

Regular Meeting of The Board of Education Independent School District Number 33,
Creek County
Monday, June 12, 2023 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

- I. Call the meeting to order and Pledge Allegiance to the Flag.
- II. Formal Adoption of the Agenda.
 - II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.
- III. Consent Agenda
 - III.A. Approval of Board Meeting Minutes.
 - III.A.1. 5.08.2023-Regular Meeting Minutes
 - III.A.2. 5.09.2023-Special Meeting Minutes-2014 Bond
 - III.B. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 1026 through 1066.
 - III.C. Re-approval of the 2022-23 General Fund Purchase Order Encumbrance number 11-1005 for an increase.
 - III.D. Approval of the 2022-23 Building Fund Purchase Order Encumbrance numbers 260 through 269.
 - III.E. Re-approval of 2022-23 Building Fund Purchase Order number 21-216 for an increase.
 - III.F. Approval of the 2022-23 Child Nutrition Fund Purchase Order Encumbrance numbers 85 through 88.
 - III.G. Approval of the 2022-23 Bond Fund 32 Purchase Order Encumbrance number 26.
 - III.H. Approval of the 2022-23 Bond Fund 34 Purchase Order Encumbrance number 1.
 - III.I. Approval of the monthly financial reports of the School Activity Funds account.
 - III.J. Approval of monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.
 - III.K. Approval of the Treasurer's Report on the status of Funds and Investments.
 - III.L. Approval of a School Membership with Oklahoma State School Boards Association (OSSBA) for the 2022-23 school year.
 - III.M. Approval of Assemble Paperless Meeting Subscription with Oklahoma State School Boards Association (OSSBA) for the 2022-23 school year.
 - III.N. Approval of the 2023-24 OSSBA Policy Services.
 - III.O. Approval of the 2023-24 OSSBA Superintendent Evaluation tool.
 - III.P. Approval of renewing the 2023-24 Workers Compensation Insurance with the Oklahoma School Assurance Group (OSAG).
 - III.Q. Approval of renewing the 2023-24 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).
 - III.R. Approval of a 2023-24 Legal Contract with Christina Evans, Orientation and Mobility Specialist.
 - III.S. Approval of a 2023-24 Legal Contract with Cindy Lumpkin, Consultant, to serve district children with visual disabilities.
 - III.T. Approval of a 2023-24 Legal Contract with Jeanne Pease to provide consultant services for our hearing-impaired students.
 - III.U. Approval of 2023-24 Legal Contract with Casey Newman to provide educational audiology consultant services.
 - III.V. Approval of 2023-24 Legal Contract with Leah Gruns to conduct speech and/or language therapy and related activities for Sapulpa Public Schools.
 - III.W. Approval of the 2023-24 Legal Contract with Emily Campbell, a School Psychologist, certified to conduct comprehensive evaluations and related activities for Sapulpa Public Schools.

- III.X. Approval of the 2023 renewed Contract Agreement for Tiffany Neill, consulting services, and technical assistance through the design of Career Academies with intentional educational pathways.
- III.Y. Approval of the 2023-24 BorderLAN Security Agreement for internet filtering service and classroom management system.
- III.Z. Approval of Microsoft Licensing renewal for the 2023-24 school year.
- III.AA. Approval of the 2023-24 Student Teaching Affiliation Agreement between Grand Canyon University and Sapulpa Public Schools.
- III.BB. Approval of the 2023-24 renewal of the Ellevation Subscription Agreement with Sapulpa Public Schools.
- III.CC. Approval for renewal of the 2023-24 GCN Training Quote.
- III.DD. Approval of the renewal of the 2023-24 Istation Quote.
- III.EE. Approval of the 2023-24 Buy Board National Purchasing Cooperative Interlocal Participation Agreement.
- III.FF. Approval of the 2023-24 renewal of Identogo Fingerprint Coupon Codes.
- III.GG. Approval of the 2023-24 Action Fire Protection proposal for annual inspections and service work.
- III.HH. Approval of the 2023-24 Lone Star Co-Op Application for Softball, Volleyball, Football, Wrestling, Baseball, Boys and Girls Golf, Soccer, and Tennis.
- III.II. Approval of 2023 Perry Weather Subscription.
- III.JJ. Approval to accept payment from Sapulpa Baseball Booster for Steve Irvine, Riley Tincher, JT Rains, and John McPherson 2023-24 Summer Program payments.
- III.KK. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:
 - III.KK.1. Liberty TAPS
 - III.KK.2. Jefferson Heights TAPS
 - III.KK.3. Sapulpa Ping Pings Booster Club
 - III.KK.4. Sapulpa HS Band Booster Club
 - III.KK.5. Sapulpa HS Baseball Booster Club
 - III.KK.6. Sapulpa HS Softball Booster Club
- III.LL. Approval of 2023-24 Believe Fundraiser Agreement, Read-A-Thon for Holmes Park Elementary.
- III.MM. Approval of a generous donation of \$150,000 and Donation Agreement with Jonie Rogers Kante, Ben Kante, and the MakeSense Foundation.
- III.NN. Approval of a generous donation of \$4,000 from Caring Community Friends to be deposited into the General Fund to pay for Summer work on the Book Bus.
- III.OO. Approval of a generous donation of \$1,500 for the FFA Activity Account which was recommended by Greg and Becky Pugmire from the Tim and Phyllis Hershberger Philanthropic Fund, a donor-advised fund at the Oklahoma Methodist Foundation.
- III.PP. Declaration of Surplus
 - III.PP.1. Freedom-Old Textbooks/Curriculum Notebooks
 - III.PP.2. Jefferson Heights
 - III.PP.2.a. Old Cafeteria Tables
 - III.PP.2.b. Inventory List-Old Textbooks/Curriculum Notebooks
 - III.PP.3. Liberty -Old Textbooks/Curriculum Notebooks
 - III.PP.4. Middle School-Old Library Books
- III.QQ. Out of State Activity Trips
 - III.QQ.1. Cross Country-TBD, AR and University of Arkansas
 - III.QQ.2. Cross Country-Joplin, MO
 - III.QQ.3. Liberty Stem Club-Houston/Galveston TX
 - III.QQ.4. Band-Denton, TX
- III.RR. Approval of Fundraisers as per attachment.
- IV. Hearing from the Public
- V. Information & Discussion Items

- V.A. 2021-22 School Report Card Results
- V.B. Chronic Absenteeism
- V.C. Attendance Policy Review first read.
- V.D. 2023 School Bond Update
- V.E. Superintendent Comments
- VI. Action Items
 - VI.A. New Business - items not known or foreseen when agenda was posted.
 - VI.B. Discussion, motion, and vote on a motion to approve/disapprove modifications to the District's Student Transfer Capacity Numbers.
 - VI.C. Discussion, motion, and vote on a motion to approve/disapprove modifications to the District's 2023-24 Return to Learn Plan.
 - VI.D. Proposed executive session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
 - VI.D.1. Vote to convene in Executive Session.
 - VI.D.2. To acknowledge the Board has returned to Open Session.
 - VI.D.3. Statement of Executive Session Minutes.
- VII. Personnel
 - VII.A. Vote to approve/disapprove employing Personnel as per attachment.
 - VII.B. Vote to approve/disapprove the 2023 Summer Program employees as per the attachment.
 - VII.C. Vote to approve/disapprove authorizing Ashli Garland to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.
 - VII.D. Vote to approve/disapprove authorizing Denise Hewitt to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.
 - VII.E. Vote to approve/disapprove FMLA request for Ashli Garland, effective May 31, 2023, through August 23, 2023.
 - VII.F. Vote to approve/disapprove FMLA request for Bethany Davis, effective August 17, 2023, through September 28, 2023.
 - VII.G. Vote to accept Resignations received since the last board meeting.
- VIII. Adjournment.

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, May 8, 2023 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge Allegiance to the Flag
President Wayne Richards called the meeting to order at 6 pm. Asst Superintendent Johnny Bilby lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on a motion to formally adopt Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Wayne Richards:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the 4.10.2023 Regular Board Meeting Minutes.

III.B. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 987 through 1025.

III.C. Approval of the 2022-23 Building Fund Purchase Order Encumbrance number 243 through 259.

III.D. Approval of the 2022-23 Child Nutrition Fund Purchase Order Encumbrance number 78 through 84.

III.E. Approval of the 2022-23 Bond Fund 31 Purchase Order Encumbrance numbers 6 and 7.

III.F. Approval of the 2022-23 Bond Fund 32 Purchase Order Encumbrance number 25.

III.G. Approval of the 2022-23 Bond Fund 33 Purchase Order Encumbrance number 5.

III.H. Approval of the 2022-23 Sinking Fund 41 Purchase Order Encumbrance number 4.

III.I. Approval of the monthly financial reports of the School Activity Funds Account.

III.J. Approval of the monthly financial reports of the SPS Endowed Scholarship Accounts, Fund 81.

III.K. Approval of the Treasurer's Report on the status of Funds and Investments

III.L. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2023-24 school year.

III.M. Approval of the 2023-24 Affiliation Agreement between Northeastern State University and Sapulpa Public Schools for the purpose of providing practical learning and clinical experience for its masters of Science in Counseling.

III.N. Approval of 2023-24 renewal of Preferred Business Systems as the service contract provider for all District copiers.

III.O. Approval of the renewal of the Coke Contract for FY24.

III.P. Approval to renew the 2023-24 SchoolMessenger Communicate Notification System and Web Hosting quote.

III.Q. Approval of renewal with ESS, Substitute Staffing Company, for the 2023-24 school year.

III.R. Approval of the 2023-24 Muscogee (Creek) Nation Head Start MOA with Sapulpa Public Schools.

III.S. Approval of 2023-24 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC for Jr. High and High School.

III.T. Approval of the 2023-24 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC for Sapulpa Middle School.

III.U. Approval of the 2023-24 Cummins Sales and Service Planned Maintenance Proposal.

III.V. Re-approval of the 2023-24 Schindler Elevator Estimate to include recognition of the SA services previously purchased in 2021.

III.W. Approval of the 2023 American Heritage Bank Hwy 97 Rivalry Agreement, an Exclusive Title Sponsorship between AHB, Sapulpa Athletics, and Sand Springs Athletics.

III.X. Approval of the 2023 Camp Loughridge Booking Contract: Sapulpa HS Ropes Course.

III.Y. Approval of 2023-24 Weaver Drug Testing Lab Service Agreement with Sapulpa Public Schools for Transportation Dept.

III.Z. Approval of 2023-24 renewal of Jostens Total Service Agreement with Sapulpa High School.

III.AA. Approval of 2023-24 Picture Agreements.

III.AA.1. Sapulpa HS and Jr.High Agreement with Focused

III.AA.2. Sapulpa Middle School Agreement with Focused

III.AA.3. Freedom Elementary Agreement with Focused

III.AA.4. Holmes Park Elementary Agreement with Jostens PIX

III.AA.5. Liberty Stem Academy Agreement with Legacy Studios

III.AA.6. Jefferson Heights Elementary Agreement with Ruth Kelly Studio

III.AB. Approval of Okie Kidz Rental Contract for Jefferson Heights Reading Party.

III.AC. Approval of a generous donation of \$1,000 from the Oklahoma Independent Petroleum Foundation to be used for Sapulpa Schools Math and Science programs.

III.AD. Approval of a generous donation of \$3,000 by Assurance Restoration to sponsor the fireworks display at the SHS 2023 Graduation Commencement.

III.AE. Approval of a generous donation of \$9,065 from the Edward E and Helen Turner Bartlett Foundation to be used to cover expenses for the SHS Robotics Team in the 2023 World Championship.

III.AF. Approval of the following 2023 Summer Program: It will be instituted pending available funding and adequate staffing/supervision.

III.AF.1. Indian Education Camp

III.AG. Out of State Activity Trips

III.AG.1. JROTC

III.AG.1.a. Camp Perry, OH

III.AG.1.b. Colorado Springs, CO

III.AH. Approval of Fundraisers

To approve Consent Agenda items A-AH passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the public None

V. Information and Discussion

V.A. Superintendent Comments

Superintendent Armstrong started his comments by introducing and celebrating the successful seasons of the following groups:

Robotics--Won 2 Regional Titles

Pings--Won 2 State Titles and 2 National Titles. They are Multi-National Champions

Cheer--Stunt Champions

Girls Basketball--5A State Champions

Mr.Armstrong shared that State events/games start later this week for Track and Baseball. This week also brings Teacher Appreciation. Next week is the last day of school on May 18, followed by Graduation on May 19.

VI. Action Items

VI.A. New Business -items not known or foreseen when the agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-24. This resolution authorizes the filing of the Form 471 applications for the funding year 2023-24 and the payment of the applicant's share upon approval of funding and receipt of services.

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2023-24. This resolution authorizes the filing of the Form 471 applications for the funding year 2023-24 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent

Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the purchase and implementation of a new Learning Management System, Schoology LMS, and an assessment tool, PowerSchool Performance Matters as per attachment.

To approve the purchase and implementation of a new Learning Management System, Schoology LMS, and an assessment tool, PowerSchool Performance Matters as per attachment passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated May 1, 2015, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2024, as required under the provisions of the agreement. (Lease Revenue Bond continuance)

To approve the renewal of the Sublease Agreement dated May 1, 2015, between the District and Creek County Educational Facilities Authority for the fiscal year ending June 30, 2024, as required under the provisions of the agreement passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E. Proposed Executive Session to discuss the Personnel List as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.E.1. Vote to convene in Executive Session

To convene into Executive Session at 7 pm passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.E.2. To acknowledge the Board has returned to Open Session
President Wayne Richards acknowledged the Boards return to Executive
Session at 7:25 pm

VI.E.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 7 pm to discuss Personnel as listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:25 pm. Present in the Executive Session was Sarah Havenstrite, Melinda Ryan, Larry Hoover, Wayne Richards, Johnny Bilby, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VI.F. Personnel

VI.F.1. Vote to approve/disapprove employing Personnel as per attachment.
To approve employing Personnel as per attachment passed with a motion by
Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.2. Vote to approve/disapprove of the rehire of District Certified Staff on
a regular continuing contract for 2023-24, provided state and federal funds
become available in sufficient amounts to pay their salaries.
To approve the rehire of District Certified Staff on a regular continuing
contract for 2023-24, provided state and federal funds become available in
sufficient amounts to pay their salaries passed with a motion by Larry Hoover
and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.3. Vote to approve/disapprove the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2023-24, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff moving from a first-year temporary contract to a second-year temporary contract for 2023-24, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.4. Vote to approve/disapprove the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2023-24, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff from a second-year temporary contract to a regular continuing contract for 2023-24, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.5. Vote to approve/disapprove the rehire of District Support Staff on contract for 2023-24 provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Support Staff on contract for 2023-24 provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.6. Vote to approve/disapprove the 2023-24 employment and contract renewal for District Administrators, Directors, and Coordinators.

To approve the 2023-24 employment and contract renewal for District Administrators, Directors, and Coordinators passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.7. Vote to approve/disapprove the 2023-24 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.

To approve the 2023-24 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.F.8. Vote to approve/disapprove the 2023 Summer Program Employees as per attachment.

To approve the 2023 Summer Program Employees as per attachment passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F.9. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII. Adjournment

To adjourn at 7:29 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

Special Meeting of The Board of Education Independent School District Number
33, Creek County
Tuesday, May 9, 2023 12:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the Meeting to Order

President Wayne Richards called the meeting to order at 12 pm.

II. Discussion on the issuance of the District's \$16,000,000 General Obligation Building Bonds, Series 2023, the final sale of bonds of the 2014 Bond Election.

III. Receive bids, consider, and award the District's \$16,000,000 General Obligation Building Bonds, Series 2023, to the successful purchaser.

To award the District's \$16,000,000 General Obligation Building Bonds, Series 2023, to Robert W. Baird & Co., Inc. at the average rate of 3.177 passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Possible consideration and vote to approve a resolution providing for the issuance of \$16,000,000 General Obligation Building Bonds, Series 2023, by Independent School District Number 33 of Creek County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details.

To approve a resolution providing for the issuance of \$16,000,000 General Obligation Building Bonds, Series 2023, by Independent School District Number 33 of Creek County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details as per attached passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

V. Adjourn

To adjourn at 12:10 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1026 - 1066, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1026	05/05/2023	80288	JOSEPH TUTTLE	Reimbursement for fuel purchase	46.00
11	1027	05/09/2023	3101	SEVERIN INTERMEDIATE HOLDINGS, LLC	PowerSchool Schoology LMS Implementation	19,196.18
11	1028	05/10/2023	3104	ASM	621-Sped-Stander Adjustment and Positioning	226.00
11	1029	05/10/2023	3826	SECURITY BANK CARD CENTER INC	Summer Reading AMAZON WALMART QUILL POSTAGE	2,700.00
11	1030	05/10/2023	3826	SECURITY BANK CARD CENTER INC	Replacement Computers - Amazon	3,400.00
11	1031	05/11/2023	30627	VARSITY BRANDS HOLDING CO., INC	Ping Ping Uniforms (School Owned)	2,000.00
11	1032	05/11/2023	3826	SECURITY BANK CARD CENTER INC	JOM Student end of year trip incentive	1,200.00
11	1033	05/11/2023	3826	SECURITY BANK CARD CENTER INC	Title VI office/classroom supplies	1,636.69
11	1034	05/15/2023	153	ESS SOUTH CENTRAL, LLC	DISTRICT SUBSTITUTE SERVICES	10,000.00
11	1035	05/15/2023	3826	SECURITY BANK CARD CENTER INC	JOM student incentive supplies	3,000.00
11	1036	05/16/2023	3826	SECURITY BANK CARD CENTER INC	621-Sped-PCard-Functional Communication Kit-SLP	92.40
11	1037	05/16/2023	3826	SECURITY BANK CARD CENTER INC	621-Sped-PCard-OT Supplies	381.54
11	1038	05/16/2023	272	A & W TOWING INC	EMERGENCY BUS TOWING 5/16	196.10
11	1039	05/17/2023	274	OK ASSISTIVE TECH & EDUC ASSOC, INC	621-Sped-OATECA Curriculum PK -12	49,400.00
11	1040	05/18/2023	3826	SECURITY BANK CARD CENTER INC	OAETA Star PD	150.00
11	1041	05/22/2023	451	CHAD S. COLE	DPF Filter Clearing for 4 buses	1,187.50
11	1042	05/23/2023	7156	PROJECT LEAD THE WAY, INC	Annual Registration Fee 23-24	950.00
11	1043	05/24/2023	7089	HOLT TRUCK CENTERS OF OKLAHOMA, LLC	Bus 39 Front and Rear Brakes	1,465.00
11	1044	05/24/2023	3023	WILLIAMS MED GROUP PRACTICE, LLC	Bus Driver Physical Jordan Nagel	100.00
11	1045	05/26/2023	50001	SAPULPA PUBLIC SCHOOLS	596-Latchkey Payments for MV students	1,130.00
11	1046	05/26/2023	50001	SAPULPA PUBLIC SCHOOLS	596-Latchkey payment MV students at Freedom Elem.	394.00
11	1047	05/26/2023	50001	SAPULPA PUBLIC SCHOOLS	596-Latchkey Payment MV students at Liberty Elem	274.00
11	1048	05/26/2023	50001	SAPULPA PUBLIC SCHOOLS	596-Latchkey payment MV students at Holmes Park	676.00
11	1050	05/31/2023	3826	SECURITY BANK CARD CENTER INC	Lodging for State Star PD	400.00
11	1051	05/31/2023	3826	SECURITY BANK CARD CENTER INC	National JOM Conference Hotel Regency O'Hare	1,000.00
11	1052	06/01/2023	1842	PREFERRED BUSINESS SYSTEMS, LLC	DISTRICT COPIER CHARGES-FEB 20 TO MAY 19	12,000.00
11	1053	06/02/2023	2560	HOUGHTON MIFFLIN HARCOURT	Spanish Curriculum (6 yr. adoption cycle)	20,200.00
11	1054	06/02/2023	3826	SECURITY BANK CARD CENTER INC	Printers	1,300.00
11	1055	06/02/2023	30378	CONSOLIDATED RURAL WATER DIST. #3	WATER-JEFF HTS/SOCCER COMPLEX	850.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1026 - 1066, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1056	06/02/2023	474	GAIL T. CIANCIO	Contracted to provide PD for OpenSci Ed training	2,600.00
11	1057	06/05/2023	3826	SECURITY BANK CARD CENTER INC	Lodging for State App Judging	150.00
11	1058	06/05/2023	103	BorderLAN, Inc.	Annual Renewal- LineWize Internet Filter	19,877.00
11	1059	06/05/2023	107	TELECOMP HOLDINGS INC.	Annual Renewal- Mitel Phone Support with Telecomp	12,900.94
11	1060	06/05/2023	1269	SOFTWARE HOUSE INTERNATIONAL	Annual Renewal- Microsoft Licenses	25,128.21
11	1061	06/07/2023	8944	BIG WEB APPS	Annual Renewal- SherpaDesk Ticketing System	3,458.00
11	1062	06/07/2023	107	TELECOMP HOLDINGS INC.	Annual Renewal- VMware Support with Telecomp	1,435.00
11	1063	06/07/2023	310	INSTRUCTURE, INC.	Annual Renewal- SIF Agent for Destiny	1,160.00
11	1064	06/07/2023	3886	PDQ.COM CORPORATION	Annual Renewal- PDQ Bulk Deployment Software	1,275.00
11	1065	06/07/2023	1269	SOFTWARE HOUSE INTERNATIONAL	Replacement File Server for Backups- SHI	4,144.13
11	1066	06/08/2023	1818	MERRIFIELD OFFICE SUPPLY	Title VI Student School Supplies	17,971.79
Non-Payroll Total:						\$225,651.48
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$225,651.48

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1005 - 1005, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1005	04/20/2023	153	ESS SOUTH CENTRAL, LLC	DISTRICT SUBSTITUTE SERVICES	46,018.64
Non-Payroll Total:						\$46,018.64
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$46,018.64

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 260 - 269, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	260	05/04/2023	436	TODD ROBERTS	Septic Service at Baseball Field	900.00
21	261	05/04/2023	3665	SCHINDLER ELEVATOR CORPORATION	District Elevator Service	2,000.00
21	262	05/08/2023	1365	PHILIP ARNEECHER	Baseball field sprinkler system repair	1,557.00
21	263	05/08/2023	3158	WILLIAM A. HARRISON, INC.	FLUSH EVAPORATOR LOOP LIBERTY	2,243.00
21	264	05/15/2023	3826	SECURITY BANK CARD CENTER INC	Grounds supplies: Westlake, Home Depot, Bloss	200.00
21	265	05/15/2023	6097	LEDFOORD SPORTSFLOORS, LLC	SCREEN AND RECOAT 3 GYM FLOORS	9,989.48
21	266	05/16/2023	3826	SECURITY BANK CARD CENTER INC	S.Wilkins/SC Projects: Amazon, Home Depot, Locke	1,000.00
21	267	05/31/2023	32	CINTAS CORPORATION	Uniform shirt/maintenance, grounds, custodial	1,287.07
21	268	05/31/2023	39181	CARRIER ENTERPRISE, LLC	HVAC motor for Admin office	350.00
21	269	06/02/2023	796	OKLAHOMA GAS & ELECTRIC CO	DISTRICT SERVICE-JUNE	50,000.00
Non-Payroll Total:						\$69,526.55
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$69,526.55

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 216 - 216, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	216	03/01/2023	796	OKLAHOMA GAS & ELECTRIC CO	DISTRICT SERVICE MARCH-JUNE	148,352.24
Non-Payroll Total:						\$148,352.24
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$148,352.24

Sapulpa Public Schools
Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 85 - 88, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	85	05/18/2023	30760	SNA	SNA Membership renewal	329.00
22	86	05/23/2023	39347	TULSA FRUIT DBA GO FRESH	Summer Feeding 2023 Produce Delivery	3,000.00
22	87	06/07/2023	39452	JOE CARNER	Gas line install at warehouse for generator	9,050.00
22	88	06/07/2023	7275	LUIS SANTIAGO	Floor repair in HS cafeteria	1,650.00
Non-Payroll Total:						\$14,029.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$14,029.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 25 - 25, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	25	05/03/2023	460	TRAFERA HOLDINGS, LLC	1000 CHROMEBOOKS W/LICENSES	229,000.00
Non-Payroll Total:						\$229,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$229,000.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1 - 2, Fund Codes: 34

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	1	05/10/2023	3141	STANDARD & POOR'S FINANCIAL SVCS	RATING REVIEW	23,750.00

Non-Payroll Total:	<u>\$23,750.00</u>
Payroll Total:	\$0.00
Balance Forward:	<u>\$0.00</u>
Report Total:	<u><u>\$23,750.00</u></u>

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2023 - 5/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000 NON CATEGORICAL FUND	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
801 HS GRANTS	\$2,704.48	\$0.00	\$0.00	\$0.00	\$2,704.48	\$1,152.24	\$1,552.24
802 HS OFFICE	\$7,354.98	\$5,023.30	\$0.00	\$755.68	\$11,622.60	\$5,473.98	\$6,148.62
803 CREDIT RECOVERY	\$6,411.59	\$2,027.92	\$0.00	\$50.00	\$8,389.51	\$0.00	\$8,389.51
804 ID BADGE	\$2,389.78	\$400.00	\$0.00	\$0.00	\$2,789.78	\$0.00	\$2,789.78
805 HS ART	\$6,847.57	\$716.08	\$0.00	\$811.83	\$6,751.82	\$5,948.77	\$803.05
806 HS BAND	\$4,948.94	\$1,484.39	\$0.00	\$1,091.81	\$5,341.52	\$2,391.36	\$2,950.16
807 HS BAND BOOSTER CONCESSION	\$40,566.88	\$13,619.00	(\$3,360.00)	\$160.04	\$50,665.84	\$36,437.40	\$14,228.44
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$846.24	\$20.00	\$0.00	\$0.00	\$866.24	\$0.00	\$866.24
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$5,261.81	\$0.00	\$0.00	\$0.00	\$5,261.81	\$3.91	\$5,257.90
812 HS BUSINESS PROF ASSOC (BPA)	\$444.91	\$0.00	\$0.00	\$0.00	\$444.91	\$0.00	\$444.91
814 HS AP EXAMS	\$3,366.28	\$615.00	\$0.00	\$0.00	\$3,981.28	\$1,389.20	\$2,592.08
815 HS FCCLA	\$1,961.03	\$480.00	\$0.00	\$1,459.80	\$981.23	\$171.58	\$809.65
817 HS LIBRARY	\$1,011.42	\$32.95	\$0.00	\$0.00	\$1,044.37	\$185.25	\$859.12
818 HS NATIONAL HONOR SOCIETY	\$6,596.39	\$50.00	\$0.00	\$543.27	\$6,103.12	\$101.63	\$6,001.49
819 GREEN-THUMB CHIEFTAINS	\$3,334.29	\$1,313.00	\$0.00	\$127.88	\$4,519.41	\$742.49	\$3,776.92
820 HS NAACP	\$112.30	\$280.30	\$0.00	\$0.00	\$392.60	\$0.00	\$392.60
821 HS SENIORS 2024	\$11,239.95	\$355.70	\$0.00	\$5,391.70	\$6,203.95	\$74.96	\$6,128.99
822 HS SENIORS 2025	\$4,969.06	\$0.00	\$0.00	\$0.00	\$4,969.06	\$0.00	\$4,969.06
823 HS SENIORS 2023	\$8,296.39	\$0.00	\$0.00	\$19.90	\$8,276.49	\$0.00	\$8,276.49
824 HS SCIENCE & ENGINEERING	\$33,786.66	\$0.00	\$0.00	\$0.00	\$33,786.66	\$0.00	\$33,786.66
825 HS SPANISH HONOR SOCIETY	\$701.03	\$0.00	\$0.00	\$47.45	\$653.58	\$52.50	\$601.08
826 HS SPECIAL ED/OLYMPICS	\$10,345.47	\$0.00	\$0.00	\$3,827.83	\$6,517.64	\$850.00	\$5,667.64
827 HS STUDENT COUNCIL	\$2,332.89	\$250.00	\$0.00	\$0.00	\$2,582.89	\$0.00	\$2,582.89
828 HS VOCAL MUSIC	\$19,500.80	\$1,835.00	(\$1,138.00)	\$9,248.87	\$10,948.93	\$735.00	\$10,213.93
829 HS AG ED & FFA	\$29,332.93	\$7,689.29	(\$1,779.00)	\$4,349.83	\$30,893.39	\$23,796.43	\$7,096.96
830 HS LYONS SPED	\$1,834.50	\$0.00	\$0.00	\$194.64	\$1,639.86	\$0.00	\$1,639.86
831 HS YEARBOOK	\$5,210.59	\$2,180.00	\$0.00	\$0.00	\$7,390.59	\$100.00	\$7,290.59
832 HS GILLIS SPED	\$789.33	\$0.00	\$0.00	\$0.00	\$789.33	\$0.00	\$789.33
833 HS FISHING TEAM/CLUB	\$584.85	\$0.00	\$0.00	\$0.00	\$584.85	\$0.00	\$584.85
835 HS BAND AUXILIARIES	\$6,408.61	\$2,148.96	\$0.00	\$125.54	\$8,432.03	\$320.05	\$8,111.98
836 HS BAND TRIPS	\$27,068.89	\$15,088.02	\$0.00	\$4,175.00	\$37,981.91	\$13,241.76	\$24,740.15
837 HS BAND GRANTS	\$62,162.76	\$0.00	\$0.00	\$4,477.50	\$57,685.26	\$24,601.06	\$33,084.20
838 HS PING PINGS	\$2,217.09	\$0.00	\$0.00	\$0.00	\$2,217.09	\$191.08	\$2,026.01
839 HS FCA	\$1,950.00	\$0.00	\$0.00	\$0.00	\$1,950.00	\$0.00	\$1,950.00
840 HS INDIAN PARENT COMMITTEE	\$1,526.93	\$0.00	\$0.00	\$0.00	\$1,526.93	\$0.00	\$1,526.93
841 HS SAPULPA INDIAN CLUB	\$5,674.96	\$0.00	\$0.00	\$0.00	\$5,674.96	\$1,241.87	\$4,433.09
842 HS KEY CLUB	\$183.83	\$0.00	\$0.00	\$0.00	\$183.83	\$31.00	\$152.83
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$13,729.92	\$497.60	\$0.00	\$5,806.17	\$8,421.35	\$233.50	\$8,187.85
845 HS CULINARY ARTS	\$700.78	\$265.00	\$6,373.00	\$295.00	\$7,043.78	\$2,656.09	\$4,387.69
846 HS JROTC	\$51,913.57	\$81.57	(\$60.00)	\$8,305.59	\$43,629.55	\$18,711.78	\$24,917.77
848 HS SCHOOL NURSE	\$1,813.34	\$0.00	\$0.00	\$0.00	\$1,813.34	\$1,000.00	\$813.34
849 BACKPACK FOOD PANTRY	\$1,319.88	\$700.00	\$0.00	\$31.25	\$1,988.63	\$1,044.54	\$944.09
850 LOCAL SCHOLARSHIPS	\$37,706.42	\$500.00	\$0.00	\$0.00	\$38,206.42	\$0.00	\$38,206.42
851 HS SENIOR GIRL EVENTS	\$6,343.16	\$0.00	\$0.00	\$933.41	\$5,409.75	\$0.00	\$5,409.75
852 HS FIRST ROBOTICS	\$30,670.21	\$0.00	\$0.00	\$11,768.03	\$18,902.18	\$133.69	\$18,768.49
854 HS INDIAN ED STAFF DEV	\$2,918.87	\$0.00	\$0.00	\$26.65	\$2,892.22	\$602.96	\$2,289.26
855 HS PHYSICS	\$684.22	\$0.00	\$1,000.00	\$0.00	\$1,684.22	\$0.00	\$1,684.22
856 E-SPORTS	\$2,631.19	\$0.00	\$0.00	\$51.77	\$2,579.42	\$981.82	\$1,597.60
857 JH OFFICE	\$1,767.18	\$145.00	\$0.00	\$0.00	\$1,912.18	\$1,529.01	\$383.17
860 JH LIBRARY	\$1,132.53	\$0.00	\$0.00	\$0.00	\$1,132.53	\$0.00	\$1,132.53
863 JH STUDENT COUNCIL	\$2,137.96	\$0.00	\$0.00	\$85.76	\$2,052.20	\$1,374.00	\$678.20
864 JH VOCAL MUSIC	\$4,920.71	\$239.00	\$0.00	\$4,449.05	\$710.66	\$0.00	\$710.66
866 JH YEARBOOK	\$3,858.62	\$2,676.33	\$0.00	\$0.00	\$6,534.95	\$0.00	\$6,534.95

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2023 - 5/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 JH ART	\$3,135.95	\$1,349.00	\$0.00	\$732.71	\$3,752.24	\$1,000.00	\$2,752.24
871 JH TAPS	\$315.81	\$0.00	\$0.00	\$0.00	\$315.81	\$0.00	\$315.81
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$3,685.32	\$0.00	\$0.00	\$0.00	\$3,685.32	\$0.00	\$3,685.32
877 MS OFFICE	\$7,265.26	\$7,448.59	\$0.00	\$549.18	\$14,164.67	\$6,256.01	\$7,908.66
878 MS LIBRARY	\$585.57	\$102.80	\$0.00	\$357.98	\$330.39	\$200.00	\$130.39
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$1,638.99	\$0.00	\$0.00	\$1,657.89	\$0.00	\$1,657.89
881 MS YEARBOOK	\$1,235.43	\$1,973.72	\$0.00	\$0.00	\$3,209.15	\$2,800.00	\$409.15
882 MS ART	\$0.00	\$522.58	\$0.00	\$0.00	\$522.58	\$0.00	\$522.58
883 MS CHOIR	\$7,571.45	\$1,039.50	\$254.97	\$46.45	\$8,819.47	\$0.00	\$8,819.47
886 MS NJHS	\$1,179.82	\$385.00	\$0.00	\$0.00	\$1,564.82	\$0.00	\$1,564.82
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$32,725.15	\$0.00	\$0.00	\$2,874.65	\$29,850.50	\$5,324.55	\$24,525.95
892 SPED DIRECTOR	\$43.27	\$0.00	(\$36.00)	\$0.00	\$7.27	\$0.00	\$7.27
893 LIBERTY LIBRARY	\$1,158.56	\$177.96	\$0.00	\$0.00	\$1,336.52	\$0.00	\$1,336.52
894 LIBERTY MISC	\$5,797.67	\$0.00	\$0.00	\$1,674.73	\$4,122.94	\$724.45	\$3,398.49
895 LIBERTY FUNDRAISING	\$4,118.54	\$1,526.33	\$0.00	\$1,342.38	\$4,302.49	\$1,441.80	\$2,860.69
896 LIBERTY STEM CLUB	\$11,642.98	\$465.34	\$0.00	\$238.78	\$11,869.54	\$2,262.83	\$9,606.71
897 LIBERTY GRANTS	\$2,304.41	\$0.00	\$0.00	\$179.97	\$2,124.44	\$0.00	\$2,124.44
900 FREEDOM MISC	\$3,452.20	\$2,303.50	\$0.00	\$1,754.75	\$4,000.95	\$1,099.92	\$2,901.03
901 FREEDOM FUNDRAISING	\$17,664.43	\$4,994.00	\$0.00	\$3,194.28	\$19,464.15	\$10,591.34	\$8,872.81
902 FREEDOM LIBRARY	\$631.74	\$137.00	\$0.00	\$29.98	\$738.76	\$217.13	\$521.63
903 FREEDOM GRANTS	\$784.83	\$0.00	\$0.00	\$0.00	\$784.83	\$707.49	\$77.34
904 FREEDOM TAPS	\$25,102.68	\$378.09	\$0.00	\$1,348.66	\$24,132.11	\$4,910.74	\$19,221.37
907 JEFFERSON HTS MISC	\$7,194.90	\$118.00	\$0.00	\$438.90	\$6,874.00	\$2,398.22	\$4,475.78
908 JEFFERSON HTS FUNDRAISING	\$13,467.63	\$352.00	\$0.00	\$839.48	\$12,980.15	\$6,282.40	\$6,697.75
910 JEFFERSON HTS GRANTS	\$8,976.73	\$0.00	\$0.00	\$0.00	\$8,976.73	\$151.54	\$8,825.19
911 JEFFERSON HTS LIBRARY	\$790.47	\$0.00	\$0.00	\$0.00	\$790.47	\$510.00	\$280.47
919 HOLMES PARK MISC	\$5,559.46	\$0.00	\$0.00	\$580.42	\$4,979.04	\$3,584.65	\$1,394.39
920 HOLMES PARK FUNDRAISING	\$31,846.12	\$7,947.72	(\$254.97)	\$12,786.35	\$26,752.52	\$10,962.39	\$15,790.13
921 HOLMES PARK LIBRARY	\$5,627.91	\$59.13	\$0.00	\$0.00	\$5,687.04	\$143.28	\$5,543.76
922 HOLMES PARK GRANTS	\$1,297.94	\$0.00	\$0.00	\$455.75	\$842.19	\$50.29	\$791.90
928 REVOLUTIONARY DAYS	\$142.83	\$0.00	\$0.00	\$0.00	\$142.83	\$0.00	\$142.83
929 DISTRICT STEM	\$31,290.59	\$0.00	\$0.00	\$201.16	\$31,089.43	\$1,345.36	\$29,744.07
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
931 BENEVOLENCE FUND	\$9,273.63	\$0.00	\$0.00	\$0.00	\$9,273.63	\$5,000.00	\$4,273.63
932 GT GRANTS	\$13,550.00	\$0.00	\$0.00	\$0.00	\$13,550.00	\$0.00	\$13,550.00
933 NOW (INTEREST INCOME)	\$29,460.10	\$7,888.28	\$0.00	\$5,157.69	\$32,190.69	\$4,713.75	\$27,476.94
934 DRIVERS EDUCATION	\$1,575.00	\$3,600.00	\$0.00	\$0.00	\$5,175.00	\$0.00	\$5,175.00
936 STEM-CAMP INVENTION	\$40,001.22	\$775.00	\$0.00	\$0.00	\$40,776.22	\$1,000.00	\$39,776.22
937 LATCHKEY	\$64,901.86	\$17,820.23	\$0.00	\$573.30	\$82,148.79	\$732.02	\$81,416.77
938 COLLINS FOUNDATION	\$27,119.25	\$0.00	\$0.00	\$0.00	\$27,119.25	\$0.00	\$27,119.25
939 EDUCATION FOUNDATION	\$134.90	\$0.00	\$0.00	\$0.00	\$134.90	\$0.00	\$134.90
940 SPARK	\$6,612.02	\$35,970.87	\$0.00	\$0.00	\$42,582.89	\$2,500.00	\$40,082.89
941 LOCAL SCH CHILD WELFARE	\$39,682.48	\$0.00	\$0.00	\$2,107.20	\$37,575.28	\$8,264.32	\$29,310.96
942 HOT SPOT INSURANCE	\$705.00	\$0.00	\$0.00	\$0.00	\$705.00	\$0.00	\$705.00
943 ALTERNATIVE SCHOOL GRANTS	\$311.25	\$0.00	\$0.00	\$0.00	\$311.25	\$0.00	\$311.25
944 CHILD NUTRITION BANQUETS	\$236.50	\$0.00	\$0.00	\$0.00	\$236.50	\$0.00	\$236.50
945 SPS FOOD SERV ASSOC	\$3,005.33	\$0.00	\$0.00	\$99.92	\$2,905.41	\$550.00	\$2,355.41
946 SOFT DRINK MONEY	\$11,266.75	\$1,057.32	\$0.00	\$559.48	\$11,764.59	\$4,851.53	\$6,913.06
947 ALTERNATIVE SCHOOL	\$3,726.08	\$600.00	\$0.00	\$15.81	\$4,310.27	\$1,554.78	\$2,755.49
949 CLEARING ACCOUNT	\$2,524.81	\$0.00	(\$1,000.00)	\$0.00	\$1,524.81	\$0.00	\$1,524.81
950 SERVICE CENTER	\$704.93	\$0.00	\$0.00	\$0.00	\$704.93	\$200.00	\$504.93
952 CHROMEBOOK INS/REPAIR	\$59,563.18	\$1,360.00	\$0.00	\$1,399.30	\$59,523.88	\$1,440.63	\$58,083.25
954 5TH GRADE ELEM BASKETBALL	\$3,731.60	\$0.00	\$0.00	\$0.00	\$3,731.60	\$0.00	\$3,731.60
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2023 - 5/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
957 HOMELESS	\$0.00	\$1,014.00	\$0.00	\$0.00	\$1,014.00	\$1,000.00	\$14.00
960 ATHLETIC SPORTS OVERALL	\$5,187.44	\$258.54	\$0.00	\$1,567.73	\$3,878.25	\$3,220.61	\$657.64
961 FOOTBALL BUDGET	\$17,188.40	\$0.00	\$0.00	\$0.00	\$17,188.40	\$7,240.45	\$9,947.95
962 BOYS BASKETBALL BUDGET	\$1,077.87	\$430.00	\$0.00	\$0.00	\$1,507.87	\$44.38	\$1,463.49
963 GIRLS BASKETBALL BUDGET	\$1,556.20	\$50.00	\$0.00	\$0.00	\$1,606.20	\$989.71	\$616.49
964 BASEBALL BUDGET	\$3,482.98	\$2,060.00	\$0.00	\$457.71	\$5,085.27	\$0.00	\$5,085.27
965 SOFTBALL BUDGET	\$2,067.50	\$0.00	\$0.00	\$200.00	\$1,867.50	\$1,476.00	\$391.50
966 WRESTLING BUDGET	\$3,739.29	\$0.00	\$0.00	\$1,037.87	\$2,701.42	\$674.58	\$2,026.84
967 TENNIS BUDGET	\$120.48	\$0.00	\$0.00	\$0.00	\$120.48	\$0.00	\$120.48
968 TRACK BUDGET	\$3,695.11	\$0.00	\$0.00	\$1,210.14	\$2,484.97	\$1,665.87	\$819.10
969 GOLF BUDGET	\$9,643.27	\$885.94	\$0.00	\$3,645.54	\$6,883.67	\$1,996.92	\$4,886.75
971 ATHLETIC - BOOSTER CLUB	\$70,302.02	\$7,766.50	(\$320.00)	\$7,696.33	\$70,052.19	\$32,751.35	\$37,300.84
972 CROSS COUNTRY BUDGET	\$6,360.71	\$0.00	\$0.00	\$110.00	\$6,250.71	\$920.89	\$5,329.82
973 BOYS SOCCER BUDGET	\$1,095.01	\$0.00	\$0.00	\$324.00	\$771.01	\$403.54	\$367.47
974 ATHLETICS - TRAINER	\$269.41	\$0.00	\$5,730.59	\$0.00	\$6,000.00	\$679.32	\$5,320.68
975 GIRLS SOCCER BUDGET	\$9,267.42	\$1,010.00	\$0.00	\$511.22	\$9,766.20	\$2,647.60	\$7,118.60
976 GIRLS VOLLEYBALL BUDGET	\$4,586.03	\$4,342.00	\$0.00	\$2,000.00	\$6,928.03	\$1,691.60	\$5,236.43
977 CHEER BUDGET	\$1,752.57	\$860.00	\$0.00	\$0.00	\$2,612.57	\$229.64	\$2,382.93
978 ALL EVENTS GATE	\$33,754.99	\$6,855.00	\$0.00	\$20,336.04	\$20,273.95	\$17,831.69	\$2,442.26
979 JR HIGH CHEER	\$117.15	\$1,050.00	\$0.00	\$0.00	\$1,167.15	\$39.95	\$1,127.20
983 DRUG TEST-PHYSICALS	\$5,996.30	\$5,601.65	(\$5,410.59)	\$324.00	\$5,863.36	\$200.00	\$5,663.36
985 SPONSORS 2022-2023	\$11,134.00	\$12,245.00	\$0.00	\$0.00	\$23,379.00	\$7,012.97	\$16,366.03
986 CHIEFTAIN CENTER CONCESSION	\$30,215.42	\$0.00	\$0.00	\$5,561.91	\$24,653.51	\$15,082.63	\$9,570.88
Total	\$1,280,314.04	\$207,132.99	\$0.00	\$153,133.00	\$1,334,314.03	\$339,072.03	\$995,242.00

Sapulpa Public Schools

Cash Balances

Options: Fiscal Years: 2023, Funds: 81, As Of Date: 5/31/2023, Account Types: All

Cash By Account and Fund			
AC 0101	AMERICAN HERITAGE 1825474		
2023	81	GIFT FUND	\$18.68
			<hr/>
		Total AC 0101	\$18.68
AC 8101	ALLEN SCHOLARSHIP ENDOWMENT		
2023	81	GIFT FUND	\$4,446.70
			<hr/>
		Total AC 8101	\$4,446.70
AC 8103	NAIFEH SCHOLARSHIP ENDOWMENT		
2023	81	GIFT FUND	\$73.19
			<hr/>
		Total AC 8103	\$73.19
AC 8104	DONNA HOLBROOK SCHOLARSHIP		
2023	81	GIFT FUND	\$1,321.60
			<hr/>
		Total AC 8104	\$1,321.60
AC 8111	ALLEN SCHOLARSHIP CD 4401		
2023	81	GIFT FUND	\$50,000.00
			<hr/>
		Total AC 8111	\$50,000.00
AC 8114	HOLBROOK SCHOLARSHIP CD		
2023	81	GIFT FUND	\$10,000.00
			<hr/>
		Total AC 8114	\$10,000.00
			<hr/>
			\$65,860.17
			<hr/> <hr/>
Cash By Fund			
2023	81	GIFT FUND	\$65,860.17
			<hr/>
			\$65,860.17
			<hr/> <hr/>

**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
MAY 2023**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	TOTAL
BEG BALANCE	6,896,095.04	555,838.69	1,132,101.29	1,154,138.93	4,802,815.11	14,540,989.06
DEPOSITS	2,483,644.65	35,037.36	207,253.18	320,000.00	183,153.64	3,229,088.83
CHECKS ISSUED						
Current Year	2,452,893.84	104,692.65	143,838.78	18,289.84	4,985,968.75	7,705,683.86
Prior Year	0.00	0.00	0.00	79,175.00	0.00	79,175.00
END BALANCE	6,926,845.85	486,183.40	1,195,515.69	1,376,674.09	0.00	9,985,219.03
Last Yr Same Month	6,792,774.53	641,174.68	690,133.63	1,695,842.82	1,196,549.74	11,016,475.40
Gain or (Loss)	134,071.32	(154,991.28)	505,382.06	(319,168.73)	(1,196,549.74)	(1,031,256.37)

Interest Earnings has been partially re-allocated from the General Fund to the Sinking Fund in order to cover the Bond Payment paid May 31, 2023.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.


Kenda Terrones, Treasurer

GENERAL FUND

	PREVIOUS <u>TOTAL</u>	CURRENT <u>MONTH</u>	NEW <u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	6,976,823.86	221,711.59	7,198,535.45
Prior Ad Valorem	243,013.16	9,137.35	252,150.51
Homestead & In Lieu Tax	68,524.67	157.15	68,681.82
Interest Earned	142,507.29	29,831.16	172,338.45
Rental of Facilities	1,640.00	225.00	1,865.00
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	126,542.67	641.90	127,184.57
Donations and Contributions	45,399.12	4,000.00	49,399.12
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>191,616.60</u>	<u>9,825.65</u>	<u>201,442.25</u>
Local TOTALS	7,865,055.10	275,529.80	8,071,597.17
<u>County Revenue</u>			
Mill Levy	700,563.70	41,620.93	742,184.63
Mortgage Tax	<u>104,114.44</u>	<u>6,681.96</u>	<u>110,796.40</u>
County TOTALS	804,678.14	48,302.89	852,981.03
<u>State Revenue</u>			
Gross Production	262,922.76	17,285.99	280,208.75
Auto Tags	1,267,744.03	128,675.31	1,396,419.34
School Land	458,058.37	38,839.29	496,897.66
Tax Stamps & Other Misc	4,264.92	761.49	5,026.41
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	10,083,739.13	1,244,906.07	11,328,645.20
Flexible Benefit	2,191,450.40	269,669.80	2,461,120.20
Alternative Ed/High Challenge	94,370.27	31,456.75	125,827.02
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	39,050.00	0.00	39,050.00
Reading Sufficiency	57,568.40	0.00	57,568.40
State Textbook Allocation	191,135.98	23,597.04	214,733.02
Redbud	11,153.21	0.00	11,153.21
Driver's Education	0.00	0.00	0.00
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.84	0.00	0.84
State Misc/ACE Technology	1,500.00	26,252.09	27,752.09
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	19,080.00	11,760.00	30,840.00
Voc. Incentive Assistance	54,669.00	18,236.00	72,905.00
Okla Education Lottery Fund	<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>
State TOTALS	14,751,707.31	1,811,439.83	16,563,147.14
<u>Federal Revenue</u>			
	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>

FEMA	0.00	0.00	0.00
Title VII - Indian Ed (561)	163,633.94	16,300.41	179,934.35
JROTC	56,758.42	5,967.76	62,726.18
Title I (511)	578,419.93	62,491.97	640,911.90
Title II Part A (541)	104,067.04	8,533.97	112,601.01
IDEA-B Flow Thru (621)	662,397.54	118,137.90	780,535.44
IDEA-B Preschool 3-5 (641)	24,056.59	9,064.82	33,121.41
Title 10 (596)	20,713.93	2,401.13	23,115.06
JOM (563)	42,750.76	1,806.59	44,557.35
ARP Funds	1,720,136.28	123,667.58	1,843,803.86
Carl Perkins (421)	<u>33,509.93</u>	<u>0.00</u>	<u>33,509.93</u>
Federal TOTALS	3,406,444.36	348,372.13	3,754,816.49
TOTAL GEN FUND	26,827,884.91	2,483,644.65	29,242,541.83
<u>BUILDING FUND</u>			
Current Taxes	993,814.72	31,664.23	1,025,478.95
Prior Taxes	35,702.41	1,304.98	37,007.39
In Lieu of Taxes	10,833.74	968.15	11,801.89
Facility Rental	11,400.00	1,100.00	12,500.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.12	0.00	0.12
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Building Fund TOTALS	1,051,750.99	35,037.36	1,086,788.35
<u>CHILD NUTR FUND</u>			
Local (Meals, Interest, etc)	444,450.95	29,476.43	473,927.38
State Reimbursement	121,396.91	23,207.88	144,604.79
Federal Reimbursement	<u>1,181,681.94</u>	<u>154,568.87</u>	<u>1,336,250.81</u>
Child Nutrition Fund TOTALS	1,747,529.80	207,253.18	1,954,782.98
<u>TOTAL GF/BF/CNF</u>	29,627,165.70	2,725,935.19	32,284,113.16
<u>BOND FUND</u>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>0.00</u>	<u>320,000.00</u>	<u>320,000.00</u>
Bond Fund TOTALS	0.00	320,000.00	320,000.00
<u>SINKING FUND</u>			
Current Taxes	4,937,956.13	157,329.72	5,095,285.85
Prior Taxes	195,530.41	7,437.74	202,968.15
In Lieu of Taxes	68,987.73	18,386.18	87,373.91
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sinking Fund TOTALS	5,189,011.08	183,153.64	5,372,164.72
<u>INSURANCE REIMBURSEMENT FUND</u>	0.00	0.00	0.00
GRAND TOTAL	34,816,176.78	3,229,088.83	37,976,277.88

UTILITIES COMPARISON 2020-21 TO 2022-23

	410	623	624	625	627	MO	YTD			
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>MONTHLY</u>	<u>YEAR</u>	
								<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
Jul 20	7,504		0		2,429	9,933	9,933	-44,789	-44,789	-450.92%
Aug 20	12,954	1,762	45,182	746	2,225	62,870	72,802	-4,351	-49,141	-67.50%
Sep 20	13,694	3,558	58,396	1,142	2,769	79,559	152,361	-8,071	-57,212	-37.55%
Oct 20	16,814	7,674	57,472	2,760	3,155	87,875	240,236	-18,306	-75,518	-31.43%
Nov 20	18,346	7,728	50,184	1,452	4,687	82,397	322,633	-17,913	-93,431	-28.96%
Dec 20	17,205	5,926	34,191	1,271	7,136	65,729	388,363	-10,131	-103,562	-26.67%
Jan 21	14,490	3,226	29,178	892	12,302	60,088	448,450	-4,996	-108,558	-24.21%
Feb 21	16,374	8,994	29,777	1,937	15,536	72,617	521,068	1,018	-107,539	-20.64%
Mar 21	15,956	6,443	29,168	1,247	33,530	86,345	607,413	14,960	-92,579	-15.24%
Apr 21	13,183	12,146	29,306	2,385	10,674	67,694	675,107	7,502	-85,078	-12.60%
May 21	13,819	15,220	27,752	4,436	8,679	69,906	745,013	26,346	-58,731	-7.88%
Jun 21	19,708	12,494	30,586	2,609	3,519	68,916	813,929	28,125	-30,606	-3.76%
Jul 21	6,122		31,962	0	1,042	39,126	39,126	29,193	29,193	74.61%
Aug 21	13,241	634	52,342	3,172	2,223	71,612	110,738	8,743	37,936	34.26%
Sep 21	17,934	5,877	59,873	2,931	3,471	90,085	200,823	10,526	48,462	24.13%
Oct 21	17,120	14,216	70,644	3,824	3,934	109,738	310,561	21,863	70,325	22.64%
Nov 21	18,411	14,199	66,410	4,413	4,958	108,392	418,953	25,995	96,320	22.99%
Dec 21	7,965	11,911	40,804	3,383	2,056	66,119	485,072	389	96,709	19.94%
Jan 22	25,545	10,401	33,918	2,202	17,473	89,539	574,611	29,451	126,161	21.96%
Feb 22	13,927	11,397	33,576	2,798	27,764	89,462	664,073	16,845	143,005	21.53%
Mar 22	16,023	9,123	35,250	3,656	14,870	78,922	742,994	-7,424	135,581	18.25%
Apr 22	16,418	14,597	33,771	9,593	27,204	101,582	844,577	33,888	169,470	20.07%
May 22	17,513	21,702	37,776	8,541	10,822	96,355	940,931	26,448	195,918	20.82%
Jun 22	22,543	16,329	40,916	5,941	4,027	89,756	1,030,687	20,840	216,758	26.63%
July 22	9,184	5,611	50,686	5,534	95	71,110	71,110	31,984	31,984	81.75%
Aug 22	23,101	0	70,521	0	2,708	96,330	167,440	24,718	56,702	51.20%
Sep 22	16,071	10,170	86,958	5,048	2,891	121,138	288,579	31,053	87,756	43.70%
Oct 22	20,265	23,758	89,601	4,500	3,864	141,988	430,566	32,250	120,005	38.64%
Nov 22	16,960	20,012	83,509	6,191	7,809	134,481	565,047	26,089	146,094	34.87%
Dec 22	9,014	20,570	49,948	3,929	3,585	87,045	652,092	20,926	167,020	34.43%
Jan 23	30,375	13,946	51,219	2,827	42,875	141,242	793,335	51,703	218,724	38.06%
Feb 23	7,489	13,862	47,435	2,872	35,553	107,211	900,546	17,749	236,473	35.61%
Mar 23	14,512	14,203	49,340	3,749	31,279	113,082	1,013,628	34,160	270,634	36.42%
Apr 23	13,471	20,402	47,912	3,271	25,044	110,101	1,123,729	8,519	279,152	33.05%
May 23	15,673	18,697	47,452	5,981	11,253	99,056	1,222,785	2,701	281,854	29.95%

General Fund
WORKING BUDGET

WADM

	Budgeted 2022-23	Encumbered As of 5/31/2023	Variance
State Allocation (Initial)	12,510,409.44		
*Original Estimated Mid-Term Adj	(558,940.60)		
*12/31/2022 Budget Revision based on Actual Mid-Term Adj	491,812.17		
Other State Revenue	5,310,970.29		
Local and County Revenue	8,093,676.72		
Federal Grant Revenue	4,980,812.12		
CURRENT YEAR REVENUE	30,828,740.14	31,034,424.94	

Prior Year Carryover

Total Revenue

	<u>3,438,667.40</u>	3,438,667.40	
	34,267,407.54	34,473,092.34	

Est Revenue as of 5/31/2023

Projected Expenses

Certified Salaries	15,684,733.00	15,774,007.53	(89,274.53)
Support Salaries	5,389,792.00	5,378,343.14	11,448.86
Certified Benefits	4,626,996.00	4,619,666.83	7,329.17
Support Benefits	1,575,183.00	1,605,712.05	(30,529.05)
Purchased Professional & Technical Services	600,000.00	448,173.52	151,826.48
Contracted Property Services	400,000.00	259,673.49	140,326.51
Other Contracted Services	600,000.00	630,414.14	(30,414.14)
Supplies & Materials	1,700,000.00	1,975,751.99	(275,751.99)
Property Expenses	50,000.00	57,057.90	(7,057.90)
Other Objects	400,000.00	548,634.49	(148,634.49)
	-	-	-

Total Expenses

Unpaid Encumbrances as of 5/31/2023

Reimbursed Expenses

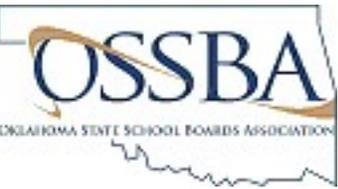
	31,026,704.00	31,297,435.08	(270,731.08)
			506,357.28
			126,542.67

Total Encumbered 5/12/2023

Projected Carryover

	3,240,703.54	10.51%	3,175,657.26	10.23%
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*The state department added funds to the State Aid Formula. This information was not known while preparing the original budget.



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	19550
Date	7/15/2023
Page	1
Amount Due	\$4,391.00
Customer #	7081

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Sapulpa Public Schools
 511 E. Lee
 Sapulpa OK 74066

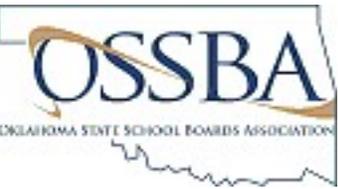
For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2023	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2023-2024	1	\$0.00	\$4,391.00	\$4,391.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

Subtotal	\$4,391.00
Tax	\$0.00
Total	\$4,391.00

Questions? Contact accounting@ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	20771
Date	7/15/2023
Page	1
Amount Due	\$2,000.00
Customer #	7081

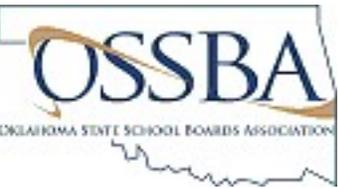
To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Sapulpa Public Schools
 511 E. Lee
 Sapulpa OK 74066

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2023	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2024	1	\$0.00	\$2,000.00	\$2,000.00
				Subtotal	\$2,000.00
				Tax	\$0.00
				Total	\$2,000.00



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	20412
Date	7/15/2023
Page	1
Amount Due	\$1,000.00
Customer #	7081

To pay online via credit card please visit: www.ossba.org/payonline

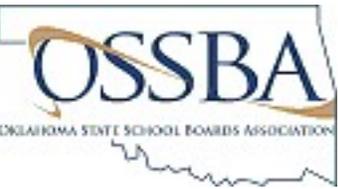
Customer:

Sapulpa Public Schools 511 E. Lee Sapulpa OK 74066
--

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2023	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Services Subscription through June 30, 2024	1	\$0.00	\$1,000.00	\$1,000.00

Subtotal	\$1,000.00
Tax	\$0.00
Total	\$1,000.00



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	20628
Date	7/15/2023
Page	1
Amount Due	\$200.00
Customer #	7081

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

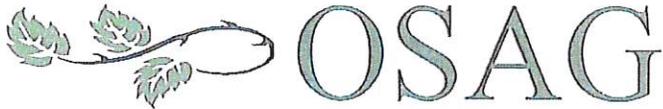
Sapulpa Public Schools 511 E. Lee Sapulpa OK 74066
--

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7081	Sapulpa Public Schools			7/15/2023	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3205	Superintendent Evaluation Tool through June 30, 2024	1	\$0.00	\$200.00	\$200.00

Subtotal	\$200.00
Tax	\$0.00
Total	\$200.00

Questions? Contact accounting@ossba.org



Oklahoma School Assurance Group

May 30, 2023

Sapulpa School District
Attn: Robert Armstrong
511 East Lee
Sapulpa, OK 74066

Re: 2023-2024 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/23 – No action needed.

Dear Robert Armstrong,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2023-2024 OSAG renewal quote is as follows:

**Total 2023-2024 OSAG Workers' Compensation
Renewal Premium:**

\$129,794.00

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

**The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.*

All members that renew with OSAG have a **Membership Dividend associated with active membership. In order to receive the **Membership Dividend**, a member must be active with paid premium for the 2023-2024 policy year.*

**A second shared \$250,000 Safety Equipment Grant was awarded to all members in 2021-2022. This grant is expected to continue as an OSAG membership benefit in the future.*

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

The Oklahoma School Assurance Group is an Interlocal Cooperation Act Agency of Schools Providing Workers' Compensation



OSAG

Member Benefits of the Oklahoma School Assurance Group

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, with *four hundred ninety-seven members* in our 2022-2023 policy year. OSAG operates under the motto

"to provide the most efficient and economical workers' compensation services to Oklahoma public schools."
Since OSAG inception in 1994, OSAG member school districts have accumulated a total savings of **\$109,455,968!**

OSAG member benefits include the following:

- Insurance consulting services covering *MOST* lines of district insurance needs, i.e. workers' compensation, property, liability, etc. *NO COST* for this service.
- Four Safety Training Seminars held annually at **NO COST** to membership. Various speakers include the Oklahoma Department of Labor, Oklahoma Safety Council, The Center for Education Law, as well as the OSAG third party administrator, marketing firm, private investigating firms, and so on.
- Online safety training video program with 1,000+ videos provided at **NO COST** to membership. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at www.okschoolassurancegroup.org, 24 hrs/day, 7 days/week.
- Monthly newsletter providing current safety training tips, OSAG board correspondence, & notifications of upcoming OSAG events.
- Discounted membership with the Oklahoma Safety Council of only \$99...just for being a member of OSAG!
- One premium quote for one year of coverage with absolutely no additional premium owed due to payroll auditing.
- Premiums based on *individual* school district's workers' compensation claim performance, and not based on group as a whole, with all loss control and claims managed by Consolidated Benefits Resources, known as one of the best TPAs in Oklahoma.
- **THREE potential dividend earnings!**
 1. Individual district performance dividend used to reduce future premium costs! Since inception, approximately \$26,842,033 has been awarded to qualifying members as premium refunds, performance dividends, \$500,000 in Safety Equipment Grants, and premium savings.
 2. OSAG is partnered with CompSource Mutual Insurance Company. Any dividend awarded to OSAG from CompSource Mutual is an **ADDITIONAL DIVIDEND** for OSAG members.
 3. OSAG's shared equity ownership of CompSource Mutual can result in a performance dividend based on the overall favorable loss ratio for the entire program.
- **No risk policy!** OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.

STATE OF OKLAHOMA)
COUNTY OF Tulsa)

NONKICKBACK AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans specifications, orders, requests, or contract furnished or executed by the affiant.

Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the (county, municipality, or school district) or money or any other thing of value to obtain payment of the invoice to procure the contract or purchase order pursuant to which an invoice is submitted.

Cindy Giggs

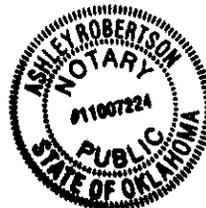
Agent

Subscribed and sworn to before me this 8th day of May, 20 23.

Ashley Robertson

Notary Public

My Commission Expires 8/9/2023



STATE OF OKLAHOMA)
COUNTY OF Tulsa)

NONCOLLUSION AFFIDAVIT

The undersigned person, of lawful age, being duly sworn, on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contact; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Cindy Guggs

Agent

Subscribed and sworn to before me this 8th day of May, 20 23.

Ashley Robertson

Notary Public

My Commission Expires 8/9/2023



June 2, 2023

Rob Armstrong
Sapulpa Public School
511 E Lee
Sapulpa, OK 74066

RE: 7-1-23/24 OSIG/OSAG Renewal Quotes / Signed Resolution Form

Dear Mr. Armstrong:

As you and I have discussed, this has been a tough year for property insurance renewals. Fewer reinsurers willing or able to take on new policies, which is led by inflation, rise in litigated claims, rising property values and late reported claims. OSIG's last 6-year average property loss ratio for the program is 262% which contrasts with the reinsurers' target loss ratio of 65%. Simply, we've had many more claims than what OSIG has paid in reinsurance premiums. Under these circumstances, OSIG must adjust pricing, or the reinsurers will not continue to offer any terms and policies will be cancelled. Two other self-insured plans have not succeeded (since OSIG was formed in 2002) because their claims overcame their surplus. OSIG won't and can't afford to be in that position so that OK schools will have insurance. Included in this email, is an illustration that summarizes the status of what challenges the OSIG program have seen and why claims have become such a critical part of being able to obtain quotes. Please share with each of your board members prior to the meeting if possible.

The OSIG renewal quote, per expiring deductible \$25,500 AOP/\$50,000 Wind Hail is \$645,534.
Alternative deductible quote: \$50,000 AOP/\$50,000 Wind Hail reduces premium to \$616,986 (\$28,548 savings).
(AOP above stands for All Other Perils except wind/hail – example fire, theft)

Factors since last year's renewal that increased this year's renewal premium:

- 5 Year Loss Ratio: 73.66%
- 7% Inflation Factor added to values at renewal - ↑\$13,227,918
- **Total overall property changes since 7-1-22/23 = \$13,227,918**

Also, attached is the "Resolution to join OSIG", the same as last year. Upon approval of quote, have it signed at the board meeting by your Board President and Board Clerk. Please email the resolution to our office with confirmation of which deductible to bind, the day following your June board meeting and include what pay option you will using. Coverage cannot be bound until receipt of this signed resolution.

Good News: Your OSAG renewal is \$129,794. Nothing needed, it will automatically renew.

I have prepared you a spreadsheet showing all workers' compensation markets we submitted your account to and their final quotes. If you have any questions, please let me know. As always, I want to let you know I truly appreciate your continued business and look forward to a loss free year for 2023-2024!!

Regards,


Cindy Griggs
Account Executive

Attachments

11 East Broadway, Suite 100B
Sand Springs, OK 74063
P 918.245.2558
F 918.245.8553
www.INSURICA.com

School work comp submissions
7-1-23/24:

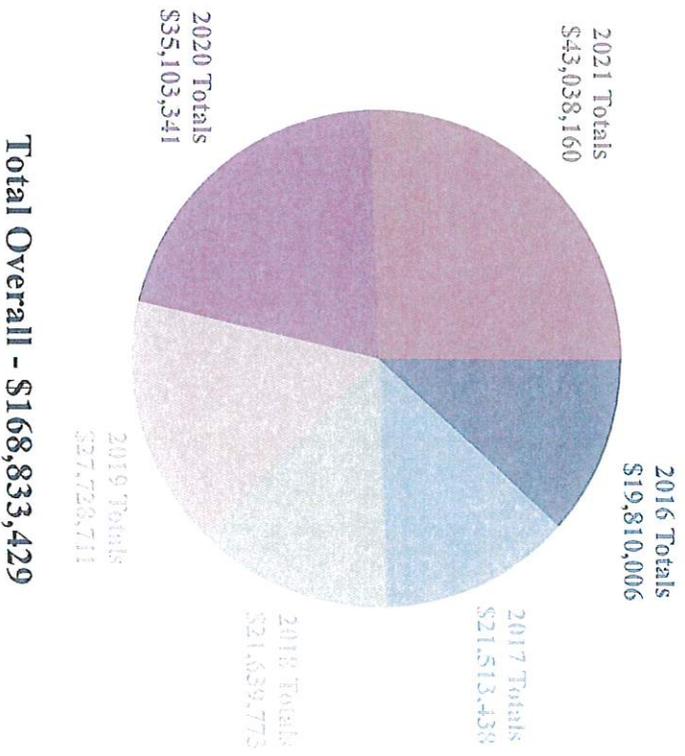
Sapulpa	Result	Dividend	Audit
Accident Fund	Declined - Pricing		
AmTrust	\$146,028	Yes	Yes
ICW	\$157,216		Yes
EMC	Declined - Armed Security		
Axis	\$251,749	No	Yes
Applied UW	Declined - Class		
Markel	Declined - Class		
Summit	\$169,950	No	Yes
Zenith	\$135,799	Yes	No
OSAG	\$129,794	Yes	Yes

The Making of a Hard Market Why OSIG Property Rates Have Increased

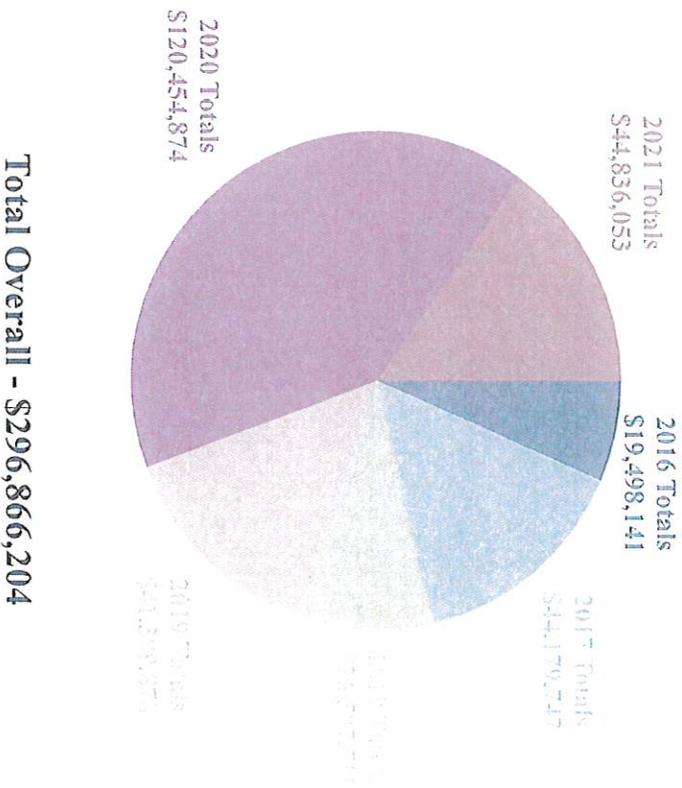
Cindy Griggs | INSURICA INSURANCE MANAGEMENT NETWORK

OSIG LOSS DATA

BILLED MEMBER PREMIUMS



TOTAL LOSS



OSIG'S COSTLY PROPERTY LOSSES: A Closer Look

2016

- EQ Damage \$22.8M Loss 1 School
- Fire \$16.1M Loss 1 School
- 392 Property Claims
- Property Loss Ratio 98%
- TIV \$9.9B



2016

2018

- Flood/Wind/Hail \$18M Loss 27 Schools
- 373 Property Claims
- Property Loss Ratio 122%
- TIV \$12.5B



2017

2018

2019

2020

2021

2022

2020

- Hail \$8.7M Loss 19 Schools
- Freeze \$15.1M Loss 107 Schools
- Margin Clause Implemented 125%
- 613 Property Claims
- Property Loss Ratio 343%
- TIV \$17.5B



2022

- Wind/Hail \$9.4M Loss 21 Schools
- April Tornado Expected Losses Excess of \$20M
- 355 Property Claims
- TIV \$25B



**Important to note 2022 year is not complete*

2017

- Hail \$16M Loss 18 Schools
- 309 Property Claims
- Property Loss Ratio 205%
- TIV \$9.6B



2019

- Wind/Hail \$88M Loss 45 Schools
- Historic Year for Program as Property Losses Surpassed \$126M
- Appraisal Project Begins
- 453 Property Claims
- Property Loss Ratio 149%
- TIV \$16.2B



2021

- Wind/Hail \$12.4M Loss 26 Schools
- Freeze \$8.5M Loss 64 Schools
- 526 Property Claims
- Property Loss Ratio 104%
- TIV \$22.4B



The Makings of a Hard Market: A Timeline

As the insurance industry helps the world recover from disasters, the cost of insurance has changed.



2016 is the height of a soft market.
Buyers and producers are happy, prices are low and companies compete.



2022 we are in a hard market.
There is high demand for insurance coverage and low appetite to insure. Rates are high and coverage is difficult to find.

2017
Costliest Year on Record for Natural Disasters
16 separate events, each causing damages in excess of \$1B1

2017 Hurricane Season Ranks as Costliest Ever for U.S.

2017 California Wildfires

2018
Market Starts to Harden Due to Catastrophes
The market begins to harden and capacity constricts causing supply and demand issues for insurers

10/17/2018 Hurricane Michael
> Category 5
> 9th most costly storm on record (\$25B)³
Hurricane Michael is the Most Powerful Storm to Hit the Florida Panhandle on Record

2019
The rising cost of insurance claims due to the impact of societal factors such as:

2019 The Rise of Social Inflation
> An increase in litigated claims and larger jury awards
> Broader definitions of coverage by the legal system, such as pandemic insurance
> Use of Public Adjustors in the claims process
> Changing views of social responsibility
This all caused the losses from the 2017 and 2018 seasons to be much bigger than anticipated.

2020
Rising Reinsurance Costs
Florida insurers seeing rate increases of at least 20% and as high as 60%

2020 Very Low Interest Rates
Very difficult to earn the investment return many carriers are dependent on, causing reduced risk appetite

2020 California Wildfires

2020 Colorado Wildfires

2021
Another Active Catastrophe Season
with the second most disasters in a calendar year, behind 2020's winter storm event in the deep south

2021
> Extreme heat, drought and wildfires across western U.S.
> Hurricane Ida

2022
Rising Costs
Due to inflation, social inflation, undervaluation, and a lack of insurance capacity, creating a hard market.

9/20/22 Hurricane Ian
> Category 4
> Estimated to exceed \$50B insured and uninsured losses⁵
Aftershock of Hurricane Ian, Fort Myers, FL

9/17/2017 Hurricane Harvey²
> 2nd costliest storm on record (\$125B)
> Dumped approximately 29 trillion gallons of water on Texas and Louisiana
Harvey The Most Significant Tropical Cyclone Rainfall Event in U.S. History

8/23/2018 Hurricane Florence

2018 California Wildfires

2018 Western Wildfires

2019 COVID-19 Global Pandemic
> Bigger losses than 9/11
> Uncertainty around full impact to the industry and the world

2020 Active Catastrophe Season
> Most active storm season on record
> Cost estimated to be over \$30B for Hurricanes Isaias, Laura and Sally alone⁴

2020 Western Drought

2020-2021 Colorado Wildfires

2020 Hurricane Ida

2020 Hurricane Laura

2020 Hurricane Sally

2020 Hurricane Isaias

2020 Hurricane Ian

2020 Hurricane Maria

2020 Hurricane Florence

2020 Hurricane Irma

2020 Hurricane Juan

2020 Hurricane Michael

8/10/2020 Midwest Derecho
Caused \$7.5B in damage in just 14 hours and generated winds up to 140 MPH

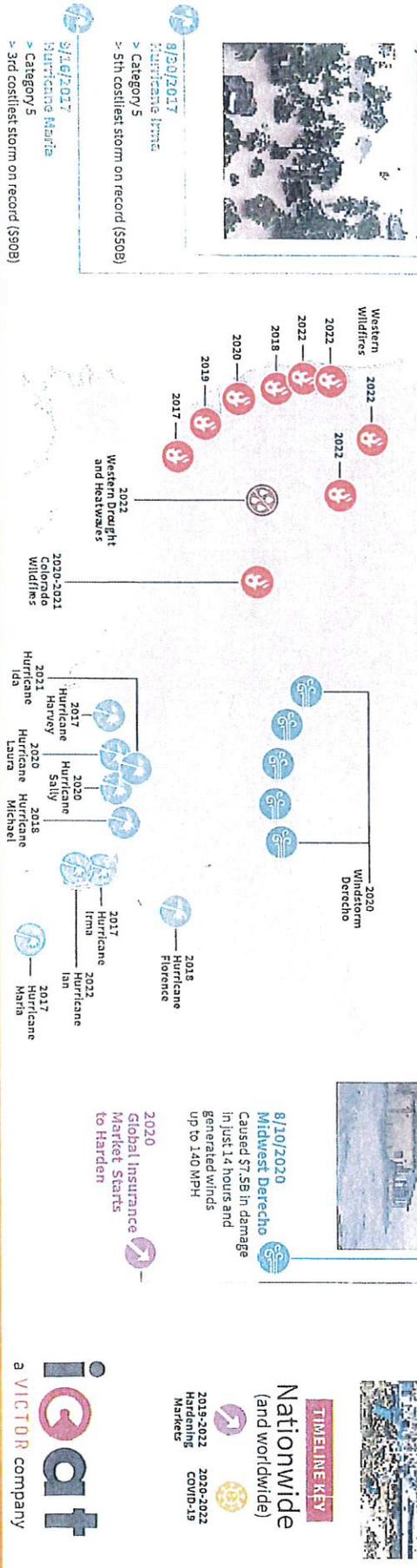
2020 Global Insurance Market Starts to Harden

2019-2022 Hardening Markets

2020-2022 COVID-19

2022

2017-2022 Natural Disaster Locations



TIMELINE KEY

Nationwide (and worldwide)

- 2019-2022 Hardening Markets
- 2020-2022 COVID-19

Sapulpa ISD
511 E. Lee
Sapulpa, OK 74066

Breakdown of Insurance Cost

Annual Premium Breakdown

Property:	\$569,830
Boiler & Machinery:	\$2,473
Auto Physical Dmg:	\$4,312
General Liability:	\$20,676
Auto Liability:	\$27,568
Educators Legal:	\$20,675
Excess Liability:	\$0
Total Annual:	\$645,534

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Total Values	\$170,049,922	\$174,005,869	\$180,350,670	\$180,710,278	\$185,102,418	\$194,225,698
Premium	\$296,141	\$312,098	\$328,447	\$400,403	\$457,547	\$516,412
Distribution	\$0	\$0	\$14,112	\$0	\$0	\$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
57	\$2,311,048	\$1,702,285	73.66%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/23
Installment #2	1/3 of total	due 8/1/23
Installment #3	1/3 of total	due 9/1/23

**Option 1: Property Deductible
\$50,000 AOP & \$50,000 Wind/Hail**

**Sapulpa ISD
511 E. Lee
Sapulpa, OK 74066**

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	\$541,588
Boiler & Machinery:	\$2,351
Auto Physical Dmg:	\$4,093
General Liability:	\$20,686
Auto Liability:	\$27,583
Educators Legal:	\$20,685
Excess Liability:	\$0
Total Annual:	\$616,986

A 25% minimum earned premium applies.

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- Installment #1 1/3 of total due 7/1/23
- Installment #2 1/3 of total due 8/1/23
- Installment #3 1/3 of total due 9/1/23

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV or buildings designated as ACV or *stated value
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$1,000,000,000
- Building - Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values
 including:
 - Electronic Data Processing Equipment, and Media
 - Accounts Receivable
 - Valuable Papers
 - Fine Arts
 - Miscellaneous Property
 - Miscellaneous Unnamed / Undescribed Property
 - Builder's Risk
 *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
 - Outdoor Property - covered all perils
 - Extra Expense
 - Business Income including Rental Income and Tuition Income
 - Ordinance or Law including Increased Cost of Construction and Demolition
 - Contractor's Equipment Coverage
 - Debris Removal Coverage
 - Covered Property In Transit
 - Personal Property of Others/Officers/Employees
 - Off Premises Services Interruption including Extra Expense
 - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
 *Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles Optional increased deductible quotations are available upon request.

- \$25,000 Property Deductible Per Occurrence
- \$50,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$5,000 Deductible
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
 - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
 - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
 - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
 - \$2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
 - \$500,000 Annual Aggregate for Breach Response Cost
- First Party
 - \$750,000 Annual Aggregate for Cyber Extortion Loss
 - \$750,000 Annual Aggregate for Data Recovery Costs
 - \$750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
 - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
 - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
 - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- eCRIME
 - \$75,000 Annual Aggregate for Fraudulent Instruction
 - \$75,000 Annual Aggregate for Funds Transfer Fraud
 - \$75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
 - \$100,000 Annual Aggregate for Reputation Loss
 - \$50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
 - \$100,000 Annual Aggregate for Computer Hardware Replacement Costs
 - \$100,000 Annual Aggregate for Invoice Manipulation
 - \$25,000 Annual Aggregate for Cryptojacking
- \$10,000 Deductible

Deadly Weapon Protection

- Claims Made Form
- \$500,000 Limit Per Occurrence
- \$2,500,000 Annual Aggregate
- \$10,000 Deductible
- Must notify OSIG within 90 days of receiving notice of a covered accident

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

Property Schedule

Report Printed: 05/20/2023 07:54 pm

Sapulpa ISD

Location	Occupied As	Bldg Value	Contents Val
1004 W. Bryan	Baseball Building	\$402,910	\$80,748
1004 W. Bryan	Baseball Scoreboard	\$39,322	\$0
1004 W. Bryan	BB Canopy	\$12,434	\$0
1004 W. Bryan	BB Canopy	\$12,434	\$0
1004 W. Bryan	BB Press Box Canopy	\$7,461	\$0
1004 W. Bryan	BB RR/Concession/Pressbox	\$151,091	\$30,279
1004 W. Bryan	Fencing	\$18,886	\$0
1004 W. Bryan	Indoor Baseball Practice Facility	\$541,407	\$108,502
1004 W. Bryan	Lighting (6)	\$113,318	\$0
1004 W. Bryan	Stadium Stands & Dugouts (2)	\$25,181	\$0
110 S. Burnett St.	Fencing	\$31,477	\$0
110 S. Burnett St.	Flagpole	\$6,218	\$0
110 S. Burnett St.	Serv Ctr Administration Building	\$503,635	\$100,932
110 S. Burnett St.	Serv Ctr Transportation/Maintenance Building	\$1,246,498	\$249,808
110 S. Burnett St.	Serv Ctr Warehouse Building	\$944,317	\$189,248
1116 E. Hobson	Sprague Rental House (No Contents)	\$137,669	\$0
1125 East Lincoln	Woodlawn School Complex	\$6,166,010	\$1,235,711
11840 S 33rd West	Cattle Barn (Pole Barn)	\$277,001	\$27,755
11840 S 33rd West	Cow Barn	\$226,635	\$45,418
11840 S 33rd West	Farrow Pig Barn	\$113,318	\$22,710
11840 S 33rd West	Pig Pole Barn (Pole Barn)	\$296,137	\$59,348
11840 S 33rd West	Sheep Pole Barn (Pole Barn)	\$259,877	\$52,080
11840 S 33rd West	Vo-Ag Center	\$402,910	\$80,748
1231 E. Dewey Ave.	Holmes Park Elementary	\$19,863,699	\$3,980,823
1304 E Cleveland	Middle School	\$17,583,131	\$3,563,980
1521 S Wickham R	Bleachers	\$126,793	\$0
1521 S Wickham R	Canopies w/Fabric Shades (2)	\$16,664	\$0
1521 S Wickham R	Canopy w/Fabric Shade	\$23,254	\$0
1521 S Wickham R	Canopy w/Fabric Shade	\$12,062	\$0
1521 S Wickham R	Fencing	\$42,671	\$0
1521 S Wickham R	Flagpole	\$1,879	\$0
1521 S Wickham R	Jefferson Heights	\$14,838,834	\$2,973,804
1521 S Wickham R	Lights/Poles (4) w/12 lights each	\$91,438	\$0
1521 S Wickham R	Scoreboard	\$33,526	\$0
1521 S Wickham R	Soccer Building	\$1,194,778	\$121,087
1521 S Wickham R	Soccer/Turf/Track	\$1,485,546	\$0
17 N. Main	Golf Team Building (Liability Only)	\$0	\$0
3 S. Mission	(3) Band Entrance Umbrella/Fabric Canopies	\$85,911	\$0
3 S. Mission	Band Building	\$3,966,129	\$794,840
3 S. Mission	Chieftain Center	\$6,059,364	\$1,214,339
3 S. Mission	Flag Pole	\$6,296	\$0
3 S. Mission	Football Electronic Scoreboard	\$471,870	\$0
3 S. Mission	Football Field Surface	\$559,595	\$0
3 S. Mission	Goal Post	\$10,073	\$0
3 S. Mission	High School Bailey Building	\$6,544,995	\$1,326,626
3 S. Mission	High School Electronic Marquee	\$40,291	\$0
3 S. Mission	Home Bleachers 195' x 20 rows metal/approx 1950 seating cap	\$321,859	\$0
3 S. Mission	Lighting-Home 2 Poles w/15 Lights & Visitor 2 Poles w/14 Lights	\$212,012	\$0
3 S. Mission	North Band Bleachers/Storage 60 x 14 rows metal/approx. 420	\$126,793	\$0
3 S. Mission	Playground Equipment (Elementaries)	\$304,791	\$0
3 S. Mission	South & North RR & Aux Areas/Ticket Booth/Concession & Pressboxes/Crows Nest	\$2,206,074	\$334,843

Sapulpa ISD

Location	Occupied As	Bldg Value	Contents Val
3 S. Mission	Stadium Fencing	\$107,024	\$0
3 S. Mission	Stadium Lighting- Poles (4)	\$310,888	\$0
3 S. Mission	Tennis Courts	\$146,299	\$0
3 S. Mission	Tennis Courts - Fencing	\$54,862	\$0
3 S. Mission	Tennis Courts - Lighting	\$42,671	\$0
3 S. Mission	Track @ Football Field	\$155,443	\$0
3 S. Mission	Visitors Bleachers 135 x 20 rows metal/approx 1350 seating	\$221,886	\$0
3 S. Mission	Visitors Concession/Restroom/Ticket Booth	\$357,967	\$73,003
3 S. Mission	Visitors Locker Rooms	\$688,401	\$140,390
513 E Lee	Washington Administration Building	\$5,549,056	\$1,112,068
603 South Park	Bartlett School	\$2,918,851	\$584,957
631 North Brown	Backstop @ Liberty SB Field	\$10,073	\$0
631 North Brown	Bleachers @ SB Field	\$12,592	\$0
631 North Brown	Dugouts (2) @ Liberty SB Field	\$15,739	\$0
631 North Brown	Fencing @ Liberty SB Field	\$16,997	\$0
631 North Brown	Indoor Softball Practice Facility/Locker Rooms	\$500,488	\$100,301
631 North Brown	Liberty Kindergarten	\$348,539	\$69,850
631 North Brown	Liberty Portable Building	\$65,234	\$13,074
631 North Brown	Liberty SB RR/Concession	\$66,481	\$13,323
631 North Brown	Liberty School Complex (2 1/2 Story) w/New Addn/Safe Room	\$8,920,080	\$1,808,041
631 North Brown	SB Canopies (2)	\$12,434	\$0
631 North Brown	SB Lighting	\$162,279	\$0
631 North Brown	SB Press Box	\$24,872	\$2,471
631 North Brown	SB Press Box Canopies	\$32,332	\$0
631 North Brown	Scoreboard @ SB Field	\$39,322	\$0
7 S. Mission	Canopies/Covered Walkway @ HS/JH Complex	\$327,362	\$0
7 S. Mission	HS/JH Complex	\$45,189,201	\$9,056,225
7 S. Mission	JROTC Storage/Training Building	\$275,033	\$27,503
7 S. Mission	Signs/Marquees (MS)	\$2,293	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary	\$8,207	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary	\$10,321	\$0
9170 S 73 W Ave	Canopy @ Freedom Elementary School	\$10,820	\$0
9170 S 73 W Ave	Electronic Marquis Sign	\$20,144	\$0
9170 S 73 W Ave	Freedom Elementary School	\$14,838,834	\$2,973,804
		<u>\$169,629,499</u>	<u>\$32,568,639</u>

Floater Limit	<u>\$745,500</u>	Auto Values:	<u>\$1,554,044</u>
EDP Limit	<u>\$2,000,000</u>	Total Values:	<u>\$206,997,682</u>
Extra Expense Limit	<u>\$500,000</u>		

Auto Schedule

Report Printed: 05/20/2023 07:54 pm

Sapulpa ISD

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2003	Chevy	Astro Van	8	1GNDM19X73B133267	\$0
2	1979	Utility	Trailer		7290	\$0
3	1984	Flatbed	Trailer		7089R	\$0
4	1987	Flatbed	Trailer		7089	\$0
5	1993	Custom made	Trailer		3985	\$0
6	1986	Hillsboro	Trailer		3985	\$0
7	1988	Chevy	Pickup		1GCFK24K4JZ219133	\$0
8	1994	Ford	Box Truck		1FDKE30HXRHB88280	\$0
9	1997	Ford	Pickup		2FTEX27L9UCA10751	\$0
10	1999	Ford	Vo-Ag Pickup		1FTWW32F6XEB78665	\$0
11	1999	International	Truck		1HTSCAAM4XH205262	\$6,026
12	2000	Freightliner	Bus	72	4UZ6CJAA5YCG10421	\$6,026
13	2000	Freightliner	Bus	72	4UZ6CJAA3YCG10420	\$6,026
14	2000	Ford	Truck		3FTNW20F4YMA78214	\$0
15	2001	Chevy	Pickup		2GCEC19V311226623	\$2,916
16	2002	Chevy	Astro Van	8	1GNDM19X42B109278	\$0
17	2001	Ford	Pickup		1FTZF17221NB25279	\$0
18	2002	Ford	Pickup		1FTRF17272KA80908	\$0
19	2005	Chevy	Van	8	1GNFG15X451105649	\$0
20	2005	IHC #28	Bus	72	4DRBUAAN35B981347	\$16,330
21	2005	Chevy	Van	8	1GNFG15X951105307	\$0
22	2006	Chevy	Silverado		1HCJK33D06F178270	\$7,790
23	2008	International	Bus w/lift	76	4DRBUAAN18B656426	\$35,510
24	2008	International	Activity bus	48	4DRBUAAN19B659795	\$35,510
25	2008	Lo Pro Goosene	Trailer		129SG242980169369	\$6,480
26	2008	Chevy	Express Van	8	1GNFG154681183716	\$5,184
27	2008	Chevy	Van w/lift	6	1GAHG39K481117647	\$5,832
28	2008	Chevy	Van	8	1GNFG154381134005	\$5,508
29	2000	Ford	F150 Pickup		2FTRF17W64CA42841	\$0
30	2009	International	Bus	71	4DRBUAAN49B121849	\$30,910
31	2009	International	Bus w/lift	57	4DRBUANN19B121873	\$33,242
32	2008	Chevy	Delivery Van	2	1GBJG31KX81229538	\$6,091
33	2007	Chevy	Pickup		1GCEC19X78Z202442	\$6,480
34	2005	Wells Fargo	Trailer		1W4200F1X62055750	\$0
35	2009	Chevy	Impala		2G1WB57K491221555	\$3,888
36	2010	Ford	Pickup		1FTWW3DR3AEA18337	\$12,312
37	2010	Ford	Pickup		1FTWW3DR5AEA18338	\$12,312
38	2010	Ford	Pickup		1FTEW1E84AKA13672	\$9,460
39	2010	International	Bus	77	4DRBUAAN6AB247702	\$33,696
40	2010	International	Bus	77	4DRBUAAN8BB247704	\$33,696
41	2010	International	Bus	77	4DRBUAAN4AB247701	\$33,696
42	2010	International	Bus	77	4DRBUAAN8AB247703	\$33,696
43	2010	Chevy	Van	8	1GNUGBD46A1111158	\$8,165
44	2010	Chevy	Van	8	1GNUGBD42A1109875	\$8,165
45	2011	Thomas	Bus	77	4UZABRDT1BCAR8057	\$36,158
46	2009	Chevy	Impala		2G1WB57K191249815	\$4,536
47	2009	Car Hauler	Maxi Trailer		5GXCH1822AM013206	\$0
48	2009	Car Hauler	Maxi Trailer		5GXCH1827AM013444	\$0
49	2011	Chevy	Utility Truck		1GB0CVCG9BF139500	\$9,331
50	2012	International	Bus w/lift	54	4DRBUAAN9CB565848	\$37,325
51	2011	Chevy	Van	8	1GNSGBF46B1178672	\$8,165
52	2009	Chevy	Suburban		1GNFC26089R262305	\$10,498

Sapulpa ISD

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
53	2006	Chevy	Silverado		3GCEC14X26G257286	\$3,888
54	1988	Nabors	Semi Trailer		INT142483J10X0148/BAND	\$3,888
55	2010	Maxey Carhauler	Trailer		5GXCH2027AM014157	\$0
56	2015	International	Bus	77	4DRBUSKP8FB027863	\$47,186
57	2015	International	Bus	77	4DRBUSKPXFB027864	\$47,186
58	2013	Thomas	Bus		4UZABRDT7DCBT1954	\$41,407
59	2013	Thomas	Bus	77	4UZABRDT9DCBT1955	\$41,407
60	2013	Thomas	Bus	77	4UZABRDT0DCBT1956	\$41,407
61	2016	Chevy	Activity Bus	15	1GB3GSBGZG1297621	\$36,288
62	2016	Chevy	Activity Bus	15	1GB3GSBG1G1298145	\$36,288
63	2019	International	Bus	71	4DRBUC8N3KB231265	\$51,419
64	2019	International	Bus	71	4DRBUC8N5KB231266	\$51,419
65	2019	International	Bus	71	4DRBUC8NXKB231263	\$51,419
66	2019	International	Bus	71	4DRBUC8N1KB231264	\$51,419
67	2019	International	Handicap Bus	39	4DRBUC8N8KB660854	\$60,542
68	2017	Ford	Pickup		1FT8W3DT0HEE99050	\$25,466
69	2018	Ford	Taurus		1FAHP2D80JG102469	\$12,830
70	2018	Ford	Taurus		1FAHP2D87JG102470	\$12,830
71	2018	Ford	Explorer		1FM5K7B85JGA71548	\$14,697
72	2016	Chevy	Activity Bus	15	1GB3GSBG5G1292140	\$36,288
73	2016	Chevy	Activity Bus	15	1GB3GSBG5G1300995	\$36,288
74	2018	Lark	Trailer		571BE1622JM027575	\$2,916
75	2018	Texas Bragg	Trailer		17XFY1821J1083866	\$2,200
76	2019	Tiger	Trailer		5UTBU162XKM015709	\$2,138
77	2021	Collins	Mini Bus	15	1GB3GRB77M1263694	\$57,366
78	2023	International	Bus	71	4DRBUPWN6PB611444	\$73,506
79	2021	International	Activity Bus	71	4DRBUC8N2NB435849	\$96,800
80	2021	International	Activity Bus	71	4DRBUC8N9NB435850	\$99,858
81	2022	Interstate	LoadRunner 6x12 Trailer		4RAL51216NC058247	\$4,738

Total Value of All Autos for Sapulpa ISD: **\$1,554,044**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 538 and the program insures more than \$25 Billion in school property across Oklahoma.

Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers.

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/22 was more than \$7.8 million and our assets were more than \$39 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

<i>Statement of Net Assets</i>	
<i>As of 6/30/22</i>	
Cash	\$ 28,499,096
Other Assets	\$ 11,453,895
Total Assets	\$ 39,952,991
<hr/>	
Total Liabilities	\$ 32,096,253
Total Net Assets/Surplus	\$ 7,856,738

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at www.ok.gov/oid. Your school's auditor can help in analyzing the statements.

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$1,000,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2023.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/23
Installment #2	1/3 of total	due 8/1/23
Installment #3	1/3 of total	due 9/1/23

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Loss Control Site Consultation

StoptIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website www.osig.org

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Resolution of Sapulpa ISD to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Sapulpa ISD is an Oklahoma public school district (“the District”); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2023-2024 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Sapulpa ISD understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: _____

Sapulpa ISD By:

Attest:

X

X

President, Board of Education

Clerk, Board of Education

LEGAL CONTRACT

**BETWEEN SAPULPA PUBLIC SCHOOLS AND
MOBILIZED VISION, LLC (CHRISTINA EVANS)**

This agreement is entered into between Sapulpa Public Schools and Mobilized Vision, LLC-Christina Evans, CTVI/COMS (sole member and owner), as a Certified Orientation and Mobility Specialist to work with students who are blind or have visual impairments. She will provide consultation and teach individuals with visual impairments to travel safely, confidently and independently in their environment.

I. Terms

- A. Christina Evans shall maintain ACVREP certification.
- B. Christina Evans shall provide consultation along with orientation and mobility services for children with visual impairments as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, and serving as the related service provider in IEP meetings. Services will be scheduled as feasible for the COMS (Certified Orientation and Mobility Specialist) and school.

II. Consideration and Cost of Services

- A. Sapulpa Public Schools shall pay Christina Evans \$80.00 an hour port to port for the hours served for the length of this agreement. Christina will provide services up to 10 hours per week unless additional services are approved by the Director of Special Services.
- B. Christina Evans will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2023 and terminate June 30, 2024 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Christina Evans _____ Date _____
Certified Orientation and Mobility Specialist

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND CINDY LUMPKIN

This agreement is entered into between Sapulpa Public Schools and Superior Vision Consulting, LLC/Cindy Lumpkin, a teacher certified to teach students with visual impairments, for providing consultant services to the Sapulpa Public Schools.

I. Terms

- A. Cindy Lumpkin shall maintain Oklahoma State Department of Education certification as a teacher of children with visual impairments.
- B. Superior Vision Consulting/Cindy Lumpkin shall provide direct or consultant services for children with visual disabilities as requested by the director of special services. Services may include meeting with teachers and parents, reviewing student files, observing students in class, attending IEP meetings, writing portions of the IEP, and conducting functional vision assessments. Services will be scheduled as feasible for the consultant and school.

II. Consideration and Cost of Services

- A. Sapulpa Public Schools shall pay Superior Vision Consulting \$75.00 per hour, port to port, for the hours served for the length of this agreement. Superior Vision Consulting/Cindy Lumpkin will provide services up to 12 hours per week unless additional services are approved by the Director of Special Services.
- B. Superior Vision Consulting will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2023 and terminate June 30, 2024 with the Board of Education approval.

- IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Cindy Lumpkin _____ Date _____
Superior Vision Consulting, LLC

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND JEANNE PEASE

This agreement is entered into between Sapulpa Public Schools and Jeanne Pease, a teacher certified to teach students with hearing impairments, for providing consultant services to Sapulpa Public Schools.

I. Terms

- A. Jeanne Pease shall maintain Oklahoma State Department of Education certification as a teacher of children with hearing impairments.
- B. Jeanne Pease shall provide consultant services for children with hearing disabilities as requested by the director of special services. Services may include meeting with teachers, students and parents, reviewing student files, observing students in class, writing portions of the IEP, and serving as the special teacher in IEP meetings. Services will be scheduled as feasible for the consultant and school.

II. Consideration and Cost of Services

- A. Sapulpa Public Schools shall pay Jeanne Pease \$60.00 per hour for the hours served for the length of this agreement. Jeanne will provide services up to 5 hours per week unless additional services are approved by the Director of Special Services.
- B. Sapulpa Public Schools will pay the federal mileage rate for travel from her homebase to school sites.
- C. Jeanne Pease will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2023 and terminate June 30, 2024 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Jeanne Pease _____ Date _____
Hearing Impaired Consultant

CONSULTATION AGREEMENT

BETWEEN SAPULPA PUBLIC SCHOOLS AND CASEY NEWMAN

This agreement is entered into between Sapulpa Public Schools and Casey Newman, AuD., CCC-A, to provide educational audiology consultant services to Sapulpa Public Schools.

I. Terms

A. Casey Newman shall provide consultant services for children with hearing impairments as requested by the Director of Special Services. Services may include consultation in regard to the selection, purchase, installation, maintenance, calibration checking and utilization of audiologic equipment, meeting with teachers and parents, and serving as the educational audiologist at meetings. Services will be scheduled as feasible for the consultant and school.

II. Consideration and Cost of Services

A. Sapulpa Public Schools shall pay Casey Newman \$65.00 per hour for the length of this agreement. Casey will provide services up to 5 hours per week unless additional services are approved by the Director of Special Services.

B. Casey Newman will submit a bill/invoice by the 5th of each month to Sapulpa Public Schools for consultation services provided.

III. Duration of the Agreement

The duration of this agreement is to become effective August 1, 2023 and terminate June 30, 2024.

IV. This agreement is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This agreement is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Casey Newman _____ Date _____
Educational Audiology Consultant

LEGAL CONTRACT

BETWEEN SAPULPA PUBLIC SCHOOLS AND LEAH K. GRUNS

This agreement is entered into between Sapulpa Public Schools and Leah K. Gruns, a Speech-Language Pathologist, certified to conduct speech and/or language therapy and related activities for Sapulpa Public Schools.

I. Terms

- A. Leah K. Gruns shall maintain current Oklahoma State Department of Education certification and ASHA licensure as a Speech-Language Pathologist and carry personal liability insurance for the duration of the contract.
- B. Leah K. Gruns shall conduct speech and/or language evaluations, therapy (in-person or teletherapy), IEP meetings, and related activities as directed by the Director of Special Services. Services may include meeting with teachers, parents or other SLP’s, reviewing student files, observing students in class, and serving as a Speech-Language Pathologist in child study meetings. Services will be scheduled as feasible for both parties.

II. Consideration and Cost of Services

- A. Sapulpa Public Schools shall pay Leah K. Gruns \$50.00 per hour for duties related to the position of Speech-Language Pathologist and related activities as directed by the Director of Special Services.
- B. Leah K. Gruns will provide services up to 24 hours per week unless additional services are approved by the Director of Special Services.
- C. Sapulpa Public Schools will pay the current IRS federal mileage rate for travel to and from her homebase.
- D. Leah K. Gruns will submit an invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2023 and terminate June 30, 2024 with the Board of Education approval.

IV. This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Leah K. Gruns _____ Date _____
Speech Language Pathologist

LEGAL CONTRACT**BETWEEN SAPULPA PUBLIC SCHOOLS AND EMILY CAMPBELL**

This agreement is entered into between Sapulpa Public Schools and Emily Campbell, a School Psychologist, certified to conduct comprehensive evaluations and related activities for Sapulpa Public Schools.

I. Terms

- A. Emily Campbell shall maintain current Oklahoma State Department of Education certification for the duration of the contract.
- B. Emily Campbell shall conduct evaluations, create appropriate documents according to IDEA/State guidelines, attend MEEGS meetings, and participate in related activities as directed by the Director of Special Services or designee. Services may include meeting with teachers, parents or other district personnel and reviewing student files. Services will be scheduled as feasible for both parties.

II. Consideration and Cost of Services

- A. Sapulpa Public Schools shall pay Emily Campbell \$50.00 per hour for duties related to the position of School Psychologist and related activities as directed by the Director of Special Services or designee.
- B. Emily Campbell will provide services up to 15 hours per week unless additional services are approved by the Director of Special Services or designee.
- C. Sapulpa Public Schools will pay the current IRS federal mileage rate for travel to and from her homebase and in between school sites.
- D. Emily Campbell will submit an invoice by the 5th of each month to Sapulpa Public Schools for services provided.

III. Duration of the Contract

The duration of this contract is to become effective August 1, 2023 and terminate June 30, 2024 with the Board of Education approval.

- IV.** This contract is subject to termination upon 30 (thirty) days advance written notice by either party. Said written notice must be forwarded by certified mail.

V. Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.

Sapulpa Public Schools _____ Date _____
Board President

Emily Campbell _____ Date _____
School Psychologist



Price Quotation # : 2023-1YRDS

THIS QUOTE IS VALID until June 30, 2023

Contact Name :	Date: May 2, 2023
Company: Sapulpa School District	Terms: Total Contract payable: Net 30
Address: 511 East Lee	Order Payment: Purchase Order / Money Order
City, State Zip:	Installation and Support: Family Zone
Phone:	Tax & Shipping: Added to Invoice
E-Mail:	BorderLAN Contact: Deena Swidler 858.752.2339 deena@borderlan.com
Notes:	Remit To: BorderLAN Security Receivables 950 Boardwalk #300 San Marcos, CA 92078 FAX: (860) 736-8100

Item	Description	Units	Your COST
1	FZ-T3-LGW-1Y FamilyZone Local Gateway 1 Yr Subscription. 2,501-10,000 FTE	1	\$3,307.50
2	FZ-T3-SMGR-1Y FamilyZone School Manager 1 Year Subscription 2,501-10,000 FTE. PRICED PER FTE. Cloud-Managed Content Filter and reporter w/ built in Cyber-Safety controls.	3600	\$9,360.00
3	FZ-T3-CLASS-1Y FamilyZone Classroom 1 Year Subscription 2,501-10,000 FTE. PRICED PER FTE. Classroom management suite with Google Classroom and SIS integration. Provides option for teachers to set class policies, focus class, and view student screens.	3600	\$5,220.00
4	FZ-Community-1Y FamilyZone Community Package 1 Year Subscription. Includes community engagement content, virtual classes, digital parenting course, staff awareness training, a unique FamilyZone.com URL with school logo and school safety reporting information		\$0.00
5	Advanced Student Information System (SIS) Integration to pull classroom rosters and associate them with directory users from gsuite or windows environments. 1 Year Subscription. Charged Per Integrated School.	8	\$2,000.00
6	Taxes, If applicable or need tax exempt certificate		TBD



Price Quotation # : 2023-1YRDS

THIS QUOTE IS VALID until June 30, 2023

<i>This quotation contains proprietary information and is confidential, intended for use by your company only, and only for the User identified above.</i>	Contract Total <u>\$19,877.00</u>
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PAYMENT TERMS: 100% of the total payment is due in Net 30 from the date of the Purchase Order. Real costs of shipping and handling will be added to the prices shown above and will be reflected on the invoice if applicable, and paid by Customer as part of the total invoice amount. If applicable, state sales tax will be added to the price of all products unless Customer provides written evidence of exemption prior to shipment.

ENTIRE AGREEMENT: The terms and conditions of this Agreement are intended by the parties as the final expression of their agreement with respect to the subject matter of this Agreement, and supersede all prior discussions, representations and agreements, both oral and written. This Agreement may only be modified by means of a document, signed by both parties.

Upon signing, you agree to have BorderLAN Security invoice you for the amount listed. This is a binding order effective once signed and faxed to BorderLAN Security.

To order, fax signed copy of this agreement AND a PO to:
Sales Department: Fax # (860)736-8100

Agreed and accepted:

Customer

BorderLAN Security

By: _____
SIGNATURE

By: _____
SIGNATURE

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Pricing Proposal
 Quotation #: 23539801
 Reference #: New EES
 Created On: Jun-01-2023
 Valid Until: Jun-30-2023

OK-City of Sapulpa Public Schools

James Lawrence

OK
 Phone: (918) 224-3400
 Fax:
 Email: jlawrence2@sapulpaps.org

Inside Account Manager

Michael Lipere

SHI Government Solutions
 3828 Pecana Trail
 Austin, TX 78749
 Phone: 800-527-6389 ext. 5071509
 Fax: 512-732-0232
 Email: Michael_Lipere@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 M365 A3 Unified Edu Sub Per User Microsoft - Part#: AAD-38391 Coverage Term: Jul-01-2023 – Jun-30-2024 Note: FAC B	408	\$59.14	\$24,129.12
2 M365 A3 Unified Edu Sub Student Use Benefit Per User Microsoft - Part#: AAD-38397 Coverage Term: Jul-01-2023 – Jun-30-2024 Note: STU B	6000	\$0.00	\$0.00
3 O365 A1 Edu Sub Per User Microsoft - Part#: M6K-00001 Coverage Term: Jul-01-2023 – Jun-30-2024 Note: FAC B	500	\$0.00	\$0.00
4 Win Server DC Core ALng LSA 16L Microsoft - Part#: 9EA-00271 Coverage Term: Jul-01-2023 – Jun-30-2024 Note: ACP	3	\$333.03	\$999.09
		Total	\$25,128.21

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Student Teaching Affiliation Agreement Between GCU and Sapulpa Public Schools

1. **PARTIES:** This Agreement is entered into on this 6/12/2023 day by and between Grand Canyon University (GCU) and Sapulpa Public Schools located at 511 East Lee, Sapulpa, OK 74066. Hereafter referred to as the "District".
2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicums, and Observations at the schools located in the District.
3. **TERM:** The term of this Agreement begins 7/1/2023 and ends 6/30/24.
4. **COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.
5. **COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
6. **CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
7. **INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
8. **ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
9. **NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:

Grand Canyon University
Dr. Meredith Critchfield
Dean, College of Education
Grand Canyon University
3300 W. Camelback Road
Phoenix, Arizona 85017

Sapulpa Public Schools
511 East Lee
Sapulpa, OK 74066

10. **MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
11. **TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement
12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).
14. **RESPONSIBILITIES OF GCU:**
 - A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
 - B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
 - C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
 - D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:
 - i. Commercial General Liability (Minimum Requirements):
Limits of Liability:
\$1,000,000 Combined Single Limit
\$2,000,000 General Aggregate
\$1,000,000 Products Aggregate
\$1,000,000 Personal Injury
\$5,000 Medical Payments
Coverage:
Premises/Operation Liability
Medical Payments Liability
Contractual Liability
Personal Injury Liability
Independent Contractors
 - ii. Professional Liability, as related to Educational Services
Limits of Liability:
\$1,000,000 each wrongful act
\$1,000,000 aggregate
 - iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By: 
Signature

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: March 28, 2023

Sapulpa Public Schools

By: _____
Signature

Name: _____

Title: _____

Date:

Curriculum Associates, LLC Price Quote - Q-39087

Version: 1

Quote Date: 4/10/2023

Quote Expiration Date: 7/31/2023

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at <https://ellevationeducation.com/platform-legal-notice>.

Company: Curriculum Associates, LLC	Customer: Sapulpa Public Schools, OK
Representative: Marc Deising	Contact Name: Kim Castaldi
Email: marc.deising@ellevationeducation.com	Email: kcastaldi@sapulpaps.org
Phone: 617-307-5755	Phone: 918-224-3400 x1119
Address: 153 Rangeway Road, North Billerica, MA 01862	Address: 511 East Lee, Sapulpa, OK 74066
Start Date: 7/1/2023	End Date: 6/30/2024

Subscription Fees

Product	Quantity	Unit Price	Total Fees
Ellevation Platform	152	Minimum	\$6,500.00
Subscription Total:			\$6,500.00

Services Fees

Services Total:	\$0.00
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Total Investment - Q-39087

Grand Total:	\$6,500.00
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Invoicing Schedule: Up Front, In Full

Payment Term: Net 30

Contract Term:

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

To place an order - Please submit this quote with your purchase order to your Ellevation Sales Rep at: marc.deising@ellevationeducation.com



Global Compliance Network, Inc.

Quote for Sapulpa Public Schools

Unlimited Tutorials Package

Access to the Unlimited Tutorials package

This provides you with access to as many of the tutorials as desired including any new tutorials released in the future.

8/1/23 – 7/31/24

\$1200/year

Global Compliance Network declares that the goods or services provided by this contract and invoiced to the School will be delivered or rendered as set forth in the contract, no bonus will be given or received by any person with knowledge of the transaction(s) and that all invoices will be true and correct in accordance with the terms and conditions of the contract.

Lisa Tyler Kiebler, M.Ed., President

Global Compliance Network

5859 W Saginaw HWY #384

Lansing, MI 48917

E: lisa@gcntraining.com

P: 855-888-4426 ext. 3

www.gcntraining.com



**Superheroes
Can Do Anything!**



Every Student Deserves to Feel Powerful!

Discover hidden strengths with dynamic intervention and instruction.

Quote Q-53941-1

Prepared For:
Sapulpa Public Schools
511 E Lee Ave
Sapulpa, OK
74066-4308

Your Istation Partner:
Heather Tennyson
Account Executive
htennyson@istation.com
+1 4054092932



BBB Rating: A+



8150 North Central Expressway, Suite 2000
 Dallas, TX 75206
 Phone: 1-866-883-READ (7323)
 Email: orders@istation.com

Quote: Q-53941-1
Prepared For: Sapulpa Public Schools
Expires On: 7/31/2023

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Taxes in particular, if applicable, should be verified before issuing any PO.

Istation Reading and Math Bundle

QTY	PRODUCT	Start Date	Months	End Date	CAMPUS	PRICE
1	Istation Reading and Math Bundle	7/1/2023	12	6/30/2024	Freedom Elementary	\$18,638.00
1	Istation Reading and Math Bundle	7/1/2023	12	6/30/2024	Holmes Park Elementary	\$22,508.00
1	Istation Reading and Math Bundle	7/1/2023	12	6/30/2024	Jefferson Heights Elementary	\$10,918.00
1	Istation Reading and Math Bundle	7/1/2023	12	6/30/2024	Liberty STEM Elementary School	\$10,918.00
Istation Reading and Math Bundle TOTAL:						\$62,982.00

SUBTOTAL: \$62,982.00
TAX (if applicable):
CUSTOMER TOTAL: \$62,982.00



8150 North Central Expressway, Suite 2000
 Dallas, TX 75206
 Phone: 1-866-883-READ (7323)
 Email: orders@istation.com

Quote: Q-53941-1
Prepared For: Sapulpa Public Schools
Expires On: 7/31/2023

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Taxes in particular, if applicable, should be verified before issuing any PO.

Additional Options (to be paid in full). Totals do not include tax (if applicable):

Choose 1, 2, or 3 year Subscription						
		<u>1 YEAR SUBSCRIPTION</u>		<u>2 YEAR SUBSCRIPTION</u>		<u>3 YEAR SUBSCRIPTION</u>
Additional Discount Amount:		<i>Quoted Price</i>		(\$3,778.92)		(\$11,336.76)
% Discount:		<i>Quoted Price</i>		3.00%		6.00%
Your Total Cost:		\$62,982.00		\$122,185.08		\$177,609.24

Subscription Start Date: 7/1/2023 Subscription Term: 12 Subscription End Date: 6/30/2024

Please email or fax the following items to 214-291-5534 or orders@istation.com. Failure to provide the below will cause a delay in processing your order.

- Signed Purchase Order that includes the quote number
- Signature page of this Quote (choose subscription length)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by their respective authorized representatives whose signatures appear below.

Istation

Signature: _____
 Printed Name: _____
 Title: _____
 Dated: _____

Sapulpa Public Schools

Signature: _____
 Printed Name: _____
 Title: _____
 Dated: _____
 PO # (if available): _____

To ensure timely fulfillment, please provide the requested contact information below:

Primary Implementation Contact

Name: _____
 Email: _____
 Phone: _____

Accounts Payable / Billing Contact

Name: _____
 Email: _____
 Phone: _____

District Technology Contact

Name: _____
 Email: _____
 Phone: _____

District Data Contact

Name: _____
 Email: _____
 Phone: _____



8150 North Central Expressway, Suite 2000
Dallas, TX 75206
Phone: 1-866-883-READ (7323)
Email: orders@istation.com

Quote: Q-53941-1
Prepared For: Sapulpa Public Schools
Expires On: 7/31/2023

TERMS OF USE:

The following Terms of Use and Service (these "Terms") are important. Please read carefully.

Istation provides customers with a variety of resources, including, but not limited to, (i) one or more of Istation's interactive educational-based applications (collectively the "**Licensed Applications**"), (ii) Istation's Internet Web site (the "**Web Site**"), currently located at www.istation.com, (iii) account information regarding the Licensed Applications and the Web Site, (iv) materials and documentation (including, but not limited to, preprinted forms, form letters, resource materials, lesson plans, books, images of Istation characters, and so-called "Black Line Masters" coloring-book style pictures) available from the Web Site (collectively the "**Downloadable Materials**"), (v) reports, calculated results, scoring, graphs and any other materials derived from Istation's algorithmic software features (collectively the "Scoring and Reporting Resources"), (vi) Processed Data, as defined hereinafter, and (vii) news and information about Istation, the Licensed Applications, and the Web Site. Any and all of the foregoing resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials), together with any other resources made available by Istation, are collectively the "**Resources**".

For purposes of these Terms, references to "**You**" or "**Your**" mean (i) you in your individual capacity, (ii) your company ("**Your Company**"), which may be a school or school district, and (iii) authorized users of Your Company, who are students, employees, representatives, and agents of Your Company that are registered with Istation and that have a valid security identification and password to access and use the Resources (collectively the "**Authorized Users**").

Each of the Resources is provided to You conditioned on Your acceptance, without modification, of these Terms, which constitute a legally binding agreement between Istation and You. YOUR ACCESS OR USE OF ANY RESOURCE CONSTITUTES YOUR AGREEMENT TO BE BOUND BY THESE TERMS FOR ALL RESOURCES. IF YOU DO NOT AGREE TO THESE TERMS, YOU MAY NOT ACCESS OR USE ANY RESOURCE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, THESE TERMS SHALL BE BINDING ON YOU UPON THE EARLIER TO OCCUR OF (i) YOUR EXECUTION OF THESE TERMS, (ii) THE DATE THAT YOU DOWNLOAD ANY LICENSED APPLICATION OR DOWNLOADABLE MATERIAL FROM Istation, (iii) THE DATE OF DELIVERY OF ANY LICENSED APPLICATION OR DOWNLOADABLE MATERIAL BY Istation TO YOU, AND (iv) THE DATE ON WHICH YOU ACCESS OR USE ANY OF THE RESOURCES THROUGH THE WEB SITE.

1. **Changes to Terms.** Istation may, from time to time and at Istation's sole discretion, modify these Terms without individual notice to You. So long as the Web Site remains operational, the current version of these Terms will be posted on the Web Site, which You can review by clicking on the "Terms of Use" link located on the Web Site. The modified Terms will be effective immediately upon posting on the Web Site. You agree to the new posted Terms by continuing Your use of the Resources. You agree to review the Terms periodically on the Web Site. If You do not agree with the modified Terms posted on the Web Site, Your only remedy is to discontinue using the Resources.
2. **Privacy Statement.** Istation's Privacy Statement (the "**Privacy Statement**") is incorporated into, and made a part of, these Terms. The Privacy Statement relates to Istation's collection and use of Your personal information. You consent to the terms and conditions of the Privacy Statement.
3. **Subscription.**
 1. Most (if not all) of the Resources require You to purchase a subscription from Istation before You may use or access them (a "**Subscription**"). You may purchase a Subscription to one or more Resources (the "**Purchased Resources**") by paying the then-current subscription fee to Istation (the "**Subscription Fee**") for such Purchased Resources, as such Subscription Fee is determined by Istation. Each Subscription Fee shall cover a specified period of time for the Purchased Resources (the "**Subscription Period**"). Upon expiration of the Subscription Period for a Purchased Resource, Your access and use of the Purchased Resources shall expire, and You shall no longer be entitled to access or use such Purchased Resources, unless You renew Your Subscription to such Purchased Resources by paying the then-current Subscription Fee for such Purchased Resources. Any Professional Development purchases including Onsite Training, Webinars, and Implementation services must also be used within the current Subscription Period and may not be rolled over into later Subscription Periods. Istation may, from time to time and at Istation's sole discretion, modify the Subscription Fees for any and all Resources without individual notice to You.
 2. In the event You purchase a Subscription to a Purchased Resource, You will be required to register (the "**Registration**") and obtain a user account (a "**User Account**") for each Authorized User's access to, and use of, such Purchased Resource provided, however, that each Purchased Resource may, as determined by Istation, (i) be limited to a maximum number of Authorized Users (such as students) and (ii) have other restrictions applicable to such Purchased Resource. During Registration for each and every Purchased Resource, You agree to submit accurate, current, and complete information about You (including, but not limited to, Your Company and the Authorized Users) and promptly update such information. Should Istation suspect that any such Registration information is untrue, inaccurate, not current, or incomplete, Istation has the right to suspend or terminate use of any and all Resources and User Accounts. Upon Registration, each Authorized User will be assigned a personal, nontransferable password tied to a specific User Account. You are solely responsible for (i) any and all activities that occur under the User Accounts and (ii) ensuring that Authorized Users exit or log off from User Accounts at the end of each session of use. Users Accounts cannot be shared and may be used only by the Authorized User to whom the User Account is registered. User Accounts cannot be assigned to any third party vendors or other entities seeking to use the Purchased Resources for use in their products and/or for commercial use or monetary gain. You shall notify Istation immediately of any unauthorized use of the Authorized Users' passwords or the User Accounts or any other breach of security that is known or suspected by You. Where the number of Authorized Users for a Purchased Resource falls below the maximum number permitted under Your Subscription for such Purchased Resource, You may designate other students as replacement Authorized Users with respect to such Purchased Resource. You are responsible for Registration of all Authorized Users and all acts and omissions (whether authorized or unauthorized) of the Authorized Users.
4. **Intellectual Property.**
 1. Istation Intellectual Property. All Resources (including, but not limited to, the Licensed Applications, the Web Site, the Downloadable Materials, and the Scoring and Reporting Resources), and all materials displayed on, or contained within, the Resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials, Scoring and Reporting Resources), such as the

design, “look and feel”, text, editorial materials, informational text, photographs, illustrations, artwork and other graphic materials, audio, video, names, logos, trademarks, and service marks of or on the Resources (collectively the “**Resource Materials**”), whether publicly posted or privately transmitted, as well as all derivative works of the Resources and the Resource Materials, are the exclusive property of, and exclusively owned by, Istation and Istation’s licensors and are protected by copyright, trademark, trade secret, and other intellectual property laws. The Istation name, designs, and related marks contained within the Resources and the Resource Materials are trademarks of Istation and Istation’s licensors. You do not acquire any ownership rights in or to the Resources or any Resource Materials through Your access to, or use of, the Resources, and You possess only those limited rights expressly granted to You in these Terms. Istation reserves all right, title, and interest in and to the Resources and the Resource Materials.

2. Your Data. As between You and Istation, You are and will remain the owner of all right, title, and interest in and to all of Your Data. For purposes of these Terms, “**Your Data**” means information, data, and other content that is collected, downloaded, or otherwise received, directly or indirectly from You or an Authorized User by or through the Purchased Resources. Notwithstanding the foregoing, Your Data shall not include any information, data and other content that incorporates or is otherwise derived from the processing of such information, data, and content by or through the Purchased Resources (the “**Processed Data**”).
5. **License.** Subject to compliance with the Subscription and Registration terms and conditions contained in Section 3 (Subscription), including, but not limited to, possessing a valid User Account and related password and restricting access and use to Authorized Users, Istation grants to You a personal, limited, nonexclusive, nontransferable, and revocable license to access and use the Purchased Resources and related Resource Materials, but only during the Subscription Period applicable to each such Purchased Resource, solely for Your educational purposes and subject to these Terms.

6. **Restrictions.**

1. Any copies that You make of the Resources or the Resource Materials must retain all proprietary, copyright, trademark, or service mark legends and other notices.
2. Access and use of the Resources and the Resource Materials is permitted only as expressly provided in these Terms.
3. You may not (i) upload, post, publish, transmit, distribute, disseminate, display, perform, disclose, rent, lease, modify, loan, broadcast, or circulate any Resource or any Resource Material, (ii) operate or make available any Resources or any Resource Material in a service bureau, time-sharing, or other managed services environment, (iii) participate in the transfer, sublicense, assignment, or sale of any Resource or any Resource Material, (iv) access or use any Resource or Resource Material for purposes of competitive analysis of the Resource, Resource Materials, or Purchased Resources, or use or provide third-party access to Your Data or Processed Data, either directly or indirectly, for the development, provision, advertising, marketing, or use of a competing software service or product or any other purpose that is to the Istation’s detriment or commercial disadvantage, or (v) modify or create any derivative work of any Resource or any Resource Material or in any way exploit any Resource or any Resource Material provided, however, that You may download and use the Downloadable Materials in furtherance of Your education of the Authorized Users who are students, subject to any instructions or limitations provided with, or as part of, such Downloadable Materials.
4. You may not use any of the trademarks of Istation, or Istation’s licensors, suppliers, or service providers, contained in any Resource or any Resource Material. No portion of the Resources or the Resource Materials may be stored in a computer except for educational and noncommercial use.
5. You may not copy the Resource or the Resource Materials provided, however, that You may copy the Downloadable Materials in furtherance of Your education of the Authorized Users who are students, subject to any instructions or limitations provided with, or as part of, such Downloadable Materials.
6. You may not disassemble, decompile, or reverse engineer any Resource or any Resource Material or otherwise attempt to determine the makeup or source code of any Resource.
7. You may not upload any data, including any and all of Your Data, to, or otherwise access or use, any Resource or Resource Material in any manner that would materially impact the operation of such Resource or Resource Material.
8. You may not allow access to, disclose or otherwise provide Processed Data to any third-party except for use in connection with and for the benefit of Your internal business purposes i.e. research. In no manner shall you allow or assign access to any of the Purchased Resources or Resource Materials, including but not limited to, the Reporting and Scoring Resources or Processed Data, for any third party vendors entities or other persons seeking to use for their own products or services, for commercial use or monetary gain, or otherwise.
9. Any deviations from any of these Terms require prior written consent from Istation.

7. **Conduct.**

1. You agree not to (or permit anyone else to) (i) upload, transmit, post, e-mail, or otherwise make available through the Resources any content or other material in any format that (a) is illegal, false, inaccurate, unlawful, harmful, hateful, threatening, abusive, harassing, tortious, defamatory, vulgar, obscene, profane, offensive, pornographic, invasive of another's privacy, libelous, or otherwise objectionable or inappropriate or (b) contains any viruses, worms, Trojan horses, corrupted files, or any other similar software or programs designed to interrupt, destroy, or limit the functionality of any computer software or hardware or telecommunications equipment; (ii) alter, remove, or falsify any attributions or other proprietary designations of origin or source of any other content appearing in or on the Resources or the Resource Materials; (iii) take any action that imposes an unreasonable or disproportionately large load on Istation’s infrastructure; (iv) use any automated means to download data from any of the Resources’ databases or engage in any data gathering, mining, harvesting, or extraction methods from any Resource for any purpose; (v) impersonate another person or entity or use any fake name or identity; (vi) allow any other person or entity to use Your identification or User Account for any purpose; or (vii) violate any applicable law, rule, regulation, or right, including, but not limited to, intellectual property and privacy rights. The use of any device, software, or routine that interferes or attempts to interfere with the proper working of any Resource is expressly prohibited.
2. By posting, uploading, inputting, providing, or submitting information, data (including, but not limited to, Your Data, student data or student information, such as personally identifiable information about students and writings prepared by students), or materials to or through any Resource (including, but not limited to, through the Web Site) (collectively the “**Submissions**”), You are granting Istation, Istation’s affiliated companies, and necessary sublicensees, subject to the Privacy Statement, irrevocable permission to use in perpetuity, without compensation and without restriction (including, but not limited to, a worldwide, transferable, perpetual, royalty-free, fully paid-up license), Your Submissions, including, but not limited to, the rights to copy, distribute, transmit, publish, publicly display, use, publicly perform, reproduce, edit, translate, reformat, modify, and prepare derivative works of Your Submissions. No compensation will be paid with respect to the use of Your Submissions. Istation is under no obligation to post or use any Submission You may provide. By posting, uploading, inputting, providing, or submitting Your Submissions, You represent and warrant that (i) You own or otherwise control all of the rights to Your Submissions as described in these Terms, (ii) such Submissions comply with these Terms, including Section 7(a) of these Terms, (iii) You have all necessary right and authority (including, but not limited to, all third-party consents) to post, upload, input, provide, and submit the Submissions, and (iv) with respect to Submissions of personal information of a child under 13 years of age, You have requested and received parental consent of such Submissions in compliance with, and such Submissions otherwise in compliance with, the Children’s Online Privacy Protection Act of 1998 (“**COPPA**”) and COPPA’s rules and regulations.

8. **Security.**

1. Istation will take commercially reasonable precautions to secure the Web Site against (i) unauthorized access by third parties and by unauthorized Istation employees, (ii) damage, disruption, and other activity aimed at Resource availability, and (iii) trespass or illegal actions. Istation reserves the right to temporarily deny and cancel access privileges for anyone suspected of attempting to work outside parameters that threaten the security of the Resource, the Resource Materials, Your Submissions (including, but not limited to, data submitted by You), or Istation's providing the Resources.
2. NOTWITHSTANDING SECTION 8a, YOU ACCEPT SOLE RESPONSIBILITY FOR THE ACCURACY, ADEQUACY, AND LEGALITY OF, AND LIABILITIES ASSOCIATED WITH, YOUR SUBMISSIONS (INCLUDING, BUT NOT LIMITED TO, DATA SUBMITTED BY YOU AND WRITINGS PREPARED BY STUDENTS) AND FOR ALL RESULTS OBTAINED THEREFROM. You are liable for any and all expenses, losses, damage to the reputation of Istation, and damages to the Resources, the Resource Materials, or components thereof arising out of, or caused by, the negligent or willful misconduct of You or Your agents. Istation assumes no liability for any damages You may suffer as a result of interception, alteration, or misuse of any information transmitted over the Internet.

1. **No Control over Submissions.**

1. Istation HAS NO CONTROL OVER YOUR SUBMISSIONS AND IS NOT RESPONSIBLE FOR ANY SUBMISSIONS (SUCH AS STUDENT DATA OR WRITINGS PREPARED BY STUDENTS), INCLUDING, BUT NOT LIMITED TO, SUBMISSIONS THAT (i) ARE DISCOVERED TO BE INACCURATE OR MISSING, (ii) ARE CORRUPTED DUE TO TECHNOLOGICAL OR OTHER CAUSES BEYOND THE REASONABLE CONTROL OF Istation, AND (iii) CONTAIN OFFENSIVE OR INAPPROPRIATE LANGUAGE OR THREATS OR ACTS OF VIOLENCE.
2. Istation reserves the right to take archiving and other measures that Istation deems necessary in order to ensure high-quality server performance and maintenance of Istation's servers.

2. **No Endorsement of Third-Party Sites.**

1. The Web Site may reference or contain links to third-party Web sites, resources, and advertisers (collectively "**Third-Party Sites**"). Your linking to such Third-Party Sites is at Your own risk. Istation is not responsible for the accuracy or reliability of any content, data, opinions, advice, statements, or other information on the Third-Party Sites. Istation also is not responsible for the availability of these Third-Party Sites, nor is Istation responsible for the aesthetics, appeal, suitability to taste, or subjective quality of informational content, advertising, products, or other materials made available on or through such Third-Party Sites. No endorsement of any third-party content, information, data, opinions, advice, statements, goods, services, or products is expressed or implied by any information, material, or content of any third party contained in, referred to on, included on, or linked from or to the Web Site. Under no circumstances shall Istation or any affiliated providers be held responsible or liable, directly or indirectly, for any loss, injury, or damage caused or alleged to have been caused to You in connection with the use of, or reliance on, any content, information, data, opinions, advice, statements, goods, services, or products available on such Third-Party Sites. You should direct any concerns to the respective Third-Party Site's administrator or Webmaster. Any links to Third-Party Sites do not imply that Istation is legally authorized to use any trademark, trade name, logo, or copyright symbol displayed in, or accessible through, such links or that any linked Third-Party Site is authorized to use any trademark, trade name, logo, or copyright symbol of Istation.
2. You may not create an Internet "link" to the Web Site or "frame" or "mirror" any Resource Materials without Istation's prior written permission for each such instance. Additionally, the Web Site may contain links to other pages within the Web Site that are "dead" or that no longer work. Please report any such dead links that You encounter.

3. **Disclaimer.**

1. In purchasing a Subscription to a Purchased Resource, You are being granted access to an interactive Resource for individualized instruction. Given the nature of the Resources, there are many factors outside the reasonable control of Istation that may affect the access to, and use of, the Resources and the Resource Materials, including, but not limited to, failures or difficulties with the Internet or data provided by You. You remain solely responsible for acting or deciding not to act on the results of data input into the Resources and the handling of such results. In providing the Resources, Istation shall not be responsible for loss of data associated with the failure of Your equipment, software, or any information service provider.
2. YOU EXPRESSLY AGREE THAT USE OF THE RESOURCES AND THE RESOURCE MATERIALS (INCLUDING, BUT NOT LIMITED TO, ANY AND ALL FORMS AND FORM LETTERS MADE AVAILABLE BY Istation) IS AT YOUR SOLE RISK. THE RESOURCES AND THE RESOURCE MATERIALS MAY INCLUDE TECHNICAL OR OTHER INACCURACIES OR TYPOGRAPHICAL ERRORS, AND THE RESOURCES AND THE RESOURCE MATERIALS ARE PROVIDED TO YOU ON AN "AS IS," "WHERE IS," AND "WITH ALL FAULTS" BASIS, WITHOUT WARRANTIES OR REPRESENTATIONS OF ANY KIND. THE AFFILIATED GROUP MAKES NO REPRESENTATIONS AND DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES AND CONDITIONS OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, REPRESENTATIONS, WARRANTIES, OR CONDITIONS REGARDING ACCURACY, USEFULNESS, TIMELINESS, COMPLETENESS, NONINFRINGEMENT, SATISFACTORY QUALITY, MERCHANTABILITY, QUIET ENJOYMENT, OR THOSE ARISING BY LAW, STATUTE, USAGE OF TRADE, OR COURSE OF DEALING. THE AFFILIATED GROUP AND THE AFFILIATED GROUP'S LICENSORS, SERVICE PROVIDERS, AND SUPPLIERS ASSUME NO RESPONSIBILITY TO YOU OR TO ANY THIRD PARTY FOR THE CONSEQUENCES OF ANY ERRORS OR OMISSIONS OR LACK OF ACCURACY, COMPLETENESS, OR USEFULNESS OF ANY RESOURCES OR RESOURCE MATERIALS. ISTATION RESERVES THE RIGHT, IN ISTATION'S SOLE DISCRETION, TO CORRECT ANY ERRORS OR OMISSIONS IN ANY PORTION OF THE RESOURCE OR THE RESOURCE MATERIALS. Istation MAY MAKE ANY OTHER CHANGES TO THE RESOURCES OR THE RESOURCE MATERIALS AT ANY TIME WITHOUT NOTICE.
3. ISTATION STRIVES TO KEEP THE RESOURCES AND RESOURCE MATERIALS ACCURATE, CURRENT, AND UP TO DATE. HOWEVER, Istation CANNOT GUARANTEE THAT ALL MATERIALS AND ALL RESOURCE MATERIALS (INCLUDING, BUT NOT LIMITED TO, FORMS AND FORM LETTERS) ARE COMPLETELY CURRENT OR STRICTLY COMPLY WITH ALL APPLICABLE LAW, INCLUDING, BUT NOT LIMITED TO, EDUCATIONAL INITIATIVES OR EDUCATIONAL TESTING REQUIREMENTS. THE LAW IS DIFFERENT FROM JURISDICTION TO JURISDICTION AND IS ALSO SUBJECT TO INTERPRETATION BY DIFFERENT COURTS AND OTHER GOVERNING BODIES. THE LAW IS A PERSONAL MATTER, AND NO GENERAL INFORMATION OR TOOLS LIKE THE RESOURCES OR THE RESOURCE MATERIALS CAN FIT EVERY CIRCUMSTANCE. FURTHERMORE, THE INFORMATION CONTAINED ON THE WEB SITE AND IN THE RESOURCES AND RESOURCE MATERIALS IS NOT LEGAL ADVICE AND IS NOT GUARANTEED TO

BE CORRECT, COMPLETE, OR UP TO DATE. THEREFORE, IT IS RECOMMENDED THAT YOU SEEK INDEPENDENT LEGAL ADVICE REGARDING THE SUITABILITY OF THE RESOURCES AND THE RESOURCE MATERIALS.

4. Istation MAKES NO WARRANTY THAT (i) THE RESOURCES OR THE RESOURCE MATERIALS WILL MEET YOUR REQUIREMENTS, (ii) THE RESOURCES OR THE RESOURCE MATERIALS WILL BE AVAILABLE ON AN UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE BASIS, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF RESOURCES OR RESOURCE MATERIALS WILL BE ACCURATE OR RELIABLE, OR (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIALS PURCHASED OR OBTAINED BY YOU AS PART OF THE RESOURCES OR RESOURCE MATERIALS WILL MEET YOUR EXPECTATIONS.
4. **Violations of Terms.** Istation reserves the right to seek all remedies available at law and in equity for violations of these Terms, including, but not limited to, the right to block or restrict access from a particular Internet address to the Web Site.
5. **Miscellaneous.**
 1. You agree to comply with all applicable laws, rules, regulations, orders, and ordinances of the United States of America and in any other state, county, or city with jurisdiction over You or Your activities under these Terms. If any provision of these Terms is held to be illegal, invalid, or unenforceable, then that provision shall be fully severable from these Terms and shall not affect the legality, validity, or enforceability of the remaining provisions of these Terms. Failure of Istation to enforce any of the terms or conditions of these Terms, unless waived in writing, shall not constitute a waiver of Istation's right to enforce each and every term and condition of these Terms. To the extent You have entered into any separate license agreement with Istation for access to, or use of, a Resource (the "**Additional Terms**"), such Additional Terms are incorporated into these Terms by reference. To the extent there is any conflict between these Terms and any Additional Terms, the Additional Terms shall control.
 2. A printed version of these Terms and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon, or relating to, these Terms to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. It is the express wish of Istation and You that these Terms of Use and all related documents be drawn up in English as spoken in the United States.
 3. You may not assign these Terms (or delegate Your rights, duties, or obligations under these Terms) without Istation's prior, express, and written consent.

PRIVACY STATEMENT:

This Privacy Statement is incorporated in, and subject to, the Terms of Use and Service for Imagination Station, Inc. ("**Istation**"). Please refer to those terms for definitions of words with initial capitals letters that are not otherwise defined in this Privacy Statement. Istation encourages you to read this Privacy Statement carefully. For purposes of this Privacy Statement, references to "**You**" or "**Your**" mean (i) you in your individual capacity, (ii) your company, which may be a school or school district, and (iii) students, employees, representatives and agents of Your school or school district that are registered with Istation and that have a valid security identification and password to access and use the Resources (collectively the "**Authorized Users**").

As noted in the Terms of Use, Istation provides its customers with a range of educational resources, including, but not limited to, (i) Istation's interactive educational-based applications (collectively the "**Licensed Applications**"), (ii) Istation's Internet Web site (the "**Web Site**"), currently located at www.istation.com, (iii) account information regarding the Licensed Applications and the Web Site, (iv) materials and documentation (including, but not limited to, preprinted forms, form letters, resource materials, lesson plans, books, images of Istation characters, and so-called "Black Line Masters" coloring-book style pictures) available from the Web Site (collectively the "**Downloadable Materials**"), and (v) news and information about Istation, the Licensed Applications, and the Web Site. Any and all of the foregoing resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials), together with any other resources made available by Istation, are collectively referred to as the "**Resources**".

What Personally Identifiable Information Is Collected by Istation?

"**Personally Identifiable Information**" generally refers to any data that could potentially identify a specific individual. While You have access to the Resources, Istation may collect the following Personally Identifiable Information about You:

- Your first and last name
- **Teachers and administrators only** – Your contact information, such as email addresses, mailing addresses, and phone numbers
- Your school and school district
- Any identification numbers issued by Your school and/or Your school district to You, including teacher numbers, administrator numbers, and student numbers;
- Security information, such as usernames, passwords, and password hints;
- Browser information, such as browser version, IP address, and the presence of various plug-ins and tools;
- **Students only** – "Demographic Data," such as gender, race, special-education status, socio-economic status, and English language learner status, but only to the extent provided by Your school or Your school district;
- Resource-related responses submitted by You, including, but not limited to responses to interactive activities and assessments;
- Resource use behavior, such as pages visited, downloads, or searches requested; and
- Resource use results, but only to the extent that such results identify one or more (i) students, (ii) teachers, (iii) classrooms within an identified school, (iii) grades within an identified school or school district or (iv) schools (collectively "**Identifiable Use Results**"). Identifiable Use Results do not include Resource use results for school districts or for geographic regions that do not identify a specific school (such as Resource use results reported (i) on a county-wide basis, (ii) within a defined territory [whether officially or unofficially defined], such as North Texas, or (iii) within a metropolitan area, such as Dallas-Fort Worth).

Personally Identifiable Information does not include "De-identified Information," which is any data or information that cannot be traced back to an individual (except for Identifiable Use Results, as defined above). For example, a table listing the number of students in each grade at a specific school using a particular Resource would not be Personally Identifiable Information.

How Is Personally Identifiable Information Used and/or Disclosed?

Istation does not sell Personally Identifiable Information to any affiliated entity of Istation or any third-party, nor does it use such information for any sort of behavioral advertising. However, Istation may use and disclose Personally Identifiable Information for a range of educational, compliance and quality assurance purposes.

Istation may use Personally Identifiable Information for the following purposes:

- To provide status reporting notices to teachers and administrators about the Resources (e.g. – an email prompting a teacher to log in to see his or her students' latest assessment results);
- To internally analyze data regarding the use of the Resources;

- To track students' usage of the Resources over time, including performance metrics collected over multiple school years;
- To send You (**teachers and administrators only**) updates, promotional/advertising materials, and newsletters related to the Resources and Istation's products and services or to otherwise market specific Istation services or offers to You. If You want to stop receiving promotional/advertising/marketing materials from Istation, You will have the option to unsubscribe;
- To respond to Your questions or comments; and
- To customize content within the Resources, to improve the Resources' content and functionality and to develop new products and updates.

Istation may disclose Personally Identifiable Information to the following individuals or entities under the following circumstances:

- To Istation's employees who need to access the Personally Identifiable Information to perform their jobs;
- To third parties, including contractors, vendors, and service providers, that assist with the production, implementation or servicing of the Resources, but only after receiving satisfactory assurances from each third-party that its data privacy and security protections are at least as stringent as those of Istation;
- To Authorized Users as determined by each school or school district at issue. Generally, but subject to determination by the school at issue or the school district at issue,
 1. a teacher may only see the Personally Identifiable Information of the students in the teacher's classroom,
 2. a principal may only see the Personally Identifiable Information of those students and teachers in the principal's school, and
 3. a school district-level administrator may only see the Personally Identifiable Information of those students and teachers in the administrator's school district;
- To third parties, and solely for educational purposes, when Istation has the consent of the school or school district at issue, including Identifiable Use Results that identify specific individual students if Istation has received a written acknowledgement from the school or school district that it has obtained the student's consent to such disclosure;
- When Istation believes that sharing Personally Identifiable Information is reasonably necessary in order to (i) protect or defend the legal rights, interests, property, safety, or security of Istation, its employees or contractors, or the public, (ii) protect or defend against, or otherwise address, fraud, security, or technical issues, (iii) comply with, or respond to a law, regulation, legal request, legal process, legal requirement, judicial proceeding, or court order, or (iv) investigate a possible crime, such as fraud or identity theft;
- In connection with an actual or potential sale, purchase, acquisition, merger, reorganization, bankruptcy, liquidation, dissolution, or similar transaction or proceeding of or involving Istation, but only to the extent that the purchasing, acquiring or successor entity agrees to implement data privacy and security protections with respect to Personally Identifiable Information that are at least as stringent as those of Istation.

Istation is permitted to use and/or disclose Personally Identifiable Information about You when Istation has Your consent. Istation does not need Your consent to use De-identified Information.

Can I Access or Change My Personally Identifiable Information?

Each school and/or school district is permitted via functionality made available by the Resources to determine what Personally Identifiable Information (if any) is accessible by Authorized Users and to which Authorized Users in particular. In certain circumstances, a school and/or school district may be entitled to permit one or more Authorized Users to change Personally Identifiable Information. Any requests by Students or parents to access and/or change Personally Identifiable Information must be made to the school and/or school district in the first instance, and these entities will maintain a record of all such access and amendment requests and of any actual changes made. To the extent that a student and/or parent makes a direct request to Istation to access and/or amend Personally Identifiable Information, Istation will forward that request to the school and/or school district for response.

Data Retention

Unless required by law to maintain certain information for a longer period of time, Istation retains Personally Identifiable Information only for as long as a student's school and/or school district maintains a subscription with Istation to one or more of the Resources. Once a subscription to a particular Resource is cancelled or otherwise terminated, Istation will typically retain any Personally Identifiable Information related to that Resource for sixty days after cancellation/termination to allow for temporary lapses in subscription services, at which point that information is destroyed. Personally Identifiable Information may also be destroyed at any time at the request of the school and/or school district.

Website and Resource Security

Istation recognizes its responsibility to protect the Personally Identifiable Information that You entrust to it. Istation uses a variety of secure techniques to protect Your information, including secure servers, firewalls, access limitations on Istation's servers and password protections that guard against unauthorized access. Additionally, the information that You send Istation via the Website, including student usage information and passwords, may be encrypted, a process used to scramble information and make it extremely difficult to read if wrongly intercepted. Istation utilizes industry standard Secure Sockets Layer (SSL) technology to allow for the encryption of Personally Identifiable Information. All Personally Identifiable Information sent to Istation is encrypted during transmission, such as during login. Once the data reaches Istation's server, Personally Identifiable Information is stored on a secure database, and access to this information is password protected.

Use of "Cookies"

"Cookies" are small pieces of information that some websites store on Your computer's hard drive when You visit them. This element of data is a piece of text, not a program, that contains information identifying a user. When a user revisits a Website, his or her computer automatically "serves up" the cookie, eliminating the need for the customer to reenter the information. Like many other websites, Istation uses cookies for this purpose. Your user "domain" (that is, Your school name) is the only data stored on Your hard drive by Istation.

Most web browsers automatically accept cookies but allow You to modify security settings so You can approve or reject cookies on a case-by-case basis. At a minimum, Your web browser must allow temporary cookies that are not stored on Your hard disk to log into the Website. Please refer to the "Help" file of Your Internet Browser either to learn how to receive a warning before a cookie is stored.

Third Party Sites

The Website may contain links to or reference third party websites and resources (collectively "**Third Party Sites**"). These Third Party Sites are not controlled by Istation and, therefore, are not subject to this Privacy Statement. You should check the privacy policies of these individual Third Party Sites to see how Your personally identifiable information will be utilized by them before providing any personally identifiable information. Please be aware that these Third Party Sites may collect personally identifiable information about You and may also send you "cookies." Istation is not responsible for the content or practices of any linked Third Party Sites, and Istation provides these links solely for the convenience and information of Istation's visitors.

Can Istation change this Privacy Statement?

Istation may change this Privacy Statement at any time without advance notice. However, if the Privacy Statement changes, Istation will post an updated version on the Website, and the revision date will be posted at the bottom of the page. If this occurs, You will be required to re-acknowledge review of the revised Privacy Statement before you can continue using the Resources.

Who can I contact if I have questions about this Privacy Statement?

If You have any questions about this Privacy Statement or any privacy questions or concerns, You may contact Istation using the information below:

Email address: info@Istation.com

Street/Postal address:

8150 North Central Expressway, Suite 2000
Dallas, Texas 75026

Phone: (214) 237-9300

Fax: (972) 643-3441

Effective Date: February 23, 2018

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34501 W. Highway 66 • Bristow, OK 74010
www.actionfireteam.com

Phone (405) 227-7946 • (918) 807-7445

June 8, 2023

Cheryl Moore
Sapulpa Public Schools
110 S. Burnett St.
Sapulpa, OK 74066

Re: Sapulpa Public Schools fire protection needs

Thank you for again considering Action Fire Protection for your fire protection needs. Below, please find the proposal for your annual inspections and service work.

- Annual and six-year fire extinguisher inspections and annual fire sprinkler inspections: \$5,000.00
- Annual fire alarm system inspections: \$1,920.00

Fire alarm and fire sprinkler service work is provided at \$120.00/hour plus materials for one service tech or \$180.00/hour plus materials for one crew.

Please let me know if you would like to move forward with this proposal, and we will work with you to get it scheduled.

Thank you for the opportunity to serve Sapulpa Public Schools,

Chris Claggett
Action Fire Protection
OK State License No. AC440587

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY See back page For School Year(s) 2023-24
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. <u>Sapulpa Public Schools</u>	B. <u>Lone Star</u>
Address <u>3 S Mission</u>	Address <u>2945 S. Hickory</u>
City <u>Sapulpa</u> ZIP <u>74066</u>	City <u>Sapulpa</u> ZIP <u>74066</u>
Supt. <u>Rob Armstrong</u>	Supt. <u>Tracie Hall</u>
Prin. <u>Jeth Shibley</u>	Prin. <u>Dusty Krugel</u>
A.D. <u>Michael Rose</u>	A.D. <u>Justin Whitkover</u>

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Michael Rose Work Phone 918-224-6826

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP Lone Star Braves
School(s) Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 3.8 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor See back page School _____
Assistant _____ School _____

8. SITE OF CONTEST Sapulpa Public Schools

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) _____

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Sapulpa High School
(Host)

Date 6/12/23

Location 511 E. Lee Sapulpa, OK 74066

School B _____

Date _____

Location _____

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program.

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: _____

SCHOOL A. Sapulpa Public Schools
(Host)

SCHOOL B. _____

Bd. Pres. _____

Bd. Pres. _____

Supt. _____

Supt. _____

Prin. 

Prin. _____

- Softball - Sarah Veach
- Volleyball - Corey Harp
- Football - Tim Holt
- Wrestling - Kyle Blevins
- Girls' Soccer - Lori Arundell
- Boys' Soccer - Kenny Kinzer
- Tennis - Katma Ludlow
- Baseball - Steve Irvine

Perry Weather
1355 Motor Circle
Dallas, TX 75207
+1 4695465082
billing@perryweather.com



INVOICE

BILL TO

Sapulpa Public Schools
511 E Lee Ave
Sapulpa, OK 74066

SHIP TO

Sapulpa Public Schools
511 E Lee Ave
Sapulpa, OK 74066

INVOICE # 4805

DATE 06/15/2023

DUE DATE 06/15/2023

PRODUCT / SERVICE	QTY	UNIT PRICE	AMOUNT
Software + Weather Station (WxS) Subscription Bundle	1	2,625.00	2,625.00

Thank you for your business! If you would like to pay by credit card, please let us know (billing@perryweather.com) and we will send you a payment link with an additional processing fee included.

*** Please note our new mailing address: Perry Weather, 1355 Motor Circle, Dallas, Texas 75207

If you are a tax-exempt entity, please email your exemption certificate to billing@perryweather.com to remove sales tax from your invoices.

SUBTOTAL	2,625.00
TAX	0.00
TOTAL	2,625.00
BALANCE DUE	\$2,625.00

HOLMES PARK ES 1231 E. DEWEY AVE.
Organization Name AKA "Awesome Fundraising Group" Street Address
SAPULPA, OK 74066 918-227-6800 680
City, State, Zip Organization Phone Enrollment # of Students

FC PROFIT %	FCT/FC50 PROFIT %	OTCMB PROFIT %	OTPP PROFIT %	SAS PROFIT %	D60 PROFIT %	DVPP PROFIT %	PPPN PROFIT %	POP PROFIT %	10U PROFIT %	MINIS PROFIT %	PSV PROFIT %	VAD PROFIT %	SC PROFIT %
PRIZE PROGRAM		Prize Arcade™		Prize Drip™		GOATz Prize Program		Prize Parade™		2% Cash Back		Custom	

Estimated Start Date: 9/1/23 Estimated End Date: 9/15/23 Believe Rep: KYLE ART
How Profits Will Be Used: TEACHER SUPPLIES, FIELD TRIPS, AWARDS Profit Goal \$: 10,000

IMPORTANT: Reason for fundraiser & Goal are used for automated parent letters, student/parent emails to family & friends & ShopFund.com to supporters!

FUNDRAISER CONTACT		PRINCIPAL (Very Important for Believe BackOffice™ Communication)	
Fundraiser Contact <u>RENEE MARTINO</u>	Principal Name <u>ROGER JOHNSON</u>	Principal Email <u>RJOHNSON@SAPULPAOKS.ORG</u>	Principal Direct # <u>918-227-6800</u>
Email <u>RMARTINO@SAPULPAOKS.ORG</u>	Webmaster Email _____		
Cell # _____			
Home # _____			

AGREEMENT

This Fundraiser Agreement ("Agreement") is entered into between KREDO INC, a Colorado limited liability company, ("Believe", "we", "our," "us" doing business as Believe Kids, Believe Kids Fundraising, Spirit Gear Direct, FundGive and Polar Pals Holiday Shop, collectively the "DBAs") located at 9540 Maroon Cir, #100, Englewood, CO 80112, and the organization listed above ("Client", "You", "Awesome Fundraising Group"), and is effective as of the date listed on this Agreement. Believe and Awesome Fundraising Group may hereinafter be referred to individually as a "Party," and collectively as the "Parties." This Agreement, and any invoices delivered pursuant to this Agreement, are subject to the "Terms and Conditions to Fundraiser Agreement", attached, which are incorporated by reference and made part of this Agreement and all invoices from us to you. Whew: That basically said we have terms and conditions like any other company.

- Fundraising Services.** You acknowledge & agree that Awesome Fundraising Group is purchasing merchandise from us to resell to the public in your name.
- Payment.** All payments by Awesome Fundraising Group must be made payable to "Believe Kids Fundraising" only and must be sent to **9540 S. Maroon Circle, Ste 100, Englewood, CO 80112**. No other person or entity is authorized to accept payment on behalf of Believe. Preferred payment methods include check, money order, cashier check and check by phone. All prices/invoices include a built-in 3% discount when paid via our preferred payment methods. Credit card payments are accepted but will result in the 3% discount reversal. There is a \$35 fee when bad things like bouncing a check happen. All payments are due in full 15 days from merchandise arrival (i.e., when you get your stuff); provided, however, if Awesome Fundraising Group is not associated with a public school district, you must submit payment equal to invoice provided by us or 75% of all money collected as an estimated payment prior to shipment.
- Minimums (Frozen).** For tasty frozen food fundraisers, there is a minimums charge if total fundraiser items sold is less than 350 equal to: \$1.00 per item below 350 items (example: 300 units delivered means a \$50 charge). There is no minimum charge for orders of 350 items or more.
- Minimums (Participation).** If your average sale per shipped packet is \$8 or less, there is a minimums charge equal to: (i) \$0.40 per shipped packet for fundraisers kicked off between January 1 and June 30. (ii) \$0.75 shipped packet for fundraisers kicked off between July 1 and December 31. This will appear on invoices as "Student Packet Minimum".
- Category Limits.** Fundraiser categories including flowers, media, magazines, candles, chocolates, snack items, items with a retail price of \$25 or more, brand name items, mystery items and all internet sales are limited to 40% profit (Catalog code FC50: % will be equal to amount listed on contract under "Fundraiser" terms). Categories of spirit gear, personalized products and clothing items are limited to 20% profit and Tervis products are limited to 35% profit. Online donations are limited to 70% with remainder being retained to cover student prizes, "Register. Share. Win" giveaways, credit card processing, gateway processing, bank, and fundraising representative fees.
- Direct to Seller Delivery.** A super-duper cool service where all paper order forms that would normally ship to the school/group are delivered to each seller's home for them to then distribute. This is a 10% of retail surcharge.
- Promotions.** Awesome Fundraising Group must have a minimum of \$5,000 in retail sales to qualify for Believe sponsored sign-on bonuses.

ADDENDUM	PROMO CODE (If Applicable)
<p><u>READ-A-THON</u> <u>10% COM/CHKS</u></p> <p><u>70% profit online donations</u></p> <p><u>40% product earns</u></p>	

Authorized Signature (X) Printed Name RENEE MARTINO
Title SECRETARY Date 3/27/23 Fax To: 1-877-329-2354

TERMS AND CONDITIONS TO FUNDRAISER AGREEMENT

WE HAVE TO DO IT SO SAYS OUR LAWYERS. SO, HERE IS OUR OFFICIAL LEGAL MUMBO-JUMBO AKA TERMS AND CONDITIONS TO THE FUNDRAISER AGREEMENT.

The terms and conditions stated herein shall take precedence over any other conditions, and no contrary, additional or different provisions shall be accepted.

Entire Agreement. This Agreement constitutes the entire agreement between Believe and Client, and supersedes all prior agreements, understandings, purchase orders and/or requests, whether written or oral, relating to the subject matter of this Agreement. No representation or statement not contained in the original of this Agreement shall be binding upon Believe as a warranty or otherwise, nor shall this Agreement be modified or amended except by a writing signed by the authorized representatives of both Believe and Client. This Agreement shall be binding on, and shall inure to the benefit of, the Parties and their authorized successors and assigns. Client expressly disclaims having relied upon any representation or statement concerning any merchandise provided by Believe pursuant to this Agreement except to the extent such representation or statement is set forth in this Agreement.

Warranties. Believe expressly disclaims and excludes all warranties, representations, promises, statements, estimates, conditions, inducements, and warranties, express or implied, including implied warranties of merchantability and fitness for a particular purpose, relating to any merchandise provided pursuant to this agreement. Believe shall not be liable for: (i) personal injury; (ii) property damage; (iii) loss of revenue or profit; or (iv) other incidental and/or consequential damages unless caused by Believe's gross negligence. Additionally, Believe shall not be liable to client for: (a) client's expenditures for substitute merchandise or services; (b) client's loss of revenue or profit; (c) client's failure to realize savings or other benefits; (d) client's storage or shipping charges; or (e) other incidental or consequential damages arising out of Believe's failure to perform under this agreement, or from client's use or resale, or inability to use or resell, any merchandise provided pursuant to this agreement, regardless of the legal theory on which the claim is based, and even if Believe has been advised of the possibility of such damages. All such claims are hereby expressly waived by client.

Indemnification. Client shall at all times indemnify and hold Believe, its successors and assigns, and any officers, directors, employees, representatives and/or agents of each of them, harmless from and against any and all liabilities, obligations, claims, damages, fines, penalties, interest, taxes, causes of action, costs and expenses, including, without limitation, reasonable attorneys' fees imposed upon or asserted against, or incurred by, Believe in any suit, action or proceeding between Client and Believe, or between Believe and any third party, related to or arising from or by reason of, performance of any of the terms, covenants or conditions of this Agreement, or the use, modification, consumption, resale and/or distribution of any merchandise sold hereunder. In the event any suit, action or proceeding is brought against Believe, or filed upon Believe's request and at Client's sole expense, Client shall defend such suit, action or proceeding, or cause the same to be defended, by counsel designated and approved by Believe. Client's obligations under this paragraph shall survive the expiration or termination of this Agreement.

Delivery. Client shall not terminate this Agreement for delays in delivery or other cause until ten (10) days after written notice of such intention has been received by Believe, and Client shall be obligated to accept any portion of the merchandise which is shipped by Believe during such period. Believe shall not be liable for failure to deliver or delays in delivery occasioned by causes beyond Believe's control including, without limitation, delays of carriers or suppliers, receipt of orders exceeding its suppliers then scheduled production capacity, governmental acts and regulations, fires, floods, strikes, lockouts, riots, insurrections, war or acts of terrorism. Believe reserves the right to make delivery in installments and all such installments shall be separately invoiced and paid for when due without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Client of its obligation to accept remaining installments.

Late Charges / Default. In the event Client fails to pay any charges or amounts due to Believe pursuant to this Agreement, all such outstanding charges and invoices shall be subject to a monthly service charge of \$25, and all outstanding amounts shall accrue interest at a rate of 25% per annum (or the maximum interest rate allowable pursuant to law if lower) until paid in full. All payments shall be applied first to the payment of any interest and service charges, and then to the reduction of principal due and owing. Believe reserves the right to send any Client account to a third-party collection agency in the event any payment due pursuant to this Agreement remains unpaid for more than 60 days after it becomes due and owing. Client hereby agrees to pay all and costs of collection, including Believe's reasonable attorney's fees, regardless of whether a lawsuit or other action is commenced.

Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Colorado, irrespective of the choice of law rules of any jurisdiction. The Parties hereby waive trial by jury and agree to submit to the personal jurisdiction and venue of a court of subject matter jurisdiction located in Arapahoe County, Colorado. In the event of any litigation arising from this Agreement or the performance thereof, the Parties agree that the prevailing party shall be entitled to recover its reasonable attorney's fees, court costs, and all other expenses incurred in connection with the action, whether taxable as costs, in addition to any other relief to which it may be entitled. Any suit between the Parties hereto, other than one seeking payment of the purchase price due hereunder, shall be commenced, if at all, within one (1) year of the date that the claim accrues.

Privacy. Believe values the protection, privacy, and confidentiality of personal information. Believe does not permit unauthorized release of customer data, including name, address, phone number, email, and physical addresses. Such protection applies to all customers, including students, teachers, and all fundraiser participants. Believe abides by all related state, federal and local law, such as NYS Section 2D. Customer data is encrypted, securely stored, and not disclosed to third parties.

Waiver. No consent or waiver, express or implied, by any party hereto of any breach or default by any other party hereto in the performance of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance by such party of the same or any other obligations of such party hereunder. Failure on the part of any party to complain of any act or failure to act of another party or to declare another party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder. In case any provision of this Agreement shall be invalid, illegal, or otherwise unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

Authority. As additional consideration hereunder, Client hereby represents and warrants to Believe that it has the full right, power, and legal authority to execute and deliver this Agreement and to consummate the transactions contemplated hereby. Client further represents and warrants to Believe that the person executing this Agreement on behalf of Client is doing so with all necessary authority and that this Agreement constitutes a legal, valid, and binding obligation of Client enforceable against Client in accordance with its terms. Believe reserves the right to withhold shipment until the merchandise is fully paid. In consideration of this Agreement, Client being the undersigned, unconditionally and personally, jointly, and severally guarantee payment of all monies due and owing by the Organization to Believe and understand that pre-payment may be required prior to shipment if financial condition or other circumstances warrant.

Acceptance / Cancellation. Believe will replace damaged or missing, non-frozen, merchandise at no charge provided Believe is provided notice within 14 days of delivery. Frozen food must be inspected and accounted for at time of delivery, and any discrepancy between the ordered and delivered merchandise, or damaged merchandise, must be noted on the driver's Bill of Lading and reported to Believe within 24-hours of delivery. Upon execution by an authorized representative of Believe and Client ("Effective Date"), this Agreement shall be binding upon all administrators, successors and assigns of both Believe and Client. If Client terminates this Agreement without submitting an order for merchandise, Client agrees to pay a cancellation fee equivalent to: (i) all costs and expenses incurred by Believe relating to the printing and shipping of brochures; and (ii) all product or cash incentives advanced by Believe to Client, if any.

Payment of Profit by Believe. Profit payable to Client is calculated by applying the contracted profit percentage to the total fundraiser retail sales. Once fundraiser processing is complete, Believe will issue a check to Client for the applicable profit payment. Believe reserves the right to deduct any amounts due and owing by Client pursuant to this Agreement from any payment of profit to Client.

Taxes. Client shall be responsible for the collection and remittance of all applicable federal, state, and local taxes, including without limitation, all sales taxes relating to the resale of any merchandise provided by Believe pursuant to this Agreement. This includes the determination of effective state and local tax rates.

Signature. This Agreement may be executed electronically, by telex, telecopy, or other facsimile transmission, and may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same instrument.

Donation Agreement

This Donation Agreement (“Agreement”) is made on May 18, 2023 (“Effective Date”), by and between The MakeSense Foundation, a California nonprofit 501(c)(3) charitable corporation located at 320 South Main Street, Sapulpa, OK 74066, (hereinafter “MSF” or “Organization”) and Sapulpa Public Schools, organized under the Oklahoma State Department of Education located at 511 East Lee, Sapulpa, OK 74066, (hereinafter “SPS”). The parties may be referred to individually as “Party” and collectively as “Parties.”

WHEREAS, MSF is a California nonprofit 501(c)(3) charitable corporation organized for charitable purposes to provide assistance to, including, but not limited to, women and children in need of assistance;

WHEREAS, SPS is a public school, organized under the Oklahoma State Department of Education;

WHEREAS, MSF wishes to donate and support SPS’s Sapulpa Educational Pathways Program Proposal for children in need of assistance as provided within this Agreement; and

WHEREAS, SPS wishes to receive and accept the donation from MSF to support the SPS’s Sapulpa Educational Pathways Program Proposal for children in need of assistance as provided within this Agreement;

NOW, THEREFORE, in consideration of the foregoing and mutual promises contained herein, the parties agree as follows:

Section 1. Additional Background

1.1. MSF is a private charitable foundation organized under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), in order to further the charitable intent established by the board of directors of MSF.

1.2. The parties desire the charitable contribution made by this Agreement to be made in compliance with all the applicable provisions of the Code, and accompanying Treasury Regulations governing charitable organizations formed in accordance to the Code, as interpreted and applied by the Internal Revenue Service.

Section 2. Donation Information, Revocability.

2.1. The donation is being given to SPS for the purpose of starting SPS’s Sapulpa Educational Pathways Program Proposal to provide Sapulpa students and families with established career pathways programs that lead to industry certifications and or college credit in a major or program that is part of identified career pathways programs to be offered within Sapulpa Public Schools (“Agreed Purpose”).

2.2. MSF will transfer the donation amount of \$250,000.00 (the “Donation”) as follows:

2.2.1 Payments shall be made as follows:

2.2.1.a \$150,000.00 will be distributed within one week of full execution of this Agreement for the purpose of hiring the Director of the program.

2.2.1.b The remaining \$100,000.00 shall be paid in quarterly installments conditioned upon program goals being met in the previous quarter. See Exhibit A for program goal markers.

Quarterly Installments shall be paid within the first week of the applicable Quarter if the program markers/goals are met in the previous Quarter. The Quarters are divided as follows:

Q1 Jan 1 -March 31 (2023)

Q2 April 1 – June 30 (2023)

- \$25,000.00

Q3 July 1 – September 30 (2023)

- \$25,000.00

Q4 October 1 – December 31 (2023)

- \$25,000.00

Q1 Jan 1 -March 31 (2024)

- \$25,000.00

2.3. The Donation referenced under Section 2.2.1.a may be revoked at any time for any reason before delivered to Sapulpa Public Schools. Future donation installments, as described under Section 2.2.1.b, shall be revoked where SPS fails to meet the Agreed Purpose and/or where the program goals are not met by the date as marked under Exhibit A or as agreed upon by the parties in writing. However, The MakeSense Foundation may provide Sapulpa Public Schools with a reasonable extension to meet the program goals of no more than two quarters. The Donation and subsequent installments may be revoked immediately without notice in circumstances involving fraud. Already delivered installments and payments shall not be revoked.

2.4. Any additional amounts to be donated shall be negotiated and agreed upon in writing by the parties in a written amendment to this Agreement or in a separate written agreement.

Section 3. Obligations.

3.1. MSF Obligations. MSF will:

- comply with all applicable laws.
- donate \$250,000.00, as provided herein and subject to SPS obligations being met.
 - MSF's obligation to pay shall be released if SPS obligations are not met.
- have two (2) SPS's Sapulpa Educational Pathways Program Proposal board seats and oversee, evaluate, and monitor marker/goals.
- deliver forward-facing messaging within its website and online platforms (i.e. social media), including information on the program and donation amount.
 - MSF is under no obligation to delete messaging and/or social media posts reflecting SPS's creative assets, including logos and fonts, that were published during the Term of this agreement.

3.2. SPS's Obligations. SPS will:

- comply with applicable laws.
- provide MSF a proposal for the SPS's Sapulpa Educational Pathways Program Proposal.
- provide MSF timeframe, goals, and markers to indicate how the project is moving forward to keep MSF informed and to confirm Donation installments can be made in accordance to Section 2 (See Exhibit A for program goals).
- meet program goals and markers as provided under Exhibit A.
- provide two (2) MSF board seats on the SPS's Sapulpa Educational Pathways Program Proposal.
- participate in a joint release messaging with MSF regarding the program and donation amount.

Section 5. Representations and Warranties.

5.1. Each Party represents and warrants that it has the right and authority to make representations and agrees to the obligations imposed on such Party as set forth in this Agreement. Each of the parties represents and warrants that the signatories to the Agreement have the right and authority to sign and enter into this agreement on behalf of any non-signatories for whom the signatory is executing this Agreement.

Section 6. Term and Termination.

6.1. The Agreement shall commence upon full execution of this Agreement and continue for one (1) year thereafter unless sooner terminated or extended pursuant to this Agreement.

6.2. This Agreement may be terminated if: (i) in the event of a breach by one of the Parties of the terms of this agreement, the non-breaching Party or Parties may request the breaching Party, in writing, to remedy such breach within fifteen (15) days and if the breaching Party shall fail to remedy said breach within the specified time, (ii) or if the breach cannot be remedied, the non-breaching party may terminate this Agreement by providing written notice to the other Party pursuant to Section 7 herein.

6.3. The Agreement may be terminated immediately in accordance with Section 2.3.

6.4. At termination, MSF is released from donating any amounts not yet provided to SPS under Section 2.2.

Section 7. Notices.

7.1. Any notices or other communications required under the terms of this Agreement must be in writing and will be deemed to have been delivered when such notice, consent, waiver or other communication is (i) delivered personally, received by the recipient, or (ii) delivered via an overnight courier service, one (1) business day elapses after deposit with such overnight courier service, in each case, properly addressed to the party to receive the same. The addresses for such communications shall be:

To SPS:

- Sapulpa Public Schools
Attn: Robert Armstrong
511 East Lee, Sapulpa, OK 74066
Phone number: (918) 224-3400
Email: rarmstrong@sapulpaps.org

To MSF:

- The MakeSense Foundation
Attn: Kendra McColloch
320 South Main Street, Sapulpa, OK 74066
Phone number: (918) 991-4342
Email: kmccolloch@makesensefoundation.org

Either party may change its address for purposes of this Section 7 by giving the other party written notice of the new address in the manner set forth above.

Section 8. Miscellaneous.

8.1. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter herein, and supersedes all prior agreements, negotiations and understanding pertaining hereto. Any amendment or modification of this Agreement must be in a writing signed by both of the Parties.

8.2. Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto, and any of the terms thereof may be waived, only by a written document signed by each party to the Agreement or, in the case of waiver, by the party or parties waiving compliance.

8.3. The Agreement may be executed in counterparts, each of which shall be deemed to be an original. Such counterparts, when taken together, shall constitute but one

agreement and MSF and SPS hereto will accept electronic copy of each other Party's signature as if original.

8.4. If any term or provision of the Agreement are invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of the Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

8.5. Headings to this Agreement are for convenience only and shall not be construed to limit or otherwise affect the terms of this Agreement.

8.6. This Agreement may not be assigned or transferred by either Party to any other party without the prior written consent of the non-assigning/non-transferring party.

8.7. The Parties agree that the Agreement is deemed entered into in the State of Oklahoma. The Agreement shall be governed by and construed in accordance with the internal laws of the State of Oklahoma without giving effect to any choice or conflict of law provision or rule. Each party irrevocably submits to the exclusive jurisdiction and venue of the federal and state courts located in the State of Oklahoma in any legal suit, action or proceeding arising out of or based upon the Agreement or the Services provided hereunder, provided either party may seek injunctive or other equitable relief under this Agreement with any court of competent jurisdiction.

8.8. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other Person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

8.9. The Agreement shall not create or be deemed to create an agency, partnership, or joint venture between the Parties. None of the Parties shall assume any liability for any actions and/or omissions of the other Party.

SIGNATURE PAGE TO FOLLOW.

READ CAREFULLY BEFORE SIGNING.

AGREED AND UNDERSTOOD.

The MakeSense Foundation

Name: Joni Rogers Kante

Title: Chairwoman

Signature:  _____
ACTCA1022EM47A...

Date: 6/6/2023

Sapulpa Public Schools

Name: Rob Armstrong

Title: Superintendent

Signature:  _____

Date: 5-18-2023

Sapulpa Educational Pathways: Year 1- Deliverables, Scope, and Sequence

Goal: Develop a strategic plan to be utilized by the school district to guide the establishment and implementation of 2-3 educational pathways in the 2024-25 school year and a total of 5 educational pathways in subsequent years.

Year 1: May 2023 - June 2024			
Start Date	Task Title	Description	End Date
March 2023	Project Approval	Confirm the agreed-upon project proposal, including budgets, deliverables, and project milestones.	April 2023
March 2023	Develop Initial Proposal	Project leads will meet weekly to develop an initial proposal for Sapulpa Educational Pathways initiative to present to funders and the Sapulpa Board of Education.	April 2023
March 2023	Present to Sapulpa Public School Board	Present an overview of the preliminary plan to offer Sapulpa Educational Pathways at Sapulpa Public Schools Board Meeting	April 2023
May 2023	Establish Advisory Board Member	Identify and confirm participants of Advisory Board members for Sapulpa Educational Pathways initiative.	June 2023
May 2023	Hire Director of Educational Pathways	Hire a director position to lead the initiative with the support of project leads.	June 2023
June 2023	Advisory Board Meeting (1)	Facilitate the first Advisory Board meeting where overview of initiative and the scope and sequence for year 1 will be shared.	June 2023

June 2023	Present to Sapulpa Public Schools Board	Provide monthly (or as requested) updates to Sapulpa School Board on progress of strategic plan to launch 2-3 pathways by 2024-25 school year.	June 2024
June 2023	Identify Pathways Team	Identify an educational pathways team to inform and guide the project.	July 2023
July 2023	Pathways Team Meetings	A minimum of one meeting a month will be held to map out coursework for pathways associated with 3-5 pathways.	June 2024
August 2023	Community Stakeholder Engagement Meetings	Project leads will schedule meetings with university, career technology centers, and representatives of local business and industry to determine partnerships that will support pathways in identified educational pathways and inform the strategic plan.	December 2023
August 2023	Develop a community communication plan	Develop a communication plan to introduce the community to the Sapulpa Educational Pathways Strategic Plan.	September 2023
September 2023	Formal Partnerships Established	Formal partnership with career technology centers, universities, tribes, and business/industry partners finalized for 2-3 educational pathways.	January 2024
September 2023	Educational Pathways Identified	Course-taking pathways identified for 2-3 educational pathways and incorporated into high school course offerings catalog	February 2024
October 2023	Student and Family Information Guides Published	Develop and publish student and family informational guides for Sapulpa Educational Pathways outlining pathways, course-taking pathways, internships, externships, career technology, and early start college opportunities.	February 2024

October 2023	Advisory Board Meeting (2)	Updates provided to the Board regarding formal partnership agreements and pathway identification process for 2-3 educational pathways.	October 2023
February 2024	Advisory Board Meeting (3)	Final pathways for 2-3 pathways presented to the Board with year 2 proposal and goals.	February 2024
June 2024	Advisory Board Meeting (4)	Present proposal for year 2 plan for launch of 2-3 pathways and development of 3-5 additional pathways.	June 2024
June 2024	Finalization of Strategic Plan	Finalize Sapulpa's Strategic Plan for the launch of Educational Pathways with processes to be implemented for added pathways in subsequent years and a long-term continuation plan.	June 2024



Sapulpa Education Pathways Advisory Board

Goal: Establish an Education Pathway Advisory Board inclusive of district personnel, industry experts who provide real-world experience and insight, and community partners who offer internships, mentorships, and other experiential learning opportunities.

	Name	Position/Role	Organization	Expertise or Influence	Contact Information
1	Rob Armstrong, Donia Doudican, SPS Administrative Staff TBD	Superintendent, Executive Director, TBD	Sapulpa Public Schools	Educational leadership and expertise/experience in creating and implementing educational initiatives and programs.	
2	Two (2) of the following, persons may alternate: Joni Rogers-Kante ; Ben Kante; Alan Kante; Kendra McColloch		Senegence	Funders and background/experience with a school district designed to include career pathways as well as expertise in business, sales, and manufacturing.	
3	Dr. Burris and/or Dr. Howard		Central Career Technology Center	Leadership role at the career technology center who could inform and support career academy work and help establish a formal partnership between Sapulpa and the career technology center.	
4	Melinda Ryan		Sapulpa Public School Board Member/Local Attorney	Keep Board members informed of the progress of the initiative and is an attorney bringing expertise to a potential Law Pathway.	

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5	Bart and Claudia Bartlett		Community Members	Fund the STEM program, arts, and Bartlett Academy to maintain strong community connections and expertise/representation for Engineering/Manufacturing Pathway.	
6	Katie Brown	Human Resources Manager	Ardagh Group	Manufacturing/Engineering/Aeronautics Representative who can provide industry perspective and facilitate partnerships for internships/externships.	
7	TBD			Health Sciences Representative who can provide industry perspective and facilitate partnerships for internships/externships.	
8	Levi Patrick	Executive Director	Tulsa Regional STEM Alliance	Currently partnering with Tulsa area school districts, career technology centers, and universities to embark on pathways work and establishing partnerships for surrounding schools.	
9	Kayla Chupco	Director of Native American Education	Sapulpa Public Schools	Connections to Muscogee Creek Nation Industries and Federal Fund associated with supporting native students. Came through alternative education pathways.	
10	Janet Birnie	Chamber Director	Chamber	Serve as a conduit to local business and connections between the initiative and the city chamber.	
11	Tammy Taylor	Community Affairs Manager	OG&E	Serve as a connection to community/business affairs.	
12	Mark Lawson	City Economic Developer & Legislator	City of Sapulpa, Representative	Serves as a community and state leader bringing expertise in legislative processes.	

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ISBN / SKU	Title	Publisher	Grade Level	Quantity
9780547874180	Journeys Write-In Reader Vol. 1	Houghton Mifflin Harcourt	1	26
9780547874197	Journeys Write-In Reader Vol. 2	Houghton Mifflin Harcourt	1	65
9780544592599	Journeys Reader's Notebook Vol. 1	Houghton Mifflin Harcourt	1	108
9780544592605	Journeys Reader's Notebook Vol. 2	Houghton Mifflin Harcourt	1	104
9780544869431	Journeys Close Reader	Houghton Mifflin Harcourt	1	258
9780544872493	National Journeys Reader 1.6	Houghton Mifflin Harcourt	1	13
9780544593206	Journeys Standards-Based Assessment Resource	Houghton Mifflin Harcourt	1	2
9780544761056	Oklahoma Journeys Quick Start Pacing Guide	Houghton Mifflin Harcourt	1	2
9780544586420	Journeys Blend-It Books Vol. 2	Houghton Mifflin Harcourt	1	13
9780544872455	National Journeys Reader 1.2	Houghton Mifflin Harcourt	1	6
9780022009182	Treasures Practice Book O	MacMillan / McGraw-Hill	1	2
9780022008314	Treasures Phonics/Spelling Practice Book	MacMillan / McGraw-Hill	1	3
9780022008321	Treasures Phonics/Spelling Practice Book Annotated Teacher Ed	MacMillan / McGraw-Hill	1	1
9780022009212	Treasures Grammar Practice Book	MacMillan / McGraw-Hill	1	1
9780022008352	Treasures Transparencies	MacMillan / McGraw-Hill	1	2
9780022010676	Treasures Grammar Practice Book	MacMillan / McGraw-Hill	1	1
9780021947331	Triumphs Intervention Practice Book Annotated Teacher's Ed.	MacMillan / McGraw-Hill	1	1
9780021947195	Triumphs Intervention Assessment	MacMillan / McGraw-Hill	1	1
9780022455668	Language Arts Teacher Edition	MacMillan / McGraw-Hill	1	1
9780022447137	Language Arts Practice	MacMillan / McGraw-Hill	1	3
9780022455576	Language Arts	MacMillan / McGraw-Hill	1	1
9780022453374	Language Arts Extra Practice and Cumulative Review	MacMillan / McGraw-Hill	1	1
9780022448516	Language Arts Reteach	MacMillan / McGraw-Hill	1	1
9780022449414	Language Arts Preparation and Practice	MacMillan / McGraw-Hill	1	1
9780544872509	National Journeys Reader 2.1	Houghton Mifflin Harcourt	2	61
9780547874203	Journeys Write-In Reader	Houghton Mifflin Harcourt	2	50
9780544592629	Journeys Reader's Notebook Vol. 2	Houghton Mifflin Harcourt	2	29
9780544592612	Journeys Reader's Notebook Vol. 1	Houghton Mifflin Harcourt	2	14
9780544869448	Journeys Close Reader	Houghton Mifflin Harcourt	2	115
9780544872516	National Journeys Reader 2.2	Houghton Mifflin Harcourt	2	74
9780547905358	Vocabulary Leveled Reader Teacher's Guide	Houghton Mifflin Harcourt	2	3

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9780021930241	Preserving Unique Places Our National Parks Leveled Reader MGH			8
9780021930722	Presidential Pooches Leveled Reader MGH			16
9780021929139	Purple Loosestrife Leveled Reader MGH			7
9780021930692	Quileute Legends Leveled Reader MGH			12
9780021932559	Rachel Carson Nature's Champion Leveled Reader MGH			7
9780021930197	Riding the Wind: Amelia Earhart Leveled Reader MGH			13
9780021926312	Road Safety Leveled Reader MGH			11
9780547025025	Sam Finds a Party Leveled Readers MGH			3
9780021926244	Save the Tigers Leveled Reader MGH			6
9780021930265	Saving Larry Leveled Reader MGH			7
9780021925803	Saving Sofia Leveled Reader MGH			5

9780021930081		Saving the Whales Leveled Reader MGH			2
9780547889870		School Long Ago Leveled Reader MGH			3
9780021925551		School Star Leveled Reader MGH			6
9780021932535		Science in the Snow Leveled Reader MGH			5
9780021932870		Secret Languages Leveled Reader MGH			2
9780021928347		Service Dogs in the Neighborhood Leveled Reader MGH			4
9780021926138		Shutterbugs Leveled Reader MGH			5
9780021926213		Signing a Language Leveled Reader MGH			10
9780021926039		Simple Ideas to Save the Earth Leveled Reader MGH			4
9780021925766		Sky Colors Leveled Reader MGH			6
9780021926077		Sky Seeds Leveled Reader MGH			5
9780021930456		Sleeping Beauty and the Prince of Andequesta Leveled Reader MGH			2
9780021926015		Sloth's Leveled Reader MGH			2
9780021930135		So Many Fish Leveled Reader MGH			4
9780021926176		Sprouts Leveled Reader MGH			5
9780021926459		Star Sailor Leveled Reader MGH			6
9780021926251		Stay Healthy, Stay Happy Leveled Reader MGH			11
9780021926046		Storm Riders Leveled Reader MGH			3
9780021975860		Storm Suprise Leveled Reader MGH			8
9780547024134		Sue Henrickson Leveled Reader MGH			3
9780021930586		Summer in Space Leveled Reader MGH			3
9780547023786		Superheroes to the Rescue Leveled Reader MGH			3
9780021930234		Survival in the Great Basin Desert Leveled Reader MGH			5
9780021930562		Survival in the Sahara Desert Leveled Reader MGH			12
9780547023052		Take Me Out to the Ballpark Leveled Reader MGH			3
9780021926381		That's Wild Leveled Reader MGH			9
9780021930791		The (Really!) Great Barrier Reef Leveled Reader MGH			4
9780021187980		The Amazing Benjamin Franklin Leveled Reader MGH			3
9780021929238		The Animals of Isle Royale Leveled Reader MGH			3
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9780547023045		The Bake Sale Leveled Reader HMH			3

9780021929962		The Bamboo Eaters Leveled Reader MGH		4
9780021932429		The Battle of Bunker Hill Leveled Reader MGH		3
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9780021928255		The Duke's Banquet Leveled Reader MGH		6
9780021932382		The Erie Canal Leveled Reader MGH		8
9780021928583		The Fox's Banquet Leveled Reader MGH		7
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9780021928569		The International Space Station Leveled Reader MGH		4
9780021926367		The Last Pond Leveled Reader MGH		6
9780021925940		The Laughter Club Leveled Reader MGH		6
9780547889894		The Life Cycle of a Tree Leveled Reader MGH		3
9780547023069		The Life of Jack Prelutsky Leveled Reader MGH		3
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9780021926022		The Lost Elephant Leveled Reader MGH		11
9780021932849		The Lure of the Poles Leveled Reader MGH		3
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9780021928149		The New Hometown Leveled Reader MGH		3
9780021928477		The New Kid Leveled Reader MGH		4
9780021925742		The Rainforest Leveled Reader MGH		3
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9780021928354		The Science Fair Leveled Reader MGH		12
9780021929931		The Secret Code Leveled Reader MGH		5
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9780021930517		The Wood Sprite Leveled Reader MGH		4
9780021928361		The Work They Did Leveled Reader MGH		7
9780547889788		The Youngest Brother Leveled Reader MGH		2
9780021930166		There's Gold in Those Hills! Leveled Reader MGH		16
9780021930647		Thomas Edison Leveled Reader MGH		7
9780021925957		Three Dog Wishes Leveled Reader MGH		6
9780021928446		Three Great Americans Leveled Reader MGH		9
9780021930661		Three Tricky Tales Leveled Reader MGH		8
9780021926893		Three Wishes from a Fish Leveled Reader MGH		12
9780021928729		Thrills and Chills Leveled Reader MGH		5
9780021930760		Tide Pools Leveled Reader MGH		3
9780021925643		Tom's Tryouts Leveled Reader MGH		6
9780021932825		Tornado Leveled Reader MGH		7
9780021930838		Towns of the West, from Boom to Bust Leveled Reader MGH		17
9780021940837		Treasures ELL Teacher's Guide	4	1
9780021936038		Treasures Grammar Practice Book	4	11
9780021936144		Treasures Practice Book A	2	8
9780021936229		Treasures Practice Book B	2	3
9780021936298		Treasures Practice Book O	2	4
9780021936328		Treasures Practice Book O	4	21
9780021988136		Treasures Reader	4	22
9780021988129		Treasures Reader	3	1
9780022011048		Treasures Teacher's Edition Unit 1	4	2
9780022010973		Treasures Teacher's Edition Unit 1	3	3

9780022011420	Treasures Teacher's Edition Unit 1	2	1
9780022011055	Treasures Teacher's Edition Unit 2	4	1
9780022010980	Treasures Teacher's Edition Unit 2	3	2
9780022011062	Treasures Teacher's Edition Unit 3	4	2
9780022010997	Treasures Teacher's Edition Unit 3	3	2
9780022011017	Treasures Teacher's Edition Unit 4	3	2
9780022011451	Treasures Teacher's Edition Unit 4	2	1
9780022011468	Treasures Teacher's Edition Unit 5	2	1
9780022011093	Treasures Teacher's Edition Unit 6	4	2
9780022011031	Treasures Teacher's Edition Unit 6	3	3
9780022011475	Treasures Teacher's Edition Unit 6	2	2
9780022011079	Treasures Teacher's Edition Unit 4	4	1
9780022011086	Treasures Teacher's Edition Unit 5	4	1
9780022011024	Treasures Teacher's Edition Unit 5	3	2
9780021928385	Up, Down, or Open-Moving Machines Leveled Reader MGH		10
9780021942244	Vote! Leveled Reader MGH		4
9780021925650	Wasted Wishes Leveled Reader MGH		5
9780021926114	Watching the Stars Leveled Reader MGH		2
9780021928613	Water in the Desert Leveled Reader MGH		8
9780021925964	Water Safety Leveled Reader MGH		10
9780021924042	We Can Help Leveled Readers MGH		1
9780021932030	Westward Ho! Leveled Reader MGH		16
9780021925995	What Good is a Goat? Leveled Reader MGH		8
9780021923687	What Will You Be Leveled Reader MGH		3
6980691932726	Where We Belong Leveled Reader MGH		3
9780021926428	Why the Sky is Far Away Leveled Reader MGH		6
9780021929948	Willia Rudolph Leveled Reader MGH		3
9780021932412	William F. Cody Leveled Reader MGH		8
9780021930531	Women in Flight Leveled Reader MGH		4
9780547023892	Wool Leveled Reader MGH		3
9780021930593	X Marks the Spot Leveled Reader MGH		8

9780021930029		Young Inventors Leveled Reader MGH		14
9780021926336		Zhang Nan Leveled Reader MGH		6
9780021930388		Canine Companions Leveled Reader MGH		1
9780021942732		The Right to Vote Leveled Reader MGH		1

Journeys Grade 2.1 Student Book	9780544872509	36
Journeys Grade 3 Student Book	9780544872530	17
Jorneys Grade K.2	9780544872424	50
Journeys 1.5 Student Book	9780544872486	5
Journeys 1.6 Student Book	9780544872493	3
Journeys 1.1 Student Book	9780544872448	22
Journeys 1.2 Student Book	9780544872455	26
Journeys 1.3 Student Book	9780544872462	24
Journeys 1.,4 Student Book	9780544872479	22
Journeys K.1 Student Book	978544872424	25
Journeys 1.5 Student Book	9780544872486	19
Journeys 1.6 Student Book	9780544872493	19
Teacher Unit 4 K	9780544872608	1
Teacher Unit 3 K	9780544872592	1
Teacher Unit 1 K	9780544872578	1
Teacher Unit 3 2nd	9780544872714	1
Teacher Unit 5 2nd	9780544872738	1
Teacher Unit 6 2nd	9780544872745	1
Teacher Unit 4 2nd	9780544872721	4
Teacher Unit 2 2nd	9780544872707	2
Teacher Unit 1 2nd	9780544872691	1
Teacher Unit 4 3rd	9780544872783	4
Teacher Unit 5 3rd	9780544872790	5
Teacher Unit 6 3rd	9780544872806	6
Teacher Unit 1 3rd	9780544872752	1
Teacher Unit 2 3rd	9780544872769	2
Teacher Unit 3 3rd	9780544872776	3
Literacy and Language Guide 1st	9780547866468	1
Teacher Unit 4 1st	9780544872660	1
Teacher Unit 2 1st	9780544872646	1
Teacher Unit 3 1st	9780544872653	1
Teacher Unit 1 1st	9780544872639	1

Teacher Unit 6 1st	9780544872684	1
Teacher Unit 5 1st	9780544872677	1
Student Book 1st 1.3	9780544872462	25
Student Book 1st 1.2	9780544872455	25

Library Weeding Log

From: 4/13/2023 To: 4/13/2023

4/13/2023 - Copies Removed: 84

Benjamin Franklin's the art of virtue : his formula for successful living (Removed: 24)

Author: Franklin, Benjamin, 1706-1790.

ISBN: 0-938399-10-1

Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
PRO (CS) 973.3 FRA	T 821410	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 821416	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 821417	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 821449	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 821492	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 821511	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822112	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822115	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822131	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822132	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822210	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822217	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822222	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822255	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822263	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822264	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822278	\$10.20	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822285	\$10.20	5/1/2013	msmith
Was Available -- Weeded				
PRO (CS) 973.3 FRA	T 822539	\$10.20	11/30/2012	msmith
Was Available -- Weeded				

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Sapulpa Middle School

From: 4/13/2023 To: 4/13/2023

4/13/2023 - Copies Removed: 84

PRO (CS) 973.3 FRA T 822567	\$10.20	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) 973.3 FRA T 822568	\$10.20	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) 973.3 FRA T 822571	\$10.20	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) 973.3 FRA T 822587	\$10.20	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) 973.3 FRA T 822588	\$10.20	11/30/2012	msmith
Was Available -- Weeded			

Ender's game (Removed: 24)

Author: Card, Orson Scott.

ISBN: 0-7653-4229-4

Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
FIC/SCI CAR	T 800271	\$6.00	1/17/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800837	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800838	\$5.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800839	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800844	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800847	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800848	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800849	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 800853	\$6.00	3/13/2014	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 804516	\$6.00	1/13/2017	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 822833	\$6.00	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 822834	\$6.00	11/30/2012	msmith
Was Available -- Weeded				
PRO (CS) FIC CAR	T 822848	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR	T 822854	\$6.00	11/30/2012	msmith
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Sapulpa Middle School

From: 4/13/2023 To: 4/13/2023

4/13/2023 - Copies Removed: 84

PRO (CS) FIC CAR T 822926	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 822929	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 822934	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 823058	\$6.00	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) FIC CAR T 823176	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 823188	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 823200	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 830215	\$6.00	11/30/2012	msmith
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PRO (CS) FIC CAR T 830227	\$6.00	11/30/2012	msmith
Was Available -- Weeded			
PRO (CS) FIC CAR T 830241	\$6.00	11/30/2012	msmith
Was Available -- Weeded			

George Washington's Rules of Civility & Decent Behavior (Removed: 35)

Author: George Washington.	ISBN: 978-1-61640-395-9	Published: 2010		
Call Number	Barcode	Price	Acquired	Removed By
PRO (CS) 395 WAS T 803859		\$10.00	9/13/2012	msmith
Was Available -- Weeded				
PRO (CS) 395 WAS T 803863		\$10.00	9/13/2012	msmith
Was Available -- Weeded				
PRO (CS) 395 WAS T 803864		\$10.00	9/13/2012	msmith
Was Available -- Weeded				
PRO (CS) 395 WAS T 803865		\$10.00	9/13/2012	msmith
Was Available -- Weeded				
PRO (CS) 395 WAS T 803866		\$10.00	9/13/2012	msmith
Was Available -- Weeded				
PRO (CS) 395 WAS T 803867		\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803878		\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803879		\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803881		\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803882	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803884	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803885	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803886	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803888	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803889	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803890	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803898	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803899	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803901	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803902	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803907	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803910	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803911	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803924	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803925	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803937	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803942	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803946	\$10.00	9/13/2012	msmith
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PRO (CS) 395 WAS T 803947	\$10.00	9/13/2012	msmith
Was Available -- Weeded			
PRO (CS) 395 WAS T 803948	\$10.00	9/13/2012	msmith
Was Available -- Weeded			

Guinness World Records, 2017 (Removed: 1)

Author: editor-in-chief, Craig Glenday.	ISBN: 978-1-910561-33-1	Published: 2016		
Call Number	Barcode	Price	Acquired	Removed By
REF 031 GUI	T 800115	\$29.00	12/1/2016	eendicott
Was Available -- Weeded				

From: 4/13/2023 To: 4/13/2023 Total Copies Removed: 84

Deleted: 0, Transferred: 0, Weeded: 84

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From: 5/1/2023 To: 5/1/2023

5/1/2023 - Copies Removed: 31

The Freedom Writers diary : how a teacher and 150 teens used writing to ch (Removed: 29)

Author: Freedom Writers.

ISBN: 0-385-49422-X

Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
PRO (CS) 305 GRU	T 801849	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801850	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801851	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801861	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801863	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801869	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801873	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801892	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801897	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801898	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801906	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801907	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801919	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801941	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801992	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801994	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 801998	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 802033	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				
PRO (CS) 305 GRU	T 802055	\$5.00	9/12/2018	eendicott
Was Available -- Weeded				

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From: 5/1/2023 To: 5/1/2023

5/1/2023 - Copies Removed: 31

PRO (CS) 305 GRU T 802076	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802095	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802125	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802141	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802148	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802152	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802153	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802155	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802159	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			
PRO (CS) 305 GRU T 802161	\$5.00	9/12/2018	eendicott
Was Available -- Weeded			

The Freedom Writers diary teacher guide (Removed: 1)

Author: Gruwell, Erin.	ISBN: 978-0-7679-2696-6	Published: 2007		
Call Number	Barcode	Price	Acquired	Removed By
PRO (CS) 305 GRU T 802171		\$5.00	9/12/2018	eendicott
Was Available -- Weeded				

How to disappear (Removed: 1)

Author: Roat, Sharon Huss.	ISBN: 978-1-33826352-7	Published: 2017		
Call Number	Barcode	Price	Acquired	Removed By
FIC/REA ROA T 800973		\$9.00	3/6/2018	msmith
Was Available -- Deleted				

From: 5/1/2023 To: 5/1/2023 Total Copies Removed: 31

Deleted: 1, Transferred: 0, Weeded: 30

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: Cross Country

DATE OF REQUEST: May 8, 2023

SPONSOR: Debbie Williams

DESTINATION: Joplin MSSU Southern Stampede

DATE LEAVING (DAY AND DATE): 9/15/23

DATE RETURNING (DAY AND DATE): 9/16/23

NUMBER OF SCHOOLS DAYS MISSED: 1/2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Sapulpa Invitational & booster club fundraisers

NUMBER OF STUDENTS ATTENDING: approx 10,
depending on summer qualifying

NUMBER OF SPONSORS: 2

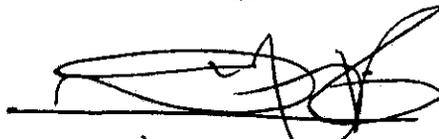
PURPOSE OF TRIP: To compete in the 2023 Southern Stampede
Cross Country Meet

MODE OF TRANSPORTATION: bus


Principal's Approval

 5/24/23
Superintendent Approval

Board President Approval


Ath. Dir.

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: Cross Country

DATE OF REQUEST: May 8, 2023

SPONSOR: Debbie Williams

DESTINATION: Univ of Arkansas Chili Pepper Race Festival

DATE LEAVING (DAY AND DATE): 9/29/23

DATE RETURNING (DAY AND DATE): 9/30/23

NUMBER OF SCHOOLS DAYS MISSED: 1/2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Sapulpa Invitational and Booster Club fundraisers

NUMBER OF STUDENTS ATTENDING: approx 20

NUMBER OF SPONSORS: 2

PURPOSE OF TRIP:

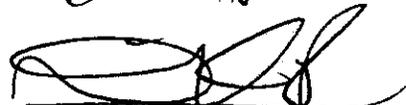
to compete in the Univ. of Arkansas Chili Pepper Cross Country race festival

MODE OF TRANSPORTATION: bus.


Principal's Approval

 5/24/23
Superintendent Approval

Board President Approval


Alt. D:1.

SAPULPA PUBLIC SCHOOLS

SUPERINTENDENT'S REQUEST FOR
OUT-OF-STATE ACTIVITY TRIP

REQUESTING GROUP: Cross Country DATE OF REQUEST: May 8, 2023

SPONSOR: Debbie Williams

DESTINATION: TBD in October, usually Rogers, ARK for Oklahoma/Arkansas Duel

DATE LEAVING (DAY AND DATE): 11/11/23

DATE RETURNING (DAY AND DATE): 11/11/23

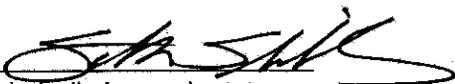
NUMBER OF SCHOOLS DAYS MISSED: 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD-APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: No fees, just bus usage

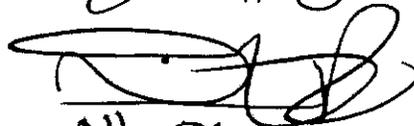
NUMBER OF STUDENTS ATTENDING: approx 5 NUMBER OF SPONSORS: 2
depending on top 15 finish at state in October

PURPOSE OF TRIP: to represent OCCTCA team Oklahoma in the Oklahoma/Arkansas cross country duel

MODE OF TRANSPORTATION: bus or van


Principal's Approval

Board President Approval

 5/24/23
Superintendent Approval

A.D.I.

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Liberty STEM Club DATE OF REQUEST: 5/19/23

SPONSOR: Kimberly McCallum

DESTINATION: Houston / Galveston, Texas

DATE LEAVING (DAY AND DATE) March 24

DATE RETURNING (DAY AND DATE) March 24

NUMBER OF SCHOOL DAYS MISSED 5

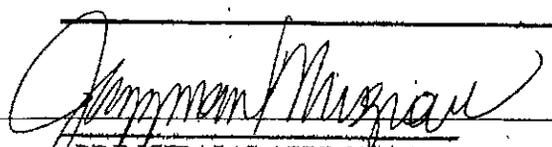
THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

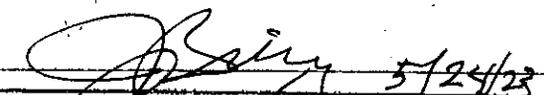
PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Restaurant Nights,
Masons Partnership, Dance, Bingo, Fun Run

NUMBER OF STUDENTS ATTENDING: 20 NUMBER OF SPONSORS: 4

PURPOSE OF TRIP: Educational STEM experiences beyond what
is available locally

MODE OF TRANSPORTATION: Bus


PRINCIPAL'S APPROVAL

 5/24/23
SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Band DATE OF REQUEST: 6/2/23

SPONSOR: Whitney Yokum

DESTINATION: Denton, TX Leadership Camp

DATE LEAVING (DAY AND DATE) Wed. July 19, 2023

DATE RETURNING (DAY AND DATE) Sat. July 21, 2023

NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Candy bar,
Pineapple and cookie dough sales

NUMBER OF STUDENTS ATTENDING: 15 NUMBER OF SPONSORS: 2

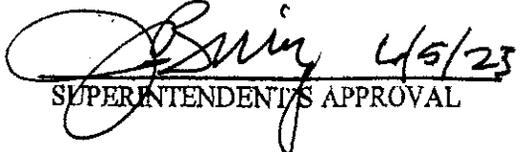
PURPOSE OF
TRIP:

To increase the achievement of our band
program by having a well trained leadership
team.

MODE OF

TRANSPORTATION: Bus


PRINCIPAL'S APPROVAL

 6/5/23
SUPERINTENDENT'S APPROVAL



2021-2022 School Report Card Results

June 12, 2023



Report Card Overview - Elementary

	Achievement			Growth		ELPA (10)	ABS (10)	Overall PTS (85)	Grade	Letter Grade
	ELA (15)	Math (15)	Sci (5)	ELA (15)	Math (15)					
Freedom	12.66	15	4.39	12.31	15	4.29	2.42	66.07	77.73	A
HPE	10.14	8.6	2.63	13.39	13.87	1.89	0.42	50.94	59.93	B
Jeff. H.	6.39	6.58	2.44	4.96	11.21	4.53	0	36.11	42.48	C
Liberty	6.07	6.21	2.09	12.27	14.44	0	3.07	44.14	51.93	C

Report Card Overview - Secondary

	Achievement			Growth		ELPA (10)	ABS (10)	Overall PTS (MS - 80/ JR - 85)	Grade	Letter Grade
	ELA (15)	Math (15)	Sci (5)	ELA (15)	Math (15)					
Middle	6.66	5.89	NA	2.63	4.93	7.32	0.67	28.10	35.13	D
Jr High	7.92	5.3	1.65	13.01	6.64	7.25	0	41.77	49.14	C

	Achievement			ELPA (10)	ABS (10)	Graduation			Post- Sec. Opp (10)	Overall PTS (85)	Grade	Letter Grade
	ELA (15)	Math (15)	Sci (15)			4YR (5)	5YR (4)	6YR (3)				
High	10.84	9.5	5.34	4.81	2.43	3.35	1.95	1.31	6.68	46.21	54.36	C

540.2* **STUDENT ATTENDANCE** (Revised 4-12-2010)(Negotiated 8-19-13, 8-24-17, 7/15/2020)(see procedure page)

Accomplishing our goal of providing the best, most appropriate education to every one of our students requires that we all work together to achieve that end. One of the things that we need from our students is regular attendance. In other words, we need you students in school every day so that we can provide the instruction you they need to be successful. ~~However, it is important for those students who are ill to stay home when sick. Students who have a fever or a measured temperature greater than or equal to 100 degrees Fahrenheit should not be at school or attend school activities. In order to return to school, they must be fever free without the aid of fever reducing medication for 24 hours.~~ To help you with your attendance, the district has approved the following incentives and guidelines:

A. INCENTIVES

1. Certificates of perfect attendance will be awarded to students who have maintained perfect attendance during the school year. (Missing more than one period during either the morning or afternoon session will be recorded as a one-half day absence.)

2. Site based incentives

B. ATTENDANCE REQUIREMENT

We understand that sickness or family obligation occasionally necessitates an absence from school. When this occurs, we request that your parent/guardian call the attendance office ~~or complete a Google Form located on the district website~~ each day of your child's absence ~~to inform the attendance clerk of the absence.~~ **NOTES FROM HOME WILL NOT BE ACCEPTED.** Parents are encouraged ~~to have their child log in to the district's @SIS or SeeSaw program to complete assignments. If for any reason you are unable to log in, please request homework from the appropriate counselor~~ if the child's absence exceeds two days. Students will be provided make-up work within 24 hours of request.

We also understand that extenuating circumstances may result in the student missing more than the allowable 7 days per semester. As a result, an appeals process has been established so that the minimum attendance policy can be waived on an individual basis. The appeals process consists of the following steps: ~~When there are extenuating circumstances, the student and parent should request a hearing with the assistant principal in charge of attendance.~~

1. The student and parent should request a hearing with the school administrator in charge of attendance.
2. A committee will be formed to determine if an exception to the minimum attendance requirement should be made.
3. Documentation may be required for the hearing.

C. ABSENCE CATEGORIES

A student will not be considered absent from school if:

- ~~They are not physically present at school but are completing work in a distance learning program or virtual online programs (i.e., O@SIS, SeeSaw, Acellus, or Edgenuity) approved by the school district and are meeting the following attendance requirements:~~
 - ~~The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in a virtual or distance learning format. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communications or meetings with school personnel via teleconference, videoconference, email, text, or phone;~~
 - ~~The student is on pace for on-time completion of the course as required by the school district;~~
 - ~~The student has completed instructional activities within the time that services were provided in a virtual or distance learning format during the academic year; or~~
 - ~~They have a medical condition that incapacitates the student and precludes them from participating in instruction in a traditional school setting and the student is able to progress in instruction via alternative education delivery methods approved by the local board of education:~~
1. Activity Absences: Absences for school sponsored activities will not be counted against the minimum attendance requirement. To qualify as a school sponsored activity, the activity must be under the direct supervision of a teacher or coach. According to OSSAA rule 2, "a student who has not attended classes ninety percent of the time for the semester in a member school becomes ineligible." The State Board of Education Rules state "the maximum number of absences for activities whether sponsored by the school or outside agency/organization which removes a student from the classroom shall be ten for any one class period of each school year. Excluded from the number are state and national levels of school-sponsored contest. State and national contest are those for which

a student must earn the right to compete."(If a student is participating in a progressive tournament and misses more than one day of school during that tournament, only one day's absence will be counted against the ten.)
STUDENTS WILL BE RESPONSIBLE FOR OBTAINING AND COMPLETING ALL ASSIGNMENTS PRIOR TO THE ACTIVITY OR MAKE PRIOR ARRANGEMENTS WITH THEIR TEACHERS TO COMPLETE ASSIGNMENTS AT THE TEACHERS' DISCRETION.

2. Verified Absences: These are absences in which a parent has called the attendance office or completed the online Google Form verifying that their child will be absent. They could be for the following reasons:
- Personal or family illnesses
 - Medical appointments
 - Legal matters, including service on a grand, multicounty grand, or petit jury *
 - Extenuating circumstances deemed necessary by the principal
 - Observance of holidays required by a student's religious affiliation.

Documentation will be required for these absences. If grades are taken during the absence, the student must make arrangements with the teacher to complete the missed assignments within the designated time period (a designated time period is defined as one day to make up work for each day missed). An example is if a student missed Monday and Tuesday and is back in school on Wednesday, he/she would have until Friday afternoon to complete all assignments and tests. ~~Again, if a child is able to complete work while at home, parents are encouraged to have their child log in to the district's O@SIS or SeeSaw program to complete assignments.~~ No penalty will be assessed to work made up on time. Zero's will be recorded permanently for any work not made up on time.

~~—The district will not require medical documentation to support personal or family illness that results in an excused absence. However, students will be required to make up any work that has been missed. Student absences due to a severe, chronic, or life-threatening physical or mental illness, injury, or trauma will be exempted from inclusion in the calculation of the chronic absenteeism indicator of the applicable school site so long as the determination of eligibility is made by the district's medical exemption review committee. The district's medical exemption review committee will be designated by the superintendent on a yearly basis and shall report student absences that are medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability (see procedure page 540.2 Medical Exemption Review Documentation).~~

3. Truancy: A student is truant when he is absent without prior permission from the school and the parents or if the parent does not compel the

student to attend school. Examples of truancy include: simply missing school without permission, obtaining a pass to go to a certain place and not reporting there, becoming ill and staying in the restroom instead of reporting to the nurse's office, leaving class without permission, leaving school without permission, etc. Individual teachers will have the discretion to accept or refuse makeup work from a truant student. The teacher's policy must be stated in his/her classroom syllabus. IF A STUDENT IS TRUANT HE/SHE WILL BE INELIGIBLE TO PARTICIPATE IN ANY SCHOOL ACTIVITY THAT DAY OR NIGHT.

4. Unverified Absences: This is any absence that does not fall within one of the above categories and when the attendance office has not been notified. ~~or a Google Form has not been completed.~~ If grades are taken during the absence, the student must make arrangements with the teacher to complete the missed assignments within the designated time period. (A designated time period is defined as one day to make up work for each day missed. An example is if a student missed Monday and Tuesday and is back in school on Wednesday, he/she would have until Friday afternoon to complete all assignments and tests.) ~~Again, if a child is able to complete work while at home, parents are encouraged to have their child log in to the district's O@SIS or SeeSaw program to complete assignments.~~ No penalty will be assessed to work made up on time. Zero's will be recorded permanently for any work not made up on time.

D. TARDIES - A student not in the classroom when the tardy bell rings is considered tardy. If a student is detained by a teacher, administrator, or counselor, the student must have a note from that faculty member to be considered excused (not tardy). Any student who has excessive tardies (5 or more) will be referred to the assistant principal for discipline. Students tardy to class will be assigned Detention. Parents must call by the start time of the school day for a tardy to be excused. No tardies will be excused if the call is made after school starts. A student who is 15 minutes or more late to class will be classified as being absent.

E. HALL PASSES - Students must have permission to be in the halls during class time. Students will be given a hall pass as evidence of permission. The hall pass must be visible or disciplinary action will be taken.

F. PARENTAL NOTIFICATION

Since the purpose of this attendance policy is to encourage good attendance, the school will strive to help prevent any student from losing his/her grade(s) solely on the basis of absenteeism. The attendance office

will inform the parents/guardians of any student whose attendance is becoming a problem. The following steps will be utilized:

1. Notification will be made periodically for students with attendance issues. The parent/guardian will be informed at the fifth third absence by phone.
2. The parent/guardian will be informed at the fifth absence regardless of when it occurs during the semester by phone and letter.
3. Any elementary student who has four or more absences at the end of the first or third nine weeks may receive an NG (No Grade) instead of a letter grade on his/her report card. This marking will simply indicate that the student's attendance is unsatisfactory and that improvement is needed. If, at the end of the semester, the student has been in attendance at least 90% of the time, the student's semester grade will reflect all points earned throughout the semester and there will be no penalty reflected for attendance.

G. CHRONIC ABSENTEEISM

Chronic absentee means a student who is absent 10 percent or more of the school days in the school year exclusive of a significant medical condition, when the total number of days the student is absent is divided by the total number of days the student is enrolled, and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. When a student is identified as a chronic absentee, the Superintendent or designee shall communicate with the student and his/her parents/guardians to determine the reason(s) for the excessive absences, ensure the student and parents/guardians are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student's school attendance.

A significant medical condition means a severe, chronic, or life-threatening physical or mental illness, infection, injury, disease, or emotional trauma. ~~Any COVID-19 related absences due to a child's medical needs will be considered a significant medical condition.~~

Sapulpa Public Schools Capacity Levels & Availability		
School Site	Grade Level	Capacity
Freedom Elementary	PreK	60
Freedom Elementary	Kindergarten	60
Freedom Elementary	1st	60
Freedom Elementary	2nd	60
Freedom Elementary	3rd	72
Freedom Elementary	4th	72
Freedom Elementary	5th	72
Holmes Park Elementary	PreK	60
Holmes Park Elementary	Kindergarten	80
Holmes Park Elementary	1st	100
Holmes Park Elementary	2nd	100
Holmes Park Elementary	3rd	120
Holmes Park Elementary	4th	96
Holmes Park Elementary	5th	96
Liberty Elementary STEM Academy	PreK	20
Liberty Elementary STEM Academy	Kindergarten	30
Liberty Elementary STEM Academy	1st	30
Liberty Elementary STEM Academy	2nd	40
Liberty Elementary STEM Academy	3rd	48
Liberty Elementary STEM Academy	4th	48
Liberty Elementary STEM Academy	5th	48
Jefferson Heights Elementary	PreK	20
Jefferson Heights Elementary	Kindergarten	40
Jefferson Heights Elementary	1st	40
Jefferson Heights Elementary	2nd	40
Jefferson Heights Elementary	3rd	48
Jefferson Heights Elementary	4th	48
Jefferson Heights Elementary	5th	48
Sapulpa Middle School	6th	280
Sapulpa Middle School	7th	280
Sapulpa Junior High	8th	245
Sapulpa Junior High	9th	315
Sapulpa High School	10th	370
Sapulpa High School	11th	350
Sapulpa High School	12th	275
Capacity Levels for July 2023		



Sapulpa Public Schools

RETURN TO LEARN 2023-24

LEARNING OPTIONS

- SPS offers traditional, in-person learning for PreK through 12th grades.
- Sapulpa Virtual Academy is available for Kindergarten through 12th grades.
- Hybrid instruction is available for 9th through 12th grades.
- All learning options are at minimum a one-semester commitment.

CLEANING

- The district disinfects spaces as often as possible.
- Communication to students and staff promoting behaviors to reduce the spread of illness, such as frequent handwashing and respiratory etiquette, will continue.

EXPOSURES

- Students or employees who test positive for COVID-19 must stay home for five (5) days, per CDC guidelines. If symptoms persist, the person may need to stay home longer.

MASKS

- Masks are not required.
- Students, staff, and guests who wish to wear a mask are welcome to do so and will not be discouraged from doing so.

MEALS

- Student meals will not be free for the 2023-24 school year per USDA guidelines.
- All parents or guardians are encouraged to fill out and return the Free and Reduced Meal Application provided to all students at the start of the school year.

MENTAL HEALTH & WELLNESS

- Students have access to counseling from district counselors and licensed counselors provided through partnerships with community agencies.
- Additionally, the district employs behavior specialists and school psychologists.
- Staff members may utilize the district's Employee Assistance Program.

SCHOOL VISITS

- Visitors must check in at main offices.
- Guests may visit buildings for programs and special events per building guidelines.

ATHLETICS & ACTIVITIES

- All athletic teams and school-sponsored activities will adhere to district guidelines.

This plan was modified on June 12, 2023, and is subject to change as conditions warrant. For more information, visit sapulpaps.org.

PERSONNEL REPORT

June 12, 2023

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ross Farabough	Sped Teacher/\$41,880	August 07, 2023
Brooke Rhodes	Teacher/\$41,422	August 07, 2023
Karen Rodgers	Teacher/\$44,276	August 07, 2023
Jennie Price	Teacher/\$43,270	August 07, 2023
Jordan Nagel	Teacher/\$43,293	August 01, 2023

(Pending Approval of Emergency Certification)

Shanna Casper	Counselor/\$40,022	July 24, 2023
Trudie Riggs	Library Media Specialist/\$40,022	August 07, 2023

EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
Darlean Calip	Head Coach Summer Stipend/\$1000(1-time)
Debbie Williams	Head Coach Summer Stipend/\$1000(1-time)
Jordan Nagel	Head Coach Summer Stipend/\$1000(1-time)
Sarah Veach	Head Coach Summer Stipend/\$1000(1-time)
Steve Irvine	Head Coach Summer Stipend/\$1000(1-time)
Lori Arundell	Head Coach Summer Stipend/\$1000(1-time)
Corey Harp	Head Coach Summer Stipend/\$1000(1-time)
Kyle Blevins	Head Coach Summer Stipend/\$1000(1-time)
Austen Hendrickson	8th Grade Head Football Coach/\$3,200
Karma Ludlow	HS/JH Varsity Volleyball Asst/\$3,000
Dustyn Nail	Varsity VB Asst Coach/\$3,000
Jordan Nagel	Varsity Boys BB Coach/\$10,000
	Assistant AD/\$6,500
Jennifer Garner	Library/Media Sorting/\$100 day (2-Days)
Michelle Smith	Library/Media Sorting/\$100 day (2-Days)
Shelda Tuttle	Library/Media Sorting/\$100 day (2-Days)
Marika Haefner	Library/Media Sorting/\$100 day (2-Days)
Marsha Walblay	Library/Media Sorting/\$100 day (2-Days)
Jeremy Lusk	HS Key Club Sponsor/\$400

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
Jennifer Gruse	NJHS Sponsor-SMS
Jeremy Lusk	HS Student Council
Lee Wilson	9th-Grade Head FB Coach
Josh Calvert	FB Equipment Manager

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kayla Chupco	11 mth Contract	12 mth Contract	July 01, 2023
Kelsey Girty	Bachelors+15/\$40,771	Masters/\$41,880	July 01, 2023
Steve Shibley	Asst. Dir. of Transportation	Director of Transportation	July 01, 2023

TRANSFER

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Ashley Green	HS Math Teacher	Bartlett Math Teacher	August 10, 2023
Matthew Liddell	JH Sped Teacher	JH/HS Mild/Moderate Sped Teacher	August 17, 2023
Lucas Gates	Teacher-Freedom	PE Teacher-HPE	August 17, 2023
Sarah Veach	Jr. High Teacher	HS Teacher	August 01, 2023

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Bethany Davis	Teacher	Bonding with Infant	August 17, 2023

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Shaleen Miller	Head LK Teacher(only)	June 30, 2023
Rod Hall	Computer Teacher	June 30, 2023
Makayla Brown	Teacher	June 30, 2023
Kim Ralston	Teacher	June 30, 2023
Jennifer Gruse	Teacher	June 30, 2023

PERSONNEL REPORT

June 12, 2023

SUPPORT PERSONNEL REPORT

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jerry Conley	Custodian/\$12.30 hr	May 22, 2023

STIPENDS

<u>Name</u>	<u>Extra-Duty/Stipend</u>
John Morgan	7th Grade Boys Basketball/\$2,200
Khrystal Pollard	HS/JH Varsity Volleyball Asst/\$3,000
Josh Hicks	HS/JH Varsity Football Asst/\$3,600
	FB Equipment Manager/\$3,000
Spencer Braswell	JH Girls Soccer Coach/\$2,000

REMOVAL OF STIPENDS

<u>Name</u>	<u>Stipend</u>
Bill Morris	Wrestling Asst/\$3,600

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Bianca Blevins	JH Softball Asst Coach	JH Softball Head Coach	July 01, 2023
Josh Littlebear	JH Softball Head Coach	JH Softball Asst Coach	June 30, 2023
	8th-grade Girls BB Coach	9th-grade Girls BB Coach	June 30, 2023
Lila Heard	9th-grade Girls BB Coach	8th-grade Girls BB Coach	June 30, 2023
Carol VanAnglen	Paraprofessional Bridge	Paraprofessional II	August 01, 2023
Michelle Benning	11 mth contract	12 mth contract	July 01, 2023
Larry Heath	7th-grade A-Team Boys BB	8th-grade Boys BB Coach	June 30, 2023
Lucy Reid	CN Cook II 6.25 hrs	CN Cook II 7 hrs	August 17, 2023
Braden Warner	CN Cook II 4 hrs	CN Cook II 6.25 hrs	August 17, 2023

TRANSFERS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None			

FMLA LEAVE REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Ashli Garland	CN Cook	Medical	May 31, 2023

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		

RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Emily Slitzker	Enrollment Clerk/Receptionist	May 30, 2023
Beverly York	Human Capital Specialist	June 30, 2023
Anastasia Ramsay	CN Cook	June 30, 2023
Pierre Thoene	Custodian	May 19, 2023
Micah Choquette	HS Yearbook Sponsor	May 19, 2023
Vanessa O'Grady	Teacher Assistant	June 30, 2023

2023 Summer Program Employees

NAME

Lindy Echeverria
Jessica Robinson
Lindy Echeverria
Ashley Johnson
Stacie Vernier
Darren Agler
Judith Ramsey
Krishna Campbell
Braden Warner
Malissa Glover
Tina Hester
Amanda Mason

POSITION/PROGRAM

Speech Pathologist/ESY
Bus Assistant/ESY
Speech Path/ESY
Math Teacher/Summer School
SPARK Teacher
Summer Grounds Helper
CN Manager/Summer Feeding
CN Cook/Summer Feeding