

AGENDA
Sapulpa Public Schools
Regular Virtual and Physical Meeting
Washington Administration Center Board Room
511 E Lee
Sapulpa, OK 74066
Monday, December 12, 2022 at 6:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

- I. Call the meeting to order and Pledge of Allegiance to the American Flag
- II. Formal Adoption of the Agenda
 - A. Motion, discussion, and vote on motion to formally adopt Agenda.
- III. Consent Agenda
 - A. Approval of the BOE Meeting Minutes.
 - 1. 11.14.2022-Regular BOE Meeting Minutes
 - B. Approval of the 2022-23 General Fund Purchase Order Encumbrance numbers 574 through 638.
 - C. Approval of the 2022-23 Building Fund Purchase Order Encumbrance numbers 159 through 166.
 - D. Approval of the 2022-23 Child Nutrition Fund Purchase Order Encumbrance numbers 40 and 42.
 - E. Approval of 2022-23 Bond Fund 32 Purchase Order Encumbrance number 17.
 - F. Approval of 2022-23 Bond Fund 33 Purchase Order Encumbrance number 1.
 - G. Approval of the 2022-23 Bond Fund 39 Purchase Order Encumbrance number 1.
 - H. Approval of the monthly financial reports of the School Activity Funds account.
 - I. Approval of the Treasurer's Report on the status of Funds and Investments.
 - J. Approval of the continuation of Section 125 Plan through American Fidelity and approve electronic signature by Kenda Terrones as the contact.
 - K. Approval of the 2022-23 MOU between United Community Action Program Head Start and Sapulpa Public Schools.
 - L. Approval of the 2022-23 Special Services Agreement between United Community Action Head Start and Sapulpa Public Schools.
 - M. Approval of the 2023-24 Purchase Agreement with HMH for the Read 180 Intervention Program.
 - N. Approval of January 1, 2023, District Transfer Capacity Numbers.
 - O. Approval of 2022-23 Kincaid Coach Lines Agreement for HS Choir with Sapulpa Public Schools.

- P. Approval of the Out-of-State Activity Trips as per attachment.
 - 1. JROTC-Fort Benning, GA
 - 2. HS Girls Basketball-Fort Smith, AR
 - 3. HS Boys Basketball-Neosho, MO
- Q. Approval of Fundraisers as per attachment.
- IV. Hearing from the Public
- V. Information and Discussion Items
 - A. Superintendent Comments
- VI. Action Items
 - A. New Business - items not known or foreseen when agenda was posted.
 - B. Discussion, motion, vote on motion to approve/disapprove Lease Purchase financing with American Heritage Bank in the amount of \$450,000 to replace the turf at the Westside facility and allow closing documents to be signed by Superintendent Armstrong.
 - C. Discussion, motion, and vote on a motion to change providers for our Employee Group Life Insurance and Voluntary Life Insurance to Boston Mutual Life Insurance Company effective January 1, 2023, per the attached proposal.
 - D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
 - 1. Vote to convene in Executive Session.
 - 2. To acknowledge the Board has returned to Open Session.
 - 3. Statement of Executive Session Minutes.
 - E. Personnel
 - 1. Vote to approve/disapprove employing Personnel as per attachment.
 - 2. Vote to approve/disapprove FMLA request for Nicholas Bosworth, effective October 28, 2022, through January 28, 2023.
 - 3. Vote to accept Resignations received since the last board meeting.
- VII. Adjournment

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, November 14, 2022 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Wayne Richards called the meeting to order at 6 pm. Followed by the
Pledge of Allegiance led by Asst. Superintendent Johnny Bilby.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda passed with a motion by Melinda Ryan and a
second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.04.2022 Special BOE Meeting Minutes

III.A.2. 10.10.2022 Regular BOE Meeting Minutes.

III.B. Approval of the 2022-23 General Fund Purchase Order encumbrance
numbers 462 through 573.

III.C. Approval of 2022-23 Building Fund Purchase Order encumbrance
numbers 134 through 158.

III.D. Approval of 2022-23 Child Nutrition Fund Purchase Order encumbrance
number 36 through 39.

III.E. Approval of the 2022-23 Bond Fund 32 Purchase Order encumbrance
numbers 14 through 16.

III.F. Approval of the 2022-23 Sinking Fund 41 Purchase Order encumbrance
numbers 2.

III.G. Approval of the monthly financial reports of the School Activity Funds
account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of the Concord Theatrical Musical Agreement for the 2023 all-school musical.

III.J. Approval of 2022-23 York Confidential Credit Application-Commercial.

III.K. Approval of 2022-23 IEP Services Agreement with Tulsa Public Schools.

III.L. Approval of the 2023 Ben Franklin Program Agreement for Revolutionary Days for Sapulpa Public Schools.

III.M. Approval of the 2023 One Eighty-One Event Contract, Prom Venue.

III.N. Approval of a generous donation in the amount of \$450 from the Daughters of the American Revolution for the 5th Grade Revolutionary Day essay contest.

III.O. Declaration of Surplus

III.O.1. Ag Shop Surplus-Koike Table

III.P. Approval of Out-of-State Activity Trips as per attachment.

III.Q. Approval of Fundraisers as per attachment.

To approve Consent Agenda items A-Q with the addendum to item M passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Armstrong updated the Board and guests on the continuing 2023 Bond meetings. Costs are a big unknown as there could be significant changes between now and breaking ground.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the 2021-22 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP.

To approve the 2021-22 Audit submitted by Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLLP passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the Redistricting Resolution and Map of Board Districts for district school board elections which shall be utilized until the district is required to be reapportioned.

To approve the Redistricting Resolution and Map of Board Districts for district school board elections which shall be utilized until the district is required to be reapportioned passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 3.

To approve the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 3 passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.E. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for the 2022-23 Teacher Grants.

To approve a generous donation from the Sapulpa Education Foundation for the 2022-23 Teacher Grants passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.F. Discussion, motion, and vote on a motion to approve/disapprove the revision of the Citizen's Request for Reconsideration of a Work form, second read. This is part of the Procedure Pages: 251 Material Selection and Acquisition Procedures.

To approve the revision of the Citizen's Request for Reconsideration of a Work form, second read. This is part of the Procedure Pages: 251 Material Selection and Acquisition Procedures passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.G. Discussion, motion, and vote on a motion to approve/disapprove of updating Policy 959 Use of Multiple Occupancy Restrooms and Changing Areas per updated Oklahoma State Board of Education rules.

To approve updating Policy 959 Use of Multiple Occupancy Restrooms and Changing Areas per updated Oklahoma State Board of Education rules passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.H. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.H.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:33 pm passed with a motion by Melinda Ryan and a second by Larry Hoover.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VI.H.2. To acknowledge the Board has returned to Open Session.

President Wayne Richards acknowledged the Board's return to Open Session at 6:51 pm.

VI.H.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:33 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:51 pm. Present in the Executive Session were Sarah Havenstrite, Melinda Ryan, Larry Hoover, Wayne Richards, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove FMLA Request for Katherine Stufflebeam, effective November 1, 2022, through January 25, 2023.

To approve FMLA Request for Katherine Stufflebeam, effective November 1, 2022, through January 25, 2023 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove FMLA Request for Darla Robbins, effective October 18, 2022, through January 10, 2023.

To approve FMLA Request for Darla Robbins, effective October 18, 2022, through January 10, 2023 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

VIII. Adjournment

To adjourn at 6:53 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0, Absent: 1

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 574 - 638, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	574	11/09/2022	81879	BEVERLY A YORK	REIMB-MILEAGE TO OKC & TULSA TRAININGS	175.00
11	575	11/09/2022	1269	SOFTWARE HOUSE INTERNATIONAL	Computer Equipment for CCTV Monitoring	1,924.85
11	576	11/09/2022	3826	SECURITY BANK CARD CENTER INC	Project III AMAZON-Supplies/Materials	129.23
11	577	11/09/2022	3826	SECURITY BANK CARD CENTER INC	GASOLINE FOR DISTRICT VEHICLES	20,000.00
11	578	11/14/2022	3826	SECURITY BANK CARD CENTER INC	S.TUTTLE/LIBRARY/LARGE ROLLS OF BUTCHER PAPER	716.27
11	579	11/14/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus 1 Replace back and seat covers	755.00
11	580	11/14/2022	2878	RIVERSIDE ASSESSMENTS, LLC	Shipping for 4th Grade GT Scoring	13.41
11	581	11/14/2022	3826	SECURITY BANK CARD CENTER INC	615-PCard-Sped-Hotel-OSPA Conf-Calliccoat	119.00
11	582	11/14/2022	80392	MELANIE R CALLICOAT	615-Sped-Mileage-OSPA Conference-Calliccoat	135.52
11	583	11/14/2022	3826	SECURITY BANK CARD CENTER INC	615-PCard-Sped-OSPA Conference Reg. Fees	660.00
11	584	11/14/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Bus L05 Child Alarm Repair	1,200.00
11	585	11/14/2022	3987	YOUTHFUL INNOVATIONS LLC	Lib using p-card 8390 seat sacks for Kinder	200.00
11	586	11/14/2022	3074	COUNTRY FORD-MERCURY, INC.	AG TRUCK/SPLIT PO WITH FUND 39	28,634.50
11	587	11/14/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Air dryer for air brakes for Bus 4	180.00
11	588	11/14/2022	3826	SECURITY BANK CARD CENTER INC	Harnish Classroom AMAZON	328.76
11	589	11/15/2022	8318	AMAZON	SMS Title I Headphones	320.00
11	590	11/15/2022	8318	AMAZON	SJH Title I Headphones	320.00
11	591	11/15/2022	8318	AMAZON	Elementary Title I Headphones	640.00
11	592	11/15/2022	3826	SECURITY BANK CARD CENTER INC	Speech Classroom Enrichment AMAZON	158.63
11	593	11/15/2022	3826	SECURITY BANK CARD CENTER INC	Codding Classroom Enrichment AMAZON	79.98
11	594	11/15/2022	3826	SECURITY BANK CARD CENTER INC	PreK Student Enrichment AMAZON	181.84
11	595	11/15/2022	8318	AMAZON	Projector Bulbs	317.91
11	596	11/15/2022	3826	SECURITY BANK CARD CENTER INC	Art Student Enrichment AMAZON	26.49
11	597	11/15/2022	8318	AMAZON	Library Books	1,321.93
11	598	11/16/2022	8318	AMAZON	Classroom Supplies	137.02
11	599	11/16/2022	2878	RIVERSIDE ASSESSMENTS, LLC	4th Grade Scoring	3,000.00
11	600	11/17/2022	3826	SECURITY BANK CARD CENTER INC	Parts and supplies for mechanic	5,000.00
11	601	11/17/2022	3826	SECURITY BANK CARD CENTER INC	Plasma Cutter AIRGAS	4,329.55
11	602	11/17/2022	3826	SECURITY BANK CARD CENTER INC	GenFund Quill construction paper and colored paper	350.00
11	603	11/17/2022	39249	MUSCOGEE (CREEK) NATION JOM	JOM Challenge Bowl Registration	50.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 574 - 638, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	604	11/18/2022	3826	SECURITY BANK CARD CENTER INC	621-Sped-Teacher Pay Teacher-OT	40.00
11	605	11/18/2022	32397	CHALK'S TRUCK PARTS	Air Dryer for Air Brakes Bus 307	750.00
11	606	11/18/2022	32397	CHALK'S TRUCK PARTS	Air Door Cylinder Bus 27	458.92
11	607	11/18/2022	8202	PENSKE COMMERCIAL VEHICLES, US, LLC	Rear Air Suspension Bags Bus 27	216.00
11	608	11/18/2022	3826	SECURITY BANK CARD CENTER INC	VMware Workstation - CDWG	186.73
11	609	11/28/2022	82	STEPHEN ROBERT SMITH	Ben Franklin Speaker for Revolutionary Day	500.00
11	610	11/29/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Governor for Air Compressor Bus 4	96.09
11	611	11/29/2022	8202	PENSKE COMMERCIAL VEHICLES, US, LLC	Water Pump Bus 39	278.47
11	612	11/29/2022	414	STRATA LEADERSHIP, LLC	Alton Carter, Keynote speaker for Jan. 4 PD	2,078.13
11	613	11/29/2022	31833	FOLLETT SCHOOL SOLUTIONS, LLC	books for library	1,283.17
11	614	11/29/2022	1842	PREFERRED BUSINESS SYSTEMS, LLC	DISTRICT COPY FEES AND SUPPLIES	10,000.00
11	615	11/29/2022	3826	SECURITY BANK CARD CENTER INC	Material,supplies Project III, SAM'S AMAZON	3,000.00
11	616	11/29/2022	3826	SECURITY BANK CARD CENTER INC	First Grade Student Enrichment AMAZON	185.19
11	617	11/30/2022	3826	SECURITY BANK CARD CENTER INC	GT Student Enrichment - Fuchs AMAZON	299.20
11	618	11/30/2022	31412	AMAZON CAPITAL SVCS, INC.	11-165 Batteries for Walkie Talkies	250.00
11	619	12/01/2022	8202	PENSKE COMMERCIAL VEHICLES, US, LLC	Fan Support Bearing Bus 39	1,000.00
11	620	12/01/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Alternator for Bus 39	2,014.79
11	621	12/01/2022	3826	SECURITY BANK CARD CENTER INC	Kdg. Student Enrichment AMAZON	179.22
11	622	12/01/2022	3826	SECURITY BANK CARD CENTER INC	Kdg. Student Enrichment LAKESHORE	30.98
11	623	12/02/2022	31412	AMAZON CAPITAL SVCS, INC.	replace classroom books	200.00
11	624	12/02/2022	3826	SECURITY BANK CARD CENTER INC	General - Stu. Enrichment QUILL	646.80
11	625	12/05/2022	3826	SECURITY BANK CARD CENTER INC	J.HUDGINS/AMAZON/BOOKS	173.10
11	626	12/05/2022	60139	OSSBA	ADMIN STAFF TRAINING	450.00
11	627	12/05/2022	3826	SECURITY BANK CARD CENTER INC	628-PCard-Resource Manual-RTI	90.00
11	628	12/05/2022	3826	SECURITY BANK CARD CENTER INC	615-PCard-Sped-Registration for Psychologists-NASP	298.00
11	629	12/06/2022	797	OKLAHOMA NATURAL GAS CO.	DISTRICT GAS SERVICE	10,000.00
11	630	12/06/2022	8318	AMAZON	Library Books and Supplies	165.00
11	631	12/06/2022	61	ROBINSON GLASS OF TULSA INC	Replacement windshield bus 2	450.00
11	632	12/06/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	Stepwell heater bus 4	168.00
11	633	12/06/2022	3826	SECURITY BANK CARD CENTER INC	615-PCard-CPI Renewal-Powers	200.00
11	634	12/06/2022	7089	HOLT TRUCK CENTERS OF OKLAHOMA,LLC	brakes for bus 37	700.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 574 - 638, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	635	12/06/2022	31412	AMAZON CAPITAL SVCS, INC.	11-165 Earphones for Library	236.55
11	636	12/07/2022	3826	SECURITY BANK CARD CENTER INC	Quill - math supplies	226.32
11	637	12/07/2022	3826	SECURITY BANK CARD CENTER INC	Amazon - PE supplies	75.00
11	638	12/07/2022	834	PERMA-BOUND	Library Student Enrichment PERMA-BOUND	2,991.00
Non-Payroll Total:						\$111,321.55
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$111,321.55

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 159 - 166, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	159	11/10/2022	3231	BOONE & BOONE SALES CO.	HVAC supplies	1,000.00
21	160	11/10/2022	3826	SECURITY BANK CARD CENTER INC	Steve Wilkins/Service Center Projects	2,000.00
21	161	11/14/2022	9314	LAMPROE CONSTRUCTION, INC	Plumbing emergency/dirt brought in HS	450.00
21	162	11/28/2022	878	STEVEN ENTERPRISES, INC.	District Plumbing Service	993.33
21	163	11/29/2022	6097	LEDFOORD SPORTSFLOORS, LLC	SCREEN AND RECOAT SHS GYM FLOOR	2,673.00
21	164	11/30/2022	878	STEVEN ENTERPRISES, INC.	District Plumbing Services	2,500.00
21	165	12/05/2022	253	NORTHERN TOOL & EQUIP CATALOG HLDGS	Parts for Grounds Equipment	557.86
21	166	12/05/2022	3151	AAON, INC.	District HVAC Supplies	650.00

Non-Payroll Total:	\$10,824.19
---------------------------	--------------------

Payroll Total:	\$0.00
-----------------------	---------------

Balance Forward:	\$0.00
-------------------------	---------------

Report Total:	\$10,824.19
----------------------	--------------------

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 40 - 42, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	40	11/11/2022	2523	TYSON PREPARED FOODS, INC.	Commodity processed chicken, beef, pork	16,000.00
22	41	11/11/2022	3784	HAGAR RESTAURANT SERVICE, INC	Garbage disposal for MS	2,575.00
22	42	11/18/2022	3784	HAGAR RESTAURANT SERVICE, INC	Equipment repairs, all sites	5,000.00
Non-Payroll Total:						\$23,575.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$23,575.00

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 17 - 17, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	17	11/28/2022	791	TRANE U.S. INC.	HVAC Motor for West Unit/HP gym	1,251.70
Non-Payroll Total:						\$1,251.70
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,251.70

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1 - 1, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	1	11/29/2022	629	LOCKE SUPPLY	WATER HEATER/SMS	6,755.80
Non-Payroll Total:						\$6,755.80
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$6,755.80

Sapulpa Public Schools

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1 - 1, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	11/14/2022	3074	COUNTRY FORD-MERCURY, INC.	AG TRUCK	36,765.00
Non-Payroll Total:						\$36,765.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$36,765.00

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 11/1/2022 - 11/30/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 HS GRANTS	\$1,538.15	\$0.00	\$0.00	\$0.00	\$1,538.15	\$0.00	\$1,538.15
802 HS OFFICE	\$5,485.62	\$219.74	\$0.00	\$0.00	\$5,705.36	\$2,053.74	\$3,651.62
803 CREDIT RECOVERY	\$6,411.59	\$0.00	\$0.00	\$0.00	\$6,411.59	\$0.00	\$6,411.59
804 ID BADGE	\$1,679.78	\$210.00	\$0.00	\$0.00	\$1,889.78	\$635.00	\$1,254.78
805 HS ART	\$977.12	\$0.00	\$0.00	\$348.15	\$628.97	\$50.00	\$578.97
806 HS BAND	\$8,516.11	\$1,181.00	\$0.00	\$3,304.53	\$6,392.58	\$3,198.37	\$3,194.21
807 HS BAND BOOSTER CONCESSION	\$55,323.37	\$4,499.02	\$0.00	\$9,610.67	\$50,211.72	\$46,730.15	\$3,481.57
808 HS OKLAHOMA CLOSE UP	\$473.50	\$0.00	\$0.00	\$0.00	\$473.50	\$0.00	\$473.50
809 HS HOSPITALITY COMMITTEE	\$917.21	\$0.00	\$0.00	\$0.00	\$917.21	\$216.04	\$701.17
810 HS STAY(STUD TCH AIDS YOUTH)	\$445.06	\$0.00	\$0.00	\$0.00	\$445.06	\$0.00	\$445.06
811 HS COUNSELING OFFICE	\$6,181.92	\$0.00	\$0.00	\$0.00	\$6,181.92	\$129.00	\$6,052.92
812 HS BUSINESS PROF ASSOC (BPA)	\$444.91	\$0.00	\$0.00	\$0.00	\$444.91	\$0.00	\$444.91
814 HS AP EXAMS	\$1,396.28	\$1,970.00	\$0.00	\$0.00	\$3,366.28	\$0.00	\$3,366.28
815 HS FCCLA	\$1,658.50	\$270.59	(\$180.00)	\$13.88	\$1,735.21	\$585.14	\$1,150.07
817 HS LIBRARY	\$1,145.08	\$0.00	\$0.00	\$0.00	\$1,145.08	\$345.07	\$800.01
818 HS NATIONAL HONOR SOCIETY	\$5,034.59	\$0.00	\$0.00	\$0.00	\$5,034.59	\$750.54	\$4,284.05
819 GREEN-THUMB CHIEFTAINS	\$6,002.55	\$0.00	\$0.00	\$760.69	\$5,241.86	\$2,000.00	\$3,241.86
820 HS NAACP	\$112.30	\$0.00	\$0.00	\$0.00	\$112.30	\$0.00	\$112.30
821 HS SENIORS 2024	\$2,723.48	\$0.00	\$0.00	\$0.00	\$2,723.48	\$0.00	\$2,723.48
822 HS SENIORS 2025	\$4,969.06	\$0.00	\$0.00	\$0.00	\$4,969.06	\$0.00	\$4,969.06
823 HS SENIORS 2023	\$9,599.27	\$0.00	\$0.00	\$550.00	\$9,049.27	\$0.00	\$9,049.27
824 HS SCIENCE & ENGINEERING	\$4,578.69	\$0.00	\$0.00	\$247.55	\$4,331.14	\$250.00	\$4,081.14
825 HS SPANISH HONOR SOCIETY	\$691.03	\$50.00	\$0.00	\$0.00	\$741.03	\$40.00	\$701.03
826 HS SPECIAL ED/OLYMPICS	\$15,459.67	\$0.00	\$0.00	\$0.00	\$15,459.67	\$0.00	\$15,459.67
827 HS STUDENT COUNCIL	\$1,810.87	\$0.00	\$0.00	\$0.00	\$1,810.87	\$500.00	\$1,310.87
828 HS VOCAL MUSIC	\$2,256.20	\$5,602.00	\$0.00	\$3,059.50	\$4,798.70	\$3,645.01	\$1,153.69
829 HS AG ED & FFA	\$49,423.78	\$2,284.00	\$0.00	\$13,416.56	\$38,291.22	\$15,263.24	\$23,027.98
830 HS LYONS SPED	\$1,532.70	\$0.00	\$0.00	\$0.00	\$1,532.70	\$0.00	\$1,532.70
831 HS YEARBOOK	\$8,985.49	\$150.00	\$0.00	\$4,969.90	\$4,165.59	\$100.00	\$4,065.59
832 HS SIZEMORE SPED	\$488.33	\$0.00	\$0.00	\$0.00	\$488.33	\$0.00	\$488.33
833 HS FISHING TEAM/CLUB	\$584.85	\$0.00	\$0.00	\$0.00	\$584.85	\$0.00	\$584.85
835 HS BAND AUXILIARIES	\$3,928.87	\$394.00	\$0.00	\$370.67	\$3,952.20	\$1,728.38	\$2,223.82
836 HS BAND TRIPS	\$64,405.30	\$22,668.69	\$0.00	\$15,823.96	\$71,250.03	\$54,067.45	\$17,182.58
837 HS BAND GRANTS	\$34,883.60	\$0.00	\$0.00	\$9,138.80	\$25,744.80	\$14,245.45	\$11,499.35
838 HS PING PINGS	\$1,737.48	\$0.00	\$0.00	\$0.00	\$1,737.48	\$0.00	\$1,737.48
840 HS INDIAN PARENT COMMITTEE	\$496.93	\$930.00	\$0.00	\$0.00	\$1,426.93	\$0.00	\$1,426.93
841 HS SAPULPA INDIAN CLUB	\$3,843.03	\$1,134.50	\$0.00	\$134.11	\$4,843.42	\$811.42	\$4,032.00
842 HS KEY CLUB	\$95.83	\$120.00	\$0.00	\$0.00	\$215.83	\$62.00	\$153.83
843 HS GSA, GAY STRAIGHT ALLIANCE	\$68.71	\$0.00	\$0.00	\$0.00	\$68.71	\$0.00	\$68.71
844 HS PRODUCTIONS	\$13,275.33	\$0.00	\$0.00	\$2,470.30	\$10,805.03	\$2,275.33	\$8,529.70
845 HS CULINARY ARTS	\$516.56	\$0.00	\$0.00	\$0.00	\$516.56	\$0.00	\$516.56
846 HS JROTC	\$16,787.99	\$1,778.00	\$0.00	\$2,863.35	\$15,702.64	\$2,758.88	\$12,943.76
848 HS SCHOOL NURSE	\$1,813.34	\$0.00	\$0.00	\$0.00	\$1,813.34	\$1,000.00	\$813.34
849 BACKPACK FOOD PANTRY	\$2,869.91	\$0.00	\$0.00	\$0.00	\$2,869.91	\$1,925.82	\$944.09
850 LOCAL SCHOLARSHIPS	\$36,206.42	\$0.00	\$0.00	\$0.00	\$36,206.42	\$0.00	\$36,206.42
851 HS SENIOR GIRL EVENTS	\$4,703.16	\$0.00	\$0.00	\$0.00	\$4,703.16	\$0.00	\$4,703.16
852 HS FIRST ROBOTICS	\$59,894.01	\$0.00	\$0.00	\$0.00	\$59,894.01	\$12,500.00	\$47,394.01
854 HS INDIAN ED STAFF DEV	\$2,910.91	\$424.00	\$0.00	\$250.00	\$3,084.91	\$850.00	\$2,234.91
855 HS PHYSICS	\$684.22	\$0.00	\$0.00	\$0.00	\$684.22	\$0.00	\$684.22
856 E-SPORTS	\$4,976.05	\$0.00	\$0.00	\$0.00	\$4,976.05	\$2,120.03	\$2,856.02
857 JH OFFICE	\$893.57	\$245.05	\$0.00	\$110.16	\$1,028.46	\$656.69	\$371.77
860 JH LIBRARY	\$1,132.53	\$0.00	\$0.00	\$0.00	\$1,132.53	\$0.00	\$1,132.53
863 JH STUDENT COUNCIL	\$2,410.49	\$65.00	\$0.00	\$271.04	\$2,204.45	\$513.81	\$1,690.64
864 JH VOCAL MUSIC	\$2,400.24	\$0.00	\$0.00	\$0.00	\$2,400.24	\$715.00	\$1,685.24
866 JH YEARBOOK	\$5,802.88	\$0.00	\$0.00	\$846.29	\$4,956.59	\$1,190.02	\$3,766.57
870 JH ART	\$594.16	\$0.00	\$0.00	\$0.00	\$594.16	\$0.00	\$594.16
871 JH TAPS	\$315.81	\$0.00	\$0.00	\$0.00	\$315.81	\$0.00	\$315.81

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 11/1/2022 - 11/30/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
872 STEM JH MATH & SCIENCE	\$4,239.76	\$0.00	\$0.00	\$0.00	\$4,239.76	\$0.00	\$4,239.76
874 JR HIGH GRANTS	\$3,648.04	\$0.00	\$0.00	\$0.00	\$3,648.04	\$0.00	\$3,648.04
877 MS OFFICE	\$8,325.33	\$376.00	\$0.00	\$2,026.94	\$6,674.39	\$1,492.18	\$5,182.21
878 MS LIBRARY	\$931.69	\$0.00	\$0.00	\$0.00	\$931.69	\$222.16	\$709.53
879 MS STUDENT OF THE MONTH	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
881 MS YEARBOOK	\$113.43	\$309.00	\$0.00	\$0.00	\$422.43	\$0.00	\$422.43
883 MS CHOIR	\$10,278.94	\$40.00	\$0.00	\$861.20	\$9,457.74	\$3,102.99	\$6,354.75
886 MS NJHS	\$1,179.82	\$0.00	\$0.00	\$0.00	\$1,179.82	\$0.00	\$1,179.82
887 7TH/8TH GR VOLLEYBALL	\$636.33	\$0.00	\$0.00	\$0.00	\$636.33	\$0.00	\$636.33
888 MS GRANTS	\$186.09	\$0.00	\$0.00	\$0.00	\$186.09	\$0.00	\$186.09
892 SPED DIRECTOR	\$43.27	\$0.00	\$0.00	\$0.00	\$43.27	\$42.59	\$0.68
893 LIBERTY LIBRARY	\$2,958.36	\$0.00	\$0.00	\$0.00	\$2,958.36	\$0.00	\$2,958.36
894 LIBERTY MISC	\$6,715.17	\$0.00	\$0.00	\$447.17	\$6,268.00	\$964.51	\$5,303.49
895 LIBERTY FUNDRAISING	\$6,629.30	\$194.00	\$0.00	\$1,493.10	\$5,330.20	\$1,588.16	\$3,742.04
896 LIBERTY STEM CLUB	\$6,839.41	\$14,533.55	\$0.00	\$422.44	\$20,950.52	\$9,780.91	\$11,169.61
897 LIBERTY GRANTS	\$1,662.43	\$0.00	\$0.00	\$0.00	\$1,662.43	\$0.00	\$1,662.43
900 FREEDOM MISC	\$2,431.12	\$508.50	\$0.00	\$1,579.00	\$1,360.62	\$139.92	\$1,220.70
901 FREEDOM FUNDRAISING	\$18,321.80	\$543.03	\$0.00	\$5,158.77	\$13,706.06	\$2,095.71	\$11,610.35
902 FREEDOM LIBRARY	\$2,588.84	\$2,960.29	\$0.00	\$3,342.09	\$2,207.04	\$896.60	\$1,310.44
903 FREEDOM GRANTS	\$113.67	\$0.00	\$0.00	\$0.00	\$113.67	\$0.00	\$113.67
904 FREEDOM TAPS	\$41,156.38	\$2,466.98	\$0.00	\$1,329.67	\$42,293.69	\$24,475.39	\$17,818.30
907 JEFFERSON HTS MISC	\$5,806.18	\$80.00	\$0.00	\$534.50	\$5,351.68	\$1,460.15	\$3,891.53
908 JEFFERSON HTS FUNDRAISING	\$10,123.71	\$0.00	\$0.00	\$1,300.94	\$8,822.77	\$3,878.33	\$4,944.44
910 JEFFERSON HTS GRANTS	\$9,069.66	\$0.00	\$0.00	\$0.00	\$9,069.66	\$250.00	\$8,819.66
911 JEFFERSON HTS LIBRARY	\$5,399.54	\$0.00	\$0.00	\$0.00	\$5,399.54	\$520.00	\$4,879.54
919 HOLMES PARK MISC	\$4,512.87	\$0.00	\$0.00	\$55.92	\$4,456.95	\$1,241.27	\$3,215.68
920 HOLMES PARK FUNDRAISING	\$42,059.71	\$5,537.37	\$0.00	\$17,496.26	\$30,100.82	\$7,690.63	\$22,410.19
921 HOLMES PARK LIBRARY	\$8,085.07	\$499.08	\$0.00	\$5,652.64	\$2,931.51	\$0.00	\$2,931.51
922 HOLMES PARK GRANTS	\$1,025.65	\$0.00	\$0.00	\$0.00	\$1,025.65	\$0.00	\$1,025.65
928 REVOLUTIONARY DAYS	\$330.80	\$0.00	\$0.00	\$0.00	\$330.80	\$0.00	\$330.80
929 DISTRICT STEM	\$19,421.80	\$450.00	\$0.00	\$1,223.10	\$18,648.70	\$1,423.90	\$17,224.80
930 SAPULPA ACADEMIC CONF	\$267.36	\$0.00	\$0.00	\$0.00	\$267.36	\$0.00	\$267.36
931 BENEVOLENCE FUND	\$9,273.63	\$0.00	\$0.00	\$0.00	\$9,273.63	\$5,000.00	\$4,273.63
932 GT GRANTS	\$13,550.00	\$0.00	\$0.00	\$0.00	\$13,550.00	\$0.00	\$13,550.00
933 NOW (INTEREST INCOME)	\$24,777.05	\$2,659.43	\$0.00	\$2,626.76	\$24,809.72	\$0.00	\$24,809.72
934 DRIVERS EDUCATION	\$1,575.00	\$0.00	\$0.00	\$0.00	\$1,575.00	\$0.00	\$1,575.00
936 STEM-CAMP INVENTION	\$11,271.22	\$0.00	\$0.00	\$0.00	\$11,271.22	\$0.00	\$11,271.22
937 LATCHKEY	\$52,927.11	\$17,233.19	\$0.00	\$0.00	\$70,160.30	\$2,239.39	\$67,920.91
938 COLLINS FOUNDATION	\$27,119.25	\$0.00	\$0.00	\$0.00	\$27,119.25	\$0.00	\$27,119.25
939 EDUCATION FOUNDATION	\$79.90	\$0.00	\$0.00	\$0.00	\$79.90	\$0.00	\$79.90
940 SPARK	\$56,692.02	\$0.00	\$0.00	\$0.00	\$56,692.02	\$3,440.52	\$53,251.50
941 LOCAL SCH CHILD WELFARE	\$30,374.40	\$0.00	\$0.00	\$1,885.77	\$28,488.63	\$8,112.96	\$20,375.67
942 HOT SPOT INSURANCE	\$705.00	\$0.00	\$0.00	\$0.00	\$705.00	\$0.00	\$705.00
943 ALTERNATIVE SCHOOL GRANTS	\$80.55	\$0.00	\$0.00	\$0.00	\$80.55	\$0.00	\$80.55
944 CHILD NUTRITION BANQUETS	\$124.00	\$0.00	\$0.00	\$0.00	\$124.00	\$0.00	\$124.00
945 SPS FOOD SERV ASSOC	\$3,005.33	\$0.00	\$0.00	\$0.00	\$3,005.33	\$0.00	\$3,005.33
946 SOFT DRINK MONEY	\$14,953.57	\$919.57	\$0.00	\$1,608.59	\$14,264.55	\$2,063.15	\$12,201.40
947 ALTERNATIVE SCHOOL	\$3,912.55	\$0.00	\$0.00	\$69.25	\$3,843.30	\$244.14	\$3,599.16
949 CLEARING ACCOUNT	\$82.81	\$200.00	\$0.00	\$0.00	\$282.81	\$0.00	\$282.81
950 SERVICE CENTER	\$592.43	\$0.00	\$0.00	\$0.00	\$592.43	\$0.00	\$592.43
952 CHROMEBOOK INS/REPAIR	\$59,936.88	\$195.00	\$0.00	\$1,875.00	\$58,256.88	\$3,088.21	\$55,168.67
954 5TH GRADE ELEM BASKETBALL	\$1,238.25	\$0.00	\$0.00	\$0.00	\$1,238.25	\$0.00	\$1,238.25
956 CENTENNIAL PLAZA PROJECT	\$1,973.34	\$0.00	\$0.00	\$0.00	\$1,973.34	\$0.00	\$1,973.34
957 HOMELESS	\$564.99	\$0.00	\$0.00	\$0.00	\$564.99	\$0.00	\$564.99
960 ATHLETIC SPORTS OVERALL	\$10,618.51	\$441.32	\$0.00	\$3,479.06	\$7,580.77	\$7,463.51	\$117.26
961 FOOTBALL BUDGET	\$22,994.62	\$0.00	\$5,000.00	\$8,043.33	\$19,951.29	\$2,280.00	\$17,671.29

Sapulpa Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 11/1/2022 - 11/30/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
962 BOYS BASKETBALL BUDGET	\$4,854.46	\$0.00	\$0.00	\$299.99	\$4,554.47	\$300.01	\$4,254.46
963 GIRLS BASKETBALL BUDGET	\$3,550.48	\$0.00	\$0.00	\$0.00	\$3,550.48	\$3,062.71	\$487.77
964 BASEBALL BUDGET	\$3,766.34	\$0.00	\$3,500.00	\$0.00	\$7,266.34	\$6,257.28	\$1,009.06
965 SOFTBALL BUDGET	\$2,067.50	\$0.00	\$0.00	\$0.00	\$2,067.50	\$61.00	\$2,006.50
966 WRESTLING BUDGET	\$5,915.65	\$250.00	\$0.00	\$275.40	\$5,890.25	\$1,546.21	\$4,344.04
967 TENNIS BUDGET	\$621.45	\$0.00	\$1,500.00	\$0.00	\$2,121.45	\$0.00	\$2,121.45
968 TRACK BUDGET	\$584.75	\$0.00	\$3,000.00	\$0.00	\$3,584.75	\$0.00	\$3,584.75
969 GOLF BUDGET	\$2,324.48	\$585.00	\$2,500.00	\$0.00	\$5,409.48	\$350.79	\$5,058.69
971 ATHLETIC - BOOSTER CLUB	\$114,526.39	\$4,683.32	\$0.00	\$14,228.44	\$104,981.27	\$31,157.33	\$73,823.94
972 CROSS COUNTRY BUDGET	\$9,852.60	\$100.00	\$0.00	\$2,525.72	\$7,426.88	\$2,964.31	\$4,462.57
973 BOYS SOCCER BUDGET	\$916.05	\$0.00	\$3,000.00	\$51.96	\$3,864.09	\$855.82	\$3,008.27
974 ATHLETICS - TRAINER	\$248.57	\$81.45	\$0.00	\$0.00	\$330.02	\$100.00	\$230.02
975 GIRLS SOCCER BUDGET	\$5,495.91	\$120.27	\$3,000.00	\$0.00	\$8,616.18	\$0.00	\$8,616.18
976 GIRLS VOLLEYBALL BUDGET	\$5,099.96	\$0.00	\$0.00	\$0.00	\$5,099.96	\$665.00	\$4,434.96
977 CHEER BUDGET	\$4,849.42	\$450.00	\$0.00	\$4,230.99	\$1,068.43	\$0.00	\$1,068.43
978 ALL EVENTS GATE	\$57,336.50	\$11,262.70	\$0.00	\$25,906.58	\$42,692.62	\$24,961.77	\$17,730.85
979 JR HIGH CHEER	\$4,148.41	\$1,700.00	\$0.00	\$4,138.03	\$1,710.38	\$0.00	\$1,710.38
983 DRUG TEST-PHYSICALS	\$12,101.74	\$150.48	\$180.00	\$280.50	\$12,151.72	\$1,686.94	\$10,464.78
985 SPONSORS 2022-2023	\$34,275.00	\$0.00	(\$21,500.00)	\$0.00	\$12,775.00	\$312.97	\$12,462.03
986 CHIEFTAIN CENTER CONCESSION	\$9,480.50	\$3,814.52	\$0.00	\$3,477.46	\$9,817.56	\$6,375.80	\$3,441.76
Total	\$1,330,253.39	\$117,539.64	\$0.00	\$186,486.68	\$1,261,306.35	\$349,766.80	\$911,539.55

TREASURER'S SUMMARY

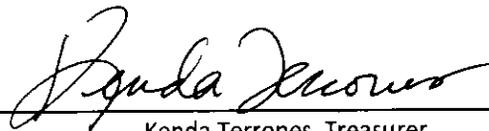
NOVEMBER 2022

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND	
BEG BALANCE	1,425,759.01	(6,840.38)	898,723.07	1,329,332.38	1,362,775.99	5,009,750.07
DEPOSITS	2,805,338.86	2,106.42	64,698.81	-	4,536.44	2,876,680.53
Prior month adjustments	25.00					
CHECKS ISSUED						
Current Year	2,622,732.64	63,836.48	172,898.77	1,502.57	30,968.75	2,891,939.21
Prior Year	-	-	-	-	-	-
END BALANCE	1,608,390.23	(68,570.44)	790,523.11	1,327,829.81	1,336,343.68	4,994,516.39
Last Yr Same Month	1,015,024.88	32,171.00	494,572.16	2,474,664.47	807,870.61	4,824,303.12
Gain or (Loss)	593,365.35	(100,741.44)	295,950.95	(1,146,834.66)	528,473.07	

Federal claims have started to come in. To present a fair comparison with last year, we would add another \$200,000 to the positive GF gain due to the outstanding approved claims. This would make the GF gain = \$803,200.43.

The Building Fund will be replenished in January when the ad valorem is collected.

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3
IS CORRECT AND IN ACCORDANCE WITH THE RECORDS.



Kenda Terrones, Treasurer

<u>GENERAL FUND</u>	PREVIOUS <u>TOTAL</u>	CURRENT <u>MONTH</u>	NEW <u>YR-TO-DATE</u>
<u>Local Revenue</u>			
Current Ad Valorem	18,175.96	0.00	18,175.96
Prior Ad Valorem	155,375.66	5,646.55	161,022.21
Homestead & In Lieu Tax	1,630.67	0.00	1,630.67
Interest Earned	34,290.48	9,467.69	43,758.17
Rental of Facilities	400.00	0.00	400.00
Sale of Surplus Equipment	0.00	0.00	0.00
Insurance Recovery	0.00	0.00	0.00
Workers' Compensation	0.00	0.00	0.00
Misc Reimbursements	76,418.95	25,223.89	101,642.84
Donations and Contributions	29,399.12	0.00	29,399.12
Repayment from CNF	0.00	0.00	0.00
Repayment from Activity Fd	<u>38,523.59</u>	<u>3,216.41</u>	<u>41,740.00</u>
Local TOTALS	354,214.43	43,554.54	397,768.97
<u>County Revenue</u>			
Mill Levy	18,275.73	1,028.56	19,304.29
Mortgage Tax	<u>45,190.20</u>	<u>9,869.62</u>	<u>55,059.82</u>
County TOTALS	63,465.93	10,898.18	74,364.11
<u>State Revenue</u>			
Gross Production	109,687.49	25,709.39	135,396.88
Auto Tags	462,454.73	128,153.26	590,607.99
School Land	161,888.63	38,669.90	200,558.53
Tax Stamps & Other Misc	1,504.10	804.03	2,308.13
Farm Implement Tax Stamp	0.00	0.00	0.00
State Aid (Fdn. & Incentive)	3,377,810.55	1,125,936.85	4,503,747.40
Flexible Benefit	710,054.98	270,657.96	980,712.94
Alternative Ed/High Challenge	0.00	62,913.51	62,913.51
Staff Development	0.00	0.00	0.00
National Board Cert Stipends	0.00	0.00	0.00
Reading Sufficiency	0.00	0.00	0.00
State Textbook Allocation	63,349.74	21,116.58	84,466.32
Driver's Education	0.00	0.00	0.00
Okla Parents as Teachers	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
State Misc/ACE Technology	0.00	0.00	0.00
State Misc/ACE Remediation	0.00	0.00	0.00
State Misc/Gear Up (022)	0.00	0.00	0.00
Robotics Grant (3690)	0.00	0.00	0.00
Vocational Salaries	3,660.00	0.00	3,660.00
Voc. Incentive Assistance	18,223.00	0.00	18,223.00
Okla Education Lottery Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
State TOTALS	4,908,633.22	1,673,961.48	6,582,594.70
<u>Federal Revenue</u>			
	<u>Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>
FEMA	0.00	0.00	0.00

Title VII - Indian Ed (561)	46,153.66	36,341.12	82,494.78
JROTC	22,453.28	5,613.62	28,066.90
SIG Grants -Liberty	0.00	0.00	0.00
Title I (511)	120,282.73	0.00	120,282.73
Title II Part A (541)	12,933.21	0.00	12,933.21
IDEA-B Flow Thru (621)	179,242.83	232,463.07	411,705.90
IDEA-B Preschool 3-5 (641)	3,325.00	6,726.07	10,051.07
Title 10 (596)	4,305.38	0.00	4,305.38
JOM (563)	11,069.55	0.00	11,069.55
CARES Act	225,412.72	795,780.78	1,021,193.50
Carl Perkins (421)	<u>7,554.84</u>	<u>0.00</u>	<u>7,554.84</u>
	Federal TOTALS	1,076,924.66	1,709,657.86
TOTAL GEN FUND	5,959,046.78	2,805,338.86	8,764,385.64
<u>BUILDING FUND</u>			
Current Taxes	0.00	0.00	0.00
Prior Taxes	23,340.10	806.42	24,146.52
In Lieu of Taxes	1,446.05	0.00	1,446.05
Facility Rental	4,600.00	1,300.00	5,900.00
Insurance Recovery	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
FEMA	0.00	0.00	0.00
Donations and Contributions	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Building Fund TOTALS	2,106.42	31,492.57
<u>CHILD NUTR FUND</u>			
Local (Meals, Interest, etc)	121,258.17	51,099.81	172,357.98
State Reimbursement	27,198.00	13,599.00	40,797.00
Federal Reimbursement	<u>347,652.33</u>	<u>0.00</u>	<u>347,652.33</u>
	Child Nutrition Fund TOTALS	64,698.81	560,807.31
<u>TOTAL GF/BF/CNF</u>	6,484,541.43	2,872,144.09	9,356,685.52
<u>BOND FUND</u>			
Interest	0.00	0.00	0.00
Sale of New Bonds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Bond Fund TOTALS	0.00	0.00
<u>SINKING FUND</u>			
Current Taxes	0.00	0.00	0.00
Prior Taxes	126,942.76	4,536.44	131,479.20
In Lieu of Taxes	8,880.03	0.00	8,880.03
Interest/In Lieu Reimb	0.00	0.00	0.00
State Land Reimbursement	0.00	0.00	0.00
Farm Implement Tax Stamp	0.00	0.00	0.00
Premium on Bonds Sold	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Sinking Fund TOTALS	4,536.44	140,359.23
<u>INSURANCE REIMBURSEMENT FUND</u>	0.00	0.00	0.00
GRAND TOTAL	6,620,364.22	2,876,680.53	9,497,044.75

General Fund
WORKING BUDGET

WADM

	Budgeted 2022-23	Encumbered As of 11/30/2022	Variance
State Allocation (Initial)	12,510,409.44		
Estimated Mid-Term Adj	(558,940.60)		
Other State Revenue	5,310,970.29		
Local and County Revenue	8,093,676.72		
Federal Grant Revenue	4,980,812.12		

CURRENT YEAR REVENUE (EON)

30,336,927.97

Prior Year Carryover

3,438,667.40

Total Revenue per EON

33,775,595.37

Projected Expenses

Salaries	21,074,525.00	20,783,305.69	291,219.31
Benefits	6,202,179.00	6,084,619.64	117,559.36
Purchased Professional & Technical Services	600,000.00	308,851.15	291,148.85
Contracted Property Services	400,000.00	162,393.82	237,606.18
Other Contracted Services	600,000.00	615,460.14	(15,460.14)
Supplies & Materials	1,700,000.00	1,430,324.29	269,675.71
Property Expenses	50,000.00	40,534.35	9,465.65
Other Objects	400,000.00	377,563.02	22,436.98

-

-

-

Total Expenses

31,026,704.00

29,803,052.10

1,223,651.90

Projected Carryover

2,748,891.37 9.06%

UTILITIES COMPARISON 2020-21 TO 2022-23

	410	623	624	625	627	MO	YTD			
	<u>Water</u>	<u>Diesel</u>	<u>Electricity</u>	<u>Gasoline</u>	<u>Nat'l Gas</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>MONTHLY</u>	<u>YEAR</u>	
								<u>INCR/DECR</u>	<u>INCR/DECR</u>	<u>%</u>
Jul 20	7,504		0		2,429	9,933	9,933	-44,789	-44,789	-450.92%
Aug 20	12,954	1,762	45,182	746	2,225	62,870	72,802	-4,351	-49,141	-67.50%
Sep 20	13,694	3,558	58,396	1,142	2,769	79,559	152,361	-8,071	-57,212	-37.55%
Oct 20	16,814	7,674	57,472	2,760	3,155	87,875	240,236	-18,306	-75,518	-31.43%
Nov 20	18,346	7,728	50,184	1,452	4,687	82,397	322,633	-17,913	-93,431	-28.96%
Dec 20	17,205	5,926	34,191	1,271	7,136	65,729	388,363	-10,131	-103,562	-26.67%
Jan 21	14,490	3,226	29,178	892	12,302	60,088	448,450	-4,996	-108,558	-24.21%
Feb 21	16,374	8,994	29,777	1,937	15,536	72,617	521,068	1,018	-107,539	-20.64%
Mar 21	15,956	6,443	29,168	1,247	33,530	86,345	607,413	14,960	-92,579	-15.24%
Apr 21	13,183	12,146	29,306	2,385	10,674	67,694	675,107	7,502	-85,078	-12.60%
May 21	13,819	15,220	27,752	4,436	8,679	69,906	745,013	26,346	-58,731	-7.88%
Jun 21	19,708	12,494	30,586	2,609	3,519	68,916	813,929	28,125	-30,606	-3.76%
Jul 21	6,122		31,962	0	1,042	39,126	39,126	29,193	29,193	74.61%
Aug 21	13,241	634	52,342	3,172	2,223	71,612	110,738	8,743	37,936	34.26%
Sep 21	17,934	5,877	59,873	2,931	3,471	90,085	200,823	10,526	48,462	24.13%
Oct 21	17,120	14,216	70,644	3,824	3,934	109,738	310,561	21,863	70,325	22.64%
Nov 21	18,411	14,199	66,410	4,413	4,958	108,392	418,953	25,995	96,320	22.99%
Dec 21	7,965	11,911	40,804	3,383	2,056	66,119	485,072	389	96,709	19.94%
Jan 22	25,545	10,401	33,918	2,202	17,473	89,539	574,611	29,451	126,161	21.96%
Feb 22	13,927	11,397	33,576	2,798	27,764	89,462	664,073	16,845	143,005	21.53%
Mar 22	16,023	9,123	35,250	3,656	14,870	78,922	742,994	-7,424	135,581	18.25%
Apr 22	16,418	14,597	33,771	9,593	27,204	101,582	844,577	33,888	169,470	20.07%
May 22	17,513	21,702	37,776	8,541	10,822	96,355	940,931	26,448	195,918	20.82%
Jun 22	22,543	16,329	40,916	5,941	4,027	89,756	1,030,687	20,840	216,758	26.63%
July 22	9,184	5,611	50,686	5,534	95	71,110	71,110	31,984	31,984	81.75%
Aug 22	23,101	0	70,521	0	2,708	96,330	167,440	24,718	56,702	51.20%
Sep 22	16,071	10,170	86,958	5,048	2,891	121,138	288,579	31,053	87,756	43.70%
Oct 22	20,265	23,758	89,601	4,500	3,864	141,988	430,566	32,250	120,005	38.64%
Nov 30	16,960	20,012	83,509	6,191	7,809	134,481	565,047	26,089	146,094	34.87%

**Memorandum of Understanding
Between
United Community Action Program Head Start and
Sapulpa Public Schools
2022-2023**

This Memorandum of Understanding is entered into by and between United Community Action Program Head Start and Sapulpa Public Schools to improve the availability and quality of services to Head Start Children and families in our community.

The purpose of this memorandum is for coordination of services between Head Start and the local public school for our preschool aged children and families.

UCAP Head Start is mandated under the “Improving Head Start for School Readiness Act of 2007” section 642 (e) (5) to collaborate and coordinate with public entities to the extent practicable.

UCAP Head Start has identified activities in which services between Head Start and the public school may appease this provision in a unified manner.

Both parties will engage in an ongoing system of communication to ensure all eligible children and their families have access to quality early childhood educational experiences.

The UCAP Head Start Program along with the public school will provide the following roles and responsibilities in this collaborative agreement.

These activities will include; but not limited to:

- a) Share the UCAP School Readiness Goals
UCAP will provide along with this MOU a copy of our School Readiness Goals
- b) Join in Recruitment/Pre-Enrollment events
Staff will inform parents of upcoming enrollment time as notified by the public school
- c) Share information as needed for children transitioning into public school with written consent from parent.
Staff will gather written consent from parents as to what documents is needed by the Public school for enrollment such as birth certificate, immunization record, etc.
- d) Invite Kindergarten teacher to speak at parent meeting in UCAP Head Start
Staff will inform the public school on a scheduled time for a representative, preferably a kindergarten teacher, to come and provide parents as to what is to be expected in their child’s next level of education.
- e) Joint staff training sessions when allowable to establish camaraderie between school and Head Start personnel
UCAP staff will collaborate with public school administrators on training that would be of interest to both parties for joint attendance.
- f) Share information with parents about events occurring at the public school via flyers or notes

UCAP staff will disseminate any flyers or notices from the public school informing parents of events they would be welcome to attend

- g) Plan tours for Head Start children and parents to visit public school and get acquainted with public school personnel and the view the facility.

UCAP staff will coordinate with public school personnel for a time for tours or visits to occur.

Approved By:

Kim Rice
UCAP Head Start Director

Sapulpa
Public School Superintendent

**SPECIAL SERVICES AGREEMENT BETWEEN
United Community Action Head Start & Sapulpa Public Schools
2022-2023**

This is a local agreement between Sapulpa Public Schools, hereinafter referred to as the local education agency (LEA), and United Community Action Head Start Program, hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education, Special Education Services (OSDE/SES) and by the Head Start Program Performance Standards (45 CFR 1304 Chapter XIII 1302). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

This agreement is to describe the responsibilities of each entity, outline areas of cooperation and provide guidance for local cooperation, and coordination between and among all aforementioned parties in the implementation of the Disabilities Education Improvement Act (IDEA) 2007 and (45 CFR Chapter XIII), Head Start Program Performance Standards: 42 U.S.C. 9801 et seq., subchapter B of 45 CFR Chapter XIII is revised, 2016). Pertinent contact information for all agencies is included as Attachment A.

For the 2022-2023 School Year, Sapulpa Public Schools will utilize: Developmental Delay _____, or Categorical, _____, eligibility for Head Start age children.

Sapulpa Public Schools is _____ is not _____ using Response to Intervention (RTI) for Head Start aged (3-5) children.

I. LEA RESPONSIBILITIES:

- A. The LEA ensures that IDEA Part B, Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the IDEA. Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.
- B. Upon referral from the Head Start Disabilities Services Manager or designee, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under the IDEA.

- C. The LEA shall be responsible for the provision of procedural safeguards including due process and mediation procedures for any child determined to be eligible under the IDEA and enrolled in the Head Start Program.
- D. The LEA shall provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation, IEP development, and/or placement of children with disabilities enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE/SES the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

II. **LOCAL HEAD START RESPONSIBILITIES:**

- A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Program Performance Standards 45 CFR 1304 and 1308, participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs.
- B. The Head Start shall provide all Head Start services to any child enrolled in Head Start who meets eligibility requirements in accordance with the Head Start Program Performance Standards.
- C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, and implementation of the portions of the IEP's identified for the Head Start Program, and the IEP review as appropriate.
- D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services.
- E. The Head Start Disabilities Services Manager or designee shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- F. The Head Start will provide the number of children receiving IEP services under the IDEA to the LEA for the child count report by October 1, annually.

- G. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.

III. COORDINATION OF COST SHARING:

The local Head Start and Local Education Agency agreement will address planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services (see Attachment B for examples)

IV. COORDINATION OF REQUIRED PAPERWORK:

To coordinate paperwork required by Head Start and the LEA special education program, the following process will be utilized:

- A. Parental consent must be obtained by the Head Start Program prior to referral to the LEA.
- B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: consent for Release of Confidential Information.
- C. The Head Start will release results of vision, hearing, developmental, health, and speech screenings as well as other relevant information as a part of the Head Start referral process developed in conjunction with the LEA.
- D. When Head Start refers a child for a multidisciplinary evaluation to the LEA, the LEA will first obtain parental consent, with assistance of the Head Start personnel as needed.
- E. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, multidisciplinary evaluation and eligibility team summary, necessary special education records and documentation of services provided to the Head Start.
- F. All personally identifiable information collected, used, or maintained by the Head Start will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to confidentiality requirements under the Family Educational Rights and Privacy Act (FERPA) and state laws.

V. COORDINATION OF SCREENING:

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR 1308).
- B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the 45 calendar days' timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1308).

One or more of the following methods has been considered: (Check one or more as appropriate)

- 1. Joint screening: -Screening will be conducted simultaneously by Head Start staff and LEA special education staff within the same location.
- 2. Shared staff: -Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental screening may be conducted by the Head Start under Head Start Program Performance Standards, and the LEA special education program may complete required screening under the IDEA).
- 3. Shared Information:-Screening will be provided for referrals as determined by both entities. Consent for release of information will be obtained at the time of screening.

VI. COORDINATION OF IEP REVIEW:

The Head Start and the LEA will conduct an IEP review at least annually or when a change of program or placement of a child is being considered. The parent, the Head Start staff or the LEA special education program staff at any time, may request a meeting. Procedural safeguards for notification will be followed.

VII. COORDINATION OF INSERVICE TRAINING:

The LEA and the Head Start program will agree to coordinate inservice training when feasible. Considerations for top priority training include:

1. IDEA procedural safeguards training for both entities
2. Overview of Head Start program requirements
3. Overview of LEA Special Education Program and requirements
4. Identified local training needs
5. Individual child needs.

VIII. TRANSITION

The LEA and Head Start Program will agree to coordinate transition of children with disabilities from the Head Start program to the LEA early in the school year of the child's last attending year in Head Start, no later than October. Meetings will be held between the LEA and Head Start program and child's family members in order to facilitate a smooth transition.

IX. RESOLUTION OF DISPUTE

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the LEA special education director and the Head Start Director and/or the Head Start Disabilities Services Manager to seek resolution of the dispute.
- B. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or the LEA superintendent to facilitate resolution.
- C. If the issue is not resolved, as described in section VIII.B, then the matter will be submitted in writing to OSDE/SES, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- D. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR 1308 the matter will be submitted in writing to the Administration on Children Families Region VI office or the American Indian/Alaska Native Programs Branch.

Signatures:

Kimi K. Rice
Head Start Director

8/25/2022
Date

Superintendent, LEA

Date

**ATTACHMENT A:
CONTACT INFORMATION**

Head Start Program Name: UCAP, Inc.
Head Start Director: Kim Rice
Head Start Director's
Email: krice@ucapinc.org

Head Start Disabilities Services Coordinator:
Heather Tennial
Head Start Disabilities Services Coordinator's
Email: htennial@ucapinc.org
United CAP Head Start Program Address: 501
6th Street, Pawnee, OK 74058
Disabilities Coordinator Phone
Number: 918-762-2561 x 385

UCAP Fax Number: 918-762-3712
Head Start Site: 404 S. Walnut
Sapulpa, OK 74066
Head Start Site Phone Number: 918-224-1083
Head Start Site Fax Number: 918-224-6731

LEA Superintendent: Robert Armstrong
LEA Address: 511 East Lee, Sapulpa, OK
74066
LEA Superintendent's Phone Number: 918-
224-3400
LEA Superintendent's Email Address:
rarmstrong@sapulpaps.org
LEA Superintendent's Fax Number: 918-227-
8347

Oklahoma Head Start Collaboration Office
Paula Brown, Project Director
605 Centennial Blvd
Edmond OK 73013
Phone 405-949-1495
Fax 405-949-0955
Email: headstart@okacaa.org

ACF Federal Region VI Office
Kenneth Gilbert, Regional Program Manager
1301 Young Street, Ste 917
Dallas, TX 75202
Phone: (214) 767-9648
Fax: (214) 767-3743
Email: dallas@acf.hhs.gov

ACF/ACYF/Head Start Bureau/AI/ANPB
330 "C" Street, S.W., Room 2030 Main Office
Washington, D.C. 20047
Phone: (202) 205-8437
Fax: (202) 205-8436
AI/ANPB Toll-Free Phone: 877-876-2662

ATTACHMENT B:

EXAMPLES OF AREAS OF COST-SHARING

- Classroom assistants
- Transportation
- Adaptive equipment
- Assistive technology

UCAP, Inc. Head Start/Early Head Start
Permission for Referral to LEA/SoonerStart for Evaluation

Disabilities Manager info: Heather Tennial email:htennial@ucapinc.org

This form is completed in conjunction with the Release of Confidential Information
CFSUPP-3, with both being sent to LEA or SoonerStart office. Send e-mail from COPA
referral to pbrown@ucapinc.org

Center: Teacher:

Child's Name: DOB:

I, , (do) (do not)

(Parent/Guardian Name) (mark one)

hereby give Head Start/Early Head

(Name of Head Start/Early Head Start Center)

Start permission to refer my child to the

(Child's Name)

Public Schools/SoonerStart for further evaluation

(Name of LEA or Local SoonerStart Office)

and possible special or early intervention services.

(Parent/Guardian Signature) (Date)

(Teacher Signature) (Date)

Head Start/Early Head Start Use Only

Screening Results

ASQ-3 Indicate Score/Cutoff for each area:

Communication: / , Gross Motor: / , Fine Motor: / ,

Problem Solving: / , Personal-social: / /

Comments: Date

ASQSE Indicate Total Score/Cutoff Score / /Date

Hearing / /Date Vision / /Date

(Indicate Child Results/Pass Results for both Hearing and Vision)

Physical Date

(Most Recent)

Dental Date

(Most Recent)

Other Date



Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

This Purchase Agreement is by and between Houghton Mifflin Harcourt Publishing Company ("HMH") and **Sapulpa School District I-33** ("School/District").

1. Definitions. As used herein, the following terms have the meaning set forth below:

A. **Agreement.** This Purchase Agreement, with all appendices, attachments, and exhibits, shall be the only terms and conditions applicable to the purchase of Products and/or subscriptions

B. **Product(s).** Books and/or subscriptions to software, support services, professional development products, materials and services that may acquire pursuant to this Agreement from HMH for its own use (as listed in the attached proposal Appendix A and incorporated by reference herein).

HMH and the School/District agree that any subscription to software made under this agreement, if any, is for the term(s) listed in Appendix A and its Exhibits. If the School/District wishes to extend any subscription or license term(s), a purchase order, change order, or amendment is to be negotiated for additional fees.

HMH and the School/District agree that any software subscribed to under the Agreement, if any, is to be hosted by or through HMH. Any HMH software product the School/District wishes to self-host would be considered a new transaction outside the scope of this Agreement and separate fees are to be negotiated. Self-hosted versions of many of HMH's software products are not available for sale.

No additional purchases of any of the Products (other than in the quantities as listed in Appendix A) are covered by the Agreement. All such additional purchases by the School/District shall be at HMH's then standard applicable price(s).

2. Purchase Authorization. School/District represents and warrants that it has complied with any and all of its own requirements necessary to authorize the execution of all Purchase Agreements with HMH and that the signing party(ies) is/are authorized to sign on behalf of and contractually bind the School/District without condition other than the terms of this Agreement.

3. Purchase/Price/Delivery/Payment.

A. This Agreement is entered into by and between School/District and HMH. School/District agrees to license and/or purchase Products identified on the attached proposal Appendix A, incorporated by reference in this Agreement, in the aggregate amount of **Sixty-eight thousand, three hundred seventy dollars and zero cents (\$68,370.00)**. School/District is solely responsible for all purchase decisions, including ensuring the compatibility and suitability of all products and subscriptions. The School/District's billing address is:

**Sapulpa School District I-33
511 E Lee Ave
Sapulpa, OK 74066**

B. The School/District hereunder shall pay all applicable local sales and use taxes and/or duties due on purchases. Proof of sales tax-exempt status must be on file with HMH for any order to be treated as a sales tax exempt transaction. If applicable, the School/District's Tax Exemption Certificate Number: _____. Confirming copy of evidence of such status is attached hereto.

C. Payment terms under this Agreement are set out in Appendix B of this agreement. Invoices unpaid after Thirty (30) days from the payment dates in Appendix B shall accrue interest at a rate of 1.5% per month until paid. HMH shall have the right to suspend any service or product rights under until such time as all outstanding and overdue invoices are paid in full. HMH reserves the right to seek reimbursement for the costs of collection and attorneys' fees in connection with overdue and unpaid invoices.



Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

D. All payments to HMH should be sent to the following:

Mailed to:
Houghton Mifflin Harcourt Publishing
Company 14046 Collections Center Drive
Chicago, IL 60693

For overnight mail, use the same address and add the following information: Attention: Lockbox Manager Phone: (800) 376-2703

Bank Wire Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110

Account Name: Houghton Mifflin
Harcourt Publishing Company
Account Number: 004602286354
ABA Routing #: 026009593
SWIFT Code: BOFAUS3N

ACH/EFT Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110

Account Name: Houghton Mifflin
Harcourt Publishing Company
Account Number: 004602286354
ABA Routing #: 011000138

Any questions regarding remittance options, please contact HMH Accounts Receivable at: accounts.receivable@hmhco.com or 800-521-3185.

E. The pricing and extended payment terms outlined in this Agreement are based on receiving payment in the form of a check, ACH or Wire transfer.

4. Limited Warranty; Disclaimers.

Warranties for all Products purchased under this Agreement shall be provided "as is". HMH makes no other warranties with respect to the Products, either express or implied. HMH provides no representations or warranties that the School/District hardware or software environments and their configuration are

compatible or suitable for the operation of HMH Products in the School/District setting. HMH specifically and expressly disclaims any and all other warranties, including but not limited to the implied warranties of merchantability or fitness for a particular purpose or that any services provided hereunder shall be uninterrupted or error-free.

5. HMH Intellectual Property Rights;

Confidentiality. The intellectual property contained in the HMH Products is considered "Confidential and/or Proprietary Information" to HMH and are protected by copyright and other intellectual property rights. School/District, as an end user, is authorized to use HMH Products subject to the applicable trademark, copyright and other intellectual property, federal and state laws of the U.S.

6. Indemnification. To the extent allowed by law and subject to the right of School/District to raise the deferral of sovereign governmental or qualified immunity against 3rd party claims. School/District agrees to indemnify, defend and hold harmless HMH, its parent companies, subsidiaries, affiliates, directors, officers and employees from any third party claims, causes of action, damages, costs, liabilities or expenses that arise from a breach of this Agreement or from improper or unauthorized use, distribution and operation of the HMH Products.

7. Limitation of Liability. HMH SHALL NOT BE LIABLE TO SCHOOL/DISTRICT FOR ANY UNAUTHORIZED USE OF THE DIGITAL PRODUCTS, OTHER PRODUCTS OR ANY SERVICES FOR ANY PURPOSES OTHER THAN AS DESCRIBED IN THIS AGREEMENT. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUE. IN NO EVENT SHALL HMH'S TOTAL AGGREGATE LIABILITY IN CONTRACT, TORT OR OTHERWISE ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE FEES PAID OR PAYABLE BY SCHOOL/DISTRICT DURING THE MOST RECENT TWELVE (12) MONTH PERIOD DURING THE TERM OF THIS AGREEMENT.



8. Term of Agreement. The terms in the attached proposal in Appendix A and Appendix B will govern the term of this Agreement and the scope of the license and use of Products.

9. Assignment. School/District shall not assign or otherwise transfer its rights or delegate its obligations hereunder without HMH's prior written consent. Any attempted assignment, transfer, or delegation without such consent shall be void. HMH may freely assign this Agreement, including any of the obligations and rights to payment set forth herein. Neither party shall have any right of set off in connection with rights and obligations associated with this Agreement.

10. Termination of Agreement.

A. HMH may terminate this Agreement with respect to another party or parties for uncured material breach by the other party or parties (in which case the Agreement will remain in effect with respect to HMH and the non-breaching parties through the remainder of the Term). In addition, any District may terminate this Agreement with respect to itself for uncured material breach by HMH of HMH's obligations hereunder to that District (in which case the Agreement will remain in effect with respect to HMH and any other parties not seeking termination of their rights and duties hereunder). To terminate the Agreement with respect to a breaching party, the non-breaching party shall provide written notice of breach to the breaching party, specifying in detail the breach itself and the grounds for such breach. The breaching party shall have sixty (60) days from receipt of the notification to cure said breach. Failure to make payments on invoices due shall constitute material breach of this Agreement. In the event the breach is not cured, the non-breaching party shall give the breaching party formal notification of termination of this Agreement. Upon said notice the due date of all invoices shall be accelerated such that they become due and payable as of the date of termination. The provisions of Sections 5 through 16, shall survive termination of this Agreement.

B. In addition, any District may terminate this Agreement after the first anniversary of the Effective Date, to take effect at the end of its then-current fiscal operating year, if the District does not receive budget approval from its governing authority in sufficient amounts to pay the next fiscal year's fees set forth in the District's Payment Plan. In the event of termination under this subsection, the District shall notify HMH promptly in writing upon denial of its budget request for such fees.

C. In the event of an early termination or non-renewal of this Agreement prior to the end of the Term of this Agreement, HMH shall retain all fees previously paid HMH hereunder, the license to the Products shall terminate effective as of the date of non-renewal or early termination with respect to the terminated District, and each terminated District shall promptly cease using the Products and return or destroy all files thereof to HMH. Upon HMH request, an officer of the District will provide written certification of the District's compliance with the foregoing provisions. HMH shall have no liability to a District or any third party in connection with any termination or suspension for breach of this Agreement.

In addition, each District shall pay HMH for all services delivered by HMH, but unpaid to HMH prior to the termination date.

11. Force Majeure. Except for School/District's payment obligations under this Agreement, no party shall be responsible for failure or delay of performance if caused by: an act of war, hostility, or sabotage; act of God; electrical, internet, or telecommunication outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); other event outside the reasonable control of the obligated party. Each party will use reasonable efforts to mitigate the effect of a force majeure event. If such event continues for more than 90 days, a party may cancel unperformed services upon written notice. This section does not excuse either party's obligation to take reasonable steps to follow its normal disaster recovery procedures.



Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

12. Governing Law. This Agreement shall be construed and enforced in accordance with the Commonwealth of Massachusetts without regard to its conflicts of laws and provisions. Any action or proceeding brought by either party against the other arising out of or relating to this Agreement shall be brought only in a local, state or federal court of competent jurisdiction in Massachusetts.

13. Notices. All notices and other communications required or permitted under this Agreement shall be served in person, by US Mail, or Federal Express or equivalent carrier at the following address:

If to HMH:
Houghton Mifflin Harcourt
Attn: VP and General Counsel
125 High Street
Boston, MA 02110

If to School/District:
Sapulpa School District I-33
511 E Lee Ave
Sapulpa, OK 74066

14. Miscellaneous. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining portions of this Agreement shall remain in force and in effect and be construed so as to best effectuate the intention of the parties upon execution. The paragraph headings contained herein are for reference only. The waiver of one default shall not waive subsequent defaults of the same or different kind.

15. Export. Export laws and regulations of the United States and any other relevant local export laws and regulations apply to the services. The School/District agrees that such export control laws govern its use of the Services (including technical data) and any Services deliverables provided under this Agreement, and the School/District agrees to comply with all such export laws and regulations (including "deemed export" and "deemed re-export" regulations). The School/District agrees

that no data, information, software programs and/or materials resulting from Services (or direct product thereof) will be exported, directly or indirectly, in violation of these laws, or will be used for any purpose prohibited by these laws.

16. Entire Agreement. This Agreement, including other agreements and documents incorporated herein by reference, constitute the entire understanding and agreement between HMH and School/District with respect to the subject matter hereof and supersedes all prior agreements, representations, understandings, negotiations and communications between the parties pertaining thereto. Any modifications or amendments to this Agreement must be in writing signed by a duly authorized agent or representative of HMH and School/District. Specifically, any contrary, inconsistent, or additional terms incorporated in any other documents will be of no force or effect whatsoever.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

School/District: *Sapulpa*

Signature:

Print Name:

Title: *Board Vice President*

Effective Date: *2023-24 Agreement Approved on 12.18.22*

Houghton Mifflin Harcourt Publishing Company

Signature:

Print Name:

Title:

Effective Date:



Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

Schedule 1

Price Summary

The following table summarizes products and services HMH is providing under this Purchase Agreement.

Schedule 1 - Summary of Products and Services		
Appendix	Description	Purchase Price
Appendix A - Exhibit 1	HMH CP #008571899	\$68,370.00
	Total	\$68,370.00



Houghton
Mifflin
Harcourt

STANDARD PURCHASE AGREEMENT

Schedule 2

Payment Summary

Payments shall be made in accordance with the terms and conditions of the Agreement. Payment(s) shall be due & payable as follows:

\$17,092.50	Payment due July 1, 2023
\$17,092.50	Payment due July 1, 2024
\$17,092.50	Payment due July 1, 2025
\$17,092.50	Payment due July 1, 2026

The pricing and extended payment terms outlined in this Agreement are based on receiving payment in the form of a check, ACH or Wire transfer.

4 year subscription starting July 1, 2023



Houghton Mifflin Harcourt

Proposal #008571899

Prepared For

Sapulpa School District I-33

Attention:

Katherine Stufflebeam
kstufflebeam@sapulpaps.org

For the Purchase of:

Read 180

4 Year Subscription Starting July 1, 2023

Prepared By
Delisa Nichols
delisa.nichols@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Katherine Stufflebeam
kstufflebeam@sapulpaps.org

HMH Confidential and Proprietary

Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Proposal for Sapulpa School District I-33

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Read 180 Student Licenses					
1835541	9780358740599 Read 180 Digital Access Student Subscription 4 Year Includes: Read 180 Student License 4 Year Implementation Success July 1, 2023- June 30th 2024 July 1, 2024- June 30th 2025 July 1 2025 – June 30th 2026 July 1 2026- June 30th 2027	\$159.00	430	\$68,370.00	
Total for Student Licenses		\$68,370.00			
Teacher Licenses					
1835549	9780358740674 Read 180 Digital Access Teacher Subscription 4 Year Includes: Read 180 Teacher License 4 Year Access to Teacher's Corner July 1, 2023- June 30th 2024 July 1, 2024- June 30th 2025 July 1 2025 – June 30th 2026 July 1 2026- June 30th 2027	\$1,079.00			19
Total for Teacher Licenses		\$0.00			
Total for Read 180		\$68,370.00			

Total Savings:	\$20,501.00
Subtotal Purchase Amount:	\$68,370.00
Shipping & Handling:	\$0.00

Total Cost of Proposal (PO Amount): \$68,370.00

Please add proper sales tax to your order

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Katherine Stufflebeam
kstufflebeam@sapulpaps.org

HMH Confidential and Proprietary

Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Total Cost of Proposal (PO Amount): \$68,370.00

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - Point of Contact for Print materials
 - Point of Contact for Digital materials
 - Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to: Sapulpa School District I 33 511 E Lee Ave Sapulpa, OK 74066-4308	Sold to: Sapulpa School District I 33 511 E Lee Ave Sapulpa, OK 74066-4308
--------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 12/6/2022

Proposal Expiration Date: 12/31/2022



Houghton Mifflin Harcourt

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Katherine Stufflebeam
 kstufflebeam@sapulpaps.org

HMH Confidential and Proprietary

Send **Orders** to:
 k12orders@hnhco.com
 FAX: 800-269-5232
 HMH Orders
 9400 Southpark Center Loop
 Orlando, FL 32819-8647

Sapulpa Public Schools Capacity Levels & Availability		
School Site	Grade Level	Capacity
Freedom Elementary	PreK	60
Freedom Elementary	Kindergarten	60
Freedom Elementary	1st	60
Freedom Elementary	2nd	60
Freedom Elementary	3rd	72
Freedom Elementary	4th	72
Freedom Elementary	5th	72
Holmes Park Elementary	PreK	60
Holmes Park Elementary	Kindergarten	80
Holmes Park Elementary	1st	100
Holmes Park Elementary	2nd	100
Holmes Park Elementary	3rd	120
Holmes Park Elementary	4th	96
Holmes Park Elementary	5th	96
Liberty Elementary STEM Academy	PreK	20
Liberty Elementary STEM Academy	Kindergarten	30
Liberty Elementary STEM Academy	1st	30
Liberty Elementary STEM Academy	2nd	40
Liberty Elementary STEM Academy	3rd	48
Liberty Elementary STEM Academy	4th	48
Liberty Elementary STEM Academy	5th	48
Jefferson Heights Elementary	PreK	20
Jefferson Heights Elementary	Kindergarten	40
Jefferson Heights Elementary	1st	40
Jefferson Heights Elementary	2nd	40
Jefferson Heights Elementary	3rd	48
Jefferson Heights Elementary	4th	48
Jefferson Heights Elementary	5th	48
Sapulpa Middle School	6th	280
Sapulpa Middle School	7th	280
Sapulpa Junior High	8th	245
Sapulpa Junior High	9th	315
Sapulpa High School	10th	370
Sapulpa High School	11th	350
Sapulpa High School	12th	275
Capacity Levels for January 2023		

Kincaid Coach Lines, Inc

Sapul Choi Ms Myers Sapulpa High School	Charter ID 23887 Movement ID 45428 Status Firm Passengers Distance 832.8
-----------------------------------------------	--------------------------------------------------------------------------------------

First Pick-up 3 S MISSION ST SAPULPA OK Pick-up Date Fri 4/14/2023 Time 06:00 Single Journey No Vehicle To Stay Yes	Destination ST LOUIS MO Arrival Date Fri 4/14/2023 Time 14:00 Leave Date Sun 4/16/2023 Time 15:00 Back Date Sun 4/16/2023 Time 23:00
------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
56	Motor Coach	1	\$4,690.45	0	\$0.00	\$4,690.45
Movement Totals			\$4,690.45		\$0.00	\$4,690.45

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1		

Route	Further Requirements
-------	----------------------

SCHOOL IS RESPONSIBLE FOR DRIVER LODGING AND ANY BUS PARKING OR ACCESS FEES

I have checked all the details above and agree that they are correct. I confirm that I would like to make a firm booking and I accept the above price, the payment terms detailed in the attached letter, and the attached terms and conditions. Until we receive signed acceptance of this charter availability of the date(s) you requested is not guaranteed.

Signature		Print Name		Date	
-----------	--	------------	--	------	--



Terms & Conditions

Thank you for choosing Kincaid Coach Lines (KCL). Please review and sign our Terms & Conditions.

AGREEMENT OF THE PARTIES: This document (the "**Agreement**") contains the terms and conditions between Kincaid Coach Lines, Inc. ("**Kincaid Coach**" or "**KCL**") and the client signing below ("**Client**") and constitutes a legally binding agreement. This Agreement (together with Client's signed booking acceptance letter) supersedes any other agreement between the parties, whether written or oral, and may not be amended or supplemented except in a subsequent written document signed by an authorized representative of KCL.

SERVICES: Kincaid Coach agrees to perform the services detailed in the attached itinerary. Kincaid Coach reserves the right to lease equipment or sub-contract services from another DOT compliant carrier.

APPLICABLE LAW AND SAFETY: All charters must allow for KCL and employee compliance with applicable Federal, State and Local laws. Current USDOT regulations permit motor coach drivers a total of 15 hours on duty (including pre- and post-trip inspections), with a maximum of 10 hours actual driving. Itineraries must allow a driver eight (8) hours of uninterrupted off-duty time once these limits have been reached, in order to ensure proper rest before resuming duties. The KCL staff will assist in determining if the itinerary can be operated with a single driver, or if multiple drivers are required to maintain regulatory compliance. Driver's hours of service may vary, if traveling to Canada or outside the United States. If a change in the itinerary is required in order to comply with applicable law, KCL reserves the right to adjust pricing, in accordance with "PRICES" below. Client agrees to abide by, and to cause all guests and invitees of Client, including, without limitation, all passengers traveling under Client's booking (collectively, "**Guests**") to abide by, all applicable Federal, State, and Local laws. Client, and Client's designated representative or group leader, shall (1) aid in the enforcement of the behavior of all Guests and (2) ensure that the behavior of the Guests is compliant with applicable laws. Client agrees to, and shall ensure that Guests, respect driver's judgement and directions regarding operation of the vehicle and Guest conduct. Kincaid Coach reserves the right to terminate service where Guest behavior or environmental conditions interfere with the continued safe conduct of service. Cancellation fees (see below) may apply if such termination is caused by Guest behavior.

ITINERARIES: In order to provide Client with the best service possible, a detailed and final itinerary ("**Final Itinerary**") is required no later than 30 days prior to departure. Client agrees to provide a Final Itinerary that includes all planned stops; requested pick-up and drop-off locations; lodging information with the physical address; any special requests or instructions; and the name and phone number for any individual authorized to request or approve changes in service. If (1) the Final Itinerary is received at least 30 days prior to departure and (2) the Final Itinerary is reasonably consistent with the itinerary provided at the time of booking ("**Initial Itinerary**"), KCL will accommodate the Final Itinerary; provided, however, the price quoted at the time of booking will be adjusted if there are changes not reflected in the Initial Itinerary (see "PRICES" below). If either (1) the Final Itinerary is not reasonably consistent with the Initial Itinerary or (2) the Final Itinerary is received fewer than 30 days prior to departure, KCL shall have the option of either cancelling the booking (see "CANCELLATIONS" below for cancellation fees) or accommodating the Final Itinerary, with the right to adjust pricing if there are changes not reflected in the Initial Itinerary (see "PRICES" below).

Your driver will be instructed to follow the Final Itinerary and routing instructions closely. Please make change requests to your itinerary to your Customer Service Representative prior to departure, or to Central Dispatch after service has commenced. KCL will make reasonable efforts to accommodate modifications to itineraries at the time of the request, based on the availability of resources, driving hours, and other service commitments. If the change is accommodated, however, additional charges and fees may apply (see "PRICES" below).

PRICES: Prices quoted are based on information provided in the Initial Itinerary at the time of booking. Changes from the Initial Itinerary (whether based on the Final Itinerary or a change request described above) may, at KCL's option, result in adjusted pricing based upon additional time or miles reflected in the Final Itinerary (or the change request). Pricing adjustments will be based on KCL's prevailing rates, determined at the time of the Final Itinerary (or the change request); and such adjustments may vary depending on the proximity to departure, additional resource requirements, and the level of disruption to scheduling. Pricing adjustments begin at \$200 per occurrence. KCL will make reasonable efforts to notify the Client of any additional charges upon discovery or in response to change requests. Kincaid Coach also reserves the right to adjust pricing if KCL incurs additional expenses in order to comply with applicable laws or regulations. Client is responsible for paying all pricing adjustments described in this paragraph.

DEPOSIT & FINAL PAYMENT: Client's deposit is due upon KCL's receipt of the signed booking acceptance letter. The deposit will be equal to \$200 per unit or 20% of the full price of charter, whichever is greater, unless otherwise agreed by the parties and documented in the confirmation letter. Full payment is due from Client thirty (30) days prior to departure, or upon booking if booked within 30 days of departure. Payments must be made with ACH transfer, check, cash, or credit card.



Terms & Conditions

ADDITIONAL CHARGES and FEES (IN ADDITION TO PRICING ADJUSTMENTS DESCRIBED ABOVE):

PARKING - Unless specified otherwise, the Client will pay all parking, ferry, attraction entrance fees and other like expenses incurred on the trip.

LODGING - Client is responsible for driver's lodging unless KCL agrees in advance to provide driver's lodging. Each driver must have a single, non-smoking room. Lodging details shall be provided to KCL on Final Itinerary. KCL reserves the right to decline reservation at a substandard property and invoice Client for additional costs incurred.

FUEL SURCHARGE - A fuel surcharge is assessed to Client based on the market price of fuel during the charter service when fuel costs exceed \$3.00 per gallon. KCL reserves the right to apply a fuel surcharge to the price of the services rendered.

COLLECTIONS - If any payment is not made at the time specified in this Agreement, and if allowed by law, Client agrees to pay (i) any costs of collection incurred, including without limitation, KCL's reasonable attorney fees, (ii) an interest charge of 1.5% per month and (iii) a late fee of 5% of the delinquent payment.

DAMAGES TO VEHICLE - The Client (and Guests) will be liable for cost of repair or replacement necessary to remedy any damage to the motor coach or its contents caused by the Client or the Guests. Littering or soiling of fabrics by the Client (or the Guests) requiring special or non-standard cleaning of the motor coach, will result in a cleaning fee of up to \$250 per hour. Biological waste or discharge requiring Blood Pathogen protocols incur a \$500 fee per use. If damages caused by the Client (or the Guests) cause a loss service time for KCL, KCL may seek compensation from Client (and the Guests) for lost revenue in addition to unit repairs and cleaning.

CANCELLATIONS: Kincaid Coach may, at its option, cancel this Agreement without notice if (1) Client fails to make any payment required hereunder by the specified due date or (2) Client had not provided all of the following documents at least 30 days prior to the scheduled departure date (or, for a trip booked less than 30 days prior to departure, at the time of booking): signed booking acceptance letter, signed Agreement, and Final Itinerary.

KCL will refund 100% of funds paid for service cancelled 31 days or more from departure. Cancellations made 15-30 days prior to departure will be charged a cancellation fee equal to deposit amount. Cancellations 14 days or less from scheduled departure will result in a cancellation fee of 70% of the price for the charter, unless KCL agrees to a lesser amount. Service commences when driver reports for duty. The full contracted price will be retained, in all events, once service has commenced. Notice of cancellation must be sent by Client in writing. When applicable, any cancellation fee that exceeds payments previously made by the Client will be billed to the Client.

COVID-19: If the performance of the booking described in this Agreement is prohibited by a binding government statute, regulation or order enacted or issued with respect to the COVID-19 pandemic ("**Binding Order**"), then the parties' obligations under this Agreement shall be cancelled, and KCL will refund payments previously made by Client. If, however, the performance of the booking is not prohibited by a Binding Order and Client makes (or the Guests make) a discretionary decision to cancel the booking, the "Cancellations" provisions set forth above shall apply.

Client acknowledges that there is an inherent risk of COVID-19 transmission on or around KCL's vehicles and terminals. With full awareness and appreciation of the risks involved, Client and its agents and affiliates hereby forever release, waive, and discharge KCL and its owners, directors, officers, agents, servants, independent contractors, affiliates, employees, successors, and assigns (collectively the "**Released Parties**") from any and all losses, liability, claims, demands, actions, or causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury (including death) that may be sustained by Client, any Guest, or any employee, officer or agent of Client, related to the actual or alleged contraction of COVID-19 on or around KCL's vehicles and/or terminals.

Further, Client agrees to indemnify and hold harmless the Released Parties from and against any and all costs, expenses, damages, claims, lawsuits, judgments, settlements, losses, and/or liabilities (including attorney fees) suffered by the Released Parties (or any of them) resulting from any action or claim alleging that Client, any Guest, or any employee, officer or agent of Client, contracted COVID-19 on or around KCL's vehicles and/or terminals.

UNPAVED / UNIMPROVED ROADS and PARKING: Motor coaches are designed for hard-surfaced roadways and parking on surfaces capable of supporting a 30,000lbs or greater GVWR. If Client's itinerary includes traveling or parking on unimproved surfaces, KCL reserves the right to reroute or select an alternate route or parking location as necessary to prevent damage to vehicle. Additional fees may apply in such event (determined in accordance with "PRICES" above).



Terms & Conditions

TOBACCO, FOOD AND DRINK: Use of tobacco products, including smokeless tobacco and vapor products, is prohibited while on the motor coach. Food and drink are allowed with the exception of sunflower seeds, pistachio nuts and gum. Large coolers must be stored in cargo areas under the coach. Consumption of alcoholic beverages is permitted by legal-aged persons in moderation, with prior approval of KCL and payment of a \$1,000 refundable alcohol deposit made by Client (by credit card). Failure to report alcohol consumption prior to the charter may result in immediate cancellation fees, as set forth above. KCL reserves the right to terminate any consumption of food, drink or alcohol as determined in KCL’s sole and absolute discretion.

AMENITIES: Amenities on the motor coach such as radio, CD player, DVD player, P/A system, restroom etc. are provided as a complimentary service to our customers; provided, however, if an amenity becomes unavailable or inoperable, KCL will not be liable for its availability or performance.

WIFI – KCL motor coaches are equipped with Wi-Fi service. This is a cellular based service and may not be available in all areas (and may not accommodate an unlimited number of users). Basic Wi-Fi (1mB speed or less) does not provide the capability to download or stream video.

Additional amenities may be available at the time of your booking. Refer to your sales specialist for further information.

GRATUITIES: Driver gratuities are discretionary. Gratuities are always appreciated for a job well done. An average gratuity is \$2 per Guest, per day.

RESPONSIBILITY: KCL does not guarantee the arrival or departure to or from any point at a specific time. KCL will, however, make commercially reasonable efforts to maintain the schedule represented in the Final Itinerary. KCL does not guarantee the assignment of a particular piece of equipment or driver to Client or Guests. KCL shall not be liable for damages, delay, or non-performance resulting from road or weather conditions, labor difficulties, mechanical issues or other conditions beyond the control of KCL. KCL shall not be liable for lost, stolen or damaged personal property, including luggage left on a vehicle. Only KCL’s drivers are authorized to open and close luggage compartments. To the extent permitted by law, Client agrees to limit KCL’s liability for any damages caused by a KCL employee to the amount charged for services.

ACKNOWLEDGEMENT: The party signing below certifies that he/she is authorized to sign this Agreement on behalf of the Client. The signature below acknowledges acceptance of the Terms and Conditions set forth in this Agreement and in the signed booking acceptance letter.

Client Name: _____

By: _____

Signature

Date

SAPULPA HIGH SCHOOL
SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP MCJROTC

DATE OF REQUEST 30 Nov 2022

SPONSOR LtCol Shannon

DESTINATION: Fort Benning, GA

DATE LEAVING (DAY AND DATE) 18 Jan 2023

DATE RETURNING (DAY AND DATE) 22 Jan 2023

NUMBER OF SCHOOL DAYS MISSED 3

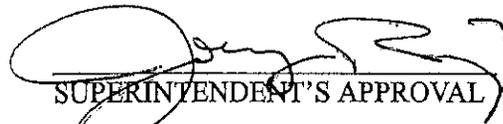
THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WHERE RAISED. Bartlett Grant & JROTC Fundraiser

NUMBER OF STUDENTS ATTENDING 2 NUMBER OF SPONSORS 1 and 1 Female Chaperone.

PURPOSE OF TRIP: Participate in the US Army Junior Air Rifle National Championship

MODE OF TRANSPORTATION: School Van


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL



SAPULPA HIGH SCHOOL

**SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP**

REQUESTING GROUP: High School Girls Basketball **DATE OF REQUEST:** Dec.5, 2022

SPONSOR: DARLEAN CALIP

DESTINATION: FORT SMITH, ARKANSAS

DATE LEAVING (DAY AND DATE): Thursday, December 8th

DATE RETURNING (DAY AND DATE): Saturday, December 10th

NUMBER OF SCHOOLS DAYS MISSED: ONE

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY/BOOSTER ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: FUNDS WERE RAISED THROUGH OUR ANNUAL GOLF SCRAMBLE.

NUMBER OF STUDENTS ATTENDING: 15 **NUMBER OF SPONSORS:** 3

PURPOSE OF TRIP: BASKETBALL TOURNAMENT- TOURNAMENT OF CHAMPIONS

MODE OF TRANSPORTATION: SAPULPA PUBLIC SCHOOLS: ACTIVITY BUS


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL
SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Boys Basketball DATE OF REQUEST: 12-6-22

SPONSOR: Rickey Bruner Jr.

DESTINATION: Neosho, MO

DATE LEAVING (DAY AND DATE) 12-28

DATE RETURNING (DAY AND DATE) 12-30

NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

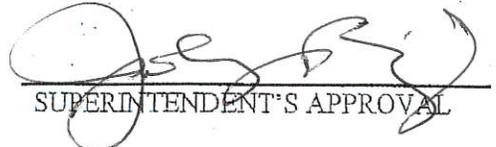
PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Car Wash, OT card sales, camps

NUMBER OF STUDENTS ATTENDING: 18 NUMBER OF SPONSORS: 4

PURPOSE OF TRIP: Neosho Holiday Basketball Tournament

MODE OF TRANSPORTATION: Two Mini Buses


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

LEASE WITH PURCHASE OPTION FOR EQUIPMENT

This agreement is made on this 14th day of December, 2022 by and between Sapulpa Public Schools, designated throughout this agreement as the Lessee, and American Heritage Bank ISAOA, Oklahoma, designated throughout this agreement as the Lessor.

I. EQUIPMENT

Subject to the terms and conditions set forth in this agreement, the Lessor leases to the Lessee the following described Equipment, all of which shall be designated throughout this instrument as the "Equipment":

DESCRIPTION	LEASE PRICE
Leasehold improvements (purchase, equip & install soccer field turf west side complex) Schedule A	\$450,000.00

II. PAYMENT ON LEASE INSTALLMENTS

In consideration of the agreement by the Lessor to lease the Equipment, Lessee shall pay \$8,321.93 beginning February 20th, 2023 during the term of the agreement or any renewal of the agreement or in accordance with the repayment schedule, which is attached to this instrument and which is incorporated by reference. No payment shall be made by the Lessee under the terms of this agreement unless the Equipment shall have been received by the Lessor.

III. LEASE TERM

Section 3.01. Term of Agreement This Agreement shall be effective upon approval by the Board of Education of the lessee and execution hereof by both parties, and shall remain in effect until 6/30/2023, and thereafter, upon mutual ratification, until 1/20/2028, unless earlier terminated pursuant to the provisions of Section 3.02, below.

Section 3.02. Termination of Term. This Agreement will terminate upon the earliest of any of the following events:

(a) the failure of the Board of Education of Lessee to ratify the Agreement pursuant to the provisions of Section 3.03, below;

(b) Lessee's purchase of the Equipment under the provisions of Article V. of this Agreement;

(c) a default by lessee and Lessor's election to terminate this Agreement under Article IX; or

(d) the payment by Lessee of all Rental Payments and all other sums required to be paid by Lessee hereunder.

Section 3.03. Ratification of Agreement. The Term of this Agreement will extend beyond the Lessee's present fiscal year and any subsequent fiscal years only if mutually ratified by the Lessee and Lessor for each subsequent fiscal year in accordance with the provisions of 62 O.S. 1991, Section 430.1 and 70 O.S. 1991 Section 5-117, as amended or supplemented. All rights afford under 70 O.S. 1991, Section 5-117B of Oklahoma Law are incorporated into this Agreement by reference. Lessor agrees that unless Lessee's Board of Education votes to ratify this Agreement for the next ensuing fiscal year at its first regular July meeting, then such non-action of the Board of Education of Lessee shall be construed as nonrenewal of the Agreement. The Lessor hereby ratifies the continuation of this Agreement through January 20th, 2028.

IV. POSSESSION OF EQUIPMENT

The equipment is and shall at all times during the term of the lease and any renewal term remain the sole property of the Lessor and Lessee shall not have nor acquire any right, title or interest in the Equipment except by exercise of the Lessee's option to purchase as set forth below.

V. OPTION TO PURCHASE

At any time during the term of the lease, the Lessee, at its sole and exclusive option, may purchase the Equipment during any renewal term, for the amount indicated on the amortization schedule. Further, if Lessee has made all payments required by this lease and complied with all its terms, Lessee may purchase the Equipment at the end of the lease for the sum of One Dollar (\$1.00). The Lessee will give written notice of the election to exercise the option to purchase to the Lessor. Full payment shall be due and payable within thirty (30) days thereafter. The transfer of title from Lessor to Lessee will occur when payment in full, as spelled out above, has been received by the Lessor.

VI. REPAIRS AND MAINTENANCE

The Lessee shall maintain the Equipment in good working order and shall make all necessary adjustments and repairs, all at the expense of the Lessee. In the event of default of this Lease Agreement by Lessee, the equipment shall be returned to the Lessor in as good a condition as when received, reasonable wear and tear expected. If, upon its return, the Equipment is not in such good condition, the Lessor may repair it and the Lessee shall pay the reasonable cost of any such repairs.

VII. INSURANCE

The Lessee shall obtain and maintain full coverage insurance covering the Equipment from the time the Equipment is delivered until this lease is terminated. This insurance shall be in a form acceptable to the Lessor and shall hold the Lessor and its agents harmless from all damages to property and injuries and death to persons arising out of the use, possession or transportation of said equipment. The Lessee shall provide the Lessor with written notice at least forty-five (45) days prior to any change in the insurance required under the terms of this paragraph. The Lessee

will have Lessor added as an "Additional Secured" and "Loss Payee" to existing insurance policy and furnish policy to Lessor within ten (10) days from date of closing. Lessee will be required to furnish Lessor with insurance policy at time of insurance policy renewal.

VIII. NONSUBSTITUTION

To the extent permitted by law, Lessee agrees that if this agreement is terminated prior to its final renewal option date Lessee will not purchase, lease or rent any property performing functions similar to those performed by the property being purchased by this contract unless property disposed of by Lessor including disposition costs is sufficient to pay Lessor in full for their applicable purchase price. This shall remain in full force and effect notwithstanding the termination of this Agreement.

IX. DEFAULT

If the Lessee shall fail to make payment when due, shall attempt to sell or encumber the Equipment or shall fail to comply with any other provision of this lease agreement, the lease agreement shall there upon terminate. Lessee agrees to surrender the Equipment to Lessor upon demand and Lessor may enter upon the building or place where the Equipment is located and take possession thereof without notice to the Lessee.

X. ENTIRE AGREEMENT OF THE PARTIES AND SEVERABILITY

Except as otherwise provided in the above terms and conditions, this lease constitutes the entire agreement of the parties. This agreement may not be modified or terminated except as provided in the above terms and conditions or by written agreement of the Lessor and the Lessee. If any provisions of this agreement shall be determined to be invalid, it shall be considered as deleted from this agreement and no remaining provision of the agreement shall be deemed invalid.

XI. CHOICE OF LAW

This lease shall be governed in all respects by the laws of the State of Oklahoma. In the event any litigation shall occur concerning the terms and conditions of this lease or the right and duties of the parties, the parties agree that any such suit shall be maintained in the District Court in and for Creek County, State of Oklahoma.

For the Lessee, Sapulpa Public Schools:

BY: _____

Rob Armstrong – Superintendent

For the Lessor, American Heritage Bank:

BY: _____

Schedule A

Leasehold improvements soccer field turf west side complex

Lease Purchase Beginning date 12/14/2022

TERM

BEG. DATE

12/14/22

BEGINNING BALANCE

\$ 450,000.00

Due	RATE	INT P/D	# DAYS	PMT	ACCRUED INTEREST	INTEREST PAID	UNPAID INT DUE	PRINCIPAL PAYMENT	NOTE BALANCE
02/20/23	3.950%	49.38	68	8,321.93	\$ 3,357.50	\$ 3,357.50	\$ -	\$ 4,964.43	\$ 445,035.57
03/20/23	3.950%	48.83	28	8,321.93	\$ 1,367.25	\$ 1,367.25	\$ -	\$ 6,954.68	\$ 438,080.89
04/20/23	3.950%	48.07	31	8,321.93	\$ 1,490.08	\$ 1,490.08	\$ -	\$ 6,831.85	\$ 431,249.04
05/20/23	3.950%	47.32	30	8,321.93	\$ 1,419.53	\$ 1,419.53	\$ -	\$ 6,902.40	\$ 424,346.64
06/20/23	3.950%	46.56	31	8,321.93	\$ 1,443.37	\$ 1,443.37	\$ -	\$ 6,878.56	\$ 417,468.08
07/20/23	3.950%	45.81	30	8,321.93	\$ 1,374.17	\$ 1,374.17	\$ -	\$ 6,947.76	\$ 410,520.31
08/20/23	3.950%	45.04	31	8,321.93	\$ 1,396.34	\$ 1,396.34	\$ -	\$ 6,925.59	\$ 403,594.72
09/20/23	3.950%	44.28	31	8,321.93	\$ 1,372.78	\$ 1,372.78	\$ -	\$ 6,949.15	\$ 396,645.58
10/20/23	3.950%	43.52	30	8,321.93	\$ 1,305.63	\$ 1,305.63	\$ -	\$ 7,016.30	\$ 389,629.27
11/20/23	3.950%	42.75	31	8,321.93	\$ 1,325.28	\$ 1,325.28	\$ -	\$ 6,996.65	\$ 382,632.62
12/20/23	3.950%	41.98	30	8,321.93	\$ 1,259.50	\$ 1,259.50	\$ -	\$ 7,062.43	\$ 375,570.19
01/20/24	3.950%	41.21	31	8,321.93	\$ 1,277.46	\$ 1,277.46	\$ -	\$ 7,044.47	\$ 368,525.72
02/20/24	3.950%	40.44	31	8,321.93	\$ 1,253.50	\$ 1,253.50	\$ -	\$ 7,068.43	\$ 361,457.29
03/20/24	3.950%	39.66	29	8,321.93	\$ 1,150.14	\$ 1,150.14	\$ -	\$ 7,171.79	\$ 354,285.50
04/20/24	3.950%	38.87	31	8,321.93	\$ 1,205.06	\$ 1,205.06	\$ -	\$ 7,116.87	\$ 347,168.63
05/20/24	3.950%	38.09	30	8,321.93	\$ 1,142.76	\$ 1,142.76	\$ -	\$ 7,179.17	\$ 339,989.46
06/20/24	3.950%	37.30	31	8,321.93	\$ 1,156.44	\$ 1,156.44	\$ -	\$ 7,165.49	\$ 332,823.97
07/20/24	3.950%	36.52	30	8,321.93	\$ 1,095.55	\$ 1,095.55	\$ -	\$ 7,226.38	\$ 325,597.58
08/20/24	3.950%	35.73	31	8,321.93	\$ 1,107.48	\$ 1,107.48	\$ -	\$ 7,214.45	\$ 318,383.14
09/20/24	3.950%	34.93	31	8,321.93	\$ 1,082.94	\$ 1,082.94	\$ -	\$ 7,238.99	\$ 311,144.15
10/20/24	3.950%	34.14	30	8,321.93	\$ 1,024.18	\$ 1,024.18	\$ -	\$ 7,297.75	\$ 303,846.41
11/20/24	3.950%	33.34	31	8,321.93	\$ 1,033.50	\$ 1,033.50	\$ -	\$ 7,288.43	\$ 296,557.98
12/20/24	3.950%	32.54	30	8,321.93	\$ 976.17	\$ 976.17	\$ -	\$ 7,345.76	\$ 289,212.22
01/20/25	3.950%	31.73	31	8,321.93	\$ 983.72	\$ 983.72	\$ -	\$ 7,338.21	\$ 281,874.01
02/20/25	3.950%	30.93	31	8,321.93	\$ 958.76	\$ 958.76	\$ -	\$ 7,363.17	\$ 274,510.84
03/20/25	3.950%	30.12	28	8,321.93	\$ 843.36	\$ 843.36	\$ -	\$ 7,478.57	\$ 267,032.27
04/20/25	3.950%	29.30	31	8,321.93	\$ 908.28	\$ 908.28	\$ -	\$ 7,413.65	\$ 259,618.62
05/20/25	3.950%	28.49	30	8,321.93	\$ 854.58	\$ 854.58	\$ -	\$ 7,467.35	\$ 252,151.27
06/20/25	3.950%	27.67	31	8,321.93	\$ 857.66	\$ 857.66	\$ -	\$ 7,464.27	\$ 244,687.00
07/20/25	3.950%	26.85	30	8,321.93	\$ 805.43	\$ 805.43	\$ -	\$ 7,516.50	\$ 237,170.50
08/20/25	3.950%	26.02	31	8,321.93	\$ 806.71	\$ 806.71	\$ -	\$ 7,515.22	\$ 229,655.28
09/20/25	3.950%	25.20	31	8,321.93	\$ 781.15	\$ 781.15	\$ -	\$ 7,540.78	\$ 222,114.50
10/20/25	3.950%	24.37	30	8,321.93	\$ 731.13	\$ 731.13	\$ -	\$ 7,590.80	\$ 214,523.69
11/20/25	3.950%	23.54	31	8,321.93	\$ 729.68	\$ 729.68	\$ -	\$ 7,592.25	\$ 206,931.44
12/20/25	3.950%	22.70	30	8,321.93	\$ 681.15	\$ 681.15	\$ -	\$ 7,640.78	\$ 199,290.66
01/20/26	3.950%	21.87	31	8,321.93	\$ 677.87	\$ 677.87	\$ -	\$ 7,644.06	\$ 191,646.60
02/20/26	3.950%	21.03	31	8,321.93	\$ 651.86	\$ 651.86	\$ -	\$ 7,670.07	\$ 183,976.53
03/20/26	3.950%	20.19	28	8,321.93	\$ 565.22	\$ 565.22	\$ -	\$ 7,756.71	\$ 176,219.82
04/20/26	3.950%	19.34	31	8,321.93	\$ 599.39	\$ 599.39	\$ -	\$ 7,722.54	\$ 168,497.28
05/20/26	3.950%	18.49	30	8,321.93	\$ 554.64	\$ 554.64	\$ -	\$ 7,767.29	\$ 160,729.99
06/20/26	3.950%	17.64	31	8,321.93	\$ 546.71	\$ 546.71	\$ -	\$ 7,775.22	\$ 152,954.76
07/20/26	3.950%	16.78	30	8,321.93	\$ 503.48	\$ 503.48	\$ -	\$ 7,818.45	\$ 145,136.31
08/20/26	3.950%	15.92	31	8,321.93	\$ 493.67	\$ 493.67	\$ -	\$ 7,828.26	\$ 137,308.04
09/20/26	3.950%	15.07	31	8,321.93	\$ 467.04	\$ 467.04	\$ -	\$ 7,854.89	\$ 129,453.15
10/20/26	3.950%	14.20	30	8,321.93	\$ 426.12	\$ 426.12	\$ -	\$ 7,895.81	\$ 121,557.34
11/20/26	3.950%	13.34	31	8,321.93	\$ 413.46	\$ 413.46	\$ -	\$ 7,908.47	\$ 113,648.87
12/20/26	3.950%	12.47	30	8,321.93	\$ 374.09	\$ 374.09	\$ -	\$ 7,947.84	\$ 105,701.04
01/20/27	3.950%	11.60	31	8,321.93	\$ 359.53	\$ 359.53	\$ -	\$ 7,962.40	\$ 97,738.64
02/20/27	3.950%	10.72	31	8,321.93	\$ 332.45	\$ 332.45	\$ -	\$ 7,989.48	\$ 89,749.15
03/20/27	3.950%	9.85	28	8,321.93	\$ 275.73	\$ 275.73	\$ -	\$ 8,046.20	\$ 81,702.95
04/20/27	3.950%	8.96	31	8,321.93	\$ 277.90	\$ 277.90	\$ -	\$ 8,044.03	\$ 73,658.93
05/20/27	3.950%	8.08	30	8,321.93	\$ 242.46	\$ 242.46	\$ -	\$ 8,079.47	\$ 65,579.46
06/20/27	3.950%	7.20	31	8,321.93	\$ 223.06	\$ 223.06	\$ -	\$ 8,098.87	\$ 57,480.59
07/20/27	3.950%	6.31	30	8,321.93	\$ 189.21	\$ 189.21	\$ -	\$ 8,132.72	\$ 49,347.87
08/20/27	3.950%	5.41	31	8,321.93	\$ 167.85	\$ 167.85	\$ -	\$ 8,154.08	\$ 41,193.79
09/20/27	3.950%	4.52	31	8,321.93	\$ 140.12	\$ 140.12	\$ -	\$ 8,181.81	\$ 33,011.97
10/20/27	3.950%	3.62	30	8,321.93	\$ 108.66	\$ 108.66	\$ -	\$ 8,213.27	\$ 24,798.71
11/20/27	3.950%	2.72	31	8,321.93	\$ 84.35	\$ 84.35	\$ -	\$ 8,237.58	\$ 16,561.13
12/20/27	3.950%	1.82	30	8,321.93	\$ 54.51	\$ 54.51	\$ -	\$ 8,267.42	\$ 8,293.71
01/20/28	3.950%	0.91	31	8,321.92	\$ 28.21	\$ 28.21	\$ -	\$ 8,293.71	\$ -

UCC FINANCING STATEMENT

FOLLOW INSTRUCTIONS

A. NAME & PHONE OF CONTACT AT FILER(optional) Carey Weddle
B. E-MAIL CONTACT AT FILER (optional) cweddle@ahb.bank
C. SEND ACKNOWLEDGMENT TO: (Name and Address) American Heritage Bank PO Box 1408 74067 Attn Madison Legrand

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. DEBTOR'S NAME; Provide only one Debtor name (1a or 1b) (use exact, full name; do not omit, modify, or abbreviate any word of the Debtor's name).

OR	1a. ORGANIZATION'S NAME SAPULPA PUBLIC SCHOOLS			
	1b. INDIVIDUAL'S SURNAME	FIRST PERSONAL NAME	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
1c. MAILING ADDRESS 511 E LEE ST		CITY SAPULPA	STATE OK	POSTAL CODE 74066
		COUNTRY USA		

2. DEBTOR'S NAME; Provide only one Debtor name (2a or 2b) (use exact, full name; do not omit, modify, or abbreviate any word of the Debtor's name).

OR	2a. ORGANIZATION'S NAME			
	2b. INDIVIDUAL'S SURNAME	FIRST PERSONAL NAME	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
2c. MAILING ADDRESS		CITY	STATE	POSTAL CODE
		COUNTRY		

3. SECURED PARTY'S NAME:(or NAME of ASSIGNEE of ASSIGNOR SECURED PARTY): Provide only one Secured Party name (3a or 3b)

OR	3a. ORGANIZATION'S NAME AMERICAN HERITAGE BANK			
	3b. INDIVIDUAL'S SURNAME	FIRST PERSONAL NAME	ADDITIONAL NAME(S)/INITIAL(S)	SUFFIX
3c. MAILING ADDRESS PO BOX 1408		CITY SAPULPA	STATE OK	POSTAL CODE 74067
		COUNTRY USA		

4. COLLATERAL: This FINANCING STATEMENT covers the following collateral:

Chattel paper, contract rights and personal property leased under and pursuant to the terms of the following: (i) a Lease/Purchase Agreement between Secured Party, as lessor, and Debtor, as lessee, dated December 14, 2022 executed copies of which are on file at the Office of the Secured Party. The Collateral secures the Rental Payments received in conjunction with the \$450,000.00 Lease Purchasing Financing of Sapulpa Public Schools dated December 14, 2022, and all other bonds, notes, or other Indebtedness issued on a parity therewith.

The Proceeds of the Lease Purchase Financing will be used for those items and/or personal property set forth on Schedule A, attached hereto. As Rental Payments are made by Debtor, Secured Party agrees to execute Partial Release for that real and/or personal property acquired by the Debtor.

5. Check only if applicable and check only one box: Collateral is	<input type="checkbox"/> held in a Trust (see instructions)	<input type="checkbox"/> being administered by a Decedent's Personal Representative
6a. Check only if applicable and check only one box:	6b. Check only if applicable and check only one box	
<input type="checkbox"/> Public- Finance Transaction	<input type="checkbox"/> Manufactured-Home Transaction	<input type="checkbox"/> A Debtor is a Transmitting Utility
		<input type="checkbox"/> Agricultural Lien
7. ALTERNATIVE DESIGNATION (if applicable):		<input checked="" type="checkbox"/> Lessee/Lessor
		<input type="checkbox"/> Consignee/Consignor
		<input type="checkbox"/> Seller/Buyer
		<input type="checkbox"/> Bailee/Bailor
		<input type="checkbox"/> Licensee/Licensor
8. OPTIONAL FILER REFERENCE DATA		

Schedule A

Lease Payments

<u>Event</u>	<u>Date</u>	<u>Amount</u>
Loan	12/14/2022	\$450,000.00
Lease Payment No. 1	2/20/2023	\$8,321.93
Lease Payment No. 2	3/20/2023	\$8,321.93
Lease Payment No. 3	4/20/2023	\$8,321.93
Lease Payment No. 4	5/20/2023	\$8,321.93
Lease Payment No. 5	6/20/2023	\$8,321.93
Lease Payment No. 6	7/20/2023	\$8,321.93
Lease Payment No. 7	8/20/2023	\$8,321.93
Lease Payment No. 8	9/20/2023	\$8,321.93
Lease Payment No. 9	10/20/2023	\$8,321.93
Lease Payment No. 10	11/20/2023	\$8,321.93
Lease Payment No. 11	12/20/2023	\$8,321.93
Lease Payment No. 12	1/20/2024	\$8,321.93
Lease Payment No. 13	2/20/2024	\$8,321.93
Lease Payment No. 14	3/20/2024	\$8,321.93
Lease Payment No. 15	4/20/2024	\$8,321.93
Lease Payment No. 16	5/20/2024	\$8,321.93
Lease Payment No. 17	6/20/2024	\$8,321.93
Lease Payment No. 18	7/20/2024	\$8,321.93
Lease Payment No. 19	8/20/2024	\$8,321.93
Lease Payment No. 20	9/20/2024	\$8,321.93
Lease Payment No. 21	10/20/2024	\$8,321.93
Lease Payment No. 22	11/20/2024	\$8,321.93
Lease Payment No. 23	12/20/2024	\$8,321.93
Lease Payment No. 24	1/20/2025	\$8,321.93
Lease Payment No. 25	2/20/2025	\$8,321.93
Lease Payment No. 26	3/20/2025	\$8,321.93
Lease Payment No. 27	4/20/2025	\$8,321.93
Lease Payment No. 28	5/20/2025	\$8,321.93
Lease Payment No. 29	6/20/2025	\$8,321.93
Lease Payment No. 30	7/20/2025	\$8,321.93
Lease Payment No. 31	8/20/2025	\$8,321.93
Lease Payment No. 32	9/20/2025	\$8,321.93
Lease Payment No. 33	10/20/2025	\$8,321.93
Lease Payment No. 34	11/20/2025	\$8,321.93
Lease Payment No. 35	12/20/2025	\$8,321.93
Lease Payment No. 36	1/20/2026	\$8,321.93
Lease Payment No. 37	2/20/2026	\$8,321.93
Lease Payment No. 38	3/20/2026	\$8,321.93
Lease Payment No. 39	4/20/2026	\$8,321.93
Lease Payment No. 40	5/20/2026	\$8,321.93
Lease Payment No. 41	6/20/2026	\$8,321.93

Lease Payment No. 42	7/20/2026	\$8,321.93
Lease Payment No. 43	8/20/2026	\$8,321.93
Lease Payment No. 44	9/20/2026	\$8,321.93
Lease Payment No. 45	10/20/2026	\$8,321.93
Lease Payment No. 46	11/20/2026	\$8,321.93
Lease Payment No. 47	12/20/2026	\$8,321.93
Lease Payment No. 48	1/20/2027	\$8,321.93
Lease Payment No. 49	2/20/2027	\$8,321.93
Lease Payment No. 50	3/20/2027	\$8,321.93
Lease Payment No. 51	4/20/2027	\$8,321.93
Lease Payment No. 52	5/20/2027	\$8,321.93
Lease Payment No. 53	6/20/2027	\$8,321.93
Lease Payment No. 54	7/20/2027	\$8,321.93
Lease Payment No. 55	8/20/2027	\$8,321.93
Lease Payment No. 56	9/20/2027	\$8,321.93
Lease Payment No. 57	10/20/2027	\$8,321.93
Lease Payment No. 58	11/20/2027	\$8,321.93
Lease Payment No. 59	12/20/2027	\$8,321.93
Lease Payment No. 60	1/20/2028	\$8,321.93

Projects

EVENT	PROJECT COST
Project No. 1 Purchase, equip and install soccer field turf located at the west side complex	\$450,000.00
	TOTAL
	\$450,000.00

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)
 ▶ See separate instructions.

OMB No. 1545-0720

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>
1 Issuer's name SAPULPA PUBLIC SCHOOLS		2 Issuer's employer identification number (EIN) 73-6026796
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 511 EAST LEE	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code SAPULPA OK 74066		7 Date of issue 12/14/2022
8 Name of issue LEASE/PURCHASE AGREEMENT \$450,000.00 DTD 12/14/2022		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) ROBERT ARMSTRONG SUPERINTENDENT		10b Telephone number of officer or other employee shown on 10a 918-224-3400

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11	
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	
18 Other. Describe ▶	18	
19 If obligations are TANs or RANs, check only box 19a ▶ <input type="checkbox"/>		
If obligations are BANs, check only box 19b ▶ <input type="checkbox"/>		
20 If obligations are in the form of a lease or installment sale, check box ▶ <input checked="" type="checkbox"/>		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	1/20/2028	\$ 450,000.00	\$ NA	5 years	3.95 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	
23 Issue price of entire issue (enter amount from line 21, column (b))	23	
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to currently refund prior issues	27	
28 Proceeds used to advance refund prior issues	28	
29 Total (add lines 24 through 28)	29	
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded ▶	_____ years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded ▶	_____ years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶	_____
34 Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	_____

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b	Enter the final maturity date of the GIC ▶ _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool obligation ▶ _____		
c	Enter the EIN of the issuer of the master pool obligation ▶ _____		
d	Enter the name of the issuer of the master pool obligation ▶ _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box		<input type="checkbox"/>
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box		<input type="checkbox"/>
41a	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ _____		
c	Type of hedge ▶ _____		
d	Term of hedge ▶ _____		
42	If the issuer has superintegrated the hedge, check box		<input type="checkbox"/>
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box		<input type="checkbox"/>
44	If the issuer has established written procedures to monitor the requirements of section 148, check box		<input type="checkbox"/>
45a	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b	Enter the date the official intent was adopted ▶ _____		

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	▶ _____ Signature of issuer's authorized representative	_____ Date	▶ ROBERT ARMSTRONG SUPERINTENDENT Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
	ROBERT ARMSTRONG			
	Firm's name ▶	Firm's EIN ▶		
	Firm's address ▶	Phone no.		

Lease Purchase Beginning date 12/14/2022

TERM

BEG. DATE

12/14/22

BEGINNING BALANCE

\$ 450,000.00

Due	RATE	INT P/D	# DAYS	PMT	ACCRUED INTEREST	INTEREST PAID	UNPAID INT DUE	PRINCIPAL PAYMENT	NOTE BALANCE
02/20/23	3.950%	49.38	68	8,321.93	\$ 3,357.50	\$ 3,357.50	\$ -	\$ 4,964.43	\$ 445,035.57
03/20/23	3.950%	48.83	28	8,321.93	\$ 1,367.25	\$ 1,367.25	\$ -	\$ 6,954.68	\$ 438,080.89
04/20/23	3.950%	48.07	31	8,321.93	\$ 1,490.08	\$ 1,490.08	\$ -	\$ 6,831.85	\$ 431,249.04
05/20/23	3.950%	47.32	30	8,321.93	\$ 1,419.53	\$ 1,419.53	\$ -	\$ 6,902.40	\$ 424,346.64
06/20/23	3.950%	46.56	31	8,321.93	\$ 1,443.37	\$ 1,443.37	\$ -	\$ 6,878.56	\$ 417,468.08
07/20/23	3.950%	45.81	30	8,321.93	\$ 1,374.17	\$ 1,374.17	\$ -	\$ 6,947.76	\$ 410,520.31
08/20/23	3.950%	45.04	31	8,321.93	\$ 1,396.34	\$ 1,396.34	\$ -	\$ 6,925.59	\$ 403,594.72
09/20/23	3.950%	44.28	31	8,321.93	\$ 1,372.78	\$ 1,372.78	\$ -	\$ 6,949.15	\$ 396,645.58
10/20/23	3.950%	43.52	30	8,321.93	\$ 1,305.63	\$ 1,305.63	\$ -	\$ 7,016.30	\$ 389,629.27
11/20/23	3.950%	42.75	31	8,321.93	\$ 1,325.28	\$ 1,325.28	\$ -	\$ 6,996.65	\$ 382,632.62
12/20/23	3.950%	41.98	30	8,321.93	\$ 1,259.50	\$ 1,259.50	\$ -	\$ 7,062.43	\$ 375,570.19
01/20/24	3.950%	41.21	31	8,321.93	\$ 1,277.46	\$ 1,277.46	\$ -	\$ 7,044.47	\$ 368,525.72
02/20/24	3.950%	40.44	31	8,321.93	\$ 1,253.50	\$ 1,253.50	\$ -	\$ 7,068.43	\$ 361,457.29
03/20/24	3.950%	39.66	29	8,321.93	\$ 1,150.14	\$ 1,150.14	\$ -	\$ 7,171.79	\$ 354,285.50
04/20/24	3.950%	38.87	31	8,321.93	\$ 1,205.06	\$ 1,205.06	\$ -	\$ 7,116.87	\$ 347,168.63
05/20/24	3.950%	38.09	30	8,321.93	\$ 1,142.76	\$ 1,142.76	\$ -	\$ 7,179.17	\$ 339,989.46
06/20/24	3.950%	37.30	31	8,321.93	\$ 1,156.44	\$ 1,156.44	\$ -	\$ 7,165.49	\$ 332,823.97
07/20/24	3.950%	36.52	30	8,321.93	\$ 1,095.55	\$ 1,095.55	\$ -	\$ 7,226.38	\$ 325,597.58
08/20/24	3.950%	35.73	31	8,321.93	\$ 1,107.48	\$ 1,107.48	\$ -	\$ 7,214.45	\$ 318,383.14
09/20/24	3.950%	34.93	31	8,321.93	\$ 1,082.94	\$ 1,082.94	\$ -	\$ 7,238.99	\$ 311,144.15
10/20/24	3.950%	34.14	30	8,321.93	\$ 1,024.18	\$ 1,024.18	\$ -	\$ 7,297.75	\$ 303,846.41
11/20/24	3.950%	33.34	31	8,321.93	\$ 1,033.50	\$ 1,033.50	\$ -	\$ 7,288.43	\$ 296,557.98
12/20/24	3.950%	32.54	30	8,321.93	\$ 976.17	\$ 976.17	\$ -	\$ 7,345.76	\$ 289,212.22
01/20/25	3.950%	31.73	31	8,321.93	\$ 983.72	\$ 983.72	\$ -	\$ 7,338.21	\$ 281,874.01
02/20/25	3.950%	30.93	31	8,321.93	\$ 958.76	\$ 958.76	\$ -	\$ 7,363.17	\$ 274,510.84
03/20/25	3.950%	30.12	28	8,321.93	\$ 843.36	\$ 843.36	\$ -	\$ 7,478.57	\$ 267,032.27
04/20/25	3.950%	29.30	31	8,321.93	\$ 908.28	\$ 908.28	\$ -	\$ 7,413.65	\$ 259,618.62
05/20/25	3.950%	28.49	30	8,321.93	\$ 854.58	\$ 854.58	\$ -	\$ 7,467.35	\$ 252,151.27
06/20/25	3.950%	27.67	31	8,321.93	\$ 857.66	\$ 857.66	\$ -	\$ 7,464.27	\$ 244,687.00
07/20/25	3.950%	26.85	30	8,321.93	\$ 805.43	\$ 805.43	\$ -	\$ 7,516.50	\$ 237,170.50
08/20/25	3.950%	26.02	31	8,321.93	\$ 806.71	\$ 806.71	\$ -	\$ 7,515.22	\$ 229,655.28
09/20/25	3.950%	25.20	31	8,321.93	\$ 781.15	\$ 781.15	\$ -	\$ 7,540.78	\$ 222,114.50
10/20/25	3.950%	24.37	30	8,321.93	\$ 731.13	\$ 731.13	\$ -	\$ 7,590.80	\$ 214,523.69
11/20/25	3.950%	23.54	31	8,321.93	\$ 729.68	\$ 729.68	\$ -	\$ 7,592.25	\$ 206,931.44
12/20/25	3.950%	22.70	30	8,321.93	\$ 681.15	\$ 681.15	\$ -	\$ 7,640.78	\$ 199,290.66
01/20/26	3.950%	21.87	31	8,321.93	\$ 677.87	\$ 677.87	\$ -	\$ 7,644.06	\$ 191,646.60
02/20/26	3.950%	21.03	31	8,321.93	\$ 651.86	\$ 651.86	\$ -	\$ 7,670.07	\$ 183,976.53
03/20/26	3.950%	20.19	28	8,321.93	\$ 565.22	\$ 565.22	\$ -	\$ 7,756.71	\$ 176,219.82
04/20/26	3.950%	19.34	31	8,321.93	\$ 599.39	\$ 599.39	\$ -	\$ 7,722.54	\$ 168,497.28
05/20/26	3.950%	18.49	30	8,321.93	\$ 554.64	\$ 554.64	\$ -	\$ 7,767.29	\$ 160,729.99
06/20/26	3.950%	17.64	31	8,321.93	\$ 546.71	\$ 546.71	\$ -	\$ 7,775.22	\$ 152,954.76
07/20/26	3.950%	16.78	30	8,321.93	\$ 503.48	\$ 503.48	\$ -	\$ 7,818.45	\$ 145,136.31
08/20/26	3.950%	15.92	31	8,321.93	\$ 493.67	\$ 493.67	\$ -	\$ 7,828.26	\$ 137,308.04
09/20/26	3.950%	15.07	31	8,321.93	\$ 467.04	\$ 467.04	\$ -	\$ 7,854.89	\$ 129,453.15
10/20/26	3.950%	14.20	30	8,321.93	\$ 426.12	\$ 426.12	\$ -	\$ 7,895.81	\$ 121,557.34
11/20/26	3.950%	13.34	31	8,321.93	\$ 413.46	\$ 413.46	\$ -	\$ 7,908.47	\$ 113,648.87
12/20/26	3.950%	12.47	30	8,321.93	\$ 374.09	\$ 374.09	\$ -	\$ 7,947.84	\$ 105,701.04
01/20/27	3.950%	11.60	31	8,321.93	\$ 359.53	\$ 359.53	\$ -	\$ 7,962.40	\$ 97,738.64
02/20/27	3.950%	10.72	31	8,321.93	\$ 332.45	\$ 332.45	\$ -	\$ 7,989.48	\$ 89,749.15
03/20/27	3.950%	9.85	28	8,321.93	\$ 275.73	\$ 275.73	\$ -	\$ 8,046.20	\$ 81,702.95
04/20/27	3.950%	8.96	31	8,321.93	\$ 277.90	\$ 277.90	\$ -	\$ 8,044.03	\$ 73,658.93
05/20/27	3.950%	8.08	30	8,321.93	\$ 242.46	\$ 242.46	\$ -	\$ 8,079.47	\$ 65,579.46
06/20/27	3.950%	7.20	31	8,321.93	\$ 223.06	\$ 223.06	\$ -	\$ 8,098.87	\$ 57,480.59
07/20/27	3.950%	6.31	30	8,321.93	\$ 189.21	\$ 189.21	\$ -	\$ 8,132.72	\$ 49,347.87
08/20/27	3.950%	5.41	31	8,321.93	\$ 167.85	\$ 167.85	\$ -	\$ 8,154.08	\$ 41,193.79
09/20/27	3.950%	4.52	31	8,321.93	\$ 140.12	\$ 140.12	\$ -	\$ 8,181.81	\$ 33,011.97
10/20/27	3.950%	3.62	30	8,321.93	\$ 108.66	\$ 108.66	\$ -	\$ 8,213.27	\$ 24,798.71
11/20/27	3.950%	2.72	31	8,321.93	\$ 84.35	\$ 84.35	\$ -	\$ 8,237.58	\$ 16,561.13
12/20/27	3.950%	1.82	30	8,321.93	\$ 54.51	\$ 54.51	\$ -	\$ 8,267.42	\$ 8,293.71
01/20/28	3.950%	0.91	31	8,321.92	\$ 28.21	\$ 28.21	\$ -	\$ 8,293.71	\$ -

PERSONNEL REPORT

December 12, 2022

SUPPORT PERSONNEL REPORT

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rebecca Bilingsly	Paraprofessional III/\$12.66 hr	November 14, 2022
Kellie Payne	Paraprofessional II/\$17.80 hr	December 15, 2022
Treva Zlata	Library Media Asst/\$14.03 hr	November 28, 2022
Helen Morse	Crossing Guard/\$14.14 hr	November 28, 2022
Timothy Reed Richards	Intern Teacher/\$100 a day	November 02, 2022
Kayla Dodson	Custodian/\$10.83 hr	December 05, 2022
Larry Heath	7th Grade A Team Boys BB Coach /\$2,200	November 14, 2022
William Morris	Varsity Wrestling Asst. Coach/\$3,600	November 28, 2022

STIPENDS

<u>Name</u>	<u>Extra-Duty/Stipend</u>
Rose Carter	Latchkey Asst (Sub)/\$11.96 hr

REMOVAL OF STIPENDS

<u>Name</u>	<u>Stipend</u>
None	

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None			

TRANSFERS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Blake Downs	Library Media Asst (SMS)	Instructional Tech Asst	November 18, 2022

FMLA LEAVE REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Nicholas Bosworth	CN Cook	Medical	October 28, 2022

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ashley Tate	CN Cook	November 4, 2022

RESIGNATIONS/RETIREMENTS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Mikles	CN Cook	December 03, 2022
Kristin Thomas	CN Cook	December 02, 2022

PERSONNEL REPORT

December 12, 2022

CERTIFIED PERSONNEL REPORT

EMPLOYMENT

FIRST-YEAR TEMPORARY CONTRACTS

(Positions/duties subject to assignment by the Superintendent.)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
None		
	(Pending Approval of Emergency Certification)	
None		

EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
Dustyn Nail	Jr. Botball Coach/\$1,200
Ty Barrett	Varsity Wrestling Asst/\$3,600
Stephanie Greenfeather	Carl Perkins Admin Stipend/\$1,425.78
Heather Hartin	Homebound Teacher/\$18 hr
Cindy Regier	Latchkey Teacher (Sub)/\$20 hr
Amy Powers	Extra Sped Duties/\$4,000
Coresa Miller	Music Teacher/\$500

REMOVAL OF EXTRA DUTY ASSIGNMENTS/STIPENDS

<u>Name</u>	<u>Extra-duty Assignment/Stipend</u>
None	

CHANGE OF STATUS

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None			

TRANSFER

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
None			

FMLA REQUEST

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
None			

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
William Huges	Teacher	December 20, 2022
Whitney Greenwood	Teacher	December 20, 2022
Shain Stevens	Teacher	December 02, 2022