exceptions will be evaluated on an individual basis by school administration. However, the school should be contacted if this type of situation arises prior to the student's absence.

ACTIVITY TRANSPORTATION POLICY

Noble High School students must use school transportation when traveling to all practices, games, contests, etc. In some cases parents may request for their child to ride with them on the return trip. The sponsor or coach must approve exceptions.

DISTRICT-WIDE POLICIES

ACCIDENT INSURANCE: STUDENTS	35
ATTENDANCE POLICY	36
<u>NHS ATTENDANCE/TARDIES</u>	36
COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974	38
<u>STATEMENT OF RIGHTS</u>	38
<u>PROCEDURES TO INSPECT EDUCATION RECORDS</u>	38
<u>USE OF STUDENT EDUCATION RECORDS</u>	39
<u>PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS</u>	40
DISTRICT ASBESTOS STATUS	40
DRESS CODE	41
DRUG-FREE SCHOOLS	46
FIRST AID - STUDENTS	48
GRADING	48
<u>NHS PROGRESS REPORTS</u>	48
GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT	48
HARASSMENT	50
HAZING	52
INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY	53
MINUTE OF SILENCE	64
MULTIMEDIA RELEASE NOTIFICATION	64
NO CHILD LEFT BEHIND ACT OF 2001	64
NONDISCRIMINATION	65
<u>DISCRIMINATION COMPLAINTS PROCEDURES</u>	65
SEXUAL HARASSMENT OF STUDENTS	68
STUDENT CLUBS AND ORGANIZATIONS	71

NHS CLUBS 72

STUDENT DIRECTORY INFORMATION..... 75

STUDENT DISCIPLINE 76

STUDENT RIGHTS AND RESPONSIBILITIES 79

NPS TRANSPORTATION 81

WARNING SYSTEMS/INCLEMENT WEATHER 84

TITLE ONE PARENT/STUDENT COMPACT 85

ACCIDENT INSURANCE: STUDENTS

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available for each student during the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. **(Noble Board of Education, Policy FFD)**

ATTENDANCE POLICY

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities.

(38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

NHS Attendance/Tardies

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

If a student has more than 10 absences per semester they will receive an "F" for the semester if that was the grade earned. If a student successfully passes the course but has more than 10 absences, the student will receive an "NC" (No Credit) on their transcript for that course. All absences, excused or unexcused,

medical, religious ceremonies, etc., count toward the 10 absences per semester limit except for school activities. Attendance is critical for students to receive the instruction they need to be successful. Please make sure your child is in school on every possible day. Attendance rates have been declining during the last few years and this has contributed to many students losing credit for a class or classes. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays and pre-arranged family trips are the only excused absences that will be accepted and only then if your parents call the school and/or a signed note is on file in the attendance office. Your parents will be called if they do not call the school. There will be an attendance committee of five staff members to hear appeals for any student that has exceeded the 10 absence limit.

Excused absences allow the student to make up work missed. The number of days to make up the work will coincide with the days missed plus one. **It is the responsibility of the students, not the teacher, to make arrangements for make-up work.**

Unexcused absences will be given for absences that are not listed above. When an absence is unexcused, make-up work is at the discretion of the teacher. **Any unexcused absence may result in a truancy citation and court appearance.**

Tardies are from the last bell to 14 minutes into the period. Entering the classroom 15 minutes after the last bell will result in an unexcused absence. Every 3 unexcused tardies per class equals one unexcused absence. This is cumulative for the semester.

Once a student accumulates five tardies for a nine (9) week grading period, they will be placed on the Do Not Release List. The process of accumulating tardies for the DNR List will be reviewed at the six and twelve week marks.

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

Statement of Rights

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's educational record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

Procedures to Inspect Education Records

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be

inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

Use of Student Education Records

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;

2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

Procedures to Seek to Correct Education Records

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

(Reference: Noble Board of Education, Policy FL-R)

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this

material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

DRESS CODE

The Noble Board of Education believes that the majority of the students in the public schools recognizes their own individuality and has no need to express themselves in extreme dress or grooming styles. Generally, dress and grooming standards as determined by the students and their parents will not be questioned. The only requirements the board of education insists upon are that students' dress and grooming shall not lead school officials to reasonably believe that such dress or grooming will disrupt, interfere with, or detract from school activities, or create a health or other hazard to the student's safety or to the safety of others. Additionally, any clothing that interferes with the education function entrusted to the board of education is prohibited. **(70 Oklahoma Statute 6-114 (C); Noble Board of Education, Policy FNCA-R)**

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited.

The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to

the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.

2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.

- Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
- Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
- Head coverings are permissible in common areas and teacher discretion will determine individual classroom policy. Failure to comply may result in disciplinary action. Administration reserves the right to adjust the policy based on circumstances and/or special events. (ex. Testing)
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.

7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, anything deemed to be insensitive in nature, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a

year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student will be sent to ISD room or may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

1. 1st Offense – Counsel/change of attire
2. 2nd Offense – 5 days detention or Community Service
3. 3rd Offense – Possible OSS

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

(Noble Board of Education, Policy FNCA and FNCA-R)

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

(“Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF)

CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

NHS Drug-Free Schools

In recognition of the school's obligation to our students and community, we stand ready to assist in dealing with drug or alcohol related problems. The faculty is obligated to inform the principal when it is suspected that a student is either under the influence of drugs or alcohol, in possession of drugs or alcohol, or distributing drugs or alcohol. When this is reported to the principal, both the superintendent and the parents are notified of this report. When this report is made, the principal will search the student, his locker, personal property, and car. Any student who has been suspended for possession or for being under the influence of alcohol and or illegal drugs shall receive the following consequences:

First offense: Out of School Suspension for 45 school days

Second offense: Out of School Suspension for the current semester and the next semester.

The student may be given the option to enter a counseling program and if recommended by a counselor, a treatment program. The parent/guardian must provide written verification from the program before the student shall be permitted to return to classes in the district following the suspension. Upon written verification of being enrolled in family counseling or a treatment program, the student suspension could be reduced to a minimum of ten days.

Failure to complete the program will require the number of suspension days waived to be served.

Any student found to have distributed drugs or alcohol will not be allowed the opportunity to reduce their suspension by entering a drug counseling program .

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only.

(Noble Board of Education, Policy FFAC)

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 – Below	=	F

(Noble Board of Education, Policy EIA-R1)

NHS Progress Reports

Each student will be graded on an 18 week grading system. Progress Reports will be issued at the end of each semester. Progress reports are also available at any time on Power School.

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to

prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff.

(Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES

SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the

superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.

5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee.

(Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. This policy is in effect while the students are on school grounds, in school transportation, or attending school-sponsored activities, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent has developed procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;

4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

(21 Oklahoma Statute 850.0; 70 Oklahoma Statute 24-100.2; Noble Board of Education, Policy FNCD)

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district is pleased to make available to students and staff access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities.

In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy ("policy") of the school district and the Data Acquisition Site that

provides Internet access to the school district. Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian.

Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user's access will be denied or withdrawn, and the user may be subject to additional disciplinary action.

Personal Responsibility

By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property.

Term of the Permitted Use

A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account.

Acceptable Uses

1. **Educational Purposes Only.** The school district is providing access to its computer networks and the Internet for educational purposes *only*. If the user has any doubt about whether a contemplated activity is educational, the

user may consult with the person(s) designated by the school to help you decide if a use is appropriate.

2. **Unacceptable Uses of Network.** Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:

- A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
- B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
- C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share

your password with others; do not impersonate another user.

- D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers.
3. **Netiquette.** All users must abide by rules of network etiquette, which include the following:
- A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
 - B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
 - C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objection.
 - D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open.
4. **Cyber Bullying.** Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following:

- Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- Spreading rumors about others through email, IM, or text messages.
- Creating a Web site or Facebook, Instagram (or other social-networking) account that targets another student or other person(s).
- Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- Stealing another person's login and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.

2. **Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home

address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone “met” on the computer network or Internet without a parent’s permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.

3. **“Hacking” and Other Illegal Activities.** It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. **Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. **Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other

technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Privacy

Network and Internet access is provided as a tool for the user’s education. The school district reserves the right to monitor,

inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or

damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information.

(21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [l]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

NHS Denial of Internet Access

Noble Independent School District will be operating under an "opt out" policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student's parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
- B. time to be administered,
- C. whether the medication must be retained by student for self-administration,
- D. termination date for administering the medication, and
- E. other appropriate information requested by the principal or the principal's designee.

2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
 - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.
3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

(70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and

in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. **(Noble Board of Education, Policy DAA)**

Discrimination Complaints Procedures

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex,

- qualified handicap, veteran status, or other perceived discrimination.
2. Student Grievant: A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
 3. Employee Grievant: An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
 4. Public Grievant: Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
 5. Title IX, 504 and ADA Coordinator (Coordinator): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
 6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
 7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The

- superintendent will issue a decision within 10 days following the hearing.
7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
 8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
 9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. **Sexual Harassment**
For the purpose of this policy, sexual harassment includes:

- A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
2. Specific Prohibitions
- A. Administrators and Supervisors
 - 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 - 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
 - 3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic

or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

3. Report, Investigation, and Sanctions

A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.

1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

- B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
- C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
- D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.
- E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization

in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld.

(70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

NHS Clubs

ACE, Art Club Eccentrics - is an organization team of environmentalists. Their goal is to preserve and beautify the Noble campus by planting flowers, trees, and shrubs. Most of the landscaping materials are donated by local nurseries, but some things are bought using money from fundraisers. Sponsor – Mrs. Dressler

BPA, Business Professionals of America – The purpose of BPA is to develop leadership skills and knowledge. Sponsor – Ms. Wallis

DECA, Distributive Education Clubs of America – Students have the opportunity to attend leadership and career conferences, compete in marketing competitive events, and represent Noble High School on the local, state, and international level. Sponsor- Mrs. Owen

FCA – Fellowship of Christian Students – FCS is about seeing the world impacted for Jesus Christ through the influence of Christian adults and students. FCS provides a place for students with a common belief in God to come together to discuss their faith with one another.

NFFA – National Future Farmers of America – NFFA is a dynamic youth organization within agricultural education that changes lives and prepares students for premier leadership, personal growth, and career success. Today, nearly 500,000 student members are engaged in a wide range of agricultural education activities leading to over 300 career opportunities. Sponsor –Mr. Lenhart

NHS National Honor Society – NHS is committed to academic achievement and community service. It promotes four objectives: scholarship, leadership, service, and character. Members sponsor

blood drives, Christmas projects, and the Slaughterville Clean-up. Membership form and requirement lists are available in student services. Sponsor – Mrs. Crawford

Student Council – Stu-Co prepares the leaders of tomorrow and helps with numerous school activities including blood drives, homecoming activities, Senior Sendoff, community Christmas projects, as well as, daily announcements. Sponsor – Mrs. Tabor and Mrs. Blough

FCCLA, Future Career and Community Leaders of America – is a national career and technical student organization for young men and women in Family and Consumer Science classes. The club's focus is leadership, job readiness, and community service. Sponsor – Mrs. Hillis

TSA, Technical Students Association – Students in TSA have the opportunity for daily hands-on experiences to help them become technologically literate. TSA also promotes careers in technology options. It gives members an opportunity to participate in challenges, education, and fun activities. Sponsor – Mr. Davidson

Environmental Club – is an organization devoted to protecting the environment and sustainable lifestyles. Sponsor - Mrs. Musgrave

Special Olympics – founded in 1968 and are recognized by the International Olympic Committee. Today it is a worldwide movement which is active in more than 150 countries with more than 1.5 million athletes participating each year. Noble Special Olympics includes a variety of competitive sports and interest areas. Sponsor – Mr. Rohr

Unified Sports – Students are involved in an activity which is part of the Special Olympics. The sports pair a student with disabilities and one without disabilities. The athletes and their partners train and compete together in different events twice a year. Many of the partners of the Special Olympians are peer tutors. Sponsors – Mr. Rohr

Newspaper - Students in the newspaper class submit news articles every three weeks. They are required to do research and interview

students, teachers, administrators, and other staff members for their newspaper articles. Articles are typed by the reporters and edited by the newspaper editorial staff. Students in the newspaper class are responsible for the production, sale, and distribution of the monthly newspaper, the Noble High Times. They also produce a special senior issue in May. Sponsor

Peer Tutors – Students earn credit as they help students with multiple disabilities succeed in school activities using a variety of compensation skills. The peer tutors work with students in Ms. Carter’s classes. Their responsibilities are reflective of students’ individual strengths and include making copies and distributing materials.

Yearbook – Students in the yearbook class create yearbook layouts, select and crop photos, and help editors meet their deadlines. All the yearbook pages are edited by the yearbook editorial staff. The senior, faculty, and student portraits, as well as, sports, clubs, and events are the responsibility of the editorial staff. All members of the yearbook class are responsible for the production, sale, and distribution of the Noble High yearbook. Sponsor – Ms. Hawkins

Band – Members perform at all football games and compete in numerous events across the state. Receiving many Division I Superior medals we pride ourselves with not just the ordinary but the extraordinary talents to reach this level of successes. Sponsor- Mr. Queen

Mu Alpha Theta – Students involved are members of an international high school math society. The club promotes interest in mathematics and mathematic activities. Students must have completed Algebra I and higher honors math courses with A’s and B’s to be eligible for membership. Sponsor –

Foreign Language Club – FLC offer students the opportunity to work together to study and learn about Spanish culture. The students participate in hands-on activities and community service. Sponsor – Mr. Finch

Ursidae – Latin for bears is the name for a group of Noble High School’s most academically inquisitive and scholarly students. Members are given opportunities to enhance their high school experience through field trips, guest speakers, and academic meets, and Engineering Day. Sponsors – Mrs. Turner

Choir – Students in Choir are very busy performing and competing involving themselves in many concerts, performances at graduation, as well as, the many competitions all over the state.

Sponsor is Mr. Graves

Communication Arts – The main goal of the communication arts department is to offer students opportunities for personal growth in their chosen fine arts specialty. Students in communication arts classes participate in plays, compete in speech and drama tournaments, and attend plays. Sponsor is Mr. Hunter

Broadcast Journalism – Students record, edit, and produce a series of video journals and stories covering the school year. These are broadcast bi-weekly on our Youtube channel Bears News Network (BNN). Sponsor is Ms. Wallis and Mr. Rowden

PRISM – The main goal of Prism, is to show love and acceptance to all who might be struggling with personal issues such as self-acceptance. PRISM is a great way to explore why students feel the way they do, and talk about ways to build stronger and more resilient relationships. Sponsor is Ms. Epps.

Bear Buddies – The mission of the Bear Buddies Club is to help the community by participating as a group in volunteer opportunities that strengthen, beautify, and demonstrate team support for Noble citizens. Membership includes parents, students, and advocates of students with disabilities. Sponsor-Mr. Horath

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student’s records will be appropriately marked to

designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name, student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph; dates of attendance; and the school or school district the student attended before the student enrolled in this school district.

(51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances of each infraction. The following are examples of these circumstances:

The seriousness of the offense;

The effect of the offense on other students;
Whether the offense is physically or mentally
injurious to other people;
Whether the incident is isolated or habitual behavior;
The manifestation of a disability;
Other circumstances which may apply.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property

16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school Detention
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency

13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the

various views related to topics or materials will be presented or introduced.

4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for

any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.

8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal.

Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district.

(Noble Board of Education, Policy FN)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

1. The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.
2. Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.
3. Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.
4. Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

5. Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.
6. Students must keep their hands, head, feet and personal objects inside the bus at all times.
7. Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.
8. Littering or throwing items inside or from the bus is prohibited.
9. Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.
10. Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.
11. Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.
12. Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.
13. Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.
14. Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

- ❖ Class I Minor Infraction
- ❖ Class II Moderate Infraction
- ❖ Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3

Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Administration
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Mr. Frank Solomon or Mr. Ronnie Fulks at 405-872-3455 or 405-872-3495.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such

announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken.

(Noble Board of Education, Policy CKBB)

NHS Fire, Tornado, Disaster, and Lockdown Drill

Every year hundreds of lives and millions of dollars worth of property are lost from natural disasters. Our state laws require that our school have a plan for evacuation; the procedures set forth below may save your life should we someday have such a disaster in our school. The most important thing to remember in the event of such an emergency is to keep quiet, calm, and move quickly to pre-arranged assembly points. Correct mistakes after each drill. Keep these procedures posted in each room.

Signals

The signal for fire or for fire drills will be a repeating tone w/flashing strobes. The signal for a tornado or tornado drill will be one long continuous bell. Disaster and Lock Down Drills will be announced on an individual basis.

NHS School/Parent Compact

To the Parent/Guardian of _____

This School - Parent Compact is in effect for the 2020-21 school year.

School Responsibilities:

The Noble High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

All Teachers and staff will:

- encourage and support students' learning.
- believe that each student can learn.
- use positive actions and words.
- maintain and foster high standards of academic achievement and positive behavior.
- respectfully and accurately inform parents of their child's progress.
- have high expectations for students
- create a caring, inclusive, stimulating, and safe school/classroom setting.

Parent Responsibilities:

We, as parents, will support our children's learning in the following ways:

- see that my child attends school regularly and on time.
- provide the necessary material for class participation.
- maintain and foster standards of high academic achievement and positive behavior.
- make sure **all** homework is completed and returned on time.
- promote positive use of my child's extracurricular time.
- communicate on a regular basis with my child's teachers.
- encourage my child to practice reading and math activities at home.
- show respect and support for my child, the teachers, and the school.

Student Responsibilities:

I, as a student, will:

- **always do my best in my work and in my behavior.**
- work cooperatively with my classmates and teachers.
- show respect for myself, my school, teachers, and others.
- obey the school and bus rules.
- take pride in my school and school work.
- come to school prepared with my homework and my supplies.
- **believe that I can and will learn.**

NHS School/Parent Compact

I have read the Noble High School Parent Compact and acknowledge/understand that Noble High School is a Title I school.

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Please detach this page, sign and return to front office.

Student Handbook Confirmation

I have acknowledged access and read the Noble High School Student Handbook(online) and agree to follow it as written.

www.nobleps.com –under High School-information

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Please detach this page, sign and return to the student's 2nd hour teacher.



2020-21 Student Parking Agreement

My signature indicates that I have read the Noble High School 2020-21 Student Parking Rules and Regulations and will adhere to them.

Student Signature

Date

Student's Printed Name

TO BE FILLED OUT BY NOBLE FRONT OFFICE STAFF MEMBER:

Parking Lot Section and Number

Make & Model

Color

Tag #

Staff Member Signature

Date

Curtis Inge Middle School



Frank Solomon
Superintendent

Ronnie Fulks
Principal

Curtis Inge Middle School
1201 N.8th Street
Noble, OK 73068
(405) 872-3495
www.nobleps.com

Curtis Inge Middle School Contact Information

Principal: Ronnie Fulks	872-3495
Assistant Principal: Roger Clement	872-3495
Assistant Principal: Kristal Standridge	872-3495
Counselor: Nicole Gray	872-7669
Counselor: Deanna Wyche	872-7668
Financial Secretary: Rachel Tener	872-7653
Attendance Secretary: Trinity Davis	872-3495
Office Secretary: Anna Adkins	872-3495
Cafeteria: Mary Hainline	872-5866
Transportation: Shirley Armbrister	872-3455

Significant Days from the Calendar

First Day of School	August 12
Welcome Back RootBEAR Social	TBD
Labor Day Holiday	September 7
Fall Parent Teacher Conferences	TBD
Thanksgiving Holiday	November 25 - 27
1 st Semester Ends	December 17
Winter Break	Dec. 21- Jan 3
2 nd Semester Begins	January 4
Holiday / No School	January 18
Spring Parent Teacher Conferences	TBD
Spring Break	March 15-19
CIMS Awards Assembly	TBD
Last day of Classes	May 27
Graduation	May 25

ATTENDANCE POLICY

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

All absences, excused or unexcused, count toward the 10 absences per semester limit, except for school activities. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays, and pre-arranged family trips are the only excused absences that will be accepted and only then if parents call the school and/or a signed note is on file in the attendance office. The number of days to make-up the work will coincide with the days missed plus one day. **It is the responsibility of the students, not the teacher, to make arrangements for make-up work.**

ACTIVITIES & ELIGIBILITY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused, school-sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year. Activity Absence extension request forms** are available in the main office. The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. State and nationally-sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extracurricular activities including dances, field trips, etc.** Participation will be denied if he/she fails any class or combination of classes two (2) consecutive weeks.

TARDIES

Any student who is detained by the office or by a teacher should ask for a note to the next class so that he/she will not be counted tardy. Any student who arrives late to school must report to the office for an admit pass. During the school day, a student who is late to class should report directly to that class. Students who are 15 minutes late for class will be considered absent for that class period. Each teacher will make a record of all tardies. The teacher will make parent contact on the third tardy per semester. Discipline referrals will be sent to the office for each tardy after the third tardy.

Tardy Referrals:

3rd tardy = parent contacted by the teacher

4th tardy = referral to the office, result lunch detention

5th tardy and on = referral to the office, result ISD/OSS

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be a minimum of mid-thigh length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must be a minimum of mid-thigh length. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are allowed as an outer garment as long as the top outer garment reaches mid-thigh. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are mid-thigh length or longer are acceptable for school dress.
 - Shorts that are cut, slit or have holes above mid-thigh are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.

9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

- 1st offense- Counsel
- 2nd offense- Lunch Detention
- 3rd offense- ISD
- 4th offense- ISD or OSS

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of

impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Tobacco/Vaping
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting or instigating a fight
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property

16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
 17. Sexual Harassment
 18. Gang related activity or action
 19. Drugs, OTC, and prescription, possession, distribution and under the influence of
- In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
 2. Conference with parents
 3. In-school suspension
 4. Detention
 5. Referral to counselor
 6. Behavioral contract
 7. Changing student's seat assignment or class assignment
 8. Requiring a student to make financial restitution for damaged property
 9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
 10. Restriction of privileges
 11. Involvement of local authorities
 12. Referring student(s) to appropriate social agency
 13. Alternate Academic Placement within CIMS Academy or Noble Virtual Academy
 14. Suspension
 15. Other appropriate disciplinary action as required and as indicated by the circumstances
- Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

CONSEQUENCES

Consequences may vary depending on the behavior/action. Disciplinary infractions are classified by their severity.

Consequences are defined as follows:

- **Detention** - Detention may be before school, after school, or at lunch. A student may be assigned detention for minor violations.
- **In School Detention** - A student assigned to In School Detention spends the day assigned to a specific detention room where work is sent by his/her teachers. A student assigned to In School Detention after the first ISD offense, will not participate in school sponsored activities, including sports, on the day(s) he/she is assigned. If student is suspended while in ISD, he/she will be required to finish ISD days on return from OSS.
- **Suspension** –A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be given an

explanation of the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

- **Citations** – A student may receive a citation for an infraction to school policy.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his opinion, guilty of those charges. If he so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation. The administrator will notify the parent or guardian of the punishment. Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. Continuation of the student's academic progress will be served by CIMS either sending homework home in packets or enrolling the student in the Noble Virtual Academy.

- **Curtis Inge Middle School Academy**

Purpose:

The Curtis Inge Middle School (CIMS) Academy is an alternative academic setting to the traditional school setting for students who have demonstrated consistent academic and social behaviors that are detrimental to their success in the regular school environment. CIMS Academy's mission is to provide students with academic and social training tools that will aid them in becoming more organized, responsible, and disciplined students and prepare them to be successful and productive citizens.

Placement:

CIMS Academy will be located within Curtis Inge Middle School. The academy will serve 15 to 20 students in 6th, 7th, and 8th grades. Students in the academy will take all of their core coursework and electives in the same classroom separate from the general population.

Placement into the academy will be determined by CIMS administration. Factors that will determine placement into the Academy include but are not limited to: chronic classroom disruptions, major/frequent behavioral infractions, and failure to succeed in the regular classroom setting.

Expectation:

Students placed in the academy will be required to complete at least one school semester in the academy before being considered to be placed back in the general education population. CIMS will not permit students placed in the academy to participate in extracurricular or school-sponsored activities. Students will have to meet clear, measurable, and attainable goals to be considered to be readmitted into the regular school setting.

Academics:

To ensure maximum academic success CIMS Academy students will start their day with math, English Language Arts (ELA), and Science coursework. Afternoon courses will include a physical education course, a counseling component-Character Counts course, a math skills course, and social studies. All of the core curriculum will be administered through Canvas-Learning Management System and was designed by CIMS teachers and aligned to the Oklahoma Academic Standards (OAS). The academy is designed to be a flexible, individualized, highly structured, blended learning environment with a certified teacher who will guide students at their own pace.

Policy:

Curtis Inge Middle School and Noble Public Schools are dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers. Therefore, Curtis Inge Middle School will provide an alternative school setting program for students who are having difficulty functioning in the traditional school setting. CIMS will provide alternative instructional methods to help at-risk students grow, succeed, and thrive.

WEAPONS

ANY STUDENT FOUND TO BE IN POSSESSION OF A WEAPON OF ANY TYPE MAY FACE A SUSPENSION OF UP TO ONE CALENDAR YEAR OR THE MAXIMUM ALLOWED BY STATE LAW.

ARRIVING AT SCHOOL

The building will be open to students at 8:10 a.m. every school day. Once students arrive on campus, they are not allowed to leave and return unless accompanied by a parent. Students may stay in the cafeteria or in a designated area of the main building. After the first bell (8:31 a.m.), students will have access to their lockers and other parts of the building.

LOCKERS AND LOCKS

Students are to use only the lockers assigned to them. Students who give out their locker combinations to other students risk having items taken from their lockers. New lockers will not be issued to students during the school year. Students are to keep lockers clean, inside and out, and are not to alter the locker in any way. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time; no reason shall be necessary for such search (Reference: O.S. 70-24-102).

CAFETERIA

Noble Public Schools will allow students to charge up to \$30.00 in the cafeteria for lunch and breakfast meals. The district will communicate with the student and parent/guardian when a student is approaching and/or exceeds this amount. Once a student has exceeded this amount, the student may be served an alternate meal.

WIRELESS TELECOMMUNICATION DEVICES

Curtis Inge Middle School policy on wireless telecommunication devices is designed to ensure that the use of wireless telecommunication devices does not interfere with teaching and

learning during the school day. For the purpose of this policy, wireless telecommunication devices are deemed to include cellular phones, smartwatches, pagers, two-way radios, **earbuds**, headphones and other devices that use radio frequencies for communications. (***Including I Pods, Gameboys, Kindle's and other game devices***) Students may possess wireless telecommunication devices while on school premises or while in transit under the authority of the school or while attending any function sponsored or authorized by the school; however, the usage of these devices is regulated to times not during the school day.

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district is pleased to make available to students and staff access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities. In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy ("policy") of the school district and the Data Acquisition Site that provides Internet access to the school district.

Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian. Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user's access will be denied or withdrawn, and the user may be subject to additional disciplinary action. Personal Responsibility By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property. Term of the Permitted Use A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have

computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account. Acceptable Uses

1. Educational Purposes Only. The school district is providing access to its computer networks and the Internet for educational purposes only. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person(s) designated by the school to help you decide if a use is appropriate.
2. Unacceptable Uses of Network. Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:
 - A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
 - B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.

- C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.
- D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers.

3. Netiquette. All users must abide by rules of network etiquette, which include the following:
 - A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
 - B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
 - C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objection.
 - D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open.
- 4.

Cyber Bullying. Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following:

- Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- Spreading rumors about others through email, IM, or text messages.
- Creating a Web site or MySpace (or other social-networking) account that targets another student or other person(s).
- Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- Stealing another person's login and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.
2. **Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.
3. **"Hacking" and Other Illegal Activities.** It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. **Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. **Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site

providing Internet access, will utilize filtering software or other technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors. Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older. The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that - taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. 6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Privacy

Network and Internet access is provided as a tool for the user’s education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials. Failure To Follow Policy The user’s use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student’s enrollment or the staff member’s employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances. Warranties/Indemnification The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user’s use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to

indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network. Updates Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information. (21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [l]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

CIMS Denial of Internet Access

Noble Independent School District will be operating under an "opt out" policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student's parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to adhere to the Noble Independent School District Schools Internet Acceptable Use Policy.

ADDITIONAL SCHOOL PROCEDURES

Sharpies and Sunflower Seeds are not permitted inside the building at any time. Backpacks and bags are not permitted the last two days of school. Additional items may be included throughout the year if they become a distraction or a safety issue.

Lost and Found will be located in the office conference room. All lost and found items will be removed from the school every two weeks.

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site.

However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call. Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

VISITORS

In order to insure the safety of our students, all exterior doors to the school will remain locked throughout the school day. Students may exit these doors in case of an emergency or for outside access, but no one can come in from the outside. **When coming to school for a visit, parents must enter through the front west door, sign in at the office, and obtain a visitor's name badge which must be worn while on campus.** We welcome parents to visit us at any time; however, appointments and arrangements for meetings must be arranged prior to the visit. **Parents will not be allowed to visit with teachers during class time unless prior arrangements have been made.** During the school day, all persons not employed by the district are considered visitors to our school and must wear a visitor's badge throughout their visit to Curtis Inge Middle School. Students may be checked out to go eat lunch, but, due to safety

concerns, CIMS administration does not allow parents/guardians or any other person to visit students in the school's lunchroom during lunchtime.

LEAVING SCHOOL GROUNDS CHECKING STUDENTS OUT FROM SCHOOL

Parents must check-in with the office to sign their child out of school. The sign-out sheet will include time of check-out, reason for checking out the student, and a time for check-in of the student if that student is returning to school. Students being checked-out for lunch, doctor's appointments, or other reasons must be checked out by the parent or someone who is listed on the emergency contact list. The office will not allow check-out of a student from the building with friends or relatives of that student unless they are on the emergency contact list.

The middle school is essentially a closed-campus school. Students may not leave school grounds for any reason during the school day without the express permission of the parent and the knowledge of the office. Students who leave school property without permission will be considered truant, and the appropriate consequences, according to the discipline policy, will be implemented.

TITLE I

Title I is a federally funded program to assist students in achieving higher academic levels in reading and math. This school year, Noble Public School District is recognized by the State Department of Education as a school wide Title I program.

Curtis Inge Middle School is promoting home- school partnerships to help meet a full range of student experiences with effective learning. It is our desire that we work together with families so students have the best opportunity for success, not only in school, but throughout life.

It is the responsibility of CIMS to provide high- quality learning experiences and instruction for each student. It is also the mandate of the school to create a supportive and effective learning environment that enables students to meet the state's challenging student performance standards.

Research has shown that parental involvement and participation in their student's school improves student learning. The benefits of parent participation in the student's school life are not confined to early childhood or elementary school years. Parental involvement also provides strong benefits to students who are in the secondary school levels.

This compact is an agreement among those who sign it that the three groups represented have specific responsibilities.

PARENTS WILL:

- monitor student attendance. Students who are absent for more than 10 days in a semester will be declared truant and will be turned over to the District Attorney's office for truancy. In addition, he/she may not receive full credit for the class
- assure students arrive at school on time in order to have the best start possible
- work to establish on- going communications with the child's teachers
- attend parent/teacher conferences and other meetings designed to help parents be aware of school events
- monitor the completion of assignments by their student.
- Encourage their child to organize his/her assignments so that work gets to school and can be turned in when due
- Be aware of the annual Title I meeting to participate in planning the program for the up- coming school year

STUDENTS WILL:

- bring needed materials/ supplies to class
- arrive to class before the tardy bell rings
- complete assignments and turn them in when due
- share with parents when an assignment needs to be completed
- show respect for all others in the school each day
- strive to have a positive attitude each and every day
- follow all school rules.

CURTIS INGE MIDDLE SCHOOL WILL:

- provide opportunities for regular parent/teacher meetings
- provide progress reports in addition to the regular nine week grading periods
- provide each student and parent with an outline of the content of each class
- work to establish continuing communication with parents regarding their child's progress and attitude
- provide Title I funded opportunities for students such as the Reading/Math Skills classes and tutoring services in the mornings before school begins

Parents are asked to discuss this compact with their child so that everyone knows what is expected of them.



STANDARDTM REUNIFICATION METHOD

STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.



Reunification Information (PLEASE PRINT CLEARLY)
 Have photo identification out and ready to show school district personnel.

Student Name _____
 Student Grade _____ Student Cell Phone Number _____
 Name of person picking up student _____
 Signature _____
 Phone number of person picking up student _____
 Relationship to student being picked up _____
 Photo identification matches name of person picking up student? Y or N _____

Parent completes:
 Print Student Name Again _____

Student Grade _____
 Student Birthday _____

School personnel completes upon release of student
 TIME _____ INITIALS _____ OTHER _____

HOW IT WORKS

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

REUNIFICATION CARDS

For parents, there are a couple of steps. If a parent is driving to the school, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles. Parents are asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card.

In the case of multiple students being reunified, a separate card for each student needs to be completed.

BRING ID TO CHECK IN

During check in, identification and custody rights are confirmed. The card is separated and the bottom half given back to the parent.

From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.



Curtis Inge Middle School Agreement

My child and I have received and read the 2020-2021 policies and Title I information of Curtis Inge Middle School. We are aware district policies are on the Noble Public School website. We understand and will abide by all policies.

Parent/Guardian signature

CIMS Student signature

Student Name (print)

*Please detach this page and return to Curtis Inge Middle School.

2020-2021

Pioneer Elementary School



Student Handbook

Superintendent – Mr. Solomon

Assistant Superintendent – Dr. Myers

Executive Director – Mr. Gray

Principal – Mr. Barefoot

Counselor – Mrs. Mehl

APPENDIX

Contact Information	4
Helpful Hints.....	4
Building Access	4
Parent/Teacher Conferences.....	5
Student Pick Up/Drop Off.....	5
How Will Your Child Go Home.....	5
Student Attendance	6
Truancy and Tardies	6
School Arrival and Dismissal	6
Withdrawal of Students	7
Closing School	7
Pledge of Allegiance	7
School/Home Communication	7
School Pictures	8
Lunch and Breakfast	8
Sending Money to School.....	8
Bringing Treasures to School.....	8
School Parties.....	9
Lost and Found	9
School Fundraisers	9
Field Trips.....	10
Accident--Illness	10
Head Lice.....	11
Late Work.....	11
Bus Riders.....	11
Appropriate Dress/Dress Code.....	11
Homework.....	13
Curriculum.....	14
Screenings	14
PTO.....	14
State-wide Programs	14
Supplemental Learning.....	15
Assemblies	15
Accident Insurance	15
FERPA	15
District Asbestos Status	17
Drug Free School	17
First Aid	18
Grievance Procedures	18
Harassment.....	19
Hazing.....	21
Internet Policies	22
Medication	26
Multimedia Release.....	28
No Child Left Behind.....	28
Nondiscrimination	29
Sexual Harassment.....	31
Student Clubs	33
Student Directory.....	33
Student Discipline.....	33
Student Rights and Responsibilities.....	36
Supplemental Online Courses	37
Warning System/Inclement Weather.....	37
Transportation	38
Student Handbook Agreement Form	39

Pioneer Elementary
611 Ash
Noble, Oklahoma 73068
www.nobleps.com

Dear Parents,

Welcome to Pioneer Elementary! The faculty and staff are looking forward to an exciting and successful school year. We have prepared this handbook so that we may bring about a better understanding between the school and the parent. Working together as a team, we can provide your child with the best educational experience possible. Please take the time to read this handbook thoroughly.

We invite you to visit our school, volunteer for activities, and become an active member of PTO. Through embracing the philosophy of work hard-play hard, we truly feel your child will have an enjoyable and memorable experience at Hubbard Elementary.

Our Vision...

Not just what we think
How we think... ***Excellence***

Not just what we do
How we do it... ***Quality***

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves, and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Contact Information

Important Office Information:

Office Staff: Rachel Tener and Jennifer Black
School Phone Number: 405-872-3472

Please use this number to notify the school if your child will be absent.

Office Hours: 7:15 a.m. — 3:15 p.m. Monday—Thursday

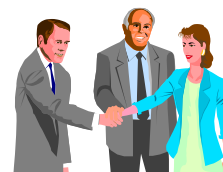
Helpful Hints for Parents

- ~ Does your child have the needed school supplies?
- ~ Is your child's name on his or her supplies?
- ~ Does your child know how he or she is to get home?
- ~ Does the school know how your child is to get home?
- ~ Do you know names of the teachers who work with your child?
- ~ Does your child know the school rules?
- ~ Do you know the days your child will be in and out of school?
- ~ Do you know the school schedule and bus schedule?
- ~ Do you read the information in Pioneer Press?
- ~ Have you checked your child's Thursday folder for information?



Building Access

Visitors are always welcome at Pioneer Elementary! For the safety of the students, we do ask that all visitors sign in at the office. During the school day, all persons not employed by the district are considered visitors to our school and must wear a sticker throughout their visit to Pioneer. **We do also ask that visitors make sure they are not interrupting our students' instructional time, because this is precious time we cannot make up.**



Visitors, Parents, and School Volunteers must stop in the school office, sign in, and pick up a visitor's sticker to wear during school hours.

Parent/Teacher Conferences

Parent/Teacher Conference days are provided once each semester to allow time for parents and teachers to meet together about students' progress. Please work with teachers to schedule conference times that you can attend. If you have a need for more frequent visits, please contact your child's teacher **before or after** school hours, or call the office to leave a message.

Parents now have the capability to keep up with their child's grades at <https://powerschool.nobleps.com>

Student pick-up and drop-off procedures

Pioneer will be unloading and loading buses south of the school on Ash Street. Parent pick-up will enter from the west on Pecan Street for pick up and drop off. Pecan street is one-way during parent pick up and drop off times.



How will your child go home?

Please note: We cannot change children's regular going home plans without a note or a phone call from a parent. Children will be sent home as directed by **PARENT NOTE** or **DIRECT COMMUNICATION** with the teacher or the office.

Parents must call the office by 1:00 p.m. for changes to be made in how children are going home.

All children leaving the building during the school day must be checked-out through the office. Please have identification ready to be checked when picking children up at school.



School Attendance

Good attendance is critical to your child's success in school. Many important concepts are covered as a whole group in fourth and fifth grade each day. These are concepts that cannot be made-up with pencil and paper homework. Student success and grades are dependent upon attending school on a regular basis.

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities. (38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

When your child is absent:

~ Please call the school attendance line at 872-3472 by 9:00 a.m.

~ Your child's homework will be available upon the second consecutive day of absence. **Please notify the school before you come to pick-up homework so your child's teacher can prepare.**

Truancy and Tardies

Following the fifth (5th) absence within a **nine weeks period**, a review of the student's performance is conducted by an administrator and the classroom teacher. Parents will be informed of the results of that review. **Continued absences** or tardies will result in a Truancy warrant. Excessive tardies or absences will also lead to loss of certain school and class privileges. Three tardies equals 1 day's absence.

School Arrival and Dismissal

Please do not drop off your child before supervision begins. Supervision begins 20 minutes before the start of each school day. The time of day will be announced each school year at our back-to-school open house. It is unsafe to leave your child at school unsupervised; therefore, our building will remain locked until supervision is on hand.

Students who arrive late to school must stop in the office to get a **tardy slip** before going to class. An absence will be recorded for each **three tardies**. Checking your child out of school during instructional time is treated the same as tardy or absence depending on the amount of time out of the classroom.

Withdrawal of Students

If you are moving and withdrawing your child from Pioneer, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Please plan to pay all breakfast and lunch charges, and remember to bring back all library books. Your cooperation with this is greatly appreciated.

Closing School / Inclement Weather

An announcement will be made through

Television, social media, and local news websites should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.



Pledge of Allegiance

Pioneer Elementary honors America daily by reciting the Pledge of Allegiance. Those who do not wish to participate are not required to do so.



School/Home Communications

Communication between the home and school is a critical part of your child's education. Your child will normally bring a **Wednesday Folder** home each week. This folder contains all the important information you will need to keep up-to-date on school issues. It also contains much of your child's schoolwork. It is important that you look through your child's folder each week and return it to school.

Our school tries to send home the ***Pioneer Press*** about every other week in the Wednesday Folder. This newsletter contains information about upcoming school events. This is an important way that Pioneer Elementary communicates school information to parents.

A monthly calendar is also sent home with every child in school. All events happening for the month are scheduled on the calendar. Please post it somewhere at home so you can stay current on school events. On the back of the calendar is our monthly lunch and breakfast menu. Children are encouraged to check the menu daily to be sure the food being served is something they can or will eat.

You can also find various school updates on our district webpage (www.nobleps.com), Twitter or Facebook account.

School Pictures

Pioneer Elementary offers several opportunities for parents to have student pictures taken during the school year:

- ~individual student pictures in fall
- ~classroom group pictures in spring

Lunch and Breakfast

Pioneer serves breakfast and lunch each school day. Students may pay for lunches by the day or the week. We encourage students to not charge their breakfast or lunches for more than five days. **Applications for free or reduced lunches are available from the school office.** The school cafeteria maintains all children's cafeteria accounts. Questions about your child's account should be directed to their office at **872-9706**.

~Please send all money to school in an envelope with your child's name, the teacher's name, and what the money is for written on the front of the envelope.

~If your child brings a lunch, please be sure his or her name is on the lunch box or sack. We do not have a microwave for heating used for heating items due to safety reasons. Please do not send glass containers to school.

~Students may visit quietly in the lunchroom while they eat. They are required to pick-up after themselves and return their trays when leaving the cafeteria. Good manners are also practiced.
~If your child plans on eating breakfast, and is dropped off by a parent, please make sure you have them here **no later than 10** minutes before the bell rings. This will ensure that they do not miss any instructional time.

Sending Money to School

When sending money to school for any reason, please put it in a sealed envelope with your child's name, the teacher's name, and what the money is for (breakfast, lunch, books, pictures, field trips, etc.) written on the outside of the envelope.

Bringing "Treasures" to School

Students are encouraged to leave toys and other valuable items at home. We encourage parents to monitor their student's backpacks to help us prevent the student from misusing or misplacing items that are better left at home. The classroom teacher must be contacted when a child wants to bring a live animal to the classroom. Items taken away from students can be picked up from the classroom or office.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms and knives of any kind, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, hand chains, mace or pepper spray or any manufactured or homemade objects intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.

It is not uncommon for children to bring pocket knives or fake weapons to school without parent knowledge. Please talk to your child about the importance of leaving these at home.

School Parties

Class parties include Fall, Christmas, and Valentine's. To keep class interruptions to a minimum, the classroom teacher and principal must approve class parties other than those listed. **Academics will be the first priority in approving parties because parties are a privilege. Class parties are a privilege, and thus can be taken away for academic, behavioral, or attendance reasons.**

Field Trips

Field trips are an important part of our curriculum. We select field trips that will provide both learning experiences, as well as lifelong experiences for our students based upon what is being studied in the classroom.



Students must ride the bus to a field trip. Permission is granted for the student to ride the bus on their enrollment form. We encourage students to return on the bus also. **However, if it is absolutely necessary for parents to take their student home in a car following a field trip, the parent must sign-out their child at school prior to the field trip.**

Students who have a failing grade, poor attendance, or poor behavior **MAY** be held ineligible for class field trips, due to the fact they are a privilege



Lost and Found

Clothing should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a monthly basis and return items that are identified by name to their owners.

Unclaimed clothing will be donated to charity.

School Fundraisers

Pioneer plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each spring. Information with what each fundraiser is for and how money will be spent will be sent home with fund-raiser packets.

Fundraisers

Bingo Mania, which is one of our major fundraiser, is done in the fall of most school years to help purchase the "extras" for our school.

Other minor fundraisers benefiting Pioneer and various Noble Public Schools organizations will take place throughout the school year as well.

School Book Fair

A School Book Fair will be held in January. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this fund-raiser will be used to purchase materials for our school library program.



Head Lice

If the student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up their student. The student will not be allowed to ride the bus to or from school and be remitted to school until the student has been properly cleared to return.

Late work

Every Student is given one day for each day absent from school to turn in assignments. Work turned in after due dates could result in a loss of points thus potentially receiving a lower grade.

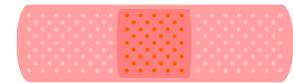
Bus Riders

Each child will be required to have a parent sign a separate Rules and Regulations form for the Noble Public School Bus Barn in order to ride the bus at any time, field trips included.

Accident – Illness

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container.

Medication brought by children must be taken to the office. The parent should send a note or call before the child is allowed to take this medication. Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be assigned a room in which to stay. Those students may continue to work on school activities or read a story



If your child is injured or becomes seriously ill at school, we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that you gave us. It is critical that this information be kept up-to-date. **For your child's benefit, phone numbers that change must be communicated to the school office.**

Parents who do not carry insurance on their child are given the opportunity to purchase insurance through the school. School insurance packets are available in the Curriculum Night packet or office. Purchase of this insurance by parents is optional.

Appropriate Dress for Pioneer

The responsibility for proper dress and grooming is that of students and parents. Students should wear clothing that follows our board approved dress code. A copy is sent home with every child at the beginning of the year.

As cold weather approaches, please stress the importance of your child wearing a coat, hat, and gloves. As the weather often changes during the day and we cannot predict when we will be outside, **it is important that you dress your child as if we were going outside each day.** To help your child avoid injuries, students **must** wear tennis shoes on the days they have P.E. Students who do not have appropriate footwear may be asked to sit out an activity to ensure their safety.

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
 - Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper

outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.

11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

Homework

Homework is designed to help your student be the best that he or she can be. Because reading is extremely important, students should read every night. In addition, it is important to practice math facts and/or spelling. Homework may be required in addition to any “make-up work” and/or “unfinished work” that the students do not complete in the time allotted during the school day. Failure to complete homework could result in the loss of an extracurricular privilege such as recess (walking laps), field trips, assemblies, etc...



Please become familiar with your teacher’s homework procedures by attending Pioneer’s **Back to School Night** in August. Back to School Night gives you the chance to become familiar with the school, to meet your child’s teacher, and to learn the rules and procedures for your child’s classroom.

Curriculum Materials

All curriculum materials are available for inspection by patrons, parents, students, and the public. Individuals who wish to inspect materials should contact the building principal.

Hubbard Elementary has an extensive curriculum guide at each grade level that was developed by classroom teachers in accordance with the Oklahoma Academic Standards, and is reviewed annually and revised as needed.

Text books, Library books, and Miscellaneous Items

Throughout the school year, materials are checked out to students. It is the responsibility of the student to keep up with, and maintain their working order. Damages or loss is the responsibility of the student or parent.

Screenings

Pioneer Elementary will provide Healthy Youth Screenings, free of charge, at the beginning of the school year. Included in the screenings will be hearing and vision. A follow-up letter will be sent to parents with the information gathered about their child and, if necessary, recommendations for further evaluation. Speech and Language evaluations are conducted by the School Speech Pathologist upon teacher referral.

Parent Involvement

A strong Parent Teacher Organization serves Pioneer Elementary. We encourage you to become involved with the PTO. Membership dues are \$5.00 per year and are collected in the Fall. Our school volunteer program is coordinated through our PTO. All parents are encouraged to join and to volunteer at school. We have many projects to do. We need parents:

- Who have time to work at school
- Who can help with special occasions
- To help with special projects at home
- To listen to our students read

A volunteer survey is included in one of the first Thursday Folders to all parents. On this survey, you may indicate how you can volunteer to help your child's school.

School-wide Programs

Title I School-Wide Program

Noble Public Schools has a Title I school wide program at all sites. This is a federal comprehensive reform strategy which emphasizes serving and improving all students by combining resources to achieve the goal of academic success. Each site has different programs to meet their students' needs. The involvement of parents is essential to the success of their students. Each parent/ guardian will be asked to sign a school compact which states the responsibilities of the student, parent, and school. The three core elements of a school wide program are comprehensive needs assessment, written school wide plan, and annual review and plan update.

Indian Education Program

Our students who are enrolled in a tribal membership may qualify for additional assistance through our Indian Education Program. Parents of students who qualify need to complete an eligibility certification form, which requires the tribal membership number along with registry information. Please contact the school office with your questions.

Assemblies

Assemblies are a time to celebrate accomplishments, and be together as a school family. These assemblies are seen as a privilege for students, and can be taken away for academic, behavioral, or attendance reasons.

CELL PHONES and SMART DEVICES

Students who bring cell phones or smart devices to school will need to sign a device contract. This contract will spell out guidelines for acceptable use as well as consequences at school.

BOARD POLICIES

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. **(Noble Board of Education, Policy FFD)**

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure. **(Reference: Noble Board of Education, Policy FL-R)**

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires

that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF) CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only. **(Noble Board of Education, Policy FFAC)**

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

(Noble Board of Education, Policy EIA-R1)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff. **(Noble Board of Education, Policy FBA)**

GRIEVANCE PROCEDURES: SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. (Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;

2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0 70 O.S. §24-100.2

CROSS-REFERENCE: Policy CK, Safety Program

Policy DAA-R, Racial Harassment

Policy FB, Sexual Harassment of Students

Policy FBA, Grievance Procedure, Sex Discrimination/Harassment

Policy FBB, Student Complaints and Grievances

Policy FNCC, Hazing

Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY, and C.I.P.A. POLICY

Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems.

Use of computers and other electronic devices as well as internet access is provided upon successful completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district. This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. **Educational Purpose.** The school district provides student access to its computer networks and the Internet for educational purposes.
2. **Unacceptable Uses of Network.**
 - Uses that violate the law or encourage others to violate the law.
 - Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright

Use, transmission or disclosure of another users username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.
2. Social Networking and Personal Safety. When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.
3. "Hacking" and Other Illegal Activities. It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. Confidentiality of Student Information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. Monitoring/Active Restriction Measures. The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors. Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.
6. Cyber Bullying and Social Networking. When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity

or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

7. **Violation of Policy.** Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow Policy

The user’s use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student’s enrollment or staff member’s tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney’s fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user’s use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user’s access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user’s parent(s) or guardian(s) agree to cooperate with the school in the event of the school’s initiating an investigation of a user’s use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district’s network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees

Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.
3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.
- The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.
(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. (70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the

grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. (Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Ms. Ronda Bass, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. **Student Grievant:** A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. **Employee Grievant:** An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. **Public Grievant:** Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. **Title IX, 504 and ADA Coordinator (Coordinator):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.

6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.
 Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.
7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.

3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment

For the purpose of this policy, sexual harassment includes:

- A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
- B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
- C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
- D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.

2. Specific Prohibitions

- A. Administrators and Supervisors

1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student

and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

3. Report, Investigation, and Sanctions
 - A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
 2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
 - B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
 - C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.
 - E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld. (70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph. (51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;

Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student

Is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention

5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances
15. Corporal Punishment may be used with prior consent of parents/guardians.

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions. (10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own

personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.

7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district. (Noble Board of Education, Policy FN)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I	Minor Infraction
Class II	Moderate Infraction
Class III	Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the

administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3
Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Administration
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Shirley Armbrister at 405-872-3455

STUDENT HANDBOOK AGREEMENT

My child and I have received and read the 2020-2021 Student Handbook. We understand and will abide by all items stated in the handbook.

Name of Student_____

Signature of Student _____

Name of Parent_____

Signature of Parent_____

Teacher_____

2020-2021

John K. Hubbard Elementary School



Student Handbook

Superintendent – Mr. Solomon
Assistant Superintendent – Dr. Myers
Executive Director – Mr. Gray
Principal – Mrs. Curry
Assistant Principal – Mr. George
Counselor – Mrs. Tindell

APPENDIX

Contact Information	4
Helpful Hints.....	4
Building Access	4
Parent/Teacher Conferences.....	5
Student Pick Up/Drop Off.....	5
How Will Your Child Go Home.....	5
Student Attendance	6
Truancy and Tardies	6
School Arrival and Dismissal	6
Withdrawal of Students	7
Closing School	7
Pledge of Allegiance	7
School/Home Communication	7
School Pictures	8
Lunch and Breakfast	8
Sending Money to School.....	8
Bringing Treasures to School.....	8
School Parties.....	9
Lost and Found.....	9
School Fundraisers	9
Field Trips	10
Accident--Illness	10
Head Lice.....	11
Late Work.....	11
Bus Riders.....	11
Appropriate Dress/Dress Code.....	11
Homework.....	13
Curriculum.....	14
Screenings	14
PTO.....	14
State-wide Programs	14
Supplemental Learning.....	15
Assemblies	15
Accident Insurance	15
FERPA	15
District Asbestos Status	17
Drug Free School	17
First Aid	18
Grievance Procedures	18
Harassment	19
Hazing.....	21
Internet Policies	22
Medication	26
Multimedia Release.....	28
No Child Left Behind.....	28
Nondiscrimination	29
Sexual Harassment	31
Student Clubs	33
Student Directory	33
Student Discipline.....	33
Student Rights and Responsibilities.....	36
Supplemental Online Courses	37
Warning System/Inclement Weather.....	37
Transportation	38
Student Handbook Agreement Form	39

John K. Hubbard Elementary
1104 Maguire Road
Noble, Oklahoma 73068
www.nobleps.com

Dear Parents,

Welcome to John K. Hubbard Elementary! The faculty and staff are looking forward to an exciting and successful school year. We have prepared this handbook so that we may bring about a better understanding between the school and the parent. Working together as a team, we can provide your child with the best educational experience possible. Please take the time to read this handbook thoroughly.

We invite you to visit our school, volunteer for activities, and become an active member of PTO. Through embracing the philosophy of work hard-play hard, we truly feel your child will have an enjoyable and memorable experience at Hubbard Elementary.

Our Vision...

Not just what we think
How we think... ***Excellence***

Not just what we do
How we do it... ***Quality***

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves, and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Contact Information

Important Office Information:

Office Staff: Brenda Fox and Donna Hardridge
School Phone Number: 405-872-9201

Please use this number to notify the school if your child will be absent.

Office Hours: 7:15 a.m. — 3:15 p.m. Monday—Thursday

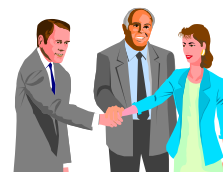
Helpful Hints for Parents

- ~ Does your child have the needed school supplies?
- ~ Is your child's name on his or her supplies?
- ~ Does your child know how he or she is to get home?
- ~ Does the school know how your child is to get home?
- ~ Do you know names of the teachers who work with your child?
- ~ Does your child know the school rules?
- ~ Do you know the days your child will be in and out of school?
- ~ Do you know the school schedule and bus schedule?
- ~ Do you read the information in Hubbard Star?
- ~ Have you checked your child's Thursday folder for information?



Building Access

Visitors are always welcome at Hubbard Elementary! For the safety of the students, we do ask that all visitors sign in at the office. During the school day, all persons not employed by the district are considered visitors to our school and must wear a sticker throughout their visit to Hubbard. **We do also ask that visitors make sure they are not interrupting our students' instructional time, because this is precious time we cannot make up.**



Visitors, Parents, and School Volunteers must stop in the school office, sign in, and pick up a visitor's sticker to wear during school hours.



Parent/Teacher Conferences

Parent/Teacher Conference days are provided once each semester to allow time for parents and teachers to meet together about students' progress. Please work with teachers to schedule conference times that you can attend. If you have a need for more frequent visits, please contact your child's teacher **before or after** school hours, or call the office to leave a message.

Parents now have the capability to keep up with their child's grades at <https://powerschool.nobleps.com>

Student pick-up and drop-off procedures

Hubbard has only one entrance/exit into the main parking lot (Ken King Drive). The gate to the north entrance of the school will be locked during drop-off and pick-up times. The circle drive at the end of the building is also not to be used for student pick up or drop off, only for buses. The doors at that end of the building remain locked at all times. **Please use Ken King Drive to pick-up and drop-off your child.**

For the safety of the students, cars are to enter Ken King Drive west of the softball field and start a double file line at the stop sign near the school. We ask that students enter and exit cars from the curbside to avoid traffic. Cars should not pass other cars in the grass that have been waiting in line unless it is an emergency. **For safety reasons, parents are asked to remain in their vehicles, and not walk with students across traffic.**

School buses use the same procedures to pick-up and drop-off students. Please remember that passing a bus in the process of loading or unloading children is against the law, and is monitored by the Noble Police Department. School start and end times can be found in your child's back to school packet.



How will your child go home?

Please note: We cannot change children's regular going home plans without a note or a phone call from a parent. Children will be sent home as directed by **PARENT NOTE** or **DIRECT COMMUNICATION** with the teacher or the office.

Parents must call the office by 1:00 p.m. for changes to be made in how children are going home.

All children leaving the building during the school day must be checked-out through the office. Please have identification ready to be checked when picking children up at school.



School Attendance

Good attendance is critical to your child's success in school. Many important concepts are covered as a whole group in first, second and third grade each day. These are concepts that cannot be made-up with pencil and paper homework. Student success and grades are dependent upon attending school on a regular basis.

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities. (38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

When your child is absent:

~ Please call the school attendance line at 872-9201 by 9:00 a.m.

~ Your child's homework will be available upon the second consecutive day of absence. **Please notify the school before you come to pick-up homework so your child's teacher can prepare.**

Truancy and Tardies

Following the fifth (5th) absence within a **nine weeks period**, a review of the student's performance is conducted by an administrator and the classroom teacher. Parents will be informed of the results of that review. **Continued absences** or tardies will result in a Truancy warrant. Excessive tardies or absences will also lead to loss of certain school and class privileges. Three tardies equals 1 day's absence.

School Arrival and Dismissal

Please do not drop off your child before supervision begins. Supervision begins 20 minutes before the start of each school day. The time of day will be announced each school year at our back-to-school night. It is unsafe to leave your child at school unsupervised; therefore, our building will remain locked until supervision is on hand.

Students who arrive late to school must stop in the office to get a **tardy slip** before going to class. An absence will be recorded for each **three tardies**. Checking your child out of school during instructional time is treated the same as tardy or absence depending on the amount of time out of the classroom.

Withdrawal of Students

If you are moving and withdrawing your child from Hubbard, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Please plan to pay all breakfast and lunch charges, and remember to bring back all library books. Your cooperation with this is greatly appreciated.

Closing School / Inclement Weather

An announcement will be made through Television, specific social media sites, and local news websites should school have to be canceled due to inclement weather. The school makes every effort to make decisions concerning school closings based on the safety of students. The district boundaries cover 144 square miles and conditions in one part of the district may be very different from those in another area. Decisions concerning school closings are made as early as possible before buses begin their morning routes.



Pledge of Allegiance

Hubbard Elementary honors America daily by reciting the Pledge of Allegiance. Those who do not wish to participate are required to do so.



not

School/Home Communications

Communication between the home and school is a critical part of your child's education. Your child will normally bring a **Thursday Folder** home each week. This folder contains all the important information you will need to keep up-to-date on school issues. It also contains much of your child's schoolwork. It is important that you look through your child's folder each week and return it to school.

Our school tries to send home the **Hubbard Star** about every other week in the Thursday Folder. This newsletter contains information about upcoming school events. This is an important way that Hubbard Elementary communicates school information to parents.

A monthly calendar is also sent home with every child in school. All events happening for the month are scheduled on the calendar. Please post it somewhere at home so you can stay current on school events.

A monthly lunch and breakfast menu is sent home with every child in school. Children are encouraged to check the menu daily to be sure the food being served is something they can or will eat.

You can also find various school updates on our district webpage (www.nobleps.com), Twitter or Facebook account.

School Pictures

John K. Hubbard Elementary offers several opportunities for parents to have student pictures taken during the school year:

~individual student pictures in fall

~classroom group pictures in spring



Lunch and Breakfast

Hubbard serves breakfast and lunch each school day. Students may pay for lunches by the day or the week. Students are encouraged to not charge their breakfast or lunches for more than five days. **Applications for free or reduced lunches are available from the school office.** The school cafeteria maintains all children's cafeteria accounts. Questions about your child's account should be directed to their office at **872-9706**.

~Please send all money to school in an envelope with your child's name, the teacher's name, and what the money is for written on the front of the envelope.

~If your child brings a lunch, please be sure his or her name is on the lunch box or sack. We do not have a microwave for heating used for heating items due to safety reasons. Please do not send glass containers to school.

~Students may visit quietly in the lunchroom while they eat. They are required to pick-up after themselves and return their trays when leaving the cafeteria. Good manners are also practiced.

~If your child plans on eating breakfast, and is dropped off by a parent, please make sure you have them here **no later than 10** minutes before the bell rings. This will ensure that they do not miss any instructional time.

Sending Money to School

When sending money to school for any reason, please put it in a sealed envelope with your child's name, the teacher's name, and what the money is for (breakfast, lunch, books, pictures, field trips, etc.) written on the outside of the envelope.

Bringing "Treasures" to School

Students are encouraged to leave toys and other valuable items at home. We encourage parents to monitor their student's backpacks to help us prevent the student from misusing or misplacing items that are better left at home. The classroom teacher must be contacted when a child wants to bring a live animal to the classroom. Items taken away from students can be picked up from the classroom or office.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms and knives of any kind, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, hand chains, mace or pepper spray or any manufactured or homemade objects intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.



It is not uncommon for children to bring pocket knives or fake weapons to school without parent knowledge. Please talk to your child about the importance of leaving these at home.

School Parties

Class parties include Fall, Christmas, and Valentine's. To keep class interruptions to a minimum, the classroom teacher and principal must approve class parties other than those listed. Academics will be the first priority in approving parties because parties are a privilege. Class parties are a privilege, and thus can be taken away for academic, behavioral, or attendance reasons.



Lost and Found

Clothing should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a monthly basis and return items that are identified by name to their owners. Unclaimed clothing will be donated to charity.

School Fundraisers

Hubbard plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each spring. Information with what each fundraiser is for and how money will be spent will be sent home with fund-raiser packets.

Fundraisers

A Jog-A-Thon, which is our major fundraiser, is done in the fall of most school years to help purchase the "extras" for our school.

There is also a Fall Carnival each October which helps benefit your child's classroom teacher and Hubbard's Adopt-A-child program.

Other minor fundraisers benefiting Hubbard and various Noble Public Schools organizations will take place throughout the school year as well.

School Book Fair

A School Book Fair will be held in December. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this fund-raiser will be used to purchase materials for our school library program.



Field Trips

Field trips are an important part of our curriculum. We select field trips that will provide both learning experiences, as well as life long experiences for our students based upon what is being studied in the classroom.

Students must ride the bus to a field trip. Permission is granted for the student to ride the bus on their enrollment form. We encourage students to return on the bus. **However, if it is absolutely necessary for parents to take their student home in a car following a field trip, the parent must sign-out their child at school prior to the field trip.**



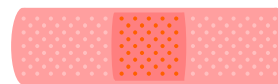
Students who have a failing grade, poor attendance, or poor behavior **MAY** be held ineligible for class field trips, due to the fact they are a privilege.

Accident – Illness

If it is necessary for a child to take prescribed medication during school hours, it must be in the original prescription container.

Medication brought by children must be taken to the office. The parent should send a note or call before the child is allowed to take this medication.

Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be assigned a room in which to stay. Those students may continue to work on school activities or read a story



If your child is injured or becomes seriously ill at school, we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that you gave us. It is critical that this information be kept up-to-date. **For your child's benefit, phone numbers that change must be communicated to the school office.**

Head Lice

If the student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up their student. The student will not be allowed to ride the bus to or from school and be remitted to school until the student has been properly cleared to return.

Late work

Every Student is given one day for each day absent from school to turn in assignments. Work turned in after due dates could result in a loss of points thus potentially receiving a lower grade.

Bus Riders

Each child will be required to have a parent sign a separate Rules and Regulations form for the Noble Public School Bus Barn in order to ride the bus at any time, field trips included.

Appropriate Dress for Hubbard

The responsibility for proper dress and grooming is that of students and parents. Students should wear clothing that follows our board approved dress code. A copy is sent home with every child at the beginning of the year.

As cold weather approaches, please stress the importance of your child wearing a coat, hat, and gloves. As the weather often changes during the day and we cannot predict when we will be outside, **it is important that you dress your child as if we were going outside each day.** To help your child avoid injuries, students **must** wear tennis shoes on the days they have P.E. Students who do not have appropriate footwear may be asked to sit out an activity to ensure their safety.

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
 - Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.

10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

Homework

Homework is designed to help your student be the best that he or she can be. Because reading is extremely important, students should read every night. In addition, it is important to practice math facts and/or spelling. Homework may be required in addition to any “make-up work” and/or “unfinished work” that the students do not complete in the time allotted during the school day. Failure to complete homework could result in the loss of an extracurricular privilege such as recess (walking laps), field trips, assemblies, etc...



Please become familiar with your teacher’s homework procedures by attending John K. Hubbard’s **Back to School Night** in August. Back to School Night gives you the chance to become familiar with the school, to meet your child’s teacher, and to learn the rules and procedures for your child’s classroom.

Curriculum Materials

All curriculum materials are available for inspection by patrons, parents, students, and the public. Individuals who wish to inspect materials should contact the building principal.

Hubbard Elementary has an extensive curriculum guide at each grade level that was developed by classroom teachers in accordance with the Oklahoma State Standards and is reviewed annually and revised as needed.

Text books, Library books, and Miscellaneous Items

Throughout the school year, materials are checked out to students. It is the responsibility of the student to keep up with, and maintain their working order. Damages or loss is the responsibility of the student or parent.

Screenings

Hubbard Elementary will provide Healthy Youth Screenings, free of charge, at the beginning of the school year. Included in the screenings will be hearing and vision. A follow-up letter will be sent to parents with the information gathered about their child and, if necessary, recommendations for further evaluation. Speech and Language evaluations are conducted by the School Speech Pathologist upon teacher referral.

Parent Involvement

A strong Parent Teacher Organization serves Hubbard Elementary. We encourage you to become involved with the PTO. Membership dues are \$5.00 per year and are collected in the Fall. Our school volunteer program is coordinated through our PTO. All parents are encouraged to join and to volunteer at school. We have many projects to do. We need parents:

- Who have time to work at school
- Who can help with special occasions
- To help with special projects at home
- To listen to our students read
- To Pop Popcorn and various other projects

A volunteer survey is included in one of the first Thursday Folders to all parents. On this survey, you may indicate how you can volunteer to help your child's school.

School-wide Programs

Title I Schoolwide Program

Hubbard Elementary is a Title I school. We receive funds from the federal government to supplement our school program in order to provide the best possible education for each child. Components of our school program that are funded through Title I include: Parent

Curriculum Night, Teaching Assistants, and Student Assessment Material. We also have a Certified Reading Specialist who teaches and supervises this program. Students are referred to this program based on the results of the Fall Dibbles Test, Star Test, or by their classroom teacher. Each spring, teachers, staff and parents review our existing program, evaluate its effectiveness, and make plans for the next year.

Indian Education Program

Our students who are enrolled in a tribal membership may qualify for additional assistance through our Indian Education Program. Parents of students who qualify need to complete an eligibility certification form, which requires the tribal membership number along with registry information. Please contact the school office with your questions.

Assemblies

Thursday assemblies are a time to celebrate accomplishments, and be together as a school family. These assemblies are seen as a privilege for students, and can be taken away for academic, behavioral, or attendance reasons.

BOARD POLICIES

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. (**Noble Board of Education, Policy FFD**)

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure. **(Reference: Noble Board of Education, Policy FL-R)**

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF) CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only. **(Noble Board of Education, Policy FFAC)**

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 – Below	=	F

(Noble Board of Education, Policy EIA-R1)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff. **(Noble Board of Education, Policy FBA)**

GRIEVANCE PROCEDURES: SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.

4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee. (Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;

2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0 70 O.S. §24-100.2

CROSS-REFERENCE: Policy CK, Safety Program

Policy DAA-R, Racial Harassment

Policy FB, Sexual Harassment of Students

Policy FBA, Grievance Procedure, Sex Discrimination/Harassment

Policy FBB, Student Complaints and Grievances

Policy FNCC, Hazing

Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or

indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY, and C.I.P.A. POLICY

Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems.

Use of computers and other electronic devices as well as internet access is provided upon successful completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district. This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. **Educational Purpose.** The school district provides student access to its computer networks and the Internet for educational purposes.

2. **Unacceptable Uses of Network.**

Uses that violate the law or encourage others to violate the law.

Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright

Use, transmission or disclosure of another users username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that

other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.

2. **Social Networking and Personal Safety.** When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or Internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.
3. **“Hacking” and Other Illegal Activities.** It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. **Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
5. **Monitoring/Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

6. Cyber Bullying and Social Networking. When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.
7. Violation of Policy. Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or staff member's tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees

Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
 - A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.
3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective.

tive. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication. (10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices. (70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment. (Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Ms. Ronda Bass, Superintendent, 405-872-3452.

Definitions

1. Discrimination Complaint: A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. Student Grievant: A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. Employee Grievant: An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. Public Grievant: Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. Title IX, 504 and ADA Coordinator (Coordinator): The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
6. Respondent: The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a

particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.

7. Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.
7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment
For the purpose of this policy, sexual harassment includes:
 - A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
2. Specific Prohibitions
 - A. Administrators and Supervisors
 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.

3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
3. Report, Investigation, and Sanctions
 - A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
 2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
 - B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
 - C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

- E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld. (70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph. (51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor

6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances
15. Corporal Punishment may be used with prior consent of parents/guardians.

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions. (10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.

10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district. (Noble Board of Education, Policy FN)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken. (Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I	Minor Infraction
Class II	Moderate Infraction
Class III	Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3
Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS Administration
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Mr. Frank Solomon at 405-872-3455 or 405-872-3441

STUDENT HANDBOOK AGREEMENT

My child and I have received and read the 2020-2021 Student Handbook. We understand and will abide by all items stated in the handbook.

Name of Student _____

Signature of Student _____

Name of Parent _____

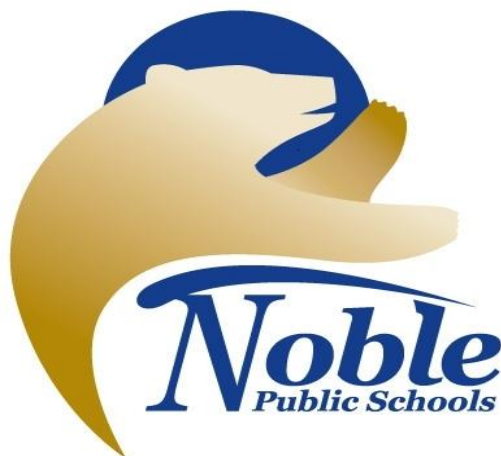
Signature of Parent _____

Teacher _____

Please tear out this page and return it to school

**Katherine I. Daily Elementary
Parent/Student Handbook**

2020-2021



**Mr. Frank Solomon
Superintendent**

**Mrs. Janice Busick
Principal**

**Katherine I. Daily Elementary
300 South Fifth Street
Noble, OK 73068**

405-872-3406

www.nobleps.com

Katherine I. Daily School Contact Information

Janice Busick, Principal.....872-3406
Amy Russell, Counselor.....872-7641
Attendance Secretary..... 872-3406
Cafeteria.....872-9448
Transportation.....872-3455



Katherine I. Daily School Hours
Monday- Thursday 7:35 a.m. to 2:55 p.m.
Office Hours
7:15 a.m. – 4:00 p.m.

Noble Public Schools contact Information:

John K. Hubbard.....872-9201
Pioneer Intermediate.....872-3472
Curtis Inge Middle School.....872-3495
Noble High School.....872-3441
Noble Administration Office.....872-3452



Vision...

Not just what we think

How we think...*Excellence*

Not just what we do

How we do it... *Quality*

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery, and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves and our students accountable for positive actions, personal growth, and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

ACCREDITATION

The Noble Public School district is accredited by the Oklahoma State Department of Education.

Table of Contents:

Announcements	14
Arrival and Dismissal	8
Attendance	8
Bringing “Treasures to School”	16
Building Access	10
Cafeteria Procedures	13
Calendar	7
Dress Code	17
Enrichment Programs	10
Guidance	11
Library	10
Music	12
Physical Education	11
Field Trips	22
Fundraisers	15
KID Expectations	23
“Bee A Hero”	23
Cafeteria Expectations	25
Playground Expectations	25
School Expectations	24

Lost and Found	21
Noble Public School Board Policies	27
Parent/Teacher Conferences	13
Parent/Teacher Organization	22
Parties	22
Recess Procedures	16
Report Cards	10
School Home Communication	14
School Pictures	15
Speech Screenings	12
Student Handbook Agreement	57
<u>(Must be signed and returned to teacher)</u>	58
Student/Teacher/Parent Agreement <u>(Must be signed and returned to teacher)</u>	59
Withdrawal of Students	27



Katherine I. Daily Elementary
300 South Fifth Street
Noble, OK 73068



Dear Parents,

Welcome to Katherine I. Daily Elementary School. We are looking forward to working with your family to ensure your child's first school years are successful. Our goal is to create lifelong learners in a positive learning environment and to build a strong foundation for your child. We invite you to join with us in this journey.

The handbook is a wonderful way to familiarize yourself with K.I.D.'s expectations for your child. Please take time to read this handbook. After you have read the handbook we ask that you sign and return both KID Student/Teacher/Parent Agreement (page 58) and the Parent/Student Handbook Agreement (page 59) and return the pages to your child's teacher.

On behalf of the faculty and staff at Katherine I. Daily Elementary, we invite you to visit our school, attend school functions, and become an active member in the PTO (Parent Teacher Organization) which is our school volunteer program.

Sincerely,
Mrs. Janice Busick
K.I.D. Principal



Katherine I. Daily Elementary School Calendar 2020-2021

**Watch the KID Talk for Dates
Classes are in session Monday-Thursday**

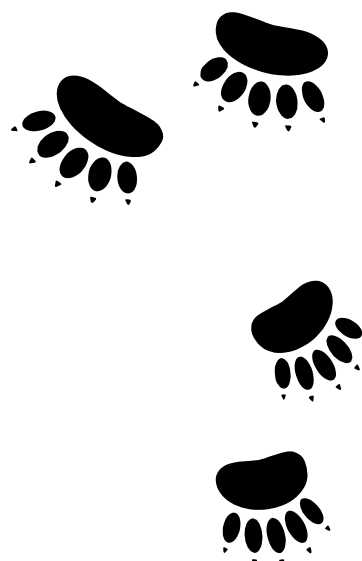
1st Semester

Back to School Night- Pre-K, K, T1
First Day of School
Candy Bar Fundraiser KICKOFF
Labor Day Holiday- No School
Fall Pictures
Parent/Teacher conferences
Red Ribbon Week
Fall Festival Parties
Fall Picture Retakes
Veteran Day Assembly
Thanksgiving Holiday- No School
KID Festival of Lights
Winter Holiday Parties
School Caroling Assembly



2nd Semester

Martin Luther King Day
Celebration of Dr. Seuss Week
Music in our Schools Month
Spring Break – No School
Spring Pictures
Kindergarten Graduation Pictures
Kindergarten Graduation
Super KID's Day
Last Day of School





Attendance

All children are expected to be in attendance each day unless they are ill (doctor's statement required) or a family emergency arises. Every effort should be made to encourage regular school attendance and to discourage unnecessary absenteeism. Pre-K is an optional program. Pre-K students who have more than 7 absences will be reviewed and maybe dismissed from the Pre-k program. Kindergarten and T1 will be reviewed following the fifth absence or third tardy within a nine week period, a review of the student's attendance is conducted by the administration and the classroom teacher. **Continued absences or tardies will result in information regarding attendance being forwarded to the District Attorney for Cleveland County. This is required by Oklahoma State Law.**



Arrival

PLEASE DO NOT leave children at school before a teacher is on duty. It is unsafe for children to be outside without supervision. There is no supervision until 7:25. The duty teacher will come outside to assist children coming into the building. Please **only** let your children off at designated drop-off areas to ensure a safe arrival.



TARDY

Students who arrive after bell must be brought into the office by an adult to get a **TARDY SLIP** before going to class.



Dismissal

Katherine I. Daily Elementary is located on a one-block area with streets on three sides. Parking and travel around the school are always a problem. Each year a plan is published for parents about pick-up and drop off of children. It is important for the safety of all our children that parents follow this plan.



Pre-K

Parents will remain in the car and display the student's pick up card in the window. Teachers will walk students to the car. Please note due to time and liability teachers cannot buckle students into the car seat. Only parents that have made prior arrangement with the teachers are allowed to pick up students from the gate. **Student will not be release to parent without a parent pick up card.**

Kindergarten and T1

Our teachers will walk the students to the teacher's designated gate and parents will pick up students at the gate. Parents must present the designated parent pick-up card in order for the student to be released. **Students will not be released to parent without a parent pick up card.**



Parents are advised that the North, East, and West sides of our school are all ONE-WAY streets. Also, be aware that the block north of our school on 5th Street is one-way going south, and the block east of our school on Maple is one-way going east. **Traveling the wrong way on any of these streets is prohibited.** **Passing a bus in the process of loading or unloading children is against the law and is monitored by/reported to the Noble Police Department.** Parents can request a school map listing the drop off / pick up points.

Please note:

Children will be sent home as directed by PARENT NOTE or DIRECT COMMUNICATION with the teacher or the office. We **DO NOT** change children's regular going home plans without a note or a phone call from a parent. **PARENTS MUST CALL THE SCHOOL OFFICE BY 1:30 p.m. TO MAKE CHANGES IN HOW CHILDREN ARE GOING HOME.**

All children leaving the building during the school day must be checked out through the office. Please have identification ready to be checked when picking children up at school. Only those listed on the enrollment form will be allowed to pick up your child. These measures are for the safety of your child.

If you check out your Pre-K student early, you are required to check out through the office and then drive to the Pre-K building to physically pick up your child.



Building Access



For the safety of the children, the exterior doors to the school will remain locked throughout the school day. Children may exit these doors in case of an emergency, but no one can enter from the outside. Parents coming for a visit must enter through the Main Entrance on the East side of the building. **All person not employed by the district are considered visitors to our school and must sign in at the office.** Visitors will be given a visitors sticker. We ask that you wear the sticker while on school grounds.



Report Cards

Report cards will be send home at the end of each nine weeks for all grade levels.



Enrichment Programs



Library

At Katherine I. Daily Elementary School, we believe that being exposed to good books is vital to the success of every child. This includes looking at pictures, hearing a story read, making up their own stories, and eventually, reading it for themselves. One of our goals this year is to help each child become excited about books. **Please support our school library program by encouraging your child to find a safe place at home to keep their books and reminding them to return their books on time. This is a great lifelong lesson in responsibility.**

KID Read-at-Home Program

Students are encouraged to read at home. Our kick off to reading will be in October. Our Read-at-Home Program is from October to April. Parents are asked to read and record the books read to their student. Students are rewarded each month based on the number of books read. Our goal is for each child to listen to at least 100 books.



Book Fair

A school book fair is scheduled once a year. A traveling bookstore comes to the school library. Parents and children may select books to purchase. The money earned through this library fundraiser is used to purchase materials for our school library.



Guidance

Guidance classes are provided every other week. Stories, puppets, and songs are used to teach children skills for making friends and getting along with others. Children learn how to recognize emotions in themselves and others. They learn ways to appropriately express their feelings, use self-control, and make good choices. If parents believe that a child would benefit from a small group session or individual assistance please feel free to contact our Counselor.

Physical Education



Physical Education classes are provided once a week. Students are provided a variety of activities to help build confidence and expand their interest/abilities. Each student will be expected to participate in all activities. Students learn cooperation, teamwork, and sportsmanship. To help prevent injury, all children will be required to wear **tennis shoes** during PE class.

Your child's teacher will let you know your class schedule. If your child has medical condition that limits physical activity, please contact the PE teacher and your child's teacher.

Music

In music class, pre-k and kindergarten students will be introduced to listening, moving to, feeling, and producing the beat in a variety of musical examples. Students will expand this concept of beat into the use of basic rhythm instruments. They will also participate in using correct singing voices, listening for specific musical sounds/concepts, and to pre-read symbols that represent rhythms/patterns. They will also participate in an in-depth study of the instruments of the orchestra.

Transitional First students will review correct singing voices, instruments of the orchestra, the rhythmic concepts of beat, and patterns, using movement, with Orff as well as basic rhythm instruments. They will be introduced to appropriate vocabulary for musical terms, begin to read musical pitches using the Kodaly philosophy of solfage/hand signs. They will also read rhythmic symbols using the Orff philosophy of rhythmic syllables.



Speech Screenings

Speech and language evaluations are conducted by the School Speech Pathologist. All kindergarten students are screened each year. Pre K and Transitional First students are screened by teacher request.

If you have a concern, please contact either the School Counselor or School Speech Pathologist by calling the School Office and leaving a message.



Parent /Teacher Conferences

Parent/Teacher Conference days are provided during the first and third nine weeks' periods to allow time for parents and teachers to meet together to discuss your student's progress. These conferences are mandatory. **Please work with teachers to schedule conference times that you can attend.** If you have a need for more frequent visits, please contact your child's teacher during their planning period to schedule.



Cafeteria



Sending Lunch money

When sending lunch money to school please put it in a sealed envelope with your child's name, teacher's name, amount of money, and write lunch money on the front of the envelope. Lunches may also be paid by using My School Bucks online pay.

Lunch and Breakfast

Breakfast and lunch are served each school day. Students may pay for meals by the day or week. The cafeteria supervisor maintains all children's cafeteria accounts. Questions about your child's account should be directed to the supervisor at 872-9448.

2020-2021 School Prices: Breakfast -\$2.00; Adults-\$2.20

Lunch- \$2.95; Adults \$3.80

If your child brings a lunch, please be sure his or her name is on the lunch box or sack. **Noble Public Schools will allow students to charge up to \$30.00 for lunch or breakfast meals. The district will communicate with the parent/guardian when a student is approaching or exceeding this amount.**

Once a student exceeds this amount the student may be served an alternate meal.

Parents are always welcome to come eat lunch with your student.



School/Home Communication

Communication between the home and school is a critical part of your child's success in school. Your child will bring a Wednesday Folder or School Planner home each week. This folder or planner contains all the important information you need to keep up to date about school issues. ***It is important that you look through your child's folder each week and return it to school.***

Katherine I. Daily Elementary sends and/or posts on our website the ***K.I.D. Newsletter*** each Wednesday. This newsletter contains all information about upcoming events. ***It is important that you read this each week and review it with your child.*** We communicate with parents using this newsletter as well as a monthly calendar, classroom newsletters, our website, and school messenger (must sign up for this program). Our school website can be accessed at nobleps.com.



Announcements



Announcements are made each morning. They provide a way to recognize birthdays, happenings of the day, words of the day, and quote of the week. Every morning we also observe a minute of silence.

Assemblies at school will be announced in our KID Talk newsletter. The assemblies provide students and staff with a time to celebrate accomplishments and be together as a school family.



Fundraisers



Katherine I. Daily Elementary plans to conduct the following school-wide fundraisers this year. Priorities for school fundraisers are carefully planned with input from parents and teachers each summer. Fund raiser monies will be used to support the music programs, field trips, the purchase of playground equipment, technology for classrooms, and various other special activities.

School Book Fair is scheduled once a year. The money earned through this library fundraiser is used to purchase materials for our school library and to fund our home reading program.

School T-Shirts are sold at a lowered price so that every child might be able to afford one.



School Pictures are offered throughout the year. These are an optional purchase.

World's Finest Chocolate Fundraiser- Kick off -Oct 21st.

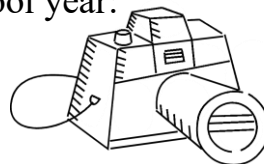
Additional Fundraisers may be added with School Board approval.

The K.I.D. Elementary Parent Teacher Organization may exercise the right to request a fundraiser(s) to benefit the school. KID Parent Teacher Organization will sell popcorn and snow cones each month.



School Pictures

Katherine I. Daily Elementary School offers several opportunities for parents to have children's pictures taken during the school year:



Fall individual/group pictures – Oct. 14th

Retakes - Nov. 18th

Group Pictures- Feb. 10th

Spring Pictures-March 31st

Kindergarten graduation pictures – April 21st



Bringing “Treasures” to School

Children are expected to leave toys and other valuable items at home.

Oklahoma State Law prohibits the possession of any dangerous weapon on school property. For purposes of this policy, dangerous weapons include, but are not limited to, firearms **and knives of any kind**, metal knuckles, fist packs and similar objects, blackjacks, billy clubs and similar objects, metal chains, mace or pepper spray or any manufactured or homemade objects designed or intended to cause bodily injury, intimidation or threats. Students in possession of dangerous weapons on school grounds may be suspended for as long as a year.

It is not uncommon for children to bring pocket knives to school without parent knowledge. Please talk to your child about the importance of leaving these at home.



Recess Procedures

Students will not be kept inside during recess unless we receive a note or call from their parent. Students who have a note to stay inside will be assigned a room in which to stay. Students may either continue schoolwork or may read/look at a book. Often children who are too ill to be outside need this time as a quiet rest time. Days that exceed two (2) will require a statement from a professional managing the diagnosis.

If your child is injured or becomes ill at school, (high fever, vomiting, diarrhea, etc.), we will make him or her comfortable and call you immediately. If you cannot be reached, we will contact the emergency number that you gave us. Your child must be picked up promptly. It is critical that this information be kept up to date. Phone numbers that change must be reported to the school office.



Parents who do not carry insurance on their child are given the opportunity to purchase insurance through the school. School insurance packets are available in the first Wednesday Folder or School Planner. Purchase of this insurance by parents is optional.



Dress for School

The responsibility for proper dress and grooming is that of the students and parents. Students should wear clothing suited to the weather and in good taste. As cold weather approaches, please stress the importance of your child wearing a coat, hat, and mittens. In winter we will go outside as long as the wind chill and temperature is above 32 degrees. As the weather often changes during the day and we cannot predict when we will be outside, it is important that you dress your child as if we were going outside each day. We encourage our students to wear safe shoes for the playground and P.E. **Flip flops, open back sandals, and dress shoes with ½ inch heel or higher are not appropriate foot wear for school for safety reasons.** Students who wear these to school will be asked to call their parents to bring more appropriate footwear. Please help keep students safe! Students need to keep hats in their cubbies when they are inside, except on special hat days. **All Pre K students are asked to keep a change of clothes in case of accidents in their back-pack at all times.** Kindergarteners and Transitional First are asked to keep a change of clothes in their back-pack if they are prone to accidents. Please refer to the District Student Dress Code.

Noble Public Schools Board Dress Code Policy

At Noble Public Schools, we believe that good grooming and dress promote pride and positive behavior. The way a student dresses is a very important part of the school culture and process. The intent of the student dress code policy is to provide adequate information to all stakeholders and to assist in preventing extremes and indecency which would interfere with the District's educational mission and/or threaten the safety and welfare of our students. A dress code is to provide the appropriate standards for student appearance and to assist in maintaining student behavior which is conducive to the learning environment. Disciplinary actions will be taken to enforce the dress code and promote fairness.

Reference: 70 O.S. 6-114

NOBLE PUBLIC SCHOOLS DRESS CODE

(REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be a minimum of mid-thigh length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must be a minimum of mid-thigh length. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.

- Form fitting pants, skin tight jeans, leggings, and jeggings are allowed as an outer garment as long as the top outer garment reaches mid-thigh. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are mid-thigh length or longer are acceptable for school dress.
- Shorts that are cut, slit or have holes above mid-thigh are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
- Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, and Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.

8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be

allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

(Noble Board of Education, Policy FNCA and FNCA-R)



Lost and Found



Clothing and other personal items should be identified with your child's name. Many coats, hats, mittens, etc. are lost each year. We go through the lost and found on a regular basis and return items that are identified by name to their owners.

Students should check the “lost and found” area for missing items. Unclaimed clothing is donated to a charity at the end of the school year.



Parties



Class parties include Fall Festival, Christmas, and Valentine's Day. Classroom teachers will send out notice of time and date.



Field Trip



Class Trips are scheduled at various times during the school year. Each grade level schedules a field trip during the school year.



Parent Teacher Organization



The Katherine I. Daily Elementary Parent Teacher Organization is formed each fall and is led by a parent volunteer. Please watch the KID facebook page for volunteer information and our K.I.D. Talk newsletter.

A strong Parent Organization helps to make our school great. We encourage you to become involved with the PTO. Our school volunteer program is coordinated through our Parent Teacher Organization. All parents are encouraged to join PTO and to volunteer at school. We have many projects to do.

WE NEED PARENTS:



who have time to work at school
who can help with special occasions
to help with special projects at home
to listen to transitional first students read
to help with fund raisers
to help with vision and hearing screening
to help with teacher appreciation week
to help with picture days



K.I.D. Expectations – “Bee” a HERO



Katherine I. Daily Elementary has set expectations for our students. Our goal is to insure success for all learners, to build positive self-esteem, to develop a climate of mutual respect, to have high expectations for all learners, to believe in the ability of every individual to learn, and to provide a well-rounded education for every learner. These expectations include:

“Bee” a Hero

Be Safe- I will obey school rules; I will follow directions.

Be Kind – I will use good manners; I will help others; I will use nice words.

Be Respectful – I will respect myself; I will respect others; I will respect my school.

Be Responsible – I will have self-control; I will do my best; I will be honest.

Parents are the most significant people in our student’s lives!



Katherine I. Daily Elementary
Expected Behaviors

The following pages contain information provided to help parents and students be aware of the discipline philosophy, methods, procedures, and consequences used at Katherine I. Daily Elementary School.

Our teachers and the administration understand the developmental level of our student population and work to meet individual needs of each student. Positive reinforcement of appropriate behavior is encouraged and practiced at the onset of negative behaviors.

Our teachers and the administration believe in a combined effort on the part of students, parents, teachers, and the administration to provide a safe, secure, orderly environment for successful learning.

Our teachers will spend a great deal of time during the first nine weeks of school teaching appropriate school behavior and procedures to children.

We ask each parent to read this information and share it with your child. We encourage you to contact us with questions and concerns you may have.

We want the relationship we establish with parents to be positive, productive, and in the best interest of each student at Katherine I. Daily Elementary School.

We strive to provide . . .

An atmosphere of order where many can function.

Experiences that enable students to make appropriate choices without infringing on the rights of others.

Clearly defined school procedures and classroom limits with incentives and consequences consistently carried out to reinforce desired behaviors.

Opportunities for students to accept responsibility for their own behavior and to manage their behavior in a variety of settings.

Ways for students to effectively communicate with each other in an appropriate manner.

At School, Students will learn to . . .



- Walk inside the school building.
- Use quiet voices inside the school building.
- Use appropriate language in all areas of the school.
- Keep their hands, feet, and objects to themselves.
- Respect the rights of others in the classroom and on the playground.
- Refrain from interrupting teaching and classmates learning.
- Show respect for others within the school.
- Take appropriate care of school materials and equipment.
- Follow directions.
- Use words, not inappropriate actions, to solve problems.

All children must be given the opportunity to learn in a pleasant, stress-free environment. We all belong to many kinds of communities. From our state, our town, our school, our classroom, to our family, there are laws in each community. When people live and work together, they need procedures to feel safe, to be fair to everyone, and to get their work done. The above procedures help to guide our school community.

In the Cafeteria, Students learn to . . .

- Use quiet voices when eating.
- Eat healthy foods for their minds and bodies to grow.

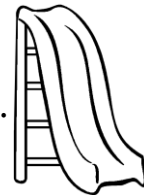
- Try new foods but will not be forced to eat anything.
- Use good table manners when eating.
- Pick up their area of the table before leaving.
- Empty their tray and put it away to be washed.
- Walk quietly to the playground area.



Children who are hungry cannot learn. Schools must provide a time and place for children to eat lunch. This is a time for children to enjoy lunch while using quiet voices to visit with friends. We have a lot of children eating lunch in a short period of time. The procedures given above help everyone to have an enjoyable meal time.

On the Playground, Students Learn . . .

- To ask the playground teacher before leaving the playground.
- To settle differences without hurting one another.
- To leave dirt, sand, sticks, or rocks on the ground.
- To play without hurting, tackling, kicking, or wrestling.
- To NOT chase each other.
- To play away from classroom doors and windows.
- To climb, slide, jump appropriately on playground equipment.
- To avoid playing in water, mud, ice, or snow.
- To bounce balls on the concrete slab.
- **To leave own toys, etc. at home (this includes girls' make-up).**
- To leave classroom items in the classroom.



Recess is a privilege. It provides fresh air, exercise, and a break from classroom activities. It is a time to practice social interactions and develop friendships.

All children on the playground have the right to play in a safe environment. The procedures given above are provided to insure the safety of all children on the playground.

Consequences used at Katherine I. Daily Elementary will be determined by the teacher and administration on an individual basis.



Withdrawal of Students

If you are moving and withdrawing your child from Katherine I. Daily Elementary, please call or come by the school a few days prior to the withdrawal date. This will give ample time to complete the necessary paperwork. Teachers will have school supplies ready to pick up after two days notice that your child is leaving. Your cooperation with this is greatly appreciated. Please plan to pay all breakfast and lunch charges and remember to bring back all library books.

Noble Public Schools Board Policies

Accident Insurance: Student

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available in the office for the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students.

(Noble Board of Education, Policy FFD)

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

STATEMENT OF RIGHTS

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's education record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

PROCEDURE TO INSPECT EDUCATION RECORDS

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school

administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.) When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

USE OF STUDENT EDUCATION RECORDS

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health

care, counseling, student job placement, or student financial aid.

PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

(Reference: Noble Board of Education, Policy FL-R)

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) was found in a few locations. In its present condition, these ACBM's are nonfriable.

Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs

and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities. Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L.

101-226 requires that State, as well as local educational agencies, must certify that it has Adopted and implemented a program to prevent the unlawful possession, use, or Distribution of illicit drugs and alcohol by students and employees." (Federal Regulations Can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and Implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of

Education, Policy FNCF)

CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property. In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only.

(Noble Board of Education, Policy FFAC)

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and

regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff.

(Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES

SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment Grievance against another student or an employee of the district may file a Written or oral (recorded, if possible) complaint with the superintendent, Principal, or counselor. The administrator taking the complaint will document The time, place, complainant, and incident and immediately forward the Complaint to the grievance committee. The grievance committee will appoint a Senior administrator to investigate the grievance. The grievance shall set forth The circumstances of the incident and the identity of the student(s) or Employee involved.
2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the Grievance. Results of the investigation, along with recommendations and Suggestions, shall be shared with the grievant, unless it violates another Student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the Recommendations and suggestions of the superintendent or the investigating Administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule
The hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (Respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written

Report of its findings and recommendations to both the grievant and the Respondent while maintaining confidentiality.

8. The superintendent shall, within five days of the receipt of the grievance Committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.

9. Upon receipt of the superintendent's report, the grievant may file a written Appeal with the board of education. The board of education shall, within thirty Days from the date the appeal was received, review the report and affirm, Overrule, or modify the decision of the grievance committee.

(Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of

Students by other students, personnel, or the public will not be tolerated.

Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Threatening behavior, harassment, intimidation, and bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability. As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or

damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

REFERENCE: 21 O.S. §850.0

70 O.S. §24-100.2

CROSS-REFERENCE: Policy CK, Safety Program

Policy DAA-R, Racial Harassment

Policy FB, Sexual Harassment of Students

Policy FBA, Grievance Procedure, Sex Discrimination/Harassment

Policy FBB, Student Complaints and Grievances

Policy FNCC, Hazing

Policy FO-R4, Student Discipline, Threatening Behavior, Regulation

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing. For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education. "Endanger the physical health" shall include, but is not limited to, any brutality of a physical nature, such

as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual. "Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual. Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity. This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy

FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS

STUDENT ACCEPTABLE USE, INTERNET SAFETY,

and C.I.P.A. POLICY Noble Public Schools provides students access to information, instructional materials and educational opportunities via interconnected computer systems within the district and to the Internet.

Students using electronic media including computers, electronic devices, software and the internet are responsible for appropriate and lawful use of these systems. Use of computers and other electronic devices as well as internet access is provided upon successful

completion of Internet Safety Instruction provided by the District and reviewing and signing The Acceptable Use and Internet Safety Policy of the school district. This policy is detailed below. Students under the age of 18 must have parental or guardian review and signature to use these systems.

Students found to have violated The Acceptable Use and Internet Safety Policy may forfeit the use of computer systems and internet access. Additional

disciplinary action may be taken up to and including dismissal from school and notification of legal authorities.

Personal Responsibility

By signing this policy, the student agrees to follow the rules in this policy and to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

Acceptable Uses

1. Educational Purpose. The school district provides student access to its computer networks and the Internet for educational purposes.

2. Unacceptable Uses of Network.

Uses that violate the law or encourage others to violate the law.

Transmission of offensive or harassing messages.

Offering for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy.

Viewing, transmitting or downloading pornographic materials.

Downloading or transmitting confidential information regarding any person.

Violation of copyright.

Use, transmission or disclosure of another users username or password to the network.

Uses that cause harm to others or damage to their property.

Unauthorized attempts to access the network, computers or related systems including attempts to "hack" or sabotage the system by uploading harmful software such as viruses or trojans or attempting to acquire data in any form is prohibited.

Connecting or attempting to circumvent the CIPA compliant internet filter to access sites prohibited by the district including social networking sites.

Cyber Bullying and Social Networking.

When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden.

Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, and cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual,

group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

Responsible Use.

Students will receive instruction on the responsible and appropriate use of social networks including acceptable on-line conduct.

Internet Safety

1. General Warning; Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and avoid these sites. If a student has knowledge that other users are visiting offensive or harmful sites, he or she should report such use to an administrator at the school.

2. Social Networking and Personal Safety. When using the computer network and Internet, do not reveal personal information such as home address, telephone number or last name. Do not use any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or Internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.

3. “Hacking” and Other Illegal Activities. It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, privacy, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.

4. Confidentiality of Student Information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or older, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet including but not limited to credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory

information, as defined by law, for internal administrative purposes or approved educational projects and activities.

5. **Monitoring/Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The District will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a district administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

6. **Cyber Bullying and Social Networking.** When using computers, the internet, cell phones or any other electronic device students are expected to conduct themselves safely and with respect for others. Failure to do so may impede a student's ability to learn and disrupt the teaching and learning environment for all students. Any such disruption is forbidden. Cyber Bullying is the act of intimidating, threatening or harassing anyone using computers, internet, cell phones or any electronic device. Cyberbullying includes but is not limited to communications such as text, images, email or sounds intended to threaten, harass, intimidate damage or harm an individual, group or entity or their property. This type of communication is prohibited regardless of medium or format including internet postings on websites, social networks, chat rooms or photo and video hosting sites.

7. **Violation of Policy.** Any student found to have violated any provision in this policy may be subject to disciplinary action up to and including dismissal from school and notification of legal authorities.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual

acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Privacy Network and Internet access is provided as a tool for your education.

The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure to Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy may have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or staff member's tenure in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an

investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

REFERENCE: 21 O.S. §1040.75, §1040.76

Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554)

Communications Act of 1934, as amended (47 U.S.C. 254[h], [l])

Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)

Oklahoma School Security Act 2008

CROSS-REFERENCE: Policy DOBC, Disciplinary Procedures, Certified Employees Policy EFBC, Computer Use

Policy EFEA, Using Copyrighted Materials

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

- 1. Prescription medication must be in a container that indicates the following:**
 - A. student's name,**
 - B. name and strength of medication,**
 - C. dosage and directions for administration,**
 - D. name of physician or dentist,**
 - E. date and name of pharmacy, and**
 - F. whether the child has asthma or other disability which may require immediate dispensation of medication.**

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
- B. time to be administered,
- C. whether the medication must be retained by student for self-administration,
- D. termination date for administering the medication, and
- E. other appropriate information requested by the principal or the principal's designee.

2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication.

Additionally:

- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
- C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
- D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed

to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:

- A. student's name,
- B. name and strength of medication,
- C. dosage and directions for administration,
- D. name of physician or dentist,
- E. date and name of pharmacy, and
- F. whether the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
- B. time to be administered,
- C. whether the medication must be retained by student for self-administration,
- D. termination date for administering the medication, and
- E. other appropriate information requested by the principal or the principal's designee.

2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication.

Additionally:

- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.

D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

(70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student

attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.

(Noble Board of Education, Policy DAA)

DISCRIMINATION COMPLAINTS PROCEDURES

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr., Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. Discrimination Complaint: A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.

2. **Student Grievant:** A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. **Employee Grievant:** An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. **Public Grievant:** Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. **Title IX, 504 and ADA Coordinator (Coordinator):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.
6. **Respondent:** The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
7. **Day:** Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.

Respondents will have 10 days to submit answers to the compliance coordinator.

4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a hearing with the grievant, respondent, and supervisor(s) or building principal(s).

5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.

6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.

7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.

8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.

9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.

2. The district will provide copies of all discrimination regulations upon request.

3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment

For the purpose of this policy, sexual harassment includes:

- A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
- B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
- C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
- D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.

2. Specific Prohibitions

A. Administrators and Supervisors

- 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his or her authority to solicit sexual favors or attention from students.
- 2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
- 3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.

3. Report, Investigation, and Sanctions

- A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights

relies on school administrators' judgment and common sense in meeting the requirements of the federal law.

1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.

2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.

C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.

D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.

E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or

more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child (ren) from attendance at a club or organization in which participation is withheld.

(70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student's records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name; student's class designation (i.e., first grade, tenth grade, etc.); student's extracurricular participation; student's achievement awards or honors; student's weight and height if a member of an athletic team; student's photograph.

(51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

The seriousness of the offense;

The effect of the offense on other students;

Whether the offense is physically or mentally

Injurious to other people;

Whether the incident is isolated or habitual behavior;

The manifestation of a disability;

Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor

17. Sexual Harassment

18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure. In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

- 1. Conference with student**
- 2. Conference with parents**
- 3. In-school suspension**
- 4. Detention**
- 5. Referral to counselor**
- 6. Behavioral contract**
- 7. Changing student's seat assignment or class assignment**
- 8. Requiring a student to make financial restitution for damaged property**
- 9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior**
- 10. Restriction of privileges**
- 11. Involvement of local authorities**
- 12. Referring student to appropriate social agency**
- 13. Suspension**
- 14. Other appropriate disciplinary action as required and as indicated by the circumstances**
- 15. Corporal Punishment may be used with prior consent of parents/guardians. Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.**

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.
2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.

5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal. Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district.

(Noble Board of Education, Policy FN 35)

SUPPLEMENTAL ONLINE LEARNING

Supplemental online learning is available for students wishing to supplement their education by enrolling part time in online courses. This learning opportunity must be supplemental in nature, deemed educationally appropriate by the school and district, and approved by the principal. Enrollment in supplemental online learning is available at the start of each semester. If you would like additional information regarding supplemental online learning, please visit with the school counselor.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of

weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session. Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, and NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken.

(Noble Board of Education, Policy CKBB)

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.

Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.

Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.

Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.

Students will remain properly seated at all times and not block the center aisle.

Any or all students may be assigned seats.

Students must keep their hands, head, feet and personal objects inside the bus at all times.

Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.

Littering or throwing items inside or from the bus is prohibited.

Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.

Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.

Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.

Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.

Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

Class I Minor Infraction

Class II Moderate Infraction

Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific

administrators. The general guidelines used for classification are listed below.

The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

SCHOOLMESSENGER NOTIFICATION SYSTEM

Our school uses the School Messenger Notification System to provide timely communication to parents and staff members on matters such as attendance, general interest activities and campus and district emergencies. In order to enhance our ability to accurately deliver that information we kindly request that you create your own contact preference profile using School Messenger's

Contact Manager web site. The Contact Manager feature allows you to control the ways in which you prefer to be contacted. It also works like a mailbox, giving you a place to review messages you may have missed.

Please contact the school office for instructions on how to create an account through the secure Contact Manager web site provided by School Messenger.

After you have read the handbook, please sign and return pages 58 & 59 to your child's teacher. Please return by AUGUST 27, 2020.



Katherine I. Daily Elementary School

Student/Teacher/Parent Agreement

The Title I program is designed to develop each student's potential for intellectual, emotional and physical growth. In order to achieve this, the home and school must be willing to recognize and agree upon the responsibilities of each party in the learning process. *As children advance each grade in school, their responsibilities will increase and the type of parent/school responsibilities will change.*

As a Student, it is important that I become the best I can be. Therefore, I will agree to

- Follow the school rules**
 - Do all my work to the best of my ability**
 - Use good manners**
 - Handle problems in a smart way**
-

As a Teacher, it is important that each of my students achieve. Therefore, I will agree to:

- Help each student grow to his or her fullest potential**
- Provide meaningful learning activities for students**
- Come to class prepared and ready to teach**
- Encourage students and parents by providing clear evaluations of student progress and achievement.**

Provide information and opportunities for parents to assist their child (i.e., 100 Book Program, conferences, Title I Workshops, newsletters, Open House, activity nights)

As a Parent, I want my child to succeed. Therefore, I will agree to:

See that my child attends school regularly and on time
Provide a home environment that encourages my child to learn
Work with the school on discipline issues related to my child
Provide needed materials for both homework and school
Help my child participate in the home reading program for his/her grade level
Establish a time for homework and review homework on a regular basis with my child
Attend scheduled teacher/parent conferences
Review my child's Wednesday Folder or School Planner and read the weekly KID Talk

As an Administrator, we are committed to the academic and social development of every child. Therefore, we will agree to . . .

Work with teachers to provide a safe school environment
Promote positive communication between the teacher, parent and student
Encourage teachers to regularly provide meaningful learning activities that
Reinforce classroom instruction
Assist teacher and parents with strategies for helping children choose appropriate behavior
Assist teachers and parents with strategies for helping children become the best they can be
Assist parents, teachers and students in learning about school resources and procedures
Provide information about the total school program to parents, teachers, students and the community



Student name:

Parent Signature of Agreement:

Teacher Signature of Agreement:



Parent/ Student Handbook Agreement

I understand the handbook is available online or a hardcopy is available upon a request in person, my child and I have read/reviewed/discussed the 2020-2021 Student Handbook. We understand and will abide by all items stated in the handbook.

Name of Student

Name of Parent

Signature of Parent

Teacher_____ Grade_____ Date_____

Miscellaneous Hourly 2020-21 School Year

Summer Maintenance: \$8.00 - Adults, Minimum Wage – Students

Summer Mowers: \$8.00

Summer Feed: Negotiated pay scale

Summer Drivers: Negotiated pay scale

Summer School Teachers: \$20.00

Drivers Ed Teachers: \$20.00

Summer Pride: \$10-11

Summer Computer Technicians: \$10.00

Technical work for school setup/\$15.00
technology training

Certified Tutors/Homebound: \$20.00

Saturday School: \$18.00

Lunch Detention: (HS) \$10.00 (Certified)

Gate Workers: (All) \$16.00

Clock Workers: Cert: \$20.00

Security: (Athletic Events) \$20.00

EMT's: (Athletic Events) \$45.00 night

Officials: Metro Association Pay Scale

Substitute Teachers: Cert \$70.00 daily

Non \$60.00 daily

Hourly Substitute (all departments) \$7.86

Substitute Drivers: Negotiated Driver Pay, zero years

CAMPUS POLICE JURISDICTIONAL AGREEMENT

THIS AGREEMENT made and entered into on this 8th day of June, 2020, by and between Independent School District No. I-40 of Cleveland County, Oklahoma, also known as the Noble Public Schools and hereinafter referred to as “District”, and The City of Noble, an Oklahoma municipal corporation, hereinafter referred to as “City”.

WHEREAS, District owns, leases, and rents property within the city limits of City hereinafter referred to as “District’s property”; and,

WHEREAS, District and City have duly established and authorized police departments for the purpose of providing police protection for property and persons within each of its own jurisdictional areas; and,

WHEREAS, 74 O.S. 1991 360.15 et seq. authorizes an agreement between City and District for the purpose of delineating responsibilities between the two police departments, delineating geographical boundaries thereof, and further, for the purpose of authorizing campus police departments to exercise authority and jurisdiction within areas of municipal police jurisdiction.

NOW THEREFORE, District and City agree as follows:

1. The Noble Campus Police Department, hereinafter referred to as “Campus Police Department”, and its duly commissioned and certified officers shall have the authority to enforce criminal statutes and Noble municipal ordinances on all streets, highways, roads, alleys, easements, and other public ways or public areas which are immediately adjacent to District’s property and within the boundaries of the City of Noble necessary to control ingress and egress to District’s property.
2. The Noble Campus Police Department and its duly commissioned and certified officers are further authorized to exercise their power and authority as peace officers within the police jurisdiction of Noble in the following situations:
 - a) When necessary to complete any enforcement activities which began on District’s property or property abutting thereto; and
 - b) When reasonably related to the activities of the Campus Police Officers on District’s property or the investigation of incidents occurring on District’s property.
3. The Chief of the Noble Police Department and the Campus Police Department shall adopt such written policies as are necessary to coordinate and regulate the activities authorized pursuant to the Agreement.
4. Authority as used in this Agreement means the authority and power vested by the Oklahoma Statutes in Peace Officers, except the service and execution of civil summons, and includes, but is not limited to, making of arrests, issuing of citations, the conduction of criminal investigations, and traffic accident investigations.
5. The jurisdiction of the Campus Police Department in the situations as set forth in paragraphs one (1) and two (2) is concurrent with the jurisdiction of the Noble Police Department. As used herein, concurrent jurisdiction denotes the authority shared by the two police departments at the same time, or the same subject matter, and within the same territory.

6. The Campus Police Department will have the primary responsibility of law enforcement, patrolling, crime investigation, and traffic control on District's property.
7. In all other areas within City's police jurisdiction, including the areas wherein the Campus Police Department and the Noble Police Department have by this Agreement concurrent jurisdiction, the Police Department of the City will have the primary responsibility for law enforcement, patrolling, criminal investigation, call response, traffic accident investigation, and traffic control.
8. Each party shall be solely responsible for the acts of its own police officers, employees, and agents taken under this agreement, but not for the acts of the police officers, employees, or agents of the other party. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between each party and the other party's Police Department, their officers, employees, or agents, nor between each party's police department and the other party's police department, officers, employees, or agents.
9. The Campus Police Department shall follow the standard operating procedures of the Noble Police Department and the Noble Municipal Court in filing and municipal charges or issuing and filing any traffic citation with the City. The Campus Police Department shall be responsible for the attendance of its officers at all Court hearings required for prosecution of offences in which the Campus Police Department was involved. The Campus Police Department shall be responsible for any compensation or witness fees for its officers.
10. This Agreement is of indefinite duration and may be terminated immediately by either party upon written notice to the other party.

IN WITNESS WHEREOF, the parties have set their hand and seals this 8th day of June, 2020.

INDEPENDENT SCHOOL DISTRICT NO. I-40 OF CLEVELAND COUNTY, OK.

Rodney Barrett, President

ATTEST:

Wendy Barnes, Clerk

THE CITY OF NOBLE, OKLAHOMA, a municipal corporation

Gary Hayes, Mayor

ATTEST:

City Clerk

INTERLOCAL AGREEMENT

This agreement is entered into this 25 day of June, 2020, between **BOARD OF COUNTY COMMISSIONERS, CLEVELAND COUNTY, OKLAHOMA**, (hereinafter referred to as "COUNTY") and **INDEPENDENT SCHOOL DISTRICT NO. 40 OF CLEVELAND COUNTY, OKLAHOMA** (hereinafter referred to as "DISTRICT") for FY 2020-2021.

Pursuant to 74 O.S. 1981 §1001 et seq., and 69 O.S. § 601 et seq., the governing boards of the County and the District find that it is to the mutual benefit of the citizens of both the COUNTY and the DISTRICT to enter into an Agreement for Inter-local Cooperation pertaining to the creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the DISTRICT's high school which are continuations or connecting links in the State or County highway system.

WHEREFORE, in mutual consideration, the parties hereto agree as follows:

1. If the DISTRICT determines a need for creation of, maintenance of, and surfacing/resurfacing of certain streets, parking lots, roads, and driveways associated with the DISTRICT's high school which are continuations or connecting links in the State or County highway system, the DISTRICT may make a written request for help with the labor and/or materials to accomplish the requested work from the appropriate County Commissioner.
2. The DISTRICT'S request shall be in writing and shall state the proposed work, what part is proposed to be done by the DISTRICT and what part to be done by the COUNTY, and the proposed time frame for the completion of the work.
3. Engineering for each project shall be the sole responsibility of the DISTRICT.
4. Projects where the COUNTY provides 100% of the labor will, within five (5) days of completion, be inspected by the DISTRICT or its agents/representatives. If the DISTRICT alleges any deficiencies in the manner in which the COUNTY work was performed, the DISTRICT will provide written notice specifying those deficiencies within ten (10) days of the completion of said work. COUNTY will respond to any allegations of deficiencies within ten (10) days of receiving written notice from the DISTRICT.
5. The DISTRICT and the COUNTY agree to the loan of equipment back and forth as needed to complete these projects as long as such equipment is not being utilized or is otherwise available. Parties will agree to a schedule of availability when possible. Maintenance, upkeep and repair due to normal use of the equipment will be the sole responsibility of the owner of the equipment. Damage to the equipment caused by misuse, improper operation, accident or misfortune shall be the responsibility of the party utilizing said equipment.

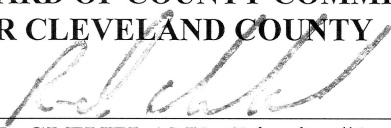
6. The COUNTY retains the right to perform all the work requested, part of the work requested or none of the work requested. When the COUNTY receives a written request for work, the COUNTY will respond by the next COUNTY agenda meeting or as soon as practicable.

7. All materials and supplies provided by or made available pursuant to a contract executed by the COUNTY, shall be paid for by the DISTRICT at the time of delivery or other appropriate arrangements for payment.

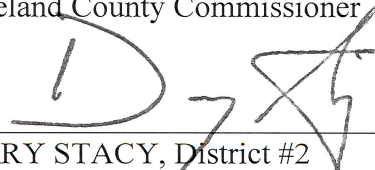
8. This agreement shall be effective from July 1, 2020 through June 30, 2021 and may be renewed or extended annually by appropriate affirmative action of the governing bodies of both parties.

Approved this 8th day of June, 2020

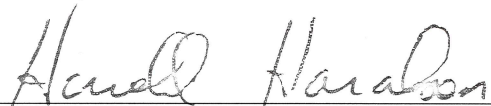
**BOARD OF COUNTY COMMISSIONERS
FOR CLEVELAND COUNTY**



ROD CLEVELAND, District #1
Cleveland County Commissioner



DARRY STACY, District #2
Cleveland County Commissioner



HAROLD HARALSON, District #3
Cleveland County Commissioner

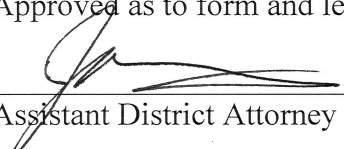
Attest:



TAMMY BELINSON
County Clerk



Approved as to form and legality:



Assistant District Attorney

Approved this 25 day of June, 2020.

**Independent School District No. 40 of Cleveland
County, Oklahoma**

President, Board of Education

Attest:

Board Clerk

Approved as to form and legality:

Legal Counsel

**VIRTUAL CARE SERVICES AGREEMENT
BY AND BETWEEN
PUBLIC SCHOOL DISTRICT OF CLEVELAND COUNTY OKLAHOMA, NOBLE
PUBLIC SCHOOLS AND
NORMAN REGIONAL HOSPITAL AUTHORITY, AN OKLAHOMA PUBLIC TRUST
FOR FISCAL YEAR 2020-2021**

This Agreement is made and entered into effective as of July 1, 2020, by and between Noble Public School District of Cleveland County, Oklahoma a/k/a the Noble Public Schools ("NPS"), and Norman Regional Hospital Authority, an Oklahoma public trust d/b/a Norman Regional Health System ("NRHA"). NPS and NRHA are collectively referred to as the "Parties".

RECITALS

WHEREAS, NPS, a public school district under the laws of the State of Oklahoma, provides free public education to qualified students with an enrollment in excess of 2,855 students attending schools in five (5) separate school sites; and

WHEREAS, NRHA is an Oklahoma public trust which provides health services to residents of Cleveland County and surrounding areas, and particularly residents of Noble Oklahoma, including areas encompassed within the boundaries of NPS; and

WHEREAS, NRHA employs and contracts with providers who specialize in pediatrics and family medicine who are qualified to provide virtual care services; and

WHEREAS, NPS desires to engage NRHA to provide pediatric virtual care services for the NPS School Health Nurse Program, which services are reasonable and necessary in support of NPS School Health Nurse operations.

NOW THEREFORE, in consideration of NPS agreeing to pay the sum of one dollar to NRHA and of the mutual terms, covenants and conditions specified in this Agreement, the Parties agree as follows:

- A. Engagement. NPS engages NRHA to provide pediatric virtual care services for NPS's School Health Nurse Program as set forth in this Agreement. NRHA accepts such engagement.
- B. Services. NRHA shall provide its qualified providers to provide pediatric virtual care services under this Agreement. NRHA shall provide the platform and equipment necessary to conduct the virtual care visits.
- C. NRHA Providers. NRHA represents to NPS that all providers who provide pediatric virtual care services under this Agreement: (1) meet all applicable state and federal licensing requirements to practice medicine in the State of Oklahoma and for performing the services specified in this Agreement; (2) have not been excluded from any federal or state healthcare program; and (3) no basis exists for excluding her from any such program.

- D. Insurance. NRHS represents to NPS that the NRHS Medical Self-Insurance Plan for medical liability provides coverage to its employed physicians with minimum limits of \$1 Million per occurrence and \$3 Million in the aggregate throughout the terms of their employment.
- E. Confidentiality
 - I. Students Protected Health Information - Notice of Privacy Practices. NRHA's Notice of Privacy Practices addresses how NRHA may use and disclose Protected Health Information (PHI) for payment, treatment, healthcare operations, and for other purposes allowed or required by law. For students of NPS who enroll in the Norman Regional Kids Virtual Care Program, NRHA will retain a copy of each student's Norman Regional Kids Virtual Care enrollment form. For students who are less than 18 years of age, NRHA will require the student's parent or guardian to acknowledge the receipt of NRHA's Notice of Privacy Practices when they provide NRHA with their signed consent for virtual visits. For students who are 18 years of age or older, NRHA will require the student to acknowledge the receipt of NRHA Notice of Privacy Practices when they provide NRHA with their signed consent for virtual visits. Questions or concerns regarding a student's PHI may be directed to NRHA's Privacy Officer.
- F. Electronic Sharing of Medical Information. Except as otherwise required or permitted by law, for students who are less than 18 years of age, the Parties will only share the student's virtual visit summary with the parent or legal guardian of the student and, for students who are 18 years of age or older, the Parties will only share the student's virtual visit summary with the student. NRHA will retain a copy of each student's visit summary per Oklahoma law.
- F. Term and Termination
 - 1. The term of this Agreement is from July 1, 2020 to June 30, 2021.
 - 2. Any Party may terminate this Agreement at any time with or without cause by providing ninety (90) day prior written notice of its or her decision to terminate this Agreement.
 - 3. NPS or NRHA may terminate this Agreement by written notice to the other, and may regard the other as in default of this Agreement, if the other becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or assets, becomes subject to any proceeding under any bankruptcy or insolvency laws, whether domestic or foreign, or has wound up or liquidated, voluntarily or otherwise.
 - 4. The termination or expiration of this Agreement shall not relieve any Party of any obligation pursuant to this Agreement that arose on or before the date of

termination.

G. General Provisions

1. Independent Contractor. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship between the Parties. The sole interest and responsibility of the Parties is to ensure that the services covered by this Agreement shall be performed and rendered in a competent, efficient, and satisfactory manner.
2. Severability. If any term or provision of this Agreement is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this Agreement provided that any invalid provisions are not material to the overall purpose and operation of this Agreement. The remaining provisions of this Agreement shall remain in full force and shall in no way be affected, impaired, or invalidated.
3. Notices. All notices, requests and communications required or permitted hereunder shall be in writing and shall be sufficiently given and deemed to have been received upon personal delivery or delivery by overnight courier or, if mailed, upon the first to occur of actual receipt or seventy-two (72) hours after being placed in the United States mail, postage prepaid, registered or certified mail, receipt requested, addressed to the other Parties at the appropriate addresses set forth below:

If to NPS: Noble Public School District
of Cleveland County (Noble Public Schools)
Attention: Frank Solomon, Superintendent 111
South 4th Street
Norman, Oklahoma 73068

If to NRHS: Norman Regional Hospital Authority
Attention: Richie Splitt, President & CEO
901 N. Porter Ave.
Norman Oklahoma 73071

Notice of a change in address of any one of the Parties shall be given in writing by that Party to the other Parties as provided above, but shall be effective only upon actual receipt.

4. Binding Effect; No Third Party Beneficiary. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their successors and permitted assigns. Nothing in this Agreement is intended, nor shall be deemed, to confer any benefits on any third party, including, without limitation, any patients of a Party, nor shall such

person or entity have any right to seek, enforce or recover any right or remedy with respect hereto.

5. Entire Agreement. This Agreement contains the entire agreement of the Parties concerning the subject matter described herein and there are no other promises or conditions in any other agreement, whether oral or written, concerning the subject matter described herein. This Agreement supersedes any prior written or oral agreement between the Parties concerning the subject matter described herein.
6. Amendment. This Agreement and each of its provisions shall be binding upon the Parties and may not be waived, modified, amended or altered except by a writing signed by the Parties.
7. Assignment. No Party may assign this Agreement, in whole or in part, without the prior written consent of the other Parties.
8. No Waiver. Any failure of a Party to enforce that Party's rights under any provision of this Agreement shall not be construed or act as a waiver of said Party's subsequent right to enforce any of the provisions contained herein.
9. Governing Law; Venue. This Agreement shall be governed by and interpreted in accordance with, the laws of the State of Oklahoma, without giving effect to its conflict of laws principles. Cleveland County, Oklahoma, shall be the sole and exclusive venue for any litigation, special proceeding, or other proceeding as between the Parties that may be brought under, or arise out of, this Agreement.
10. Use of Name. None of the Parties to this Agreement shall use the name or indicia of any other Party, nor of any Party's employees, in any manner of publicity, advertising, or news releases without prior written approval of such Party.
11. Warranty of Authority. The person(s) executing this Agreement on behalf of each Party, or representing themselves as executing this Agreement on behalf of a Party, warrant and guarantee that each has been duly authorized by the appropriate Party to execute this Agreement on behalf of the Party and to validly and legally bind the Party to all of its terms, representations and provisions.

[Signature Page Follows]

NOBLE PUBLIC SCHOOLS

Frank Solomon, Superintendent

Date

NORMAN REGIONAL HOSPITAL AUTHORITY, D/B/A, NORMAN REGIONAL HEALTH
SYSTEM

Richie Splitt, President & CEO

Date

RESOLUTION

A RESOLUTION PROVIDING FOR THE PARTIAL RELEASE OF CERTAIN REAL PROPERTY LEASED PURSUANT TO A SUBLEASE AGREEMENT FROM CLEVELAND COUNTY EDUCATIONAL FACILITIES AUTHORITY

WHEREAS, the Board of Education of Independent School District No. 40 of Cleveland County, Oklahoma (Noble Public Schools) (the “School District” or “District”), has leased certain of the said School District’s real property (the “Property”) to the Cleveland County Educational Facilities Authority (the “Authority”) pursuant to a Ground Lease Agreement dated August 1, 2017 (the “Ground Lease”); and

WHEREAS, the Authority has sub-leased the Property to the District pursuant to a Sublease Agreement by and between the District and the Authority dated August 1, 2017 (the “Sublease”); and

WHEREAS, a portion of the Property covered under the Ground Lease and the Sublease is not to be utilized for the projects contemplated by the Ground Lease and Sublease and is needed for other projects of the School District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 40 OF CLEVELAND COUNTY, OKLAHOMA (NOBLE PUBLIC SCHOOLS)

Section 1. The Board of Education of Independent School District No. 40 of Cleveland County, Oklahoma (Noble Public Schools), hereby determines and agrees to partially release, exclude and remove certain real property (attached hereto as Exhibit “A”) from the Sublease, effective immediately.

Section 2. The President or Vice President hereby is authorized and directed to execute the Partial Release of Sublease Agreement upon behalf of the District as sublessee, in several multiple originals, and after the same shall have been attested by the Clerk, to deliver such Partial Release of Sublease to the aforesaid Authority, as sublessee and authorizing and directing the President or Vice President and Clerk and the Superintendent of the District, upon behalf of the District, to execute any and all documents related to the Sublease and the transaction thereof.

PASSED AND APPROVED this 25th day of June, 2020.

President

ATTEST: (Seal)

Clerk

I, the undersigned Clerk of the Board of Education of Independent School District No. 40 of Cleveland County, Oklahoma (Noble Public Schools), hereby certify that the foregoing is a true, correct and complete copy of a Resolution of said Board duly adopted by the governing body of said Board at a meeting held on the date therein stated, as the same appears on file in my office as a part of the official records thereof.

Clerk

EXHIBIT A

Legal Description of Real Property to be Released

PARENT TRACT DESCRIPTION

A tract of land situated in the Southwest Quarter (SW/4) of Section Twenty-three (23), Township Eight (8) North, Range Two (2) West of the Indian Meridian, Cleveland County, Oklahoma, being more particularly described as follows: Commencing at the West Quarter (W/4) Corner for a true point of beginning; thence S 89°42'36" E along the East-West Quarter (W/4) Section Line a distance of 1617.00 feet; thence N 00°23'55" W a distance of 852.00 feet; thence N 89°42'36" W a distance of 1237.32 feet; thence N 00°17'24" E a distance of 136.22 feet; thence N 89°36'05" W a distance of 379.43 feet to the West Section Line; thence N 00°23'55" E along the West Section Line a distance of 715.06 feet to the West Quarter (W/4) Corner and true point of beginning.

(WARRANTY DEED AS RECORDED IN BOOK 3271, PAGE 1336, DEED RECORDS OF CLEVELAND COUNTY, OKLAHOMA.)

LEASE SITE DESCRIPTION

A tract of land lying in and being a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said tract being more particularly described as follows:

Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 472.42 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 1,514.73 feet to a 1/2" Iron rod with cap set for the Southwest corner, said corner being the point of beginning; Thence N 00°41'21" E a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Northwest corner; Thence S 89°18'39" E a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Northeast corner; Thence S 00°41'21" W a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Southeast corner; Thence N 89°18'39" W a distance of 75.00 feet to the Point of Beginning, containing 5,625.00 square feet or 0.129 acres, more or less.

ACCESS/UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for ingress, egress and utility purposes crossing a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said easement being 15.00 feet on each side of the following described centerline: Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 73.68 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 33.00 feet to a point on the East Public right of Way line of North 8th Street, said point being the point of beginning; Thence N 89°29'55" E a distance of 1,061.05 feet to a point; Thence S 66°30'40" E a distance of 54.55 feet to a point; Thence S 32°15'03" E a distance of 52.27 feet to a point; Thence S 04°07'51" W a distance of 320.56 feet to a point; Thence S 89°26'34" E a distance of 251.35 feet to a point; Thence N 83°01'04" E a distance of 114.87 feet to the point of termination on the West line of the 0.129 acre Lease Site. Sidelines of said easement to be shortened or extended such as to begin on the East Public Right of Way of North 8th Street and terminate on the West line of the 0.129 acre Lease Site.

UTILITY EASEMENT DESCRIPTION

A 10.00 foot wide easement for utility purposes crossing a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said easement being 5.00 feet on each side of the following described centerline:

Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 398.19 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 1,595.45 feet to a point, said point being the point of beginning; Thence S 00°41'21" W a distance of 447.98 feet to the point of termination on the South Parent Tract Boundary line. Sidelines of said easement to be shortened or extended such as to begin 5.00 feet on each side of the above described centerline and terminate on the South Parent Tract Boundary line.

PARTIAL RELEASE OF SUBLEASE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS by Ground Lease Agreement dated August 1, 2017 INDEPENDENT SCHOOL DISTRICT NO. 40, CLEVELAND COUNTY, OKLAHOMA (Noble Public Schools) (the "District") leased certain real estate described in Exhibit "A" attached hereto (the "Property"), along with other real property to the CLEVELAND COUNTY EDUCATIONAL FACILITIES AUTHORITY (the "Lessee") and such was accepted by Lessee; and

WHEREAS the Authority, (as "Sublessor") and the District (as "Sublessee") entered into a Sublease Agreement dated August 1, 2017, granting the District a sublease, which was accepted by the District (as "Sublessee") of sublease of real estate described therein; and

WHEREAS, the Property described in Exhibit "A" will not be utilized for the purposes of the Ground Lease Agreement and the Sublease Agreement and are needed for other proper purposes of the District.

NOW THEREFORE, LET IT BE KNOWN BY ALL MEN THESE PRESENTS:

That INDEPENDENT SCHOOL DISTRICT NO. 40, CLEVELAND COUNTY, OKLAHOMA ("Noble Public Schools"), in consideration of the sum of Ten and No/100 ----dollars and other valuable considerations to them in hand paid, the receipt of which is hereby acknowledged, does hereby PARTIALLY RELEASE said Sublease Agreement to the extent affecting ownership in land tracts as follows, to-wit:

Signed and delivered this 25th day of June, 2020

INDEPENDENT SCHOOL DISTRICT NO. 40
CLEVELAND COUNTY, OKLAHOMA

By: _____
President:

By: _____
Clerk

Acknowledged and Accepted

CLEVELAND COUNTY EDUCATIONAL
FACILITIES AUTHORITY

By: _____
Chairman

Secretary

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

On this 25th day of June, 2020, before me, the undersigned, a Notary Public in and for the County and State aforesaid personally appeared _____, **and** _____ to me known to be the identical persons who signed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purpose therein set forth.

Given under my hand and seal the day and year last above written.

My Commission Expires: _____
My Commission No: _____ Notary Public _____

EXHIBIT "A"

PARENT	TRACT	DESCRIPTION
<i>A tract of land situated in the Southwest Quarter (SW/4) of Section Twenty-three (23), Township Eight (8) North, Range Two (2) West of the Indian Meridian, Cleveland County, Oklahoma, being more particularly described as follows: Commencing at the West Quarter (W/4) Corner for a true point of beginning; thence S 89°42'36" E along the East-West Quarter (W/4) Section Line a distance of 1617.00 feet; thence N 00°23'55" W a distance of 852.00 feet; thence N 89°42'36" W a distance of 1237.32 feet; thence N 00°17'24" E a distance of 136.22 feet; thence N 89°36'05" W a distance of 379.43 feet to the West Section Line; thence N 00°23'55" E along the West Section Line a distance of 715.06 feet to the West Quarter (W/4) Corner and true point of beginning.</i> (WARRANTY DEED AS RECORDED IN BOOK 3271, PAGE 1336, DEED RECORDS OF CLEVELAND COUNTY, OKLAHOMA.)		

LEASE SITE DESCRIPTION

A tract of land lying in and being a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said tract being more particularly described as follows: Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 472.42 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 1,514.73 feet to a 1/2" Iron rod with cap set for the Southwest corner, said corner being the point of beginning; Thence N 00°41'21" E a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Northwest corner; Thence S 89°18'39" E a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Northeast corner; Thence S 00°41'21" W a distance of 75.00 feet to a 1/2" Iron Rod with cap set for the Southeast corner; Thence N 89°18'39" W a distance of 75.00 feet to the Point of Beginning, containing 5,625.00 square feet or 0.129 acres, more or less.

ACCESS/UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for ingress, egress and utility purposes crossing a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said easement being 15.00 feet on each side of the following described centerline: Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 73.68 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 33.00 feet to a point on the East Public right of Way line of North 8th Street, said point being the point of beginning; Thence N 89°29'55" E a distance of 1,061.05 feet to a point; Thence S 66°30'40" E a distance of 54.55 feet to a point; Thence S 32°15'03" E a distance of 52.27 feet to a point; Thence S 04°07'51" W a distance of 320.56 feet to a point; Thence S 89°26'34" E a distance of 251.35 feet to a point; Thence N 83°01'04" E a distance of 114.87 feet to the point of termination on the West line of the 0.129 acre Lease Site. Sidelines of said easement to be shortened or extended such as to begin on the East Public Right of Way of North 8th Street and terminate on the West line of the 0.129 acre Lease Site.

UTILITY EASEMENT DESCRIPTION

A 10.00 foot wide easement for utility purposes crossing a part of the SW/4 of Section 23, Township 8 North, Range 2 West and being further described in Book 3271, Page 1336, Deed Records of Cleveland County, Oklahoma; Said easement being 5.00 feet on each side of the following described centerline:

Commencing at a Mag Nail found for the Northwest corner of said SW/4; Thence S 00°08'26" W on the West line of said SW/4, a distance of 398.19 feet to a point on said West line; Thence S 89°51'34" E perpendicular to said West line, a distance of 1,595.45 feet to a point, said point being the point of beginning; Thence S 00°41'21" W a distance of 447.98 feet to the point of termination on the South Parent Tract Boundary line. Sidelines of said easement to be shortened or extended such as to begin 5.00 feet on each side of the above described centerline and terminate on the South Parent Tract Boundary line.

FY 21	Assignment
Greg George	HEAD FOOTBALL
Greg George	9TH HEAD FOOTBALL
Kyle Davidson	ASSISTANT FOOTBALL
Tyler Solomon	ASSISTANT FOOTBALL
Ray Crawley	ASSISTANT FOOTBALL
Ketih Treat	ASSISTANT FOOTBALL
Chris Jones	ASSISTANT FOOTBALL
Aaron Shockley	ASSISTANT FOOTBALL
1	ASSISTANT FOOTBALL
1	ASSISTANT FOOTBALL
Dewayne Bradley	HEAD BOYS BASKETBALL
Aaron Shockley	ASSISTANT BOYS BASKETBALL
Leland Palmer	ASSISTANT BOYS BASKETBALL
Scott Bradley	ASSISTANT BOYS BASKETBALL
Lindsey Vanderburg	HEAD GIRLS BASKETBALL
Keith Treat	ASSISTANT GIRLS BASKETBALL
Tiffany Burns	ASSISTANT GIRLS BASKETBALL
1	ASSISTANT GIRLS BASKETBALL
Shawn Finch	HEAD WRESTING
Zac Acosta	ASSISTANT WRESTLING
Maggie Douma	ASSISTANT WRESTLING
Ray Crawley	ASSISTANT WRESTLING
Harold Murphy	HEAD FAST PITCH
Don Murphy	ASSISTANT FAST PITCH
Ron Murphy	ASSISTANT FAST PITCH
Sam Rohr	HEAD CHEERLEADING
Paula Miller	9th CHEERLEADING
Sam Rohr	HS TUMBLING
Sam Rohr	MS TUMBLING
Chrissy Marsee	HEAD VOLLEYBALL
Hannah Hixon	ASSISTANT VOLLEYBALL
1	ASSISTANT VOLLEYBALL
Brad Anglin	CO Head Coach
	ASSISTANT BASEBALL
Shayne Fisher	ASSISTANT BASEBALL
Ray Crawley	HEAD BOYS TRACK

Keith Treat	ASSISTANT BOYS TRACK
Kayli Phillips	HEAD GIRLS TRACK
Jenae Tindell	ASSISTANT GIRLS TRACK
Kayli Phillips	HEAD CROSS COUNTRY
Leland Palmer	ASSISTANT CROSS COUNTRY
Dustin Johnson	HEAD BOYS GOLF
Dustin Johnson	HEAD GIRLS GOLF
Lindsey Vanderburg	ASSISTANT GOLF
Joe Rohr	HEAD BOYS SOCCER
Jerry Swopes	ASSISTANT BOYS SOCCER
Kassie Byrd	HEAD GIRLS SOCCER
Diana Irick	ASSISTANT GIRLS SOCCER
	MIDDLE SCHOOL
Austin Krieger	HEAD 8TH FOOTBALL
Austin Krieger	HEAD 7TH FOOTBALL
1	ASSISTANT 8th FOOTBALL
Chris Sanchez	ASSISTANT 8th FOOTBALL
1	ASSISTANT 7th FOOTBALL
Zac Acosta	ASSISTANT 7TH FOOTBALL
Chris Sanchez	HEAD 8th BOYS BASKETBALL
Matt Colwell	HEAD 7th BOYS BASKETBALL
Dewayne Bradley	ASSISTANT BOYS BASKETBALL
1	ASSISTANT BOYS BASKETBALL
Kate Colwell	HEAD 8th GIRLS BASKETBALL
Diana Irick	HEAD 7th GIRLS BASKETBALL
Janelle King	ASSISTANT GIRLS BASKETBALL
1	HEAD WRESTLING
Beau Eubanks	ASSISTANT WRESTLING
Diana Irick	HEAD FAST PITCH SOFTBALL
Janelle King	ASSISTANT FAST PITCH SOFTBALL

John Stokes	HEAD VOLLEYBALL
Tiffany Burns	ASSISTANT VOLLEYBALL
Macy Williams	CHEERLEADING (7 & 8)
Heather Maguire	ASSISTANT CHEERLEADING
Tim Shortes	HEAD CROSS COUNTRY
Kate Colwell	ASSISTANT CROSS COUNTRY
Tim Shortes	HEAD BOYS TRACK
Chris Sanchez	ASSISTANT BOYS TRACK
Brook Farris	HEAD GIRLS TRACK
Chrissy Marsee	ASSISTANT GIRLS TRACK
Tyler Adkins	HEAD BASEBALL
Justin Steely	ASSISTANT BASEBALL
Steve Heck	GOLF (HEAD GIRLS & BOYS)
Leland Palmer	HEAD BOYS SOCCER
Hillary Conley	HEAD GIRLS SOCCER
Jeff Allen	FALL ATHLETIC COORDINATOR
Lindsey Vanderburg	FALL ATHLETIC COORDINATOR
Greg George	WINTER ATHLETIC COORDINATOR
Ray Crawley	SPRING ATHLETIC COORDINATOR
Harold Murphy	Field Maintenance
Brad Anglin	Field Maintenance
TYLER SOLOMON	Athletic Director



2020-21 New Hire Board Meeting Report
July Post

Position Type	# of Positions	Site	Position	Start Date
Certified	1	Hubbard	Speech Language Pathologist	07/01/2020 - pending certification
Certified	1	Hubbard	Counselor	07/01/2020 - pending certification
Certified	1	NHS	Math Teacher	7/1/2020
Certified Extra-Duty	Tony Smith	Central	Financial Consultant	7/1/2020
Lay Coach	1	CIMS	Assistant Football Coach	8/10/2020
Support	Sherry Cook	CN	Summer Feeding	7/6/2020
Certified	Kemberly Marley	Hubbard	3rd Grade Teacher	7/1/2020
Certified Extra-Duty	Austin Krieger	CIMS	Driver's Ed	7/1/2020
Certified	1	CIMS	Teacher	7/1/2020