

**To view this meeting, the livestream link is: <https://vimeo.com/event/729428>**

**To make a public comment, the call in number is**

**(US) 1-385-352-0750 PIN 310 288 496#**

Regular BOE Agenda  
September 16, 2025

Council Chambers  
3 Primrose St.  
Newtown, CT 06470  
7:00 PM

*As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.*

## AGENDA

1. PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA
  - A. Newtown High School Music Department Trip
  - B. Correspondence Report
3. \*\*PUBLIC PARTICIPATION
4. REPORTS
  - A. Chair Report
  - B. Superintendent's Report
  - C. Committee and Liaison Reports
  - D. Student Representatives Report
5. PRESENTATIONS
  - A. SmartPass - Newtown High School
  - B. Newtown State Assessment Results
6. OLD BUSINESS
  - A. Second Read and Possible Action on CIP
  - B. Action on Minutes of September 3, 2025
7. NEW BUSINESS
  - A. First Read of Policies
    1. 1700 Deadly Weapons or Firearms
    2. 1082 Green Cleaning Programs

3. 1090 Pesticide Application on School Property
4. 1331 Prohibition Against Smoking
5. 1200 Use of School Facilities
6. 1250 Visitors and Observations in Schools
7. 1085 Policy and Administrative Regulations Regarding School Security and Safety Plan
8. 1212 School Volunteers, Student Interns and Other Non-employees

B. Items of Information

1. 1112R Administrative Regulations Regarding Public Information
2. 1075R Administrative Regulations Regarding Sexual Offenders

C. First Read of Policies to Rescind after Adoption of Replacement Policies

1. 1700 Otherwise Lawful Possession of Firearms on School Property
2. 3524.2 Green Cleaning
3. 3524.1 Pest Management, Pesticide Application
4. 1331 Smoke Free Environment
5. 3515 Community Use of School Facilities
6. 1250 Visits to Schools
7. 3516 Safety
8. 3517 Security of Buildings and Grounds
9. 6114 Safety and Security - Emergency Preparedness
10. 6114.3 Bomb Threats
11. 1212 Volunteers

D. First Read of Non-mandated Policies to Rescind

1. 1100.1 Communication with the Public
2. 1110 Media Communications - Distribution of Printed Materials
3. 1110.1 Parent Involvement
4. 1112 Public Information
5. 1112.6 Photographs, Broadcasting or Videotaping Special School Activities
6. 1115 Requests for Information About the Schools
7. 1180 Memorials for Deceased Students or Staff
8. 1210 School - Community Associates
9. 1220 Citizen's Advisory Committee
10. 1240 Citizen Assistance to School Personnel

E. Discussion and Possible Action on Bid Award for Completion of Newtown Middle School Boiler Work pending CFF Approval

8. PUBLIC PARTICIPATION

## 9. ADJOURNMENT

*\*\*During the first Public Participation, the Board welcomes commentary regarding items on the agenda. After being recognized, please state your name and address for the record. Per Board Policy 9325, we request that speakers be respectful and limit comments to not more than three minutes, and we note that public complaints about employees are not permitted during meetings. All such concerns should instead be submitted to the Superintendent. During the second Public Participation, commentary may address the agenda or may introduce issues for the Board to consider in the future. The Board does not engage in dialogue during either public comment period. If you desire more information or answers to specific questions, please email the Board: [NewtownBOE@newtown.k12.ct.us](mailto:NewtownBOE@newtown.k12.ct.us)*

# Bennett Student Travel, Inc.

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Post Office Box 2205  
7188 - Phone  
Fitchburg, Massachusetts 01420  
1579 - Fax

978-342-

978-342-

email:  
doubennett64@hotmail.com

**To:** Jane Matson  
Liz Dandeneau  
Newtown High School Music Department

**From:** Doug Bennett  
Bennett Student Travel, Inc.

**Date:** August 31, 2025

**Re:** Newtown High School Music Department  
Walt Disney World Trip  
March 26-30, 2026

Enclosed, please find our proposal for the coordination of the travel arrangements for the Newtown High School Music Department's proposed trip to Walt Disney World in March 2026.

This proposal details how we would accommodate your group and has a specific price breakdown of each item that we have discussed. Please remember that the schedule can be adjusted or changed completely based on your group's needs.

Although we have tried to be as specific as we could with each of the details of your trip, please feel free to contact me at any time about questions that you may have.

Thank you for considering our company to coordinate your travel arrangements. We look forward to the possibility of spending time with you and your students at Walt Disney World next spring.

Please call me at any time if you have any questions.

**Student/Staff/Chaperone Pricing**

**CONFIDENTIAL - Not for Distribution**

This pricing breakdown includes a line-item listing for each component of your group's trip. This price is based on 55 travelers (50 students/2 directors/3 chaperones). Should these numbers drop, some of the items listed below may increase due to less travelers contributing to their costs.

The hotel rate provided is for Disney's All-Star Movies Resort. The hotel is located at the Walt Disney World complex. The 4-Day Disney admission ticket is not a park-hopper pass and does not include admission into Disney's water parks.

All of the individual prices listed are net prices. This means that our commission has not been added to each line item or that the listed prices are non-commissionable. We have added a line called Travel Services to cover the cost of our services. We find this approach to be more beneficial to the group instead of adding our commission into the individual items. Our policy is to be up front about our pricing procedures.

The line "Chaperone/Staff Member Expenses" will cover the full trip cost of the 2 directors and 50% of the cost of the 3 chaperones. These expenses will be passed on to the students. The directors and chaperones will be accommodated in two double rooms and one single room.

Please note that some of the prices in this proposal have been estimated for 2026. The final trip pricing cannot be set until everything is booked and under deposit.

	<b><u>Adult Double</u></b>	<b><u>Student Triple</u></b>	<b><u>Student Quad</u></b>
Busing in Conn. (including tips)	\$75.00	\$75.00	\$75.00
Round-Trip Air Fare to Orlando	\$500.00	\$500.00	\$500.00
Possible JetBlue Cancellation Fees (\$300)	\$6.00	\$6.00	\$6.00
Busing in Florida (including tips)	\$120.00	\$120.00	\$120.00
4 Nights Hotel and Taxes	\$474.00	\$316.00	\$237.00
4-Day Disney Admission Ticket	\$394.00	\$394.00	\$394.00
Instrumental and Choral Workshops		\$40.00	\$40.00
4 Cash Breakfasts (\$20 each)	\$80.00	\$80.00	\$80.00
4 Cash Lunches (\$20 each)	\$80.00	\$80.00	\$80.00
5 Cash Dinners (\$20 each)	\$100.00	\$100.00	\$100.00
Chaperone/Staff Member Expenses		\$130.00	\$130.00
Travel Services	\$150.00	\$150.00	\$150.00
Contingency Funds	\$71.00	\$69.00	\$58.00
	-----	-----	-----
Student Pricing (50)		\$2060.00	<b>\$1970.00</b>
Chaperone Pricing (3)	<b>\$1025.00</b>		
Director Pricing (2)	<b>\$0.00</b>		

**Chaperone/Staff Member Expenses**

Based on 55 travelers

The cost for the 2 directors to travel for free, and for the 3 chaperones to receive a 50% discount, is calculated by taking his expenses and dividing that figure by the number of students paying. We have made this calculation based on 50 students. Should this number drop, we would need to recalculate the per student expense and adjust the price of their trip accordingly.

Busing in Conn. (including tips)	\$75.00	x	3.5	=	\$262.50
Round-Trip Air Fare	\$500.00	x	3.5	=	\$1750.00
Possible JetBlue Cancellation Fees	\$6.00	x	3.5	=	\$21.00
Busing in Florida (including tips)	\$120.00	x	3.5	=	\$420.00
4 Nights Hotel/Taxes - Double	\$474.00	x	3.0	=	\$1422.00
4 Nights Hotel/Taxes - Single	\$948.00	x	0.5	=	\$474.00
4-Day Disney Admission Ticket	\$394.00	x	3.5	=	\$2379.00
4 Cash Breakfasts (\$20 each)	\$80.00	x	3.5	=	\$280.00
4 Cash Lunches (\$20 cash each)	\$80.00	x	3.5	=	\$280.00
5 Cash Dinners (\$20 each)	\$100.00	x	3.5	=	\$350.00
Travel Services	\$150.00	x	3.5	=	\$525.00
Contingency Funds	\$46.00	x	3.5	=	\$161.00
					-----
					\$7,324.50
2 Complimentary Disney Passes	\$415.00	x	2	=	\$830.00-
					-----
					\$6,494.50
					divided by 50
					=====
Cost Passed on to Each Student				=	\$130.00

### **Payment Schedule**

		Due from the Students -----	Due to Bennett Student Travel -----
Payment #1	\$300.00 per person	09/15/25	09/25/25
Payment #2	\$400.00 per person	10/15/25	10/25/25
Payment #3	\$400.00 per person	11/15/25	11/25/25
Payment #4	\$400.00 per person	12/15/25	12/25/25
Payment #5	Final Payment	01/15/26	01/25/26

All checks should be payable to: "Bennett Student Travel, Inc."

### **Other Deadlines**

We need an exact number of participants	12/15/25
The Rooming List is due in our office	01/05/26
Final changes made to the Rooming List	01/15/26

Monthly reviews will be conducted between the group leader and our company. These reviews can be conducted by telephone or in person.

All travel documents, schedules, etc. will be delivered to the group two weeks prior to the departure date.

A final information meeting is recommended between the directors, the chaperones, and our staff just before the trip to review the schedule in detail and answer any questions from the chaperones.

## **Cancellation Penalties**

There are many factors to consider when discussing the topic of cancellation penalties for a group.

Many items in this program are priced out based on 55 students, staff, and chaperones contributing to their costs. Should the number of paying students drop below 50, then these costs would need to be spread out over a smaller number thus increasing the per person price for the trip. Therefore, the amount of the penalty per person would need to be high enough to prevent an increase from being passed on to those students remaining on the trip. With this in mind, we have established the following cancellation policies.

### **Cancellation Penalties for Individuals**

If an individual should need to cancel, the following penalty will apply based on the date that the cancellation is received in writing at our office.

Now	to	Sep 20, 2025	-	No Penalty
Sep 21, 2025	to	Oct 31, 2025	-	\$250.00 Penalty Per Person
Nov 1, 2025	to	Nov 30, 2025	-	\$600.00 Penalty Per person
Dec 1, 2025	to	Dec 31, 2025	-	\$1000.00 Penalty Per Person
Jan 1, 2026	to	Jan 31, 2026	-	\$1400.00 Penalty Per Person
Feb 1, 2026	to	Mar 26, 2026	-	Full Amount Paid Penalty

### **Cancellation Penalties for the Entire Group**

If the school or district needs to cancel the entire group, the following penalty will apply based on the date that the cancellation is received in writing at our office.

Now	to	Sep 20, 2025	-	No Penalty
Sep 21, 2025	to	Oct 31, 2025	-	\$200.00 Penalty Per Person
Nov 1, 2025	to	Nov 30, 2025	-	\$500.00 Penalty Per person
Dec 1, 2025	to	Dec 31, 2025	-	\$900.00 Penalty Per Person
Jan 1, 2026	to	Jan 31, 2026	-	\$1400.00 Penalty Per Person
Feb 1, 2026	to	Mar 26, 2026	-	Full Amount Paid Penalty

### **Optional Cancellation Insurance**

Optional cancellation insurance is available to individuals at an additional cost. This would allow for a full refund of the amount paid for the trip if the individual needed to cancel due to a covered physical illness or injury. Please note that this insurance will not cover a cancellation which is related to a pandemic or an epidemic. Further details about this insurance are available upon request.



# Newtown Public School District

## Newtown Board of Education

### Correspondence Report 09/03/2025 – 09/15/2025

Date	Sender Name	Subject
09/03/2025	Deborra Zukowski	Correspondence Report: 09/04/2025
09/03/2025	Kathy June	Meeting Location Changes
09/03/2025	Shannon Tomai	Note to my fellow board members
09/03/2025	Nancy Propfe	What's Going On at CABA 09.03.25
09/03/2025	Lisa Yu	Middle Gate Courtyards and Playground
09/03/2025	Megan Hus	Maintenance at middle gate
09/04/2025	Laura Herrmann	Middle Gate playground/facility problems
09/08/2025	Anne Uberti	NPS Weekly Update 9.8.25
09/08/2025	Janet Kuzma	Restricted Website
09/08/2025	Gaylyn Ruvere	Decline Offer of Metal Detectors at NHS
09/09/2025	Nancy Propfe	CABA 2025 Board Recognition Awards
09/09/2025	Melissa Martucci Gomez	Political Issues
09/10/2025	Nancy Propfe	What's Going On at CABA 09.10.25
09/10/2025	John S. Boccuzzi Sr.	September 18 7 PM
09/11/2025	Sarah Connell	BOE Policy Minutes 9_3_25
09/12/2025	BoardBook	Meeting Notification: September 16, 2025 at 7:00 PM - Regular BOE Agenda
09/12/2025	Lisa Steimer	Save the Date! CABA's Legal Issues Workshop
09/12/2025	Anne Uberti	Friday Notes 9.12.25
09/14/2025	Anne Uberti	Reminder
09/14/2025	Alison Plante	Week in Preview - September 14
09/15/2025	Nancy Propfe	CABA/CAPSS Convention Registration Is Open For All
09/15/2025	Anne Uberti	NPS Weekly Update 9.15.25

The Correspondence Report reflects a periodic summary of correspondence received by the Newtown Board of Education. In accordance with applicable privacy laws and Board policies, certain communications may be excluded from the Report from time to time.

Fall 2025

# SmartPass

*Newtown High School*



# Presentation Overview



- Product Search
- Onboarding Specialist
- Site Visit
- Pilot Program
- Full Implementation



# What is the need?



- **Consistent Pass System**
- **Control students in hallways**
- **Reduce students in bathrooms**
- **Track time outside of the learning environment**

# Product Search

## Securly Pass

- More widely used in Connecticut
- Formally E-Hallpass
- Teacher driven or kiosk mode
- No student photos
- Upgrade for class specific data

## SmartPass

- Newer product
- Fewer schools in CT
- Student Photos
- Class specific information
- Owned by Raptor

# Site Visit

Bunnell High School -  
Stratford, CT

3 years using SmartPass

**Spoke to:**

Administrators

Teachers

Students

Security



# **NHS SmartPass Rollout**

# Timeline

**August** - Introduction in NHS Welcome Letter

Opening Faculty Meeting

Data Privacy Approval & Onboarding

**September** - Formation of Pilot Group

Tablet Product Research

Site Visit

Pilot



# Parent Communication

- Welcome Back Letter - August 19th
- Open House - September 11th
- Parent Information Letter (Pilot)- September 16th
- Full Implementation Notice -- October 3rd



# NHS Pilot Group

SmartPass»

Digital Hall  
Pass Solution



Elie Mouchantat

Lisa Sheridan

Steve George

Jen DellaSalla

Liza Zandonella

Staci Stamm

Kym Noone

Jane Matson

Catharine Kimberly

Tony Metz

DJ Nicholson

Holly Cairo




Annette Womack

# Create a Pass

The screenshot displays the SmartPass application interface. At the top, a browser window shows the URL `app.smartpass.app/main/passes`. The main interface includes a search bar for students, a 'Schedule Pass' button, and a prominent green '+ Create Pass' button. The current date and time are shown as 'Friday, Sep 12 18:14' with a 'Main Office' dropdown menu. A central box asks 'Student Going Somewhere?' with a '+ Create Pass' button. Below this, the 'Ended Passes' section lists four completed passes: a Nurse pass on Sep 11 from 8:45 AM, a Library pass on Sep 11 from 8:45 AM, and two Restroom passes on Sep 11 from 8:45 AM and Sep 10 from 9:03 AM. On the right, the 'Pass Requests' section has 'Now' and 'Scheduled' tabs, and a message: 'All caught up! Take a moment to smell the flowers!'. The bottom navigation bar contains icons for Home, Hall Monitor, Calendar, and Admin, along with a help icon.

# Active Passes

The screenshot shows a web browser window with the URL `app.smartpass.app/main/hallmonitor`. The browser's address bar and tabs are visible at the top. Below the browser, the app interface features a search bar labeled "Search Students" and buttons for "Schedule Pass" and "+ Create Pass". The main content area is titled "Hall Monitor" and includes an "Export" button and a filter input field containing "Filter (ex. 'Nurse')". Under the heading "Active Passes", there is a list of three active passes, each represented by a colored card with a staff member's photo, name, role, and time:

Staff Member	Role	Time
	Nurse	2:30
	Restroom	2:58
	PPS	3:56

At the bottom of the screen, a navigation bar contains icons for "Home", "Hall Monitor" (which is highlighted), "Calendar", and "Admin". A green circular help icon with a question mark is located in the bottom right corner.

# Overtime

The screenshot shows a web browser window with the URL `app.smartpass.app/main/hallmonitor`. The browser's address bar and tabs are visible at the top. The main interface features a search bar labeled "Search Students" and buttons for "Schedule Pass" and "+ Create Pass". Below this is the "Hall Monitor" section, which includes an "Export" button, a filter input field containing "Filter (ex. \*PPS\*)", and a vertical scroll indicator. The "Active Passes" section displays two cards: one for a "Nurse" with a 3:43 Overtime pass and another for a "PPS" with a 2:17 Overtime pass. At the bottom, a navigation bar contains icons for Home, Hall Monitor (which is highlighted), Calendar, and Admin, along with a green help button.

Newtown Public | x | Hall Monitor | Sm | x | SmartPass | x | SmartPass - Goo | x | SmartPass Digital | x | Students creati | x | + | - | □ | X

← → ↻ `app.smartpass.app/main/hallmonitor` ☆ 📄 📄 📄 📄 📄 School | ⋮

newtown.k12.ct.us bookmarks | PS | Inbox (347) - longo... | PowerSchool SIS | NHS | Test Yourself for Hid... | School Messenger | All Bookmarks

» Search Students Schedule Pass + Create Pass

Hall Monitor Export Filter (ex. \*PPS\*)

Active Passes

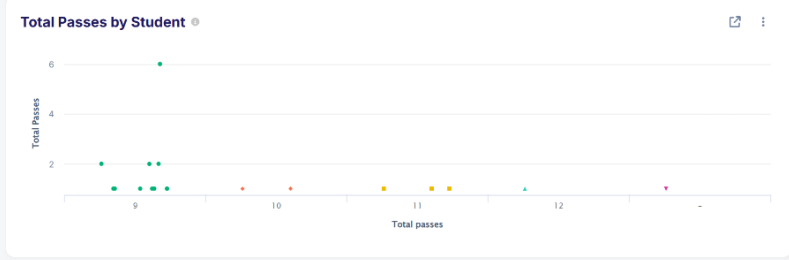
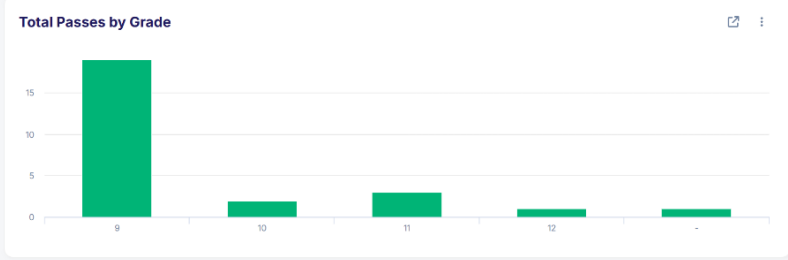
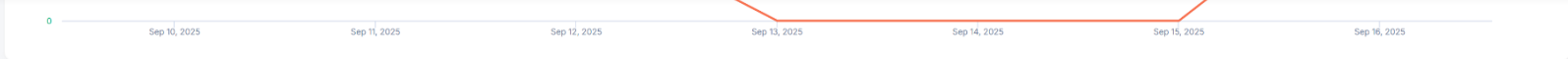
Nurse 3:43 Overtime

PPS 2:17 Overtime

Home Hall Monitor Calendar Admin ?

# SmartPass Data





Show Top Frequent Flyers ⊙  
 Top 5%

### Top 5% Frequent Flyers

First Name	Last Name	Grade	Student ID	Passes	Passes Auto Ended	Passes Overtime	Total Pass Time	Pass Limit	Individual Pass Limit Description
Isabella	Ribeiro	9	29040042	6	0	0	0 days, 0h 7m 24s	3 passes/day	
Zoe	Giordano	9	29040021	2	0	0	0 days, 0h 2m 4s	3 passes/day	
Leah	Mangino	9	10523	2	0	0	0 days, 0h 3m 56s	3 passes/day	
Christopher	Accettella	9	29040064	2	0	1	0 days, 0h 9m 53s	3 passes/day	
Reese	Kenny	10	28010026	1	0	0	0 days, 0h 0m 14s	3 passes/day	

5 results

### Room Usage 🔍

🔍
📄
🔗

Room Name	Passes From This Room <span>⌵</span>	Passes To This Room	Room Folder
Kimberly, C (B252)	6	0	Classrooms
Cairo, H (B246)	6	0	Classrooms
Adis, K (A108)	5	0	Classrooms
Main Office ()	4	1	-
Asst Principal (AP01)	2	0	Admins
Cambareri, V (B248)	1	0	Classrooms
Berechid, B (F202)	1	0	Classrooms
Deeb, A (B233/B2)	1	0	Classrooms
Hallway ()	0	2	Water Fountains
Principal (P01)	0	1	Admins
Library ()	0	2	-
Nurse ()	0	5	-
	-	-	-

14 results < Page 1 of 1 >

### Staff Usage 🔍

🔍
📄
🔗

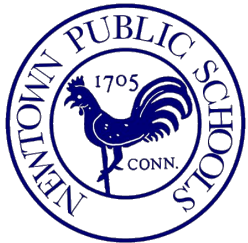
First Name	Last Name	Total Passes <span>⌵</span>	Now Passes	Scheduled Passes
Paul	Ribeiro	9	9	0
Catharine	Kimberly	6	6	0
Hollyanne	Cairo	6	6	0
Kimberly	Longobucco	4	4	0
Jennifer	Dellasala	0	0	0
Carmella	Amodeo	0	0	0
Smartpass	Admin	0	0	0
Elizabeth	Ward-Toller	0	0	0
Cynthia	Aponte	0	0	0
Mary	Donnelly	0	0	0
Virginia	Cambareri	0	0	0
Michelle	Toby	0	0	0
Jessica	Metz	0	0	0
Victor	Lye	0	0	0
Jason	Edwards	0	0	0

144 results < Page 1 of 3 >

**Questions?**

# State Assessment Data Presentation

Presentation to the Newtown Board of Education  
Frank Purcaro, Assistant Superintendent  
September 16, 2025



# Agenda

Part 1. Smarter Balanced Assessments

Part 2. Next Generation Science Standards Assessment

Part 3. SAT

Part 4. Reflections & Next Steps





# Smarter Balanced Assessments (SBA)

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- State Assessment in ELA and Math
- Scored on Achievement Levels (1-4)
- Does Not Meet, Approaching, Meets, Exceeds – all relative to the grade level standards.
- Administered to students in grades 3-8 annually in the Spring.

# Smarter Balanced ELA - District

Percentage of students who have met or exceeded the target. (Level 3 & 4)

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
ELA	74%	NA	NA	72%	68%	66%	70%	+4

# Smarter Balanced English Language Arts (SBA)

Percentage of students who have met or exceeded the target. (Level 3 & 4)

Grade on Grade -Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 3	71%	NA	NA	74%	63%	65%	71%	+6%
Grade 4	76%	NA	NA	72%	76%	72%	75%	+3%

# Smarter Balanced English Language Arts (SBA)

Percentage of students who have met or exceeded the target. (Level 3 & 4)

Grade on Grade -Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 5	76%	NA	NA	71%	66%	75%	73%	-2%
Grade 6	69%	NA	NA	64%	67%	63%	69%	+6%

# Smarter Balanced English Language Arts (SBA)

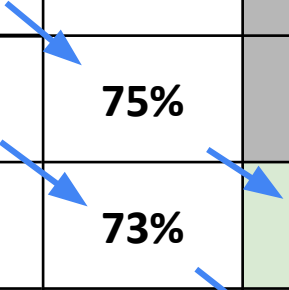
Percentage of students who have met or exceeded the target. (Level 3 & 4)

Grade on Grade -Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 7	78%	NA	NA	77%	68%	63%	65%	+2%
Grade 8	77%	NA	NA	73%	68%	62%	69%	+7%

# Smarter Balanced English Language Arts (SBA) Cohort Comparisons

Grade	2023-24	2024-25	Cohort Comp.
Grade 3	65%		
Grade 4	72%	75%	
Grade 5		73%	+10%
			+1%

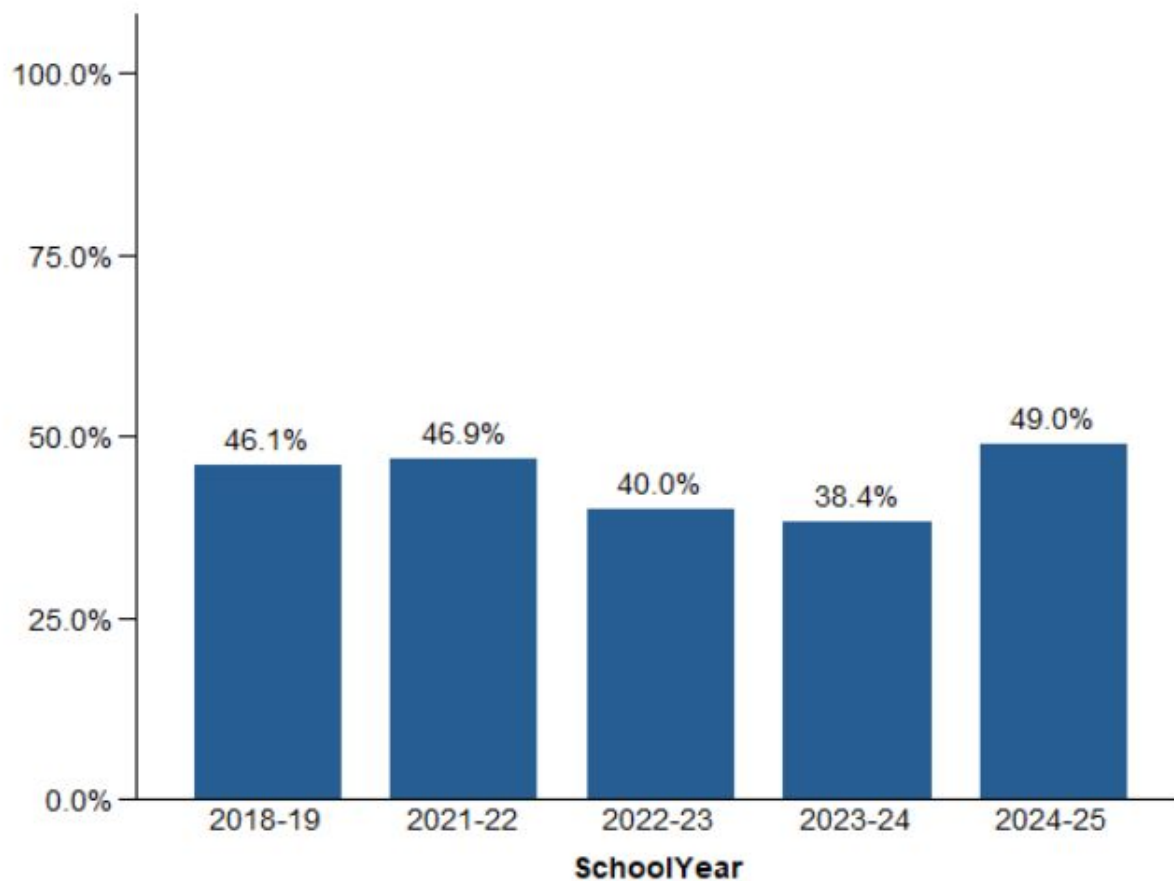


# Smarter Balanced English Language Arts (SBA) Cohort Comparisons

Grade	2023-24	2024-25	Cohort Comp.
Grade 5	75%		
Grade 6	63%	69%	
Grade 7	63%	65%	-6%
Grade 8		69%	+2%
			+6%

## ELA Growth Rate

Percentage of students who met their growth targets



# Surrounding Towns Comparison - ELA

District	Total Number of Students	% at Level 3 and 4 ELA
Easton School District	583	75
Redding School District	563	75
Monroe School District	1563	74
Newtown School District	1784	70
Oxford School District	754	70
Brookfield School District	1168	62
Bethel School District	1421	60
Region School District 15	1626	59

# Smarter Balanced Math - District

Percentage of students who have met or exceeded the target. (Level 3 & 4)

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
MATH	67%	NA	NA	64%	65%	68%	72%	+4

# Smarter Balanced Mathematics (SBA)

Percentage of students who have met or exceeded the target. (Level 3 & 4)  
Grade on Grade – Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 3	73%	NA	NA	78%	79%	75%	77%	+2
Grade 4	76%	NA	NA	68%	74%	78%	76%	-2

# Smarter Balanced Mathematics (SBA)

Percentage of students who have met or exceeded the target. (Level 3 & 4)  
Grade on Grade – Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 5	55%	NA	NA	58%	61%	68%	71%	+3
Grade 6	60%	NA	NA	60%	61%	65%	72%	+7

# Smarter Balanced Mathematics (SBA)

Percentage of students who have met or exceeded the target. (Level 3 & 4)  
Grade on Grade – Trends Over Time

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
Grade 7	74%	NA	NA	66%	60%	66%	65%	-1
Grade 8	67%	NA	NA	56%	57%	59%	68%	+9

# Smarter Balanced Mathematics (SBAC) Cohort Comparisons

Grade	2023-24	2024-25	Cohort Comp.
Grade 3	75%		
Grade 4	78%	76%	
Grade 5		71%	+1
			-7

The table displays the following data:

Grade	2023-24	2024-25	Cohort Comp.
Grade 3	75%		
Grade 4	78%	76%	
Grade 5		71%	+1
			-7

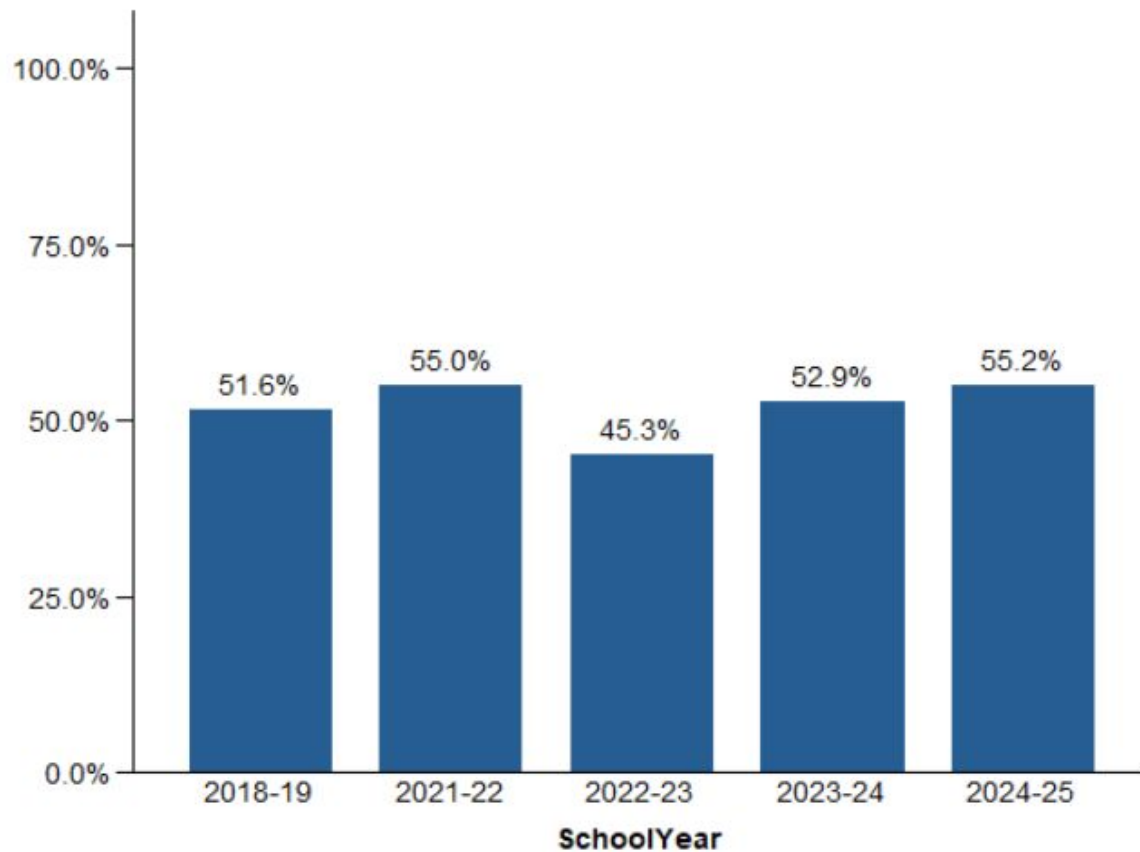
# Smarter Balanced Mathematics (SBAC) Cohort Comparisons

Grade	2023-24	2024-25	Cohort Comp.
Grade 5	68%		
Grade 6	65%	72%	
Grade 7	66%	65%	+4
Grade 8		68%	0
			+2

The diagram includes several arrows: blue arrows point from the 2023-24 percentage to the 2024-25 percentage for Grade 5 (68% to 72%), Grade 6 (65% to 65%), and Grade 7 (66% to 68%); black arrows point from the 2024-25 percentage to the Cohort Comp. value for Grade 6 (72% to +4), Grade 7 (65% to 0), and Grade 8 (68% to +2).

## Math Growth Rate

Percentage of students who met their growth targets



# Surrounding Towns Comparison - Math

District	Number of Students	% at Level 3 and 4 Math
Easton School District	583	78
Redding School District	563	77
Newtown School District	1784	72
Monroe School District	1563	63
Region School District 15	1626	61
Bethel School District	1421	61
Oxford School District	754	59
Brookfield School District	1168	54

# Next Generation Science Standards Assessment - NGSS



STATE ASSESSMENT IN SCIENCE



ADMINISTERED TO ALL STUDENTS IN  
GRADES 5, 8, AND 11



ASSESS STUDENT UNDERSTANDING OF  
SCIENCE STANDARDS ACROSS THREE  
GRADE BANDS.

# NGSS - District

Percentage of students who have met or exceeded the target. (Level 3 & 4)

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	+/-
NGSS	67%	NA	NA	61%	68%	62%	66%	+4

# NGSS by grade and over time

Percentage of students who have met or exceeded the target. (Level 3 & 4)

Grade on Grade – Trends Over Time

Grade	18-19	19-20	20-21	21-22	22-23	23-24	24-25	+/-
Grade 5	69%	NA	NA	66%	64%	69%	70%	+1
Grade 8	74%	NA	NA	67%	71%	64%	73%	+9
Grade 11	60%	NA	NA	52%	70%	55%	54%	-1

# Surrounding Towns Comparison - NGSS

District	Total Number of Students	% Level 3 and 4
Redding School District	563	80
Monroe School District	1563	73
Easton School District	583	71
Oxford School District	754	71
Newtown School District	1784	66
Region School District 15	1624	64
Bethel School District	1421	64
Brookfield School District	1168	59

# SAT

- SAT School Day for all 11th Graders in March each year
- SAT Full Digital Administration for 2023-24 SY (all pen and paper prior)
- Students assessed in two main areas: Evidence Based Reading & Writing and Math
- SAT scores ranges from 400-1600



**SAT Suite**

# SAT Benchmarks = College Readiness

## SAT College and Career Readiness Benchmarks

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- Evidence-Based Reading and Writing: **480**
- Math: **530**

- 
- An SAT Math section score that meets or exceeds the benchmark have a 75% chance of earning at least a C in first-semester, credit-bearing college courses in algebra, statistics, precalculus, or calculus.
  - An SAT Evidence-Based Reading and Writing (ERW) section score that meets or exceeds the benchmark have a 75% chance of earning at least a C in first-semester, credit-bearing college courses in history, literature, social sciences, or writing classes.

# Grade 11 SAT School Day

Percentage of students who have met or exceeded the college and career readiness benchmark.

Subject	2018-19	2019-20	2020-21	2021-22	2022-23 Pen and Paper	2023-24 Full Digital	2024-25	+/-
ELA	87%	NA	NA	73%	76%	73%	78%	+5
Math	72%	NA	NA	58%	59%	51%	47%	-4

# Grade 11 SAT School Day- ELA State Comparison

Percentage of students who have met or exceeded the college and career readiness benchmark.

Subject	2018-19	2019-20	2020-21	2021-22	2022-23 Pen and Paper	2023-24 Full Digital	2024-25	+/-
NPS ELA	87%	NA	NA	73%	76%	73%	78%	+5
State ELA	62%	NA	NA	56%	52%	55%	58%	

# Grade 11 SAT School Day- Math State Comparison

Percentage of students who have met or exceeded the college and career readiness benchmark.

Subject	2018-19	2019-20	2020-21	2021-22	2022-23 Pen and Paper	2023-24 Full Digital	2024-25	+/-
NPS Math	72%	NA	NA	58%	59%	51%	47%	-4
State Math	41%	NA	NA	35%	34%	30%	31%	

# SAT Surrounding Town Comparison

ELA	Number Of Students	% Level 3 and 4
Region 09	206	81
Monroe	223	79
<b>Newtown</b>	<b>401</b>	<b>78</b>
Brookfield	198	76
Region 15	313	71
Bethel	225	71
Oxford	133	61

Math	Number Of Students	% Level 3 and 4
Region 09	206	59
<b>Newtown</b>	<b>401</b>	<b>47</b>
Monroe	223	47
Brookfield	198	43
Region 15	313	43
Bethel	225	41
Oxford	133	NA

# Newtown High School Rankings



## All Rankings

-  **#1,255 in National Rankings**
-  **#24 in Connecticut High Schools**
-  **#11 in Bridgeport, CT Metro Area High Schools**



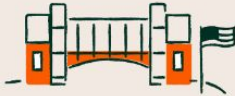
## Newtown High School Rankings

Niche rankings are based on rigorous analysis of data and reviews.

### Newtown High School Rankings in Connecticut



Best High Schools for Athletes  
in Connecticut  
#16 of 248



Best Public High Schools in  
Connecticut  
#33 of 201



Best College Prep Public High  
Schools in Connecticut  
#44 of 196

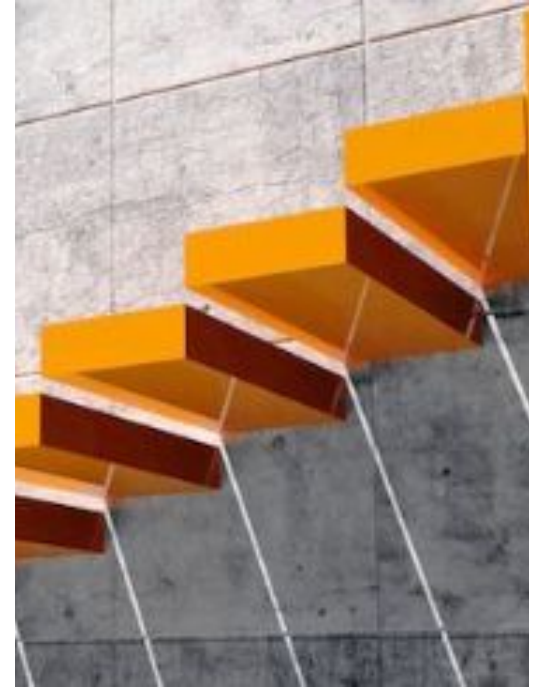
# Reflection and Next steps...

- All relevant data is reviewed by building leadership teams, as well as at the district level.
- School Strategic Plans will focus on high-leverage desired outcomes and action-steps.
- Plans represent the only a portion of the work but are intended to provide transparency into how schools are responding to data that is shared.
- Continue to use internal measures, both formative and summative, to monitor academic progress against prior results.
- Tailor professional learning to areas in need of improvement.



# Next steps...

- District Data Team meets to analyze student assessment results and identify strengths and areas of growth. Create goals and action plans for improvement.
- Effectiveness of action plans and student growth will be monitored by district assessments such as I-Ready.
- Fall PSAT results will be analyzed to identify student strengths and areas of growth.
- Build a better understanding of the adaptive, online SAT Math section. Provide students more exposure to questions aligned with the assessment.



# SBA Takeaways

## ELA:

5 of 6 grade levels showing improvement in ELA results compared to last year in a grade-on-grade comparison

5 out of 6 grade levels are showing improvement compared to last year when conducting a cohort analysis.

**Area(s) of Focus:** Continued student growth in all grade. Student cohort performance from grades 5 to 6.

## Math:

4 of 6 grade levels show improvement in Math results compared to last year in a grade-on-grad comparison.

5 of 6 grade levels meeting or exceeding pre-pandemic levels,

**Area(s) of Focus:** Continued student growth in all grades. Student cohort performance from grades 4 to 5.



# NGSS Takeaways

4% increase in overall NGSS performance, close to pre pandemic levels.

9% increase in students meeting or exceeding expectations from last year.

Replicate those practices that have led to those gains in 8th grade.

**Focus Area(s):** Continued growth in all grades. Grade 11 performance.

# SAT Takeaways

5% increase in students meeting or exceed expectations in ELA.

**Focus Area:** Math Performance





# Questions / Comments

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2026 through 2035  
**Capital Improvement Plan**  
 Newtown, CT  
**Projects By Year**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2026</b>				
Head O'Meadow School - Roof Restoration	Board of Education	BOE0013	1	980,000
High School - Replace F-wing Chiller	Board of Education	BOE0014	2	1,200,000
High School - Roof Replacement - A, B & C Wings	Board of Education	BOE0016	4	3,700,000
High School C&D Wing RTU Replacement	Board of Education	BOE0018	2	930,000
Middle School Add Redundant Boilers	Board of Education	BOE0032	1	230,000
<b>Total for 2026</b>				<b>7,040,000</b>
<b>2027</b>				
Head O Meadow Oil Tank Removal	Board of Education	BOE0010	2	225,000
Head O'Meadow - Pave Parking lot, Curbing, SW	Board of Education	BOE0012	2	280,000
High School - Restore Pool	Board of Education	BOE0015	2	640,000
High School Oil Tank Removal	Board of Education	BOE0022	2	230,000
High School Pool Air Handler	Board of Education	BOE0023	2	500,000
Middle Gate - Bathroom renovations	Board of Education	BOE0024	2	220,000
High School Fire/Intrusion Alarm Replacements	Board of Education	BOE0044	1	250,000
Middle Gate Millwork Replacement	Board of Education	BOE0045	2	280,000
<b>Total for 2027</b>				<b>2,625,000</b>
<b>2028</b>				
Reed Roofing Replacement	Board of Education	BOE	2	3,000,000
Hawley - New Roof 1997 wing	Board of Education	BOE0006	2	700,000
High School - Window Replacement B wing	Board of Education	BOE0017	2	450,000
High School Exterior Doors	Board of Education	BOE0020	2	210,000
<b>Total for 2028</b>				<b>4,360,000</b>
<b>2029</b>				
Accessibility Study (ADA)	Board of Education	BOE0001	2	200,000
District Security Camera Software upgrade	Board of Education	BOE0002	2	375,000
District Wide Access Control Upgrades	Board of Education	BOE0004	2	225,000
District Wide Window Film	Board of Education	BOE0005	2	750,000
Hawley School - Repave Parking Lot, Curbing & SW	Board of Education	BOE0008	4	375,000
Hawley Site Drainage Improvements	Board of Education	BOE0009	2	275,000
Middle Gate Driveway Repave	Board of Education	BOE0027	2	250,000
<b>Total for 2029</b>				<b>2,450,000</b>
<b>2031</b>				
High School Interior Renovations	Board of Education	BOE0021	2	3,140,000
Middle School - Replace Generator and Switch	Board of Education	BOE0031	2	250,000
Middle School Electric System Upgrade	Board of Education	BOE0034	2	1,775,700
Middle School Interior Restoration	Board of Education	BOE0039	2	1,552,000
<b>Total for 2031</b>				<b>6,717,700</b>

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2032</b>				
Hawley ADA Improvements	Board of Education	BOE0007	2	800,000
Middle Gate - HVAC Improvements	Board of Education	BOE0025	2	800,000
Middle School Gym Air Handlers	Board of Education	BOE0036	2	1,435,000
Middle School HVAC Upgrades	Board of Education	BOE0038	2	1,061,000
Reed - Replace HVAC Equipment	Board of Education	BOE0042	2	937,000
<b>Total for 2032</b>				<b>5,033,000</b>
<b>2033</b>				
High School Electronic Systems Upgrades	Board of Education	BOE0019	2	3,400,000
Middle School - Parking Lot, Curbing, Sidewalks	Board of Education	BOE0030	2	802,000
Middle School Roof Replacement	Board of Education	BOE0041	2	3,176,000
<b>Total for 2033</b>				<b>7,378,000</b>
<b>2034</b>				
District Wide - Security Camera Upgrade	Board of Education	BOE0003	2	700,000
Middle Gate Interior Renovations	Board of Education	BOE0028	2	1,048,400
Middle School Fire and Electronic Systems Upgrade	Board of Education	BOE0035	2	2,200,000
Reed School - Replace Chillers, Upgrade Controls	Board of Education	BOE0043	2	1,000,000
<b>Total for 2034</b>				<b>4,948,400</b>
<b>GRAND TOTAL</b>				<b>40,552,100</b>

**Please Note: These minutes are pending Board approval.**  
**Board of Education**  
**Newtown, Connecticut**

Minutes of the Board of Education Meeting held on September 3, 2025 at 7:00 p.m. in the Council Chambers, 3 Primrose Street, Newtown, CT.

A. Plante, Chair	A. Uberti
J. Vouros, Vice Chair	F. Purcaro
D. Zukowski, Secretary	T. Gouveia
S. Tomai (absent)	3 Staff
C. Gilson	1 Public
B. Leonardi (absent)	1 Press

Mrs. Plante called the meeting to order at 7:01 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Consent Agenda

MOTION: Dr. Gilson moved that the Board of Education approve the consent agenda which includes the correspondence report. Mrs. Linnetz seconded. Motion passes unanimously.

MOTION: Mrs. Linnetz moved to add a policy under section 6C Policy 3541.44 Use of Private Automobiles on School Trips by school employees. Mr. Vouros seconded.

Mrs. Linnetz noted that it was included at our last meeting to be rescinded and should have been included on this agenda but was omitted. Motion passes unanimously.

Item 3 – Public Participation

Item 4 – Reports

Chair Report: Mrs. Plante welcomed everyone to the 2025-26 school year and thanked the faculty, staff and administrators for their hard work over the summer. We will be focusing on facilities with summer work and the CIP tonight. In October and November there will be a series of meetings on district goals, performance, districtwide strategic goals and school level strategic goals. In December we will meet on the next generation accountability report. Budget work will begin in January.

Superintendent's Report: Mrs. Uberti reported that we had a wonderful start to the school year and thanked everyone who contributed. There are still some delays with buses and we are working with Colleen Peck, the new depot manager. She thanked parents for their patience and Ms. Peck, who has worked to solve problems. She shared information in yesterday's newsletter about a weapons detector for Newtown High School. We are moving to deeper logistical discussions and hopes to come back with information at the September 16 meeting. Background information will be provided to the various groups with as much information as we can gather and with a potential final decision. They have been busy with contract negotiations with our union groups.

Ms. Zukowski ask if there was enough time to get the survey results.

Mrs. Uberti feels we can meet with the various groups early enough to bring information to the Board September 16. We usually keep a survey open for one to two weeks and receive a heavy initial response. There may also be a trend she could report on.

There were no committee or liaison reports.

Item 5 – Presentations

John Barlow spoke about the summer work and included photos of the repairs for the high school roof, a section of the Head O'Meadow Roof was replaced, and the middle school garden

was installed. Twenty air conditioners were installed in the middle school as well as two life science class work stations all completed by our maintenance staff. There was also flooring in areas at Middle Gate School. The PAL Program was moved to Sandy Hook and the preschool moved to Reed. We also purchased playground repair equipment with all completed except the slide for Middle Gate School. Regarding the mulch on the Middle Gate playground we found an area that wasn't excavated deep enough so weeds are coming through the mulch. The manufacturer is going to re-excavate the area and top-dress the entire area at no cost to the district. Regarding the fence lines for each school, it's the landscaper's responsibility to take care of them. After speaking to Parks and Rec and the landscaper, they will be out soon to take care of clearing the brush. Mr. Barlow appreciated the work the custodians and maintenance department did to prepare the buildings for the opening of school.

Mrs. Plante asked when the Middle Gate mulch and fence lines will be addressed. Mr. Barlow said they can't take care of the mulch until after 1:00 pm and we are working on when they can start. The fence lines are supposed to be taken care of this week. Our staff is working on the courtyards. We aren't sure who will maintain them at this time.

Ms. Zukowski understands Middle Gate is crowded. She asked if more space opened up for classroom space after PAL left.

Mrs. Uberti noted that we have ample space for general education classrooms. The biggest need was more room for special education who were all in one room. This does not alleviate the general concern regarding space there and we are looking at that.

Ms. Zukowski said that regarding summer upgrades, what was budgeted and what was finally spent on all projects. She'd like the Board members to have that information. Mrs. Plante would like to see the savings on roof projects and a list of itemized project savings.

Mr. Vouros spoke about the moat at Sandy Hook School and believed that Parks and Rec hired a landscaper to take care of it. He asked Mr. Barlow to see when that happened and who is now responsible. We can't let that go to ruin because it's part of the tone of that building. The goal is to maintain and enhance, not to let it go.

Mrs. Uberti said we can do an audit on the condition of the open spaces and consider budgeting for the work to maintain them.

CIP:

Mrs. Plante spoke about the CIP process. Our main goal was to finalize our year one projects. Mr. Barlow spoke about the 2027 year first which includes more of the immediate needs which include the Head O'Meadow oil tank removal and parking lot replacement, the high school pool restoration, oil tank removal, pool air handler unit replacement, and fire/intrusion alarm replacements, the Middle Gate School bathroom renovations and millwork replacement. Years 2028 to 2035 are placeholders.

Mr. Vouros asked how much the high school pool was used.

Dr. Longobucco said it was used excessively for various groups as well as our students and is used every day for multiple hours.

Mr. Vouros asked if we could move from using chorine in the water to salt water.

Mr. Barlow said the most dangerous space in our building is the pool which has to be locked up all of the time. We changed out our chlorination system which used smaller tabs to a dry chemical instead of liquid.

Ms. Zukowski referred to the town wide inventory of all buildings and asked if that is being accounted for in the CIP process.

Mr. Barlow said we used the points in the facility study and put them in the CIP and prioritized what is most important. In 2029, we pushed the ADA study out because we are waiting for the facilities master plan.

Ms. Zukowski asked that in year 2027, how is the amount regarding what we are asking compared to what people expect us to ask for.

Mr. Barlow said the ask was large because of the projects we want to do.

Mrs. Plante stated we have to put forth what is required.

#### Item 6 – Old Business

Second Read and Approval of Policies:

MOTION: Dr. Gilson moved that the Board of Education approve policies 1-4 in section 6A under Old Business. Mrs. Linnetz seconded.

Mrs. Linnetz said there were no questions on policies except for the one on restorative practices. Ms. Zukowski asked a question regarding data collection. We discussed using these practices a number of years and with data collection in PowerSchool we do know the practices. This policy doesn't change how we have been operating.

Mrs. Uberti noted that all administrators are training in restorative practices and it's woven into everything we do. We record behavioral incidents in PowerSchool and the results of a restorative conversation. It's woven into what we do and it would be difficult to measure it separately.

Ms. Zukowski asked if the data will be shared with the Board. We don't know if the data collected is beneficial so the information should be reported to the Board.

Motion passes unanimously.

Second Read and Approval of Policies to Rescind after Adoption of Replacement Policies 1-3 in Section 6A:

MOTION: Dr. Gilson moved that the Board of Education approve rescinding policies 1-3 in section 6C under New Business. Mrs. Linnetz seconded. Motion passes unanimously.

MOTION: Dr. Gilson moved that the Board of Education approve rescinding non-mandated policies 1-18 in section 6C under Old Business. Mrs. Linnetz seconded.

Ms. Zukowski referred to policy 3532.1 Liability Insurance regarding the Board being held harmless and what the resource was that will hold the Board harmless.

Mrs. Uberti said CT General Statutes mandates that local and regional boards of education indemnify and hold harmless board members, employees and certain volunteers from financial loss and expense including legal fees arising from claims or lawsuits brought against them as a result of acts performed in the discharge of their duties as long as the actions were not wanton, reckless or malicious. Indemnification includes expenses for legal defense and damages awarded if possible. Removing this policy would not eliminate our obligation for indemnification since it's already required by statute and we do have liability insurance in place.

Mrs. Plante said these policies are non-mandated but information in policy 3152 Spending Public Funds for Advocacy will be posted on our website to provide guidance on how we operate in this regard.

Motion passes unanimously.

Minutes of July 23, 2025:

MOTION: Dr. Gilson moved that the Board of Education approve the minutes of July 23, 2025. Mrs. Linnetz seconded. Vote: 4 ayes, 1 abstained (Ms. Zukowski) Motion passes.

Minutes of August 12, 2025:

MOTION: Dr. Gilson moved that the Board of Education approve the minutes of August 12, 2025. Mrs. Linnetz seconded. Motion passes unanimously.

#### Item 7 – New Business

Modification to the 2026 CIP:

Mrs. Plante noted that CFF was in favor of this adjustment.

Mr. Barlow said that Judit DeStefano applied for a reimbursement grant for our HVAC projects at Hawley, Head O'Meadow and the high school. The money went to the town and was going to be used for debt service. We were told we would get \$2M for projects. Because of the roof replacements there was a program in place to age out equipment. With this money we can get both of these projects done and add them to our 2026 CIP request. He has a quote for roof replacement at the high school and is working on a cost for the high school chiller replacement. The goal is to have it installed during the April break.

Ms. Zukowski requested adding an amendment to the motion to state the total cost does not exceed \$2M, to which Mrs. Plante agreed.

MOTION: Dr. Gilson moved that the Board of Education approve the modification of the 2026 CIP to include the F-wing chiller and the C & D winter RTU replacement at Newtown High School provided the total cost does not exceed the \$2M grant allocation. Mrs. Linnetz seconded. Motion passes unanimously.

#### Item 8 – Public Participation

Don Lococco, Hi Barlow Road, spoke about the risk of immigration and customs enforcement agents to come to public schools and create havoc. When you think about these policies please consider the CT State Department of Education January 28, 2025 memo regarding guidance on immigration activities which has helpful information for families.

MOTION: Mr. Vouros moved to adjourn. Ms. Zukowski seconded. Motion passes unanimously.

#### Item 9 – Adjournment

The meeting adjourned at 8:31 p.m.

Respectfully submitted:

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Deborra J. Zukowski  
Secretary

*Note: Under state law, in order to prohibit all persons from carrying deadly weapons and/or firearms onto school property (including persons who hold a legal permit to carry such weapons elsewhere), a school district must affirmatively pass a policy prohibiting such items. The policy above accomplishes this goal. Districts may legally prohibit other weapons as well, but issues exist regarding 1) a district's practical ability to enforce such prohibitions and 2) the definitions used to describe other types of weapons. If a district chooses to enact a wider prohibition on weapons, it is well advised to consult legal counsel for assistance in drafting a policy containing a wider prohibition.*

Series 1000  
Community/Board Operation

1700

## POLICY REGARDING POSSESSION OF DEADLY WEAPONS OR FIREARMS

### I. Definitions:

- A. **Deadly Weapon** means "any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles." Conn. Gen. Stat. § 53a-3 (6).
- B. **Firearm** means "any sawed-off shotgun, machine gun, rifle, shotgun, pistol, revolver or other weapon, whether loaded or unloaded from which a shot may be discharged." Conn. Gen. Stat. § 53a-3 (19).
- C. **Peace Officer** means "a member of the Division of State Police within the Department of Emergency Services and Public Protection or an organized local police department, a chief inspector or inspector in the Division of Criminal Justice, a state marshal while exercising authority granted under any provision of the general statutes, a judicial marshal in the performance of the duties of a judicial marshal, a conservation officer or special conservation officer, as defined in section 26-5, a constable who performs criminal law enforcement duties, a special policeman appointed under section 29-18, 29-18a or 29-19, an adult probation officer, an official of the Department of Correction authorized by the Commissioner of Correction to make arrests in a correctional institution or facility, any investigator in the investigations unit of the office of the State Treasurer, an inspector of motor vehicles in the Department of Motor Vehicles, who is certified under the provisions of sections 7-294a to 7-294e, inclusive, a United States marshal or deputy marshal, any special agent of the federal government authorized to enforce the provisions of Title 21 of the United States Code, or a member of a law enforcement unit of the Mashantucket Pequot Tribe or the Mohegan Tribe of Indians of Connecticut created and governed by a memorandum of agreement under section 47-65c who is certified as a police

officer by the Police Officer Standards and Training Council pursuant to sections 7-294a to 7-294e, inclusive.” Conn. Gen. Stat. § 53a-3 (9).

- D. **Real Property** means the land and all temporary and permanent structures comprising the district's elementary and secondary schools, and administrative office buildings. Real property includes, but is not limited to, the following: classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.
- E. **School-Sponsored Activity** means “any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property.” Conn. Gen. Stat. § 10-233a(h).

## II. Prohibition of Deadly Weapons and Firearms

In accordance with Conn. Gen. Stat. § 29-28(e) and § 53a-217b, the possession and/or use of a deadly weapon or firearm on the real property of any school or administrative office building in this district, on school transportation, or at a school-sponsored activity, is prohibited, even if the person possessing the deadly weapon or firearm has a permit for such item.

## III. Peace Officer Exception

A peace officer engaged in the performance of his or her official duties who is in lawful possession of a deadly weapon or firearm may bring such item on the real property of any school or administrative office building in this district, on school transportation, or to a school-sponsored activity.

## IV. Other Exceptions

Persons in lawful possession of a deadly weapon or firearm may possess such item on the real property of any school or administrative office building in this district, on school transportation, or to a school-sponsored activity, if:

- A. The person brings the deadly weapon or firearm on the real property of any school or administrative office building, on school transportation, or to a school-sponsored activity for use in a program approved by school officials. In such case, the person must give school officials notice of his/her intention to bring such item, and the person must receive prior written permission from school officials.
- B. The person possesses the deadly weapon or firearm on the real property of any school or administrative office building, on school transportation, or at a school-sponsored activity pursuant to a written agreement with school officials or a written agreement between such person's employer and school officials.

- C. An armed security officer employed by the Board of Education to provide security services pursuant to Conn. Gen. Stat. § 10-244a engaged in the performance of his or her official duties who is in lawful possession of a deadly weapon or firearm may bring such item on the real property of any school or administrative office building in this district, on school transportation, or to a school-sponsored activity.

V. Consequences

- A. Unless subject to one of the exceptions listed above, any person who possesses a deadly weapon or firearm on the real property of an elementary or secondary school in this district, or administrative office building, on school transportation, or at a school-sponsored activity, whether or not the person is lawfully permitted to carry such deadly weapon or firearm, will be reported to the local police authorities once school officials become aware of its possession.
- B. A student who possesses and/or uses any deadly weapon or firearm on the real property of any school in this district, or administrative office building, on school transportation, or at a school-sponsored activity in violation of this policy shall be disciplined in accordance with Board of Education Student Discipline Policy.
- C. The Board of Education reserves the right to forbid anyone caught possessing a deadly weapon or firearm on the real property of its school buildings or administrative office buildings, on school transportation, or at a school-sponsored activity, from using any and all school facilities.

ADOPTED \_\_\_\_\_  
REVISED \_\_\_\_\_

Legal References:

- Connecticut General Statutes § 10-233a
- § 10-244a
- § 29-28(e)
- § 53a-3
- § 53a-217b

## **ADMINISTRATIVE REGULATIONS REGARDING PUBLIC INFORMATION**

Newtown Public Schools (NPS) values transparency and responsible communication with the public. This regulation outlines procedures for media interaction to ensure accurate information sharing while protecting student and staff confidentiality.

The Superintendent is the primary spokesperson for the district and may delegate this role as appropriate. Media inquiries should be directed to the Superintendent's Office, which will coordinate or refer requests to the appropriate administrator.

Administrators may share factual, previously released, or Board-approved information. The creation of new content or official statements must be approved by the Superintendent or designee. All communications with the media are considered on the record and must include the name and title of the source.

Only information deemed public under state and federal law may be shared.

Media must receive prior approval from the building principal or the Superintendent's Office before entering school grounds or interacting with students or staff. Principals may restrict access if it disrupts instruction or daily operations.

Student interviews, photographs, or recordings require written parent/guardian consent and must comply with all applicable privacy laws.

In an emergency, all media communications will be managed by the Superintendent or designee, in coordination with emergency services. No other staff member is authorized to speak on behalf of the district during such events.

### PROHIBITION AGAINST SMOKING

The Newtown Board of Education (the “Board”) prohibits smoking, including smoking using an electronic nicotine delivery system (e.g., e-cigarettes), electronic cannabis delivery system, or vapor product, within any of its schools, including in any area of a school building, including but not limited to any indoor facility owned or leased or contracted for, and utilized by the Board for the provision of routine or regular preschool, kindergarten, elementary, or secondary education or library services to children, or on the grounds of such school, or at any school-sponsored activity.

The following definitions shall apply to this policy:

“Any area” shall mean the interior of a school building and the outside area within twenty-five feet of any doorway, operable window or air intake vent of a school building.

“Cannabis” shall mean marijuana, as defined in Conn. Gen. Stat. § 21a-240.

“Electronic cannabis delivery system” shall mean an electronic device that may be used to simulate smoking in the delivery of cannabis to a person inhaling the device and includes, but is not limited to, a vaporizer, electronic pipe, electronic hookah and any related device and any cartridge or other component of such device.

“Electronic nicotine delivery system” shall mean an electronic device used in the delivery of nicotine to a person inhaling from the device and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device, including, but not limited to, electronic cigarette liquid or synthetic nicotine.

“School-sponsored activity” shall mean any activity sponsored, recognized or authorized by the Board and includes activities conducted on or off school property.

“Smoke” or “smoking” shall mean the burning of a lighted cigar, cigarette, pipe or any other similar device, whether containing, wholly or in part, tobacco, cannabis or hemp.

“Vapor product” shall mean any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine or cannabis and is inhaled by the user of such product.

The Board further prohibits smoking including smoking using an electronic nicotine delivery system (e.g., e-cigarettes), electronic cannabis delivery system, or vapor

product on the real property of any administrative office building. Real property means the land and all temporary and permanent structures comprising the district's administrative office building(s) and includes, but is not limited to storage facilities and parking lots.

Legal References:

- Conn. Gen. Stat. § 10-233a(h)
- Conn. Gen. Stat. § 19a-342
- Conn. Gen. Stat. § 19a-342a
- Conn. Gen. Stat. § 21a-415
- Conn. Gen. Stat. § 53-344b
- June Special Session, Public Act No. 21-1
- Pro-Children Act of 2001, Pub. L. 107-110, 115 Stat. 1174, 20 U.S.C. § 7183

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

### USE OF SCHOOL FACILITIES

In accordance with Conn. Gen. Stat. § 10-239, the Newtown Board of Education (the “Board”) may permit the use of any school facility for nonprofit educational or community purposes whether or not school is in session. The Board may also grant the temporary use of any school facility for public, educational or other purposes, including the holding of political discussion, at such time the facility is not in use for school purposes. In addition, the Board shall grant such use for any purpose of voting under the provisions of Title 9 of the Connecticut General Statutes whether or not school is in session. In accordance with 20 U.S.C. § 7905, the Board shall not deny equal access to or a fair opportunity to meet, or otherwise discriminate, against any group officially affiliated with the Boy Scouts of America (or any other youth group listed as a patriotic society in Title 36 of the United States Code) that wishes to conduct a meeting using school facilities pursuant to this policy. Such uses shall be governed by the following rules and procedures, and shall be subject to such restrictions as the Superintendent or his/her designee considers expedient.

Consistent with this policy, the Superintendent shall develop and promulgate Administrative Regulations and associated forms governing use of school buildings and facilities by community and other groups. Since the primary purpose of school facilities is for educational activities, such activities will have priority over all other requested uses.

#### A. Application Procedures

Applications for use of facilities shall be submitted to the following individuals, in accordance with the Administrative Regulations:

<u>Facility</u>	<u>Application Submitted To</u>
For use of school buildings	Building Principal
For use of athletic fields and facilities	Athletic Director
For use of other school facilities	Superintendent of Schools

Groups requesting use of school buildings and facilities must identify the specific facilities desired, and approval will be for those specific facilities only. All school equipment on the premises shall remain in the charge and control of the building principal or responsible administrator, and shall not be used without the express written permission of the administrator.

Principals and other responsible administrators shall submit and approve building use requests. Approval of school facilities by the principal or other responsible party may be revoked at any time by the Superintendent or his/her designee.

**B. Eligible Organizations and Priority of Use**

Administrators responsible for approving/disapproving requests for use of school district facilities will use the following guidelines regarding priority of usage of such facilities:

Order of priority:

1. School-sponsored programs and activities.
2. Activities of school-related organizations (*e.g.*, PTO, Booster Clubs, After Graduation Committees and similar organizations).
3. Town department or agency activities.
4. Activities of non-profit organizations operating within the Town, other than school-related organizations covered by category #2 above.
5. Activities of for-profit organizations operating within the Town.
6. Out-of-town organizations.

**C. Restrictions on Use of School Facilities**

The following restrictions shall apply to the use of school facilities:

1. Illegal activities will not be tolerated.
2. Use or possession of tobacco, vapor products, alcoholic beverages or unauthorized controlled substances shall not be permitted on school property.
3. Refreshments may not be prepared, served or consumed without the prior approval of the responsible administrator. Notwithstanding, only those beverages permitted by state law may be sold during the school day. The responsible administrator may permit other beverages to be sold at the location of events occurring after the end of the regular school day or on the weekend as long as they are not sold from a vending machine or at a school store. Upon approval by the administrator, refreshments may be prepared, served and consumed only in areas designated by the responsible administrator.

4. Obscene advertising, decorations or materials shall not be permitted on school property.
5. Advertising, decorations or other materials that promote the use of illegal drugs, tobacco products, vapor products, or alcoholic beverages shall not be permitted.
6. Activities that are disruptive to the school environment are not permitted.

Any violation of this Policy or any applicable Administrative Regulations may result in permanent revocation of the privilege to use school facilities against the organization and/or individuals involved.

**D. Fees and Other Costs**

Users of school facilities shall be responsible for the fees and costs set out in a fee schedule established by the Superintendent with the approval of the Board of Education. The following guidelines shall be incorporated into such fee schedule:

<u>Category</u>	<u>Fee</u>
1. School-sponsored programs and activities.	No rental fee or associated costs.
2. Activities of school-related organizations (e.g., PTO, Booster Clubs, After Graduation Committees and similar organizations).	No rental fee or associated costs.
3. Town department or agency activities.	Associated costs.
4. Activities of non-profit organizations operating within the Town, other than school-related organizations covered by category #2 above.	Associated costs.
5. Activities of for-profit organizations operating within the Town.	Rental fee and associated costs.
6. Out-of-town organizations.	Rental fee and associated costs.

“Associated costs” shall include, but shall not be limited to, fees for the services of any custodial personnel, food service personnel, security personnel or other personnel deemed by the responsible administrator to be necessary in connection with the use of a school district facility. Such costs shall be at the rates set forth in the fee schedule. Rental fees and/or associated costs otherwise applicable may be waived by

the Superintendent or his/her designee if such waiver is deemed by the Superintendent or his/her designee to be in the best interest of the school system and/or the Town.

**E. Responsibility for Damage to Property or Loss of Property**

In order to use school district facilities, any organization or individual requesting such use must agree to assume responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the facilities.

**F. Health and Safety Protocols**

In order to use school district facilities, any organization or individual requesting such use must agree to abide by all health and safety protocols in place by the school district at the time of use, including but not limited to protocols relating to cleaning of the facilities, signage, and health screenings of individuals requesting access to the facilities.

**Legal References:**

Conn. Gen. Stat. § 10-239  
Conn. Gen. Stat. § 10-215f  
Conn. Gen. Stat. § 10-221q  
Conn. Gen. Stat. Title 9

Boy Scouts of America Equal Access Act, 20 U.S.C. § 7905  
Patriotic and National Organizations, 36 U.S.C. § 1010 et seq.

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

Series 1000  
Community/Board Operation

**NEWTOWN PUBLIC SCHOOLS**

**APPLICATION FOR COMMUNITY USE OF SCHOOL FACILITIES**

**(Campus Under Video Surveillance / No Alcohol Or Tobacco Allowed On Any School Campus)**

**NO FOOD OR DRINK IN AUDITORIUM, GYMNASIUMS OR POOL AREAS**  
Any Violation of these Rules Will Result In Loss of Facility Usage

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All activities must be in compliance with Title IX regulations that prohibit discrimination on the basis of sex!

Security – Requirements for security and / or police will be reviewed by Security / Facilities Directors, and security will be assigned as needed. Fees for security will be added to any billable overtime as listed under facilities service fees on the back side of this form. **As per BOE Policy, doors shall NEVER be propped open per Fire Code.**

If the cafeteria/kitchen area is being used, the Director of Food Services needs to be contacted 2 weeks prior to the event at 426-7637.

A certificate of insurance must be on file at our Business Office before the date of use. Amounts of coverage required are:

\$2,000,000	General Aggregate
\$2,000,000	Products/Completed Operations Aggregate
\$1,000,000	Each Occurrence
\$1,000,000	Personal and Advertising Injury
\$100,000	Fire Damage – Any One Fire
\$5,000	Medical Expense – Any One Person

**Per Diem Schedule of Room Fees**

**Revised 3/18/25**

**Facility Rental Fees:**

<b><u>Hrs</u></b>	<b><u>Minimum</u></b>	<b><u>Hourly After 4</u></b>
High School Auditorium (including 2 dressing rooms)	\$1,000.00	\$250.00
Middle School Auditorium	\$500.00	\$125.00
High School Gym	\$500.00	\$125.00
Middle School Gym	\$250.00	\$62.50
Reed Intermediate School Gym	\$250.00	\$62.50
Elementary School Gyms	\$200.00	\$50.00
Cafeteria	\$200.00	\$50.00

Kitchen (High School / Reed Intermediate)	\$250.00	\$62.50
Kitchen (Middle / Elementary Schools)	\$200.00	\$50.00
Classrooms	\$100.00	\$25.00
Library	\$125.00	\$31.25
Shop, Art Room, Science Labs	\$200.00	\$50.00
High School Lecture Hall	\$200.00	\$50.00
Pool	\$800.00	\$50.00
Stadium	\$1,000.00	\$250.00
High School Project Adventure Challenge Course	\$300.00	\$75.00

**Service Fees:**

Sound & Lighting Supervisor	\$50.00 / hour
Sound & Lighting Technician	\$15.69 / hour
Trained Project Adventure Facilitator	\$75.00 / hour

**Sunday Energy Fees:**

High School	\$313.00
Middle School	\$313.00
Reed Intermediate	\$313.00
Head O'Meadow	\$188.00
Hawley	\$188.00
Middle Gate	\$188.00
Sandy Hook	\$188.00

**Security Fees** - Applicable on Saturday, Sunday, holidays, and weeknights when security is requested and/or deemed necessary by school administration.

\$32.53 - \$41.15 hourly rate (Weeknights and Saturdays)

\$43.38 - \$54.86 hourly rate (Sundays and Holidays)

**Custodial Fees** - Applicable on Saturday, Sunday, holidays, and weeknights when a custodian needs to be called in for the activity.

\$43.95 - \$56.85 hourly rate (Weeknights and Saturdays)

\$58.60 - \$75.80 hourly rate (Sundays and Holidays)

**Food Service Coordinator** *(Required when Kitchen Use is Requested)*

\$16.50 - \$18.50 hourly rate (Weeknights)

\$24.75 - \$27.75 hourly rate (Saturdays, Sundays and Holidays)

**NEWTOWN PUBLIC SCHOOLS  
COMMUNITY USE OF SCHOOL FACILITIES**

**INDEMNIFICATION AND RELEASE**

This form is valid for a period of one calendar year from the date signed for each application of usage which is made.

In consideration of the permission granted to it by the Newtown Board of Education to use the school building, grounds, facilities, and/or equipment, the undersigned does hereby indemnify and hold harmless the Newtown Board of Education and the Town of Newtown (CT), their employees, agents, contractors and assigns against any and all loss or expense, including attorneys' fees, court costs, damages, liability and any other amounts for any and all bodily injuries, including death, and/or for any and all property damage sustained accidentally or otherwise sustained by any person arising out of or connected with the undersigned's use of the school building, grounds, facilities, and/or equipment.

The undersigned further waives the right to initiate and/or pursue in any manner any and all lawsuits and any other claims in any forum against the Newtown Board of Education or the Town of Newtown, its individual Board members, officers, employees, agents, contractors and assigns for any injury or harm connected to the undersigned's use of the Board's facilities, including but not limited to claims for negligent acts or omissions and/or claims for death and/or serious bodily injury and/or claims for property damage.

The undersigned assumes responsibility for any damage to and/or theft or loss of any school district property arising out of the use of the buildings, grounds, facilities, and/or equipment.

The undersigned has read and agrees to abide by the terms of the Newtown Board of Education policies and procedures pertaining to the use of Board buildings, grounds, facilities, and/or equipment.

*Governor Lamont recently signed into law Public Act 25-1, which, among other things, addresses immigration enforcement activity at schools. I recommend that we rescind our current Policy in the event that a federal immigration authority appears in person at a school under the board of education's jurisdiction or otherwise contacts a school to request information, the immigration authority shall be directed to communicate with the administrator designated for such interactions, who will follow the protocols outlined in the school's Security and Safety Plan.*

### **POLICY REGARDING VISITORS AND OBSERVATIONS IN SCHOOLS**

The Newtown Board of Education (the "Board") encourages visits by citizens, taxpayers, and parents to all school buildings. In order to promote a safe and productive educational environment for all students and staff, the Board requires all visitors to receive prior approval from the school principal or designee before being permitted to visit any school building. The Board, through the administration, reserves the right to limit visits in accordance with administrative regulations.

The Board further desires to work collaboratively with parents with an educational nexus with the Newtown Public Schools (the "District"), its educational programs, or the student being observed, to observe their students in their current classrooms or observe proposed educational placements in the Board's schools. The Board, through the administration, reserves the right to limit observations of current and proposed educational placements in accordance with administrative regulations and the Board's Guidelines for Independent Educational Evaluations.

Upon arrival, all visitors and observers must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors/observers have authorized access, refraining from engaging with students and/or staff except as permitted by the school officials and consistent with the purpose of the visit in question, and complying with directives of school officials at all times. All visitors and observers permitted into school buildings or on school grounds must comply with all school health and safety protocols in place at the time, including but not limited to any health screening or personal protective equipment ("PPE") protocols.

In the event that a federal immigration authority appears in person at a school in the District or otherwise contacts a school to request information, in accordance with applicable law and pursuant to the Guidance to K-12 Public Schools Pertaining to Immigration Activities developed by the Connecticut State Department of Education ("CSDE") or any subsequent applicable CSDE guidance, such authority shall be directed to communicate with the administrator designated for such interactions, who will follow the protocols outlined in the

school’s Security and Safety Plan. For purposes of this policy, a “federal immigration authority” means “any officer, employee or other person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement or any successor agency thereto or any division thereof or any officer, employee or other person otherwise paid by or acting as an agent of the United States Department of Homeland Security or any successor agency thereto who is charged with enforcement of the civil provisions of the Immigration and Nationality Act.”

Legal References:

Conn. Gen. Stat. § 10-222m

Conn. Gen. Stat. § 54-192h

Public Act No. 25-1, “An Act Concerning Interactions Between School Personnel and Immigration Authorities, the Purchase and Operation of Certain Drones, Grants to Certain Nonprofit Organizations, and Student Athlete Compensation Through Endorsement Contracts and Revenue Sharing Agreements”

Connecticut State Department of Education, *Guidance to K-12 Public Schools Pertaining to Immigration Activities* (January 28, 2025).

Connecticut State Department of Education, *Guidelines Regarding Independent Educational Evaluations at Public Expense and In-School Observations* (March 28, 2018).

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**ADMINISTRATIVE REGULATIONS**  
**REGARDING VISITORS AND OBSERVATIONS IN SCHOOLS**

1. Any person wishing to visit a school building in the Newtown Public Schools (the “District”), and/or observe any student program, must obtain prior approval from the building principal or responsible administrator of the respective school building or program.
2. A visitor to any school building or program must be able to articulate a legitimate operational or educational reason for the proposed visit and/or observation. Where the visitation involves direct contact with District students, or observation of an identified student or student program, the visitor must have a sufficient educational nexus with the District, its educational programs, or the student to support such request.
3. All visits must be reasonable in length and conducted in a manner designed to minimize disruption to the District’s educational programs, as determined by school officials.
4. When a parent/guardian makes a request to observe an identified student or student program, the request will be reviewed with the student’s parent/guardian to determine the purpose of the observation, specific questions being addressed, the location(s) of the observation, and the date, time and length of the observation.
5. When determining whether to approve a request to visit and/or observe individual students or student programs, the building principal or responsible administrator shall consider the following factors:
  - a. the frequency of visits;
  - b. the duration of the visit;
  - c. the number of visitors involved;
  - d. the effect of the visit on a particular class or activity;
  - e. the age of the students;
  - f. the nature of the class or program;
  - g. the potential for disclosure of confidential personally identifiable student information;

- h. whether the visitor/observer has a legitimate educational interest in visiting the school;
  - i. whether the visitor/observer has professional ethical obligations not to disclose any personally identifiable student information;
  - j. any safety risk to students and school staff; and
  - k. compliance with the Board's Guidelines for Independent Educational Evaluations, if applicable.
6. The building principal or responsible administrator has the discretion to limit, or refuse, requests for visits and/or observations of student programs in light of the above criteria. When a requested observation is refused, the building principal or responsible administrator will provide the parent/guardian with the reason for the decision and will work to develop alternative ways designed to permit the parent/guardian to obtain the information the parent/guardian seeks.
  7. If a building principal or responsible administrator approves a request to visit a school building and/or observe a student program, arrangements must be made in advance to ensure that the visit will not disrupt educational programs. The length and scope of any visit shall be determined by the building principal or responsible administrator in accordance with these regulations and accompanying Board policy. The building principal or responsible administrator shall determine a reasonable amount of time for observations of individual students or student programs.
  8. Upon arrival, all visitors must comply with any and all applicable building security procedures, including but not limited to utilizing security buzzers for access, complying with requests for photo identification, reporting directly to and signing in and out at the visitors' reception area of the school office, prominently displaying visitors' badges or other identification required for visitors to the school buildings, limiting access to those areas of the buildings and grounds for which the visitors have authorized access, refraining from engaging with students and/or staff except as permitted by the school officials and consistent with the purpose of the visit in question, and complying with directives of school officials at all times.
  9. The District has an obligation to maintain the confidentiality of personally identifiable student information. All visitors and observers must restrict their visits and observations to the purpose identified in the request to visit or observe and are strictly prohibited from observing or collecting information on other students within the school. If the visitor/observer views, accesses, or otherwise obtains personally identifiable student information concerning another student, the visitor/observer must notify the building principal or responsible administrator as soon as possible.

10. All visitors and observers permitted inside school buildings or on school grounds must comply with all school health and safety protocols in place at the time, including but not limited to any health screening or personal protective equipment (“PPE”) protocols.
11. A refusal to comply with any of the Board’s policy provisions and/or regulations concerning visitors shall constitute grounds for denial of the visitor’s or observer’s privileges, as determined appropriate by the building principal or designee. Such refusal may also result in a referral to law enforcement personnel, as determined appropriate by the building principal or designee.
12. In the event that a federal immigration authority appears in person at a school in the District or otherwise contacts a school to request information, in accordance with applicable law and pursuant to the Guidance to K-12 Public Schools Pertaining to Immigration Activities developed by the Connecticut State Department of Education (“CSDE”) or any subsequent applicable CSDE guidance, such authority shall be directed to communicate with the administrator designated for such interactions, who will follow the protocols outlined in the school’s Security and Safety Plan. For purposes of these Administrative Regulations, a “federal immigration authority” means “any officer, employee or other person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement or any successor agency thereto or any division thereof or any officer, employee or other person otherwise paid by or acting as an agent of the United States Department of Homeland Security or any successor agency thereto who is charged with enforcement of the civil provisions of the Immigration and Nationality Act.”

Legal References:

Conn. Gen. Stat. § 10-222m

Conn. Gen. Stat. § 54-192h

Public Act No. 25-1, “An Act Concerning Interactions Between School Personnel and Immigration Authorities, the Purchase and Operation of Certain Drones, Grants to Certain Nonprofit Organizations, and Student Athlete Compensation Through Endorsement Contracts and Revenue Sharing Agreements”

Connecticut State Department of Education, *Guidance to K-12 Public Schools Pertaining to Immigration Activities* (January 28, 2025).

Connecticut State Department of Education, *Guidelines Regarding Independent Educational Evaluations at Public Expense and In-School Observations* (March 28, 2018).

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

**Note from S & G: On March 3, 2025, Governor Lamont signed into law Public Act 25-1, which, among other things, addresses immigration enforcement activity at schools and establishes new responsibilities for superintendents and boards of education regarding the development of procedures for interacting with federal immigration authorities. The new law directs public school superintendents to designate, *on or before April 1, 2025*, at least one administrator at each school to be responsible for interacting with federal immigration authorities who appear in person at the school or contact the school to request information. The new law also directs boards of education to update, *for the 2024-2025 school year*, their school security and safety plans (which must, under existing law, be developed for each school and be based on standards established by the Department of Emergency Services and Public Protection) with protocols for interacting with such federal immigration authorities. We have revised our model School Security and Safety Plan to reflect the new requirements.**

**Series 1000  
Community Relations**

**1085**

## **POLICY AND ADMINISTRATIVE REGULATIONS REGARDING SCHOOL SECURITY AND SAFETY**

The Newtown Board of Education (the “Board”) will develop and implement an all-hazards security and safety plan with a school-specific annex for each school within the Newtown Public Schools (the “District”) or a school security and safety plan for each school within the District (together, “School Security and Safety Plans”) to bolster existing emergency preparedness, response capability, and school safety and security measures and to address all-hazards threats.

School Security and Safety Plans will be based on the school security and safety plan standards developed by the Connecticut Department of Emergency Services and Public Protection (“DESPP”), the Guidance to K-12 Public Schools Pertaining to Immigration Activities developed by the Connecticut State Department of Education (“CSDE”), and other applicable requirements.

For the school year commencing July 1, 2024, and each school year thereafter, each School Security and Safety Plan shall be updated to include protocols for interacting with a federal immigration authority who appears in person at a school in the District or otherwise contacts a school to request information. For purposes of this policy, a “federal immigration authority” means “any officer, employee or other person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement or any successor agency thereto or any division thereof or any officer, employee or other person otherwise paid by or acting as an agent of the United States Department of Homeland Security or any successor agency thereto who is charged with enforcement of the civil provisions of the Immigration and Nationality Act.”

Such protocols shall be based on applicable law and the CSDE’s Guidance to K-12 Public Schools Pertaining to Immigration Activities”), or any subsequent applicable CSDE guidance, and shall include, at a minimum:

- A. the designation of at least one administrator at each school to serve as the individual responsible for interacting with the federal immigration authority;
- B. provisions that such administrator, or any other school employee, may:
  - 1. request and record a federal immigration authority’s identification, including the name, badge or identification number, telephone number and business card of such federal immigration authority;
  - 2. ask such federal immigration authority if the federal immigration authority is in possession of a judicial warrant to support the federal immigration authority’s request and, if so, to produce such judicial warrant;
  - 3. review any warrant or other materials that the federal immigration authority produces to determine who issued such warrant and what the warrant or other material authorizes the federal immigration authority to do; and
  - 4. consult with legal counsel for the Board, or guidance developed by such legal counsel, on how to interact with the federal immigration authority with regards to the nature of the request, whether a warrant is produced, the details of any such warrant, whether such warrant is a judicial warrant or an administrative warrant, whether the federal immigration authority is claiming exigent circumstances, and any other consideration identified by the Board’s legal counsel; and
- C. permission for other school personnel to direct such federal immigration authority who requests access to any records, information, the interior of the school building or other school personnel to communicate with the administrator designated to interact with the federal immigration authority.

The Board shall annually submit its School Security and Safety Plans to DESPP, in accordance with state law.

School Security and Safety Plans should be kept securely and will only be provided to the Board, school staff and administration, members of the school security and safety committees, members of state and local law enforcement, first responders, local municipal officials, or other persons authorized by the Board or the Superintendent (e.g., consultants, contractors). Pursuant to Connecticut General Statutes § 1-210(b)(19), School Security and Safety Plans will not be available to the public.

Legal References:

State Law:

Conn. Gen. Stat. § 1-210(b)(19)

Conn. Gen. Stat. § 10-222m

Conn. Gen. Stat. § 10-222n

Conn. Gen. Stat. § 10-222aa

Conn. Gen. Stat. § 10-231

Conn. Gen. Stat. § 28-7

Conn. Gen. Stat. § 54-192h

Public Act No. 25-1, “An Act Concerning Interactions Between School Personnel and Immigration Authorities, the Purchase and Operation of Certain Drones, Grants to Certain Nonprofit Organizations, and Student Athlete Compensation Through Endorsement Contracts and Revenue Sharing Agreements”

State Standards:

Connecticut Department of Emergency Services and Public Protection, *School Security and Safety Plan Standards*.

Connecticut State Department of Education, *Guidance to K-12 Public Schools Pertaining to Immigration Activities* (January 28, 2025).

Federal Guidance:

Federal Emergency Management Agency, *Guide for Developing High-Quality School Emergency Operations Plans* (June 2013).

Approved:

Revised:

NEWTOWN PUBLIC SCHOOLS

Newtown, Connecticut

## SCHOOL SECURITY AND SAFETY ADMINISTRATIVE REGULATIONS

### I. Security and Safety Committee

The Newtown Board of Education (the “Board”), through the Superintendent of Schools (the “Superintendent”), shall establish a school security and safety committee at each school under the jurisdiction of the Board (the “Security and Safety Committee”). The Security and Safety Committee is responsible for assisting in the development of the school’s security and safety plan (the “School Security and Safety Plan”) and in administering said plan.

The Security and Safety Committee shall include in its membership a local police officer, a local first responder, a teacher, the administrator(s) designated by the Superintendent to serve as the individual(s) responsible for interacting with a federal immigration authority who appears in person at the location of the school or otherwise contacts the school to request information, a building administrator employed at the school, a mental health professional, a parent or guardian of a student at the school, and any other person the Board deems necessary. Such additional participants may include another building administrator, a special education department representative, custodian, local emergency management director, local public health director, information technology manager, transportation coordinator, and/or school nurse. Subject matter experts, including but not limited to the local public works director, food services director, the Superintendent, additional law enforcement members, or first responders and representatives of the municipality or others shall also be invited to participate as needed.

The Security and Safety Committee will meet at least ~~annually~~ **twice** to review and update the School Security and Safety Plan, as necessary. In determining whether the School Security and Safety Plan requires updating, the Security and Safety Committee will take into account the results of the security and vulnerability assessment of the school, as described in Section IV below. The Security and Safety Committee shall also be notified of any instances of disturbing or threatening behavior that may not meet the definition of bullying.

Any information provided under this regulation shall be provided in accordance with the confidentiality restrictions imposed under the Family Educational Rights and Privacy Act (“FERPA”) and the Board’s Confidentiality and Access to Student Information policy and accompanying regulations. Specifically, any parent/guardian serving as a member of the Security and Safety Committee shall not have access to information reported to the Security and Safety Committee that would result in a violation of FERPA, and the access of other members of the Security and Safety Committee to personally identifiable student information shall be limited to those

individuals on such committee who have a legitimate educational interest in such information.

## **II. School Security and Safety Plan**

Each School Security and Safety Plan will be created using the format prescribed by the Connecticut Department of Emergency Services and Public Protection (“DESPP”).

For the school year commencing July 1, 2024, and each school year thereafter, each School Security and Safety Plan shall be updated to include protocols for interacting with a federal immigration authority who appears in person at a school in the Newtown Public Schools (the “District”) or otherwise contacts a school to request information. For purposes of these Administrative Regulations, a “federal immigration authority” means “any officer, employee or other person otherwise paid by or acting as an agent of the United States Immigration and Customs Enforcement or any successor agency thereto or any division thereof or any officer, employee or other person otherwise paid by or acting as an agent of the United States Department of Homeland Security or any successor agency thereto who is charged with enforcement of the civil provisions of the Immigration and Nationality Act.”

Such protocols shall be based on applicable law and the Guidance to K-12 Public Schools Pertaining to Immigration Activities developed by the Connecticut State Department of Education (“CSDE”), or any subsequent applicable CSDE guidance, and shall include, at a minimum:

- A. the designation of at least one administrator at each school to serve as the individual responsible for interacting with the federal immigration authority;
- B. provisions that such administrator, or any other school employee, may:
  1. request and record a federal immigration authority’s identification, including the name, badge or identification number, telephone number and business card of such federal immigration authority;
  2. ask such federal immigration authority if the federal immigration authority is in possession of a judicial warrant to support the federal immigration authority’s request and, if so, to produce such judicial warrant;
  3. review any warrant or other materials that the federal immigration authority produces to determine who issued such warrant and what the warrant or other material authorizes the federal immigration authority to do; and
  4. consult with legal counsel for the Board, or guidance developed by such legal counsel, on how to interact with the federal immigration authority with regards to the nature of the request, whether a warrant is produced, the details of any such warrant, whether such warrant is a judicial warrant or an administrative warrant, whether the federal

immigration authority is claiming exigent circumstances, and any other consideration identified by the Board's legal counsel; and

- C. permission for other school personnel to direct such federal immigration authority who requests access to any records, information, the interior of the school building or other school personnel to communicate with the administrator designated to interact with the federal immigration authority.
- D. direction that staff maintain a calm and cooperative manner to avoid: 1) escalating the situation; 2) increasing anxiety among the staff and students; or 3) being perceived as obstructing or interfering with any lawful activities; and
- E. direction that the designated administrator or other staff record details regarding the visit, any access the agents gained to information, records, areas, or individuals, whether that access was granted and, if so, who granted such access.

The Board will submit the finalized School Security and Safety Plan for each school to DESPP via its Division of Emergency Management and Homeland Security ("DEHMS") Regional Coordinator. On or before November 1 of each school year, the Board will also submit to its DESPP/DEMHS Regional Coordinator the results of the security and vulnerability assessment described in Section IV of these regulations. Additionally, each School Security and Safety Plan will be filed as an annex to the municipality's Local Emergency Operations Plan, filed annually with DESPP/DEMHS pursuant to Conn. Gen. Stat. § 28-7. A reference kit that meets the requirements of DESPP/DEMHS will be created in conjunction with the security and safety plan, which will be available to first responders in the event of a safety or security emergency.

### **III. Training and Orientation for School Employees**

Each school employee at the school shall receive an orientation on the School Security and Safety Plan, including the school-specific annexes relevant to that employee. Additionally, each school employee at the school shall receive violence prevention training in a manner described in the School Security and Safety Plan. The training will be conducted in cooperation with the Security and Safety Committee and may include other municipal or emergency officials and services. The goal of the orientation and training is to provide the school community and municipal officials with an understanding of the need for unified planning, preparedness, and response.

### **IV. Assessments**

At least every two years, the Board shall conduct a security and vulnerability assessment for each school in the District. Each school's Security and Safety Committee shall be advised of the results of the assessment for the Security and Safety Committee's school, and such results shall be considered by the Security and Safety Committee in updating and revising the School Security and Safety Plan.

Local law enforcement and other public safety officials, including the local emergency management director, fire marshal, building inspector and emergency medical services representative, shall each evaluate, score, and provide feedback on a representative sample of fire drills and crisis response drills at each school in the District. By July 1 of each year, the Board shall submit a report to the DEMHS Regional Coordinator regarding types, frequency, and feedback related to the fire drills and crisis response drills.

Legal References:

State Law:

Conn. Gen. Stat. § 1-210(b)(19)

Conn. Gen. Stat. § 10-222m

Conn. Gen. Stat. § 10-222n

Conn. Gen. Stat. § 10-222aa

Conn. Gen. Stat. § 10-231

Conn. Gen. Stat. § 28-7

Conn. Gen. Stat. § 54-192h

Public Act No. 25-1, “An Act Concerning Interactions Between School Personnel and Immigration Authorities, the Purchase and Operation of Certain Drones, Grants to Certain Nonprofit Organizations, and Student Athlete Compensation Through Endorsement Contracts and Revenue Sharing Agreements”

State Standards:

Connecticut Department of Emergency Services and Public Protection, *School Security and Safety Plan Standards*.

Connecticut State Department of Education, *Guidance to K-12 Public Schools Pertaining to Immigration Activities* (January 28, 2025).

Federal Guidance:

Federal Emergency Management Agency, *Guide for Developing High-Quality School Emergency Operations Plans* (June 2013).

Administrative Regulations Adopted:

**SCHOOL VOLUNTEERS, STUDENT INTERNS AND  
OTHER NON-EMPLOYEES**

The Newtown Board of Education (the “Board”) recognizes the importance of school volunteers at all levels of schooling. Volunteers can enhance collaboration between the school and community, broaden the school’s educational environment and ultimately enrich students’ school experience. The Board further acknowledges that it may, from time to time, be asked to provide learning experiences for student interns within the school environments, which experiences are not part of the teacher preparation program, as defined in section 10-10a of the Connecticut General Statutes. In recognition of the benefit of having volunteers, interns and other such non-employees providing services within the schools, the Board supports the involvement of these individuals in accordance with suitable regulations and safeguards to be developed by the Administration.

Volunteers, interns and other such non-employees working within the schools (“volunteers”) must work under the supervision of Newtown Public Schools (“District”) staff. Volunteers are held to the same standards of conduct as school staff and must observe all Board policies, including applicable policies on the confidentiality of student information.

Volunteers may be required to submit to state and federal criminal record checks and a record check of the Department of Children and Families (“DCF”) Child Abuse and Neglect Registry. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may volunteer in the District.

All volunteers must comply with all school health and safety protocols in place at the time, including but not limited to any health screening protocols.

No employee of the District shall serve as a volunteer in any capacity, except as may be approved by the Superintendent or his/her designee based on the specific situation.

Persons interested in volunteering their services should contact the school principal.

Legal References:

Connecticut General Statutes § 10-4g

Parental and community involvement in schools; model program; school-based teams.

Connecticut General Statutes § 10-220

Duties of boards of education.

Connecticut General Statutes § 10-235      Indemnification of teachers, board members, employees and certain volunteers and students in damages suits; expenses of litigation.

Connecticut General Statutes § 54-250 et seq.      Registration of sexual offenders.

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

**ADMINISTRATIVE REGULATIONS REGARDING  
SCHOOL VOLUNTEERS, INTERNS AND OTHER NON-EMPLOYEES**

**Screening Procedure**

The following procedure has been established for screening volunteers, interns and other non-employees (“volunteers”) within the Newtown Public Schools (the “District”). For the purpose of this procedure, volunteers are defined as those individuals who volunteer their time to assist in schools for the benefit of the student body with the express knowledge, consent and direction of a District employee. Student interns are defined as individuals currently enrolled in a post-secondary program for which an authorized internship is required or for which the student may be granted credit as part of an approved course of study; however, student interns are not students who are enrolled in a teacher preparation program, as defined in section 10-10a of the Connecticut General Statutes. As with other volunteers, all student interns must be approved in advance by the building administrator or his/her designee and must be under the direction of a Board employee.

This procedure identifies those situations in which an individual may be required to submit to state and federal criminal record checks and a record check of the Department of Children and Families (“DCF”) Child Abuse and Neglect Registry within 10 days of application and/or request to volunteer within the District. All results must be received by the **[Human Resources Office]** before the volunteer may commence his or her services. Volunteers required to submit to such checks shall be subject to such checks at least every five (5) years, or more frequently in the discretion of the District. The results of such checks shall be maintained by the **[Human Resources Office]** for a period of five (5) years. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may volunteer in the District.

**Screening Procedure Definitions**

The District has identified two classifications of volunteers: Group I and Group II.

**Group I**

Volunteers will be classified in Group I when they assist school staff members with school activities in the presence of a District employee. Background checks will not be required of Group I volunteers. Group I volunteers are those who assist school staff members with school activities such as those listed below:

- a. assisting in a classroom, cafeteria, or library when a staff member is present; or

- b. accompanying a class on a field trip during the school day with a staff member;  
or
- c. helping in the school office during regular school hours; or
- d. assisting in the cafeteria or library during regular school hours; or
- e. assisting during extracurricular events (*e.g.*, dances, fairs, open houses, sporting events).

## **Group II**

Volunteers will be classified in Group II when they provide services to students when not in the direct presence of a District employee. Group II volunteers will be required to complete a consent form regarding the release of information concerning any prior or pending criminal offenses, and such volunteers will be required to submit to a record check of the DCF Child Abuse and Neglect Registry. Group II volunteers are those who engage in activities such as those listed below:

- a. accompanying a class on a field trip in which the plans include that students be divided into small groups supervised solely by the volunteer chaperone for any length of time; or
- b. chaperoning an overnight field trip; or
- c. working in direct contact with students without the direct presence of a District employee; or
- d. working as a student intern; or
- e. coaching.

Upon receipt of DCF Child Abuse and Neglect Registry results indicating that the volunteer is involved in an abuse or neglect investigation or that the volunteer is listed as a perpetrator of abuse or neglect on the DCF registry, the Superintendent or his or her designee will notify the volunteer of the results of the DCF registry check and will provide an opportunity for the volunteer to respond to the results of the DCF registry check. No person who is required to register as a sex offender under state or federal law, or whose name is currently listed on the DCF registry, may be approved to volunteer within the District.

When a criminal record check of a volunteer reveals a criminal conviction, whether disclosed or undisclosed on the volunteer's consent form, the Superintendent will make a case-by-case determination as to whether to allow the individual to volunteer in the District. Prior to any such decision by the Superintendent or designee, the Superintendent or designee shall inform the volunteer and shall provide an opportunity for the volunteer to respond. Notwithstanding the foregoing, the falsification or omission of any information on a volunteer consent form, including, but not limited to, information concerning criminal convictions or pending criminal charges, may be grounds for the Superintendent or designee to prohibit the individual from becoming a volunteer.

## **Prior Approval Required**

All school volunteers (including student interns or other non-employees working in the schools) must be approved in advance by the building principal or other administrative designee. The school district, acting through the appropriate building administrator or his/her designee, reserves the right to discontinue or disallow the services of any volunteer at any time at the discretion of the administration.

### **Sign-in Procedure**

All volunteers must report to the school [security welcome desk](#) upon arrival to sign in and must report to the [security welcome desk](#) prior to departure to sign out. A sign-in/sign-out log will be maintained in each school office. Volunteers must indicate the purpose of their visit and include any other information (*i.e.*, destination, proof of identification, etc.) as may be required by the log. Additionally, volunteers will be provided with identification badges, which must be displayed during each visit. All volunteers must comply with all school health and safety protocols in place at the time, including but not limited to any health screening protocols.

#### Legal Reference:

Connecticut General Statutes § 10-4g	Parental and community involvement in schools; model program; school-based teams.
Connecticut General Statutes § 10-220	Duties of boards of education.
Connecticut General Statutes § 10-235	Indemnification of teachers, board members, employees and certain volunteers and students in damages suits; expenses of litigation.
Connecticut General Statutes § 54-250 <u>et seq.</u>	Registration of sexual offenders.

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

## **ADMINISTRATIVE REGULATIONS REGARDING PUBLIC INFORMATION**

Newtown Public Schools (NPS) values transparency and responsible communication with the public. This regulation outlines procedures for media interaction to ensure accurate information sharing while protecting student and staff confidentiality.

The Superintendent is the primary spokesperson for the district and may delegate this role as appropriate. Media inquiries should be directed to the Superintendent's Office, which will coordinate or refer requests to the appropriate administrator.

Administrators may share factual, previously released, or Board-approved information. The creation of new content or official statements must be approved by the Superintendent or designee. All communications with the media are considered on the record and must include the name and title of the source.

Only information deemed public under state and federal law may be shared.

Media must receive prior approval from the building principal or the Superintendent's Office before entering school grounds or interacting with students or staff. Principals may restrict access if it disrupts instruction or daily operations.

Student interviews, photographs, or recordings require written parent/guardian consent and must comply with all applicable privacy laws.

In an emergency, all media communications will be managed by the Superintendent or designee, in coordination with emergency services. No other staff member is authorized to speak on behalf of the district during such events.

**Note: These Administrative Regulations are recommended by S & G as best practice.**

**Series 1000  
Community Relations**

**1075 R**

### **ADMINISTRATIVE REGULATIONS REGARDING SEXUAL OFFENDERS**

Pursuant to state law, the Connecticut Department of Emergency Services and Public Protection is obligated to notify school superintendents whenever a sexual offender is released into the community or whenever a registered sexual offender changes his or her address.

School district personnel shall cross-reference the Connecticut Department of Emergency Services and Public Protection's sexual offender registry prior to hiring any new employee and prior to permitting a volunteer to work with students in any capacity. Registration as a sexual offender constitutes grounds for denial of employment and/or volunteer opportunities in the Newtown Public Schools.

The Superintendent or his/her designee shall provide training to appropriate staff members regarding the methods for accessing the sexual offender registry information posted on the Connecticut Department of Emergency Services and Public Protection and the provisions of these regulations.

Legal references:

Conn. Gen. Stat. § 54-258 Availability of registration information. Immunity.

Administrative Regulations Adopted:

To:  
Kerri Mubarek  
Purchasing Director

Date: September 5, 2025

From:  
John Barlow  
Director of Facilities BOE

Re: Redundant Boilers at Newtown Middle School

Kerri,

Upon review of the bids, I'm recommending we accept Tri-Star Service to complete work as presented in the upper boiler room at a total cost of \$220,855.00

Additionally, I will be presenting this to the Board of Education at their September 16th meeting.

Regards,

*John Barlow*

John Barlow



**Project Number** 2026-01  
**Project Title** Newtown Middle School Heating System Addition 2026-01  
**Subject** Sealed Bids  
**Date** Wednesday, August 27, 2025 11:00 am  
**Location** Newtown Municipal Center

Company Name		Cost	Estimated Time in Weeks to Complete Work
All State Construction Inc	Upper Boiler Room Total Cost:	\$261,000.00	11 weeks
	Lower Boiler Room Total Cost:	\$251,000.00	
	Total Lump Sum for Completion of Project:	\$512,000.00	
<hr/>			
Southport Contracting, Inc	Upper Boiler Room Total Cost:	\$287,500.00	17 weeks
	Lower Boiler Room Total Cost:	\$237,500.00	
	Total Lump Sum for Completion of Project:	\$525,000.00	
<hr/>			
Tri-Star Service Inc	Upper Boiler Room Total Cost:	\$220,855.00	6-8 weeks depending on equipment lead time
	Lower Boiler Room Total Cost:	\$152,614.00	
	Total Lump Sum for Completion of Project:	\$373,469.00	
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