

Regular Meeting of The Board of Education Independent School District Number 33,
Creek County
Monday, March 9, 2026 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

- I. Call the meeting to order and Pledge of Allegiance to the American Flag
- II. Formal Adoption of the Agenda.
 - II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
- III. Consent Agenda
 - III.A. Approval of the BOE Meeting Minutes.
 - III.A.1. 2.20.2026-Special BOE Meeting Minutes
 - III.A.2. 2.27.2026-Special Meeting Minutes
 - III.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 846 through 888.
 - III.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 203 through 209.
 - III.D. Approval of the monthly financial reports of the School Activity Funds account.
 - III.E. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.
 - III.F. Approval of the Treasurer's Report on the status of Funds and Investments.
 - III.G. Approval to increase the Purchasing Card limit to \$300,000 for the Activity Account and an additional \$50,000 limit to be used in either Activity Fund or General Fund as needed.
 - III.H. Approval of the Beldsoe, Hewett & Gullekson Contract for Audit of Public Schools 2025-26 School Year.
 - III.I. Approval of the District (School Year) Calendar for 2026-27.
 - III.J. Approval of April 1, 2026, District Capacity Numbers.
 - III.K. Approval to create an Activity Account for the PAC for shared startup expenses between SPS and the PAC Foundation.
 - III.L. Approval of the 2026 Discovery Lab (Tulsa) Outreach Agreement for the Route 66 STEM outreach program for Freedom's Discovery Day event.
 - III.M. Approval of a generous grant of \$15,000 through the Renaissance Charitable Foundation from Stan and Jane Johnson Charitable Fund for the Chieftain CARE program, as needed.
 - III.N. Approval of a generous grant of \$2,000 through the Renaissance Charitable Foundation from Stan and Jane Johnson Charitable Fund for Child Nutrition to help with unpaid school lunch accounts.
 - III.O. Approval of a generous donation of \$1000 from the Marine Corps League to put towards JROTC Marksmanship related expenses.
 - III.P. Approval of the 2026-27 Yearbook Contracts for Sapulpa Public Schools:
 - III.P.1. Sapulpa High School--Varsity
 - III.P.2. Sapulpa Jr. High--Varsity
 - III.P.3. Sapulpa Middle School--Walsworth
 - III.P.4. Freedom Elementary--Focused
 - III.P.5. Holmes Park Elementary--Focused
 - III.P.6. Jefferson Heights Elementary-Focused
 - III.P.7. Liberty Elementary Stem Academy-Jostens
 - III.Q. Approval of Out-of-State Activity Request as per attachment.
 - III.Q.1. FCCLA-Washington D.C.
 - III.Q.2. FFA-Fayetteville, AR
 - III.Q.3. HS Band-Orlando, FL
 - III.Q.4. JROTC(4)-Camp Perry, OHx2, Granbury, TX--Anniston, AL

- III.Q.5. Robotics--Kansas City, MO
- III.R. Approval of Fundraisers as per attachment.
- IV. Hearing from the Public
- V. Information and Discussion Items
 - V.A. Superintendent Comments
 - V.B. Bond Projects Update
 - V.C.2024- 2025 School Report Card Information
- VI. Action Items
 - VI.A. New Business - items not known or foreseen when agenda was posted.
 - VI.B. Proposed Executive Session to discuss Personnel as listed, and to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
 - VI.B.1. Vote to convene in Executive Session
 - VI.B.2. To acknowledge the Board has returned to Open Session
 - VI.B.3. Statement of Executive Session Minutes
 - VI.C. Personnel
 - VI.C.1. Vote to approve/disapprove employing Personnel as per attachment.
 - VI.C.2. Vote to accept Resignations received since the last board meeting.
 - VI.C.3. Discussion, motion, and vote on a motion to enter into a Resignation Agreement with Michael "Tony" Pacheco and authorize the Board President and Board Clerk to execute the Resignation Agreement.
- VII. Adjournment

Special Meeting of The Board of Education Independent School District Number
33, Creek County
Friday, February 20, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.
President Steve McCormick called the meeting to order at 12:03 pm. Bartlett Principal, Jennifer Hudgins introduced two students, Keeley Lary and Bailey Chance, to lead the Pledge of Allegiance.

II. Formal adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
To formally adopt the agenda with moving item VI and sub-categories after item VII, action items passed with a motion by Melinda Ryan and a second by Steve McCormick.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. 2024-25 Audit

III.A. Discussion, motion, and vote on a motion to approve/disapprove the 2024-25 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP.
To approve the 2024-25 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Johnny Merrell:	Absent
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

IV.A. Approval of the BOE Meeting Minutes.

IV.A.1. 1.12.2026 BOE Meeting Minutes

IV.A.2. 1.14.2026 Special BOE Meeting Minutes

IV.B. Approval of the 2025-26 General Fund Purchase Order Encumbrance numbers 675 through 845.

IV.C. Approval of the 2025-26 Building Fund Purchase Order Encumbrance numbers 174 through 202.

IV.D. Approval of the 2025-26 Child Nutrition Fund Purchase Order Encumbrance numbers 62 through 67.

IV.E. Approval of the 2025-26 Lease Revenue (Fund 04) Purchase Order Encumbrance numbers 15 through 22.

IV.F. Approval of the monthly financial reports of the School Activity Funds account.

IV.G. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

IV.H. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.I. Accept and approve the employee assignments for Mr. Johnny Bilby and Mrs. Amy Riff as the Title IX Co-Coordinators for Sapulpa Public Schools.

IV.J. Accept and approve the employee assignment for Mrs. Katherine Stufflebeam as the ADA (Americans with Disabilities Act) and 504 (Rehabilitation Act) Coordinator.

IV.K. Approval of the 2026 Summer EBT Program MOU between Muscogee Creek Nation and Sapulpa Public Schools.

IV.L. Approval of the 2026 TRIO Talent Search Cooperative Letter of Partnership to collaborate with Northeastern State University.

IV.M. Approval of 2025 Short-Term Plant Rental Agreement between Tropical Plant Design and Sapulpa Public Schools for the Sapulpa High School Graduation.

IV.N. Approval of the 2025 Candid Color Photography Service and Agreement with Sapulpa Public Schools for graduation pictures.

IV.O. Approval of 2026 Ross Transportation Bid for a 2027 Conventional (Type C) School Bus.

IV.P. Approval of the 2026 John Vance Fleet Services Quote.

IV.Q. Approval of the 2026-27 VectorSolutions Agreement to include the four elementary sites.

IV.R. Approval of the 2025-26 Convergent Agreement.

IV.S. Approval of the 2026 Bixby Invitational Contract for Varsity Girls Basketball.

IV.T. Approval of the 2027 Lincoln Christian Winter Classic for Boys and Girls Varsity Basketball.

IV.U. Approval of a generous donation of \$7,000 from the TTCU School Pride Card.

IV.V. Approval of a generous donation of \$3,702 from Tulsa Community Foundation for a bicycle desk in the Holmes Park Library, Marsha Walblay.

IV.W. Approval of an anonymous, generous donation of \$12,180 for the Girls Basketball Program.

IV.X. Approval of the Out of State Activity Trips as per attachment.

IV.X.1. Track and Field--Pittsburg, KS

IV.Y. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Y passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Absent

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

V. Hearing from the Public

None

VI. Information and Discussion Items

VI.A. Superintendent Comments

Superintendent Armstrong—Thanked the auditor and others in attendance for coming. Due to recent events, a lot of discussions are taking place about security and safety. Any measures put into place will take time to vet out, get approvals, and to do our due diligence as a District.

VI.B. Vector Alert Update

Safety/Security Director Glenn Coffey spoke about the Vector Alert, which was approved in the Consent Agenda Items to be added to the elementary sites. This program promotes "If You See or Hear Something, Say Something." This is a school safety reporting tool for Tips/Concerns for student, school, and District safety. All four elementary sites will be added this month.

VI.C. 2024-25 State Report Card Information

State Report Card grades attached

VII. Action Items

VII.A. Discussion, motion, and vote on a motion to approve/disapprove of modifying the PLC Calendar dates to add (half) .5 hour of instructional time for the 2025-26 school year calendar.

To approve of modifying the PLC Calendar dates to add (half) .5 hour of instructional time for the 2025-26 school year calendar on April 06, 2026 passed with a motion by Sarah Havenstrite and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.B. Discussion, motion, and vote on a motion to approve/disapprove of adding 10 minutes to the start of each day beginning March 23, 2026, through the remainder of the 2025-26 school year for Sapulpa Middle School. This additional time makes up for the lost instructional when classes were canceled on October 06, 2025.

To approve adding 10 minutes to the start of each day beginning March 23, 2026, through the remainder of the 2025-26 school year for Sapulpa Middle School. This additional time makes up for the lost instructional time when classes were canceled on October 06, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Proposed Executive Session to discuss Personnel listed and to conduct the ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VII.C.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:24 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.C.2. To acknowledge the Board has returned to Open Session.

President Steve McCormick acknowledged the Board's return to Open Session at 12:43 pm.

VII.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:24 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed only these items. The Board returned to Open Session at 12:43 pm. Present in Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII.D. Personnel

VII.D.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.D.2. Vote to approve/disapprove FMLA request for Cherie Cope, effective January 16, 2026, through April 17, 2026.

To approve FMLA request for Cherie Cope, effective January 16, 2026, through April 17, 2026 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.3. Vote to approve/disapprove FMLA request for James Dearman, effective January 15, 2026; return date to be determined.

To approve FMLA request for James Dearman, effective January 15, 2026; return date to be determined passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.4. Vote to approve/disapprove FMLA request for Suemaya Taha, effective March 31, 2026, through June 23, 2026.

To approve FMLA request for Suemaya Taha, effective March 31, 2026, through June 23, 2026 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D.5. Vote to approve/disapprove FMLA request for Bethany Davis, effective April 28, 2026, through June 30, 2026.

To approve FMLA request for Bethany Davis, effective April 28, 2026, through June 30, 2026 passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.D.6. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

To adjourn at 2:24 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Absent
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment

Special Meeting of The Board of Education Independent School District Number
33, Creek County
Friday, February 27, 2026 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order

President Steve McCormick called the meeting to order at 12 pm.

II. Information and Discussion Items

II.A. 2024-25 State Report Card Information

State Report Card Comparison attached

III. Adjourn

To adjourn at 2:09 pm passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 846 - 9999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	846	02/18/2026	3826	SECURITY BANK CARD CENTER INC	Decker - supplies, curriculum, sensory items	200.00
11	847	02/18/2026	3826	SECURITY BANK CARD CENTER INC	Title 1 Decodable Books	1,527.30
11	848	02/18/2026	3826	SECURITY BANK CARD CENTER INC	Title 1 - Letterland Curriculum	371.92
11	849	02/18/2026	3264	LITERACY RESOURCES LLC	165-Title 1 Curriculum for students	101.00
11	850	02/18/2026	3826	SECURITY BANK CARD CENTER INC	Freedom Title I Family Engagement	700.00
11	851	02/18/2026	3826	SECURITY BANK CARD CENTER INC	165 -Watson classroom curriculum, hands on	200.00
11	852	02/18/2026	3826	SECURITY BANK CARD CENTER INC	Title 1 - SmartBoard clickers, ABC Arcs	555.83
11	853	02/18/2026	30003	LAKESHORE LEARNING MATERIALS	165 Title 1 - letter tiles, games	367.99
11	854	02/20/2026	3826	SECURITY BANK CARD CENTER INC	PVC parts for TSA state competition event	67.28
11	855	02/20/2026	3826	SECURITY BANK CARD CENTER INC	Liberty Title I Family Engagement	525.00
11	856	02/20/2026	3826	SECURITY BANK CARD CENTER INC	ENGLISH DEPARTMENT - SUPPLIES	300.00
11	857	02/23/2026	292	BSN SPORTS, LLC	T-Shirts for Routes to Success Signing Day	470.00
11	858	02/23/2026	235	CCOSA-COOP COUNCIL OK SCH	REGISTRATION FOR TREASURER TRAINING	150.00
11	859	02/24/2026	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus 38 Heater Booster Pump	375.00
11	860	02/24/2026	3826	SECURITY BANK CARD CENTER INC	ADMIN - OFFICE/BUILDING SUPPLIES	1,500.00
11	861	02/24/2026	3826	SECURITY BANK CARD CENTER INC	AG 254 Brake Parts and Tensioners	1,200.00
11	862	02/24/2026	3826	SECURITY BANK CARD CENTER INC	art supplies for students	267.44
11	863	02/25/2026	3826	SECURITY BANK CARD CENTER INC	Curriculum for ECE - Savvas	520.00
11	864	02/26/2026	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus 12 Brake Parts	750.00
11	865	02/27/2026	3826	SECURITY BANK CARD CENTER INC	621-Sped Hotel CCOSA Conf. May 27-29, 2026	2,500.00
11	866	02/27/2026	235	CCOSA-COOP COUNCIL OK SCH	621-Sped CCOSA Conf. Reg. Fees May 27-29, 2026	1,150.00
11	867	02/27/2026	3826	SECURITY BANK CARD CENTER INC	Harris Classroom Supplies	250.00
11	868	02/27/2026	3826	SECURITY BANK CARD CENTER INC	Book Processing Supplies from Demco-pcard	173.14
11	869	02/27/2026	3826	SECURITY BANK CARD CENTER INC	Books - Amazin using Pcard	590.00
11	870	03/02/2026	2878	RIVERSIDE ASSESSMENTS, LLC	Labels for 1st Grade GT Testing	300.00
11	871	03/02/2026	100003	COMMUNICATIONS TECHNOLOGIES, INC	2 detector hand wands Quote DC -204464	729.20
11	872	03/02/2026	1939	TULSA CHILDREN'S MUSEUM	552- Contracted Services for Discovery Day	1,200.00
11	873	03/02/2026	3826	SECURITY BANK CARD CENTER INC	Title I Phonics Activities from Clever Noodle	1,000.00
11	874	03/03/2026	31357	CDW GOVERNMENT, INC.	Replacement Projectors	3,222.00
11	875	03/03/2026	31357	CDW GOVERNMENT, INC.	Interactive Display for Testing	1,789.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 846 - 9999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	876	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/GIFTED-251/ENGLISH/S.LLOYD/CLASSROOM SUPPLIES	350.46
11	877	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/GIFTED-251/SCIENCE/KELLOGG/CLASSROOM SUPPLIES	149.41
11	878	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/SCIENCE/L.WARNER/CLASSROOM SUPPLIES	1,128.68
11	879	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/SCIENCE/L.WARNER/CLASSROOM SUPPLIES	1,535.00
11	880	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/SCIENCE/L.WARNER/CLASSROOM SUPPLIES	45.45
11	881	03/03/2026	3826	SECURITY BANK CARD CENTER INC	075/SCIENCE/L.WARNER/CLASSROOM SUPPLIES	187.56
11	882	03/03/2026	31357	CDW GOVERNMENT, INC.	Security Camera for Testing	1,709.69
11	883	03/03/2026	1421	TULSA GAS & GEAR	AGED Shop Gas Refill	10.00
11	884	03/03/2026	1818	MERRIFIELD OFFICE SUPPLY	self inked stamps - Admin	150.00
11	885	03/04/2026	80594	STEPHEN A SHIBLEY II	Reimbursement for replacing a mailbox on bus route	90.94
11	886	03/04/2026	31427	OKLAHOMA FCCLA	State Convention 4/2/26	50.00
11	887	03/05/2026	100004	ZARN AUTOMOTIVE LLC	Truck 255 Crank Case Filter	740.00
11	888	03/05/2026	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus 9 Power steering leak	588.16

Non-Payroll Total:	\$29,787.45
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$29,787.45

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 203 - 9999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	203	02/24/2026	39350	TIGER INC	NATURAL GAS - DISTRICT - SIX SITES	20,000.00
21	204	02/24/2026	796	OKLAHOMA GAS & ELECTRIC CO	DISTRICT ELECTRICAL SERVICES	150,000.00
21	205	02/26/2026	3158	WILLIAM A. HARRISON, INC.	District HVAC Service and Repair	5,000.00
21	206	02/26/2026	3158	WILLIAM A. HARRISON, INC.	District HVAC Service and Repair	3,000.00
21	207	03/03/2026	878	STEVEN ENTERPRISES, INC.	District Plumbing Service and Repair	2,500.00
21	208	03/03/2026	9622	WESTLAKE HARDWARE INC	District Supplies/Maintenance	2,500.00
21	209	03/03/2026	31545	CUMMINS-SOUTHERN PLAINS, LLC	Maintenance, Service on District Generators	1,000.00
Non-Payroll Total:						\$184,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$184,000.00

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2026 - 2/28/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$6,985.84	\$0.00	\$0.00	\$2,756.83	\$4,229.01	\$3,020.82	\$1,208.19
802 HS OFFICE	\$16,684.48	\$1,439.28	\$0.00	\$220.17	\$17,903.59	\$2,119.33	\$15,784.26
803 CREDIT RECOVERY	\$13,459.78	\$0.00	\$0.00	\$0.00	\$13,459.78	\$0.00	\$13,459.78
804 ID BADGE	\$4,343.38	\$830.00	\$0.00	\$0.00	\$5,173.38	\$2,780.97	\$2,392.41
805 HS ART	\$21,632.79	\$0.00	\$0.00	\$0.00	\$21,632.79	\$0.00	\$21,632.79
806 HS BAND	\$10,003.85	\$2,702.64	\$0.00	\$3,937.04	\$8,769.45	\$4,097.59	\$4,671.86
807 HS BAND BOOSTER CONCESSION	\$23,032.31	\$3,060.00	\$0.00	\$410.00	\$25,682.31	\$1,585.00	\$24,097.31
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$1,132.80	\$0.00	\$0.00	\$0.00	\$1,132.80	\$151.08	\$981.72
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$6,338.92	\$0.00	\$0.00	\$0.00	\$6,338.92	\$0.00	\$6,338.92
812 HS BUSINESS PROF ASSOC (BPA)	\$624.37	\$1,439.27	\$0.00	\$0.00	\$2,063.64	\$50.00	\$2,013.64
814 HS AP EXAMS	\$8,570.85	\$0.00	\$0.00	\$0.00	\$8,570.85	\$1,500.00	\$7,070.85
815 HS FCCLA	\$7,573.54	\$4,088.05	\$0.00	\$1,284.01	\$10,377.58	\$572.96	\$9,804.62
817 HS LIBRARY	\$751.12	\$0.00	\$0.00	\$0.00	\$751.12	\$0.00	\$751.12
818 HS NATIONAL HONOR SOCIETY	\$7,096.87	\$60.00	\$0.00	\$0.00	\$7,156.87	\$1,400.00	\$5,756.87
819 GREEN-THUMB CHIEFTAINS	\$4,753.58	\$327.00	\$0.00	\$378.39	\$4,702.19	\$1,279.13	\$3,423.06
820 HS NAACP	\$314.85	\$0.00	\$0.00	\$0.00	\$314.85	\$0.00	\$314.85
821 HS SENIORS 2027	\$5,198.21	\$0.00	\$0.00	\$0.00	\$5,198.21	\$1,083.38	\$4,114.83
822 HS SENIORS 2028	\$4,301.96	\$0.00	\$0.00	\$0.00	\$4,301.96	\$0.00	\$4,301.96
823 HS SENIORS 2026	\$4,032.93	\$1,518.00	\$0.00	\$237.50	\$5,313.43	\$1,950.00	\$3,363.43
824 HS SCIENCE & ENGINEERING	\$98,839.85	\$0.00	\$0.00	\$61.38	\$98,778.47	\$78,210.82	\$20,567.65
825 HS SPANISH HONOR SOCIETY	\$286.87	\$0.00	\$0.00	\$0.00	\$286.87	\$0.00	\$286.87
826 HS SPECIAL ED/OLYMPICS	\$3,728.47	\$0.00	\$0.00	\$0.00	\$3,728.47	\$0.00	\$3,728.47
827 HS STUDENT COUNCIL	\$6,036.26	\$200.00	\$0.00	\$0.00	\$6,236.26	\$248.57	\$5,987.69
828 HS VOCAL MUSIC	\$39,201.22	\$642.00	\$150.00	\$7,155.82	\$32,837.40	\$7,677.03	\$25,160.37
829 HS AG ED & FFA	\$11,618.74	\$28,655.00	\$0.00	\$3,197.87	\$37,075.87	\$9,111.53	\$27,964.34
830 HS LYONS SPED	\$1,423.30	\$0.00	\$0.00	\$0.00	\$1,423.30	\$0.00	\$1,423.30
831 HS YEARBOOK	\$2,161.62	\$200.00	\$0.00	\$0.00	\$2,361.62	\$230.00	\$2,131.62
832 HS GILLIS SPED	\$1,047.33	\$0.00	\$0.00	\$0.00	\$1,047.33	\$0.00	\$1,047.33
833 HS FISHING TEAM/CLUB	\$834.45	\$0.00	\$0.00	\$0.00	\$834.45	\$0.00	\$834.45
835 HS BAND AUXILIARIES	\$618.80	\$1,805.55	\$0.00	\$373.15	\$2,051.20	\$900.00	\$1,151.20
836 HS BAND TRIPS	\$61,246.28	\$4,993.71	\$0.00	\$54,030.00	\$12,209.99	\$7,778.00	\$4,431.99
837 HS BAND GRANTS	\$64,936.66	\$0.00	\$0.00	\$3,846.37	\$61,090.29	\$9,445.00	\$51,645.29
838 HS PING PINGS	\$954.24	\$500.00	\$0.00	\$0.00	\$1,454.24	\$0.00	\$1,454.24
840 HS INDIAN PARENT COMMITTEE	\$680.17	\$0.00	\$0.00	\$0.00	\$680.17	\$0.00	\$680.17
841 HS SAPULPA INDIAN CLUB	\$9,743.31	\$0.00	\$0.00	\$900.00	\$8,843.31	\$2,300.00	\$6,543.31
842 HS KEY CLUB	\$137.84	\$0.00	\$0.00	\$0.00	\$137.84	\$0.00	\$137.84
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$19,405.20	\$60.00	\$0.00	\$237.20	\$19,228.00	\$3,125.35	\$16,102.65
845 HS CULINARY ARTS	\$4,727.77	\$100.00	\$0.00	\$1,313.03	\$3,514.74	\$1,177.59	\$2,337.15
846 HS JROTC	\$88,262.44	\$350.00	\$0.00	\$8,693.17	\$79,919.27	\$19,875.23	\$60,044.04
848 HS SCHOOL NURSE	\$1,813.34	\$0.00	\$0.00	\$0.00	\$1,813.34	\$0.00	\$1,813.34
849 BACK-PACK FOOD PANTRY	\$5,663.12	\$0.00	\$0.00	\$339.36	\$5,323.76	\$0.00	\$5,323.76
850 LOCAL SCHOLARSHIPS	\$37,256.42	\$0.00	\$0.00	\$0.00	\$37,256.42	\$0.00	\$37,256.42
851 HS SENIOR GIRL EVENTS	\$3,613.32	\$0.00	\$0.00	\$0.00	\$3,613.32	\$0.00	\$3,613.32
852 HS FIRST ROBOTICS	\$89,552.32	\$0.00	\$0.00	\$9,413.11	\$80,139.21	\$16,016.40	\$64,122.81
854 HS INDIAN ED STAFF DEV	\$2,971.01	\$0.00	\$0.00	\$0.00	\$2,971.01	\$0.00	\$2,971.01
855 HS PHYSICS	\$1,584.42	\$0.00	\$0.00	\$0.00	\$1,584.42	\$0.00	\$1,584.42
856 E-SPORTS	\$1,296.48	\$0.00	\$0.00	\$0.00	\$1,296.48	\$146.00	\$1,150.48
857 JH OFFICE	\$8,528.44	\$1,368.98	\$0.00	\$1,348.68	\$8,548.74	\$1,922.11	\$6,626.63
860 JH LIBRARY	\$458.07	\$0.00	\$0.00	\$0.00	\$458.07	\$0.00	\$458.07
863 JH STUDENT COUNCIL	\$1,872.02	\$415.00	\$0.00	\$0.00	\$2,287.02	\$125.00	\$2,162.02
864 JH VOCAL MUSIC	\$3,408.17	\$0.00	\$0.00	\$0.00	\$3,408.17	\$600.00	\$2,808.17
866 JH YEARBOOK	\$8,104.93	\$66.00	\$0.00	\$0.00	\$8,170.93	\$0.00	\$8,170.93
867 JH ROBOTICS	\$13,415.45	\$0.00	\$0.00	\$0.00	\$13,415.45	\$1,706.58	\$11,708.87
870 JH ART	\$6,009.97	\$0.00	\$0.00	\$54.11	\$5,955.86	\$5,800.45	\$155.41

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2026 - 2/28/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
871 JH TAPS	\$315.81	\$0.00	\$0.00	\$0.00	\$315.81	\$0.00	\$315.81
874 JR HIGH GRANTS	\$8,620.65	\$0.00	\$0.00	\$1,035.37	\$7,585.28	\$1,736.68	\$5,848.60
875 JH STEM GRANTS	\$32,492.37	\$30,000.00	\$0.00	\$4,445.12	\$58,047.25	\$27,377.57	\$30,669.68
877 MS OFFICE	\$7,279.74	\$183.64	\$0.00	\$233.75	\$7,229.63	\$604.75	\$6,624.88
878 MS LIBRARY	\$239.11	\$0.00	\$0.00	\$0.00	\$239.11	\$81.97	\$157.14
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$3,163.51	\$0.00	\$0.00	\$24.40	\$3,139.11	\$1,228.50	\$1,910.61
881 MS YEARBOOK	\$656.09	\$0.00	\$0.00	\$0.00	\$656.09	\$0.00	\$656.09
882 MS ART	\$522.58	\$0.00	\$0.00	\$0.00	\$522.58	\$0.00	\$522.58
883 MS CHOIR	\$6,645.41	\$160.00	\$0.00	\$124.24	\$6,681.17	\$3,466.17	\$3,215.00
884 MS TECHNOLOGY STUDENT ASSOC.	\$354.71	\$0.00	\$0.00	\$0.00	\$354.71	\$0.00	\$354.71
886 MS NJHS	\$574.85	\$0.00	\$0.00	\$0.00	\$574.85	\$0.00	\$574.85
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$36,006.86	\$0.00	\$0.00	\$727.69	\$35,279.17	\$0.00	\$35,279.17
889 MS PLTW	\$2,616.50	\$0.00	\$0.00	\$0.00	\$2,616.50	\$0.00	\$2,616.50
892 SPED DIRECTOR	\$2,212.44	\$0.00	\$0.00	\$0.00	\$2,212.44	\$715.17	\$1,497.27
893 LIBERTY LIBRARY	\$1,959.42	\$0.00	\$0.00	\$200.00	\$1,759.42	\$911.18	\$848.24
894 LIBERTY MISC	\$1,292.41	\$10.31	\$0.00	\$315.22	\$987.50	\$867.55	\$119.95
895 LIBERTY FUNDRAISING	\$14,896.14	\$1,518.15	\$0.00	\$458.90	\$15,955.39	\$3,562.40	\$12,392.99
896 LIBERTY STEM CLUB	\$29,688.35	\$11,173.25	\$0.00	\$8,971.91	\$31,889.69	\$13,148.88	\$18,740.81
897 LIBERTY GRANTS	\$10,114.40	\$0.00	\$0.00	\$7,237.70	\$2,876.70	\$2,841.64	\$35.06
900 FREEDOM MISC	\$2,160.66	\$67.86	\$0.00	\$306.97	\$1,921.55	\$802.68	\$1,118.87
901 FREEDOM FUNDRAISING	\$20,323.72	\$0.00	\$0.00	\$2,254.84	\$18,068.88	\$8,669.95	\$9,398.93
902 FREEDOM LIBRARY	\$554.89	\$0.00	\$0.00	\$0.00	\$554.89	\$100.00	\$454.89
903 FREEDOM GRANTS	\$7,466.30	\$0.00	\$0.00	\$4,745.18	\$2,721.12	\$2,325.74	\$395.38
904 FREEDOM TAPS	\$21,675.57	\$1,095.00	\$0.00	\$2,456.34	\$20,314.23	\$6,993.93	\$13,320.30
907 JEFFERSON HTS MISC	\$11,634.19	\$24.20	\$0.00	\$24.29	\$11,634.10	\$2,010.71	\$9,623.39
908 JEFFERSON HTS FUNDRAISING	\$20,933.70	\$11,760.00	\$0.00	\$1,264.68	\$31,429.02	\$2,790.48	\$28,638.54
910 JEFFERSON HTS GRANTS	\$11,501.62	\$0.00	\$0.00	\$3,640.75	\$7,860.87	\$4,237.34	\$3,623.53
911 JEFFERSON HTS LIBRARY	\$5,954.31	\$2,429.33	\$0.00	\$484.71	\$7,898.93	\$902.67	\$6,996.26
919 HOLMES PARK MISC	\$6,217.21	\$98.35	\$0.00	\$86.71	\$6,228.85	\$3,506.26	\$2,722.59
920 HOLMES PARK FUNDRAISING	\$18,083.22	\$11,321.34	\$0.00	\$317.30	\$29,087.26	\$12,109.84	\$16,977.42
921 HOLMES PARK LIBRARY	\$4,802.53	\$1,829.01	\$0.00	\$0.00	\$6,631.54	\$945.99	\$5,685.55
922 HOLMES PARK GRANTS	\$14,319.18	\$0.00	\$0.00	\$2,928.39	\$11,390.79	\$7,795.79	\$3,595.00
928 REVOLUTIONARY DAYS	\$5,090.66	\$0.00	\$0.00	\$787.39	\$4,303.27	\$1,965.34	\$2,337.93
929 DISTRICT STEM	\$18,361.26	\$0.00	\$0.00	\$0.00	\$18,361.26	\$200.00	\$18,161.26
931 BENEVOLENCE FUND	\$9,071.80	\$0.00	\$0.00	\$162.76	\$8,909.04	\$0.00	\$8,909.04
932 GT GRANTS	\$13,550.00	\$0.00	\$0.00	\$0.00	\$13,550.00	\$0.00	\$13,550.00
933 NOW (INTEREST INCOME)	\$137,560.30	\$7,687.61	(\$400.00)	\$1,061.45	\$143,786.46	\$6,691.61	\$137,094.85
934 DRIVERS EDUCATION	\$16,020.00	\$0.00	\$0.00	\$0.00	\$16,020.00	\$0.00	\$16,020.00
935 CREEK NATION LATCHKEY	\$31,625.01	\$0.00	\$0.00	\$1,800.00	\$29,825.01	\$18,494.35	\$11,330.66
936 STEM-CAMP INVENTION	\$32,388.95	\$0.00	\$0.00	\$0.00	\$32,388.95	\$0.00	\$32,388.95
937 LATCHKEY	\$138,535.76	\$20,630.89	\$0.00	\$201.65	\$158,965.00	\$1,019.85	\$157,945.15
938 COLLINS FOUNDATION	\$27,166.55	\$0.00	\$0.00	\$0.00	\$27,166.55	\$0.00	\$27,166.55
940 SPARK	\$36,532.96	\$0.00	\$0.00	\$0.00	\$36,532.96	\$1,271.02	\$35,261.94
941 LOCAL SCH CHILD WELFARE	\$39,953.86	\$0.00	\$0.00	\$3,763.07	\$36,190.79	\$11,996.65	\$24,194.14
942 ALTERNATIVE STUDENT INCENTIVES	\$1,070.38	\$0.00	\$0.00	\$0.00	\$1,070.38	\$0.00	\$1,070.38
943 ALTERNATIVE SCHOOL GRANTS	\$3,149.63	\$0.00	\$0.00	\$1,731.46	\$1,418.17	\$33.18	\$1,384.99
944 CHILD NUTRITION BANQUETS	\$406.50	\$0.00	\$0.00	\$0.00	\$406.50	\$0.00	\$406.50
945 SPS FOOD SERV ASSOC	\$12,410.49	\$0.00	\$0.00	\$0.00	\$12,410.49	\$0.00	\$12,410.49
946 SOFT DRINK MONEY	\$450.46	\$0.00	\$0.00	\$0.00	\$450.46	\$450.46	\$0.00
947 ALTERNATIVE SCHOOL	\$1,150.21	\$324.40	\$0.00	\$85.98	\$1,388.63	\$188.82	\$1,199.81
949 CLEARING ACCOUNT	\$5,647.60	\$0.00	\$0.00	\$0.00	\$5,647.60	\$0.00	\$5,647.60
950 SERVICE CENTER	\$328.01	\$0.00	\$0.00	\$0.00	\$328.01	\$0.00	\$328.01
951 CREEK NATION SUMMER	\$55,047.83	\$0.00	\$0.00	\$0.00	\$55,047.83	\$0.00	\$55,047.83
952 CHROMEBOOK INS/REPAIR	\$35,627.46	\$552.45	\$0.00	\$0.00	\$36,179.91	\$128.90	\$36,051.01
954 5TH GRADE ELEM BASKETBALL	\$1,923.67	\$0.00	\$0.00	\$0.00	\$1,923.67	\$0.00	\$1,923.67

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2026 - 2/28/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
955 CHIEFTAIN CARE	\$8,712.65	\$0.00	\$0.00	\$248.65	\$8,464.00	\$3,289.89	\$5,174.11
957 HOMELESS	\$4,299.15	\$0.00	(\$150.00)	\$0.00	\$4,149.15	\$290.85	\$3,858.30
960 ATHLETIC SPORTS OVERALL	\$8,327.47	\$3,996.01	\$0.00	\$6,194.34	\$6,129.14	\$5,156.49	\$972.65
961 FOOTBALL BUDGET	\$11,005.14	\$0.00	\$0.00	\$0.00	\$11,005.14	\$1,632.38	\$9,372.76
962 BOYS BASKETBALL BUDGET	\$5,665.05	\$0.00	\$0.00	\$4,638.13	\$1,026.92	\$107.63	\$919.29
963 GIRLS BASKETBALL BUDGET	\$6,307.11	\$0.00	\$0.00	\$0.00	\$6,307.11	\$400.00	\$5,907.11
964 BASEBALL BUDGET	\$9,761.38	\$1,761.74	\$0.00	\$999.38	\$10,523.74	\$3,390.70	\$7,133.04
965 SOFTBALL BUDGET	\$11,386.98	\$0.00	\$0.00	\$0.00	\$11,386.98	\$2,769.96	\$8,617.02
966 WRESTLING BUDGET	\$11,534.70	\$0.00	\$400.00	\$1,712.00	\$10,222.70	\$5,575.00	\$4,647.70
967 TENNIS BUDGET	\$2,561.12	\$0.00	\$0.00	\$0.00	\$2,561.12	\$670.00	\$1,891.12
968 TRACK BUDGET	\$8,428.95	\$0.00	\$0.00	\$0.00	\$8,428.95	\$4,490.00	\$3,938.95
969 GOLF BUDGET	\$9,854.05	\$665.00	\$0.00	\$482.62	\$10,036.43	\$6,376.07	\$3,660.36
971 ATHLETIC - BOOSTER CLUB	\$133,207.95	\$21,192.93	\$0.00	\$24,962.87	\$129,438.01	\$41,856.04	\$87,581.97
972 CROSS COUNTRY BUDGET	\$10,975.68	\$0.00	\$0.00	\$309.74	\$10,665.94	\$1,765.00	\$8,900.94
973 BOYS SOCCER BUDGET	\$5,421.72	\$200.00	\$0.00	\$175.00	\$5,446.72	\$1,674.85	\$3,771.87
974 ATHLETICS - TRAINER	\$6,112.32	\$0.00	\$0.00	\$0.00	\$6,112.32	\$3,124.04	\$2,988.28
975 GIRLS SOCCER BUDGET	\$8,199.43	\$500.00	\$0.00	\$4,325.35	\$4,374.08	\$2,260.00	\$2,114.08
976 GIRLS VOLLEYBALL BUDGET	\$2,627.10	\$0.00	\$0.00	\$0.00	\$2,627.10	\$500.00	\$2,127.10
977 CHEER BUDGET	\$3,884.95	\$0.00	\$0.00	\$110.70	\$3,774.25	\$2,452.58	\$1,321.67
978 ALL EVENTS GATE	\$20,605.50	\$15,288.35	\$0.00	\$18,382.78	\$17,511.07	\$16,041.06	\$1,470.01
979 JR HIGH CHEER	\$7,892.44	\$307.82	\$0.00	\$860.42	\$7,339.84	\$500.00	\$6,839.84
983 DRUG TEST-PHYSICALS	\$1,519.06	\$18.81	\$0.00	\$940.00	\$597.87	\$0.00	\$597.87
985 SPONSORS 2022-2023	\$5,383.89	\$1,500.00	\$0.00	\$0.00	\$6,883.89	\$567.45	\$6,316.44
986 CHIEFTAIN CENTER CONCESSION	\$13,438.40	\$11,476.51	\$0.00	\$8,089.57	\$16,825.34	\$12,060.64	\$4,764.70
988 INBC - BASKETBALL FUNDRAISER	\$15,538.00	\$2,320.95	\$0.00	\$3,790.20	\$14,068.75	\$1,797.00	\$12,271.75
Total	\$2,011,092.32	\$214,914.39	\$0.00	\$228,287.16	\$1,997,719.55	\$458,907.57	\$1,538,811.98

Sapulpa Public Schools

Cash Balances

Options: Fiscal Years: 2026, Funds: 81, As Of Date: 2/28/2026, Account Types: All

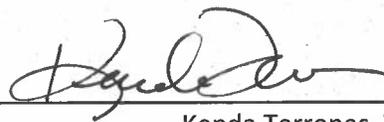
Cash By Account and Fund						
AC 8101	ALLEN SCHOLARSHIP ENDOWMENT					
2026	81	GIFT FUND				\$8,797.39
				Total AC	8101	\$8,797.39
AC 8104	DONNA HOLBROOK SCHOLARSHIP					
2026	81	GIFT FUND				\$2,109.53
				Total AC	8104	\$2,109.53
AC 8111	ALLEN SCHOLARSHIP CD 4401					
2026	81	GIFT FUND				\$49,997.35
				Total AC	8111	\$49,997.35
AC 8114	HOLBROOK SCHOLARSHIP CD					
2026	81	GIFT FUND				\$10,000.00
				Total AC	8114	\$10,000.00
						\$70,904.27
						<u>\$70,904.27</u>
						<u>\$70,904.27</u>
Cash By Fund						
2026	81	GIFT FUND				\$70,904.27
						<u>\$70,904.27</u>
						<u>\$70,904.27</u>

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
FEBRUARY 2026**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND
BEG BALANCE	9,113,050.21	509,154.41	-17,542.05	14,042.33	8,706,379.28
DEPOSITS	3,534,171.03	609,901.68	113,855.01	0.00	974,074.41
CHECKS ISSUED					
Current Year	2,961,631.36	266,131.40	150,910.51	0.00	0.00
Prior Year/Period	0.00		0.00	0.00	0.00
Interfund Loans	-55,000.00		55,000.00		
END BALANCE	9,630,589.88	852,924.69	402.45	14,042.33	9,680,453.69
Last Yr Same Month	10,865,124.23	1,111,572.60	284,388.39	241,451.86	12,140,514.62
Gain or (Loss)	\$ (1,234,534.35)	\$ (258,647.91)	\$ (283,985.94)	\$ (227,409.53)	\$ (2,460,060.93)

Child Nutrition Fund had 4 days less than expected due to snow/virtual days
Federal Claim CN reimbursement not received yet in February

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.



Kenda Terrones, Treasurer

<u>GENERAL FUND</u>	PREVIOUS <u>TOTAL</u>	CURRENT <u>MONTH</u>	NEW <u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	6,398,949.85	1,051,181.84	7,450,131.69
Prior Ad Valorem	167,608.77	27,709.76	195,318.53
Homestead & In Lieu Tax	406,718.23	73,330.67	480,048.90
Interest Earned	281,124.18	47,519.31	328,643.49
5-Year Manufacturing Exemp	0.00	0.00	0.00
Rental of Facilities	3,800.25	0.00	3,800.25
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	25,137.12	0.00	25,137.12
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	89,296.14	596.13	89,892.27
Donations and Contributions	59,000.00	0.00	59,000.00
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>50,009.18</u>	<u>64.17</u>	<u>50,073.35</u>
Local TOTALS	7,481,643.72	1,200,401.88	8,682,045.60
<u>County Revenue</u>			
Mill Levy	651,622.51	122,877.98	774,500.49
Mortgage Tax	<u>79,289.69</u>	<u>11,265.25</u>	<u>90,554.94</u>
County TOTALS	730,912.20	134,143.23	865,055.43
<u>State Revenue</u>			
Gross Production	106,346.19	11,913.59	118,259.78
Auto Tags	851,105.49	140,412.56	991,518.05
School Land	389,701.55	55,959.07	445,660.62
Tax Stamps & Other Misc	3,594.56	899.55	4,494.11
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	7,836,354.83	1,304,530.90	9,140,885.73
Flexible Benefit	1,732,498.51	285,701.90	2,018,200.41
Alternative Ed/High Challenge	64,911.40	0.00	64,911.40
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	0.00	29,350.00	29,350.00
Reading Sufficiency	64,250.67	0.00	64,250.67
State Textbook Allocation	126,350.97	21,058.50	147,409.47
Driver's Education	1,155.00	0.00	1,155.00
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
State Misc/ACE Technology	93,041.47	0.00	93,041.47
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	81,839.38	0.00	81,839.38
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	22,380.00	0.00	22,380.00
Voc. Incentive Assistance	50,000.00	0.00	50,000.00
Okla Education Lottery Fund	<u>0.00</u>	<u>19,016.36</u>	<u>19,016.36</u>
State TOTALS	11,423,530.02	1,868,842.43	13,292,372.45
<u>Federal Revenue</u>			
	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>
FEMA	0.00	0.00	0.00
Title VII - Indian Ed (561)	168,042.62	0.00	168,042.62

JROTC	49,889.81	7,155.00	57,044.81
SIG Grants -Liberty	555.14	0.00	555.14
Title I (511)	382,426.95	199,920.98	582,347.93
Title II Part A (541)	37,278.61	33,127.38	70,405.99
IDEA-B Flow Thru (621)	482,843.72	58,532.22	541,375.94
IDEA-B Preschool 3-5 (641)	14,386.57	2,055.52	16,442.09
Other Federal	46,627.68	14,063.90	60,691.58
Title 9 (596)	47,877.18	6,708.25	54,585.43
Rehabilitation Salaries	0.00	0.00	0.00
CARES Act	0.00	0.00	0.00
Carl Perkins (421)	<u>41,193.83</u>	<u>9,220.24</u>	<u>50,414.07</u>
Federal TOTALS	1,271,122.11	330,783.49	1,601,905.60
TOTAL GEN FUND	20,907,208.05	3,534,171.03	24,441,379.08

BUILDING FUND

Current Taxes	913,880.21	150,126.87	1,064,007.08
Prior Taxes	23,937.41	3,957.43	27,894.84
In Lieu of Taxes	413.78	10,064.52	10,478.30
5-Year Manufacturing Exemp	56,681.01	0.00	56,681.01
Facility Rental	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Redbud	0.00	445,752.86	445,752.86
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Building Fund TOTALS	994,912.41	609,901.68	1,604,814.09

CHILD NUTR FUND

Local (Meals, Interest, etc)	225,725.13	44,793.22	270,518.35
State Reimbursement	78,556.14	14,812.59	93,368.73
Federal Reimbursement	<u>714,859.62</u>	<u>0.00</u>	<u>714,859.62</u>
Child Nutrition Fund TOTALS	1,019,140.89	59,605.81	1,078,746.70

TOTAL GF/BF/CNF

22,921,261.35 4,203,678.52 27,124,939.87

BOND FUND

Interest	0.00	0.00	0.00
Sale of New Bonds	<u>7,575,400.00</u>	<u>0.00</u>	<u>7,575,400.00</u>
Bond Fund TOTALS	7,575,400.00	0.00	7,575,400.00

SINKING FUND

Current Taxes	5,431,352.45	892,241.27	6,323,593.72
Prior Taxes	135,170.18	22,017.22	157,187.40
In Lieu of Taxes	338,663.03	59,815.92	398,478.95
5-Year Manufacturing Exempt	0.00	0.00	0.00
Interest/In Lieu Reimb	16,007.54	0.00	16,007.54
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>1,784.08</u>	<u>0.00</u>	<u>1,784.08</u>
Sinking Fund TOTALS	5,922,977.28	974,074.41	6,897,051.69

INSURANCE REIMBURSEMENT FUND

0.00 0.00 0.00

GRAND TOTAL 36,419,638.63 5,177,752.93 41,597,391.56

UTILITIES COMPARISON 2023-24 TO 2025-26

	410	623	624	625	627	MO	YTD			
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>MONTHLY</u>	<u>YEAR</u>	
								<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
July 23	12,775	3,075	50,798	4,986	2,037	73,671	73,671	2,561	2,561	3.60%
August 23	15,604	1,081	78,405	4,537	1,114	100,741	174,412	4,411	6,972	4.16%
Sep 23	11,196	9,589	94,208	4,416	538	119,947	294,359	-1,192	5,780	2.00%
Oct 23	13,480	17,850	113,443	7,095	866	152,734	447,093	10,746	16,527	3.84%
Nov 23	14,084	18,877	91,697	6,732	2,592	133,983	581,076	-498	16,028	2.84%
Dec 23	4,173	16,294	59,722	4,694	7,201	92,084	673,159	5,038	21,067	3.23%
Jan 24	23,918	9,424	49,427	2,626	11,348	96,743	769,902	-44,500	-23,433	-2.95%
Feb 24	16,832	11,391	37,909	3,164	27,926	97,221	867,123	-9,989	-33,423	-3.71%
Mar 24	18,788	16,023	44,694	3,468	9,960	92,933	960,056	-20,149	-53,572	-5.29%
Apr 24	31,541	15,234	42,541	4,109	7,451	100,876	1,060,932	-9,225	-62,797	-5.59%
May 24	16,466	19,605	39,103	5,102	3,059	83,333	1,144,266	-15,722	-78,519	-6.42%
June 24	12,987	14,444	45,331	4,494	2,175	79,432	1,223,697	-9,946	-88,465	-6.74%
July 24	9,277	4,988	50,782	4,350	0	69,397	69,397	-4,274	-4,274	-5.80%
Aug 24	8,214	1,834	76,504	2,852	0	89,404	158,802	-11,336	-15,611	-8.95%
Sep 24	10,759	7,690	83,997	3,580	2,112	108,138	266,940	-11,809	-27,419	-9.31%
Oct 24	11,151	14,770	94,277	1,230	4,208	125,637	392,576	-27,097	-54,516	-12.19%
Nov 24	14,962	16,848	76,637	3,831	2,526	114,804	507,381	-19,178	-73,695	-12.68%
Dec 24	16,361	12,111	53,649	3,469	5,103	90,693	598,074	-1,390	-75,085	-11.15%
Jan 25	20,620	10,524	45,648	2,566	9,282	88,640	686,713	-8,103	-83,188	-10.81%
Feb 25	27,630	11,960	42,145	2,810	6,965	91,511	778,224	-5,711	-88,899	-10.25%
Mar 25	22,256	10,123	39,767	3,499	12,459	88,104	866,328	-4,829	-93,728	-9.76%
Apr 25	24,427	14,004	44,805	3,539	5,415	92,190	958,518	-8,686	-102,414	-9.65%
May 25	15,956	17,398	83,286	6,074	2,529	125,242	1,083,761	41,909	-60,505	-5.29%
Jun 25	9,522	9,003	0	4,620	1,818	24,963	1,108,724	-54,469	-114,974	-9.40%
Jul 25	8,570	5,349	57,742	1,386	1,080	74,126	74,126	4,729	4,729	6.81%
Aug 25	9,666	7,505	84,313	2,553	680	104,718	178,844	15,314	20,043	12.62%
Sep 25	12,974	6,005	72,714	2,661	1,122	95,475	274,319	-12,663	7,380	2.76%
Oct 25	11,990	14,078	94,249	7,000	2,650	129,966	404,285	4,329	11,709	2.98%
Nov 25	6,306	19,200	98,336	2,401	0	126,243	530,529	11,439	23,148	4.56%
Dec 25	6,038	14,724	57,731	75	5,277	83,845	614,373	-6,848	16,300	2.73%
Jan 26	4,249	6,816	48,878	8,300	16,383	84,626	698,999	-4,014	12,286	1.79%
Feb 26	4,883	12,272	54,805	495	30,183	102,639	801,638	11,128	23,414	3.01%

General Fund				
<u>WORKING BUDGET</u>				
		Budgeted	Actual as of	Variance
		2025-26	02/28/2026	
WADM				
State Allocation		14,664,963	9,140,886	(5,524,077)
Other State Revenue		6,461,333	4,151,487	(2,309,846)
Ad Valorem Projection		9,150,000	8,135,499	(1,014,501)
Other Local and County Revenue		1,922,414	1,411,602	(510,812)
Federal Grant Revenue		2,531,760	1,601,906	(929,854)
Mid Term Adjustment State Allocation		(153,195)		
CURRENT YEAR REVENUE		34,577,275	24,441,379	(10,135,896)
Prior Year Carryover		<u>6,265,650</u>		
Total Revenue		40,842,925		
			Encumbered as of	
Projected Expenses			2/28/2026	
Certified Salaries		19,000,000	18,979,853	20,147
Support Salaries		6,350,000	6,284,228	65,772
Certified Benefits		5,280,000	5,256,818	23,182
Support Benefits		1,900,000	1,873,029	26,971
Purchased Professional & Technical Services		875,000	752,094	122,906
Contracted Property Services		650,000	130,113	519,887
Other Contracted Services		650,000	708,727	(58,727)
Supplies & Materials		2,075,000	1,484,430	590,570
Property Expenses		6,000	99,668	(93,668)
Other Objects		300,000	339,893	(39,893)
Total Expenses		37,086,000	35,908,852	1,177,148
Projected Carryover		3,756,925		
		10.87%		

**State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS
2025-2026 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2025-2026 fiscal year beginning July 1, 2025 and ending June 30, 2026.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the _____ day of _____, 2026.

ATTEST:

_____	_____	
Clerk	President	
_____	_____	
District	County	County/District Number
Approved this _____	Day of _____	2026.

Bledsoe, Hewett & Gullekson, CPAs, PLLLP

AUDITING FIRM



SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM

PLEASE EXECUTE THIS FORM IN TRIPLICATE:

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV

MUST BE FILED NO LATER THAN JUNE 30, 2026

Contracts dated prior to January 20, 2026, will **not** be accepted.

Contracts which do not contain **all** of the above provisions **will not** be accepted.



BLED SOE, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

Eric M. Bledsoe, CPA
Jeffrey D. Hewett, CPA
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 121 E. COLLEGE ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

February 11, 2026

Mr. Robert Armstrong, Superintendent
Sapulpa Public Schools
511 E. Lee
Sapulpa, OK 74066

We are pleased to offer our bid and to confirm our understanding of the services we are to provide for Sapulpa Independent School District (the District) for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements – regulatory basis of the governmental activities and disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2026. We understand the financial statements will be presented in accordance with a financial reporting model, and prepared using a regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education.

We have also been engaged to report on supplementary information, to include, but not limited to the combining financial statements and the schedule of expenditures of federal awards, which accompany the financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in our auditor's report on the financial statements.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with the prescribed regulatory basis and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in

the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single

Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories (when applicable) and direct confirmation of receivables (when applicable) and certain assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. We will also request written representations from your attorneys, when applicable, as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with the regulatory basis of accounting and the Uniform Guidance based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the estimate of needs, financial statements, schedule of expenditures of federal awards, and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the estimate of needs, financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

We will also perform the following services which will not be subjected to any auditing procedures applied in our audit, and for which our auditor's report will not provide an opinion or any assurance.

- Preparation of the 2026-27 Temporary Appropriations
- Preparation of the 2026-27 Estimate of Needs
- State Auditor and Inspector's filing fee for the 2025-26 audit
- Presentation of the 2025-26 audit report to your Board of Education
- Assist in preparation of supplemental appropriations, if necessary
- Assist in preparation of 2025-26 Schedule of Expenditures of Federal Awards
- Unlimited toll-free telephone consultation with District personnel

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the regulatory basis of accounting, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the estimate of needs; financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to

remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, investments, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing

privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bledsoe, Hewett & Gullekson CPAs PLLLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Oklahoma State Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bledsoe, Hewett & Gullekson CPAs PLLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Department of Education, U.S. Department of Education and Office of Management and Budget. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$16,500**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Governing Board of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of

internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

At this time, we are not able to determine if the District will need a Single Audit performed in accordance with the Uniform Guidance, as described in this letter. When, and if it is determined that the District will not need a Single Audit to be performed, we will issue another engagement letter, if required.

Sincerely,

Bledsoe, Hewett & Gullekson CPAs PLLP

RESPONSE:

This letter correctly sets forth the understanding of Sapulpa Public Schools.

By: _____

Title: _____

Date: _____



Sapulpa Public Schools

2026-2027

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
						1
			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
						1
		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
						1
			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Begin Semester
End Semester

Parent Conference Night
 Teacher Workday

No School
 Professional Day

1st Semester		2nd Semester																					
<p>August</p> <p>10 New Teachers Report</p> <p>13 Professional Day</p> <p>14 Professional Day</p> <p>17 Professional Day</p> <p>18 Work Day</p> <p>20 First day of School</p> <p>September</p> <p>7 Labor Day (No School)</p> <p>21 Professional Day</p> <p>October</p> <p>6 Secondary PT Conf.</p> <p>8 Elementary PT Conf.</p> <p>12 All District P/T Conf.</p> <p>14-16 Fall Break (No School)</p>	<p>November</p> <p>23-27 Thanksgiving Holiday (No School)</p> <p>December</p> <p>21-January 1 Winter Holiday (No School)</p>	<p>January</p> <p>4 Prof Day/Work Day</p> <p>5 Classes Resume</p> <p>18 Martin L. King Jr. Day (No School)</p> <p>February</p> <p>2 Elementary PT Conf.</p> <p>4 Secondary PT Conf.</p> <p>8 All District PT Conf.</p> <p>15 President's Day (No School)</p> <p>March</p> <p>12-19 Spring Break</p> <p>April</p> <p>9 No School</p>	<p>May</p> <p>21 Last Day of School</p> <p>24 Prof. Day/ Work Day</p> <table border="1" style="margin-top: 20px;"> <tr><td colspan="2" style="text-align: center;">2nd Semester</td></tr> <tr><td>Days Taught</td><td style="text-align: right;">86</td></tr> <tr><td>PT Conferences</td><td style="text-align: right;">1</td></tr> <tr><td>Professional Days</td><td style="text-align: right;">1</td></tr> <tr><td>Teacher Workday</td><td style="text-align: right;">1</td></tr> </table> <table border="1" style="margin-top: 20px;"> <tr><td colspan="2" style="text-align: center;">Total</td></tr> <tr><td>Days Taught</td><td style="text-align: right;">163</td></tr> <tr><td>Professional Days</td><td style="text-align: right;">5</td></tr> <tr><td>P/T Conferences</td><td style="text-align: right;">2</td></tr> <tr><td>Weather Days</td><td style="text-align: right;">4</td></tr> </table>	2nd Semester		Days Taught	86	PT Conferences	1	Professional Days	1	Teacher Workday	1	Total		Days Taught	163	Professional Days	5	P/T Conferences	2	Weather Days	4
2nd Semester																							
Days Taught	86																						
PT Conferences	1																						
Professional Days	1																						
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Days Taught	163																						
Professional Days	5																						
P/T Conferences	2																						
Weather Days	4																						
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td colspan="2" style="text-align: center;">1st Semester</td></tr> <tr><td>Days Taught</td><td style="text-align: right;">77</td></tr> <tr><td>PT Conferences</td><td style="text-align: right;">1</td></tr> <tr><td>Professional Days</td><td style="text-align: right;">4</td></tr> <tr><td>Teacher Workday</td><td style="text-align: right;">1</td></tr> </table>	1st Semester		Days Taught	77	PT Conferences	1	Professional Days	4	Teacher Workday	1													
1st Semester																							
Days Taught	77																						
PT Conferences	1																						
Professional Days	4																						
Teacher Workday	1																						

**Sapulpa Public Schools
Capacity Levels & Availability**

School Site	Grade Level	Capacity	Intra Transfer Capacity	Enrollment	Available Intra Transfer Capacity Available	Available Transfers
Freedom Elementary	PreK	60	3	41	3	16
Freedom Elementary	Kindergarten	60	0	65	0	0
Freedom Elementary	1st	60	0	64	0	0
Freedom Elementary	2nd	60	3	53	3	4
Freedom Elementary	3rd	72	3	65	2	5
Freedom Elementary	4th	72	3	64	3	5
Freedom Elementary	5th	72	3	64	3	5
Holmes Park Elementary	PreK	60	0	58	0	2
Holmes Park Elementary	Kindergarten	80	0	91	0	0
Holmes Park Elementary	1st	100	0	110	0	0
Holmes Park Elementary	2nd	80	0	90	0	0
Holmes Park Elementary	3rd	96	2	91	2	3
Holmes Park Elementary	4th	96	3	86	3	7
Holmes Park Elementary	5th	96	3	87	3	6
Liberty Elementary STEM Academy	PreK	20	0	19	0	1
Liberty Elementary STEM Academy	Kindergarten	20	0	23	0	0
Liberty Elementary STEM Academy	1st	40	3	29	3	8
Liberty Elementary STEM Academy	2nd	40	3	30	3	7
Liberty Elementary STEM Academy	3rd	48	2	43	2	3
Liberty Elementary STEM Academy	4th	36	2	31	2	3
Liberty Elementary STEM Academy	5th	36	0	34	0	2
Jefferson Heights Elementary	PreK	40	0	40	0	0
Jefferson Heights Elementary	Kindergarten	40	0	40	0	0
Jefferson Heights Elementary	1st	40	0	45	0	0
Jefferson Heights Elementary	2nd	40	2	34	2	4
Jefferson Heights Elementary	3rd	48	0	47	0	1
Jefferson Heights Elementary	4th	48	1	44	1	3
Jefferson Heights Elementary	5th	48	0	48	0	0
Sapulpa Middle School	6th	319	NA	228	NA	91
Sapulpa Middle School	7th	290	NA	249	NA	41
Sapulpa Junior High	8th	290	NA	242	NA	48
Sapulpa Junior High	9th	406	NA	295	NA	111
Sapulpa High School	10th	406	NA	339	NA	67
Sapulpa High School	11th	377	NA	344	NA	33
Sapulpa High School	12th	319	NA	300	NA	19
updated 3/4/2026						

Event Date: March 30, 2026

Freedom Elementary
Sapulpa Public Schools



Outreach Agreement

To confirm your outreach program with Discovery Lab, please initial each section, sign at the bottom of this agreement, and return a copy to the Education Registrar (via email or mail) within five business days scheduling your outreach program. By signing this document, you and your group acknowledge that your reservation is complete and accurate, and that you will adhere to the following policies:

- PAYMENT:** Discovery Lab accepts cash, checks, and credit cards. The payment must be within 30 days of the event. For reservations over \$2,500, a non-refundable deposit of \$250 is required. _____
- CANCELLATIONS:** If you cannot make your reserved date, please cancel or reschedule at least 14 days in advance. Discovery Lab reserves that right to charge a \$25 cancellation fee. No-call/no shows will be billed at full price and may be unable to reschedule with Discovery Lab for a full year. _____
- SAFETY:** Discovery Lab takes the safety of its employees seriously. When an employee of Discovery Lab comes to your program, if they feel that they cannot perform the outreach content in a safe manner, they reserve the right to leave at any point within the event time. Depending on the situation, the Education Register will connect with the group representative discuss options on how to rectify the pending outreach. _____
- GROUP REPRESENTATIVE:** As the group representative, it is your responsibility to make sure that the correct outreach program is reserved. It is your responsibility to ensure all parties involved in your event are informed of your outreach reservations' unique schedule. You are responsible for informing Discovery Lab if you are unable to keep the original reservation schedule. If the outreach's location has changed, call Discovery Lab no later than 48 hours prior to the original program. Contact numbers are 918-574-2205 or 918-295-8144. _____
- CHAPERONES:** Discovery Lab requires at least one teacher to be present and participatory for the duration of all outreach programs. Some programs may require additional chaperones, depending on the class size. If consecutive classes are reserved, please allow up to 10 minutes of transition between scheduled classes. Chaperones are responsible for students' behavior. _____
- OUTREACH CLASS/STEAM SERIES:** To ensure high quality programming, classes may serve up to 30 students. Groups larger than 30 students will require an additional educator at \$50 per class. If consecutive classes are reserved, please allow up to 10 minutes of transition between scheduled classes. _____
- STEAM BOOTH:** Pop-up STEAM activity supplies will be for 200 participate with 2 staff members. If you are needing additional supplies or time, you will be charged \$100 per change. _____

Group Representative Signature: _____ Date: _____

Group Representative Name (Print): _____

Group Name: Sapulpa Public Schools Freedom Elementary

Discovery Lab
3123 Riverside Drive
Tulsa, OK 74105
P | 918.295.8144
discoverylab.org

PRINTING AGREEMENT

Year(s) Covered: 2027 2028 2029 2030 2031
 New Renewal

Date: 11/21/2025

Multiple-year agreements are available and include a commitment to no more than a 3% increase per year of the agreement. Please indicate this selection by checking the boxes above and initialing.

Subject to the terms hereof, the school named below ("Customer") engages Hercules Achievement, LLC. (d/b/a Varsity Yearbook) ("Company"), and Company agrees, to print and bind the specified publication during the Year(s) Covered (specified above).

School Name: Sapulpa High School

Address: 3 South Mission Street
 City/State/Zip: Sapulpa, OK 74066
 Job Number: 40214

Main Contact

Name : Mrs. Shana Lloyd
 Title: Yearbook Adviser & English
 Phone Number: (918) 224-6560
 Email: slloyd2@sapulpaps.org

Deposit and Invoice Contact

Name : Mrs. Shana Lloyd
 Title: Yearbook Adviser & English
 Phone Number: (918) 224-6560
 Email: slloyd2@sapulpaps.org

Tax Exempt: Yes No
 Pre-Payment Option Desired: Yes No

Shipping Information

Requested Book Ship Date: May 01, 2027
 Requested Kit Ship Date: April 25, 2026

Specifications

Trim Size: 8 1/2 X 11
 Pages: 144
 Copies: 350
 Submission Method: Web (eDesign)
 Cover: Gloss Lam Hard Cover
 Litho
 Digital Cover Proof in Wrike
 Binding: Smyth sewn and squarebacked
 Endsheets: Vibracolor Endsheets (included)
 Blank Standard Endsheets
 Paper: 100# Gloss Paper
 Proofs: eDesign PDF Proofs

Base Price: \$13,275.50

Additional Features

Employee Discount Credit (-\$/copy)	Included
Yearbook Curriculum Materials	Included
Free Sales Assist Email Marketing	Included
Sales and Marketing Materials	Included
Regular Service Visits	Included

Printing Agreement Total: \$13,275.50

Shipping not included, but free optional plant pickup and tour available upon request and approval.

If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed __ for same specifications.

This Printing Agreement is subject to the terms and conditions hereto and incorporated herein by reference and is binding on Company and the Customer for the Year(s) Covered.

Terms and conditions: [ybk.link/terms_conditions](#)

 Shana Lloyd Yearbook Adviser & English

 Board Member

 Kris Hooper, C.J.E. Company Representative



PRINTING AGREEMENT

Year(s) Covered: <input checked="" type="checkbox"/> 2027 <input type="checkbox"/> 2028 <input type="checkbox"/> 2029 <input type="checkbox"/> 2030 <input type="checkbox"/> 2031 <input type="checkbox"/> New <input checked="" type="checkbox"/> Renewal	Date: 1/14/2026
Subject to the terms hereof, the school named below ("Customer") engages Hercules Achievement, LLC. (d/b/a Varsity Yearbook) ("Company"), and Company agrees, to print and bind the specified publication during the Year(s) Covered (specified above).	
<p>School Name: Sapulpa Junior High School</p> <p>Address: 7 South Mission Street City/State/Zip: Sapulpa, OK 74066 Job Number: 12676</p> <p>Main Contact Name : Mrs. Margaret "Maggie" Ragsdale Title: Yearbook Adviser Phone Number: Email: mragdsdale@sapulpaps.org</p> <p>Deposit and Invoice Contact Name : Mrs. Margaret "Maggie" Ragsdale Title: Yearbook Adviser Phone Number: Email: mragdsdale@sapulpaps.org</p> <p>Tax Exempt: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Pre-Payment Option Desired: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Shipping Information Requested Book Ship Date: May 01, 2027 Requested Kit Ship Date: August 08, 2026</p>	<p>Specifications Trim Size: 8 1/2 X 11 Pages: 68 Copies: 176 Submission Method: Web (eDesign) Cover: Quartz Gloss Laminated Hard Cover Plan</p> <p>Binding: Smyth sewn and squarebacked</p> <p>Endsheet: Blank Standard Endsheets for Quartz Program</p> <p>Paper: 80# Gloss Paper</p> <p>Proofs: eDesign PDF Proofs</p> <p style="text-align: right;">Base Price: \$5,565.12 Estimated Shipping: \$0.00 Printing Agreement Total: \$5,565.12</p>

If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed __ for same specifications.

This Printing Agreement is subject to the terms and conditions hereto and incorporated herein by reference and is binding on Company and the Customer for the Year(s) Covered.

Terms and conditions: ybk.link/terms_conditions

Margaret Ragsdale

 Margaret "Maggie" Ragsdale Yearbook Adviser

[Signature]

 Shad Miller Principal

Kris Hooper, C.J.E. _____
 Company Representative



Yearbook Purchase Agreement

Walsworth yearbooks

Account Sapulpa Middle School
1304 E Cleveland Ave
Sapulpa, OK 74066-4829

Customer# 315044
Sales rep Jenny Whightsil
Job#

Yearbook Contact Alexandria West
Title Yearbook Adviser
Phone
Email awest@sapulpaps.org

Admin Contact Peter Carter
Title Principal
Phone 9182248441
Email pcarter@sapulpaps.org

Delivery Spring
Requested Ship Week 05/01/27

Account Status Customer
Delivery Year 2027
Beginning year of term 2027
Total years of term 3
Current year of term 1

Ship date is dependent upon customer meeting copy and proof return deadlines.
Delivery is planned by the end of the following week.
Term Agreement
Note terms and conditions of Term Agreement in Additional field below

Yearbook Specifications

Program Size All American 8 Paper 80# Legend Gloss UV Coating
of Pages 60 Other Paper UV Coating # of Pages
of Copies 150 Paper Choice by Sig Page Aspect Normal
Binding Smyth-Sewn Paper Choice Width
Board Weight 98 Pt. Other Paper Choice Height
Submission Online Design Apply to Sig From Scented Varnish
Proof Proofs on Demand Apply to Sig To
Cover Custom school design 4-color litho submitted by 10/26
Endsheet Unprinted
Additional Three year term agreement

Autograph Supplement

Quantity: 150 Placement: After All Other Items Size: Same as Yearbook
Billing Instructions: Bill School's Yearbook Account Page:

Current Events Supplement

Type: ceBuzz Placement: After Last Page Size: Same as Yearbook
Quantity: 150 Page: Billing Instructions: Bill School's Yearbook
Account

Unprinted Autograph Supplement

Quantity: Placement:
Billing Instructions: Page: Size:

Clear Book Protectors

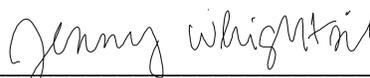
Quantity: Size:
Billing Instructions: **Price: \$4,921.00**

This Purchase Agreement includes and is subject to the school yearbook plan selected by the Customer as well as the terms and conditions on this and the following page(s).



(Authorized Signature)

08/27/25
Date



(Walsworth Authorized Signature)

08/27/25
Date



(Second Authorized Signature)

08/27/25
Date

This Agreement is entered into between Walsworth Publishing Company, Inc. ("Company") and the customer listed on the reverse side ("Customer"). **Once accepted by the Company, this Agreement becomes a binding contract between the Company and the Customer.** Any changes to the Agreement must be approved by both parties and must be in writing.

BASE OFFER - All yearbooks to be bound with covers as designated on the reverse side. The Customer to prepare and furnish photographs, illustrations and typed copy according to instructional information contained in the Publishing Kit and our online resources.

SPECIAL NOTE - Should the number of yearbooks subject to this Agreement increase or decrease by more than 100 copies, the base cost figure is subject to change. Please consult your representative or the Company for the corrected base cost figure. Additional copies and/or options listed on the reverse side may be ordered in the exact quantities required, but additional pages are available only in four-page or eight-page increments, depending upon the program.

DEADLINES AND DELIVERY - A deadline schedule based on the Customer's requirements will be sent directly to the Customer at the beginning of each school year. Failure to adhere to these guidelines could result in an altered delivery schedule and/or extra charges.

COPY - Copy shall be sent by the Customer in finished form ready for processing. Copy, artwork and photos will not be edited, redone or retouched, unless specifically requested. The Company reserves the right to return to the Customer copy improperly prepared or unlikely to reproduce satisfactorily.

PAYMENT - An initial deposit of **35%** of the Agreement amount is due on or before **October 1** for spring delivery, or at the time the Agreement is signed as customary down payment. For summer/fall delivery, **35%** of the Agreement amount is due with your first copy submission or by **February 1**. An additional deposit of **45%** of the Agreement cost is due **February 1** for spring delivery and **May 1** for summer/fall delivery. All deposits, equal to at least 80% of the Agreement price, must be paid before the book ships. The final amount is due upon receipt of the final invoice. The Customer is responsible for all applicable sales or use taxes. Online Sales for book and ads will be credited to the school's deposit account minus applicable service fees and taxes. If the Customer has instructed in writing the Company to collect sales tax for online sales, the Company will periodically remit such funds to the Customer so that the Customer can remit those funds to the applicable taxing authorities.

ARTWORK - Professional artwork is available upon request at a reasonable rate. The Company may insert an ad logo without cost to the Customer or the Company. The Company will make a sincere effort to return all the original copy including photographs and artwork; however, we assume no responsibility for their loss or damage.

ADDITIONAL SERVICES CHARGES - Upon Customer request, correction work to photos and/or layouts can be done by the Company and will be charged for on a scheduled basis.

PREPARATORY MATERIALS - Plates are the property of the Customer and will be stored by the Company for a period of 30 days. Unless notified differently by the Customer, all plates will be destroyed after this 30-day period. The Customer understands and agrees that all dies, including those for which a charge has been made, remain the property of the Company.

AUTHORITY - Customer represents and warrants to the Company that (a) the Customer has the right and authority to enter into this Agreement and (b) the person signing this Agreement on behalf of the Customer has the right and authority to sign this Agreement and to bind the Customer thereby.

CUSTOMER INDEMNIFICATION - Since the Company exercises no editorial control over the content of the yearbook, including copy, photos and graphics, Customer agrees to protect the Company from economic loss and any other harmful consequences that could arise in connection with the creation, production and publishing of the yearbook or related materials. This means that Customer agrees, to the extent allowed by applicable state law, to hold the Company harmless and save, indemnify and defend the Company against all claims, demands, actions and proceedings on any and all grounds including without limitation all claims for liability, damages, costs and attorneys' fees. This will apply regardless of responsibility for negligence.

CUSTOMER REPRESENTATIONS AND WARRANTIES - Customer represents and warrants that the subject matter of the yearbook, including advertisements and student appreciation pages, is not copyrighted by a third party and that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. Customer also recognizes that because subject matter does not have to bear a copyright notice in order to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduce. Customer also represents and warrants that the yearbook and related materials do not contain anything that is libelous or scandalous, or anything that threatens anyone's right to privacy or other personal or economic rights. The Company reserves the right to use its sole discretion in refusing to print anything it deems illegal, libelous, scandalous or improper.

ABILITY TO REPRODUCE OR DIGITIZE - The Company is hereby granted the perpetual right and license to use, reprint, reproduce or duplicate the Customer's cover design and materials in any manner or format (in whole or in part) including any commercial activity for any business purpose (such as Company sales, marketing, websites, promotional literature, digitizing, samples and for use in other products), in each case without additional compensation to, or obtaining any consent from, Customer or any parents, students or third parties. Further, the Company is hereby granted the perpetual right and license to reproduce or digitize all or part of the Customer's yearbook in any manner or format (in whole or in part) at any time in the future, and offer it for sale, all without compensation to, or obtaining any consent from, the Customer or any parents, students or third parties. The Customer will take such steps as are necessary to assure such rights to the Company, including obtaining any necessary licenses.

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FOCUSED SCHOOL PHOTOGRAPHY

YEARBOOK AGREEMENT

2025-2026 2026-2027 2027-2028

School Name <u>Freedom Elementary</u>		
Address <u>9171 Freedom Rd</u>		
City <u>Sapulpa</u>	ST <u>OK</u>	Zip <u>74066</u>
Phone number <u>(918) 227-7838</u>		
Yearbook Advisor <u>Prncial Gustafson</u>		
Yearbook Advisor Contact info <u>gustafson@sapulpaps.org</u>		
School Enrollment <u>500</u>	Grades <u>PK-5</u>	

Yearbook Information		
Number of books	Price to school	Price on flyer
<u>226</u>		
Number of pages <u>68</u>	\$ <u>20</u>	\$ <u>20</u> before Christmas <u>\$25</u> after
Hard Cover <input type="checkbox"/> Soft Cover <input checked="" type="checkbox"/> Hard and Soft Cover <input type="checkbox"/>	\$	\$ <u>30</u> once delivered
Personalization <u>YES</u>	\$	\$ <u>5</u>
	Total \$ <u>20</u>	Total \$
Deadline pages and cover <u>4/1/27</u>		Pre order \$ <u>20</u>
Delivery date to school <u>5/1/27</u>		After xmas pre order \$ <u>25</u>
Sales flyers needed by		once delivered \$ <u>30</u>
Online payment needed by		

Focused Representative Piper Bowman Date 2/25/26
 Email pypere@focusedpics.com Phone number (918) 833-0005

School Official Alison Owens Date 2-25-26
 Email alowens@sapulpaps.org Phone number 918-227-7838

FOCUSED SCHOOL PHOTOGRAPHY

YEARBOOK AGREEMENT

2025-2026

2026-2027

2027-2028

School Name	Holmes Park Elementary		
Address	1231 E Dewey Ave		
City	Sapulpa	ST	OK Zip 74066
Phone number	(918) 227-6800		
Yearbook Advisor	Renée Martino		
Yearbook Advisor Contact info	rmartino@sapulpapics.org		
School Enrollment	640	Grades	pk-5

Yearbook Information		
Number of books	Price to school	Price on flyer
240		
Number of pages	\$	\$
52		
Hard Cover		
Soft Cover		
Hard and Soft Cover	\$ 17	\$ 20
Personalization	\$	\$
	Total \$ 17	Total \$ 20
Deadline pages and cover	April 1, 2027	
Delivery date to school	May 1, 2027	
Sales flyers needed by	Nov 1, 2026	
Online payment needed by		

Focused Representative Pypere Bowman Date 12/18/25
 Email pypere@focused.pics Phone number (918) 833-0005

School Official _____ Date _____
 Email _____ Phone number _____

FOCUSED SCHOOL PHOTOGRPHY

YEARBOOK AGREEMENT

2025-2026

2026-2027

2027-2028

School Name <u>Jefferson Heights</u>		
Address <u>1521 S Wickman Rd</u>		
City <u>Sapulpa</u>	ST <u>OK</u>	Zip <u>74066</u>
Phone number <u>(918) 224-2028</u>		
Yearbook Advisor <u>Dani McElyea</u>		
Yearbook Advisor Contact info <u>dmcelyea@sapulpa.org</u>		
School Enrollment <u>310</u>	Grades <u>PK-5</u>	

Yearbook Information		
Number of books <u>100</u>	Price to school	Price on flyer
Number of pages <u>48</u>	\$	\$
Hard Cover <u>Stapled</u> Soft Cover	\$	\$
Personalization	\$	\$
	Total \$ <u>11.50</u>	Total \$
Deadline pages and cover <u>April 1</u>		
Delivery date to school <u>May 1</u>		
Sales flyers needed by <u>10/9/26</u>		
Online payment needed by		

Focused Representative Piper Bauman Date 2/27/26
 Email piper@focusedpics Phone number (918) 833-0005

AK
 School Official _____ Date _____
 Email _____ Phone number _____

PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 34662

SCHOOL Liberty Stem Academy

ADDRESS 631 N Brown ST

CITY, STATE, ZIP Sapulpa OK 74066

TERM AGREEMENT YEARS OF CONTRACT

20 27 20 20 20 20

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

100 copies 36 pages all color \$13.50 a book

Additional Notes

Date March 4th, 2026

School Administrator or Yearbook Adviser signature



JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services
Yellow > Sales Representative
Pink > Customer copy



Item #2318

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: FCCLA

DATE OF REQUEST: 2/11/24

SPONSOR: Stephanie Greenleather

DESTINATION: National Leadership Conference, Washington D.C.

DATE LEAVING (DAY AND DATE): July 5th

DATE RETURNING (DAY AND DATE): July 11th

NUMBER OF SCHOOLS DAYS MISSED: 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE

FUNDS WERE RAISED: Fundraisers and community donations as well as student individual payments.

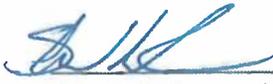
NUMBER OF STUDENTS ATTENDING: 6

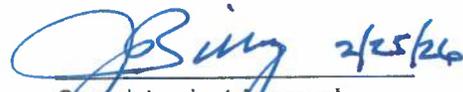
NUMBER OF SPONSORS: 2

PURPOSE OF TRIP: Leadership conference for FCCLA students

will also be competing in events that showcase career readiness skills.

MODE OF TRANSPORTATION: Airplane


Principal's Approval


Superintendent Approval

Board President Approval

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: HS Band DATE OF REQUEST: 2/10/26 SPONSOR: Whitney Yoken

DESTINATION: Orlando, Florida

DATE LEAVING (DAY AND DATE): March 10th, 2027

DATE RETURNING (DAY AND DATE): Monday, March 15th, 2027

NUMBER OF SCHOOLS DAYS MISSED: 2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:

student fees, Cheese cake sales, gift sales, Donation Days

NUMBER OF STUDENTS ATTENDING: Not sure yet, 110ish

NUMBER OF SPONSORS: Not sure yet, 5-6 teachers, 10-15 chaperones

PURPOSE OF TRIP: Disney world Parade performance

MODE OF TRANSPORTATION: Charter Bus

[Signature]
Approval

Principal's Approval Superintendent [Signature]

Board President

SAPULPA PUBLIC SCHOOLS

**SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP: JROTC

DATE OF REQUEST: 25 Feb 2026

SPONSOR: LtCol Shannon

DESTINATION: Granbury, TX

DATE LEAVING (DAY AND DATE): 8 May 2026

DATE RETURNING (DAY AND DATE): 9 May 2026

NUMBER OF SCHOOLS DAYS MISSED:

 0.5

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Bartlett Foundation Grant

NUMBER OF STUDENTS ATTENDING: 17

NUMBER OF SPONSORS: 2

PURPOSE OF TRIP: Compete in the 2026 Granbury Pirate Cup Rifle Match

MODE OF TRANSPORTATION: School Vehicles


Principal's Approval


Superintendent Approval

Board President Approval

SAPULPA PUBLIC SCHOOLS

**SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP: JROTC

DATE OF REQUEST: 25 Feb 2026

SPONSOR: LtCol Shannon

DESTINATION: Camp Perry, OH

DATE LEAVING (DAY AND DATE): Wednesday, 8 July 2026

DATE RETURNING (DAY AND DATE): Sunday, 12 July 2026

NUMBER OF SCHOOLS DAYS MISSED: 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Bartlett Foundation Grant

NUMBER OF STUDENTS ATTENDING: 4

NUMBER OF SPONSORS: 1

PURPOSE OF TRIP: Compete in the CMP National Air Rifle Championship

MODE OF TRANSPORTATION: School Vehicle


Principal's Approval


Superintendent Approval

Board President Approval

SAPULPA PUBLIC SCHOOLS

**SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP: JROTC

DATE OF REQUEST: 25 Feb 2026

SPONSOR: LtCol Shannon

DESTINATION: Anniston, AL

DATE LEAVING (DAY AND DATE): Tuesday, 7 April 2026

DATE RETURNING (DAY AND DATE): Wednesday, 15 April 2026

NUMBER OF SCHOOLS DAYS MISSED: 6

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Fundraising

NUMBER OF STUDENTS ATTENDING: 1

NUMBER OF SPONSORS: 1

PURPOSE OF TRIP: Compete in the 2026 Rifle Junior Olympic National Championship

MODE OF TRANSPORTATION: School Vehicle


Principal's Approval


Superintendent Approval

Board President Approval

SAPULPA PUBLIC SCHOOLS

**SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP: JROTC

DATE OF REQUEST: 11 Feb 2026

SPONSOR: LtCol Shannon

DESTINATION: Camp Perry, OH

DATE LEAVING (DAY AND DATE): Wed, 25 Mar 2026

DATE RETURNING (DAY AND DATE): Sunday, 29 Mar 2026

NUMBER OF SCHOOLS DAYS MISSED: 3

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Bartlett Foundation Grant

NUMBER OF STUDENTS ATTENDING: 4

NUMBER OF SPONSORS: 2

PURPOSE OF TRIP: Compete in the JROTC National Air Rifle Championship

MODE OF TRANSPORTATION: School Vehicles


Principal's Approval


Superintendent Approval

Board President Approval

SAPULPA PUBLIC SCHOOLS
SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: Robotics

DATE OF REQUEST: 26 Feb 2026

SPONSOR: Kenneth Cole

DESTINATION: Kansas City MO

DATE LEAVING (DAY AND DATE): 08 April 2026

DATE RETURNING (DAY AND DATE): 11 April 2026

NUMBER OF SCHOOLS DAYS MISSED: 2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Parblett Grant

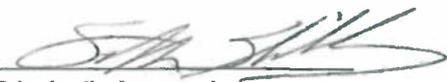
NUMBER OF STUDENTS ATTENDING: 13

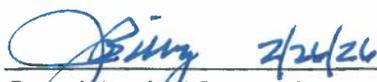
NUMBER OF SPONSORS: 2

PURPOSE OF TRIP:

Regional Qualifier For FIRST Robotics Competition

MODE OF TRANSPORTATION: Minibus + Van to haul Robotics Trailer


Principal's Approval


Superintendent Approval

Board President Approval

PERSONNEL REPORT

March 09, 2026

SUPPORT PERSONNEL REPORT

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gina Haubert	Secretary/\$19.35 hr	February 24, 2026

EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
None	

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
James Dearman	Bus Driver	March 02, 2026

PERSONNEL REPORT

March 09, 2026

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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None

(Pending Approval of Adjunct/Emergency Certification)

EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
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None

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
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None

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
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None

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mike Baccus	Teacher	February 26, 2026
Michael "Tony" Pacheco	Teacher	June 30, 2026
Lisa Neff	Counselor	June 30, 2026