

**To view this meeting, the livestream link is:**

**To make a public comment, the call in number is  
(US)**

Regular BOE Meeting  
September 3, 2025

Reed Intermediate School Library  
3 Trades Lane  
Newtown, CT 06470  
7:00 PM

*As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.*

## AGENDA

1. PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA
  - A. Correspondence Report
3. \*\*PUBLIC PARTICIPATION
4. REPORTS
  - A. Chair Report
  - B. Superintendent's Report
  - C. Committee and Liaison Reports
5. PRESENTATIONS
  - A. Facilities Update on Summer Work
  - B. CIP Presentation/First Read
6. OLD BUSINESS
  - A. Second Read and Approval of Policies
    1. 5138 Restorative Practices
    2. 5142.4 Policy and Administrative Regulations regarding Armed Security Officers
    3. 5151.5 Suicide Prevention and Intervention
    4. 3020 School Activity Funds
  - B. Second Read and Approval of Policies to Rescind after Adoption of Replacement Policies 1-3 in Section 6A
    1. 5142.4 Armed School Security Officers
    2. 3453 Activity Funds

3. 5151.5 Suicide Prevention
- C. Second Read and Approval of Non-Mandated Policies to Rescind
  1. 2523.11 Unmanned Aerial Systems - Drones
  2. 3532.1 Liability Insurance
  3. 3533 Employee Bonds
  4. 3541.6 Transportation - Bus Drivers
  5. 3541.22 Transportation - Drivers
  6. 3541.23 Transportation - Bus Contractor
  7. 3542 Food Service - School Lunch Services
  8. 3542.1 Food Service - Purposes and Facilities
  9. 3542.31 Free or Reduced Price Lunches
  10. 3542.33 Food Sales Other than the National School Lunch Program
  11. 3542.41 Professional Standards for Food Service Personnel
  12. 3542.42 Food Service - Finance
  13. 3542.45 Vending Machines
  14. 3543.11 Printing and Duplicating Copyrighted Material
  15. 3543.13 Mail and Delivery
  16. 3152 Spending Public Funds for Advocacy
  17. 3524 Hazardous Materials
- D. Action on Minutes of July 23, 2025
- E. Action on Minutes of August 12, 2025
7. NEW BUSINESS
  - A. Discussion and Possible Action on Modification of 2026 CIP: Addition of Newtown High School Projects Regarding F-Wing Chiller and C & D Winter RTU Replacement
8. PUBLIC PARTICIPATION
9. ADJOURNMENT

*\*\*During the first Public Participation, the Board welcomes commentary regarding items on the agenda. After being recognized, please state your name and address for the record. Per Board Policy 9325, we request that speakers be respectful and limit comments to not more than three minutes, and we note that public complaints about employees are not permitted during meetings. All such concerns should instead be submitted to the Superintendent. During the second Public Participation, commentary may address the agenda or may introduce issues for the Board to consider in the future. The Board does not engage in dialogue during either public comment period. If you desire more information or answers to specific questions, please email the Board: [NewtownBOE@newtown.k12.ct.us](mailto:NewtownBOE@newtown.k12.ct.us)*



# Newtown Public School District

## Newtown Board of Education

### Correspondence Report 08/12/2025 – 09/02/2025

Date	Sender Name	Subject
08/12/2025	Deborra Zukowski	Correspondence Report: 08/12/2025
08/12/2025	Nancy Propfe	10 Days Left to Register Early for the 2025 CABE/CAPSS Convention!
08/12/2025	Anne Uberti	Welcome to the 25-26 School Year!
08/13/2025	Nancy Propfe	What's Going On at CABE 08.13.25
08/13/2025	Po Murray	Metal Detectors/Sandy Hook School Foundation
08/14/2025	Wilmarie D. Newton	CABE Webinar Invitation: From Our View: A Book Discussion About Uncomfortable Conversations with a Black Man by Emmanuel Acho
08/14/2025	Anne Uberti	Anonymous Communication
08/15/2025	Alison Plante	Non-meeting re: union contract
08/15/2025	Anne Uberti	Friday Notes 8.15.25
08/15/2025	Alison Plante	Invitation: BOE update on paraeducator contract negotiations @ Tue Aug 19, 2025 5pm - 5:30pm (EDT)
08/17/2025	Alison Plante	Week in Preview - August 17
08/18/2025	Anne Uberti	NPS Weekly Update 8.18.25
08/19/2025	Wilmarie D. Newton	CABE Webinar Invitation: Understanding the 2025 Changes to State Education Funding
08/19/2025	Alison Plante	Fwd: The 29th Annual Joseph P. Grasso Marching Band Festival
08/19/2025	Nancy Propfe	10 Days Left to Register Early for the 2025 CABE/CAPSS Convention!
08/20/2025	Nancy Propfe	CABE/CAPSS Convention Early Registration Ends this Friday, August 22!
08/21/2025	Keith Neidig	Hawley School bus pickup/drop off - primary bus stop change request
08/21/2025	Wilmarie D. Newton	CABE Webinar Invitation: From Our View: A Book Discussion About Uncomfortable Conversations with a Black Man by Emmanuel Acho
08/22/2025	Nancy Propfe	Early Registration Ends Today for the CABE/CAPSS Convention!
08/22/2025	Anne Uberti	Friday Notes 8.22.25
08/25/2025	Nancy Propfe	CABE/CAPSS Convention Registration Is Open For All
08/25/2025	Anne Uberti	NPS Weekly Update 8.25.25
08/25/2025	Jennifer Wheeler	Requesting Meeting - Class size concerns
08/27/2025	Anne Uberti	Seeking Board Input
08/27/2025	Nancy Propfe	CABE 2025 Board Recognition Awards
08/27/2025	Nancy Propfe	What's Going On at CABE 08.27.25
08/27/2025	Deborra Zukowski	Re: Requested sped expenses

08/28/2025	Jessica Galterio	Middle Gate playground
08/28/2025	Paige Hyman	Middle Gate Playground
08/28/2025	Meagan Warnock	Metal Detectors at the HS
08/28/2025	Amy	Bus 2
08/29/2025	BoardBook	Meeting Notification: September 3, 2025 at 7:00 PM - Regular BOE Meeting
08/29/2025	Amy	All Star
08/29/2025	Dave Nault	Metal Detectors
08/29/2025	Caitlin Lucian	Metal Detectors
08/29/2025	Peter Lawler	Metal detector gift
08/29/2025	Anne Uberti	Friday Notes 8.29.25
08/29/2025	Amy Hale	Metal detectors
08/29/2025	Peter Lawler	Metal detector gift
08/30/2025	Jessica Briante	Concerns regarding Metal Detectors
08/31/2025	Randi Kiely	Mandated use of proposed donation
09/01/2025	Taylor Kintop	No to Metal Detectors
09/01/2025	Alison Plante	Week in Preview - September 1
09/01/2025	Michelle Embree Ku	Metal Detectors
09/02/2025	BoardBook	BoardBook Bulletin: Quarterly news, tips, and updates
09/02/2025	BoardBook	Get on Board: BoardBook news, tips, and updates for board members, like you!
09/02/2025	Nancy Propfe	CABE Journal September 2025
09/02/2025	Anne Uberti	NPS Weekly Update 9.2.25



# Summer Facilities Projects

# 2025





New High School  
Roof,  
Approximately 3  
acres were  
replaced,  
Total Cost





New Head O'  
Meadow Roof,  
Approximately 1  
acre was replaced,  
Total Cost





# Newtown Middle School





# Flooring Replacements



Program relocations  
Moving PAL to Sandy Hook  
and Pre-school to Reed

2026 through 2035  
**Capital Improvement Plan**  
 Newtown, CT  
**Projects By Year**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2026</b>				
Head O'Meadow School - Roof Restoration	Board of Education	BOE0013	1	980,000
High School - Replace F-wing Chiller	Board of Education	BOE0014	2	1,200,000
High School - Roof Replacement - A, B & C Wings	Board of Education	BOE0016	4	3,700,000
High School C&D Wing RTU Replacement	Board of Education	BOE0018	2	930,000
Middle School Add Redundant Boilers	Board of Education	BOE0032	1	230,000
<b>Total for 2026</b>				<b>7,040,000</b>
<b>2027</b>				
Head O Meadow Oil Tank Removal	Board of Education	BOE0010	2	225,000
Head O'Meadow - Pave Parking lot, Curbing, SW	Board of Education	BOE0012	2	280,000
High School - Restore Pool	Board of Education	BOE0015	2	640,000
High School Oil Tank Removal	Board of Education	BOE0022	2	230,000
High School Pool Air Handler	Board of Education	BOE0023	2	500,000
Middle Gate - Bathroom renovations	Board of Education	BOE0024	2	220,000
High School Fire/Intrusion Alarm Replacements	Board of Education	BOE0044	1	250,000
Middle Gate Millwork Replacement	Board of Education	BOE0045	2	280,000
<b>Total for 2027</b>				<b>2,625,000</b>
<b>2028</b>				
Reed Roofing Replacement	Board of Education	BOE	2	3,000,000
Hawley - New Roof 1997 wing	Board of Education	BOE0006	2	700,000
High School - Window Replacement B wing	Board of Education	BOE0017	2	450,000
High School Exterior Doors	Board of Education	BOE0020	2	210,000
<b>Total for 2028</b>				<b>4,360,000</b>
<b>2029</b>				
Accessibility Study (ADA)	Board of Education	BOE0001	2	200,000
District Security Camera Software upgrade	Board of Education	BOE0002	2	375,000
District Wide Access Control Upgrades	Board of Education	BOE0004	2	225,000
District Wide Window Film	Board of Education	BOE0005	2	750,000
Hawley School - Repave Parking Lot, Curbing & SW	Board of Education	BOE0008	4	375,000
Hawley Site Drainage Improvements	Board of Education	BOE0009	2	275,000
Middle Gate Driveway Repave	Board of Education	BOE0027	2	250,000
<b>Total for 2029</b>				<b>2,450,000</b>
<b>2031</b>				
High School Interior Renovations	Board of Education	BOE0021	2	3,140,000
Middle School - Replace Generator and Switch	Board of Education	BOE0031	2	250,000
Middle School Electric System Upgrade	Board of Education	BOE0034	2	1,775,700
Middle School Interior Restoration	Board of Education	BOE0039	2	1,552,000
<b>Total for 2031</b>				<b>6,717,700</b>

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>2032</b>				
Hawley ADA Improvements	Board of Education	BOE0007	2	800,000
Middle Gate - HVAC Improvements	Board of Education	BOE0025	2	800,000
Middle School Gym Air Handlers	Board of Education	BOE0036	2	1,435,000
Middle School HVAC Upgrades	Board of Education	BOE0038	2	1,061,000
Reed - Replace HVAC Equipment	Board of Education	BOE0042	2	937,000
<b>Total for 2032</b>				<b>5,033,000</b>
<b>2033</b>				
High School Electronic Systems Upgrades	Board of Education	BOE0019	2	3,400,000
Middle School - Parking Lot, Curbing, Sidewalks	Board of Education	BOE0030	2	802,000
Middle School Roof Replacement	Board of Education	BOE0041	2	3,176,000
<b>Total for 2033</b>				<b>7,378,000</b>
<b>2034</b>				
District Wide - Security Camera Upgrade	Board of Education	BOE0003	2	700,000
Middle Gate Interior Renovations	Board of Education	BOE0028	2	1,048,400
Middle School Fire and Electronic Systems Upgrade	Board of Education	BOE0035	2	2,200,000
Reed School - Replace Chillers, Upgrade Controls	Board of Education	BOE0043	2	1,000,000
<b>Total for 2034</b>				<b>4,948,400</b>
<b>GRAND TOTAL</b>				<b>40,552,100</b>

2027

# Capital Improvement Plan

## Newtown, CT

Project # BOE0010  
Project Name Head O Meadow Oil Tank Removal

Total Project Cost \$225,000 Department Board of Education  
Type Building construction/renovations Category Buildings  
Priority 2 - Medium Status 05. Approved  
Useful Life 30 years

### Supplemental Attachments

[IMG\\_0687.JPG](#)

### Description

Mead O Meadow Oil Tank Removal

### Justification

The tank is 26 years old and at the end of it's usable life, and in the ground

Expenditures	2027	Total
Construction	225,000	225,000
<b>Total</b>	<b>225,000</b>	<b>225,000</b>

Funding Sources	2027	Total
Bonding	225,000	225,000
<b>Total</b>	<b>225,000</b>	<b>225,000</b>



2027

# Capital Improvement Plan

## Newtown, CT

**Project #** BOE0012  
**Project Name** Head O'Meadow - Pave Parking lot, Curbing, SW

<b>Total Project Cost</b>	\$280,000	<b>Department</b>	Board of Education
<b>Type</b>	Building construction/renovations	<b>Category</b>	Infrastructure
<b>Priority</b>	2 - Medium	<b>Status</b>	05. Approved
<b>Useful Life</b>	10 years		

### Supplemental Attachments

[IMG\\_0684.JPG](#) [IMG\\_0685.JPG](#) [IMG\\_0686.JPG](#)

### Description

Repave entire parking lot, curbing, sidewalks (90,000 sf)

### Justification

Pavement has numerous cracks and potholes.

### Expenditures

	2027	Total
Maintenance	280,000	280,000
<b>Total</b>	<b>280,000</b>	<b>280,000</b>

### Funding Sources

	2027	Total
Bonding	280,000	280,000
<b>Total</b>	<b>280,000</b>	<b>280,000</b>

### Budget Impact

Average annual debt service amount = \$20,000



2027

# Capital Improvement Plan

## Newtown, CT

Project # BOE0015  
Project Name High School - Restore Pool

Total Project Cost	\$640,000	Department	Board of Education
Type	Building construction/renovations	Category	Buildings
Priority	2 - Medium	Status	05. Approved
Useful Life	20 years		

### Supplemental Attachments

[20241011\\_104544.jpg](#) [20241011\\_104614.jpg](#) [20241011\\_104245.jpg](#) [20241011\\_104238.jpg](#)

### Description

Pool restoration and main drain repairs

### Justification

- Main drains are at the end of life, installed in 1997 and can be a safety issue.
- The pool bottom needs to be sandblasted and refinished with tile lane markers and mar-site stucco.

Expenditures	2027	Total
Equip/Vehicles/Furnishings	640,000	640,000
<b>Total</b>	<b>640,000</b>	<b>640,000</b>

Funding Sources	2027	Total
Bonding	640,000	640,000
<b>Total</b>	<b>640,000</b>	<b>640,000</b>

### Budget Impact

Average debt service = \$27,000



2027


# Capital Improvement Plan

## Newtown, CT

Project # BOE0022  
Project Name High School Oil Tank Removal

Total Project Cost	\$230,000	Department	Board of Education
Type	Building construction/renovations	Category	Buildings
Priority	2 - Medium	Status	05. Approved
Useful Life	20 years		

### Supplemental Attachments

 [20241011\\_101435.jpg](#)

### Description

High School Oil Tank Removal

### Justification

Tank is at the end of life and only feeds a generator. Should be replaced with much smaller tank above ground.

Expenditures	2027	Total
Construction	230,000	230,000
<b>Total</b>	<b>230,000</b>	<b>230,000</b>

Funding Sources	2027	Total
Bonding	230,000	230,000
<b>Total</b>	<b>230,000</b>	<b>230,000</b>



2027


# Capital Improvement Plan

## Newtown, CT

Project # BOE0023  
Project Name High School Pool Air Handler

Total Project Cost \$500,000 Department Board of Education  
Type Building construction/renovations Category Equipment  
Priority 2 - Medium Status 05. Approved  
Useful Life 20 years

### Supplemental Attachments

 [20241011\\_093557.jpg](#)

### Description

High School Pool Air Handler AHU-HV6

### Justification

- Installed in 1997 as part of a renovation This unit has reached the end of life and needs replacing.
- Main cause of equipment degradation is the environment it serves which contains elevated level of chlorine.
- Facilities Study ID number 7817196

Expenditures	2027	Total
Construction	500,000	500,000
<b>Total</b>	<b>500,000</b>	<b>500,000</b>

Funding Sources	2027	Total
Bonding	500,000	500,000
<b>Total</b>	<b>500,000</b>	<b>500,000</b>



2027

# Capital Improvement Plan

## Newtown, CT

Project # BOE0024  
Project Name Middle Gate - Bathroom renovations

Total Project Cost	\$220,000	Department	Board of Education
Type	Building construction/renovations	Category	Buildings
Priority	2 - Medium	Status	05. Approved
Useful Life	10 years		

### Supplemental Attachments

[IMG\\_1108.JPG](#) [IMG\\_1105.JPG](#) [IMG\\_1107.JPG](#)

### Description

2 staff bathrooms, 4 student gang bathrooms

### Justification

Bathroom finishes are dated

Expenditures	2027	Total
Maintenance	220,000	220,000
<b>Total</b>	<b>220,000</b>	<b>220,000</b>

Funding Sources	2027	Total
Bonding	220,000	220,000
<b>Total</b>	<b>220,000</b>	<b>220,000</b>

### Budget Impact

Average annual debt service = \$17,000



2027

# Capital Improvement Plan

Newtown, CT

Project # BOE0044  
Project Name High School Fire/Intrusion Alarm Replacements

Total Project Cost \$250,000 Contact Tanja Gouveia, BOE Finance Director  
Department Board of Education Type Building construction/renovations  
Category Buildings Priority 1 - High  
Status 00. Denied by BOE Useful Life 15 years

## Supplemental Attachments

[IMG\\_1029.jpg](#) [IMG\\_1027.jpg](#)

## Description

Replace the Fire alarm system which includes field devices and replace the intrusion alarm system

## Justification

The current intrusion system is no long working and is out dated. The fire alarm system is a Honeywell Farenhyt who has decided to discontinue the Hochiki SD product line. These devices were originally used on Silent Knight systems from the early 2000s until they were slowly phased out in 2018. The system is continually failing and it has become more and more difficult to acquire replacement parts. The main screen on the programming panel has become unreadable.

Expenditures	2027	Total
Unassigned	250,000	250,000
<b>Total</b>	<b>250,000</b>	<b>250,000</b>

Funding Sources	2027	Total
Unassigned	250,000	250,000
<b>Total</b>	<b>250,000</b>	<b>250,000</b>



2027

# Capital Improvement Plan

## Newtown, CT

Project # BOE0045  
Project Name Middle Gate Millwork Replacement

Total Project Cost \$280,000 Contact Tanja Gouveia, BOE Finance Director  
Department Board of Education Type Building construction/renovations  
Category Buildings Priority 2 - Medium  
Status 00. Denied by BOE Useful Life 25 years

### Supplemental Attachments

[IMG\\_3081.JPG](#) [IMG\\_3080.JPG](#) [IMG\\_3613.JPG](#) [IMG\\_3615.JPG](#)

### Description

Replace millwork which was originally installed in the 1960's

Expenditures	2027	Total
Unassigned	280,000	280,000
<b>Total</b>	<b>280,000</b>	<b>280,000</b>

Funding Sources	2027	Total
Unassigned	280,000	280,000
<b>Total</b>	<b>280,000</b>	<b>280,000</b>



*In 2023, the General Assembly passed legislation, now codified at Connecticut General Statutes Section 10-222jj, requiring each board of education to adopt a restorative practices response policy to be implemented by school employees for incidents of challenging behavior or student conflict that is nonviolent and does not constitute a crime. Boards of education are required to adopt such policy by July 1, 2025. The policy directs the district's administration to develop "a continuum of strategies to prevent, identify, and respond to challenging behavior, including but not limited to bullying and harassment."*

5138

## Students

### RESTORATIVE PRACTICES RESPONSE POLICY

The Newtown Board of Education (the "Board") is committed to identifying strategies to improve school climate, including, but not limited to, by responding to challenging behavior and implementing evidence and research-based interventions, including restorative practices. Restorative practices may be implemented by school employees for incidents of challenging behavior, bullying, and/or harassment in the school environment, or other forms of student conflict that is nonviolent and does not constitute a crime. Restorative practices shall not include the involvement of a school resource officer or other law enforcement official unless such challenging behavior or other conflict escalates to violence and/or constitutes a crime. In addition, the Newtown Public Schools (the "District") shall address challenging behavior, bullying, and harassment in accordance with the Board's Student Discipline policy and any other applicable Board policy, administrative regulations, and/or school rules.

For purposes of this policy:

- "Restorative practices" means evidence and research-based system-level practices that focus on (A) building high-quality, constructive relationships among the school community, (B) holding each student accountable for any challenging behavior, and (C) ensuring each such student has a role in repairing relationships and reintegrating into the school community.
- "Challenging behavior" means behavior that negatively impacts school climate or interferes, or is at risk of interfering, with the learning or safety of a student or the safety of a school employee.
- "Bullying" means unwanted and aggressive behavior among children in grades kindergarten to twelve, inclusive, that involves a real or perceived power imbalance. "Bullying" includes "cyberbullying", which means any act of bullying through the use of the Internet, interactive and digital technologies, cellular

mobile telephone or other mobile electronic devices or any other electronic communication.

- “School climate” means the quality and character of the school life, with a particular focus on the quality of the relationships within the school community, and which is based on patterns of people’s experiences of school life and that reflects the norms, goals, values, interpersonal relationships, teaching, learning, leadership practices and organizational structures within the school community.
- “School climate improvement plan” means a building-specific plan developed by the school climate committee, in collaboration with the school climate specialist, using school climate survey data and any other relevant information, through a process that engages all members of the school community and involves such members in a series of overlapping systemic improvements, school-wide instructional practices and relational practices that prevent, identify and respond to challenging behavior, including, but not limited to, alleged bullying and harassment in the school environment.
- “School environment” means a school-sponsored or school-related activity, function or program, whether on or off school grounds, including at a school bus stop or on a school bus or other vehicle owned, leased or used by the Board, and may include other activities, functions or programs that occur outside of a school-sponsored or school-related activity, function or program if bullying at or during such other activities, functions or programs negatively impacts the school environment.

The Board directs the administration of the District to develop a continuum of strategies to prevent, identify, and respond to challenging behavior, bullying, and harassment. Such strategies shall include research-based interventions, including restorative practices, and may be included in each school’s school climate improvement plan. Such strategies shall be shared with the school community, including, but not limited to, through publication in the relevant student handbook.

The Board further directs the Superintendent or designee to collect and maintain data regarding types of challenging behavior addressed using the Restorative Practices Response Policy and data concerning the implementation of restorative practices.

**Legal References:**

Conn. Gen. Stat. § 10-222aa

Conn. Gen. Stat. § 10-222dd

Conn. Gen. Stat. § 10-222jj

**ADOPTED:**

**REVISED:**

**Students**

**Safety**

**Armed School Security Officers**

In order to promote the safety and security of its schools, ~~the~~ Newtown Board of Education (the "Board") authorizes the ~~placement-use~~ of armed school security officers ("ASSOs") ~~in its school buildings during~~ within the Newtown Public Schools (the "District") ~~times that the Superintendent or his/her designee deems necessary in order to provide for the safety and security of~~ in accordance with applicable law, this policy, and its accompanying regulations ~~students and school personnel.~~

¶

For purposes of this policy:

An "armed school security officer" or "ASSO" is a retired police officer, who is also a qualified retired law enforcement officer as defined in 18 U.S.C. § 926C, who is hired by the Board to provide security services in its schools. ASSO(s) must also meet the requirements of Conn. Gen. Stat. § 10-244a, including the requirement to receive annual training pursuant to Conn. Gen. Stat. § 7-294x and successfully complete annual firearms training provided by a certified firearms instructor that meets or exceeds the standards of the Connecticut Police Officer Standards and Training ("POST") Council or 18 U.S.C. § 926C, as amended from time to time.

A "retired police officer" means (1) a sworn member of an organized local police department who was certified by the POST Council and retired or separated in good standing from such department or a sworn member of the Division of State Police within the Department of Emergency Services and Public Protection who retired or separated in good standing from said division, (2) a sworn federal law enforcement agent who retired or separated in good standing from such federal law enforcement service and who meets or exceeds the standards of the POST Council for certification in this state, or (3) a sworn officer of an organized police department in another state who was certified under standards that meet or exceed the standards of the POST Council for certification in this state and who retired or separated in good standing from such department.

An ASSO shall meet all legal requirements of the position, as well as all requirements established by the District.

At the discretion of the Board, ~~the armed school security officers~~ASSOs shall be authorized to carry firearms on school grounds in the performance of their duties, consistent with state and federal law, Board policy and administrative regulations, and any applicable memorandum of understanding or agreement with the Town of Newtown.

~~The armed school security officers~~ASSOs shall support the school administration and staff in ~~maintaining~~promoting a safe and positive school environment and ~~taking steps to prevent~~ school violence.

~~¶~~

An ~~armed school security officer~~ASSO will not draw, point, or discharge ~~his/her~~the ASSO's firearm on school grounds unless it is necessary to protect a person, ~~including including himself~~or ~~herself~~the ASSO, from what the armed school security officer reasonably believes to be the imminent use of deadly physical force. Any use of a firearm will be preceded by a verbal warning, if ~~possible~~practicable. Any use of firearms must be consistent with state and federal law, Board policy and administrative regulations, and any applicable memorandum of understanding or agreement with the Town of Newtown.

The Superintendent will adopt and maintain administrative regulations to implement this ~~p~~Policy.

#### Legal Reference:

##### Connecticut General Statutes

~~4-176c through 4-180a. Contested Cases. Notice. Record. ¶~~

10-220 Duties of boards of education.

10-244a Employment of persons to provide security services in a public school while in possession of a firearm.

~~10-233a through 10-233f. Suspension, removal and expulsion of students, as amended by PA 95-304, PA 96-244, and PA 98-139. ¶~~

~~53a-3 Definitions. ¶~~

53a-217b Possession of Firearms and Deadly Weapons on School Grounds.

~~PA 15-168 An Act Concerning Collaboration Between Boards of Education and School Resource Officers and the Collection and Reporting of Data on School-Based Arrests ¶~~

~~PA 94-221 An Act Concerning School Discipline and Safety. ¶~~

~~GOALS 2000: Educate America Act, Pub. L. 103-227. ¶¶~~

~~18 U.S.C. 921 Definitions. ¶¶~~

~~Title III Amendments to the Individuals with Disabilities Education Act. ¶¶~~

~~Sec. 314 (Local Control Over Violence) ¶¶~~

~~Elementary and Secondary Act of 1965 as amended by the Gun Free Schools Act of 1994. ¶¶~~

~~P.L. 105-17 The Individuals with Disabilities Act, Amendment of 1997. ¶¶~~

~~Kyle P. Packer PPA Jane Packer v. Thomaston Board of Education. ¶¶~~

Policy Adopted: March 5, 2019

Policy Revised: [DATE]

NEWTOWN PUBLIC SCHOOLS

Newtown, Connecticut

***[NOTE TO CLIENT: As requested, we provide these draft regulations to accompany Board Policy 5142.4 (Armed School Security Officers) and the proposed 2025-2028 MOU between the Board and the Newtown Police Department regarding ASSOs. We will be happy to discuss these draft regulations and any proposed revisions, to the extent it may be helpful. In addition, it will be critical to ensure that all relevant documents (MOU, Board policy, administrative regulations, handbooks, etc. related to ASSOs are aligned.]***

## **ADMINISTRATIVE REGULATIONS REGARDING ARMED SECURITY OFFICERS**

In order to promote the safety and security of its schools, the Newtown Board of Education (the “Board”) authorizes the use of armed security officers (“ASSOs”) within the Newtown Public Schools (the “District”) in accordance with applicable law, Board policy, and these regulations.

### **I. Definitions**

For purposes of these regulations:

An “armed school security officer” or “ASSO” is a retired police officer, who is also a qualified retired law enforcement officer as defined in 18 U.S.C. § 926C, who is hired by the Board to provide security services in its schools. ASSO(s) must also meet the requirements of Conn. Gen. Stat. § 10-244a, including the requirement to receive annual training pursuant to Conn. Gen. Stat. § 7-294x and successfully complete annual firearms training provided by a certified firearms instructor that meets or exceeds the standards of the Connecticut Police Officer Standards and Training (“POST”) Council or 18 U.S.C. § 926C, as amended from time to time.

A “retired police officer” means (1) a sworn member of an organized local police department who was certified by the POST Council and retired or separated in good standing from such department or a sworn member of the Division of State Police within the Department of Emergency Services and Public Protection who retired or separated in good standing from said division, (2) a sworn federal law enforcement agent who retired or separated in good standing from such federal law enforcement service and who meets or exceeds the standards of the POST Council for certification in this state, or (3) a sworn officer of an organized police department in another state who was certified under standards that meet or exceed the standards of the POST Council for certification in this state and who retired or separated in good standing from such department.

“On duty for the Board” means time within scheduled working hours for an ASSO during which the ASSO is performing duties as an ASSO, including any training time; any time scheduled by the Board for the ASSO to work at school-sponsored activities; and any time otherwise approved for work by the Superintendent or designee. “On duty for the

Board” does not include time spent traveling to and from the work location at the beginning and end of working hours, but includes time spent traveling, if necessary, during scheduled working hours.

“Deadly physical force” means that degree of force that can be reasonably expected to cause death or serious physical injury.

“Serious physical injury” means physical injury that creates substantial risk of death, or that causes serious disfigurement, serious impairment of health or serious loss or impairment of the function of any bodily organ.

“Physical injury” means impairment of physical condition or pain.

“Firearms-related incident” means any circumstance on either school property or in the immediate proximity of students involving the threatened use, display, or discharge of a firearm, either by an ASSO or by a third party.

## **II. ASSO Regulations**

The following regulations address ASSO qualifications, appointment and supervision, authorized equipment, use and carry of firearms, role and authority, duties and responsibilities, and relationships with students.

### **A. Qualifications**

In order to be and remain employed as an ASSO, an individual must:

- Be a retired police officer, who is also a qualified retired law enforcement officer as defined in 18 U.S.C. § 926C;
- Meet the requirements of Conn. Gen. Stat. § 10-244a, including the requirement to receive annual training pursuant to Conn. Gen. Stat. § 7-294x and successfully complete annual firearms training provided by a certified firearms instructor that meets or exceeds the standards of the POST Council or 18 U.S.C. § 926C, as amended from time to time;
- Successfully complete additional training and re-training requirements, as required by law and/or determined by the Board;
- Hold all certifications, permits, and/or licenses required under federal and/or Connecticut law with respect to the duties and responsibilities of ASSOs, including but not limited to certifications, permits and/or licenses to carry and use firearms or other equipment as an ASSO;
- Successfully complete national and state criminal background history check as required by the Board and/or by state or federal law;

- Successfully complete physical restraint and seclusion training, in accordance with Board Policy 5144.1;
- Hold and maintain a valid driver's license with no significant traffic infractions;
- Consistent with the law, must not have been officially found by a qualified medical professional to be unqualified as a law enforcement officer for reasons relating to mental health and/or must not have entered a separation agreement in which the individual acknowledged that the individual was not qualified as a law enforcement officer for reasons relating to mental health;
- Submit to and pass a complete psychological and medical exam post-offer and prior to employment; and
- Be able to perform the essential functions of the ASSO position satisfactorily with or without reasonable accommodations. An ASSO may be required to submit to independent medical examinations in accordance with applicable law.

In accordance with a memorandum of agreement between the Board and the Town of Newtown, the Newtown Police Department ("NPD") shall conduct and coordinate any background checks required of ASSOs related to their status as armed school security officers and/or related to their possession of firearms; provide all trainings and certifications required of ASSOs, in accordance with applicable law; and ensure that ASSOs hold any and all permits, licenses, and/or certifications required under applicable law related to the duties and responsibilities of ASSOs. ASSOs shall provide documentation to the Board that they have completed and/or are current in all trainings and secured all required permits, certifications, and licenses in accordance with applicable law and these regulations and may be required to provide the Board with such written confirmation at the time of hiring, each year thereafter, and upon any request from the Superintendent.

An ASSO must promptly notify the Superintendent in writing of any incident or circumstance resulting in the revocation of the ASSO's certifications, permits, and/or licenses, including but not limited to the ASSO's authorization to carry or possess a firearm, or noncompliance with any mandated requirements for the position of an ASSO, including but not limited to any circumstances necessitating restrictions on the ASSO's ability to carry a firearm.

An ASSO must promptly notify the Superintendent in writing of any incident or circumstance resulting in their arrest.

Failure to comply with and/or satisfactorily complete any certification, permit, licensure and/or training required by law and to provide relevant documentation to the Superintendent or designee will result in immediate revocation of the ASSO's authority to carry a firearm on school grounds, and may result in the discipline of an ASSO, up to and including discharge.

## **B. Appointment and Supervision**

ASSO(s) shall be employed by the Board. When recruiting, hiring, and selecting ASSO(s), the Superintendent or designee shall consult with the Board's Director of Security, the Board's Director of Human Resources or designee, and the NPD Chief of Police or designee.

With respect to their daily duties and general school security and safety, ASSO(s) shall be supervised by the Superintendent or designee. The Superintendent or designee shall also be responsible for the evaluation and discipline of ASSO(s).

An ASSO's general work schedule shall be determined by the Superintendent or designee.

### **C. Authorized Equipment**

ASSO(s) will carry equipment (including firearms and ammunition) issued by the NPD when on duty for the Board ("Authorized Equipment"). All equipment must be used in accordance with applicable law and these regulations. In accordance with the memorandum of agreement between the Board and the Town of Newtown, the NPD will be responsible for providing firearms and ammunition to ASSOs and for the inspection and repair of all firearms issued to ASSOs.

ASSO(s) shall use and carry only Authorized Equipment when on duty for the Board. ASSO(s) shall not use or carry any other weapons while on duty for the Board.

In coordination with the NPD, ASSO(s) shall have firearm inspections performed by a POST Council-certified firearms instructor. ASSO(s) are responsible for bringing any concerns regarding the function of the firearm outside of these regular inspections to the attention of the Newtown Chief of Police.

ASSO(s) shall maintain their Authorized Equipment in a secure, clean, and operable manner, in accordance with manufacturer specifications, applicable law. Authorized Equipment shall not be stored in any school building or other location operations or controlled by the Board.

### **D. Use and Carry of Firearms**

The Board authorizes ASSO(s) engaged in performance of their official duties who are in lawful possession of a deadly weapon or firearm to bring such item on the real property of any school or administrative office building in the District or on school grounds or transportation in accordance with Board Policy and regulations. Any use of Authorized Equipment must be consistent with an ASSO's training, applicable law, Board policy, and these regulations.

ASSO(s) have no authority as Board employees to use a firearm or force (including deadly physical force) except when on duty for the Board and when authorized by these regulations and applicable law. Any such actions taken by an ASSO, therefore, when not on duty for the Board, are not under either the express, implied, or apparent authority of the Board, and the ASSO will not be indemnified by the Board for any use of Authorized Equipment off duty or in a manner not authorized by law and these regulations, regardless of the circumstances.

An ASSO(s) will not draw, point, or discharge the ASSO's firearm while on duty for the Board unless it is necessary to protect a person, including the ASSO, from what the ASSO reasonably

believes to be the use or imminent use of deadly physical force. Any use of a firearm will be preceded by a verbal warning, if practicable. Any use of a firearm will be consistent with applicable law, Board policy and administrative regulations, and any memorandum of understanding or agreement with the Town of Newtown.

Notification to local law enforcement and the Superintendent shall be made as soon as practical after a firearms-related incident.

At no time shall an ASSO transfer the possession of their firearm or Authorized Equipment to any other individual on school property other than to the Superintendent or designee or in response to a lawful directive from law enforcement personnel acting in a law enforcement capacity.

ASSO(s) are prohibited from storing their Authorized Equipment on school grounds and/or otherwise leaving Authorized Equipment unattended.

While off duty, ASSO(s) shall store such Authorized Equipment securely in accordance with applicable law.

Any violation of the provisions of these regulations pertaining to the proper storage, handling, and/or use of firearms will result in the immediate revocation of the ASSO's authority to carry a firearm on school grounds and may result in discipline up to and including termination.

#### **E. Role and Authority**

ASSO(s) have no police powers. ASSO(s) shall not detain, arrest, physically restrain, or attempt to arrest any person for any criminal violation claiming authority to do so as a law enforcement official.

ASSOs shall conduct no search or seizure of the person or property of any student or any other individual, except as directed by a school principal or other administrator and in a manner consistent with BOE Policy 5145.12 (Search and Seizure).

In accordance with Board policy and applicable law, ASSO(s) are permitted to use force to the extent they are trained to do so, in accordance with applicable law and these regulations, and only in circumstances necessitating said use of force in accordance with law.

Any use of force by an ASSO to restrain a person must be the least amount necessary to detain the person and must be reasonable under the totality of circumstances.

An ASSO shall not use physical restraint or seclusion, as defined in Conn. Gen. Stat. § 10-236b, on a student except as an emergency intervention to prevent immediate or imminent injury to the student or to others. Before using physical restraint or seclusion on a student, the ASSO shall have participated in the training required for school employees to engage in physical restraint or seclusion of students, as described in Board Policy and Administrative Regulations 5144.1. Any use of force by an ASSO to restrain any student must be the least amount necessary to detain the

student, reasonable in light of the totality of the circumstances, and in compliance with Board Policy and Administrative Regulations 5144.1 and all applicable laws.

In any situation in which local law enforcement officers are present on school grounds to conduct any law enforcement action, ASSO(s) shall defer to law enforcement officers in responding to and addressing the situation. ASSO(s) shall not physically participate, aid, or assist the law enforcement operation, except for the purpose of providing necessary information, or to the extent necessary to ensure the immediate safety of students, staff, or other individuals on the premises as directed by law enforcement.

#### **F. Duties and Responsibilities**

Subject to the provisions of applicable law, Board policies, administrative regulations, and school procedures, ASSO(s) shall:

- Abide by all applicable law, Board policies and administrative regulations;
- Carry any legally prescribed identification card at all times while on duty for the Board;
- At all times while on duty for the Board, wear such distinctive uniform and/or insignia as may be designated by the Board for identification purposes;
- Use, carry, and store Authorized Equipment safely and in accordance with all applicable Board policy, these regulations, and federal and/or Connecticut laws;
- Meet and greet students, staff, and public respectfully and courteously;
- As requested by the Superintendent or designee, assist in the development and implementation of plans and strategies to prevent and/or to minimize dangerous situations on school grounds;
- As requested by building administration, participate in school security and safety committee meetings;
- Engage in the prevention and/or detection of intrusion, entry, larceny, vandalism, abuse, fire, or trespass on school property;
- Engage in the prevention, observation and/or detection of any unauthorized activity on school property, including but not limited to the unauthorized use or possession of a firearm, deadly weapon, or dangerous instrument;
- Respond to situations that may jeopardize the welfare of students or staff in accordance with all applicable law, Board policy, and these regulations;
- Identify and address unauthorized persons who pose imminent life-threatening danger and take appropriate action with respect to such persons, in accordance with applicable law;
- Call police/law enforcement officials for assistance as needed;
- Complete incident reports, and any other reports and paperwork as directed by the Superintendent or designee, and submit them to the building principal, with a copy to the Superintendent;
- Participate in professional development and training deemed necessary by the Superintendent or designee;
- Be available for flexible scheduling as needed to accommodate after school and evening activities, as requested by the Superintendent or designee; and
- Perform other duties as assigned by the Superintendent or designee.

#### **G. Relationship with Students**

The Board is solely responsible for taking any school based disciplinary action with respect to students and ASSOs shall have no role with respect to such disciplinary action other than, upon the request of the Superintendent or designee, acting as a witness in student disciplinary procedures.

ASSO(s) shall not access and shall not disclose personally identifiable information in student education records, as defined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (“FERPA”), except as needed to perform assigned duties and as otherwise consistent with FERPA and other applicable law.

Legal Reference:

10-220	Duties of boards of education
10-244a	Employment of persons to provide security services in a public school while in possession of a firearm
53a-3	Definitions
53a-19	Use of physical force in defense of person
53a-20	Use of physical force in defense of premises
53a-217b	Possession of a weapon on school grounds: Class D felony

Regulation Adopted: [DATE]

**APPENDIX A**

**ACKNOWLEDGMENT AND RECEIPT OF  
NEWTOWN BOARD OF EDUCATION POLICY REGARDING ARMED SCHOOL  
SECURITY OFFICERS AND ADMINISTRATIVE REGULATIONS REGARDING ARMED  
SCHOOL SECURITY OFFICERS**

I acknowledge that I have received and reviewed the Newtown Board of Education's Policy Regarding Armed School Security Officers ("Policy") and the accompanying Administrative Regulations regarding Armed School Security Officers ("Regulations") in effect on the date set forth below. I further acknowledge that I have sought and received clarification from the Superintendent of Schools of any provision I did not understand. Going forward, if I have further questions or concerns about my understanding of any provision in the Policy or Regulations in effect at that time I will promptly seek clarification from the Superintendent in writing.

I understand that the Regulations are intended to serve as a guide in the execution of my duties. I understand that the Regulations are subject to change at the sole discretion of the Superintendent at any time, with or without notice. The Regulations are also subject to all applicable local, state, and federal law, and, in the event that any of the regulations conflict with any law, the law shall take precedence.

Since the Regulations are subject to change at any time, I acknowledge that revisions to these Regulations may occur. All such changes will generally be communicated through written notice from the Superintendent, but verbal notice from the Superintendent will be effective when given to me. I understand that revised Regulations may supersede, modify, or eliminate existing Regulations. Only the Superintendent has the ability to modify revisions to these regulations.

I understand and agree that the Regulations are part of my job duties as an Armed School Security Officer. In particular, they place limitations on my authority as an employee of the Newtown Board of Education to carry and use a firearm in the course of my employment. Any failure, therefore, to abide by the Regulations may result in the immediate revocation of my authority to carry a firearm on school grounds and/or discipline up to and including discharge.

I have received the current Policy and Regulations, and I understand that it is my responsibility to read and comply with them and any revisions communicated to me for the duration of my employment with the Newtown Board of Education.

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Received: \_\_\_\_\_, Human Resources \_\_\_\_/\_\_\_\_/20\_\_\_\_

### SUICIDE PREVENTION AND INTERVENTION

The Newtown Board of Education (the “Board”) recognizes that suicide is a complex issue and that schools are not mental health treatment centers. The Newtown Public Schools (the “District”) cannot be expected to thoroughly evaluate and eliminate suicidal risk. Nevertheless, school personnel may become aware of specific factual circumstances in which a student has communicated a suicidal intent or other specific circumstances in which a student is perceived by school staff to be at risk for suicide. In such cases, the Board is committed to respond in a supportive manner, both aggressively and immediately, to a student who has attempted, has threatened, or who communicates that they are considering attempting suicide.

Any Board employee who has knowledge that a student has made a suicidal threat or attempt or exhibited suicidal ideation must immediately report this information to the building principal or designee, who will, in turn, notify appropriate Pupil Personnel Services (PPS) staff. PPS staff, with administrative assistance, if necessary, will contact the student's family and appropriate resources within and outside the school system, as permitted by law. The Board further directs the school staff to refer students who come to their attention as being at risk of attempting suicide for professional assessment and treatment services outside of the school. Information concerning a student's suicide attempt, threat or risk will be shared with others only as permitted by state and federal law.

In recognition of the need for youth suicide prevention procedures, the Board directs the Superintendent or designee to adopt and maintain administrative regulations addressing youth suicide prevention.

Training will be provided for teachers, other school staff, and students regarding the prevention of and response to youth suicide.

Legal Reference:

Connecticut General Statutes § 10-220a

Connecticut General Statutes § 10-221(f)

Public Act 23-167, “An Act Concerning Transparency in Education.”

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**Note: This is a mandated policy. At the time this policy is adopted, policy 3453, Activity Funds, should be rescinded. The strikethrough text is in the original recommended policy language from S & G but will be deleted since we do not have a driver education program. Additionally, since our earlier review, we have confirmed that our employees who handle School Activity Funds are insured under a blanket fidelity bond that exceeds the amount of the funds that are in their control.**

**Series 3000  
Business**

**3020**

### **SCHOOL ACTIVITY FUNDS**

The Superintendent or his/her designee may establish school activity funds to handle any of the following: 1) the finances of that part of the cost for the school lunch program that is not provided by local appropriations; ~~2) the finances of that part of the cost of the driver education program that is not provided by local appropriations; and/or~~ 2) such funds of schools and school organizations as the Superintendent or his/her designee may determine to be in the best interest of the school district (which funds may include amounts received as gifts or donations).

The Superintendent or his/her designee shall designate a person to serve as treasurer of any school activity fund. Such treasurer shall be **covered under a blanket fidelity bond** ~~bonded~~ and shall keep separate accounts for each school activity fund. The treasurer may expend monies from the school activity funds only to the extent such expenses are in furtherance of the stated purposes of the school activity fund, and subject to any restrictions imposed by the Superintendent or his/her designee at the time the school activity fund is established or subsequently. The control of school funds and funds of any school organizations shall remain in the name of the respective schools and organizations.

The accounts of any school activity fund shall be considered town accounts and shall be audited by the town auditor in the same manner as all other town accounts.

Legal Reference:

Conn. Gen. Stat. §10-237.

Approved:  
Revised:

NEWTOWN PUBLIC SCHOOLS, Newtown, CT

**Board of Education  
Newtown, Connecticut**

Minutes of the special Board of Education meeting to conduct a school accommodations hearing on Tuesday, July 23, 2025 at 6:00 p.m. in the Board of Education conference room, 3 Primrose Street, Newtown, CT.

A. Plante, Chair  
C. Gilson  
D. Linnetz

A. Uberti  
M. Pompano

Item 1 – Call to Order

Mrs. Plante called the meeting to order at 6:02 p.m.

MOTION: Dr. Gilson moved that the Board of Education go into executive session to hold a school accommodations hearing pursuant to Conn. Gen. Stat. section 10-186 and invite Superintendent Anne Uberti, Director of Security Mark Pompano, and parent Richard Fehrs

Item 2 – Executive Session

Executive Session ended at 7:21 p.m.

Item 3 – Public Session for Possible Vote

MOTION: Dr. Gilson moved that this committee finds, based on the evidence in the record, that the students who are the subject of this residency hearing currently do not reside in the Town of Newtown and are therefore not entitled to school accommodations provided or funded by the Newtown Board of Education, and moved further that the Chairperson of this committee be authorized to issue a written decision on behalf of the committee consistent with this motion setting forth the basis for the committee's determination in this matter. Mrs. Linnetz seconded. Motion passes unanimously.

Item 4 – Adjournment

The meeting adjourned at 7:22 p.m.

Respectfully submitted:

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Alison Plante  
Chair

**Please Note: These minutes are pending Board approval.  
Board of Education  
Newtown, Connecticut**

Minutes of the Board of Education Meeting held on August 12, 2025 at 7:00 p.m. in the Council Chambers, 3 Primrose Street, Newtown, CT.

A. Plante, Chair	A. Uberti
J. Vouros, Vice Chair (virtual)	F. Purcaro
D. Zukowski, Secretary	T. Gouveia.
S. Tomai (absent)	1 Staff
C. Gilson	10 Public
D. Linnetz	1 Press
B. Leonardi (absent)	

Mrs. Plante called the meeting to order at 7:07 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Consent Agenda

MOTION: Dr. Gilson moved that the Board of Education approve the consent agenda which includes the correspondence report. Mrs. Linnetz seconded. Motion passes unanimously.

Item 3 – Public Participation

Item 4 – Reports

There was no Chair Report.

Superintendent's Report: Mrs. Uberti reported that tomorrow we would be welcoming back our ten-and-a-half month employees, counselors and department chairs. Teachers report on the 20<sup>th</sup> and students on the 25<sup>th</sup>. The first two days there will be a two-hour early dismissal for students. The pre-school opens Wednesday so both sessions can be held. Bus routes are in good shape, were sent to the Bee, and will be published Friday. They will also be posted on our website. We encourage parents to check the parent portal for any changes. We will also be rolling out an app called Stop Finder that monitors the buses in real time. This coming Monday all of the information will be in her newsletter and Tuesday parents will get instructions on how to download the app and add users. Parents have positively responded to this app.

Committee and Liaison Reports:

Mrs. Plante noted the CFF committee met last night. The air conditioning units have been installed in the upper A-wing of the middle school and she thanked John Barlow and his team for their work on this project.

Financial Report Month Ending May 31, 2025:

MOTION: Dr. Gilson moved that the Board of Education approve the financial report for the month ending May 31, 2025. Mrs. Linnetz seconded. Motion passes unanimously.

Year-end Financial Report Month Ending June 30, 2025:

MOTION: Dr. Gilson moved that the Board of Education approve the year-end financial report for the month ending June 30, 2025. Mrs. Linnetz seconded.

Mrs. Plante noted that the CFF committee reviewed this in great detail last night and recommended the full Board accept the year-end report.

Ms. Gouveia gave an overview of her report. We are left with a balance of \$236,231.

Ms. Zukowski noted that we had a practice to prepay for the following year's supplies and asked if we did any pre-buying.

Ms. Gouveia said we did not so they were all reductions.  
Motion passes unanimously.

#### Item 5 – Presentations

Ms. Gouveia introduced Jamie Davies, Chartwells Area Director, and John Morris, Director of Dining Services.

Chartwells Year-end Update:

Mr. Davies noted that the parent group for Chartwells is Compass Group. We focus on foods for students in grades K-12 and are part of the National Lunch Program. We also solicit feedback from students, faculty, staff and parents. Our goal is to strive for student participation. We received over \$200,000 in rebates on purchases this year. We also partner with farms to produce items we use and apply for grants through the USDA. They are recommending a 15-cent increase in prices for the coming year.

Dr. Gilson noted the USDA updated their guidelines on using salt and sugar.

Mr. Davies said we are well within the guidelines and the manufacturers changed their formulations to meet them. The food meets the USDA guidelines but with different nutritional values.

Ms. Zukowski asked if there was reduced federal funding for our lunch program.

Mr. Davies said we haven't seen it in terms of revenue. Every year the reimbursement rates are adjusted and this year we received a 3.8% reimbursement.

#### Item 6 – Old Business

MOTION: Dr. Gilson moved that the Board of Education approve the minutes of July 8, 2025.  
Mrs. Linnetz seconded. Motion passes unanimously.

The minutes of July 23, 2025 were moved to the September 3, 2025 meeting for approval.

MOTION: Dr. Gilson moved that the Board of Education approve the minutes of July 29, 2025.  
Mrs. Linnetz seconded. Motion passes unanimously.

#### Item 7 – New Business

Request for Unexpended Funds from the 2024-2025 Budgets to be Deposited in the Non-lapsing Account:

MOTION: Dr. Gilson moved that the Board of Education approve the request for the unexpended funds from the 2024-2025 budget be deposited in the non-lapsing account consistent with current state statutes. Mrs. Linnetz seconded.

Mrs. Plante reported this was reviewed at CFF last night and the request no longer needs to go to the Board of Finance or Legislative Council.

Ms. Gouveia said we would deposit \$236,231.

Ms. Zukowski asked if we have been doing the analysis of special education funding over the last few years.

Ms. Gouveia said we have and the deficit this year was about \$27,000 over all. There was a lot of surplus in the paraeducator line.

Ms. Zukowski asked what it would have been if we were fully staffed and asked her to get back to the Chair with that information.

Motion passes unanimously.

School Lunch Price Increases:

MOTION: Dr. Gilson moved that the Board of Education approve the increase in school lunch prices as presented. Mrs. Linnetz seconded.

Ms. Gouveia said the average lunch price is \$4.01.

Mrs. Plante felt moving it to a 15-cent increase was a modest increase.

Motion passes unanimously.

Policies for First Read:

Mrs. Linnetz reported that these were discussed at the July 8 Policy Committee meeting and requested Board members to send questions to be answered at the next Policy meeting.

Policy 5138 Restorative Practices - our current practices are aligned with this policy.

Policy 5142.4 Armed Security Officers is a draft policy from Shipman.

Policy 5151.5 Suicide Prevention and Intervention is an updated policy with our current regulation until Deb Petersen further reviews the regulations and makes any recommendations.

Policy 3020 School Activity Funds has some clarifications.

The non-mandated policies are not needed and more administrative in nature. The next meeting is September 3.

Ms. Zukowski referred to the restorative practices policy. The last paragraph says the superintendent will create strategies and collect and maintain data on restorative practices but there is nothing said that the Board will be made aware of what the data was. There is no way to know if the strategies are working and questioned if that should go into this policy.

#### Item 8 – Public Participation

Matt Holden, 28 Berkshire Road, Sandy Hook, was here with members of the Newtown Action Alliance and spoke about the donation of money from the Sandy Hook Foundation to purchase a metal detector for the high school.

Charlotte Foley, 60 Tomahawk Trail, a sophomore at Newtown High School, also spoke about the Board considering buying metal detectors for the high school.

MOTION: Ms. Zukowski moved to adjourn. Mrs. Linnetz seconded. Motion passes unanimously.

#### Item 9 – Adjournment

The meeting adjourned at 8:22 p.m.

Respectfully submitted:

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Deborra J. Zukowski  
Secretary