



SPECIAL MEETING
Deer Creek Board of Education, I-006
Deer Creek Administration Building
20701 N MacArthur Blvd
Edmond, OK 73012

AGENDA

Thursday, June 26, 2025 - 12:00 PM

A. Call to Order and Roll Call

B. Consideration of and Vote on the Consent Agenda: All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

1. Board of Education Minutes:

- Regular Meeting - June 9, 2025

2. Schedule of Encumbrances:

- Approve General Fund Accounts Payable PO 1254
- Approve General Fund Payroll Purchase POs 51117-51121
- Approve Building Fund Accounts Payable POs 193-194
- Approve Bond Fund 35 Accounts Payable POs 85-86
- Approve General Fund Reserves in the amount of \$110,856.09
- Approve Building Fund Reserves in the amount of \$150,443.22
- Approve Child Nutrition Reserves in the amount of \$118,916.18
- Close Bond 35 POs and Insurance Fund POs from year 2024-2025 and open in year 2025-2026

3.

Financial Reports:

- Treasurer's Reports
- Student Activity Reports
- Business Services Reports

4. Request for Sanctioning:

- Deer Creek Cross Country & Track Booster Club

- Deer Creek Baseball Booster Club
- Deer Creek Cheer Booster Club
- DCHS Volleyball Booster Club
- Deer Creek Prairie Vale PTO
- DCHS Speech and Drama Booster Club
- Deer Creek Pom Booster Club
- Deer Creek Swim Booster Club

5. Out of State Travel Request:

- DCHS Cheer to travel to Fort Worth, TX on January 23-26, 2026 to compete in the NCA Nationals Competition. Fees to be paid by DCHS Cheer Booster and Fundraising.
- Special Services Assistant Director Colin Raley to travel to Arlington, TX, on September 7-11, 2025 to attend the Mandt System instructor training. The estimated cost is \$4,700 and is to be paid out of General Fund project 109.

6. Appointment of the following positions for the 2025-26 school year:

1. Authorized Agent for Department of Human Services Commodity Distribution of Donated Foods Program - Dr. Cordell Ehrich and Jonathan Lankford (Sodexo)
2. Authorized Agent for all Federal and State Programs - Dr. Jason Perez, Kristy VanDorn, Dr. Cordell Ehrich, Sarah Dunn, Dr. Tracy Blankenship, and Melissa Clark
3. Authorized Purchasing Officer for the Deer Creek Public Schools - Dr. Jason Perez, Dr. Cordell Ehrich, Dee McDaniel, Elizabeth Green and Melissa Clark
4. Encumbrance Clerk - Melissa Clark
5. Board Minutes Clerk - Lora Bachhofer (primary), Heather Lowry (reserve)
6. Title II Coordinator - Sarah Dunn
7. Title IX Coordinator - Lenis DeRieux, Kristy VanDorn and Dr. Cordell Ehrich

7. Software Service Order Agreement with Sylogist ed for the 2025-26 Fiscal Year Charges for \$24,000.00, to be paid out of General Funds.

8. Renewal quote of \$10,000 from Finalsite for district website, to be paid out of the General Fund.

9. Renewal quote of \$59,263.43 from Frontline for HR staffing and tracking, to be paid out of the General Fund.

10. Renewal quote of \$1,195.00 from eFMLA for FMLA tracking, to be paid out of the General Fund.

11. Tuition of \$3,000.00 for participation in Leadership Oklahoma City for Dr. Jason Perez, to be paid out of Activity Fund.

12. Membership Renewal with United Suburban Schools Association for the 2025-26 school year for \$1,650, to be paid out of Activity Funds.

13. Amendment: OSSBA Connections Communication renewal \$350.00

C. Business Items

1. Board to consider and take action on the employment of Stephen L. Smith Corp. as financial consultants to the School District, for the fiscal year 2025-2026. - Dr. Jason Perez
2. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.
3. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$25,865,000 Taxable General Obligation Combined Purpose Bonds of this School District; and designating bond counsel for this issuance of bonds. - Dr. Jason Perez
4. Discussion and possible vote to approve easement agreement between The City of Oklahoma City and Prairie Vale Elementary for road widening project. - Dr. Jason Perez
5. Proposed executive session to discuss the ongoing evaluation of, and the contractual terms of the Superintendent. 25 O.S. Section 307(B)(1).
 - Vote to convene or not to convene in executive session.
 - Acknowledge the board's return to open session.
 - Statement of executive session.
6. Discussion and possible vote on the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

D. Adjournment

Anyone wishing to attend the school board meeting and who is in need of an interpreter for the hearing impaired should notify the Superintendent's Office 24 hours before the meeting and one will be provided.

Posted on the Deer Creek Schools Website (deercreekschools.org) and on the front window of the District Administration Office this 25th of June, 2025 at 10 a.m.

Lora Bachhofer

Lora Bachhofer
Board Minutes Clerk