

Regular Meeting of The Board of Education Independent School District Number 33,  
Creek County  
Monday, December 9, 2024 6:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

- I. Call the meeting to order and Pledge of Allegiance to the American Flag
- II. Formal Adoption of the Agenda
  - II.A. Discussion, motion, and vote on a motion to formally adopt the Agenda.
- III. 2023-24 Audit
  - III.A. Discussion, motion, and vote on a motion to approve/disapprove the 2023-24 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP.
- IV. Consent Agenda
  - IV.A. Approval of the BOE Meeting Minutes.
    - IV.A.1. 11.11.2024-Regular BOE Meeting Minutes
  - IV.B. Approval of the 2024-25 General Fund Purchase Order Encumbrance numbers 536 through 568.
  - IV.C. Approval of the 2024-25 Building Fund Purchase Order Encumbrance numbers 115 through 121.
  - IV.D. Approval of the 2024-25 Lease Revenue Fund Purchase Order Encumbrance numbers 18 through 21.
  - IV.E. Approval of the 2024-25 Bond Fund 31 Purchase Order encumbrance number 1.
  - IV.F. Approval of the monthly financial reports of the School Activity Funds account.
  - IV.G. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.
  - IV.H. Approval of the Treasurer's Report on the status of Funds and Investments.
  - IV.I. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.
  - IV.J. Approval to submit an application to the Oklahoma Tax Commission that would allow individuals and/or business donations to be eligible for tax credits through the Oklahoma Equal Opportunity Education Scholarship Act.
  - IV.K. Approval of the 2025 OneVoice Regional Legislative Agenda.
  - IV.L. Approval of 2024-25 Accreditation Statuses for SPS School District.
  - IV.M. Approval of January 1, 2025, District Transfer Capacity Numbers.
  - IV.N. Approval of the 2024-25 renewal for the Google Workspace Plus Contract.
  - IV.O. Approval of 2024-25 ArbiterSports Agreement for Officials Pay through Athletics Department.
  - IV.P. Approval of a generous donation of \$125 in memory of Marion Peacock, retired teacher, to buy books for the Jefferson Heights Library.
  - IV.Q. Approval of a generous donation of \$300 from EasyStop Storage for Middle School Students' needs/supplies.
  - IV.R. Approval of a generous donation of \$450 for Revolutionary Days from the Oklahoma Society of the Daughters of the American Revolution.
  - IV.S. Approval of a generous donation of \$500 given anonymously to the Chieftain TV Program.
  - IV.T. Approval of a generous donation of \$5,000 from Oklahoma Oil and Natural Gas (OERB) awarded to Freedom Elementary.
  - IV.U. Approval of the Out-of-State Activity Trips as per attachment.
    - IV.U.1. Baseball-Gulf Shores, AL
    - IV.U.2. JROTC-X 4
      - IV.U.2.a. (1)Anniston-AL-(2)Fort Chaffee, AR(3)-Port Clinton, OH(4)-Amarillo, TX
    - IV.U.3. Track-Pittsburg and Topeka KS

- IV.V. Approval of Fundraisers as per attachment.
- V. Hearing from the Public
- VI. Information and Discussion Items
  - VI.A. Superintendent Comments
  - VI.B. Bond 2023 Update
- VII. Action Items
  - VII.A. New Business - items not known or foreseen when agenda was posted.
  - VII.B. Discussion, motion, and vote on a motion to approve/disapprove Amendment No. 5 for the Westside Baseball & Softball Sports Complex-Athletic Lockers & Chain Link Fencing, Bond 2023.
  - VII.C. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
    - VII.C.1. Vote to convene in Executive Session.
    - VII.C.2. To acknowledge the Board has returned to Open Session.
    - VII.C.3. Statement of Executive Session Minutes.
  - VII.D. Personnel
    - VII.D.1. Vote to approve/disapprove employing Personnel as per attachment.
    - VII.D.2. Vote to approve/disapprove FMLA request for Jennifer Wiebe, effective November 22, 2024, through January 03, 2025.
    - VII.D.3. Vote to approve/disapprove FMLA for Shawna Keizor, effective December 06, 2024, through December 20, 2024.
    - VII.D.4. Vote to accept the Resignation Agreement of John Limes
    - VII.D.5. Vote to accept Resignations received since the last board meeting.
- VIII. Adjournment



**BLEDSON, HEWETT & GULLEKSON**  
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

Eric M. Bledsoe, CPA  
Jeffrey D. Hewett, CPA  
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 121 E. COLLEGE ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

October 11, 2024

Mr. Robert Armstrong, Supt.  
Sapulpa Public Schools  
511 E Lee Ave  
Sapulpa, Oklahoma 74066

Dear Mr. Armstrong:

Listed below are the observations and recommendations from the final audit work we performed for you. Please review them very carefully, along with the review copy of your audit report. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

**The following section contains an observation relayed to management that is a control deficiency, which we feel needs to be communicated to you so appropriate action may be taken to correct this deficiency. This item is not included or referred to in your audit report, as it is not considered material or immaterial in nature. It is a minor deficiency that could evolve into a material or immaterial finding if not addressed or corrected.**

Payroll

For school districts where only one person performs the entire payroll function, we recommend that an earnings report be printed at the end of each fiscal year, and the total amount of compensation paid to every employee be reconciled to their employment contract for that year. The report should then be shared with the superintendent or business manager and kept on file for future inquiries.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Eric M. Bledsoe

For

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP

**FINANCIAL STATEMENTS – REGULATORY BASIS  
AND REPORTS OF INDEPENDENT AUDITOR**

**SAPULPA INDEPENDENT SCHOOL DISTRICT NO. I-33,  
CREEK COUNTY, OKLAHOMA**

**JUNE 30, 2024**

Audited by

**BLEDSON, HEWETT & GULLEKSON  
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP**

**BROKEN ARROW, OK**

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
SCHOOL DISTRICT OFFICIALS  
JUNE 30, 2024

**BOARD OF EDUCATION**

**President**

Larry Hoover

**Vice-President**

Wayne Richards

**Member**

Melinda Ryan

**Member**

Sarah Havenstrite

**Member**

Steve McCormick

**SUPERINTENDENT OF SCHOOLS**

Robert Armstrong

**BUSINESS MANAGER / TREASURER**

Kenda Terrones

**BOARD AND MINUTES CLERK**

Misty Jones

[www.sapulpaps.org](http://www.sapulpaps.org)

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
JUNE 30, 2024

TABLE OF CONTENTS

	<u>Page No.</u>
School District Officials	2
Table of Contents	3-4
Independent Auditor's Report	5-7
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements - Regulatory Basis – Performed in Accordance with Government Auditing Standards	8-9
Independent Auditor's Report on Compliance for each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	10-12
Disposition of Prior Year's Significant Deficiencies and Material Instances of Noncompliance	13
Schedule of Audit Results, Findings and Questioned Costs	14
<b>Combined Financial Statements – Regulatory Basis</b>	
Combined Statement of Assets, Liabilities and Fund Balance All Fund Types and Account Groups – Regulatory Basis	15
Combined Statement of Revenues Collected, Expenditures and Changes in Cash Fund Balances – All Governmental Fund Types and Expendable Trusts – Regulatory Basis	16
Combined Statement of Revenues Collected, Expenditures and Changes in Cash Fund Balances – Budget and Actual – Budgeted Governmental Fund Types – Regulatory Basis	17-19
<b>Notes to Combined Financial Statements - Regulatory Basis</b>	20-36
<b>Supplementary Information</b>	

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
JUNE 30, 2024

	<u>Page No.</u>
<b>Combining Financial Statements – Regulatory Basis – cont’d</b>	
Combining Statement of Assets, Liabilities and Fund Balance – All Special Revenue Funds – Regulatory Basis	37
Combining Statement of Revenues Collected, Expenditures and Changes in Cash Fund Balances – All Special Revenue Funds – Regulatory Basis	38
Combining Statement of Revenues Collected, Expenditures and Changes in Cash Fund Balances – Budget and Actual – All Special Revenue Funds – Regulatory Basis	39
Combining Statement of Assets, Liabilities and Fund Balance – All Capital Projects Funds – Regulatory Basis	40
Combining Statement of Revenues Collected, Expenditures and Changes in Cash Fund Balances – All Capital Projects Funds – Regulatory Basis	41
Combining Statement of Assets, Liabilities and Fund Balance – All Fiduciary Fund Types – Regulatory Basis	42
Combining Statement of Changes in Assets and Liabilities – Agency Funds – Regulatory Basis	43-46
Schedule of Expenditures of Federal Awards – Regulatory Basis	47
Schedule of Expenditures of Federal Awards – Regulatory Basis – Prepared For the Oklahoma State Department of Education	48
Schedule of Statutory, Fidelity and Honesty Bonds	49
Schedule of Accountant’s Professional Liability Insurance Affidavit	50



## INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of Education  
Sapulpa Independent School District No. 33  
Sapulpa, Creek County, Oklahoma

### *Report on the Audit of the Financial Statements*

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Sapulpa Independent School District No. 33, Sapulpa, Creek County, Oklahoma (the District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### *Qualified Opinion on Regulatory Basis of Accounting*

In our opinion, except for the effects of the matter discussed in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" section of our report, the combined financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2024, and the revenues it received and expenditures it paid and encumbered for the year then ended, in accordance with the financial reporting provisions of the Oklahoma State Department of Education as described in Note 1.

### *Adverse Opinion on U.S. Generally Accepted Accounting Principles*

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of our report, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District, as of June 30, 2024, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

### *Basis for Qualified Opinion on Regulatory Basis of Accounting*

As discussed in Note 1, the financial statements referred to above do not include the General Fixed Asset Account Group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education. The amount that should be recorded in the General Fixed Asset Account Group is not known.

### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise the District's basic financial statements. The accompanying combining financial statements-regulatory basis and other supplementary information and schedule of expenditures of federal awards, as required by Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. The information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with the regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the combining financial statements-regulatory basis and other supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the combined financial statements-regulatory basis as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 11, 2024, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

***Bledsoe, Hewett & Gullekson***

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP

October 11, 2024



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Sapulpa Independent School District No. 33  
Sapulpa, Creek County, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements – regulatory basis of the Sapulpa Independent School District No. 33, Sapulpa, Creek County, Oklahoma (the District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 11, 2024, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts as provided by the Oklahoma State Department of Education. However, our report was qualified because the omission of the general fixed asset account group results in an incomplete presentation with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of District's internal control. Accordingly, we do not express an opinion on the effectiveness of District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

***Bledsoe, Hewett & Gullekson***

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP

October 11, 2024



**BLEDSON, HEWETT & GULLEKSON**  
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

Eric M. Bledsoe, CPA  
Jeffrey D. Hewett, CPA  
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 121 E. COLLEGE ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the Honorable Board of Education  
Sapulpa Independent School District No. 33  
Sapulpa, Creek County, Oklahoma

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Sapulpa Independent School District No. 33, Sapulpa, Creek County, Oklahoma's (the District) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2024. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the "Auditor's Responsibilities for the Audit of Compliance" section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Report on Internal Control over Compliance***

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the “Auditor’s Responsibilities for the Audit of Compliance” section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Bledsoe, Hewett & Gullekson*

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP

October 11, 2024

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
DISPOSITION OF PRIOR YEAR'S SIGNIFICANT DEFICIENCIES AND  
MATERIAL INSTANCES OF NONCOMPLIANCE  
JUNE 30, 2024

There were no prior year significant deficiencies or material instances of noncompliance.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
SCHEDULE OF AUDIT RESULTS, FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2024

**Section 1** – Summary of Auditor’s Results:

1. An adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
2. The audit did not identify any material weaknesses and did not report any significant deficiencies not considered to be material weaknesses in the internal controls over financial reporting.
3. The audit disclosed no instances of noncompliance which are material to the financial statements.
4. The audit did not identify any material weaknesses and did not report any significant deficiencies not considered to be material weaknesses in the internal controls over major programs.
5. An unmodified report was issued on the compliance for major programs in conformity with the regulatory basis of accounting.
6. The audit disclosed no audit findings which are required to be reported under the Uniform Guidance, 2 CFR 200.51(a).
7. Programs determined to be major are the COVID-19 Education Stabilization Fund – ESSER/ARP/CARES Act Programs (84.425U) which were not clustered in determination, the Title I Programs (84.010), which were not clustered in determination, and the Child Nutrition Programs (10.553, 10.555, 10.559), which were clustered in determination.
8. The dollar threshold used to determine between Type A and Type B programs was \$750,000.
9. The District was determined not to be a low-risk auditee.

**Section 2** – Findings relating to the financial statements required to be reported in accordance with GAGAS:

NONE

**Section 3** – Findings and questioned costs for federal awards:

NONE

**COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS**

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE -  
 ALL FUND TYPES AND ACCOUNT GROUPS - REGULATORY BASIS  
 JUNE 30, 2024

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES EXPENDABLE TRUSTS AND AGENCY FUNDS	ACCOUNT GROUP GENERAL LONG-TERM DEBT	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	DEBT SERVICE			
<u>ASSETS</u>						
Cash	\$ 9,212,868	1,414,505	5,984,648	1,602,405	5,984,648	20,083,614
Amounts available in debt service						5,984,648
Amount to be provided for retirement of long-term debt					177,879,323	177,879,323
Total Assets	<u>\$ 9,212,868</u>	<u>1,414,505</u>	<u>5,984,648</u>	<u>1,602,405</u>	<u>183,863,971</u>	<u>203,947,585</u>
<u>LIABILITIES AND FUND BALANCE</u>						
Liabilities:						
Warrants/checks payable	\$ 3,061,848	151,113		885,607		4,098,568
Encumbrances	180,515	461,415		604,427		1,246,357
Funds held for school organizations				1,534,484		1,534,484
Long-term debt:						
Bonds payable					19,460,000	19,460,000
Capital leases					164,403,971	164,403,971
Total liabilities	<u>3,242,363</u>	<u>612,528</u>	<u>0</u>	<u>1,490,034</u>	<u>183,863,971</u>	<u>190,743,380</u>
Fund Balance:						
Restricted		801,977	5,984,648	67,921		7,233,700
Unassigned	5,970,505					5,970,505
Cash fund balances	<u>5,970,505</u>	<u>801,977</u>	<u>5,984,648</u>	<u>67,921</u>	<u>0</u>	<u>13,204,205</u>
Total Liabilities and Fund Balance	<u>\$ 9,212,868</u>	<u>1,414,505</u>	<u>5,984,648</u>	<u>1,602,405</u>	<u>183,863,971</u>	<u>203,947,585</u>

The notes to the combined financial statements are an integral part of this statement

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES IN CASH FUND BALANCES  
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUSTS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES EXPENDABLE TRUST FUNDS	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS		
Revenues Collected:						
Local sources	\$ 8,454,752	1,673,325	6,182,292			16,310,369
Intermediate sources	941,561					941,561
State sources	21,731,764	963,711	1			22,695,476
Federal sources	5,261,268	1,522,671				6,783,939
Interest earnings	562,257	363	35,355	126,759	1,739	726,473
Non-revenue receipts	726,699		378,880			1,105,579
Total revenues collected	<u>37,678,301</u>	<u>4,160,070</u>	<u>6,596,528</u>	<u>126,759</u>	<u>1,739</u>	<u>48,563,397</u>
Expenditures:						
Instruction	20,812,842					20,812,842
Support services	14,417,814	2,040,195		3,971,280		20,429,289
Operation of noninstructional services	44,532	2,542,250		15,894,250		18,481,032
Other outlays:						
Reimbursement		382,001		376,960		758,961
Debt service			640,000			640,000
Other uses/ Unbudgeted					69	
Total expenditures	<u>35,275,188</u>	<u>4,964,446</u>	<u>640,000</u>	<u>20,242,490</u>	<u>69</u>	<u>61,122,124</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	2,403,113	(804,376)	5,956,528	(20,115,731)	1,670	(12,558,796)
Other financing sources (uses):						
Adjustments to prior year encumbrances	38,920	105,756		33,850		178,526
Bond proceeds				3,472,700		3,472,700
Total other financing sources (uses)	<u>38,920</u>	<u>105,756</u>	<u>0</u>	<u>3,506,550</u>	<u>0</u>	<u>3,651,226</u>
Excess of revenues collected over (under) expenditures	2,442,033	(698,620)	5,956,528	(16,609,181)	1,670	(8,907,570)
Cash fund balances, beginning of year	3,528,472	1,500,597	28,120	16,988,335	66,251	22,111,775
Cash fund balances, end of year	<u>\$ 5,970,505</u>	<u>801,977</u>	<u>5,984,648</u>	<u>379,154</u>	<u>67,921</u>	<u>13,204,205</u>

The notes to the combined financial statements are an integral part of this statement

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	GENERAL FUND		
	Original / Final Budget	Actual	Prior Year (Memorandum Only)
Revenues Collected:			
Local sources	\$ 8,640,643	8,454,752	7,890,622
Intermediate sources	828,795	941,561	872,415
State sources	20,257,746	21,731,764	18,181,157
Federal sources	5,714,471	5,261,268	4,051,262
Interest earnings	400,000	562,257	212,372
Non-revenue receipts		726,699	211,191
Total revenues collected	<u>35,841,655</u>	<u>37,678,301</u>	<u>31,419,019</u>
Expenditures:			
Instruction	39,370,127	20,812,842	18,269,685
Support services		14,417,814	13,160,578
Operation of noninstructional services		44,532	36,133
Total expenditures	<u>39,370,127</u>	<u>35,275,188</u>	<u>31,466,396</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(3,528,472)	2,403,113	(47,377)
Other financing sources (uses):			
Adjustments to prior year encumbrances	<u>0</u>	<u>38,920</u>	<u>137,182</u>
Excess of revenues collected over (under) expenditures	(3,528,472)	2,442,033	89,805
Cash fund balance, beginning of year	<u>3,528,472</u>	<u>3,528,472</u>	<u>3,438,667</u>
Cash fund balance, end of year	<u>\$ 0</u>	<u>5,970,505</u>	<u>3,528,472</u>

The notes to the combined financial statements are an integral part of this statement

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE FUNDS		
	Original / Final Budget	Actual	Prior Year (Memorandum Only)
Revenues Collected:			
Local sources	\$ 1,500,153	1,673,325	1,497,050
State sources	940,912	963,711	343,612
Federal sources	1,270,093	1,522,671	1,445,695
Interest earnings		363	81
Total revenues collected	3,711,158	4,160,070	3,286,438
Expenditures:			
Support services	2,446,130	2,040,195	1,262,278
Operation of noninstructional services	2,765,625	2,542,250	1,869,930
Other outlays:			
Reimbursement		382,001	
Total expenditures	5,211,755	4,964,446	3,132,208
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(1,500,597)	(804,376)	154,230
Other financing sources (uses):			
Adjustments to prior year encumbrances	0	105,756	62,987
Excess of revenues collected over (under) expenditures	(1,500,597)	(698,620)	217,217
Cash fund balances, beginning of year	1,500,597	1,500,597	1,283,380
Cash fund balances, end of year	\$ 0	801,977	1,500,597

The notes to the combined financial statements are an integral part of this statement

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND  
 CHANGES IN CASH FUND BALANCES - BUDGETED GOVERNMENTAL FUND TYPES - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	DEBT SERVICE FUND		
	Original / Final Budget	Actual	Prior Year (Memorandum Only)
Revenues Collected:			
Local sources	\$ 6,004,107	6,182,292	5,386,974
State sources		1	87,374
Interest earnings		35,355	87,374
Non-revenue receipts		378,880	
Total revenues collected	6,004,107	6,596,528	5,474,348
Requirements:			
Bonds	5,333,333		6,600,000
Judgments	5,561		5,075
Coupons	693,333	640,000	74,275
Total expenditures	6,032,227	640,000	6,679,350
Excess of revenue collected over (under) expenditures	(28,120)	5,956,528	(1,205,002)
Cash fund balance, beginning of year	28,120	28,120	1,233,122
Cash fund balance, end of year	\$ 0	5,984,648	28,120

The notes to the combined financial statements are an integral part of this statement

**NOTES TO COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS**

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the Sapulpa Public Schools Independent District, No. I-33 (the “District”), have been prepared in conformity with another comprehensive basis of accounting prescribed by the Oklahoma State Department of Education as authorized by Oklahoma Statutes. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with the accounting principles generally accepted in the United States of America. The District’s accounting policies are described in the following notes that are an integral part of the District’s financial statements.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District. The Board, constituting an on-going entity, is the level of government, which has governance responsibilities over all activities related to public elementary and secondary school education within the jurisdiction of the local independent school district. The District receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the District is not included in any other governmental “reporting entity” as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards, since Board members are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body’s ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**A. Reporting Entity – cont'd**

whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**B. Measurement Focus**

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: Governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund – The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

**B. Measurement Focus - cont’d**

Special Revenue Funds – Special revenue funds account for revenue sources that are restricted to expenditures for specific purposes. The special revenue funds typically include the building, co-op, and child nutrition funds. The District did not maintain a co-op fund during the 2023-24 fiscal year.

Building Fund – The building fund consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

Co-op Fund – The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs.

Child Nutrition Fund - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

Debt Service Fund – The debt service fund is the District’s sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Fund – The capital projects fund is the District’s bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d

B. Measurement Focus – cont’d

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary funds.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. The terms “non-expendable” and “expendable” refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operation.

Expendable Trust Funds – Expendable trust funds typically include the gifts and endowments fund and the insurance recovery fund. The District maintained a gifts and endowments fund during the 2023-24 fiscal year.

Gifts and Endowments Fund – The gifts and endowments fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

Insurance Recovery Fund – The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund – The agency fund is the school activities fund which is used to account for monies collected principally through the fundraising efforts of students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**Account Groups**

An account group is not a fund and consists of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

**B. Measurement Focus – cont’d**

General Long-Term Debt Account Group – This account group is established to account for all the long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases) which are to be paid from funds provided in future years.

General Fixed Assets Account Group – This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

**Memorandum Only - Total Column**

The total column on the combined financial statements – regulatory basis is captioned “memorandum only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position or results of operations in conformity with accounting principles generally accepted in the United States. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**C. Basis of Accounting and Presentation**

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements – Management’s Discussion and Analysis for State and Local Governments* with certain modifications. This format differs significantly from that required by GASB 34.

The financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when purchased.
- Inventories of school supplies are recorded as expenditures and not as inventory assets.
- Warrants/checks payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the basic financial statements.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

**C. Basis of Accounting and Presentation – cont’d**

- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the basic financial statements. Fixed assets are not depreciated.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the regulatory basis of accounting. Revenues are recognized when they are received rather than earned and expenditures are generally recognized when encumbered/reserved rather than at the time the related fund liability is incurred. These practices differ from accounting principles generally accepted in the United States.

**D. Budgets and Budgetary Accounting**

The District is required by state law to prepare an annual budget. The Board of Education must request an initial temporary appropriations budget from their County Excise Board before June 30. The District uses the temporary appropriation amounts as their legal expenditure limit until the annual Estimate of Needs is completed.

A budget is legally adopted by the Board of Education for all funds (with the exception of the trust and agency funds) that includes revenues and expenditures. No later than October 1, each Board of Education shall prepare a financial statement and Estimate of Needs to be filed with the applicable County Clerk and the State Department of Education.

The 2023-24 Estimate of Needs was not amended by any supplemental appropriations. Any supplemental appropriations must be approved by the Creek County Clerk’s Office.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting – under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund – is utilized in all governmental funds of the District. Unencumbered appropriations lapse at the end of each fiscal year. While the Debt Service Fund is a governmental fund, a comparison of budget to actual schedule is presented in the financial statements, although the board can exercise no control of the revenue sources for this fund (except interest earnings), and no control over its expenditures.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

**E. Assets, Liabilities and Fund Equity**

Cash and Cash Equivalents – The District considers all cash on hand, demand deposit accounts, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments – The District considers investments of direct obligations of the United States government and agencies, certificates of deposits, savings accounts or savings certificates with maturities of greater than three months. All investments are recorded at cost, which approximates market value.

Inventories – The value of consumable inventories at June 30, 2024 is not material to the combined financial statements.

Fixed Assets and Property, Plant and Equipment – The District has not maintained a record of general fixed assets, and, accordingly, a General Fixed Assets Account Group required by the regulatory basis of accounting prescribed by the Oklahoma State Department of Education is not included in the financial statements. General fixed assets purchased are recorded as expenditures in the various funds at the time of purchase.

Warrants/Checks Payable – Warrants/checks are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants/checks that have yet to be redeemed by the District’s bank.

Encumbrances – Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting. While the regulatory basis that is used for the Debt Service Fund approximates full accrual accounting, the accruals recorded are reported to meet regulatory requirements, as opposed to the requirements of generally accepted accounting principles.

Compensated Absences – The District provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. District policy allows certified employees to accumulate such days to a maximum number of days. Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources had not been reported as an expenditure of the governmental fund that will pay it since the financial statements have been prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d

E. Assets, Liabilities and Fund Equity – cont’d

Funds Held for School Organizations – Funds held for school organizations represent the funds received or collected from students or other cocurricular and extracurricular activities conducted in the District, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group.

Fund Balance – In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *non-spendable* (i.e., fund balance associated with assets that are not in spendable form, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund)) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the spendable fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

***Restricted*** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

***Committed*** fund balance represents amounts that are useable only for specific purposes by formal action of the government’s highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd

E. Assets, Liabilities and Fund Equity – cont'd

*Assigned* fund balance represents amounts that are intended to be used for specific purposes but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purposes in accordance with the provisions of the standard.

*Unassigned* fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

F. Revenue and Expenditures

Local Revenues – Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax rolls for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made in a timely manner, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1, of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

Intermediate Revenues - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the District and the state and distributed to Districts in amounts that differ in proportion to those which are collected within such systems.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**F. Revenue and Expenditures – cont'd**

State Revenues – Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions from or additions to the revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

Federal Revenues – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a passthrough from another government, such as the state. Entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

Non-Monetary Transactions – The District receives commodities from the U.S. Department of Agriculture. The value of these commodities has been included in the Schedule of Expenditures of Federal Awards; however, they have not been included in the financial statements as either revenue or expense since they are not reported under the regulatory basis of accounting.

Interest Earnings – Represent compensation for the use of financial sources over a period of time.

Non-Revenue Receipts – Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont'd**

**F. Revenue and Expenditures – cont'd**

Instruction Expenditures – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving cocurricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

Support Services Expenditures – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Noninstructional Services Expenditures – Activities concerned with providing noninstructional services to students, staff or the community.

Facilities Acquisition and Construction Services Expenditures – Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

Other Outlays Expenditures – A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

Other Uses Expenditures – This includes scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditures for self-funded employee benefit programs administered either by the District or a third-party administrator.

Repayment Expenditures – Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Interfund Transactions – Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – cont’d**

**F. Revenue and Expenditures – cont’d**

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. There were no interfund transfers made during the 2023-24 fiscal year.

**2. CASH AND INVESTMENTS**

Custodial Credit Risk – Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to the District. The District’s cash deposits and investments at June 30, 2024, were \$20,112,953 at financial institutions, and were completely insured or collateralized by federal depository insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District’s name.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. Due to the required liquidity for those investments, these funds have no defined maturity dates. The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

Investment Credit Risk – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. The District does not have a formal policy limiting its investment choices, other than the limitation of state law as follows:

- Direct obligations of the U.S. Government, its agencies and instrument to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

**2. CASH AND INVESTMENTS – cont'd**

- Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous bullet items.

*Concentration of Investment Credit Risk* – The District places no limit on the amount it may invest in any one issuer.

**3. INTERFUND RECEIVABLES AND PAYABLES**

There were no interfund receivables or payables at June 30, 2024.

**4. GENERAL LONG-TERM DEBT**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District’s voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt consists of building bonds payable, transportation bonds payable, judgments and capital leases. Debt service requirements for bonds and judgments are payable solely from the fund balance and the future revenues of the debt service fund, and capital leases are paid from other funds.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2024:

	Bonds Payable	Capital Leases	Total
Balance, July 1, 2023	\$ 16,000,000	16,368,684	32,368,684
Additions	3,460,000	163,790,000	167,250,000
Retirements	0	(15,754,713)	(15,754,713)
Balance, June 30, 2024	\$ 19,460,000	164,403,971	183,863,971

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**4. GENERAL LONG-TERM DEBT – cont'd**

A brief description of the outstanding long-term debt at June 30, 2024, is set forth below:

<u>General Obligation Bonds:</u>	<u>Amount Outstanding</u>
General Obligation Building Bonds, Series 2023, original issue \$16,000,000, interest rate of 4.00%, due in an initial installment of \$8,000,000, and a final payment of \$8,000,000 due 6-1-26	\$ 16,000,000
General Obligation Building Bonds, Series 2023, original issue \$3,460,000, interest rate of 4.25%, due in an initial installment of \$1,730,000, and a final payment of \$1,730,000 due 12-1-26	3,460,000
<u>Lease Purchase Agreements:</u>	
Lease purchase for Chieftain Center Scoreboard, dated 7-16-21, totaling \$316,202, interest rate of 2.65%, due in annual installments of \$67,094, final installment due 2-1-26	128,965
Lease purchase for Collins Stadium Scoreboard, dated 7-16-21, totaling \$374,816, interest rate of 2.65%, due in annual installments of \$79,175, final installment due 5-1-26	152,182
Lease purchase for Soccer Equipment and Turf, dated 12-14-22, totaling \$450,000, interest rate of 3.95%, due in annual installments of \$ 99,863, final installment due 1-20-28	332,824
Lease purchase for 2024 Sapulpa Public School Project, dated 5-1-24, for \$163,790,000, due in annual principal and interest installments of varying amounts, final payment due 9-1-48 (see below)	<u>163,790,000</u>
Total Long-Term Debt	<u>\$ 183,863,971</u>

2024 Sapulpa Public Schools Project

On March 1, 2024, the Creek County Educational Facilities Authority issued \$163,790,000 of Educational Facilities Lease Revenue Bonds (Sapulpa Public Schools Project) Series 2024, to provide funds required for the constructing, equipping, repairing and remodeling school

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

**GENERAL LONG-TERM DEBT – cont’d**

buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites for the benefit of the Sapulpa Public Schools (District). Also on March 1, 2024, the District, as lessor, entered into a ground lease agreement, for certain district property, with the Creek County Educational Facilities Authority. In addition, the District entered into a sublease, as lessee, with the Creek County Educational Facilities Authority. The sublease calls for twenty-five (25) annual payments starting September 1, 2024. These payments will be made out of general obligation bond funds, pursuant to the issuance of series bonds in the amount of \$276,750,000. The Sapulpa Public Schools gains ownership to the capital improvements incrementally as each payment is made.

Future Debt Requirements

The annual debt service requirements for retirement of bond principal, capital lease principal and payment of interest are as follows:

Year Ending June 30	Principal	Interest	Total
2025	\$ 8,226,842	4,374,313	12,601,155
2026	16,944,174	7,861,021	24,805,195
2027	5,660,474	7,110,927	12,771,401
2028	722,481	6,842,036	7,564,517
2029	980,000	6,808,013	7,788,013
Thereafter	<u>151,330,000</u>	<u>90,041,473</u>	<u>241,371,473</u>
Total	<u>\$ 183,863,971</u>	<u>123,037,783</u>	<u>306,901,754</u>

Interest paid on general long-term debt during the 2023-24 fiscal year totaled \$1,351,919.

**5. EMPLOYEE RETIREMENT SYSTEM**

Description of Plan

The District participates in the state-administered Oklahoma Teachers’ Retirement System, which is a cost sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers’ Retirement System (the “System”). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers’ Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers’ Retirement System, P.O. Box 53624, Oklahoma City, OK 73152, or by calling 405-521-2387.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**5. EMPLOYEE RETIREMENT SYSTEM – cont'd**

Basis of Accounting

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

Funding Policy

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Contributions received by the System from the State of Oklahoma are used to offset required employer contributions by the local school district. For the 2023-24 fiscal year, the District contributed 9.5% and the State of Oklahoma contributed the remaining amount during the year. The District is allowed by Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members. In addition, if a member's salary is paid in part by federal or private funds, the contribution on that portion of the salary paid by those funds must be matched by the District at 8.40%.

Annual Pension Cost

The District's total contributions for 2024, 2023 and 2022 were \$2,216,019, \$1,938,430 and \$1,818,370, respectively. Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2024. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. Please visit [www.ok.gov/TRS](http://www.ok.gov/TRS) for all plan information.

GASB Statement 68 became effective for fiscal years beginning after June 15, 2014, and significantly changes pension accounting and financial reporting for governmental employers who participate in a pension plan, such as the System, and who prepare published financial statements on an accrual basis using Generally Accepted Accounting Principles. Since the District does not prepare and present their financial statements on an accrual basis, the net pension amount is not required to be presented on the audited financial statements.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
NOTES TO THE COMBINED FINANCIAL STATEMENTS – REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

**6. RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials' liability. Settled claims resulting from risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The District participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma.

In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to it during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the school's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use its loss fund in three years, it is returned to the District with no interest.

**7. CONTINGENCIES**

Federal Grants

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amounts, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Schedule of Expenditure of Federal Awards

The schedule shows the federal awards received and expended by the District during the 2023-24 fiscal year. The new Uniform Guidance of Audits of States, Local Governments and Non-Profit Organizations established uniform audit requirements for nonfederal entities which expended more than \$750,000 in federal awards.

Litigation

District officials are not aware of any pending or threatened litigation, claims or assessments or unasserted claims or assessments against the District.

**SUPPLEMENTARY INFORMATION**

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE -  
 ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 JUNE 30, 2024

	<u>BUILDING FUND</u>	<u>CHILD NUTRITION FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash	\$ 571,985	842,520	1,414,505
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities:			
Warrants/checks payable	\$ 22,480	128,633	151,113
Encumbrances	272,648	188,767	461,415
Total liabilities	<u>295,128</u>	<u>317,400</u>	<u>612,528</u>
Fund Balance:			
Restricted	<u>276,857</u>	<u>525,120</u>	<u>801,977</u>
Total Liabilities and Fund Balance	<u>\$ 571,985</u>	<u>842,520</u>	<u>1,414,505</u>

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BUILDING FUND	CHILD NUTRITION FUND	TOTAL
Revenues Collected:			
Local sources	\$ 1,217,825	455,500	1,673,325
State sources	801,297	162,414	963,711
Federal sources		1,522,671	1,522,671
Interest earnings		363	363
Total revenues collected	<u>2,019,122</u>	<u>2,140,948</u>	<u>4,160,070</u>
Expenditures:			
Support services	2,040,195		2,040,195
Operation of noninstructional services		2,542,250	2,542,250
Other outlays:			
Reimbursement	241,394	140,607	382,001
Total expenditures	<u>2,281,589</u>	<u>2,682,857</u>	<u>4,964,446</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(262,467)	(541,909)	(804,376)
Other financing sources (uses):			
Adjustments to prior year encumbrances	26,398	79,358	105,756
Excess of revenues collected over (under) expenditures	(236,069)	(462,551)	(698,620)
Cash fund balances, beginning of year	<u>512,926</u>	<u>987,671</u>	<u>1,500,597</u>
Cash fund balances, end of year	<u>\$ 276,857</u>	<u>525,120</u>	<u>801,977</u>

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES AND CHANGES  
 IN CASH FUND BALANCES - BUDGET AND ACTUAL - ALL SPECIAL REVENUE FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BUILDING FUND		CHILD NUTRITION FUND	
	ORIGINAL BUDGET	FINAL BUDGET	ORIGINAL BUDGET	FINAL BUDGET
Revenues Collected:				
Local sources	\$ 1,133,204	1,133,204	\$ 366,949	366,949
State sources	800,000	800,000	140,912	140,912
Federal sources			1,270,093	1,270,093
Interest earnings				363
Total revenues collected	<u>1,933,204</u>	<u>1,933,204</u>	<u>1,777,954</u>	<u>1,777,954</u>
Expenditures:				
Support services	2,446,130	2,446,130	2,765,625	2,765,625
Operation of noninstructional services				2,542,250
Other outlays:				
Reimbursement				140,607
Total expenditures	<u>2,446,130</u>	<u>2,446,130</u>	<u>2,765,625</u>	<u>2,682,857</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(512,926)	(512,926)	(987,671)	(987,671)
Other financing sources (uses):				
Adjustments to prior year encumbrances	0	0	0	79,358
Excess of revenues collected over (under) expenditures	(512,926)	(512,926)	(987,671)	(462,551)
Cash fund balances, beginning of year	512,926	512,926	987,671	987,671
Cash fund balances, end of year	<u>\$ 0</u>	<u>0</u>	<u>0</u>	<u>525,120</u>

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCES -  
 ALL CAPITAL PROJECTS FUNDS - REGULATORY BASIS  
 JUNE 30, 2024

	<u>31</u>	<u>32</u>	<u>33</u>	<u>34</u>	<u>35</u>	<u>36</u>	
	BUILDING BOND FUND	TOTAL					
<u>ASSETS</u>							
Cash	\$ 309,826	24,281	8,685	44,432	1,469,264	12,700	<u>1,869,188</u>
<u>LIABILITIES AND FUND BALANCE</u>							
Liabilities:							
Warrants/checks payable		255			884,411	941	885,607
Encumbrances	8,321	11,270			584,836		604,427
Total Liabilities	<u>8,321</u>	<u>11,525</u>	<u>0</u>	<u>0</u>	<u>1,469,247</u>	<u>941</u>	<u>1,490,034</u>
Fund Balances:							
Restricted	301,505	12,756	8,685	44,432	17	11,759	379,154
Total Liabilities and Fund Balance	<u>\$ 309,826</u>	<u>24,281</u>	<u>8,685</u>	<u>44,432</u>	<u>1,469,264</u>	<u>12,700</u>	<u>1,869,188</u>

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF REVENUES COLLECTED, EXPENDITURES, AND CHANGES  
 IN CASH FUND BALANCES - ALL CAPITAL PROJECTS FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	31	32	33	34	35	36	
	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	BUILDING	TOTAL
	BOND FUND	BOND FUND	BOND FUND	BOND FUND	BOND FUND	BOND FUND	
Revenues collected:							
Interest earnings	\$ 0	0	0	126,759	0	0	126,759
Expenditures							
Support services	234,903	110,427	682	164,327	3,460,000	941	3,971,280
Operation of noninstructional services				15,894,250			15,894,250
Other outlays:							
Reimbursement				376,960			376,960
Total expenditures	<u>234,903</u>	<u>110,427</u>	<u>682</u>	<u>16,435,537</u>	<u>3,460,000</u>	<u>941</u>	<u>20,242,490</u>
Excess of revenues collected over (under) expenditures before other financing sources (uses)	(234,903)	(110,427)	(682)	(16,308,778)	(3,460,000)	(941)	(20,115,731)
Other financing sources (uses):							
Adjustments to prior year encumbrances	30,000	2,451	1,399				33,850
Bond proceeds					3,460,000	12,700	3,472,700
Total other financing sources (uses)	<u>30,000</u>	<u>2,451</u>	<u>1,399</u>	<u>0</u>	<u>3,460,000</u>	<u>12,700</u>	<u>3,506,550</u>
Excess of revenues collected over (under) expenditures	(204,903)	(107,976)	717	(16,308,778)	0	11,759	(16,609,181)
Cash fund balance, beginning of year	506,408	120,732	7,968	16,353,210	17	0	16,988,335
Cash fund balance, end of year	<u>\$ 301,505</u>	<u>12,756</u>	<u>8,685</u>	<u>44,432</u>	<u>17</u>	<u>11,759</u>	<u>379,154</u>

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINED STATEMENT OF ASSETS, LIABILITES AND FUND BALANCE -  
 ALL FICUCIARY FUND TYPES - REGULATORY BASIS  
 JUNE 30, 2024

	EXPENDABLE TRUST FUNDS	AGENCY FUNDS	
	GIFTS & ENDOWMENTS FUND	SCHOOL ACTIVITY FUNDS	TOTAL
<u>ASSETS</u>			
Cash	\$ 67,921	1,534,484	1,602,405
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities:			
Funds held for school organizations	\$ 0	1,534,484	1,534,484
Fund Balance:			
Restricted	67,921	0	67,921
Total Liabilities and Fund Balance	\$ 67,921	1,534,484	1,602,405

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BALANCE 07/01/23	ADDITIONS	NET TRANSFERS	DEDUCTIONS	BALANCE 06/30/24
<u>ASSETS</u>					
Cash	\$ 1,325,060	2,371,267	0	2,161,843	1,534,484
<u>LIABILITIES</u>					
Non Categorical Fund	\$ 4	0	(4)	0	0
HS Grants	1,567	16,209		14,414	3,362
HS Office	10,196	10,844	1,850	9,350	13,540
Credit Recovery	8,487	2,274		150	10,611
ID Badge	2,790	2,811		2,126	3,475
HS Art	6,752	2,070		6,949	1,873
HS Band	5,506	27,287		29,667	3,126
HS Band Booster Concession	49,988	44,404	372	55,726	39,038
HS Oklahoma Close Up	474	0		0	474
HS Hospitality Committee	866	165		388	643
HS STAY	445	0		0	445
HS Counseling Office	5,262	814		877	5,199
HS Business Prof Assoc.	445	3,708		3,088	1,065
HS AP Exams	2,789	1,955		502	4,242
HS FCCLA	945	3,673		4,449	169
HS Library	1,044	202		27	1,219
HS National Honor Society	6,001	3,169		1,921	7,249
HS Green-Thumb Chieftains	4,491	3,526		5,060	2,957
HS NAACP	393	0		0	393
HS Seniors 2024	6,203	1,554		2,509	5,248
HS Seniors 2025	4,969	13,814		9,634	9,149
HS Seniors 2023	8,276	0		0	8,276
HS Science club	33,787	32,650	82	4,592	61,927
HS Spanish Honor Society	601	936		1,193	344
HS Special Olympics	5,927	447		3,859	2,515
HS Student Council	2,583	2,775		1,537	3,821
HS Vocal Music	10,215	65,531	(924)	64,439	10,383
HS Ag Ed & FFA	21,937	162,678		175,482	9,133
HS Lyons Special Ed	1,640	259		335	1,564
HS Yearbook	3,884	4,565		7,190	1,259
HS Gillis Sped	789	258		0	1,047
HS Fishing Team	585	817		568	834
HS Band Auxiliaries	8,432	7,752		12,534	3,650
HS Band Trips	41,095	108,395	1,950	123,452	27,988
HS Band Grants	56,948	54,000	1,040	56,960	55,028
HS Ping Pings	2,217	414		2,109	522
HS FCA	1,950	0	(1,950)	0	0

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BALANCE 07/01/23	ADDITIONS	NET TRANSFERS	DEDUCTIONS	BALANCE 06/30/24
HS Indian Parent Comm	\$ 1,027	839		686	1,180
HS Sapulpa Indian Club	5,835	5,982	142	3,925	8,034
HS Key Club	184	0		46	138
HS GSA Gay Straight All.	69	0		0	69
HS Productions	8,509	10,219		14,915	3,813
HS Culinary Arts	4,380	6,921	1,224	7,408	5,117
HS JROTC	45,455	77,261	154	48,333	74,537
HS School Nurse	1,813	0		0	1,813
Backpack Food Pantry	1,286	7,500		3,469	5,317
Local Scholarships	37,006	4,625		3,500	38,131
HS Senior Girl Events	4,821	0		0	4,821
HS First Robotics	18,768	63,250	(82)	40,320	41,616
HS Indian Ed Staff Dev	2,699	1,956	(141)	2,362	2,152
HS Physics	1,684	0		0	1,684
E-Sports	2,450	772		2,382	840
JH Office	705	9,481	1,550	9,116	2,620
JH Library	1,152	0		782	370
JH Student Council	793	1,893		1,558	1,128
JH Vocal Music	771	3,620		2,900	1,491
JH Yearbook	6,535	3,024		2,483	7,076
JH Art	3,272	29,815	3,800	25,306	11,581
JH Taps	316	0		0	316
Stem JH Math Science	4,240	0		1,109	3,131
JH Grants	3,685	2,900		2,254	4,331
MS Office	12,667	3,132	1,300	8,887	8,212
MS Library	330	3,757		2,578	1,509
MS Student of Month	200	0		0	200
MS Student Council	1,658	3,950		3,673	1,935
MS Yearbook	513	2,288		2,327	474
MS Art	523	0		0	523
MS Choir	8,820	6,992		6,019	9,793
MS Technology Student Association	0	1,852		1,062	790
MS NJHS	1,565	260		1,035	790
7/8 Grade Volleyball	636	0		0	636
MS Grants	14,857	39,718		42,678	11,897
MS PLTW	0	15,000		0	15,000
Special Ed Director	7	1,377		20	1,364
Liberty Library	1,337	3,962		3,913	1,386
Liberty Music	3,832	532	1,300	3,479	2,185
Liberty Fundraising	2,997	11,653	38	9,653	5,035
Liberty STEM	9,844	46,687	150	41,110	15,571
Liberty Grants	2,124	14,370		14,280	2,214

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BALANCE 07/01/23	ADDITIONS	NET TRANSFERS	DEDUCTIONS	BALANCE 06/30/24
Freedom Misc	\$ 3,082	3,298	1,300	5,551	2,129
Freedom Fundraising	26,698	38,166		28,565	36,299
Freedom Library	510	6,793		6,742	561
Freedom Grants	237	8,154		7,987	404
Freedom Taps	20,496	43,175		49,340	14,331
Jefferson HTS Misc	5,614	3,344	1,300	3,883	6,375
Jefferson HTS Fundraising	10,849	22,437		17,283	16,003
Jefferson HTS Grants	8,977	4,967		3,750	10,194
Jefferson HTS Library	3,007	4,701		4,575	3,133
Holmes Park Misc	3,843	5,519	1,300	4,323	6,339
Holmes Park Fundraising	21,680	46,454	600	49,700	19,034
Holmes Park Library	5,546	9,702		9,582	5,666
Holmes Park Grants	842	7,677		6,895	1,624
Revolutionary Days	143	1,950		541	1,552
District Stem	30,512	14,275		12,839	31,948
Sapulpa Academic Conf.	267	0		0	267
Benevolence Fund	9,274	0		0	9,274
GT Grants	13,550	0		0	13,550
NOW Interest	38,836	85,328	(43,996)	41,695	38,473
Driver Education	5,175	10,950		200	15,925
Creek Nation Latchkey	0	0	75,000	7,131	67,869
Stem - Camp Invention	37,971	30,500		31,077	37,394
Latchkey	83,585	205,426	(40,000)	201,261	47,750
Collins Foundation	27,119	48		0	27,167
Education Foundation	135	0		0	135
Spark	61,158	135,463	(75,000)	64,700	56,921
Local Child Welfare	34,945	41,270		58,290	17,925
Hot Spot Insurance	705	0		0	705
Alternative School Grants	113	7,090		7,093	110
Child Nutrition Banquets	237	170		0	407
SPS Food Service Assoc.	2,523	2,726		391	4,858
Soft Drink Money	9,394	23,898	(3,438)	15,118	14,736
Alternative School	3,624	1,610	800	2,819	3,215
Clearing Account	1,525	2,263	(1,639)	0	2,149
Service Center	637	470		741	366
Creek Nation Summer	0	0	75,000	0	75,000
Chromebook Repair	59,025	30,035		42,700	46,360
Elem Basketball	3,732	4,583		4,297	4,018
Chieftain Care	0	9,383		2,596	6,787
Centennial Plaza Project	1,973	0		0	1,973
Homeless	505	7,147	(304)	2,359	4,989
Athletic Sports Overall	6,711	43,451	10,900	48,939	12,123
Football	19,583	18,515	12,285	12,610	37,773
Boys Basketball	2,664	1,405		1,829	2,240

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -  
 AGENCY FUNDS - REGULATORY BASIS  
 FOR THE YEAR ENDED JUNE 30, 2024

	BALANCE 07/01/23	ADDITIONS	NET TRANSFERS	DEDUCTIONS	BALANCE 06/30/24
Girls Basketball	\$ 2,006	1,000	3,500	5,484	1,022
Baseball	10,948	24,170	4,500	25,888	13,730
Softball	1,058	309	4,000	907	4,460
Wrestling	2,545	4,271	4,000	6,953	3,863
Tennis	16	257	1,500	970	803
Track	933	3,970	3,000	6,040	1,863
Golf	5,752	7,420	2,500	10,169	5,503
Athletic Booster	92,667	181,919	(88)	161,217	113,281
Cross Country	6,311	19,119	3,000	21,251	7,179
Boys Soccer	809	4,475	3,000	4,374	3,910
Athletic Trainer	5,321	13,123	215	8,474	10,185
Girls Soccer	9,867	12,179	3,000	19,265	5,781
Girls Volleyball	5,293	0	2,250	5,457	2,086
Cheer	3,213	7,019	2,850	7,396	5,686
All Events Gate	13,263	151,696	(1,861)	150,283	12,815
JH Cheer	1,127	2,305		1,510	1,922
Drug Test	12,000	8,021		14,587	5,434
Sponsors 2022-23	28,134	49,000	(47,000)	11,855	18,279
Chieftain Center Concession	16,947	33,127	(14,325)	27,706	8,043
<b>Total Liabilities</b>	<b>\$ 1,325,060</b>	<b>2,371,267</b>	<b>0</b>	<b>2,161,843</b>	<b>1,534,484</b>

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REGULATORY BASIS**

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33, CREEK COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2024

Federal Grantor / Pass Through Grantor / Program Title	Federal Assistance Listing Number	Project Control Number	Total Expenditures
<b>U.S. DEPARTMENT OF EDUCATION -</b>			
<u>Direct Programs:</u>			
Indian Education	84.060	561	\$ 228,856
<u>Passed Through State Department of Education:</u>			
*Title I:			
Title I, Basic Programs	84.010	511	701,945
Title I, School Improvement	84.010	515	101,271
Title I, Neglected	84.010	518	6,395
Total Title I (84.010)			<u>809,611</u>
Title II, Part A	84.367	541	102,295
Title III, Part A	84.365	572	12,622
Title IV, Part A	84.424	552	34,479
Title IX, Homeless	84.196	596	67,402
IDEA-B Special Education Cluster:			
IDEA-B Secondary Transition	84.027X	618	4,100
ARP IDEA-B Flow Through	84.027X	628	7,159
ARP IDEA-B Flow Preschool	84.027X	643	676
IDEA-B Flow Through	84.027	621	941,129
IDEA-B Prof Develop, OSDE	84.027	613	1,966
IDEA-B Prof Develop, District	84.027	615	3,757
IDEA-B Preschool	84.173	641	35,793
Total IDEA-B Special Education Cluster			<u>994,580</u>
*COVID-19 Education Stabilization Fund (ESF) -			
ARP - ESSER III	84.425U	795	2,945,168
ARP - OK Paid Student Teacher	84.425U	725	46,308
ARP - Science of Reading	84.425U	726	15,504
ARP - ESSER Counselor Corps Grant	84.425U	722	233,112
Total COVID-19 - ESF			<u>3,240,092</u>
<u>Passed Through State Department of Career and Technology Education:</u>			
Carl Perkins	84.048	421	39,967
Carl Perkins Supplemental Grants	84.048	424	24,546
Total Carl Perkins (84.048)			<u>64,513</u>
<b>U.S. DEPARTMENT OF AGRICULTURE -</b>			
<u>Passed Through State Department of Education:</u>			
*Child Nutrition Programs Cluster:			
School breakfast program	10.553	764	281,722
National school lunch program	10.555	763	1,108,327
Supply chain assistance	10.555	759	94,487
Summer food program	10.559	766	40,102
Non-cash assistance - Commodities	10.555	N/A	156,149
Total Child Nutrition Program Cluster			<u>1,680,787</u>
<u>Other Federal Assistance:</u>			
Johnson O'Malley	15.130	563	36,009
Johnson O'Malley 3 month	15.130	564	44,368
Total Johnson O'Malley (15.130)			<u>80,377</u>
Medicaid	93.778	698	4,237
Flood Control	12.112	770	565
JROTC	12.357	770	45,073
<b>Total Federal Expenditures</b>			<b><u>\$ 7,365,489</u></b>

\* Major programs = 77.80%

**Note 1 - Basis of Presentation** - The accompanying schedule of expenditures of federal awards includes the federal activity of the District for the year ended June 30, 2024. This information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended and does not present the financial position, changes in net assets, or cash flows of the District.

**Note 2 - Summary of Significant Accounting Policies** - Expenditures reported on this schedule are reported on the regulatory basis of accounting consistent with the preparation of the combined financial statements except as noted in Note 3. Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Note 3 - Non-Monetary Assistance** - Commodities received by the District were of a non-monetary nature.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33, CREEK COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - REGULATORY BASIS  
PREPARED FOR THE OKLAHOMA STATE DEPARTMENT OF EDUCATION  
FOR THE YEAR ENDED JUNE 30, 2024

Federal Grantor / Pass Through Grantor / Program Title	Federal Assistance Listing Number	OCAS Project No.	Program or Award Amount	Balance at 7/1/2023	Revenue Collected	Total Expenditures	Balance at 6/30/2024
<b>U.S. DEPARTMENT OF EDUCATION -</b>							
<u>Direct Programs:</u>							
Indian Education	84.060	561	\$ 228,856		191,833	228,856	37,023
Indian Education, 2022-23	84.060	799		63,939	63,939		
Sub Total			228,856	63,939	255,772	228,856	37,023
<u>Passed Through State Department of Education:</u>							
Title I, Basic Programs	84.010	511	800,898		559,988	701,945	141,957
Title I, Basic Program, 2022-23	84.010	799		122,596	122,596		
Title I, School Improvement	84.010	515	224,833			101,271	101,271
Title I, Neglected	84.010	518	10,286		5,369	6,395	1,026
Title I, Neglected, 2022-23	84.010	799		1,076	1,076		
Title II, Part A	84.367	541	144,784		74,436	102,295	27,859
Title II, Part A, 2022-23	84.367	799		9,548	9,548		
Title III, Part A	84.365	572	14,549			12,622	12,622
Title III, Part A, 2022-23	84.365	799		148	148		
Title IV, Part A	84.424	552	64,720		23,068	34,479	11,411
Title IV, Part A, 2022-23	84.424	799		4,636	4,636		
Title IX, Homeless	84.196	596	118,385		65,632	67,402	1,769
Title IX, Homeless, 2022-23	84.196	799		7,374	7,374		
IDEA-B Secondary Transition	84.027X	618	9,356		4,100	4,100	
ARP IDEA-B Flow Through	84.027X	628	7,933		7,159	7,159	
ARP IDEA-B Flow Through, 2022-23	84.027X	799		15,558	15,558		
ARP IDEA-B Flow Preschool	84.027X	643	796		676	676	
IDEA-B Flow Through	84.027	621	988,798		620,602	941,129	320,527
IDEA-B Flow Through, 2022-23	84.027	799		164,528	164,528		
IDEA-B Prof Develop, OSDE	84.027	613	1,966			1,966	1,966
IDEA-B Prof Develop, OSDE, 2022-23	84.027	799		2,788	2,788		
IDEA-B Prof Develop, District	84.027	615	4,697		3,133	3,757	624
IDEA-B Prof Develop, District, 2022-23	84.027	799		439	439		
IDEA-B Preschool	84.173	641	35,793		24,509	35,793	11,284
IDEA-B Preschool 2022-23	84.173	799		4,145	4,145		
<u>COVID-19 Education Stabilization Fund (ESF) -</u>							
ARP - ESSER III	84.425U	795	2,945,168		2,574,267	2,945,168	370,901
ARP - ESSER III, 2022-23	84.425U	799		266,152	266,152		
ARP - OK Paid Student Teacher	84.425U	725	49,132		44,521	46,308	1,787
ARP - Science of Reading	84.425U	726	15,504		15,504	15,504	
ARP - ESSER Counselor Corps Grant	84.425U	722	255,000		153,618	233,112	79,494
Total COVID-19 - ESF			3,264,804	266,152	3,054,062	3,240,092	452,182
Sub Total			5,692,598	598,988	4,775,570	5,261,081	1,084,498
<u>Passed Through State Department of Career and Technology Education:</u>							
Carl Perkins	84.048	421	41,253		39,338	39,967	629
Carl Perkins, 2022-23	84.048	799		3,368	3,368		
Carl Perkins Supplemental Grants	84.048	424	25,000			24,546	24,546
Carl Perkins Supplemental Grants, 2022-23	84.048	799		30,102	30,102		
Sub Total			66,253	33,470	72,808	64,513	25,175
<b>U.S. DEPARTMENT OF AGRICULTURE -</b>							
<u>Passed Through State Department of Education:</u>							
<u>Child Nutrition Programs:</u>							
School breakfast program	10.553	764			281,722	281,722	
National school lunch program	10.555	763			1,114,249	1,108,327	
Supply chain assistance	10.555	759			94,487	94,487	
Summer food program	10.559	766			32,214	40,102	
Non-cash assistance - Commodities	10.555	N/A			156,149	156,149	
Sub Total					1,678,821	1,680,787	
<u>Other Federal Assistance:</u>							
Johnson O'Malley	15.130	563	36,009		10,277	36,009	25,732
Johnson O'Malley 3 month	15.130	564	44,368		44,368	44,368	
Johnson O'Malley, 2022-23	15.130	799		7,345	7,345		
Johnson O'Malley MCN/BIA, 2022-23	15.130	799		5,490	5,490		
Medicaid	93.778	698	44,000		44,000	4,237	
Flood Control	12.112	770	565		565	565	
JROTC	12.357	770	45,073		45,073	45,073	
Sub Total			170,015	12,835	157,118	130,252	25,732
Total Federal Assistance			\$ 6,157,722	709,232	6,940,089	7,365,489	1,172,428

**Note 1** - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements, except for the non-cash assistance noted in Note 2.

**Note 2** - Food Distribution - Non-cash assistance is reported in this schedule at the fair market value of the commodities received and disbursed.

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
STATEMENT OF STATUTORY, FIDELITY AND HONESTY BONDS  
FOR THE YEAR ENDED JUNE 30, 2024

BONDING COMPANY	POSITION COVERED	BOND NUMBER	COVERAGE AMOUNT	EFFECTIVE DATES
RLI Insurance -	Treasurer	LSM0902376	\$ 500,000	7/1/23 - 7/1/24
Western Surety Company -	Superintendent	70402481	100,000	10/30/23 - 10/30/24
	Encumbrance Clerk	70402481	50,000	10/30/23 - 10/30/24
	Activitty Fund Custodian	70402481	100,000	10/30/23 - 10/30/24
	Minutes Clerk/ Payroll Assistant	70402481	100,000	10/30/23 - 10/30/24
	Payroll Clerk	70402481	100,000	10/30/23 - 10/30/24
	Child Nutrition Director	70402481	10,000	10/30/23 - 10/30/24

SAPULPA INDEPENDENT SCHOOL DISTRICT NO. 33 OF CREEK COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE  
AFFIDAVIT  
JULY 1, 2023 TO JUNE 30, 2024

State of Oklahoma            )  
  ) ss  
County of Tulsa             )

The undersigned auditing firm of lawful ages, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Sapulpa Public Schools for the audit year 2023-24.

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP  
Auditing Firm

By   
Authorized Agent

Subscribed and sworn to before me  
This 11<sup>th</sup> day of October, 2024



  
Notary Public (or Clerk or Judge)

My Commission Expires: 12-11-2024  
Commission No. 20014980



**BLEDSON, HEWETT & GULLEKSON**  
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

Eric M. Bledsoe, CPA  
Jeffrey D. Hewett, CPA  
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 121 E. COLLEGE ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

October 11, 2024

Mr. Robert Armstrong, Supt.  
Sapulpa Public Schools  
511 E Lee Ave  
Sapulpa, Oklahoma 74066

Dear Mr. Armstrong:

Listed below are the observations and recommendations from the final audit work we performed for you. Please review them very carefully, along with the review copy of your audit report. If you have questions or desire additional information, please call us so that any discrepancies may be resolved.

**The following section contains an observation relayed to management that is a control deficiency, which we feel needs to be communicated to you so appropriate action may be taken to correct this deficiency. This item is not included or referred to in your audit report, as it is not considered material or immaterial in nature. It is a minor deficiency that could evolve into a material or immaterial finding if not addressed or corrected.**

Payroll

For school districts where only one person performs the entire payroll function, we recommend that an earnings report be printed at the end of each fiscal year, and the total amount of compensation paid to every employee be reconciled to their employment contract for that year. The report should then be shared with the superintendent or business manager and kept on file for future inquiries.

We take this opportunity to thank you and your professional staff for the outstanding cooperation and invaluable assistance you gave us during our recent onsite audit work.

Sincerely,

Eric M. Bledsoe

For

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLLP

SAPULPA PUBLIC SCHOOL DISTRICT  
CREEK COUNTY

AUDIT COMMENT/RECOMMENDATION/MGMT LETTER  
CORRECTIVE ACTION RESPONSE

Reference Number: N/A

Name of Award – Project Number  
(Federal Findings) N/A

Condition/Finding: One employee performs all payroll functions  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

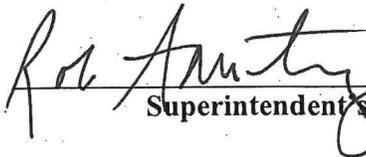
Contact Person: Kenda Terrones

**Corrective steps that have been implemented and/or the steps that will be implemented.**  
CFO will complete a full audit of all payroll expenditures compared to the employee contracts at the end of each fiscal year.  
\_\_\_\_\_  
\_\_\_\_\_

Completion Date: N/A

**If a refund is made in relation to this comment please include the mailing date, amount and number of the check for the refund**

<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Mailing Date	Check Number	Amount of Refund

  
\_\_\_\_\_  
Superintendent's Signature

12/05/2024  
\_\_\_\_\_  
Date

**If the district disagrees with the Audit Comments, Recommendation, Management Letters, Exceptions, etc., this would be noted in the Steps Implemented Section.**

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Monday, November 11, 2024 6:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Melinda Ryan called the meeting together at 6 pm. Superintendent  
Johnny Bilby led the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.  
To formally adopt the Agenda passed with a motion by Larry Hoover and a  
second by Wayne Richards.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.14.2024 Regular BOE Meeting Minutes.

III.B. Approval of the 2024-25 General Fund Purchase Order encumbrance  
numbers 452 through 535.

III.C. Approval of 2024-25 Building Fund Purchase Order encumbrance  
numbers 110 through 114.

III.D. Approval of 2024-25 Child Nutrition Fund Purchase Order encumbrance  
number 61 through 65.

III.E. Approval of 2024-25 Lease Revenue Fund 4 Purchase Order Encumbrance  
number 17.

III.F. Approval of the 2024-25 Bond Fund 32 Purchase Order Encumbrance  
numbers 1 and 2.

III.G. Approval of the 2024-25 Sinking Fund 41 Purchase Order encumbrance  
number 1.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments.

III.K. Approval of the 2024-25 IEP Service Agreement with Tulsa Public Schools.

III.L. Approval of the 2024-25 ABA Services Agreement between ACES-Tulsa and Sapulpa Public Schools.

III.M. Approval of the 2025 Ben Franklin Programs: Revolutionary Day Contract.

III.N. Approval of the Music Theatre International Contract for the 2025 all-school musical.

III.O. Approval of the 2025 Prom Venue Contract between SPS and City Plex.

III.P. Declaration of Surplus

III.P.1. Technology Dept-Lenovo N21 Chromebooks

III.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-Q passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

Mr. Armstrong-Work Zone Alert for HS Project will begin to push out on the website next week. Information will also go home with students and staff. Work Zones to begin in December to get ready for Demo Project to start in January 2025.  
West

V.A. Superintendent Comments

### V.B. Bond Update

Mr. Armstrong-Work Zone Alert for HS Project will begin to push out on the website next week. Information will also go home with students and staff. Work Zones to begin in December to get ready for the Demo Project to start in January 2025. Westside Baseball/Softball Complex moving along on schedule even with the recent rain received.

### V.C. Pathways Update

Mindy Englett reported that information shared with the Chamber is proving to be promising. A law office has reached out about a new internship. Students are excited about the possibilities. The team is looking to put out more commercials for advertisement. She introduced Pathway Coordinators to speak next, which were Cindy Swift/Business and Entrepreneurship and Janet Johnson/Engineering.

Cindy Swift--Putting together the best courses for students, staff, and the community to make a difference. Meeting with business teachers bi-weekly to discuss class options/courses. Career Tech has about 5 different courses; looking to see what courses will best fill the gaps. 2 possibilities; Adulting Class (soft skills) and Business Communications (skills needed).

Janet Johnson-Project Lead The Way (PLTW) classes starting at the Middle School to help tie into the Pathways programs at the Jr.High and High School. Reaching out to other colleges about providing additional concurrent enrollment classes. Creating essential standards that can start in elementary and be used all the way through, such as using a ruler. If kids do not use the knowledge they learned, they will lose it.

All Pathway Coordinators are looking for speakers to come in to encourage students.

## VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 5.

To approve the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 5 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove Change Order #2 for the Westside Sports Complex Parking Lot for an increased amount of \$5,183.15.

To approve Change Order #2 for the Westside Sports Complex Parking Lot for an increased amount of \$5,183.15 passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove OG&E Baseball/Softball Complex Easement Agreement for A Strip of land 30 feet in width 15 feet on either side of a centerline, Beginning 135 feet north and 28 feet west of the NE/C of the NW/4 of the SW/4 of Section 3, Township 17 North, Range 11 East, I.M., Creek County, State of Oklahoma; Thence 260 feet south to its terminus.

To approve OG&E Baseball/Softball Complex Easement Agreement for A Strip of land 30 feet in width 15 feet on either side of a centerline, Beginning 135 feet north and 28 feet west of the NE/C of the NW/4 of the SW/4 of Section 3, Township 17 North, Range 11 East, I.M., Creek County, State of Oklahoma; Thence 260 feet south to its terminus passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove of GMP Amendment #2 for a total of \$3,419,415.00, which includes a combination bid for scopes of work 02.0 Demolition and 31.0 Earthwork of \$2,077,000.00 as well as associated General Conditions & Requirements, Allowances, Contingency, Insurances, & Fees.

To approve of GMP Amendment #2 for a total of \$3,419,415.00, which includes a combination bid for scopes of work 02.0 Demolition and 31.0 Earthwork of \$2,077,000.00 as well as associated General Conditions & Requirements, Allowances, Contingency, Insurances, & Fees passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VI.F. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for the 2024-25 Teacher Grants.

To approve a generous donation from the Sapulpa Education Foundation for the 2024-25 Teacher Grants passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.G.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:51 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G.2. To acknowledge the Board has returned to Open Session.  
President Melinda Ryan acknowledged the Board's return to Open Session at 7:03 pm.

VI.G.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:51 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:03 pm. Present in Executive Session were Satah Havenstrite, Larry Hoover, Wayne Richards, Melinda Ryan, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.  
To approve employing Personnel as per attachment passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove of Sarah Veach as an adjunct teacher for Earth or Physical Science class.  
To approve of Sarah Veach as an adjunct teacher for Earth or Physical Science class passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove of Rachele Vaughn as an adjunct teacher for Biology class.

To approve of Rachelle Vaughn as an adjunct teacher for Biology class passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to approve/disapprove of Peggy Mussler as an adjunct teacher for a Mid-Level English class.

To approve of Peggy Mussler as an adjunct teacher for a Mid-Level English class passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.E. Vote to approve/disapprove of Christie Troy as an adjunct teacher for US/OK/GOV/ECOM class.

To approve of Christie Troy as an adjunct teacher for US/OK/GOV/ECOM class passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F. Vote to approve/disapprove authorizing Jordan Smith to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Jordan Smith to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent

Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G. Vote to approve/disapprove authorizing Shawna Casper to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Shawna Casper to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.H. Vote to accept Resignations received since the last board meeting. To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

### VIII. Adjournment

To adjourn at 7:05 pm passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 536 - 999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	536	11/08/2024	3681	MID-TOWN AUTO AND DIESEL, INC	REPAIR LABOR & PARTS 23-11-691	76.00
11	537	11/08/2024	3826	SECURITY BANK CARD CENTER INC	Sapulpa Middle School Family Engagement Event	445.03
11	538	11/11/2024	5607	DCI COMMUNICATIONS, INC.	Fiber Testing Labor Hours	760.00
11	539	11/11/2024	1269	SOFTWARE HOUSE INTERNATIONAL	Replacement Laptops	2,238.55
11	540	11/11/2024	3826	SECURITY BANK CARD CENTER INC	Amazon Tech Supplies	2,500.00
11	541	11/11/2024	3826	SECURITY BANK CARD CENTER INC	Books/Act Supplies-EL Parent Engagement	500.00
11	542	11/13/2024	3826	SECURITY BANK CARD CENTER INC	Chapman - classroom supplies, amazon, walmart, etc	250.00
11	543	11/13/2024	3826	SECURITY BANK CARD CENTER INC	Freedom Title I Family Engagement Event	279.84
11	544	11/13/2024	3826	SECURITY BANK CARD CENTER INC	M.GISH/075/AMAZON/WIRELESS HEADSETS (2)	308.00
11	545	11/13/2024	3826	SECURITY BANK CARD CENTER INC	Cabling Materials for JH Office Move	2,500.00
11	546	11/13/2024	3826	SECURITY BANK CARD CENTER INC	DIESEL FOR DISTRICT VEHICLES	30,000.00
11	547	11/13/2024	3826	SECURITY BANK CARD CENTER INC	MONITORS FOR GREER/WIEBE INSTRUCTION	2,400.00
11	548	11/14/2024	498	VENTRIS LEARNING LLC	552- UFLI Teachers Manuals	2,107.00
11	549	11/14/2024	9836	SylogistEd, Inc	2024 PAYROLL FORMS	945.90
11	550	11/14/2024	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus 7 Wheel Speed Sensor	970.00
11	551	11/18/2024	3826	SECURITY BANK CARD CENTER INC	GenFundTeacherPayTeacherAmazonMathCurriculum	92.40
11	552	11/18/2024	244	MAC'S HYDRAULIC JACK SERVICE INC.	Rebuild Mechanic's Bottle Jack	700.00
11	553	11/18/2024	80288	JOSEPH TUTTLE	EMERGENCY HOTEL ANDY TUTTLE	326.73
11	554	11/18/2024	4261	COLE MORGAN WILLIAMS	Marching Percussion Parts	2,000.00
11	555	11/18/2024	3505	SOUTHERN TIRE MART, LLC	Bus 36 Front Tires	870.00
11	556	11/18/2024	31650	MONTE CASSINO	Academic Team ABLE Leadership Conf. dues	110.00
11	557	11/18/2024	1269	SOFTWARE HOUSE INTERNATIONAL	New monitors	2,856.00
11	558	11/19/2024	7390	ANTHONY PETTIGREW	Driving a mini bus	40.00
11	559	11/19/2024	504	MICHAEL LOMAN	Native American Assembly Presenter	400.00
11	560	11/19/2024	3826	SECURITY BANK CARD CENTER INC	Carl Perkins HDMI System Wiebe/Greer Amazon	450.00
11	561	11/19/2024	31357	CDW GOVERNMENT, INC.	Annual Google Renewal	18,560.00
11	562	11/20/2024	2878	RIVERSIDE ASSESSMENTS, LLC	Scoring for 4th grade GT Testing	3,000.00
11	563	11/20/2024	3826	SECURITY BANK CARD CENTER INC	Postage for GT Scoring	25.00
11	564	11/20/2024	39438	PHONAK	011-Sped-Phonak HI Equipment	5,351.51
11	565	11/21/2024	39447	DAKTRONICS, INC	QUOTE 00630908, LABOR FOR CC SOUND SYSTEM	1,080.00
11	566	11/21/2024	3145	GRAY MANUFACTURING INC.	truck service lift	2,000.00
11	567	12/02/2024	153	ESS SOUTH CENTRAL, LLC	DISTRICT SUBSTITUTE SERVICES	30,000.00

# Sapulpa Public Schools

## Encumbrance Register

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 536 - 999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	568	12/03/2024	39249	MUSCOGEE (CREEK) NATION JOM	JOM Student Challenge Bowl Team Registration	40.00
<b>Non-Payroll Total:</b>						<b>\$114,181.96</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$114,181.96</b>

**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 115 - 999, Fund(s): BUILDING FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	115	11/08/2024	3826	SECURITY BANK CARD CENTER INC	Grounds Supplies:Amazon, Atwoods, HD, etc	1,000.00
21	116	11/08/2024	3073	TALON COMMERCIAL SERVICES	Jr. High flooring replacement	2,700.00
21	117	11/18/2024	32191	TULSA STRIPERS	HS/JH Re-stripe back parking lot	2,000.00
21	118	11/18/2024	878	STEVEN ENTERPRISES, INC.	Emergency Plumbing and Jetter Service	930.50
21	119	11/20/2024	1056	ASSURANCE RESTORATION	District Restoration Service	2,000.00
21	120	12/03/2024	9289	PATRIOT SECURITY	District Security/Fire Alarm Repair and Replace	3,000.00
21	121	12/03/2024	546	TEMPLE ENTERPRISES OF TULSA, INC.	District HVAC Parts and Supplies	500.00

<b>Non-Payroll Total:</b>	<b>\$12,130.50</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$12,130.50</b>

**Sapulpa Public Schools**  
**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 18 - 999, Fund(s): LEASE REV - MAR 2024

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
04	18	11/13/2024	30423	DC BASS & SONS CONSTRUCTION CO	Change order #2 parking lot increase	5,183.15
04	19	11/13/2024	544	NABHOLZ CONSTRUCTION CORPORATION	GMP Amend #2 Demo, Earthwork	3,419,415.00
04	20	11/21/2024	597	CETH P BARNETT	4 TUBA QUOTE 5175	11,800.00
04	21	12/02/2024	54139	VARSITY BRANDS HOLDING CO INC.	QUOTE 12611773 TRACK UNIFORMS	4,276.30
<b>Non-Payroll Total:</b>						<b>\$3,440,674.45</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$3,440,674.45</b>

# Sapulpa Public Schools

## Encumbrance Register

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 1 - 999, Fund(s): BOND FUND - 31 2020, TAXABLE

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
31	1	07/01/2024	8348	AMERICAN HERITAGE BANK	LEASE PURCHASE PAYMENTS	246,132.16
<b>Non-Payroll Total:</b>						<b>\$246,132.16</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$246,132.16</b>

## Sapulpa Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 11/1/2024 - 11/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$3,361.74	\$0.00	\$0.00	\$0.00	\$3,361.74	\$1,100.00	\$2,261.74
802 HS OFFICE	\$13,995.18	\$0.00	\$0.00	\$541.95	\$13,453.23	\$804.91	\$12,648.32
803 CREDIT RECOVERY	\$10,610.95	\$0.00	\$0.00	\$0.00	\$10,610.95	\$0.00	\$10,610.95
804 ID BADGE	\$1,207.92	\$0.00	\$0.00	\$0.00	\$1,207.92	\$339.98	\$867.94
805 HS ART	\$1,368.40	\$0.00	\$0.00	\$0.00	\$1,368.40	\$630.24	\$738.16
806 HS BAND	\$9,311.33	\$404.00	\$0.00	\$5,529.04	\$4,186.29	\$1,719.17	\$2,467.12
807 HS BAND BOOSTER CONCESSION	\$27,439.26	\$0.00	\$0.00	\$1,244.98	\$26,194.28	\$7,018.53	\$19,175.75
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$571.45	\$0.00	\$0.00	\$0.00	\$571.45	\$188.04	\$383.41
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$5,598.92	\$0.00	\$0.00	\$0.00	\$5,598.92	\$0.00	\$5,598.92
812 HS BUSINESS PROF ASSOC (BPA)	\$785.15	\$0.00	\$0.00	\$108.73	\$676.42	\$600.00	\$76.42
814 HS AP EXAMS	\$4,241.93	\$0.00	\$0.00	\$0.00	\$4,241.93	\$1,216.00	\$3,025.93
815 HS FCCLA	\$1,165.05	\$0.00	\$0.00	\$0.00	\$1,165.05	\$304.24	\$860.81
817 HS LIBRARY	\$1,218.99	\$0.00	\$0.00	\$0.00	\$1,218.99	\$0.00	\$1,218.99
818 HS NATIONAL HONOR SOCIETY	\$7,248.50	\$0.00	\$0.00	\$0.00	\$7,248.50	\$2,500.00	\$4,748.50
819 GREEN-THUMB CHIEFTAINS	\$2,454.98	\$558.00	\$0.00	\$607.74	\$2,405.24	\$1,256.02	\$1,149.22
820 HS NAACP	\$392.60	\$0.00	\$0.00	\$0.00	\$392.60	\$80.00	\$312.60
821 HS SENIORS 2027	\$5,198.21	\$0.00	\$0.00	\$0.00	\$5,198.21	\$0.00	\$5,198.21
822 HS SENIORS 2025	\$9,513.61	\$0.00	\$0.00	\$385.74	\$9,127.87	\$64.26	\$9,063.61
823 HS SENIORS 2026	\$8,276.49	\$0.00	\$0.00	\$0.00	\$8,276.49	\$0.00	\$8,276.49
824 HS SCIENCE & ENGINEERING	\$59,459.39	\$0.00	\$0.00	\$5,136.58	\$54,322.81	\$30,395.41	\$23,927.40
825 HS SPANISH HONOR SOCIETY	\$543.67	\$0.00	\$0.00	\$0.00	\$543.67	\$150.00	\$393.67
826 HS SPECIAL ED/OLYMPICS	\$5,015.09	\$0.00	\$0.00	\$0.00	\$5,015.09	\$1,510.00	\$3,505.09
827 HS STUDENT COUNCIL	\$4,994.49	\$0.00	\$0.00	\$266.96	\$4,727.53	\$266.19	\$4,461.34
828 HS VOCAL MUSIC	\$16,909.98	\$2,974.00	\$0.00	\$7,411.00	\$12,472.98	\$10,059.19	\$2,413.79
829 HS AG ED & FFA	\$25,737.49	\$2,920.70	\$0.00	\$8,095.78	\$20,562.41	\$17,819.78	\$2,742.63
830 HS LYONS SPED	\$1,423.30	\$0.00	\$0.00	\$0.00	\$1,423.30	\$0.00	\$1,423.30
831 HS YEARBOOK	\$7,231.38	\$1,025.00	\$0.00	\$0.00	\$8,256.38	\$115.00	\$8,141.38
832 HS GILLIS SPED	\$1,047.33	\$0.00	\$0.00	\$0.00	\$1,047.33	\$0.00	\$1,047.33
833 HS FISHING TEAM/CLUB	\$834.45	\$0.00	\$0.00	\$0.00	\$834.45	\$0.00	\$834.45
835 HS BAND AUXILIARIES	\$2,843.63	\$0.00	\$0.00	\$169.00	\$2,674.63	\$874.25	\$1,800.38
836 HS BAND TRIPS	\$40,865.67	\$10,021.05	\$0.00	\$17,151.00	\$33,735.72	\$0.00	\$33,735.72
837 HS BAND GRANTS	\$24,730.71	\$0.00	\$0.00	\$3,470.00	\$21,260.71	\$16,960.89	\$4,299.82
838 HS PING PINGS	\$522.14	\$0.00	\$0.00	\$0.00	\$522.14	\$0.00	\$522.14
840 HS INDIAN PARENT COMMITTEE	\$1,180.17	\$350.00	\$0.00	\$0.00	\$1,530.17	\$0.00	\$1,530.17
841 HS SAPULPA INDIAN CLUB	\$7,684.32	\$1,293.76	\$0.00	\$0.00	\$8,978.08	\$1,100.00	\$7,878.08
842 HS KEY CLUB	\$137.84	\$0.00	\$0.00	\$0.00	\$137.84	\$97.08	\$40.76
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$3,618.63	\$1,144.55	\$0.00	\$1,629.16	\$3,134.02	\$2,148.69	\$985.33
845 HS CULINARY ARTS	\$4,489.81	\$0.00	\$0.00	\$0.00	\$4,489.81	\$1,795.00	\$2,694.81
846 HS JROTC	\$64,049.05	\$631.00	\$0.00	\$3,265.81	\$61,414.24	\$14,409.73	\$47,004.51
848 HS SCHOOL NURSE	\$1,813.34	\$0.00	\$0.00	\$0.00	\$1,813.34	\$0.00	\$1,813.34
849 BACK-PACK FOOD PANTRY	\$4,141.23	\$0.00	\$0.00	\$847.65	\$3,293.58	\$1,209.66	\$2,083.92
850 LOCAL SCHOLARSHIPS	\$37,631.42	\$0.00	\$0.00	\$0.00	\$37,631.42	\$0.00	\$37,631.42
851 HS SENIOR GIRL EVENTS	\$4,821.31	\$0.00	\$0.00	\$0.00	\$4,821.31	\$0.00	\$4,821.31
852 HS FIRST ROBOTICS	\$35,915.95	\$0.00	\$0.00	\$1,816.40	\$34,099.55	\$26,483.60	\$7,615.95
854 HS INDIAN ED STAFF DEV	\$2,151.74	\$286.00	\$0.00	\$639.22	\$1,798.52	\$610.78	\$1,187.74
855 HS PHYSICS	\$1,684.22	\$0.00	\$0.00	\$0.00	\$1,684.22	\$0.00	\$1,684.22
856 E-SPORTS	\$1,450.45	\$0.00	\$0.00	\$0.00	\$1,450.45	\$0.00	\$1,450.45
857 JH OFFICE	\$4,504.10	\$414.00	\$0.00	\$2,067.53	\$2,850.57	\$1,556.24	\$1,294.33
860 JH LIBRARY	\$370.07	\$0.00	\$0.00	\$0.00	\$370.07	\$0.00	\$370.07
863 JH STUDENT COUNCIL	\$1,384.59	\$0.00	\$0.00	\$0.00	\$1,384.59	\$147.74	\$1,236.85
864 JH VOCAL MUSIC	\$2,161.41	\$0.00	\$0.00	\$0.00	\$2,161.41	\$40.00	\$2,121.41
866 JH YEARBOOK	\$6,974.45	\$0.00	\$0.00	\$0.00	\$6,974.45	\$118.78	\$6,855.67
870 JH ART	\$15,849.31	\$288.39	\$0.00	\$20.86	\$16,116.84	\$6,103.98	\$10,012.86
871 JH TAPS	\$315.81	\$0.00	\$0.00	\$0.00	\$315.81	\$0.00	\$315.81

## Sapulpa Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 11/1/2024 - 11/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
872 STEM JH MATH & SCIENCE	\$3,130.99	\$0.00	\$0.00	\$0.00	\$3,130.99	\$0.00	\$3,130.99
874 JR HIGH GRANTS	\$4,330.53	\$0.00	\$0.00	\$0.00	\$4,330.53	\$0.00	\$4,330.53
877 MS OFFICE	\$9,083.76	\$300.00	\$0.00	\$750.45	\$8,633.31	\$133.02	\$8,500.29
878 MS LIBRARY	\$649.70	\$0.00	\$0.00	\$292.19	\$357.51	\$94.51	\$263.00
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$3,275.19	\$0.00	\$0.00	\$680.28	\$2,594.91	\$120.00	\$2,474.91
881 MS YEARBOOK	\$579.38	\$35.00	\$0.00	\$0.00	\$614.38	\$0.00	\$614.38
882 MS ART	\$522.58	\$0.00	\$0.00	\$0.00	\$522.58	\$0.00	\$522.58
883 MS CHOIR	\$12,958.77	\$0.00	\$0.00	\$2,009.94	\$10,948.83	\$860.10	\$10,088.73
884 MS TECHNOLOGY STUDENT ASSOC.	\$1,429.64	\$250.00	\$0.00	\$0.00	\$1,679.64	\$300.00	\$1,379.64
886 MS NJHS	\$789.85	\$0.00	\$0.00	\$0.00	\$789.85	\$0.00	\$789.85
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$11,896.87	\$0.00	\$0.00	\$0.00	\$11,896.87	\$0.00	\$11,896.87
889 MS PLTW	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
892 SPED DIRECTOR	\$1,179.00	\$0.00	\$0.00	\$0.00	\$1,179.00	\$161.86	\$1,017.14
893 LIBERTY LIBRARY	\$1,386.29	\$1,706.76	\$0.00	\$239.98	\$2,853.07	\$419.00	\$2,434.07
894 LIBERTY MISC	\$1,824.26	\$0.00	\$0.00	\$483.70	\$1,340.56	\$711.63	\$628.93
895 LIBERTY FUNDRAISING	\$11,523.38	\$124.50	\$0.00	\$473.63	\$11,174.25	\$1,449.35	\$9,724.90
896 LIBERTY STEM CLUB	\$14,904.57	\$1,850.00	\$0.00	\$4,069.98	\$12,684.59	\$4,200.00	\$8,484.59
897 LIBERTY GRANTS	\$2,213.66	\$0.00	\$0.00	\$0.00	\$2,213.66	\$1,197.70	\$1,015.96
900 FREEDOM MISC	\$2,737.93	\$5,000.00	\$0.00	\$720.00	\$7,017.93	\$525.87	\$6,492.06
901 FREEDOM FUNDRAISING	\$34,701.19	\$583.70	\$0.00	\$1,332.45	\$33,952.44	\$4,628.58	\$29,323.86
902 FREEDOM LIBRARY	\$2,642.56	\$1,077.75	\$0.00	\$140.31	\$3,580.00	\$3,473.95	\$106.05
903 FREEDOM GRANTS	\$404.43	\$0.00	\$0.00	\$0.00	\$404.43	\$0.00	\$404.43
904 FREEDOM TAPS	\$24,286.87	\$1,211.93	\$0.00	\$1,402.73	\$24,096.07	\$7,359.79	\$16,736.28
907 JEFFERSON HTS MISC	\$9,070.52	\$26.00	\$0.00	\$1,016.60	\$8,079.92	\$1,184.90	\$6,895.02
908 JEFFERSON HTS FUNDRAISING	\$15,710.11	\$2,902.20	\$0.00	\$975.57	\$17,636.74	\$5,783.91	\$11,852.83
910 JEFFERSON HTS GRANTS	\$8,851.32	\$500.00	\$0.00	\$1,150.59	\$8,200.73	\$500.00	\$7,700.73
911 JEFFERSON HTS LIBRARY	\$3,163.47	\$182.38	\$0.00	\$494.14	\$2,851.71	\$175.31	\$2,676.40
919 HOLMES PARK MISC	\$7,665.90	\$5,231.11	\$0.00	\$1,780.43	\$11,116.58	\$3,526.00	\$7,590.58
920 HOLMES PARK FUNDRAISING	\$16,269.85	\$1,255.18	\$0.00	\$7,095.89	\$10,429.14	\$5,802.46	\$4,626.68
921 HOLMES PARK LIBRARY	\$9,804.87	\$985.33	\$0.00	\$663.16	\$10,127.04	\$612.32	\$9,514.72
922 HOLMES PARK GRANTS	\$1,849.97	\$0.00	\$0.00	\$141.68	\$1,708.29	\$1,358.32	\$349.97
928 REVOLUTIONARY DAYS	\$1,551.75	\$450.00	\$0.00	\$0.00	\$2,001.75	\$550.00	\$1,451.75
929 DISTRICT STEM	\$27,202.33	\$0.00	\$0.00	\$250.00	\$26,952.33	\$4,117.12	\$22,835.21
931 BENEVOLENCE FUND	\$9,273.63	\$0.00	\$0.00	\$0.00	\$9,273.63	\$0.00	\$9,273.63
932 GT GRANTS	\$13,550.00	\$0.00	\$0.00	\$0.00	\$13,550.00	\$0.00	\$13,550.00
933 NOW (INTEREST INCOME)	\$56,542.55	\$8,270.91	\$0.00	\$0.00	\$64,813.46	\$2,180.00	\$62,633.46
934 DRIVERS EDUCATION	\$15,925.00	\$0.00	\$0.00	\$0.00	\$15,925.00	\$0.00	\$15,925.00
935 CREEK NATION LATCHKEY	\$61,865.02	\$0.00	\$0.00	\$142.91	\$61,722.11	\$2,677.71	\$59,044.40
936 STEM-CAMP INVENTION	\$10,797.63	\$0.00	\$0.00	\$0.00	\$10,797.63	\$0.00	\$10,797.63
937 LATCHKEY	\$101,760.57	\$4,495.32	\$0.00	\$0.00	\$106,255.89	\$2,793.60	\$103,462.29
938 COLLINS FOUNDATION	\$27,166.55	\$0.00	\$0.00	\$0.00	\$27,166.55	\$0.00	\$27,166.55
940 SPARK	\$63,801.78	\$0.00	\$0.00	\$0.00	\$63,801.78	\$1,238.16	\$62,563.62
941 LOCAL SCH CHILD WELFARE	\$6,319.18	\$0.00	\$0.00	\$2,083.91	\$4,235.27	\$205.53	\$4,029.74
943 ALTERNATIVE SCHOOL GRANTS	\$110.44	\$0.00	\$0.00	\$0.00	\$110.44	\$0.00	\$110.44
944 CHILD NUTRITION BANQUETS	\$406.50	\$0.00	\$0.00	\$0.00	\$406.50	\$5.87	\$400.63
945 SPS FOOD SERV ASSOC	\$4,585.68	\$0.00	\$0.00	\$0.00	\$4,585.68	\$200.00	\$4,385.68
946 SOFT DRINK MONEY	\$15,376.86	\$0.00	\$0.00	\$200.34	\$15,176.52	\$909.03	\$14,267.49
947 ALTERNATIVE SCHOOL	\$3,117.99	\$0.00	\$0.00	\$140.00	\$2,977.99	\$53.31	\$2,924.68
949 CLEARING ACCOUNT	\$5,024.27	\$0.00	\$0.00	\$0.00	\$5,024.27	\$0.00	\$5,024.27
950 SERVICE CENTER	\$328.29	\$0.00	\$0.00	\$0.00	\$328.29	\$0.00	\$328.29
951 CREEK NATION SUMMER	\$70,200.00	\$0.00	\$0.00	\$0.00	\$70,200.00	\$0.00	\$70,200.00
952 CHROMEBOOK INS/REPAIR	\$60,543.42	\$200.00	\$0.00	\$0.00	\$60,743.42	\$12,154.79	\$48,588.63
954 5TH GRADE ELEM BASKETBALL	\$1,898.67	\$0.00	\$0.00	\$0.00	\$1,898.67	\$0.00	\$1,898.67
955 CHIEFTAIN CARE	\$6,666.78	\$0.00	\$0.00	\$73.98	\$6,592.80	\$926.02	\$5,666.78
957 HOMELESS	\$4,863.94	\$127.00	\$0.00	\$84.76	\$4,906.18	\$915.24	\$3,990.94

## Sapulpa Public Schools Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 11/1/2024 - 11/30/2024

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
960 ATHLETIC SPORTS OVERALL	\$9,472.40	\$410.62	\$0.00	\$4,055.24	\$5,827.78	\$3,974.13	\$1,853.65
961 FOOTBALL BUDGET	\$31,714.87	\$0.00	\$0.00	\$0.00	\$31,714.87	\$2,094.89	\$29,619.98
962 BOYS BASKETBALL BUDGET	\$1,065.54	\$0.00	\$0.00	\$0.00	\$1,065.54	\$0.00	\$1,065.54
963 GIRLS BASKETBALL BUDGET	\$3,754.31	\$0.00	\$0.00	\$1,944.43	\$1,809.88	\$1,626.68	\$183.20
964 BASEBALL BUDGET	\$7,380.43	\$0.00	\$0.00	\$305.89	\$7,074.54	\$0.00	\$7,074.54
965 SOFTBALL BUDGET	\$7,129.15	\$0.00	\$0.00	\$1,000.00	\$6,129.15	\$100.00	\$6,029.15
966 WRESTLING BUDGET	\$6,608.14	\$0.00	\$0.00	\$0.00	\$6,608.14	\$4,325.00	\$2,283.14
967 TENNIS BUDGET	\$802.60	\$0.00	\$0.00	\$0.00	\$802.60	\$0.00	\$802.60
968 TRACK BUDGET	\$1,862.59	\$0.00	\$0.00	\$0.00	\$1,862.59	\$0.00	\$1,862.59
969 GOLF BUDGET	\$4,481.59	\$0.00	\$0.00	\$0.00	\$4,481.59	\$730.00	\$3,751.59
971 ATHLETIC - BOOSTER CLUB	\$135,542.54	\$22,851.40	\$0.00	\$21,915.38	\$136,478.56	\$36,710.42	\$99,768.14
972 CROSS COUNTRY BUDGET	\$8,278.95	\$0.00	\$0.00	\$99.00	\$8,179.95	\$448.00	\$7,731.95
973 BOYS SOCCER BUDGET	\$2,175.29	\$0.00	\$0.00	\$0.00	\$2,175.29	\$0.00	\$2,175.29
974 ATHLETICS - TRAINER	\$2,771.90	\$0.00	\$0.00	\$0.00	\$2,771.90	\$255.29	\$2,516.61
975 GIRLS SOCCER BUDGET	\$5,357.14	\$146.73	\$0.00	\$0.00	\$5,503.87	\$0.00	\$5,503.87
976 GIRLS VOLLEYBALL BUDGET	\$3,680.41	\$0.00	\$0.00	\$1,505.00	\$2,175.41	\$0.00	\$2,175.41
977 CHEER BUDGET	\$7,038.25	\$0.00	\$0.00	\$1,066.92	\$5,971.33	\$2,307.53	\$3,663.80
978 ALL EVENTS GATE	\$27,760.15	\$10,074.60	\$0.00	\$16,024.46	\$21,810.29	\$15,526.63	\$6,283.66
979 JR HIGH CHEER	\$2,697.98	\$0.00	\$0.00	\$0.00	\$2,697.98	\$225.00	\$2,472.98
983 DRUG TEST-PHYSICALS	\$9,008.01	\$0.00	\$0.00	\$664.00	\$8,344.01	\$836.00	\$7,508.01
985 SPONSORS 2022-2023	\$11,598.24	\$0.00	\$0.00	\$0.00	\$11,598.24	\$0.00	\$11,598.24
986 CHIEFTAIN CENTER CONCESSION	\$29,468.94	\$4,901.53	\$0.00	\$13,471.74	\$20,898.73	\$9,554.57	\$11,344.16
<b>Total</b>	<b>\$1,632,637.86</b>	<b>\$97,460.40</b>	<b>\$0.00</b>	<b>\$151,346.79</b>	<b>\$1,578,751.47</b>	<b>\$304,012.48</b>	<b>\$1,274,738.99</b>

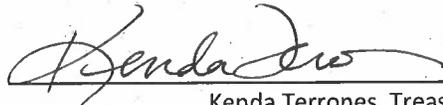


**SAPULPA PUBLIC SCHOOLS  
TREASURER'S SUMMARY  
NOVEMBER 2024**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	
BEG BALANCE	<b>5,101,405.54</b>	<b>(139,119.18)</b>	<b>133,641.25</b>	<b>815,047.58</b>	<b>6,470,167.80</b>	12,381,142.99
DEPOSITS	1,976,976.13	4,462.88	414,737.44	-	22,629.78	2,418,806.23
Prior month adjustments						
CHECKS ISSUED						
Current Year	2,937,122.40	51,802.15	266,047.02	-	320,000.00	3,574,971.57
Prior Year	6,109.60	189.48	-	-	-	6,299.08
END BALANCE	<b>4,135,149.67</b>	<b>(186,647.93)</b>	<b>282,331.67</b>	<b>815,047.58</b>	<b>6,172,797.58</b>	11,218,678.57
Last Yr Same Month	681,294.44	(305,890.89)	793,944.18	1,070,824.48	424,526.79	2,664,699.00
Gain or (Loss)	<b>3,453,855.23</b>	<b>119,242.96</b>	<b>(511,612.51)</b>	<b>(255,776.90)</b>	<b>5,748,270.79</b>	

Federal claims have been filed for all grants except the Title Funds. Awaiting payment for IDEA, Counselor Corp, SIG payments and for the approval of our Consolidated Application in order to file for Title Fund reimbursements.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3  
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.



Kenda Terrones, Treasurer

<u>GENERAL FUND</u>	<u>PREVIOUS TOTAL</u>	<u>CURRENT MONTH</u>	<u>NEW YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	21,419.10	0.00	21,419.10
Prior Ad Valorem	147,788.09	31,248.87	179,036.96
Homestead & In Lieu Tax	220.10	60.33	280.43
Interest Earned	228,673.24	42,025.65	270,698.89
5-Year Manufacturing Exemp	493,258.56	0.00	493,258.56
Rental of Facilities	0.00	0.00	0.00
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	28,630.07	17,200.96	45,831.03
Donations and Contributions	6,000.00	0.00	6,000.00
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>33,427.26</u>	<u>9,160.52</u>	<u>42,587.78</u>
Local TOTALS	<b>959,416.42</b>	<b>99,696.33</b>	<b>1,059,112.75</b>
<u>County Revenue</u>			
Mill Levy	40,526.19	3,177.72	43,703.91
Mortgage Tax	<u>38,187.18</u>	<u>20,426.68</u>	<u>58,613.86</u>
County TOTALS	<b>78,713.37</b>	<b>23,604.40</b>	<b>102,317.77</b>
<u>State Revenue</u>			
Gross Production	63,372.08	16,182.39	79,554.47
Auto Tags	446,278.20	145,556.18	591,834.38
School Land	195,132.23	39,385.43	234,517.66
Tax Stamps & Other Misc	2,494.42	131.73	2,626.15
Farm Implement Tax Stamp	129,257.76	0.00	129,257.76
State Aid (Fdn. & Incentive)	4,039,983.12	1,346,661.05	5,386,644.17
Flexible Benefit	825,404.40	273,382.97	1,098,787.37
Alternative Ed/High Challenge	0.00	0.00	0.00
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	0.00	0.00	0.00
Reading Sufficiency	0.00	0.00	0.00
State Textbook Allocation	237,101.28	0.00	237,101.28
Driver's Education	35,677.48	0.00	35,677.48
Maternity Reimbursement	0.00	25,415.83	25,415.83
State Land Reimbursement	0.00	0.00	0.00
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	5,940.00	0.00	5,940.00
Voc. Incentive Assistance	25,000.00	0.00	25,000.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	<b>6,005,640.97</b>	<b>1,846,715.58</b>	<b>7,852,356.55</b>
<u>Federal Revenue</u>			
FEMA	0.00	0.00	0.00
Title VII - Indian Ed (561)	37,023.34	0.00	37,023.34
JROTC	27,326.82	6,959.82	34,286.64

SIG Grants -Liberty	584.96	0.00	584.96
Title I (511)	244,254.43	0.00	244,254.43
Title II Part A (541)	40,481.26	0.00	40,481.26
IDEA-B Flow Thru (621)	323,116.86	0.00	323,116.86
IDEA-B Preschool 3-5 (641)	11,284.21	0.00	11,284.21
Title 10 (596)	13,179.72	0.00	13,179.72
JOM (563)	25,731.84	0.00	25,731.84
Medicaid (698)	21.12	0.00	21.12
CARES Act	456,082.92	0.00	456,082.92
Carl Perkins (421)	<u>25,175.01</u>	<u>0.00</u>	<u>25,175.01</u>
Federal TOTALS	<b>1,204,262.49</b>	<b>6,959.82</b>	<b>1,211,222.31</b>
<b>TOTAL GEN FUND</b>	<b>8,248,033.25</b>	<b>1,976,976.13</b>	<b>10,225,009.38</b>

#### BUILDING FUND

Current Taxes	3,059.02	0.00	3,059.02
Prior Taxes	21,106.70	4,462.88	25,569.58
In Lieu of Taxes	0.00	0.00	0.00
5-Year Manufacturing Exemp	70,436.88	0.00	70,436.88
Facility Rental	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Building Fund TOTALS	<b>94,602.60</b>	<b>4,462.88</b>	<b>99,065.48</b>

#### CHILD NUTR FUND

Local (Meals, Interest, etc)	147,351.43	53,262.30	200,613.73
State Reimbursement	38,510.23	14,588.58	53,098.81
Federal Reimbursement	<u>123,158.18</u>	<u>346,886.56</u>	<u>470,044.74</u>
Child Nutrition Fund TOTALS	<b>309,019.84</b>	<b>414,737.44</b>	<b>723,757.28</b>

#### TOTAL GF/BF/CNF

**8,651,655.69      2,396,176.45      11,047,832.14**

#### BOND FUND

Interest	0.00	0.00	0.00
Sale of New Bonds	<u>622,300.00</u>	<u>0.00</u>	<u>622,300.00</u>
Bond Fund TOTALS	<b>622,300.00</b>	<b>0.00</b>	<b>622,300.00</b>

#### SINKING FUND

Current Taxes	15,654.26	0.00	15,654.26
Prior Taxes	108,058.23	22,629.78	130,688.01
In Lieu of Taxes	0.00	0.00	0.00
5-Year Manufacturing Exempt	360,454.87	0.00	360,454.87
Interest/In Lieu Reimb	1,005.42	0.00	1,005.42
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>346.77</u>	<u>0.00</u>	<u>346.77</u>
Sinking Fund TOTALS	<b>485,519.55</b>	<b>22,629.78</b>	<b>508,149.33</b>

#### INSURANCE REIMBURSEMENT FUND

	0.00	0.00	0.00
<b>GRAND TOTAL</b>	<b>9,759,475.24</b>	<b>2,418,806.23</b>	<b>12,178,281.47</b>



<b>General Fund</b>				
<b><u>WORKING BUDGET</u></b>				
		<b>Budgeted</b>	<b>Actual</b>	<b>Actual</b>
		<b>2024-25</b>	<b>2024-25</b>	<b>2024-25</b>
<b>WADM</b>				
State Allocation		14,962,900		
Other State Revenue		6,157,844		
Ad Valorem Projection		8,706,251		
Other Local and County Revenue		1,448,533		
Federal Grant Revenue		2,466,851		
Mid Term Adjustment State Allocation		0		
<b>CURRENT YEAR REVENUE</b>		<b>33,742,379</b>		
Prior Year Carryover		<u>5,970,505</u>		
<b>Total Revenue</b>		<b>39,712,884</b>		
			<b>Encumbered as of</b>	
			<b>11/30/2024</b>	
<b>Projected Expenses</b>				
Certified Salaries		18,606,151	17,918,975	(687,176)
Support Salaries		5,859,310	5,727,093	(132,217)
Certified Benefits		5,268,162	4,935,404	(332,758)
Support Benefits		1,744,318	1,745,851	1,534
Purchased Professional & Technical Services		902,485	498,715	(403,770)
Contracted Property Services		471,230	310,698	(160,532)
Other Contracted Services		643,739	624,511	(19,229)
Supplies & Materials		1,754,078	1,396,082	(357,996)
Property Expenses		172,865	8,012	(164,853)
Other Objects		464,762	237,210	(227,552)
<b>Total Expenses</b>		<b>35,887,099</b>	<b>33,402,550</b>	<b>(2,484,549)</b>
<b>Projected Carryover</b>		<b>3,825,785</b>		

**UTILITIES COMPARISON 2022-23 TO 2024-25**

	410	623	624	625	627	MO	YTD			
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>MONTHLY</u>	<u>YEAR</u>	
								<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
July 22	9,184	5,611	50,686	5,534	95	71,110	71,110	31,984	31,984	81.75%
Aug 22	23,101	0	70,521	0	2,708	96,330	167,440	24,718	56,702	51.20%
Sep 22	16,071	10,170	86,958	5,048	2,891	121,138	288,579	31,053	87,756	43.70%
Oct 22	20,265	23,758	89,601	4,500	3,864	141,988	430,566	32,250	120,005	38.64%
Nov 22	16,960	20,012	83,509	6,191	7,809	134,481	565,047	26,089	146,094	34.87%
Dec 22	9,014	20,570	49,948	3,929	3,585	87,045	652,092	20,926	167,020	34.43%
Jan 23	30,375	13,946	51,219	2,827	42,875	141,242	793,335	51,703	218,724	38.06%
Feb 23	7,489	13,862	47,435	2,872	35,553	107,211	900,546	17,749	236,473	35.61%
Mar 23	14,512	14,203	49,340	3,749	31,279	113,082	1,013,628	34,160	270,634	36.42%
Apr 23	13,471	20,402	47,912	3,271	25,044	110,101	1,123,729	8,519	279,152	33.05%
May 23	15,673	18,697	47,452	5,981	11,253	99,056	1,222,785	2,701	281,854	29.95%
Jun 23	13,656	11,861	53,149	4,297	6,415	89,378	1,312,162	-378	281,475	27.31%
July 23	12,775	3,075	50,798	4,986	2,037	73,671	73,671	2,561	2,561	3.60%
August 23	15,604	1,081	78,405	4,537	1,114	100,741	174,412	4,411	6,972	4.16%
Sep 23	11,196	9,589	94,208	4,416	538	119,947	294,359	-1,192	5,780	2.00%
Oct 23	13,480	17,850	113,443	7,095	866	152,734	447,093	10,746	16,527	3.84%
Nov 23	14,084	18,877	91,697	6,732	2,592	133,983	581,076	-498	16,028	2.84%
Dec 23	4,173	16,294	59,722	4,694	7,201	92,084	673,159	5,038	21,067	3.23%
Jan 24	23,918	9,424	49,427	2,626	11,348	96,743	769,902	-44,500	-23,433	-2.95%
Feb 24	16,832	11,391	37,909	3,164	27,926	97,221	867,123	-9,989	-33,423	-3.71%
Mar 24	18,788	16,023	44,694	3,468	9,960	92,933	960,056	-20,149	-53,572	-5.29%
Apr 24	31,541	15,234	42,541	4,109	7,451	100,876	1,060,932	-9,225	-62,797	-5.59%
May 24	16,466	19,605	39,103	5,102	3,059	83,333	1,144,266	-15,722	-78,519	-6.42%
June 24	12,987	14,444	45,331	4,494	2,175	79,432	1,223,697	-9,946	-88,465	-6.74%
July 24	9,277	4,988	50,782	4,350	0	69,397	69,397	-4,274	-4,274	-5.80%
Aug 24	8,214	1,834	0	2,852	0	12,900	82,298	-87,840	-92,115	-52.81%
Sep 24	10,759	7,690	83,997	3,580	2,112	108,138	190,436	-11,809	-103,923	-35.30%
Oct 24	11,151	14,770	94,277	1,230	4,208	125,637	316,072	-27,097	-131,020	-29.30%
Nov 24	14,962	16,848	76,637	3,831	2,526	114,804	430,877	-19,178	-150,199	-25.85%



## 2025 Regional Legislative Agenda

### STATE PRIORITIES

#### **ENSURING A PROSPEROUS ECONOMY**

##### **Modernize, Connect and Broaden the Region's Industrial and Logistics Ecosystem to Drive Economic Growth**

Our region's current industrial and logistics ecosystem, consisting of Tulsa International Airport, Tulsa Port of Catoosa (TPOC), Fair Oaks, Tulsa Port of Inola, and MidAmerica Industrial Park, gives the region a unique advantage when competing for economic development opportunities. Continued investment in these assets is required to compete for mid- to large-scale development projects.

- a. At the state level, direct funding for targeted improvements and capabilities studies focused on streamlining connections amongst these industrial and transportation assets to improve our competitive position.
- b. Amend the Local Industrial Development Act (LIDA) in a manner that encourages and incentivizes the development of public-private partnerships or multi-jurisdictional partnerships for the purpose of securing property and constructing infrastructure thereon for developing industry within or near a municipality or county.
- c. Appropriate funds to improve and expand modal connections between all five of our industrial and transportation assets. This should include, but not be limited to, improvements to the E Port Road/SH266 corridor and US-412 that will support freight connections and additional warehousing.
- d. Support targeted investments aligned with strategic planning initiatives that contribute to safe and efficient shipping container movement on trucks, rail and barge, and enhance surface and air freight handling.

##### **Advanced Mobility Cluster**

Support the next generation of autonomy and mobility by building on significant investment in Tulsa's Tech Hub (\$38.2 million Build Back Better Regional Challenge grant awarded in 2022 and \$51 million Tech Hub awarded in 2024, both from U.S. Economic Development Administration), which aims to position the region as the best place to develop, test, manufacture, and deploy autonomous systems, such as drones. These investments will attract new business and encourage economic growth through the state of Oklahoma by supporting local entrepreneurs and investing in talent pathways to build a strong and nimble technology workforce. In addition to the \$15 million commitment in 2024 from the State of Oklahoma for Tulsa's Tech Hub, state leaders should consider additional investments in research and technology, workforce development, entrepreneurial and venture support, and regional economic development strategies needed to grow Oklahoma's autonomy and mobility industry.

##### **Increase the Department of Tourism's Promotional Fund**

As preparations are underway for the 100th anniversary of Route 66 in 2026, we need to take advantage of increased national and international tourism to Oklahoma and increase the Oklahoma Tourism and Recreation Department's marketing budget. Tourism is the third largest industry in Oklahoma. With our beautiful state parks, longest stretch of historic Route 66, rich



## 2025 Regional Legislative Agenda

Native American history, and thriving business community, Oklahoma has much to offer visitors to our state. We need to increase funding for the Department of Tourism to compete with our surrounding states, which each spend more to attract tourists than Oklahoma. 2022 was the best year for tourism in Oklahoma state history with \$11.8 billion in economic impact, a sustained 103,300 jobs, and \$1.2 billion in federal, state, and local tax revenue. Increased revenue for the Oklahoma Tourism and Recreation Department will better allow us to create, maintain, and promote the incredible assets that we have in our state.

### **Support Legislation to Create a Governing Board for the Department of Commerce**

As the State of Oklahoma continues to recruit and expand primary job creation at a more competitive rate, consistent leadership of the Oklahoma Department of Commerce is critical. Currently, the Secretary of Commerce and Executive Director of the Department of Commerce are appointed by the governor with confirmation from the State Senate. This results in multiple appointments over the course of an administration and significant changes within the department every 1 to 4 years. The proposed future structure would be for the House of Representatives, Senate, and governor to have multiple appointments to a governing board that would then hire a “CEO” for the Department of Commerce. This would allow for more longevity and stability of leadership at one of our most important state agencies and help support communities across the state in their own economic development efforts.

### **Support Oklahoma’s Film and Music Industries**

Continue to support the growth of the booming Oklahoma film industry and its direct and indirect workforce by streamlining the current law and making it more competitive with other states by increasing the cap to \$80M on the incentive rebate. Texas just passed a cap of \$100M a year mainly due to business lost to the surrounding states, namely Oklahoma. This year alone, the Northeastern Oklahoma region has produced more than 45 films, television, and other productions, and the industry has had a direct fiscal impact of over \$200M in the state. We need to capitalize on this momentum and invest in this growing industry. As more productions choose to film in Oklahoma, the demand for qualified personnel continues to grow. Strengthening workforce development initiatives is essential to building a skilled crew and ensuring the state’s continued competitiveness in the industry.

To strengthen Oklahoma’s music industry, the state must introduce new legislation to support local musicians, small venues, and business development. Previous legislation called for incentive payments to eligible venues that host performances by local artists. These venues can receive rebates of up to 75% of state sales tax or mixed beverage gross receipts tax collected within 12 hours before and after a local show, based on the venue’s capacity. This initiative will help grow the nighttime economy, creating jobs, boosting tourism, and enhancing the cultural vibrancy of communities.



## 2025 Regional Legislative Agenda

### BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

#### **Support Critically Needed Transportation Funding**

Return our streets and highways to a state of good repair by fully funding the projects included in the Oklahoma Department of Transportation's Eight Year Plan. Support funding for the studies, plan development, and highway improvements to upgrade the US-412 corridor between Tulsa and Northwest Arkansas to Federal Interstate standards. Increase state appropriations to ODOT for the construction and improvement of all transportation facilities of which it has a responsibility to manage effectively and efficiently to meet the needs of citizens, business, and industry. Discontinue the transferring of funding from the state transportation fund to special cash. Support the proper distribution of state resources and funding to ODOT divisions responsible for ensuring that all state transportation and infrastructure remains in a state of good repair.

#### **Implement Policies to Expedite Deployment of Critical Energy Infrastructure**

To effectively protect and promote energy infrastructure in Oklahoma, particularly transmission lines and pipelines, we urge the state to implement policies that expedite the deployment of critical energy infrastructure. This includes ensuring timely permitting processes and deployment of approved projects while supporting robust investments in the construction and maintenance of energy transmission systems. Until new projects can be built, encourage reliable and cost-effective deployment of interim solutions, like grid-enhancing technologies, that allow for more electricity to flow to consumers and reduces the cost of avoidable congestion. By prioritizing these actions, Oklahoma can enhance its energy security, facilitate the efficient delivery of electricity and energy resources to market, and strengthen its position as a leader in energy production and distribution. Such measures are crucial for sustaining economic growth and meeting the increasing energy demands of both businesses and residents in the state.

#### **Support Dedicated Funding for Addressing High Priority Structurally Deficient (SD) Off-system Bridges**

Oklahoma has made tremendous strides in addressing structurally deficient bridges on the state highway system over the last decade, going from one of the states with the most SD bridges to one of the states with the fewest. Unfortunately, the same cannot be said for addressing off-system city and county bridges where Oklahoma rates among the worst 10 states. Many of these structurally deficient bridges carry thousands of vehicles a day and are on local school bus routes. Dedicated state funding is needed to partner with cities and counties to address the worst structurally deficient (off-system) bridges in Oklahoma in a timely manner.

#### **Modernize Oklahoma's Housing Laws**

Lawmakers should continue to modernize Oklahoma's Residential Landlord and Tenant Act to maintain safe housing for Oklahoma renters. Oklahoma is one of only six states that doesn't have basic anti-retaliation laws. Without this protection, renters can be evicted simply for requesting repairs to protect their health and safety. Neighboring states that Oklahoma is in direct competition for jobs and economic development already have common sense anti-retaliation provisions included in their state law. Preventing housing instability is crucial for a healthy workforce - workers who have been forced from their homes are substantially more likely to miss work or lose their jobs.



## 2025 Regional Legislative Agenda

Keeping families in healthy homes also preserves safe and secure affordable housing for Oklahoma workers and their children.

### **Modernize the Oklahoma Open Meeting Act to Authorize Remote Participation of Voting Members Without Requiring Every Member to be in a Location Physically Accessible to the Public**

The recent legislative changes have underscored the importance of evolving the Open Meetings Act to better serve both public bodies and the citizens of Oklahoma. While the integrity and transparency of public meetings must remain paramount, there is an opportunity to continue to modernize the Act to enhance participation and operational flexibility. The legislature should consider amendments to the Open Meetings Act that allow public bodies to authorize remote participation of voting members via tele/video conference, provided a quorum is physically present at published, open, physical location(s). Members participating above quorum may do so at non-published locations if their virtual attendance is indicated on the advanced published meeting agenda and indicated in meeting minutes. This adjustment would eliminate the requirement for each remote location to be open and accessible to the public, which can be a barrier to broader participation. Such flexibility is crucial not only for enhancing the resilience of public body operations during emergencies but also for increasing the involvement of citizens across the state, particularly in regions like Northeast Oklahoma. To maintain the Act's core values of transparency and accountability, the legislature should ensure that meetings remain open to the public, with online streaming as an optional component, that public notices of meetings are upheld, and that meeting materials are accessible to the public.

## **EDUCATED AND HEALTHY WORKFORCE**

### **Create a Sustainable Future for Workforce Development and Higher education in Oklahoma**

Now is the time for the Legislature to look more strategically at the education and workforce training landscape in Oklahoma, including expanding our career pathways and embracing skills-based training. We encourage the Legislature to review the State Regents new systemwide strategic plan, Blueprint 2030, as well as the remaining recommendations spelled out by the State Regents Task Force on the future of Oklahoma higher education, to implement policies needed to increase efficiency, innovation, and modernization. This includes better integrating workforce training and credentialing programs, upskilling and reskilling programs, engaging employers through internship and apprenticeship on-ramps, and empowering higher education to create a comprehensive vision for developing Oklahoma's 21st century workforce. We need to sufficiently provide resources for our higher education institutions, career tech and industry-recognized training programs that meet the demands of Oklahoma's diversifying economy to ensure persistence and success for all students and adult learners.

### **Expand Support for Working Families**

Too often parents and caregivers leave or stay out of the workforce because the necessary supports are not available to them. The state should pass policies that support working families by removing barriers and investing in the future workforce, their children. This includes expanding access to



## 2025 Regional Legislative Agenda

affordable dependent care to make it financially feasible and safe for parents to return to work, expanding access to no-cost meals to remove the financial disincentive for parents to work if they earn above the maximum income for benefits, and expanding access to afterschool enrichment to engage older youth while their parents work.

### **Health Care Workforce Expansion**

Address the continuum of health care workforce shortages to meet the need of a growing, aging and diverse population by: utilizing state and federal resources to expand residency opportunities and positions around the state; prioritizing funding for the Health Care Workforce Training Commission; provide opportunities to expand health care loan repayment programs as an incentive for all health care workers; monitor and support full funding and implementation of the behavioral health workforce development fund, which increases psychiatric residencies, loan repayment and increases licensure cohorts and training. These efforts are crucial to securing the pipeline of the state's health care workforce, the future of our health care system, and ensuring our community's overall health and well-being.

### **Oklahoma's K-12 Funding and Governance**

We appreciate past action of the Oklahoma legislature to increase appropriations for K-12 education and raise teacher pay. However, there is still more to do to improve student outcomes, post-secondary preparedness, and attract and retain talented teachers and paraprofessionals. We support efforts to improve reading sufficiency outcomes, math skills development and the inclusion of career ready skills while making annual increases in per pupil funding and teacher pay, until we bring Oklahoma in line with the regional averages on our way to becoming a top ten state. We also support preserving the governing authority of local school boards to ensure proper accountability, oversight, and decision-making for districts across the state. Providing needed resources and preserving local governance will give schools and teachers the support they need to give our students a quality education and prepare them to be productive Oklahomans.

### **Address Children's Mental Health**

Support and invest in mental health and addiction treatment services by increasing Medicaid reimbursements for both outpatient and inpatient services. Improved reimbursements will sustain existing mental health and substance use treatment providers, help to improve community access to services, and help providers remain competitive with surrounding states. As Oklahoma's children experience mental health crises such as suicide and overdose at record rates, the future success of our workforce and the health of our families are at risk. The solutions should include adding appropriate inpatient bed capacity, creating adolescent detox beds similar to Tulsa's Sobering Center, bolstering the behavioral health workforce, ensuring appropriate school supports staffed by mental health professionals, enforcing mental health parity and network adequacy requirements, directing ODMHSAS to actively seek public-private partnerships with community providers, and ensuring that managed care organizations focus on social determinants of health to strengthen the overall well-being of families in Oklahoma as most of Oklahoma's Medicaid population moves to a managed care model. By addressing these urgent needs, we will build a stronger workforce and healthier communities for the future of our state.



## 2025 Regional Legislative Agenda

### FEDERAL PRIORITIES

#### **ENSURING A PROSPEROUS ECONOMY**

##### **Support Reauthorization of the Economic Development Administration (EDA) and Program Funding**

The Economic Development Administration (EDA) has consistently fostered significant economic growth across the Tulsa Region and communities of all sizes. Recognizing its invaluable contributions, we strongly encourage the expedited reauthorization of the EDA, which is currently operating under annual budget authorization. We also encourage strengthening EDA's Economic Development Integration program, which works to coordinate programs and funding across multiple federal agencies. EDA reauthorization should also be paired with sustained, or even increased, funding for its proven programs.

##### **Support Businesses Under New Federal Cybersecurity Provisions**

As the federal government implements and considers additional legislation to protect the nation's infrastructure against cybersecurity breaches, ensure that solutions support the business community as a partner rather than penalizing them. Provisions should be crafted to avoid burdensome regulation, financial penalties, or efforts to single out specific industries. Protecting against cyberattacks is in the best interest of all, and legislation should provide tools and direction to the business community rather than mandates.

##### **Support and Expand Federal Place-Based Initiatives**

Tulsa has been a beneficiary of \$90 million in federal place-based investments through programs like the Build Back Better Regional Challenge (BBBRC), Regional Technology and Innovation Hubs ("Tech Hubs"), and the CHIPS and Science Act. Layering federal investments across agencies and initiatives has a proven track record of generating positive outcomes and is critical to transforming and revitalizing communities across the nation by way of regional economic development, job creation, infrastructure enhancement, inclusive prosperity, innovation, and entrepreneurship. Congress should continue to fund and expand programs such as Tech Hubs to drive Tulsa's economic growth and secure American global competitiveness in the years to come.

##### **Designating Route 66 as a National Historic Trail**

Support the designation of Route 66 as a National Historic Trail in honor of the "Mother Road's" 100th birthday in 2026. With Tulsa's recent federal approval and recognition as the Capital of Route 66, there is an opportunity to take advantage of that momentum and push for the Historic Trail designation. From neon signs and vintage diners to quirky landmarks and classic cars, Historic Route 66 is an enduring and an endearing aspect of America's identity.

##### **Federal Historic Tax Credits**

Support initiatives like the Historic Tax Credit Growth and Opportunity Act to expand the Federal Historic Tax Credits for the restoration of historic buildings. For three decades, these credits have been an important catalyst for incentivizing private investment to preserve our nation's historically

## 2025 Regional Legislative Agenda

significant buildings and revitalize the historic cores of American cities. Increase the rehabilitation tax credit and modify certain requirements including:

- a. Expand the types of buildings eligible for rehabilitation by decreasing the rehabilitation threshold from 100% to 50% of project expenses.
- b. Eliminate the basis adjustment requirement for the credit and modify rules relating to the eligibility of tax-exempt use property for the credit. Increase the rate of the credit to 30% for certain small projects.
- c. Additionally, support the School Infrastructure Modernization Act, which expands the tax credit to include historic school buildings that still operate as an educational institution.

### **American Indian Lands Tax Credits**

Encourage the renewal of the Federal American Indian Lands Tax Credit that applies retroactively and is renewed for a multi-year period into the future. The American Indian Lands Tax Credit is a key economic development tool for Oklahoma, allowing employment tax credits when employing tribal members or their spouses, and the accelerated depreciation of investments made on former reservation land. Oklahoma has the largest percentage of American Indian population in the country, and more than two-thirds of the state qualifies for this incentive. Extending the credit, and ensuring its benefits are retroactive to its expiration, is critical in fostering continued business expansion of employment and investment in Oklahoma.

## **BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS**

### **McClellan-Kerr Arkansas River Navigation System**

Continue efforts to increase Congressional appropriations to address the approximately \$160 million in the backlog of critical maintenance on the McClellan-Kerr Arkansas River Navigation System, \$119 million of that on the Oklahoma segment. Failure to do so continues to put the system at risk of a long-term navigation shutdown due to failure of waterway infrastructure such as locks and dams. Support and fund the completion of the Three Rivers Project. This project seeks to address ongoing erosion of the land between the Arkansas and White Rivers near their confluence with the Mississippi River. Should an uncontrolled connection occur, low navigation pool between Norrell Dam (Dam 1) and Montgomery Point would be lost, impacting the entire MKARNS system. Because \$90M has been reallocated from Phase II of this project to complete Phase I, there is now a shortfall of funding for Phase II. Finally, continue to support efforts to deepen the MKARNS to its 12-foot authorized depth, thereby increasing barge productivity by up to 40 percent.

### **Support Timely Implementation of Improvements to US-412 to Bring the Corridor Up to Interstate Standards**

The future Interstate which will be designated I-42 will extend from I-35 in Oklahoma to I-49 in northwest Arkansas. Funding initiatives and opportunities should be pursued by ODOT and our congressional delegation to bring US-412 corridor up to interstate standards in the most an expeditious manner. Upgrading the multi-state highway corridor that connects the Tulsa Metropolitan Area with northwest Arkansas and implementing Congress's designation of the route as a future interstate highway will improve safety, enhance travel time reliability, and elevate the



## 2025 Regional Legislative Agenda

visibility and marketability of the Tulsa Metropolitan Area and increase our economic development potential at the national level.

### **Pursue All Funding to Address Infrastructure Needs and Support Federal Reauthorization of Surface Transportation**

Pursue all available opportunities for major federal discretionary grants such as INFRA, RAISE, MEGA, and the Bridge Investment Program and Congressional directed funding to implement critically needed regional transportation projects in partnership with the Oklahoma Department of Transportation and local and tribal governments. Major projects may include expressway to expressway interchanges with I-44, US-169 and SH-51; grade separated interchanges and bridges on US-412 to meet Interstate highway standards and secure I-42 signage as an Interstate highway; a south Tulsa bridge over the Arkansas River or other high priority regional projects. Support timely reauthorization of federal surface transportation programs including increased utilization of formula grant programs as a vehicle to provide more flexibility, and less discretionary grants that are costly, and have time consuming and cumbersome application processes, in an effort to provide more predictable levels of funding.

### **Accelerate Permitting of Energy & Infrastructure Projects**

Strongly support efforts to accelerate federal permitting for projects necessary to achieve domestic energy independence and complete infrastructure projects. Legislative and Administrative efforts should focus on ensuring concurrent and timely permitting for all federally required approvals and encourage coordination and communication with state permitting. These projects would create a boom in the U.S. domestic economy, support job creation, strengthen our trade balance, and increase product security and price stability on a global scale.

## **EDUCATED AND HEALTHY WORKFORCE**

### **Reform Federal Financial Aid**

Support the reform of federal financial aid and eligibility. Simplify student loans by eliminating interest and replacing it with a one-time, non-compounding origination fee that borrowers will pay over the life of the loan, and place borrowers in an income-based repayment plan. Allow short-term, industry-driven training programs to qualify for financial aid, and expand student loan forgiveness programs for graduates in high-demand occupations with workforce shortages. These strategies will enhance career readiness and meet the demands of the workplace.

### **Federal Immigration Reform**

Support comprehensive immigration reform that enables the U.S. to attract the best and brightest talent from around the world. Steps should be taken to ensure reasonable, affordable, and efficient visa policies that empower American businesses to hire workers and remove barriers for top talent to work in the United States. This includes doubling the annual quota on the issuance of H-1B visas for high-tech workers, doubling the annual quota and instituting a permanent returning worker exemption for H-2B seasonal employment visas, expanding Premium Processing and other measures to increase processing efficiency and eliminate the significant backlogs for various



## 2025 Regional Legislative Agenda

immigration benefits, and digitizing the U.S. Citizen and Immigration Services (USCIS). In addition, Congress should support the Dream Act, which would provide undocumented high-school graduates and GED recipients a pathway to U.S. citizenship through college, work, or the armed services. Enabling immigrant students to access and/or continue higher education will help boost the number of high skilled, American-raised workers. As these taxpaying workers strengthen the available workforce in our nation, they will simultaneously contribute to public revenue at the local, state, and federal level.

### **Protect and Strengthen Health Care Workforce**

Health care across the country is facing historic workforce shortages. As we expand our own education and training programs, enhance violence prevention efforts, and address other clinician concerns, we urge Congress to support policies that replenish and strengthen the health care workforce, including increasing the number of Graduate Medical Education slots, expanding and improving loan repayment programs for nursing students, and helping nursing schools recruit and retain qualified faculty and preceptors. Congress should also pass the SAVE Act, which aims to protect health care workers from violence by enhancing penalties for people who assault them and providing hospitals with additional security and training resources.

### **Expand Availability of Quality, Affordable Childcare**

For many Americans, lack of available quality childcare is a barrier to employment, especially in low-income communities. We ask that the Federal government work to support state programs such as “Scholars for Excellence in Child Care” to aid in the state’s expansion of childcare for workforce families.

### **Encourage More Affordable Housing**

Oklahoma, like many states, has reached a crisis-level deficit of affordable housing. National research indicates that Oklahoma needs over 81,000 additional affordable rental units to meet the needs of extremely low-income renters. An Oklahoman working for minimum wage would have to work 88 hours/week to comfortably afford a modest one-bedroom rental unit at current Fair Market Rent value, while 40% of Oklahoma workers don’t earn enough to afford a typical two-bedroom apartment working one fulltime job. Adding more affordable housing will support new jobs in several industries, allow new companies to move operations to our state and significantly reduce the risk of homelessness (and homelessness itself). Without focused action that supports additional resources for affordable housing developers, Oklahoma will continue to fall woefully short in meeting existing and future demand. There is great opportunity at the federal level to support the development of affordable housing by combatting developers’ greatest challenges. Specifically, we must move quickly to provide solutions to mitigate astronomical property insurance rate increases and increase funding for proven federal housing programs including the Low-Income Housing Tax Credit (LIHTC), HOME/CBDG and the Section 8 Housing Choice Voucher programs.



OKLAHOMA STATE  
DEPARTMENT OF EDUCATION

Robert Armstrong  
Superintendent  
191033 Sapulpa Public Schools  
511 East Lee  
Sapulpa, OK 74066-4699

July 29, 2024

Dear Robert Armstrong:

The 2024-2025 accreditation statuses for your school district and sites have been approved by the State Board of Education. **The district status and site status are listed separately, per State Board of Education rules.** State Board of Education regulations allow accreditation for one year only; therefore, continuing compliance with accreditation standards is imperative at all times.

Please see the attached page(s) for you district and site accreditation statuses for school year 2024-2025

If you have any questions, please contact your Regional Accreditation Officer. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Leslie Janis".

Leslie Janis  
Program Director of Accreditation

C: School Board President  
Enclosure

**Ryan Walters**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**

**Accreditation Status for District 2024 - 2025**

**191033 SAPULPA**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**125 LIBERTY ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**150 FREEDOM ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**160 JEFFERSON HEIGHTS ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**165 HOLMES PARK ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**505 SAPULPA MS : Grades - 06 - 07**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**610 SAPULPA JHS : Grades - 08 - 09**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**705 SAPULPA HS : Grades - 10 - 12**

**Recommendation: Accreditation with no Deficiencies**

**Sapulpa Public Schools  
Capacity Levels & Availability**

School Site	Grade Level	Capacity	Enrollment	Available Intra Transfer Capacity Available	Available Transfers
Freedom Elementary	PreK	60	59	0	1
Freedom Elementary	Kindergarten	60	64	0	0
Freedom Elementary	1st	60	59	0	1
Freedom Elementary	2nd	60	64	0	0
Freedom Elementary	3rd	72	67	2	3
Freedom Elementary	4th	72	64	3	5
Freedom Elementary	5th	72	65	3	4
Holmes Park Elementary	PreK	60	67	0	0
Holmes Park Elementary	Kindergarten	80	106	0	0
Holmes Park Elementary	1st	80	97	0	0
Holmes Park Elementary	2nd	100	108	0	0
Holmes Park Elementary	3rd	96	87	3	6
Holmes Park Elementary	4th	96	85	3	8
Holmes Park Elementary	5th	96	86	3	7
Liberty Elementary STEM Academy	PreK	20	20	0	0
Liberty Elementary STEM Academy	Kindergarten	40	33	3	4
Liberty Elementary STEM Academy	1st	40	32	3	5
Liberty Elementary STEM Academy	2nd	40	37	1	2
Liberty Elementary STEM Academy	3rd	48	32	3	13
Liberty Elementary STEM Academy	4th	48	37	3	8
Liberty Elementary STEM Academy	5th	48	34	3	11
Jefferson Heights Elementary	PreK	40	40	0	0
Jefferson Heights Elementary	Kindergarten	40	45	0	0
Jefferson Heights Elementary	1st	40	32	3	5
Jefferson Heights Elementary	2nd	40	44	0	0
Jefferson Heights Elementary	3rd	48	42	2	4
Jefferson Heights Elementary	4th	48	53	0	0
Jefferson Heights Elementary	5th	48	50	0	0
Sapulpa Middle School	6th	319	254	NA	65
Sapulpa Middle School	7th	290	245	NA	45
Sapulpa Junior High	8th	319	244	NA	75
Sapulpa Junior High	9th	377	353	NA	24
Sapulpa High School	10th	435	381	NA	54
Sapulpa High School	11th	377	319	NA	58
Sapulpa High School	12th	348	309	NA	39
<i>*Updated 12/5/2024</i>			3714		



# CDW Customer Service Order Form

## Google Workspace for Education

Seller	CDW Government LLC
Seller Address	200 N. Milwaukee Avenue, Vernon Hills, IL 60061
Customer	Sapulpa School District
Subscription Term Start Date	Upon Service Activation

NAME	PRICE	QTY	SUBTOTAL
Google Workspace for Education Plus	\$5.00	3750	\$18,750.00
Google Workspace for Education Plus	\$0.00	937	\$0.00
<b>Total</b>			<b>\$18,750.00</b>

Google Workspace Add-On Products/Services	Licensed Quantity	Subscription Term	Monthly Service Fee Per User	Total Monthly Service Fee*
		Monthly	\$	\$

Google Voice Specific Estimated Monthly Telecom Taxes and Regulatory Fees\*\* \$ \_\_\_\_\_

\*The Total Monthly Service Fee for Google Voice is an estimate only and is based on the licensed quantity set forth in the table above. Seller will invoice Customer based on the actual quantity of licenses used in the month at the Monthly Service Fee Per User rate specified above.

\*\*These are estimate monthly taxes and fees only. These taxes and fees may vary based on Customer's geographic location. Seller will pass thru and bill Customer for actual telecom taxes and regulatory fees as calculated by Google.

Customer Technical Contact	jlawrence2@sapulpaps.org
Phone Number	(918) 224-3400
Email address	jlawrence2@sapulpaps.org
Off-Domain Email Address	sapulpapsit@yahoo.com
Google App Domain	sapulpaps.org
NCES ID (If applicable)	4026910
Order Type (If applicable)	

**Subscription Term Fee Total: \$\$18,750.00**

Terms:

- 1. TERMS AND CONDITIONS** - Customer’s obligations under this Customer Service Order Form, including its payment obligations are subject to the current Third Party Cloud Services Terms and Conditions on Seller’s website at [Third Party Cloud Services Terms and Conditions](#), unless Customer has entered into a written agreement with Seller covering Customer’s purchase of products and services from Seller (“Existing Customer Agreement”), in which case Customer’s obligations shall be subject to the terms of such Existing Customer Agreement, which shall be identified on Sellers’ ordering documents.
- 2. PAYMENT** – Customer will pay all Fees (as defined herein), including regulatory fees and taxes, for the use of the Google Workspace for Education as set forth in Seller’s invoice, within 30 days after the date of the invoice, or in accordance with such other payment terms that may have been negotiated between Customer and Seller. In addition to the Service Fee for the Google Workspace for Education, Customer will also be responsible for all additional fees for any subscription renewals and extensions, metered usage components consumed by Customer, and other subscriptions, features, products, services, or add-ons that Customer uses within the Google Workspace for Education. Seller will invoice Customer in advance for the monthly or prepaid charges due for the Google Workspace for Education purchased. Seller will invoice Customer in arrears for any metered usage or overage components (e.g., capacity overages, third party content, etc.). The Service Fee for the Google Workspace for Education and all additional fees due hereunder are collectively referred to as “Fees”.
- 3. ADD-ON ORDERS** - Any orders submitted by Customer to Seller for Google Workspace for Education over the next twelve (12) months (the “Add-On Order(s)”) will be governed by the terms and conditions of this Customer Service Order Form. All Add-On Order(s) must include the name of the applicable Google Workspace for Education, the Licensed User Quantity and the length of the initial term (e.g., 1, 2, or 3 years). The Initial Subscription Term for any Add-On Order(s) will commence on the date Seller provisions the new Google Workspace for Education on behalf of Customer.

**4. SERVICE SUSPENSION** – In addition to any other rights Seller may have, Seller may suspend or terminate the Google Workspace for Education if Customer fails to pay any Fees within ten (10) business days after the applicable due date.

**5. CANCELLATION POLICY FOR GOOGLE VOICE** – To cancel the Google Voice services Customer must fill out and submit the form at [Google Voice Cancellation Form](#) sixty (60) days prior to service cancellation. Customer will be responsible for all Google Voice service fees incurred up through the effective date of termination, including any applicable taxes and regulatory fees.

**6. NON-CANCELLABLE/NON-REFUNDABLE** – Except as set forth above for the Google Voice services, the Google Workspace for Education purchased under this Customer Service Order Form are non-cancellable and all Fees paid to Seller are non-refundable.

**7. GOOGLE REQUIRED TERMS:**

- (a) Seller, Google, and Customer are independent contractors with respect to the resale of the Google Workspace for Education.
- (b) Customer will either accept the Google TOS prior to accessing or using the Google Workspace for Education, or hereby expressly authorizes Seller to accept the Google TOS on Customer's behalf.
- (c) Customer acknowledges and agrees that Seller is the processor of any personal data processed by it on Customer's behalf, and Customer is the controller of any such data, as the terms "controller", "processed", "processor" and "personal data" are defined in the EU Directive;
- (d) Customer is responsible for obtaining and maintaining any consents required from End Users to allow Seller to perform its obligations under this Agreement;
- (e) If Google fails to comply with the SLAs, Customer will only be eligible to receive those remedies set out under the Google TOS and must request such remedies directly from Seller; and
- (f) Google will only provide customer support to Customers in accordance with the Google TOS.

BY SIGNING BELOW, Customer acknowledges and agrees that it is receiving the Google Workspace for Education directly from Google, Inc. ("Google") pursuant to Google's standard terms and conditions or such other terms as agreed upon by Customer and Google. Customer further acknowledges that Google and not Seller will be responsible for performance of the Google Workspace for Education.

**CUSTOMER AUTHORIZED REPRESENTATIVE**

(If not signing electronically, please sign, print your name and date below)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR  
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Varsity Baseball

DATE OF REQUEST: 11/14/24

SPONSOR: Steven Irvine

DESTINATION: Gulf Shores, AL

DATE LEAVING (DAY AND DATE): Saturday 3/15/25

DATE RETURNING (DAY AND DATE): Thursday 3/20/25

NUMBER OF SCHOOLS DAYS MISSED: 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Golf Tournament

NUMBER OF STUDENTS ATTENDING: 18

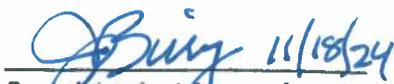
NUMBER OF SPONSORS: 4

PURPOSE OF TRIP: Exposure to baseball coaches, facilities, and competition from all over the Southeast.

MODE OF TRANSPORTATION: Mini Buses

  
Athletic Director Approval

  
Principal Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

**SAPULPA PUBLIC SCHOOLS**

**SUPERINTENDENT'S REQUEST FOR  
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP:    JROTC    DATE OF REQUEST:   15 Nov 24  

SPONSOR:   LtCol Shannon  

DESTINATION:   Anniston, Alabama  

DATE LEAVING (DAY AND DATE):   12 Feb 2025  

DATE RETURNING (DAY AND DATE):   16 Feb 2025  

NUMBER OF SCHOOLS DAYS MISSED:   3  

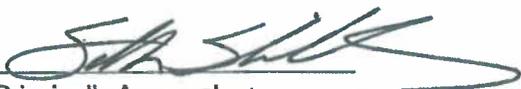
**THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:**   USMC Funding & Bartlett Foundation Grant  

NUMBER OF STUDENTS ATTENDING:   4  

NUMBER OF SPONSORS:   2  

PURPOSE OF TRIP:   Compete in the 2025 USMC Air Rifle Service Championship  

MODE OF TRANSPORTATION:   School Vehicles  

  
Principal's Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

**SAPULPA PUBLIC SCHOOLS**

**SUPERINTENDENT'S REQUEST FOR  
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP:    JROTC   

DATE OF REQUEST:   15 Nov 24  

SPONSOR:   LtCol Shannon  

DESTINATION:   Fort Chaffee, Arkansas  

DATE LEAVING (DAY AND DATE):   21 Feb 2025  

DATE RETURNING (DAY AND DATE):   22 Feb 2025  

NUMBER OF SCHOOLS DAYS MISSED:   1  

**THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:**   Bartlett Foundation Grant  

NUMBER OF STUDENTS ATTENDING:   24  

NUMBER OF SPONSORS:   2  

PURPOSE OF TRIP:   Compete in the 2025 Grizzly Drill Meet and Rifle Match  

MODE OF TRANSPORTATION:   School Vehicles  

  
Principal's Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

**SAPULPA PUBLIC SCHOOLS**

**SUPERINTENDENT'S REQUEST FOR  
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP:    JROTC   

DATE OF REQUEST:   15 Nov 24  

SPONSOR:   LtCol Shannon  

DESTINATION:   Port Clinton, OH  

DATE LEAVING (DAY AND DATE):   19 Mar 2025  

DATE RETURNING (DAY AND DATE):   23 Mar 2025  

NUMBER OF SCHOOLS DAYS MISSED:   0  

**THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:**   USMC Funding  

NUMBER OF STUDENTS ATTENDING:   4  

NUMBER OF SPONSORS:   2  

PURPOSE OF TRIP:   Compete in the 2025 JROTC National Air Rifle Championship  

MODE OF TRANSPORTATION:   Commercial Air  

  
Principal's Approval

 11/15/24  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

**SAPULPA PUBLIC SCHOOLS**

**SUPERINTENDENT'S REQUEST FOR  
OUT-OF-STATE ACTIVITY TRIP**

REQUESTING GROUP:    JROTC   

DATE OF REQUEST:   15 Nov 24  

SPONSOR:   LtCol Shannon  

DESTINATION:   Amarillo & Hereford, TX  

DATE LEAVING (DAY AND DATE):   3 Apr 2025  

DATE RETURNING (DAY AND DATE):   6 Apr 2025  

NUMBER OF SCHOOLS DAYS MISSED:   2  

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:   Bartlett Foundation Grant  

NUMBER OF STUDENTS ATTENDING:   25  

NUMBER OF SPONSORS:   2  

PURPOSE OF TRIP:   Compete in the 2025 CAPROCK Drill Meet and compete in the Hereford HS Buckle Match (Rifle)  

MODE OF TRANSPORTATION:   School Vehicles  

  
Principal's Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR  
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: track

DATE OF REQUEST: 11/11/24

SPONSOR: Nick Williams

DESTINATION: Washburn Univ (Topeka, ks)

DATE LEAVING (DAY AND DATE): 2/21/25

DATE RETURNING (DAY AND DATE): 2/22/25

NUMBER OF SCHOOLS DAYS MISSED: 1/2 ← not all runners will miss

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: student paid

NUMBER OF STUDENTS ATTENDING: approx 30

NUMBER OF SPONSORS: 4

PURPOSE OF TRIP: to compete in the Washburn indoor meet

MODE OF TRANSPORTATION: bus(es)

  
Athletic Director Approval

  
Principal Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

**SAPULPA HIGH SCHOOL**  
**SUPERINTENDENT'S REQUEST FOR**  
**OUT OF STATE ACTIVITY TRIP**

REQUESTING GROUP: track DATE OF REQUEST: 11/11/24  
SPONSOR: Nick Williams  
DESTINATION: Pitt State (Pittsburg, KS)  
DATE LEAVING (DAY AND DATE): 1/11/25  
DATE RETURNING (DAY AND DATE): 1/11/25  
NUMBER OF SCHOOLS DAYS MISSED: 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: student paid

NUMBER OF STUDENTS ATTENDING: approx 30 NUMBER OF SPONSORS: 4

PURPOSE OF TRIP: to compete in the Pitt State indoor meet

MODE OF TRANSPORTATION: bus(es)

  
Athletic Director Approval

  
Principal Approval

  
Superintendent Approval

\_\_\_\_\_  
Board President Approval

## FUNDRAISERS 2024-25 School Year

SITE	CLUB	DATE OF EVENT	FUNDRAISER	HOW FUNDS WILL BE USED
Liberty	Liberty	12/10/2024	T-shirt/sweatshirt fundraiser	Student Activities
woodlawn	NASA	12/15/2024	Raffle a pendleton blanket	candy for events
Woodlawn	Tutors	12/21/2024	Parents night out	teacher appreciation gifts
Athletics	Track	2/1/2025	Fill-a-Calender	entry fees and other program needs
Bartlett	Office and Student Incentives	12/12/2024	Fundraiser vending machines	Alternating every 2 weeks between General Office needs and Student Incentives throughout school year
High school	Takedown Club	12/20/2024	Donation from individual with their employer that gives them a small amount each month to donate to a club or organization.	help buy food for wrestlers
SMS	Builders Club	12/10/2024	Selling Beef Sticks	All proceeds will be given to SMS to help fund the backpack program and student incentives.
Sapulpa Middle School	Technology Student Association	1/24/2025	Ro Sham Bo (Rock Paper Scissors) Tournament	Oklahoma TSA State Competition
Sapulpa Middle School	Technology Student Association	1/7/2025	Pick a date Calendar- pay the amount of the date chosen to determine donation.	Oklahoma TSA State Competition
High School	Softball	1/7/2025	Pizza Hut donating a portion of their profits	Funds will be used for uniforms, plaques, and events
Sapulpa HS	Sapulpa Baseball	12/16/2024	Corporate sponsor logo t-shirt sales	For the general needs of the baseball program
Sapulpa HS	Sapulpa Baseball	1/25/2025	Chili Cookoff	For the general needs of the baseball program
Sapulpa HS	Sapulpa Baseball	12/20/2024	Buy the Date calendar	For the general needs of the baseball program
Sapulpa HS	Sapulpa Baseball	2/1/2025	Spring Flower Sales	For the general needs of the baseball program

AMENDMENT NO. 5 TO AGREEMENT AND NOTICE TO PROCEED BETWEEN  
OWNER AND CONSTRUCTION MANAGER FOR SAPULPA PUBLIC SCHOOLS –  
WESTSIDE BASEBALL & SOFTBALL SPORTS COMPLEX  
PHASE 5 – ATHLETIC LOCKERS & CHAIN LINK FENCING (HEREIN AFTER "AMENDMENT #5")  
**BASS PROJECT #SS2401 DATED NOVEMBER 22, 2024**

Pursuant to Paragraph 2.2 of the Agreement dated December 7, 2023, between Sapulpa Public Schools (*Owner*) and DC Bass & Sons Construction Co. (*Construction Manager*), for the Westside Baseball & Softball Sports Complex - Phase 5 Athletic Lockers & Chain Link Fencing (*the Project*), the Owner and Construction Manager establish a Guaranteed Maximum Price and Contract Time for the Work and Notice to Proceed as set forth below.

**ARTICLE I**  
**GUARANTEED MAXIMUM PRICE ("GMP")**

The Construction Manager's Guaranteed Maximum Price (hereinafter "GMP") for the Phase 5 Athletic Lockers & Chain Link Fencing, including the estimated Cost of the Work as defined in Article 6 and the Construction Manager's Fee as defined in Article 5, are calculated as follows:

Westside Baseball & Softball Sports Complex – Phase 5 Athletic Lockers & Chain Link Fencing

1.	Trade Contracts and Purchase Orders	\$117,735.00
2.	CM General Requirements (Bonding)	1,659.62
3.	Subtotal "Hard Costs"	119,394.62
4.	Construction Manager's Fee @ 3%	3,581.84
<b>5.</b>	<b>Total GMP for Amendment No. 5</b>	<b>\$122,976.46</b>
6.	Amendment No 1 – Site Work & Utilities	1,069,398.49
7.	Amendment No 2 – Field Turf & Sports Lighting	2,806,969.52
8.	Amendment No 3 – Remaining Site and Building	4,396,261.58
9.	Amendment No 4 – Masonry & Bleachers	263,335.98
10.	Owner's Change Order #1	94,840.80
11.	Owner's Change Order #2	5,183.15
12.	Total Amendment No 1, No 2, No 3, No 4 & No 5 Combined	\$8,758,965.98

This GMP is for the performance of the Work for the Phase 5 Athletic Lockers & Chain Link Fencing, is in accordance with the Contract Documents listed by reference and as attached to this Amendment as and Exhibits A through F, as follows:

**EXHIBIT A: PROJECT DOCUMENTS**

Drawings, Specifications, Addenda, General, Supplementary, and other Conditions of the Contract on which the Guaranteed Maximum Price is based are listed below:

See Attachment A – Project Documents

**EXHIBIT B: ALLOWANCES**

N/A

**EXHIBIT C: ASSUMPTIONS & CLARIFICATIONS**

Assumptions and clarifications made in preparing the Guaranteed Maximum Price ("GMP") for this Phase

**C1 Sales Tax Exemption**

Sales Tax is exempt pursuant to Oklahoma Statutes. Owner to provide Construction Manager all certifications and all Trade Contractors and Trade Vendors for this exception in accordance with the "Agreement" and the "Act".

**C2 Trade Contract and Purchase Orders:**

Owner accepts the bids and hereby executes the Trade Contracts detailed Public Bid Tab Sheets attached as Exhibit C2A and which are hereby assigned to the Construction Manager for purpose of managing the successful Trade Contractors/Trade Vendors along with confirmation Sales Tax Exemption. Owner also hereby assigns to CM all Bid Bonds, payments and Maintenance/Defect Bonds to Construction Manager who is dependent on these Trade Contractors/Trade Vendors to execute the assigned Trade Contracts and Purchase Orders. Costs of Trade Contractors and Trade Vendors Bonds selected have been added to applicable contract(s) as provided by the "Act".

Bid Pkg #10C – Athletic Lockers (Copy Attached)	
Murray Womble	\$75,435.00
Bid Pkg #32B – Chain Link Fencing (Copy Attached)	
Pro-Line Fence & Gate LLC	42,300.00
Total Contracts	\$117,735.00

- C3 Owner's Cost Responsibilities** – not included in the CM's GMP nor a responsibility of the Construction Manager are:
1. Professional fees of Architect; Mechanical, Electrical and Plumbing Engineers; Structural Engineer; Civil Engineer, etc. (hereinafter "A/E")
  2. Fire Marshall permitting, inspections and/or approvals (ordered and coordinated by A/E)
  3. Environmental Assessment and/or remediation (ordered and coordinated by A/E)
  4. Owner Quality Control Consultants
    - a. Surveying (CM will attempt to obtain 3 bids for Owner's Review)
    - b. Testing of all sorts including soils, concrete, mortar, HVAC Test & Balance, local municipal services, adequacy for delivered capacity, etc. (CM to issue 3 bids for Owner's Review)
  5. Furniture, Fixtures & Equipment ("FF&E") including but not limited to such items as: Remove and Replace Intercom, Clocks, Smart Boards, Security, IT Hardware & Software of all types.

**EXHIBIT D: COMPLETION SCHEDULE** - Will be issued at a later date, but "Notice to Proceed" will be effective on date of Owner's signature to this Amendment No. 5.

**EXHIBIT E: ALTERNATE PRICES**

N/A

**EXHIBIT F: VALUE ENGINEERING ITEMS**

N/A

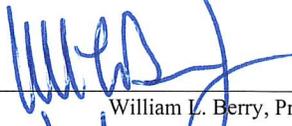
**ARTICLE II**  
**CONTRACT TIME**

The date of Substantial Completion established by this Amendment: TBD

OWNER:  
Sapulpa Public Schools

CONSTRUCTION MANAGER:  
DC Bass & Sons Construction, Co.

By: \_\_\_\_\_

By:  \_\_\_\_\_  
William L. Berry, President

Date: \_\_\_\_\_

Date: 11/22/24 \_\_\_\_\_

ATTEST: \_\_\_\_\_

Exhibits: "A" Project Documents  
"C2A" Trade Contracts – Bid Forms

Jobs/sapulpa bb&sb complex/Amendment No 5 Lockers & Fencing



**CAUTION:** You should sign an original AIA document, which has this caution, printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

**SAPULPA PUBLIC SCHOOLS  
WESTSIDE BASEBALL & SOFTBALL SPORTS COMPLEX  
PHASE 5 – ATHLETIC LOCKERS & CHAIN LINK FENCING**

**BASS PROJECT #SS2401**

**EXHIBIT "A"  
PROJECT DOCUMENTS**

<u>Descriptions</u>	<u>Date</u>
Specifications	May 5, 2024
Drawings:	
G000 Cover	May 6, 2024
G001 General Architectural Legends Abbreviations Notes and Symbols	May 6, 2024
G002 Typical Accessory Mounting Heights and Locations	May 6, 2024
G003 Code Information and Egress Plans	May 6, 2024
G004 Partition Types	May 6, 2024
GI001 Cover Sheet	May 6, 2024
CD101 Demo Plan	May 6, 2024
CE101 Erosion Control Plan	May 6, 2024
CE501 Erosion Control Details	May 6, 2024
CS101 Site Plan	May 6, 2024
CS102 Site Plan – North	May 6, 2024
CS103 Site Plan – South	May 6, 2024
CS104 Paving Plan	May 6, 2024
CG101 Grading Plan	May 6, 2024
CG102 Grading Plan – North	May 6, 2024
CG103 Grading Plan – South	May 6, 2024
CG200 Existing Drainage	May 6, 2024
CG201 Proposed Drainage	May 6, 2024
CU101 Utility Plan	May 6, 2024
CS501 Details (1)	May 6, 2024
CS502 Details (2)	May 6, 2024
CS503 Details (3)	May 6, 2024
Survey Sht. 1 (For Information Only)	May 6, 2024
Survey Sht. 1 (For Information Only)	May 6, 2024
S000 General Structural Notes, Special Inspections, Design Criteria and Typical Details	May 6, 2024
S100 Foundation Plan	May 6, 2024
S101 Dugout Foundation and Roof Framing Plan, Press Box Foundation, Ticket Booth Foundation and Roof Framing Plan and Metal Stud Details	May 6, 2024
S200 Foundation and Framing Sections	May 6, 2024
AS001 Architectural Stie Plan	October 9, 2024
AS101 Enlarged Site Plans – Fields	May 6, 2024
AS102 Enlarged Plan and Sections – Field 1 Bleachers	May 6, 2024
AS103 Enlarged Plan and Sections – Field 2 Bleachers	May 6, 2024
AS104 Plans and Sections – Dugouts	May 6, 2024
AS105 Indoor Practice Facility Plan and Details	May 6, 2024
A100 Floor Plan – Building 1 – Overall	May 6, 2024
A101 Floor Plan – Area A	May 6, 2024
A102 Floor Plan Area B	May 6, 2024
A111 Floor, Ceiling and Roof Plans and Elevations – Buildings 2, 3 and 4	May 6, 2024
A121 Reflected Ceiling Plan – Main Building Overall	May 6, 2024
A122 Reflected Ceiling Plan – Area A and Ceiling Details	May 6, 2024

Descriptions	Date
A123 Reflected Ceiling Plan – Area B	May 6, 2024
A130 Roof Plan	May 6, 2024
A200 Building Elevations	May 6, 2024
A300 Building Sections	May 6, 2024
A322 Wall Sections	May 6, 2024
A323 Wall Sections	May 6, 2024
A410 Enlarged Restroom Plans	May 6, 2024
A521 Section Details	May 6, 2024
A522 Section Details	May 6, 2024
A700 First Floor Finish Plan	October 9, 2024
A710 Enlarged Restroom Plans and Interior Elevations	May 6, 2024
A720 Interior Elevations	May 6, 2024
A721 Interior Elevations	October 9, 2024
A760 Room Finish Schedule, Finish Materials and Specialties	May 6, 2024
A761 Signage	May 6, 2024
P101 Plumbing Floor Plan West	May 6, 2024
P102 Plumbing Floor Plan East	May 6, 2024
P201 Plumbing – Enlarged Domestic Water Plan	May 6, 2024
P202 Plumbing – Enlarged DWV Plan	May 6, 2024
P301 Plumbing Schedules and Details	May 6, 2024
P302 Plumbing Schedules and Details	May 6, 2024
P401 Plumbing Specifications 1 of 2	May 6, 2024
P402 Plumbing Specifications 2 of 2	May 6, 2024
M101 Mechanical Floor Plan West	May 6, 2024
M102 Mechanical Floor Plan East	May 6, 2024
M103 Mechanical Enlarged Plans	May 6, 2024
M201 Mechanical Schedules and Details	May 6, 2024
M401 Mechanical Specifications 1 of 2	May 6, 2024
M402 Mechanical Specifications 2 of 2	May 6, 2024
E001 Electrical Site Plan	May 6, 2024
E002 Electrical Parking Lot Lighting Plan	May 6, 2024
E101 Electrical Lighting Plan West	May 6, 2024
E102 Electrical Lighting Plan East	May 6, 2024
E103 Electrical Enlarged Lighting Plans	May 6, 2024
E201 Electrical Power Plan West	May 6, 2024
E202 Electrical Power Plan East	May 6, 2024
E203 Electrical Roof Power Plans	May 6, 2024
E204 Electrical Roof Power Plans	May 6, 2024
E205 Electrical Enlarged Power Plans	May 6, 2024
E301 Electrical One-Line Diagram	May 6, 2024
E302 Electrical Panel Schedules	May 6, 2024
E303 Electrical Panel Schedules	May 6, 2024
E401 Electrical Lighting Schedule	May 6, 2024
E501 Electrical Legend and Notes	May 6, 2024
E601 Electrical Specifications	May 6, 2024
Addenda No 1	May 31, 2024
Addenda No 2	June 4, 2024

# BID FORM

BID PACKAGE #10C Athletic Lokers (Rebid)  
Two (2) Copies of Bid Form, Affidavits & Bonds Required

To: Sapulpa Public Schools  
511 East Lee Street  
Sapulpa OK 74066

From Bidder: Murray Womble, Inc  
Firm Name  
8150 N 116<sup>th</sup> E Ave  
Address  
Owasso, OK 74055  
City/State/Zip  
918-272-6977 918-261-9094  
Telephone # Cell #  
chill@murraywomble.com  
Email (if any)  
73-0955436 Corporation  Yes  No  
FEI #

Re: Sapulpa Public Schools  
Westside Sports Complex – Phase V  
Athletic Lockers & Chain Link Fencing  
Bass Job #SS2401

## A BID CONDITIONS

- BIDS MUST BE DELIVERED TO SAPULPA PUBLIC SCHOOLS BY 2:00 PM ON NOVEMBER 19, 2024 AT ADMINISTRATION OFFICE LOCATED AT 511 EAST LEE STREET, SAPULPA, OK. 74066 IN A SEALED ENVELOPE CLEARLY MARKED WITH NAME OF COMPANY BIDDING, PROJECT NAME, BID PACKAGE NUMBER AND DESCRIPTION.**
- The undersigned, being familiar with the local conditions affecting the cost of the work, and with the Contract Documents, including the Solicitation for Bids Notice, General Conditions, Special Conditions for Construction Contracts, Specifications, Plans and any Addendum listed on this Bid Form, whose acknowledgement is required on the last page and which are in accordance with the provisions thereof, hereby proposes to furnish all labor, materials and equipment necessary for the following, in accordance with the plans and specifications for the sums listed.
- In submitting the bid, it is understood that the right is reserved by Sapulpa Public Schools to reject any and all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days after the date of closing of same. Work is to start within ten (10) days after receipt of WORK ORDER.
- If the bid exceeds \$50,000**, it shall be accompanied by Bid Security: an Irrevocable Letter of Credit, or a certified check, or a cashier's check made payable to the Sapulpa Public Schools or a Corporate Surety Bond of a surety company duly authorized to do business in the State of Oklahoma, in the sum of five percent (5%) of the total amount of the bid (unless otherwise specified in the bid documents) which is submitted as bid security, conditioned upon the Bidder's entering into a contract with the Sapulpa Public Schools in accordance with the terms of the bid. It is agreed that said bid security of the successful bidder will constitute liquidated damages, and not a penalty for the failure of the bidder to enter into a contract in accordance with this bid. All awarded bid packages in excess of \$50,000 will require a Performance and Payment Bond as identified in Oklahoma Statute Title 61.
- Per Section 103B of the Oklahoma Statute Title 61, **Bid Packages that do NOT exceed \$50,000** may be submitted to DC Bass (Construction Manager) via email (will.dcbass@gmail.com) or (jodi.dcbass@gmail.com) by **12:00pm on November 19, 2024**. **Bids are required to be submitted on this form (2 copies)** and will be awarded on the basis of competitive bids to the lowest qualified contractor. These bids will be read aloud at the Bid Opening at 2:00 PM in Sapulpa.
- We propose to complete this work within the time set by the construction manager from the date of receipt of the WORK ORDER and coordination and phasing of all work required will be coordinated through Construction Manager, DC Bass & Sons Construction Co.
- The Bidder certifies that:
  - They are an Equal Employment Opportunity Employer and they do not discriminate in any of their business or employment practices.
- All Bidders must include the Non-Collusion, Business Relationship and Bidding Affidavits with their Bid Package.**

## B. SCOPE OF WORK IN THIS BID PACKAGE

### SECTION B 1: SPECIFICATION SECTION OF SPECIAL INTEREST

#### Specifications

##### Section/Division: Description of Sections/Divisions of special note to this bid package

000101 Project Title Page; 000107 Seals Page; 000110 Table of Contents; 002113 Instructions to Bidders; 004325 Substitution Request Form – During Procurement; 006325 Substitution Request Form – During Construction; 007200 General Conditions; 007300 Supplemental General Conditions; 011000 Summary; 012000 Price and Payment Procedures; 012300 Alternates; 012500 Substitution Procedures; 013000 Administrative Requirements; 013320 Electronic Data Waiver Release and Indemnification Agreement; 014000 Quality Requirements; 014533 Code Required Special Inspections; 015000 Temporary Facilities and Controls; 015100 Temporary Utilities; 015713 Temporary Erosion and Sediment Control; 015813 Temporary Project Signage; 016000 Product Requirements; 017000 Execution and Closeout Requirements; 017419 Construction Waste Management and Disposal; 017800 Closeout Submittals; 017900 Demonstration and Training; Geotechnical Engineering Report; For Site Preparation and Earthwork, See Division 31; For Pavements and Site Improvements, See Division 32; For Site Utilities, See Division 33; 024100 Demolition; 033000 Case-in-Place Concrete; 0335100 Concrete Floor Finishes; 042000 Unit Masonry; 051200 Structural Steel Framing; 052100 Steel Decking; 053100 Steel Joint Framing; 054000 Cold Formed Metal Framing; 055133 Metal Lockers; 055213 Pipe and Tube Railings; 061000 Rough Carpentry; 064100 Architectural Wood Casework; 068316 Fiberglass Reinforced Paneling; 071400 Fluid-Applied Waterproofing; 071990 Graffiti Repellents; 072100 Thermal Insulation; 072500 Weather Barriers; 074113 Metal Roof Panels; 074213 Metal Wall Panels; 075423 Thermoplastic Polyolefin (TPO) Membrane Roofing – Carlisle; 076200 Sheet Metal Flashing and Trim; 077100 Roof Specialties; 077123 Manufactured Gutters and Downspouts; 077200 Roof Accessories; 078400 Firestopping; 079200 Joint Sealants; 079513 Expansion Joint Cover Assemblies; 081113 Hollow Metal Doors and Frames; 083100 Access Doors and Panels; 083313 Coiling Counter Doors; 083323 Overhead Coiling Doors; 084313 Aluminum Framed Storefronts; 085659 Service and Teller Window Units; 087100 Door Hardware; 088000 Glazing; 088300 Mirrors; 092116 Gypsum Board Assemblies; 092216 Non-Structural Metal Framing; 093000 Tiling; 095100 Acoustical Ceilings; 096500 Resilient Flooring; 096566 Resilient Athletic Flooring; 099113 Exterior Painting; 099600 High-Performance Coatings; 101400 Signage; 102113.19 HDPE Toilet Compartments; 102600 Wall and Door Protection; 102800 Toilet, Bath and Laundry Accessories; 104400 Fire Protection Specialties; 105113 Metal Lockers; 107316.13 Metal Canopies; 107500 Flaggpoles; 114001 Custom Fabricated Food Service Equipment; 116623 Gymnasium Equipment; 116833 Athletic Field Equipment; 123200 Manufactured Wood Casework; 123600 Countertops; 126600 Fixed Aluminum Bleachers; 129300 Site Furnishings; 133100 Fabric Structures; 133419 Pre-Engineered Metal Building; 265658 Exterior Athletic Lighting; 28100 Access Control; 311000 Site Clearing; 312200 Grading; 313116 Termite Control; 321216 Asphalt Paving; 321313 Concrete Paving; 321373 Concrete Paving Joints Sealants; 321723 Pavement Markings; 321813 Synthetic Grass Surfacing; 323113 Chain Link Fences and Gates; 323119 Decorative Metal Fences and Gates; 331116 Site Water Utility Distribution Piping; 334100 Storm Utility Drainage Piping;

#### Drawings:

G000 Cover; G001 General Architectural Legends Abbreviations Notes and Symbols; G002 Typical Accessory Mounting Heights and Locations; G003 Code Information and Egress Plans; G004 Partition Types; G1001 Cover Sheet; CD101 Demo Plan; CE101 Erosion Control Plan; CE501 Erosion Control Details; CS101 Site Plan; CS102 Site Plan – North; CS103 Site Plan – South; CS104 Paving Plan; CG101 Grading Plan; CG102 Grading Plan – North; CG103 Grading Plan – South; CG200 Existing Drainage; CG201 Proposed Drainage; CU101 Utility Plan; CS501 Details (1); CS502 Details (2); CS503 Details (3); Survey Sht. 1 (For Information Only); Survey Sht. 1 (For Information Only); S000 General Structural Notes, Special Inspections, Design Criteria and Typical Details; S100 Foundation Plan; S101 Dugout Foundation and Roof Framing Plan, Press Box Foundation, Ticket Booth Foundation and Roof Framing Plan and Metal Stud Details; S200 Foundation and Framing Sections; AS001 Architectural Site Plan; AS101 Enlarged Site Plans – Fields; AS102 Enlarged Plan and Sections – Field 1 Bleachers; AS103 Enlarged Plan and Sections – Field 2 Bleachers; AS104 Plans and Sections – Dugouts; AS105 Indoor Practice Facility Plan and Details; A100 Floor Plan – Building 1 – Overall; A101 Floor Plan – Area A; A102 Floor Plan Area B; A111 Floor, Ceiling and Roof Plans and Elevations – Buildings 2, 3 and 4; A121 Reflected Ceiling Plan – Main Building Overall; A122 Reflected Ceiling Plan – Area A and Ceiling Details; A123 Reflected Ceiling Plan – Area B; A130 Roof Plan; A200 Building Elevations; A300 Building Sections; A322 Wall Sections; A323 Wall Sections; A410 Enlarged Restroom Plans; A521 Section Details; A522 Section Details; A700 First Floor Finish Plan; A710 Enlarged Restroom Plans and Interior Elevations; A720 Interior Elevations; A721 Interior Elevations; A760 Room Finish Schedule, Finish Materials and Specialties; A761 Signage; P101 Plumbing Floor Plan West; P102 Plumbing Floor Plan East; P201 Plumbing – Enlarged Domestic Water Plan; P202 Plumbing – Enlarged DWV Plan; P301 Plumbing Schedules and Details; P302 Plumbing Schedules and Details; P401 Plumbing Specifications 1 of 2; P402 Plumbing Specifications 2 of 2; M101 Mechanical Floor Plan West; M102 Mechanical Floor Plan East; M103 Mechanical Enlarged Plans; M201 Mechanical Schedules and Details; M401 Mechanical Specifications 1 of 2; M402 Mechanical Specifications 2 of 2; E001 Electrical Site Plan; E002 Electrical Parking Lot Lighting Plan; E101 Electrical Lighting Plan West; E102 Electrical Lighting Plan East; E103 Electrical Enlarged Lighting Plans; E201 Electrical Power Plan West; E202 Electrical Power Plan East; E203 Electrical Roof Power Plans; E204 Electrical Roof Power Plans; E205 Electrical Enlarged Power Plans; E301 Electrical One-Line Diagram; E302 Electrical Panel Schedules; E303 Electrical Panel Schedules; E401 Electrical Lighting Schedule; E501 Electrical Legend and Notes; E601 Electrical Specifications;

All Project Documents and pertinent portions thereof applicable to the work of this bid package are included as if they were specifically mentioned herein. In addition to the Specification Sections listed above, Bidders will include all work from Project Documents.

### SECTION B 2: SCOPE OF PHYSICAL WORK FOR THE ABOVE REFERENCED BID PACKAGE

The scope of work of this bid package shall also specifically include the following items, but without limiting the scope of work as provided in Project Documents and herein:

#### Base Bid:

- A. Provide all labor and material and equipment to furnish and install all lockers and benches as required by the plans and specifications and for a complete assembly.
- B. Lockers and benches to be set on proper bases provided by this contractor and as per the contract documents.
- C. Furnish all hardware, screws, number plates, hooks, locks, etc. for a complete locker package.
- D. Includes all necessary supports required for a complete installation.
- E. Protect all materials during delivery, storage, handling and installation from deformation or any other damage.
- F. Colors to be selected by architect.
- G. Include all necessary labor for installation, loading and unloading of this work.
- H. Provide all submittals, manufacture supplied shop drawings, product data (including taking field dimensions) and required samples for this work.
- I. This job to be completed in timeline as scheduled by the Construction Manager.
- J. This trade will be required to clean up its trash and materials daily and be placed in CM provide dumpster.

This bid proposal EXCLUDES the following:

- A. Sales Tax

Items provided by others:

- A. Dumpster – This trade to clean up daily.

This bid package is intended to be all inclusive of labor, labor burden materials, equipment, installation, testing and training required for a complete athletic lockers assembly in accordance with the project documents and all industry standards, whichever is more stringent (hereinafter referred to as "Bid Package").

### C. BID CALCULATION

Total Base Bid .....\$ 75,435.00

Words Seventy five thousand four hundred thirty five dollars & <sup>no</sup>/<sub>100</sub> dollars

Calendar Days to Mobilize, after receipt of Notice to Proceed: 25 calendar days

Calendar Days to Complete: 75 calendar days to complete work after Notice to Proceed  
(Best approximation of time to accomplish work in base bid of this bid package only; is not subject to penalty.)

Alternate No. 1 – If total base bid (one or combined) and/or Alternates exceeds \$50,000; provide Dual Oblique Performance, Payment and Defect Bonds, listing Sapulpa Public Schools and Construction Manager as Dual Obligee beneficiaries.

\$ 2,265.00

Words Two thousand two hundred sixty five dollars & <sup>no</sup>/<sub>100</sub> dollars

Addendum(s): Bidder acknowledges receipt of and agrees to conform to Addendum Number 1, 2, and \_\_\_\_\_.  
[Bidder to fill in all Addendums Reviewed]

### D. ACKNOWLEDGEMENTS AND ATTACHMENTS

1. We understand that the Owner reserves the right to reject any and all bids and to waive informalities or minor irregularities in any bid.
2. Owner may accept any of the alternates without regard to their numerical order.
3. We have included the following sworn and notarized bid documents and affidavits attached to this proposal.
  - (1) If Base bid and/or alternate bid is more than \$50,000, Attach 5% bid security in the form of bid bond, certified check or cashier's check.
  - (2) Bid Affidavits – Non-collusion and Business Relationship Affidavits

The undersigned acknowledges he/she has the authority to bind the organization bidding and that the Bid is for a complete and finished project and has reviewed all project documents including but not limited to plans, specifications, addenda, and Section B General Items Included in The Scope of Work:

Respectively Submitted,

Murray Womble, Inc

Company

Caleb Hill

Signature

Caleb Hill Vice-President

Print Name and Title

**NOTE: WHEN SUBMITTING THIS BID, ALL BLANKS SHOULD BE FILLED IN.**

# BID FORM

BID PACKAGE #32B Chain Link Fencing (Rebid)  
**Two (2) Copies of Bid Form, Affidavits & Bonds Required**

To: Sapulpa Public Schools  
511 East Lee Street  
Sapulpa OK 74066

From Bidder: PRO-LINE FENCE AND GATE LLC

Firm Name

1911 W DETROIT ST

Address

BROKEN ARROW, OK 74012

City/State/Zip

918-500-6433

918-268-4199

Telephone #

Cell #

allen@prolinefenceandgate.com

Email (if any)

88-1289048

Corporation  Yes  No

FEI #

Re: Sapulpa Public Schools  
Westside Sports Complex – Phase V  
Athletic Lockers & Chain Link Fencing  
Bass Job #SS2401

## A BID CONDITIONS

- BIDS MUST BE DELIVERED TO SAPULPA PUBLIC SCHOOLS BY 2:00 PM ON NOVEMBER 19, 2024 AT ADMINISTRATION OFFICE LOCATED AT 511 EAST LEE STREET, SAPULPA, OK. 74066 IN A SEALED ENVELOPE CLEARLY MARKED WITH NAME OF COMPANY BIDDING, PROJECT NAME, BID PACKAGE NUMBER AND DESCRIPTION.**
- The undersigned, being familiar with the local conditions affecting the cost of the work, and with the Contract Documents, including the Solicitation for Bids Notice, General Conditions, Special Conditions for Construction Contracts, Specifications, Plans and any Addendum listed on this Bid Form, whose acknowledgement is required on the last page and which are in accordance with the provisions thereof, hereby proposes to furnish all labor, materials and equipment necessary for the following, in accordance with the plans and specifications for the sums listed.
- In submitting the bid, it is understood that the right is reserved by Sapulpa Public Schools to reject any and all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days after the date of closing of same. Work is to start within ten (10) days after receipt of WORK ORDER.
- If the bid exceeds \$50,000**, it shall be accompanied by Bid Security: an Irrevocable Letter of Credit, or a certified check, or a cashier's check made payable to the Sapulpa Public Schools or a Corporate Surety Bond of a surety company duly authorized to do business in the State of Oklahoma, in the sum of five percent (5%) of the total amount of the bid (unless otherwise specified in the bid documents) which is submitted as bid security, conditioned upon the Bidder's entering into a contract with the Sapulpa Public Schools in accordance with the terms of the bid. It is agreed that said bid security of the successful bidder will constitute liquidated damages, and not a penalty for the failure of the bidder to enter into a contract in accordance with this bid. All awarded bid packages in excess of \$50,000 will require a Performance and Payment Bond as identified in Oklahoma Statute Title 61.
- Per Section 103B of the Oklahoma Statute Title 61, **Bid Packages that do NOT exceed \$50,000** may be submitted to DC Bass (Construction Manager) via email (will.dcbass@gmail.com) or (jodi.dcbass@gmail.com) by **12:00pm on November 19, 2024**. **Bids are required to be submitted on this form (2 copies)** and will be awarded on the basis of competitive bids to the lowest qualified contractor. These bids will be read aloud at the Bid Opening at 2:00 PM in Sapulpa.
- We propose to complete this work within the time set by the construction manager from the date of receipt of the WORK ORDER and coordination and phasing of all work required will be coordinated through Construction Manager, DC Bass & Sons Construction Co.
- The Bidder certifies that:
  - They are an Equal Employment Opportunity Employer and they do not discriminate in any of their business or employment practices.
- All Bidders must include the Non-Collusion, Business Relationship and Bidding Affidavits with their Bid Package.**

**B. SCOPE OF WORK IN THIS BID PACKAGE**  
**SECTION B 1: SPECIFICATION SECTION OF SPECIAL INTEREST**

**Specifications**

**Section/Division: Description of Sections/Divisions of special note to this bid package**

000101 Project Title Page; 000107 Seals Page; 000110 Table of Contents; 002113 Instructions to Bidders; 004325 Substitution Request Form – During Procurement; 006325 Substitution Request Form – During Construction; 007200 General Conditions; 007300 Supplemental General Conditions; 011000 Summary; 012000 Price and Payment Procedures; 012300 Alternates; 012500 Substitution Procedures; 013000 Administrative Requirements; 013320 Electronic Data Waiver Release and Indemnification Agreement; 014000 Quality Requirements; 014533 Code Required Special Inspections; 015000 Temporary Facilities and Controls; 015100 Temporary Utilities; 015713 Temporary Erosion and Sediment Control; 015813 Temporary Project Signage; 016000 Product Requirements; 017000 Execution and Closeout Requirements; 017419 Construction Waste Management and Disposal; 017800 Closeout Submittals; 017900 Demonstration and Training; Geotechnical Engineering Report; For Site Preparation and Earthwork, See Division 31; For Pavements and Site Improvements, See Division 32; For Site Utilities, See Division 33; 024100 Demolition; 033000 Case-in-Place Concrete; 0335100 Concrete Floor Finishes; 042000 Unit Masonry; 051200 Structural Steel Framing; 052100 Steel Joint Framing; 053100 Steel Decking; 054000 Cold Formed Metal Framing; 055133 Metal Lockers; 055213 Pipe and Tube Railings; 061000 Rough Carpentry; 064100 Architectural Wood Casework; 068316 Fiberglass Reinforced Paneling; 071400 Fluid-Applied Waterproofing; 071990 Graffiti Repellents; 072100 Thermal Insulation; 072500 Weather Barriers; 074113 Metal Roof Panels; 074213 Metal Wall Panels; 075423 Thermoplastic Polyolefin (TPO) Membrane Roofing – Carlisle; 076200 Sheet Metal Flashing and Trim; 077100 Roof Specialties; 077123 Manufactured Gutters and Downspouts; 077200 Roof Accessories; 078400 Firestopping; 079200 Joint Sealants; 079513 Expansion Joint Cover Assemblies; 081113 Hollow Metal Doors and Frames; 083100 Access Doors and Panels; 083313 Coiling Counter Doors; 083323 Overhead Coiling Doors; 084313 Aluminum Framed Storefronts; 085659 Service and Teller Window Units; 087100 Door Hardware; 088000 Glazing; 088300 Mirrors; 092116 Gypsum Board Assemblies; 092216 Non-Structural Metal Framing; 093000 Tiling; 095100 Acoustical Ceilings; 096500 Resilient Flooring; 096566 Resilient Athletic Flooring; 099113 Exterior Painting; 099123 Interior Painting; 099600 High-Performance Coatings; 101400 Signage; 102113.19 HDPE Toilet Compartments; 102600 Wall and Door Protection; 102800 Toilet, Bath and Laundry Accessories; 104400 Fire Protection Specialties; 105113 Metal Lockers; 107316.13 Metal Canopies; 107500 Flagpoles; 114001 Custom Fabricated Food Service Equipment; 116623 Gymnasium Equipment; 116833 Athletic Field Equipment; 123200 Manufactured Wood Casework; 123600 Countertops; 126600 Fixed Aluminum Bleachers; 129300 Site Furnishings; 133100 Fabric Structures; 133419 Pre-Engineered Metal Building; 265658 Exterior Athletic Lighting; 28100 Access Control; 311000 Site Clearing; 312200 Grading; 313116 Termite Control; 321216 Asphalt Paving; 321313 Concrete Paving; 321373 Concrete Paving Joints Sealants; 321723 Pavement Markings; 321813 Synthetic Grass Surfacing; 323113 Chain Link Fences and Gates; 323119 Decorative Metal Fences and Gates; 331116 Site Water Utility Distribution Piping; 334100 Storm Utility Drainage Piping;

**Drawings:**

G000 Cover; G001 General Architectural Legends Abbreviations Notes and Symbols; G002 Typical Accessory Mounting Heights and Locations; G003 Code Information and Egress Plans; G004 Partition Types; GI001 Cover Sheet; CD101 Demo Plan; CE101 Erosion Control Plan; CE501 Erosion Control Details; CS101 Site Plan; CS102 Site Plan – North; CS103 Site Plan – South; CS104 Paving Plan; CG101 Grading Plan; CG102 Grading Plan – North; CG103 Grading Plan – South; CG200 Existing Drainage; CG201 Proposed Drainage; CU101 Utility Plan; CS501 Details (1); CS502 Details (2); CS503 Details (3); Survey Sht. 1 (For Information Only); Survey Sht. 1 (For Information Only); S000 General Structural Notes, Special Inspections, Design Criteria and Typical Details; S100 Foundation Plan; S101 Dugout Foundation and Roof Framing Plan, Press Box Foundation, Ticket Booth Foundation and Roof Framing Plan and Metal Stud Details; S200 Foundation and Framing Sections; AS001 Architectural Site Plan; AS101 Enlarged Site Plans – Fields; AS102 Enlarged Plan and Sections – Field 1 Bleachers; AS103 Enlarged Plan and Sections – Field 2 Bleachers; AS104 Plans and Sections – Dugouts; AS105 Indoor Practice Facility Plan and Details; A100 Floor Plan – Building 1 – Overall; A101 Floor Plan – Area A; A102 Floor Plan Area B; A111 Floor, Ceiling and Roof Plans and Elevations – Buildings 2, 3 and 4; A121 Reflected Ceiling Plan – Main Building Overall; A122 Reflected Ceiling Plan – Area A and Ceiling Details; A123 Reflected Ceiling Plan – Area B; A130 Roof Plan; A200 Building Elevations; A300 Building Sections; A322 Wall Sections; A323 Wall Sections; A410 Enlarged Restroom Plans; A521 Section Details; A522 Section Details; A700 First Floor Finish Plan; A710 Enlarged Restroom Plans and Interior Elevations; A720 Interior Elevations; A721 Interior Elevations; A760 Room Finish Schedule, Finish Materials and Specialties; A761 Signage; P101 Plumbing Floor Plan West; P102 Plumbing Floor Plan East; P201 Plumbing – Enlarged Domestic Water Plan; P202 Plumbing – Enlarged DWV Plan; P301 Plumbing Schedules and Details; P302 Plumbing Schedules and Details; P401 Plumbing Specifications 1 of 2; P402 Plumbing Specifications 2 of 2; M101 Mechanical Floor Plan West; M102 Mechanical Floor Plan East; M103 Mechanical Enlarged Plans; M201 Mechanical Schedules and Details; M401 Mechanical Specifications 1 of 2; M402 Mechanical Specifications 2 of 2; E001 Electrical Site Plan; E002 Electrical Parking Lot Lighting Plan; E101 Electrical Lighting Plan West; E102 Electrical Lighting Plan East; E103 Electrical Enlarged Lighting Plans; E201 Electrical Power Plan West; E202 Electrical Power Plan East; E203 Electrical Roof Power Plans; E204 Electrical Roof Power Plans; E205 Electrical Enlarged Power Plans; E301 Electrical One-Line Diagram; E302 Electrical Panel Schedules; E303 Electrical Panel Schedules; E401 Electrical Lighting Schedule; E501 Electrical Legend and Notes; E601 Electrical Specifications;

All Project Documents and pertinent portions thereof applicable to the work of this bid package are included as if they were specifically mentioned herein. In addition to the Specification Sections listed above, Bidders will include all work from Project Documents.

**SECTION B 2: SCOPE OF PHYSICAL WORK FOR THE ABOVE REFERENCED BID PACKAGE**

**The scope of work of this bid package shall also specifically include the following items, but without limiting the scope of work as provided in Project Documents and herein:**

**Base Bid:**

- A. Provide and install chain link and dumpster fencing per the plans and specifications.
- B. All areas and enclosures will have the appropriate height and coating of fencing per the plans.
- C. All posts will be set level/plumb in “wet” mixed concrete, and all post-hole sizes/depths and concrete ratings shall conform to the plans and specifications.
- D. Spread soil from excavations uniformly.
- E. Remove all excess concrete after setting posts. Rake area free of any rocks, trash, etc.
- F. Provide and install gates and hardware.
- G. Provide all necessary product data, shop drawings and samples required.
- H. Place all trash in GC provided dumpster on a daily basis.
- I. This job will be completed in phases as scheduled by the GC.

This bid proposal EXCLUDES the following:

- A. Sales Tax

Items provided by others:

- A. Dumpster – This trade to clean up daily.

This bid package is intended to be all inclusive of labor, labor burden materials, equipment, installation, testing and training required for a complete chain link fencing assembly in accordance with the project documents and all industry standards, whichever is more stringent (hereinafter referred to as "Bid Package").

### C. BID CALCULATION

Total Base Bid .....\$ \$ 42,300.00

Words Forty Two Thousand Three Hundred Dollars 00/100 dollars

Calendar Days to Mobilize, after receipt of Notice to Proceed: 30 calendar days

Calendar Days to Complete: 30 calendar days to complete work after Notice to Proceed  
(Best approximation of time to accomplish work in base bid of this bid package only; is not subject to penalty.)

Alternate No. 1– If total base bid (one or combined) and/or Alternates exceeds \$50,000; provide Dual Obligate Performance, Payment and Defect Bonds, listing Sapulpa Public Schools and Construction Manager as Dual Obligate beneficiaries.

\$ \_\_\_\_\_

Words \_\_\_\_\_ dollars

Addendum(s): Bidder acknowledges receipt of and agrees to conform to Addendum Number \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.  
[Bidder to fill in all Addendums Reviewed]

### D. ACKNOWLEDGEMENTS AND ATTACHMENTS

1. We understand that the Owner reserves the right to reject any and all bids and to waive informalities or minor irregularities in any bid.
2. Owner may accept any of the alternates without regard to their numerical order.
3. We have included the following sworn and notarized bid documents and affidavits attached to this proposal.
  - (1) If Base bid and/or alternate bid is more than \$50,000, Attach 5% bid security in the form of bid bond, certified check or cashier's check.
  - (2) Bid Affidavits – Non-collusion and Business Relationship Affidavits

The undersigned acknowledges he/she has the authority to bind the organization bidding and that the Bid is for a complete and finished project and has reviewed all project documents including but not limited to plans, specifications, addenda, and Section B General Items Included in The Scope of Work:

Respectively Submitted,

PRO-LINE FENCE AND GATE LLC

Company

*Allen Wallis*

Signature

ALLEN WALLIS - owner

Print Name and Title

**NOTE: WHEN SUBMITTING THIS BID, ALL BLANKS SHOULD BE FILLED IN.**

# PERSONNEL REPORT

December 09, 2024

## SUPPORT PERSONNEL REPORT

### EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Shearer	Paraprofessional/\$14.35 hr	December 02, 2024

### EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra Duty Assignments/Stipends</u>
-------------	--

### CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None			

### FMLA

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Shawna Keizor	Job Coach	Medical	December 06, 2024

### RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Danielle Schmitt	Bus Driver	November 30, 2024

# PERSONNEL REPORT

December 09, 2024

## CERTIFIED PERSONNEL REPORT

### EMPLOYMENT

#### FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
-------------	-----------------	-----------------------

None

(Pending Approval of Adjunct/Emergency Certification)

#### EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
-------------	--------------------------------------

None

#### REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
-------------	--------------------------------------

Bianca Blevins

Softball Varsity Asst/\$3,200

JH Track Asst/\$3,200

#### CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
-------------	-------------	-----------	-----------------------

None

#### FMLA

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
-------------	-----------------	---------------	-----------------------

Jennifer Wiebe

Teacher

Medical

November 22, 2024

#### TRANSFERS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
-------------	-------------	-----------	-----------------------

None

#### RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
-------------	-----------------	-----------------------

John D Limes

Teacher

December 31, 2024